

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- Finance and Regulatory Prescribed Standing Committee
- Strategy and Community Prescribed Standing Committee

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 20 FEBRUARY 2018
at 7.00pm

Terry Buss PSM
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

Leave of Absence

Council Members:

Cr Steven Rypp

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 6 February 2018 be confirmed as a true and correct record.

6 MAYORS REPORT

In the two weeks since the last Council Meeting of 6 February 2018, functions and meetings involving the Mayor have included:

Thursday 8 February 2018

6.00pm Participated in an Australia Day Council of SA Board of Management meeting.

Friday 9 February 2018

9.00am Attended the Adelaide Airport Consultative Committee (AACC) meeting.

Saturday 10 February 2018

5.00pm Attended Council's "West Side Fork" Summer Festival event (local presentation of Fork on the Road) at Kings Reserve and Thebarton Community Centre.

Monday 12 February 2018

6.15pm Briefly attended the Kurralta Park Kindergarten AGM

7.30pm Attended the West Adelaide Football Club Annual General Meeting, along with Cr George Demetriou who drew the meeting's attendance to the recent passing of long-time member Mike Quinn, Snr.

Tuesday 13 February 2018

9.00am Interview with Messenger Press and The Advertiser as part of a photoshoot on the Brickworks Bridge with West Torrens MP Hon. Tom Koutsantonis regarding the Torrens Linear Park still being closed eighteen months after the 2016 flood.

Thursday 15 February 2018

6.30am With CEO Terry Buss and Program Leader Partnerships, Ms Adriana Christopoulos, welcomed guests to the City of West Torrens Business Breakfast at Kooyonga Golf Club. Adriana deserves high commendation, along with other staff from Community Services, Business Services and the CEOs Office, for making this a highly successful event.

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, the Mayor expects to have attended or participated in the following:

Friday 16 February 2018

12noon Attending the ISPS Handa Women's Australian Open Luncheon at Kooyonga Golf Club.
6.00pm Attending the West Adelaide v Glenelg SANFL Women's League match at City Mazda Stadium.

Saturday 17 February 2018

11.30am With Mrs Rosemary Trainer attending the ISPS Handa Women's Australian Open at Kooyonga Golf Club.

Tuesday 20 February 2018

6.00pm Attending the Council pre-meeting dinner
7.00pm Meeting of Council and all Standing Committees.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

11.1 Finance and Regulatory Committee Meeting

RECOMMENDATION

That the recommendations of the Finance and Regulatory Committee held on 20 February 2018 be adopted.

11.2 Strategy and Community Committee Meeting

RECOMMENDATION

That the recommendations of the Strategy and Community Committee held on 20 February 2018 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

12.1 Audit and Risk Committee Meeting

RECOMMENDATION

That the Minutes of the Audit and Risk Committee held on 13 February 2018 be noted and the recommendations adopted.

13 QUESTIONS WITH NOTICE

13.1 Local Area Traffic Management (LATMs) Programs

Cr Michael Farnden gave notice of his intention to ask the following question:

Question

Can the Administration advise Council the following in regard to Local Area Traffic Management (LATMs) Programs.

1. The detail of each LATM currently underway, including the date of commencement, progress made on each LATM – including the cost to develop each plan and any asset changes made or planned as a result, and the projected final completion date for each LATM.
2. The detail the LATM areas that are currently yet to be commenced, and the expected commencement and final completion date for each.

Answer

The table below shows a summary of the endorsed LATM areas, its commencement /status, expected completion timeframes and comments.

Priority*	Area (March 2016 Program)	Commencement & Status	Completion	Comments
1	Precincts 9/10 (Underdale (east of Holbrooks Road) Torrensville (north of Henley Beach Road) Mile End (north of Henley Beach Road) and Thebarton)	Commenced Mid 2013 LATM Plan has been completed	February 2015	Construction of remaining identified traffic interventions underway (subject to funding and further community consultation)
2	Precinct 21/22/B/C (Camden Park, Plympton (west of Marion Road) Novar Gardens, Glenelg North and North Plympton (west of Deeds Road))	Commenced early 2016. Community Survey complete. Traffic Data and resident Survey analysed. Formation of working group scheduled for March 2018 to develop solutions.	Late 2018	Further traffic counts were required to be undertaken following consultation with residents leading to a delay in finalising analysis and forming working group.
3	Precinct 16/12(Cowandilla, Hilton, Richmond, Torrensville (south of Henley Beach Road) and Mile End (west of South Road))	Traffic data collection commenced early 2016. Currently reviewing data.	Late 2019	Data analysis currently underway
4	Precinct 20 (Ashford/Keswick)	Expected to commence in late 2018	2020	
5	Precinct 19/D (Kurralta Park, Marleston and Plympton (north of Anzac Highway & east of Marion Road)	Expected to commence in 2020	2021	
6	Precinct 17 (Netley and North Plympton, east of Deeds Road)	Expected to commence in 2021	2022	

The remaining LATM precinct projects would follow a similar pathway to those already completed. Currently all LATM Plans have been undertaken in house by Councils Traffic Engineer, as part of his daily duties and cost associated with the project have been funded through City Assets annual operational budgets.

The start of the LATM project involves extensive traffic counts, collation of data and assessment of data and field work. The work involved is very labour extensive and this is balanced with other duties required of the position. Over the years the assistance of a Traffic Engineer Consultant has been used to help with the preparation of the plans.

The expected completion of the LATM project is assumed to be when the LATM Plan is adopted by Council. Following this, implementation of the plans 'physical' works would be subject to funding allocation by Council. Therefore, it is not possible to estimate when the 'final' traffic management devices would be implemented nor the cost involved in undertaking the 'physical' works.

To date Council has allocated the following funds to undertake the implementation of the plans:

- 15/16 \$100K
- 16/17 \$400K
- 17/18 \$250K

Funding is normally spread out over a number of years and where possible, the Administration takes advantage of potential funding sources from external sources to assist in the implementation.

Precincts 9/10 (Torrensville, Thebarton, Mile End)

Following extensive community consultation, the LATM Plan for this precinct consist of the following:

Completed Projects

- Ashley St/Hardys Rd roundabout (with funding assistance from the Black Spot program)
- Hardys Rd/Ashwin Pde T-junction realignment.
- North Parade/Wainhouse Street intersection upgrade(with funding assistance from the Black Spot program)
- Various Parking Time Zone implementation in the Thebarton area (ongoing)
- Increased parking along James Congdon Drive (Urban Forrest Carpark)
- Carlton Parade / Hayward Avenue Roundabout
- Sheriff Street/Norman Street Intersection realignment
- West Street/ North Parade protuberance
- Kintore Street/ Dew Street linemarking

Remaining Projects for the current and future FY are:

- Ashley Street bus bays - (design completed ready for construction)
- Ashley St/Sherriff St roundabout removal - (ready to proceed subject to consultation and funding)
- Ashley Street bus only access - near West Street (currently reviewing design)
- Shipster Street / North Parade protuberance
- George Street / Dew Street roundabout (currently in progress , with funding assistance from the Black Spot program)
- George Street / Albert Street threshold upgrade (Current Blackspot funding submission)
- Maria Street Slow points (Subject to consultation and funding)
- Holbrooks/ Ashley Street signalised junction upgrade request to DPTI.

Precincts 21/22/B/C (Novar Gardens, Camden Park)

Proposed Timeline	Proposed Actions
Early 2016 -2017	Traffic Data collection and assessment
2017	Community consultation and further data collection
March to June 2018	Council administration, EM and community involvement Working Party meetings for briefing on data collection and assessment
June to August 2018	Traffic management options to be developed Working Party meetings Recommendations Present Plan to Council
August to Dec 2018	Consultation Report on feedback Amend Plan in consideration of feedback received Seek approvals for traffic devices as necessary Budget requirements Schedule projects for construction Start Plan implementation

Precincts 16/12 (Richmond, Cowandilla, Hilton)

Timeline	Proposed Actions
2016 -2017	Traffic data collection and assessment
Mid 2018	Community Consultation and survey
Estimated 3 months	Initial meetings, consultation and Working Party meetings
Estimated 4 months	Develop options, consider recommendations, present to Council
Estimated 3 months	Consultation on options, amend Plan and adopt Plan
Estimated 2 months	Seek approval, budget planning and construction planning

Precincts 20 (Ashford, Keswick)

**Proposed
Commencement** **Late 2018**

Proposed Timeline	Proposed Actions
Estimated 6 months	Data collection and assessment of data
Estimated 3 months	Initial meetings, consultation and Working Party meetings
Estimated 4 months	Develop options, consider recommendations, present to Council
Estimated 3 months	Consultation on options, amend Plan and adopt Plan
Estimated 2 months	Seek approval, budget planning and construction planning

Precinct 19/D (Kurralta Park, Marlestone and Plympton (north of Anzac Highway & east of Marion Road)

**Proposed
Commencement 2020**

Proposed Timeline	Proposed Actions
Estimated 6 months	Data collection and assessment of data
Estimated 3 months	Initial meetings, consultation and Working Party meetings
Estimated 4 months	Develop options, consider recommendations, present to Council
Estimated 3 months	Consultation on options, amend Plan and adopt Plan
Estimated 2 months	Seek approval, budget planning and construction planning

Precinct 17 (Netley and North Plympton, east of Deeds Road)

**Proposed
Commencement 2021**

Proposed Timeline	Proposed Actions
Estimated 6 months	Data collection and assessment of data
Estimated 3 months	Initial meetings, consultation and Working Party meetings
Estimated 4 months	Develop options, consider recommendations, present to Council
Estimated 3 months	Consultation on options, amend Plan and adopt Plan
Estimated 2 months	Seek approval, budget planning and construction planning

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

15.1 Urban Tree Fund

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That:

1. Under Section 50B of the Development Act (1993) West Torrens Council seek approval from the Minister for Planning to establish an **Urban Tree Fund** to maintain or plant trees, or to purchase land with the purpose to sustain and increase the level of tree cover in West Torrens. The Urban Tree Fund would also provide support for private land owners to maintain significant trees. The income for the fund to include contributions from Development Approvals for replacement trees and other sources that Council deems appropriate.
2. West Torrens also seek agreement from the Minister for Planning to increase the payment for replacement of significant or regulated trees in the Development Regulations from \$87.50 to \$500 per tree.

15.2 Category 1 and 2 Developments

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That the Administration urgently develops a Statement of Intent for submission to the Minister for Planning to amend relevant sections of the West Torrens Development Plan to reverse the changes in the Housing Diversity Development Plan Amendment in 2015, so that any development exceeding 1 storey in any Residential Policy is classified as a Category 2 development, and so as to allow public notification and representation for the proposed development.

15.3 Travel by Elected Members and Staff

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That the itinerary, costs, reason for travel, decision date, approval (e.g. Council or Executive) of any interstate or overseas trip undertaken by an Elected Member or member of staff representing the City of West Torrens during the current term of Council, be made publicly available on the City of West Torrens website. The information is to be updated monthly and retained on the website until the completion of the subsequent term.

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 2018 Local Government Association Ordinary General Meeting - Notices of Motion

Brief

This report advises Council of the status of the Notices of Motion received from Elected Members for the 2018 Local Government Association Ordinary General Meeting to be held on Friday 13 April 2018 at the Adelaide Town Hall, King William Street, Adelaide.

RECOMMENDATION

It is recommended to Council that the 2018 Local Government Association Ordinary General Meeting - Notices of Motion report be received.

Introduction

At its 16 January 2018 meeting, Council was advised that the Local Government Association (LGA) was calling for Notices of Motion (Motions) from councils for the LGA Ordinary General Meeting (OGM) to be held on Friday 13 April 2018 at the Adelaide Town Hall, King William Street, Adelaide.

Discussion

Following a report to its 16 January 2018 meeting, advising that the LGA was calling for Motions for its OGM, Council resolved that draft Motions were to be provided to the Chief Executive Officer by Friday 9 February 2018 and presented to its meeting of 20 February 2018 for consideration.

In accordance with the agreed process three Motions were presented to the CEO and referred to the LGA Policy Officer for comment. The individual Motions referred to the LGA and the feedback received is detailed below:

Motion 1

That the Ordinary General Meeting requests that the State Government amend the *Local Government Act 1999* to enable all individuals, business and groups be automatically reinstated on Council's Voters' Roll rather than having to reapply.

Feedback from LGA

The LGA advised the most recent of many consultations with councils occurred in late 2016 and was the subject of an LGA board decision in early 2017. The most recent consultation took place in the context of a proposed amendment to the *Local Government (Elections) Act*.

The Minister indicated his readiness to reinstate the automatic enrolment if that is what councils wanted. However, he asked the LGA to carry out a full consultation with councils on the basis of more comprehensive factual information as to what this change would mean for councils and the financial impact it would have. The Office of Local Government, in consultation with the LGA and the LG Revenue Professionals (formerly SAIRA), drafted a discussion paper setting out the issues that councils needed to consider when deciding whether or not to support the re-introduction of the automatic enrolment.

The LGA consulted widely and the overwhelming majority of submissions received were against re-instatement of the automatic property franchise provisions into the *Local Government (Elections) Act* due to the significant costs to councils. Accordingly the LGA Board resolved not to support this proposal. In arriving at this view, the LGA Board also noted that those councils that want to create their own separate roll for businesses, groups and absentee owners currently have the option to do so voluntarily. As such, no legislative change is required to achieve the outcome being sought by the proposed motion.

Motion 2

That the Ordinary General Meeting requests that the State Government amend the *Local Government Act 1999* to require any Local Government Elected Members nominating as a candidate in a State Election to take unpaid leave from the issuing of writs to conclusion of election.

Feedback from LGA

In relation to council members being required to take leave if they nominate for a state election, the proposed motion reflects existing LGA policy. Councils were consulted on this matter in January 2017 and the LGA subsequently supported 'in-principle' draft legislation to achieve this outcome. More recently, in October 2017, the LGA gave in-principle support to a *Local Government (Members Contesting State Elections) Bill* introduced by Mr David Pisoni MP. The LGA will continue to hold this position and it is likely that this matter will be resolved in the next session of Parliament following the state election.

These two motions were subsequently withdrawn by the Elected Member as they would not have been progressed.

Motion 3

That the Ordinary General meeting requests the State Government amend the *Planning, Development and Infrastructure Act 2016* in relation to the Planning and Development Fund in order for developer contributor monies be paid directly to the relevant local government for the provision of open space especially in relation to multi-storey development.

Feedback from LGA

The Planning and Development Fund is established under Section 79 of the *Development Act 1993*, with the Department of Planning, Transport and Infrastructure responsible for the administration of the Fund. Income to the Fund is primarily derived from developer contributions made at the time of land division. Section 50 of the Act requires developers of new allotments to make an open space contribution. When land is subdivided via strata or community title, or when subdivisions create less than 20 additional allotments by normal land division, the developer is required to make a financial contribution to the Planning and Development Fund.

The LGA understands that it is the City of West Torrens' objective is to ensure that there is a funding model which is more equitable and appropriate for councils that are experiencing higher volumes of infill development, including multi-storey development. The LGA commissioned a report on this subject in 2014 and found that they could not achieve consensus among members as to the approach to take.

The LGA as part of its 2018 State Election Agenda is seeking a commitment from the next State Government to better manage infill development. They are seeking that the new government in conjunction with local government undertake a comprehensive review of the cumulative impacts of infill development and adjust current policy and funding settings in relation to open space, transport and stormwater to ensure that infill areas are adequately serviced.

The LGA will be maintaining its lobbying on this matter with the new government and would suggest that a NoM is not required at this time.

The LGA proposed that should the City of West Torrens wish to pursue this matter that the NoM be reworded as follows:

That the Ordinary General meeting requests the State Government to amend the Planning, Development and Infrastructure Act in relation to the Planning and Development Fund to incorporate a financial model that is more equitable and appropriate for councils that are experiencing higher volumes of infill development, including multi storey development.

The LGA suggested that it would be worthwhile providing evidence of the number of land divisions etc. that have occurred in West Torrens, during the past two financial years and the developer contribution which has been made to the Planning and Development Fund and the amount Council has been able to access.

The LGA further suggested it would be worthwhile to gain support for the NoM from inner metropolitan councils before referral to the LGA.

The Elected Member withdrew this motion with intent of requesting that the Administration undertake the required research and the Motion be presented to the LGA Annual General Meeting to be held in late 2018.

A separate report will be presented to Council seeking nominations to attend the OGM once the information and registration details are made available.

Conclusion

No Notices of Motion are presented to Council for its consideration and approve for progression to the upcoming LGA's Annual General Meeting.

Attachments

Nil

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 5 and 6.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 5 and 6



Local Government Association of South Australia

5.1 Election Signs - General Approval Guidelines updated.

The Election Signs — General Approval Guidelines have been updated to specify that moveable State election signs may be placed on a road without Council permission at or after 5pm Friday 16 February 2018.

5.2 New Fuel Deal for SA Councils

LGA Procurement have developed this NEW Preferred Supplier Panel to provide South Australian Councils and Subsidiaries with direct access to a Panel of endorsed local and national suppliers in the areas of Bulk Petroleum Products including Aviation Fuels, Fuel Card Services, Oils, Lubricants & Car Care Products.

5.3 Certificate of Compliance for plumbing works in non-sewered areas

The Office of the Technical Regulator (OTR) wishes to include councils in the electronic Certificate of Compliance (eCoC) system. This Circular provides further information on the eCoC system, and details how councils can be included.

5.4 2018 Council Elections - Materials Release

2018 Council Elections - Materials Release.

6.1 LG Professionals Australia, SA - Engaging Citizens in Local Government Series

LG Professionals Australia, SA are holding a series of workshops and webinars through March & April that will focus on expanding your skills in communicating and engaging with residents and communities online.

6.2 LG Professionals Australia, SA - Speaking and Presenting for Leaders

LG Professionals Australia, SA is holding an interactive workshop designed to dispel the myths of public speaking, give you the tools you need to improve and then turn the learning into practice.



Local Government Association of South Australia

6.3 2018 State Planning Conference 'Respond Adapt Grow'

Registrations are open for the 2018 PIA State Planning Conference. This Circular provides further information and registration details.

6.4 State Government consultation on Motorcycle Road Safety

The State Government is consulting on Motorcycle Licence recommendations for Improving Safety. This Circular provides further details on how councils and their local communities can provide input.

6.5 Working or volunteering with children - regulation consultation

The State Government is consulting on regulations that affect arrangements for working and volunteering with children checks in South Australia. This Circular provides more information and outlines how councils can make a submission on the regulations.

6.6 Heavy Vehicle Safety and Productivity Program Reminder

This circular is a reminder that round six of the Heavy Vehicle Safety and Productivity Program is open for funding applications until 30 March 2018.

6.7 Road Classification Guidelines Updated

Revised guidelines for the determination of road classification in South Australia are now available. This circular has details.

6.8 Recycling Market Development Grants now open

Up to \$300,000 in State Government funding has been made available to South Australian recycling businesses and other members of the waste industry for activities that will strengthen local market demand for recycled materials and products. The funding is being offered by Green Industries SA in response to China's recent import restrictions.

6.9 Ban on use of fluorinated fire-fighting foams in South Australia

Amendment to the Environment Protection (Water Quality) Policy 2015 has been finalised, banning the use of fluorinated fire-fighting foams. This Circular contains more information about the ban.

6.10 FREE Climate Risk Management Training Sessions - REGISTER NOW!

The LGA is holding a suite of FOUR FREE climate risk management briefings for council staff on topics including Economic Development, Financial Risk Management and Asset Management, Public Health, and Planning. Sessions available face-to-face and via webinar.

6.11 Delegations update

The delegation templates have been updated for the Development Act, Food Act, and Safe Drinking Water Act. The Draft Resolutions for Making of Delegations has been updated for the Heavy Vehicle National Law (South Australia) Act.

6.12 BSB Training Package Consultation: HAVE YOUR SAY!

The LGA has been advised that PwC's Skills for Australia are facilitating two online surveys and a suite of national workshops to collect information that will be used to guide their ongoing project work for the Business Services Training Package. This review is an opportunity for Local Government to have input into the shaping of these qualifications, making them more relevant to our sector.

6.13 Local Government Pre-Election Training: enrolments are open now!

The 2018 council elections learning and development program delivers the essential knowledge and skills to support councils throughout the elections process and assist in building long term leadership capability.

6.14 Australian Organics Recycling Association SA Upcoming Breakfast Seminars

The Australian Organics Recycling Association (AORA) SA is holding breakfast seminars in Adelaide on 22 February 2018 and Mount Gambier on 23 February 2018. The seminars will focus on AORA's role in supporting South Australia's Circular Economy driven composting sector, including facilitation of Carbon Sequestration opportunities.

19 MEMBER'S BOOKSHELF

- Keeping South Australians Safe: A Focus on Counter-Terrorism, Government of South Australia

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

Nil

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Cr Steven Rypp

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee held on 16 January 2018 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 FINANCE AND REGULATORY REPORTS

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for January 2018.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for January 2018 be received.

Discussion

A schedule of creditor payments totalling \$3,244,941.39 (\$3,543,917.08 in December 2017) is attached for the information of Elected Members. Notable items include:

- A payment to Solo Resource Recovery for both waste collection and disposal for December 2017 of \$412,618.39 (refer ref. no. 372);
- Payments to Fulton Hogan Industries Pty Ltd totalling \$419,843.46 for various road treatments (refer ref. nos. 169-171);
- Payments to SA Water totalling \$185,285.72 for quarterly water rates (refer ref. nos. 350-354);
- A quarterly payment to the Local Government Association Workers Compensation Scheme of \$153,085.90 to cover premium and membership requirements (refer ref. no.259);
- A payment to Beltrame Civil Pty Ltd \$125,161.47 for stormwater upgrade works (refer ref. no. 63);
- A quarterly payment to LGA Asset Mutual Fund of \$97,762.50 for insurance premium (refer ref. no.248).

Conclusion

A schedule of creditor payments for January 2018 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of January 2018

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
20 FEBRUARY 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT49169	A Noble & Son Ltd	Depot Supplies	1,226.77
2	EFT49086	AAPT Limited	Internet Connection	1,730.30
3	060086	Ace Rent a Car	Vehicle Hire	198.00
4	EFT48979	Adam Page	Summer Festival	1,000.00
5	EFT49014	Adami's Sand & Metal	Depot Supplies	1,272.14
6	EFT48916	Adams Cleaning & Maintenance Services	Cleaning	4,997.76
7	EFT49089	Adams Cleaning & Maintenance Services	Cleaning	7,434.23
8	EFT48828	Adelaide Airport Limited	Depot Rent / Utilities	81,130.84
9	EFT49082	Adelaide Airport Limited	Depot Rent	45,660.81
10	EFT49095	Adelaide Baby Disco	Library Program	685.00
11	EFT49093	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	2,076.80
12	EFT48920	Adelaide Commercial Building & Property Services	Building Maintenance	12,342.00
13	EFT49078	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	2,587.94
14	EFT49087	Adelaide Hills Catering	Catering	2,080.00
15	EFT49226	Adelaide Hypnotherapist	Thebarton Community Centre Bond Return	287.50
16	060083	Adelaide NLP	Thebarton Community Centre Bond Return	500.00
17	EFT49080	Adelaide Pest Control	Pest Control	330.00
18	EFT49011	Adelaide Pipeline Maintenance Services	Drainage	1,278.93
19	EFT49091	Adelaide Signs Group Pty Ltd	Depot Supplies	55.00
20	EFT48914	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	5,353.81
21	EFT49008	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	25,613.39
22	EFT49084	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	9,881.30
23	EFT49090	Adelaide Veterinary Behaviour Services	Staff Training	440.00
24	EFT48827	Adelaide Waste & Recycling Centre	Rubbish Disposal	7,178.56
25	EFT49081	Adelaide Waste & Recycling Centre	Rubbish Disposal	14,464.94
26	EFT48830	Adelta Legal	Mendelson Allowance	1,337.33
27	EFT49003	Adjunsinh Gadhvi	Thebarton Community Centre Bond Return	500.00
28	EFT48913	Advam Pty Ltd	Transaction Fees	253.02
29	EFT48832	Advanced Plastic Recycling	Depot Supplies	3,555.59
30	EFT49010	AECOM Australia Pty Ltd	Professional Fees	8,878.93
31	EFT49013	Affordable Marquees Adelaide	Purchase Marquees	5,154.00
32	060085	AGL South Australia Pty Ltd	Power	2,003.05
33	EFT48826	Air Filter Cleaners	Vehicle Maintenance	159.15
34	EFT48872	AJ & CA Mackintosh	Weed Spraying	8,036.27
35	EFT49048	AJ & CA Mackintosh	Weed Spraying	4,032.82
36	EFT49077	All Laundry & Linen Pty Ltd	Contract Linen	183.98
37	EFT49079	Allen Press Pty Ltd	Business Cards	412.50
38	EFT48831	Allforks Hire Pty Ltd	Plant Maintenance	727.11
39	EFT49085	Alsco Pty Ltd	Dry Cleaning	35.88
40	EFT48915	Animal Management Services Pty Ltd	Doggy Bags	2,392.50
41	EFT49076	Animal Welfare League SA	Impound Dogs	1,430.00
42	EFT49009	Answering Adelaide Pty Ltd	After Hours Answering Service	754.33
43	EFT48917	Apple Pty Ltd	Computer Equipment	5,901.20
44	EFT49006	Aqua Techniques	Bore Replacement	4,473.80
45	EFT48833	Aquarium Aid	Library Aquarium Maintenance	109.00
46	EFT49094	Aquarium Aid	Library Aquarium Maintenance	109.00
47	060108	Ashdown Ingram Thebarton	Depot Supplies	1,015.25
48	EFT48829	Asset Engineering Pty Ltd	Professional Fees	1,650.00
49	EFT49088	Attorney-General's Department	Expiation Lodgement Fees	2,712.20
50	EFT49092	Auscontact Association	Staff Training	165.00
51	EFT49015	Aussie Digging	Roadworks	3,564.00
52	EFT49007	Australasian Performing Right Assoc Ltd	Licence Renewal	215.60
53	EFT49083	Australasian Performing Right Assoc Ltd	Licence Renewal	82.50
54	EFT48918	Australia Post	Postage	2,758.13
55	EFT49016	Australia Post	Agency Collection Fees	2,543.01

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
56	060084	Australian Property Institute	Membership	800.00
57	EFT48922	B & H Australia Pty Ltd	Audio Visual Equipment	264.00
58	EFT49227	B Kouts	Thebarton Community Centre Bond Return	500.00
59	EFT49097	Back Centre & Specialty Seating	Office Furniture	955.00
60	EFT49099	Battery World Hilton	Batteries	408.95
61	EFT48925	BCE & CJ Electrical	Electrical	1,115.07
62	EFT49100	BCE & CJ Electrical	Electrical	44,621.30
63	EFT49017	Beltrame Civil Pty Ltd	Roadworks	125,161.47
64	EFT49018	Best Signs	Signage	2,266.00
65	060107	Bhanwar Preet Singh Brar	Refund Application Fee	20.00
66	EFT49102	Bianco Walling Pty Ltd	Depot Supplies	1,276.00
67	EFT48927	Bob Jane T Mart - Brooklyn Park	Tyres	1,746.00
68	EFT49162	Bob May Workplace Emergency Training	Staff Training	467.50
69	EFT48921	BOC Limited	Depot Supplies	447.77
70	EFT49101	Bolinda Publishing Pty Ltd	Library Supplies	57.42
71	EFT48836	Brendan Fewster Planning and Development	Professional Fees	3,613.50
72	EFT49020	Brendan Fewster Planning and Development	Professional Fees	3,168.00
73	EFT49160	Bucher Municipal Pty Ltd	Vehicle Maintenance	2,469.07
74	EFT48834	Bundaleer Apiaries	Wasp Removal	530.00
75	EFT48924	Bundaleer Apiaries	Wasp Removal	680.00
76	EFT49098	Bundaleer Apiaries	Wasp Removal	680.00
77	EFT49096	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	291.69
78	EFT49228	Butterfly Theatre	Thebarton Community Centre Bond Return	120.00
79	EFT48928	CA Technology Pty Ltd	Licence Agreement	3,408.90
80	EFT49103	Cabcharge Australia Pty Ltd	Cab Fares	423.40
81	EFT48934	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	3,355.00
82	EFT49109	Calypso Tree Co Pty Ltd	Tree Maintenance	1,683.00
83	EFT49104	Camco SA Pty Ltd	Roadworks	34,736.06
84	060080	Cancelled		
85	EFT48937	Canon Australia Pty Ltd	Purchase Copier	1,273.00
86	EFT49025	Canon Australia Pty Ltd	Copier Charges	22.57
87	EFT49023	Cash Security Services Pty Ltd	Banking	568.70
88	060094	Central Adelaide Local Health Network	Food and Enviro Testing	1,778.70
89	EFT48840	Chess School SA	Library Program	140.00
90	EFT48912	Christopher Mills	Thebarton Community Centre Bond Return	1,012.00
91	EFT48938	Chubb Fire & Security Ltd	Security	7,120.63
92	EFT49117	Chubb Fire & Security Ltd	Security	932.82
93	EFT49027	Ciaram Granger Music	Summer Festival	550.00
94	EFT48932	City Circle Newsagents	Library Magazines	54.13
95	EFT49024	City Circle Newsagents	Library Magazines	9.95
96	060110	City of Marion	Advertising	468.75
97	060077	City of Unley	Transfer Long Service Leave	2,342.42
98	060087	City of West Torrens Petty Cash	Petty Cash	2,621.45
99	EFT48839	Cleanaway Operations Pty Ltd	Waste Removal	657.89
100	EFT48935	Cleanaway Pty Ltd	Rubbish Disposal	658.90
101	EFT49114	Cleanaway Pty Ltd - 48573343 - Penong Ave	Rubbish Disposal	461.67
102	EFT49115	Cleanaway Pty Ltd - 48573376 - Library	Rubbish Disposal	391.60
103	EFT49112	Cleanaway Pty Ltd - 48573387 - Civic	Rubbish Disposal	336.20
104	EFT49113	Cleanaway Pty Ltd - 48725039 - TCC	Rubbish Disposal	652.41
105	EFT48906	Cleo Cheng	Thebarton Community Centre Bond Return	581.60
106	EFT49107	Clever Patch Pty Ltd	Library Supplies	179.18
107	EFT49028	Click Promos	Promotional Products	478.50
108	EFT49073	Club India International Inc SA	Thebarton Community Centre Bond Return	500.00
109	EFT49110	CMI Toyota	Vehicle Maintenance	54.43
110	EFT49106	Combined Fire Systems Pty Ltd	Fire Safety	171.60

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
111	EFT48929	Combo Industries	Vehicle Maintenance	196.46
112	EFT48933	ComWide Radio Services Pty Ltd	Vehicle Maintenance	318.67
113	EFT49022	Conquest Solutions Pty Ltd	Software Support	4,774.87
114	EFT49026	Continuum Care Australia Pty Ltd	Home Support Services	1,864.01
115	EFT49116	Continuum Care Australia Pty Ltd	Home Support Services	3,562.85
116	EFT49108	Cornes Toyota	Vehicle Maintenance	292.40
117	EFT48930	Coromandel Native Nursery	Plants	356.40
118	EFT48939	Corporate Health Group Pty Ltd	Medical	385.00
119	EFT48876	Cr Graham Nitschke	Reimburse Expenses	172.00
120	EFT48941	Daimler Trucks Adelaide	Vehicle Maintenance	2,676.23
121	EFT48943	Dallas Equipment	Contractor	4,812.50
122	EFT49032	Dallas Equipment	Contractor	11,451.00
123	EFT49121	Dallas Equipment	Contractor	9,905.50
124	EFT49201	Daniels Health Services Pty Ltd	Immunisation	92.22
125	EFT49069	Darryl Whicker	Reimburse Expenses	234.00
126	EFT48942	Data#3 Limited	Computer Software	5,445.00
127	EFT49029	Deloitte Touche Tohmatsu	Professional Fees	5,500.00
128	EFT49151	Dennis Kapridis	Summer Festival	1,300.00
129	EFT48940	Department for Communities and Social Inclusion	Security Checks	550.00
130	EFT48989	Department of Planning, Transport and Infrastructure	Street Lighting	17,814.58
131	EFT49031	Design Flow Consulting Pty Ltd	Professional Fees	15,224.00
132	060119	Digi Corporate Pty Ltd	Refund Development Fees	779.00
133	EFT48843	Direct Comms Pty Limited	TXT2U Messages	337.19
134	EFT49118	Direct Mix Concrete Sales	Concrete	12,730.84
135	EFT49030	dormakaba Australia Pty Ltd	Building Maintenance	209.00
136	EFT49223	Downer EDI Works Pty Ltd	Roadworks	61,417.95
137	EFT49059	DWS Advanced Business Solutions	DBA Support	1,650.00
138	EFT49033	Easy AV	Audio Hire	10,692.00
139	EFT49127	Edward Street Psychology	Professional Fees	198.50
140	EFT48945	EMA Legal	Legal Fees	4,159.10
141	EFT49120	Emily Davis	Summer Festival	330.00
142	EFT49125	Environment Institute of Aust & NZ	Membership	305.00
143	060109	Environment Protection Authority	Licence Renewal	2,788.50
144	EFT48844	EPD Asia Pacific Pty Ltd	Software	3,230.70
145	EFT49124	Equipment Solutions Pty Ltd	Depot Supplies	352.88
146	EFT48845	Esar Home Care	Home Support Services	5,853.41
147	EFT48944	Esar Home Care	Home Support Services	457.77
148	EFT49122	Esar Home Care	Home Support Services	488.76
149	EFT48946	Evelyn Roth Festival Arts	Summer Festival	2,500.00
150	EFT49126	Expressions SA Pty Ltd	Summer Festival	295.20
151	EFT48846	Eyecatch Studio	Labels	583.00
152	EFT49123	Eyecatch Studio	Labels	533.50
153	EFT49072	F Safari	Thebarton Community Centre Bond Return	500.00
154	060079	Fairmont Homes	Refund Development Fees	6.50
155	EFT49132	Fine Choice Distribution Pty Ltd	Coffee Supplies	93.70
156	EFT48848	Finsbury Green	Printing	790.27
157	EFT48849	First Degree Commercial Refrigeration	Refrigeration Services	193.60
158	EFT49130	Fitch the Rubberman	Depot Supplies	858.00
159	EFT48851	Fleet Complete Australia Pty Ltd	Support	391.05
160	EFT49131	Flightpath Architects Pty Ltd	Professional Fees	618.75
161	EFT48911	Florence Tapfuma	Thebarton Community Centre Bond Return	53.00
162	EFT49128	Forpark Australia (SA)	Playground Equipment	43,890.00
163	060088	Foxtel Cable Television Pty Ltd	Library Connection	210.00
164	EFT48852	Fragglerocc Pty Ltd	Roadworks	8,405.40
165	EFT49034	Fragglerocc Pty Ltd	Roadworks	528.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
166	EFT48947	Frank Siow Management Pty Ltd	Professional Fees	12,135.75
167	EFT49129	Fresh & Clean	Hygiene Service	2,182.02
168	EFT48948	Frontier Software Pty Ltd	Software	35,334.20
169	EFT48881	Fulton Hogan Industries Pty Ltd	Roadworks	365,341.47
170	EFT48976	Fulton Hogan Industries Pty Ltd	Roadworks	1,779.36
171	EFT49175	Fulton Hogan Industries Pty Ltd	Roadworks	52,722.63
172	060103	G Anemouri	Thebarton Community Centre Bond Return	500.00
173	EFT48953	Gallery 247	Library Performance	1,188.00
174	EFT49036	Genpower Australia Pty Ltd	Generator Service	1,106.71
175	EFT48954	Gilbarco Australia Ltd	Plant Maintenance	673.33
176	EFT48855	Gleam Team Domestic Services	Home Support Services	756.44
177	EFT48956	Gleam Team Domestic Services	Home Support Services	398.85
178	EFT49139	Gleam Team Domestic Services	Home Support Services	294.77
179	EFT48950	GLG GreenLife Group Pty Ltd	Verge Mowing	5,842.27
180	060118	Glimmer of Hope	Plympton Community Centre Bond Return	500.00
181	EFT48949	Global Dance & Stage	Summer Festival	1,738.00
182	EFT49135	Global Dance & Stage	Summer Festival	968.00
183	EFT48955	Grace Records Management (Aust) Pty Ltd	Records Storage	3,117.33
184	EFT48936	Grant Charity	Reimburse Expenses	150.00
185	EFT48951	Graphic Print Group	Printing	1,012.00
186	EFT48910	Greek Orthodox Community & Parish	Refund Rates Rebate	279.55
187	060095	Greek Orthodox Parish of St John the Forerunner	Donation	100.00
188	EFT49004	Green Elephant Coffee	Summer Festival	1,800.00
189	EFT48854	Green Team Shred-Safe	Paper Recycling	176.00
190	EFT48853	Greenhill Engineers Pty Ltd	Professional Fees	165.00
191	EFT49035	Greening Australia (SA) Ltd	Landscaping	5,692.50
192	EFT49133	Greening Australia (SA) Ltd	Landscaping	7,636.20
193	EFT48952	Greenway Turf Solutions	Depot Supplies	278.85
194	EFT49037	Greenway Turf Solutions	Depot Supplies	528.00
195	EFT49138	GRH Supplies	Depot Supplies	1,626.25
196	EFT48856	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	3,553.81
197	EFT48957	HDS Australia Pty Ltd	Professional Fees	7,744.00
198	EFT48858	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	923.50
199	EFT48958	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	1,797.50
200	EFT48857	Hoban Recruitment	Temp Staff	134.51
201	EFT49038	Hood Sweeney Technology Pty Ltd	Computer Equipment	2,519.00
202	060098	Hungry Jacks	Refund Development Fee	449.00
203	EFT48859	Hypernet Computer Distribution	Computer Equipment	50.00
204	EFT49229	I Imrrudin	Thebarton Community Centre Bond Return	1,000.00
205	EFT48860	Independent Fuels Australia Pty Ltd	Fuel	12,394.53
206	EFT49142	Independent Fuels Australia Pty Ltd	Fuel	24,657.33
207	EFT49047	Inessa Lane	Reimburse Volunteer Expenses	98.55
208	EFT49141	Institute of Public Administration SA Division Inc	Staff Training	295.00
209	EFT48861	Internode Pty Ltd	Internet Connection	49.95
210	EFT48959	Internode Pty Ltd	Internet Connection	522.34
211	EFT49144	Internode Pty Ltd	Internet Connection	339.70
212	EFT49039	Ipar Rehabilitation Pty Ltd	Professional Fees	1,025.44
213	EFT49143	iSentia Pty Ltd	Media Monitoring	753.50
214	EFT48864	Jaba Multimedia Design	Professional Fees	635.80
215	EFT49148	Jaba Multimedia Design	Professional Fees	2,571.25
216	EFT49140	James Hay	Reimburse Expenses	60.00
217	EFT49147	Jasol Australia	Cleaning Chemicals	1,642.09
218	EFT48923	Jason Bury	Reimburse Expenses	60.00
219	EFT49146	Jensen PLUS	Professional Fees	137.50
220	EFT49137	Jerry Durnin	Reimburse Volunteer Expenses	97.20

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
221	EFT48863	JF Mobile Catering	Catering	1,830.00
222	EFT48964	John Kruger	Photography	437.50
223	EFT49040	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	1,121.17
224	EFT48862	JPE Design Studio Pty Ltd	Professional Fees	17,506.50
225	EFT48907	Judo SA	Thebarton Community Centre Bond Return	500.00
226	060092	Karen Moretti	Refund Development Fees	186.00
227	EFT48919	Katharine Annear	Reimburse Expenses	228.60
228	EFT49012	Katharine Annear	Reimburse Expenses	101.80
229	EFT48869	Kathryn Low	Reimburse Volunteer Expenses	11.25
230	EFT48961	Katnich Dodd	Professional Fees	319.00
231	EFT49150	Kelley Jones Lawyers	Legal Fees	3,831.15
232	EFT48963	Kellogg Brown & Root Pty Ltd	Professional Fees	25,448.50
233	EFT49152	Kellogg Brown & Root Pty Ltd	Professional Fees	1,034.00
234	EFT48962	Kemps Credit Solutions	Debt Collection	2,842.55
235	EFT48865	Kennards Hire Traffic	Plant Hire	360.00
236	EFT49041	Kerkes Equipment Services	Plant Hire	34.65
237	EFT48901	Kerry Taylor	Reimburse Volunteer Expenses	99.30
238	EFT49064	Kerry Taylor	Reimburse Volunteer Expenses	129.94
239	EFT48835	Kym Strelan	Home Advantage Program	1,396.50
240	EFT48926	Kym Strelan	Home Advantage Program	701.00
241	EFT49019	Kym Strelan	Home Advantage Program	1,252.75
242	EFT49159	Land Services Group	Searches	1,227.75
243	EFT48866	Lane Print & Post	Printing	866.99
244	EFT48867	LCS Landscapes	Landscaping	75,581.96
245	EFT48870	Leadership Learning Dynamics	Professional Fees	11,272.58
246	EFT49157	Leading Edge Town Planners Pty Ltd	Professional Fees	866.25
247	EFT48868	LGA Asset Mutual Fund	Insurance Excess	1,000.00
248	EFT49046	LGA Asset Mutual Fund	Insurance Premium	97,762.50
249	EFT49158	LGA Asset Mutual Fund	Insurance Excess	500.00
250	060082	Lihini Jayakooy	Thebarton Community Centre Bond Return	500.00
251	EFT48871	Linemarking Plus	Linemarking	7,043.45
252	EFT48965	Linemarking Plus	Linemarking	1,400.00
253	EFT49155	Lion's Club of West Beach	Clean Butt Out Bins	420.00
254	EFT49154	Local Community Insurance Services	Insurance Premium	490.95
255	EFT49042	Local Government Association Mutual Liability Scheme	Insurance Premium	74,031.93
256	EFT49043	Local Government Association of SA	Lighting Dispute Contribution	7,752.93
257	EFT49153	Local Government Association of SA	Return Unused Funds	27,500.00
258	EFT49156	Local Government Professionals SA Inc	Staff Training	290.00
259	EFT49044	Local Govt Assoc Workers Compensation Scheme	Renewal of Membership	153,085.90
260	EFT49045	LOTE Libraries Direct Pty Ltd	Library Books	1,531.60
261	060116	Lynn Thompson	Reimburse Volunteer Expenses	59.20
262	EFT49163	M & B Civil Engineering Pty Ltd	Roadworks	696.96
263	EFT49075	M Hassan	Thebarton Community Centre Bond Return	500.00
264	060105	M Kostas	Thebarton Community Centre Bond Return	500.00
265	EFT48968	Mad Promo	Distribution	330.00
266	EFT48908	Maninder Kaur	Thebarton Community Centre Bond Return	500.00
267	EFT49166	Max Savage and The False Idols	Summer Festival	800.00
268	EFT48873	Maxima Group Training	Temp Depot Staff	3,607.23
269	EFT49049	Maxima Group Training	Temp Depot Staff	793.25
270	EFT48992	Maxima Tempskill	Temp Depot Staff	11,041.17
271	EFT49066	Maxima Tempskill	Temp Depot Staff	12,432.93
272	EFT49215	Maxima Tempskill	Temp Depot Staff	8,374.85
273	EFT49062	Mayor John Trainer	Mayoral Allowance	6,603.00
274	EFT48967	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	313.50
275	060081	Menal Saleh	Thebarton Community Centre Bond Return	500.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
276	EFT48969	Message4U Pty Ltd	Software	216.49
277	EFT49161	Metro Holden	Vehicle Maintenance	330.00
278	EFT49167	Midnight Technologies Pty Ltd	Computer Equipment	1,534.50
279	EFT48966	Modern Teaching Aids Pty Ltd	Library Supplies	116.38
280	EFT48999	Mohamed Farrage	Plympton Community Centre Bond Return	350.00
281	EFT48970	Moore Air	Vehicle Maintenance	199.82
282	060078	N Deguisa	Refund Development Fees	805.75
283	EFT48874	Nelson Locksmiths Pty Ltd	Locks	1,151.00
284	EFT49168	Nelson Locksmiths Pty Ltd	Locks	418.00
285	EFT48973	Neverfail Springwater Ltd	Spring Water	92.55
286	EFT49171	News Limited	Advertising	7,095.63
287	EFT48972	Nick's Crane Services	Plant Maintenance	693.00
288	EFT48877	Norman Waterhouse	Legal Fees	1,640.65
289	EFT49170	Norman Waterhouse	Legal Fees	7,831.09
290	EFT48971	North East Isuzu	Vehicle Maintenance	1,650.00
291	EFT48875	Nova Group Services Pty Ltd	Bus Stop Works	22,046.16
292	060102	O Barakat	Thebarton Community Centre Bond Return	1,000.00
293	EFT48878	Orana Australia Ltd	Home Advantage Program	522.40
294	EFT49050	Orana Australia Ltd	Home Advantage Program	274.91
295	EFT49173	Orana Australia Ltd	Home Advantage Program	295.30
296	EFT48879	Origin Energy Electricity Limited	Power	63,848.51
297	EFT48975	Origin Energy Electricity Limited	Power	40.56
298	EFT49174	Origin Energy Electricity Limited	Power	14,144.26
299	EFT48974	Our Earth Pest Control	Pest Control	192.50
300	EFT48883	P & J Sons Building Maintenance	Home Support Services	1,834.43
301	EFT48978	P & J Sons Building Maintenance	Home Support Services	585.00
302	EFT49052	P & J Sons Building Maintenance	Home Support Services	242.00
303	EFT49183	P & J Sons Building Maintenance	Home Support Services	121.00
304	EFT49176	Packwise	Depot Supplies	480.00
305	060100	Pan Laconian Society of SA	Thebarton Community Centre Bond Return	1,160.00
306	EFT48884	Pasta Deli	Staff Function	1,646.00
307	EFT48998	Paula Jane Larsen	Refund Overpaid Rates	366.00
308	EFT48838	Peter Catford	Reimburse Volunteer Expenses	23.70
309	EFT49053	Phonographic Performance Co of Aust Ltd	Licence Renewal	961.92
310	EFT49182	Pitney Bowes Australia Pty Ltd	Stationery	457.60
311	EFT48909	PJ & KM Littledike	Refund Overpaid Rates	283.80
312	EFT49178	Planning Studio Pty Ltd	Professional Fees	2,889.15
313	EFT48886	Platters Plus Catering Pty Ltd	Catering	124.50
314	EFT48977	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	15,240.23
315	EFT48882	Plympton / Kurralta Park Guides	Community Equipment Grant	1,000.00
316	060111	Powerdirect Pty Ltd	Power	305.40
317	EFT49051	Presidian Legal Publications	Publications	1,281.50
318	EFT49177	Prestige Sports & Earthmoving Constructions Pty Ltd	Sports Court Upgrade	34,540.00
319	EFT48885	Pro Bitumen Pty Ltd	Roadworks	7,122.50
320	EFT48880	Professional Linemarking Pty Ltd	Linemarking	440.00
321	EFT49180	Prospect Contractors Pty Ltd	Maintenance Works	26,356.00
322	EFT49185	Public Libraries SA Inc	Membership	979.68
323	EFT49181	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	2,481.00
324	EFT48982	Raeco International Pty Ltd	Library Supplies	125.40
325	EFT48890	Ralston Sport and Leisure Pty Ltd	Library Program	600.00
326	EFT49192	Randstad Pty Ltd	Temp Staff	2,252.14
327	EFT49230	RC Garcia	Thebarton Community Centre Bond Return	1,000.00
328	EFT49189	Redman Solutions Pty Ltd	Software	3,916.00
329	EFT49187	Reece Pty Ltd	Irrigation	1,002.00
330	EFT49188	Reedbeds Community Centre	Partnership Agreement	11,747.18

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
331	EFT48888	Rentokil Initial Pty Ltd	Pest Control	536.36
332	EFT49186	Rentokil Tropical Plants	Indoor Plant Hire	615.61
333	EFT48981	Resource Furniture	Office Furniture	2,796.15
334	EFT49193	Ricoh Australia Ltd	Copy Charges	5,686.21
335	060099	Riley Nicholls	Junior Development Grant	100.00
336	EFT49005	Road Movie Mobile Cinema	Summer Festival	2,635.00
337	EFT48887	Roadrunner Couriers	Couriers	634.29
338	EFT48983	Roadrunner Couriers	Couriers	227.26
339	EFT49191	Roadrunner Couriers	Couriers	379.93
340	060112	Roads Corporation	Vehicle Searches	18.80
341	EFT49190	Rocla Pipeline Products	Depot Supplies	14,006.37
342	EFT48891	Roofdex Pty Ltd	Home Support Services	636.90
343	EFT49001	Rosie De George	Refund Overpaid Rates	30.00
344	EFT48889	Rundle Mall Plaza Newsagency	Library Magazines	284.16
345	EFT48984	Rundle Mall Plaza Newsagency	Library Magazines	358.46
346	EFT49054	Rundle Mall Plaza Newsagency	Library Magazines	417.42
347	060097	Russell Sedonja	Refund Parking Expiation	93.00
348	EFT48837	Ruth Carson Storyteller	Library Storyteller	120.00
349	060075	SA Power Networks	Power	30,362.65
350	060089	SA Water	Water	146.20
351	060096	SA Water	Water	8,559.85
352	060115	SA Water	Water	11,019.20
353	EFT49060	SA Water	Water	3,090.31
354	EFT49209	SA Water	Water	162,470.16
355	EFT49058	SA Window Cleaning Pty Ltd	Window Cleaning	9,828.50
356	EFT49196	SAI Global Limited	Standards	2,454.10
357	EFT49164	Sally Miller - Pico's Puppet Palace	Library Entertainment	500.00
358	060093	Sam Papadopoulos	Refund Dog Registration	40.00
359	EFT49198	Sassafras Agencies Pty Ltd	Depot Supplies	802.31
360	EFT49199	SecureWare Unit Trust	Software	11,309.47
361	EFT48986	Seed Consulting Services	Professional Fees	4,142.26
362	EFT48899	Seek Limited	Advertising	186.91
363	EFT49208	Seek Limited	Advertising	186.91
364	060114	Sensis Pty Ltd	Yellow Pages Listing	29.23
365	EFT49204	Shield Fire Systems	Fire Safety	4,933.50
366	EFT49165	Simon McGuinness	Reimburse Expenses	1,298.50
367	EFT48896	Sine Group Pty Ltd	Computer Equipment	2,335.30
368	EFT48897	Sleepee Teepee	Library Program	330.00
369	060106	SM Janud	Thebarton Community Centre Bond Return	1,000.00
370	EFT48894	Snap Hilton	Printing	1,042.57
371	EFT49194	Solo Resource Recovery	Rubbish Removal	142.56
372	EFT49197	Solo Resource Recovery	Garbage Collection & Waste Disposal	412,618.39
373	EFT48931	Southern Cross Protection	Patrol Service	1,814.14
374	EFT49021	Southern Cross Protection	Patrol Service	15,366.08
375	EFT49105	Southern Cross Protection	Patrol Service	1,353.00
376	EFT49206	Specialty Fasteners	Depot Supplies	26.16
377	EFT48893	Splash Theatre Company	Library Performance	660.00
378	EFT48987	Splashdown	Toilet Hire	1,200.00
379	EFT49056	Splashdown	Toilet Hire	1,100.00
380	EFT49202	Sports Medicine Australia - SA Branch	Library Program	312.40
381	EFT48892	St John Ambulance Australia SA Inc	First Aid Training	5,750.00
382	EFT49195	St John Ambulance Australia SA Inc	First Aid Training	660.00
383	060090	Starlight Children's Foundation	Staff Casual Day Donations	178.95
384	EFT49055	State Library of South Australia	Staff Training	275.00
385	EFT49203	Steve Presto Magic	Summer Festival	250.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
20 FEBRUARY 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
386	EFT49205	Streamline Plumbing SA Pty Ltd	Plumbing	22,391.13
387	EFT48898	Stumpy Stumps	Grind Stumps	450.00
388	EFT49057	Stumpy Stumps	Grind Stumps	450.00
389	EFT48985	Sublime PC Gear	Library Supplies	1,000.00
390	EFT49207	Suburban Transport Services	Taxi Fares	284.55
391	EFT48895	Sue Harris Puppets	Library Performance	300.00
392	060113	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	631.40
393	EFT49200	Sunny Industrial Brushware	Sweeper Brooms	3,245.00
394	EFT48850	Susan Ainslee Frazer	Reimburse Volunteer Expenses	84.00
395	060104	T Torialy	Thebarton Community Centre Bond Return	500.00
396	EFT48900	Tafe SA	Staff Training	4,460.00
397	EFT48991	Tailored Packaging (SA) Pty Ltd	Disposal Products	120.81
398	EFT49212	Tape Printers of Australia	Printing	859.10
399	EFT49063	Taylor Cullity Lethlean	Professional Fees	11,000.00
400	EFT49216	Technology One Ltd	Software	32,457.55
401	060076	Telstra	Telephone	51.37
402	060091	Telstra	Telephone	15,126.28
403	060117	Telstra	Telephone	16,889.00
404	060074	The Cummins Society	Catering	80.09
405	EFT49119	The Defib Shop Pty Ltd	Defibulator	2,514.95
406	EFT48842	The Department for Correctional Services	Litter Collection	1,815.00
407	EFT48847	The Ergo Centre	Furniture	824.00
408	EFT48980	The Paper Bahn	Stationery	186.37
409	EFT49184	The Paper Bahn	Stationery	2,902.81
410	EFT49179	The Personnel Risk Management Group	Security Checks	68.20
411	EFT49172	The Workwear Group Pty Ltd	Corporate Wardrobe	41,410.72
412	EFT49002	Thomas Sanzari	Thebarton Community Centre Bond Return	500.00
413	EFT49061	TNPK Staff Pty Ltd	Temp Compliance Staff	4,855.40
414	EFT48960	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
415	EFT49145	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
416	EFT48990	Tom's Car Wash	Vehicle Maintenance	2,435.40
417	EFT48988	Tonkin Consulting	Professional Fees	4,510.00
418	EFT49213	Torrens Safety	Depot Supplies	809.05
419	EFT49210	Total Construction Surveys Pty Ltd	Survey and Setout	1,039.50
420	EFT49211	Total Tools Thebarton	Depot Supplies	526.03
421	EFT49134	Totally Workwear Richmond	Safety Clothing	923.45
422	EFT49149	Tracey Beaumont	Catering	787.50
423	EFT49214	Tradies Workwear	Safety Clothing	458.31
424	EFT49065	Tree Care Machinery	Depot Supplies	334.55
425	EFT48841	Tudor Civil	Roadworks	66,727.28
426	EFT48902	Unicard Systems Pty Ltd	Computer Equipment	183.70
427	EFT48993	UrbanVirons Group Pty Ltd	Tree Maintenance	2,200.00
428	EFT49217	UrbanVirons Group Pty Ltd	Tree Maintenance	4,235.00
429	EFT49074	V Valladares	Thebarton Community Centre Bond Return	500.00
430	EFT49136	Vanessa Green	Reimburse Expenses	181.18
431	EFT48994	Veolia Environmental Services	Rubbish Removal	460.56
432	EFT49000	Victoria Lekka	Thebarton Community Centre Bond Return	500.00
433	EFT48903	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
434	EFT49067	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
435	060101	W O'Callaghan	Thebarton Community Centre Bond Return	372.05
436	EFT49068	Wavesound Pty Ltd	Library Supplies	430.65
437	EFT49218	Wavesound Pty Ltd	Library Supplies	123.75
438	EFT48905	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	2,162.99
439	EFT49224	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	8,911.12
440	EFT49219	Web Safety Pty Ltd	Safety Clothing	19,051.71

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
20 FEBRUARY 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
441	EFT49070	Weslo Staff Pty Ltd	Summer Festival	1,056.44
442	EFT48904	West Torrens Baseball Club Inc	Equipment Grant	1,100.00
443	EFT48996	Western Youth Centre	Partnership Agreement	11,747.18
444	EFT48997	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	12,766.55
445	EFT49220	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	1,552.19
446	EFT49222	Winc Australia Pty Limited	Stationery	193.85
447	EFT48995	Workcomp Pty Ltd	Recruitment	708.40
448	EFT49071	Worlds Best Specialised Cleaning	Graffiti Removal	6,985.00
449	EFT49221	WSP Australia Pty Ltd	Professional Fees	2,128.50
450	EFT49225	X-Treme Towing Service Pty Ltd	Vehicle Tow	110.00
451	EFT49111	Zyke Compson-Harris	Summer Festival	900.00
				<u>\$ 3,244,941.39</u>

11.2 Taxi Voucher Usage

Brief

This report provides information on Elected Members' taxi voucher usage for the 3 month period to 31 December 2017.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

As required by Council resolution, a report on taxi voucher usage is tabled as **Attachment 1** for Elected Member information and review.

Conclusion

For information and review.

Attachments

1. Elected Members Taxi Voucher Usage Report

ELECTED MEMBER TAXI VOUCHER USAGE
3 Months to 31 December 2017

Elected Member	Journey Date	From	To	Cost
Mayor	12.10.17	Adelaide	Goodwood	12.08
	12.10.17	Goodwood	Adelaide	14.49
	19.10.17	Kent Town	Goodwood	20.16
	01.11.17	Adelaide	Goodwood	18.90
	01.11.17	Goodwood	Adelaide	13.76
	02.11.17	Adelaide	Goodwood	13.44
	02.11.17	Goodwood	Adelaide	15.75
	06.11.17	Goodwood	Adelaide	14.60
	09.11.17	Goodwood	Adelaide	16.07
	09.11.17	Adelaide	Goodwood	12.18
	15.11.17	Goodwood	Adelaide	21.21
	15.11.17	Adelaide	Goodwood	19.11
	17.11.17	Goodwood	Adelaide	24.57
	17.11.17	North Adelaide	Goodwood	18.27
	14.12.17	Goodwood	Adelaide	11.76
	14.12.17	Adelaide	Mile End	14.70
	14.12.17	Mile End	Goodwood	15.96
	20.12.17	Suburbs	Adelaide	39.27
	20.12.17	Adelaide	Hilton	22.89
		Sub Total		\$339.17
Cr Mangos	15.11.17	City	Netley	31.35
		Sub Total		\$31.35
Cr Demetriou	15.11.17	Novar Gardens	Adelaide Oval	29.92
	15.11.17	Adelaide Oval	Novar Gardens	37.51
		Sub Total		\$67.43
Grand Total				\$437.95

11.3 Elected Members' Telephones

Brief

This report provides information on Elected Members' telephone costs, reimbursements and returns for the period to 31 December 2017, pursuant to the requirements of the *Elected Members Allowances, Facilities, Support and Benefits Policy*.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

Council policy requires in part that:

- Elected Members complete and sign a pro-forma to show the value of any personal telephone usage that occurred with the form to be returned to finance staff within 21 days; and
- A report on telephone usage be referred quarterly to the Finance and Regulatory Prescribed Standing Committee showing costs, reimbursements and returns completed for each Member.

The required report is included as **Attachment 1**.

Conclusion

Information on Elected Members' telephone costs, reimbursements and returns for the period to 31 December 2017 is presented for review pursuant to the requirements of *Elected Members Allowances, Facilities, Support and Benefits Policy*.

Attachments

1. Elected Members Telephone Report

City of West Torrens
Report of Telephone/Fax Call Costs, Reimbursements and Returns

Elected Member	3 Months Period Ended 31 December 2017					6 Months YTD to 31 December 2017				
	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding
Mayor	25.84	0.00	0	0	0	47.41	0.00	0	0	0
Cr Haese	0.00	0.00	0	0	0	0.75	10.00	1	1	0
Cr Palmer	17.26	3.14	3	3	0	30.15	3.14	6	6	0
Cr C O'Rielly	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr G Vlahos	0.13	0.00	0	0	0	0.13	0.00	0	0	0
Cr Woodward	6.56	0.00	1	1	0	6.56	0.00	1	1	0
Cr McKay	22.00	85.00	2	2	0	200.40	165.00	5	4	1
Cr Demetriou	2.31	0.00	3	1	2	4.42	0.00	6	4	2
Cr Tsiaparis	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Mangos	0.20	0.00	1	1	0	0.60	0.00	2	2	0
Cr Polito	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Farnden	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Rypp **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Hill **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Nitschke **	0.00	0.00	0	0	0	0.00	0.00	0	0	0

* Amounts involve committed reimbursements for the July 17 to June 18 accounts

** Crs Rypp, Hill and Nitschke do not have a Council supplied phone service

Council policy from 15 March 2015 only requires a return to be lodged if costs have been incurred.

11.4 Register of Allowances and Benefits - 6 Months to 31 December 2017

Brief

This report tables the register of allowances and benefits for Elected Members for the 6 months to 31 December 2017, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*.

RECOMMENDATION

The Committee recommends to Council that the register of allowances and benefits for Elected Members for the 6 months to 31 December 2017, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*, be received.

Discussion

The register of allowances and benefits for Elected Members for the 6 month period to 31 December 2017 is included with this agenda for information (**Attachment 1**). All amounts are gross, with reimbursements shown in the second last column.

Conclusion

The register of allowances and benefits for Elected Members for the 6 months to 31 December 2017 is tabled for information.

Attachments

- 1. Register of Allowances and Benefits - 6 Months to 31 December 2017**

Register of Allowances and Benefits for the period from 1 July 2017 to 31 December 2017

Elected Member	Allowance YTD	Phone/Fax & Internet	Vehicle Running Costs	Taxi Fares	Air Fares & Mileage	Training & Conferences	Accomm	Reimburse Expenses	Sundry	Meals & Functions	Reimburse to Council	Total
Mayor	39,181.00	1,105.58	1,754.99	342.92	0.00	858.00	0.00	93.00	0.00	0.00	-75.00	43,260.49
Cr Haese	12,170.00	716.77	0.00	49.50	0.00	0.00	0.00	0.00	0.00	0.00	-30.00	12,906.27
Cr Palmer	12,170.00	539.55	0.00	0.00	0.00	2,150.00	0.00	246.80	0.00	0.00	0.00	15,106.35
Cr C O'Rielly	12,170.00	700.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,870.95
Cr Vlahos	12,170.00	449.53	0.00	0.00	0.00	0.00	0.00	429.00	0.00	0.00	0.00	13,048.53
Cr Woodward	12,170.00	246.56	0.00	0.00	0.00	550.00	0.00	0.00	0.00	0.00	0.00	12,966.56
Cr McKay	12,170.00	1,119.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-315.00	12,974.12
Cr Rypp	12,170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,170.00
Cr Demetriou	12,580.00	214.12	0.00	73.59	1,210.62	1,483.00	506.95	0.00	0.00	0.00	0.00	16,068.28
Cr Hill	12,170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,170.00
Cr Mangos	12,170.00	450.00	0.00	0.00	0.00	4,359.65	201.00	1,312.92	0.00	0.00	0.00	18,493.57
Cr Tsiaparis	10,350.00	240.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,590.00
Cr Nitschke	12,656.00	0.00	0.00	0.00	0.00	0.00	0.00	119.40	0.00	0.00	0.00	12,775.40
Cr Polito	11,937.00	689.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,626.40
Cr Farnden	9,735.00	383.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,118.84
Total	205,969.00	6,855.42	1,754.99	466.01	1,210.62	9,400.65	707.95	2,201.12	0.00	0.00	-420.00	228,145.76

Note: (1) Allowances to Crs. Haese and Hill include payments to each as members of the Mendelson Trust Management Committee. This payment is as a consequence of the Council's role as Trustee and not pursuant to any entitlement under the Local Government Act, 1999 or the Local Government (Members Allowances and Benefits) Regulations 2010.
 (2) Complimentary tickets to SANFL matches at Richmond Oval are made available to Elected Members upon request.

11.5 Council Budget Report - SEVEN Months to 31 January 2018

Brief

This report provides information to Council on budget results for the seven months ended 31 January 2018.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for January 2018.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Statutory charges are above budget YTD by \$38,005, with dog related income (\$25,978) and development act income (\$16,122) greater than expected. An adjustment has been made to dog registration fees in the December budget review.
- User charges are below budget YTD by \$18,346, which includes an unfavourable variance of \$45,903 for waste royalties and transfer station lease income, offset by a favourable variance for community centre and hall hire (\$31,028). The waste variance is timing related, but an adjustment to hall hire income has been recommended in the December budget review.
- Grant income is above budget YTD by \$569,352, largely due to the timing of three payments, being the materials grant for the library (\$176,006), the supplementary local road grant (\$306,173) and the home assistance grant (\$83,398).
- Reimbursement and other income is \$244,126 above budget YTD, key items being higher than expected legal fee reimbursements (\$48,485), better than expected investment income, including income for the Mendelson Foundation (\$72,662) and better than expected sundry income (\$95,273). The sundry income variance is largely insurance related (timing) and tree related payments for work undertaken by the depot. Budget adjustment are proposed in the December review.

The end of year (EOY) forecast for operational income is expected to increase by \$185,280, largely based on variances, key information to date and adjustments recommended in the December budget review.

Operational Expenditure

Key variances include:

- Staff and related costs are \$449,680 below budget YTD, largely due to the impact of vacancies across many areas of the Council. The main contributors to the variance are City Strategy (\$107,593), Community Development (\$63,406), City Assets (\$48,487), City Development (\$42,260), the Office of the CEO (\$35,669) and Finance (\$29,772). Council's corporate training budget is also under-spent by \$30,433, but this is timing related with various training programs now underway. Sizeable budget reductions have been recommended in the December review.
- Buildings, furniture, plant and equipment costs are \$127,365 below budget YTD largely due to the timing of computer software and hardware expenditure (\$112,865).
- General expenses are below YTD budgets by \$458,888, largely due to the timing of expenditure on professional fees (\$305,819), community and promotional programs, including the summer festival (\$79,268), and publications and printing, including Talking Points (\$44,119). The variance in professional fees involves City Assets (\$108,633), Urban Services Management (\$102,879), City Strategy (\$56,766) and HR (\$52,749). Adjustments have been recommended in the December budget review.
- Council related expenditure is \$134,579 below budget YTD, with partnership, community and related grant payments under-spent by \$187,545, partly for timing reasons. This has been offset by an unfavourable street lighting variance (\$66,834) for which an adjustment is recommended in the December budget review.
- Occupancy and property costs are above budget YTD by \$326,577, largely due to the timing of payments of water rates (\$192,076) and the emergency services levy (\$68,000). Payment occurred earlier than was budgeted.

The end of year (EOY) forecast for operational expenditure is expected to increase by \$175,785 largely based on variances, key information to date and adjustments recommended in the December budget review.

Capital Expenditure

Key variances include:

- Computer equipment expenditure is below budget YTD by \$59,676, but this is expected to spend in the remaining 5 months of the financial year.
- Other plant and equipment expenditure is below YTD budget by \$421,588, but is timing related.
- Land and building costs are \$18,907,145 below budget YTD, largely due to delayed spending associated with hub and related developments.
- Library resources are \$63,160 above budget YTD, with expenditure being earlier than expected.

The EOY forecast for capital expenditure is expected to increase by \$43,434 largely based on variances, key information to date and adjustments recommended in the December budget review.

Capital Income

Key variances include:

- Capital income is \$1,309,500 under budget, largely in respect of West Beach Road, but this is being adjusted in the December budget review.

The EOY capital income budget is expected to decrease by \$1,323,000 (partially offsetting expenditure), largely based on variances, key information to date and adjustments recommended in the December budget review.

Capital Works Expenditure

Expenditure on capital works YTD is \$5,766,501.

A capital works expenditure summary for YTD January 2018 is attached with appropriate comments provided on the status of individual budget lines. 43.2 per cent of the capital works budget has been spent or committed by way of purchase orders as at 31 January 2018.

It is estimated that 100 per cent of the forecast budget of \$34,405,162 is required to complete the program of works and that 82 per cent will be completed by 30 June 2018.

The EOY forecast for capital works expenditure is expected to decrease by \$1,223,230 (excluding overheads), largely based adjustments recommended in the December budget review.

Conclusion

Information is provided in this report on budget results for the seven months ended 31st January 2018.

Attachments

- 1. January Budget v's Actual**
- 2. Capital Works - Budget v's Actual**

City of West Torrens Finance Budget Report for the 7 Months Ended 31 January 2018 Operational Income and Expenditure (\$'000's)							
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
Income							
56,263	56,138	Rates	55,862	55,859	(3)	(0%)	279
2,293	2,333	Statutory Charges	1,452	1,490	38	3%	843
1,242	1,400	User Charges	827	808	(18)	(2%)	592
3,615	3,476	Grants & Subsidies	1,364	1,933	569	42%	1,543
1,163	1,016	Reimbursements & Other Income	670	914	244	36%	102
64,577	64,363	Total Income	60,175	61,005	830	1%	3,358
Expenditure							
22,988	22,848	Staff & Related Costs	12,718	12,268	450	4%	10,580
4,768	4,811	Buildings, Furniture, Plant & Equipment	3,100	2,973	127	4%	1,838
8,315	8,315	Community Asset Costs	4,898	4,898	0	0%	3,417
4,115	4,753	General Expenses	3,172	2,713	459	14%	2,040
151	151	Bank & Finance Charges	90	87	3	3%	64
4,279	4,607	Council Related Expenditure	2,880	2,745	135	5%	1,861
8,355	8,555	Contract & Material Expenditure	4,505	4,510	(5)	(0%)	4,045
1,670	2,340	Occupancy & Property Costs	1,069	1,395	(327)	(31%)	944
(85)	(91)	Expenditure Recovered	(56)	(119)	63	(113%)	28
54,556	56,289	Total Expenditure	32,375	31,471	905	3%	24,818
10,020	8,074	Operating Surplus/Deficit					

City of West Torrens Finance Budget Report for the 7 Months Ended 31 January 2018 Capital Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
97	97	Motor Vehicles	82	56	26	32%	41		
255	155	Computer Equipment	149	89	60	40%	66		
1,049	1,412	Other Plant & Equipment	894	472	422	47%	940		
7,930	34,066	Land & Buildings	28,597	9,690	18,907	66%	24,376		
323	323	Library Resources	175	238	(63)	(36%)	84		
9,654	36,053	Total Expenditure	29,897	10,546	19,351	65%	25,507		
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
3,625	6,241	Grants & Subsidies - Capital Income	2,616	1,306	1,310	50%	4,935		
3,625	6,241	Total Income	2,616	1,306	1,310	50%	4,935		
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
2,556	4,562	Environment Program	2,281	715	1,566	69%	3,847		
4,387	4,830	Recreation Program	2,415	1,225	1,190	49%	3,605		
11,919	26,359	Transport Program	13,179	3,827	9,352	71%	22,532		
18,862	35,751	Total Expenditure	17,875	5,767	12,109	68%	29,984		

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 January 2018
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
<i>Stormwater & Drainage</i>									
300,000	322,000	Minor Drainage Upgrades and Replacement Work	380,579	60,044	440,624	136.8%	387,000	100%	Minor Works / Program upgrade ongoing.
1,985,900	3,751,855	Lockleys Catchment	259,183	1,399,001	1,658,184	44.2%	3,751,855	100%	Works on May Tce are completed. Consultation design for Rutland Ave Traffic Control and local stormwater collection has been completed. Currently finalising material for resident consultation to be scheduled mid to late February 2018. Henley Beach Road crossing at Rutland Avenue is completed. Contract for Henley Beach Rd crossing at May Terrace has been awarded, currently scheduling the relocation of underground services.
0	96,502	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	96,502	100%	Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave.
175,000	175,000	BHKC- Down stream South Rd and Gray St Bend	0	0	0	0.0%	175,000	100%	Detailed design is underway.
50,000	50,000	Plympton Green	0	0	0	0.0%	50,000	100%	Scope being developed.
45,000	45,000	Shannon Ave Pump Station	55,808	0	55,808	124.0%	45,000	100%	Design project is finalised for the upgrade of pump station. Works to be scheduled, subject to budget approval - 2018 / 2019.
0	-1	Maria Street Drainage	0	0	0	0.0%	-1	100%	These works are now being considered in context with greater drainage upgrade along George St, Dew St and Maria St. Works are currently underway. Project merged with George Street Reconstruction Project code 8569)
<i>Other Environment</i>									
0	32,145	Brown Hill and Keswick Creeks	10,000	0	10,000	31.1%	32,145	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	89,462	Glenelg Adelaide Pipeline (GAP)	9,013	34,487	43,500	48.6%	89,462	75%	The budget funds to undertake a review of the current staged implementation plan and commence design on the next stage of the pipeline network.
2,555,900	4,561,963	Program Total	714,584	1,493,532	2,208,115	48.4%	4,626,963	100%	
RECREATION PROGRAM									
<i>Parks & Gardens</i>									
620,000	1,163,750	Playground Upgrade	218,948	411,124	630,072	54.1%	1,163,750	100%	Project in progress; refer Urban Services Report 6 February 2018.
330,000	772,329	Reserve Developments - Various	486,953	46,100	533,053	69.0%	772,329	100%	Project in progress; refer Urban Services Report 6 February 2018.
560,000	704,893	River Torrens Upgrade	84,063	434,359	518,422	73.5%	704,893	100%	Project in progress; refer Urban Services Report 6 February 2018.
30,000	42,919	River Torrens Path Upgrades	24,255	745	25,000	58.2%	42,919	100%	Works in progress
645,000	1,021,313	Reserve Irrigation Upgrades	242,336	28,343	270,679	26.5%	1,021,313	100%	Project in progress; refer Urban Services Report 6 February 2018.
0	100,596	Additional Open Space Amenity Initiatives	33,542	25,206	58,748	58.4%	100,596	100%	Project in progress; refer Urban Services Report 6 February 2018.
60,000	65,000	Bikeway Path Upgrade and Reseal	0	0	0	0.0%	65,000	100%	Works scheduled / programmed

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 January 2018
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
		<i>Sports Facilities</i>							
50,000	207,808	Tennis Court Upgrades	70,510	3,500	74,010	35.6%	207,808	100%	Works scheduled / programmed
1,441,900	55,723	Apex Park	49,035	0	49,035	88.0%	55,723	100%	Project in progress; refer Urban Services Report 6 February 2018.
0	45,600	Airport Road	0	600	600	1.3%	45,600	0%	
0	-1	Memorial Gardens	0	0	0	0.0%	-1	0%	
650,000	650,000	Thebarton Oval Kings Reserve	15,037	111,974	127,011	19.5%	650,000	50%	Project in progress; refer Urban Services Report 6 February 2018.
4,386,900	4,829,932	Program Total	1,224,679	1,061,952	2,286,630	47.3%	4,829,932	92%	
		TRANSPORT PROGRAM							
		<i>Roads Sealed</i>							
9,339,763	22,791,208	City Funds/ULRG Funds/Carryovers	2,844,045	6,078,417	8,922,462	39.1%	21,402,322	75%	Project in progress; refer Urban Services Report 6 February 2018.
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	100%	Project in progress; refer Urban Services Report 6 February 2018.
		<i>Other Transport</i>							
0	0	Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%		0%	
150,000	313,054	Bus Shelters	110,208	160,501	270,708	86.5%	313,054	100%	Upgrade works to hard stand area has commenced. Bus shelters have been purchased.
280,000	545,360	Traffic Management	536,233	15,768	552,000	101.2%	545,360	70%	Minor Traffic Management & LATM related works ongoing. Maria Street traffic calming is on hold until the completion of the underground stormwater construction which is currently underway. Currently developing resident consultation material for the removal of the roundabout and upgrade of Sherrif and Ashley Street intersection.
300,000	366,579	Bicycle Management Schemes	13,735	113,498	127,233	34.7%	366,579	100%	Upgrade works to Captain McKenna and Reece Jennings shared paths are in progress.
360,000	548,426	Public Lighting	106,919	336,576	443,495	80.9%	548,426	95%	Project in progress; refer Urban Services Report 6 February 2018.
0	117,352	Bio-Science Precinct Works	3,434	10,428	13,862	11.8%	117,352	50%	Currently undertaking design development for Holland Street.
		<i>Bridges</i>							
50,000	111,479	Bridge Ancillary Works (as per Bridge Audit)	7,964	0	7,964	7.1%	111,479	100%	Design and documentation is underway.
		<i>Footways & Cycle Tracks</i>							
168,054	226,868	Footpath Renewal Program	84,548	110,277	194,825	85.9%	226,868	100%	Project in progress; refer Urban Services Report 6 February 2018.
197,862	265,088	Footpath Construction Program	0	265,088	265,088	100.0%	243,451	100%	Project in progress; refer Urban Services Report 6 February 2018.
200,000	200,000	Footpath Remediation Program	120,153	23,539	143,692	71.8%	200,000	85%	Various footpath projects are scheduled to commence
11,919,055	26,358,790	Program Total	3,827,239	7,114,091	10,941,331	41.5%	24,948,267	77%	
18,861,855	35,750,685	TOTAL - ALL CAPITAL WORKS	5,766,501	9,669,574.92	15,436,076	43.2%	34,405,162	82%	

11.6 Budget Review - December 2017

Brief

This report provides details of proposed changes to the 2017/18 budget, following completion of the budget review for December 2017.

RECOMMENDATION

The Committee recommends to Council that the budget review changes for December 2017 be adopted pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Introduction

This report proposes changes to the 2017/18 budget and requires adoption by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Discussion

Key changes to the 2017/18 budget are highlighted below.

Operational Income

An operational income budget increase of \$185,280 is proposed, as itemised in **Attachment 1**, the key changes being:

- LGFA investment income being increased by \$50,000, reflecting the impact of higher funds on deposit than expected;
- \$32,000 in additional legal fee reimbursements being included in the budget (fully offset by an increase in expenditure);
- Unexpected depot related income from tree removal of \$30,000 being added;
- An increase of \$20,000 in community hall hire receipts being added following changes in the hire fee structure and the availability of additional rooms at Thebarton and Plympton Community Centres;
- Various other minor adjustments being made.

Operational Expenditure

An operational expenditure budget increase of \$175,785 is proposed, as itemised in **Attachment 1**, the key changes being:

- A decrease in staff costs of \$245,377, mainly due to staff vacancies. This has been partly offset by an increase of \$70,000 in agency / contractor costs for some backfilling to occur;
- An unexpected increase of \$116,000 for street lighting costs, based on new contract arrangements now in place;
- An increase of \$96,000 in legal expenses, with costs trending higher than expected, although the increase includes rates recovery costs of \$32,000 which are offset by income;
- An increase of \$67,285 in contractor expenses for immunisation service delivery, recently outsourced, with the increase substantially offset by a reduction in staffing costs.

- An increase of \$21,637 in depot contractor costs, fully offset by a transfer of footpath funds from the capital works budget;
- A number of other minor adjustments have also been made.

Capital Expenditure and Income

Capital budget changes are itemised in **Attachment 1**, and include:

- A capital expenditure budget increase of \$43,434;
- Capital income budget decrease of \$1,323,000; and
- A capital works expenditure budget decrease of \$1,223,203 (excl. overheads).

Key changes include:

- A reduction in capital income of \$1,323,000 due to a budgeted grant being paid to the City of Charles Sturt. There has also been a corresponding reduction in capital works expenditure as Charles Sturt will be incurring the expenses.
- The inclusion of an amount of \$146,666 in the budget for the Morphett / Stonehouse roundabout (Council resolution 6 February 2018), fully offset by reductions to the capital works budgets of a number of completed projects. A number of other cost neutral adjustments have also been made, as itemised in attachment 1.
- An additional \$40,000 for the purchase of a new motor vehicle for the depot.

Borrowings

As advised last budget review, Council is currently debt free, but loans of \$11.194 million have now been factored into the 2017/18 budget, as below, and borrowings are projected to increase further in forward estimates.

	\$
Lockleys Area Catchment Drainage	3,751,855
Weigall Development	3,300,000
West Beach Road	2,877,000
BHKC Project (no overhead)	1,868,354
Overhead	(602,623)
Balance	11,194,586

The annual repayments on a loan of this magnitude will exceed \$1.0 million and could impact rates by 2.0 per cent. Council needs to be mindful that borrowings will impact rate increases and budget flexibility is expected to be impacted if rate capping is introduced sometime after the upcoming state election. The impact of borrowings on the upcoming budget is currently being assessed.

Financial Statements and Ratios

A revised Comprehensive Income Statement has been included with the budget review as **Attachment 2**. It shows an operating surplus before capital revenues, capital grants and subsidies, gain/loss on disposal of assets and physical resources received free of charge of \$8.084 million, a decrease of \$1.936 million or 19.3 per cent compared to the original budget. The projection assumes all allocated budgets are expended by 30 June 2018.

Revised budget statements, comprising Statement of Comprehensive Income, Cash Flow Statement, Financial Indicators, and Uniform Presentation of Finances, are also included.

The operating surplus ratio of the Council, which expresses the operating surplus as percentage of total operating income, is now 13 per cent compared to the original budget of 16 per cent. Council is aiming to maintain an ongoing operating surplus ratio between zero and 15 per cent.

Council's asset sustainability ratio, which expresses net asset renewal expenditure as a percentage of the infrastructure and asset management plan required expenditure, has been budgeted to move from an estimated 102 per cent to 116 per cent, compared to the original budget. Council is aiming to maintain an ongoing asset sustainability ratio of greater than 100 per cent.

A modest cash surplus net of reserves is being projected as at 30 June 2018.

Conclusion

The December 2017 budget review must be adopted by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Attachments

1. **2017/18 December Budget Review Proposed changes**
2. **2017/18 December Budget Review Financial Statements and Ratios**

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2017/18 December Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>INCOME</u>		
Statutory Charges		
Corporate & Regulatory	10,000	
Urban Services		5,000
Statutory Charges Total	5,000	
User Charges		
Business & Community Services	20,000	
Corporate & Regulatory	10,200	
Urban Services	4,880	
User Charges Total	35,080	
Grants Subsidies & Contributions		
Urban Services	15,000	
Grants Subsidies & Contributions Total	15,000	
Reimbursements		
Business & Community Services	5,216	
Corporate & Regulatory	10,000	
Urban Services	1,879	
Reimbursements Total	17,095	
Investment Income		
Corporate & Regulatory	50,000	
Investment Income Total	50,000	
Other Revenue		
Business & Community Services	2,783	
Corporate & Regulatory	22,022	
Urban Services	38,300	
Other Revenue Total	63,105	
Total Operational Income	185,280	

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2017/18 December Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>EXPENDITURE</u>		
Staff Costs		
Business & Community Services		159,257
Corporate & Regulatory		75,129
Urban Services		10,991
Staff Costs Total		245,377
Staff Related		
Business & Community Services	2,324	
City Management		10,000
Corporate & Regulatory		1,450
Staff Related Total		9,126
Buildings Furniture & Fittings		
Corporate & Regulatory	3,000	
Buildings Furniture & Fittings Total	3,000	
Computer Expenditure		
Business & Community Services		20,965
Corporate & Regulatory	2,000	
Computer Expenditure Total		18,965
General Expenditure		
Business & Community Services	25,766	
City Management	45,000	
Corporate & Regulatory	106,226	
Urban Services	30,795	
General Expenditure Total	207,787	
Bank & Finance		
Business & Community Services	3,200	
Bank & Finance Total	3,200	
Council Expenditure		
City Management	5,232	
Corporate & Regulatory		948
Urban Services	116,000	
Council Expenditure Total	120,284	
Occupancy & Property		
Business & Community Services	12,609	
Urban Services	829	
Occupancy & Property Total	13,438	

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2017/18 December Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>EXPENDITURE</u>		
Internal		
Urban Services		6,378
Internal Total		6,378
Contract Expenditure Works		
Corporate & Regulatory	42,285	
Urban Services	65,637	
Contract Expenditure Works Total	107,922	
Total Operational Expenditure	175,785	
<u>CAPITAL</u>		
Motor Vehicles		
Business & Community Services	2,410	
Corporate & Regulatory		305
Urban Services	40,000	
Motor Vehicles Total	42,105	
Furniture & Fittings		
Corporate & Regulatory	22,630	
Furniture & Fittings Total	22,630	
Library Resources		
Business & Community Services		21,301
Library Resources Total		21,301
Total Capital Expenditure	43,434	
<u>CAPITAL INCOME</u>		
Capital Works Income		
Urban Services		1,323,000
Capital Works Income Total		1,323,000

The following changes are in the form of financial information as presented in Model Statement format as required by legislation

2017/18 December Budget Review

Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>CAPITAL WORKS EXPENDITURE</u>		
8159 Minor Drainage Upgrades and Replacements Works	65,000	
8409 West Beach Road& West Beach (detailed design)& West Beach		1,323,000
8566 Aldridge Terrace& Marleston (Richmond Rd to St Anton St)	100,000	
8574 Alexander Ave & Marleston Ave Intersection		32,995
8576 Aldridge Ter& Marleston (St Anton St to Lucknow St)	100,000	
8580 Phillips St& Thebarton (James St to Port Rd)	1,068,000	
8587 Clifton St - 1700 (Stonehouse Av to Carlton Rd)		23,315
8590 Rankine Rd - 7890 (User Ch 290 to Hounslow Av)		39,130
8592 Hadley St - 4540 (Ashburn Av to Henley Beach Rd)		23,099
8598 Samuel St - 8390 (Mackirdy St to Weetunga St)		17,177
8600 Warwick Av - 9470 (Daphne St to Cross Ter)		11,836
9000 Unallocated Construction Monies		1,400,000
9235 Roundabouts / Minor Road Rehabilitation		65,000
9599 Neptune Crescent (Ingerson Street to End)		21,637
Everest Street (Henley Beach Rd to Property No 5)	102,000	
Amdella St Design (as per Council Resolution)	30,000	
Stonehouse Ave / Morphette Road Roundabout	146,666	
Overhead	122,320	
Capital Works Expenditure Total		1,223,203
<u>OTHER ADJUSTMENTS</u>		
Development Reserve		21,000
Reserve Movements Total		21,000

City of West Torrens

BUDGETED STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2018

	Original Budget 2017/18 \$'000	September Budget Review \$'000	December Budget Review \$'000
INCOME			
Rates	55,523	55,392	55,421
Statutory charges	2,293	2,333	2,338
User charges	1,242	1,400	1,436
Grants, subsidies and contributions	3,615	3,476	3,491
Investment income	349	349	380
Reimbursements	213	218	225
Other income	531	364	424
Total Income	63,766	63,532	63,715
EXPENSES			
Employee costs	22,988	22,848	22,594
Materials, contracts & other expenses	19,366	21,219	21,642
Depreciation, amortisation & impairment	11,245	11,245	11,245
Finance costs	147	147	150
Total Expenses	53,746	55,459	55,631
OPERATING SURPLUS / (DEFICIT)	10,020	8,073	8,084
Amounts received specifically for new or upgraded	3,625	6,241	4,918
NET SURPLUS / (DEFICIT)	13,645	14,314	13,002
transferred to Equity Statement			
Other Comprehensive Income	-	-	-
TOTAL COMPREHENSIVE INCOME	13,645	14,314	13,002

City of West Torrens
STATEMENT OF FINANCIAL POSITION
as at 30 June 2018

	Original Budget 2017/18 \$'000	September Budget Review \$'000	December Budget Review \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	6,425	(9,091)	(9,225)
Trade & other receivables	2,124	2,124	2,850
Other financial assets	1,280	1,355	1,384
Inventories	11	11	11
Total Current Assets	9,840	(5,601)	(4,980)
Non-current Assets			
Infrastructure, property, plant & equipment	631,889	639,481	638,179
Other non-current assets	4,518	4,798	4,798
Total Non-current Assets	636,407	644,279	642,977
Total Assets	646,247	638,678	637,997
LIABILITIES			
Current Liabilities			
Trade & other payables	5,034	5,248	6,097
Provisions	3,902	3,815	3,618
Total Current Liabilities	8,936	9,063	9,715
Non-current Liabilities			
Borrowings	1,805	11,195	11,195
Provisions	300	300	300
Total Non-current Liabilities	2,105	11,495	11,495
Total Liabilities	11,041	20,558	21,210
NET ASSETS	635,206	618,120	616,787
EQUITY			
Accumulated Surplus	67,481	68,150	66,838
Asset Revaluation Reserves	546,856	546,856	546,856
Other Reserves	20,869	3,114	3,093
TOTAL EQUITY	635,206	618,120	616,787

Please note that the comparatives figures include the St Martins aged care facility.

City of West Torrens

BUDGETED CASH FLOW STATEMENT for the year ended 30 June 2018

	Original Budget 2017/18	September Budget Review	December Budget Review
	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating receipts	63,417	63,184	63,334
Investment receipts	349	349	380
<u>Payments</u>			
Operating payments to suppliers and employees	(42,258)	(43,970)	(44,140)
Finance payments	(151)	(151)	(154)
Net Cash provided by (or used in) Operating Activities	21,357	19,411	19,421
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets	3,625	6,241	4,918
Sale of replaced assets	437	527	526
<u>Payments</u>			
Expenditure on renewal/replacement of assets	(11,115)	(13,863)	(13,623)
Expenditure on new/upgraded assets	(16,123)	(54,446)	(53,505)
Net Cash provided by (or used in) Investing Activities	(23,176)	(61,541)	(61,685)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from borrowings	1,805	11,195	11,195
<u>Payments</u>			
Repayments of borrowings	-	-	-
Net Cash provided by (or used in) Financing Activities	1,805	11,195	11,195
Net Increase (Decrease) in cash held	(13)	(30,935)	(31,069)
Cash & cash equivalents at beginning of period	6,438	21,844	21,844
Cash & cash equivalents at end of period	6,425	(9,091)	(9,225)

City of West Torrens

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2018

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<u>Original Budget 2017/18</u>	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	53,836	532,344	20,869	607,049
Net Surplus / (Deficit) for Year	13,645	-	-	13,645
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	14,512	-	14,512
Transfers between reserves	-	-	-	-
Balance at end of period	67,481	546,856	20,869	635,206

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<u>2017/18 September Budget Review</u>	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	53,836	532,344	20,869	607,049
Net Surplus / (Deficit) for Year	14,314			14,314
Other Comprehensive Income				-
Gain on revaluation of infrastructure, property, plant & equipment	-	14,512	(17,755)	(3,243)
Transfers between reserves	-	-	-	-
Balance at end of period	68,150	546,856	3,114	618,120
		Check Note 9	Check Note 9	

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<u>2017/18 December Budget Review</u>	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	53,836	532,344	20,869	607,049
Net Surplus / (Deficit) for Year	13,002			13,002
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	14,512	(17,776)	(3,264)
Transfers between reserves	-	-	-	-
Balance at end of period	66,838	546,856	3,093	616,787
		Check Note 9	Check Note 9	

City of West Torrens

BUDGETED FINANCIAL INDICATORS for the year ended 30 June 2018

Original Budget 2017/18	September Budget Review	December Budget Review
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These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

Operating Surplus Ratio

<u>Operating Surplus</u>	16%	13%	13%
Total Operating Revenue			

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	2%	41%	41%
Total Operating Revenue			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council busir expressed as a percentage of total operating revenue.

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	102%	119%	116%
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Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes expenditure on the acquisition of additional assets.

City of West Torrens

BUDGETED UNIFORM PRESENTATION OF FINANCES for the year ended 30 June 2018

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	Original Budget 2017/18 \$'000	September Budget Review \$'000	December Budget Review \$'000
Income	63,766	63,532	63,715
less Expenses	53,746	55,459	55,631
Operating Surplus / (Deficit)	10,020	8,073	8,084
less Net Outlays on Existing Assets			
Capital Expenditure on renewal and replacement of Existing Assets	11,115	13,863	13,623
Depreciation, Amortisation and Impairment	11,245	11,245	11,245
Proceeds from Sale of Replaced Assets	437	527	526
	(567)	2,091	1,852
less Net Outlays on New and Upgraded Assets			
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	16,123	54,446	53,505
Amounts received specifically for New and Upgraded Assets	3,625	6,241	4,918
	12,498	48,206	48,587
Net Lending / (Borrowing) for Financial Year	(1,911)	(42,223)	(42,355)

12 MEETING CLOSE

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	Nil	
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	Nil	
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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Cr Steven Rypp

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 16 January 2018 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 STRATEGY AND COMMUNITY REPORTS

11.1 City Strategy Activity Report

Brief

This report presents the Strategy Unit's activity reports for the months of December 2017 and January 2018.

RECOMMENDATION

The Committee recommends to Council that the Strategy Activity Report for December 2017 and January 2018 be received.

Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the Strategy Unit since the last report to the Committee.

Discussion

Key activities	Update
Corporate Planning	
<i>Public Realm Design Manual</i>	A set of guiding principles are being developed for the Manual. These Principles form the basis of the Manual and are used for making decisions on selecting elements in the public realm. A pre-brief is being held in February for the Elected Members to discuss and provide comment on these Principles, before feedback from the community is sought.
<i>Corporate Planning Framework and processes</i>	The LEAN group continued to meeting in December and January to identify ways to improve the Corporate Planning process.
Environmental Planning	
<i>Analysis of urban greening</i>	The Administration is analysing the amount of green cover across the City, particularly tree canopy coverage using the software 'iTree Canopy'. This information will help to build an understanding of the amount of tree canopy in each suburb, and will help to prioritise areas for tree planting or other greening actions. This information, combined with information from the heat mapping project and other programs and reports, will help to develop the Greening and Cooling Plan (previously known as the Green Infrastructure Plan).
<i>Raingarden Interpretive Trail</i>	A raingarden interpretive trail is being developed, in conjunction with the EPA (through the EPA's Raingarden 500 funding program).

<i>AdaptWest Regional Coordinator</i>	<p>The Cities of West Torrens, Port Adelaide Enfield and Charles Sturt are progressing the appointment of an AdaptWest Regional Coordinator. The position has been advertised, with applications closing on Friday 2 February.</p> <p>Funded by the partner councils and Adelaide Mount Lofty Ranges Natural Resources Management Board, the position is 0.8 FTE for a 12 month period. Extension beyond this is subject to ongoing funding and review of the project.</p> <p>A key responsibility will be to coordinate implementation of the AdaptWest Climate Change Adaptation Plan for the Western Adelaide Region, working across government, businesses and the community. Charles Sturt are hosting the position, however the officer will be situated at the City of West Torrens one day a week.</p>
<i>Environmental Education</i>	<p>Grant funding provided by the Adelaide Mount Lofty Ranges Natural Resources Management Board will be used to implement agreed activities as part of the River Torrens Linear Park Recovery project.</p> <p>As part of this, insect hotels for native bees and pollinators will be established along the River Torrens Linear Park in West Torrens.</p> <p>The Administration has identified potential locations for the insect hotels. The project also involves delivery of community workshops to make native bee hotels.</p>
Economic Planning	
<i>Tourism Projects</i>	<p>The Administration prepared to work toward a February launch of the new regional tourism website with Western Region Council partners.</p>
Land Use Planning	
<i>Glandore Character Policy Area Protection SOI</i>	<p>Following the resolution of Council at its meeting on 12 December 2017, a Statement of Intent (SOI) to commence a Development Plan Amendment was submitted to the Minister for Planning for his approval.</p> <p>The SOI proposes to amend policy in the Urban Corridor Zone Policy Area 34, between Anzac Highway and Waymouth Street, to protect the character of the nearby Residential Zone Glandore Character Policy Area.</p>

<p><i>Ministerial DPAs</i></p> <p><i>IMMC DPAs</i></p>	<p>On 19 December the Minister approved the Inner Middle Metropolitan Corridor (Sites) DPA and Inner Metropolitan (Design) DPA.</p> <p>Regarding the IMMC (Sites) DPA: The Railway Terrace, Mile End site was not included in the Urban Corridor Zone, which aligns with Council's feedback and preferred outcome.</p> <p>The former Marleston TAFE site on Richmond Rd was rezoned to Urban Corridor, however the Minister made some concessions to building heights in response to Council's feedback (and that of the community).</p> <p>The IMMC (Design) DPA, which had previously been on interim operation, was consolidated into the City of West Torrens Development Plan with minor changes.</p> <p>Further details of the changes that effect City of West Torrens were emailed to members prior to Christmas.</p> <p>There has been no further progress to report regarding the Minister's Morphettville Racecourse DPA.</p>
<p><i>Privately Funded DPA- Mooringe Ave</i></p> <p><i>Now known as Plympton Residential DPA</i></p>	<p>The Deed of Agreement that was returned to the Administration on 4 December is currently the subject of discussion between Council's legal counsel and that of Holmes Dyer and their client.</p> <p>This has delayed the presentation of the SOI to Council, but once an agreement is reached, both documents will be presented to Council for consideration.</p>

Conclusion

This report details the activities of the Strategy Unit for December 2017 and January 2018.

Attachments

Nil

11.2 Community Services Activity Report - January 2018

Brief

This report details the activities of the Community Services Department for January 2018.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - January 2018 be noted.

Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month

Discussion

The key projects and activities undertaken by the Department during the month of January are as follows:

Community Centres

Over the month of January, there were a total of 60 groups booked into Thebarton Community Centre and 50 booked into Plympton Community Centre.

Thebarton Community Centre and Plympton Community Centre both had one of their busiest January's to date. This was due to a combination of regular hirers returning after holiday breaks, many family celebrations and the Australia Day Citizenship Ceremony.

User guides and instruction manuals have now been developed specifically for hirers. The aim of these is to improve customer experience by streamlining processes and assisting them with troubleshooting.

Volunteers

A total of 18 volunteers attended Child Safe Environment training this month, this training is taught by the Volunteer Coordinator.

Outreach

As part of the school holiday program 2 *Little Day Outs* were held, both events were extremely popular with families. The first one was at Thebarton Community Centre with a focus on science, mathematics, engineering and technology. There were a total of 400 people who attended. The second event was held at Mellor Park and was focussed on water play. This included water pistols, water colour art, water slides, mud play and a visit from the Brooklyn Park MFS. A total of 600 people turned out for the event.



Other popular school holiday activities included a street soccer tournament at Cowandilla Primary School which was run in partnership with *State Soccer*, 2 Chess workshops, and cooking and Minecraft sessions.

Donations of food for fines was completed. Around 40 hampers were distributed to vulnerable residents and the remainder of the donations were shared between various organisations including ARA, St Vinnies, Hare Street Church and Homeless Youth.

The new online community grant management system, *Smartygrants*, is now live. This system allows residents to apply for grants in a much easier online system linked to the CWT website. A number of applications have been successfully submitted and voluntary user surveys indicate that applicants are very happy with the new system so far.

Active Ageing

The annual Big Week Out event happened this month. This is a Backyard Blitz for older residents by the youth group from Uniting Church, Cowandilla. A total of 10 residents were assisted with gardening

Arts and Culture

The Auditorium Gallery has been closed for the summer festival and school holiday period and is being refreshed in time for the Fringe Festival Exhibition.

Library Services

The Library, through PLS (Public Library Services), is now connected to SABRENet - for both public Internet and public Wireless connectivity, greatly enhancing download and upload speeds, even at peak times. The South Australian Broadband Research & Education Network (SABRENet) is a fibre-optic broadband network linking major Research & Education sites in metropolitan Adelaide. The SABRENet network extends over 200km through metropolitan Adelaide.

Attachments

Nil

12 MEETING CLOSE