

CITY OF WEST TORRENS



Notice of Council Meeting

NOTICE IS HEREBY GIVEN that due to the current restrictions on public gatherings as a result of COVID-19 and the *Electronic Participation in Council Meetings Notice (No 1) 2020* issued by the Minister for Transport, Infrastructure and Local Government in exercise of his new emergency powers under Section 302B of the *Local Government Act 1999*, that a meeting of the

Council

of the

CITY OF WEST TORRENS

will be held via electronic means only

on

**TUESDAY, 19 MAY 2020
at 7.00pm**

Public access to the meeting will be livestreamed at the following internet address:
<https://www.westtorrens.sa.gov.au/livestream>

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of this Council Agenda have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Acknowledgement of Country

1.2 Electronic Platform Meeting

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 5 May 2020 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 15 May 2020)

In the two weeks since the last Council Meeting of 5 May 2020 functions and meetings involving the Mayor have included:

7 May

- Regular Coast FM interview with Dave Hearn

12 May

- With the CEO and General Manager Urban Services, met with representatives from the SANFL
- Met with Ian Gardiner, President of the Hilton RSL
- Attended a meeting of the Thebarton Senior College Governing Council

13 May

- Participated in a briefing for Mayors and CEOs by the Premier, the Hon Stephen Marshall in relation to Covid-19

19 May

- Participating via video conference in a Consult Australia SA Industry Breakfast with the Hon Stephan Knoll as guest speaker along with GM Urban Services and Manager City Assets.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS

8 PETITIONS

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES

Nil

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

Nil

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

Nil

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Swap Spot/Exchange Zones Update

Brief

This report provides an update on the proposed swap spot/exchange zones following advice from SAPOL.

RECOMMENDATION

It is recommended to Council that the correspondence from SAPOL be noted and that the Safe Swap Spot Scheme no longer be progressed.

Introduction

Council resolved at its meeting of 3 March 2020 that the Chief Executive Officer be authorised to write to the Commissioner of Police seeking SAPOL support and involvement to partner with Council to consider establishing a Safe Swap Spot within the City of West Torrens.

Discussion

As resolved, the Administration wrote to South Australia Police (SAPOL) on 10 March 2020 seeking support and involvement to partner with Council to consider establishing a Safe Swap Spot within the City of West Torrens.

The Office of the Mayor and CEO has received correspondence from SAPOL on 20 April 2020 which clearly outlines SAPOL's commitment to working with the community to reduce crime and the fear of crime. The correspondence further outlined that at this time SAPOL would not be in a position to partner with the Council on Safe Swap Spot scheme until legal liability aspects were addressed.

Earlier correspondence received and presented to the Council at its meeting of 21 January 2020 indicated that the Local Government Association Mutual Liability Scheme (LGAMLS) did not generally support the concept moreover raising concerns that Council would not be afforded the benefit of insurance protection should any part of the swap process was to go awry.

Further, Council resolved on 21 January 2020 that legal advice on this matter be explored. A copy of that legal advice was provided to Elected Members via email on 14 February 2020 and has not been attached to this report given the *commercial in confidence* nature of the advice. The legal advice provided was similar to the views of the LGAMLS and were not generally supportive of the concept. The legal advice indicated that it would be challenging for Council, as the owner of the land, to fulfil its duty of care as it seeks to mitigate the risk of person(s) suffering harm and/or loss whilst participating in a council operated safe swap spot, with Council possibly being liable for the damages in its failure to provide a "safe" environment.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to the report.

Conclusion

The Council has asked that the Administration to explore a potential partnership with SAPOL on the Safe Swap Spot scheme. The advice from not only SAPOL, but the LGAMLS and Council's own legal advice all point to a lack of support for the Safe Swap Spot scheme given the inherent risks involved in establishing such a scheme. It is therefore recommended to Council that this correspondence from SAPOL be noted and that the Safe Swap Spot scheme not be progressed.

Attachments

1. Letter to CEO Terry Buss from SAPOL regarding Proposed Swap Spot Exchange Zone



RECEIVED - CWT IM

20 APR 2020

Your Ref: Letter Dated 10/03/20
Our Ref: Trim ESS 20/280
Enquiries: State Community Engagement Section
Telephone: 08 7322 3211
Facsimile: 08 7322 3367

7 April 2020

Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON
SA 5033

Dear Mr Buss,

Thank you for your letter dated 10 March 2020, seeking SAPOL support and involvement in a proposed Safe Swap Spot-Exchange Zone within the City of West Torrens.

I note in your letter that both the Local Government Association Mutual Liability Scheme (LGAMLS) and Councils legal advice is not generally supportive of the concept.

SAPOL remains committed to working with the community to reduce crime and the fear of crime, but at this time SAPOL would not be in a position to partner with the Council on the scheme until the legal liability aspects are addressed.

For your information and assistance to members of the community, State Community Engagement Section have a list of resources and factsheets with general crime prevention information available at www.police.sa.gov.au/your-safety/crime-prevention-and-security/safety-and-security-tips.

Your contact officer in relation to this matter is the Officer in Charge, State Community Engagement Section, Chief Inspector Cameron Devey on 7322 405, or email Cameron.devey@police.sa.gov.au

Yours sincerely

Chief Superintendent Dean Miller APM
Coordinator
Governance and Capability Service

17.2 Greater Adelaide Region Organisation of Councils Strategic Plan and Annual Business Plan Consultation

Brief

This report presents feedback on the revised Greater Adelaide Region Organisation of Council Strategic Plan 2019-23 and draft Annual Business Plan 2020-21.

RECOMMENDATION

It is recommended to Council that the consultation feedback contained in **Attachment 4** of the Agenda report be submitted to the Local Government Association on the GAROC Strategic Plan and Annual Business Plan.

Introduction

On 16 March 2020, Mayor Coxon received correspondence from the Local Government Association (LGA) on behalf of the Greater Adelaide Region Organisation of Council (GAROC) Committee, seeking feedback on GAROC's revised Strategic Plan 2019-23 and draft Annual Business Plan 2020-21 (**Attachment 1**). This correspondence articulated the following:

"Metropolitan councils play an essential role in the long-term prosperity, sustainability and wellbeing of the Greater Adelaide community. As GAROC considers its activities for the next financial year, it is important that we have a strong, united voice for metropolitan councils and represent your shared interests."

Discussion

Revised GAROC Strategic Plan 2019-23

GAROC set its first four-year Strategic Plan in 2019 and is required to review the plan on an annual basis.

In the draft revised Strategic Plan (**Attachment 2**) GAROC have suggested updates to the Strategic Themes and Objectives to ensure that they reflect the broad range of potential activities that GAROC focus on in partnership with all metropolitan councils.

The revised Strategic Plan includes amendments to:

- separate 'planning' and 'environment' as two distinct themes;
- refer to 'climate change' and 'waste' as key focus areas within a revised 'environment' theme;
- revise the Best Practice and Continuous Improvement theme to focus more on reform and innovation; and
- consider feedback received from council economic development practitioners in relation to the defined objective in the Economic Development and Jobs theme.

There are now four proposed strategic themes and objectives that GAROC would work towards over the period of the Strategic Plan. These are:

- 1) Planning and Placemaking
- 2) Natural Environment
- 3) Economic Development
- 4) Reform and Innovation

Draft Annual Business Plan 2020-21

The draft Annual Business Plan 2020-21 (**Attachment 3**) sets out a series of potential actions that GAROC could pursue in 2020-21 to progress its strategic objectives. GAROC is seeking the help of Council to prioritise and refine these activities.

In preparing the draft Annual Business Plan for consultation, GAROC has considered the outcomes of forums on climate risk, planning and heritage, council responses to an economic development discussion paper, proposed items of business submitted by member councils and advice from the LGA Secretariat.

GAROC also considers that the next Annual Business Plan presents an opportunity to:

- build greater awareness of the work that metropolitan councils do;
- increase its engagement with member councils; and
- plan for GAROC moving to the adopted regional structure.

GAROC has asked three (3) questions to metropolitan councils on the actions that of the highest priority and would most support members to achieve their own strategic objectives or add the most value to councils and their communities.

- If GAROC pursued one potential action in 2020-21 within each strategic theme – what should that be?
- Are there any potential actions that are not supported?
- What should GAROC do instead?

A feedback template (**Attachment 4**), with a table summarising GAROC's potential actions and opportunities for Council comment has been provided. The Administration has provided intended feedback in the attachments and this, and any other Council comments, are to be submitted by **5pm, Friday 22 May 2020**.

GAROC will consider feedback received and a final draft of the revised Strategic Plan 2019-23 and Annual Business Plan 2020-21 at a future meeting (date to be advised). Following consultation with member councils, GAROC will resolve a focussed, achievable agenda and ensure that sufficient resources are available to achieve quality, timely outcomes on the selected priorities.

The final documents will be presented to the LGA Board of Directors for endorsement at a future meeting (date to be advised).

Conclusion

GAROC is seeking Council's comment on their revised Strategic Plan 2019-23 and draft Annual Business Plan 2020-21 which due for return to the LGA by 5pm, Friday 22 May 2020.

Attachments

1. **Letter from Mayor Karen Redman dated 16 March 2020**
2. **GAROC Draft Strategic Plan 2019-23**
3. **GAROC Draft Annual Business Plan 2019-20**
4. **Consultation Feedback - GAROC Strategic Plan and Annual Business Plan**



The voice of local government.

In reply please quote our reference: ECM 701846 LB / MD

16 March 2020

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033
Emailed: mayorcoxon@wtcc.sa.gov.au

Dear Mayor Coxon

Consultation on GAROC Strategic Plan 2019-23 and draft Annual Business Plan 2020-21.

The Greater Adelaide Regional Organisation of Councils (GAROC) committee welcomes and looks forward to your input and feedback on the revised GAROC *Strategic Plan 2019-23* and draft *Annual Business Plan 2020-21*.

Metropolitan councils play an essential role in the long-term prosperity, sustainability and wellbeing of the Greater Adelaide community. As GAROC considers its activities for the next financial year, it is important that we have a strong, united voice for metropolitan councils and represent your shared interests.

Revised GAROC Strategic Plan 2019-23

GAROC set its first four-year Strategic Plan in 2019¹ and is required to review the plan on an annual basis.

In the draft revised Strategic Plan we have suggested updates to our Strategic Themes and Objectives to ensure that they reflect the broad range of potential activities that GAROC may focus on in partnership with all metropolitan councils.

The revised Strategic Plan includes amendments to:

- separate 'planning' and 'environment' as two distinct themes;
- refer to 'climate change' and 'waste' as key focus areas within a revised 'environment' theme;
- revise the Best Practice and Continuous Improvement theme to focus more on reform and innovation; and
- consider feedback received from council economic development practitioners in relation to the defined objective in the Economic Development and Jobs theme.

There are now four proposed strategic themes and objectives that GAROC would work towards over the period of the Strategic Plan. These are:

1. Planning and Placemaking
2. Natural Environment
3. Economic Development
4. Reform and Innovation

¹ <https://www.lga.sa.gov.au/garoc>

Draft Annual Business Plan 2020-21

The draft Annual Business Plan 2020-21 sets out a series of potential actions that GAROC could pursue in 2020-21 to progress its strategic objectives. We don't have the resources available to progress every potential action and need your help to prioritise and refine these activities.

In preparing this draft Plan for consultation, GAROC has considered the outcomes of forums on climate risk, planning and heritage, council responses to an economic development discussion paper, proposed items of business submitted by member councils and advice from the LGA Secretariat.

GAROC also considers that the next Annual Business Plan presents an opportunity for GAROC to:

- build greater awareness of the work that metropolitan councils do;
- increase its engagement with member councils; and
- plan for GAROC moving to the adopted regional structure.

GAROC is keen to hear from metropolitan councils on the actions that of the highest priority and would most support members to achieve their own strategic objectives or add the most value to councils and their communities.

If GAROC pursued one potential action in 2020-21 within each strategic theme – what should that be?

Are there any potential actions that are not supported? What should GAROC do instead?

Consultation process and timelines

A feedback template, with a table summarising the potential actions, is attached to support your response. Please provide your response by **5pm, Friday 17 April 2020**.

In addition to receiving written feedback, GAROC would like to invite you to a forum to discuss the current and proposed activities of GAROC at **10am, Monday 6 April 2020** at LGA House, 148 Frome Street. A calendar invite will be sent separately to facilitate your RSVP.

GAROC will consider feedback received and a final draft of the revised Strategic Plan 2019-23 and Annual Business Plan 2020-21 at its meeting on 4 May 2020. Following consultation with member councils, GAROC will resolve a focussed, achievable agenda and ensure that sufficient resources are available to achieve quality, timely outcomes on the selected priorities.

The final documents will be presented to the LGA Board of Directors for endorsement at its meeting on 21 May 2020.

On behalf of the GAROC committee, I would like to thank you in advance for engaging with GAROC as we prepare our future work. An important element of our success will be that GAROC listens and represent our members and makes decisions openly and transparently.

Yours sincerely



Mayor Karen Redman

Chairperson - Greater Adelaide Region Organisation of Councils (GAROC)

Attach: ECM 701845 – Feedback template, consultation on GAROC Strategic Plan 2019-23 & draft Annual Business Plan 2020-21
ECM 671987 - Draft revised GAROC Strategic Plan 2019-2023
ECM 701168 – Draft GAROC Annual Business Plan 2020-21
Copy to: Terry Buss CEO

Greater Adelaide Regional Organisation of Councils

**Draft revised Strategic Plan
2019-2023**

Chair's forward

I have pleasure in presenting the Greater Adelaide Regional Organisation of Councils (GAROC) Committee's Strategic Plan 2019-23.

Metropolitan councils play an essential role in the long-term prosperity, sustainability and wellbeing of the Greater Adelaide community. GAROC is a strong, united voice for metropolitan councils and represents their shared interests for the benefit of the Greater Adelaide community.

As a committee of the LGA, GAROC will play a key role in regional advocacy, policy initiation and review, leadership, engagement and capacity building on behalf of the 19 member councils within the metropolitan region. We listen to and represent our members and make decisions openly and transparently.

We will work in close partnership with metropolitan councils, in addition to regional councils, State and Federal Governments and their departments, and other sector and industry bodies as the need arises.

We will also promote and facilitate information sharing, communication and collaboration between metropolitan councils.

GAROC has identified four strategic themes that will guide our work over the next four years. These are:

1. Planning and Placemaking
2. Natural Environment
3. Economic Development
4. Reform and Innovation

Each year GAROC will consult with metropolitan councils and adopt an Annual Business Plan that outlines the priority actions and outcomes that we will work with our members and strategic partners to progress to progress our strategic objectives.

I look forward to working with our members and key stakeholders on implementing this plan over the next four years.

Mayor Karen Redman

Chair

Greater Adelaide Regional Organisation of Councils

GAROC's Vision

For every South Australian to have the best local government experience

GAROC's Mission

To provide advocacy, policy initiation and review, leadership, engagement and capacity building in collaboration with the LGA for the benefit of metropolitan South Australian councils and their communities

GAROC will undertake the following important roles, which will drive its strategic objectives and underpin achievement of its vision and mission.

Role	GAROC will:
Regional Advocacy	Represent members' interests on issues that matter to all metropolitan councils
Policy Initiation and Review	Develop policy that is of strategic importance to all metropolitan councils. Review items of business put forward by member councils and advise on policy matters as requested by the LGA.
Leadership	Initiate actions and lead activities that provide benefit to all metropolitan councils. Develop and maintain relationships with state and federal governments.
Engagement and Capacity Building in the Region(s)	Engage with members within the GAROC Regional Group and keep them informed of the activities of GAROC Actively promote communication between members and between members and the LGA.

About the LGA

The Local Government Association of South Australia (LGA) is a peak membership body that provides leadership, support and services to member councils.

Membership of the LGA is voluntary, but all 68 of South Australia's councils are members. In 2019, the estimated value of LGA membership has been independently verified by UHY Haines Norton as being almost \$2.5 million per council.

The LGA is governed by a Board of Directors comprised of mayors and councillors, which provides oversight of the Association's corporate governance.

Two separate bodies – the Greater Adelaide Regional Organisation of Councils (GAROC) and the South Australian Regional Organisation of Councils (SAROC) – are established under the LGA's Constitution to review and develop policy positions for the sector and provide strategic advice to the LGA Board.

Member councils have the opportunity to provide input into LGA policies and advocacy through two general meetings every year.

The LGA has also established separate commercial entities to provide services to members, which include LGASA Mutual, LGASA Commercial, and LGA Procurement.

The Local Government Act 1999 specifies that:

The LGA is constituted as a public authority for the purpose of promoting and advancing the interests of local government and has the objects prescribed by its constitution.

The object of the LGA is to achieve public value through the promotion and advancement of the interests of local government by:

- **advocating** to achieve greater influence for local government in matters affecting councils and communities;
- **assisting** Members to build capacity and increase sustainability through integrated and coordinated local government; and
- **advancing** local government through best practice and continuous improvement.

About GAROC – what we do

The Greater Adelaide Regional Organisation of Councils (GAROC) is a committee of the LGA, established under its Constitution. The member councils of GAROC are listed at **Appendix 1**.

We are responsible to the LGA Board of Directors for the discharge of our functions.

Under the Terms of Reference, adopted by the LGA membership, GAROC has a key role in regional advocacy, policy initiation and review, leadership, engagement and capacity building.

The GAROC Committee supports the LGA to 'advocate, assist, and advance' the interests of local government by:

1. Supporting the activities of the LGA at a regional level;
2. Promoting communication between Members and between Members and the LGA;
3. Advocating in respect of matters which affect the GAROC Regional Group;
4. Encouraging engagement of Members within the GAROC Regional Group with GAROC and the LGASA; and
5. Participating in policy development and implementation.

Our guiding principles

As an organisation working to promote and deliver on behalf of metropolitan South Australia, GAROC has developed the following guiding principles we will operate under.

We will:

1. Be community centered and put people first in our decision making.
2. Prioritise and address issues that are common across the metropolitan region.
3. Carefully consider items of business from any member of the metropolitan area or items raised independently by GAROC members, for consideration by the LGA Board of Directors or at a General Meeting.
4. Collaborate closely with the LGA and SAROC on issues that matter to metropolitan councils.
5. To be nimble, agile and responsive to the needs of metropolitan councils.

Our stakeholders & partners

GAROC recognises that to be successful and deliver value for metropolitan councils we need to work in close collaboration and engagement with our key stakeholders and partners. These are:

- Metropolitan councils.
- The South Australian Regional Organisation of Councils (SAROC) Committee.
- State Government
- Federal Government
- Members of Parliament
- Other peak bodies, associations and statutory authorities

Strategic themes and objectives

This Strategic Plan identifies four themes and objectives for GAROC to deliver on over the next four years. They have been identified having considered LGA annual member surveys, a broad ranging environmental scan and developed in consultation with metropolitan councils.

These themes and objectives will form the basis of GAROC's Annual Business Plans, which will be developed each year to guide the activities, actions and engagement of GAROC.

Theme 1: Planning and Placemaking

GAROC recognises the importance of good decision making that enhances the built environment and supports well-considered planning processes that achieve quality design outcomes and the preservation of character and local heritage.

Objective: Advocate to the State Government and Parliament to ensure that South Australia's planning system reflects leading practice, facilitates better design outcomes and supports local decision making.

Objective: Provide assistance and resources to metropolitan councils that support their important role as local place makers and custodians of public spaces.

Theme 2: Natural Environment

GAROC acknowledges local government's role in protecting and enhancing the environment and recognises that climate change poses a serious risk to local communities and ecosystems. GAROC also recognises the important role councils play in providing high quality, innovative and sustainable waste management services that meet the needs of the community

Objective: Support LGA advocacy to State and Federal Government and assists member councils to ensure that all levels of government undertake mitigation and adaptation actions that reduce climate risks and build community resilience.

Objective: Support councils to improve waste management practices and deliver viable and innovative waste services that meet the needs of the community and advocate for State and Federal Government legislation, policies, funding and programs that will enable and support these outcomes.

Theme 3: Economic Development

GAROC recognises that local government's significant investment in infrastructure and services is a driver of the local economy. A strong state economy is underpinned by a financially sustainable local government sector that promotes its area and provides an attractive climate and locations for the development of business, commerce, industry and tourism.

GAROC recognises the important role of councils to enable, facilitate and enhance local economic opportunities. With the right policy settings and partnerships, councils can help to create the best conditions for local businesses to grow and thrive.

Objective: Enable advocacy and partnership opportunities that recognise the specific needs and opportunities in metropolitan Adelaide and assist councils to contribute to creating conditions for productivity that supports sustainable job growth and pathways to employment.

Theme 4: Reform and Innovation

GAROC recognises the opportunity to work with metropolitan councils to lead reform and innovations that enhance decision making, build community trust and drive downward pressure on council rates.

Objective: Assist councils to enhance local government through innovations in benchmarking, systems thinking, data management and engagement processes.

Strategic Plan Implementation and Review

Under GAROC's Terms of Reference, the Committee is required to:

- develop an Annual Business Plan which supports the delivery of the Strategic Plan;
- present its Strategic Plan and Annual Business Plan to the Board of Directors for approval by June each year;
- assess its performance against this Strategic Plan and the Annual Business Plan each quarter; and
- provide an Annual Report to the Board of Directors by September each year summarising its performance against the Strategic Plan and Annual Business Plan.

The GAROC 2019-20 Annual Business Plan provides the specific actions against which the activities of GAROC may be monitored.

Appendix 1**Regional Groupings of Members within GAROC – effective 29 October 2020.**

GAROC Regional Grouping	Members
North	Gawler Playford Salisbury Tea Tree Gully
West	Charles Sturt Holdfast Bay Port Adelaide Enfield West Torrens
South	Marion Mitcham Onkaparinga
East	Adelaide Hills Burnside Campbelltown Norwood Payneham & St Peters Prospect Unley Walkerville
	Adelaide

Greater Adelaide Regional Organisation of Councils



**Draft Annual Business Plan
2020-21
Consultation Document**

Draft

Introduction

The Greater Adelaide Regional Organisation of Councils (GAROC) is a committee established by the Local Government Association of South Australia (LGA).

Metropolitan councils play an essential role in the long-term prosperity, sustainability and wellbeing of the Greater Adelaide community. GAROC is a strong, united voice for metropolitan councils and represents their shared interests for the benefit of the Greater Adelaide community.

As a committee of the LGA, GAROC will play a key role in regional advocacy, policy initiation and review, leadership, engagement and capacity building on behalf of the 19 member councils within the metropolitan region. We listen to and represent our members and make decisions openly and transparently.

The GAROC Committee supports the LGA to 'advocate, assist, and advance' the interests of local government by:

1. Supporting the activities of the LGA at a regional level;
2. Promoting communication between Members and between Members and the LGA;
3. Advocating in respect of matters which affect the GAROC Regional Group;
4. Encouraging engagement of Members within the GAROC Regional Group with GAROC and the LGASA; and
5. Participating in policy development and implementation.

GAROC has adopted a Strategic Plan 2019-23 that identifies the following four strategic themes and objectives:

Theme 1: Planning and Placemaking

GAROC recognises the importance of good decision making that enhances the built environment and supports well-considered planning processes that achieve quality design outcomes and the preservation of character and local heritage.

Objective: Advocate to the State Government and Parliament to ensure that South Australia's planning system reflects leading practice, facilitates better design outcomes and supports local decision making.

Objective: Provide assistance and resources to metropolitan councils that support their important role as local place makers and custodians of public spaces.

Theme 2: Natural Environment

GAROC acknowledges local government's role in protecting and enhancing the environment and recognises that climate change poses a serious risk to local communities and ecosystems. GAROC also recognises the important role councils play in providing high quality, innovative and sustainable waste management services that meet the needs of the community

Objective: Support LGA advocacy to State and Federal Government and assists member councils to ensure that all levels of government undertake mitigation and adaptation actions that reduce climate risks and build community resilience.

Draft

Objective: Support councils to improve waste management practices and deliver viable and innovative waste services that meet the needs of the community and advocate for State and Federal Government legislation, policies, funding and programs that will enable and support these outcomes.

Theme 3: Economic Development

GAROC recognises that local government's significant investment in infrastructure and services is a driver of the local economy. A strong state economy is underpinned by a financially sustainable local government sector that promotes its area and provides an attractive climate and locations for the development of business, commerce, industry and tourism.

GAROC recognises the important role of councils to enable, facilitate and enhance local economic opportunities. With the right policy settings and partnerships, councils can help to create the best conditions for local businesses to grow and thrive.

Objective: Enable advocacy and partnership opportunities that recognise the specific needs and opportunities in metropolitan Adelaide and assist councils to contribute to creating conditions for productivity that supports sustainable job growth and pathways to employment.

Theme 4: Reform and Innovation

GAROC recognises the opportunity to work with metropolitan councils to lead reform and innovations that enhance decision making, build community trust and drive downward pressure on council rates.

Objective: Assist councils to enhance local government through innovations in benchmarking, systems thinking, data management and engagement processes.

Strategic Alignment, Collaboration and Communication

Progressing our strategic objectives requires a collaborative approach between GAROC, the LGA, metropolitan councils and our strategic partners. The activities in our Annual Business Plan promote and facilitate the sharing of information and collaboration between different groups.

GAROC has adopted a Communications Plan to assist us in keeping councils better informed and engaged with the activities and outcomes of GAROC. The communications plan has been prepared with the following objectives in mind:

Keep members informed - Proactively deliver clear, accessible, timely, relevant and targeted information in ways that best meet the interests and needs of member councils.

Strengthen relationships - Strengthen relationships within our members and with stakeholders through communications activities, to increase confidence and foster trust.

Increase awareness – Increase member and stakeholder awareness and understanding of GAROC's role, activities, projects and decision-making processes.

Build an identity – Build a positive reputation that reflects the GAROC Guiding Principles.

The GAROC committee recognises the role of the LGA to address issues that impact on the local government sector as a whole and GAROC has developed its annual priorities having regard to the following key documents that set out the sector-wide initiatives of the LGA:

1. LGA Strategic Plan and Annual Business Plan

Draft

2. LGA Advocacy Plan
3. LGA Work Plans
4. Local Government Research and Development Fund's Annual Business Plan 2020-21 Action Statements (includes all potential actions)

2020-21 Annual Business Plan Consultation

Potential actions for GAROC's 2020-21 Annual Business Plan

This section sets out a series of potential actions that GAROC could pursue in 2020-21 to progress its strategic objectives.

Collectively, these actions are ambitious and go beyond the resources and funding available to GAROC to deliver in one financial year.

GAROC is keen to hear from metropolitan councils on which of these actions are of the highest priority and would most support members to achieve their own strategic objectives or add the most value to councils and their local communities.

If GAROC pursued one potential action in 2020-21 within each theme – what should that be?

Are there any potential actions that are not supported? What should GAROC do instead?

Theme 1: Planning and Placemaking

GAROC recognises the importance of good decision making that enhances the built environment and supports well-considered planning processes that achieve quality design outcomes and the preservation of character and local heritage.

Objective: Advocate to the State Government and Parliament to ensure that South Australia's planning system reflects leading practice, facilitates better design outcomes and supports local decision making.

Objective: Provide assistance and resources to metropolitan councils that support their important role as local place makers and custodians of public spaces.

Priority 1.1 Planning Reform

The LGA advocates for a planning system that is accessible, integrated, accountable and supports local participation and decision making. South Australian councils seek State Government recognition of the quality planning and design standards expected by residents that complement and preserve the fabric of the local communities.

LGA Policy Statement: The Planning System

Local government acknowledges its statutory role in planning for the future and its role as the closest level of government to communities. The LGA will continue to negotiate with state government to implement a fair, equitable and balanced planning system that facilitates high quality, sustainable and economically viable development.

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Actions undertaken by GAROC

In the 2019-20 Annual Business Plan, GAROC pursued advocacy to the State Government on behalf of metropolitan councils on the implementation of the Planning Development and Infrastructure Act 2016 and the Planning and Design Code, particularly as they relate to heritage and the impact of infill development.

Heritage

The State Government is progressing state-wide reform of heritage policy through Planning Reforms, and the heritage and character information provided by the State Planning Commission gives an overall impression of weakening of heritage conservation policy and reducing certainty for owners, developers and the community through use of more subjective planning controls, particularly in relation to demolition.

Infill Development

Local government recognises the need to contain urban sprawl. However, the increased densities resulting from infill development have placed additional pressure on services and infrastructure. Member councils have raised issues associated with traffic management, carparking, stormwater management, loss of trees, provision of open space, privacy, overshadowing and design quality in relation to infill development.

In 2019-20, GAROC:

- commissioned the LGA Heritage Position Paper to provide an overview of the historical processes involved in classifying Contributory Items. The Paper was submitted to the Minister for Planning, the Shadow Minister for Planning, and the Chair of the State Planning Commission;
- supported the LGAs participation in a heritage and character roundtable convened by the Shadow Minister for Planning with other stakeholders to advocate on the position adopted by GAROC;
- held a 'Heritage Character Workshop' in relation to the heritage provisions within in the Planning and Design Code which formed a basis for a submission on Phase 3 of the Code;
- recommended an item of business to the 2019 OGM for the LGA to seek a comprehensive review of the impacts of infill development to ensure that the Planning and Design Code delivers quality outcomes; and
- held a forum on the draft Planning and Design Code for metropolitan councils in 9 December 2019.

Potential Actions 2020-21: Planning Reform

In 2020-21, GAROC will continue to listen and represent the interest of metropolitan councils and advocate for planning reform that supports quality design outcomes that complement and preserve the special qualities of local communities, by:

- continuing to engage with metropolitan councils through workshops and forums to develop shared policy positions and solutions on planning, design and local heritage issues; and



The voice of local government.

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- undertaking a review of the social, economic and environmental impacts of infill development to inform how local government should respond.

Financial implication

It is estimated that this action would require an allocation from the GAROC 2020-21 budget of \$40,000.

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Theme 2: Natural Environment

GAROC recognises local government's role in protecting the environment, managing the risks of climate change, and the importance of managing waste.

Priority 2.1 Climate Risk

GAROC acknowledges local government's role in protecting the environment and recognises that climate change poses a serious risk to local communities and ecosystems.

Objective: Supports LGA advocacy to State and Federal Government and assists member councils to ensure that all levels of government undertake mitigation and adaptation actions that build community resilience to climate risks.

The LGA continues to advocate to the State and Federal government to prioritise climate change action, in particular for greater funding in initiatives that will assist local government and their communities to mitigate and adapt to the effects of climate change.

LGA Policy Statement: Managing the Risks of Climate Change

Local government acknowledges that climate change poses a serious risk to local communities and ecosystems. All levels of government are urged to take action that will help address the effects of climate change in local communities.

The risks posed to local government from climate change have been recognised for some years, and South Australian councils have shown significant leadership in climate change. With the support of the LGA many positive outcomes have been achieved.

For example, the LGA has worked with member councils to:

- Advocate through budget submissions and election platforms for greater resources for councils to manage climate risks such as coastal protection, stormwater management and emergency response.
- Develop climate risk management guidance notes.
- Develop model climate adaptation plans.
- Develop LGA Coastal Adaptation Decision Pathways Guidance (currently being updated).
- Provide guidance and training to support decision-makers in councils.
- Provide advice to councils to support energy efficiency activities.

Working together with the State Government, councils have developed their Regional Adaptation Plans, which are responsive to and focussed on particular issues in each region. Councils now have significant work ahead to implement these Plans and embed the management of climate risks across relevant areas of council operations.

GAROC held a workshop for metropolitan councils in December 2019 to discuss local government's responses to climate risks. The following potential actions were raised by participants at that workshop as a potential role for GAROC. These actions are in addition to a desire from member councils for the LGA and GAROC to facilitate the sharing of information, research and ideas between councils.

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Potential Action: Climate hazard Mapping

The LGA is currently advocating that the State Government establishes and manages a centrally coordinated climate hazard mapping framework to inform decision-making in collaboration with councils. Hazard mapping is currently undertaken independently by state and local government, sometimes leading to unnecessary duplication of effort and issues regarding correct sources of data.

GAROC could support the LGA's advocacy by calling for the State Government to fund and lead the development of an agreed approach between state and local government to coordinate data acquisition and analysis for common hazards relevant to metropolitan councils.

Financial implication

This action is anticipated in the LGA workplan and can be reasonably undertaken with existing resources.

Potential Action: Urban greening

There have been significant increases in awareness about the importance of urban greening and water sensitive urban design (WSUD). While this area has the potential to support council mitigation and adaptation activities, awareness and implementation of practical applications currently present a challenge.

Metropolitan councils may require support to determine how to best deliver future WSUD actions (such as stormwater harvesting) with activities to support a greener Adelaide. Such work could also explore how best to support regional councils experiencing drought and water shortage.

GAROC could assist metropolitan councils to understand the opportunities and benefits of urban greening by:

- commissioning advice and developing guidelines to establish a consistent approach to tree canopy mapping; and
- undertaking research to develop a coordinated approach to understanding the vulnerability of the tree stock to climate change.

Financial implication

Canopy mapping (\$15,000) and vulnerability of tree stock research (\$40,000).

Potential Action: Climate Emergency Action Plans

At its meeting on 17 February 2020, GAROC agreed to recommend an Item of Business, proposed by the Town of Gawler (as amended), to the LGA Ordinary General Meeting to be held on 3 April 2020:

That the Ordinary General Meeting requests:

1. *That the LGA recognise that a number of member councils have declared a climate emergency.*
2. *That the LGA develop a model Climate Emergency Action Plan [CEAP] in partnership with interested member councils for use by member councils throughout the state.*
3. *That the CEAP primarily focuses on mitigation through reduction of GHG [Green House Gas] emissions but it also focuses on adaptation and climate safety for local communities.*

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As of 28 November 2019, 16 councils in South Australia (10 metropolitan / 6 regional) had declared a climate emergency. A declaration of a climate emergency creates an expectation that councils would significantly escalate their focus on climate risk mitigation and adaptation activities. This carries a level of reputational risk for local government and metropolitan councils.

If member councils support the item of business at the 2020 LGA Ordinary General Meeting in April, the request that the LGA prepare a Climate Emergency Action Plan would require appropriate resources and engagement from our member councils to develop a model plan with tangible actions and activities that flow through to council strategic plans and decision-making.

There is broad agreement for the need to reduce carbon emissions, however, there are no common targets. This is partly due to concern about the implications of achieving targets. Councils broadly agree to the need for action but understanding what targets council should work toward is not clear. Targets should relate to mitigation and adaptation.

GAROC could assist member councils to prepare their own Climate Emergency Action Plans by:

- commissioning a position paper to identify potential carbon emissions reduction targets for the local government sector and the implications for council action, differentiating between the issues faced by metropolitan and regional councils; and
- commissioning an evidence-based *Guide to preparing a Local Government Climate Emergency Action Plan* to inform meaningful mitigation and adaptation activities in councils.

Financial implication

Carbon emissions reduction targets (\$20,000) and Guide to preparing a Local Government Climate Emergency Action Plan (\$40,000).

Potential Action: Coastal Management

Eight of South Australia's 19 metropolitan councils have a coastline, comprising City of Playford, City of Salisbury, City of Port Adelaide Enfield, City of Charles Sturt, City of West Torrens, City of Holdfast Bay, City of Marion and City of Onkaparinga.

The task of protecting and maintaining South Australia's coastal assets is beyond the funding capacity of coastal councils and their ratepayers. Typical challenges include sand and beach management, cliff erosion, access management and signage, environmental management relating to weeds, shorebirds, revegetation and illegal dumping, dredging, growing need for protection infrastructure like levees, seawalls, groynes, maintenance and replacement cost pressures on recreational infrastructure like jetties and boat ramps, and planning and development anomalies.

The LGA is currently advocating for equitable funding from State and Federal governments for coastal management works across South Australia.

SA Coastal Councils Alliance

The LGA acknowledges and supports the work of the SA Coastal Councils Alliance (SACCA) as an opportunity for collaboration and a single advocacy voice in relation to the escalating task around coastal management.

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Established in September 2018 with all 34 coastal South Australian councils to maximise influence, identify priorities and secure funding for coastal protection/adaptation activities. The SA Coastal Councils Alliance has appointed an Executive Committee, comprising two delegates and a proxy from each coastal zone¹, along with automatic appointment of the LGA President as an ex-officio member. Members of the Metropolitan Zone are:

- Councillor Bill Jamieson - Onkaparinga (delegate)
- Councillor Oahn Nguyen – Charles Sturt (delegate)
- Councillor William Miller – Holdfast Bay (proxy)

Through the work of the SA Coastal Councils Alliance to date, discussion papers on the management of jetties (February 2019) and coastal funding (September 2019) have been prepared and work is underway to identify current and emerging coastal management works and costings across South Australian councils. A review of coastal management and legislative arrangements in South Australia and in other jurisdictions has also occurred.

Funding arrangements

2019

In September 2018, the Limestone Coast LGA (supported by Metropolitan Seaside Councils, Southern & Hills LGA, Eyre Peninsula LGA, Legatus and Spencer Gulf Cities regions) secured a successful application to the Local Government Research & Development Scheme (LGR&DS) for \$100,000 for a coordination role to liaise with all 34 coastal councils to establish the alliance that can maximise influence, identify priorities and secure funding for coastal protection/adaptation activities.

2020

In October 2019, the Limestone Coast LGA was successful in a further application to the LGR&DS for \$35,000 to progress the SA Coastal Councils Alliance's work to develop a model for shared responsibility and shared funding of coastal protection and management.

This funding has been matched by \$35,000 from the Coast Protection Board and further supported with an allocation of \$25,000 from the SAROC 2019/20 budget, \$5,000 from the Regional LGAs and \$5,000 from Metro Seaside Councils. As such there is currently \$105,000 in the 2020 calendar year to progress activities.

2021

The LGA understands that the SA Coastal Council Alliance will request that, from January 2021 (half-way through the 2020-21 financial year), the LGA Board of Directors and the SAROC and GAROC committees escalate coastal management within future priorities and business plans and each commit to providing funding allocations to ensure the financial sustainability of SACCA, that the momentum generated through the early start-up phase of the Alliance is not lost, and that issues facing coastal councils continue to be strongly advocated and workable solutions implemented.

¹ Being South Australia's regional LGAs with councils that have coastal management responsibilities, plus a metropolitan zone.

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GAROC could assist metropolitan councils to identify current and emerging coastal management works and costings by:

- allocating funds to contribute to the activities and resourcing of the SA Coastal Council Alliance

Financial implication

Administrative support to SA Coastal Councils Alliance (\$20,000).

Priority 2.2 Waste and Recycling

GAROC recognises the important role councils play in providing high quality, innovative and sustainable waste management services.

Objective: Support councils to improve waste management practices and deliver viable and innovative waste services that meet the needs of the community and advocate for State and Federal Government legislation, policies, funding and programs that will enable and support these outcomes.

In May 2018, an independent report commissioned by the LGA estimated that councils were facing increased costs of \$8.8 million per annum as a result of the implementation of the China Sword Policy. It is likely that this amount would be even higher today as the flow on impacts of the policy are further compounded.

Separately, in July 2019, the State Government announced an unprecedented 40% increase in the solid waste levy which will cost councils an extra \$8.5 million in 2019/20.

As a result of these cost pressures many councils are actively exploring ways to reduce waste management costs.

In response to these issues, the LGA has developed a Waste Action Plan to identify the responses needed at the Federal, State and local government level.

The LGA is also working with nine councils on a 'Buying it Back' circular procurement pilot project through which participating councils are seeking to use their combined buying-power to significantly increase demand for recyclable materials in South Australia.

The aim of this project is to improve the sustainability of waste management practices, ensure the ongoing viability of our recycling system and, over time, reduce councils' waste management costs. The project represents a significant step towards developing local markets and on-shore processing for recyclable materials within Australia and establishing a truly circular economy.

Potential Action: Food Waste

Increasing diversion of food waste from landfill represents councils' biggest opportunity to reduce waste costs. The 2017-2018 Recycling Activity Statement estimates that almost half of all household waste sent to landfill in SA is food waste. If communities recycled this food waste through green organics bins this could save councils and communities up to \$20 million per year.

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Additionally, GAROC recognises that the benefits of recycling food waste that will appeal to different community members for different reasons, including:

- getting food waste out of landfill avoids harmful greenhouse gas emissions being released into the environment from organic materials being landfilled (an emissions reduction measure which contributes to local government action to mitigate climate change); and
- food waste placed in green bins is recycled into valuable compost that can be used by primary producers to enrich nutrient-deficient top-soil (supporting farmers, boosting production and creating jobs).

From 1 January 2020, all metropolitan councils are providing fortnightly food and green organics (FOGO) bin collections, meaning that for the first time ever, all metropolitan residents can recycle their food waste through their green organics bin. Adelaide is now the only Australian city where all residents can recycle food waste in this way. This situation creates a unique opportunity for South Australia's metropolitan councils to play a national leadership role.

Councils take different approaches to the provision of kitchen caddies (and accompanying barrier bags) to communities to support food waste diversion. Whilst some councils provide each household with an allocation for free, others require households to "opt-in" or charge a fee.

Further, supermarkets are moving to introduce compostable barrier bags in their fruit and vegetable sections that can subsequently be used by residents in their green waste kitchen caddies at home.

GAROC could assist metropolitan councils to reduce council waste management costs by:

- proving in-principal support to a proposal to partner with a supermarket chain to support community uptake of food waste recycling by providing waste recycling initiatives and education campaigns, partnering with councils and Green Industries SA (GISA) to provide kitchen caddies free through supermarkets.
- Exploring development of an intensive communications campaign in conjunction with other stakeholders (such as GISA, Fight Food Waste CRC, supermarkets)
- Explore action to increase council provision of green bins in public places (possibly to align with implementation of State Government ban on single-use plastics)

Financial implication

A GAROC contribution of \$50,000 toward a significant waste project would leverage potential investment from GISA, the Local Government Research and Development Scheme and possibly other sources of funding.

If metropolitan councils are interested in pursuing a food waste initiative to reduce council waste management costs and achieve better environmental income, they are asked to indicate their willingness to contribute funding towards a cross-sector project.

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Theme 3: Economic Development

GAROC recognises that local government's significant investment in infrastructure and services is a driver of the local economy. A strong state economy is underpinned by a financially sustainable local government sector that promotes its area and provides an attractive climate and locations for the development of business, commerce, industry and tourism.

GAROC also recognises the important role of councils to enable, facilitate and enhance local economic opportunities. With the right policy settings and partnerships, councils can help to create the best conditions for local businesses to grow and thrive.

Objective: Enable advocacy and partnership opportunities that recognise the specific needs and opportunities in metropolitan Adelaide and assist councils to contribute to creating conditions for productivity that supports sustainable job growth and pathways to employment.

The Local Government Act 1999 specifically prescribes that the functions of a council includes:

7 (g) to promote its area and to provide an attractive climate and locations for the development of business, commerce, industry and tourism.

A key responsibility for local government is to provide, develop and maintain the infrastructure necessary to ensure that communities have access to safe and sustainable services. South Australia's councils are the custodians of infrastructure on behalf of their communities. They are responsible for around \$24 billion worth of public assets and infrastructure and have a combined annual budget of over \$2 billion to manage these assets and provide local services. This investment is a driver of the local economy.

A key priority of the LGA is to position and support local government as a driver of economic development. Recent LGA advocacy on behalf of our member councils has included submissions to the Senate Select Committee on Jobs for the Future in Regional Areas (September 2019), to the State Government's Regional Development Strategy Discussion Paper and to Infrastructure SA's 20-Year State Infrastructure Strategy Discussion Paper (July 2019).

Two key areas of focus in 2019 have been Smart Cities and advocacy towards sustainable population growth.

Actions undertaken by GAROC

Working with metropolitan councils, GAROC developed a Smart Cities Framework to help councils embed Smart Cities principles in their planning, and administration and operations. This framework is the first of its kind in Australia and will help councils utilise data and technology to increase their efficiency and effectiveness, improve local amenity and community wellbeing and drive downward pressure on rates. This project was well resourced by GAROC, which enabled strong collaboration with metropolitan councils and a high-quality outcome to be achieved.

In February 2020, at the request of the GAROC Committee the LGA Secretariat facilitated a workshop with economic development managers and practitioners from metropolitan councils to seek advice on the most useful actions that GAROC could pursue. The following potential actions under the Economic Development theme reflect the outcomes of that workshop.

Priority 3.1 Economic development - strategy and purpose

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Local Government can draw together the many stakeholders who drive local economies including State and federal government and their agencies, local business and industry and other community organisations, to focus the strategic vision to achieve a prosperous local economy.

GAROC recognises the opportunity to influence macro-economic policy through mutually advantageous inter-governmental and business relationships, advocacy and leadership.

Potential Actions: Strategy and purpose

GAROC could assist metropolitan councils to align their key objectives and priorities towards a common strategic vision that achieves a prosperous local economy by:

- Commissioning an assessment to develop an understanding of State and federal government policies and initiatives that support local government's economic development role and the economic development strategies within metropolitan councils.
- Undertaking work to identify commonalities of priorities and actions in the economic development components of metropolitan council Strategic Plans.
- Promoting research and projects to raise awareness and build capacity within councils to fully understand the economic development value of community facilities and infrastructure, including using council assets and services to support social enterprise.
- Supporting LGA advocacy to ensure that State and federal governments adequately support councils to fund, build and maintain infrastructure that attracts businesses and stimulates private investment in the local economy.

Priority 3.2 Economic development – Council function and operations

One of the ways in which councils can support local economic development is to ensure that their own operations and processes adopt a customer service approach and are as easy as possible for businesses and the community to navigate.

Potential Actions: Economic Development - Council function and operations

GAROC could assist metropolitan councils to adopt a customer service approach to support economic development to make it easier to do business by:

- sharing research and knowledge to increase understanding of council role in economic development, and the productivity/value of volunteering in local government, in all sections of councils to provide a seamless experience for businesses (include strengthening commitments to the Small Business Friendly Council initiative).
- advocating for the reinstatement of the State/Local Government Red Tape Taskforce and seeking opportunities for all levels of government to work proactively to simplify decision-making, planning and administration policies and practices.
- commission policy papers, guides and model documents to support consistency across metropolitan councils (eg food trucks, dock-less bikes/e-scooters, building upgrade finance).

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Priority 3.3 Economic development – collaboration and leadership

GAROC could promote and facilitate a stronger partnerships focus between councils and between local government and other agencies, authorities and organisations that have a complementary role in economic development.

Potential Actions: collaboration and leadership

GAROC could assist metropolitan councils to come together to collaborate and build partnerships to pursue worthwhile opportunities by:

- facilitating linkages with State and federal government and their agencies.
- participating in existing networks to build and maintain effective relationships with key stakeholders such as Regional Development Australia and Economic Development Australia.
- providing opportunities for councils to participate in networking opportunities, which reduce competition encourage a culture of collaboration.

Financial implication

It is estimated that a combination of 2-3 of the proposed actions could be undertaken within a budget of \$50,000.

Theme 4: Reform and Innovation

GAROC recognises the opportunity to work with metropolitan councils to lead reform and innovations that enhance decision making, build community trust and drive downward pressure on council rates.

Objective: Assist councils to enhance local government through innovations in benchmarking, systems thinking, data management and engagement processes.

Priority 4.1 Benchmarking, expenditure framework, service reviews and data

Current GAROC actions

In 2019, the LGA undertook research and received details from some metropolitan councils on benchmarking and other reform issues. This informed the LGA's submissions to the SA Productivity Commission into Local Government.

GAROC has provided funding of \$70,000 from its 2019-20 Annual Business Plan to support activities the LGA is undertaking at a state-wide level to preparing a scoping report for a Performance Measurement and Report framework. This statewide project will continue across the 2020-21 financial year and will include targeted consultation with metro councils that can be facilitated through GAROC.

Priority 4.2 Integrated service, asset management and financial planning

Current GAROC actions

In 2019-20, GAROC allocated \$30,000 to determine the support, training and resources that would assist councils to achieve contemporary best practice in integrated service, asset management and financial planning and commence delivery of a program of work that is targeted to the needs of metropolitan councils.

Subsequently, in 2019, the Financial Managers Group of council officers and IPWEA both separately applied to the Local Government Research and Development Scheme for projects to assist councils on this issue. This indicated interest from the sector and the opportunity for the LGA to take a leadership role to broaden to all SA councils and enable further collaboration between FMG and IPWEA.

In September 2019, the LGA Board approved \$100,000 from the R&D scheme for a new project, to be managed by the LGA Secretariat in partnership with FMG, IPWEA and LGA member councils, to produce:

- a sector-wide asset management and financial planning 'Maturity Assessment Report'; and
- a Model Infrastructure and Asset Management Plan with model templates.

GAROC's identified action and budget allocation from 2019-20 has been built into the LGA's Local Government Asset Management Integration Program and used to assess the maturity of metropolitan asset management plans and support future implementation of Model Infrastructure and Asset Management Plans by metropolitan councils.

This work will continue across the 2020-21 financial year and will include targeted consultation with metro councils that can be facilitated through GAROC.

Priority 4.3 Establishing GAROC Regions

Current GAROC actions

In 2019 GAROC held a workshop with metropolitan councils to determine a way forward on establishing 'regions' for the purposes of GAROC. The outcomes of this workshop were taken forward to the Annual General Meeting as a proposed change to the GAROC Terms of Reference, which were adopted by the LGA membership and have subsequently been endorsed by the Minister for Local Government.

The changes to the Terms of Reference will come into operation at the AGM in October 2020.

Proposed Action: Support councils in the transition to GAROC regions

GAROC could bring interested councils together for a further workshop to discuss a consistent approach to the transition to a regionalised GAROC structure.

Financial implications

It is not envisaged that this action would require a specific allocation of funding.

Consultation on GAROC Strategic Plan 2019-23 and draft Annual Business Plan 2020-21

Feedback template – March 2020.

Strategic Plan 2019-23

Do the following four revised strategic themes and objectives align with your council's expectations of the key strategic issues that GAROC should be focusing on?

Strategic Theme and Objective	Council comment	Council priority Yes / No
<p>Theme 1: Planning and Placemaking</p> <p>GAROC recognises the importance of good decision making that enhances the built environment and supports well-considered planning processes that achieve quality design outcomes and the preservation of character and local heritage.</p> <p><i>Objective: Advocate to the State Government and Parliament to ensure that South Australia's planning system reflects leading practice, facilitates better design outcomes and supports local decision making.</i></p> <p><i>Objective: Provide assistance and resources to metropolitan councils that support their important role as local place makers and custodians of public spaces.</i></p>	<p>Yes aligns-</p> <p>The City of West Torrens is conscious that the planning reforms are changing the role of local government as place makers in our community. However, despite the new system and diminished responsibility for assessment, the City of West Torrens is dedicated to having an active and positive role in this sphere.</p> <p>While Council may no longer have as much influence over decisions for development on private land- they remain a major contributor to place-making in the public realm and provision of Council parks and community infrastructure, as well as programs that activate public spaces- such as festivals. (Note: festivals have been abandoned during COVID-19 social distancing.)</p> <p>The importance of place-making is magnified in major infill suburbs where new and existing communities find themselves living together side by side in close proximity. Adequate attention to place-making may help to mitigate potential for conflict at the interface of such development.</p>	Yes
<p>Theme 2: Natural Environment</p> <p>GAROC acknowledges local government's role in protecting and enhancing the environment and recognises that climate change poses a serious risk to local communities and ecosystems. GAROC also recognises the important role councils play in providing high quality, innovative and sustainable waste management services that meet the needs of the community</p> <p><i>Objective: Support LGA advocacy to State and Federal Government and assists member councils to ensure that all levels of government undertake mitigation and adaptation actions that reduce climate risks and build community resilience.</i></p> <p><i>Objective: Support councils to improve waste management practices and deliver viable and innovative waste services that meet the needs of the community and advocate for State and Federal Government legislation, policies, funding and programs that will enable and support these outcomes.</i></p>	<p>Yes aligns-</p> <p>This amendment to the GAROC strategic focus aligns well with the focus of the City of West Torrens. At its meeting on 1 October 2019, the West Torrens Council considered a deputation to declare a "Climate Emergency", and ultimately resolved <u>not to</u> declare a Climate Emergency.</p> <p>A decision was made to amend the existing committee name to include 'Climate Adaptation', and for the Committee to review council policy, procedure and actions that go towards mitigating against and adapting to the adverse impacts of climate change, both in the City of West Torrens Administration and the community.</p> <p>The Administration provides a progress report each month to the (newly named) City Services and Climate Adaptation Committee against these measures, and consideration of Climate Impact are now required to be embedded in all reports to Council.</p> <p>City of West Torrens continues to participate in a program to reduce council emissions and improve the resilience of our community and natural environment through implementation of the AdaptWest Climate Change Action Plan, and more recently AdaptWest in Action 2019-2022 forward program.</p> <p>Waste management continues to be an evolving service as the needs and wants of the community are rapidly changing. The City of West Torrens supports a sector wide focus in this area.</p>	Yes
<p>Theme 3: Economic Development</p> <p>GAROC recognises that local government's significant investment in infrastructure and services is a driver of the local economy. A strong state economy is underpinned by a financially sustainable local government sector that promotes its area and provides an attractive climate and locations for the development of business, commerce, industry and tourism.</p>	<p>At a meeting in March Council resolved to proceed with consultation on the Council's draft Economic Development Plan. Due to the COVID-19 emergency this consultation has been temporarily placed on hold.</p> <p>A focus relating to investment in infrastructure is deemed a high priority due to City of West Torrens' considerable commitment to delivery of community hubs projects.</p>	Yes

<p>GAROC recognises the important role of councils to enable, facilitate and enhance local economic opportunities. With the right policy settings and partnerships, councils can help to create the best conditions for local businesses to grow and thrive.</p> <p><i>Objective: Enable advocacy and partnership opportunities that recognise the specific needs and opportunities in metropolitan Adelaide and assist councils to contribute to creating conditions for productivity that supports sustainable job growth and pathways to employment.</i></p>	<p>Particularly considering the current environment, it is envisaged that there will be a greater push from State and Federal Government for local government to take a proactive stance with current and future infrastructure projects.</p> <p>It is vital that the local government sector works closely with all other levels of government to ensure productivity and economic stimulus via infrastructure projects.</p> <p>In the current climate a greater focus on supporting, or at least assisting small business to find support and information on how to access State and Federal funding such as Jobkeeper payments for their staff and amplifying the 'buy local' message that supports local jobs and industry and/or assisting to link manufacturers with information on how to pivot business to respond to international shortages associated with the COVID-19 emergency- under the coordination of relevant state government agencies could be beneficial.</p>	<p>Yes</p>
<p>Theme 4: Reform and Innovation</p> <p>GAROC recognises the opportunity to work with metropolitan councils to lead reform and innovations that enhance decision making, build community trust and drive downward pressure on council rates.</p> <p><i>Objective: Assist councils to enhance local government through innovations in benchmarking, systems thinking, data management and engagement processes.</i></p>	<p>This objective will be vital in the coming months as the world adapts to the current public health (and subsequent economic) emergency. Notwithstanding other work which was already in the pipeline for development, this should be one of the key issues to focus on, moving forward as a sector.</p> <p>Furthermore building on a strengths approach in which councils can learn from those leading the way.</p>	<p>Yes</p>

Draft Annual Business Plan 2020-21

This table summarises the potential actions that GAROC could pursue in 2020-21 to progress its strategic objectives.

Collectively, these actions are ambitious and go beyond the resources and funding available to GAROC to deliver in one financial year.

GAROC is keen to hear from metropolitan councils on which of these actions are of the highest priority and would most support members to achieve their own strategic objectives or add the most value to councils and their local communities.

If GAROC pursued one potential action in 2020-21 within each theme – what should that be?

Are there any potential actions that are not supported? What should GAROC do instead?

Theme 1: Planning and Placemaking				Council comment		Council priority Yes / No
Potential Actions		Milestone	Measurement	Budget	Link to GAROC role	Council priority Yes / No
1.1 Heritage and Infill	Engage with metropolitan councils further understand and represent their interests on local heritage issues; and Undertake a review of the impact of infill development to inform how local government should respond.	June 2021	Listen and represent the interest of metropolitan councils and advocate for planning reform that supports quality design outcomes that complement and preserve the special qualities of local communities.	\$40,000	Regional advocacy Leadership	Please circle Yes or No
					Council is seriously concerned that the PDI Act and Planning and Design Code provisions do not adequately protect heritage items (particularly local heritage and contributory items). These items are not only important for their aesthetic merits, but also contribute to the history, character and sense of place of suburbs in West Torrens. A survey of the West Torrens community indicated that community members are passionate about retaining heritage. With more people currently staying at home and/or working from home community members are likely to take an increasing interest in development that is occurring around them and there is potential for heightened adverse psychological impacts as their sense of place and identity is impacted by any changes in their neighbourhoods. Furthermore, in the context of COVID-19 pandemic, some people may be especially reconsidering the wisdom of increase population densities.	

Theme 2: Natural Environment						
Objective: Supports LGA advocacy to State and Federal Government and assists member councils to ensure that all levels of government undertake mitigation and adaptation actions that build community resilience to climate risks.						
Objective: Advocate to State and Federal Government for legislation, policies and funded initiatives that support councils to improve waste management practices.						
Potential Actions	Milestone	Measurement	Budget	Link to GAROC role	Council comment	Council priority Please rank the following action 1 (highest) to 5 (lowest)
2.1 Climate hazard Mapping support the LGA's advocacy by calling for the State Government to fund and lead the development of an agreed approach between state and local government to coordinate data acquisition and analysis for common hazards relevant to metropolitan councils.	June 2021	Advocacy activities undertaken to influence State Government consideration of establishing and managing a centrally coordinated climate hazard mapping framework to inform decision-making in collaboration with councils.	Nil required	Regional advocacy Leadership	Agree this should be lead and funded by State Government with GAROC/LGA leadership collaboration.	Please circle: (Priority 2) 1 2 3 4 or 5
2.2 Urban greening Commission advice to establish a consistent approach to tree canopy mapping; and Undertake research to develop a coordinated approach to understanding the vulnerability of the tree stock to climate change.	June 2021	Assisted metropolitan councils to understand the opportunities and benefits of urban greening.	\$15,000 - canopy mapping \$40,000 - vulnerability of tree stock research	Leadership Policy initiation and review	Urban greening is a shovel ready project that can be scaled up or down to meet Council budgets- which is critical in the context of post-COVID-19 budgets. The benefits of urban greening include financial, social and environmental outcomes. City of West Torrens has an approved Tree Strategy which includes the following relevant actions: Objective 1- protect the existing urban forest Undertake a full tree audit of Council owned trees. From the audit: (e) identify biodiversity and species gaps and potential impact of climate change on existing trees. Objective 2 - expand the urban forest canopy cover comprising a diverse species mix Develop a Tree Planting and Replacement Plan that: (e) considers appropriate tree species that are tolerant to a changing climate and soil conditions Council Administration also advises that Macquarie University is undertaking national research to assess the vulnerability of trees to the effects of future climate change scenarios. This is being done through a mix of desktop research and glasshouse experiments to create different climate conditions and assess tree responses, as well as field trials. The outcomes of this will be a tool "Which Plant Where" to help decide what trees to grow and plant for a given locality.	Please circle: (Priority 1) 1 2 3 4 or 5

<p>2.3 Climate Emergency Action Plans</p> <p>Commission a position paper to identify potential carbon emissions reduction targets for the local government sector and the implications for council action, differentiating between the issues faced by metropolitan and regional councils; and</p> <p>Commission an evidence-based Guide to preparing a Local Government Climate Emergency Action Plan to inform meaningful mitigation and adaptation activities in councils.</p>	<p>June 2021</p>	<p>Preparation of a Guide to preparing a Local Government Climate Emergency Action Plan undertaken in partnership with interested member councils for use by metropolitan councils throughout the state.</p> <p>Metropolitan councils develop common understanding and application of mitigation and adaptation targets.</p>	<p>\$40,000 -Guide to preparing a Local Government Climate Emergency Action Plan</p> <p>\$20,000 - Carbon emissions reduction targets</p>	<p>Leadership</p> <p>Policy initiation and review</p>	<p>At its meeting on 1 October 2019, the West Torrens Council considered a deputation on this topic, and ultimately resolved not to declare a Climate Emergency.</p> <p>A decision was made to amend the existing committee name to include 'Climate Adaptation' and for the Committee to review council policy, procedure and actions that go towards mitigating against and adapting to the adverse impacts of climate change, both in the City of West Torrens Administration and the community, including recommendations from AdaptWest.</p> <p>The Administration provides a progress report each month to the (newly named) City Services and Climate Adaptation Committee against these measures, and consideration of Climate Impact are now required to be embedded in all reports to Council.</p> <p>City of West Torrens continues to participate in a program to reduce council emissions and improve the resilience of our community and natural environment through implementation of the AdaptWest Climate Change Action Plan, and more recently AdaptWest in Action 2019-2022 forward program.</p>	<p>At its meeting on 1 October 2019, the West Torrens Council considered a deputation on this topic, and ultimately resolved not to declare a Climate Emergency.</p> <p>A decision was made to amend the existing committee name to include 'Climate Adaptation' and for the Committee to review council policy, procedure and actions that go towards mitigating against and adapting to the adverse impacts of climate change, both in the City of West Torrens Administration and the community, including recommendations from AdaptWest.</p> <p>The Administration provides a progress report each month to the (newly named) City Services and Climate Adaptation Committee against these measures, and consideration of Climate Impact are now required to be embedded in all reports to Council.</p> <p>City of West Torrens continues to participate in a program to reduce council emissions and improve the resilience of our community and natural environment through implementation of the AdaptWest Climate Change Action Plan, and more recently AdaptWest in Action 2019-2022 forward program.</p>	<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>or</p> <p>5</p>	<p>Please circle: (Priority 3)</p>
<p>2.4 Coastal Management</p> <p>Financial contribution to the activities and resourcing of the SA Coastal Council Alliance.</p>	<p>January 2021</p>	<p>Ensure the financial sustainability of SA Coastal Council Alliance, that the momentum generated through the early start-up phase of the Alliance is not lost, and that issues facing coastal councils continue to be strongly advocated and workable solutions implemented.</p>	<p>\$20,000</p>	<p>Regional advocacy</p>	<p>City of West Torrens is not greatly impacted by coastal issues.</p>	<p>City of West Torrens is not greatly impacted by coastal issues.</p>	<p>1</p> <p>2</p> <p>3</p> <p>4</p> <p>or</p> <p>5</p>	<p>Please circle: (Priority 4)</p>

2.5 Food Waste Provide in-principal support to a proposal to partner with a supermarket chain to support community uptake of food waste recycling by providing waste recycling initiatives and education campaigns, partnering with councils and Green Industries SA (GISA) to provide kitchen caddies free through supermarkets.	June 2021	Leverage opportunity from the Food Waste Recycling Proposal	\$50,000	Leadership	<p>The proposal in is problematic in that it assumes that customers have a green organics bin for recycling of food waste via the caddy. Without that (or a worm farm or compost system) the caddy is not a wise investment, as it will not achieve the desired environmental outcome which is to divert organic waste from landfill.</p> <p>Additionally, there are concerns that caddies may be collected by those from outside the region- without any requirement to prove place of residence.</p> <p>A better option, as proposed by Justin Lang (GISA) recently, is the provision of compostable bags in dispensers at fresh produce retail outlets for reuse at home for food waste recycling, whether in-home composting systems or the kerbside bin. The proposed commencement date of this system is nominated as March 2021. The proposal of GISA would be a better use of state funds. In the interim GISA continues to fund food recycling initiatives via grants for caddies and/or bags to councils.</p>	Please circle: (Priority 5) 1 2 3 4 or 5
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Theme 3: Economic Development

Objective: Enable advocacy and partnership opportunities that recognise the specific needs and opportunities in metropolitan Adelaide and assist councils to contribute to creating conditions for productivity that supports sustainable job growth and pathways to employment.

Potential Actions	Milestone	Measurement	Budget	Link to GAROC role	Council comment	Council priority Please rank the following action 1 (highest) to 3 (lowest)
3.1: Economic development - strategy and purpose <ol style="list-style-type: none"> Commissioning an assessment to develop an understanding of State and federal government policies and initiatives that support local government's economic development role and the economic development strategies within metropolitan councils. Undertaking work to identify commonalities of priorities and actions in the economic development components of metropolitan council Strategic Plans. Promoting research and projects to raise awareness and build capacity within councils to fully understand the economic development value of community facilities and infrastructure. 	June 2021	Metropolitan councils aware of and are supported to align their priorities to leverage funding support from existing State and Federal government policies initiative.	It is estimated that a combination of 2-3 of the proposed actions could be undertaken within a budget of \$50,000.	Policy initiation and review Leadership Regional advocacy	<p>At a meeting in March Council resolved to proceed with consultation on the Council's draft Economic Development Plan. Due to the COVID-19 emergency this consultation has been temporarily placed on hold.</p> <p>Projects 3 and 4 within this theme are deemed highest priority due to City of West Torrens' considerable commitment to delivery community hubs projects.</p>	<p>Please circle: (priority 2) 1 2 or 3</p>

4. Supporting LGA advocacy to ensure that State and federal governments adequately support councils to fund, build and maintain infrastructure that attracts businesses and stimulates private investment in the local economy.						
3.2 Council function and operations 1. Sharing research and knowledge to increase understanding of council role in economic development, and the productivity/value of volunteering in local government, in all sections of councils to provide a seamless experience for businesses (include strengthening commitments to the Small Business Friendly Council initiative). 2. Advocating for the reinstatement of the State/Local Government Red Tape Taskforce and seeking opportunities for all levels of government to work proactively to simplify decision-making, planning and administration policies and practices. 3. Commission policy papers, guides and model documents to support consistency across metropolitan councils (eg food trucks, dock-less bikes/e-scooters, building upgrade finance).	Metropolitan councils are assisted to adopt a customer service approach to support economic development to make it easier to do business in South Australia.	It is estimated that a combination of 2-3 of the proposed actions could be undertaken within a budget of \$50,000.	Policy initiation and review Leadership Regional advocacy	In the context of the economic fallout from the COVID-19 public health emergency, a focus on small business preservation and red tape reduction is considered prudent.	Please circle (priority 1) 1 2 or 3	
3.3 Collaboration and Leadership 1. Facilitating linkages with State and federal government and their agencies.	Metropolitan councils come together to collaborate and build partnerships with each other and with other metropolitan councils.	It is estimated that a combination of 2-3 of the proposed actions could be undertaken within a budget of \$50,000.	Policy initiation and review Leadership Regional advocacy	It is envisaged that projects 1 and 2 in this action are important and may be possible within the scope of existing roles without additional budget impacts.	Please circle (priority 3) 1 2	

2. Participating in existing networks to build and maintain effective relationships with key stakeholders such as Regional Development Australia and Economic Development Australia.	agencies, authorities and organisations that have a complementary role in economic development.			City of West Torrens is a partner to the Western Region Alliance of Council for Economic Development - which has been recognised with an LG Professionals award for partnerships and collaboration in local government.	or 3
3. Providing opportunities for councils to participate in networking opportunities, which reduce competition encourage a culture of collaboration.					

Theme 4: Reform and Innovation

Objective: Assist councils to drive enhance local government through innovations in benchmarking, systems thinking, data management and processes.

***These actions have been committed to in the GAROC 2019-20 Annual Business Plan**

Action	Milestone	Measurement	Budget	Link to GAROC role	Council comment	Council priority Yes / No
*4.1 Benchmarking, expenditure framework, service reviews and data Support LGA activities in sector-wide performance measurement and enhance integrated long-term asset and financial management.	June 2021	Metropolitan councils' issues sufficiently considered in local government reform and innovations.	Nil required from 2020-21 (\$70,000 allocated in 2019-20)	Engagement and capacity building Leadership Policy initiation and review	This is a potential priority for Council, pending the status of the Local Government Reforms which appear to have been put on hold due to COVID-19. However, it is likely that the State Government will introduce some form and so investment into this area would be beneficial for the sector.	Please circle Yes or No
*4.2 Integrated service, asset management and financial planning Support the LGA's Local Government Asset Management Integration Program	June 2021	Maturity of metropolitan asset management plans assessed and increased understanding of integrated asset management to deliver better services and community outcomes.	Nil required from 2020-21 (\$30,000 allocated in 2019-20)	Leadership Policy initiation and review	Although this may have previously been a priority for the City of West Torrens, it is thought that the funds could be better used in other areas since the COVID-19 pandemic.	Please circle Yes or No

(new) 4.3 Establishing GAROC regions Support councils in the transition to GAROC regions	June 2021	GAROC could bring interested councils together for a further workshop to discuss a consistent approach to the transition to a regionalised GAROC structure.	No significant allocation required	Engagement and capacity building		Please circle Yes or No
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17.3 Breakout Creek Stage 3 Redevelopment Project

Brief

This report seeks a decision of Council on accepting a \$2 million funding offer from DPTI's Open Space and Places for People program for the Breakout Creek Stage 3 redevelopment project, and resolving to contribute towards the project in a staged approach over an extended period through to 2022/23.

RECOMMENDATION(S)

It is recommended to Council that it:

1. Authorise the Chief Executive Officer to enter into an agreement deed with DPTI Open Space and Places for People program for the Breakout Creek Stage 3 redevelopment project, with Council contributing matching funding through to 2022/2023; and
2. Commits to allocating \$2 million in its forward estimates towards the Breakout Creek Stage 3 redevelopment project, to be spread across future financial periods through to 2022/2023.

Introduction

At its meeting of the 10 December 2019, Council formally considered a report in relation to the River Torrens Breakout Creek Stage 3 redevelopment, which included details on the project, its costs and potential funding partner details.

At Council's meeting of the 5 May 2020 it resolved not to provide matching funding for the Breakout Creek Stage 3 redevelopment application to DPTI's Open Space and Places for People program (**Attachment 1**). A key consideration in making this decision was the uncertainty of Council funds due to COVID-19 related financial impacts, and the unknown certainty at this point in time of the outcome of the DPTI Open Space and Places for People program funding submission.

Council's funding application to DPTI's Open Space and Places for People program sort a \$2 million fund contribution towards West Torrens Councils' portion of the Breakout Creek Stage 3 redevelopment project. The project aiming to improve this important community open space. At the time of lodging the application there was no formal allocation of matching funds from Council.

Discussion

Shortly after Council's 5 May 2020 meeting the Minister announced that the City of West Torrens' application for \$2 million of grant funding for the project was successful, subject to matched funding contribution from Council (letter dated 9 May 2020) (**Attachment 2**).

A breakdown of the proposed funding to implement the Breakout Creek Stage 3 joint project is provided in the table below:

Organisation	Amount
Australian Federal Government	\$2 million
State Government (DEW) / NRM Board / Green Adelaide	\$2 million
City of West Torrens	Up to \$2 million
City of Charles Sturt	Up to \$2 million
DPTI Open Space Grant Program funding (matched funding from both councils)	Up to \$4 million
<i>Total</i>	<i>Up to \$12 million</i>

The City of Charles Sturt has previously committed its proposed funding contribution towards the project and was also successful in its application for \$2 million grant funding from the DPTI Open Space and Places for People program. At present, all proposed funding in the above table have been committed excluding the proposed West Torrens contribution.

Since the Minister's announcement, discussions have occurred between Council Administration, Green Adelaide (formally known as NRM) and DPTI to further understand the DPTI Open Space and Places for People program's funding parameters and to further explore how West Torrens Council can remain involved in the project, in consideration of its previous positions on the project.

During these discussions a number of options were explored and to alleviate Council's current budgetary constraints it was proposed that the City of West Torrens could provide its matching funding in a staged approach, being \$1 million contribution in 2021/22, and \$1 million contribution in 2022/23, rather than it all being due in the financial year 2020/21. Council's allocation of funding could be drawn from Council's loan program as and when required.

It is anticipated that the full \$2 million DPTI funding would be received by Council during the current financial year, that is, prior to June 30.

Green Adelaide anticipates that the project could still proceed as per its scheduled program (or with minor alteration) under this staged funding approach. Detail design for the project is currently being undertaken, with an anticipation for the commencement of construction works in early 2021.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Quality public space is essential to healthy, liveable communities, and its role in supporting the community's physical and mental health has been highlighted recently during the COVID-19 situation.

Conclusion

This report seeks a decision of the Council to accept a grant of \$2 million from DPTI's Open Space funding program towards the Breakout Creek Stage 3 redevelopment project, and to allocate future matching Council funding towards the project.

Attachments

1. **Extract from Council Agenda and Minutes 5 May 2020 - Item 17.4 - Breakout Creek Stage 3 - DPTI Open Space funding application**
2. **Letter from Minister for Transport, Infrastructure and Local Government, confirming approved funding for Breakout Creek Stage 3 Redevelopment**

17.4 Breakout Creek Stage 3 - DPTI Open Space funding application

Brief

This report seeks a decision of the Council in allocating \$2 million towards the Breakout Creek Stage 3 redevelopment project, and in doing so meet the eligibility criteria of DPTI's Open Space and Places for People grant program for 2019/20.

RECOMMENDATION(S)

It is recommended to Council that the Department of Planning, Transport and Infrastructure (DPTI) be advised that:

1. Council is not able to commit at this point in time to an allocation of \$2 million to be eligible in its application to DPTI's Open Space and Places for People Grant Program for the Breakout Creek Stage 3 redevelopment project consistent with its decision made 10 December 2019 and the added financial uncertainty due to the Covid-19 pandemic.

Or

2. Council commits to an allocation of \$2 million to be eligible in its application to DPTI's Open Space and Places for People Grant Program for the Breakout Creek Stage 3 redevelopment project.

Introduction

At its meeting of the 10 December 2019, Council formally considered a report in relation to the River Torrens Breakout Creek Stage 3 redevelopment, which include details on the project, its costs and potential funding partner details (**Attachment 1**).

The Breakout Creek Stage 3 redevelopment project, in partnership with the City of Charles Sturt, the Natural Resources Adelaide and Mount Lofty Ranges, SA Water and the Federal Government, presents an opportunity to upscale this important community open space from Tapleys Hill Road to the coast. It also provides a unique opportunity to showcase collaboration between councils and agencies to bring this significant project to fruition, and one that will last well into the future.

The project aims to create quality green spaces and deliver the long term vision of improving this iconic waterway on behalf of our communities. It builds on our goal to green West Torrens, cool urban heat, and provide linkages along the linear path to other destinations and open spaces such as Apex Park, enabling and encouraging people to visit these places.

The Breakout Creek Stage 3 project will provide important infrastructure to help deliver these important functions and will further strengthen this Linear Park as a major linkage from the City to the Coast, and neighbouring suburbs.

Currently the City of West Torrens does not have funds committed or formally allocated towards the physical implementation and construction of this project.

Discussion

Further to the resolution of Council at its meeting on 10 December 2019, an application was submitted to DPTI's Open Space and Places for People Grant program. The application is seeking \$2 million towards Breakout Creek Stage 3. A similar application (and amount) was also lodged by the City of Charles Sturt.

The City of West Torrens' application identified that there was no dedicated budget currently committed to this project, however it outlined that this would need to be reconsidered should the application be successful. As such, the application was not meeting all the eligibility criteria of providing at least 50% funding contribution.

DPTI has recently advised the Administration that the redevelopment of Breakout Creek Stage 3 is a good project, however the Council's application is at risk of not being supported due to the lack of a commitment to match funding. DPTI would like Council to reconsider that position now, so that the project can be supported for consideration.

While committing \$2 million towards this project could improve the Council's success in obtaining a matching State Government Grant and help consolidate a project that has multiple stakeholder interest and involvement. Council's financial position at the moment is one that is severely different from that in December 2019 when this matter was previously considered. Covid -19 related financial impacts will require careful consideration over the short to medium term and a commitment of \$2 million at this point in time could somewhat restrict the Council's ability to alter its future budget(s).

Should Council commit to the allocation of \$2 million towards this project then this funding amount would need to be included in Council's 2020/21 Budget, if confirmation of matched State Government is received.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

Quality public space is essential to healthy, liveable communities, and its role in supporting the community's physical and mental health has been highlighted recently during the COVID-19 situation.

Conclusion

This report seeks a decision of the Council in allocating \$2 million towards the Breakout Creek Stage 3 redevelopment project, and in doing so meet the eligibility criteria of DPTI's Open Space and Places for People funding program for 2019/20.

Attachments

1. **Extract from Council and Standing Committees Agenda 10 December 2019 - Item 11.1 Breakout Creek Stage 3 redevelopment plan and joint funding arrangements**

11 CITY SERVICES AND AMENITY REPORTS

11.1 Breakout Creek Stage 3 redevelopment plan and joint funding arrangements

Brief

This report presents information in relation to the joint project, Breakout Creek Stage 3 Redevelopment, and correspondence from Natural Resources Adelaide and Mount Lofty Ranges outlining the proposed funding contributions between the various project partners and other funding partners.

RECOMMENDATION

The Committee recommends to Council that the Natural Resources, Adelaide and Mount Lofty Ranges be advised that:

1. While Council notes the request for a commitment from Council to contribute \$2 million towards the Breakout Creek Stage 3 redevelopment project, Council wishes to respectfully advise that over the past ten years Council has provided in excess of \$6.5 million in-kind support (capital/maintenance) to the management of the River Torrens and believes that as it will be responsible for ongoing management and maintenance, a financial commitment from Council towards this project is not reasonable or warranted at this point in time.
2. Having raised a total of \$17.89 million in levies from its ratepayers since 1999, Council believes that on balance, this project should be completed without any capital contribution from the City of West Torrens.
3. Council notes that Stages 1 and 2 of Breakout Creek were redeveloped without any capital contribution from the City of West Torrens.
4. Council notes that the Adelaide and Mt Lofty Ranges NRM levy from all councils within the catchment for the 2019/20 financial year totals \$31.545 million and that the City of West Torrens levy for the same period is \$1.542 million.
5. Council fails to understand why the ratepayers of West Torrens are expected to contribute initially via their NRM levy to the activities of the Adelaide and Mt Lofty Ranges NRM Board and then again expected to contribute to capital project costs to a project the Board wishes to undertake.
6. Council notes, as was the case following the redevelopment of Breakout Creek Stages 1 and 2, that following successful completion of Breakout Creek Stage 3, Council will be expected to assume maintenance responsibility for the area which comes at a considerable cost to Council and its community, not as a once-off cost, but an annual cost for many years to come.
7. Council has approximately \$12 million of unfunded priority capital works projects waiting commencement and sees these projects as more important at this point in time in terms of providing appropriate community infrastructure, facilities and services to the wider community of West Torrens.
8. Council commits to working with the Natural Resources, Adelaide and Mt Lofty Ranges and the City of Charles Sturt to participate in negotiations and applications for further funding to achieve completion of the redevelopment plan for Breakout Creek Stage 3.
9. Council notes that the concept plan (Attached to correspondence in Appendix 1) will undergo further community consultation, with a further report prepared for Council consideration that discusses the consultation outcomes and revised project estimate cost.

Introduction

The development of the Breakout Creek - Stage 3 Project has been a joint undertaking primarily between Natural Resources Adelaide and Mount Lofty Ranges (NRM), City of West Torrens and City of Charles Sturt. SA Water has also been a part of the project steering group due to Ministerial responsibility that they are engaged as the agency to manage the river system. The NRM have taken the lead role to date, as being the project managers for the project.

Council at its meeting held 1 September 2015 considered a report on River Torrens Breakout Creek Concept Plan and resolved the following:

"That:

- 1. The River Torrens Breakout Creek Concept Plan be endorsed, subject to Council's concerns that there may not be sufficient space set aside for horse agistment; and*
- 2. The Council Administration continue to work collaboratively with the Board, the City of Charles Sturt and SA Water to further the concept plan, which may also include seeking additional community feedback."*

Accordingly, the Administration has continued to work collaboratively with the NRM, City of Charles Sturt, and SA Water in progressing the Breakout Creek Stage 3 redevelopment plan. The development of the plan has also involved significant engagement with the Kaurna Nation and they are keen for the project to proceed.

Council recently received a letter from the Natural Resources Adelaide and Mount Lofty Ranges on 1 October 2019 providing an update of the Breakout Creek Stage 3 redevelopment plan, and to seek Council's commitment to participate in joint funding arrangements (**Attachment 1**). The letter was included within the Correspondence section of the Council meeting held on 15 October 2019 and the Administration advised that a report would be presented to Council regarding the request for a commitment from the City of West Torrens for \$2 million towards the project. The Federal and State Governments are each contributing \$2 million to the project and contributions of \$2 million are sought from the Cities of Charles Sturt and West Torrens. It is also proposed that the two Councils submit a joint grant application to the Department of Planning, Transport and Infrastructure Open Space Fund seeking a further \$4 million.

Background

Breakout Creek was established in the 1930s as a fenced off artificial channel to protect urban development from flooding. The corridor remained largely unchanged through to the 1980s when formal pathways and some basic tree planting was undertaken.

Since 1999, a staged approach of redevelopment of Breakout Creek to create a highly biodiverse area as well as to open up more opportunities for community use has been undertaken.

Construction of Breakout Creek Stage 1 (a 500 meter section of the River Torrens channel upstream of Henley Beach Road) was undertaken in 1999. Subsequent to this, a further section of the River Torrens between Henley Beach Road and Tapleys Hill Road was also redeveloped in 2010 (Breakout Creek Stage 2).

The first two stages of redeveloping Breakout Creek have been completed and funded by the State Government. These stages are located wholly within the City of West Torrens and has opened up the land for improved community access and engagement, with pathways and wildlife viewing platforms, wetlands, water features and river crossings established.

The removal of weeds and planting of native vegetation has created a rich biodiverse environment within an urban setting. The ongoing maintenance of these areas is the responsibility of the City of West Torrens, being the local government authority of the area.

The success of these first two stages led to community support to redevelop the final portion of Breakout Creek (Stage 3) which is a 1.7 km length of linear park space from Tapleys Hill Road to Seaview Road at the coast. Approximately half of the area is within the City of West Torrens (eastern half) and the other half (western half) within the City of Charles Sturt.

Subsequently, a joint project group was established in 2014 to progress the design with the main partners being Natural Resources Adelaide and Mount Lofty Ranges, City of West Torrens and City of Charles Sturt. The other main partner in the Project Reference Group has been SA Water given the Ministerial responsibilities which they are the agents for.

Community feedback on the concept plan in 2015 (subject of Council report 1 September 2015) was pivotal in creating a set of design principles which provided insight into how the space was currently used and how it could be better used by all, whilst incorporating features to draw more people to the space. Feedback on the concept identified many interests in redeveloping this area, such as improving community access, safety and recreation; maintaining access for horses; improving biodiversity and watercourse health; and maintaining flood conveyance.

Since the presentation of the concept plan, the collaborative working group has together coordinated assessment of the technical feasibility of the concept plan. This has included a detailed engineering survey of the area, hydraulic analysis of the channel, and soil contamination and geotechnical investigations.

The area also has significance to the Kaurna Nation as it provided important resources and a sense of belonging for many thousands of years. The Kaurna community has expressed interest in playing a role in the project in relation to restoring cultural connections and spiritual wellbeing through involvement in the delivery of the project.

The concept plan identifies numerous environmental benefits as well as providing an important open space asset for the community without bearing the full financial burden by this Council alone.

Stage 3 will deliver:

- 15 hectares of land opened up for community use and benefit;
- Improved watercourse condition, enhancing the biodiversity of riparian and aquatic habitats;
- Enhanced access and recreation for the community such as new pathways, shelters, upgraded lighting, seating, viewing platforms, and creek crossings;
- Flood management and improved water quality during low flows;
- Integration of Aboriginal culture; and
- Spaces for horses.

In July 2019 Breakout Creek Stage 3 redevelopment plans were given a significant step forward with the announcement of \$2 million from the Australian Government's Environmental Restoration Fund to go towards construction of habitat in this area leading to improvement in condition of threatened ecological communities.

Discussion

Since development of the concept plan, the City of West Torrens has undertaken significant redevelopment of the Apex Park area including the accommodation of horse stables and an arena for the Lockleys Riding Club.

The Breakout Creek Stage 3 Project Reference Group overseeing a range of detailed scientific, environmental and engineering assessments to progress the redevelopment plan have amended the original concept plan to take account for changes resulting from the recent upgrade to Apex Park.

These changes to the serving and connectivity of the Riding Club to the project site, as well as refinements from further detailing of the design concept have led to changes to the concept plan for the project. The changes however have been undertaken in a manner to be consistent with the project objectives and earlier feedback from the original project consultation.

A first order cost estimate of \$10.5 million (ex GST) for the entire project has been identified by a detailed quantity survey for design and construction. The ability to deliver the project relies on a joint funding model to achieve this total sum. It is noted that the project will provide direct community assets (paths, shelters, lighting etc.) within the City of West Torrens area to an estimated value of around \$1.2 million.

More recently, the Federal and State Governments announced combined funding of \$4 million to contribute towards Breakout Creek Stage 3. A subsequent funding model has recommended a \$2 million contribution each from City of West Torrens and City of Charles Sturt towards the project, and using this local government money to leverage further funding from the DPTI Open Space Fund (up to \$4 million). The Open Space Fund only matches contributions to a project from local government sources.

The Federal funding is drawn from the Environment Restoration Fund as it meets the priorities of protecting threatened and migratory species and their habitat, as well as protecting Australia's coasts, oceans and waterways by addressing erosion, improving water quality and protecting coastal threatened and migratory species.

The budget contribution being sought from Council's are notionally sort to be provided in the financial years 2020/21 and 2021/22, to be confirmed during the detailed design phase.

Additionally, SA Water has indicated they can provide in-kind support for the project through being the construction authority on the project.

A breakdown of the proposed funding for Breakout Creek Stage 3 construction over two years is provided in the table below:

Organisation	Amount
Australian Federal Government	\$2 million
State Government (DEW) / NRM Board	\$2 million
City of West Torrens	Up to \$2 million
City of Charles Sturt	Up to \$2 million
DPTI Open Space Grant Program funding (matched funding from both councils)	Up to \$4 million
<i>Total</i>	<i>Up to \$12 million</i>

Following construction of the project, ongoing maintenance responsibilities would reside with the councils within their respective areas, however, the *Metropolitan Drainage Act 1935* (which enabled the original Breakout Creek channel to be constructed) prescribes some responsibilities for the management to others will need some clarity in light of this project. The local government maintenance of the Stage 3 works which is anticipated to be consistent with current arrangements for Breakout Creek Stage 1 and Stage 2.

In response to the NRM correspondence outlining the proposed funding model for the project (October 2019), the City of Charles Sturt resolved to commit its share of the requested funding (\$2 million), and agreed to collaborate with the City of West Torrens in a joint local government funding application to seek matching funding through DPTI's Places for People/ Open Space Grants program.

The City of West Torrens has many other competing priorities over the upcoming financial years and it is questioned if the provision of the \$2 million for this project is an appropriate action for the Council at this point in time. In terms of Council's Long Term Financial Plan, it has not currently planned for this expenditure, nor for the on-going annual maintenance costs which will be incurred. Council currently has assets within the section of Breakout Creek 3, consisting of paths, lighting and fencing, that have a total capital replacement value of \$621,000.

Council currently has approximately \$12 million of unfunded priority capital works projects waiting to be commenced. While there is merit in Breakout Creek Stage 3, Council's unfunded projects provide community infrastructure, facilities and services to the wider community of West Torrens and would need to consider how the Breakout Creek Stage 3 project could be funded.

In the event of the City of West Torrens not contributing to this project, or alternate funds not being made available, it would most likely be that consideration would need to be made in relation to scope changes and reductions to the project. This would likely see the removal of most amenity and asset improvements within the West Torrens section of the project.

Since 1999, Council has raised a total of \$17.89 million in NRM levies from its ratepayers. Council expenditure on the maintenance of the existing sections of Breakout Creek has been approximately \$60k per annum (indexed) totalling approximately \$1.2 million. Council has also received NRM grant funding on several occasions (in the order of \$30k per grant) over the last decade to assist towards the woody weed removal and revegetation of the existing Stages of Breakout Creek.

It is noted that the Adelaide and Mount Lofty Ranges NRM levy from all councils within the catchment for the 2019/20 financial year totals \$31.545 million and that the City of West Torrens' levy for the same period is \$1.542 million.

Conclusion

The City of West Torrens sees merit in Breakout Creek Stage 3 redevelopment, however due to many other competing priorities over the upcoming financial years, and reasons stated in this report, it is not in a position at this point in time to commit to the recommended \$2 million towards the project.

In supporting the principle of seeking further external funding towards the project, the City of West Torrens sees merit in partnering with the City of Charles Sturt in lodging a submission to the DPTI Open Space Fund to seek a contribution to the project. Should this application be successful, Council would need to further consider its funding priorities and the merit of contributing towards the project.

Attachments

1. **Letter from Natural Resources Adelaide and Mount Lofty Ranges - Breakout Creek Stage 3 Redevelopment**



Natural Resources
Adelaide and Mt Lofty Ranges

Natural Resources Centre

205 Greenhill Road
Eastwood SA 5063

Tel 08 8273 9100

Fax 08 8271 9585

dewnr.amlr@sa.gov.au
www.naturalresources.sa.gov.au/
adelaideandmtloftyranges

Reference: F0000108274

Date: 1st October 2019

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Dear Mr Buss

Re: Breakout Creek Stage 3 redevelopment and joint funding arrangements

It is with great pleasure that I provide to you an update of the Breakout Creek Stage 3 redevelopment plan, and look forward to discussions about joint funding arrangements to deliver the final stage of this iconic project.

In 1999 Breakout Creek Stage 1 (a 500 m section of the River Torrens channel upstream of Henley Beach Road) was redeveloped from an artificial channel to a more naturalised channel by the then Torrens Catchment Water Management Board. The success of this section provided motivation for the redevelopment of the artificial channel between Henley Beach and Tapleys Hill Roads, completed in 2010. This redevelopment involved widening and deepening of the channel, weed removal and planting of over 200,000 native species. In doing so, the space was opened up to community use, and importantly has provided access to blue and green spaces with high biodiversity in the urban landscape. This importance is backed by recent research which has highlighted the positive impact high biodiverse areas have on community health and wellbeing, particularly in urban areas. The biodiversity value of this redevelopment has been in the creation of habitat for threatened fish and bird species.

The success of these two stages led to community support for redevelopment of the final area of the artificial channel from Tapleys Hill Road to Seaview Road; a 1.7 km length of linear park space, approximately half of which is within the City of West Torrens (eastern half) and the other half (western half) within the City of Charles Sturt.

A collaborative working group was established in 2014 with the Adelaide and Mount Lofty Ranges Natural Resources Management Board, City of Charles Sturt, City of West Torrens and SA Water to progress the idea. Commencing in 2015 significant community engagement was undertaken,



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South Australia**

including the local community and special interest groups such as the Western Adelaide Coastal Residents' Association and the Lockleys Riding Club, to develop design principles for a concept plan. A concept plan was then developed, and was presented to councils in July 2015. A copy of this concept plan has been made available to the public through our website since that time.

Since then, the collaborative working group has together coordinated assessment of the technical feasibility of the concept plan. This has included a detailed engineering survey of the area, hydraulic analysis of the channel, and soil contamination and geotechnical investigations. All of these studies indicate there are no major issues with the feasibility of redeveloping the area. Also since the 2015 concept plan, the City of West Torrens has undertaken significant redevelopment of the Apex park area, which adjoins the linear park on the south, to accommodate stables and an arena for the Lockleys Riding Club. To ensure outcomes from the technical assessments are incorporated, there is better connection with the horse accommodation, and to reduce the number of costly river crossings, the concept plan has been recently updated. This update to the 2015 concept plan is attached to this letter.

Based on the updated concept plan a detailed quantity surveyor's cost estimate for the design and construction of the concept plan is \$10.5 million (excl. GST).

The new pathways (including widening of the current linear park path), benches, shelters, two river crossings, viewing platforms, horse fencing and upgraded lighting for community use within the City of West Torrens area are valued at \$1,200,000 (including contractor on-costs and project contingencies, and excl. GST).

In July 2019 Breakout Creek Stage 3 redevelopment plans were given a significant step forward with the announcement of \$2 million from the Australian Government's Environment Restoration Fund to go towards construction of habitat in this area leading to an improvement in the condition of threatened ecological communities. This has been followed by support from the Adelaide and Mount Lofty Ranges Natural Resources Management Board (the Board) for funding detailed design (budgeted at \$800,000) this financial year. There is also in-principle support from the Board for further funding for construction, noting that the redevelopment area will fall within the footprint of the proposed Green Adelaide Landscape Board, which is part of the South Australian government's reform of natural resources management.

Funding from the Board this financial year allows the detailed design process to proceed while funding arrangements for the construction stage are finalised, with the potential to start construction summer 2020. Initial analysis of funding options with partners has suggested that an option is both councils and the NRM Board each budget for a \$2 million contribution over the life of the project, and that the Department of Planning, Transport and Infrastructure be approached, either directly or through the Open Space Grant Program, for the remaining amount on an equal (or less) cost-sharing



Natural Resources
Adelaide and Mt Lofty Ranges

basis with the councils and Board. Council's budget contribution would be given for the construction phase of the project (notionally in financial years 2020/21 and 2021/22, and to be confirmed during the detailed design phase). Additionally, SA Water has indicated they can provide in-kind support for the project through being the construction authority on the project.

Given this potential joint funding arrangement, I am asking the City of West Torrens to make a commitment of \$2 million towards the project, and a further commitment to participate in negotiations and applications for further funding.

Following successful construction of the project, maintenance responsibilities for the area would reside with the councils within their respective areas. This is also consistent with current arrangements for Breakout Creek Stage 1 and 2.

Over the past year, there has been significant engagement with the Kaurna Nation on the redevelopment plan. Kaurna are keen to see this project proceed, as is highlighted in the attached flyer drawn by the Kaurna Nation. They are keen to be engaged in many different aspects that would see the success of this project, from design, through construction to maintenance.

This project has been a collaborative project from the start, and it is proposed that the collaborative working group continues for the duration of the project.

This is an exciting, iconic development for our region, which will open up 15 hectares of land for community use and benefit, as well as having ecological and environmental benefits. I look forward to your response.

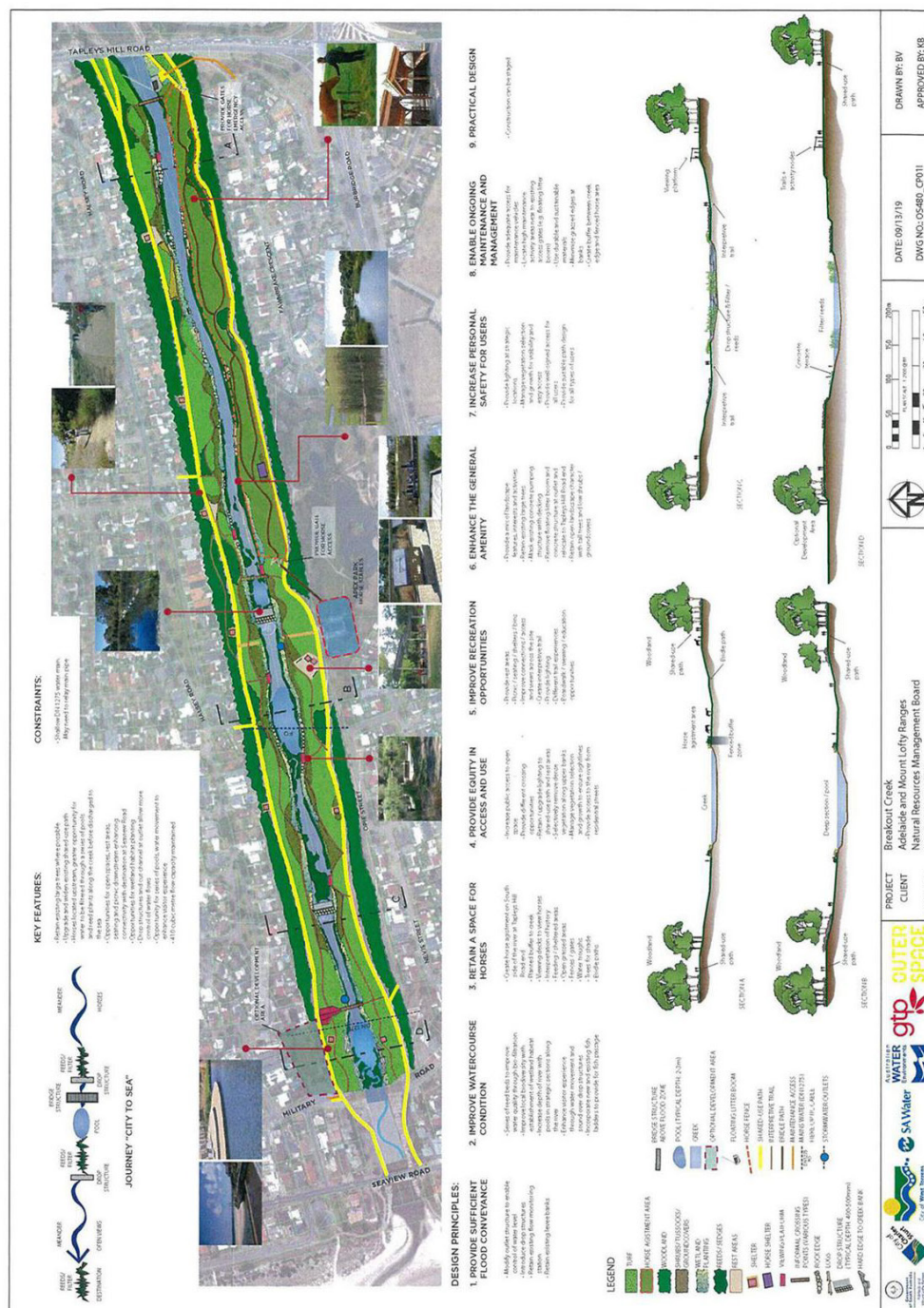
Should you require further information on this matter, please contact Katharine Ward, Manager Land, Water and Biodiversity on 8273 9100 or katharine.ward@sa.gov.au.

Yours sincerely

Kim Krebs
REGIONAL NRM MANAGER

Attachment 1: Updated Concept Plan
Attachment 2: Breakout Creek Stage 3 community flyer
Attachment 3: Kaurna Yertalla of Karrawirra Parri flyer





Breakout Creek Stage 3

Connecting landscapes. Connecting people.

Breakout Creek provides an interactive meeting place between the coastal and river environment for the community.

The project involves the redevelopment of Breakout Creek from a fenced-off channel dug in the 1930s to a **highly biodiverse area, opening up more opportunities for community use.** This project follows the highly successful redevelopments of Stage 1 (1999) and Stage 2 (2010), during which the River Torrens channel was widened and deepened, weeds removed and **200,000 native species planted.** Stage 3 is the longest stretch, and finishes the naturalisation of this artificial channel, **connecting the river and the sea.**

A concept plan for the area has been developed in close consultation with the local community and community groups.

The project will increase the biodiversity of the area

The development of Breakout Creek Stage 2 from 2009 to 2018

What a change!

More information www.naturalresources.sa.gov.au

The design principles for the concept plan include:

- improve watercourse condition
- retain a space for horses
- provide equity in access and use
- improve recreation opportunities.

The concept plan provides opportunity for further direction and focus, such as including a **strong aboriginal component** within the detailed design, as well as aboriginal employment during design and construction. The project, initiated by the community, will open up to 15 hectares of public land for community use and benefit. **The biodiversity of the area will be increased, which has been shown to have community health benefits.** The strategic realignment of the channel and aquatic plantings will create habitat for a wide range of native fish and birds that cannot use the current channel, as well as improve the quality of water exiting the river into the sea. This has positive impacts on the growth of seagrass, and on the experience of beach users.

The freshwater catfish is endangered in parts of the River Murray, but has been regularly recorded in Breakout Creek Stage 2

Specially chosen plants will encourage birds that have lost most of their habitat in the Adelaide region – such as the Australasian bittern

City to Sea: completing the journey

Introduce a river meeting place with nature play, community space and pop-up cafe opportunities.

Create an interpretive trail along the river bank and through the vegetation. Provide educational opportunities.

Increase public access to open space for different recreational experiences.

Create viewing platforms and bridges over the river, for closer interaction with the river environment.

Deeper areas provide habitat for larger fish, such as the freshwater catfish.

Reeded areas create slow flows and hiding areas for small native fish and birds. This is important for migrating fish as they make their way up the river.

Area retained for the community to interact with horses.

Faster-flowing meander areas oxygenate the water and create habitat for flowing bugs and fish.

Natural Resources
Adelaide and Mt Lofty Ranges

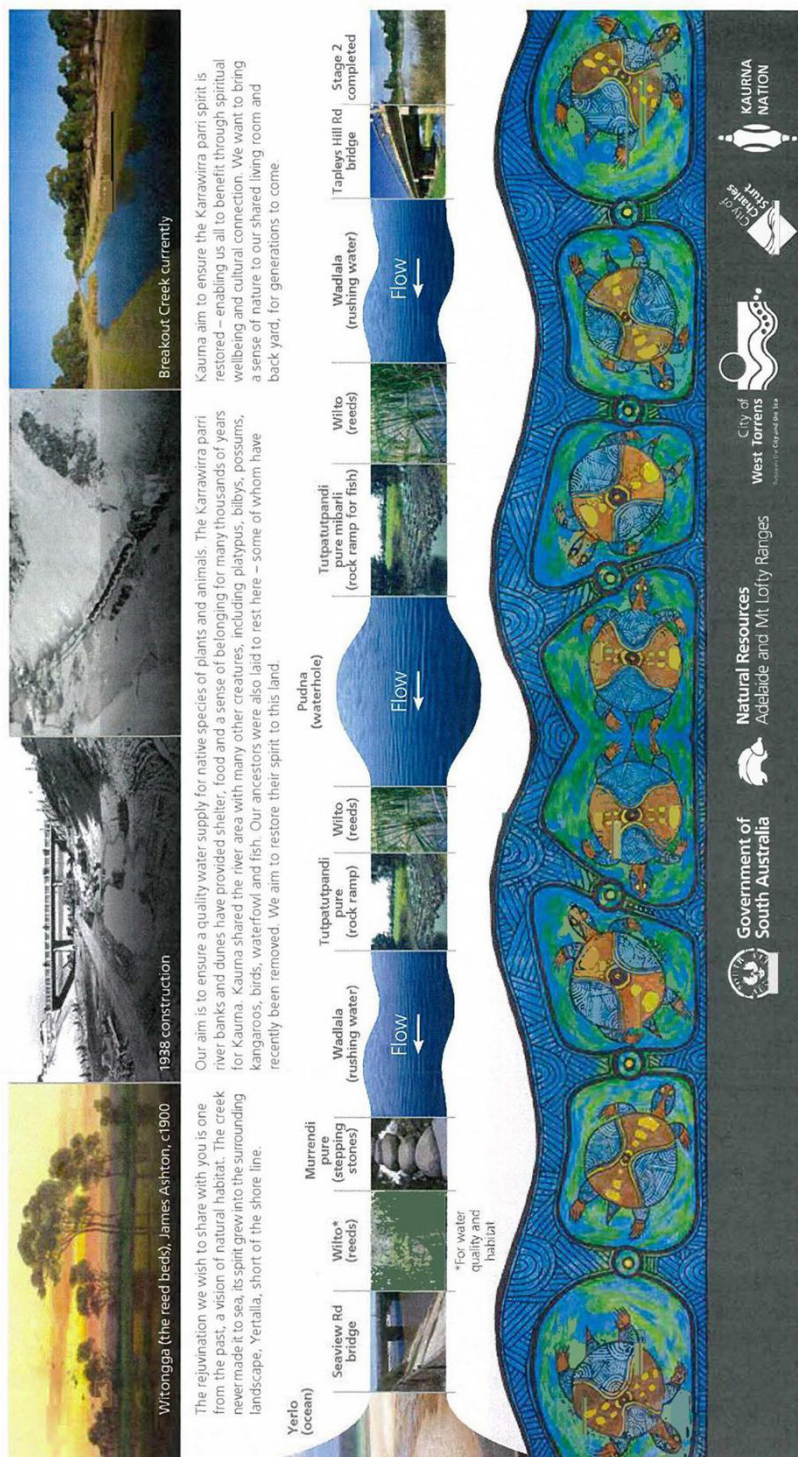
City of West Torrens
Recreation, Culture and Arts

Government of South Australia

Yertalla of the Karrawirra parri | Breakout Creek Stage 3

Connecting landscapes. Connecting people.

Breakout Creek (the Yertalla) of the River Torrens (Karrawirra parri), is a point of shared connection to Kaurna. With your participation and continuous support, we can rejuvenate the creek and build a sense of cultural connection to this landscape for us all to enjoy.



CITY OF WEST TORRENS



MINUTES

of the

Council Meeting

of the

CITY OF WEST TORRENS

held via electronic means only

on

TUESDAY, 5 MAY 2020
at 7.00pm

Terry Buss PSM
Chief Executive Officer

17.4 Breakout Creek Stage 3 - DPTI Open Space funding application

This report sought a decision of the Council in allocating \$2 million towards the Breakout Creek Stage 3 redevelopment project, and in doing so meet the eligibility criteria of DPTI's Open Space and Places for People funding program for 2019/20.

RECOMMENDATION(S)

It is recommended to Council that the Department of Planning, Transport and Infrastructure (DPTI) be advised that:

1. Council is not able to commit at this point in time to an allocation of \$2 million to be eligible in its application to DPTI's Open Space and Places for People Grant Program for the Breakout Creek Stage 3 redevelopment project consistent with its decision made 10 December 2019 and the added financial uncertainty due to the Covid-19 pandemic.

Or

2. Council commits to an allocation of \$2 million to be eligible in its application to DPTI's Open Space and Places for People Grant Program for the Breakout Creek Stage 3 redevelopment project.

RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Daniel Huggett

That the Department of Planning, Transport and Infrastructure (DPTI) be advised that Council is not able to commit at this point in time to an allocation of \$2 million to be eligible in its application to DPTI's Open Space and Places for People Grant Program for the Breakout Creek Stage 3 redevelopment project consistent with its decision made 10 December 2019 and the added financial uncertainty due to the Covid-19 pandemic.

CARRIED

17.5 Introduction of Interim Policy: Public Consultation during COVID-19

This report presented the new *Interim Council Policy: Public Consultation during COVID-19* for consideration and approval by Council.

RECOMMENDATION(S)

It is recommended to Council that:

1. The *Interim Council Policy: Public Consultation during COVID-19* be approved.
2. The *Council Policy: Public Consultation* be suspended until the cessation of the *Public Access and Public Consultation Notice (No 2) 2020*.
3. The Chief Executive Officer be authorised to make changes of a minor and/or technical nature.

RESOLUTION

Moved: Cr Graham Nitschke

Seconded: Cr Kym McKay

That the recommendation be adopted.

CARRIED



**Government
of South Australia**

**The Hon Stephan Knoll MP
Member for Schubert**

2019/08077/01

Mayor Michael Coxon
West Torrens Council
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor Coxon

I refer to Council's applications for funding under the 2019-20 Planning and Development Fund local government grant programs.

After consideration I am pleased to advise Council that I have approved funding for the following projects, as outlined in your applications:

- Breakout Creek Stage 3 Redevelopment (\$2 000 000).
- Admella Place (\$170 000).

I wish to advise Council that I have not approved funding for the remaining seven applications that Council submitted. Council staff will be advised of these separately. Applications for the grant program were highly competitive with 160 applications received, requesting over \$116 million.

Please note that the formalisation of the Funding Agreement between Council and the Department of Planning, Transport and Infrastructure, including the establishment of key outcomes, funding conditions and timelines for progress reports, will be arranged directly with Council staff.

If you require any further information please do not hesitate to contact Ms Alison Collins of the Department of Planning, Transport and Infrastructure on 7109 7113.

Yours sincerely

**HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING**

as / 2020

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



17.4 Budget Review - March 2020

Brief

This report provides details of changes proposed to the 2019/20 budget, following completion of the budget review for March 2020.

RECOMMENDATION

It is recommended to Council that the budget review changes for March 2020 be adopted pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Introduction

This report proposes changes to the 2019/20 budget and requires adoption by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

The budget has been heavily edited in response to the Covid-19 pandemic, with key changes highlighted below. It has resulted in the creation of a fund of \$1.1 million for rate waivers to be provided along with stimulus measures as considered appropriate.

Discussion

Operational Income

An operational income budget reduction of \$659,410 is proposed, as itemised in **Attachment 1**, the key changes being:

- A reduction of \$200,000 in parking fees, largely Covid-19 related, including a sizeable adjustment for a parking income decline at Adelaide Airport, along with a reduction of \$50,000 in Development Act fees, which were over-estimated in the budget.
- Relief package adjustments of \$165,000, reflecting Council's decision on 31 March 2020.
- A reduction of \$152,000 in the investment income of the Mendelson Foundation, reflecting an investment performance downturn in the face of Covid-19, although this is largely offset by a decrease in reserves.
- A reduction of \$65,000 in Thebarton Community Centre income, following closure of the facility in March 2020.

Operational Expenditure

An operational expenditure budget decrease of \$966,317 is proposed, excluding depreciation adjustments, as itemised in **Attachment 1**, the key changes being:

- A reduction of \$227,569 in staff costs (excluding staff conference and training costs), largely for vacancy reasons.
- A reduction of \$115,168 in the travel, conference and training budgets for both staff and Elected Members, with funds no longer required;
- A reduction of \$286,343 in professional fees / consultant budgets across most business units of the Council.
- A reduction of \$36,344 in catering and entertainment budgets no longer required.

- A reduction of \$110,520 in budgets for contractor use and material purchases, including \$60,000 in the waste disposal budget, with tonnages lower than anticipated.
- A reduction of \$72,000 to the program and events budget of Business and Community Services, most of which involves cancellations because of Covid-19, including cancellation of the fire and spice event.
- Community grants and donations budgets have been reduced by \$56,000, being the amount not required for the remainder of 2019/20. It includes \$15,000 for Council's delayed arts prize, with the amount transferred to reserves.
- Various other budget lines have been trimmed by \$62,373.

Depreciation budget increases, which reflect an accounting adjustment only largely related to asset value changes, total \$1,395,980.

Capital Expenditure and Income

Capital budget changes are itemised in **Attachment 1**, and include:

- A capital expenditure budget reduction of \$49,445;
- A capital income budget increase of \$1,685; and
- A capital works expenditure budget decrease of \$562,065.

Key changes include:

- A reduction of \$323,903 for various road works, with expenditure adjusted to actual;
- A reduction of \$125,000 for River Torrens upgrade work and \$100,000 for bicycle management works, both being adjusted to actual.
- The minor plant and equipment .budget has been reduced by \$42,000.

A number of reserve changes have also been made, the most notable being the addition of \$1.1 million for rate waivers to be provided along with stimulus measures as considered appropriate.

Financial Statements and Ratios

A revised Comprehensive Income Statement has been included with the budget review as **Attachment 2**. It shows an operating surplus before capital revenues, capital grants and subsidies, gain/loss on disposal of assets and physical resources received free of charge of \$6.324 million, a decrease of \$2.190 million or 25.7 per cent compared to the original budget. The projection assumes all allocated budgets are expended by 30 June 2020.

Revised budget statements, comprising Statement of Comprehensive Income, Cash Flow Statement, Financial Indicators, and Uniform Presentation of Finances, are also included.

The operating surplus ratio of the Council, which expresses the operating surplus as percentage of total operating income, is now 9 per cent compared to the original budget of 12 per cent. Council is aiming to maintain an ongoing operating surplus ratio between zero and 15 per cent.

Council's asset renewal funding ratio, which expresses net asset renewal expenditure as a percentage of the infrastructure & asset management plan required expenditure, has moved from a budgeted 103 per cent to 92 per cent, compared to the original budget. Council is aiming to maintain an ongoing asset sustainability ratio of greater than 100 per cent.

A modest cash surplus net of reserves of \$6,914 is being projected as at 30 June 2020.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The March Budget Review includes projects and initiatives that aim to mitigate Council's impact on the climate.

Conclusion

The March 2020 budget review must be adopted by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Attachments

1. **2019/20 March Budget Review Proposed Changes**
2. **2019/20 March Budget Review Financial Statements and Ratios**

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2019/20 March Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>INCOME</u>		
Rates Related		
Corporate & Regulatory		44,000
Rates Related Total		44,000
Statutory Charges		
Corporate & Regulatory		213,500
Urban Services		50,000
Statutory Charges Total		263,500
User Charges		
Business & Community Services		85,000
Urban Services		99,090
User Charges Total		184,090
Grants Subsidies & Contributions		
Urban Services	7,300	
Grants Subsidies & Contributions Total	7,300	
Reimbursements		
Business & Community Services	400	
City Management		500
Urban Services		8,200
Urban Services		48,346
Reimbursements Total		56,646
Investment Income		
Corporate & Regulatory		132,000
Investment Income Total		132,000
Other Revenue		
Business & Community Services	4,527	
Corporate & Regulatory	2,000	
Urban Services	6,999	
Other Revenue Total	13,526	
Total Operational Income		659,410

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2019/20 March Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>EXPENDITURE</u>		
Staff Costs		
Business & Community Services		60,900
City Management		21,900
Corporate & Regulatory		54,799
Urban Services		62,109
Staff Costs Total		199,708
Staff Related		
Business & Community Services		23,000
City Management		11,700
Corporate & Regulatory		36,522
Urban Services		49,807
Staff Related Total		121,029
Buildings Furniture & Fittings		
Business & Community Services	7,363	
City Management		3,260
Corporate & Regulatory		1,420
Urban Services	88,160	
Buildings Furniture & Fittings Total	90,843	
Plant & Equipment		
Business & Community Services		13,110
Corporate & Regulatory	1,278	
Urban Services	47,156	
Plant & Equipment Total	35,324	
Computer Expenditure		
Business & Community Services	15,780	
City Management	3,580	
Corporate & Regulatory		18,940
Urban Services		1,230
Computer Expenditure Total		810
Community Assets		
Urban Services	1,291,770	
Community Assets Total	1,291,770	
General Expenditure		
Business & Community Services		164,748
City Management		129,300
Corporate & Regulatory		61,293
Urban Services		122,561
General Expenditure Total		477,902

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2019/20 March Budget Review

Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>EXPENDITURE</u>		
Council Expenditure		
Business & Community Services		53,000
City Management		3,000
Urban Services	9,695	
Council Expenditure Total		46,305
Occupancy & Property		
Business & Community Services		19,000
Urban Services	10,000	
Occupancy & Property Total		9,000
Internal		
Business & Community Services		23,000
Internal Total		23,000
Materials		
Urban Services		17,500
Materials Total		17,500
Contract Expenditure Works		
Business & Community Services		54,500
Corporate & Regulatory		42,820
Urban Services	4,300	
Contract Expenditure Works Total		93,020
Total Operational Expenditure	429,663	
<u>CAPITAL</u>		
Other Plant & Equipment		
Urban Services		42,000
Other Plant & Equipment Total		42,000
Land & Building		
Corporate & Regulatory	20,000	
Urban Services		27,445
Land & Building Total		7,445
Total Capital Expenditure		49,445
<u>CAPITAL INCOME</u>		
Capital Works Income		
Urban Services	1,685	
Capital Works Income Total	1,685	

The following changes are in the form of financial information as presented in Model Statement format as required by legislation

2019/20 March Budget Review

Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>CAPITAL WORKS EXPENDITURE</u>		
8159 Minor Drainage Upgrades and Replacements Works	43,000	
8182 BHKC- Down stream South Rd and Gray St Bend		6,662
8183 Plympton Green		43,000
8185 Stirling St& Thebarton Stormwater Upgrade		120,000
8186 Sheriff St& Underdale Stormwater Upgrade	120,000	
8507 Somerset Av - 8580 (Davenport Ter to Sir Donald Bradman Dr)		85,967
8610 Dew St - 3285 (Kintore St to George St)		20,000
8675 Thanet St - 9000 (Henley Beach Rd to User Ch 200)		108,149
8676 Thanet St - 9000 (User Ch 200 to Marshall Ter)		108,787
8738 River Torrens Upgrade		125,000
9239 Bicycle Management Schemes		100,000
9413 Bridge Ancillary Works (as per Bridge Audit)		7,500
9543 Footpath Remediation Program	151,758	
9624 Harvey Terrace& Glenelg North (Bonython Ave to Fairway Ave)		30,521
9626 Cygnet St& Novar Gdns (Old Drive to Saratoga Drive)		54,669
9627 Jacklin Rd& Novar Gdns (Oakmont Crescent to Links Rd)	4,841	
9628 Old Drive& Novar Gdns (Cygnet St to End)		5,096
9629 Saratoga Drive& Novar Gdns (Pine Ave to Cygnet St)		13,835
9630 Tapleys Hill Rd& West Beach (Ingerson St to Weston St)		15,649
9631 Weston St& West Beach (Tapleys Hill Rd to Burbridge Rd)		42,179
9632 Spencer St& Cowandilla (Sir Donald Bradman Dr to Jenkins St)	2,425	
9633 Hampton Rd& Keswick (Croydon Rd to Marlow Rd)		1,186
9634 Anstey Cres& Kurralta Park (Kimber Terrace to Broughton Ave)	4,898	
9635 Retallack Ave& Marleston (Grove Ave to End)		6,588
9636 Richmond Rd& Marleston (Sutton Terrace to Marion Rd)	4,842	
9637 William St& Mile End Sth (Sir Donald Bradman Dr to Rosslyn St)	959	
Overhead	51,097	
Capital Works Expenditure Total		510,968
<u>OTHER ADJUSTMENTS</u>		
Committed Expenditure Reserve	1,115,000	
Reserve Movements Total	1,115,000	

City of West Torrens

Statement of Comprehensive Income
for the year ended 30 June 2020

\$ '000	Original Budget 2019/20	September Budget Review	December Budget Review	March Budget Review
Income				
Rates Revenues	60,308	60,315	60,308	60,264
Statutory Charges	2,449	2,452	2,317	2,054
User Charges	1,736	1,736	1,751	1,567
Grants, Subsidies and Contributions	3,449	2,655	2,704	2,711
Investment Income	216	216	116	(14)
Reimbursements	228	228	274	229
Other Income	306	320	671	671
Net Gain - Equity Accounted Council Businesses	-	-	-	-
Total Income	68,692	67,921	68,142	67,483
Expenses				
Employee Costs	24,407	24,425	24,344	24,023
Materials, Contracts & Other Expenses	23,392	23,999	24,014	23,368
Depreciation, Amortisation & Impairment	11,711	11,711	11,711	13,107
Finance Costs	667	667	660	660
Net loss - Equity Accounted Council Businesses	-	-	-	-
Total Expenses	60,178	60,802	60,729	61,159
Operating Surplus / (Deficit)	8,514	7,119	7,413	6,324
Asset Disposal & Fair Value Adjustments	-	3,500	3,500	3,500
Amounts Received Specifically for New or Upgraded Assets	-	3,705	3,330	3,332
Physical Resources Received Free of Charge	-	-	-	-
Net Surplus / (Deficit) ¹	8,514	14,324	14,243	13,156
Other Comprehensive Income				
<i>Amounts which will not be reclassified subsequently to operating result</i>				
Changes in Revaluation Surplus - I,PP&E	-	-	-	-
<i>Amounts which will be reclassified subsequently to operating result</i>				
Total Other Comprehensive Income	-	-	-	-
Total Comprehensive Income	8,514	14,324	14,243	13,156

¹ Transferred to Equity Statement

City of West Torrens

Statement of Financial Position
as at 30 June 2020

\$ '000	Original Budget 2019/20	September Budget Review	December Budget Review	March Budget Review
ASSETS				
Current Assets				
Cash and Cash Equivalents	-	-	4,974	5,843
Trade & Other Receivables	2,266	3,761	3,761	3,761
Other Financial Assets	1,240	1,414	1,414	1,282
Inventories	16	31	31	31
Subtotal	3,522	5,206	10,180	10,917
Non-Current Assets Held for Sale	-	-	-	-
Total Current Assets	3,522	5,206	10,180	10,917
Non-Current Assets				
Financial Assets	-	147	147	147
Equity Accounted Investments in Council Businesses	-	1,964	1,964	1,964
Infrastructure, Property, Plant & Equipment	752,259	761,172	769,673	768,718
Other Non-Current Assets	5,739	13,427	13,427	13,427
Total Non-Current Assets	757,998	776,710	785,211	784,256
TOTAL ASSETS	761,520	781,916	795,391	795,173
LIABILITIES				
Current Liabilities				
Cash Advance Debenture	4,401	-	-	-
Trade & Other Payables	5,831	5,595	5,595	6,464
Borrowings	835	640	640	640
Provisions	4,888	4,264	4,264	4,264
Subtotal	15,955	10,499	10,499	11,368
Liabilities relating to Non-Current Assets Held for Sale	-	-	-	-
Total Current Liabilities	15,955	10,499	10,499	11,368
Non-Current Liabilities				
Borrowings	14,555	3,186	16,741	16,741
Provisions	427	239	239	239
Total Non-Current Liabilities	14,982	3,425	16,980	16,980
TOTAL LIABILITIES	30,937	13,924	27,479	28,348
Net Assets	730,583	767,992	767,912	766,825
EQUITY				
Accumulated Surplus	96,374	122,787	121,198	120,111
Asset Revaluation Reserves	594,020	629,085	629,085	629,085
Other Reserves	40,189	16,121	17,629	17,629
Total Council Equity	730,583	767,992	767,912	766,825

City of West Torrens

Statement of Cash Flows
for the year ended 30 June 2020

	Original Budget 2019/20	September Budget Review	December Budget Review	March Budget Review
Cash Flows from Operating Activities				
Receipts				
Rates Receipts	60,308	60,315	60,308	60,264
Statutory Charges	2,449	2,452	2,317	2,054
User Charges	1,736	1,736	1,751	1,567
Grants, Subsidies and Contributions (operating purpose)	3,449	2,655	2,704	2,711
Investment Receipts	216	216	116	(14)
Reimbursements	228	228	274	229
Other Receipts	306	320	671	671
Payments				
Payments to Employees	(24,297)	(24,315)	(24,234)	(23,913)
Payments for Materials, Contracts & Other Expenses	(23,392)	(23,999)	(24,014)	(23,368)
Finance Payments	(667)	(667)	(660)	(660)
Net Cash provided by (or used in) Operating Activities	20,335	18,940	19,235	19,541
Cash Flows from Investing Activities				
Receipts				
Amounts Received Specifically for New/Upgraded Assets	-	3,705	3,330	3,332
Sale of Replaced Assets	630	726	726	726
Sale of Surplus Assets	-	3,500	3,500	3,500
Repayments of Loans by Community Groups	147	147	147	147
Payments				
Expenditure on Renewal/Replacement of Assets	(12,608)	(13,137)	(13,434)	(13,385)
Expenditure on New/Upgraded Assets	(11,411)	(30,809)	(30,263)	(29,752)
Net Cash provided by (or used in) Investing Activities	(23,242)	(35,869)	(35,995)	(35,433)
Cash Flows from Financing Activities				
Receipts				
Proceeds from Borrowings	3,796	3,186	16,741	16,741
Payments				
Repayments of Borrowings	(623)	(623)	(623)	(623)
Net Cash provided by (or used in) Financing Activities	3,173	2,563	16,118	16,118
Net Increase (Decrease) in Cash Held	266	(14,366)	(642)	227
plus: Cash & Cash Equivalents at beginning of period	(5,999)	5,616	5,616	5,616
Cash & Cash Equivalents at end of period	(5,733)	(8,750)	4,974	5,843
Total Cash, Cash Equivalents & Investments	(5,733)	(8,750)	4,974	5,843

City of West Torrens

Statement of Changes in Equity
for the year ended 30 June 2020

\$ '000	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Equity
Original Budget 2019/20				
Balance at the end of previous reporting period	87,860	594,020	40,189	722,069
Restated Opening Balance	87,860	594,020	40,189	722,069
a. Net Surplus / (Deficit) for Year	8,514	-	-	8,514
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	-	-	-
Other Comprehensive Income	-	-	-	-
Total Comprehensive Income	8,514	-	-	8,514
c. Transfers between Reserves	-	-	-	-
Balance at the end of period	96,374	594,020	40,189	730,583
September Budget Review 2019/20				
Balance at the end of previous reporting period	107,245	640,068	17,339	764,652
Restated Opening Balance	107,245	640,068	17,339	764,652
a. Net Surplus / (Deficit) for Year	14,324	-	-	14,324
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	(10,983)	-	(10,983)
Other Comprehensive Income	-	(10,983)	-	(10,983)
Total Comprehensive Income	14,324	(10,983)	-	3,340
c. Transfers between Reserves	1,218	-	(1,218)	-
Balance at the end of period	122,787	629,085	16,121	767,992
December Budget Review 2019/20				
Balance at the end of previous reporting period	107,245	640,068	17,339	764,652
a. Net Surplus / (Deficit) for Year	14,243	-	-	14,243
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	(10,983)	-	(10,983)
Other Comprehensive Income	-	(10,983)	-	(10,983)
Total Comprehensive Income	14,243	(10,983)	-	3,260
c. Transfers between Reserves	(290)	-	290	-
Balance at the end of period	121,198	629,085	17,629	767,912
March Budget Review 2019/20				
Balance at the end of previous reporting period	107,245	640,068	17,339	764,652
a. Net Surplus / (Deficit) for Year	13,156	-	-	13,156
b. Other Comprehensive Income				
- Gain (Loss) on Revaluation of I,PP&E	-	(10,983)	-	(10,983)
Other Comprehensive Income	-	(10,983)	-	(10,983)
Total Comprehensive Income	13,156	(10,983)	-	2,172
c. Transfers between Reserves	-	-	-	-
Balance at the end of period	120,401	629,085	17,339	766,825

City of West Torrens

Uniform Presentation of Finances

for the year ended 30 June 2020

	Original Budget 2019/20	September Budget Review	December Budget Review	March Budget Review
\$ '000				
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>				
Income	68,692	67,921	68,142	67,483
less Expenses	(60,178)	(60,802)	(60,729)	(61,159)
Operating Surplus / (Deficit)	8,514	7,119	7,413	6,324
less Net Outlays on Existing Assets				
Capital Expenditure on Renewal and Replacement of Existing Assets	12,608	13,137	13,434	13,385
less Depreciation, Amortisation and Impairment	(11,711)	(11,711)	(11,711)	(13,107)
less Proceeds from Sale of Replaced Assets	(630)	(726)	(726)	(726)
Subtotal	267	700	997	(448)
less Net Outlays on New and Upgraded Assets				
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	11,411	30,809	30,263	29,752
less Amounts Received Specifically for New and Upgraded Assets	-	(3,705)	(3,330)	(3,332)
less Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	-	(3,500)	(3,500)	(3,500)
Subtotal	11,411	23,604	23,433	22,920
Net Lending / (Borrowing) for Financial Year	(3,164)	(17,186)	(17,017)	(16,148)

City of West Torrens

Financial Indicators

for the year ended 30 June 2020

\$ '000	Original Budget 2019/20	September Budget Review	December Budget Review	March Budget Review
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These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

1. Operating Surplus Ratio

Operating Surplus	12%	10%	11%	9%
Total Operating Revenue				

This ratio expresses the operating surplus as a percentage of total operating revenue.

1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

12%	10%	11%	9%
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2. Net Financial Liabilities Ratio

Net Financial Liabilities	40%	13%	25%	26%
Total Operating Revenue				

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

3. Asset Renewal Funding Ratio

Net Asset Renewals	103%	106%	102%	92%
Infrastructure & Asset Management Plan required expenditure				

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

17.5 Rates Agreement - Adelaide Airport - Confidential Order Review

Brief

In accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*, this report presents the annual review of the confidential order applied to Item 21.1 'Rates Agreement - Adelaide Airport' at the 15 March 2016 Meeting of Council.

RECOMMENDATION(S)

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order made on 15 March 2016 and reviewed at Council's 6 June 2017, 1 May 2018 and 21 May 2019 meetings, pursuant to 91(7)(a) and 91(7)(b) of the *Local Government Act 1999*, in respect of confidential Item 21.1- 'Rates Agreement - Adelaide Airport', Council orders the information contained in:
 - a. the confidential report Item 21.1 - "Rates Agreement - Adelaide Airport" presented to Council at its 15 March 2016 Meeting;
 - b. all relevant documentation associated with and attached to the confidential agenda Item 21.1 - "Rates Agreement - Adelaide Airport" of 15 March 2016, but not the Minutes arising from the report Item 21.1 - "Rates Agreement - Adelaide Airport";

continues to be retained in confidence in accordance with Section 90(3)(g) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item are in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty because the draft rates Agreement, the subject of this report, and any subsequent agreed rates Agreement binds the parties to confidentiality provisions the disclosure of which in the public realm will constitute a breach of obligations and duty of confidence pursuant to the Rates Agreement.

2. Pursuant to s91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(a) of the *Local Government Act 1999* (the Act) requires that any confidential order (the Order) made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve (12) months must be reviewed by Council at least once every twelve months. This order was last reviewed at the 21 May 2019 meeting of Council, at which it was resolved that the confidential order should remain in place.

Discussion

At its 15 March 2016 meeting, Council ordered that the agenda item, all relevant documentation, but not the Minutes arising from Item 21.1 Rates Agreement - Adelaide Airport, be retained in confidence and not be available for public inspection for a period of 12 months from the date of the meeting, on the basis that the information received, discussed and considered in relation to this agenda item are

- (g) matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty because the draft rates Agreement, the subject of this report, and any subsequent agreed rates Agreement binds the parties to confidentiality provisions the disclosure of which in the public realm will constitute a breach of obligations and duty of confidence pursuant to the Rates Agreement.

As the draft rates Agreement, and any subsequent agreed rates Agreement binds the parties to confidentiality provisions the disclosure of which in the public realm will constitute a breach of obligations and duty of confidence pursuant to the Rates Agreement, it is recommended that the confidential order remains in place for a further 12 month period.

The Chief Executive Officer (CEO) has reviewed the Order on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

As the confidential order applied by Council at its 15 March 2016 meeting in relation to Item 21.1 'Rates Agreement - Adelaide Airport' has been in place for twelve (12) months, Council is required to review it and determine whether it should be revoked or remain in situ.

Attachments

Nil

17.6 Brickworks Riverfront Land - Confidential Order Review

Brief

This report presents the annual review of the confidential order applied to reports relating to the Brickworks Riverfront Land in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*.

RECOMMENDATION(S)

It is recommended to Council that:

1. In accordance with Section 91(9)(a), having reviewed the confidentiality order at Council's 1 May 2018, 6 June 2017 and 21 May 2019 meetings, pursuant to 91(7) and 91(9) of the *Local Government Act 1999*, Council orders that the following reports relating to the Brickworks Riverfront Land, the Minutes arising from the reports, attachments, any associated documentation or recording having been considered by the Council in confidence under Sections 90(3)(b)(i) and 90(3)(b)(ii) of the *Local Government Act, 1999*,

- Brickworks Markets - Retained Land
- Brickworks Riverfront Land - Expression of Interest
- Brickworks Riverfront Land - Divestment Proposal
- Divestment Proposal - Brickworks Riverfront Land
- Divestment Proposal Update - Brickworks Riverfront Land
- Divestment of Council Property

continue to be retained in confidence in accordance with sections 91(7)(a), 91(7)(b) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period or until Council finalises its position on the future use of the retained land, whichever is sooner, given that the disclosure of the information would not be in the public interest as to do so would reasonably be expected to:

- confer a commercial advantage on those persons with whom the Council is proposing to conduct business;
- prejudice the commercial position of the Council;
- lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council.

2. Pursuant to s91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(a) of the *Local Government Act 1999* (the Act) requires that any confidential order (the Order) made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve (12) months, must be reviewed by Council at least once every twelve months. The Order for the reports listed below was last reviewed at the 21 May 2019 meeting of Council, at which it was resolved that the confidential orders in relation to the Brickworks Riverfront Land should remain in place.

The following reports are presented for annual review in accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*:

1. Brickworks Markets - Retained Land - 19 November 2013
2. Brickworks Riverfront Land - Expression of Interest - 20 January 2015
3. Brickworks Riverfront Land - Divestment Proposal - 3 March 2015 & 21 April 2015
4. Divestment Proposal - Brickworks Riverfront Land - 3 May 2016
5. Divestment Proposal Update - Brickworks Riverfront Land - 7 June 2016
6. Divestment of Council Property - 19 June 2018

Discussion

1. Brickworks Markets - Retained Land

At its 19 November 2013 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to Item 21.1 - '*Brickworks Market- Retained Land*' be retained in confidence and not be available for public inspection for the period of 12 months from the date of this meeting, or until Council finalises its position on the future use of the Retained Land, on the basis that the information received, discussed and considered in relation to that agenda item is information, the disclosure of which would reasonably be expected to confer a commercial advantage on those persons with whom the Council is proposing to conduct business if Council were to dispose of the said land which is the subject of this report and this could prejudice the commercial position of the Council and lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council.

This Order was reviewed by Council at its 21 May 2019 meeting where it was resolved that the confidential order remain in place.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis since the October 2015 meeting of Council, in accordance with his delegated authority, the CEO has not revoked the Order. Given the CEO does not have the ability to extend the order and it needs to continue for a period exceeding twelve (12) months, the Act requires the Order to be reviewed by Council.

Following the expressions of interest process for the divestment of the Brickworks Riverfront land, contract negotiations are ongoing between the Administration and a potential purchaser of the land.

2. Brickworks Riverfront Land - Expression of Interest

At its 20 January 2015 meeting, Council ordered that the agenda item, all relevant documentation, but not the Minutes arising from *Item 21.1 - "Brickworks Riverfront Land - Expression of Interest"*, be retained in confidence and not be available for public inspection for the period of 12 months from the date of this meeting, on the basis that the information received, discussed and considered in relation to that agenda item is information, the disclosure of which would reasonably be expected to confer a commercial advantage on those persons with whom the Council is proposing to conduct business if Council were to dispose of the said land which is the subject of this report and this could prejudice the commercial position of the Council and lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council.

This Order was reviewed by Council at its 21 May 2019 meeting where it was resolved that the confidential order remain in place.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

3. Brickworks Riverfront Land - Divestment Proposal

At its 3 March 2015 meeting, Council ordered that the agenda item, all relevant documentation, but not the Minutes arising from *Item 21.1 - "Brickworks Riverfront Land - Divestment Proposal"*, be retained in confidence and not be available for public inspection for the period of 12 months from the date of the meeting, on the basis that the information received, discussed and considered in relation to that agenda item is information, the disclosure of which would reasonably be expected to confer a commercial advantage on those persons with whom the Council is proposing to conduct business if Council were to dispose of the said land which is the subject of this report and this could:

- a) prejudice the commercial position of the Council
- b) lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council.

This Order was reviewed by Council at its 21 May 2019 meeting where it was resolved that the confidential order remain in place.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

4. Brickworks Riverfront Land - Divestment Proposal

At its 21 April 2015 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to *Item 21.1 - "Brickworks Riverfront Land - Divestment Proposal"*, be retained in confidence and not be available for public inspection for the period of 12 months from the date of the meeting, on the basis that the information received, discussed and considered in relation to that agenda item is information, the disclosure of which would reasonably be expected to confer a commercial advantage on those persons with whom the Council is proposing to conduct business if Council were to dispose of the said land which is the subject of this report and this could:

- a) prejudice the commercial position of the Council
- b) lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council.

This Order was reviewed by Council at its 21 May 2019 meeting where it was resolved that the confidential order remain in place.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

5. Divestment Proposal - Brickworks Riverfront Land

At its 3 May 2016 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to *Item 21.1 - "Divestment Proposal - Brickworks Riverfront Land"*, be retained in confidence and not be available for public inspection for the period of 12 months from the date of the meeting, on the basis the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible price and/or development outcome for the Brickworks Riverfront Land and/or confer a commercial advantage on a person(s) with whom Council is considering conducting business and would, on balance, be contrary to the public interest.

This Order was reviewed by Council at its 21 May 2019 meeting where it was resolved that the confidential order remain in place.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

6. Divestment Proposal Update - Brickworks Riverfront Land

At its 7 June 2016 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to *Item 21.1 - "Divestment Proposal Update- Brickworks Riverfront Land"*, be retained in confidence and not be available for public inspection for the period of 12 months from the date of the meeting, on the basis the information received, discussed and considered in relation to this agenda item is information, the disclosure of which could reasonably be expected to severely prejudice Council's ability to achieve the best possible price and/or development outcome for the Brickworks Riverfront Land and/or confer a commercial advantage on a person(s) with whom Council is considering conducting business and would, on balance, be contrary to the public interest.

This Order was reviewed by Council at its 21 May 2019 meeting where it was resolved that the confidential order remain in place.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

7. Divestment of Council Property

At its 19 June 2018 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to *Item 21.1 - "Divestment of Council Property"*, be retained in confidence and not be available for public inspection for the period of 12 months from the date of the meeting, on the basis that it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price for the land to be divested and its community and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.

This Order was reviewed by Council at its 21 May 2019 meeting where it was resolved that the confidential order remain in place.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

Council is required to review the confidential orders placed on the reports and determine whether they should be revoked or remain in situ. As the sale of the Brickworks Riverfront Land has not yet been completed, it is recommended that the confidential orders remain in place until Council finalises its position in relation to this matter.

Attachments

Nil

17.7 Information Only Council and Committee Reports

Brief

The purpose of this report is to provide a detailed listing of information only Council and Committee reports to be received.

RECOMMENDATION

It is recommended to Council that the information only Council and Committee reports, contained in the Attachment Under Separate Cover of Agenda report, be received.

Introduction

Council at its meeting on 17 March 2020 resolved that:

"All Council Committee meetings be cancelled from 18 March 2020 until the 19 May 2020 meeting of Council, subject to review."

"Only items that require a material decision of Council be included in the Council Meeting agendas until such time as Council meetings revert to twice monthly."

Subsequently, at its meeting on 21 April 2020, Council resolved that:

"The resolution of Council at its 17 March 2020 meeting, to cancel all Council Committee meetings, be extended until such time as the current major emergency declaration is lifted, or such time as Council resolves otherwise."

This report has been prepared in response to these resolutions.

Discussion

Following the resolution of Council, the Administration determined that items that did not require a material decision of Council will be provided as Attachment Under Separate Cover for Elected Member's information and perusal.

The following is a list of information only reports provided as **Attachment Under Separate Cover**:

- Annual Service Plans 3rd Quarter 2019/20 Progress Update
- Creditor Payments
- Credit Card Purchases - January to March 2020
- Legislative Progress Report - May 2020

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct environmental impact in relation to this report.

Conclusion

This report responds to the resolution of Council as its meeting on 17 March 2020 and 21 April 2020 and provides a listing of information only Council and Committee reports for Members' information.

Attachments

Nil

18 LOCAL GOVERNMENT BUSINESS

Nil

19 MEMBER'S BOOKSHELF

Nil

20 CORRESPONDENCE**20.1 Animal Welfare League SA Chief Executive Officer**

Correspondence has been received from the Chair of the Animal Welfare League SA (AWL) Board, Steven Weinert, regarding their new Chief Executive Officer Dr Julie Bellamy (**Attachment 1**).

20.2 Morphettville Racecourse Development Plan Amendment (DPA)

Correspondence has been received from the Minister for Transport, Infrastructure and Local Government and Minister for Planning, Hon Stephan Knoll MP, advising that the Morphettville Racecourse Development Plan Amendment (DAP) has been approved (**Attachment 2**).

20.3 Adelaide Airport Master Plan 2019

Correspondence has been received from the Executive General Manager Planning and Infrastructure of the Adelaide Airport Limited, Kym Meys, advising that the Adelaide Airport Master Plan 2019 was approved by the Federal Minister for Infrastructure, Transport and Regional Development on 2 March 2020 (**Attachment 3**).

20.4 Premier of South Australia and Chief Public Health Officer - Letter of Thanks

Correspondence has been received from the Premier of South Australia, Hon Steven Marshall MP, and Chief Public Health Officer, Professor Nicola Spurrier, thanking Council for the support over recent months during the Covid-19 pandemic (**Attachment 4**).

20.5 New State Commission Assessment Panel (SCAP) Members

Correspondence has been received from the Chair of State Planning Commission, Michael Lennon, announcing new State Commission Assessment Panel (SCAP) members (**Attachment 5**).

RECOMMENDATION

That the correspondence be received.

Attachments

- 20.1 Animal Welfare League SA Chief Executive Officer**
- 20.2 Morphettville Racecourse Development Plan Amendment (DPA)**
- 20.3 Adelaide Airport Master Plan 2019**
- 20.4 Premier of South Australia and Chief Public Health Officer - Letter of Thanks**
- 20.5 New State Commission Assessment Panel (SCAP) Members**



Friday, 13 March 2020

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Dear Mr Buss,

As one of AWL's valued clients, I write to formally notify you of our recent addition to our team.

I am pleased to report that after a rigorous recruitment process, Dr Julie Bellamy is AWL's new Chief Executive Officer.

Julie has over 18 years' experience in the veterinary and animal welfare industries, including 13 years in senior management roles. Julie holds a Bachelor of Veterinary Medicine and Surgery from Glasgow University and has worked for a range of highly commended animal charities in Australia.

Julie is a high-calibre asset to AWL's team and we look forward to the direction and success she will bring to AWL and the animals in our care.

As we enter the next stage of our future, with AWL's purpose-built Animal Care Centre opening mid this year, our team is committed to offering the highest levels of animal care, education, and human/animal interaction to our community. The Animal Care Centre is a state-of-the-art facility inclusive of advanced veterinary equipment, improved greenspaces and enrichment areas, fear-free design features, sustainable building elements, and enhanced education capabilities.

We are currently planning activities to officially launch our Animal Care Centre on August 1st and 2nd so please save the date with more details to follow.

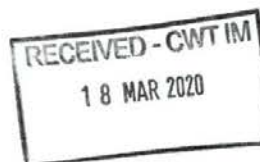
Julie's appointment as AWL's new CEO comes at an exciting time and I am confident that the valuable relationship between our organisations will continue to flourish.

Should you have any questions please feel welcome to contact our team.

I look forward to AWL's continued relationship with City of West Torrens long into the future.

Yours sincerely,

Steven Weinert
Chair, AWL Board



Pet Adoptions : Boarding : Pet Cremations : Grooming : Training : Microchipping : Foster Care



1-19 Cormack Rd, Wingfield SA 5013 Australia
PO Box 1525, Port Adelaide SA 5015
T 08 8348 1300 | F 08 8268 9545
E contactus@awl.org.au
ABN 11 397 137 539

facebook.com/awlsa
 @awlsa
 @awl_sa
awl.org.au



**Government
of South Australia**

**The Hon Stephan Knoll MP
Member for Schubert**

2016/1235/02

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor Coxon

I refer to the Morphettville Racecourse Development Plan Amendment (DPA). I have considered the issues raised during the consultation period including the City of West Torrens submission and the report of the State Planning Commission and have now approved the DPA (with amendments). Approval will be formally granted via a notice in the Government Gazette.

The DPA, as approved, amends the West Torrens Council Development Plan, by:

- Replacing that part of the affected area currently zoned Racecourse (Morphettville) with the Urban Core Zone for lands between the Adelaide-Glenelg tramline and Anzac Highway to provide for medium to high density residential and mixed use development.

A range of minor and technical amendments were made to the consultation version of the DPA as a result of the advice I received following consultation. Mapping and policy were updated accordingly. The DPA is reflective of an Infrastructure Agreement finalised between the South Australian Jockey Club and the Department of Planning, Transport and Infrastructure, in conjunction with my approval of this DPA.

The DPA also amends the Marion Council Development Plan, by:

- Rezoning land north of the Morphettville racetrack from the existing Racecourse (Morphettville) Zone to Urban Core Zone to provide for medium to high density residential and mixed use development
- Rezoning that land west of Morphett Road and owned by the Department of Planning, Transport and Infrastructure from Commercial Zone to Industry Zone – Infrastructure Policy Area 22 to better reflect and protect the ongoing use of this land for tram operations.

In addition, I propose to amend the Planning, Development and Infrastructure Regulations to assign the State Commission Assessment Panel as the relevant authority for development over four storeys in the subject Urban Core Zone, with a referral to the Government Architect. This is intended to provide the community with greater confidence in the quality of the design outcome for the site, and to oversee the implementation of the master plan in a way that achieves the appropriate distribution of massing.

**Minister for Transport, Infrastructure and Local Government
Minister for Planning**

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



Overall, I am of the view that the Amendment, as approved, balances the needs of existing residents and business operators and achieves the broader strategic goals of providing for unique residential and mixed use development consistent with the objectives of *The 30-Year Plan for Greater Adelaide*.

If you require any further information on this DPA, please contact Andrea Jorgensen on telephone (08) 7109 7004, or at Andrea.Jorgensen@sa.gov.au.

Yours sincerely



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

1 / 5 / 2020

13 May 2020

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Via email:

Dear Mr Buss

RE: Adelaide Airport Master Plan 2019

Adelaide Airport Limited is pleased to advise that the Adelaide Airport Master Plan 2019 was approved by the Federal Minister for Infrastructure, Transport and Regional Development on 02 March 2020.

The Master Plan 2019 has been prepared in accordance with the *Airports Act 1996* and is the primary planning document for the next eight years to 2027. It also presents the long-term strategic plans for the 20-year period through to 2039.

This document covers all aspects of airport planning and operations – from forecast aeronautical growth and associated development through to ground transport, land uses, environment strategies, airport safeguarding, aircraft noise and commercial development.

Extensive consultation has been undertaken in the development of this Master Plan, both prior to, and during the Public Consultation period. AAL is committed to ongoing and collaborative engagement with the airlines, government, community and stakeholders in relation to the planning, development and operations of Adelaide Airport.

We also highlight the Airport's ongoing commitment to engage through the Adelaide and Parafield Airport Planning Coordination Forum, Adelaide Airport Consultative Committee and the Adelaide Airport Technical Working Group.

The Adelaide Airport Master Plan 2019 is available for inspection and/or download free of charge from the Adelaide Airport website <https://www.adelaideairport.com.au/masterplan>.

The document may also be inspected at, or purchased from, the office below during normal business hours (refer to website for office hours).

- Adelaide Airport Limited, 1 James Schofield Drive, Adelaide Airport SA 5950.

Please contact Jenny Harris at jharris@aal.com.au / phone 08 8308 9228 if you require any further information.

Yours sincerely

Adelaide Airport Limited



Kym Meys
Executive General Manager Planning and Infrastructure



Adelaide Airport Limited
1 James Schofield Drive
Adelaide Airport
South Australia 5950

T +61 8 8308 9211
F +61 8 8308 9311
[adelaideairport.com.au](https://www.adelaideairport.com.au)
ABN 78 075 176 653



THE HON STEVEN MARSHALL MP

PREMIER OF SOUTH AUSTRALIA

B562047

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033
Email: mcoxon@wtcc.sa.gov.au

Dear Mayor Coxon,

We write to thank you for your support over recent months, in what has no doubt been one of the most challenging periods for all South Australians.

We also acknowledge the enormous amount of cooperation and understanding we have received from our regions as we have worked together through the COVID-19 pandemic impacts. In particular, the restrictions we have had to impose on travel and community activities – to protect our entire population – were significant but absolutely required.

We understand the restrictions on travel and hospitality have substantially impacted your region, both economically and culturally, and that there will be long-term effects in many areas.

However, it pleases us enormously to say your fellow South Australians have had your back. They have been with us all the way through this journey and have responded exceptionally well to our advice on limiting social outings and cancelling weekends away.

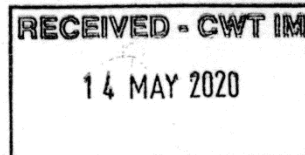
This means we can start to ease these restrictions, and you can welcome visitors back to your regions.

With sustained low case numbers across the State, it is now safe to start a managed return to normal, and we have each and every South Australian to thank for that.

We have also listened to your local tourism officials and operators, and to your community leaders, and the clear advice is that you are ready to put up the "open for business" sign.

Tourism and regional communities are an incredibly important part of our lifestyle in South Australia, and it is great news that – due to our collective diligence – we can start to get back to normal again soon.

GPO Box 2343, Adelaide, South Australia, 5001
P | (08) 8463 3166 E | DPCOfficeofthePremier@sa.gov.au
www.premier.sa.gov.au



Please continue to encourage your communities to do the right thing – practice good hygiene and social distancing and to seek testing if they have any cold or flu symptoms.

Over the coming days, there will be further details on what the easing of restrictions will look like. We recommend you monitor <https://www.covid-19.sa.gov.au/> for more information.

Once again, thank you for your continued cooperation and we look forward to getting out and about across our great State soon.

Yours sincerely,



Hon Steven Marshall MP
PREMIER OF SOUTH AUSTRALIA

8 May 2020



Professor Nicola Spurrier
CHIEF PUBLIC HEALTH OFFICER

8 May 2020



State Planning Commission

14 May 2020

Level 5
50 Flinders Street
Adelaide SA 5000

GPO Box 1815
Adelaide SA 5001

08 7109 7466

Dear Council CEO,

On behalf of the State Planning Commission, I am pleased to announce the appointment of five new members to the State Commission Assessment Panel (SCAP) for the period 1 June 2020 to 31 May 2023.

Ms Rebecca Thomas has been appointed the new SCAP Presiding Member with Mr Dennis Mutton retaining his membership as the SCAP Deputy Presiding Member to provide continuity and support the transition to the new panel.

The new SCAP ordinary members – John Eckert, Emma Herriman, Paul Leadbeter and Grant Pember – collectively bring qualifications, knowledge and extensive experience in local government, urban and regional planning, design, building safety, environmental management, heritage conservation and landscape design.

All members were appointed following a five-week open and public [expression of interest](#) process for SCAP panel positions in February this year. The SCAP will greatly benefit from the extensive expertise and experience the new Panel members will bring in positioning South Australia for a prosperous future.

The Commission extends its sincerest thanks to current Presiding Member Ms Simone Fogarty as well as Ms Sally Roberts, Mr Peter Dungey, Mr Chris Branford and Mr Mark Adcock for their invaluable service on the SCAP and significant contributions to the State's planning and development industry thus far.

As part of our commitment to ensure the Commission and the SCAP have access to the best technical and specialist experience, we intend to explore the opportunity to create a future pool of specialist occasional members to secure a broad mix of specialist knowledge and expertise to support the SCAP's composition.

We are closer than ever to delivering a new planning system that will drive a better future for South Australia and provide a platform for shaping the communities we want to live and work in. As we ready for Phase Two of the Code to be implemented in July 2020 we move steadily into the next, and possibly most complex, phase of delivering the new planning system. I am confident that the new SCAP members will ably build on the robust progress the SCAP has made.

#15485753

saplanningcommission.sa.gov.au



Government of South Australia
Department of Planning,
Transport and Infrastructure

I am sure you will join in me in extending a warm welcome to the new members and thank you for your continued support of the members' work at the SCAP. For further information please visit the [State Commission Assessment Panel](#) website to view the new SCAP member profiles.

Regards,

A handwritten signature in cursive script that reads "Michael Lennon". The signature is written in dark ink and is positioned above a horizontal line.

Michael Lennon
Chair, State Planning Commission

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

CITY OF WEST TORRENS



ATTACHMENT

UNDER SEPARATE COVER

Council

TUESDAY, 19 MAY 2020

Information Only Council and Committee Reports

INDEX

17.7 Information Only Council and Committee Reports	1
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17.7 INFORMATION ONLY COUNCIL AND COMMITTEE REPORTS

17.7.1 Annual Service Plans 3rd Quarter 2019/20 Progress Update

Brief

This report presents the 3rd quarter review of the 2019/20 Annual Service Plans and progress in the delivery of Council's Community Plan.

RECOMMENDATION

It is recommended to Council that the Annual Service Plans 3rd Quarter Progress Report 2019/20 be received.

Introduction

The *Annual Service Plans 3rd Quarter 2019/20 Progress Report (Attachment 1)* outlines Council's progress in implementing its *Community Plan* and provide updates on the delivery of the actions that implement the *Community Plan Aspirations* as outlined in Figure 1.



Figure 1 Community Plan Aspirations


Below is an explanation of the reporting format:


Pie Charts

The pie charts graphically illustrate how Council as a whole, and each individual department, is progressing with the delivery of Annual Service Plan actions.

Action Status

The status of the actions presented in the Quarterly Report may be listed as monitor or off-track. Please note, on-track and completed actions are not presented in the Report.

Monitor means the action has not progressed to where the relevant department manager was expecting, but it is within 70-90% of the quarterly target. When the status of an action is monitor, the attached quarterly report shows a yellow traffic light () in the right hand column.

Off-track means the action has not progressed to where the relevant department manager was expecting and is less than 70% of the quarterly target. When the status of an action is off-track, the attached quarterly report shows a red traffic light () in the right hand column.

An explanation of why a particular action has off-track or monitor status is contained within the *Annual Service Plans 3rd Quarter Progress Report*.

Discussion

The performance of the organisation, as a whole, for the 3rd quarter of 2019/20 is as follows:

- 90.6% On-track/Completed,
- 6.1% Monitor; and
- 3.3% Off-track.

Note that figures may be greater or less than 100% due to rounding effects.

A number of actions were completed in the 3rd quarter, some ahead of schedule, including:

1. Activate the Lockleys Community Room for Council programs and hiring to the community;
2. Develop an action plan to facilitate the implementation of Council's Disability Access and Inclusion Plan;
3. Review all Partnership Agreements with Community Centres;
4. Facilitate the annual Summer Festival;
5. Provide opportunities for departments to engage with the community during the Summer Festival program;
6. Replace end-of-life IT assets;
7. Develop an Implementation Plan for the West Torrens Experience framework, strategy and policy;
8. Undertake a bridge recondition audit; and
9. Develop a tree-planting assessment table and checklist for the public realm.

Seven (7) actions were reported as 'off track' in the third quarter of 2019/20, which represents 3.3% of the total number of actions. These relate to:

1. Undertake a review of Council's Public Health Plan;
2. Coordinate a review of Council's Community Plan;
3. Review the 'Reports to Council process';
4. Project manage and contract manage the staged construction of the Kings Reserve development;
5. Develop the Richmond/Mile End LATM;
6. Undertake staged electrical and structural upgrades at the Thebarton Theatre complex; and
7. Project manage and contract manage the staged relocation of the Hilton RSL.

Thirteen (13) actions were reported as 'monitor' in the third quarter of 2019/20, which represents 6.1% of the total number of actions. These relate to:

1. Develop an Environmental Sustainability Strategy;
2. Coordinate and program of environmental events, including Native Plant Giveaway and Arbor Day;
3. Develop a strategy for public art in the City of West Torrens;
4. Ensure that risk management processes are integrated into the organisation through application of the annual Risk Management Plan;
5. Undertake Audit and Review in accordance with the Annual Internal Audit Program;
6. Develop and undertake a program to build a resilient business and community;
7. Review the 'Public Waste Bin Installation, Maintenance and Collection process';
8. Project manage and contract manage the staged construction of the Weigall Oval redevelopment;
9. Undertake building compliance inspections in accordance with the City of West Torrens Building Inspection Policy;
10. Implement the Novar Gardens and Camden Park LATM;
11. Update the Transport Strategy, including incorporation of the Bicycle Strategy;
12. Undertake the 2019/20 capital works program, as allocated in the 2019/20 budget and annual business plan, for road reconstruction; and
13. Develop a 'Council Enforcement Policy'.

The Covid-19 pandemic has contributed significantly to many of the above actions not progressing as planned in the third quarter, including the inability to undertake face-to-face consultations and community events and staff resources being redirected to manage and monitor the restrictions imposed.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to the report.

Conclusion

The Annual Service Plans 3rd Quarter Progress Report outlines Council's progress in implementing its Community Plan.

Seven actions have been reported as 'off track' and thirteen actions have been reported as 'monitor'.

Attachments

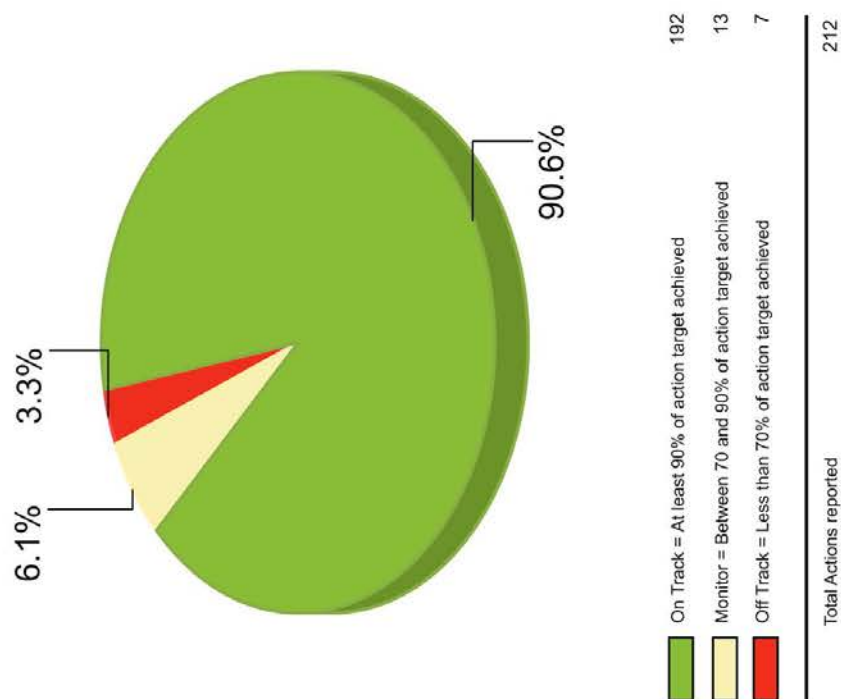
1. **Annual Service Plans 3rd Quarter 2019/20 Progress Report**



Annual Service Plans 3rd Quarter Progress Report 2019/20

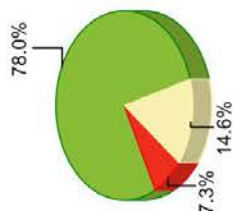
January - March 2020

City of West Torrens

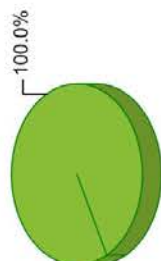


Business and Community Services Division

Strategy and Business

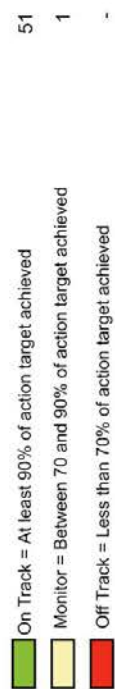
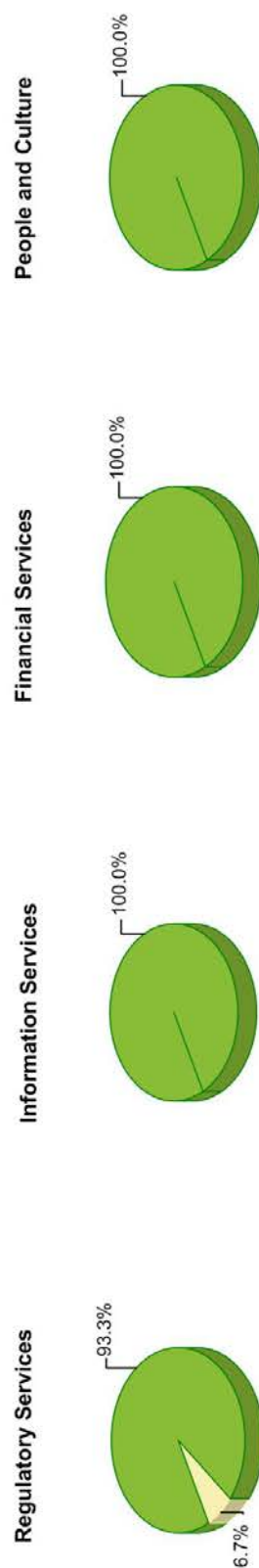


Community Services



On Track = At least 90% of action target achieved	49
Monitor = Between 70 and 90% of action target achieved	6
Off Track = Less than 70% of action target achieved	3
Total Actions reported	58

Corporate and Regulatory Services Division

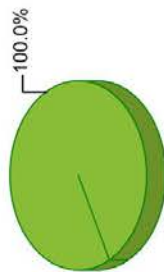


Total Actions reported

52

Office of the Mayor and CEO

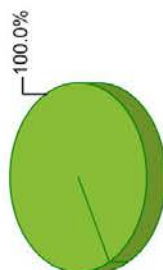
Office of the Mayor and CEO



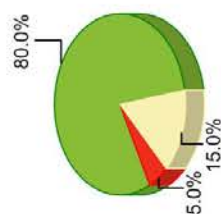
On Track = At least 90% of action target achieved	24
Monitor = Between 70 and 90% of action target achieved	-
Off Track = Less than 70% of action target achieved	-
Total Actions reported	24

Urban Services Division

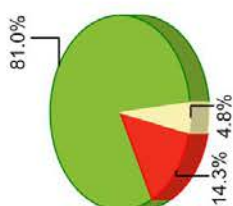
City Operations



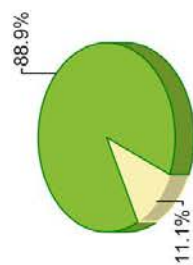
City Assets



City Property



City Development




On Track = At least 90% of action target achieved	68
Monitor = Between 70 and 90% of action target achieved	6
Off Track = Less than 70% of action target achieved	4
Total Actions reported	78

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Business and Community Services Division

Aspiration: 2 Active, Healthy and Learning Communities

Long Term Strategy: 2.4 Foster the health and well-being of the community.
Short Term Strategy: 2.4.2 Identify and collaborate with partners to plan for community well-being.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
2.4.2.1 Undertake a review of Council's Public Health Plan.	In Progress	20%	60%	30/06/2020	<p>Due to face-to-face consultation being restricted as a result of Covid-19, the public consultation on Council's Community Plan was placed on hold. However, electronic consultation will commence upon approval of the 'Public Consultation During Covid-19 Policy' by Council. Any relevant consultation results to be used for the Public Health Plan review will also be collected.</p> <p>Research is continuing, including collation of health data.</p> <p>It is anticipated that this project will not be completed by the end of the financial year and therefore will need to be carried over to the 2020/21 financial year.</p>	Corporate Planner	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 4 Reduction of our Ecological Footprint

Long Term Strategy: 4.3 Prepare for and respond to the challenges of a changing climate.


Short Term Strategy: 4.3.3 Work collaboratively with our partners, community and businesses to plan for, and adapt to, the impacts of a changing climate.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
4.3.3.5 Develop an Environmental Sustainability Strategy.	In Progress	50%	60%	30/06/2020	Preparation of this Strategy has commenced, however progress is slightly off track due to a combination of competing priorities and Covid-19 restrictions preventing some workshops with staff from occurring, for the purpose of collaborating on setting goals. It is anticipated that the project may need to be carried over into 2020/21, however as it is being undertaken in-house there will be no budget implications associated with this.	Environment Sustainability Planner	 YELLOW

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 5 Enhanced Natural Environment

Long Term Strategy: 5.1 Protect and enrich local biodiversity, waterways and the coast.
 Short Term Strategy: 5.1.3 Foster appreciation of the local environment and engage the community in its restoration.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
5.1.3.1 Coordinate a program of environmental events, including Native Plant Giveaway and Arbor Day.	In Progress	60%	75%	30/06/2020	<p>An Environment Grant was approved by the City Advancement and Prosperity General Committee at their meeting on 25 February. The report outlined environmental works to be undertaken by Conservation Volunteers Australia in partnership with the community.</p> <p>Due to the COVID-19 pandemic, community events which are held at this time of year are currently being reconsidered. These include the Native Plant Giveaway and community planting events. With up to 400 people attending an event at any one time, it is not appropriate to undertake these initiatives with a business as usual approach.</p> <p>However, the Native Plant Giveaway will be undertaken via drop-off services.</p>	Environment Sustainability Officer	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 10 A Vibrant City



Long Term Strategy: 10.1 Foster a vibrant and inviting City.



Short Term Strategy: 10.1.1 Identify and promote the distinctive identity of West Torrens.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
10.1.1.2 Develop a strategy for public art in the City of West Torrens.	In Progress	55%	75%	30/06/2020	The public art strategy went to tender on the 24 February 2020 for a four week period which concluded on the 23 March 2020. Two submissions were received and are currently being evaluated. A recommendation on the evaluation process and the successful tenderer will be presented to the Manager Strategy and Business by end of April 2020.	Economic Development Planner	 YELLOW

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 14 Leading governance and technology.**Long Term Strategy:** 14.1 Adopt leading governance and information technology systems and practices.**Short Term Strategy:** 14.1.3 Promote a risk management culture across Council operations and activities.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
14.1.3.1 Ensure that risk management processes are integrated into the organisation through application of the annual Risk Management Plan.	In Progress	60%	75%	30/06/2020	The annual risk management plan is 50% completed. Tasks completed include risk inductions, active participation as part of the WAZEMC and the mid year strategic risk review. Q3 activities have all started on time and community resilience has been a feature of Q2. There may be some delays to completion of quarter three and four activities due to the impact of Covid-19 and staff resourcing and access to key stakeholders.	Organisational Resilience Officer	
14.1.3.2 Undertake Audit and Review in accordance with Annual Internal Audit Program.	In Progress	60%	75%	30/06/2020	The internal audit program is underway. Four audits are completed and were presented to the February 2020 Audit Committee meeting. One audit was completed but due to Committee/Council meeting timings, will be presented to Council in April.	Organisational Resilience Officer	


ACTIONS WITH OFF-TRACK OR MONITOR STATUS							
14.1.3.5 Develop and undertake a program to build a resilient business and community.	In Progress	60%	75%	30/06/2020	The Emergency Management Plan and framework have been approved and have undergone a quarterly review as required by our Assurance Plan. The BCP was reviewed and approved with two teams undergoing testing. The Flood and Storm Hazard Plan was reviewed and approved. Red Cross held two RediPlan sessions with community groups. Coping in the Heat project (gift bags, presence at summer festival events and community information session) was successful. Due to Covid-19, further work on items on the plan has been placed on hold due to resourcing issues and the need to concentrate on assisting with documentation/planning for contingencies etc	Organisational Resilience Officer	
14.1.4 Ensure that Council's plans, projects and activities are aligned with the Community Plan.							
Short Term Strategy:							
ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP.OFFICER	PROGRESS INDICATOR
14.1.4.3 Coordinate a review of Council's Community Plan.	In Progress	30%	50%	30/06/2020	The consultant commenced community engagement via pop-up stalls at Hamra Centre and Hilton Shopping Centre. The pop ups were promoted via Council's Facebook page and feedback enabled online for those who could not attend the physical pop ups. Unfortunately due to the evolving Covid-19 situation, planned further pop ups, focus groups and staff and elected member workshops were postponed. As such, the progression of the project has been temporarily placed on hold and will be re-evaluated in April/May. This has placed the timeline for completion off track and it will be unlikely the project will be completed by the end of the financial year.	Corporate Planner	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Short Term Strategy: 14.1.7 Promote innovation and continuous improvement of Council's operations and activities, while strengthening relationships between Council departments.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
14.1.7.23 Review the 'Reports to Council' process and implement improvements, in partnership with the Continuous Improvement and Executive teams.	Not Started	0%	50%	30/06/2020	Commencement of this project has been delayed due to resources required for the Planning Reforms.	Manager Strategy and Business	 RED

Corporate and Regulatory Services Division



14.1.7.22 Review the Public Waste Bin installation, maintenance and collection process and implement improvements, in partnership with the Continuous Improvement team and City Operations department	In Progress	62%	75%	30/06/2020	Review of the processes are being undertaken in conjunction with City Operations. This action is slightly off track due to other waste management priorities and Covid-19 additional responsibilities.	Manager Regulatory Services	 YELLOW
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ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Urban Services Division

Aspiration: 1 A Community That Embraces Diversity

Long Term Strategy: 1.1 Recognise and celebrate our diverse community and facilitate opportunities for community connection.
Short Term Strategy: 1.1.3 Develop and facilitate the use of community facilities as points of social, recreational and educational interaction.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
1.1.3.4 Project manage and contract manage the staged construction of the Weigall Oval redevelopment.	In Progress	65%	75%	30/06/2020	This project is slightly off track due to Covid-19 additional responsibilities and restrictions. In particular, installation of the turf to the playing fields has been delayed, which will result in a delay in the ability to use them for sport. Stages 2 and 3 works are ongoing and expected to be finalised by the end of financial year.	Manager City Property	
1.1.3.8 Project manage and contract manage the staged construction of the Kings Reserve Development.	In Progress	30%	50%	30/06/2020	Although the procurement process was completed last quarter the consultants were delayed in commencing the project. The design documentation phase is currently underway and the grant funding agreement expects the project to be completed in December 2020. This project will carry-over to the 2020/21 financial year.	Manager City Property	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 6 A Well-Designed Built Environment

Long Term Strategy: 6.3 Foster well-being and safety within the built form.




Short Term Strategy: 6.3.1 Maintain health and safety standards in the built form within regulatory requirements.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
6.3.1.2 Undertake building compliance inspections in accordance with the City of West Torrens Building Inspection Policy.	In Progress	65%	75%	30/06/2020	<p>Building compliance inspections are undertaken in accordance with Council's Building Inspection Policy with monthly reports provided to Council and quarterly reports provided to the State Government. In addition to the minimum inspections required by the policy, the Building Team have commenced a swimming pool audit of pools constructed during 2017/2018 including commencement of early 2019 approved pools. This is to account for where the applicant has failed to notify Council at the completion of a pool barrier.</p> <p>The target inspection for the Jan to Mar 2020 quarter required an increase in inspection numbers due to the shortfall in the Oct-Dec 2019 quarter as a result of a staff vacancy. Unfortunately the building team have not been able to meet this target to be in a surplus and are 10% behind target. Additional ways to increase inspections for this coming quarter will be pursued. The decline for Jan-Mar 202 has been partly due to a declined in building notifications to Council. The building team will undertake audits of sites which have not provided the required mandatory notifications to Council. Our plan is to inspect these sites for which no notifications have been received to get back on target.</p>	Team Leader Building	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 8 Accessible and Reliable Transport Options

Long Term Strategy: 8.1 Facilitate the healthy, safe and effective movement of people through the City.
Short Term Strategy: 8.1.1 Review and implement improved traffic management approaches to address traffic flows, speeds and local traffic issues.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
8.1.1.1 Implement the Novar Gardens and Camden Park Local Area Traffic Management Plan.	In Progress	60%	75%	30/06/2020	The LATM Plan has been completed and endorsed by Council. Detailed design for identified approved projects is underway. A funding submission has been submitted for the 2020/21 budget and a carry-over will be required to implement controls.	Traffic Engineer	
8.1.1.3 Update the Transport Strategy, including incorporation of the Bicycle Strategy.	In Progress	65%	75%	30/06/2020	Development of the strategy is progressing, with technical standards currently being reviewed and development of consultation material. However, progression of the project is slightly off track due to consultation being on hold due to Covid-19 restrictions. It is therefore anticipated that a carry-over to 2020/21 will be required.	Traffic Engineer	
8.1.1.4 Develop the Richmond/Mile End Local Area Traffic Management Plan.	In Progress	50%	75%	30/06/2020	Progress on this LATM has been hindered temporarily by the Covid-19 restrictions. Stage 2 consultation has been postponed until after ordinary conditions have returned. Development of the report is ongoing.	Traffic Engineer	



ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 12 Proactive Asset Management

Long Term Strategy: 12.1 Ensure assets are utilised and maintained at their optimum.

Short Term Strategy: 12.1.1 Plan, develop and manage Council's assets with consideration to community and business needs and economic, social and environmental values.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
12.1.1.2 Undertake staged electrical and structural upgrades at the Thebarton Theatre complex.	In Progress	10%	75%	30/06/2020	<p>Weslo Holdings (Theatre management) received a grant from the State Government for \$500,000 to undertake an air-conditioning upgrade. The scope of the electrical upgrade has therefore been altered as consultants (engaged by Weslo Holdings) are now required to investigate the feasibility/cost effectiveness of the upgrade due to the complexities of the site.</p> <p>All remaining Council projects regarding Thebarton Theatre are on hold until these works are undertaken. Information will be provided to Council as it becomes available from Weslo Holdings and/or their consultants.</p>	Manager City Property	 RED

ACTIONS WITH OFF-TRACK OR MONITOR STATUS						
		In Progress	65%	75%	30/06/2020	
12.1.1.4 Undertake the 2019/2020 capital works program, as allocated in the 2019/20 budget and annual business plan, for road reconstruction.						 <p>The action overall is slightly off track due to the required stormwater redesign for Bagot Avenue and Covid-19 restrictions impacting on works. Detailed design works are currently in progress for Marleston Avenue, Bagot Avenue and Admella Street. Works at Norma Street have been completed. Construction works at Surrey Road, Starr Avenue and Weetunga Street are currently in progress and scheduled to be completed in April 2020. The detailed design for Holland Street is completed. The tender process will be undertaken in April 2020. The detailed design and tender process for Halsey Road is completed and construction works will commence in April 2020.</p>
12.1.1.25 Project manage and contract manage the staged relocation of the Hilton RSL.		In Progress	45%	75%	30/06/2020	 <p>The Design Development package for 173 Sir Donald Bradman Drive is complete. Investigations are continuing as to the suitability of the West Adelaide Football Clubroom as an alternative option for shared facility with the Hilton RSL. A report is anticipated to be provided to the City Facilities Committee meeting in May 2020 seeking approval to progress this project. All works are on hold until Council approval is received.</p>
						<p>Team Leader Asset and Project Management</p> <p>Manager City Property</p>

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 14 Leading governance and technology.

Long Term Strategy: 14.1 Adopt leading governance and information technology systems and practices.

Short Term Strategy: 14.1.7 Promote innovation and continuous improvement of Council's operations and activities, while strengthening relationships between Council departments.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
14.1.7.11 Develop a Council 'Enforcement Policy'.	In Progress	65%	75%	30/06/2020	A draft Enforcement Policy has been drafted and is currently under review with the Governance Team. Following legal review, it is expected to be presented to the Executive Team in the second quarter for 2020.	Manager City Development	 YELLOW

17.7.2 Creditor Payments

This report tables a schedule of creditor payments for April 2020.

RECOMMENDATION

It is recommended that the schedule of creditor payments for April 2020 be received.

Discussion

A schedule of creditor payments totalling \$5,316,886.60 (\$4,476,374.26 in March 2020) is attached for the information of Elected Members. Notable items include:

- Payments to Solo Resource Recovery totalling \$964,203.57 for both waste collection and disposal for February and March 2020 (refer ref. nos. 377 and 378);
- A payment to Romaldi Constructions Pty Ltd of \$545,702.98 for the redevelopment of both Lockleys and Weigall Ovals (refer ref. no. 349);
- A payment to Camco SA Pty Ltd of \$445,674.48 for Rutland Avenue road upgrade and fuel tank removal at Marion Road depot (refer ref. no. 80);
- A payment to Downer EDI Works Pty Ltd of \$444,316.56 for various road treatments (refer ref. no. 156);
- Payments to SA Water totalling \$340,518.99 for quarterly water rates (refer ref. nos. 358 and 359);
- A payment to Knox Constructions Pty Ltd of \$159,237.21 for kerb and gutter works (refer ref. no. 244);
- A quarterly payment to the Local Government Association Workers Compensation Scheme of \$149,348.10 to cover premium and membership requirements (refer ref. no. 262);
- Payments to Data#3 Limited totalling \$198,674.32 for computer software (refer ref. nos. 145 and 146);
- A quarterly payment to the LGA Asset Mutual Fund of \$114,914.5 for insurance premium (refer ref. no. 256).

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

The report includes creditor payments on projects and initiatives that aim to mitigate Council's impact on the climate.

Conclusion

A schedule of creditor payments for April 2020 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of April 2020

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
19 MAY 2020

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT61719	A & R Dandie	Refund Thebarton Community Centre Hire Fees	1,422.50
2	EFT61885	Aaron Pursche	Reimburse Expenses	20.00
3	EFT61565	Ace Rent a Car	Vehicle Hire	1,650.00
4	EFT61739	Adami's Sand & Metal	Depot Supplies	876.60
5	EFT61822	Adelaide and Country Tilt Tray Service Pty Ltd	Shipping Containers	220.00
6	EFT61567	Adelaide Chainwire & Fencing	Fencing	4,147.00
7	EFT61638	Adelaide Chainwire & Fencing	Fencing	8,030.00
8	EFT61931	Adelaide Chainwire & Fencing	Fencing	3,124.00
9	EFT61737	Adelaide Isuzu	Vehicle Maintenance	3,327.08
10	EFT61921	Adelaide Lions Cricket Assoc	Refund Thebarton Community Centre Hire Fees	1,787.50
11	EFT61720	Adelaide PHN	Refund Thebarton Community Centre Hire Fees	2,584.60
12	EFT61821	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	1,491.60
13	EFT62023	Adelaide Saravajanik Gonesotsov Samitte	Refund Thebarton Community Centre Hire Fees	360.00
14	EFT61817	Adelaide Signs Group Pty Ltd	Depot Supplies	533.50
15	EFT61566	Adelaide Waste & Recycling Centre	Rubbish Disposal	25,360.00
16	EFT61930	Adelaide Waste & Recycling Centre	Rubbish Disposal	27,623.69
17	EFT61721	Adelaide Youth Orchestras	Refund Thebarton Community Centre Hire Fees	1,100.00
18	EFT61635	Adelta Legal	Mendelson Allowance	1,501.23
19	EFT61632	Advam Pty Ltd	Transaction Fees	302.15
20	EFT61735	AGL South Australia Pty Ltd	Power	1,567.49
21	EFT61631	Airport Over 50's Club Inc	Equipment Grant	2,500.00
22	EFT61780	AJ & CA Mackintosh	Weed Spraying	14,490.30
23	EFT61637	Align Advisors	Professional Fees	2,200.00
24	EFT61818	All4cycling Pty Ltd	Depot Supplies	244.97
25	EFT61819	Allsurv Engineering Surveys Pty Ltd	Surveys	6,160.00
26	EFT61733	Alsco Pty Ltd	Dry Cleaning	33.20
27	EFT61820	AMC Commercial Cleaning	Cleaning	176.00
28	EFT61920	Amy Taylor	Compost Bin Rebate	50.00
29	EFT61734	Animal Management Services Pty Ltd	Doggy Bags	2,871.00
30	EFT61927	Animal Welfare League SA	Impound Dogs	3,500.00
31	EFT61736	Apple Pty Ltd	Computer Equipment	985.60
32	EFT61816	Apple Pty Ltd	Computer Equipment	2,356.20
33	EFT61741	Aquarium Aid	Library Aquarium Maintenance	140.90
34	EFT61636	Arboregreen Landscape Products	Depot Supplies	1,263.24
35	EFT61634	ATF Services Pty Ltd	Camera Hire	1,707.75
36	EFT61928	Attorney-General's Department	Expiation Lodgement Fees	5,125.00
37	EFT61629	Australcorp Pty Ltd	Refund Overpaid Rates	808.90
38	EFT61926	Australia Post	Postage	7,285.97
39	EFT61742	Australia Post	Agency Collection Fees	3,436.74
40	EFT61738	Australia Post	Postage	2,885.10
41	EFT61740	Australian Green Clean	Cleaning	5,844.63
42	EFT61687	BA & KA Paterson	Building Maintenance	2,982.65
43	EFT61790	BA & KA Paterson	Building Maintenance	544.50
44	EFT61882	BA & KA Paterson	Building Maintenance	819.50
45	EFT61988	BA & KA Paterson	Building Maintenance	2,449.15
46	EFT61716	Bangladesh Club Australia	Refund Plympton Community Centre Hire Fees	60.00
47	EFT61828	Battery World Hilton	Batteries	848.90
48	EFT61935	BCE & CJ Electrical	Electrical	963.54
49	EFT61640	Belair Turf Management Pty Ltd	Oval Maintenance	2,437.60
50	EFT61745	Belair Turf Management Pty Ltd	Depot Supplies	26,548.50
51	EFT61889	Benjamin Alexander Russ	CAP Member Allowance	1,637.50
52	EFT61568	Best Signs	Signage	264.00
53	EFT61639	Best Signs	Signage	7,304.00
54	EFT61744	Best Signs	Signage	935.00
55	EFT61824	BGC Industrial Cleaning	Cleaning Chemicals	518.76
56	EFT61932	Bianco Construction Supplies	Depot Supplies	77.95

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
19 MAY 2020

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
57	EFT61827	Bianco Hiring Service Pty Ltd	Hire Portable Changerooms	2,462.02
58	EFT61937	Bianco Walling Pty Ltd	Depot Supplies	4,306.50
59	EFT61572	BioBag World Australia Pty Ltd	BioBags	667.31
60	EFT61747	BioBag World Australia Pty Ltd	BioBags	1,109.90
61	EFT61903	BJ Thompson	Reimburse Volunteer Expenses	24.48
62	EFT61890	BL Shipway & Co Pty Ltd	Depot Supplies	139.34
63	EFT61939	Blackwood Locksmiths	Locks	1,441.00
64	EFT61936	Bob Jane T Mart - Brooklyn Park	Tyres	3,853.00
65	EFT61675	Bob May Workplace Emergency Training	Staff Training	297.00
66	EFT61743	BOC Limited	Depot Supplies	505.33
67	EFT61642	Body Corporate Physiotherapy Pty Ltd	Professional Fees	2,294.30
68	EFT61571	Brendan Fewster Planning and Development	Professional Fees	4,950.00
69	EFT61829	Brendan Fewster Planning and Development	Professional Fees	4,752.00
70	EFT61656	Brenton Gill	Reimburse Volunteer Expenses	21.08
71	EFT61975	Bucher Municipal Pty Ltd	Vehicle Maintenance	12,599.42
72	EFT61569	Bundaleer Apiaries	Wasp Removal	360.00
73	EFT61746	Bundaleer Apiaries	Wasp Removal	360.00
74	EFT61826	Bundaleer Apiaries	Wasp Removal	1,595.00
75	EFT61933	Bundaleer Apiaries	Wasp Removal	720.00
76	EFT61823	Burson Automotive Pty Ltd	Depot Supplies	393.80
77	EFT61825	Business SA	Staff Training	1,282.60
78	EFT61748	Cabcharge Australia Pty Ltd	Cab Fares	23.20
79	EFT61756	Calypso Tree Co Pty Ltd	Planning Advice	3,960.00
80	EFT61938	Camco SA Pty Ltd	Roadworks	445,674.48
81	EFT61758	Cameron Irrigation Consulting Pty Ltd	Irrigation	7,040.00
82	EFT61922	Canine Connect	Refund Thebarton Community Centre Hire Fees	910.00
83	EFT61833	Canon Australia Pty Ltd	Copier Charges	37.94
84	EFT61575	Carvosso Constructions & Building Services	Building Maintenance	1,567.50
85	EFT61647	Carvosso Constructions & Building Services	Building Maintenance	1,320.00
86	EFT61754	Carvosso Constructions & Building Services	Building Maintenance	16,753.00
87	EFT61942	Carvosso Constructions & Building Services	Building Maintenance	22,480.00
88	EFT61753	Cash Security Services Pty Ltd	Banking	617.10
89	EFT61722	Catholic Church Endowment Society Inc	Refund Thebarton Community Centre Hire Fees	75.00
90	EFT61832	Charmans Spray & Powder Equipment	Plant Maintenance	567.71
91	EFT61837	Choose Safety Pty Ltd	Traffic Management Audit	8,580.00
92	EFT61668	Chris James	Reimburse Expenses	82.25
93	EFT61576	Chris Sale Consulting Pty Ltd	Professional Fees	3,465.00
94	EFT61755	Chris Sale Consulting Pty Ltd	Professional Fees	2,750.00
95	EFT61923	Christina Kikianis	Refund Thebarton Community Centre Hire Fees	1,000.00
96	EFT61834	Chubb Fire & Security Ltd	Security	1,965.25
97	EFT62024	Church of Movement of Spiritual Inner Awareness	Refund Thebarton Community Centre Hire Fees	45.00
98	EFT61574	City Circle Newsagents	Library Magazines	46.89
99	EFT61646	City Circle Newsagents	Library Magazines	45.50
100	EFT61831	City Circle Newsagents	Library Magazines	39.68
101	EFT61905	City of Unley	Printing Costs	440.00
102	EFT61752	Civica Pty Ltd	Software	473.55
103	EFT61630	Claire Curry	Refund Overpaid Rates	422.95
104	EFT61949	Cleanaway Daniels Services Pty Ltd	Sharps Containers	101.17
105	EFT61945	Cleanaway Pty Ltd	Rubbish Disposal	889.68
106	EFT61946	Cleanaway Pty Ltd	Rubbish Disposal	909.81
107	EFT61943	Cleanaway Pty Ltd	Rubbish Disposal	718.04
108	EFT61944	Cleanaway Pty Ltd	Rubbish Disposal	981.53
109	EFT61948	Clear Fuel Technologies Pty Ltd	Pump Stations Maintenance	10,768.89
110	EFT61838	Click Promos	Promotional Products	1,534.50
111	EFT61750	CMI Hino	Vehicle Maintenance	316.03
112	EFT61580	Colleen Dunn	CAP Member Allowance	3,002.25

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
19 MAY 2020

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
113	EFT61751	Combined Probus Club of Lockleys Inc	Community Grant	1,200.00
114	EFT61573	Combo Industries	Vehicle Modifications	8,404.15
115	EFT61645	Combo Industries	Vehicle Modifications	9,820.18
116	EFT61830	Combo Industries	Vehicle Modifications	738.10
117	EFT61940	Combo Industries	Vehicle Modifications	1,188.00
118	EFT61644	Commercial Food Equipment	Refrigerators	19,646.00
119	EFT61759	Computers Now Pty Ltd	Computer Equipment	34,200.61
120	EFT61757	Comware Pty Ltd	Computer Equipment	104.94
121	EFT61950	Connex Solutions Pty Ltd	Electrical	1,493.13
122	EFT61577	Conservation Volunteers Australia	Environmental Grant	4,345.00
123	EFT61749	Consolidated Bearing Co	Depot Supplies	4,268.00
124	EFT61760	Continuum Care Australia Pty Ltd	Home Support Services	878.90
125	EFT61648	Corporate Health Group Pty Ltd	Medical	544.70
126	EFT61836	Corporate Health Group Pty Ltd	Medical	242.00
127	EFT61579	Corporate Platters	Catering	547.60
128	EFT61873	Cr Cindy O'Rielly	Reimburse Expenses	60.00
129	EFT61980	Cr Cindy O'Rielly	Reimburse Expenses	60.00
130	EFT61906	Cr George Vlahos	Reimburse Expenses	368.95
131	EFT61596	Cr Kym McKay	Reimburse Expenses	120.00
132	EFT61951	Creative Industries	Fencing	1,134.50
133	EFT61649	Credit Clear Credit Solutions	Debt Collection	11,563.20
134	EFT61947	Cyndan Chemicals	Depot Supplies	1,584.00
135	EFT61952	Daimler Trucks Adelaide	Vehicle Maintenance	3,654.81
136	EFT61954	Dale Drechsler	Reimburse Expenses	215.22
137	EFT61581	Dallas Equipment	Contractor	3,355.00
138	EFT61650	Dallas Equipment	Contractor	2,783.00
139	EFT61843	Dallas Equipment	Contractor	2,585.00
140	EFT61957	Dallas Equipment	Contractor	2,387.00
141	EFT62025	Daniel Manu	Refund Thebarton Community Centre Hire Fees	570.00
142	EFT61723	Daniella Marciano	Refund Thebarton Community Centre Hire Fees	560.00
143	EFT61724	Danielle Said	Refund Thebarton Community Centre Hire Fees	450.00
144	EFT61966	Darren Isgar	Reimburse Expenses	10.00
145	EFT61764	Data#3 Limited	Computer Software	63,774.51
146	EFT61956	Data#3 Limited	Computer Software	134,899.81
147	EFT61763	Datacom Systems (AU) Pty Ltd - SA Division	Computer Equipment	17,530.83
148	EFT61718	David Williams	Refund Permit Fee	31.00
149	EFT61878	Dean Ottanelli	Reimburse Expenses	240.00
150	EFT61841	Department of Human Services	Screening Checks	113.30
151	EFT61624	Department of Planning, Transport and Infrastructure	Vehicle Searches	3,448.80
152	EFT61762	Design Flow Consulting Pty Ltd	Irrigation	1,463.00
153	EFT61578	Di Caught	Fire & Spice Festival	450.00
154	EFT61955	Dial Before You Dig SA/NT Inc	Monthly Referral Fee	520.40
155	EFT61953	Direct Mix Concrete Sales	Concrete	23,867.60
156	EFT62018	Downer EDI Works Pty Ltd	Roadworks	444,316.56
157	EFT61839	Dulux Australia	Paint	221.81
158	EFT61895	DWS Advanced Business Solutions	DBA Support	3,300.00
159	EFT61633	E & S Athanasiadis	Depot Supplies	1,091.75
160	EFT61929	E & S Athanasiadis	Depot Supplies	1,088.69
161	EFT61583	EDS Construction Group Pty Ltd	Roadworks	18,384.74
162	EFT61845	EDS Construction Group Pty Ltd	Roadworks	8,627.26
163	EFT61960	EDS Construction Group Pty Ltd	Roadworks	13,107.60
164	EFT61918	Educare Little Learners	Refund Development Fees	714.00
165	EFT61651	EMA Consulting	Professional Fees	660.00
166	EFT61652	EMA Legal (Lawyers)	Legal Fees	7,581.87
167	EFT61725	Emma Gillett	Refund Thebarton Community Centre Hire Fees	45.00
168	EFT61958	Environment Protection Authority	Licence Renewal	60,129.50

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
19 MAY 2020

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
169	EFT61840	EP Draffin Manufacturing Pty Ltd	Depot Supplies	2,572.35
170	EFT61844	Equipment Solutions Pty Ltd	Depot Supplies	2,395.80
171	EFT61582	Esar Home Care	Home Support Services	436.82
172	EFT61765	Esar Home Care	Home Support Services	351.53
173	EFT61959	Esar Home Care	Home Support Services	361.09
174	EFT61587	Family Friendly Adelaide	Summer Festival Promotion	500.00
175	EFT61653	Feriwalla	Library Books	77.00
176	EFT61585	Fine Choice Distribution Pty Ltd	Coffee Supplies	138.00
177	EFT61655	Finstart Inc	Community Grant	1,470.00
178	EFT61961	Fleet Complete Australia Pty Ltd	Support	545.93
179	EFT61767	Flick Anticimex Pty Ltd - 501020271	Pest Control	220.00
180	EFT61847	Flightpath Architects Pty Ltd	Heritage Advisory Services	1,395.63
181	EFT61584	Forpark Australia (SA)	Playground Equipment	315.70
182	EFT61586	Fragglerocc Pty Ltd	Roadworks	3,168.00
183	EFT61768	Fragglerocc Pty Ltd	Roadworks	5,456.00
184	EFT61848	Fragglerocc Pty Ltd	Roadworks	9,923.10
185	EFT61962	Fragglerocc Pty Ltd	Roadworks	9,824.76
186	EFT61766	Frank Siow Management Pty Ltd	Traffic Management Consultants	12,353.00
187	EFT61846	Fresh & Clean	Hygiene Service	1,805.42
188	EFT61769	Genpower Australia Pty Ltd	Generator Services	2,049.58
189	EFT62021	George Mazarakos	Refund Development Fees	39.98
190	EFT61770	Glass Plus	Glazing	693.00
191	EFT61590	Gleam Team Domestic Services	Home Support Services	178.80
192	EFT61964	Gleam Team Domestic Services	Home Support Services	261.01
193	EFT61589	Glow Heating Cooling Electrical	Electrical	165.00
194	EFT62010	Gordon J Tregoning Pty Ltd	Depot Supplies	56.10
195	EFT61657	Grace Records Management (Aust) Pty Ltd	Records Storage	3,257.25
196	EFT61703	Graham Tapscott	Reimburse Volunteer Expenses	119.68
197	EFT61806	Graham Tapscott	Reimburse Volunteer Expenses	357.76
198	EFT61588	Greek Book Importer	Library Books	605.00
199	EFT61851	Greene Eden Watering Systems Pty Ltd	Irrigation	30,771.40
200	EFT61854	Greenfingers Indoor Plant Hire	Indoor Plant Hire	325.60
201	EFT61658	Greening Australia Limited	Landscaping	7,199.50
202	EFT61963	GRH Supplies	Depot Supplies	12,951.46
203	EFT61853	GS Civil	Footpath Works	24,425.50
204	EFT61659	HDS Australia Pty Ltd	Professional Fees	8,118.00
205	EFT61771	Health & Immunisation Management Services	Immunisation Clinics	11,974.22
206	EFT61772	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	3,038.20
207	EFT61592	Hoban Recruitment	Temp Staff	143.35
208	EFT61660	Hoban Recruitment	Temp Staff	143.35
209	EFT61856	Hoban Recruitment	Temp Staff	143.35
210	EFT61661	Hood Sweeney Technology Pty Ltd	Computer Equipment	10,031.18
211	EFT61774	Hood Sweeney Technology Pty Ltd	Computer Equipment	2,229.15
212	EFT61773	Hypernet Computer Distribution	Computer Equipment	9,705.00
213	EFT61857	Hypernet Computer Distribution	Computer Equipment	1,534.00
214	EFT61732	Inclusive Education Planning	Refund Thebarton Community Centre Hire Fees	187.50
215	EFT61858	Independent Fuels Australia Pty Ltd	Fuel	10,171.39
216	EFT61965	Independent Fuels Australia Pty Ltd	Fuel	10,986.38
217	EFT61860	Industrial Brushware	Sweeper Brooms	8,896.97
218	EFT61593	Intermethod Pty Ltd	Professional Fees	3,469.40
219	EFT61663	Intermethod Pty Ltd	Professional Fees	9,789.45
220	EFT61775	Internode Pty Ltd	Internet Connection	569.66
221	EFT61859	iSentia Pty Ltd	Media Monitoring	951.50
222	EFT61850	JA Grigson Trading Pty Ltd	Depot Supplies	13,365.00
223	EFT61855	James Hay	Reimburse Expenses	60.00
224	EFT61968	Jasol Australia	Cleaning Chemicals	4,314.30

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
19 MAY 2020

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
225	EFT61641	Jason Bury	Reimburse Expenses	60.00
226	EFT61726	Jessie Sullivan	Refund Thebarton Community Centre Hire Fees	290.00
227	EFT61667	Jet Couriers (Adelaide) Pty Ltd	Couriers	22.79
228	EFT61861	Jet Couriers (Adelaide) Pty Ltd	Couriers	96.38
229	EFT61594	JF Mobile Catering	Catering	1,041.20
230	EFT61665	JJ Richards & Sons Pty Ltd	Waste Oil Removal	312.00
231	EFT61662	Joe Ielasi	Reimburse Expenses	60.00
232	EFT61666	John C Bested & Associates Pty Ltd	Professional Fees	759.00
233	EFT61597	John Kruger	Photography	1,027.50
234	EFT61664	JPE Design Studio Pty Ltd	Professional Fees	22,181.50
235	EFT61967	JPE Design Studio Pty Ltd	Professional Fees	1,810.60
236	EFT61595	JY Display & Signs Pty Ltd	Display Boards	3,204.58
237	EFT61972	Kanopy	Library Services	340.00
238	EFT61969	Kelley Jones Lawyers	Legal Fees	1,733.60
239	EFT61777	Kellogg Brown & Root Pty Ltd	Professional Fees	10,992.52
240	EFT61863	Kellogg Brown & Root Pty Ltd	Professional Fees	51,595.50
241	EFT61970	Kennards Hire Pty Ltd	Plant Hire	270.50
242	EFT61899	Kerry Taylor	Reimburse Volunteer Expenses	81.33
243	EFT61977	Kirstin Martin	Library Workshop	150.00
244	EFT61862	Knox Constructions Pty Ltd	Roadworks	159,237.21
245	EFT61776	Koan Solutions Pty Ltd	Vehicle Maintenance	2,293.50
246	EFT61971	KP Sales	Plaque	511.50
247	EFT61570	Kym Strelan	Home Advantage Program	571.25
248	EFT61643	Kym Strelan	Home Advantage Program	230.00
249	EFT61934	Kym Strelan	Home Advantage Program	278.25
250	EFT61674	Lakeside Building Solutions	Roadworks	6,820.00
251	EFT61598	Lampshade Coffee Lounge	Fire & Spice Festival	200.00
252	EFT61974	Land Services Group	Searches	1,192.45
253	EFT61865	Lane Communications	Printing	46.37
254	EFT61672	LCS Landscapes	Landscaping	3,407.06
255	EFT61778	LCS Landscapes	Landscaping	2,554.20
256	EFT61673	LGA Asset Mutual Fund	Insurance Premium	114,914.51
257	EFT61779	LGA Asset Mutual Fund	Insurance Excess	1,000.00
258	EFT61864	LGA Asset Mutual Fund	Insurance Excess	500.00
259	EFT61973	Living Turf	Depot Supplies	440.00
260	EFT61669	Local Government Association Mutual Liability Scheme	Insurance Premium	76,030.90
261	EFT61670	Local Government Association of SA	Social Media Archiving	2,112.00
262	EFT61671	Local Govt Assoc Workers Compensation Scheme	Renewal of Membership	149,348.10
263	EFT61600	M & B Civil Engineering Pty Ltd	Roadworks	58,574.93
264	EFT61782	M & B Civil Engineering Pty Ltd	Roadworks	11,181.28
265	EFT61601	Mad Promo	Poster Distribution	302.50
266	EFT62022	Madeline Butfield	Worm Farm Rebate	50.00
267	EFT61602	Magenta Pty Ltd	Bin Surrounds	14,460.00
268	EFT61604	Major Carpet & Tile	Carpet Cleaning	1,518.00
269	EFT61676	Maps Consulting Services Pty Ltd	Transportation Consulting	1,716.00
270	EFT61603	Mario's Industrial Rags	Depot Supplies	792.00
271	EFT61815	Mark Jones	Refund Permit Fee	51.00
272	EFT61599	Maxima Group Training	Temp Staff	3,117.69
273	EFT61867	Maxima Group Training	Temp Staff	2,307.43
274	EFT61976	Maxima Group Training	Temp Staff	2,213.59
275	EFT61623	Maxima Tempskill	Temp Staff	1,850.48
276	EFT61706	Maxima Tempskill	Temp Staff	18,890.43
277	EFT61902	Maxima Tempskill	Temp Staff	19,163.45
278	EFT61761	Mayor Michael Coxon	Mayoral Allowance	7,132.00
279	EFT61677	Message4U Pty Ltd	Software	238.93
280	EFT61605	MH Motor Trimmers	Vehicle Maintenance	750.00

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
281	EFT61679	MH Motor Trimmers	Vehicle Maintenance	495.00
282	EFT61919	Michael Cavallaro	Refund Development Fees	35.50
283	EFT61684	MLEI Consulting Engineers	Professional Fees	4,477.00
284	EFT61678	Molloy Consulting	Professional Fees	1,215.50
285	EFT61866	Momar Australia Pty Ltd	Depot Supplies	3,999.89
286	EFT61783	Moore Air	Vehicle Maintenance	2,635.30
287	EFT61781	Mt Compass Sand & Loam	Depot Supplies	1,407.78
288	EFT61784	Murray Street Metro Pty Ltd	Street Sweeping Dumping	4,317.75
289	EFT61871	National Variety Distributors	Depot Supplies	300.04
290	EFT61727	Nature Foundation SA Inc	Refund Thebarton Community Centre Hire Fees	900.00
291	EFT61872	Navigo Pty Ltd	Maintenance Support	924.00
292	EFT61606	Nelson Locksmiths Pty Ltd	Locks	9,398.30
293	EFT61978	Nelson Locksmiths Pty Ltd	Locks	1,788.85
294	EFT61868	Neverfail Springwater Ltd	Spring Water	169.15
295	EFT61869	News Limited	Advertising	1,878.04
296	EFT61728	Nick Daloisio	Refund Thebarton Community Centre Hire Fees	960.00
297	EFT61607	Norman Waterhouse Lawyers	Legal Fees	2,217.60
298	EFT61870	Norman Waterhouse Lawyers	Legal Fees	4,518.80
299	EFT61979	Northpoint Toyota	Purchase Vehicles	74,585.70
300	EFT61682	Oaklands Mower Centre	Mower Repairs / Purchases	2,224.90
301	EFT61981	Objective Corporation Limited	Software	32,083.70
302	EFT61785	Officeworks Superstores Pty Ltd	Stationery	884.92
303	EFT61787	OneMusic Australia	Licence Renewal	1,276.98
304	EFT61984	oOh!media Street Furniture Pty Ltd	Bus Shelter Maintenance	8,041.00
305	EFT61877	OpenCities Pty Ltd	Software	438.90
306	EFT61680	Orana Australia Ltd	Home Advantage Program	1,188.85
307	EFT61681	Order-In Pty Ltd	Milk	49.46
308	EFT61786	Order-In Pty Ltd	Milk	86.05
309	EFT61875	Order-In Pty Ltd	Milk	49.46
310	EFT61982	Order-In Pty Ltd	Milk	36.59
311	EFT61874	Origin Energy Electricity Limited	Power	18,612.45
312	EFT61983	Origin Energy Services Ltd	Gas Supply	1,058.26
313	EFT61876	Our Earth Pest Control	Pest Control	2,354.89
314	EFT61941	Outfront Concepts Pty Ltd	Playground Equipment	1,908.50
315	EFT61991	Pagel Glass	Glazing	2,191.00
316	EFT61711	Pegi Williams Book Shop	Library Books	516.51
317	EFT61910	Pegi Williams Book Shop	Library Books	418.81
318	EFT61884	Permanent Pothole Solutions	Depot Supplies	2,145.00
319	EFT61924	Pharmaceutical Society of Aust	Refund Thebarton Community Centre Hire Fees	125.00
320	EFT61608	PJ & Sons Building Maintenance	Home Support Services	616.20
321	EFT61686	PJ & Sons Building Maintenance	Home Support Services	548.30
322	EFT61987	PJ & Sons Building Maintenance	Home Support Services	2,166.69
323	EFT61986	Planning Institute of Australia	Staff Training	290.00
324	EFT61793	Powerdirect Pty Ltd	Power	104.39
325	EFT61917	Precision Homes	Refund Development Fees	1,545.65
326	EFT61789	Pridal Services Pty Ltd	Painting	33,000.00
327	EFT61792	Pro Bitumen Pty Ltd	Roadworks	23,463.00
328	EFT61685	Proactive Lifestyle & Fitness	Workshop	440.00
329	EFT61881	Proactive Lifestyle & Fitness	Workshop	220.00
330	EFT61791	Pro-Clean Cleaning Supplies	Cleaning Products	726.00
331	EFT61990	Pro-Clean Cleaning Supplies	Cleaning Products	220.00
332	EFT61683	Professional Linemarking Pty Ltd	Linemarking	5,022.60
333	EFT61788	Professional Linemarking Pty Ltd	Linemarking	1,037.30
334	EFT61879	Professional Linemarking Pty Ltd	Linemarking	1,590.60
335	EFT61985	Professional Linemarking Pty Ltd	Linemarking	7,873.80
336	EFT61883	Programmed Property Services Pty Ltd	Verge Mowing	14,072.50

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
337	EFT61729	Property Club SA	Refund Thebarton Community Centre Hire Fees	62.50
338	EFT61880	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	792.00
339	EFT61795	Quadiant Oceania Pty Ltd	Ink Cartridges	451.00
340	EFT61992	Quantified Tree Risk Assessment	Staff Training	181.50
341	EFT61794	Quins Marine Pty Ltd	Depot Supplies	187.00
342	EFT61993	Reece Pty Ltd	Irrigation	832.79
343	EFT61886	Rentokil Initial Pty Ltd	Pest Control	1,996.38
344	EFT61996	Rentokil Tropical Plants	Indoor Plant Hire	92.52
345	EFT61995	Rentokil Tropical Plants	Indoor Plant Hire	227.70
346	EFT61610	Richmond Towing Services	Vehicle Tow	110.00
347	EFT61888	Ricoh Australia Ltd	Copy Charges	3,463.27
348	EFT61994	Roadside Services & Solution	Depot Supplies	5,638.01
349	EFT61798	Romaldi Constructions Pty Ltd	Lockleys and Weigall Oval Redevelopment	545,702.98
350	EFT61796	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	700.13
351	EFT61609	Rundle Mall Plaza Newsagency	Library Magazines	315.78
352	EFT61688	Rundle Mall Plaza Newsagency	Library Magazines	230.05
353	EFT61887	Rundle Mall Plaza Newsagency	Library Magazines	394.34
354	EFT61797	RWA Pty Ltd	Depot Supplies	11,726.00
355	EFT61693	SA Pathology	Water Testing	77.00
356	EFT61801	SA Power Networks	Power	3,486.50
357	EFT62000	SA Power Networks	Power	33,355.10
358	EFT62003	SA Water	Water	53,750.68
359	EFT62008	SA Water	Water	286,768.31
360	EFT61616	SA Window Cleaning Pty Ltd	Window Cleaning	4,892.80
361	EFT61699	SA Window Cleaning Pty Ltd	Window Cleaning	6,329.40
362	EFT62006	Sabre Integrity	Security	2,829.64
363	EFT61799	Sabre Security Services	Security	837.38
364	EFT61896	Saferoads Pty Ltd	Depot Supplies	1,588.40
365	EFT61730	Sahera Arkwazi	Refund Thebarton Community Centre Hire Fees	470.00
366	EFT61612	Seaton Mower Service	Mower Repairs / Purchases	1,750.00
367	EFT62002	SEM Civil Pty Ltd	Roadworks	99,255.40
368	EFT61717	Shannyn Rickman	Refund Permit Fee	31.00
369	EFT61698	Shred-X Pty Ltd	Paper Recycling	130.15
370	EFT61697	Signature Engraving	Engraving	88.00
371	EFT61715	Sindhrani Dars	Refund Plympton Community Centre Hire Fees	120.00
372	EFT61925	Sindhrani Dars	Refund Plympton Community Centre Hire Fees	60.00
373	EFT61615	SMP Painting Services Pty Ltd	Painting	616.00
374	EFT61691	Snap Hilton	Printing	408.93
375	EFT61813	Social Development Inc	Refund Thebarton Community Centre Hire Fees	500.00
376	EFT61689	Solo Resource Recovery	Rubbish Removal	400.62
377	EFT61690	Solo Resource Recovery	Garbage Collection & Waste Disposal	463,319.37
378	EFT61999	Solo Resource Recovery	Garbage Collection & Waste Disposal	500,884.20
379	EFT61814	South Australia Telangana Assoc Inc	Refund Thebarton Community Centre Hire Fees	1,900.00
380	EFT61694	Southern Cross Protection	Patrol Service	7,110.84
381	EFT61893	Southland Supply Group	Depot Supplies	1,944.25
382	EFT61617	Spray Shop	Depot Supplies	3,284.88
383	EFT61611	St John Ambulance Australia SA Inc	First Aid Training	189.00
384	EFT61998	St John Ambulance Australia SA Inc	First Aid Training	550.00
385	EFT61591	Steffen Helgerod	Reimburse Expenses	80.00
386	EFT62007	Stihl Shop Fulham	Depot Supplies	449.00
387	EFT61804	StrataGreen	Depot Supplies	12,402.50
388	EFT62004	Streamline Plumbing SA Pty Ltd	Plumbing	6,284.40
389	EFT62001	Street Furniture Australia Pty Ltd	Park Furniture	8,538.20
390	EFT61915	Stuart Watkinson	Library Supplies	300.00
391	EFT61614	Stumpy Stumps	Grind Stumps	400.00
392	EFT61696	Stumpy Stumps	Grind Stumps	200.00

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
393	EFT61894	Stumpy Stumps	Grind Stumps	400.00
394	EFT62005	Stumpy Stumps	Grind Stumps	600.00
395	EFT61803	Suburban Transport Services	Taxi Fares	359.42
396	EFT61892	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	11.01
397	EFT61613	Supawash Mile End	Linen	170.50
398	EFT61695	Supawash Mile End	Linen	37.40
399	EFT61800	Surfacing Contractors Australia Pty Ltd	Softfall Repairs	3,014.00
400	EFT61891	Surfacing Contractors Australia Pty Ltd	Softfall Repairs	1,804.00
401	EFT61692	Susan Bates Consulting	Consultants	4,013.62
402	EFT61802	Sync Cabling Solutions Pty Ltd	Lighting	13,042.70
403	EFT61702	Tafe SA	Staff Training	528.00
404	EFT61707	Tecon Australia Pty Ltd	Professional Fees	660.00
405	EFT61622	Telelink Business Systems Pty Ltd	Telephone Equipment	1,485.00
406	EFT61807	Telelink Business Systems Pty Ltd	Telephone Equipment	587.62
407	061458	Telstra	Telephone / Service Relocation	23,854.62
408	EFT61731	Teluga Assoc of SA	Refund Thebarton Community Centre Hire Fees	1,000.00
409	EFT61654	The Fruit Box Group Pty Ltd	Milk	361.90
410	EFT61849	The Fruit Box Group Pty Ltd	Milk	65.30
411	EFT61989	The Paper Bahn	Stationery	5,509.66
412	EFT61620	The Table & Chair Co	Furniture	13,365.00
413	EFT62026	The University of Adelaide Netball Club	Refund Thebarton Community Centre Hire Fees	560.00
414	EFT62019	Thuy Nguyen	Compost Bin Rebate	15.00
415	EFT61708	TMK Consulting Engineers	Engineering Services	4,573.25
416	EFT61618	TNPK Staff Pty Ltd	Temp Compliance Staff	8,757.38
417	EFT61898	TNPK Staff Pty Ltd	Temp Compliance Staff	9,348.90
418	EFT61701	Tom's Car Wash	Vehicle Maintenance	110.00
419	EFT61700	Tonkin Consulting	Professional Fees	17,704.78
420	EFT62009	Toro Australia Pty Ltd	Mower Repairs	464.13
421	EFT62013	Torque Wrench Calibration Services	Calibration	203.50
422	EFT62012	Torrens Safety	Depot Supplies	23,385.46
423	EFT61897	Total Construction Surveys Pty Ltd	Surveys	3,085.50
424	EFT61852	Totally Workwear Richmond	Clothing	2,838.34
425	EFT62014	TPG Telecom	Internet Connection	2,145.00
426	EFT61705	Tradies Workwear	Depot Supplies	2,772.00
427	EFT61901	Tradies Workwear	Depot Supplies	6,329.50
428	EFT61621	Tree Care Machinery	Depot Supplies	484.00
429	EFT61704	Trent Kelly Turf Services Pty Ltd	Oval Maintenance	863.50
430	EFT61808	Trent Kelly Turf Services Pty Ltd	Oval Maintenance	918.50
431	EFT61900	Trent Kelly Turf Services Pty Ltd	Oval Maintenance	863.50
432	EFT62011	Trent Kelly Turf Services Pty Ltd	Oval Maintenance	1,727.00
433	EFT61619	Triple Cherry Coffee	Coffee Supplies	125.00
434	EFT61842	Trisha Drioli	Staff Training	400.00
435	EFT61805	Truck & Car Brake Service	Vehicle Maintenance	412.50
436	EFT62015	United Landscaping	Depot Supplies	1,771.00
437	EFT61709	Urban & Regional Planning Solutions	Professional Fees	11,862.15
438	EFT61904	UrbanVirons Group Pty Ltd	Tree Maintenance	1,386.00
439	EFT61810	Valspar Paint (Australia) Pty Ltd	Paint	323.65
440	EFT61809	Valvoline (Australia) Pty Ltd	Depot Supplies	988.90
441	EFT61907	Veri Fire	Fire Safety	4,292.43
442	EFT61997	VicRoads	Vehicle Searches	135.80
443	EFT61712	Walter Brooke & Associates Pty Ltd	Professional Fees	4,235.00
444	EFT61811	Warner & Webster Pty Ltd	Immunisation	71.25
445	EFT61914	Waterpro	Irrigation	2,185.20
446	EFT61835	Watersource Pty Ltd	Depot Supplies	200.00
447	EFT62016	Web Safety Pty Ltd	Clothing	2,990.06
448	EFT61812	Well Done International	After Hours Contact Centre	891.88

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
449	EFT61625	Western Youth Centre	Partnership Agreement	14,355.00
450	EFT61913	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	12,459.43
451	EFT61912	Wholesale Plants and Products Pty Ltd	Plants	472.56
452	EFT62017	Winc Australia Pty Limited	Stationery	1,011.90
453	EFT61627	Wolfcom Australia Pty Limited	Depot Supplies	53.50
454	EFT61710	Worcomp Pty Ltd	Recruitment	195.80
455	EFT61908	Worcomp Pty Ltd	Recruitment	132.00
456	EFT61626	Word Cafe	Professional Fees	1,372.75
457	EFT61911	Word Cafe	Professional Fees	165.00
458	EFT61714	WorkSafe Guardian	Monitoring	1,485.00
459	EFT61628	Workzone Traffic Control Pty Ltd	Traffic Control	2,557.50
460	EFT61916	Workzone Traffic Control Pty Ltd	Traffic Control	2,979.90
461	EFT61713	Worlds Best Specialised Cleaning	Graffiti Removal	5,027.00
462	EFT61909	Wurth Australia	Depot Supplies	3,310.99
463	EFT62020	Yellow Cabs (SA) Pty Ltd	Refund Development Fees	952.00
				\$ 5,316,886.60

17.7.3 Credit Card Purchases - January to March 2020

Brief

This report tables a schedule of credit card payments for the March quarter of 2020.

RECOMMENDATION

It is recommended that the schedule of credit card payments for the March quarter of 2020 be received.

Discussion

A schedule of credit card purchases for the March quarter of 2020 is included with this agenda as attachment 1, pursuant to a resolution of Council on 21 August 2018.

This schedule of purchases was posted to Council's website on 5 May 2020.

19 staff have been issued with Council credit cards. None have been issued to Elected Members.

Climate Impact Considerations

(Assessment of likely positive or negative implications of this decision will assist Council and the West Torrens Community to build resilience and adapt to the challenges created by a changing climate.)

There is no direct climate impact in relation to this report.

Conclusion

A schedule of credit card purchases for the March quarter of 2019 is provided for Elected Members' information and review.

Attachments

1. Register of Credit Card Transactions January to March 2020

City of West Torrens Register of Credit Card Transactions Quarter Ended 30 March 2020				
Ref. No.	Payment Date	Payee	Purchase Description	Amount
1	28/12/2019	Airtell, Inc CA	Web Push Notifications	72.38
2	28/12/2019	Paypal *Bookdeposit	Library Books	9.38
3	30/12/2019	Booktopia Pty Ltd, Lidcombe	Library Books	164.90
4	30/12/2019	Bunnings, Mile End	Depot Supplies	160.50
5	30/12/2019	Queensland Govt2, Brisbane	Vehicle Searches	100.00
6	31/12/2019	Liberty Camden Park	Ice - Hot Weather	20.00
7	31/12/2019	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
8	1/01/2020	Ckeditor.com, Warsaw	File Upload Tools	102.59
9	2/01/2020	Cheap as Chips, Fulham	Summer Festival Supplies	70.00
10	2/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
11	2/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	40.00
12	2/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
13	2/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
14	2/01/2020	JBHiFi.com.au, Southbank	Library DVDs	49.98
15	2/01/2020	Joy Phone Austral, Hindmarsh	Phone Repairs	40.00
16	2/01/2020	Officeworks, Keswick	Summer Festival Supplies	125.60
17	2/01/2020	RSEA Pty Ltd - Melrose Park	Fire Blanket	34.95
18	2/01/2020	Superloop Broadband, Brisbane	Reimburse Internet Connection	59.95
19	3/01/2020	594100corptravsa100	Card Fees - Conference Airfare Booking	13.20
20	3/01/2020	Bunnings, Mile End	Depot Supplies	28.76
21	3/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
22	3/01/2020	Lenovo Australia, Sydney	Think Pad Case	32.41
23	3/01/2020	Liberty Camden Park	Ice - Hot Weather	20.00
24	3/01/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
25	3/01/2020	News Limited, Surry Hills	Advertiser On-line Subscription	30.00
26	4/01/2020	Lenovo Australia, Sydney	Think Pad Mouse	36.91
27	4/01/2020	Woolworths, Hilton	Summer Festival Supplies	99.00
28	6/01/2020	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	100.41
29	6/01/2020	Qantas Airways Ltd, Mascot	Conference Airfares	169.37
30	7/01/2020	Big W, Torrensville	Library Program Lego	237.00
31	7/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
32	7/01/2020	Msft*E04009VAX2, Sydney	Software	44.21
33	7/01/2020	Officeworks, Keswick	Active Ageing Supplies	25.00
34	7/01/2020	Officeworks, Keswick	Active Ageing Supplies	27.85
35	7/01/2020	PPSR AFSA, Barton	Vehicle Searches	2.00
36	7/01/2020	Virgin Australia, Brisbane	Conference Airfares	120.30
37	7/01/2020	Woolworths, Torrensville	STEM Program Supplies	13.00
38	8/01/2020	Apple Itunes Store, Sydney	Green Screen App	7.99
39	8/01/2020	Electrical Home Aids, Hilton	Cleaning Materials	59.95
40	8/01/2020	The Good Guys, Mile End	Dishwasher / Vacuum Cleaner	1,071.00
41	9/01/2020	Amazon Mktp, Sydney Sth	Library Books	75.18
42	9/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	216.63
43	9/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
44	9/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
45	9/01/2020	JB Home, Mile End	Library DVDs	335.72
46	9/01/2020	JB Home, Mile End	Library DVDs	375.72
47	9/01/2020	JB Home, Mile End	Library DVDs	406.62
48	9/01/2020	Minimax - Mile End	Library Display Items	24.95
49	9/01/2020	The Good Guys Web Store	Air Filter	399.00
50	10/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	755.50
51	10/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	125.05
52	10/01/2020	Bunnings, Mile End	Library School Holiday Program	11.98
53	10/01/2020	Bunnings, Mile End	Library School Holiday Program	30.98
54	10/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
55	10/01/2020	Isubscribe Pty Ltd, Sydney	Library Magazine Subscription	145.00
56	10/01/2020	Snowys Outdoors, Keswick	Library School Holiday Program	19.95

Ref. No.	Payment Date	Payee	Purchase Description	Amount
57	11/01/2020	Woolworths, Hilton	Summer Festival Supplies	70.65
58	12/01/2020	Paypal *Xincheng Ebay	Summer Festival Supplies	19.66
59	12/01/2020	SP *Australia Day, Adelaide	Australia Day Merchandise	344.00
60	13/01/2020	EB *Integrating Litera, Richmond	Staff Training	165.00
61	13/01/2020	JBHiFi.com.au, Southbank	Library DVDs	50.35
62	13/01/2020	Paypal *Disc Party EBA	Summer Festival Supplies	91.91
63	13/01/2020	Paypal *Rollercoast EB	Summer Festival Supplies	22.70
64	13/01/2020	Super Retail Group Ltd	Library Sports Equipment	94.95
65	14/01/2020	Amazon Mktp, Sydney Sth	Library Books	68.40
66	14/01/2020	Kmart Online	Fans for Heatwave Packs for Residents	199.90
67	14/01/2020	Officeworks, Trinity Gdns	Mobile Phone Cable	16.88
68	14/01/2020	Paypal *18530035522 EB	Disability/Inclusion	143.92
69	14/01/2020	Reconciliation SA, Adelaide	Apology Breakfast	80.00
70	15/01/2020	Big W, Torrensville	Summer Festival Craft Items	115.00
71	15/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	38.95
72	15/01/2020	Bunnings, Mile End	Summer Festival Craft Items	29.96
73	15/01/2020	Cara-Rest Supplies, Kilburn	Vehicle Maintenance	99.90
74	15/01/2020	Kmart Online	Credit on Fans for Heatwave Packs for Residents	-30.00
75	15/01/2020	Kmart, Kurralta Park	Library Books	235.20
76	15/01/2020	Kmart, Kurralta Park	Library Display Items	40.00
77	16/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	49.10
78	16/01/2020	Camelot Studio, Richmond	Summer Festival Supplies	209.85
79	16/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
80	16/01/2020	Lil Treasures, Smeaton Grang	Library Jigsaw Puzzles	335.00
81	16/01/2020	Woolworths, Hilton	Art Exhibition Opening Supplies	66.46
82	17/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
83	17/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
84	17/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
85	17/01/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
86	17/01/2020	Stihl Shop, Payneham	Chainsaw Chains	464.00
87	17/01/2020	Web Safety, Torrensville	Clothing	93.65
88	18/01/2020	EG Fuelco, West Richmond	Gas Bottle Swap	58.00
89	18/01/2020	Woolworths, Hilton	Summer Festival Supplies	25.00
90	19/01/2020	Kangaroo Island Fres, Kingscote	KI Emergency Op Expenses	13.00
91	19/01/2020	Kangaroo Island Fres, Kingscote	KI Emergency Op Expenses	64.50
92	20/01/2020	AGL Sales Pty Ltd, Sydney	Power	1,660.00
93	20/01/2020	Algolia Essential Pla, CA	Search Tools	215.28
94	21/01/2020	210 RMS Licence Admin, Grafton	Vehicle Searches	352.00
95	21/01/2020	Big W Online, Bella Vista	Art Exhibition Opening Supplies	56.00
96	21/01/2020	Ofwks Online, Bentleigh	Emergency Kits	738.60
97	21/01/2020	Woolworths, Hilton	Summer Festival Prizes	19.70
98	22/01/2020	Bearcat Tyres, Wingfield	Plant Maintenance	52.80
99	22/01/2020	Big W, Torrensville	Books Summer Reading Program	10.00
100	22/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	58.35
101	22/01/2020	Dymocks Glenelg	Library Books	29.98
102	22/01/2020	Pythonanywhere, London	Software Tools	54.04
103	22/01/2020	Webflow.Com, CA	Web Design Tools	630.48
104	22/01/2020	Woolworths Online, Bella Vista	Kitchen/Catering Supplies	241.40
105	23/01/2020	Betta Woods, Glandore	Depot Supplies	350.00
106	23/01/2020	Dymocks Hyde Park	Library Books	32.99
107	23/01/2020	JBHiFi.com.au, Southbank	Playstation Docking Station	79.99
108	23/01/2020	Kmart, Kilburn	Library Storage Items	37.25
109	23/01/2020	Trybooking *Australian Online	Staff Training	80.50
110	24/01/2020	Officeworks, Keswick	Office Equipment	29.00
111	25/01/2020	TMMG Group Pty Ltd, Mt Barker	Chainsaw Bars	415.00
112	28/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	80.00
113	28/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
114	28/01/2020	PPSR AFSA, Barton	Vehicle Searches	2.00
115	28/01/2020	Woolworths, Hilton	Milk	14.40
116	29/01/2020	Aimtell, Inc CA	Web Push Notifications	74.54

Ref. No.	Payment Date	Payee	Purchase Description	Amount
117	29/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	143.80
118	29/01/2020	Bunnings, Mile End	Depot Supplies	59.90
119	29/01/2020	Electrical Home Aids, Hilton	Vacuum Cleaner	348.85
120	29/01/2020	Locks Galore, Rowville	Key Cabinets	805.20
121	29/01/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
122	29/01/2020	PPSR AFSA, Barton	Vehicle Searches	2.00
123	29/01/2020	Wilson Parking, Adelaide	Carparking	12.15
124	29/01/2020	Wilson Parking, Adelaide	Carparking	22.28
125	30/01/2020	Bunnings, Mile End	Community Garden Supplies	24.00
126	30/01/2020	City of Adelaide	Carparking	7.40
127	30/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	20.00
128	30/01/2020	Ezi*Ezydvd, Helensvale	Library DVDs	31.92
129	30/01/2020	JBHiFi.com.au, Southbank	Library DVDs	123.36
130	30/01/2020	Officeworks, Keswick	Library Childrens Program Supplies	13.30
131	30/01/2020	Planet Finska, Brookvale	Youth Program Items	319.75
132	30/01/2020	Woolworths, Hilton	Meeting Supplies	21.65
133	30/01/2020	Yardgames, Brookvale	Youth Program Outdoor Games	1,971.60
134	31/01/2020	Art Images Pty Ltd, Norwood	Art Exhibition Supplies	237.00
135	31/01/2020	Booktopia Pty Ltd, Lidcombe	Library Books	265.15
136	31/01/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	60.00
137	31/01/2020	Green Hornet Building, Kilburn	Pavers	16.50
138	31/01/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
139	31/01/2020	Owks Online, Bentleigh	Headphones	590.00
140	31/01/2020	Woolworths, Hilton	Summer Festival Supplies	48.15
141	1/02/2020	Ckeditor.com, Warsaw	File Upload Tools	107.35
142	2/02/2020	Australian Red Cross, Kidman Park	Clothes Library	18.50
143	2/02/2020	RSPCA, Kidman Park	Clothes Library	4.00
144	2/02/2020	St Vincent DePaul, Kidman Park	Clothes Library	39.00
145	2/02/2020	Superloop Broadband, Brisbane	Reimburse Internet Connection	59.95
146	3/02/2020	Australian Library, Deakin	Membership	360.00
147	3/02/2020	News Limited, Surry Hills	Advertiser On-line Subscription	30.00
148	3/02/2020	Owks Online, Bentleigh	Lap Top Bag	60.90
149	3/02/2020	Temple and Webster, St Peters	Library Display Materials	50.90
150	3/02/2020	Virgin Australia, Brisbane	Salary Package Subscription	420.00
151	4/02/2020	Adelaide Fringe Inc, Adelaide	Fire & Spice Registration	50.00
152	4/02/2020	Big W Online, Bella Vista	Art Exhibition Opening Supplies	225.50
153	4/02/2020	Booktopia Pty Ltd, Lidcombe	Library Books	202.91
154	4/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	20.00
155	4/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
156	4/02/2020	Ezi*Ezydvd, Helensvale	Library DVDs	60.89
157	5/02/2020	Big W Online, Bella Vista	Credit on Community Kitchen Supplies	-6.00
158	5/02/2020	Environment Institute, Carlton	Membership	330.00
159	5/02/2020	Rebel Mile End	Active Ageing Exercise Balls	41.94
160	5/02/2020	The History Trust of SA	History Festival Registration	75.00
161	5/02/2020	Trybooking* Childrens Online	Childrens Book Council Membership	80.00
162	6/02/2020	Coles, Park Holme	Book Launch Program Supplies	247.98
163	6/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
164	6/02/2020	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	100.41
165	6/02/2020	Kmart Online	Summer Festival Games	61.50
166	6/02/2020	The Playford Hotel, Adelaide	Carparking	10.00
167	7/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
168	7/02/2020	Dumpling King, Adelaide	Chinese New Year Program Supplies	781.80
169	7/02/2020	Facebk *BEJXBSWEJ2, Irl	Advertising	320.00
170	7/02/2020	JB Home Mile End	Library DVDs	103.89
171	7/02/2020	JB Home Mile End	Library DVDs	446.54
172	7/02/2020	JB Home Mile End	Library DVDs	463.65
173	7/02/2020	Msft*<E0400A3SVY> Msft Azure	Software	45.31
174	7/02/2020	Officeworks, Keswick	USB Cables	178.56
175	8/02/2020	Paypal *Paramountma	Rubbish Bins	159.98
176	8/02/2020	Woolworths, Torrensvalle	Summer Festival Supplies	68.15

Ref. No.	Payment Date	Payee	Purchase Description	Amount
177	8/02/2020	Woolworths, Torrensville	Summer Festival Supplies	9.00
178	9/02/2020	Shop Fittings Store, Mudgeeraba	Racks for Clothes Library	348.19
179	10/02/2020	ACT Road User Service, Dickson	Vehicle Searches	26.20
180	10/02/2020	Auto Park Pty Ltd, Adelaide	Carparking	9.14
181	10/02/2020	Binks Marine, Somerton Park	Inspection Port	10.95
182	10/02/2020	Booktopia Pty Ltd, Lidcombe	Library Books	45.70
183	10/02/2020	Consult Australia, Sydney	Staff Training - Integrating Literacy	345.00
184	10/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
185	10/02/2020	Ikea Adelaide	Kitchen Items	291.27
186	10/02/2020	Officeworks, Keswick	Lightning Adapters	148.00
187	10/02/2020	Queensland Govt2, Brisbane	Vehicle Searches	100.00
188	10/02/2020	Woolworths, Hilton	Program Washing Powder	16.50
189	11/02/2020	Booktopia Pty Ltd, Lidcombe	Library Books	169.90
190	11/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	20.00
191	11/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	20.00
192	11/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
193	11/02/2020	Ikea Pty Ltd, Tempe	Kitchen Items	109.70
194	11/02/2020	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	59.99
195	11/02/2020	Migrant Resource Cen, Adelaide	Staff Training	66.00
196	11/02/2020	Migrant Resource Cen, Adelaide	Staff Training	66.00
197	11/02/2020	Migrant Resource Cen, Adelaide	Staff Training	66.00
198	11/02/2020	Safework SA, Keswick	High Risk Licence Renewal	83.50
199	12/02/2020	Booktopia Pty Ltd, Lidcombe	Library Books	407.29
200	12/02/2020	Ikea Adelaide	Kitchen Items	20.70
201	12/02/2020	Kmart, Kurralta Park	Library Toys	411.50
202	12/02/2020	Kmart, Kurralta Park	Library Toys	102.00
203	13/02/2020	City of Adelaide	Carparking	9.40
204	13/02/2020	Coles, Plympton	Library Program Supplies	55.81
205	13/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
206	13/02/2020	Good Games Pty Ltd, Sydney	Library Youth Program	65.90
207	13/02/2020	News Pty Ltd Subscript, Surry Hills	Library Newspaper Subscription	150.00
208	13/02/2020	Paypal *localgovern	Staff Training	150.00
209	14/02/2020	Coles, Plympton	Prizes for Consumer Needs Analysis	274.75
210	14/02/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
211	14/02/2020	Skinnymixers	Library Books	38.95
212	15/02/2020	Amazon Mktpcl, Sydney South	Library Books	69.85
213	16/02/2020	Facebk *HFMKMRWDJ2, Irl	Advertising	165.32
214	16/02/2020	SP *lanternshop.com.a, Cabarita	Harmony Day Display Materials	66.28
215	17/02/2020	Coles, Plympton	Catering Supplies	14.69
216	17/02/2020	Woolworths, Hilton	Milk	7.90
217	18/02/2020	Amazon Mktpcl, Sydney South	Library DVDs	15.38
218	18/02/2020	Australian Library, Deakin	Promotional Products	71.50
219	18/02/2020	Booktopia Pty Ltd, Lidcombe	Library Books	88.15
220	18/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	30.00
221	18/02/2020	Paypal *Bookdeposit	Library Books	188.31
222	18/02/2020	Paypal *shaunpaulmu	Plant Maintenance	19.50
223	19/02/2020	Bunnings, Pt Noarlunga	Display Materials	25.96
224	19/02/2020	Cinderellas.com.au, Salisbury	Catering	1,171.73
225	20/02/2020	Algolia Essential Pla, CA	Search Tools	254.27
226	20/02/2020	Coles, Park Holme	Movie Night Program Supplies	125.90
227	20/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
228	20/02/2020	JB Home Mile End	Library DVDs	108.88
229	20/02/2020	Pizza Hut Mile End	Staff Training Catering	97.55
230	20/02/2020	Wilson Parking, Adelaide	Carparking	10.12
231	20/02/2020	Woolworths Online, Bella Vista	Kitchen/Catering Supplies	218.36
232	21/02/2020	Coles, Plympton	Catering Supplies	12.15
233	21/02/2020	SMS Broadcast, Melbourne	SMS Credits	2,498.98
234	22/02/2020	Pythonanywhere, London	Software Tools	56.02
235	24/02/2020	Cornes Toyota, Hawthorn	Plant Maintenance	86.00
236	25/02/2020	Autobarn Mile End	Vehicle Maintenance	89.99

Ref. No.	Payment Date	Payee	Purchase Description	Amount
237	25/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
238	26/02/2020	Auto Park Pty Ltd, Adelaide	Carparking	18.27
239	26/02/2020	Booktopia Pty Ltd, Lidcombe	Library Books	119.50
240	26/02/2020	Bureau Meteorology, Sydney	Fee to Access Data	99.56
241	26/02/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
242	28/02/2020	Aimtell, Inc CA	Web Push Notifications	78.00
243	28/02/2020	Auto Park Pty Ltd, Adelaide	Carparking	15.22
244	28/02/2020	CBS Occ Licence, Adelaide	Fire & Spice festival Licence Fee	348.00
245	28/02/2020	City of Adelaide	Carparking	14.10
246	28/02/2020	City of Adelaide	Carparking	16.80
247	28/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
248	28/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
249	28/02/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	30.00
250	28/02/2020	Msft*<E0700AGHIG> Msbill.info	Software	182.16
251	28/02/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
252	2/03/2020	Bunnings, Mile End	Depot Supplies	14.46
253	2/03/2020	Ckeditor.com, Warsaw	File Upload Tools	111.10
254	2/03/2020	Facebk*F9MYT23FJ2, Irl	Facebook Advertising - Art Prize	320.00
255	2/03/2020	Superloop Broadband, Brisbane	Reimburse Internet Connection	59.95
256	3/03/2020	Bunnings, Mile End	Cleaning Items	136.70
257	3/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
258	3/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
259	3/03/2020	The Good Guys, Mile End	Kettles / Urns	299.80
260	4/03/2020	15Five, CA	Rostering & Checking Software	226.73
261	4/03/2020	Ascot Sewing Centre, Ascot Park	Sewing Group Supplies	176.80
262	4/03/2020	Big W Online, Bella Vista	Library Lego Robotics	150.00
263	4/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
264	4/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
265	4/03/2020	IBIS Sydney Daring Ha	Conference Accommodation	950.00
266	4/03/2020	News Limited, Surry Hills	Advertiser On-line Subscription	30.00
267	5/03/2020	Booktopia Pty Ltd, Lidcombe	Library Books	141.15
268	5/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
269	5/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
270	5/03/2020	Ezi*Ezydvd, Helensvale	Library DVDs	61.89
271	5/03/2020	Library Ideas, LLC	Library Books	1,024.07
272	5/03/2020	Shopfitting Direct, Gregory Hills	Library Shelving	201.10
273	6/03/2020	Post Findon-retail	Forklift Licence Renewal	45.25
274	6/03/2020	WeekendNotes, Eastwood	Fire & Spice festival - Advertising	280.00
275	8/03/2020	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	101.41
276	8/03/2020	Msft*<E0400ACD3C> Msft Azure	Software	45.24
277	8/03/2020	PTC Repairs&Accessorie, West Lakes	Phone Screen Protector	50.00
278	10/03/2020	Adelaide Convention	Carparking	15.00
279	10/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
280	11/03/2020	Adelaide Convention	Carparking	15.00
281	11/03/2020	Booktopia Pty Ltd, Lidcombe	Library Books	249.70
282	11/03/2020	City of Adelaide	Carparking	7.40
283	11/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
284	11/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	20.00
285	11/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
286	11/03/2020	Kmart, Kurralta Park	Sewing Group Supplies	16.00
287	11/03/2020	Playford Hotel, Adelaide	Carparking	16.32
288	11/03/2020	Woolworths, Hilton	Book Launch Program Supplies	6.90
289	12/03/2020	Coles, Park Holme	Movie Night Program Supplies	132.64
290	12/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
291	12/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
292	13/03/2020	Adelaide Central Mkt	Carparking	13.00
293	13/03/2020	Adelaide Convention	Carparking	17.00
294	13/03/2020	Electrical Home Aids, Hilton	Vacuum Cleaner	258.85
295	13/03/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
296	13/03/2020	The Good Guys, Mile End	TV Bracket	387.00

Ref. No.	Payment Date	Payee	Purchase Description	Amount
297	16/03/2020	Dell Australia Pty Lim, Frenchs Forest	Purchase Laptop	2,207.00
298	16/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	20.00
299	16/03/2020	Facebk*LKVP8SJEJ2, Irl	Facebook Advertising - Art Prize Covid19	194.64
300	16/03/2020	JB Home Mile End	IT Cables	134.95
301	16/03/2020	JB Home Mile End	Library DVDs	445.60
302	16/03/2020	Minimax, Mile End	Library Display Items	54.85
303	16/03/2020	ProvincialHome Living, Mile End	Library Display Items	39.95
304	16/03/2020	Zoom.aud	Zoom Licensing	14.51
305	17/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
306	17/03/2020	Tableau, Dublin	Business Intelligence Tool	1,406.32
307	17/03/2020	The Telecom Shop	Camera	1,078.72
308	18/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
309	19/03/2020	Broz Wholesale, Green Fields	Library Shelving	1,110.00
310	19/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
311	19/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
312	19/03/2020	Officeworks Keswick	Videoing Digital Content Supplies	427.88
313	19/03/2020	Queensland Govt 2	Vehicle Searches	100.00
314	20/03/2020	ALG CITUS181508202003, CA	Search Tools	291.82
315	20/03/2020	Booktopia Pty Ltd, Lidcombe	Library Books	836.81
316	20/03/2020	Chesser Chemicals, Ferryden Park	Sanitiser	272.80
317	20/03/2020	Chesser Chemicals, Ferryden Park	Disinfectant	239.80
318	20/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
319	20/03/2020	Findon Hardware, Kidman Park	Door Bell for Library	95.75
320	20/03/2020	National Variety Dis, Marleston	Hand Sanitiser	360.00
321	20/03/2020	National Variety Dis, Marleston	Hand Sanitiser	360.00
322	22/03/2020	Pythonanywhere, London	Software Tools	64.06
323	23/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
324	23/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
325	23/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
326	23/03/2020	Zoom.aud	Additional Zoom Licenses	114.41
327	24/03/2020	Booktopia Pty Ltd, Lidcombe	Library Books	285.54
328	24/03/2020	Bunnings, Mile End	Depot Supplies	13.74
329	24/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
330	24/03/2020	JFHiFi.com.au, Southbank	Library DVDs	53.94
331	24/03/2020	News Limited, Surry Hills	Advertiser On-line Subscription	28.00
332	24/03/2020	SP*Ukulelemate, Cremorne	Library Program Equipment	498.00
333	25/03/2020	Ikea Pty Ltd, Tempe	Kitchen Items	89.70
334	26/03/2020	DPTI - Ezyreg, Adelaide	Vehicle Searches	10.00
335	26/03/2020	Woolworths, Hilton	Descaler	25.00

17.7.4 Legislative Progress Report - May 2020

Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

RECOMMENDATION

It is recommended to Council that the 'Legislative Progress Report - May 2020' be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/SALT> and/or <https://www.legislation.gov.au/>

Discussion

Notices under Section 302B of the <i>Local Government Act 1999</i>
<i>Electronic Participation in Council Meetings Notice (No 1) 2020</i>
<p>On 24 March 2020, Parliament passed urgent amendments to the <i>Local Government Act 1999</i> (Act) through the <i>Local Government (Public Health Emergency) Bill 2020</i> (Amendment Bill) to assist councils during the current major emergency/public health emergency.</p> <p>One of the new sections included in that Act, as a result of the Amendment Bill, is s302B, which empowers the Minister for Transport, Infrastructure and Local Government (Minister), by way of a Notice published in the Government Gazette, to vary or suspend operation of provisions of the Act where it is reasonably necessary during a public health emergency i.e. when relevant declarations have been made.</p> <p>Consequently, on 31 March 2020, the Minister issued an <i>Electronic Participation in Council Meetings Notice (No1) 2020</i> which amended provisions within the <i>Local Government Act 1999</i> and <i>Local Government (Procedures at Meetings) Regulations 2013</i> to enable electronic participation in Council meetings by Elected Members and the public..</p> <p>Subsequently, on 8 April 2020, the Minister issued a <i>Public Health Emergency: Public Access and Public Consultation Notice (No2) 2020</i> which made further amendments to the Act with regard to public access and public consultation requirements.</p> <p>A summary of those changes is detailed below:</p> <p>Section 74 - Dealing with material conflict of interest</p> <p>The changes to this section allow for somebody to comply with "leaving the meeting" for the purposes of a material conflict of interest by way of disconnecting from a live stream.</p> <p>The section also provides that members must not view any live stream of the meeting while they have "left the meeting" by way of disconnecting from an electronic platform.</p>

Members with a material conflict of interest are also precluded from watching any recording of the meeting at a later time.

Importantly, connected means being able to hear and/or see the meeting.

Section 81 - Frequency and timing of ordinary meetings

This section has been amended to allow the Chief Executive Officer to move the location of a meeting due to a public health emergency. In this section, place also means an electronic location.

Section 83 - Notice of ordinary or special meetings

The Chief Executive Officer is now able to sign a notice of meeting electronically and the notice may provide that the meeting will be held electronically.

Section 84 - Public notice of council meetings

The requirement to publish notices of meeting procedures on public display in the Council office has been suspended. This means that the requirement now is only to publish notices on the website.

It also allows the Chief Executive Officer to nominate a secondary person to ensure that the documents are properly provided for on the website.

Again, in this section, place also means an electronic location.

Section 85 - Quorum

This section provides that a member who is participating in a meeting electronically, is taken to be present at the meeting provided they can:

1. Hear all other members present at the meeting;
2. Be heard by all other members present at the meeting; and
3. Be heard by the person taking the minutes.

A quorum is present even if 1 or more Elected Members constituting the quorum is accessing the meeting electronically.

This is reflected throughout the rest of the amendments that require a member to be present.

Section 86 - Procedure at meetings

This section allows a Council to meet electronically to amend the meeting procedures, even if the existing meeting procedures do not allow for electronic access.

Section 90 - Meetings to be held in public except in special circumstances

This amendment provides that a meeting will be taken to be "in a place open to the public" where there are online measures being taken when:

1. It is held in the ordinary manner in person; or
2. If one or more Members are accessing the meeting by electronic means; then
3. The Chief Executive Officer makes a public live stream of the meeting;
4. Where a live stream is unavailable, the Chief Executive Officer makes a public recording of the meeting available;
5. When a live stream or recording is unavailable, the Chief Executive Officer has published on the Council website the steps taken to attempt to comply with the above.

If a meeting moves into confidence, any live stream or recording of the meeting must cease.

Section 91 - Minutes and release of documents

This amendment removes the requirement that the minutes must be displayed in the principal office however, they must be displayed on Council's website.

Section 92 - Access to meetings and documents

A council is not required to adopt any provision in an existing Code of Practice which would prevent or inhibit participation at meetings via electronic means.

Council members may meet by electronic means to amend the Code of Practice.

The amendments have suspended the public consultation requirements for the Code of Practice.

Local Government (Procedures at Meetings) Regulations 2013**Regulation 3 - Interpretation**

This amendment allows people to seek leave of the meeting, and vote via a verbal indication of affirmative or negative if they have connected via electronic means.

It also states that any reference in the regulations to "appear personally" also includes accessing via electronic means, provided that they can hear all other members, all other members can hear them and the minute taker can hear them.

Regulation 6 - Discretionary Procedures

This amendment allows members to vote by resolution to allow members to access the meeting via electronic means.

Regulation 7 - Commencement of meetings and quorums

This amendment removes the requirement for notices to be put on display in the Council offices, instead allowing them to be displayed on the Council website.

Regulation 8 - Minutes

This amendment allows the Presiding Member to initial or sign the minutes electronically.

The minutes must also record the method by which members are attending the meeting.

Regulation 10 - Petitions

This amendment allows the Chief Executive Officer to amend the way in which Council receives petitions.

Regulation 11 - Deputations

This amendment removes the requirement for a request for a deputation to be "delivered to the principle office of the Council".

Regulation 16 - Voting

This amendment varies the requirement that members must be in their seat to vote when they are accessing the meeting electronically.

However, a member is taken to be "not in their seat" if their electronic access disconnects.

Regulation 17 - Divisions

When a division is called and people are accessing the meeting by electronic means, members must provide a verbal indication of voting in the affirmative or negative.

Public Access and Public Consultation Notice (No 2) 2020

Summary of Changes to the *Local Government Act 1999*.

Section 45 - Principal office

The amendments to this section are large, and the most significant part of this notice. The changes are as follows:

- Removes the requirement that a Council's principal office must be open to the public for the transaction of business;
- Removes the requirement to consult with the public should the office location/opening hours etc. change;
- Allows Council to either close the principal office, or vary the hours of operation at the principal office should the council believe it is reasonably necessary as the result of a public health emergency;
- If Council closes the principal office, they must take reasonable steps to make alternative arrangements so the community can continue to access services, and must inform the community of those alternative arrangements;
- Any obligation to make a document available for inspection can now be satisfied in a number of ways:
 - Available on a website;
 - Made available for inspection at an alternative place or by alternative means;
 - A hard copy of electronic copy is made available on request (without a charge or payment of a fee);
- If the Chief Executive Officer makes a document available via alternative means, they must notify the community of these changes;
- If the Chief Executive Officer determines to make registers of interests available through alternative arrangements, the residential addresses must be suppressed.

Section 50 - Public consultation policies

The amendment to this section allows Council to amend the current public consultation policy or substitute a new policy without undergoing public consultation.

Section 72 - Application of Division to members of committees and subsidiaries

This amendment allows a regional subsidiary to make the Register of Interests available to the public on request (provided they do so without charge).

Section 88 - Public notice of committee meetings

This amendment suspends the requirement for notices and agendas to be on display in each office of the Council, meaning it must only be displayed on the website.

Section 123 - Annual Business Plans and budgets

The amendment to this section suspends the requirement that interested persons must be able to attend the meeting of Council, instead only allowing for written submissions.

It also references the amendments to section 45, which allow the Annual Business Plan to be displayed "online" rather than in the offices of Council.

Section 151 - Basis of rating

The amendment to this section removes the right of the public to attend a meeting discussing the basis of rating, simply leaving them with the right to make a written submission. Again this amendment references section 45, and the ability to publish online rather than place in the office of the Council.

Section 156 - Basis of differential rates

The amendments to this section mirror those changes to section 151.

Section 174 - Inspection of Assessment record

This amendment suspends the right of an individual to inspect the assessment record at the principal office of the Council. Members of the public are still entitled to receive a copy on payment of a fee.

Schedule 2 - Clause 10 - Subsidiary subject to direction by Council

This amendment allows for any direction made under that clause 10 to be made available by sending a copy (without charge) on request.

District Council of Coober Pedy Electronic Participation in Council Meetings Notice (No 3) 2020

This Notice provided for specific allowances for the District Council of Coober Pedy only.

Annual Business Plans and Strategic Planning Notice (No 4) 2020

This Notice extends timelines for statutory obligations of Council's in the following manner:

- A three month extension to Strategic Management Plans (now due two years and three months after a periodic election);
- Declaration of rates has been extended from 31 August to 30 November;
- Adoption of Annual Business Plan's and Budget extended from 31 August to 30 November.

Recent Amendments to Legislation

Nil

Summary of Proposed Amendments to Legislation

Nil

Bills previously reported on where the status has changed
<p>COVID-19 Emergency Response Bill 2020 Government Bill</p> <p>This Act makes various temporary modifications to the law of the State in response to the COVID-19 pandemic including amendments to the <i>Emergency Management Act 2004</i>, the <i>Payroll Tax Act 2009</i> and the <i>South Australian Public Health Act 2011</i>.</p> <p>In broad terms this comprehensive Act seeks to ensure the safe and efficient functioning of Government and help mitigate the economic impacts on the State throughout the COVID-19 pandemic. The Act also promotes general community safety by adopting measures that will support social distancing and other community restrictions in line with health advice. In particular, the Bill legislates protections for tenants and commercial tenancies.</p> <p>The Bill was introduced in the House of Assembly on 7 April 2020, passed in the Legislative Council with amendments on 8 April 2020, and assented in the Executive Council on 9 April 2020.</p> <p>Further information can be found on the South Australian Legislative Tracking website.</p>
Bills previously reported on where the status remains unchanged
<p>Automated External Defibrillators (Public Access) Bill 2019 Private Members Bill</p> <p>The <i>Automated External Defibrillators (Public Access) Bill 2019</i> was introduced to the Legislative Council on 16 October 2019 by Hon F Pangallo (MLC).</p> <p>An Automated External Defibrillator is a portable device able to treat cardiac arrest by applying an electric shock to restore normal heart rhythm.</p> <p>If passed by State Parliament, Automated External Defibrillators will be mandatory in all public buildings (including schools and universities, libraries, sporting facilities, local council offices and swimming pools) which the public have access to.</p> <p>Privately owned buildings including shopping centres, aged care and retirement villages, commercial properties over 600 square metres in size, and certain residential apartments will also be required to install the device.</p> <p>It will also be mandatory for the devices to be installed in all emergency services vehicles, including SAPOL, the Metropolitan Fire Service, Country Fire Service and State Emergency Service.</p> <p>A maximum fine of up to \$20,000 would be imposed on those who failed to abide by the new laws.</p> <p>The Bill has been adjourned at second reading on 16 October 2019.</p> <p>Council has installed defibrillators in the Civic Centre, Hamra Centre, Thebarton Community Centre and Plympton Community Centre. It has also installed defibrillators in a number of its leased facilities including the Hilton RSL, Western Youth Centre, Fulham Community Centre, Airport Over 50s Club etc. In addition, it has provided community grants to other community groups such as the Glenelg Baseball Club. As such, if this Bill is passed then it will not result in any major impost on Council.</p> <p>Further information can be found on the South Australian Legislative Tracking website.</p>

Development (Site Contamination) Variation Regulations 2018**Government Regulations**

The Department of Planning, Transport and Infrastructure (DPTI) has released the draft *Development (Site Contamination) Variation Regulations 2018*, along with an explanatory statement. These draft regulations are designed to ensure site contamination is considered in an appropriate way, commensurate with the nature of the development, the potential risk and stage in the planning process. They also aim to facilitate timely and appropriate consideration of contamination issues and will encourage clarity of evaluation by planning authorities.

Planning authorities, developers and other stakeholders have an important role in managing site contamination by ensuring good planning and development does not exacerbate risk.

Stakeholders were encouraged to make submissions relating to the draft regulations to the Environmental Protection Agency and/or DPTI on 15 May 2019. No feedback on the on the draft has yet been released by DPTI.

Further Information can be found in LGA Circular 9.7

Freedom of Information (Miscellaneous) Amendment Bill 2018**Private Members Bill**

This Bill seeks to change the definition of public interest, amend the processes for determining that a document does not exist and changes definitions relating to the nature and scope of an application. It also changes the processes for determination of an application.

The Bill passed the Legislative Council with amendments on 18 October 2018. It was adjourned a second time in the House of Assembly on 7 November 2018.

Further information can be found on the South Australian Legislative Tracking website.

Independent Commissioner Against Corruption (Investigation Powers) No 2 Amendment Bill 2018**Government Bill**

This Bill was restored in the House of Assembly for discussion on 6 February 2020.

This is a Bill to amend the Independent Commissioner Against Corruption Act 2012 (Act). It is the second Bill introduced in this parliamentary session which intends to amend the Act.

The Bill seeks to amend the functions of the Independent Commissioner Against Corruption (ICAC) with broad sweeping reforms, including allowing the Commissioner to conduct a public inquiry, investigators being able to arrest individuals without warrants in certain circumstances and other broad changes.

The Bill was introduced to the Legislative Council, read a first time, and adjourned at second reading on 15 November 2018. The Bill passed the Legislative Council with amendments on 21 March 2019 and has been adjourned at second reading in the House of Assembly on 19 June 2019.

Further information can be found on the South Australian Legislative Tracking website.

Labour Hire Licensing Repeal Bill 2018**Government Bill**

This is a Bill to repeal the *Labour Hire Licensing Act 2017*.

It was introduced and read on 28 November 2018. It was debated frequently throughout February, and referred to Committee on 14 February 2019. A third reading was called on 27 February 2019, and was adjourned in the Legislative Council on 28 February 2019. The Bill was debated further in the Legislative Council on 16 May 2019, and has again been adjourned.

Further information can be found on the South Australian Legislative Tracking website.

Landscape South Australia Bill 2019**Government Bill**

The *Landscape South Australia Bill 2019* (Bill) is a Bill to repeal and replace the *Natural Resources Management Act 2004* (NRM Act). The Bill in essence aims to decentralise decision making relating to the environment, and recognise the impact of climate change and other factors not recognised in the NRM Act.

The Bill establishes a new framework for how the state's natural resources are managed, and intends to create a simpler and more accessible system.

The key elements of the reform are:

- Replacing regional natural resource management boards with new arms-length regional landscape boards and giving communities and landholders a greater voice in how natural resources are managed;
- A new Green Adelaide board focused on seven priorities that will help Adelaide become the most ecologically vibrant city in the world. These are:
 - Coastal management
 - Urban rivers and wetlands;
 - Water-sensitive urban design;
 - Green streets and flourishing parklands;
 - Fauna and flora in the urban environment;
 - Controlling pests, animals and plants; and
 - Nature education.
- A cap on increases to land and water levies to reduce cost of living pressures for all South Australians; and
- More action on ground, with a focus on partnerships, a simpler approach to planning and creating opportunities for natural resources management focused on programs and initiatives in regional communities.

Boards

Section 12 of the Bill provides that, "Green Adelaide" or the "Green Adelaide Board" (GAB) will be established as a landscape management region covering metropolitan Adelaide. The GAB will be able to raise levies to support residents to live more sustainably and invest in community development.

Section 13(5) of the Bill establishes the GAB to make Adelaide the "most ecologically vibrant city in the world".

The GAB will have between 6 and 10 members, all of whom will be appointed by the Minister. The only current guidelines for eligibility to sit on the GAB is under section 17 of the Bill which states that a person must be on the relevant Council electoral roll to be considered. There is no specific consideration allowing for elected members to sit on the GAB. Section 16 of the Bill directs the selection criteria to be more focused on environmental expertise vs representatives (i.e. Elected Members).

Section 67 of the Bill outlines that land levies will be collected in the same manner as the NRM levies, by Councils. These levies will be to reimburse Council for their contributions to the scheme. It will be known as the **regional landscape levy**.

Amendments to this Bill continue to be discussed in Parliament, with most recent amendments made on 24 September 2019.

The Bill has passed the House of Assembly and is now in committee in the Legislative Council.

Further information can be found on the South Australian Legislative Tracking website.

Liquor Licensing (Miscellaneous) Amendment Bill 2019

Government Bill

This Bill amends the Liquor Licensing Act 1997 (Act). The proposed amendments are in support of the review into the Act, conducted by the Hon. Mr Tim Anderson QC in 2016, which led to the passage of the Liquor Licensing (Liquor Review) Amendment Act 2017 (the Liquor Review Act).

The Liquor Review Act has been commenced in stages and the final stage is proposed to commence on 18 November 2019. This will predominantly relate to the provisions that create new licence classes that transition the current licence classes to those new classes.

Drafting of regulations is being undertaken in the Attorney-General's Department to prepare for the new licensing regime.

The Bill was passed in the House of Assembly and is now in committee in the Legislative Council.

Adjourned at Second Reading on the 12 September 2019.

Further information can be found on the South Australian Legislative Tracking website.

Local Government (Fixed Charges) Amendment Bill 2018

Government Bill

This Bill seeks to amend s152 of the Local Government Act 1999.

The amendment seeks to include each residence in a retirement village (within the meaning of the *Retirement Villages Act 1987*) as a type of allotment to which a fixed charge for rates cannot be applied.

The Bill was introduced to the Legislative Council and read a first time on 17 October 2018. It has been adjourned at second reading.

Further information can be found on the South Australian Legislative Tracking website

Planning, Development and Infrastructure (Carparking Requirements) Amendment Bill 2019
Private Members Bill

This Bill, introduced by Hon T Piccolo, amends the *Planning, Development and Infrastructure Act 2016* providing minimum carpark requirements on all dwellings.

Amendment of section 108 - categorisation:

In the case of a 1 bedroom dwelling, the requirement to provide for at least 1 carpark, and 2 carparks for a dwelling with 2 or more bedrooms. Carparks are required to be on site or on a site within 100 metres of the dwelling. If the development does not meet these requirements it will be classified as restricted development.

Amendment of section 110 - restricted development:

If the Commission makes an assessment under s110 of the Act in relation to restricted development, the Commission must take into account the relevant provisions of the Planning and Design Code, but is not bound by those provisions.

The Bill was introduced to the House of Assembly on 13 November 2019 and adjourned at second reading on 13 November 2019.

Further information can be found on the South Australian Legislative Tracking website.

Planning, Development and Infrastructure (Code Amendments) Amendment Bill 2019
Private Members Bill

This Bill was introduced to the Legislative Council on 27 February 2019. The Bill affects the heritage places provisions of the PDI Act and intends to remove the requirement for 51% of relevant owners to approve of a property or area being designated as a heritage character for preservation zone or subzone.

The Bill has been received in the House of Assembly on 4 July 2019, and has been adjourned at first reading.

Further information can be found on the South Australian Legislative Tracking website

Planning, Development and Infrastructure (Commencement of Code) Amendment Bill 2019
Government Bill

The Bill was first introduced in the Legislative Council, and after passing was transmitted to the House of Assembly on 5 December 2019.

The Bill was restored in the House of Assembly on 5 March 2020, and is now awaiting assent. The Bill removes any reference in the *Planning, Development and Infrastructure Act 2016* to "1 July 2020" and replaces it with "the designated day". This gives the Minister the power to delay the implementation of the Code to a day of his choosing. The Minister flagged that the designated day will be in September, but this has not yet been confirmed.

The Bill is now awaiting assent.

Further information can be found on the South Australian Legislative Tracking website.

<i>Planning, Development and Infrastructure (Reserves) Amendment</i> Private Members Bill
<p>This Bill, introduced by Hon M C Parnell (MLC), amends the <i>Planning, Development and Infrastructure Act 2016</i> to include reference to the <i>National Parks and Wildlife Act 1972</i>, and to ensure that developments within a reserve are classified as a restricted development.</p> <p>The Bill was introduced to the Legislative Council on 31 July 2019. It was passed in the Legislative Council on 16 October 2019 and has been received in the House of Assembly and adjourned at first reading on 17 October 2019.</p> <p>Further information can be found on the South Australian Legislative Tracking website.</p>
<i>Single Use and Other Plastics (Waste Avoidance) Bill 2018</i> Private Members Bill
<p>This Bill seeks to regulate the sale and supply of single use and other plastics.</p> <p>The Bill provides that retailers must provide alternatives to prohibited plastics before 1 July 2023 and creates an offence for releasing helium-filled balloons into the open. It also creates a requirement to provide disposal instructions for fishing tackle and personal hygiene products.</p> <p>The Bill was introduced to the Legislative Council and read a first time on 25 July 2018. The Bill has been adjourned at second reading.</p> <p>Further information can be found on the South Australian Legislative Tracking website.</p>
<i>Valuation of Land (Separate Valuations) Amendment Bill 2018</i> Government Bill
<p>This Bill was introduced to the Legislative Council and proposes amendments to clarify that separate assessments should only be made in circumstances where it is required by law or when a property has been separately occupied since 1967 or under a shack site lease and is situated on land where formal subdivision is prohibited.</p> <p>The Bill was introduced to the Legislative Council and read a first time on 17 October 2018. It has been adjourned at second reading.</p> <p>Further information can be found on the South Australian Legislative Tracking website</p>
Acts Assented
Nil
Regulations Amended
Nil
Relevant Common Law
Nil

Parliamentary Inquiries***Overabundant and Pest Species Inquiry***

The Natural Resources Committee resolved to inquire into the management of overabundant and pest species in South Australia with particular reference to:

1. Efficacy of existing or novel regulatory, policy and partnering frameworks used to manage overabundant and pest species
2. Costs of managing overabundant and pest species
3. Impacts of overabundant and pest species on agricultural outputs, environmental values, tourism, road safety, and amenity
4. Any other related matters.

The Committee continues to meet, and issued a third report to be noted by the Parliament on the floor.

Further Information can be found in LGA Circular 39.1 and on the South Australian Legislative Tracking Website.

Climate Impact Considerations

There is no direct environmental impact in relation to this report.

Conclusion

This report on legislative amendments is current as at 11 May 2020.

Attachments

Nil