

CITY OF WEST TORRENS



## **Notice of Council & Committee Meetings**

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

### **Council**

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre

165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 21 AUGUST 2018**

**at 7.00pm**

**Bill Ross**  
**Chief Executive Officer (Acting)**

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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# **1 MEETING OPENED**

## **1.1 Evacuation Procedures**

# **2 PRESENT**

# **3 APOLOGIES**

# **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

# **5 CONFIRMATION OF MINUTES**

## **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 7 August 2018 be confirmed as a true and correct record.

# **6 MAYORS REPORT**

**(Preliminary report for the agenda to be distributed Friday, 17 August 2018)**

In the two weeks since the last Council Meeting of 7 August 2018 functions and meetings involving the Mayor have included:

## **8 August**

- 1.00pm Attended the West Torrens Meals on Wheels Annual General Meeting, congratulated them on having distributed more than 1 1/4 million meals, and donated my personal cheque for \$100 for what may be the last time.
- 6.00pm Participated in the monthly Road Safety Meeting.

## **9 August**

- 6.00pm Attended a Citizenship Ceremony at the City of Unley in my role as a Board Member of the Australia Day Council.

## **10 August**

- 9.30am Attended the Richmond Primary School official STEM opening by Education Minister John Gardner MP. Also attending was local MP Jayne Stinson, Member for Badcoe.
- 3.30pm Attended the Stormwater SA Excellence Awards at Adelaide Oval, at which our Urban Services staff, including Joe Ielasi and Andrew King, received an award for the stormwater features and overall design of the Holland Street Bridge Reserve in Thebarton.



I have been busy also dealing with interviews (including one on ABC891 street trees) regarding rate capping, and commenting on the same subject on Advertiser web pages.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

### **17 August**

- 9.00am Participating in the Adelaide Airport Consultative Committee at the Royal Flying Doctor Service in Adelaide Airport.
- 10.15am Visiting Georgina Evans at the Southern Cross Care West Beach on the occasion of her 100<sup>th</sup> birthday.
- 11.00am Participating in a very special presentation in the Memorial Park of the National Servicemen's Association at Keswick. In early August the Association planted 25 specially bred "National Pride" roses as a memorial garden. Before the end of that week one of these special rose bushes had been stolen. Children from the nearby Richmond Primary School raised \$25 through collecting soft-drink cans to buy a replacement rose bush which will be planted at 11am.
- 11.45am Meeting with the National Servicemen's Association at their Clubrooms.

### **18 August**

- 11.00am Attending the Sturt vs West Adelaide match at Unley Oval as a guest of Peter Hughes, City of Unley Acting Mayor Peter Hughes.
- 6.45pm Attending the West Adelaide Football Club 2018 Gala Auction at the Cyprus Community Centre, Welland.

### **21 August**

- 6.00pm Council informal gathering and dinner
- 7.00pm Council and Committee meetings.

## **RECOMMENDATION**

That the Mayor's Report be noted.

## **7 ELECTED MEMBERS REPORTS**

## **8 PETITIONS**

Nil

## **9 DEPUTATIONS**

Nil

## **10 ADJOURN TO STANDING COMMITTEES**

## **RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

## **11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**

### **11.1 Finance and Regulatory Committee Meeting**

#### **RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 21 August 2018 be adopted.

### **11.2 Strategy and Community Committee Meeting**

#### **RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 21 August 2018 be adopted.

## **12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

### **12.1 Audit and Risk Committee Meeting**

#### **RECOMMENDATION**

That the Minutes of the Audit and Risk Committee held on 14 August 2018 be noted and the recommendations adopted.

## **13 QUESTIONS WITH NOTICE**

### **13.1 Fence height restrictions for new developments**

At the meeting of Council on 7 August 2018, Cr Arthur Mangos asked the following question which was taken on notice:

#### **Question**

With new developments, can a letter be written to the new planning authority to recommend (and include in the regulations) that the fence heights be 1.8 metres from the proposed floor level of the house being built especially in flood prone areas?

#### **Answer**

DPTI and the State Planning Commission are currently working through the high level planning documents and the State Planning Policies have been released for consultation. In addition, DPTI has been working with stakeholders to identify zones, subzones and overlays for the new planning system. The issue raised in this question is at a level of detail that will be best addressed as the detail of the Planning and Design Code is developed and released for consultation. The Administration will ensure that this feedback is provided to DPTI at the appropriate time.

## **14 QUESTIONS WITHOUT NOTICE**

## **15 MOTIONS WITH NOTICE**

### **15.1 Development applications building height specifications**

At the meeting of Council on 7 August 2018, Cr Michael Farnden moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on 21 August 2018.

#### **MOTION**

That Council adopts a position that it is strongly opposed to any development application within the City of West Torrens that exceeds the maximum building height specified in the approved West Torrens Development plan.

### **15.2 Report on the relocation of the Jubilee Park tower**

Cr John Woodward gave notice of his intention to move the following motion:

#### **MOTION**

That Council provide a report into the options and actual cost to relocate the Amazone Tower at Jubilee Park to another budgeted park upgrade and replace the equipment with something more height appropriate. Options to replace to the Tower would take account of the close proximity of houses to the boundary of Jubilee Park and ensure resident privacy was not impacted.

## **16 MOTIONS WITHOUT NOTICE**

## **17 REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **17.1 Community Event for the opening of Stage 1 of Weigall Oval redevelopment**

#### **Brief**

This report provides details of a proposed small community event to celebrate the opening of the play and recreation space at Weigall Oval (Stage 1) and to recognise the Weigall Oval Trainers Association's long-standing affiliation with the Oval.

#### **RECOMMENDATION**

It is recommended to Council that a small family community event be held on Sunday 16 September 2018 from 12noon until 3pm to celebrate the opening of the play and recreation space at Weigall Oval (Stage 1) and to unveil a plaque recognising the significant history of the Weigall Oval Trainer's Association at the Oval.

---

#### **Introduction**

At its meeting on 3 July 2018 Cr Farnden moved and Cr Woodward seconded a motion that the Administration present a report to Council proposing a Community Event to celebrate the opening of the play and recreation space at Weigall Oval.

#### **Discussion**

Stage 1 of the redevelopment of Weigall Oval consists of the construction of junior and senior nature play areas, bike tracks, general recreation spaces, tennis courts, and an upgraded car park, and the installation of a public toilet.

Works on Stage 1 of the redevelopment will be complete by the end of August 2018 with work on Stages 2 and 3 to commence in late 2018.

In determining a suitable event to promote the completion of the first Stage, the Administration took into account the available open space and areas of the Oval that were still under development. Recognition by Council of the Weigall Oval Trainers Association's (WOTA) long-standing affiliation with Weigall Oval also needed to be considered, as well as the probability of a larger family community event being held to mark the completion of Stages 2 and 3 in 2019.

It is therefore proposed that a small community event be held on Sunday 16 September 2018 from 12noon to 3pm. Formalities will include the official opening of the Stage 1 playspace (including dedication plaque) and the unveiling of an interpretive sign in recognition of the Weigall Oval Trainers Association.

The Administration has advised the WOTA President of the proposed event date and time. The President is agreeable with the arrangements, and will confirm other member's availability prior to the Council meeting when this report will be considered.

All lessees who currently use the Weigall Oval facilities will be invited to attend and set up displays if they choose. Grant funding has been received for the Weigall Oval redevelopment through the State Local Government Infrastructure Partnership program. As such, relevant MPs and the President of the Local Government Association of SA will be invited to attend.

West Beach Lions Club could operate a BBQ providing a free sausage sizzle (vegetarian options available) and provide soft drinks for sale at a reduced cost. Free water could be provided by Council and a coffee van could provide hot drinks at Council's cost.

Staff from 'Climbing Tree' and Council's Community Development team could be on hand to encourage use of the nature play and recreation spaces.

Council owned marquees may be erected on the mounds and/or adjacent the southern carpark to provide protection from any inclement weather. Whilst the event is likely to be relatively low-key, staff will letter box drop invitations to homes in the immediate vicinity to advise them of the event. A notice will also be placed in the Messenger column on Council's website and in social media.

Council's caravan can be onsite to provide information to the public on Stages 2 and 3.

It is anticipated that an amount of approximately \$5,000 will cover the anticipated costs and is available within current budget allocations.

### **Conclusion**

It is proposed that a small community event to celebrate the opening of the play and recreation space at Weigall Oval (Stage 1) and to recognise the Weigall Oval Trainers Association's long-standing affiliation with the Oval, be held on Sunday 16 September 2018 from 12noon to 3pm.

### **Attachments**

Nil

## 17.2 Lockleys Bowling Club - Payment Proposal

### Brief

This report advises Elected Members of the Lockleys Bowling Club's request to seek a reduction or moratorium in the charges that are payable under the terms of its lease.

### RECOMMENDATION

It is recommended to Council that:

1. The Lockleys Bowling Club (the Club) be advised that Council will allow the Club's existing lease over the premises in the south-eastern corner of the Lockleys Oval Complex to continue on a holding over arrangement for a period of 12 months, with a further review in July 2019; and
2. During the holding over period (of 12 months), Council will not charge any rental or seek reimbursement of insurance premiums for the Club's use of the Premises and will also provide a discretionary rebate in regard to any applicable Council rates. However, the Club will be responsible for meeting utility charges e.g. water, power, telephone and gas.

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### Introduction

The Lockleys Bowling Club (the Club) has written to Council, following a meeting with the Administration and representatives from the Club in early May 2018, to commence discussions with regard to the grant of a new lease or licence. The Club's letter seeks relief from the lease fees and Council rates applicable under the terms of its lease arrangement for a period of 2 years due to current financial difficulties that the Club is experiencing (**Attachment 1**).

The lease held by the Club, over the Council owned premises in the south-eastern corner of the Lockleys Oval Complex has recently expired (on 31 July 2018). At present, the Club pays user and other charges (including Council rates and NRM levy of \$6,820.30pa for the 2018/19 financial year, but excluding reimbursement of insurance premiums of \$3,542.50) and the current rental of approximately \$2,600pa.

### Discussion

As per the Club's letter dated 29 May 2018, the Club has advised that it is in an unfortunate financial position, where it is difficult to meet its ongoing liabilities. Membership fees for the upcoming pennant season will provide some short term "relief" but the expectation is that the Club's net financial position will remain critical in the short term, especially if Council does not support the Club's request.

At this time, the Club's account with Council has not been impacted by this situation. The current outstanding balance on the Club's debtor account is \$2,543.70. This amount represents reimbursement for electricity supply and usage for the period 12/01/17 to 11/04/18. The invoice was raised by Council on 25 June 2018.

A new Board of Management was appointed at the Club's Annual General Meeting (AGM) in late May 2018. The new Board has considerable business and public service management and includes three members who have previously been successful presidents of bowling clubs in Adelaide.

The Administration has sought to gain an appreciation or insight into the reasons that may have contributed to the decline in the Club's financial position and given rise to the predicament it now finds itself in. The Club has indicated that the following causative factors have conspired to produce the current situation:

- A reliance on revenues generated from hosting significant events to subsidise revenues in non-event years;
- The ever-increasing cost of utilities (i.e. electricity and water); and
- The Club's commitment to maintain 4 greens (which, being one of few clubs in Adelaide with this amount, has enabled the Club to successfully bid for "prestigious" events such as World Titles).

At the request of the Administration, the Club has provided additional or supplementary information to Council detailing the manner in which the Club proposes to address this matter (**Attachment 2**) (excerpts from this submission are provided within the report hereunder) and a copy of the Club's most recent Annual Report (**Attachment 3**). Under the ASIC guidelines, the Club is not required to appoint an independent auditor to audit its financial statements but the appointment is required in accordance with the Club's constitution.

The new Board has implemented a number of immediate initiatives in an endeavour to address the situation by attempting to grow revenue and reduce expenditure, including:

- Assigning specific portfolio responsibilities and budgets to all Board Members;
- Minimising expenditure in all areas of Club operations;
- Seeking to increase revenue through increased bar prices;
- Undertaking a drive to attract new members;
- Seeking to attract new sponsors to the Club;
- Progressing a number of grant applications at Local, State and Federal level; and
- Seeking volunteers or pro bono assistance to undertake a number of tasks that have been previously outsourced.

Additionally, the Club has identified a number of strategies or initiatives (exclusively or in combination) that it is considering in the medium to longer term, including:

- Temporarily reducing the number of playing surfaces from 4 to 3, with a commensurate reduction in the contractual fee of the greenkeeper
- Merging with another bowling club
- Merging or asset sharing with the SA Badminton Association; and
- Seeking financial assistance from the State Government, with Council support to construct a new clubhouse with undercover all-weather playing surface in place of one of the existing greens.

The Club should be commended in approaching and advising Council of its position whilst its account is still in good standing rather than allowing matters to deteriorate (perhaps) to the point where the predicament was dire and there was little or no chance of recovery. In such alternate circumstances, Council would be in the position of:

- requiring the lessee/licensee to provide a payment plan; and/or
- needing to consider either a write off, or forgiveness of, portion or all of, any outstanding debt (or action to recover);

and, at that time, would either be looking for the lessee/licensee to implement initiatives to address and hopefully preclude any further occurrence, or to contemplate further action. The Club, in approaching and notifying Council, has of its own volition effectively "brought forward" the introduction of ameliorating initiatives that may otherwise have been required by Council.

Given the Club's current and prior good standing, and also that the Club has not previously received any significant capital grant funding from Council, the Administration suggests that:

- the Club be offered a short term respite/moratorium from the payments due under its lease;
- the lease continue on a holding over basis for the next 12 months,
- the Club be required to provide quarterly updates to the Administration of its financial position; and
- a full review of matters occur in 12 months' time.

Historically, the Club has proven itself to be a good tenant, regular and reliable payer and one which has not requested any substantial assistance from Council. The Club has also been the host of a number of high profile events, including World Championships (1996 and 2012), World Police and Fire Games (2007), Asia Pacific Championships (2011) and Australian Sides Championships (2017). These events have not only raised the profile of the Club but also assisted in raising the profile of the City of West Torrens.

Providing that the Club is able to demonstrate that it is making significant and meaningful progress over the following 12 months, consideration could be given to an extension of this short term arrangement for a further 12 months which has been requested by the Club. If there is no evidence of improvement in the Club's financial position, the Council can reconsider its options in the light of any further evidence or information that may be forthcoming from the Club.

### **Conclusion**

The Lockleys Bowling Club has written to Council seeking relief from the lease fees and Council rates applicable under the terms of its lease arrangement for a period of 2 years due to current financial difficulties the Club is experiencing. It is suggested that the request be granted for an initial period of 12 months, with a further review of the Club's position to occur in 12 months' time.

### **Attachments**

- 1. Letter from Lockleys Bowling Club**
- 2. Supplementary Information provided by Lockleys Bowling Club**
- 3. Lockleys Bowling Club 2017-18 Annual Report**



Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033



Dear Terry

### RENEWAL OF LEASE AND PAYMENT OF RATES – LOCKLEYS BOWLING CLUB

I am writing to seek Council's urgent consideration of a moratorium on the payment of lease fees and rates for the Lockleys Bowling Club for the next two years.

I regret the delay in approaching Council regarding this matter, however, I was only appointed President at the Annual General Meeting last night – and only became aware last week that the lease agreement requires our Club to seek a renewal of the lease within 3 months of its expiry on 31 July 2018.

My reason for seeking a moratorium is that the Club is in serious financial difficulties. As at 31 March, we had \$40K in cash and bar stock but liabilities of \$21K (primarily long-service leave provisions and trade creditors). As at 30 April, our cash position had diminished by a further \$8K, with a similar loss expected in May. Club membership fees for the coming pennant season become due on 30 June, however these will barely cover our expenses for the next few months.

The new Board appointed at the Annual General Meeting is committed to turning around the finances of the Club by further minimising expenditure and boosting income, particularly through sponsorship and increased bar prices. However, these measures will take time to introduce and, in the meantime, we will struggle to meet the cost of lease fees and rates, which last financial year amounted to \$10.2K.

I would be pleased to meet with you or your team to discuss this matter further. I have taken the liberty of sending information copies of this correspondence to the Mayor and our local ward councillors, Rosalie Haese and Garth Palmer, who have all been stalwart supporters of our Club over many years.

Yours sincerely

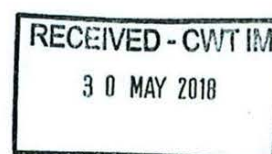
**Sam Katsivas**  
President

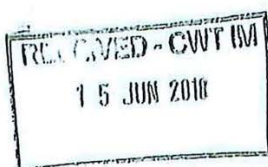
0414 566 244

29 May 2018

cc.

Hon John Trainer, OAM, Mayor  
Councillor Rosalie Haese  
Councillor Garth Palmer





Steve Watson  
Senior Property Assets Advisor  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Steve

**SUPPLEMENTARY INFORMATION IN SUPPORT OF REQUEST REGARDING PAYMENT  
OF LEASE FEES AND RATES – LOCKLEYS BOWLING CLUB**

Attached is the supplementary information requested in support of our earlier request regarding a moratorium on the payment of lease fees and rates.

The content was approved by the Board at a meeting last night.

Please let me know if you require any further information.

Yours sincerely

**Bob Ormston**  
Secretary  
Lockleys Bowling Club

13 June 2018

0408 801 950  
[secretary@lockleysbowlingclub.com.au](mailto:secretary@lockleysbowlingclub.com.au)  
[www.lockleysbowlingclub.com.au](http://www.lockleysbowlingclub.com.au)

Att.

Supplementary information  
Annual Report 2017-18

15 JUN 2018

Scanned - Temporary



**SUPPLEMENTARY INFORMATION  
IN SUPPORT OF THE LOCKLEYS BOWLING CLUB'S SUBMISSION  
TO THE CITY OF WEST TORRENS  
REQUESTING A MORATORIUM ON THE PAYMENT OF LEASE FEES AND  
RATES**

**Financial situation**

For the past six years, the Club has been in financial decline, as evidenced by the following tabulation of 'liquidity' (which we have defined as bank balance plus bar stock minus liabilities) at the end of each reporting year:

31 March 2013	\$120,213
31 March 2014	\$93,859
31 March 2015	\$41,933
31 March 2016	\$40,178
31 March 2017	\$14,509
31 March 2018	\$21,249 [see Annual Report as enclosed]

Since then, the Club has experienced monthly losses of \$8146 and \$11,518 for April and May 2018 respectively, with the Club at 1 June 2018 having liquidity of \$1585.

Membership fees of around \$25K are due by mid-July 2018. However, they will barely cover our expected monthly operating losses until the pennant season commences in early October, when increased bar trading and the commencement of Night Owls is expected to match or slightly exceed monthly expenditure.

The bottom line is that the Club's expenditure in recent years has been exceeding its income. In part, this can be attributed to a business model seemingly based on the revenue from major events (such as World Bowls in 1996 and 2012, the World Police and Fire Games in 2007 and the Asia Pacific Championships in 2011) being used to support operating losses in non-event years. In the absence of such events in recent years (other than the Australian Sides Championships in 2017), the liquidity of the Club has been progressively eroded.

In part also, the operating losses can be attributed to the ever-increasing cost of utilities, notably electricity and water, compounded by the Club's commitment to maintain four greens, a feature of only a handful of clubs in Adelaide, which has been seen as essential to attract national and international events.

**Short-term remedial plans**

The incoming Board of the Club, appointed at the AGM in late May 2018, comprises a majority of members with considerable business and public service management skills and experience, including three who have previously been successful presidents of bowling clubs in Adelaide.

The Board is determined to turn around the finances of the Club and has already committed to a number of short-term measures, being implemented immediately. These include allocating specific portfolio responsibilities and budgets to all



members of the Board, minimising expenditure in all areas of Club operations, and increasing revenue through increased bar prices, a drive to attract new members and a concerted effort to attract new sponsors to the Club. We are also progressing a number of grant applications at local, state and federal level, which will become an integral component of our longer-term revenue strategy.

Other measures to minimise expenditure include seeking volunteers or *pro bono* assistance to undertake several tasks that were previously outsourced, including book-keeping and auditing, as well as this approach to Council for a moratorium on the payment of lease fees and rates.

At each of its monthly meetings, the Board will also be critically reviewing its financial position and implementing further changes, as needed, to strengthen financial accountability through further policies and practices.

### **Longer-term strategic plans**

In the medium to longer-term, the Board will be considering a number of options to improve the financial viability of the Club. These, exclusively or in some combination, might include the possibility of:

- temporarily reducing the number of playing surfaces from four to three, with a commensurate reduction in the contractual fee of the greenkeeper
- merging with another bowling club
- merging or asset sharing with the SA Badminton Association, and
- seeking financial assistance from the State Government, supported by the City of West Torrens, to build a new club house, complemented by an under-cover all-weather playing surface in place of one of the existing greens.

In summary, the incoming Board is committed to ensuring the financial security of the Lockleys Bowling Club to provide the local community and immediate region with a vibrant, community-based sporting club, firmly aligned with the principles and objectives of the City of West Torrens' 'Towards 2025' Community Plan.



**Sam Katsivas**  
President  
Lockleys Bowling Club

12 June 2018

0414 566 244  
[sam@scorelink.com.au](mailto:sam@scorelink.com.au)

Att.  
Annual Report 2017-18

# Lockleys Bowling Club

105<sup>th</sup> Annual Report

2017-2018



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Email: [secretary@lockleysbowlingclub.com.au](mailto:secretary@lockleysbowlingclub.com.au)  
[www.lockleysbowlingclub.com.au](http://www.lockleysbowlingclub.com.au)

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*The Lockleys Bowling Club's Annual Report is sponsored by*



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## Office bearers, award winners and Life Members

**Patron:** Hon John Trainer, OAM, Mayor, City of West Torrens

### Board members

**President:** John Fitzgerald, OAM

**Vice-President:** Mark Ballestrin

**Secretary:** Peter Roberts to March 2018; Bob Ormston from March 2018

**Treasurer:** Bob Neale (to August 2017); Graeme Isaacson (from August 2017)

**Bowls Director:** Ashley Halls

**Members:** Sam Katsivas; Stuart McGregor (to March 2018);  
Bill Green (from March 2018)

### Bowler of the Year

Ashley Halls

### Club Member of the Year

Lyn Nixon

### Participant of the Year

Fred Kovaleff

### Life Members

Marjory Allen

Vern Butler

Barry Day

Geoff Ellis

Bill Green

Roger Harper

Robert Neale

Heather Penglis

Kath Tucker

# Agenda

## 2017-18 Annual General Meeting

held on Monday 28 May 2018

1. Opening and welcome by the President
2. Reading of notice convening the meeting
3. Apologies
4. Remembrance
5. Confirmation of the minutes of the previous Annual General Meeting
6. Presentation and adoption of the Annual Report
7. Presentation and adoption
8. of the balance sheet and statement of accounts
9. Election of office bearers
  - a. President
  - b. Treasurer
  - c. one Board member
10. Election of auditor
11. Notices of motion
  - a. Revised membership classes
  - b. Membership fees for 2018-19
    - i. Full member \$300
    - ii. Associate member \$150
    - iii. Youth member (16-23) \$120
    - iv. Junior member (<16) \$60
    - v. Night Eagle transition \$40
    - vi. Night Eagle \$15
    - vii. Social member \$10
    - viii. Life member -
12. Other business
13. Closure of meeting



## **President's report**

As I stressed in my report last year, the Lockleys Bowling Club is part way through a period of significant change for the Club. The Board has recognised the need to reposition the Club both on the greens and through its business model. This past year has continued to demonstrate that resolve in action.

### **Building administrative capacity**

A challenge for the past year has been continuing to build the Club's administrative capacity. Stuart McGregor joined the Board last May, Graeme Isaacson (Treasurer) joined the Board late last year, while Bob Ormston (Secretary) was appointed early this year. These members brought new perspectives to club management: perspectives that have, and are, benefiting our Club. The Board continues to plan and prepare to continue to build this capacity over the next 12 months.

### **On-green performance**

For a second year, Lockleys Bowling Club teams performed well on the greens. It is a credit to all players that our Club had seven of its ten teams entered in the three competitions position in the top four of their division, with six teams playing finals. This was a further achievement over last year, when we had three teams in finals. I extend congratulations to all players for contributing to this Club effort. I also extend congratulations to Ashley Halls and the Bowls Committee for their dedication and effective effort in driving this achievement.

### **House Director**

Bill Green was appointed to the Board in March 2018 to undertake the role of House Director. With the success of the introduction of a Bowls Director, the Board felt that a similar position with a focus on house operations was required, and Bill agreed to undertake that role over the next 12 months. This role will take a few months to take shape, and members will continue to be updated as that process develops.

### **Night Owls to pennants**

An outstanding feature of the Club's on-greens performance was the transition of Night Owls members to pennants. During the season, 21 Night Owlers played at least one pennant game. This achievement was a standout during the season. This was due to members such as Bill Green (who ensured that teams were filled), Lester Todd (who encouraged Night Owlers and conducted informal training sessions during the week) and a progressive Selection Committee (which embraced the engagement of Night Owlers).

### **Financial performance**

The Board has continued to work to turn around the Club's financial position. In previous years, the following cash losses (excluding depreciation) were recorded: 2013/14 (\$23,408), 2014/15 (\$58,235), 2015/16 (\$5184) and 2016/17 (\$19,698). By continuing to exclude depreciation, the 2017/18 financial year resulted in a cash profit of \$6738. This result needs to be seen in the light of a continuing effort to turn around the Club's finances. The Board recognises that the future financial viability of our Club rests in increasing income streams, as we have gone about as far as we can with cost containment.

### **Australian Sides Championships**

While it seems some time ago, a very successful Australian Sides Championships was conducted at Lockleys in April 2017. This event drew many favourable comments about the Lockleys Bowling Club and its ability to host major bowls events. We can be proud of the standing our Club has in Australian bowls.

Competitors at the Australian Sides Championships, held at the Lockleys Bowling Club in April 2017



### **Challenges to be faced in 2018/19**

Two clear challenges face our Club as we move into 2018/19:

- 1) continuing to build our membership base remains paramount, and
- 2) continuing to build income streams is an imperative.

### **An opportunity presents in 2018/19**

Currently, the Lockleys Bowling Club has a Limited Liquor Licence, which restricts sales to Club members and up to five guests per member. During the next 12 months, liquor licensing laws will change with all licences becoming Club Licences. This means our Club will be open to the general public. It will provide the Lockleys Bowling Club with an opportunity to provide a range of services to the local community. It will also require our service to comply with more stringent service requirements.

### **Thank you**

I offer a sincere 'thank you' to every member and supporter who has worked on behalf of the Lockleys Bowling Club over the past year. Without a team effort, our Club cannot move forward.

In particular, I would like to acknowledge the work of Peter Roberts, Bob Neale, Ashley Halls, Lyn Nixon, Lester Todd, Tony Holder and Glenn Miles.

Over a period of six years, Peter held the administration of our Club together. His time, effort and commitment were outstanding and the Club owes him a debt of gratitude.

Bob's tireless efforts over many years has done much to ensure the Lockleys Bowling Club has continued to provide services both to its members and the community. His contributions as Treasurer (until Graeme's appointment), Hall Hire Officer, and ensuring that the bar is stocked have been significant. The Lockleys Bowling Club owes much to Bob!

Ashley has brought a sense of professionalism to our Club's approach to bowls. Lyn is a deserving recipient of the Club Member of the Year award for her work as social co-ordinator, organising raffles throughout the year, and maintaining the trading table.

Ashley Halls being presented with the Bowler of the Year award at the Club Presentation Night by MP Matt Cowdrey



Lyn Nixon, winner of the Club Member of the Year award, responding at the Club Presentation Night

Lester has worked tirelessly in organising and managing our valuable Night Owls program, as well as assisting with cleaning, gardening and banking. Tony has worked behind the scenes as Assistant Treasurer, balancing the Club each week, as well as developing a membership database which will be invaluable this coming year. Glenn has contributed to Club maintenance, Wednesday Night Owls and the organisation of Friday social bowls.

The City of West Torrens continues to provide great support to our Club. While we are but one Club in many, there is always an ear for our concerns and requests. As Ward Councillors, Garth Palmer and Rosalie Haese are always there for both advice and action. Thank you Rosalie and Garth!

I have appreciated the work undertaken by the Board over the past year. In a time of rebuilding and re-energising our Club, the Board has provided wise counsel, perceptive insight and a willingness to do some heavy lifting. Thank you.

I take this opportunity to acknowledge the support provided to the Lockleys Bowling Club by Shingleback Wines, Qattro, Premier Home Loans, Lockleys Hotel, Karidis Retirement Villages, Hypercore, CMI Portside Toyota, and Baa Moo Oink. Your support is greatly appreciated.

In closing, I offer my personal appreciation to all who have offered their support and counsel over the past four years. It has always been about a collaborative journey, where mutual support and endeavour has been critical.

I look forward to supporting the incoming President and Board as the journey continues.

**John Fitzgerald**



## Vice President's report

Dear Fellow Eagles

It's hard to believe that a year has passed since we last gathered for our AGM.

I look back and ponder what has transpired in 12 months.

Without doubt, our Club continues its slow but definite resurgence both in a financial and sporting sense.

I find it monotonous and quite uninspiring to look through copious amounts of financial statements and statistics to see how we are travelling. I prefer to just get a 'feel' for the place. Personally, I believe the general feeling around Eagle Park is very positive.

Of course, in any family there will be the odd argument and disagreement, and our Eagle family of over 120 members is not immune to these happenings. But there are very few issues that can't be solved, and I think we are going pretty well.

In the last 12 months, we welcomed new members from far and wide, we gladly received a couple of former members who returned to the nest and we rejoiced in the magnificent advancement of our newest members who have taken the leap from Night Owls.

For the record, our membership as at 31 March 2018 totalled 116 members, comprising 90 fee-paying full members, 9 life members, 9 associate members and 7 social members (and one member on leave). An additional 8 full members have since joined the Club.

The 25 members who have joined this year (including the 8 most recent) are Graham Beck, Danny Borg, Nico Chirico, Carol Crossley, Arnold Fraser, Kevin Fuss, Des Green, Ian Haley, Michael Hogan, Stephen Jones, John Keough, Phillip Lovelock, Matteo Mandica, Olivia Piper, Yvonne Ragg, Dominic Simone, Tyson Rudd, Jackie Smyth, Dario Stocco, Maxine Tayler, Ian Tucker, Lew Ward, Russell Whaites, Marie Winen and Graeme Young.

Our bowls season featured many highlights, including fielding a very competitive 5<sup>th</sup> side on Saturdays, numerous debuts, the promotion to the top level for our women, and a wonderful culmination on Presentation Night.

Now if we take August as the beginning of pre-season, we are only 9 weeks away from preparing for the 2018/19 season. If we can continue the momentum of the season just gone, one can only be excited about what can be achieved this summer.

However, we cannot live by the saying 'she'll be right mate'. In my opinion, this Club faces a period in which all our progress and achievements of the last couple of years are at risk of being negated. We must address the fact that too much is done by too few.

This is the issue that in my opinion will determine the future of this great institution. We survive due to the efforts of a minority who give an inordinate amount of time and effort for the benefit of the majority. It is beyond foolishness to believe this situation can continue indefinitely.

President Kennedy's famous words can easily be applied to us; I para-phrase his words to ask, 'what can you do for your Club?'.

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Helping our Club becomes easier and easier the more people are involved. Another phrase, that 'many hands make light work' again is very applicable.

Make no mistake, this matter is critical for our resurgence, however, with the calibre of our people there is every reason that we shall succeed.

Finally, I reiterate my words from the Presentation Night. I thank Peter Roberts who leaves the Secretary's position after many years in this demanding role. I thank Stuart McGregor who also leaves the Board. Due to Stuart's efforts, our sponsorship situation is in a far better place than when he joined.

I thank our outgoing President for his tireless efforts during his tenure which go well above and beyond the call of duty.

This Club has a distinguished history of great presidents; John fits in this category superbly.

I wish you all well now and into the future, God bless you all.

**Mark Ballestrin**

## Secretary's report

Having only assumed the position in early March, I would firstly thank Peter Roberts for his work for the majority of the year and, indeed, for his much-appreciated efforts and contribution to the Club over a number of years.

I should also make the point that the traditional role of Secretary has diminished considerably in recent times, in large part because much of the work previously done in relation to pennant bowls is now being handled by the Bowls Director and the Bowls Committee.

I've also been fortunate that Mark Ballestrin has assumed the Board portfolio of membership, aided by Tony Holder in managing the membership database, which means the Secretary's role has narrowed even further, allowing me to focus on other areas of Club administration.

In particular, I have assumed responsibility for grant funding and sponsorship, taking over the latter from Stuart McGregor, who I'd similarly thank for his efforts over the past year.

### Grant funding

The Club has submitted seven grant applications, totalling \$77,361, with one rejection to date.

Date	Submitted to	\$	Comments	Result
26 March 2018	Office for Recreation & Sport (Active Sports Program)	4800	Program/equipment – either bowls or IT equipment	Pending
27 March 2018	Santos	7995	Sponsorship of a youth team – bowls + attire	Pending
27 March 2018	Henselite Australia	value in kind	Sponsorship of a youth team – bowls + attire	Declined
3 April 2018	Holden Home Ground Advantage	45,950	Covered viewing/entertainment area between Club house and B Green, plus tables & chairs	Pending
5 April 2018	Australian Sports Foundation	8558	Sponsorship of a youth team – bowls + attire	Pending
7 April 2018	Clubs SA	8558	Sponsorship of a youth team – bowls + attire	Pending
24 April 2018	realestate.com.au (through Premier Property – Theo Katsivas)	1500	New promotional signage at the entrance to the carpark	Pending

An additional three applications will be submitted shortly (to the City of West Torrens) for equipment, bowls and the sponsorship of Club tournaments, totalling \$13,000.

If members have ideas for further grant applications – or become aware of grant funding opportunities – please let me know.

## **Sponsorship**

John has already mentioned this year's sponsors. As we all appreciate, sponsorship is an invaluable source of funding and support for the Club. Moving forward, we are looking to reinvigorate the program, initially by re-establishing contact with a number of former sponsors of the Club, as well as pursuing new sponsorship opportunities with both local businesses and some larger corporations in Adelaide.

We will be offering three levels of sponsorship packages, most likely pitched at \$400, \$1500 and \$4000 (plus GST), with all offering significant benefits to the sponsors, including signage, promotion at Club activities and on our website etc, and invitations to various Club tournaments and social events.

If you are interested in helping the Club increase its sponsorship revenue, whether it's researching and making contact with potential sponsors, affixing new signage or 'servicing' the sponsorship agreements, please let me know. Similarly, if you're aware of a potential sponsor, either through a social or business contact, please give me a call on 0408 801 950.

## **Communications**

The Club published Eagle Wrap newsletters in August 2017 and April 2018. Henceforth, we're planning to publish them monthly in the pennant season and every two months in the off-season. If members have interesting tales or photos of things happening on or off the greens, please send them to me.

The website [www.lockleysbowlingclub.com.au](http://www.lockleysbowlingclub.com.au) has proven invaluable in promulgating pennant and Taylor Cup selections. We're planning to update its pages before the start of next pennant season, including new flyers for the Club's major tournaments, more information on social events, and some additional details such as venue hire charges for the Club's facilities.

## **Bob Ormston**



## Treasurer's report

I hereby submit the financial reports for the financial year 1 April 2017 to 31 March 2018.

This is my first report as I have only been in the role for around six months. I would like to thank Bob Neale for his advice and guidance in learning what is involved with this role. I still have more to learn.

The Club made a loss this year of \$10,218. Included in this loss was a depreciation expense of \$16,956 and an increase to the long service leave provision of \$3416. Both of these items are not payments from our funds in the current financial year, however, both are providing for future cash outflows when we will need to replace capital items or when long service leave is used or paid out.

Our cash position improved this year by \$7337 (the balance at 31 March 2018 being \$29,666 against the balance a year earlier of \$22,328). This is the first improvement in our cash position since 2012/13.

In April 2017, the Australian Sides Championships were held at Lockleys and provided a significant boost to the Club's finances.

We face a challenge in 2018/19 and future years to find ways to increase our income and financial position when we do not hold national or international tournaments. The Board is developing strategies to address our finances. However, improvements will not be successful without the full support of all our members.

I would like to thank those members and non-members who volunteer in any way at the Lockleys Bowling Club. Without volunteers, clubs cannot survive.

I would personally like to thank Tony Holder as Assistant Treasurer for his efforts in authorising payments and other treasury duties, including weekly cash balancing and banking. I would also like to thank Lester Todd for weekly cash balancing and banking for the Club. The assistance from both these members is important in sharing the workload and also as a back-up when I am on holidays.

**Graeme Isaacson**

**Balance Sheet**  
**Lockleys Bowling Club as at 31 March 2018**

	31 Mar 2018	31 Mar 2017
<b>Assets</b>		
<b>Bank</b>		
Business Access Saver	\$16,289.36	\$19,423.30
Cheque Account	\$3,147.74	\$2,984.59
Takings - Clearing Account	\$229.05	-\$79.25
Term Deposit	\$10,000.00	\$0.00
<b>Total Bank</b>	<b><u>\$29,666.15</u></b>	<b><u>\$22,328.64</u></b>
<b>Current Assets</b>		
Debtors	\$0.00	\$209.50
<b>Total Current Assets</b>	<b><u>\$0.00</u></b>	<b><u>\$209.50</u></b>
<b>Fixed Assets</b>		
<b>Bar</b>		
Bar Equipment	\$19,673.30	\$19,673.30
Equipment Accum Dep'nc	-\$18,485.82	-\$17,501.82
<b>Total Bar</b>	<b><u>\$1,187.48</u></b>	<b><u>\$2,171.48</u></b>
<b>Greens</b>		
Equipment Accum Dep'cn (13	-\$60,192.36	-\$54,360.36
Green's Equipment	\$125,935.72	\$125,935.72
<b>Total Greens</b>	<b><u>\$65,743.36</u></b>	<b><u>\$71,575.36</u></b>
<b>House and Grounds</b>		
Equipment Accum Dep'cn (13	-\$134,052.21	-\$124,296.21
House & Grounds Equip	\$151,936.42	\$151,936.42
<b>Total House and Grounds</b>	<b><u>\$17,884.21</u></b>	<b><u>\$27,640.21</u></b>
<b>Inventory</b>		
Bar Stock	\$10,996.03	\$9,590.50
<b>Total Inventory</b>	<b><u>\$10,996.03</u></b>	<b><u>\$9,590.50</u></b>
<b>Kitchen</b>		
Equipment Accum Dep'cn (13	-\$34,821.00	-\$34,437.00
Kitchen Equipment	\$36,085.00	\$36,085.00
<b>Total Kitchen</b>	<b><u>\$1,264.00</u></b>	<b><u>\$1,648.00</u></b>
<b>Office</b>		
Equipment Accum Dep'cn (13	-\$10,996.64	-\$10,996.64
Office Equipment	\$10,996.64	\$10,996.64
<b>Total Office</b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
<b>Total Fixed Assets</b>	<b><u>\$97,075.08</u></b>	<b><u>\$112,625.55</u></b>

**Cash On Hand**

Bar Float	\$1,300.00	\$1,300.00
Bingo Float	\$0.00	\$250.00
Green Float	\$200.00	\$200.00
<b>Total Cash On Hand</b>	<b>\$1,500.00</b>	<b>\$1,750.00</b>

<b>Total Assets</b>	<b>\$128,241.23</b>	<b>\$136,913.69</b>
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**Liabilities****Current Liabilities**

PAYG Withholding	\$2,870.00	\$2,898.00
Provision for LSL (21300)	\$12,451.59	\$9,035.59
Rounding	-\$0.10	-\$0.10
Superannuation (22500)	\$202.18	\$0.00
Trade Creditors	\$3,195.61	\$4,255.56
<b>Total Current Liabilities</b>	<b>\$18,719.28</b>	<b>\$16,189.05</b>

**GST Liabilities**

GST	\$2,195.71	\$3,179.32
GST Rounding	-\$1.14	-\$0.04
<b>Total GST Liabilities</b>	<b>\$2,194.57</b>	<b>\$3,179.28</b>

<b>Total Liabilities</b>	<b>\$20,913.85</b>	<b>\$19,368.33</b>
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<b>Net Assets</b>	<b>\$107,327.38</b>	<b>\$117,545.36</b>
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**Equity**

Asset Revaluation Account	\$24,341.75	\$24,341.75
Current Year Earnings	-\$10,217.98	-\$46,611.47
Retained Earnings (30800)	\$93,203.61	\$139,815.08
<b>Total Equity</b>	<b>\$107,327.38</b>	<b>\$117,545.36</b>

**Profit & Loss**  
**Lockleys Bowling Club**  
**1 April 2017 to 31 March 2018**  
**31 Mar 2018      31 Mar 2017**

**Income**

**Bar Income**

Licences (45200)	\$75.00	\$257.00
Receipts	\$100,100.20	\$99,380.97
Soft - Refunds	\$1,369.30	\$1,650.50
<b>Total Bar Income</b>	<b>\$101,544.50</b>	<b>\$101,288.47</b>

**General Income**

B.B.Q.	\$64.09	\$0.00
Badges & Hat Bands	\$281.81	\$29.09
Catering (42040)	\$3,389.40	\$542.00
Corporate Functions	\$0.00	\$5,200.02
Donations (42020)	\$3,559.96	\$3,763.15
Green Hire	\$1,345.45	\$1,762.09
Hall Hire	\$6,913.63	\$8,655.89
Kitchen (42535)	\$32.73	\$0.00
Other (42995)	\$1,038.46	\$889.63
Shirts (42065)	\$1,365.45	\$1,290.90
Skins (42066)	\$0.00	\$7,462.81
Special Events (42085)	\$26,058.56	\$21,504.85
Sponsors (42015)	\$10,490.00	\$3,660.00
Subscriptions (42005)	\$23,500.07	\$21,409.19
<b>Total General Income</b>	<b>\$78,039.61</b>	<b>\$76,169.62</b>

**Social Income**

Bingo (43035)	\$778.95	\$911.26
Raffles (43020)	\$10,548.52	\$7,801.27
SIZZLE (43040)	\$6,551.16	\$4,289.32
Socials (43025)	\$213.64	\$4,069.50
<b>Total Social Income</b>	<b>\$18,092.27</b>	<b>\$17,071.35</b>

**Tournaments**

Afternoon Teas (44060)	\$4,597.79	\$6,089.24
Club Championships (44005)	\$1,441.38	\$1,111.72
Friday Pairs (44015)	\$3,565.55	\$2,944.62
Grand Classic (44070)	\$4,081.82	\$11,831.04
Night Owls (44025)	\$25,879.72	\$24,569.16
Saturday Pairs (44045)	\$1,269.10	\$963.62
State Events (44035)	\$1,636.37	\$0.00
Tournaments (44090)	\$396.27	\$857.73
Wednesday Pairs (44065)	\$574.54	\$646.54
<b>Total Tournaments</b>	<b>\$43,442.54</b>	<b>\$49,013.67</b>

<b>Total Income</b>	<b>\$241,118.92</b>	<b>\$243,543.11</b>
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<b>Gross Profit</b>	<b>\$241,118.92</b>	<b>\$243,543.11</b>
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**Less Operating Expenses****Bar Expenses**

DEPRECIATION (65510)	\$1,368.00	\$1,368.00
Licences (65200)	\$903.50	\$320.50
Maintenance (65250)	\$2,980.86	\$886.48
Miscellaneous	\$0.00	\$184.01
Purchases	\$46,828.13	\$46,520.50
Stock Change (65150)	-\$1,405.53	-\$1,293.11
Wages Contract	\$150.00	\$6,385.71
<b>Total Bar Expenses</b>	<b>\$50,824.96</b>	<b>\$54,372.09</b>

**General Expenses**

Affiliation/Registration	\$5,928.37	\$5,238.37
Audit Fees	\$3,450.00	\$3,250.00
Badges & Hatbands	\$313.79	\$60.91
Bank/Government Charges	\$117.55	\$145.90
Bookkeeping	\$3,519.20	\$3,493.75
Catering (62040)	\$1,850.35	\$3,361.71
Cleaning	\$497.11	\$751.45
Computer	\$2,034.68	\$7,500.55
Corporate Events	\$300.00	\$901.22
Council Rates and Lease	\$10,205.60	\$9,225.17
Donations (62020)	\$285.96	\$1,131.82
Electricity (62515)	\$5,154.38	\$5,212.95
Gardening (62045)	\$36.28	\$40.50
Gas	\$1,753.96	\$1,715.75
House and Grounds	\$12,392.93	\$16,586.11
Insurance	\$4,729.79	\$3,747.74
Kitchen (62535)	\$1,764.56	\$238.27
Management Committee Exp.	\$0.00	\$124.02
Other (62999)	\$2,857.52	\$5,411.17
Postage	\$90.91	\$109.09
Printing and stationery	\$863.81	\$2,496.91
Shirts (62065)	\$574.54	\$1,061.82
Skins (62066)	\$0.00	\$6,300.28
Special Events (62030)	\$9,392.32	\$19,543.59
Sponsors (62015)	\$4,626.36	\$801.82
Subscriptions (62005)	\$0.00	\$923.64
Telephone	\$1,378.96	\$1,387.25
Trophies (non Tournament)	\$62.73	\$0.00
Water and Sewerage	\$7,115.25	\$6,828.78
<b>Total General Expenses</b>	<b>\$81,296.91</b>	<b>\$107,590.54</b>

**Greens Expenses**

DEPRECIATION (66510)	\$15,588.00	\$15,588.00
Equipment Maintenance	\$2,528.41	\$3,225.54
Fertilizer	\$12,740.18	\$14,022.11
Other (66025)	\$1,310.59	\$1,737.26
Provision for LSL (66120)	\$3,416.00	\$9,035.59
Soil	\$0.00	\$4,327.68
Superannuation (66125)	\$5,257.46	\$5,597.35
Wages - Contract	\$55,756.15	\$50,989.82
Workcover (66130)	\$1,306.90	\$1,267.95

<b><u>Total Greens Expenses</u></b>	<b><u>\$97,903.69</u></b>	<b><u>\$105,791.30</u></b>
<b>Social Expenses</b>		
Bingo (63035)	\$425.00	\$532.55
Raffles (63020)	\$1,625.17	\$829.31
Sizzle (63040)	\$2,835.86	\$886.52
Socials (63025)	\$606.65	\$191.82
<b><u>Total Social Expenses</u></b>	<b><u>\$5,492.68</u></b>	<b><u>\$2,440.20</u></b>
<b>Tournament Expenses</b>		
Afternoon Teas (64060)	\$2,130.43	\$5,825.43
Club Championships (64005)	\$600.00	\$133.45
Grand Classic (64070)	\$7,286.94	\$9,066.98
Night Owls (64025)	\$4,633.61	\$4,806.05
State Events (64035)	\$550.46	\$0.00
Tournaments (64090)	\$737.73	\$319.49
<b><u>Total Tournament Expenses</u></b>	<b><u>\$15,939.17</u></b>	<b><u>\$20,151.40</u></b>
<b><u>Total Operating Expenses</u></b>	<b><u>\$251,457.41</u></b>	<b><u>\$290,345.53</u></b>
<b><u>Operating Profit</u></b>	<b><u>-\$10,338.49</u></b>	<b><u>-\$46,802.42</u></b>
<b>Non-operating Income</b>		
Interest Received	\$120.51	\$190.95
<b><u>Total Non-operating Income</u></b>	<b><u>\$120.51</u></b>	<b><u>\$190.95</u></b>
<b><u>Net Profit</u></b>	<b><u>-\$10,217.98</u></b>	<b><u>-\$46,611.47</u></b>

## **Independent Auditor's Report to the Members For the year ended 31 March 2018**

### **SCOPE:**

We have audited the financial statements of The Lockleys Bowling Club Incorporated for the year ended 31 March 2018 comprising Balance Sheet (Net Assets \$107,327), Profit & Loss Statement, and the Notes to the Financial Statements. The elected Committee of the Association is responsible for the preparation of the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members.

The audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial statements are free of material misstatement. Our procedures include examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards, other mandatory professional reporting requirements and the provisions of the Associations Incorporation Act (SA) so as to present a view which is consistent with our understanding of the Association's financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

### **INDEPENDENCE DECLARATION**

Pursuant to the requirements of Section 307C of The Corporations Act 2001, I declare that, to the best of my knowledge and belief, during the year ended 31 March 2018 there have been:

1. No contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
2. No contraventions of any applicable code of professional conduct in relation to the audit.

### **CASH TRANSACTIONS**

It is not practical for the Lockleys Bowling Club Incorporated to maintain an effective system of internal control over donations, fund raising activities and cash receipts generally until their initial entry in the accounting records. Accordingly, our audit in relation to cash transactions was limited to amounts recorded.

### **QUALIFIED AUDIT OPINION**

In my opinion, subject to the effects of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph above not existed, the financial statements present fairly in accordance with applicable Accounting Standards, other mandatory professional reporting requirements and the Associations Incorporations Act (SA), the financial position of The Lockleys Bowling Club Incorporated as at 31 March 2018 and the results of its operations for the year then ended.

**Nicholas Matsis CPA**

Director

ASIC Registered Company Auditor 77466

**NRM Johnson Pty Ltd**

Certified Practising Accountants

First Floor, 19 Sturt Street

Adelaide SA 5000

Adelaide South Australia, this 14th day of May, 2018

## Bowls Director's report

This time last year I took on the newly created role of Bowls Director. The brief was to improve the on-green performance of the Lockleys Bowling Club.

My initial view (which hasn't changed) is that it can't be done by one person. So I would sincerely like to thank the following members who kindly agreed to be on the Bowls Committee this year: Anne Green, Liz and Bob Ormston, Geoff Ellis, Sam Katsivas, Theo Katsivas, Peter Roberts, Lester Todd and Don Webb. Their time and efforts have produced some marvellous results which we can build on in the year(s) to come.

### Pennant season

Six teams playing finals with seven of our ten teams in the top four was a great result for our Club this season. The overall highlight was our Women's Division 1 team making the grand final and being promoted to Premier next year. A six-shot loss in the grand-final to an Ascot Park side which had dominated all year was a fantastic effort.



L-R: (standing) Glenis Screnci, Judy Bartlett, Elizabeth Ormston, Heather Penglis, Anne Green, Marlene Recchi, Karen Kovaleff, Julie Cowling, Chris Schumacher, Shirley Howard, Carol Crossley; (kneeling) Lyn Teague, Lyn Nixon

Three other teams played in preliminary finals (Saturday Division 5, Wednesday Division 1 and Wednesday Division 3) and the hunger should be there to go even further next year.

The other major highlight was the number of Night Owls bowlers who played their first pennant game for the Club. And even more significantly, ten of those players have now joined as full members, which adds depth to our playing group.

A big thank you to Chair of Selectors Sam Katsivas and the whole selection team for their work this season. Wednesday selectors were Theo Katsivas, Bob Ormston and Bill Green; Thursday were Liz Ormston, Marlene Recchi, Marg Collins and Pam Brown; and Saturday



were Theo Katsivas, Bob Ormston, Mark Ballestrin, Liz Ormston, Glenis Screnci and Bill Green (with the Bowls Director assisting as required).

Lastly, thank you to all players who wore the Lockleys shirt this year for your commitment to the team and your performance on the green.

### **Taylor Bowls**

In an exciting conclusion to the Taylor Bowls Super Challenge, Lockleys won a thrilling grand final in the Gold Division at Marion Bowling Club on Sunday 8 April. This was a great achievement for our Club, given it was our first year in the Gold division, and brought in \$4600 for the Club in prize money.



L-R: Sam Katsivas, Rob Flavel, Kevin Fuss, Karen Kovaleff, Peter Roberts, Bob Ormston, Theo Katsivas, Michael Atherton, Fred Kovaleff, Ashley Halls, Des Schumacher and Taylor Bowls representative Adam Hateley

Our Bronze side didn't quite have the same success, although the Bronze Central division was clearly the toughest of the three groups, with all four Bronze semi-finalists coming from this division. However, one of the main purposes of competing in the Taylor's competition is to provide a player development opportunity and it is hoped all players derived some personal benefit from the experience.

### **Club Championships**

The Club Championship events ran fairly smoothly this year and events were full of some very high-quality matches.

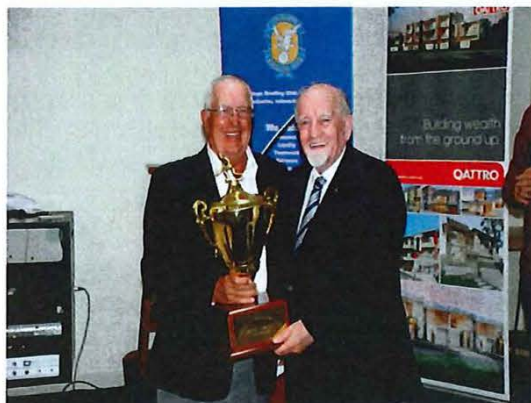
The Women's Singles was won by first-time winner, Lyn Teague, while Margaret Livie and Lyn Nixon successfully defended the Women's Pairs title.

The Men's Singles and Pairs were won by players in their first year at Lockleys: Fred Kovaleff in the singles, and Stephen Jones and Lew Ward in the pairs.

Lockleys Bowling Club  
Women's Singles  
Champion Lyn Teague  
being presented by Councillor  
Rosalie Haese



Lockleys Bowling Club  
Men's Singles Champion  
Fred Kovaleff being presented  
by Mayor John Trainer



### Club Championship results 2017-18

Event	Winners	Runners-up
Men's Singles	Fred Kovaleff	Ian Haley
Women's Singles	Lyn Teague	Heather Penglis
Men's Pairs	Stephen Jones & Lew Ward	Ross Portolesi & Peter Roberts
Women's Pairs	Margaret Livie & Lyn Nixon	Lyn Teague & Karen Kovaleff
Open Singles	Ashley Halls	Brian Teakle
Men's Triples	John Nicholls, Don Webb & Rob Flavel	John Bryant, Bob Ormston & Ashley Halls
Handicap Singles	Romano Sterai	Ashley Halls
Mixed Pairs	Karen Kovaleff & Fred Kovaleff	Julie Cowling & Geoff Ellis
Open Fours	John Bryant, Bob Ormston, Fred Kovaleff & Ashley Halls	Romano Sterai, Tyson Rudd, Stephen Jones & Lyn Nixon

### Best of the West

The Best of the West competition recently concluded and saw Lockleys successfully defend the title won last year. Our selection process this year was aimed at player development, with



some newer players being given the opportunity to play with several Division 1 skips, which worked well. Thanks to Lester Todd, the Lockleys liaison/team manager, for this competition.

### **Night Owls/Eagles**

The two nights of Night Owls competition continue to be popular and very valuable to our Club. Thanks again to overall coordinator Lester Todd and everyone else who devotes time and energy to making these nights such a big success. We are also extremely pleased with the transition a number of players have made over the last 12 months from Night Owls to becoming full members of our Club.

### **Women's Indoor Bowls**

The Club competes in a metropolitan pennant competition from May to August. Practice sessions are held at the Club on Mondays 1-3pm, with the competition on Tuesdays from 10am to midday. Thanks to Bob Neale for arranging for laying out of the mats.

We have one team of 8 players (two rinks of 4) and would welcome any women interested in playing or being a reserve, with bowls provided by the Club. The competition also has a number of gala days. For further information, please call Gladys Barratt on 0405 061 546.

### **Finally**

There are always lots of people to thank at this time of the year. Specifically, I would like to thank the Lockleys Board for supporting the introduction of ideas and principles that I and the Bowls Committee have introduced over the last 12 months. There is still a lot to be done but we are definitely moving in the right direction.

Thank you also to all who helped with coaching, particularly for the Thursday women, Night Owls and the Henley High School students. I would also like to thank Brad Porter for the consistently high quality of the greens we have to play on. Members don't have to look far to see how easily things can go wrong with greens maintenance and we are lucky to have Brad's experience and expertise at Lockleys.

I would also congratulate Fred Kovaleff on his award of Club Participant of the Year.

Fred Kovaleff with the 'Participant of the Year' trophy, presented by MP Matt Cowdrey



I would also like to thank all the members who proudly wore the Lockleys shirt on the green this year. You are responsible for our performances this year – and I'm sure there's more to come.

### **Ashley Halls**

## House Director's report

The role of House Director was established by the Board at its meeting in March 2018 and I was appointed to the position shortly thereafter.

The 'portfolio' comprises a number of sub-areas, namely bar, catering, social, venue hire, and facility maintenance and cleaning, which are reported on below.

A common thread in the reports is the need for members to volunteer to help in the various tasks necessary to ensure the successful operation of the Club.

We will be including in the 2018-19 membership renewal form a request that everyone volunteer to help at least 4 hours per month – and will include a list of the tasks, most involving 2-3 hours' work a week or fortnight, that we hope everyone will offer to assist with.

### Bill Green

#### Bar (by Bob Neale)

As can be seen from the financial statements, bar income for the financial year was \$101,544 against total bar expenses of \$50,824, providing net revenue of \$50,720. That is a slight but pleasing improvement on the 2016-17 figure of \$46,916.

However, our equipment is getting older and maintenance is becoming more difficult – and our facilities will require upgrading in the not-too-distant future.

The bar service is also operated entirely by volunteers. This saves the Club considerable expense by not paying for wages etc. However, it also needs volunteers to undertake a range of tasks in addition to bar sales. If you are able to assist with bar sales or any of the following tasks, please contact me or Bill Green:

- Cleaning of bar lines, usually once a week during the pennant season
- Cleaning of bar surfaces, bar floor, bar mats and towels
- The collection of empties and sorting into bins for collection
- Assist in the restocking of fridges and cool room
- Assist with minor tasks such as counting moneys from raffles and afternoon teas, putting out coasters, collecting empty glasses etc, rearranging chairs, switching off air conditioners and locking external doors.

While these are minor tasks, they are as important as the serving of customers.

Once again, thanks to all the volunteers who have assisted, especially those who are not members of the Club.

#### Catering (by Bill Green)

The catering group has not had as many functions that required catering as in previous years, although we have been reasonably busy.

We started the year with five days of the Australian Sides Championships, which required catering for approximately 160 each day. We also provided finger food for a 90<sup>th</sup> birthday party.

We have also provided sandwiches for pennant day afternoon teas, which has saved the Club considerable money.

We have continued with Friday night meals on a regular basis, although we've had mixed numbers attending. It would be much appreciated if more members supported and joined others for a great meal.

Although numbers were down for both the Women's Classic and Open Grand Classic tournaments, we served 2-course meals for both, with very positive feedback.

We recently catered for the highly-successful Presentation Night, with some external assistance, providing a 3-course meal for almost 100 members and guests. Again, we received some very favourable and complimentary feedback.

I take this opportunity to thank everyone who helped throughout the year. No matter how great or small your contribution, your help and assistance was very much appreciated.



Recently joined members Ian Tucker and Arn Fraser and partners at the Club Presentation Night in early April 2018

### **Social** (by Lyn Nixon)

The Fashion Parade was our first fundraiser for the year. This was attended by around 100 people, comprising Club members, friends and other community members. The morning was a fashion parade with stalls displaying hand-painted cards, shoes, bags and jewellery. Devonshire Tea was taken at beautifully decorated tables and enjoyed by all. A profit of \$1000 was a great effort.



The Melbourne Cup Luncheon was well attended by about 40 people. Some people chose to bowl, organised by Bob Ormston, and others just socialised. We enjoyed quiches from Dulwich Bakery on Henley Beach Road. These were beautiful and complemented by lovely salads and sweets brought by those who attended.

Many thanks to Stuart McGregor who organised the sweeps. Thanks also to Kath and Gladys for the raffles. The 'Best Outfit' competition was won by Lyn Nixon; the 'Best Hat competition' by Yvonne Ragg. A good day was enjoyed by all. The tables were decorated with money raised on the trading table. It was a very profitable day, raising \$320 for the Club.

The 11<sup>th</sup> November saw the first of our dances. About 50 people attended a great colourful night, with music provided by 'Good Company'. Table decorations added colour to an all-round lovely evening (though it would have been even more pleasing to see a greater number of members in attendance). We made a profit of \$413. Not bad!

The Ladies Christmas Party was a really successful day. Carol singing was accompanied by Joanne Isaacson on guitar. Lots of delicious food enjoyed by all.

The Christmas Wind-Up was the next event. Bill Green and his elves provided an excellent BBQ. About 70 people attended. We were well supported in 12 raffles. A lot of prizes were donated but a great many were purchased with money made by the trading table. A profit of over \$500 was raised by the event.

The Women's Classic tournament in early February was our next event. There were 28 teams and a beautiful lunch was prepared by Bill Green and his assistants. The waiting staff were resplendent in their black and white attire! The bar staff were equally well turned out for the occasion. Thanks to those who organised the selling of raffle tickets and lucky squares, which raised \$855 alone. Thanks also to the men who organised the draw for the day.

The Open Classic tournament was a stinker of a day, around 35°C. This was possibly why the numbers were down a bit (but also because the event had been deferred from early in the year). Bill Green and his helpers prepared a beautiful meal. The waiters were suitably attired and did a good job, as did the bar people. Many thanks to those who ran the raffles. Thanks also to the people who organised the draw.

Finally, some special thanks:

- To those who prepare the pennant-day sandwiches – a special thank you to the team for tirelessly supplying us with an appetising array of sandwiches on Wednesdays and Saturdays.
- to the bar volunteers – to those who volunteer behind the bar.
- to all who helped with the raffles, especially
  - The Valentine's Day Raffle, which raised \$100 and was won by Brian Teakle
  - The Easter Raffle, which raised \$133 and was won by Bob Neale.
- to Liz Ormston for writing letters of thanks to those who donated goods and services for our Women's Classic. Liz also produced the tickets for our Presentation Dinner.
- to those running the Friday Dinners so successfully. These have been very popular and, hopefully, will continue this year.
- to Tricia Nixon for preparing the floral table decorations at the Presentation Night. The flowers were paid for by profits from the trading table.

**Venue hire (by Bob Neale)**

The Club has hired out the clubrooms and greens to eight different groups this year, which have included other sporting clubs, local businesses, sponsors, social clubs and private individuals, ranging from 20 to 150 persons.

The Club would like to hire the facilities on more occasions, as it is a good source of funds. However, it is often difficult to find Club members willing to help in hosting these bookings, as most are for Saturday nights during the pennant season.

We currently have one group, for example, which has a standing arrangement the year round though, because it offers personal training, only uses the Club house when the weather is inclement.

Another is Henley High School, which hires our greens on a regular basis for its sports program, which has been ongoing for a number of years.

The fees we charge are mainly based on their needs, that is, whether they want to use the lounge or main hall, and whether they want to use the greens and kitchen facilities etc. Most also require us applying for a special liquor licence, although the State Government's licensing rules are changing, and this may not be required in future.

I've indicated to the Board that I am unable to continue coordinating venue bookings. If anyone is interested in taking on this role, which involves being the point of contact on the Club website, taking the bookings, arranging for inspections if required, and coordinating Club members to host the function (bar, catering, general help etc), please talk to myself or Bill Green.

If we can get a team of helpers, with individuals prepared to undertake specific tasks ideally on a roster basis, the job shouldn't be overly demanding! And it will provide invaluable revenue for the Club, as well as useful promotion of the Lockleys Bowling Club to the local community.

**Facility maintenance and cleaning (by Ian Hodder)**

Three teams of volunteers again took on the weekly tasks of cleaning our clubrooms and facilities. Thanks goes to those teams for their hard work throughout the season, namely:

- Team A – Brian Teakle, Chris and Des Schumacher, Ian Hodder
- Team B – Judy Bartlett, John Fitzgerald, Lester Todd, Brian Bishop
- Team c – Mel and Marlene Recchi, Heather Penglis, Shirley Tink, Kerri Yianni

This list does not include other Club members who stepped up and assisted at busy times when special events were held. Those members were also often staffing our kitchen and bar. We cannot thank them enough for their support.

We also add our appreciation to those female Club members rostered for toilet cleaning throughout the season, who once again did a fine job.

At the risk of sounding like a broken record, I would like to repeat my request at the previous AGM for more Club members to find just an hour or two every couple of weeks to assist with the various chores that enable the Club to operate successfully.

[Secretary's note: the Club is investigating whether we can obtain assistance in general cleaning tasks through Centrelink's 'work for the dole' (Jobs Statewide) program.]

# Minutes of 2016-17 Annual General Meeting

Monday 29th May 2017 7.00pm

1. **Welcome (John Fitzgerald)**  
Chairperson welcomed all present and noted that the quorum requirements in the Club Constitution of 25% of membership had been met and the meeting could proceed.
2. **Reading of Notice calling meeting**  
Secretary read out the Notice of Motion calling the Annual General Meeting.
3. **Apologies**  
Robbie Flavel, Don Turner, Peter Musson, Ashley Halls, Kath Tolhurst, Barry Day, Bob Neale, Darryl Rebbeck, Roger Kimber, Graeme Isaacson, Anne Green, Garth Saunders, Bev Mc Kenny
4. **Attendance**  
50 in total attended
5. **One minute's silence**  
Meeting observed one minute's silence in remembrance of deceased Members since the last AGM (Gwen Drever, Rosemary Cornish, Helen Taylor)
6. **Confirmation of Minutes of last AGM 2016**  
*Motion: That the Minutes of the Annual General Meeting held on 30th May 2016 be accepted as a true and accurate record of that meeting*  
*Moved: Roger Harper      Seconded: Brian Bishop      Carried*
7. **Presentation and Adoption of the 2016-17 Annual Report**
  - a. Peter Roberts spoke to the Annual report, noting that there were two components of Geoff Ellis' report missing, which he read to the meeting and advised that they would be included in an updated Annual report to be issued post-meeting.
  - b. John Fitzgerald addressed the meeting and highlighted
    - i. The values of the club and he echoed the accolades received by the club from the Police Games and the National Sides Championships held over the previous 12 months
    - ii. Club Financial position was discussed which showed that the bottom line had not improved from the previous year however the results did include some abnormalities which will not be repeated ie. Website \$5,000, Regeneration of C Green \$6,000, Long service Provisions for Brad Porter \$9,000
    - iii. John went on to demonstrate that the Board had worked diligently to reduce costs
    - iv. On green performances were highlighted including Pennant winning side Div. 4 West, Finals of Taylors Cup Silver, Best of the West, Ashley Halls finalist State singles*Motion: That the 2016-17 Annual Report be received and adopted*  
*Moved: Bill Green      Seconded: Mel Recchi      Carried*
8. **Presentation and Adoption of the 2016-17 Balance Sheet & Statement of Accounts**
  - a. John Fitzgerald presented the 2016-17 Profit & Loss plus Balance Sheet and Statement of Accounts and in so doing acknowledged the contribution made by Bob Neale over the previous 10-11 years as treasurer. The club is indebted to Bob for his work and he now earns a well-deserved break from this role.
    - i. Barry Lockett requested that in future we include a year on year comparison



- ii. John Fitzgerald explained the Club had switched accounting systems from MYOB to Xero and that it appears to be a much simpler system so we should be able to get system generated reports with more ease in future.
- iii. Brian Teakle asked if we were any closer to appointing a Treasurer. John advised that Graeme Isaacson has agreed to take on the position at the end of July.
- iv. John went on to thank Tony Holder and Lester Todd for their contributions in managing cash for the club over preceding months.
- v. Bob Ormston asked about the contribution to the club from the recent National Sides championships. The figure was indicated at circa \$25k
- vi. Brian Bishop queried the accounting fees of \$3k per annum. This was explained as the Bookkeeping fees for preparing the accounts each month

Motion: *That the 2016-17 Balance Sheet and Statement of Accounts be received and adopted*

Moved: Kerry Yianni      Seconded: Theo Katsivas      Carried

## 9. The Club's future

- a. John Fitzgerald spoke about the future of the club:
  - i. The club will NOT survive if we depend solely on pennant bowls
  - ii. Social and recreational bowls will play a vital role in future
  - iii. We must offer the clubs facilities to a wider audience
  - iv. The appointment of Bowls Director will be crucial to the future of the club
  - v. Night Owls will continue to be a very important part of the club's activities
  - vi. We need to attract the local community to use the club
  - vii. Limited License has restricted the club however State legislation in the near future is likely to remove the category of Limited licenses which could change the dynamics of the club and the need for additional RSA members will be met by recent growth in club members with several members already being RSA approved
  - viii. Increased membership will play a big role in improving club financial results
  - ix. We are looking at ways to increase Social membership and for this reason the Annual fees for Social members have not changed
- b. The President detailed short to medium term objectives for the club as follows:
  - i. Increase Playing membership – Target 140 playing members
  - ii. Create LBC as a destination of choice
  - iii. Develop Community Bowls activity
  - iv. Increase the number of Social events at the club
  - v. Introduce a corporate Cup for promotion to local businesses
- c. Ian Hodder asked about applying a cleaning levy to cover the cost of additional cleaning
- d. Pat Madigan asked if weekly meals could be reintroduced. It was explained that there were not enough members volunteering to do it on a more regular basis
- e. Ashley Halls had tabled a document which was read, calling for assistance in forming the Bowls committee to form a crucial part of the club's regeneration
- f. Brad Jansen addressed the meeting asking members to think about how each member can shoulder the tasks to turn the Board's vision into reality. Brad went on to speak about how each and every member can engage with their own networks families and friends to help grow the club's membership and make things happen
- g. Ian Hodder asked if the club could canvass each member to see what skills bases were available to the club. The President advised that this was happening and that the membership forms called for this information as well.
- h. Peter Roberts spoke about the importance of outside events.
- i. Reg Davey spoke about the statement in the Annual report that the Shingleback Sponsorship had been concluded. Reg stated that this sponsorship was in recognition of

Reg's Grand Father and that there has not actually been any final decision made re ongoing sponsorship. Reg to advise further details when known.

- j. Sam Katsivas spoke about the New club website. He explained that the decision to move to a new solution was brought about by the fact that the existing site had been compromised and was being used to solicit scamming overseas to get people to pay money fraudulently. This was due to the fact that the old website had outdated technology and was easily accessible whereas the new site has the latest security features built into it. Go live for the new site will be 1<sup>st</sup> week in June and will be the same URL as before [www.lockleysbowlingclub.com.au](http://www.lockleysbowlingclub.com.au).
  - 1) Tony Holder asked how we will maintain the currency of the new site. Sam explained that the new site did not require html experience and therefore a number of people within the club will be able to assist with uploading information to the new site
  - 2) Sam acknowledged the contributions of John Fitzgerald and Peter Roberts in building the new site and assisting with content. He also asked that his son Andrew be acknowledged for his efforts in getting the new site to become a reality
- k. The President went on to say that the Monthly Eagle Wrap will provide members with an update on progress of the objective outlined

#### 10. Election of Board Positions

- a. Four positions to be vacated at the AGM. They were Secretary (Peter Roberts), Vice President (Mark Ballestrin), Bowls Director and Board Member (Bill Morris)
- b. The following nominations were read to the meeting:  
Secretary – Peter Roberts/ Vice president – Mark Ballestrin/ Bowls Director - Ashley Halls / Board member - Stuart McGregor. All nominees were duly elected
- c. The New Board will now be made up of the following Members:
 

• President	John Fitzgerald
• Vice President	Mark Ballestrin
• Secretary	Peter Roberts
• Bowls Director	Ashley Halls
• Treasurer	TBC
• Board member	Sam Katsivas
• Board Member	Stuart McGregor

#### 11. Appointment of Patron

Motion: That the Mayor of the City of West Torrens (the Hon John Trainer OAM JP) once again be invited to be the Club Patron.

Moved: Heather Penglis Seconded: Bill Green

Motion: Carried

#### 12. Appointment of Auditor

Motion: That NRM Johnson be reappointed as the LBC Auditors for 2016-17.

Moved: Stuart McGregor Seconded: Sandy Gaunt

Motion: Carried

#### 13. Membership Fees 2017-18

Motion: That the following fee structure recommended be adopted for the 2017-18 year:

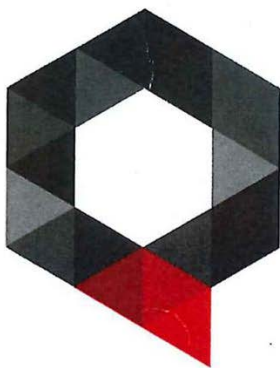
- a. Full \$290
- b. Associate \$150
- c. Junior \$100
- d. Social \$20
- e. Country \$10
- f. Leave of Absence \$20

Moved: Don Webb Seconded: Bob Discombe

Motion: Carried

- a. Brad Jansen about the introduction of a new membership category which would enable members who were unable to provide voluntary assistance to the club, due to limited time and work commitments, to pay higher membership fee if they had the means to pay. This category to be strictly voluntary.
  - b. Discussion followed on whether this should be a donation or a membership category.
  - c. Geoff Ellis spoke to the meeting suggesting this could undermine volunteerism
  - d. Brad Jansen replied that the club needed to have the capacity to sustain itself
  - e. Brad Jansen moved the following motion:  
*That the new category of Membership be introduced to be strictly voluntary, based on each member's capacity to pay, and this category would call for a membership fee of \$590 which would offset the inability of members to provide voluntary work time to the club*  
 Moved: Brad Jansen      Seconded: Theo Katsivas      Motion: Carried
- 14. Life Membership**  
 The LBC Constitution (Clause 11.1) limits the number of Life members to ≤10% of full membership (excluding existing Life Members). This ratio prohibits new additions this year.
- 15. Notices of Motion**  
 No notices were received prior to the meeting
- 16. Presentations**  
 No special presentations were made
- 17. General Business**
- a. George Szczurko asked about the use of the 2<sup>nd</sup> TV and the need to relocate it
  - b. Brain Teakle spoke about the lack of member support and cited examples of the Presentation Night and weekly meals
  - c. Robin Langdon queried the importance the club places on the use of email. Don Webb suggested that we look at the formation of a communications committee to help keep members up to date on activities. This could be handled by members offering to serve on a roster of 2 hours per day to answer the club phone and ring around members who did not have email.
    - i. Bill Green also spoke about the use of the club phone and such a committee to chase up members to assist with events as they came up
    - ii. It was agreed that the club will conduct a survey of all members to establish the preferred method of communication- this will be done by way of a form to be sent out with the Membership renewals this year
  - d. Geoff Ellis asked about holding "New Member" nights to introduce new members and allow members to meet and greet.
- 18. Closing**  
 John Fitzgerald thanked the outgoing Board members Heather Penglis, Bill Morris and Lester Todd for their contributions across the year and for their dedication and efforts on the Board over the past 2 years. A special vote of thanks to Bob Neale for his untiring contributions over many years.
- 19. Meeting close 9.15pm**
-

The Lockleys Bowling Club's 105<sup>th</sup> Annual Report  
is proudly sponsored by



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### 17.3 Solo Resource Recovery - Requirement to Erect New Storage Structure

#### Brief

This report seeks Council's consent, in its capacity as landowner, for Solo Resource Recovery (Solo) to erect a new storage structure at its Waste Transfer Station at 181 Morphett Road, North Plympton as part of grant funding it received from the State Government for a public household chemical and paint waste drop off facility to be established.

#### RECOMMENDATION

It is recommended to Council that, in its capacity as landowner, consent be granted for the erection of a new storage structure at the Solo Resource Recovery Waste Transfer Station at 181 Morphett Road, North Plympton, subject to any necessary planning consent(s) being sought and obtained by Solo Resource Recovery.

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#### Introduction

Prior to Council's meeting held on 3 July 2018, the Administration presented information to Members' on the grant funding awarded by the State Government to Solo Resource Recovery (Solo) for the establishment and operation of a household chemical and paint waste drop off facility for the general public at its Waste Transfer Station at 181 Morphett Road, North Plympton (southern side of the Airport).

As part of the grant funding agreement, Solo is required (amongst other things) to construct / erect a new storage structure at the Waste Transfer Station site (**Attachment 1**).

#### Discussion

Green Industries SA (GISA) and Solo have executed a funding agreement (which has also been executed/countersigned by Council in its capacity of landowner) which will provide necessary funding to allow for the establishment of an additional facility/service at the Waste Transfer Station.

Information obtained from the GISA website advises that:

*"On 1 February 2017, GISA was established via the proclamation of the Green Industries SA Act 2004. This legislation amended the Zero Waste SA Act 2004 and continued the statutory corporation 'Zero Waste SA' as 'Green Industries SA'. GISA's objectives are to promote waste management practices that, as far as possible, eliminate waste or its consignment to landfill; and promote innovation and business activity in the waste management, resource recovery and green industry sectors, recognising these areas present a valuable opportunity to contribute to the State's economic growth.*

*GISA is overseen by a governing board established by the Green Industries SA Act 2004. The statutory corporation is supported by the Office of Green Industries SA, a South Australian Government agency established under the Public Sector Act 2009."*

Further, it is a requirement of the funding agreement for Solo to construct / erect a new storage structure to receive and temporarily store household chemical and paint waste at the Council owned and leased site, prior to its onward delivery to its final destination.

The Administration has obtained information that has indicated that the new storage structure will have approximate dimensions of 18m by 6m (an area of 108m<sup>2</sup>), with an additional canopy of a width of 6m. The storage structure is proposed to be sited in a centrally located position to allow suitable controlled access by the public within the Waste Transfer Station.

Whilst the agreement between Council and Solo contemplates the need or requirement for additional capital works to be undertaken during its term, in accordance with standard protocols, Council's consent, in its capacity of landowner/lessor, the erection of the storage structure is now being sought. This consent will be subject to a conditional requirement for Solo to seek and obtain any necessary planning and development consent(s).

### **Conclusion**

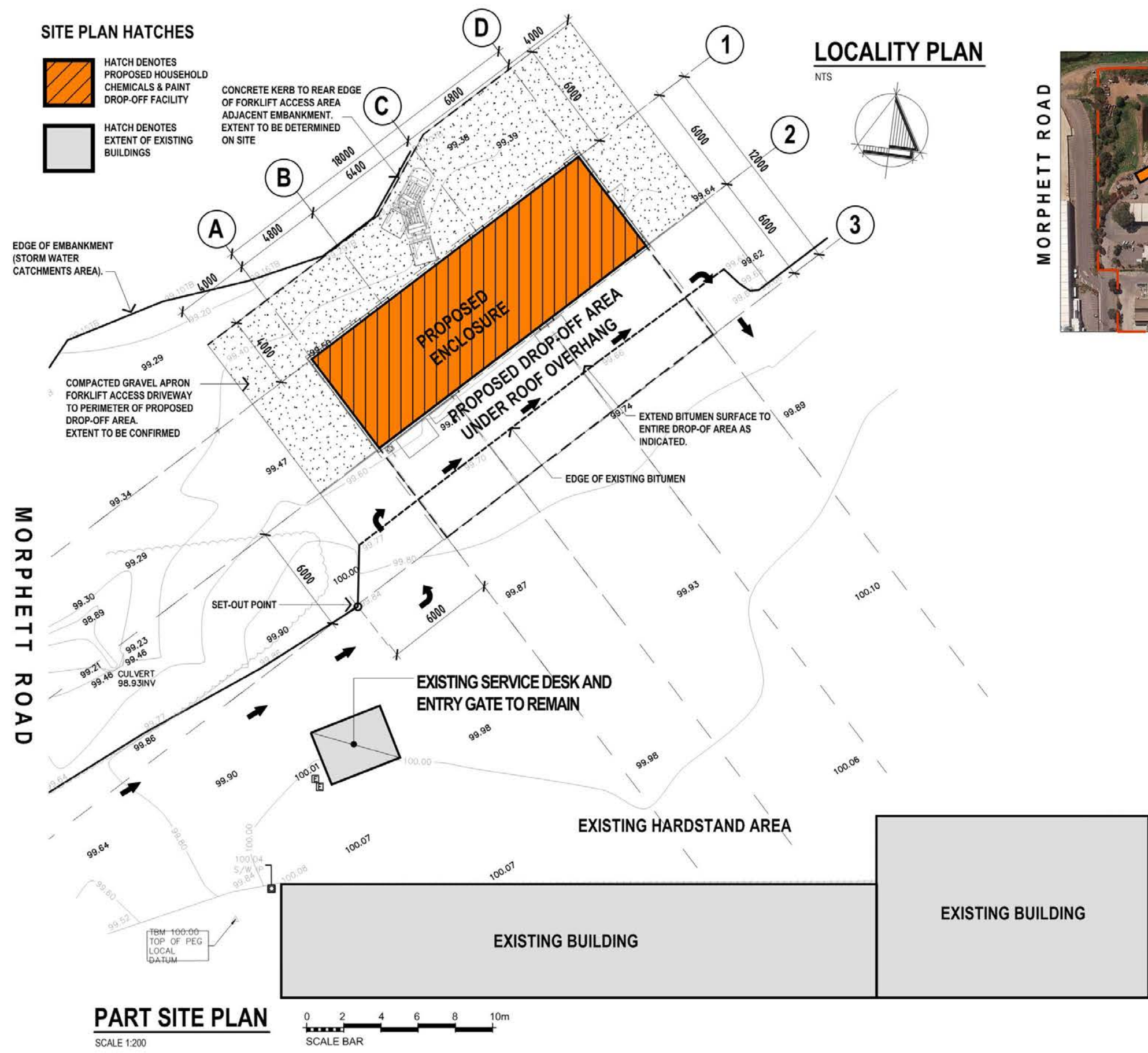
Council's consent has been sought for a new storage structure to be constructed, in the capacity as landowner, at Solo's Waste Transfer Station at 181 Morphett Road, North Plympton as part of grant funding awarded to the site by the State Government.

The Administration suggests that Council consent may be granted for the erection of the new storage structure at the site subject to necessary planning and development consent(s) being sought and obtained by Solo.

### **Attachments**

#### **1. Site Plan of Proposed Storage Structure**





Boundary information on this drawing has been provided via a detailed survey only. Prior to any building work commencing, it is the builder's responsibility to arrange a Boundary Identification survey to confirm all dimensions and set outs.

B	ROLLER DOORS AMENDED	GZ	01/08/18
A	preliminary issue	GZ	-/07/18
rev	details	dm	date



ASPEX BUILDING DESIGNERS Pty Ltd  
2/81 King William Street Kent Town SA 5067  
08 8130 3700

admin@aspexdesigners.com.au  
www.aspexdesigners.com.au

ABN 73 090 085 037

© ASPEX BUILDING DESIGNERS Pty Ltd  
Verifying all dimensions & setouts is the responsibility of the contractor.  
This drawing should not be scaled. Discrepancies should be reported immediately to the designer. This drawing shall be read in-conjunction with all other drawings, documents and specifications.

project  
**Household Chemicals & Paint Drop-off facility**  
address  
181 Morphet Road, North Plympton

client  
TMK CONSULTING ENGINEERS  
sheet size A3 scale 1:200 drawn GZ/AB

drawing title  
**LOCALITY & SITE PLAN**  
project no TMK 3470 drawing no WD-P-02 revision no B

BUILDING RULES CONSENT



## **17.4 Cummins House - Update**

### **Brief**

This report provides Elected Members with an update in relation to matters involving Cummins House.

### **RECOMMENDATION**

It is recommended to Council that it advise the State Government of its intention to vacate the Cummins House property on expiry of the current extended/varied lease term on 31 December 2018.

---

### **Introduction**

The initial (varied/extended) lease of the Cummins House property expired on 30 June 2017. Following preliminary discussions with the State Government this initial term was further extended for a period of 18 months.

The further varied 18 month extension of the Cummins House lease provided by the State Government expires on 31 December 2018. This short term interim arrangement was requested by Council and agreed by the State Government to allow negotiations to occur and proceed for the possible disposal of the property to Council.

During this time, and following an open tender process, the Administration have engaged the National Trust to act as Managers of the property.

### **Discussion**

Members' will be aware that there has been ongoing dialogue and negotiations with the State Government in regard to the future of Cummins House for some considerable time. The matter was first reported to Council at its meeting of 17 January 2017. At this meeting, the Administration advised that, during preliminary discussions with a representative from the Government, it had been indicated that should Council consider activating the extension provided within the lease (for a further 20 years), the Government would likely consider disposal of the property to Council for little or no consideration.

As indicated above, and on the basis of the preliminary advice provided, Council requested (and the Government agreed) that a short extension to the existing lease period be granted to allow the State Government to undertake its necessary processes to declare the property surplus to requirements and to allow the parties to subsequently negotiate terms for the possible disposal of the property to Council.

Whilst initial advice received from the State Government was that there was little benefit to the Government continuing to own the property should Council consider exercising the option of the extended term, the Government's position regarding the basis of value to be utilised in determining the amount at which the property could or should be exchanged, changed and evolved during this time.

During the latter part of this period the Government indicated that, whilst the standard procedure is for property, which is declared surplus to its requirements, to be offered at market value, the property *may* be offered at a lesser value subject to Ministerial/Cabinet approval and acceptance of various terms and conditions by the acquiring party e.g. caveat(s) on the title or Council entering into a land management agreement which would have the effect of restricting the uses to which the land could be used and any subsequent disposal or dealing with the land.

Following further meetings with representatives from the State Government, and correspondence forwarded by the Administration to the Government, and subsequently the Minister (**Attachment 1**), the Department has now confirmed that the property will not be offered to Council for other than market value (**Attachment 2**).

At the time of providing this report, the Minister is yet to confirm his views in relation to this property.

The Government indicates/confirms in its letter that it has taken/is required to take this position primarily to maintain competitive neutrality, i.e. Councils cannot be "advantaged" to the detriment of the private sector where the activities being undertaken or proposed to be undertaken compete with private sector activity.

Further, the Government has now also indicated that "Should Council intend to utilise the premises for any form of commercial purpose, including the current use of functions, this (i.e. disposal) can only occur following a competitive market based sale process in which the Council offer to purchase is preferred" (emphasis added).

As is suggested, this latter advice had not been provided to the Administration prior to receipt of the Government's letter of 31 July 2018, although the Administration has been forthright in advising of this continued use of the property. As Council has relied (and would desire to continue to rely?) on hire of the venue to supplement/partially offset its holding and operational costs for Cummins House, acquisition could only occur following an open market process. If Council were to determine/confirm that it does not intend to utilise the property for any commercial purpose this would clearly have the effect of severely restricting the use to which the property would/could be put (which would also consequently reduce Council's revenue stream and thus effectively increase Council's net holding costs).

Given this advice and clarification from the State Government, Council must now determine whether it wishes to proceed with **possible** acquisition of the property at its market value (**subject to** Council being the successful party in an open market/competitive process), to seek the extension for a further 20 years (from 1 January 2019 until 31 December 2038) provided under the existing lease agreement, or to vacate the property on 31 December 2018.

These alternatives are addressed below:

#### *Acquisition*

As is indicated above, should Council determine that it wishes to continue to utilise the property for functions or hires (and/or other activities which may otherwise (be deemed to) be provided by the private sector), Council would need to participate in a public sale process and be the successful party in that process i.e. there is no *guarantee* that Council would become the owner of the property.

Also, at this time, the Administration has not been "formally" advised of the market value of the property but notes (is aware) that:

- The current capital valuation for rating purposes is \$2.25M (NB the rating valuation undertaken by the Valuer-General is a conservative estimate of property value and as such cannot be taken to be reflective of market value); and
- The State Government has obtained several valuations of the property (using different bases) from an independent consultant. Verbal only advice provided suggests that the market value is circa \$3.5-\$4M.

It should also be noted that the consideration of acquisition of the property on a market value basis may require the preparation of a prudential report and must also be made in the light of other significant projects (and expenditures) which the Council is currently committed to i.e. Lockleys Oval/Apex Park/Mellor Park, Camden Oval, Weigall Oval, etc.

Further, and as advised within the report provided to Council at its meeting of 17 January 2017, the Administration requested that the Department update the previous dilapidation report for the property (undertaken in 2002) and provide a copy of the updated report to Council. Consultants appointed by the Department inspected the property in late October 2016 and a copy of the updated report was provided to the Administration in late November 2016.

The report indicates that expenditure of approximately \$400,000 is required on the buildings to address maintenance and other issues. In addition, advice was sought by the inspecting consultant from a suitably qualified building certifier in regard to building non-compliances. This latter report indicates that there are a number of matters to be addressed, however costings to address these matters were not sought by the consultant/Department and have consequently not been obtained (Advice provided by Council's building staff suggests that the costs of addressing these compliance matters are likely to be in the order of \$150,000).

Members' should also note that these estimated costs, whilst costed by an independent cost estimator, are high level costings and have not been determined following a full and comprehensive building/engineering inspection. Given this, and prior experiences, the Administration would suggest that the works required may be more significant and consequently the actual costings may be determined to be considerably higher than these estimates.

Given the above, it is difficult to recommend that the Council give favourable consideration to the (possible) acquisition of the property.

#### *Extension of the Lease*

Exercising the right of renewal within the existing agreement will result in Council being able to continue to operate/hire the Cummins House property until 30 June 2037.

Should Council determine to proceed in this manner it is likely that the revenue received in (at least) the initial year of the renewed lease term will be considerably less than that received in recent years, as weddings and wedding receptions (which provide the highest fees) are generally booked a considerable time in advance.

The expiry of the existing short term management contract with the National Trust, who were appointed to fill this role following the departure of the previous caretakers, coincides with the expiry of the extended lease term i.e. 31 December 2018. Council would need to determine whether it wishes to utilise an alternate management model for the property (e.g. self-manage), or alternatively an extension to the current short term arrangement would need to be negotiated or a new process be undertaken to recruit a new manager(s).

Council should also seek an understanding and commitment from DPTI in regard to a time frame within which DPTI will address and rectify the matters identified within the updated dilapidation report.

Further, and as indicated within the report of 17 January 2017 (and discussed below), of recent times the operation of Cummins House has been subsidised by the Council i.e. the revenue received from the operation of the House has been less than the holding and operational costs of the property.

*Hand the property back to the Government on expiry of the current extended term  
(31 December 2018)*

This would mean that operation of Cummins House would revert to the State Government (unless the Government determined to dispose of the property). Under such an arrangement the venue would not be managed, or available for use, by Council or the public (unless the State Government provided opportunities for hire) and would mean that the existing revenue stream (of approximately \$30,000 pa) which is generated from hire of the facility would not be received by Council.

Additionally, the expenditure on the property currently incurred by Council would not be required to be made. In recent times this expenditure has been of the order of approximately \$100,000 pa (comprising caretaker fees of approximately \$18,000 pa, maintenance and capital costs of approximately \$22,000pa, insurance costs of approximately \$12,000 pa, usage costs (e.g. water, power, gas, telephone, security) of approximately \$35,000 pa and other miscellaneous costs of approximately \$13,000 pa. Please also note that the current arrangement with the National Trust is not reflective of arrangements that would be able to be negotiated for longer term scenarios and has therefore not been factored into the figures mentioned).

Should Council determine to not proceed with the lease renewal, Council may also receive rates income (of approximately \$14,000 pa) from the property (on proviso that it is not occupied by a State Government department or agency or other party which may be entitled to a reduction or remission of Council rates).

The Administration notes that from a purely financial perspective this option would appear to provide the best alternative.

The State Government has requested that it be advised of Council's decision in writing prior to 30 September 2018.

## **Conclusion**

The Administration has been involved in negotiations with representatives from the State Government for a considerable time in relation to the possible acquisition of the Cummins House property by Council.

In recent correspondence, the Government has indicated that it is unable to dispose of the property to Council other than via a competitive based market approach. Given the expected costs of acquisition, coupled with anticipated maintenance and other holding costs, the acquisition of the property is not recommended by the Administration.

Thus, Council must consider whether it wishes to exercise the extension (for a further 20 years) provided within the lease or hand the property back to the State Government on 31 December 2018.

The State Government has indicated that it wishes to be advised of Council's decision in writing by no later than 30 September 2018.

## **Attachments**

- 1. Letter to Minister Stephan Knoll re Cummins House**
- 2. Letter from State Government re Cummins House**

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**Email:** [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
**Web:** [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



12 July 2018

Hon Stephan Knoll  
Minister for Transport, Infrastructure and Local  
Government  
Department of Planning, Transport and Infrastructure  
GPO BOX 1533  
**ADELAIDE SA 5001**

Dear Minister,

**Re: Cummins House**

I write to you in regard to discussions which have occurred, and correspondence which has been exchanged, between representatives from your Department and Council's Administration regarding the future of Cummins House.

You may be aware that Council entered into a lease with the Government for Cummins House in July 1987, following a decision by the then lessee (Immanuel College) to vacate the property. Since that time, Council has maintained and upgraded the premises and allowed the Community to access the property for a range of events and functions such as weddings, seminars, funerals, Neighbourhood Watch meetings and similar activities. Council has also been ably assisted by a passionate and dedicated group of volunteers from the Cummins Society, who maintain the lawns and gardens at the property and arrange guided tours of the House and morning teas on a regular basis.

As the initial (30 year) lease term was due to expire in June 2017 representatives from Council and DPTI commenced preliminary discussions in relation to the future of the Cummins House property in late 2015. At that time, and as indicated in Council's letter to the Department on 28 March 2017 (and reiterated in Council's letter of 8 May 2018), Council was given to believe that the Department was likely to favour the disposal of the property to Council at minimal or no cost.

Since that time the Department has obtained a Ministerial declaration that Cummins House is surplus to Government requirements to enable the PC114 process to commence.

However, DPTI's position appears to have changed since the initial preliminary advice which it provided, and which Council acted upon, to the extent that it now appears to suggest that the appropriate consideration for disposal of the property should be determined on a market value basis.

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Representatives from Council's Administration and DPTI met in early April this year in an endeavour to progress negotiations and seek clarity in regard to this proposition. This culminated in the Council forwarding a further letter to DPTI on 8 May 2018, a copy of which is enclosed for your information. To date no response has been received by Council.

Whilst there are still some months until the end of the existing (extended initial) lease term, time continues to progress and Council remains uncertain as to whether it will have any ongoing involvement with the Cummins House property. This ongoing uncertainty is also currently resulting in use of the property effectively being in a "holding pattern" as longer term bookings (e.g. weddings) are unable to be taken given the relatively imminent existing lease expiry date of 31 December 2018.

As intimated within our letter of 8 May 2018, it is most unlikely that Council would activate the extension provided within the existing agreement and, given its commitments to a number of current significant projects and the net negative revenue streams which have resulted from the operation and occupancy of the House (coupled with the known and anticipated ongoing capital and maintenance costs), would be unwilling to entertain acquisition of the property for other than nil consideration.

Given the above I would appreciate your advice at your earliest convenience as to whether or not the Government is in a position to offer Cummins House to Council for nil consideration. In such circumstances, Council appreciates and acknowledges that the Government would be likely to require that Council agree to execute a land management agreement or similar to ensure that the House continues to be used for the benefit of the Community and to remain in Council ownership.

I thank you for your consideration of this matter.

Yours sincerely,



Terry Buss, PSM  
**Chief Executive Officer**

Encl.

- Correspondence to DPTI - Emma Burdett dated 8 May 2018.



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8 May 2018

**Commercial in Confidence**

Ms Emma Burdett  
Manager Portfolio Assets - Commercial Development  
Division - Property  
Department of Planning Transport and Infrastructure  
GPO Box 1533  
**ADELAIDE SA 5001**

Dear Emma,

**Cummins House**

Initially I wish to take this opportunity to thank you and your associates for the opportunity for myself and other Council staff to discuss the future use, and possible acquisition, of Cummins House by Council.

Following our meeting of 5 April 2018 Council met and considered the advice provided and further discussed the possible acquisition of Cummins House extensively during an Elected Member Workshop held in mid-April.

During that workshop the Council confirmed and reiterated the position which it has previously indicated to DPTI, i.e. it is prepared to acquire Cummins House subject to the acquisition being for nil consideration.

I note that the information provided during the meeting of 5 April by DPTI representatives suggested that the Government would be likely to require any disposal of the property to be at market value, or, in the event that a lesser amount for exchange of the property was being proposed, it would be likely that conditions restricting the use, and any future dealing, of the property would be expected to be governed by a Land Management Agreement or similar instrument. Council is willing to continue negotiations for acquisition of the property on this foundation in line with the previous advice it has provided. That advice, as per Council's letter of 28 March 2017 is as follows:

*.. it was indicated to Council representatives that (subject to the operation and constraints of Cabinet Circular PC114) should Council determine that it wished to seek to activate the extension (of a further 20 years) provided within the existing lease agreement, the Department would be likely to favourably consider transfer of the property to Council. The Council representatives were further led to believe at this time that the transfer of the property would be at minimal/no cost.*



Letter to Department of Planning Transport and Infrastructure  
Cummins House  
8 May 2018

Page 2 of 2

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*Since the property has been leased to the Council, Cummins House has been operated by Council as a community asset, in accordance with the terms of the lease. Further, during the time the property has been held under lease by the Council, Council has not profited financially from the arrangement. Whilst the use of the House for functions has provided a revenue stream, this stream has been more than offset by the holding and other operational and, in some instances capital costs which have been incurred. As the House would continue to be operated in a similar fashion i.e. as a community asset, listed on Council's Community Land Register and therefore subject to the constraints of the relevant Community Land Management Plan, there is no expectation that these financial outcomes would be any different i.e. Council would continue to "subsidise" the operations and holding costs of Cummins House.*

*If as your letter [of 16 March 2017] suggests, it is now the opinion of the Department that it wishes to seek market value for the Cummins House property at the time of transfer, it is most unlikely that Council would seek to proceed with acquisition of it. Coupled with the anticipated ongoing operational and capital costs and likely negative revenue stream, and other significant projects that Council is currently committed to and that acquisition costs for Cummins House are currently not budgeted, acquisition of the Cummins house property on a market value basis would severely negatively impact Council's Long Term Financial Plan.*

Should it not be possible for Cummins House to be offered to the Council for nil consideration please advise us as it will be unlikely that the Council will purchase the property at market value nor be in a position to seek an extension to the lease of the property beyond 31 December 2018 and accordingly may vacate Cummins House at that time.

I would appreciate your advice in due course as to whether or not the negotiation for acquisition can proceed on the basis outlined above.

Yours sincerely



**Angelo Catinari**  
**General Manager Urban Services**



Government of South Australia

Department of Planning,  
Transport and Infrastructure

*In reply please quote* 2013/08738/01  
*Enquiries to Emma Burdett*  
*Telephone 71097140*

## DEVELOPMENT DIVISION

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Mr Angelo Catinari  
General Manager Urban Services  
City of West Torrens  
Civic Centre  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Angelo,

## CUMMINS HOUSE

Thank you for your letter dated 8 May 2018. As you are aware, the Department of Planning, Transport and Infrastructure (department) administers Cummins House on behalf of the Minister for Transport, Infrastructure and Local Government. I confirm that any disposal of property is required to be undertaken in accordance with Department of Premier and Cabinet Circular 114 Government Real Property Management (PCC114).

Under PCC114, the department is required to circulate information on properties which are surplus to its requirements to all government agencies and the relevant local council. Agencies or the local council may express an interest in purchasing the surplus property at market value for their own purposes.

Under section 68 of PCC114, local councils may be given the opportunity to purchase the property with a Land Management Agreement in place restricted to only public or community uses at market value. For reasons of competitive neutrality, local councils may not be offered surplus government land on favourable terms for uses which would compete with private sector activity, such as residential, industrial or commercial purposes. As such, PCC114 prohibits the property to be transferred to Council at nil consideration.

Should Council intend to utilise the premises for any form of commercial purpose, including the current use of functions, this can only occur following a competitive market based sale process in which the Council offer to purchase is preferred.

With reference to your recent letter, Council advised that it may not wish to continue to lease the property for a further term following expiry of the current Lease on 31 December 2018. We therefore request Council confirm in writing to the department, by 30 September 2018, that it wishes to vacate the premises on 31 December 2018. Following this, if the department did seek to dispose of the property through an open market process, Council would be able to tender its interest in purchasing the property, should it wish to do so.

Yours sincerely,

Steve McQuillan  
General Manager Property

31 July 2018

#12933437

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## 17.5 Confidential Order Review - Update - Thebarton Theatre - Fire Safety

### Brief

In accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*, this report presents the annual review of the confidential order applied to item 21.1 *Update - Thebarton Theatre - Fire Safety* considered at the 3 September 2013 meeting of Council.

### RECOMMENDATION

It is recommended to Council that:

1. Pursuant to s91(9)(a) of the *Local Government Act 1999*, having reviewed the confidentiality order made on 3 September 2013 and reviewed at Council's 19 August 2014, 4 August 2015, 16 August 2016 and 15 August 2017 meetings, pursuant to s91(7), s91(7)(a) and s91(7)(b) of the *Local Government Act 1999*, in respect of confidential item 21.1 - Update - Thebarton Theatre - Fire Safety, Council orders the information contained in:
  - a. the confidential report item 21.1 - 'Update - Thebarton Theatre - Fire Safety' presented to Council at its 3 September 2013 meeting;
  - b. the confidential Minutes to item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 3 September 2013; and
  - c. all relevant documentation associated with and attached to the confidential agenda item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 3 September 2013;

continues to be kept confidential in accordance with s91(7)(a) and s91(7)(b) of the *Local Government Act 1999* and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.
2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the *Local Government Act 1999*.

---

### Introduction

Section 91(9)(a) of the *Local Government Act 1999* (the Act) requires that any confidential order made by Council under sections 91(7)(a) and 91(7)(b) of the Act must be reviewed at least once every twelve months. This order was last reviewed at the 15 August 2017 meeting of Council, at which it was resolved that the confidential order should remain in place.

### Discussion

At its 3 September 2013 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to *Item 21.1 - 'Update - Thebarton Theatre - Fire Safety'*, be kept confidential until all identified works are completed. This order was made in accordance with sections 91(7)(a) and 91(7)(b) of the Act on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.

While the works on the Thebarton Theatre Complex upgrade have commenced, the project is staged over a four or five year period which means the works won't be completed for some time. Therefore, it is recommended that the order applied by Council at its 3 September 2013 in relation to *Item 21.1 - 'Update - Thebarton Theatre - Fire Safety'* remains in place until all the identified works have been completed to ensure that Council does not breach a duty of confidence to the lessee of the facility.

**Conclusion**

The confidential order applied by Council at its 3 September 2013 meeting in relation to *Item 21.1 'Update - Thebarton Theatre - Fire Safety'*, has been in place for over twelve months and is required to be reviewed annually to determine whether the order should be revoked or remain in place.

As the identified works associated with the Thebarton Theatre have not yet been completed, it is recommended that the order continues to remain in place until these works are completed.

**Attachments**

**Nil**

## **18 LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION**

It is recommended to Council that the Local Government Circulars report be received.

---

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 31 and 32.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

#### **Attachments**

##### **1. Local Government Circulars Weeks 31 and 32**





## Local Government Association of South Australia

- 31.5 Essential service providers and reinstatement works – survey open**  
The LGA is undertaking a project regarding reinstatement works carried out by essential service providers, and is seeking council input by way of a survey. This Circular provides further information.
- 31.6 Innovation and investment in commercial activities – survey open**  
The LGA seeks council input to help assess potential commercial opportunities available to councils. This Circular contains further information.
- 31.7 Site contamination: New guidelines for assessment and remediation**  
The EPA has released documents providing guidance on the risk-based assessment and remediation of site contamination. This Circular provides a link to the documents and information regarding training sessions.
- 31.8 Nominations for LGA President and members of SAROC and GAROC**  
The LGA has called for nominations for the position of LGA President as well as for members of SAROC and GAROC to commence from the conclusion of the 2018 Annual General Meeting and to remain in office until the conclusion of the 2020 AGM.
- 31.9 DRAFT Framework for regulating businesses that are conducting activities captured by the Food Act 2001 and the Primary Produce (Food Safety Schemes) (Meat Industry) Regulations 2017**  
Feedback is requested on this draft framework. The framework aims to reduce regulatory burden and ensure regulatory gaps are covered by the appropriate regulatory agency, but also acknowledges that in some instances dual regulatory oversight will occur.
- 31.10 Change to disposal of fire extinguishers**  
Councils are urged to communicate to their communities that fire extinguishers cannot be placed in household bins. This Circular contains further information regarding fire extinguisher disposal.
- 31.11 2018 LGA Roads and Works Conference - Reminder to register**  
The 2018 LGA Roads and Works Conference is less than a month away. Further information can be found in this Circular.
- 31.12 Rating equity for commercial and/or industrial land uses – council feedback sought**  
The LGA and the Regional LGAs are seeking council feedback to inform potential future advocacy to address rating constraints that impede SA Councils from equitably allocating the rate burden across their communities from selected major developments. This Circular provides further information.
- 32.1 Review of LGA Model Public Consultation Policy**  
The LGA develops a number of model policy documents as a resource for councils as part of LGA membership. One of these is the LGA Public Consultation Policy - Model Policy document. The LGA has initiated a review of this document and is seeking feedback on a draft revised Model Policy document by 10 August 2018.
- 32.2 Oversize and Overmass Vehicles - Commonwealth review**  
The LGA is seeking information from SA councils to inform a submission to the Commonwealth Government's review into the delays of issuing heavy vehicle permits for the movement of Oversize and Overmass (OSOM) loads. This circular provides further details on how to provide feedback.
- 32.3 Consultation on Ancillary Documents to the LGA Constitution results and proposed actions**  
The results and proposed actions stemming from the series of workshops held around the state, as part of the initial consultation on the Ancillary Documents to the new LGA Constitution, are now available.



## Local Government Association of South Australia

### **32.4 Instruments of Appointment – s 58(2) of Burial and Cremation Act 2013 – now available**

The LGA has created templates for the appointment of authorised officers, or classes of officers or employees, for the purposes of section 58(2) of the Burial and Cremation Act 2013.

### **32.5 Unity road map update - August 2018**

LGA Procurement acting as agents for the Local Government Association of SA is evaluating bids from suitably qualified vendors for the replacement of the Unity CMS.

### **32.6 Future-proofing the South Australian apprenticeship and traineeship system - final days to have your say**

This Discussion Paper will be open for comment until 21 September 2018. Stakeholder advice is being sought to determine what is working well and what isn't within the current system. Read the discussion paper, provide feedback and register for engagement opportunities. Insights gathered throughout this discussion will inform the Commission's advice to government.

### **32.7 Environment Protection Authority – Councils' compulsory Recycling Reports due in September**

Under the SA Environment Protection (Used Packaging Materials) Policy, all councils that provide kerbside recycling facilities for their communities are required to provide a recycling report to the EPA by 28 September 2018. Details and report templates for use by councils are attached to this Circular.

### **32.8 Invitation to support National White Balloon Day**

The Bravehearts Foundation has invited councils to support White Balloon Day on 7 September 2018 as part of National Child Protection Week during 2-7 September. White Balloon Day is Australia's longest running annual national awareness campaign for the prevention of child sexual assault.

### **33.1 LGA model "rise and fall" clause for recyclables processing contracts**

The LGA has been working to support councils in managing the impacts of China's National Sword Policy on the provision of waste services. This work has included developing a model "rise and fall" clause for recyclables processing contracts. The LGA is now seeking feedback on the final draft of the clause.

### **33.2 Fines Enforcement and Debt Recovery (Civil Debt Recovery) Variation Regulations 2018**

The Attorney General has written to the LGA seeking comments on proposed variation regulations regarding civil debt collection by the Chief Recovery Officer.

### **33.3 Upcoming Training - Effective Business Writing Skills – (enrolments closing soon enrol now)**

If your current role involves written communication or if you would like to refresh and develop your professional writing skills, this is the ideal training session for you.

### **33.4 New Training - First Responder Officers - Webinar Available**

The LGA's Education and Training Service is scheduling First Responder Officers training for council officers and contractors who respond to requests from the public to pick-up and manage injured and wandering dogs and conduct investigations as a result of breaches of the legislation. For further information please see the following circular.

### **33.5 Smart Cities Project Officer Expression of Interest**

"Using Technology and Data for Good". The LGA has a twelve-month opportunity for someone within local government to be seconded to the Secretariat nominally two days per week to drive the Smart Cities agenda for and with the sector. Councils are asked to consider nominating someone for the role.



## **19 MEMBER'S BOOKSHELF**

- SA Power Networks 2020-2025 Draft Plan - Delivering better outcomes at a lower price

### **RECOMMENDATION**

That the additions to Members' bookshelf be noted.

## **20 CORRESPONDENCE**

### **20.1 Peace Declaration**

Correspondence has been received from the President of the Mayors for Peace, Matsui Kazumi, Mayor of Hiroshima, regarding the Peace Declaration received at the Peace Memorial Ceremony (**Attachment 1**).

### **20.2 Premier's Council on Suicide Prevention**

Correspondence has been received from the Premier's Advocate for Suicide Prevention, Hon. John Dawkins MLC, regarding the establishment of the Premier's Council on Suicide Prevention (**Attachment 2**).

### **20.3 Nagasaki Peace Declaration**

Correspondence has been received from the Mayor of Nagasaki, Tomihisa Taue, regarding the Nagasaki Peace Declaration (**Attachment 3**).

### **20.4 Mayor Dave Burgess' Nomination for the LGA SA President**

Correspondence has been received from the Mayor of the Mid Murray Council, Dave Burgess, regarding his nomination for the Local Government Association of South Australia President (**Attachment 4**).

### **20.5 2018 National General Assembly**

Correspondence has been received from the President of the Australian Local Government Association, Mayor David O'Loughlin, acknowledging Council's submission dated 29 March 2018 in relation to Council's motion to the 2018 National General Assembly (**Attachment 5**).

### **20.6 Electricity Strategy for South Australian Councils**

Correspondence has been received from the Chair of the Local Government Association of South Australia Procurement Board, Mayor David O'Loughlin, regarding the electricity strategy for South Australian councils (**Attachment 6**).

### **RECOMMENDATION**

That the correspondence be received.

---

### **Attachments**

- 20.1 Peace Declaration**
- 20.2 Premier's Council on Suicide Prevention**
- 20.3 Nagasaki Peace Declaration**
- 20.4 Mayor Dave Burgess' Nomination for the LGA SA President**
- 20.5 2018 National General Assembly**
- 20.6 Electricity Strategy for South Australian Councils**



## Mayors for Peace

### Secretariat

C/O Hiroshima Peace Culture Foundation, 1-5 Nakajima-cho, Naka-ku, Hiroshima 730-0811 Japan  
Phone: +81-82-242-7821 Fax: +81-82-242-7452 E-mail: mayoroon@pcf.city.hiroshima.jp  
URL: <http://www.mayorsforpeace.org/index.html>

August 6, 2018

Dear Mayors for Peace Member City,

We hope this message finds you in the best of health and spirits.

We would like to express our heartfelt gratitude to your city's ongoing support for the initiatives of Mayors for Peace.

Today I would like to share with you the Peace Declaration I delivered at this year's Peace Memorial Ceremony.

This is a quote from the Peace Declaration: "One *hibakusha* says, 'World leaders should gather in the A-bombed cities, encounter our tragedy, and, at a minimum, set a course toward freedom from nuclear weapons. I want human beings to become good stewards of creation capable of abolishing nuclear weapons.' He asks world leaders to focus their reason and insight on abolishing nuclear weapons so we can treasure life and avoid destroying the Earth."

In order to achieve a world without nuclear weapons, we consider it essential that this spirit of Hiroshima becomes the consensus of the international community and that the civil society members are united in working to nurture better conditions for world leaders to take initiatives.

It would be most appreciated if you would kindly help us foster and expand international public opinion through widely sharing the Peace Declaration attached. We would also like to ask for your generous help in further expanding the Mayors for Peace membership, which stands at 7,632 cities in 163 countries and regions as of August 1. Please invite mayors of your sister cities and neighboring cities who are not yet members to join Mayors for Peace.

It is my sincere hope that your city will continue to work with us to achieve our objectives: "Realization of a world without nuclear weapons" and "Realization of safe and resilient cities", which we believe will lead us to our ultimate goal, that of lasting world peace

I close with my best wishes for your good health and every success in your endeavors.

Sincerely yours,

MATSUI Kazumi  
President of Mayors for Peace  
Mayor of Hiroshima



## The City of Hiroshima

### PEACE DECLARATION

August 6, 2018

It's 73 years ago and a Monday morning, just like today. With the mid-summer sun already blazing, Hiroshima starts another day. Please listen to what I say next as if you and your loved ones were there. At 8:15 comes a blinding flash. A fireball more than a million degrees Celsius releases intense radiation, heat, and then, a tremendous blast. Below the roiling mushroom cloud, innocent lives are snuffed out as the city is obliterated.

"I'm so hot! It's killing me!" From under collapsed houses, children scream for their mothers.

"Water! Please, water!" come moans and groans from the brink of death. In the foul stench of burning people, victims wander around like ghosts, their flesh peeled and red. Black rain fell all around. The scenes of hell burnt into their memories and the radiation eating away at their minds and bodies are even now sources of pain for *hibakusha* who survive.

Today, with more than 14,000 nuclear warheads remaining, the likelihood is growing that what we saw in Hiroshima after the explosion that day will return, by intent or accident, plunging people into agony.

The *hibakusha*, based on their intimate knowledge of the terror of nuclear weapons, are ringing an alarm against the temptation to possess them. Year by year, as *hibakusha* decrease in number, listening to them grows ever more crucial. One *hibakusha* who was 20 says, "If nuclear weapons are used, every living thing will be annihilated. Our beautiful Earth will be left in ruins. World leaders should gather in the A-bombed cities, encounter our tragedy, and, at a minimum, set a course toward freedom from nuclear weapons. I want human beings to become good stewards of creation capable of abolishing nuclear weapons." He asks world leaders to focus their reason and insight on abolishing nuclear weapons so we can treasure life and avoid destroying the Earth.

Last year, the Nobel Peace Prize went to ICAN, an organization that contributed to the formation of the Treaty on the Prohibition of Nuclear Weapons. Thus, the spirit of the *hibakusha* is spreading through the world. On the other hand, certain countries are blatantly proclaiming self-centered nationalism and modernizing their nuclear arsenals, rekindling tensions that had eased with the end of the Cold War.

Another *hibakusha* who was 20 makes this appeal: "I hope no such tragedy ever happens again. We must never allow ours to fade into the forgotten past. I hope from the bottom of my heart that humanity will apply our wisdom to making our entire Earth peaceful." If the human family forgets history or stops confronting it, we could again commit a terrible error. That is precisely why we must continue talking about *Hiroshima*. Efforts to eliminate nuclear weapons must continue based on intelligent actions by leaders around the world.

Nuclear deterrence and nuclear umbrellas flaunt the destructive power of nuclear weapons and seek to maintain international order by generating fear in rival countries. This approach to guaranteeing long-term security is inherently unstable and extremely dangerous. World leaders must have this reality etched in their hearts as they negotiate in good faith the elimination of nuclear arsenals, which is a legal obligation under the Nuclear Non-Proliferation Treaty. Furthermore, they must strive to make the Treaty on the Prohibition of Nuclear Weapons a milestone along the path to a nuclear-weapon-free world.

We in civil society fervently hope that the easing of tensions on the Korean Peninsula will proceed through peaceable dialogue. For leaders to take courageous actions, civil society must respect diversity, build mutual trust, and make the abolition of nuclear weapons a value shared by all humankind. Mayors for Peace, now with more than 7,600 member cities around the world, will focus on creating that environment.

I ask the Japanese government to manifest the magnificent pacifism of the Japanese Constitution in the movement toward the entry into force of the Treaty on the Prohibition of Nuclear Weapons by playing its proper role, leading the international community toward dialogue and cooperation for a world without nuclear weapons. In addition, I hereby demand an expansion of the black rain areas along with greater concern and improved assistance for the many people suffering the mental and physical effects of radiation, especially the *hibakusha*, whose average age is now over 82.

Today, we renew our commitment and offer sincere consolation to the souls of all A-bomb victims. Along with Nagasaki, the other A-bombed city, and with much of the world's population, Hiroshima pledges to do everything in our power to achieve lasting world peace and the abolition of nuclear weapons.

MATSUI Kazumi  
Mayor  
The City of Hiroshima



**Government  
of South Australia**

**Hon. John Dawkins MLC  
Premier's Advocate on Suicide Prevention**

1 August 2018

*Mayor John Trainer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033*

Dear Mr *John* Trainer,

I am pleased to inform you that the Marshall Liberal Government has acted promptly in regard to its commitment to preventative health and wellbeing, with the establishment of the Premier's Council on Suicide Prevention.

It is my pleasure to advise you of the members chosen to form this council. All members have extensive experience in the fields of mental health and suicide prevention, with shared backgrounds in clinical research and academia, medical practice and community outreach service. These individuals provide invaluable expertise to the council and are dedicated to reducing the harm caused by suicide.

Premier's Council on Suicide Prevention:

**Jill Chapman**, *MOSH Australia, Thebarton*

**Chez Curnow**, *Mental Health & Alcohol/Other Drugs Manager, Country SA PHN, Pt Augusta*

**Dr Kate Fennell**, *Research Fellow, School of Psychology University of Adelaide, Parkside*

**Dr Seema Jain**, *Practice Principal, Elizabeth Grove Surgery, Elizabeth Grove*

**Janet Kuys**, *Silent Ripples Inc., Palmer*

**Lee Martinez**, *UniSA Department of Rural Health, Whyalla*

**Peter May**, *Aboriginal Health Worker, Country Health Connect, Mt Gambier*

**Chad McLaren**, *Advocate for the rights and needs of contemporary veterans, Largs Bay*

**Rev Peter Sandeman**, *Chief Executive Officer, Anglicare SA, Hindmarsh*

**Simon Schrapel AM**, *Chief Executive, Uniting Communities, Adelaide*

**Dr Peter Tyllis**, *Former Chief Psychiatrist, North Adelaide*

**Kelly Vincent**, *Advocate for the rights and needs of people with disabilities, Brompton*

**Tracey Wanganeen**, *Standby Co-ordinator Country SA, Uniting Communities, Mt Gambier*

Premier's Council on Suicide Prevention  
Level 7, CitiCentre Building, 11 Hindmarsh Square, ADELAIDE SA 5000 | GPO Box 1100 ADELAIDE SA 5001  
Tel 08 8226 6029 or 08 8237 9312 Email: [john.dawkins@parliament.sa.gov.au](mailto:john.dawkins@parliament.sa.gov.au), [karen.mccoll@sa.gov.au](mailto:karen.mccoll@sa.gov.au)

RECEIVED - CW

6 AUG 2018



-2-

The Premier's Council on Suicide Prevention will build on the vital work of the state's suicide prevention networks and associated voluntary groups. The council will work to increase the profile and reach of suicide prevention initiatives across South Australia and identify innovative opportunities in the area.

It is an honour to lead the Council in my role as Premier's Advocate for Suicide Prevention. This council provides an exciting opportunity to enhance community participation in suicide prevention activities. Community engagement is vital and will be encouraged by raising the profile of shared perspectives and engaging with the community in the design and coordination of suicide prevention programs.

I encourage you to engage with me and my office if I can be of any assistance in working with you and your community to raise the profile of suicide prevention for the benefit of all South Australians.

Yours sincerely



**Hon. JOHN DAWKINS MLC**  
**Premier's Advocate for Suicide Prevention**

**Premier's Council on Suicide Prevention**  
Level 7, CitiCentre Building, 11 Hindmarsh Square, ADELAIDE SA 5000 | GPO Box 2555 ADELAIDE SA 5001  
Tel 08 8226 6029 or 08 8237 9312 Email: [john.dawkins@parliament.sa.gov.au](mailto:john.dawkins@parliament.sa.gov.au), [karen.mccoll@sa.gov.au](mailto:karen.mccoll@sa.gov.au)



## Nagasaki Peace Declaration

It was on this day 73 years ago, at 11:02 a.m. on August 9. The explosion of a single atomic bomb in the blue summer sky reduced the city of Nagasaki to a horrific state. Humans, animals, plants, trees and all other forms of life were scorched to ashes. Countless corpses lay scattered all around the annihilated streets. The corpses of people who had exhausted themselves searching for water bobbed up and down in the rivers, drifting until they reached the estuaries. 150,000 people were killed or wounded and those who somehow managed to survive suffered severe mental and physical wounds. To this day they continue to be afflicted by the aftereffects of radiation exposure.

Atomic bombs are cruel weapons that mercilessly take away from humans the dignity to live in a humane manner.

In 1946, the newly-founded United Nations made the elimination of nuclear weapons and other weapons of mass destruction the first resolution of its General Assembly. The Constitution of Japan, which was issued that same year, set pacifism as one of its unwavering pillars. These were strong expressions of determination to see that the tragedy of the atomic bombings experienced by Hiroshima and Nagasaki, along with the war that brought them on, would never be repeated. The fulfillment of this resolve was then entrusted to the future.

Continuous efforts to realize this resolve made by countries and individuals, most prominently the atomic bombing survivors, bore fruit last year when the United Nations adopted the Treaty on the Prohibition of Nuclear Weapons. Furthermore, the International Campaign to Abolish Nuclear Weapons (also known as ICAN), which greatly contributed to efforts that led to the adoption of this treaty, was then awarded the Nobel Peace Prize. These two developments are proof that the majority of people on this earth continue to seek the realization of a world free of nuclear weapons.

Even now, however, 73 years after the end of World War II, some 14,450 nuclear warheads exist in the world. Moreover, to the great concern of those in the atomic-bombed cities, a shift towards openly asserting that nuclear weapons are necessary and that their use could lead to increased military might is once again on the rise.

I hereby appeal to the leaders of nuclear-armed nations and nations dependent on the nuclear umbrella. Please do not forget the resolve of the first United Nations General Assembly Resolution to work towards the elimination of nuclear weapons. In addition, please fulfill the pledge made to the world 50 years ago in the Treaty on the Non-Proliferation of Nuclear Weapons (or NPT) to pursue nuclear disarmament in good faith. I strongly request that you change to security policies not dependent on nuclear weapons before humanity once again commits a mistake that would create even more atomic bombing victims.

To the people of the world, please demand that the governments and parliaments in your countries sign and ratify the Treaty on the Prohibition of Nuclear Weapons in order to see that this treaty comes into effect at the earliest possible date.

The Government of Japan has taken the position of not signing the Treaty on the Prohibition of Nuclear Weapons. In response to this, more than 300 local assemblies have voiced their desire to see this treaty signed and ratified. I hereby ask that the Government of Japan, the only country to have suffered from the wartime use of nuclear weapons, support the Treaty on the Prohibition of Nuclear Weapons and fulfill its moral obligation to lead the world towards denuclearization.

Currently, a new movement towards peace and denuclearization on the Korean Peninsula has emerged. We in the atomic-bombed cities watch this development attentively and have great



expectations that persistent diplomatic efforts, as initiated with the Panmunjom Declaration by the leaders of North and South Korea and the first ever United States-North Korea Summit, will lead to the realization of irreversible denuclearization. I hope that the Japanese government will make use of this great opportunity to work towards the realization of a Northeast Asia Nuclear-Weapons-Free Zone that would see Japan and the entire Korean Peninsula denuclearized.

Last year, two of the *hibakusha*, or atomic bombing survivors, who led the anti-nuclear-weapons movement in Nagasaki for many years passed away in quick succession. One was Mr. Hideo Tsuchiyama, who had this to say about the leaders of countries that rely on nuclear weapons. "Your possession of nuclear weapons, or attempts to possess such weapons, is nothing to boast of. Rather, you should know that it is something shameful that risks making you perpetrators of crimes against humanity." The second of these *hibakusha*, Mr. Sumiteru Taniguchi, spoke the following words. "Human beings and nuclear weapons cannot co-exist. The suffering we went through is more than enough. For people to truly live as human beings, we cannot allow a single nuclear weapon to remain on the face of the earth." These two people harbored great worries that those who have never experienced war or atomic bombings might head down mistaken paths. With their passing, I feel anew the need to pass on to the next generation the war-renouncing message included in the Constitution of Japan.

There are many things that each and every one of us can do to help bring about the realization of a peaceful world. One is to visit the atomic-bombed cities in order to learn about history and the fearfulness of nuclear weapons. It is also important to listen to accounts of the wartime experiences of those in your own towns. While the experiences themselves are not things that can be shared, feelings of appreciation for peace may be shared by all. The campaign to collect ten-thousand signatures in support of the abolition of nuclear weapons, a project that originated in Nagasaki, started with a proposal made by high school students. The ideas and actions of the young generation have the power to create new movements. There are also people who continue to fold paper cranes and send them to the atomic-bombed cities. Through exchanges between people from different cultures and traditions we deepen our mutual understanding, which in turn can lead to peace. We can also make expressions of peace through our favorite music or sport. The foundations of peace are most certainly formed in civil society. Let us use the power of the civil society to spread throughout the world a culture of peace instead of one of war.

Seven years have now passed since the nuclear power plant accident that followed the Great East Japan Earthquake, yet the people of Fukushima are still suffering from the effects of radiation. Nagasaki continues to offer support to all those in Fukushima who are persevering with efforts aimed at rebuilding.

The average age of the *hibakusha* is now over 82. I ask that the Government of Japan improve efforts to provide support for survivors still suffering from the aftereffects of the bombings, and offer relief as soon as possible for those who experienced the bombings but have yet to receive official recognition as such.

While offering our heartfelt condolences to those who lost their lives in the atomic bombings, we citizens of Nagasaki hereby declare that we will continue to work tirelessly with people around the world to bring about everlasting peace and the realization of a world free of nuclear weapons.

Tomihisa Taue  
Mayor of Nagasaki  
August 9, 2018

**Subject:** FW: OEMAIL20188732 - 10/COM/LGA/1 - Nomination for President of the Local Government Association of SA

**Attachments:** Mayor Dave Burgess - Experience and Achievements.pdf

**From:** Executive Services  
**Sent:** Thursday, 9 August 2018 3:42 PM  
**Subject:** OEMAIL20188732 - 10/COM/LGA/1 - Nomination for President of the Local Government Association of SA

SA Council CEOs

I am writing to advise I have nominated for the position of Local Government Association SA President (see attached).

I bring experience, take on hard challenges, e.g. Auditor General Report, LGA SA Insurance Review, Memorandum of Understanding with LGA Queensland.

I carry no political bias or membership.

More than happy to take a call 0428 813 450.

Yours sincerely

Dave Burgess

Dave Burgess  
Mayor  
Mid Murray Council  
Immediate Past President LGA SA



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*All Mid Murray Council Outbound email has been scanned by the MessageLabs Email Security System. For more information please visit <http://www.symanteccloud.com>*

### Mayor Dave Burgess - Nominating for LGA SA President

Local Government has been my passion for over 16 years. My dedication to the Local Government sector has resulted in significant changes and efficiencies.

Your support will help me to build on the respect Local Council deserves within our Government sector without political bias.





16 August 2018

Mayor John Trainer OAM  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5031

Dear Mayor Trainer

**RE - 2018 National General Assembly Resolutions**

Earlier this year your council submitted a motion to be debated at the National General Assembly (NGA) 2018. We would like to thank you and your council for the important contribution you made to the NGA.

Your motion was included in the Business Paper at Motion number 1.5.

I am contacting you to inform you that the ALGA Board met on the 19 July to consider the outcomes of debate and have agreed to the below action.

**Resolution 1.5:**

That the National General Assembly call on the Australian Local Government Association, with involvement in the Council of Australian Governments, approach the Federal Government to write a new Federal Constitution for the 21st Century.

**Action:**

*The ALGA Board noted the resolution and the difficulty in achieving Constitutional change and noted that of the 44 referendums put to the Australian population only 8 have been successful. The Board noted the ambition of the Resolution and that it may be relevant to a future broader decision about the Federation in COAG. The ALGA board has written to the Prime Minister, the Hon. Malcolm Turnbull MP, on the issue.*

The ALGA Secretariat will advise you when a response is received. These responses will also be published on the ALGA website and in next year's business papers.

Once again thank you for your support of the Assembly and we look forward to seeing you at next year's NGA.

Yours sincerely

A handwritten signature in blue ink, appearing to read "David O'Loughlin", is written over a horizontal line.

Mayor David O'Loughlin  
President





Our Reference: 664292 / DO : AH

15 August 2018

Mr Terry Buss AM  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss

### **Electricity Strategy**

I would like to take the time to detail how LGA Procurement will be working towards reducing the cost of electricity for SA councils upon conclusion of the current supply contracts.

The procurement for the supply of electricity for SA councils is the single largest shared service arrangement across the sector and continues to benefit from aggregation of load requirements and reduction of consultancy and procurement costs.

Reducing the cost of councils doing business is a clear goal for LGA Procurement with a focus on improved value for money and reduction of risks across all contract areas.

I would like to assure you that the process of procuring the future electricity supply for SA councils is well underway with the following strategy currently being rolled out now in readiness of entering the market again sometime next year.

The strategies being rolled out include:

- Formation of an Electricity Working Party to advise and assist LGA Procurement in understanding the needs of the sector and to investigate various purchase options;
- Investigating Power Purchase Agreements and the possibility of longer term contracts with a number of renewable generators across the state;
- Continued monitoring of electricity purchasing arrangements and outcomes through the National Procurement Network;
- Monitoring the proposed interconnector between SA/NSW and the expected market benefits;
- Continued close analysis of the State Government electricity policy and purchasing options;
- Analysing the planned removal of more coal fired generators from the national grid and the increased availability of renewable sources;
- Staying abreast of state and national policy changes that may affect price and security of supply.
- Regular sector updates and forums to keep ensure all councils have the opportunity to gain an in-depth understanding of this complex commodity.
- Analysis of the national Energy Guarantee as more information becomes available.

It is clear that the National Electricity Market is transforming at a rapid pace. The predictions for residential and business energy demand remain relatively flat for the foreseeable future and the costs are set to stabilise as supply is better balanced across the grid.

LGA Procurement • 148 Frome Street, Adelaide SA 5001 | Phone: 8224 2000 | Fax: 8232 6336



Please rest assured that LGA Procurement will continue to act in the best interests of the sector and will continue to keep councils informed of the outlook and any decisions will be required along the way.

I encourage you to remain alert to this issue and stay in contact with the work that is being undertaken on your behalf by LGA Procurement.

Yours sincerely



**Mayor David O'Loughlin**  
Chair, LGA Procurement Board  
Mayor, City of Prospect

Email: [david.oloughlin@prospect.sa.gov.au](mailto:david.oloughlin@prospect.sa.gov.au)

**21      CONFIDENTIAL**

Nil

**22      MEETING CLOSE**

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**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee held on 17 July 2018 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## **11 FINANCE AND REGULATORY REPORTS**

### **11.1 Creditor Payments**

#### **Brief**

This report tables a schedule of creditor payments for July 2018.

#### **RECOMMENDATION**

The Committee recommends to Council that the schedule of creditor payments for July 2018 be received.

---

#### **Discussion**

A schedule of creditor payments totalling \$4,913,481.10 (\$5,030,428.27 in June 2018) is attached for the information of Elected Members. Notable items include:

- A payment to Solo Resource Recovery for both waste collection and disposal for June 2018 of \$391,137.59 (refer ref. no. 428);
- Payments to Camco SA Pty Ltd totalling \$511,445.02 for various road and drainage works (refer ref. nos. 89 and 90);
- A payment to the Football Federation of SA Inc. of \$275,000.00 as the contribution towards a new synthetic soccer pitch (refer ref. no. 174);
- A payment to Top Coat Asphalt Contractors Pty Ltd of \$259,852.12 for road works in St Andrews Crescent (refer ref. no. 477);
- A payment to SEM Civil Pty Ltd of \$176,746.53 for road and stormwater upgrades in George Street (refer ref. no. 419);
- A payment to Tudor Civil of \$167,361.69 for road works in various locations (refer ref. no. 490);
- A quarterly payment to the Local Government Association Workers Compensation Scheme of \$137,591.30 to cover premium and membership requirements (refer ref. no. 291);
- A payment to the Local Government Income Protection Fund of \$135,624.64 for income protection premiums (refer ref. no. 288);
- A contribution payment to the City of Unley for the Brownhill Creek Stormwater Project of \$133,420.10 (refer ref. no. 107);
- A payment to Playmazing of \$131,898.04 for the playground upgrade at East Parkway Reserve (refer ref. no. 361).

#### **Conclusion**

A schedule of creditor payments for July 2018 is provided for Elected Members' information and review.

#### **Attachments**

##### **1. Creditor payments for the month of July 2018**



**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
21 AUGUST 2018**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
1	EFT51892	A & M Boyle	Refund Overpaid Rates	793.40
2	EFT51834	A Noble & Son Ltd	Depot Supplies	126.50
3	060476	A Tsutsulis	Thebarton Community Centre Bond Return	935.00
4	EFT51904	AAPT Limited	Internet Connection	1,730.30
5	EFT51717	ABCorp Australasia Pty Ltd	Stationery	418.00
6	EFT51655	Access Training Centre Pty Ltd	Staff Training	385.00
7	EFT51911	Ace Rent a Car	Vehicle Hire	1,155.00
8	EFT51662	Adami's Sand & Metal	Depot Supplies	566.87
9	EFT51660	Adelaide Advanced Trees	Trees	1,155.00
10	EFT51910	Adelaide Baby Disco	Library Program	685.00
11	060513	Adelaide Bangladeshi Club	Plympton Community Centre Bond Return	500.00
12	EFT51661	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	330.00
13	EFT51908	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	3,735.33
14	EFT51769	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,672.00
15	EFT51768	Adelaide Waste & Recycling Centre	Rubbish Disposal	15,585.91
16	EFT51654	Adler Business Gifts Pty Ltd	Promotional Products	1,211.38
17	EFT51658	ADS Architects	Professional Fees	12,760.00
18	EFT51652	Advam Pty Ltd	Transaction Fees	248.67
19	EFT51771	AECOM Australia Pty Ltd	Professional Fees	38,978.23
20	060464	AGL South Australia Pty Ltd	Power	1,938.16
21	EFT51613	AJ & CA Mackintosh	Weed Spraying	3,584.90
22	EFT51952	AJ & CA Mackintosh	Weed Spraying	14,384.04
23	060516	Alessandra Tsutsulis	Thebarton Community Centre Bond Return	65.00
24	EFT51563	Align Advisors	Professional Fees	1,402.50
25	EFT51912	All Access Australasia	Library DVD's	61.60
26	EFT51900	All Laundry & Linen Pty Ltd	Contract Linen	439.24
27	060489	Allan Gaw	Rainwater Tank Rebate	300.00
28	EFT51767	Allen Press Pty Ltd	Business Cards	687.50
29	EFT51903	Allsurv Engineering Surveys Pty Ltd	Field Surveys	14,718.00
30	EFT51770	Alsco Pty Ltd	Dry Cleaning	31.01
31	EFT51562	Amazing Grazers Pty Ltd	Catering	440.00
32	EFT51583	Andrew Edmunds	Bus Driver Assessment	585.00
33	EFT51905	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
34	060451	Animal Welfare League SA	Staff Casual Day Donations	231.85
35	EFT51766	Animal Welfare League SA	Impound Dogs	2,842.00
36	EFT51656	Answering Adelaide Pty Ltd	After Hours Answering Service	772.05
37	EFT51556	Aqua Techniques	Bore Replacement	12,016.75
38	EFT51564	Aquarium Aid	Library Aquarium Maintenance	175.00
39	EFT51561	Arboregreen Landscape Products	Depot Supplies	4,982.54
40	EFT51907	Arboregreen Landscape Products	Depot Supplies	418.57
41	060512	Archie Walsh	Junior Development Grant	200.00
42	EFT51560	ARO Educational Services Pty Ltd	Staff Training	1,100.00
43	EFT51906	Aroma Fresh SA Coffee	Tea & Coffee Supplies	156.00
44	EFT51557	Artcraft Pty Ltd	Depot Supplies	2,409.00
45	EFT51901	Artcraft Pty Ltd	Depot Supplies	316.80
46	060500	Arthur Anastas	Rainwater Tank Rebate	300.00
47	EFT51558	Ascot Welding	Bus Shelters	13,530.00
48	EFT51913	Atlas Event & Party Hire	Equipment Hire	1,035.00
49	EFT51653	Aussie Telecom Pty Ltd	Software Maintenance	594.00
50	060460	Aust Red Cross C/- Comm Justice Program	Thebarton Community Centre Bond Return	500.00
51	EFT51772	Australasian Fleet Managers Assoc	Membership	439.00
52	EFT51902	Australia Day Council	Membership	1,576.00
53	EFT51664	Australia Post	Agency Collection Fees	2,338.39
54	EFT51659	Australia Post	Postage	2,374.39
55	EFT51773	Australian Civil and Mining Training	Staff Training	3,800.00
56	EFT51775	Australian Green Clean	Cleaning	7,791.30
57	060503	Australian Institute of Building Surveyors	Membership	550.00
58	EFT51565	Australian Organics Recycling Assoc Ltd	Membership	165.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
21 AUGUST 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
59	EFT51651	Australian Refugee Assoc Inc	Thebarton Community Centre Bond Return	120.00
60	EFT51845	BA & KA Paterson	Building Maintenance	1,784.20
61	EFT51969	BA & KA Paterson	Building Maintenance	2,686.86
62	060517	Baptcare	Thebarton Community Centre Bond Return	120.00
63	EFT51894	Barkuma Inc	Thebarton Community Centre Bond Return	1,000.00
64	EFT51777	Bartco Traffic Equipment Pty Ltd	Licence Renewal	462.00
65	EFT51566	BCE & CJ Electrical	Electrical	1,577.89
66	EFT51915	BCE & CJ Electrical	Electrical	18,439.08
67	060485	Ben Ganley	Junior Development Grant	200.00
68	EFT51665	Best Masonry Bricks & Pavers Pty Ltd	Pavers	4,682.59
69	EFT51666	Best Signs	Signage	1,177.00
70	060497	Beth Saunders	Rainwater Tank Rebate	400.00
71	EFT51781	Bianco Walling Pty Ltd	Depot Supplies	2,260.50
72	EFT51916	BioBag World Australia Pty Ltd	BioBags	2,166.78
73	EFT51671	Black Duck Seat Covers	Vehicle Maintenance	754.60
74	EFT51914	BlastOne International (Aust) Pty Ltd	Depot Supplies	187.00
75	EFT51673	Bob Jane T Mart - Brooklyn Park	Tyres	5,387.00
76	EFT51826	Bob May Workplace Emergency Training	Safety Inspection	572.00
77	EFT51776	BOC Limited	Depot Supplies	446.31
78	EFT51567	Body Corporate Physiotherapy Pty Ltd	Professional Fees	660.20
79	EFT51672	Bowden Print Group Pty Ltd	Printing	764.50
80	EFT51780	BR Construction Supplies	Depot Supplies	586.37
81	EFT51698	Brenton Gill	Reimburse Volunteer Expenses	89.92
82	EFT51778	Brooklyn Park Church of Christ	Equipment Grant	1,699.00
83	EFT51953	Bucher Municipal Pty Ltd	Vehicle Maintenance	5,214.84
84	EFT51670	Bundaleer Aplaries	Wasp Removal	170.00
85	EFT51615	BundyPlus	Computer Equipment	129.80
86	EFT51667	Burson Automotive Pty Ltd	Depot Supplies	2,350.00
87	EFT51668	Business SA	Staff Training	1,049.00
88	EFT51680	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	7,590.00
89	EFT51569	Camco SA Pty Ltd	Roadworks	134,968.57
90	EFT51917	Camco SA Pty Ltd	Roadworks	376,476.45
91	060454	Cancelled		
92	060471	Cancelled		
93	EFT51683	Canon Australia Pty Ltd	Copier Charges	102.39
94	EFT51922	Canon Australia Pty Ltd	Copier Charges	1,173.45
95	EFT51786	Canon Finance Australia Pty Ltd	Copier Lease Payout	97.86
96	EFT51790	Carvosso Constructions & Building Services	Building Maintenance	49,247.00
97	EFT51677	Cash Security Services Pty Ltd	Banking	629.20
98	EFT51788	Cash Security Services Pty Ltd	Banking	713.90
99	EFT51806	Christine Huggett	Reimburse Expenses	150.00
100	EFT51831	Christopher Bryan Menz	CAP Member Allowance	1,485.50
101	EFT51685	Chubb Fire & Security Ltd	Security	5,565.23
102	EFT51923	Chubb Fire & Security Ltd	Security	1,387.17
103	EFT51571	City Circle Newsagents	Library Magazines	28.44
104	EFT51789	City Circle Newsagents	Library Magazines	93.48
105	060477	City of Charles Sturt	Cost Share of West Beach Road Upgrade	126,500.00
106	060465	City of Norwood Payneham & St Peters	Transfer Long Service Leave	1,202.26
107	060459	City of Unley	Brownhill Creek Stormwater Project Contribution	133,420.10
108	060452	City of West Torrens Petty Cash	Petty Cash	2,215.20
109	EFT51682	Civil & Environmental Solutions Pty Ltd	Professional Fees	1,750.10
110	EFT51674	Civil Contractors Federation SA	Staff Training	511.50
111	EFT51575	Civil Train SA	Staff Training	360.00
112	EFT51573	Cleanaway Pty Ltd	Rubbish Disposal	1,032.35
113	EFT51574	Cleanaway Pty Ltd	Rubbish Disposal	972.40
114	EFT51921	Cleanaway Pty Ltd	Rubbish Disposal	366.67
115	EFT51791	Cleanaway Pty Ltd	Rubbish Disposal	652.41
116	EFT51576	Click Promos	Promotional Products	1,313.40

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
117	EFT51572	CMA Ecocycle Pty Ltd	Recycling	1,698.18
118	EFT51920	CMI Toyota	Vehicle Maintenance	78.07
119	EFT51782	Coca-Cola Amatil (SA) Pty Ltd	Refreshments	412.92
120	EFT51676	Combined Fire Systems Pty Ltd	Fire Safety	171.60
121	EFT51570	Combo Industries	Vehicle Modifications	25,729.00
122	EFT51785	Combo Industries	Vehicle Modifications	11,693.00
123	EFT51918	Combo Industries	Vehicle Modifications	2,750.00
124	EFT51898	Community Access & Services SA	Thebarton Community Centre Bond Return	500.00
125	EFT51681	Comware Pty Ltd	Printers	1,423.40
126	EFT51679	ComWide Radio Services Pty Ltd	Vehicle Maintenance	353.82
127	EFT51784	Consolidated Bearing Co	Depot Supplies	201.06
128	EFT51684	Continuum Care Australia Pty Ltd	Home Support Services	920.21
129	EFT51919	Cornes Toyota	Vehicle Maintenance	743.70
130	EFT51686	Corporate Health Group Pty Ltd	Medical	566.60
131	EFT51687	Corporate Platters	Catering	44.00
132	060501	CPR Pharma Services	Thebarton Community Centre Bond Return	640.00
133	EFT51616	Cr Graham Nitschke	Elected Members Allowance	129.50
134	060486	D Ahern	Refund Development Fees	216.31
135	EFT51927	Daimler Trucks Adelaide	Vehicle Maintenance	82.93
136	EFT51579	Dallas Equipment	Contractor	1,782.00
137	EFT51689	Dallas Equipment	Contractor	2,277.00
138	EFT51794	Dallas Equipment	Contractor	1,815.00
139	EFT51929	Dallas Equipment	Contractor	2,893.00
140	EFT51646	Daryl K Warman	Reimburse Volunteer Expenses	58.40
141	EFT51925	Database Consultants Australia	Software Maintenance	11,204.60
142	EFT51699	David Giersch	Reimburse Volunteer Expenses	15.84
143	EFT51889	David Wass	Reimburse Volunteer Expenses	17.16
144	060519	Denron Metals	Refund Development Fees	600.00
145	EFT51638	Department of Planning, Transport and Infrastructure	Street Lighting / Vehicle Searches	22,842.28
146	EFT51755	Department of Planning, Transport and Infrastructure	Schedule 7 Fees	22,623.41
147	EFT51578	Department of the Premier and Cabinet	Act Amendments/Gazette Notices	346.01
148	EFT51783	Di Colls	Reimburse Expenses	150.00
149	EFT51577	Diabetes SA	Presentation	176.00
150	EFT51793	Direct Comms Pty Limited	TXT2U Messages	593.61
151	EFT51928	Direct Mix Concrete Sales	Concrete	5,869.90
152	EFT51926	dormakaba Australia Pty Ltd	Building Maintenance	418.00
153	EFT51890	Downer EDI Works Pty Ltd	Asphalt	159.50
154	EFT51987	DWS Advanced Business Solutions	DBA Support	1,650.00
155	060453	Dymocks Adelaide	Library Books	8,614.56
156	EFT51657	E & S Athanasiadis	Depot Supplies	5,150.95
157	EFT51580	Easy Signs	Signage	1,552.06
158	EFT51796	Ecept	Signage	4,180.00
159	060491	Edith W Gill	Rainwater Tank Rebate	50.00
160	EFT51582	Edward Street Psychology	Professional Fees	1,042.80
161	060479	Elaine Magias	Library Workshop	313.50
162	EFT51795	Electric Bug Pty Ltd	Radios	1,105.50
163	EFT51693	Engineers Australia	Membership	563.00
164	EFT51692	Environmental Health Australia (SA) Inc	Membership	1,460.00
165	EFT51691	Esar Home Care	Home Support Services	589.02
166	EFT51930	Esar Home Care	Home Support Services	835.98
167	EFT51581	Evright.Com Pty Ltd	Mendelson Medals	316.80
168	EFT51931	Expressions SA Pty Ltd	Newspapers	144.00
169	EFT52002	Faelie Morrell	Thebarton Community Centre Bond Return	85.00
170	EFT51896	Faelie Morrell	Thebarton Community Centre Bond Return	415.00
171	EFT51586	Feriwalla	Library Books	55.00
172	EFT51587	Flick Anticimex Pty Ltd	Pest Control	330.00
173	EFT51933	Flightpath Architects Pty Ltd	Heritage Advisory Services	240.63
174	EFT51935	Football Federation of SA Inc	Camden Oval Soccer Pitch Contribution	275,000.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
175	EFT51584	Forpark Australia (SA)	Playground Equipment	4,950.00
176	EFT51585	Foxtel Cable Television Pty Ltd	Library Connection	210.00
177	EFT51589	Fragglerocc Pty Ltd	Roadworks	13,052.60
178	EFT51695	Fragglerocc Pty Ltd	Roadworks	9,240.00
179	EFT51934	Fragglerocc Pty Ltd	Roadworks	647.90
180	EFT51694	Frank Siow Management Pty Ltd	Professional Fees	9,762.50
181	EFT51932	Fresh & Clean	Hygiene Service	2,406.53
182	EFT51797	Fry Library & School Supplies	Library Supplies	330.00
183	EFT51733	Fulton Hogan Industries Pty Ltd	Roadworks	41,773.50
184	EFT51964	Fulton Hogan Industries Pty Ltd	Roadworks	1,845.36
185	EFT51700	Genpower Australia Pty Ltd	Generator Service	2,291.58
186	EFT51798	Genpower Australia Pty Ltd	Generator Service	704.00
187	EFT51882	Geoff Weeks	Reimburse Volunteer Expenses	144.60
188	EFT51765	Georgia Valoudis	Thebarton Community Centre Bond Return	500.00
189	EFT51591	G-Force Building & Consulting	Building Maintenance	21,142.00
190	EFT51697	GGC Earthmovers Pty Ltd	Concrete Recycling	4,135.12
191	EFT51801	Gilbarco Australia Ltd	Plant Maintenance	644.00
192	060487	Giovanni Fusco	Rainwater Tank Rebate	300.00
193	060490	Giovanni Fusco	Rainwater Tank Rebate	300.00
194	EFT51595	Gleam Team Domestic Services	Home Support Services	168.49
195	EFT51803	Gleam Team Domestic Services	Home Support Services	191.61
196	EFT51938	GLG GreenLife Group Pty Ltd	Verge Mowing	16,693.52
197	EFT51753	Gordon J Tregoning Pty Ltd	Depot Supplies	523.60
198	EFT51802	Grace Records Management (Aust) Pty Ltd	Records Storage	4,519.69
199	EFT51702	Graham MacDonald Signs	Signage	63.60
200	EFT51641	Graham Tapscott	Reimburse Volunteer Expenses	146.00
201	EFT51701	Green Options	Oval Spraying	5,544.00
202	EFT51593	Green Steel Supplies Pty Ltd	Depot Supplies	730.31
203	EFT51799	Green Steel Supplies Pty Ltd	Depot Supplies	376.99
204	EFT51592	Green Team Shred-Safe	Paper Recycling	264.00
205	EFT51936	Greenhill Engineers Pty Ltd	Professional Fees	610.50
206	EFT51590	Greening Australia (SA) Ltd	Landscaping	13,574.00
207	EFT51940	GRH Supplies	Depot Supplies	4,769.47
208	EFT51937	GS Civil	Footpath Works	3,869.59
209	EFT51805	Hancock & Just Wheel Alignment	Vehicle Maintenance	239.80
210	EFT51703	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	6,371.73
211	EFT51804	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	4,143.03
212	EFT51941	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	1,989.08
213	EFT51810	Health & Immunisation Management Services	Temp Immunisation Staff	3,973.53
214	EFT51808	Hennig & Co Pty Ltd	Professional Fees	825.00
215	EFT51598	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	1,953.40
216	EFT51942	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	947.00
217	EFT51704	Hilton Hemz	Clothing Alterations	174.00
218	EFT51690	Hip Pocket Workwear & Safety	Safety Clothing	984.46
219	EFT51597	Hoban Recruitment	Temp Staff	134.51
220	EFT51809	Hoban Recruitment	Temp Staff	273.74
221	EFT51600	Hypernet Computer Distribution	Computer Equipment	85.00
222	EFT51705	Hypernet Computer Distribution	Computer Equipment	105.00
223	060504	Hy-way Truck Accessories Pty Ltd	Vehicle Maintenance	175.77
224	EFT52000	Icanmed	Thebarton Community Centre Bond Return	500.00
225	060518	Imad Kadeh	Refund Parking Expiation	95.00
226	EFT51601	Independent Fuels Australia Pty Ltd	Fuel	18,258.75
227	EFT51707	Independent Fuels Australia Pty Ltd	Fuel	15,369.45
228	EFT51943	Independent Fuels Australia Pty Ltd	Fuel	15,934.50
229	EFT51706	Indigeflora Nursery	Plants	1,116.50
230	EFT51622	Infor Public Sector User Forum	Subscription	1,980.00
231	EFT51945	Inlite SA	Lighting	51,867.66
232	EFT51708	Innovative Window Films	Vehicle Maintenance	270.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
233	EFT51604	Institute of Public Works Engineering Aust Ltd	Subscription	3,476.00
234	EFT51602	Institute of Public Works Engineering Aust SA Div Inc	Memberships	924.00
235	EFT51813	Internode Pty Ltd	Internet Connection	755.50
236	EFT51603	iSentia Pty Ltd	Media Monitoring	753.50
237	EFT51812	iSentia Pty Ltd	Media Monitoring	949.96
238	EFT51866	ISS Facility Services Aust Limited	Cleaning	3,811.92
239	EFT51944	Italian Pensioners of Thebarton & Suburbs Inc	Equipment Grant	1,250.00
240	060511	Jack Drewer	Junior Development Grant	100.00
241	EFT51807	James Hay	Reimburse Expenses	60.00
242	EFT52003	Janine Howlett	Sale of Art	374.00
243	EFT51814	Jasol Australia	Cleaning Chemicals	3,337.89
244	EFT51669	Jason Bury	Reimburse Expenses	60.00
245	EFT51897	Jason Osborne	Thebarton Community Centre Bond Return	500.00
246	060505	Jayne Dance	Library Book	19.00
247	EFT51939	Jerry Durnin	Reimburse Volunteer Expenses	116.80
248	060461	Jesse Burt	Junior Development Grant	200.00
249	EFT51606	Jet Couriers (Adelaide) Pty Ltd	Couriers	257.72
250	EFT51947	Jet Couriers (Adelaide) Pty Ltd	Couriers	399.95
251	EFT51710	JF Mobile Catering	Catering	1,858.00
252	EFT51608	John Kruger	Photography	375.00
253	EFT51820	John Kruger	Photography	250.00
254	EFT51605	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	2,461.52
255	EFT51946	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	7,480.44
256	EFT51709	JPE Design Studio Pty Ltd	Professional Fees	18,372.75
257	EFT51792	JR Devereaux	Reimburse Volunteer Expenses	48.60
258	EFT51663	JW Applebee	Landscaping	2,112.00
259	EFT51610	Kathryn Low	Reimburse Volunteer Expenses	18.25
260	EFT51607	Kelley Jones Lawyers	Staff Training	280.50
261	EFT51818	Kelley Jones Lawyers	Legal Fees	12,436.33
262	EFT51712	Kellogg Brown & Root Pty Ltd	Professional Fees	53,596.40
263	EFT51950	Kellogg Brown & Root Pty Ltd	Professional Fees	123,138.40
264	EFT51711	Kemps Credit Solutions	Debt Collection	1,888.32
265	EFT51949	Kennards Hire Pty Ltd - Darlington	Plant Hire	295.00
266	EFT51817	Kennards Hire Traffic	Plant Hire	800.00
267	EFT51816	Kerkes Equipment Services	Cleaning Supplies	755.70
268	060478	Kishor Chand	Reimburse Volunteer Expenses	97.20
269	060462	Kobe Burt	Junior Development Grant	200.00
270	EFT51649	Kristy Turner	Refund Overpayment	4.17
271	EFT51819	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	2,839.05
272	EFT51568	Kym Strelan	Home Advantage Program	802.50
273	EFT51779	Kym Strelan	Home Advantage Program	625.50
274	EFT51824	L&H Lawrence & Hanson	Electrical Supplies	148.01
275	EFT51612	Lakeside Building Solutions	Roadworks	32,519.15
276	EFT51825	Land Services Group	Searches	1,174.20
277	EFT51718	Lane Print & Post	Printing	802.44
278	EFT51611	Leadership Learning Dynamics	Professional Fees	17,267.64
279	EFT51609	Leading Edge Town Planners Pty Ltd	Professional Fees	3,465.00
280	060498	Leng Lee	Rainwater Tank Rebate	400.00
281	EFT51719	LGA Asset Mutual Fund	Insurance Excess	500.00
282	EFT51823	LGA Asset Mutual Fund	Insurance Premium	102,590.13
283	EFT51821	Lion's Club of West Beach	Clean Butt Out Bins / Catering	965.00
284	060492	Liz Christou	Rainwater Tank Rebate	300.00
285	EFT51715	Local Community Insurance Services	Insurance Premium	265.68
286	EFT51713	Local Government Association Mutual Liability Scheme	Insurance Premium	74,031.93
287	EFT51951	Local Government Association of SA	Staff Training	187.00
288	EFT51720	Local Government Income Protection Fund	Insurance Premium	135,624.64
289	EFT51822	Local Government Professionals SA Inc	Staff Training	275.00
290	EFT51716	Local Government Risk Services	Insurance Premium	41,421.10



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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
291	EFT51714	Local Govt Assoc Workers Compensation Scheme	Renewal of Membership	137,591.30
292	EFT51650	Lucia Falzon	Refund Overpaid Rates	460.00
293	060494	Lyn Blight	Refund Waste Voucher Purchase	70.00
294	EFT51757	Lynn Thompson	Reimburse Volunteer Expenses	26.40
295	EFT51956	M & B Civil Engineering Pty Ltd	Roadworks	33,672.36
296	060495	M Parslow	Cummins House Bond Return	400.00
297	EFT51958	Major Carpet & Tile	Carpet Cleaning	1,696.20
298	EFT51723	Maps Consulting Services Pty Ltd	Professional Fees	16,023.15
299	EFT51787	Mario Ciardiello	Reimburse Volunteer Expenses	9.90
300	EFT51955	Mark Bowman Consulting Pty Ltd	Professional Fees	4,356.00
301	EFT51678	Mary Caputo	Reimburse Volunteer Expenses	10.56
302	EFT51614	Maxima Group Training	Temp Depot Staff	3,047.48
303	EFT51827	Maxima Group Training	Temp Depot Staff	3,436.33
304	EFT51644	Maxima Tempskill	Temp Depot Staff	26,851.03
305	EFT51875	Maxima Tempskill	Temp Depot Staff	4,196.51
306	EFT51869	Mayor John Trainer	Mayoral Allowance	6,603.00
307	060472	MB Demant	Refund Development Fees	68.00
308	EFT51722	McArthur (SA) Pty Ltd	Temp Staff	374.61
309	EFT51828	McArthur (SA) Pty Ltd	Temp Staff	1,832.89
310	EFT51727	Message4U Pty Ltd	Software	303.80
311	EFT51724	Metal Fabricators Pty Ltd	Depot Supplies	5,589.10
312	060499	Michelle Roshier	Rainwater Tank Rebate	300.00
313	EFT51829	Mindful Arts	Library Workshop	180.00
314	EFT51957	Mindful Arts	Library Workshop	120.00
315	060470	Mindfulness Works Aust Ltd	Thebarton Community Centre Bond Return	500.00
316	EFT51721	Modern Teaching Aids Pty Ltd	Library Supplies	1,416.12
317	EFT51725	Mt Compass Sand & Loam	Depot Supplies	887.70
318	EFT51726	Murray Cox	Building Maintenance	8,910.00
319	EFT51954	Murray Darling Association Inc	Membership	3,483.98
320	EFT51830	Murray Street Metro Pty Ltd	Rubbish Disposal	1,049.40
321	060473	N & P Dimitriou	Thebarton Community Centre Bond Return	500.00
322	EFT51959	NCH Australia Pty Ltd	Depot Supplies	786.50
323	EFT51833	Nelson Locksmiths Pty Ltd	Locks	1,631.50
324	EFT51617	Neverfail Springwater Ltd	Spring Water	84.25
325	EFT51836	News Limited	Advertising	7,793.70
326	EFT51895	Nguyen Nguyen	Thebarton Community Centre Bond Return	305.00
327	060509	Nick Roussianos	Reimburse Volunteer Expenses	48.60
328	EFT51618	Norman Waterhouse Lawyers	Legal Fees	1,520.20
329	EFT51960	Norman Waterhouse Lawyers	Legal Fees	9,574.31
330	EFT51835	North East Isuzu	Vehicle Maintenance	88.83
331	EFT51728	Oaklands Road Mower Centre	Mower Repairs / Purchases	5,738.00
332	EFT51839	Oaklands Road Mower Centre	Mower Repairs / Purchases	1,444.00
333	EFT51961	Oakwood Recreation	Footpath Works	1,859.00
334	EFT51730	Objective Corporation Limited	Software Support	34,573.00
335	EFT51838	Officeworks Superstores Pty Ltd	Stationery	4,006.93
336	EFT51731	Option [a] Pty Ltd	Fencing	29,700.00
337	EFT51619	Orana Australia Ltd	Home Advantage Program	231.00
338	EFT51729	Orana Australia Ltd	Home Advantage Program	1,959.75
339	EFT51621	Order-In Pty Ltd	Milk	48.60
340	EFT51732	Order-In Pty Ltd	Milk	48.60
341	EFT51841	Order-In Pty Ltd	Milk	48.60
342	EFT51963	Order-In Pty Ltd	Milk	48.60
343	EFT51840	Origin Energy Electricity Limited	Power	21,585.10
344	EFT51962	Origin Energy Electricity Limited	Power	30,944.04
345	060506	Origin Energy Services Ltd	Gas Supply	1,077.36
346	EFT51620	Our Earth Pest Control	Pest Control	192.50
347	EFT51880	Owen Wheeler	Reimburse Volunteer Expenses	15.40
348	EFT51625	P & J Sons Building Maintenance	Home Support Services	183.76

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21 AUGUST 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
349	EFT51844	P & J Sons Building Maintenance	Home Support Services	625.05
350	EFT51968	P & J Sons Building Maintenance	Home Support Services	1,179.79
351	060474	Pakistani Australian Assoc of SA	Thebarton Community Centre Bond Return	1,000.00
352	EFT51760	Pegi Williams Book Shop	Library Books	426.99
353	EFT51740	Peter Richardson	Reimburse Expenses	300.00
354	060496	Phil McMahon Real Estate	Cummins House Bond Return	400.00
355	EFT51970	Phonographic Performance Co of Aust Ltd	Licence Renewal	337.19
356	EFT51734	Planning Chambers Pty Ltd	Professional Fees	4,496.36
357	EFT51624	Planning Institute of Australia	Membership	1,863.00
358	EFT51626	Platters Plus Catering Pty Ltd	Catering	1,367.80
359	EFT51739	Platters Plus Catering Pty Ltd	Catering	361.80
360	EFT51971	Platters Plus Catering Pty Ltd	Catering	546.70
361	EFT51966	Playmazing	Playground Upgrade	131,898.04
362	EFT51735	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	12,542.20
363	060481	Powerdirect Pty Ltd	Power	337.89
364	EFT51843	PPI Promotion & Apparel	Promotional material	272.25
365	060502	Priscilla Thomas	Thebarton Community Centre Bond Return	500.00
366	EFT51738	Pro Bitumen Pty Ltd	Roadworks	78,297.34
367	060455	Proactive Lifestyle & Fitness	Workshop	120.00
368	060466	Proactive Lifestyle & Fitness	Workshop	120.00
369	060480	Proactive Lifestyle & Fitness	Workshop	120.00
370	060507	Proactive Lifestyle & Fitness	Workshop	120.00
371	EFT51559	ProAV Solutions	Software	3,696.55
372	EFT51737	Procon MRM Transport	Street Sweeper Tracking	6,270.00
373	EFT51736	Property & Advisory Pty Ltd	Professional Fees	13,323.75
374	EFT51842	Property & Advisory Pty Ltd	Professional Fees	5,500.00
375	EFT51967	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	4,207.50
376	EFT51975	Rain Bird Australia Pty Ltd	Irrigation	4,374.70
377	060508	Rassan Trading Co Pty Ltd	Library Magazines	1,258.40
378	EFT51742	Rawtec Pty Ltd	Professional Fees	8,167.50
379	060493	Raymond Theseira	Refund Parking Expiation	95.00
380	EFT51629	Recreational Concepts Australia Pty Ltd	Shade Structure	17,050.00
381	EFT51743	Recreational Concepts Australia Pty Ltd	Shade Structure	8,635.00
382	060463	Reece Franz	Junior Development Grant	200.00
383	EFT51847	Reece Pty Ltd	Irrigation	479.03
384	EFT51972	Rentokil Tropical Plants	Indoor Plant Hire	623.05
385	EFT51973	Resource Furniture	Office Furniture	3,359.46
386	EFT51630	Revenue Professionals SA	Membership	300.00
387	EFT52001	Richmond Wellbeing	Thebarton Community Centre Bond Return	500.00
388	EFT51848	Richmond Wheel and Castor Co	Depot Supplies	130.27
389	EFT51852	Ricoh Australia Ltd	Copy Charges	4,111.13
390	EFT51857	Rina Salvemini	Reimburse Expenses	150.00
391	EFT51744	Rio Coffee Pty Ltd	Tea & Coffee Supplies	305.00
392	060510	Roads Corporation	Vehicle Searches	178.60
393	EFT51978	Roadshow Films Pty Ltd	Library Film Showing	192.50
394	EFT51849	Roadside Services & Solution	Depot Supplies	754.26
395	EFT51974	Rocla Pipeline Products	Depot Supplies	43,131.52
396	EFT51977	Rolls Filing Systems	Stationery	4,092.00
397	EFT51851	Roofdex Pty Ltd	Home Support Services	821.26
398	EFT51627	Roofsafe Industrial Safety	Building Maintenance	564.30
399	EFT51850	Roofsafe Industrial Safety	Building Maintenance	6,692.40
400	EFT51628	Rundle Mall Plaza Newsagency	Library Magazines	315.35
401	EFT51741	Rundle Mall Plaza Newsagency	Library Magazines	246.47
402	EFT51976	Rundle Mall Plaza Newsagency	Library Magazines	497.35
403	060456	SA Power Networks	Power	32,596.40
404	060467	SA Power Networks	Power	18,844.30
405	060457	SA Water	Water	2,369.33
406	060468	SA Water	Water	127.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
21 AUGUST 2018**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
407	EFT51989	SA Water	Water	97,920.46
408	EFT51752	SA Window Cleaning Pty Ltd	Window Cleaning	3,355.00
409	EFT51746	Sabre Security Services	Electrical	279.13
410	EFT51864	Saferoads Pty Ltd	Purchase Message Board Trailer	30,643.80
411	EFT51634	Safety Institute of Australia Ltd	Membership	220.00
412	060483	SafeWork SA	Licence Renewal	539.00
413	EFT51853	Saundersons Florist	Laurel Wreath	43.00
414	EFT51980	SeamlessCMS Pty Ltd	Software Maintenance	42,900.00
415	060488	Sean Downie	Rainwater Tank Rebate	300.00
416	EFT51747	SecureWare Unit Trust	Software	660.00
417	EFT51751	Seek Limited	Advertising	186.91
418	EFT51863	Seek Limited	Advertising	186.91
419	EFT51982	SEM Civil Pty Ltd	Roadworks	176,746.53
420	EFT51984	Seminars Australia Pty Ltd	Staff Training	1,010.00
421	060482	Sensis Pty Ltd	Yellow Pages Listing	30.68
422	EFT51811	Serena Helps	Reimburse Expenses	150.00
423	EFT51891	Sindhi Community Club of SA	Thebarton Community Centre Bond Return	500.00
424	EFT51749	Skills Group Australia Pty Ltd	Staff Training	6,000.00
425	EFT51856	Solar Clean Services Pty Ltd	Clean Solar Panels	4,304.00
426	EFT51855	Solitaire Automotive	Vehicle Maintenance	84.15
427	EFT51745	Solo Resource Recovery	Rubbish Removal	230.56
428	EFT51979	Solo Resource Recovery	Garbage Collection & Waste Disposal	391,137.59
429	EFT51632	Source Separation Systems Pty Ltd	Bin Liners	668.55
430	EFT51832	South Australian Jockey Club Inc	Volunteers Function	550.00
431	EFT51631	South Australian Living Artists	Sponsorship	4,400.00
432	EFT51985	Southern Cross Protection	Patrol Service	214.50
433	EFT51675	Southern Cross Protection	Patrol Service	6,063.10
434	EFT51635	Special Olympics Australia	Sponsorship	16,500.00
435	EFT51633	Sports Medicine Australia - SA Branch	Library Program	121.00
436	EFT51860	Sports Medicine Australia - SA Branch	Library Program	121.00
437	EFT51988	Spray Shop	Depot Supplies	232.50
438	EFT51854	Starkey Zone	Photography	880.00
439	EFT51596	Steffen Helgerod	Reimburse Expenses	120.00
440	EFT51983	Streamline Plumbing SA Pty Ltd	Plumbing	69,486.02
441	EFT51636	Stumpy Stumps	Grind Stumps	300.00
442	EFT51750	Stumpy Stumps	Grind Stumps	400.00
443	EFT51862	Stumpy Stumps	Grind Stumps	550.00
444	EFT51986	Stumpy Stumps	Grind Stumps	500.00
445	EFT51748	Suburban Transport Services	Taxi Fares	1,453.10
446	EFT51981	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	631.53
447	EFT51859	Sunny Industrial Brushware	Sweeper Brooms	990.00
448	EFT51858	Sure Search Locations	Service Location	3,157.00
449	EFT51588	Susan Ainslee Frazer	Reimburse Volunteer Expenses	70.08
450	EFT51861	Sync Cabling Solutions Pty Ltd	Lighting	1,611.50
451	EFT51643	Taking Care of Trees	Tree Maintenance	9,000.00
452	EFT51872	Taking Care of Trees	Tree Maintenance	675.00
453	EFT51871	Taylor Cullity Lethlean	Professional Fees	2,266.00
454	EFT51994	TechInSA	Licence to Occupy	1,100.00
455	EFT51642	Telelink Business Systems Pty Ltd	Handset	56.04
456	EFT51993	Telelink Business Systems Pty Ltd	Annual Maintenance	10,011.79
457	060458	Telstra	Telephone	52.47
458	060469	Telstra	Telephone	4,220.64
459	060484	Telstra	Telephone	3,982.10
460	060475	Teresa D'Orsi	Thebarton Community Centre Bond Return	1,000.00
461	EFT51637	Terrain Group Pty Ltd	Irrigation	35,695.00
462	EFT51893	Thai-Australian Assoc of SA	Thebarton Community Centre Bond Return	435.00
463	EFT51774	The Adelaide Tree Surgery	Tree Maintenance	8,250.00
464	EFT51909	The Adelaide Tree Surgery	Tree Maintenance	5,137.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
21 AUGUST 2018**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
465	EFT51688	The Department for Correctional Services	Litter Collection	1,650.00
466	EFT51696	The Fruit Box Group Pty Ltd	Milk	597.30
467	EFT51594	The Good Guys	Electrical Goods	244.00
468	EFT51800	The Good Guys	Electrical Goods	459.00
469	EFT51846	The Paper Bahn	Stationery	7,229.42
470	EFT51965	The Personnel Risk Management Group	Security Checks	39.60
471	EFT51837	The Workwear Group Pty Ltd	Corporate Wardrobe	344.30
472	060514	Therapeutic Dog Services Inc	Thebarton Community Centre Bond Return	55.00
473	EFT51876	Therese Taylor	Reimburse Expenses	150.00
474	EFT51756	TNPK Staff Pty Ltd	Temp Compliance Staff	14,964.40
475	EFT51868	Tom's Car Wash	Vehicle Maintenance	2,450.80
476	EFT51754	Tonkin Consulting	Professional Fees	75,128.90
477	EFT51992	Top Coat Asphalt Contractors Pty Ltd	Roadworks	259,852.12
478	EFT51865	Toro Australia Pty Ltd	Mower Repairs	1,343.32
479	EFT51873	Torrens Safety	Depot Supplies	3,950.60
480	EFT51867	Total Construction Surveys Pty Ltd	Surveys	13,429.08
481	EFT51870	Total Tools Thebarton	Depot Supplies	1,629.95
482	EFT51990	Total Tools Thebarton	Depot Supplies	199.40
483	EFT51995	TPG Telecom	Internet Connection	2,238.50
484	EFT51815	Tracey Beaumont	Catering	850.50
485	EFT51948	Tracey Beaumont	Catering	882.00
486	EFT51874	Tradies Workwear	Safety Clothing	5,303.22
487	EFT51640	Trims	Clothing	251.94
488	EFT51991	Triple Cherry Coffee	Coffee Supplies	250.00
489	EFT51639	Truck & Car Brake Service	Vehicle Maintenance	1,958.00
490	EFT51924	Tudor Civil	Roadworks	167,361.69
491	EFT51996	UrbanVirons Group Pty Ltd	Tree Maintenance	5,725.50
492	EFT51599	Vanessa Harding	Reimburse Expenses	284.64
493	EFT51758	Veolia Environmental Services	Rubbish Removal	399.01
494	EFT51899	Victoria Rolinski	Art Competition Prize	500.00
495	EFT51877	Vill's	Catering	236.56
496	EFT51645	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
497	EFT51997	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
498	EFT51878	Volunteering SA and NT Inc	Membership	365.00
499	EFT51761	Walter Brooke & Associates Pty Ltd	Professional Fees	24,821.34
500	EFT51885	Waterpro Pty Ltd	Irrigation	778.92
501	EFT51881	WAX Design Pty Ltd	Professional Fees	10,065.00
502	EFT51886	Wayne Smith Property Valuer	Professional Fees	715.00
503	EFT51648	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	594.00
504	EFT51764	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	1,441.99
505	EFT51999	Web Safety Pty Ltd	Safety Clothing	5,250.96
506	060515	Weight Watchers Pty Ltd	Thebarton Community Centre Bond Return	440.00
507	EFT51884	West Adelaide Football Club	Catering	520.00
508	EFT51883	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	8,788.59
509	EFT51998	Wholesale Plants and Products Pty Ltd	Plants	1,120.35
510	EFT51888	Winc Australia Pty Limited	Stationery	711.37
511	EFT51762	Word Cafe	Advertising	2,090.00
512	EFT51759	Workcomp Pty Ltd	Recruitment	847.00
513	EFT51763	WorkSafe Guardian	Monitoring	1,632.38
514	EFT51647	Worlds Best Specialised Cleaning	Graffiti Removal	4,906.00
515	EFT51887	Worlds Best Specialised Cleaning	Graffiti Removal	6,727.60
516	EFT51879	Wurth Australia	Depot Supplies	871.01
517	EFT51623	Zagarine Paxinos	Reimburse Volunteer Expenses	33.25
				<b>\$ 4,913,481.10</b>

## **11.2 Taxi Voucher Usage**

### **Brief**

This report provides information on Elected Members' taxi voucher usage for the 3 month period to 30 June 2018.

### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

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### **Discussion**

As required by Council resolution, a report on taxi voucher usage is tabled as **Attachment 1** for Elected Member information and review.

### **Conclusion**

For information and review.

### **Attachments**

#### **1. Elected Members Taxi Voucher Usage Report**

**ELECTED MEMBER TAXI VOUCHER USAGE**  
**3 Months to 30 June 2018**

<b>Elected Member</b>	<b>Journey Date</b>	<b>From</b>	<b>To</b>	<b>Cost</b>
Mayor	11.04.18	Goodwood	Adelaide	13.02
	11.04.18	Adelaide	Goodwood	12.81
	12.04.18	Unley	Adelaide	15.96
	20.04.18	Goodwood	Adelaide	19.11
	20.04.18	Adelaide	Goodwood	18.69
	22.04.18	Goodwood	Mile End	26.25
	22.04.18	Mile End	Goodwood	20.69
	27.04.18	Adelaide	Goodwood	14.18
	02.05.18	Perth Airport	Perth	38.64
	04.05.18	Suburbs	Perth Airport	40.85
	04.05.18	Airport	Goodwood	31.19
	13.06.18	Goodwood	Adelaide	13.13
	13.06.18	City	Goodwood	15.12
	16.06.18	Suburbs	Adelaide	29.30
	16.06.18	Pialligo	Reid	31.50
	16.06.18	Campbell	Reid	15.23
	17.06.18	Campbell	Reid	12.71
	17.06.18	Reid	Phillip	32.66
	17.06.18	Phillip	Reid	32.13
	20.06.18	Office	Office	18.17
	20.06.18	Hotel	Pialligo	50.40
	20.06.18	Airport	Hilton	18.27
	24.06.18	Goodwood	Adelaide	16.91
	25.06.18	Goodwood	Adelaide	16.59
	25.06.18	Adelaide	Goodwood	13.44
		<b>Sub Total</b>		<b>\$566.95</b>
McKay	06.04.18	Torrensville	Hindmarsh	27.50
		Hindmarsh	Torrensville	28.60
		<b>Sub Total</b>		<b>\$56.10</b>
Demetriou	17.06.18	Novar Gardens	Airport	25.74
	17.06.18	Canberra Airport	Crowne Plaza	53.46
		<b>Sub Total</b>		<b>\$79.20</b>
<b>Grand Total</b>				<b>\$702.25</b>



### 11.3 Elected Members' Telephones

#### Brief

This report provides information on Elected Members' telephone costs, reimbursements and returns for the period to 30 June 2018, pursuant to the requirements of the *Elected Members Allowances, Facilities, Support and Benefits Policy*.

#### RECOMMENDATION

The Committee recommends to Council that the report be received.

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#### Discussion

Council policy requires in part that:

- Elected Members complete and sign a pro-forma to show the value of any personal telephone usage that occurred with the form to be returned to finance staff within 21 days; and
- A report on telephone usage be referred quarterly to the Finance and Regulatory Prescribed Standing Committee showing costs, reimbursements and returns completed for each Member.

The required report is included as **Attachment 1**.

#### Conclusion

Information on Elected Members' telephone costs, reimbursements and returns for the period to 30 June 2018 is presented for review pursuant to the requirements of *Elected Members Allowances, Facilities, Support and Benefits Policy*.

#### Attachments

##### 1. Elected Members Telephone Report

**City of West Torrens**  
**Report of Telephone/Fax Call Costs, Reimbursements and Returns**

Elected Member	3 Months Period Ended 30 June, 2018				12 Months YTD to 30 June 2018					
	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding
Mayor	31.66	0.00	0	0	0	105.97	0.00	0	0	0
Cr Haese	0.00	0.00	0	0	0	0.85	10.00	1	1	0
Cr Palmer	4.49	0.00	0	0	0	40.96	3.34	8	8	0
Cr C O'Rielly	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr G Vlahos	0.00	0.00	0	0	0	0.13	0.00	0	0	0
Cr Woodward	0.00	0.00	0	0	0	6.56	0.00	1	1	0
Cr McKay	0.00	0.00	0	0	0	203.40	210.00	6	5	1
Cr Demetriou	1.98	0.00	0	0	0	9.70	0.00	7	5	2
Cr Tsiaparis	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Mangos	0.80	0.00	0	0	0	1.87	0.00	2	2	0
Cr Polito	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Farnden	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Rypp **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Hill **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Nitschke **	0.00	0.00	0	0	0	0.00	0.00	0	0	0

\* Amounts involve committed reimbursements for the July 17 to June 18 accounts

\*\* Crs Rypp, Hill and Nitschke do not have a Council supplied phone service

# Council policy from 15 March 2015 only requires a return to be lodged if costs have been incurred.

## **11.4 Register of Allowances and Benefits - 12 Months to 30 June 2018**

### **Brief**

This report tables the register of allowances and benefits for Elected Members for the 12 months to 30 June 2018, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*.

### **RECOMMENDATION**

The Committee recommends to Council that the register of allowances and benefits for Elected Members for the 12 months to 30 June 2018, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*, be received.

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### **Discussion**

The register of allowances and benefits for Elected Members for the 12 month period to 30 June 2018 is included with this agenda for information (**Attachment 1**). All amounts are gross, with reimbursements shown in the second last column.

### **Conclusion**

The register of allowances and benefits for Elected Members for the 12 months to 30 June 2018 is tabled for information.

### **Attachments**

#### **1. Register of Allowances and Benefits - 12 Months to 30 June 2018**

### Register of Allowances and Benefits for the period from 1 July 2017 to 30 June 2018

Elected Member	Allowance YTD	Phone/Fax & Internet	Vehicle Running Costs	Taxi Fares	Air Fares & Mileage	Training & Conferences	Accomm	Reimburse Expenses	Sundry	Meals & Functions	Reimburse to Council	Total
Mayor	78,799.00	1,324.81	3,324.32	1,100.46	2,382.78	5,289.53	1,664.34	543.97	0.00	0.00	-75.00	94,354.21
Cr Haese	24,550.00	1,526.21	0.00	49.50	0.00	0.00	0.00	0.00	0.00	0.00	-30.00	26,095.71
Cr Palmer	24,550.00	1,059.76	0.00	0.00	1,370.82	4,845.00	961.29	333.14	0.00	0.00	-3.34	33,116.67
Cr C O'Rielly	24,550.00	1,420.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,970.59
Cr Vlahos	24,550.00	946.59	0.00	0.00	0.00	0.00	0.00	429.00	0.00	0.00	0.00	25,925.59
Cr Woodward	24,550.00	486.56	0.00	0.00	0.00	550.00	0.00	0.00	0.00	0.00	0.00	25,586.56
Cr McKay	24,550.00	2,051.46	0.00	56.10	0.00	110.30	0.00	0.00	0.00	0.00	-525.00	26,242.86
Cr Rypp	21,907.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,907.00
Cr Demetriou	24,960.00	429.10	0.00	220.22	2,377.36	4,017.00	1,542.25	0.00	0.00	0.00	0.00	33,545.93
Cr Hill	24,550.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,550.00
Cr Mangos	24,550.00	997.43	0.00	31.35	522.72	5,294.95	321.00	1,472.92	0.00	0.00	0.00	33,190.37
Cr Tsiaparis	20,672.00	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21,152.00
Cr Nitschke	25,532.00	43.31	0.00	0.00	601.66	1,969.00	1,018.05	440.90	0.00	0.00	0.00	29,604.92
Cr Polito	21,841.00	1,378.80	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	23,219.80
Cr Farnden	19,639.00	743.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,382.78
Total	409,750.00	12,888.40	3,324.32	1,457.63	7,255.34	22,075.78	5,506.93	3,219.93	0.00	0.00	-633.34	464,844.99

Note: (1) Allowances to Crs. Haese and Hill include payments to each as members of the Mendelson Trust Management Committee. This payment is as a consequence of the Council's role as Trustee and not pursuant to any entitlement under the Local Government Act, 1999 or the Local Government (Members Allowances and Benefits) Regulations 2010.  
(2) Complimentary tickets to SANFL matches at Richmond Oval are made available to Elected Members upon request.

## 11.5 Investment Review 2017/18

### Brief

This report provides a review of Council investments for 2017/18, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

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### Introduction

A review of Council investments for 2017/18 is provided in this report, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

### Discussion

#### Working Account

Balances in Council's working account with the Commonwealth Bank were kept to a minimum throughout the 2017/18 financial year, except for short peak rate receipting periods, with these ranging from \$23,037 to \$10.492 million.

Interest of \$8,547 was received during the year, with interest rates remaining at 0.75 per cent for the whole year.

#### Business Online Saver Account (BOS)

Council has operated a business on-line saver account with the Commonwealth Bank since December 2008. The interest rate on this account fell from 1.10 per cent in July 2017 to 1.00 per cent in November 2017. The account held deposits of \$161,246 in July 2017, and fluctuated between \$12,075 and \$2.973 million before closing the year with a balance of \$13,946.

Interest of \$2,701 was received on this account during the year (\$27,092 in 2016/17).

#### Local Government Finance Authority

During 2017/18 the Local Government Finance Authority (LGFA) offered interest rates on 24 hour call deposits at the RBA official cash rates. The rate remained at 1.5 per cent for the whole year, in line with RBA movements. During 2017/18 Council's 24 hour call account balance with the LGFA moved from \$1,592,970 in July 2017 to \$10,283,449 in June 2018.

During 2017/18 Council also held additional term deposits with the LGFA. Interest rates ranged from 1.75 per cent to 2.20 per cent during the year and at 30<sup>th</sup> June 2017 Council had \$7 million held in additional term deposits.

No loans were taken out with the LGFA during 2017/18.

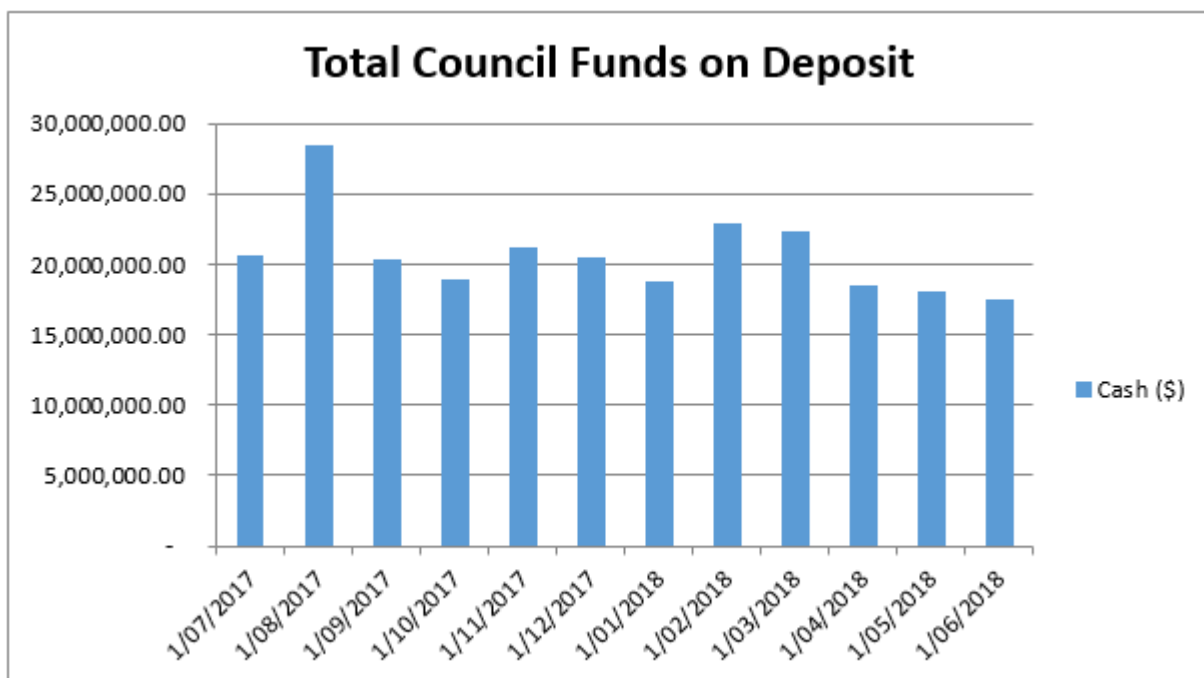
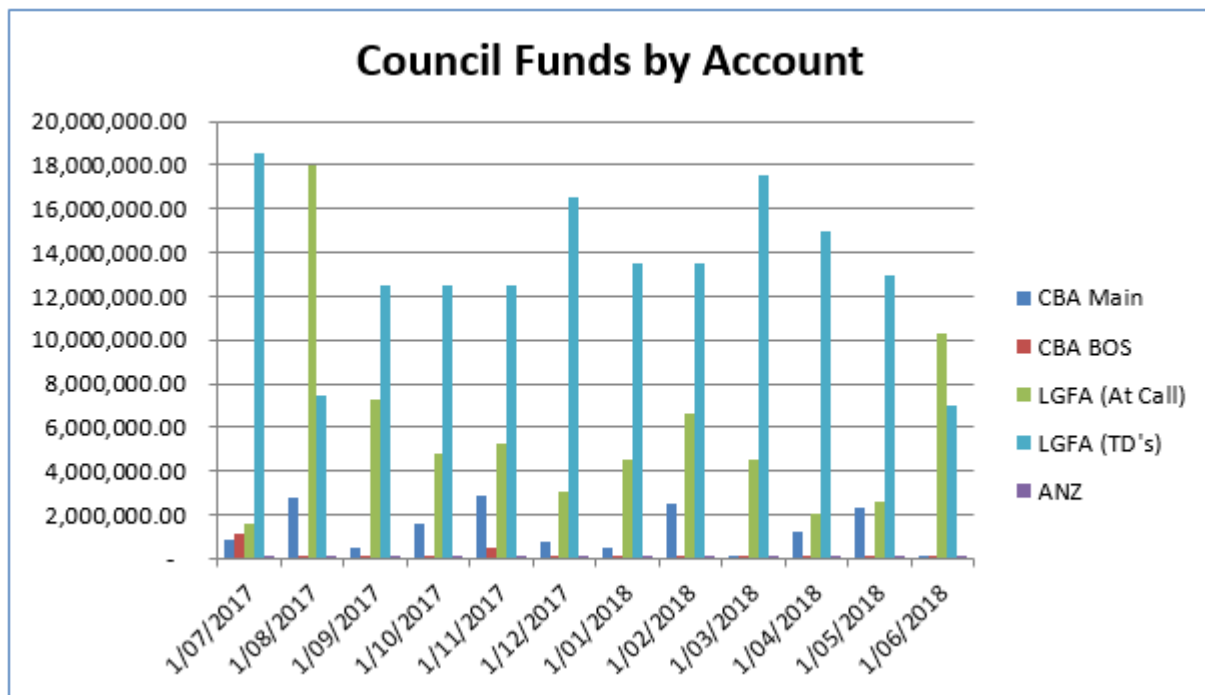
Investment income generated from LGFA for the 2017/18 financial year totalled \$376,098 compared to a total of \$454,606 in 2016/17. In addition Council received \$69,022 in bonus interest relating to 2016/17 financial year.

#### ANZ Bank

An amount of \$154,412 of council funds was held in an ANZ call account at the start of the year and was increased to \$157,008 by the end of the year. Interest rates remained at 1.90 per cent for the whole year. Interest of \$3,030 was received during 2017/18 (\$3,098 in 2016/17).

#### Term Deposits

No other term deposits were held during the year.





The following factors were taken into account in managing Council's investments:

- Council's current investment policy
- The movements in official interest rates;
- Investments only being placed with institutions rated at least A-, except where funds are covered by a Commonwealth Government guarantee;
- Diversification of Council investments;
- The annual bonus received from the LGFA (\$69,022 in 2017/18) - the equivalent of 0.34 per cent if fully attributed to Council investments;
- Substantial support currently provided by the LGFA to the local government industry; and
- The LGFA being fully guaranteed by the South Australian Government.

### **Conclusion**

This report provides a review of Council investments for 2017/18, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

### **Attachments**

Nil

## 11.6 Mendelson Foundation Investment Performance 2017/18

### Brief

This report provides information on the investment performance of the Mendelson Foundation for the 12 months ending 30 June 2018, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

### Introduction

Section 140 of the *Local Government Act 1999* states that Council must, at least once in each year, review the performance of its investments. This report deals with the investments of the Mendelson Foundation.

### Discussion

Investments of the Mendelson Foundation are governed by the *Mendelson Foundation Investments Policy*, most recently updated in November 2014. This policy covers areas such as legislative requirements and obligations, approved asset allocation, policy regarding exposure, and reporting obligations.

During 2017/18, FMD Financial / Paragem Pty Ltd (AFSL No. 297276) was the investment adviser to Council in relation to the Mendelson Foundation.

After allowing for the withdrawal of funds, the assets of the Mendelson portfolio increased by 8.1 per cent in 2017/18. This compares with an increase of 13.0 per cent in 2016/17, a fall of 1.8 per cent in 2015/16, and increases of 5.7 per cent and 12.2 per cent respectively in 2014/15 and 2013/14.

The Mendelson portfolio benefited from solid returns in the Australian and international shares sectors. Strong returns from technology and energy stocks were key contributors to the strength of markets whilst the fall in the \$A against the \$US enhanced returns from investment in international share managed funds.

Over the longer term, the Mendelson portfolio continues to perform well and generate a real return ahead of inflation. FMD has provided the following benchmark information:

	1 year return to 30 Jun 18	3 year return to 30 Jun 18	5 year return to 30 Jun 18
Mendelson Portfolio	14.61%	9.94%	10.83%
Retail Unit Trust Diversified - Moderate Index	4.02%	3.44%	4.49%
Retail Unit Trust Diversified - Balanced Index	6.48%	5.33%	6.95%
S&P/ASX 200 Total Return Index	13.01%	9.04%	9.98%

Because the Mendelson portfolio currently has around 30 per cent invested in “defensive” assets and 70 per cent in “growth” assets, the balanced index is the more appropriate “like-for-like” comparison above. The moderate index is a little more conservative than this benchmark.

The above table illustrates that the Mendelson portfolio outperformed the balanced index over the last 1, 3 and 5 years.

In addition, and most noteworthy, the Mendelson portfolio has funded over \$200,000 in scholarships over the last 5 years while still continuing to increase in value over time.

As at 30 June 2018, the total value of the portfolio was \$1,391,175 (\$1.292, 665 at 30 June 2017).

The following table shows the approved “asset allocation” for the Mendelson Foundation as per Council policy guidelines, compared with the actual allocation at 30 June 2017:

<b>Sector</b>	<b>Approved Limit</b>	<b>Actual Weightings as at 30/6/18</b>
<b>(a) Defensive/Income Investments</b> (Cash, fixed interest, property trusts)	<b>25% (min)</b>	<b>29.6%</b>
<b>(b) Growth Investments</b> (Australian and international shares )	<b>75% (max)</b>	<b>70.4%</b>

As shown by the table, the asset allocation for the Mendelson Foundation conforms with policy limits for defensive investments and particularly, growth investments.

In 2017/18, the Mendelson Foundation sought to increase diversification and strengthen risk management within the portfolio. This was implemented through:

- Decreasing exposure to large capitalised direct shares and introducing an allocation to a mid-cap managed fund in the Bennelong ex 20 Australian Equities fund;
- Reducing exposure to listed international infrastructure equities and allocating to an international long/short strategy using the Antipodes Global fund;
- Introducing exposure to an absolute return growth strategy to reduce the correlation and reliance on share markets to deliver returns;
- Increased exposure to fixed interest with an allocation to the listed MCP Income Trust.

In other respects, the Mendelson Foundation continues to conform with Council policy. For Australian shares, policy states that a reasonable range of industry sectors must be used in order to minimise the risks inherent in any given sector. Policy also states that property investments must be via listed property trusts / managed funds while investments in international shares must be via managed funds. The Mendelson Foundation continues to conform to these requirements.

The table following shows the spread of the investment portfolio over investment categories / sectors:

**Mendelson Foundation - Summary of Investment Categories (% of total) June 2018****Defensive / Income Investments**

Australian Fixed interest	23.5%
Cash	6.1%
	<b>29.6%</b>

**Growth Investments**

Australian Shares	
- Banks	7.5%
- Energy	4.0%
- Health Care & Related	4.1%
- Infrastructure	5.0%
- Materials	6.5%
- Other Diversified Financial Services	8.1%
- Pharmaceuticals & Biotechnology	4.9%
- Retail	1.7%
- Transportation	4.1%
International Share Funds	24.5%
	<b>70.4%</b>
<b>Total</b>	<b>100.0%</b>

**Conclusion**

The Mendelson Foundation portfolio value increased strongly in 2017/18 during a period of rising share markets both locally and overseas. Over the longer term, the portfolio continues to perform well with positive returns above inflation and in excess of three and five year benchmark returns for similar “balanced funds”.

In 2017/18, the Mendelson investments continued to be actively managed by the Committee to minimise risk and over exposure to sectors where returns are likely to remain low and to reinvest in areas where returns are likely to improve.

From a compliance perspective, the Mendelson Foundation remains in conformity with Council’s approved policy limits on asset allocation, policy on use of managed funds for property and international investments and policy relating to diversity of share investments.

**Attachments**

Nil

## 11.7 Revision of the 2018/19 Budget

### Brief

This report proposes revision of the 2018/19 budget, and for this revision to be adopted by the Council.

### RECOMMENDATION

It is recommended to Council that:

1. Unspent funds from the 2018/19 budget totalling \$36,467,658 net of income yet to be received be incorporated in the 2018/19 budget, along with unspent reserve funds of \$85,000; and
2. The revised budget for 2018/19 be adopted.

### Introduction

Changes are proposed to the budget for 2018/19, to incorporate both reserve and unspent carryover funds from 2017/18, following review of the 2017/18 budget and progress toward finalisation of financial statements for the year ended 30 June 2018.

### Discussion

Following review of the 2017/18 budget, it is proposed that unspent carryover funds from 2017/18 be incorporated into the budget for 2018/19. The amount totals \$36,467,658 (\$17,621,193 in 2017), as shown in **attachment 1**, and incorporates the following:

	\$	%
Capital Works	18,725,917	51.3
Capital Expenditure	17,393,341	47.7
Operational	348,400	1.0
	<u>36,467,658</u>	<u>100.0</u>

This amount is heavily committed, with community hubs funding accounting net for \$13,583,375 or 37.2 per cent of the carryover amount. Lockleys drainage and seven road reconstructions account for a further \$14,061,181 or 38.6 per cent of the carryover amount (net of overheads).

It is anticipated that around \$11.5 million or 31.8 per cent of the total capital and capital works amount will be spent prior to 31 October 2018.

Unspent reserve funds of \$85,000 are also proposed for inclusion in the 2018/19 budget, to fund a much needed new position of Waste Coordinator for the remainder of the 2018/19 financial year.

### Conclusion

Changes are proposed to the budget for 2018/19, to incorporate both reserve and unspent carryover funds from 2017/18, following review of the 2017/18 budget and progress toward finalisation of financial statements for the year ended 30 June 2018.

### Attachments

#### 1. Expenditure Carryovers 2017/18 to 2018/19

**EXPENDITURE CARRYOVERS**  
**2017/18 to 2018/19**

<b>EXPENDITURE</b>	<b>TOTAL</b>
<b><u>Capital Works</u></b>	
<b>Environment Program</b>	
8174 Lockleys Catchment	3,258,915
8182 BHKC- Down stream South Rd and Gray St Bend	148,875
Minor Stormwater & Drainage	203,434
<b>Recreation Program</b>	
Reserve Irrigation Upgrades	606,643
8307 Thebarton Oval Kings Reserve	530,014
Recreation Program Works	65,049
<b>Transport Program</b>	
8409 West Beach Road& West Beach (detailed design)& West Beach;	2,909,963
8566 Aldridge Terrace& Marleston (Richmond Rd to St Anton St)	903,232
8569 George Street& Thebarton (South Rd to Dew St)	1,363,652
8571 Mortimer St& Kurralta Park (Gray St to Grassmere St)	288,422
8573 West Thebarton Road& Thebarton (South Rd to James St)	2,334,012
8575 White Avenue& Lockleys (Garden Ter to Tracey Cres)	648,116
8577 Birmingham St& Mile End South (South Rd to Pymbrah Rd)	445,577
8580 Phillips St& Thebarton (James St to Port Rd)	3,512,835
8635 Walsh St - 9405 (Anderson St to Phillips St)	263,729
8675 Thanet St - 9000 (Henley Beach Rd to User Ch 200)	108,149
8676 Thanet St - 9000 (User Ch 200 to Marshall Ter)	108,787
8677 Mackirdy St - 6210 (Weetunga St to Samuel St)	117,112
Road Maintenance program	865,331
8732 Playground Upgrade Program	637,642
8737 Reserve Developments-Variou	124,272
8738 River Torrens Upgrade	157,809
8862 Tennis Court Upgrades	131,704
Minor Miscellaneous Parks and Gardens works	95,268
8204 Bio-Science Precinct Works	107,489
Other Transport Projects	150,035
Bridge Works	61,462
Add grant income rec'd (not budgeted)	159,984
Less overhead estimate	(1,581,595)
<b>Sub Total</b>	<b>18,725,917</b>
<b><u>Capital</u></b>	
Urban Services - Fleet Drainage & Cleansing - Fleet and Equipment	473,655
Urban Services - Camden Oval- Public Toilet Facilities (DDA)	250,000
Urban Services - Weigall Oval Stage 1	5,130,555
Urban Services - Lockleys Oval/Apex Park Stage 1	7,280,240
Urban Services - Torrensville Bowling Club	1,168,606



**EXPENDITURE CARRYOVERS**  
**2017/18 to 2018/19**

<b>EXPENDITURE</b>	<b>TOTAL</b>
Urban Services - Camden Oval Community Facility	4,797,580
Urban Services - Property New Depot Establishment Funding	613,023
Urban Services - Property Thebarton Community Centre Upgrade	468,149
Urban Services - Property - DDA Program, Asbestos Removal, Fire Systems, Building Compliance, Security key system, Star Theatre, DDA Golflands Complex Building, Richmond Oval DDA Shelter, Thebarton Theatre complex, Kings Reserve, Cottage at 185-187 Sir Donald Bradman Drive, Elm Ave, Lockleys RSL Land Acquisition, F&F 173 Sir Donald Bradman	829,230
Strategy & Community - A-V Equipment	7,303
Less income not received:15.958 Lockleys Oval/Apex Park	(3,250,000)
Less income not received:15.958 Torrensville Bowling Club	(375,000)
<b>Sub Total</b>	<b>17,393,341</b>
<b><u>Operational</u></b>	
Strategy & Community - City Strategy - Economic Development Strategy, Public Realm Design Manual, Community Needs Analysis, Open Space for Higher Densities Structure Plan, Heritage Grants program rebates,	136,900
Strategy & Community - Business Services - Internal Audits	20,000
Corporate - Waste Management	18,000
Corporate - IT Services - program requirements	35,500
Corporate - Human Resources - Professional services	60,000
Urban Services - City Works - audit program	15,000
Urban Services - Horticulture - strategy and audit programs	23,000
Urban Services - City Assets - Professional Fees	40,000
<b>Sub Total</b>	<b>348,400</b>
<b>Grand Total</b>	<b>36,467,658</b>

## **12 MEETING CLOSE**

**INDEX**

<b>1</b>	<b>Meeting Opened .....</b>	<b>1</b>
<b>2</b>	<b>Present .....</b>	<b>1</b>
<b>3</b>	<b>Apologies .....</b>	<b>1</b>
<b>4</b>	<b>Disclosure Statements .....</b>	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes.....</b>	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson.....</b>	<b>1</b>
<b>7</b>	<b>Questions with Notice .....</b>	<b>1</b>
	Nil	
<b>8</b>	<b>Questions without Notice.....</b>	<b>1</b>
<b>9</b>	<b>Motions with Notice .....</b>	<b>1</b>
	Nil	
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<b>11</b>	<b>Strategy and Community Reports .....</b>	<b>2</b>
	11.1 2019 Summer Festival Program.....	2
	11.2 City Strategy Activity Report July 2018.....	6
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<b>12</b>	<b>Meeting Close .....</b>	<b>16</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 17 July 2018 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## **11 STRATEGY AND COMMUNITY REPORTS**

### **11.1 2019 Summer Festival Program**

#### **Brief**

This report provides Elected Members with options for the 2019 Summer Festival program.

#### **RECOMMENDATION**

It is recommended that one of the following three options for the 2019 Summer Festival program be endorsed:

1. The program be revised to include two new movie night events in ward reserves, but otherwise be along similar lines to 2018;

Or

2. The program be revised to include four new movie night events in ward reserves, but otherwise be along similar lines to 2018;

Or

3. The program be substantially unchanged and in line with the 2018 format.

---

#### **Introduction**

In February 2009 the West Torrens Memorial Gardens (the gardens) were transformed into a music and cultural centre when the City of West Torrens staged its first multi-date 'Music in the Park' event. Three events were produced and the series attracted a combined audience of 1,800 people.

Council has delivered free events during the summer months in the gardens each year since 2009. The series was rebranded from Music in the Park to Summer Festival in 2011.

The gardens site is a well-established 'hub' for Summer Festival events and survey results from previous years have indicated that many people plan to attend the family-friendly events in this location each year.

The gardens served as the only location for Summer Festival events until 2016 when a 'Fork on the Road' event (Kings Reserve) and an additional music event (Thebarton Community Centre) were added to the program. The new events were successful and the combined audience of the 2016 festival was estimated at 8,000 across six events.

In 2017 the Festival added a launch event for the new Holland Street Plaza. This 'street party' was attended by around 600 people and during the 2017 summer months, the seven event festival series attracted a total audience of around 9,000.

In 2018 the reach of the festival was again extended to include a 'street party', hosted in collaboration with the Wheatsheaf Hotel, called 'Thebartonia!'. Three school holiday activities were incorporated into the series to offer a program of nine 'Summer Festival' events that attracted a combined audience of 12,000+ people.

Summer Festival is particularly attractive to (extended) families with young children and the program has long been optimised for this demographic. The Fork on the Road, Holland Street Party and Thebartonia! events were developed to provide quality offerings to the demographic of young adults, singles and couples that may not have children.

## Discussion

Council has approved a budget of \$100,000 plus staff costs to deliver the 2019 Summer Festival series. Following initial discussion and feedback received from the Elected Members' Planning Day on 7 April 2018, three program options are provided to Council for consideration.

1. The program be revised to include two new movie night events in ward reserves, but otherwise be along similar lines to 2018;
2. The program be revised to include four new movie night events in ward reserves, but otherwise be along similar lines to 2018;
3. The program be substantially unchanged and in line with the 2018 format.

### Option one - program revised to include two new movie night events in ward reserves

This model retains three events in the West Torrens Memorial Gardens and adds two new outdoor movie events that would be delivered at other locations within West Torrens. The proposed two movie nights would be rotated around various locations within West Torrens on an annual basis to provide people who may not attend Summer Festival events in the Gardens with the opportunity to take part. These proposed movie events would have smaller budgets allocated (allowing for limited additional activities). This program option removes one music focussed event from the Memorial Gardens but still enables us to retain our festival 'hub'.

Option one also includes the two largest events:

1. Thebartonia! 'Street Party' at the Wheatsheaf Hotel / Albert Street.
2. Fork on the Road at Kings Reserve.

Both of these events are partnerships with small businesses. The Wheatsheaf Hotel is an independently owned and community focussed original live music venue and microbrewery. The inaugural Thebartonia! 'street party' event held in 2018 attracted an audience of approximately 4,000. A Fork on the Road event at Kings Reserve has been included in the Summer Festival program since 2016. This event has grown from a base of around 4,000 in 2016 to an estimated audience of 6,000 in 2018.

Option one also includes three additional Community Services' managed Little Day Out / Little Day In events facilitated through our school holiday program.

### Option one draft program

Date	Event	Location	Ward
5-Jan	outdoor movie / children's activities	WTMG	Hilton
12-Jan	multicultural festival	WTMG	Hilton
19-Jan	outdoor movie / children's activities	WTMG	Hilton
26-Jan	outdoor movie	Rex Jones Reserve	Keswick
26-Jan	outdoor movie	Golflands or Lindfield Reserve	Morphett
2-Feb	Thebartonia!	Wheatsheaf Hotel / Albert St	Thebarton
9-Feb	Fork on the Road	Kings Reserve	Thebarton
TBC	Little Day Out - Splash! (children's activities)	Mellor Park	Lockleys
TBC	Little Day Out - Beach! (children's activities)	West Beach SLSC	Airport
TBC	Date TBC - Little Day In - STEAM! (children's activities)	Thebarton Community centre (or alternative location Plympton Community Centre)	Thebarton/ Plympton



This 'city wide' model proposes activities in the following wards: Hilton, Keswick, Morphett, Thebarton, Lockleys and Airport. While the Thebarton Community Centre is considered the optimal venue option for Little Day In: STEAM this event could be delivered at Plympton Community Centre so all wards within West Torrens would host at least one Summer Festival branded event.

Option one is considered the preferred model as the Memorial Gardens event hub is retained, with additional activities being dispersed throughout West Torrens.

The budget line for Thebartonia! has been reduced by 15 per cent compared to 2018. The venue owners have indicated their willingness to partner with the City of West Torrens in 2019 and they have confirmed our shared view to extend the involvement of local businesses to improve community outcomes. As discussed at the Elected Members' planning day, the Wheatsheaf Hotel should be encouraged to seek community and other government partnerships (eg Arts SA) with a view to the venue producing the Thebartonia! event independently by 2021.

The organisers of 'Fork in the Road' have confirmed their interest in partnering with the City of West Torrens to deliver an event at Kings Reserve in February 2019.

### Option two - decentralise Summer Festival

The decentralised model incorporates four new (movie) events held over two Saturdays. The outdoor movie nights would be delivered in various reserves located in West Torrens and would be funded by the removal of Thebartonia! and one music and one movie night from the Memorial Gardens. This would leave two Summer Festival events in the gardens which would decentralise the festival.

### Option two draft program

Date	Event	Location	Ward
5-Jan	outdoor movie / children's activities	WTMG	Hilton
12-Jan	multicultural festival	WTMG	Hilton
19-Jan	outdoor movie / children's activities	Weigall Oval or Rex Jones Reserve	Keswick
19-Jan	outdoor movie / children's activities	Golflands or Lindfield Reserve	Morphett
26-Jan	no event		
2-Feb	outdoor movie / children's activities	Mellor Park	Lockleys
2-Feb	outdoor movie / children's activities	TBC	TBC
9-Feb	Fork on the Road	Kings Reserve	Thebarton
TBC	Little Day Out - Splash! (children's activities)	Mellor Park	Lockleys
TBC	Little Day Out - Beach! (children's activities)	West Beach SLSC	Airport
TBC	Date TBC - Little Day In - STEAM! (children's activities)	Thebarton Community centre (or alternative location Plympton Community Centre)	Thebarton/ Plympton

The proposed four movie nights would be rotated around various locations within West Torrens on an annual basis to provide residents local to that area with the opportunity to take part in the Summer Festival. This option also delivers a 'city wide' outcome and each event is provided with a budget that allows reasonable scale to be delivered.

Option two also includes three additional Community Services' managed Little Day Out / Little Day In events facilitated through our school holiday program, as well as our Fork on the Road event.

Option two is considered the least favoured model. Additional staff resources would be required to deliver the added events, along with generator power, toilets, security and medical services. It is unknown whether the events would attract sizeable audiences so this program variation would need to be considered as a 'pilot'. Data collection would be a priority to assist with 2020 planning.

### **Option three - program per 2018 format**

Maintains the West Torrens Memorial Gardens as the primary Summer Festival hub. This option provides location continuity over four weeks. The venue is well known to the West Torrens' community as the Festival has been delivered in this space since the program's inception in 2009. Audience numbers generally range between 600 (music focussed) and 1,000 (family-friendly movie with appeal to children). Attendees are familiar with the space and there is good access to storage, toilets, lighting and power. The design has been improved over the past three festivals and the site plan is well established.

Option three retains the two largest Summer Festival events (Thebartonia! and Fork on the Road) and the three additional Community Services' managed Little Day Out / Little Day In events facilitated through our school holiday program.

Option three is considered the second choice model.

### **Option three draft program**

<b>Date</b>	<b>Event</b>	<b>Location</b>	<b>Ward</b>
5-Jan	outdoor movie / children's activities	WTMG	Hilton
12-Jan	multicultural festival	WTMG	Hilton
19-Jan	outdoor movie / children's activities	WTMG	Hilton
26-Jan	live music focussed event	WTMG	Hilton
2-Feb	Thebartonia!	Wheatsheaf Hotel / Albert St	Thebarton
9-Feb	Fork on the Road	Kings Reserve	Thebarton
TBC	Little Day Out - Splash! (children's activities)	Mellor Park	Lockleys
TBC	Little Day Out - Beach! (children's activities)	West Beach SLSC	Airport
TBC	Date TBC - Little Day In - STEAM! (children's activities)	Thebarton Community centre (or alternative location Plympton Community Centre)	Thebarton/ Plympton

### **Conclusion**

This report provides Elected Members with proposed options for the 2019 Summer Festival program.

### **Attachments**

Nil

## 11.2 City Strategy Activity Report July 2018

### Brief

This report presents the Strategy Unit's activity report for the month of July 2018.

### RECOMMENDATION

The Committee recommends to Council that the Strategy Activity Report for July 2018 be received.

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### Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the Strategy Unit since the last report to the Committee.

### Discussion

#### Corporate Planning

##### ***2018/19 Departmental Annual Service Plans***

Changes to the 2018/19 Departmental Annual Service Plans were made in liaison with managers to reflect budget changes and to include any projects that were not finalised in 2017/18. These were presented to the 10 July 2018 CPPP meeting. The 2018/19 Annual Service Plans came into effect on 1 July 2018 and are available on Council's website.

#### Community Planning

##### ***Community Needs Analysis Project***

Tenders for the Community Needs Analysis project were reviewed and the project was let to the successful consultant. A project initiation meeting was held on 31 July to refine the project scope being mindful to navigate provisions of the caretaker period, local government elections and the Christmas/ New Year Period in the projected consultation timelines associated with the project.

The key objective of the community needs analysis project is to investigate and assess the needs of Council's current population and anticipated future community, so that future programs, services, facilities and infrastructure are targeted to meet local emerging priorities in the most equitable, effective and efficient way within the parameters of Council's role and available resources.

#### Environmental Planning

##### ***Rebates for Solar PV Panels for Community Groups***

Following Council's decision to introduce the new "Rebates for Solar PV Panels for Community Groups" program, the rebates are now available for a 12 month trial period. Community awareness raising and advertising will be undertaken from July onwards via Talking Points, social media, Council's website and Messenger Press.

##### ***Arbor Day***

A community planting event on Sunday 8 July was attended by over 160 volunteers who helped to plant 3,000 seedlings. The event was held along the River Torrens at Tracey Crescent, Lockleys in partnership with Greening Australia and the Adelaide Mount Lofty Ranges Natural Resources Management Board.

The event featured Sophie Thomson from ABC's Gardening Australia Programme and Dr Katja Hogendoorn, research associate from the University of Adelaide, who led Native Bee BnB workshops. Participants helped to construct two native bee hotels on the day.



The City of West Torrens was one of eight councils involved in the Native Bee BnB project, which involved installation of native bee hotels along River Torrens Linear Park from Tea Tree Gully to West Torrens. Signage has also been installed at each site to raise awareness about the importance of native bees. Other activities on the day included children's activities with Council's Children's Services Officer, a free BBQ lunch for volunteers and coffee van.

The speech delivered by Mayor Trainer was well received. A special thank you to Mayor Trainer, along with Councillors Nitschke and Mangos who attended the event.



Image by John Kruger (Hot Images) of Dr Katja Hogendoorn, research associate from the University of Adelaide (in foreground), and Sophie Thomson from ABC's Gardening Australia Programme.



Image by John Kruger (Hot Images) of Community Members planting native seedlings at Arbor Day 2018.

**Rainwater Tank Rebates**

Seven applications were received as part of the Rainwater Tank Rebate Scheme during July. Four of these applications have been approved and three are currently under assessment by the Administration.

Economic Planning**Economic Development Strategy**

The Administration progressed the Economic Development Strategy project in collaboration with staff from the Office of the Mayor and CEO with the oversight of the Chief Executive. Staff continued to consult with key internal stakeholders on the development of an Economic Development Strategy throughout July.

**Economic Development**

Staff attended the Western Business Leaders breakfast which included a presentation from the Hon. David Rigdway MLC, Minister for Trade, Tourism and Investment. City of West Torrens staff attended the opening of the SALA Festival program at the Art Gallery of South Australia to support this Council's role as a sponsor of the event. Council's pull-up banner was on display and West Torrens Council received a mention in the State Premier's official speech as a featured sponsor.

**Airport Planning**

In July, a link to the *Experiences of Aircraft Noise Survey* was sent to an additional 9000 property owners and residents to gauge residents' and property owners' experiences of aircraft noise in particular parts of West Torrens. Results of the survey will inform future policy approaches to residential development in areas deemed to be affected by aircraft noise.

By the end of July almost 500 surveys had been completed online, with more than 10 hard copies of the completed survey received. The survey deadline was extended to Friday August 10 to allow for responses from the second batch of letters sent.

Land Use Planning- Intergovernmental Relations**Planning Reform**

The Administration reviewed the contents of the draft Development Plan Review, considering feedback received from Elected Members at the Council meeting on 17 July. An internal workshop with relevant departments was convened in light of feedback received through the Council Meeting. As a result, the report has been modified and will be presented to the 4 September Council meeting.

**State Planning Policies**

The State Planning Commission has released 16 State Planning Policies (SPPs). As statutory instruments under the *PDI Act*, the (currently in draft) State Planning Policies outline the planning and design ambitions for South Australia and are intended to guide both regional and metropolitan planning and development for the future. The SPPs are intended to provide clarity of direction and improve efficiency in the State's planning system by assisting all stakeholders to respond in a cohesive way to modern opportunities and challenges.

Six of the SPPs are required to be created as set out in the *Planning Development and Infrastructure Act 2016 (PDI Act)*. The mandated SPPs cover the areas of:

- Design Quality
- Integrated Planning
- Adaptive Re-Use
- Climate Change
- Biodiversity
- Preservation of Special Areas- Special Legislative Schemes

The remaining 10 SPPs have been produced in addition to those SPPs which are legislated. Further details are available on the SA Planning Portal.

It is anticipated that further details and a draft response to the consultation will be provide in a report for Council's approval at the Council Meeting on 4 September 2018 to allow a response to be approved and submitted within the consultation period which closes 7 September 2018.

**Conclusion**

This report details the activities of the Strategy Unit for July 2018.

**Attachments**

**Nil**



### 11.3 Community Services Activity Report - July 2018

#### Brief

This report details the activities of the Community Services Department for July 2018.

#### RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - July 2018 be noted.

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#### Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

#### Discussion

The key projects and activities undertaken by the Department during the month of July 2018 are as follows:

##### Community Centres

Over the month of July, there was a total of 100 groups booked into Thebarton Community Centre and 27 booked into Plympton Community Centre.

**Thebarton Community Centre** reopened with newly polished floors after 2 weeks closure for maintenance in June. The main activities in July included Annual General Meetings and Quiz Nights. The Centre is also now host to weekly public help sessions for NDIS (National Disability Insurance Scheme) users.

**Plympton Community Centre** hosted a series a cultural events held by the Bangladesh Club Australia over the month. The Active Ageing program on Fridays continued to be popular with 35-38 participants at each Friday.

##### Arts and Culture

The NAIDOC Week Art Workshops delivered by local Aboriginal artist Elaine Magias attracted children aged between 5-17 to learn about traditional indigenous art and create their own wall hanging to take home. Feedback from parents and children was very positive and they enjoyed the chance to learn new skills.

##### Children, Youth and Families

The July School Holiday program was a great success, with 20 activities for a variety of ages that included Come and Try Baseball (run in partnership with the Adelaide Angels), Music and Calligraphy workshops, Computing classes, and the usual Little Day Out and Little Day In events. Both the Little Day Out/In events each had more than 250 people in attendance.

Little Day In at Thebarton Community Centre saw 300 people come along to engage in a range of activities aimed at children and families, including games, a science show, engineering, art activities, LEGO, technology and more. Feedback was very positive and children and parents were very happy with the range of activities that were provided.

Lindfield Reserve at Novar Gardens played host to Little Day Out: Circus event. Over 300 people attended and participated in learning circus tricks (led by Circus Elements), made craft and played big games.

The 6-week After School Soccer program finished in July. Attracting participants from 4 schools in the area, 3 young people gained free Club memberships to Fulham United Soccer Club as a result of the program.

A Baby-Wearing Dance Fitness Class for parents and babies was run in the Auditorium. The participants had fun learning dance moves to popular songs. The babies enjoyed the music and movement so much that many were lulled to sleep!



Baby Disco was again a hugely popular event. Carla from Adelaide Baby Disco ran 2 sessions for 200 adults and 0-3 year olds.

### Outreach

The Tax Help program began in the IT Learning Centre on Wednesdays from 11:30 - 3:00PM.

### Active Ageing

In the past financial year council provided funding to assist with various services, for example:

Spring clean	287 clients
Window clean	363 clients
Gutter clean	245 clients
Hard waste assistance	107 clients
Gardening assistance	104 clients
Plumbing	60 clients
Electrical	68 clients
Taxis/medical appointments	373 trips

The Commonwealth Home Support Program (CHSP) assisted 844 individual clients with a range of services throughout the year on a regular basis. Over the year the team received a number of compliments, particularly with regard to the field workers and contractors. It is always heart-warming to receive these compliments, for example an 85yr old lady recently called to say how lucky she was to live in West Torrens as the council provides such good services to assist her to remain in her own home.

### **Attachments**

#### **1. Community Services Activities - August 2018**

## Community Services Activities and Events - August

Date	Time	Activity/Event	Location
<b>Wed 1/8</b>	10:30am	Story time 3-5 years	Hamra Centre
	10:30 am	ESL Reading Group -Beginner	Hamra Centre
	11 :00 am	Sewing Group	Plympton Community Centre
	11:30/1pm/2pm	Tax Help	Hamra Centre
<b>Thur 2/8</b>	8:00am	Walking Group	Kurralta Park
	10:00 am	One-to-one tech help	Hamra Centre
	10:30am	Baby Time 0-18 months	Hamra Centre
	11:15am	Toddler Time 18 months-3 years	Hamra Centre
	6:00 pm	<b>Sala 'Gratitude' Exhibition opening</b>	Hamra Centre
<b>Fri 3/8</b>	9.00 am	Orange Tree Quilters	Hamra Centre
	9:45am	Movers and Shakers- Active Ageing	Plympton Community Centre
	10:30am	Storytime 3-5 years	Hamra Centre
	1:00pm	One to One tech help - Drop in Session	Hamra Centre
<b>Sat 4/8</b>	10:00am	One to One tech help - Drop in Session	Hamra Centre
<b>Sun 5/8</b>			
<b>Mon 6/8</b>	8:00am	Walking Group - coffee catch up	Kurralta Park
	9:45am	ESL Reading Group - intermediate to Advance	Hamra Centre
	10:00am	Knitting Group	Hamra Centre
	12:30pm	CHSP Community meal	Plympton Community Centre
	2:00pm	One-to-one tech help	Hamra Centre
	6:00pm	Sewing Studio	Plympton Community Centre
<b>Tue 7/8</b>	10:30am	Baby Time 0-18 months	Hamra Centre
	11:15am	Toddler Time 18 months-3 years	Hamra Centre
	12:30pm	Healthy Days	Plympton Community Centre
	1:00pm	ESL class with Free Crèche	Hamra Centre
<b>Wed 8/8</b>	10:30 am	Story time	Hamra Centre
	10:30 am	ESL Reading Group -Beginner	Hamra Centre
	11.00 am	Book Club	Hamra Centre
	11:00 am	Sewing Group	Plympton Community Centre
	11:30/1pm/2pm	<b>Tax Help</b>	Hamra Centre
<b>Thur 9/8</b>	8:00am	Walking Group	Kurralta Park
	10:00 am	One-to-one tech help	Hamra Centre
	10:30am	Baby Time 0-18 months	Hamra Centre
	11:15am	Toddler Time 18 months-3 years	Hamra Centre
	6:00 pm	Book Club	Hamra Centre
	6:00 pm	Financial counselling	Hamra Centre
<b>Fri 10/8</b>	9:45am	Movers and Shakers- Active Ageing	Plympton Community Centre
	10:30am	Storytime 3-5 years	Hamra Centre
	1:00pm	One to One tech help - Drop in Session	Hamra Centre
	3:00pm	Book Club	Hamra Centre
	4:00 pm	Youth: Friday Fun Day	Hamra Centre

<b>Sat 11/8</b>	10:00am	One to One tech Help - Drop in Session	Hamra Centre
<b>Sun 12/8</b>			
<b>Mon 13/8</b>	8:00am 9:45am 10:00am 12:30pm 2:00pm 6:00pm	Walking Group - coffee catch up ESL Reading Group - intermediate to Advance Knitting Group CHSP Community meal One-to-one tech help Sewing Studio	Kurralt Park Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre Plympton Community Centre
<b>Tue 14/8</b>	10:30am 11:15am 12:30pm 1:00pm	Baby Time 0-18 months Toddler Time 18 months-3 years Healthy Days ESL class with Free Crèche	Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre
<b>Wed 15/8</b>	1 0:30 am 10:30 am 11:00 am 11:30/1pm/2pm	Story time ESL Reading Group -Beginner Sewing Group <b>Tax Help</b>	Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre
<b>Thur 16/8</b>	8:00am 10:00 am 10:30am 11:15am 6:00 pm	Walking Group One-to-one tech help Baby Time 0-18 months Toddler Time 18 months-3 years Financial counselling	Kurralt Park Hamra Centre Hamra Centre Hamra Centre Hamra Centre
<b>Fri 17/8</b>	9.00 am 9:45am 10:30am 1:00pm	Orange Tree Quilters Movers and Shakers- Active Ageing Storytime 3-5 years One to One tech help - Drop in Session	Hamra Centre Plympton Community Centre Hamra Centre Hamra Centre
<b>Sat 18/8</b>	10:00am	One to One tech Help - Drop in Session	Hamra Centre
<b>Sun 19/8</b>	2.00 pm	<b>Children's Book Week: Pirate Pip's Party</b>	Hamra Centre
<b>Mon 20/8</b>	8:00am 9:45am 10:00am 12:30pm 2:00 pm 4.00 pm 6:00pm	Walking Group - coffee catch up ESL Reading Group - intermediate to Advance Knitting Group CHSP Community meal One-to-one tech help Children's Book Week: Story Box Launch Sewing Studio	Kurralt Park Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre Hamra Centre Plympton Community Centre
<b>Tue 21/8</b>	10:30am 11:15am 12:30pm 1:00pm 4.00 pm	Baby Time 0-18 months Toddler Time 18 months-3 years Healthy Days ESL class with Free Crèche Children's Book Week: Lego Drop In Session	Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre Hamra Centre

<b>Wed 22/8</b>	10:30 am 10:30 am 11:00 am 11:30/1pm/2pm 2:30pm	Children's Book Week Story time: Treasures ESL Reading Group -Beginner Sewing Group Tax Help Thriving Neighbourhoods: Community Advisory Group <i>LG Professionals - Federation Awards - Swim program</i>	Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre Richmond Baptist Church  Canberra
<b>Thurs 23/8</b>	8:00am 10:00 am 10:30am 11:15am 4.00 pm 6:00 pm 6:00 pm	Walking Group One-to-one tech help Baby Time 0-18 months Toddler Time 18 months-3 years Children's Book Week: Story Box Launch Book Club Financial counselling	Kurralt Park Hamra Centre Hamra Centre Hamra Centre Hamra Centre Hamra Centre Hamra Centre
<b>Fri 24/8</b>	9:45am 10:30am 10:30 am 1:00pm 3:00pm 4:00 pm	Movers and Shakers - Active Ageing Children's Book Week Storytime: treasures Rewire: Get to Know Your Tablet One to One tech help - Drop in Session Book Club Youth: Friday Fun Day	Plympton Community Centre Hamra Centre Hamra Centre Hamra Centre Hamra Centre Hamra Centre
<b>Sat 25/8</b>	10:00am	One to One tech Help - Drop in Session	Hamra Centre
<b>Sun 26/8</b>	1.30 pm	<b>Children's Book Week: Story Tent, Nylon Zoo, Book Launch</b>	Hamra Centre
<b>Mon 27/8</b>	8:00am 9:45am 10:00am 12:30 pm 2:00 pm 6:00 pm	Walking Group - coffee catch up ESL Reading Group - intermediate to Advance Knitting Group CHSP Community meal One-to-one tech help Sewing Studio	Kurralt Park Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre Plympton Community Centre
<b>Tue 28/8</b>	10:30am 11:15am 12:30 pm 1:00pm	Baby Time 0-18 months Toddler Time 18 months-3 years Healthy Days ESL class with Free Crèche	Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre
<b>Wed 29/8</b>	10:30 am 10:30 am 11:00 am 11:30/1pm/2pm	Story time ESL Reading Group -Beginner Sewing Group <b>Tax Help</b>	Hamra Centre Hamra Centre Plympton Community Centre Hamra Centre

Thur 30/8	8:00am	Walking Group	Kurralta Park
	9:00 am	Child Safe Environments Training (volunteers)	Hamra Centre
	10:00 am	One to One tech Help	Hamra Centre
	10:30am	Drop in Session Baby Time 0-18 months	Hamra Centre
	11:15am	Toddler Time 18 months-3 years	Hamra Centre
	6:00 pm	Book Club	Hamra Centre
	6:00 pm	Financial counselling	Hamra Centre
	7.00 pm	<i>Movie Night: Mountain Between Us (M)</i>	Hamra Centre
Fri 31/8		<b><i>SALA Gratitude exhibition ends</i></b>	Hamra Centre
	9:45am	Movers and Shakers - Active Ageing	Plympton Community Centre
	10:30am	Storytime 3-5 years	Hamra Centre
	1:00pm	One-to-one tech help	Hamra Centre
	3:00pm	Book Club	Hamra Centre



## **12 MEETING CLOSE**