

CITY OF WEST TORRENS



# MINUTES

of the

## AUDIT GENERAL COMMITTEE

Members: Councillor J Woodward (Presiding Member),  
Councillor J Wood, D Huggett  
Independent Members: E Moran, A Rushbrook

of the

**CITY OF WEST TORRENS**

held in the Mayor's Reception Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 11 JUNE 2019**  
**at 6.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## 1 MEETING OPENED

The Presiding Member declared the meeting open at 6.24pm.

### 1.1 Evacuation Procedure

The evacuation procedures were taken as read.

## 2 PRESENT

### Committee Members:

Cr J Woodward (Presiding Member)  
Councillor: J Wood, D Huggett  
Independent Members: A Rushbrook

### Officers:

Mr T Buss	(Chief Executive Officer)
Mr A Catinari	(General Manager Urban Services)
Ms D Cann	(General Manager Corporate and Regulatory - Acting)
Ms L Johnson	(Program Leader Strategic Resilience)

## 3 APOLOGIES

### Apologies

#### Committee Members:

Ms Elizabeth Moran

#### Officers:

Ms P Koritsa	(General Manager Business and Community Services)
Mr B Ross	(General Manager Corporate and Regulatory)

## RECOMMENDATION

That the apologies be received.

## COMMITTEE RESOLUTION

Moved: Cr Daniel Huggett  
Seconded: Mr Alan Rushbrook

That the recommendation be adopted.

**CARRIED**

## 4 DISCLOSURE STATEMENTS

Nil

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Audit General Committee held on 17 April 2019 be confirmed as a true and correct record.

### **COMMITTEE RESOLUTION**

Moved: Mr Alan Rushbrook

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

**CARRIED**

## **6 COMMUNICATION BY THE CHAIRPERSON**

Nil

## **7 PRESENTATIONS**

Nil

## **8 OUTSTANDING REPORTS/ACTIONS**

### **8.1 Open Actions Update**

This report presented an update on the current status of open actions from previous meetings of the Audit General Committee.

### **RECOMMENDATION**

It is recommended to the Committee that it notes two open actions which are currently in progress.

### **COMMITTEE RESOLUTION**

Moved: Mr Alan Rushbrook

Seconded: Cr Jassmine Wood

That the recommendation be adopted.

**CARRIED**

## **9 REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **9.1 Financial Reporting and Sustainability**

#### **9.1.1 Financial Reporting**

This report listed those finance related reports which were considered by Council between 23 March 2019 and 5 June 2019.

#### **RECOMMENDATION**

It is recommended to the Committee that the Financial Reporting report be received.

#### **COMMITTEE RESOLUTION**

Moved: Cr Jassmine Wood

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

**CARRIED**

### **9.2 Internal Controls and Risk Management Systems**

Nil

### **9.3 Internal Audit**

#### **9.3.1 2018-2019 Internal Audit Program Update**

This report presented the 2018-2019 Internal Audit Program Update.

#### **RECOMMENDATION**

It is recommended to the Committee that the 2018-2019 Internal Audit Program Update report be received.

#### **COMMITTEE RESOLUTION**

Moved: Cr Jassmine Wood

Seconded: Cr Daniel Huggett

That the recommendation be adopted.

**CARRIED**

### **9.4 External Audit**

Nil

### **9.5 Committee Performance and Reporting**

Nil

**10 OTHER BUSINESS**

Nil

**11 CONFIDENTIAL**

Nil

**12 NEXT MEETING**

13 August 2019, 6.00pm in the Mayor's Reception Room.

**13 MEETING CLOSE**

The Presiding Member declared the meeting closed at 6.36pm.