

CITY OF WEST TORRENS



Notice of Council Meeting

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the *Local Government Act 1999*, that a meeting of the

Council

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 15 JANUARY 2019
at 7.00pm**

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of this Council Agenda has yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED**1.1 Evacuation Procedures****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Council held on 11 December 2018 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 11 January 2018)

In the 5 weeks since the last Council Meeting of 11 December 2018 functions and meetings involving the Mayor have included:

12 December 2018

12.00pm Attended the City of West Torrens Volunteer Lunch at Morphettville Junction Function Centre.

13 December 2018

5.30pm Attended the Lord Mayor of Adelaide, Sandy Verschoor's 2018 Christmas Reception at Adelaide Town Hall.

8.00pm Attended the Greek Orthodox Community Volunteers Christmas Dinner at Olympic Hall.

14 December 2018

11.30am Attended the Combined Probus Club of Lockleys Christmas Luncheon at Kooyonga Golf Club.

5.00pm Attended the Airport Over 50's Club Inc. Christmas Breakup in Fulham.

16 December 2018

12.00pm Attended the Pan-Rhodian Society Christmas Lunch.

2.00pm Attended the Bangladeshi Multicultural Festival at St Helens Park, Prospect.

17 December 2018

11.30am Attended the End of Year lunch for the City of West Torrens Commonwealth Home Support Program residents at Plympton Community Centre.

18 December 2018

6.30pm Attended the West Torrens Rotary Club Christmas Dinner at the Henley Surf Life Saving Club.

19 December 2018

12.00pm Attended the Italian Pensioners Christmas lunch at the Thebarton Community Centre.

6.00pm Attended the Cooperating Churches of West Adelaide Christmas Carols Festival in Mellor Park, Lockleys.

20 December 2018

11.00am Officially opened the new Memorial Gardens Playground with Cr/s Woodward, Nitschke, Huggett, Reynolds and Pal also in attendance. The opening of the playground was conducted in conjunction with a City of West Torrens 'Little Day Out' program which proved to be a great success.

30 December 2018 – 8 January 2019

Went on a self-funded holiday to Vietnam and noted in Ho Chi Minh City, the high usage of outdoor gym equipment in public parks by retirees. According to the locals, the installation of gym equipment for public use has been a huge success.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

12 January 2019

5.00pm Attending the City of West Torrens Summer Festival Event - 'All Together Now' in the Memorial Gardens.

15 January 2019

6.00pm Council dinner

7.00pm Council meeting.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 QUESTIONS WITH NOTICE

Nil

11 QUESTIONS WITHOUT NOTICE

12 MOTIONS WITH NOTICE

12.1 Concerns regarding the planned reduction in Aviation Rescue and Firefighting crew at Adelaide Airport

Cr Graham Nitschke gave notice of his intention to move the following motion:

MOTION

That the City of West Torrens write to the Minister for Infrastructure, Transport and Regional Development, Hon Michael McCormack MP expressing concern regarding the planned reduction in Aviation Rescue and Firefighting (ARFF) crew at Adelaide Airport during the Adelaide Airport curfew between 11pm, and 6am.

13 MOTIONS WITHOUT NOTICE

14 REPORTS OF THE CHIEF EXECUTIVE OFFICER

14.1 Council Assessment Panel Annual Report 2018

Brief

This reports presents the Council Assessment Panel's Annual Report for the period October 2017 to 31 December 2018.

RECOMMENDATION

It is recommended to Council that the *Council Assessment Panel Annual Report 2018* be received.

Introduction

The City of West Torrens Council Assessment Panel (CAP) Terms of Reference 2017 stipulates that the CAP will report to Council at least once a year providing the following information:

- the number of meetings held;
- the number and nature of development applications considered, including the number of confidential items;
- advice regarding trends, issues and other matters that have arisen through the CAP's assessment of applications; and
- the number of CAP decisions that were appealed to the Environment, Resources and Development (ERD) Court.

Discussion

At its 11 December 2018 meeting, the CAP approved the Council Assessment Panel Annual Report 2018 (Report) for submission to Council with the addition of some minor editorial changes and updated statistics to the end of 2018. These changes/updates mean that the Report relates to the CAP's operation for a 15 month period from its establishment on 1 October 2017 to 31 December 2018 (**Attachment 1**).

The Report summarises the activities of the CAP in 2017-18, including feedback from CAP members with regards to trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications.

Conclusion

This report presents the CAP Annual Report, in accordance with the CAP's Terms of Reference, for the period of operation from 1 October 2017 to 31 December 2018.

Attachments

1. Council Assessment Panel Annual Report 2018

Council Assessment Panel

Annual Report 2018

Introduction

The Terms of Reference for the Council Assessment Panel (CAP) requires the CAP to report to Council at least once per year with the following information:

- a) The number of meetings held;
- b) The number and nature of applications that CAP has considered (including the number of confidential items);
- c) Advice of any trends, issues and other matters that have become apparent or arisen through CAP's assessment of applications; and
- d) The number of CAP decisions that have been appealed to the Environment, Resources and Development (ERD) Court.

The following report summarises the activity of the CAP for the 15 month period between 1 October 2017 (when the CAP was first established) and 31 December 2018. Development-related issues that have arisen during the course of the CAP's determination of development applications across the City in that period are also discussed.

Establishment

The CAP was formally established by Council at its meeting of the 5 September 2017 as a result of the implementation of the relevant provisions of the *Planning, Development and Infrastructure Act 2016*. In line with the legislative requirement, Council resolved that the CAP would officially commence on 1 October 2017.

The first meeting of the CAP was held on 10 October 2017.

Membership

During the 15-month period, the CAP experienced a number of membership changes.

In the six months between October 2017 and March 2018 (inclusive) the CAP comprised the following members:

Independent Presiding Member	Donna Ferretti
Independent Member	Colleen Dunn
Independent Member	Jane Strange
Independent Member	Wayne Stokes
Deputy Independent Member	VACANT
Council Member	Graham Nitschke
Deputy Council Member	George Demetriou

The resignations of Donna Ferretti and Wayne Stokes from the CAP in March 2018 required the recruitment of two new independent members and appointment of a new presiding member.

At its meeting of 6 March 2018, Council appointed Colleen Dunn as the presiding member of the CAP.

At its meeting of 3 April 2018, Council appointed two (2) new independent members of the CAP and one (1) deputy independent member. With these appointments, the CAP

comprised the following members in the four months between April 2018 and July 2018 (inclusive):

Independent Presiding Member	Colleen Dunn
Independent Member	Jane Strange
Independent Member	Chris Menz
Independent Member	Andreea Caddy
Deputy Independent Member	Ben Russ
Council Member	Graham Nitschke
Deputy Council Member	George Demetriou

On 31 August 2018, Andreea Caddy resigned from the CAP. Rather than appoint a replacement for Mrs Caddy, Ben Russ was asked and agreed to act as a fully-fledged independent member until 31 December 2018 when the current term of appointment of the CAP will end.

As a result of these changes, the membership of the CAP from September 2018 to December 2018 was as follows:

Independent Presiding Member	Colleen Dunn
Independent Member	Jane Strange
Independent Member	Chris Menz
Independent Member	Ben Russ
Independent Deputy Member	VACANT
Elected Member	Graham Nitschke
Deputy Elected Member	George Demetriou

Meeting Attendance

Fifteen (15) CAP meetings were held during the period 1 October 2017 to 31 December 2018, with the attendance of members recorded in Table 1.

Member	Attended	Apologised
Colleen Dunn	14	1
Jane Strange	14	1
Chris Menz	8	1
Ben Russ	6	-
Andreea Caddy	3	2
Donna Ferretti	6	-
Wayne Stokes	6	-
Graham Nitschke	14	1
George Demetriou	1	-

Table 1: Attendance Record

A quorum was present for all meetings of the CAP during the period.

Development Applications

A total of 1803 development applications were received by Council between 1 October 2017 and 31 December 2018, with 160 (or 8.9%) of those applications considered and determined by the CAP.

The CAP's decisions are further disaggregated in the following tables.

Table 2 shows that the great majority (97.0%) of CAP decisions were in line with the staff recommendation.¹ This result is to be expected given that most development proposals go through a process of negotiation between Council's assessment staff and applicants to ensure compliance with the relevant Development Plan provisions and maintenance of local amenity before they are presented to the CAP.

Decision	Number	Per Cent
Approved with recommendation	116	72.5
Approved against recommendation	1	0.6
Refused with recommendation	15	9.4
Refused against recommendation	3	1.9
Deferred	25	15.6
TOTAL	160	100

Table 2: Summary of Decisions

A fairly high number of applications were deferred during the period, reflecting the CAP's preference to seek further negotiation between applicants and Council staff as a means of resolving elements of non-compliance. While this approach increases the workload for assessment staff, it also leads to better development outcomes and lessens the workload and significant costs to Council associated with appeals (see below).

Table 3 shows the type of developments that were determined by the CAP during the 15 month period. Land division, dwellings and combined land division/built form proposals - most of which were for infill development - were especially prominent and constituted 81.9% of development applications determined by the CAP.

Type of development	Number	Per Cent
Land division	56	35.0
Dwellings/additions	47	29.4
Combined land division & built form	28	17.5
Change of use	9	5.6
Signage	3	1.9
Commercial/industrial	9	5.6
Tree damaging activity	7	4.4
Community use	1	0.6
TOTAL	160	100

Table 3: Types of Development

Confidential Items

The CAP also determined seven (7) confidential items during the period. Four (4) of these items were supported (in line with the staff recommendation) while three (3) were not supported (two of which were in line with the staff recommendation).

Appeals

A total of nine (9) development decisions of the CAP were appealed to the Environment, Development and Resources (ERD) Court during the 15 month period. Only one (1) of these appeals proceeded to a full hearing, with the ERD Court upholding the CAP's decision to refuse. This decision was significant in that it reinscribed an important policy position around character matters in the Lockleys area and precipitated the withdrawal of a further appeal that had sought to interrupt the prevailing allotment pattern in Lockleys.

Further details of appeals arising from the CAP's decisions can be summarised as follows:

¹ Please note that deferred items have not been included in the calculation of this figure.

- Three (3) appeals were lodged with the ERD Court and subsequently withdrawn (including the appeal referenced above).
- Four (4) appeals were finalised through compromise plans being deemed acceptable by the CAP.
- One (1) appeal was determined by an ERD Court hearing (as noted above).
- Two (2) appeals were lodged with the ERD Court for child care centres. Of these, one was lodged by the applicant against the CAP's decision to refuse the application. The CAP's decision was upheld by the Court. The other appeal was lodged by third-party representors against the CAP's decision to approve the application. This appeal was resolved through compromise plans being deemed acceptable by the CAP.
- There are currently no outstanding appeals.

Feedback to Council from CAP

The following policy advice has been provided by CAP members in consideration of their assessment of development applications during the past 15 months:

- Lack of sufficiently incisive desired character statements. This has been an underlying reason for the gradual loss of streetscape and local character as development intensifies in areas earmarked for medium density development. This is an important matter for Council to consider when providing feedback to the State Planning Commission, specifically in relation to the Planning and Design Code.
- Further erosion of tree canopy as applicants rarely provide replacement trees during the course of development. Given that Adelaide has the lowest level of tree canopy cover of all capital cities in Australia, any further erosion is likely to accentuate heat loading in residential areas of the City.
- Lack of awareness amongst the City's residents of recent (and forthcoming) policy changes allowing for increasing density in many areas. As part of the reforms being introduced by the State Planning Commission, the Planning and Design Code is likely to allow for further increases in density in areas close to the Adelaide CBD, major centres and transit corridors. The strategic location of the City of West Torrens in a metropolitan Adelaide context means that developers will increasingly seek to take advantage of planning policies promoting higher density living within the City.

For these reasons, it will be essential that Council's assessment planners have the skills to negotiate improved design outcomes with developers that meet community expectations. It will also be important for Council to proactively educate the community about the nature of the forthcoming planning policy changes and the likely impacts on residential areas across the City.

- Continued and persistent over-development of sites as applications demonstrate poor design with respect to solar access, cross ventilation, heat loading, waste management and general amenity. While there is evidence of developers positively responding to requests from assessment planners to improve the design of exterior and interior spaces, increase the quantity and quality of landscaping and provide more functional private open space, many developers continue to put forward sub-standard designs that nonetheless meet the requirements of the Development Plan. In such instances, there is little that assessment planners can do as any refusal is likely to be successfully appealed to the ERD Court.

- Substantial areas of impervious paving in development proposals required for vehicle access, parking and manoeuvring often compromises design outcomes and accelerates heat loading in medium density policy areas. The requirement for a six (6) metre wide driveway (justified to allow space for cars to pass) to service four-five dwellings on a standard sized allotment is, quite frankly, excessive and in need of review. In some development plans, this requirement is modified so that the driveway is narrowed but flares to 6 metres at the point of entry/exit. There is no requirement for a 6 metre driveway width in the West Torrens Council Development Plan.
- Lack of storage space although this is not as prominent as in previous years as i) applicants take on board feedback from the CAP, and ii) assessment staff alert applicants of the need to ensure sufficient storage space is provided in residential developments.
- Waste management, including the siting of bins, is becoming an increasingly contentious issue for medium density development across the City. Planning staff are currently working with City Assets to develop an acceptable approach to this issue.
- Recent changes to delegations have been introduced to ensure that CAP considers more complex, higher-risk development applications and less simple low-risk applications (which are delegated to staff). It is too early to determine the effect of these new delegations, although the CAP has recently assessed a number of higher density development proposals in the Urban Corridor Zone that it would not have done under the previous delegations.

Conclusion

The CAP has sought to make the assessment of development proposals within the City of West Torrens as transparent as possible so that applicants, people making representations and the general public understand the decision making process and the policy underpinning development decisions. It will be important for the CAP to continue operating in such a way during the next 12 months so that the West Torrens community is better informed about how future State Government decisions affect local development outcomes.

Members of the CAP would like to express their appreciation to Elected Members, the Chief Executive Officer and planning staff of the City of West Torrens for their ongoing support and assistance.

14.2 Committee Structure Review

Brief

The purpose of this report is to review the Council's previous committee structure with a view to identifying opportunities to improve the way the Council manages its committee business in a way which balances the needs of efficiency, strategy, and political robustness.

RECOMMENDATION

It is recommended that Council:

1. Approves the establishment of the following Committees in accordance with Section 41 of the Local Government Act 1999:
 - a. City Finance & Governance Standing Committee
 - b. City Services & Amenity Standing Committee
 - c. City Advancement & Prosperity General Committee
 - d. City Facilities & Waste Recovery General Committee
 - e. CEO Performance Review Committee
 - f. Audit Committee
2. Further considers the establishment of the above listed Committees including the relevant Terms of Reference and Committee membership for each Committee listed as separate agenda items of business later in this agenda.

Introduction

Council at its meeting held 2 October 2018 resolved:

"That the Council Administration prepare a report for the incoming Council (to be presented post the 2018 election) to identify opportunities where the existing governance and committee framework could be improved to:

1. reduce administration, overheads and be more efficient for Council Administration.
2. be more cost effective for ratepayers.
3. increase transparency and better align to the needs of our community."

Discussion

There are a number of elements to the Council's previous committee structure which represent good practice. For example, overall the Council can show a clear connection from its goals (e.g. focussing on key projects), high level outcomes which will show whether those goals are being achieved, and key corporate activities required to achieve those outcomes. Progress against key corporate activities is then reported regularly to Elected Members to facilitate transparency and scrutiny. Council must ensure that its committees operate efficiently and effectively in pursuit of well communicated and understood goals, strengthening the effective operation of the Council itself.

The structure for the 2014 - 2018 Council comprised the following nine* (9) committees;

- Four (4) Standing Committees (meet as part of full Council) being;
 - a) Urban Services
 - b) Governance
 - c) Finance and Regulatory
 - d) Strategy and Community

- Five (5) General Committees (meet on nights other than Council) being:
 - a) Audit and Risk
 - b) Chief Executive Officer Performance Review
 - c) Corporate Planning, Policy and Performance
 - d) Civic
 - e) Community Facilities

* Note that Council also had three (3) other 'committees' that were not established under the Local Government Act 1999 being:

- Building Fire Safety Committee - s.71(19) of the Development Act 1993
- Council Assessment Panel (CAP) - s.56A of the Development Act 1993
- Mendelson Trust Management Committee - Deed of Charitable Trust

These three (3) 'committees' will continue as part of the 2018 - 2022 Council.

While the good practice elements listed have, over time, served Council well, there is opportunity to improve the existing committee framework. It is noted that Council has a disproportionately large committee footprint, almost double that of its peers. In turn, this leads to higher than average costs and potentially reduced efficiency for the Council to run its Committee structure.

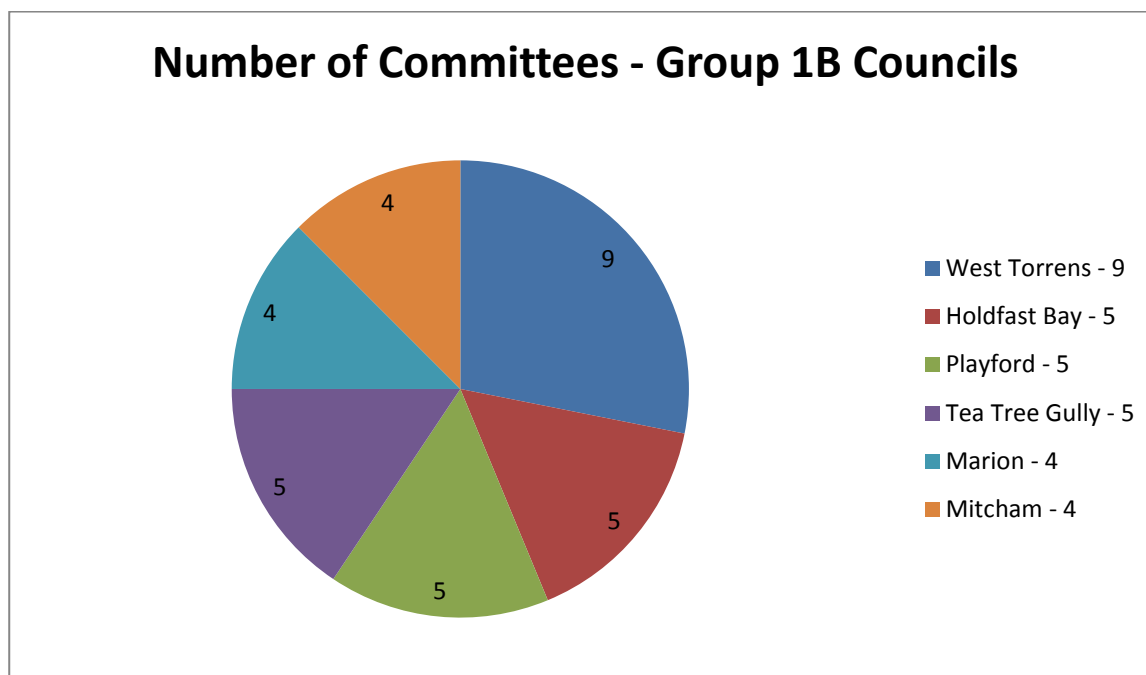
There is no 'one-size-fits-all' approach to the structure of Council committees. Such committees should be organized to best fit the distinct needs of the Council and its community.

The Case for Change

In assessing the need to change our current Committee structure, comparison was made of the Council's Committee footprint against other SA metropolitan councils having regard to:

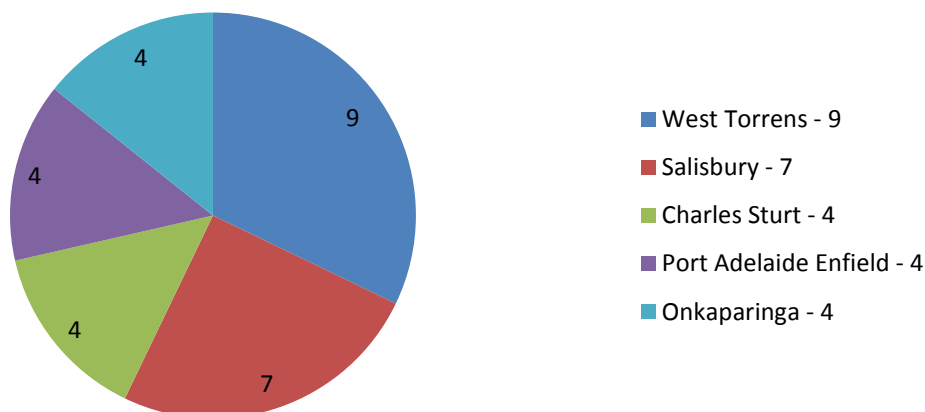
- Those that already operate a Committee System (effective pre the November 2018 general election); and
- Council groupings as determined by the South Australian Remuneration Tribunal in respect of allowances for Members of Local Government Councils.

The following table compares West Torrens with those listed Group 1B Councils.



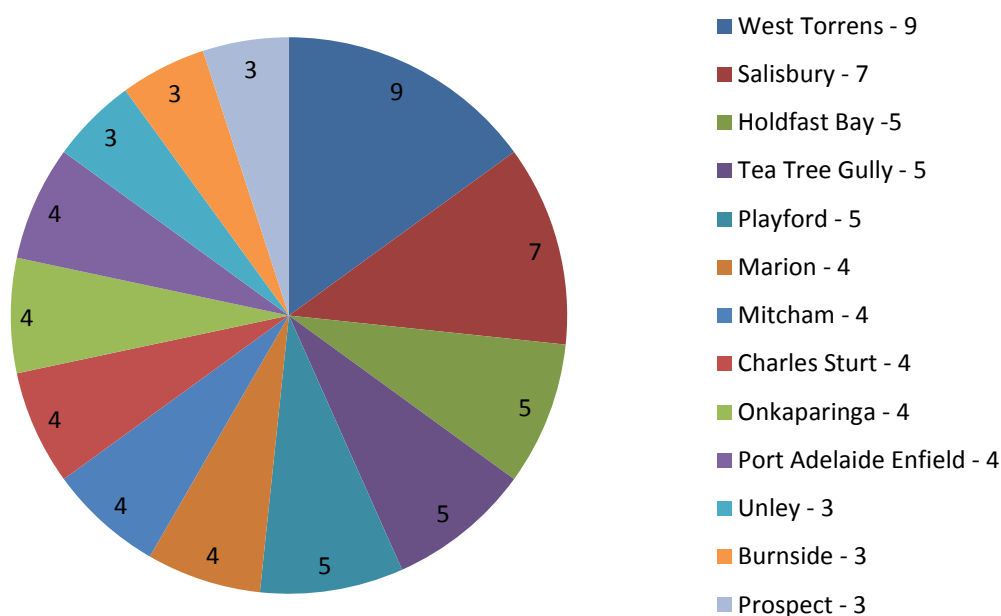
The following table compares West Torrens with those listed Group 1A Councils.

Number of Committees - West Torrens and Group 1A Councils



The following table compares West Torrens with a combination of other metropolitan Councils across various Council Groups.

Number of Committees - West Torrens and other Metropolitan Councils



In comparison with all metropolitan councils across the Council Groupings of 1A, 1B, and 2, only Campbelltown Council had an equal number of committees with West Torrens (9), all other councils had less than nine (9) committees.

Because of West Torrens' larger Committee footprint compared to other metropolitan Councils, it follows that we will incur higher costs to maintain such a Committee structure considering the time, overheads and resources (both financial and material) required to prepare agendas and minutes as well as the financial cost of paying the "Presiding Member of Committee" allowance to the relevant Elected Member who 'Chairs' the Committee meeting.

Duplication of business sometimes occurs across committees, the occasional focus on operational rather than strategic issues, and the historical nature of providing opportunity to Elected Members to 'Chair' a committee are considered some of the main reasons for the Council's large committee footprint.

The historical nature of providing as many as possible, if not all, Elected Members with an opportunity to 'Chair' a Committee has recently emerged as the driving force behind Council's large committee footprint. While there are merits to this historical practice in terms of training and development opportunities for Elected Members, the value proposition of such historical practice is unproven. Council reviews its Committee structure twice during the term of the elected Council, that is, at the commencement of its four (4) year term and at the half-way mark, after two (2) years. With a reduced number of Committees there would be opportunity for all Elected Members to be appointed to 'Chair' a Committee if, for example, those not appointed at the start of the four (4) year term of Council to be a Committee Chair are considered for appointment when the Committee structure and governance arrangements are reviewed at the half-way, two (2) year mark.

Should it so choose, there are a range of options available to the Council to reduce its committee footprint without sacrificing political robustness. These include (but are by no means exhaustive):

- Group the various range of Council services and programs into a more streamlined committee structure;
- Combine committee objectives to manage strategic issues which cut across existing multiple committees; and
- Reduce the number of reports sent to committees for noting or to be received, instead sending them direct to Council or possibly referring to Members outside of the formal Council/Committee structure.

Ultimately these are political decisions. There is no 'right' or 'wrong' way to structure the Council's committees.

The *Local Government Act 1999* (the Act) provides at Section 41 that a Committee may be established:

- a) To assist the council in the performance of its functions;
- b) To inquire into and report to the council on matters within the ambit of the council's responsibilities;
- c) To provide advice to the council; and
- d) To exercise, perform or discharge delegated powers, functions or duties.

If Council goes down the path of establishing Committees, the Remuneration Tribunal of SA determination No.6 of 2018 provides an interpretation of what is a "Prescribed Committee" in terms of the allowance paid to a Presiding Member of a Prescribed Committee. The following areas (or combination thereof) of Council work are listed:

- Audit
- Chief Executive Officer performance review
- Corporate Services
- Finance
- Governance
- Infrastructure and works
- Risk management
- Strategic planning and development

Taking account of the above listed items of Council work and the concept of having one (1) 'Standing Committee of the Whole' (that is, all Elected Members) on the night of the Council meeting; the following is proposed in terms of a revised Committee structure:

Two (2) Standing Committees (all Members to meet as part of full Council) being;

- City Finance & Governance
- City Services & Amenity

Two (2) General Committees (7 Councillors (1 from each Ward) plus Mayor to meet on nights other than Council) being:

- City Advancement & Prosperity
- City Facilities & Waste Recovery

Two (2) Committees (to meet on nights other than Council) being:

- Audit
- CEO Performance Review

It should be noted that there are two (2) other 'committees' (three (3) in total with the third one explained further below) Council is required to establish under the Development Act 1993 and these will be continued but are not considered to be part of the traditional 'committee' structure to those established (and listed above) under the *Local Government Act 1999*. Those two (2) 'committees' established under the Development Act 1993 are:

- Building Fire Safety Committee - s.71(19)
- Council Assessment Panel (CAP) - s.56A

Pursuant to section 101A of the Development Act 1993, Council is also required to establish a strategic planning and development policy committee. The functions of the committee are:

- (a) to provide advice to the council in relation to the extent to which the council's strategic planning and development policies accord with the Planning Strategy; and
- (b) to assist the council in undertaking strategic planning and monitoring directed at achieving -
 - (i) orderly and efficient development within the area of the council; and
 - (ii) high levels of integration of transport and land-use planning; and
 - (iii) relevant targets set out in the Planning Strategy within the area of the council; and

- (iiia) the implementation of affordable housing policies set out in the Planning Strategy within the area of the council; and
- (iv) other outcomes of a prescribed kind (if any); and
- (c) to provide advice to the council (or to act as its delegate) in relation to strategic planning and development policy issues when the council is preparing-
 - (i) a Strategic Directions Report; or
 - (ii) a Development Plan Amendment proposal; and
- (d) other functions (other than functions relating to development assessment or compliance) assigned to the committee by the council.

The Minister may exempt a council from the requirement to establish a strategic planning and development policy committee if satisfied that the functions of a committee established by the council under the *Local Government Act 1999* include the functions set out above (as allowed pursuant to s.101A (4) of the Development Act 1993).

It is therefore proposed to include the functions of the required 'strategic planning and development policy' committee within the functions of the City Advancement & Prosperity General Committee and seek the appropriate exemption from the Minister.

It should also be noted that Council has the Mendelson Trust Management Committee (established as a Deed of Charitable Trust) to which it appoints two (2) Elected Members. The *status quo* will continue in that regard in the absence of Council attempting to alter the Trust Deed, which is not recommended.

There is also the position of Deputy Mayor to consider and traditionally Council has always filled this role. It is recommended that this tradition be continued.

The proposed Committee structure and the various functions of each committee are shown in the attachment (**Attachment 1**).

Based on the Council committee structure proposed in this report, Council would need to make the following appointments as part of the 2018 - 2022 Elected Council. Each of these appointments would attract the appropriate additional allowance equivalent to that provided to the positions of Deputy Mayor or Presiding Member of a Prescribed Committee as determined by the SA Remuneration Tribunal (Determination No 6 of 2018). That additional allowance for West Torrens (being a Group 1B Council) is \$5,157.50. Accordingly, should Council reduce its committee numbers from nine (9) down to six (6) then a saving of \$15,472.50 per annum would be achieved (\$61,890.00 over the term of the Council). Of course these are direct tangible savings but there may be other intangible savings that are difficult to quantify at this stage including Elected Member resource time, staff resource time, printing costs, meeting costs, etc.

- **Deputy Mayor** - rotated on a yearly basis with one Elected Member appointed each year of the 4 year term of the Council;
- **Presiding Member City Finance & Governance Standing Committee** - usually a 2 year term then reviewed for the final 2 year term of Council;
- **Presiding Member City Services & Amenity Standing Committee** - usually a 2 year term then reviewed for the final 2 year term of Council;
- **Presiding Member City Advancement & Prosperity General Committee** - usually a 2 year term then reviewed for the final 2 year term of Council;
- **Presiding Member City Facilities & Waste Recovery General Committee** - usually a 2 year term then reviewed for the final 2 year term of Council;

- **Presiding Member Audit Committee** - usually a 4 year term with the appointment of Elected Members for a 2 year term following which Council appoints Elected Members for the final 2 years of the term of Council;
- **Presiding Member CEO Performance Review Committee** - usually a 2 year term then reviewed for the final 2 year term of Council;
- One Elected Member to sit on the **Council Assessment Panel** - usually a 2 year term then reviewed for the final 2 year term of Council; note - Council would also appoint an Elected Member to be proxy to the Elected Member appointed to the CAP; (these appointments were made by Council at its meeting held 11 December 2018)
- Two Elected Members to sit on the **Mendelson Trust Management Committee** - usually a 2 year term then reviewed for the final 2 year term of Council;

It should be noted that no Elected Members are appointed to the Building Fire Safety Committee, this is a 'technical' committee comprised of Council officers and independent member(s) with prescribed qualifications as well as a nomination from the SA Metropolitan Fire Service. Should Council agree to this proposed Committee structure, the appropriate Terms of Reference will be prepared outlining the purpose, role and responsibilities of the various committees. The Terms of Reference must then be approved by Council. The Council will also need to determine other details and requirements for each committee it establishes including (but not limited to):

- Who will the committee members be? (other than Standing Committees which will be Committees of the whole Council membership)
- Who will be the Presiding Member of the committee?
- Determine the time and place of the ordinary meetings of the committee
- Will the Mayor be an *ex officio* member of the committee
- Are the register of interest provisions to apply to members of the committee
- Will Council delegate powers or functions to the committee?
- What are the reporting arrangements for the committee?

Conclusion

This report proposes a committee structure in which the Council could seek to move from a very politically robust (but possibly less efficient) committee system to a system which strikes a more even balance between political robustness and operational efficiency, and which, with fewer committee meetings, may also result in more streamlined, transparent and consistent decision making.

If accepted, the proposal reduces Council's Committee structure from nine (9) to six (6) being:

Two (2) Standing Committees:

- City Finance & Governance
- City Services & Amenities

Two (2) General Committees:

- City Advancement & Prosperity
- City Facilities & Waste Recovery

Two (2) Committees:

- Audit
- CEO Performance Review

Attachments

1. Committee Structure



City of West Torrens proposed Committee Structure 2018-2022

14.3 Appointment of Deputy Mayor

Brief

This report seeks the appointment of Deputy Mayors and Deputy to the Deputy Mayors for the term of the Council.

RECOMMENDATION

It is recommended to Council that:

1. Cr be appointed to the position of Deputy Mayor from 15 January 2019 to 30 November 2019.
2. Cr be appointed to the position of Deputy Mayor from 1 December 2019 to 30 November 2020.
3. Cr be appointed to the position of Deputy Mayor from 1 December 2020 to 30 November 2021.
4. Cr be appointed to the position of Deputy Mayor from 1 December 2021 to the conclusion of the elections.
5. Cr be appointed to the position of 'Deputy to the Deputy Mayor' from 15 January 2019 to 30 November 2019 after which time the immediate past Deputy Mayor will assume the position of deputy to the Deputy Mayor.

Introduction

Section 51 of the *Local Government Act 1999* (Act) provides the authority for Council to appoint a Deputy Mayor from amongst its own number.

In the absence of the Mayor, the Deputy Mayor carries out a range of functions required to be undertaken by the Mayor, as follows:

- presiding over Council meetings;
- acting as the principal spokesperson of the Council;
- providing advice to the Chief Executive Officer between meetings (as required);
- leading Council in its delivery of its Community Plan;
- representing the Council at civic and ceremonial functions during the year; and
- participating in key meetings on major projects with stakeholders.

Discussion

A Deputy Mayor holds office for a term determined by Council, providing the term does not exceed the term of the Council i.e. four years. Council's approach during the last term of Council was to appoint one Member for each year of the term of Council to the role of Deputy Mayor as follows:

- A member for each of the first two years of the term of Council: then
- A member for each of the last two years of the term of Council at the mid-term point when all committees are re-established.

All Elected Members are eligible for appointment as Deputy Mayor and the Act does not preclude consecutive or multiple appointments, i.e. a Member may be appointed as Deputy Mayor for the full term of Council or a lesser period determined by Council.

Similarly, Council is at liberty to not appoint a Deputy Mayor however, this can be problematic in instances when the Mayor is on leave, not able to preside over a meeting or part of a meeting or unavailable to attend civic functions, i.e. Council would need to resolve who presided over a Council meeting in each instance of absence of vacating of the chair. Therefore, and as this is a senior leadership role, it has been usual practice to appoint experienced Elected Members to the role of Deputy Mayor.

Deputy to the Deputy Mayor

It has also been customary for Council to appoint a 'Deputy to the Deputy Mayor' to act as the Mayor/Deputy Mayor in instances when neither the Mayor nor the Deputy Mayor are able to:

- preside over a meeting of Council, i.e. material conflicts of interest; or
- attend civic functions on Council's behalf; or
- attend meetings as Council's representative etc.

In such instances, the appointment of a Deputy to the Deputy Mayor means that Council meeting proceedings continue seamlessly or it is represented appropriately at civic functions or meetings.

In recommending the continuation of this practice, it is proposed that the position of 'Deputy to the Deputy Mayor' be filled by the immediate past Deputy Mayor except during the first year of Council's term when Council will need to appoint the 'Deputy to the Deputy Mayor'.

Conclusion

The leadership of Council is augmented by the appointment of a Deputy Mayor, and a Deputy to the Deputy Mayor, given the roles provide invaluable support and assistance to the Mayor and Council as a whole, particularly during the absence of the Mayor.

Attachments

Nil

14.4 City Finance and Governance Standing Committee Establishment

Brief

This report proposes the establishment of the City Finance and Governance Standing Committee, pursuant to Section 41 of the *Local Government Act 1999*, for the period 1 February 2019 to 30 November 2020.

RECOMMENDATION

It is recommended to Council that:

1. The City Finance and Governance Standing Committee be established pursuant to Section 41 of the *Local Government Act 1999* for the period 1 February 2019 to 30 November 2020.
2. It appoints all Elected Members to the City Finance and Governance Standing Committee for the period 1 February 2019 to 30 November 2020.
3. It appoints Cr..... as the Presiding Member and Cr..... as the Deputy Presiding Member to the City Finance and Governance Standing Committee for the period 1 February 2019 to 30 November 2020.
4. The ordinary meetings of the City Finance and Governance Standing Committee be held on the third Tuesday of each month, with the exception of December each year when it will meet on the second Tuesday of the month, at 7.00pm following the adjournment of the Council meeting in the Council Chamber, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033.
5. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the City Finance and Governance Standing Committee in consultation with the Presiding Member.
6. The City Finance and Governance Standing Committee Terms of Reference attached to this report be approved.
7. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the City Finance and Governance Standing Committee Terms of Reference.

Introduction

Following the November 2018 Local Government elections, Council is required to determine the constitution of its committee structure, including the meeting dates, times and places of its committee meetings pursuant to s41 of the *Local Government Act 1999* (Act).

Discussion

Section 41 of the Act empowers a Council to establish committees to:

- assist Council in the performance of its functions;
- enquire into and report to Council on matters within the ambit of Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a committee does not derogate from the power of the Council to act in a matter

The proposed City Finance and Governance Standing Committee (Committee) is a prescribed committee, as defined by the Remuneration Tribunal, which is established solely at the discretion of Council.

Establishing this Committee will assist Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

1. financial reporting;
2. financial sustainability;
3. long term financial plan;
4. annual business plan and budget;
5. budget review;
6. rating matters;
7. procurement;
8. information technology;
9. fees and charges;
10. accounting functions;
11. creditor payments;
12. credit card reporting;
13. Elected Member allowances and benefits reporting;
14. federal and state government funding;
15. records management;
16. corporate governance;
17. by-laws;
18. legislation;
19. roads opening and closing;
20. annual reports;
21. freedom of information;
22. any other matter which is within the powers and functions of the Council and which is referred to the Committee by Council.

In line with previous practice, it is proposed that the Committee be established for the period 1 February 2019 to 30 November 2020 and that:

- The membership of the Committee comprise all Elected Members;
- It meets on the third Tuesday of each month, with the exception of December each year when it will meet on the second Tuesday of the month, at 7.00pm following the adjournment of the Council meeting in the Council Chamber, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033; and
- The Committee not be accorded delegated authority and thus it is required to present all its recommendations to Council for ratification.

The proposed Terms of Reference for this Committee are attached (**Attachment 1**).

Conclusion

This report proposes the establishment of the City Finance and Governance Standing Committee for the period 1 February 2019 to 30 November 2020.

Attachments

1. Proposed Terms of Reference - City Finance and Governance Standing Committee

CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****CITY FINANCE AND GOVERNANCE
STANDING COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

Section 41 of the *Local Government Act 1999* (Act) empowers a Council to establish committees to:

- assist the Council in the performance of its functions;
- enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

1. ESTABLISHMENT

Pursuant to s41 of the Act the Council has established a committee to be known as the City Finance and Governance Standing Committee (referred to in these terms of reference as 'Committee').

2. OBJECTIVES

The primary objective of the Committee is to assist the Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

- 2.1. financial reporting;
- 2.2. financial sustainability;
- 2.3. long term financial plan;

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- 2.4. annual business plan and budget;
- 2.5. budget review;
- 2.6. rating matters;
- 2.7. procurement;
- 2.8. information technology;
- 2.9. fees and charges;
- 2.10. accounting functions;
- 2.11. creditor payments;
- 2.12. credit card reporting;
- 2.13. Elected Member allowances and benefits reporting;
- 2.14. federal and state government funding;
- 2.15. records management;
- 2.16. corporate governance;
- 2.17. by-laws;
- 2.18. legislation;
- 2.19. roads opening and closing;
- 2.20. annual report;
- 2.21. freedom of information;
- 2.22. any other matter which is within the powers and functions of the Council and which is referred to the Committee by the Council.

The Committee may at any time make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary for the better operation of the Committee in the performance of its role.

3. MEMBERSHIP

- 3.1. Membership of the Committee will comprise the Principal Member and all members of Council.
- 3.2. All members of the Committee will hold office the period 1 February 2019 to 30 November 2020.
- 3.3. Members of the Committee may be removed from office by Council resolution at any time.
- 3.4. Members of the Committee may resign their position at any time by giving notice of their intention, in writing, to the Chief Executive Officer.

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4. PRESIDING MEMBER

- 4.1. Council (at its meeting held 15 January 2019) appointed Cr as the Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.2. Council (at its meeting held 15 January 2019) appointed Cr as the Deputy Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.3. The role of the Presiding Member is to:
 - 4.3.1 oversee and facilitate the conduct of meetings in accordance with the Act and *Local Government (Procedures at Meetings) Regulations 2013* (Regulations);
 - 4.3.2 ensure that the guiding principles at regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and
 - 4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

5. OPERATIONAL MATTERS

- 5.1. The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.
- 5.2. For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the consideration and adoption of the recommendations of the Committee at the Council meeting held on the same night.
- 5.3. If the Presiding Member of the Committee is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then the Mayor will preside at the meeting until the Presiding Member (or Deputy Presiding Member) is present.

6. MEETING PROCEDURES

- 6.1. The Committee will act at all times in strict accordance with the Act and will be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the *City of West Torrens' Code of Practice - Procedures at Meetings*.
- 6.2. Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, Council has determined its own procedure as articulated in the *City of West Torrens' Code of Practice – Procedures at Meetings*.

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7. MEETING TIME AND PLACE

- 7.1. The Committee will meet in the Council Chamber at 165 Sir Donald Bradman Drive, Hilton SA 5033 at 7.00pm on the third Tuesday of each month, with the exception of December each year when it will meet on the second Tuesday of the month following the adjournment of the Council meeting.
- 7.2. The Chief Executive Officer is delegated authority to vary the meeting date, time and place in consultation with the Presiding Member.

8. QUORUM

- 8.1. A quorum for a meeting of the Committee will be eight (8) members.
- 8.2. No business can be transacted at a meeting unless a quorum is present.

9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

10. VOTING

- 10.1. All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.
- 10.2. For the avoidance of doubt, every member of the Committee including the Presiding Member has a deliberative vote only, i.e. no casting vote applies.
- 10.3. The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.
- 10.4. The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

11. FUNCTIONS AND RESPONSIBILITIES

The primary function of the Committee is to assist the Council achieve the stated objectives listed in section 2.

12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

14.5 City Services and Amenity Standing Committee Establishment

Brief

This report proposes the establishment of the City Services and Amenity Standing Committee, pursuant to Section 41 of the *Local Government Act 1999*, for the period 1 February 2019 to 30 November 2020.

RECOMMENDATION

It is recommended to Council that:

1. The City Services and Amenity Standing Committee be established pursuant to Section 41 of the *Local Government Act 1999* for the period 1 February 2019 to 30 November 2020.
2. It appoints all Elected Members to the City Services and Amenity Standing Committee for the period 1 February 2019 to 30 November 2020.
3. It appoints Cr..... as the Presiding Member and Cr..... as the Deputy Presiding Member to the City Services and Amenity Standing Committee for the period 1 February 2019 to 30 November 2020.
4. The ordinary meetings of the City Services and Amenity Standing Committee be held on the first Tuesday of each month, with the exception of December each year when it will meet on the second Tuesday of the month and in January each year when it will meet on the third Tuesday of the month, at 7.00pm following the adjournment of the Council meeting in the Council Chamber, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033.
5. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the City Services and Amenity Standing Committee in consultation with the Presiding Member.
6. The City Services and Amenity Standing Committee Terms of Reference attached to this report be approved.
7. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to City Services and Amenity Standing Committee Terms of Reference.

Introduction

Following the November 2018 Local Government elections, Council is required to determine the constitution of its committee structure, including the meeting dates, times and places of its committee meetings pursuant to s41 of the *Local Government Act 1999* (Act).

Discussion

Section 41 of the Act empowers a Council to establish committees to:

- assist the Council in the performance of its functions;
- enquire into and report to the Council on matters within the ambit of Council's responsibilities;
- provide advice to Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of Council to act in a matter

The proposed City Services and Amenity Standing Committee (Committee) is a prescribed committee, as defined by the Remuneration Tribunal, which is established solely at the discretion of Council.

Establishing this Committee will assist Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

1. public works;
2. traffic and parking management;
3. library services;
4. aged services;
5. youth and childrens' services;
6. service centre;
7. capital works;
8. fleet management;
9. animal management;
10. parking matters;
11. public and environmental health;
12. immunisation;
13. stormwater drainage
14. public lighting;
15. development control administration;
16. environmental sustainability;
17. climate change;
18. community development;
19. any other matter which is within the powers and functions of Council and which is referred to the Committee by Council.

In line with previous practice, it is proposed that the Committee be established for the period 1 February 2019 to 30 November 2020 and that:

- The membership of the Committee comprise all Elected Members;
- It meets on the first Tuesday of each month, with the exception of December each year when it will meet on the second Tuesday of the month and in January each year when it will meet on the third Tuesday of the month, at 7.00pm following the adjournment of the Council meeting in the Council Chamber, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033; and
- The Committee not be accorded delegated authority and thus it is required to present all its recommendations to Council for ratification.

The proposed Terms of Reference for this Committee are attached (**Attachment 1**).

Conclusion

This report proposes the establishment of the City Services and Amenity Standing Committee.

Attachments

1. Proposed Terms of Reference - City Services and Amenity Standing Committee

CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****CITY SERVICES AND AMENITY STANDING COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

Section 41 of the *Local Government Act 1999* (Act) empowers a Council to establish committees to:

- assist the Council in the performance of its functions;
- enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

1. ESTABLISHMENT

Pursuant to s41 of the Act, the Council has established a committee to be known as the City Services and Amenity Standing Committee (referred to in these Terms of Reference as 'Committee').

2. OBJECTIVES

The primary objective of the Committee is to assist the Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

- 2.1 public works;
- 2.2 traffic and parking management;
- 2.3 library services;

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- 2.4 aged services;
- 2.5 youth services;
- 2.6 service centre;
- 2.7 capital works;
- 2.8 fleet management;
- 2.9 animal management;
- 2.10 parking matters;
- 2.11 public and environmental health;
- 2.12 immunisation;
- 2.13 stormwater drainage
- 2.14 public lighting;
- 2.15 development control administration;
- 2.16 environmental sustainability;
- 2.17 climate change;
- 2.18 community development;
- 2.19 any other matter which is within the powers and functions of the Council and which is referred to the Committee by the Council.

The Committee may at any time make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary for the better operation of the Committee in the performance of its role.

3. MEMBERSHIP

- 3.1 Membership of the Committee will comprise the Principal Member and all members of Council.
- 3.2 All members of the Committee will hold office for the period 1 February 2019 to 30 November 2020.
- 3.3 Members of the Committee may be removed from office by Council resolution at any time.
- 3.4 Members of the Committee may resign their position at any time by giving notice of their intention in writing to the Chief Executive Officer.

4. PRESIDING MEMBER

- 4.1 Council (at its meeting held 15 January 2019) appointed Cr as the Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.

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- 4.2 Council (at its meeting held 15 January 2019) appointed Cr as the Deputy Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.3 The role of the Presiding Member is to:
- 4.3.1 oversee and facilitate the conduct of meetings in accordance with the *Local Government Act 1999* and *Local Government (Procedures at Meetings) Regulations 2013* (Regulations);
 - 4.3.2 ensure that the Guiding Principles at regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and
 - 4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

5. OPERATIONAL MATTERS

- 5.1 The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.
- 5.2 For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the consideration and adoption of the recommendations of the Committee at the Council meeting held on the same night.
- 5.3 If the Presiding Member of the Committee is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then the Mayor will preside at the meeting until the Presiding Member (or Deputy Presiding Member) is present.

6. MEETING PROCEDURE

- 6.1 The Committee will act at all times in strict accordance with the Act and will be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the *City of West Torrens Code of Practice - Procedures at Meetings*.
- 6.2 Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, Council has determined its own procedure as articulated in the *City of West Torrens Code of Practice – Procedures at Meetings*.

7. MEETING PLACE

- 7.1 The Committee will meet in the Council Chamber at 165 Sir Donald Bradman Drive, Hilton at 7.00pm on the first Tuesday of each month, with the exception of December each year when it will meet on the second Tuesday of the month, and in January of each year when it will meet on the third Tuesday of the month, following the adjournment of the Council meeting.
- 7.2 The Chief Executive Officer is delegated authority to vary the meeting date, time and place in consultation with the Presiding Member.

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8. QUORUM

8.1 A quorum for a meeting of the Committee will be half of the members plus one.

8.2 No business can be transacted at a meeting unless a quorum is present.

9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

10. VOTING

10.1 All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.

10.2 For the avoidance of doubt, every member of the Committee, including the Presiding Member has a deliberative vote only i.e. no casting vote applies.

10.3 The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.

10.4 The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

11. FUNCTIONS AND RESPONSIBILITIES

The primary function of the Committee is to assist the Council achieve the stated objectives listed in section 2.

12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

14.6 Chief Executive Officer's Performance Review Committee Establishment

Brief

This report proposes the establishment of the Chief Executive Officer's Performance Review Committee, pursuant to Section 41 of the *Local Government Act 1999*, for the period 1 February 2019 to 30 November 2020.

RECOMMENDATION

It is recommended to Council that:

1. The Chief Executive Officer's Performance Review Committee be established, pursuant to Section 41 of the *Local Government Act 1999*, for the period 1 February 2019 to 30 November 2020.
 2. It appoints the Mayor and up to seven (7) Elected Members to the Chief Executive Officer's Performance Review Committee for the period 1 February 2019 to 30 November 2020 as follows:
 - Mayor
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
 3. It appoints Cras the Presiding Member and Cr as the Deputy Presiding Member to the Chief Executive Officer's Performance Review Committee for the period 1 February 2019 to 30 November 2020.
 4. The ordinary meetings of the Chief Executive Officer's Performance Review Committee be held annually on the fourth Thursday of September each year commencing September 2019 at 6.00pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033.
 5. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Chief Executive Officer's Performance Review Committee in consultation with the Presiding Member.
 6. The Chief Executive Officer's Performance Review Committee Terms of Reference attached to this report be approved.
 7. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to Chief Executive Officer's Performance Review Committee Terms of Reference.
-

Introduction

Following the November 2018 Local Government elections, Council is required to determine the constitution of its committee structure, including the meeting dates, times and places of its committee meetings pursuant to s41 of the *Local Government Act 1999* (Act).

Discussion

Section 41 of the *Local Government Act 1999* empowers a Council to establish committees to:

- assist Council in the performance of its functions;
- enquire into and report to Council on matters within the ambit of Council's responsibilities;
- provide advice to Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of Council to act in a matter.

The proposed Chief Executive Officer's Performance Review Committee (Committee) is a prescribed committee, as defined by the Remuneration Tribunal, which is established solely at the discretion of Council.

The appointment, remuneration and performance appraisal of the Chief Executive Officer (CEO) is the only human resource responsibility of the elected body of Council, as set out in Part 1 of Chapter 7 of the Act.

Establishing this Committee will assist Council in exercising due care, diligence and skill in the discharge of its oversight and monitoring responsibilities, as well as reporting to Council in relation to the following functional matters:

1. conducting a review of the Chief Executive Officer's performance over the preceding 12 months;
2. making any recommendations for change to the Chief Executive Officer's remuneration package; and
3. considering any other related matters.

In line with previous practice, it is proposed that the Committee be established for the period 1 February 2019 to 30 November 2020 and that:

- the membership of the Committee be the Mayor and up to seven (7) Elected Members;
- the Committee meets on the fourth Thursday in September each year, in the Mayor's Reception room at 6.00pm or as so determined by the Presiding Member in consultation with the Chief Executive Officer; and
- the Committee not be accorded delegated authority and thus is required to present all of its recommendations to Council for ratification.

The proposed Terms of Reference for this Committee are attached (**Attachment 1**).

Conclusion

This report proposes the establishment of the Chief Executive Officer's Performance Review Committee.

Attachments

1. **Proposed Terms of Reference - Chief Executive Officer's Performance Review Committee**

CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****CHIEF EXECUTIVE OFFICER'S
PERFORMANCE REVIEW COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

Section 41 of the *Local Government Act 1999* (Act) empowers a Council to establish committees to:

- assist the Council in the performance of its functions;
- enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

1. ESTABLISHMENT

Pursuant to s41 of the Act the Council has established a committee to be known as the Chief Executive Officer's Performance Review Committee (referred to in these Terms of Reference as 'Committee').

2. OBJECTIVES

The primary objective of the Committee is to assist Council by:

- 2.1 Ensuring that a review of the Chief Executive Officer's (CEO's) performance is conducted annually (or more frequently if the Council requires) in accordance with the terms and conditions of the CEO's Contract of Employment.
- 2.2 Considering any other matter which is within the powers and functions of the Council and which is referred to the Committee by the Council.

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The Committee may at any time make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary for the better operation of the Committee in the performance of its role.

3. MEMBERSHIP

- 3.1. Membership of the Committee will comprise the Mayor and up to seven (7) Elected Members.
- 3.2. All members of the Committee will hold office for the period 1 February 2019 to 30 November 2020.
- 3.3. Members of the Committee may be removed from office by Council resolution at any time.
- 3.4. Members of the Committee may resign their position at any time by giving notice of their intention, in writing, to the Chief Executive Officer.
- 3.5. If a vacancy occurs on the Committee, in accordance with clauses 3.3 or 3.4, the Council may appoint a replacement Member.

4. PRESIDING MEMBER

- 4.1. Council (at its meeting held 15 January 2019) appointed Cr..... as the Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.2. Council (at its meeting held 15 January 2019) appointed Cr as the Deputy Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.3. The role of the Presiding Member is to:
 - 4.3.1 oversee and facilitate the conduct of meetings in accordance with the Act and *Local Government (Procedures at Meetings) Regulations 2013* (Regulations);
 - 4.3.2 ensure that the Guiding Principles at regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and
 - 4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

5. OPERATIONAL MATTERS

- 5.1 The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.
- 5.2 For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the delivery of a copy of the minutes of each meeting of the Committee to each member of the Council and the inclusion of those minutes in the agenda papers for the next ordinary meeting of the Council.
- 5.3 If the Presiding Member of the Committee, is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then a member of the Committee chosen from those present, by formal

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resolution, will preside at the meeting until the Presiding Member (or Deputy Presiding Member) is present.

6. MEETING PROCEDURE

- 6.1 The Committee will act at all times in strict accordance with the Act and will at all times be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the *City of West Torrens Code of Practice (Procedures at Meetings)*.
- 6.2 Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, the Committee has determined its own procedure as articulated in the *City of West Torrens Code of Practice - Procedures at Meetings*.
- 6.3 The attached agenda format will be used for the conduct of meetings.

7. MEETING TIME AND PLACE

- 7.1 The Committee will meet on the fourth Thursday in September each year at 6.00pm, or at a specific time and date to be notified according to the availability of Committee members, or as so determined by the Presiding Member of the Committee in consultation with the Chief Executive Officer, in the Mayor's Reception Room, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033.

8. QUORUM

- 8.1 A quorum for a meeting of the Committee will be half of the number of members plus one.
- 8.2 No business can be transacted at a meeting unless a quorum is present.

9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

10. VOTING

- 10.1 All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.
- 10.2 For the avoidance of doubt, every member of the Committee, including the Presiding Member has a deliberative vote only, i.e. no casting vote.
- 10.3 The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.
- 10.4 The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

11. FUNCTIONS AND RESPONSIBILITIES

The primary function of the Committee is to assist the Council achieve the stated objectives listed in section 2.

12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

***Agenda Format for the Chief Executive Officer's
Performance Review Committee***

1. MEETING OPENED
2. PRESENT
3. APOLOGIES
4. DISCLOSURE STATEMENTS
5. CONFIRMATION OF MINUTES
6. COMMUNICATIONS BY THE PRESIDING MEMBER
7. REPORTS OF THE GENERAL MANAGER CORPORATE AND REGULATORY
8. OUTSTANDING REPORTS / ACTIONS
9. OTHER BUSINESS
10. NEXT MEETING
11. MEETING CLOSE

14.7 Audit General Committee Establishment

Brief

This report proposes the establishment of the Audit General Committee for a four (4) year period from 1 February 2019 to the conclusion of the 2022 elections.

RECOMMENDATION

It is recommended to Council that:

1. The Audit General Committee be established, pursuant to Sections 41 and 126 of the *Local Government Act 1999* and regulation 17 of the *Local Government (Financial Management) Regulations 2011*, for a four year period from 1 February 2019 to the conclusion of the 2022 local government elections.
2. The Audit General Committee Terms of Reference attached to this report be approved.
3. It appoints the following two (2) Elected Members to the Audit General Committee for a two year period commencing 1 February 2019 to 30 November 2020 as follows:
 - Cr
 - Cr
4. It appoints Cr as the Presiding Member of the Audit General Committee for a two year term from 1 February 2019 to 30 November 2020.
5. Council re-appoints its Elected Member representation to, and presiding member of, the Audit General Committee, for the period 1 December 2020 to the conclusion of the 2022 local government periodic elections when it re-establishes its other committees for the final two years of the Council term.
6. It appoints the following person/people as the independent member(s) of the Audit General Committee.
 -
 -
 -
7. The sitting fees to be paid to the independent member(s) of the Audit General Committee be set at \$850+ GST per meeting attended.
8. No payment be made to independent members for any training attended.
9. For the term of the Council, independent member sitting fees be indexed annually at the same rate as Elected Member allowances, as defined in regulation 4(2) of the *Local Government (Members Allowances and Benefits) Regulations 2010*.
10. Payment of these allowances be subject to the provision of a valid invoice containing an Australian Business Number (ABN).
11. The Audit General Committee, at its first meeting, recommends to the Council the appointment of its Deputy Presiding Member from the date of this appointment to 30 November 2020.
12. The ordinary meetings of the Audit General Committee be held on the second Tuesday of alternate months commencing February 2019, with the exception of December each year when no meetings will be held.

13. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Audit General Committee in consultation with the Presiding Member.
14. Pursuant to Section 72(1) of the *Local Government Act 1999*, Council resolves that the provisions of Division 2 (Register of Interests) apply to independent members of the Audit General Committee.
15. Independent members of the Audit General Committee be required to comply with the provisions contained within the *Code of Conduct for Council Members*.
16. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the Audit General Committee Terms of Reference.

FURTHER

1. Pursuant to Sections 91(7) and 91(9) of the *Local Government Act 1999*, Council orders that the Confidential Report of the Selection Panel relating to the appointment of independent members to the Audit General Committee, having been considered by Council in confidence under sections 90(3)(a) and 90(3)(g) of the *Local Government Act 1999*, be kept confidential and not available for public inspection for a period of ten years from the date of this meeting (subject to annual review) on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.
2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, Council delegates the power to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Following the November 2018 local government elections, Council is required to determine the constitution of its committee structure, including the meeting dates, times and places of its committee meetings pursuant to s41 of the *Local Government Act 1999* (Act).

Section 126 of the Act requires Council to establish an Audit Committee (Committee) pursuant to the provisions of s41 of the Act and regulation 17 of the *Local Government (Financial Management) Regulations 2011* (Regulations).

Discussion

Establishing this Committee, which is a prescribed committee as defined by the Remuneration Tribunal, will assist Council in exercising due care, diligence and skill in the discharge of its oversight and monitoring responsibilities, as well as reporting to Council in relation to the following functional matters as set out in S.126 of the Act:

- reviewing annual financial statements to ensure that they present fairly the state of affairs of Council;
- proposing and providing information relevant to, a review of Council's strategic management plans or annual business plan;
- proposing and reviewing the exercise of powers under s130A of the *Local Government Act 1999* (the conduct of efficiency and economy audits);
- undertaking the functions that would have been undertaken by a single council's subsidiary's audit committee in cases where the council has exempted the subsidiary from having an audit committee;
- liaising with Council's statutory auditors; and
- reviewing the adequacy of Council's accounting, internal control, reporting and other financial management systems and practices on a regular basis.

Committee Membership

Section 126 of the Act specifies that the membership of an audit committee of a council:

- may not include an employee of Council;
- may include persons who are not members of Council;
- may include members of an audit committee of another council; and
- must otherwise be determined in accordance with the requirements of the regulations (if appropriate).

In addition, regulation 17 of the Regulations prescribes the following requirements with respect to the composition of the Committee:

- it must comprise between three and five members (inclusive); and
- it must include at least one person who is not a member of Council and who is determined by Council to have financial experience relevant to the functions of an audit committee; and
- it must not include, as a member, Council's auditor under s128 of the Act.

It has been the long held practice of this Council to appoint two Elected Members, one (1) of whom is appointed as the presiding member, and three (3) independent members to the Committee. However, as Council is only legally required to appoint one (1) independent member to the Committee, the following ten membership combinations are available to Council:

Options	Elected Members	Independent Members	Membership Total
1.	0	3	3
2.	1	2	3
3.	1	3	4
4.	1	4	5
5.	2	1	3
6.	2	2	4
7.	2	3	5
8.	3	1	4
9.	3	2	5
10.	4	1	5

While there is a legal requirement to appoint one (1) independent member to the Committee, there is benefit in appointing more than one as this retains a level of independence which can provide additional assurance to Council and the community that the financial arrangements and internal controls of Council are being appropriately managed.

The selection panel for the recruitment of the independent members to the Committee have recommended that Council considers two options with regard to membership as follows:

Option 1

- two (2) Elected Members, ideally with skills in business, legal, audit, risk or financial management, with one appointed as the Presiding Member; and
- two (2) external independent members that have senior financial, legal, audit, risk and/or local government with one appointed as the Deputy Presiding Member.

Option 2

- two (2) Elected Members, ideally with skills in business, legal, audit, risk or financial management, with one appointed at the Presiding Member; and
- three (3) external independent members that have senior financial, legal, audit, risk and/or local government with one appointed as the Deputy Presiding Member.

Option 1 provides a financial saving to Council of up to \$5,127 as a result of a reduction in the number of independent members to the Committee. However, as this is an even number of members, it could result in a split decision on a recommendation to Council without the ability for the presiding member to proffer a casting vote or result in a situation whereby the vote is split down independent member and Elected Member lines. That being said, such situations would be a rarity and manageable so shouldn't present a major problem.

Option 2 maintains the status quo of previous Committees. It works well albeit the independent voice is greater than that of the Elected Members.

Traditionally, while Council has appointed the presiding member to this Committee it has previously resolved that the Committee, at its first meeting, recommends to Council the appointment of an independent member as the deputy presiding member to the Committee. It is proposed this practice be retained.

Recruitment of Independent Members

In order to ensure that Council meets its legislative obligation to establish the Committee following the periodic elections, the previous Council appointed a selection panel (Panel) to undertake the recruitment process for the independent members to the Committee and propose the appointment of suitable applicants to the new Council. This Panel comprised:

- Cr Woodward
- Cr Vlahos
- Ms Pauline Koritsa (General Manager Business and Community)
- Mr Bill Ross (General Manager Corporate and Regulatory)

The recruitment process was fragmented due to the unavailability of some members of the Panel and the election process. As such, the shortlisting was undertaken by Cr Woodward and Cr Vlahos with assistance from the Program Leader Strategic Resilience, the interviews were undertaken by the General Manager Business and Community and the Organisational Resilience Officer with the final recommendations being agreed by Cr Woodward, Cr Vlahos, General Manager Business and Community and the Organisational Resilience Officer.

Interview Recommendations

The confidential report of the selection panel is circulated under separate cover and recommends Council determines the appointment of either the first two (2) preferred candidates or the first three (3) preferred candidates to the Committee. However, as discussed earlier in the report, Council is at liberty to appoint only one candidate to the Committee and up to four Elected Members.

Committee Establishment

It is proposed that the Committee:

- be established for a four year period from 1 February 2019 to the conclusion of the November 2020 periodic Council elections.
- meets on the second Tuesday of alternate months commencing February 2019, with the exception of December each year when no meetings will be held, at 6.30pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033, or as determined by the Chief Executive Officer in consultation with the Presiding Member.
- not be accorded delegated authority and thus is required to present all its recommendations to Council for ratification.

The proposed Terms of Reference for this Committee are attached (**Attachment 1**).

Conclusion

This report proposes the establishment of the Audit General Committee pursuant to the requirements of s126 and s41 of the *Local Government Act 1999* for a two year period from 11 December 2018 to 30 November 2020.

Attachments

1. **Draft Audit General Committee Terms of Reference**
2. **Interview Report - Audit General Committee Independent Members - Confidential (under separate cover)**

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CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****AUDIT GENERAL COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

A Committee is established for the purpose of assisting the Council in the performance of its functions, inquiring into and reporting to the Council on matters within the ambit of the Council's responsibilities, providing advice to the Council and to exercise, perform or discharge delegated powers, functions or duties of the Council.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

1. ESTABLISHMENT

Pursuant to Sections 126 and 41 of the *Local Government Act 1999* (the Act) the Council has established a committee to be known as the 'Audit General Committee' (referred to in these Terms of Reference as "the Committee").

2. OBJECTIVES

The primary objectives of the Committee are as follows:

- reviewing the annual financial statements to ensure that they present fairly the state of affairs of Council;
- proposing and providing information relevant to, a review of Council's strategic management plans or annual business plan;
- proposing and reviewing the exercise of powers under s130A of the *Local Government Act 1999* (the conduct of efficiency and economy audits);
- liaising with Council's statutory auditors; and
- reviewing the adequacy of Council's accounting, internal control, reporting and other financial management systems and practices on a regular basis.

3. MEMBERSHIP

- 3.1 The *Local Government (Financial Management) Regulations 2011* requires that Council's Audit Committee must:
- comprise between three (3) and five (5) members; and
 - include at least one (1) person who is not a member of Council and who is determined by Council to have financial experience relevant to the functions of an audit committee; and
 - not include the Council's auditor as a member.
- 3.2 Membership of the Committee will comprise () Elected Members and () members who are not members of Council as follows:
-
- 3.3 Elected Members to the Committee will hold office for the period 1 February 2019 to 30 November 2020.
- 3.4 Council will appoint Elected Members to the Committee when it reviews its other committees.
- 3.5 Independent members of the Committee will hold office from 1 February 2019 to the conclusion of the 2022 periodic Council elections.
- 3.6 Members of the Committee may be removed from office by Council resolution at any time.
- 3.7 Members of the Committee may resign their position at any time by giving notice of their intention in writing to the Chief Executive Officer.
- 3.8 If a vacancy occurs on the Committee, in accordance with clauses 3.5 or 3.6, then Council may appoint a replacement Member to the Committee.

4. PRESIDING MEMBER

- 4.1 Council, at its 15 January 2019 meeting, appointed Cr as the Presiding Member of the Audit General Committee for the period 1 February 2019 to 30 November 2020.
- 4.2 Council will appoint a Presiding Member of the Audit General Committee for the period 1 December 2020 to the conclusion of the 2022 West Torrens Council elections, following a review of its committee structure in 2020.
- 4.3 The Committee is to recommend to Council, at its first meeting in 2019, the appointment of its Deputy Presiding Member for the remainder of the term of Council, commencing 19 February 2019.
- 4.4 The role of the Presiding Member is to:
- 4.4.1 oversee and facilitate the conduct of meetings in accordance with the *Local Government Act 1999* and *Local Government (Procedures at Meetings) Regulations 2013*;
 - 4.4.2 ensure that the Guiding Principles at Regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and

- 4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

5. OPERATIONAL MATTERS

- 5.1 The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.
- 5.2 For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the delivery of a copy of the minutes of each meeting of the Committee to each member of the Council and the inclusion of those minutes in the agenda papers for the next ordinary meeting of the Council.
- 5.3 If the Presiding Member of the Committee is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then a member of the Committee chosen from those present, by formal resolution, will preside at the meeting until the Presiding Member (or Deputy Presiding Member, if relevant) is present.

6. MEETING PROCEDURES

- 6.1 The Committee will act at all times in strict accordance with the Act and will be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the City of West Torrens Code of Practice - Procedures at Meetings.
- 6.2 Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, Council has determined its own procedure as articulates in the City of West Torrens Code of Practice - Procedures at Meetings.
- 6.3 The attached agenda format will be used for the conduct of meetings.
- 6.4 In the event that a meeting is cancelled or is inquorate, the items for discussion on the meeting agenda will be deferred to the next appropriate meeting of Council.

7. MEETING TIME AND PLACE

- 7.1 The Committee will meet on the second Tuesday of alternative months commencing February 2019, with the exception of December each year when no meetings will be held, at 6.00pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033.
- 7.2 The Chief Executive Officer is delegated authority to vary the meeting date, time and place in consultation with the Presiding Member.

8. QUORUM

- 8.1 A quorum for a meeting of the Committee will be half the members plus one of which one member must be an Elected Member and one member an independent member.

8.2 No business can be transacted at a meeting unless a quorum is present.

9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

10. VOTING

10.1 All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.

10.2 For the avoidance of doubt, every member of the Committee including the Presiding Member has a deliberative vote only, i.e. no casting vote.

10.3 The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.

10.4 The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

11. FUNCTIONS AND RESPONSIBILITIES

11.1 The primary function of the Committee is to assist the Council achieve the stated objectives listed in Section 2 of these Terms of Reference.

11.2 Section 62(7) and 75B of the *Local Government Act 1999* provides that the provisions of Part 4 Division 2 (Register of Interests) and Part 4 Division 3 (Conflict of Interest) apply to independent members of the Committee. As such, independent members of the Committee are required to complete primary and ordinary returns in accordance with sections 65 and 66 of the *Local Government Act 1999*.

11.3 Independent members of the Committee are public officers for the purpose of the *Independent Commissioner Against Corruption Act 2012* and Division 4 of Part 7 (Offences relating to Public Officers) of the *Criminal Law Consolidation Act 1935* and subject to the provisions of those Acts, including reporting requirements.

11.4 Independent members of the Committee are required to comply with the provisions contained within the Code of Conduct for Council Members.

12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

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Agenda format for the Audit General Committee

1. MEETING OPENED
2. PRESENT
3. APOLOGIES
4. DISCLOSURE STATEMENTS
5. CONFIRMATION OF MINUTES
6. COMMUNICATION BY THE CHAIRPERSON
7. PRESENTATIONS
8. OUTSTANDING REPORTS/ACTIONS
9. REPORTS OF THE CHIEF EXECUTIVE OFFICER
 - 9.1 FINANCIAL REPORTING AND SUSTAINABILITY
 - 9.2 INTERNAL CONTROLS AND RISK MANAGEMENT SYSTEMS
 - 9.3 INTERNAL AUDIT
 - 9.4 EXTERNAL AUDIT
 - 9.5 COMMITTEE PERFORMANCE AND REPORTING
- 10 OTHER BUSINESS
11. CONFIDENTIAL
12. NEXT MEETING
- 13 MEETING CLOSE

14.8 City Advancement and Prosperity General Committee Establishment

Brief

This report proposes the establishment of the City Advancement and Prosperity General Committee, pursuant to *Section 41 of the Local Government Act 1999*, for the period 1 February 2019 to 30 November 2020.

RECOMMENDATION

It is recommended to Council that:

1. The City Advancement and Prosperity General Committee be established in pursuant to section 41 of the *Local Government Act 1999* for the period 1 February 2019 to 30 November 2020.
2. It appoints the Mayor and up to seven (7) Elected Members to the City Advancement and Prosperity General Committee for the period 1 February 2019 to 30 November 2020 as follows:
 - Mayor
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
3. It appoints Cr as the Presiding Member and Cr as the Deputy Presiding Member to the City Advancement and Prosperity General Committee for the period 1 February 2019 to 30 November 2020.
4. The ordinary meetings of the City Advancement and Prosperity General Committee be held on the fourth Tuesday of alternate months commencing February 2019, with the exception of December when no meetings will be held, at 6.00pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033.
5. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the City Advancement and Prosperity General Committee in consultation with the Presiding Member.
6. The City Advancement and Prosperity General Committee Terms of Reference attached to this report be approved.
7. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the City Advancement and Prosperity General Committee Terms of Reference.

Introduction

Following the November 2018 Local Government elections, Council is required to determine the constitution of its committee structure, including the meeting dates, times and places of its committee meetings pursuant to s41 of the *Local Government Act 1999* (Act).

Discussion

Section 41 of the Act empowers a Council to establish committees to:

- assist Council in the performance of its functions;
- enquire into and report to Council on matters within the ambit of Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a committee does not derogate from the power of Council to act in a matter

The proposed City Advancement and Prosperity General Committee (Committee) is a prescribed committee, as defined by the Remuneration Tribunal, which is established solely at the discretion of Council.

Establishing this Committee will assist Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

1. strategic asset management;
2. economic development;
3. corporate planning;
4. corporate performance;
5. corporate policy;
6. strategic land use policy;
7. community land management plans;
8. community grants, community equipment grants and sponsorship;
9. partnership grants;
10. community engagement;
11. Civic awards;
12. Australia Day and other awards;
13. festivals and events;
14. any other matter which is within the powers and functions of the Council and which is referred to the Committee of Council by the Council.

In line with previous practice, it is proposed that the Committee be established for the period 1 February 2019 to 30 November 2020 and that:

- the membership of the Committee comprise the Mayor and up to seven (7) Elected Members.
- the Committee meets on the fourth Tuesday of alternate months commencing February 2019, with the exception of December each year when no meetings will be held, at 6.00pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033, or as determined by the Chief Executive Officer in consultation with the Presiding Member.
- the Committee not be accorded delegated authority and thus is required to present all its recommendations to Council for ratification.

The proposed Terms of Reference for this Committee are attached (**Attachment 1**).

Conclusion

This report proposes the establishment of the City Advancement and Prosperity General Committee for the period 1 February 2019 to 30 November 2020.

Attachments

1. Proposed Terms of Reference - City Advancement and Prosperity General Committee

CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****CITY ADVANCEMENT AND PROSPERITY
GENERAL COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

Section 41 of the *Local Government Act 1999* (Act) empowers a Council to establish committees to:

- assist the Council in the performance of its functions;
- enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

1. ESTABLISHMENT

Pursuant to s41 of the *Local Government Act 1999* (the Act) the Council has established a committee to be known as the 'City Advancement and Prosperity General Committee' (referred to in these Terms of Reference as 'Committee').

2. OBJECTIVES

The primary objective of the Committee is to assist the Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

- 2.1. strategic asset management;
- 2.2. economic development;
- 2.3. corporate planning;

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- 2.4. corporate performance;
- 2.5. corporate policy;
- 2.6. strategic land use policy;
- 2.7. community land management plans;
- 2.8. community grants;
- 2.9. partnership grants;
- 2.10. community engagement;
- 2.11. Civic awards;
- 2.12. Australia Day awards;
- 2.13. festivals and events;
- 2.14. any other matter which is within the powers and functions of the Council and which is referred to the Committee of Council by the Council.

The Committee may at any time make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary for the better operation of the Committee in the performance of its role.

3. MEMBERSHIP

- 3.1. Membership of the Committee will comprise the Mayor and up to seven (7) Elected Members.
- 3.2. All members of the Committee will hold office for the period 1 February 2019 to 30 November 2020.
- 3.3. Members of the Committee may be removed from office by Council resolution at any time.
- 3.4. Members of the Committee may resign their position at any time by giving notice of their intention in writing to the Chief Executive Officer.
- 3.5. If a vacancy occurs on the Committee, in accordance with clauses 3.3 or 3.4, the Council may appoint a replacement Member.
- 3.6. In the event an appointed Elected Member is not able to attend a meeting of the Committee, the appointed Elected Member's co-ward Councillor may attend as a proxy Committee Member with full voting rights.

4. PRESIDING MEMBER

- 4.1. Council (at its meeting held 15 January 2019) appointed Cr as the Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.2. Council (at its meeting held 15 January 2019) appointed Cr as the Deputy Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.

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4.3. The role of the Presiding Member is to:

- 4.3.1 oversee and facilitate the conduct of meetings in accordance with the Act and *Local Government (Procedures at Meetings) Regulations 2013* (Regulations);
- 4.3.2 in particular, to ensure that the Guiding Principles at regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and
- 4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

5. OPERATIONAL MATTERS

- 5.1. The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.
- 5.2. For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the delivery of a copy of the minutes of each meeting of the Committee to each member of the Council and the inclusion of those minutes in the agenda papers for the next ordinary meeting of the Council.
- 5.3. If the Presiding Member of the Committee is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then a member of the Committee chosen from those present, by formal resolution, will preside at the meeting until the Presiding Member (or Deputy Presiding Member) is present.

6. MEETING PROCEDURE

- 6.1. The Committee will act at all times in strict accordance with the Act and will be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the *City of West Torrens Code of Practice - Procedures at Meetings*.
- 6.2. Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, Council has determined its own procedure as articulated in the *City of West Torrens Code of Practice – Procedures at Meetings*.
- 6.3. The attached agenda format will be used for the conduct of meetings.
- 6.4. In the event that a meeting is cancelled or is inquorate, the items for discussion on the meeting agenda will be deferred to the next appropriate meeting of Council.

7. MEETING TIME AND PLACE

- 7.1 The Committee will meet on the fourth Tuesday of alternative months commencing February 2019, with the exception of December each year when no meetings will be held, at 6.30pm in the Mayor's Reception Room, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033.

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- 7.2 The Chief Executive Officer is delegated authority to vary the meeting date, time and place in consultation with the Presiding Member.

8. QUORUM

- 8.1 A quorum for a meeting of the Committee will be half of the members plus one.

- 8.2 No business can be transacted at a meeting unless a quorum is present.

9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

10. VOTING

- 10.1 All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.

- 10.2 For the avoidance of doubt, every member of the Committee, including the Presiding Member has a deliberative vote only, i.e. no casting vote.

- 10.3 The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.

- 10.4 The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

11. FUNCTIONS AND RESPONSIBILITIES

The primary function of the Committee is to assist the Council achieve the stated objectives listed in section 2.

12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

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***Agenda format for the City Advancement and Prosperity
General Committee***

- 1. MEETING OPENED**
- 2. PRESENT**
- 3. APOLOGIES**
- 4. DISCLOSURE STATEMENTS**
- 5. CONFIRMATION OF MINUTES**
- 6. COMMUNICATIONS BY THE CHAIRPERSON**
- 7. REPORTS OF THE CHIEF EXECUTIVE OFFICER**
- 8. OUTSTANDING REPORTS / ACTIONS**
- 9. OTHER BUSINESS**
- 10. NEXT MEETING**
- 11. MEETING CLOSED**

14.9 City Facilities and Waste Recovery General Committee Establishment

Brief

This report proposes the establishment of the City Facilities and Waste Recovery General Committee, pursuant to *Section 41 of the Local Government Act 1999*, for the period 1 February 2019 to 30 November 2020.

RECOMMENDATION

It is recommended to Council that:

1. The City Facilities and Waste Recovery General Committee be established in pursuant to Section 41 of the *Local Government Act 1999* for the period 1 February 2019 to 30 November 2020.
2. It appoints the Mayor and up to seven (7) Elected Members to the City Facilities and Waste Recovery General Committee for the period 1 February 2019 to 30 November 2020, as follows:
 - Mayor
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
 - Cr
3. It appoints Cr as the Presiding Member and Cr as the Deputy Presiding Member to the City Facilities and Waste Recovery General Committee for the period 1 February 2019 to 30 November 2020.
4. The ordinary meetings of the City Facilitates and Waste Recovery General Committee be held on the fourth Tuesday of alternate months commencing March 2019, with the exception of January each year when no meetings will be held, at 6.00pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033.
5. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the City Services and Waste Recovery General Committee in consultation with the Presiding Member.
6. The City Facilities and Waste Recovery General Committee Terms of Reference attached to this report be approved.
7. The Chief Executive Officer be delegated authority to make amendments of a formatting and/or minor technical nature to the City Facilities and Waste Recovery General Committee Terms of Reference.

Introduction

Following the November 2018 Local Government elections, Council is required to determine the constitution of its committee structure, including the meeting dates, times and places of its committee meetings pursuant to s41 of the *Local Government Act 1999* (Act).

Discussion

A Committee of Council may be established by resolution of the Council.

Section 41 of the Act empowers a Council to establish committees to:

- assist the Council in the performance of its functions;
- enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

The proposed City Facilities and Waste Recovery General Committee (Committee) is a prescribed committee, as defined by the Remuneration Tribunal, which is established solely at the discretion of Council.

The primary objective of the Committee is to assist the Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

1. open space;
2. sport and recreation;
3. community hubs;
4. community centres management;
5. property leasing;
6. property disposal;
7. property acquisition;
8. building and facilities management;
9. waste management;
10. resource recovery;
11. any other matter which is within the powers and functions of the Council and which is referred to the Committee by the Council.

In line with previous practice, it is proposed that the Committee be established for the period 1 February 2019 to 30 November 2020 and that:

- the membership of the Committee comprise the Mayor and up to seven (7) Elected Members.
- it meets on the fourth Tuesday of alternate months commencing March 2019, with the exception of January each year when no meetings will be held, at 6.00pm in the Mayor's Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033, or as determined by the Chief Executive Officer in consultation with the Presiding Member.
- the Committee not be accorded delegated authority and thus is required to present all its recommendations to Council for ratification.

The proposed Terms of Reference for this Committee are attached (**Attachment 1**).

Conclusion

This report proposes the establishment of the City Facilities and Waste Recovery General Committee for the period 1 February 2019 to 30 November 2020.

Attachments

1. Proposed Terms of Reference - City Facilities and Waste Recovery General Committee

CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****CITY FACILITIES AND WASTE RECOVERY
GENERAL COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

Section 41 of the *Local Government Act 1999* (Act) empowers a Council to establish committees to:

- assist the Council in the performance of its functions;
- enquire into and report to the Council on matters within the ambit of the Council's responsibilities;
- provide advice to the Council;
- exercise, perform or discharge delegated powers, functions or duties.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

1. ESTABLISHMENT

Pursuant to s41 of the *Local Government Act 1999* (the Act) the Council has established a committee to be known as the 'City Facilities and Waste Recovery General Committee' (referred to in these Terms of Reference as 'Committee').

2. OBJECTIVES

The primary objective of the Committee is to assist the Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities as well as enquiring into and reporting to the Council in relation to the following matters:

- 2.1. open space;
- 2.2. sport and recreation;
- 2.3. community hubs;

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- 2.4. community centres management;
- 2.5. property leasing;
- 2.6. property disposal;
- 2.7. property acquisition;
- 2.8. building and facilities management;
- 2.9. waste management;
- 2.10. resource recovery;
- 2.11. any other matter which is within the powers and functions of the Council and which is referred to the Committee by the Council.

The Committee may at any time make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary for the better operation of the Committee in the performance of its role.

3. MEMBERSHIP

- 3.1. Membership of the Committee will comprise the Mayor and up to seven (7) Elected Members.
- 3.2. All members of the Committee will hold office for the period 1 February 2019 to 30 November 2020.
- 3.3. Members of the Committee may be removed from office by Council resolution at any time.
- 3.4. Members of the Committee may resign their position at any time by giving notice of their intention in writing to the Chief Executive Officer.
- 3.5. If a vacancy occurs on the Committee, in accordance with clauses 3.3 or 3.4, the Council may appoint a replacement Member.
- 3.6. In the event an appointed Elected Member is not able to attend a meeting of the Committee, the appointed Elected Member's co-ward Councillor may attend as a proxy Committee Member with full voting rights.

4. PRESIDING MEMBER

- 4.1. Council (at its meeting held 15 January 2019) appointed Cr as the Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.2. Council (at its meeting held 15 January 2019) appointed Cr as the Deputy Presiding Member of the Committee for the period 1 February 2019 to 30 November 2020.
- 4.3. The role of the Presiding Member is to:
 - 4.3.1 oversee and facilitate the conduct of meetings in accordance with the Act and *Local Government (Procedures at Meetings) Regulations 2013* (Regulations);

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4.3.2 in particular, to ensure that the Guiding Principles at regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and

4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

5. OPERATIONAL MATTERS

5.1. The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.

5.2. For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the delivery of a copy of the minutes of each meeting of the Committee to each member of the Council and the inclusion of those minutes in the agenda papers for the next ordinary meeting of the Council.

5.3. If the Presiding Member of the Committee is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then a member of the Committee chosen from those present, by formal resolution, will preside at the meeting until the Presiding Member (or Deputy Presiding Member) is present.

6. MEETING PROCEDURE

6.1. The Committee will act at all times in strict accordance with the Act and will be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the *City of West Torrens Code of Practice - Procedures at Meetings*.

6.2. Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, Council has determined its own procedure as articulated in the *City of West Torrens Code of Practice – Procedures at Meetings*.

6.3. The attached agenda format will be used for the conduct of meetings.

6.4. In the event that a meeting is cancelled or is inquorate, the items for discussion on the meeting agenda will be deferred to the next appropriate meeting of Council.

7. MEETING TIME AND PLACE

7.1 The Committee will meet on the fourth Tuesday of alternative months commencing March 2019, with the exception of December and January each year when no meetings will be held, at 6.30pm in the Mayor's Reception Room, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033.

7.2 The Chief Executive Officer is delegated authority to vary the meeting date, time and place in consultation with the Presiding Member.

8. QUORUM

8.1 A quorum for a meeting of the Committee will be half of the members plus one.

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8.2 No business can be transacted at a meeting unless a quorum is present.

9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

10. VOTING

10.1 All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.

10.2 For the avoidance of doubt, every member of the Committee, including the Presiding Member has a deliberative vote only, i.e. no casting vote.

10.3 The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.

10.4 The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

11. FUNCTIONS AND RESPONSIBILITIES

The primary function of the Committee is to assist the Council achieve the stated objectives listed in section 2.

12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

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***Agenda format for the City Facilities and Waste Recovery
General Committee***

- 1. MEETING OPENED**
- 2. PRESENT**
- 3. APOLOGIES**
- 4. DISCLOSURE STATEMENTS**
- 5. CONFIRMATION OF MINUTES**
- 6. COMMUNICATIONS BY THE CHAIRPERSON**
- 7. REPORTS OF THE CHIEF EXECUTIVE OFFICER**
- 8. OUTSTANDING REPORTS / ACTIONS**
- 9. OTHER BUSINESS**
- 10. NEXT MEETING**
- 11. MEETING CLOSED**

14.10 Mendelson Committee - Elected Member Appointments

Brief

This report seeks the nomination of two (2) Elected Members to the Mendelson Committee and proposes the remuneration to be paid to all Mendelson Committee members for the period 1 February 2019 to 30 November 2020.

RECOMMENDATION

It is recommended to Council that:

1. It appoints the following Elected Members to the Mendelson Committee for the term commencing 1 February 2019 and ending 30 November 2020:
 - Cr and
 - Cr
2. All Members appointed to the Mendelson Committee be paid an annual allowance of \$5,157.50, to be increased annually by the same percentage as Elected Member allowances, as defined in regulation 4(2) of the *Local Government (Members Allowances and Benefits) Regulations 2010* for the term commencing 1 February 2019 and ending 30 November 2020.
3. The ordinary meetings of the Mendelson Committee be held in the Mayor's Reception Room, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033 at 4.00pm on the fourth Friday of each month commencing January 2019.

Introduction

The Deed of Charitable Trust (Trust) relating to the *City of West Torrens Max and Bette Mendelson Foundation* (Foundation) requires the establishment of a management committee (Mendelson Committee) comprising four (4) persons as follows:

- Dr Reece Jennings as the Chairperson until his death or legal incapacity;
- two (2) members appointed by Council; and
- one (1) member appointed by the President of the Law Society.

Consequently, this report seeks the appointment by Council of two Elected Members and the remuneration to be paid to all members of the Mendelson Committee.

It is important to note that the Mendelson Committee is established in accordance with the Trust. As such, it is not constituted in accordance with s41 of the *Local Government Act 1999*.

Discussion

Max and Bette Mendelson were residents of Seaton who established an educational scholarship fund for local university students. In 1994, Mr and Mrs Mendelson made wills which stated the residue of their estate would pass to the City of West Torrens for the establishment of a university scholarship scheme.

Subsequently, following the death of her husband in 1994, Mrs Mendelson and the City of West Torrens established the Foundation, under the Trust, dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities.

Following Mrs Mendelson's death in 1995, the City of West Torrens was paid the residue of her estate as the legal trustee of the Foundation. Since this time, the City of West Torrens has awarded scholarships to students studying at South Australian universities in the Mendelsons' honour.

Scholarship money is derived from income of the Trust fund and from the City of West Torrens, in its corporate capacity. On average, twelve scholarships have been awarded each year.

In establishing its committee structure, in accordance with the provisions of the Trust, Council is required to appoint two of its Elected Members to the Mendelson Committee. Consistent with all other committees, it is proposed that these appointments be for the term commencing 1 February 2019 and ending 30 November 2020.

As the Mendelson Committee is not constituted under s41 of the Act, the determination by the Remuneration Tribunal in relation to Elected Member allowances does not apply. Rather, allowances are paid via the Trust. However, it is proposed that all Members appointed to the Mendelson Committee be paid an annual allowance of \$5,157.50 and increased annually by the same percentage as Elected Member allowances, as defined in regulation 4(2) of the *Local Government (Members Allowances and Benefits) Regulations 2010* for the term commencing 1 February 2019 and ending 30 November 2020.

The Mendelson Committee has typically met on the fourth Friday of each month at 4.00pm in the Mayor's Reception Room, Civic Centre, 165 Sir Donald Bradman Drive, Hilton, SA 5033. It is proposed that this meeting schedule be retained for the term commencing 1 February 2019 and ending 30 November 2020.

Conclusion

This report proposes the appointment of two (2) Elected Members to the Mendelson Committee and the remuneration to be paid to all Committee Members.

Attachments

Nil

14.11 Nominations to External Bodies

Brief

This report seeks the nomination of Council representatives to external bodies.

RECOMMENDATION

It is recommended to Council that:

1. Cr and Cr (Proxy) be nominated to the West Torrens Historical Society Committee.
2. Cr and Cr be nominated to the Camden Community Centre Board of Management.
3. Mayor Coxon, Cr (Proxy) and the Chief Executive Officer or his delegate be nominated to the Adelaide Airport Consultative Committee.
4. Mayor Coxon, with the Deputy Mayor as proxy, be nominated to the Executive Committee of the Australian Mayoral Aviation Council (AMAC).
5. Cr and Cr (Proxy) be appointed to the Murray Darling Association Inc. Adelaide Metro Region (7).

Introduction

At the conclusion of the November 2018 City of West Torrens periodic elections, the former Council's nominations to external bodies expired. Consequently, Council needs to review and approve Elected Member nominations to these external bodies.

Discussion

Council has traditionally nominated Elected Members, or in some cases Council Officers, to various external bodies. Some of these nominations are at the request of the external organisation (i.e. West Torrens Historical Society) and in some cases Council is a member in its own right (e.g. Metropolitan Seaside Councils Committee).

There are two types of external bodies to which Council nominates members. These comprise:

- incorporated and unincorporated community organisations such as the Camden Community Centre; and
- local government and other industry associations such as the Metropolitan Seaside Councils Committee and Adelaide Airport Consultative Committee, where a membership fee may be payable in some instances.

Community Organisation Nominations

The former Council nominated the following Elected Members to two community organisation committees as follows:

Organisation	Elected Member	Note
Camden Community Centre Board of Management	Cr Hill and Cr Demetriou	Traditionally the nominees have been the two Morphet Ward Councillors.
West Torrens Historical Society Inc.	Cr Nitschke	The West Torrens Historical Society Inc has requested that a proxy also be nominated.

While the constitutions of these two bodies request that Council nominates a representative to sit on their boards, Council is not obligated to make such nominations. Both committees have requested that Council nominate representatives to the respective committee.

Local Government Industry Appointments

It is also necessary for Council to appoint the Mayor and the Chief Executive Officer to the Adelaide Airport Consultative Committee, and the Mayor to the Executive Committee of the Australian Mayoral Aviation Council. In addition, Council is entitled to appoint a member of Council to the Murray Darling Association Adelaide Metro Region (7). It is proposed that this be a Member with an interest in water management and/or natural resource management.

During the term of Council there will be requests for nominations to boards and committees from relevant ministers, the Local Government Association and other entities. These will be dealt with on an as needs basis.

Remuneration

There is no remuneration for attendance at any of the meetings of the entities listed in this report.

Fiduciary Duty

When an Elected Member or Officer is nominated by Council to an external committee or board, they are appointed by that committee or board in the capacity as a member of that entity.

All members of a committee or board are required to act in the interests of the entity in matters related to the entity and not at the direction of, or in the interest of, Council. Confidentiality obligations to the board or committee apply despite the fact that the person has been nominated by Council. In other words, the Elected Member or Officer has a fiduciary duty to the board or committee to which they have been appointed by the entity and not to Council.

Indemnity

Elected Members and Officers, when acting in their Council roles and exercising or discharging Council's powers, functions or duties are indemnified under s39 and s121 of the *Local Government Act 1999* from civil liability provided that the Elected Member's or Officer's actions amount to an honest act or omission. This indemnity is provided by the Local Government Association Mutual Liability Scheme (LGAMLS).

However, when an Elected Member or Officer sits on an external committee or board they are not covered by this indemnity as they are acting on behalf of and have a fiduciary duty to that committee or board. In other words, the appointed Elected Member or Council Officer is liable as a member of a board or committee for any actions or decisions they, or the board or committee, make and will not be covered by the LGAMLS in the event of any legal action taken against the decisions and actions of the committee or board to which they are the appointed.

This is especially problematic as many of these external bodies are not creatures of the Council, may or may not be incorporated bodies and may not have appropriate insurances. Therefore, as part of Council's risk management process, a copy of the external body's current certificate of insurance for office holder indemnity is routinely requested from community organisations which have appointed an Elected Member or Officer to their board or committee. However, it is also important that any Elected Member who is nominated to an external body ensures, before they take up appointment, that they:

- understand the basis of the appointment i.e. is it a decision making or advisory role.
- have been furnished with, and understand, the constitution/rules of the board or committee.
- have been provided with the accounts and understand the financial position of the entity.
- understand the governance systems of the entity.
- the entity has the required insurances.

Conclusion

This report seeks the nomination by Council to those external bodies detailed within this report. It also details the legal framework under which these nominations are made.

Attachments

Nil

14.12 2019 National General Assembly of Local Government - Call for Motions

Brief

This report advises that the Australian Local Government Association is seeking Notices of Motion for its 2019 National General Assembly of Local Government to be held in Canberra from 16 to 19 June 2019.

RECOMMENDATION(S)

It is recommended to Council that:

1. The recommended process for lodgement of notices of motion, contained within this report, be adopted.
2. Council delegates authority to the Chief Executive Officer to finalise the wording of any notices of motion and submit them to the Australian Local Government Association.

Introduction

The Australian Local Government Association (ALGA) has advised of its upcoming 2019 National General Assembly of Local Government (NGA) to be held in Canberra from 16 to 19 June 2019 and is calling for notices of motion (Motions) for the NGA under the theme 'Future Focussed'.

Discussion

To assist councils in preparing Motions, ALGA have prepared the attached short discussion paper (**Attachment 1**).

To be eligible for inclusion in the NGA business papers, Motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Be consistent with the themes of the NGA.
3. Complement or build on the policy objectives of the Local Government Association (SA).
4. Propose a clear action and outcome.
5. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of, local government.

Motions are to be received by ALGA no later than Friday 29 March 2019.

In order to ensure that the Motions are submitted in a timely manner the process outlined below is proposed to process any draft notices of motion for the NGA:

1. Elected Members are to provide any draft Motions for the NGA to the Chief Executive Officer by Friday 22 February 2019. ALGA requires that motions must also be provided with a short explanation of why the motion subject is a national issue and why it should be debated at the NGA. A summary of the key arguments must also be provided detailing any background information and supporting arguments.
2. Draft Motions will be presented to the Tuesday 19 March 2019 meeting of Council for consideration and approval.
3. Those Motions approved by Council will be submitted to ALGA by Friday 29 March 2019.

Conclusion

This report sets out the process and timeframes for notice of motions to be submitted to the Australian Local Government Association for inclusion in the agenda of its 2019 National General Assembly of Local Government to be held in Canberra from 16 to 19 June 2019.

Attachments

- 1. ALGA 2019 NGA Call for Notices of Motion Discussion Paper**



Future Focused

Call for Motions
Discussion Paper 2019

National General Assembly
of Local Government **2019**

16—19 June 2019



KEY DATES

End of November 2018
Opening of Call for Motions

29 March 2019
Acceptance of motions close

16 - 19 June 2019
National General Assembly

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government ($\geq 1\%$ FAGs).

KEY QUESTIONS

This therefore raises the questions of:

1. What can local governments do differently now, and in the future, to deliver more for less?
 - o Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
 - o What are the opportunities for leveraging regional, state and national partnerships?

THE PRESENT

Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Austalians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes¹.

Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas – nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women².

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010³. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.

A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total⁴. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016⁵.

Roles and funding

The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A\$8.2 billion in 1994-95 to A\$33.6 billion in 2014-15 and \$35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

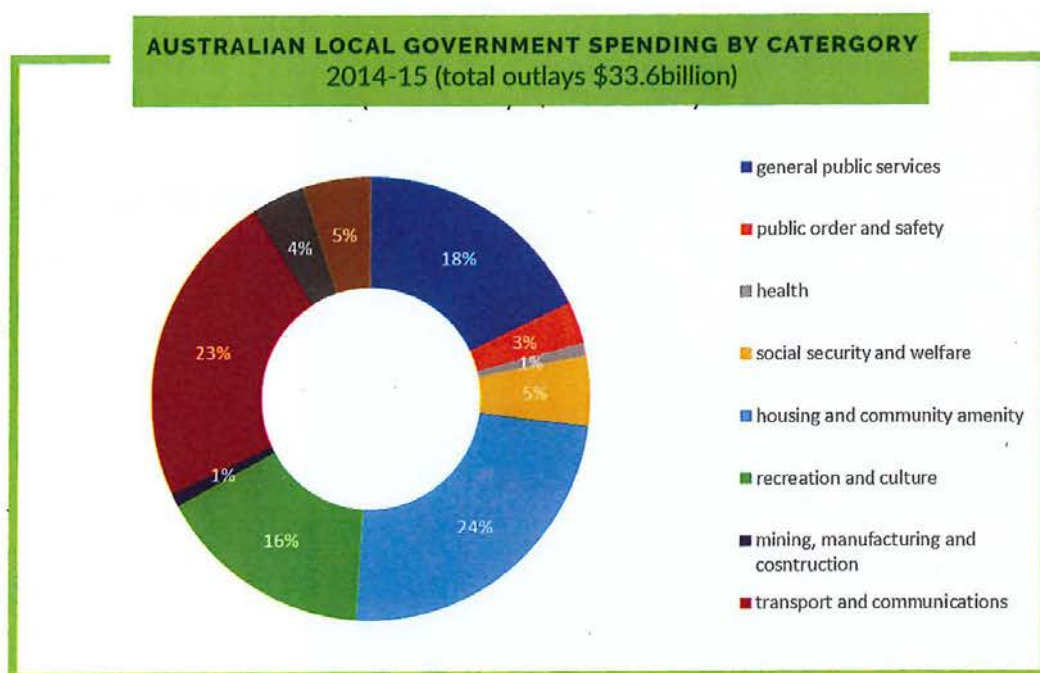
Causes for the increase in functions undertaken by local government⁶ include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

KEY QUESTION

What can local governments do differently?

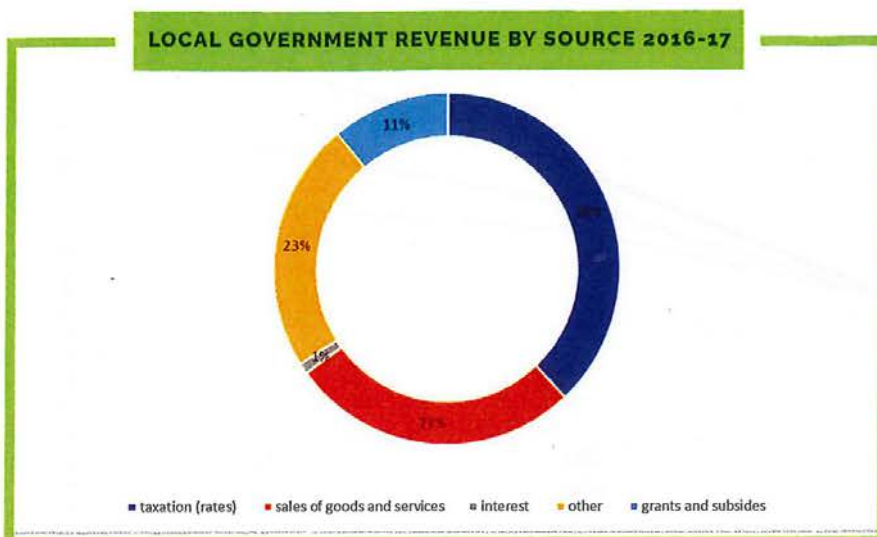




The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

Expense by purpose	Proportion of total expenditure	
	2011-12	2016-17
Transport and communications	23.7%	21.5%
Housing and community services	22.3%	24.2%
General public service	18.3%	17.6%
Recreation and culture	15%	16.6%
Social security and welfare	5.3%	4.8%
Other purpose	3.9%	4.2%
Other economic affairs	3.6%	3.6%
Public order and safety	2.6%	2.5%
Public debt transaction	2.1%	1.8%
Health	1.3%	1.2%
Mining, manufacturing and construction	1.2%	1.0%
Education	0.5%	0.6%
Fuel and energy	0.1%	0%
Agriculture, forestry and fishing	0.1%	0.1%
Total in \$\$	\$30.6b	\$35.9b

Between 2011-12 and 2016-17 local government revenue increased from \$36 billion to \$45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue⁷. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was \$2.14 billion in 2011-12 and \$2.29 billion (following the end on the freeze to indexation).



KEY QUESTIONS

How can the Commonwealth Government help local governments?

Why should they care?

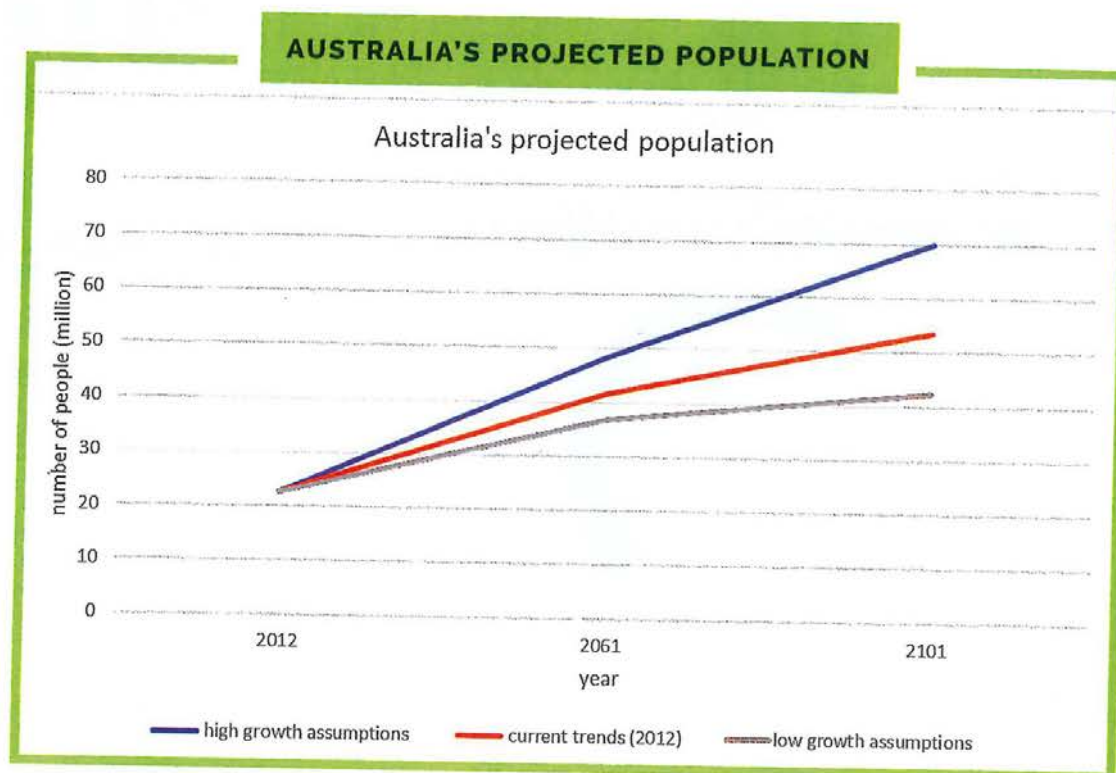
Total assets increased from \$350 billion in 2011-12 to \$467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was \$438 billion in 2014. 11% or \$47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or \$31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or \$31 billion of assets have poor capacity and require augmenting

THE FUTURE

Demographics

Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia's population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.



State	2012	2061		
		Low growth scenarios (C)	Current trend (B)	High growth scenario
NSW total	7.3 million	10.8 million	11.5 million	12.6 million
Sydney	4.7 million	8.0 million	8.5 million	8.9 million
Balance	2.6 million	2.9 million	3 million	3.7 million
Victoria Total	5.6 million	9.0 million	10.3 million	12.1 million
Melbourne	4.2 million	7.6 million	8.6 million	9.8 million
Balance	1.4 Million	1.4 million	1.7 million	2.3 million
Queensland total	4.6 million	7.9 million	9.3 million	11.1 million
Brisbane	2.2 million	3.8 million	4.8 million	5.6 million
Balance	2.4 million	4.1 million	4.5 million	5.5 million
Western Australia total	2.4 million	5.4 million	6.4 million	7.7 million
Perth	1.9 million	4.4 million	5.4 million	6.6 million
Balance	500,000	975,000	950,800	1.1 million
South Australia total	1.7 million	2.1 million	2.3 million	2.6 million
Adelaide	1.3 million	1.7 million	1.9 million	2.2 million
Balance	377,900	373,700 *	387,400	451,200
Tasmania Total	512,200	460,900 #	565,700 #	714,000
Hobart	217,000	228,700	270,600	339,300
Balance	295,400	232,200	295,100	374,700
Northern Territory total	235,200	455,700	453,000	457,800
Darwin	131,900	254,800	225,900	182,000
Balance	103,200	203,000	227,100	273,700
ACT Total	375,100	612,400	740,900	904,100

* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

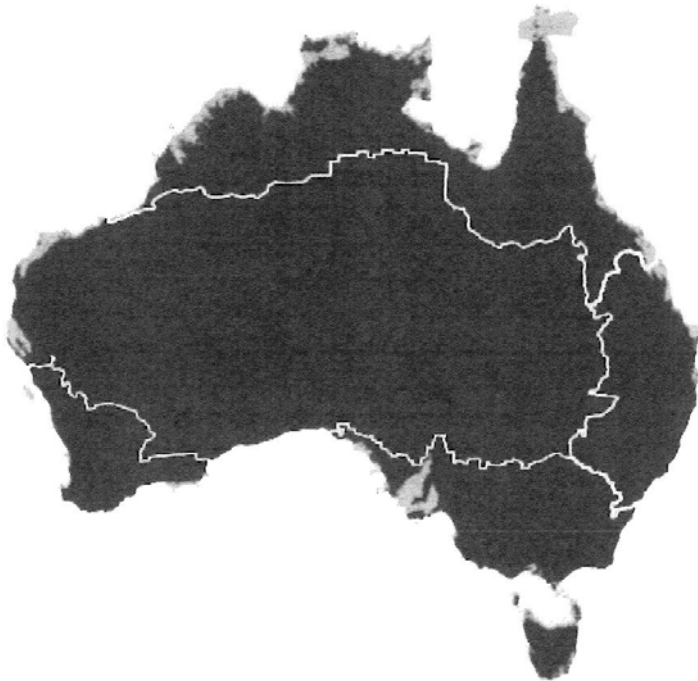
In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards⁹.

In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.

Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.



<https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/>

Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

The Rangelands

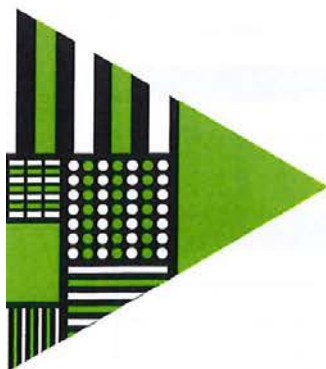
- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea levels will continue to rise and height of extreme sea-level events will also increase (very high confidence).

Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).



KEY QUESTIONS

How can local governments collaborate, build partnerships to address climate change?

Table 1 Climate Change Projections for selected Australian Cities

Variable	2030 (intermediate emission scenario)	2090 (intermediate emission scenario)	2090 (high emission scenario)
Adelaide			
Temperate	0.7	1.5	2.9
Rainfall (%)	-4	-7	-9
Days over 35°C (currently 20)	26	32	47
Alice Springs			
Temperate	1	2.1	4.4
Rainfall (%)	-2	-5	-4
Days over 35°C (currently 94)	113	133	168
Brisbane			
Temperate	0.9	1.8	3.7
Rainfall (%)	-4	-9	-16
Days over 35°C (currently 12)	18	27	55
Cairns			
Temperate	0.7	1.4	2.9
Rainfall (%)	0	-2	-2
Days over 35°C (currently 3)	5.5	11	48
Canberra			
Temperate	0.8	1.8	3.8
Rainfall (%)	-2	-6	-5
Days over 35°C (currently 20)	7.1	12	29
Darwin			
Temperate	0.9	1.8	3.7
Rainfall (%)	0	-1	+4
Days over 35°C (currently 11)	43	111	265
Dubbo			
Temperate	1	2.1	4.2
Rainfall (%)	-2	-4	-6
Days over 35°C (currently 22)	31	44	65
Hobart			
Temperate	0.6	1.4	2.9
Rainfall (%)	1	-1	-2
Days over 35°C (currently 1.6)	2	2.6	4.2
Melbourne			
Temperate	0.6	1.5	3
Rainfall (%)	-2	-7	-9
Days over 35°C (currently 11)	13	16	24
Perth			
Temperate	0.8	1.7	3.5
Rainfall (%)	-6	-12	-18
Days over 35°C (currently 28)	36	43	63
Sydney			
Temperate	0.9	1.8	3.7
Rainfall (%)	-3	-2	-3
Days over 35°C (currently 3.1)	4.3	6	11

Source: Webb, L.B. and Hennessy, K. 2015, Projections for selected Australian cities, CSIRO and Bureau of Meteorology, Australia.

Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots (virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time. Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

KEY QUESTIONS

How can local government embrace disruption and innovation?



AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

REFERENCES

PAGE FIVE - THE PRESENT:

¹ Interesting Facts about Australia's 25,000,000 population <http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Interesting+Facts+about+Australia%E2%80%99s+population>

² Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? <http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf>

³ Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

⁴ Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

⁵ Clark, G (2018) Bullying endemic in councils, Fair Work turns staff away. Government News https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm_medium=email&utm_campaign=Newsletter%20-%2011th%20September%202018&utm_content=Newsletter%20-%2011th%20September%202018+Version+B+CID_250d36654e64011424c76af2e32234e8&utm_source=Campaign%20Monitor&utm_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away

PAGE SEVEN - THE FUTURE:

⁶ The McKell Institute (2016) Giving local governments the reboot: improving the financial sustainability of local governments.

⁷ Australian Bureau of Statistics (2018) Government Finance Statistics, Australia, 2016-17 Catalogue No: 55120 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/5512.0>

⁸ Australian Local Government Association (2015) National State of the Assets Report

PAGE SEVEN - POPULATION

⁹ Source: ABS Catalogue 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013) [http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20\(base\)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20\(base\)%20to%202101&num=&view=](http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view=) (downloaded 4 September 2018)

14.13 Proposed Lease to SA Badminton Association Inc.

Brief

This report provides an update that the public consultation for the proposed grant of a long term (5+5+5 year) lease to Badminton SA Association Inc. has concluded and that two responses were received during the consultation period.

RECOMMENDATION

It is recommended to Council that:

1. SA Badminton Association Inc. be granted a lease of the WA Satterley Hall for a term of 5+5+5 years from 1 April 2019 at a commencing rental of \$10,000 per annum plus GST;
2. The lease agreement be amended to replace the word "adjoining" with "neighbouring or nearby" at Clause 7.2.2; and
3. The Mayor and Chief Executive Officer be authorised to sign and seal any necessary documentation to give effect to the grant of lease.

Introduction

At its meeting of 25 September 2018, the Community Facilities General Committee considered a report dealing with the proposed grant of a long term (5+5+5 year) lease to Badminton SA Association Inc. (the Association) for its use of W A Satterley Hall (which is in the south-eastern corner of the Lockleys Oval complex - refer **Attachment 1**).

Following its consideration of the matter the Committee recommended to Council that:

1. Council provide its, in principle, consent to the proposed lease of 15 years (5+5+5 years) to the SA Badminton Association for the Council owned premises in the south-eastern corner of the Lockleys Oval complex. The new lease to commence on the expiry of the existing lease term i.e. 1 April 2019.
2. The commencing rental of the lease be \$10,000 pa plus GST and to escalate each year on the anniversary of the lease commencement by Adelaide All Groups Consumer Price Index (or similar index should that index cease to apply).
3. As is required under the relevant section(s) of the *Local Government Act 1999*, and Council's public consultation policy, public comment be sought and considered regarding the proposed grant of lease to the SA Badminton Association.
4. In the event that any meaningful adverse comment is received during the public consultation process, a further report be provided to the Community Facilities General Committee/Council to consider such public comment.
5. Should no meaningful adverse comment be received during the public consultation period the Mayor and Chief Executive Officer be authorised to sign and seal any documentation to give effect to the grant of lease

The Council resolved in accordance with the Committee's recommendations at its meeting of 2 October 2018.

A copy of the report of 25 September 2018 is attached (**Attachment 2**).

Discussion

As foreshadowed within the report, and the Council's subsequent resolution, the proposed length of the lease term required that public consultation occur. The proposal was advertised in the two local Messenger newspapers (in the 17 October 2018 issue of each) and on Council's website. The advertisements/public notices indicated that persons wishing to comment on the proposal needed to do so by 14 November 2018.

The public consultation period elicited two responses. Whilst neither contain any significant adverse comment regarding the proposed grant of lease, in the interests of transparency, a copy of both responses are attached (**Attachments 3 and 4**).

The submission lodged by Cr Reynolds on behalf of a number of residents, whilst not objecting to the actual grant of lease, seeks additional clarity and protection for residents living nearby to WA Satterley Hall in the event of continuing and sustained nuisance and disturbances arising from activity/ies at (and in the vicinity of) WA Satterley Hall arising from visitors to the badminton facility.

As was indicated within the previous (attached) report, the Administration was aware of and, together with the Association, addressed complaints arising from one residential property relating to noise emanating from the badminton facility. The Administration believed that the actions suggested to, and implemented by, the Association (i.e. earlier closure of the facility on Friday, Saturday and Sunday nights and termination of hiring arrangements for one particular social hirer) had adequately addressed those complaints. Cr Reynolds' submission suggests that this may not be the case.

Cr Reynolds further advises that, whilst there is an existing clause within the draft lease agreement which may address the concerns of (some) residents, there is a case to consider whether this clause could, or should, be further strengthened or clarified. The Administration advises that this clause may be amended to offer additional clarity however suggests that the issue of disturbance and nuisance is one which should be objectively, rather than subjectively, considered. In this regard it suggests substituting the word "adjoining" with "neighbouring or nearby" so that the clause would now read:

"The Lessee must not create a nuisance or disturbance for the Council or for the owners or occupiers of any neighbouring or nearby property".

This amendment also acknowledges and more closely aligns with Item 3, within Schedule 1 of the Special Conditions of the proposed agreement, which provides Council with the opportunity to vary the times of use should any nuisance or disturbance arise to any neighbouring or nearby property/ies.

As an aside the Administration notes that agency of change laws have been introduced in Victoria, and similar strategies have been implemented within Brisbane, to address situations where new developments occur in close proximity to existing live music (i.e. significant noise generating) venues. These initiatives place the responsibility for addressing noise issues on the party undertaking the new development. Whilst not applicable to the current issue, the Badminton Association has operated at the premises for some 60 or so years.

The other submission, lodged by Ms Helen Bethell, whilst supportive of the grant of lease, suggests that the hours of operation be amended to:

- require closure of the facility by 11.00pm from Monday through Thursday evenings (instead of 11.30pm), and, as "compensation" for early closure on these nights,
- allow operation of the facility until 11.00pm on Friday and Saturday nights.

The Association representative was contacted in regard to this proposition and advised that while competitions held on these nights generally finish not later than 11.00pm, there are occasions where matches may go beyond this time and, therefore, the Association would not wish to amend the closure times specified within the draft agreement.

Having gained the agreement of the Association to earlier closure times on Friday, Saturday and Sunday evenings, and having conveyed this advice to a resident who had complained regarding noise generated from the facility, the Administration is reticent to entertain a suggestion that later closure on these evenings now be considered.

Conclusion

Necessary public consultation in regard to the proposed grant of a long term lease (of 5+5+5 years) to the SA Badminton Association Inc., for the Association's use of WA Satterley Hall in the south-eastern corner of the Lockleys Oval complex, has occurred. Whilst two submissions were received during the consultation period, neither objected to the grant of lease, albeit both sought or suggested amendment to the proposed agreement.

On this basis it is suggested that the lease agreement, for a period of 5+5+5 years, be approved incorporating the amendments suggested and discussed.

Attachments

- 1. Location Plan - WA Satterley Hall (SA Badminton Assoc Inc)**
- 2. Community Facilities General Committee Report 25 September 2018 - Badminton SA**
- 3. Submission lodged by Cr Reynolds**
- 4. Submission lodged by Ms H Bethell**



9 REPORTS OF THE CHIEF EXECUTIVE OFFICER

9.1 Badminton SA - Lease

Brief

This report advises Committee Members' that the SA Badminton Association (the Association) has been selected to hold a major championship event in April 2019 and, given this, wishes to upgrade the facility. The Association is also seeking a grant of a long term lease to recognise its financial contribution.

RECOMMENDATION

The Committee recommends to Council that:

1. Council provide its, in principle, consent to the proposed lease of 15 years (5+5+5 years) to the SA Badminton Association for the Council owned premises in the south-eastern corner of the Lockleys Oval complex. The new lease to commence on the expiry of the existing lease term i.e. 1 April 2019.
2. The commencing rental of the lease be \$10,000 pa plus GST and to escalate each year on the anniversary of the lease commencement by Adelaide All Groups Consumer Price Index (or similar index should that index cease to apply).
3. As is required under the relevant section(s) of the *Local Government Act 1999*, and Council's public consultation policy, public comment be sought and considered regarding the proposed grant of lease to the SA Badminton Association.
4. In the event that any meaningful adverse comment is received during the public consultation process, a further report be provided to the Community Facilities General Committee/Council to consider such public comment.
5. Should no meaningful adverse comment be received during the public consultation period the Mayor and Chief Executive Officer be authorised to sign and seal any documentation to give effect to the grant of lease.

Introduction

The SA Badminton Association (the Association) has written to Council (**Attachment 1**) advising that the WA Satterley Hall facility, which is sited at the southern end of the Lockleys Oval complex, has been selected as the venue for the World & Regional Under 17 Championships in April 2019. As a result, the Association is proposing to fund an upgrade of the facility (to replace the flooring at an estimated cost of \$100,000) and, in return for this, desires the grant of a long term lease to enable the investment to be recouped.

The existing (5 year) lease the Association holds over the premises expires on 31 March 2019. The current rental paid by the Association is \$9,557.04 pa plus GST. In addition, to this the Association pays rates (\$6,217.55pa for the 18/19 financial year) and operational costs and reimburses the building insurance premium, which for the 18/19 year is \$2,854.69 pa plus GST.

Discussion

Whilst the Association has acknowledged that the flooring at the WA Satterley Hall facility is at or near the end of its useful life, and that they have been contemplating whether or not to replace it for some time, the award of the World & Regional Under 17 Championships has resulted in a call to action. As indicated above, the Association has been advised that the World Championships have been awarded to the Satterley Hall facility and that they are to be held in April 2019 and that the cost of replacing the flooring is circa \$100,000. Given this quantum of proposed investment and the imminent expiry of the existing lease term (31 March 2019), the Association seeks the grant of a long term lease to enable the investment to be recouped or amortised over a reasonable timeframe.

Prior to notification of the Association being awarded to hold this event, and as part of its asbestos removal program, the Administration has scheduled to remove the remaining asbestos within the facility. The asbestos is generally located in the upper portion of the northern, southern and eastern walls. These works will require closure of the centre for a period of approximately 4 weeks.

The asbestos removal works will require repainting of those areas and the cost of this been accounted. However, the Association has requested that Council give consideration to the repainting of all internal walls to negate issues that may occur should colour matching (of new to existing) arise. In this respect, the Association has advised that:

"Given the line of sight requirement (in badminton) a variance in paintwork would render us ineligible to hold any fully sanctioned tournament or indeed any state pennant where international tournament qualification points are earned."

Whilst the responsibility for painting would generally fall to the lessee, the Administration notes that:

- The removal of the asbestos will trigger the need for repainting of the upper areas of the building (which may create a disparity in colour between those sections and the lower wall sections);
- The cost of these works has been included; and
- The additional cost to repaint the lower sections of the building will not be significant and funded with existing budgeted programs.

and acknowledges the above advice of the Association and accordingly suggests that Council agree to this request and fund this component sought by the Association.

Initially, these Council works were planned to occur in September/October of this calendar year. However, given the award of the World Championships, and the Association's desire to replace the flooring, their commencement has been delayed to allow a single (longer) closure, rather than two discrete and disruptive closures, such that all works will be undertaken at the one time. To minimise damage to the new flooring, it is also planned that the Council works precede flooring replacement. The commencement of these, and timeframe for all, works is now proposed to occur in February-March 2019.

As the lease term sought by the Association exceeds 5 years the matter will need to go to public consultation. Given that the Club wishes/needs to undertake the flooring works early in the 2019 calendar year (and wishes to coordinate the Council works at this time) so that this is completed prior to the World Championships, it is proposed that the consultation occur during the Local Government Council Election Caretaker period. Results of the consultation can then be provided to, and considered by, the new Council following the conduct of the Local Government Council Election. Alternatively, and has been the case with a number of other leases recently considered by Council, Council could agree to provide its consent to the grant of lease at this time, subject to no adverse comment or submissions being received during or as a result of the public consultation process.

The proposed long term lease which has been negotiated, utilises the standard lease agreement developed and provided by Council's solicitors.

The essential elements of this particular agreement are as follows:

- The SA Badminton Association seeks a term of 15 years (5+5+5). A term of this length is sought to recover the Association's significant investment;
- Commencing rental is proposed to be \$10,000pa plus GST; and
- The Association will continue to be responsible for rates and all user costs including power, water, gas, telephone and building insurance premiums or the reimbursement of such premiums if taken out by Council;

It is also noted that the Association has offered to formally reduce its hours of operation on Friday, Saturday and Sunday nights (i.e. to have these reduced hours of operation codified within the new lease agreement). The reductions proposed by the Association will see activities at Satterley Hall cease at 10pm on Friday and Saturday nights and at 9:30pm on Sunday nights. Also, and as advised by the Association, following complaints received from a nearby resident and discussions with the Administration, it agreed to cease Friday night social hiring's at 10pm and to terminate the arrangements it had with an existing long term hirer. Monday to Thursday hours of use are governed by competition matches and generally cease at 11:00pm.

Conclusion

The SA Badminton Association has advised that it has been awarded to hold the 2019 Under 17 World Championships in April 2019 and wishes to replace the aging and deteriorated flooring within the Satterley Hall premises which it leases from Council on the south-eastern corner of the Lockleys Oval complex. Given the anticipated expenditure (of approximately \$100,000) it seeks the grant of a long term lease from Council.

Attachments

1. Letter from Badminton SA



SA Badminton Association Inc PO Box 307 Brooklyn Park South Australia 5032 Phone/Fax: (08) 8354 0320
Court Hire (08) 8443 5422 • badmintonsa@bigpond.com • www.badmintonsa.org.au

Dear Mr. Watson,

As per our recent conversations. The South Australian Badminton Association has recently been awarded the hosting of the world & regional Under 17 Championships in 2019. This is quite a prestigious event for us to be awarded and the Under 17 age category is the largest and most logistically challenging of the different junior brackets. In addition: it provides significant exposure for The Association with both teams and individual events taking place and plenty of visitors from all parts. The event will see us partner with local businesses for promotion and accommodation requirements.

The current venue at Lockley's has served us well for an extended time-period and has well and truly become The Association's home. However; the venue is ageing both aesthetically on the interior and operationally. The vinyl composite floor installed in the 1980's has come to the end of its lifespan and in addition to showing signs of wear and tear is now beginning to break up and wear through to the concrete layer beneath. It no longer affords protection for the players in terms of a forgiving surface and The Association must look at replacing it during the next 12 months. It is our intention as a single use, non-owned venue to self-fund this exercise to the tune of approximately one hundred thousand dollars. A significant time span of approximately 3 weeks will be required to complete the work. We are investigating several options but regardless of if the current floor is replaced in entirety or a new medium is installed over it the cost will be similar. We would like this project completed in time for our Under 17 Championships which takes place in late April 2019.

We note that the council has been in the process of reviewing the requirement to address the remaining asbestos infrastructure present at Satterley Hall and as such request that this work take place in or around February in 2019 to coincide with one, long closure of the venue as opposed to two significant periods of work. In addition: it is preferable that any work being completed on the walls of the venue be finalized before the installation of a floor so as not to require heavy equipment to be placed on the new service and or risk soiling with paint etc. We request that during the asbestos removal process the entire of the interior walls of the Satterley Hall venue be freshly painted. This has not been done for a significant amount of time (I believe since the 1980's) and the current appearance is tatty and worn. This would result in us having a fresh and professional looking venue equipped to take us forward for a significant time period into the future and would perfectly compliment the recent upgrades to the kitchen and toilets along with our intended upgrade of the floor. The circumstance that we are trying to avoid in the process is both an extended period of closure for two separate work projects and most importantly a variance in the paint work of the higher parts of the badminton venue. Given the line of sight requirement in our sport a variance in paintwork would render us ineligible to hold any fully sanctioned tournament or indeed state pennant where international tournament qualification points are earned. We would like to work with the council to co-ordinate all these works to take place in a linear time frame.



Government of South Australia
Office for Recreation and Sport





SA Badminton Association Inc PO Box 307 Brooklyn Park South Australia 5032 Phone/Fax: (08) 8354 0320
Court Hire (08) 8443 5422 • badminton.sa@bigpond.com • www.badminton.sa.org.au

As a secondary consideration to the above. The investment in the floor would represent the majority of our association's funds which demonstrates the gravity of the need for us to act. We further request a review of our current lease arrangement ideally replacing the existing agreement with a 5 years +5 +5 style lease to secure our long-term residence in a building from which our investment could not be removed. We believe that we have been a successful long-term tenant of the council and would wish to remain so with added security to underpin our expenditure. To address recent concerns raised by residents we would welcome the addition to the current lease of a limit of our operating hours on a Friday and Saturday night to a 10pm finish and Sunday night to a 9.30pm finish. These measures are already voluntarily in place and have significantly reduced traffic and noise in the area during those times.

We look forward to hearing back from you and welcome further discussion/negotiation as required.

Kind Regards

Simon Oaten
President – South Australian Badminton Association



Government of South Australia
Office for Recreation and Sport





Brandon REYNOLDS

For Airport Ward

14 November 2018

Dean Ottanelli
Manager, City Property
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Dear Mr Ottanelli,

I am writing to you in response to the Council's proposition to enter into a Lease of WA Satterley Hall, Lockleys Oval Complex, Rutland Avenue, Lockleys (Portion Certificate of Title Volume 5738 Folio 376) to SA Badminton Association Inc.

Over the past many months I've had the opportunity to meet with residents around Airport Ward within the City of West Torrens, especially those in Lockleys. While meeting residents I came across a handful who had one particular issue on their mind, that being the excessive noise that is produced by the SA Badminton Association when within WA Satterley Hall, often going late into the evening.

I believe this is an excellent opportunity for the proposed lease to reflect those concerns and include, as specifically as possible, protections for ratepayers who live around the hall. In its current form, the proposed lease loosely protects adjoining properties of the WA Satterley Hall from nuisance or disturbance (LEASE AGREEMENT Use of Premises 7.2.2), however I worry that the use of the word "adjoining" doesn't offer any protections for surrounding or adjacent properties who are not directly adjoining WA Satterley Hall.

It would be in the communities best interest, and therefore Councils, that a change be made so that that in future Council may invoke its rights within the lease should continued and sustained nuisance and disturbances affect the surrounding homes of ratepayers who presently have very little recourse.

While there is many ways that Council could address these specific concerns, and it is my hope they will in the future, I believe these changes made to the proposed Lease offer residents fair protection in the interim.

Yours sincerely,

BRANDON REYNOLDS

14/11/18

br@brandonreynolds.com.au
www.brandonreynolds.com.au

Phone: 0415 240 733
Authorised and Printed by B. Reynolds, 7 Russo Court, Fulham SA 5024.

7 Russo Court
Fulham SA 5024

Mr Dean Ottanelli
Manager, City Property
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

6 November 2018

Dear Mr Ottanelli

I am writing to you in response to the public consultation on the proposed grant of lease for WA Satterley Hall to SA Badminton Association Inc.

As a badminton player of over 35 years, including the last 6 in Adelaide, I cannot stress enough how important the facility is to the future of badminton in the State. The hall is the only non-commercially run facility in Adelaide dedicated to badminton, providing easy access to the sport to all ages. Having spent 20 years playing in England where there was no central facility and matches were often played in tiny church halls which did not meet regulations in terms of ceiling height, space around the courts etc., finding such a place on our arrival in Adelaide was a great surprise.

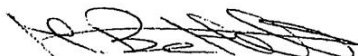
The WA Satterley Hall is very well used by the badminton community in Adelaide, with competitions held most evenings and during the day, as well as social and training sessions for both casual and State players and individual courts for hire. In addition to this, there are Interstate tournaments in March and November each year, as well as the Australian Masters Games which is held in Adelaide every 4 years. All of these tournaments bring money into the local area as players from outside Adelaide stay in local accommodation such as the Lockleys Hotel and eat in local restaurants.

Closure of this facility would mean that the only other facility dedicated to badminton, Adelaide Badminton Centre would have a monopoly in the area and would be free to charge as much as they wanted. This would almost certainly mean increased costs to play which may well discourage people from playing the sport, particularly juniors, at a time when every effort should be made to encourage the population to lead active lives. The only other option would be to hire courts from local schools, however I know from experience that it is not easy to organise a 6-month league competition in such venues as they often have conflicting needs, such as exams and are sometimes unavailable during school holidays.

Despite all these positives, I do acknowledge that these evening competitions in particular could potentially cause problems for local residents due to the noise as players leave the venue. Although, this may not always be attributable to the badminton players, as others such as football and baseball teams use the car park, I suggest that timings in the lease contract could be amended slightly, whereby Item 3 in Schedule 1 'Time of Use' could be changed to 11.00pm Mondays – Thursdays but also extended to 11pm on Fridays and Saturdays as I would expect that finishing at this time is less disruptive for locals and could be seen as a compromise for badminton players.

I therefore support the proposed continuation of the lease to Badminton SA in order to ensure that the sport continues to thrive in Adelaide.

Kind regards



Mrs Helen Bethell

14.14 Jubilee Park Reserve, Glandore - Amazone Tower

Brief

This report provides a summary of a complaint received and subsequent action taken regarding the playground Amazone Tower installed at Jubilee Park Reserve, Glandore.

RECOMMENDATION

It is recommended to Council that at Jubilee Park, Glandore:

- 1) The Amazone Tower is retained and no further action be taken.

Or

- 2) The Amazone Tower is retained and improvements are made to the vegetation including additional plantings to provide natural screening with the neighbouring property.

Or

- 3) The Amazone Tower is retained, improvements are made to the vegetation as with Option Two, and shade structures proposed within this report are installed in order to provide appropriate screening with the neighbouring property.

Or

- 4) The Amazone Tower is removed and relocated to Mellor Park Reserve, Lockleys and suitable play equipment is re-installed at Jubilee Park as detailed within this report.

Introduction

Council at its meeting held 21 August 2018 resolved as follows:

"That Council provide a report into the options and actual cost to relocate the Amazone Tower at Jubilee Park to another budgeted park upgrade and replace the equipment with something more height appropriate. Options to replace the Tower would take account of the close proximity of houses to the boundary of Jubilee Park and ensure resident privacy was not impacted."

This report presents options and costs relating to the above matter for Council's consideration.

Background

The City of West Torrens currently manages approximately 170 hectares of community land classified as open space and provides over 60 playgrounds for community use. These playgrounds are dispersed across the City. Each year a number of playgrounds are replaced and upgraded using the allocated budget from the Capital Works Program.

The scheduled timing, budgeting and necessity to replace the playgrounds is driven by Council's *Recreation and Open Space Asset Management Plan* (the Asset Management Plan). The Asset Management Plan is developed from information collected from inspections, audits and condition assessments of the assets. The Asset Management Plan identified that the existing playground located at Jubilee Park Reserve - Wellington Street, Glandore (**Attachment 1**) was scheduled for replacement during 2018.

Jubilee Park is identified within Council's *Open Space and Public Places Plan* (the Open Space Plan) as Local Open Space. By definition, Local Open Space provides a focus for local residents, and generally services or benefits local neighbourhoods.

When upgrading playgrounds, the initial action is to erect a *Playground Upgrade Notice (Attachment 2)* on site, advising users that the site is nominated for upgrade and seeking feedback on elements to be included in the design. From this notification, any concerns/ideas received from the community are given consideration by the Administration and if requests can be accommodated within the project scope, they are included.

Concurrently, the Administration consults the market for design, supply and installation quotes for the required play spaces for the current financial years' Capital Works Program.

In the case of Jubilee Park playground upgrade for 2018, the aforementioned process of notification was implemented and signs were erected on site from August 2017. Eighteen (18) feedback responses were received from community members.

There were a number of requests for the construction of formal courts (basketball/tennis) on the site (11 respondents). As with any feedback, the Administration consider requests, however they must fit within the scope and size of the playground for the reserve, i.e. a flying fox requires substantial clearance and a tennis or basketball court would require the removal of a large portion of greenspace and would likely irritate neighbours with continual ball bouncing (there are neighbours on all four sides of this reserve), etc.

Further, the Open Space Plan provides guidance to the Administration when considering feedback and the use of open space. The Local classification of this park recommends equipment that promotes and enhances child development, and provides children with sensory experiences. The Open Space Plan identifies District Level Open Space as the ideal location for more formal recreation and sport infrastructure such as tennis courts/basketball courts.

In this case, feedback was sought solely for a playground upgrade and not a reserve upgrade, and feedback received of a reserve nature will be used in future planning of reserves across the City.

Of the feedback received regarding the playground, approximately one third of respondents requested a slide or a large/tall slide. A summary of feedback received was provided to Keswick Ward Councillors in June 2018.

Following scoping and design work, a letter was sent out to surrounding residents (35 households) advising of the upcoming works program and a plan of the proposed playground was included for reference (**Attachment 3**).

Although measurements were not provided of the Amazone Tower (Tower), an image of young children climbing up the steps of the Tower suggest the structure is of considerable height. It is important to note that although the overall height of the structure is 5.4 metres, the standing platform to access the slide is 3.1 metres high.

Discussion

The project began at the end of April 2018 at Jubilee Park and the upgrade included:

- Monkey bars;
- 2 x swings;
- Climbing hut;
- Jeep play structure;
- Interactive panels
- Amazone Tower with 2 slides.

Part-way through the upgrade, Keswick Ward Councillors received an email on 26 May 2018 from Mr and Mrs Benson (**Attachment 4**) outlining a number of concerns with the upgrade as their property borders the site:

1. The Tower is an eyesore;
2. The Tower is a safety risk; and
3. The Tower compromises their privacy as children can see into their property.

The Administration and Ward Councillors met with the property owner, and subsequently investigated options for shade and screening of the playground. The couple were advised that the structure meets all required safety standards for playgrounds.

In July 2018, contractors remediated the Tower in order to ensure that there is no potential for viewing the Benson's yard from inside the Tower. Vents were removed and replaced with block-out fixtures (**Attachment 5**). Mr and Mrs Benson were not satisfied as they believe children and adults could climb outside the structure and still view their yard. Signage was then installed directing users not to climb on the outside of the structure.

The Tower is located more than 6 metres from Mr and Mrs Benson's boundary fence and 18 metres from the rear of their home (**Attachment 6**). Dense screening plants along the boundary were maintained and expanded with the upgrade (**Attachment 7**). The Benson's concern that the Tower is an 'eyesore' is of a personal opinion and the view from their property of the Tower could be compared to living adjacent to a two-storey dwelling or high fence/pergola. Many similar play structures have been installed at other parks across Adelaide.

Further screening options as part of providing the shade structure for the playground areas have also been investigated by the Administration. The original proposal for the two play spaces at Jubilee Park was to provide two new shade sail structures. Subsequent modifications can be made to one shade sail structure to include a side shade screen in order to provide suitable screening of the Tower to the neighbouring property. The installation of the shade screen with additional new tree plantings along the reserve boundary will screen the play equipment from the neighbouring property (**Attachment 8**). The approximate cost of installing two budgeted shade sail structures over the two play spaces, with an additional side shade screen is \$55,000.

The Administration sought a quotation from the playground supplier for the removal and re-location of the Tower which was provided to Council at its meeting held 21 August 2018:

- Removal: \$15,576
(Does not include removing concrete footing slab which the Tower is bolted to or removal of slide footings. Subsequent investigations and discussions with suppliers by the Administration has confirmed that new suitable play equipment can be chosen to utilise or will not be affected by the existing concrete footings. The concrete footings can remain within the ground.)
- Re-installation within 10km of Jubilee Park: \$22,632
(Includes excavation for new concrete slab, concrete slab and slide footings).

The quotations remains valid to the 30 June 2019.

Playground upgrades currently budgeted for the 2018/2019 financial year are located at Mellor Park, Lockleys and Apex Park Reserve, West Beach. These two sites are currently undergoing wider reserve upgrades and any upgrades to these playgrounds would need to occur following current site works. Mellor Park would provide a suitable location for the Tower to be relocated.

Should the decision be made by Council for the Tower to be relocated to another reserve, additional item(s) of play equipment are required for Jubilee Park. The estimated cost of new play equipment including slide(s) and climbing features would be in the range from \$35,000 to \$50,000. This price includes installation. Suitable play equipment can be chosen for the play space area.

Council at its meeting of 7 August 2018, considered a motion proposing the relocation of the Tower to an alternate location identified in the Playground Upgrade Program for 2018/2019. A vote for the relocation of the Tower was lost. Subsequently, Mr and Mrs Benson provided a Deputation to the 21 August 2018 meeting of Council.

Since the August meeting, the Administration has not received any further correspondence from Mr and Mrs Benson. Two separate emails were received by the Administration during September 2018 from local residents requesting Council screen the neighbour rather than remove the Tower which their children enjoy (**Attachment 9**).

In summary the following options are available for consideration:

- Option One:** Retain the Tower and no further action to be taken.
- Option Two:** Retain the Tower and improve the vegetation including additional plantings to provide natural screening with the neighbouring property.
- Option Three:** Retain the Tower, improve the vegetation as with Option Two, and install the shade structures proposed within this report in order to provide appropriate screening with the neighbouring property.
- Option Four:** Remove the Tower and relocate to Mellor Park Reserve, Lockleys and install suitable play equipment at Jubilee Park as detailed within this report.

Conclusion

Following a planned upgrade to the Jubilee Park, Glandore playground, a complaint was received from one neighbouring property highlighting concerns of safety, privacy and an unsightly structure. Jubilee Park is a local park and its secluded location results in low usage of the site compared to neighbourhood, district or civic defined open space.

The Administration blocked viewing windows from the top standing platform of the Amazone Tower (3.1m high) to eliminate the potential for viewing the neighbouring property from inside the Amazone Tower. Although the Administration cannot stop people from climbing the outside of the structure and viewing the neighbouring yard, a sign has been installed discouraging climbing outside the structure.

Council has previously voted to retain the Amazone Tower and have heard a deputation from the Mr and Mrs Benson. The cost to remove and replace the structure in an alternate site has been quoted as \$15,576 and \$22,632, respectively. Additional costs would also be incurred to install a replacement structure at Jubilee Park, and potential demolition costs of concrete footings if not suitable for the new play equipment.

Two further residents have requested the structure remain in place as their children enjoy the equipment.

Attachments

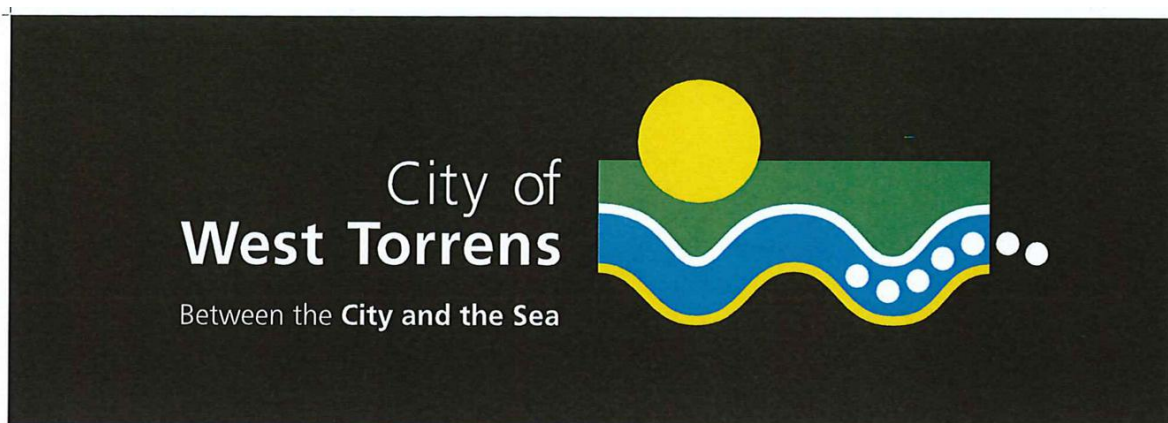
1. Jubilee Park Location
2. Playground Upgrade Sign
3. Resident Notification Letter of Works Program and Plan of Proposed Playground
4. Email from Mr and Mrs Benson (26 May 2018)
5. Block-out Fixtures installed
6. Distance between Tower and Mr and Mrs Benson's Property
7. Boundary Vegetation Screening
8. Shade Structure with Screen
9. Supporting Emails Received from Local Residents



Disclaimer

The City of West Torrens accepts no liability for any reliance placed on the validity and accuracy of data in this publication. While care and effort has been taken in the presentation of this data it is only to be used for demonstration purposes.





Proposed new playground

The City of West Torrens wishes to advise that a new playground will be installed at this site. Council would like your suggestions on the type of equipment for this playground.

The proposed playground may feature swings, slippery dip, rockers, play deck, flying fox, ladders and soft landing material.

Suggestions are to be sent in writing to the Manager City Works, 165 Sir Donald Bradman Drive, Hilton SA 5033 or email csu@wtcc.sa.gov.au.

westtorrens.sa.gov.au

22 August 2018

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel: 08 8416 6333
Email: csu@wtcc.sa.gov.au
SMS: 0429 205 943
Web: westtorrens.sa.gov.au



TO THE RESIDENT

Dear Sir/Madam

Playground upgrade at Jubilee Park, Glandore.

The City of West Torrens, as part of the Capital Works Program is undertaking the replacement of the playground at Jubilee Park, Glandore. The need for the removal and replacement of all the equipment is because the existing playground no longer meets all the requirements of the Australian Standards for playgrounds.

This project includes the removal of the existing playground and the installation of new modern equipment from the playground supplier Proludic. Proludic provides a broad range of different playground equipment for all ages of children and is generally suitable for toddlers to early teenage years. The equipment includes two swings, two springers, Monkey Bars, Climbing Hut, find the shape play panel, jeep with graphic games and a combination playground unit that includes slides and climbing structures. The playground area will also include rubber soft fall safety surfacing. Enclosed is a picture of the playground modules.

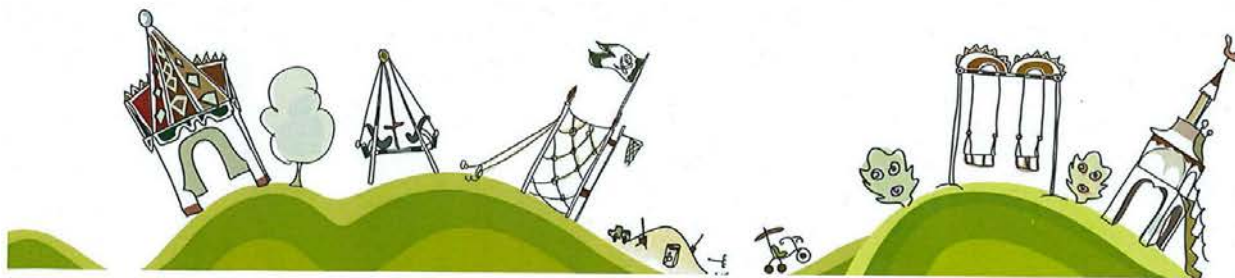
On-site works are scheduled to begin on Monday 30 April 2018. The project will take approximately 3 weeks to complete (with an expected completion date in late May 2018). Please note that this timeframe is a guideline only – poor weather conditions or other unexpected occurrences may lead to unforeseen delays.

Should you have any further queries on this matter please do not hesitate to contact Rick Johnston, Coordinator Horticulture Services, on 8416 6333.

Yours sincerely

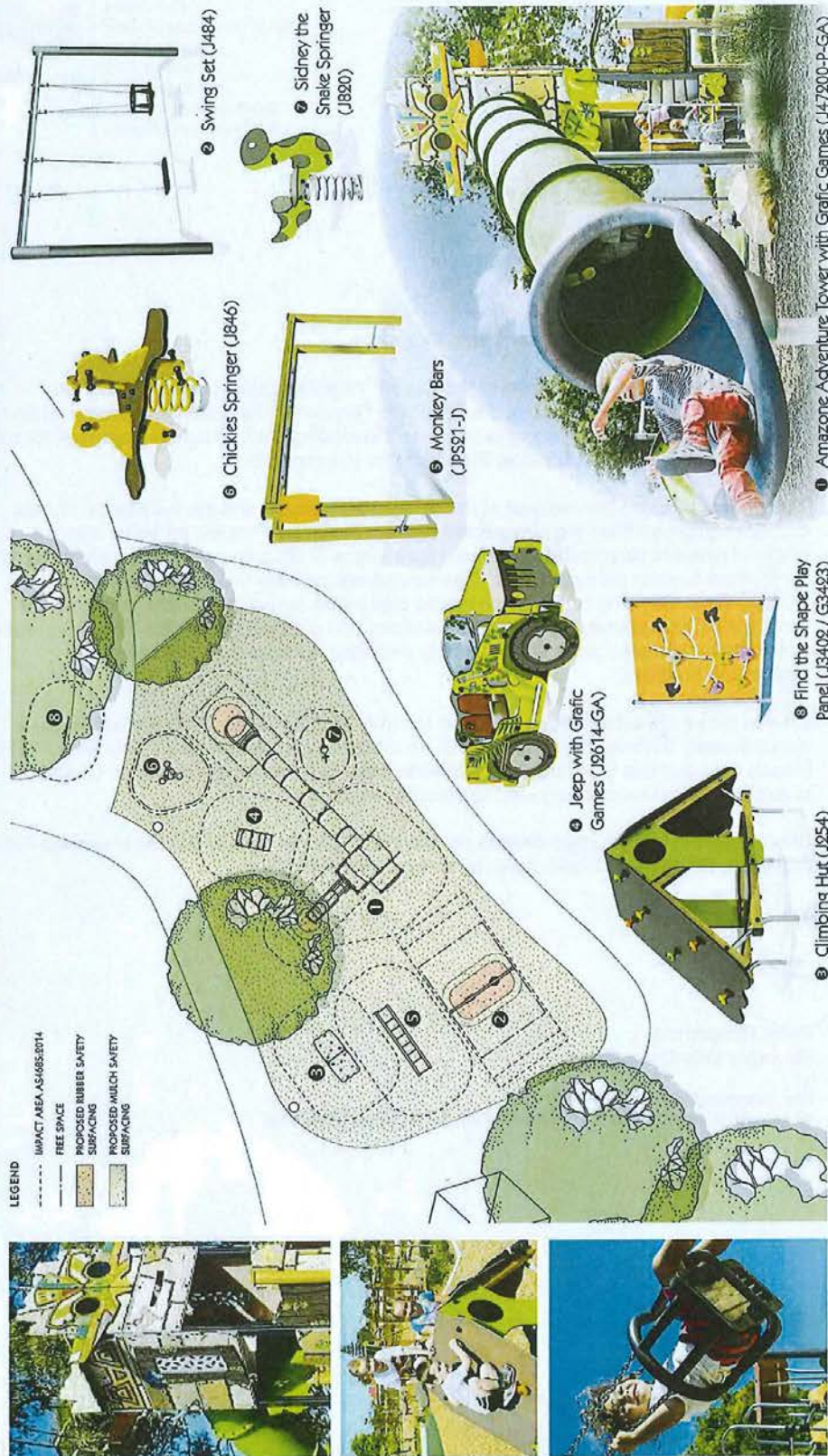
Peter Richardson
Manager City Operations

Enc Playground concept map
cc Keswick Ward Councillors – Cr Michael Farnden & Cr John Woodward



Jubilee Park Playground - Option 1

Proludic



PROJECT JUBILEE PARK, Glandore City of West Torrens	DRAWING TITLE EQUIPMENT LAYOUT PLAN DRAWING NO. 02_003574_001	DATE 24.11.2017 DRAWN LH	PROPRIETARY & CONFIDENTIAL The information contained in this drawing is the sole property of Proludic Pty Ltd. Any reproduction in whole or in part without written permission of Proludic Pty Ltd is prohibited.	CONCEPTUAL ONLY - NOT FOR CONSTRUCTION Play equipment designed and installed in accordance with Australian Standards AS/NZS 4685 : 2014.	CONTACT Jane Barrett, Play & Sport Consultant E-mail: jbarrett@proludic.com.au Mobile: 0419 549 938 Phone: (08) 7521 2589
------------------------------------------------------------------	--------------------------------------------------------------------------------------	-------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------

Proludic Pty Ltd, 16-18 Tepko Road, Terrey Hills, NSW 2084 | info@proludic.com.au | 02 9485 8700 | www.proludic.com.au

From: K K & T Benson
Date: 26 May 2018 at 12:00:14 pm ACST
To: "jwoodward@wtcc.sa.gov.au" <jwoodward@wtcc.sa.gov.au>
Subject: Jubilee Park - Wellington St, Glandore - New Structure

John,

as you would be aware, the play equipment at Jubilee Park is undergoing an upgrade. We live next door to the park and are supportive of the upgrade.

The upgrade is part way through construction.

This morning, we were in our backyard and saw part of the upgrade of the adventure tower. (see attached photos).

We believe that this structure is aesthetically very poor and gross invasion of our privacy. The WTCC letter dated April 23, 2018 is misleading in that it didn't disclose the height of the Adventure Tower.

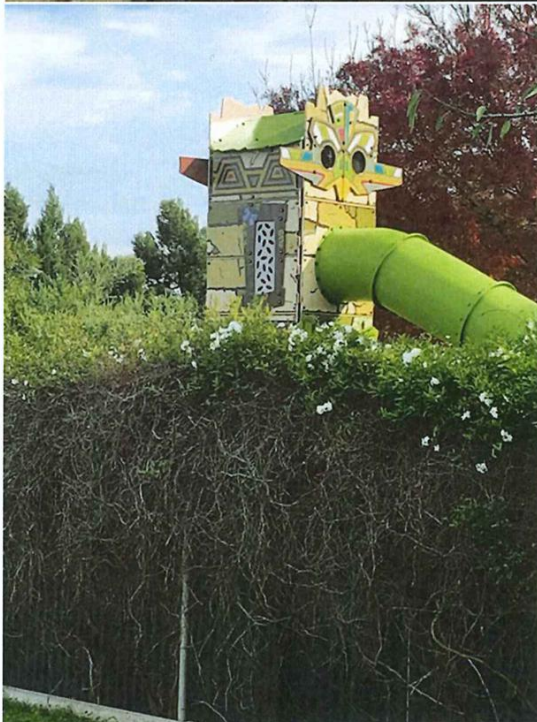
Please note that the previous slide structure was not visible from our backyard.

Please review and advise your thoughts.

Best Regards

Kevin and Kath Benson

cc Michael Farnden





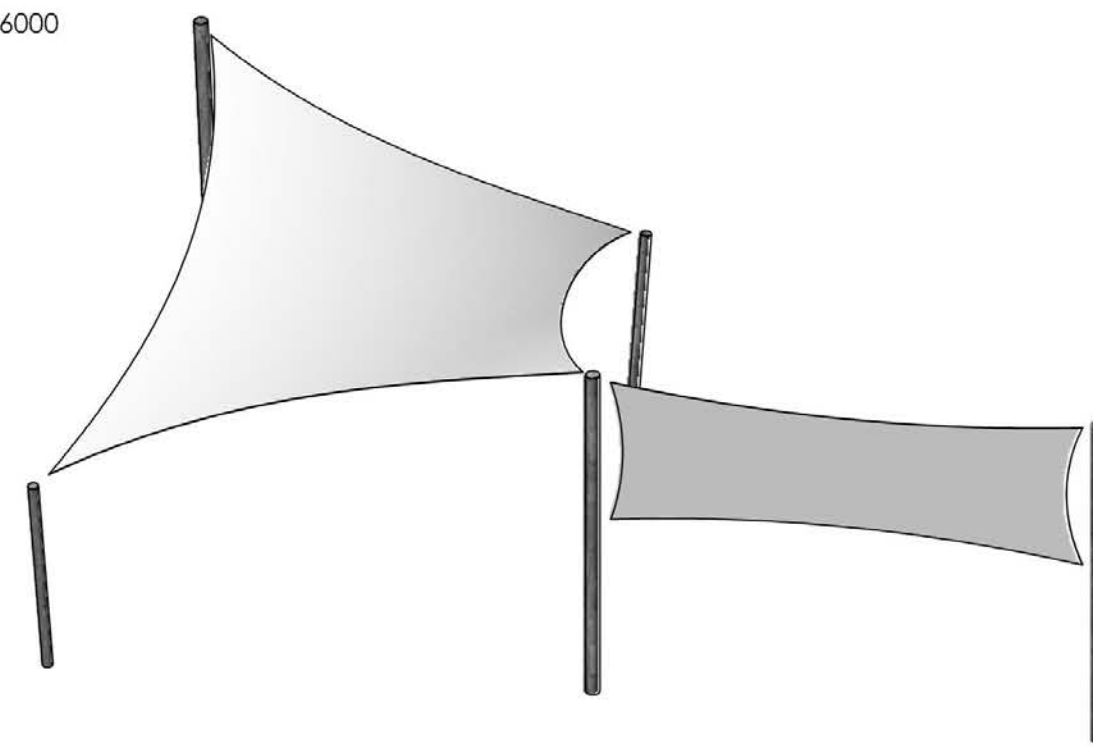




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3D VIEW

PLAN LAYOUT

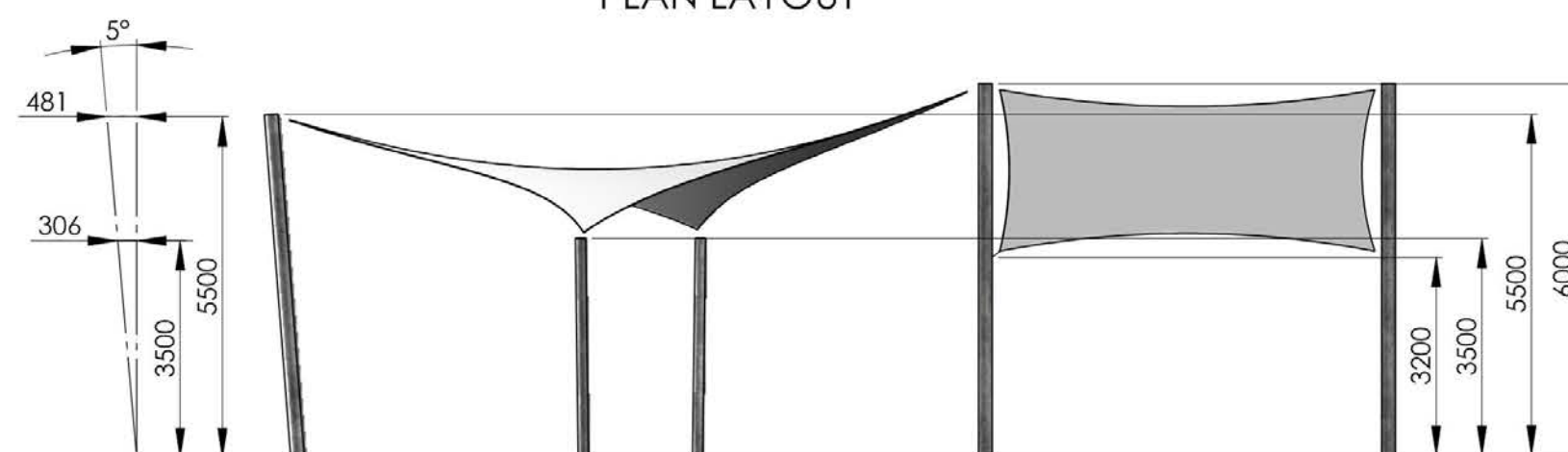






FIG. A

ELEVATION

PROJECTION METHOD: THIRD ANGLE 	SHEET SIZE: <h1>A3</h1>	PROJECT TITLE: <h2>JUBILEE RESERVE</h2>	
DRAWING SCALE: <h1>1:100</h1>	DRAWN BY: <h2>RDA</h2>		DRAWN DATE <h2>2018-06-29</h2>
THIS DRAWING IN DESIGN AND DETAIL IS THE SOLE PROPERTY OF WEATHERSAFE SHADES. ANY PRODUCTION IN PART OR AS A WHOLE OUR WRITTEN PERMISSION IS PROHIBITED.		CHECKED/APPROVED BY:	CHECKED/APPROVED DATE:
LEGAL OWNER:  weathersafe <small>SHADES & SOLUTIONS</small>	Weathersafe Shades Phone 618 8276 1111 Fax 618 8276 2770 20 Bennet Avenue, Melrose Park SA 5039	DRAWING NAME: <h2>PLAN, ELEVATION AND 3D VIEW</h2>	
		DRAWING NUMBER: <h2>18-071-GA100</h2>	REV: 2



PROJECTION METHOD: THIRD ANGLE 		SHEET SIZE: A3		PROJECT TITLE: JUBILEE RESERVE	
DRAWING SCALE: NTS		DRAWN BY: RDA		DRAWN DATE 2018-06-29	
THIS DRAWING IN DESIGN AND DETAIL IS THE SOLE PROPERTY OF WEATHERSAFE SHADES. ANY PRODUCTION IN PART OR AS A WHOLE OUR WRITTEN PERMISSION IS PROHIBITED.		CHECKED/APPROVED BY:		CHECKED/APPROVED DATE:	
LEGAL OWNER: 		Weathersafe Shades Phone 618 8276 1111 Fax 618 8276 2770 20 Bennet Avenue, Melrose Park SA 5039		DRAWING NAME: 3D RENDER	
				DRAWING NUMBER: 18-071-GA101	
				REV: 2	

From: [Tanya](#)
To: [Council Enquiries](#)
Subject: Jubilee Park Playgound, Glandore
Date: Friday, 14 September 2018 7:37:12 AM

Hello,

Just hoping to direct this email to whom ever is handling the challenges with the Jubilee Park Playground in Glandore.

We have been using the park since the children were very small and love the new playground. We (with kids aged 3 and 5), along with friends have been testing the new equipment out. As far as the neighbours issue about children viewing over the fence, they really can't see anything. If an adult climbs up, then maybe so.

Talking with friends, we were wondering if a small screen could be added to the play equipment at the landing, at the top of the stairs and climbing wall (south western corner). That way there is definitely no chance of viewing over that direction and the neighbour would not need to worry about boundary shading issues in their yard.

Regards,
Tanya Firth
Glandore resident

From:
To: [Council Enquiries](#)
Subject: CWT Website Contact Us form from Libby Kelsh - request for screening to block the slide in Jubilee Park
Date: Tuesday, 11 September 2018 7:06:27 PM

Reference #	3150661
Status	Complete
Type of feedback	Parks & playgrounds
Name	Libby Kelsh
Your email address	
Contact number	
Your address	
Details of enquiry	Could you build an aesthetician sreen-perhaps lattice or live/fake creeper screening to block out the slide in Jubilee pk for 5he neighbourrather than remove the fantastic,unique slide.it would be cheaper wouldn't it?
Last Update	2018-09-11 19:06:19
Start Time	2018-09-11 19:03:00
Finish Time	2018-09-11 19:06:19
IP	118.210.158.30
Browser	Chrome
OS	Mobile
Referrer	https://www.westtorrens.sa.gov.au/CWT/content/Council/Contact_Us

This email was sent to csu@wtcc.sa.gov.au as a result of a form being completed.
[Click here](#) to report unwanted email.

14.15 Request for a Right of Way over Council Reserve Land - 125 Hayward Avenue, Torrensville

Brief

This report seeks Council's endorsement for a right of way to be granted over Council land (Allotment 102 Reserve land) to provide an additional access point to 125 Hayward Avenue, Torrensville.

RECOMMENDATION

It is recommended to Council that:

1. It provide its consent to the request for a right of way to be granted in favour of Mr. Angus Sobels in accordance with the plans submitted with all costs associated with the creation of the right of way over Allotment 102 in DP 35310 be borne by the applicant; and
2. The Mayor and the Chief Executive Officer be granted authority to sign and/or seal any documentation to give effect to the request.

Introduction

A request has been received from consultants acting on behalf of the owner of property at 125 Hayward Avenue, Torrensville (**Attachment 1**), to grant a right of way over Council land (Allotment 102 Reserve land - created circa 1960) in DP 35310 (**Attachment 2**) which lies adjacent to its property at 125 Hayward Avenue, Torrensville (identified as Allotment 55 in **Attachment 3**).

The 125 Hayward Avenue, Torrensville lies at the northern end, and on the western side of Hayward Avenue, Torrensville.

This request follows an earlier request by the landowner of 123 Hayward Avenue (identified as Allotment 56 in **Attachment 3**), who has a right of way over the southern part of 125 Hayward Avenue, to increase the width of the existing right of way over Council's Allotment 102 to facilitate a wider access point at the southern end of the site. This request was approved by Council at its meeting on 5 April 2016.

Discussion

As part of a development application (211/869/2018) currently under assessment for the redevelopment of 125 Hayward Avenue, Torrensville (Allotment 55), the property owner is seeking that a right of way, in favour of the property owner, be created (**Attachment 4**). The right of way would allow the property owner to construct a crossover and provide access to its property from the eastern side of the site at the end of Hayward Avenue.

The existing right of way has a width of approximately 20 metres and facilitates an access point that services Allotments 55 and 56. The additional right of way sought (7.2 metres) will not adversely impact either Council's, or the public's use of the land but will significantly improve the property owner's access to and within the site by providing two entry points to serve both activities on Allotment 55 and right of way access to Allotment 56. On this basis, the request is supported by the Administration.

Conclusion

The owner of the property at 125 Hayward Avenue, Torrensville has written to Council seeking to grant a right of way over Council land which permits access to the eastern side of the property. As there are no envisaged negative impacts to Council or the public arising from this request, and as there will be safety benefits accruing to the owner, the request is supported.

Attachments

- 1. Letter of Request from Phillip Brunning and Associates**
- 2. Plan DP 35310 - Allotment 102**
- 3. Plan DP 27464 - Allotment 55 and 56**
- 4. Proposed Right of Way**

Torrensville 1758 002



Town Planning
Development Advice
Strategic Management

19 November 2018

Mr Joe Ielasi
Manager City Assets
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Joe,

Driveway Access to Hayward Avenue

Further to our recent discussions, I take this opportunity to more formally request on behalf of my Client, Mr Angus Sobels the ability to provide driveway access from his property directly to Hayward Avenue in the manner depicted on the attached plan.

As you would be aware, Angus has lodged a Development Application (211/869/2018) with Council for various works on his property at 125 Hayward Avenue including two new buildings and a logical internal driveway arrangement.

This Development Application is effectively a master plan for the development of this property in a logical and efficient manner. I understand that this Development Application is being handled by Rachel Knuckey, Team Leader Planning.

Putting to one side for the moment the matters raised by Rachel, which we are in the process of addressing, we think it timely to pursue direct driveway access to Hayward Avenue in the interests of orderly and proper planning.

As you would be aware the property currently enjoys an access driveway adjacent the southern boundary. This driveway also provides access for properties to the west via an arrangement of rights of way recorded on the titles.

To alleviate traffic pressure being experienced on this driveway and to improve safety, a two way access driveway is sought from the eastern extent of the land directly through to the carriageway of Hayward Crescent.

You will recall that we discussed this arrangement when we met with Frank Siow, Council's Traffic Advisor. It is my understanding that Frank can see the merits of such an arrangement and had no objection from a traffic perspective.

That said, we are aware of a small sliver of land (Lot 102) which is held by Council as a Reserve. I note that Council has previously afforded rights of way over the southern portion of Lot 102 in favor of adjacent properties.

Phillip Brunning & Associates

ABN 40 118 903 021

26 Wakeham Street
Adelaide SA 5000
Telephone 08 8232 5686
Mobile 0407 019 748
phil@phillipbrunning.com



In the short term, Angus requests that Council grant similar rights of way over Lot 102 so as to facilitate the proposed driveway arrangement to Hayward Avenue. I trust that this process that may be commenced without delay.

Thereafter, Angus requests that Council commence the necessary revocation process to dispense with Lot 102 and either transfer it the adjacent Lot 55 (held by Angus) or amalgamate it into the public road reserve of Hayward Avenue.

To my mind, the latter option would be the most straight forward.

I continue to be of the view that Lot 102 serves no practical purpose from a traffic engineering point of view and indeed contributes to a less than desirable arrangement of concentrating traffic at one point.

I can see no prejudice arising from the revocation of Lot 102 in terms of the manner in which other property owners and occupiers, and the public more generally may continue to use Hayward Avenue in a safe and convenient manner.

Can you please acknowledge this request and advise on the statutory process that will be followed in terms of timing and any associated costs. As you can appreciate we are keen to move this matter forward and resolve it to our mutual satisfaction.

I look forward to your reply.

Yours faithfully

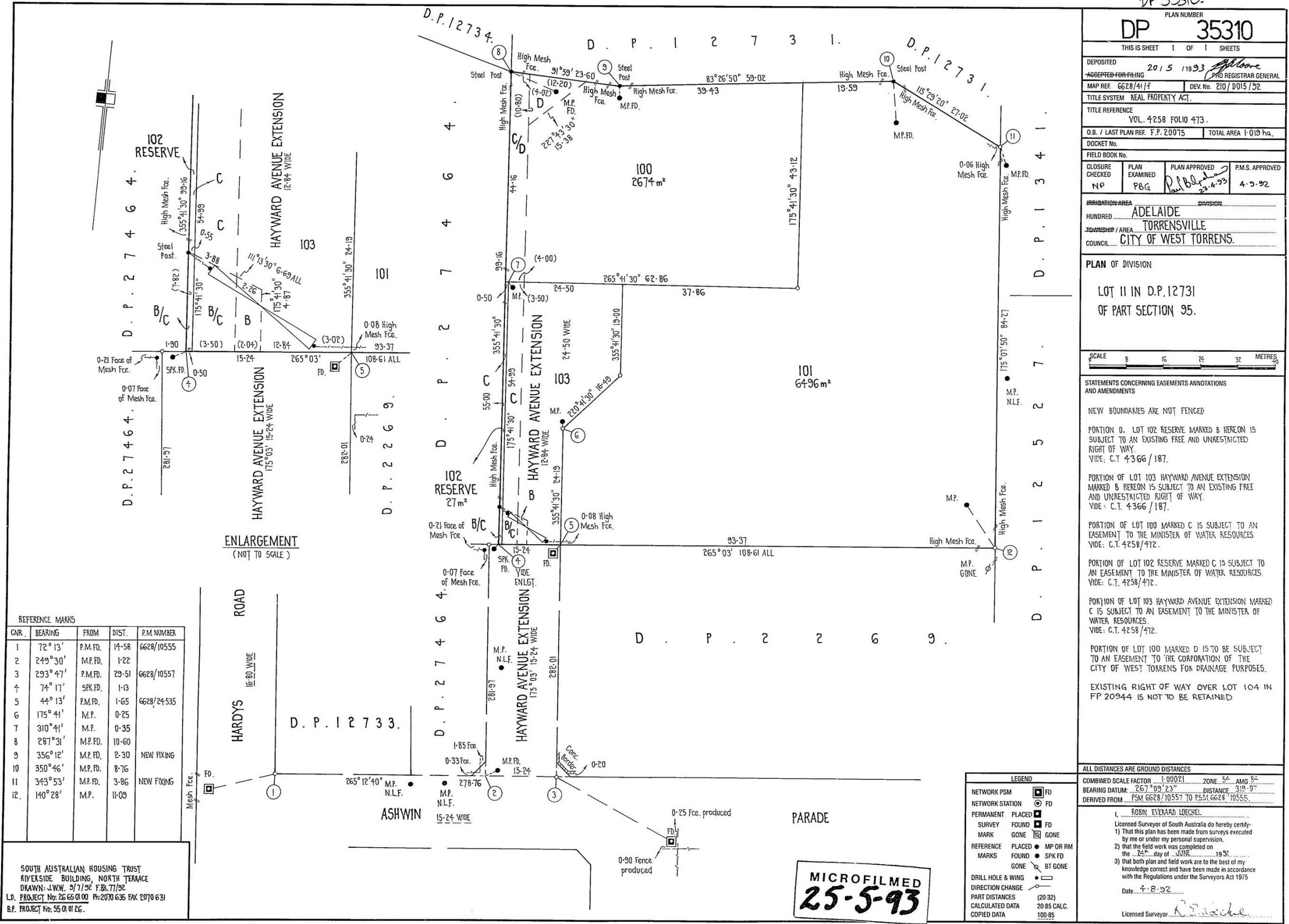
PHILLIP BRUNNING & ASSOCIATES PTY LTD

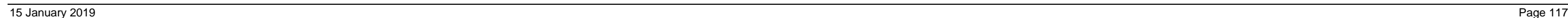
A handwritten signature in black ink, appearing to be 'P Brunning', is located below the company name.

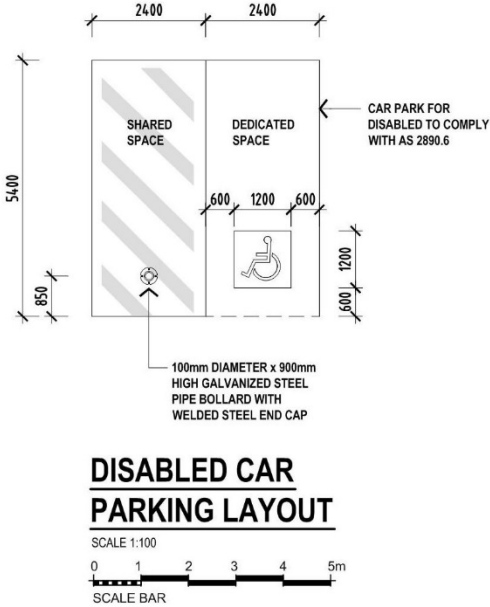
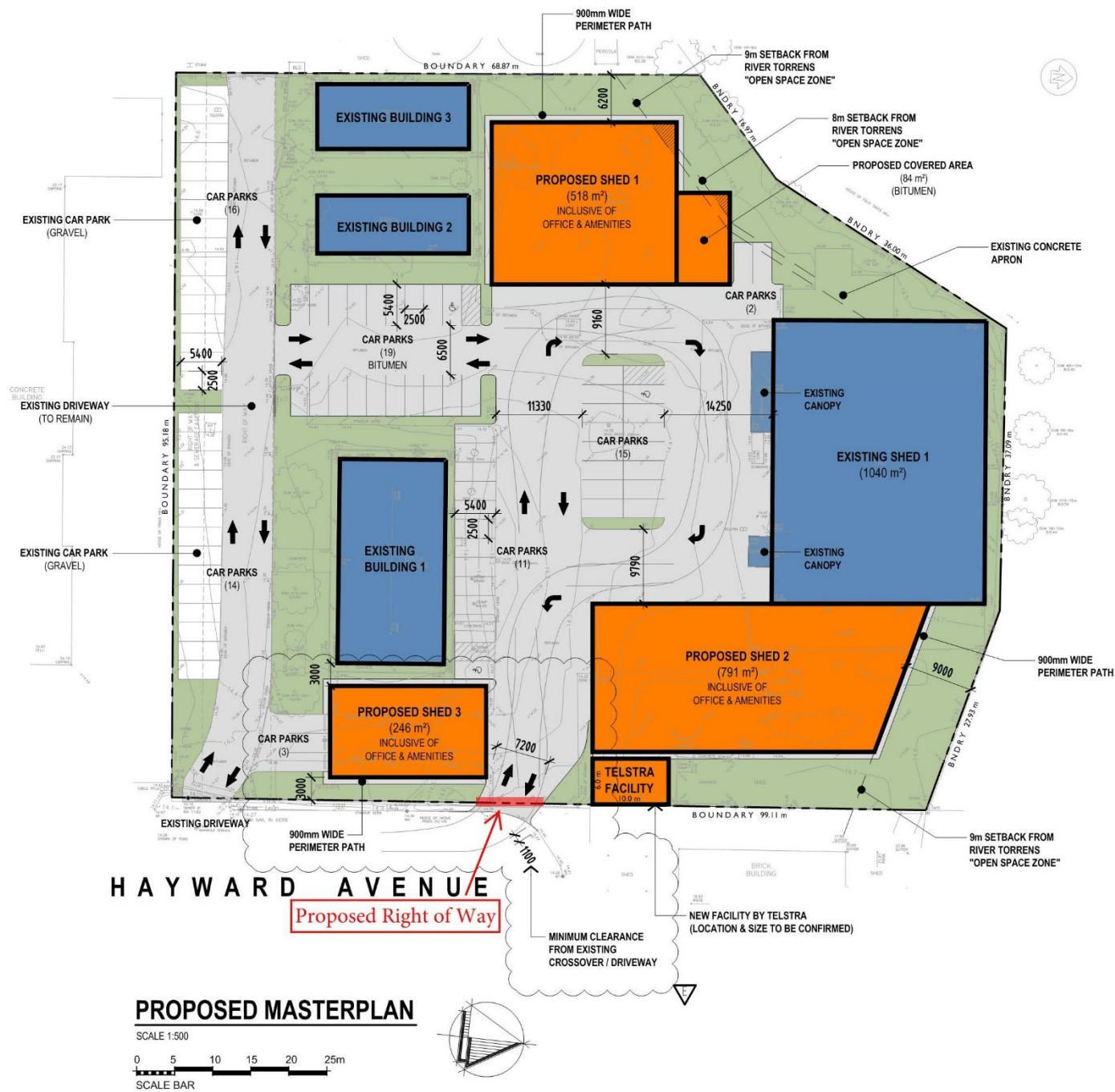
PHILLIP BRUNNING RPIA
Registered Planner

cc. Ms Rachel Knuckey, Team Leader Planning, City of West Torrens

D35310







LEGEND

HATCH DENOTES EXTENT OF EXISTING BUILDINGS

HATCH DENOTES EXTENT OF PROPOSED NEW BUILDINGS

AREAS (m²)	
EXISTING BUILDINGS	
EXISTING BUILDING 1	375
EXISTING BUILDING 2	152
EXISTING BUILDING 3	170
EXISTING SHED 1	1040
TOTAL EXISTING AREA	
1737	
PROPOSED BUILDINGS	
PROPOSED SHED 1	471
PROPOSED AMENITY / OFFICE	47
PROPOSED SHED 2	767
PROPOSED AMENITY / OFFICE	23.5
PROPOSED SHED 3	223
PROPOSED AMENITY / OFFICE	23.5
PROPOSED COVERED AREA	84
TOTAL PROPOSED AREA	
1639	
TELSTRA FACILITY (BY OTHERS)	60
TOTAL BUILDING AREA	
3436	
SITE	
9544	
SITE COVERAGE	
36%	
TOTAL CAR PARKS	
80	

NOTE:

• VEHICLE TURNING PATHS ARE BASED ON THE HEAVY RIGID VEHICLE TEMPLATE AS PROVIDED BY INDEPENDENT TRAFFIC ENGINEER.

E	clearance to existing crossover updated	AR	11/12/1
D	additional shed & revised car parking	AR	15/11/1
C	amendment to council request	AR	12/11/1
B	amendment to council request	AR	18/09/1
A	planning consent issue	AR	21/08/1
rev	details	dm	date



ASPEX BUILDING DESIGNERS Pty Ltd
Suite 5, 83 Fullarton Road, Kent Town SA 5067
08 8130 3700
admin@aspexdesigners.com.au
www.aspexdesigners.com.au
ABN 73 090 085 037

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Verifying all dimensions & setbacks is the responsibility of the contractor. This drawing should not be scaled. Discrepancies should be reported immediately to the designer. This drawing shall be read in conjunction with all other drawings, documents and specifications.

project
PROPOSED 3X NEW SHEDS & UPGRADE OF CAR PARKING

address
125 Hayward Avenue,
Torrensville S.A.
client
Angus Sobels

sheet size
A2
scale
1:500
drawing title
PROPOSED MASTERPLAN

project no
SOB 3427
drawing no
PD03
revision no
E

14.16 Disability Access and Inclusion Plan Consultation Draft for Approval

Brief

Following edits undertaken to reflect changes in legislation and statistical information and targeted public consultation with organisations and residents with lived experience of disability, the updated draft Disability Access and Inclusion Corporate Plan 2018-2021 is presented for approval.

RECOMMENDATION

It is recommended to Council that the Disability Access and Inclusion Corporate Plan 2018-2021 be approved for implementation.

Introduction

The Disability Inclusion Act 2018 (Act) commenced on 1 July 2018. It provides a legal framework to support equal access and participation for people with disability in the community including access to and/or participation in recreation; education; health; employment and public transport.

The Act, which aligns with the United National Convention on the Rights of Persons with Disabilities (UNCRPD) and the National Disability Strategy (NDS), the 10-year national plan for creating an inclusive Australian society, is designed to ensure South Australians living with a disability have the opportunity to participate in the community as equal citizens.

The Act requires the completion of, a State Disability Inclusion Plan (SDIP) by 31 October 2020 which will set out across-government policies and priorities.

Sitting below this overarching SDIP, councils will be required to produce their own Disability Access and Inclusion Plan. They will also be required to report on their DAIP annually and review it every four (4) years. The first of these reports will be due on 31 October 2021, as published in the inaugural 'Disability Inclusion Act 2018 Bulletin' (**Attachment 1**).

Discussion

The City of West Torrens Community Plan outlines our community's vision of being committed to being the best place to live, work and enjoy life, and identifies the community aspiration to be a community that embraces diversity. As an expression of this commitment and aspiration, the Administration has worked in consultation with key stakeholders in recent years to develop a draft DAIP.

On the recommendation of the 17 April 2018 meeting of the Strategy and Community Committee, Council, at its 17 April 2018 meeting, resolved that the draft Disability Access and Inclusion Plan (DAIP) be subjected to targeted public consultation.

As the SDIP is yet to be developed, and the City of West Torrens has already significantly progressed with its development, the draft DAIP was sent for review to the Department of Human Services (DHS).

The DHS Chief Project Officer of Disability Policy Reform described the draft City of West Torrens DAIP as, "...very comprehensive and well written."

In addition, the following assessment was provided:

"The DAIP aligns with the UNCRPD, NDS and also the new SA Disability Inclusion Act 2018."

Page 19 of the DAIP describes how Council will implement and monitor progress through embedding the principles contained in the DAIP via the corporate planning process. The DHS Chief Project Officer of Disability Policy Reform recognised this approach in her feedback, "Incorporating initiatives into the Council's corporate planning process will ensure that the actions are implemented by each department as planned and allow for new initiatives to be introduced."

As such, the Administration was encouraged to proceed with progressing the draft DAIP rather than waiting for the SDIP to be completed before progressing this important community inclusion plan for the benefit of the community.

Note: It was necessary to redraft some sections of the draft DAIP that was presented to Council in April 2018, to reflect changes to legislation and updated statistical information. The updated draft DAIP is attached (**Attachment 2**).

Consultation Details

The consultation, detailed below, was undertaken with relevant community representatives from July to October 2018 with representation from core stakeholder organisations and residents with a lived experience of disability.

The draft DAIP was also distributed to the following individuals and organisations for feedback:

- Autism SA
- Baptcare, the local NDIS provider
- CARA, Local Service Provider; and
- Community Bridging Services, Local Service Provider.

KYD-X Disability Expo

The City of West Torrens was a major sponsor of the KYD-X Disability Expo and had a booth to promote Council services to attendees. The Expo was aimed at improving the awareness of choices available to individuals and families.

Over 1100 people attended the Expo, with 80 audience members at the presentation of the draft plan and 20 individual conversations through which feedback was invited. This feedback included commentary that Council was proactive in having a DAIP.

Feedback from KYD-X Disability Expo

The feedback received from KYD-X Disability Expo indicated that most families were interested in programs for young children through the library and community development while service providers were interested in what Council could do in partnership with them to support local families.

How this feedback is addressed in the plan?

Accessibility of assets and accessibility of services were of key importance to families of children with disabilities, and are included as goal 1 and 3, of the 6 goals in the DAIP. Service providers' feedback is addressed in the plan through strategic partnerships which is a focus of the draft DAIP plan, as described in goal 5.

SCOSA

SCOSA's Hubs are designed to be places of learning, individual development and socialisation and primarily used by people with physical and intellectual disability. Each Hub acts as a base from which SCOSA provides an extensive range of group and individualised programs and activities within the local area; including participation in sport and recreation clubs, education and training centres, art groups and community events.

SCOSA's Feedback

SCOSA Hub Managers were primarily concerned about disability access and how their clients could get around the community i.e. arriving and leaving the Hub, visiting and using Council's facilities such as playgrounds, library and community centres.

How is this feedback addressed in the plan?

Goals 1 and 3 of the draft DAIP focuses on the accessibility of assets, facilities and services.

Orana

Orana creates opportunities for people with disability to live the life of their choosing through a range of employment, housing.

Feedback from Orana residents in Richmond and North Plympton

Orana Residents had questions about the types of services Council provides and how to access those services; particularly the library and community transport, and about trying and learning new things.

Orana Staff were interested in services and events that clients may be able to attend and were concerned about what was being done to make communities more inclusive for their clients, particularly in terms of friendly, welcoming places to go.

How this feedback is addressed in the plan?

Goals 3, 4 and 6 of the draft DAIP focuses on the accessibility of services community attitude and active citizenship.

Next Steps

While legislative changes in July 2018, indicate that councils will be required to produce Disability Access and Inclusion Plans that align with the yet-to-be-developed SDIP, council's progress to date has been praised by residents and industry experts and it is recommended that this progress be consolidated by approving the updated draft DAIP. The DAIP will be reviewed when the SDIP is approved to ensure correlation between the two plans and conformance with the SDIP.

Conclusion

This report presents the results of the targeted consultation on the draft Disability Access and Inclusion Plan which indicate it meets the needs of the community, aligns with the UNCRPD, NDS as well as the new *Disability Inclusion Act 2018* and is flexible to adapt to the future requirements of the Act. As such, it is presented to Council for its consideration and approval.

Attachments

- 1. Disability Inclusion Act 2018 Inaugral Bulletin**
- 2. Disability Access and Inclusion Plan 2018-2021**

The Disability Inclusion Act 2018 Bulletin

November 2018

Welcome to the inaugural edition of the *Disability Inclusion Act 2018 Bulletin*. You are receiving this Bulletin as your organisation is a 'State authority' within the meaning of the *Disability Inclusion Act 2018* (the Act) and is critical to its successful implementation. The new Act provides the means for South Australia to ensure the rights and inclusion of people with disability in all areas of life.

The Department of Human Services is committed to supporting State authorities to meet their obligations under the Act. We will do this by providing resources, including guidelines and templates to prepare Disability Access and Inclusion Plans (DAIPs), and access to staff with relevant expertise. Whilst we will be engaging with you all in the coming months, this Bulletin provides early information about the implementation of the Act.

About the Disability Inclusion Act 2018

The Act commenced on 1 July 2018 and provides a legal framework to support equal access and participation for people with disability in the community including in recreation, education, health, employment and public transport.

The Act aligns with the [*United Nations Convention on the Rights of Persons with Disabilities*](#) and with the Australian [*National Disability Strategy 2010-2020*](#).

Under the Act, the Minister for Human Services is required to create a South Australian State Disability Inclusion Plan (the Plan). Under the Plan, all State authorities need to develop DAIPs. To achieve the Plan, the Department of Human Services will undertake a process of engagement and consultation with State authorities, people with disability, other key stakeholders and the public.

What are State authorities required to do?

In accordance with Part 5 of the Act, State authorities must develop and implement a DAIP to include strategies to support people with disability in accordance with Guidelines that are being developed. Areas to address include, but are not limited to:

- Access to built environs, events and facilities
- Access to information and communication
- Addressing the specific needs of people with disability in its programs and services
- Employment and other provisions as may be required in the guidelines and Regulations.

Transitional Regulations have been developed that set out time frames for State authorities to meet requirements of the Act in the creation of the first Plan, DAIPs and reporting requirements.

The first DAIP is required to be developed by **31 October 2020**.

Please note: a number of State authorities, including local councils, already have DAIPs in place. There is provision in the Act for local councils to jointly prepare a DAIP, with approval from the Minister.

Annual report

Each State authority must on or before **31 October** each year, report to the Chief Executive of the Department of Human Services on the operation of its DAIP and publish the DAIP on a website. The report includes a summary of the extent to which the DAIP has been implemented including any additional initiatives.

The first report is due to the Chief Executive (DHS) on or before **31 October 2021**.

Review

Each State authority must review its DAIP at least once in each **four-year** period.

A report of the review must be submitted by the State authority to the Minister for Human Services, who will table the report in Parliament as soon as is reasonably practicable.

The role of the Chief Executive, Department of Human Services

The Chief Executive will provide the Minister with a summary report on the progress of all DAIPs on or before 31 December in each year. This will form part of the annual report the Chief Executive will provide to the Minister on the operation on the State Disability Inclusion Plan.

The first report is due to the Minister on or before **31 December 2021**.

The timeframes may be varied by the Minister by subsequent notice in the Gazette.

The Minister will provide a copy of the report to both houses of Parliament, within six days of receiving the report.

Next steps

Consultation and engagement is occurring with state government agencies in the development of the Plan. Broad consultation to inform the development of the Plan and Guidelines will include people with disability and their families.

Contact

If you have any questions, please contact Disability Talk, Disability Policy and Inclusion, NDIS Reform, Department of Human Services on email: DHSDisabilityTalk@sa.gov.au

Click here to view the [Disability Inclusion Act 2018](#) or type <https://bit.ly/2viMRb5> in the search bar.



Government of South Australia
Department of Human Services



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Disability Access and Inclusion Corporate Plan 2018 - 2021

January 2018



CITY OF WEST TORRENS





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Kaurna Acknowledgement

The City of West Torrens acknowledges that the Kaurna people and their descendants are still and will always be the first peoples of the land. The City of West Torrens commits to valuing and supporting the Kaurna people's inherent relationship to the land

2 Disability Access and Inclusion Corporate Plan 2018 - 2021

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Document history

<i>Version</i>	<i>Date</i>	<i>Details</i>
1.0	January 2018	Draft for internal review
	May 2018	Draft for consultation
2.0	December 2018	Final draft for Council consideration

Purpose



Built Environment



City Prosperity



Community Life



Financial Sustainability



Natural Environment



Organisational Strength

As we head towards 2025, our community has expressed its desire to live and work in a city that embraces diversity, is safe, engaged and active with functional and sustainable natural assets and a thriving business environment.

Council's Community Plan (Towards 2025) reflects our community's vision for the City of West Torrens. It presents aspirations for a vibrant and connected community within a liveable and sustainable city and proposes long-term and short-term strategies to guide the operations, investment and decisions of Council.

The community has a strong voice on preserving and enhancing the way we live, including working towards a community that embraces diversity and offers people with disability the same treatment and opportunities as anyone else in the community.

This Disability Access and Inclusion Corporate Plan (DAIP) is a demonstration of Council's commitment to the community's vision by providing a strategic response to the themes of the community plan:

- Community Life
- Natural Environment
- Built Environment
- City Prosperity
- Financial Sustainability
- Organisational Strength

This DAIP supports Council's vision to be the best place to live, work and enjoy life. It is a proactive way for Council to improve access to programs, services and facilities that provide people with disability the opportunity to fully participate in all aspects of society.

National and State Government policy and legislation are moving from a focus on compliance and service provision to a rights-based approach supporting individual choice, control and independence. The National Disability Strategy (NDS) provides a common framework for this reform.

The term 'people with disability' is defined in the NDS as:

'people with all kinds of impairment from birth or acquired through illness, accident or the ageing process. It includes cognitive impairment as well as physical, sensory and psycho-social disability.'

This DAIP aligns with the six outcomes prescribed by the NDS:

1. Inclusive and accessible communities.
2. Economic security and employment.
3. Rights protection, justice and legislation.
4. Personal and community support.
5. Learning and skills.
6. Health and well-being.

Extensive consultation with the local community has informed the development of the DAIP by providing a systematic approach to identifying barriers to inclusion and local solutions.

The following six key local issues were identified as goals during the consultation and will guide Council's efforts in responding to the National outcomes:

1. Accessibility of assets.
2. Accessibility of services.
3. Liveable private realm.
4. Community attitudes.
5. Partnerships.
6. Active Citizenship.

This DAIP outlines priority areas for action, many with a focus on Council adopting universal design principles across all areas and moving beyond minimum compliance. These areas include programs, events, open space, community facilities and the development assessment process. By planning for universal design, we allow for greater equality of access to services, resources and facilities for all members of the community.

The implementation of the DAIP requires a whole of Council approach towards achieving the six goals. It is a dynamic document that will respond to available information and will be regularly reviewed and updated.

Council has achieved considerable successes for people with disability in providing improved access to community facilities and open space; inclusive community programs and accessible communication strategies. The aim is to build on these achievements and the knowledge gained and to continue to be proactive in working towards creating an accessible and inclusive city in partnership with the local community and stakeholders.

City of West Torrens Corporate planning framework





Photo: John Kruger Hot Images; reproduced courtesy of Orana

Introduction

What is access and inclusion?

Access and inclusion makes communities liveable for everyone; this means the ability to move around the community and access facilities, programs and services in an equal and dignified manner. This includes involvement in business, work, education, social and leisure activities.

Access (sometimes referred to as universal access) means that regardless of ability, a person can approach, enter, pass to or from and make use of an area and its facilities, programs and services without assistance.

Planning for access and inclusion involves thinking about design, place and people and how they inter-relate.

Why have a plan?

All levels of government, including councils, have obligations under the Disability Discrimination Act, 1992 (DDA). The DDA makes it illegal to discriminate against a person because of disability when providing goods, services or facilities, or access to public premises.

In addition to the DDA, the National Disability Strategy 2010- 2020 (NDS) is bringing together all levels of government in a unified, national approach to improve the lives of people with disability for the first time in Australia's history.

In accordance with Part 5 of the *Disability Inclusion Act 2018*, State authorities must develop and implement a DAIP to include strategies to support people with disability in accordance with guidelines that are being developed. Areas to address include, but are not limited to:

- Access to built environs, events and facilities.
- Access to information and communication
- Addressing the specific needs of people with disability in its programs and services.
- Employment and other provisions as may be required in the guidelines and regulations.

Planning for disability access and inclusion benefits not only people with disability but also the wider community and councils as organisations and employers.

What will the plan do?

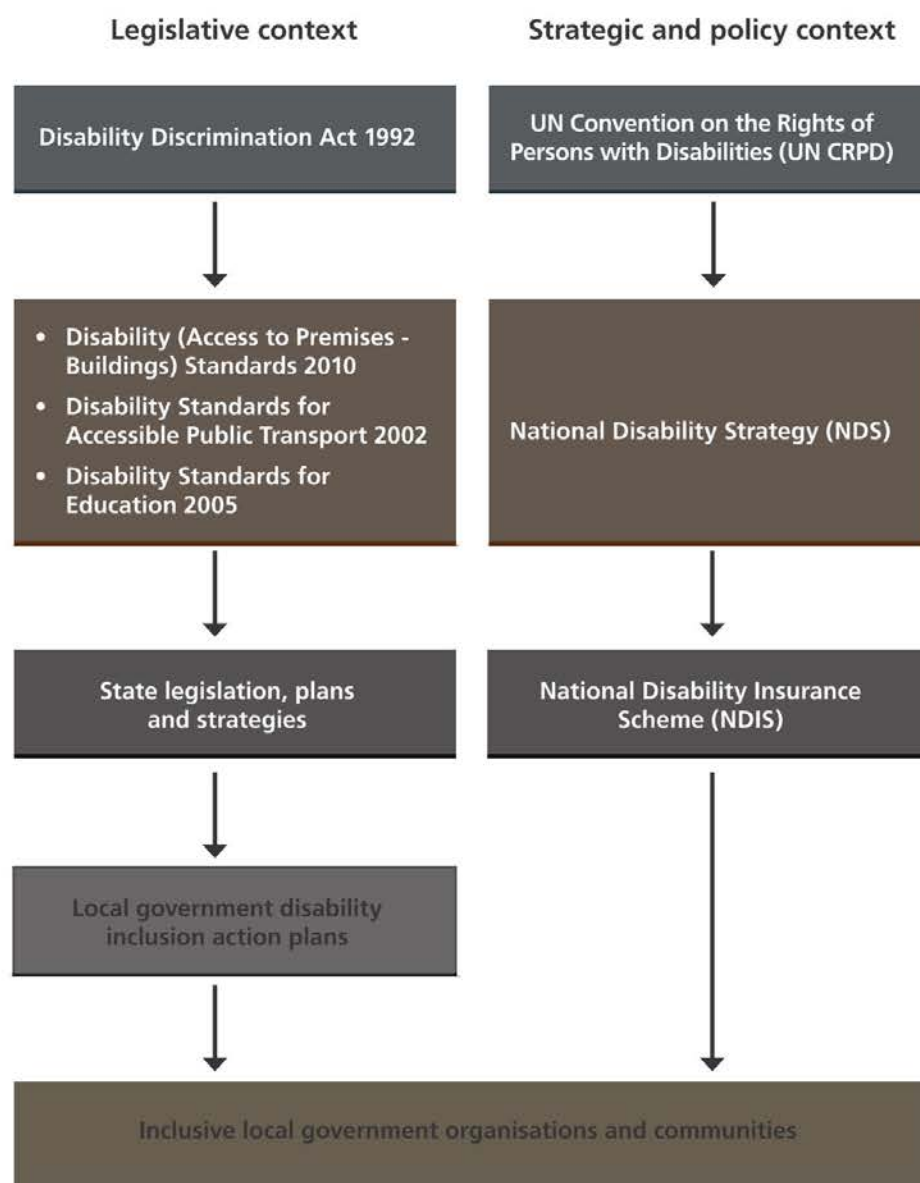
Council recognises that people with disability are part of the fabric of our community and should have the opportunity to fully participate in all aspects of society. As such it is important to plan for opportunities that facilitate a shift from segregated to integrated service delivery, mainstream diversity and move beyond minimum compliance.

This plan aims to:

- Align the City of West Torrens' obligations under the DDA and the United Nations Convention of the Rights of Persons with Disabilities with Council's internal planning framework.
- Continue to improve access to facilities, services and assets that contribute to a quality of life for residents, visitors and employees of the City of West Torrens, using a fair and reasonable approach.
- Facilitate active citizenship whereby people with disability vote and are engaged members of the local community, in partnership with key agencies and service providers within West Torrens.
- Promote attitudinal change in the community through role modelling and advocacy.
- Recognise areas in which the Council is successful in supporting access and inclusion.
- Investigate and commit to beyond minimum compliance actions.

Legislative and strategic context

State, national and international authorities have produced highly relevant policy documents that direct and influence action at a community level and consequently on the development of the DAIP.



Disability and Inclusion Planning - A Guide for Local Government

8 Disability Access and Inclusion Corporate Plan 2018 - 2021

International

United Nations Convention on the Rights of Persons with Disabilities (UNCRPD) - ratified by Australia 2008. The UNCRPD promotes, protects and ensures the full and equal enjoyment of all human rights and fundamental freedoms by all persons with disabilities and promotes respect for their inherent dignity.

National

Disability Discrimination Act 1992 (DDA). The DDA protects individuals across Australia from unfair treatment in many parts of public life. The DDA makes discrimination unlawful and promotes equal rights, opportunities and access for people with disability.

The DDA is supplemented by Disability Standards and Guidelines which are legally binding regulations and assist with compliance.

The National Disability Strategy 2010 - 2020 (NDS). This is a comprehensive national implementation strategy for the UNCRPD and provides a shared agenda to help achieve the vision of an inclusive Australian society and recommends the development of access and inclusion plans.

National Disability Insurance Scheme (NDIS) 2013. Introduced as an equitable and consistent system to support people with disability early to improve their outcomes later in life. The NDIS builds on the shared vision of the NDS.

State

Disability Inclusion Act 2018

The Act began on 1 July 2018 and provides a legal framework to support equal access and participation for people with disability in the community including in recreation, education, health, employment and public transport.

The Act is designed to ensure South Australians with disability have the opportunity to participate in the community as equal citizens. The Act aligns with the United Nations Convention on the Rights of Persons with Disabilities and the National Disability Strategy, the 10-year national plan for creating an inclusive Australian society.

Under the Act there will be a State Disability Inclusion Plan which will set out across-government policies and priorities. Sitting below this overarching Plan will be Disability Access and Inclusion Plans (DAIPs). Local councils are required to produce a DAIP to be reported on annually and reviewed every four years.

Planning Development and Infrastructure Act 2016 - this will focus on increasing South Australia's liveability and promote universal design for the benefit of people with differing needs and abilities.

Local

City of West Torrens Disability Access and Inclusion Corporate Plan 2018 - aligns Council's obligations under international, national and state legislation and set a framework for achieving improved access to local services and assets.



Disability Access and Inclusion Corporate Plan 2018 - 2021 9

Background

Disability Access and Inclusion Plan framework

The introduction of a DAIP demonstrates a commitment to improving the participation of people with disability across a range of areas so that they can enjoy the rights and opportunities provided to all citizens to achieve their full potential.

Key outcome areas listed within the DAIP align with those of the NDS, which were developed following extensive consultation with people with disability, their families and carers. Although aligned with the national strategy, policy directions specifically relate to the South Australian context.

This approach provides for development and implementation of a common framework that reflects the direction of current disability reforms in moving from a focus on service provision to a rights-based approach supporting individual choice, control and independence. Within this framework, individual agencies can determine actions and strategies based on their own priorities and time-lines.

The National Disability Strategy focusses on six outcomes:

1. Inclusive and accessible communities.

People with disability live in accessible and well-designed communities with opportunity for full inclusion in social, economic, sporting and cultural life.

2. Economic security and employment.

People with disability, their families and carers have economic security, enabling them to plan for the future and exercise choice and control over their lives.

3. Rights protection, justice and legislation.

People with disability have their rights promoted, upheld and protected.

4. Personal and community support.

People with disability, their families and carers have access to a range of supports to assist them to live independently and actively engage in their communities.

5. Learning and skills.

People with disability achieve their full potential through their participation in an inclusive high quality education system that is responsive to their needs. People with disability have opportunities to continue learning throughout their lives.

6. Health and well-being.

People with disability attain the highest possible health and well-being outcomes throughout their lives.

Development of the plan

The DAIP builds on the considerable experience of Council in developing and implementing DDA Action Plans, and was developed through consultation with the community and through research.

The purpose of the consultation was to provide the community with the opportunity to make access and inclusion issues known to Council and to inform the development of the DAIP.

Community consultation

During 2012 more than 280 people across West Torrens participated in the Vulnerable Residents Project, which sought feedback on issues and needs of vulnerable groups.

The key issues identified can be grouped into the following themes:

1. Access to Council services and facilities.
2. Building community capacity.
3. Better use of resources.

Lessee consultation

Between 2012 and 2013, Council sent questionnaires to lessees of 48 Council-owned community facilities.

Seventeen lessees participated and completed the questionnaire and 41 per cent of the respondents identified access and inclusion issues for their communities. Current and future Building and Asset Management Plans will work towards addressing these priorities.

Disability network

Since 2013, Council has maintained an active disability network, liaising with local disability organisations and residents with disability. Through the active engagement of organisations such as Orana and SCOSA as part of the network, Council has seen increased participation of people with disability at community venues, activities and events.

Residents with disability are encouraged and supported to engage with Council's Community Development staff to develop pathways into Council services and connect with support networks in the local community.

The outcomes of these consultations were collated and analysed to draw out key issues and opportunities for Council, and to inform the DAIP.



Background

Issues relating to access and inclusion

Who needs greater access and inclusion?

According to the 2016 Australian Bureau of Statistics (ABS) Census, more than 3,300 people (5.75 per cent) of the West Torrens population need help in their day-to-day lives due to disability. This data identifies people who report a need for assistance with self-care, mobility or communication due to 'profound or severe core activity limitation' caused disability, long-term health condition or old age.

This should not be viewed as the total population with disability as many people with disability do not require assistance on a day-to-day basis. Just over 18 per cent of Australian's experience disability.

Add to this number the 3,300 children aged under four years and more than 10,000 people aged over 65 years living in the West Torrens area. When this is taken into account, the number of residents with access and inclusion needs significantly increases due to the use of strollers and prams, walkers, wheelchairs and scooters.

The 2016 Census findings also indicate that there were around 5,600 people providing informal assistance to people with disability, with long-term illness or in old age.

A number of people with disability and their carers also visit the City of West Torrens due, in part, to the high number of disability agencies and organisations based within the city. Organisations such as (but not limited to): Disability Rights Advocacy Service, Motor Neurone Disease Association of SA, Autism SA, Physical Disability Council of SA and Arthritis Foundation of SA are located within West Torrens.

These statistics help in understanding the prevalence of people who need support in the community and, along with information on unpaid care to a person with a disability, how that support is provided.

In order to gain a full picture of disability in the community Council must also understand the issues and barriers facing local people and visitors with a disability.

Improving access

Small changes can have a big impact on people with disability. Improving access creates a more inclusive and engaging community and has benefits for a broad range of people including parents of young children in prams, people with temporary illness and injury, older Australians, delivery people shoppers with heavy bags or trolleys and people with disability.



People with disability are community members, family, employees and voters who need access to local services such as medical, shopping centres, sports clubs, transport, schools, information etc. It is imperative that the broader community and mainstream services and facilities which are part of everyday life be available and fully accessible for people with disability.

The Disability Access and Inclusion Plan

Key Focus Areas

Through consultation and the process of developing the DAIP, six key local issues emerged as areas in which Council can have an impact:

1. Accessibility of assets

Including the built environment, Council-owned facilities, open space, streetscapes and connectivity across the city.

2. Accessibility of services

Including access to Council's mainstream programs and activities, information and events.

3. Liveable private realm

Including increased housing density, housing liveability and universal design.

4. Community attitude

Including the opportunity to role model and influence inclusive attitudes.

5. Strategic partnerships

Create partnership opportunities with disability service providers located within West Torrens for the benefit of our community.

6. Active citizenship

Increasing awareness of civic rights and opportunities to actively participate in community life.

The six local issues have been identified as key focus areas of the DAIP.

The goals will guide Council's efforts in delivering the West Torrens Community Plan's community aspirations and responding to the six main outcomes as outlined by the National Disability Strategy:

- 1 Inclusive and accessible communities**
- 2 Economic security and employment**
- 3 Rights, protection, justice and legislation**
- 4 Personal and community support**
- 5 Learning and skills**
- 6 Health and well-being**



The Disability Access and Inclusion Plan

Accessibility of assets

Objective:

Include accessibility to assets such as the built environment, Council-owned facilities, open space, streetscapes and connectivity across the city.

Liveable private realm

Objective:

Be an advocate for housing liveability by supporting universal design principles within infill development.

Key considerations

The City of West Torrens already takes seriously the need for inclusive and accessible communities. Its combined Infrastructure and Asset Plans aim to improve physical access to a range of Council-owned community facilities. For example, Council has recently upgraded Western Youth Centre, Camden Community Centre Hall and plans to upgrade several buildings along Sir Donald Bradman Drive to include accessible facilities.

Community consultation showed that a continuous accessible path of travel is a key need for people with disability. It allows people to have an uninterrupted path of travel to and between local destinations and popular focal points such as shops, food stores, schools, parks and public transport stops. Extensive walking and cycle paths have been provided across the city by Council, which help achieve a more walkable and accessible local community.

Moving beyond minimum compliance, Council is committed to taking a universal design approach to programs, services and facilities as an effective way to remove barriers that exclude people with disability. The City of West Torrens has begun to introduce more universally accessible open space including playgrounds and amenities such as the playground built at Kings Reserve on Ashley Street, Torrensville.

Liveable private realm is about advocating for and influencing housing choices of various access types. Seeking planning policy and legislation that promotes infill growth and increased household density will apply the principles of universal access to design, assessment and subsequent development of new dwellings.



Key initiatives:

Council will:

- Improve the provision of universal design in public spaces including open space and community facilities.
- Promote the design and development of more accessible and adaptable private housing using universal design standards.
- Adopt universal design principles when planning for procurement in the public realm.
- Promote people with disability as integrated members of the West Torrens community.

Meeting the National outcomes

- 1 Inclusive and accessible communities**
- 6 Health and well-being**

Accessibility of services

Objective:

Increase the access to Council's mainstream programs and activities, information and events.

Key considerations

Council provides a range of services to residents and aims to make these universally accessible to people with disability. We can also play a role in increasing community engagement by actively supporting people with disability to participate in its programs.

To achieve this, Council employs a Community Development Officer who maintains a focus on access and inclusion and ensures that inclusion is a natural component of Council's programs and services.

Council also maintains an Independent Living Collection, which is a collection of equipment for loan designed to assist people with temporary or longer term impairment. Customers can borrow this equipment to trial a particular item without incurring the often prohibitive cost of assistive devices, or to aid them in recovery from and injury or illness. This collection is unique among South Australian public libraries.

Other Council services such as community transport, community meals, the Mobile Library and a range of centre-based activities enable residents with disability to remain connected to their communities.



Key initiatives:

Council will:

- Promote access to the Hamra Centre Library's collection of aids and equipment for people with disability.
- Ensure residents living with disability have opportunities to be active valued members of the community who participate in the life of the city.
- Strengthen the capacity for healthy ageing in place through applying universal design principles and support programs.

Meeting the National outcomes

- 4** Personal and community support
- 5** Learning and skills

The Disability Access and Inclusion Plan

Community attitude

Objective:

The opportunity to role model and influence inclusive attitudes.

Key considerations

The City of West Torrens recognises the extremely important role economic security plays in enabling people to participate in community life. City Prosperity is a core aspiration in Council's 'Towards 2025 Community Plan'. This means exploring partnership opportunities to support local businesses to increase employment opportunities, fostering economic growth and increasing pathways to training and employment.

Volunteering, work experience and employment opportunities are key areas in which the Council plays a role as a local employer. The City of West Torrens employs people with disability and supports volunteers with disability to carry out various roles.

Employee disability awareness training ensures that colleagues and customers with disability can be assured of a welcoming environment free of discrimination. Appropriately trained employees also results in inclusive services for the community.



City Prosperity



Community Life



Organisational Strength

Key initiatives:

Council will:

- Investigate and implement an annual access and inclusion professional development program.
- Ensure employees are aware of their roles and responsibilities regarding disability discrimination.
- Develop and review existing recruitment policies for employees and volunteers to ensure access and inclusion.
- Work with key partners to identify and reduce any fair and reasonable barriers and disincentives for the employment of people with disability.
- Investigate a community grants program to support local business improve accessibility to their premises.
- Ensure customer service facilities are able to support people with disability who visit Council.

Meeting the National outcomes

2

Economic security and employment

4

Personal and community support

5

Learning and skills

Strategic partnerships

Objective:

Create partnership opportunities with disability service providers located within West Torrens for the benefit of our community.



Community Life



Organisational Strength

Key considerations

Like many facets of our lives our health is determined by our overall quality of life and the ease with which we can access services, infrastructure and social support.

Through its commitment to working in all six outcome areas of the National Disability Strategy, Council is working towards better health for people with disability.

Additionally, through the four objectives of its Public Health Plan, Council is committed to healthy communities for all residents.

Strategic partnerships is reflective of the fact that West Torrens is a highly accessible and attractive location for disability access and inclusion service providers. We have the potential to capitalise on our resident partners for greater advocacy to attract investment and initiatives to improve access and inclusion, also to partner in the identification and implementation of strategic service opportunities to improve the quality of life of our residents and visitors with greater access needs.

Key initiatives:

Council will:

- Strengthen the ability for people with disability to seek information.
- Reduce barriers for people with disability in accessing public health services.

Meeting the National outcomes

- 1 Inclusive and accessible communities
- 3 Rights, protection, justice and legislation
- 6 Health and well-being



The Disability Access and Inclusion Plan

Active citizenship

Objective:

Increasing awareness of civic rights and opportunities to actively participate in community life.

Key considerations

As a sphere of government in Australia, Local Government plays a vital role in ensuring that citizens' rights are upheld and protected. The right to be connected to, to contribute to your local community and to have a say in what matters is important for everyone but often an opportunity denied to people with disability.

The City of West Torrens has a strong history of partnering with other spheres of government and external stakeholders with the common goal of building capacity and increasing civic engagement opportunities for people with disability.

Council is also committed to delivering civic education to people with disability to ensure people know how to have a say in their communities; from being involved in local activities through to enjoying the right to vote.



City Prosperity



Organisational Strength

Key initiatives:

Council will:

- Promote awareness and acceptance of the rights of people with disability.
- Ensure people with disability have every opportunity to be active participants in the civic life of the community.
- Strengthen the ability for people with disability to provide advice and seek information.

Meeting the National outcomes

- 3** Rights, protection, justice and legislation
- 4** Personal and community support

Implementing and monitoring our progress

Council's role

The DAIP recognises that not all people with disability are alike. People with disability have specific needs, priorities and perspectives based on their personal circumstances and some people with disability experience multiple disadvantages.

The City of West Torrens' DAIP sets out goals, priority actions and anticipated outcomes for our community based on the six key outcomes of the National Disability Strategy 2010 - 2020.

To achieve outcomes across the priority areas, Council will assume one or more roles as described in our Community Plan:

Facilitator:

Help groups of people or organisations understand their common objectives and assist them to plan to achieve them.

Leader:

Guide the community by example in direction, course or action.

Advocate:

Appeal on behalf of the community to service providers and other levels of government.

Partner:

Work in cooperation and share responsibility, with other people or groups to achieve a common goal.

Service provider:

Be directly responsible for funding and providing service.

Monitoring and reporting

It is the responsibility of each Council department to implement its Annual Service Plans inclusive of the DAIP initiatives and to ensure staff that are responsible for particular actions have the training and expertise to implement them.

Reports on the achievements of the DAIP will be provided to the Council's Executive Management Team.

The DAIP will be communicated to all staff to ensure that they understand the goals and targets and how they can contribute to its success.

Monitoring and evaluation of the DAIP will focus on tracking and analysing progress toward the indicators of success outlined in the DAIP.

The focus areas and key initiatives of the DAIP move our Council beyond minimum compliance towards a culture change which focuses on best practice and innovation.

City of West Torrens Corporate planning framework - implementation





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P: (08) 8416 6333
E: csu@wtcc.sa.gov.au
W: westtorrens.sa.gov.au

14.17 Community Grants - November 2018 to December 2018

Brief

This report presents the community, equipment and sponsorship grant applications received since the 6 November 2018 meeting of Council.

RECOMMENDATION

It is recommended to Council that the distribution of community grants, as recommended in this report, be approved.

Introduction

Council's Community Grants Program provides funding to eligible groups, organisations and individuals to support community projects and initiatives that are in line with Council's Community Plan. The community grants program comprises community grants, community equipment grants, sponsorship and junior development grants, all of which are derived from a single budget of \$121,000, approved by Council for the 2018/19 financial year.

Grant applications are received all year round and this report presents those six (6) community and sponsorship grant applications received since the 6 November 2018 meeting of Council.

Discussion

The maximum funding amounts per each grant of the program are as follows:

Community Grant	\$5,000
Sponsorships	\$5,000
Community Equipment Grants	\$3,000
Junior Development Grants	\$500

The table below details a summary of those six (6) community grant, community equipment grant and sponsorship applications received since the 6 November 2018 meeting of Council, along with:

- the name of the group/organisation seeking a grant or sponsorship;
- the amount requested;
- grant applications previously approved by Council; and
- the assessment recommendations of the Administration:

The full applications are included in **Attachment 1**.

	Organisation/Community Group	Grant Request	Requested Amount	Previous applications	Recommendation That:
	COMMUNITY GRANTS (Maximum \$5,000)				
1	Adelaide University Judo Club <i>Incorporated Judo Club based in Thebarton.</i>	Purchase of materials and labour for improvements to facilities to allow for inclusivity of women and girls. The total cost of the project is \$7,785. <i>Located within CWT.</i>	\$4,800	Nil	\$4,800 community grant be approved
2	Coptic Orthodox Church SA Aust Inc. <i>Good Shepherd New Arrival Services by St Mary's Coptic Orthodox Church based in Cowandilla.</i>	Purchase of materials and hall hire for New Arrival Families Awareness project. <i>Is located within CWT and provides services to residents of CWT.</i>	\$5,000	Nil	\$5,000 community grant be approved
3	Nunga Kids - NAIDOC Week 2019 <i>Community organisation that conducts the annual NAIDOC Week School competition.</i>	Printing and postage for the materials for the participating children from the City of West Torrens. <i>State wide initiative for NAIDOC WEEK.</i>	\$450	2017 - \$450 2018 - \$450	\$450 community grant be approved
Total \$ Community Grants Recommended for Approval					\$10,250

SPONSORSHIPS (Maximum \$5,000)					
4	Muscular Dystrophy Association Inc <i>Incorporated Community organisation based in Mile End.</i>	<p>Sponsorship to pay for the hire cost of Thebarton Community Centre and materials for Children's Christmas Party in December 2018. Total cost of event is \$7,700.</p> <p><i>Event located in CWT, open to residents of CWT. Event has already occurred, application was made before the event but delayed due to caretaker period.</i></p>	\$3,700	Nil	\$3,700 sponsorship grant be approved. <i>CWT does not currently provide in-kind support to this event.</i>
5	Australian Refugee Association Inc. <i>Incorporated Community organisation based in Underdale.</i>	<p>Sponsorship to pay towards costs of equipment, materials and performers for Harmony Week Open Day being held in Underdale in March 2019. Total cost of the event is \$8,000.</p> <p><i>Event located in CWT, open to residents of CWT.</i></p>	\$5,000	2017 - community grant of \$5,000	\$5,000 sponsorship grant be approved. <i>CWT does not currently provide in-kind support to this event.</i>
6	Motor Neurone Disease Association of SA Inc. <i>Incorporated Community organisation based in Underdale.</i>	<p>Sponsorship to pay hire cost of Thebarton Community Centre for annual fundraising Quiz Night to be held in March 2019.</p> <p><i>Event located in CWT, open to residents of CWT.</i></p>	\$942.30	Nil	\$942.30 sponsorship grant be approved. <i>CWT does not currently provide in-kind support to this event.</i>
Total \$ Sponsorships Recommended for Approval					\$9,642.30
Total \$ all grants recommended for approval					\$19,892.30

Hall Hire

The number of applications for community grants or sponsorship to cover the cost of the hire of Thebarton Community Centre have increased over the past year, two such applications are included in this report being the Muscular Dystrophy Association and the Motor Neurone Disease Association. Technically, there is no guidance in the community grants program criteria that precludes these applications from being approved and, so, they are recommended for approval. However, Council may wish to turn its mind to the whether such use of the community grants budget is warranted. As such, it is proposed that the Administration review the community grants and sponsorship guidelines, for consideration by Council at a future meeting, to detail grant and sponsorship criteria for the hire of Council facilities.

Junior Development Grants

Council has delegated the approval of Junior Development Grants applications, to the maximum amount of \$500 per application and subject to an application meeting the criteria, to the Administration. As such, these are not presented to Council for approval however 48 Junior Development Grant applications have been approved since 1 July 2018, totalling \$13,100. A list of the approvals is attached for information (**Attachment 3**).

Budget

The annual 2018/2019 budget for the community grants program is \$121,000.

In addition, the \$100,000 which was removed as part of the March 2018 budget review was reinstated at the September 2018 budget review resulting in a total budget of \$221,000 for the 2018/19 financial year.

Since 1 July 2018, a total of \$72,488 community grant program funds have been disbursed. As such, a total of **\$148,612** is available for disbursement during the remainder of the 2018/19 financial year.

If the above grant applications of \$19,892.30 are approved by Council, the budget remaining for future disbursement will be \$128,720.

Conclusion

This report presents those community grant and sponsorship applications received since 6 November 2018 for Council's consideration and approval.

Attachments

1. **Community Grant applications Nov-Dec 2018**
2. **Sponsorship Grant applications Nov-Dec 2018**
3. **Junior Development Grants Disbursed between 1 July to 31 December 2018**

Community Grants 18-19

Community Grants

Application CG000081819 From Adelaide University Judo Club

Eligibility and Contact Details

* indicates a required field

Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

Applicant Organisation Details

Applicant organisation name *

Adelaide University Judo Club

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary (physical) address *

Store 5

Winwood Street

Thebarton SA 5031

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

Adelaide University Judo Club, c/o AU Sport

Adelaide University

Adelaide SA 5005

Applicant website

<https://www.aujudo.com/>

If available. Must be a URL

Primary contact person *

Dr Meera Verma

This is the person we will correspond with about this grant

Position held in organisation *

Admin Officer

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Community Grants 18-19
 Community Grants
 Application CG000081819 From Adelaide University Judo Club

Back-up phone number

Fax number

If applicable

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

Describe why your organisation exists, what does it aim to achieve and how? *

The Adelaide University Judo Club (AUJC) was formed 60 years ago to teach its members the sport and art of judo for improved physical and mental health. Judo is based on two key principles "Mutual benefit" and "Maximum Efficiency". In addition to the martial art aspect, it is practiced as a sport at the Olympic Games. The members of the AUJC include Adelaide University students and staff, AU Alumni as well as non-Adelaide university students and non-students.

AUJC aims to have its members participate in judo at State level as well as represent SA at National and International level.

Must be no more than 100 words.

Does your organisation have an ABN? *

☒ Yes ☐ No

ABN *

77 749 365 850

Information from the Australian Business Register

ABN	77 749 365 850
Entity name	Adelaide University Judo Club Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions

Community Grants 18-19

Community Grants

Application CG000081819 From Adelaide University Judo Club

Main business location 5005 SA

Information current as at 12:00am today

Must be an ABN

What type of not-for-profit organisation are you?

- | | |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association |
| <input type="radio"/> Religious or faith-based institution | <input type="radio"/> Healthcare not-for-profit |
| <input type="radio"/> Philanthropic organisation | <input type="radio"/> Community group |
| <input type="radio"/> Peak body | <input type="radio"/> Political party / lobby group |
| <input type="radio"/> Social enterprise | <input type="radio"/> Research body |
| <input type="radio"/> International NGO | <input checked="" type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue?

- | | |
|--------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input checked="" type="radio"/> Less than \$50,000 | <input type="radio"/> \$1 million or more, but less than \$10 million |
| <input type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more |
- Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx

What is your organisation's legal structure?

- | | |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="radio"/> Unincorporated association | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association | <input type="radio"/> Trust |
| <input type="radio"/> Cooperative | <input type="radio"/> Unknown |
| <input type="radio"/> Company limited by guarantee | <input type="radio"/> Other: |
| <input type="radio"/> Indigenous corporation, association or cooperative | |

If your organisation is unincorporated it must have an auspice organisation

Project Details

* indicates a required field

Project title: *

Upgrade Facilities to facilitate participation by women

Provide a name for your project/program/initiative. Your title should be short but descriptive

Community Grants 18-19

Community Grants

Application CG000081819 From Adelaide University Judo Club

Anticipated start date *

11/03/2019

Anticipated end date

26/04/2019

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

If successful, what do you intend doing with the grant funds? *

AUJC trains at Thebarton in Store 5 on Winwood Street. The facility is a warehouse, originally owned by Fauldings before they moved to the current Mayne Pharma site on Main North Road. The toilets and change rooms need to be upgraded to make them suitable for use by club members. The state of the change rooms is such that they are not fully utilized for changing into training judogi, as the walls crumble and make the floors dusty. This creates an awkward situation for our female members, particularly younger beginner girls. Improved change rooms and toilets would improve our retention of females and members of non-anglo communities.

The project funds would be used to resurface the toilets and change rooms, install a cabinet around the sinks and install proper mirrors in the change rooms. This would allow the area to be cleaned properly and look like its adequately maintained.
Must be no more than 150 words.

How does your project align to the strategic priorities of Council as outlined by the Community Plan? *

The Project aligns well with the CWT Community Plan 2017. The club draws part of its membership from West Torrens residents and trains and holds events in the West at Thebarton and is run by a volunteer committee and coaches.

This Project specifically resonates with Council's Strategic Priority of Community Life. Particularly the Aspiration for 'Active, healthy and learning communities', along with its short-term strategy of collaborating with partners to provide a range of sporting, recreation and physical activity options for all ages and capabilities. The Project also aligns with the Aspirations of 'A community that embraces Diversity' and 'An engaged Community' by promoting a sport with its origins in Japan, that makes women and girls feel more welcome and comfortable. The training of judo is invaluable to all, but particularly women and girls as it substantially improves body confidence and strength.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

Does this application respond to one or more of the program priority areas? *

Yes, the project aligns with the Program Priority areas of:

- Local events, activities and programs that celebrate multicultural and indigenous heritage.
- Sporting, and recreational programs and facilities that provide a range of activities for all ages and capabilities.
- Awareness of local safety issues and promotion of social responsibility and enjoyment of the local area.

The Project, if successful would encourage retention of our target group of women and girls, it would also allow us to run more events. The Club trains in the evening on weekdays and in the afternoon on Saturday. Events are usually held on Weekends. More women and girls attending the facility at those times creates a more congenial and safe atmosphere - it also activates the semi-industrial area out side of working hours, again creating a feeling of safety for the local residents.

Must be no more than 150 words.

Community Grants 18-19

Community Grants

Application CG000081819 From Adelaide University Judo Club

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? *

The Project itself can't be describes as innovative. However, it facilitates the training systems of AUJC which are very innovative. The Club is the largest Seniors judo club in SA and success for its training methods is evident through its international representation. Anthony Clarke AM, a totally blind judo player and member of AUJC won a gold medal at the Para Olympics in 1996 and this year 2 female players represented Australia at the recent World Kata Championships in Cancun. The Club Coach, Michael Headland has developed a 3-phase training system that allows white-belt beginners through to advanced competition black belts train at the same time in visually differentiated areas. Judo can be practiced at any age group, it is particularly helpful for healthy aging as the safety falling routines minimise the risk of dangerous falls in older people in their daily life.

Must be no more than 150 words.

How do you plan to engage the groups you are targeting for this project? *

AUJC has an active program of promotion to the University community and we promote our training programs to the West Torrens community via the Messenger and banner advertising, in the past through Trent Chaplin.

Recruitment of the target girls and women is not generally a problem, it is more to do with retention. We intend to run a few female-only short courses in 2019 to facilitate training at their own pace and gradual introduction to the sport of judo. The Project would really support the Club's ability to retain female players.

Must be no more than 150 words.

Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? *

The major risk is disruption to Club training and users of the Thebarton facility. This can be managed by temporary portable toilet hire, if needed.

The timing for the delivery of the project needs to be developed more carefully in conjunction with other users, but there will be sufficient pre-planning to minimise disruption and delays and most of the work can be done at times that do not clash with training sessions.

Must be no more than 150 words.

Reporting your success

How will you know if you have achieved your intended outcomes? *

The primary indicator of success will be increased retention of our female players, as well as return to training of women who are no longer training. The club currently has a retention rate of approximately 20 to 25% of women over the course of 12 months. The project along with the targeted female-only course should increase the rate to be similar to the retention rate for males - closer to 50 to 60%.

Quantitative measures will be based on analysis of the number of girls and women starting judo or attending a come-and-try at Thebarton, compared to the number still training and grading at the end of a 12 month period, once the Project is completed. Qualitative measures will be based on a questionnaire about what both our male and female members like about training at the Thebarton facility.

Must be no more than 150 words.

Community Grants 18-19
Community Grants
Application CG000081819 From Adelaide University Judo Club

Will the project be carried out in partnership with other relevant organisations? *

☐ Yes

☒ No

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
Vanity units *	Gyprock *	Labour *
Mirrors	Skirting boards	Plasterer
	Ceiling paint	Painter
	Wall paint	Cabinet installer
	Floor Epoxy paint	

What is the total cost of the proposed purchases? *

\$7,785.00

Must be a dollar amount.

What is the amount sought from Council? *

\$4,800.00

Must be a dollar amount.

What is the amount to be funded by your organisation? *

\$2,985.00

Must be a dollar amount.

Publicity and Promotion

How will you promote your project, initiative or resource? *

☒ Signage

☒ Email distribution

☐ Network Meetings

☐ Official Launch

☐ Flyers

☒ Social Media

☒ Newsletters

☐ Letterbox Drop

☒ Other: Word-of-mouth at training

Documentation checklist and further information

Attached is:

Supporting documents that may be appropriate (maximum of two pages)

No files have been uploaded

Maximum 25mb, recommended size no bigger than 5mb

Three quotes for purchases of any items more than \$1000

No files have been uploaded

Maximum 25mb, recommended size no bigger than 5mb

Previous Grants received from Council

Community Grants 18-19
 Community Grants
 Application CG000081819 From Adelaide University Judo Club

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource

Certification and Feedback

* indicates a required field

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

I agree *

☒ Yes ☐ No

Name of authorised person *

Mr Michael Headland
 Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Treasurer
 Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

must be an Australian phone number.

Mobile number

Contact Email *

Must be an email address.

Date *

29/11/2018
 Must be a date

Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Community Grants 18-19**Community Grants****Application CG000081819 From Adelaide University Judo Club*****This section is not mandatory*****Please indicate how you found the online application process:**☐ Very easy ☒ Easy ☐ Neutral ☐ Difficult ☐ Very difficult**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

The guidelines were helpful and the process was straight forward. thank you Meera

Community Grants 18-19

Community Grants

Application CG000091819 From Coptic Orthodox Church SA Aust Inc "St Mary Church"

Eligibility and Contact Details

* indicates a required field

Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.
Incomplete applications and/or applications received after the activity/event date will not be considered.

Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

Applicant Organisation Details

Applicant organisation name *

Coptic Orthodox Church SA Aust Inc "St Mary Church"

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary (physical) address *

18-20 Goldfinch Ave

Cowandilla SA 5033

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

Willby Ct

Willby Court

Fulham Gardens SA 5024

Applicant website

<http://www.sacopts.org.au/>

If available. Must be a URL

Primary contact person *

Mr Maged "Mac" ASSAAD

This is the person we will correspond with about this grant

Position held in organisation *

Service Coordinator

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Community Grants 18-19

Community Grants

Application CG000091819 From Coptic Orthodox Church SA Aust Inc "St Mary Church"

Back-up phone number

Fax number

If applicable

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

Describe why your organisation exists, what does it aim to achieve and how? *

The Good Shepherd New Arrival Services is an initiative run by volunteers of St Mary's Coptic Orthodox Church, Cowandilla. The services are for new arrivals and the key objective is to enable them to understand and integrate into the Australian society and way of living and to be active members of the community. The services include information on learning English, public transport, driving, schools, housing, employment and social support as they are away from their families. We arrange speakers from SAPOL, Centrelink, ATO and TAFE SA. Our group consists of 130 members of which 110 reside in City West Torrens. Must be no more than 100 words.

Does your organisation have an ABN? *

☒ Yes ☐ No

ABN *

13 549 115 505

Information from the Australian Business Register

ABN	13 549 115 505
Entity name	Coptic Orthodox Church SA Aust Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	5033 SA

Information current as at 12:00am yesterday

Must be an ABN

Community Grants 18-19

Community Grants

Application CG000091819 From Coptic Orthodox Church SA Aust Inc "St Mar Church"

What type of not-for-profit organisation are you?

- ☐ Educational institution (includes pre-schools, schools, universities & higher education providers)
- ☐ Religious or faith-based institution
- ☐ Philanthropic organisation
- ☐ Peak body
- ☐ Social enterprise
- ☐ International NGO
- ☐ Professional association
- ☐ Healthcare not-for-profit
- ☒ Community group
- ☐ Political party / lobby group
- ☐ Research body
- ☐ General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue?

- ☒ Less than \$50,000
- ☐ \$50,000 or more, but less than \$250,000
- ☐ \$250,000 or more, but less than \$1 million
- ☐ \$1 million or more, but less than \$10 million
- ☐ \$10 million or more, but less than \$100 million
- ☐ \$100 million or more

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx

What is your organisation's legal structure?

- ☐ Unincorporated association
- ☒ Incorporated association
- ☐ Cooperative
- ☐ Company limited by guarantee
- ☐ Indigenous corporation, association or cooperative
- ☐ Organisation established through specific legislation
- ☐ Trust
- ☐ Unknown
- ☐ Other:

If your organisation is unincorporated it must have an auspice organisation

Project Details

* indicates a required field

Project title: *

New Arrival Families Awareness

Provide a name for your project/program/initiative. Your title should be short but descriptive

Anticipated start date *

01/01/2019

Anticipated end date

31/12/2022

Community Grants 18-19

Community Grants

Application CG000091819 From Coptic Orthodox Church SA Aust Inc "St Mary Church"

If unknown, provide your best guess or leave blank If unknown, provide your best guess or leave blank

If successful, what do you intend doing with the grant funds? *

The grant will be used to cover for the following:

- WTCC hall hire fee
- Purchase toys and games for kids program, they currently running Video Movies using our own laptops.
- Catering needs for weekly meeting dinner, we provide a hot meal every week.
- Movable BBQ Trailer, we do outing every public holidays and every third Saturday of each month.

Must be no more than 150 words.

How does your project align to the strategic priorities of Council as outlined by the Community Plan? *

We have approx. 110 of our members who reside in the City of West Torrens. Our services enables them to be active members and engage with the local community.

Using the awareness programs they become on a good level of English, able to use transportation, able to shop by themselves, understand and know how to read the bills, know where to buy and serve cars, join a GP for the whole Family

On the other hand we invite Kids and Family Counselors to maintain the Family relation as one unity.

Also we run "Let us do it together program" to walk or ride bicycle as a group together.

All the above and more will let the New Arrivals Participate, attend and do volunteer services for the community.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

Does this application respond to one or more of the program priority areas? *

The services include information on how best to utilize local community services such as public transport, living within City of West Torrens and using its various services and even becoming volunteers within the City. The services also include information on attending many schools located within the City of West Torrens.

One of the good fruits of the service that all members became a volunteers in SALVOS Program to feed more than 100 Homeless every Wednesday night, usually the group leaders together with one or two families attend every week to help and support.

Also, our group installed a fridge located on 198 Sir Donald Bradman Drive and fill it three times a day to serve Homeless around the area.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

How does your project demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? *

The services have been developed as they are critical to ensuring that new arrivals can integrate well into the local community and become active members of that community.

This is a small initiative which assists local, state and indeed federal governments with one of the key issues facing new arrivals - that is, integrating into our society.

Must be no more than 150 words.

Community Grants 18-19

Community Grants

Application CG000091819 From Coptic Orthodox Church SA Aust Inc "St Mar Church"

How do you plan to engage the groups you are targeting for this project? *

The Church serves as the point of contact for new arrivals and once the details are known, new arrivals will be introduced into the program. The initiative began 7-years ago and started with approx. 30 members and has now grown to include approx. 130 members. The program and services are planned quarterly and reviewed annually to ensure that the services provided are best fit-for-purpose.
Must be no more than 150 words.

Do you have a plan for how your project will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? *

The services being delivered are for information purposes only and are provided by members of the local community (e.g. SAPOL, TAFE SA, ATO, Telstra, AGL Electric and Gas, .. etc) and as such is considered no risk. We have and provided WTCC Public Liability Insurance in the amount of \$20m as required for the use of its facilities.
Must be no more than 150 words.

Reporting your success

How will you know if you have achieved your intended outcomes? *

The members provide regular and ongoing feedback about the great help this program provides.

We can clearly see that the members involved in the community services and start to join services as volunteers, visit the elder houses and do support, join library and kids start sport and swimming programs ..., etc
Must be no more than 150 words.

Will the project be carried out in partnership with other relevant organisations? *

☐ Yes ☒ No

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
Community halls for hire *	Purchase toys and games for the Kids *	Movable BBQ Trailer *
	Catering for weekly dinner	

What is the total cost of the proposed purchases? *

\$6,000.00

Must be a dollar amount.

What is the amount sought from Council? *

\$5,000.00

Community Grants 18-19

Community Grants

Application CG000091819 From Coptic Orthodox Church SA Aust Inc "St Mar Church"

Must be a dollar amount.

What is the amount to be funded by your organisation? *

\$1,000.00

Must be a dollar amount.

Publicity and Promotion

How will you promote your project, initiative or resource? *

- | | | |
|------------------------------------------|--------------------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Signage | <input checked="" type="checkbox"/> Email distribution | <input type="checkbox"/> Network Meetings |
| <input type="checkbox"/> Official Launch | <input type="checkbox"/> Flyers | <input checked="" type="checkbox"/> Social Media |
| <input type="checkbox"/> Newsletters | <input type="checkbox"/> Letterbox Drop | <input type="checkbox"/> Other: |

Documentation checklist and further information

Attached is:

Supporting documents that may be appropriate (maximum of two pages)

No files have been uploaded

Maximum 25mb, recommended size no bigger than 5mb

Three quotes for purchases of any items more than \$1000

No files have been uploaded

Maximum 25mb, recommended size no bigger than 5mb

Previous Grants received from Council

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource

Certification and Feedback

* indicates a required field

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

Community Grants 18-19**Community Grants**

Application CG000091819 From Coptic Orthodox Church SA Aust Inc "St Mar Church"

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

I agree *

☒ Yes ☐ No

Name of authorised person *

Mr Maged "Mac" ASSAAD
Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Service Coordinator
Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.

Mobile number

Contact Email *

Must be an email address.

Date *

03/12/2018
Must be a date

Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

This section is not mandatory

Please indicate how you found the online application process:

☒ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Service was great, and as my IT experience, I can confirm moving to online form is the best decision the management taken.

**THE SALVATION ARMY
CITYSALVOS, ADELAIDE**



To whom it may concern;

Dear Sir/Madam,

This letter is a confirmation of service and a thank you to the Assaad family, and families newly arrived, from The Good Shepherd Service.

Mac Assaad and his family have been volunteering with the Do Unto Others program for 2 years. They serve each Wednesday at our dinner program for the marginalised community of Adelaide. This dinner provides a safe space and dignified environment for up to 100 guests to receive a meal and a sense of community and belonging. Through their support and generous material assistance as well as hands on help each week the Assaad's have made a significant contribution to relationship building as well as improving the lives and self-esteem of our guests. As an extension of the Assaad's service they regularly bring families from The Good Shepherd Service, in to volunteer and serve at our dinners. This allows these families the opportunity to serve and contribute as they find their way as newly arrived members of the community.

I warmly recommend both the Assaad family and The Good Shepherd Service to you as people of high integrity and having a generous community focus.

Please feel free to contact me if you require further information.

Yours faithfully








04/11/2018

Laurie Sinclair
Do Unto Others Coordinator
277 Pirie Street
Adelaide SA 5006

0431 085 239

277 Pirie Street, Adelaide SA 5000
Telephone 08 8223 7776 Fax 08 8232 6043
citysalvos.com

William Booth Founder
Linda Bond General
Floyd J Tidd Territorial Commander


The NAIDOC Week School Initiative Competitions have brought a coordinated educational component to the week-long celebrations. The competitions have been overwhelmingly successful and last year was no exception which produced over 66,211 entries from schools who participated in a variety of competitions and we are delighted to announce this year's "2019 NAIDOC Week" Colouring-in/short story and Creative/Essay writing Competitions. Entry is open to all primary and secondary school students in communities.

NAIDOC Week 2019 July 7th – 14th

The ultimate aim of these initiatives is to provide our kids with a greater understanding on the importance of friendship and cultural diversity. The competitions reflect Aboriginal ancestry and promote the growth of positive attitudes in all students towards Aboriginal people. They are broadly based around each year's national NAIDOC theme. The colouring-in/ Short-Story competitions are open to all primary school students and the creative writing/ Essay Writing competition will be open to all secondary students. **The winning students are each year awarded prizes from our major sponsors.**

As part of National NAIDOC Week celebrations Nunga Kids coordinates, with the support of various government departments and local councils an educational component to provide a link of cultural diversity to our kids with the NAIDOC Week School Initiative Competitions. These competitions have been a successful part of NAIDOC Week which include; colouring-in, short story, creative writing and essay writing. As a result we have awarded over 320 major prizes including; Computers, Televisions, Mountain Bikes, Xbox consoles, DVD Players, MP3 Players, Mini Stereos, and Encyclopaedia's. We have presented some 2675 encouragement awards including; CDS, DVDs, Movie Tickets and certificates to all participants

This year our highlighted Indigenous role models include a broader spectre recognising Indigenous talent in entertainment and sport and their contribution to the national identity **Jessica Mauboy (Indigenous Singer) and Lance Franklin (Indigenous sportsman)**. Our message this year is that education is knowledge and knowledge is **GOLD**



The logistics of the initiatives involve packages being sent to all school principals inviting students to participate in the competitions. Prizes will be awarded to the winning students along with the "NAIDOC Medal of Excellence" The Prime Minister has annually provided a message of support for the initiatives encouraging students to participate. "The wonderful work of student winners – and indeed all entrants – gives me great confidence for the future and our ability to forge a more united, harmonious and respectful future together in the spirit of reconciliation. We can draw inspiration from their idealism and creativity, and their instinctive sense of possibility and openness to change. That is why I am so delighted to be associated with the successful NAIDOC Week School Initiatives"

The judging of entries last year was adjudicated by a panel including; our patron, Aboriginal Elders and Sponsoring agency delegates. The judging this year will take a similar precedent. At an awards presentation held during NAIDOC Week the Minister praised the competitions and their purpose *"The initiative we are here to celebrate today provides a perfect illustration of how general public awareness has been raised around these issues"*

in recent times. The NAIDOC School Initiative competitions are a perfect opportunity to bring Australians together. They have clearly done so".

We acknowledge and appreciate the support of the council last year and seek your involvement again in this year's competitions. **We are asking that you assist this year by preparing a report to council and continuing your support to the initiative with a \$450.00 contribution towards printing and distribution for students within councils LGA.** Support last year was recognised by the Prime Minister and Minister – Indigenous Affairs at the NAIDOC Awards presentation held during NAIDOC Week. Logo was displayed on all materials sent to both principals and student's across council's LGA and a proof the 2019 competition entry forms for your information is attached. Support was also recognised in all media which included the Advertiser, National Indigenous Times, ABC Radio, Local media and ABC TV's Message Sticks.

Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and were attended by Elders, Executive Director, NAIDOC Week School Initiatives, Director, Social Wellbeing & Community – Nunga Kids, local Mayor or representatives, Regional Director of Schools, Delegates from the Department Education & Training and Australia Post. I would particularly like to acknowledge; **Hon. John Gardner M.P – Minister for Education, Local Mayors and Mayoral Representatives; City of Melville, City of Whyalla, City of Mitcham, City of Mount Gambier, City of Playford, City of West Torrens, City of Charles Sturt, Mount Barker District Council, Clare & Gilbert Valleys Council, Port Adelaide-Enfield Council, Berri Barmera Council, Port Pirie Regional Council, City of Marion and Copper Coast Council** for taking time out of their schedules to attend the school presentations.

Without support these initiatives would not have been an overwhelming success and we hope that you will be able to assist us with this small community contribution. For further please contact the co-ordinator on (08) 8311-3910 or send an Email to director@nungakids.com

Warm Regards

Dylan Williams
Executive Director
NAIDOC Week 2019
School Initiative Competitions



'ANNEXURE'
**NAIDOC Week 2019 School Initiatives
Nunga Kids – Request for financial partnership**


Mayor,
Chief Executive Officer
CC: Director: Community Services

REPORT IN BRIEF

Nunga Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Nunga Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being; colouring-in, short story writing and creative and essay writing. Nunga Kids is seeking continued support from council and request consideration of council to be an associate partner with a \$450 towards the program

Purpose

The purpose of this annexure to the proposal is to inform council of the Nunga Kids 2019 School Initiatives program. The initiatives are coordinated in consultation with SA Department for Education Department of Education and Department of Health.

Nunga Kids has provided a proposal and draft entry forms for the 2019 initiatives. The contribution sought (\$450) will be utilised towards the costs for printing and distribution of information packs, posters and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	325.00
Distribution	Postage and Delivery	125.00

Summary

This worthwhile cross cultural initiative has been operating very successfully since 2001 and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due to the support of councils and partner organisations..

Strategic**Strategic Plan – People and Culture**

- A harmonious community based on respect and responsibility, where everyone is valued
- Recognition of Aboriginal & Torres Strait Islander heritage
- Cultural and community activity encouraging harmony and reconciliation

Environmental

The initiatives will enable participants to explore concepts linking environmental; and social/ cultural issues and foster harmony in the community.

Social

The initiatives enables a diverse range of children to benefit from discussion and curriculum topics focused around the development of NAIDOC Week and the broader history of Indigenous culture.

Recreation

Each year at some of the winning schools Nunga Kids host some 'Healthy Lifestyle Clinics' with visiting celebrity sports persons the ultimate aim of these clinics is to encourage an active lifestyle; including nutrition, sportsmanship and skill development. All Students participating are provided a T-Shirt, Water Bottle and Ball.

Council Acknowledgement

Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout councils LGA. If there is a winner from a school within council LGA, an invitation for the Mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives, Director, Social Wellbeing and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student's prize. (only 30 Medals issued across the state). Media release for the winning school is prepared in consultation with council's media officer. Council is also forwarded a final report.

Conclusion

The NAIDOC Week School Initiatives are the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage.



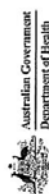


NAIDOC Week Celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

Colouring-in Competition

Entry is open to all students in Years K-2

SPONSORS



PRIZES



MP3 PLAYERS



BLU RAY PLAYER



HUNDRED OF MOVIE PASSES TO SEE 'TOY STORY FOR'

Cecily Wallington - Carpenter



Name _____

Age _____ School _____

Year _____

All competitions: Entries must be received by close of business on Friday 28 June 2019 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 25th June 2020. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



NAIDOC Week Celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

Short Story Competition

Entry is open to all students in Years 3-6

Write a poem entitled
“Reconciliation”

**Entry must be typed and on A4 Paper. Entries will be judged on quality, meaning and creativity. Please ensure the name grade and class are clearly included on both your story and on the official NAIDOC School Initiatives entry form.

Indigenous Australians to Aspire to



Jessica Mauboy
Indigenous Recording Artist



Lance Franklin
Indigenous AFL Player

PRIZES



BLU-RAY PLAYER



MINI HIFI



EDUCATION PACKS

SPONSORS



Australian Government
Department of Health

Australian Government
Department of Education

Australian Government
Australia Public Services Commission



Name _____ Age _____ School _____ Year _____

All competitions: Entries must be received by close of business on Friday 28 June 2019 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 25th June 2020. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



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Creative Writing Competition

Entry is open to all students in Years 7-9

WRITE AN EDITORIAL FOR A NEWSPAPER:

"How has Australia progressed through the reconciliation process between Indigenous and non-Indigenous."

1000 words or less.

Entry must be typed and on A4 paper. Please ensure name and grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

Indigenous Australians to Aspire to



Jessica Mauboy
Indigenous Recording Artist



Lance Franklin
Indigenous AFL Player

PRIZES



BLU RAY PLAYER



DIGITAL CAMERA



XBOX ONE S AND GAMES



SAMSUNG GALAXY
MOBILE PHONE



SAFE DRIVING LESSONS

SPONSORS



Australian Government
Department of Health



Australian Government
Department of Education



Australian Government
Australia Public Services Commission



Name _____ Age _____ School _____ Year _____

All competitions: Entries must be received by close of business on Friday 28 June 2019 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 25th June 2020. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



NAIDOC Week Celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

Essay Writing Competition

Entry is open to all students in Years 7-12

"Explain the importance of reconciliation and detail the progress that has been made, and how best to achieve reconciliation."

Maximum of 1500 words

(entries will be judged on knowledge of subject and quality of essay)

**Please ensure name grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

Indigenous Australians to Aspire to



Jessica Mauboy
Indigenous Recording Artist

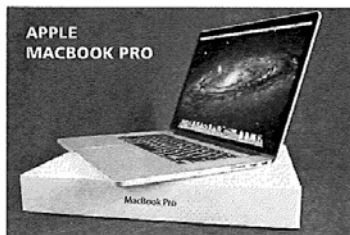


Lance Franklin
Indigenous AFL Player

PRIZES



SAMSUNG GALAXY
MOBILE PHONE



APPLE
MACBOOK PRO



DIGITAL
CAMERA



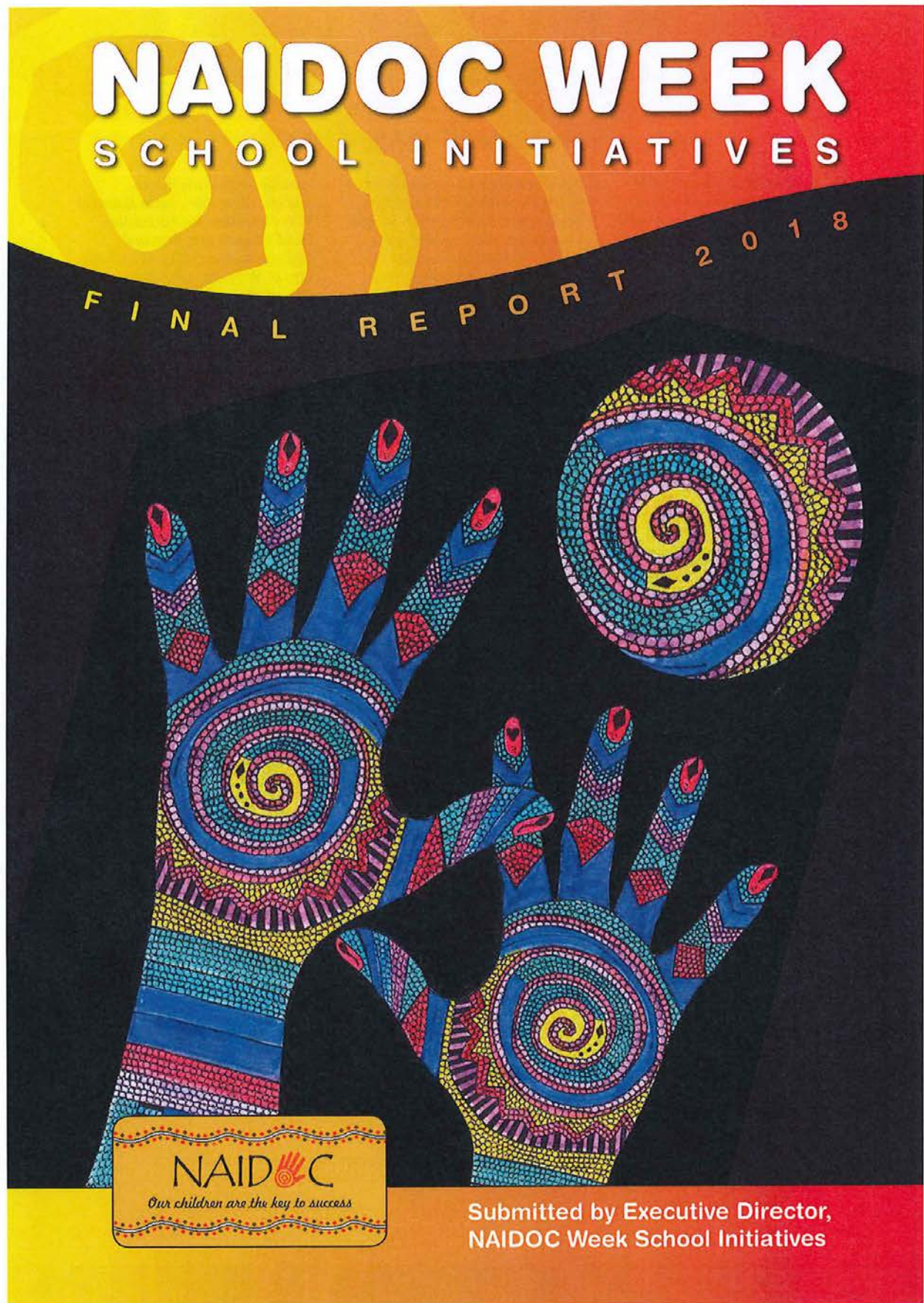
SAFE DRIVING LESSONS

SPONSORS



Name _____ Age _____ School _____ Year _____

All competitions: Entries must be received by close of business on Friday 28 June 2019 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 25th June 2020. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



INTRODUCTION

The 2018 NAIDOC Week School initiatives have again proven to be an overwhelming success that brought out the best creativity of schools students across the state. The initiatives were coordinated in April for inception into both public and catholic schools with the aim of providing students with a greater understanding on NAIDOC Week and the importance of friendship and cultural diversity.



The concept was again supported by various state and federal departments who supported the initiatives for the tenth year. Over the years since they were introduced it has been supported by many government agencies including; Department of Prime Minister & Cabinet, Australia Post, Department of Education, Department of Health (OATSIH) and Department for Education. We thank these agencies for the different levels of support they have provided the initiatives.

Two Indigenous Australians were selected; Jessica Mauboy (Indigenous Singer & Actress) & Greg Inglis (Indigenous Sportsman) as Indigenous Australians to aspire and the message on the entry form to students "Be Smart, Stay Clean and Live the Dream".

Initial submissions were presented to the Department of Education, Department for Education SA and after negotiation on this year's topics and with the support of these units the initiatives were launched for 2018.

Information packages including entry forms, information sheets detailing conditions of entry and prizes to be won by students and posters were sent around the state to all school principals, Aboriginal education assistants and district office Aboriginal community liaison officers.



The response from schools this year was overwhelming and majority of schools across the state participated in the initiatives with 66,211 entries received for judging, this was an increase of entries that was received last year.

Presentation of NAIDOC Medals of Excellence were presented to the winning students were held at special school assemblies and were attended by Elders, Executive Director, NAIDOC Week School Initiatives, Director, Social Wellbeing & Community – Nunga Kids, local Mayor or representatives, Regional Director of Schools, Delegates from the Department Education & Training and Australia Post.

I would particularly like to acknowledge; Hon. John Gardner M.P – Minister for Education, Local Mayors and Mayoral Representatives; City of Melville, City of Whyalla, City of Mitcham, City of Mount Gambier, City of Playford, City of West Torrens, City of Charles Sturt, Mount Barker District Council, Clare & Gilbert Valleys Council, Port Adelaide-Enfield Council, Berri Barmera Council, Port Pirie Regional Council, City of Marion and Copper Coast Council for taking time out of their schedules to attend the school presentations.

Support of Local Councils and Shires was sought through submission to respective General Managers seeking council's support. The response of local government was overwhelming and involved local council and shires that assisted the initiatives in a variety of ways including monetary support, publicity support for local schools and agreement to display entries received from their respective local government area schools in council chambers and libraries during NAIDOC Week 2018.

CONGRATULATIONS TO OUR WINNERS

(The following students were recipients of the NAIDOC Medal of Excellence and prizes in the 2018 NAIDOC Week School initiatives and presentation have or are being scheduled to take place at individual school assemblies with Aboriginal Elders, District School Superintendent, Mayor and or representatives, department delegates and Director – NAIDOC Week School Initiatives) 160+ encouragement awards were also won by students who displayed excellence in their entries.

Madyson Lewis	Colouring-In	Eben Hills Primary School
Charlie Moors	Colouring-In	Mulga Street Primary School
Maheen D	Colouring-In	Craigmore South Primary School
Beau Jedras	Colouring-In	St Joseph's Primary School
Parvathi Nair	Colouring-In	Fulham North Primary School
Grace War	Colouring-In	Whitefriars School
Delaney Walker	Colouring-In	Mount Barker South Primary School
Raph Ackland	Colouring-In	St Joseph's Primary School
Sydney Fraser	Colouring-In	Challa Gardens Primary School
Ari Szababos	Colouring-In	Berri Primary School
Kara S	Short Story	Kilkenny Primary School
Tanzey Greateorex	Short Story	Crystalbrook Primary School
Ruby	Short Story	Clovelly Park Primary School
Adam B	Short Story	Wallaroo Mines Primary School
Shaylee Oats	Short Story	Nicholson Avenue Primary School
Lily Matsen-Pike	Short Story	Palmyra Primary School
Harry Bowen-Ludwick	Creative Writing	Trinity Catholic School
Morton Watego	Essay Writing	Marryatville High School



The NAIDOC Week 2017 School Initiative competitions

comprised of the following (4) separate competitions;

1. Colouring-in Competition

(Illustration of Traditional Indigenous Art)

(Open to all Primary School Students Years Prep - 2)

Prizes: MP3 Players DVD Players, DVDs & CDs

2. Writing Competition

(Poem:- "Spirit Dreaming")

(Open to all Primary School Students Years 3 - 6)

Prizes: Mini Hi-Fi and DVD Players

3. Creative Writing Competition

(Choose an Aboriginal song or film and explain what it means to you and why you have chosen this particular song or film)

(Open to all Secondary School Students Years 7 - 9)

Prizes: DVD & Blue Ray Players, Sony Mega Blaster or digital camera.

4. Essay Writing Competition

(Discuss justice initiatives in Australia and how they have impacted on Aboriginal people over the last ten years)

(Open to all Secondary School Students Years 10 - 12)

Prizes: Safe Driving Lessons, Apple Macbook, iPhone

Encouragement Awards:

Bicycle Safety helmets, Autographed Football Jerseys, Autographed Balls, VIP Passes to AFL games and meet and greet with players, DVDs, Videos, CDs and Certificates. We also distributed 100s of movie passes.

Some 66,211 entries were received and the judging was adjudicated by a panel of judges that included delegates from the Communities, Aboriginal elders, and the coordinator. The judging took place at the Aboriginal Cultural Centre in mid July 2018. Winning schools and students were advised by phone of their successful entries and official NAIDOC Week awards presentations, sporting development events, with visiting sports stars at school assemblies are being coordinated. Presentations took place at individual school assemblies with Elders, District Superintendent of schools, Mayoral representative, Australia Post and Regional Representatives.

The NAIDOC Week 2018 Schools Initiative Competitions are deemed to have been an overwhelming success. The overwhelming response that was received from both the schools and students is an indication that the initiatives achieved its aim in promoting the importance of NAIDOC Week and Cultural Diversity within our community. The calibre of entries received from students in this year's initiatives has been described as outweighing their years.



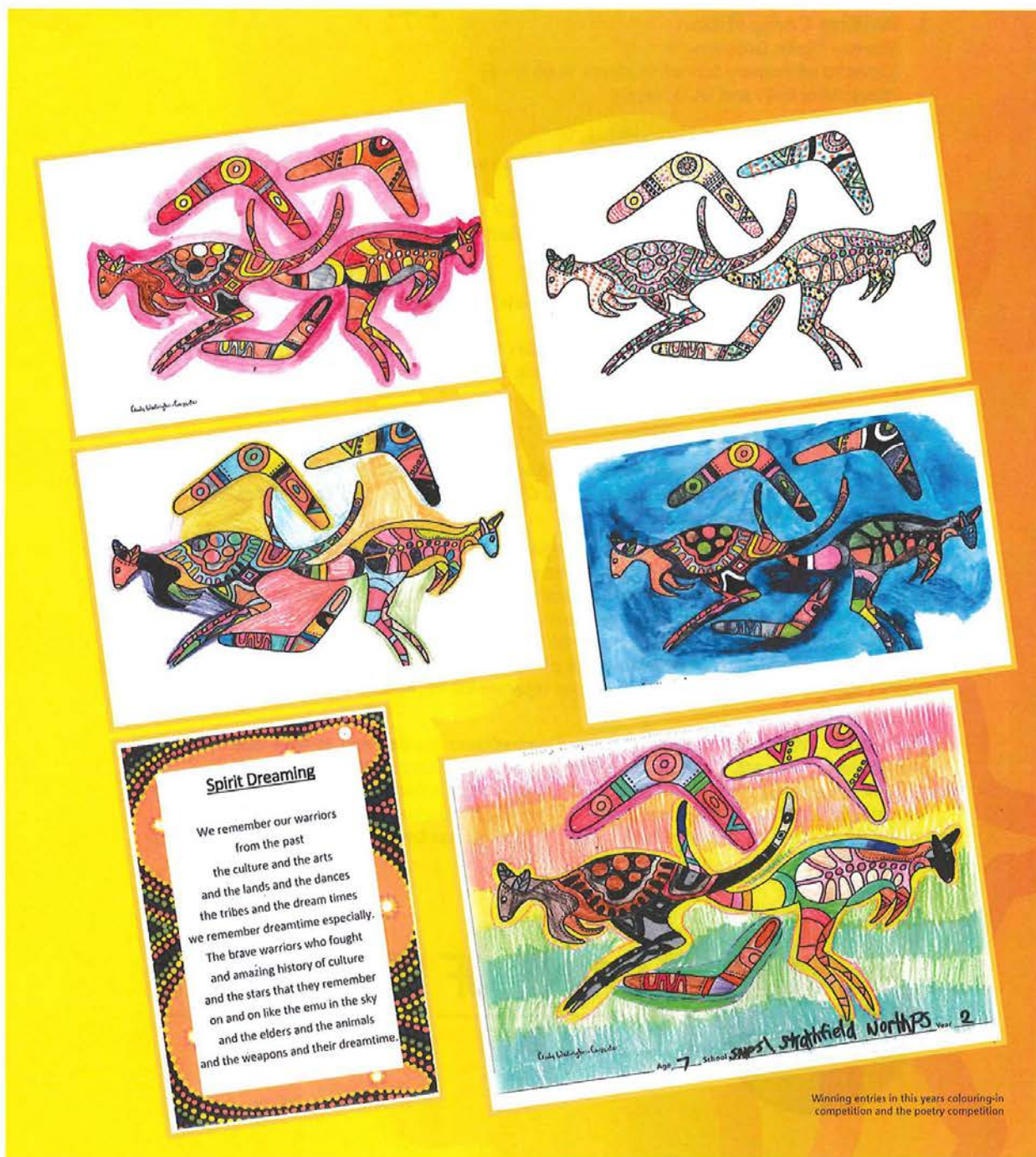
BECAUSE OF HER, WE CAN!

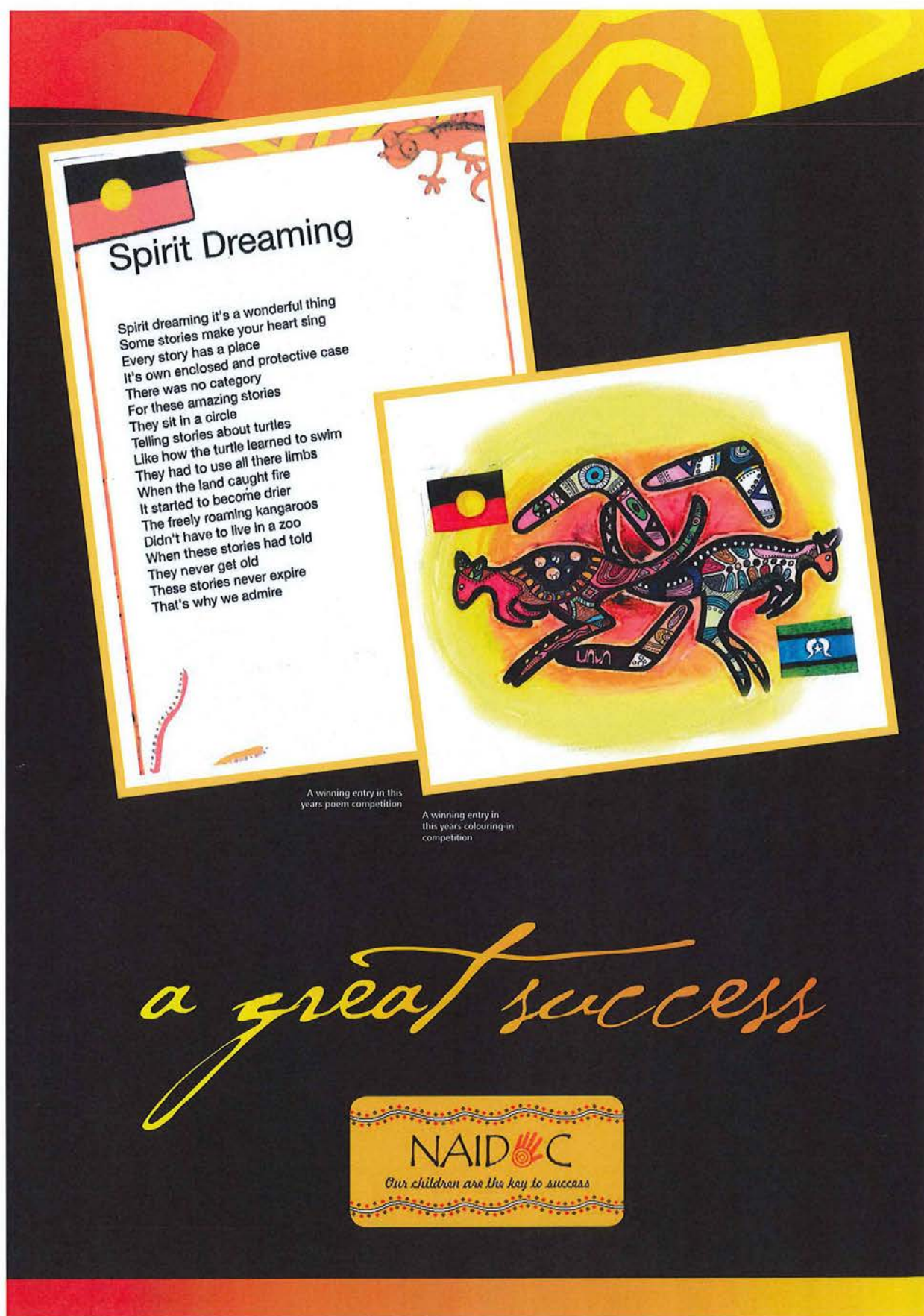
8-15 JULY 2018

CONCLUSION:

These initiatives could not have been possible without the support of both government departments and corporations.

I personally would like to thank Hon. Steven Marshall M.P- SA Premier, Department for Education SA – Director General, along with every agency, council or shire for their support and display of respect towards indigenous initiatives and we look forward to your ongoing support towards the initiatives.





Sponsorship Program 18-19

Sponsorship program application

Application SP000021819 From Muscular Dystrophy SA

Eligibility and Contact Details

* indicates a required field

Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

Applicant Organisation Details

Applicant organisation name *

Muscular Dystrophy SA

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary (physical) address *

36-38 Henley Beach Rd

Mile End SA 5031

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

PO Box 24

Torrensville Plaza SA 5031

Applicant website

<https://www.mdasa.org.au/>

If available. Must be a URL

Primary contact person *

Mrs Hoda Teimorzadeh

This is the person we will correspond with about this grant

Position held in organisation *

Client Services Coordinator

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Sponsorship Program 18-19

Sponsorship program application

Application SP000021819 From Muscular Dystrophy SA

Back-up phone number

Fax number

(08) 8234 5866

If applicable

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

Describe why your organisation exists, what does it aim to achieve and how? *

Muscular Dystrophy Association of South Australia exists to provide supports and services to people living with a neuromuscular condition and their families and to support research to find a cure and improved clinical practice. Muscular Dystrophy South Australia is a not for profit incorporated association that offers a range of services include Physiotherapy, Counselling, Speech Therapy, Hydrotherapy, Advocacy, Equipment Loan, Social Events such as Christmas Party, Camps and Retreats, Seminars and Information Sessions and Social Support Groups.

Must be no more than 100 words.

Does your organisation have an ABN? *

☒ Yes ☐ No

ABN *

99 457 704 211

Information from the Australian Business Register	
ABN	99 457 704 211
Entity name	Muscular Dystrophy Association Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution More information
ACNC Registration	Registered
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main business location	5031 SA
Information current as at 12:00am today	
Must be an ABN	

Sponsorship Program 18-19

Sponsorship program application

Application SP000021819 From Muscular Dystrophy SA

What type of not-for-profit organisation are you?

- | | |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association |
| <input type="radio"/> Religious or faith-based institution | <input type="radio"/> Healthcare not-for-profit |
| <input type="radio"/> Philanthropic organisation | <input type="radio"/> Community group |
| <input type="radio"/> Peak body | <input type="radio"/> Political party / lobby group |
| <input type="radio"/> Social enterprise | <input type="radio"/> Research body |
| <input type="radio"/> International NGO | <input checked="" type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue?

- | | |
|--------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <input type="radio"/> Less than \$50,000 | <input checked="" type="radio"/> \$1 million or more, but less than \$10 million |
| <input type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx

What is your organisation's legal structure?

- | | |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="radio"/> Unincorporated association | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association | <input type="radio"/> Trust |
| <input type="radio"/> Cooperative | <input type="radio"/> Unknown |
| <input type="radio"/> Company limited by guarantee | <input type="radio"/> Other: |
| <input type="radio"/> Indigenous corporation, association or cooperative | |

If your organisation is unincorporated it must have an auspice organisation

Event Details

* indicates a required field

Event title: *

Family Christmas Party

Provide a name for your project/program/initiative. Your title should be short but descriptive

Event start date *

08/12/2018

Event end date *

08/12/2018

Sponsorship Program 18-19

Sponsorship program application

Application SP000021819 From Muscular Dystrophy SA

Type of event:

- | | | |
|---------------------------------------------------|-----------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Education | <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Environment |
| <input checked="" type="checkbox"/> Entertainment | <input type="checkbox"/> Sports | <input type="checkbox"/> Business |
| <input type="checkbox"/> Arts / Culture | <input checked="" type="checkbox"/> Charity | <input type="checkbox"/> Other: |

You may select more than one option

Event attendees expected age range:

- | | | |
|----------------------------------------------|----------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Under 18 | <input checked="" type="checkbox"/> 31 to 40 | <input checked="" type="checkbox"/> 51 to 60 |
| <input checked="" type="checkbox"/> 18 to 30 | <input checked="" type="checkbox"/> 41 to 50 | <input checked="" type="checkbox"/> 60+ |

You may select more than one option

Where will the attendees be travelling from?

- | | | |
|----------------------------------------------------------|----------------------------------------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> City of West Torrens | <input checked="" type="checkbox"/> Adelaide metropolitan area | <input type="checkbox"/> Other: |
| <input checked="" type="checkbox"/> Western suburbs | <input checked="" type="checkbox"/> SA generally | |

What is the estimated total attendance?

150

Must be a number.

How does your event align to the strategic priorities of Council as outlined by the Community Plan? *

The MDASA Family Christmas Party aligns with the strategic aspiration to create a community that embraces diversity. The event provides a chance for clients to meet each other, socialise and have fun, as well as to connect with local community spaces. By supporting the party, council will facilitate connections between the neuromuscular and local communities, as well as use of the Thebarton Community Centre for community and social interaction. By supporting the Family Christmas Party council encourages inclusion and participation of people with neuromuscular conditions and their families in local programs and community organisations, thereby helping to instill a sense of pride within the West Torrens community. This event is a feature of all clients annual calendars and council's collaboration with MDASA will assist efforts to pursue active and healthy lifestyles by all people living with neuromuscular conditions.

Must be no more than 150 words.

Refer to the City of West Torrens Community Plan at <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

Does this application respond to one or more of the program priority areas? *

This application responds to the program priority areas as follows:

> Connections between neighbours, older and young people, and the capacity for ageing in place - this event brings together people of all ages, from babies and children to people aged into their 90s.

> Sporting, and recreational programs and facilities that provide a range of activities for all ages and capabilities - this event provides an opportunity for recreation for people with and without neuromuscular conditions, promoting inclusion and participation by all in line with their capabilities.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

How does your event demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? *

Sponsorship Program 18-19

Sponsorship program application

Application SP000021819 From Muscular Dystrophy SA

The annual MDASA Family Christmas Party is an event that is earmarked on our client's calendars months in advance. For many of our clients and their families, this opportunity to connect and reconnect occurs only once per year, as the needs of those with neuromuscular conditions limits their capacity to engage socially. The Family Christmas Party also gives our community a chance to come together to celebrate its members and their caregivers and families, who face significant challenges in their day-to-day lives. Celebrating Christmas does not come at a small price for any family. The MDASA Family Christmas Party offers the opportunity for clients and their families to celebrate Christmas and all that should come with the holiday including presents for children, a Christmas lunch, a visit from Santa, and most importantly, enjoyment and appreciation.

Must be no more than 150 words.

How do you plan to engage the groups you are targeting for this event? *

We connect and correspond with our target group through a variety of different means including

newsletters, social media, support groups and formal service delivery. We publish monthly client newsletters and a quarterly organisational magazine.

Our social media platforms include multiple client contact groups through Facebook, centred around commonalities such as age and condition type. We also have an overarching group targeting all clients of MDASA, through which important information, updates and news is published outside of regular newsletter cycles. These social media platforms provide many within our community with an opportunity to connect and engage with other who have same or similar experiences.

In addition to our client specific social media, we have social media platforms open to the general public to promote inclusion and awareness of neuromuscular conditions, as well as to encourage community participation by our clients and supporters of our cause.

Must be no more than 150 words.

Do you have a plan for how your event will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? *

The MDASA Family Christmas Party has been an annual event for over ten years and, as such, project plans have been developed to ensure the event is delivered annually with minimal risk and maximum enjoyment. The event is project managed by a dedicated member of the Client Services team, who oversees the completion of specific tasks by the other Client Services team members. On the day the event is run by the Client Services team with the support close to 20 volunteers, who set up and decorate the venue, prepare and serve all food, provide refreshments and facilitate recreational activities for the day. A risk assessment is completed annually, with specific risks reviewed and updated at multiple stages prior to and on the day of the event.

Must be no more than 150 words.

Reporting your success

How will you evaluate the effectiveness of your event? *

The event is evaluated through hot debrief and formal feedback channels. On the day of the event, volunteers are gathered for a hot debrief, where everyone shares their highlight and challenges for the day. In the fortnight immediately following the event, the Client Services team conduct an operational debrief, using the feedback provided from the volunteers on the day and any commentary offered by clients at the event. Formal feedback is also sought from clients using a range of electronic and hard copy surveys, in line with our feedback mechanisms for all client events and service delivery offerings.

Sponsorship Program 18-19
 Sponsorship program application
 Application SP000021819 From Muscular Dystrophy SA

Must be no more than 150 words.

Will the project be carried out in partnership with other relevant organisations? *

☐ Yes

☒ No

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
\$0.00 *	\$3,700.00 *	\$0.00 *
	Food/Drinks	
	Presents for kids under 12	
	Entertainment	
	Venue Hire	

What is the total cost of the proposed purchases? *

\$3,700.00

Must be a dollar amount.

What is the amount sought from Council? *

\$3,700.00

Must be a dollar amount.

What is the amount to be funded by your organisation? *

\$4,000.00

Must be a dollar amount.

Publicity and Promotion

How will you promote your event? *

☐ Advertorials

☐ Television

☐ Web site

☐ Advertising - newspaper

☐ Signage

☒ Social Media

☐ Radio

☐ Letterbox Drop

☒ Other:

Provide details of the level of coverage anticipated:

Documentation checklist and further information

Attached is:

Supporting documents that may be appropriate (maximum of two pages)

Sponsorship Program 18-19

Sponsorship program application

Application SP000021819 From Muscular Dystrophy SA

Filename: Christmas Flyer 2018.pdf
File size: 545.2 kB

Filename: Running sheet of Family Christmas Party 2017.pdf
File size: 136.0 kB
Maximum 25mb, recommended size no bigger than 5mb

Three quotes for purchases of any items more than \$1000

Filename: cutlery.pdf
File size: 43.6 kB

Filename: foods-drinks-plates.pdf
File size: 135.3 kB

Filename: Invoice Sarah Cotis Facepainting MDSA CHRISTMAS PARTY 2017.pdf
File size: 68.9 kB

Filename: spring fresh salads.pdf
File size: 60.0 kB

Filename: Thebarton Hall.pdf
File size: 101.2 kB
Maximum 25mb, recommended size no bigger than 5mb

Previous Grants received from Council

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource

Certification and Feedback

* indicates a required field

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

Sponsorship Program 18-19
Sponsorship program application
Application SP000021819 From Muscular Dystrophy SA

I agree *

☒ Yes ☐ No

Name of authorised person *

Ms Aisling O'Toole
Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Client Services Manager
Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.

Mobile number

Contact Email *

Must be an email address.

Date *

16/10/2018
Must be a date

Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

This section is not mandatory

Please indicate how you found the online application process:

☐ Very easy ☐ Easy ☒ Neutral ☐ Difficult ☐ Very difficult

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.



Family Christmas Party 2018

Muscular Dystrophy SA's Family Christmas Party

All clients, families,
volunteers, supporters &
friends Muscular
Dystrophy SA are welcome
to join!



Date: Saturday 8 December 2018

Time: 12:00pm- 3:00pm

Venue: Thebarton Community Centre
Corner of South Road and Ashwin
Parade, Torrensville



The day will include;

- 🎵 Music and Entertainment
- 🎮 Games
- 🎁 Presents for children aged
12 & under
- 🎨 Face Painting
- 🍽️ Lunch

RSVP

Client Services on 8234 5266 or email
clientservices@mdsa.org.au by Friday 9 November 2018.

Please let us know the name, and age of your
children aged 12 and under.

CONNECT WITH US

www.mdsa.org.au | info@mdsa.org.au



[.com/MuscularDystrophySouthAustralia](https://www.facebook.com/MuscularDystrophySouthAustralia)



[@MusDystrophySA](https://twitter.com/MusDystrophySA)

Ph: (08) 8234 5266 | Fax: (08) 8234 5866
36-38 Henley Beach Road MILE END SA 5031
PO Box 24 TORRENSVILLE PLAZA SA 5031

CS Christmas
Party

SPOTLIGHT MELROSE PARK
cnr South & Kennedy Roads
Melrose Park SA 5039
Ph 08 8299 0033
Fax 08 8299 0044

ABN 39564061006

Description	Total \$
J&J 17' JUNBO WRAP - SANTA, 1HX5H	4.99*
J&J 17' KIDS BRIGHT WRAP SHT/RND, 76CHX5H	4.99*
Z-STAR HEAVY DUTY SPOONS 50PK, GREEN	5.90*
2 @ \$2.99	2.99*
Z-STAR HEAVY DUTY KNIVES 50PK, RED	12.99*
Z-STAR OVAL PLATES 40PK GREEN, 31X24CH	12.99*
Z-STAR OVAL PLATES 40PK, RED, 31X24CH	
TOTAL (Inc GST)	\$44.93
7 Items	
Paid by EFTPOS	\$44.93

BN2647 BN2647 VISA
456494 136 Credit
PURCHASE \$AUD 44.93
TOTAL EFT \$AUD 44.93
EXPIRES 1121
RAN 101241000
TRANS. APPROVED
AUTHORISATION: 031559

Change Due \$0.00
GST Amount \$4.08

* Signifies item(s) with GST

TAX INVOICE
007201012410

Served by Ashton on Line 1
29/11/2017 9:45:51 AM

=====

Please retain this receipt
as proof of purchase
<http://www.spotlightstores.com/shop-with-spotlight/returns-and-exchanges>
Browse online at www.spotlight.com.au
Australia's largest fabric, craft &
homemaker superstores

CAMPBELLS NORTH PLYMPTON

CS Xmas Party

A.C.N. 000 226 399
A.B.N. 57 000 226 399
65 DEEDS ROAD
NORTH PLYMPTON 5037

CUST NO. 0023564552
CUST GROUP:001
Cust A.B.N. 99457704211

STORE 00697
PH 08-8294-8766
FAX 08-8294-8011

SHIP TO:
MUSCULAR DYSTROPHY ASSOCI
36-38 HENLEY BEACH R
MILE END SA
MILE END

BILL TO:
MUSCULAR DYSTROPHY ASSOCI
36-38 HENLEY BEACH R

28/11/2017 TX:9894 001
16:11 OP:0084 PAGE 001

SA 5031 MILE END SA 5031

ITM NO.	ITEM DESCRIPTION	PACK	LS	INCL	GST	EXCL	GST	RATE	GST	AMT	UOS	ORD	QTY	SUP	QTY	EXTN	PR	WET	REC	RET	MK	RSN	CODE
1	452257 GRAVOX GRVY LQD TRAD	165GM	8	2.62	2.62	0.00	0.00	0.00	0.00	0.00	EA	0	2	2	2	5.24	3.55						
2	662666 O/SPRAY SCE CRANBERRY WHL275GM	165GM	6	2.49	2.49	0.00	0.00	0.00	0.00	0.00	EA	0	2	2	2	4.98	4.79						
3	164037 KFT DIP SWT CHILI&LIME	185GM	6	1.69	1.69	0.00	0.00	0.00	0.00	0.00	EA	0	1	1	1	1.69	3.75						
4	164228 KFT DIP SMK SALMON&DIL	185GM	6	1.69	1.69	0.00	0.00	0.00	0.00	0.00	EA	0	1	1	1	1.69	3.49						
5	164053 KFT DIP ONION&BACON	185GM	6	1.69	1.69	0.00	0.00	0.00	0.00	0.00	EA	0	2	2	2	3.38	3.75						
6	179469 CONROYS KABANA	1KG	5	9.61	9.61	0.00	0.00	0.00	0.00	0.00	EA	0	2	2	2	19.22	14.15						
7	079122 GLAD ROASTER PAN OVAL	2L	18	4.32	3.93	10.00	1.56	EA	0	4	4	4	4	4	4	17.28	5.85						
8	051352 SPRITE	165GM	8	3.29	2.99	10.00	1.20	EA	0	4	4	4	4	4	4	13.16	8.25						
9	452257 GRAVOX GRVY LQD TRAD	165GM	8	19.92	19.92	0.00	0.00	0.00	0.00	0.00	CS	0	2	2	2	39.84	3.55						
10	014164 SOLO	1.25L	12	1.79	1.63	10.00	0.80	EA	0	5	5	5	5	5	5	8.95	3.85						
11	370484 BERRI ORANGE NAS	2.4L	6	4.94	4.94	0.00	0.00	0.00	0.00	0.00	EA	0	2	2	2	9.88	6.65						
12	313364 ARN WATR CRACKER ORIGINL	125GM	20	0.99	0.90	10.00	0.54	EA	0	6	6	6	6	6	6	5.94	2.45						
13	383830 CTC FINI LICORC TWST S/BRY 1KG	12	12	10.17	9.25	10.00	0.92	EA	0	1	1	1	1	1	1	10.17	13.45						
14	386642 TROLI GROOVY MIX	2KG	4	14.99	13.63	10.00	1.36	EA	0	1	1	1	1	1	1	14.99	24.75						
15	392376 TROLI BRITECRAMERS BULK	2KG	4	14.99	13.63	10.00	1.36	EA	0	1	1	1	1	1	1	14.99	24.75						
16	017366 THINS CHIP ORIGINAL	175GM	12	1.89	1.72	10.00	0.68	EA	0	4	4	4	4	4	4	7.56	3.99						
17	017489 THINS CHIP LITE TANGY	175GM	12	1.89	1.72	10.00	0.68	EA	0	4	4	4	4	4	4	7.56	3.99						
18	017277 THINS CHIP SLT&VIN	175GM	12	1.89	1.72	10.00	0.51	EA	0	3	3	3	3	3	3	5.67	3.99						
19	054177 CTC FT JELLY BEANS MINI	2KG	6	11.00	10.00	10.00	1.00	EA	0	1	1	1	1	1	1	11.00	21.75						
20	313364 ARN WATR CRACKER ORIGINL	125GM	20	0.99	0.90	10.00	0.09	EA	0	1	1	1	1	1	1	0.99	2.45						
21	481963 GLAD ROASTER PAN	314X214X70	12	4.28	3.89	10.00	2.34	EA	0	6	6	6	6	6	6	25.68	5.75						
22	108947 W/STAR BUTTER MINIDISH	200X8GM	1	25.99	25.99	0.00	0.00	CS	0	1	1	1	1	1	1	25.99	38.25						
23	282000 XMAS BON BONS CATERNG	50PK*	4	13.87	12.61	10.00	1.26	EA	0	1	1	1	1	1	1	13.87	18.94						
24	991829 W/HILL SPRING WATER	10L	1	2.99	2.99	0.00	0.00	EA	0	2	2	2	2	2	2	5.98	5.29						
25	132721 ESS BY CHEFS CHS MOZZA SHRD2KG	6	6	14.99	14.99	0.00	0.00	EA	0	2	2	2	2	2	2	29.98	23.55						
26	014520 DAIRY WHIP AEROSOL CATER 500GM	12	12	7.29	7.29	0.00	0.00	EA	0	5	5	5	5	5	5	36.45	10.75						
27	755817 GLASS WINE 170ML	PK6	6	10.74	9.76	10.00	0.98	CS	0	1	1	1	1	1	1	10.74	3.35						

28	246711 ALPEN PL KNIFE RED	25S	4	1.19	1.08	10.00	0.33	EA	0	3	S	3.57	2.05
29	246876 ALPEN PL FORK RED	25S	4	4.76	4.33	10.00	0.43	CS	0	1	S	4.76	2.05
30	246876 ALPEN PL FORK RED	25S	4	1.19	1.08	10.00	0.11	EA	0	1	S	1.19	2.05
31	246949 ALPEN PL SPOON RED	25S	4	1.19	1.08	10.00	0.11	EA	0	1	S	1.19	2.05
32	845141 ALPEN PL FORK LINE 386222	25S	4	6.52	5.93	10.00	0.59	CS	0	1		6.52	2.25
33	845141 ALPEN PL FORK LINE 386222	25S	4	1.63	1.48	10.00	0.30	EA	0	2		3.26	2.25
34	845206 KNIFE PLAS LINE 386122	25S	4	4.74	4.31	10.00	0.43	CS	0	1		4.74	1.65
35	845206 KNIFE PLAS LINE 386122	25S	4	1.19	1.08	10.00	0.33	EA	0	3		3.57	1.65
36	280082 XMAS WRAP 5M	*	48	1.83	1.66	10.00	0.17	EA	0	1		1.83	2.55
37	246949 ALPEN PL SPOON RED	25S	4	4.76	4.33	10.00	0.43	CS	0	1	S	4.76	2.05
38	052023 DIET COKE	1.25L	12	3.85	3.50	10.00	1.40	EA	0	4		15.40	5.65
39	013011 COCA COLA	1.25L	12	3.85	3.50	10.00	3.15	EA	0	9		34.65	5.65
40	052023 DIET COKE	1.25L	12	3.85	3.50	10.00	1.05	EA	0	3		11.55	5.65
41	352033 SUNKIST ORANGE	1.25L	12	1.79	1.63	10.00	0.64	EA	0	4	S	7.16	3.85
42	845387 D/PLATE PLAS LINE 382122	25S	4	24.55	22.32	10.00	2.23	CS	0	1		24.55	8.39
43	845387 D/PLATE PLAS LINE 382122	25S	4	6.14	5.58	10.00	0.56	EA	0	1		6.14	8.39
44	246591 ALPEN PL BOWL RED 180MM	25S	4	11.96	10.87	10.00	1.09	CS	0	1	S	11.96	5.29
45	246591 ALPEN PL BOWL RED 180MM	25S	4	2.99	2.72	10.00	0.27	EA	0	1	S	2.99	5.29
46	845329 BOWL PLAS LTE LINE 384122	25S	4	12.25	11.14	10.00	1.11	CS	0	1		12.25	4.19
47	845329 BOWL PLAS LTE LINE 384122	25S	4	3.07	2.79	10.00	0.28	EA	0	1		3.07	4.19
48	246428 ALPEN PUTE DIN RED 230MM	25S	4	17.96	16.33	10.00	1.63	CS	0	1	S	17.96	7.95
49	246428 ALPEN PUTE DIN RED 230MM	25S	4	4.49	4.08	10.00	0.41	EA	0	1	S	4.49	7.95
50	652056 ALPEN NAPKIN DINNR2PLY GRN100S	10	5.52	5.02	10.00	0.50	EA	0	1		5.52	7.55	
51	236635 NAPKIN DINR 2P RED 370541 100S	10	5.10	4.64	10.00	0.46	EA	0	1		5.10	6.99	
52	755817 GLASS WINE 170ML	PK6	6	1.79	1.63	10.00	0.32	EA	0	2	S	3.58	3.35
53	845086 ALPEN PL SPOON LIME 386322	25S	4	1.19	1.08	10.00	0.11	EA	0	1		1.19	1.65
54	499877 VISA SURCHARGE		1	3.17	2.88	10.00	0.29	EA	0	1		3.17	0.05

TAX INVOICE No.

33823

TOTAL

558.99

VISA EFT

23564552

558.99

GST-FREE SUPPLIES
GST INCLUDED ABOVE184.32
34.01

ORDERS CAN BE PLACED USING: www.campbells.com.au. NATIONAL RANGE GUIDE coming soon, sign up online for your copy today!
PAYMENT BY CREDIT CARD MAY BE SUBJECT TO AN ADMINISTRATION FEE.

ALL REQUESTS FOR CREDITS / RETURNS MUST BE COMMUNICATED TO THE BRANCH WITHIN 24HRS OF DELIVERY.

Promotional lines marked by "S", "B"

This Invoice and the supply to you of these and all future Goods and Services are subject to the METCASH Trading Terms (as updated from time to time) which are available on our website at www.campbells.com.au. Your acceptance of any Goods and Services will be treated as conclusive evidence that the METCASH Trading Terms apply and are binding to you.

CAMPBELLS NORTH PLYMPTON

MDSA Family Christmas Party 2017 – Running Sheet

Thebarton Community Centre
 Corner of South Road and Ashwin Parade Torrensville – Hall A with Kitchen

PRE-event details

9am- 5pm	MB arrives- with ice and Eskies, Food Prep in kitchen
9am- 5pm	HT arrives with equipment/Key/ Collect Salads Brad Set up hall, snacks on Tables
9am-5pm	AO arrives with presents, hall set up, snacks on tables
9am-5pm	Brad- Photos and help with pack up
9am-5pm	Maddy McBeth- Food Prep in Kitchen, help with pack up
9am-5pm	Victoria Quaini- Food Prep in kitchen, help with pack up
9am -5pm	Jess Dowling- Food Prep in kitchen, help with pack
9am-5pm	Sophie Gilbey- Hall set up, Pin star Ref, pack up
9am-5pm	Alison Taylor- Food Prep in kitchen, Colour station, pack up
10:30am-2:30pm	Lorraine Sullivan- Food Prep in kitchen
9am-12pm	Hayley- Food Prep in Kitchen
9am-1pm	Tiah Underwood- Food Prep In kitchen
10am-5pm	Shania R–Hall set up, serving food, pass the parcel game, pack up
10am-5pm	Tiah Hardie- hall set up, serving food, pass the parcel game, pack up
10pm-4pm	Emma Phyland- Hall set up, pass the parcel game, kids game
10:30-5pm	Tara- Christmas tree decoration, help with pack up
11am-4pm	Janice- Food serving, help with pack up
11am-4pm	Maryanne- Drink Station
12pm-5pm	Kingsley Hodges- Drink Station, help with pack up
12pm-5pm	Michael Cursaro - Food Serving, help with pack up
11:30am	Price Fresh Delivery Bread Rolls and Desserts
11:30-3:30	Kelly- Pick up Santo suit, Welcome, Door prizes tickets
HT /Sophie/ Shania/Emma/Tiah	Set up of tables, chairs and place settings including Christmas Crackers
AO/Brad	Set up tables for food and serving (Two trestles for food, one for drinks in lobby, one for hot drinks outside kitchen). One table for Face Painter with 3 chairs- in lobby and 2x Tables for BTB
Tara	Decorate Santa's throne & Christmas Tree (may be there already)
AO/HT	Hide presents- store room
KM/ HT/AO/Janice	Welcome + Door Prize ticket, seating allocation

12:00pm start

11:30am Janice	People will start to arrive – KM to give raffle ticket for lucky door prize to each guest over 12. Offer orange juice/ soft Drinks HT/ AO Ushering people to their seat
11:45am-3pm	Face Painter arrive (Sarah Cotis Ph:0418 101 255) –Set up Booked from 12:00 to 3:00pm
10:30am-3pm	Dave (Freeman Band) arrives for set up
12:00-1:00pm	Play first set 12:00-1:00pm with short break at 1:00pm. Brief 5 min pause for introduction speech at 12:35
12:35 pm AO Tiah/Sophie	“David Duncan “Welcome guests Thank you- to announce by David Duncan Point out toilets Outline of day: lunch served, drinks, Face Painting – kids are a priority, adults also welcome, music, games, Father Christmas. Make sure all adults have a raffle ticket for lucky door prize Outdoor area – ok for use but needs to be supervised by parents. <i>run the Pin the Star on the Tree- Running throughout Day</i> Players to line up one at a time and write their name or get helper to write their name on a star. Blindfold one player at a time. Spin the player three times around. The player must try to pin the star to the top of the tree. Player who gets their star closest to the tree wins prize. Make it Hard.
12:45pm KM/HT	Lunch service begins – Tara, Sophie, Lorraine, Janice, Shania & Michael Kelly/ /HT given out plates, Table by table- CS to point out
12:00→	Maryanne & Kingsley to serve drinks
1:15:2:00pm	Dave play second set (inc games)
1:30 ish	Dessert served- to assist, one dessert per person with ice cream
2:00-2:15 AO/HT Sophie Shania Emma Michael AO/HT with KM to announce	Music intermission – play games: Aisling and Hoda to run <i>Pass the Parcel</i> <ul style="list-style-type: none"> • 4 parcels at one time (10 layers in total) • Each parcel starts in random location throughout room • Passed in clockwise direction around the room. Make sure everyone at each table gets a go at holding the present. Pass it on quickly! • One sheet unwrapped when music stops. • Sophie, Shania , Michael & Emma helping passing Parcels to other table • Dave will provide music for this Winner of Pin the Star and Lucky Door Prize draw (Kelly to announce) after pass the parcel.

2:15 -3:00	CS to gather everyone inside and being as quiet as possible to listen out for a special guest. Santa arrives (from outside) calling out 'Ho Ho Ho' and ringing bell
AO Rick (Santa)	AO/HT to assist Santa (Rick) with names when handing out presents.
2:15-3:00	Dave play third set
3:00	Finish. Clean up commences.
5 pm	Cleaning finishes

TO BRING

Presents, Plastic box & large Bag	Plastic Box w' Chips and Lolly and Crackers
Springfresh Salads	Plastic box w' Coloring sheets, Colored pencils, Lucky door prize and 4x pass the parcel prize
Central Grocers order- Ham /Turkey/Butter /Portions /Puddings Cheese, creams, kabana & Dips	Clear plastic crate w' table number, table decoration candle holder, Green and Red Table cloth, decoration
Gold Table Cloth	Plastic carte w' Plates & Cutlery
6x Bon Bons	Plastic box w' cups, wine cups and serving bowls
Drinks & Eskies (Brad)	Christmas Tree Decorations box
Christmas tree games (includes blutack, stars, green tree)	Clear Plastic crate w' food preparation items & Ice cream scoop, Knives/ 4x chopping boards and cooking utensils & Box w' sugar sachets/tea and coffee
First Aid x2	Plastic Box w' 10x metal/ plastic serving plates trays 6x plastic Mixing bowls Colored pencils
Trolley/ 3xTables	Cardboard box w' Afoil trays
2x Pull ups	Plastic box w' hall decoration

List of Volunteers

No	Name	Time	Duty
1	Brad Lamont	9-5pm	Photos, Pack up
2	Maddy McBeth	9-5pm	Kitchen, pack up
3	Victoria Quaini	9-5pm	Kitchen, pack up
4	Jess Dowling	9-5pm	Kitchen, pack up
5	Sophie Gilbey	9-5pm	Hall set up, Pin Star Ref, pass the parcel game, pack up
6	Shania R	9-5pm	Hall set up, serving food, pass the parcel game, pack up
7	Alison Taylor	9-12pm	Kitchen,
8	Tiah Hardie	10-5pm	Hall set up, serving food, pass the parcel game, pack up
9	Tiah Underwood	9-2pm	Kitchen, serving food
10	Lorraine Sullivan	11-2:30pm	Kitchen, serving food
11	Emma Phyland	10-4pm	Hall set up, Colour station, pass the parcel game, pack up
12	Kingsley Hodges	12-5pm	Drink station, pack up
13	Michael Cursaro	11am-4pm	Serving Food, pack up
14	Maryanne	11am-4pm	Drink station, Pack up

15	Tara	10:30-4pm	Christmas tree decoration, serving food, pack up
16	Janice	11am-4pm	Serving food, pack up
17	Rick	TBA	Santa – Hoda / Aisling to coordinate

List of Staff

No	Name	Time	Duty
1	Marg Botha	9-5pm	Kitchen, pack up
2	Aisling O'Toole	9-5pm	Hall set up, Usher, pass the parcel game, Announce Christmas presents, pack up
3	Hoda Teimorzadeh	9-5pm	Hall set up, Usher, pass the parcel game, help with Christmas presents hand out, pack up
4	Kelly McLean	11:00-3:00pm	Pick up Santa suit, Door Prize ticket, helping with passing plates

TAX INVOICE

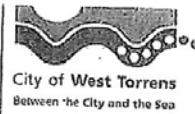
ABN: 16 346 877 634

*APeaks - ignore bottom section
pay from this info*

Verified by: <i>Heda</i>	<i>2/11/17</i>
Approved by: <i>[Signature]</i>	<i>13/11/17</i>
Payment Method:	
Allocated to: <i>6/0850</i>	

356

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel 08 8416 6333
Fax 08 8443 5709
Email: cau@wllc.sa.gov.au
Web: westtorrens.sa.gov.au



\$318.75 ONLY

MUSCULAR DYSTROPHY ASSOCIATION
PO BOX 24
TORRENSVILLE PLAZA SA 5031

Date
7 February 2017
Invoice No
97535
Customer No
43347 4

Invoice No	Description	GST	Total
97535	Thebarton Community Centre - Booking ID: 1708 Muscular Dystrophy SA Contact Name:		
	Booking Date: 2 December 2017 Hall A - with Kitchen - hourly charge (Category C)	\$57.95	\$637.50

50% put up front.

*Ref #1898872
Paid 17/11*

Authorised By: <i>[Signature]</i>	<i>286-875</i>
Account Code: <i>6-0850-356</i>	<i>\$318.75</i>
Cheque No.	GST \$ <i>31.875</i>
Date Paid: <i>1/11</i>	TOTAL \$ <i>318.75</i> Paid

\$318.17

Invoice Total		57.95	\$637.50
Customer No	Invoice No	Invoice Date	Amount Payable
43347 4	97535	7 February 2017	\$637.50
Credit Card Payments www.westtorrens.sa.gov.au or Phone: 8416 6333 (8.30am - 5.00pm Mon-Fri)		Cheque / Money Order / In Person 165 Sir Donald Bradman Dr, HILTON, SA 5033 Cheques / Money Orders should be made payable to the "City of West Torrens"	



Springfresh Salads

U1/10 Desmond Avenue

MARLESTON SA 5033

Phone: (08) 8297 8282

Fax: (08) 8297 8284

Email: springfreshsalads@bigpond.com

www.springfreshsalads.com.au



TAX INVOICE

ABN: 93 067 301 820

INVOICE TO:

Public Sale

Invoice No: 00320834

Date: 2/12/2017

Order No: MDASA

QTY	UNIT	DESCRIPTION	PRICE	CODE	TOTAL
9	KILO	GREEK SALAD - 2x4.5	\$12.50	FRE	\$112.50
6	KILO	SHELL PASTA - 2x3	\$9.90	FRE	\$59.40
4	KILO	COLESLAW DRESSED	\$7.90	FRE	\$31.60
2	KILO	TROPICAL RICE SALAD	\$9.90	FRE	\$19.80
12	KILO	POTATO BAKE - 3x4	\$9.90	FRE	\$118.80
<p>CS Christmas Party Paid on 28.11.17</p>					
<p>Springfresh Salads Pty Ltd BSB: 015 343 ACC: 494 834 637</p>					<p>SALE AMT \$342.10 FREIGHT (INC GST) \$0.00 GST \$0.00 INVOICE TOTAL \$342.10</p>
<p>Number of Bags/Ctns</p>					

Sponsorship Program 18-19

Sponsorship program application

Application SP000071819 From Australian Refugee Association Incorporated

Eligibility and Contact Details

* indicates a required field

Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

Applicant Organisation Details

Applicant organisation name *

Australian Refugee Association Incorporated

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary (physical) address *

304 Henley Beach Rd

Underdale SA 5032

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

304 Henley Beach Rd

Underdale SA 5032

Applicant website

If available. Must be a URL

Primary contact person *

Ms Semira Julardzija

This is the person we will correspond with about this grant

Position held in organisation *

Deputy CEO

e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Sponsorship Program 18-19

Sponsorship program application

Application SP000071819 From Australian Refugee Association Incorporated

Back-up phone number

Fax number

If applicable

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

Describe why your organisation exists, what does it aim to achieve and how? *

Established in 1975 the Australian Refugee Association (ARA) is South Australia's longest running not-for-profit settlement agency supporting refugees to settle in Australia with independence and dignity. ARA's mission is to help refugees become settled and participating citizens of Australia. We strongly believe in the capacity and desire of refugees to be productive citizens by contributing to the social, cultural and economic life of Australia. Our aim is to deliver culturally appropriate services which address the needs of all members of the new arrival families. ARA's services include social support programs, casework, community development and leadership training, migration and youth programs. Must be no more than 100 words.

Does your organisation have an ABN? *

☒ Yes ☐ No

ABN *

78 904 324 535

Information from the Australian Business Register	
ABN	78 904 324 535
Entity name	Australian Refugee Association Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution More information
ACNC Registration	Registered
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main business location	5032 SA
Information current as at 12:00am yesterday	

Sponsorship Program 18-19

Sponsorship program application

Application SP000071819 From Australian Refugee Association Incorporated

Must be an ABN

What type of not-for-profit organisation are you?

- | | |
|--------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association |
| <input type="radio"/> Religious or faith-based institution | <input type="radio"/> Healthcare not-for-profit |
| <input type="radio"/> Philanthropic organisation | <input type="radio"/> Community group |
| <input type="radio"/> Peak body | <input type="radio"/> Political party / lobby group |
| <input type="radio"/> Social enterprise | <input type="radio"/> Research body |
| <input type="radio"/> International NGO | <input checked="" type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue?

- | | |
|--------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <input type="radio"/> Less than \$50,000 | <input checked="" type="radio"/> \$1 million or more, but less than \$10 million |
| <input type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx

What is your organisation's legal structure?

- | | |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="radio"/> Unincorporated association | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association | <input type="radio"/> Trust |
| <input type="radio"/> Cooperative | <input type="radio"/> Unknown |
| <input type="radio"/> Company limited by guarantee | <input type="radio"/> Other: |
| <input type="radio"/> Indigenous corporation, association or cooperative | |

If your organisation is unincorporated it must have an auspice organisation

Event Details

* indicates a required field

Event title: *

Harmony Week Multicultural Open Day

Provide a name for your project/program/initiative. Your title should be short but descriptive

Event start date *

Event end date *

Sponsorship Program 18-19

Sponsorship program application

Application SP000071819 From Australian Refugee Association Incorporated

21/03/2018

21/03/2018

Type of event:

- | | | |
|-----------------------------------------|-----------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Education | <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Entertainment | <input type="checkbox"/> Sports | <input type="checkbox"/> Business |
| <input type="checkbox"/> Arts / Culture | <input type="checkbox"/> Charity | <input type="checkbox"/> Other: |

You may select more than one option

Event attendees expected age range:

- | | | |
|----------------------------------------------|----------------------------------------------|----------------------------------------------|
| <input checked="" type="checkbox"/> Under 18 | <input checked="" type="checkbox"/> 31 to 40 | <input checked="" type="checkbox"/> 51 to 60 |
| <input checked="" type="checkbox"/> 18 to 30 | <input checked="" type="checkbox"/> 41 to 50 | <input type="checkbox"/> 60+ |

You may select more than one option

Where will the attendees be travelling from?

- | | | |
|----------------------------------------------------------|----------------------------------------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> City of West Torrens | <input checked="" type="checkbox"/> Adelaide metropolitan area | <input type="checkbox"/> Other: |
| <input checked="" type="checkbox"/> Western suburbs | <input checked="" type="checkbox"/> SA generally | |

What is the estimated total attendance?

280

Must be a number.

How does your event align to the strategic priorities of Council as outlined by the Community Plan? *

Our Open Day project embraces diversity throughout the community, aligning with the 'Community Life Aspiration' component of the West Torrens Community Plan. The Australian Refugee Association (ARA) provides and supports events, programs and other organisation's to celebrate and assist our diverse community. Through this event, we will be able to encourage inclusion and participation in local programs and particularly focus on the cross cultural collaboration of members of the community. The project will work towards promoting safe and respectful relationships amongst members of the Australian community through fun and engaging activities and performances. The event also aims to increase city prosperity by increasing visitor perception as an local council which promotes inclusiveness, acceptance and diversity.

Must be no more than 150 words.

Refer to the City of West Torrens Community Plan at <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>**Does this application respond to one or more of the program priority areas? ***

The event addresses two of the funding priority areas. This will be a local event which will foster and encourage community interactions and the development of connections between neighbours, both older and younger within the local vicinity. The event will also have a strong focus on the celebration of multiculturalism in Australia and will seek to develop and connect people of different faiths, cultures, and backgrounds.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

How does your event demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? *

Sponsorship Program 18-19

Sponsorship program application

Application SP000071819 From Australian Refugee Association Incorporated

ARA hosts numerous events throughout the year; all dedicated to engaging people from cultural and linguistic backgrounds. This year, ARA's aim is to engage even more people and allow for promotion and collaboration with community groups, service providers and the local council to be able to better support the members of the community. ARA's Open Day will utilise a more public and open space and will showcase to the wider community the contributions made by new arrivals to Australian community and life. With the constant negative representation of new arrivals on media platforms, this event has been developed to provide a safe and welcoming community event for people of all backgrounds, particularly vulnerable people who face social isolation. The event will foster integration and develop communication pathways between new arrivals and the local and wider Australian community.

Must be no more than 150 words.

How do you plan to engage the groups you are targeting for this event? *

ARA engages external stakeholders and community leaders through all communication channels, particularly through the quarterly Settlement Action Network (SAN) Meetings. Our organisation encourages cross-cultural integration through building strong relationships with community leaders. In addition, our target audience will be engaged through flyers, posters, newsletters and social media channels.

Must be no more than 150 words.

Do you have a plan for how your event will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? *

ARA will engage partner organisations and community groups to attend and participate in the events. This will provide for an extensive support network during event delivery and will also promote the event to a larger audience. ARA will undertake an appropriate risk analysis before the event to include physical, environmental, operational and client risks of the event. These will be mapped accordingly into a risk register for the day of the event. We will have first aid officers accessible and identifiable on the day, along with ARA staff if an incident needs to be reported or addressed. The event will also be supported by ARA's extensive volunteer support network.

Must be no more than 150 words.

Reporting your success

How will you evaluate the effectiveness of your event? *

The event will be evaluated according to attendance rates of both CALD community members and the wider Australia public. ARA will also aim to seek feedback from service organisations that attend or participate in the event to determine level of satisfaction of attendees and overall success of the event.

Must be no more than 150 words.

Will the project be carried out in partnership with other relevant organisations? *

☐ Yes

☒ No

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
Marquees *	Promotional flyers *	Henna Artist *
African Drum		Cultural Performers

Sponsorship Program 18-19
 Sponsorship program application
 Application SP000071819 From Australian Refugee Association Incorporated

		Welcome to Country Speaker
		Food/Drink
		Face painter/Temporary tattoo artist

What is the total cost of the proposed purchases? *

\$8,000.00

Must be a dollar amount.

What is the amount sought from Council? *

\$5,000.00

Must be a dollar amount.

What is the amount to be funded by your organisation? *

\$3,000.00

Must be a dollar amount.

Publicity and Promotion

How will you promote your event? *

- | | | |
|--------------------------------------------------|----------------------------------------------------|--------------------------------------------------|
| <input checked="" type="checkbox"/> Advertorials | <input type="checkbox"/> Television | <input checked="" type="checkbox"/> Web site |
| <input type="checkbox"/> Advertising - newspaper | <input type="checkbox"/> Signage | <input checked="" type="checkbox"/> Social Media |
| <input type="checkbox"/> Radio | <input checked="" type="checkbox"/> Letterbox Drop | <input type="checkbox"/> Other: |

Provide details of the level of coverage anticipated:

ARA has over 4000 followers on facebook and will also distribute to members of the local council area. ARA will also distribute to the school network and the Settlement Action network we facilitate to generate interest and community attendance.

Documentation checklist and further information

Attached is:

Supporting documents that may be appropriate (maximum of two pages)

Filename: Photos.pdf

File size: 1.0 MB

Maximum 25mb, recommended size no bigger than 5mb

Three quotes for purchases of any items more than \$1000

No files have been uploaded

Maximum 25mb, recommended size no bigger than 5mb

Previous Grants received from Council

Sponsorship Program 18-19
 Sponsorship program application
 Application SP000071819 From Australian Refugee Association Incorporated

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource
5000	2/08/2017	Scholarship Grant for refugee children
2000	9/07/2015	Scholarship Grant for refugee children

Certification and Feedback

* indicates a required field

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

I agree *

☒ Yes ☐ No

Name of authorised person *

Ms Semira Julardzija
 Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Deputy CEO
 Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.

Mobile number

Contact Email *

Must be an email address.

Date *

16/11/2018
 Must be a date

Applicant Feedback

You are nearing the end of the application process.

Sponsorship Program 18-19
Sponsorship program application
Application SP000071819 From Australian Refugee Association Incorporated

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

This section is not mandatory

Please indicate how you found the online application process:

☐ Very easy ☒ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Sponsorship Program 18-19

Sponsorship program application

Application SP000081819 From Motor Neurone Disease Association of South Australia Inc

Eligibility and Contact Details

* indicates a required field

Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

Applicant Organisation Details

Applicant organisation name *

Motor Neurone Disease Association of South Australia Inc

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Primary (physical) address *

302 South Rd
Hilton SA 5033

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

Postal address (if different to above)

PO Box 2087
Hilton SA 5033

Applicant website

<http://www.mndsa.org.au>

If available. Must be a URL

Primary contact person *

Ms Narelle Kaimins

This is the person we will correspond with about this grant

Position held in organisation *

Marketing, Communications & Fundraising Officer
e.g. Manager, Board Member, Fundraising Coordinator

Primary phone number *

Sponsorship Program 18-19
 Sponsorship program application
 Application SP000081819 From Motor Neurone Disease Association of South Australia Inc

Back-up phone number

Fax number

(08) 8351 9524

If applicable

Primary contact person's email address *

This is the address we will use to correspond with you about this grant.

Organisation Details

* indicates a required field

Describe why your organisation exists, what does it aim to achieve and how? *

There is no known cause for Motor Neurone Disease (MND), no effective treatments or cure. Progression of MND is usually rapid and relentless creating high levels of disability and needing a wide range of progressively changing supports. Average life expectancy is only 27 months from diagnosis. MND SA provides information, education and support to all South Australians whose lives are affected by MND. We provide information about MND, its implications, sources of community support and resources to help with mobility and communication. MNDSA has a vital role in raising awareness, understanding and promoting an inclusive approach to people with MND.
 Must be no more than 100 words.

Does your organisation have an ABN? *

☒ Yes ☐ No

ABN *

87 026 807 478

Information from the Australian Business Register	
ABN	87 026 807 478
Entity name	Motor Neurone Disease Assoc Of South Australia Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution More information
ACNC Registration	Registered
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main business location	5033 SA
Information current as at 12:00am yesterday	

Sponsorship Program 18-19

Sponsorship program application

Application SP000081819 From Motor Neurone Disease Association of South Australia Inc

Must be an ABN

What type of not-for-profit organisation are you?

- | | |
|--------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association |
| <input type="radio"/> Religious or faith-based institution | <input checked="" type="radio"/> Healthcare not-for-profit |
| <input type="radio"/> Philanthropic organisation | <input type="radio"/> Community group |
| <input type="radio"/> Peak body | <input type="radio"/> Political party / lobby group |
| <input type="radio"/> Social enterprise | <input type="radio"/> Research body |
| <input type="radio"/> International NGO | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

What is your organisation's annual revenue?

- | | |
|-------------------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="radio"/> Less than \$50,000 | <input type="radio"/> \$1 million or more, but less than \$10 million |
| <input type="radio"/> \$50,000 or more, but less than \$250,000 | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input checked="" type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx

What is your organisation's legal structure?

- | | |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input type="radio"/> Unincorporated association | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association | <input type="radio"/> Trust |
| <input type="radio"/> Cooperative | <input type="radio"/> Unknown |
| <input type="radio"/> Company limited by guarantee | <input type="radio"/> Other: |
| <input type="radio"/> Indigenous corporation, association or cooperative | |

If your organisation is unincorporated it must have an auspice organisation

Event Details

* indicates a required field

Event title: *

Quiz Night - Fundraising for MNDSA

Provide a name for your project/program/initiative. Your title should be short but descriptive

Event start date *

Event end date *

Sponsorship Program 18-19

Sponsorship program application

Application SP000081819 From Motor Neurone Disease Association of South Australia Inc

15/03/2019

15/03/2019

Type of event:

- | | | |
|-----------------------------------------|---------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> Education | <input type="checkbox"/> Community | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Entertainment | <input type="checkbox"/> Sports | <input type="checkbox"/> Business |
| <input type="checkbox"/> Arts / Culture | <input checked="" type="checkbox"/> Charity | <input checked="" type="checkbox"/> Other: Fundraising Event |

You may select more than one option

Event attendees expected age range:

- | | | |
|----------------------------------------------|----------------------------------------------|----------------------------------------------|
| <input type="checkbox"/> Under 18 | <input checked="" type="checkbox"/> 31 to 40 | <input checked="" type="checkbox"/> 51 to 60 |
| <input checked="" type="checkbox"/> 18 to 30 | <input checked="" type="checkbox"/> 41 to 50 | <input checked="" type="checkbox"/> 60+ |

You may select more than one option

Where will the attendees be travelling from?

- | | | |
|----------------------------------------------------------|----------------------------------------------------------------|---------------------------------|
| <input checked="" type="checkbox"/> City of West Torrens | <input checked="" type="checkbox"/> Adelaide metropolitan area | <input type="checkbox"/> Other: |
| <input checked="" type="checkbox"/> Western suburbs | <input type="checkbox"/> SA generally | |

What is the estimated total attendance?

350

Must be a number.

How does your event align to the strategic priorities of Council as outlined by the Community Plan? *

Community Life : We have a number of clients that live in the West Torrens Council area, and clients who reside further afield. We will promote the Thebarton Community Centre on all promotional material for this event. Funds raised from the event will enable us to continue to fund community sessions for people with MND.

Natural Environment: MND SA staff adhere to recycling strategies and environmental "positive" behaviour, which includes clearing inside and outside areas of rubbish in a responsible manner after each event.

Built environment: West Torrens is a well-known, easy to navigate, safe and well established council area.

City Prosperity: The location of Thebarton Community Centre, the function facilities and the provision of substantial car parking is a definite draw card for our event.

Must be no more than 150 words.

Refer to the City of West Torrens Community Plan at <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

Does this application respond to one or more of the program priority areas? *

A. Aspirations: A community that embraces diversity

B . Active, healthy and learning communities

C. An engaged community

Our application responds to these 3 areas, and are listed as follows:

A1. By supporting MNDSA your community will be assisting a not-for-profit organisation to raise vital funds to support people to live their daily lives with increasing levels of disability

B1. Becoming involved with MNDSA, you will have the ability to actively educate your community about this disease and the support we give in services, equipment and the research that is underway.

Sponsorship Program 18-19

Sponsorship program application

Application SP000081819 From Motor Neurone Disease Association of South Australia Inc

C1. MNDSA run a number of community events bringing people together that are affected by MND. Volunteers are always sought after, to attend our fundraising days and events.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

How does your event demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? *

We demonstrate innovation in many ways - We have to, to survive!

There are literally thousands of NFP organizations vying for corporate support. We need to constantly be innovative in our approach to gain attention and receive support for funding, donations, auction items, and participation in events such as this one. The most 'moving' innovation we use, is to have consenting MND Sufferers participate in making a 5 minute video at the onset of the disease. Go to this link: <https://vimeo.com/222460671> to view. We use these during presentations to social and corporate groups to illustrate why we are asking for their support.

It is so much more powerful to have our clients say how we help them.

Must be no more than 150 words.

How do you plan to engage the groups you are targeting for this event? *

"MY Cause" website.

Newsletters, emails and calls to members of our community.

Email all our corporate contacts, volunteers and the broader MND Community.

Constant promotion on Social Media

Free of Charge airtime on radio stations with whom we have a close relationship.

Free editorial support (if possible) in local Messenger Newspaper

Telemarketing

Must be no more than 150 words.

Do you have a plan for how your event will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? *

We plan events of this nature well in advance using a planning framework model from the inception. We have monthly Fundraising Committee meetings to cover all issues, and keep progress on track. We communicate regularly with staff & volunteers, to ensure they understand their role and our expectations for each event.

Must be no more than 150 words.

Reporting your success

How will you evaluate the effectiveness of your event? *

Attendance numbers

Feedback from guests.

Nett earnings from the event

The services we can deliver as a result of raising funds with this event.

Our services receive no state government support and as such we are reliant upon fundraisers, donations and sponsorship's in order to continue to operate.

Must be no more than 150 words.

Will the project be carried out in partnership with other relevant organisations? *

☐ Yes

☒ No

Sponsorship Program 18-19

Sponsorship program application

Application SP000081819 From Motor Neurone Disease Association of South Australia Inc

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
No Equipment Required *	No Materials Required *	Room Hire Cost *

What is the total cost of the proposed purchases? *

\$942.30

Must be a dollar amount.

What is the amount sought from Council? *

\$942.30

Must be a dollar amount.

What is the amount to be funded by your organisation? *

\$0.00

Must be a dollar amount.

Publicity and Promotion

How will you promote your event? *

- | | | |
|--------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Advertorials | <input type="checkbox"/> Television | <input checked="" type="checkbox"/> Web site |
| <input type="checkbox"/> Advertising - newspaper | <input type="checkbox"/> Signage | <input checked="" type="checkbox"/> Social Media |
| <input checked="" type="checkbox"/> Radio | <input type="checkbox"/> Letterbox Drop | <input checked="" type="checkbox"/> Other: Board members & MND Community to promote to their extended contacts |

Provide details of the level of coverage anticipated:

On air promotion from 3 x radio stations, heavy social media promotion, and promotion throughout the MND Community contacts, donor and sponsorship contacts.

Documentation checklist and further information

Attached is:

Supporting documents that may be appropriate (maximum of two pages)

Filename: 2018_19 Vero Profin Certificate of Currency LPP104116023.pdf

File size: 397.8 kB

Maximum 25mb, recommended size no bigger than 5mb

Three quotes for purchases of any items more than \$1000

No files have been uploaded

Sponsorship Program 18-19
 Sponsorship program application
 Application SP000081819 From Motor Neurone Disease Association of South Australia Inc

Maximum 25mb, recommended size no bigger than 5mb

Previous Grants received from Council

If applicable, please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource

Certification and Feedback

* indicates a required field

Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the [Guidelines for City of West Torrens Grants and Sponsorships](#) and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

I agree *

☒ Yes ☐ No

Name of authorised person *

Ms Narelle Kaimins
 Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Marketing, Communications & Fundraising Officer
 Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.

Mobile number

Contact Email *

Must be an email address.

Date *

15/11/2018
 Must be a date

Applicant Feedback

Sponsorship Program 18-19
Sponsorship program application
Application SP000081819 From Motor Neurone Disease Association of South
Australia Inc

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

This section is not mandatory

Please indicate how you found the online application process:

☐ Very easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Certificate of Currency



Professional Indemnity

Policy number: LPP104116023

Policy:	Professional Indemnity
Policy Period:	4:00pm on 26 August 2018 to 4:00pm on 26 August 2019
Policyholder:	Motor Neurone Disease Association Of Sa Inc
Professional Services:	Provision of support, education and advocacy services for those living with Motor Neurone Disease
Limit of Indemnity:	Limit of Indemnity: \$ 10,000,000 Maximum Aggregate Limit of Indemnity: \$ 20,000,000
Excess:	Excess: \$ 0

This Certificate certifies that as at the date of issue the stated policy is current for the policy period noted above. The issue of this Certificate imparts no obligation on the insurer to notify any party relying on it should the policy later be cancelled or altered for any reason.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This Certificate does not amend, extend or alter the coverage provided by the policy. This Certificate is only a summary of the cover provided. For full particulars, reference must be made to the current policy wording.

Issue Date: 11 September 2018

**2018/19 Junior Development Grants Disbursed
To 31 December 2018**

Date	Grant	Name	\$ approved
02/07/2018	Junior Development Grant	Reece Franz	200
05/07/2018	Junior Development Grant	Ben Ganley	200
24/07/2018	Junior Development Grant	Jack Drewer	100
24/07/2018	Junior Development Grant	Archie Walsh	200
26/07/2018	Junior Development Grant	Molly Cook	200
24/07/2018	Junior Development Grant	Owen Gladdy	500
13/08/2018	Junior Development Grant	Alicia Martino	500
13/08/2018	Junior Development Grant	Jake Hall	200
13/08/2018	Junior Development Grant	Dylan Hall	200
13/08/2018	Junior Development Grant	Holly Dini	200
13/08/2018	Junior Development Grant	Ruby Vanloo	200
13/08/2018	Junior Development Grant	Charlize Goldsmith	200
13/08/2018	Junior Development Grant	Claire Bowler	500
13/08/2018	Junior Development Grant	Lewis Killoh	200
30/08/2018	Junior Development Grant	Yana Krimizi	200
03/09/2018	Junior Development Grant	Bronwyn Heap	500
03/09/2018	Junior Development Grant	Vincenzo Carbone	200
03/09/2018	Junior Development Grant	Joseph Coppola	200
07/09/2018	Junior Development Grant	Mark Neville Franklin	500
14/09/2018	Junior Development Grant	Emily Devenport	200
14/09/2018	Junior Development Grant	Elleni Christofis	500
14/09/2018	Junior Development Grant	Noah Gladdy	200
14/09/2018	Junior Development Grant	Nathan Marshall	200
14/09/2018	Junior Development Grant	Joey Garuccio	200
14/09/2018	Junior Development Grant	Cameron Noble	200
14/09/2018	Junior Development Grant	Jessie Shiell	200
14/09/2018	Junior Development Grant	Oliver Cullen	200
14/09/2018	Junior Development Grant	Polixeni Christofis	500
27/09/2018	Junior Development Grant	Grace Zada-Boatwright	200
27/09/2018	Junior Development Grant	Daniel Uzunovic	200
27/09/2018	Junior Development Grant	Anthony Freegard	200
27/09/2018	Junior Development Grant	Owen Gladdy	200
27/09/2018	Junior Development Grant	Kairo Felix	200
28/09/2018	Junior Development Grant	Joshua Grundel	200
17/10/2018	Junior Development Grant	Sophia Xanthis	500
19/10/2018	Junior Development Grant	Luka Dobrovolski	200
19/10/2018	Junior Development Grant	Alicia Stefanoff	200
05/11/2018	Junior Development Grant	Mikayla Sheffield	200
05/11/2018	Junior Development Grant	Brittany Pitts	500
05/11/2018	Junior Development Grant	Savannah Lamming	200
15/11/2018	Junior Development Grant	Antonia Andonas	500
15/11/2018	Junior Development Grant	James Lin	200
15/11/2018	Junior Development Grant	Faith Pickard	200
15/11/2018	Junior Development Grant	Olivia Huggett	200
03/12/2018	Junior Development Grant	Tiana Sheridan	200
13/12/2018	Junior Development Grant	Shalani Wood	200
13/12/2018	Junior Development Grant	Paraskevi Siasios	500
13/12/2018	Junior Development Grant	Constance Siasios	500
Total			13100

14.18 Residential Rainwater Tank and Rain Garden Rebates

Brief

This report provides a summary of the Rainwater Rebate Program for the 2017/18 Financial Year along with the projected cost to achieve 200,000 litres of potential rainwater capture and reuse per annum for the 'Residential Rainwater Tank and Rain Garden Rebate' program based on application trends over the June 2015 to June 2018 period.

RECOMMENDATION

It is recommended to Council that:

1. The information presented in this report be received.
2. The rainwater rebate program continue to be provided in 2018/19 using the same criteria as the 2017/18 program.
3. The program be rebranded as the 'Rainwater Tank and Rain Garden Rebate Program' in an attempt to increase the number of applications for Planter Box Rain Gardens.
4. The information contained in this report be taken into consideration during the 2019/20 budget deliberations for the Residential Rainwater Tank and Rain Garden Rebate/Rainwater Tank and Rain Garden Rebate Program.

Introduction

A summary of the rainwater tank rebate program for 2017/18 and a recommendation for the 2018/19 program was presented to the 28 August 2018 meeting of the Civic Committee (Committee).

The Committee recommended to Council that the Residential Rainwater Tank and Rain Garden Update report, presented to the Committee, be presented to a meeting of Council and include the estimated cost for providing rainwater rebates to achieve 200,000 plus litres of potential rainwater capture and reuse per annum.

Analysis to ascertain this cost is provided in the following discussion and is based on achieving 200,000 litres of potential capture.

Discussion

Summary of 2017/18 Rainwater Tank Rebate Program

The available rebates which were available for the 2017/18 financial year are summarised below:

Rebate	2016/17 Rebate funding	Tank Size Conditions
Rainwater Tank Rebate	\$50	1,000 - 1,999 litres
Rainwater Tank Rebate	\$300	2,000 - 4,999 litres
Rainwater Tank Rebate	\$400	5,000 - 9,999 litres
Rainwater Tank Rebate	\$500	10,000 + litres
New Home or Extension	\$200 for plumbing into a second outlet, plus then applicable tank rebate	2,000+ litres
Planter Box Rain Garden Rebate	\$500	N/A

A total of 25 applications were received, all of which were successful, for the 2017/18 financial year, totalling \$8,450 in rebates to the community. It is estimated the rebates may result in the capture of up to 113,830 litres of rainwater for reuse. Six applications for the 2017/18 financial year were not processed until the 2018/19 financial year due to a delay. A comparison with previous years is provided below:

	2015/16	2016/17	2017/18
No of successful applications	20	32	25
Potential capture for reuse (Litres)	89,600	158,907	113,380
Funds allocated	3,377	10,800	8,450

A percentage breakdown of applicants against the rebate criteria and the spent budget is provided below.

2017/18 Rebate funding	Tank Size Conditions	How many applicants	% of Total Applicants
\$50	1,000 - 1,999 litres	3	12
\$300	2,000 - 4,999 litres	10	40
\$400	5,000 - 9,999 litres	8	32
\$500	10,000 + litres	4	16

Given the popularity and success of the rebate program in 2017/18, it is recommended that this rebate program continue to be provided in 2018/19 using the same eligibility criteria as the 2017/18 program.

However, it should be noted that no applications were received for planter box rain gardens. The implementation of planter box rain gardens into residential landscapes is considered an important aspect of creating a water wise climate resilient community. As such, it is recommended that the program be rebranded as the Rainwater Tank and Rain Garden Rebate Program, with the aim to further highlight the incorporation of these design elements into residential landscapes and increase the number of applications for planter box rain gardens.

Projected Cost to Achieve 200,000 Litres of Rainwater Capture and Re-use

Current Rebate Funding

The current rebates (2018/19) provided by Council for rainwater rebate tanks are split into 4 categories as detailed in the table below:

Table 1

2018/19 Rebate Funding	Tank Size
\$50	1,000 - 1,999 litres
\$300	2,000 - 4,999 litres
\$400	5,000 - 9,999 litres
\$500	10,000 + litres

Due to the variety of rebates provided, the financial cost to achieve 200,000 plus litres of rainwater capture is dependent on the type of tank size that Council receives rebate applications for. For example, if Council received only applications from residents for tanks 2,000 litres in size, at a rebate of \$300 per tank, it would require a \$30,000 budget to achieve 200,000 litres. On the other hand if Council received only applications from residents for tanks 10,000 litres in size, at a rebate of \$500 per tank, it would require a \$10,000 budget to achieve 200,000 litres.

Rebate Applications Received

In order to get an accurate representation of the types of tank sizes that are most popular, analysis of rebate applications was undertaken over the last 3 years (June 2015 to June 2018). A percentage breakdown of applicants against the rebate criteria is provided in Table 2 below.

Table 2

Tank Size	How many applicants	% of Total Applicants
1,000 - 1,999 litres	7	10
2,000 - 4,999 litres	36	50
5,000 - 9,999 litres	21	30
10,000 + litres	7	10

Rainwater Capture

Table 2 indicates that the most popular tank sizes fall within the 2,000 - 4,999 litre category. Based on the percentages provided in Table 2, calculations were undertaken based on a scenario whereby applications were received for tank sizes at the lower end of each category i.e. 1,000, 2,000, 5,000 and 10,000 litre tanks. A summary of the results from these calculations are provided in Table 3 below.

Table 3

Tank Size (Litres)	% of total storage (200,000L)	Storage (Litres)	Number of tanks	Rebate Amount (\$)	Cost (\$)
1,000	10	20,000	20	50	1,000
2,000	50	100,000	50	300	15,000
5,000	30	60,000	12	400	4,800
10,000	10	20,000	2	500	1,000
				Total Cost	\$21,800

Based on this scenario detailed in Table 3, a total budget of approximately \$21,800 would be required to achieve 200,000 litres of potential rainwater capture.

Alternatively, based on the percentages in Table 2, calculations were also undertaken based on a scenario whereby applications were received for tank sizes at the higher end of each category i.e. 1,999, 4,999, 9,999 and 10,000 litre tanks. A summary of the results from these calculations are provided in Table 4 below. Based on this scenario a total budget of approximately \$9,902 would be required to achieve 200,000 litres of potential rainwater capture.

Table 4

Tank Size (Litres)	% of total storage (200,000L)	Storage (Litres)	Number of tanks	Rebate Amount (\$)	Cost (\$)
1,999	10	20,000	10	50	500
4,999	50	100,000	20	300	6,001
9,999	30	60,000	6	400	2,400
10,000	10	20,000	2	500	1,000
				Total Cost	\$9,902

A review of annual expenditure for the rainwater tank rebate scheme was undertaken for the 2015/16, 2016/17 and 2017/18 financial years and is presented in Table 5 below.

Table 5

	2015/16	2016/17	2017/18
No of successful applications	20	32	25
Potential capture for reuse (Litres)	89,600	158,907	113,380
Funds allocated (\$)	3,377	10,800	8,450

Analysis of the data in Table 5 does not provide clear guidance around budget expenditure and rainwater capture, other than the fact that increased expenditure leads to increased capture. Again, this is due to the varied nature of the type of tank size applications Council receives each year.

However, based on the ratios between litres achieved and funds allocated for each of these years, it is estimated that approximately \$7,500 would have been required in 2015/16, \$13,600 for 2016/17, and \$15,000 in 2017/18 to achieve 200,000 litres of storage. It should be noted that the budget expended during 2015/16 is significantly lower as the rebate amounts offered were lower than those offered during 2016/17 and 2017/18. The rebates offered in 2016/17 and 2017/18 are the same as those detailed in Table 1. It should also be noted that when the rebate amounts increased in 2016/17 the number of applications also increased.

This analysis suggests that while a definitive budget amount cannot be ascertained, it is estimated that a budget of approximately \$15,000 would be adequate to achieve \$200,000 litres of storage based on current application trends, however this trend is subject to change based on the number of applications and type of applications received.

The current budget for rainwater tank and raingarden rebates is \$10,000. To achieve 200,000 litres of rainwater storage and reuse, an additional \$5,000 (approx.) is required.

Conclusion

The 2017/18 rainwater rebates program received 25 successful applications resulting in \$8,450 in rebates to the community to capture 113,830 litres of rainwater for reuse. The report recommends continuing the program as the "Rainwater Tank and Rain Garden Rebate Program" in 2018/19.

Due to the variety of rebates provided for Council's *Rainwater Tank and Rain Garden Rebate Scheme*, the budget required to achieve 200,000 plus litres of rainwater capture is dependent on the type of tank size that Council receives rebate applications for. Analysis has been undertaken on annual expenditure over the last 3 financial years, as well as analysis of the percentage breakdown of tank sizes council receives applications for. Based on this information, and the application trends observed over this period, it is estimated that an additional budget of around \$5,000 approximately should be adequate to achieve 200,000 litres of storage. It is proposed that this additional \$5,000 be included in the 2019/2020 draft budget for consideration by Council during budget deliberations.

Attachments

Nil

14.19 Creditor Payments

Brief

This report tables a schedule of creditor payments for December 2018.

RECOMMENDATION

It is recommended to Council that the schedule of creditor payments for December 2018 be received.

Discussion

A schedule of creditor payments totalling \$4,923,381.90 (\$7,187,961.02 in November 2018) is attached for the information of Elected Members. Notable items include:

- A payment to Camco SA Pty Ltd of \$1,063,600.11 for various road and drainage works (refer ref. no. 89);
- A payment to Blubuilt Constructions Pty Ltd of \$766,094.44 for the Camden Oval upgrade (refer ref. no. 68);
- A payment to Downer EDI Works Pty Ltd of \$469,467.11 for various road treatments (refer ref. no. 151);
- A payment to the Department of Environment, Water and Natural Resources of \$368,110.00 for the quarterly NRM levy (refer ref. no. 140);
- Payments to Tudor Civil totalling \$192,428.39 for road works in various locations (refer ref. nos. 426 and 427);
- A payment to M & B Civil Engineering Pty Ltd of \$158,509.09 for kerbing works in various locations (refer ref. no. 257);
- A payment to BCE & CJ Electrical of \$101,494.14 for various electrical works (refer ref. no. 61);
- A payment to SA Water of \$100,975.74 for alterations to water and sewer mains (refer ref. no. 352).

Conclusion

A schedule of creditor payments for September 2018 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of December 2018

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT54541	8 Cross Tce Kurrallta Park JV Pty Ltd	Refund Overpaid Rates	361.30
2	EFT54286	A Mary Christmas	Christmas Decorations	1,850.00
3	EFT54452	A Mary Christmas	Christmas Decorations	2,292.50
4	EFT54461	A Noble & Son Ltd	Depot Supplies	1,673.01
5	EFT54451	AC Mangos	Reimburse Expenses	138.67
6	EFT54332	Academy IT Pty Ltd	Staff Training	1,140.00
7	EFT54142	Ace Rent a Car	Vehicle Hire	2,805.00
8	EFT54230	Active Ageing SA Inc	Staff Training	252.01
9	EFT54351	Adami's Sand & Metal	Depot Supplies	3,360.17
10	EFT54338	Adelaide Airport Limited	Building Application Fee	1,400.00
11	EFT54141	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	275.00
12	EFT54348	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	2,667.50
13	EFT54333	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	1,959.99
14	EFT54331	Adelaide Merchandising	Depot Supplies	754.80
15	EFT54336	Adelaide Pest Control	Pest Control	5,500.00
16	EFT54349	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	335.68
17	EFT54346	Adelaide Signs Group Pty Ltd	Depot Supplies	176.00
18	EFT54140	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	3,355.39
19	EFT54228	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,226.50
20	EFT54550	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	11,000.23
21	EFT54552	Adelaide Waste & Recycling Centre	Rubbish Disposal	8,690.00
22	EFT54353	Adelaide Waste & Recycling Centre	Rubbish Disposal	11,677.72
23	EFT54227	Advam Pty Ltd	Transaction Fees	256.89
24	EFT54234	Advanced Plastic Recycling	Depot Supplies	1,706.54
25	EFT54354	ADX Depot Pty Ltd	Building Maintenance	537.81
26	EFT54350	AE Mechanics	Vehicle Maintenance	196.46
27	EFT54231	AECOM Australia Pty Ltd	Professional Fees	12,199.00
28	EFT54329	Air Filter Cleaners	Vehicle Maintenance	105.13
29	EFT54238	Airquip and Pipetool Pty Ltd	Plant Maintenance	2,235.12
30	EFT54229	Aish Solutions Pty Ltd	Stationery	603.06
31	EFT54285	AJ & CA Mackintosh	Weed Spraying	7,394.42
32	EFT54556	AJ & CA Mackintosh	Weed Spraying	2,359.50
33	EFT54347	Alchemy Technology	Software Maintenance	6,065.40
34	EFT54330	All Laundry & Linen Pty Ltd	Contract Linen	193.47
35	EFT54335	Allen Press Pty Ltd	Business Cards	253.00
36	EFT54339	Alsco Pty Ltd	Dry Cleaning	33.70
37	EFT54378	Angelo Catinari	Reimburse Expenses	3,417.00
38	EFT54340	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
39	EFT54321	Antonietta Zacccone	Refund Overpaid Rates	800.00
40	EFT54343	Apple Pty Ltd	Computer Equipment	9,137.70
41	EFT54344	Arboregreen Landscape Products	Depot Supplies	7,308.40
42	EFT54233	Arbortech Tree Services	Tree Maintenance	3,190.00
43	EFT54236	Arbtrack Australia	Staff Training	1,800.00
44	EFT54334	Artcraft Pty Ltd	Depot Supplies	1,397.24
45	060780	Ashdown Ingram Thebarton	Depot Supplies	229.68
46	EFT54235	Auscontact Association	Staff Training	60.00
47	EFT54355	Aussie Digging	Roadworks	5,280.00
48	EFT54337	Australia Day Council	Luncheon Tickets	1,000.00
49	EFT54328	Australia Post	Postage	8,345.57
50	EFT54356	Australia Post	Agency Collection Fees	7,321.56
51	EFT54551	Australia Post	Postage	157.01
52	EFT54345	Australia Post	Postage	4,146.10
53	EFT54352	Australian Green Clean	Cleaning	5,674.39
54	EFT54341	Australian Motors	Vehicle Maintenance	991.00
55	EFT54193	BA & KA Paterson	Building Maintenance	710.93
56	EFT54477	BA & KA Paterson	Building Maintenance	1,987.15
57	EFT54239	Badge A Minit	Name Badges	742.50

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
58	EFT54242	Banh Mi Cafe	Catering	112.50
59	EFT54366	Banh Mi Cafe	Catering	97.50
60	EFT54364	Battery World Hilton	Batteries	179.95
61	EFT54369	BCE & CJ Electrical	Electrical	101,494.14
62	EFT54279	Beau Hordacre	Reimburse Volunteer Expenses	38.76
63	EFT54146	Bells Pure Ice	Depot Supplies	106.92
64	EFT54358	Bianco Construction Supplies	Depot Supplies	1,868.90
65	EFT54370	Bianco Walling Pty Ltd	Depot Supplies	3,850.00
66	EFT54144	Binforce	Cleaning	66.00
67	EFT54495	BL Shipway & Co Pty Ltd	Depot Supplies	889.67
68	EFT54560	Blu-Built Constructions Pty Ltd	Camden Oval Upgrade	766,094.44
69	EFT54148	Bob Jane T Mart - Brooklyn Park	Tyres	6,966.00
70	EFT54247	Bob Jane T Mart - Brooklyn Park	Tyres	4,597.50
71	EFT54143	BOC Limited	Depot Supplies	94.85
72	EFT54357	BOC Limited	Depot Supplies	445.18
73	EFT54241	Body Corporate Physiotherapy Pty Ltd	Professional Fees	1,240.90
74	EFT54147	Bolinda Publishing Pty Ltd	Library Supplies	2,536.49
75	EFT54367	Bolinda Publishing Pty Ltd	Library Supplies	1,644.40
76	EFT54243	Bolzon Holdings Pty Ltd	Paint	2,653.00
77	EFT54244	Bowden Print Group Pty Ltd	Printing	847.00
78	EFT54368	BR Construction Supplies	Depot Supplies	495.00
79	EFT54291	Branka Dzalto	Reimburse Expenses	150.00
80	EFT54245	Brendan Fewster Planning and Development	Professional Fees	2,079.00
81	EFT54542	Brynne Barker	Refund Overpaid Rates	405.45
82	EFT54450	Bucher Municipal Pty Ltd	Vehicle Maintenance	1,801.80
83	EFT54362	Bundaleer Apiaries	Bee/Wasp Removal	362.00
84	EFT54246	Burnside Trash	Rubbish Removal	1,400.00
85	EFT54361	Burson Automotive Pty Ltd	Depot Supplies	188.99
86	EFT54363	Butlers Irrigation	Irrigation	787.82
87	EFT54372	Cabcharge Australia Pty Ltd	Cab Fares	228.82
88	EFT54382	Calypso Tree Co Pty Ltd	Tree Maintenance	3,833.50
89	EFT54373	Camco SA Pty Ltd	Roadworks	1,063,600.11
90	EFT54149	Camden Community Centre	Little Libraries	605.00
91	EFT54549	Camden Community Centre	Loan	49,863.00
92	060764	Cancelled		
93	060767	Cancelled		
94	EFT54391	Canon Australia Pty Ltd	Copier Charges	31.30
95	EFT54253	Carvosso Constructions & Building Services	Building Maintenance	9,705.00
96	EFT54380	Carvosso Constructions & Building Services	Building Maintenance	858.00
97	EFT54249	Cash Security Services Pty Ltd	Banking	689.70
98	EFT54393	CBRE (V) Pty Ltd	Professional Fees	13,501.41
99	EFT54257	Chargebar Pty Ltd	Charge Safes	3,044.26
100	EFT54384	Charmans Spray & Powder Equipment	Plant Maintenance	543.51
101	EFT54448	Chris Lapidge	Reimburse Expenses	505.00
102	EFT54392	Chubb Fire & Security Ltd	Security	1,307.97
103	EFT54251	City Circle Newsagents	Library Magazines	131.47
104	EFT54379	City Circle Newsagents	Library Magazines	18.45
105	060781	City of West Torrens Petty Cash	Petty Cash	3,350.20
106	EFT54150	Civil & Environmental Solutions Pty Ltd	Professional Fees	3,219.87
107	EFT54254	Civil & Environmental Solutions Pty Ltd	Professional Fees	7,074.65
108	EFT54385	Civil & Environmental Solutions Pty Ltd	Professional Fees	7,903.54
109	EFT54259	Civil Train SA	Staff Training	3,590.00
110	EFT54396	Civil Train SA	Staff Training	780.00
111	EFT54375	Clarksons	Glazing	222.00
112	EFT54390	Cleanaway Operations Pty Ltd	Waste Removal	704.08
113	EFT54388	Cleanaway Pty Ltd	Rubbish Disposal	505.23
114	EFT54389	Cleanaway Pty Ltd	Rubbish Disposal	530.31

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
115	EFT54386	Cleanaway Pty Ltd	Rubbish Disposal	504.64
116	EFT54387	Cleanaway Pty Ltd	Rubbish Disposal	676.72
117	EFT54397	Click Promos	Promotional Products	423.50
118	EFT54371	Coca-Cola Amatil (SA) Pty Ltd	Refreshments	173.60
119	EFT54394	Colby Industries Pty Ltd	Professional Fees	6,583.50
120	EFT54255	ColleaguesNagels Pty Ltd	Printing	2,679.28
121	EFT54403	Colleen Dunn	CAP Member Allowance	8,170.50
122	EFT54376	Combined Fire Systems Pty Ltd	Fire Safety	171.60
123	EFT54252	ComWide Radio Services Pty Ltd	Vehicle Maintenance	488.51
124	EFT54374	Consolidated Bearing Co	Depot Supplies	257.40
125	060788	Constance Siasios	Junior Development Grant	500.00
126	EFT54543	Construction Industry Training Board	Thebarton Community Centre Bond Return	500.00
127	EFT54256	Continuum Care Australia Pty Ltd	Home Support Services	943.85
128	EFT54250	Cornes Toyota	Vehicle Maintenance	3,688.65
129	EFT54377	Cornes Toyota	Purchase Vehicle	32,771.20
130	EFT54248	Coromandel Native Nursery	Plants	1,384.90
131	EFT54395	Corporate Platters	Catering	582.00
132	EFT54292	Cr Graham Nitschke	Reimburse Expenses	100.00
133	EFT54401	Daimler Trucks Adelaide	Vehicle Maintenance	745.68
134	EFT54155	Dallas Equipment	Contractor	4,862.00
135	EFT54263	Dallas Equipment	Contractor	4,598.00
136	EFT54405	Dallas Equipment	Contractor	3,300.00
137	EFT54501	Daniels Health Services Pty Ltd	Sharps Containers	50.86
138	EFT54399	Database Consultants Australia	Computer Equipment	79.20
139	EFT54152	Datacom Systems (AU) Pty Ltd - SA Division	Computer Equipment	582.38
140	EFT54262	Department of Environ, Water & Natural Resources	NRM Levy	368,110.00
141	EFT54553	Department of Infrastructure, Regional Development & Cities	Building Application Fee	6,000.00
142	EFT54211	Department of Planning, Transport and Infrastructure	Vehicle Searches	4,468.19
143	EFT54514	Department of Planning, Transport and Infrastructure	Street Lighting	18,123.11
144	EFT54225	Derrick Fu	Refund Overpaid Rates	1,007.40
145	EFT54151	Derringers Music	Library DVDs	3,135.45
146	EFT54154	Direct Comms Pty Limited	TXT2U Messages	287.10
147	EFT54404	Direct Comms Pty Limited	TXT2U Messages	353.03
148	EFT54402	Direct Mix Concrete Sales	Concrete	10,885.37
149	EFT54153	Disa Landscapes	Roadworks	485.83
150	EFT54544	Donna Hart	Thebarton Community Centre Bond Return	285.00
151	EFT54559	Downer EDI Works Pty Ltd	Asphalt	469,467.11
152	EFT54511	DWS Advanced Business Solutions	DBA Support	1,650.00
153	EFT54342	E & S Athanasiadis	Depot Supplies	2,334.64
154	EFT54407	Economic Development Australia Ltd	Membership	400.00
155	EFT54158	Editure Technology Pty Ltd	Computer Equipment	8,848.40
156	EFT54408	Edward Street Psychology	Professional Fees	1,163.80
157	EFT54266	EMA Legal (Lawyers)	Legal Fees	5,275.66
158	EFT54156	Enspec Pty Ltd	Tree Testing	1,650.00
159	EFT54400	EP Draffin Manufacturing Pty Ltd	Depot Supplies	224.40
160	EFT54264	Esar Home Care	Home Support Services	420.84
161	EFT54406	Evright.Com Pty Ltd	Trophies	425.10
162	EFT54265	Expressions SA Pty Ltd	Newspapers	173.00
163	EFT54165	FDRA Family Trust	Electrical Connection Contribution	6,000.00
164	EFT54161	Feriwalla	Library Books	44.00
165	EFT54163	Fleet Complete Australia Pty Ltd	Support	545.84
166	EFT54162	Flick Anticimex Pty Ltd	Pest Control	242.00
167	EFT54411	Flick Anticimex Pty Ltd	Pest Control	220.00
168	EFT54160	Flightpath Architects Pty Ltd	Heritage Advisory Services	2,656.50
169	EFT54269	Flightpath Architects Pty Ltd	Heritage Advisory Services	1,518.00
170	EFT54159	Forpark Australia (SA)	Playground Equipment	1,375.00
171	EFT54268	Foxtel Cable Television Pty Ltd	Library Connection	210.00

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
172	EFT54164	Fragglerocc Pty Ltd	Roadworks	11,168.48
173	EFT54270	Fragglerocc Pty Ltd	Roadworks	1,584.00
174	EFT54410	Fragglerocc Pty Ltd	Roadworks	8,800.00
175	EFT54267	Frank Siow Management Pty Ltd	Professional Fees	13,923.25
176	EFT54409	Freshford Nurseries Pty Ltd	Plants	5,610.00
177	EFT54272	Galpins	Auditors	15,400.00
178	EFT54273	Genpower Australia Pty Ltd	Generator Service	773.58
179	EFT54271	G-Force Building & Consulting	Building Maintenance	1,705.00
180	EFT54415	G-Force Building & Consulting	Building Maintenance	1,067.00
181	EFT54413	GGC Earthmovers Pty Ltd	Concrete Recycling	16,810.33
182	EFT54278	Gleam Team Domestic Services	Home Support Services	170.99
183	EFT54274	GLG GreenLife Group Pty Ltd	Landscaping	2,099.49
184	EFT54416	GLG GreenLife Group Pty Ltd	Landscaping	1,884.61
185	EFT54417	Globe Australia Pty Ltd	Depot Supplies	111.10
186	EFT54277	Grace Records Management (Aust) Pty Ltd	Records Storage	3,845.32
187	EFT54275	Graphic Print Group	Printing	2,597.10
188	EFT54419	Graphic Print Group	Printing	1,957.99
189	EFT54168	Greenan Painters	Painting	704.00
190	EFT54166	Greening Australia (SA) Ltd	Landscaping	17,780.40
191	EFT54412	Greening Australia (SA) Ltd	Landscaping	3,762.00
192	EFT54421	GRH Supplies	Depot Supplies	11,568.71
193	EFT54167	GS Civil	Footpath Works	75,831.80
194	EFT54226	Guthisa Inc	Thebarton Community Centre Bond Return	120.00
195	EFT54173	Haughton Power Equipment	Depot Supplies	85.15
196	EFT54170	HDS Australia Pty Ltd	Detailed Design	26,582.60
197	EFT54426	Health & Immunisation Management Services	Temp Immunisation Staff	3,973.53
198	060771	HenderCare	Thebarton Community Centre Bond Return	500.00
199	EFT54424	Hennig & Co Pty Ltd	Professional Fees	5,830.00
200	EFT54172	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	4,232.50
201	EFT54427	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	3,844.70
202	EFT54171	Hoban Recruitment	Temp Staff	139.23
203	EFT54425	Hoban Recruitment	Temp Staff	278.46
204	EFT54223	Holley Skene	Refund Overpaid Rates	25.00
205	EFT54554	Hudson Howells	Professional Fees	9,900.00
206	EFT54428	Hypernet Computer Distribution	Computer Equipment	203.00
207	060763	Hy-way Truck Accessories Pty Ltd	Vehicle Maintenance	107.80
208	EFT54232	Ian Andrew	Reimburse Volunteer Expenses	54.40
209	EFT54561	IBM Global Financing	Lease Payment	29,849.66
210	EFT54174	Independent Fuels Australia Pty Ltd	Fuel	20,760.30
211	EFT54432	Industrial Brushware	Sweeper Brooms	1,628.00
212	EFT54176	Institute of Public Works Engineering Aust Ltd	Publication	297.00
213	EFT54433	Intermethod Pty Ltd	Consultants	4,528.70
214	EFT54175	Internode Pty Ltd	Internet Connection	416.04
215	EFT54430	Internode Pty Ltd	Internet Connection	599.35
216	EFT54431	Ipar Rehabilitation Pty Ltd	Professional Fees	624.23
217	EFT54429	iSentia Pty Ltd	Media Monitoring	791.12
218	EFT54513	ISS Facility Services Aust Limited	Cleaning	3,811.92
219	060777	Ivor Skevington	Heritage Grant	2,000.00
220	EFT54359	J Blackwood & Son Ltd	Purchase Platform Lift	84,305.56
221	EFT54435	Jac Comrie Pty Ltd	Professional Fees	880.00
222	EFT54423	James Hay	Reimburse Expenses	60.00
223	EFT54436	Jasol Australia	Cleaning Chemicals	3,220.22
224	EFT54240	Jason Bury	Reimburse Expenses	60.00
225	EFT54434	Jeffries Garden Soils	Mulch	1,582.35
226	EFT54545	Jenna Trombetta	Thebarton Community Centre Bond Return	500.00
227	EFT54276	Jerry Durnin	Reimburse Volunteer Expenses	136.00
228	EFT54178	Jet Couriers (Adelaide) Pty Ltd	Couriers	238.69

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
229	EFT54438	Jet Couriers (Adelaide) Pty Ltd	Couriers	160.44
230	EFT54177	JF Mobile Catering	Catering	2,263.00
231	EFT54181	John Kruger	Photography	406.24
232	EFT54280	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	1,762.94
233	EFT54437	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	220.00
234	EFT54546	Judo SA	Thebarton Community Centre Bond Return	500.00
235	EFT54540	Karen Fewster	Fencing Contribution	2,213.75
236	EFT54179	Kelley Jones Lawyers	Legal Fees	15,042.65
237	EFT54555	Kellogg Brown & Root Pty Ltd	Professional Fees	4,922.50
238	EFT54180	Kemps Credit Solutions	Debt Collection	11,832.90
239	EFT54518	Kerry Taylor	Reimburse Volunteer Expenses	287.31
240	EFT54441	Kone Elevators	Lift Maintenance	2,524.14
241	EFT54442	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	1,622.39
242	EFT54145	Kym Strelan	Home Advantage Program	1,548.75
243	EFT54365	Kym Strelan	Home Advantage Program	1,513.00
244	EFT54283	Lakeside Building Solutions	Roadworks	12,078.00
245	EFT54447	Lakeside Building Solutions	Roadworks	5,253.60
246	EFT54547	Lana Hassanieh	Thebarton Community Centre Bond Return	935.00
247	EFT54449	Land Services Group	Searches	1,566.20
248	EFT54444	Lane Print & Post	Printing	2,308.90
249	EFT54182	Laserworks	Depot Supplies	198.00
250	EFT54282	LCS Landscapes	Landscaping	61,305.23
251	EFT54281	Learning Knowing Achieving Pty Ltd	Staff Training	495.00
252	060778	Lee Thompson	Heritage Grant	1,350.00
253	EFT54284	Lencrow Forklifts Pty Ltd	Plant Maintenance	2,035.02
254	EFT54445	LGA Asset Mutual Fund	Insurance Excess	500.00
255	EFT54446	Living Turf	Depot Supplies	3,228.50
256	EFT54443	Local Government Association of SA	Seminar Registration	730.13
257	EFT54457	M & B Civil Engineering Pty Ltd	Roadworks	158,509.09
258	060789	M Shibata	Thebarton Community Centre Bond Return	500.00
259	EFT54184	Maps Consulting Services Pty Ltd	Professional Fees	10,982.40
260	060772	Mary Zondo	Thebarton Community Centre Bond Return	1,000.00
261	EFT54454	Maxima Group Training	Temp Staff	8,897.20
262	EFT54214	Maxima Tempskill	Temp Staff	1,772.11
263	EFT54522	Maxima Tempskill	Temp Staff	17,662.99
264	EFT54258	Mayor Michael Coxon	Mayoral Allowance	6,877.00
265	EFT54183	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	2,035.00
266	EFT54455	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	9,343.13
267	EFT54288	Message4U Pty Ltd	Software	491.38
268	EFT54456	Metal Fabricators Pty Ltd	Depot Supplies	5,589.10
269	EFT54453	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	584.60
270	060774	Minda Incorporated	Staff Casual Day Donations	172.50
271	EFT54458	Mindful Arts	Library Workshop	120.00
272	EFT54459	Misato Morita	Reimburse Volunteer Expenses	38.95
273	EFT54327	MM Mohamed Marzook	Thebarton Community Centre Bond Return	500.00
274	EFT54185	Moore Air	Vehicle Maintenance	1,182.82
275	EFT54287	Mt Compass Sand & Loam	Depot Supplies	926.64
276	EFT54289	Murray Street Metro Pty Ltd	Rubbish Disposal	541.20
277	EFT54323	Neha Joshi	Thebarton Community Centre Bond Return	422.50
278	EFT54460	Nelson Locksmiths Pty Ltd	Locks	722.70
279	EFT54418	Neopost Australia Pty Ltd	Purchase Equipment	5,716.70
280	EFT54464	Neopost Finance Australia Pty Ltd	Purchase Equipment	2,230.42
281	EFT54463	Neverfail Springwater Ltd	Spring Water	117.45
282	EFT54294	News Limited	Advertising	5,217.63
283	EFT54466	Newstyle Printing	Printing	2,449.70
284	EFT54293	Nora Robinson	Reimburse Volunteer Expenses	57.12
285	EFT54360	Norm Biggs	Reimburse Expenses	930.07

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
286	EFT54465	Norman Waterhouse Lawyers	Legal Fees	16,758.50
287	EFT54462	Nova Group Services Pty Ltd	Bus Stop Works	9,407.20
288	EFT54186	Oaklands Road Mower Centre	Mower Repairs	346.00
289	EFT54468	Oaklands Road Mower Centre	Mower Repairs	231.40
290	EFT54467	Officeworks Superstores Pty Ltd	Stationery	350.77
291	EFT54187	Orana Australia Ltd	Home Advantage Program	1,392.90
292	EFT54295	Orana Australia Ltd	Home Advantage Program	858.98
293	EFT54189	Order-In Pty Ltd	Milk	53.95
294	EFT54297	Order-In Pty Ltd	Milk	53.95
295	EFT54470	Order-In Pty Ltd	Milk	53.95
296	EFT54296	Origin Energy Electricity Limited	Power	61.84
297	EFT54469	Origin Energy Electricity Limited	Power	7,835.47
298	EFT54188	Otto & Co Pty Ltd	Depot Supplies	1,086.62
299	EFT54192	P & J Sons Building Maintenance	Home Support Services	1,430.46
300	EFT54476	P & J Sons Building Maintenance	Home Support Services	956.51
301	EFT54326	Pan Macedonian Federation of SA Inc	Thebarton Community Centre Bond Return	500.00
302	060787	Paraskevi Siasios	Junior Development Grant	500.00
303	EFT54557	Pasta Deli	Staff Christmas Function	4,569.00
304	EFT54440	Pauline Koritsa	Reimburse Expenses	780.00
305	EFT54290	PayTec Technology That Counts	Support	438.68
306	EFT54381	Peter Catford	Reimburse Volunteer Expenses	29.04
307	EFT54300	Peter I Roche Pty Ltd	Depot Supplies	467.50
308	EFT54481	Phonographic Performance Co of Aust Ltd	Licence Renewal	1,519.83
309	EFT54298	Pipeline Technology Services	Drainage	321.75
310	EFT54191	Pitney Bowes Australia Pty Ltd	Stationery	66.00
311	EFT54195	Platters Plus Catering Pty Ltd	Catering	878.40
312	EFT54301	Platters Plus Catering Pty Ltd	Catering	803.90
313	EFT54483	Platters Plus Catering Pty Ltd	Catering	607.90
314	EFT54194	PMP Distribution	Distribution	1,374.71
315	060782	Powerdirect Pty Ltd	Power	402.17
316	EFT54474	Pressure Vessel Inspections Pty Ltd	Plant Certification	726.00
317	EFT54479	Prime Traffic Solutions	Traffic Control	1,247.40
318	EFT54482	Pro Bitumen Pty Ltd	Roadworks	21,304.80
319	EFT54299	Proactive Lifestyle & Fitness	Workshop	240.00
320	EFT54475	Proactive Lifestyle & Fitness	Workshop	120.00
321	EFT54471	Professional Linemarking Pty Ltd	Linemarking	40,199.50
322	EFT54478	Programmed Property Services Pty Ltd	Verge Mowing	12,681.83
323	EFT54473	Property & Advisory Pty Ltd	Professional Fees	5,247.00
324	EFT54525	Puzzled Media	Professional Fees	1,520.00
325	060776	Quartz Building Design	Refund Development Fees	56.00
326	EFT54196	R & D Pump Equipment & Services SA Pty Ltd	Pump Equipment	288.20
327	060790	R Mirzaei	Thebarton Community Centre Bond Return	1,000.00
328	EFT54303	Rate It Australia Pty Ltd	Service Hire	495.00
329	EFT54220	Rearsense Warning Systems Australia Pty Ltd	Radar Kits	4,389.00
330	EFT54484	Reece Pty Ltd	Irrigation	2,161.72
331	060773	Relationships Australia SA Ltd	Thebarton Community Centre Bond Return	120.00
332	EFT54487	Rentokil Initial Pty Ltd	Pest Control	521.95
333	EFT54485	Resource Furniture	Office Furniture	1,450.90
334	EFT54198	Richmond Towing Services	Vehicle Tow	500.02
335	EFT54489	Ricoh Australia Ltd	Copy Charges	4,288.28
336	EFT54199	Rio Coffee Pty Ltd	Tea & Coffee Supplies	307.15
337	EFT54491	Roadshow Films Pty Ltd	Library Film Showing	275.00
338	EFT54486	Roadside Services & Solution	Depot Supplies	1,731.13
339	EFT54490	Romaldi Constructions Pty Ltd	Lockleys Oval Redevelopment	62,626.41
340	EFT54325	Royal Park Dental	Thebarton Community Centre Bond Return	500.00
341	EFT54302	Royal Wolf Trading Australia Pty Ltd	Hire Storage Containers	1,009.80
342	EFT54197	Rundle Mall Plaza Newsagency	Library Magazines	359.92

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
343	EFT54488	Rundle Mall Plaza Newsagency	Library Magazines	440.38
344	060769	S Zhou	Refund Development Fees	938.75
345	060783	SA Health (Central Office)	Staff Training	356.40
346	EFT54305	SA Lift & Loaders Pty Ltd	Plant Maintenance	546.36
347	EFT54304	SA Local Govt Financial Management Group	Staff Training	195.00
348	EFT54207	SA Pathology	Water Testing	1,016.40
349	060765	SA Power Networks	Power	35,299.45
350	060779	SA Power Networks	Power	7,862.80
351	060766	SA Water	Water	159.51
352	EFT54309	SA Water	Water and Sewer Alterations	100,975.74
353	EFT54313	SA Window Cleaning Pty Ltd	Window Cleaning	1,837.00
354	EFT54307	Sabre Security Services	Repairs	155.38
355	EFT54311	SAGE Automation Pty Ltd	Electrical	37,050.00
356	EFT54502	Saggese Transport & Crane Services Pty Ltd	Plant Maintenance	3,950.38
357	EFT54494	SAI Global Limited	Standards	2,589.40
358	EFT54498	Salmat Mediaforce Pty Ltd	Printing	1,509.67
359	EFT54317	Samia Tawadros	Reimburse Volunteer Expenses	130.56
360	EFT54219	Samir Wasif	Reimburse Volunteer Expenses	65.28
361	EFT54320	Samir Wasif	Reimburse Volunteer Expenses	65.28
362	EFT54496	Sassafras Agencies Pty Ltd	Depot Supplies	310.00
363	EFT54201	Saundersons Florist	Laurel Wreath	50.00
364	EFT54202	SeamlessCMS Pty Ltd	Staff Training	396.00
365	EFT54203	Seaton Mower Service	Mower Repairs	100.00
366	EFT54204	SecureWare Unit Trust	Computer Equipment	660.00
367	EFT54312	Seek Limited	Advertising	203.43
368	060784	Sensis Pty Ltd	Yellow Pages Listing	30.68
369	060786	Shalani Wood	Junior Development Grant	200.00
370	EFT54224	Shefia Nemer-Khoury	Refund Overpaid Rates	381.35
371	060791	Sierra Leonean Community of SA	Thebarton Community Centre Bond Return	500.00
372	EFT54206	Sine Group Pty Ltd	Computer Equipment	778.80
373	EFT54500	Snap Hilton	Printing	556.18
374	EFT54306	Solitaire Automotive	Vehicle Maintenance	467.00
375	EFT54493	Solo Resource Recovery	Rubbish Removal	248.16
376	EFT54310	Southern Cross Protection	Patrol Service	6,384.64
377	EFT54308	Southfront	Professional Fees	15,279.00
378	EFT54497	Southfront	Professional Fees	8,800.00
379	EFT54504	Specialty Fasteners	Depot Supplies	505.49
380	EFT54512	Spray Shop	Depot Supplies	26.94
381	EFT54506	Staysafe (SA) Pty Ltd	Security	127.71
382	EFT54422	Steffen Helgerod	Reimburse Expenses	120.00
383	EFT54508	Streamline Plumbing SA Pty Ltd	Plumbing	53,316.48
384	EFT54509	Strike a Posy	Library Supplies	715.00
385	EFT54208	Stumpy Stumps	Grind Stumps	500.00
386	EFT54510	Stumpy Stumps	Grind Stumps	400.00
387	EFT54505	Suburban Transport Services	Taxi Fares	1,384.22
388	EFT54503	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	705.56
389	EFT54548	Sunil Kumaran	Thebarton Community Centre Bond Return	500.00
390	EFT54205	Sure Search Locations	Service Location	583.00
391	EFT54499	Surfacing Contractors Australia Pty Ltd	Softfall	4,081.00
392	EFT54507	Susan Bates Consulting	Professional Fees	1,179.75
393	EFT54316	Taking Care of Trees	Tree Maintenance	9,498.75
394	EFT54322	Taplin Group of Companies Trust Account	Refund overpaid Rates	231.75
395	EFT54215	TechInSA	Licence to Occupy	1,100.00
396	EFT54213	Telelink Business Systems Pty Ltd	Phone Accessories	360.14
397	060785	Telstra	Telephone	9,287.11
398	060775	Tetzlin Pty Ltd	Purchase of Land	15,000.00
399	EFT54237	The Adelaide Tree Surgery	Tree Maintenance	3,773.00

ACCOUNTS DUE AND SUBMITTED TO THE COUNCIL MEETING 15 JANUARY 2019

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
400	EFT54261	The Department for Correctional Services	Litter Collection	990.00
401	EFT54157	The Ergo Centre	Furniture	839.00
402	EFT54420	The Good Guys	Electrical Goods	295.00
403	EFT54480	The Paper Bahn	Stationery	5,077.55
404	EFT54472	The Personnel Risk Management Group	Security Checks	338.80
405	EFT54523	Think Human	Professional Fees	6,875.00
406	EFT54383	Thomas Campbell	Reimburse Expenses	999.75
407	060770	Tiana Sheridan	Junior Development Grant	200.00
408	060792	Time for Kids	Thebarton Community Centre Bond Return	120.00
409	EFT54314	TNPK Staff Pty Ltd	Temp Compliance Staff	16,845.68
410	060768	Todd Strudwick	Refund Development Fees	173.00
411	EFT54169	Tom Howard's Crash Repair Service	Vehicle Maintenance	1,538.35
412	EFT54515	Tom's Car Wash	Vehicle Maintenance	621.50
413	EFT54210	Tonkin Consulting	Professional Fees	5,197.50
414	EFT54558	Tonkin Consulting	Professional Fees	12,177.00
415	EFT54520	Torrens Safety	Depot Supplies	2,313.53
416	EFT54209	Total Construction Surveys Pty Ltd	Survey and Setout	484.00
417	EFT54516	Total Tools Thebarton	Depot Supplies	583.25
418	EFT54414	Totally Workwear Richmond	Clothing	1,481.89
419	EFT54524	TPG Telecom	Internet Connection	2,035.00
420	EFT54439	Tracey Beaumont	Catering	1,134.00
421	EFT54521	Tradies Workwear	Safety Clothing	1,225.03
422	EFT54212	Tree Care Machinery	Depot Supplies	1,661.55
423	EFT54519	Tree Care Machinery	Depot Supplies	142.60
424	EFT54315	Treenet Inc	Tree Maintenance	1,600.00
425	EFT54517	Triple Cherry Coffee	Coffee Supplies	250.00
426	EFT54260	Tudor Civil	Roadworks	32,524.71
427	EFT54398	Tudor Civil	Roadworks	159,903.68
428	EFT54527	United Landscaping	Depot Supplies	1,848.00
429	EFT54216	UrbanVirons Group Pty Ltd	Tree Maintenance	22,935.00
430	EFT54526	UrbanVirons Group Pty Ltd	Tree Maintenance	1,210.00
431	EFT54530	Valspar Paint (Australia) Pty Ltd	Paint	485.78
432	EFT54324	Vanessa Baldassare	Thebarton Community Centre Bond Return	500.00
433	EFT54531	Vegepod Pty Ltd	Library Supplies	418.00
434	EFT54217	Veolia Environmental Services	Rubbish Removal	316.18
435	EFT54529	Veri Fire	Fire Safety	3,273.60
436	EFT54200	VicRoads	Vehicle Searches	85.50
437	EFT54492	VicRoads	Vehicle Searches	237.50
438	EFT54218	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
439	EFT54528	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
440	EFT54222	WC Convenience Management Pty Ltd	Cleaning	1,168.75
441	EFT54538	WC Convenience Management Pty Ltd	Cleaning	14,764.12
442	EFT54533	Web Safety Pty Ltd	Clothing	1,137.90
443	EFT54319	Well Done International	After Hours Contact Centre	969.54
444	EFT54534	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	3,095.62
445	EFT54535	Winc Australia Pty Limited	Stationery	1,316.17
446	EFT54536	Wolfcom Australia Pty Limited	Camera	517.00
447	EFT54221	Workzone Traffic Control Pty Ltd	Traffic Control	4,970.09
448	EFT54537	Workzone Traffic Control Pty Ltd	Traffic Control	16,431.30
449	EFT54318	Worlds Best Specialised Cleaning	Graffiti Removal	5,005.00
450	EFT54532	Wurth Australia	Depot Supplies	93.96
451	EFT54539	X-Treme Towing Service Pty Ltd	Vehicle Tow	330.00
452	EFT54190	Zagarine Paxinos	Reimburse Volunteer Expenses	57.12
				\$ 4,923,381.90

14.20 Mendelson Financial Report December 2018

Brief

This report provides information on the financial performance of the Mendelson Foundation as at 31 December 2018.

RECOMMENDATION

It is recommended to Council that the report be received.

Discussion

The following financial reports as at 31 December 2018 are attached for Elected Member information:

- Balance Sheet (**Attachment 1**);
- FMD Financial Pty Ltd Investment Portfolio Report (**Attachment 2**);
- Cash Movement Report (**Attachment 3**).

For the six month period ended 31 December 2018, FMD Financial Pty Ltd is reporting a new return on investments of -1.5 per cent, as follows:

	6 Months To 31 Dec 2018	12 Months To 30 June 2018
Market Movement on Equities	-\$ 56,712.75	\$ 105,731.84
Add Dividends	\$ 38,608.18	\$ 61,282.64
Add Interest	\$ 2,008.91	\$ 3,203.24
	-\$ 16,095.66	\$ 170,217.72
Less Trustee Charges	\$ 6,285.65	\$ 12,245.94
Net Return	-\$ 22,381.31	\$ 157,971.78
Fund Balance @ 1 July	\$ 1,453,975.35	\$ 1,338,688.58
Net Return on Investments	-1.5%	11.8%

Attachment 2 shows defensive (or income) assets and growth assets separately, to highlight the weighting between the two as a way of monitoring compliance with investment policy targets.

The weighting at 31 December 2018 is 22.9 per cent for income assets and 77.1 per cent for growth assets and our policy targets as shown below:

	Target Weightings	Actual Weightings
Income Assets	No Less Than 25%	22.9%
Growth Assets	No Greater Than 75%	77.1%

Conclusion

Information is provided in this report on the financial performance of the Mendelson Foundation as at 31 December 2018.

Attachments

- 1. Mendelson Foundation Balance Sheet as at 31 December 2018**
- 2. Mendelson Foundation Financial Portfolio Report as at 31 December 2018**
- 3. Mendelson Foundation Bank Reconciliation as at 31 December 2018**

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
BALANCE SHEET AS AT 31 DECEMBER 2018**

	\$ Final at 30/06/18	\$ Current at 31/12/18	\$ Variance
CURRENT ASSETS			
Cash held at Council	44,330	9,587	(34,743)
Investments - FMD Financial Pty Ltd	1,239,994	1,263,325	23,331
Cash & Term Deposit	158,320	111,979	(46,341)
GST Refunds/Imputation Credits Due	303	317	14
Dividend Income due not yet received	11,029	11,029	0
Total Current Assets	1,453,975	1,396,237	(57,739)
Non-Current Assets	0	0	0
TOTAL ASSETS	1,453,975	1,396,237	(57,739)
Less Liabilities	0	0	0
NET ASSETS	1,453,975	1,396,237	(57,739)
FOUNDATION WEALTH			
Accumulated Funds **	1,453,975	1,396,237	(57,739)
Reserves	0	0	0
TOTAL FOUNDATION WEALTH	1,453,975	1,396,237	(57,739)
** Accumulated Funds - Opening		1,453,975	
Plus Revenue		3,904	
Less YTD Expenditure		61,643	
Accumulated Funds - Closing		1,396,237	

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
FMD FINANCIAL PTY LTD PORTFOLIO INTERIM REPORT AS AT 31/12/2018**

	Balance at 30/06/2018 \$	Weight at 30/06/2018 %	Balance at 31/12/2018 \$	Weight at 31/12/2018 %	Variance \$	Variance %
ANZ Convertible Pref Cap Note2	34,211	2.4%	34,343	2.5%	133	0.4%
ANZ Banking Grp Ltd (ANZPG)	30,967	2.2%	30,932	2.2%	(36)	-0.1%
CBAPD PERSP VII	28,950	2.1%	29,325	2.1%	375	1.3%
NAB Income Securities	42,380	3.0%	41,834	3.0%	(546)	-1.3%
Westpac Non-Cum Converting Perp Cap Note II	57,525	4.1%	57,746	4.2%	222	0.4%
Term Deposit	125,000	8.9%	75,000	5.4%	(50,000)	-40.0%
Cash	33,320	2.4%	36,979	2.7%	3,659	11.0%
Dividends due not yet received	11,029	0.8%	11,029	0.8%	0	0.0%
Total for Defensive Assets:	363,381	25.8%	317,188	22.9%	(46,193)	-12.7%
Argo	27,736	2.0%	26,378	1.9%	(1,357)	-4.9%
BHP Billiton	49,000	3.5%	49,462	3.6%	462	0.9%
CSL	68,573	4.9%	65,917	4.8%	(2,656)	-3.9%
MFG	29,987	2.1%	30,296	2.2%	309	1.0%
CBA	34,103	2.4%	33,879	2.4%	(225)	-0.7%
NAB	32,974	2.3%	40,534	2.9%	7,560	22.9%
Origin Energy Limited	17,934	1.3%	20,607	1.5%	2,673	14.9%
Qube Holdings Ltd	20,569	1.5%	32,276	2.3%	11,706	56.9%
Ramsay Health Care	24,183	1.7%	25,863	1.9%	1,680	6.9%
ResMed Inc	33,868	2.4%	38,240	2.8%	4,372	12.9%
Rio Tinto	42,221	3.0%	39,706	2.9%	(2,515)	-6.0%
Sydney Airport	36,201	2.6%	34,027	2.5%	(2,174)	-6.0%
Westpac Corporation Deferred Ex St George	38,002	2.7%	32,477	2.3%	(5,525)	-14.5%
Woodside Petroleum Ltd Ord	38,190	2.7%	33,732	2.4%	(4,459)	-11.7%
Woolworths	23,104	1.6%	22,271	1.6%	(833)	-3.6%
Magellan Global Fund	101,102	7.2%	105,154	7.6%	4,052	4.0%
Walter Scott Global Equity Fund	98,634	7.0%	93,534	6.7%	(5,099)	-5.2%
Mcp Master Income	51,750	3.7%	52,500	3.8%	750	1.4%
RARE Infrastructure Ltd	70,256	5.0%	65,935	4.8%	(4,321)	-6.2%
Antipodes Partners - Antipodes Global Fund	101,583	7.2%	102,796	7.4%	1,213	1.2%
Bennelong ex-20 Australian Equities Fund	56,229	4.0%	55,773	4.0%	(456)	-0.8%
INVESCO Wholesale Global Targeted Returns Fund	49,763	3.5%	67,789	4.9%	18,025	36.2%
Total for Growth Assets:	1,045,962	74.2%	1,069,145	77.1%	23,183	2.2%
Total Investments	1,409,342	100.0%	1,386,333	100.0%	(23,010)	-1.6%

**MENDELSON RECONCILIATION
CASH HELD BY FMD FINANCIAL PTY LTD
AS AT 31/12/2018**

	\$	\$
Balance at 30/06/2018		158,319.73
Macquarie Cash Management Account - opening balance		33,319.73
Term Deposit - opening balance		125,000.00
Add		
<u>Sales Equities</u>		
Members Equity Term Deposit	125,000.00	125,000.00
Less		
<u>Equities - Purchases</u>		
National Aust. Bank (NAB)	9,990.86	
Origin Energy (ORG)	10,016.05	
Qube Holdings Ltd (QUB)	10,036.65	
Members Equity Term Deposit	75,000.00	
Magellan	10,000.00	
Invesco	20,000.00	
Antipodes	10,000.00	
Benex20	10,000.00	
		155,043.56
Add		
<u>Dividends/Interest/Income</u>		
Interest Received in July 2018	46.89	
Dividend Income Received in July 2018	21,050.50	
Interest Received in August 2018	54.22	
Dividend Income Received in August 2018	3,218.94	
Interest Received in September 2018	55.53	
Dividend Income Received in September 2018	7,060.25	
Interest Received in October 2016	1,747.81	
Dividend Income Received in October 2018	2,364.78	
Interest Received in November 2018	71.50	
Dividend Income Received in November 2018	629.35	
Interest Received in December 2018	32.96	
Dividend Income Due Received in December 2018	4,284.36	
		40,617.09
Less		
<u>Fees</u>		
FMD Financial Pty Ltd Administration Fee inc. GST (June)	1,117.10	
FMD Financial Pty Ltd Administration Fee inc. GST (July)	1,099.86	
FMD Financial Pty Ltd Administration Fee inc. GST (August)	1,201.77	
FMD Financial Pty Ltd Administration Fee inc. GST (September)	1,202.56	
FMD Financial Pty Ltd Administration Fee inc. GST (October)	1,187.64	
FMD Financial Pty Ltd Administration Fee inc. GST (November)	1,105.27	
		6,914.20
Macquarie Cash Management Account - closing balance		36,979.06
Term Deposit - closing balance		75,000.00
Less Macquarie Cash Mgt Acct and Term Deposit		\$111,979.06
Imbalance		-

14.21 Property Leases

Brief

This report provides information on overdue property lease payments that are greater than \$2,000.

RECOMMENDATION

It is recommended to Council that the report be received.

Introduction

This report provides information on the property lease payments that are overdue, pursuant to the requirements of a Council resolution of 21 June 2016.

Discussion

The following lease amounts have been invoiced and were overdue as at 31 December 2018. A comparison is provided with the situation as at 30 September 2018 and 30 June 2018.

Debtor	As at 30 Jun 2018	As at 30 Sep 2018	As at 31 Dec 2018	Variance
Lockleys Bowling Club Inc	0.00	2,543.70	3,746.60	1,202.90
Weslo Holdings	33,714.63	46,696.98	0.00	-46,696.98
West Torrens Birkalla Soccer Club	2,043.74	3,015.02	3,082.93	67.91
Total	\$35,758.37	\$52,255.70	\$7,529.56	-\$44,726.14

Lockleys Bowling Club Inc

The outstanding amount includes two electricity reimbursements and a late payment penalty.

West Torrens Birkalla Soccer Club

The balance outstanding represents two SA Water reimbursements, the lease fees for 2018/19 and late payment penalties.

Conclusion

The report provides information on the property lease payments that are overdue, in response to a Council resolution on 21 June 2016.

Attachments

Nil

14.22 Council Budget Report - SIX Months to 31 December 2018

Brief

This report provides information to Council on budget results for the six months ended 31 December 2018.

RECOMMENDATION

It is recommended to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for December 2018.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Rates are on target to achieving budget YTD with a minor \$538 variance.
- Statutory Charges are below budget YTD by \$159,798. Key variances include dog related income (\$66,062). The new process allows the dog and cat management board to collect all registration fees and subsequently returns a percentage to council however early payments are still being finalised. Further, reduced parking fine income (\$52,356) and lower than expected development application fee receipts (\$47,065) have also impacted the result.
- User charges are below budget YTD by \$159,830, largely because of the timing of some property lease income, including lease income on the waste transfer station. Development of the community hubs has also meant a portion of lease income has been cancelled.
- Grant income is above budget YTD by \$936,971, predominantly due to the timing of road grant receipts.
- Reimbursement and other income is \$52,324 above budget YTD, with the primary cause special distributions by Local Government Risk Services (\$151,227). Partially offsetting is investment income (\$30,197), and Mendelson performance (\$45,105).

The end of year (EOY) forecast of operational income is not expected to change significantly, however this is being reviewed in the December budget review which is currently underway.

Operational Expenditure

Key variances include:

- Staff and related costs are \$262,247 below budget YTD, largely for vacancy and timing reasons.
- Buildings, furniture, plant and equipment costs are \$120,902 below budget due to the timing of computer associated expenditure (\$143,450). Higher than expected costs relating to operational plant costs have offset some of this performance (\$16,643).
- General expenses are below YTD budgets by \$343,137, largely due to delays in expenditure on professional fees (\$134,671) and the timing of advertising and promotional expenditure (\$73,702), and publication and stationery (\$63,165). A summary of performance for selected key general expenses is attached.
- Council related expenditure is \$157,646 below budget YTD, predominantly due to levies and charges being \$63,409 favourable due to budgeting for payment to the Dog and Cat Management contribution payment (\$50,000) that is no longer required under the new payment structure. Assisting this is street lighting which is \$34,404 favourable whilst awaiting further invoices.
- Contract and Material expenditure is \$223,705 greater than budget due to contractors, and waste contract, being unfavourable to budget by \$296,261 and \$29,104 respectively. Materials offset this by showing a \$71,482 under budget result.
- Occupancy and property costs are on target to budget YTD with a minimal \$1,762 variance.

The EOY forecast of operational expenditure is not expected to change significantly, however this is being reviewed in the December budget review which is currently underway.

Capital Expenditure

Key variances include:

- Computer expenditure is \$76,978 below budget for timing reasons, with significant commitments existing this will reduce in the near future.
- Other plant and equipment expenditure is below YTD budget by \$228,149, for timing reasons with a woodchipper and several trucks currently on order.
- Land and building costs are \$2,414,857 below budget YTD, largely due to delayed spending associated with hub and related developments. Large commitments have been made which will reduce this in the coming months.

The EOY forecast of capital expenditure is not expected to change significantly, however this is being reviewed in the December budget review which is currently underway.

Capital Income

Key variances include:

- Capital income is \$137,156 above budget due to black spot funding and road safety upgrade grants.

The EOY capital income budget will be reviewed as part of the December budget review, which is currently underway, and revised to adjust expectations within capital income.

Capital Works Expenditure

Expenditure on capital works YTD is \$14,729,009.

A capital works expenditure summary for YTD December 2018 is attached with appropriate comments provided on the status of individual budget lines. 72.6 per cent of the capital works budget has been spent or committed by way of purchase orders as at 31 December 2018.

It is estimated that 100 per cent of the forecast budget of \$39,236,399 is required to complete the program of works and that 90 per cent will be completed by 30 June 2019.

Capital works expenditure is being reviewed in the December budget review.

Conclusion

Information is provided in this report on budget results for the six months ended 31 December 2018.

Attachments

1. **December Budget vs Actual**
2. **Capital Works - Budget vs Actual**
3. **General Expenses**

City of West Torrens							
Finance Budget Report for the 6 Months Ended 31 December 2018							
Operational Income and Expenditure (\$'000's)							
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
Income							
58,172	58,575	Rates	58,272	58,273	1	0%	302
2,346	2,337	Statutory Charges	1,308	1,148	(160)	(12%)	1,188
1,588	1,513	User Charges	832	673	(160)	(19%)	842
3,226	2,538	Grants & Subsidies	911	1,848	937	103%	690
1,027	1,027	Reimbursements & Other Income	678	730	52	8%	297
66,360	65,991	Total Income	62,002	62,671	670	1%	3,319
Expenditure							
23,164	23,278	Staff & Related Costs	11,011	10,748	262	2%	12,530
4,988	5,230	Buildings, Furniture, Plant & Equipment	2,963	2,842	121	4%	2,388
8,480	8,480	Community Asset Costs	4,275	4,275	0	0%	4,205
4,550	4,969	General Expenses	2,781	2,438	343	12%	2,532
404	400	Bank & Finance Charges	71	68	3	4%	332
4,695	5,010	Council Related Expenditure	2,937	2,780	158	5%	2,231
8,871	8,923	Contract & Material Expenditure	4,003	4,227	(224)	(6%)	4,697
2,601	2,601	Occupancy & Property Costs	1,182	1,184	(2)	(0%)	1,417
(206)	(208)	Expenditure Recovered	(103)	(66)	(37)	36%	(143)
57,546	58,682	Total Expenditure	29,120	28,495	625	2%	30,188
8,813	7,309	Operating Surplus/Deficit	32,882	34,176			

City of West Torrens Finance Budget Report for the 6 Months Ended 31 December 2018 Capital Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
91	100	Motor Vehicles	56	(4)	60	107%	104		
485	565	Computer Equipment	550	473	77	14%	92		
1,144	1,677	Other Plant & Equipment	727	499	228	31%	1,179		
1,085	23,793	Land & Buildings	7,606	5,191	2,415	32%	18,602		
325	326	Library Resources	262	247	15	6%	79		
3,130	26,461	Total Expenditure	9,200	6,406	2,795	30%	20,054		
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
0	3,742	Grants & Subsidies - Capital Income	0	137	(137)	0%	3,605		
0	3,742	Total Income	0	137	(137)	0%	3,605		
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
5,204	8,764	Environment Program	4,382	4,628	(246)	-6%	4,136		
2,015	4,363	Recreation Program	2,182	1,257	925	42%	3,106		
11,698	26,109	Transport Program	13,054	8,844	4,210	32%	17,265		
18,917	39,236	Total Expenditure	19,617	14,729	4,889	25%	24,507		

<div style="border: 1px solid black; padding: 5px; text-align: center;"> CITY OF WEST TORRENS BUDGET 2017/18 - AS AT 31 December 2018 CAPITAL WORKS EXPENDITURE </div>									
ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
<i>Stormwater & Drainage</i>									
400,000	400,000	Minor Drainage Upgrades and Replacement Work	27,374	215,311	242,685	60.7%	400,000	100%	Minor Works / Program upgrade - continuing.
1,404,168	4,611,713	Lockleys Catchment	2,543,267	1,817,184	4,360,451	94.6%	4,611,713	100%	Works to cross Henley Beach Road at May Tce, and along Douglas St & Rowells Rd is complete. The construction of underground drainage in Stage 5B has commenced and is scheduled to be completed by February 2019. Detailed design for the Rutland Avenue secondary drainage works is progressing with works scheduled to commence in the third quarter.
0	96,502	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	96,502	100%	Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave. Concept plans have been developed for consultation with affected residents.
0	148,875	BHKC- Down stream South Rd and Gray St Bend	0	0	0	0.0%	148,875	100%	Detailed design is completed and awaiting quotes to undertake the construction works.
0	50,000	Plympton Green	0	0	0	0.0%	50,000	100%	Detailed design is being developed.
900,000	900,000	Shannon Ave Pump Station	0	61,000	61,000	6.8%	900,000	100%	Project in progress; refer Urban Services Report 15 January 2019 for an update.
0	0	Maria Street Drainage	0	0	0	0.0%	0	100%	These works are complete (project merged with George Street reconstruction).
<i>Other Environment</i>									
2,500,000	2,500,000	Brown Hill and Keswick Creeks	2,050,000	0	2,050,000	82.0%	2,500,000	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	56,932	Glenelg Adelaide Pipeline (GAP)	7,004	3,966	10,970	19.3%	56,932	100%	The budget funds to undertake a review of the current staged implementation plan and design on the next stage of the pipeline network.
5,204,168	8,764,022	Program Total	4,627,645	2,097,462	6,725,107	76.7%	8,764,022	100%	
RECREATION PROGRAM									
<i>Parks & Gardens</i>									
445,000	1,082,642	Playground Upgrade	498,704	97,430	596,135	55.1%	1,082,642	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
500,000	624,272	Reserve Developments - Various	428,716	121,727	550,443	88.2%	624,272	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
310,000	467,809	River Torrens Upgrade	92,818	50,875	143,692	30.7%	467,809	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
30,000	48,664	River Torrens Path Upgrades	0	745	745	1.5%	48,664	100%	Works for 2018/2019 to be scheduled
595,000	1,224,918	Reserve Irrigation Upgrades	162,321	150,769	313,090	25.6%	1,224,918	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
0	19,449	Additional Open Space Amenity Initiatives	0	12,238	12,238	62.9%	19,449	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
60,000	113,329	Bikeway Path Upgrade and Reseal	2,990	64,000	66,990	59.1%	113,329	100%	Works for 2018/2019 to be scheduled

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 December 2018
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
		<i>Sports Facilities</i>							
75,000	206,704	Tennis Court Upgrades	69,906	3,500	73,406	35.5%	206,704	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
0	0	Apex Park	0	0	0	#DIV/0!	0	0%	
0	45,600	Airport Road	0	600	600	1.3%	45,600	0%	Project development on hold
0	0	Memorial Gardens	0	0	0	0.0%	0	0%	
0	530,014	Thebarton Oval Kings Reserve	1,456	25,124	26,580	5.0%	530,014	25%	Projects in progress; refer Community Facilities General Committee 24 July 2018 / Urban Services Report 4 September 2018.
2,015,000	4,363,401	Program Total	1,256,910	527,008	1,783,918	40.9%	4,363,401	90%	
		TRANSPORT PROGRAM							
		<i>Roads Sealed</i>							
8,747,411	22,829,056	City Funds/ULRG Funds/Carryovers	8,394,072	10,544,856	18,938,929	83.0%	22,829,056	85%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	85%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
		<i>Other Transport</i>							
0	0	Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%		0%	
300,000	366,280	Bus Shelters	143,215	7,150	150,365	41.1%	366,280	100%	Upgrade works to hard stand area are in progress.
440,000	450,071	Traffic Management	64,972	836	65,808	14.6%	450,071	100%	Minor Traffic Management & LATM related installation works completed. Maria Street traffic calming concept is scheduled for resident consultation in late January 2109. Design is underway for the removal of the bus only device located at West Street and concept design is near complete for new traffic calming at Hayward Avenue. Ashley Street/Sherrif Street upgrade design is near complete and scheduled to call tenders by end of February 2019.
200,000	200,000	Bicycle Management Schemes	53,085	0	53,085	26.5%	200,000	100%	Scope of works is currently being undertaken.
580,000	663,756	Public Lighting	52,963	122,030	174,993	26.4%	663,756	90%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
0	107,489	Bio-Science Precinct Works	17,699	1,700	19,399	18.0%	107,489	100%	Currently undertaking design development for the balance of Holland Street.
		<i>Bridges</i>							
0	61,462	Bridge Ancillary Works (as per Bridge Audit)	12,958	6,353	19,311	31.4%	61,462	100%	Design and documentation is underway.
		<i>Footways & Cycle Tracks</i>							
147,964	147,964	Footpath Renewal Program	1,848	147,964	149,812	101.2%	147,964	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
209,522	209,522	Footpath Construction Program	2,750	209,523	212,273	101.3%	209,522	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
200,000	200,000	Footpath Remediation Program	100,891	76,103	176,995	88.5%	200,000	100%	Projects in progress; refer Urban Services Report 15 January 2019 for an update.
11,698,273	26,108,976	Program Total	8,844,453	11,116,515	19,960,968	76.5%	26,108,976	86%	
18,917,441	39,236,399	TOTAL - ALL CAPITAL WORKS	14,729,009	13,740,985	28,469,993	72.6%	39,236,398	90%	

City of West Torrens
Budget 2018/19 - Year to 30 June 2019
(Interim Results - Selected Accounts)

2018/19 Budget							
2017/18 Actuals	Account	Annual	Annual	YTD		YTD \$ Variance	YTD % Variance
		Original Budget	Revised Budget	Revised Budget	Actuals		
227,402	131 Training & Conference Costs	296,990	299,990	157,394	117,143	40,251	25.6
55,999	213 Catering & Entertainment	59,920	59,920	29,574	17,823	11,751	39.7
80,148	215 Catering/Entertain-Elected Members/others	75,450	75,450	42,278	19,895	22,383	52.9
270,699	225 Subscriptions & Associations	271,205	268,718	218,562	217,051	1,511	0.7
33,225	229 Elected Member Travel & Training	40,000	40,000	20,000	7,140	12,860	64.3
430,001	241 Professional Fees - Legal	347,250	347,250	177,848	215,626	-37,778	-21.2
9,844	243 Professional Fees - Medical	12,000	12,000	6,000	5,634	366	6.1
815,620	245 Professional Fees - Consultants	606,600	797,600	482,046	360,526	121,520	25.2
23,909	247 Professional Fees - Recruitment	10,000	10,000	5,000	0	5,000	100.0
431,985	249 Professional Fees - General	587,550	787,940	504,868	459,305	45,563	9.0
2,378,834	Total	2,306,965	2,698,868	1,643,570	1,420,143	223,427	13.6

14.23 Urban Services Activities Report

Brief

To provide Elected Members' with information on activities within the Urban Services Division.

RECOMMENDATION

It is recommended to Council that the Urban Services Activities Report be received.

Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property departments.

Special Project Work

New Drainage System - Lockleys Catchment Henley Beach Road Crossings - Stage 5B Clyde Ave, Arcoona Ave, Franciscan Ave, Noble Ave, Torrens Ave, Kent Terrace and Elba Ave.	Construction works underway and are scheduled to be completed by March 2019.
Rutland Avenue, Lockleys secondary drainage upgrade	Detailed design is near complete for the upgrade of the surface stormwater drainage including the upgrade of rubber road humps to block paving plateaus. Tenders to be called during February 2019.
Brown Hill and Keswick Creek Maintenance	Design documentation is complete and currently seeking quotations for the construction of works.
Brown Hill Creek Bridge Replacements	Design investigations and concept development for Daly Street, Kurralta Park and Beare Ave, Netley are complete.
Shannon Avenue, Glenelg North, Stormwater Pump Station - Upgrade	The procurement for this project is continuing, the tender closed in mid-November 2018. It is expected site works will not commence until early 2019 (due to long lead times with stormwater componentry and negotiations with the relevant state department for a minor encroachment into the Sturt Creek Channel Reserve - by Shannon Ave, Glenelg North).
Westside Bikeway, (Pedestrian Path Lighting Project)	Design works are continuing for the 2018/2019 staged program of works - along the Bikeway at Long St, Birdwood Tce and Osborn Tce, Plympton. Staged site works are expected to commence later this calendar year.

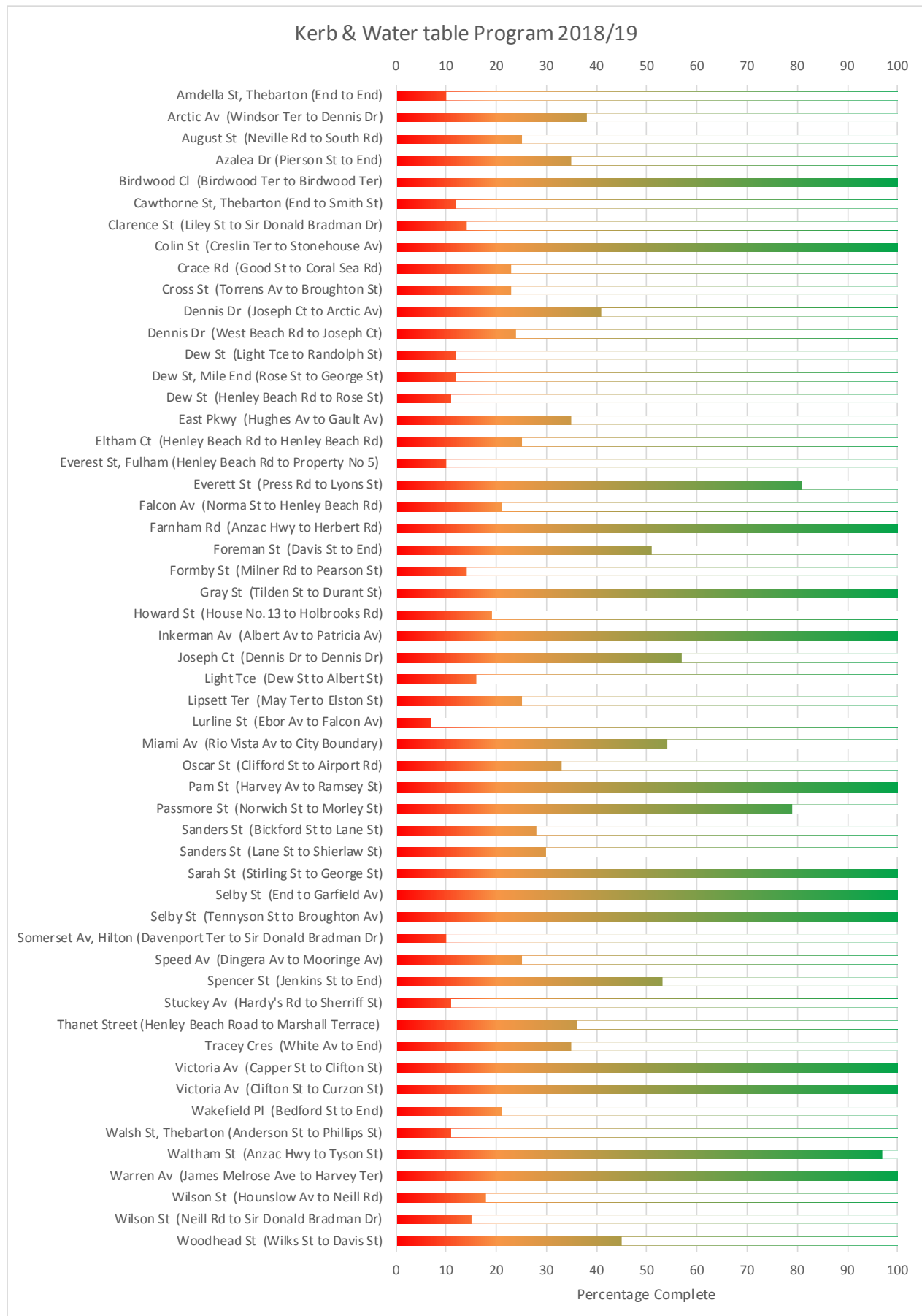
River Torrens Bank Repair Works - SA Water	<p>SA Water contractors are continuing with major works on the first of three sites and have been undertaking advanced ground condition investigations for the other two sites. Contractors acting for SA Water will commence works in early January 2019 on the second location within our Council area of Torrens River bank repair works adjacent to Murray Street, Thebarton.</p> <p>These works are anticipated to include the construction of around 50m of new stabilised bank, and anticipated to take up to 3 months to complete.</p> <p>Associated with this project, the section of river bank pathway from Murray Street to Holland Street will be closed for the duration of the works, and a portion of the river end of the road and on-street parking will be compounded and closed to the public to facilitate construction activities. Some tree and vegetation removal will also occur within the scope of destabilised land where new works are occurring.</p>
Admella Street, Thebarton (George street to Chapel St)	Detail design and documentation is near completion.

Capital Works

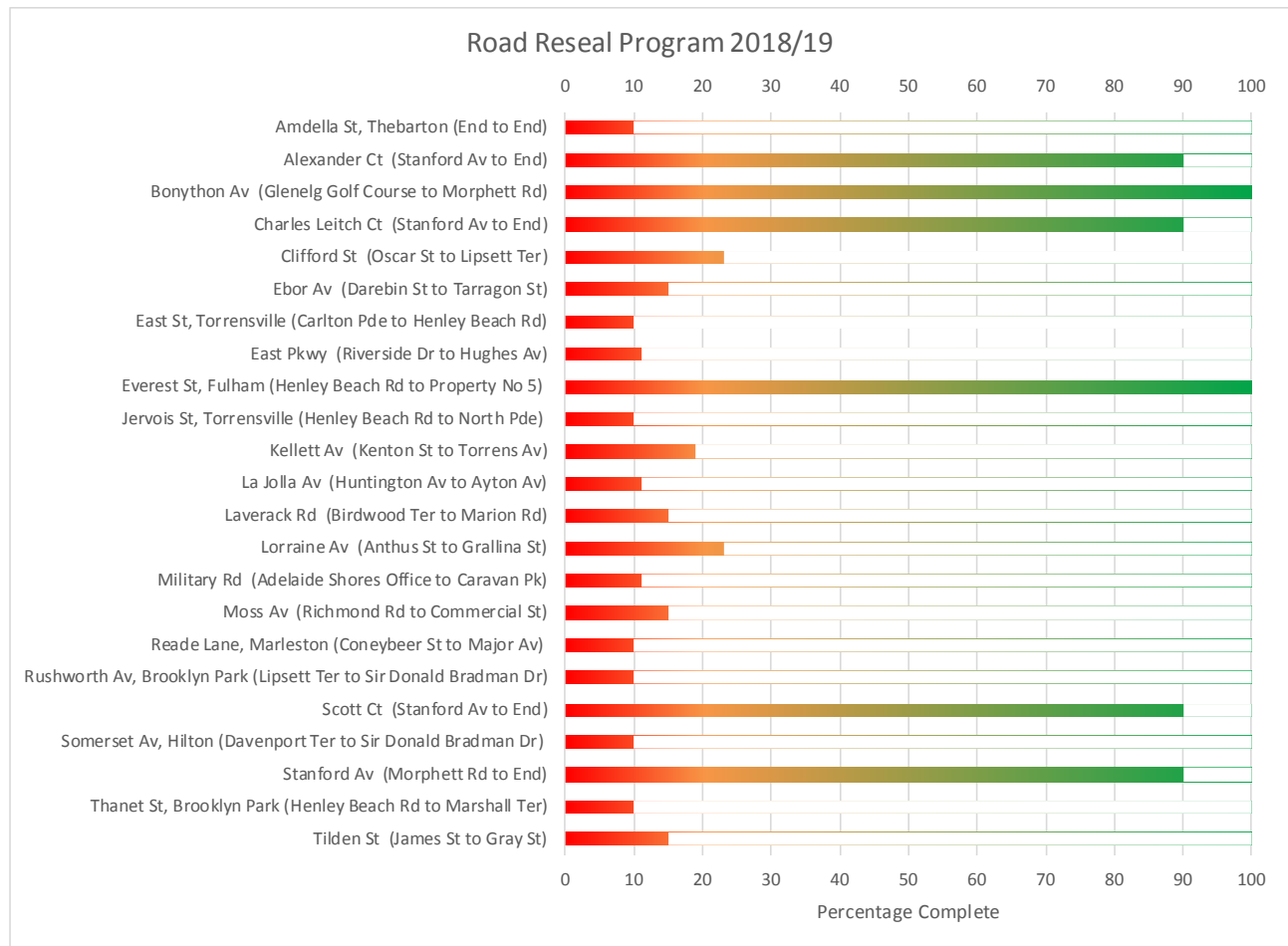
Road Reconstruction Works	<p>The following is an update on road reconstruction occurring in our City:</p> <p>The following road reconstruction projects are currently underway:</p> <ul style="list-style-type: none"> – Phillips Street, Thebarton – West Beach Road, West Beach – Stephens Ave, Torrensville (End to Ashley St) – Broughton Ave, Kurralta Park (Tennyson to Beauchamp St) <p>Tendering is complete and construction works are being programmed for the following roads:</p> <ul style="list-style-type: none"> – McArthur Ave, Plympton (Urrbrae Tce to Glenburnie Tce) – Delray St, Fulham (Gault Ave to Crispian St) – Ashwin Pde, Torrensville (City Boundary to East St) <p>Roads reconstruction works for the following roads are currently being tendered and construction works are expected to start in February 2019:</p> <ul style="list-style-type: none"> – Wilford Ave, Underdale (Sherriff St to Hardys Rd) – Durant St, Plympton (Gray St to James St) – Mackirdy St, Fulham (Henley Beach Rd to Samuel St) – Norman St, Underdale (Sherriff St to Holbrooks Rd) – Sherriff St, Underdale (Norman St to Henley Beach Rd) <p>Design and documentation is currently underway for the following roads:</p> <ul style="list-style-type: none"> – Ashley St, Underdale (Sheriff St to Holbrooks Rd) – Mortimer Street, Kurralta Park (Daly St to Gray St) – School Lane - 8985 (Taylors Lane to Rose St)
Road Reseal / Rejuvenation Program 2018/19	The asphalt reseal contract has been awarded and works are rescheduled to commence in February/March 2019.

Capital Works (continued)

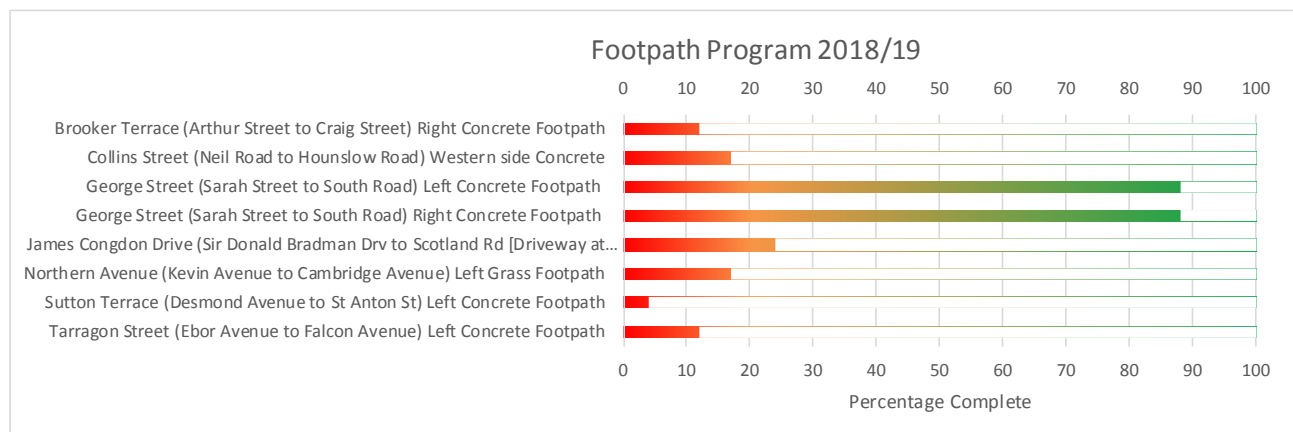
Kerb & Water table Program



Road Reseal Program



Footpath Program



Capital Works (continued)

Playground Upgrade 2018/2019	<p>The following is an update on the current outstanding program of works:</p> <ul style="list-style-type: none"> • Memorial Gardens, Hilton: The upgraded playground was officially opened by Mayor Coxon on Thursday 20 December 2018. Over 200 people attended the opening which included a "Little Day Out" event. <p>The following list is the 2018/2019 replacement program for playgrounds at:</p> <ul style="list-style-type: none"> • Montreal Avenue Reserve, Novar Gardens; • Cromer Street Reserve, Camden Park; • Mellor Park Reserve, Lockleys; • Apex Park Reserve, West Beach (additional equipment/expansion).
Reserve Irrigation Upgrades, 2018/2019	<p>The following is an update on the current outstanding program of works:</p> <ul style="list-style-type: none"> • Westside Bikeway, Richmond/Plympton (this project is an ongoing/staged program that is further funded into 2018/2019) - works are continuing on site. <p>The following list is the 2018/2019 upgrade irrigation program for reserves at:</p> <ul style="list-style-type: none"> • Westside Bikeway, Marlestone / Plympton, (staged project, selected areas within the linear park); • Lockleys Oval and surrounds, Lockleys; • Cromer Street Reserve, Camden Park; • Stirling Street Reserve, Thebarton.

Traffic Projects and Parking Management

Torrensvile/Thebarton LATM	<p>Detailed design is near completion for Ashley Street (between Holbrooks Road and Hayward Avenue), which includes the removal of the roundabout at Ashley Street and Sherriff Street.</p> <p>Concept plan for the traffic calming treatment at Hayward Avenue/Ashley Street by the Torrensvile Primary School including the removal of the "bus only" control, located west of West Street will be consulted in February 2019.</p> <p>Maria Street traffic calming concept will also be consulted through the month of February 2019.</p>
Novar Gardens/Camden Park LATM	<p>Stage 2 Consultation closed on the 14 December 2018.</p> <p>Traffic services are analysing the results of the feedback and to determine the appropriate changes to the proposed plan and list of traffic calming devices.</p>

Richmond/Mile End LATM	<p>Traffic data currently being analysed. Stage 1 Consultation closed on the 21 December 2018.</p> <p>All feedback received by post has been reviewed. Feedback received by online survey will be reviewed in the coming weeks. Analysis of the feedback will be undertaken once all feedback has been reviewed.</p>
Marleston / Keswick / Kurralta Park / North Plympton / Ashford	<p>Full data collection has commenced including parking surveys and analysis. Key traffic count locations have been identified for further analysis.</p> <p>The Department of Planning, Transport and Infrastructure have provided traffic data for some of the key traffic count locations identified which adjoin Council and State roads.</p>
School Supplementary Signs - Drop off/ Pick up	<p>Initial rollout for Richmond Primary, Immanuel Primary and St John the Baptist Primary School. Signs were installed on 22 November 2018.</p>
Traffic and Parking Review	<p>New Parking Zones:</p> <ul style="list-style-type: none"> • Fisher Place, Mile End - Consultation complete and residents notified. No Stopping zones installed staggered north and south side depending on feedback received. • Farnham and Chatham Road, Keswick - Consultation complete and residents have been notified. Signs installed. • Laverack Road, North Plympton - Consultation complete and residents notified. Short 2P zone to be installed near Marion Road to help reduce congestion near the intersection. Signs to be installed on or after the 18 January 2019. • Turner Street, Cowandilla - Consultation complete. 2P zone installed on the east side of street. • Light Terrace, Thebarton - Consultation complete. Amendment to existing 1P time limit to be only applicable during business hours. • Wainhouse Street, Torrensville - Consultation complete. Modifications to existing 1P time limit to be a 3P time limit applicable during business hours. • Lucas Street, Richmond - Consultation complete. Existing 2P zone on northern side to be removed. • Tennyson and Beauchamp Street, Kurralta Park - Consultation complete. No changes to be made to existing parking conditions. <p>Traffic Requests:</p> <ul style="list-style-type: none"> • Frank Street and Airport Road, Brooklyn Park - Consultation closed. DPTI has provided a new concept which has been agreed to by Council. Residents have been notified. DPTI agreed to complete the line marking works. • Douglas Street, Lockleys - Concept for traffic and parking control complete. Consultation to be conducted in the coming weeks.

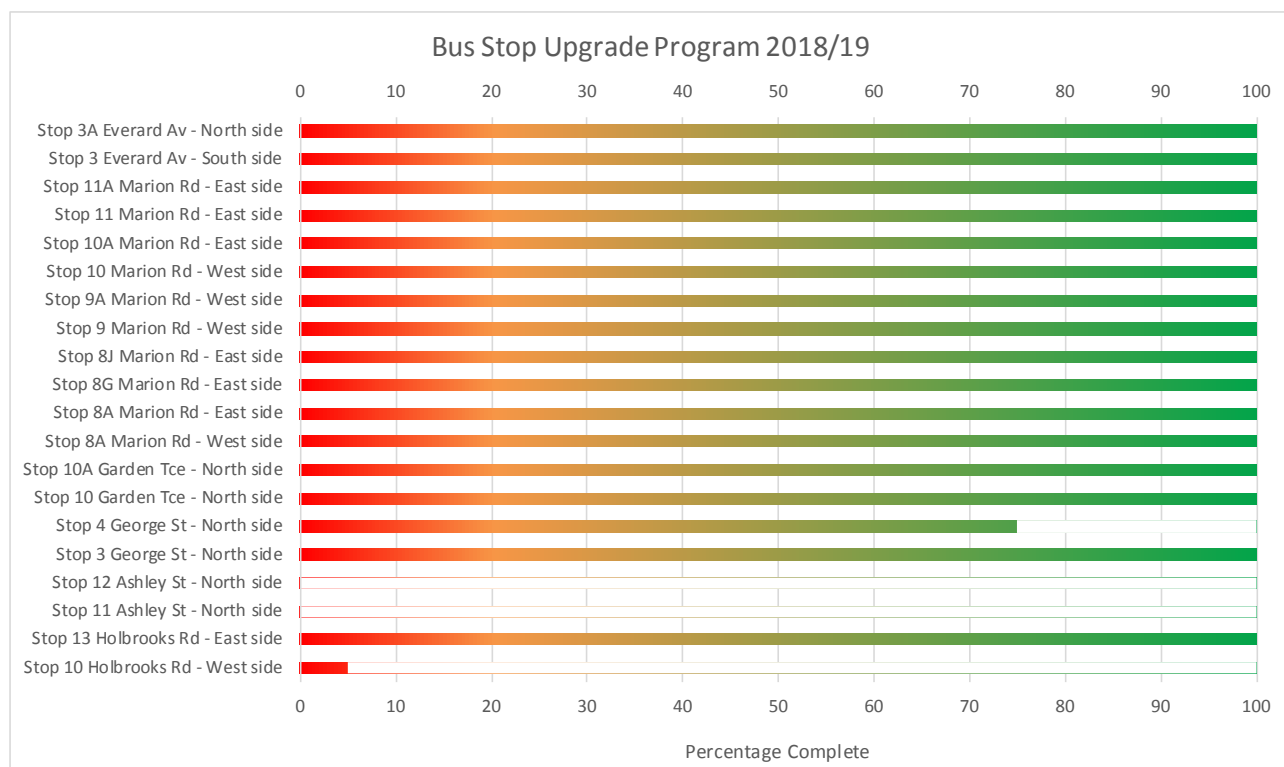
- Allen Avenue, Brooklyn Park - Traffic count complete. Weekday vehicles (1038) was found to be lower than the acceptable limit of 2000 in Council's Strategic Transport Plan. The 85th Percentile speed of 49.4 km/h was also lower than the acceptable limit of 55 km/h. Council to ask SAPOL for assistance regarding the minor speeding issue. No further actions to be taken by Council.
- Long Street, Plympton, and Chippendale Avenue, Fulham - Traffic counts completed. Vehicle volumes and speeds were acceptable. Council to ask SAPOL for assistance regarding the minor speeding issue. No further actions to be taken by Council.
- Traffic counts requested for (1) Light Terrace, Thebarton, (2) Kinkaid Avenue, North Plympton, (3) Gardner Street, Plympton and (4) Glengyle Tce, Plympton, to investigate traffic issues.

VMS Board:

- VMS Board to be moved to Brooker Tce.

Traffic Projects and Parking Management (*continued*)

Bus Stop Upgrades Program



Traffic Projects and Parking Management (*continued*)

Blackspot project - Albert Street/George Street	<p>Council has been notified that the proposed threshold treatment for the Albert Street/George Street intersection has been successful for funding approval by DPTI under the 2018/19 Blackspot Program.</p> <p>The Administration are currently developing a concept for stakeholder consultation.</p>
Everard Avenue: Timed Bike Lanes	<p>Initial assessment has been undertaken to determine the impacts of the changing the bike lanes on Everard Avenue for use during peak hours (only). Projected to have a potential increase in on-street parking availability, however there may be significant impacts on bicycle network connectivity and may lead to other traffic issues given Everard Avenue is classified as a major collector as part of the local road network. To be reviewed as part of the Strategic Bicycle Plan update.</p>
Pine Avenue-Wongala Roundabout Safety Issues	<p>Consultation was completed with regards to relocation Bus Stop 20 on Pine Ave, Novar Gardens. Based on feedback received Bus Stop 20 will not be relocated to make room for an additional traffic island.</p> <p>Council has developed a new concept which will allow for an additional traffic island without impacting the location of the existing bus stop. Currently consulting the DPTI, Adelaide Metro and Torrens Transit regarding this proposal.</p>

Property and Facilities

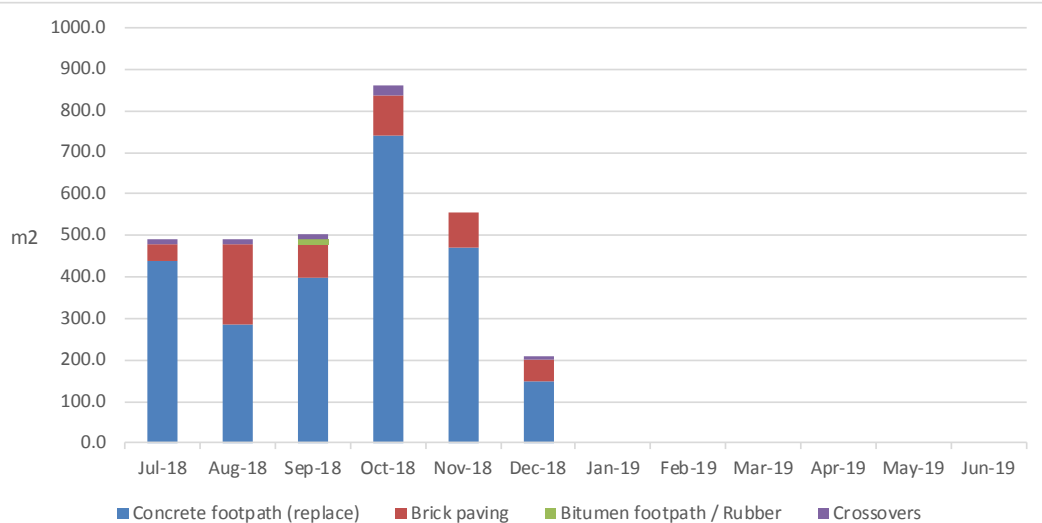
Weigall Oval Masterplan and Facility Development	<p>The Administration has continued to work with the appointed consultants to progress the Stages 2 and 3 documentation ready for the procurement process to commence. It is anticipated that these aspect of works will soon be complete and the procurement process for the project will commence in February 2019.</p> <p>The development assessment process of this stage of the project is continuing and will be presented to the Council Assessment Panel in January 2019 for a decision.</p>
Lockleys Oval Masterplan and Facility Development	<p>The Lockleys Oval upgrade continues to progress. The nominated buildings, with the exception of the Lockleys Football Clubroom building, were demolished late in 2018. The football clubrooms is to be retained until the new clubroom building can be occupied.</p> <p>Adjacent residential properties have been letterboxed advising of the imminent commencement of building (demolition) works and the anticipated project timeframe.</p> <p>The second phase of the upgrade (tennis courts, lighting and car parking) is currently undergoing development assessment. The application is expected to be put on statutory Category 3 public notification in January.</p> <p>Clubs affected by the upgrade continue to be updated of progress and timeframes.</p> <p>Following the Christmas closure, Romaldi Constructions began onsite on 7 January 2019. It is anticipated that the staged upgrade to Lockleys Oval will be completed by mid / third quarter 2019.</p>

Apex Park Masterplan and Facility Development	<p>Site works are continuing for the construction of the new building, horse arena and associate facilities within the reserve.</p> <p>Clubs affected by the upgrade continue to be updated of progress.</p> <p>It is anticipated that the upgrade to the reserve will be completed by mid-2019.</p>
Camden Oval Masterplan and Facility Development	<p>The installation of the senior synthetic soccer pitch and the upgrade to soccer (senior) pitch floodlighting are substantially completed and currently operational.</p> <p>The site works for the building and construction projects for the new football clubrooms and soccer change rooms continues to progress and the Clubs affected by the upgrade continue to be updated.</p> <p>It is anticipated that the building and construction projects will be completed by mid-2019.</p> <p>Recreation and landscape upgrades including court resurfacing, playground and oval turf upgrades, will follow the building and construction work in mid-2019.</p>
Cummins House	<p>Advice has been received that responsibility for Cummins House has been transferred from Department Planning Transport and Infrastructure (DPTI) to Department Environment and Water (DEW).</p> <p>Representatives from DEW requested Council enact the holding over clause for a few months to enable negotiations to continue and an offer be presented to Council.</p> <p>Council therefore continue to be caretakers of Cummins House.</p>
Torrensville Bowling Club	<p>Site works for the new synthetic bowling green and covered structure are continuing with an expected completion by mid-2019.</p> <p>The upgrade works for the replacement the clubroom building roof structure (and associated building works) have been completed.</p>
Hilton RSL - potential relocation	<p>At its meeting held 25 September 2018, the Community Facilities Committee resolved that the Administration further investigate two options for the relocation of the Hilton RSL Sub-branch to 173 Sir Donald Bradman Drive.</p> <p>Members of the Hilton RSL Committee, consultants and the Administration have met to progress the scoping of these options and concept drawings have been developed.</p> <p>The concept plans and high level costings for the two options will be presented to Council/Committee in March 2019.</p>

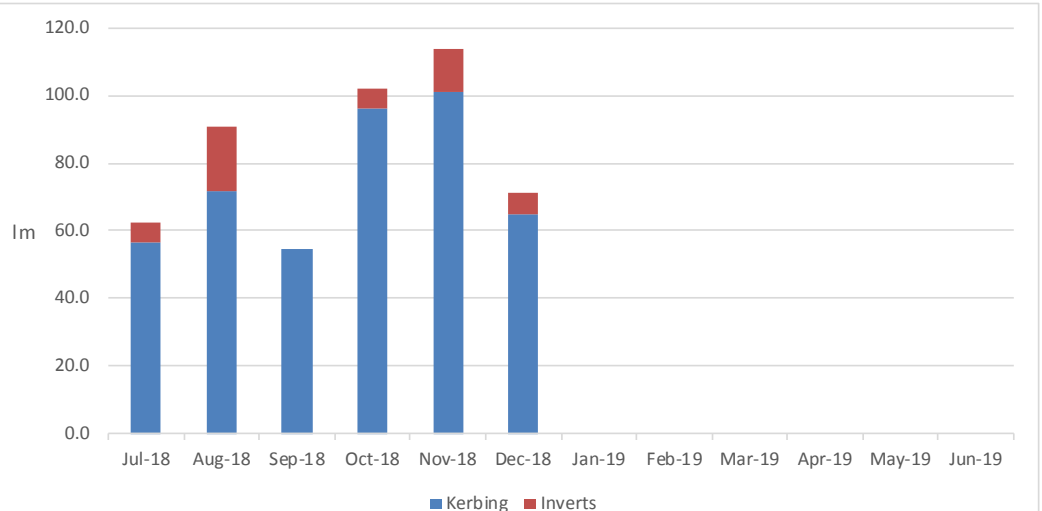
Peake Gardens Riverside Tennis Club	<p>New long term lease documentation has been provided to the Club for execution by the Club officials.</p> <p>The Development Application is currently being assessed and grant funding is also being sought to assist with costs associated with the upgrade.</p>
Badminton SA, WA Satterley Hall Lockleys Oval	<p>A report regarding the proposed long term lease of this facility is included within this Council meeting agenda.</p>

City Operations

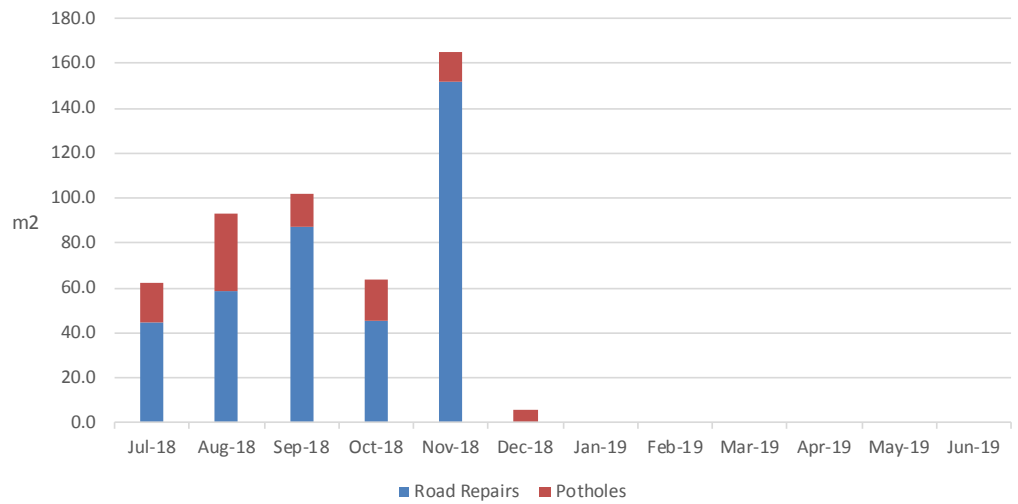
Footpath Reinstatement



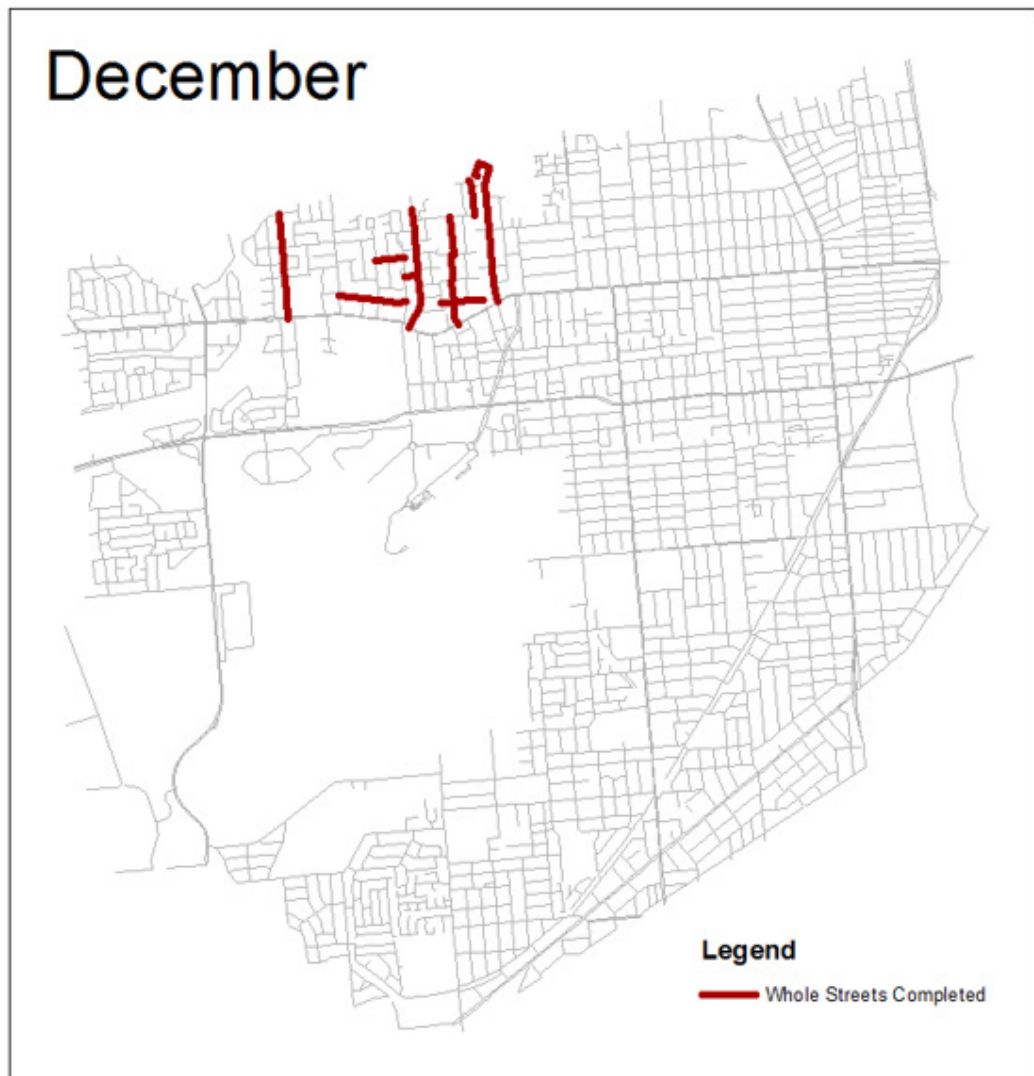
Kerb & Watertable / Invert Reinstatement



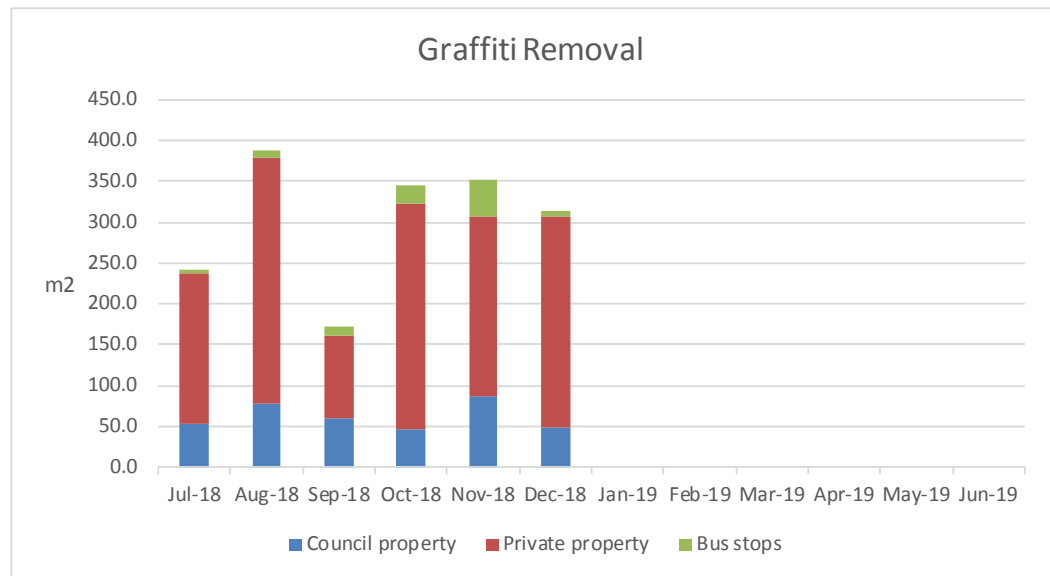
Road Repair and Potholes



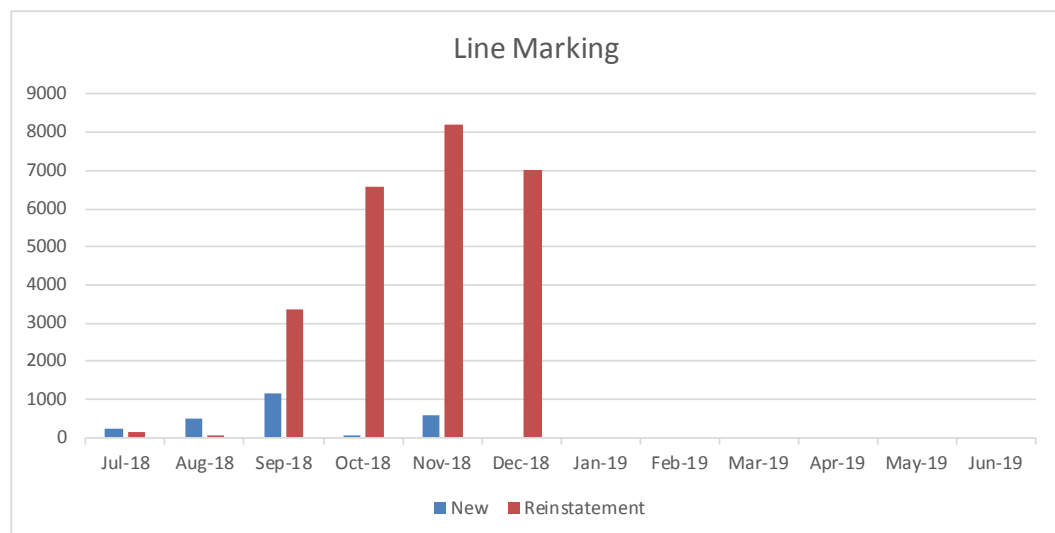
Footpath Grinding Program



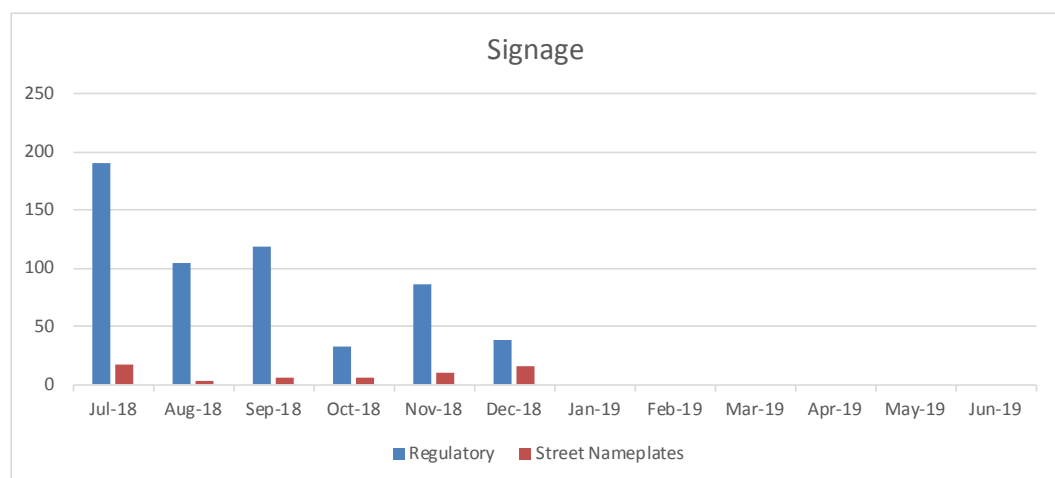
Graffiti Removal



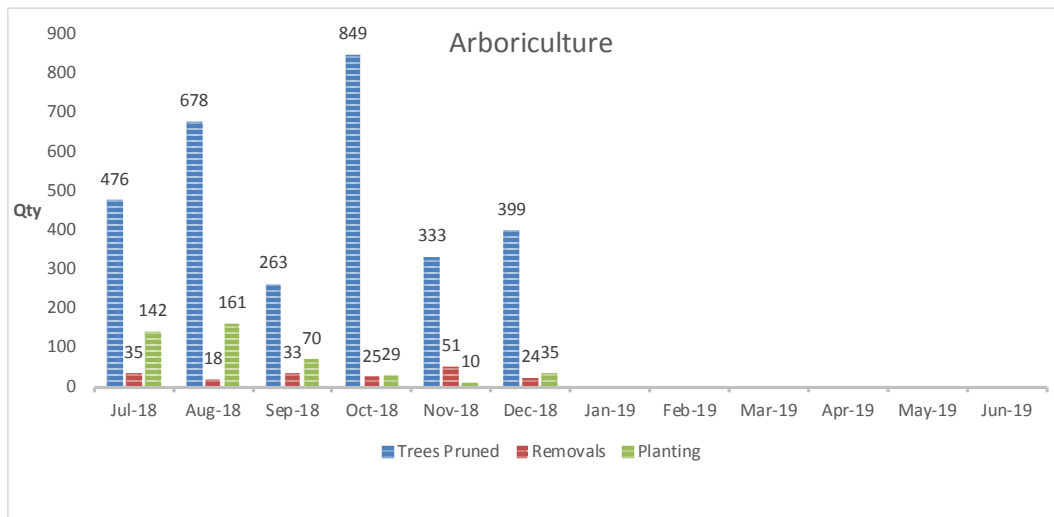
Line Marking



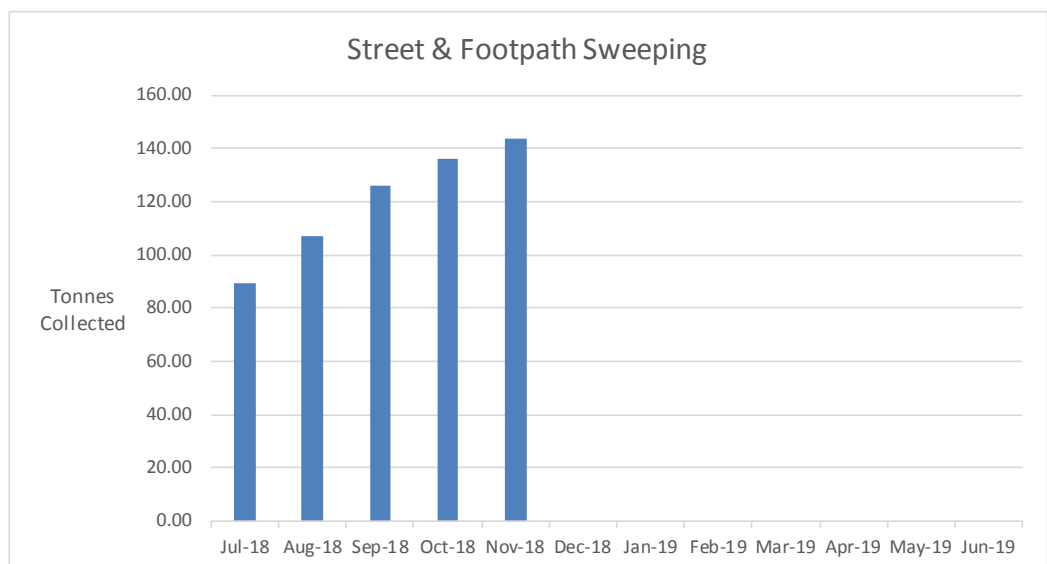
Signage



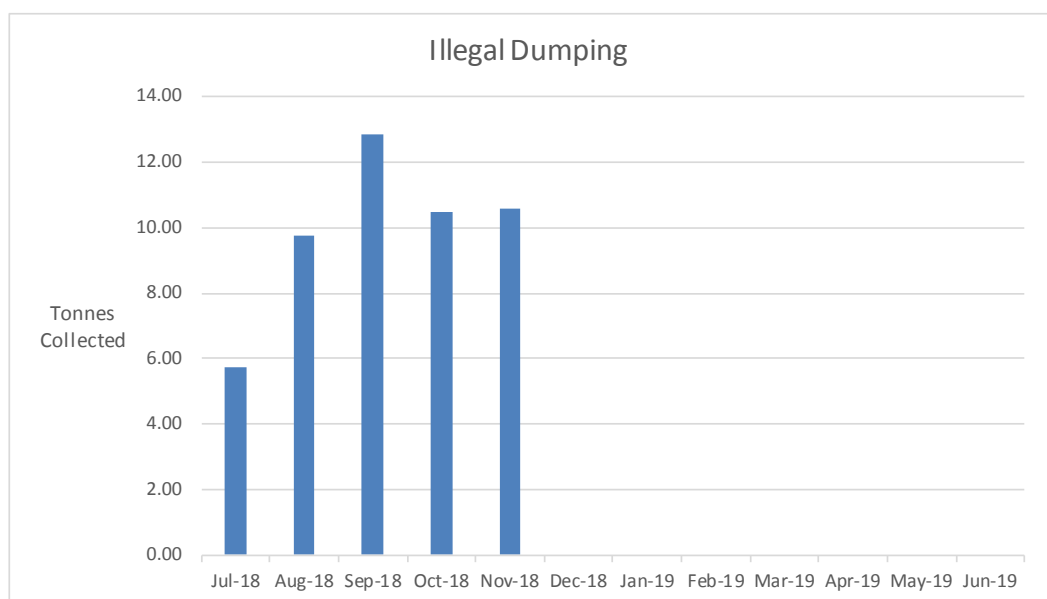
Arboriculture



Street Sweeper



Illegal Rubbish Collection



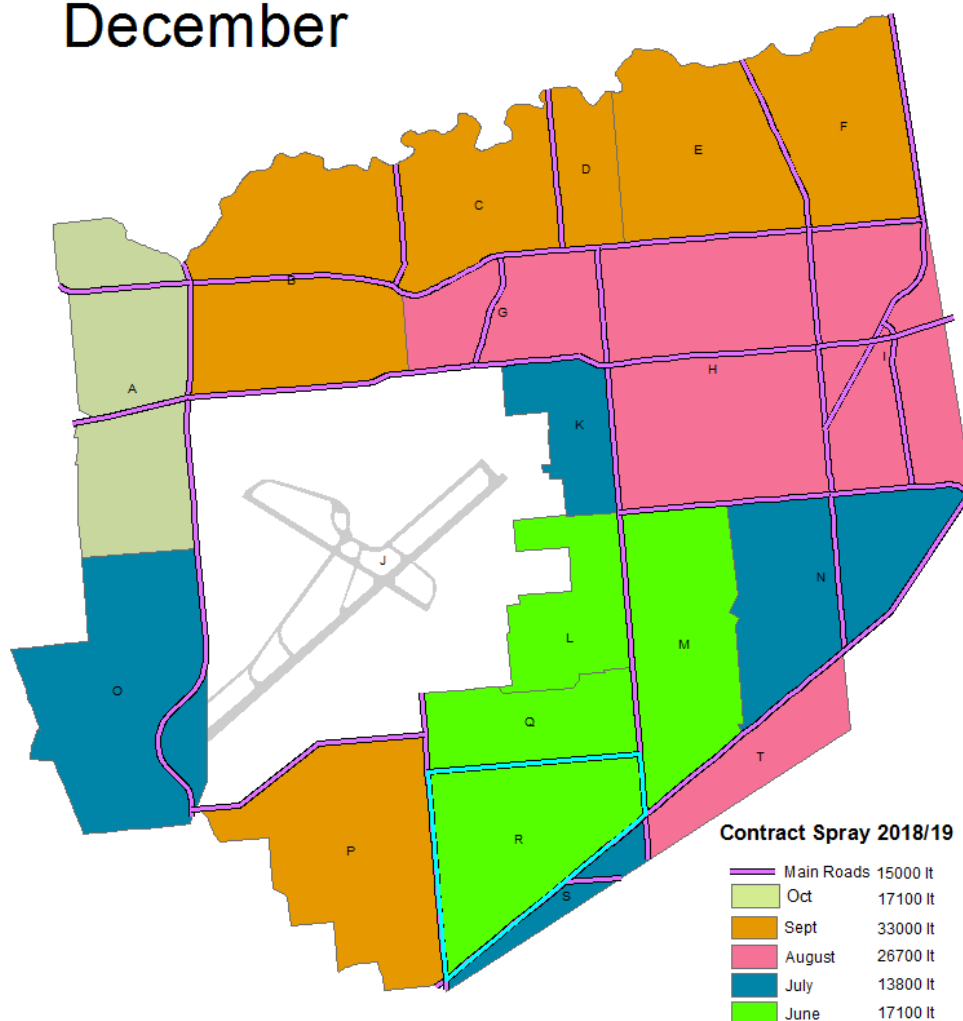
Street and Footpath Sweeper Coverage

December



Contract
Weed
Spraying
(1st Cycle)

December

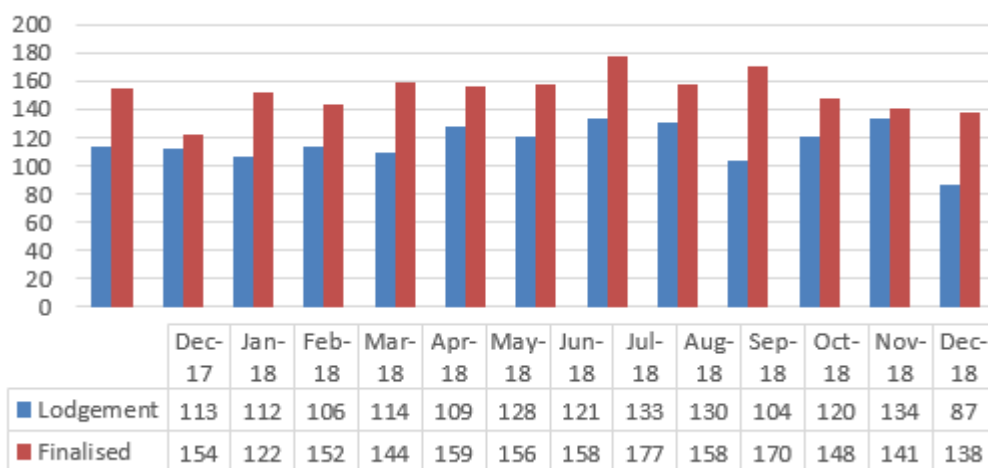


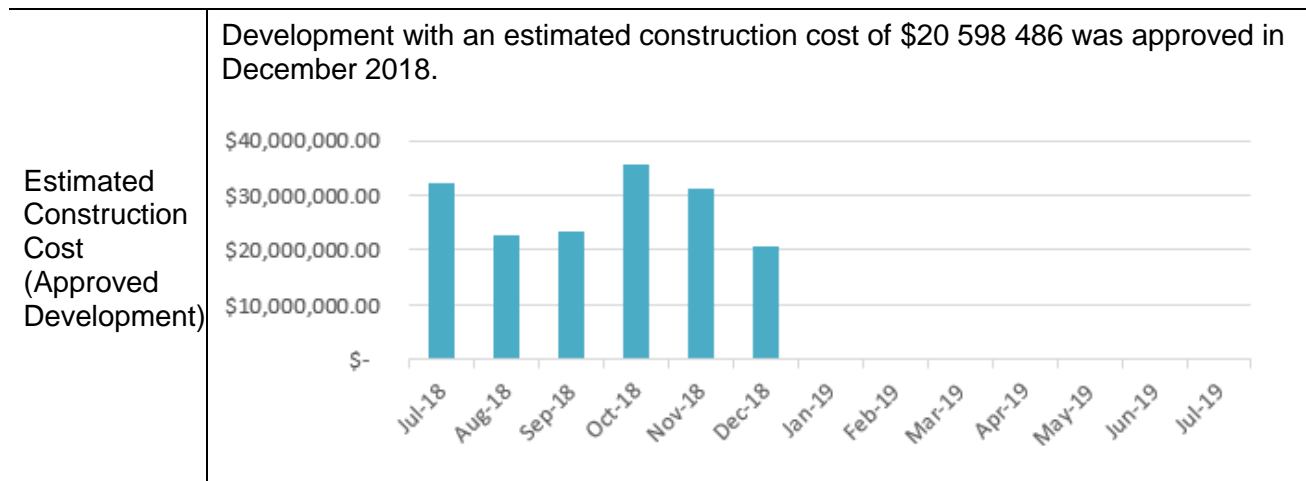
Development Assessment

Development Applications

Eighty-seven (87) applications were lodged and 138 applications were finalised in December 2018.

Lodgements
and
Decisions





Planning Assessment

	2018		2019	
	Sept Qtr. 3	Dec Qtr. 4	Mar Qtr. 1	June Qtr. 2
BUILDING CODE ONLY				
Total applications	74	90		
Median timeframe	6 days	3 days		
COMPLYING				
Total applications	43	42		
Median timeframe	8 days	6 days		
CAT 1 MERIT				
Total applications	234	203		
Median timeframe	25 days	22 days		
CAT 2 MERIT				
Total applications	12	18		
Median timeframe	81.5 days	64 days		
CAT 3 MERIT				
Total applications	9	8		
Median timeframe	59 days	39 days		
CAT 1 NON-COMPLYING				
Total applications	0	0		
Median timeframe	-	-		
CAT 3 NON-COMPLYING				
Total applications	1	3		
Median timeframe	74 days	109 days		

Note: This data does not include Land Division Consent applications and decisions under appeal. Category 3 Non-complying applications are not included until SCAP have made a decision whether to concur with Council's decision.

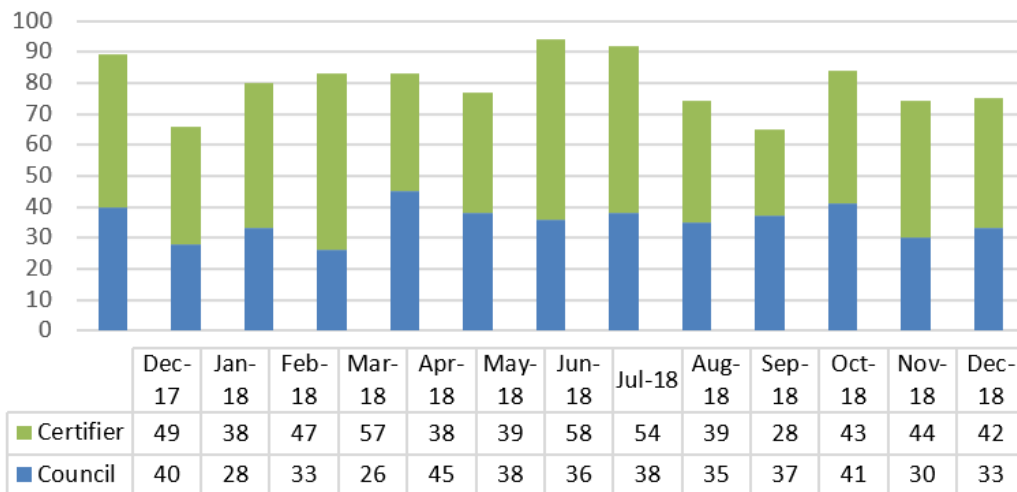
Maximum statutory time frames (excluding additional time for further information requests, statutory agency referrals and SCAP concurrence) are summarised as:
Building Rules Consent only: 4 weeks
Complying Development: 2 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent
Category 1-3 Development: 8 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent

		2018		2019	
		Sept Qtr. 3	Dec Qtr. 4	Mar Qtr. 1	June Qtr. 2
Assessment Timeframes (CAP Decisions)	CAT 1 MERIT				
	Total applications	5	4		
	Median timeframe	59 days	43.5 days		
	CAT 2 MERIT				
	Total applications	3	1		
	Median timeframe	107 days	87 days		
	CAT 3 MERIT				
	Total applications	2	0		
	Median timeframe	82 days	-		
	CAT 1 NON-COMPLYING				
	Total applications	0	1		
	Median timeframe	-	33		
	CAT 3 NON-COMPLYING				
	Total applications	1	0		
	Median timeframe	68 days	-		
<p><i>Note: This data does not include Land Division Consent applications and decisions under appeal. Category 3 Non-complying applications are not included until SCAP have made a decision whether to concur with Council's decision.</i></p> <p><i>Maximum statutory time frames (excluding additional time for further information requests, statutory agency referrals and SCAP concurrence) are summarised as:</i> <i>Building Code Only: 4 weeks</i> <i>Building Rules Consent only: 4 weeks</i> <i>Complying Development: 2 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent</i> <i>Category 1-3 Development: 8 weeks for Development Plan Consent only; additional 4 weeks for Building Rules Consent</i></p>					
Assessment Appeals	There were no new, ongoing or finalised appeals against Council's development assessment decisions during December 2018.				

Building Rules Assessment

Building Rules Consent issued By Relevant Authority

Council issued thirty-three (33) building rules consents and private certifiers issued forty-two (42) building rules consents in December 2018.



Building Rules Consents are assessed by Council or private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Community advice and education

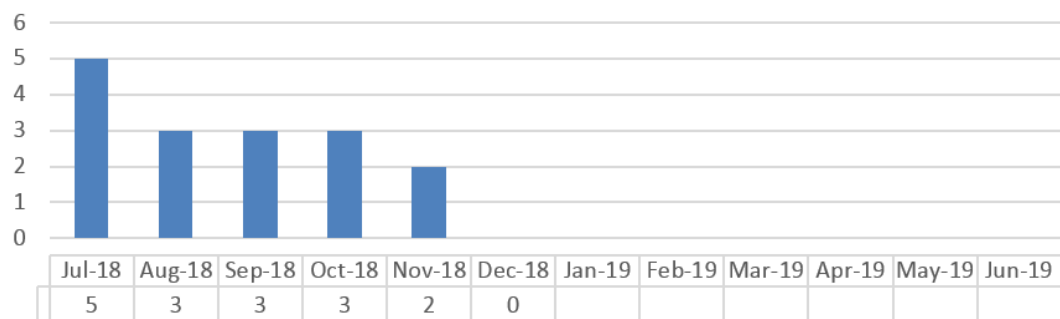
Pre-lodgement advice

Rostered Duty Planner and Duty Building Officers are available to answer preliminary pre-lodgement and general enquiries during Service Centre opening hours. Advice is provided to the general public and applicants via the phone, email and in person at the Service Centre.

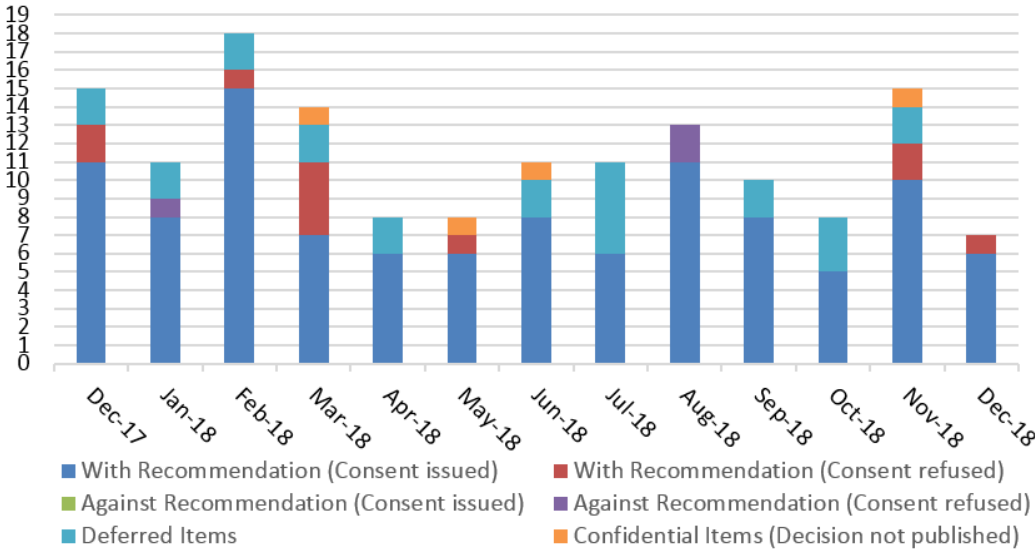
The Administration participates in DPTI's Pre-lodgement case management service for development five storeys or more in height within the Urban Corridor Zone.

Category 3 Public notification

No Category 3 applications were notified in December 2018.



Council Assessment Panel

	<p>The Council Assessment Panel (CAP) held a meeting on 11 December 2018.</p>																																																																																																		
Meetings	<p>On 11 December 2018, Council resolved to establish a new CAP and appointed new members from 1 January 2019.</p>																																																																																																		
Council Assessment Panel Decisions	 <table><caption>Council Assessment Panel Decisions (Estimated Data)</caption><thead><tr><th>Month</th><th>With Recommendation (Consent issued)</th><th>With Recommendation (Consent refused)</th><th>Against Recommendation (Consent issued)</th><th>Against Recommendation (Consent refused)</th><th>Deferred Items</th><th>Confidential Items (Decision not published)</th></tr></thead><tbody><tr><td>Dec-17</td><td>11</td><td>2</td><td>0</td><td>0</td><td>2</td><td>0</td></tr><tr><td>Jan-18</td><td>8</td><td>0</td><td>0</td><td>1</td><td>2</td><td>0</td></tr><tr><td>Feb-18</td><td>15</td><td>1</td><td>0</td><td>0</td><td>2</td><td>0</td></tr><tr><td>Mar-18</td><td>7</td><td>4</td><td>0</td><td>0</td><td>2</td><td>1</td></tr><tr><td>Apr-18</td><td>6</td><td>0</td><td>0</td><td>0</td><td>2</td><td>0</td></tr><tr><td>May-18</td><td>6</td><td>1</td><td>0</td><td>0</td><td>1</td><td>0</td></tr><tr><td>Jun-18</td><td>8</td><td>0</td><td>0</td><td>0</td><td>2</td><td>1</td></tr><tr><td>Jul-18</td><td>6</td><td>0</td><td>0</td><td>0</td><td>5</td><td>0</td></tr><tr><td>Aug-18</td><td>11</td><td>0</td><td>0</td><td>2</td><td>0</td><td>0</td></tr><tr><td>Sep-18</td><td>8</td><td>0</td><td>0</td><td>0</td><td>2</td><td>0</td></tr><tr><td>Oct-18</td><td>5</td><td>0</td><td>0</td><td>0</td><td>3</td><td>0</td></tr><tr><td>Nov-18</td><td>10</td><td>2</td><td>0</td><td>0</td><td>2</td><td>1</td></tr><tr><td>Dec-18</td><td>6</td><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></tbody></table>	Month	With Recommendation (Consent issued)	With Recommendation (Consent refused)	Against Recommendation (Consent issued)	Against Recommendation (Consent refused)	Deferred Items	Confidential Items (Decision not published)	Dec-17	11	2	0	0	2	0	Jan-18	8	0	0	1	2	0	Feb-18	15	1	0	0	2	0	Mar-18	7	4	0	0	2	1	Apr-18	6	0	0	0	2	0	May-18	6	1	0	0	1	0	Jun-18	8	0	0	0	2	1	Jul-18	6	0	0	0	5	0	Aug-18	11	0	0	2	0	0	Sep-18	8	0	0	0	2	0	Oct-18	5	0	0	0	3	0	Nov-18	10	2	0	0	2	1	Dec-18	6	1	0	0	0	0
Month	With Recommendation (Consent issued)	With Recommendation (Consent refused)	Against Recommendation (Consent issued)	Against Recommendation (Consent refused)	Deferred Items	Confidential Items (Decision not published)																																																																																													
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Oct-18	5	0	0	0	3	0																																																																																													
Nov-18	10	2	0	0	2	1																																																																																													
Dec-18	6	1	0	0	0	0																																																																																													

Referrals from other statutory agencies

Council is a statutory referral agency for some applications that are assessed by other agencies, including State Commission Assessment Panel (SCAP), Minister for Planning, Governor of South Australia (under the Development Act 1993) and Adelaide Airport Limited (Airports Act 1996). Council is also informally referred applications for development five storeys or more in height within the Urban Corridor Zone that are assessed by SCAP.

In December 2018, the Administration provided a referral response on the proposed amendment to the Plympton Mixed Use Development which is a Major Development.

Service improvements.

Work has continued on a suite of business improvement initiatives including:

- Drafting of waste management and infrastructure guidelines for applicants
- Review of preliminary advice process
- Implementation of new complying development assessment processes
- New processes established for Urban Tree Fund contributions.

Development complianceCompliance
Requests

Fifteen (15) new development compliance requests were received in December 2018. Ten (10) development compliance requests were resolved within the month and one (1) request was resolved from a previous month in December 2018. At the end of December there were fifty-three (53) ongoing development compliance requests.

Month / Year	No of Requests Received	Requests resolved within the month	Requests resolved from previous months	Total Ongoing Actions
Dec 17	24	17	3	50
Jan 18	15	12	2	55
Feb 18	24	16	8	55
Mar 18	27	23	1	46
Apr 18	22	14	7	47
May 18	26	23	3	45
Jun 18	15	10	4	45
Jul 18	23	17	7	43
Aug 18	33	22	7	52
Sept 18	12	9	-	50
Oct 18	14	9	5	46
Nov 18	18	8	7	49
Dec 18	15	10	1	53

Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

Enforcement
Action

One (1) Section 84 enforcement notice was issued in December 2018.

There was one (1) new court matter in December 2018.

- An appeal against Council's enforcement notice relating to the unlawful use of 19-49 Scotland Road, Mile End South for storage and the sale of motor vehicles. A preliminary conference was held 17 December 2018 and a further conference is listed for 9 January 2019.

There was one (1) finalised court matter in December 2018.

- An appeal against Council's enforcement notice relating to the unlawful use of 11 Wilford Avenue, Underdale for a junkyard. The land has been cleared of junk and a court order has been signed to keep the land free of junk.

Month / Year	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court
Dec 17	-	-	-	-	1
Jan 18	1	-	-	-	1
Feb 18	1	1	1	-	2
Mar 18	1	-	1	-	2
Apr 18	2	-	-	-	2
May 18	-	-	-	-	2
Jun 18	-	-	-	-	2
Jul 18	2	-	-	-	2
Aug 18	-	-	-	-	2
Sept 18	1	1	-	-	2
Oct 18	-	-	-	-	2
Nov 18	4	-	-	-	2
Dec 18	1	-	1	1	2

Section 84 enforcement notices are the first stage of prosecution for unapproved development.

Section 69 emergency orders are the first stage of prosecution for unsafe buildings.

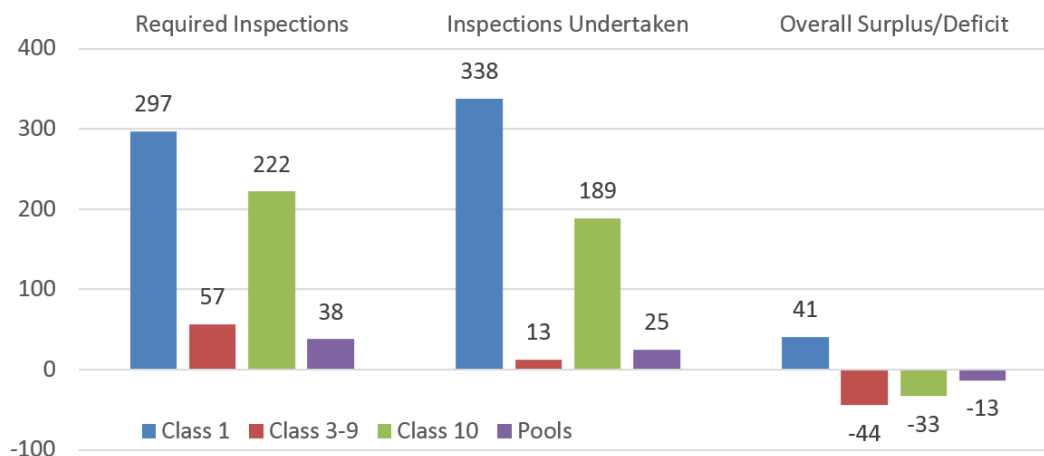
Building compliance inspections

In December 2018, the Administration participated in a review of the building inspection regime undertaken by Botten Levinson Lawyers on behalf of DPTI as part of the implementation of development inspection policies under the for the *Planning, Development and Infrastructure Act 2016*.

Council's Building Inspection Policy sets out the minimum number of inspections required to be undertaken during the year.

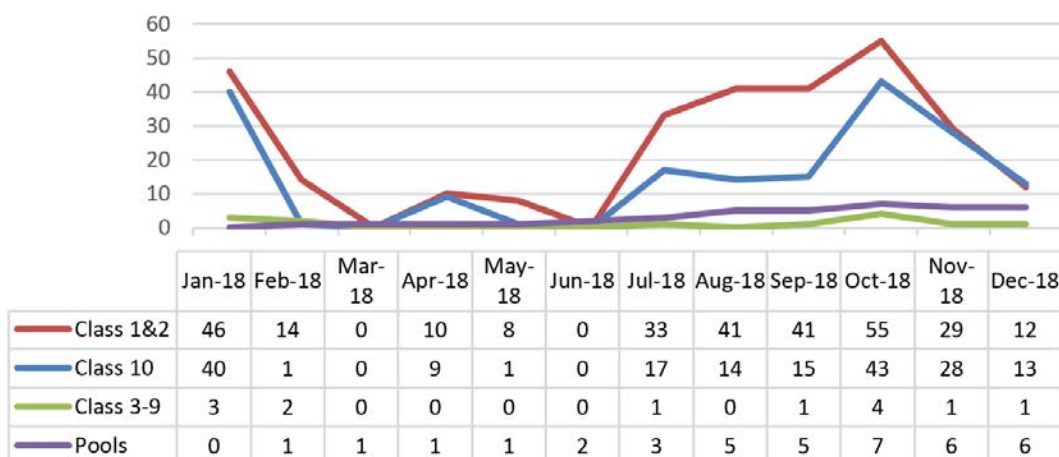
Due to vacancies in the Building Team through 2018, less building inspections have been undertaken. However the vacancy has now been filled and the Building Team is working to reduce the inspection deficit over time.

Building
Inspections
(January –
December
2018)



The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection including Swimming Pools.

Actual
Satisfactory
Building
Inspections
Undertaken

The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection

City of West Torrens Building Fire Safety Committee

Meetings

A meeting of the Building Fire Safety Committee was held on 30 October 2018.

The committee meets at least twice each year, previous meetings in 2018 were held on 24 September 2018 and 6 September 2018.

ACP
Cladding
Audit

The Building Fire Safety Committee has commenced Phase 2 of the Aluminium Composite Panel (ACP) Cladding Building Audit which is being coordinated across South Australia by the Department of Planning, Transport and Infrastructure and is being undertaken in collaboration with councils, the Metropolitan Fire Service (MFS) and the Country Fire Service (CFS).

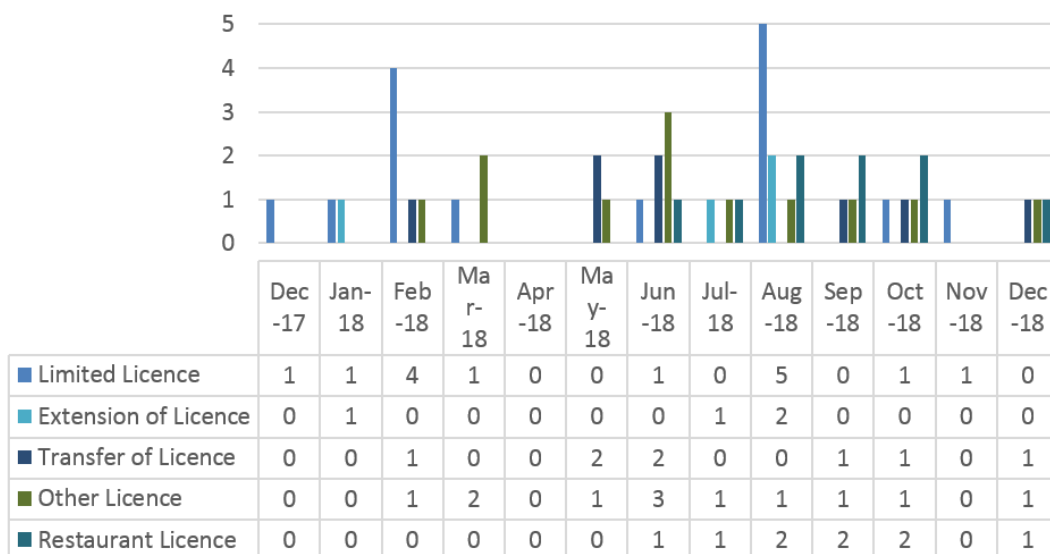
Liquor LicencingLiquor
Licencing
Reform

The State Government are implementing a reform of the liquor licencing system. Stage 1 and 2 of the reform have been implemented, with Stage 3 expected to commence in mid-2019. The Administration is continuing to track the reform changes and impacts to Council's services.

The Administration is currently drafting a revised City of West Torrens Liquor Licencing Policy to address the reform changes.

Licence Applications

Three (3) licence applications were referred to Council in December 2018.

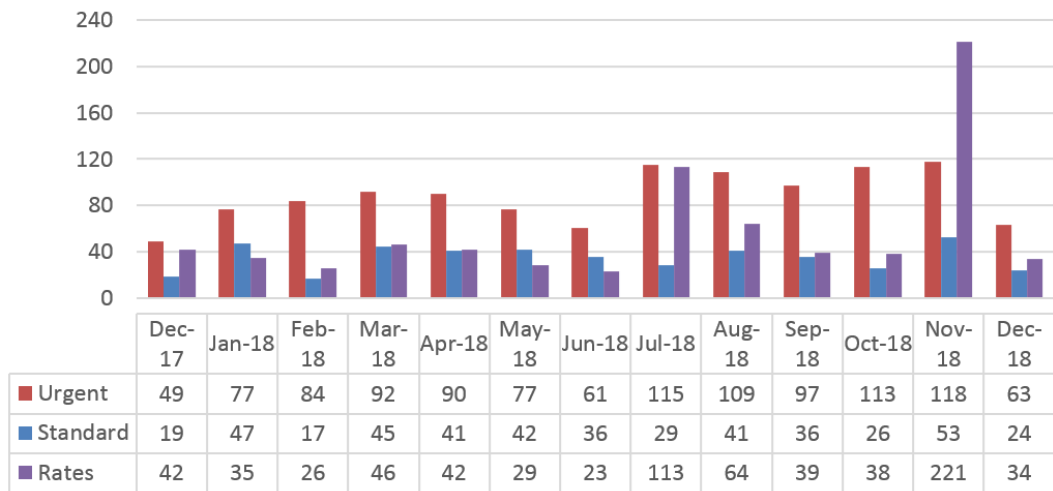


When an application is lodged with the State Government's Consumer and Business Services (CBS), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the CBS.

Property and land information requests

Section 12 Searches

Sixty-three (63) urgent search requests, twenty-four (24) standard search requests and thirty-four (34) rates search requests were received in December 2018.



When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Attachments

Nil

14.24 Strategy Activity Report for October, November and December 2018

Brief

This report presents the Strategy Unit's Activity Report for October, November and December 2018.

RECOMMENDATION

It is recommended to Council that the Strategy Unit's Activity Report for October, November and December 2018 be received.

Introduction

A report is presented, on a monthly basis, detailing the progress and status of key projects and activities within the Strategy Unit since the last report to the Council or relevant Committee.

Discussion

Corporate Planning

Public Health

The Social Development Committee of the SA Parliament has requested submissions on their review of the *SA Public Health Act 2011*, as required by s110 of the Act. On 26 November, the Administration attended a workshop at the LGA to contribute to the discussion on what has worked well and what needs improving to address the role and needs of councils in this legislation.

Draft Public Realm Design Manual

A preferred set of materials, styles and products to be used in the public realm are being selected for inclusion in the draft *Public Realm Design Manual*. This has a focus on reinforcing the look and feel of West Torrens, creating attractive and flexible public places, being fit for purpose, reducing maintenance issues by refining the product range and having consideration of environmental sustainability issues and emerging 'smart city' technologies. The Manual will be used mostly by the Administration in public realm design and management but will also be used in partnership with third parties to guide the interface of private development and the public realm.

Community Planning

Community Needs Analysis Project

Internal working meetings were held with the project reference group, comprising staff members from various departments, to refine the community engagement approach to the project. Due to the local government elections caretaker period, the public consultation stage of the project had been deferred. However, engagement activities have recommenced and are aligned and integrated with the Summer Festival events program.

Environmental Sustainability

Water Sensitive SA - Online stormwater assessment tool training

The Administration participated in a session to trial a new online stormwater tool which aims to facilitate better stormwater management and decision making. This tool assesses the performance of a range of water sensitive urban design (WSUD) elements of small-scale developments against the nominated design criteria to increase the efficiency of development application and approval processes as well as achieve better outcomes for flood risk, stormwater quality, amenity and microclimate. The tool is intended to be used by development applicants with a certificate of compliance generated for each development modelled within the tool, for third party certification.

Rainwater Tank Rebates

Three applications were received as part of the Rainwater Tank Rebate Scheme during October, and five applications were received during November. As a result, a total of 18 applications have been received for the 2018-19 financial year to date. Promotion for the rebate scheme throughout October and November included advertising on Council's website and social media pages as well as posters displayed at the Civic Centre and Library.

Rebates for Solar PV Panels for Community Groups

The Solar Panel Rebates for Community Groups program is currently being offered for a 12 month trial period. No applications have been received despite extensive promotion for the rebate scheme which included emails to community groups, information on Council's website, Facebook and Twitter as well as posters displayed at the Civic Centre and Library.

Backyard Bird Count

Council was involved in the 2018 Aussie Backyard Bird Count (Count) which took place from 22 - 28 October 2018. Promotion, to encourage community participate in the Count occurred through October via Council's website, social media pages as well as posters displayed at the Civic Centre and Library. 84,855 counts were submitted Australia wide with 667 species sighted and 2,779,274 birds sighted.

Native Plant Giveaway

A contractor has been engaged for the 2019 Native Plant Giveaway. The Native Plant Giveaway is an established successful program which seeks to encourage residents to incorporate native plants into their gardens at home. Council gives away more than 5,000 native plants to residents at an event in June each year.

AdaptWest

AdaptWest is the western region (City of West Torrens, City of Charles Sturt and the City of Port Adelaide Enfield) climate change adaptation project. The project is co-ordinated by the AdaptWest Regional Coordinator who is funded jointly by all three councils and hosted at the City of Charles Sturt.

Website

A design company has been engaged to develop a website for AdaptWest which will provide a central platform for information, materials and news regarding the program. This will address current concerns that information is hosted on each of the partner councils' websites and does not provide a consistent look and feel for the regional program. Several workshops have been coordinated by the AdaptWest Regional Coordinator to engage the relevant stakeholders to ensure each of the councils has equal participation and consideration when developing the content, look and feel of this website. The website is on track for release in December.

The AdaptWest Regional Coordinator has progressed several key projects across the region. Some of which are described below:

Macquarie University Urban Heat Partnership

The three councils have signed an agreement with Macquarie University who will be using data from the Western Adelaide Urban Heat Mapping Project to investigate the role of urban backyards and the private realm in decreasing urban heat, the relationship between tree species and structure in heat mitigation, as well as other key research questions related to urban greening and the private realm.

Urban Heat Mapping

Several councils have now completed urban heat mapping for their local government area. The AdaptWest Regional Coordinator has been part of a State Government project that will see all of this information hosted centrally to enable greater access to the data, rather than hosting on individual websites.

AdaptWest Workshop

The AdaptWest Regional Coordinator hosted a workshop for the Administration at the City of West Torrens to provide an update on progress against the AdaptWest Climate Change Adaptation Plan, present results from a gap analysis which was recently undertaken, as well as discuss opportunities for projects and advocacy related to climate change adaptation within the City of West Torrens and across the AdaptWest region. Results will help to inform the development of both the City of West Torrens and regional climate adaptation implementation plans for the next three years.

Economic Development

Economic Development Strategy

As part of formulating Council's Economic Strategic Plan, the Administration has engaged the services of REMPLAN to undertake a Demographic and Economic Profile of West Torrens. REMPLAN is a specialist consulting firm that provides area-specific demographic and economic data. The analysis and information it provided will be used to form the basis for establishing the key factors that currently define the fundamental economic, environmental and cultural identity of the city and provides a framework for developing those strengths.

Hudson Howells has also been engaged to assist with part of the Economic Development Strategy. It will undertake industry consultation via a number of one-on-one interviews with major corporations in West Torrens whose activities (current and future) may impact on the area and its assets and economy.

Information collected from these two separate projects will help form the basis for the West Torrens Economic Development Strategy which will identify the strategic vision for economic and business development in West Torrens and contribute towards achieving the West Torrens' community vision to be the best place to live, work and enjoy life by balancing the needs of business and residents.

Western Alliance - Economic Development and Tourism

On 27 November, West Torrens hosted a meeting of CEOs, executives, managers and economic development staff from across the Western Region. The Western Alliance Partner councils include the Cities of Holdfast Bay, Port Adelaide Enfield, Charles Sturt and West Torrens. The meeting was designed to revisit the goals of the Western Alliance to ensure effective collaboration to achieve economic outcomes for each partner council and for the Western Region.

Seasonal updates to the Western Alliance Council's shared tourism website, www.AdelaideBeaches.com.au were prepared to promote the region's summer offerings.

Airport Issues

The Administration attended the Adelaide and Parafield Airports Planning Coordination Forum on 2 November and foreshadowed the report on the *Experiences of Aircraft Noise Survey* which had been submitted to Council.

At its 6 November 2018 meeting, Council received a report which summarised the results of 654 responses to the City of West Torrens' *Experiences of Aircraft Noise Survey*. The survey was designed to gauge residents' and property owners' experiences of aircraft noise in particular parts of West Torrens. The resulting Council position will be used to inform future policy approaches to residential development in areas deemed to be affected by aircraft noise.

These results were subsequently presented to the Adelaide Airport Consultative Committee at its 16 November 2018 meeting.

Land Use Planning - Intergovernmental Relations

Glandore Character Protection DPA

The amended statement of intent (SOI) for the Glandore Character DPA, approved at the 6 November 2018 meeting of Council, was forwarded to the Department for Planning, Transport and Infrastructure with a request for the Minister to consider interim operation.

Integrated Movement Systems

The State Planning Commission (SPC) and DPTI jointly released the Integrated Movement Systems Policy discussion paper with a closing date for submissions of 3 December 2018. Due to caretaker mode, the Administration progressed a review of the document and submitted a response to the Department for Planning, Transport and Infrastructure within the consultation timeframe. This response is included as a separate report in this agenda.

Natural Resources and Environment Discussion Paper

The SPC's *Natural Resources and Environment Discussion Paper* was released for feedback by 3 December 2018. The Discussion Paper is part of a suite of documents that are informing the development of the State's new planning system. Due to caretaker mode, the Administration progressed a review of the document and submitted a response to the within the consultation timeframe. This response is included as a separate report in this agenda.

Planning Reform

The Administration participated in many planning reform activities, including attendance at workshops and live streaming events provided by DPTI which comprised sessions on community engagement, timing/phasing and the Planning and Design Code.

DPTI has also released a forward plan of upcoming consultations, as follows:

- Joint Planning Boards
- Infrastructure Schemes
- Discussion Papers on:
 - Productive Economy
 - People and Neighbourhoods
 - Design in the Planning System
- Regulations
 - Fees and Charges
 - Referrals
 - Building Inspection
- Phase One Code- Land not within a Council Area
- Phase Two Code- Regional Councils
- Phase Three Code- Greater Adelaide Councils

Managing the Risk in Public Safety Areas

The Federal Government's *Guideline 1: Managing the Risk in Public Safety Areas at the Ends of Runways* has been approved. Council previously submitted feedback on an earlier draft of the Guideline including the suggestion that the word 'Zone' be amended to 'Area' in the title of the guideline (previously *Managing the Risk in Public Safety Zones at the Ends of Runways*) " to avoid potential confusion with planning zones. It is not yet known how the State Government, given it is the State's responsibility rather than Council's to do so, may implement this guideline through the process of Planning Reform currently underway, and what impact this may have on how residential development in areas closely located to the ends of runways may be considered in the Planning and Design Code.

Conclusion

This report details the activities of the Strategy Unit for the months of October, November and December 2018.

Attachments

Nil

14.25 Community Services Activity Report - October/November/December 2018

Brief

This report details the activities of the Community Services Department for October to December 2018.

RECOMMENDATION

It is recommended to Council that the Community Services Activity Report - October to December 2018 be noted.

Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the months of October, November and December 2018 are as follows:

Community Centres

Over the months of October, November and December there were a total of 307 groups booked into Thebarton Community Centre and 82 booked into Plympton Community Centre.

Thebarton Community Centre highlights included the very large Line Dancers SA event, Weddings, large birthday parties, a women's wellbeing expo by Hellene and Hellene-Cypriot Woman of Australia SA, the Dimitria Greek Festival and many Christmas parties. The other main activities included professional development sessions and cultural group activities. The meeting room spaces were booked with training sessions, immunisation clinics, certificate level classes and a new regular social group, Bizz on Buzz who provide a platform for new inventors to demonstrate their latest business inventions to a panel of experts.

Plympton Community Centre welcomed a couple of new groups, the Butterfly Association and Musical Chairs music class. Plympton Community Centre also hosted the WTC Zest Fest event which was attended by approximately 90 people. The WTC community meal programs for older people on Monday and Tuesdays continue to be full capacity and finished the year with a joint Christmas lunch attended by 80 people.



Arts and Culture

The Department hosted 2 art exhibitions and 1 book launch in the Hamra Centre Auditorium. They included the Underwater SA exhibition (launch attended by 100 people), the Mainly Greek Women exhibition (launch attended by 90 people) and the book launch by 14 year old local author, Scout Sylva Richardson for her book "Excuse Me, Can I Tell You Something" (launch attended by 80 people including Hon. Jayne Stinson MP).



Over 160 people attended the very vibrant Ukrainian evening held at the Hamra Centre and organised by the Department as part of the multicultural celebration evenings held a couple of times per year. SLAVA Ukrainian Cultural Centre Inc. performed Ukrainian classical folk dances and songs at the event.



Children and Youth

A range of activities were delivered by Council throughout the school holidays, including cooking classes, a yarnning circle with a local Kaurua Narunnga artist and a 'come and try' sports day at Western Youth Centre. There was a focus on learning, growth and connection across most of the activities.



The theme in the library for school holidays was Harry Potter. The Hamra Centre was decorated complete with a Platform 9 ¾ sign on our Auditorium doors. Highlights included a Harry Potter party with SA chapter of the Harry Potter Alliance, themed craft activities, Quidditch taught by the Adelaide Augurey's Quidditch team, potions classes and Fantastical Creatures in the park.

The Administration is working with Cowandilla and Lockleys Children's Centre to plan, deliver and evaluate a project in West Torrens called Our Big Backyard. This project has been delivered in other regions in SA and involves collaborating with children and families around where and how they like to spend time outdoors, and then promoting this across the community through maps and other promotional materials. The aim is to launch the project and encourage families to discover outdoor spaces across West Torrens over summer.

The Administration attended the BEACON Collaborative Classroom at a local high school and presented the year 10 English Students with a lesson developed with the class teacher. This partnership stems from a BEACON initiative to link industry professionals with schools. The school wanted to connect students with libraries. They did this by using book reviews and focussing on book awards, where to find books that might interest them, and how to analyse a text in a meaningful way. It was a good fit for the curriculum requirements and enabled the students to think about what makes an engaging text.

A Little Day Out was held in the Memorial Gardens to celebrate the opening of the new playground on 20 December 2018. This event had perfect weather and was very well attended. The event included fresh fruit, water, bouncy balls, bubble wands and ice blocks for the children, the park was filled with deck chairs, big games and picnic rugs for the families.



In collaboration with YMCA and the City of Holdfast Bay, the Administration participated in the organisation of the annual Skate Park Leagues: West Beach Heat Skate Competition. This event took place on 7 October 2018 as part of the Spring School Holiday program. The day was a huge success with 56 competitors of various skill levels and ages participating in the event, as well as attracting more than 300 spectators.

An information session was held at the Western Youth Centre for local sport clubs which provided a networking opportunity for the clubs as well as exposing the clubs to a workshop that they may want to roll out to their young members. The Redefine Your Worth motivational speaking session was held on Monday 26 November to educate young people on how to incorporate positive mental health strategies into their daily lives. This session is specifically targeted to sporting clubs that have players aged 12 - 17, and covers the following topics: Gratitude, Mindfulness, Purpose, Movement and nutrition.

The Administration hosted a range of meaningful activities on Armistice Day following the Remembrance Day ceremony in Memorial Gardens. This included outdoor activities and activities in the Hamra Centre. Throughout the afternoon the West Torrens Concert Band played in the Hamra Centre, a mini exhibition was set up in the Sunroom, the computers in learning centre room were turned into a virtual war memorial, the youth and children's areas hosted story-times and children's craft activities, there were also craft activities and afternoon tea (tea, coffee and Anzac biscuits) for adults. Outdoor activities for the afternoon included junkyard play and a Break-out Box activity.



Tax Help continued to be busy over the 2 months with all sessions fully booked. The Administration provided First Aid and Child Safe Environments training to volunteers from both West Torrens and other organisations within the City.

The Volunteer Expo was a success with 12 volunteer organisations and more than 50 people participating and the annual volunteer lunch, held at Morphett Junction Function Centre, was attended by 84 volunteers. A total of 5 volunteers were recognised for 10 years of volunteering.

To celebrate modern ageing, a Zest Fest Groovy Grandparents story time was held in the Hamra on Friday 12 October 2018. A total of 30 people enjoyed sharing stories from a by gone day with their grandchildren.

The second WTC Zest Fest event this year was held at the Plympton Community Centre on Friday 19 October 2018. There was be a pop-up swap shop and afternoon, and Cabaret entertainment that reflects this year's theme of celebrating the sixties, seventies and eighties. The day was a great success, with approximately 90 people in attendance.



Access and Inclusion

Community consultation on the Disability Access and Inclusion Corporate Plan has concluded. The consultation included a CWT information stand and a 15 minute presentation about access and inclusion in local government at the KTD-X Expo. The Hamra Centre also hosted a celebration afternoon to celebrate International Day of People with Disability on 3 December 2018.

Library Services

'Friday Fun' in the Hamra Centre continued to be a popular place for young people to connect. The range of activities included Lego, gaming and slime making. Two groups of leaders emerged and led a 'Homework Club' and a 'Slime Workshop'. It was great to see the initiative of those involved and the growing connections the youth in the CWT community are gaining through these shared activities.

Story Time completed the term's exploration of the CBCA Shortlisted picture and early childhood selections. Throughout the term Story Time sessions explored nature and gardens with the book "Florette", native animals with "A walk in the bush" and "Koala". It was surprising to find many children in the community could not name common native plants and birds nor did they know that a Koala has a pouch! Story Time allows the children and families to build language and knowledge in a fun, safe and accessible way. It continues to be a popular program for residents.

International Talk like a Pirate Day and the Reading Hour was celebrated at the Hamra Centre. The team dressed up and had a great session talking like Pirates and reading Pirate tales. Author Mandy Foot came in and read her new book and talked about how to make books engaging for young people. Reading Hour encourages people to take an hour to enjoy reading. It was a good opportunity to remind families how important it is to start reading early and keep reading to children as much and as long as possible.



Former ABC and BBC television presenter John Ovenden presented two of his latest Comedy play readings to members of our community. These staged performances were rehearsed readings where actors read from scripts. John was joined on stage by Nick Buckland, Rhonda Grill and Julie Quick for the performances:

The Hamra Centre was closed from Monday 29 October to Friday 2 November while the library service desk was removed. Although there was no access to public computers or the usual physical collections during the 5 days, all other services continued to be provided, mainly from the library foyer in a pop-up library. Over the week staff assisted approximately 1,000 customers who dropped in to return items, pick up hold items or borrow from a small range of books, CDs and DVDs.



The changing use of technology by staff and customers was the main driving need for change. The introduction of Radio Frequency Identification (RFID) meant that the staff no longer used the large service desk which also blocked the customer view of the automated sorter.

The customer response to the new layout has been overwhelmingly positive. The two replacement customer service points are in high traffic areas at the entrance and towards the back of the library. Staff perception is that they are holding more conversations with customers as they are now out and about on the library floor with the customers rather than behind the service desk.

The attractive lounge area in the space that was occupied by the large service desk, is extremely popular. Purpose built service pods and additional casual seating have been ordered. When these are installed in early 2019 the project will be complete. A launch is planned for April 2019 to celebrate both the completion of the project and the library's 55th birthday.

Attachments

1. Community Services Activities and Events - January 2019

Community Services Activities and Events - January 2019

Date	Time	Activity/Event	Location
Tue 1/1	1/1 - 31/1 10am - 6pm	Edwardstown Photography Club Library Closed	West Torrens Auditorium Hamra Centre
Wed 2/1	11.00am - 2pm	Sewing Studio	Kurralta Park
Thu 3/1	8.00am - 8.45 10.00am 2.30pm	NHF Walking Group One-to-One Tech Help GWP - Crumbs	Kurralta Park Hamra Centre Plympton Community Centre
Fri 4/1	10.00am	3-a-side Soccer tournament	Cowandilla Primary School
Sat 5/1	5pm-10.30pm	Summer Festival - Outdoor Cinema - Peter Rabbit	West Torrens Memorial Gdns
Sun 6/1			
Mon 7/1	8.00am 10.00am - 12pm 10.30am & 1.30 2.00pm 6.00pm	NHF Walking Group Yarn Knitting group Miniature Worlds One-to-One Tech Help Sewing Studio	Kurralta Park Hamra Centre West Torrens Auditorium Hamra Centre
Tue 8/1	10.30am 11.15am - 12pm	Curious Creatures Yoga Class: 2-4 years Kids Yoga 5-17 years	Hamra Centre Hamra Centre
Wed 9/1	9.30am-11.30am 11.00am - 2.00 11.00am	Summer Festival - Little Day Out: Beach Sewing Studio Book Club	West Beach Surf Life Saving Plympton Community Centre Hamra Centre
Thu 10/1	8.00am 10.00am 2pm-6pm 6.00pm	NHF Walking Group One-to-One Tech Help GWP - Design a minibeast Book Club	Kurralta Park Hamra Centre Hamra Centre Hamra Centre
Fri 11/1	10.30am 2pm-3pm 3.00pm	GWP - Curious Creature Story Time GWP - Make a Rainstick Book Club	Hamra Centre West Torrens Auditorium Hamra Centre
Sat 12/1	5pm - 10pm	Summer Festival - All Together Now	West Torrens Memorial Gdns
Sun 13/1			
Mon 14/1	8.00am 10am - 12pm 10.00am 10.30am 2.00pm 6.00pm	NHF Walking Group GWP - Arcade Alley Yarn Knitting group GWP - Library Detectives One-to-One Tech Help Sewing Studio	Kurralta Park Thebarton Community Centre Hamra Centre Hamra Centre Hamra Centre Plympton Community Centre

Date	Time	Activity/Event	Location
Tue 15/1	10.30am 12pm - 2pm	GWP - Little Bang Discovery Club: Session 1 GWP - Tree Climb	West Torrens Auditorium Tree Climb - Adelaide
Wed 16/1	10am - 12pm 11.00am 1pm - 3.30pm	GWP - Arcade Alley Sewing Studio Summer Festival - Little Day In: STEAM	Thebarton Community Centre Plympton Community Centre Plympton Community Centre
Thu 17/1	8.00am 10am-12pm 10.00am 2.30pm - 4.30pm 6.00pm 7.00pm	NHF Walking Group GWP - Arcade Alley One-to-One Tech Help GWP - Crumbs: smoothies, juices & cake Financial Counselling Financial Counselling	Kurralt Park Thebarton Community Centre Hamra Centre Plympton Community Centre Hamra Centre Hamra Centre
Fri 18/1	11am - 2.30pm 3pm - 5pm	GWP - Claymation: Stopmotion creatures GWP - Arcade Alley	Hamra Centre Thebarton Community Centre
Sat 19/1	5pm - 10.30pm	Summer Festival - Outdoor cinema: Coco	West Torrens Memorial Gdns
Sun 20/1			
Mon 21/1	8.00am 10.00am - 12 10am - 12pm 2.00pm 2.30pm - 4pm 6.00pm	NHF Walking Group Yarn Knitting group GWP - Arcade Alley One-to-One Tech Help GWP - Calligraphy Workshop Sewing Studio	Kurralt Park Hamra Centre Thebarton Community Centre Hamra Centre West Torrens Auditorium Plympton Community Centre
Tue 22/1	1pm-3pm	GWP - Arcade Alley	Thebarton Community Centre
Wed 23/1	11.00am - 2.00 11.30am - 1.30pm	Sewing Studio Summer Festival - Little Day Out: Splash	Plympton Community Centre Mellor Park, Lockleys
Thu 24/1	8.00am 10.00am 10.30 - 12pm 3pm - 5pm	NHF Walking Group One-to-One Tech Help GWP - The two stringled fiddle - Erhu! GWP - Arcade Alley	Kurralt Park Hamra Centre West Torrens Auditorium Thebarton Community Centre
Fri 25/1	10.30am 1pm-3pm	GWP - Animal Capers GWP - Arcade Alley	West Torrens Auditorium Thebarton Community Centre
Sat 26/1	5pm - 10.30pm 5pm - 10.30pm	Outdoor cinema: Antman & the Wasp Outdoor cinema: Paddington 2	Linfield Reserve, Novar Gdns Rex Jones Reserve
Sun 27/1			
Mon 28/1	8.00am 8.00am-6.00pm 6.00pm - 9.00	NHF Walking Group Library Closed Sewing Studio	Kurralt Park Plympton Community Centre

Date	Time	Activity/Event	Location
Tue 29/1	10.30am	Baby Time: 0-18 months	Hamra Centre
	11.15am	Toddler Time: 18 months - 3 years	Hamra Centre
	1.00pm	ESL class with free crèche	Hamra Centre
Wed 30/1	10.30am	ESL Reading Group: Post beginner	Hamra Centre
	10.30am	Story Time: 5 years and under	Hamra Centre
	11.00am	Sewing Studio	Kurralta Park
Thu 31/1	8.00am	NHF Walking Group	Kurralta Park
	10.00am	One-to-One Tech Help	Hamra Centre
	10.30am	Baby Time: 0-18 months	Hamra Centre
	11.15am	Toddler Time: 18 months - 3 years	Hamra Centre
	6.00pm	Financial Counselling	Hamra Centre
	7.00pm	Financial Counselling	Hamra Centre

14.26 Annual Procurement Report

Brief

This report presents an overview of the 17/18 savings and benefits from procurement strategies for the City of West Torrens.

RECOMMENDATION

It is recommended to Council that the Annual Procurement Report be received

Introduction

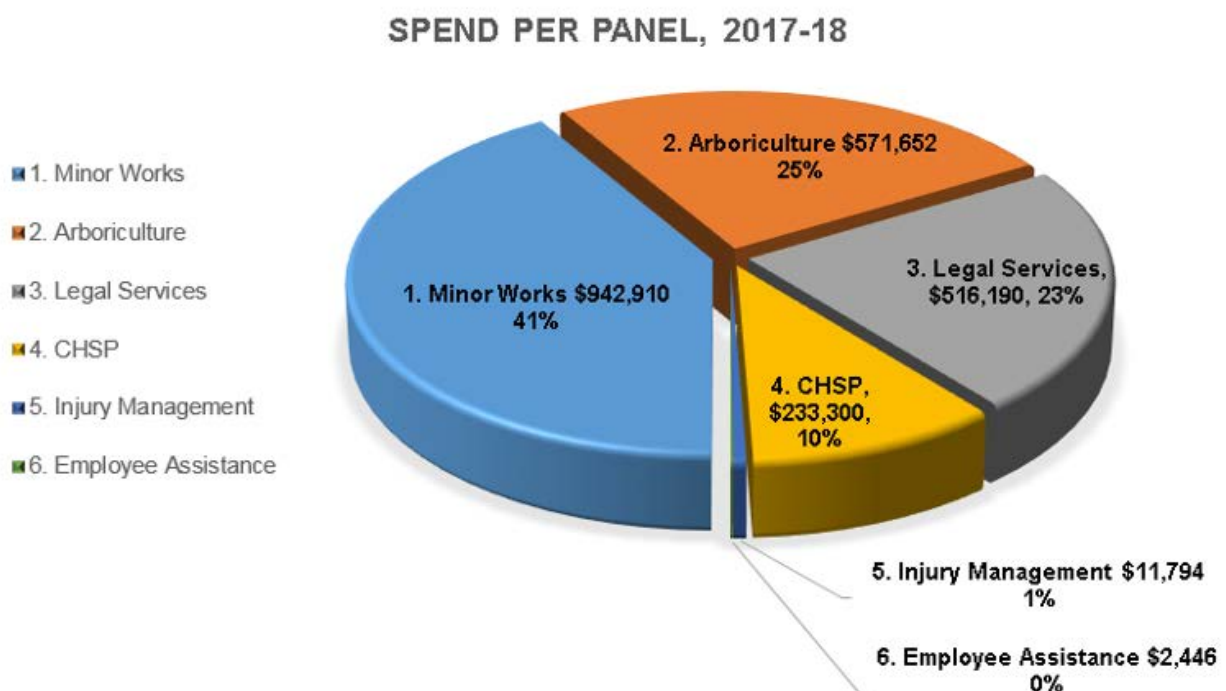
The City of West Torrens (CWT) has an annual 'Procurement Roadmap' programme with the objective of achieving better practice, ensuring the procurement process is sufficiently robust to withstand external scrutiny, categorising expenditure to understand purchasing in the City of West Torrens and to identify strategies for improvement, make savings/reduce expenditure, minimise waste in the procurement process and create efficiencies.

Discussion

The 2017/18 Procurement Analysis identified:

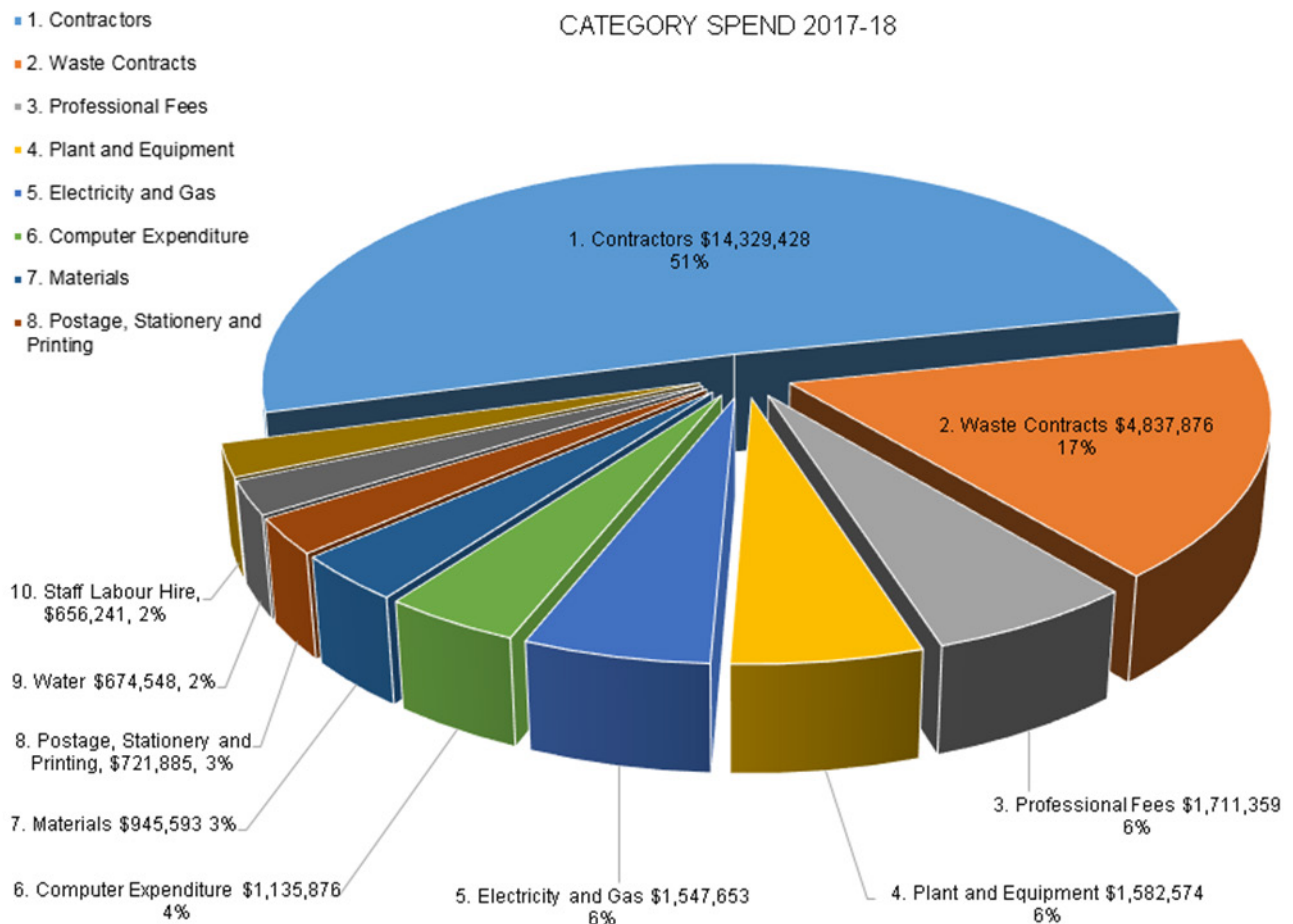
- The supplier profile for the City of West Torrens and data regarding local suppliers.
- A category classification of spend including an analysis of the Top 10 categories and opportunity assessments for future strategies and savings.
- An overview of savings and benefits for 17/18 from procurement strategies.

CWT had 6 procurement panels (panels) covering 38 local SA suppliers. Panels represent a key strategy in significantly increasing discounts for services and goods used. They also reduce costs for both the CWT and suppliers by minimising duplication of effort, reducing risk and policy compliance. The panel breakdown is provided below.



CWT also uses third party contracts when they provide value for money. These may include LGA Procurement and Procurement Australia contracts. Energy contracts are one such example of this.

The top 10 categories of expenditure represented 90% of Council's costs and are shown below.



Of the 1225 suppliers used by the CWT, 178 were business based in West Torrens, representing 30.8% of the annual spend. The Administration developed contracts, discounted rates and developed clear processes to manage the costs and performance of suppliers.

The CWT's top 20 Suppliers represent 51% of the annual spend. All 20 suppliers are in formal commercial agreements.

Savings resulting from the Roadmap

Procurement strategies for the year **conservatively** returned savings and benefits to Council to the value of **\$575,392**. These savings are detailed below:

Description of Saving	Value
Staff time saved using panel contracts, reduced duplication of effort per invoice	\$44, 800
Discount on Legal Services	\$77, 428
Discount on Trades (outside of major projects)	\$377, 164
Developing documentation for agreements and market approach internally	\$76, 000
TOTAL	\$575, 392

Conclusion

The Administration will continue to develop procurement strategies including establishing panels, negotiating new contracts and implementing effective contract management to deliver savings and benefits and improved practice and probity for the organisation.

Attachments

Nil

14.27 Integrated Movement Systems Policy Discussion Paper Response

Brief

This report provides an overview of the Integrated Movement Systems Policy Discussion Paper released for consultation by DPTI and the State Planning Commission (SPC) and includes a copy of the Administration response submitted within the consultation timeline set.

RECOMMENDATION

It is recommended to Council that the response prepared by the Administration be noted.

Introduction

In April 2016 the Parliament of South Australia passed the Planning, Development and Infrastructure Act 2016 (PDI Act). The PDI Act is replacing the Development Act 1993 in a series of stages, with some elements 'switched on' already, and other sections yet to take effect. The new Act establishes a new planning framework and legislative tools.

As part of the reform process, DPTI and the SPC are undertaking rolling consultation on a suite of discussion papers related to planning reform which are intended to shape the policy framework and assessment instruments for development applications.

This is the biggest reform of the State's planning system in 20 years.

The implementation of the new planning system is moving quickly, with the Planning and Design Code (the Code) to be fully implemented by mid-2020. The timeline attached, released by DPTI in November 2018, provides an overview of the anticipated timing and phasing of the commencement of the Code and conversion/retirement of Council's Development Plan (**Attachment 1**).

Discussion

The release of the Integrated Movement Systems Policy Discussion Paper (**Attachment 2**), was poorly timed with regard to engagement activity with Councils during the Caretaker mode for the Local Government elections. This information has been strongly provided to the State Government and requests have been made to ensure timing does not conflict with Council's capacity to be involved with the engagement process in future.

In light of the above, it was considered too important for a response not be provided. So, as such, an Administrative response to the discussion paper was submitted (**Attachment 3**). This response took into consideration the constituents of the West Torrens, reflected the uniqueness of the locality and provided practical responses to the themes of the discussion around:

1. Aligning South Australia's growth with transport infrastructure,
2. Capitalising on strategic transport infrastructure, and
3. Sustainable mobility, car parking and the impact of technology.

Moving forward, the upcoming consultations include:

- Joint Planning Boards
- Infrastructure Scheme
- Discussion Papers on:
 - Productive Economy Policy Discussion Paper (which will be the subject of a subsequent report to Council), consultation closes 22 February 2019;
 - People and Neighbourhoods
 - Design in the Planning System
- Regulations
 - Fees and Charges
 - Referrals
 - Building Inspection
- Phase one Code - Land not with a Council Area
- Phase two Code - Regional Councils
- Phase three Code - Greater Adelaide Councils

Conclusion

This report presents the response submitted to DPTI by the Administration in response to the Integrated Movement Systems Policy Discussion Paper.

Attachments

- 1. Implementing Our New Planning System- Our Timeline**
- 2. Integrated Movement Systems Policy Discussion Paper November 2018**
- 3. Council Administration Response to Integrated Movement Systems Policy Discussion Paper**



IMPLEMENTING OUR NEW PLANNING SYSTEM - OUR TIMELINE



Our new planning system will be delivered across three phases:

- Phase 1 (mid-2019)
Land Not Within a Council Area
- Phase 2 (late-2019)
Regional Councils
- Phase 3 (mid-2020)
Greater Adelaide Councils

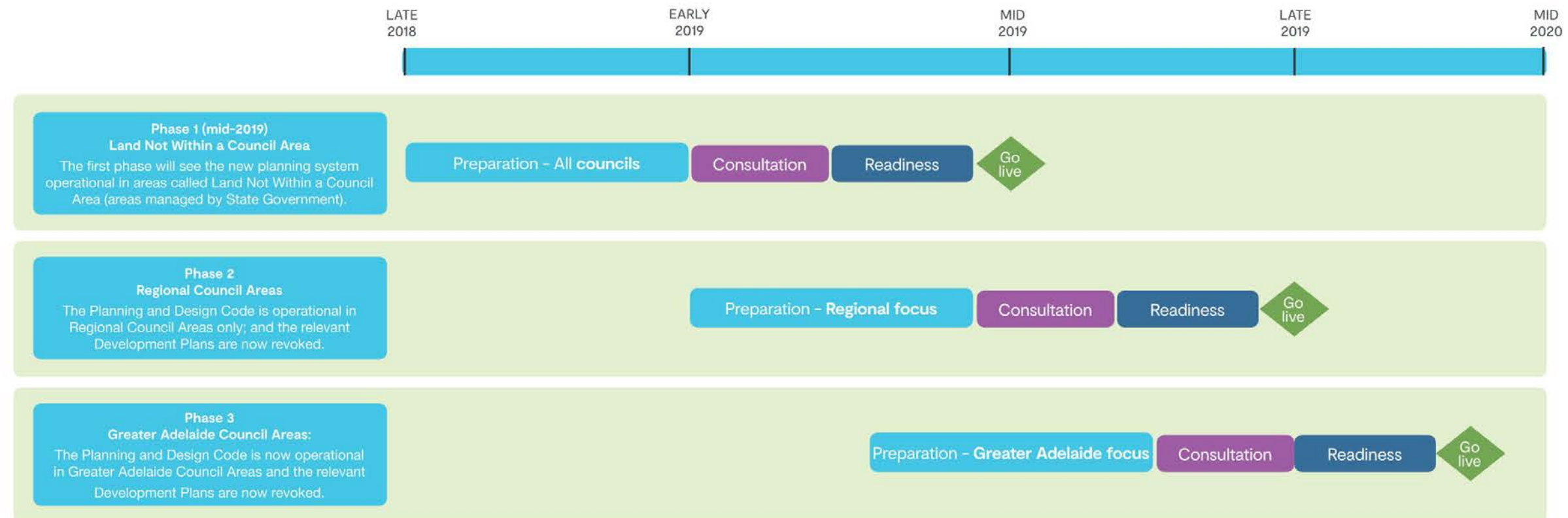
Underpinning each phase is the commencement of the Planning and Design Code and the conversion (and retirement) of Council Development Plans. This fact sheet shows the activities that will support each phase of the new planning system. To learn more about our new planning system, visit www.saplanning.gov.au

1. Preparation - prior to statutory consultation, the department will work alongside councils and industry practitioners to refine the draft code; and start documenting the conversion of Council Development Plans.

2. Statutory consultation - to give all South Australians an opportunity to have their say, each code package will be released for consultation. Exact consultation dates will be available in 2019.

3. Readiness activities - prior to each phase starting, the department will continue to work with councils, industry and local communities to ensure everyone is ready for 'day one'. Activities may include information sessions, checklists, education material, briefings etc.

4. Go live - is the day in which the Code is operational and relevant Development Plans are revoked.





STATE
PLANNING
COMMISSION



INTEGRATED MOVEMENT SYSTEMS

POLICY
DISCUSSION
PAPER

August 2018



Government of South Australia
Department of Planning,
Transport and Infrastructure

saplanningcommission.sa.gov.au

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- Beth Merrigan and Madeleine Frew, Adelaide City Council
- UDIA Infill Development and Urban Renewal Committee
- Statutory Planning Reform Committees (Local Government, Development Industry and Community Participation and Sustainability)
- Industry Liaison Group
- Local government, agency, industry and community attendees of the State Planning Commission workshop held on 17 May 2018
- All contributors to the Car Parking Summit YourSAy survey and community focus groups

We look forward to receiving further contributions as we move into the consultation phase of this paper.

Further Information

For a full description of the key research and investigations, evidence, facts, figures and references that support the statements and recommendations contained within this Policy Discussion Paper, please refer to the *Integrated Movement Systems Background Paper*. A copy of the paper can be downloaded from the SA Planning Portal.

Photos used throughout this document are courtesy of the Department of Planning, Transport and Infrastructure, the South Australian Tourism Commission, Renewal SA and City of Adelaide and professional photographers contracted to these organisations.

Integrated Movement Systems Policy Discussion Paper
State Planning Commission
August 2018
ONLINE: 978-0-7590-0290-6



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A future vision for integrated movement systems.

Our vision is to support an urban form that promotes walking, cycling and public transport. We acknowledge that many South Australians enjoy a high level of personal mobility and value a city that provides a range of transport options including use of the private car.

Increasing public transport and active travel requires us to make it more desirable. It needs to be safe, cost effective, time efficient and take people to places they want to go. From a planning perspective, this means supporting quality urban design, affordable housing and the right land use mix around fixed line public transport services. It also means creating hubs of activity in places that can be accessed by trains, trams, buses and bikes. Doing this helps people make transport choices that enable Adelaide to grow as a sustainable city – carbon efficient, with high air quality, low congestion and improved productivity. Supporting these travel modes also provides greater equity in mobility, with affordable choices for everyone.





INTRODUCTION

Land-use planning and development in South Australia is changing. In response to these changes, the *Planning, Development and Infrastructure Act 2016* (the Act) is being progressively introduced to replace the Development Act 1993 to enable a more efficient, responsive and effective planning system. The new system will support and enhance the state's liveability and prosperity in ways that are ecologically sustainable and meet the needs and expectations, and reflect the diversity, of its communities.

The Act provides for the creation of the Planning and Design Code (the Code) – a single planning rulebook for assessing all development applications across the state – that will become the foundation of our new planning system. The Code will replace the complex and at times inconsistent planning rules found within the 72 development plans currently in use across South Australia.

In establishing the Code, we have been presented with an opportunity to harness those aspects of our current system that are working well and use them to form the foundation for the future.

Generally, we are doing a pretty good job of it, although there is always room for improvement.

The South Australian Planning Policy Library has provided us with an excellent base from which to begin and we recognise that many councils and communities have a strong sense of ownership over policies that apply to their area.

However, we are aware the Code also presents us with the opportunity to improve and streamline areas where our current policies aren't quite up to scratch—where there may be conflict, duplication or deficiencies—and to develop new policies where gaps exist.

This needs to be done with the understanding that we may not be able to tackle all these issues in the first generation of the Code, which will be operational by July 2020. However; this process allows us to start a series of conversations with the industry and our community about the kind of future we want. This will enable us provide effective planning to help realise the aspirations of future communities, while proactively addressing the challenges we will face along the way.

In doing this, it is important to recognise that planning is just one element of a much bigger system that must work together to create liveable, competitive and sustainable places and spaces. Other levers outside the planning

system also need to be pulled to achieve success and we must recognise their relationship to the development of the Code.

At its heart, planning plays a significant role in balancing competing priorities and resolving tensions, in order to help realise what our communities want when it comes to how we live, how we move about, where we work and how we protect our environment.

To this end, this paper focuses on the key issues and opportunities associated with managing the interfaces between South Australia's transport systems and surrounding land uses as we move into our new planning system. In particular, it focuses on the role the planning system can play in achieving optimal land use and development outcomes that complement and support the function of all transport modes, particularly given the rapid technological advancements and our rising urbanisation.

We look forward to hearing your views on the recommendations we've put forward in this paper as well as continuing to work together to build a successful new planning system we can all be proud of.

PURPOSE

In March 2018 the State Planning Commission (the Commission) released its *Blueprint for South Australia's Planning and Design Code* (Figure 1), which introduced:

- A series of policy discussion papers designed to stimulate thought around the policy direction for the Code.
- A series of technical discussion papers to establish the operational framework and content requirements for the Code. The first technical paper – *Planning and Design Code: How will it*

work? – is now available on the SA Planning Portal.

- A series of key policy conversations the Commission would like to have with the industry and the community in relation to those areas it anticipates will require a greater level of reform. Each Policy Discussion Paper will be closely aligned to at least one of these dedicated Conversation Areas.

In the case of this paper, the associated conversation will focus on **Sustainable mobility**,

car parking and the impact of technology, which was discussed at the recently held Metropolitan Adelaide car parking summit.

This Integrated Movement Systems Policy Discussion Paper is one in a series of four papers that explore land use policies in South Australia.

The other papers consider:

- Natural Resources and Environment
- People and Neighbourhoods
- Productive Economy.



Figure 1: The Introductory Paper can be downloaded from the SA Planning Portal at: www.saplanningportal.sa.gov.au

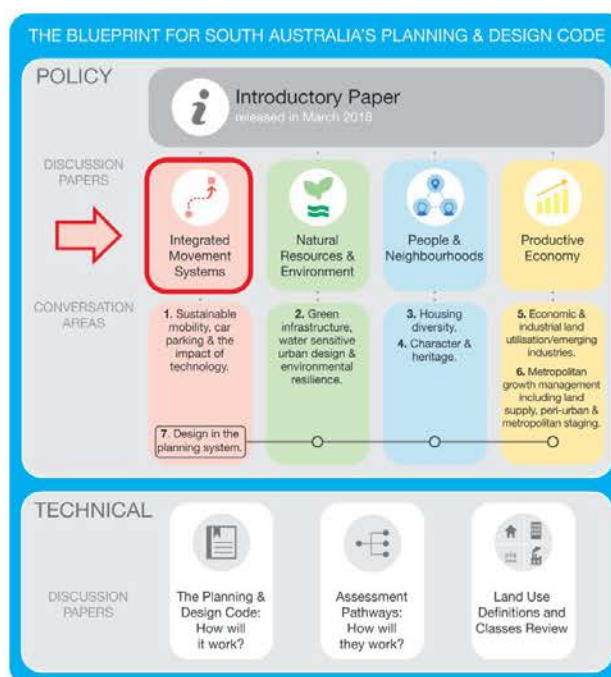


Figure 2: Context of this discussion paper against elements of the Blueprint.



The Policy Discussion Papers are intended to be read and considered as a 'family' and will assist the Commission to establish the planning rules that will ultimately constitute the new Planning and Design Code.

Each paper has been developed through an extensive investigation and peer review process which has incorporated the following:

- a review of the South Australian Planning Policy Library (SAPPL)
- investigation of case studies and best practice policy examples from Australia and the world
- workshops with state agencies, councils and special interest groups
- Commission-led policy workshops
- a review of South Australia's Development Plans in partnership with local government
- a peer review process with thought leaders and key stakeholders such as planning reform advisory groups and government agencies.

This discussion paper draws on the results of these investigations to:

- highlight key emerging trends that may require a planning policy response
- identify gaps or deficiencies in existing policies of the South Australian Planning Policy Library (SAPPL) that need to be addressed to ensure alignment with government strategic directions. (See Figure 3.)
- identify opportunities to consolidate duplicated policy
- highlight investigations and research undertaken or identified to inform proposed policy directions.

Ultimately, the intent of this paper is to recommend policy directions for the Code, including identifying:

- where existing policy is likely to be transitioned to the Code ('Transition ready')
- areas where further investigations or reform are necessary ('Reform Gen 1 or Reform Gen 2 or beyond')

These recommendations are offered in line with the following policy themes which play a key role in the delivery of Integrated Movement Systems in our new system:

- aligning South Australia's growth with transport infrastructure
- capitalising on strategic transport infrastructure
- planning for sustainable mobility, car parking requirements and the impact of technology.

To access the full evidence on which this discussion paper is based, please read the supporting **Integrated Movement Systems Background Paper**.

In recognition of the importance of collaboration in building a successful new planning system, discussion questions have been included (on the back page) as a means to promote thought and seek guidance on the policy recommendations contained within this paper. Please consider them when providing your feedback. Further policy discussion questions have been also included at the end of each theme to help policy formulation for future iterations of the Code for Generation 2 or beyond.

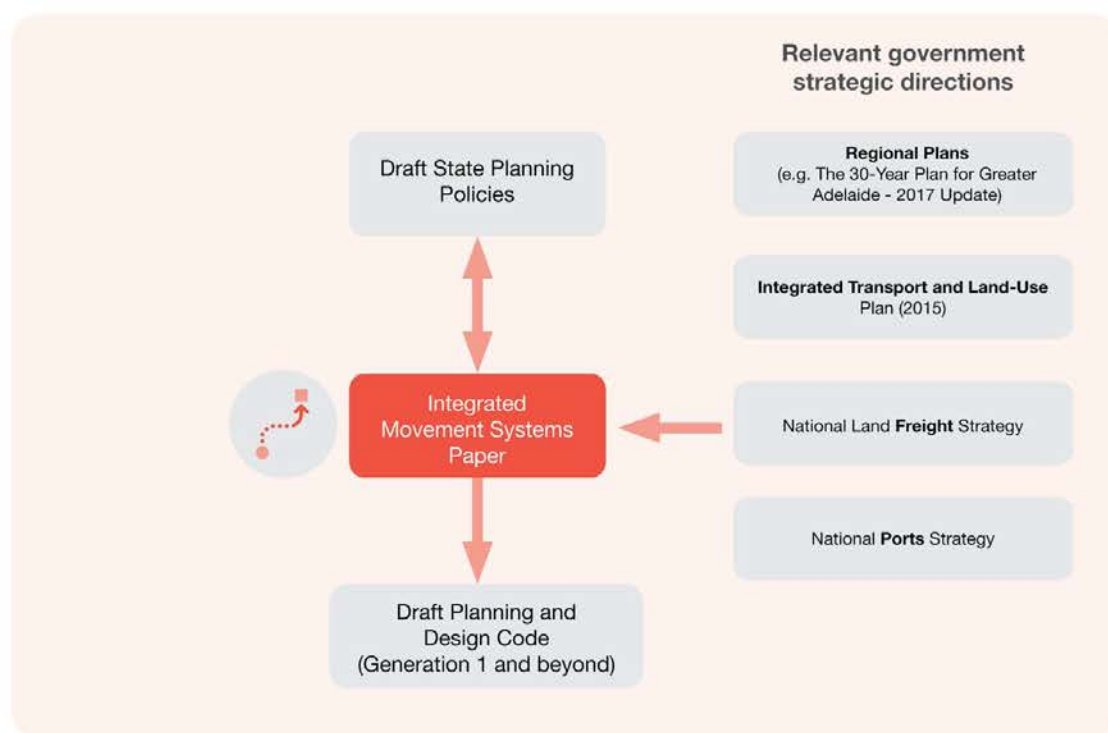


Figure 3: Integrated Movement Systems Policy Discussion Paper in relation to new planning instruments and government strategic directions.

NOTES:

The draft State Planning Policies are on consultation from 16 July to 7 September 2018.

The State Planning Commission is mindful of the recent change of Government, and that current strategic directions may evolve as the new Government continues to progress its agenda.



WHY ARE INTEGRATED MOVEMENT SYSTEMS IMPORTANT?

Movement systems encompass the diversity of methods used to move people and goods around our cities, regions and across our borders. From freight delivery to international trade, leisure travel and commuting, our movement networks directly influence the lives of most people every day.

The performance of our transport networks and systems is closely related to patterns of development and the value of land, particularly in urban areas where land use mix has a strong influence on movement patterns (such as commuting), supply chain efficiency and network demand (e.g. peak hours and congestion).

The more localised aspects of transport planning, such as requirements for individual developments, can also have a cumulative effect on urban form across neighbourhoods.

Development that is successfully integrated with transport not only helps people move safely, efficiently and to more places, it also allows for more sustainable and coordinated growth, supports economic productivity and delivers network efficiency and safety.

Key Benefits of effective Integrated Movement Systems

Integrated Movement systems have a number of benefits:

Economic competitiveness

The design and location of transport infrastructure can be a key driver of growth by making places more accessible, productive and open for investment. Integrated planning helps ensure the consequences

of investment are positive and lead to better outcomes.

It is therefore important to identify and protect land for strategic transport corridors, especially for city-shaping infrastructure investments, the facilitation of regional development and industry growth. Failure to do so can fragment labour markets, diluting the scale efficiencies of metropolitan areas in matching skills to industry requirements.

In addition to freight, modern services and knowledge-based economies compete with each other globally as knowledge workers are highly mobile and seek an improved quality of life. South Australia is uniquely positioned to be able to integrate infrastructure carefully, capitalise on its natural advantages and attract and retain knowledge workers and therefore industries.

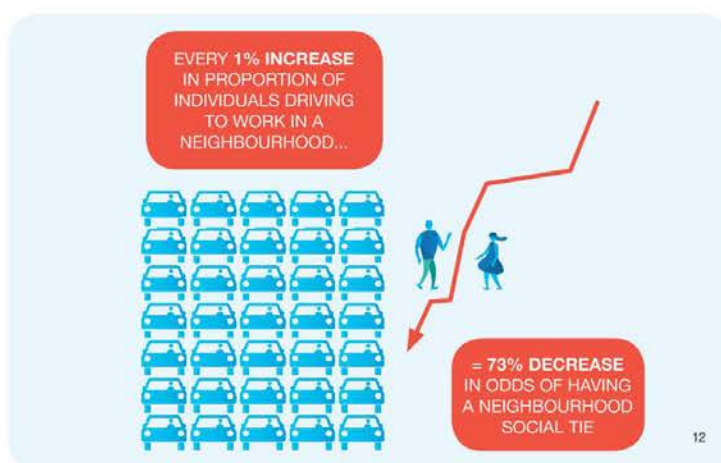


Liveability, wellbeing and inclusion

Successful integration, together with an improved mix of transport choices, can help reduce urban sprawl and the need to increase road capacity. This in turn supports land use development that promotes active travel, social interaction, economic activity and community connectedness.

Density also underpins the creation of walkable neighbourhoods by bringing destinations closer together and providing a customer base to ensure that local shops, services and public transport remain viable.

The interface between busy movement corridors and residential neighbourhoods must be carefully managed to avoid health impacts through exposure to emissions, noise and vibration. Ensuring these interfaces are well managed is critical to our new urban form and the health and liveability of our neighbourhoods.





Better balance between access and activity

Great streets are destinations in their own right. The best examples attract investment and result in higher land and development values. They represent around 80 per cent of public space in cities and contribute in many ways to their economic, environmental and social functioning. While they are important public places, they also need to be accessible, fast, efficient and minimise travel time.

There is increasing recognition of the importance of striking a better balance between access ('Links') and activity ('Places') along our streets. Conventional streets typically prioritise the movement of vehicles, with the quantity and quality of space for people on foot often only considered as an afterthought.

The 'Link and Place' approach advocates that both these functions be given equal consideration, with the balance guided by the street's role within a wider street network hierarchy. (refer Figure 4).



Figure 4: Examples of a 'Link' corridor and a 'Place'.

Reduced carbon footprint and climate change mitigation

Moving towards an integrated transport system will also help reduce greenhouse gas emissions by decreasing vehicle travel, cutting land consumption and reducing the need to continue building road capacity.

Shaping the pattern of development and influencing the location, scale, density, design and mix of land uses can also ensure that transport infrastructure is utilised to its full potential.

Promoting a more compact urban form (through locating jobs and housing closer to public transport to reduce private vehicle travel) will play a role in reducing the growth of greenhouse gas emissions and mitigating climate change.

Smart cities and harnessing of technology

Advances in technology are having a fundamental impact on our cities and regions, particularly in relation to new lifestyle and behaviour patterns, how we move around and the disruption of established industries.

In the future, autonomous vehicles, smart parking, electric vehicles and on-demand services are among the new technologies likely to significantly influence the transport and land use requirements of our cities and could play a valuable role in reducing private vehicle dependence.

A smart city is one where public infrastructure, data technology and the internet are successfully integrated in order to improve the quality of life for people living, visiting and working in the area.



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Key trends influencing change

There are a number of demographic, environmental, economic and social trends that are causing fundamental shifts in the way we live, work and move around. Those that are most likely to influence the integration of movement systems with development patterns in South Australia are outlined below.

Spread out city - low density and high private car usage

The Greater Adelaide region is home to 1.3 million (84% of the state's population) and has a footprint more than double the size of Greater London, which is home to 8.7 million (Figure 5). Our low population density means there are fewer people in any given area to support local services, therefore where we live and work can often be located some distance apart. This is a fundamental challenge that significantly contributes to our reliance on private vehicles. In 2013, Adelaide had the highest private vehicle travel to work (84%) and the second lowest proportion of people walking to work (2.9%) in Australia¹.

In addition, the Adelaide CBD features the highest percentage of daily car commuters of all Australian capital cities (54.4%), significantly more than Melbourne (30.6%) and Sydney (17.4%)².

This is despite the fact that our average daily traffic delay is second only to Sydney, and that one in three Adelaide homes are located within 400 metres of a frequently serviced public transport stop (compared to one in five nationally)³.

At 8.7%, Adelaide has the lowest public transport usage, compared to 22.7% in Sydney, 15.5% in Melbourne, 11.4% in Brisbane and 10.2% in Perth⁴. This could be partly attributed to the fact that the average price of parking in the CBD is substantially lower than anywhere else in the country⁵ and we have 25.2 spaces available for every 100 workers in the CBD – the highest in the nation⁶.



Figure 5: The footprint of Greater Adelaide compared to Greater London.

We're getting older and households are getting smaller

Not only are South Australians getting older, we are also living in increasingly smaller households which is having a direct impact on how and where we're choosing to live. By 2036, South Australia's total population will reach 2 million people – almost a quarter of whom will be aged 65 and over⁷. More importantly, a fifth of the state's seniors will be aged 85 and over. This means we will have the nation's highest proportion of people aged over 85 years and, for the first time, the aged population will outnumber the youngest members of our community⁸.

Increasingly, older people are living in their communities for longer and have more choices about lifestyle, services and where they live. As they age, they will also require convenient access to alternative travel options. This signals that now more than ever before, it is critical for South Australia to have strategies in place that plan for older people and their movement. There is increasing pressure to deliver adaptable environments that support the delivery of safe and accessible dwellings, movement networks and public facilities that not only meet the needs of all aged groups but also support active ageing.

The size of the average household in South Australia has more than halved over the last century from 4.5 people to 2.5. This is supported by a 2.3% decline

in the number of households comprising couples with children, a 32% increase in the number of couples living without children and a 54% increase in the number of people who are living alone⁹.

Our changing population has seen Adelaide's historical desire for growth to the north and south of the city slow significantly in the past decade. In 2015, approximately 76% of all new housing in Greater Adelaide was constructed in established suburbs¹⁰, resulting in an increased demand for varied housing alternatives (e.g. row and terrace houses, as well as units and apartments) located in high-amenity, mixed use environments closer to the city and offering a wider choice of transport options (such as Bowden and Lightsview).

Technology is changing how we live and how we move

New and emerging transport technologies are set to have a transformative effect on cities, transport behaviour and urban life.

These changes in technology have the potential to transform our transport networks, including designing for autonomous vehicles and reduce private car parking requirements.

They may also lead to improved liveability outcomes alongside or adjacent to major movement corridors.

The emergence of on-demand and automated mobility technologies is likely to cause significant shifts in vehicle ownership and licensing patterns, car parking requirements and public transport services. Already countries including Australia and the United States are seeing a decrease in the number of younger people obtaining a licence, citing cost and lack of interest in driving as reasons for not doing so¹¹. This will be further exacerbated as the ageing population increases and with it the demand for more coordinated and alternative movement systems.

Over the past decade, advances in information and communication technologies have led to a decrease in the number of people needing to travel for work. In response, planning controls have provided more allowances for home-based businesses and it is expected there will be an increase in the number of mixed-use precincts that will further reduce the separation between employment and residential uses. This will create more places where people can live, work and play without having to commute or travel as far to access services and amenities.



Market dynamics and development economics

Some of our contemporary planning policy reflects these trends and emerging needs, however their successful implementation is influenced by a range of local market preferences and development economic considerations.

Recent development across Adelaide have revealed an emerging range of market dynamics that require careful consideration to ensure good quality development that is consistent with both strategic intent and community expectations.

For example, the perceived market expectations for private, secure, undercover car parking, which has resulted in relatively conventional (high) parking provision in areas with good access to public transport (e.g. in the CBD or Bowden) and regardless of prescribed minimum parking rates.

In townhouse type developments, this parking provision tends to impact the quality and function of streets with a proliferation of driveways and garaging. This form of development is often small scale and incremental, making the cumulative effects more difficult to manage than in master planned developments.

Further to this, the high cost of constructing basement parking relative to sales revenues for apartments for higher-density developments in Adelaide (compared to say Sydney) appears to drive a preference for podium or under-croft parking.

This form of parking can result in additional building bulk and height and challenge planning objectives for high-quality or active frontages unless they are carefully integrated.

The effect of these local market dynamics and economic considerations on individual developments appears varied. There are some good quality outcomes and others that are less than optimal. Collectively they suggest a need for policy to carefully consider the cumulative effects of these local circumstances in order to balance strategic intent, commercial considerations, and community expectations.

Walkable neighbourhoods are in demand

A more compact form of living will increase the importance of liveability and quality of the public realm in these neighbourhoods, which is an important factor for those cities and regions that wish to attract knowledge-based industries and retain a talented workforce.

The Property Council of Australia has identified that dense cities increasingly offer businesses access to the best customers, supplies, partners and competitors¹².

Healthy, walkable neighbourhoods are places where people can afford to live, learn, work and play. They offer a wide range of services that can easily be reached on foot or bicycle, including schools, health care, shops and public transport (see Figure 6).

With the rise in infill development in Adelaide, there will be many opportunities to increase cycling and walking uptake as 75% of daily trips are predicted to be short journeys of between three to six kilometres¹³.

Note: Refer to the Integrated Movement Systems Background Paper for references.



Figure 6: Examples of elements that contribute to a healthy and walkable place to live



HOW WILL OUR PLANNING SYSTEM SUPPORT THE INTEGRATION OF MOVEMENT SYSTEMS?

Successful implementation of Integrated Movement Systems (IMS) will build on our state's liveability, economic competitiveness and enable the sustainable future of our regions and neighbourhoods by:

- delivering land use outcomes and transport systems that complement each other
- achieving optimal land use and development outcomes with regard to the role and function of all transport modes
- providing for an interface between land uses and transport corridors which improves the function of both.

Achieving these outcomes requires a planning system that encourages and enables appropriate development in locations serviced by a variety of quality transport options and facilities supported by an ongoing commitment to transport investment.

Integrated Movement Systems also have different permutations depending on their geographical areas and associated transport corridors. Many of South Australia's major movement corridors cater for a variety of roles and functions along their length, especially those routes that traverse rural, suburban, urban and city-centre environments. How the associated land use policy both complements and influences these diverse environments is at the heart of successful integrated movement.

Strategic Directions

The preparation of the Planning and Design Code needs to consider how we can further integrate our movement systems into planning policy. It will also need to reflect the policy direction contained within key government strategic documents, in particular the State Planning Policies (SPPs) and Regional Plans.

Refer to Figure 7 for an example of how the new planning system's strategic framework will guide the Planning and Design Code.

Refer also to *The Planning and Design Code – How Will It Work?* Technical Discussion Paper for further information.

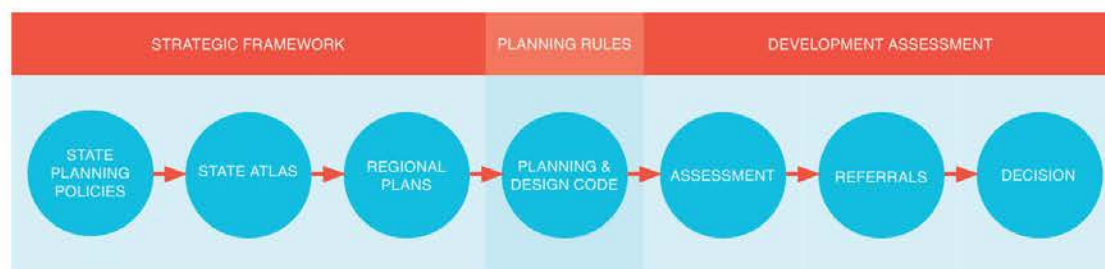


Figure 7: An example of how the new planning system's strategic framework will guide the Planning and Design Code

Draft State Planning Policies

State Planning Policies identify matters of state interest that should be considered in the Code. In a number of cases they will be addressed through overlays. The Code will include zones, subzones and overlays. Overlays can change the level of assessment required and trigger a referral.

The draft State Planning Policies seek to create:

- a more efficient urban form through the improved use of existing infrastructure (via infill) and better coordination of new land / infrastructure resources (via regional planning)
- improved accessibility to social and physical infrastructure to improve our standard of living
- improved liveability by reducing congestion, improving accessibility and reducing commute times
- the sustainable efficient use and distribution of goods, resources and services.

The SPPs therefore provide direction for integrated planning and strategic transport infrastructure across South Australia by emphasising the importance of; planning for orderly, connected growth, providing an adequate supply of land, promoting regeneration and renewal, optimising infrastructure, supporting increased densities in well-serviced areas, protecting the economic function of strategic transport infrastructure and promoting complementary land uses.

Regional Plans

The current Planning Strategies for South Australia will serve as the state's interim Regional Plans. Regional Plans provide a long-term vision (over 15 to 30 years) for a region or area including provisions about the integration of land-use, transport infrastructure and the public realm.

The 30-Year Plan for Greater Adelaide - 2017 Update contains targets, policies and actions that seek a more compact urban form through the encouragement of development close to strategic activity centres, transit corridors and quality public transport (Targets 1, 2, 3 and 4).

The Regional Planning Strategies provide direction for the maintenance, protection and strengthening of strategic infrastructure; provide for competitive freight transport and transfer hubs; and aim to improve public transport and access to health services.

South Australian Planning Policy Library

The South Australian Planning Policy Library (SAPPL) contains policy and zones that are focused on delivering or integrating with transport and movement routes (e.g. Airfield Zone, Urban Corridor Zone and General Module Transportation and Access.) *Refer to the Background Paper for a complete list of relevant SAPPL zones and general modules.*

The delivery of integrated movement is still a relatively new concept in terms of planning and development in South Australia. Therefore, preparation of the Planning and Design Code needs to consider how we can further promote and incorporate Integrated Movement Systems into planning policy.



Working with other levers

In establishing the Code, it is important to acknowledge the planning system plays an important role in the achievement of effective integration but also needs to work with other levers outside the planning system.

Land use and transport are overseen by numerous entities across South Australia and the Commonwealth. Therefore, delivery of integrated movement systems requires direction, input and investment from multiple parties across different jurisdictions, including state government agencies, the Federal Government, councils and private land holders.

It stands to reason that there are several key strategies and programs outside of the planning system that need to be leveraged to ensure successful integration is achieved.

One of the most critical is the state government's *Integrated Transport and Land Use Plan (ITLUP)* which sets out a program of major transport infrastructure investment required to support the state's growth and productivity over the short, medium and long term. Other levers that are relevant include:

- Public transport capital investment e.g. improving and / or expanding the

provision of fixed-line or other rapid public transit.

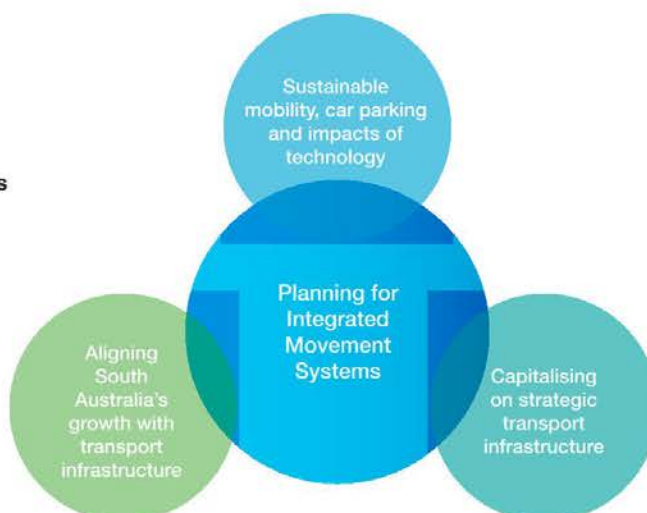
- Cycling infrastructure investment (by state and local government)
- Local government transport plans
- Financial incentives e.g. stamp duty concessions.

There are also a number of Acts that work together with the PDI Act to protect and enhance natural resources and the environment.

Refer to the background paper for further detail.

How will the new system deliver integrated movement systems?

Based on the outcomes of the research and investigations conducted in the preparation of this paper, the following three themes have been identified as the main policy areas that are critical to the delivery of Integrated Movement Systems through the new Code.



THEME 1: Aligning South Australia's growth with transport infrastructure

The coordination of development with the provision of efficient transport networks is a fundamental element of all modern urban areas and an important ingredient in the economic viability of all new development, both in metropolitan and regional township areas. It is also critical that, as our state continues to grow, people are provided with a greater variety of transport choices to get to where they need to go.

Due to the expensive nature of constructing new mass transit networks, governments at all levels are seeking to maximise the value of existing infrastructure networks and create liveable and affordable communities. This may include initiatives to expand capacity, improve regularity or increase the efficiency of services.

Across metropolitan and urban areas of South Australia, policy should encourage the development of land at higher densities for a wider mix of activities, strategically located in areas close to a wide variety of transport options, particularly quality public transport.

Areas rich in these attributes are highly valued and most commonly occur along high frequency transport corridors and adjacent to well-serviced regional centres.

In regional areas of South Australia, strategic policies in Region Plans consistently encourage a broader mix of

higher density residential and commercial land in close proximity to or within well-serviced regional centres. These locations tend to be the best serviced by a variety of transport modes, mixed uses and social services.

It is therefore important our new system retains and transitions the policy intent of current zones that promote improved integration of land use with major transport corridors (including the Urban Corridor Zone, Urban Core Zone, Residential High Density Zones and Mixed Use Zones). The further application of these zones along underutilised transport corridors will be considered once the Code is in place.

THEME 2: Capitalising on strategic transport infrastructure

South Australia's strategic transport facilities and networks are critical in connecting people with places and produce with markets.

While local streets, greenways and neighbourhood connections can be utilised as valuable and sometimes pleasant extensions of the public realm, major transport corridors and facilities serve a primary purpose as transport linkages or gateways which are of strategic economic importance.

Our planning policies should protect major transport corridors and strategic transport facilities from incompatible development to ensure their ongoing, uninterrupted and efficient operation.

Examples of such facilities include major airports (including flightpaths), sea ports, intermodal or bulk handling facilities, mass transit corridors and strategic freight routes.

Many of our major corridors and facilities have been operating in areas of our state which have been developed for a long period of time or where existing interfaces require sensitive and ongoing management. To reflect these situations, it is important that, where possible, planning policy minimises interface impacts by balancing the ongoing rights of existing land uses with the operation of strategic transport infrastructure.



THEME 3: Sustainable mobility, car parking and the impact of technology

Enabling more people to adopt cycling, walking and other non-motorised transport for commuting and other transport purposes – as distinct from purely recreational reasons – is an important objective of integrated transport and land use planning. It is therefore important that, where possible, our new system contains policies that promote walking and cycling to ensure travel mode shift and improve community health outcomes.

As more jobs, services and community infrastructure are located close to where people live (or more people live where jobs and services already exist) the required travel distance for some purposes lessens. In view of this, it is expected that active travel will have an increased role in mobility across Greater Adelaide and in regional centres as walking and cycling become more popular, viable transport modes.

Another increasing influence on our travel behaviour is the growing use of ride-sharing initiatives, electric vehicles and emerging technologies such as driverless cars. These innovations are set to have a transformative effect on cities, transport behaviour and urban life.

It is therefore important that planning can adapt and is responsive to change. To this end, our new system will need to understand new technology as it evolves and shapes the user experience of our cities and regions.

For example, a reduced reliance on private vehicles has the potential to change future requirements and the development economics of car parking, particularly in relation to supply and demand.

Historically, changes in movement behaviour has meant that parking policies have not been static and can be a complicated area for planners, communities and businesses to resolve.

It is for this reason that car parking in metropolitan Adelaide was selected as a key area for review as part of the Commission's Policy Conversation Area. The intent of the review was to consider:

- the real value of car parking spaces
- the influence of car parking on integrated movement systems
- whether using public and private space for the storage of private vehicles is the best planning outcome.

To date, the review has included public consultation via a YourSAy survey which received 840 responses, several focus groups and a summit with councils, thought leaders and industry representatives (refer to page 22). The results from the review have been included in the recommended policy directions for this paper.

POLICY CONVERSATION AREA – SUSTAINABLE MOBILITY, CAR PARKING AND THE IMPACT OF TECHNOLOGY

Metropolitan Adelaide Car Parking Summit

On 6 April 2018, about 60 representatives from a range of industry groups, government agencies and local government met with the State Planning Commission to discuss the current state of car parking in metropolitan Adelaide. This summit is part of the Policy Conversation Area - Sustainable Mobility, Car Parking and the Impact of Technology.

The summit provided a forum for attendees to explore some of the most commonly reported issues experienced by local residents, councils and businesses, including:

- urban infill leading to increased demand for, and scarcity of, car parking

- excessive parking on local streets creating problems for access and movement
- on-street parking overflow impacts from nearby interchanges and attractions
- cultural and behavioural impacts
- a lack of viable alternative transit options.

A series of innovative opportunities and potential responses were tabled during the discussion, with the following proposals identified as having potential to be explored through the development of the Code:

1. Unbundling housing from car parking and providing alternatives such as parking locations close by, particularly in higher density areas.

2. Considering whether policy in relation to enclosed garages that encourage on-street car parking should be reviewed.
3. Moving away from minimum car parking rates and considering maximums.

Many of the solutions offered such as demand management, education, infrastructure and enforcement, cut across a variety of policy areas and will be passed on to the appropriate agencies and relevant councils for action. The key outcomes from the summit were used to inform a detailed policy review included in the background paper.



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TRANSITIONING TO THE PLANNING AND DESIGN CODE

The following section details the policy direction recommendations for the establishment of the Planning and Design Code that have been formed based on the investigations and review undertaken in the development of this Policy Discussion Paper. For further detail on the information that has led to these recommendations, please refer to the Integrated Movement Systems Background Paper.

The recommendations have been prepared in line with the three major policy themes and criteria outlined in the table below:

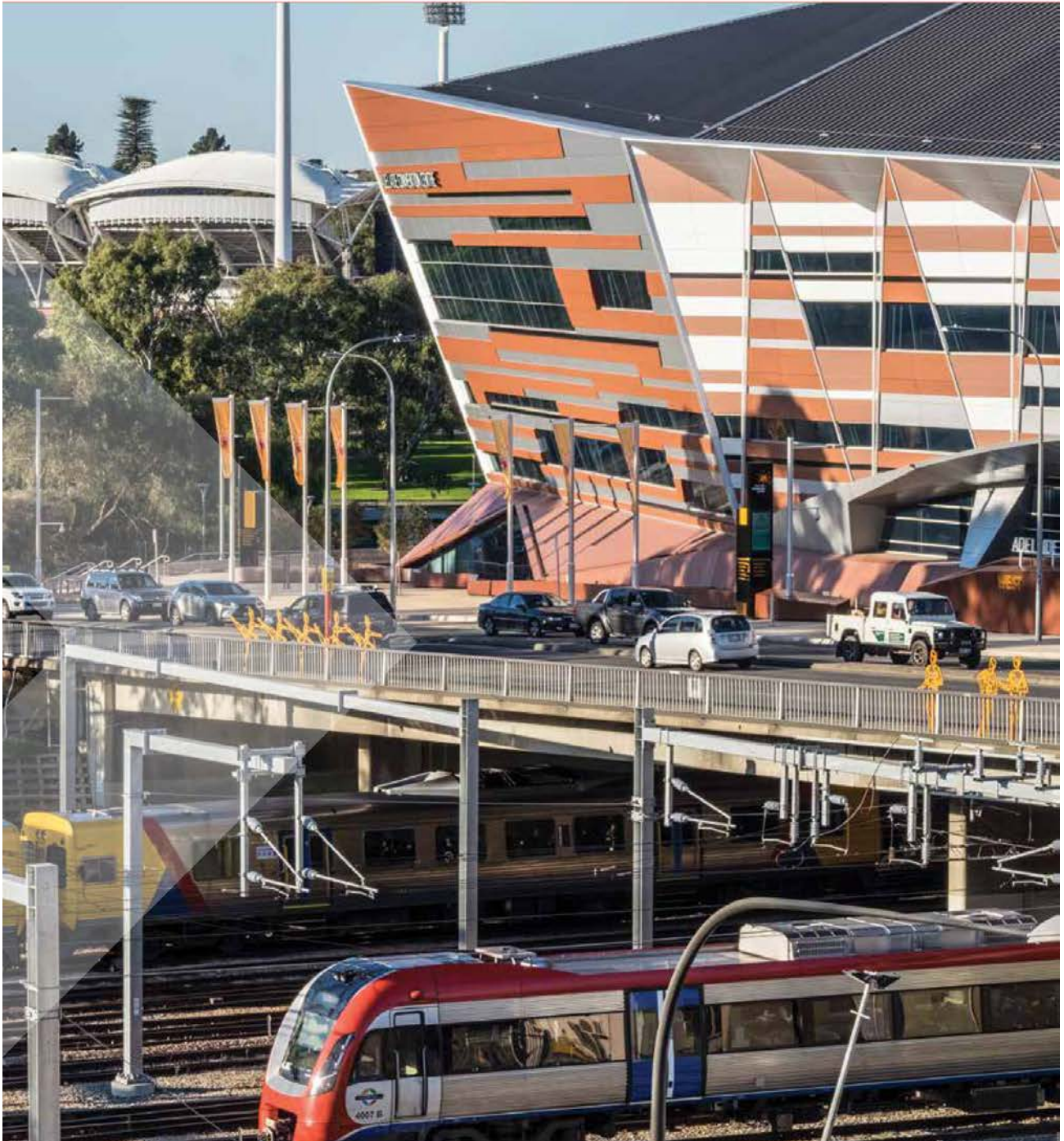
- Aligning South Australia's growth with transport infrastructure
- Capitalising on strategic transport infrastructure
- Sustainable mobility, car parking and the impact of technology

The below table outlines the three types of recommendations and associated timing.

Transition ready	Current policy that requires minimal change and will be transitioned into the first generation (July 2020) of the Code Policy Library (Transitional)
Reform (Gen 1)	Current policy that is recommended for improvement before it is transitioned into the first generation (July 2020) of the Code Policy Library (Reform which is minor based on research and engagement which is already well progressed or underway)
Reform (Gen 2 and beyond)	Gaps within existing policy that require further research and discussion before they can be considered for inclusion (Second generation and beyond) of the Code Policy Library (Reform in a new area)


Discussion questions relating to each of the major policy themes have been included for consideration when reviewing the recommended policy directions. These questions are intended to promote thought and seek guidance on the recommendations and we ask that you please consider them when providing feedback on this document.

Refer to the **Background Paper** for further detail in regard to the recommendations e.g. proposed next steps. Advice has also been provided as to where **other system tools and levers** could play a role in assisting in the delivery of the policy outcomes for a particular theme.







THEME 1: Aligning South Australia's growth with transport infrastructure

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
1A	In 2012, a suite of higher density, mixed use zones were introduced into the SAPPL which have been spatially applied to a small number of areas adjacent to key transport corridors and centres. These zones help to integrate land use and transport systems and can provide the foundation for this outcome in the new planning system.	Transition zones that promote improved integration of land use with major transport corridors (for example: Urban Corridor Zone, Urban Core Zone, Residential High Density Zones and Mixed Use Zones). <i>The spatial application of these zones is unlikely to be substantially changed as part of the application of Generation 1 of the Code.</i>	Transition ready 
1B	A minimum threshold of population density to ensure public transport and local shops and services are viable and can be located within walking distance of where people live needs to be identified.	Review the inclusion of minimum net residential densities in Suburban Neighbourhood Zones, Urban Core Zones, Urban Corridor Zones and Suburban Activity Node Zones. <i>Further discussion and consultation needs to be undertaken to identify the appropriate net residential densities in the context of evolving demographics, market dynamics and development.</i>	Reform (Gen 1)
1C	Some transport corridors are currently underutilised and could benefit from better integration with supporting land uses.	Investigate the spatial application of higher density mixed-use zones (such as those listed above) along appropriate key transport corridors, adjacent activity centres, in urban renewal areas and key strategic sites.	Reform (Commence Gen 1)


Discussion Questions:

- How can the Code better respond to the differences in public transport availability in urban and regional communities?
- What other policy provisions are needed to facilitate good quality development that supports the desired minimum residential densities in key zones?
- Does existing policy within the SAPPL adequately address issues relating to the perceived quality and impacts of higher density development? For example, the integration and cumulative impacts of parking and vehicle movement, public realm, and streetscape interface). How might targeted policy reform promote or incentivise better outcomes?

THEME 2: Capitalising on strategic transport infrastructure

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
2.1 Strategic Transport Facilities			
2A	The SAPPL contains an Airfield Zone which seeks to protect the ongoing operation of airport facilities and manage the interfaces with surrounding land uses. There is an opportunity to expand policy for appropriate complementary development types.	Transition the policy intent of the Airfield Zone and review the permissible uses in these zones to better support complementary development types. <i>Work with Adelaide Airport Limited, City of West Torrens and other stakeholders within the vicinity of strategic airports</i>	Transition ready 
2B	With the changing nature of the ways freight is moved, there is an opportunity to review the planning policy in relation to the operation of intermodal facilities and freight transport hubs, including their potential future expansion.	Review and Transition the Intermodal Policy Area into the equivalent zone.	Transition ready 
2C	The application of planning policy for airports varies considerably across the state. A key opportunity will be to improve policy consistency with Federal Government guidelines on airports.	Review the SAPPL building near airfields and building heights policies and mapping to respond to the NASF Guidelines.	Reform (Gen 1)
2D	Protecting ports from encroachment from incompatible land uses is becoming increasingly important to protect their current operations, critical transport links and future expansion opportunities.	Review the range of zones and policy areas that apply to seaports and supporting infrastructure to ensure that policy is fit for purpose.	Reform (Gen 1)
Discussion Question: <ul style="list-style-type: none"> How should planning policy balance the need for airports in strategic locations against the impact of these facilities on adjacent land owners? 			



Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
2.2 Strategic Transport Corridors			
2E	Currently, the spatial extent of land required for future road widening requirements is not included in Development Plans.	Work with DPTI Transport to review, transition and map road widening provisions and investigate whether they can be incorporated as an overlay or similar in the Code.	Transition ready 
2F	Moving into a new planning system, there is a need to ensure that land uses are appropriately supported by transport options and that our transport corridors remain efficient.	Transition the Policy intent of the existing strategic Transport Routes Overlay. This will involve: <ul style="list-style-type: none"> • reviewing policy and mapping for strategic transport corridors • refining policy (where required) with regard to access requirements, freight routes and road hierarchy. Targeted consultation with affected stakeholders plus general engagement as part of the Code development.	Reform (Gen 1)
Discussion Question: <ul style="list-style-type: none"> • How can the Code work to protect the operation of major transport facilities whilst managing the impacts on adjacent development opportunities? • How can planning policy better manage and minimise the impacts of transport corridors on surrounding development (i.e. noise and air pollution for residents)? 			

THEME 3: Sustainable mobility, car parking and the impact of technology

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
3.1 Walking, cycling and other non-motorised transport			
3A	The current walking and cycling SAPPL policy is well placed to be transitioned into the Code.	Transition the SAPPL off-street bicycle parking and the end-of-trip facilities (such as showers, changing facilities and clothes storage).	Transition ready 
3B	Cycling routes are not universally incorporated into Development Plans. This leads to inconsistency of application of design rules etc. relating to cycling.	Incorporate identified cycling routes into the Code.	Reform (Gen 1)



Discussion Question:

- How can planning policy better enable the delivery of more walking, cycling and active travel opportunities in our neighbourhoods?
- How can planning policy assist in balancing the tensions between prioritising the movement of vehicles (Link) and the quality of the space for pedestrians (Place) along our streets?
- How can the Code promote development that contributes positively to streets and the serviceability and quality of the public realm?
- Does the Code need to more explicitly anticipate the needs of an ageing population through provision for things like mobility scooters or access vehicles?



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Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
3.2 Car parking and emerging mobility technology			
3C	As travel behaviours continue to change, the demand for car parking will also change. It is important that new buildings and structures, particularly multi-level car parks, are adaptable for future uses.	Transition the existing SAPPL policy on the design of car parking structures so they are adaptable for new uses in the future.	Transition ready 
3D	Car parking rates in current planning policy are often inflexible and do not consider innovative design or proximity to other transport options.	Rationalise and transition existing car parking rate policies which allow for variation to prescribed minimum parking rates for development proposals which satisfy specific design and transport option criteria.	Transition ready 
3E	There is potential for greater standardisation of car parking rates, while still allowing for different rates for conditional and geographical contexts.	Review and consult on car parking rates in Greater Adelaide and regional centres to identify opportunities for greater standardisation through the Code, where appropriate.	Reform (Gen 1)
3F	Planning policy has a role to play in encouraging and supporting the uptake of technology which helps future-proof our neighbourhoods.	Develop policy that encourages new developments, in higher density or mixed use zones, to incorporate electric vehicle charging provisions and ensure appropriate infrastructure is in place.	Reform (Gen 1)
3G	It is important to ensure that planning policy is in place to help facilitate the uptake of emerging technologies that support better car parking efficiency.	Develop policy for new car parking areas (of a certain size) which encourages the adoption of technologies which can better manage impacts.	Reform (Gen 2 and beyond)
Discussion Question: <ul style="list-style-type: none"> How can planning policy best respond to the impact of emerging technologies on our city and communities and how we move to and through them? How can the Code best respond to the variances in car parking requirements for different neighbourhoods? Will the current approach of minimum car-parking rates, with potential for discounted provision, adequately support the desired shift toward more sustainable mobility? Should the Code provide greater opportunity for low or no parking in appropriate circumstances or contemplate maximum parking rates? 			

NEXT STEPS

The *Integrated Movement Systems Policy Discussion Paper* will be out for public consultation until **3 December 2018**.

For information about the specific engagement activities, please visit **www.saplanningportal.com.au**

The feedback received will help inform the preparation of Generation 1 of the Code and help prioritise future work and investigations for subsequent generations. The outcomes of the consultation

process will be released in a 'What We Heard' report.

The remaining **Blueprint for South Australia's Planning and Design Code Policy Discussion Papers** will be released progressively, with each available for public comment and accompanied by opportunities for industry and community engagement.

The Commission's **Policy Conversation Areas** will work through some of the more significant policy issues that will

be a focus for reform in 2018 and beyond. These are aligned to one or more of the Policy Discussion Papers and form a key component of the Commission's engagement process during the development of the Code.

In parallel, the draft **State Planning Policies** are also out for consultation until 7 September 2018.

The draft **Code Policy Library** will be released progressively for consultation in 2019.

HAVE YOUR SAY

In recognition of the importance of collaboration in building a successful new planning system, the Commission is seeking feedback from planners, the community, industry professionals, educational institutions and other interested parties on this paper.

Your feedback is encouraged via:

- SA Planning Portal: Visit the Have Your Say webpage and lodge a submission at **http://www.saplanningportal.sa.gov.au/have_your_say**
- Email: DPT1.PlanningEngagement@sa.gov.au
- Post: PO Box 1815, Adelaide SA 5001

Discussion questions are included throughout the paper as well as the following general feedback questions.

General feedback questions

Are there any other key opportunities and challenges that you think the Code should respond to?

Are there any other ideas for potential Code policy you would like to recommend?

INTEGRATED MOVEMENT SYSTEMS



HOW YOU CAN GET INVOLVED

We invite you to participate and share your
feedback on this policy discussion paper via:
www.saplanningportal.sa.gov.au

For more information, please contact us:
dpti.planningengagement@sa.gov.au



Government of South Australia
Department of Planning,
Transport and Infrastructure

saplanningcommission.sa.gov.au

25 November 2018

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To whom it may concern,

RE: Response to *Integrated Movement Systems Policy Discussion Paper*

Thank you for the opportunity to provide a submission on the *Integrated Movement Systems Policy Discussion Paper* (the Paper). Please find attached a copy of the City of West Torrens submission including general feedback and responses to questions raised directly in the Paper.

Please note, Council Administration has been unable to consult with Elected Members within the submission timeline due to the consultation deadline coinciding with Council Election Caretaker mode and Elected Member's inductions. Therefore this is an Administration response.

In light of this, the Administration seeks to provide feedback to DPTI to exercise careful consideration of timing for future consultations of this nature regarding policies of considerable significance, to ensure appropriate input can be provided from Council's Elected Representatives.

Notwithstanding the above, Council Administration welcomes the opportunity to provide comment and understandably, has a keen interest in the themes contained within the discussion paper:

1. Aligning South Australia's growth with transport infrastructure,
2. Capitalising on strategic transport infrastructure, and
3. Sustainable mobility, car parking and the impact of technology.

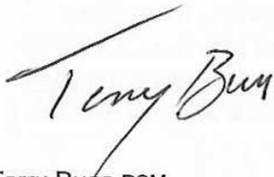
In reviewing the Paper there is an apparent gap in discussion about strategic transport facilities, which is an area of interest for the City of West Torrens, given the location of the Adelaide Airport, Adelaide Parklands Interstate Train Terminal, freight routes, bikeways and linear tracks which all feature in a combination unique to the City of West Torrens.

Council Administration has been keen to provide input into the Planning & Design Code, and has been seeking greater collaboration from the State and Federal Government on a cohesive policy approach to development near airfields to ensure improved outcomes for residents, businesses and land owners in proximity to Adelaide Airport.

Matters of particular importance relating to the airport include achieving a balance between existing development and proposed development that might conflict due to aircraft noise and aviation safety, and, incorporating relevant Federal Government policy guidelines and best practice (i.e. National Airports Safeguarding Framework Guidelines.)

Should you require further information or would like to discuss this submission, please contact Rebecca Perkin, Team Leader Strategy on 8416 6333.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Terry Buss', written in a cursive style.

Terry Buss PSM
Chief Executive Officer
City of West Torrens

Att:

Integrated Movement Systems Policy Discussion Paper Submission

Integrated Movement Systems - Administration Response - City of West Torrens

Council Administration General Overview Comments

The ***Integrated Movement Systems Policy Discussion Paper*** centres around three themes (below), and presents a number of discussion questions (answered on the following pages):

1. Aligning South Australia's growth with transport infrastructure,
2. Capitalising on strategic transport infrastructure, and
3. Sustainable mobility, car parking and the impact of technology.

It can be difficult to reconcile the competing interests, priorities and tensions of a varied population. The planning reform provides an opportunity to embed a greater understanding and best practice of mobility, movement, environment and emerging technologies into the planning system with the benefit of hindsight.

Land is a finite resource and open space is under pressure to perform more functions. Roadways are a large portion of a city's open space and the planning reform presents a real opportunity to challenge the status quo and imagine a more sustainable and accessible urban form.

It is considered problematic that the discussion paper uses the terms 'transport' and 'mobility' interchangeably, as the two terms have separate distinct and potentially conflicting meanings. Whilst, the discussion paper provides a basis for what *could be*, there is an implicit hierarchy that puts the priority on *efficient vehicular movement* over that of *mobility* and a genuine interest to innovate and improve the capacity to create a movement system for all users. This type of innovation requires greater resourcing, political will, and **an active change management program**.

The discussion paper needs to consider political will to actively shift car dependency, further augment known levers to increase alternate forms of travel, and to provide further consideration to capitalising on existing transport infrastructure. Notably, heavy rail is absent from the discussion paper.

THEME 1: Aligning South Australia's growth with transport infrastructure

How can the Code better respond to the differences in public transport availability in urban and regional communities?

- Government investment in transport infrastructure should drive land use planning (not the other way round). Rural areas are badly serviced by public transport availability due to population densities and the (historical) decline in service provision.
- In an increasingly carbon-constrained future, the need for inter-urban-rural transport capacity may then need to be met by modes other than those provided by internal combustion of fossil fuels. While freight infrastructure may be a driver of this, moving people without incurring a carbon debt will still need a significant re-think in transport service provision.
- Provide a mix of transport types that feed into each other's routes and timetables, whether this be in urban or in regional areas- a truly integrated system!

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What other policy provisions are needed to facilitate good quality development that supports the desired minimum residential densities in key zones?

- Policy needs to direct investment away from private car use and towards active transport (cycling and walking), inter-modal exchange (to public transport). This will require investment levers (incentives and disincentives) as well as key behavioural change associated with built form outcomes that seeks to build community attraction to place, and not prioritise car movement and parking.
- This point is also a consideration in reconfiguring car space for other uses, such as water collection and infiltration, to allow the growth of tree canopy and green infrastructure to ameliorate the impact of extreme heat conditions on the density of population proposed adjacent to transport corridors or simply additional open space.
- Good quality development needs to provide greater setback distances to allow space for streetscape greening and shared pathways.
- Consideration needs to be given to maximum car parking allowances that have an in-built mechanism to be reduced over time, or to recognise that the development will likely have a retrofit applied at a future point to re-configure what was initially car-parking to another use.
- Policy provisions need to provide for improved amenity and activation at the street level to encourage walking/walkability.

Does existing policy within the SAPPL adequately address issues relating to the perceived quality and impacts of higher density development? For example, the integration and cumulative impacts of parking and vehicle movement, public realm, and streetscape interface. How might targeted policy reform promote or incentivise better outcomes?

- Policy both in the Code and within SAPPL should be calibrated in a way that requires developers to provide public realm benefits in cases where developers propose site areas, frontages, site coverage etc. that exceed stated policy. A rationale based on the idea that when development seeks to 'take' a little more than the Code prescribes, it should 'give' a little more to the community via public realm benefits should be built into the Code as a means of enabling better design solutions both on and off site.
- Policy needs to better address the need for improved greening of transport movement corridors, particularly in areas of higher density development. This requires greater investment in streetscapes and more state funding to councils.
- More consideration needs to be given to extreme heat conditions and how the public realm green infrastructure could 'layer' several functions to achieve ecological and resiliency outcomes – especially in the face of a changing climate and heatwave conditions. As an example – local streets would be narrowed with strategic 'squeeze points' to slow the speed of traffic (thus providing traffic calming and noise reduction). These points have a designed WSUD treatment encouraging stormwater infiltration. This in turn supports the growth of tree canopy targets associated with cooling the environment through shade and evapotranspiration. The outcome is a cooler street, a safer and more pleasant environment for cycling and walking, and a cooling of the local street, decreasing heat island impacts, therefore reducing the air-conditioning load on the adjacent buildings.

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Integrated Movement Systems - Administration Response - City of West Torrens

- Better outcomes could be achieved through: Incentives and regulations (that are enforceable) to improve built form outcomes are required (the National Construction Code only sets minimal performance standards that are inadequate for addressing extreme heat impacts / heatwave conditions – especially if there are electricity grid outages – as these buildings need air-conditioning to maintain a comfortable temperature).
- A layer of master planning (particularly for Urban Corridor Zones) or facilitated allotment amalgamations could assist. It is unrealistic to expect case by case development on fragmented sites to result in cohesive outcomes.

THEME 2: Capitalising on strategic transport infrastructure

2.1 Strategic Transport Facilities

How should planning policy balance the need for airports in strategic locations against the impact of these facilities on adjacent land owners?

Planning policy should not create ambiguity but provide clear guidance for the State in protecting key activities. ITLUP identifies the significance of Adelaide Airport and states that ensuring regulatory mechanisms provide the necessary protection for the operations of existing and future sites of national, state and regional strategic importance including working with Council planners to protect airports from inappropriate surrounding development. ITLUP identifies a number of solutions including improving access to Adelaide Airport e.g. intersections to maintain efficient freight access, access from Richmond Rd for commercial vehicles, taxis and buses, tram to airport through WestLINK, airport bikeway and seeks to attract more international air services to Adelaide Airport

The City of West Torrens has provided the following response to the Department of Infrastructure, Regional Development and Cities following the release of the Draft Guideline 1- Public Safety Zones (PSZ) at the End of Runways with particular regard to how might a PSZ might be implemented (note: Federal Government Guideline was agreed by Ministers at the Transport and Infrastructure Council on 9 November 2018):

"Council is of the view that the purpose of a shared national land use planning framework (NASF) agreed by Government in 2012 [through the National Airports Safeguarding Advisory Group (NASAG)] is to:

- A. Minimise noise-sensitive developments near airports; and*
- B. Ensure aviation safety is recognized in land use planning decisions.*

There are two identified options as to how public safety may be considered in planning frameworks which guide decisions on development near the end of airport runways.

- 1. Proactively identify Public Safety Zones by undertaking the sophisticated modelling and mapping the resulting areas with lines on maps.*
- 2. Inserting a general clause such as the Victorian model, "consider NASF in decision-making", into the guiding principles of the Planning and Design Code and or relevant State Planning Policy, and assessing public safety risk on a case by case basis.*

To achieve an open and transparent process the former option is preferred, especially given that the alternative option of addressing on a case by case basis is likely to be cost prohibitive to domestic residential development and may result in an inconsistent application of the principles.

Options for implementation include the Victorian model- which inserts the concept in the Planning process without any spatial mapping of affected areas. This means that NASF guidelines are applied on a case-by-case basis. This may present risks such as:

- Easy to miss
- Not open and transparent
- Cost prohibitive for domestic scale development to undertake the calculations

Benefits of spatially mapping the area:

- Open and Transparent
- Easily identified
- Calculation for an area can be combined and avoid double-handling

The best time to implement a PSZ which prevents inappropriate or sensitive development from establishing at the end of airport runways would be prior to any development being established.

Unfortunately, in the case of Adelaide Airport, the urban areas have already encroached upon the areas that are likely to be included in a PSZ.

The impact of the PSZ (assuming the Queensland model of application) affects a number of properties based on the measurement from the end of the (approx.) north-south runway. Adelaide Airport is growing and has an alternate runway which runs (approx.) East- West, as well as provision for a third runway. This further increases the impact that any proposed PSZ may have on potential for development (particularly residential development) in these parts of West Torrens.

Industry standards suggest that Public Safety Zones be calculated based on traffic movements at the levels expected for ultimate capacity of the airport, and revised every 7 years. The ATSB provides specific data based on the safety record of movements associated with the particular airport, meanwhile Boeing and Airbus feed in worldwide crash data on the performance of their air fleet.

To avoid compounded problems in the future, if the PSZs are to be introduced and mandated, ideally this would occur prior to any changes to the Planning and Design Code which may otherwise allow additional residential infill development to be established within the likely PSZ areas.

The SA State Government's view on how Guideline I (if approved by the State) may be reflected in, or incorporated into, the Planning and Design Code is not yet known. It would seem likely this may be identified through an overlay which would then affect the types of development envisaged within the designated PSZ area. Ideally such an overlay would incorporate all issues associated with Airport operations such as: Aircraft Noise, Obstacle Limitation Surfaces, and Public Safety Zone designations.

Council is of the view that it is the role of the State Government to set these strategic planning directions and incorporate the PSZs into the Planning and Design Code in some way and not Councils.

To avoid confusion with new terms introduced through the Planning and Design Code, it is recommended that should PSZs be introduced into a layer of the Planning and Design Code, that they be known as 'public safety areas' to distinguish between designated planning policy zones and any new overlay associated with airport hazards. (It is worth noting, this feedback was noted and implemented in the approved version of the document).

Integrated Movement Systems - Administration Response - City of West Torrens

As the development industry prefers certainty it is preferable that the State Government makes a decision in the near future on whether to apply PSZs to land outside the Adelaide Airport boundary to ensure that development is not stifled by indecision and confusion.

Furthermore, there has been some consideration that the name of this area may be somewhat misleading- as it implies that public are safe in this area. However, the alternatives may create a level of unnecessary alarm among community members."

The City of West Torrens has undertaken investigations into aircraft noise, with a major aircraft noise survey. Following the outcome of the noise survey Council adopted the following position at its 6 November 2018 meeting:

Its policy position, to be used to influence the Department for Planning, Transport and Infrastructure's (DPTI) development of the new Planning and Design Code, with respect to aircraft noise be the ANEF contour map recognising >25 ANEF as the threshold for managing aircraft noise and exclude land divisions in >40 ANEF with the following additional measures be approved by Council as its position with regard to Aircraft noise:

- a. Development should be designed and located having regard to the flight paths, height restrictions and noise exposure forecasts issued by Adelaide Airport Limited.*
- b. Residential development on land within the area defined by Fig R1/1 is affected by aircraft noise from Adelaide Airport and should be designed, constructed and insulated to minimise effects of noise*
- c. Dwellings (and dwelling additions with habitable rooms) are constructed in accordance with the Australian Standard 2021-2015: Acoustics- Aircraft noise intrusion- Building siting and construction; or*
- d. Dwelling (and dwelling additions with habitable rooms) include the following construction techniques:*
 - i. shielding windows and doors with external blinds or verandahs;*
 - ii. using masonry walls for external walls and if brick veneer construction is used fully, by insulating the cavity wall with 75 millimetres to 100 millimetres insulation (rockwool or fibreglass)*
 - iii. keeping window size to a minimum and using at least 6 millimetres single glazing or double glazed windows; where possible, windows of sensitive rooms should be oriented away from the direction of view to the flight path;*
 - iv. air-conditioning sensitive rooms using a split or ducted system. Wall mounted air-conditioning units should not be used as they provide a weak path for sound transmission;*
 - v. shielding doors with an entrance verandah and using a solid core construction;*
 - vi. sealing airtight all cracks in the housing construction. Cracks between doors, windows and the house construction should also be weather sealed;*
 - vii. positioning air exhausts in non-sensitive rooms, e.g. wall vents should not be placed in bedrooms or living rooms; and*
 - viii. insulating the ceiling space with 75 millimetres to 100 millimetres ceiling insulation (rockwool or fibreglass)*

Turning to ANEF contours, the City of West Torrens Development Plan does not include a spatial overlay of the ANEF contours, although there is reference to the AS2021-2015. The Code should:

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- Deliver consistent outcomes, currently, irrespective on the assessment stream or relevant authority (e.g. merit assessed by Council, Rescode by Council or private certifier and Renewing Our Streets And Suburbs scheme), the delivered outcome results in dwellings that either achieve AS2021-2015 with appropriate noise attenuation or no consideration of aircraft noise even in the same street and within ANEF contour 25;
- Align envisaged development types with what can easily meet acoustic requirements with upfront guidance on sound attenuation measures that may be expected in varying types of land uses, requiring landowners affected by aircraft noise to take measures to minimise the impact;
- Consider risk within a development assessment and National Airport Safeguarding Framework;
- Provide public accessibility to ANEF contours and reference within the Code;
- SAPPL does not adequately address acceptable, conditional and unacceptable building types as per AS2021-2015;
- Building near Airfields module should be consistent across Councils e.g. City of Salisbury addresses noise affected areas with PDC's that provides for suitable land uses based on ANEF contour and lighting restrictions based on proximity to airport;

In addition to the above:

- Require landowners that are affected by aircraft noise to take measures to minimise impacts, such as noise abatement, while also requiring airlines and airport operations to adhere to curfews and to utilise routes that affect fewer landowners.
- Adelaide Airport both impacts on, and is impacted by, the surrounding urban environment. Adelaide Airport is particularly exposed to climate change impacts. The surrounding urban infill pressures create more hard surfaces and less infiltration potential. This results in increased storm water and urban heat island impact in the locality.
- Scenarios that include a confluence of adverse events, made more likely by climate change, could potentially have negative impacts on airport operations. From the perspective of CWT, we need to better understand, and have a closer association with the Airport Authority. For example, should a scenario arise where, due to extreme temperature and heat conditions during the day, planes were not able to leave, how amenable would our residential community be to planes *only* flying at night, once temperatures had cooled?
- Is there a potential for access to the airport to be cut during a flooding or emergency event (local and DPTI roads)? What impact does this have? Who is *liable* for the network should the state roads be impacted by locally managed infrastructure?

Integrated Movement Systems - Administration Response - City of West Torrens

2.2 Strategic Transport Corridors

How can the Code work to protect the operation of major transport facilities whilst managing the impacts on adjacent development opportunities?

- Practical measures include:
 - Sufficient set back distance from the building to the road corridor so that greening and buffer strips can be added in the streetscape which will reduce noise, visual and pollution impacts that may be caused by transport movements and freight operations.
 - Require noise abatement measures to be installed on buildings, including consideration of directions of windows (particularly openable windows) and location of private open space.
 - Reducing the number of additional crossover points to major transport routes and where possible include slip roads or access to new development from side streets and/or rear laneways (noting, this approach needs to be balanced with any impact on existing neighbouring properties and CPTED)
 - Tree planting in the central median should be explored further. This appears to work (see image below: Portrush Road, Toorak Gardens as example (National Highway One)). Also note the high wall/fences of adjacent residential properties. These were primarily constructed during a road widening and undergrounding of the power infrastructure.



- Climate Change will have an impact on strategic freight routes, this is particularly relevant to the intermodal hubs/wharf facilities and road freight routes of inner and outer harbor due to sea level rise and coastal erosion.

How can planning policy better manage and minimise the impacts of transport corridors on surrounding development (i.e. noise and air pollution for residents)?

- While the discussion paper discusses the need to enable efficient movement of freight, there is no consideration of the potential role of heavy rail in achieving this. Research across the world has shown the benefits of using heavy rail as a long term solution to freight movement, freeing up valuable road space to be used to transport people using a variety of different compatible travel modes.
- Practical measures include:
 - Specific *easements*. A 'canopy cover' easement may be one such mechanism allowing dual functionality of the open space / green infrastructure.
 - Require noise abatement measures to be installed on buildings.
 - Sufficient separation from transport infrastructure to land use
 - Pollutants captured through use of rain gardens and WSUD

THEME 3: Sustainable mobility, car parking and the impact of technology

3.1 Walking, cycling and other non-motorised transport

How can planning policy better enable the delivery of more walking, cycling and active travel opportunities in our neighbourhoods?

Over the past 10-15 years, the SA Government has sought to increase the number of people participating in active travel (embracing walking, cycling and public transport use) but its various policy settings have ultimately failed to deliver this ongoing embedded change at a significant population level. There are many reasons for this, but one of the most important is the ongoing and uncritical acceptance of the "normal" response to congestion, which is to build more and more road infrastructure. Such a response effectively privileges motorised forms of urban travel and curtails investment into public transport infrastructure and supporting infrastructure for active travel modes (walking, cycling, skating etc.).

In order to facilitate and enable active travel opportunities, the following policy initiatives are suggested:

- Planning policy which prescribes the provision for active travel facilities in a similar fashion to requirements for car parking. Secure bicycle parking facilities and end-of-trip facilities (showers, lockers, etc.) should be a standard requirement for commercial, industrial, mixed use and large-scale residential developments, and such requirements should be built into the Planning & Design Code.
- Policy that ensures the provision of well-located, secure bike parking at all major destinations (railway stations, shopping centres, event spaces, major precincts, main streets). Such policy could be presented in a way to balance requirements for car and bicycle parking.
- Supplement existing policy in the SAPPL with policy from the Victorian Planning Provisions (VPP) which has delivered better infrastructure for cyclists across Victoria.

Integrated Movement Systems - Administration Response - City of West Torrens

- Build on existing policy seeking higher density development close to centres, public transport hubs and along transit corridors by introducing design-based provisions that enhance accessibility to these areas by transport modes other than motor vehicles. The idea here being to increase the catchment area for walkers/cyclists while ensuring that walking/cycling routes to these destinations are convenient and attractive.
- The State needs a strategy to increase the use of the bicycle as a form of transport. To accomplish this investment is required. For this to happen there needs to be political-will that allocates funding on an on-going basis aligned with targeted cycling transport outcomes.
- Dedicated paths for walkers and cyclists to provide them with improved safety, confidence and convenience. Prioritise increased tree canopy and green landscaping to active travel routes to reinforce the pathway and to provide a more user friendly environment (such as shade).
- Climate change impacts (particularly extreme heat) necessitate that cycling and walking routes be designed with green infrastructure to actively cool the urban environment and provide shade and a cooler setting for those who engage in active transport.
- Through land use zoning, by encouraging increased densities to be located close to facilities and centres and public transport.
- Recognise that this will be a generational change and a focus on ensuring today's children start active travel habits early will be easier than expecting to change the well-established behavioural patterns and attitudes towards active travel in those already heavily car dependant.
- Innovative technologies such as car parking ferris wheel stacking could assist to reduce the footprint of temporary car parking, thereby planning for the transition to a future with a reduced car dependency.

How can planning policy assist in balancing the tensions between prioritising the movement of vehicles (Link) and the quality of the space for pedestrians (Place) along our streets?

- Link and place principles should be carefully implemented to avoid dichotomising private vehicular use and active travel modes. Link spaces, for instance, are not all the same. While some roadways need to be prioritised for efficient transport reasons, other streets may be destinations in their own right and should, therefore, be conducive to active travel modes such as walking, cycling, skateboarding, and riding on scooters or mobility aids. The development of the road hierarchy therefore becomes important in identifying the potential for the creation of places and this should be aligned with the development of planning policy that focuses on developing places to go to, not just through.

- To achieve this, planning policy should be crafted alongside local area transport plans in order to better apply the link and place concept to local streets. For local councils, many more streets should be categorised as 'places' rather than 'links'. Analysis of the amount of 'local' versus 'through' traffic on collector roads should assist in determining which streets are categorised as places. It is also important that the categories 'link' and 'place' are not seen as mutually exclusive as streets often perform both roles. Noting, Council's ability to have a localised policy approach may be reduced through the Code, which seeks a homogenous approach to policy in the name of 'consistency'.
- The role of public transport - through bus and tram modes - is crucial in successfully pursuing link and place principles and enabling the development and activation of places. Planning policy is currently geared towards regulating private transport. It does very little to promote or regulate public transport in a way that would make it more accessible and attractive to the population.
- CWT is currently in the process of updating its Transport Plan. Link and Place principles will be incorporated into the updated road hierarchy. A clearer Link and Place road hierarchy would allow different zoning and zoning policies to be developed to focus on the functions of each road and each area. The majority of the council streets are local streets with low traffic volumes, which enable the sharing of the road/road reserve space between all road users. Some of these local streets would be more well placed to maximise the Place opportunities. Developments should be encouraged to have regard to the street function (Link or Place), through appropriate policies.
- For roads that primarily serve the Link function, policies that facilitate convenient and good access should be considered, including ensuring adequate road width is available to accommodate all user groups, satisfactory servicing of the site, streetscape upgrade and pedestrian access upgrade. One example is the 79 Port Road, Thebarton, major development where council was keen for the verge area (Phillips Street) to be upgraded (tree plantings, footpath upgrade etc.) as part of the development. Currently, the Development Plan does not have the policies or principles to more strongly require the developer to consider this aspect.
- Ideally, planning policy would identify buffer zones, green infrastructure through WSUD and deep root zones, dedicated pedestrian zones, traffic calming through road diet (narrowing streets).
- Car parking moved out of pedestrian centres (so that people who drive have to walk-into pedestrian zones).
- Provide dedicated paths for walkers and cyclists to provide them with improved safety, confidence and convenience.
- Places provide scope for food trucks and vibrancy

How can the Code promote development that contributes positively to streets and the serviceability and quality of the public realm?

- Planning policy should include provisions that enhance the amenity of public places, especially in areas that envisage facilitation of higher density forms of development.

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Integrated Movement Systems - Administration Response - City of West Torrens

- Infill development has seen the erosion of tree canopy across the suburbs resulting in significant heat loading and stormwater run-off impacts. Policy should require meaningful landscaping, the replacement *on site* of any trees removed to enable development and the incorporation of WSUD principles. Similarly, precinct-wide projects should include provisions that allow for ongoing development and nurturing of green spaces.
- It is imperative that the Code incorporates policy that enhances the amenity of streets, not just as places for people to live, work, shop and recreate, but also as places where active travel is an attractive and convenient option. While all streets should be accessible, not **all** streets should be "fast, efficient and minimise travel time" as stated on page 11 of the paper. Streets promoting active travel should be attractive and provide convenient and safe access to a range of destinations.
- The Code should have functional use assessments against vulnerability indicators for climate change of the intended use of the building. These would be a layer over NCC compliance and have performance based targets to assess exposure and techniques to lessen impact.
- Require building setbacks that enable more greening of streetscapes, shared paths, as well as privacy to landowners. Green infrastructure, WSUD and capacity to grow canopy trees to shade over hard surfaces and retrofitting streets to allow more water capture and permeability around movement spaces.
- Having a Link and Place hierarchy would assist the process. For streets identified as a Place function, policies for example to encourage the development to 'open up' into the public realm would be useful.

Does the Code need to more explicitly anticipate the needs of an ageing population through provision for things like mobility scooters or access vehicles?

- Yes, catering for an ageing population increases the importance of making streets safer and more appealing for active travel purposes. Footpaths are quite dangerous for scooter riders, younger cyclists and skate boarders. Accordingly, more (public) road space should be allocated for use by active travellers and that road space needs to be safe and convenient to use.
- Disabled parking requirements to be standardised. Currently we tend to leave it to Building Rules consent. If the population is ageing, the Code probably needs to reflect that by formalising the requirement on a consistent basis State wide and nominating what the parking rate should be. There is an Australian design standard that traffic engineers refer to, which gives a range of percentages for particular land uses, but not 'mandated' in the Development Plan. For example, Development in the Urban Corridor Zone does not require disabled parking provision.
- Two schools of thought have emerged internally within Council, highlighting a need for more research and communication on the needs of scooter user.

- In the event, scooter parking is to be provided it is common practice in car park designs, where there are 'unusable' areas, traffic engineers tend to nominate them for bicycle parking or motorbike parking. Such an approach reinforces the marginalisation of active travellers whilst privileging travellers using motor vehicles. It often leads to bicycle parking located in areas lacking casual surveillance or close to waste storage areas which is far from ideal. Ideally, parking for all forms of travel are given due consideration and provided in convenient and safe locations that are fit for purpose.

3.2 Car parking and emerging mobility technology

How can planning policy best respond to the impact of emerging technologies on our city and communities and how we move to and through them?

- Planning policy needs to be responsive to the opportunities provided by new technologies. It is important nonetheless that the outcomes of new technologies are well understood. For instance, the assertion in the discussion paper that autonomous vehicle use "...could play a valuable role in reducing private vehicle dependence" is highly problematic. The more likely outcome of autonomous vehicle use is higher levels of car dependency and higher levels of congestion as more unoccupied cars are travelling along streets. Both of these outcomes directly conflict with the goals of creating great places and reducing private motorised vehicle use.
- It may be a consideration that the Code implicitly makes provision for design outcomes that allow a change-of-use away from universal car-parking. Urban form (buildings and places) may need to be re-configured to meet the challenges of reduced private car ownership and increased sharing of resources (ride share, autonomous vehicles, self-guided buses etc.) The question here is whether we proactively meet the challenges required to adapt to these changes through planning and design, or whether we reactively address issues as they unfold. Planning policy based on the evaluation of realistic future scenarios will be key.
- The CWT update of the Transport Strategy will consider emerging technologies in greater detail and implication on our road network (see range of potential technologies below):
 - Smart City concepts
 - Future technological changes
 - Smart parking (in-ground detection sensors and app technology)
 - Hybrid and electric vehicles (charging ports)
 - Autonomous vehicles (Adelaide Airport trial of shuttle buses commenced)
 - Carpooling (DPTI trial commenced)
 - Free bike scheme (noting, after initial interest Obike and Ofo have ceased services in Adelaide)
 - Go-get or similar car scheme (shared use of vehicles)
 - Data collection technology (new detection, collection and management systems)
 - Travel demand technology
 - Bus information technology
 - Pedestrian crossing technology

Integrated Movement Systems - Administration Response - City of West Torrens

- City of West Torrens (CWT) is currently working with the developer of the Uni SA site (Thebarton) to consider Smart City principles in the development.
- Planning policy could be useful in the area of smart parking - for example developments which have large car parks could be required to implement space availability LED signage, individual space availability detection system, number plate matching system for pay to park rather than the traditional ticket spitter/boom gate layout. This would greatly improve accessibility in car parks, and reduce the potential for traffic bottlenecks at the access point numbers.
- In other areas where, if sufficient research is available to prove that GO GET car scheme (or similar) is able to reduce car ownership, then provide discounts to car parking numbers required for those developments that adopt such schemes, this has been proven effective in Melbourne and Sydney, but is yet to be tested in Adelaide. Also policies to encourage developers to provide electric charging points within larger car parks

How can the Code best respond to the variances in car parking requirements for different neighbourhoods?

- In a word: Transition. Planning policy needs to be responsive to the opportunities provided by new technologies. The Code needs to recognise that we are in a period of transition that the car parking requirements we once needed are falling away based on a variety of indicators, due to a range of factors. Flexibility will be required so that developments can test and push-back against restrictive minimum car-parking provisions that may not reflect current practice, in order to provide for car-free or 'car-light' developments that are serviced by public, active and shared transport/mobility solutions, rather than a baseline of privatized mobility outcomes and the space/cost impact associated with these. Where such car parking numbers are reduced, disabled car parking spaces should be accommodated so that parking needs of those with reduced capacity to utilise active travel modes are prioritised.
- Notwithstanding the above, there should be a standardised parking rate State wide, to remove inconsistencies between council areas. The parking rate should reflect more current conditions. For instance, many Council's development plans still have retail parking requirement at 7 spaces per 100m², whilst traffic engineers have been applying far lower rates for many years. The parking rates should be updated to reflect the changed and changing trends in parking.
- While the Code seeks to simplify the parking requirements for 'change of use' applications, by narrowing rather than expanding on the land use categories, the concern is that some land uses would have far greater parking generation than others for the same floor area; restaurants and function centres being examples of these. If, in the simplification process, change of use from a typical office to a restaurant is permitted without Planning consent, this would give rise to parking overflow issues.
Perhaps a listing, similar to complying use applications, where if you change a land use from A to B, C and D, you can do so without requiring consent, but from A to E (specific land use identified), you would need to demonstrate that the parking impact is manageable.

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The over-simplification of the parking rates is already an issue for Urban Corridor Zones and Designated Areas, where a parking rate of minimum 3 spaces per 100m² is the only rate specified for non-residential developments (except tourist accommodation).

For example, a 200m² tenancy would require 6 parking spaces. If used as a cafe, the 200m² could typically accommodate up to 200 seats. The difference between the parking requirements of the two land uses is quite significant. The current parking rate for the Urban Corridor Zone and Designated Areas do not reflect this. The Code should reassess this aspect, perhaps by having more sub-categories with different rates. As these zones are typically in areas with multiple public transport options, higher discounts to the parking rate for the land uses (compared to other zones) may still be appropriate, but not the blanket approach 3 spaces per 100m².

Will the current approach of minimum car-parking rates, with potential for discounted provision, adequately support the desired shift toward more sustainable mobility? Should the Code provide greater opportunity for low or no parking in appropriate circumstances or contemplate maximum parking rates

- The current approach is not working and is unlikely to support more sustainable mobility outcomes unless there is a significant shift away from current policy settings. The Code has an important role to play in promoting such a shift by allowing for differing car parking rates (including no provision) attached to particular forms and location of development.
- As mentioned before, disabled car parking should always be a part of the mix to ensure that the parking needs of those with reduced capacity to use active transport modes are prioritised.
- There are so many factors at play here. Within the CBD, it would seem obvious that having low or no parking requirement for developments would still be reasonable. However, outside of the CBD, CWT is still not of a density like the CBD or Norwood for example, such that parking is of less necessity for occupants.
- To a certain extent, the City of Adelaide's Development Plan already has policies to restrict parking provision on-site for developments within the Core Zone. Conditions in the City of West Torrens are not clearly favourable for a similar approach.
- There is also the issue of public transport availability to encourage people giving up their vehicles for public transport. Notwithstanding the desire to reduce car ownership, it is noted that in Adelaide developers are still looking at providing car parking for apartments because **the market demands it**. Given that cultural change takes a long time, you can look at reducing the parking rate gradually, instead of the approach of reducing significantly at once or requiring no parking at all. This would be no different to changing parking rates in the tables in the Development Plan as trends become clearer through the normal DPA type process (or future similar code amended process).

Integrated Movement Systems - Administration Response - City of West Torrens

- If the minimum parking rate is removed, it is suspected that parking issue would increase significantly. Developers of commercial and retail land uses would naturally look to provide as few parking spaces as possible and removing the minimum rate would facilitate them doing so. The principle of minimum parking rate should be retained.
- Reiterating the first point, there are many factors at play when considering parking rates, the need to reflect alternate travel options and investment into alternate modes of travel, education and a political push to promote sustainable modes of transport will need to be prioritised to create a shift from car ownership and parking.

General Feedback questions

Are there any other key opportunities and challenges that you think the Code should respond to?

- In any planning regarding transport the inclusion of Universal/Age Friendly principles are considered to ensure as much accessibility for as many cohorts as possible.
- Disabled and/or parent identified parking should be prioritised and conveniently located at entrances.
- Identify barriers that are deterring or preventing people from using public transport, and then develop solutions with them. For example, key barriers to using public transport in some areas are the lack of service or reduced frequency of service 'after hours' and on weekends and the Adelaide City centric focus of public transport.

Are there any other ideas for potential Code policy you would like to recommend?

- Encourage a matrix of transport types that feed into each other, such as small neighbourhood buses linking with major public transportation (e.g. trains), a system of intermodal integration.
- More urban development has been occurring (and continues to occur) in bushfire prone areas, however this is without the provision of additional transport infrastructure. Transport infrastructure influences the accessibility of emergency vehicles and the safe evacuation of residents, before and during bushfire events. This issue has not been addressed (or referred to) in this policy.

14.28 Natural Resources and Environment Discussion Paper Response

Brief

This report provides an overview of the Natural Resources and Environment Discussion Paper released for feedback by the State Planning Commission (SPC) and DPTI, and includes a copy of the Administration's submission into the consultation process.

RECOMMENDATION

It is recommended to Council that the Administration's response to the Natural Resources and Environment Discussion Paper consultation conducted by the SPC and DPTI, be noted.

Introduction

The State Planning Commission and the Department for Planning Transport and Infrastructure are undertaking rolling consultation on a suite of Discussion Papers designed to inform the impending Planning and Design Code. The Natural Resources and Environment Discussion Paper (**Attachment 1**) seeks to explore avenues to improve effective implementation of natural resources and environmental outcomes in the planning system.

Discussion

The City of West Torrens Administration has provided feedback on the Natural Resources and Environment Discussion Paper which is part of a suite of documents designed to inform the development of the State's new planning system.

Due to the timing of the consultation period and submission deadline coinciding with Local Government elections, it is acknowledged there was limited opportunity for this response to be formally approved by the newly elected Council prior to submission.

Overall the discussion paper provides high level detail with regard to each of the identified Environmental Themes, but it remains unclear as to how this will be effectively implemented in the Code and on a site specific basis at the time of assessment. This lack of clarity is particularly acute for those from non-planning backgrounds who have had little contact with the Planning, Development and Infrastructure Act reform to date.

Furthermore, the staged activation of various elements of the Planning and Design Code will present problems for natural resources and environmental outcomes, as the most significant policy change is reserved for Generations 2 and 3 of the Code. Given the current rate of (particularly inner) metropolitan infill, by this time, the damage will be done and there will be little to no opportunities in some key inner metro areas to maintain greening and biodiversity.

The Code seeks to streamline assessment and reduce variables, however there is an inherent conflict with exploring site specific nuances within an assessment across a range of planning related matters if there are limited criteria an application may be assessed against due to deemed to satisfy elements.

The City of West Torrens is generally supportive of the possibilities the Design Code (the Code) presents to incorporate current and best practice environment knowledge and processes into urban design and built form outcomes.

The discussion paper advises that the planning controls cannot override the National Construction Code (NCC). The City of West Torrens Administration would like to see greater exploration of what is achievable within the NCC in relation to natural resources and environment, and the role the state could play in advocating for improved practices, policy, and processes at a National level.

Transitioning to the Code will likely see existing policies 'rolled over,' with the view to revising natural resource and environment policies in subsequent versions of the Planning and Design Code. This runs the risk of missing an opportunity to embed progressive initiatives from the start rather than changing goal posts and frustrating users of the planning system, although it is acknowledged that there may be a limit to just how much change may be accommodated in the initial document.

The City of West Torrens questions whether meaningful consultation is able to occur when all relevant information is not available to those being consulted. In particular, the consultation process is not as transparent or effective without key documents such as the Water Sensitive SA background paper, being made available.

Attachment 2 presents the feedback submitted by the Administration as the City of West Torrens feedback on the Natural Resources and Environment Discussion Paper.

Conclusion

An Administrative response to the Natural Resources and Environment Discussion Paper was submitted by the consultation closing date Monday 3 December 2018.

Attachments

1. **Natural Resources and Environment Policy Discussion Paper**
2. **Council Administration Response to the Natural Resources and Environment Discussion Paper**



STATE
PLANNING
COMMISSION



NATURAL RESOURCES AND ENVIRONMENT

POLICY
DISCUSSION
PAPER

August 2018



Government of South Australia

Department of Planning,
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- Industry Liaison Group
- Department of Environment and Water
- Environment Protection Authority
- Department of Health and Wellbeing
- Primary Industries and Regions SA
- Coast Protection Board
- Green Building Council of Australia
- Local government, agency, industry and community attendees of the State Planning Commission workshop held on 17 May 2018

We look forward to receiving further contributions as we move into the consultation phase of this paper.

Further Information

For a full description of the key research and investigations, evidence, facts, figures and references that support the statements and recommendations contained within this Policy Discussion Paper, please refer to the *Natural Resources and Environment Background Paper*. A copy of the paper can be downloaded from the SA Planning Portal.

Photos used throughout this document are courtesy of the Department of Planning, Transport and Infrastructure, the South Australian Tourism Commission, Renewal SA, Water Sensitive SA and City of Adelaide and professional photographers contracted to these organisations.

Natural Resources and Environment Policy Discussion Paper
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A future vision for our natural resources and environment.

Our vision is to support an urban form that is more efficient, liveable and resilient to a changing climate and helps to preserve the ecosystems that help safeguard the prosperity, vitality and sustainability of our state. We acknowledge that many South Australians value the relationship they have with our natural environments. Whether it be their ability to live in close proximity to our pristine coastline, along the River Murray or amongst the trees in the Adelaide Hills, or working to produce our globally renowned food and wine, we value the opportunities and lifestyle this state provides.



INTRODUCTION

Land-use planning and development in South Australia is changing. In response to these changes, the *Planning, Development and Infrastructure Act 2016* (the Act) is being progressively introduced to replace the Development Act 1993 to enable a more efficient, responsive and effective planning system. The new system will support and enhance the state's liveability and prosperity in ways that are ecologically sustainable and meet the needs and expectations, and reflect the diversity, of its communities.

The Act provides for the creation of the Planning and Design Code (the Code) – a single planning rulebook for assessing all development applications across the state – that will become the foundation of our new planning system. The Code will replace the complex and at times inconsistent planning rules found within the 72 Development Plans currently in use.

In establishing the Code, we have been presented with an opportunity to harness those aspects of our current system that are working well and use them to form the foundation for the future.

Generally, we are doing a pretty good job of it, although there is always room for improvement.

The South Australian Planning Policy Library (SAPPL) has provided us with an excellent base from which to begin and we recognise that many councils and communities have a strong sense of ownership over policies that apply to their area.

However, we are aware the Code also presents us with the opportunity to improve and streamline areas where our current policies aren't quite up to scratch – where there may be conflict, duplication or deficiencies – and to develop new policies where gaps exist.

This needs to be done with the understanding that we may not be able to tackle all these issues in the first generation of the Code, which will be operational by July 2020. However, this process allows us to start a series of conversations with the industry and the South Australian public about the kind of future we want. This will enable us to provide effective planning to help realise these aspirations while proactively addressing the challenges we will face along the way.

In doing this, it is also important to recognise that planning is just one element of a much bigger system that works together to create liveable, competitive and sustainable places and spaces. Other levers outside the planning system also need to be pulled to achieve success and we must recognise their relationship to the development of the Code and its policy content.

At its heart, planning plays a significant role in balancing competing priorities and resolving tensions across these areas, in order to realise what our communities want when it comes to how we live, how we move about, where we work and how we protect our environment.

To this end, this paper focuses on the key issues and opportunities associated with protecting and enhancing South Australia's natural assets as we move into our new planning system. In particular, it focuses on the role our system can play in reducing the risks from natural and man-made disasters as well as preserving and protecting our natural assets and fertile lands from the encroachment of inappropriate development, particularly in the face of rising urbanisation and climate change.

We look forward to hearing your views on the recommendations we've put forward in this paper as well as continuing to work together to build a successful new planning system we can all be proud of.

PURPOSE

In March 2018 the State Planning Commission (the Commission) released its *Blueprint for South Australia's Planning and Design Code* (Figure 1), which introduced:

- A series of policy discussion papers designed to stimulate thought around the policy direction for the Code
- A series of technical discussion papers to establish the operational framework and content requirements for the Code. The first technical paper – *Planning and Design Code: How will it*

work? – is now available on the SA Planning Portal.

- A series of key policy conversations the Commission would like to have with the industry and the community in relation to those areas it anticipates will require a greater level of reform. Each Policy Discussion Paper will be closely aligned to at least one of these dedicated Conversation Areas.

In the case of this paper, the associated conversation will focus on **Green Infrastructure**,

Water Sensitive SA and Environmental Resilience.

This Natural Resources and Environment Policy Discussion Paper is one of a series of four papers that explore land use policies in South Australia. The other papers consider:

- Integrated Movement Systems
- People and Neighbourhoods
- Productive Economy.

(Refer to Figure 2)



Figure 1: The Introductory Paper can be downloaded from the SA Planning Portal at: www.saplanningportal.sa.gov.au

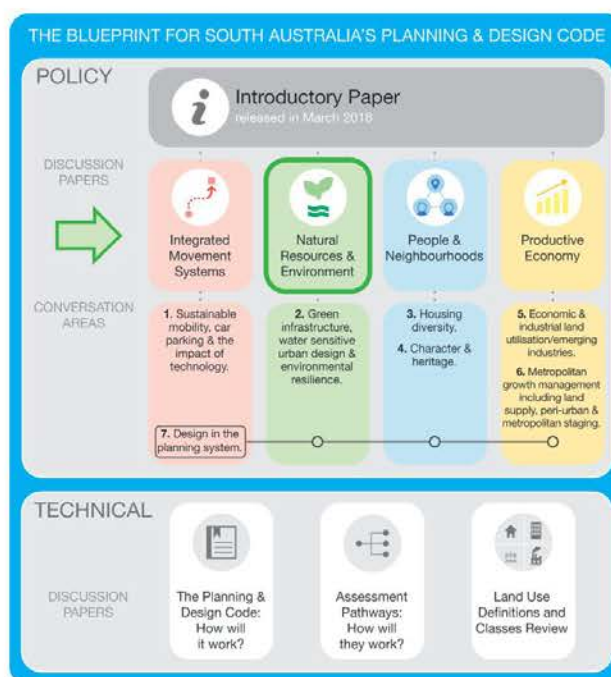


Figure 2: Context of this discussion paper against elements of the Blueprint.



The Policy Discussion Papers are intended to be read and considered as a 'family' and will assist the Commission to establish the planning rules that will ultimately govern our new system. Each has been developed through an extensive investigation and peer review process which has incorporated the following:

- a review of the South Australian Planning Policy Library (SAPPL)
- investigation of case studies and best practice policy examples from Australia and the world
- workshops with state agencies, councils and special interest groups
- Commission-led policy workshops
- a review of South Australia's Development Plans in partnership with local government
- a peer review process with thought leaders and key stakeholders such as planning reform advisory groups and government agencies.

This discussion paper draws on the results of these investigations to:

- highlight key emerging trends that may require a planning policy response
- identify gaps or deficiencies in existing policies of the SAPPL that need to be addressed to ensure alignment with government strategic directions (such as State Planning Policies). (See Figure 3)
- identify opportunities to consolidate duplicated policy
- highlight investigations and research undertaken or identified to inform proposed policy directions.

Ultimately, this intent of this paper is to recommend policy directions for the Code, including identifying:

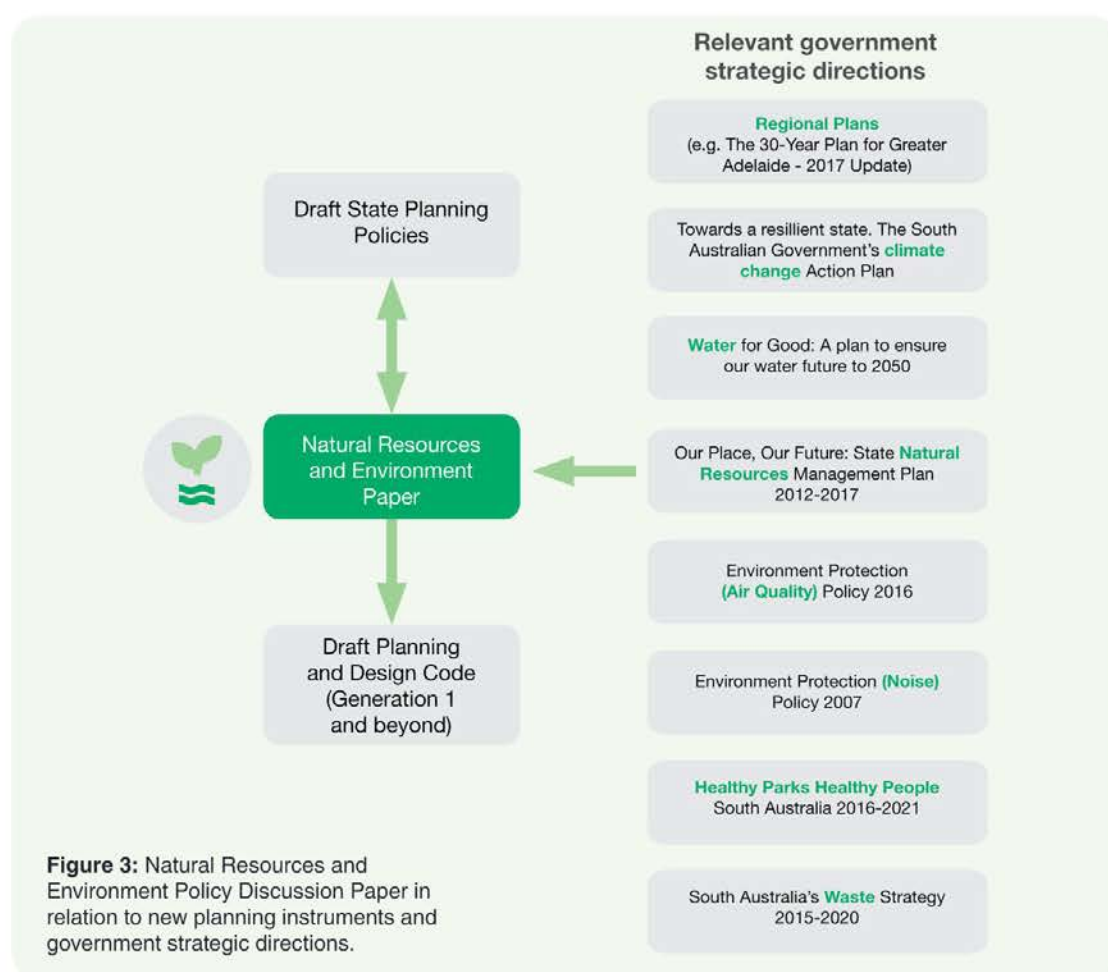
- where existing policy is likely to be transitioned to the Code ('Transition ready')
- areas where further investigations or reform are necessary ('Reform Gen 1 or Reform Gen 2 and beyond').

These recommendations are offered in line with the following policy themes which play a key in the protection and enhancement of our natural resources and environment in our new system:

- Sustainable and Liveable Urban Environments
- Water Security and Quality
- Biodiversity
- Coastal Environments
- Natural Hazards
- Environment Protection and Public Health.

To access this full evidence base on which this discussion paper has been written, please view the supporting **Natural Resources and Environment Background Paper**.

In recognition of the importance of collaboration in building a successful new planning system, discussion questions have been included as a means to promote thought and seek guidance on the policy recommendations contained within this paper. Please consider them when providing any feedback.



NOTES:

The draft State Planning Policies are on consultation from 16 July to 7 September 2018.

The State Planning Commission is mindful of the recent change of Government, and that current strategic directions may evolve as the new Government continues to progress its agenda.



WHY ARE NATURAL RESOURCES AND THE ENVIRONMENT IMPORTANT?

Natural resources and the environment underpin South Australia's economic prosperity and social wellbeing. They provide us with water, food, fuel and fibre, and support industries and communities as well as our quality of life. They are also responsible for climate regulation; air and water filtration; natural pest control; and economic, cultural, spiritual and recreational benefits. It stands to reason that managing our resources and environment is integral to how we develop our cities, suburbs and regions.

As our climate changes, we become particularly vulnerable to the risks associated with extreme weather patterns, which will significantly impact where we live and the infrastructure we will need to sustain our way of life. Indeed, what we build now and into the future will need to respond to these anticipated impacts to

avoid increased operation and maintenance costs, particularly in coastal settlements and areas near bushfire hazard zones.

Our increasing desire to live in urbanised areas has also made it more important to protect our natural resources, enhance our environment and biodiversity, manage constraints and mitigate against hazards. Ensuring we find ways to remain connected to nature in these built up areas, particularly through our green infrastructure networks, will become increasingly important for our health, happiness and wellbeing.

We recognise that past decisions have changed our natural environment and now more than ever we need to protect it so it can continue to support our communities. The planning system has a key role to play in this.

In particular it will be important to:

- mitigate and adapt to climate change
- facilitate green infrastructure and water sensitive urban design to respond to our changing urban form
- protect and secure our water resources
- value and enhance biodiversity
- build resilience to hazards.

Key benefits of protecting and enhancing our natural resources and environment

The following section discusses some of the key benefits of protecting and enhancing our natural resources and environment, along with some of the key trends that will affect our future.



Climate change mitigation and adaptation

South Australia is vulnerable to changes in the temperature, extreme weather events, sea level rise and associated storm surges. The state's future prosperity and liveability will depend on how effectively we address and respond to the impacts of climate change.

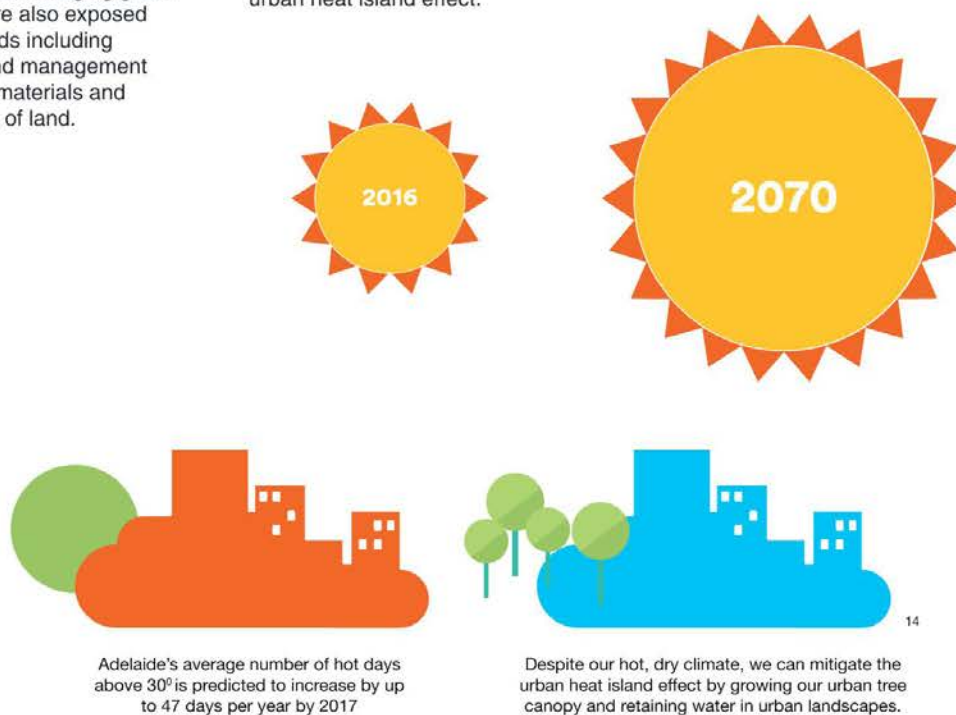
South Australia has exposure risks to several natural hazards including bushfires, floods, landslides, earthquakes and extreme heat. These are likely to increase in regularity and severity with the changing global climate. We are also exposed to other hazards including the storage and management of hazardous materials and contamination of land.

Many of South Australia's urban areas, regional towns and critical infrastructure are located along the coast. The continued increase in sea level and storm surges poses risk to these assets.

Designing climate-smart development is also important to reduce emissions, support green industries and green infrastructure, and enable the better management of water.

The greening and cooling effect that soft landscaping (green infrastructure) has on residential and commercial areas will also be a key adaptation response to the increase in frequent extreme temperatures and the urban heat island effect.

Protecting and re-establishing biodiversity is important to restoring and maintaining our functioning ecosystems in special areas of the state, and making our environment more resilient to the anticipated impacts of climate change.





Key trends—what are we seeing?

A warmer and drier climate with more extreme weather events

Climate projections¹ indicate there will be:

- Warming temperatures in all seasons across South Australia. By 2100 it is projected that average temperatures will increase by up to 3°C.
- Reduced annual rainfall and more time spent in drought. By 2100 it is projected that winter and spring rainfall will decrease by between 10% and 45%.
- Sea level rise and an increase in coastal erosion. By 2100 it is projected that South Australian mean sea level will rise by up to 80cm and there will be an increase in storm surge events and coastal erosion.
- Increasing bushfire risk. By 2100 it is projected the number of days of very high or extreme fire danger index will increase across South Australia by between 25% and 120%.

The cost of dealing with natural hazards is increasing significantly

The total cost of natural disasters in Australia is forecast to more than double in real terms to \$39 billion per year by 2050².

South Australia is getting smarter about water

- The diversity of water sources in South Australia has increased, including wastewater recycling, stormwater reuse and desalination³.
- South Australia has the highest percentage of households with rainwater tanks in Australia³.

Note: Please refer to the Natural Resources and Environment Background Paper for references.



Liveability, wellbeing and inclusion

Contact with nature enriches our physical, psychological, social and spiritual health and wellbeing. These links between the natural environment and our own wellbeing have been understood for a long time.

Access to high-quality public space is a key ingredient of healthy, liveable cities. Quality green spaces can provide a focus for social interaction between neighbours and help support, safe, healthy and connected communities. There is substantial evidence that people with access to high quality open space are more likely to walk and undertake physical activity.

Parks and other areas of public open space provide: local opportunities for people to walk, cycle and be active; exposure to

nature, which can be restorative; and positive mental health benefits and places for social interaction, which are critical for creating and maintaining community cohesion and building social capital.

The benefits of green infrastructure (such as public green space) also include improved air quality, less noise pollution and reduced risks from flooding and heatwaves.

South Australia has a strong history of prioritising the conservation of our natural environment with the parks system covering more than 21% of the state. Protecting and conserving these areas of natural environment and improving the connectivity between biodiversity corridors will be increasingly more important for continuing health, wellbeing and enjoyment (see Box 1).

“People who live in neighbourhoods with higher density of trees on their streets perceive themselves to be significantly healthier and have fewer cardio-metabolic conditions.”



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Cooler
urban areas



Healthier,
happier and
more productive
people



Improved air
quality



Boosted
economy



Water
management

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Key trends—what are we seeing?

Reduced private open space

- Infill development, increased dwelling density and a trend to larger houses on smaller allotments are reducing private open space in urban areas.

Loss of tree canopies in metropolitan Adelaide

- Recent data indicates that most metropolitan Adelaide councils have experienced a decline in canopy cover and an increase in hard surfaces such as roads. For example, a recent report found that 17 of the 19 councils had a loss of green cover over the period 2013 to 2016⁴.

Connection with nature improves health and wellbeing

- Contact with nature has been associated with a number of health benefits for everyone, particularly children who demonstrate improved cognitive function, increased creativity and reduced rates of aggressive behaviour⁵.

Declining biodiversity

- The number of threatened species is growing and today 63% of the state's mammals, 29% of birds and 23% of vascular plants are considered threatened⁶.

Note: Please refer to the Natural Resources and Environment Background Paper for references.



BENEFITS TO PEOPLE RESIDING IN CITIES DERIVED FROM CONNECTING WITH WILDLIFE

Nature in the city - the greatest benefit is enjoyment. There are few families who have never fed ducks in the local park – and wildlife can sometimes even become part of the family. For instance, in Australia many people feed resident magpies, kookaburras and even possums.

The local animal becomes a type of 'wild pet' and may even be given a name. Moreover, urban wildlife is often the primary means through which children connect with and experience nature, helping them develop positive attitudes towards the environment.

Also, understanding and connecting with animals forces us to consider bigger issues, causing us to question the environmental needs of animals and how, as humans, we impact on their ability to survive and what we should be doing to help.

Ultimately, caring for local wildlife opens the door to understanding the broader needs of the planet.

The successful incorporation of biodiversity must be considered at all stages of urban development. It should be constantly revised as conditions change. If a community is to

be constructed on a greenfield site, the retention of natural bushland and large trees is necessary to support those species that would otherwise find it impossible to survive.

In developed communities, local parks should be redesigned to offer food and shelter to wildlife. In high-density communities, tree-lined streets, median strips and roof gardens can all make a big difference to the retention and preservation of wildlife.

*Professor Chris Daniels,
Professor of Biology,
University of South Australia*



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Economic competitiveness

Adelaide's location, climate, nature and resources provide us with premium food and wine for exporting, clean air and water, building materials, recreational opportunities and increased tourism markets⁷.

Therefore, maintaining and enhancing our healthy, biologically diverse environment will help make South Australia a better and more productive place to live.

Sustainability is also a vital component of our competitiveness as it helps to eliminate waste, promote efficiency and drive innovation⁸.

Water security underpins sustainable economic development, population growth, primary production, food security and a healthy urban ecology.

There are also high economic costs associated with climate change if it is not adequately mitigated and adapted to.

Attractive natural environments and accessibility to green infrastructure are crucial to the character, amenity and overall appeal of an area. This appeal can have a direct impact on the property value of a suburb, particularly those with 'leafy green streets'. Indeed, studies show people are willing to pay more for good views of distance, water and large trees.

Commercial properties with exposure to a healthier, greener environment have also been proven to deliver significant health benefits for staff and increase productivity for businesses in the way of reduced absenteeism, more rapid recovery from stress, increased patience and overall satisfaction in the workplace⁹.

Investment in a low carbon, circular economy also presents us with an opportunity to unlock the full value of our resources, form global connections, and boost our premium food and wine sector¹⁰.



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IN 2013-14 THE AGRICULTURE, FOOD AND WINE INDUSTRIES CONTRIBUTED

\$17.1 BILLION

TO STATE ECONOMY, EMPLOYED **1 IN 5 WORKERS**

AND ACCOUNTED FOR MORE THAN 40% OF OUR MERCHANDISE EXPORTS

PROPERTY VALUE IN LEAFY STREETS CAN BE UP TO **20% HIGHER** THAN SIMILAR PROPERTIES IN TREELESS STREETS



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Key trends—what are we seeing?

Green public realm = higher property prices

- Research is finding that across Australia, people are willing to put a dollar value on green spaces and trees, including:
 - A 2016 research report by the University of Queensland which found that in 2010, Brisbane's street trees generated property value benefits of \$29 million – more than twice the cost of planting and maintaining them¹¹.
 - A 2013 report from Melbourne property research and buyers' advocacy firm Secret Agent which found that property with direct park land views out-performed most other properties in a given suburb¹².

Natural views attributed to reduced absenteeism

- A 2011 University of Oregon study found that 10% of employee absences could be attributed to architectural elements that did not connect with nature⁹.
- The study found that workers with a view of trees and landscape took 57 hours of sick leave per year, compared with 68 hours per year for those who didn't. Based on this, features like green roofs can provide excellent views to nature even in commercial, urban settings⁹.

Soil and water quality key to our economy

- Having a clean and green environment has increasing economic value as the world demand for safe and healthy products increases. Nearly 40% of South Australia's exports are agricultural products reliant on healthy soils and adequate water³.

Waste management = \$1 billion for SA economy

- The waste management and resource recovery industry in South Australia has an annual turnover of around \$1 billion, contributes \$500 million annually to Gross State Product and employs around 4800 people. South Australia also has the highest per capita recycling rate in Australia – nearly 80% of total waste generated is recovered¹³.

Reduced emissions no effect on GSP

- According to the greenhouse accounting data from the Australian Government, the state's net emissions in 2012/13 were 9% below 1990 levels. During this time, our Gross State Product (GSP) increased by more than 60%, demonstrating that economic growth can be decoupled from growth in greenhouse gas emissions³.

Note: Please refer to the Natural Resources and Environment Background Paper for references.





WHAT ROLE DOES PLANNING PLAY?

Urban and regional planning has always played an essential role in protecting and enhancing our natural resources and environment, including:

- protecting areas of environmental significance
- protecting and enhancing areas that attract tourism and are value to the community
- maximising the use of our natural resources
- Optimising the use and maximising the benefit of our natural resources.

With the introduction of our new planning system, we have an opportunity to lead by example in protecting the natural environment, contributing to tourism opportunities and increasing liveability.

The principles of protecting and enhancing the state's natural resources and environment are well reflected in South Australian planning policy, including:

- the **draft State Planning Policies**, which provide direction in relation to biodiversity; climate change; design quality; coastal environment; water security and quality; natural hazards; and emissions and hazardous activities.

- the current **Planning Strategies** for South Australia (which will serve as the state's **interim Regional Plans**) provide direction in relation to climate change; water; biodiversity; emergency management and hazard avoidance; infrastructure; and design quality. For example, recognising and protecting environmental assets; ensuring the efficient use of water and energy; protecting people, property and the environment from exposure to hazards; sustainably managing waste, wastewater and stormwater; creating conditions to become resilient to the impacts of climate change; and fostering sustainable alternative energy and water supply industries. **The 30-Year Plan for Greater Adelaide 2017 Update** also includes measurable targets to facilitate increased urban green cover (trees and shrubs) while creating a walkable compact urban form (Targets 1 and 5).

- the **South Australian Planning Policy Library (SAPPL)**, which contains a suite of general policy modules as well as a series of maps and a suite of zones that focus on specific environmental areas (e.g. Coastal Conservation

Zone, Coastal Open Space Zone, Coastal Settlement Zone, Coastal Marina Zone, Conservation Zone, Open space Zone, River Murray Flood Zone, Water Protection Zone, Nature Resources Management Module and Watershed Protection [Mount Lofty Ranges] Zone). Refer to the Background Paper for a complete list of relevant SAPPL zones and general modules.

- There are also a number of existing variations to SAPPL policy relating to natural resources and environment policies, as well as within the Development Plans that have not yet been converted to SAPPL policy. The recently undertaken **review of current Development Plans** provides an understanding of these policy variations in order to establish a common ground to achieve the required level of policy consistency across the state via the Code.



Strategic framework guiding the Code

The preparation of the Code needs to consider how we can further protect and enhance our natural resources and environment through planning policy. It will also need to directly reflect the policy direction contained within key government strategic documents, in particular the State Planning Policies and Regional Plans.

State Planning Policies identify matters of state interest that should be considered in the Code. In a number of cases these will be addressed through overlays. The Code will include zones, subzones and overlays. Overlays can change the level of assessment required and trigger a referral.

Refer to Figure 4 for an example of how the new planning system's strategic framework will guide the Code.

Refer to *The Planning and Design Code – How Will It Work? Technical Discussion Paper* for further information.

Working with other levers

Protecting our natural resources and environment also requires input from other parties such as the state government, councils and private land holders. It is therefore critical that other programs and 'levers' outside of the planning system are also used to ensure strategic directions are achieved. Examples of other levers include:

- The National Construction Code
- Water allocation plans, permits and licences
- Building upgrade finance mechanisms which help homeowners and businesses with energy, water and environmental efficiency improvements
- Carbon off-set programs for regional areas, incorporating native vegetation
- Council investment in water sensitive urban design and green infrastructure (e.g. rain gardens, swales and street trees)

- Educational programs and regional climate change adaptation forums.

There are also a number of Acts that work together with the PDI Act to protect and enhance natural resources and the environment. Refer to the background paper for further detail.

- The suite of other legislative measures to protect our environment and natural resources.



Figure 4: An example of how the new planning system's strategic framework will guide the Planning and Design Code



How will our new system protect and enhance our natural resources and environment?

Based on the outcomes of the research and investigations conducted in the preparation of this paper, the following themes emerged as the main policy areas that are critical to the protection and enhancement of our natural resources and environment.

THEME 1: Sustainable and Liveable Urban Environments

Enabling the delivery of urban environments that are more liveable and adaptable to a changing climate is critical to a sustainable future. This includes planning for the delivery of green infrastructure and water sensitive urban design, energy efficient design and effective waste management.

1.1 Green Infrastructure and water sensitive urban design

Green infrastructure (GI) describes a network of green spaces, street trees, water systems and other urban vegetation that can deliver multiple environmental, economic and social values to urban settlements. Water Sensitive Urban Design (WSUD) brings components of the water cycle together, including supply and demand, mains water, wastewater, rainfall, runoff and groundwater, and contributes to the local character, environment and community.

There is increasing awareness of the importance of, and opportunities to better facilitate, GI and WSUD in urban environments to assist with urban cooling, reduce building energy use and improve biodiversity.

The Code will have an important role to play in including policy that encourages the increased uptake of WSUD performance measures related to water conservation, stormwater quality improvements and flooding control (e.g. rain gardens, swale and permeable paving).

Planning policies for GI are relatively new in South Australia and include measures such as green roofs and green walls and deep soil zones for large trees. Green infrastructure can also be delivered at the micro and macro level, from living walls, roof gardens and along pathways to parks and reserves, transport corridors and in watercourses and wetlands.

Such is the importance of GI and WSUD policies to creating greener, more sustainable communities, the Commission has identified this as one of the seven priority Policy Conversation Areas it will lead in the course of developing the Code. As part of this process, the Commission and the Department of Planning, Transport and Infrastructure will meet with industry groups and the broader community during the consultation phase of a GI and WSUD policy discussion/position paper produced by Water Sensitive SA (refer to Box 2 for further details).

1.2 Energy efficient design

The National Construction Code is an important tool in achieving energy efficient buildings. Our new planning system will work with it to play a significant role in setting policy for design tools such as allotment creation at land division stage and building orientation to ensure solar and natural light access for habitable buildings.

Energy efficient design can include building orientation and design, window placement, eave width, solar access and infrastructure and materials selection.

A sustainably designed development plays a fundamental role in creating sustainable and liveable urban environments. Promoting renewable energy sources and neighbourhood level alternative energy supply and storage options in new developments to reduce energy costs and carbon footprint is vital. However, the upfront costs of these need to be considered and planning controls cannot override the National Construction Code.



1.3 Waste Management

The waste management hierarchy (Figure 5) is recognised internationally as an aspirational framework for sustainability and underpins South Australia's Waste Strategy 2015-2020. Recognising there are instances where waste cannot be avoided, the hierarchy provides a framework to maximise the useful life of materials. Planning policy has an important role to play to ensure waste collection methods, required infrastructure and access/timing for collection are appropriately considered.

At the smaller scale, with our changing denser urban form, consideration needs to be given in the Code about how we collect and relocate waste and recyclables.

The effective management of effluent disposal and waste minimisation is also essential to protect public health and minimise environmental impacts and will be addressed in the Code. This is particularly relevant in regional areas where public infrastructure is sometimes limited.



Figure 5: Waste Management Hierarchy



THEME 2: **Water Security and Quality**

Water quality and security are fundamental to the sustainability of settlements and industry in South Australia, particularly in relation to the Mount Lofty Ranges Watershed Protection Area, Prescribed and Non-prescribed Water Resources and the River Murray.

2.1 Mount Lofty Ranges Watershed Protection Area

Protecting Greater Adelaide's water supply catchment areas from inappropriate development is critical to ensuring our long-term water security.

It is therefore crucial to protect and secure water resources in the Mount Lofty Ranges Watershed. Unlike other states of Australia where water catchment areas are almost entirely publicly owned, the Mount Lofty Ranges Watershed Protection Area has a high level of private ownership. A further challenge in getting the right planning policy balance is that it is also an important area for primary production, is populated and has significance as a tourist destination. The Code provides an opportunity to provide a consistent policy approach through the introduction of an Overlay as well as greater guidance for emerging land uses.

2.2. Other Watershed Protection Areas

Prescribed surface and groundwater resources are managed under the provisions of the Natural Resources Management Act 2004¹ through a system of Water Allocation Plans, permits and licences. The role of planning policy is to support this process by protecting these areas from inappropriate development to protect water supplies. There is potential for the Code to achieve this through the introduction of an overlay. This overlay could draw from the learnings of the recent Rural City of Murray Bridge Regional Integrated Water Management DPA (refer to the Background Paper for more information).

Non-prescribed water is a particularly important resource within regional areas where water supply from the River Murray is not available and where water is obtained through direct extraction from groundwater or natural watercourses, rainwater collection, stormwater harvesting and wastewater reuse systems. Planning policy within the Code should seek to ensure that these resources are protected e.g. by giving clarity for when dams are considered development and require planning approval.

2.3 River Murray

The River Murray is the life-blood of the state, providing essential water for irrigation, industry, domestic and recreational use and our precious wetlands and floodplains. The river is a critical water supply source for towns and metropolitan Adelaide, is used for primary production, and is also a popular tourism and recreation destination.

Policy for land-use activities and intensity clearly has an impact on water resources, their ongoing availability and quality. In SA's regional towns and communities, the combined supply of wastewater from SA Water Wastewater Treatment Plants and Local Government Community Wastewater Management Schemes, together with stormwater capture and reuse, are all becoming increasingly important to meet water demand and reduce environmental impact.

All of these often-competing demands need to be considered in the policy framework for the Code, both in its first iteration and the generations to follow. There is also an opportunity to develop a regional approach to deal with policy inconsistencies between different council areas. The River Murray has been recognised as an integral water supply catchment in the draft State Planning Policies and will trigger a referral to the appropriate agency through an overlay (where required).

1. The Natural Resources Management Act will be repealed and replaced with the Landscape South Australia Act over the next 12 months.

THEME 3: Biodiversity

Biodiversity is the foundation of a healthy ecosystem which sustains regional industries and communities. Landscapes that hold less biodiversity (due to human impact) become less productive, which is evidenced by a decline in soil structure and fertility, decreased water quality and lost agricultural production.

Re-establishing biodiversity throughout urban areas is also important for restoring functioning ecosystems as well as mitigating species loss and the effects of climate change.

It is important that planning policy supports the protection of areas with significant environmental values; protects landscape health; and improves development certainty and transparency.

Urban biodiversity can also be supported through a diverse and connected network of green infrastructure.



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THEME 4: Coastal Environments

South Australia contains 5067 kilometres of coastline (the majority of which is covered by the Coastal Conservation Zone) and contains settlements, primary production land and the edge of the Metropolitan Adelaide area. Coastal areas support important ecological systems and environments and also play a key role in the state's economy through aquaculture, recreation and tourism, transport and industry.

It is important to have planning policies in place to protect:

- habitats that are highly sensitive to the direct impacts of development
- important geological and/or natural features of scientific, educational or cultural importance
- landscapes of very high scenic quality.

The Code will also provide an opportunity to consolidate existing policy to create more consistency and ease of use.

The coastal environment has been identified as a state interest in the draft State Planning Policies and will trigger a referral to the Coastal Protection Board through an overlay (where required).

THEME 5: Natural Hazards

Inappropriately located or designed development and land uses can increase the exposure to and impact of hazards such as terrestrial and coastal flooding, bushfires, drought, extreme heat, erosion, acid sulphate soils, storms and dust events, riverbank collapse and cliff erosion. Planning policy plays a key role in minimising the potential impact of hazards.

It is important to minimise risk to people, property and the environment from exposure to hazards by designing and planning for development in accordance with the risk hierarchy of:

- avoid
- accommodate.

The Code provides an opportunity to better understand the spatial application of natural hazards and consolidate existing policy.



THEME 6: Environment Protection and Environment Health

To sustainably maintain our population and economic activity, it is essential to effectively manage the impacts of pollution and waste created by human activities. This includes ensuring an appropriate policy response to:

- site contamination
- interface (including noise and air emissions).

6.1 Site contamination

A number of land parcels in South Australia have some form of site contamination, most often within the layers of soil below the surface. Certain contaminants left behind by previous land uses can cause problems for human health if they are present in high enough concentrations.

Contamination does not only occur in soil but also in surface and ground water, causing ongoing issues for land uses. It is important

to ensure the risks posed by known or potential contamination of sites are adequately managed to enable appropriate development and safe use of land.

Increasing urban infill puts pressure on using land once occupied by activities that may have left contaminants. Locating residential areas within close proximity to existing and ongoing industrial uses therefore needs careful consideration when developing planning policies.

6.2 Interface (including noise and air emissions)

Effective management of air and noise emissions at the interface between activities and people or sensitive environments is important to ensure that communities are adequately protected from potential impacts. This is increasingly important to manage as our population grows, urban densification increases and mixed-use areas become more common.

Within regional and remote areas, rural populations may be exposed to a range of hazards such as those associated with intensive animal keeping facilities, mining operations, logging and timber activities, agricultural activities, landfills and sewage treatment facilities. All of these need careful management and appropriate planning policies to minimise any interface issues.



POLICY CONVERSATION AREA – GREEN INFRASTRUCTURE AND WATER SENSITIVE URBAN DESIGN

In response to the opportunity provided by the Planning and Design Code, Water Sensitive SA (WSSA) has partnered with a number of key stakeholders (including DPTI) to develop a contemporary, workable suite of planning policies for WSUD and GI. Investigations and research were combined with practitioner workshops and input from industry leaders, including developers, engineers, landscapers, health workers and planners to inform its development.

This work has culminated in the development of the *Performance Based Planning Provisions and Assessment Framework for Green Infrastructure and Water Sensitive Urban Design Background Paper*. The paper seeks to inform and support the development of:

- high level objectives and principles for GI and WSUD under the PDI Act

- performance-based planning provisions for GI and WSUD for the Code, Standards and Guidelines
- a framework to enable the assessment of green infrastructure and WSUD elements of a development against the performance criteria.

The paper recommends performance-based measures for GI and WSUD. The proposed policies are intended to be flexible, transparent, measurable and applicable to all scales of development. Draft provisions cover policy issues including canopy cover, flood control, water conservation and stormwater quality improvements. The paper also recommends other assessment tools including:

- the development of a green cover performance measure, which could be assessed through calculation of a green

cover score based on a range of landscaping features such as trees, shrubs, irrigated turf and vertical gardens

- an online stormwater assessment tool to enable simple assessment of WSUD requirements for small-scale applications, for example for developments on allotments of less than 2500 m² for residential development and 5000m² for commercial developments.

This report is available at: www.watersensitivesa.com and will undergo further industry and community consultation separately and in parallel to this discussion paper.



HOW CAN OFFSET SCHEMES SUPPORT DELIVERY OF GI AND WSUD?

A planning system that supports sustainable on-site green cover and stormwater management targets while offering mechanisms for off-site solutions where appropriate, may provide the most efficient and affordable model for delivering urban green cover and tree canopy targets in the 30-Year Plan and state WSUD objectives.

Examples of existing models for voluntary offsets or in-lieu schemes for stormwater management include the City of Kingston (Victoria) and Blacktown City Council (New

South Wales). Both these councils have developed a WSUD strategy that sets out preferred precinct or catchment scale solutions as opposed to smaller on-site measures.

The Seattle Green Factor, an international model for enhanced urban greening on private allotments, is a score-based assessment framework that provides for improved quality and increased areas of landscaping in new developments. This model has the potential to be adapted to cater for a voluntary urban green cover

offset scheme, should a council deem that an offsite solution provides the greatest benefit to the community.

The Water Sensitive SA In-Site stormwater assessment tool for small-scale development, currently in testing, could be readily adapted to support an offset scheme.



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TRANSITIONING TO THE PLANNING AND DESIGN CODE

The following section details the policy direction recommendations for the establishment of the Code that have been formed based on the investigation and review undertaken in the development of this Policy Discussion Paper. For further detail on the information that has led to these recommendations, please refer to the Natural Resources and Environment Background Paper.

The recommendations have been prepared in line with the six major policy themes and criteria outlined in the table below:

1. Sustainable and Liveable Urban Environments, including:

- Green infrastructure and water sensitive urban design
- Energy efficient design
- Waste management

2. Water Security and Quality, including:

- Mount Lofty Ranges Watershed Protection Area
- Other Water Protection Areas
- River Murray.

3. Biodiversity

4. Coastal Environments

5. Natural Hazards

6. Environment Protection and Public Health, including:

- Site contamination
- Interface including noise and air emissions.

The below table outlines the three types of recommendations and associated timing.



Transition ready	Current policy that requires minimal change and will be transitioned into the first generation (July 2020) of the Code Policy Library (Transitional)
Reform (Gen 1)	Current policy that is recommended for improvement before it is transitioned into the first generation (July 2020) of the Code Policy Library (Reform which is minor based on research and engagement which is already well progressed or underway)
Reform (Gen 2 and beyond)	Gaps within existing policy that require further research and discussion before they can be considered for inclusion (Second generation and beyond) of the Code Policy Library (reform in a new area)

Discussion questions relating to each of the major policy themes have been included for consideration when reviewing the recommended policy directions. These questions are intended to provoke thought and seek guidance on the recommendations and we ask that you please consider them when providing feedback to this document.

Note: Refer to the **Background Paper** for information about where other system tools and levers play a role in assisting in the delivery of the policy outcomes for a particular theme.




THEME 1: Sustainable and Liveable Urban Environments

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
1.1 Green Infrastructure and Water Sensitive Urban Design			
1A	Councils that have converted to the SAPPL have introduced provisions that support the inclusion of WSUD principles in urban areas, including stormwater management. It is important to review and transition these to the Code.	Review, refine and transition existing SAPPL WSUD policy where appropriate.	Transition ready 
1B	There is increasing recognition of the value of GI in creating cooler, more liveable and economically viable neighbourhoods. To this end, GI policies were introduced in 2017 to some higher density mixed use zones in Development Plans in metropolitan Adelaide. There is an opportunity to transition these over to the Code, where appropriate.	Review and transition existing SAPPL GI policy' where appropriate.	Transition ready 
1C	There is inconsistent policy across some Development Plans to manage stormwater volume and, in some cases, WSUD policy is applied inconsistently. Currently some WSUD policy is applicable only to master planned/ large scale developments and not to small scale in-fill, which is an increasing percentage of new development. Policy is therefore needed that is scalable to cater for all development types.	Develop new 'Deemed to Satisfy' and 'performance outcomes' policy for WSUD and GI ¹ .	Reform (Gen 1)
1D	In infill areas, where there is limited private land, there may be an opportunity to consider off-site GI and WSUD solutions where appropriate. This may provide an efficient and affordable model for delivering urban green cover and tree canopy targets in line with The 30-Year Plan for Greater Adelaide and state WSUD objectives.	Explore policy that connects the ability of road reserves to accommodate tree planting or other suitable GI in lieu of provision on private allotments.	Reform (Gen 2 and beyond)

Discussion Question:


- Should existing WSUD and GI policies also apply to regional areas and for all development scales and types?

1. Consider in the context of the consultation (to be undertaken) on the Green Infrastructure and Water Sensitive Urban Design Background Report and the Policy Conversation Area (Green Infrastructure, WSUD and Environmental Resilience).

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
1.2 Energy Efficient Design			
1E	These policies are relatively sound and are ready for transition.	Review existing SAPPL energy efficiency policies and undertake consolidation and minor refinement where necessary.	Transition ready 
1F	There is an opportunity to better apply energy efficiency policies to non-residential buildings such as consulting rooms, offices, educational establishments, retail and community, where there is a high level of human use.	Review energy efficient policies relating to non-residential building types ² .	Reform (Gen 1)
1G	There is a need to give better consideration to sustainable design outcomes including overshadowing of solar panels and solar hot water services. On the neighbourhood scale, policies could encourage consideration of community or shared energy-saving facilities.	Review and draft new policies to achieve better sustainable design outcomes and ensure the appropriate application of sustainable design policy to all relevant development/land use types.	Reform (Gen 1)
Discussion Questions: <ul style="list-style-type: none"> • What role should the planning system play regarding preservation of sunlight to solar panels from adjacent development? • Should the Code introduce incentives for developments that can incorporate passive solar design (siting) techniques, green infrastructure and WSUD? • How can planning policy contribute to reduced carbon emissions from the built environment sector? 			

2. Note: Any planning policy amendments must not contradict the National Construction Code.



Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
1.3 Waste Management			
1H	These policies are relatively sound and are ready for transition.	Review existing SAPPL policies and consider minor refinement where necessary.	Transition ready 
1I	Some buildings (particularly high-rise) have inadequate space to store and/or sort the refuse and recycling generated by them. This needs to be considered as part of the development from the beginning. Policy also needs to provide enough flexibility to respond to new technologies (for example smaller/more adaptable waste relocation vehicles).	Review existing SAPPL policies, consider best practice council policies that focus on dealing with waste in a higher density environment and identify opportunities for improvement.	Reform (Gen 1)
Discussion Question: <ul style="list-style-type: none"> How do we plan for current waste removal practices and technologies and provide flexibility for innovative future solutions? 			

THEME 2: Water Security and Quality

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
2.1 Mount Lofty Ranges Watershed Protection Area			
2A	<p>From consultation to date with relevant councils and agencies, the following issues have been identified:</p> <ul style="list-style-type: none"> inconsistencies with referrals resulting from changes to non-complying forms of development across planning authorities emerging land uses with similar impacts not being subject to the same requirements (e.g. breweries and cideries versus wineries) the lack of policy guidance for other emerging land uses, including value-adding activities some known high impact land uses are currently unrestricted whilst other low impact uses are restricted. 	<p>Develop an Overlay across the MLRWPA based on the recent Mount Barker Watershed Overlay and apply consistently across all nine councils. This will include, where relevant³:</p> <ul style="list-style-type: none"> adopting relevant policy amendments derived from the EPA's 'Hierarchy of acceptable effects' to water run-off in the MLRWPA applying a spatial overlay to all affected areas. 	Reform (Gen 1)
2.2 Other Water Protection Areas			
2B	<p>Opportunity exists to consider the learnings from the recent Rural City of Murray Bridge Regional Integrated Water Management DPA in the development of a future overlay for all Prescribed Water Resources Areas under the Natural Resources Management Act 2004. This would help ensure the sustainable use of non-prescribed water resources.</p>	<p>Develop an Overlay to create consistent policy for the other water protection (Development Plan) zoned areas located outside the MLRWPA.</p>	Reform (Gen 1)
2C	<p>Knowledge of the quantity and quality of non-prescribed water resources is limited, hindering their effective management and potential development. Ongoing research and monitoring is being undertaken by DEW in order to better understand the capacity of the resources and the potential impact of increased demand and changes in land use and climate.</p>	<p>Consider extending the spatial application of this Overlay to other water protection areas that are currently not captured in existing Development Plans.</p>	Reform (Gen 2 and beyond)
<p>Discussion Question:</p> <ul style="list-style-type: none"> <i>Should dams be assessed as development in the planning system?</i> 			




Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
2.3 River Murray			
2D	<p>A regional approach to deal with policy inconsistencies between River Murray council areas is needed. For example, a consistent approach to river structures and moorings on the river.</p> <p>There is a need to retain and consolidate key policies and zones relating to the protection of important natural environments, water bodies, biodiversity and conservation areas.</p>	<p>Review relevant SAPPL and existing Development Plan Zones to determine new Code Zone(s) and review the following policies⁴:</p> <ul style="list-style-type: none"> • Envisaged land uses • Moorings and structures • Shacks and waste water management • General environment protection • Excavation and filling in any future marina zoning • Farming, tourist accommodation and workers accommodation • Consistent enclosed ground level area requirements. 	Reform (Gen 1)
2E	The intensification of land use in close proximity to the river, wetlands and conservation areas through the creation of additional allotments needs to be addressed.	Review existing SAPPL and Development Plan land division policies in areas adjacent to the river.	Reform (Gen 2 and beyond)
2F	There is potential to introduce a River Murray Water Protection Area to facilitate a coordinated regional approach to the implementation of planning policies.	Develop an Overlay which aligns with the River Murray Water Protection Area.	Reform (Gen 2 and beyond)
<p>Discussion Questions:</p> <ul style="list-style-type: none"> • Should we instead use the 1956 flood data as an indicator of risk in the future? • Should sheds be made an exemption from the requirement to refer notice under the River Murray Act 2003? 			

3. A working group with nine councils, EPA, DEW, PIRSA and SATC will explore the policy content of this overlay.

4. Working group with eight relevant councils and the EPA, DEW, PIRSA and SATC.



THEME 3: Biodiversity

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
3A	The transition to the Code creates an opportunity to refine policies in order to minimise different interpretations.	Review SAPPL policies in Coastal Areas, Infrastructure, Land Division (Design and Layout), Metropolitan Open Space System, Natural Resources, Open Space and Recreation and Siting and Visibility general modules and identify opportunities for refinement.	Transition ready 
3B	There is an opportunity to reduce duplication of policy (currently in separate zones and general modules).	Consider one conservation zone, with spatial overlays (such as coast) that apply where required to trigger referrals and reflect state interests.	Reform (Gen 1)
3C	There can be an issue at the interface between different land uses. For example, planting olives or vineyards in close proximity to the edge of a protected area. The transition to the Code presents an opportunity to incorporate policy that helps manage the interface between protected areas and adjoining land uses.	Strengthen policies for the interface between protected areas and adjoining land uses (from existing Natural Resources general module policy).	Reform (Gen 1)
3D	The impact of adjacent land uses on biodiversity can be substantial. The development of the Code allows adjacent impacts to be considered at a consistent and appropriate level.	Ensure appropriate spatial application of policy (to land adjacent to nature protection areas).	Reform (Gen 1)
3E	It is important to delineate and maintain areas with significant environmental values; protect landscape health; preserve biodiversity; and improve development certainty and transparency. There is an opportunity to improve the associated mapping and incorporate it into future generations of the Code.	Develop policies and maps of the environmental and character values associated with specific nature protection and complementary developed areas.	Reform (Gen 2 and beyond)
Discussion Questions: <ul style="list-style-type: none"> • Can the Code protect biodiversity in areas not identified as native vegetation and in modified landscapes with biodiversity values? • Can planning policy assess the cumulative impact of development on biodiversity? • Can planning policy play a role in protecting and encouraging backyard biodiversity? • Do we need a policy to protect and encourage development of roadside vegetation? 			

NATURAL RESOURCES & ENVIRONMENT



THEME 4: Coastal Environments

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
4A	The transition to the Code creates an opportunity to refine policies in order to minimise different interpretations.	Review and consolidate existing variations to Coastal Areas, Coastal Conservation, Coastal Open Space and Coastal Settlement SAPPL general and zone modules and ensure appropriate and consistent site and floor level requirements.	Transition ready 
4B	There is an overlap between the 'High Water Mark' and 'Low Water Mark' in Development Plans and there is an opportunity to deal with this as part of the transition to the Code.	Resolve the 'High Water Mark' and 'Low Water Mark' overlap between Land Not Within A Council Area (Coastal Waters) and other Development Plans.	Transition ready 
4C	There is an opportunity to make coastal policies more consistent by consolidating existing policies. This could be achieved by developing an overlay(s). Currently investigations are underway about whether to have one or more overlays. Using an overlay would also provide the necessary mechanism to trigger relevant referrals.	Develop a Coastal Areas Overlay (or two: one for metropolitan and one for non-metropolitan areas).	Reform (Gen 1)
4D	The increasing impacts of climate change are reinforcing the need for policies to better protect, preserve and provide space for migration of coastal features and habitats adapting to sea level rise (e.g. the migration of dune systems and mangroves).	Ensure policy requires adequate consideration of climate change risks, including provision of space for migration of coastal features such as beaches, dunes and mangroves where appropriate.	Reform (Gen 1)
4E	Existing policy needs to have more clarity about what land-use activities are envisioned for these areas.	Resolve policy to apply to Land Not Within A Council Area (Coastal Waters), including providing clearer guidance regarding envisaged uses (such as aquaculture, tourism and recreation).	Reform (Gen 1)
4F	With rising sea levels, the risk of inundation increases. Therefore the spatial application of where this risk applies needs reviewing and updating.	Ensure policy requires soakage trenches associated with waste water disposal to be located appropriately in relation to potential inundation.	Reform (Gen 1)



Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
4G	There is potential to improve aquaculture policies, in particular in the area of waste water, buffer widths and on-shore support facilities.	Ensure appropriate policy for waste water, buffer widths and on-shore facilities in aquaculture zones.	Reform (Gen 2 and beyond)
4H	Climate change is likely to create increased hazard levels and therefore it will be important to ensure that mapping is regularly reviewed and updated.	Work with relevant parties to review and update hazard mapping in coastal areas.	Reform (Gen 2 and beyond)


Discussion Questions:

- *What level of development (including accommodation) is appropriate for a Coastal Conservation Zone?*
- *Does current planning policy adequately address the risk of new development from climate change impacts (coastal retreat, sea level rise and storm surges, etc.) for at-risk coastal settlements?*



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THEME 5: Natural Hazards



Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
5A	Hazard policy needs to be reviewed, consolidated and best practice policy applied.	Consolidate and transition relevant SAPPL Hazards, Coastal Areas and Land Division general modules policy to the Code.	Transition ready 
5B	<p>Flooding mapping needs to be consistent across and within different jurisdictions (including the mapping methodology) and be linked with the new Code. Consistency of terminology for flood-related policy is also needed.</p> <p>Acid sulphate soil areas could be applied as an overlay (using mapped areas in existing Development Plans), subject to consistency of data.</p> <p>Bushfire mapping, methodology and possibly policy need updating (with reference to recent changes to Victorian and New South Wales policy). Introducing overlays will provide a mechanism to ensure hazard mapping is regularly kept up to date.</p>	<p>Review and refine the mapping of hazards in current development plans and transition into spatial layers with associated overlays, including:</p> <ul style="list-style-type: none"> • Mapped flood areas as a new Flood Risk Overlay • a Bushfire Risk Overlay • other hazards currently mapped such as coastal hazards and acid sulphate soils. 	Reform (Gen 1)
5C	The Code provides an opportunity to review current hazard policy and update it with best practices where appropriate, including nuanced policy that reflects the level of risk.	Update flooding policy in the Hazards general module to reflect best practice policy where appropriate.	Reform (Gen 1)
5D	<p>There is an opportunity to improve flood mapping by:</p> <ul style="list-style-type: none"> • updating the mapping of all flood-prone areas using a consistent methodology • exploring the opportunity to create flood risk categories associated with overlays that take into account flood function as well as volume and depth. 	Review the flood mapping data (not currently mapped in Development Plans) and update the Flood Risk Overlay.	Reform (Gen 2 and beyond)

Discussion Questions:

- How can we better integrate council-owned flood data with the new Code and achieve consistency?
- What climate change projections should be used? What time-frame and emission scenarios?
- Should flood risk categories be based on physical (depth and velocity) and function and isolation risk factors?



THEME 6: Environment Protection and Public Health

Ref No.	Key opportunities and challenges	Proposed response	Proposed timing
6.1 Site Contamination			
6A	The transition to the Code creates an opportunity to refine policies in order to minimise different interpretations.	Review and transition relevant SAPPL site contamination policies to the Code.	Transition ready 
6B	There is currently a lack of policies for planners to use in assessment when no referral is triggered (e.g. it is known that there are a number of undiscovered contaminated sites so there is a need to have policies that trigger proper investigations when required).	Review and develop appropriate policy for planners to assess site contamination where no referral is required.	Reform (Gen 2 and beyond)
6.2 Interface including noise and air emissions			
6C	There is an opportunity to review policies relating to interface, particularly in light of recent policy amendments and movement towards more mixed use zoning, e.g. residential areas alongside industry or commercial uses.	Review and refine the SAPPL Interface Module as required.	Transition ready 
Discussion Questions: <ul style="list-style-type: none"> • Should cumulative noise impact assessments be undertaken as part of the development assessment process? • How can policy effectively address the interface between land uses in zones promoting mixed land uses? For example, a coffee roaster adjacent to a residential development in an urban corridor. 			

NEXT STEPS

The *Natural Resources and Environment Policy Discussion Paper* will be out for public consultation until **3 December 2018**.

For information about the specific engagement activities, please visit www.saplanningportal.com.au

The feedback received will help inform the preparation of Generation 1 of the Code Library and help prioritise future work and investigations for subsequent generations of the Code. The outcomes of the consultation

process will be released in a 'What We Heard' report.

The remaining **Blueprint for South Australia's Planning and Design Code Policy Discussion Papers** will be released progressively, with each available for public comment and accompanied by opportunities for industry and community engagement.

The Commission's **Policy Conversation Areas** will work through some of the more significant policy issues that will

be a focus for reform in 2018 and beyond. These are aligned to one or more of the Policy Discussion Papers and form a key component of the Commission's engagement process during the development of the Code.

In parallel, the draft **State Planning Policies** are also out for consultation until 7 September 2018.

The draft **Code Policy Library** will be released progressively for consultation in 2019.

HAVE YOUR SAY

In recognition of the importance of collaboration in building a successful new planning system, the Commission is seeking feedback from planners, the community, industry professionals, educational institutions and other interested parties on this paper.

Your feedback is encouraged via:

- SA Planning Portal: Visit the Have Your Say webpage and lodge a submission at http://www.saplanningportal.sa.gov.au/have_your_say
- Email: DPT1.PlanningEngagement@sa.gov.au
- Post: PO Box 1815, Adelaide SA 5001

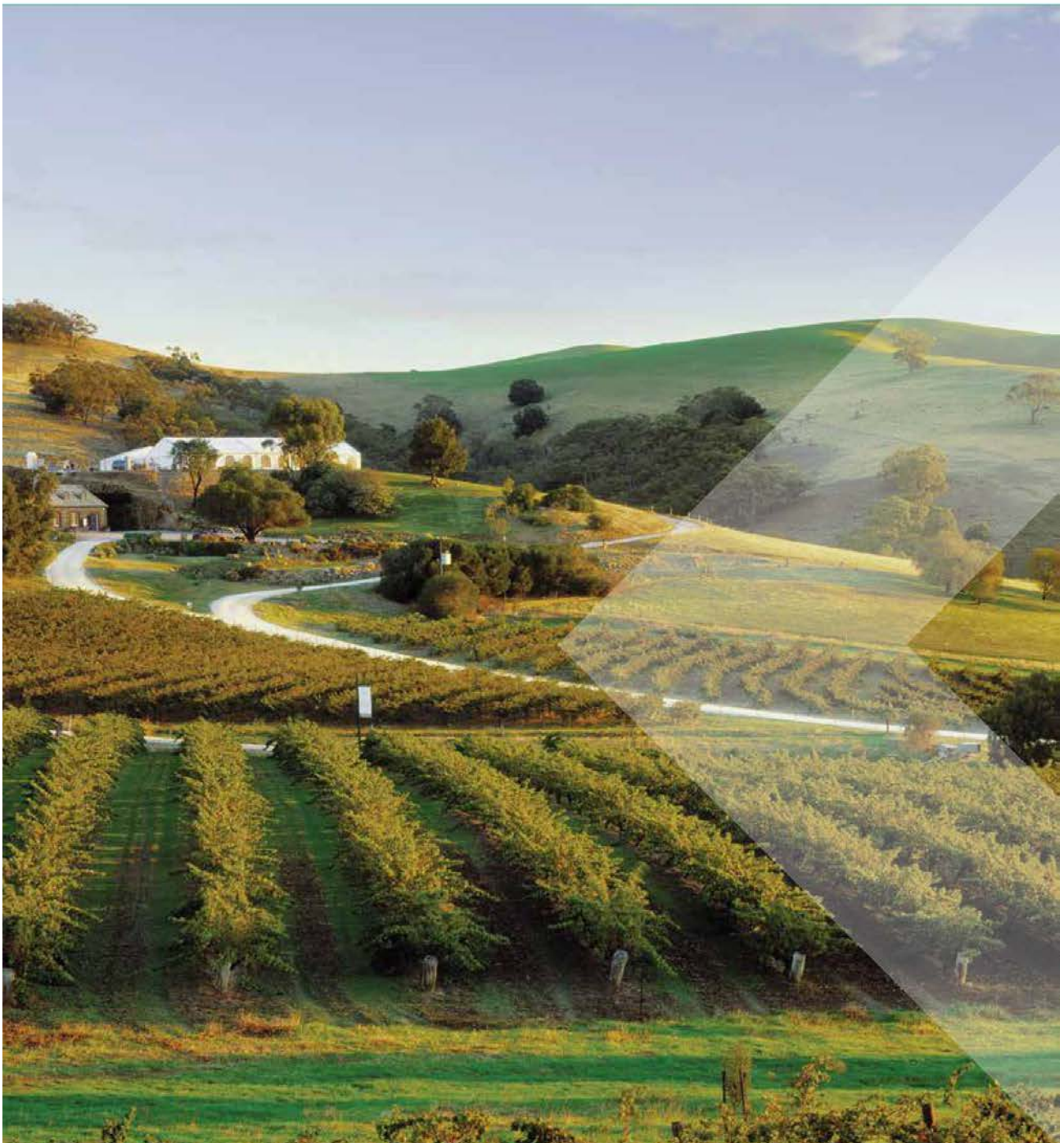
Discussion questions are included throughout the paper as well as the following general feedback questions.

Feedback questions

Are there any other key opportunities and challenges that you think the Code should respond to?

Are there any other ideas for Code policy solutions you would like to recommend?

NATURAL RESOURCES & ENVIRONMENT



HOW YOU CAN GET INVOLVED

We invite you to participate and share your
feedback on this policy discussion paper via:
www.saplanningportal.sa.gov.au

For more information, please contact us:
dpti.planningengagement@sa.gov.au



Government of South Australia
Department of Planning,
Transport and Infrastructure

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30 November 2018

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Dear Sir/Madam

**City of West Torrens Administration Response on the State Planning Commission
Natural Resources and Environment Discussion Paper**

The City of West Torrens Administration appreciates the opportunity to provide feedback on the Natural Resources and Environment Discussion Paper, and recognises that it is part of a suite of documents that are informing the development of the State's new planning system.

Please note that due to the timing of the consultation period and submission deadline coinciding with the Local Government Election Care-taker mode, elections and inductions of the new council, this response has yet to be formally approved by Council's Elected Body.

The City of West Torrens is supportive of the possibilities the Design Code (the Code) presents to incorporate current and best practice environment knowledge and processes into urban design and built form outcomes. Overall the discussion paper provides high level detail with regard to the Themes but it is unclear as to how this will be implemented in the Code and on a site specific base. This lack of clarity is particularly acute for staff from non-planning backgrounds who have had little contact with the Planning, Development and Infrastructure Act reform to this date.

Whilst the Code seeks to streamline assessment and reduce variables, there is an inherent conflict with exploring site specific nuances within an assessment across a range of planning related matters if there are limited criteria an application may be assessed against due to deemed to satisfy elements.

The discussion paper advises that the planning controls cannot override the National Construction Code (NCC). The City of West Torrens Administration would like to see greater exploration of what is achievable within the NCC in relation to natural resources and environment, and the role the state could play in advocating for improved practices, policy, and processes at a National level.

Transitioning to the Code will likely see existing policies 'rolled over,' with the view to revising natural resource and environment policies in subsequent versions of the Planning and Design Code. This runs the risk of missing an opportunity to embed progressive initiatives

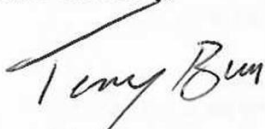
from the start rather than changing goal posts and frustrating users of the planning system, although it is acknowledged that there may be a limit to just how much change may be accommodated in the initial document.

The City of West Torrens questions whether meaningful consultation is able to occur when all relevant information is not available to those being consulted. In particular, the consultation process is not as transparent or effective without key documents such as the Water Sensitive SA background paper, being made available.

We have reviewed, discussed and collated feedback from across Council in relation to the Natural Resources and Environment Discussion paper. Please find attached the City of West Torrens feedback.

We welcome the opportunity to discuss our feedback with you in more detail. Should you require further information or would like to discuss this submission please contact Rebecca Perkin Team Leader Strategy on 8416 6333.

Yours sincerely,



Terry Buss PSM
Chief Executive Officer
City of West Torrens

Att:

Natural Resources and Environment Discussion Paper Submission

Theme 1: Sustainable and Liveable Urban Environments

1.1 Green infrastructure and Water Sensitive Urban Design
General Feedback
<ul style="list-style-type: none"> • To assist with implementation and communicating expectations, deemed to satisfy or minimum performance standards should be developed to: <ul style="list-style-type: none"> a) Accompany the Water Sensitive Urban Design (WSUD) policies; and b) Accompany the Green Infrastructure (GI) policies. • The deemed to satisfy requirements for WSUD and GI should be linked to all infill development and not just apartment development. • Ideally GI policies would provide Council with greater control over tree canopy cover, as the current policies are not consistent with state wide objectives of retaining and improving canopy cover targets. • There may be opportunities to explore establishing canopy tree planting requirements in front and rear property setbacks due to their contribution to creating green corridors throughout neighbourhoods. The current approach to increasing residential development densities in residential areas is delivering detrimental outcomes to tree canopy targets. • WSUD and GI need to be integrated in all planning and development decisions with a regulatory and compliance framework and not perceived as a luxury or optional feature. • Planning policy and objectives must align with the Natural Resource Management (NRM) reforms to ensure that planning is not acting as a barrier to achieving NRM policy objectives and targets. • The push towards the incorporation of GI and WSUD primarily off-site is not supported, ideally water and green infrastructure would be incorporated within individual allotments.
Discussion Question
<p><i>1. Should existing WSUD and GI policies also apply to regional areas and for all development scales and types?</i></p> <p>The City of West Torrens receives a large amount of water, particularly from upstream catchments. Incorporating WSUD considerations into regional areas, and for all development types and scales could help to reduce the impact of downstream flows, and the impacts on infrastructure. The Patawalonga is influenced by the tidal system, therefore, under a changing climate with the increased risk of storm surges, the increased downstream flows could heighten the risk of flooding and coastal inundation. Other councils have demonstrated that taking action at the household scale can minimise stormwater discharge from the private realm, and decrease the scale and funding required to undertake infrastructure upgrades.</p> <p>The new planning system represents an opportunity to embed practical measures to implement GI and WSUD, this should cover all development scales and types. This will then encourage land owners and developers to make positive choices for a sustainable urban environment irrespective of the use or scale.</p>

There is potential to imbue strategies to improve and account for existing known and emerging weather events including flooding, this information should be embedded into the Code to enable developer's to best cater and design early in the design phase.

1.2 Energy Efficient Design

General Feedback

- The current policies for energy efficient design are not considered to be sound and are therefore considered not ready for transition.
- The inclusion of objectives and principles that create climate resilient/responsive buildings is required. This should include performance requirements and an assessment process to ensure that buildings and occupants are better able to cope during hot weather, without a reliance on mechanical cooling, to account for the likely event that power outages occur, and reduce 'bill shock' and cost of living pressures. This must include consideration of thermal properties and reflectivity of materials used, as well as requirements for natural ventilation adequate external shading, and building envelopes that minimise artificial heating and cooling.
- Deemed to satisfy should identify specific building materials for usage in terms of their climate resilience, energy efficiency, and recycled and reused content.
- Planning controls need to recognise the deficiency of the NCC and provide minimum performance requirements at the planning level.
- Access to solar power should be extended/provided through provisions which protect existing solar systems from overshadowing by subsequent developments.

Discussion Questions

1. What role should the planning system play regarding preservation of sunlight to solar panels from adjacent development?

Whilst solar panels are generally not considered development, it is difficult to prevent development occurring on the basis it may impact on an adjacent property's solar panels. Further exploration of how to preserve access to sunlight to enable greater uptake of renewables needs to occur.

Examples of the planning system in protecting solar access to solar panels -

- The City of Sydney - development applications for new buildings or alterations and additions to existing buildings are to maintain solar access to existing solar panels, having regard to a number of factors.
- In Victoria, some councils have advisory notes that are to be considered in the assessment of development that might overshadow solar panels - such as: the Moreland Planning Scheme (1) clauses that direct buildings to be oriented to make use of solar energy, and not to 'unreasonably reduce' the energy efficiency of existing adjoining dwellings.

- In America (such as North Dakota), the law allows a property owner to obtain a solar easement from another property owner for the purpose of ensuring adequate exposure of a solar energy system to sunlight.

With increased development and urban infill a key priority for the State, alternative ways to incorporate renewable energy at the local level need to be considered. Rather than focussing on the individual lot level, other alternatives such as generating renewable energy at the neighbourhood scale could be considered. Not only would this help to alleviate overshadowing and solar access issues from adjoining developments, it could also potentially assist with allowing for larger trees and green infrastructure.

2. Should the Code introduce incentives for developments that can incorporate passive solar design (siting) techniques, green infrastructure and WSUD?

If clear environmental benefit can be provided, then incentives for this type of development should be reviewed, but not at the expense of the expectations of the community by way of built form e.g. as a 'trade-off' for additional storeys above what is anticipated by the Code.

Alternatively energy efficient design, GI, WSUD, biodiversity etc. should be embedded within the Code with the incentive being the benefits sustainable buildings bring to the user and the environment.

Consideration of: Orientation, passive solar design, green infrastructure and WSUD should be expected as a minimum. Incentives should be provided for aspects of a development which are over and above what is ideally established as basic minimum.

3. How can planning policy contribute to reduced carbon emissions from the built environment sector?

Perhaps the best approach is to consider the full lifecycle of the built environment. As a minimum, housing should be built so that it has a high thermal rating, and can operate without being reliant on artificial heating and cooling so that the occupant is not vulnerable to high operating costs, and is also resilient in terms of a changing climate (both heating and cooling). Housing should also be built for future climatic conditions.

Heritage and Character buildings traditionally utilised local materials. The retention of Heritage, Character and good quality housing stock can reduce unnecessary demolition and waste carbon embedded in existing materials and also reduce the likely replacement with reduced quality development using cheap materials that have been transported from overseas markets. This also benefits the local economy and improves the experience of the streetscape.

1.3 Waste Management
General Feedback
<ul style="list-style-type: none"> • The existing South Australian Planning Policy Library policies are outdated with regard to Waste management (particularly in regard to multiple unit dwellings) and are not considered ready for transition. • To assist with implementation and communicating expectations, guidelines should be developed to accompany the waste management policies, and should allow for and accommodate individual Councils' waste service standards. • Guidelines for building design for onsite waste collection should be included accounting for waste truck clearance heights and turning circle requirements. • Guidelines for internal building design with regard to waste management should be developed i.e. disposal chutes, internal bin storage and ventilation. Policy should be incorporated which includes provisions such as: Layout of amenities should consider proximity of waste collection to outdoor balconies and clothes drying areas to avoid odour conflict. • On-site waste collection should allow for separation of waste streams to ensure greater recycling.
Discussion Question
<p><i>1. How do we plan for current waste removal practices and technologies and provide flexibility for innovative future solutions?</i></p> <p>As residential densities increase it is important that performance guidelines are in place to ensure that resource recovery is maximised and waste to landfill is minimised.</p>

Theme 2: Water Security and Quality

General Feedback
<ul style="list-style-type: none"> • No feedback.
Discussion Questions
<ul style="list-style-type: none"> • No feedback.

Theme 3: Biodiversity

<p>General Feedback</p> <ul style="list-style-type: none"> • The policy should be responsive and updated in response to cumulative impacts on biodiversity. • Consideration should be given to interfacing/connection of backyard green lots in establishing green corridors across backyards. • Minimum standards should be established for setbacks large enough to incorporate canopy trees. Setbacks could be used as defacto easements for deep root zones. Opportunities to apply deep root zones should be sought in all areas of infill development and not just multi-storey apartment development.
<p>Discussion Questions</p> <p><i>1. Can the Code protect biodiversity in areas not identified as native vegetation and in modified landscapes with biodiversity value?</i></p> <p>Yes, if this is guided by a framework that identifies which values are required to be retained and enhanced. Applications would need to include some form of a flora and fauna impact assessment. This may be more easily accommodated for larger scale multi-lot development rather than single lot development.</p> <p><i>2. Can planning policy assess the cumulative impact of development on biodiversity?</i></p> <p>Assessing the cumulative impact of a development on biodiversity requires a benchmark to be established, for which the future impact of development on biodiversity can be measured against. Consideration needs to be given to what would be the baseline year/ measure, and how it would be assessed. Consideration should also be given to how this would work in unison with State Government policy to minimise biodiversity loss.</p> <p>Development Approvals (DA) are assessed one at a time in isolation which presents difficulties for assessing cumulative impact. An ability to update policy quickly at a point in time where the 'saturation point' is reached would provide a mechanism to restrict future development that impacts on biodiversity. However thought needs to be given to how case law and prevailing character elements of DA decision-making may contradict this intent.</p> <p><i>3. Can planning policy play a role in protecting and encouraging backyard biodiversity?</i></p> <p>Yes, There are opportunities for the Code to protect and encourage backyard diversity. Consideration could be given to assessment of landscaping schedules as part of the development assessment process with the Development Plan providing a schedule of plantings.</p> <p>Design considerations such as setbacks, appropriate subdivision, design, connectivity between private open space and fencing could all be factors which improve biodiversity outcomes.</p>

4. Do we need a policy to protect and encourage development of roadside vegetation?

Yes, we do need to protect and encourage development of roadside vegetation, but this should be balanced with protection and increased vegetation on sites with increasing density, and should not lead to biodiversity being pushed off site into the public realm.

Theme 4: Coastal Environments

Feedback

- No Comment.

Discussion Question

1. Does current planning policy adequately address the risk of new development from climate change impacts for at-risk coastal settlements?

There is a limited amount of coast under the care and control of West Torrens Council, and therefore Council has a somewhat reduced ability to influence development along the coast. However, a significant amount of key and state significant infrastructure is located along the coastline in the City of West Torrens, such as Adelaide Shores and the Waste Water Treatment Plant, and SARDI Research Centre. Current planning policy does not adequately address at risk coastal settlements. Policy creation for at risk coastal settlements needs to take into account future climate impacts.

Theme 5: Natural Hazards

General Feedback

- When looking at flood risks, consideration needs to be given to mechanisms other than just finished floor levels when accommodating floods i.e. on site storage, pump systems etc.

Discussion Questions

1. How can we better integrate council-owned flood data with the new Code and achieve consistency?

Information on flood data is critical to the new code. Updating of flood mapping data needs to be brought forward, and ability to update the code in a timely fashion as new data becomes available.

2. What climate change projections should be used? What time-frame and emission scenarios?

A series of time-frames should be considered, i.e. 2030, 2050 and 2070. The projections should use high emissions scenario as this is what we are currently tracking against, and also means that the worst case scenario is catered for.

3. Should flood risk categories be based on physical (depth and velocity) and function and isolation risk factors?

No Comment.

Theme 6: Environment Protection and Public Health

General Feedback

- No Comment.

Discussion Questions

1. Should cumulative noise impact be undertaken as part of the development assessment process?

Yes, consideration needs to be given to the end state development potential of zoned areas where high noise levels are likely.

2. How can policy effectively address the interface between land uses in zones promoting mixed land uses? For example, a coffee roaster adjacent to a residential development in an urban corridor.

Establishment of prescriptive criteria for managing interfaces, as well as appropriate policy to manage impacts beyond the site. Industrial land uses in urban corridors are not supported.

14.29 Legislative Progress Report - December 2018

Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

RECOMMENDATION

It is recommended to Council that the 'Legislative Progress Report - December 2018' be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/BillsMotions/SALT/Pages/default.aspx> and/or <https://www.legislation.gov.au/>

Discussion

Recent Amendments to Legislation
Nil - The 54 th session of Parliament will recommence on 12 February 2019.
Summary of Proposed Amendments to Legislation
<i>Labour Hire Licensing Repeal Bill 2018</i>
<p>This is a Bill to repeal the Labour Hire Licensing Act 2017.</p> <p>It was introduced and read on 28 November 2018 and has been adjourned at second reading.</p> <p>Further information can be found on the South Australian Legislative Tracking website.</p>
<i>Independent Commissioner Against Corruption (Investigation Powers) No 2 Amendment Bill 2018</i>
<p>This is a Bill to amend the Independent Commissioner Against Corruption Act 2012 (Act). It is the second Bill introduced in this parliamentary session which intends to amend the Act.</p> <p>The Bill seeks to amend the functions of the Independent Commissioner Against Corruption (ICAC) with broad sweeping reforms, including allowing the Commissioner to conduct a public inquiry, investigators being able to arrest individuals without warrants in certain circumstances and other broad changes.</p> <p>The Bill was introduced to the Legislative Council read a first time, and adjourned at second reading on 15 November 2018.</p> <p>Further information can be found on the South Australian Legislative Tracking website.</p>

Bills previously reported on where the status has changed

Local Government (Ratepayer Protection and Related Measures) Amendment Bill 2018

This Bill, introduced in the Legislative Council, seeks to amend the *Local Government Act 1999* in a number of ways.

The key aspects of the Bill include:

- Expanding the role of the Local Government Grants Commission to include a new 'Local Government Commission' with responsibility for monitoring council performance and dealing with code of conduct complaints.
- Introduction of standardised annual performance measures for councils, and the potential for a Local Government Commission to refer any areas of concern to the State Productivity Commission for further review.
- Requiring councils to publish details of certain travel, gifts, credit card expenditure and salaries online, including on social media.
- Changes to the rules about dealing with matters in confidence, including recording how each member voted on a motion to move into confidence.
- New powers for a presiding member to regulate improper or disorderly conduct at council meetings.
- Introducing stronger penalties for breaches of the Code of Conduct, including financial penalties.
- Limiting CEO remuneration packages to salary, super, vehicle and information and communication technology, and requiring CEO contracts to be published online.
- Requiring annual budgets to include forward estimates over the following three financial years, and introducing additional reporting requirements for projects and services that exceed the allocated budget.
- Additional reporting requirements about how new services and projects over a prescribed limit will be funded.
- Fully independent Audit Committees comprised only of people drawn from a list approved by the Auditor General.
- Requiring a Local Government Commission to undertake a full review of the Local Government Act 1999 and Local Government (Elections) Act 1999 to address a broad range of listed matters, and provide a report to the Minister on the outcomes of the review.

The Bill was introduced and read a first time on 24 October 2018. It passed the Legislative Council on 14 November 2018. It was first read in the House of Assembly on 14 November 2018, and was adjourned at second reading on 28 November 2018.

Further information can be found on the [South Australian Legislative Tracking website](#).

Local Government (Differential rates on Vacant Land) Amendment Bill 2018

This Bill, to amend the *Local Government Act 1999*, was introduced to the Legislative Council and read a first time on 1 August 2018.

The Bill intends to amend s156 of the *Local Government Act 1999* to, in effect, stop councils from applying differential rates to vacant land for the first three years of ownership.

The Bill was negatived on 29 August 2018, despite some second reading debates on 29 November 2018.

Further information can be found on the [South Australian Legislative Tracking website](#).

Freedom of Information (Miscellaneous) Amendment Bill 2018

This Bill, to amend the *Freedom of Information Act 1991*, changes the definition of Public Interest, amends the processes for determining that a document does not exist, and changes definitions relating to the nature and scope of an application. It also changes the processes for determination of an application.

The Bill passed the Legislative Council with amendments on 18 October 2018. It was adjourned a second time in the House of Assembly on 7 November 2018.

Further information can be found on the South Australian Legislative Tracking website.

Bills previously reported on where the status remains unchanged

Valuation of Land (Separate Valuations) Amendment Bill 2018.

This Bill was introduced to the Legislative Council and proposes amendments to clarify that separate assessments should only be made in circumstances where it is required by law or where a property has been separately occupied since 1967 or under a shack site lease and is situated on land where formal subdivision is prohibited.

The Bill was introduced to the Legislative Council and read a first time on 17 October 2018. It has been adjourned at second reading.

Further information can be found on the South Australian Legislative Tracking website

Local Government (Fixed Charges) Amendment Bill 2018

The *Local Government (Fixed Charges) Amendment Bill 2018* seeks to amend S.152 of the *Local Government Act 1999*.

The amendment is to include each residence in a retirement village (within the meaning of the *Retirement Villages Act 1987*) as a type of allotment to which a fixed charge for rates cannot be applied.

The Bill was introduced to the Legislative Council and read a first time on 17 October 2018. It has been adjourned at second reading.

Further information can be found on the South Australian Legislative Tracking website

Local Government (Rate Oversight Amendment) Bill 2018

The *Local Government (Rate Oversight Amendment) Bill 2018* had its first reading in June 2018. The Bill amends the *Local Government Act 1999* to introduce rate capping in South Australia.

The Bill also provides that the Essential Services Commission of South Australia (ESCOSA) will be responsible for making rate cap determinations, assessing applications from councils for variations to the rate cap and reporting on the outcomes of the system. ESCOSA may charge councils a fee for assessing a variation application and applications will need to be lodged by 31 March for the following financial year.

ESCOSA will determine the basis of the rate cap, e.g. whether it will relate to a price or particular index (CPI, LGPI etc.) and whether the cap will include any efficiency or productivity component.

The details of how the rate cap will be determined will be subject to ESCOSA guidelines that are yet to be developed.

It intends that the cap be applied to a 'base standard rate', which is a nominal rate that is arrived at by dividing the total annualised general rate revenue for a council area by the number of rateable properties in that area at the end of a base year (30 June). This model accounts for growth in the number of rateable properties over the course of a year.

A council may apply to ESCOSA for a variation from the rate cap for a maximum period of up to 5 years. In applying for a variation, councils will need to provide the reasons for the variation application, evidence of community consultation and an assessment of the likely impact on ratepayers.

Councils will be expected to make efficiencies across their operations before applying for a rate cap variation and will need to demonstrate they have considered funding priorities and alternative sources of revenue.

Consistency with long term financial plans and infrastructure and asset management plans will be a critical component of an application for a variation.

Separate rates and service rates and charges are excluded from the rate cap calculation, but a council must inform ESCOSA if they proposed to introduce a separate rate or service rate or charge as this will be taken into consideration when they set the primary rate cap for that council.

ESCOSA will be required to monitor and review each council's compliance with the system and prepare reports on the effects of rate capping on councils and any trends that may arise as a result of the rate capping scheme.

The Minister may take action in relation to a council under Section 273 on the basis of a report by ESCOSA. Currently this provision includes ICAC, the Auditor-General and/or the Ombudsman.

The Bill passed the House of Assembly on 24 July 2018, and was received in the Legislative Council on 25 July 2018. It was adjourned at its second reading on 26 July 2018.

The Bill was moved at second reading by the Hon D W Ridgway, and debated on 6 September 2018 by the Hon I Pnevmatikos.

The Bill has been adjourned.

Further information can be found on the South Australian Legislative Tracking website, and the Local Government Association website.

South Australian Productivity Commission Bill 2018

The *South Australian Productivity Commission Bill 2018* seeks to establish the South Australian Productivity Commission.

The main objective of the Commission will be to improve the rate of economic growth and productivity of the South Australian economy in order to achieve higher living standards for South Australians.

The Bill was returned with amendments from the Legislative Council on 1 August 2018. The House of Assembly returned the Bill to the Legislative Council on 2 August 2018, agreeing and disagreeing to amendments and making alternative amendments and consequential amendments. The Legislative Council responded by insisting on its proposed amendments.

Further information can be found on the South Australian Legislative Tracking website.

Single Use and Other Plastics (Waste Avoidance) Bill 2018

This is a Bill to regulate the sale and supply of single use and other plastics.

The Bill provides that retailers must provide alternatives to prohibited plastics before 1 July 2023 and creates an offence for releasing helium-filled balloons into the open. It also creates a requirement to provide disposal instructions for fishing tackle and personal hygiene products.

The Bill was introduced to the Legislative Council and read a first time on 25 July 2018.

Further information can be found on the South Australian Legislative Tracking website.

Independent Commissioner Against Corruption (Investigation Powers) Amendment Bill 2018

The *Independent Commissioner Against Corruption (Investigation Powers) Amendment Bill 2018* seeks to amend the *Independent Commissioner Against Corruption Act 2012* to allow the Independent Commissioner Against Corruption (ICAC) the ability to conduct public hearings into maladministration and misconduct.

This Bill passed the House of Assembly on 30 May 2018. It was received by the Legislative Council on 31 May 2018, and was adjourned for second reading on 31 May 2018. The Bill was debated in the Legislative Council throughout July, and remains adjourned.

Further information can be found on the South Australian Legislative Tracking website.

Acts Assented

Public Interest Disclosure Act 2018

This is an Act to encourage and facilitate disclosures of certain information in the public interest by ensuring that proper procedures are in place for making and dealing with such disclosures and by providing protection for persons making such disclosures; to make related amendments to the *Local Government Act 1999* and the *Public Sector Act 2009*; to repeal the *Whistleblowers Protection Act 1993*; and for other purposes.

The Act was assented to on 27 November 2018 and is yet to commence.

As this Act impacts each Elected Member individually, training will be provided on the requirements of Elected Members once the associated regulations have been released.

Further information can be found on the South Australian Legislative Tracking website.

Aviation Transport Security Amendment Bill 2018 (Cth)

This Bill amends the *Aviation Transport Security Act 2004* to allow the Secretary of Home Affairs to give an aviation industry participant a transport security program (TSP) that sets out the security requirements they must meet.

The Bill passed both houses of Federal Parliament on 15 November 2018 and the amendments were assented on 29 November 2018.

Further information can be found on the Parliament of Australia website.

Parliamentary Inquiries

Select Committee on Moratorium on the Cultivation of Genetically Modified Crops in South Australia

A Select Committee of the Legislative Council has been established to inquire into and report on the moratorium on the cultivation of Genetically Modified (GM) crops in South Australia, with specific reference to -

- (a) The benefits and costs of South Australia being GM-free for the state, its industries and people;
- (b) The effect of the moratorium on marketing South Australian products both nationally and internationally including:
 - i. Costs and benefits to South Australian industries and markets of remaining GM-free;
 - ii. Costs and benefits to South Australian industries and markets from lifting the moratorium on cultivating GM crops in South Australia;
 - iii. Current or potential reputational impacts, both positive and negative, on other South Australian food and wine producers, that may result from retaining or lifting the moratorium;
 - iv. Consideration of global trends and consumer demands for GM crops/foods versus non GM-crops/foods;
- (c) The difference between GM and non-GM crops in relation to yield, chemical use and other agricultural and environmental factors;
- (d) Any long term environmental effects of growing GM crops including soil health;
- (e) The potential for contamination of non-GM or organic crops by GM crops, including:
 - i. Consideration of matters relating to the segregation of GM and non GM crops in the paddock, in storage and during transportation;
 - ii. The potential impacts of crop contamination on non-GM and organic farmers;
 - iii. Consideration of GM contamination cases interstate and internationally; and
- (f) Any other matters that the Committee considers relevant.

The Committee met on 12 December 2018, and the matter is ongoing.

Further information can be found on the South Australian Committees website.

Overabundant and Pest Species Inquiry

The Natural Resources Committee resolved to inquire into the management of overabundant and pest species in South Australia with particular reference to:

1. Efficacy of existing or novel regulatory, policy and partnering frameworks used to manage overabundant and pest species
2. Costs of managing overabundant and pest species
3. Impacts of overabundant and pest species on agricultural outputs, environmental values, tourism, road safety, and amenity
4. Any other related matters.

The Committee met on the 10th of December 2018 and the matter is ongoing.

Further Information can be found in LGA Circular 39.1

Conclusion

This report on legislative amendments is current as at 4 January 2019.

Attachments

Nil

15 LOCAL GOVERNMENT BUSINESS

15.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 49, 50, 51, and week 1 of 2019.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. 49, 50, 51, and week 1 of 2019



Local Government Association of South Australia

49.2 Productive Economy Discussion Paper

A discussion paper about a key element of the state's new planning system, which focuses on planning's relationship with South Australia's economy, is now out for consultation.

49.3 Launch of the 2019 LG Professionals, SA Annual State Conference – Communicate to Captivate: Conversations in Local Government

What's on at LG Professionals, SA: Senator the Hon. Penny Wong joins our 2019 Annual State Conference; nominations open for 18th Annual Leadership Excellence Awards; develop your leaders with our Strategic Management Program.

49.4 Adelaide and Mount Lofty Ranges Natural Resources Management 2019-22 draft plan consultation

The Adelaide and Mount Lofty Ranges Natural Resources Management Board (NRM Board) is seeking comment on its draft 2019-22 business plan. This Circular contains further information.

49.6 Delegations Quarterly update (Q.3 2018)

The delegation templates have been updated for the Liquor Licensing Act 1997 and the South Australian Public Health Act 2011.

49.7 Elected Member Mandatory Training - available via webinar

The LGA's Education and Training Service (E&T) has made the four Elected Member mandatory training modules available via webinar. This training is a component of the LGA's Elected Member Leadership Development Program. Further details can be found in this circular.

49.8 The changing world of waste and recycling – information sessions for council elected members and senior managers – call for Expressions of Interest

The Local Government Association and the Waste Management Association of Australia (SA Branch) are calling for Expressions of Interest (EOIs) from council elected members and senior managers who would like to better understand the changing world of waste and recycling and the implications for their council area.

50.1 My Local Services App - updates in early 2019

The LGA are planning some updates to the My Local Services App in early 2019 which will improve functionality for your community.

50.2 Discussion Paper on amendments to Vegetation Clearance Regulations near powerlines

SA Power Networks is seeking council feedback on its revised Discussion Paper on possible amendments for the 10-year review of the Electricity (Principles of Vegetation Clearance) Regulations 2010.

51.1 Revised Date: Elected Members' Leadership Program

The LGA's Education and Training Service has rescheduled its Elected Members' Leadership Program to Thursday 7th February 2019. Further information can be found in this circular.



Local Government Association of South Australia

51.2 Campaign donation returns – failure to provide a return

Where a candidate fails to provide a Campaign Donation Return by the deadline, the CEO must notify the candidate in writing – as outlined in this circular.

51.4 Amendment to the Fire and Emergency Services Act 2005 to direct people to refrain from activities that may cause a fire and other amendments

A Parliamentary Select Committee has been established to consider the proposed extension of the powers of the CFS to direct persons to refrain from activities that may cause a fire. The LGA has been invited to provide feedback.

51.5 Emergency Management forums for SA councils

The LGA's Emergency Management Support Unit will be delivering a series of forums in early 2019 covering the operational, planning & policy elements of emergency management.

52.1 The Network of Procurement Professionals SA has a change in logo and new direction for 2019

The Network of Procurement Professionals SA Working Group has recently focused on rebranding this valuable networking and facilitating group in the form of a new logo and Terms of Reference which have been adopted and nominations are now open to become a member of the Working Group.

52.2 Australian Apprenticeship Wage Subsidy

Limited places and limited time to act!! Federal Government launches Australian Apprenticeship Wage Subsidy program in a bid to curb regional youth unemployment.

52.3 Inquiry into Parliamentary Joint Committee on the Australia Fund Bill 2018

The Australia Fund. You are invited to make a submission to an inquiry looking at the establishment of a fund to assist rural and manufacturing industries in times of crisis. The closing date for submissions is Friday, 22 February 2019.



Local Government Association of South Australia

1.1 Update on Local Government representation to the Adelaide and Mount Lofty Ranges NRM Board

The Minister for Environment and Water, Hon David Speirs, MP has written to the LGA advising that he is ceasing state and local government representation to all the Natural Resource Management (NRM) Boards.

1.2 Reminder - Showcase your council at the 2019 Best Practice Showcase

Does your council have a best practice project, service or initiative from which other councils can learn? The LGA is calling for expressions of interest for councils to participate in the LGA's 2019 Best Practice Showcase. Further information can be found in this Circular.

1.3 2019 LGA Roads and Works Conference - call for expressions of interest

The LGA is calling for EOI for presentations at the 2019 LGA Roads and Works Conference. Further information can be found in this Circular.

16 MEMBER'S BOOKSHELF

- South Australian Sea Rescue Squadron Annual Report 2017-2018
- State Public Health Plan 2019 - 2024
- Urban Development Institute of Australia (SA) 2018 Annual Report

RECOMMENDATION

That the additions to Members' bookshelf be noted.

17 CORRESPONDENCE

17.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board providing the minutes of the Board meeting held on Thursday 25 October 2018 (**Attachment 1**).

17.2 Revised discussion paper for managing trees around powerlines

Correspondence has been received from the Network Asset Management Manager of SA Power Networks, Steve Wachtel, regarding the revised discussion paper for managing trees around powerlines (**Attachment 2**).

17.3 History Trust of South Australia Highlights 2017-2018

Correspondence has been received from the History Trust of South Australia, regarding the History Trust of South Australia Highlights 2017-2018 (**Attachment 3**). A copy of the attachment is available for viewing on the Elected Members' bookshelf.

17.4 Distribution of the Commonwealth Financial Assistance Grants and Supplementary Local Road Funding to Councils for 2018-2019

Correspondence has been received from the Hon Stephan Knoll MP, regarding the distribution of the Commonwealth Financial Assistance Grants and Supplementary Local Road Funding to Councils for 2018-2019 (**Attachment 4**).

17.5 Distribution of the special projects component of the Roads to Recovery Program to Councils for 2018-2019

Correspondence has been received from the Hon Stephan Knoll MP, regarding distribution of the special projects component of the Roads to Recovery Program to Councils for 2018-2019 (**Attachment 5**).

17.6 Roads to Recovery Program from 1 July 2019 to 30 June 2024

Correspondence has been received from the Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, the Hon Michael McCormack MP, and Assistant Minister for Roads and Transport, the Hon Scott Buchholz MP, regarding the Roads to Recovery funding allocations for the next five-year (**Attachment 6**).

17.7 Transfer of Cummins House to Department of Environment and Water

Correspondence has been received from the Minister for Environment and Water, Mr David Speirs MP, regarding transfer of Cummins House to the Department of Environment and Water portfolio as of 1 January 2019 (**Attachment 7**).

17.8 Funding for footbridge at Aspect Treetop School

Correspondence has been received from the Minister for Education, the Hon John Gardner MP, acknowledging Council's letter dated 6 September 2018 in relation to funding for the installation of a new footbridge at rear of Aspect Treetop School (**Attachment 8**).

17.9 Glandore SOI Approval

Correspondence has been received from the Chief Development Officer as delegate of Minister for Planning of the Department of Planning, Transport and Infrastructure, Mr Andrew McKeegan, providing an update on the amended Glandore Character Policy Area DPA Statement of Intent (SOI) (**Attachment 9**).

17.10 Letter of Appreciation regarding services available for elderly residents

Correspondence has been received from Elaine Filsell on behalf of her mother Margaret Yater, resident of City of West Torrens, thanking Council for the services available to elderly residents (**Attachment 10**).

RECOMMENDATION

That the correspondence be received.

Attachments

- 17.1 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes**
- 17.2 Revised discussion paper for managing trees around powerlines**
- 17.3 History Trust of South Australia Highlights 2017-2018**
- 17.4 Distribution of the Commonwealth Financial Assistance Grants and Supplementary Local Road Funding to Councils for 2018-2019**
- 17.5 Distribution of the special projects component of the Roads to Recovery Program to Councils for 2018-2019**
- 17.6 Roads to Recovery Program from 1 July 2019 to 30 June 2024**
- 17.7 Transfer of Cummins House to Department of Environment and Water**
- 17.8 Funding for footbridge at Aspect Treetop School**
- 17.9 Glandore SOI Approval**
- 17.10 Letter of Appreciation regarding services available for elderly residents**

ADELAIDE AND MOUNT LOFTY RANGES NATURAL RESOURCES MANAGEMENT BOARD

MINUTES OF MEETING NO 146

**held from 9.30am to 11.30 pm
on Thursday 25 October 2018
at the Office for Natural Resources AMLR,
205 Greenhill Road, Eastwood**



**Government
of South Australia**

Adelaide and
Mount Lofty Ranges
Natural Resources
Management Board

PRESENT: Chair: Felicity-ann Lewis

Members: Alexandra Kentish
Alison Cusack
Rachael Siddall
Russell Johnstone
Trudi Meakins
Vicki-Jo Russell
James Crocker
Julia Grant
Tamara Rohrlach

APOLOGIES: Peter Pfennig
Daniel Casement

IN ATTENDANCE: Brenton Grear, Regional Director
Judy Borlase, Executive Officer
Katharine Ward, Manager Water Projects
Kim Krebs, Manager Community Engagement
Lisien Loan, Manager Parks & Sustainable Landscapes
Louisa Halliday, Manager Planning & Evaluation
Marguerite Swart, Manager Business Support
Roisin McAlary, Manager Financial Services
Observer: Anne Piro, Senior Administration Officer, AMLR

251018-146-1.0 MEETING PROCEDURE

251018-146-1.1 Welcome

The Chair opened the meeting, acknowledging that the land is the traditional lands for the Kaurna people and the Board respects their spiritual relationship with their Country. The Board also acknowledged the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today. She welcomed all attendees to the meeting.

251018-146-1.2 Apologies

Apologies have been received from Peter Pfennig and Daniel Casement.

251018-146-1.3 Declarations of Interest

There were no additional declarations of interest declared.

251018-146-1.4 Consent Schedule

*The Board **confirmed** the items within the consent schedule be adopted.*

CARRIED

251018-146-1.5 Minutes of Previous Meeting

*The Board **confirmed** the minutes of meeting number 145 held on 27 September 2018 as a true and accurate record.*

CARRIED

251018-146-1.6 Matters Arising from Previous Meetings

*The Board **noted** the matters arising.*

CARRIED

251018-146-1.7 Resolution Register

*The Board **noted** the resolution register.*

CARRIED

251018-146-2.0 BOARD MATTERS**251018-146-2.1 NRM Levies 2019-20 to 2021-22**

The Board discussed the proposal of setting the land and water levies for the period of 2019-20 to 2021-22, with the increase to be capped at CPI. It was agreed that the licence holders within the Central Adelaide prescribed well area would receive a letter of notice that their water levy will commence from 2020-21.

The Board noted that local councils within the Adelaide and Mount Lofty Ranges Region will be consulted and the community will be informed of the new business and operational plan. The community will also have an opportunity to provide feedback on the draft plan.

It was agreed that a set of key messages would be developed for board members.

The Board:

2.1.1 **endorsed** the Division 1 Regional NRM levy being raised by CPI for each of the three years of 2019-20, 2020-21 and 2021-22.

2.1.2 **endorsed** the proportion of the NRM levy to be raised in a given local government area being determined by the total

capital value of all properties in that area as a proportion of the total value of all properties in the region.

- 2.1.3 **endorsed** the Division 2 NRM water levy being raised by CPI for each of the three years of 2019-20, 2020-21 and 2021-22.
- 2.1.4 **endorsed** establishment of a Division 2 NRM water levy in the Central Adelaide Prescribed Wells Area from 2020-21 water year onwards, with advice being provided to all licence holders in the prescribed area.
- 2.1.5 **endorsed** the rate at which the levy is raised from the Central Adelaide Prescribed Wells Area being consistent with the rate applied in other water resource areas across the region.

CARRIED

251018-146-2.2 Hardship Policy

The Board noted the options and risks identified around the development of a hardship policy for the NRM water levy, it was felt that other support options, similar to grants program, advice and incentive programs.

The Board:

- 2.2.1 **noted** the updated information on the issue and risks around development of a hardship policy for the Natural Resource Management water levy, and
- 2.2.2 **requested** that an information sheet be created to articulate the board's process when communities undergoes hardship, which incorporates incentive and community support.

CARRIED

251018-146-2.3 Annual Report 2017-18

The Board noted the draft annual report for the 2017-18 period and provide advice on amendments to be made prior to approval by the Regional Director and Presiding Member.

The Board:

- 2.3.1 **endorsed** the Annual Report for 2017–18 financial year; and
- 2.3.2 **authorised** the Presiding Member and Regional Director to make any minor changes necessary and forward to the Minister prior to 30 November 2018.

CARRIED

251018-146-2.4 Board meeting schedule 2019

The Board noted and endorsed the proposed meeting dates for 2019, noting that there may be a requirement for an acting Chair on a quarterly basis.

The Board:

- 2.4.1 **endorsed** the proposed board meeting dates for 2019

- 2.4.2 **noted** and **approved** that the February meeting be held on 21 February 2019
- 2.4.3 **noted** the changed date for the December 2019 meeting to 12 December 2019
- 2.4.4 **noted** the changed date for the April 2019 meeting to 18 April, notes also that this will be during the school holiday
- 2.4.5 **noted** the above is subject to the Landscapes SA and Green Adelaide reforms.

CARRIED

251018-146-2.5 Developing a shared plan for Torrens Lake management in 2018-19

The Board noted that several workshops will be in November 2018 with key stakeholders to participate in a planning process for the summer 2018-19 period. The Board endorsed Alison Cusack and Trudi Meakins to attend the workshops on their behalf.

The Board:

- 2.5.1 **nominated** Board member, Alison Cusack and Trudi Meakins to attend the River Torrens and Lake Shared Plan Summer 2018-19 workshops.

CARRIED

251018-146-2.6 Board's Strategic Risk Register

The Board:

- 2.6.1 **approved** the Board's Strategic Risk Register; and
- 2.6.2 **noted** the strategic risks to be discussed at the Board's Strategic Priorities workshop in November 2018.

CARRIED

251018-146-2.7 Barossa Water Allocation Plan Science Engagement

The Board:

- 2.7.1 **noted** the update on planned engagement on the science supporting the draft amended Barossa Water Allocation Plan.

CARRIED

251018-146-2.8 Compliance and enforcement Activity Report

The Board:

- 2.8.1 **endorsed** the Compliance and Enforcement Activity Report.

CARRIED

251018-146-2.9 AMLR Regional Director's Report

The Board:

- 2.9.1 **noted** the Regional Director's report.

CARRIED

251018-146-2.10 Business and Operational Plan Reporting

The Board noted the new quarterly reporting for the business and operational plan for 2018-19.

The Board:

2.10.1 **endorsed** the September 2018 quarterly report of the Board's Business and Operational plan.

CARRIED

251018-146-2.11 Colony breeding birds of Bird Island and the Northern Revetment at Outer Harbor, South Australia, July 2015 to June 2018

The Board:

2.11.1 **noted** the tabling of the report; and

2.11.2 **endorsed** release of the report via the board's website.

CARRIED

251018-146-2.12 Monitoring small cetacean and little penguin mortalities in Gulf St Vincent 2017-18

The Board:

2.12.1 notes the tabling of the report; and

2.12.2 endorses release of the report via the Board's website.

CARRIED

251018-146-3.0 FINANCE

251018-146-3.1 Finance Report

The Board noted the finance reports and that these were provided to the Board's Audit Finance and Risk Committee at its meeting on Monday. It also noted that the expenditure tracking was behind target due to some unsigned agreements and invoices not yet received. It is anticipated these will be rectified before receive of the next report.

The Board:

3.1.1 **accepted** the financial reports and statistics for the period ending 30 September 2018.

CARRIED

251018-146-4.0 PAPERS TO NOTE

251018-146-4.1 Register of Interests

251018-146-4.2 Letter to Minister Speirs re September 2018 meeting**251018-146-4.3 Management of Overabundant and Pest Species Inquiry**

*The Board **notes** information papers 4.1, 4.2, 4.3.*

CARRIED

251018-146-5.0 OTHER BUSINESS**251018-146-5.1 Climate Change Panel**

The Board noted that all its programs take climate change into consideration with a paper coming to the board for its December workshop.

251018-146-5.2 Green Adelaide

Executive Director Green Adelaide, Julia Grant provided an update on the board on the current status of Green Adelaide.

251018-146-5.3 Chair November meeting

The Presiding Member of the Board will be an apology for the upcoming November 2018 meeting, it was agreed that board member Vicki-Jo Russell will undertake the chair position for that meeting.

251018-146-6.0 MEETING CLOSED

There being no further business, the Chair declared the meeting closed at 11:30 am.

The next meeting of the Adelaide and Mount Lofty Ranges Natural Resources Management Board will be held on Thursday 22 November 2018 at Office for Natural Resources AMLR, 205 Greenhill Road, Eastwood.

Vicki-Jo Russell
A/Chair

V-J. Russell Date: 22 / 11 / 2018



3 December 2018

Mr Buss
Chief Executive
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

Managing Trees around Powerlines – Revised Discussion Paper

Further to my previous letter (dated 28 May 2018), I am writing to seek feedback on the revised Discussion Paper on proposed amendments for the 10-year review of the *Electricity (Principles of Vegetation Clearance) Regulations 2010*.

SA Power Networks currently undertakes vegetation clearance work to maintain defined distances between vegetation and powerlines to mitigate bushfire risk, maintain reliability and ensure public and infrastructure safety.

The *Electricity (Principles of Vegetation Clearance) Regulations 2010* is the key legislation governing vegetation clearance near powerlines in South Australia. The current Regulations expire on 1.9.2021 and SA Power Networks is looking at a number of amendments that would maintain or improve safety outcomes whilst reducing costs and delivering improved outcomes to the community.

A preliminary Discussion Paper was developed in June 2018 and sent to all key stakeholders for feedback. Following feedback, a series of workshops were held across the state during October 2018 to get further input into the process.

A copy of the revised Discussion Paper, outlining our proposed amendments, is enclosed. Your Council's feedback on our proposed amendments will help ensure we improve how we manage vegetation near powerlines. Details of how to provide feedback are provided in the Discussion Paper.

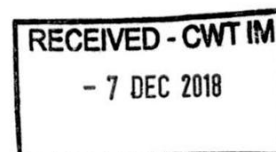
We appreciate the strong participation of stakeholders to improve tree management outcomes and the cooperative approach to finding balanced solutions that benefit the community as whole.

If you have any queries, please contact Alex Lewis on 8404 5433 who will be happy to provide further information.

Yours sincerely,

A handwritten signature in black ink, appearing to read "S. Wachtel".

Steve Wachtel
Manager Network Asset Management



SA Power Networks ABN 13 332 330 749 a partnership of: Spark Infrastructure SA (No.1) Pty Ltd ABN 54 091 142 380, Spark Infrastructure SA (No.2) Pty Ltd ABN 19 091 143 038, Spark Infrastructure SA (No.3) Pty Ltd ABN 50 091 142 362, each incorporated in Australia. CKI Utilities Development Limited ABN 65 090 718 880, PAI Utilities Development Limited ABN 82 090 718 951, each incorporated in The Bahamas.

www.sapowernetworks.com.au

Final Discussion Paper on possible amendments for the 10-year review of the *Electricity (Principles of Vegetation Clearance) Regulations 2010*



1. Introduction and overview

1.1 Purpose and objectives

The *Electricity (Principles of Vegetation Clearance) Regulations 2010* is the key legislation governing vegetation clearance near powerlines in South Australia.

The current Regulations expire on 1 September 2021 and SA Power Networks is consulting with stakeholders on potential amendments to the regulations that would maintain or improve safety outcomes whilst reducing the amount of tree trimming required and delivering improved visual amenity outcomes for the community.

Management of trees around powerlines is an ongoing challenge. While they are a welcome part of our community, many unsuitable trees have been planted under and close to powerlines, requiring ongoing trimming which is essential to manage community safety (from bushfires and electric shock) and reliability of supply.

With the regulations due for expiry, SA Power Networks is taking the opportunity to work with stakeholders to ensure the new Regulations achieve the best outcomes for electricity consumers and the community.

In identifying possible amendments to the Regulations, the following objectives have been considered:

- Ensuring the legislation enables efficient delivery of the tree trimming program
- Reducing our ongoing clearance costs over time
- Continuing to achieve public safety outcomes
- Ensuring that the clearance requirements reflect 'actual' risk rather than a 'one size fits all' approach
- Meeting community expectations for improved visual outcomes
- Reducing conflicts, where possible, with other legislation.

1.2 Legislative requirements

Section 55(1) of the *Electricity Act 1996* (SA) imposes a duty on SA Power Networks to take 'reasonable steps' to:

- Keep vegetation of all kinds clear of public powerlines under its control, and
- Keep naturally occurring vegetation clear of all private powerlines under its control in accordance with the principles of vegetation clearance.

The principles of vegetation clearance are set out in the *Electricity (Principles of Vegetation Clearance) Regulations 2010* which provide a mandatory and prescriptive program for vegetation clearance in both bushfire and non-bushfire risk areas. These include:

- A cyclic cutting program of not more than three years, and

- Defined 'clearance zones', with clearance distances specified for use in making judgements on the extent and nature of cutting required.

The Principles of Vegetation Clearance were introduced in 1988 following the 1983 Ash Wednesday bushfires with a focus on bushfire risk mitigation. The clearance requirements were based on the need to create a defined distance between vegetation and electricity infrastructure, with differing requirements related to risk in bushfire risk areas and non-bushfire risk areas.

Under the Regulations, SA Power Networks is required to inspect and clear vegetation from around overhead powerlines, so that vegetation does not grow, regrow or bend into the 'clearance zone' (CZ) around the powerline, in winds that might reasonably be expected in the area, prior to the next scheduled inspection and clearance (maximum of three yearly cycles). The Regulations also prevent SA Power Networks from clearing vegetation beyond the applicable 'buffer zone' (BZ) for the powerline.

To ensure compliance and to manage risk, SA Power Networks undertakes tree trimming in bushfire risk areas each year and in non-bushfire areas (such as metropolitan Adelaide) on a three-year cycle.

1.3 Financial considerations and reducing clearance costs

Funding for tree trimming is a component of overall revenue approved by the Australian Energy Regulator (AER) in its regulatory determinations, with its most recent determination being for the period 1 July 2015 to 30 June 2020.

The funding provided is based on an assessment of the lowest efficient cost to meet regulatory and legislative obligations, such as vegetation clearance. SA Power Networks currently undertakes a program of vegetation clearance in bushfire and non-bushfire risk areas and this program is funded out of revenue approved by the AER to comply with the legislative requirements.

In the case of vegetation trimming the AER will approve the lowest efficient cost to meet the specific legislated clearance requirements. It does not approve additional costs, for example for additional cutting to improve visual outcomes. It is worth noting however that councils can enter into arrangements for SA Power Networks to undertake additional balancing pruning, but at their cost.

SA Power Networks is currently in the process of developing its Regulatory Proposal for the 2020-2025 period.

2. Current constraints

As outlined in the draft Discussion Paper (June 2018), there are a number of constraints in relation to our current pruning program.

- **Tree removal** – the current legislation has significant barriers to removing trees. Tree removal and replacement programs are critical to developing a sustainable least-cost vegetation management plan, which reduces the need for tree trimming over time and will also contribute to improved visual outcomes in some locations.
- **Visual amenity** - visual amenity of vegetation near powerlines is important to the community in general, and for local government and other landowners in both metropolitan and rural areas. SA Power Networks is seeking to balance, as best it can, the tensions between community expectations on visual amenity and ensuring full compliance with current clearance obligations.

- **Customer notification and information** - the current process for notifying customers about tree trimming can be problematic, particularly in rural and regional areas, as we cannot always identify who the owner/ occupier is and in some situations are unable to efficiently or effectively notify them of particular work that may impact them.
- **Operational delivery** – the current legislation creates issues at the operational level in delivering the program and meeting customer expectations.

3. Stakeholder engagement

SA Power Networks has been working closely with local government and key stakeholders over the past five years to understand their issues and identify strategies to improve vegetation management outcomes.

Our consultation has included:

- **Arborist Reference Group** - an independent Arborist Reference Group was established in 2014 to provide advice on a range of strategic initiatives aimed at improving amenity outcomes and vegetation management near powerlines. The Arborist Reference Group supports the need for regulatory change to balance community expectations with community safety. The group has been involved in identifying possible amendments as part of the 10-year review of the Regulations.
- **LGA Working Group** - a Working Group was established with the Local Government Association (LGA) and representative Councils in November 2013 to develop a long-term strategy for vegetation management and work more collaboratively with local councils. When the group was established, the need for regulatory amendments was identified as a priority action for the Working Group to progress.
- **Local Government Forum** – annual local government forums have been held since 2013 to bring councils together to discuss a range of vegetation management issues and opportunities. Two Local Government forums were held in March 2016 (metropolitan Adelaide and Clare) and long-term/ future considerations for legislative change was discussed. Whilst the need for the legislation to consider visual amenity was highlighted by both urban and rural Councils at these forums, all Councils queried how this could be effectively legislated.
- **Native Vegetation Council/ Department of Environment and Water (DEW)** - SA Power Networks has been working with the NVC and DEW on the development of a Standard Operating Procedure for native vegetation clearance, including tree removal. While we have been working with the NVC on an offset strategy that balances the protection of native vegetation of habitat value with the long-term interests of customers, we have been upfront about our desire to amend the regulations to facilitate the removal of 'unsightly' and 'inappropriate' trees without the need for offsets, as these make removal uneconomic. The payment of an offset for the removal of native vegetation, as well as the removal costs, is directly borne by electricity customers. Allowing the removal of 'unsightly' trees with minimal to low environmental value (without offsets) provides the most cost-effective solution for both SA Power Networks and the community.

Preliminary Discussion Paper – June 2018

A preliminary Discussion Paper was developed to outline the proposed amendments, including the rationale for seeking a change, and circulated to key stakeholders for feedback on our proposed amendments. An eight-week consultation period was provided.

A total of 24 submissions were received – from 19 Councils, four Government Agencies and one community group. While there was support overall for SA Power Networks seeking amendments to

Discussion Paper on proposed regulatory amendments, December 2018

improve vegetation clearance outcomes and reduce the clearance requirements, there were some issues raised regarding some specific potential amendments.

Following feedback on the discussion paper, the following two amendments are no longer being pursued by SA Power Networks:

- Planting over underground assets - extending Regulations for planting restrictions over underground assets (33kV, 11kV and less)
- Disposal of mulch – where appropriate to leave on site eg. non-visible areas, non-metro areas

Stakeholder Workshops – October 2018

A series of workshops to seek Council and stakeholder input on the proposed amendments were held across the state as follows:

- **Adelaide** - Thursday 11 October 2018, 10.00-1.00pm
- **Burra, Mid North** - Wednesday 17 October 2018, 10.00-1.00pm
- **Whyalla, North** - Thursday 18 October 2018, 10.00-1.00pm
- **Wudinna, Eyre Peninsula** - Friday 19 October, 10.00-1.00pm
- **Penola, South East** - Tuesday 23 October 2018, 10.00-1.00pm
- **Renmark, Riverland** - Thursday 25 October 2018, 10.00-1.00pm

Level of Comfort with proposed amendments

All respondents were asked to individually rate their level of comfort with the proposed amendments, both at the start of the workshop and again at the end of the workshop.

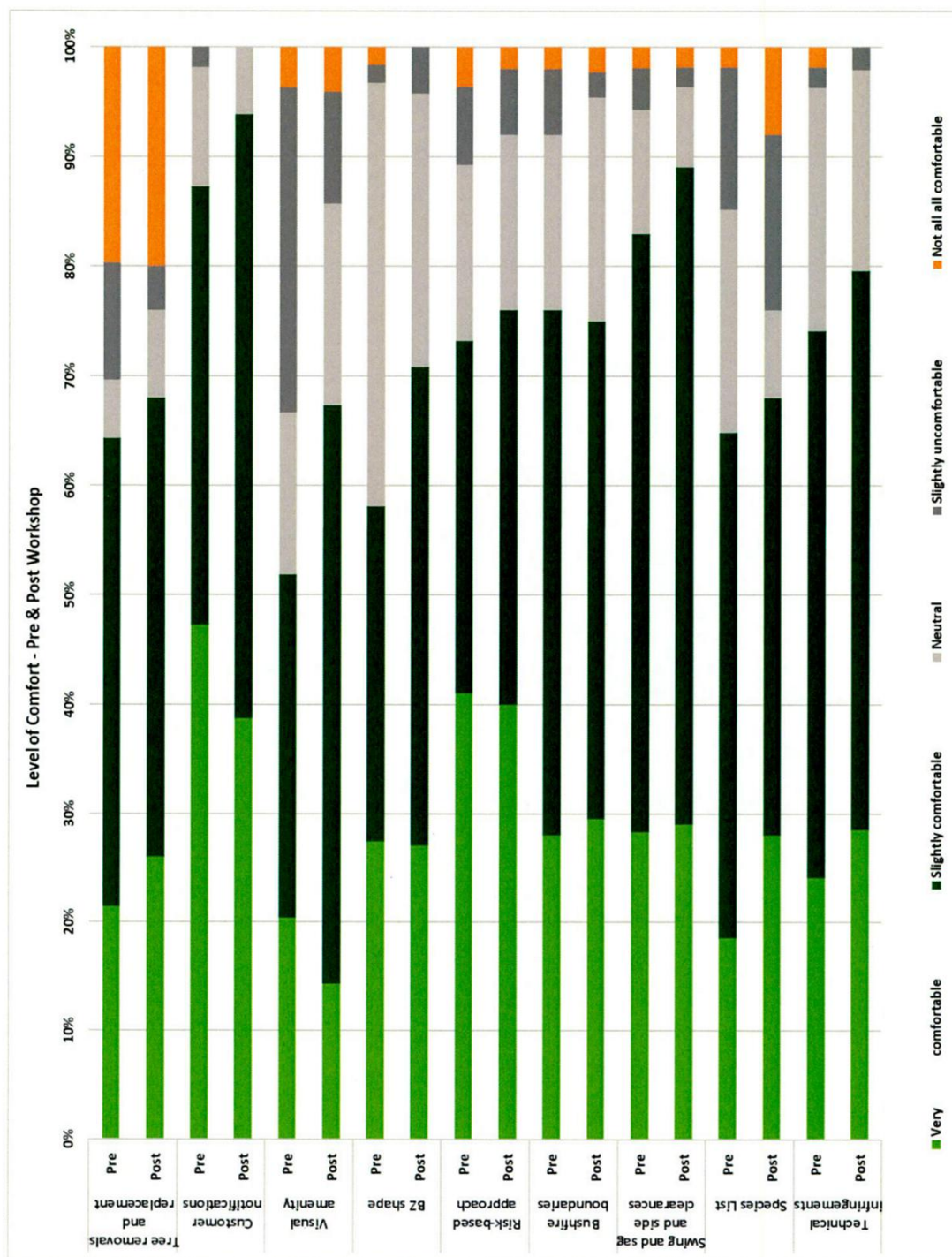
The figure below provides an overview of participants level of comfort with the different amendments.

Across all workshops, there was strong support for ensuring that the Regulations are shaped in a way that facilitates the best outcome possible for tree clearance around powerlines.

Stakeholders recognise that the Regulations are a key determinant of outcomes and that amendments will not only assist in reducing the number of trees pruned and the extent of pruning, but also in reducing costs to electricity consumers and improving visual outcomes.

Overall, workshop participants were comfortable with all of the proposed amendments. A number of participants were neutral on several of the proposed amendments, in particular the shape of the buffer zone, species list and technical infringements.

Tree removals and visual amenity were the two amendments participants were less comfortable with, however a majority of participants were comfortable with changes, particularly after the issues were discussed through the workshop process. While on average 30% of participants were not at all/ slightly uncomfortable with tree removals at the start of workshops, this had reduced to 24% at the end of the workshop. In terms of visual amenity, 32% were not at all/ slightly uncomfortable at the start but this number had reduced to 14% at the end of the workshops.



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Summary of workshop feedback

Tree removals

Communication and consultation with Council is considered crucial to all tree removals in urban/ township areas and desirable in other areas subject to agreed parameters for removal. Councils and landowners have varied views and needs so a flexible approach to removing trees in urban areas is desired.

There was support for ongoing partnerships between SA Power Networks and Councils to tackle problem trees or remove/ replace inappropriate species. When identifying trees for removal, the need to look at trees that respond well to pruning and focus removals on trees that don't respond well was noted.

There was general support for the removal of trees that were considered a risk, unhealthy or had been pruned to a point that removal was the best option. A risk-based approach to removals was supported or where pruning was in conflict with the Australian Standard or amenity of the tree.

Prescribed area/ non-bushfire risk areas

Removals were not supported without consultation with Councils but there was support for the removal of street trees that create ongoing maintenance issues, trees that create infrastructure damage eg. kerbs, footpaths, meet shared SA Power Networks/ Council goals, inappropriate species and graduated replacement programs. Replacement with appropriate species was also seen as a key to successful removals in urban environments.

The current approach where SA Power Networks identifies potential trees for removal as part of the scoping data was supported, as well as the need for early communication and notification to ensure alignment with Council budget cycles.

Bushfire risk areas

Removal of trees was supported under the following circumstances:

- Public safety/ significant risks/ unhealthy.
- Trees that had passed their suitable useful life expectancy.
- Unsightly trees – removal supported vs ongoing 'butchering' of a tree.
- Weed tree and invasive species removal eg. Pepper trees, Aleppo pines.
- Legacy trees.
- Inappropriate trees.
- Align with Council Roadside Vegetation Management Plans.
- Other vegetation is present outside of the clearance zone.
- Trees over 20 years with an unbalanced form.

Several Councils felt there was a need for SA Power Networks to 'offset' tree removal, with SA Power Networks either developing a vegetation offset policy or ensuring appropriate regeneration and replanting. Many Councils however did not think SA Power Networks or the community should be paying offsets for the removal of native vegetation as part of a maintenance program. Several Councils also supported removals and replacement with grasses/ shrubs rather than ongoing powerline clearance.

Sapling removal

Overall there was support for the removal of saplings in the bushfire risk areas in rural and regional areas. There was some reservation regarding the removal of saplings without prior agreement and it was noted that specified buffer zones under/ near powerlines would ensure sapling removal is managed appropriately.

Greater clarity regarding what sapling removal will involve, including targeting self-seeded and naturally occurring vs planted, and regeneration and restoration was highlighted.

Other considerations

The need to consider a range of other factors, such as habitat value, landowner consultation and community expectations; Council approval requirements and lead in times for budgets; different Council expectations and requirements; urgency of work; mulching and contractor skill levels on plant identification were also raised.

Customer notification

There was support for a shift from the current paper based notification to a more customer friendly and simple notification system, in the form of an email or text (similar to P@MP). An opt in process for landowners was supported.

Whilst the owner/ occupier should be directly notified (text/ email) there was support for broader notification of areas/ districts. It was also felt that landowners should be given the option to not receive notifications. A move away from paper based notification was considered positive in terms of increasing the level of notification, from months in advance to within the next few days.

Some Council areas have network coverage issues and residents living in isolated areas so any new process needs to take into account how these landowners will be notified.

A range of other options to improve communication were suggested:

- Put flyer/ notice in Council rate notice
- Local newspaper adverts
- Social Media – Facebook, Twitter
- Council websites/ SAPN website
- Posters in the district eg. libraries, community notice board
- Local TV and radio
- Council Call Centres
- Photo and data sharing.

Councils felt Works Managers have a proactive role to play in notifying their Council Call Centre to advertise on social media or Council websites. It was also suggested that there is an opportunity to liaise with landowners regarding other work eg. to offset costs or remove trees.

Working with other stakeholders such as Councils for data sharing on who owns/ occupies land and GIS asset registers, and notifying DPTI when clearing along roadsides was also raised.

It was felt that SA Power Networks/ ATS currently notify and work well with Councils on upcoming clearance, including the identification of potential trees for removal. Several Councils supported earlier notification to ensure alignment with budget cycles, liaison within Council and Council approval (eg. removals, if required) particularly in relation to works vs cyclic clearance program.

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Visual amenity

There was mixed response to the inclusion of AS 4373 (or best practice pruning) in the Regulations, with greater support in the metropolitan and large regional Council areas where the standard is more widely used. A number of Councils currently do not apply the standard when pruning trees in their area and some Councils felt it was too difficult to apply for powerline clearance.

The subjective nature of visual amenity was raised as well as the definition of amenity – visual eg. function/ form, environmental, health and longevity. Developing a Code of Practice for pruning was suggested as an alternative to including AS 4373 in the legislation in urban and township areas to reflect different tree types, different situations and different desired outcomes. The Code of Practice could be included in the 'Protocol for Vegetation Management'.

The elements supported for inclusion were:

- Correct cuts eg. cut back to collars, growth points, not leaving stubs.
- Balancing a tree.
- Consideration of multi-stemmed leaders and structural faults.
- Pruning for minimal risk for tree failure.
- No lopping/ wine glassing – should be noted this was not consistent between workshops. with some supporting in certain circumstances.
- Consideration of environmental conditions eg. arid species less flexible.

In terms of improving the visual outcome of pruning, shaping trees where feasible and talking to Councils to avoid 'butchering' in high amenity areas and trees in townships. There was an understanding that not all trees could be cut to amenity standards but taking more care in visible areas would improve customer satisfaction and reduce complaints. Most Councils could identify areas where greater care could be taken and where they could agree on additional works. Whilst cost sharing arrangements can be complicated there was an awareness that having SA Power Networks contractors do additional works whilst undertaking powerline clearance was more cost effective for Councils than them separately engaging contractors.

The general feeling from Councils was that pruning should be undertaken in accordance with the Australian Standard "as far as reasonably practicable" to consider tree health, structure and overall shape.

Other considerations included:

- Different trees react differently to different pruning techniques.
- Partnerships with SA Power Networks and Council to meet different needs.
- Diagrams of cutting options with regard to trunk alignment in relation to the powerline/ tree as this influences the visual amenity outcome.
- Any focus on amenity should also consider canopy cover, foliage volume, habitat, community values and perceptions, heritage, health and wellbeing, and financial values.

A number of Councils also noted that while further improvements in amenity are supported, visual outcomes have improved over the last few years. This has been assisted by working with Councils prior to clearance in urban areas and townships.

Bushfire boundaries

Several areas were identified where a boundary review would benefit vegetation clearance and improve the aesthetic outcomes.

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There was support for removing the bushfire boundary maps from the Regulations and having a clearly defined process for engagement, including consultation with Councils, relevant government agencies (Planning) and CFS, and the desire for boundary alignment between planning (Development Plans), CFS and vegetation clearance.

The need for the boundaries to be constantly reviewed to reflect changes and urban growth was highlighted. For example, a review is currently underway for Wudinna where the outskirts of town (Mt Wudinna Rd) and the town to the south of the highway are currently zoned bushfire risk vs non-bushfire risk.

Community education via media releases, websites and social media to advertise that zones are changing to improve clearance outcomes would also be beneficial to improve community awareness.

Risk-based approach

There was support for the risk-based approach that was in the legislative change process for the ten towns over 10,000 and further expanding the definition of risk-based pruning around LV powerlines to other towns and non-bushfire risk areas.

The following towns or regional centres were identified for consideration as part of the 10-year review by stakeholders:

- South East towns – Millicent, Penola, Naracoorte, Beachport
- Yorke Peninsula towns - Kadina, Moonta and Wallaroo
- Barossa towns – Angaston, Kapunda, Tanunda, Bethany, Nurioopta, Rowland Flat, Greenock
- Riverland towns – Berri, Barmera, Loxton, Renmark and Waikerie
- Mid North/ Central towns – Crystal Brook, Eudunda, Jamestown, Peterborough
- Areas with limited undergrowth material or sparse trees eg. Far North – Quorn

There were also areas that were considered but deemed inappropriate due to the risk. The question of whether the adoption of the risk-based approach increases risks was asked, for example, is there an increased risk of kids climbing trees.

The need for community education and awareness regarding the risk-based approach was identified across all workshops, with this being highlighted as fundamental to the rollout of risk-based pruning. It was felt the community needed to understand the different risks between bushfire and non-bushfire risk areas and that tree growth through low voltage lines is an acceptable risk in some areas.

Species List

The powerline friendly list of tree species was supported in general, particularly in the rural and regional areas where guidance on what was appropriate for planting under a powerline was welcomed.

The majority of participants felt the new list provided Councils with the flexibility they required but were happy to retain the larger OTR list as an appendix to increase choice. Councils also noted that planting 'the right tree' reduces constant maintenance and no-maintenance trees under powerlines should be a key driver in selection.

A few issues were raised in relation to the current list, including:

- Locations where trying to maintain consistency with existing street tree plantings. Like for like should be appropriate in certain circumstances eg. avenue plantings.
- In urban areas, species should be considered under LV lines that will temporarily breach clearance due to the nature of being a living entity but can be maintained thereafter.
- Lack of tall trees to provide canopy cover – larger trees should be supported but recognise acceptable level of maintenance by Council is required.

In terms of ongoing consultation, the need to work with the LGA and the nursery industry to update/ review the list every two years was noted. The list needs to be flexible and evolve over time.

Overall there was few concerns with not having the list embedded in the legislation as this allowed flexibility and species to be added as new species came on to the market or trials were undertaken. The main concern related to the flexibility to add species to the list rather than remove species and whether it will remove potential safeguards.

Technical Infringements

Feedback suggests a logic/ risk-based approach that considers risk is required to ensure the action undertaken is appropriate for the level of risk.

The age and maturity of the tree was considered a key factor in determining the risk, as well as prevailing winds. A young tree for example provides more opportunity for infringing into the clearance zone than an old, mature tree. Such an approach would not be suitable for senescent trees and actively growing trees.

4. Proposed amendments to the Regulations

The Principles of Vegetation Clearance were introduced in 1988 following the 1983 Ash Wednesday bushfires with a focus on bushfire risk mitigation. While this risk is still evident, there is scope to amend the regulations to meet community and stakeholder expectations while still achieving appropriate public safety outcomes.

Table: Summary of amendments to be sought as part of the 10-year review

<i>Proposed amendment</i>	<i>Description</i>	<i>Rationale for seeking change</i>	<i>What SAPN will be seeking in the Regulations</i>
Tree removals and replacement	<ul style="list-style-type: none"> Allow the removal of trees, including saplings (less than 5 years old) directly below the Clearance Zone 	<ul style="list-style-type: none"> Remove inappropriate trees under powerlines Reduce fuel load in bushfire risk areas Reduce ongoing clearance costs Meet community expectations regarding removal vs ongoing pruning Only State without provisions under legislation to remove trees 	<ul style="list-style-type: none"> In the prescribed area and NBFRA, SA Power Networks may remove a tree with agreement by the relevant landowner. In a BFR, SA Power Networks may remove a tree directly under the clearance zone under certain parameters.
Customer notifications	<ul style="list-style-type: none"> Look at different forms of customer notifications Opt-in/opt-out approach for landowners 	<ul style="list-style-type: none"> Other forms of communication and better ways to notify Difficulties and costs associated with current notification process The term 'written notice' is not defined in the Act nor in the <i>Electricity (Principles of Vegetation Clearance) Regulations</i>. Facilitate future improvements to how program is delivered eg. technology Customer choice – opt in/ opt out Still provide landowners 30-day timeframe and right to object 	<ul style="list-style-type: none"> Amend the Regulations to note that written electronic notification in accordance with the <i>Electronic Communications Act 2010</i> constitutes 'written notice' for the purpose of Part 5 of the Electricity Act. This will involve a move to electronic forms of notification (ie. email, SMS), with an opt in approach for landowners.
Bushfire/ non-bushfire boundaries	<ul style="list-style-type: none"> Develop criteria for determining the bushfire and non-bushfire risk area boundaries 	<ul style="list-style-type: none"> Boundaries often don't reflect risk Reflect urban development and growth Reduce clearance requirements 	<ul style="list-style-type: none"> Amend Regulations to remove the bushfire boundary maps from the regulations and define process for reviewing maps that requires: <ul style="list-style-type: none"> Consultation with stakeholders eg. CFS Alignment with Council Plan Publicly available source eg. Location SA Amend Regulation to include an intermediate zone to allow a transition between the Bushfire and Non-bushfire risk areas.

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Visual amenity	<ul style="list-style-type: none"> Unbalanced trees in legislation How address 'aesthetically pleasing clause' in current legislation? Can we include 1-2 elements of the Australian Standard? 	<ul style="list-style-type: none"> Meet community and Council expectations for improved visual outcome Improved tree health and amenity of streetscapes 	<ul style="list-style-type: none"> Amend the Regulations to state where practicable and in the best interests of the tree's health and structure, the tree should be cut in accordance with AS 4373.
Risk-based approach	<ul style="list-style-type: none"> Look at expanding the definition of low risk powerlines to other non-bushfire risk areas (regional centres or large rural townships) where specified criteria are met (towns with a fire station? Towns >5,000?) eg. Riverland towns – Loxton, Waikerie Develop criteria where risk low – fire consequence eg. Riverland 	<ul style="list-style-type: none"> Meet community expectations – improved amenity and streetscape value in townships Reflect risk Reduce clearance requirements Adoption of the risk-based approach in prescribed area in 2010 has reduced complaints and delivered amenity improvements 	<ul style="list-style-type: none"> Amend the Regulations to allow the risk-based approach to be applied for LV powerlines in the following towns subject to Council agreement and further analysis: <ul style="list-style-type: none"> South East towns – Millicent, Penola, Naracoorte, Beachport Yorke Peninsula towns - Kadina, Moonta and Wallaroo Barossa towns – Angaston, Kapunda, Tanunda, Bethany, Nurioopta, Rowland Flat, Greenock Riverland towns – Berri, Barmera, Loxton, Renmark and Waikerie Mid North/ Central towns – Crystal Brook, Eudunda, Jamestown, Peterborough Areas with limited undergrowth material or sparse trees eg. Far North – Quorn
Swing and sag	<ul style="list-style-type: none"> Clearance zone being based on swing and sag of conductor applied to all powerlines Parameters to reduce side clearance requirements 	<ul style="list-style-type: none"> Reflect risk Reduce excessive clearance eg. Remove step change in clearance between 49m vs 51m span Manage community expectations 	<ul style="list-style-type: none"> Amend the Regulations to permit the option of the clearance zone being based on swing and sag of conductor, plus a specified clearance distance. The Regulations should specify that the CZ be determined based on the ascertainable characteristics of the powerline and the maximum swing and sag taking into consideration the maximum swing and sag of the conductor for its operating conditions and winds that might reasonably be expected in the area plus the fixed attachment point clearance distance (ie. 0.5m for 11kV).

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Buffer Zone shape - only applies to BFRA	<ul style="list-style-type: none"> Review the Buffer Zone shape/clearance Allow pruning outside BZ for collar cuts and crown reductions Develop parameters around pruning outside of the BZ ie. when can/ can't cut 	<ul style="list-style-type: none"> Allow pruning outside of BZ to improve tree health and amenity 	<ul style="list-style-type: none"> Amend the regulations to state that cutting is allowed outside the Buffer Zone if in the best interests of the tree's health and structure eg. collar cuts.
Tree List	<ul style="list-style-type: none"> Tree list that allows for greater flexibility and addition over time – list too restrictive How communicate list to stakeholders? eg. OTR/ SAPN website 	<ul style="list-style-type: none"> Greater flexibility Allow addition of new species over time eg. new cultivars 	<ul style="list-style-type: none"> Regulations amended to state plant in accordance with Species List approved by OTR, in consultation with SAPN.
Technical infringements	<ul style="list-style-type: none"> Vegetation (eg. tree trunk) inside CZ but leaning away from powerlines No risk but can't cut to achieve required clearance – would have to remove tree Potential Bend & Grow's and cutting 'light leafy growth' that isn't a risk – regulations include something about distortion, risk-based? CZ around LV and private supply lines 	<ul style="list-style-type: none"> Risk-based approach Compliance currently can't be achieved Stimulates growth and future cutting requirements 	<ul style="list-style-type: none"> Allow cutting on a risk-based approach following risk assessment and documentation.

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5. Summary and next steps

SA Power Networks believe that the proposed amendments would maintain or improve safety outcomes whilst reducing costs and delivering improved outcomes to the community.

We appreciate the strong participation of stakeholders, the support for our efforts to improve tree management outcomes around powerlines and the cooperative approach to finding balanced solutions that benefit the broader community.

This Final Discussion Paper, outlining the feedback from our engagement with stakeholders and our proposed amendments, is the final stage prior to formally lodging a submission with the Office of the Technical Regulator to commence the Parliamentary Process in March 2019.

SA Power Networks values your feedback as a key stakeholder and your input and feedback on this discussion paper will help ensure we improve how we manage vegetation near powerlines.

How to make a submission

Submissions on the final discussion paper can be made through SA Power Networks by emailing to:

- Alexandra Lewis, Vegetation Strategy Lead - alexandra.lewis@sapowernetworks.com.au

Hard copy submissions can be mailed to:

- Alexandra Lewis
Vegetation Strategy Lead
SA Power Networks
GPO Box 77
Adelaide SA 5001

Submissions should be submitted by Friday 25 January 2019.

If you have any queries please contact Alexandra Lewis on 8404 5433.



Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

7 December 2018

Dear Mayor Coxon,

Re: Season's Greetings - and History Trust of South Australia Highlights 2017-2018

On behalf of Trustees and the whole team at the History Trust of South Australia, we extend the warmest of season's greetings to you. We also say thank you for your support of our mission in its many guises - from museums to our burgeoning SA's History Festival, major events and public programs. It is also a great pleasure to share with you our annual record of achievements and activities of the History Trust of South Australia.

Our *Highlights 2017-2018* report is a window on our wide-ranging charter, carried out on behalf of all South Australians, and we hope you can take a moment to look through it.

We are here to open the door to the unique stories of our past – a past that is rich, relevant and fascinating to both young and old. We are here to encourage the wellbeing of individuals and communities, many of whom derive a great sense of shared purpose through their volunteering, learning and research efforts. We are here to contribute to the economy through our museums and our expert advice to advance regional and local museums and collections, a key drawcard for tourists and visitors. We also build, preserve and interpret the State History Collection, in order to promote history for present and future generations, with a special focus on our digital reach to engage existing and new audiences.

We welcome collaboration and offer cooperation to do the best for South Australia, its wonderfully diverse people and its rich cultural heritage. We encourage you to explore our highlights and, should you have the capacity, we invite your donation to one or more of our many projects and campaigns. For your convenience details about how to donate can be found on our main website:
www.history.sa.gov.au/donate

Together, we can all play a part in giving our past a future – now!

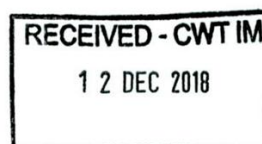
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18MTIL2120



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor ~~Coxon~~ *Michael*

I am pleased to advise that the South Australian Local Government Grants Commission's (the Commission's) recommendations for the distribution of the Commonwealth Financial Assistance Grants and Supplementary Local Road Funding to Councils for 2018-2019 have been approved by the Hon Dr John McVeigh MP, then Federal Minister for Regional Development, Territories and Local Government.

Financial Assistance Grants across Australia will provide an estimated \$2.46 billion for 2018-2019, an increase of 3.8 percent over 2017-2018. For South Australia, the total allocation is \$160.2 million.

South Australia's allocation includes General Purpose Grants of \$118,732,023, an increase of 2.02 percent from 2017-2018, and Identified Local Road Grants of \$41,508,033, an increase of 3.8 percent from 2017-2018. The identified Local Road component includes formulae based funding of \$35,282,033 and the Special Local Roads Program with funding of \$6,226,000.

The Federal Minister also advised that there was an underpayment of \$606,969 in the 2017-2018 grants. This amount will be added to the cash grants received by councils during 2018-2019 in proportion to your approved 2017-2018 distributions.

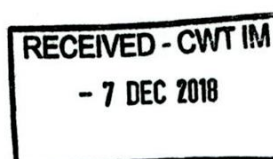
As you would be aware from my recent advice, payment of approximately half of the 2018-2019 Financial Assistance Grants was brought forward and paid in June 2018. A total of \$80 million was paid to South Australia and distributed on the basis of the approved recommendations for 2017-18.

The early payment was made by the Federal Government to give councils immediate access to funds to commence new projects and to benefit from the interest on additional cash in the bank.

It is also pleasing that South Australia has received the second year's funding of the current Agreement for the Supplementary Local Road funding. Funding of \$20 million was paid with the first Financial Assistance Grants instalment on 16 August 2018.

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



This payment includes \$17 million allocated to councils in the same proportions as the formulae funding of the Identified Local Road grants and \$3 million to be allocated as part of the Special Local Roads Program.

The Supplementary Local Road Funding is provided in recognition of the inequitable share of the Identified Local Road Grants to South Australia, but is not guaranteed beyond 2018-2019.

I am working closely with my colleagues and the Local Government Association of South Australia for the continued provision of these programs. I encourage all councils to actively lobby their Federal Member of Parliament in an effort to ensure that this funding continues to be provided in the coming years.

In summary, the total allocation to the West Torrens Council for the 2018-2019 year consists of:

Financial Assistance Grants

General Purpose Grant (GPG)	\$	1,230,961	
Roads (Formulae Funding - ILRG)	\$	632,285	
Roads (Special Local Roads Program - ILRG)	\$		*
Total Estimated Grant for 2018-2019	\$	1,863,246	
Add Adjustment for 2017-2018 underpayment (GPG)	\$	6,376	
Add Adjustment for 2017-2018 underpayment (ILRG)	\$	- 94	
Less Brought Forward Payment Paid in June 2018 (GPG)	\$	617,955	
Less Brought Forward Payment Paid in June 2018 (ILRG)	\$	373,673	
Remaining 2018-2019 Cash Payable (rounded to the nearest dollar)	\$	877,900	

Supplementary Local Road Funding

Supplementary Local Road Funding (Formulae Funding)	\$	304,655	
Supplementary Local Road Funding (Special Local Roads)	\$		**
Total Supplementary Local Road Funding	\$	304,655	

* Monies provided under the Special Local Roads Program (Financial Assistance Grants) have been allocated for work on the following project: .

** Monies provided under the Special Local Roads Program (Supplementary Local Road Funding) have been allocated for work on the following project:

The Financial Assistance Grants, the General Purpose Grants and the Identified Local Road Grants are determined using different assessment methods.

To calculate the general purpose grants, both the capacity of councils to raise revenue and their expenditure needs relative to the average or standard council are assessed. Greater funding is directed to councils with less capacity to raise revenue from rates (i.e. those councils with lower than average property values) or where services cost more to provide for reasons outside the council's control (i.e. those councils with higher than average expenditure needs).

The Grants Commission has not made any changes to the distribution methodology for 2018-2019.

The Financial Assistance Grants are untied and the remaining funding for 2018-2019 will be paid in four quarterly instalments, with the first instalment recently paid. Further instalments will be paid in November 2018 and February and May 2019.

Should you have any queries regarding your Council's grant, please contact Mr Peter Ilee, the Commission's Executive Officer, on telephone 7109 7148 or via email at grants.commission@sa.gov.au

Yours sincerely



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT

30 November 2018



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

18MTIL2120

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor  Coxon

I am pleased to advise that the South Australian Local Government Grants Commission's (the Commission's) recommendations for the distribution of the special projects component of the Roads to Recovery Program to Councils for 2018-2019 have been approved by the Hon Dr John McVeigh MP, then Federal Minister for Regional Development, Territories and Local Government.

The recommendations were made to the Commission on the advice of the Local Government Transport Advisory Panel.

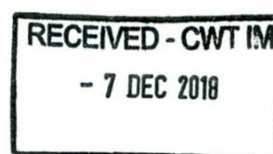
Unlike the Financial Assistance Grants, these grants are tied. They are made available under the *National Land Transport Act 2014* (the Act) and the terms and conditions that apply to other monies provided directly to you under the Act also apply to these grants.

The allocation to your Council for the 2018-2019 year is \$700,000 for work on the following project;

- West Beach Road, West Beach (Joint Project with the City of Charles Sturt)

The grants are tied for the specific project mentioned above. The Federal Government's intention is for the funding to be available as soon as required. Funding will be provided following successful completion of the works program in accordance with the Act. Monies will be deposited into your account with the Local Government Finance Authority.

The Federal Government has requested that the Commission process all reports on behalf of Councils. The Commission has agreed to be responsible for this task in order to ensure that there are no delays in providing funding to Councils.



Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



In order to comply with the Act, the grant is conditional on the Council providing the Commission with quarterly reports and an annual report in a format that is consistent with those provided to the Federal Government for other monies received directly by Councils under the Roads to Recovery Program and providing evidence of having met the signage requirements, as set out in the funding conditions.

Quarterly and annual reports can be sent to:

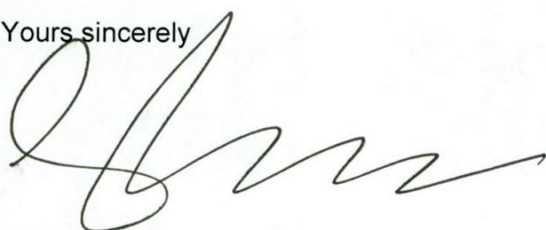
Mr Peter Ilee
Executive Officer
Local Government Grants Commission
GPO Box 2329
ADELAIDE SA 5001

or by email to:

grants.commission@sa.gov.au

Should you have any queries, please contact Mr Ilee on telephone 7109 7148 or via email at grants.commission@sa.gov.au

Yours sincerely



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT

 November 2018

Mr Terry Buss, Chief Executive Officer



The Hon Michael McCormack MP

Deputy Prime Minister
Minister for Infrastructure, Transport and
Regional Development

The Hon Scott Buchholz MP

Assistant Minister for Roads and Transport
Federal Member for Wright

Ref: MS18-002602

Mayor John Trainer OAM
Mayor
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor

We are writing to advise you of your Council's funding allocation under the Roads to Recovery Program from 1 July 2019 to 30 June 2024.

The Australian Government demonstrated its ongoing commitment to this important partnership with local government by removing the sunset clause for the Roads to Recovery program in the *National Land Transport Act 2014*; meaning no new legislation will be required for the continuation of the program.

In addition to our commitment to maintain Roads to Recovery funding at the current level of \$350 million per annum, the 2016 Budget announced that a further \$50 million per year will be provided ongoing. This brings total funding for the program to \$2 billion over the five years to 2023-24.

A total of \$162.11 million has been allocated to South Australia, which has been divided between the councils in the State on the basis of the 2018-19 recommendations of the Local Government Grants Commission for the roads component of the Financial Assistance Grants. This methodology is consistent with the allocation of Roads to Recovery funding for previous programs.

Your Council's life of program allocation for the period 1 July 2019 to 30 June 2024 will be \$2,469,674. Councils will be able to enter projects for the new period of Roads to Recovery funding from 1 July 2019 and the first payment of the new program will be made in August 2019.

The program will continue to run under simple administrative arrangements with councils free to decide the projects to be funded. As per the current arrangements, projects funded under Roads to Recovery can be delivered as early as needed in the 5-year program life, subject to councils proactively identifying projects in line with their local priorities. You should contact the Department of Infrastructure, Transport, Regional Development and Cities as early as possible in the new financial year should you wish to accelerate your Roads to Recovery spending.

Parliament House, Canberra ACT 2600. Tel: (02) 6277 7520 Fax: (02) 6277 4120

The Department will advise you of the formal funding conditions prior to the commencement of the new program life.

This funding will help councils target genuine road investments that will stimulate local employment and help get people home safer and sooner. Consistent with the Roads to Recovery Statement of Expectations launched last year, we would like to urge councils to focus their funding on projects that improve the safety and quality of their local road networks.

The Government is committed to using Federal funding to improve employment opportunities for Indigenous Australians and we ask for this consideration to be applied to projects using Roads to Recovery funding.

We would also like to take this opportunity to remind councils to allocate all 2018-19 Roads to Recovery funds to projects. You should also ensure that these projects are sufficiently advanced by the April 2019 quarterly reporting period so that all available 2018-19 funding can be paid out.

We look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely



Michael McCormack



Scott Buchholz

18EW0003345

**Government
of South Australia****Office of the Minister for
Environment and Water**81-95 Waymouth Street
Adelaide SA 5000
GPO Box 1047
Adelaide SA 5001Tel 08 8463 5680
minister.speirs@sa.gov.au

Mayor Michael Coxon
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor

Michael,

I write regarding a letter dated 14 September 2018 to the Hon Stephan Knoll MP, Minister for Transport, Infrastructure and Local Government regarding the future use of Cummins House. As the ownership of Cummins House will be transferred to my portfolio responsibilities on 1 January 2019, Minister Knoll has asked me to respond on his behalf.

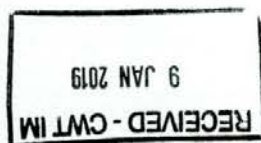
I am supportive of pursuing a positive heritage outcome for Cummins House to maximise opportunities for the future use of this property. To facilitate the exploration of alternative lease options, I am advised that the Department for Environment and Water (DEW) has met with Mr Terry Buss PSM, Chief Executive Officer and have agreed for the lease to be 'held over' for a period of time to allow for a position to be negotiated. During this time, options for the future use of Cummins House can be considered.

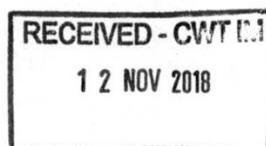
If you require further information on this matter, please contact Mrs Anna Pope, Program Manager, Heritage and Maritime, DEW on telephone 8124 4858 or by email at anna.pope@sa.gov.au.

I trust this information is of assistance.

Yours sincerely

DAVID SPEIRS MP
Minister for Environment and Water

Date: *03/01/2019*



Government
of South Australia

Hon John Gardner MP
Member for Morialta

18ME2117

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

Thank you for your letter of 6 September 2018 regarding funding for the installation of a new footbridge to connect the main campus and rear playground areas of the Aspect Treetop School.

I acknowledge the wishes of the Aspect Treetop School and the Council of the City of West Torrens to establish a footbridge on this property, however, the Department for Education is not in a position to provide this funding.

I note the conditions of the lease for this site have been established with a very clear understanding that all infrastructure matters must be met by Autism Spectrum Australia as lessee.

I am advised there are a number of avenues for funding for the school to pursue, including applying for infrastructure funding through both the South Australian State and Australian Government low interest loans.

Thank you again for bringing this matter to my attention.

Yours sincerely

Hon John Gardner MP
Minister for Education

7 November 2018

Minister for Education

Level 9, 31 Flinders Street, Adelaide SA 5000 | GPO Box 1563, Adelaide SA 5001 | DX 128 Adelaide
Tel 08 8226 1205 | Fax 08 8226 1556 | Email minister.gardner@sa.gov.au | ABN 60 168 401 578



**Government of South Australia**Department of Planning,
Transport and Infrastructure

#13385496

19 December 2018

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

PLANNING DIVISION50 Flinders Street
Adelaide SA 5000GPO Box 1533
Adelaide SA 5001Telephone: 08 8343 2222
Facsimile: 08 8343 2768

ABN 92 366 288 135

Attention: Ms Rebecca PerkinDear Mr Buss *TERRY*

Thank you for the amended Glandore Character Policy Area Protection Development Plan Amendment (DPA) Statement of Intent (SOI).

The Minister for Planning has delegated his authority to consider the amended SOI to me as Chief Development Officer Development Division, within the Department of Planning, Transport and Infrastructure (the Department).

I note that the amended SOI proposes to review:

- building heights within the Urban Corridor Zone at Glandore only; and
- triggers for Category 2 notification of development of 3 or more storeys within the Urban Corridor Zone at Glandore only.

I agree that the amended SOI forms an appropriate basis for the preparation of the proposed DPA, pursuant to section 25(1) of the *Development Act 1993* (the Act). A copy of the SOI is **attached**. Whilst I agree that the DPA should follow Process C (consultation approval not required), please note that the appropriateness of Interim Operation will be considered separately by the Minister for Planning once the DPA has been submitted for consideration.

It is also noted, and as Council are aware, the passing of the Planning, Development and Infrastructure Act provides for the introduction of the Planning and Design Code (the Code). The Code is intended to provide a consistent and contemporary planning policy framework across the State, and it is important that State and Council resources are directed to this work. With this in mind, Council should be aware that should the DPA experience delays, the DPA may not be finalised and instead the rezoning may be completed as part of transitioning Council's Development Plan to the Code. Council should be transparent with its community around this and work closely with this Department.

Council is encouraged to raise any issues early in the DPA process with this Department in this regard.

If you require any assistance or additional information, please contact Abi Coad on telephone 7109 7039 or by email abi.coad@sa.gov.au.

Yours sincerely



Andrew McKeegan
Chief Development Officer
As Delegate of
Minister for Planning

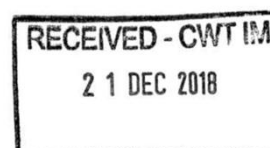
Att. SOI

Semaphore Park, 5019.

Mr. Michael Coxon, Mayor of West Torrens,

Dear Sir,

My mother, Margaret Yates, has lived in your council area for over 60 years. She is now aged nearly 94 and still in her own home. Since my precious father passed away nearly 4 years ago we wondered how mum would cope because they had been together for 68 years. We need not have worried because mum discovered the services you provide for the elderly and her life has been filled with activities and outings. The services provided are absolutely amazing. She has lunch club, bus trips, shopping on Thursday and exercise club. She is having so much fun and meeting so many people. Sincere thanks to all involved but particularly Celine Lyua who arranges the activities, Graham one of the drivers (the man deserves a medal), Jan and another driver Gary. I have sent my thanks to each of these wonderful people but would like to officially recognise them through you. Please continue these services, you will



never really know how much it means to these people who would otherwise be at home and very lonely.

Wishing everyone involved a "Merry Christmas" and all the best for 2019.

My sincere thanks again,

Kind Regards, Elaine Filsell.

18 CONFIDENTIAL

Nil

19 MEETING CLOSE