

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

### Council

and

- **City Services and Amenity Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 3 SEPTEMBER 2019**  
**at 7.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1 MEETING OPENED**

### **1.1 Acknowledgement of Country**

### **1.2 Evacuation Procedures**

## **2 PRESENT**

## **3 APOLOGIES**

### **Apologies**

#### **Council Member:**

Cr Elisabeth Papanikolaou

## **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 20 August 2019 be confirmed as a true and correct record.

## **6 MAYORS REPORT**

### **(Preliminary report for the agenda to be distributed Friday, 30 August 2019)**

In the two weeks since the last Council Meeting of 20 August 2019 functions and meetings involving the Deputy Mayor have included:

#### **Friday 23 August**

- Attended the West Adelaide Football Club match against Norwood at City Mazda Stadium.

#### **Saturday 24 August**

- Attended the Malaya and Borneo Veterans' Day Memorial Service at West Torrens Memorial Gardens.

#### **Tuesday 27 August**

- Participated in the City Advancement and Prosperity Committee Meeting.

**Friday 30 August**

- Attending the Western Youth Centre Annual General Meeting and Presentation Night including presentation of the "Mayor's Encouragement Award" kindly donated by Mayor Michael Coxon.

**RECOMMENDATION**

That the Deputy Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

**10 ADJOURN TO STANDING COMMITTEES****RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the City Services and Amenity Standing Committee.

**11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS****11.1 City Services and Amenity Standing Committee Meeting****RECOMMENDATION**

That the recommendations of the City Services and Amenity Standing Committee held on 3 September 2019 be adopted.

**12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS****12.1 City Advancement and Prosperity General Committee Meeting****RECOMMENDATION**

That the Minutes of the City Advancement and Prosperity General Committee held on 27 August 2019 be noted and the recommendations adopted.

**13 QUESTIONS WITH NOTICE**

Nil

**14 QUESTIONS WITHOUT NOTICE**

**15 MOTIONS WITH NOTICE****15.1 Request for a briefing from DPTI to Elected Members on the north-south corridor options**

Cr Dominic Mugavin gave notice of his intention to move the following motion:

**MOTION**

That Council write to the Minister for Planning Transport and Infrastructure requesting a briefing from DPTI to Elected Members on the options currently being considered by the South Australian Government for the north-south corridor.

**16 MOTIONS WITHOUT NOTICE**

## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Revision of the 2019/20 Budget

#### Brief

This report proposes revision of the 2019/20 budget, and for this revision to be adopted by the Council.

#### RECOMMENDATION

It is recommended to Council that:

1. Unspent funds from the 2018/19 budget totalling \$10,983,446 net of income yet to be received be incorporated in the 2019/20 budget, along with unspent reserve funds of \$979,573; and
2. The revised budget for 2019/20 be adopted.

#### Introduction

Changes are proposed to the budget for 2019/20, to incorporate both reserve and unspent carryover funds from 2018/19, following review of the 2018/19 budget and progress toward finalisation of financial statements for the year ended 30 June 2019.

#### Discussion

Following review of the 2018/19 budget, it is proposed that unspent carryover funds from 2018/19 be incorporated into the budget for 2019/20. The amount totals \$10,983,446 (\$36,467,658 in 2018), as shown in **attachment 1**, and incorporates the following:

	\$	%
Capital Works (excl overhead)	5,864,909	31.4
Capital Expenditure	12,374,588	66.2
Operational Expenditure	448,949	2.4
<b>Sub Total</b>	<b>18,688,446</b>	<b>100.0</b>
Less Income / Sales not received	7,705,000	
<b>Total</b>	<b>10,983,446</b>	

This amount is heavily committed, with community oval funding accounting net for \$7,092,836 or 64.6 per cent of the carryover amount. West Beach Rd and six road programs account for a further \$1,201,315 or 10.9 per cent of the carryover amount (net of overheads).

Unspent reserve funds of \$979,573 are also proposed for inclusion in the 2019/20 budget, to fund additional capital work, including Brown Hill Keswick Creek. Details are as follows:

- Brownhill Keswick Creek funds of \$389,948 to meet budgeted works of the BHKC Board;
- Funding of \$454,545 (net of overheads) for the development of Thebarton Oval / Kings Reserve;
- Bluestone Cottage / RSL funds of \$100,000;
- Funding for Regulatory Services of \$35,080 for animal cages.

**Conclusion**

Changes are proposed to the budget for 2019/20, to incorporate both reserve and unspent carryover funds from 2018/19, following review of the 2018/19 budget and progress toward finalisation of financial statements for the year ended 30 June 2019.

**Attachments****1. Expenditure carryovers 2018/19 to 2019/20**

**EXPENDITURE CARRYOVERS**  
2018/19 to 2019/20

<b>EXPENDITURE</b>	<b>TOTAL</b>
<b><u>Capital Works</u></b>	
<b>Environment Program</b>	
8171 Brown Hill and Keswick Creeks	523,618
8174 Lockleys Catchment	257,750
8182 BHKC- Down stream South Rd and Gray St Bend	56,704
8184 Shannon Ave Pump Station	397,996
Minor Stormwater & Drainage	234,829
<b>Recreation Program</b>	
Reserve Irrigation Upgrades	206,392
8271 Reserve Irrigation Upgrade - Kings Reserve	136,799
8303 Reserve Irrigation Upgrade - Thebarton Oval (Sports Oval)	266,069
8308 Reserve Irrigation Upgrade -Lockleys Oval & Surrounds& Lockl	330,000
8732 Playground Upgrade Program	342,953
River Torrens Works	271,469
8862 Tennis Court Upgrades	136,798
Recreation Program Works	118,258
<b>Transport Program</b>	
8409 West Beach Road& West Beach (detailed design)& West Beach	531,170
8524 Norma St - 6985 (South Rd to Falcon Av)	123,081
8675 Thanet St - 9000 (Henley Beach Rd to User Ch 200)	108,149
8676 Thanet St - 9000 (User Ch 200 to Marshall Ter)	108,787
8691 Mackirdy St& Fulham (Henley Beach Rd to Samuel St)	115,343
8694 Ashley St& Underdale (Sheriff St to Holbrooks Rd)	118,156
8701 Laverack Rd - 5770 (Birdwood Ter to Marion Rd)	163,644
Road Maintenance program	399,419
8204 Bio-Science Precinct Works	85,229
Other Transport Projects	136,600
9228 Traffic Management Capital Works	263,926
9239 Bicycle Management Schemes	146,915
Bridge Works	33,308
Add grant income rec'd (not budgeted)	665,963
Less income not received: 29.958 State Black Spot Funding	(80,000)
Less overhead estimate	(414,416)
<b>Sub Total</b>	<b>5,784,909</b>
<b><u>Capital</u></b>	
Urban Services - Fleet Drainage & Cleansing - Fleet and Equipment	346,750
Urban Services - Camden Oval- Public Toilet Facilities (DDA)	250,000
Urban Services - Weigall Oval Stage 1	3,928,332
Urban Services - Lockleys Oval/Apex Park Stage 1	5,302,210
Urban Services - Torrensville Bowling Club	427,884
Urban Services - Camden Oval Community Facility	862,294
Urban Services - Property Thebarton Community Centre Upgrade	468,149
Urban Services - Property - Urban Services - Property - Fire Systems, Star Theatre, Thebarton Hub Upgrade, Peake Gardens Riverside Tennis Clubrooms, Depot - Marion Rd Decommission, Plympton CC & Building Upgrade, Civic Centre External Painting, Replacement of Hamra Library AC (Training Room), WT Birkalla Soccer Club	711,470
Corporate & Regulatory- Financial Services- Plant and Equipment	3,500
Corporate & Regulatory- Compliance- Dog Kennels	40,000
Corporate & Regulatory- Information Technology- Plant and Equipment	34,000
Less income not received:15.958 Lockleys Oval/Apex Park	(3,250,000)
Less income not received:15.958 Divestment of Property	(4,000,000)
Less income not received:15.958 Torrensville Bowling Club	(375,000)
<b>Sub Total</b>	<b>4,749,589</b>

**EXPENDITURE CARRYOVERS**  
**2018/19 to 2019/20**

<b>EXPENDITURE</b>	<b>TOTAL</b>
<b><u>Operational</u></b>	
Strategy & Community -Community Development - community grants and services, Plympton Community Centre improvements	139,403
Strategy & Community - HACC - HACC unspent funding	50,000
Strategy & Community - City Strategy - Solar panel and battery storage, Public Health Plan review, Community Needs Analysis, Open Space for Higher Densities Structure Plan, Heritage Grants program, Rebates	72,615
Strategy & Community - Business Services - Internal Audits	13,117
Corporate - Waste Management	50,000
Corporate - Human Resources - WHS Program	7,500
Corporate - Compliance - Professional fees	40,000
Corporate - Financial Services - Professional fees	20,500
Urban Services - US Management - Professional Fees	33,959
Urban Services - City Assets - Professional Fees	21,855
<b>Sub Total</b>	<b>448,949</b>
<b>Grand Total</b>	<b>10,983,446</b>



## **17.2 Camden Community Centre Inc. - Lease and Partnership Agreement**

### **Brief**

This report provides Elected Members with information in regard to a proposed grant of lease of the Camden Community Hall and partnership funding arrangements for the operation of the Camden Community Centre.

### **RECOMMENDATION**

It is recommended to Council that:

1. A lease for a term of 5 years commencing on 10 September 2019 (and expiring on 9 September 2024) be granted to the Camden Community Centre Inc. (CCCI) for its use of the Camden Community Hall at an annual rental of \$10pa payable on demand. The CCCI be responsible for meeting all utility costs, undertaking necessary servicing of plant and equipment and reimbursing the costs of Council's insurance premiums during the term of the lease. Further, the CCCI be required to make the Camden Community Hall available for the use of Council, at no charge, for Council run programs at times when the Hall is not required by the CCCI.
2. A new funding/partnership agreement be entered into for the duration of the lease term, whereby the Council will provide funding of \$52,500 pa to CCCI to assist with the cost of operating the Camden Community Centre. The payment of the funding is contingent upon key deliverables being met by the CCCI.
3. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the above recommendations.

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### **Introduction**

Members will be aware that Administrators were appointed to oversee the operation of the Camden Community Centre when it became apparent that the Centre operator (Camden Community Centre Inc.) was experiencing significant financial difficulties. As a result of these arrangements, and as part of the Administration process, alternative parties were sought to operate the Community Centre business. A meeting of creditors endorsed the Administrator's proposal that the Greek Orthodox Community of South Australia Inc. (GOCSA) be selected to operate the Camden Community Centre Inc. business and a Deed of Association Arrangement was subsequently executed on 17/07/2019. (The Deed of Association Arrangement provides that the effective control of the Camden Community Centre Inc. is conferred on GOCSA.)

Whilst the Council does not own the Community Centre property on the eastern side of Carlisle Street, the Council owned Community Hall on the corner of Carlisle Street and Carlton Road has been utilised by the Camden Community Centre Inc. for some considerable time.

The newly appointed Management Committee of the Camden Community Centre (CCC) has confirmed that it seeks to continue to use the Hall in association with its management of the Centre and accordingly desires to enter into a new lease of the Hall.

Given the change in circumstances the Council Administration and the newly appointed Management Committee of the Camden Community Centre also wish to enter into a new partnership/funding agreement to formalise arrangements in order that benefits arising from the operation of the Centre will accrue to both parties.

## **Discussion**

As indicated above, there are two essential components that are envisaged within the arrangements discussed within this report. Whilst these are not directly linked (or incorporated into a single document), both are cognisant of the existence of, and the terms and conditions that are specified within, the other.

### ***Lease Agreement***

The proposed lease of the premises (the Hall) utilises Council's standard agreement. It is envisaged that the Camden Community Centre Inc. (CCCI) be granted a 5 year lease over the premises at a rental of \$10pa (payable on demand). The lessee will be responsible for meeting all user charges (i.e. power, water, gas, building insurance etc.) and will be required to undertake all minor maintenance of the premises, servicing and testing of air-conditioning, fire equipment etc. Further, under the proposed arrangements Council will be able to utilise the Hall to run its programs when the Hall is not required for use by CCCI.

Members may also recall that during the deputation provided by GOCSA/CCCI representative(s) to the Council at its meeting of 6 August 2019 CCCI offered to attend to all repairs and maintenance within reason and undertake some immediate works, namely replacement of the hot water service and electrical upgrade works. The Administration will permit the Centre to arrange/undertake these works providing that no damage to the premises arises, that they are undertaken by qualified/licensed tradespersons and that copies of any necessary Certificates of Compliance are provided to Council following the works being completed.

The rental (of \$10pa payable on demand) proposed under the terms of the lease acknowledges that the City of West Torrens has a number of expectations with regard to the operation of the centre, including the services that will be provided, and/or available, to residents of the Council, and further, that the Hall will be made available for the use of Council free of charge for Council run programs at times when the Hall is not required by the Centre.

Operationally, and as previously occurred under the (prior) management of the Camden Community Centre, it is anticipated that the Centre will be responsible for taking and managing all bookings of the Hall (including bookings which may be made by Council for the programs it wishes to run at the Hall).

The shed at the rear of the property (which fronts Carlton Road) and a strip of land leading from the road to the shed to provide access to it is excluded from the lease area. The CCCI has been consulted in regard to this proposal and has agreed to it. It is envisaged that a fence will be erected on the eastern side of the strip of land and the shed be leased to an alternate party  
**(Attachment 1).**

### ***Funding/"Partnership" Agreement***

The funding ("partnership") agreement which is also proposed ties funding to a number of key performance indicators and deliverables that the City of West Torrens will evaluate over the term of that agreement.

The City of West Torrens (CWT) has a commitment to the provision of community services through the use of community development partnerships. The CWT acknowledges that the Centres are key stakeholders in the planning, development and delivery of a variety of services and/or community based programs. The CWT has, for several years, provided funds (through annual grants as part of the Partnership Agreements) to assist in part with the administrative and operational expenses of Camden Community Centre, Western Youth Centre and Fulham Community Centre. The purpose of the Partnership Agreements is to ensure that CWT funds are provided to the Centres on the basis of an agreed process of accountability, transparency and acquittal resulting in positive service outcomes for the community.

The proposed Partnership Agreement is for \$52,200 funding per year for 5 years. The partnership objectives include:

- Provision of a range of opportunities through which the residents of CWT may derive benefits relating to their social, educational, cultural and recreational health and well-being.
- Encouragement for all residents of CWT to actively participate in Centre activities and to be involved in the planning and coordination of community programs/services.
- Planning and provision of new initiatives derived from inclusive consultation outcomes with CWT residents and provide any consultation results to the CWT quarterly.
- Active Participation in any Community Centres networks and/or collaborative meetings set up and run by WTC.
- Awareness of the current West Torrens Community Plan and that all quarterly reports relate to how your centre is assisting council to meet the objectives outlined in the plan.
- Provision of fully audited financial statement(s) relating to the expenditure of Council's financial contribution to be provided to CTW annually.
- Ability for Council to engage auditors at its discretion, and at Council's cost, to undertake an independent audit of the Centre's financial status and financial sustainability along with service outcomes. Notwithstanding this, an independent audit will be undertaken prior to negotiating any future partnership agreements.
- Provision of quarterly quantitative and qualitative data including statistical information to CWT about all the programs (including those in the Centre, the Hall and the Childcare Centre and any others related to Camden Community Centre); consisting of, but not limited to:
  - Listings of services provided
  - Total hours used of services provided
  - Number of participants per service
  - Post code or ward data of services/ participants
  - Financial statements

### ***Mutual Termination of Agreements***

In addition to the usual termination clauses in both agreements, a clause has been included to specify that the termination of one agreement will result in the termination of the other agreement at the same time.

### **Conclusion**

Following the execution of a Deed of Association Arrangement for the future operation of the Camden Community Centre, it is appropriate for the Council to consider the grant of a new lease, and a new partnership/funding agreement to the Camden Community Centre Inc.

It is proposed that a new lease be granted for a period of 5 years, commencing on 10 September 2019 and expiring on 9 September 2024 at a rental of \$10pa payable on demand, and a partnership/funding agreement, which will provide an annual funding contribution of \$52,200 for the duration of the lease term to the Camden Community Centre Inc., be approved.

### **Attachments**

#### **1. Camden Community Hall - Aerial Plan (Proposed Lease Area)**



### **17.3 Environment Grant Application - Messinian Association of SA Inc.**

#### **Brief**

This report presents an Environment Grant application received from the Messinian Association.

#### **RECOMMENDATION**

It is recommended to Council that it not approve the environment grant application received from the Messinian Association Inc., for \$2,961.11, to purchase cutlery and glassware.

Or

It is recommended to Council that it approves the environment grant application received from the Messinian Association Inc., for \$2,961.11, to purchase cutlery and glassware.

Or

It is recommended to Council that it approves a \$2,000 environment grant for the Messinian Association Inc. to purchase cutlery and glassware.

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#### **Introduction**

\$10,000 has been included in the 2019/20 budget for Council's Environment Grant Program (Program) which provides the opportunity for community groups and organisations to develop and implement initiatives that contribute to improving the wellbeing of the citizens of West Torrens and the natural environment and which also support aspirations outlined in Council's Towards 2025 Community Plan.

This report presents an application from the Messinian Association of SA Inc. for the purchase of glassware and cutlery. The application was presented to the 27 August 2019 meeting of City Advancement and Prosperity General Committee with a recommendation that the application not be approved on the basis the application was for equipment that formed part of the Association's day to day operations. However, while the majority of Committee Members indicated in-principle support for the approval of the application, contrary to the Administration's recommendation, they expressed concerns about the quantum sought for items. As the quotes were inadvertently not attached to the report, the Committee recommended the application be presented to Council, with the quotes attached, for its consideration and determination.

#### **Discussion**

To be a successful grant recipient, applications and their projects must demonstrate that they meet the following eligibility requirements including that they:

- Are located within the Council area and primarily serve West Torrens residents;
- Can demonstrate their capacity (if located outside of the City of West Torrens) to provide services and/or benefits to Council residents by forming partnerships with one or more local community groups.
- Have a current ABN or are auspiced/sponsored by an incorporated body with an ABN;
- Do not clearly duplicate an existing service, program, project or event;
- Do not have a political or religious purpose and objective;
- Are not deemed to be inappropriate or offensive;
- Do not seek to make financial profits or undertake commercial activities;
- Are not considered the primary role or responsibility of another level of government;
- Do not seek funding for recurrent operating, for the day-to-day operation of the organisation/group;

- Are not projects or initiatives which have already comments or been completed prior to the application being lodged;
- Do not seek funding for large capital expenditure - i.e. purchase or lease of real estate, renovation, repair or maintenance of buildings or purchase of major equipment.

### **The Messinian Association Application**

This association has applied for \$2,961.11 to purchase cutlery and glassware (**Attachment 1**). It was originally submitted as an Equipment Grant but as it did not meet the Equipment Grant criteria, it was forwarded for consideration as an Environment Grant.

The Messinian Association currently uses disposable plastic cutlery and glassware for their community events such as monthly social luncheons for around 300 people. The application is for **336** tumblers and **336** wine glasses as well as **180** each of knives, forks, dessert spoons and dessert forks. The breakdown of costs is shown in the attached quotes (**Attachments 2 & 3**). Comparing the quotes with IKEA products, the unit costs appear reasonable but the number of sets of cutlery and glassware result in a fairly high overall cost.

While the purchase and use of stainless steel cutlery and glassware, instead of single-use plastics, will help to reduce costs and improve the centre's environmental sustainability, these are considered to be day to day operational costs and therefore the application does not meet the Environment Grant criteria. However, if Council was inclined to support the application, it may wish to consider a lower grant amount than requested i.e. \$2,000 on the basis the Association will no longer need to expend funds on purchasing plastic cutlery and indicated in their application that they would not be contributing financially to the purchase.

### **Conclusion**

The City of West Torrens Environment Grant Program provides an opportunity to support aspirations outlined in Council's Towards 2025 Community Plan. An application from the Messinian Association Inc., for \$2,961.11, has been referred to Council for its consideration and determination by the City Advancement and Prosperity Committee.

### **Attachments**

- 1. Messinian Association Environment Grant Application**
- 2. Reward Hospitality Quote**
- 3. Performance Catering Quote**

## Equipment Grants 2019-20

### Equipment Grants application

Application EQG000041920 From Messinian Association of SA Inc  
Form Submitted 20 Jul 2019, 11:02am ACST

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

## Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

## Applicant Organisation Details

### **Applicant organisation name \***

Messinian Association of SA Inc

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### **Primary (physical) address \***

68 Stephens Ave

Torrensville SA 5031 Australia

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### **Postal address (if different to above)**

68 Stephens Ave

Torrensville SA 5031 Australia

### **Applicant website**

<http://messiniansa.com>

If available. Must be a URL

### **Primary contact person \***

Mrs Martha Ioannides

This is the person we will correspond with about this grant

### **Position held in organisation \***

President

e.g. Manager, Board Member, Fundraising Coordinator

### **Primary phone number \***

0451 991 264



Equipment Grants 2019-20  
 Equipment Grants application  
 Application EQG000041920 From Messinian Association of SA Inc  
 Form Submitted 20 Jul 2019, 11:02am ACST

**Back-up phone number**

**Fax number**

If applicable

**Primary contact person's email address \***

marthaioannides@yahoo.com

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The Messinian Association of SA Inc ("the Association") is a non-profit organisation which actively engages in ways to provide a conduit for people of Greek heritage to meet and participate in community and social events and to involve other community organisations into its activities by sharing its culture with the wider community. We aim to organise activities and events that will also attract the youth to become involved by supporting an amateur soccer team and a Greek dancing school. We are reliant on the committed team of volunteers to continue our activities and future events.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

☒ Yes ☐ No

**ABN \***

79 112 848 639

Information from the Australian Business Register

ABN	79 112 848 639
Entity name	Messinian Assn Of SA Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed <a href="#">More information</a>
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	5031 SA

Information retrieved at 2:00am yesterday

Must be an ABN



## Equipment Grants 2019-20

### Equipment Grants application

Application EQG000041920 From Messinian Association of SA Inc

Form Submitted 20 Jul 2019, 11:02am ACST

#### What type of not-for-profit organisation are you?

- |                                                                                                                          |                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association                                         |
| <input type="radio"/> Religious or faith-based institution                                                               | <input type="radio"/> Healthcare not-for-profit                                        |
| <input type="radio"/> Philanthropic organisation                                                                         | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body                                                                                          | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise                                                                                  | <input type="radio"/> Research body                                                    |
| <input type="radio"/> International NGO                                                                                  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

#### What is your organisation's annual revenue?

- |                                                                            |                                                                         |
|----------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="radio"/> Less than \$50,000                                   | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input checked="" type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million         | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

#### What is your organisation's legal structure?

- |                                                                          |                                                                             |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust                                                 |
| <input type="radio"/> Cooperative                                        | <input type="radio"/> Unknown                                               |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:                                                |
| <input type="radio"/> Indigenous corporation, association or cooperative |                                                                             |

If your organisation is unincorporated it must have an auspice organisation

## Equipment Details

\* indicates a required field

#### How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \*

The Association's premises are a point of social, recreational and educational interaction which aim to connect the youth and the elderly to attend and participate in shared activities such as the monthly social events which can attract over 300 people. Such events include the celebration of Greek National Day, Australia Day and Anzac Day. For many of its members, in particular, the elderly, it provides them an opportunity to participate in the local community and to feel a part of the wider community. The Association's Dance School holds weekly dance classes at the premises and also performs at the social events held

## Equipment Grants 2019-20

### Equipment Grants application

Application EQG000041920 From Messinian Association of SA Inc  
Form Submitted 20 Jul 2019, 11:02am ACST

by the Association and holds its own functions throughout the year. It also performances at community events held by other community organisations. This exposure allows us to proudly share our diverse culture and identity and promote social inclusion within the community.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

#### **Does this application respond to one or more of the program priority areas? \***

This application does respond to the program priority areas, in that the purchase of the equipment will:

- support and promote the club's activities and programs which celebrate our Messinian Greek heritage;
- provide connections between the young and the elderly to share activities in a welcoming environment;
- provide recreational facilities that cater for a range of activities for all ages and capabilities;
- encourage and promote environmental awareness, responsibility and sustainability.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

#### **How does the purchase of this equipment demonstrate innovation? \***

The purchase of the cutlery and glasses will be used every month at the Association's monthly luncheon for its members and the community and for the events held by our dance school and our MA Hawks Football club at our Association's hall. This will allow us to stop using disposable plastic which not only is an going cost but more importantly creates unwanted landfill waste and impacts negatively upon our environment. We will be able to wash the cutlery and glasses and reuse them avoiding single use plastic and waste and reducing landfill waste. The cutlery and glassware are much needed resources for use at our Association's activities. They will complement our environmentally friendly china plates which we had also obtained a grant for their purchase several years ago through the WTCC community equipment grants. Reusable resources such as these will allow the Association to promote environmental awareness and responsibility.

Must be no more than 150 words.

#### **How do you plan to engage the target groups this equipment is for? \***

The Association will continue to organise activities for both the young and the old to participate in such as:

- Monthly barbeque luncheon functions;
- Special celebration events such as Greek Independence Day, Australia Day, Anzac Day, Greek National Day and New Year's Eve dinner dance
- MA Hawks Football club yearly function
- Messinian Association Dance school yearly function
- Quiz nights
- Sporting nights to watch major sporting events at the Association

Must be no more than 150 words.

#### **Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

To organise activities that will encourage both the young and the elderly to participate in and make the activities socially inclusive for all ages and genders.

**Equipment Grants 2019-20**  
**Equipment Grants application**  
 Application EQG000041920 From Messinian Association of SA Inc  
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Must be no more than 150 words.

## Reporting your success

### How will you know if you have achieved your intended outcomes? \*

The successful promotion of environmental awareness and maintaining environmental sustainability and exercising our responsibility by not using single waste plastic cups and cutlery. Leading by example and taking responsible initiative such as promoting the use of reusable and renewable resources educates our members and our community on the importance of maintaining environmental sustainability so as to ensure that the social, economic and ecological processes are maintained so that both the short and long term quality of life and the health and diversity of natural ecosystems are not compromised.

Must be no more than 150 words.

### Will the project be carried out in partnership with other relevant organisations? \*

☐ Yes ☒ No

## What will the grant funds be spent on?

### Equipment (specify)

Stainless Steel Cutlery and Glassware

### What is the total cost of the proposed purchases? \*

\$2,961.11

Must be a dollar amount.

### What is the amount sought from Council? \*

\$2,961.11

Must be a dollar amount.

### What is the amount to be funded by your organisation? \*

\$0.00

Must be a dollar amount.

## Documentation checklist and further information

### Attached is:

### Supporting documents that may be appropriate (maximum of two pages)

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

# Equipment Grants 2019-20

## Equipment Grants application

Application EQG000041920 From Messinian Association of SA Inc  
Form Submitted 20 Jul 2019, 11:02am ACST

### Three quotes for purchases of any items more than \$1000

Filename: Reward Hospitality Quote.pdf  
File size: 67.5 kB

Filename: The Messinian Ass. of SA Quote.pdf  
File size: 287.5 kB  
Maximum 25mb, recommended size no bigger than 5mb

### Previous Grants received from Council

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
\$3,000.00	08/2018	Upgrade to the Association's speakers and sound system and connecting the television sets and projector

### Certification and Feedback

\* indicates a required field

#### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***

☒ Yes ☐ No

**Name of authorised person \***

Mrs Martha Ioannides  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

President  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***

0451 991 264  
Must be an Australian phone number.

Equipment Grants 2019-20  
Equipment Grants application  
Application EQG000041920 From Messinian Association of SA Inc  
Form Submitted 20 Jul 2019, 11:02am ACST

**Mobile number** 0451 991 264

**Contact Email \*** [marthaioannides@yahoo.com](mailto:marthaioannides@yahoo.com)  
Must be an email address.

**Date \*** 20/07/2019  
Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

☐ Very easy ☐ Easy ☒ Neutral ☐ Difficult ☐ Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**



ABN 40 010 183 669

**Reward Supply Co. Pty Ltd**  
 39 Paraweena Drive, TRUGANINA VIC 3029  
 PO Box 150, Altona North VIC 3025

Phone: 1800 473 927 Fax: 03 9368 2401

## QUOTATION

Reprint \*\*

QuoteDate: 15 Jul 19  
Quote No: 97232658  
Valid Until: 14 Aug 19

## Quote

ANDREW COATES QUOTE ACCOUNT  
TERRITORY MANAGER  
ADELAIDE 5000

Customer Code	Customer Reference	Branch
51ACQUOTE	MESSINIAN ASSOC	MELBOURNE
Sales Contact		Sales Order No
ANDREW COATES		97232658

[illegible]

Quotation Acceptance:

Name:

please print full name clearly)

Position:

Signed:

Date:

**Terms and Conditions:**

This quotation is for the product only. Unless otherwise stated, delivery, unpacking & installation may incur additional charges.

Once your order is confirmed it cannot be cancelled or returned for credit unless authorised by a return hospital representative.

Items which are returned for credit will incur a 20% restocking fee plus associated freight costs.

Please refer to our website for full terms and conditions, specifications for installation, warranty, service, emergency & maintenance information.

To place an order for the items quoted above, please confirm your acceptance of our terms & conditions by returning an official purchase order to the left & faxing to 03 9369 2401, or emailing [melbourne@rewardsch.com.au](mailto:melbourne@rewardsch.com.au).

Total Ex

\$2,691.92

GST

\$269.19

Total

\$2,961.11

**EFT DETAILS:**

COMMBANK  
BSB: 064-000  
ACCOUNT: 1267 2800



### Quotation

9/7/19

Attn: Martha Ioannides  
The Messinian Association of SA Inc  
68 Stephens Avenue  
Torrensville SA 5031

Good Afternoon Martha,  
Thank you for the opportunity to quote on glasses and Cutlery for the club.  
We recommend the following items for their durability and value.

#### Kalix Glassware

500-508	Tumbler 380ml	\$1.80 each + GST (\$1.98 Inc. GST)
500-502	Wine Glass 270ml	\$2.50 each + GST (\$2.75 Inc. GST)
<b>Total Price for glassware 336 of each</b>		<b>\$1,444.80 + GST (\$1,589.28 Inc. GST)</b>

#### Luxor Table Kraft Cutlery

17660	Table Fork	\$11.00 Dozen + GST (\$12.10 Dozen Inc. GST)
17661	Table Knife	\$18.00 Dozen + GST (\$19.80 Dozen Inc. GST)
17653	Dessert Spoon	\$9.50 Dozen + GST (\$10.45 Dozen Inc. GST)
17652	Dessert Fork	\$9.50 Dozen + GST (\$10.45 Dozen Inc. GST)
<b>Total Price for Cutlery 28 Dozen of each (336 pieces of each)</b>		<b>\$1,344 + GST (\$1,478.40 Inc. GST)</b>

Total Price	\$2,788.80 + GST
Direct Delivery to site	\$50.00 + GST
Total	\$2,838.80 + GST
<b>Grand Total</b>	<b>\$3,122.68 Inc. GST</b>

Please contact us if you require any further information.  
We look forward to assisting you in the future.

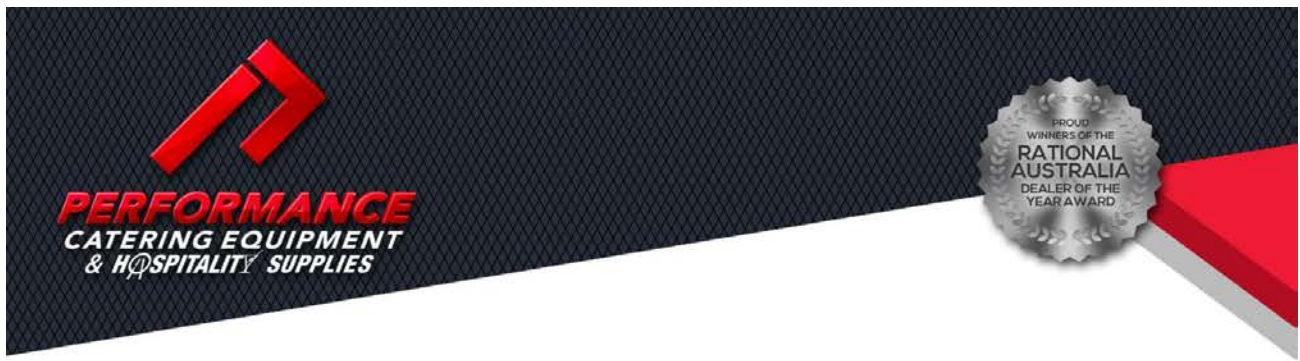
Thank you.

**HONEST RELIABLE SERVICE IS OUR GUARANTEE!**

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**VISIT OUR NEW WEBSITE: [WWW.PERFORMANCECATERING.COM.AU](http://WWW.PERFORMANCECATERING.COM.AU)**

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Kind Regards,

Lucy Silvestri  
Sales/Accounts Manager

**HONEST RELIABLE SERVICE IS OUR GUARANTEE!**

 18 Delray Ave, Holden Hill SA 5088  08 8263 4000  [sales@performancecatering.com.au](mailto:sales@performancecatering.com.au)

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## **17.4 Nominations Sought for the South Australian Boating Facility Advisory Committee Brief**

The Minister for Transport, via the Local Government Association, is seeking nominations for a Local Government Member on the South Australian Boating Facility Advisory Committee.

### **RECOMMENDATION**

It is recommended to Council that:

Cr/s.....be nominated to the South Australian Boating Facility Advisory Committee.

Or

The report be received.

---

### **Introduction**

The Local Government Association (LGA) has received correspondence from the Minister for Transport, Infrastructure and Local Government seeking nominations for a Local Government Member on the South Australian Boating Facility Advisory Committee (Committee) for a two year term commencing December 2019.

### **Discussion**

The Committee is established pursuant to the *Harbors and Navigation Regulations 2009*.

The role of the Committee is to:

- advise the Minister for Transport (the Minister) on the amount of the facilities levy that should be imposed and the application of the facilities fund;
- advise the Minister, and as may be required, the Executive Director of the Department for Planning, Transport and Infrastructure (DPTI), Transport Services Division, on matters affecting the development of boating facilities in South Australia;
- assist in establishing South Australia as a prime recreational boating location for local boating enthusiasts, and interstate and international visitors; and
- assist with the continuing sustainable development of the commercial fishing industry and other commercial boating activities.

In accordance with section 36A of the *Acts Interpretation Act 1915*, the LGA is required to provide a panel of at least three nominees to the Minister. The Minister will then appoint one person from this panel.

Appointments to the Committee are for a period of two years, commencing in December 2019. The LGA is currently represented by Cr Jassmine Wood who has resigned and will not be applying.

There are no sitting fees for members however, subject to the Minister's determination, members may be paid a reimbursement for reasonable travelling and incidental expenses necessarily incurred in carrying out the business of the Committee.

Meetings are normally held on a quarterly basis, dependent on the amount and urgency of business and usually meet at the DPTI building, 77 Grenfell St, Adelaide. Meetings start at 10am and finish around 2pm.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving Council members or staff. Further information can be found in LGA Circular 33.9 (**Attachment 1**).

### **Selection Criteria**

Although no formal qualifications are required for this role, expertise, experience and skills appropriate to carrying out the functions of a committee are required as well as experience and expertise in recreational boating issues.

Nominations addressing the selection criteria (**Attachment 2**) must be forwarded to the LGA at [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au) using the correct form (**Attachment 3**) and including a current CV or resume by close of business on Thursday 26 September 2019.

### **Conclusion**

The Minister for Transport, via the LGA, is seeking nominations for a Local Government Member on the South Australian Boating Facility Advisory Committee. The LGA Board of Directors will consider nominations received at its meeting on Thursday 17 October 2019.

### **Attachments**

1. **Local Government Association - Circular 33.9**
2. **South Australian Boating Facility Advisory Committee - Selection Criteria (Part A)**
3. **South Australian Boating Facility Advisory Committee - Nomination Form (Part B)**

27/08/2019

Circulars



## Circulars

---

### Nominations sought for the South Australian Boating Facility Advisory Committee - Circular 33.9

To

Chief Executive Officer  
Elected Members  
Parks and Recreation Staff

Date

14 August 2019

Contact

Alicia Stewart  
Email: [alicia.stewart@lga.sa.gov.au](mailto:alicia.stewart@lga.sa.gov.au)

Response Required

No

Summary

The LGA has received a letter from the Minister for Transport, Infrastructure and Local Government requesting nominations for a local government member on the South Australian Boating Facility Advisory Committee for a two year term. Nominations must be forwarded to the LGA by COB Thursday 26 September 2019.

The South Australian Boating Facility Advisory Committee is established pursuant to the [Harbors and Navigation Regulations 2009](#).

The role of the South Australian Boating Facility Advisory Committee is to:

1. advise the Minister for Transport ("the Minister") on the amount of the facilities levy that should be imposed and the application of the facilities fund;
2. advise the Minister, and as may be required, the Executive Director of the Department for Planning, Transport and Infrastructure (DPTI), Transport Services Division, on matters affecting the development of boating facilities in South Australia;
3. assist in establishing South Australia as a prime recreational boating location for local boating enthusiasts, and interstate and international visitors; and
4. assist with the continuing sustainable development of the commercial fishing industry and other commercial boating activities.

Refer to the [Terms of Reference](#).

One person will be appointed by the Minister. In accordance with section 36A of the [Acts Interpretation Act 1915](#), the LGA must provide a panel of at least three nominees from which the Minister will select this appointee.

The appointment is for a period of two years, commencing in December 2019. The LGA nominated person currently on the Committee, Cr Jassmine Wood has resigned and will not be applying.

There are no sitting fees for members, however reimbursement for reasonable travelling and incidental expenses may be paid at the discretion of the Minister.

Committee meetings are normally held on a quarterly basis - dependent on the amount and urgency of business and usually held at the DPTI building, 77 Grenfell St, Adelaide. Meetings start at 10am and generally finish around 2pm.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving council members or council staff - refer [LGA Nominations to Outside Bodies policy](#).

Nominations addressing the selection criteria provided in [Part A](#) for the South Australian Boating Facility Advisory Committee must be forwarded to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au) by a council using the attached [Part B](#) along with a current CV/resume no later than COB Thursday 26 September.

The LGA Board of Directors will consider nominations received at its meeting on Thursday 17 October 2019.

## Nominations to Outside Bodies - Part A

SA Boating Facility Advisory Committee	
<b>Legal Status of Body</b>	Statutory Authority
<b>Summary Statement</b>	The committee established in accordance with the Harbours and Navigation Regulations 2009 represents recreational boating and commercial fishing interests with a direct concern for the strategic development of recreational boating and commercial fishing industry facilities, and providing for safe recreational boating and commercial fishing operations within South Australia.
<b>Selection criteria</b>	
<i>The following selection criteria must be addressed when completing Part B</i>	
<b>Qualifications</b> <i>(formal qualifications relevant to the appointment)</i>	Nor formal qualifications required.
<b>Industry Experience</b>	Local Government representative (Elected Member or Senior Officer).
<b>Board / Committee Experience</b>	Expertise, experience and skills appropriate to carrying out the functions of a committee.
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Experience and expertise in recreational boating issues would be advantageous.
<b>Liability and indemnity cover</b>	
<i>The LGA requires that persons appointed to outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by the outside body (on an annual basis)</i>	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	<b>Yes</b>
<b>Insurance Policies are valid &amp; current</b>	<b>Yes</b>

## Nominations to Outside Bodies - Part B

*This form:*

- must not exceed 2 pages;
- must be submitted by a council;
- must be emailed in PDF format to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au); and
- upon receipt at the LGA, will be acknowledged by return email.

### SA Boating Facility Advisory Committee

#### Council details

Name of council  
submitting the  
nomination

Name of council  
officer submitting  
this form – refer  
LGA Policy

Name:

Position:

Email:

Telephone:

#### Nominee details

Full Name

Current Elected Member

☐

or

Current council officer

☐

Home / Postal  
Address

Phone

Mobile:

Email

Resume / CV

Attached

☐

or

Forwarded separately

☐

#### Information relevant to the appointment sought

*(address the selection criteria from Part A)*

**Qualifications Required:**

**Industry Experience:**

**Board/Committee Experience:**

**Key Expertise:**

**Any other comments:**

**Undertaking:**



The voice of local government.

*The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?*

Yes ☐ No ☐

Signature of Nominee: \_\_\_\_\_

## 17.5 Waste Expo Australia Conference 2019

### Brief

This report provides notice of the 2019 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 23 to Thursday 24 October 2019.

### RECOMMENDATION

It is recommended that:

1. Council approves the attendance of Cr Kym McKay, Presiding Member of the City Facilities and Waste Recovery General Committee, at the 2019 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 23 to Thursday 24 October 2019.
2. Expenses be reimbursed in accordance with Council policy.

---

### Introduction

The 2019 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 23 to Thursday 24 October 2019.

### Discussion

The 2019 Waste Expo Australia is the largest gathering of waste management and resource professionals in Australia offering free-to-attend conference over two primary platforms; Waste Summit or Wastewater Summit.

The Conference focuses on seven targeted areas including: collections, resource recovery, landfill and transfer stations, waste to energy, commercial and industrial waste, construction and demolition waste and wastewater and will showcase the *'future of waste and recycling'* in Australia.

The Waste Summit platform will feature over 90 expert speakers from the waste management and resource recovery fields, delivering two days of presentations across a six stream program.

Some of the sessions include:

- Creating a more sustainable and resilient resource recovery industry
- Best practice resource recovery: towards 100% diversion from landfill
- Pulling products not pushing waste: re-purposing in action
- Plastic roads: pioneering the journey to a circular economy
- Converting chemical waste into sustainable energy
- E-waste panel: a roadmap for improving Australia's e-waste management system
- Advocating for wider organics resource recovery and beneficial reuse
- Understanding the challenges facing modern landfill
- Understanding buyer behaviour to encourage purchase of waste-derived products

A copy of the program is attached for Members' information (**Attachment 1**).

The Conference and Networking Event are free to attend for Waste Expo Visitors.

The approximate cost of airfares is \$280 to \$320 return with early booking and accommodation is approximately \$220 to \$260 per room per night dependent on availability.

Cr Kym McKay has expressed his interest in attending the conference.

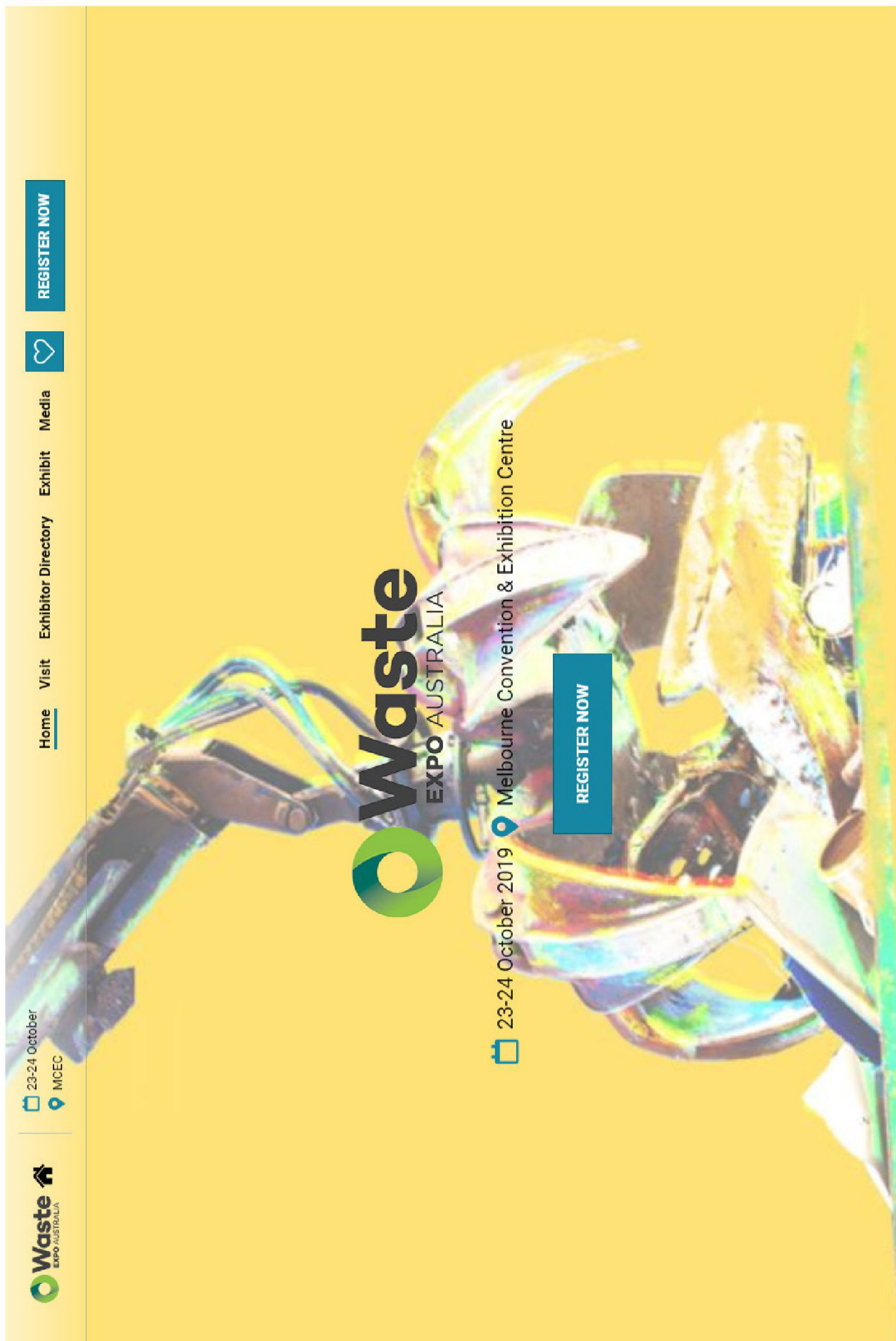
Costs currently incurred by Cr Kym McKay for professional development for the 2019/20 financial year are \$3,659.52.

**Conclusion**

This report provides notice of the 2019 Waste Expo Australia Conference to be held at the Melbourne Convention and Exhibition Centre from Wednesday 23 to Thursday 24 October 2019.

**Attachments****1. Waste Expo Australia Conference Program 2019**





## 23-24 OCTOBER 2019 | MELBOURNE CONVENTION & EXHIBITION CENTRE

Waste Expo Australia is the largest gathering of waste management and resource professionals in Australia offering a premium free-to-attend business conference hosted alongside an impressive exhibition. Featuring over 120 brands, 3 conference stages that showcase over 35 hours of free-to-attend content. Waste Expo Australia is the ultimate platform for exclusive access to the latest technology, information and trends and to hear from industry experts and network with your peers.

Waste Expo Australia will focus on seven targeted areas including: collections, resource recovery, landfill & transfer stations, waste to energy, commercial & industrial waste, construction & demolition waste and wastewater and will showcase the 'future of waste and recycling' in Australia.



### WASTE SUMMIT

Waste Summit is the largest free-to-attend, premium conference for waste management and resource recovery professionals in Australia. Showcasing over 90 expert speakers, delivering two days of presentation across a six stream program.

[VIEW AGENDA](#)

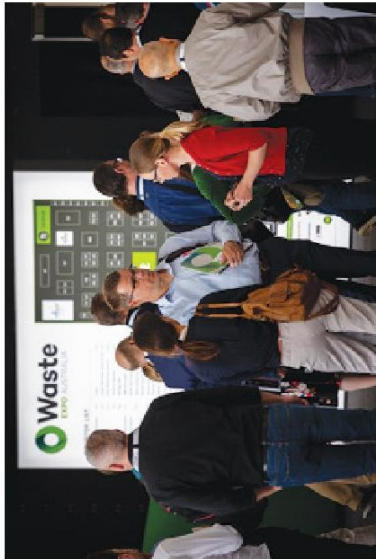


### WASTEWATER SUMMIT

Wastewater Summit is a free-to-attend conference that will confront the challenges and opportunities in wastewater treatment through technology, strategy and compliance, featuring 20+ speakers and 15+ sessions.

[VIEW AGENDA](#)





ABOUT WASTE EXPO AUSTRALIA

Find out why you shouldn't miss the largest and most comprehensive free-to-attend event for the waste management, resource recovery and wastewater treatment industries.

more information



BOOK YOUR STAND

Meet your target market face-to-face, demonstrate & launch your products and generate new business leads at Waste Expo Australia, the largest gathering of waste management and resource recovery professionals in Australia.

more information



WHAT'S ON

Waste Expo Australia features the largest free-to-attend conference series. With over 35 hours of content, featuring over 100 speakers, Waste Expo Australia is a must attend event.

more information

4500+

INDUSTRY CONNECTIONS\*

120+

BRANDS

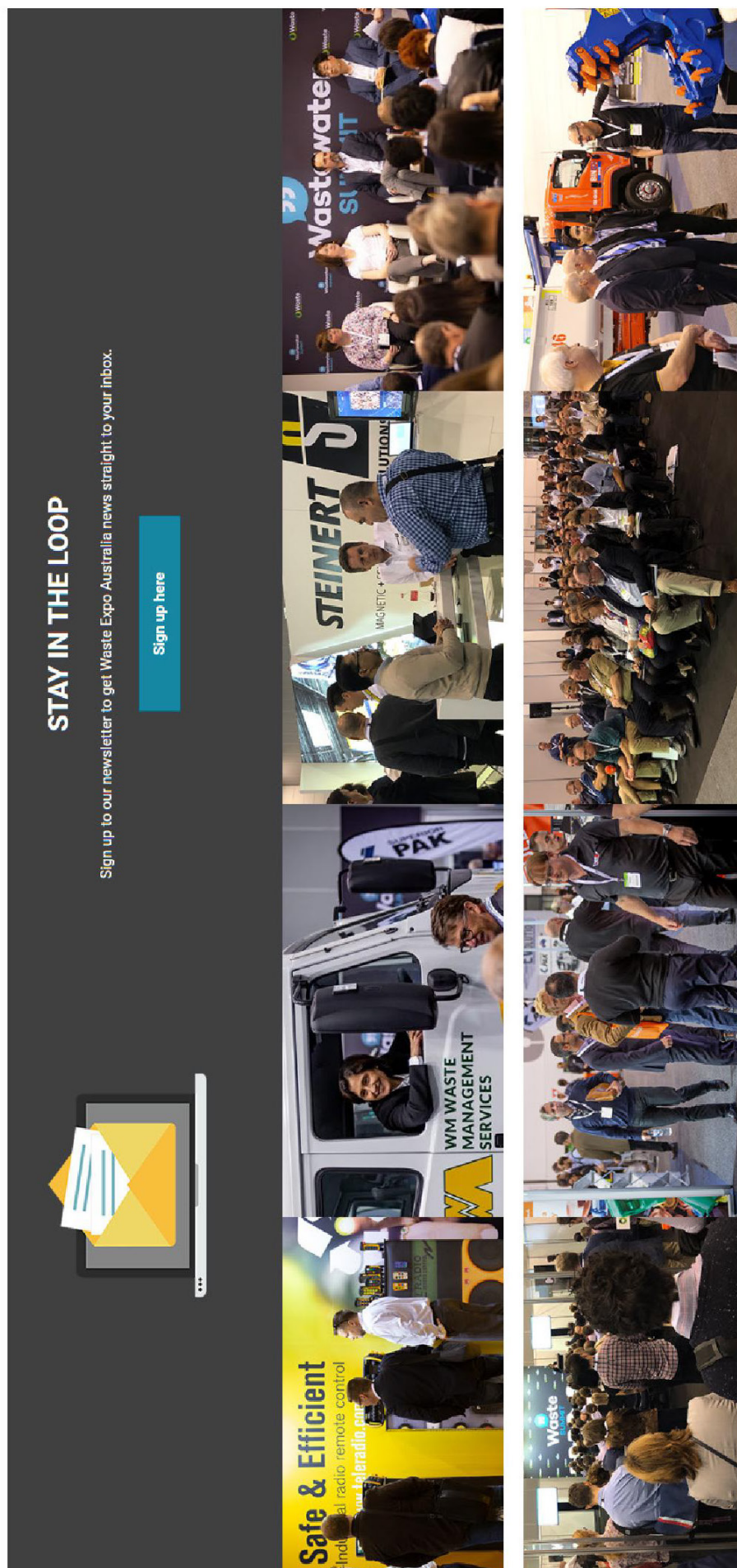
100+

EXPERT SPEAKERS

35+

HOURS OF LEARNING

\*Based on 4,497 unique visitors at Waste Expo Australia 2018. CAB Audited Media Association of Australia.





# What's on at Waste Expo Australia 2019



## EXPO

Explore the exhibition floor to source the latest waste management products and services. Waste Expo Australia will showcase **over 120 brands** across 2 eventful days.

[FIND OUT MORE](#)



## CONFERENCE

Attend and expand your knowledge at the Waste Expo Australia conference with **over 100 industry speakers** delivering **over 35 hours** of **free-to-attend** content across **3 conference stages**.

[FIND OUT MORE](#)



## NETWORKING DRINKS

Come along to the Networking Event located on the show floor on **Wednesday, 23 October** where you can network and catch up with your peers to exchange ideas and form crucial business relationships.

[FIND OUT MORE](#)

# VISIT WASTE EXPO AUSTRALIA

Waste Expo Australia is the largest free to attend conference and exhibition for the waste management and wastewater treatment industries. Waste Expo Australia attracts more than 4,000 attendees over two busy show days, bringing together customers and suppliers from around Australia and beyond.

The 2018 edition featured 3 conferences which hosted over 30 hours of tailored content covering key topics such as landfill and transfer stations, collections, waste to energy, resource recovery and wastewater.



## 2019 SPEAKER HIGHLIGHTS



**The Hon Lily D'Ambrosio MP**

Minister for Energy, Environment and Climate Change, Minister for Solar Homes, **Government of Victoria**



**Dr Cathy Wilkinson**

Chief Executive Officer, **EPA Victoria**



**Daniel Fyfe**

Director, **Australian Landfill Owners Association**



**Dr Kar Mei Tang**

Acting Executive Director, Waste Strategy and Policy, **NSW EPA**



**Angela Hoefnagels**

Manager, Waste and Resource Recovery, **Victoria Department of Environment, Land, Water and Planning**



**James Dorney**

Chief Executive Officer, **TOMRA Cleanaway**



**Matt Genever**

Director of Resource Recovery, **Sustainability Victoria**



**Pete Shmigel**

Chief Executive Officer, **Australian Council of Recycling**



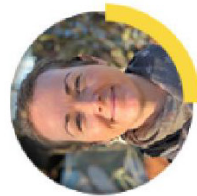
**Geoff Hill**

Chief Operating Officer, **Bingo Industries**



**Andrea Baldwin**

Team Leader Waste Management, **Albury City Council**



**Kelly Barnes**

Environment Officer Waste & Litter, **Darebin City Council**



**Steven Sergi**

Manager Regulatory Reform Projects, **EPA South Australia**



# NETWORKING DRINKS

Come along to the Networking Event located on the show floor for some drinks and light refreshments. The perfect way to end a busy first day, Waste Expo Australia provides a relaxed informal environment where you can network and catch up with your peers to exchange ideas and form crucial business relationships.

**WHEN:** Wednesday 23rd October 5:00PM

**WHERE:** Exhibition Floor

**PRICE:** Free For Waste Visitors and Exhibitors




 Melbourne Convention & Exhibition Centre

 23-24 October 2019

 9:00am - 5:00pm

 [info@wasteexpoaustralia.com.au](mailto:info@wasteexpoaustralia.com.au)

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## DAY 1 23 OCTOBER 2019



### MUNICIPAL STAGE (1)

#### PLENARY STREAM

#### POLICY

9:30

[Victorian Ministerial Keynote](#)

The Hon Lily D'Ambrosio MP, Minister for Energy, Environment and Climate Change; Minister for Solar Homes, Government of Victoria



Chairperson: Dr Joe Pickin, Director, Blue

9:50

[From Landfill to WtE: EU's Mistakes and How Not to Repeat Them](#)

Michal Paca, Development Director, Biolektra Group

10:20

[Panel: Strategies for Innovating and Increasing the Sustainability of Australia's WtE Sector](#)

Ian Guss, Director, Recovered Energy Australia

Shahana McKenzie, Chief Executive Officer, Bioenergy Australia

Niels Jakobsen, Senior Project Manager, Ramboll Australia

Demian Natakhan, Director, Enhar

Jeff Snyder, Senior Vice President Business Development, Aries Clean Energy

11:10


[Gasification 101](#)

Jeff Snyder, Senior Vice President Business Development, Aries Clean Energy

11:40

[Firing Up a WtE Plant: Case Studies from Australia and Beyond](#)

Dr Marc Stammbach, Managing Director, Hitachi Zosen Inova Australia

MUNICIPAL STAGE (1)	C&D and C&I STAGE (2)	WASTEWATER STAGE (3)
 <p><b>Resource Recovery</b></p> <p><u>12:10 Creating a More Sustainable and Resilient Resource Recovery Industry</u> Rose Read, Chief Executive Officer, National Waste and Recycling Industry Council</p> <p><u>12:40 Best Practice Resource Recovery: Towards 100% Diversion from Landfill</u> Geoff Hill, Chief Operating Officer, Binge Industries</p> <p><b>1:10 Lunch</b> Chairperson: Mark Smith, Executive Officer, Victorian Waste Management Association</p> <p><u>1:50 Market Development Strategies for Closing the Resource Loop</u> Matt Genever, Director Resource Recovery, Sustainability Victoria</p> <p><b>2:20 Turning Barriers into Enablers of Regional Waste Management: Case Studies from West Coast Council &amp; Snowy Valley Council</b> Isabel Axió, Waste Consultant, Just Waste Consulting</p> <p><u>2:50 Yarra City: Holistic Kerbside Waste Management Pilot</u> Joe Agostino, Project Officer, City Works, Yarra City Council</p> <p><u>3:20 E-Waste Panel: A Roadmap for Improving Australia's E-Waste Management System</u> Warren Overton, Chief Executive Officer, Australia and New Zealand Recycling Platform Limited (ANZRP) Rob Millard, Chief Executive Officer, Metropolitan Waste and Resource Recovery Group James Coghill, Director, Total Green Recycling</p> <p><b>4:00 Advocating for Wider Organics Resource Recovery and Beneficial Reuse</b> Michael Wood, Company Secretary, Australian Organics Recycling Association (AORA)</p> <p><b>4:30 Campaigns Community Collaborates to "Give a Scrap"</b> Shel Doyle, Environmental Project Officer – Organics, Campaspe Shire Council</p>	 <p><b>Construction &amp; Demolition Repurpose It</b> Chairperson: Merrill Gray, Executive Director, Wolf Advisory</p> <p><b>1:00 A Circular Built Environment</b> Joyanne Manning, Principal, Australasia Resource and Waste Management Leader, ARUP</p> <p><u>1:30 Ensuring Compliance to Circularity in the Construction Industry</u> Peter Muhrlein, Researcher, RMIT University</p> <p><b>2:00 Pulling Products not Pushing Waste: Re-purposing in Action</b> Jim Appleby, General Manager – Reconomy, Transport and Infrastructure, Downer</p> <p><b>2:30 Paving the Way to Greener Roads</b> Peter Murphy, Managing Director, Alex Fraser</p> <p><b>3:00 Afternoon Break</b></p> <p><b>3:30 Plastic Roads: Pioneering the Journey to a Circular Economy</b> Peter Tamblin, Sales and Marketing Manager, Asia Pacific, Close the Loop</p> <p><b>4:00 Australian-First C&amp;D Washing Plant</b> George Hatzimanolis, Chief Executive Officer, Repurpose It</p> <p><b>4:30 Converting Chemical Waste into Sustainable Energy</b> Mary Kanellos, Geocycle Operations Manager, Cement Australia</p>	 <p><b>Wastewater brought to you by enviroconcepts</b></p> <p><u>12:00 Future Investments and Funding Priorities at ARENA</u> Matt Walden, Director, Business Development &amp; Transactions, Australian Renewable Energy Agency (ARENA)</p> <p><u>12:30 Hybrid Power Systems and Storage for Fueling Remote Water Pumping Sites</u> Rana Mitra, Senior Hybrid Solar Engineer, Enhar</p> <p><b>1:00 Lunch</b></p> <p><b>2:00 Western Treatment Plant Biosolids Beneficial Reuse</b> Ellen Tao, Senior Process Engineer, Innovation and Partnership, Melbourne Water</p> <p><b>2:30 A Case Study on Industrial Wastewater-Poultry Edition</b> Enviroconcepts</p> <p><b>3:00 Compact Trade Waste Solutions and Simplified Wash-Water</b> Michael Anderson, Manager of Operations, Aerofloat</p> <p><u>3:30 Exploring the Viability of Opportunities for Sewer Heat Recovery</u> Ben Fraser, Business Projects Team Leader, City West Water</p> <p><b>4:00 Achieving Low-Cost Desalination Using Novel Solar Steam Technology</b> Xiwang Zhang, Professor, Director, Department of Chemical Engineering, Monash University, Australian Research Council Research Hub for Energy-Efficient Separation</p>

5:00pm – 6:00pm WASTE EXPO AUSTRALIA NETWORKING FUNCTION

## DAY 2 24 OCTOBER 2019



## MUNICIPAL STAGE (1)

## PLENARY STREAM

## POLICY

9:00 Victoria's New Environment Laws: A New Approach

Dr Cathy Wilkinson, Chief Executive Officer, EPA Victoria

9:20 A Long-Term Waste Strategy for NSW

Dr Kar Mei Tang, A/Executive Director, Waste Strategy and Policy, NSW EPA

9:40 Regulatory Reform with the South Australian Waste and Recycling Sector: Where to Next

Steven Serigi, Manager, Regulatory Reform Projects, SA EPA



10:00

Stream Welcome

James Holmes, Branch Manager, CSE Crosscom

10:10

NSW Return and Earn: Towards 3 Billion Collections

James Dorney, Chief Executive Officer, TOMRA Cleanaway

10:40

Learnings and Considerations for New Container Deposit Schemes (CDS) in Australia

Markus Fraval, Director, Strategy & Business Development, TOMRA Collection



## CIRCULAR ECONOMY

11:10

Collaborating with the Grocery Industry to Develop a Circular Economy

11:40

Providing Free Compostable Produce Bags in Supermarkets to Increase Kerbside Food Efficiency Rate

Shani Wood, Environmental officer, City of Holdfast Bay

12:10 LUNCH



MUNICIPAL STAGE (1)	C&D and C&I STAGE (2)	WASTEWATER STAGE (3)
<div data-bbox="199 1422 287 1709">  <p><b>Resource Recovery</b></p> </div> <p>Chairperson: Toli Papadopoulos, Managing Editor, Waste Management Review</p> <p>12:40 <u>Partnership Panel: Towards a Circular Economy</u></p> <p>Angela Hoefnagels, Manager, Waste and Resource Recovery, Victoria Department of Environment, Land, Water and Planning</p> <p>Brendan Lee, Circular Economy Manager, Closed Loop</p> <p>Cameron McKenzie, Managing Director, ASPIRE</p> <p>Sabina Willis, Chief Executive Officer, Keep Victoria Beautiful</p> <p>Rhys Pirie, PhD Candidate, University of Queensland</p> <p>1:30 <u>Challenges and Opportunities for Resource Recovery in Australia: Operators' Perspective</u></p> <p>Pete Shimigel, Chief Executive Officer, Australian Council of Recycling (ACOR)</p> <p>2:00 <u>Eliminating Single-use Plastics at Darebin Council</u></p> <p>Kelly Barnes, Environment Officer, Darebin Council</p> <p>Sam Green, Environmental and Education and Promotions Officer, Darebin Council</p> <p>2:30 <u>Better Practice Guide for Waste Management and Recycling in Multi-Unit Developments</u></p> <p>Sam Trowse, Project Lead (Land Use Planning), Sustainability Victoria</p> <div data-bbox="989 1332 1077 1709">  <p><b>Landfill &amp; Transfer Stations</b></p> </div> <p>3:00 <u>Understanding the Challenges Facing Modern Landfill</u></p> <p>Daniel Fyfe, Director, Australian Landfill Owners Association</p> <p>3:30 <u>Paving the Way: How Albury City Council is Leading the Way in Resource Recovery</u></p> <p>Andrea Baldwin, Team Leader, Waste Management, Albury City Council</p> <p>4:00 <u>Best Practice Landfill Management</u></p> <p>Melina Klahic, Regional Manager Victoria Post Collections, Cleanaway</p>	<div data-bbox="199 907 287 1254">  <p><b>Commercial &amp; Industrial</b></p> </div> <p>Chairperson: Merrill Gray, Executive Director, Wolf Advisory</p> <p>1:00 <u>Minimising Waste to Landfill through Organics Depackaging</u></p> <p>Melinda Lizza, Business Development Manager, Cleanaway</p> <p>1:30 <u>Converting Waste to Products and Profits</u></p> <p>Mike Hart, Chief Executive Officer, Sierra Energy</p> <p>2:00 <u>Understanding Buyer Behaviour to Encourage Purchase of Waste-Derived Products</u></p> <p>Dr Mayuri Wayasundara, Lecturer – Engineering Management, Deakin University</p> <p>2:30 <u>Communicating the Impact of Waste Reduction to Improve Waste Management in the Healthcare Industry</u></p> <p>Rachel McConville, Waste Education Officer, Victorian Department of Health and Human Services</p> <p>Kaushik Sridhar, National Sustainability Manager, Regis Healthcare</p> <p>3:00 Afternoon Break</p> <p>3:30 <u>Exploring Opportunities for Solving Manufacturing Energy and Waste Problems</u></p> <p>Henry Arning, Chief Executive Officer, ResourceCo Energy Systems</p> <p>4:00 <u>Utilising Optical Sorting Innovation to Create New Avenues for Recycled Materials</u></p> <p>Sid Jan, Technical Sales Engineer, Satake Australia</p> <p>4:30 <u>Destructive Distillation: A World First Technology for Achieving Cleanly Recycled Tyres</u></p> <p>Trevor Bayley, Chief Operating Officer, Green Distillation Technologies</p>	<div data-bbox="199 481 287 806">  <p><b>Wastewater</b></p> </div> <p>10:30 <u>Sydney Water, Energy, Food Waste and the Circular Economy</u></p> <p>Phil Woods, Service Planning Lead (Energy), Sydney Water</p> <p>11:00 <u>Part 1's Groundwater Replenishment Scheme: From Concept to Reality</u></p> <p>Dr Stacey Hamilton, Senior Technical Advisor – Membrane Treatment, Water Corporation</p> <p>11:30 <u>Shifting Out Odour Problems Using NextGen Technologies: What is Possible?</u></p> <p>Robin Omerod, Chief Scientist and Founder, EnviroSuite</p> <p>12:00 Lunch</p> <p>1:00 <u>Panel: Enhancing the Environmental Performance of Wastewater Treatment</u></p> <p>Naren Narenthiran, Senior Applied Scientist – Water Technology Environmental Solutions, EPA Victoria</p> <p>Steven Reddington, Senior Planner, Environment, Barwon Water</p> <p>Michael Romei, Business Development Manager,</p> <p>1:30 <u>Enabling Large-Scale Solar Generation for Wastewater Treatment Authorities</u></p> <p>Demian Narakhian, Director, Enhar</p> <p>2:20 <u>An Innovative and Collaborative Approach to Septic Tank System Management</u></p> <p>Andrew Sieber, Group Manager, Liveable and Sustainable Futures, South East Water</p> <p>Peter O'Brien, Senior Environmental Health Officer, Mornington Peninsula Shire Council</p> <p>2:50 <u>How Intelligent Software is Transforming Standalone Products into Smart Solutions for Wastewater Treatment and Submersible Pumping</u></p> <p>Scott Thompson, Business Development Manager – Municipal and Construction, Xylem</p>

5:00 WASTE EXPO AUSTRALIA CLOSES

## **18 LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION**

It is recommended to Council that the Local Government Circulars report be received.

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#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 33, 34 and 35.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

#### **Attachments**

##### **1. Local Government Circulars Weeks 33, 34 and 35**



## Local Government Association of South Australia

### **33.1 Consultation on the Strategic Intent for the SA Housing and Homelessness Strategy**

The LGA will be making a submission on the Strategic Intent of the new SA Housing and Homelessness Strategy. A draft submission developed by the LGA is now available for comment.

### **33.2 Corporate, Workwear and Personal Protective Clothing**

LGA Procurement has partnered with seven prominent South Australian businesses to deliver a new, locally-focussed corporate and work wear preferred supplier panel for local government.

### **33.3 Review of the Pastoral Land Management and Conservation Act 1989**

A review of the Pastoral Land Management and Conservation Act 1989 (Pastoral Act) is being undertaken by Department of Primary Industries and Regions SA (PIRSA).

### **33.4 2019 Jim Hullick Award - Nominations open until 6 September**

Nominations for the 2019 Jim Hullick Award are open until 6 September. Further information including a copy of the criteria and nomination form can be found in this Circular.

### **33.5 Environment Protection Authority reviewing the Local Nuisance and Litter Control Act 2016**

The LGA has developed a draft submission to the EPA minor review of the Local Nuisance and Litter Control Act 2016. The LGA is seeking feedback on its draft submission by Monday, 16 September 2019. The draft submission will then be considered by the LGA Board of Directors before being provided to the EPA.

### **33.6 Network of Procurement Professionals Forum - 22 August 2019**

The next Network of Procurement Professionals Forum is being held 22 August 2019 at the Rural City of Murray Bridge Council. Further details can be found in this circular.

### **33.7 Delegations update (Q2 2019)**

Delegation templates have been updated for the Local Government Act and the Development Act (to add delegations under the Development Act (Waste Reform) Variation Regulations). A new delegation template has been created for the State Records Act 1997.

### **33.8 Enrolments now open: ChemAlert training**

LGA Training has scheduled ChemAlert training in October 2019. For face to face and webinar training options please refer to the contents of this circular.

### **33.9 Nominations sought for the South Australian Boating Facility Advisory Committee**

The LGA has received a letter from the Minister for Transport, Infrastructure and Local Government requesting nominations for a local government member on the South Australian Boating Facility Advisory Committee for a two year term. Nominations must be forwarded to the LGA by COB Thursday 26 September 2019.

### **33.10 National Child Protection Week**

The National Association for Prevention of Child Abuse & Neglect (NAPCAN) have created a special campaign page with suggestions for how councils and libraries can be part of National Child Protection Week (1 – 7 September).



**33.11 Snapper Consultation and its Future Management**

The State Government is seeking feedback on a consultation paper containing two management scenarios for management of Snapper in South Australia. This consultation process has commenced as South Australia faces a serious challenge in relation to the future management of Snapper. The consultation paper is available at the State Government YourSay website [www.YourSay.sa.gov.au/snapper](http://www.YourSay.sa.gov.au/snapper).

**33.12 30 Councils signed up to the Small Business Friendly Local Government Initiative**

The Office of the Small Business Commissioner with the LGA asks you to consider joining 30 other councils as a signatory to the Small Business Friendly Council Initiative and invite you to the Small Business Friendly Council Initiative Workshop on Tuesday 29 October 2019.

**33.13 Local Government Reform - LGA Discussion Paper and Workshops**

Last week, the State Government released a paper with 72 proposals for reform of the local government sector. This Circular provides details about the LGA's consultation with member councils.

**33.14 LGA Training- What's coming up!**

LGA Training schedules a wide selection of training programs annually that meet the needs of the sector. We have some exciting opportunities coming up. Of note 'last chance' Elected Member Mandatory training sessions, a new ChemAlert offering and a revised Records Fundamentals Program. Take a look at this circular for details about what training is on offer.

**33.15 Local Government Emergency Management Framework - 2019 Update**

The 2019 update to the Local Government Emergency Management Framework has been adopted by the LGA Board.

**34.1 Registrations & Awards Nominations - LGITSA 'To Infinity and Beyond' Conference & Gala Awards Dinner – 17 & 18 October 2019**

Registrations are now open for the Local Government Information Technology SA Conference, Members Only Workshop 'To Infinity and Beyond' and Gala Awards Dinner being held at the Stamford Plaza Adelaide on 17 and 18 October 2019. This Circular provides registration information and the event flyer. Registrations close on 10 October and nominations for the LGITSA Awards close on 26 August.

**34.2 Draft report on the Productivity Commission's Inquiry into Local Government costs and efficiency – council consultation sessions**

Member councils are encouraged to register for consultation sessions the LGA is hosting with the SA Productivity Commission on the draft report on the Inquiry into Local Government. This circular has further details on the sessions for metropolitan councils (3 September) and regional councils (4 September).

**34.3 Environment Protection Authority – Councils compulsory Recycling Reports due in September**

Under the SA Environment Protection (Used Packaging Materials) Policy, all councils that provide kerbside recycling facilities for their communities are required to provide a recycling report to the EPA by 27 September 2019. Details and report templates for use by councils are attached to this Circular.

**34.4 Rural Health Workforce Strategy - consultation draft for comment**

SA Health has released the Consultation Draft Rural Medical Workforce Plan. This circular provides details on how to contribute to an LGA Submission on this plan. Officer level feedback is welcome by 2 September 2019.



## Local Government Association of South Australia

### **34.5 Guide to Regional Public Health Planning - Draft for consultation**

The LGA is seeking feedback on a draft Guide to Regional Public Health Planning. The purpose of the guide is to assist councils in developing and maintaining a Regional Public Health Plan. Officer level feedback is welcome by 9 September 2019.

### **34.6 Building Better Regions Fund training- Register your interest**

LGA Training are seeking expressions of interest from the sector regarding the scheduling of a 'Building Better Regions Fund' training session in September 2019. (prior to the release of Round Four of this funding later this year) Further information about this proposed training can be found in this circular.

### **34.7 Reduce risk, maximise value & save time with this free to use, probity based toolkit!**

VendorPanel is an innovative Australian technology platform, bringing unparalleled simplicity and innovation to council purchasing that both council and suppliers users love.

### **34.8 Commissioner for Children and Young People introduces her free digital challenge for 3-5 year olds in South Australia, teaching digital thinking through play**

The Commissioner for Children and Young People in South Australia has just given her Digital Challenge a makeover especially for younger learners aged 3-5 years. The free Challenge teaches key computational thinking concepts through play – by playing a game of hide & seek or by creating a robot dance routine.

### **34.9 LGA Board of Directors meeting - 28 August 2019 - Agenda Available**

The LGA Board of Directors will meet on Wednesday 28 August 2019 at LG House. The agenda is now available and this circular provides a list of reports to be considered at the meeting.

### **34.10 LGA Training- What's coming up!**

LGA Training schedules a wide selection of training programs annually that meet the needs of the sector. We have some exciting opportunities coming up. Of note 'last chance' Elected Member Mandatory training sessions, a new ChemAlert offering (filling fast) and a revised Records Fundamentals Program. Please also see an opportunity to 'register your interest' in Building Better Regions Fund training. Take a look at this circular for details about what training is on offer.

### **35.1 Jobs for the Future in Regional Areas Senate Select Committee Inquiry**

The Senate Select Committee is preparing a report on new industries and employment opportunities that can be created in the regions. This Circular provides details as to how councils can make a submission or provide input to the LGA's submission.

### **35.2 LG Emergency Management Seminar 2019 – Program now available**

Local Government Emergency Management Seminar Thursday 12 & Friday 13 September 2019 – Program now available

### **35.3 Evaluation of the Aged Care System Navigator Measure**

Australian Healthcare Associates (AHA) has invited comments on their discussion paper relating to proposed design principles, components and considerations for the future implementation of aged care system navigator models in Australia.



## **19 MEMBER'S BOOKSHELF**

- Australian Mayoral Aviation Council - Newsletter July 2019
- Commissioner for Children and Young People SA, 2019, Public Transport - It's not fine. A report into systemic issues identified by South Australian children and young people in relation to their experience of public transport services. The report is also available on their website: <https://www.ccyp.com.au/reports/ccyp-reports/>

### **RECOMMENDATION**

That the additions to Members' bookshelf be noted.

## **20 CORRESPONDENCE**

### **20.1 Consultation on Future Management of Snapper**

Correspondence has been received from the Executive Director Fisheries and Aquaculture of the Primary Industries and Regions SA, Mr Sean Sloan, seeking feedback on a consultation paper containing two management scenarios for management of Snapper in South Australia (**Attachment 1**).

### **20.2 Nuclear Weapons Ban Treaty**

Correspondence has been received from the Campaigner of the ICAN Australia, Ms Jemila Rushton, regarding the Mayors for Peace support for the Nuclear Weapons Ban Treaty and seeking endorsement from Council in support of the Treaty on the Prohibition of Nuclear Weapons (**Attachment 2**).

### **20.3 Heritage Development Plan Amendment and New Planning System**

Correspondence has been received from the Chair of the State Planning Commission, Mr Michael Lennon, acknowledging Council's two letters regarding the Commission's position on heritage and character in the new planning system, and seeking clarification around the ability to undertake a Heritage Development Plan Amendment (DPA) (**Attachment 3**).

### **20.4 Mayors for Peace Newsletter No. 116**

Correspondence has been received from the Mayors for Peace, providing the August 2019 No.116 Newsletter (**Attachment 4**).

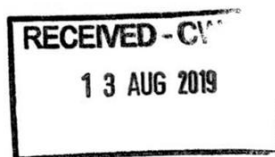
### **RECOMMENDATION**

That the correspondence be received.

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### **Attachments**

- 20.1 Consultation on Future Management of Snappers**
- 20.2 Nuclear Weapons Ban Treaty**
- 20.3 Heritage Development Plan Amendment and New Planning System**
- 20.4 Mayors for Peace Newsletter No. 116**



**Government of South Australia**  
Primary Industries and Regions SA

8 August 2019

Fisheries and Aquaculture  
Level 14  
25 Grenfell Street  
Adelaide SA 5000  
GPO Box 1625  
Adelaide SA 5001  
DX 667  
Tel (08) 8226 0900  
Fax (08) 8204 1388  
[www.pir.sa.gov.au](http://www.pir.sa.gov.au)

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA SA 5033

## **CONSULTATION ON FUTURE MANAGEMENT OF SNAPPER**

Dear Mr Buss

I write to inform you that the State Government is seeking feedback on a consultation paper containing two management scenarios for management of Snapper in South Australia. This consultation process has commenced as South Australia faces a serious challenge in relation to the future management of Snapper. The consultation paper is available at the State Government YourSAY website at [www.YourSAY.sa.gov.au/snapper](http://www.YourSAY.sa.gov.au/snapper).

The purpose of the consultation paper is to provide up to date scientific information on the South Australian Snapper fishery and seek feedback from key stakeholders and the public on two management scenarios to reverse the long term decline of Snapper stocks.

In November 2018, when Snapper was classified as 'depleted' in Spencer Gulf/West Coast, representatives of the recreational, charter and commercial sector were invited to a series of consultation meetings and agreed to initial measures to assist the protection and recovery of Snapper stocks.

These initial measures were implemented in December 2018, which involved additional spatial closures and changes to charter fishery bag and boat limits. At this time, it was agreed further management measures would be necessary to strengthen snapper management arrangements before the 2019/20 snapper spawning period.

In June 2019, the South Australian Research and Development Institute (SARDI) provided additional updated scientific information on Snapper spawning biomass estimates from scientific surveys undertaken in both gulfs in December 2018. This new information indicates the 2018 Snapper spawning biomass in Spencer Gulf was 22.9% lower and was 86.8% lower in Gulf St Vincent than it was five years ago.

This latest scientific information further emphasized the need for urgent action to be taken to protect Snapper stocks in South Australia.

The aim of the proposed management scenarios outlined in this paper are to introduce strengthened management arrangements for Snapper before the 2019/20 Snapper spawning season. These proposed management scenarios seek to promote stock

recovery of the Spencer Gulf/West Coast stocks and to maintain other stocks as sustainable, consistent with legislative and regulatory obligations under the *Fisheries Management Act 2007*.

To have your say, you can provide a written submission and/or provide feedback via the feedback form on the State Government YourSAy website at [www.YourSAy.sa.gov.au/snapper](http://www.YourSAy.sa.gov.au/snapper), which is open until 11:55pm on Friday 30 August 2019.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sean Sloan', with a long, sweeping horizontal stroke extending to the right.

**Sean Sloan**  
**EXECUTIVE DIRECTOR**  
**FISHERIES AND AQUACULTURE**

**From:** Jemila Rushton  
**Sent:** Monday, 26 August 2019 1:02 PM  
**To:** Council Enquiries; Michael Coxon  
**Subject:** Mayors for Peace in support of the nuclear weapons ban treaty

Dear Mayor Michael Coxon and City of West Torrens Councillors,

I hope you have received in the mail a copy of the new report "[Choosing Humanity: why Australia must join the Treaty on the Prohibition of Nuclear Weapons](#)" from the International Campaign to Abolish Nuclear Weapons, Australia.

The Choosing Humanity report sets out why it is in Australia's interest to join the Treaty, documenting the public support and political momentum behind this goal.

Australia has yet to sign this landmark treaty, and support for the Treaty from local to global is more important than ever. Cities and towns have a crucial role to play in raising awareness and building support for the treaty across Australia and the world.

Mayors for Peace councils are leading the way in Australia, with thirteen Mayor for Peace councils making up the majority of the nineteen [Australian cities and local councils](#) that have endorsed the appeal including Sydney, Canberra, Melbourne and Hobart. I have attached a letter from Mayors for Peace in support of the Treaty.

An endorsement from the City of West Torrens in support of the Treaty on the Prohibition of Nuclear Weapons will send a message to parliamentarians that communities across the country are calling for leadership on peace and nuclear disarmament.

Other international endorsers of the Appeal include Washington DC, Berlin, Paris, Oslo, Geneva and LA. There is more information on our website about [how Australian cities and towns can support](#) the appeal, which reads as below.

I hope that you will bring this issue to your constituents and endorse the ICAN Cities Appeal, and join us and your fellow Mayors for Peace councils in calling on the Australian government to join the United Nations Treaty on Prohibition of Nuclear Weapons without delay.

Kind Regards

Jemila Rushton  
ICAN Australia

### **Cities Appeal**

*"Our city/town is deeply concerned about the grave threat that nuclear weapons pose to communities throughout the world. We firmly believe that our residents have the right to live in a world free from this threat. Any use of nuclear weapons, whether deliberate or accidental, would have catastrophic, far-reaching and long-lasting consequences for people and the environment.*

*Therefore, we warmly welcome the adoption of the Treaty on the Prohibition of Nuclear Weapons by the United Nations in 2017, and we call on our national government to sign and ratify it without delay."*  
[www.icanw.org.au/cities](http://www.icanw.org.au/cities)

--

Jemila Rushton  
Campaigner  
International Campaign to Abolish Nuclear Weapons (Nobel Peace Prize 2017)  
[www.icanw.org.au/](http://www.icanw.org.au/)







## Mayors for Peace

### Secretariat

C/O Hiroshima Peace Culture Foundation, 1-5 Nakajima-cho Naka-ku Hiroshima 730-0811 Japan  
Phone:81-82-242-7821 Fax:81-82-242-7452 E-mail:mayorcon@pcf.city.hiroshima.jp

November 22, 2018

Dear Executive Members of Mayors for Peace,

I hope this letter finds you in the best of health and spirits.

Thank you very much for your ongoing initiatives and cooperation to advance the cause of Mayors for Peace.

I am writing today to share with you the basic stance of Mayors for Peace toward the International Campaign to Abolish Nuclear Weapons' (ICAN's) new initiative, [the "Cities Appeal"](#), which was launched earlier this month. It seeks to be a rallying call for cities / towns to endorse the Treaty on the Prohibition of Nuclear Weapons (TPNW) and to take action to support its principles and norms.

As you know, it was in August last year at our General Conference in Nagasaki that Mayors for Peace decided to promote the TPNW. Since then, we have been working in various ways to encourage all States to ratify it as well as collaborating with other organizations on this issue. In June, the United States Conference of Mayors (USCM), for the 13th consecutive year, adopted [a comprehensive resolution calling for nuclear disarmament put forward by Mayors for Peace](#), thanks to the efforts by Mayor Cownie of Des Moines, who serves as the Lead City mayor of the U.S. Chapter of Mayors for Peace. On the basis of these initiatives and accumulated efforts taken autonomously by U.S. members of Mayors for Peace, we are pleased to witness this year that such efforts are starting to spread beyond the USCM, with a growing number of U.S. cities, large and small, passing their own resolutions and proclamations individually in their city councils. In addition, the California State Legislature has adopted a resolution calling for nuclear disarmament. Many of these initiatives cited and quoted from the USCM resolution, and they have advanced with the encouragement of civil society groups, many working under the umbrella "Back from the Brink" campaign.

We are also pleased to observe in many parts of the world that our member cities have initiated various innovative approaches and efforts to promote our cause of legally prohibiting nuclear weapons and realizing a world free of nuclear weapons.

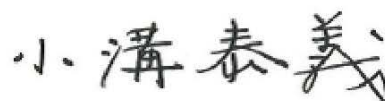
We see all of these efforts as examples of successful regional initiatives, which we consider very important in working as a global nonpartisan network of mayors. While autonomous, local government institutions, which are part of wider national public executive organizational structures, are actually quite diverse in various parts of the world. We are therefore mindful of the different political and social environments among countries and regions. We encourage executive members and lead city mayors to take autonomous approaches suitable in your own countries and regions, in consultation with your neighbor cities, to innovatively advance our common cause of achieving a world without nuclear weapons.

Prior to the launch of ICAN's Cities Appeal, we had received a letter to Mayor Matsui from Ms. Beatrice Fihn, Executive Director of ICAN, explaining the concept behind it. I also had a chance to meet with Mr. Daniel Högsta, ICAN's Campaign Coordinator, to discuss it last week. In her letter to Mayor Matsui, Ms. Fihn describes the appeal as follows: *"Our initiative is in many ways inspired by the Mayors for Peace Action Plan (2017-2020) adopted in 2017, which calls on the network to "urge all States, including nuclear-armed states and their allies, to participate in the Treaty". Our hope is that the Appeal can also be a mutually reinforcing way for mayors around the world to implement the Action Plan."*

We consider it an honor that the work of Mayors for Peace has been a source of inspiration to ICAN in launching their new initiative that seeks to involve cities and towns. Mayors for Peace and ICAN are working together in harmony to achieve our common goal of a world without nuclear weapons, while respecting each other's different but complementary approaches to create greater impact, just as an orchestra produces greater harmony than individual instruments can achieve in isolation. We hope to continue our constructive collaboration further. We also believe that each chapter/individual city knows best about what is specifically needed and what approach is most effective in its country or region to reach our common goal. Therefore, we honor the judgement of each member city/local chapter and leave it up to each of them to decide whether to join this initiative of ICAN's.

If your city/chapter decides to join this Appeal, we would appreciate it if you could kindly inform us. We also welcome your comments on this issue as well as information about your own initiatives.

With best regards,

A handwritten signature in black ink, reading '小溝泰義' (Yasuyoshi Komizo) in Japanese characters.

Yasuyoshi Komizo  
Secretary General  
Mayors for Peace



23 August 2019

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

State Planning Commission

Level 5  
50 Flinders Street  
Adelaide SA 5000

GPO Box 1815  
Adelaide SA 5001

08 7109 7466

Dear Mr Buss,

A handwritten signature in blue ink, appearing to read 'Terry', written over the printed name 'Terry'.

#### HERITAGE AND CHARACTER IN THE NEW PLANNING SYSTEM AND CLARIFICATION OF SCOPE OF HERITAGE DEVELOPMENT PLAN AMENDMENTS

I write in response to your two letters regarding the Commission's position on heritage and character in the new planning system, and seeking clarification around the ability to undertake a Heritage Development Plan Amendment (DPA).

#### Heritage Areas and Contributory Items

I again wish to express my commitment that all existing historic conservation zones will transition into the new Planning and Design Code (the Code), taking the form of a policy Overlay. By identifying these areas as an Overlay, as opposed to a zone, their status is immediately elevated within the Code. The Overlay will contain policies which seek to protect local heritage values through demolition control (performance assessed), heritage assessment and promotion of adaptive reuse.

With specific reference to contributory items, it should be understood that both the *Development Act 1993* (Development Act) and the *Planning, Development and Infrastructure Act 2016* (PDI Act) set up a scheme for heritage. The scheme recognises:

- State Heritage Places established under the *Heritage Places Act 1993*
- Local Heritage Places – being “places of local heritage value”, which must satisfy 1 or more of the listed criteria in section 23 of the Development Act or section 67 of the PDI Act.

There is no recognition within either Act for another level of heritage protection (i.e. contributory items).

To be listed, both State and Local Heritage places must go through a rigorous process of assessment against legislated review. They must be assessed by experts in the field of heritage. Under the new planning legislation, landowners have the right to be directly consulted of the proposed listing and have a right of appeal against the final decision to designate a place as a place of local heritage value.

#14118271

[saplanningcommission.sa.gov.au](http://saplanningcommission.sa.gov.au)



Government of South Australia  
Department of Planning,  
Transport and Infrastructure



It is not in a practical sense nor, in a legal sense, appropriate to set up an alternative scheme in policy that has the same effect as the legislative one but that removes the rights of landowners in the process.

There must be a material difference between the policy controls for places of local heritage value listed through a statutory process under the PDI Act and the policy controls for other places which do not satisfy one or more of the criteria set out in section 67 of the PDI Act. These are not assessed in the same way and will not have the same appeal rights for owners.

The Commission cannot therefore transition existing policy controls applying to contributory items into the new system under the PDI Act. It would not be fair or legally sound to do so. We acknowledge that some councils have undertaken significant work to identify contributory items against a backdrop of advice from the Government and Department of the day, but this is a new planning system, and we cannot begin by compromising it and its legislative basis.

It is also important to note contributory items as they currently exist in development plans lack consistent application across the State. Zones and policy areas which those items are located within, rather than independent listings themselves, provide various levels of protection across council areas.

Therefore, whilst 'Contributory Items' will not exist in the new system as individual entities, it does not mean they will not have protection. The intent is that they will not need to be singled out because the Overlay itself will provide them with performance assessed demolition control. It is worth noting that this is consistent with the approach taken in the current system, whereby demolition is considered 'on merit' in the overwhelming majority of cases.

Furthermore, the Overlay will also help to ensure places which are not currently 'Contributory Items' are redeveloped over time in a way which is sympathetic to the area they are located in, having consideration to heritage values and streetscape characteristics.

In this context, I confirm that Council may undertake a Heritage DPA in order to elevate contributory items to the status of Local Heritage Places. It should be noted that in order for an existing contributory item to be elevated, Council will need to clearly demonstrate that it meets the heritage criteria as stipulated under section 23(4) of the *Development Act 1993*. In accordance with my previous letter, consideration will only be given to existing contributory items. No additional places can be considered at this time.

The proposed policy framework aims to provide clarity and certainty around when demolition can be contemplated and to ensure that the assessments are fair and consistent across the State when applications are received to undergo thorough consideration. These assessments are yet to be finalised and the Commission is working closely with officers from councils and heritage practitioners to ensure the right balance is achieved.



The new system offers a range of tools not currently available, including the ability to provide additional guidance in the form of Practice Directions and Guidelines, mandating the provision of additional information to support development applications e.g. heritage assessments and/or contextual analysis and optional Design Review processes.

I hope you can see that the proposed policy framework, together with the new tools mentioned above, provide the opportunity not only to ensure the ongoing protection of our valued heritage area but will further enhance the way in which heritage and character is managed across the State.

### **State Heritage protections**

With specific reference to your concerns regarding the protections of State Heritage Places, I wish to reassure you that the proposed framework will result in a strengthening of protections. There is no equivalent to “non-complying” in the new system and as such, development involving State Heritage Places will be ‘performance assessed’. The alternative would be to make development ‘restricted’, but this would remove councils as the decision making authority and instead place the powers with the State Commission Assessment Panel (SCAP) – which I am sure you would agree would not be an appropriate solution.

The Heritage Minister does not currently have the power of direction and as such, any advice from the Heritage Minister recommending demolition or particular developments should not proceed can be disregarded. Under the new system, if the Heritage Minister were to advise that a particular property should not be demolished, then demolition approval cannot be granted. There will be some minor forms of development that will no longer be referred to the Heritage Minister as they will not substantially impact on the heritage values of a place, and we are working closely with State Heritage to determine this. Importantly, the Minister *cannot direct demolition approval*.

### **Environment, Resources and Development Committee Inquiry into Heritage Reform**

In relation to your concerns regarding the Parliament’s Environment, Resources and Development Committee (ERDC) Inquiry into Heritage Reform, it should be noted that a standardised code, by its very nature, demands a consistent approach to policy issues across the State where it is logical to do so. To not address heritage protection and contributory items would be to retain the current inconsistent, unfair and confusing approach to how heritage works within the planning system. This was considered to be an untenable situation for a new state-wide Code where the ambition is to have clear and consistent set of planning rules.

The ERDC’s report makes sound recommendations on the long-term strategy for heritage protection and we have followed it specifically in relation to State and Local Heritage Places, which have a legislative basis. However, the Commission considers that contributory items are a construct of policy, rather than legislation, and therefore it is a responsibility of the Commission to address this in the development of the first Code (i.e. the expression of policy).

## Public Engagement

It has always been our intention to consult with the public on the heritage and character aspects of the Code. The Commission's proposed position on heritage and character was released in advance of this formal public consultation period to provide early opportunities for engagement with stakeholders on this matter.

I want to acknowledge the confusion that may have been caused by the use of examples from West Torrens in the Commission's documentation and any errors made in this regard. This was not intentional and I apologise for any inconvenience caused. The aim of these position papers is to support the communities understanding of the Code which can be quite technical in nature.

The release of the People and Neighbourhoods discussion paper was originally deferred due to overwhelming feedback from councils that the volume of consultation material was becoming onerous. We decided that this discussion paper be put on hold to allow time on other consultation matters such as the Accredited Professionals Scheme, Development Assessment Regulations and the Code itself. However I am pleased to advise that we are now planning to release this paper in September which will consider a number of important aspects such housing diversity, the quality of residential infill and water sensitive urban design. The People and Neighbourhoods discussion paper will inform the first and future generations of the Code.

Finally, I can advise that a combined public consultation for Phases Two and Three of the Code beginning in October 2019 will provide for earlier consideration of the Code for metropolitan Adelaide than previously advised. It will also allow communities, councils and industry to see the Code in its entirety.

Thank you for taking the time to make your submissions. The Commission looks forward to working co-operatively with you and the City.

Yours sincerely



**Michael Lennon**  
Chair





# Mayors for Peace News Flash

August 2019 / No.116

**Mayors for Peace Member Cities**  
**7,785 cities**  
**in 163 countries and regions**  
 (as of August 1, 2019)

**Please also check our website and Facebook page:**

**Website:**

<http://www.mayorsforpeace.org/english/index.html>

**Facebook:**

<https://www.facebook.com/mayorsforpeace>

"Like" our Facebook page to help spread awareness of our mission.

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- Mayors for Peace Member Cities - 7,785 Cities in 163 Countries/Regions

## ■Peace Memorial Ceremonies in Hiroshima and Nagasaki

[August 6 and 9, 2019]

The Cities of Hiroshima and Nagasaki marked the 74th anniversary of the atomic bombings with commemorative ceremonies on August 6 and 9, respectively.

On August 6, the Hiroshima Peace Memorial Ceremony was held and attended by approximately 50,000 people, including representatives from 89 countries and the European Union (EU). Representatives from Fongo-Tongo, Cameroon and Bangkok, Thailand, attended the ceremony and offered a wreath of flowers at the ceremony on behalf of the Executive Members of Mayors for Peace. On August 9, the Nagasaki Peace Ceremony was held and attended by approximately 5,200 people, including representatives from 66 countries.

The mayors of Hiroshima and Nagasaki announced the 2019 Peace Declarations. The full texts of the declarations are available at the links below.



▼Hiroshima Peace Declaration in English:

<http://www.city.hiroshima.lg.jp/www/contents/1343890585401/index.html>

▼Nagasaki Peace Declaration available in 11 languages:

<https://nagasakipeace.jp/japanese/peace/appeal/2024.html>

## ■Hiroshima Day and Nagasaki Day commemorations around the world

Many cities, municipalities and peace organizations around the world observed commemorative events on and around Hiroshima Day (August 6) and Nagasaki Day (August 9). Mayors for Peace sincerely appreciates the efforts of those around the world who organize commemorative events to console the souls of A-bomb victims and pray for peace.

A list of events including those marking the Hiroshima and Nagasaki anniversaries, as based on reports received from member cities, is available at the link below.

▼List of peace events as based on those in the Mayors for Peace Action Plan (As of August 13):

[http://www.mayorsforpeace.org/data/pdf/04\\_list\\_of\\_activities/2019\\_List\\_of\\_Activities\\_en.pdf](http://www.mayorsforpeace.org/data/pdf/04_list_of_activities/2019_List_of_Activities_en.pdf)

## ■Call to hold events to mark the 2019 International Day of Peace on September 21

The United Nations has established September 21 as a fixed International Day of Peace (IDP) and an annual day of non-violence and cease-fire. The theme for 2019 is “Climate Action for Peace” The theme draws attention to the importance of combatting climate change as a way to protect and promote peace throughout the world.

Mayors for Peace has been a long-time supporter of the IDP and encourages all member cities to commemorate the International Day of Peace on September 21. In accordance with these initiatives, the City of Takayama, Japan, a member city of Mayors for Peace, will organize a Peace Bell Ceremony where like-minded bell owners in the city, such as temples and churches, will sound their bells in unison at noon on the IDP. Furthermore, the mayor of Takayama City requests our member cities to do the same at noon in their own, local times, in order to offer as many people as possible an opportunity to renew their determination to bring peace to the globe.



Event to mark the IDP 2018 in Hiroshima

In this context, we humbly ask that you consider calling for the ringing of bells at noon on September 21 at facilities and organizations which own bells in your city. If you intend to organize such an event, the Secretariat would be pleased if you would inform our office.

▼Request from Takayama City (Mayors for Peace website):

<http://www.mayorsforpeace.org/english/whatsnew/news/data/20190819.pdf>

<<PLEASE SEND INFORMATION ON YOUR CITY'S 2019 IDP EVENT >>

If your city is planning to organize an event to commemorate the International Day of Peace, please send your event report to our secretariat. We will share the report on the Mayors for Peace website, etc.

▼Please mail us with an outline of your event at:

[mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

## ■Hosting an intern from Granollers at the Mayors for Peace Secretariat

[July 9 – 26, 2019]

Mayors for Peace has conducted an internship program since 2014, inviting staff from member cities to the Mayors for Peace Secretariat in Hiroshima City and having them engage in work related to peace and the Secretariat. From July 9 to 26, the Mayors for Peace Secretariat welcomed Ms. Eulalia Carrillo, who is the head of the Municipal Support and Strategies Section at Barcelona Provincial Council. Ms. Carrillo was invited as an intern from the City of Granollers, a Vice President City of Mayors for Peace and the Lead City of Catalan

Chapter. In addition to getting involved in the work of the Mayors for Peace Secretariat, Ms. Carrillo participated in a number of activities to learn about the atomic bombing of Hiroshima, including listening to a *hibakusha*'s eyewitness testimony. She also made a presentation about Barcelona and its peace initiatives to members of the public.

Ms. Carrillo made the following comment about her internship: "I feel very honored to have had the chance to know all the activities done by the Mayors for Peace Secretariat. Mayors for Peace is a clear example that peace must be built up from the cities and also how powerful it is when these cities cooperate with each other. Visiting places like the Peace Memorial Museum and the Memorial Hall helped me out to catch the spirit and commitment of the city regarding peace. These are very touching places since they look not only at the figures of the war (like the number of victims, the bomb's power, destroyed buildings and so on) but also show the human side, the individuals. The milestones of my internship have been, without any doubt, the opportunity of listening to the Legacy Successor's talk, the recitation session of remembrances of the A-bombing and also meeting an A-bomb survivor. All of them were truly emotional and unforgettable experiences. What occurred on 6th August 1945, at 8.15 a.m. must never happen again. This is going to be my personal commitment from now on."

▼ Posts on the Mayors for Peace Facebook page about Ms. Carrillo's internship in Hiroshima:

[https://www.facebook.com/mayorsforpeace/posts/2175079562752765?\\_tn=-R](https://www.facebook.com/mayorsforpeace/posts/2175079562752765?_tn=-R)

[https://www.facebook.com/mayorsforpeace/posts/2183389511921770?\\_tn=-R](https://www.facebook.com/mayorsforpeace/posts/2183389511921770?_tn=-R)

[https://www.facebook.com/mayorsforpeace/posts/2185843595009695?\\_tn=-R](https://www.facebook.com/mayorsforpeace/posts/2185843595009695?_tn=-R)

### ■ "Peace News from Hiroshima"

(Provided by the Hiroshima Peace Media Center of the CHUGOKU SHIMBUN)

Seventy-four years have passed since the United States used an atomic bomb in war for the first time in human history. The City of Hiroshima held its annual Peace Memorial Ceremony in the Peace Memorial Park in central Hiroshima on August 6. In his Peace Declaration, Hiroshima Mayor Kazumi Matsui referred to "nuclear disarmament at a standstill" and urged the Japanese government to "accede to the hibakushas' request" and sign and ratify the Treaty on the Prohibition of Nuclear Weapons, while the government remains opposed to it. At a press conference held after the ceremony, Prime Minister Shinzo Abe again made it clear that the government would not join the treaty.

About 50,000 people attended the first Peace Memorial Ceremony in the Reiwa era. Because of typhoon no. 8, the ceremony was held in the rain for the first time since 2014. Representatives from 89 countries and the European Union attended the event. Among them were representatives from the United States, Russia, and four other nuclear weapon states. There were 36 prefectural representatives from the families of A-bomb victims.

At 8:15 a.m., the time the atomic bomb was dropped on Hiroshima, the Peace Bell was tolled by two representatives, one from the victims' relatives and the other from children, and all in attendance offered silent prayers. Two sixth-graders then read out the "Commitment to Peace." They expressed their determination to hand down Hiroshima's experience with these words: "We carry the strong voices of the souls of the hibakusha...and we will relay these voices to the next generation and to the world at large."

During the ceremony, the register of the A-bomb victims was placed in the stone chest beneath the Cenotaph for the A-bomb Victims. The names of 5,068 people who were confirmed dead during the past year have been added, and the register now contains the names of 319,186 victims in 117 volumes.

According to the Ministry of Health, Labour and Welfare, the number of hibakusha who hold the Atomic Bomb Survivor's Certificate totaled 145,844 as of the end of March, falling below 150,000 for the first time. Their average age is now 82.65. It is urgent that we work to hand down their experiences and realize the abolition of nuclear weapons, the long-cherished goal of the hibakusha.

Please see the following articles for more peace-related news.

- Representatives from 89 nations and EU attend Hiroshima Peace Memorial Ceremony, voice different views on nuclear weapons

<http://www.hiroshimapeacemedia.jp/?p=93169>



- A-bomb survivors' groups express mixed feelings over Hiroshima mayor's Peace Declaration  
<http://www.hiroshimapeacemedia.jp/?p=93049>
- ICAN Academy: Young people from 11 nations discuss nuclear weapons ban treaty with ambassadors  
<http://www.hiroshimapeacemedia.jp/?p=93165>
- Brother's blood-stained shirt at Peace Memorial Museum conveys A-bomb's catastrophic results  
<http://www.hiroshimapeacemedia.jp/?p=93167>
- Concert with A-bombed piano is held on Peace Boat with pianist Mami Hagiwara  
<http://www.hiroshimapeacemedia.jp/?p=93044>

## ■Regional Chapter Activities

### <Belgium Chapter>

#### Flag Day of Belgium Members of Mayors for Peace

The Belgium Chapter of Mayors for Peace launched a new initiative inspired by the [German Flag Day](#), a German Chapter initiative held annually on July 8th. The City of Ypres, a Vice President City of Mayors for Peace and the Lead City of Belgium Chapter, called on all Belgium members to pay their annual membership fee. Cities which paid the fee received a Belgian Mayors for Peace Flag. All member cities with a flag were asked to fly the flag from 8:15 a.m. of August 6th until 11:02 a.m. of August 9th in order to commemorate the time when two atomic bombs exploded in the cities of Hiroshima and Nagasaki. This year, one hundred Belgian cities took part in this new initiative and the events were covered widely by local media.

<Report by Filip Deheegher, City of Ypres, Lead City of Belgium Chapter>

▼Photos of the ceremony in Ypres on August 6 (The City of Ypres Facebook):

<https://www.facebook.com/StadIeper/photos/pcb.2963105570395789/2963091747063838/?type=3&theater>

▼Photos of the flags in some other cities can be found [here](#)



(Photo: The City of Ypres)

### < UK and Ireland Chapter>

#### UK and Ireland Chapter members support Hiroshima and Nagasaki Day

UK and Ireland members of Mayors for Peace commemorated the 74th anniversary of the Hiroshima and Nagasaki atomic weapon attacks with a number of wide-ranging commemorative events.

Lead City Manchester held a commemorative event in Manchester Museum, close to a Hiroshima exhibit in its Living Worlds Gallery. The Lord Mayor of Manchester led a minute's silence and unveiled a peace wreath for all civilians killed by war or terrorism from August 6th 1945 to the present day. The Council's permanent Mayors for Peace representative Councillor Eddy Newman read out the Hiroshima Peace Declaration. Poems were also read by the likes of the Vice President for Social Responsibility at Manchester University, the Chief Executive of Manchester City Council, as well as multi-faith and peace group leaders. An origami workshop for children and their families to fold peace cranes was held after the service.



(Photo: The Manchester City Council)

Many other events were held around the country including commemoration events in the likes of London, Leeds, Liverpool, Birmingham, Dublin, Glasgow, Edinburgh and Cardiff. In Bradford, a peace parade and festival was held in Lister Park. Winchester held an official ceremony, following on shortly after the Council's Cabinet decision to join Mayors for Peace. The UK & Ireland Mayors for Peace Secretariat welcome the range and amount of events that took place.

<Report by Sean Morris, UK & Ireland Mayors for Peace Chapter Secretary>

▼Order of Service from Manchester's Hiroshima Day event (The Mayors for Peace Website):

[http://www.mayorsforpeace.org/english/whatsnew/activity/data/2019/HN\\_74th\\_anniversary\\_order\\_of\\_service.pdf](http://www.mayorsforpeace.org/english/whatsnew/activity/data/2019/HN_74th_anniversary_order_of_service.pdf)



## ■ Member City Activities

### < Hannover, Germany >

#### Hiroshima Day 2019 – 'A sign against oblivion'

The City of Hannover, a Vice-President City of Mayors for Peace and the Lead City of the German Chapter, annually commemorates the atomic bombing of Hiroshima, a twin city of Hannover's. The Cultural Office of Hannover invited citizens to various events held on August 5 and 6 to observe the 74th anniversary of the bombing.

At Aegidien Church, with a striking of the Peace Bell, participants renewed their commitment to prevent the same tragedy from happening again. Representatives of different religions offered prayers and meditation.



(Photo: The City of Hannover)

Also held as part of commemorative events were: a traditional Japanese tea ceremony conducted by a tea master and cultural ambassador of the City of Hiroshima, and a photo exhibition by a photographer Thomas Damm titled 'Black Rain Hibakusha – Children of the Black Rain', which will run until October 2. The exhibition features large format photographs of hibakusha who still suffer from the radioactive fallout – called black rain – of the atomic bombing of Hiroshima in 1945. A live report from the Hiroshima Peace Memorial Ceremony was brought to Hannover's Town Hall by youth participants of the *International Youth Conference for Peace in the Future*.

To close the day of reminder and remembrance of August 6, lantern floating ceremony was held at the pond behind the Town Hall.

<Report by Evelyn Kamissek, Office for International Affairs, the City of Hannover>

### < Manchester, UK >

#### Manchester remembers the 200th anniversary of the 'Peterloo' massacre and unveils memorial to this pivotal events

The 'Peterloo' Massacre took place at St Peter's Field in Manchester, on Monday 16 August 1819, when cavalry charged into an estimated crowd of 60,000 people who had gathered to demand the reform of parliamentary representation. In the ensuing confusion, 18 people were killed and as many as 700 people were injured. The massacre was given the name 'Peterloo' in an ironic comparison to the Battle of Waterloo, which had taken place four years earlier. It is one of the defining events in the history of Manchester and in the wider campaign for universal suffrage, which was not finally given in the UK until 1928.

A major 'Peterloo' festival of exhibitions, talks, films and cultural and live events has taken place across Greater Manchester over the past few months. This is culminating in an anniversary weekend around the 16th –18th August where there are a whole host of events planned including a march for democracy, a live concert, art events, walking tours and a special anniversary event by the new public memorial to 'Peterloo'. The memorial is in front of the Manchester Central Convention Complex, close to where St Peter's Field was originally located.

For Manchester City Council, a Lead City and Vice President of Mayors for Peace, 'Peterloo' remains a clear reminder of the ongoing campaigns around the world calling for peace, democracy and social justice.

<Report by Sean Morris, UK & Ireland Mayors for Peace Chapter Secretary>

▼Full report on the Mayors for Peace website:

[http://www.mayorsforpeace.org/english/whatsnew/activity/190816\\_Peterloo\\_Manchester.html](http://www.mayorsforpeace.org/english/whatsnew/activity/190816_Peterloo_Manchester.html)

▼For more information about the Peterloo 2019 festival and anniversary weekend of events:

<https://peterloo1819.co.uk/>

[https://issuu.com/manchesterhistories/docs/peterloo\\_weekend\\_8pp\\_for\\_issu](https://issuu.com/manchesterhistories/docs/peterloo_weekend_8pp_for_issu)

### < Volgograd, Russia >

#### Peace Memorial Ceremony Report

In the early morning of August 6, 2019, "Stalingrad Battle" panorama museum hosted a Peace Memorial Ceremony as a sign of solidarity with the city of Hiroshima and a tribute to its civilian residents who perished in the atomic bombing in 1945.

The ceremony brought together various representatives of public organizations, school and university students, members of the "Volgograd-Hiroshima"



(Photo: The City of Volgograd)

Friendship Society and such prominent figures as the Chair of Volgograd City Council Andrey Kosolapov and the Chair of Volgograd regional branch of the “Russian Peace Foundation” Yury Starovatykh, both Honorary Citizens of Hiroshima.

At 8:15 sharp – the moment the A-bomb exploded in the sky above Hiroshima 74 years ago, the “Stalingrad Battle” panorama museum was filled with the toll of the Peace Bell given to Volgograd as a present by the authorities of their Japanese twin-city. Participants of the Memorial Ceremony had a minute of silence to pay a tribute to the victims of the bombing. Following the local tradition, the flower-laying ceremony at the foot of the bell featured not only live carnations, but also paper cranes – a symbol of non-acceptance of war.  
<Report by Maria Deeva, International Relations Officer, The City of Volgograd>

▼ Full report on Mayors for Peace website:

[http://www.mayorsforpeace.org/english/whatsnew/activity/data/2019/Report\\_Volgograd\\_Aug\\_6\\_2019.pdf](http://www.mayorsforpeace.org/english/whatsnew/activity/data/2019/Report_Volgograd_Aug_6_2019.pdf)

<<PLEASE SEND US INFORMATION ABOUT YOUR CITY’S PEACE ACTIVITIES>>

Please help us tell others about what you are doing! We can create a link to your city’s website or the website of your peace event to help you advertise. Please send us information including the date, venue, organizers and a description of the event. We look forward to receiving information from your city.

▼ Please send a report about your event to the Mayors for Peace Secretariat at:

[mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

▼ List of peace events as based on those in the Mayors for Peace Action Plan (As of August 13):

[http://www.mayorsforpeace.org/data/pdf/04\\_list\\_of\\_activities/2019\\_List\\_of\\_Activities\\_en.pdf](http://www.mayorsforpeace.org/data/pdf/04_list_of_activities/2019_List_of_Activities_en.pdf)

## ■ Invitation for the Children’s Art Competition “Peaceful Towns” 2019

Mayors for Peace places emphasis on peace education to raise awareness among future generations as part of its intensified efforts in the Action Plan from 2017 to 2020, which was adopted at the 9th General Conference. With the aim of further promoting peace education in member cities, Mayors for Peace is pleased to hold its second edition of the children’s art competition on the theme of “Peaceful Towns” targeted at children in all these cities.

Please advertise this competition widely among schools and other organizations in your city. Member cities are asked to accept entries from interested local applicants, select up to 5 artworks for Category I (6-10 years old) and Category II (11-15 years old), and submit the scanned artworks in PDF along with the other required documents by email to the Mayors for Peace Secretariat by the designated deadline.

▼ Details of the competition on the Mayors for Peace Website :

[http://www.mayorsforpeace.org/english/ecbn/projects/2019\\_Art\\_Competition.html](http://www.mayorsforpeace.org/english/ecbn/projects/2019_Art_Competition.html)

### Submission Deadline:

September 30 (Monday), 2019

### Submission:

Email the application materials to the Mayors for Peace Secretariat at [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

## ■ Request for payment of the 2019 Mayors for Peace Membership Fee

In order to facilitate future activities and strengthen the sense of solidarity amongst member cities, Mayors for Peace introduced an annual Membership Fee in 2015.

This year again, we ask each member city to pay a Fee of 2,000 Japanese yen (about 19 USD/16 Euro as of March 19, 2019) per city. If your city has not paid their Membership Fee in previous years, we ask your city to pay the total amount owed for each unpaid year since 2015. The collected Membership Fees will be allocated toward new and existing projects listed on the Mayors for Peace Action Plan 2017-2020.

A request for payment of the 2019 membership fee was sent to each city by email on April 1. We deeply appreciate your kind cooperation.



▼ Request for the 2019 Mayors for Peace Membership Fee (The Mayors for Peace website):

[http://www.mayorsforpeace.org/english/outlines/membership\\_fee.html](http://www.mayorsforpeace.org/english/outlines/membership_fee.html)

### ■ Call for Input: Examples of initiatives to foster peace-seeking spirit

The Mayors for Peace Secretariat has been seeking examples of peace education initiatives conducted by any organization (city hall/school/NGO, etc.) in Mayors for Peace member cities that are conducive to raising peace-seeking spirit among future generations. The Mayors for Peace Secretariat accepts reports on a rolling basis, so please send your report whenever your project is completed. The submitted reports will be posted on our website and in the Mayors for Peace News Flash as a source of information for other member cities that are planning to launch their own peace education program.

▼ Call for Input on the Mayors for Peace website:

<http://www.mayorsforpeace.org/english/ecbn/projects.html#section10>

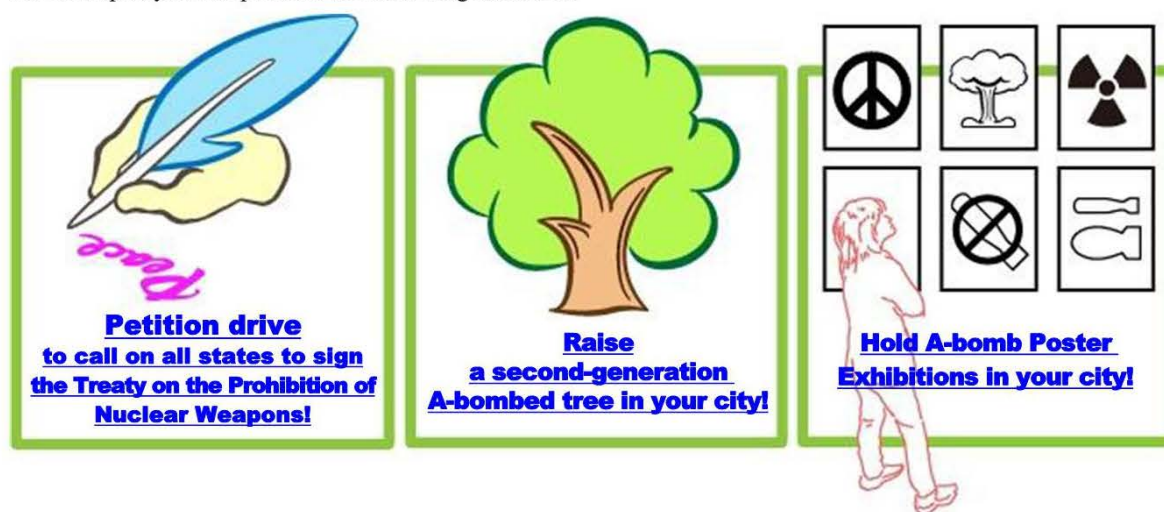
### ■ Request to promote various measures based on the Mayors for Peace Action Plan (2017-2020)

At the 9th General Conference of Mayors for Peace held in Nagasaki in August 2017, we decided our Action Plan for up to the year 2020, aiming for lasting world peace. Together, we hope to make significant strides toward realizing this goal. Please promote all appropriate measures based on the Action Plan within your own municipality or regional group.

▼ Mayors for Peace Action Plan (2017-2020):

[http://www.mayorsforpeace.org/english/report/meeting/data/9th\\_meeting/Action\\_Plan\\_2017-2020\\_E.pdf](http://www.mayorsforpeace.org/english/report/meeting/data/9th_meeting/Action_Plan_2017-2020_E.pdf)

For example, you can promote the following measures:



### ■ Mayors for Peace collaboration with “The Hibakusha Appeal” Signature Campaign

Based on the Action Plan decided at the 9th General Conference in August 2017, Mayors for Peace is promoting a petition drive urging the nuclear-armed states and their allies to participate in the Treaty on the Prohibition of Nuclear Weapons. It was also decided that in doing so, Mayors for Peace would collaborate with “The Hibakusha Appeal”, a signature campaign launched by the hibakusha of Hiroshima and Nagasaki. The Mayors for Peace Secretariat will compile the number of signatures collected and present it to affiliates of the United Nations.

▼ For more information about “The Hibakusha Appeal”:



## ■Visitors to the President of Mayors for Peace (July 1 - August 6)

Hiroshima City received many visitors on and around August 6. President Kazumi Matsui welcomed the following visitors and asked them to support the activities of Mayors for Peace and cooperate towards membership expansion.

\*July 12 – H.E. Mr. Syed Hasrin Syed Hussin, Permanent Representative of Malaysia to the United Nations in New York

\*July 24 – H.E. Professor Tijjani Muhammad-Bande, President-elect of the 74th session of the United Nations General Assembly

\*August 5 – Mr. Kriangyos Sudlabha, Deputy Governor of Bangkok

\*August 5 – Mr. Ikaika Anderson, Chair of the Honolulu City Council

\*August 5 – Dr. Lassina Zerbo, Executive Secretary of the CTBTO

\*August 5 – Ms. Izumi Nakamitsu, Under-Secretary-General and High Representative for Disarmament Affairs of the United Nations

## ■Mayors for Peace Member Cities - 7,785 Cities in 163 Countries/Regions

Thanks to your invaluable support, on August 1, we gained 13 new member cities, bringing our total membership to 7,785.

From Germany, 8 cities joined thanks to the continued efforts of Hannover, a Vice President City and Lead City of the German Chapter of Mayors for Peace. From Italy, we welcomed the City of Chieti, thanks to the invitation from Chieti's Japanese sister city Minamishimabara, Nagasaki Prefecture. We also welcomed a total of 4 cities from France, Norway, the US, and Argentina.

We encourage further initiatives to promote membership and can provide support from Hiroshima as needed. Please continue inviting mayors who are not yet members to join Mayors for Peace.

▼List of New Members (PDF):

[http://www.mayorsforpeace.org/data/pdf/03\\_newmembers/2019/newmembers1908\\_en.pdf](http://www.mayorsforpeace.org/data/pdf/03_newmembers/2019/newmembers1908_en.pdf)

▼Map of Member Cities:

<http://www.mayorsforpeace.org/english/membercity/map.html>

\*\*\*\*\*

If you have any comments or questions, please contact us at:

### **Mayors for Peace Secretariat**

1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan

Tel: +81-82-242-7821 Fax: +81-82-242-7452

Email: [mayorcon@pcf.city.hiroshima.jp](mailto:mayorcon@pcf.city.hiroshima.jp)

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## **21 CONFIDENTIAL**

### **21.1 Divestment of Council Property at 108-120 Marion Road, Brooklyn Park**

#### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

#### **RECOMMENDATION**

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 Divestment of Council Property at 108-120 Marion Road, Brooklyn Park , attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3)(b)(i) and (b)(ii) because it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price for the land to be divested. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to secure the best possible price for the land for the benefit of the Council and its community and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. At the completion of the confidential session the meeting be re-opened to the public.

## **22 MEETING CLOSE**

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**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****Apologies****Committee Member:**

Cr Elisabeth Papanikolaou

**4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Services and Amenity Standing Committee held on 6 August 2019 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## 11 CITY SERVICES AND AMENITY REPORTS

### 11.1 Private Parking Area Agreement with Ashford Hospital - Reid Avenue, Ashford

#### Brief

To approve an agreement for Council's Compliance Officers to police on-street parking on a private section of road (Reid Avenue, Ashford) in Ashford.

#### RECOMMENDATION

The Committee recommends to Council that the Mayor and Chief Executive Officer be authorised to sign and seal any documentation to enter into an agreement with Ashford Hospital under the Private Parking Areas Act to police the private parking area at Reid Avenue, Ashford.

---

#### Introduction

Council has been requested to assist a property owner/manager by policing parking within their private car park.

Under the Private Parking Areas Act, 1986, Council may undertake policing of a private parking area by entering into a formal agreement with the property owner or lease-holder for that purpose.

#### Discussion

Kate Cocks, on behalf of the General Manager of the Ashford Hospital, Mr. Paul Evans has requested to enter into a Private Parking Area Agreement with Council (**Attachment 1**). The site car park comprises approximately 24 parking spaces of mainly doctors and emergency parking, including 6 spaces reserved for disabled driver permit holders and 1 park reserved for courier loading (**Attachment 2 and Attachment 3**).

Council policing of their car park has been requested to provide close and assessable parking for numerous parties which include: visiting medical doctors, emergency on call staff and obstetricians, and increased disabled parking for visitors and patients.

It is recommended that, following acceptance of the agreement, City Assets and Compliance staff meet on-site with the Operations Manager of the Ashford Hospital to assess the site, determine the type and level of policing required and to ensure that all parking signs installed are of the correct type and sited in accordance with the requirements of the Private Parking Areas Act.

Compliance staff already police parking areas in the vicinity and the policing of the additional private parking area can be accommodated by current staff within existing work schedules.

As with existing Private Parking Area agreements, Compliance staff will undertake policing on an "as and when available" basis under the proposed agreement as part of their routine patrols within the adjacent area.

The City of West Torrens' Regulatory services have monitored this area in the past and it has been noted that the Ashford Hospital staff and patrons required to adhere to the proposed zones. Failure to display permits does not constitute a review of an expiation. Waiving of expiation notices will be solely at Council's discretion in accordance with the Expiation of Offences Act. The Private Parking Areas Act specifies that all expiation fees or fines recovered in accordance with the agreement are retained by Council.



**Conclusion**

Providing that both parties accept the terms of the agreement, it would be appropriate for Council to enter into an agreement with Ashford Hospital to assist with management of the car park site on Reid Avenue and thus ensure the maximum on-site parking space is available.

**Attachments**

- 1. Request for Private Parking Agreement Ashford Hospital - Reid Avenue, Ashford**
- 2. Reid Avenue Parking Plan**
- 3. City of West Torrens Reid Avenue Parking Plan**

**From:** [Kate Cocks](#)  
**To:** [Damian Costa](#)  
**Cc:** [Paul Evans](#)  
**Subject:** RE: Private Parking Agreement Reid Avenue, Ashford  
**Date:** Tuesday, 27 August 2019 12:21:23 PM

---

Dear Council Members,

On behalf of Ashford Hospital I wish to formally apply for a private parking permit agreement between Ashford Hospital and The City of West Torrens Council to enforce the parking zones along Reid Avenue.

Proposed Permit Zone Plan has been submitted via Damien Costa for your consideration and approval at September 3<sup>rd</sup> council meeting. Happy to take alternate suggestions for signage in line with legislation and West Torrens Council Parking inspector standards.

Motivation for having road parking zones enforced is to ensure that disabled parking and parking for Medical Doctors is always available and in close proximity to Hospital, Emergency Department and Specialist rooms.

Thank you for taking the time to consider my application.

Kind Regards,

**Kate Cocks**  
**Support Services Manager**

Ashford Hospital  
55 Anzac Highway Ashford SA 5035  
8375 5983



---

**From:** Damian Costa  
**Sent:** Tuesday, 27 August 2019 12:06 PM  
**To:** Kate Cocks  
**Subject:** Private Parking Agreement Reid Avenue, Ashford

Hi Kate,

Further to my phone call, Management has requested another email correspondence to be presented to Council the meeting on 3 September. It would be appreciated if you could send though a brief email, in a simple paragraph or two, which formally requests the City of West Torrens to enter into a Private Parking Agreement with the Ashford Hospital to enforce the parking zones along Reid Avenue.

If you could reply by the close of business today that would be great. Please feel free to give me a call to discuss.

Kind Regards,

Damian Costa  
**Parking and Traffic Officer**

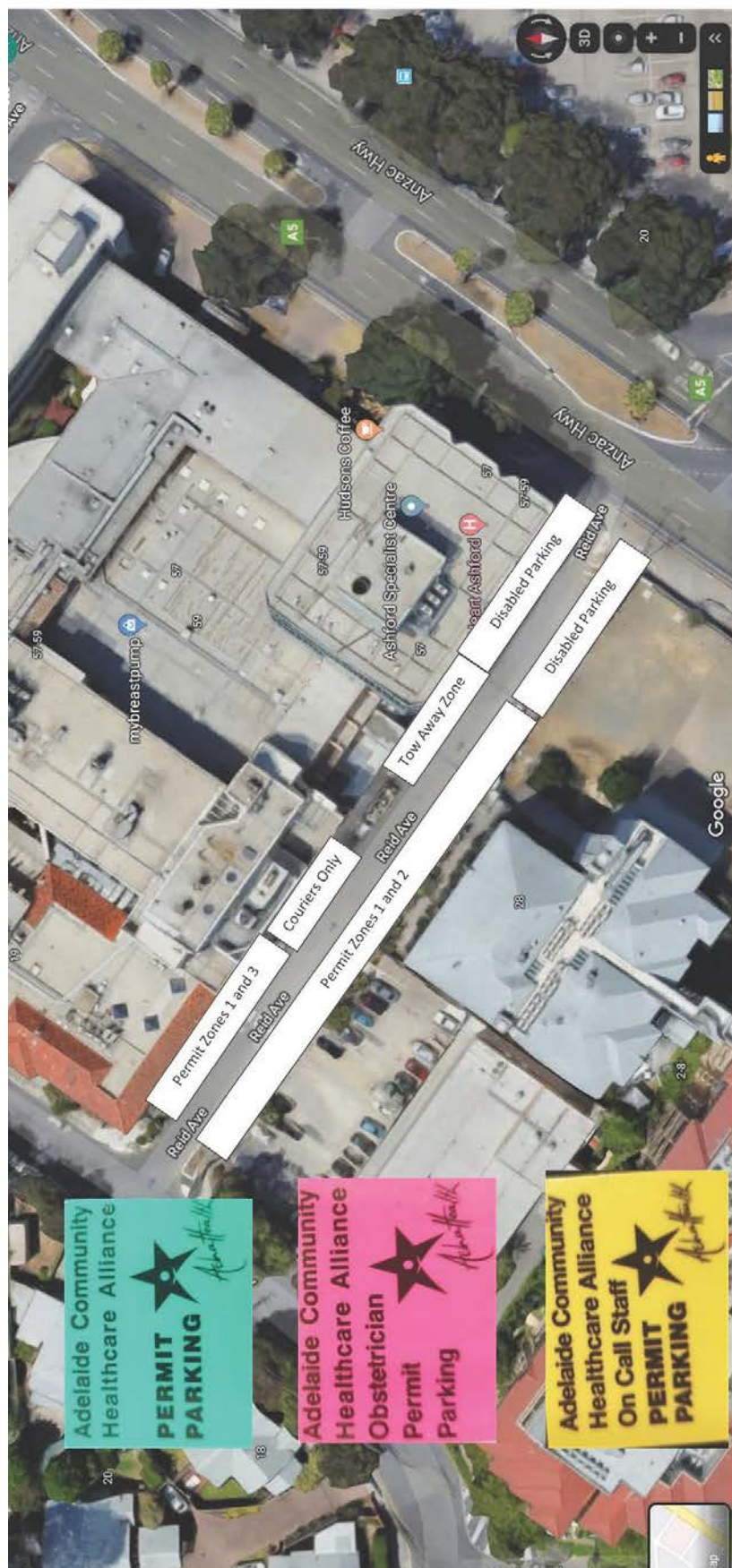
w: <https://www.westtorrens.sa.gov.au/CWT>



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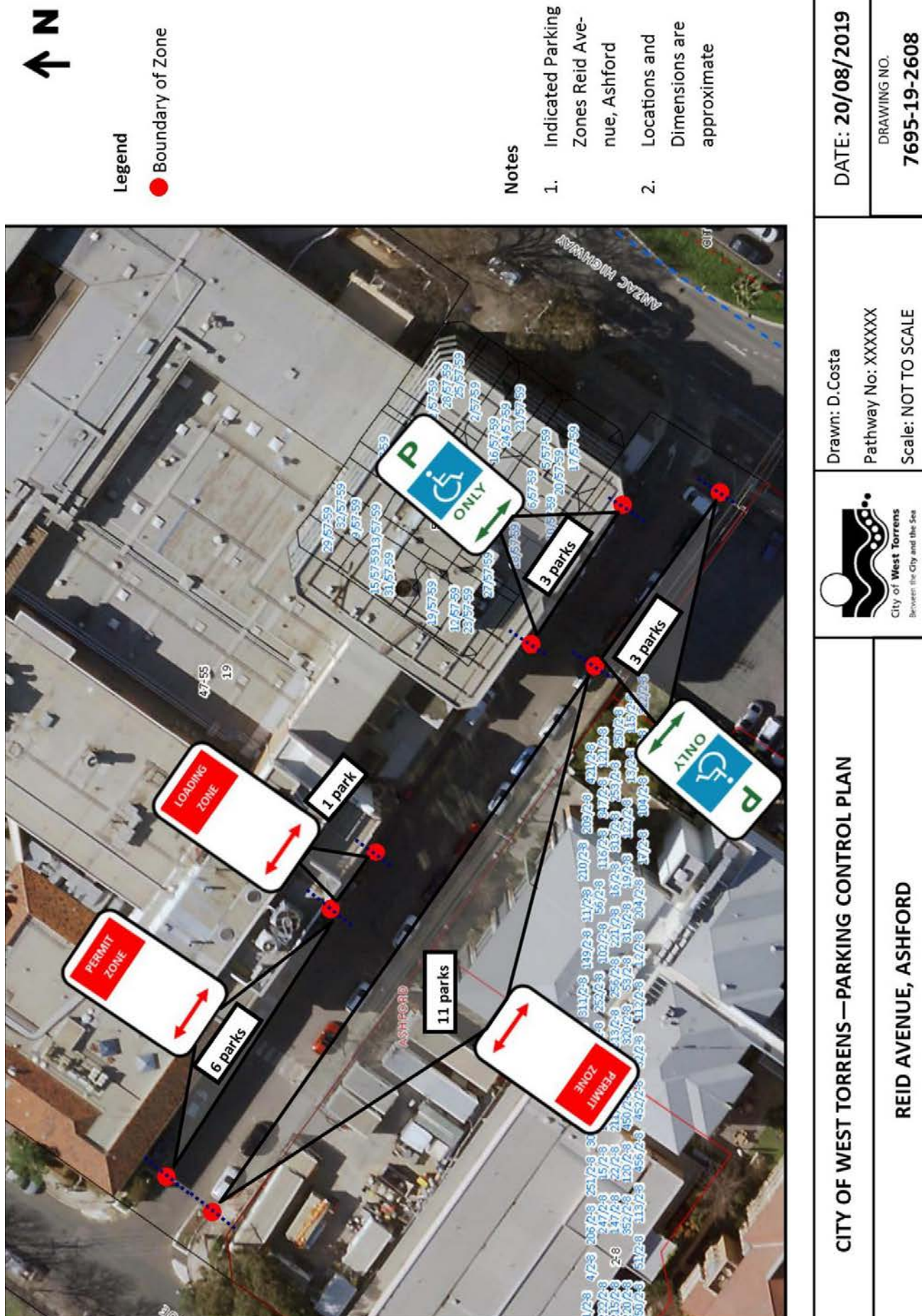
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3. Emergency (PINK STICKER DISPLAYED)
  - Obstetrics
  - Parking Only
  - All Times
4. Tow Away Zone
5. Disabled Parking Only – 6 parks
6. Couriers Only – 1 Park
- Time Limit
- 15 Minutes

1. Permit Zone (GREEN STICKER DISPLAYED)
  - 24/7
  - Ashford Hospital Doctors
  - Permit must be displayed at all times
2. Permit Zone (YELLOW STICKER DISPLAYED)
  - On Call Staff Only
  - 7pm to 7am
  - Monday to Friday
  - Weekends and Public Holiday's
  - 24/7
  - Permit must be displayed at all times





## 11.2 B Double Access - Transport Avenue, Netley

### Brief

The purpose of this report is to consider a B Double access application from Adelaide Airport Limited in Transport Avenue, Netley.

### RECOMMENDATION(S)

The Committee recommends to Council that the gazettal of Transport Avenue, Netley, for B Double access be approved by Council, subject to the following:

1. AAL to provide a bicycle approach lane in Transport Avenue at its intersection with Richmond Road, as part of the intersection upgrade that would be undertaken by AAL to facilitate B Double access using Transport Avenue.
2. The gazettal of Transport Avenue as a B Double route shall only occur when the AAL intersection upgrade of Transport Avenue/Richmond Road is completed.
3. The specific B Double left turn movement from Transport Avenue to Richmond Road (west) shall be prohibited.
4. A cost contribution (subject to further detailed pavement assessment) for the upgrade of the Transport Avenue road pavement to accommodate B Double movements be agreed to by AAL, if found to be necessary.
5. AAL to construct the noise attention wall as identified in the AAL letter of 16 August 2019.

---

### Introduction

Adelaide Airport Limited (AAL) have recently submitted an application to seek Council approval for B Doubles to use Transport Avenue, Netley (**Attachment 1**). The subject street and locality are shown on the aerial map in **Attachment 2**.

The request for B Double access requires Council approval, since Transport Avenue is a Council road. If approved, the Department of Planning, Transport and Infrastructure (DPTI) would then include Transport Avenue in the Statewide B Double route network (RAVnet).

### Discussion

AAL have submitted the request for B Double access in Transport Avenue to facilitate the potential development of airport land immediately to the west of Transport Avenue.

Currently Richmond Road, west of Marion Road, is a gazetted B Double route and is listed in the DPTI's RAVnet website for public information.

Transport Avenue, however, is not a gazetted B Double route. It provides access to a number of existing properties and businesses in the area that are not within Airport land. AAL has its own road connection to Transport Avenue near the southern end of Transport Avenue. This AAL road connection provide access to a large warehouse site adjacent to the Transport Avenue frontage. In future, it is anticipated that this road connection would extend west to form part of the future road network for the AAL's Airport East Precinct.

Currently, vehicles up to semi-trailer size (general access vehicles) are permitted to use Transport Avenue.

There have been previous applications by AAL for B Double access in Transport Avenue around 2008. At the time, due to concerns about the environmental impact of the B Doubles on adjacent areas, Council did not approve the request.



The latest application from AAL included a Route Assessment Report prepared by AAL's traffic consultant, which was undertaken in accordance with the DPTI requirements and which deal with the design and environmental issues arising.

The Administration has reviewed the documentation provided by AAL and raised a number of initial queries for AAL to consider in a letter dated 22 July 2019. AAL have subsequently responded to the queries raised in a letter dated 16 August 2019.

To assist Council in the deliberations of the matter, the initial queries raised by the Administration and the responses from AAL are summarised below.

### **1. Wider implication associated with gazetting Transport Avenue for B Double access**

The Administration had advised AAL of the concern with the potential wider implication associated with the gazetting of B Double access in Transport Avenue, more particularly if the proposed B Double access in Transport Avenue would diminish the likelihood for AAL to provide the desired road network outcome sought by Council, which is to connect Richmond Road to Morphett Road through the AAL's Airport East Precinct that would be used for general and B Double access.

While the form of the internal road network within the Airport East Precinct is unknown at this stage, AAL's letter of 16 August 2019 reiterates AAL's commitment to enabling the future desired road connection between Richmond Road and Morphett Road to be maintained, including the upgrade of the AAL bridge at the western end of Richmond Road (refer below).

*"AAL confirms that it remains committed to working collaboratively with Council on the wider Airport East Precinct Plan as this develops over time, which includes the form of the future road network that will service the land, particularly that west of Keswick Creek. In this regard, AAL considers that a key component of the future road network will be the upgrade of the bridge at the western end of Richmond Road as a means of connecting the Precinct with the existing and future arterial routes and our initial feasibility studies are based on this assumption rather than the utilisation of Transport Avenue."*

Notwithstanding the above AAL comment, the Administration has noted that in the AAL's Preliminary Draft Master Plan 2019, it would appear that the Transport Avenue B Double route, if approved by Council, would be maintained as the B Double access route for the Airport East Precinct.

### **2. Cyclist Safety Issue**

Transport Avenue is part of the DPTI's Bikedirect network, which is a regional cycling route. Secondly, Transport Avenue is part of the Airport bicycle route network which Council and AAL have been working together to implement. Thirdly, it is also part of the Council's Local Bicycle Network.

Currently, cyclists travelling in the northbound direction in Transport Avenue have to share the lane with other traffic. On the eastern side, there is a marked bicycle lane present for cyclists travelling in the southbound direction.

Currently, there are no B Doubles using Transport Avenue. Traffic volumes are also anticipated to be very low. The sharing of the lane space between cyclists and other vehicles is able to be accommodated with anticipated low risk.

The immediate AAL development to the west of Transport Avenue would be expected to significantly increase traffic flows in Transport Avenue. AAL's traffic consultant have provided information that this new development is anticipated to generate 70-75 B Double movements per day that would use Transport Avenue and Richmond Road.

Council and AAL had previously funded a joint study to develop a bicycle network around the Airport. Some of the recommendations in the study have been implemented, for example, the shared use path alongside Watson Avenue, Netley. In this study, several options were also suggested to improve cyclist access in Transport Avenue for future consideration. At this stage, no further work has been undertaken to develop a 'preferred' option for cyclists in Transport Avenue.

While the Administration is of the view that consideration should be given by AAL to upgrade Transport Avenue to enable cyclists to safely share the roadway with the large vehicles expected from the AAL development, AAL's traffic consultant have opined that:

*"The difference in safety risk between the operation of B-Doubles compared to Semi-Trailers is negligible, particularly noting that without gazettal there would be the potential for almost twice as many Semi-Trailer movements. The level of exposure (risk) to cyclists is therefore considered to be very low and within the bounds of risk acceptance as per the DTEI guidelines."*

Hence, AAL does not see the upgrade of Transport Avenue as being of necessity.

Notwithstanding the above comment, it is considered beneficial, for safety reasons, to provide a short bicycle approach lane in the northbound direction in Transport Avenue at the intersection with Richmond Road. In the redesign of the intersection to accommodate the B Double movements, it is recommended that AAL be required to provide a bicycle approach lane in Transport Avenue to provide adequate space for cyclists to stop and queue when proceeding north. Some minor parking controls may be required to enable the bicycle approach lane to be provided, which the Council would consider.

### **3. Turn paths for the junction of Transport Avenue and Richmond Road**

To accommodate the B Double movements between the junction of Transport Avenue/Richmond Road and Marion Road, some land acquisition at the south-eastern corner of Transport Avenue/Richmond Road would be required from private property by AAL.

AAL would only proceed with the land acquisition if Council approves the B Double access in Transport Avenue. Any cost associated with the land acquisition to facilitate safe access for B Doubles at the junction of Transport Avenue and Richmond Road would be AAL's responsibility.

FIGURE 7 of the AAL's consultant report also shows that the left turn movement of the B Double from Transport Avenue to Richmond Road would require the B Double to encroach into the opposing lane of Richmond Road. In the AAL letter of 16 August 2019, it was argued that a semi-trailer would similarly encroach into the opposing lane when turning left out.

However, it is unclear as to why there would be a demand for semi-trailers to turn left towards the west (no connection road beyond the existing bridge) for any trips generated by the development site. The directional movements for service vehicles would be to and from the Marion Road direction.

It is the Administration's view that, if the B Double request were to be approved by Council, it would be on condition that B Doubles are prohibited from turning left out from Transport Avenue into Richmond Road, due to the safety concern of the proposal.

If AAL sees this requirement as being critical to the development of the precinct, then AAL could consider land acquisition from the private property at the south-western corner of Transport Avenue/Richmond Road, similar to what AAL would be doing for the south-eastern corner to facilitate the B Double access.

#### **4. Southern end of Transport Avenue**

The Administration is of the view that extending the existing road closure in Transport Avenue up to the junction with the AAL private connecting road would be a better solution to reinforce priority at the junction, rather than by line marking as suggested by AAL's traffic consultant.

AAL does not consider this upgrade to be necessitated by the B Double request. Therefore, if the existing road closure is to be modified, it would be at Council's cost.

#### **5. Cost of infrastructure upgrade**

Transport Avenue does not currently carry any B Double traffic. The road pavement impact would be of concern to Council, if B Doubles are permitted to use the road.

The Administration have recently undertaken traffic counts in Richmond Road (June 2019), between Marion Road and Transport Avenue. The traffic data shows that typically Richmond Road carries about 30 B Doubles per day. The new commercial development in the AAL land would result in a very significant increase in B Double usage (additional of 70 to 75 B Double movements per day) in Richmond Road and in Transport Avenue.

If Council were to permit B Doubles to use Transport Avenue, Council should seek a cost contribution from AAL to undertake the necessary upgrade to the road pavement in Transport Avenue to facilitate the B Double usage. At this stage, a detailed assessment of the current pavement conditions has not been undertaken. It is recommended that a condition be included, if Council were to approve the B Double application, to require AAL to resolve the cost contribution issue for the pavement upgrade (if found to be necessary) to the satisfaction of the Administration

#### **6. Noise, Amenity and Environmental Impacts**

The DPTI's Route Assessment Guidelines requires consideration of the noise, amenity and environmental impacts arising.

AAL submits that community consultation had already occurred as part of the previous 2009 and 2014 Master Plan process and in the current 2019 Master Plan process as well. There were also separate meetings held by AAL with the Netley Resident Association and of the Adelaide Airport Consultative Committee cited by AAL. AAL have also referred to the comments provided in their traffic consultant's report regarding these aspects.

In AAL's letter of 16 August 2019, there was also a diagram included which showed the extent of a new noise attenuation wall to manage the noise and amenity impacts on adjacent residential properties. AAL have advised that this new noise attenuation wall would only be constructed if the B Double access application is approved by Council.

If Council were to approve the B Double request, it is recommended that a condition be included that the AAL's noise attenuation wall be constructed to address the noise related impacts arising.

#### **Conclusion**

AAL have submitted an application to seek Council approval for B Doubles to use Transport Avenue, Netley. The Administration has reviewed the proposal and, on balance, considers that there is merit in facilitating B Double access in Transport Avenue for the development that is currently being considered in AAL to the west of Transport Avenue. A number of recommendations have been proposed by the Administration to maintain safety for road users. Due to site constraints, a recommendation is also proposed by the Administration to specifically prohibit the B Double left turn from Transport Avenue to Richmond Road (west), due to potential safety concerns. The Administration recommends that the B Double approval be made subject to the above requirements.

#### **Attachments**

- 1. Transport Avenue Route Assessment**
- 2. Transport Avenue Netley - B Double Access Locality Map**

26 August 2019

Mr Angelo Catinari  
General Manager Urban Services  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033

By email: [acatinari@wtcc.sa.gov.au](mailto:acatinari@wtcc.sa.gov.au)

Dear Angelo,

**Re: Transport Avenue Route Assessment**

I refer to Council's letter dated 22 July in response to our correspondence (in draft) dated 1 July and our recent discussion.

I reiterate that our request of Council to support our pending application for the gazettal of Transport Avenue, Netley for use by B-Double vehicles is to facilitate the potential development of airport land immediately to the west of Transport Avenue only.

The potential development site is more particularly described in the Route Assessment Report for Transport Avenue, Netley prepared for AAL by CIRQA Pty Ltd, a copy of which has been previously provided to Council.

This site forms part of a larger development land parcel identified by AAL in the 2009 and 2014 Adelaide Airport Master Plans, as well as the recently released Preliminary Draft Master Plan 2019, as the Airport East Precinct. The development objective for the Precinct has been, and continues to be, an area accommodating a consolidated freight and logistics hub to meet current and future demand from the aviation industry along with freight distribution and storage activities that supports the Commonwealth National Freight and Supply Chain Strategy.

In conjunction with our consultant, CIRQA Pty Ltd, we have reviewed the comments raised in Council's recent letter and respond as follows:

**1. Wider implication associated with gazetting Transport Avenue for B Double access**

The Airport East Precinct Freight development project, including connecting roads, has recently been identified by the South Australian Freight Council (SAFC) in its Moving Freight 2019 blueprint for transport infrastructure development in South Australia as one of 8 urgent priority projects for the next 5 years. A copy of the SAFC media release is included with this letter.

AAL's intent is for the Airport East Precinct to be developed in stages with the first stage being the site immediately to the west of Transport Avenue. The viability of the first stage of development, and therefore the entire project, is dependent on the successful application for the use of Transport Avenue by B-Double vehicles.

The application for gazettal is not intended to design for future unknowns as part of the development of a wider Airport East Precinct Plan or other non-airport related infrastructure and development and this should not be used as the basis for assessment of the operation of restricted access vehicles on Transport Avenue.



Adelaide Airport  
Management Limited  
ABN 77 077 201 131  
Registered Land Agent 224 839

1 James Schofield Drive  
Adelaide Airport, SA 5950  
A wholly owned subsidiary of  
Adelaide Airport Limited  
ABN 78 075 176 653

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F +61 8 8308 9311  
[adelaideairport.com.au](http://adelaideairport.com.au)  
[airportbusinessdistrict.com.au](http://airportbusinessdistrict.com.au)



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AAL confirms that it remains committed to working collaboratively with Council on the wider Airport East Precinct Plan as this develops over time, which includes the form of the future road network that will service the land, particularly that west of Keswick Creek. In this regard, AAL considers that a key component of the future road network will be the upgrade of the bridge at the western end of Richmond Road as a means of connecting the Precinct with the existing and future arterial routes and our initial feasibility studies are based on this assumption rather than the utilisation of Transport Avenue.

Given the above comments, we refer Council to the Background section of the attached letter from CIRQA dated 14 August which provides details regarding the administrative and legislative requirements associated with the assessment of the operation of restricted access vehicles by the road manager.

## **2. The route assessment report has not considered the issue of cyclist safety in sufficient detail**

Please refer to Sections 2.1 and 2.2 of the attached technical response from CIRQA.

## **3. Turn paths for the junction of Transport Avenue and Richmond Road**

Please refer to Section 2.3 of the attached technical response from CIRQA .

## **4. Southern end of Transport Avenue**

Please refer to Section 2.4 of the attached technical response from CIRQA. AAL do not agree to fund an upgrade to the junction.

## **5. Cost of infrastructure upgrade**

Refer attached technical response from CIRQA (Section 2.5).

To assist with AAL's understanding of the "necessary upgrade to the road pavement in Transport Avenue", it would be appreciated if Council could provide the following data to support the need for an upgrade:

- Any existing geotechnical information, particularly related to subgrade CBR
- The composition of existing pavement (full depth asphalt or granular base with asphalt surfacing)
- Original design:
  - When pavement was originally constructed,
  - What the original design life was
  - Any information of original traffic data used in the design of the road (volumes, vehicle type)
- Details of any upgrades/resurfacing since original construction and any pavement assessments associated with these upgrades/resurfacing

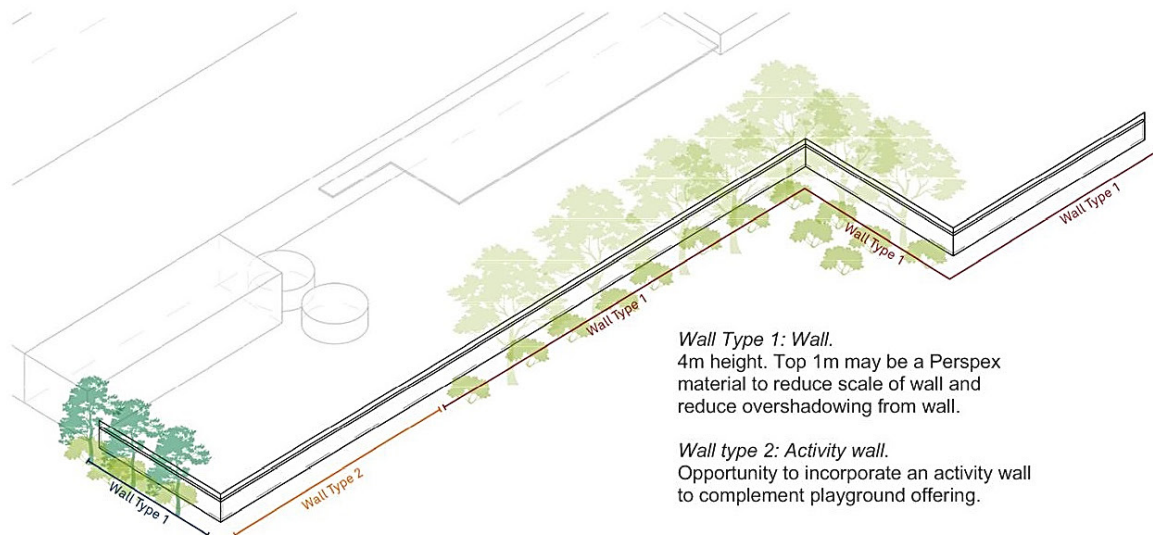
## **6. Noise, Amenity and Environmental Impacts**

The current route assessment provides significantly more information regarding noise, amenity and environmental impacts than the previous submission. It also details community consultation that has taken place since 2009 which includes, but is not limited to:

- Community consultation which occurred as part of the 2009 Master Plan process;
- Community consultation which occurred as part of the 2014 Master Plan process;
- Community consultation which is occurring as part of the 2019 Master Plan process, including a recent meeting with the chairman of the Netley Resident Association who have been very supportive of the Airport East Concept; and
- Adelaide Airport Consultative Committee meetings held 17th May 2019 and 16 August 2019.

The level of detail which has been provided is over and above the requirements of a Route Assessment Report. Refer attached technical response from CIRQA (Section 2.6) which provides further detail.

In AAL's letter dated 01 July 2019, AAL advised that subject to the gazettal of Transport Avenue and AAL Board and/or Shareholder approval of the commercial terms for the development of this site, AAL would progress to complete the design and construction of a noise attenuation barrier adjacent to Beare Avenue. Please see below a current concept for the wall which we are continuing to work through with relevant designers and engineers, on the assumption that AAL and COWT will seek resolution on the issue of gazettal.



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## Summary

Based on the above technical justifications, AAL intends to submit the Route Assessment Report formally through the NHVR portal, with no amendments. The report is in line with the recommended process stated in the "DTEI [DPTI] Route Assessment for Restricted Access Vehicles" guidelines.

As part of Council's support of the application, AAL confirms its commitment to:

- Continue consultation with Council to develop appropriate and acceptable solutions for roads, paths and other infrastructure as part of the process to prepare a detailed development plan for the entire Airport East Precinct;
- Subject to the gazettal of Transport Avenue and AAL Board and/ or Shareholder approval of the commercial terms for the development of this site, progress to completion the design and construction of a noise attenuation barrier adjacent to Beare Avenue; and
- Meeting the reasonable costs associated with the immediate improvements necessary to achieve the technical requirements to permit B-double access along Transport Avenue, as outlined in the Route Assessment Report, including the acquisition of the land identified in the Route Assessment Report.

If it would be of assistance to the Council, AAL would be happy to present findings from the report and this letter, and respond to concerns in person.

We look forward to hearing from you.

Yours sincerely,



James Sangster  
**Executive General Manager, Property**  
Adelaide and Parafield Airports  
Registered Land Agent 291835

CC: Joe Ielasi (COWT)  
Vivianne Kollevris (AAL)  
Ben Wilson (Cirqa)

Attach: Cirqa letter dated 14 August 2019: *B-Double Route Assessment, Transport Avenue, Netley*

South Australian Freight Council Media Release dated 31 July 2019: *SA's freight infrastructure needs for the next 20 years: Major industry blueprint*



**Ref: 18356|BNW**

14 August 2019

Ms Vivianne Kollevris  
Adelaide Airport Limited  
1 James Schofield Avenue  
ADELAIDE AIRPORT SA 5950

Dear Viv,

## **B-DOUBLE ROUTE ASSESSMENT TRANSPORT AVENUE, NETLEY**

I refer to the recent proposal for the gazettal of Transport Avenue, Netley, for the use of B-Double (restricted access) vehicles. Specifically, this letter provides a response to matters raised by the City of West Torrens (in its letter dated 22 July 2019) regarding the proposed gazettal.

As you aware, CIRQA prepared a Route Assessment (and associated report) for the proposed gazettal. The Route Assessment identified that, subject to recommendations regarding alterations of the intersection of Richmond Road/Transport Avenue, gazettal of B-Double vehicles was considered appropriate. The City of West Torrens upon review of the Route Assessment report has, however, raised concerns with the proposal. Having reviewed the City of West Torrens' response to the proposal, I have a number of concerns with the response as detailed below.

### **1. BACKGROUND**

In considering the proposed use of B-Double vehicles on Transport Avenue and the associated Council comments, it is important to outline a number of key considerations associated with the legislative and administrative requirements associated with the assessment of the operation of restricted access vehicles.

The "Heavy Vehicle National Law (South Australia) Act" (2013) sets out various legislative requirements in relation to the operation of restricted access vehicles within South Australia. Of particular relevance to the subject proposal, Rule 156A Part 1(a) states that.:

*"If the Regulator asks a road manager for a road for the road manager's consent to the grant of a mass or dimension authority, the road manager may decide not to give the*





consent only if the road manager is satisfied – (a) the mass or dimension authority will, or is likely to –

- (i) cause damage to road infrastructure; or
- (ii) impose adverse effects on the community arising from noise, emissions or traffic congestion or from other matters stated in approved guidelines; or
- (iii) pose significant risks to public safety arising from heavy vehicle use that is incompatible with road infrastructure or traffic conditions.” (my emphasis)

The “DTEI [DPTI] Route Assessment for Restricted Access Vehicles” guidelines state that:

*“The quantitative limits placed upon certain criteria recommended in the NTC guidelines and herein in Section 5 are intended as a guide only and should not be considered in isolation, but taken into consideration with other assessment criteria. Where criteria do not strictly meet the recommended standards, Route Assessors should undertake a risk assessment (Section 6) to evaluate the implications of their decisions and adjust recommendations accordingly, noting reasons for their decision.” (my emphasis)*

Notably the DTEI, NTC and NHVR guidelines do not refer to the Austroads’ suite of road design guidelines other than in reference to road camber and swept (turn) path assessment. While relevant provisions within the Austroads’ guidelines are considered during the preparation of a route assessment, it is important to note that there is no mandatory requirement to meet recommendations of the Austroads’ guidelines.

The risk assessment process is a primary factor in the consideration of the appropriateness of the use of restricted access vehicles on any road. The DTEI (now DPTI) requirements for restricted access vehicle route assessments are largely based on the assessment of risk factors and consideration of risk acceptance or mitigation. Notably, the DTEI guidelines state:

*“The use of any type of vehicle within a road network will rarely be free of risk. The use of a road network by Restricted Access Vehicles does not necessarily increase the danger to other road users provided that potential hazards are identified and treated appropriately. The identification, assessment and control of hazards associated with use by these vehicles are fundamental to the route assessment process outlined in this manual. ... The management of risk, through the application of a risk management process, will assist in the development of a network of restricted access vehicle routes which can have economic and social benefits for regional economies and local communities.*

*Risk management involves the systematic application of management policies and practices to the task of identifying, analysing, evaluating, treating, monitoring and communicating risk.” (my emphasis)*

The risk assessment process detailed in the DTEI guide was adopted as part of CIRQA’s route assessment for the proposed use of Transport Avenue by B-Doubles. While Council



has noted (perceived) safety issues, it has seemingly provided no acknowledgement or adoption of the risk assessment process.

Further discussion on individual comments is provided in the following sections. However, it is also reiterated that the *Heavy Vehicle National Law (South Australia) Act* (in relation to road safety) states that "the road manager may decide not to give the consent *only* if the road manager is satisfied.... the mass or dimension authority [consent] will, or is likely to ... pose *significant* risks to public safety" (my emphasis). I do not believe Council has identified "significant" risks to public safety (particularly when assessed against the relevant restricted access vehicle guidelines) and, therefore, has erred in its approach to the assessment of the proposal.

Additionally, as a result of the risk assessment process adopted, the typical approach to a restricted access vehicle route assessment is to consider whether the operation of the subject vehicles poses any additional risk compared to the use of general access vehicles. In this case, the assessment has considered whether the use of B-Doubles would pose any additional risk to road (and path) users on Transport Avenue compared to the use of 19 m Semi-Trailer vehicles.

## **2. SPECIFIC COUNCIL COMMENTS**

The following section identifies the key comments raised by Council and provides a response to each matter (taking into account the requirements outlined above). Council's comments are provided in italics, followed by my response.

### **2.1 CYCLIST SAFETY**

*"Currently, there are no B Doubles using Transport Avenue. Traffic volumes are also currently low. The sharing of the lane space between cyclists and other vehicles is able to be accommodated with anticipated low risk. Further AAL developments would increase traffic flows on Transport Avenue."*

In order to further consider traffic volumes on Transport Avenue, Austraffic were engaged to undertake an independent survey of movements at the intersection of Richmond Road and Transport Avenue on Thursday, 6 August 2019. Based on the peak hour data (35 to 36 vehicle movements in the am and pm peak hours, respectively), it is considered that daily volumes would be in the order of 350 to 360 vehicles per day (vpd). I concur with Council that the existing volumes are low. Further development of the vacant AAL land west of Transport Avenue will generate additional traffic on Transport Avenue. Based on the area of vacant land (detailed in the previous report) and typical traffic generation rates for industrial uses, development of the subject land could generate in the order of 300 to 500 additional daily trips (this includes both light vehicle and all types of commercial vehicles). Such volumes are well within the capacity of Transport Avenue. Total volumes would be in the order of 650 to 860 vpd which is still a relatively low traffic volume (for comparison, residential local roads are typically considered to have capacities in the order of 1,500 to 2,000 vpd).





The potential for development of the subject land (and its associated traffic generation) is not itself under review as part of the route assessment process (that would be undertaken via a separate development application processes). Nevertheless, the potential for additional movements has been considered in preparing the route assessment report. Importantly, the future development of the vacant AAL land could occur without gazettal of B-Doubles and result in approximately twice as many Semi-Trailer movements (and greater impacts) than if B-Doubles were permitted and utilised. This is a key consideration of the route assessment process and Council has not acknowledged this.

To further assist in considering cycling safety, the Austraffic surveys included identification of cyclists utilising Transport Avenue. During both the am and pm peak hours, four cyclists rode along Transport Avenue. Given southbound cyclists are currently provided with a separated bicycle lane, essentially only half of the movements (two movements in each peak hour) may need to share the road with commercial vehicles (with or without the gazettal). Such a volume is small and the likelihood of a cyclist movement occurring at the same time as a commercial vehicle movement (in the same direction) is also considered to be small. However, it is also noted that cyclists can also utilise the footpath as an alternative to sharing the northbound traffic lane.

The difference in safety risk between the operation of B-Doubles compared to Semi-Trailers is negligible, particularly noting that without gazettal there would be the potential for almost twice as many Semi-Trailer movements. The level of exposure (risk) to cyclists is therefore considered to be very low and within the bounds of risk acceptance as per the DTEI guidelines.

*"The safety aspects for cyclists should be considered in accordance with the guidelines in the Austroads Design standards."*

The Austroads' suite of road design and safety guidelines are not standards as suggested by the City of West Torrens. The Austroads' guides provide recommendations in relation to matters associated with road design and traffic safety. This includes recommendations in relation to the provision of cycling infrastructure including on-road bicycle lanes. Consideration of the provision of cycling infrastructure and broader safety matters has been included in the Route assessment process (and discussed further above).

*"Given that significant B Double movements are envisaged for Transport Avenue, desirable widths should be provided as per the Austroads Design standard, being 1.5m width for exclusive bicycle lanes and 4.2m width for wide kerbside lanes."*

I do not consider that the number of B-Double movements identified is significant (it would likely equate to approximately five B-Double movements per hour). Furthermore, the forecast number was provided as a conservative assessment to inform the review of the



potential gazettal. In reality, it is likely that the number of B-Doubles would be lower than conservatively forecast. I note that Council has identified that 30 B-Doubles utilised Richmond Road per day. Given that the extent of allotments that would be associated with B-Double use on Richmond Road is similar to that which could be developed on the vacant AAL land, it is likely that a similar number would be experienced on Transport Avenue. Nevertheless, it is reiterated that, without gazettal, the number of potential Semi-Trailer movements would be approximately double that associated with the use of B-Doubles.

While the City of West Torrens has stated that widths of 1.5 m for on-road bicycle lanes and 4.2 m for wide kerbside lanes should be adopted, I note that these are desirable widths for a 60 km/h speed limit (whereas Transport Avenue has a 50 km/h speed limit). The guide also notes lesser widths (down to 1.2 m for bicycle lanes and 3.7 m for wide kerbside lanes) for 60 km/h speed limited roads. I also note that the guide provides no recommendation specifically requiring such a treatment (bicycle lanes) on a road. Furthermore, I note that Council installed a 1.2 m wide bicycle lane on Transport Avenue previously (which suggests a willingness to adopt the minimum requirement).

The Austroads' guides do not identify different lane widths for B-Doubles compared to general commercial vehicles such as Semi-Trailers (i.e. the Austroads' specification of a 3.5 m lane width applies equally to a road accommodating Semi-Trailers as it does to B-Doubles). Therefore, in considering the recommendations of the Austroads' guide, no additional requirement was identified as being necessary to accommodate B-Doubles (again, noting that without the gazettal, there would be greater risk exposure with a higher level of Semi-Trailer movements). As detailed in the route assessment report, the proposed gazettal does not preclude options for improved cycling facilities on Transport Avenue (as previously considered by Council).

## **2.2 ON-STREET PARKING**

*"...the acceptability of removing approximately 30 onstreet (sic) parking spaces from Transport Avenue is unclear as no consultation has occurred with affected stakeholders. It is noted that usage of the current on-street parking is relatively high around where the existing buildings are located."*

The route assessment did not identify that removal of all on-street parking on Transport Avenue was required (other than three spaces to accommodate commercial vehicle turns at the Transport Avenue/Richmond Road intersection). From a risk assessment perspective, it was identified that the existing arrangements are adequate to safely accommodate B-Double movements on Transport Avenue (subject to the widening of the Richmond Road intersection and minor signage and linemarking at the southern end of Transport Avenue).

Nevertheless, having viewed conditions in Transport Avenue on numerous occasions, I would not consider the parking demands in Transport Avenue to be high as suggested by





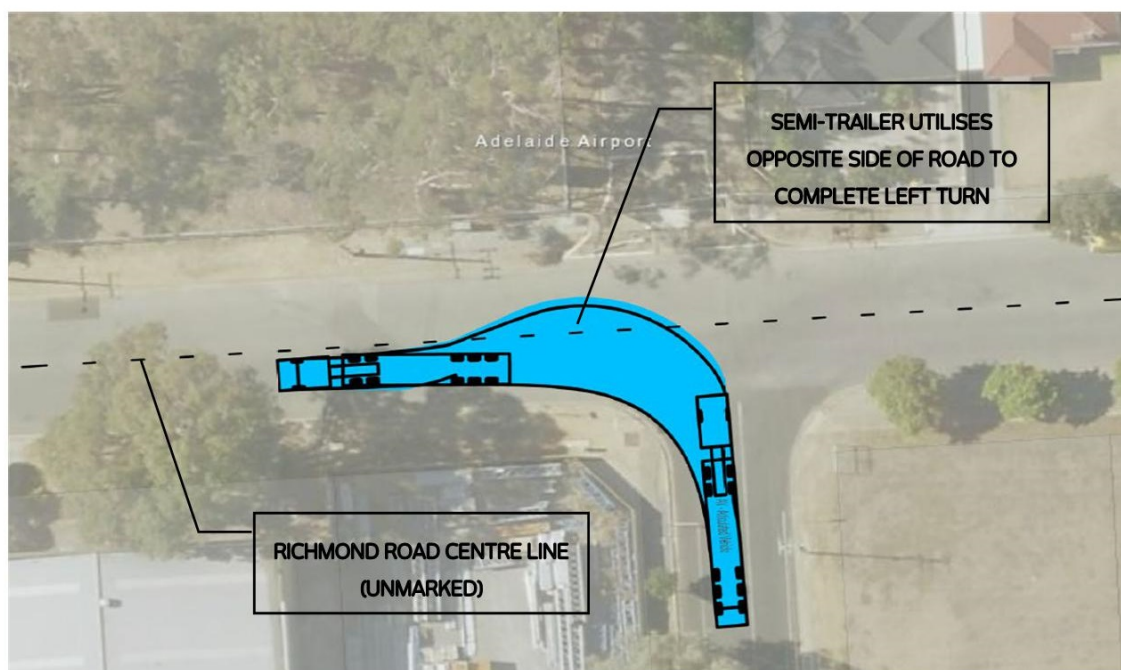
Council. In order to consider this matter further, Austraffic were engaged to undertake a survey of parking demands on a typical weekday (Wednesday, 7 August 2019) between 8:00 am and 5:00 pm. Of the approximately 30 parking spaces available on Transport Avenue, a peak demand of six vehicles was observed during the day with an average demand of 3.7 vehicles. Notably, from 4:15 pm onwards there were no vehicles parked on-street in Transport Avenue. Such demands are clearly not 'high' as suggested by Council and I would consider the quantified demands to be low.

The low demands suggest that on-street parking could be removed without significant impact or that, alternatively, a part-time bicycle lane arrangement could be adopted (only applying during the peak commuter periods) should Council consider upgrades to the cycling network in the future. As identified in the route assessment report, the proposed operation of B-Doubles on Transport Avenue does not preclude the opportunity to adopt the different options detailed in the previous Tonkin review of cycling infrastructure for Transport Avenue.

### **2.3 LEFT TURN FROM TRANSPORT AVENUE TO RICHMOND ROAD**

*"FIGURE 7 of the CIRQA report shows that the left turn movement of the B Double from Transport Avenue to Richmond Road would require the B Double to encroach into the opposing lane. This would not be acceptable to Council."*

The left turn movement is a legal manoeuvre (including use of the opposing lane) and in line with the provisions of the Route Assessment guidelines. Furthermore, Semi-Trailers currently need to utilise the opposite traffic lane as illustrated in Figure 1 (the figure illustrates the tightest turn possible, albeit in reality, Semi-Trailers may be driven further across the opposing side of the road).



*Figure 1 - 19 m Semi-Trailer turn at existing Transport Avenue/Richmond Road intersection*

Nevertheless, in line with the risk assessment process, the conflict potential associated with the accommodation of the subject left-turn movement by B-Doubles was considered to be low (particularly in comparison to that associated with Semi-Trailers undertaking the turn) and within the bounds of 'risk acceptance'. This assessment took into account the low number of movements likely associated with the turn, the low speed at which it would be undertaken and that it is a non-priority movement (i.e. drivers undertaking the turn would legally be required to give way to all other movements on Richmond Road before selecting an appropriate gap in traffic and commencing the turn). Such turning arrangements are commonly accepted for B-Doubles.

## 2.4 SOUTHERN END OF TRANSPORT AVENUE

*"The southern portion of Transport Avenue is closed. If B Doubles were to be permitted, to facilitate the change in priority for the B Double turns into and out of the AAL road, it would be desirable for the kerb alignment to be modified to reinforce the change in priority of the roadway. This would be best done by bringing the road closure up to the junction, rather than using a Give Way line as shown in Figure 5 of the CIRQA report. If Council were to agree with the AAL's B Double proposal, the junction should be upgraded accordingly at AAL's expense."*

I do not consider it appropriate for Council to suggest the modification of the southern end of Transport Avenue is related to the operation of B-Double movements nor the responsibility of AAL. While Council may consider there to be a more desirable layout for the intersection, this is not necessitated to allow safe accommodation of B-Double movements in this location. Council has not justified this statement in relation to





potential risks at the intersection (as per the risk assessment process). As identified in the route assessment, there is low risk with the operation of B-Doubles at this intersection and upgrade is not warranted.

## 2.5 PAVEMENT UPGRADE

*"If Council were to permit B Doubles to use Transport Avenue, Council would be seeking cost contribution from AAL to undertake the necessary upgrade to the road pavement in Transport Avenue to facilitate the B Double usage."*

No pavement condition risk or safety issues were identified on Transport Avenue as part of the route assessment. The pavement is in good condition and appeared to have been relatively recently reconstructed or resurfaced (presumably to a standard appropriate for a road servicing industrial land uses).

In relation to potential pavement impacts, I note that the Austroads' *"Local Road Access for High Productivity Freight Vehicles"* Research Report (AP-R550-18) states that *"...over a whole vehicle combination, despite having a higher overall mass, the majority of PBS vehicles result in no worse pavement wear for a given freight task, because of the reduction in trips numbers required to transport the same amount of freight"*. The Austroads' Research Report included a comparison of pavement wear for the use of Semi-Trailers compared to A-Doubles and noted that A-Double use would result in 74% less Equivalent Standard Axles (ESAs) per 1,000 tonnes of payload. The Australian Trucking Association's *"Truck Impact Chart"* provides a similar assessment for various vehicle configurations and also identifies a 74% lower impact for B-Doubles compared to Semi-Trailers (for ESAs per 1,000 tonnes). These documents indicate that larger vehicle size does not necessarily correlate directly with increased pavement wear.

In order to further consider the implications of the use of B-Doubles on Transport Avenue and to provide consideration of the need for AAL contribution to maintenance of the road's pavement, the following information is requested from the City of West Torrens:

- any existing geotechnical information, particularly related to the sub-grade CBR;
- the composition of the existing pavement (full depth asphalt or granular base with asphalt surfacing);
- timing of the original pavement's construction (age of the infrastructure) and the design life for the original pavement;
- any information regarding traffic data adopted (daily trips and commercial vehicle proportion and/or ESAs) used in the design of the road; and
- any details of upgrades/resurfacing undertaken since the original construction and any pavement assessments associated with these upgrades/resurfacing.



## 2.6 NOISE, AMENITY AND ENVIRONMENTAL IMPACTS

*"The DPTI's Route Assessment Guidelines requires consideration of the noise, amenity and environmental impacts arising. While AAL's representatives have indicated that some noise attenuation works may be undertaken in the subject area, if the B Double proposal was approved, these noise, amenity and environmental impacts do not appear to have been considered in greater detail. It is noted that in previous AAL submissions for B Double access to Council, one of the reasons Council did not agree with gazetting B Double access for Transport Avenue was that these particular issues were not adequately addressed."*

The previous route assessment (prepared by MFY) did not include discussion on noise, amenity and environmental impacts (hence why this was previously raised when considered by Council's Elected Members). The CIRQA route assessment report does include discussion of these considerations in line with the requirements of the DPTI/DTEI guidelines and relevant NHVR documents. As with safety considerations, the assessment of noise, amenity and environmental impacts is based on a comparative approach between conditions with and without B-Doubles. The impacts of the operation of B-Doubles on noise, amenity and environmental considerations are considered to be negligible compared to the use of general access vehicles (noting that the number of heavy commercial vehicles would be higher without the use of B-Doubles). In fact, the use of B-Doubles may have lower cumulative amenity impacts than the use of Semi-Trailers following development of the vacant Airport land. For instance, the Australian Trucking Association's "Truck Impact Chart" indicates the B-Doubles result in 75% less emissions per 1,000 tonnes of payload transported compared to Semi-Trailers.

I also note that the NHVR's "PBS Scheme – Network Classification Guidelines" (NCG) identifies that, for "L2" categorised roads (those for PBS Level 2A vehicles and equivalent to B-Doubles), "This road class is expected to pass through areas where some sensitive land uses may have developed in the past". This indicates a level of impact of B-Doubles is acceptable within areas with sensitive land uses. In comparison, the NCG states that "L3" and "L4" (double and triple road train) roads should avoid sensitive land uses as much as possible. I also note that the NCG states the need for consultation of "L2" roads is "low". As previously noted, a number of forms of community consultation have been undertaken as part of the Airport's various master planning processes which have included identification of the desired B-Double access.

## 3. SUMMARY

As per the findings of the original route assessment report, it is considered that the existing arrangements are generally adequate to accommodate B-Double movements on Transport Avenue (with the exception of the alterations recommended at the Transport Avenue/Richmond Road intersection). Such a conclusion has been based on a risk assessment approach as per the DPTI (DTEI) guidelines and typical approach to route assessment for restricted access vehicles.





Having reviewed Council's response to the proposal, I am concerned that the issues raised do not adequately consider the risk assessment approach. In particular, I consider Council's comments do not qualify nor quantify any significant risks (particularly comparing the difference between Semi-Trailer and B-Double impacts). Therefore, I do not consider its response to be in line with the legislative requirements for assessment of such a proposal. I remain of the opinion that, in line with the relevant legislation and guidelines, the gazettal of Transport Avenue (subject to the adoption of the recommendations in the route assessment report) is appropriate and supportable.

Please feel free to contact me on (08) 7078 1801 should you require any additional information.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Ben Wilson", with a stylized flourish at the end.

**BEN WILSON**

Director | CIRQA Pty Ltd



## MEDIA RELEASE

31 July 2019

### SA'S FREIGHT INFRASTRUCTURE NEEDS FOR THE NEXT 20 YEARS: MAJOR INDUSTRY BLUEPRINT

Completing the North South Corridor, major rural road upgrades and a new purpose built freight precinct at Adelaide Airport are key planks of a major freight blueprint document unveiled today by SA's peak transport industry lobby group.

The South Australian Freight Council (SAFC) today launched *Moving Freight 2019*, its plan for the state's future transport and logistics infrastructure and its primary submission into Infrastructure South Australia's 20 Year State Infrastructure Strategy.

It has called on Infrastructure SA (ISA) and the State Government to ensure that freight infrastructure is given prominence within the 20 Year State Infrastructure Strategy.

"South Australia is facing many new challenges as it confronts a changing economic structure and climate; and puts forward an ambitious growth agenda," SAFC Executive Officer, Mr Evan Knapp, said today.

"An efficient infrastructure system for the transport and logistics sector will benefit all business through reduced cost structures; and every household through reduced costs for consumer goods. Every physical good and most service elements of the economy have a transport cost component."

"*Moving Freight 2019* provides a blueprint for transport infrastructure development in South Australia over the next 20 years, and highlights the key principles and policy issues that should be embraced by ISA in developing the 20 year strategy."

"This includes protecting freight infrastructure assets from encroachment through a 'Key Freight Corridors and Facilities Protections Strategy', and ensuring the network can perform 24/7, 365 days a year through a 'Network Resilience Strategy'."

"We also hope that *Moving Freight 2019* will be a catalyst for debate on future infrastructure issues – such as how completion of the North South Corridor will change freight movements from Portrush Road to Cross Road – so that potential problems can be addressed before they become a reality" he said.

Urgent Priorities for the next 5 years outlined in *Moving Freight 2019* include:

1. **Completion of the North South Corridor** - Completion of the upgrade of the non-stop North-South corridor remains industry's top Priority Project and has progressed reasonably to date, but will slow over coming years. The pace of the upgrade needs to quicken so as benefits of works completed and underway can be fully realised;
2. **Eyre Peninsula Road Upgrades** – With the cessation of grain transport on the EP rail system, thousands of new truck movements are expected in the region to deliver grain to ports. Priority safety upgrades are urgently needed to ensure the new mix of traffic on key highways is safe;
3. **Accelerated Maintenance Regime** - maintenance spending has decreased in recent budgets and a maintenance backlog in the hundreds of millions of dollars is widely referenced. In particular, SA requires an urgent lift in maintenance spending on economic corridors that provide crucial links for communities and their markets;

4. **Airport East Precinct Freight Development (including connecting roads)** - air freight cargo facilities will be progressively relocated to airside sites within the Airport East Precinct to facilitate export growth. Richmond Rd will become the designated access corridor into this precinct, with Transport Avenue also playing a critical role;
5. **Horrocks Highway** - requires a priority safety upgrade, especially between Roseworthy and Clare, which is increasingly seeing larger and more efficient heavy vehicles moving on the corridor;
6. **Upgrade of Highway 1 Port Wakefield to Port Augusta (PBS4/Triple Road Train capability)** – to facilitate the expanded heavy freight needs of growing communities and industries in the Upper Spencer Gulf Region (including Port Augusta, Whyalla and mines beyond); as well as facilitating the safe expansion of passenger movements to/from the region.
7. **Rail Level Crossing Grade Separation Program** – to reduce road congestion and increase safety. Some individual level crossing works have been announced and funded, but an overarching program has not yet been developed. Freight lines cater to trains up to 1.8 km long, leading to long delays and frustration for motorists and therefore should be a priority within the program.
8. **Widening the Outer Harbor Shipping Channel (Underway)** – to accommodate Post-Panamax vessels calling to Australia, ensuring economic port operations are maintained to support South Australian trade and avoid use of other Australian ports and land routes for import and export trades.

*Moving Freight 2019* also sets out comprehensive project priorities for 5 – 10 years, 10 – 20 years and ‘Subject to demand’ projects that are dependent on freight generating developments coming on stream. A higher proportion of regional projects have been identified for these time periods, indicating a change in infrastructure investment focus will be required in the final 15 years of the State Infrastructure Strategy.

“The Transport and Logistics industry underpins every aspect of our state economy – every business requires inputs, and the majority also require our services to deliver products to customers and end consumers,” Mr Knapp said.

“Efficient, effective and safe transport infrastructure is a competitive advantage that as a state we cannot afford to ignore,” he said.

#### **MEDIA CONTACTS:**

**Evan Knapp**  
**Executive Officer**  
**SA Freight Council**  
**(08) 8447 0664**  
**(0411) 091 257**

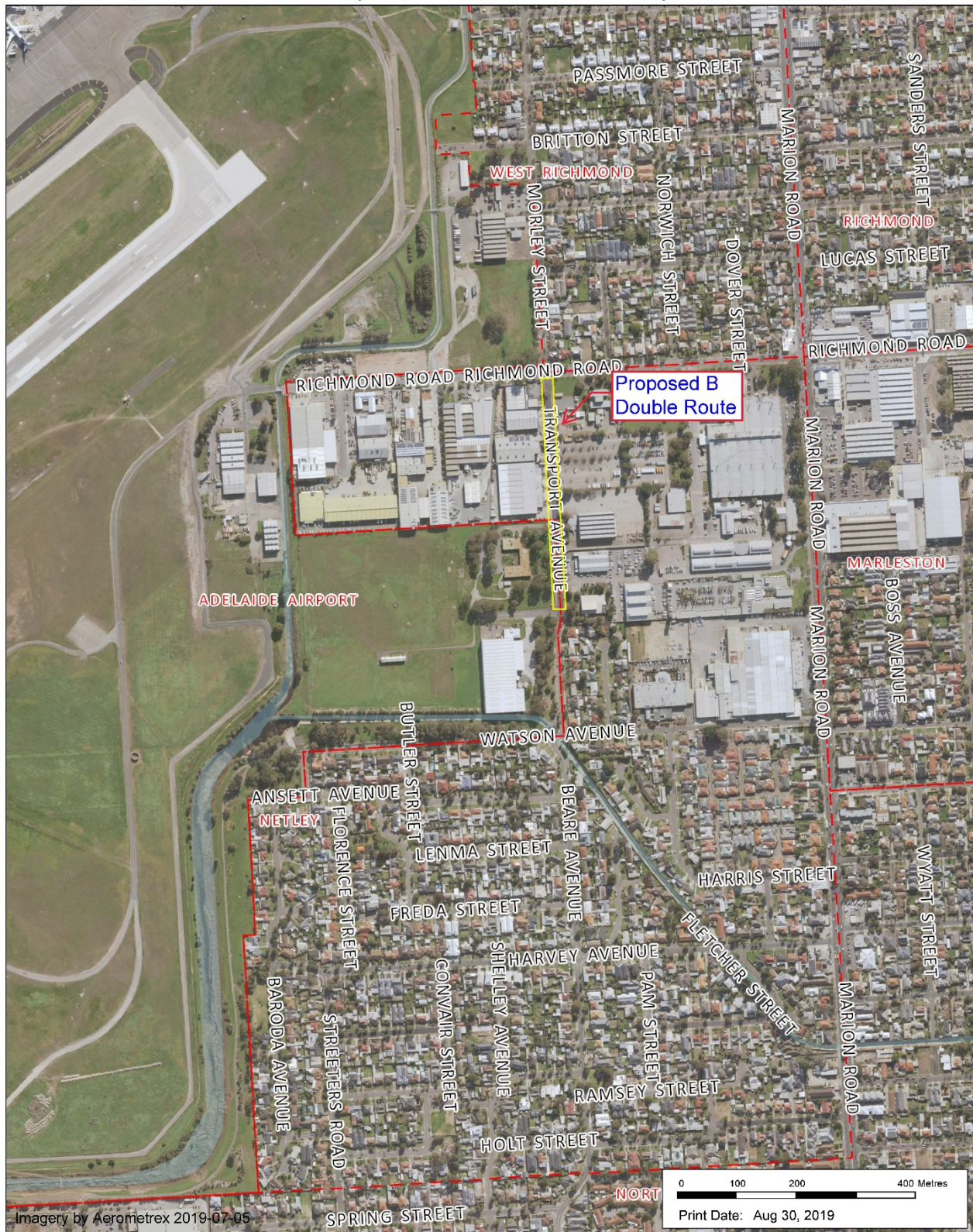
**Kevin Skinner**  
**Field Public Relations**  
**(08) 8234 9555**  
**(0414) 822 631**

#### **About SAFC**

The SA Freight Council is the State’s peak, multi-modal industry group that advises both the Federal and State governments on industry related issues, and is funded by both industry and government. It represents road, rail, sea and air freight modes and operations, and assists the industry on issues relating to freight logistics across all modes.



## Locality Map - Transport Avenue, Netley

**Disclaimer**

The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.





### **11.3 Food Act 2018/19 Annual Report**

#### **Brief**

This report presents to Council the work of the environmental health staff during the reporting period 1 July 2018 to 30 June 2019 pursuant to the Food Act 2001.

#### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

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#### **Introduction**

Each year an annual report is submitted to SA Health detailing the activities regarding the regulating of food safety activities undertaken for the reporting period.

#### **Discussion**

Each year the City of West Torrens is required to submit an annual report to SA Health. The report contains information relating to activities undertaken by environmental health staff pursuant to the Food Act 2001.

The information contained in the report will assist the relevant Branch of SA Health to submit to the Minister for Health a report on the administration of the Food Act 2001. The Minister must then table the report in Parliament. Councils in their role as enforcement agencies have a key role in the administration of the Act and the information provided by councils is an essential part of these annual reports.

A copy of the annual report is attached for member's information (**Attachment 1**).

#### **Conclusion**

The annual report follows a template and demonstrates the roles conducted by Council under the Act.

#### **Attachments**

##### **1. Food Act Annual Report 2018/19 Questionnaire**

## FOOD ACT 2001 - ANNUAL REPORT QUESTIONNAIRE

Information on Local Government Administration of the Food Act for the period 1st July 2018 to 30th June 2019

Council Name : City of West Torrens

## 1. Authorised Officers

An authorised officer (AO) is defined as "a person appointed under Part 9, Division 3 of the Food Act 2001". Under Division 3 a council is required to maintain a list of AOs appointed under the Act. Please provide the following advice on persons who were listed as an AO for your council, under this provision, on the 30<sup>th</sup> June 2019.

The purpose of this question is to update the current list of authorised officers working in South Australia. Where part time staff are employed by more than one council, please indicate the name of all other councils in the table below.

If on the 30th of June 2019 the council did not have an AO under the Food Act please provide a nil return.

Name of Authorised Officer	Position Title	Contact Details (phone, fax, mobile, email)	Full time or Part Time appointment	**If Part Times . Record the FTE (Full time Equivalent)	Does the authorised officer work for more than one council?	Name the other councils	Percentage of time spent on food related matters (including routine, follow-up and complaints)	
							Inspections	Audits
Darren Isgar	Team Leader Environmental Health	ph: 8416 6274 m:0418 832 143 email disgar@wtcc.sa.gov.au	Full Time		No		5.00%	2.00%
Anthony Jennings	Environmental Health Officer	ph 8416 6231 m: 0408 897 936 email ajennings@wtcc.sa.gov.au	Full Time		No		50.00%	
Deepti Sethi	Environmental Health Officer	ph: 8416 6279 m:0418 840 487 email dssethi@wtcc.sa.gov.au	Full Time		No		45.00%	5.00%
Despina Kazepidis	Environmental Health Officer	ph: 8416 6223 m: 0428 834 185 email dkazepidis@wtcc.sa.gov.au	Full Time		No		50.00%	
TOTAL %							37.50%	3.50%

\*\* FTE = Part time working hrs per week/ Full time working hours per week

For example: Officer working 15 hrs a week. Fulltime hours for the week = 37.5. FTE= 15/37.5 which is 0.4 FTE

## 2. Audits &amp; Inspections of Food Premises

## 2A. Food Audits

The Food Act requires businesses that process food for service to "Vulnerable Populations" to have implemented a documented Food Safety Program and are subject to an audit in order to verify compliance with Standard 3.2.1. Please complete the following table with respect to your council area only (if you audit outside your council area, these details will be captured by the respective council). If these businesses were also inspected by your council during the financial year, please provide this information as well.

Business Type-Vulnerable Population	No. of Businesses	Routine Audits (Standard 3.2.1, 3.2.2 & 3.2.3)		Routine Inspections (Standard 3.2.2 & 3.2.3)	
		No. of audits conducted by your council	No. of audits conducted by other councils (In your area)	No. of inspections conducted of auditable businesses	No. of follow-up inspections conducted of auditable businesses
Child Care Centres	13	12	1	0	0
Aged Care Facilities	9	4	4	0	0
Private Hospitals	1	1	0	0	0
Others-Commercial Meals on wheels, Central production kitchen for vulnerable pops	0	0	0	0	0
TOTAL	23	17	5	0	0

\* "Vulnerable Populations" are those types of businesses as defined in Standard 3.3.1 and are required to be audited.

**2B. Food Inspections**

All food businesses in South Australia are required to comply with the Food Act 2001, Regulations and Food Safety Standards. Please complete the following table with respect to your Council; however EXCLUDE businesses that service "Vulnerable Populations" which were reported in section 2A of this report.

Businesses Inspections Information as per Priority Risk Classification				
Risk Classification	Number of Businesses	Routine Inspections Conducted	Follow up Inspections	No. of Inspection resulting from complaints
P1 (please exclude businesses that service "Vulnerable Populations")	210	226	60	24
P2	160	149	32	7
P3	105	67	4	5
P4	44	1	0	0
<b>Total</b>	<b>519</b>	<b>443</b>	<b>96</b>	<b>36</b>

**3. Food Audit and Inspection Fees****3A. Food Audit fees**

Councils are able to charge for audits conducted by Authorised Officers.

Does your council conduct Food Audits?

☒ Yes

If you answered NO to the above question go to Q3B.

Does your council charge fees for conducting Food Audits?

☒ Yes

If you answered NO to the above question go to Q3B.

Please advise the fees currently charged by your council for auditing purposes and clearly specify whether this is an hourly rate or flat fee structure.

Audit Type/parameters	Audit Charge (\$)/unit* (if no fees are charged please write N/A)
Desktop Audit (offsite)	\$80.50 per hour
Routine Audit (onsite)	\$161.00 per hour
Follow up Audit	\$161.00 per hour
Travel Cost	N/A
Other _____	nil
If there is a cap on the maximum cost of an audit? Please advise.	

\*Unit - please specify in your response, for example "per audit" OR "per hour"

**3B. Food Inspection fees**

Councils are able to charge for inspections conducted by Authorised Officers.

Does your council charge fees for conducting food premises inspections?

☒ Yes

If you answered NO to the above question go to Q4.

Please advise the fees currently charged by your council for inspection purposes.

Inspection Type	Inspection Charge (\$)/unit* (if no fees are charged please write N/A)
Routine Inspection	\$85.50 per inspection for small businesses, \$214.00 per inspection for large business, 50% reduction of routine inspection fee for "nominal" risk food premises
Follow up Inspection	N/A
Complaint Inspection	N/A
Home Activity Inspection	as per routine inspection charge
Other _____	No inspection fee is charged for not for profit organisations or community groups etc.

\*Unit - please specify in your response, for example "per inspection" OR "per hour"

## 4. Food Act Enforcement

## 4A Enforcement Activities

Please complete the following table indicating the enforcement activities undertaken by your councils during financial year 2018-2019.

Table 4A

Business Sector	Risk Level	No. of Business	No. of business Inspected	No. of business requiring enforcement action	No. of written warnings issued	No. of improvement notices issued	No. of prohibition orders issued	No. of expiations issued		No. of prosecutions	Percent Compliance - Inspected Businesses
								Body Corporate	Natural person		
Retailer											
Alcoholic beverages packaged	P4	3	0	0	0	0	0	0	0	0	#DIV/0!
Bakery products	P3										#DIV/0!
Bakery products Perishable fillings	P2	3	3	2	2	2	0	0	0	0	33%
Continental Type Delicatessen food	P2	1	1	0	0	0	0	0	0	0	100%
perishable	P2	36	33	0	0	0	0	0	0	0	100%
Low risk packaged food	P4	38	1	0	0	0	0	0	0	0	100%
Medium risk food - perishable	P3	21	17	2	1	1	0	0	0	0	88%
Raw Meat & Poultry	P2										#DIV/0!
Seafood(excludes Processing of Bivalve mollusc)	P2										#DIV/0!
Others- see comments	P1										#DIV/0!
Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											
Food Service											
Catering offsite activity	P1	23	18	1	1	0	0	0	0	0	94%
Catering onsite	P1	37	27	1	1	0	0	0	0	0	96%
Medium risk foods perishable	P3	46	28	0	0	0	0	0	0	0	100%
Restaurants and takeaway RTE Food- Prepared in advance	P1	126	118	21	19	6	0	0	0	0	82%
Restaurants and Takeawayfood RTE food - Express order	P2	90	79	9	8	3	0	0	1	0	89%
Restaurants and takeaway RTE Food-no raw preparation	P2	16	16	0	0	0	0	0	0	0	100%
Others- see comments	P1										#DIV/0!
Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											



Processor/ Manufacturer										
Bakery products										
Perishable fillings processing	P1	15	15	2	1	1	0	0	0	87%
Baby Food processing	P2									#DIV/0!
Beverage processing	P3									#DIV/0!
Canned food processing	P2									#DIV/0!
Canned food processing very small producer & high acid food	P3									#DIV/0!
Chocolate processing	P2	1	1	0	0	0	0	0	0	100%
Chocolate processing small producer	P3	1	1	0	0	0	0	0	0	100%
Cereal processing	P3	18	10	0	0	0	0	0	0	100%
processing	P3	1	1	0	0	0	0	0	0	100%
shelf-life processing	P2	1	1	0	0	0	0	0	0	100%
extended shelf life	P2	1	0	0	0	0	0	0	0	#DIV/0!
processing	P2									#DIV/0!
including soft cheese)	P2	1	1	0	0	0	0	0	0	100%
cheese processing	P1									#DIV/0!
Egg Processing	P2									#DIV/0!
Fruit and Vegetables processing	P1	1	1	0	0	0	0	0	0	100%
Fruit and vegetable processing frozen	P2	1	0	0	0	0	0	0	0	#DIV/0!
Fruit and vegetable processing frozen										#DIV/0!
Blanch/small producer	P3	1	0	0	0	0	0	0	0	100%
Fruit and vegetable Juice Unpasteurises processing	P1	1	1	0	0	0	0	0	0	100%
Fruit juice, Pasteurisation processing, Shelf stable processing	P2									#DIV/0!
Fruit Juice Pasteurisation processing, Shelf stable processing										#DIV/0!
Small producer	P3									#DIV/0!
Infant formula product processing	P1									#DIV/0!
Meat Processing, Abattoir/ Boning Room	P2									#DIV/0!
Meat Processing, Fermented meat Processing, Small Goods Processing	P1	2	2	0	0	0	0	0	0	100%
Oils and fats processing	P3	1	1	0	0	0	0	0	0	100%
Peanut Butter processing	P2									#DIV/0!
Peanut Butter processing Small Producer	P2									#DIV/0!
Poultry processing	P1									#DIV/0!
Prepared not ready to eat food processing	P2	2	2	0	0	0	0	0	0	100%
Prepared ready to eat food processing	P1	3	3	0	0	0	0	0	0	100%
Seafood processing	P2	1	1	0	0	0	0	0	0	100%
Seafood processing RTE and shelf stable	P2									#DIV/0!
Seafood processing - Mollusc processing	P1	1	1	0	0	0	0	0	0	100%
Snack chips processing	P3									#DIV/0!
Spices and dried herbs processing	P2	1	1	0	0	0	0	0	0	100%
Spices and dried herbs processing small producer	P3	1	1	0	0	0	0	0	0	100%
Sprout processing	P1									#DIV/0!
Sushi processing	P1	1	1	0	0	0	0	0	0	100%
Vegetables in oil processing	P1									#DIV/0!
Others- see comments	P1									#DIV/0!

Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											
<b>Food Transporter</b>											
Bulk flour storage distributor	P3										#DIV/0!
Bulk milk collection distributor	P2										#DIV/0!
Dairy produce distributor	P3	1	1	0	0	0	0	0	0	0	100%
Dry goods and beverages distributor	P4	3	0	0	0	0	0	0	0	0	#DIV/0!
Frozen food distributor	P3	2	0	0	0	0	0	0	0	0	#DIV/0!
Fruit and vegetables distributor	P3	1	0	0	0	0	0	0	0	0	#DIV/0!
Perishable ready to eat, packaged, medium risk food distributor	P3	3	1	0	0	0	0	0	0	0	100%
Perishable, ready to eat, packaged, high risk food distributor	P2	2	1	0	0	0	0	0	0	0	100%
Processed meat distributor	P2										#DIV/0!
Seafood distributor	P2	3	1	0	0	0	0	0	0	0	100%
Others- see comments	P1										#DIV/0!
Others- see comments	P2										#DIV/0!
Others- see comments	P3										#DIV/0!
Others- see comments	P4										#DIV/0!
Comments:											

Table 4B

Reason for enforcement activity	Written warnings	Improvement notices	Prohibition Orders	Expiations	Prosecutions
<b>Standard 3.2.1 (Food Safety Program)</b>					
FSP not prepared, implemented, maintained and monitored	0	0	0	0	0
FSP not audited at the frequency determined by the auditor	0	0	0	0	0
FSP not revised so as to comply with the regulations	0	0	0	0	0
FSP audit report not retained by business for four years	0	0	0	0	

## 5. Food related complaints

### 5A. Food Complaints

Please complete the following table indicating the complaints received and actioned by your councils during financial year 2017-2018.

Complaint Type	Total No. received	No. Justified/ Confirmed	% Overall Justified
Food unsuitable/unsafe due to foreign matter	5	2	40.00%
Food unsuitable/unsafe due to microbial contamination / growth	0	0	#DIV/0!
Food unsuitable/unsafe due to presence of unapproved or excessive chemical residues	1	0	0.00%
Alleged food poisoning	12	0	0.00%
Unclean premises	7	2	28.57%
Poor personal hygiene or poor food handling practices	10	3	30.00%
Vermin / insects / pests observed in premises	1	1	100.00%
Refuse storage	7	4	57.14%
Labelling Issues	5	1	20.00%
Other - admin	8	2	25.00%
<b>TOTAL</b>	<b>56</b>	<b>15</b>	<b>26.79%</b>

## 6. Proactive projects, surveys and sampling programs

It is requested the report uses the following general format:

- What was the project and why was it done
- A précis of what and how it was done.
- Results/Outcomes

Please keep summaries brief and ½ page in length as a maximum.

The City of West Torrens continues to provide informal food safety and hygiene training sessions and presentations to community groups, organisations and other interested businesses. The sessions are focused on improving the skills and knowledge on food handling and food safety to the attendees.

Council's web site includes a list of food premises that achieve a 5 star rating under the Food Safety Rating Program. The list is automatically updated daily to ensure the information provided is current.

The Environmental Health Team increased their presence at numerous community/cultural events to both promote and regulate food handling practices and food safety.

The "I'm Alert" food safety training program continues to be provided on Council's web site. The program is promoted to businesses and individuals during inspections, audits and presentations to community groups.

## 11.4 Urban Services Activities Report

### Brief

This report provides Elected Members' with information on activities within the Urban Services Division.

### RECOMMENDATION

The Committee recommends to Council that the Urban Services Activities Report be received.

### Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property departments.

Special Project Work	
Rutland Avenue, Lockleys secondary drainage upgrade	Tendering and pricing for these works is currently underway, with award of these works anticipated for September 2019. Construction is anticipated to commence in October 2019. Advanced Resident Notification distributed Friday 23 <sup>rd</sup> August 2019.
Brown Hill Creek Bridge Replacements	Detail design and documentation of these works are near complete, including costings and service authority agreements.
Shannon Avenue, Glenelg North, Stormwater Pump Station - Upgrade	The project to refurbish and upgrade the Shannon Avenue stormwater pump station has been completed. Minor ancillary works surrounding the pump station are currently being scoped.
Westside Bikeway & Captain McKenna, (Pedestrian Path Lighting Project)	<p>The following is an update for the 2018/2019 &amp; 2019/2020 program:</p> <ul style="list-style-type: none"> <li>West Bikeway - Long Street, Birdwood Tce and Osborn Tce, Plympton, (up to Stonehouse Ave) works are continuing with an update completion in September 2019. Delays due to final power supply connections to SAPN and Power Supply Retailer. The program will continue into 2019/2020 with further project funding for Creslin Tce/Gunnawarra Ave, Camden Park;</li> <li>Captain McKenna Bikeway - Watson Ave and near Baroda Ave, Netley, works are continuing with an updated completion in September 2019, and the (stage 2) program will continue into 2019/2020 with further project funding. Delays due to final power supply connections to SAPN and Power Supply Retailer.</li> </ul>



River Torrens Bank Repair Works - SA Water	<p>The SA Water project are continuing with these works.</p> <p>Based on verbal discussions with the SA Water project team, it is now estimated that the completion of the SA Water bank stabilisation works will be towards the later part of the 2019 calendar year.</p>
Stirling Street Stormwater Drainage Upgrade, Thebarton	Design and documentation works on this project are continuing.
Sherriff Street Stormwater Drainage Upgrade, Underdale	A fee offer for the detail design and documentation of this new drainage, as well as concept design for the upgrade of the existing drainage upstream of Ashley Street is currently being sort.
Admella Street, Thebarton (George street to Chapel St) -Road Upgrade	Detail design and documentation is near complete with a Council report to be tabled within the next couple of months.
LGA Public Lighting Working Group - Update	<p>The LGA has submitted a response to the Australian Energy Regulator (AER) on behalf of all councils.</p> <p>The draft determination from the AER won't be published until September 2019.</p>

## Capital Works

Road Reconstruction Works	<p>The following is an update on the road reconstruction projects occurring in our City:</p> <p>The following road reconstructions (2018/19) are complete:</p> <ul style="list-style-type: none"> <li>– West Beach Road, West Beach</li> <li>– Mackirdy St, Fulham (Henley Beach Rd to Samuel St)</li> <li>– Sherriff St, Underdale (Norman St to Henley Beach Rd)</li> <li>– Ashley St, Underdale (Sheriff St to Holbrooks Rd)</li> </ul> <p>The following road reconstructions are currently underway:</p> <ul style="list-style-type: none"> <li>– Norma Street, Mile End (Section: South Road to Falcon Avenue)</li> </ul> <p>It is anticipated that this project will be completed in late September 2019.</p> <p>Currently the Administration are progressing with developing engineering surveys and underground service identifications and concurrently a design brief is being developed for the 2019/20 program.</p>
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Kerb and Gutter Program 2019/20	<p>The tender has closed and submissions are currently being evaluated.</p> <p>Concurrently, survey and designs works for the program are underway.</p>
Surface Reseal Program 2019/20	<p>The Contractor's agreement has been extended for the 2019/20 program. Planning for the works is underway and works are anticipated to commence in late September.</p>
Footpath Program 2019/20	<p>Requests for tender have been distributed. It is planned that the works will be awarded to the successful Contractor in early September.</p>
Playground Upgrade 2018/2019 & 2019/2020	<p>The following is an update on the 2018/2019 and 2019/2020 replacement program for playgrounds at:</p> <ul style="list-style-type: none"> <li>• Montreal Avenue Reserve, Novar Gardens - Works are complete;</li> <li>• Cromer Street Reserve, Camden Park - Works are completed.</li> <li>• Mellor Park Reserve, Lockleys - The project will be implemented as part of the Reserve Upgrade later this year.</li> <li>• Apex Park Reserve, West Beach (additional equipment/expansion) - Project is included as part of the Apex Park Redevelopment and will be implemented in third quarter of 2019.</li> <li>• Swan Ave Reserve, West Beach - The commencement of consultation with users of the play space facility.</li> <li>• Lockleys Oval, Lockleys - The project will be implemented as part of the upgrade works, after completion of the building project/oval works;</li> <li>• Camden Oval, Novar Gardens - The project will be implemented as part of the upgrade works to the Oval.</li> </ul>
Reserve Irrigation Upgrades 2018/2019 & 2019/2020	<p>The following is an update on the 2018/2019 and 2019/2020 irrigation upgrade program for reserves at:</p> <ul style="list-style-type: none"> <li>• Cromer Street Reserve, Camden Park - Works completed;</li> <li>• Westside Bikeway, Marleston / Plympton, (staged project, selected areas within the linear park) - Staged works are currently completed for 2018/2019, with works continuing into 2019/2020;</li> <li>• Lockleys Oval and surrounds, Lockleys - Project is included as part of the Lockleys Oval Redevelopment;</li> <li>• Lindfield Reserve, Novar Gardens - Design and scheduling the project is underway;</li> <li>• Pine Ave verge area, Novar Gardens - Design and scheduling the project is underway;</li> <li>• Swan Ave Reserve, West Beach - Project will be scheduled after completion of the playground upgrade;</li> <li>• Coast Watchers Reserve, Fulham, (selected areas by Airport Over 50's Building) - Design and scheduling the project is underway.</li> </ul>

Traffic Projects and Parking Management	
Torrensvile/Thebarton LATM	<p>The removal of the roundabout at Sherriff Street and Ashley Street and construction of the half road closure is complete.</p> <p>A concept plan for the traffic calming treatment at Hayward Avenue/Ashley Street, located west of West Street, by the Torrensvile Primary School (including the removal of the "bus only" control) has been developed and awaiting consultation.</p> <p>A concept plan was developed for traffic calming in Maria Street. Community Consultation has occurred and a summary report has been prepared.</p> <p>Implementation of the pavement markings at North Parade and Shipster Street intersection has been completed.</p>
Novar Gardens/Camden Park LATM	<p>Results of the feedback were presented to the working party on the 21 May 2019. Proposed revised plan(s) were discussed and it was resolved to pursue further localised consultation before the LATM finalisation and project construction staging.</p> <p>Localised consultations for the Wongala Avenue and Shannon Avenue roundabout have been closed. All feedback has been reviewed.</p> <p>City of Holdfast Bay has approved of CWT to conduct consultation with residents (including Holdfast Bay) for the two projects at the intersections of Bonython and McCann Avenue and Shannon and Bonython Avenue. Consultation closes on 23 August 2019.</p> <p>Feedback to be presented to the elected members once all consultation has closed. Feedback will also be provided to the City of Holdfast Bay.</p> <p>Work on the final report and LATM plan is underway.</p>
Richmond/Mile End LATM	<p>Results of the LATM feedback were presented to the working party on the 21 May 2019. The proposed LATM plan was discussed, and subsequently a review of the proposed plan is being undertaken prior to further consultation.</p> <p>Concept designs have been prepared for presentation to the working party meeting. Presentation and discussion material is being finalised.</p>
Marleston / Keswick / Kurralta Park / North Plympton / Ashford	<p>Full data collection has commenced including parking surveys and analysis. Key traffic count locations have been identified for further analysis for Ashford/Keswick.</p> <p>The Department of Planning, Transport and Infrastructure (DPTI) have provided traffic data for some of the key traffic count locations identified which adjoin Council and State roads.</p> <p>Crash data analysis for the area has been completed. There is potential to nominate Daly Street for Blackspot funding.</p> <p>It is anticipated that resident survey/questionnaire will be distributed in October/November 2019 seeking comments on traffic and parking within the study area.</p>

<p>Blackspot project - Albert Street/George Street, Thebarton</p>	<p>Installation of a raised threshold at the Albert Street/George Street intersection has been completed and site review has been conducted. Final Blackspot funding acquittal reporting to Department Planning Transport and Infrastructure is currently being finalised.</p>
<p>Traffic and Parking Review</p>	<p>Parking Review:</p> <ul style="list-style-type: none"> <li>Williams Street, Plympton - Consultation for installation of "No Parking" restrictions is underway. Feedback period closed on 14 June 2019. Feedback has been reviewed. Notification of works posted on the 11 July 2019. Line marking to be completed on 22 July 2019.</li> <li>Gardener Street, Camden Park - Consultation for removal of 2P 8:00am-7:00pm zone between Fitzroy Avenue and Whelan Avenue. Consultation closed. Insufficient support to remove 2P 8:00am-7:00pm, Mon-Fri. Notification to be sent to residents in coming weeks. No further action at this time.</li> <li>John Street, Marlestone - Parking Saturation Survey indicated high saturation outside of Warriappendi school. Consultation closed on 19 July 2019. Notification of works sent 21 August 2019. No Parking 8am-9am, 3pm-4pm Mon to Fri and 2P Mon-Fri to be installed on Northern side of John Street on or after 4 September 2019</li> <li>Chapman Street, Torrensville - Consultation for the installation of "2P 8am-5pm, Mon to Fri" closed on 11 June 2019. Notification sent to residents 7 August 2019 and 2P 8am-5pm, Mon to Fri installed on 15 August 2019</li> <li>Lindsay Street, Plympton - Consultation for installation of 2P 8am-5pm, Mon to Fri on North side between Padget St and Belgrave St. Consultation Closes 30 August 2019</li> <li>Clayton Avenue, Plympton - Consultation for alteration of existing 2P zone to 1/2P 8am-5pm, Mon to Fri Consultation to be sent out in coming weeks.</li> <li>Passmore Street, West Richmond - On-street parking saturation currently under investigation between Marion Rd and Norwich St. Results due in coming weeks. Further action pending parking saturation summary.</li> </ul> <p>Traffic Requests:</p> <ul style="list-style-type: none"> <li>Lancaster Street, Lockleys - Public consultation closed on 22 March 2019 and feedback is being reviewed. Positive feedback was received for the implementation of a safety bar median delineation at the junction with Peter Street. Works to be completed in coming weeks.</li> <li>Fawnbrake Crescent, West Beach - Intersection in front of 53A to be line marked and a give way sign to be installed. Works completed reported 26 July 2019.</li> </ul>

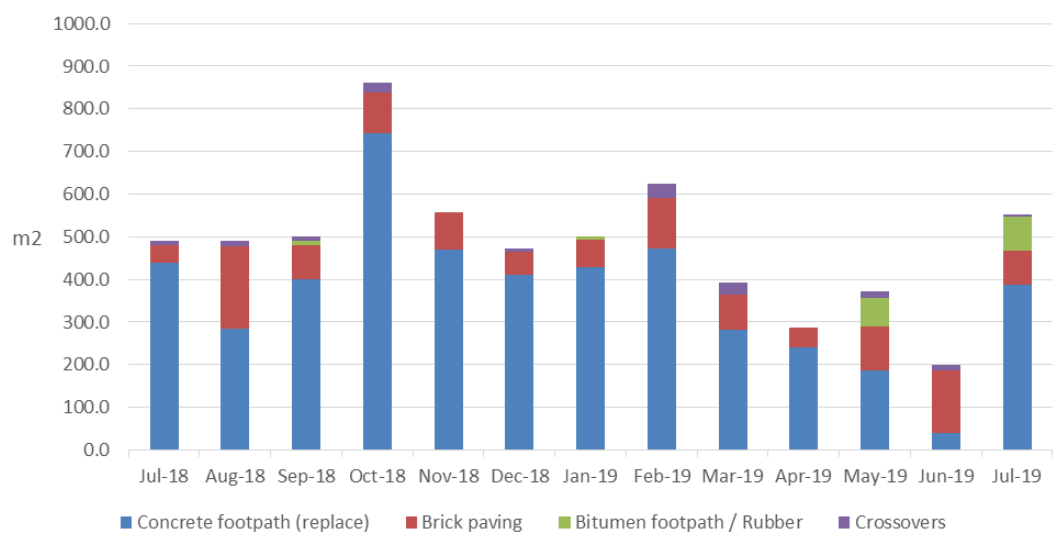


	<ul style="list-style-type: none"> <li>Lockleys North Primary School, Pick-Up and Drop-Off: The issue raised has been investigated. A response has been provided to the school principal with options for their consideration. An additional trial pick up and drop off zone has been implemented. Site has been reviewed and found that the trial zone has had minimal impact due to not being supervised by the school staff. Findings have been communicated to the school who have agreed to re-instating the original signs. Works to be completed in coming weeks.</li> </ul> <p>VMS Board: Location(s) - For Traffic Education Purposes</p> <ul style="list-style-type: none"> <li>Cawthorne Street, Thebarton - Residents concerned with issue of speeding along Cawthorne Street. Advisory speed limit is currently being displayed. VMS board was relocated to this location on 20 August 2019 and message will be displayed for 2 weeks.</li> </ul>
Speed Management Strategy for South Australia	<p>The Department of Planning, Transport and Infrastructure (DPTI) recently commenced development of a state-wide Speed Management Strategy (the strategy). Speed management has been identified as an essential component of the Safe Systems Approach, a nationally adopted framework to improve road safety and reduce fatal and serious injuries to zero. The number of rural and urban road crash fatalities in South Australia has plateaued, and the strategy will develop a targeted response to the issues related to speed management. The strategy will become the overarching policy position on speed management practice in South Australia. It will be guided by the safe system principles, and its development will be informed by leading international best practice, an examination of current context, systems thinking, innovation and significantly, extensive consultation with key stakeholders (including government and nongovernment organisations) as well as the broader community.</p> <p>The department will be holding three rounds of engagement activities for stakeholder involvement.</p> <p>The Administration will be attending the Round One Engagement Activities event on Thursday 5 September.</p>
<b>Property and Facilities</b>	
Weigall Oval Masterplan and Facility Development	<p>Successful contractor Romaldi Constructions have mobilised on site in late July and have begun site works for the construction of the Weigall Oval Building and Sports Facilities.</p> <p>Concrete footings, preparation and plumbing services for the new building are nearing completion. It is anticipated that the concrete slab will be poured for the building in early September. Earthworks on the northern carpark and entry road are progressing. A preliminary project program indicates an approximate completion date of mid-year (2020).</p> <p>A complete project update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 23 July 2019.</p>

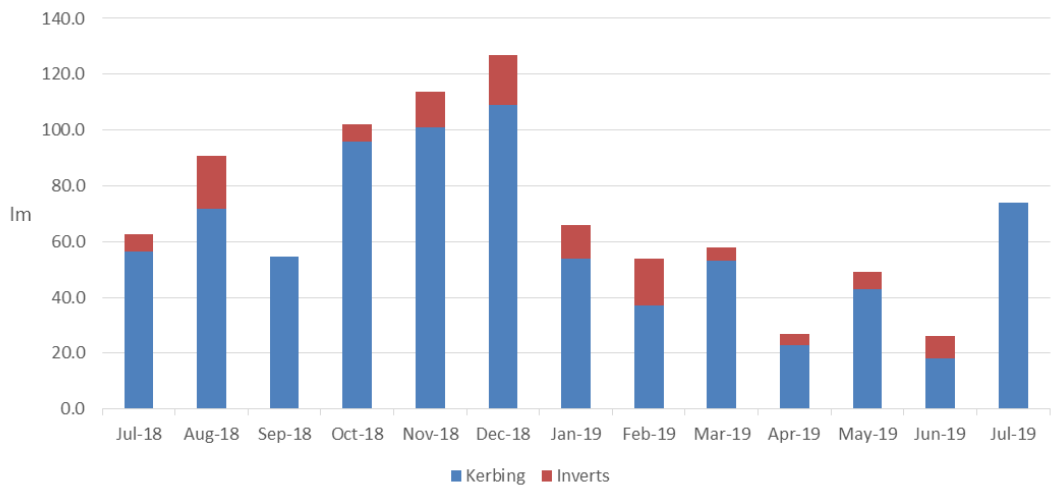
<p>Lockleys Oval Masterplan and Facility Development</p>	<p>Construction works associated with the new shared clubroom building have continued to progress in accordance with the project timelines. Structural and other building (framing, first &amp; second fix, electrical, plumbing, mechanical, etc....) works are continuing on site.</p> <p>Draft short term licence agreements are being prepared for distribution to the user groups.</p> <p>A completed update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 23 July 2019.</p>
<p>Apex Park Masterplan and Facility Development</p>	<p>The new community facility (building) is substantially completed with only the finalisation of external works remaining. Construction of the equestrian area, the civil works upgrade, and the works to the wetland and ponding basin continues and subject to (inclement) weather, should be completed in September 2019.</p> <p>Short term lease/licence agreements have been prepared and will shortly be forwarded to the user groups.</p> <p>The facility is proposed to be officially opened on 8 October 2019. A complete update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 23 July 2019.</p>
<p>Camden Oval Masterplan and Facility Development</p>	<p>The procurement for next stage of works (football oval upgrade including irrigation and recreation area upgrade) at the time of writing this report is currently underway, and is expected to commence in (late) September following the end of the football season.</p> <p>The Office of Recreation, Sport and Racing has delayed the announcement of successful grant applications under the recent Community Recreation and Sporting Facilities Grant program (these were due to be announced on or about 31 July). Council is seeking funding under this program to enable the oval floodlighting to be upgraded, netball courts and associated facilities to be constructed</p> <p>A complete update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 23 July 2019.</p>
<p>Torrensville Bowling Club</p>	<p>The new facility was officially opened by Senator the Hon Ann Rushton on Friday 2 August 2019. The Mayor, a number of Councillors and representatives from the Administration attended the opening. External works including car parking/landscaping will continue in the 2019-2020 financial year.</p>
<p>Hilton RSL - Relocation</p>	<p>A draft design development package has been developed by consultants for the approved building concept. The concept seeks to consolidate RSL sub-branch activities and hireable community functions into a redesigned and extended community building located at 173/187 Sir Donald Bradman Drive.</p> <p>Further to this work, the Chief Executive Officer and Mayor have been exploring options around the potential to relocate the Hilton RSL to Richmond Oval. Discussions are in their infancy and require further work and discussion with stakeholders. A complete update report was provided to the City Facilities and Waste Recovery General Committee meeting held on 23 July 2019.</p>

## City Operations

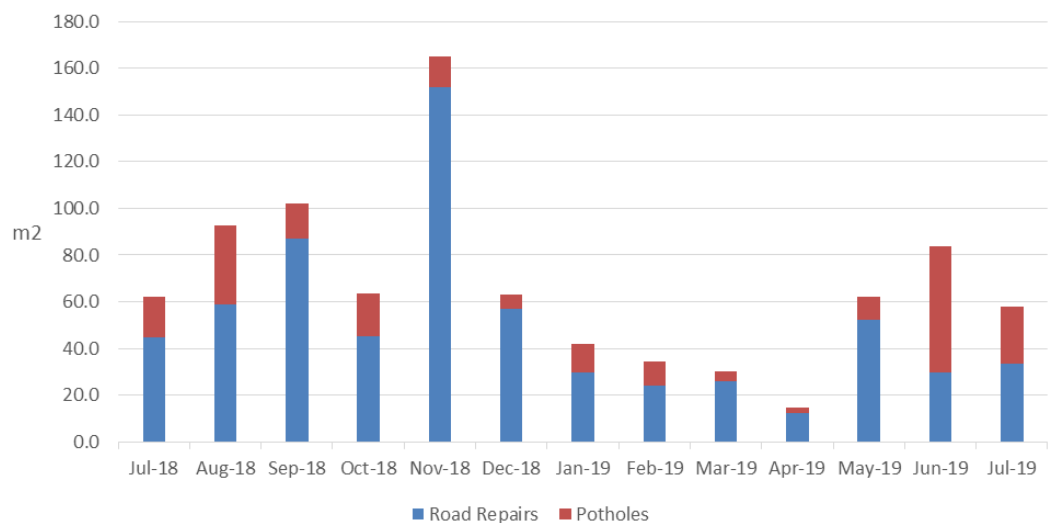
### Footpath Reinstatement



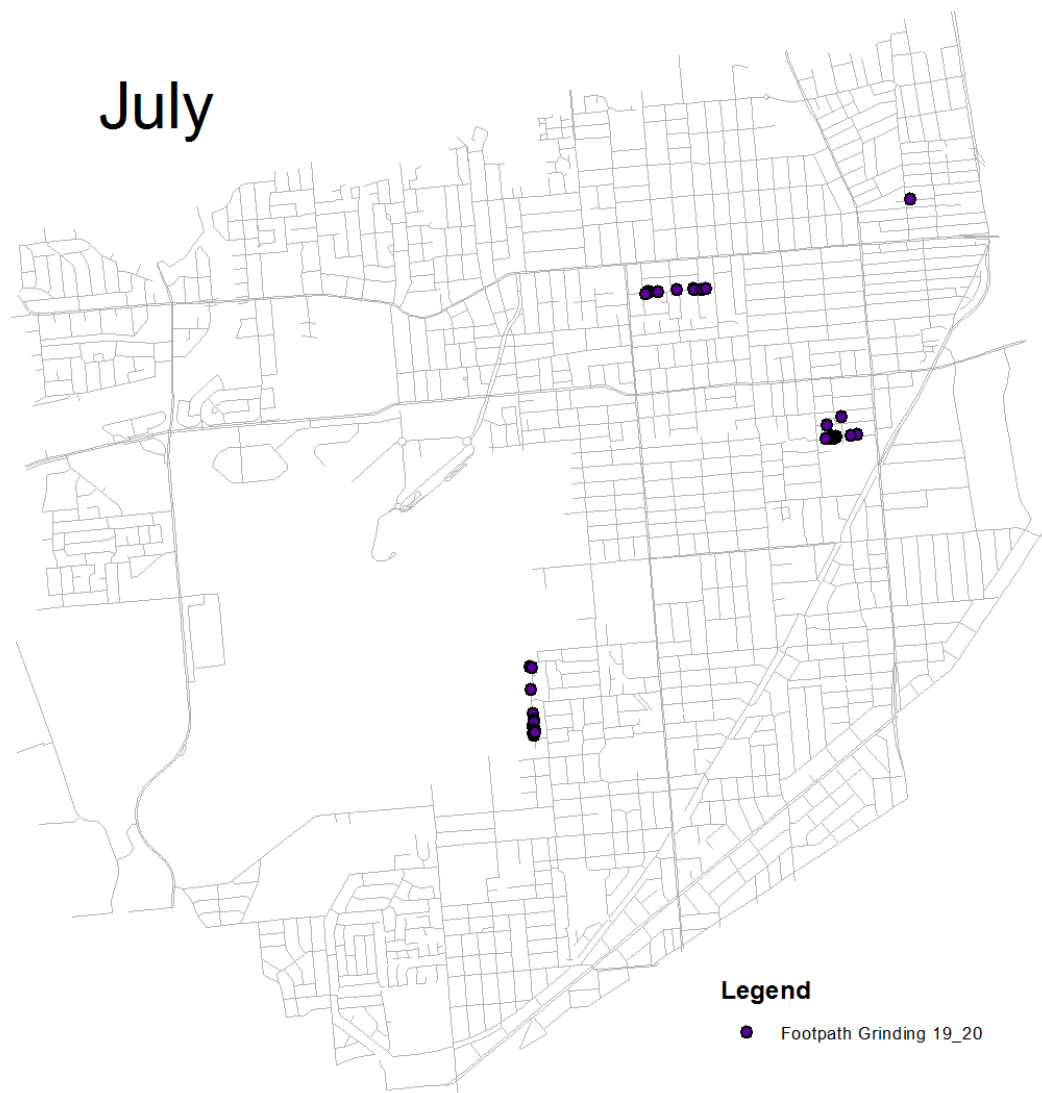
### Kerb & Watertable / Invert Reinstatement



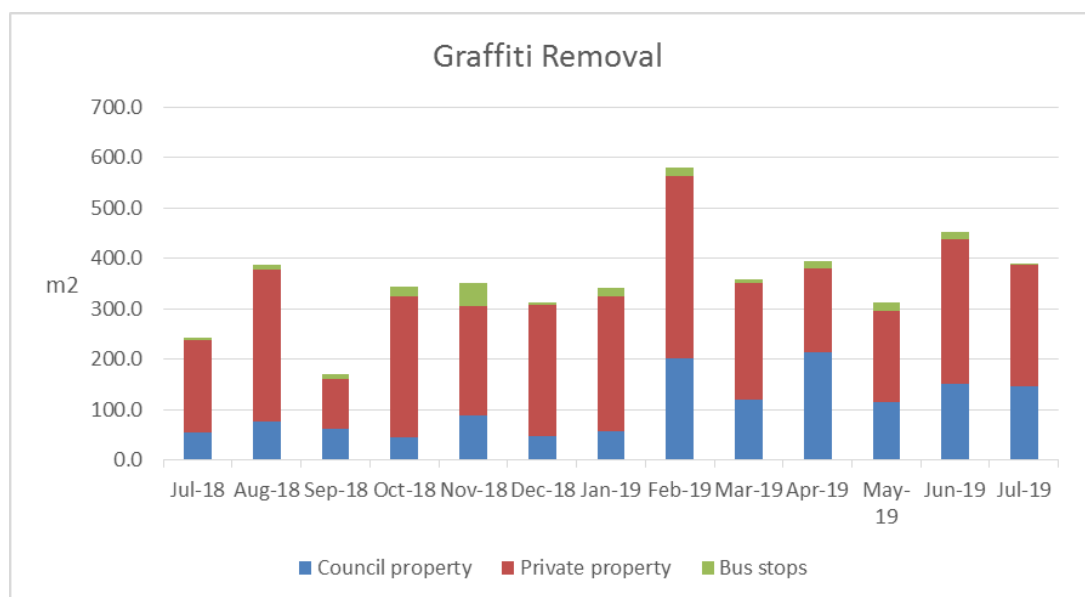
### Road Repair and Potholes



### Footpath Grinding Program



### Graffiti Removal



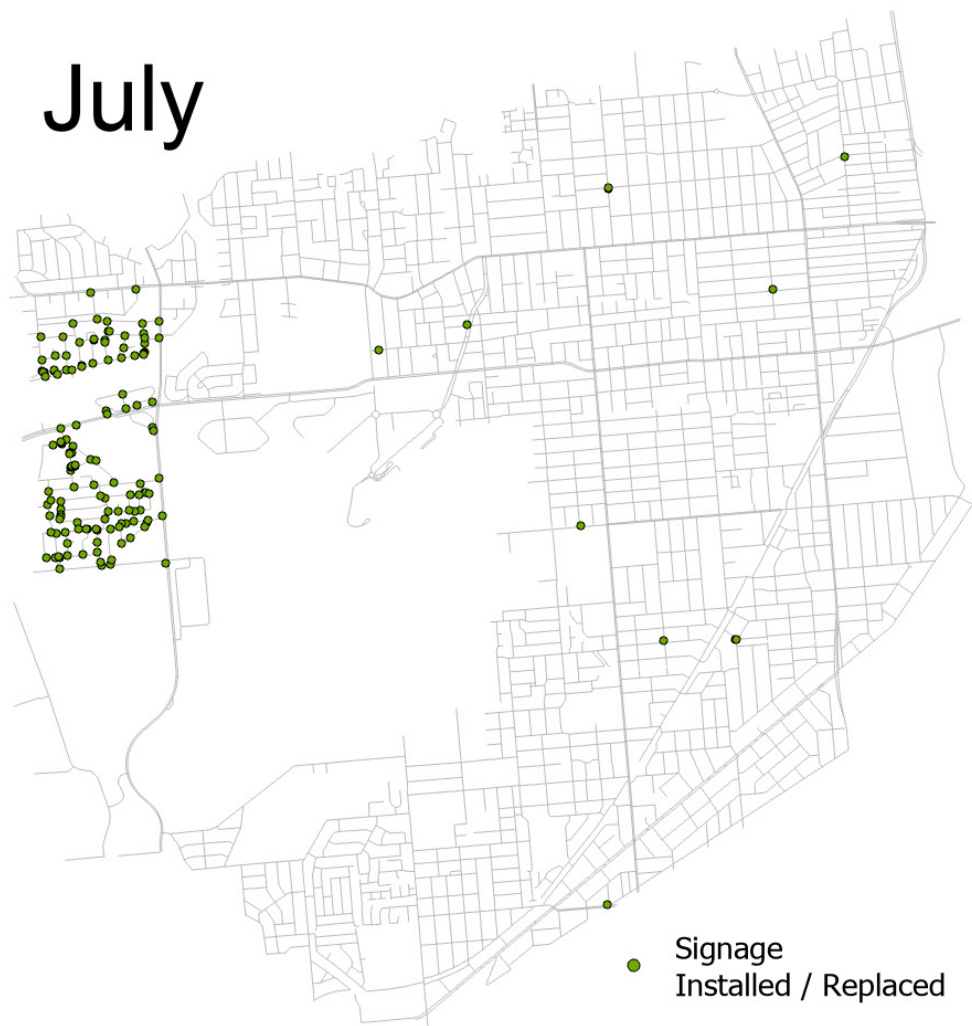


# July

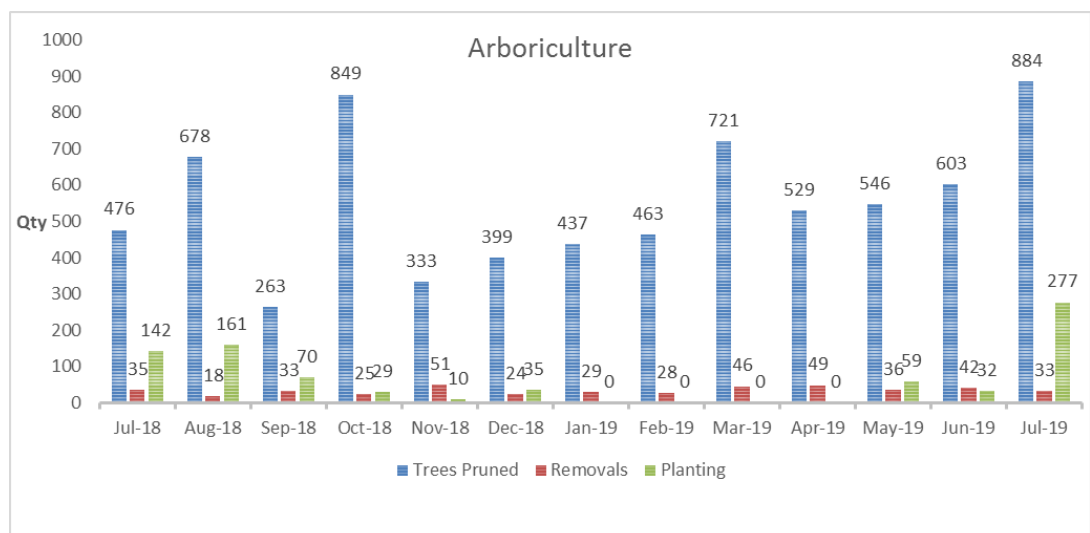
Line Marking

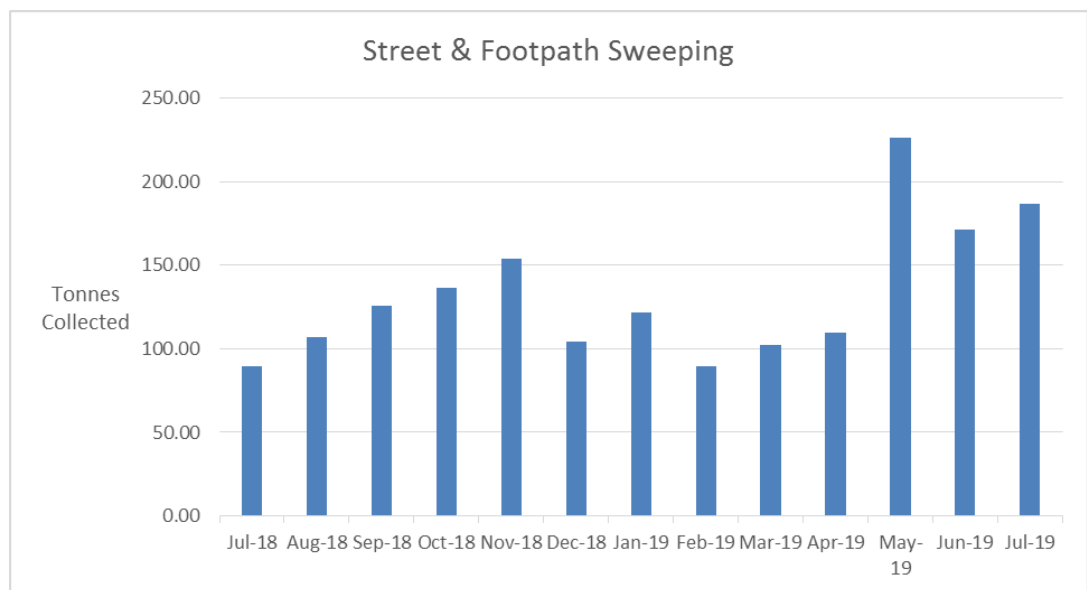
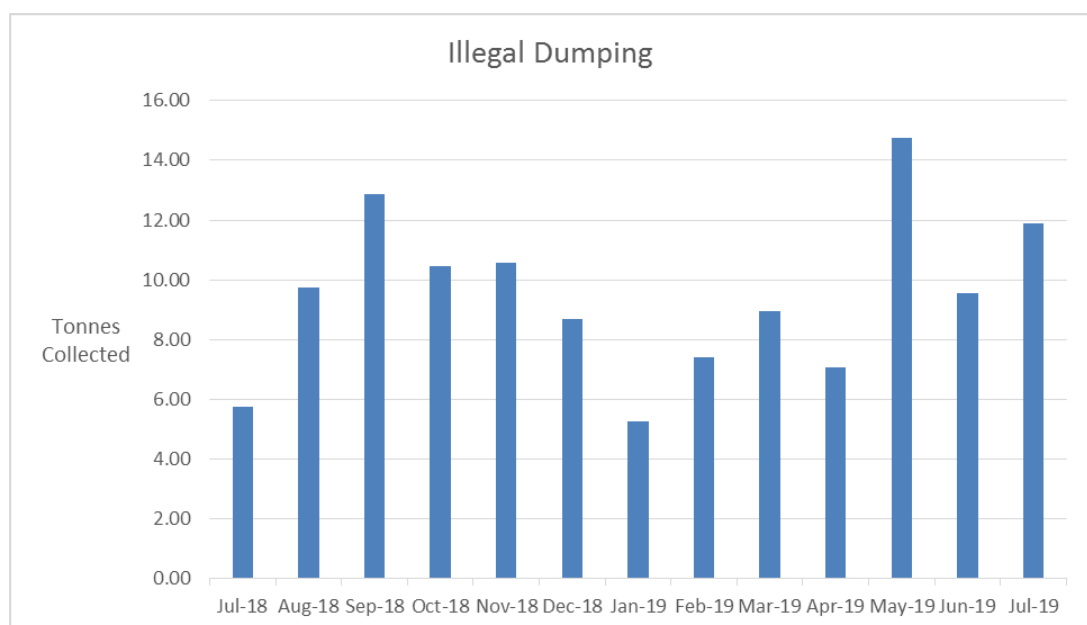


## Signage



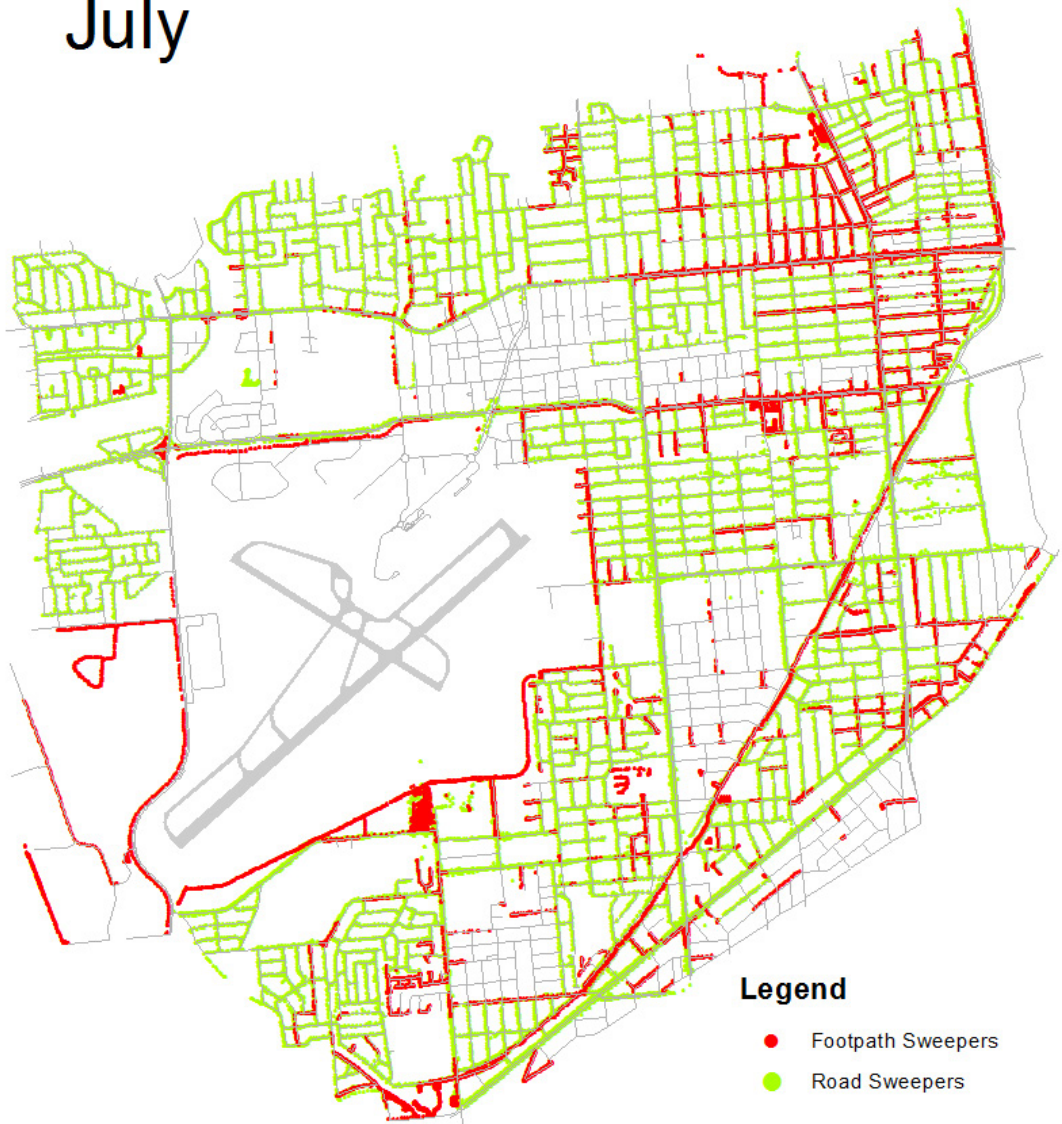
## Arboriculture



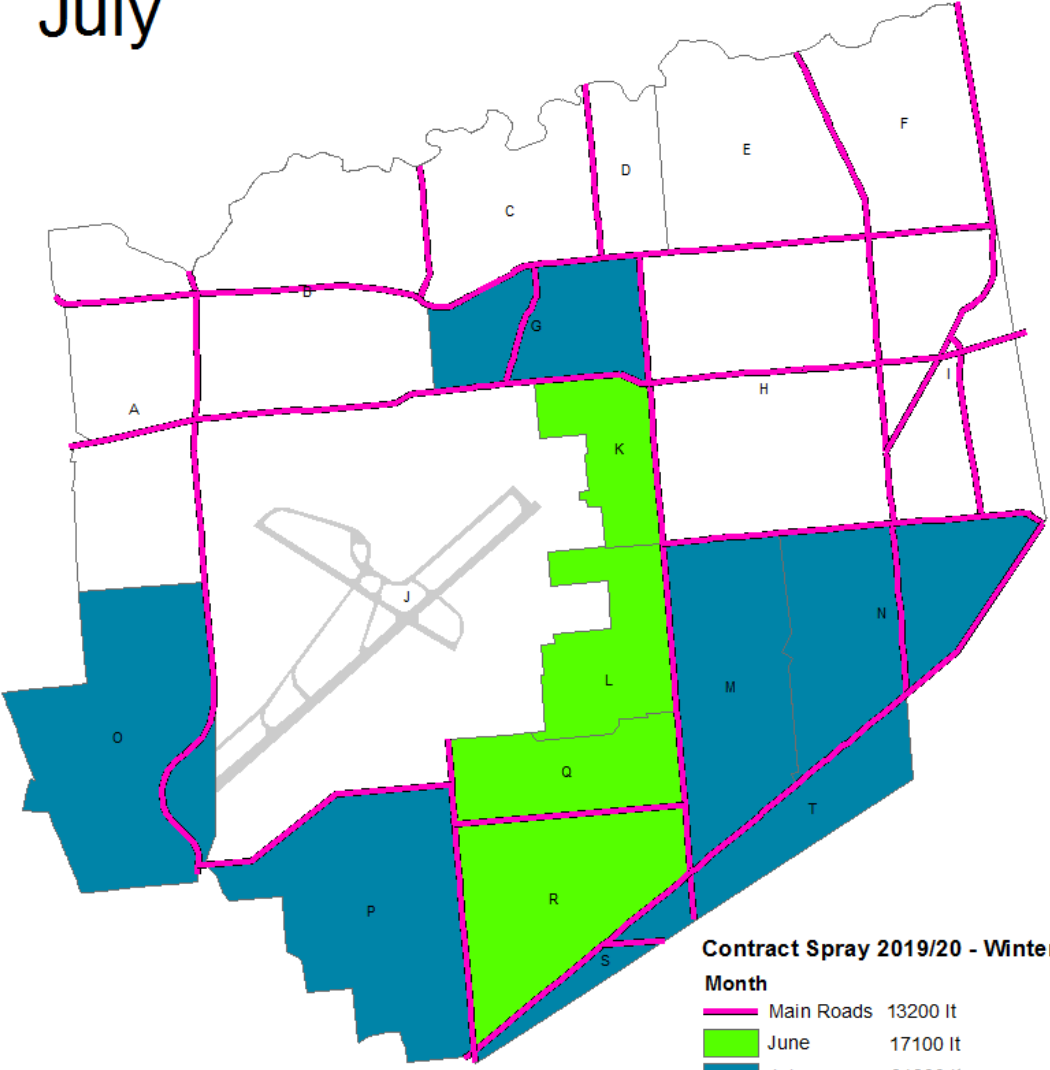
Street  
SweeperIllegal  
Rubbish  
Collection

Road and  
Footpath  
Sweeping

July

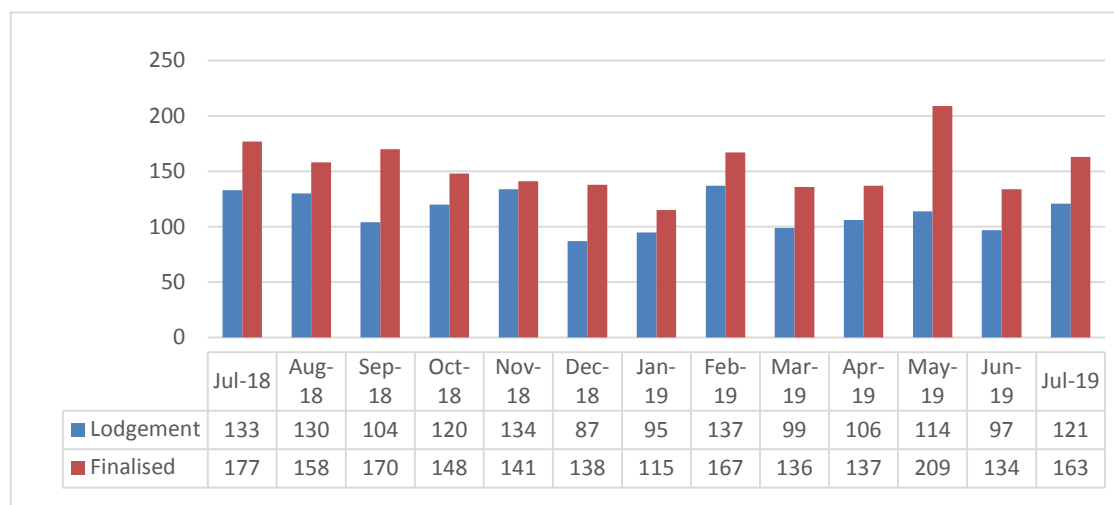




Contract Weed Spraying (1st Cycle)	<h1 style="text-align: center;">July</h1>  <p><b>Contract Spray 2019/20 - Winter Month</b></p> <table border="1"> <tbody> <tr> <td>Main Roads</td> <td>13200 lt</td> </tr> <tr> <td>June</td> <td>17100 lt</td> </tr> <tr> <td>July</td> <td>31800 lt</td> </tr> </tbody> </table>	Main Roads	13200 lt	June	17100 lt	July	31800 lt
Main Roads	13200 lt						
June	17100 lt						
July	31800 lt						
Weed Control	<p>Council's weed program is predominately undertaken by Council's contractor which involves the use of a product called Trimac in conjunction with a product called, Wipe-Out Bio Herbicide (an agricultural herbicide) which contains glyphosate this is also used by Council's officers for general maintenance of Parks and Reserves.</p> <p>Recently, Macspred Australia approached Council seeking participation in a weed control trial to be undertaken within West Torrens which seeks to eliminate the use of glyphosate for weed control.</p> <p>The Administration scheduled the first trial to be conducted by Macspred Australia in conjunction with Council's weed spray contractor in mid- May 2019 within a section of Camden Park (indicated as Area R within the above Contract Weed Spraying map) for a 3 month period.</p> <p>The first spaying of the trial has been completed and monitoring of the site is ongoing.</p>						

**Development Assessment****Development Applications****Lodgements and Decisions**

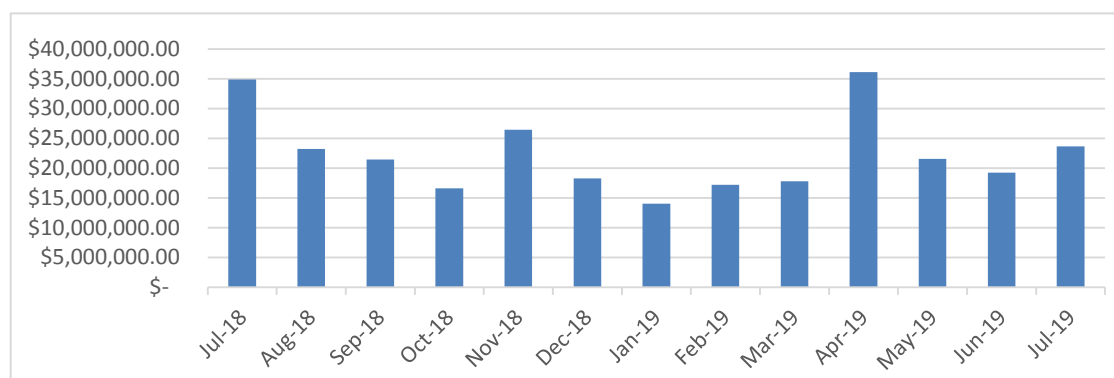
One hundred and twenty-one (121) applications were lodged and one hundred and sixty-three (163) applications were finalised in July 2019.



*Note: 'Lodgement' relates to the number of new development application lodged during the month which is represented by the number of new development application numbers issued (including variation applications). 'Finalised' relates to the number of decision notification forms issued during the month and may including decisions relating to development plan consent, land division consent, building rules consent and development approval. This includes consents issued by both Council and private certifiers.*

**Estimated Construction Cost  
(Lodged Development Applications)**

Development applications with a total estimated construction cost of \$19,268,748 were lodged in July 2019.



**Planning Assessment**

		2018		2019	
		Sept Qtr. 3	Dec Qtr. 4	Mar Qtr. 1	June Qtr. 2
Assessment Timeframes (Staff Decisions)	<b>BUILDING CODE ONLY</b>				
	Total applications	74	90	73	73
	Median timeframe	6 days	3 days	1 day	2 days
	<b>COMPLYING</b>				
	Total applications	43	42	24	47
	Median timeframe	8 days	6 days	5 days	6 days
	<b>CAT 1 MERIT</b>				
	Total applications	234	203	183	211
	Median timeframe	25 days	22 days	21 days	15 days
	<b>CAT 2 MERIT</b>				
	Total applications	12	18	14	8
	Median timeframe	81.5 days	64 days	71 days	37.5 days
	<b>CAT 3 MERIT</b>				
	Total applications	9	8	4	4
	Median timeframe	59 days	39 days	34.5 days	42 days
	<b>CAT 1 NON-COMPLYING</b>				
	Total applications	0	0	2	3
	Median timeframe	-	-	122 days	87 days
	<b>CAT 3 NON-COMPLYING</b>				
	Total applications	1	3	0	2
	Median timeframe	74 days	109 days	-	112 days
Assessment Timeframes (CAP Decisions)					
	<b>CAT 1 MERIT</b>				
	Total applications	5	4	0	3
	Median timeframe	59 days	43.5 days	-	67 days
	<b>CAT 2 MERIT</b>				
	Total applications	3	1	5	4
	Median timeframe	107 days	87 days	64 days	83 days
	<b>CAT 3 MERIT</b>				
	Total applications	2	0	1	0
	Median timeframe	82 days	-	50 days	-
	<b>CAT 1 NON-COMPLYING</b>				
	Total applications	0	1	0	3
	Median timeframe	-	33	-	93 days
	<b>CAT 3 NON-COMPLYING</b>				
	Total applications	1	0	0	2
	Median timeframe	68 days	-	-	159.5 days
<p><i>Note: This data does not include Land Division Consent applications and decisions under appeal. Category 3 Non-complying applications are not included until SCAP have made a decision whether to concur with Council's decision.</i></p> <p><i>Maximum statutory time frames (excluding additional time for further information requests, statutory agency referrals and SCAP concurrence) are summarised as:</i></p> <ul style="list-style-type: none"> <li>• <i>Building Code Only: 4 weeks</i></li> <li>• <i>Building Rules Consent only: 4 weeks</i></li> <li>• <i>Complying Development: 2 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent</i></li> <li>• <i>Category 1-3 Development: 8 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent.</i></li> </ul>					

## Assessment Appeals

There are no new court matters as at 22 August 2019.

There is two (2) ongoing court matters as at 22 August 2019:

- An appeal against Council's decision to refuse development plan consent for demolition of existing dwelling and associated ancillary domestic structures and construction of one single storey detached dwelling and a two-storey residential flat building comprising two dwellings at 5 Wainhouse Street, Torrensvile.

A conciliation conference is scheduled for 18 September 2019.

- An appeal against Council's decision to refuse development plan consent for a combined land division to create four (4) additional allotments and common property and construction of five (5) two-storey group dwellings and associated retaining wall and fence (2.4 metres maximum combined height) at 428 Henley Beach Road, Lockleys.

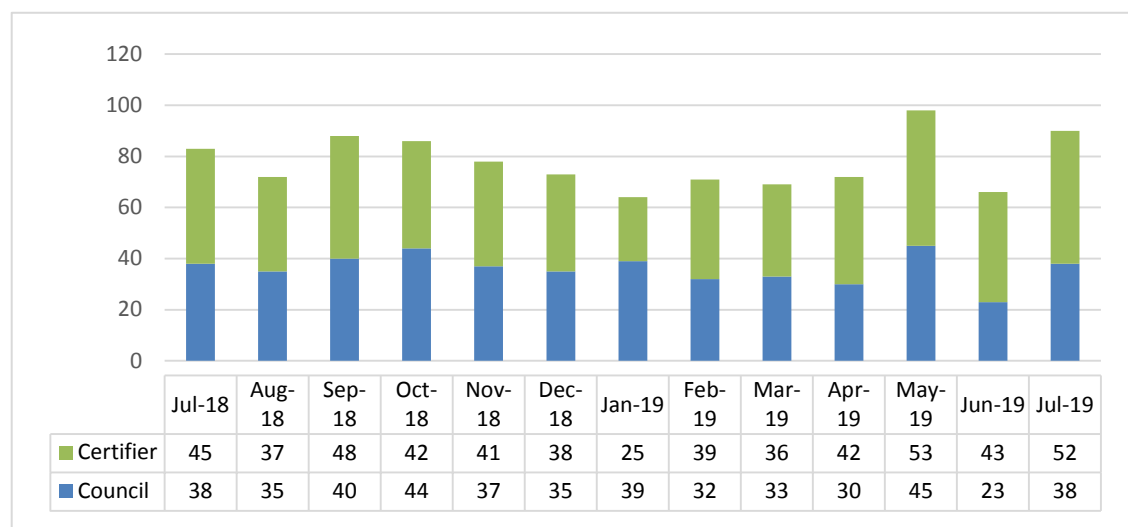
A conciliation conference is scheduled for 22 August 2019.

There was no appeals against Council's development assessment decisions finalised as at 22 August 2019.

### Building Rules Assessment

Building Rules Consent issued  
By Relevant Authority

Council issued thirty-five (35) building rules consents and private certifiers issued seventy (70) building rules consents in July 2019.



*Note: Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.*



### Community advice and education

#### Pre-lodgement advice

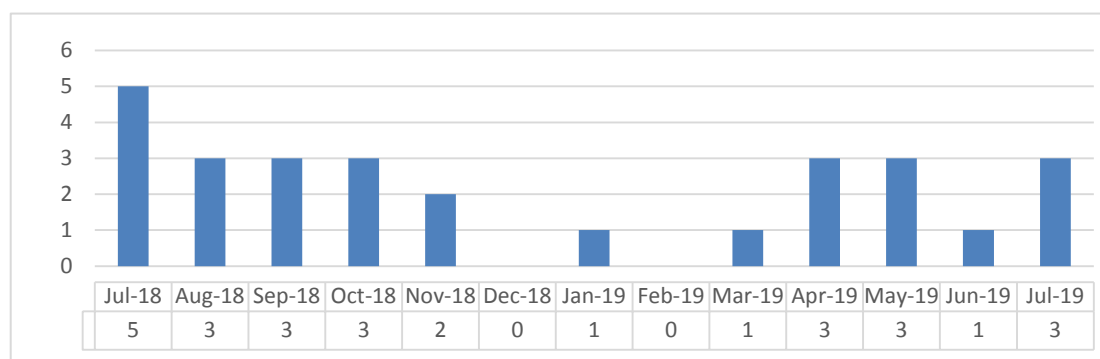
Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

There were 5104 website views of Council's webpages relating to planning and development matters in July 2019.

#### Category 3 Public notification

Three (3) Category 3 applications were notified in July 2019.

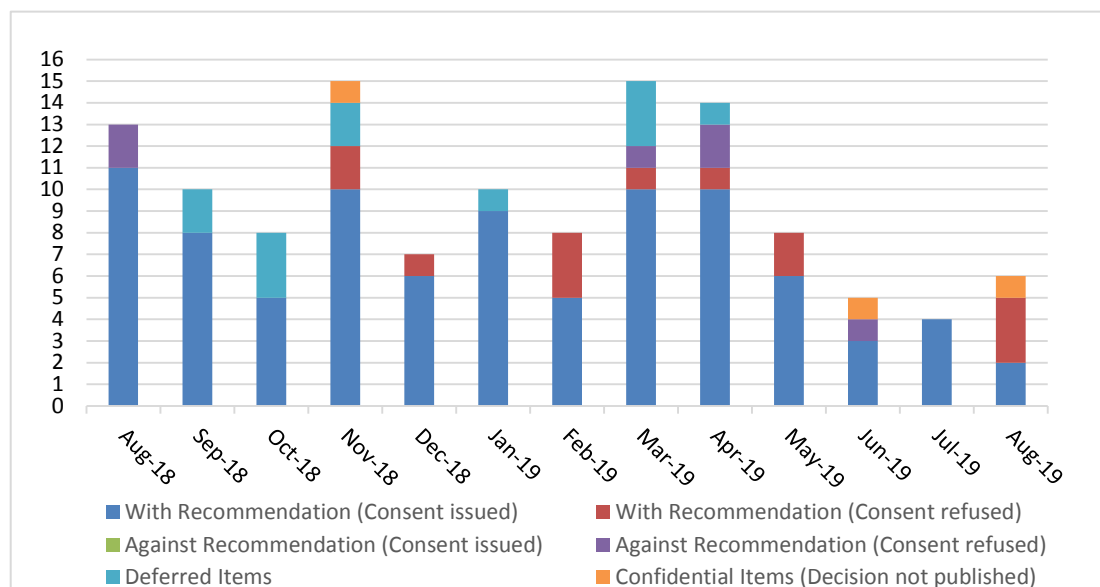


### Council Assessment Panel

The Council Assessment Panel (CAP) held a meeting on 13 August 2019.

The next CAP meeting will be held on 10 September 2019.

#### Council Assessment Panel Decisions



### Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the Development Act 1993) and Adelaide Airport Limited (Airports Act 1996). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

### Service improvements

Work has continued on a suite of business improvement initiatives including:

- Review the private certification consistency checklist
- Review statutory development application fee calculators
- Review building inspection reporting processes
- Update information on new Adelaide Airport Australian Noise Exposure Forecast (ANEF)
- City Development staff are contributing to internal Planning Reform working parties on planning policy, accredited professionals, communications and the ePlanning Portal.

### Development compliance

Sixteen (16) new development compliance requests were received in July 2019. Thirteen (13) development compliance requests were resolved within the month and eleven (11) requests were resolved from a previous month in July 2019. At the end of July there were forty-seven (47) ongoing development compliance requests.

Compliance Requests

Month / Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
July 2018	23	17	7	43
August 2018	33	22	7	52
September 2018	12	9	-	50
October 2018	14	9	5	46
November 2018	18	8	7	49
December 2018	15	10	1	53
January 2019	15	10	5	48
February 2019	22	19	1	52
March 2019	18	10	12	38
April 2019	11	5	3	43
May 2019	23	13	7	46
June 2019	11	4	6	52
July 2019	16	13	11	47

*Note: Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.*

## Enforcement Action

There was three (3) Section 84 enforcement notices issued in July 2019.

There was no new court matters as at 22 August 2019:

- An appeal against Council's enforcement notice relating to the breach of conditions for DA211/1231/2016 for the creation of two (2) additional allotments an construction of three (3) two-storey detached dwellings. The breach relates to the failure to develop driveways, parking and manoeuvring areas and landscaping to all three front yards

An amendment to the development approval has been submitted to Council for assessment.

There was one (1) ongoing court matter as at 22 August 2019:

- An appeal against Council's enforcement notice relating to the unlawful use of 292 Marion Road, Netley for a shop, for the sale and repair of mobile phones.

A development plan consent was granted on the subject land to SCAP concurrence. Council is currently undertaking a Building Rules assessment.

There was no finalised court matters as at 22 August 2019.

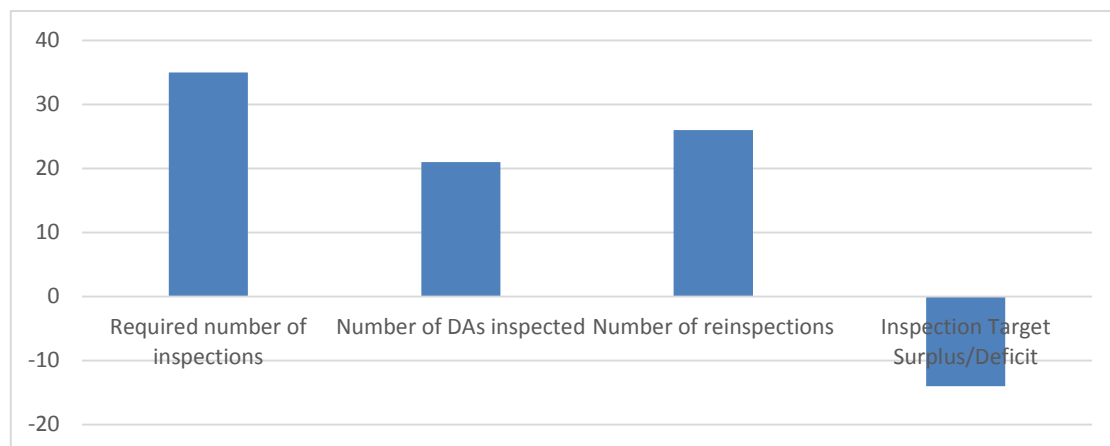
Month / Year	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
July 2018	2	-	-	-	2
August 2018	-	-	-	-	2
September 2018	1	1	-	-	2
October 2018	-	-	-	-	2
November 2018	4	-	-	-	2
December 2018	1	-	1	1	2
January 2019	1	-	-	1	1
February 2019	-	-	-	-	1
March 2019	1	-	-	-	1
April 2019	-	-	-	-	1
May 2019	1	-	-	-	1
June 2019	1	1	-	-	1
July 2019					

*Note: Section 84 enforcement notices are the first stage of prosecution for unapproved development. Section 69 emergency orders are the first stage of prosecution for unsafe buildings.*

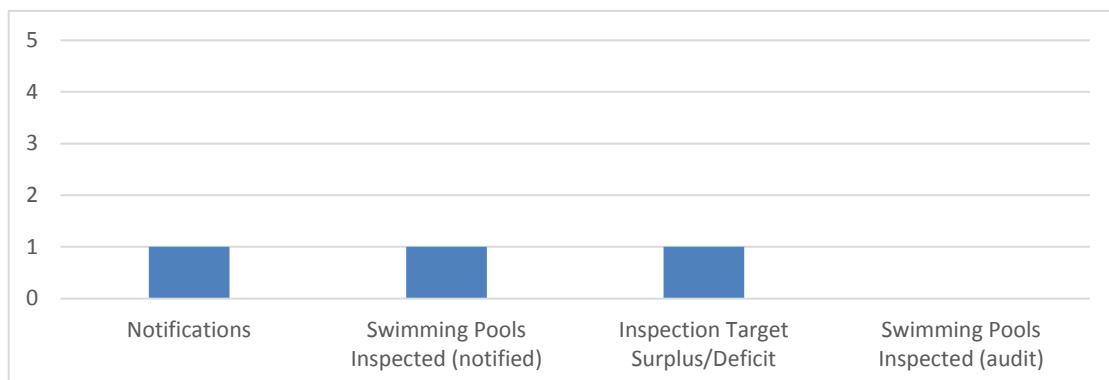
**Building compliance inspections**

Building Inspections (July 2019)

Council's Building and Swimming Pool Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.



Swimming Pool Inspections (July 2019)



*Note: The Development Act and Council's Building and Swimming Pool Inspection Policy requires that a minimum number of approved buildings and notified swimming pools are inspected for compliance with their associated Development Approval documentation. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. The inspection target is based on the first inspection of a building or swimming pool and re-inspections are not included in the target.*

**City of West Torrens Building Fire Safety Committee**

Meetings

A meeting of the Building Fire Safety Committee was held on 4 June 2019.

The next Building Fire Safety Committee meeting will be held on 3 September 2019.

ACP Cladding Audit

The Building Fire Safety Committee has commenced Phase 2 of the Aluminium Composite Panel (ACP) Cladding Building Audit which is being coordinated across South Australia by the Department of Planning, Transport and Infrastructure and is being undertaken in collaboration with councils, the Metropolitan Fire Service (MFS) and the Country Fire Service (CFS).



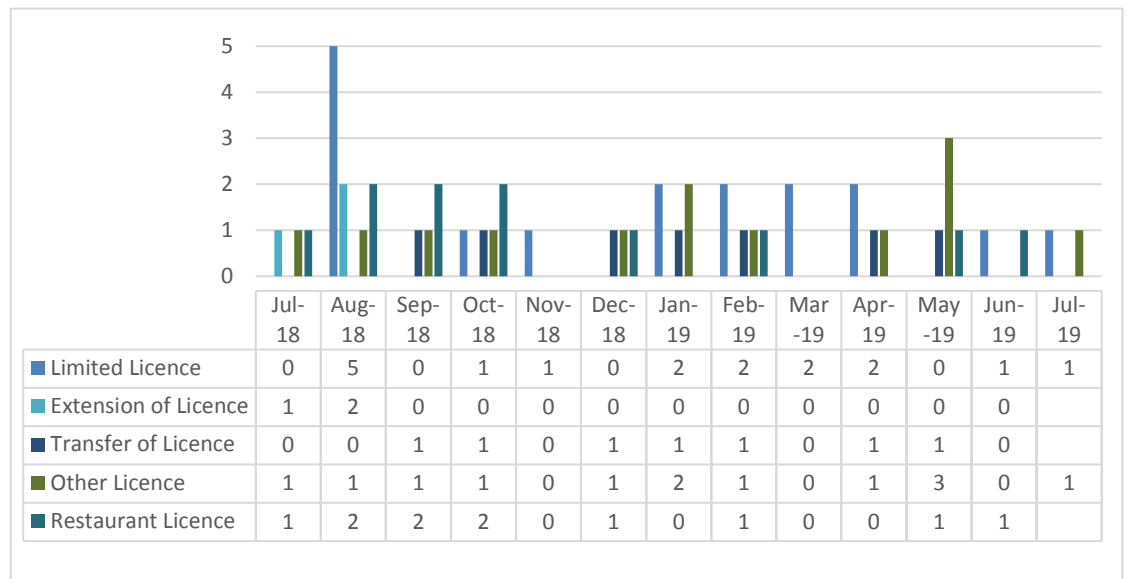
**Liquor Licencing****Liquor Licencing Reform**

The State Government are implementing a reform of the liquor licencing system. Stage 1 and 2 of the reform have been implemented, with Stage 3 expected to commence in mid-2019. The Administration is continuing to track the reform changes and impacts to Council's services.

The Administration is currently drafting a revised City of West Torrens Liquor Licencing Policy to address the reform changes.

**Licence Applications**

Two (2) licence applications were referred to Council in July 2019.

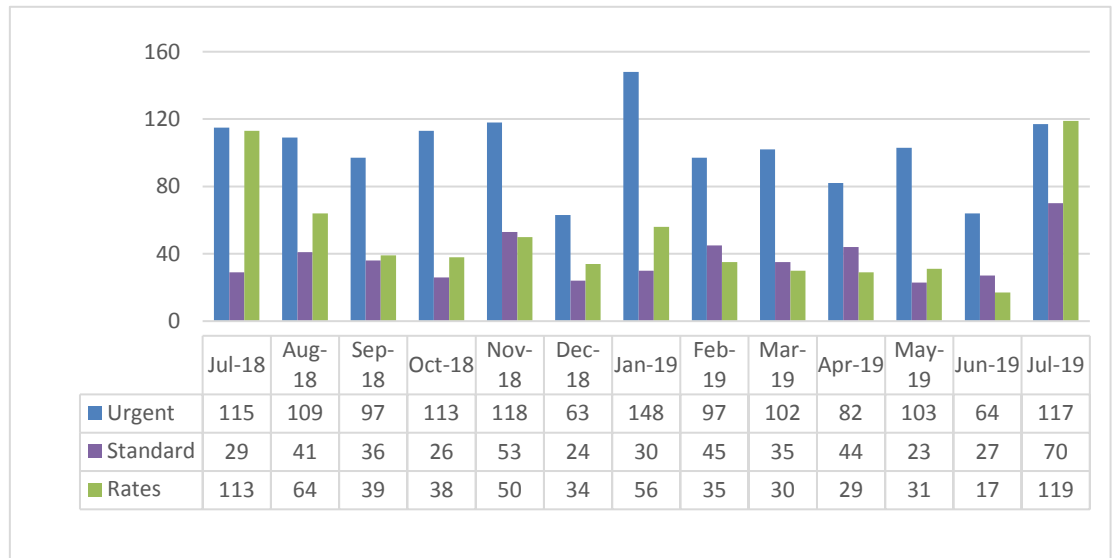


*Note: When an application is lodged with the State Government's Consumer and Business Services (CBS), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the CBS.*

## Property and land information requests

### Property Searches

One hundred and seventeen (117) urgent search requests, seventy (70) standard search requests and one hundred and nineteen (119) rates search requests were received in July 2019.



*Note: When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).*

### Attachments

Nil

## 11.5 Community Services Activities Report - August 2019

### Brief

This report details the activities of the Community Services Department for August 2019.

### RECOMMENDATION

The Committee recommends to Council that the Community Services Activities Report - August 2019 be noted.

---

### Introduction

The Community Services department (Department) provides a report to each City Services and Amenity Committee meeting detailing the status of key projects and activities for the preceding month.

### Discussion

The key projects and activities undertaken by the Department during the month of July 2019 are as follows:

#### **Community Centres**

##### Thebarton Community Centre

Over the month of August, 82 groups were booked into Thebarton Community Centre, comprising quiz nights, cultural festivals and family celebrations. Larger events were held by the MS Society, Rotary International District 9520, United Voice SA and smaller cultural events were held by ANFE (Associazione Nazionale Famiglie degli Emigrati), Vrinion Association, PAASA (Pakistani Australian Association of SA) and the Adelaide Sri Lankan Students Association.

##### Plympton Community Centre

A total of 32 groups were booked into Plympton Community Centre, the Centre is responding well to the addition of private hirers and is easing the load on Thebarton Community Centre, accepting the overflow of bookings and giving residents a good range of choice in terms of venue and costs.

##### Community Centres - new initiative

The Community Centres team have been working a project called *Lean, Green and Seen*. The aim of this project is to minimise waste, find efficiencies and be more environmentally friendly.

*Lean* - Drive changes that enable a faster, more efficient and a simplified approach to improve the Customer Experience within Community Centres for residents, team members and the WTC.

*Green* - Drive green/ eco-friendly initiatives throughout the venues available to reduce the carbon impact and provide refreshing, healthy environments.

*Seen* - Create avenues for public education. To not only inform residents of our initiatives and how to use these processes at the venues but also to provide easy to follow advice for how these initiatives might be used in homes and other sites.

Initiatives activated to date:

- Removal of general bond requirements, leaving only high risk bonds applicable to bookings. Providing a minimised internal process for staff, reduced administration process for customers and the removal of 21 day waiting periods for return of bond monies for customers (across 90% of the customer base).
- Exchange of Thebarton Community Centre lighting globes to LED providing a significant saving in electric consumption.
- Nespresso coffee pod recycling system that involves direct recycling of any aluminium pod capsules used onsite at any centre.
- Drain catchment baskets internal process and development of customer tool kit to educate customers about grease traps/ water waste and environmental impacts.

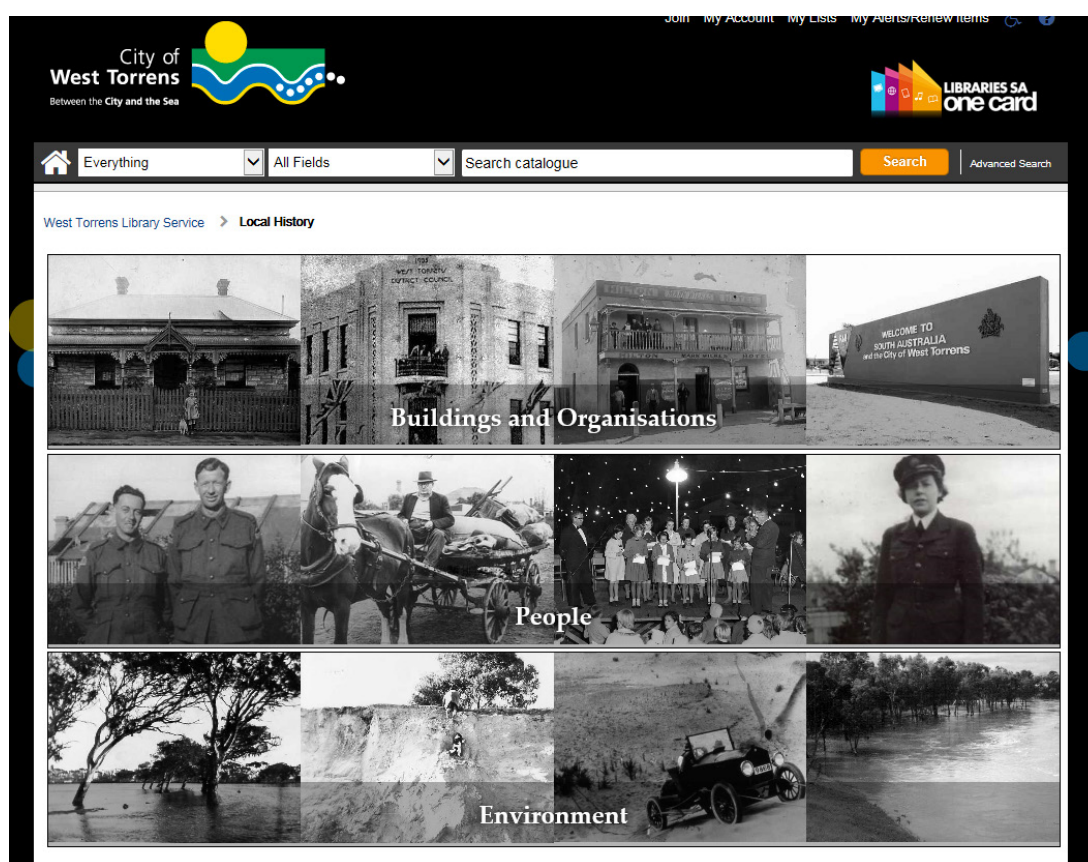
- Re-vamped cans and bottle exchange program in conjunction with Scouts Australia.
- Paper recycling system added for Thebarton Community Centre office.
- Greening of internal environments involving the addition of green, living plants to all meeting spaces to provide a clean, green and healthy atmosphere.

## Library Services

### Local History

In conjunction with the West Torrens Historical Society and Thebarton Historical Society, approximately 4900 local history items (photographs, newspaper articles etc.) have been photographed or scanned to add to the library catalogue for community access. In 2017 all public libraries adopted a uniform template for local history data and consequently West Torrens have been adapting and updating the records with the assistance of volunteers. Approximately 2000 of the records have now been adapted and access to the records has recently been updated with a user friendly front end, grouping similar records

[https://www.westtorrens.sa.gov.au/CWT/content/Council/Local\\_history](https://www.westtorrens.sa.gov.au/CWT/content/Council/Local_history)



Relevant links have been added to website the direct users to appropriate information:

- Coat of arms
- Local history collection
- Story of West Torrens
- West Torrens Historical Society
- Register WW1 veteran details
- Between the City and the Sea: A history of West Torrens from settlement in 1836 to the present day (Entirely digitised book)
- 1919 Epic Flight Centenary
- Local history resources



Future work involving local history includes:

- Further digitisation of out of print books including:
  - Thebarton Old and New
  - West Torrens Suburb names,
  - Gateway city: the reunite community of Thebarton and West Torrens
- Conduct, record and preserve community members Oral History
- Continued update of council website Local History landing page
- Event to celebrate 1919 Epic flight Centenary 23rd October - 28th November 2019

### Book Week 2019

Book Week was 17-23 August. The theme this year was 'Reading is my Secret Power', most schools and libraries ran with a superhero or spy theme to tie in. The Department decorated the Children's area and hosted a couple of events during the week. A show called 'The Book Show' by Splash Theatre was open to local school classes in the Auditorium, this was very well attended and received positive feedback from schools. An after school activity for children and families in the Memorial Gardens and Hamra Centre involving Story Tents showcasing the CBCA (Children's Book Council of Australia) shortlisted books, a superhero bouncy castle, craft and face painting was also very well attended. Library staff are also joining in the fun of the theme and wearing capes and masks like the superheroes we know they are!



**Reading is my secret power!**

Come and celebrate Book Week, superhero style! Dress as your favourite superhero and join us to hear some of the Children's Book Council of Australia's super shortlisted stories, jump on the bouncy castle, create superhero craft and have your face painted!

**When:** Wednesday 21 August, 3.30pm - 5pm.

**Where:** West Torrens Memorial Gardens, Brooker Terrace, Hilton.

**Cost:** Free.

For more information, phone 8416 6228 or visit [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)

Brought to you by **City of West Torrens**  
Between the City and the Sea

### Science Week

National Science Week was 10-19 August. This was celebrated in the Hamra Centre with some chemistry and physics. Activities included making slime, lava lamps, sherbet and cooking eggs to show chemistry & physics. It was fun and educational!



### Starlab Experience

The Department organised for 6 school groups to visit the library to celebrate the 50th anniversary of the historic Apollo 11 moon landing with Mobile Science's Starlab Experience. The children were able to experience the night sky in beautiful glowing detail inside Mobile Science Education's Starlab immersive portable planetarium. The projector used in the planetarium featured the amazing fibre-arc system starfield, where the stars accurately displayed relative brightness and colour in pin-point details. The groups had fun learning about stars, common constellations, ancient stories and more!



### Independent Living Collection

The Enhancing Independence brochure for Independent Living Kits was updated. New services were added to assist customers to enhance their independence, stay active and connect with their community. The brochure includes information about:

- Independent Living Collection
- Home Library and Home Pick Up Services
- Mobile Library
- Special library collections
- Rewire Tech Help
- Active Aging Program
- Commonwealth Home Support Program

### **Community Development**

#### Arts and Culture

The opening of the 2019 SALA (South Australian Living Arts Festival) exhibition was very successful with around 80 people in attendance. The theme of the exhibition was viridescent which means becoming green, a theme local artists were encouraged to interpret in their own way. The community exhibition was open for the whole month of August and was covered by the Messenger Newspaper.

#### Commonwealth Home Support Program (CHSP)

The Commonwealth Government released a new Charter of Aged Care Rights. This was sent out to over 1000 clients along with information about all the services provide by the City of West Torrens CHSP program. The mail-out was followed up with home visits and phone conversations for those who requested clarification or more information.

### Community Outreach

The Our Big Backyard team consulted with several local education sites, Lockleys, Lockleys North and Cowandilla Primary Schools, and Lockleys and Cowandilla Preschools. Over 400 children (and their parents) were surveyed to find out how and where they like to play in the West Torrens community.

The Thriving Neighbourhoods Collective met, with representatives from 12 local organisations, all committed to working together to build a strong sense of community across West Torrens.

Attended Asset Based Community Development training to learn about working with communities from a strengths based approach, rather than focussing on problems or deficits.

### **Attachments**

#### **1. Community Services Activities - September 2019**

## Community Services Activities and Events - September 2019

	Time	Activity/Event	Location
<b>Sun 1/9</b>			
<b>Mon 2/9</b>	8.00am 10.00am 10.30am 10.30am 12.15pm 2.00pm 6.00pm	NHF Walking Group Yarn Knitting Group Community Meal - CHSP ESL Reading Group: Intermediate - Advanced Social Scrabble One-to-One Tech Help Sewing Studio	Kurralt Park Hamra Centre - Sun Room Plympton Community Centre Hamra Centre Hamra Centre - Sun Room Hamra Centre Plympton Community Centre
<b>Tue 3/9</b>	10.30am 11am-2pm 11.15am 1.00pm 2.00pm	Baby Time: 0-18 months Share-a-Table: Active Ageing Toddler Time: 18 months - 2 years ESL Class with free creche One-to-One Tech Help	Hamra Centre Plympton Community Centre Hamra Centre Hamra Centre - Sun Room Hamra Centre
<b>Wed 4/9</b>	10.30am 10.30am 11.00am 11am-2pm 11.30am-3.30pm 1.30pm 1.30pm 6.30pm	ESL Reading Group: Post beginner - Pre-intermediate Story Time: 5 years & under Book Club Sewing Studio Tax Help Little Bang Discovery Club: 3-5 years Aqua Fun - Swimming Classes Gardening in Climate Change	Hamra Centre Hamra Centre Hamra Centre - Sun Room Plympton Community Centre Hamra Centre Hamra Centre Thebarton Aquatic Centre Hamra Centre
<b>Thu 5/9</b>	8.00am 9.00am 10.00am 10.30am 10.30am 10.30am 11.15am 6.00pm	NHF Walking Group Fulham Shopping Centre Bus Run 1 One-to-One Tech Help Baby Time: 0-18 months Fulham Shopping Centre Bus Run 2 Thursday West Torrens Senior Citizens Toddler Time: 18 months - 2 years Book Club	Kurralt Park Fulham Gardens Shopping Cnt Hamra Centre Hamra Centre Fulham Gardens Shopping Cnt Fulham Gardens Shopping Cnt Hamra Centre Hamra Centre - Sun Room
<b>Fri 6/9</b>	8.45am 9.00am 9.45am-11.30am 10.00am 10.30am 12.30pm 1.00pm 3.00pm 4.00pm	Central Market Bus Run Brickworks Shopping Centre Movers and Shakers Exercise Group Orange Tree Quilters Story Time: 5 years & under Kmart Shopping Centre Bus Run One-to-One Tech Help Drop-in Session Book Club Friday Fun: 10 years & over	Central Market - Adelaide Brickworks Marketplace Plympton Community Centre Hamra Centre - Sun Room Hamra Centre Kurralt Park Hamra Centre Hamra Centre - Sun Room Hamra Centre
<b>Sat 7/9</b>	10.00am 1.00pm	One-to-One Tech Help Drop-in Session How to Write a Novel workshop	Hamra Centre Hamra Centre - Sun Room
<b>Sun 8/9</b>			



	Time	Activity/Event	Location
<b>Mon 9/9</b>	8.00am	NHF Walking Group	Kurralta Park
	10.00am	Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am	Community Meal - CHSP	Plympton Community Centre
	10.30am	ESL Reading Group: Intermediate - Advanced	Hamra Centre
	12.15pm	Social Scrabble	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	3.30pm	Lego Club: suitable for school aged children	Hamra Centre - Sun Room
	6.00pm	Sewing Studio	Plympton Community Centre
<b>Tue 10/9</b>	9am-11am	Blokes Brekky - Active Ageing	Plympton Community Centre
	10.00am	Adult Learners' Week: Hands on Robotics with Lego	Hamra Centre
	10.30am	Mindstorms - aimed at adults	
	10.30am	Baby Time: 0-18 months	Hamra Centre
	11.15am	Toddler Time: 18 months - 2 years	Hamra Centre
	1.00pm	ESL Class with free creche	Hamra Centre - Sun Room
<b>Wed 11/9</b>	2.00pm	One-to-One Tech Help	Hamra Centre
	10.30am	ESL Reading Group: Post beginner - Pre-intermediate	Hamra Centre
	10.30am	Story Time: 5 years & under	Hamra Centre
	11.00am	Adult Learners' Week: Raise a Reader - reading advice from SPELD Director Sandy Russo	Hamra Centre
	11am-2pm	Sewing Studio	Plympton Community Centre
	11.30am-3.30pm	Tax Help	Hamra Centre
	1.30pm	Little Bang Discovery Club: 3-5 years	Hamra Centre
	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
<b>Thu 12/9</b>	8.00am	NHF Walking Group	Kurralta Park
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Baby Time: 0-18 months	Hamra Centre
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre
	11.15am	Toddler Time: 18 months - 2 years	Hamra Centre
	6.00pm	Financial Counselling	Hamra Centre
	6.30pm	Tame your anxious brain: the steps towards happiness and wellbeing - teens & young adults. In celebration of R U OK Day.	Hamra Centre
<b>Fri 13/9</b>	8.45am	Hilton Shopping Centre Bus Run	Hilton Plaza Shopping Centre
	9.45am-11.30am	Movers and Shakers Exercise Group	Plympton Community Centre
	10.00am	Knitter Knatter Group	Hamra Centre - Sun Room
	10.30am	Story Time: 5 years & under	Hamra Centre
	12.00pm	Central Market Bus Run	Central Market - Adelaide
	12.30pm	Kmart Shopping Centre Bus Run	Kurralta Park
	1.00pm	One-to-One Tech Help Drop-in Session	Hamra Centre
	4.00pm	Friday Fun: 10 years & over	Hamra Centre
<b>Sat 14/9</b>	10.00am	One-to-One Tech Help Drop-in Session	Hamra Centre
<b>Sun 15/9</b>			
<b>Mon 16/9</b>	8.00am	NHF Walking Group	Kurralta Park
	10.00am	Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am	Community Meal - CHSP	Plympton Community Centre
	10.30am	ESL Reading Group: Intermediate - Advanced	Hamra Centre
	12.15pm	Social Scrabble	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	6.00pm	Sewing Studio	Plympton Community Centre

	Time	Activity/Event	Location
<b>Tue 17/9</b>	10.30am	Baby Time: 0-18 months	Hamra Centre
	11am-2pm	Share-a-Table: Active Ageing	Plympton Community Centre
	11.15am	Toddler Time: 18 months - 2 years	Hamra Centre
	1.00pm	ESL Class with free creche	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
<b>Wed 18/9</b>	10.30am	ESL Reading Group: Post beginner - Pre-intermediate	Hamra Centre
	10.30am	Story Time: 5 years & under	Hamra Centre
	11am-2pm	Sewing Studio	Plympton Community Centre
	1.30pm	Little Bang Discovery Club: 3-5 years	Hamra Centre
	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
<b>Thu 19/9</b>	8.00am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Baby Time: 0-18 months	Hamra Centre
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre
	11am-2pm	Sewing Studio	Plympton Community Centre
	11.15am	Toddler Time: 18 months - 2 years	Hamra Centre
	11.30am-3.30pm	Tax Help	Hamra Centre
	2.00-2.30pm	Djembe Drumming - a free performance and workshop presented by musicians from Thebarton Senior College: for school classes, by arrangement.	Hamra Centre
<b>Fri 20/9</b>	8.45am	Central Market Bus Run	Central Market - Adelaide
	9.00am	Brickworks Shopping Centre	Brickworks Marketplace
	9.45am-11.30am	Movers and Shakers Exercise Group	Plympton Community Centre
	10.00am	Orange Tree Quilters	Hamra Centre - Sun Room
	10.30am	Story Time: 5 years & under	Hamra Centre
	12.30pm	Kmart Shopping Centre Bus Run	Kurralt Park
	1.00pm	One-to-One Tech Help Drop-in Session	Hamra Centre
	4.00pm	Friday Fun: 10 years & over	Hamra Centre
<b>Sat 21/9</b>	10.00am	One-to-One Tech Help Drop-in Session	Hamra Centre
<b>Sun 22/9</b>			
<b>Mon 23/9</b>	8.00am	NHF Walking Group	Kurralt Park
	10.00am	Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am	ESL Reading Group: Intermediate - Advanced	Hamra Centre
	10.30am	Community Meal - CHSP	Plympton Community Centre
	12.15pm	Social Scrabble	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	3.30pm	Lego Club: suitable for school aged children	Hamra Centre - Sun Room
	6.00pm	Sewing Studio	Hamra Centre - Sun Room
<b>Tue 24/9</b>	9.00am	NHF Walking Group	Kurralt Park
	10.30am	Baby Time: 0-18 months	Hamra Centre
	11.15am	Toddler Time: 18 months - 2 years	Hamra Centre
	1.00pm	ESL Class with free creche	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	6.00pm	Book Launch: The Model Wife by Tricia Stringer	Hamra Centre

	Time	Activity/Event	Location
<b>Wed 25/9</b>	10.30am	ESL Reading Group: Post beginner - Pre-intermediate	Hamra Centre
	10.30am	Story Time: 5 years & under	Hamra Centre
	11am-2pm	Sewing Studio	Plympton Community Centre
	11.30am-3.30pm	Tax Help	Hamra Centre
	1.30pm	Little Bang Discovery Club: 3-5 years	Hamra Centre
	1.30pm	Aqua Fun - Swimming Classes	Thebarton Aquatic Centre
<b>Thu 26/9</b>	8.00am	NHF Walking Group	Kurralt Park
	9.00am	Fulham Shopping Centre Bus Run 1	Fulham Gardens Shopping Cnt
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Fulham Shopping Centre Bus Run 2	Fulham Gardens Shopping Cnt
	10.30am	Baby Time: 0-18 months	Hamra Centre
	10.30am	Thursday West Torrens Senior Citizens	Plympton Community Centre
	11.15am	Toddler Time: 18 months - 2 years	Hamra Centre
	6.00pm	Financial Counselling	Hamra Centre
	7.00pm	Dealing with Stress through Meditation	Hamra Centre
<b>Fri 27/9</b>	8.45am	Hilton Shopping Centre Bus Run	Hilton Plaza Shopping Centre
	9.45am-11.30am	Movers and Shakers Exercise Group	Plympton Community Centre
	10.00am	Story Time: 5 years & under	Hamra Centre
	12.00pm	Central Market Bus Run	Central Market - Adelaide
	12.30pm	Kmart Shopping Centre Bus Run	Kurralt Park
	1.00pm	One-to-One Tech Help Drop-in Session	Hamra Centre
	4.00pm	Friday Fun: 10 years & over	Hamra Centre
<b>Sat 28/9</b>	1.30pm	Rewire Class: Entertain Me! Fun Apps & Websites	Hamra Centre
<b>Sun 29/9</b>			
<b>Mon 30/9</b>	8.00am	NHF Walking Group	Kurralt Park
	10.00am	Yarn Knitting Group	Hamra Centre - Sun Room
	10.30am	Community Meal - CHSP	Plympton Community Centre
	12.15pm	Social Scrabble	Hamra Centre - Sun Room
	2.00pm	One-to-One Tech Help	Hamra Centre
	6.00pm	Sewing Studio	Plympton Community Centre

## 12 MEETING CLOSE