

CITY OF WEST TORRENS



# MINUTES

of the

## CIVIC NON-PRESCRIBED GENERAL COMMITTEE

Members: Councillor S Tsiaparis (Presiding Member), Mayor J Trainer,  
Councillors: G Nitschke, S Rypp, R Haese, T Polito, K McKay, J Woodward

of the

### CITY OF WEST TORRENS

held in the Mayor's Reception Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 26 JUNE 2018**  
**at 6.00pm**

**Bill Ross**  
**Chief Executive Officer (Acting)**

#### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

## Index

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
	1.1 Evacuation Procedure	
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communication by the Chairperson</b> .....	<b>2</b>
<b>7</b>	<b>Outstanding Reports / Actions</b> .....	<b>2</b>
	7.1 Civic Committee Open Actions Update - June 2018.....	2
	7.2 Green Initiatives Program - Solar PV Battery Rebate for Community Groups.....	2
<b>8</b>	<b>Reports of the Chief Executive Officer</b> .....	<b>3</b>
	8.1 Public Art Walking Trail .....	3
	8.2 Project 294 Update .....	4
	8.3 Environment Grant - Underdale High School.....	4
	8.4 Community Grants - April 2018 to June 2018.....	5
	8.5 Heritage Conservation Grant 2018 Funding Round.....	5
<b>9</b>	<b>Other Business</b> .....	<b>6</b>
	9.1 Anzac Day and Remembrance Day Service.....	6
<b>10</b>	<b>Confidential</b> .....	<b>7</b>
<b>11</b>	<b>Next Meeting</b> .....	<b>7</b>
<b>12</b>	<b>Meeting Close</b> .....	<b>7</b>

## **1 MEETING OPENED**

The Presiding Member declared the meeting open at 6.01pm.

### **1.1 Evacuation Procedure**

The evacuation procedures were taken as read.

## **2 PRESENT**

### **Committee Members:**

Cr S Tsiaparis (Presiding Member)

Mayor J Trainer

Councillors: G Nitschke, S Rypp, R Haese, K McKay, J Woodward

### **Officers:**

Ms P Koritsa (General Manager Business and Community Services)

Ms S Curran (Manager Strategy & Business)

Ms C Luya (Manager Community Services)

## **3 APOLOGIES**

### **Absent:**

Cr Tony Polito

### **Lateness:**

Mayor John Trainer (6.07pm)

### **Officers:**

Mr T Buss (Chief Executive Officer)

## **4 DISCLOSURE STATEMENTS**

Nil

## **5 CONFIRMATION OF MINUTES**

### **RECOMMENDATION**

That the Minutes of the meeting of the Civic Committee held on 26 April 2018 be confirmed as a true and correct record.

### **COMMITTEE RESOLUTION**

Moved: Cr Kym McKay

Seconded: Cr Rosalie Haese

That the recommendation be adopted.

**CARRIED**

**6 COMMUNICATION BY THE CHAIRPERSON**

Nil

**7 OUTSTANDING REPORTS / ACTIONS****7.1 Civic Committee Open Actions Update - June 2018**

This report presented an update on the current status of open actions from previous meetings of the Civic Committee.

**RECOMMENDATION**

The Committee recommends to Council that it notes the status of current open actions.

**COMMITTEE RESOLUTION**

Moved: Cr Steven Rypp

Seconded: Cr John Woodward

That the recommendation be adopted.

**CARRIED**

**7.2 Green Initiatives Program - Solar PV Battery Rebate for Community Groups**

This report summarised a proposed Solar PV Battery Storage Rebate for Community Groups Program.

**RECOMMENDATION**

The Committee recommends to Council that:

1. It approves the implementation of a Solar PV Battery Storage Rebate Program for Community Groups on a 12 month trial basis subject to appropriate funding being made available by Council.
2. \$30,000 to fund Council's Green Initiatives Solar PV Battery Rebate Program be referred to the September 2018 budget review.
3. The Administration prepares guidelines for the rebate program using the eligibility criteria and information detailed within this report.
4. A review be undertaken at the completion of the 12 month trial period, the outcomes of which to be reported to the Committee.

**COMMITTEE RESOLUTION**

Moved: Cr John Woodward

Seconded: Cr Rosalie Haese

The Committee recommends to Council that:

1. It approves the implementation of a Solar PV Battery Storage Rebate Program for Community Groups on a 12 month trial basis subject to appropriate funding being made available by Council.
2. \$30,000 to fund Council's Green Initiatives Solar PV Battery Rebate Program be referred to the September 2018 budget review.
3. The Administration prepares guidelines for the rebate program using the following criteria and information detailed within this report, with the addition of the two clauses:
  - the system purchased must only be to provide for the needs of the community group
  - copies of electricity bills and system maintenance reports must be submitted to Council on an annual basis
4. A review be undertaken at the completion of the 12 month trial period, the outcomes of which to be reported to the Committee.

**6.07pm** Mayor John Trainer entered the meeting.

**CARRIED**

**8 REPORTS OF THE CHIEF EXECUTIVE OFFICER****8.1 Public Art Walking Trail**

The report provided an update on the progress of the Public Art Trail initiative.

**RECOMMENDATION**

The Committee recommends to Council that the report be noted.

**COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Steven Rypp

The Committee recommends to Council that:

1. The report be received.
2. A report be presented back to a future meeting of the Committee detailing:
  - a) The owner of the land on which each piece of artwork, listed in Council's Public Art Trail Register, is located; and
  - b) The budget required to restore or repair those pieces of artwork listed in Council's Public Art Trail Register.

**CARRIED**

### Agreed Action

The Administration agreed to present a report scoping the establishment of a stobie pole art project to a future meeting of the Committee.

### **8.2 Project 294 Update**

This report presented an update on the 2018 Tidy Street Competition - Project 294.

### **RECOMMENDATION**

The Committee recommends to Council that the update of Project 294 be noted.

### **COMMITTEE RESOLUTION**

Moved: Cr Steven Rypp

Seconded: Cr John Woodward

The Committee recommends to Council that:

1. The report be received.
2. To elicit more interest in this project, it be re-titled Tidy Streets 2018 on all promotional material.

**CARRIED**

### Agreed Action

The Administration agreed to confirm whether verge areas are included in the Tidy Street Competition.

### **8.3 Environment Grant - Underdale High School**

This report presented a request from Underdale High School to reallocate its unspent environment grant funds to another initiative.

### **RECOMMENDATION**

The Committee recommends to Council that Underdale High School's request to reallocate Environment Grant funds to an alternative project be refused and that they be requested to return the entire Environment Grant amount of \$3054.70 to Council in line with the Grants and Sponsorships Guidelines.

### **COMMITTEE RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Steven Rypp

The Committee recommends to Council that:

1. Underdale High School be required to return the unspent portion of the community grant funds of \$1614.47 to Council along with the raised garden beds purchased with that funding to enable Council to reallocate them to its community gardens or other projects.

2. The Community Grant Guidelines be amended to require community grant applications from schools to be approved by the school's governing council/board prior to submissions to Council.

**CARRIED**

#### **8.4 Community Grants - April 2018 to June 2018**

This report presented eight (8) community grants and donations applications received since the 26 April 2018 meeting of the Civic Committee.

#### **RECOMMENDATION**

The Committee recommends to Council that the distribution of community grants and donations, as detailed in the report and **Attachment 1** of the Agenda report, be approved.

#### **COMMITTEE RESOLUTION**

Moved: Cr Kym McKay  
Seconded: Cr Rosalie Haese

The Committee recommends to Council that:

1. The distribution of community grants and donations, as detailed in the report and **Attachment 1** of the Agenda report, be approved with the exception of application item number 7 - SA Road Runners Club.
2. It approves \$3,000 sponsorship to application item number 7 - SA Road Runners Club.

**CARRIED**

#### **8.5 Heritage Conservation Grant 2018 Funding Round**

This report presented applications submitted for consideration of a Heritage Conservation Grant.

#### **RECOMMENDATION**

The Committee recommends to Council that having had due consideration to the Heritage Grant Guidelines:

1. The following 2 (two) Grant Applications received **are supported** as they demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria and do not require any planning and building approvals:
  - Application HG0000418
  - Application HG0001118
2. The following 5 (five) Grant Applications received **are supported, subject to obtaining any required planning and building approvals**, as they demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than 4.3, which states that *projects are considered ineligible if they do not have relevant planning or building approval (if required)*:
  - Application HG0000818
  - Application HG0000618
  - Application HG0000218
  - Application HG0000518

3. The following Grant Applications received in the 2018 funding round **are not supported** as they do not meet the purpose and intent of the Heritage Grants and/or do not meet the eligibility criteria:
- Application HG0001418
  - Application HG0001018

### COMMITTEE RESOLUTION

Moved: Cr John Woodward  
Seconded: Cr Graham Nitschke

The Committee recommends to Council that having had due consideration to the Heritage Grant Guidelines:

1. The following 2 (two) Grant Applications received **are supported** as they demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria and do not require any planning and building approvals:
  - Application HG0000418
  - Application HG0001118
2. The following 5 (five) Grant Applications received **are supported, subject to obtaining any required planning and building approvals**, as they demonstrate alignment with the purpose and intent of the Heritage Grants and meet all eligibility criteria other than 4.3, which states that *projects are considered ineligible if they do not have relevant planning or building approval (if required)*:
  - Application HG0000818
  - Application HG0000618
  - Application HG0000218
  - Application HG0000518
  - Application HG0001318
3. The following Grant Applications received in the 2018 funding round **are not supported** as they do not meet the purpose and intent of the Heritage Grants and/or do not meet the eligibility criteria:
  - Application HG0001418
  - Application HG0001018

**CARRIED**

## 9 OTHER BUSINESS

### 9.1 Anzac Day and Remembrance Day Service

#### COMMITTEE RESOLUTION

Moved: Mayor John Trainer  
Seconded: Cr Kym McKay

The Committee recommends to Council that a report on the practicality of commemorating an individual fallen service personnel at each Anzac Day and Remembrance Day Service and on special occasions be presented to a future meeting of the committee.

**CARRIED**



Agreed Action

The Administration agreed to:

1. Source a trumpeter/bugler for Anzac Day and Remembrance Day Services to play The Last Post.
2. Ensure the Christmas tree lights at Mellor Park are installed one week prior to the first Christmas celebration at that location.

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

28 August 2018, 6.00pm in the Mayor's Reception Room.

**12 MEETING CLOSE**

The Presiding Member declared the meeting closed at 7.11pm.