

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

### Council

and

- **City Finance and Governance Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 19 MARCH 2019  
at 7.00pm**

**Terry Buss PSM  
Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## **1 MEETING OPENED**

### **1.1 Evacuation Procedures**

## **2 PRESENT**

## **3 APOLOGIES**

## **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 5 March 2019 be confirmed as a true and correct record.

## **6 MAYORS REPORT**

### **(Preliminary report for the agenda to be distributed Friday, 15 March 2019)**

In the two weeks since the last Council Meeting of 5 March 2019 functions and meetings involving the Mayor have included:

#### **6 March**

- 10.00am Met with the owner of Jolong Australia Windows and Doors, Mr Jolong who was visiting from China along with the Adelaide Managing Director, Paul Harrison at their current facility at 449 South Road Keswick to discuss their new facility which is being developed at 372-374 South Road Richmond.
- 12.00pm Attended the Plympton International College STEM Innovation Centre Launch at Plympton International College.
- 2.30pm Met with Mr Simon Panayi from the Adelaide Cobras Football Club.
- 6.00pm Attended the AdaptWest regional Elected Member Workshop at the Education Development Centre in Hindmarsh.

#### **7 March**

- 9.10am Participated in the regular Coast FM Radio interview with David Hearn.
- 10.30am Met with City of Charles Sturt Mayor, Angela Evans.
- 12.30pm Met with Federal Member for Hindmarsh, Steve Georganas MP to discuss various matters.
- 2.00pm Attended a meeting with Celine Luya, Manager Community Services, Emma Pursche, Team Leader Community Development and Thomas Campbell, Community Development Officer to discuss the possibility of establishing a Youth Council.

**8 March**

- 12.30pm At the request of the Greek Welfare Centre SA Inc attended a meeting with the Administrators of the Camden Community Centre.
- 2.00pm Met with West Torrens Rotary President, Maurie Howard and District Governor, David Egan to discuss strategies for their Club.
- 3.30pm Met with Mr Bob Lott from Weslo to discuss his proposal for the upgrade of and funding for the Thebarton Theatre.

**9 March**

- 7.30pm Attended the Panrhodian Society 'Colossus' SA Inc, 'Ensomatosi' celebration at the Colossus Hall in Torrensville.

**11 March**

- 11.45am Attended the TAB Adelaide Cup Day luncheon at Morphettville Racecourse with Ms Fiona Hui as guests of the Board of the South Australian Jockey Club.

**12 March**

- 10.30am Attended a meeting with Mr Don Luca to discuss Rayners Building Supplies business interests.

**13 March**

- 5.00pm Attended a celebration of the successful partnership between Lime Scooters and the Adelaide Fringe Festival 2019 at the Stag Public House.

**14 March**

- 11.00am Met with Mr Peter Sandeman, Chief Executive Officer AnglicareSA to discuss their development at Light Terrace, Thebarton.
- 2.00pm Participated in a tour of the Lady Gowrie Children's Learning Centre facility at Thebarton.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

**15 March**

- 10.30am Meeting with Mr David Shipway, Managing Director of BL Shipway & Co for a site tour of their Richmond premises.

**16 March**

- 8.30am Participating in the Elected Member Strategic Planning Day at the City of West Torrens Civic Centre.
- 6.00pm Attending the West Adelaide Football Club 2019 season launch and player auction at the WAFC Function room.

**17 March**

- 10.30am Attending the Organisation of Hellene and Hellene-Cypriot Women of Australia (SA) Inc. (OEEGA) International Women's Day brunch at Fedora's restaurant at the Hilton Hotel, Mile End.

**18 March**

- 6.00pm Attending the Audit General Committee Induction on Legal Responsibilities and City of West Torrens Risk Management Framework at the City of West Torrens Civic Centre.
- 6.30pm Officially opening the Festival Hellenika Art Exhibition at the West Torrens Auditorium.

**19 March**

- 8.00am Attending a meeting with Pauline Koritsa, General Manager Business and Community Services and Mr Mahbub Siraz to discuss options for Council to support the South Australian Bangladeshi Community Association in the City of West Torrens.
- 6.00pm Council dinner
- 7.00pm Council meeting.

**RECOMMENDATION**

That the Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

**10 ADJOURN TO STANDING COMMITTEE****RECOMMENDATION**

That the meeting be adjourned, move into Standing Committee and reconvene at the conclusion of the City Finance and Governance Standing Committee.

**11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS****11.1 City Finance and Governance Standing Committee Meeting****RECOMMENDATION**

That the recommendations of the City Finance and Governance Standing Committee held on 19 March 2019 be adopted.

**12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

Nil

**13 QUESTIONS WITH NOTICE**

Nil

**14 QUESTIONS WITHOUT NOTICE**

## **15 MOTIONS WITH NOTICE**

### **15.1 Sponsorship for the Hellenic Presidential Guard (Evzones) visit to Adelaide**

Cr George Vlahos gave notice of his intention to move the following motion:

#### **MOTION**

That Council provide \$5000 in sponsorship for the visit of the Hellenic Presidential Guard (Evzones) to Adelaide as part of ANZAC Day celebrations and that Council liaise with the Hilton RSL to attempt to arrange for their participation in the ANZAC Day dawn parade and service in the Hilton Memorial Gardens.

#### Chief Executive Officer Comment

Correspondence received from Harry Patsouris seeking Council sponsorship for the visit of the Hellenic Presidential Guard (Evzones) to Adelaide as part of ANZAC Day celebrations is available in **Attachment 1**.

#### **Attachments**

- 1. Letter from the Foundation for Hellenic Studies seeking Council sponsorship**



Fb HellenicStudies  
W hellenicstudies.com.au

The Hon M Coxon  
Mayor  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Sir,

The Foundation for Hellenic Studies has in the last two years organised a visit of members of the Hellenic Presidential Guard (Evzones) to Adelaide for ANZAC Day commemorations alongside their Australian allies. This year an opportunity has again be given to the Foundation to support a visit of Evzones to celebrate ANZAC Day and Greek Easter! The guards are a ceremonial infantry unit that guards the Tomb of the Unknown Soldier in Athens and also the Presidential Mansion.

Although they have attended previously, this time they will be here exclusively in Adelaide and will visit a number of organisations (schools, clubs & associations) and will participate in a number of events including Easter Mass at St George Church within the West Torrens Council area. We are working towards them also taking part in the ANZAC day parade dressed in their ceremonial uniform, which is steeped in symbolism as well as being over 30kg in weight.

The visit is part of a program to renew the interest of a new generation of youth in ANZAC history and will remind the community of the respectful and highly regarded relationship between that exists between the Australian Armed Services and their Greek counterparts. It should be remembered that:

- 8,900 ANZAC prisoners of war were captured in Greece, representing 83% of the Australian soldiers captured by the Nazis during WWII
- 646 ANZACs are buried or memorialised in Greece – 50% of whom are memorialised at the Athens Memorial, as their bodies were not recovered, and
- An estimated, over 1.5million people in Australia today are connected to the Battle of Crete, whether as descendants of ANZACs who fought, or Australians of Greek heritage whose families were affected by the event.

We are looking for support from your Council in the form of sponsorship towards the expenses of the event of \$5000.

Should we be successful in obtaining the sponsorship, and subject to approval of the relevant organisations, the Evzones are available to participate at the annual dawn service held in your Memorial Gardens. We believe that this would create a lot of interest within the community and contribute to our goals of the promoting Australian Hellenic relations and promotion of Hellenic culture.

If you require any further information, please do not hesitate to contact me and I look forward to hearing from in the near future

**Harry Patsouris**

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**Harry Patsouris [hpatsouris@austlegal.com](mailto:hpatsouris@austlegal.com) / T +61 8 8232 1993 / M +61 418 843 084**

1 OF 2



Image by Katina Rozaklis.



Image by Paul Bradshaw

**Harry Patsouris** [hpatsouris@austlegal.com](mailto:hpatsouris@austlegal.com) / T +61 8 8232 1993 / M +61 418 843 084

2 OF 2

## **16     MOTIONS WITHOUT NOTICE**

## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Debenture Loan Authorisation

#### Brief

This report proposes that Council authorise a fixed term debenture loan of \$12,659,646 pursuant to the requirements of sections 134 of the *Local Government Act 1999*.

#### RECOMMENDATION

It is recommended to Council that:

1. The borrowing of \$12,659,646 be authorised from the Local Government Finance Authority by means of the issue of a debenture on the security of the general revenue of the Council, pursuant to section 135 of the *Local Government Act 1999*;
2. The loan be for a term of 15 years and be repaid by 30 half yearly instalments; and
3. The Mayor and the Chief Executive Officer be authorised to sign and seal all documents associated with obtaining the loan.

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#### Introduction

It is proposed that Council authorise a fixed term debenture loan of \$12,659,646 pursuant to the requirements of Section 134 of the *Local Government Act 1999*.

#### Discussion

Council needs to borrow for the first time since January 2012 when a loan of \$4.72 million was taken. This is now necessary given the cash flow position of the Council, which has been impacted by major capital projects currently in progress.

Interest rates are currently at a very low level so it is a good time to borrow money.

The amount involves untaken loans totalling \$12,659,646 as follows:

Lockleys Drainage	3,948,985
Less overhead	<u>358,999</u>
	<b>3,589,987</b>
BHKC	2,976,973
Mile End Cowandilla Drainage	3,819,959
White Ave Stormwater & Related LATM	<u>2,272,727</u>
	<b><u>12,659,646</u></b>

#### Conclusion

It is proposed that Council authorise a fixed term debenture loan of \$12,659,646 pursuant to the requirements of Section 134 of the *Local Government Act 1999*.

#### Attachments

Nil

## 17.2 Election of Greater Adelaide Regional Organisation of Councils Representatives

### Brief

This report advises Council of the receipt of ballot papers and its entitlement to vote for the election to the two (2) casual vacancies on the Greater Adelaide Regional Organisation of Councils.

### RECOMMENDATION

It is recommended to Council that the election for Greater Adelaide Regional Organisation of Councils Representatives Casual Vacancies Ballot Paper be completed, identifying:

1. ....
2. ....

as its preferred candidates and be submitted to the Local Government Association pursuant to clause 4.4.5 of the Greater Adelaide Regional Organisation of Councils Terms of Reference.

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### Introduction

Correspondence has been received from Matt Pinnegar, Returning Officer for the Local Government Association (LGA), informing Council that ten (10) nominations have been received for the two (2) casual vacancies on the Greater Adelaide Regional Organisation of Councils (GAROC) (**Attachment 1**).

As the number of nominations has exceeded the number of vacancies, in accordance with clause 4.4.4 of the GAROC Terms of Reference, an election will take place.

### Discussion

Nominations for the two (2) casual vacancies on GAROC have been received from the following candidates:

- Cr Jordan Dodd (City of Unley)
- Mayor Michael Coxon (City of West Torrens)
- Deputy Mayor Tim Pfeiffer (City of Marion)
- Mayor Angela Evans (City of Charles Sturt)
- Mayor Jill Whittaker (Campbelltown City Council)
- Cr Grant Piggot (City of Burnside)
- Mayor Heather Holmes-Ross (City of Mitcham)
- Cr Don Palmer (City of Unley)
- Mayor Erin Thompson (City of Onkaparinga)
- Mayor Amanda Wilson (City of Holdfast Bay)

A copy of each candidate's profile has been included (**Attachment 2**).

### Voting Instruction

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the casting of the vote by Council must be conducted as follows:

- Council must determine, by resolution the two (2) candidates it wishes to elect.
- The Presiding Member of the meeting must mark the ballot paper with an "X" next to the two (2) candidates that Council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope, the Delegate must indicate the Council's name on the inside flap of the envelope. The envelope must then be sealed and delivered to the Returning Officer.

Ballot papers must be received by the Returning Officer prior to 5:00pm on Thursday 11 April 2019.

The counting of votes will take place at the Adelaide Entertainment Centre, 98 Port Road, Hindmarsh on Friday 12 April 2019.

The successful candidates will be the candidates receiving the most votes i.e. 'first past the post'.

The successful candidates will assume office from the conclusion of the LGA 2019 Ordinary General Meeting for a term ending at the conclusion of the 2020 LGA Annual General Meeting.

### **Conclusion**

The Returning Officer for the Local Government Association (LGA) has written to advise Council of the election process for two (2) casual vacancies on GAROC. Completed ballot papers must be received prior to 5:00pm on Thursday 11 April 2019.

### **Attachments**

- 1. Notification of Election of GAROC Representatives from the LGA**
- 2. Candidate Information Sheets**



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In reply please quote our reference: ECM 671529 LT:JK

- 1 MAR 2019

Scanned - Temporary

26 February 2019

Mr Terry Buss PSM  
 Chief Executive Officer  
 City of West Torrens  
 165 Sir Donald Bradman Drive  
 HILTON SA 5033



Dear Mr Buss

### Election of GAROC Representatives (2 casual vacancies)

On 9 January 2019, I wrote to member councils calling for nominations for two (2) positions on the Greater Adelaide Regional Organisation of Councils (GAROC) which have occurred as a result of casual vacancies following the 2018 local government elections. I wish to advise that at the close of nominations (5.00pm on Friday 22 February 2019) I received ten (10) nominations for the two (2) positions on GAROC for the following candidates:

- |                             |                             |
|-----------------------------|-----------------------------|
| • Cr Jordan Dodd            | (City of Unley)             |
| • Mayor Michael Coxon       | (City of West Torrens)      |
| • Deputy Mayor Tim Pfeiffer | (City of Marion)            |
| • Mayor Angela Evans        | (City of Charles Sturt)     |
| • Mayor Jill Whittaker      | (Campbelltown City Council) |
| • Cr Grant Piggott          | (City of Burnside)          |
| • Mayor Heather Holmes-Ross | (City of Mitcham)           |
| • Cr Don Palmer             | (City of Unley)             |
| • Mayor Erin Thompson       | (City of Onkaparinga)       |
| • Mayor Amanda Wilson       | (City of Holdfast Bay)      |

As a result of receiving more than the required number of nominations, I hereby advise that an election for the two (2) positions on GAROC will take place.

I have attached a copy of each candidate's profile together with a ballot paper for your completion in accordance with the instructions below.

### Voting Instructions

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the casting of the vote by your council must be conducted as follows:

- each Member [council] shall determine by resolution the two (2) candidates it wishes to elect (Clause 4.4.5(c));
- the chair of the meeting for that member [council] shall mark the ballot paper with an "X" next to the two (2) candidates that the member [council] wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the Delegate must indicate the member's [council] name



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- on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer (Clause 4.4.5(d));
- on receipt of the envelopes the Chief Executive must (Clause 4.4.5(e)):
  - open the outer envelope addressed to the "Returning Officer" and record the name of the member [council], which appears on the inside flap of the envelope, on the roll of member's [council] eligible to vote; and
  - place the envelope marked "Ballot Paper" unopened into the ballot box.
- the Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present (Clause 4.4.5(f));
- at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate (Clause 4.4.5(g));
- the two (2) candidates with the most votes shall be deemed elected and will commence their term immediately and remain in office until the conclusion of the 2020 AGM;
- in the case of candidates receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes and the lot drawn will be the candidate(s) elected (Clause 4.4.5(i)).

The counting of the votes will take place on Friday 12 April 2019 at the Adelaide Entertainment Centre, 98 Port Road Hindmarsh. The time of the count will be confirmed and candidates will be advised should they, or their nominated scrutineer, wish to be present.

I require the ballot paper to be returned to me by **5:00pm Thursday 11 April 2019**.

If you have any queries, please contact me or the Deputy Returning Officer, Lisa Teburea, on 8224 2068.

Yours sincerely

Matt Pinnegar

**Returning Officer / Chief Executive Officer**

Telephone: (08) 8224 2039

Email: [matt.pinnegar@lga.sa.gov.au](mailto:matt.pinnegar@lga.sa.gov.au)

Attach: Candidate profiles; ballot paper with envelope and reply envelope addressed to Returning Officer



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of South Australia**

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**This form is to be sent to the LGA Returning Officer**

**Close of nominations 5:00pm Friday 24 August 2018**

## **Candidate Information Sheet GAROC**

**(word limit is strictly 1,000 words)**

<b>Name:</b>	Councillor Jordan Dodd
<b>Council:</b>	City of Unley
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>Although this is my first term as an Elected Member, I have extensive experience working within the local government sector as a governance officer, as well as a background in legal spheres and small business.</li> <li>As I sit on both sides of the fence as both an Elected Member and staff member, I have a unique and valuable perspective as to the workings of Council, the needs of the community, and effective management.</li> <li>I have an innate understanding of the legislative frameworks and requirements of local government, having a legal background and currently tasked with legislative interpretation and policy management as a governance officer.</li> <li>Presiding Member - City Strategy and Development Policy Committee 2019-2021</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<ul style="list-style-type: none"> <li>Both major parties within the State Government are determined to make extensive and broad sweeping local government reforms. It is important that members of GAROC not only understand how to interpret the implications of proposed legislation, but know how to navigate a political landscape to achieve the best outcomes for Councils and our constituents.</li> <li>GAROC and the LGA need to take a strong role as part of this reform, to ensure that the sector is heard, and our experience is valued in the negotiation process.</li> <li>This is an opportunity for the sector to work hand in hand with the other two tiers of government to achieve the best outcomes for our communities.</li> <li>Community input is important, to ensure that constituents don't feel shut out or forgotten during the reform process. At the end of the day, the local government sector exists to provide services and programs for the local community.</li> <li>Council's voices need to be heard in AGM's and OGM's without a "filtering" of items of business via the LGA.</li> </ul>
<b>Other information</b>	<ul style="list-style-type: none"> <li>Bachelor of Laws (University of Queensland) 2014</li> <li>Masters of Applied Finance (University of Adelaide) Current</li> <li>Student representative to Union College Board (University of Queensland)</li> </ul>



**Local Government Association**  
of South Australia

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**This form is to be sent to the LGA Returning Officer**

**Close of nominations 5:00pm Friday 22 February 2019**

**Candidate Information Sheet GAROC**

(word limit is strictly 1,000 words)

Name:	MAYOR Michael Coxon
Council:	City of West Torrens
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• 2018 – Elected Mayor of the City of West Torrens</li> <li>• 8 years – Councillor of the City of West Torrens</li> <li>• 2 years – Chairperson Urban Services Committee</li> <li>• 2 years – Chairperson Corporate and Regulatory Committee</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• Supports LGA as our peak representative body</li> <li>• Supports GAROC and their role in addressing PDI (Planning, Development and Infrastructure Act 2016) impacts - internal /external</li> <li>• Supports a joint local government approach to address cost-shifting from the other tiers of government</li> <li>• Supports recognition of Local Government in the Australian Constitution</li> <li>• Interested in developing initiatives to address future waste services and China Sword impact</li> <li>• Interested in a developing a joint Metropolitan Economic Development Strategy</li> <li>• Interested in Traffic Management - Planning and scheduling</li> <li>• Interested in North South Corridor (South Road) Impacts</li> <li>• Interested in Smart Cities</li> <li>• Interested in public LED lighting</li> </ul>
Other information	<ul style="list-style-type: none"> <li>• Bachelor of Arts Degree (Adelaide University)</li> <li>• Graduate Diploma of Business (University of South Australia)</li> <li>• 28 years – Executive Leadership Roles in Property and Finance Industry</li> <li>• 10 years - Board Member West Beach Trust (SA Government)</li> <li>• 7 years – Board Member Camden Community Centre (Community Group)</li> <li>• 7 years – School Council Member – Plympton International College (Education)</li> <li>• 7 years – Board Member Inner West Business Enterprise Centre (Small Business Service)</li> </ul>

**This form must accompany the Nomination Form**

# RESUME

## Michael Coxon

---

165 Sir Donald Bradman Drive Hilton 5033 |  
0402 212 002 | mayorcoxon@wtcc.sa.gov.au

### KEY ACHIEVEMENTS

I am a senior executive with over 28 years' experience in the property and financial services sectors with strong property management, leasing, selling, negotiation, communication, and interpersonal skills.

My responsibilities have included 'hands on' property sales, management, and leasing across commercial and residential sectors, together with determination and management of annual operational budgets together with full P&L and cost centre accountability.

My skill set also includes experience in all facets of strategic planning and execution, elevated level sales management together with developing and implementing highly successful marketing and promotional campaigns with a strong customer service focus and an ability to foster productive cross-functional relationships.

In addition, in the community, I am the Mayor of the City of West Torrens and have also served as a Local Councillor (8 years) and have served as a Board Member for the Camden Community Centre (7 years), School Board Member for Plympton International College (7 years) and, the Inner West Business Enterprise Centre (7 years) plus a Government appointed Board Member to the West Beach Trust (10 years).

## EXPERIENCE

### **CEO - Owner - Land Agent | Century 21 Urban | Dec 13 – Nov 18**

- Management of 4 Salespeople, 2 Property Managers, 2 Admin Staff.
- Grew net profit in the Business to 20%.
- Provide 'state of the market' Marketing & Business Development Tools.
- Develop and implement a Sales and Marketing Strategy.
- Provide property management and sales training to the staff.
- Marketing, Selling, Leasing of Residential Properties.

### **SA State Manager | Century 21 Australia | Jun 09 – Dec 13**

- Management of 22 Franchised Offices across South Australia.
- Provide leadership to the franchise group.
- Grew franchise network by 6 franchises in SA.
- Develop and implement a Business Development Strategy.
- Provide management and sales training to franchisees and their staff.

### **SA State Manager | PCCU | May 06 – May 09**

- Management of 3 BDMs, 30 HLAs and 8 HL Sales Support Staff.
- Grew the balance of the home loan book by 27% (after run-off).
- Dramatically improved compliance rating of lending staff to above 95%.
- Significantly increased fee income to 'above benchmark' (over 85%).
- Member of Lending Policy and Procedure Committee.

### **Sales Manager | McGrath Real Estate | Apr 03 – Apr 06**

- Management of 5 Managers, 28 Sales Consultants, 3 Lenders.
- Grew number of offices from 2 to 5.
- Improved sales by 42% in the 3 years.

### **Area Manager (Sydney) | Commonwealth Bank | Sep 00 – Apr 03**

- Management of 3 Divisional Managers and 19 Branch Managers.
- All P&L were managed within acceptable limits.
- Improved 'Mystery Shopping Program survey results from 87 to 96.

### **Manager Retail (Sydney) | Commonwealth Bank | Aug 99 – Aug 00**

- Management of 6 Mobile Lenders, 9 Lenders, 6 Admin Officers.
- Grew the balance of the home loan book to 132% from 98%.
- Grew home loan funding to 120.6% from 88%.
- Improved the internal "Gallop" survey results to 4.14 from 3.2 (out of 5).

### **Mobile Banker (Adelaide) | Commonwealth Bank | Nov 98 – Aug 99**

### **CEO / Owner - Land Agent | Coxon Real Estate | Mar 95 – Oct 98**

### **Sales Manager | Taylor Neumann Real Estate | Apr 92 – Mar 95**

### **Real Estate Salesperson | Myles Pearce Real Estate | May 90 – Apr 92**

## **EDUCATION**

### **Small Business Management Training Course | Lock LSH | 1994**

Business Planning, Insurance, Market Research and Marketing,  
Financial Planning, Pricing/Costing, Taxation, and Record Keeping

### **Graduate Diploma of Business in Property | UniSA | 1994**

Accounting, Marketing, Property Law, Commercial Property  
Management, Real Estate Investment, Building and Land Development  
Systems, Business Management, Real Estate Case Studies, Statistics,  
Financial Analysis for Real Estate, Valuation, Conveyancing.

### **Certificate in Real Estate Practice | TAFE | 1990**

### **Bachelor of Arts Degree | University of Adelaide | 1983 - 1989**

## **COMMUNITY EXPERIENCE**

### **Mayor | City of West Torrens | 2018 - current**

### **Board Member | Adelaide Shores | 2007 - 2017**

### **Local Council Member | City of West Torrens | 2006 – 2014**

### **Board Member | Camden Community Centre | 2006 - 2013**

### **Board Member | IWBECC | 2006 – 2013**

### **School Board Member | Plympton International College | 2005 - 2012**

## Candidate Information Sheet

### GAROC

<b>Name:</b>	Deputy Mayor Tim Pfeiffer
<b>Council:</b>	City of Marion
<b>Local Government Experience &amp; Knowledge</b>	<p>I believe that I have the skills, knowledge, experience and passion to make a difference to the lives of the people of Greater Adelaide as a member of GAROC.</p> <p>As a Councillor of the last eight years, with two periods as Deputy Mayor and representation on numerous committees (as outlined below), I have successfully collaborated with our Council to deliver many projects for our community. I am outcome-focussed and have been closely involved in the planning and delivery of the: Edwardstown Oval Redevelopment, City Services Depot, Hallett Cove Library &amp; Community Centre, Oaklands Wetlands, Mike Turtur Bikeway (Marion sections), and many local playground upgrades. During this time, I have also worked closely with Council to significantly reduce rate rises, find business efficiencies and ensure ongoing financial strength (as evident in our balance sheet and long term financial plan).</p> <p>My approach to Council decision making is to always have an open mind and to only make decisions based on fact and what is in the best interest of our whole community. I have a deep respect for all of my fellow elected members and am proud of our collective achievements when we work together as a team. I am politically independent but have sound relationships across the whole political spectrum.</p> <p>Through my professional life I have worked in senior strategy roles across a range of industries, including: banking, utilities, local government (City of Adelaide), construction and the State public service (as outlined below). In addition to my specialist strategy skills, I also have strong and proven generalist corporate experience in planning, finance, governance, policy, communications, customer experience, stakeholder management, risk management, project delivery, change and performance management – skills which are vital to ensuring success on your behalf at the GAROC table.</p> <p>I am a passionate South Australian. If elected to GAROC, I will be a strong voice for the whole of Greater Adelaide, with a particular focus on Southern and Western Adelaide (regions that are not currently represented on GAROC).</p> <p>I was pleased to accept the unanimous nomination of the City of Marion, and would love the opportunity to collaboratively serve the interests of your community.</p> <p>If you have questions about my candidacy or would just like to get to know me a bit better, I strongly encourage you to contact me (<a href="mailto:tim.pfeiffer@marion.sa.gov.au">tim.pfeiffer@marion.sa.gov.au</a> / 0401 776 523).</p>

<b>Local Government Policy Views &amp; Interests</b>	<p>My Local Government policy views &amp; interests can be summarised through a triple bottom line approach:</p> <p>Environment:</p> <ul style="list-style-type: none"><li>➤ Refining streetscapes and open spaces in all communities</li><li>➤ Improving stormwater re-use &amp; energy efficiency</li><li>➤ Delivering plans and infrastructure for climate change adaptation and resilience</li></ul> <p>Community:</p> <ul style="list-style-type: none"><li>➤ Planning reform and ensuring that communities maintain a strong voice</li><li>➤ Community development that is focused on fostering openness and inclusivity</li><li>➤ Developing high quality public facilities for the use of strong community groups</li></ul> <p>Economy:</p> <ul style="list-style-type: none"><li>➤ Local government reform to improve the efficiency and effectiveness of service delivery</li><li>➤ Advocacy for large scale infrastructure upgrades to improve State competitiveness</li><li>➤ Collaboration across Council boundaries to improve regional economic outcomes</li></ul>																					
<b>Other Information</b>	<p>During my time on Council, I have been elected to the following positions:</p> <ul style="list-style-type: none"><li>➤ Deputy Mayor (2014 &amp; Present)</li><li>➤ Chair, Strategic Directions Committee (2011 &amp; 2012)</li><li>➤ Audit Committee (sole Councillor on the committee) (2011, 2012 &amp; 2015)</li><li>➤ Infrastructure &amp; Strategy Committee (2014 to 2018)</li><li>➤ Chief Executive Officer Review Committee (2014)</li><li>➤ Review &amp; Selection Committee (Present)</li><li>➤ Council liaison to the following Boards: Suneden Special School (2010 - 2014), Edwardstown Soldiers Memorial Recreation Ground (2010 - Present), City of Marion Band (2015 - Present)</li></ul> <p>During my professional career, I have held the following positions:</p> <table><tr><td>➤ Stratosphere Consulting Group</td><td>Managing Director &amp; Principal Consultant</td><td>2018-Present</td></tr><tr><td>➤ People's Choice Credit Union</td><td>Senior Manager Strategy &amp; Planning</td><td>2015 - 2018</td></tr><tr><td>➤ SA Water</td><td>Manager Strategy, Planning &amp; Performance</td><td>2010 - 2015</td></tr><tr><td>➤ Clear Decisions</td><td>Strategy Consultant</td><td>2012 - 2015</td></tr><tr><td>➤ City of Adelaide</td><td>Senior Policy Officer</td><td>2008 - 2010</td></tr><tr><td>➤ Depart for Water, Land &amp; Biodiv Cons</td><td>Senior Ministerial Liaison Officer</td><td>2007 - 2008</td></tr><tr><td>➤ Depart for Water, Land &amp; Biodiv Cons</td><td>Salinity Policy Officer</td><td>2005 - 2007</td></tr></table> <p>In terms of higher education, I hold a Bachelor in Environmental Management (Honours) from Flinders University.</p>	➤ Stratosphere Consulting Group	Managing Director & Principal Consultant	2018-Present	➤ People's Choice Credit Union	Senior Manager Strategy & Planning	2015 - 2018	➤ SA Water	Manager Strategy, Planning & Performance	2010 - 2015	➤ Clear Decisions	Strategy Consultant	2012 - 2015	➤ City of Adelaide	Senior Policy Officer	2008 - 2010	➤ Depart for Water, Land & Biodiv Cons	Senior Ministerial Liaison Officer	2007 - 2008	➤ Depart for Water, Land & Biodiv Cons	Salinity Policy Officer	2005 - 2007
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➤ Depart for Water, Land & Biodiv Cons	Salinity Policy Officer	2005 - 2007																				

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Mayor Angela Evans
Council:	City of Charles Sturt
Local Government Experience & Knowledge	<p>Mayor of the City of Charles Sturt (from 2014 Elections)          Deputy Mayor of the City of Charles Sturt (2010/11, 2013/14)          8 years as Councillor for West Woodville Ward City of Charles Sturt (2006-2014)          Committees:</p> <ul style="list-style-type: none"> <li>• City Services Committee (2006-2014) - Chair (2011-2013)</li> <li>• Audit Committee</li> <li>• Strategic Development Committee (2006-2014) - Deputy Chair (2010-2014)</li> <li>• Policy &amp; Delegation Committee - Deputy Chair (2010-2014)</li> </ul>
Local Government Policy Views & Interests	<p>I believe the following represents my keys areas of interest commitment and achievement in local Government. In my term as Mayor I have:</p> <ul style="list-style-type: none"> <li>• Built strong relationships between Councillor's</li> <li>• Developed an effective Governance framework for Council</li> <li>• Implemented long term Financial sustainability for Council</li> <li>• Actively contributed to policy discourse across our sector and advocated for both Charles Sturt and the Sectors view on key issues.</li> <li>• Facilitated Local Economic Development</li> <li>• Ensured that Council focused more directly on Infrastructure Planning and Asset Management</li> <li>• Contributed to Planning Reform so that Council still plays a primary role in developing planning policy and decision making.</li> <li>• Given greater recognition to Community Engagement as an effective tool for assist good decision making</li> <li>• Created partnerships with other levels of Government, the community and the private sector to better serve the local area.</li> </ul> <p>In the current economic and political climate Councils need to work together and where possible provide a common voice on things that affect our sector. After 12 years on Council and 4 years as an LGA Board Member I believe I have the experience to contribute to broadly advance the Local Government agenda. The chance to represent my peers on the Greater Adelaide Regional Organisation of Councils will allow me to provide new ideas, policy rigour and a collaborative approach all designed to ultimately improve the quality of life of communities we represent as Councillors.</p>

## Candidate Information Sheet

Other information	<ul style="list-style-type: none"><li>• In addition to my Local Government interests I have experience as a small business operator and have extensive experience working within the Community Service sector.</li><li>• I am well connected within the community including patron of various sporting clubs and community organisations.</li></ul>
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**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in the event that an election is required**

LGA of SA

# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Jill Whittaker
Council:	Campbelltown Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• Mayor of Campbelltown City Council from November 2018.</li> <li>• Councillor May 2003 - November 2018 for Campbelltown City Council Newton Ward.</li> <li>• Deputy Mayor 2006 - 2014.</li> <li>• Member of Campbelltown Youth Advisory Committee 2016 -</li> <li>• Member of Campbelltown Service Clubs Advisory Committee 2019 -</li> <li>• Member of Campbelltown Access and Inclusion Advisory Committee 2006 -</li> <li>• Member of Campbelltown Reconciliation Advisory Committee 2005-</li> <li>• Campbelltown Child Friendly City Representative 2015 -</li> <li>• <b>Previously</b></li> <li>• Chairperson Access and Inclusion Advisory Committee Campbelltown 2014-2018</li> <li>• Campbelltown Active Ageing Advisory Committee Member 2016-2018</li> <li>• Sesquicentennial Advisory Committee Member 2014-2018</li> <li>• Development Assessment Panel Member 2006-2008, 2010-2012</li> <li>• Chairperson Outlook Publication Committee 2006 – 2014</li> <li>• Campbelltown Library Redevelopment Advisory Committee 2006 -2010</li> <li>• Campbelltown Leisure Centre Redevelopment Advisory Committee 2006 – 2016</li> <li>• SA Australian Local Government Women's Association Metro member 2006 -</li> <li>• LGA Board Member 2009 – 2016</li> <li>• State Executive of the LGA Vice President 2013-2016</li> <li>• Local Government Research and Development Scheme Committee Past Chairperson 2014-2016 Member 2009-2016</li> <li>• Proxy LGA Audit Committee 2016</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• There are many challenges facing local government as there is such a range of activities involved.</li> <li>• The biggest challenges are around the development of places with the need to balance the needs of the population for a quality lifestyle with limited resources. Whether that is in relation to land, water, ecology or infrastructure there are constant choices to be made in response to the other governmental sectors. Other sectors of government can see local government as a good diversion by trying to limit funds available via rate capping or that the structures are not able to provide the services people need due to size of the population or the size of the area.</li> </ul>



**Local Government Association**  
of South Australia

The voice of local government.

	<ul style="list-style-type: none"> <li>Local government has just been through an election process which showed that citizens are wanting us to deal with those matters that are important to them – housing standards, traffic, mobility, modern facilities, events, creating a community and managing the environment and energy for the future.</li> <li>I am interested in all aspects of local government whether it is service delivery, environment, waste collection, affordable and long lasting roads and footpaths, libraries, sports centres, public art and all of those things that make life in Adelaide attractive to future generations and a safe place for them to grow up.</li> <li>It is important to ensure that local government remains free to develop in conjunction with local needs and for new ideas to be trialled in one area so that others may gain from the experience. I have the energy, ideas and enthusiasm for local government to ensure that change keeps happening but within a responsible framework.</li> <li>My experience is broad and I have attended many forums, training sessions and conferences since joining local government in 2003 and I know that the need to continue to learn is constant because of changing landscape in every field. I have strength at the micro level but have strong capability in dealing with strategic challenges too.</li> </ul>
Other information	<p>Employment history</p> <ul style="list-style-type: none"> <li>Teaching at primary, secondary and adult level including English as a Second Language</li> <li>Operative, Policy Advisor, Contract Manager for Commonwealth Public Service in fields of employment, social security, childcare, and education.</li> <li>SA Libraries Board Member 2016-2019</li> <li>SA Local Government Disability Champion 2011-2016</li> <li>Consumer Advisory Committee ESCOSA Past Member 2013-2016</li> <li>Migrant Resource Centre Past Committee Member 2010-2016</li> <li>President Lions Against Violence 2017 –</li> <li>Social Media Officer Australian Local Government Women's Association 2017 - current</li> </ul>

**This form must accompany the Nomination Form**



The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	(insert title, first name and surname)
Council:	(insert council name)
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>(insert)</li> </ul> <i>Refer attached</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>(insert)</li> </ul>
Other information	<ul style="list-style-type: none"> <li>(insert details of leadership, board, corporate governance experience etc)</li> </ul>

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils in the event that an election is required**

<b>Council</b>	City of Burnside
<b>Name</b>	Grant Edward Piggott
<b>LG Experience</b>	<p>Elected member, 2010- present</p> <p>Board member, Eastern Waste Authority, 2010- present</p> <p>Member, Development Assessment Panel, 2011-2015</p> <p>Deputy Chair, 2012-2015</p> <p>Member Audit Committee, 2013</p> <p>Extensive knowledge of workings of local Government</p>
<b>LG policy Views</b>	<p>Particular interest in financial stability of Council - the need to balance the needs of the community with the need for financial sustainability.</p> <p>Active interest in the Annual Business Plan process, achieving sound investment in infrastructure and management of debt</p> <p>Passionate around delivery of the day-to day expectations of Council – infrastructure, waste, parks, aged care</p> <p>Major interest in Planning, borne out of my DAP experience and addressing with the issues of residents</p> <p>I work toward stability within the Council Chamber - It should be a robust but collegiate environment.</p>
<b>Other Information</b>	<p>Qualified Chartered Accountant</p> <p>30 years in financial &amp; commercial roles</p> <p>General Manager, Royal Agricultural &amp; Horticultural Society of SA Inc. – responsible for the delivery of the commercial areas of the Society business.</p> <p>Performed a number of voluntary Committee roles for Not-For-profit organisations.</p> <p>Active observer of the Local government sector.</p>

12/12/2019 Adjourned meeting

1. That the Report be received.
2. That Council submits a nomination for Cr Piggott to the Local Government Association for the position of Member on the Greater Adelaide Regional Organisation of Councils.
3. That the Chief Executive Officer be authorised to advise the Local Government Association of this decision through the nomination form provided.
4. That Council note that an election process across LGA Members will follow if the number of nominations received is greater than the number of vacant positions and that there is no automatic entitlement or quota for Eastern Region Alliance Councils.

Moved Councillor Davis, Seconded Councillor Davey

CARRIED UNANIMOUSLY



**Local Government Association**  
of South Australia

The voice of local government.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	<i>Dr Heather Holmes-Ross</i>
Council:	<i>City of Mitcham</i>
Local Government Experience & Knowledge	<p>As a new Mayor, and having not previously served as a councillor, I bring fresh eyes to local government. I believe that it is important to have the view of a newcomer, particularly in this, the formative GAROC era.</p> <p>I come from a background of excellence in business and academia. I have a PhD in chemistry from Flinders University which means I am trained to investigate, problem solve and collaborate. These are particularly handy skills when applied to the machinations of local government.</p> <p>The hospitality business which my chef husband and I own and manage has been continually recognised for excellence by our industry body, Restaurant &amp; Catering Association of Australia, culminating in being awarded Australian Restaurant of the Year 2017. I believe this shows that I have the ability to encourage a team to work towards excellence, along with a high degree of business acumen, the ability to assess business situations, risks and opportunities and act on them.</p> <p>Our Council believes that GAROC should be representative of the entire region and is currently missing representation from the southern area. The City of Mitcham is well placed to do this and the long term stability of our council means I have time to dedicate to the GAROC role.</p>
Local Government Policy Views & Interests	<p>I am interested in providing the core services of Council while maintaining reasonable rates and believe that collaboration via GAROC along with the bulk buying ability and economies of scales afforded through LGA membership can have a significant effect on provision.</p> <p>My passion lies in building sustainable communities, both environmentally and socially. I believe that small business has a pivotal role to play in both, and that stimulating our local economies brings better outcomes for all. I previously founded a shop local and social inclusion movement in our local area and found the benefits of building pride in community and place were astounding, in terms of economic and social reward.</p> <p>I have a strong interest in the circular economy and believe there is great potential across the region for growth in this space. The Centre for Innovation at Flinders Uni has a department dedicated to growing this sector, I believe, which should be embraced by the local government sector as it provides for immense business growth via sustainability.</p> <p>Since joining council I have become a member of the East Waste board, and our Council has become the Chair of Region 7 of the Murray Darling Association. Waste and water are two of the most significant challenges of our time and I believe councils are best placed of the tiers of government to force change in these sectors. As a body, local government can act to protect our communities by both mitigating and preparing for the effects of climate change.</p>
Other information	<p>Australian Institute of Company Directors Restaurant &amp; Catering Association of Australia East Waste Board MDA Council representative of Chairing Council</p>

**This form must accompany the Nomination Form**

**This information will be supplied to GAROC member councils  
in the event that an election is required**

**GAROC Nomination****Cr Don Palmer****City of Unley****Local Government Experience & Knowledge**

I have been a member of the City of Unley since the 2010 periodic elections.

During this time I have participated in and held the following positions.

**Deputy Mayor 2017**

As Deputy Mayor (acting for our Mayor) I participated in the Metropolitan Local Government Group and the Eastern Regional Alliance.

**Presiding Member**

Development, Planning & Strategy Committee 2015-16. This committee managed the biggest development plan changes in the history of Unley.

Strategic Property Committee 2018.

**Member**

Development, Planning & Strategy Committee 2013-14.

Development Assessment Panel 2011-2014.

City Strategy Committee 2017-18.

Unley Business and Economic Development Committee 2012-2018.

CEO Performance Review Committee 2017-18.

I note also my extensive leadership experience outside of Local Government.

I have managed and/or owned several building industry businesses. As a member of the MBA & HIA I have served on various committees. I have been an Area Co-Ordinator for Neighbourhood Watch, Secretary for a Caravan Club, President for a brief stint of the Association of Caravan Clubs SA.

I have also served on the Parish Councils of two Anglican Parishes and as a Warden for some eleven years at St Augustine's Anglican Church at Unley. Likewise I have served on the Diocesan Administration & Resources Executive at the Adelaide Anglican Diocese.

In all cases I was responsible for Presiding over meetings, for Strategic Planning, OHSW, Financial Budgeting, human resourcing, promotions and marketing.

**Local Government Policy Views and Interests****Leadership**

As I did in my business career I have always taken an interest in the industry in which I am participating, at this time the local government industry. I am a firm believer that the strength of an association is in the participation of its members.

I am also a firm believer in aiming to be part of the solution rather than the problem. To be someone who is seeking answers to issues rather than sitting back and criticising those taking the responsibility to seek the answers.

The LGA needs people willing to take on this responsibility. I stand ready to take on this role of leadership on your behalf.

As new blood I will also bring a fresh perspective to a fresh executive structure. This at a time when new blood will be positively received by our ratepayers.

#### Reform

As Unley's representative on the MLGG and ERA I have participated in the debate on the LGA's new structure. I back the new structure and look forward to advancing the reforms that the LGA executive have identified.

The local government industry needs to seek change and reform. We need to be the driver of change. This will require us to recognise where change is needed, and work with the Government to effect purposeful change. We need to be proactive to drive the reform and not be reactive to third parties.

#### Image

The local government industry needs also to work on changing the image of the industry to our ratepayers. It will not be enough to speak of the need for change. It is another to push the change and be the driver of change. We need mostly to be seen to be driving the change.

To achieve this we need to be seen as a sector responsive to our ratepayers needs. Once again this requires us being proactive, to undertake to understand what our ratepayers are seeking, and demonstrate that we do understand and that we are responsive.

#### Membership Participation

If the LGA is to be strong we need the LGA membership to be engaged.

GAROC will certainly need to provide the leadership to achieve the above aims. The general industry membership however needs to step up to the plate as well. As an association is only as strong as its membership we all need to participate in making.

We all need to work toward bridging the gap that exists between some of us and the LGA.

I look forward to having the opportunity to provide a positive contribution to the local government industry to the betterment of the South Australian local government community.

The South Australian local government industry is in need of continuing to re-invent itself and to present as relevant to today's communities. We need to leave a legacy for the future. I stand ready to contribute.

## Candidate Information Sheet

### GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	MAYOR ERIN THOMPSON
Council:	CITY OF ONKAPARINGA
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• 10 + years experience working as a communications professional in local government (City of Playford and City of Unley)</li> <li>• Current Mayor of the City of Onkaparinga. Elected 2018</li> <li>• As a metropolitan Mayor (City of Onkaparinga) I represent the largest council in SA by population</li> <li>• My experience in local government, firstly within the administration of a small council and now the Mayor of a large council, has helped me to build an understanding of the special challenges faced by different sized councils with very different community demographics and needs.</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• LGA must be proactive on matters that make a difference to Local Government</li> <li>• Local Government should continue to make its views heard at both State and Federal levels</li> <li>• There needs to be more transparency in councils to help rebuild the trust of rate payers</li> <li>• The LGA could help to change the communities negative perception of local government state-wide</li> <li>• We must build solid relationships with government to ensure political interference does not further infiltrate local government. We need to ensure they are very clear about our message. This must occur all year and not just at election time.</li> <li>• Federally it is important that SA has a strong voice at the ALGA table and is not left behind and ignored in favour of the more populist states.</li> <li>• Local government should be a leader in community engagement – we need to step up in this area</li> <li>• Local Government needs to become better communicators – the community are interested in what we are doing and we should involve them more in the conversation as well as celebrate our wins more often.</li> </ul>
Other information	

# Erin Thompson



0420 507 599



erinfeneley@gmail.com



Erin Thompson

## Experience

December 2018 - current

### **Mayor - City of Onkaparinga**

- Preside at meetings of the council;
- If requested, to provide advice to the Chief Executive Officer between council meetings on the implementation of a decision of the council;
- Act as the principal spokesperson of the council;
- Exercise other functions of the council as the council determines;
- Carry out the civic and ceremonial duties of the office of principal member

May 2009 – December 2018

### **Senior Marketing and Communications Officer - City of Unley**

- Manage the strategic delivery of Council's marketing, communications and public relations activity
- Deliver high-level public relations and media support for the organisation including the Mayor, Elected Members, and executive team
- Draft and implement communications policies and guidelines
- Manage the delivery of a new \$150k Website for Council
- Ensure the protection and enhancement of the City of Unley brand
- Developed and implemented a Corporate visual and writing style guide for Council
- Developed a Marketing Strategy for the annual Unley Gourmet Gala which in 2015 attracted 30,000 people, a 50% increase on the previous year
- Monitor the marketing and communications budget and resources allocation
- Utilise a number of digital marketing techniques to deliver campaigns for Council
- Negotiate cost-effective purchasing of services and products to support the communications function
- Manage an external team of providers in areas such as web design, graphic design, copy writing, print, public relations, media monitoring, photography
- Develop and nurture positive relationships with external sponsors, advertisers and other key stakeholders
- Oversee and edit the production of high quality published materials such as Unley Life magazine
- Introduced a new income stream for Council by introducing advertising in the Unley Life magazine
- Prepare speeches, presentations and written documentation for the CEO and Mayor

August 2013 – August 2015

**Publisher / Editor - Kids Around Town (SA publication for families)**

- Managed all business operations such as budgeting, administration, stakeholder relationships, marketing, website, social media, events, and sponsorship
- Led a small team of sales and administration staff
- Managed contracts for the design, print and distribution of the publication
- Marketed and sold the publication to a new owner in August 2015

November 2008 – May 2009

**Event Manager - City of Playford**

- Ensured events were coordinated in line with legislation and Council policy, requirements and regulations
- Coordinated administration and logistical management of events including written correspondence, event evaluations, project and events plans, running sheets, site plans, emergency response, contingency and risk plans, etc
- Sought and administered external funding and sponsorship support
- Prepared and monitored budgets
- Obtained quotations and prepared tender documentation
- Actively promoted events to increase community attendance
- Maintained up-to-date and informative website and social media information
- Prepared and presented reports and updates on the development, progress and evaluation of events
- Managed event staff and volunteers

Jun 2007 – Oct 2008

**General Manager – Beachouse, North Wollongong**

- Managed overall operations of the establishment
- Recruited, trained and led a team of 45
- Administered accounts payable and payroll
- Managed budgets and financial reporting

**Marketing and Events Manager**

- Generated new clientele in line with set marketing strategies
- Created and coordinated all marketing and promotional material
- Identified and executed proactive media opportunities
- Coordinated sponsorship opportunities
- Planned and executed all corporate events and weddings
- Coordinated event talent/entertainment, suppliers, designers, photographers, transportation companies, hotels and wedding suppliers
- Oversaw events in operation

Jul 2006 – Jun 2007

**Manager - Arajilla Resort, Lord Howe Island**

## Education

- |             |   |
|-------------|---|
| <b>2013</b> | <b>Diploma of Management</b><br>Management and Resource Centre, Adelaide                |
| <b>2003</b> | <b>Diploma of Marketing &amp; Tourism Management</b><br>Australian Business Academy ACT |
|             | <b>Certificate III Travel Tourism</b><br>Australian Business Academy ACT                |

## Skills

- |  |  |
|--|--|
| <ul style="list-style-type: none"><li>• Leadership</li><li>• Strategic Marketing</li><li>• Brand management</li><li>• Resource Management</li><li>• Community engagement</li><li>• Communication</li></ul> | <ul style="list-style-type: none"><li>• Publishing, writing, editing</li><li>• Media management</li><li>• Web development</li><li>• Creative direction</li><li>• Project Management</li><li>• Event Management</li></ul> |
|--|--|

## Referees

Annabel Shinkfield  
Manager Marketing Communications and Customer Service  
City of Unley  
Contact details available on request

Matt Grant  
Director Business and Economic Development  
City of Adelaide  
0423 783 463

Inga Lidums  
Director  
identify. brand. package. publish.  
0417 022 870

## **Mayor Amanda Wilson – GAROC**

### **Local Government Experience and Knowledge**

- Mayor of Holdfast Bay - November 2018
- Acting Mayor of Holdfast Bay 2018
- Deputy Mayor Holdfast Bay 2017
- Councillor 2014

I practiced as a Commercial Lawyer at partner level in a City law firm, was an inaugural member of the Education and Early Childhood Standards and Registrations Board, I chaired its audit committee. I have sat on the Jetty Road Mainstreet Board. I also have a degree in Business majoring in Tourism.

I am independent and not a member of any political party.

### **Policy Views and Interests**

Being responsible with rates, caring for our environment, protecting our coastline from climate change. I want to focus on using recyclable products for council infrastructure including roads. I am interested in ways we can reduce waste and reduce our carbon footprint and improve water sensitive design.

## 17.3 2019 Council Best Practice Showcase and LGA Ordinary General Meeting

### Brief

This report provides notice of the 2019 Council Best Practice Showcase and Local Government Association Ordinary General Meeting to be held at the Adelaide Entertainment Centre on Thursday 11 and Friday 12 April 2019.

### RECOMMENDATION

It is recommended to Council that:

1. The voting delegates to the 2019 Local Government Association Ordinary General Meeting be Mayor Coxon and Deputy Mayor Graham Nitschke (proxy), as previously resolved by Council at its meeting of 5 February 2019.
2. Subject to their confirmation, Council approves the attendance of Cr/s .....at the 2019 Council Best Practice Showcase and Local Government Association Ordinary General Meeting on Thursday 11 and Friday 12 April 2019 at the Adelaide Entertainment Centre including the Networking Dinner being held on Thursday 11 April 2019 at the Adelaide Entertainment Centre.
3. Expenses be reimbursed in accordance with Council policy.
4. Subject to their confirmation, Council approves the attendance of the spouse/partner of the attending Elected Member at the Networking Dinner on Thursday 11 April 2019 at the Adelaide Entertainment Centre, and further, consistent with Council policy, that the cost of any incidental meals be met by Council.

---

### Introduction

The 2019 Council Best Practice Showcase and Local Government Association (LGA) Ordinary General Meeting is being held on Thursday 11 and Friday 12 April 2019 at the Adelaide Entertainment Centre.

The Showcase Networking Dinner will be held on Thursday 11 April 2019 at the Adelaide Entertainment Centre.

The full program for the event is available at **Attachment 1**.

### Discussion

The Council Best Practice Showcase and LGA Ordinary General Meeting is an annual event which provides an opportunity to learn from the sector's success stories, discuss important policy positions, and network with council members and staff from around the State.

The keynote speaker for the 2019 Showcase event is Craig Reucassel. Craig is a writer and comedian who is best known for his work with the ABC on *The Chaser* and *The War on Waste* series.

Following the presentation by Craig Reucassel, there will be an opportunity for attendees to attend concurrent sessions ranging from service transformation, leadership programs, tourism, disability access and inclusion planning, SA coastal council alliance and financial and asset management, and waste and recycling.

The full event registration for LGA Member Councils is \$600 + GST which includes both full days plus Thursday's dinner.

Full conference pass excluding dinner is \$495 + GST.

Day 1 pass (Thursday 11 April) is \$350 + GST and Day 2 pass (Friday 12 April) is \$190 + GST.

Spouse/partner dinner pass is \$150 + GST.

### **Conclusion**

Notification has been received from the Local Government Association of South Australia regarding the 2019 Council Best Practice Showcase and LGA Ordinary General Meeting being held on Thursday 11 and Friday 12 April 2019 at the Adelaide Entertainment Centre.

### **Attachments**

- 1. 2019 Council Best Practice Showcase and LGA Ordinary General Meeting program**



Local Government Association  
of South Australia

**2019**

# Council Best Practice showcase

+ LGA Ordinary General Meeting

**Thursday 11 & Friday 12 April**

**Draft Program**

keynote speaker  
**Craig Reucassel**

Adelaide Entertainment Centre, Hindmarsh

The poster features a dark grey background with large, colorful arrows (red, green, blue, yellow) forming a circular path around the central text. A circular inset shows a portrait of Craig Reucassel, the keynote speaker.



**Local Government Association  
of South Australia**

# Council Best Practice showcase

+ LGA Ordinary General Meeting

Thursday  
11 April

Day one

8.30am **Registrations open**

8.45am **Welcome to Country**

9.00am **LGA President's Welcome**  
Mayor Sam Telfer

9.15am **Keynote address**  
Craig Reucassel  
*Craig is an Australian writer and comedian who is best known for his work with the ABC on The Chaser and The War on Waste series which saw him challenge Australians about their waste and recycling habits.*

9.55am **Gold sponsor**

10.00am **Morning tea**



### Traditional showcase stream

**10.30am Investing in Leadership**  
Tea Tree Gully, Limestone Coast & Onkaparinga  
*Discover how these three councils have found innovative ways to develop the capacity of residents. Focusing on building a range of skills, from public speaking to peer mentoring, entrepreneurship to financial management, their programs focus on emerging and existing leaders, as well as young people who are just starting out. Recognising the wide community benefits, these three councils are committed to developing exciting programs attracting enthusiastic participants with tangible results for the community.*

**11.30am Inclusive Communities**  
Adelaide, Marion, Onkaparinga, Salisbury & Legatus  
*This session provides an opportunity to hear from councils that are leading the way in creating and sustaining inclusive communities.*  
*The Cities of Adelaide and Salisbury have developed comprehensive Disability Inclusion Action Plans, and are now looking towards sharing their experiences and learnings with councils across the State.*  
*The City of Marion has worked with the State Government to design and build the first fully inclusive play ground in South Australia, which can be used by children of all abilities.*  
*Councils in the Yorke and Mid North and greater Adelaide regions have collaborated through the Legatus Group and the Community Managers Network to understand the impacts of the NDIS on their communities, and how they can continue to support their communities during this major shift in the way that disability services are provided.*

**12.35pm Lunch**

### Waste and recycling stream

**10.30am National context**  
David O'Loughlin, ALGA President  
*Prospect Mayor and ALGA President David O'Loughlin will give an overview of action being taken at the Federal level to address the recent issues in waste and recycling including development of the "2018 National Waste Policy: Less Waste, More Resources" and national action plan.*

**10.45am State context**  
Vaughan Levitzke, GISA & Tony Circelli, EPA  
*This session will explore the State Government's response to problems in the waste and recycling industry, including the 2018 State Government Recycling Industry Support Package, and the recently announced reviews of single-use plastics and the Container Deposit Scheme.*

**11.05am Driving growth through resource recovery**  
NAWMA  
*This session will explore the drivers for establishing strong local markets for recyclable materials in South Australia and how local government bodies are uniquely placed to lead this response.*

**Driving growth through the green bin – How is recovered organic waste being reprocessed into valuable product?**  
Marina Wagner, FRWMA & Peter Wadewitz, Peats Soils  
*Marina will explore the importance of local government's role in recovering food and organic waste, and the range of benefits this brings for sustainability of waste management services.*  
*Peter will explain how his company, Peats Soils, is using recovered food and organic waste to create value for many South Australian industries, and how local government can help achieve further growth and better sustainability outcomes in this space into the future.*

**12.05pm Panel discussion "How do you achieve change?"**  
Craig Reucassel, Mayor David O'Loughlin & third panelist tbc

1.25pm	<b>A boy, a pelican, lots of bikes, big ships and the internet</b> <b>Alexandrina &amp; Port Lincoln</b> <i>Hear how the movie Storm Boy, hosting a stage of the Santos Tour Down Under, cruise ships and a passenger welcoming program, and a re-imagined online tourism presence have been used to leverage the visitor economy to maximum effect.</i>	1.25pm	<b>Educating others in the waste space</b> <b>Charles Sturt &amp; East Waste Management Authority</b> <i>This session will explore innovative methods of reaching the community, and enabling others to be champions for change both in their own homes and within their spheres of influence.</i>
2.10pm	<b>Coastal management and BUF</b> <b>Limestone Coast, Spencer Gulf &amp; Adelaide</b> <i>The first part of this session outlines the SA Coastal Alliance Project, which is a strategic collaboration between South Australia's 34 coastal councils. The presentation will elaborate on the project, and how you can get involved in your council to manage coastal protection issues. Moving away from the coast, the second part of this session provides information on Building Upgrade Finance. Building Upgrade Finance can be used to improve the environmental and economic performance of commercial and heritage buildings, with potential policy and economic development opportunities for councils.</i>	2.10pm	<b>Stepping towards the solution</b> <b>Marion &amp; Adelaide</b> <i>Hear from two councils that have had enough of being part of the waste problem, and have taken steps toward being part of the solution. Marion has banned single use plastics at council events, and Adelaide's sustainability guidelines have been a game-changer for locally - held events.</i>
2.55pm	<b>Afternoon tea</b>		
3.15pm	<b>Citizen connectivity using data analytics and a Town Hall</b> <b>Gawler &amp; Playford</b> <i>Two fantastic examples of how to increase community wellbeing. One is an iconic, bricks and mortar community hub transformed to connect people and businesses and the other is driving internal change and innovation via data analytics to be more efficient and effective, and improve service delivery.</i>	3.15pm	<b>Closing the loop</b> <b>Mt Gambier &amp; Charles Sturt</b> <i>Hear from two councils that are taking a holistic approach to managing waste, focusing not just on collection and processing but also getting serious about the need to "reduce, re-use, recycle".</i>
4.00pm	<b>Sustainable communities – looking out, looking in</b> <b>Limestone Coast, Burnside &amp; Playford</b> <i>Three thought provoking projects aimed at developing sustainable communities, either by looking out at the regional economy, or looking in at how councils can better manage assets, or better assist ratepayers to manage their council rates in a sustainable manner.</i>	4.00pm	<b>Regional challenges in waste</b> <b>AHRWMA &amp; FRWMA</b> <i>Hear from two different regional subsidiaries about the unique challenges and opportunities they have encountered in waste, and some recent success stories.</i>
5.00pm	<b>Close</b>		

**6.30pm Networking Dinner**  
*Includes: Presentation of Service Certificates and Joy Baluch Award*

## Day two

8.30am	<b>Registrations open</b>	9.50am	<b>Minister's Excellence in Public Health Awards</b>
9.00am	<b>LGA President's Welcome</b> Mayor Sam Telfer	10.10am	<b>Platinum sponsor</b> LGA Mutual Liability Scheme and Workers Compensation Scheme
9.10am	<b>Keynote address</b> <b>The Mayor, The Hon. Philip Ruddock, Hornsby Shire Council</b> <i>Just months out from the Federal Election, Mayor Ruddock will share his observations as a former Member of the Commonwealth Parliament, and Mayor of Hornsby Shire Council.</i> <i>Philip will provide a unique perspective and insight about working relationships between the two spheres of government, including how to forge stronger partnerships with the Federal Government, local federal representatives, and what it means for local government into the future.</i>	10.15am	<b>Morning tea</b> Business card draws
		10.55am	<b>National Anthem</b>
		11.00am	<b>LGA Ordinary General Meeting</b> <b>Lunch (to follow OGM)</b>
		2.30pm	<b>Close</b>

**Friday  
12 April**

For more information and to register please visit [www.lga.sa.gov.au/showcase](http://www.lga.sa.gov.au/showcase)

**LGA Members offer**

**Offer 1:** If your council registers additional delegates (full Showcase and OGM eg more than the number it sent to Showcase in 2018) they will receive one free registration. In addition, for every four delegates you register for the full event (both days and dinner) the fifth registration is free. Please note that the free registration only applies if you register for the full Showcase pass (both days and dinner)\*

**Offer 2:** We will again be offering two streams at this Showcase event, however for the first time one stream will focus on waste and recycling. Given this focus the LGA has recognised that some councils might have staff or elected members interested in this stream. Therefore the LGA is also offering a one day registration deal. If you register two delegates for the Showcase (day one only), you will receive one pass for free.\*

\* Conditions apply

**Event contact**

Rebecca Wake (08) 8224 2047 or  
rebecca.wake@lga.sa.gov.au



## Thank you to our sponsors

Platinum Day Sponsor



Platinum Dinner Sponsor



2019 Council Best Practice  
**s h o w c a s e**  
+ LGA Ordinary General Meeting  
Thursday 11 & Friday 12 April



## 17.4 Nominations sought for the Stormwater Management Authority Board

### Brief

The Minister for Environment and Water has written to the Local Government Association requesting nominations for no less than three (3) members for the board of the Stormwater Management Authority for a term commencing in July 2019.

### RECOMMENDATION

It is recommended to Council that:

Cr/s ..... be nominated to the Stormwater Management Authority.

Or

The report be received.

---

### Introduction

The Stormwater Management Authority (SMA) is established under Schedule 1A of the *Local Government Act 1999*. The role of the SMA is to facilitate and coordinate stormwater management planning by councils and to ensure relevant public authorities cooperate in relation to facilitating this outcome.

The Local Government Association (LGA) have advised that the Minister for Environment and Water is requesting nominations for no less than three (3) local government members on the SMA for a period not exceeding three years (**Attachment 1**).

### Discussion

#### *Membership of the SMA*

The Minister has requested that the LGA provide no less than three nominations for members of the board, one of whom must be a person who has appropriate qualifications or experience to represent the interests of regional local government. Nominations for these positions should be a currently serving local government member or officer.

The Presiding Member of the SMA is appointed by the Minister on the nomination from the LGA (with the agreement of the Minister). The LGA Board of Directors has determined that nominees for this position should **not** be currently serving local government members or officers.

The SMA comprises of a further three members who are appointed by the Minister.

Appointments to the SMA are for a period not exceeding three years, commencing in July 2019. LGA nominated persons currently on the board are Mr Stephen Hains (Presiding Member), Former Mayor Lorraine Rosenberg (Onkaparinga), Dr Helen Macdonald (Naracoorte Lucindale) and Mr Wally Iasiello (Port Adelaide Enfield).

The incumbents' terms on the board expire on 30 June 2019 and Mr Hains and Dr Macdonald are eligible for reappointment. Ms Rosenberg has recently resigned due to no longer being a serving elected member.

*Meetings of the SMA*

Meetings of the SMA are held at least quarterly with special meetings called as required.

Member of the SMA are paid the following sitting fees:

- Presiding Member \$18,574 per annum
- A possible \$3,600 per annum attraction/retention allowance which is reviewed for each appointment and is not guaranteed
- Members \$12,383 per annum.

*Selection Criteria*

A person nominated to the SMA must have appropriate qualifications or experience in public administration, water resources, stormwater management, mitigation of flood hazards, environmental management or infrastructure development.

Nominations addressing the selection criteria (**Attachment 2**) and completed using the nomination form (**Attachment 3**) must be forwarded to the LGA by close of business on Tuesday 9 April 2019. A copy of a current resume must be included with the application.

The LGA Board will consider nominations at its meeting on Wednesday 17 April 2019.

**Conclusion**

The Local Government Association is seeking nominations for no less than three (3) local government members to the Stormwater Management Authority by close of business on Tuesday 9 April 2019.

**Attachments**

1. **LGA Circular 9.8 Nominations sought for Stormwater Management Authority**
2. **Part A - Selection Criteria for the SMA**
3. **Part B - Nomination Form for the SMA**



## Circulars

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### Nominations sought for the Stormwater Management Authority Board – Presiding Member and Member Positions - Circular 9.8

To

Chief Executive Officer  
Environment Staff  
Planning - Building Staff  
Policy and Strategic Planning Staff  
Sustainability Officers

Date

26 February 2019

Contact

Victoria Brown  
Email: [victoria.brown@lga.sa.gov.au](mailto:victoria.brown@lga.sa.gov.au)

Response Required

No

Summary

The Minister for Environment and Water has written to the LGA requesting nominations for a Presiding Member and not less than three other members for the board of the Stormwater Management Authority for a term commencing in July 2019. Nominations must be forwarded to the LGA by COB 9 April 2019.

The Stormwater Management Authority (SMA) is established under Schedule 1A of the [Local Government Act 1999](#).

The role of the SMA is to facilitate and coordinate stormwater management planning by councils and to ensure relevant public authorities cooperate in relation to facilitating this outcome. Click here to view a copy of the [Stormwater Management Agreement](#).

Nominations are being sought for a number of positions on the board of the SMA:

- The Presiding Member of the SMA is appointed by the Minister on the nomination from the LGA (with the agreement of the Minister). The LGA Board of Directors has determined that nominees for this position should **not** be currently serving local government members or officers.
- The LGA must also provide not less than three nominations for members of the board, one of whom must be a person who has appropriate qualifications or experience to represent the interests of regional local government. Nominations for these positions should be a currently serving local government member or officer.

The SMA comprises of a further three members appointed by the Minister.

A person nominated for appointment to the board must have appropriate qualifications or experience in public administration, water resources, stormwater management, mitigation of flood hazards, environmental management or infrastructure development.

Appointments to the SMA are for a period not exceeding three years, commencing in July 2019. LGA-nominated persons currently on the board are Mr Stephen Hains (Presiding Member), Former Mayor Lorraine Rosenberg (Onkaparinga), Dr Helen Macdonald (Naracoorte Lucindale) and Mr Wally Iasiello (Port Adelaide Enfield). The incumbents' terms on the board expire on 30 June 2019 and Mr Hains and Dr Macdonald are eligible for reappointment. Ms Rosenberg has recently resigned due to no longer being a serving elected member.

Sitting fees are:

- Presiding Member: \$18,574 per annum
- A possible \$3,600 per annum attraction/retention allowance to be reviewed for each appointment and is not guaranteed for the position.
- Members: \$12,383 per annum.

Meetings are to be held at least quarterly, with special meetings to be called as required. Recent meetings have been held at the office of the Department of Environment and Water (81-95 Waymouth Street, Adelaide).

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board of Directors, be currently serving council members or council staff. To view the LGA Nominations to Outside Bodies Policy [click here](#).

Nominations addressing the selection criteria provided in [Part A](#) for the SMA must be forwarded to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au) by a council using the attached [Part B - Presiding Member](#) or [Part B - Member](#) along with an up-to-date CV / resume by COB Tuesday 9 April 2019.

The LGA Board of Directors will consider nominations received at its meeting on Wednesday 17 April 2019.

## Nominations to Outside Bodies - Part A

<b>Stormwater Management Authority (SMA)</b>	
<b>Legal Status of Body</b>	Statutory Authority
<b>Summary Statement</b>	The Stormwater Management Authority is established under Schedule 1A of the <i>Local Government Act 1999</i> . The Authority oversees stormwater management planning on a catchment basis including priority works and funding arrangements.
<b>Selection criteria</b>	
<i>The following selection criteria must be addressed when completing Part B</i>	
<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	Qualifications in disciplines relevant to public administration and stormwater management would be desirable.
<b>Industry Experience</b>	Relevant experience in public administration and stormwater management.
<b>Board / Committee Experience</b>	Relevant experience in public administration and stormwater management.
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Knowledge of current policy and funding issues associated with stormwater management and flood mitigation in South Australia. Understanding of Local and State Government decision making processes. Ability to preside over high level board meetings, provide leadership, facilitate problem solving and negotiate agreed outcomes with Local and State Government stakeholders.
<b>Liability and indemnity cover</b>	
The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	<b>Yes</b>
<b>Insurance Policies are valid &amp; current</b>	<b>Yes</b>



**Local Government Association**  
of South Australia

The voice of local government.

## Nominations to Outside Bodies - Part B

This form:

- must not exceed 2 pages;
- must be submitted by a council;
- must be emailed in PDF format to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au); and
- upon receipt at the LGA, will be acknowledged by return email.

### Stormwater Management Authority - Member

Council details			
Name of council submitting the nomination			
Name of council officer submitting this form – refer <a href="#">LGA Policy</a>	Name:		
	Position:		
	Email:		
	Telephone:		
Nominee details			
Name of Nominee			
<input type="checkbox"/> Current Elected Member	or	<input type="checkbox"/> Current council officer	
Home / Postal Address			
Phone		Mobile:	
Email			
Is a CV attached or will it be forwarded separately?			
Information relevant to the appointment sought			
<i>(address the selection criteria from Part A)</i>			
<b>Qualifications:</b>			
<b>Industry Experience:</b>			
<b>Board/Committee Experience:</b>			
<b>Key Expertise:</b>			
<b>Any other comments:</b>			
<b>Undertaking:</b>			

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Local Government Association of South Australia



The voice of local government.

*The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?*

Yes ☐ No ☐

Signature of Nominee: \_\_\_\_\_

## **17.5 Nominations sought for the Metropolitan Seaside Council's Committee**

### **Brief**

The City of Onkaparinga has written to Council to advise that they are seeking confirmation of the City of West Torrens' committee members to the Metropolitan Seaside Councils Committee.

### **RECOMMENDATION**

It is recommended to Council that Cr ..... and Cr ..... (proxy) and the General Manager Urban Services, or his delegate, be nominated to the Metropolitan Seaside Councils Committee.

---

### **Introduction**

The City of Onkaparinga has written to advise that they will be hosting the next term of committee meetings for the Metropolitan Seaside Councils Committee (MSCC) from 2019 to 2022 and are seeking confirmation of the City of West Torrens' representatives to the committee (**Attachment 1**).

### **Discussion**

The MSCC is a long standing local government committee formed to facilitate collaboration to source funding to address priority concerns across council boundaries, and to raise the profile of coastal environments.

In accordance with the MSCC's Terms of Reference and Memorandum of Understanding, member councils shall be represented by two representatives from each organisation, one elected member and one officer.

Previously the General Manager Urban Services has been nominated to the MSCC.

#### *Meetings of the MSCC*

The first meeting of the MSCC for the 2019 - 2022 term will be held on Thursday, 2 May 2019 at 10am, City of Onkaparinga, Ramsay Place, Noarlunga Centre. Meeting dates, times and locations will be confirmed at this meeting.

Nominations to the MSCC need to be confirmed prior to the first meeting.

### **Conclusion**

The City of Onkaparinga has written seeking confirmation of the City of West Torrens' representatives to the Metropolitan Seaside Councils Committee.

### **Attachments**

#### **1. Letter seeking representatives to the MSCC**

4 March 2019

Mr Angelo Catinari  
General Manager Urban Services  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033



Dear Angelo

### **Metropolitan Seaside Councils' Committee 2019–22**

The City of Onkaparinga will be hosting the next term of committee meetings for the Metropolitan Seaside Councils' Committee (MSCC) from 2019 to 2022.

We would like to formally invite member councils and advisory organisations to nominate and provide confirmation of committee members to represent your organisation at the MSCC quarterly meetings.

Under the Terms of Reference and Memorandum of Understanding executed in 2015, member councils and advisory organisations shall be represented by two representatives from each organisation, one elected member and one officer of a council, or two staff of an advisory organisation.

The appointment of additional representatives to the MSCC shall be at the discretion of the host council.

Could you please confirm the contact details of your nominated members at your earliest convenience. Subject to confirmation of nominated representatives the first meeting will be scheduled for Thursday, 2 May 2019 at 10am, City of Onkaparinga, Ramsay Place, Noarlunga Centre.

If your council is unable to confirm nominations prior to the first scheduled meeting please contact me on 8384 0735 or [salvador.jurado@onkaparinga.sa.gov.au](mailto:salvador.jurado@onkaparinga.sa.gov.au)

We look forward to seeing your council at the first meeting of the MSCC at the City of Onkaparinga.

Yours sincerely

Salvador Jurado  
**Asset Planner**

## 17.6 Nominations sought for the Metropolitan Strategic Roads Committee

### Brief

The Local Government Association has advised that it is seeking nominations to fill three (3) vacancies on the Metropolitan Strategic Roads Committee (MSRC) for the 2019 Special Local Roads Program (SLRP) application round.

### RECOMMENDATION

It is recommended to Council that:

Cr..... be nominated to the Metropolitan Strategic Roads Committee.

Or

The report be received.

---

### Introduction

The Local Government Association (LGA) is calling for nominations to fill three (3) vacancies on the Metropolitan Strategic Roads Committee (MSRC) for the 2019 Special Local Roads Program application round.

### Discussion

The MSRC was established by the former Metropolitan Local Government Group (MLGG) to determine and recommend priorities for Special Local Roads Program (SLRP) funding on behalf of all metropolitan councils. Metropolitan councils submit funding proposals to the MSRC for assessment, and the MSRC then makes recommendations to the Local Government Transport Advisory Panel (LGTAP). The Terms of Reference for the MSRC are included in **Attachment 1**.

Further information about the SLRP and the role of the LGTAP is available at <https://www.lga.sa.gov.au/page.aspx?u=6728>

Nominations are being sought for

- one (1) Elected Member representative from metropolitan Councils north of the River Torrens.
- one (1) officer representative from metropolitan Councils north of the River Torrens.
- one (1) Elected Member representative from metropolitan Councils south of the River Torrens.

The City of West Torrens is south of the River Torrens.

### *MRSC Membership*

The Metropolitan Strategic Roads Committee membership is comprised of five (5) persons, consisting of:

- one (1) Elected Member representative from metropolitan Councils north of the River Torrens (Vacant);
- one (1) officer representative from metropolitan Councils north of the River Torrens (Vacant);
- one (1) Elected Member representative from metropolitan Councils south of the River Torrens (Vacant);
- one (1) officer representative from metropolitan Councils south of the River Torrens (Currently Mr Russell King, City of Mitcham); and
- one (1) officer representative from the Adelaide City Council (Currently Mr Kinton Devenish, City of Adelaide).

It is necessary that the three (3) vacancies be filled in order for the MSRC to perform its role in the 2019 SLRP application round.

#### *MRSC Meetings*

The time commitment for members of the MSRC is low, with generally one two-hour meeting per year plus time to read and review SLRP applications

It is anticipated that Members of the MSRC will need to be available during the week commencing 29 April 2019 to attend the annual meeting to review 2019 Special Local Roads Program applications.

#### *Selection Criteria*

Nominations including a brief summary of the nominees' relevant skills, knowledge and experience should be completed using the nomination form provided (**Attachment 2**) and must be received by the LGA by 5pm Friday 22 March 2019.

If one nomination is received for each position, those persons will be appointed to the MSRC

If more than one nomination is received for each position, GAROC will review the nominations received and appoint members to the MSRC.

#### **Conclusion**

The Local Government Association is seeking nominations to fill three (3) vacancies on the Metropolitan Strategic Roads Committee (MSRC) prior to 5pm Friday 22 March 2019.

#### **Attachments**

1. **Metropolitan Strategic Roads Committee Terms of Reference**
2. **Nomination Form - Metropolitan Strategic Roads Committee**

## METROPOLITAN STRATEGIC ROADS COMMITTEE

### TERMS OF REFERENCE

#### Introduction

The Metropolitan Local Government Strategic Roads Committee (MSRC) is established to effect a formal regional assessment process for deliberation of strategic metropolitan road funding priorities. All metropolitan Council applications for funding submissions to Special Local Roads are to be submitted through the MSRC assessment format.

#### Metropolitan Council Membership

Reference to metropolitan Councils shall include those Councils which collectively constitute the Metropolitan Local Government Group as identified in the LGA Constitution and as amended from time to time.

#### Funding Process

Funding for strategic local roads in South Australia is made available under the South Australian Special Local Roads Program.

Funding for the Special Local Roads Program is provided from:

- 15% of Identified Local Road Grants; and
- 15% of Roads to Recovery 2.

Funding is also available under the Strategic Pool of Roads to Recovery 2.

#### The Local Government Transport Advisory Panel (LGTAP)

The Local Government Transport Advisory Panel (LGTAP) has previously been established to consider submissions for strategic road funding under the Special Local Roads Program (SLRP) and the strategic pool of Roads to Recovery 2 (R2R2).

The Local Government Transport Advisory Panel (LGTAP) annually calls for submissions from Regional Local Government Associations for projects to be funded under the Special Local Roads Program.

Regional strategic projects submitted are assessed under the "fit for purpose" categories of freight, tourism and social.

#### The Metropolitan Local Government Strategic Roads Committee (MSRC)

The Metropolitan Local Government Strategic Roads Committee (MSRC) is now established to provide advice to the Local Government Transport Advisory Panel (LGTAP) for the recommendation of strategic metropolitan road funding projects under SA Special Local Roads Program.

#### Process

Following written request from the LGTAP to the Metropolitan Local Government Group a call will be made to metropolitan Councils for strategic road funding applications.

The MSRC will consider applications from metropolitan Councils or consortiums of metropolitan Councils and propose a program of works across Adelaide for allocation of funding.

MSRC in making its recommendations will give due weight to

- The prioritisation scores awarded to individual applications through a computer based scoring system, originally developed by the SA Grants Commission. The scoring

ECM 45554

system provides a numerical score based on inputs including traffic volume and equivalent standard axle figures.

- The Strategic Roads Hierarchy for metropolitan Adelaide, developed in 2009/2010
- State Government planning documents.

**Membership**

The MSRC members will be appointed by the Metropolitan Local Government Group and/or the Metropolitan Local Government Group Executive Committee. The MSRC will have membership of five persons, consisting of,

- one Elected Member representative from metropolitan Councils north of the River Torrens;
- one officer representative from metropolitan Councils north of the River Torrens;
- one Elected Member representative from metropolitan Councils south of the River Torrens;
- one officer representative from metropolitan Councils south of the River Torrens; and
- one officer representative from the Adelaide City Council.

The MSRC may appoint its own Chairperson and determine its own meeting procedures.

**Executive Support**

Executive support for the Committee will be provided by the LGA. Executive support shall be non voting.

**Reporting**

The outcomes of MSRC deliberations will be provided to the Metropolitan Local Government Group.

**Review**

The membership and terms of reference of the MSRC will be reviewed from time to time as determined by the MLGG.

Reviewed and endorsed: MLGG 27 January 2011

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The voice of local government.

## Nominations for the Metropolitan Local Government Strategic Roads Committee

This form must be completed by Council submitted as a word document to [lea.bacon@lga.sa.gov.au](mailto:lea.bacon@lga.sa.gov.au)

<b>Council Name:</b>			
<b>Full Name of Nominee:</b>			
<b>Position/Title:</b>			
<b>Address:</b>			
<b>Work Phone:</b>		<b>Mobile:</b>	
<b>Email:</b>			
<b>1. <u>Summary of relevant skills, knowledge and/or experience</u></b>			
<b>2. <u>Other comments in relation to this role</u></b>			

*Please do not exceed one page.*

## **18 LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION**

It is recommended to Council that the Local Government Circulars report be received.

---

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 9 and 10.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

#### **Attachments**

##### **1. Local Government Circulars Weeks 9 and 10**



## Local Government Association of South Australia

### **9.6 Key Dates Table 2019**

The Key Dates Table for 2019 has been released on the LGA website. The table sets out key dates for councils under the Local Government Act.

### **9.7 Draft Development (Site Contamination) Variation Regulations 2018 - formal consultation process now open**

The Environment Protection Authority (EPA) and the Department of Planning, Transport and Infrastructure (DPTI) have released the draft Development (Site Contamination) Variation Regulations 2018 and accompanying Explanatory Statement on targeted consultation.

### **9.8 Nominations sought for the Stormwater Management Authority Board – Presiding Member and Member Positions**

The Minister for Environment and Water has written to the LGA requesting nominations for a Presiding Member and not less than three other members for the board of the Stormwater Management Authority for a term commencing in July 2019. Nominations must be forwarded to the LGA by COB 9 April 2019.

### **9.9 Delegations Update**

The delegation templates have been updated for the Supported Residential Facilities Act, Heavy Vehicle National Law (SA) Act, Local Government Act and Water Industry Act and Water Industry Regulations.

### **9.10 Applications now open for ANZAC Day Commemoration Fund 2019 - 2020**

The South Australian Government is offering grants to assist and support educational and commemorative activities to honour Australia's war and service history.

### **9.11 Enrol now: 'Refresh 19' a forum for Executive and Personal Assistants**

'Refresh 19' the LGA's annual Executive and Personal Assistants' Forum is scheduled for the 29th March 2019. Further details are available in this circular.

### **9.12 SA Water: 2019 Community Partnerships Program**

Applications now open!

### **10.1 Enrolments now open: Effective Business Writing Skills**

The LGA's Education and Training Service has scheduled an 'Effective Business Writing Skills' session in March due to sector demand. For further information please see the following circular.



## Local Government Association of South Australia

### **10.2 Green Industries SA Infrastructure Grants**

Green Industries SA (GISA) has released a third round of Recycling Infrastructure grants and councils and other local government bodies are invited to apply. Applications must be lodged by 5pm, 5 April 2019.

### **10.3 Enrolments now open: Section 7 Statements Managing Enquiries**

The LGA's Education and Training Service has scheduled a 'Section 7 Statements Managing Enquiries' on the 15th April 2019 at Local Government House Adelaide. This training will be available face to face and via webinar. Further information can be found in this circular.

### **10.4 Event - SALGFMG 'Great Expectations' Conference – 15 March 2019**

A reminder to register for the South Australian Local Government Financial Management Group Conference 'Great Expectations' being held at the Adelaide Convention Centre on Friday 15 March 2019. This Circular provides registration and program information. Registrations close on 8 March.

### **10.5 Call for Applications - 2019/20 Special Local Roads Program**

The Local Government Transport Advisory Panel is now calling for applications for the 2019/20 Special Local Roads Program. This circular provides deadlines for applications and further information.

### **10.6 Nominations for the 2019 IPWEA SA Excellence Awards**

A reminder that nominations for the annual Institute of Public Works Engineering Australasia, South Australian Division (IPWEA SA) Excellence Awards are open and will close on 29 March 2019.

### **10.7 Reduce risk, maximise value & save time – VendorPanel is free to use for all SA Councils and Subsidiaries**

VendorPanel is an innovative Australian technology platform, bringing unparalleled simplicity and innovation to council purchasing that both council and suppliers users love.

### **10.8 Registrations open for LGA Training Programs**

The LGA's Education and Training Service schedules a wide selection of training programs to meet the needs of the sector. Further details of programs on offer prior to Easter can be found in this circular.

### **10.9 Apprenticeship and Traineeship Travel and Accommodation Allowance**

Travel and Accommodation Allowance supports rural and regional apprentices and trainees to complete their training by subsidising their travel costs.

### **10.10 Elected Member Audit Committee Training**

Register your interest to attend either or both sessions. Details within this circular.

### **11.1 Draft program now available - 2019 Council Best Practice Showcase and LGA OGM**

The draft program for the 2019 Council Best Practice Showcase and LGA OGM is now available. Further information including how to register can be found in this Circular.

### **11.2 New Delegation Templates**

The LGA has created new delegation templates for delegation under the Electricity Act 1996 and Electricity (Principles of Vegetation Clearance) Regulations 2010 and the Gas Act 1997. A small correction has also been made to the template under the Local Government Act 1999.

## **19 MEMBER'S BOOKSHELF**

Nil

## **20 CORRESPONDENCE**

### **20.1 Murray Darling Association Minutes - Adelaide Metropolitan Region 7**

Correspondence has been received from the Murray Darling Association, regarding the minutes of the Adelaide Metropolitan Region 7 meeting held on Thursday 28 February 2019 (**Attachment 1**). A hard copy of the Attachments and Presentations 1 to 3 referred to in the Minutes will be available in the Elected Member Lounge.

### **20.2 City of West Torrens Regional Public Health Plan Report 1 July 2016 to 30 June 2018**

Correspondence has been received from the Chief Medical Officer and Chief Public Health Officer of the Public Health and Clinical Systems, Professor Paddy Phillips, acknowledging Council's letter dated 24 September 2018 in relation to the City of West Torrens Regional Public Health Plan Report 1 July 2016 to 30 June 2018 (**Attachment 2**).

### **20.3 Tim Pfeiffer nomination to Greater Adelaide Regional Organisation of Councils**

Correspondence has been received from the Deputy Mayor and Councillor of the City of Marion, Tim Pfeiffer, seeking support of his nomination to the Greater Adelaide Regional Organisation of Councils (GAROC) (**Attachment 3**).

### **20.4 Key changes occurring in the public lighting sphere**

Correspondence has been received from the Manager, Network Asset Management of SA Power Networks, Steve Wachtel, regarding some key changes occurring in the public lighting sphere (**Attachment 4**).

### **20.5 Open space funding for inner metropolitan councils**

Correspondence has been received from the Minister for Transport, Infrastructure and Local Government, the Hon Stephan Knoll MP, acknowledging Council's letter dated 10 December 2018 in relation to open space funding for inner metropolitan councils (**Attachment 5**).

### **20.6 Letter of appreciation for the 2019 Summer Festival**

Correspondence has been received from the President of the Greek Orthodox Community of South Australia Incorporated, Bill Gonis OAM JP, thanking the City of West Torrens for the 2019 Summer Festival (**Attachment 6**).

## **RECOMMENDATION**

That the correspondence be received.

---

## **Attachments**

### **20.1 Murray Darling Association Minutes - Adelaide Metropolitan Region 7**

### **20.2 City of West Torrens Regional Public Health Plan Report 1 July 2016 to 30 June 2018**

### **20.3 Tim Pfeiffer Nomination to Greater Adelaide Regional Organisation of Councils**

### **20.4 Key changes occurring in the public lighting sphere**

### **20.5 Open space funding for inner metropolitan councils**

### **20.6 Letter of appreciation for the 2019 Summer Festival**



## Murray Darling Association Inc

admin@mda.asn.au  
www.mda.asn.au  
T (03) 5480 3805  
ABN: 64 636 490 493

463 High Street  
P.O. Box 1268  
Echuca, Vic 3564

### Minutes of Meeting No 108 of Adelaide Metropolitan Region 7

Thursday 28 February 2019

City of Mitcham

131 Belair Road, Torrens Park

#### 1. WELCOME

Mayor Heather Holmes-Ross, City of Mitcham pledged:

*We acknowledge that this land we meet on is the traditional land of the Kaurna people. We respect their spiritual relationship with their country.*

The Mayor welcomed those present to the City of Mitcham and then introduced the Acting Chair, Cr Andrew Tilley.

2. The Acting Chair welcomed all present and thanked them for their attendance. The Acting Chair gave a brief overview of the purpose of the Murray Darling Association and the Murray-Darling Basing Authority.

The Acting Chair noted the apologies (listed below).

#### ATTENDANCE

##### 2.1 Present:

Cr Andrew Tilley	Acting Chair, City of Mitcham
Nita Freer-Cooling	Secretary, City of Mitcham
Mayor Heather Holmes-Ross	City of Mitcham
Cr Darren Kruse	City of Mitcham
Mr Matt Pears	CEO, City of Mitcham
Mr Dan Baker	General Manager Engineering and Horticulture City of Mitcham
Ms Emma Bradbury	CEO, Murray Darling Association
Mr Peter Bice	Director Infrastructure and Operations Adelaide Hills Council
Mayor Anne Monceaux	City of Burnside
Cr Therese Bonomi	City of Campbelltown
Cr Sue Irvine	City of Campbelltown
Cr John Kennedy	City of Campbelltown
Cr Johanna McLuskey	City of Campbelltown
Cr Stephen Coppins	City of Playford
Cr Shirley Halls	City of Playford
Cr Peter Jamieson	City of Port Adelaide Enfield
Cr Robin Coleman	City of Tea Tree Gully

Cr Jessica Lintvelt	City of Tea Tree Gully
Mr Mark Konecny	Acting Director Assets and Environment City of Tea Tree Gully
Mr Ray Najar	Individual Member
Mr Bob Newman	Individual Member
Ms Barbara van der Meer	Individual Member
Mrs Pauline Frost	Life Member
Ms Lynda Yates	Former Secretary – MDA Region 7
Mr Peter Shepherd	Former Executive Director, Weathered Howe / Hyder Consulting
Mr Russell King	Guest Speaker, City of Mitcham
Professor Wayne Meyer	Guest Speaker Adjunct Professor of Natural Resource Science, University of Adelaide
Ms Deana Mildren	Guest Speaker Regional Engagement Officer, Lower Murray (SA) Murray-Darling Basin Authority
Ms Monique White	Guest Speaker Assistant Director, Strategic Community Engagement Murray-Darling Basin Authority

## 2.2 Apologies:

Cr Luci Blackborough	City of Campbelltown
Mr Adrian Skull	CEO, City of Marion
Mayor Erin Thompson	City of Onkaparinga
Mayor Claire Boan	City of Port Adelaide Enfield
Cr Olivia Savvas	City of Tea Tree Gully
Cr Kym McKay	West Torrens City Council
Mayor Elizabeth Fricker	Corporation of the Town of Walkerville
Ms Kiki Magro	CEO, Corporation of the Town of Walkerville

## 3. HOUSEKEEPING

The Acting Chair run through the housekeeping procedures.

## 4. CHAIRMAN'S OPENING AND WELCOME TO NEW MEMBERS

The Acting Chair had welcomed members at the beginning of the meeting so took this opportunity to speak briefly about the following meetings:

- MDA Region 9 Annual General Meeting – November 2018 held in Leeton, New South Wales. The Acting Chair said it was interesting to attend and speak with rice and cotton growers, and he encouraged people to attend these meetings if they get an opportunity.
- MDA Meeting– February 2019 in Echuca / Moama, Victoria: a three day meeting of Local Government leaders from across the Murray Darling Basin saw an historic demonstration of unity and commitment to ensuring Local Government is directly involved in the Basin Plan decision that impact our local communities.
- MDA Region 6 Annual General Meeting – February 2019 held in Goolwa, South Australia.

## 5. DECLARATION OF INTERESTS

There were no Declarations of Interest declared.

**6. MINUTES**

MOVED Ms Pauline Frost

That the Minutes of Meeting No 107 of Adelaide Metropolitan Region 7 held on Thursday 25 October 2018 be confirmed (**Attachment A**).

SECONDED Ms Lynda Yates

CARRIED

**7. MURRAY DARLING ASSOCIATION BOARD MINUTES**

Minutes of the Ordinary Meeting of the Board Meeting No 383 held on 1 February 2019 were tabled and can be viewed by clicking on the following link.

[Minutes of the Ordinary Meetings of the MDA Board](#)

**8. REPORTS**

Ms Emma Bradbury, CEO, MDA congratulated the Acting Chair, Cr Andrew Tilley, Mayor Heather Holmes-Ross and the City of Mitcham for its active engagement and collaboration, and is looking forward to working with Region 7. Ms Bradbury spoke to the January 2019 report, tabled the report and took questions from the floor (**Attachment B**).

**9. SMART WATER DESIGN – capturing our stormwater where it falls**

**Russell King**, Principal Engineer – Stormwater, City of Mitcham

The City of Mitcham has been at the forefront of water sensitive urban design (WSUD) initiatives and implementing schemes to maximise the amount of stormwater that is captured where it falls and infiltrated into our verges, reserves, and roads rather than washing down the drain to the sea.

Mr King went through the development of a number of these schemes, how they work, how much they capture, and how they can be applied anywhere in the State, demonstrated the process and took questions from the floor (**Attachment – Presentation 1**).

**10. WATER IN THE MURRAY DARLING BASIN (MDB)**

**Professor Wayne Meyer**, Adjunct Professor of Natural Resource Science, University of Adelaide

Professor Meyer spoke on water in the MDB - its relevance and lessons for water management and conservation in Adelaide; context of water amounts and uses, its variability, a little on changing governance and management in the MDB and what we should know about water in greater Adelaide in relation to its management and conservation. Professor Meyer took questions from the floor (**Attachment – Presentation 2**).

**11. MURRAY DARLING BASIN AUTHORITY – ROLES AND RESPONSIBILITIES**

**Monique White**, Assistant Director – Strategic Community Engagement, Murray-Darling Basin Authority

**Deana Mildren**, Regional Engagement Officer Lower Murray (SA), Murray-Darling Basin Authority

Ms Monique White and Ms Deana Mildren gave an overview of water management and the Murray-Darling Basin - roles and responsibilities - as well as provided an update on the SA Royal Commission's recent findings (**Attachment – Presentation 3**).

The Acting Chair thanked all guest speakers for their time and most informative presentations.

**12. MURRAY DARLING BASIN FUNDING SUPPORT MOTION**

The Acting Chair encouraged more metropolitan and regional councils to become members of the MDA. He read the Murray Darling Basin Funding Support Motion (**Attachment C**) and advised the motion will be supported by the City of Mitcham Councillors at the Council Meeting to be held on 12 March 2019. The Acting Chair urged individual councils to raise the motion at their council meeting.

**13. NOMINATIONS FOR MDA REGION 7 EXECUTIVE**

The Acting Chair advised that the next meeting of Region 7 will be an Annual General Meeting (to elect the Executive) followed immediately by an Ordinary Meeting.

As per the Region AGM Guidelines, the Notice of AGM will be distributed no later than 4 April 2019 and will contain all the relevant information for nominating for the position of Chair and Executive Committee Members, such as a Nomination Form and what to include with your nomination.

**14. CORRESPONDENCE**

- Letter dated 18 February 2019 - Environment and Communications Legislation Committee re Inquiry into the *Water Amendment (Purchase Limit Repeal) Bill 2019* and Debate was tabled (**Attachment D**).
- Letter dated 19 February 2019 to NSW Premier Gladys Berejiklian MP re Land Development South West NSW was tabled (**Attachment E**).

**15. GENERAL BUSINESS**

- 15.1 MDA Inter-regional Forum: Connecting Catchments and Communities – Menindee to the Murray Mouth - Renmark, Friday 22 February 2019 (**Attachment F**).  
Ms Emma Bradbury spoke to this item in her CEO's report (Item 8.1).

- 15.2 Schedule of Proposed Meeting Dates for 2019  
MOVED Cr John Kennedy

That Region 7's 2019 meetings be held on:

- Thursday 16 May 2019, commencing at 6.30 pm
- Thursday 22 August 2019, commencing at 6.30 pm
- Thursday 21 November 2019, commencing at 6.30 pm

SECONDED Mrs Pauline Frost

CARRIED

MOVED Cr Shirley Halls

That the Annual General Meeting and Ordinary Meeting on Thursday 16 May 2019 be held at the City of Playford, commencing at 6.30 pm.

SECONDED Cr Stephen Coppins

CARRIED

MOVED Cr John Kennedy

That the meeting on Thursday 22 August 2019 be held at the City of Campbelltown, commencing at 6.30 pm.

SECONDED Cr Therese Bonomi

CARRIED

MOVED Cr Peter Jamieson

That the meeting on Thursday 21 November 2019 be held at the City of Port Adelaide Enfield (to be confirmed by Cr Jamieson), commencing at 6.30 pm.

SECONDED Cr Shirley Halls

CARRIED

- 15.3 Refresh, Update and Induction for Members of Region 7 Delegates  
For your information, below are links to useful reference documents to understand the MDA and role of Region 7:

[MDA Induction and Resource Kit](#)

[Murray Darling Association Strategic Plan 2016 - 2019](#)

[Murray Darling Association Constitution](#)

[Murray Darling Association Fact Sheet 2015](#)

[Murray Darling Association Regional Leadership FAQs](#)

[Murray Darling Association AGM Resolutions 2018](#)

- 15.4 The 75<sup>th</sup> Jubilee National Conference and Annual General Meeting will be held in Toowoomba, Queensland on 22 – 24 October 2019.

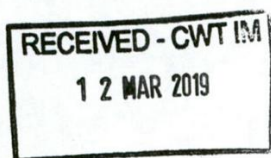
**16 NEXT MEETING**

The next meeting of the MDA Region 7 (Annual General Meeting followed immediately by an Ordinary Meeting) will be held on Thursday 16 May 2019 at the City of Playford, commencing at 6.30 pm.

**17. CLOSE**

There being no further business the meeting closed at 9.38 pm.

*The Murray Darling Association acknowledges and thanks  
City of Mitcham for its support in hosting this meeting of Region 7.*



**Government of South Australia**  
SA Health

A1275191  
2018-14298

Chief Medical Officer and Chief  
Public Health Officer  
Public Health and Clinical Systems

5<sup>th</sup> Floor, Citi Centre Building  
11 Hindmarsh Square  
Adelaide SA 5000

PO Box 287, Rundle Mall  
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Tel 08 8226 2578  
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ABN 97 643 356 590  
[www.sahealth.sa.gov.au](http://www.sahealth.sa.gov.au)

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss

*Terry*

I am writing to thank you for providing me with the City of West Torrens' Regional Public Health Plan Report (the Report) for the reporting period 1 July 2016 - 30 June 2018, pursuant to Section 52 of the *South Australian Public Health Act 2011*. I commend the City of West Torrens and those involved for their achievements in implementing your Regional Public Health Plan (RPHP).

Through these reports, ongoing and emerging issues have been identified across all councils relating to building supportive environments, the prevalence of preventable chronic disease risk factors including smoking, alcohol and other drugs, physical inactivity and obesity, and the management of increasing community demand for local government services.

Among the highlights of the Report are:

- Commencement of the upgrade to the Reece Jennings Bikeway;
- The South Australian Local Government award for Excellence in Community Services awarded to City of West Torrens for Council's swimming and water safety program for migrant and refugee youth;
- The 228 activities offered to youth over the past 2 years in partnership with the Lockleys Football Club, Thebarton Aquatic Centre, Brickworks Marketplace, Netball SA and Football Federation SA;
- High attendance at Council's library, with over 1600 customers per week;
- Designation of the Plympton Community Centre as an active aging hub, and the development of new community hubs across the city, with master planning complete for Lockleys Oval, Apex Park, Camden Oval and Weigall Oval; and
- Over 120 council volunteers providing over 10,000 hours of service to the West Torrens Community per year, ensuring increased community and social participation, the delivery of community transport, library services, home support services, festivals, and events.

I applaud the City of West Torrens' public health initiatives and the positive public health and wellbeing benefits they bring to your community.

SA Health is committed to working with you to further implement and, when appropriate, revise your RPHP. The Local Government Relations and Policy team (LGR&P) is undertaking a synthesis of RPHP Section 52 Reports to inform future state-wide regional public health planning and the results will be provided to all local councils in due course.

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I would like to offer the assistance and support of the LGR&P team which is dedicated to supporting councils with regional public health planning and public health functions. Please contact Kath Thomas, Manager, LGR&P on 8226 7957 or email [PublicHealthAct@sa.gov.au](mailto:PublicHealthAct@sa.gov.au) should you or your teams require assistance.

I look forward to working with you to further our mutual commitment to protect and promote the health and wellbeing of the South Australian community.

Yours sincerely



**PROFESSOR PADDY PHILLIPS**  
**CHIEF MEDICAL OFFICER & CHIEF PUBLIC HEALTH OFFICER**  
PUBLIC HEALTH AND CLINICAL SYSTEMS

28/2/19

For Official Use Only – I1-A1

8 March 2019



Mayor Michael Coxon  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033  
Email: [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)

PO Box 21, Oaklands Park  
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245 Sturt Road, Sturt  
South Australia 5047  
T (08) 8375 6600  
F (08) 8375 6699  
E [council@marion.sa.gov.au](mailto:council@marion.sa.gov.au)

Dear Mayor Coxon & Councillors,

**RE: GAROC Nomination of Tim Pfeiffer**

I am writing to you in support of my nomination to the Greater Adelaide Regional Organisation of Councils (GAROC), as I believe that I have the skills, knowledge, experience and passion to make a positive difference to the lives and communities of greater Adelaide.

As a Councillor of the last eight years, with two periods as Deputy Mayor, I have successfully collaborated with our Council to deliver many major and iconic projects for our community. During this time, I have also worked closely with Council to significantly reduce rate rises, find business efficiencies and ensure our ongoing financial strength (as evident in our balance sheet and long term financial plan).

From a professional perspective, I have held senior strategy roles across a range of industries, including: banking, utilities, local government (City of Adelaide), construction and the State public service. I am currently the Managing Director of my own boutique strategy consulting business.

If elected to GAROC, I will bring the same discipline to decision making that I bring to both Council and my professional life. I will always seek to understand the facts, listen to all perspectives, ask the tough questions and make apolitical decisions that are in the benefit of the broad communities that we represent.

My candidacy for GAROC was unanimously supported by the City of Marion. If you would like a character reference in relation to my candidacy, I encourage you to contact any of my fellow City of Marion elected members – all of whom I trust to give a fair appraisal of my capabilities. If you have questions about my candidacy, please do not hesitate to contact me personally ([tim.pfeiffer@marion.sa.gov.au](mailto:tim.pfeiffer@marion.sa.gov.au) / 0401 776 523).

I am excited and enthusiastic about the opportunity to represent the voice of your fantastic communities at the GAROC table.

Yours faithfully,

A blue ink handwritten signature, appearing to read "Tim Pfeiffer", with a horizontal line extending to the right.

**Tim Pfeiffer**  
Deputy Mayor & Councillor

The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people as the traditional and continuing custodians of the land.



City of Marion



@CityofMarion

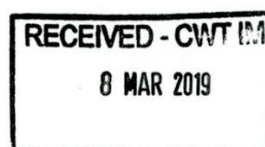


City of Marion



@CityofMarion

[marion.sa.gov.au](http://marion.sa.gov.au)



5 March 2019

Mr Buss  
Chief Executive  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss

### Public Lighting – Offer to present to Councils

I am writing to you to provide with an overview of some of the key changes occurring in the public lighting sphere and clarify current issues.

SA Power Networks currently manages and provides public lighting services for approximately 240,000 public lights – 200,000 are located on our infrastructure and 40,000 are on customer infrastructure (ie. Councils, State Government). The delivery of public lighting services requires the ongoing maintenance, inspection, and operation of these public lighting installations, and the design, procurement and construction of new public lighting installations as requested by public lighting customers.

There are several developments that may be of interest to Councils, including:

- **Pricing changes from July 2020** – The Australian Energy Regulator recently determined that public lighting services in South Australia would be classified as “Alternative Control Services” for the 2020-2025 period. This change essentially means the way prices are set will change to be consistent with the way prices are set in other States. The new classification and prices will come into effect on 1 July 2020.
- **LGA/SAPN Public Lighting Working Group** – a working group has been established to provide a representative group for Councils to work with the LGA and SAPN on public lighting matters. The working group is currently collaborating on pricing outcomes, the transition process and service level standards.
- **LED regional rollouts** - The transition of the public lighting fleets to LED luminaires. The transition to LED technology delivers significant energy, maintenance and cost benefits. There are multiple options available for Councils to participate in the transition.

Furthermore, SA Power Networks wants to establish ongoing and open dialogue with all Councils on public lighting services to ensure we have a clear understanding of what public lighting customers value.

We would be happy to present to your Council on public lighting and outline some of the key changes that will be occurring over the next 18 months. If you would like us to present, please contact Alex Lewis, Stakeholder Engagement Lead, on [alex.lewis@sapowernetworks.com.au](mailto:alex.lewis@sapowernetworks.com.au) or 0428 695 173. We have also extended this invite to the Regional Council LGAs.

SA Power Networks ABN 52 522 230 749 a partnership of Spark Infrastructure SA (No 21 Pty Ltd ABN 54 082 342 260, Spark Infrastructure SA (No 21 Pty Ltd ABN 52 082 342 036, Spark Infrastructure SA (No 21 Pty Ltd ABN 52 082 342 262, each incorporated in Australia, City of Adelaide Development Limited ABN 63 080 712 000), Parkville Development Limited ABN 62 080 712 001, each incorporated in the Bahamas.

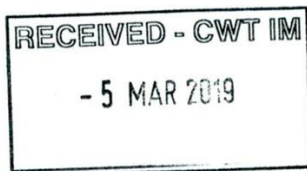
[www.sapowernetworks.com.au](http://www.sapowernetworks.com.au)



We look forward to working with your Council on public lighting services and developing a collaborative relationship with Local Government going forward.

Yours sincerely,

Steve Wachtel  
Manager, Network Asset Management



18MPL0933



Government  
of South Australia

The Hon Stephan Knoll MP  
Member for Schubert

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss

Thank you for your letter regarding open space funding for inner metropolitan councils.

Contributions collected by the Planning and Development Fund through the Open Space Contribution Scheme enable the State Government to take a state-wide approach in strategically addressing open space and public realm priorities, including providing targeted investment in areas undergoing a high level of urban infill.

Councils were encouraged to apply for funding from the 2018-19 Open Space and Places for People grant program which closed 8 February 2019.

In accordance with section 245 of the *Planning, Development and Infrastructure Act 2016*, the State Planning Commission is currently undertaking an inquiry into off-setting schemes including the Open Space Contribution Scheme. The Council's correspondence will be considered as part of this inquiry.

If you wish to discuss the inquiry or have any questions about the application process please contact Matt Lang of the Department of Planning, Transport and Infrastructure by telephone 7109 7090 or email [matthew.lang@sa.gov.au](mailto:matthew.lang@sa.gov.au).

I trust this information is of assistance.

Yours sincerely

**HON STEPHAN KNOLL MP**  
**MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT**  
**MINISTER FOR PLANNING**

27 February 2019

Minister for Transport, Infrastructure and Local Government  
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171  
Tel 08 7109 8430 | Email [ministerknoll@sa.gov.au](mailto:ministerknoll@sa.gov.au)



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165 Sir Donald Bradman Drive  
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Fax 08 8443 5709  
Email: [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
Web: [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



10 December 2018

The Hon Stephan Knoll MP  
Minister for Planning  
GPO Box 1533  
**ADELAIDE SA 5001**

Dear Minister

**RE: OPEN SPACE FUNDING FOR INNER RIM COUNCILS**

As an inner-metropolitan Council, the City of West Torrens is conveniently positioned between Adelaide City and the sea, and a popular location for urban infill.

Council wrote to your predecessor, Minister Rau, back in February 2017 expressing concern about the method of distribution for open space funding which appears to disadvantage inner metropolitan regions which is where the majority of urban infill is occurring. Council wishes to re-emphasise concerns that the current open space contribution system is not effective in enabling Council to fund, and plan for, the provision of areas of local recreation within the City of West Torrens.

This has become a particular issue since developers have taken up opportunities afforded through Urban Corridor zoning introduced by the previous State government which allows for considerable urban uplift and infill development (in accordance with their 30-Year Plan for Greater Adelaide).

Council seeks that mechanisms for funding public open space in the planning legislation be changed to ensure that inner-rim councils, where up-lift and infill is occurring at a rapid pace, have priority access to the fund as it is those communities that are most affected by such development resulting in more demand for open space.

Furthermore, rather than continuing with the **current system** of calculating public open space contribution rates on a **per allotment basis**, Council suggests that the calculation **should be** based on predicted population of a development (**based on the total floor area of new dwellings**). It is considered this would be a better measure of the likely future demands for open space in any given location.

Thank you for your due consideration of Council's request and we look forward to hearing from you in the near future. Should you require any further information please do not hesitate to contact Sue Curran, Manager Strategy and Business on 8416 6333 or email [scurran@wtcc.sa.gov.au](mailto:scurran@wtcc.sa.gov.au).

Yours sincerely

**Terry Buss PSM**  
**Chief Executive Officer**

Encl

**GREEK ORTHODOX COMMUNITY OF SOUTH AUSTRALIA INCORPORATED**1<sup>st</sup> Floor, 288 Franklin Street Adelaide SA 5000 T: (08) 8231 4307 F: (08) 8118 2043Email: [gocsa@gocsa.org.au](mailto:gocsa@gocsa.org.au) Web: [www.gocsa.org.au](http://www.gocsa.org.au) ABN: 919 2754 9135**RECEIVED - CWT IM****12 MAR 2019**GREEK ORTHODOX  
CATHEDRAL OF ARCHANGELS  
MICHAEL & GABRIELGREEK ORTHODOX CHURCH  
OF KOIMISIS THEOTOKOUGREEK ORTHODOX CHURCH  
OF STS. CONSTANTINE & HELENGREEK ORTHODOX CHURCH  
OF SAINT NICHOLASRIDLEYTON GREEK HOME  
FOR THE AGED

COMMUNITY CARE SERVICES

GREEK LANGUAGE SCHOOLS

OLYMPIC DANCE SCHOOL

RELIGIOUS &amp; COMMUNITY RADIO

ELDERLY COMMUNITY CENTRE

GREEK WOMEN'S CENTRE

WOMEN'S FELLOWSHIPS

GREEK COMMUNITY  
PUBLISHING HOUSE

GREEK WRITERS GUILD

RESOURCE LIBRARY

GREEK ORTHODOX COMMUNITY  
CHOIRHELLENIC CULTURAL FESTIVAL  
"ODYSSEY"

4 March 2019

Mayor Michael Coxon  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033

Dear Mayor Michael Coxon and members of the City of West Torrens

On behalf of the Greek Orthodox Community of SA (GOCSA) I would like to thank the City of West Torrens for organising and holding the successful Annual Summer Festival.

I particularly want to acknowledge Mick Giuffreda and Gordon Anderson for their outstanding assistance and cooperation throughout the event. All our volunteers and members of the community who attended the festival with their families all expressed their gratitude for a well organised event.

We appreciate and again thank you for inviting us to participate in this successful event and look forward to many more.

Kind Regards

Bill Gonis OAM JP  
President

**21      CONFIDENTIAL**

Nil

**22      MEETING CLOSE**

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**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the City Finance and Governance Committee held on 19 February 2019 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## **11 CITY FINANCE & GOVERNANCE REPORT**

### **11.1 Creditor Payments**

#### **Brief**

This report tables a schedule of creditor payments for February 2019.

#### **RECOMMENDATION**

The Committee recommends to Council that the schedule of creditor payments for February 2019 be received.

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#### **Discussion**

A schedule of creditor payments totalling \$6,376,172.88 (\$7,930,787.68 in January 2019) is attached for the information of Elected Members. Notable items include:

- Payments to Camco SA Pty Ltd totalling \$1,867,352.51 for various road and drainage works and the Apex Park redevelopment (refer ref. nos. 98 and 99);
- A payment to Blubuilt Constructions Pty Ltd of \$730,314.10 for the Camden Oval upgrade (refer ref. no. 84);
- Payments to Knox Constructions Pty Ltd totalling \$651,852.63 for road reconstruction works (refer ref. nos. 277 and 278);
- A payment to Solo Resource Recovery of \$436,961.63 for both waste collection and disposal for December 2018 (refer ref. no. 413);
- Payments to G-Force Building & Consulting totalling \$269,655.76 for Morphet Road depot upgrade works (refer ref. nos. 212 to 214);
- A payment to SA Water of \$220,116.09 for water mains alterations (refer ref. no. 396);
- A payment to Greenplay Australia Pty Ltd of \$185,733.90 for West Torrens Birkalla Soccer Club pitch lighting (refer ref. no. 228);
- A payment to Romaldi Constructions Pty Ltd of \$165,528.69 for the Lockleys Oval redevelopment (refer ref. no. 387);
- A payment to the Electoral Commission of SA of \$142,988.11 for the 2018 Elections (refer ref. no. 181);
- A payment to M & B Civil Engineering Pty Ltd of \$110,467.65 for kerbing works in various locations (refer ref. no. 297).

#### **Conclusion**

A schedule of creditor payments for February 2019 is provided for Elected Members' information and review.

#### **Attachments**

##### **1. Creditor payments for the month of February 2019**

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT55071	AAM Pty Ltd	Software Maintenance	12,540.00
2	EFT55078	Abbey Upholstery	Furniture Repairs	7,184.10
3	EFT55401	Ace Rent a Car	Vehicle Hire	4,125.00
4	EFT55522	Adam Candiotta	Thebarton Community Centre Bond Return	500.00
5	EFT55133	Adam Page	Summer Festival Entertainment	400.00
6	EFT55281	Adami's Sand & Metal	Depot Supplies	899.80
7	EFT55392	Adelaide Airport Limited	Depot Rent	58,664.31
8	EFT55075	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	14,371.50
9	EFT55279	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	330.00
10	EFT55398	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	1,474.00
11	EFT55068	Adelaide Hills Catering	Catering	2,080.00
12	EFT55163	Adelaide Merchandising	Depot Supplies	51.81
13	EFT55286	Adelaide Pest Control	Pest Control	586.33
14	EFT55076	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	33.71
15	EFT55280	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	1,650.39
16	EFT55399	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	321.75
17	EFT55276	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,534.50
18	EFT55284	Adelaide Venue Management	Catering	2,640.00
19	EFT55404	Adelaide Waste & Recycling Centre	Rubbish Disposal	18,375.70
20	EFT55285	Adrian Rugolo Concrete	Concreting	6,875.00
21	EFT55395	ADS Architects	Professional Fees	11,501.60
22	EFT55164	Advam Pty Ltd	Transaction Fees	165.18
23	EFT55073	Advanced Plastic Recycling	Depot Supplies	2,404.60
24	EFT55069	Adventure Playgrounds Pty Ltd	Playground Equipment	44.00
25	EFT55166	AECOM Australia Pty Ltd	Professional Fees	11,253.00
26	EFT55172	Aerometrex Pty Ltd	Aerial Photography	4,950.00
27	060833	AGL South Australia Pty Ltd	Power	1,500.99
28	EFT55077	Airquip and Pipetool Pty Ltd	Plant Maintenance	4,064.50
29	EFT55224	AJ & CA Mackintosh	Weed Spraying	6,997.98
30	EFT55333	AJ & CA Mackintosh	Weed Spraying	8,467.25
31	060853	Alasdair Adam	Refund Parking Expiation	159.00
32	EFT55175	Ali Rinaldi	Professional Fees	198.50
33	EFT55282	Ali Rinaldi	Professional Fees	178.00
34	EFT55402	Ali Rinaldi	Professional Fees	178.00
35	EFT55174	Align Advisors	Professional Fees	1,155.00
36	EFT55273	All Laundry & Linen Pty Ltd	Contract Linen	149.60
37	EFT55275	Allen Press Pty Ltd	Business Cards	539.10
38	060869	Alliance for Gambling Reform	Thebarton Community Centre Bond Return	120.00
39	EFT55403	Allsurv Engineering Surveys Pty Ltd	Field Survey	792.00
40	EFT55277	AlSCO Pty Ltd	Dry Cleaning	24.48
41	EFT55070	Amalgamated Movies	Summer Festival Movie Screening	675.40
42	EFT55177	AMC Commercial Cleaning	Cleaning	1,908.30
43	EFT55393	Animal Capers	Library Performance	220.00
44	EFT55067	Animal Management Services Pty Ltd	Doggy Bags	957.00
45	EFT55278	Animal Management Services Pty Ltd	Doggy Bags	3,305.50
46	EFT55272	Animal Welfare League SA	Impound Dogs	3,140.00
47	EFT55169	Anstat Pty Ltd	Subscription	474.25
48	EFT55307	Anthony D'Antonio	Summer Festival Performance	600.00
49	EFT55072	Apple Pty Ltd	Computer Equipment	1,233.21
50	EFT55170	Apple Pty Ltd	Computer Equipment	8,222.50
51	EFT55176	Aquarium Aid	Library Aquarium Maintenance	175.00
52	EFT55396	Arboregreen Landscape Products	Depot Supplies	503.92
53	EFT55274	Artcraft Pty Ltd	Depot Supplies	459.26
54	EFT55391	Artcraft Pty Ltd	Depot Supplies	1,882.10
55	060877	Arti Tokhi	Thebarton Community Centre Bond Return	1,000.00
56	060859	Ashdown Ingram Thebarton	Depot Supplies	1,492.50

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
57	EFT55168	ATF Services Pty Ltd	Fencing	569.25
58	EFT55167	Attorney-General's Department	Expiation Lodgement Fees	8,814.00
59	EFT55397	Auscontact Association	Membership	450.00
60	EFT55394	Aussie Hire & Events	Summer Festival	1,320.00
61	EFT55178	Australasian College of Road Safety	Membership	580.00
62	EFT55390	Australia Post	Postage	5,612.98
63	EFT55179	Australia Post	Agency Collection Fees	722.73
64	EFT55171	Australia Post	Postage	16,080.82
65	060840	Australian AYAT Community	Thebarton Community Centre Bond Return	1,000.00
66	EFT55283	Australian Green Clean	Cleaning	7,906.18
67	EFT55074	Australian Green Clean (Events)	Summer Festival	1,088.51
68	EFT55173	Australian Green Clean (Events)	Summer Festival	1,391.18
69	060834	Australian Institute of Building Surveyors	Staff Training	2,985.00
70	060860	Australian Institute of Building Surveyors	Staff Training	250.00
71	EFT55289	Badge A Minit	Name Badges	136.97
72	EFT55406	Badminton SA	Electricity Charges	397.00
73	EFT55290	Battery World Hilton	Batteries	1,189.00
74	EFT55084	BCE & CJ Electrical	Electrical	8,845.01
75	EFT55185	BCE & CJ Electrical	Electrical	648.07
76	EFT55410	BCE & CJ Electrical	Electrical	57,303.34
77	EFT55180	Belair Turf Management Pty Ltd	Depot Supplies	1,003.20
78	EFT55409	Bells Pure Ice	Depot Supplies	109.30
79	EFT55079	Best Signs	Signage	935.00
80	EFT55288	Best Signs	Signage	1,375.00
81	EFT55412	Bianco Walling Pty Ltd	Depot Supplies	2,678.50
82	EFT55081	Binforce	Cleaning	77.00
83	EFT55407	Binforce	Cleaning	77.00
84	EFT55408	Blubuilt Constructions Pty Ltd	Camden Oval Upgrade	730,314.10
85	EFT55411	Bob Jane T Mart - Brooklyn Park	Tyres	1,744.00
86	EFT55287	BOC Limited	Depot Supplies	456.21
87	EFT55183	Body Corporate Physiotherapy Pty Ltd	Professional Fees	393.80
88	EFT55083	Bolzon Holdings Pty Ltd	Paint	1,021.00
89	EFT55187	Books with a Purpose	Library Books	80.00
90	EFT55318	Brenton Gill	Reimburse Volunteer Expenses	42.16
91	EFT55462	Bucher Municipal Pty Ltd	Vehicle Maintenance	613.88
92	EFT55080	Bundaleer Apiaries	Wasp Removal	528.00
93	EFT55182	Bundaleer Apiaries	Wasp Removal	538.00
94	EFT55186	Burnside Trash	Rubbish Removal	190.00
95	EFT55292	Cabcharge Australia Pty Ltd	Cab Fares	138.05
96	EFT55087	Calypso Tree Co Pty Ltd	Planning Advice	3,190.00
97	EFT55298	Calypso Tree Co Pty Ltd	Tree Maintenance	1,738.00
98	EFT55085	Camco SA Pty Ltd	Apex Park Redevelopment	374,539.50
99	EFT55413	Camco SA Pty Ltd	Roadworks / Apex Park Redevelopment	1,492,813.01
100	EFT55299	Cameron Irrigation Consulting Pty Ltd	Irrigation	10,725.00
101	060858	Cancelled		
102	EFT55264	Cancelled		
103	060862	Cancelled		
104	060863	Cancelled		
105	EFT55421	Canon Australia Pty Ltd	Copier Charges	24.17
106	EFT55416	Carvosso Constructions & Building Services	Building Maintenance	2,992.00
107	EFT55414	Cavill Power Products Pty Ltd	Vehicle Maintenance	1,656.33
108	060861	Chinatown Bookshop	Library Books	904.20
109	EFT55300	Chubb Fire & Security Ltd	Security	3,835.11
110	EFT55423	Chubb Fire & Security Ltd	Security	2,111.49
111	EFT55086	City Circle Newsagents	Library Magazines	56.39
112	EFT55189	City Circle Newsagents	Library Magazines	34.45

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
113	EFT55415	City Circle Newsagents	Library Magazines	27.40
114	060835	City of West Torrens Petty Cash	Petty Cash	2,648.25
115	EFT55090	Civil Train SA	Staff Training	3,850.00
116	EFT55295	Clarksons	Glazing	848.00
117	EFT55419	Cleanaway Pty Ltd	Rubbish Disposal	271.81
118	EFT55420	Cleanaway Pty Ltd	Rubbish Disposal	530.31
119	EFT55417	Cleanaway Pty Ltd	Rubbish Disposal	555.89
120	EFT55418	Cleanaway Pty Ltd	Rubbish Disposal	836.33
121	EFT55089	Cloud Nine Music	Summer Festival Performance	850.00
122	EFT55294	CMI Hino	Vehicle Maintenance	118.83
123	EFT55296	Combined Fire Systems Pty Ltd	Fire Safety	171.60
124	EFT55293	Consolidated Bearing Co	Depot Supplies	156.29
125	EFT55422	Continuum Care Australia Pty Ltd	Home Support Services	802.27
126	060852	Corey Gime	Refund Parking Expiation	157.00
127	EFT55297	Cornes Toyota	Purchase Vehicle	23,772.75
128	EFT55301	Corporate Health Group Pty Ltd	Medical	495.00
129	EFT55424	Corporate Health Group Pty Ltd	Medical	181.60
130	EFT55303	Corporate Platters	Catering	341.90
131	EFT55426	Corporate Platters	Catering	502.50
132	EFT55228	Cr Anne McKay	Elected Members Allowance	3,620.00
133	EFT55341	Cr Anne McKay	Reimburse Expenses	180.00
134	EFT55245	Cr Brandon Reynolds	Elected Members Allowance	5,158.00
135	EFT55359	Cr Brandon Reynolds	Reimburse Expenses	180.00
136	EFT55233	Cr Cindy O'Rielly	Elected Members Allowance	3,372.00
137	EFT55193	Cr Daniel Huggett	Elected Members Allowance	3,372.00
138	EFT55306	Cr Daniel Huggett	Reimburse Expenses	180.00
139	EFT55267	Cr David Wilton	Elected Members Allowance	5,158.00
140	EFT55227	Cr Dominic Mugavin	Elected Members Allowance	5,158.00
141	EFT55340	Cr Dominic Mugavin	Reimburse Expenses	180.00
142	EFT55239	Cr Elisabeth Papanikolaou	Elected Members Allowance	5,620.00
143	060850	Cr George Vlahos	Elected Members Allowance	5,620.00
144	EFT55229	Cr Graham Nitschke	Elected Members Allowance	5,980.00
145	EFT55343	Cr Graham Nitschke	Reimburse Expenses	180.00
146	EFT55266	Cr Jassmine Wood	Elected Members Allowance	5,343.00
147	EFT55385	Cr Jassmine Wood	Reimburse Expenses	180.00
148	EFT55271	Cr John Woodward	Elected Members Allowance	5,620.00
149	EFT55379	Cr John Woodward	Reimburse Expenses	180.00
150	EFT55218	Cr Kym McKay	Elected Members Allowance	3,560.00
151	EFT55259	Cr S Tsiaparis	Elected Members Allowance	3,510.00
152	EFT55374	Cr S Tsiaparis	Reimburse Expenses	180.00
153	EFT55238	Cr Surender Pal	Elected Members Allowance	4,642.00
154	EFT55351	Cr Surender Pal	Reimburse Expenses	180.00
155	EFT55088	Curler Moe's Popcorn & Fairyfloss	Summer Festival Entertainment	1,309.00
156	EFT55429	Daimler Trucks Adelaide	Vehicle Maintenance	361.17
157	EFT55194	Dallas Equipment	Contractor	6,567.00
158	EFT55308	Dallas Equipment	Contractor	3,074.50
159	EFT55432	Dallas Equipment	Contractor	3,850.00
160	EFT55494	Daniels Health Services Pty Ltd	Sharps Containers	48.70
161	EFT55143	Dearna Stone	Reimburse Volunteer Expenses	19.60
162	EFT55104	Deborah Harvey	Reimburse Expenses	150.00
163	EFT55235	Debra Oliver	Reimburse Expenses	208.50
164	EFT55091	Department for Communities and Social Inclusion	Screening Checks	198.00
165	EFT55191	Department of Environment, Water and Natural Resources	Referral Fees	368.00
166	EFT55149	Department of Planning, Transport and Infrastructure	Street Lighting / Vehicle Searches	21,233.56
167	EFT55370	Department of Planning, Transport and Infrastructure	Act Amendments	50.19
168	EFT55431	Direct Comms Pty Limited	TXT2U Messages	317.79

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
169	EFT55430	Direct Mix Concrete Sales	Concrete	11,517.92
170	EFT55092	Disa Landscapes	Roadworks	485.83
171	060867	Distinctive Homes	Refund Development Fees	677.00
172	EFT55305	Donna Ferretti & Associates Pty Ltd	Assessment Management	5,775.00
173	EFT55428	dormakaba Australia Pty Ltd	Building Maintenance	209.00
174	EFT55386	Downer EDI Works Pty Ltd	Roadworks	1,122.00
175	EFT55518	Downer EDI Works Pty Ltd	Roadworks	19,739.59
176	060868	Dr Timothy Kenyon-Smith	Refund Permit Fee	30.00
177	060843	Dusty Millar	Junior Development Grant	200.00
178	EFT55197	Easy AV	Summer Festival Audio Hire	4,840.00
179	EFT55310	Easy AV	Summer Festival Audio Hire	3,514.50
180	EFT55094	Editure Technology Pty Ltd	Computer Equipment	1,602.70
181	EFT55486	Electoral Commission of SA	Election Final Claim	142,988.11
182	EFT55196	EMA Consulting	Professional Fees	660.00
183	EFT55312	EMA Legal (Lawyers)	Legal Fees	1,444.30
184	060857	Emily Santoro	Junior Development Grant	200.00
185	060844	Emma Kitto	Junior Development Grant	200.00
186	060836	EnergyAustralia	Gas Supply	148.54
187	060846	Enerven Energy Infrastructure Pty Ltd	Electrical Testing	291.50
188	EFT55192	EP Draffin Manufacturing Pty Ltd	Depot Supplies	2,104.08
189	EFT55195	Esar Home Care	Home Support Services	544.94
190	EFT55433	Esar Home Care	Home Support Services	487.27
191	EFT55198	Exclusive Illuminations	Library Workshop	400.00
192	EFT55311	Exeter Blues	Summer Festival Performance	400.00
193	EFT55093	Expressions SA Pty Ltd	Newspapers	200.20
194	EFT55095	Face Painters Ink	Summer Festival	630.00
195	EFT55201	Face Painters Ink	Summer Festival	810.00
196	EFT55314	Face Painters Ink	Summer Festival	945.00
197	060873	Fairmont Homes	Refund Development Fees	402.96
198	EFT55096	Festival Hire	Summer Festival Pavilion Hire	3,355.00
199	EFT55315	Fine Choice Distribution Pty Ltd	Equipment Maintenance	1,078.75
200	EFT55200	Finsbury Green	Printing	718.17
201	EFT55098	Fleet Complete Australia Pty Ltd	Support	545.93
202	EFT55435	Flightpath Architects Pty Ltd	Heritage Advisory Services	1,108.25
203	EFT55313	FMG Engineering	Professional Fees	605.00
204	EFT55202	Fragglerocc Pty Ltd	Roadworks	6,882.70
205	EFT55316	Fragglerocc Pty Ltd	Roadworks	7,069.70
206	EFT55436	Fragglerocc Pty Ltd	Roadworks	9,992.84
207	EFT55199	Frank Siow Management Pty Ltd	Traffic Management Consultants	7,400.25
208	EFT55434	Fresh & Clean	Hygiene Service	775.02
209	EFT55356	Fulham Community Centre	Partnership Agreement	12,921.50
210	EFT55475	Fulton Hogan Industries Pty Ltd	Roadworks	1,932.26
211	EFT55440	Genpower Australia Pty Ltd	Generator Service	1,956.72
212	EFT55100	G-Force Building & Consulting	Depot Relocation Upgrade Works	114,576.11
213	EFT55203	G-Force Building & Consulting	Depot Relocation Upgrade Works	97,339.55
214	EFT55439	G-Force Building & Consulting	Depot Relocation Upgrade Works	57,740.10
215	EFT55437	GGC Earthmovers Pty Ltd	Concrete Recycling	11,280.72
216	EFT55103	Gleam Team Domestic Services	Home Support Services	158.17
217	EFT55443	Gleam Team Domestic Services	Home Support Services	170.99
218	EFT55505	Glen Tilly	Reimburse Expenses	124.20
219	EFT55209	Glenelg District Cricket Club Inc	Cricket Pitch Repairs	2,145.00
220	EFT55101	Global Dance & Stage	Summer Festival Stage Hire	1,155.00
221	EFT55319	Global Dance & Stage	Summer Festival Stage Hire	968.00
222	EFT55369	Gordon J Tregoning Pty Ltd	Depot Supplies	40.00
223	EFT55321	Grace Records Management (Aust) Pty Ltd	Records Storage	4,075.82
224	EFT55258	Graham Tapscott	Reimburse Volunteer Expenses	141.44

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
225	EFT55441	Green Steel Supplies Pty Ltd	Depot Supplies	272.62
226	EFT55207	Greenan Painters	Painting	1,760.00
227	EFT55438	Greene Eden Watering Systems Pty Ltd	Irrigation	30,014.10
228	EFT55208	Greenplay Australia Pty Ltd	Lighting / Scoreboard	185,733.90
229	EFT55442	GRH Supplies	Depot Supplies	2,994.73
230	EFT55204	GS Civil	Footpath Works	8,580.00
231	EFT55323	Hancock & Just Wheel Alignment	Vehicle Maintenance	804.01
232	EFT55210	Health & Immunisation Management Services	Temp Immunisation Staff	9,016.40
233	EFT55106	Hennig & Co Pty Ltd	Professional Fees	2,750.00
234	EFT55211	Henry & Holland	Summer Festival Entertainment	1,500.00
235	EFT55108	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	2,672.00
236	EFT55445	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	3,724.30
237	EFT55107	Hoban Recruitment	Temp Staff	139.23
238	EFT55444	Hoban Recruitment	Temp Staff	417.68
239	060855	HR Stegemeier	Refund Development Fees	39.75
240	EFT55109	Hypernet Computer Distribution	Computer Equipment	896.00
241	EFT55326	Imagination Play	Install Playground	27,647.17
242	EFT55324	Independent Fuels Australia Pty Ltd	Fuel	8,533.45
243	EFT55449	Industrial Brushware	Sweeper Brooms	338.65
244	EFT55099	Infor Global Solutions (ANZ) Pty Ltd	Software	2,291.01
245	EFT55213	Instant Windscreens	Vehicle Maintenance	255.00
246	EFT55110	Institute of Public Works Engineering Aust Ltd	Staff Training	2,915.00
247	EFT55214	Internode Pty Ltd	Internet Connection	716.29
248	EFT55325	Internode Pty Ltd	Internet Connection	469.60
249	EFT55448	iSentia Pty Ltd	Media Monitoring	753.50
250	EFT55328	Jasol Australia	Cleaning Chemicals	3,333.47
251	EFT55181	Jason Bury	Reimburse Expenses	60.00
252	EFT55102	Jerry Durnin	Reimburse Volunteer Expenses	81.60
253	EFT55205	Jerry Durnin	Reimburse Volunteer Expenses	40.80
254	060865	Jessie Tung	Library Performance	500.00
255	EFT55112	Jet Couriers (Adelaide) Pty Ltd	Couriers	177.70
256	EFT55329	Jet Couriers (Adelaide) Pty Ltd	Couriers	319.16
257	EFT55327	JF Mobile Catering	Catering	374.80
258	EFT55450	JF Mobile Catering	Catering	176.00
259	060842	Jock Millar	Junior Development Grant	200.00
260	EFT55405	John Armstrong	Reimburse Expenses	59.41
261	EFT55114	John Kruger	Photography	375.00
262	EFT55456	John Kruger	Photography	625.00
263	060851	Jose Cortez	Refund Parking Expiation	52.00
264	EFT55215	JPE Design Studio Pty Ltd	Professional Fees	3,118.50
265	EFT55455	Julie Kerr	Gift	30.00
266	060839	Julie Sutton	Library Supplies	132.75
267	EFT55111	Jump Easy	Library Program	1,340.00
268	EFT55222	Kathryn Low	Reimburse Volunteer Expenses	10.20
269	EFT55454	Katnich Dodd	Professional Fees	3,339.95
270	060876	Keanu Rasmussen	Junior Development Grant	200.00
271	EFT55452	Kelley Jones Lawyers	Legal Fees	5,721.10
272	EFT55212	Kelly Haniford	Reimburse Expenses	141.00
273	EFT55446	Kelly Haniford	Reimburse Expenses	74.00
274	EFT55217	Kemps Credit Solutions	Debt Collection	6,841.20
275	EFT55151	Kerry Taylor	Reimburse Volunteer Expenses	139.81
276	EFT55261	Kerry Taylor	Reimburse Volunteer Expenses	90.30
277	EFT55113	Knox Constructions Pty Ltd	Roadworks	622,061.33
278	EFT55330	Knox Constructions Pty Ltd	Roadworks	29,791.30
279	060856	Kobe Burt	Junior Development Grant	200.00
280	EFT55453	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	899.95

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
281	EFT55082	Kym Strelan	Home Advantage Program	1,237.50
282	EFT55291	Kym Strelan	Home Advantage Program	1,356.00
283	EFT55223	Lakeside Building Solutions	Roadworks	5,544.00
284	EFT55332	Lakeside Building Solutions	Roadworks	8,129.00
285	EFT55461	Land Services Group	Searches	820.40
286	EFT55458	Lane Print & Post	Printing	4,009.67
287	EFT55520	Laura Gretsas	Thebarton Community Centre Bond Return	500.00
288	EFT55331	LCS Landscapes	Landscaping	4,463.99
289	EFT55221	LG Solutions Pty Ltd	Software	3,135.00
290	EFT55117	Living Turf	Irrigation	3,839.00
291	EFT55115	Local Community Insurance Services	Insurance Premium	80.95
292	EFT55457	Local Government Association of SA	Staff Training	2,579.50
293	EFT55116	Local Government Professionals SA Inc	Staff Training	2,480.00
294	EFT55220	Local Government Professionals SA Inc	Staff Training	550.00
295	EFT55460	Local Government Professionals SA Inc	Staff Training	385.00
296	EFT55459	LOTE Libraries Direct Pty Ltd	Library Books	1,815.00
297	EFT55464	M & B Civil Engineering Pty Ltd	Roadworks	110,467.65
298	EFT55219	Maggie Liu	Reimburse Expenses	669.00
299	EFT55465	Magryn	Consultants	550.00
300	EFT55338	Major Carpet & Tile	Carpet Cleaning	420.75
301	EFT55120	Maps Consulting Services Pty Ltd	Professional Fees	7,207.20
302	EFT55121	Mark Bowman Consulting Pty Ltd	Professional Fees	8,910.00
303	EFT55337	Maryam Modirrousta	Reimburse Expenses	150.00
304	EFT55118	Maxima Group Training	Temp Staff	8,998.61
305	EFT55152	Maxima Tempskill	Temp Staff	14,980.52
306	EFT55376	Maxima Tempskill	Temp Staff	3,432.53
307	EFT55190	Mayor Michael Coxon	Mayoral Allowance	6,877.00
308	EFT55302	Mayor Michael Coxon	Reimburse Expenses	180.00
309	EFT55119	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	1,815.00
310	EFT55184	Melinda Buick	Reimburse Expenses	150.00
311	EFT55226	Message4U Pty Ltd	Software	963.14
312	EFT55335	Metal Fabricators Pty Ltd	Depot Supplies	5,589.10
313	EFT55334	Mile End Office Furniture	Furniture	364.00
314	EFT55388	Modern Party	Summer Festival Equipment Hire	8,773.88
315	EFT55225	Modern Teaching Aids Pty Ltd	Library Supplies	175.78
316	EFT55466	Moore Air	Vehicle Maintenance	225.51
317	EFT55162	Morgan & Jessica Jones	Refund Overpaid Rates	1,500.00
318	EFT55336	Mt Compass Sand & Loam	Depot Supplies	355.41
319	EFT55463	Mt Compass Sand & Loam	Depot Supplies	1,846.25
320	EFT55339	Murray Street Metro Pty Ltd	Rubbish Disposal	300.30
321	EFT55122	Muscular Dystrophy South Australia	Sponsorship	3,700.00
322	EFT55519	Nathan Langman	Fencing Contribution	1,065.50
323	EFT55123	National Library of Australia	Library Books	16.50
324	EFT55230	National Trust of South Australia	Management of Cummins House	2,024.00
325	060848	Nature Education Centre	Membership	115.00
326	EFT55342	Nature Education Centre	Library Program	64.00
327	EFT55467	Nelson Locksmiths Pty Ltd	Locks	341.10
328	EFT55320	Neopost Australia Pty Ltd	Service Equipment	451.00
329	EFT55344	Nespresso Australia	Coffee Supplies	232.00
330	EFT55231	Neverfail Springwater Ltd	Spring Water	367.35
331	060841	Neville Jones	Refund Permit Fee	10.00
332	EFT55124	New South Wales Public Libraries Association	Membership	220.00
333	EFT55468	News Limited	Advertising	6,161.63
334	060875	Nick Falcinella	Refund Permit Fee	30.00
335	EFT55125	Norman Waterhouse Lawyers	Legal Fees	16,062.90
336	EFT55232	Norman Waterhouse Lawyers	Legal Fees	5,500.55

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
337	EFT55469	Norman Waterhouse Lawyers	Legal Fees	7,013.60
338	EFT55126	Oaklands Road Mower Centre	Mower Repairs / Purchases	224.00
339	EFT55346	Oaklands Road Mower Centre	Mower Repairs / Purchases	509.25
340	EFT55470	Oaklands Road Mower Centre	Mower Repairs / Purchases	1,815.00
341	EFT55345	Officeworks Superstores Pty Ltd	Stationery	1,500.70
342	EFT55127	Orana Australia Ltd	Home Advantage Program	2,242.25
343	EFT55471	Orana Australia Ltd	Home Advantage Program	1,450.75
344	EFT55128	Order-In Pty Ltd	Milk	53.95
345	EFT55234	Order-In Pty Ltd	Milk	53.95
346	EFT55349	Order-In Pty Ltd	Milk	53.95
347	EFT55474	Order-In Pty Ltd	Milk	53.95
348	EFT55348	Origin Energy Electricity Limited	Power	39,213.23
349	EFT55473	Origin Energy Electricity Limited	Power	28,760.09
350	060837	Origin Energy Services Ltd	Gas Supply	618.24
351	060849	Origin Energy Services Ltd	Gas Supply	245.23
352	EFT55347	Our Earth Pest Control	Pest Control	1,401.28
353	EFT55472	Our Earth Pest Control	Pest Control	242.00
354	EFT55378	Owen Wheeler	Reimburse Volunteer Expenses	13.60
355	EFT55132	P & J Sons Building Maintenance	Home Support Services	1,189.89
356	EFT55352	P & J Sons Building Maintenance	Home Support Services	1,804.44
357	EFT55188	P Blashki & Sons Pty Ltd	Mayoral Robe	440.82
358	060874	Paul Zacchigna	Rainwater Tank Rebate	50.00
359	EFT55236	Pipeline Technology Services	Drainage	4,125.00
360	EFT55130	Planning Institute of Australia	Membership	600.00
361	EFT55240	Planning Institute of Australia	Advertising	330.00
362	EFT55353	Platters Plus Catering Pty Ltd	Catering	568.95
363	EFT55479	Platters Plus Catering Pty Ltd	Catering	441.20
364	EFT55131	PLOT Works	Landscaping	4,290.00
365	EFT55477	Praise God Super Pty Ltd	Easement Compensation	3,000.00
366	EFT55165	ProAV Solutions	Repairs	308.00
367	EFT55129	Property & Advisory Pty Ltd	Professional Fees	2,574.00
368	EFT55350	Property & Advisory Pty Ltd	Professional Fees	2,574.00
369	EFT55354	Quin Sports & Nets	Netting	3,520.00
370	EFT55483	ReadSpeaker Pty Ltd	Software Maintenance	2,820.26
371	EFT55243	Recreational Concepts Australia Pty Ltd	Playground Shade	6,270.00
372	EFT55447	Redstack Pty Ltd	Software Licence	4,973.32
373	EFT55480	Reece Pty Ltd	Irrigation	2,057.05
374	EFT55389	Remplan	Professional Fees	10,450.00
375	EFT55355	Rentokil Tropical Plants	Indoor Plant Hire	637.16
376	060870	Repco	Depot Supplies	38.24
377	EFT55481	Resource Furniture	Office Furniture	4,720.43
378	EFT55137	Richard N Read	Professional Fees	600.00
379	EFT55244	Richmond Towing Services	Vehicle Tow	440.00
380	EFT55357	Ricoh Australia Ltd	Copy Charges	3,182.14
381	EFT55134	Rider Levett Bucknall SA Pty Ltd	Professional Fees	3,575.00
382	EFT55138	Roadshow Films Pty Ltd	Library Film Showing	220.00
383	EFT55482	Roadside Services & Solution	Depot Supplies	336.60
384	EFT55425	Robyn Cusick	Reimburse Expenses	150.00
385	EFT55485	Rodney Robertson & Associates Marketing Services	Signage	892.10
386	EFT55136	Rolls Filing Systems	Stationery	185.60
387	EFT55358	Romaldi Constructions Pty Ltd	Lockleys Oval Redevelopment	165,528.69
388	EFT55135	Roofsafe Industrial Safety	Building Maintenance	1,904.06
389	EFT55241	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	925.65
390	EFT55242	Rundle Mall Plaza Newsagency	Library Magazines	359.34
391	EFT55484	Rundle Mall Plaza Newsagency	Library Magazines	558.90
392	EFT55487	SA Local Govt Financial Management Group	Staff Training	790.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
393	EFT55250	SA Pathology	Water Testing	423.50
394	060838	SA Power Networks	Power	32,845.15
395	EFT55492	SA Power Networks	Power	6,930.00
396	060872	SA Water	Water	220,116.09
397	EFT55368	SA Window Cleaning Pty Ltd	Window Cleaning	4,367.00
398	EFT55489	Sabre Security Services	Security Upgrade	17,550.01
399	EFT55365	Saggese Transport & Crane Services Pty Ltd	Plant Maintenance	775.50
400	EFT55140	Sam Christodoulou	Professional Fees	880.00
401	EFT55521	Samir Moubarak	Thebarton Community Centre Bond Return	500.00
402	EFT55384	Samir Wasif	Reimburse Volunteer Expenses	65.28
403	EFT55516	Samir Wasif	Reimburse Volunteer Expenses	65.28
404	EFT55248	School of Chinese Music & Arts	Library Program	968.00
405	EFT55144	ScrimWorks Pty Ltd	Signage	775.50
406	EFT55146	Seek Limited	Advertising	203.43
407	EFT55501	Seek Limited	Advertising	203.43
408	060871	Sensis Pty Ltd	Yellow Pages Listing	30.68
409	EFT55247	ShadowDraw	Subscription	2,750.00
410	EFT55363	Shelving & Racking Australia	Shelving	2,585.00
411	EFT55498	Silverback Cargo Equipment Pty Ltd	Depot Supplies	2,156.00
412	EFT55360	Solo Resource Recovery	Rubbish Removal	300.96
413	EFT55362	Solo Resource Recovery	Garbage Collection & Waste Disposal	436,961.63
414	EFT55253	SoundPack Solutions	Library Supplies	739.75
415	EFT55491	Source Separation Systems Pty Ltd	Bin Liners	1,043.44
416	060864	South Australian Housing Trust	Fencing Contribution	906.09
417	EFT55493	South Central Trucks	Vehicle Maintenance	1,676.26
418	EFT55488	Southern Cross Care (SA & NT) Inc	Elder Choices	350.00
419	EFT55251	Southern Cross Protection	Patrol Service	6,278.70
420	EFT55490	Southfront	Professional Fees	22,198.00
421	EFT55497	Specialty Fasteners	Depot Supplies	74.17
422	EFT55142	Splashdown	Summer Festival Toilet Hire	4,983.00
423	EFT55366	Splashdown	Summer Festival Toilet Hire	2,200.00
424	EFT55255	Spray Shop	Depot Supplies	94.28
425	EFT55139	St John Ambulance Australia SA Inc	First Aid Training	768.00
426	EFT55246	St John Ambulance Australia SA Inc	First Aid Training	370.00
427	EFT55361	St John Ambulance Australia SA Inc	First Aid Training	352.00
428	EFT55364	State Library of Queensland	Library Books	66.55
429	EFT55105	Steffen Helgerod	Reimburse Expenses	40.00
430	EFT55499	Streamline Plumbing SA Pty Ltd	Plumbing	70,400.39
431	EFT55495	Street Furniture Australia Pty Ltd	Bin Surrounds	14,506.80
432	EFT55147	Studio Flamenco	Summer Festival Performance	400.00
433	EFT55145	Stumpy Stumps	Grind Stumps	400.00
434	EFT55254	Stumpy Stumps	Grind Stumps	550.00
435	EFT55367	Stumpy Stumps	Grind Stumps	500.00
436	EFT55500	Stumpy Stumps	Grind Stumps	500.00
437	EFT55249	Suburban Transport Services	Taxi Fares	169.47
438	EFT55496	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	786.78
439	EFT55097	Susan Ainslee Frazer	Reimburse Volunteer Expenses	87.04
440	060854	Susan Howes	Rainwater Tank Rebate	300.00
441	EFT55507	Taking Care of Trees	Tree Maintenance	9,900.00
442	EFT55155	Technology One Ltd	Software Support	33,009.31
443	EFT55153	Tecon Australia Pty Ltd	Professional Fees	660.00
444	060866	Telstra	Telephone	9,264.33
445	EFT55400	The Adelaide Tree Surgery	Tree Maintenance	4,862.00
446	EFT55304	The Department for Correctional Services	Litter Collection	1,320.00
447	EFT55309	The Educational Experience Pty Ltd	Library Supplies	263.12
448	EFT55206	The Good Guys	Electrical Goods	1,235.00

**ACCOUNTS DUE AND SUBMITTED TO THE FINANCE AND GOVERNANCE STANDING COMMITTEE MEETING**  
**19 MARCH 2019**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
449	060847	The Indigenous Literacy Foundation	Staff Casual Day Donations	102.95
450	EFT55478	The Paper Bahn	Stationery	5,916.65
451	EFT55476	The Personnel Risk Management Group	Security Checks	242.00
452	EFT55141	The Satay Hut	Catering	1,000.00
453	EFT55268	The Yearlings	Summer Festival Performance	1,000.00
454	EFT55154	Think Human Pty Ltd	Professional Fees	2,200.00
455	EFT55260	Thomson Geer	Legal Fees	1,296.35
456	EFT55256	TMK Engineering Services	Engineering Services	22,388.02
457	EFT55150	TNPK Staff Pty Ltd	Temp Compliance Staff	9,900.00
458	EFT55257	TNPK Staff Pty Ltd	Temp Compliance Staff	9,553.78
459	EFT55322	Tom Howard's Crash Repair Service	Vehicle Maintenance	1,075.01
460	EFT55371	Tom's Car Wash	Vehicle Maintenance	1,225.30
461	EFT55148	Tonkin Consulting	Professional Fees	2,090.00
462	EFT55510	Tony Lewis Photography	Photography	550.00
463	EFT55502	Total Construction Surveys Pty Ltd	Survey and Setout	4,532.00
464	EFT55372	Total Tools Thebarton	Depot Supplies	1,687.95
465	EFT55503	Total Tools Thebarton	Depot Supplies	396.75
466	EFT55317	Totally Workwear Richmond	Clothing	8,828.09
467	EFT55509	TPG Telecom	Internet Connection	2,035.00
468	EFT55216	Tracey Beaumont	Catering	756.00
469	EFT55451	Tracey Beaumont	Catering	882.00
470	EFT55508	Tradies Workwear	Safety Clothing	2,295.02
471	EFT55375	Tree Care Machinery	Depot Supplies	1,912.40
472	EFT55373	Triple Cherry Coffee	Coffee Supplies	250.00
473	EFT55506	Trojan Fire Protection Pty Ltd	Fire Testing	432.03
474	EFT55504	Truck & Car Brake Service	Vehicle Maintenance	494.70
475	EFT55427	Tudor Civil	Roadworks	22,379.56
476	EFT55512	UES (Int'l) Pty Ltd	Depot Supplies	74.91
477	EFT55269	Udenominational Christians	Thebarton Community Centre Bond Return	500.00
478	EFT55262	UrbanVirons Group Pty Ltd	Tree Maintenance	5,049.00
479	EFT55511	UrbanVirons Group Pty Ltd	Tree Maintenance	44,033.00
480	EFT55513	Valspar Paint (Australia) Pty Ltd	Paint	308.90
481	EFT55263	Veolia Environmental Services	Rubbish Removal	530.79
482	EFT55252	Vinita Sutrale	Reimburse Volunteer Expenses	22.92
483	EFT55515	Wacker Neuson Pty Ltd	Depot Supplies	3,569.50
484	EFT55156	Walter Brooke & Associates Pty Ltd	Professional Fees	21,835.00
485	EFT55382	Waterpro Pty Ltd	Irrigation	1,870.62
486	EFT55380	Web Safety Pty Ltd	Clothing	558.10
487	EFT55265	Well Done International	After Hours Contact Centre	2,362.58
488	060845	Wesan Al-Kiswani	Refund Permit Fee	10.00
489	EFT55157	Weslo Staff Pty Ltd	Security Guard	4,253.12
490	EFT55270	West Torrens Baseball Club	Thebarton Community Centre Bond Return	915.00
491	EFT55517	Westside Properties (SA) Pty Ltd	Easement Compensation	7,750.00
492	EFT55381	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	22,226.23
493	EFT55158	Wholesale Plants and Products Pty Ltd	Plants	86.24
494	EFT55383	Winc Australia Pty Limited	Stationery	682.70
495	EFT55377	Worcomp Pty Ltd	Recruitment	363.00
496	EFT55160	Workzone Traffic Control Pty Ltd	Traffic Control	2,888.06
497	EFT55159	Worlds Best Specialised Cleaning	Graffiti Removal	4,631.00
498	EFT55514	Wurth Australia	Depot Supplies	1,372.32
499	EFT55161	Youth Affairs Council of SA Inc	Staff Training	140.35
500	EFT55387	Youth Affairs Council of SA Inc	Staff Training	140.35
501	EFT55237	Zagarine Paxinos	Reimburse Volunteer Expenses	38.08
				<b>\$ 6,376,172.88</b>

## 11.2 Council Budget Report - EIGHT Months to 28 February 2019

### Brief

This report provides information to Council on budget results for the eight months ended 28 February 2019.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

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### Introduction

The report provides year to date (YTD) budget results for February 2019.

### Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

#### Operational Income

Key variances include:

- Rates are on target to achieving budget YTD.
- Statutory Charges are below budget YTD by \$27,776. Key variances include parking fines (\$15,962) and lower than expected development application fee receipts (\$41,737). Partially offsetting this, with a higher than anticipated result, is dog related income (\$20,157). This area has been impacted by new DACO processes and is expected to be timing related.
- User charges are below budget YTD by \$142,606, largely due to the timing of property lease income, but some income has been lost due to the impact of community development projects.
- Grant income is above budget YTD by \$746,396, predominantly due to the timing of road grant receipts.
- Reimbursement and other income is \$40,720 below budget YTD, largely because of a journal error affecting Mendelson investment income. This has been corrected and will be reflect in the March report.

The end of year (EOY) forecast for operational income is expected to remain unchanged to the current budget.

### Operational Expenditure

Key variances include:

- Staff and related costs are \$113,006 below budget YTD, largely due to the timing of payments for training (\$48,935) and workers compensation premiums (\$51,665).
- Buildings, furniture, plant and equipment costs are \$143,186 below budget YTD, largely due to the timing of software related computer costs.
- General expenses are below YTD budgets by \$553,535, largely due to delays in expenditure on professional fees (\$268,950) and the timing of expenditure on advertising and promotion (\$97,521), publications and stationery (\$63,577), and on-charges from other departments (\$51,474). A summary of variances for selected key general expenses is attached.
- Council related expenditure is \$174,795 below budget YTD, predominantly due to the timing of grant expenditure (\$114,777), donations (\$52,734) and street lighting payments (\$59,313). These variances are partially offset by an unfavourable timing variance for levies and charges (\$67,786).
- Contract and material expenditure is \$626,701 less than budget largely for timing reasons associated with Council's waste contract (\$441,903), material purchases (\$97,175), and contractor payments (\$87,623).
- Occupancy and property costs are \$82,121 below budget YTD, largely due to the timing of payments for light, power, gas and fuel (\$112,591), offset by an unfavourable timing variance of \$70,626 involving AAL rental payments.

The end of year (EOY) forecast for operational expenditure is expected to remain unchanged to the current budget.

### Capital Expenditure

Key variances include:

- Motor vehicles are \$71,141 below budget largely due to timing reasons.
- Computer expenditure is \$64,725 below budget for timing reasons.
- Other plant and equipment expenditure is below YTD budget by \$69,047, for timing reasons with significant commitments made.
- Land and building costs are \$2,831,021 below budget YTD, largely due to delayed spending associated with community facility developments. Large commitments have been made which will reduce this in the coming months.

The EOY forecast for capital expenditure is expected to remain unchanged in the current budget.

### Capital Works Expenditure

Expenditure on capital works YTD is \$18,615,932.

A capital works expenditure summary for YTD February 2019 is attached with appropriate comments provided on the status of individual budget lines. 80.0 per cent of the capital works budget has been spent or committed by way of purchase orders as at 28 February 2019.

It is estimated that 100 per cent of the forecast budget of \$39,628,095 is required to complete the program of works and that 88 per cent will be completed by 30 June 2019.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget.

### **Conclusion**

Information is provided in this report on budget results for the eight months ended 28 February 2019.

### **Attachments**

1. **February Budget v Actual**
2. **Capital Works - Budget vs Actual**
3. **General Expenses**

City of West Torrens							
Finance Budget Report for the 8 Months Ended 28 February 2019							
Operational Income and Expenditure (\$'000's)							
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
Income							
58,172	58,575	Rates	58,280	58,282	2	0%	293
2,346	2,337	Statutory Charges	1,652	1,624	(28)	(2%)	713
1,588	1,528	User Charges	1,075	932	(143)	(13%)	597
3,226	2,545	Grants & Subsidies	1,490	2,236	746	50%	309
1,027	1,093	Reimbursements & Other Income	846	804	(41)	(5%)	289
66,360	66,079	Total Income	63,342	63,878	537	1%	2,201
Expenditure							
23,164	23,099	Staff & Related Costs	14,393	14,279	113	1%	8,820
4,988	5,221	Buildings, Furniture, Plant & Equipment	3,749	3,606	143	4%	1,614
8,480	8,480	Community Asset Costs	5,646	5,646	0	0%	2,834
4,550	5,173	General Expenses	3,764	3,210	554	15%	1,963
404	395	Bank & Finance Charges	85	84	2	2%	311
4,695	5,013	Council Related Expenditure	3,319	3,144	175	5%	1,869
8,871	9,061	Contract & Material Expenditure	5,651	5,025	627	11%	4,036
2,601	2,607	Occupancy & Property Costs	1,732	1,650	82	5%	957
(206)	(190)	Expenditure Recovered	(121)	(66)	(55)	46%	(124)
57,546	58,857	Total Expenditure	38,218	36,577	1,641	4%	22,281
8,813	7,222	Operating Surplus/Deficit	25,124	27,301			

<b>City of West Torrens</b> <b>Finance Budget Report for the 8 Months Ended 28 February 2019</b> <b>Capital Income and Expenditure (\$'000's)</b>									
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
91	91	Motor Vehicles	67	(4)	71	106%	95		
485	565	Computer Equipment	550	485	65	12%	80		
1,144	1,677	Other Plant & Equipment	826	757	69	8%	920		
1,085	23,590	Land & Buildings	11,213	8,382	2,831	25%	15,207		
325	326	Library Resources	265	268	(4)	(1%)	58		
<b>3,130</b>	<b>26,249</b>	<b>Total Expenditure</b>	<b>12,920</b>	<b>9,889</b>	<b>3,032</b>	<b>23%</b>	<b>16,360</b>		
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
0	3,822	Grants & Subsidies - Capital Income	117	121	(4)	(3%)	3,701		
<b>0</b>	<b>3,822</b>	<b>Total Income</b>	<b>117</b>	<b>121</b>	<b>(4)</b>	<b>(3%)</b>	<b>3,701</b>		
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
5,204	8,764	Environment Program	5,843	5,615	228	4%	3,149		
2,015	4,363	Recreation Program	2,909	1,537	1,372	47%	2,826		
12,000	26,501	Transport Program	17,667	11,464	6,203	35%	15,037		
<b>19,219</b>	<b>39,628</b>	<b>Total Expenditure</b>	<b>26,418</b>	<b>18,616</b>	<b>7,803</b>	<b>30%</b>	<b>21,012</b>		

**CITY OF WEST TORRENS**  
**BUDGET 2018/19 - AS AT 28 February 2019**  
**CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
<b>ENVIRONMENT PROGRAM</b>									
<b>Stormwater &amp; Drainage</b>									
400,000	400,000	Minor Drainage Upgrades and Replacement Work	74,025	209,117	283,142	70.8%	400,000	100%	Minor Works / Program upgrade - continuing.
1,404,168	4,611,713	Lockleys Catchment	3,483,914	782,230	4,266,144	92.5%	4,611,713	100%	Works to cross Henley Beach Road at May Tce, and along Douglas St & Rowells Rd is complete. The construction of underground drainage in Stage 5B has commenced and is scheduled to be completed by mid April 2019. Detailed design for the Rutland Avenue secondary drainage works is progressing with works scheduled to commence in the last quarter.
0	96,502	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	96,502	100%	Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave. Concept plans have been developed for consultation with affected residents.
0	148,875	BHKC- Down stream South Rd and Gray St Bend	0	80,000	80,000	53.7%	148,875	100%	Detailed design is completed and awaiting quotes to undertake the construction works.
0	50,000	Plympton Green	0	0	0	0.0%	50,000	100%	Detailed design is being developed.
900,000	900,000	Shannon Ave Pump Station	0	589,800	589,800	65.5%	900,000	90%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
0	0	Maria Street Drainage	0	0	0	0.0%	0	100%	These works are complete (project merged with George Street reconstruction).
<b>Other Environment</b>									
2,500,000	2,500,000	Brown Hill and Keswick Creeks	2,050,000	0	2,050,000	82.0%	2,500,000	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	56,932	Glenelg Adelaide Pipeline (GAP)	7,004	3,966	10,970	19.3%	56,932	50%	The budget funds to undertake a review of the current staged implementation plan and design on the next stage of the pipeline network.
<b>5,204,168</b>	<b>8,764,022</b>	<b>Program Total</b>	<b>5,614,943</b>	<b>1,665,112</b>	<b>7,280,055</b>	<b>83.1%</b>	<b>8,764,022</b>	<b>99%</b>	
<b>RECREATION PROGRAM</b>									
<b>Parks &amp; Gardens</b>									
445,000	1,082,642	Playground Upgrade	648,269	36,979	685,248	63.3%	1,082,642	80%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
500,000	624,272	Reserve Developments - Various	464,922	129,018	593,940	95.1%	624,272	100%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
310,000	467,809	River Torrens Upgrade	100,111	39,932	140,043	29.9%	467,809	100%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
30,000	48,664	River Torrens Path Upgrades	0	745	745	1.5%	48,664	100%	Works for 2018/2019 to be scheduled
595,000	1,224,917	Reserve Irrigation Upgrades	227,444	127,996	355,440	29.0%	1,224,917	75%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
0	19,449	Additional Open Space Amenity Initiatives	0	12,238	12,238	62.9%	19,449	100%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
60,000	113,329	Bikeway Path Upgrade and Reseal	24,902	74,674	99,576	87.9%	113,329	100%	Works for 2018/2019 to be scheduled
<b>Sports Facilities</b>									
75,000	206,704	Tennis Court Upgrades	69,906	3,500	73,406	35.5%	206,704	100%	Works for 2018/2019 to be scheduled
0	0	Apex Park	0	0	0	#DIV/0!	0	0%	
0	45,600	Airport Road	0	600	600	1.3%	45,600	0%	Project development on hold
0	0	Memorial Gardens	0	0	0	0.0%	0	0%	
0	530,014	Thebarton Oval Kings Reserve	1,456	25,124	26,580	5.0%	530,014	25%	Projects in progress; refer Community Facilities General Committee 24 July 2018 / Urban Services Report 4 September 2018.
<b>2,015,000</b>	<b>4,363,400</b>	<b>Program Total</b>	<b>1,537,010</b>	<b>450,804</b>	<b>1,987,814</b>	<b>45.6%</b>	<b>4,363,400</b>	<b>78%</b>	

**CITY OF WEST TORRENS**  
**BUDGET 2018/19 - AS AT 28 February 2019**  
**CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
<b>TRANSPORT PROGRAM</b>									
<i><b>Roads Sealed</b></i>									
8,799,358	22,881,003	City Funds/ULRG Funds/Carryovers	10,743,623	9,769,319	20,512,942	89.7%	22,881,003	85%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	85%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
<i><b>Other Transport</b></i>									
250,000	259,750	Roundabouts / Minor Road Rehabilitation	121,484	4,046	125,530	48.3%		100%	Projects in progress
300,000	366,280	Bus Shelters	159,103	41,262	200,365	54.7%	366,280	100%	Upgrade works to hard stand area are in progress.
440,000	530,071	Traffic Management	64,972	836	65,808	12.4%	530,071	100%	Minor Traffic Management & LATM related installation works completed. Resident consultation for Maria Street traffic calming has been undertaken. Design is underway for the removal of the bus only device located at West Street and concept design is near complete for new traffic calming at Hayward Avenue. Ashley Street/Sherrif Street upgrade design is near complete and scheduled to commencement mid April 2019.
200,000	200,000	Bicycle Management Schemes	53,085	0	53,085	26.5%	200,000	100%	Scope of works is currently being undertaken.
580,000	663,756	Public Lighting	94,998	681,097	776,095	116.9%	663,756	100%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
0	107,489	Bio-Science Precinct Works	19,157	243	19,400	18.0%	107,489	100%	Currently undertaking design development for the balance of Holland Street.
<i><b>Bridges</b></i>									
0	61,462	Bridge Ancillary Works (as per Bridge Audit)	12,958	6,353	19,311	31.4%	61,462	100%	Design and documentation is underway.
<i><b>Footways &amp; Cycle Tracks</b></i>									
147,964	147,964	Footpath Renewal Program	50,061	97,952	148,013	100.0%	147,964	100%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
209,522	209,522	Footpath Construction Program	2,750	294,523	297,273	141.9%	209,522	100%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
200,000	200,000	Footpath Remediation Program	141,788	82,319	224,107	112.1%	200,000	100%	Project in progress; refer Urban Services Report 5 March 2019 for an update.
<b>12,000,220</b>	<b>26,500,673</b>	<b>Program Total</b>	<b>11,463,979</b>	<b>10,977,948</b>	<b>22,441,927</b>	<b>84.7%</b>	<b>26,240,923</b>	<b>86%</b>	
<b>19,219,388</b>	<b>39,628,095</b>	<b>TOTAL - ALL CAPITAL WORKS</b>	<b>18,615,932</b>	<b>13,093,864</b>	<b>31,709,796</b>	<b>80.0%</b>	<b>39,368,344</b>	<b>88%</b>	

**City of West Torrens**  
**Budget 2018/19 - Year to 30 June 2019**  
**(Interim Results - Selected Accounts)**

		2018/19 Budget					
2017/18 Actuals	Account	Annual		YTD		YTD % Variance	YTD \$ Variance
		Original Budget	Revised Budget	Revised Budget	Actuals		
227,402	131 Training & Conference Costs	296,990	281,990	187,773	138,838	48,935	26.1
55,999	213 Catering & Entertainment	59,920	57,520	40,712	22,319	18,393	45.2
80,148	215 Catering/Entertain-Elected Members/others	75,450	65,450	43,604	33,221	10,383	23.8
270,699	225 Subscriptions & Associations	271,205	271,718	237,660	221,803	15,857	6.7
33,225	229 Elected Member Travel & Training	40,000	33,000	23,000	10,124	12,876	56.0
430,001	241 Professional Fees - Legal	347,250	387,250	282,414	283,940	-1,526	-0.5
9,844	243 Professional Fees - Medical	12,000	12,000	8,000	7,492	508	6.3
815,620	245 Professional Fees - Consultants	606,600	829,600	610,728	425,763	184,965	30.3
23,909	247 Professional Fees - Recruitment	10,000	10,000	7,500	0	7,500	100.0
431,985	249 Professional Fees - General	587,550	924,940	683,484	605,981	77,503	11.3
<b>2,378,834</b>	<b>Total</b>	<b>2,306,965</b>	<b>2,873,468</b>	<b>2,124,875</b>	<b>1,749,480</b>	<b>375,395</b>	<b>17.7</b>

### 11.3 Legislative Progress Report - March 2019

#### Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

#### RECOMMENDATION

The Committee recommends to Council that the 'Legislative Progress Report - March 2019' be received.

#### Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/BillsMotions/SALT/Pages/default.aspx> and/or <https://www.legislation.gov.au/>

#### Discussion

##### Recent Amendments to Legislation

*Nil*

##### Summary of Proposed Amendments to Legislation

##### ***Planning, Development and Infrastructure Act 2016***

There have been a number of changes and proposed changes to the *Planning, Development and Infrastructure Act 2016* (PDI Act). This has been through the introduction of an amendment bill and the gazettal of a number of transitional regulations.

##### **Planning, Development and Infrastructure (Transitional Provisions)(Code) Variation Regulations 2019**

These Regulations were gazetted on 28 February 2019. The regulations can be summarised as follows:

- The Minister for Planning now has the power to revoke Development Plans;
- Any development applications lodged prior to the revocation of a Development Plan will be assessed under the *Development Act 1993*, however notice of determination of the application and conditions will be imposed via the PDI Act;
- Local heritage places and significant trees in the Development Plan will be transferred to the Planning and Design Code;
- Applications assessed under the *Development Act 1993* will have appeals under the *Development Act 1993*; and
- Applications that have undertaken public consultation will be able to transfer to the new system.

***Planning, Development and Infrastructure (Code Amendments) Amendment Bill 2019***

This Bill was introduced to the Legislative Council on 27 February 2019. The Bill affects the heritage places provisions of the PDI Act, and intends to remove the requirement for 51% of relevant owners to approve of a property or area being designated as a heritage character for preservation zone or subzone.

The Bill was adjourned at second reading on 27 February 2019.

**Further information can be found on the South Australian Legislative Tracking website**

***Development (Site Contamination) Variation Regulations 2018***

The Department of Planning, Transport and Infrastructure (DPTI) have released the draft *Development (Site Contamination) Variation Regulations 2018*, along with an explanatory statement (**Attachment 1**). These draft regulations are designed to ensure site contamination is considered in an appropriate way, commensurate with the nature of the development, the potential risk and stage in the planning process. They also aim to facilitate timely and appropriate consideration of contamination issues and will encourage clarity of evaluation by planning authorities.

Planning authorities, developers and other stakeholders have an important role in managing site contamination by ensuring good planning and development doesn't exacerbate risk.

Stakeholders are encouraged to make submissions relating to the draft regulations to the Environmental Protection Agency and/or DPTI prior to noon on 15 May 2019.

**Further Information can be found in LGA Circular 9.7**

**Bills previously reported on where the status has changed*****Labour Hire Licensing Repeal Bill 2018***

This is a Bill to repeal the *Labour Hire Licensing Act 2017*.

It was introduced and read on 28 November 2018. It was debated frequently throughout February, and referred to Committee on 14 February 2019. A third reading was called on 27 February 2019, and was adjourned in the Legislative Council on 28 February 2019.

**Further information can be found on the South Australian Legislative Tracking website.**

***Independent Commissioner Against Corruption (Investigation Powers) No 2 Amendment Bill 2018***

This is a Bill to amend the *Independent Commissioner Against Corruption Act 2012* (Act). It is the second Bill introduced in this parliamentary session which intends to amend the Act.

The Bill seeks to amend the functions of the Independent Commissioner Against Corruption (ICAC) with broad sweeping reforms, including allowing the Commissioner to conduct a public inquiry, investigators being able to arrest individuals without warrants in certain circumstances and other broad changes.

The Bill was introduced to the Legislative Council, read a first time, and adjourned at second reading on 15 November 2018. Second reading debate was held on 12 February 2019, and the Bill was again adjourned.

**Further information can be found on the South Australian Legislative Tracking website.**

## **Bills previously reported on where the status remains unchanged**

### ***Valuation of Land (Separate Valuations) Amendment Bill 2018.***

This Bill was introduced to the Legislative Council and proposes amendments to clarify that separate assessments should only be made in circumstances where it is required by law or where a property has been separately occupied since 1967 or under a shack site lease and is situated on land where formal subdivision is prohibited.

The Bill was introduced to the Legislative Council and read a first time on 17 October 2018. It has been adjourned at second reading.

**Further information can be found on the South Australian Legislative Tracking website**

### ***Local Government (Fixed Charges) Amendment Bill 2018***

The *Local Government (Fixed Charges) Amendment Bill 2018* seeks to amend s152 of the Local Government Act 1999.

The amendment is to include each residence in a retirement village (within the meaning of the *Retirement Villages Act 1987*) as a type of allotment to which a fixed charge for rates cannot be applied.

The Bill was introduced to the Legislative Council and read a first time on 17 October 2018. It has been adjourned at second reading.

**Further information can be found on the South Australian Legislative Tracking website**

### ***Local Government (Rate Oversight) Amendment Bill 2018***

The *Local Government (Rate Oversight) Amendment Bill 2018* had its first reading in June 2018. The Bill amends the *Local Government Act 1999* to introduce rate capping in South Australia.

The Bill also provides that the Essential Services Commission of South Australia (ESCOSA) will be responsible for making rate cap determinations, assessing applications from councils for variations to the rate cap and reporting on the outcomes of the system. ESCOSA may charge councils a fee for assessing a variation application and applications will need to be lodged by 31 March for the following financial year.

ESCOSA will determine the basis of the rate cap, e.g. whether it will relate to a price or particular index (CPI, LGPI etc.) and whether the cap will include any efficiency or productivity component.

The details of how the rate cap will be determined will be subject to ESCOSA guidelines that are yet to be developed.

It intends that the cap be applied to a 'base standard rate', which is a nominal rate that is arrived at by dividing the total annualised general rate revenue for a council area by the number of rateable properties in that area at the end of a base year (30 June). This model accounts for growth in the number of rateable properties over the course of a year.

A council may apply to ESCOSA for a variation from the rate cap for a maximum period of up to 5 years. In applying for a variation, councils will need to provide the reasons for the variation application, evidence of community consultation and an assessment of the likely impact on ratepayers.

Councils will be expected to make efficiencies across their operations before applying for a rate cap variation and will need to demonstrate they have considered funding priorities and alternative sources of revenue.

Consistency with long term financial plans and infrastructure and asset management plans will be a critical component of an application for a variation.

Separate rates and service rates and charges are excluded from the rate cap calculation, but a council must inform ESCOSA if they proposed to introduce a separate rate or service rate or charge as this will be taken into consideration when they set the primary rate cap for that council.

ESCOSA will be required to monitor and review each council's compliance with the system and prepare reports on the effects of rate capping on councils and any trends that may arise as a result of the rate capping scheme.

The Minister may take action in relation to a council under Section 273 on the basis of a report by ESCOSA. Currently this provision includes ICAC, the Auditor-General and/or the Ombudsman.

The Bill passed the House of Assembly on 24 July 2018, and was received in the Legislative Council on 25 July 2018. It was adjourned at its second reading on 26 July 2018.

The Bill was moved at second reading by the Hon D W Ridgway, and debated on 6 September 2018 by the Hon I Pnevmatikos.

The Bill has been adjourned.

**Further information can be found on the South Australian Legislative Tracking website, and the Local Government Association website.**

### ***South Australian Productivity Commission Bill 2018***

The *South Australian Productivity Commission Bill 2018* seeks to establish the South Australian Productivity Commission.

The main objective of the Commission will be to improve the rate of economic growth and productivity of the South Australian economy in order to achieve higher living standards for South Australians.

The Bill was returned with amendments from the Legislative Council on 1 August 2018. The House of Assembly returned the Bill to the Legislative Council on 2 August 2018, agreeing and disagreeing to amendments and making alternative amendments and consequential amendments. The Legislative Council responded by insisting on its proposed amendments.

**Further information can be found on the South Australian Legislative Tracking website.**

### ***Single Use and Other Plastics (Waste Avoidance) Bill 2018***

This is a Bill to regulate the sale and supply of single use and other plastics.

The Bill provides that retailers must provide alternatives to prohibited plastics before 1 July 2023 and creates an offence for releasing helium-filled balloons into the open. It also creates a requirement to provide disposal instructions for fishing tackle and personal hygiene products.

The Bill was introduced to the Legislative Council and read a first time on 25 July 2018.

**Further information can be found on the South Australian Legislative Tracking website.**

### ***Independent Commissioner Against Corruption (Investigation Powers) Amendment Bill 2018***

The *Independent Commissioner Against Corruption (Investigation Powers) Amendment Bill 2018* seeks to amend the Independent Commissioner Against Corruption Act 2012 to allow the Independent Commissioner Against Corruption (ICAC) the ability to conduct public hearings into maladministration and misconduct.

This Bill passed the House of Assembly on 30 May 2018. It was received by the Legislative Council on 31 May 2018, and was adjourned for second reading on 31 May 2018. The Bill was debated in the Legislative Council throughout July, and remains adjourned.

**Further information can be found on the South Australian Legislative Tracking website.**

### ***Local Government (Ratepayer Protection and Related Measures) Amendment Bill 2018***

This Bill, introduced in the Legislative Council, seeks to amend the *Local Government Act 1999* in a number of ways.

The key aspects of the Bill include:

- Expanding the role of the Local Government Grants Commission to include a new 'Local Government Commission' with responsibility for monitoring council performance and dealing with code of conduct complaints.
- Introduction of standardised annual performance measures for councils, and the potential for a Local Government Commission to refer any areas of concern to the State Productivity Commission for further review.
- Requiring councils to publish details of certain travel, gifts, credit card expenditure and salaries online, including on social media.
- Changes to the rules about dealing with matters in confidence, including recording how each member voted on a motion to move into confidence.
- New powers for a presiding member to regulate improper or disorderly conduct at council meetings.
- Introducing stronger penalties for breaches of the Code of Conduct, including financial penalties.
- Limiting CEO remuneration packages to salary, super, vehicle and information and communication technology, and requiring CEO contracts to be published online.
- Requiring annual budgets to include forward estimates over the following three financial years, and introducing additional reporting requirements for projects and services that exceed the allocated budget.
- Additional reporting requirements about how new services and projects over a prescribed limit will be funded.
- Fully independent Audit Committees comprised only of people drawn from a list approved by the Auditor General.
- Requiring a Local Government Commission to undertake a full review of the Local Government Act 1999 and Local Government (Elections) Act 1999 to address a broad range of listed matters, and provide a report to the Minister on the outcomes of the review.

The Bill was introduced and read a first time on 24 October 2018. It passed the Legislative Council on 14 November 2018. It was first read in the House of Assembly on 14 November 2018, and was adjourned at second reading on 28 November 2018.

**Further information can be found on the South Australian Legislative Tracking website.**

### ***Freedom of Information (Miscellaneous) Amendment Bill 2018***

This Bill, to amend the *Freedom of Information Act 1991*, changes the definition of Public Interest, amends the processes for determining that a document does not exist, and changes definitions relating to the nature and scope of an application. It also changes the processes for determination of an application.

The Bill passed the Legislative Council with amendments on 18 October 2018. It was adjourned a second time in the House of Assembly on 7 November 2018.

**Further information can be found on the South Australian Legislative Tracking website.**

### **Acts Assented**

*Nil*

### **Regulations Amended**

See *Planning, Development and Infrastructure Act 2016* listed above.

### **Relevant Common Law**

*Nil*

### **Parliamentary Inquiries**

### ***Select Committee on Moratorium on the Cultivation of Genetically Modified Crops in South Australia***

A Select Committee of the Legislative Council has been established to inquire into and report on the moratorium on the cultivation of Genetically Modified (GM) crops in South Australia, with specific reference to -

- (a) The benefits and costs of South Australia being GM-free for the state, its industries and people;
- (b) The effect of the moratorium on marketing South Australian products both nationally and internationally including:
  - i. Costs and benefits to South Australian industries and markets of remaining GM-free;
  - ii. Costs and benefits to South Australian industries and markets from lifting the moratorium on cultivating GM crops in South Australia;
  - iii. Current or potential reputational impacts, both positive and negative, on other South Australian food and wine producers, that may result from retaining or lifting the moratorium;
  - iv. Consideration of global trends and consumer demands for GM crops/foods versus non GM-crops/foods;
- (c) The difference between GM and non-GM crops in relation to yield, chemical use and other agricultural and environmental factors;
- (d) Any long term environmental effects of growing GM crops including soil health;
- (e) The potential for contamination of non-GM or organic crops by GM crops, including:
  - i. Consideration of matters relating to the segregation of GM and non GM crops in the paddock, in storage and during transportation;
  - ii. The potential impacts of crop contamination on non-GM and organic farmers;
  - iii. Consideration of GM contamination cases interstate and internationally; and
- (f) Any other matters that the Committee considers relevant.

The Committee met on 12 December 2018, and the matter is ongoing.

**Further information can be found on the South Australian Committees website.**

***Overabundant and Pest Species Inquiry***

The Natural Resources Committee resolved to inquire into the management of overabundant and pest species in South Australia with particular reference to:

1. Efficacy of existing or novel regulatory, policy and partnering frameworks used to manage overabundant and pest species
2. Costs of managing overabundant and pest species
3. Impacts of overabundant and pest species on agricultural outputs, environmental values, tourism, road safety, and amenity
4. Any other related matters.

The Committee met on 10 December 2018 and the matter is ongoing.

**Further Information can be found in LGA Circular 39.1**

**Conclusion**

This report on legislative amendments is current as at 5 March 2019.

**Attachments**

1. **Explanatory Statement - Development (Site Contamination) Variation Regulations 2018**

## Development (Site Contamination) Variation Regulations 2018

Legislation

# Regulations under the *Development Act 1993*— Explanatory report

Issued February 2019

## 1. Introduction

The draft *Development (Site Contamination) Variation Regulations 2018* (the “draft Variation Regulations”) provide certainty on when and how potential [site contamination](#) is assessed through the development assessment process. When land use changes to a **more sensitive use**, possible site contamination needs to be investigated to ensure the land is suitable for the intended use.

The legislation will safeguard community health, particularly when land use changes to a residential use, or other sensitive use such as a primary school or a childcare centre. Under the *Environment Protection Act 1993* (“EP Act”) responsibility for site contamination is assigned in accordance with the ‘polluter pays’ principle. However, a person can also gain liability by causing site contamination through changing the land use.

The draft Variation Regulations under the *Development Act 1993* (the “Act”) have been developed with the assistance of a Site Contamination Reference Group chaired by the Environment Protection Authority (“EPA”) and consisting of representatives from the Department of Planning, Transport and Infrastructure, City of Charles Sturt, City of Marion, the Local Government Association of South Australia, Urban Development Institute of Australia (SA), Property Council of Australia (SA), Real Estate Institute of SA, Site Contamination Auditors, Australasian Land and Ground Water Association and the Australian Contaminated Land Consultants Association SA.

Like all industrialised economies, South Australians are confronted with managing or remediating historical site contamination. Contaminated sites are the direct result of historical practices involving:

- petrols, oils, solvents, degreasers and other substances used in manufacturing
- industrial sites such as gasworks, drycleaners, timber preservation and tanneries
- agricultural chemicals, weedicides and pesticides/termiticides, and
- waste products such as ash, which were often buried.

The draft Variation Regulations **introduce site contamination assessment and EPA referral provisions**

Environment Protection Authority



## 2. Key elements

Proposed variations to the *Development Regulations 2008* ("Development Regs") are designed to safeguard community health from potential site contamination. The changes clarify when and how site contamination is assessed through a development application.

Land use change to a '*more sensitive use*' provides the trigger to investigate potential site contamination. A number of the regulations that will be of particular interest to councils, developers and the public are discussed briefly here as well as being discussed in greater detail where they appear within the clause by clause explanations of the draft Variation Regulations.

### 2.1 Definition of 'more sensitive use'

The concept of '*a change in the use of land*' is well-established in the Act (see section 4(1) and section 6). Building on this concept, the Variation Regulations introduce the meaning of a '*more sensitive use*' to enable the classification of development for the purposes of site contamination assessment. A '*land use sensitivity hierarchy*' is created to assist with determining whether or not '*a change in the use of land*' constitutes a change to a '*more sensitive use*'. The sensitivity level to potential site contamination decreases in scale from the most sensitive use specified in item 1 ('Residential class 1') to the least sensitive use specified in item 8 ('Industrial'). Mixed use developments adopt the most sensitive use.

A '*change in the use of land*' to a '*more sensitive use*' (i.e. to a land use higher up the land use sensitivity hierarchy) provides the trigger for the applicant to investigate potential site contamination. There would be no requirement to investigate potential site contamination as part of a development application where there is no change in the use of the land, the change would result in a less sensitive use (i.e. moving down the land use sensitivity hierarchy), or the change would result in an equally sensitive land use (i.e. a land use within the same item number in the land use sensitivity hierarchy).

Assignment of aged care or other residential care facilities to item 2 ('Residential class 2') within the '*land use sensitivity hierarchy*' was informed by cautious assumptions about likely exposure pathways for the elderly as they typically have vulnerable physiology. Such assignment aligns with the desired outcome of safeguarding community health from potential site contamination. Importantly, new regulation 3A(1) provides a number of matters the relevant authority must have regard to, including the '*land use sensitivity hierarchy*', when determining whether '*a change in the use of the land*' constitutes a change to a '*more sensitive use*'.

The meaning of '*more sensitive use*' can be found as regulation 5 of the draft Variation Regulations.

### 2.2 Clear requirements for site contamination reports

Site contamination reports will be required to be prepared in accordance with [nationally consistent approaches](#) outlined in the *National Environment Protection (Assessment of Site Contamination) Measure 1999* ("ASC NEPM"). Only a '*site contamination consultant*' or accredited site contamination auditor will be eligible to submit a site contamination report. Importantly the draft Variation Regulations incorporate a number of interpretations from the EP Act including the meaning of *site contamination*, *site contamination audit report*, *site contamination audit statement* and *site contamination consultant*.

The ASC NEPM approach of *preliminary* and *detailed site investigations* are adopted to provide progressive certainty on the potential for site contamination. Site contamination consultants will be required to complete and submit a form with the development application when undertaking a *preliminary*

*site investigation*. The form provides an indication of the existence or possible existence of site contamination on or below the surface of the land including a map showing the location or possible location of identified potentially contaminating activities (see section 2.3 below). The form, completed by an appropriately qualified and experienced *site contamination consultant*, can be relied upon to inform the assessment process and to determine whether a referral to the EPA is required. These provisions can be found as regulation 6 of the draft Variation Regulations.

### 2.3 Adopting potentially contaminating activities: *Environment Protection Regulations 2009*

Identification of previous activities that may have occurred on a site is widely used by planning jurisdictions as an indicator of likely chemical use. This approach is consistent with the ASC NEPM.

In recognition of this approach, the regulations insert Schedule 20A (Class 1 activities), Schedule 20B (Class 2 activities) and Schedule 20C (Class 3 activities). Activity classes are based on '*potentially contaminating activities*' (PCAs) detailed in Regulation 50 and Schedule 3 of the *Environment Protection Regulations 2009* ("EP Regs"). All activities are undertaken in the course of a business.

The EPA has assigned risk rankings to each of these activities based on its experience and knowledge of the behaviour of site contamination associated with the PCA. The PCA risk rankings have been separated into three categories: high (Class 1 activities), medium (Class 2 activities) and low (Class 3 activities).

### 2.4 Criteria for a referral to the EPA for site contamination assessment

The regulations declare prescribed classes of development referable to the EPA for the purposes of section 37 of the Act. The site contamination referral provisions provide for EPA scrutiny of higher risk development applications.

A referral to the EPA is required in the following circumstances:

Development on land—

- (1) involving a 'change of use of the land' (including following its subdivision) to a 'more sensitive use', and on or in the vicinity of which a 'class 1 activity' (i.e. high risk activities) has or may have been conducted, or
- (2) involving a 'change of use of the land' (including following its subdivision) from a 'non-sensitive use' to a 'sensitive use', or from a 'sensitive use' to a 'more sensitive use', and on or in the vicinity of which a 'class 2 activity' (i.e. medium risk activities) has or may have been conducted, or
- (3) that is the subject of a notation under section 103P of the EP Act (i.e. a 'site contamination audit report' has been prepared in respect of the land).

Referral provisions can be found as regulation 7 of the draft Variation Regulations that also vary Schedule 8 of the Development Regs.

The EPA's '[\*Regulatory and orphan site management framework\*](#)' would be used to guide the EPA's direction on a development application referred under new item 11A in the table in clause 2 of Schedule 8 of the Development Regs.

### **3. Draft Development (Site Contamination) Variation Regulations 2018**

#### **Clause by clause explanation**

##### **Part 1—Preliminary**

###### ***Regulation 1: Short title***

Regulation 1 names the regulations.

###### ***Regulation 2: Commencement***

Regulation 2 provides that the regulations will come into operation on the day in which they are made.

###### ***Regulation 3: Variation provisions***

Regulation 3 provides that where a provision under a heading referring to the variation of specified regulations varies the regulations so specified.

##### **Part 2—Variation of Development Regulations 2008**

###### ***Regulation 4: Variation of regulation 3 - Interpretation***

Regulation 4 provides definitions for the proper understanding of the legislation.

Regulation 4(1) clarifies that forms of land use set out in new regulation 3A (see Regulation 5—insertion of regulation 3A) or Schedule 1 includes uses that are ancillary and subordinate to those defined uses.

Regulation 4(2) adopts interpretations for '*more sensitive use*' (see Regulation 5—insertion of regulation 3A) and '*non-sensitive use*'. These interpretations relate to procedural requirements including the classification of development, provision of information to the relevant authority and referral requirements.

Regulation 4(3) establishes the definition of '*sensitive use*' which relates to new regulation 3A. Consideration was given to the definition of '*sensitive use*' within the EP Act in establishing this definition.

###### ***Regulation 5: Insertion of regulation 3A***

Regulation 5 provides for the classification of development for the purposes of site contamination assessment by inserting regulation 3A. This variation is made pursuant to section 108(2) and Schedule 1, clause 15 of the Act.

Regulation 3A(1) introduces a number of factors the relevant authority must have regard to in determining whether '*a change in the use of land*' constitutes a change to a '*more sensitive use*'.

One factor is the '*land use sensitivity hierarchy*' set out in subregulation (2). Within the '*land use sensitivity hierarchy*' the sensitivity level to potential site contamination decreases in scale from the most sensitive use specified in item 1 ('Residential class 1') to the least sensitive use specified in item 8 ('Industrial').

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A 'change in the use of land' to a 'more sensitive use' (i.e. to a land use higher up the land use sensitivity hierarchy) provides the trigger for the applicant to investigate potential site contamination. There would be no requirement to investigate potential site contamination as part of a development application where there is no change in the use of the land, or where there is a change in the use of the land but the change would result in moving down the land use sensitivity hierarchy, or the change would result in a land use within the same item number in the land use sensitivity hierarchy.

Where site contamination exists or may exist, classification of development as a 'more sensitive use' would generate a number of procedural requirements under the Act and Development Regs including the requirements to submit site contamination reports to the relevant authority (section 39 of the Act and regulation 15(1)(c) and Schedule 5 of the Development Regs), and a referral to the EPA for site contamination assessment (section 37 of the Act and regulation 24 and Schedule 8) where certain criteria are met.

Regulation 3A(3)(a) clarifies that land uses changes within an item number set out in the table in subregulation (2) do not constitute a change to a 'more sensitive use'.

Regulation 3A(3)(b) acknowledges that the 'non-sensitive uses' specified in the 'land use sensitivity hierarchy' (i.e. items 3 to 8 inclusive) is not an exhaustive list. Where the use does not clearly fit within a land use item, regulation 3A(1) provides additional matters for the relevant authority to have regard to determine if 'a change in the use of land' constitutes a 'more sensitive use'. These matters include:

- **the sensitivity of the human populations proposed to be using the land:** Different population groups have varying levels of sensitivity to site contamination. For example due to their smaller size, young children are more sensitive to exposure to a given source of contamination than secondary school students. The elderly are usually more sensitive to contaminants than adults during their working life.
- **the potential for exposure of those populations to chemicals from site contamination:** The frequency, extent and duration of exposure impact on use sensitivity. Although site contamination may exist within soil or groundwater, there is only a risk to human health if people come into contact with those chemical substances. Exposure might occur through inhalation of vapours, ingestion of surface soil (common in young children), skin contact with surface soil or dust particles or through eating home-grown fruits and vegetables.

#### **Regulation 6: Variation of Schedule 5—Application to relevant authority**

Regulation 6 introduces requirements for site contamination reports and the form and content of how those reports are to be provided to the relevant authority. These variations are made pursuant to section 108(2) Schedule 1, clause 3 and clause 8 of the Act.

#### **Schedule 5, Clause A3**

Clause A3(1) sets out where the clause applies. This clause is relevant to all applications (including an application for land division) involving a 'change of use of the land' to a 'more sensitive use' on land affected by certain classes of potentially contaminating activity known as class 1 or 2 activities. Activity classes are defined in regulation A3(5).

Clause A3(2)(a)(i) and (ii) provides that where A3 applies, an application must be supported by a 'site contamination audit statement' or 'preliminary site investigation'.

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The '*site contamination audit statement*' can be no more than three years old at the time the application is made. The three year timeframe was chosen as it reflects a precautionary approach to the assessment of risks to human health and the environment. Specific feedback about the three year timeframe is sought (provide a rationale for any alternative timeframe in your submission).

Where a '*preliminary site investigation*' is submitted, it must be accompanied by a written statement by a '*site contamination consultant*' on the prescribed form. The prescribed form is set out in Schedule 20D and is known as Form 1. The form provides an indication of the existence or possible existence of site contamination on or below the surface of the land including a map showing the location or possible location of identified class 1 or 2 activities. The form can be relied upon to inform the assessment process and to determine whether a referral to the EPA is required.

Clause A3(2)(b) requires a copy of the certificate of title to be provided with an application to easily determine if there are any notations on the title in relation to site contamination.

Clause A3(3) provides the relevant authority with the ability to request further details on site contamination from the applicant where an EPA referral is not required. The applicant can choose to submit a '*detailed site investigation*' or a '*site contamination audit report*' to satisfy the relevant authority. Consideration of section 103D of the EP Act relating to 'causing site contamination' was given in the drafting of clause A3(3)(b). Section 103D(2) (EP Act) states that...'*the person<sup>1</sup> who brought about the change of use of the site is to be taken to have caused the site contamination for the purposes of this Act*'.

Clause A3(4) sets out that the relevant authority cannot require a report under subclause (3) where a referral to the EPA is required under Schedule 8.

Clause A3(5) provides definitions for class 1, 2 and 3 activities inserted in Schedule 20A (Class 1 activities), Schedule 20B (Class 2 activities) and Schedule 20C (Class 3 activities). All activities are undertaken in the course of a business. These activity classes are based on '*potentially contaminating activities*' (PCAs) detailed in Regulation 50 and Schedule 3 of the EP Regs. The assignment of activities to different classes has considered the PCA ranking provided for in appendix 3 of the EPA's published [Site contamination: Regulatory and orphan site management framework](#) (July 2017).

Within this framework the EPA has assigned risk rankings to each of these activities based on its experience and knowledge of the behaviour of site contamination associated with the PCA. The PCA risk rankings have been separated into three categories: high (class 1 activity), medium (class 2 activity) and low (class 3 activity).

Clause A3(5) also establish definitions for site contamination reports known as '*preliminary site investigation*', and '*detailed site investigation*'. Investigations will be required to be prepared in accordance with nationally consistent approaches outlined in the ASC NEPM, which is also defined.

A number of interpretations from the EP Act are adopted including the meaning of *site contamination*, *site contamination audit*, *site contamination audit report*, *site contamination audit statement* and *site contamination consultant*.

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<sup>1</sup> A person does not bring about a change in the use of a site because the person was a relevant authority that granted a consent or approval in respect of the site under the *Development Act 1993* (s.103D(4), *Environment Protection Act 1993*).

**Schedule 5, Clause A4**

Clause A4(1) sets out where the clause applies. This clause is relevant to all applications (including an application for land division) involving 'a change in the use of the land' from a 'non-sensitive use' to a 'sensitive use' or from a 'sensitive use' to a 'more sensitive use' on land affected by a class 3 activity.

Clause A4(2)(a)(i) and (ii) provides that where A4 applies, an application must be accompanied by a 'site contamination audit statement', or 'preliminary site investigation' that is accompanied by a written statement by a 'site contamination consultant' on the prescribed form. The prescribed form is set out in Schedule 20D and is known as Form 2. The form provides an indication of the existence or possible existence of site contamination on or below the surface of the land including a map showing the location or possible location of identified class 3 activities. The form can be relied upon to inform the assessment process.

Clause A4(2)(b) requires a copy of the certificate of title to be provided with an application to easily determine if there are any notations on the title in relation to site contamination.

Clause A4(3) provides the relevant authority with the ability to request a 'detailed site investigation' from the applicant where necessary.

Clause A3(4) sets out that the relevant authority cannot require a report under subclause (3) where a referral to the EPA is required under Schedule 8.

Clause A3 and A4 both contemplate that a 'site contamination audit statement', and in the case of clause A3 a 'site contamination audit report', may be submitted by the applicant. Importantly, where a referral to the EPA is not required, either of these reports can be submitted at the applicant's discretion and not at the request of the relevant authority.

Consistent with the current provisions of the Act (s.39 and regulations 18A and 19), where a site contamination report is not provided in accordance with A3 or A4 of Schedule 5 at the time of lodgement of the development application, the relevant authority may request an applicant to provide a site contamination report on reasonable grounds. In forming that view, the relevant authority may review a number of sources of information (including council records, Certificate of Titles or the [EPA's Public Register](#)) to identify whether site contamination exists or may exist as a result of a class 1, 2 or 3 activity (including site contamination caused by such an activity conducted on adjacent or other land).

**Regulation 7: Amendment of Schedule 8—Referrals and concurrences**

Regulation 7 declares prescribed classes of development referable to the EPA for the purposes of section 37 of the Act. The site contamination referral provisions provide for EPA scrutiny of higher risk development applications. These variations are made pursuant to section 108(2) Schedule 1, clause 2 of the Act.

Regulation 7(1) establishes that a referral to the EPA, as specified in new item 11A of Schedule 8, is not required if a 'site contamination audit report' has been prepared in relation to the land and that report complies with certain criteria.

Regulations 7(2), (3) and (5) replace the 6 week EPA referral timeframe with 30 business days for wind farms, non-complying development within the Mount Lofty Ranges Water Protection Area or the River Murray Water Protection Area and activities specified in Schedule 22 (activities of major environmental significance).

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Regulation 7(4) replaces the 4 week EPA referral timeframe with 20 business days for activities specified in Schedule 21 (activities of environmental significance).

Regulation 7(6) declares prescribed classes of development referable to the EPA for the purposes of section 37 of the Act and regulation 24 and Schedule 8.

The site contamination referral provisions (inserted as item 11A in the table in Schedule 8, clause 2) apply to:

Development on land—

- (1) to which clause A3 in Schedule 5 applies involving a '*change of use of the land*' (including following its subdivision) to a '*more sensitive use*', on land at which '*site contamination*' exists or may exist as a result of a '*class 1 activity*' listed in Schedule 20A, or
- (2) to which clause A3 in Schedule 5 applies involving a '*change of use of the land*' (including following its subdivision) from a '*non-sensitive use*' to a '*sensitive use*', or from a '*sensitive use*' to a '*more sensitive use*', on land at which '*site contamination*' exists or may exist as a result of a '*class 2 activity*' listed in Schedule 20B, or
- (3) that is subject of a notation under section 103P of the EP Act (i.e. a '*site contamination audit report*' has been prepared in respect of the land) involving a '*change of use of the land*' (including following its subdivision) to a '*more sensitive use*'.

EPA referrals are for 'Direction' for a period of 30 business days.

In relation to the class of development at (3), the EPA may apply to the Registrar General to include a notation on the relevant certificates of title, that an audit report has been prepared in respect of the land (i.e. a notation under section 103P of the EP Act).

This is intended to ensure that, where the EPA considers it appropriate based on the site contamination status of the audit site at the time of the audit completion and the nature of any audit conditions, future owners are made fully aware of their responsibilities relating to the conditional use of the land.

This may be considered necessary by the EPA in circumstances where, for example:

- the audit has identified the existence of remaining significant site contamination issues including where residual offsite contamination which has originated from the audit site remains outside the audit site boundaries
- the audit site is not suitable for any uses in its current condition
- the audit site is only suitable for its current or proposed use subject to assessment and/or remediation being completed,
- the audit site is suitable for a specific proposed development subject to a particular plan of development
- onsite retention or containment of chemical substances has been implemented as part of site remediation
- the auditor has recommended institutional controls on land outside of the audit site
- audit conditions require ongoing monitoring
- audit conditions require the implementation of site or environmental management plans.

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Notations under section 103P of the EP Act are recorded in the register book in the Land Titles Registration Office or the General Registry Office. A notation that a 'site contamination audit report' has been prepared in respect of the land would be described under the Schedule of Dealings on the relevant Certificate of Title. Given the EPA regulatory interest noted on the Certificate of Title a referral to the EPA is required where there is a proposed change of use to a more sensitive use. The relevant site contamination audit report(s) are kept on the [EPA's Public Register](#) (s. 109 EP Act).

**Regulation 8: Insertion of Schedules 20A, 20B, 20C and 20D**

The regulations insert three schedules Schedule 20A (Class 1 activities), Schedule 20B (Class 2 activities) and Schedule 20C (Class 3 activities) together with definitions based on those contained in the EP Act and EP Regs.

These schedules specify activities in common terms. Consistent with the EP Regs, all activities are undertaken in the course of a business. The description of the **activity** may be different to the **use** or former use of the land as defined under the Act or Development Regs. An identified activity may not have required development approval or even be lawful in planning terms. The potential risk of contamination relates to what physically happened on the land. Identification of activities that may have occurred on a site is widely used by planning jurisdictions as an indicator of likely chemical use. This approach is consistent with the ASC NEPM.

Schedule 20D contains two forms (Form 1 and Form 2) for the purpose of prescribed statements by site contamination consultants when undertaken a '*preliminary site investigation*' for a planning purpose.

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**Further information****Legislation**

[Online legislation](#) is freely available. Copies of legislation are available for purchase from:

Service SA Government Legislation Outlet

Adelaide Service SA Centre

108 North Terrace

Adelaide SA 5000

Telephone: 13 23 24

Facsimile: (08) 8204 1909

Website: <[shop.service.sa.gov.au](http://shop.service.sa.gov.au)>

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