

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

### Council

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 19 JUNE 2018**  
**at 7.00pm**

**Terry Buss PSM**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## 1 MEETING OPENED

### 1.1 Evacuation Procedures

## 2 PRESENT

## 3 APOLOGIES

### Leave of Absence

#### Council Members:

Mayor John Trainer  
Cr Simon Tsiaparis  
Cr Graham Nitschke  
Cr George Demetriou

## 4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

## 5 CONFIRMATION OF MINUTES

### RECOMMENDATION

That the Minutes of the meeting of the Council held on 5 June 2018 be confirmed as a true and correct record.

## 6 MAYORS REPORT

### (Preliminary report for the agenda to be distributed Friday, 15 June 2018)

In the two weeks since the last Council Meeting of 19 June 2018 functions and meetings involving the Mayor have included:

#### 6 June

7.30pm Participated in the SAAFL West End State Game Team Dinner at Thebarton Oval..

#### 7 June

9.10am Participated in my regular monthly Coast FM Radio segment.

10.15am Conducted a Citizenship Ceremony held in the Council Chambers for a small number of applicants.

11.45am Interview with Leon Byner on 5AA.

12.15pm Interview with Channel 7's Henrik Gout for "Today Tonight".

2.00pm Participated in a meeting at the Unley Civic Centre of the Brown Hill Keswick Creek Stormwater Project selection panel to interview applicants for positions on the BHKCSMP Board.

6.00pm Participated in the Australia Day Council of SA Inc. Board Meeting at the City of Unley Council Chambers.

**9 June**

- 12.30pm Attended the West Adelaide Football Club vs Norwood match at City Mazda Stadium (Richmond Oval). My guests included the Greek Consul-General Andreas Gouras, newly elected Liberal MP Matt Cowdrey OAM (Member for Colton), Norwood Payneham St Peters Mayor Robert Bria, Advertiser journalist Renato Castelo, InDaily journalist Tom Richardson, and Lyle Tyler OAM (Lockleys) and Helen Palmer (Hilton) from those two RSL Clubs.
- 6.00pm Addressed the West Torrens Concert Band 40th Anniversary Dinner at the Findon Function Centre, and accepted their invitation to be the group's patron.

**13 June**

- 11.30am Attended a meeting at the Unley Civic Centre of the Brown Hill Keswick Creek Stormwater Project selection panel to interview applicants for positions on the BHKSP Board.
- 6.30pm Attended the Reception in honour of the Birthday of Her Majesty The Queen at Government House.

**14 June**

- 12.00noon Attended the Lockleys Probus Club's 25th Birthday Celebrations at the Airport Over 50's Club.
- 6.30pm Participated with other Elected Members in the Elected Member Workshop on the Development Plan Review.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

**15 June**

- 9.30am Participating in a meeting at the West Torrens Civic Centre of the Brown Hill Keswick Creek Stormwater Project selection panel to discuss applicants for positions on the BHKCSMP Board.
- 12.30pm Attending the City of West Torrens Active Ageing Expo at Plympton Community Centre.
- 4.00pm Attending the official opening of Pack and Send's new office at 146 Marion Road, West Richmond.

**16 - 20 June**

Attending the Australian Local Government Association National General Assembly of Local Government at the National Convention Centre in Canberra.

**RECOMMENDATION**

That the Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

## **9 DEPUTATIONS**

### **9.1 Basketball Leasing Proposal - Morphett Road Site**

Mr Simon Romaniuk, Sponsorship Manager at the South Australian Tourism Commission, wishes to address Council in relation to a leasing proposal by South Adelaide Basketball Club (SABC), in partnership with Basketball SA, of the Morphett Road, North Plympton City Operations site.

## **10 ADJOURN TO STANDING COMMITTEES**

### **RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

## **11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**

### **11.1 Finance and Regulatory Committee Meeting**

#### **RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 19 June 2018 be adopted.

### **11.2 Strategy and Community Committee Meeting**

#### **RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 19 June 2018 be adopted.

## **12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

### **12.1 Audit and Risk Committee Meeting**

#### **RECOMMENDATION**

That the Minutes of the Audit and Risk Committee held on 12 June 2018 be noted and the recommendations adopted.

## **13 QUESTIONS WITH NOTICE**

Nil

## **14 QUESTIONS WITHOUT NOTICE**

## **15 MOTIONS WITH NOTICE**

### **15.1 Playground Upgrade Designs**

At the meeting of Council on 5 June 2018, Cr Arthur Mangos moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on 19 June 2018.

#### **MOTION**

That in all future playground upgrades an adult swing be included in the design where space permits and it be Council policy.

Cr Mangos liaised with the Chief Executive Officer on the most appropriate wording for the motion.

The motion is resubmitted in the following form:

#### **MOTION**

That where practicable and subject to budget considerations, an adult type swing be included in the design of all new playground installations around the city that is capable of supporting the weight of an adult who wishes to hold an infant or toddler while they swing.

### **15.2 Dog and Cat Microchipping Day**

Cr Arthur Mangos gave notice of his intention to move the following motion:

#### **MOTION**

That due to the success of the Dog and Cat Microchipping, another day be organised in Memorial Gardens in the Spring to encourage more owners to be responsible for their pets.

## **16 MOTIONS WITHOUT NOTICE**

## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Public Consultation on the Draft Budget and Annual Business Plan 2018/19

#### Brief

This report provides information on the process and outcome of Council's recent community engagement on Budget and Annual Business Plan arrangements for 2018/19.

#### RECOMMENDATION

It is recommended that Council, having considered the outcome of community consultation on the Draft Budget and Annual Business Plan 2018/19 pursuant to the requirements of Section 123 of the *Local Government Act 1999*, resolves to receive the report.

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#### Introduction

Council is required under *Local Government Act 1999* provisions to consult with the community on its proposed Budget and Annual Business Plan. This report provides information on the process and outcomes of the consultation process.

#### Discussion

The following aspects of our community consultation strategy have been used to progress engagement over the past few months:

- Preparation of a comprehensive 'Draft Proposed Budget and Annual Business Plan 2018/19' which has been available to the public through Council's web page, the library and the Civic Centre.
- Preparation of an 'Annual Business Plan and Budget Summary 2018/19', also available to the public as above, and as a hand out at the meeting held on 5 June 2018.
- A widely publicised invitation for members of the public to attend a meeting of the Council on 5 June 2018 to ask questions and comment on Council's draft 2018/19 Budget and Annual Business Plan, copies of which were made available at the meeting.
- Widely publicised opportunities for members of the public to become involved in the process through feedback via Council's web page. Information also appeared in the Messenger newspapers.

Five members of the public attended the meeting on 5 June 2018 for the segment dealing with the draft Budget and Annual Business Plan, and three addressed the Council. Questions / comments from the representors involved the following:

1. The cost of the detention basin at Thebarton Oval.
2. Whether safety fencing was necessary for the detention basin at Thebarton Oval.
3. Whether the upgrade of Carlton Parade, Torrensville was intended.
4. Whether too much was being spent on community facilities and not enough on stormwater flood mitigation. Council was asked to reconsider the balance between the two expenditure areas.
5. Questions were raised about the pace of the Weigall Oval redevelopment, with suggestions made that it appeared slow. Whether it was on schedule was also questioned along with the expected completion date.

Written feedback has been received from two residents and it is included with this report as **Attachment 1**.



Major changes to the Budget and Annual Business Plan arrangements for 2018/19, including rating arrangements, are not being proposed based on the feedback received.

It is intended that inequities, hardship and significant rate increases within the community be managed using existing provisions of the *Local Government Act 1999* that allow:

- Rates to be rebated (reduced) on a range of grounds, including to provide relief from what would otherwise amount to a substantial change of rates (Section 166(1)(l)); and
- Rates to be remitted (cancelled or reduced) or postponed where the payment of rates would cause hardship (Section 182).

Adoption of the Budget and Annual Business Plan and declaration of the rates is planned for 3 July 2018.

### **Conclusion**

Council must consider community feedback as a part of the decision making process associated with Budget and Annual Business Plan arrangements for 2018/19, based on the requirements of Section 123 of the *Local Government Act 1999*.

### **Attachments**

- 1. Feedback and Comments on the Budget and Annual Business Plan 2018/19**

**From:** Samantha Mathews  
**To:** [Council Enquiries](#)  
**Subject:** Comments on the 2018/9 council budget and business plan  
**Date:** Monday, 4 June 2018 11:21:26 AM

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Dear Councillors

We are unable to attend the council meeting tomorrow to comment on the draft 2018/2019 budget and business plan and would like to share our views on where some of the council budget should be spent. Please see below an email we sent to Councillors Hill and Demetriou a few weeks ago regarding the lack of traffic management in our local area of Novar Gardens.

We believe that council money should be prioritised to introduce traffic calming measures for Saratoga Drive as a high safety concern for residents who own property on this road. We are dismayed that the council has never introduced any road management for the section just past Immanuel College up to the first roundabout on Saratoga Drive. We have provided data from the police of cars exceeding the speed limit of 50 kph on a regular basis; however this is not the only problem. Cars are using Saratoga Drive as a cut through from Pine Avenue to Morphett Road to avoid using Anzac Highway, a road that has been designed to carry heavy amounts of traffic. Saratoga Drive has not been designed for this purpose and yet is being used as a main road in a residential estate with a high volume of traffic going through at all times of the day and evening.

We did receive a response from Councillor Hill, none was received from Cnr Demetriou and I understand that a traffic plan for Novar Gardens is being devised. Meanwhile we are living on a busy main road whilst council liaise with road traffic planning authorities not informing us of where the process is up to. Also council have decided to upgrade the facilities at Camden park increasing the amount of traffic using Saratoga Drive without implementing any traffic management to incorporate the increased amount of vehicles.

When we visit friends in Unley the residential streets are shut off with barriers, forcing traffic onto Unley Road. Other councils use chicanes, one way systems, speed humps, changes of priority and yet nothing has been put in place for the bottom end of Saratoga Drive and council have known this is a problem area for years. We know that residents have complained to the council to deal with the traffic on this road long before we bought our property two and half years ago.

Safety is a major concern, a blind bend with cars accelerating into Saratoga Drive means crossing the road is very difficult (there are also no pavements so cars go past you when you are standing at the verge at speeds in well excess of the 50 kph limit).

We ask that the council spend money on traffic calming measures on this road as a top priority and keep residents like ourselves informed about the consultation process. We have to make life changing decisions as to whether we sell our property or stay in the area

and we need to know what is happening with this consultative process so we have information we can work from.

Thank you for your time in reading our recommendations

Kind regards

Samantha Mathews  
Andrew Stebbing

From: Samantha Mathews  
Sent: Sunday, 20 May 2018 12:33 PM  
To: mhill@wtcc.sa.gov.au; gdemetriou@wtcc.sa.gov.au  
Subject: Saratoga Drive Traffic Concerns, Novar Gardens

Dear Crs Hill & Demetriou

We are writing to you regarding the traffic problems we are experiencing on Saratoga Drive at Novar Gardens. We live at 1 Old Drive which borders onto Saratoga Drive and the volume and speed of traffic is making it impossible to enjoy living in our property.

Last year the council sent out a survey requesting residents of Novar Gardens to fill in a traffic and parking survey, we duly completed this survey and yet have heard nothing back from the council. We would like to know if the council are going to do anything about the speed and volume of traffic on Saratoga Drive. We need to know what the council's intentions are regarding this matter as we have to make a decision whether to sell our property or not. Our decision to sell will be based upon information from the council as to whether traffic calming measures are going to be put in place or not.

Our observations of the problem thus far include:

- \* Cars speeding on a regular basis outside the house as they accelerate out of the blind bend leading to the straight section of road before the first Saratoga roundabout. We attach police evidence to verify this concern.
- \* The volume of traffic is very high and not only at peak school drop off and pick up times, at weekends and during the day the traffic is constant all day and in the evening; generally

a car goes past approximately every 5-10 seconds throughout the day.

\* Cars are using Saratoga Drive as a cut through to get to and from Morphett Road to Pine Avenue; they avoid going onto Anzac Highway

\* Simple cost effective solutions include building a roundabout at the junction of Old Drive and Saratoga Drive, one way chicane traffic calming structures, speed bumps, change prioritisation of Old Drive so that traffic on Saratoga has to stop and give way or making Saratoga Drive one way altogether. Also there is no signage to indicate this is a residential area with children and old people walking on the road.

\* Due to the fact there are no pavements gardening in the front area in front of Saratoga Drive is a hazard, crossing the road is also hazardous due to the blind corner with cars accelerating

\* Based on council vehicle statistics, the traffic on Saratoga Drive exceeds what the council identify as the maximum volume for a LOCAL residential road. This I believe is less than 2000, yet Saratoga drive exceeds this daily.

\* Saratoga Drive is not designed to be a main road which it currently is due to the volume and speed of traffic, there are no markings to indicate it is a main road and no pavements. Cars drive in excess of 60kph right next to the kerb which makes walking on grass verges very hazardous.

\* It is a high pedestrian area, school children, parents with prams, old people, people on bikes with no pavements and cars going past over 60kph. It is only a matter of time before someone is killed or seriously injured.

We have spoken to many of the other residents around the area and the feeling is generally the same, people have complained many times to the council, and there was even a petition a few years ago that was not taken seriously.

Also, due to the belief that Saratoga drive is a main road, we are experiencing inappropriately large trucks coming down the road. They often get stuck at the roundabouts and often mount the kerb damaging the sides and the flower beds.

Once again we require information from the council as to whether any of these matters are going to be addressed, we need this information to assess whether we sell up or stay.

Yours sincerely

Samantha Mathews

Andrew Stebbing

**From:** Christine Scheer  
**To:** [Council Enquiries](#)  
**Subject:** Council's budget plan  
**Date:** Tuesday, 5 June 2018 11:45:25 AM

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After attending the World Environment Fair I would like to know *which Australian sustainable products our council supports?*

Here are a few from **The World Environment Fair 2018**

BioBag World Australia - compostable, sustainable earth friendly - [biobagworld.com.au](http://biobagworld.com.au)

REPLAS recycled plastic products- [www.replas.com.au](http://www.replas.com.au)

Eco Party Box - [Party Sustainably | Compostable Tableware | Eco Decorations & Party Favours - Eco Party Box](#)

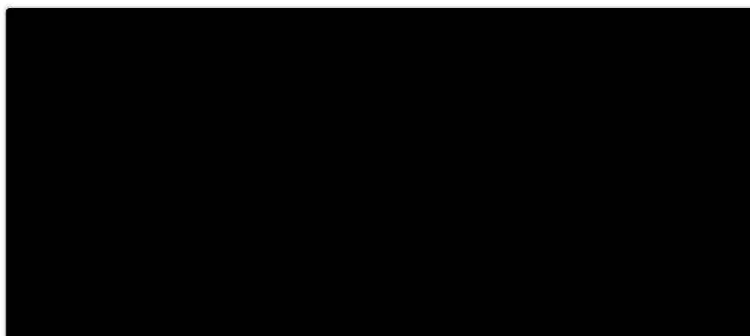
**Party Sustainably | Compostable Tableware | Eco Decorations & Party Favo...**

Eco Party Box is an Australian-owned family-run business helping people party sustainably. Call us on 0431 88 4278.

*Is the council promoting sustainable population growth?*

[www.population.org.au](http://www.population.org.au)

[Sustainable Population Australia](#)



**Sustainable Population Australia**

*Does the council ban balloons, which pose a danger to the environment?*

<http://www.rubberjellyfishmovie.com/to-ballon-industry-professionals>

## Facebook community - Breaking up with Balloons

[Log in to Facebook | Facebook](#)



### Log in to Facebook | Facebook

Log in to Facebook to start sharing and connecting with your friends, family and people you know.

## Supermarket trolleys

Could the council please help the supermarkets to keep abandoned supermarket trolleys off our streets.

The Marion Council is working on a solution. *What is the West Torrens Council doing about abandoned trolleys?*

The City of Unley Council was represented at the World Environment Fair.

*Was any member of our West Torrens Council at the WEF?*

Please confirm when you receive my feedback, and could you respond with some answers.

Thank you,  
Christine

## 17.2 Declaration of Prescribed Officers

### Brief

The *Local Government Act 1999* requires Council to declare which officers are 'prescribed officers' positions for the purposes of completing a return to be included in the 'Officers Register of Interests'.

### RECOMMENDATION

It is recommended to Council that:

1. On the basis that they have a level of financial sub-delegation, which may be in addition to other delegations or authorisations to make decisions on behalf of Council or the Chief Executive Officer, the following positions be declared as 'prescribed officer' positions in accordance with Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999*:

- General Manager Business and Community Services
- General Manager Corporate and Regulatory
- General Manager Urban Services
- Manager City Assets
- Manager City Development
- Manager City Operations
- Manager City Property
- Manager Community Services
- Manager Financial Services
- Manager Information Services
- Manager People and Culture
- Manager Regulatory Services
- Manager Strategy and Business
- Mechanic
- Team Leader Compliance
- Team Leader Governance
- Team Leader Library
- Team Leader Community Development
- Team Leader Media and Events
- Team Leader Planning
- Team Leader Service Centre
- Coordinator Civil Works and Services
- Coordinator Engineering Services
- Coordinator Horticulture Services
- Coordinator Property Services
- Coordinator Fleet Cleansing and Support Services
- Executive Coordinator Office of the Mayor and CEO
- Revenue Accountant
- Senior Property Assets Advisor
- Senior Mechanic
- Senior Strategic Procurement Officer
- Stores Worker
- Traffic Engineer
- Community Centre Coordinator
- Home Assist Maintenance Worker
- Collections Coordinator
- Events Coordinator
- Finance Coordinator
- Executive Assistant Urban Services

2. On the basis that they have delegation, other than a financial delegation, or authorisation to make decisions on behalf of Council or the Chief Executive Officer the following positions be declared as 'prescribed officer' positions in accordance with Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999*:
  - Team Leader Building
  - Team Leader Environmental Health
  - Team Leader Compliance and Monitoring
  - Senior Compliance Officer
  - Senior Development Officer - APPS
  - Senior Development Officer Planning
  - Senior Development Officer Planning
  - Environmental Health Officer
  - Development Officer - Planning
  - Development Officer - Building
  - Parking and Traffic Officer
  - Development Assistant
  - Development Technician
  - Cadet Development Officer
  - Rates Coordinator
  - Freedom of Information Officer.
  
3. Given the nature of their role and responsibilities the following positions be declared as a 'prescribed officer' position with Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999*:
  - Senior Network Administrator
  - Assessment Manager
  - Program Leader Strategic Resilience
  - Governance Officer

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## Introduction

Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999* (Act) requires the Chief Executive Officer (CEO) and any other officer holding a position declared by Council as a 'prescribed officer' position to complete a primary return at the commencement of their employment with the City of West Torrens and then complete an annual ordinary return both of which form part of the "Officers Register of Interest" (Register).

## Discussion

It has been common practice for Council to declare the following positions as 'prescribed officers':

- All executive/management positions; and/or
- Other positions that hold a financial delegation and/or delegation to make a decision on behalf of the Council or the CEO; and/or
- Any other position which gives rise to declaration as a prescribed officer position.

It is preferable that the declarations be to the position title rather than the name of the holder of the position on the basis that it is the position, rather than the holder of the position, that gives rise to the 'prescribed officer' status. This approach also ensures continuity of the declaration when another person replaces an officer holding a 'prescribed officer' position i.e. when they are on leave or leave the organisation etc.



The Register complements, but is independent of, the statutory requirements for any officer, whether in a 'prescribed officer' position or not, to declare any conflict of interest which may arise in the course of their duties at all times.

Officers holding a 'prescribed officer' position **must** submit a completed primary return within 30 days of appointment and an ordinary return within 60 days after 30 June each year.

While the legislation provides that an Elected Member may, upon request to the CEO, inspect the Register but must not disclose that information except at a meeting of Council or a Council Committee and then only in confidence in accordance with s90 of the Act, it also provides that the Register is not available for public inspection.

### **Conclusion**

The declaration of 'prescribed officers' is a statutory requirement and also acts as a risk management control which aims to minimise the implication or occurrence of a conflict of interest and promotes accountability and transparency.

### **Attachments**

Nil

## 17.3 Rutland Avenue - Local Stormwater Improvements and Road Rehabilitation

### Brief

This report provides information and a summary of the public consultation undertaken on the proposed local stormwater and road rehabilitation works for Rutland Avenue, Lockleys, and presents the recommended approach and scope for the works.

### RECOMMENDATION

It is recommended that:

1. The Administration proceed with the detailed design and staged construction of the local stormwater and road rehabilitation works to Rutland Avenue, Lockleys. The scale and scope of these works being as detailed within the concept plans used in association with the March 2018 public consultation.
2. The Administration provide information to residents of the street outlining a summary of this report and its recommendations.

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### Introduction

During 2015/2016 Council undertook major underground stormwater upgrade works along the length of Rutland Avenue as part of the greater Lockleys Stormwater Drainage Upgrade project which is occurring over multiple stages and hence multiple years.

There was the intent as part of this project to improve the local street drainage through the establishment of additional stormwater collection points, kerbing upgrade and installation of Rain Gardens.

Undertaking of the major drainage works provided Council with a clear understanding of the existing condition of the road pavement and subsequently justified bringing forward the rehabilitation of the road and amalgamating this with the local stormwater and amenity improvements.

Concept designs for the road rehabilitation, amenity, Rain Garden and local stormwater improvements were subsequently developed.

In development of the concept designs, it was chosen to upgrade the existing rubber speed cushions along the road with new brick paved 'flat top' road humps. The concept design has endeavoured to retain the traffic control devices as close to the same location as the existing as much as is practical, however, as the new installations are slightly larger in scale than the existing, and in consideration of current standard and best practice for installation of such devices, some have been moved slightly from the existing.

It is important that, although there are minor alterations to the type and location of the existing traffic control devices, this project does not propose to change the existing extent, type or impacts of the existing traffic control principles for the street. It can be clearly stated that these street upgrades should not result in any change to the distribution or behaviour of traffic flows in this or surrounding streets.

The proposed street upgrade concept plans were included within a public consultation letter which was forwarded to residents of the street in 27 March 2018 (**Attachment 1**).

Given the project scope was limited to amenity improvement and rehabilitation to Rutland Avenue only, consultation was undertaken exclusively with residents of Rutland Avenue, with feedback open to be received until 20 April 2018.

## Discussion

Information about the proposed works was forwarded to approximately 75 individual residences along the street and responses were received from 11 residents of the street.

There were no responses which raised concern over the amenity improvements, local drainage and Rain Garden upgrades or general rehabilitation of the road.

A resident on the corner of Southerly Avenue requested further clarification of how the improved delineation of this intersection would function and, after meeting with Council Administration on-site, was satisfied with proposed works at this location.

Another resident raised a query in relation to the upgrade of the traffic control device currently in front of his property and the potential impact of any further development of the property. Council Administration has demonstrated that the development of detailed design at this location will be able to accommodate multiple accesses to this property in support of a future side-by-side development of the site.

Several residents expressed overall support for the project as proposed and requested minor clarifications or alterations which do not impact on the concept design as presented.

Two (2) residents of the street responded with a lack of support for the project on the major grounds of not wanting the retention of a raised traffic control device in front of their property due to the associated traffic noise.

Three (3) residents of the street indicated they did not wish for any form of speed humps to be reinstated in association with the upgrade of the street, both suggesting revisiting of the greater area traffic management and/or implementing alternate traffic control measures.

An unknown resident of the area also developed a template response opposing the inclusion of any form of speed hump in the upgrade works, suggesting instead the adoption of a lower speed limit for the street. This template was distributed to residents of the area, with the encouragement for residents to forward to Council in response to the consultation.

The three (3) residents indicated above as being opposed to the project were the only residents to return a copy of the template letter to Council as part of their feedback. The template letter also encouraged two (2) other resident to contact Council and specifically indicate they did not support the position of the template letter and were in support of the concept as presented by Council.

## Conclusion

Of the approximate 75 residents provided with information and consultation on the project, only five (5) residents opposed the proposed project works based only over concerns with the retention of any form of speed humps along the road.

There was equally the same amount of sentiment from the local and broader community for the desire to retain the existing style and nature of traffic control in the street.

It is again noted that the purpose of this project was specifically framed as an amenity and local stormwater upgrade for the street, with an intentionally presented 'like for like' replacement principle for traffic management in the street. It was not the aim of the project to revisit the greater area traffic management which has previously been debated at length.

The small number of clarifications and/or requests for design flexibility which were received during the consultations are for the most part considered to be simple and practical to address as part of the detail design of the project without compromise of the presented concept design.

It is subsequently recommended that the project should advance in accordance with the concept design as presented in the March 2018 community consultation.

It would be anticipated that the implementation of the works would be undertaken in a staged manner, with the local drainage, Rain Garden and amenity upgrades occurring in the upcoming 2018/2019 financial year via the Lockleys Drainage Upgrade budget allocation (as originally proposed), with the road rehabilitation being scheduled in the subsequent year.

### **Attachments**

- 1. Attachment 1: Public Consultation Letter and Concept Plan - Rutland Avenue**



27 March 2018

To the Owner/Occupier  
Rutland Avenue  
**LOCKLEYS SA 5032**

Dear Sir/Madam

### **Rutland Avenue - Local Stormwater Improvements and Road Rehabilitation**

Following on from major stormwater upgrade works undertaken in the street during 2015/2016 and the subsequent drainage installation across Henley Beach Rd, Council is proposing to undertake a rejuvenation of the street to improve local stormwater collection and amenity of the road.

These works are currently proposed to include the following main elements which are also reflected on the attached concept plans.

- Installation of Rain Gardens and Landscape islands on the corners of most of the road intersections along Rutland Ave.
- Installation of additional stormwater collection pits along the side of the road where necessary to improve local street runoff collection.
- Upgrade of all the existing speed cushions along Rutland Avenue with brick paved 'flat top' road humps.
- Improved delineation at the intersection of Rutland Ave and Southerly Ave.
- Delineation (line marking) of a parking lane along both sides of Rutland Ave.
- Improvement to pedestrian access ramp at intersection along the road.

Much of the local stormwater runoff from the street will now be collected through the use of Rain Gardens, which improve the quality of the stormwater entering the underground drains and also play a vital role in improving the sustainability of our urban environment, improve health and wellbeing by providing greenery and shade during hot summer months.

The existing speed cushions along Rutland Avenue will be removed and replaced with brick paved flat top road humps, similar to those utilised in many streets around our Council area. The installation of these devices will also improve the visual amenity along Rutland Avenue and minimise the maintenance of these traffic controls.

It was an important consideration for Council to minimise the impact of the proposed upgrades on availability of on-street parking. The proposed designs predominately only restricts parking within proximity of intersection, where for the most part it is already illegal to park.



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Safety concerns have been previously raised by local residents regarding vehicle behaviour at the corner of Rutland Avenue and Southerly Avenue. To address these safety issue, it is proposed to install the solid median in the centre of the Southerly Avenue approach to the intersection, requiring road users to undertake a slower and safer turn whilst utilising the junction.

Once completed, Council believes the overall project will improve stormwater drainage systems, create a better walking environment and result in a more attractive streetscape. I have enclosed a plan of the proposed layout for your consideration. These plans are also available on Council WEB site on the following link:

[http://www.westtorrens.sa.gov.au/files/sharedassets/public/objective\\_digitalpublications/external\\_website/fact\\_sheets/rutland\\_ave\\_upgrade\\_map\\_fact\\_sheets\\_jan\\_2018.pdf](http://www.westtorrens.sa.gov.au/files/sharedassets/public/objective_digitalpublications/external_website/fact_sheets/rutland_ave_upgrade_map_fact_sheets_jan_2018.pdf)

Should you wish to provide any feedback on this proposed design, please feel free to write to or contact Council via email [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au) by Friday the 20<sup>th</sup> of April 2018.

Should you require further information in the interim, please contact Andrew King - Coordinator Engineering Services, on 8416 6333.

Yours sincerely,



**Joseph Ielasi**  
**Manager City Assets**

Encl - Consultation Concept Plans







## 17.4 Mallen Street and Burt Avenue - Residential Parking Permit

### Brief

To provide Council with the results of the consultation with the affected residents regarding the residential parking permit controls in Mallen Street and Burt Avenue, Hilton.

### RECOMMENDATION

It is recommended to Council that:

1. The assessment report detailing the results of the consultation with affected residents be received.
2. The existing residential parking controls in Mallen Street and Burt Avenue not be amended or removed and that the standard permit fees apply to future residential parking permit requests.

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### Introduction

At the Urban Services Committee meeting of 16 January 2018, a parking assessment report for Mallen Street and Burt Avenue, Hilton, was put up by the Administration for Council consideration and direction. At the meeting, Council resolved to defer the matter to enable consultation with affected residents to occur.

### Discussion

In January 2018, the Administration prepared a parking assessment report for Mallen Street and Burt Avenue, Hilton, following Council's policy change, whereby the entitlement to free parking vouchers were to conclude at the end of the 2017 calendar year.

Previously, residents were able to apply for Resident Permits (free of charge), which enabled them to park their vehicles in the No Parking zones (No Parking 5pm - 12am Friday to Sunday Resident Permit Excepted). In addition, Council had also previously waived the fee payable by residents of both streets for visitor parking vouchers, which enabled these visitors to overstay the 2P time limit.

With the Council policy change, residents who do not wish to apply for and pay for a Resident Permit will have to ensure that they park within their property during times when the No Stopping zones apply. In addition, residents who do not wish to apply for and pay for the visitor vouchers will have to ensure that their visitors do not overstay the time limit zones.

In the January 2018 report, the Administration detailed the reasons why the existing parking controls in both streets should remain. They include discouraging all day parking from occurring during normal business hours to the detriment of residents and their visitors, and to discourage overflow parking from the hotel during the peak night time trading periods (Friday to Sunday) which would impact on residential amenity and parking for residents and their visitors.

Following the Council's resolution to consult with affected residents, prior to further consideration of the matter, the Administration has letter-boxed properties with a survey form in the affected sections of Mallen Street and Burt Avenue (**Attachment 1**). The two options put to residents were to either retain or remove the existing parking controls. The letter to the residents provided a brief background to the issue and the reason why the Administration recommended the retention of the existing parking controls. The letter also clearly advised the residents that the 'cost of permit parking will now be applied' for the affected residents of Mallen Street and Burt Avenue.

Thirty-six (36) letters were sent out to affected residents and businesses. Eleven (11) replies were received, representing a 30% response rate approximately.

Of the 11 replies received, 10 supported retaining the existing parking controls and only one supported removing them.

Of the 10 replies which supported retaining the existing parking controls, three included comments that the parking permits and vouchers should be issued free of charge by Council, One other reply, although not entirely clear, would seem to also suggest that the permits and vouchers should be issued free of charge.

In summary, the survey results can be split into two categories:

1. There is overwhelming support for the existing parking controls to be retained.
2. A small number (up to four) suggested that the permits and vouchers should still be issued free of charge by Council, which is contrary to the policy change. In the context of the 36 letters sent out and, if assuming that those who did not reply (25) supported the retention of the parking controls and accepted there will be a charge incurred for the permits and vouchers, the four residents who suggested that the permits and vouchers be issued free of charge would be in the minority. Even if assessed against the number of replies received, the four residents who commented that the permits and vouchers should be issued free of charge would still constitute a minority, out of the 10 replies received in support.

### **Conclusion**

Having regard to the results of the consultation with affected residents of Mallen Street and Burt Avenue, there appears to be clear support for the existing residential parking controls in Mallen Street and Burt Avenue to be retained and it would be appropriate that standard permit fees apply to future residential parking permit requests.

### **Attachments**

1. **Survey to Affect Residents - Parking Review of Mallen Street and Burt Avenue**

23 April 2018

Civic Centre  
165 Sir Donald Bradman Drive  
Hilton, SA 5033  
Tel 08 8416 6333  
Fax 08 8443 5709  
Email: [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
Web: [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



Owner/Resident  
Burt Avenue/Mallen Street  
**HILTON SA 5033**

Dear Sir/Madam,

**Parking Review (Resident Parking Permit) along Burt Avenue and Mallen Street, in the vicinity of Hilton Hotel, corner of South Road and Sir Donald Bradman Drive.**

I write in regards to a resolution of Council whereby it resolved the following:

"The entitlement to free parking vouchers will conclude at the end of the 2017 calendar year and Administration review the parking arrangements in Burt Avenue and Mallen Street, Hilton and report back to Council on the findings of the review."

Accordingly, Administration undertook a review of the existing No Parking restrictions "5pm - 12am (Friday - Sunday) Resident Permit Excepted" along Burt Avenue and Mallen Street.

By way of background, the restrictions were initially installed in 2014 to address residents' concerns regarding after-hours on-street parking issues in Mallen Street and Burt Avenue associated with Hotel customer parking. The restrictions prohibit night time parking on-street between 5pm and 12 midnight on Friday, Saturday and Sunday nights with an exemption for resident/visitors holding a residential permit.

The recent review which included parking inspections and data review of parking infringements indicate a high presence of non-residential parking along Burt Avenue and Mallen Street during night time, Friday to Sunday. It is therefore recommended that the existing current parking controls outside the properties in Burt Avenue and Mallen Street should remain in place to prevent non-residential vehicles parking during extended weekend period and continue to allow property owners holding Residential Parking Permits the ability to park outside their property.

Given that the trial period is over, **the cost of permit parking will now be applied to the affected residents along Burt Avenue and Mallen Street** should the option of the current permit parking restriction be retained as is. More information about the 2018 fee structure for parking permits can be found via the following link: [http://www.westtorrens.sa.gov.au/Services/Streets\\_roads/Parking/Parking\\_permits](http://www.westtorrens.sa.gov.au/Services/Streets_roads/Parking/Parking_permits)

Your view on the proposed parking control change is requested. I have enclosed a survey form with a reply paid envelope, for you to provide your reply to Council. It would be appreciated if you could return your completed form to Council no later than 5pm on Wednesday 9 May 2018.

Should you require further information, please contact me on 8416 6225 or email to [jielasi@wtcc.sa.gov.au](mailto:jielasi@wtcc.sa.gov.au).

Yours sincerely

**Joseph Ielasi**  
Manager, City Assets

**Removal of parking controls  
Reply Form**

**Civic Centre**  
 165 Sir Donald Bradman Drive  
 Hilton, SA 5033  
 Tel 08 8416 6333  
 Fax 08 8443 5709  
 Email [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
 Website [www.wtcc.sa.gov.au](http://www.wtcc.sa.gov.au)



<b>MALLEN STREET AND BURT AVENUE, HILTON</b>	
I/we (please print name)	
of (please print address)	
<b>Advise that my/our preferred option for parking controls on Burt Avenue and Mallen Street are:</b> (Please tick ✓ your preference)	
<input type="checkbox"/> Option 1: No Change – No Parking 5pm - 12am Friday - Sunday - <i>Resident Permit Excepted</i> to remain.	
<input type="checkbox"/> Option 2: No Parking Controls – Remove the current 'no parking' controls and leave the streets unrestricted at night.	
<b>Additional comments</b>	
If you wish to make further comments about this proposal, please do so below.	
Signed:	Dated:
Please return your completed form to the City of West Torrens by the 5pm on Wednesday 9 May 2018.	

## 17.5 Continuous Improvement Update

### Brief

This report provides information and an activities update on City of West Torrens' Continuous Improvement program for the quarter January 2018 - March 2018.

### RECOMMENDATION

It is recommended to Council that the report be received.

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### Introduction

The Continuous Improvement team facilitate and coordinate continuous improvement initiatives across the organisation. A total of nine projects were completed in the reporting period and a further six projects are near completion. A summary of the projects, including the measurable savings and benefits can be viewed in **Attachment 1**.

### Discussion

The Continuous Improvement team work with the management team and staff to imbed continuous improvement behaviour through capability development, document and process development, culture and collaboration, and marketing and communications (**Attachment 2**). The focus for this quarter in addition to project delivery has been the implementation of a *Process Hub* - an organisational wide resource for Council's internal processes. The objective of this register is to:

- Develop consistency and standardisation in process documentation
- Create and update processes with a focus on continuous improvement
- Establish a 'go to' page for all of Council's processes for staff to access
- Provide staff with better transparency and understanding of internal processes
- Improve document management and information sharing
- Link processes to policies and ensure documents are updated accordingly when processes are updated
- Introduce visual management to process mapping
- Create a consistent experience for customers

There are currently 41 processes uploaded to the Process Hub and the team are working with departments to increase this to 150 by end of 2018.

### Lean Project - Customer Requests (Arboriculture Services)

In 2016 and 2017, the Continuous Improvement team facilitated process improvement workshops with all stakeholders involved in the Customer Request process. There were 19 improvements implemented as a result of the project including the introduction of questionnaires in the Customer Service call centre, WHS policy amendments to improve employee safety, the removal of double handling and the introduction of mobile technology.

Information Services and the Continuous Improvement team have coordinated the roll out of mobile technology across City Operations and have currently rolled out mobile devices to 65% of City Operations and City Property. It is intended that the complete roll out of mobile devices is expected to be delivered by the end of 2018.

### **Overview of process 'wastes'**

It was identified that the bulk of the delays were a result of the manual paper process, causing rework and delays due to hand offs and incomplete, lost or incorrect information. The process heavily relied on administration officers to prioritise and forward work sent from the customer service call centre. Hard copies of customer requests were printed by administration officers and pigeon holed, causing delays in work being actioned. This also meant that officers would need to travel back to the Depot to collect any new work during the day.

The paper based system heavily impacted the customer service team and the customer experience. The call centre were unable to provide customer updates to residents as the customer request system would only be updated once a request is complete and returned to the administration team. This impacted the customer service team and their call time as they would need to call numerous officers to be able to update the customer. If officers were not available, the customer service team were unable to provide an update at the time of the call. When the system was updated, occasionally there would be inadequate information provided which meant that the customer service team would still need to call officers to gain more information to update a customer on the status of their request.

### **Improvements**

In January 2017, Arboriculture Services were selected as the 'trial' area for mobile customer requests.

Before the trial commenced, the Customer Service team introduced mandatory questionnaires to assist in collecting the correct information at the source to remove the quality assessment / prioritisation that the administration officers previously undertook.

Each vehicle and work group leader were allocated a mobile device. This allows customer requests to be directly allocated to a work group leader once a call in the customer service unit is complete. This elimination of administration reliance allows requests to be actioned quicker and allows customers to have live updates as work is being complete. There is no delay in the system being updated once work is complete as the officer undertaking the task is responsible in updating and closing the request in the system.

The mobile customer request system pin points where requests are on a map, allowing officers to save in travel time by attending to requests resulting in improved productivity and efficiency and reduced wear and tear on vehicles and petrol consumption.

### **Results**

	<b>Before trial (January 2017)</b>	<b>As at May 2018</b>	<b>Improvement</b>
Number of days to action a request	7.5	3	<b>40%</b>
Number of outstanding requests in system	604	28	<b>95%</b>
Lead time for requests to be complete in system (days)	41.7	8.06	<b>80.4%</b>

A total of **\$108 987** in employee costs have been 'saved' as a result of the implementation of mobile technology. This is broken down as follows:

- **\$97 400** per annum in reallocated Arboriculture team member hours
- **\$11 578** in administration hours

The human hours saved have been reallocated to deliver proactive maintenance requirements such as CWT's pruning program, driving potential further cost benefits. Administration hours saved have also been reallocated to assist in project delivery and technical support.

The customer experience has been improved as residents are now receiving live updates on the progress of their requests by the customer service team. Customer Service are resolving more arboriculture calls without transferring to officers, saving call time and improving customer satisfaction.

The customer service team are collecting detailed and relevant information by the use of questionnaires, improving the quality and consistency of information received to allow the correct action to be taken.

Mobile technology is currently being implemented in the Civil Maintenance area. The project team is expecting to see similar cost and customer benefits.

#### **Attachments**

- 1. Continuous Improvement Project Update**
- 2. Continuous Improvement Milestone and Activity Report - 1st Quarter 2018**

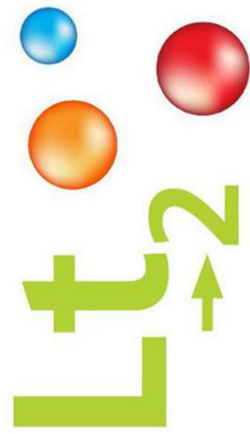
**Continuous Improvement Savings - A3 Reports and facilitated projects for January 2018 to March 2018**

<b>Project / Process</b>	<b>Department</b>	<b>Improvements</b>	<b>Cost Saving</b>	<b>Customer Value</b>
Council Owned Building Inspections (Phase One)	City Property and Information Services	<ul style="list-style-type: none"> <li>Removal of hard copy system to mobile inspections</li> </ul>	<ul style="list-style-type: none"> <li>10 hours per week (estimated), approximately <b>\$20 800</b> per annum in reallocated human hours</li> </ul>	<ul style="list-style-type: none"> <li>Quicker turnaround time for leases</li> <li>Improved safety and compliance</li> </ul>
Procurement Plans	Business and Community	<ul style="list-style-type: none"> <li>New process to capture annual procurement spending</li> </ul>	<ul style="list-style-type: none"> <li>Reduce in duplication</li> <li>Increased compliance</li> <li>Progress towards best practice</li> <li>2 hours per contract, approximately <b>\$5,100</b> per annum in reallocated human hours</li> </ul>	<ul style="list-style-type: none"> <li>82.4% increase in procurement plan leading to better use of Council money (actual results to be calculated in 2018/19)</li> <li>Reduced risk to business</li> </ul>
Kitchen Supplies Process	Office of Mayor and CEO	<ul style="list-style-type: none"> <li>Streamlined documented process to drive consistency</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>Streamlined approach for internal customers</li> </ul>
Minor Variations Approvals	City Development	<ul style="list-style-type: none"> <li>Improvements to Pathway system to reduce processing time</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	<ul style="list-style-type: none"> <li>Improved quality and consistency for customers</li> </ul>
City Development Letters and Templates	City Development	<ul style="list-style-type: none"> <li>Updated correspondence to improve consistency and customer relations</li> </ul>	<ul style="list-style-type: none"> <li>104 hours per year saved = <b>\$5200</b> per annum</li> </ul>	<ul style="list-style-type: none"> <li>Improved compliance</li> <li>Improved transparency</li> <li>Total 13 days per annum in waiting</li> </ul>
Extensions of Time / expiration process	City Development	<ul style="list-style-type: none"> <li>Approval process implemented</li> <li>Automation of Pathway system</li> </ul>	<ul style="list-style-type: none"> <li>To be measured</li> </ul>	<ul style="list-style-type: none"> <li>Improved quality and consistency for customers</li> </ul>
Application types	City Development	<ul style="list-style-type: none"> <li>Improved workflow in Pathway</li> </ul>	<ul style="list-style-type: none"> <li>To be measured</li> </ul>	<ul style="list-style-type: none"> <li>Improved quality and consistency for customers</li> <li>Improved transparency and records management</li> </ul>
Cat Cages Process	Regulatory Services & Customer Service	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Reduce processing time from 38 minutes to 7 minutes = <b>\$525</b> per annum</li> </ul>	<ul style="list-style-type: none"> <li>Reduced waiting time from 120 days to 10 days</li> </ul>
			<b>Total staff hours saved (per annum)</b>	<b>Total customer time saved in days(year to date)</b>
			<b>\$31 625</b>	<b>123</b>
Total savings last quarter				



### Upcoming Facilitated Projects / Projects in Progress

Project / Process	Department	Objectives of project	Estimated Savings / Benefits
Council Owned Building Inspections (Phase Two)	City Property and Information Services	<ul style="list-style-type: none"> <li>Reduce contractor rework</li> <li>Improve reporting</li> </ul>	<ul style="list-style-type: none"> <li>10% of Council's building maintenance budget</li> <li>Quicker turnaround time for</li> <li>Improved records management</li> </ul>
Abandoned Vehicles Process	Regulatory Services and Customer Service	<ul style="list-style-type: none"> <li>New process to capture annual procurement spending</li> </ul>	<ul style="list-style-type: none"> <li>Reduce in duplication</li> <li>Increased compliance</li> <li>Progress towards best practice</li> <li>2 hours per contract, approximately <b>\$5,100</b> per annum in reallocated human hours</li> </ul>
Corporate Planning Process	Strategy & Business	<ul style="list-style-type: none"> <li>Reduce delay time in process</li> <li>Improve consistency and clarity of process</li> </ul>	<ul style="list-style-type: none"> <li>Reduction in total lead time for the approval of plans</li> <li>Improved stakeholder engagement</li> </ul>
Permits process for events on Council land	Strategy & Business, Regulatory Services, City Development, City Assets, Community Services	<ul style="list-style-type: none"> <li>Develop a consistent and standardised process across the end to end process</li> <li>Improve compliance against fees &amp; charges</li> </ul>	<ul style="list-style-type: none"> <li>Increase compliance</li> <li>Reduce risk</li> <li>Increase revenue for fees &amp; charges</li> </ul>
Thebarton Hubs Booking System	Community Services & Financial Services	<ul style="list-style-type: none"> <li>Streamline booking system</li> <li>Reduce rework</li> <li>Improve the customer experience</li> </ul>	<ul style="list-style-type: none"> <li>Reduce customer waiting time for booking applications</li> <li>Reduce processing time</li> <li>Improve accuracy</li> </ul>
Elected Member Requests	Office of the Mayor & CEO & Information Services	<ul style="list-style-type: none"> <li>Centralised register to track Elected Member Requests</li> </ul>	<ul style="list-style-type: none"> <li>Quicker response to Elected Members</li> <li>Ability to escalate requests for action</li> <li>Improved reporting</li> <li>Reduction in staff time 'searching' for information</li> </ul>
Civil Maintenance - Customer Requests and Street Inspections	City Operations	<ul style="list-style-type: none"> <li>Mobility for Customer Requests and Street Inspections</li> </ul>	<ul style="list-style-type: none"> <li>Improved productivity and efficiency</li> <li>Improved customer experience</li> <li>Cost savings in human hours saved</li> </ul>



**Continuous Improvement Activity & Milestone Report**  
**1<sup>st</sup> Quarter 2018**



Milestones / Activities to achieve in 2018/19				
Key Activity	Details	Due Date	Status	Comments
1 Learning Development & Training	Launch new 'Continuous Improvement Champions' via Compass	10 April 2018	Complete	
	Seek Expressions of Interest for Lean Training	April 2018		Advertisement being drafted
	Deliver Lean Training	May 2018	Not Started	
	Process Hub training	Ongoing	In progress	Ongoing - Melanie to work with departments to assist and train admin team to manage their own areas
	A3 Report Training	Ongoing		Ongoing - focus on one on one training with officers
	Continuous Improvement Leadership Forum Workshop	October 2018		
	Upload completed projects to Compass to share with organisation	Ongoing		
	Rebrand of Lean Facilitators to Continuous Improvement Champions	April 2018		Email sent to all Managers to launch Ci Champions
	Create forum on Compass for Continuous Improvement Champions	May 2018		
	Monthly meeting with all Continuous Improvement Champions	June 2018		
Update Continuous Improvement Compass Pages	June 2018			
2 Marketing and Communication				



3	<b>Document and Process Development</b>	Work with areas to upload a minimum of 150 processes to the Process Hub	June 2019	●	Milestones created for each quarter to achieve this. Also reflected in the Continuous Improvement annual service plan
		Update Lean Project Register fortnightly	Ongoing	●	
		Increase A3 Report documentation	Ongoing	●	Achieved through providing quarterly reports
		A3 Report online form Deliver Process Workshops	July 2018 December 2018	● ●	Simplified version to be created -Completed with Office of Mayor & CEO -Scheduled with Community Services
4	<b>Culture and Vision Development</b>	Attend departmental team meetings	December 2018	●	
		Monthly Manager Lean Catch Up meetings	Ongoing	●	Meetings scheduled for the year
		Conduct internal Lean Awareness / Refresher sessions	December 2018	●	
		Continuous Improvement Inductions with New Staff	Ongoing	●	
5	<b>Collaboration</b>	Work with Risk to incorporate risk assessments in project selections	July 2018	●	
		Update facilitation process to include risk assessments	August 2018	●	
		IT / Lean / Customer Service monthly discussions	Ongoing	●	
		Measure Customer Complaints to prioritise Facilitated projects in collaboration with Service Centre	June 2018	●	Preliminary discussions conducted with Christine and Deb Cann regarding Service Centre collecting data



6	<b>Metrics, Measurement and Reporting</b>	Attend Local Government Continuous Network Forums	Ongoing	●	
		Develop and integrate a cost-benefit analysis to forecast savings		●	
		Project scope template to be developed to forecast savings and benefits	July 2018	●	
		Pathway data analysis to measure customer request mobile improvements - customer turnaround times	April/May 2018	●	
		Measure volume of calls related to Depot Services	May 2018	●	
		Collectively measure time and cost savings quarterly	July 2018	●	
		Continuous Improvement Elected Member Pre-Brief Presentation	June 2018	●	

Next Quarter's Facilitated Projects to commence

- Abandoned Vehicles Process
- Get With the Program (School holiday program)
- Internal Referrals (for Development Applications)
  - Lease Registers

## 17.6 Nominations to the South Australian Country Arts Trust

### Brief

Country Arts SA has requested, via the Local Government Association, nominations for a local government member on the South Australian Country Arts Trust.

### RECOMMENDATION

It is recommended to Council that:

Cr/s.....be nominated to the South Australian Country Arts Trust.

Or

The report be received.

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### Introduction

Country Arts SA has requested, via the Local Government Association (LGA), nominations for a local government member to the South Australian Country Arts Trust for a three (3) year term commencing immediately on appointment.

### Discussion

The South Australian Country Arts Trust (Trust) is established pursuant to the *South Australian Country Arts Trust Act 1992*. The Trust is a dynamic arts organisation committed to bringing the arts to life in regional South Australia.

The functions of the Trust are:

1. To advise the Premier on matters of policy related to country arts;
2. To act as an advocate for country arts;
3. To manage the development of country arts;
4. To establish and maintain an information service for country arts;
5. To develop and manage programs for the touring of country arts activities funded by the Trust;
6. To provide, manage and control premises and facilities for country arts;
7. To evaluate and be responsible for the financial and artistic performance of country arts activities funded by the Trust;
8. To provide ticketing services for productions or events of any kind staged or promoted by the Trust or any other person; and
9. To carry out any other functions assigned to the Trust under this or any other Act or by the Premier.

The LGA is currently represented by Cr Peter Dunn of the Regional Council of Goyder. Cr Dunn's term on the Trust expires on 17 June 2018. Cr Dunn is eligible for re-appointment.

Meetings are held six times a year with sitting fees of \$206 per four hour session except for those members who are employed by the state government. Additionally, any reasonable travel expenses will be reimbursed.

Further information can be found in LGA Circular 23.2 which is included as **Attachment 1**.

## **Selection Criteria**

While no formal qualifications are required for this position, a practical knowledge of and extensive experience in local government is required. Experience in working with intergovernmental boards or committees is desirable.

The key expertise required for this position is appropriate arts experience and capability in developing and maintaining meaningful working partnerships.

Nominations addressing the selection criteria (**Attachment 2**) must be forwarded to the LGA at [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au) using the correct form (**Attachment 3**) and including a current CV or resume by close of business on Wednesday 11 July 2018.

The LGA Board will consider nominations received at its Thursday 19 July 2018 meeting.

## **Conclusion**

The Local Government Association is seeking nominations for a local government member to the South Australian Country Arts Trust by close of business on Wednesday 11 July 2018.

## **Attachments**

1. **Local Government Association -Circular 23.2**
2. **South Australian Country Arts Trust - Selection Criteria (Part A)**
3. **South Australian Country Arts Trust - Nomination Form (Part B)**

04/06/2018

Circulars



Circulars

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**Nominations sought for SA Country Arts Trust - Circular 23.2**

To  
**Chief Executive Officer  
Community Services Staff  
Corporate Services Staff  
Elected Members**

Date  
**1 June 2018**

Contact  
**Stephen Smith**  
Email: [stephen.smith@lga.sa.gov.au](mailto:stephen.smith@lga.sa.gov.au)

Response Required  
Yes

Respond By  
**11 July 2018**

Summary  
**Country Arts SA has requested from the LGA, nominations for a Local Government Member on the South Australian Country Arts Trust for a three year term commencing immediately on appointment. Nominations must be forwarded to the LGA by cob Wednesday 11 July 2018.**

The South Australian Country Arts Trust (the Trust) is pursuant to the [South Australian Country Arts Trust Act 1992](#).

The functions of the Trust are:

- (a) To advise the Premier on matters of policy related to country arts;
- (b) To act as an advocate for country arts;
- (c) To manage the development of country arts;
- (d) To establish and maintain an information service for country arts;
- (e) To develop and manage programs for the touring of country arts activities within the State or within or outside of the State;
- (f) To provide, manage and control premises and facilities for country arts;
- (g) To evaluate and be responsible for the financial and artistic performance of country arts activities funded by the Trust;
- (h) To provide ticketing services for productions or events of any kind staged or promoted by the Trust or any other person; and
- (i) To carry out any other functions assigned to the Trust under this or any other Act or by the Premier.

Appointments to the Trust are for a period of three (3) years. The LGA is currently represented by Councillor Peter Dunn, of the Regional Council of Goyder. Cr Dunn's term on the Trust expires on 17 June 2018, and he is eligible for re-appointment.

Sitting fees of \$206 per four hour session are payable to members except where they are employed by the SA Government. Additionally any reasonable travel expenses will be reimbursed.

Meetings are held six times a year.

LGA nominations to outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving Council Members or Council staff. A copy of the Nominations to Outside Bodies policy is available [here](#).

Nominations addressing the selection criteria provided in [Part A](#) for the South Australian Country Arts Trust must be forwarded to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au) by a Council using the attached [Part B](#) along with an up-to-date CV/resume by Cob on Wednesday 11 July 2018.

The LGA Board will consider nominations received at its meeting on Thursday 19 July 2018.



**Nominations to Outside Bodies - PART A**

<b>Name of Body</b>	<b>South Australian Country Arts Trust</b>
<b>Legal Status of Body</b>	Statutory Authority
<b>Summary Statement</b>	The SA Country Arts Trust meets at least six times in one year to advise the Minister on matters of policy related to country arts, act as an advocate for country arts and perform other functions and duties as outlined in the <i>South Australian Country Arts Trust Act 1992</i> .
<b><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></b> The following selection criteria must be addressed when completing Part B	
<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	Nil.
<b>Industry Experience</b>	Practical knowledge of and extensive experience in Local Government.
<b>Board / Committee Experience</b>	Experience in working with intergovernmental boards or committees is desirable.
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	<ul style="list-style-type: none"> <li>• Appropriate arts skills and experience.</li> <li>• Experience in developing and maintaining meaningful working partnerships.</li> </ul>
<b><u>LIABILITY AND INDEMNITY COVER</u></b> The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis).	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	<b>Yes</b>
<b>Insurance Policies are Valid &amp; Current</b>	<b>Yes</b>



The voice of local government.

**Nominations to Outside Bodies - Part B**

This form:

- must not exceed 2 pages;
- must be submitted by a council; and
- must be emailed in PDF format to [lghasa@lga.sa.gov.au](mailto:lghasa@lga.sa.gov.au)
- upon receipt at the LGA, will be acknowledged by return email.

**South Australian Country Arts Trust**

<b>Council details</b>			
Name of council submitting the nomination			
Name of person submitting this form on behalf of council – refer <a href="#">LGA Policy</a>	Name:		
	Email:		
	Telephone:		
<b>Nominee details</b>			
Name of Nominee	Title	First name	Surname
<input type="checkbox"/> Current Elected Member		OR	<input type="checkbox"/> Current council officer
Home / Postal Address			
Work Phone		Facsimile:	
A/H Phone		Mobile:	
Email			
Is Curriculum Vitae attached or will it be forwarded separately?			
<b>Information relevant to the appointment sought (forms part of the selection criteria for nomination)</b>			
<b>Industry Experience:</b>			
<b>Board/Committee Experience:</b>			
<b>Key Expertise:</b>			
<b>Any other comments:</b>			
<b>Undertaking:</b>			
The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?			
Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Signature of Nominee: _____			

## 17.7 KelledyJones Lawyers Local Government Elections Breakfast

### Brief

This report provides notice of the KelledyJones Lawyers Local Government Elections Breakfast to be held at the National Wine Centre, Adelaide on Friday 3 August 2018.

### RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Cr/s .....at the KelledyJones Lawyers Local Government Elections Breakfast to be held at the National Wine Centre, Adelaide on Friday 3 August 2018
2. Expenses be reimbursed in accordance with Council policy.

---

### Introduction

The KelledyJones Lawyers Local Government Elections Breakfast to be held at the National Wine Centre, Adelaide on Friday 3 August 2018.

### Discussion

The KelledyJones Lawyers Local Government Elections Breakfast will provide attendees with valuable insight into the framework and parameters that will apply to the 2018 elections process.

The Breakfast will provide up-to-date, relevant and practical information, from dynamic presentations and discussion around:

- The roadmap to understanding 'the rules' and responsibilities
- Key dates and protocols
- Guidelines on election material content and distribution
- Caretaker period - balancing council duties during the elections process
- Code of Conduct - its application to candidates, councillors and staff

Keynote speakers for the Breakfast include:

- Electoral Commissioner, Mr Mick Sherry
- SA Ombudsman, Mr Wayne Lines
- Mayor Angela Evans, City of Charles Sturt
- Mayor Allan Aughey, Clare and Gilbert Valleys Council
- 

A copy of the invitation is attached for Members' information (**Attachment 1**).

The total registration cost is \$85 per person (excluding GST).

Cr Arthur Mangos has expressed his interest in attending the KelledyJones Lawyers Local Government Elections Breakfast.

### Attachments

1. **KelledyJones Lawyers Local Government Elections Breakfast Invitation**

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# Join us at the KelleyJones Lawyers Local Government Elections Breakfast

your roadmap to  
navigate the November  
2018 Local Government  
Elections

**Friday 3 August**  
**8:00am – 10:00am**  
Hickinbotham Hall  
National Wine Centre  
Adelaide

**kelleyjones**

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Whether you are a first-time candidate, a long-standing councillor or a council employee, the **KelleyJones Lawyers Local Government Elections Breakfast** will give you valuable insight into the framework and parameters that will apply to the 2018 elections process.

The breakfast will arm you with up-to-date, relevant and practical information, from dynamic presentations and discussion around:

- the roadmap to understanding 'the rules' and responsibilities
- key dates and protocols
- guidelines on election material content and distribution
- caretaker period - balancing council duties during the elections process,
- Code of Conduct - its application to candidates, councillors and staff at this important time

#### Presenters

Hosted by broadcaster, presenter and political journalist, Daniela Ritorto with the following speakers

Electoral Commissioner, Mr Mick Sherry  
SA Ombudsman, Mr Wayne Lines  
Mayor Angela Evans, City of Charles Sturt  
Mayor Allan Aughey, Clare and Gilbert Valleys Council

An interactive panel discussion and Q&A session featuring all speakers, hosted by Daniela Ritorto will follow the presentations.

#### The KelleyJones Lawyers Local Government Elections Breakfast is for:

- Mayors and councillors
- Council CEOs, directors and general managers

#### About KelleyJones Lawyers

KelleyJones is South Australia's first law firm devoted solely to working with local government. KelleyJones provides dedicated legal, strategic and business support exclusively to South Australia councils and public authorities

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## About the presenters

### Daniela Ritorto Broadcaster, Presenter and Political Journalist

Daniela Ritorto is a broadcaster, presenter and political journalist with a career spanning the major Australian television networks and the BBC. Most recently she was Chief Political Correspondent and Parliament House Bureau Chief for SBS World News in Canberra where she reported from global summits with the Prime Minister and Federal Budget special programs.

### Mick Sherry Electoral Commissioner

Mick Sherry was appointed as the Electoral Commissioner of South Australia on 20 February 2017.

Prior to his appointment as Commissioner, Mr Sherry held roles at state and federal level including roles with South Australia Police, Western Australia Royal Commission into Police Corruption, Corruption and Crime Commission of Western Australia and the Victorian Office of Police Integrity.

In 2015 Mr Sherry was appointed as the Australian Electoral Officer for the Northern Territory and Manager of the Australian Electoral Commission (AEC) Northern Territory office. During his time with the AEC, he was responsible for the conduct of the 2016 federal election in the Northern Territory and the 2016 redistribution of electoral divisions in the Northern Territory.

### Wayne Lines SA Ombudsman

Wayne Lines has lived in Adelaide, South Australia all his life. He graduated from Adelaide University with a law degree in 1983 and was engaged in legal practice for 25 years. For sixteen of those years he was employed with the Crown Solicitor's Office where he undertook a diverse range of work within the Civil Litigation Section and represented government in many different courts and tribunals. In 2008 he was appointed as the South Australian WorkCover Ombudsman. He was then appointed as the South Australian Ombudsman in December 2014. Mr Lines is the sixth Ombudsman appointed since the establishment of the Office of the Ombudsman in 1972.

### Mayor Angela Evans City of Charles Sturt

Mayor Angela Evans has been the City of Charles Sturt Mayor since the November 2014 Local Government Elections. She was previously the Deputy Mayor of Charles Sturt in 2010/11 and 2013/14, as well as Ward Councillor for the Woodville West Ward in Charles Sturt from 2006 to 2014.

Angela is a leader committed to providing responsible governance in a framework of strategic planning, enhancing relationships and fostering community connections.

Angela's key areas of interest include developing effective governance structures for council, implementing long term financial stability, facilitating economic development, contributing to planning reform to position council as a leader, conducting effective community engagement and creating partnerships with other levels of government, the community and the private sector to better serve the Charles Sturt community.

### Mayor Allan Aughey Clare and Gilbert Valleys Council

Allan represents the community of the Clare & Gilbert Valleys Council with enthusiasm and an enlightened approach to the advancement of the community and region. Allan's vast experience in local government started in Port Pirie having been elected as youngest ever councillor to the Corporation of City of Port Pirie, then as Alderman and Deputy Mayor in 2006. Allan strongly believes in an open, fair-minded and decisive council that exists to serve the ratepayers, and in equity and support for all towns in the area. Allan is also currently a trustee and Board Member of Country Arts SA and has previously been a chairperson on the Northern Regional Cultural Trust.

## Registration

Secure your place today for the **KelleyJones Lawyers Local Government Elections Breakfast**.

### Payment by Credit Card

Click <https://www.eventbrite.com.au/e/kelleyjones-lawyers-local-government-elections-breakfast-tickets-46003827687> to register and book by credit or debit card.

### Payment by Direct Deposit

BSB 035-016  
Account 83-6507  
Account Name KelleyJones Services Pty Ltd  
Please quote your name/council and event.

If your council requires alternative invoicing arrangements (including purchase orders) please contact Kate Hosford at KelleyJones Lawyers on (08) 8113 7110.

**\$85 per person (excl GST).  
Please advise of any dietary  
requirements when registering.**

**Date & Time**  
Friday 3 August 2018  
8:00am to 10:00am

**Location**  
Hickinbotham Hall  
National Wine Centre  
Cnr Hackney Rd and Botanic Rd,  
Adelaide, South Australia, 5000

[info@kelleyjones.com.au](mailto:info@kelleyjones.com.au)  
[kelleyjones.com.au](http://kelleyjones.com.au)

**kelleyjones**

## 17.8 Murray Darling Association 74th National Conference and AGM 2018

### Brief

This report provides notice of the Murray Darling Association 74th National Conference and Annual General Meeting 2018 to be held at Leeton, New South Wales from 29 to 31 August 2018.

### RECOMMENDATION(S)

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Cr/s..... at the Murray Darling Association 74th National Conference and Annual General Meeting 2018 to be held at Leeton, New South Wales from 29 to 31 August 2018.
2. Expenses be reimbursed in accordance with Council policy.
3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council policy, that costs, other than air fares or other travel costs, be met by Council.

or

The report be received.

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### Introduction

The Murray Darling Association (MDA) 74th National Conference and Annual General Meeting 2018 to be held at Leeton Soldiers Club, Leeton, New South Wales from 29 to 31 August 2018.

### Discussion

The theme for the 74th National Conference and Annual General Meeting is '*Trust. Unity. Equity. GROWTH*'. The 2018 National Conference will focus on the future for Basin communities relying on the pillars of **trust, unity, equity and growth**.

Conference presentations include:

- Water Extraction: Trust and Equity - ensuring public confidence in compliance and enforcement.
- Rice growers: Innovation and water efficiency
- Socio-economic Neutrality and the Basin Plan
- Sustainable diversion limits – getting the balance right. 450GL upwater 605GL efficiency. Options and opportunities.
- Planning for water delivery in a changing environment
- National Carp Control Plan:
- Update on this internationally significant project
- Solar farms and renewable energy

A copy of the program is attached for Members' information (**Attachment 1**).

The total conference package is \$699 + GST and includes attendance at all sessions, Civic Reception Wednesday 29 August 2018, Annual General Meeting Thursday 30 August 2018, Annual Dinner Thursday 30 August 2018, Study Tour Friday 31 August 2018, and all morning and afternoon teas, and lunches.

The accommodation is available from \$130 to \$160 per room per night dependent on early booking to secure the best available rooms and rates.

Cr Arthur Mangos, in his capacity as Council's representative on the Murray Darling Association SA Committee, has advised of his interest in attending.

### **Attachments**

- 1. Murray Darling Association (MDA) 74th National Conference Program**



# 74th National Conference & Annual General Meeting

29-31 August 2018  
Leeton Soldiers Club  
Leeton NSW



TRUST • UNITY • EQUITY • GROWTH



**LEETON**  
SHIRE COUNCIL

Presented By:  
**The Murray Darling Association**

Hosted By  
**Leeton Shire Council**  
*Chair & Council Murrumbidgee Region*





*The Murray Darling Association welcomes delegates to our 74th National Conference and AGM showcasing the magnificent Riverina and Murrumbidgee regions.*

## **TRUST. UNITY. EQUITY. GROWTH.**

Recent months have seen turbulent times across the Murray-Darling Basin. The future of the Basin Plan is tested amid partisan tensions. Revelations of water theft were met with anger, but not surprise.

Scientists question the pace of environmental recovery. And in the absence of a reliable test of social and economic neutrality, the debate over the recovery of the 450GL, and other elements of the sustainable diversion limit rages on.

***Yet amid this turbulence, there are signs of strength and resilience.***

Local government is united to support good process delivering better outcomes for communities facing hardship. Agricultural industries are showing signs of adaptation and growth.

Regions are working hard to initiate structural adjustment for their local economies. And strong responses from irrigators and legislators are cracking down on the few who would seek to take an unfair advantage.

Now, more so than ever before, it is incumbent upon local government to show the leadership, consistency and confidence that will see us through such a dynamic period.

With this in mind, the 2018 National Conference of the Murray Darling Association will focus on the future for Basin communities relying on the pillars of ***trust, unity, equity and growth.***

**TRUST • UNITY • EQUITY • GROWTH**

<b>Wednesday 29 August 2018</b>		
8:00 am	Registrations open	<i>Leeton Soldiers Club Cnr Acacia &amp; Yanco Ave, Leeton NSW 2705</i>
9:00 am	Conference Opens Welcome and overview of the day	<b>Cr David Thurley</b> <i>National President MDA</i>
	Welcome to Wiradjuri Country	<b>Wiradjuri Elder</b>
9:30 am	Welcome by host Council	<b>Mayor Paul Maytom</b> <i>Leeton Shire Council</i>
	Opening Address Water Extraction: Trust and Equity – ensuring public confidence in compliance and enforcement	<b>Introduction by The Hon David Littleproud (STC)</b> <i>Minister for Agriculture and Water Resources</i> <b>Emma Solomon</b> <i>Group Director Water Renewal Taskforce</i> <b>Grant Barnes</b> <i>Chief Regulatory Officer</i> <i>NSW Natural Resource Access Regulator</i>
10:30 am	<b>MORNING TEA</b>	
11:00 am	Rice growers: Innovation and water efficiency	<b>Jeremy Morton</b> <i>President</i> <i>Ricegrowers' Association of Australia Inc</i>
11:30 am	Socio-economic Neutrality and the Basin Plan. Agreed definition and assessment.	<b>Dr Jacki Schirmer</b> <i>Associate Professor</i> <i>University of Canberra</i> <b>Dr Cathy Robinson</b> <i>Principal Research Scientist</i> <i>CSIRO</i>
12:00 noon	Sustainable diversion limits – getting the balance right. 450GL upwater 605GL efficiency. Options and opportunities. Blue Sky Thinking interactive hosted by Ashley Bland.	
12:30 pm	<b>LUNCH</b>	
1:15 pm	YANCO Agricultural High School student presentation	<b>Mr Luke Collins</b> <i>Head teacher of Agriculture and students</i>
1:45 pm	Webster Ltd: Water security and water trade in the Murray-Darling Basin	<b>Brendan Barry</b> <i>General Manager – Water</i> <i>Webster Limited</i>
2:20 pm	Planning for water delivery in a changing environment	<b>Murrumbidgee Irrigation</b>
2:40 pm	Riverina Local Land Services: Balancing land and water use	<b>Andrew Lieshke</b> <i>Manager</i> <i>Department of Agriculture and Water Resources</i>
3:00 pm	<b>AFTERNOON TEA</b>	
3:30 pm	Commonwealth Environmental Water Office: Valuing trust and mutual understanding	<b>Jody Swirepik</b> <i>Commonwealth Environmental Water Holder</i>
4:00 pm	Reading of motions, rules for AGM	<b>Councillor David Thurley</b> <i>National President, MDA</i>
4:15 pm	NSW Department of Primary Industries – Water	<b>Speaker TBA</b>
4:45 pm	Close	
6:00 pm	<b>CIVIC RECEPTION NIGHT GLOW</b>	<i>Leeton Racecourse Racecourse Road, Leeton</i>



Thursday 30 August 2018		
9:00 am - 4:15 pm	Partners Tour – details to be confirmed Tour the delightful Riverina region taking in the food and sights of this wonderful food bowl	<i>Tour details TBC</i>
9:00 am	Murray Darling Basin Authority	Phillip Glyde Chief Executive MDBA
9:20 am	Cotton industry: Ensuring a balanced and sustainable yield of food and fibre	Michael Murray General Manager, Operations Cotton Australia
9:50 am	National Carp Control Plan: Update on this internationally significant project	Matt Barwick Coordinator – NCCP Fisheries Research & Development Corp.
11.00 am MORNING TEA		
11:30 am	Panel Session: Lessons from The Darling Explore the history of the Darling System and lessons for the future management of water extraction across the Basin. An open Q&A will provide for lively audience participation.	Brendan Barry Webster Limited Michael Murray Cotton Australia Jeremy Morton Ricegrowers' Australia Andrew Lieshke Riverina Local Land Services Jody Swirepik Commonwealth Environmental Water Holder TBC Dept of Agriculture and Water Resources
12:30 pm LUNCH		
1.15 pm	Solar farms and renewable energy	TBC
1.45 pm	Stories from the farm gate: • Rice • Cotton • Grapes • Citrus	Peter Draper Dallas and Liz Stott Riverina Wine Grapes Marketing Board Vito Mancini
2:15 pm	Riverina Water County Council: Urban and industrial water efficiency	Bede Spanigal Director of Engineering Riverina Water County Council
2.45 pm	Presentation – Conference 2019 75th National Conference and AGM	<i>Region 12, Northern Basin</i>
3:00 pm AFTERNOON TEA		
3:30 pm	Murray Darling Association 74th Annual General Meeting Chaired by Cr David Thurley, National President MDA Introductory remarks by The Hon. Neil Andrew AO, MDBA	
5:00 pm	Close	
6:30 pm	ANNUAL GALA DINNER Celebrate a year of groundbreaking achievements	Sponsored by Cotton Australia
Friday 31 August 2018		
8.30 am - 4:15 pm	Study Tour Riverina Murrumbidgee Region	Departs Leeton Visitor Information Centre Sites to include: Walnuts Australia Leeton Orchard, Murray Cod Australia, Winery, Kooba Station, Southern Cotton Gin.



This program may be subject to minor changes for scheduling, but we will endeavour to keep as close as possible to what appears here.

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**STUDY TOUR**  
**MURRUMBIDGIE RIVERINA REGION**



**9:00am Depart Leeton Visitor Information Centre**

10 Yanco Ave, Leeton NSW 2705

**9:15 am Walnuts Australia**

Walnuts thrive in the Riverina climate – hot summer and cold winter – with the trees enjoying drip irrigation and fertigation systems to ensure strong, healthy trees and a large, full nut of light colour. Enjoy a short tour of the orchard and outside views of processing plant



**10:00 am Willow Park**

Meet the farmer, inspect irrigation water reticulation and recycling system on this property farming rice, cotton and various winter crops

**11:40 am Murray Cod Australia**

Meet Murray Cod Australia management, inspect ponds and cropping system to see how fish farming makes maximum use of available water for breeding, growing and supplying what is Australia's best-tasting freshwater fish



**1:00 pm Lunch at McWilliams**

**2:20 pm Kooba Station**

Meet the manager, inspect extensive landforming and irrigation water reticulation and recycling systems.

**3:30 pm Southern Cotton gin**

**4.30 pm Return to the Leeton Visitor Information Centre**



The Murray Darling Association would like to thank our valued sponsors and exhibitors.

Sponsors:



Local Land Services Riverina



Department of Primary Industries Water

Balloon Glow sponsor



Exhibitors & contributors:



AUSTRALIAN INSTITUTE OF COMPANY DIRECTORS

Special thanks:



The Murray Darling Association would like to thank Picture This Ballooning and all of the private balloonists for their support for this event.

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## PARTNER'S TOUR



**9:00am Depart from Leeton Visitor Information Centre**

10 Yanco Ave, Leeton NSW 2705

**9:20 am Murrumbidgee Rice Farm**

Meet farmer, discuss aspects of his farming operations

**10:30 am Rocking Horse Museum**

Be transported to another age by the remarkable craftsmanship and eye for detail, with this wonderful collection of English and Australian wooden rocking horses of all shapes and sizes, dating from the 1880's. There's also a huge collection of old farm and hand tools, early Murrumbidgee irrigation area settlers memorabilia and antiques and collectables of all shapes and sizes



**12:15 am Griffith CBD Tour**

Tour around Griffith City noting points of interest

**1:00 pm Lunch at McWilliams with delegates' tour party**



**2:30 pm Altina Wildlife Park**

Meet the animals up close and personal with your guide whilst travelling in style on personalised horse drawn or motorised carts

**4.30 pm Return to the Leeton Visitor Information Centre**

## CONFERENCE SPEAKERS

Detailed speaker biographies are available at [www.mda.asn.au](http://www.mda.asn.au)



### GRANT BARNES

#### NRAR Chief Regulatory Officer

Grant was appointed to the role in March 2018 has over ten years' experience in senior leadership roles in freshwater science, strategic planning and science leadership in both established organisations and start-ups. As NRAR's Chief Regulatory Officer, Grant is responsible for the day-to-day operations of the regulator which is charged with adding transparency and building community confidence in water compliance and enforcement in NSW.



### DR CATHY ROBINSON

#### Principal Research Scientist at CSIRO

Dr Robinson specialises in Indigenous land, water and health enterprises and rural communities. Cathy is also the Research Director for the Northern Alliance – a collaborative research partnerships between CSIRO and Northern Institute (CDU)



### DR JACKIE SCHIRMER

#### Associate Professor

Dr Jackie Schirmer has worked for over a decade examining social dimensions of natural resource management in Australia. Her research focuses on how changes in management of natural resources such as forests, fisheries and rural land and water affect the wellbeing of workers and rural communities.



### THE HON NEIL ANDREW AO

#### Chair, Murray-Darling Basin Authority.

Neil Andrew was elected to the House of Representatives for South Australia in 1983 and served the Federal Parliament until 2004. Neil continues his lifelong association with the irrigation industry, particularly horticulture and viticulture. He has chaired reviews of the South Australian Barley Marketing Legislation and the SA citrus industry. He was awarded an Officer of the Order of Australia in 2008. Neil was appointed Chair of the Murray-Darling Basin Authority in January 2015.



### JEREMY MORTON

#### President

Mr Jeremy Morton is a Moulamein rice grower and has been a member of the RiceGrowers' Association of Australia (RGA) Wakool Branch since 1987. Prior to his appointment as RGA President in September 2015, Jeremy held the role of Senior Vice President and has been a member of RGA's Central Executive over two periods, first in the early 1990's and again during the last three years.



### MATT HERRING

#### Director and Ecologist, Murray Wildlife

Matt has worked as a wildlife ecologist on over 900 MDB farms during the past 20 years. His consultancy specialises in wetland conservation and community engagement. The focus of his PhD at Charles Darwin University is the ecology and economics of bittern-friendly rice growing.



#### **BRENDAN BARRY**

##### **General Manager Water, Webster**

Brendan joined Webster in 2015 from the Tandou business as General Manager Water where he had a similar role for around 10 years. He is currently responsible for management of Webster's water portfolio of over 200 GL and annual water use of around 150 GL.



#### **ASHLEY BLAND**

##### **Senior Manager Environment, Skillset**

Born into a farming family, Ashley trained as an engineer and worked in the mining and agricultural industries during his early career. Now working as Senior Manager Environment for Skillset, Ashley assists individuals and organisations with energy, waste and landscape management.



#### **MATT BARWICK**

##### **Coordinator for the National Carp Control Plan, Fisheries Research and Development Corporation**

Matt Barwick has worked in fisheries research and management with state and federal government, and later as an independent consultant over the past 20 years. Matt is currently leading the development of the National Carp Control Plan, which seeks to manage carp impacts in Australia.



#### **CR DAVID THURLEY**

##### **MDA National President**

CR David Thurley has been National President of the MDA since 2014 and is a councillor with Albury City Council. David is also an accomplished scientist, astronomer, and futurist. His expertise in the treatment of waste water has taken him to Malaysia, Brazil, England, France, Sweden and Greece.



#### **EMMA BRADBURY**

##### **MDA Chief Executive Officer**

Emma Bradbury is a social scientist with extensive experience in business management across the agricultural, mining and education sectors. Emma has also owned a mixed farming enterprise and served as a councillor with the Shire of Campaspe. Emma is a graduate of the Australian Institute of Company Directors.



#### **JODY SWIREPIAK**

##### **Commonwealth Environmental Water Holder**

Prior to taking up the Commonwealth Environmental Water Holder position in February 2018, Jody spent 3 years with the Clean Energy Regulator learning about the parallel universe of carbon accountancy and renewables working with big industry. Jody has over 25 years of experience in the water sector, driving a range of initiatives including state water reforms, The Living Murray and parts of the Basin Plan.



#### **PHILLIP GLYDE**

##### **Chief Executive Murray-Darling Basin Authority**

Phillip Glyde has been the Chief Executive of the Murray-Darling Basin Authority since January 2016. Immediately prior to this Phillip worked for the Department of Agriculture for nine years. Phillip joined the Australian Public Service in 1980 and has worked on natural resource management, industry and environment policies in a number of Australian government departments and overseas.



Please visit [mda.asn.au](http://mda.asn.au) for registration and accommodation options



Additional copies of this document can be downloaded from [www.mda.asn.au](http://www.mda.asn.au)

Murray Darling Association 463-465 High Street, Echuca Vic 3564 | Ph 03 5480 3805 | Email [admin@mda.asn.au](mailto:admin@mda.asn.au)



# REGISTRATION FORM

74th National Conference & Annual General Meeting

29<sup>th</sup>-31<sup>st</sup> August 2018. Leeton, New South Wales ABN 64 636 490 493

## Personal Information

Title      Cr     Mr     Mrs     Ms     Miss     Other

Surname       First Name

Council/Org

*Details will be published in a delegate list for distribution. If you do not wish your details to be published, please tick this box*

Address

Town       State       Post Code

Region       Ph.

Email

Badge Name       Delegate (Y/N)     Partner (Y/N)

Special Dietary Requirements

## Registration Fees

(all registration fees include GST)

Please indicate in the appropriate box(es) your attendance details \*

<input type="checkbox"/>	<b>Delegates Conference Package</b> Includes attendance at all sessions, AGM, Study Tour, Annual Dinner and Civic Reception	<b>\$699</b>
<input type="checkbox"/>	<b>Single Day Registration</b> Includes attendance at conference sessions only on day stipulated	<b>\$350</b>
<input type="checkbox"/>	<b>Partners Package</b> Includes Partners Tour, Study Tour, Annual Dinner and Civic Reception	<b>\$340</b>
<input type="checkbox"/>	<b>Annual Dinner only</b> Thursday 30 August 6.30pm	<b>\$99</b>
<input type="checkbox"/>	<b>Partners Tour only</b> Thursday 30 August 9.00am – 4.15pm	<b>\$130</b>
<input type="checkbox"/>	<b>Study Tour only</b> (Includes, lunch, morning /afternoon tea) Friday 31 August 8.30am – 4.15pm	<b>\$130</b>
<input type="checkbox"/>	<b>Civic Reception</b> Wednesday 29 August 6.00pm	<b>\$0</b>
<input type="checkbox"/>	<b>Annual General Meeting</b> Thursday 30 August 3.30pm – 5.00pm	<b>\$0</b>

Registration Total

## Payment Methods

**EFT**      Banking Details: Bank **ANZ Bank** | BSB **012 505** | Account Number **2139 06893**  
*If paying electronically please send remittance to admin@mda.asn.au*



\*Accommodation not included.

Murray Darling Association 463-465 High Street, Echuca VIC  
 3564 Ph 03 5480 3805      Email admin@mda.asn.au

## **18 LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION(S)**

It is recommended to Council that the Local Government Circulars report be received.

---

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 22 and 23.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

#### **Attachments**

##### **1. Local Government Circulars Weeks 22 and 23**



## Local Government Association of South Australia

### **22.1 Vegetation Clearance Around Powerlines - SA Power Network consultation**

SA Power Networks are seeking council feedback on possible amendments for the 10-year review of the Electricity (Principles of Vegetation Clearance) Regulations 2010. This Circular provides a discussion paper and further information.

### **22.2 Local Government Research & Development Scheme - July 2018 Funding Call Now Open**

The Local Government Research & Development Scheme Advisory Committee is seeking funding submissions for the July 2018 Funding Call. Submissions close at 5pm on Friday 27 July 2018.

### **22.3 Reconciliation Action Plan (RAP) Learning Circle - 21 June 2018**

The LGA, in conjunction with Reconciliation SA, will be hosting a RAP Learning Circle on Thursday, 21 June 2018, to learn and share about Reconciliation Action Plans. If you would like to attend, please RSVP by Monday, 18 June 2018 via email to contact details above. Videoconference facilities will be available, please indicate in your RSVP if you would like to attend via videoconference.

### **22.4 Last chance to register - Local Government Emergency Management Operational Forum**

The program is now available, further information can be found in this Circular.

### **22.5 Last chance to register for council elections workshop**

This is your last chance to register for the council elections workshop being held on Tuesday 12 June 9.00am to 12.00pm at LGA House, 148 Frome Street, Adelaide (also available via our video conferencing system).

### **22.6 Call for submissions on Council Members' Allowances**

The Remuneration Tribunal is inviting submissions on Council Members' allowances in accordance with section 76 of the Local Government Act and section 24 of the City of Adelaide Act. The closing date for written submissions is Friday 6 July 2018.

### **22.7 LG Professionals, SA – Don't Forget to Register! Women's Network Forum – Confidence: Speak up and let your voice be heard**

LG Professionals, SA Women's Network are holding an event on Friday, 22 June 2018. Further details can be found in this circular.

### **22.8 LG Professionals, SA – Register Now! Continuous Improvement Network Forum - Delivering and Measuring Performance**

The Local Government Professionals Australia, SA Continuous Improvement Network are holding an event on Friday 29 June 2018. Further details can be found in this circular

### **22.9 LG Professionals, SA – Last Chance to Register! General Managers Network Forum – Opportunity to Innovate: Exploring the Former RAH Site**

The Local Government Professionals Australia, SA General Managers Network are holding an event on Wednesday, 13 June 2018. Further details can be found in this circular.

### **23.1 The Department of Planning, Transport and Infrastructure is now seeking feedback on the Planning and Design Code Technical Discussion Paper, which was released on Friday 25 May for public consultation.**

The Department of Planning, Transport and Infrastructure (DPTI) is now seeking feedback on the Planning and Design Code (PDC) Technical Discussion Paper, which was released on Friday 25 May 2018 for public consultation. The consultation period concludes on 22 July 2018.



## Local Government Association of South Australia

- 23.2 Nominations sought for SA Country Arts Trust**  
Country Arts SA has requested from the LGA, nominations for a Local Government Member on the South Australian Country Arts Trust for a three year term commencing immediately on appointment. Nominations must be forwarded to the LGA by cob Wednesday 11 July 2018.
- 23.3 Boundary Reform – Feedback sought on draft guidelines**  
The Local Government Grants Commission is seeking feedback from councils on draft guidelines that detail the processes by which it will receive, assess and progress council boundary reform proposals under the new boundary reform laws commencing 1 January 2019.
- 23.4 National Heavy Vehicle Law - B-double notice for consent**  
The request for road manager consent will allow continued access on existing B-double routes under a new harmonised National Class 2 Heavy Vehicle B-double Authorisation (Notice). Councils are requested to respond within 28 days.
- 23.5 New guidelines for opening and closing roads**  
The Surveyor-General has released new guidelines for administering roads pursuant to the Roads (Opening and Closing) Act 1991. These changes will come into effect on 2 July 2018.
- 23.6 New draft liquor licensing regulations**  
The draft Liquor Licensing (General) (Minors and Other Matters) Variation Regulations 2018 have been developed
- 23.7 New LG Professionals, SA Executive Leadership Program**  
Launch of LG Professionals, SA Executive Leaders Program. This new program has been designed with the busy leader in mind. It is for accomplished local government executives seeking to expand their thinking and leadership impact. Registrations close 20 July 2018 with Program commencing 1 August 2018.
- 23.8 The Department of Human Services Disability Policy Unit is hosting an Inclusive Public Sector: Disability Employment Forum on 13 July 2018.**  
The Department of Human Services Disability Policy Unit is hosting an Inclusive Public Sector: Disability Employment Forum on 13 July 2018. The forum will be held at Room 1, Level 1, Flinders University at Victoria Square, 182 Victoria Square, Adelaide SA.
- 23.9 The draft LGA Policy Manual is now open for consultation until 3 August 2018 (8 weeks).**  
The draft LGA Policy Manual is now open for consultation until 3 August 2018. Briefing sessions will be held on the manual on 28 June 2018 and 10 July 2018 at Local Government House, 148 Frome Street, Adelaide. The sessions will also be live streamed.
- 23.10 LG Professionals, SA - Economic Development Forum 2018: The Sky's The Limit**  
REGISTER TODAY for the LG Professionals, SA 2018 Economic Development Forum: 'The Sky's The Limit' to be held on Wednesday 20 June 2018. Further details can be found in this circular.
- 23.11 LGAWCS Work Health Safety and Return to Work Expo - 2 August 2018**  
The LGAWCS Health and Safety and Return to Work Expo will be held on 2 August at the Pullman, Adelaide. Further information can be found in this Circular.
- 24.1 Preparations for commencement of "DACO" - Dogs and Cats On-Line**  
A new system of dog and cat registration will commence on 1 July, and there are a number of changes for all Councils, including inspectors, financial managers, and customer service staff.

## 19 MEMBER'S BOOKSHELF

- The History Trust of South Australia Strategic Plan 2018-2022 and Highlights 2016-2017

### RECOMMENDATION

That the additions to Members' bookshelf be noted.

## 20 CORRESPONDENCE

### 20.1 Adelaide Metro Murray Darling Association Minutes

Correspondence has been received from the Murray Darling Association, regarding the minutes of the meeting held on Thursday 24 May 2018 (**Attachment 1**). A hard copy of the presentation will be available in the Elected Members Lounge.

### 20.2 Drop in Friday Program at the Plympton Community Centre

Correspondence has been received from Netley resident, Kathy Glover, regarding the Drop in Friday program at the Plympton Community Centre (**Attachment 2**).

### 20.3 Adelaide Shores New Name and Brand

Correspondence has been received from the Chief Executive Officer of West Beach Parks, Kate Williams, regarding the new Adelaide Shores name and brand (**Attachment 3**). The new look brochures will be available in the Elected Members Lounge.

### 20.4 New Road at Adelaide Airport

Correspondence has been received from the Managing Director of the Adelaide Airport, Mark Young, regarding a new road at Adelaide Airport named Atura Circuit (**Attachment 4**).

### 20.5 Letter of Thanks from the Hon Steven Marshall MP

Correspondence has been received from the Premier of South Australia, Hon Steven Marshall MP thanking Mayor John Trainer for his letter dated 26 March 2018 extending his congratulations for the election of the new Government and being elected as the Member for Dunstan (**Attachment 5**).

### 20.6 National Heavy Vehicle Regulator (NHVR) - National B-double Notice

Correspondence has been received from the Chief Executive Officer of the National Heavy Vehicle Regulator (NHVR), Mr Sal Petrocchio, regarding consent to continue access on existing B-double networks in the council area (**Attachment 6**).

### RECOMMENDATION

That the correspondence be received.

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### Attachments

- 20.1 Adelaide Metro Murray Darling Association Inc. Minutes
- 20.2 Drop in Friday Program at the Plympton Community Centre
- 20.3 Adelaide Shores New Name and Brand
- 20.4 New Road at Adelaide Airport
- 20.5 Letter of Thanks from the Hon Steven Marshall MP
- 20.6 National Heavy Vehicle Regulator (NHVR) - National B-double Notice



## Murray Darling Association Inc.

admin@mda.asn.au  
www.mda.asn.au  
T (03) 5480 3805  
ABN: 64 636 490 493

463 High Street  
P.O. Box 1268  
Echuca, Vic 3564

3<sup>rd</sup> Floor, 553 Kiewa Street  
P.O. Box 359  
Albury, NSW 2640

### Minutes of Meeting No. 105 of Adelaide Metro Region (7) On Thursday 24th May 2018 at the City of Norwood, Payneham and St Peters 175, The Parade, Norwood SA 5067

#### 1. ATTENDANCE

##### 1.1 Present

Cr Lynda Yates	Secretary, Holdfast Bay Council
Cr David Shetliffe	Region 7 Chair, Walkerville Council
Brenton Grear (Speaker)	Regional Director, Natural Resources Adelaide and Mt Lofty Ranges
Prof Sarah Wheeler	Associate Director Research, Centre for Global Food and Resources, University of Adelaide
Cr Shirley Halls	Playford Council
Cr Robin Coleman	Tea Tree Gully Council
Cr Peter Jamieson	Pt Adelaide Enfield Council
Pauline Frost	Life Member
Gary Goland	
Vicky Veliskou	
Frank Verrall	

##### 1.2 Apologies

Mayor Lorraine Rosenberg	Onkaparinga Council
Cr Arthur Mangos	Region 7 Vice Chair, West Torrens Council
Director Thornton Harfield	Tea Tree Gully Council staff
Ray Najjar	
Rex Adams	
Mayor Simon Brewer	Campbelltown Council
Cr John Kennedy	Campbelltown Council
Stephen Smith	LGA

#### 2. WELCOME

- 2.1** Cr David Shetliffe opened the meeting and acknowledged the CEO of NPSP, Mario Borone, for organising the room for us.

#### 3. DECLARATION OF INTERESTS          None

#### 4. MINUTES OF THE PREVIOUS MEETING

The 104th meeting of the region was held on 22/02/18 at Holdfast Bay Council.

**Motion:** That the minutes of the last Adelaide Metro meeting be accepted.  
Moved Cr Robin Coleman, Seconded Pauline Frost – Carried

## 5. PRESENTATIONS

### 5.1 Urban Water Strategies – Brenton Grear

There is a USB stick available for this presentation.

Brenton spoke about the NRM Boards' legislative requirements for proscribed water resources – Water Allocation Plans or WAPs, which are developed as per the NRM Act with stakeholder input and are the basis for water licensing. There are 4 WAPs – 2 for Adelaide Plains and McLaren Vale that are for groundwater only and 2 for the Barossa and Western Mount Lofty Ranges that cover surface water, watercourses and groundwater.

Re WSUD, there are now more than 30 Managed Aquifer Recharge (MAR) schemes but there are not many more planned for the future.

Environmental flows are aimed for in 4 river reaches – Gawler River, the 2 parts of the Torrens River and Onkaparinga River. Securing low flows (SLF) is important as flows of about 10% of total flow are a natural part of a catchment's flow pattern and provide large environmental benefits. 11 trial sites test different low flow designs and monitor device performance.

### 5.2 Economics of Recovering Water in the Murray-Darling Basin – Prof Sarah Wheeler

This presentation is provided as an email attachment.

## 6. REPORTS

### 6.1 Report from Region Chair

Motion: That the report be noted.

Moved Pauline Frost, Seconded Frank Verrall - Carried

## 7. GENERAL BUSINESS

### 7.1 Adelaide Metro

Motion: That Region 7 be named Adelaide Metro

Moved Cr Shirley Halls, Seconded Gary Goland

### 7.2 Royal Commission Submission

Motion: That the Royal Commission Submission be noted.

Moved Pauline Frost, Seconded Gary Goland – Carried

### 7.3 Productivity Commission Issues Paper

Motion: That the Productivity Commission Issues Paper be noted.

Moved Pauline Frost, Seconded Gary Goland – Carried

### 7.4 Annual Conference and AGM - notice of motions

None

### 7.5 Other Business

None



**8. NEXT MEETING**

Future dates - 4th Thursdays in the month - 23<sup>rd</sup> Aug, 22<sup>nd</sup> Nov (R7 AGM). August meeting to be at held at Playford Council. Gary Goland suggested we invite a speaker on the Angas/Finniss Bioblitz Citizen Science macroinvertebrate project that was recently concluded.

**9. CLOSE 9.30pm**

Secretary Lynda Yates [lyates@holdfast.sa.gov.au](mailto:lyates@holdfast.sa.gov.au) ; Mob 0417 484 717

*The Murray Darling Association acknowledges and thanks  
Holdfast Bay Council for arranging and hosting this meeting of Region 7.*

**From:** kathy.glover  
**Sent:** Monday, 28 May 2018 5:16 PM  
**To:** Council Enquiries  
**Subject:** Fw: "Drop In Friday" program at Plympton Community Centre

**TO WHOM IT MAY CONCERN**

When I walked into the hall again last Friday I was welcomed by Ildiko and the usual buzz of laughter and happy chatting and once again felt thankful that WTCC employed such professional caring staff to run the program.

Today I decided I needed to make the time to email you to thank you for providing such a valuable service.

Ildiko, Mary, their volunteers and our Personal Trainer Cristie are all doing an absolutely brilliant job creating a happy, accepting environment suitable for both men and women aged from 65 – 99??

It is lovely to see so many residents of such a vast age group enjoying the opportunity to renew and make new friendships in a very accepting and fun atmosphere while making an effort to keep healthy and active.

Bright sparkling Cristie leads us in appropriate chair and standing exercises to help us strengthen and maintain flexibility and stability- but she makes it fun and reminds everyone to work at their own pace. A delicious healthy morning tea follows – with not a sweet biscuit or bun to be seen-and no one misses them!

I would love to see WTCC staff &/or Councillors drop in unannounced on any “Drop-In-Friday”so they can see for themselves that they are funding a much appreciated service that deserves Active Ageing funding for many years to come.

**LETS KEEP ACTIVE AGEING ALIVE AND WELL IN WEST TORRENS!**

Regards,

**Mrs Kathy Glover, (resident at that address since 1969)**

Baroda Avenue,  
Netley. 5037.

## West Beach Parks

holiday · sport · adventure

4 June 2018

Mr Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss, *Terry,*

### Welcome to West Beach Parks!

I write to inform you that Adelaide Shores has a new name. As of 5 June, the precinct will be called **West Beach Parks**.

Our 2016 Strategic Plan identified a need for a new integrated vision that better reflects the diverse nature of the precinct. It has been a 12 month journey and we are confident that **West Beach Parks** is the perfect fit.

We have come a long way since the West Beach Caravan Park was established in 1958. Today, **West Beach Parks** is not only home to South Australia's favourite holiday park and resort, it is 135 hectares of pristine coastline only 15 minutes from Adelaide's CBD.

**West Beach Parks** reflects all we offer as a destination – holiday, sports facilities and adventure activities. As you know, we are more than simply a place to stay. We are home to football, baseball, softball, golf, mini-golf, an adventure park and a marina.

Our market research found that even though the Adelaide Shores name had been in place since the late 1990s, many still referred to the precinct as West Beach Caravan Park, and so we decided to return to our roots and **West Beach Parks** was born.

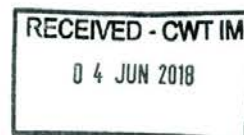
It is business as usual onsite, however, our exciting and colourful new brand is on full display throughout the precinct - on signage, uniforms and vehicles. We've also launched a new-look website, which is up, running and ready for booking. Please check it out at: [westbeachparks.com.au](http://westbeachparks.com.au)

We hope you love our brand new name and fresh new look as much as we do. Thank you for your continuing support for **West Beach Parks**. If you have any questions, please don't hesitate to contact me.

Kind regards

*Kate*

Kate Williams  
Chief Executive Officer  
West Beach Parks



5 June 2018

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033

Dear Terry

**New Road, Adelaide Airport – Atura Circuit**

I refer to our recent discussion regarding the new taxi drop off road being constructed at Adelaide Airport.

The new taxi drop off road is being constructed adjacent to the Atura Hotel's porte cochere and the road will form the address for the new Atura hotel opening later this year. The location of this road is shown on the *enclosed* map, shaded in grey.

AAL will name this road Atura Circuit. The rationale for using the hotel's name as the street name is to assist with promoting the hotel and to reinforce to the public that the road is for use by hotel guests and taxis only and not for public drop offs or pick-ups.

Whilst we note that as owner of the land, AAL does not require the City of West Torrens Council (**CWTC**) or the Department of Planning, Transport and Infrastructure's consent for the road name, we request that the CWTC notes the new road's name.

We will continue to keep you updated around the timing of the opening of the hotel and please let us know if you have any queries in relation to Atura Circuit.

Yours sincerely,

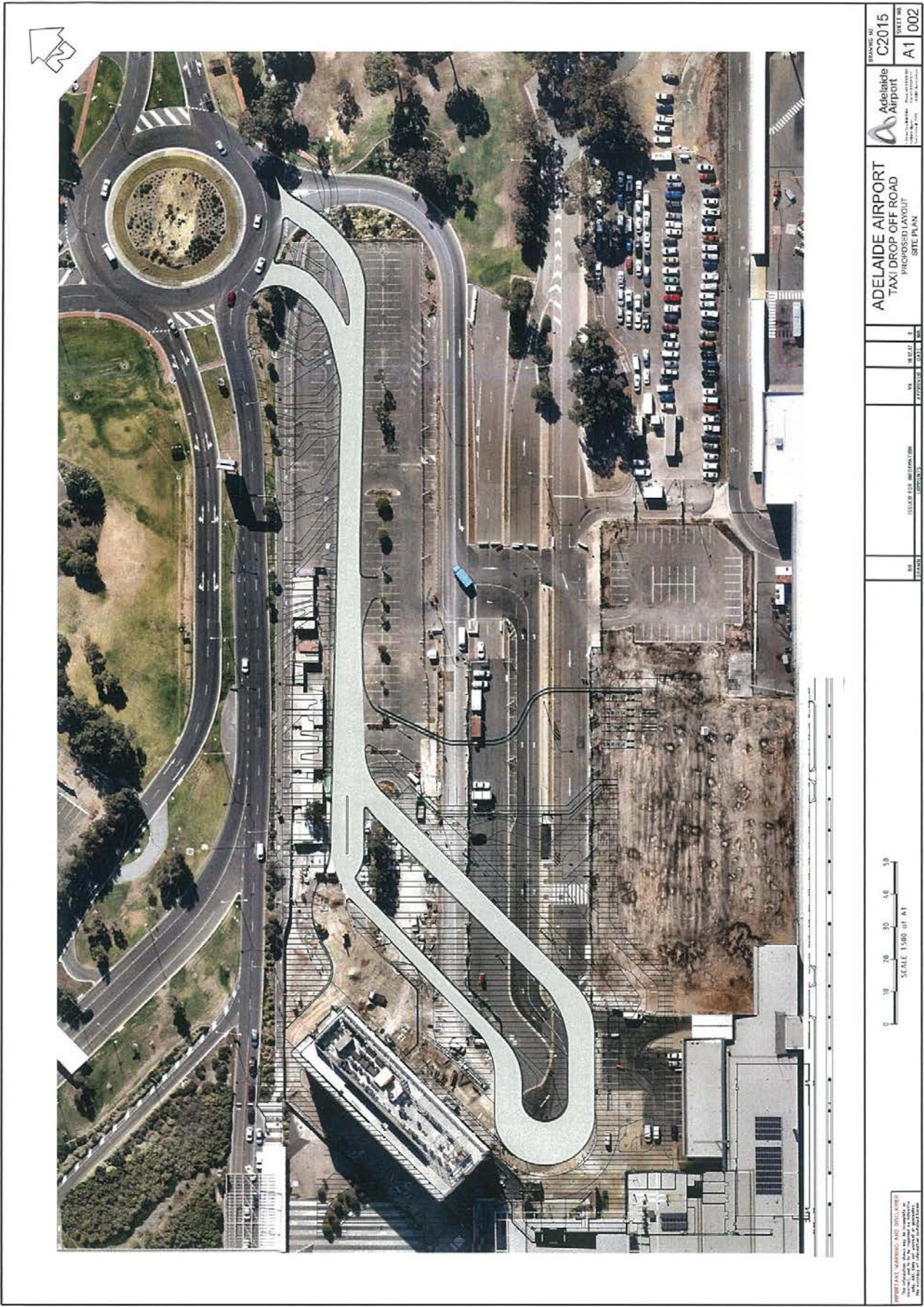
  
Mark Young  
Managing Director

Encl.



Adelaide Airport Limited  
1 James Schofield Drive  
Adelaide Airport  
South Australia 5950

T +61 8 8308 9211  
F +61 8 8308 9311  
adelaideairport.com.au  
ABN 78 075 176 653



		DRAWING NO. <b>C2015</b>	SHEET NO. <b>A1 002</b>
<b>ADELAIDE AIRPORT</b> <b>TAXI DROP OFF ROAD</b> PROPOSED LAYOUT SITE PLAN			
ISSUE FOR INFORMATION 07/2015	DATE 07/2015	BY [Signature]	CHECKED BY [Signature]

SCALE 1:500 OF A1  
 0 10 20 30 40 50

IMPORTANT WARNING AND DISCLAIMER:  
 This drawing is the property of the City of Adelaide and is not to be used for any other purpose without the written consent of the City of Adelaide.  
 The City of Adelaide does not warrant the accuracy of the information contained in this drawing.

FILE: A:\Projects\2015\Adelaide Airport\Drawings\Site Plan\Drawings\Site Plan.dwg



THE HON STEVEN MARSHALL MP  
PREMIER OF SOUTH AUSTRALIA

The Hon. John Trainer OAM  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Your Worship,

Thank you for your kind congratulatory message.

Please accept my sincerest apology for the delay in my response.

I am grateful to the people of South Australia for putting their trust in me and my team.

We are committed to building a better and brighter future for all South Australians.

Once again, thank you for taking the time to contact me.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'S Marshall'.

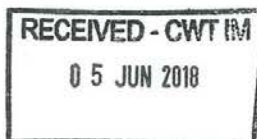
Hon Steven Marshall MP  
PREMIER OF SOUTH AUSTRALIA

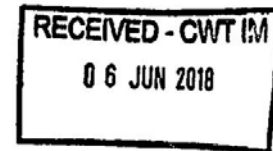
71 May 2018

05 JUN 2018

Scanned - Temporary

GPO Box 2343, Adelaide, South Australia, 5001  
P | (08) 8463 3166 E | DPCThePremier@sa.gov.au  
www.premier.sa.gov.au





30 May 2018  
Our Reference: F/4824

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss

**National B-double Notice**

I am writing to advise you that in mid-June, the National Heavy Vehicle Regulator (NHVR) will be approaching your Council to seek your consent to continue access on existing B-double networks and general access arrangements for B-doubles in your Council area.

B-doubles are the backbone of Australia's freight task accounting for 49% of road tonnage per kilometre of all freight-carrying vehicle types. The national freight task will continue to grow over the coming years and getting items such as fuel, supermarket goods, and agricultural commodities to local business will be critical to ensuring local communities have goods and services in a timely and cost effective manner.

It is important to note that the new notice will **not** introduce any new B-double combinations. The aim of this notice is to simplify and reduce the number of access conditions across local government and state boundaries. The *Heavy Vehicle National Law (HVNL)* requires that we seek consent from all road managers to the existing B-double networks and the continuation of current general access arrangements.

In consultation with relevant states and territories, we recently completed a review of the current National Class 2 B-double Notice, which authorises B-doubles to operate on approved roads and under approved conditions. The resulting 'harmonised' notice—the *National Class 2 B-double Authorisation Notice 2018*—will deliver to operators consistent access conditions when crossing state and territory borders.

The NHVR will be sending your Council a formal Road Manager Consent request on **12 June 2018**. In line with the 28-day timeframe specified in the HVNL, we will require a response by **9 July 2018**. By granting consent, you will be providing transport operators with continued access to your existing B-double routes and maintaining general access arrangements. B-doubles have been travelling on your roads since the mid-1990's.

B-doubles eligible for general access are one of Australia's key freight vehicles for delivering fuel to local petrol stations in your community. These vehicles are currently given general access to the road network because they perform the same as, or better than, the 19-metre semi-trailer combinations that also have general access to the road network.

If the NHVR does not receive consent from your Council, these vehicles will no longer be able to lawfully drive on your roads as they do now. As a consequence, you may experience an increase in the volume of permit applications for freight movements your officers will have to assess on a case-by-case basis or delays in supply of goods to your local shops. As such, it could have a major impact on local businesses in your economy that use or are serviced by these vehicles. In addition, should operators choose to run a greater number of lower-productivity vehicles, this could result in increased emissions, traffic congestion and road wear.



I therefore seek your support by providing a positive and timely response to our request for consent to ensure the continuity of access arrangements for B-double operators servicing the businesses in your local communities and across our great country.

Further information will be emailed to your officers in the near future. Should they have any queries, I would encourage them to contact the NHVR Road Manager Hotline on 1300 880 493 or email [RM.enquiries@nhvr.gov.au](mailto:RM.enquiries@nhvr.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sal Petrocchio', is written over a faint, illegible stamp.

Sal Petrocchio  
Chief Executive Officer



## 21 CONFIDENTIAL

### 21.1 Divestment of Council Property

#### Reason for Confidentiality

The Council is satisfied that, pursuant to Section 90(3) (b)(i) and (b)(ii) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (b)(i) information the disclosure of which - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.
- (b)(ii) information the disclosure of which - would, on balance, be contrary to the public interest.

#### RECOMMENDATION

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, members of the Executive and Management Teams in attendance at the meeting, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 Divestment of Council Property, attachments and any associated documentation submitted by the Chief Executive Officer, specifically on the basis of the provisions of Section 90(3) (b)(i) and (b)(ii) because it may prejudice the commercial position of the Council and lead to Council not obtaining or securing the best possible price for the land to be divested. In addition, Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of Council's commercial position may severely prejudice Council's ability to secure the best possible price for the land for the benefit of the Council and its community and consequently, Council considers the disclosure of this information would, on balance, be contrary to the public interest.
2. At the completion of the confidential session the meeting be re-opened to the public.

## 22 MEETING CLOSE

**INDEX**

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson</b> .....	<b>1</b>
<b>7</b>	<b>Questions with Notice</b> .....	<b>1</b>
	Nil	
<b>8</b>	<b>Questions without Notice</b> .....	<b>1</b>
<b>9</b>	<b>Motions with Notice</b> .....	<b>1</b>
	Nil	
<b>10</b>	<b>Motions without Notice</b> .....	<b>1</b>
<b>11</b>	<b>Finance and Regulatory Reports</b> .....	<b>2</b>
	11.1 Creditor Payments .....	2
	11.2 Council Budget Report - ELEVEN Months to 31 May 2018 .....	13
<b>12</b>	<b>Meeting Close</b> .....	<b>20</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Mayor John Trainer

Cr Simon Tsiaparis

Cr Graham Nitschke

Cr George Demetriou

**4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee held on 15 May 2018 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## **11 FINANCE AND REGULATORY REPORTS**

### **11.1 Creditor Payments**

#### **Brief**

This report tables a schedule of creditor payments for May 2018.

#### **RECOMMENDATION**

The Committee recommends to Council that the schedule of creditor payments for May 2018 be received.

---

#### **Discussion**

A schedule of creditor payments totalling \$5,351,117.43 (\$4,064,648.59 in April 2018) is attached for the information of Elected Members. Notable items include:

- Payments to LCS Landscapes totalling \$676,463.55 for the redevelopment of Weigall Oval (refer ref. nos. 356 and 357);
- A payment to Fulton Hogan Industries Pty Ltd of \$477,037.03 for various road treatments (refer ref. no. 247);
- A payment to Solo Resource Recovery for both waste collection and disposal for April 2018 of \$401,878.13 (refer ref. no. 517);
- Payments to Tudor Civil totalling \$313,387.07 for road works in various locations (refer ref. nos. 592 and 593);
- Payments to the Football Federation of SA Inc. totalling \$294,882.50 for a contribution towards a new synthetic soccer pitch (refer ref. nos. 238 and 239);
- A payment to SEM Civil Pty Ltd of \$258,240.08 for road and stormwater upgrades in George Street (refer ref. no. 509).

#### **Conclusion**

A schedule of creditor payments for May 2018 is provided for Elected Members' information and review.

#### **Attachments**

##### **1. Creditor payments for the month of May 2018**

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**19 JUNE 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT50990	A & D Australasia Pty Ltd	Thebarton Community Centre Bond Return	500.00
2	EFT50480	AAPT Limited	Internet Connection	1,730.30
3	EFT50998	AAPT Limited	Internet Connection	1,730.30
4	EFT50871	Adam's Sand & Metal	Depot Supplies	3,340.26
5	EFT50749	Adelaide Advanced Trees	Trees	3,074.50
6	EFT50867	Adelaide Advanced Trees	Trees	2,238.50
7	EFT50994	Adelaide Airport Limited	Depot Rent / Utilities	48,563.71
8	EFT50862	Adelaide Baseball Club	Equipment Grant	3,000.00
9	EFT50659	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	1,076.30
10	EFT50869	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	10,442.30
11	EFT51005	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	4,230.60
12	060355	Adelaide City Council	Rack Space Hire	7,500.00
13	EFT50865	Adelaide Cobras Football Club	Reimburse Power Usage	2,569.54
14	EFT50483	Adelaide Commercial Building & Property Services	Building Maintenance	32,791.00
15	EFT50868	Adelaide Commercial Building & Property Services	Building Maintenance	5,755.20
16	EFT50475	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	1,946.07
17	EFT50856	Adelaide Medical Students Society	Thebarton Community Centre Bond Return	314.78
18	EFT51006	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	2,007.53
19	EFT50866	Adelaide Signs Group Pty Ltd	Depot Supplies	8,197.75
20	EFT50479	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,749.00
21	EFT50653	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,039.50
22	EFT50996	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	2,816.00
23	EFT50747	Adelaide Veterinary Behaviour Services	Staff Training	412.50
24	EFT50993	Adelaide Waste & Recycling Centre	Rubbish Disposal	18,089.86
25	EFT50482	Adelta Legal	Mendelson Allowance	1,337.33
26	EFT51008	Adflex Protective Coatings	Paving	10,912.00
27	060295	Adrian & Sonia Vial	Compost Bin Rebate	19.95
28	EFT51001	ADS Architects	Professional Fees	47,340.15
29	EFT50745	Adshel Street Furniture Pty Ltd	Bus Shelter Maintenance	17,203.66
30	EFT50870	Adtrade Industrial Supplies	Depot Supplies	150.00
31	EFT50652	Advam Pty Ltd	Transaction Fees	182.12
32	EFT50748	Advanced Plastic Recycling	Depot Supplies	16,864.76
33	EFT51004	Advanced Plastic Recycling	Depot Supplies	1,219.90
34	EFT50864	AECOM Australia Pty Ltd	Professional Fees	4,306.50
35	EFT50858	Air Filter Cleaners	Vehicle Maintenance	443.28
36	EFT50704	AJ & CA Mackintosh	Weed Spraying	5,096.85
37	EFT50806	AJ & CA Mackintosh	Weed Spraying	6,293.76
38	060304	Ali Andris	Rainwater Tank Rebate	400.00
39	EFT50740	Alison Friedrich	Thebarton Community Centre Bond Return	90.00
40	EFT50743	Alison Friedrich	Thebarton Community Centre Bond Return	500.00
41	EFT50872	Alison Smiles Ceramics	Library Workshop	615.00
42	EFT50859	All Laundry & Linen Pty Ltd	Contract Linen	324.91
43	EFT50861	Allen Press Pty Ltd	Business Cards	1,556.50
44	EFT50477	Allsurv Engineering Surveys Pty Ltd	Field Surveys	2,970.00
45	EFT50863	Alsco Pty Ltd	Dry Cleaning	11.92
46	EFT50655	Altus Traffic	Traffic Control	1,032.77
47	EFT50750	Amazing Grazers Pty Ltd	Catering	328.00
48	060374	Amelia Downie	Junior Development Grant	200.00
49	060366	ANDRASH	Refund Development Fees	62.50
50	EFT50481	Animal Management Services Pty Ltd	Doggy Bags	957.00
51	EFT50746	Animal Management Services Pty Ltd	Doggy Bags	957.00
52	EFT50654	Answering Adelaide Pty Ltd	After Hours Answering Service	825.72
53	EFT50484	Apal Agricultural Laboratory	Tree Assessment	2,596.00
54	EFT50656	Apple Pty Ltd	Computer Equipment	1,674.20
55	EFT51002	Apple Pty Ltd	Computer Equipment	3,047.00
56	EFT50476	Aqua Techniques	Bore Replacement	82,932.85
57	EFT50660	Aquarium Aid	Library Aquarium Maintenance	109.00
58	EFT51007	Aquarium Aid	Library Aquarium Maintenance	159.00
59	060368	Aquel Rankine	Junior Development Grant	200.00
60	EFT50657	Arboreen Landscape Products	Depot Supplies	3,115.73
61	EFT51003	Arboreen Landscape Products	Depot Supplies	14,294.50
62	EFT50995	Arborman Tree Solutions Pty Ltd	Tree Reporting	3,217.50
63	EFT50989	Arpan Patel	Thebarton Community Centre Bond Return	500.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
19 JUNE 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
64	EFT50860	Artcraft Pty Ltd	Depot Supplies	4,138.75
65	EFT50651	Arthritis SA	Memberships	100.00
66	EFT50742	Aryanoush Assadi	Thebarton Community Centre Bond Return	500.00
67	060343	Ashdown Ingram Thebarton	Depot Supplies	618.21
68	060356	Ashdown Ingram Thebarton	Depot Supplies	235.96
69	EFT50999	Attorney-General's Department	Expiation Lodgement Fees	2,559.40
70	EFT50474	Australia Post	Postage	4,536.51
71	EFT50991	Australia Post	Postage	5,988.75
72	EFT50752	Australia Post	Agency Collection Fees	1,068.57
73	EFT50658	Australia Post	Postage	15,165.69
74	EFT50992	Australian Airports Association Ltd	Membership	1,210.00
75	EFT50997	Australian Asphalt Pavement Association Ltd	Staff Training	396.00
76	EFT50751	Australian Green Clean	Cleaning	6,809.99
77	EFT50873	Australian Green Clean	Cleaning	393.25
78	060324	Australian Institute of Management Group	Membership	415.00
79	EFT50478	Australian Mayoral Aviation Council	Conference Registration	3,760.00
80	060297	Australian Refugee Assoc Inc	Thebarton Community Centre Bond Return	120.00
81	EFT50532	BA & KA Paterson	Building Maintenance	2,602.19
82	EFT50717	BA & KA Paterson	Building Maintenance	1,278.20
83	EFT50819	BA & KA Paterson	Building Maintenance	1,053.80
84	EFT50950	BA & KA Paterson	Building Maintenance	1,413.28
85	EFT51069	BA & KA Paterson	Building Maintenance	2,119.70
86	EFT51010	Back Centre & Specialty Seating	Office Furniture	495.00
87	EFT51011	Badge A Minit	Name Badges	1,210.00
88	060357	Baker's Delight Hilton Plaza	Catering	118.20
89	EFT50758	Banh Mi Cafe	Catering	100.20
90	EFT50878	Battery World Hilton	Batteries	439.90
91	EFT50755	BCE & CJ Electrical	Electrical	6,557.41
92	EFT51014	BCE & CJ Electrical	Electrical	57,370.96
93	EFT50881	Bells Pure Ice	Depot Supplies	74.27
94	EFT50661	Beltrame Civil Pty Ltd	Roadworks	77,159.04
95	060294	Benjamin John De Jonge	Rainwater Tank Rebate	400.00
96	EFT50486	Best Signs	Signage	588.50
97	EFT50875	Best Signs	Signage	484.00
98	060354	Beth Saunders	Rainwater Tank Rebate	400.00
99	EFT50877	BGC Industrial Cleaning	Cleaning Chemicals	641.30
100	EFT50962	BL Shipway & Co Pty Ltd	Depot Supplies	210.85
101	EFT50491	Blackwood Locksmiths	Locks	2,477.20
102	EFT50488	Blubuilt Constructions Pty Ltd	Roadworks	17,885.19
103	EFT51022	Bob Cannan	Reimburse Volunteer Expenses	29.20
104	EFT50884	Bob Jane T Mart - Brooklyn Park	Tyres	1,472.00
105	EFT51016	Bob Jane T Mart - Brooklyn Park	Tyres	4,307.00
106	EFT50753	BOC Limited	Depot Supplies	446.30
107	EFT50879	Body Corporate Physiotherapy Pty Ltd	Professional Fees	639.20
108	EFT50883	BR Construction Supplies	Depot Supplies	616.00
109	EFT50664	Brendan Fewster Planning and Development	Professional Fees	3,168.00
110	EFT50882	Brendan Fewster Planning and Development	Professional Fees	3,118.50
111	060286	Brenton Gill	Reimburse Volunteer Expenses	22.48
112	EFT50933	Bucher Municipal Pty Ltd	Vehicle Maintenance	1,233.22
113	EFT51053	Bucher Municipal Pty Ltd	Vehicle Maintenance	933.41
114	EFT50487	Bundaleer Apiaries	Wasp Removal	680.00
115	EFT50754	Bundaleer Apiaries	Wasp Removal	340.00
116	EFT51013	Bundaleer Apiaries	Wasp Removal	170.00
117	EFT51009	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	374.61
118	EFT51012	Business SA	Staff Training	712.80
119	060352	C Bain	Refund Development Fees	68.00
120	EFT50760	CA Technology Pty Ltd	Software	6,160.00
121	EFT50666	Cabcharge Australia Pty Ltd	Cab Fares	419.28
122	060296	Cake Decorators Assoc of SA	Thebarton Community Centre Bond Return	455.00
123	EFT50672	Calypso Tree Co Pty Ltd	Planning Advice	2,310.00
124	EFT51017	Camco SA Pty Ltd	Roadworks	35,989.27
125	EFT50886	Camden Community Centre	Equipment Grant	3,300.00
126	060308	Cancelled		

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19 JUNE 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
127	060311	Cancelled		
128	060338	Cancelled		
129	060322	Cancelled		
130	EFT50673	Canon Australia Pty Ltd	Copier Charges	44.31
131	EFT50675	Carlen Crash Repairs	Vehicle Maintenance	555.50
132	060337	Caroline Osborne	Worm Farm Rebate	42.45
133	EFT50670	Carvosso Constructions & Building Services	Building Maintenance	561.00
134	EFT50763	Carvosso Constructions & Building Services	Building Maintenance	808.50
135	EFT50766	Catholic Education South Australia	Community Grant	4,048.99
136	EFT50517	Cathryn Jones	Reimburse Expenses	150.00
137	060316	Chelsea Rankine	Junior Development Grant	200.00
138	EFT50497	Chess School SA	Library Program	245.00
139	EFT50741	CHG (Medical)	Thebarton Community Centre Bond Return	120.00
140	EFT50671	Chris Sale Consulting Pty Ltd	Professional Fees	1,650.00
141	EFT50768	Christmas Party for Special Children	Sponsorship	726.00
142	EFT50896	Chubb Fire & Security Ltd	Security	3,525.84
143	EFT50493	City Circle Newsagents	Library Magazines	47.42
144	EFT50761	City Circle Newsagents	Library Magazines	45.19
145	EFT51019	City Circle Newsagents	Library Magazines	83.06
146	060330	City of Playford	Transfer Long Service Leave	2,006.74
147	060347	City of Salisbury	Transfer Long Service Leave	3,613.55
148	060334	City of Unley	Brownhill Creek Stormwater Project Contribution	19,800.00
149	060326	City of West Torrens Petty Cash	Petty Cash	3,933.05
150	EFT50888	Civica Pty Ltd	Annual Support	30,537.07
151	EFT51020	Civil & Environmental Solutions Pty Ltd	Professional Fees	2,727.85
152	EFT51023	Civil Train SA	Staff Training	3,550.00
153	EFT50668	Clarksons	Glazing	643.00
154	EFT51018	Clarksons	Glazing	3,926.32
155	EFT50894	Cleanaway Pty Ltd	Rubbish Disposal	494.67
156	EFT50895	Cleanaway Pty Ltd	Rubbish Disposal	519.20
157	EFT50494	Cleanaway Pty Ltd	Rubbish Disposal	366.67
158	EFT50892	Cleanaway Pty Ltd	Rubbish Disposal	366.67
159	EFT50495	Cleanaway Pty Ltd	Rubbish Disposal	721.93
160	EFT50893	Cleanaway Pty Ltd	Rubbish Disposal	582.78
161	EFT50890	Clever Patch Pty Ltd	Library Supplies	2,095.68
162	EFT50887	CMI Hino	Vehicle Maintenance	569.00
163	060353	CMS Brko	Refund Development Fees	5.50
164	EFT50759	Coca-Cola Amatil (SA) Pty Ltd	Refreshments	341.94
165	EFT50889	Combined Fire Systems Pty Ltd	Fire Safety	171.60
166	EFT50492	Combo Industries	Vehicle Maintenance	3,300.00
167	EFT51097	Combo Industries	Truck Modifications	24,662.00
168	EFT50885	Construction Industry Training Board	Levy Fees	42,250.00
169	EFT50496	Continuum Care Australia Pty Ltd	Home Support Services	1,038.18
170	EFT51021	Continuum Care Australia Pty Ltd	Home Support Services	1,085.37
171	060370	Cooper Foss	Junior Development Grant	200.00
172	060314	Cooper Wellington	Junior Development Grant	500.00
173	EFT50891	Cornes Toyota	Vehicle Maintenance	1,123.60
174	EFT50767	Corporate Health Group Pty Ltd	Medical	528.20
175	EFT50674	Corston Coaches	Bus Hire	850.00
176	EFT50807	Cr AC Mangos	Elected Members Allowance	6,190.00
177	EFT50812	Cr C O'Rielly	Elected Members Allowance	3,714.00
178	EFT50769	Cr G Demetriou	Elected Members Allowance	6,190.00
179	EFT50816	Cr G Palmer	Elected Members Allowance	6,189.80
180	060335	Cr G Vlahos	Elected Members Allowance	6,190.00
181	EFT50810	Cr Graham Nitschke	Elected Members Allowance	4,527.00
182	EFT50853	Cr J Woodward	Elected Members Allowance	6,190.00
183	EFT50800	Cr Kym McKay	Elected Members Allowance	4,048.00
184	EFT50778	Cr M Farnden	Elected Members Allowance	4,952.00
185	EFT50791	Cr M Hill	Elected Members Allowance	4,333.00
186	EFT50789	Cr R Haese	Elected Members Allowance	4,642.00
187	EFT50842	Cr S Tsiaparis	Elected Members Allowance	3,490.00
188	EFT50824	Cr Steven Rypp	Elected Members Allowance	2,483.00
189	060328	Cr T Polito	Elected Members Allowance	4,952.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**19 JUNE 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
190	EFT50765	Creative Auditing Pty Ltd	Professional Fees	1,100.00
191	EFT50762	Customer Service Benchmarking Australia Pty Ltd	Staff Training	6,696.25
192	EFT50901	Daimler Trucks Adelaide	Vehicle Maintenance	2,983.48
193	EFT50503	Dallas Equipment	Contractor	3,080.00
194	EFT50677	Dallas Equipment	Contractor	3,124.00
195	EFT50773	Dallas Equipment	Contractor	3,316.50
196	EFT50902	Dallas Equipment	Contractor	2,849.00
197	EFT51029	Dallas Equipment	Contractor	7,018.00
198	EFT51027	Daly Pressure Cleaner Repairs	Depot Supplies	165.00
199	EFT50965	Daniels Health Services Pty Ltd	Immunisation	92.92
200	EFT50736	Daryl K Warman	Reimburse Volunteer Expenses	58.40
201	EFT50502	Data#3 Limited	Computer Software	48,055.19
202	EFT50685	David Giersch	Reimburse Volunteer Expenses	47.36
203	EFT50897	DDLS Australia Pty Ltd	Staff Training	1,584.00
204	EFT50729	Dearna Stone	Reimburse Volunteer Expenses	13.75
205	EFT50899	Department of Environment, Water and Natural Resources	Heritage Advisory Services	180.00
206	EFT50730	Department of Planning, Transport and Infrastructure	Vehicle Searches	2,856.00
207	EFT50971	Department of Planning, Transport and Infrastructure	Street Lighting	17,707.21
208	EFT50772	Department of the Premier and Cabinet	Act Amendments	34.18
209	EFT50500	Design Flow Consulting Pty Ltd	Professional Fees	3,135.00
210	EFT51024	Design Flow Consulting Pty Ltd	Professional Fees	5,016.00
211	EFT50900	Diabetes SA	Presentation	176.00
212	EFT50849	Diane Wolter	Reimburse Volunteer Expenses	83.95
213	EFT50501	Direct Comms Pty Limited	TXT2U Messages	342.94
214	EFT51028	Direct Comms Pty Limited	TXT2U Messages	324.72
215	EFT51025	Direct Mix Concrete Sales	Concrete	8,565.64
216	EFT50555	DOGAANZ	Thebarton Community Centre Bond Return	500.00
217	EFT51026	Dollar Signs	Signage	2,557.50
218	EFT50490	Dondi Buttgen	Library Workshop	200.00
219	EFT50499	dormakaba Australia Pty Ltd	Building Maintenance	2,443.67
220	EFT50771	dormakaba Australia Pty Ltd	Building Maintenance	2,310.00
221	060375	Dusty Millar	Junior Development Grant	200.00
222	EFT50969	DWS Advanced Business Solutions	DBA Support	1,650.00
223	EFT51000	E & S Athanasiadis	Depot Supplies	1,097.98
224	EFT50775	Easy AV	Signage	770.00
225	EFT50485	Eblen Subaru	Purchase Vehicle	34,914.67
226	EFT51031	Ekistics Planning and Design Pty Ltd	Professional Fees	765.45
227	EFT50776	Emergency Fencing	Fencing	1,718.75
228	060298	Endometriosis Australia	Staff Casual Day Donations	114.25
229	EFT50679	Esar Home Care	Home Support Services	2,003.04
230	EFT51030	Esar Home Care	Home Support Services	905.42
231	EFT50774	Excelerate Learning & Development Australia Pty Ltd	Staff Training	2,457.40
232	EFT50903	Expressions SA Pty Ltd	Newspapers	136.80
233	EFT50906	Fine Choice Distribution Pty Ltd	Office Supplies	550.00
234	EFT50904	Fitch the Rubberman	Depot Supplies	465.92
235	EFT50780	Fleet Complete Australia Pty Ltd	Support	586.03
236	EFT50506	Flightpath Architects Pty Ltd	Professional Fees	1,237.50
237	EFT50905	Flightpath Architects Pty Ltd	Professional Fees	1,540.00
238	EFT50781	Football Federation of SA Inc	Camden Oval Soccer Pitch Contribution	275,000.00
239	EFT51035	Football Federation of SA Inc	Camden Oval Soccer Pitch Contribution	19,882.50
240	EFT50504	Forpark Australia (SA)	Install Playground	25,410.00
241	EFT50505	Foxtel Cable Television Pty Ltd	Library Connection	210.00
242	EFT51034	Foxtel Cable Television Pty Ltd	Library Connection	210.00
243	EFT50907	Fragglerocc Pty Ltd	Roadworks	11,242.00
244	EFT50777	Frank Siow Management Pty Ltd	Professional Fees	7,375.50
245	EFT51033	Fresh & Clean	Hygiene Service	702.94
246	EFT51032	Freshford Nurseries Pty Ltd	Plants	1,441.00
247	EFT51065	Fulton Hogan Industries Pty Ltd	Roadworks	477,037.03
248	EFT50914	Garrard's Pty Ltd	Rat Bait	671.44
249	060373	Gemma MacFarlane	Junior Development Grant	200.00
250	EFT50783	Genpower Australia Pty Ltd	Generator Service	1,477.58
251	EFT50857	George Stasinopoulos	Thebarton Community Centre Bond Return	500.00
252	EFT50684	GGC Earthmovers Pty Ltd	Concrete Recycling	9,098.65



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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
253	EFT50910	Gilbert Motors Pty Ltd	Vehicle Maintenance	1,203.70
254	EFT50686	Glass's Information Services Pty Ltd	Subscription	1,694.00
255	EFT50787	Gleam Team Domestic Services	Home Support Services	235.06
256	EFT50915	Gleam Team Domestic Services	Home Support Services	258.19
257	EFT51041	Gleam Team Domestic Services	Home Support Services	206.63
258	EFT50911	Globe Australia Pty Ltd	Depot Supplies	115.50
259	EFT50970	Gordon J Tregoning Pty Ltd	Depot Supplies	30.80
260	EFT50694	Grace Records Management (Aust) Pty Ltd	Records Storage	3,331.31
261	EFT50731	Graham Tapscott	Reimburse Volunteer Expenses	146.00
262	EFT50509	Graphic Print Group	Printing	814.00
263	EFT50689	Graphic Print Group	Printing	1,452.00
264	EFT50688	Greek Orthodox Comm & Parish Of St George Thebarton & Western Suburbs Inc	Community Grant	5,500.00
265	EFT50912	Green Steel Supplies Pty Ltd	Depot Supplies	121.20
266	EFT50508	Green Team Shred-Safe	Paper Recycling	478.50
267	EFT50782	Green Team Shred-Safe	Paper Recycling	55.00
268	EFT51038	Green Team Shred-Safe	Paper Recycling	55.00
269	EFT50692	Greenan Painters	Painting	252.00
270	EFT51037	Greene Eden Watering Systems Pty Ltd	Irrigation	28,600.00
271	EFT50908	Greenhill Engineers Pty Ltd	Professional Fees	15,053.51
272	EFT50683	Greening Australia (SA) Ltd	Landscaping	580.80
273	EFT51036	Greening Australia (SA) Ltd	Landscaping	429.00
274	EFT50786	Greenplay Australia Pty Ltd	Landscaping	6,352.50
275	EFT50691	Greenway Turf Solutions	Depot Supplies	15,339.50
276	EFT51040	GRH Supplies	Depot Supplies	3,965.40
277	EFT50693	GT Marion	Library Supplies	229.99
278	EFT50756	Hannah Bateman	Reimburse Expenses	489.93
279	060315	Harrison Ashworth	Junior Development Grant	500.00
280	EFT50511	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	4,011.03
281	EFT50695	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	3,361.14
282	EFT50788	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	4,021.08
283	EFT50916	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	5,179.32
284	EFT51042	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	5,733.18
285	EFT50696	Health & Immunisation Management Services	Temp Immunisation Staff	54,123.63
286	EFT50920	Hendry Group Pty Ltd	Professional Fees	640.00
287	EFT50792	Hicks Instant Turf	Turf	3,149.00
288	EFT50512	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	994.50
289	EFT50697	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	1,165.00
290	EFT51045	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	4,186.50
291	EFT50678	Hip Pocket Workwear & Safety	Safety Clothing	1,268.20
292	EFT50790	Hoban Recruitment	Temp Staff	134.51
293	EFT50919	Hoban Recruitment	Temp Staff	134.51
294	EFT51043	Hoban Recruitment	Temp Staff	134.51
295	EFT51044	Hurn McEwen Human Resource Consultants	Professional Fees	5,720.00
296	EFT50513	Hypernet Computer Distribution	Computer Equipment	500.00
297	EFT50925	lamdata.Solutions Pty Ltd	Professional Fees	3,388.00
298	EFT50514	Independent Fuels Australia Pty Ltd	Fuel	16,456.80
299	EFT50923	Infocouncil Pty Ltd	Software	7,513.00
300	EFT51046	Infocouncil Pty Ltd	Software	9,608.50
301	EFT50523	Innova Group Pty Ltd	Furniture	7,438.99
302	EFT50921	Instant Windscreens	Vehicle Maintenance	275.00
303	EFT50922	Institute of Public Works Engineering Aust SA Div Inc	Staff Training	2,055.00
304	EFT50794	Internode Pty Ltd	Internet Connection	702.13
305	EFT50924	Internode Pty Ltd	Internet Connection	339.70
306	EFT50793	iSentia Pty Ltd	Media Monitoring	1,753.62
307	EFT50836	ISS Facility Services Aust Limited	Cleaning	3,695.51
308	EFT50874	J Blackwood & Son Ltd	Depot Supplies	98.57
309	060313	Jacob Scott	Junior Development Grant	100.00
310	060378	James Alker	Junior Development Grant	100.00
311	060358	James Bennett Pty Ltd	Library Supplies	2,198.90
312	EFT50918	James Hay	Reimburse Expenses	60.00
313	EFT50979	Jane Teng	Reimburse Expenses	72.80
314	EFT50515	Japan Australia Friendship Assoc	Sponsorship	10,000.00
315	060369	Jasmine Duggan	Junior Development Grant	500.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
19 JUNE 2018**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
316	EFT50926	Jasol Australia	Cleaning Chemicals	2,832.92
317	EFT50662	Jason Bury	Reimburse Expenses	60.00
318	EFT50516	JC Mini Buses	Bus Hire	420.00
319	EFT50690	Jerry Durnin	Reimburse Volunteer Expenses	116.80
320	EFT50784	Jerry Durnin	Reimburse Volunteer Expenses	131.40
321	EFT50701	Jet Couriers (Adelaide) Pty Ltd	Couriers	374.12
322	EFT50927	Jet Couriers (Adelaide) Pty Ltd	Couriers	491.17
323	EFT50700	JF Mobile Catering	Catering	2,297.00
324	060371	Jock Millar	Junior Development Grant	200.00
325	060323	John Antonio	Refund Development Fees	169.50
326	EFT50519	John Kruger	Photography	500.00
327	EFT50795	Johnny Appleseed GPS	Computer Equipment	865.60
328	EFT50798	Joie Creative	Artwork	2,007.50
329	060310	Jonaz Pty Ltd - Twinkle Toes	Thebarton Community Centre Bond Return	455.00
330	EFT50797	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	11,790.62
331	EFT50699	JPE Design Studio Pty Ltd	Professional Fees	8,885.80
332	EFT50770	JR Devereaux	Reimburse Volunteer Expenses	48.60
333	060379	Julia Downie	Junior Development Grant	200.00
334	EFT50804	Kathryn Low	Reimburse Volunteer Expenses	25.28
335	060351	Kathryn Roberts	Refund Dog Registration	8.00
336	EFT50518	Kelley Jones Lawyers	Legal Fees	6,578.86
337	EFT51047	Kelley Jones Lawyers	Legal Fees	5,269.72
338	EFT50929	Kellogg Brown & Root Pty Ltd	Professional Fees	36,498.00
339	EFT51048	Kemps Credit Solutions	Debt Collection	3,519.25
340	EFT50843	Kerry Taylor	Reimburse Volunteer Expenses	179.58
341	EFT51087	Kerry Taylor	Reimburse Volunteer Expenses	137.97
342	060367	Kerryann Rankine	Junior Development Grant	200.00
343	EFT50799	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	59,200.90
344	EFT50489	Kym Strelan	Home Advantage Program	737.25
345	EFT50663	Kym Strelan	Home Advantage Program	691.50
346	EFT50757	Kym Strelan	Home Advantage Program	603.50
347	EFT50880	Kym Strelan	Home Advantage Program	660.50
348	EFT51015	Kym Strelan	Home Advantage Program	1,472.00
349	EFT50932	Lakeside Building Solutions	Roadworks	14,226.89
350	060365	L'Amore Restaurant and Bakery	Refund Permit Fee	255.00
351	EFT51052	Land Services Group	Searches	796.85
352	EFT51049	Lane Bros Printers Pty Ltd	Printing	9,001.30
353	EFT50801	Lane Print & Post	Printing	864.26
354	EFT51050	Lane Print & Post	Printing	3,684.04
355	060319	Lauren Hoffman	Junior Development Grant	200.00
356	EFT50521	LCS Landscapes	Weigall Oval Redevelopment	352,049.07
357	EFT50931	LCS Landscapes	Weigall Oval Redevelopment	324,414.48
358	EFT50805	Leadership Learning Dynamics	Professional Fees	16,914.32
359	EFT50802	Leda Machinery Pty Ltd	Plant Maintenance	220.00
360	EFT50876	Les Brazier Special Vehicles	Vehicle Maintenance	212.09
361	EFT51051	LGA Asset Mutual Fund	Insurance Excess	500.00
362	EFT50522	Linemarking Plus	Linemarking	867.10
363	EFT50665	Liz Bailey	Reimburse Expenses	24.00
364	EFT50703	Local Government Association of SA	Conference Registration	3,861.80
365	EFT50520	Local Government Professionals SA Inc	Staff Training	44.00
366	EFT50803	Local Government Professionals SA Inc	Staff Training	410.00
367	EFT50930	Local Govt Authorised Persons Assoc Inc	Staff Training	900.00
368	EFT50687	Lyn Gregory	Reimburse Volunteer Expenses	120.24
369	060292	Lynn Thompson	Reimburse Volunteer Expenses	29.20
370	EFT51055	M & B Civil Engineering Pty Ltd	Roadworks	45,608.12
371	EFT50707	M2 Technology Pty Ltd	Message on Hold	402.60
372	EFT50809	Maps Consulting Services Pty Ltd	Professional Fees	7,668.38
373	EFT50556	Margaret Stone	Thebarton Community Centre Bond Return	500.00
374	EFT50706	Marino Uniforms	Uniforms	423.98
375	EFT50937	Marrollo Holdings Pty Ltd	Crane Hire	572.00
376	EFT50669	Mary Caputo	Reimburse Volunteer Expenses	11.84
377	060342	Matenneh Kaba	Thebarton Community Centre Bond Return	350.00
378	EFT50709	Materne Pennino Hoare Architects	Professional Fees	26,372.50

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
19 JUNE 2018**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
379	060377	Matthew DiPaolo	Junior Development Grant	200.00
380	EFT50935	Maxima Group Training	Temp Depot Staff	4,218.89
381	EFT51054	Maxima Group Training	Temp Depot Staff	3,402.64
382	EFT50548	Maxima Tempskill	Temp Depot Staff	1,623.19
383	EFT50732	Maxima Tempskill	Temp Depot Staff	6,222.16
384	EFT50846	Maxima Tempskill	Temp Depot Staff	16,580.96
385	EFT50978	Maxima Tempskill	Temp Depot Staff	16,593.05
386	EFT51090	Maxima Tempskill	Temp Depot Staff	11,915.80
387	EFT50840	Mayor John Trainer	Mayoral Allowance	6,603.00
388	EFT50936	McArthur (SA) Pty Ltd	Temp Staff	2,033.57
389	EFT50708	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	1,508.68
390	EFT50710	Message4U Pty Ltd	Software	325.17
391	EFT50808	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	37,532.00
392	060350	MG Penno	Refund Development Fees	368.50
393	EFT51039	Michael Giuffreda	Reimburse Expenses	200.00
394	EFT50823	Michelle Roshier	Reimburse Expenses	150.00
395	060376	Millie Scott	Junior Development Grant	200.00
396	EFT50705	Modern Teaching Aids Pty Ltd	Library Supplies	115.34
397	EFT51056	Modern Trailers	Purchase Trailer	5,155.00
398	060336	Mollie Chapm	Junior Development Grant	500.00
399	EFT50934	Momar Australia Pty Ltd	Depot Supplies	4,609.57
400	EFT51057	National Safety Council Foundation Ltd	Membership	515.00
401	EFT50938	NCH Australia Pty Ltd	Depot Supplies	468.74
402	EFT50764	Nemolita I Christensen	Reimburse Volunteer Expenses	146.00
403	EFT50712	Neverfail Springwater Ltd	Spring Water	84.25
404	EFT51059	News Limited	Advertising	5,461.63
405	EFT50940	Norman Waterhouse Lawyers	Legal Fees	4,158.00
406	EFT51060	Norman Waterhouse Lawyers	Legal Fees	1,172.60
407	EFT50711	Northpoint Toyota	Vehicle Maintenance	33,781.00
408	EFT50939	Northpoint Toyota	Vehicle Maintenance	42,553.33
409	EFT51058	Northpoint Toyota	Vehicle Maintenance	18,065.10
410	EFT50524	Nova Group Services Pty Ltd	Bus Stop Works	8,589.35
411	EFT50942	Oaklands Road Mower Centre	Mower Repairs / Purchases	1,775.00
412	EFT50714	Oakwood Recreation	Footpath Works	63,422.37
413	EFT50713	Objective Corporation Limited	Software	27,767.30
414	EFT50854	Old Launceston Seaport Pty Ltd	Refund Overpaid Rates	7,128.00
415	EFT50811	Orana Australia Ltd	Home Advantage Program	1,704.50
416	EFT50943	Orana Australia Ltd	Home Advantage Program	1,012.94
417	060359	Orana Australia Ltd	Staff Casual Day Donations	149.80
418	EFT50527	Order-In Pty Ltd	Milk	44.12
419	EFT50715	Order-In Pty Ltd	Milk	44.12
420	EFT50814	Order-In Pty Ltd	Milk	48.45
421	EFT50945	Order-In Pty Ltd	Milk	48.45
422	EFT51064	Order-In Pty Ltd	Milk	48.45
423	060344	Organisation of Hellene and Hellene-Cypriot Womens of Aust (SA) Inc	Sponsorship	5,000.00
424	EFT50526	Origin Energy Electricity Limited	Power	49,214.20
425	EFT50813	Origin Energy Electricity Limited	Power	76,068.85
426	EFT50944	Origin Energy Electricity Limited	Power	26,415.86
427	EFT51062	Origin Energy Electricity Limited	Power	64,189.95
428	060287	Origin Energy Services Ltd	Gas Supply	1,522.76
429	060299	Origin Energy Services Ltd	Gas Supply	174.17
430	EFT51063	Our Community Pty Ltd	Subscription	12,500.00
431	EFT50525	Our Earth Pest Control	Pest Control	1,511.07
432	EFT51061	Our Earth Pest Control	Pest Control	242.00
433	EFT50850	Owen Wheeler	Reimburse Volunteer Expenses	29.20
434	EFT50531	P & J Sons Building Maintenance	Home Support Services	663.50
435	EFT50818	P & J Sons Building Maintenance	Home Support Services	407.51
436	EFT50949	P & J Sons Building Maintenance	Home Support Services	535.76
437	EFT51068	P & J Sons Building Maintenance	Home Support Services	1,033.69
438	EFT50855	Patiniotis Super Properties Pty Ltd	Refund Overpaid Rates	918.55
439	060305	Paul Zacchinga	Rainwater Tank Rebate	50.00
440	EFT51092	Pegi Williams Book Shop	Library Books	310.10
441	EFT50718	Physio Ace Pty Ltd	Medical	66.60

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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
442	EFT50820	Physio Ace Pty Ltd	Medical	66.60
443	EFT50947	Pitney Bowes Australia Pty Ltd	Stationery	1,652.20
444	EFT50948	Planning Institute of Australia	Membership	1,242.00
445	EFT51067	Planning Institute of Australia	Staff Training	90.00
446	EFT50951	Platters Plus Catering Pty Ltd	Catering	2,614.00
447	EFT51071	Platters Plus Catering Pty Ltd	Catering	1,039.05
448	EFT50988	Play Society	Thebarton Community Centre Bond Return	426.85
449	EFT50815	PlayRight Australia Pty Ltd	Staff Training	4,840.00
450	EFT50716	PLOT Works	Reserve Development	60,159.00
451	EFT50946	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	11,880.00
452	060289	Powerdirect Pty Ltd	Power	327.69
453	060346	Powerdirect Pty Ltd	Power	369.60
454	EFT50529	PPI Promotion & Apparel	Promotional Material	1,958.00
455	EFT50533	Pro Bitumen Pty Ltd	Roadworks	3,575.00
456	EFT50821	Pro Bitumen Pty Ltd	Roadworks	25,487.00
457	060288	Proactive Lifestyle & Fitness	Workshop	360.00
458	060329	Proactive Lifestyle & Fitness	Workshop	120.00
459	060345	Proactive Lifestyle & Fitness	Workshop	240.00
460	060360	Proactive Lifestyle & Fitness	Workshop	120.00
461	EFT51066	Proludic Pty Ltd	Playground Equipment	261.80
462	EFT50817	Property & Advisory Pty Ltd	Professional Fees	13,167.00
463	EFT50530	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	280.50
464	EFT50722	R & D Pump Equipment & Services SA Pty Ltd	Pump Equipment	704.00
465	EFT50958	Rate It Australia Pty Ltd	Device Hire	297.00
466	EFT50726	Rawlinsons Publishing	Publications	1,410.00
467	EFT50825	Rawtec Pty Ltd	Professional Fees	5,445.00
468	EFT50534	Recreational Concepts Australia Pty Ltd	Shade Structure	11,000.00
469	EFT51076	Recreational Concepts Australia Pty Ltd	Shade Structure	18,150.00
470	EFT50953	Reece Pty Ltd	Irrigation	1,657.55
471	EFT50720	Reedbeds Community Centre	Equipment Grant	671.00
472	EFT50954	Reedbeds Community Centre	Partnership Agreement	11,747.18
473	EFT51073	Rentokil Initial Pty Ltd	Pest Control	1,237.50
474	EFT50952	Rentokil Tropical Plants	Indoor Plant Hire	615.61
475	060361	Repco	Depot Supplies	74.12
476	EFT51072	Resource Furniture	Office Furniture	2,198.35
477	EFT51080	Revenue Professionals SA	Staff Training	225.00
478	EFT50725	Richmond Baptist Church	Community Grant	4,900.00
479	EFT50957	Ricoh Australia Ltd	Copy Charges / Copier Purchases	22,514.80
480	EFT51077	Rio Coffee Pty Ltd	Tea & Coffee Supplies	305.00
481	060290	Roads Corporation	Vehicle Searches	103.40
482	EFT50955	Roadside Services & Solution	Depot Supplies	208.80
483	EFT50822	Rocla Pipeline Products	Depot Supplies	3,313.73
484	060307	Ronald Rankine	Refund Permit Fee	40.00
485	EFT50721	Roof Rack City	Vehicle Maintenance	337.00
486	EFT50724	Roofdex Pty Ltd	Home Support Services	264.00
487	EFT51075	Roofdex Pty Ltd	Home Support Services	1,044.78
488	060331	Royal Automobile Assoc of SA Inc	Fleet Membership	3,120.00
489	EFT50723	Rundle Mall Plaza Newsagency	Library Magazines	592.42
490	EFT50956	Rundle Mall Plaza Newsagency	Library Magazines	392.98
491	EFT51074	Rundle Mall Plaza Newsagency	Library Magazines	232.22
492	EFT51084	S & P Graphics	Stationery	251.99
493	EFT50557	SA Friends of AAIA Inc	Thebarton Community Centre Bond Return	120.00
494	EFT50829	SA Mobile Mower Grinders Pty Ltd	Mower Repairs	3,067.35
495	060300	SA Power Networks	Power	30,257.45
496	060291	SA Water	Water	50,417.68
497	060363	SA Water	Water	2,029.53
498	EFT50542	SA Water - EFT Payments	Water	183.95
499	EFT50541	SA Window Cleaning Pty Ltd	Window Cleaning	4,614.50
500	EFT50538	Safe Fire Electrical	Fire Safety	382.25
501	EFT50960	SAI Global Limited	Standards	213.63
502	060312	Samuel Garden	Junior Development Grant	200.00
503	060317	Samuel Garden	Junior Development Grant	500.00
504	060309	Sanjit Chahal	Thebarton Community Centre Bond Return	415.00

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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
505	EFT50535	Saundersons Florist	Wreaths	143.00
506	060364	SCM Group Australia Pty Ltd	Depot Supplies	69.19
507	EFT50828	SeamlessCMS Pty Ltd	Staff Training	742.50
508	EFT50835	Seek Limited	Advertising	186.91
509	EFT51081	SEM Civil Pty Ltd	Roadworks	258,240.08
510	060301	Sensis Pty Ltd	Yellow Pages Listing	29.23
511	EFT50507	Simon Forrest	Contractor	6,861.25
512	EFT50779	Simon Forrest	Contractor	13,774.75
513	EFT50744	SJ & CP Frost	Refund Overpaid Rates	1,089.45
514	EFT50959	Smart Systems SA Pty Ltd	Building Maintenance	272.25
515	EFT50728	Snap Hilton	Printing	80.85
516	EFT50826	Solo Resource Recovery	Rubbish Removal	178.20
517	EFT50961	Solo Resource Recovery	Garbage Collection & Waste Disposal	401,878.13
518	060372	Sophie Barker	Junior Development Grant	200.00
519	060320	Sophie Ienari	Junior Development Grant	500.00
520	EFT50667	Southern Cross Protection	Patrol Service	6,258.09
521	EFT50963	Southfront	Professional Fees	11,338.80
522	EFT50967	Specialty Fasteners	Depot Supplies	268.68
523	060362	Speld (SA) Inc	Library Books	120.00
524	EFT51079	Spurling Electrical	Electrical	148.00
525	EFT51078	St John Ambulance Australia SA Inc	First Aid Training	325.00
526	EFT50827	Starkey Zone	Photography	715.00
527	EFT50537	State Soccer	School Holiday Program	1,700.00
528	EFT50839	Steven Thomson	Reimburse Expenses	150.00
529	EFT50832	Streamline Plumbing SA Pty Ltd	Plumbing	1,750.41
530	EFT50966	Streamline Plumbing SA Pty Ltd	Plumbing	771.05
531	EFT51083	Streamline Plumbing SA Pty Ltd	Plumbing	12,062.51
532	EFT50540	Stumpy Stumps	Grind Stumps	500.00
533	EFT50834	Stumpy Stumps	Grind Stumps	450.00
534	EFT50968	Stumpy Stumps	Grind Stumps	600.00
535	EFT50833	Suburban Transport Services	Taxi Fares	1,241.31
536	060332	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	631.40
537	EFT50964	Sunny Industrial Brushware	Sweeper Brooms	1,287.00
538	EFT50831	Sunny's Independent Learning	Library Workshop	730.00
539	EFT50536	Sure Search Locations	Service Location	1,001.00
540	EFT50830	Sure Search Locations	Service Location	231.00
541	EFT50539	Susan Bates Consulting	Professional Fees	3,850.00
542	EFT51085	Susan Bates Consulting	Professional Fees	1,485.00
543	060306	SW Janes & MP Spurling-Janes	Refund Vacant Land Rebate	323.30
544	EFT50727	Switch Electrics	Electrical	395.09
545	EFT51082	Sync Cabling Solutions Pty Ltd	Lighting	18,541.60
546	060349	Tahnee Thomas	Compost Bin Rebate	49.50
547	EFT50844	Taking Care of Trees	Tree Maintenance	9,250.00
548	EFT51088	Taking Care of Trees	Tree Maintenance	1,500.00
549	EFT50546	Taylor Cullity Lethlean	Professional Fees	2,695.00
550	EFT50977	Telelink Business Systems Pty Ltd	Software	8,548.00
551	060293	Telstra	Telephone	51.37
552	060303	Telstra	Telephone	50.59
553	060333	Telstra	Telephone	564.86
554	060348	Telstra	Telephone	7,797.86
555	EFT50544	Telstra Plant Damages	Repair to Damage Telstra Plant	1,482.76
556	EFT50837	Telstra Plant Damages	Repair to Damage Telstra Plant	3,918.82
557	060321	Teresa Kelly	Junior Development Grant	500.00
558	060302	Thai-Australian Assoc of SA Inc	Community Grant	5,000.00
559	EFT51096	The Assoc of Australian Tertiary Student	Thebarton Community Centre Bond Return	1,000.00
560	060325	The Barossa Council	Transfer Long Service Leave	5,002.44
561	060327	The City of Campbelltown	Transfer Personal Leave	1,908.13
562	EFT50676	The Department for Correctional Services	Litter Collection	1,980.00
563	EFT50680	The Educational Experience Pty Ltd	Library Supplies	134.97
564	EFT50681	The Ergo Centre	Furniture	839.00
565	EFT50682	The Fruit Box Group Pty Ltd	Milk	298.00
566	EFT50510	The Good Guys	Electrical Goods	904.00
567	EFT50785	The Good Guys	Electrical Goods	6,312.95

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19 JUNE 2018**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Payment Total</b>
568	EFT50913	The Good Guys	Electrical Goods	637.00
569	EFT50719	The Paper Bahn	Stationery	450.68
570	EFT51070	The Paper Bahn	Stationery	7,039.67
571	EFT50528	The Personnel Risk Management Group	Security Checks	145.20
572	EFT50941	The Workwear Group Pty Ltd	Corporate Wardrobe	1,020.77
573	EFT50972	TNPK Staff Pty Ltd	Temp Compliance Staff	14,326.40
574	EFT50917	Tom Howard's Crash Repair Service	Vehicle Maintenance	389.04
575	EFT50796	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
576	EFT50838	Tom's Car Wash	Vehicle Maintenance	1,191.90
577	EFT50547	Torrens Safety	Depot Supplies	128.70
578	EFT51089	Torrens Safety	Depot Supplies	6,522.45
579	EFT50847	Torrensville Bowling Club Inc	Professional Fees	13,640.00
580	EFT50543	Total Construction Surveys Pty Ltd	Survey and Setout	3,828.00
581	EFT51086	Total Construction Surveys Pty Ltd	Survey and Setout	6,465.25
582	EFT50909	Totally Workwear Richmond	Safety Clothing	293.00
583	EFT50702	Tracey Beaumont	Catering	756.00
584	EFT50928	Tracey Beaumont	Catering	756.00
585	EFT50845	Tradies Workwear	Safety Clothing	4,936.56
586	EFT50841	Transponder Technologies	Depot Supplies	220.00
587	EFT50976	Tree Care Machinery	Depot Supplies	1,019.45
588	EFT50973	Treevolution Arboricultural Consultants Pty Ltd	Professional Fees	385.00
589	EFT50545	Triple Cherry Coffee	Coffee Supplies	100.00
590	EFT50974	Triple Cherry Coffee	Coffee Supplies	250.00
591	EFT50975	Trojan Fire Protection Pty Ltd	Fire Testing	420.48
592	EFT50498	Tudor Civil	Roadworks	289,209.07
593	EFT50898	Tudor Civil	Roadworks	24,178.00
594	060318	Tully Richter	Junior Development Grant	200.00
595	060339	Uniting Communities	Thebarton Community Centre Bond Return	120.00
596	060340	Uniting Communities	Thebarton Community Centre Bond Return	120.00
597	EFT50980	UrbanVirons Group Pty Ltd	Tree Maintenance	924.00
598	EFT50982	Valspar Paint (Australia) Pty Ltd	Paint	96.82
599	EFT50698	Vanessa Harding	Reimburse Expenses	740.46
600	060341	Vanja Micic	Thebarton Community Centre Bond Return	18.50
601	EFT50734	Veolia Environmental Services	Rubbish Removal	281.38
602	EFT50549	Vili's	Catering	236.56
603	EFT50733	Vili's	Catering	236.56
604	EFT50551	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
605	EFT50981	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
606	EFT50550	Visual Image Products Pty Ltd	Depot Supplies	411.80
607	EFT51091	Visualcom	Signage	2,464.00
608	EFT50735	Walter Brooke & Associates Pty Ltd	Professional Fees	23,023.00
609	EFT51093	Walter Brooke & Associates Pty Ltd	Professional Fees	7,755.00
610	EFT50553	Waterpro Pty Ltd	Irrigation	2,424.71
611	EFT50984	Waterpro Pty Ltd	Irrigation	4,419.60
612	EFT50851	WAX Design Pty Ltd	Professional Fees	3,520.00
613	EFT50554	WC Convenience Management Pty Ltd	Cleaning	550.00
614	EFT50737	WC Convenience Management Pty Ltd	Cleaning	6,982.44
615	EFT51095	WC Convenience Management Pty Ltd	Cleaning	8,367.27
616	EFT50983	Web Safety Pty Ltd	Clothing	114.30
617	EFT51094	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	15,691.68
618	EFT50552	Wholesale Plants and Products Pty Ltd	Plants	4,739.94
619	EFT50986	Winc Australia Pty Limited	Stationery	404.47
620	EFT50852	Word Cafe	Advertising	1,100.00
621	EFT50848	Workcomp Pty Ltd	Recruitment	752.40
622	EFT50985	Worlds Best Specialised Cleaning	Graffiti Removal	8,943.00
623	EFT50738	Xcellerate IT Pty Ltd	Software	3,300.00
624	EFT50987	Xcellerate IT Pty Ltd	Software Licence Renewal	12,618.54
625	EFT50739	Zen Home Energy Systems	Install Solar System	17,968.16
				<b>\$ 5,351,117.43</b>

## 11.2 Council Budget Report - ELEVEN Months to 31 May 2018

### Brief

This report provides information to Council on budget results for the eleven months ended 31 May 2018.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

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### Introduction

The report provides year to date (YTD) budget results for May 2018.

### Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

#### Operational Income

Key variances include:

- Statutory Charges are below budget YTD by \$36,073, largely because of reduced parking fine income (\$7,366) and lower than expected development application fee receipts (\$28,165).
- Grant income is above budget YTD by \$835,736, largely due to three payments being received earlier than expected, being the materials grant for the library (\$35,893), the roads to recovery grant (\$436,688) and the final instalment of the special local roads grant for Phillips Street (\$350,000).
- Reimbursement and other income is \$87,651 above budget YTD, key items being better than expected investment income (\$29,185), with cash flow more favourable than expected, and better than expected utility reimbursements (\$105,284).
- User charges are below budget YTD by \$39,659, the main variances being the timing of transfer station lease and royalty payments (\$17,896) and lower than expected Thebarton Community Hall hire (\$19,249).

Final variances will be determined as a part of the upcoming end of year (EOY) process.

## Operational Expenditure

Key variances include:

- Staff and related costs are \$275,599 below budget YTD, for a combination of vacancy and timing reasons across a number of areas of the Council. The main contributors to this favourable variance are Community Development (\$80,552), City Assets (\$56,772) and the depot (\$120,610).
- Costs associated with buildings, furniture, plant and equipment are \$84,331 below budget YTD, largely due to the timing of expenditure on computer software and hardware (\$75,578).
- General expenses are below YTD budgets by \$579,153, largely due to delays in expenditure on professional fees (\$400,465), community and promotional programs, including the summer festival (\$77,119), and publications and printing, including Talking Points (\$47,394). The variance in professional fees includes City Assets (\$134,372), Urban Services Management (\$110,125), City Strategy (\$61,046) and HR (\$63,700).
- Council related expenditure is \$183,377 above budget YTD, largely due to a brought forward NRM levy instalment of \$345,765 which was budgeted in June. This was offset by partnership, community and related grant payments, including donations, which are under-spent by \$116,773.
- Occupancy and property costs are above budget YTD by \$291,867. Key items include water rates (\$210,007) and lease payments (\$107,254).
- Contract and material budgets are under-spent by \$302,098, partly for timing reasons, the key variances being in waste management (\$158,602) and depot contractors (\$135,170).

Final variances will be determined as a part of the upcoming end of year (EOY) process.

## Capital Expenditure

Key variances include:

- Other plant and equipment expenditure is below YTD budget by \$494,800, for timing reasons. With \$399,043 currently on order, including a bobcat and several trucks, the funds are expected to be spent by year end.
- Land and building costs are \$19,992,102 below budget YTD, largely due to delayed spending associated with hub and related developments.

The EOY forecast for capital expenditure is expected to remain unchanged in the current budget.

## Capital Income

Key variances include:

- Capital income is \$2,123,416 under budget YTD, with grant income for Lockley Oval/Apex Park are yet to be received.

The EOY capital income budget is expected to remain unchanged.



## Capital Works Expenditure

Expenditure on capital works YTD is \$10,853,902.

A capital works expenditure summary for YTD May 2018 is attached with appropriate comments provided on the status of individual budget lines. 61.9 per cent of the capital works budget has been spent or committed by way of purchase orders as at 31 May 2018.

It is estimated that 100 per cent of the forecast budget of \$34,658,936 is required to complete the program of works and that 75 per cent will be completed by 30 June 2018.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget.

## **Conclusion**

Information is provided in this report on budget results for the eleven months ended 31 May 2018.

## **Attachments**

- 1. May Budget vs Actual**
- 2. Capital Works - Budget vs Actual**

**City of West Torrens  
Finance Budget Report for the 11 Months Ended 31 May 2018  
Operational Income and Expenditure (\$'000's)**

Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
56,263	56,152	<b>Income</b>	55,909	55,893	(16)	(0%)	259
2,293	2,312	Rates	2,112	2,076	(36)	(2%)	236
1,242	1,451	Statutory Charges	1,346	1,307	(40)	(3%)	145
3,615	3,805	User Charges	2,941	3,777	836	28%	29
1,163	1,271	Grants & Subsidies	1,153	1,240	88	8%	32
		Reimbursements & Other Income					
<b>64,577</b>	<b>64,992</b>	<b>Total Income</b>	<b>63,462</b>	<b>64,292</b>	<b>831</b>	<b>1%</b>	<b>700</b>
		<b>Expenditure</b>					
22,988	22,439	Staff & Related Costs	19,901	19,625	276	1%	2,814
4,768	4,774	Buildings, Furniture, Plant & Equipment	4,438	4,354	84	2%	420
8,315	8,315	Community Asset Costs	7,632	7,632	0	0%	683
4,115	4,909	General Expenses	4,531	3,952	579	13%	957
151	146	Bank & Finance Charges	126	123	2	2%	23
4,279	4,636	Council Related Expenditure	4,017	4,200	(183)	(5%)	436
8,355	8,836	Contract & Material Expenditure	7,675	7,373	302	4%	1,463
1,670	2,365	Occupancy & Property Costs	1,965	2,257	(292)	(15%)	108
(85)	(163)	Expenditure Recovered	(156)	(187)	31	(20%)	24
<b>54,556</b>	<b>56,255</b>	<b>Total Expenditure</b>	<b>50,129</b>	<b>49,328</b>	<b>801</b>	<b>2%</b>	<b>6,928</b>
<b>10,020</b>	<b>8,737</b>	<b>Operating Surplus/Deficit</b>	<b>13,333</b>	<b>14,964</b>			

**City of West Torrens  
Finance Budget Report for the 11 Months Ended 31 May 2018  
Capital Income and Expenditure (\$'000's)**

Adopted Budget Original		Adopted Budget Revised	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
<b>Capital Expenditure and Sales</b>							
97	142	Motor Vehicles	131	137	(6)	(5%)	5
255	166	Computer Equipment	165	144	21	13%	22
1,049	1,434	Other Plant & Equipment	1,176	681	495	42%	753
7,930	34,281	Land & Buildings	32,464	12,472	19,992	62%	21,809
323	302	Library Resources	252	278	(26)	(10%)	25
<b>9,654</b>	<b>36,325</b>	<b>Total Expenditure</b>	<b>34,187</b>	<b>13,712</b>	<b>20,476</b>	<b>60%</b>	<b>22,613</b>
<b>Capital Income</b>							
3,625	4,918	Grants & Subsidies - Capital Income	3,459	1,336	2,123	61%	3,582
<b>3,625</b>	<b>4,918</b>	<b>Total Income</b>	<b>3,459</b>	<b>1,336</b>	<b>2,123</b>	<b>61%</b>	<b>3,582</b>
<b>Capital Works Expenditure</b>							
2,556	4,627	Environment Program	2,313	901	1,413	61%	3,726
4,387	4,830	Recreation Program	2,415	2,048	367	15%	2,782
11,919	24,948	Transport Program	12,474	7,905	4,569	37%	17,043
<b>18,862</b>	<b>34,405</b>	<b>Total Expenditure</b>	<b>17,202</b>	<b>10,854</b>	<b>6,349</b>	<b>37%</b>	<b>23,551</b>

**CITY OF WEST TORRENS  
BUDGET 2017/18 - AS AT 31 May 2018  
CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
<b>ENVIRONMENT PROGRAM</b>									
<i>Stormwater &amp; Drainage</i>									
300,000	454,000	Minor Drainage Upgrades and Replacement Work	417,198	36,814	454,012	100.0%	454,000	100%	Minor Works / Program upgrade - continuing.
1,985,900	3,684,855	Lockleys Catchment	355,099	1,625,148	1,980,247	53.7%	3,684,855	70%	Works to cross Henley Beach Road at May Tce, Douglas St & Rowells Rd to commence mid June 2018 with some advance underground service utility relocation works currently being undertaken. Community notification of these works have been distributed to residents and businesses. The local street drainage and road rejuvenation of Rutland Ave has been consulted with the residence of this street and a separate report summarising the consultation will be provided at the Council meeting to be held 19th June 2018.
0	96,502	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	96,502	0%	Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave. Concept plans have been developed for consultation with affected residents.
175,000	175,000	BHKC- Down stream South Rd and Gray St Bend	0	26,125	26,125	14.9%	175,000	50%	Detailed design is underway.
50,000	50,000	Plympton Green	0	0	0	0.0%	50,000	20%	Scope being developed.
45,000	45,000	Shannon Ave Pump Station	55,808	0	55,808	124.0%	45,000	100%	Design project is finalised for the upgrade of pump station. Works to be scheduled, subject to budget approval - 2018 / 2019.
0	-1	Maria Street Drainage	0	0	0	0.0%	0	100%	These works are now being undertaken with greater drainage upgrade along George Street. Works are currently underway. Project merged with George Street Reconstruction Project code 8569)
<i>Other Environment</i>									
0	32,145	Brown Hill and Keswick Creeks	40,000	0	40,000	124.4%	32,145	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	89,462	Glenelg Adelaide Pipeline (GAP)	32,530	10,970	43,500	48.6%	89,462	55%	The budget funds to undertake a review of the current staged implementation plan and commence design on the next stage of the pipeline network.
<b>2,555,900</b>	<b>4,626,963</b>	<b>Program Total</b>	<b>900,634</b>	<b>1,699,057</b>	<b>2,599,691</b>	<b>56.2%</b>	<b>4,626,964</b>	<b>70%</b>	
<b>RECREATION PROGRAM</b>									
<i>Parks &amp; Gardens</i>									
620,000	1,163,750	Playground Upgrade	374,983	325,979	700,962	60.2%	1,163,750	70%	Projects in progress; refer Urban Services Report 5 June 2018.
330,000	794,329	Reserve Developments - Various	603,485	121,956	725,440	91.3%	794,329	95%	Projects in progress; refer Urban Services Report 5 June 2018.
560,000	704,893	River Torrens Upgrade	477,054	110,632	587,686	83.4%	704,893	90%	Projects in progress; refer Urban Services Report 5 June 2018.
30,000	42,919	River Torrens Path Upgrades	24,255	745	25,000	58.2%	42,919	100%	Works in progress
645,000	1,021,313	Reserve Irrigation Upgrades	276,667	93,548	370,215	36.2%	1,021,313	50%	Projects in progress; refer Urban Services Report 5 June 2018.
0	100,596	Additional Open Space Amenity Initiatives	51,448	41,938	93,385	92.8%	100,596	80%	Projects in progress; refer Urban Services Report 5 June 2018.
60,000	65,000	Bikeway Path Upgrade and Reseal	0	9,031	9,031	13.9%	65,000	100%	Works scheduled / programmed

**CITY OF WEST TORRENS**  
**BUDGET 2017/18 - AS AT 31 May 2018**  
**CAPITAL WORKS EXPENDITURE**

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
<b>Sports Facilities</b>									
50,000	207,808	Tennis Court Upgrades	76,104	26,306	102,410	49.3%	207,808	100%	Works scheduled / programmed
1,441,900	55,723	Apex Park	49,035	0	49,035	88.0%	55,723	100%	Projects in progress; refer Community Facilities Committee 22 May 2018 / Urban Services Report 5 June 2018.
0	45,600	Airport Road	0	600	600	1.3%	45,600	0%	Project development on hold
0	-1	Memorial Gardens	0	0	0	0.0%	0	0%	
650,000	650,000	Thebarton Oval Kings Reserve	114,860	25,234	140,094	21.6%	650,000	25%	Projects in progress; refer Community Facilities Committee 22 May 2018 / Urban Services Report 5 June 2018.
<b>4,386,900</b>	<b>4,851,932</b>	<b>Program Total</b>	<b>2,047,890</b>	<b>755,968</b>	<b>2,803,858</b>	<b>57.8%</b>	<b>4,851,932</b>	<b>69%</b>	
<b>TRANSPORT PROGRAM</b>									
<b>Roads Sealed</b>									
9,339,763	21,708,495	City Funds/ULRG Funds/Carryovers	6,108,640	7,613,621	13,722,260	63.2%	21,708,495	75%	Projects in progress; refer Urban Services Report 5 June 2018.
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	75%	Projects in progress; refer Urban Services Report 5 June 2018.
<b>Other Transport</b>									
0	0	Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%		0%	
150,000	313,054	Bus Shelters	233,244	51,765	285,009	91.0%	313,054	100%	Upgrade works to hard stand area have been completed. Bus shelters have been purchased.
280,000	545,360	Traffic Management	549,490	1,926	551,416	101.1%	545,360	100%	Minor Traffic Management & LATM related installation works completed. Maria Street traffic calming is on hold until the completion of the underground stormwater construction which is currently underway. Currently out to consultation with resident for the removal of the roundabout and upgrade of Sheriff and Ashley Street intersection.
300,000	366,579	Bicycle Management Schemes	180,233	151,257	331,490	90.4%	366,579	100%	Upgrade works to Captain McKenna completed and Reece Jennings shared paths is in progress.
360,000	548,426	Public Lighting	363,403	133,145	496,548	90.5%	548,426	95%	Projects in progress; refer Urban Services Report 5 June 2018.
0	117,352	Bio-Science Precinct Works	3,434	10,428	13,862	11.8%	117,352	50%	Currently undertaking design development for Holland Street.
<b>Bridges</b>									
50,000	111,479	Bridge Ancillary Works (as per Bridge Audit)	7,964	42,053	50,017	44.9%	111,479	100%	Design and documentation is underway.
<b>Footways &amp; Cycle Tracks</b>									
168,054	189,876	Footpath Renewal Program	126,239	34,316	160,554	84.6%	189,876	100%	Projects in progress; refer Urban Services Report 5 June 2018.
197,862	206,044	Footpath Construction Program	168,802	53,313	222,115	107.8%	206,044	100%	Projects in progress; refer Urban Services Report 5 June 2018.
200,000	200,000	Footpath Remediation Program	163,930	57,520	221,450	110.7%	200,000	100%	Various footpath projects are scheduled to commence
<b>11,919,055</b>	<b>25,180,041</b>	<b>Program Total</b>	<b>7,905,377</b>	<b>8,149,344</b>	<b>16,054,721</b>	<b>63.8%</b>	<b>25,180,041</b>	<b>77%</b>	
<b>18,861,855</b>	<b>34,658,936</b>	<b>TOTAL - ALL CAPITAL WORKS</b>	<b>10,853,902</b>	<b>10,604,369</b>	<b>21,458,271</b>	<b>61.9%</b>	<b>34,658,936</b>	<b>75%</b>	

## **12 MEETING CLOSE**

**INDEX**

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson</b> .....	<b>1</b>
<b>7</b>	<b>Questions with Notice</b> .....	<b>1</b>
	Nil	
<b>8</b>	<b>Questions without Notice</b> .....	<b>1</b>
<b>9</b>	<b>Motions with Notice</b> .....	<b>1</b>
	Nil	
<b>10</b>	<b>Motions without Notice</b> .....	<b>1</b>
<b>11</b>	<b>Strategy and Community Reports</b> .....	<b>2</b>
	11.1 AdaptWest Update and Governance .....	2
	11.2 Planning Reform Progress Update .....	5
	11.3 City Strategy Activity Report.....	12
	11.4 Community Services Activity Report - May 2018 .....	15
<b>12</b>	<b>Meeting Close</b> .....	<b>20</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Mayor John Trainer

Cr Simon Tsiaparis

Cr Graham Nitschke

Cr George Demetriou

**4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 15 May 2018 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**



## 11 STRATEGY AND COMMUNITY REPORTS

### 11.1 AdaptWest Update and Governance

#### Brief

This report provides a progress update for AdaptWest, including project management and regional governance arrangements.

#### RECOMMENDATION

The Committee recommends to Council that the report is received.

---

#### Introduction

The City of West Torrens, in partnership with the Cities of Charles Sturt and Port Adelaide Enfield has been progressing the AdaptWest Climate Change Adaptation Plan since it was endorsed by all three councils in late 2016.

The project has now moved into the implementation phase known as *AdaptWest in Action* to deliver priority actions across the Western Adelaide Region.

The first body of work undertaken to action the AdaptWest Climate Change Adaptation Plan has been the Western Adelaide Urban Heat Mapping Project, the findings of which were reported to Council in November 2017.

A Regional Coordinator which was co-funded by the partner councils and Adelaide and Mount Lofty Ranges Natural Resources Management Board has also been appointed. The position is for a 12 month period at 0.8 FTE. The position is hosted by the City of Charles Sturt, with one day a week each at West Torrens and Port Adelaide Enfield and two days at the City of Charles Sturt.

With AdaptWest entering a new phase, this has prompted the review of existing governance arrangements in relation to the Sector Agreement Steering Committee.

#### Discussion

In 2013, the partner councils and the state government entered into a Sector Agreement under the provisions of the State Government's Climate Change legislation.

Sector Agreements were a mechanism endorsed in the *Climate Change and Greenhouse Emissions Reduction Act 2007* to ensure close co-ordination and collaboration between the South Australian Government and key sectors in reducing greenhouse gas emissions and preparing for the State's climate change adaptation needs. Sector Agreements contributed to the delivery of *the South Australian State Strategic Plan and the associated Tackling Climate Change Strategy 2007-2020*.

Under the Sector Agreement (Agreement), a steering committee (Committee) was established comprising three nominations by the Minister and six nominations from the partner Councils (including staff and Elected Members). The City of West Torrens's representative was Councillor Mangos who was also appointed as the chair of the Committee.

The purpose of this Committee was to oversee development of the Plan, review progress of the sector agreement and provide progress reports to the Minister, South Australian Premier's Climate Change Council and other regional stakeholders.

The agreement also committed councils in the western Adelaide region to develop a regional climate change adaptation plan. This was achieved with the adoption of the AdaptWest Climate Change Adaptation Plan by all three councils in October 2016. As such, the Agreement and supporting Committee have now fulfilled their stated purpose.

In terms of the Committee, the most recent meeting was held on 4 December 2016, with no further meetings held after that time. The period for which the Agreement was valid has also expired. Consequently, the state government was approached about the possibility of a further agreement however, with the change of government, priorities in this area are yet to be defined.

As a result, the Committee is no longer required as part of the AdaptWest governance framework and has been abolished.

To support the regional coordinator in delivery of the role, and to focus regional engagement, a working group has been established comprising relevant staff from each of the partner councils.

The role of the AdaptWest Working Group is to:

- Meet every three weeks to progress the work plan and actions of the regional program
- Coordinate the forward plan of work associated with AdaptWest in Action
- Prepare quarterly reports to the executive leadership groups and partner councils including seeking direction on any strategic matters relevant to the program's delivery and review
- Deliver a series of open forums to council staff, Elected Members and other stakeholders to be held once every 6 months with a focus on engaging stakeholders in reviewing progress and identify any new directions and/or partnership opportunities to action the Plan
- Provide operational support for the regional coordinator role.

The current forward work program includes:

- Progressing an audit and gap analysis of the AdaptWest pathways to benchmark current status of adaptation measures undertaken across the region and identify directions for collaborative partnership opportunities.
- Scoping and designing of key projects that are focused on regional urban greening (including progressing water sensitive urban design in streetscape improvements); improving the energy performance of buildings (with a focus on identified heat islands and areas with high levels of social and economic vulnerability) and coastal adaptation responses.
- Securing funding and coordinating project partners with regard to ongoing delivery of key projects.
- Preparing 3 year adaptation action plans both regionally and for each of the three member councils.
- Developing and coordinating a 3 year multi-stakeholder engagement and communication plan including branding for the program; establishing an information portal for the program (including user friendly access to all relevant spatial data); and preparation of education material.

**Conclusion**

*AdaptWest in Action* is progressing the high-level priority adaptation options as outlined in the AdaptWest Climate Change Adaptation Plan. Progression of AdaptWest into the implementation phase and recent appointment of the Regional Coordinator prompted a review of the existing governance arrangements in relation to the Sector Agreement and associated Steering Committee which was chaired by Councillor Arthur Mangos.

The Steering Committee has successfully fulfilled its role in providing oversight of the development of the AdaptWest Climate Change Adaptation Plan, and as a result is no longer required as part of the governance framework for AdaptWest.

**Attachments**

Nil

## 11.2 Planning Reform Progress Update

### Brief

This report presents an update on the current planning reform activities.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

---

### Introduction

This report presents the July 2017 update on the status of the implementation of the South Australian Planning Reform, including the transition from the *Development Act 1993* to the *Planning, Development and Infrastructure Act 2016 (Act)*

### Discussion

#### Accredited Professional Scheme

The Accredited Professional Scheme Discussion Paper was released in February 2018 for consultation until 30 April. A response was prepared by the Administration which was considered and endorsed at the 17 April meeting of Council. A summary of the responses from the engagement process was due to be released by the Department of Planning, Transport and Infrastructure (DPTI) in May 2018.

#### Community Engagement Charter

The State Planning Commission (SPC) released the draft Community Engagement Charter for consultation for 6 weeks until 8 December 2017. A response was prepared by the Administration and endorsed by Council at its 21 November 2018 meeting. The final version of the Charter and supporting Guide were released in April 2018. A summary of the changes was emailed to Elected Members on 17 May 2018. No material changes have been made to the content of the Charter as a result of the consultation undertaken by the SPC

#### Blueprint for the Planning and Design Code Introductory Paper

DPTI released the Blueprint for South Australia's Planning and Design Code which is the first formal outline of the Planning and Design Code (Code) and sets the scene for its development in conjunction with planners, developers, local government and the community.

The Blueprint was presented to Council at the 17 April 2018 meeting for information. No response was provided to the DPTI consultation as the paper provided an overview only.

#### Introduction to Technical Discussion - Future Land Use Definitions and Classes

DPTI released its Introduction to Technical Discussion - Future Land Use Definitions and Classes paper with feedback due by 20 April. Due to the tight timeframes and technical nature of the paper, an Administration response was provided to DPTI. This response is attached (**Attachment 1**).

#### South Australia's Planning and Design Code: How Will it Work?

DPTI has released the second technical discussion paper - *South Australia's Planning and Design Code: How Will It Work?* (Paper) with feedback due by 22 July. The Paper has been circulated to Members via email and the Administration will be preparing a response.

## ePlanning

ePlanning is designed to take the South Australian planning system online and will allow South Australians to:

- lodge development applications online using a single application form
- easily monitor and track progress of development applications online
- receive decision notices electronically – and get faster approvals
- gain 24/7 fast access to searchable and reliable planning information, publications, maps and data
- easily access the latest planning news and updates
- access online planning policy and spatial map information online
- submit and track Planning and Design Code amendments online
- check the online register of accredited professionals
- use online help tools such as:
  - an interactive building with click and view areas to highlight what is exempt from requiring approvals
  - a questionnaire to check if an application needs to be submitted and, if so, the associated planning policy

An update was provided by DPTI on 23 April on the e-Planning solution. Some of the key challenges identified following the update include:

- management of information including security, records management and FOI
- integration with other systems
- data ownership and quality
- cost
- access to historical data

## State Planning Commission Workshops

The SPC hosted a series of three workshops throughout May 2018 which provided an overview of the planning reform progress to date, discussion on the draft State Planning Policies and input into the four draft discussion papers on transport, the environment, neighbourhoods and the economy.

The Administration attended these workshops online via livestream with Elected Members being invited to the second and third workshops. Unfortunately, the format of the workshops did not work well for those participating online/livestream and so were of limited value.

## Planning and Design Code Workshops

DPTI called for expressions of interest to participate in a series of workshops/forums to inform the Planning and Design Code. CWT was selected to participate in the Medium Density Mixed Use forum along with representatives from other councils and the private sector. Two workshops have been held to date to discuss the potential future zone requirements with a view to standardising the zones currently in 68 Development Plans.

## Development Plan Review

DPTI has asked all councils to undertake a strategic review of their development plans to answer the following questions:

- what works?
- what doesn't work?
- what are the opportunities for improvement?

The information collected will be used to determine common ground where current zones and policy can be transitioned to the Planning and Design Code with little change and those areas which will require additional work to ensure the Code meets the ongoing

The Administration has undertaken an initial review of the Development Plan however, the Elected Member workshop with DPTI on 14 June will further inform the review so that a comprehensive document can be provided to DPTI.

## Aircraft Noise Consultation

Consultation on aircraft noise will be released on 11 June 2018 until Friday 13 July. The consultation has been targeted at those residents and property owners currently in the ANEF contours and a sample of people just outside of the contours. The consultation consists of a letter and an online survey. For those unable to complete the survey online, a hard copy can be provided. A copy of the letter and information sheet is included in **Attachment 2**. These letters will be sent to owners as well as occupiers of properties in the designated survey area.

## Managing the Risk in Public Safety Zones

The National Airports Safeguarding Advisory Group (NASAG) has released a proposed new NASF draft Guideline I – *Managing the Risk in Public Safety Zones at the Ends of Runways* for consultation until 12 July 2018. CWT will be preparing a response for Council endorsement at the 3 July 2018 meeting.

## Conclusion

This report provides an update on the current planning reform activities.

## Attachments

1. **Future Land Uses Feedback to DPTI**
2. **Aircraft Noise Survey Letter**

## TECHNICAL DISCUSSION PAPER - FUTURE LAND USE DEFINITIONS AND CLASSES

1. What land use definitions are working well?
  - Industry
  - Office
  - Consulting room
  - Home activity
  
2. What improvements could be made to better reflect today's policy and development trends?
  - All definitions should be in one area
  - Definitions should be written in unambiguous language
  - Ensure the Planning and Design Code only refers to land uses which are defined
  - Shop vs restaurant vs café - need to define by number of seats
  - Clarity around some business eg. real estate agent - is it a shop or an office?
  - Primary frontage should be defined
  - Setback should be defined
  - Open space should be defined
  - Clearer definitions of categories or dwellings - effect on public notification
  - Definitions of adjacent land/owner need to be reviewed
  -
  
3. What gaps or areas of conflict are there within our current definitions?
  - Office vs consulting room
  - Integrated development
  - Child care centre
  - Prisons/detention centres
  - Nursing homes tend to be integrated with retirement villages and not defined
  - Community centre
  - Air BnB
  - Multiple dwelling - living independently - what does that mean?
  - Trailer signs
  - Habitable room needs to be defined
  - Definition of minor is required
  - Overlooking needs further definition
  
4. What land uses and development types might better function if grouped together?
  - Residential, aged care, lifestyle villages sitting under a living zone
  - Office/consulting room
  
5. How can we present the concept of land use classes in the Code and reduce the number of change of use applications?
  - Need less classes and more performance standards
  - Look at more impact assessment
  - Form of development would be governed by performance standards
  - Need flexibility and adaptability
  - Need mechanism to amend on a more frequent basis
  - Carparking standards need to reviewed and not tied to land uses, encourage shared use arrangements

- Proposed zones
  - Living - residential, retirement village, Air BnB
  - Commercial - shops, consulting rooms
  - Industrial - manufacturing
  - Community - community centres, open space
  - Education - child care, schools and universities



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12 June 2018

Name  
Position  
Address 1  
Address 2  
**SUBURB STATE POSTCODE**

Dear **Owner/ Resident**,

### **Experiences of Aircraft Noise Survey**

The City of West Torrens invites you to contribute to the discussion on 'experiences of aircraft noise: residential construction and living on land under the flight path'.

Council has identified a once in a generation opportunity to consider the approach to development under the flight path. Please refer to the key discussion points detailed on the reverse of this letter.

Whether you own property, are renting, buying, or building on property in City of West Torrens, we would appreciate hearing about your experiences and thoughts through the survey which, **until 5pm Friday 13 July** can be found at, **[westtorrens.sa.gov.au/aircraftnoisesurvey](http://westtorrens.sa.gov.au/aircraftnoisesurvey)**

The results of this community survey will inform West Torrens Council's approach to planning future residential development under the flight path when working with, and lobbying, key stakeholders and the State Government.

If you would like a hardcopy of the survey, please contact the Strategy Team on 8416 6333.

Yours sincerely,

**Terry Buss PSM**  
**Chief Executive**

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## Key Discussion Points

### Experiences of aircraft noise:

#### Residential construction and living on land under the flight path.

##### Economy

Adelaide Airport is the primary airport for South Australia and a significant employer in the Western region of metropolitan Adelaide. It provides employment for around 8,000 direct jobs as well as supporting several thousand more indirect jobs, locally and across the state. The number of aircraft movements is steadily increasing.

- To what extent should we plan for increased activity at the airport and how aircraft noise may impact surrounding land uses?

##### Living

Individual experience of aircraft noise ranges from being unnoticeable in everyday life through to significant disturbances. For some, the reduced price of housing and land under the flight path may offset any perceived negative impacts experienced.

- Any health impacts associated with the noise of living under the flight path?
- To what degree are people's lives materially affected by aircraft noise?

##### Construction

Additional costs associated with meeting noise mitigation requirements of the *Building Code of Australia* can come as a surprise for those building new homes. The current assessment process allows a planning approval to be issued before acoustic requirements are considered as part of the building rules consent process. Construction cannot commence until after the full development approval is issued this requires an applicant to meet both the Planning requirements and the requirements of the Building Code of Australia.

- If noise attenuation is necessary, should there be a trigger earlier in the assessment process to limit surprises when pursuing a development application?

##### Future

Council is considering a once in a generation opportunity to revisit the approach to development under the flight path. The results of this community survey will help to inform West Torrens Council when working with, and lobbying, key stakeholders and the State Government on how to plan for future residential development under the flight path.

- Are there certain types of development that could benefit from being located under the flight path, and/or may be less susceptible to noise, that we should encourage in these locations?
  - Is aircraft noise a 'non-issue' for residents?
-

### **11.3 City Strategy Activity Report**

#### **Brief**

This report presents the Strategy Unit's activity report for the month of May 2018.

#### **RECOMMENDATION**

The Committee recommends to Council that the Strategy Activity Report for May 2018 be received.

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#### **Introduction**

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the Strategy Unit since the last report to the Committee.

#### **Discussion**

##### Corporate Planning

##### **Annual Service Plans Quarterly Progress Updates**

The third quarter 2017/18 Annual Service Plans progress report was provided to the 8 May meeting of the CPPP Committee.

##### **2018/19 Departmental Annual Service Plans**

A report on the draft 2018/19 Departmental Annual Service Plans was provided to the 8 May 2018 meeting of the CPPP Committee. Final 2018/19 Departmental Annual Service Plans will be provided to the 10 July 2018 CPPP meeting incorporating any significant changes to the budget and carry-over of incomplete projects from 2017/18.

##### **Corporate Planning Framework and Processes**

The interdepartmental LEAN group progressed the Corporate Planning Framework project to identify ways to improve the Corporate Planning process. The recommendations are expected to be presented to Executive Management in early June.

##### **State Public Health Plan 2019-2024 - Consultation on Summary Framework**

The Administration attended a local government consultation workshop on the summary framework for the State Public Health Plan 2019-2024 which is due to be released for consultation in August/September 2018.. Feedback was provided verbally during the workshop on issues such as alignment with councils' strategic plans, gaps in the plan, appropriate use of terminology and images, along with various other aspects of the framework.

##### **Public Realm Design Manual**

Following development of the draft Public Realm Design Manual Guiding Principles, detailed data sheets for each of the public realm elements are being developed by the consultants in collaboration with the Administration. Following anticipated completion in early June, feedback will be sought from Executive before details are presented in a report to Elected Members.

##### Environmental Planning

##### **Greening and Cooling**

The Administration is preparing a Greening and Cooling Plan to develop actions aimed at increasing green cover and strategies to cool places across the City. Part of this project involves an analysis of our public open space areas and the heat mapping to determine greening opportunities.

### ***Raingarden Interpretive Trail***

The Administration continued to develop the raingarden signage as part of an interpretive trail of raingardens across the City. A dedicated webpage and fact sheets are also being developed to showcase the raingardens to the public. This project is being undertaken in partnership with the South Australian EPA and Commonwealth Landcare Program.

### ***Rebates for Solar Panel Battery Storage for Community Groups***

The Civic Committee recommended to Council, and Council approved, that a rebate program for solar battery storage for community groups be developed. It is proposed that this program would be part of Council's Green Initiatives Rebate Program. Staff are currently developing such a program with a report to be presented to the June Civic Committee.

### ***Economic Planning***

#### ***Economic Development Strategy***

Throughout May, the Administration progressed the Economic Development Strategy project in collaboration with staff from the Office of the Mayor and CEO with the oversight of the Chief Executive.

The Administration attended the Western Business Leaders Executive meeting at the City of Charles Sturt on 3 May as part of gathering information to inform the Economic Development Strategy project and considering level of ongoing involvement.

On 7 May, the Administration participated in the Ageing and Disability workshop at the City of Charles Sturt to contemplate the role for Western Region Councils in this space. The possibility of engaging in this space may be considered through the advancement of the Economic Development Strategy.

#### ***Airport Planning***

On 10 May, the Administration attended the Adelaide and Parafield Airport Planning Coordination Forum where invited forum members were advised of the impending release of the National Airports Safeguarding Framework Guideline on Public Safety Zones prior to public release. It is anticipated that details of the *Guideline* and a suggested response to the consultation will be presented to Council in July.

Throughout May, a survey was developed to gauge residents' and property owners' experiences of aircraft noise in particular parts of West Torrens. The survey has been prepared for promotion to residents in June and it is hoped the results will inform future policy approach to residential development in areas deemed to be affected by aircraft noise.

#### ***Tourism Projects***

On May 9, the Administration hosted colleagues from the Western Region Councils to undertake the quarterly review of website content for the Adelaide Beaches Website. It was decided to update the 10 best things to do and to add a winter seasonal skew to the suggested 'best things to do'.

#### ***Heritage Grants***

In May, applications for Heritage Grants were received through Council's SmartyGrants web portal. The Grants were promoted through Council's website, SmartyGrants, Talking Points and via social media with advertisements promoting the grants published in all three versions of the local Messenger Newspaper on Wednesday 2 May.

Applications closed 31 May. A report is scheduled to be presented to the June Civic Committee with the intention to decide successful grant recipients prior to the end of this financial year.

## Land Use Planning- Intergovernmental Relations

### **State Planning Commission**

Over three Thursday afternoons in May, the State Planning Commission livestreamed events introducing the State Planning Policy Papers under the following themes:

1. May 10: Overview Presentation on the State Planning Policies
2. May 17: Integrated Movement Systems & Natural Resources & Environment
3. May 24: People and the Future of our Neighbourhoods & Productivity and Economy

The workshops were open to the public. They included a very general overview of the concepts to be included in the papers and provided a forum for questions. The Administration participated via livestream.

Theme papers on the above topics are anticipated to be released over the course of the next few months. It is understood that councils and the public will be given opportunity to comment.

### **DPTI**

A Development Plan review workshop, anticipated to take place between DPTI and Elected Members in early May was rescheduled to Thursday 14 June.

The Administration attended a working group at DPTI on 4 May to provide input into the development of the Planning and Design Code. The working group in question focussed on Medium Density mixed use development with examples from the introduction of the Urban Corridor Zone being used to highlight the requirements for improved policy.

The Administration met with DPTI on 23 May to discuss the prospects of DPAs being progressed at this stage of advancement toward the Planning and Design Code. The Glandore Character Protection DPA and Privately Funded Plympton Residential DPA were discussed. Both are lodged with DPTI but are yet to be considered by the Minister.

### **Inner Rim Planners**

On 31 May, the Administration participated in the inner rim planners meeting at City Of Adelaide which is a forum used to share strategies and information about adapting to ongoing program of planning reform and any urban policy issues shared across the inner-rim councils.

### **City of Adelaide**

On 1 May, following Executive and Elected Member interest in the City of Adelaide's 3D modelling (displayed at the LGA Showcase) and the potential to utilise similar effects as part of our aircraft noise community consultation, the Administration met with colleagues at the City of Adelaide for a demonstration of the software, its capabilities and uses. While the City of Adelaide has developed a number of key internal and public uses, the cost and time to implement such a project has been considerable. This meeting advised that DPTI will be creating a computerised 3D model of the entire inner metropolitan area as part of the conversion to the e-Planning system which will be available for councils to use with the licensing cost estimated to be between \$1,000- \$10,000 per year which is considerably less than it would cost to build a stand-alone product. DPTI's project is anticipated to be in place by the start of the 2018-19 financial year.

Layers provided by councils may be incorporated into DPTI's model which may provide an excellent opportunity for Council to include aircraft noise contours in DPTI's 3d modelling of the city to better inform members of the community, developers and planning professionals with regard to development requirements within the various contours.

### **Conclusion**

This report details the activities of the Strategy Unit for May 2018.

### **Attachments**

**Nil**

## **11.4 Community Services Activity Report - May 2018**

### **Brief**

This report details the activities of the Community Services Department for May 2018.

### **RECOMMENDATION**

The Committee recommends to Council that the Community Services Activity Report - May 2018 be noted.

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### **Introduction**

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

### **Discussion**

The key projects and activities undertaken by the Department during the month of May 2018 are as follows:

#### **Community Centres**

Over the month of March, there was a total of 88 groups booked into Thebarton Community Centre and 26 booked into Plympton Community Centre.

Thebarton Community Centre hosted the 'Kodomo no Hi Japan Festival' organised by the Japanese Australian Friendship Association, it was very well attended with an estimated 5000 people visiting the event. The 'Kodomo no Hi Japan Festival' is South Australia's largest Japanese Festival with a 23-year history. The Festival is an annual celebration of the cultural and social links between Japan and Australia. The Centre also hosted the Pop Club SA's annual convention, involving hundreds of gamers old and young for the second year running. The rest of the month was filled with birthday parties, luncheons and annual general meetings.

Plympton Community Centre hosted the Adelaide Bangladeshi Cultural Club's annual festival, this involved large cultural events and gatherings over 4 days at the Centre. The City of West Torrens Active Ageing initiatives are continuing to be very popular and are almost all at capacity.

#### **Outreach**

Thriving Neighbourhoods ran a successful Pop up Café at Rex Jones Reserve with a turn-out of over 300 people who came to engage with their neighbours via activities, action and sharing of conversations, food and play.

In conjunction with STATE SOCCER, a 6 week after-school soccer program commenced on 30 May at Cowandilla Primary School. The program is for ages 10 -16 with new arrivals students have been targeted for the program.

Project 294 promotion continued in the community with a dedicated online presence and targeted social media advertising. The Native Plant Giveaway also provided a great opportunity to engage with local residents about the competition and the many benefits of being involved.

The Volunteer Coordinator and volunteers participated in the National Volunteer Week Adelaide Parade for the first time this year with 8 volunteers joining the march with the Coordinator.

## Arts and Culture

The Auditorium hosted the International Audio Visual Film Festival and the annual SA Photographic Federation exhibition and workshops which were all well attended.

The Orange Tree Quilters held a special general meeting on the 25 May and will continue under a different leadership. A new president and chair will be decided at the AGM in July.

Margie Koukourou presented her remarkable true story 'Never Forget Australia: A Return to the Western Front: A Memoir' at the latest book launch event held in the Hamra Centre on 3 May. Margie, now retired, was a nurse who accompanied 13 veterans and seven war widows from World War I on a visit to the Western Front in Northern France. The book details the experiences of the veterans as they travelled through France, visiting the places in which the diggers were stationed and fought battles from 1916 to 1918. The book launch was very well attended by a total of 35 people.



## Library Services

A new collection is now available for borrowers. It is an autism friendly collection which was created for families and individuals living with autism and related conditions and covers a variety of subjects. The collection is located next to the Independent Living Collection.

## Activities Coming Up

June 2018 Activities are attached for Elected Members' information (**Attachment 1**).

### Movie nights

Free movie nights are held in the Hamra Centre bi-monthly at 7pm on Thursdays:

- 5 July: *Hidden Figures*
- 30 August: *Mountain Between Us*
- 25 October: *Three Billboards Outside Ebbing, Missouri*
- 13 December: *The Light Between the Oceans*

## Attachments

### **1. June 2018 Community Services Monthly Activities & Events**

## Community Services Activities and Events - JUNE 2018

Date	Time	Activity/Event	Location
Fri 1/6	9:45am	Active Ageing - Drop In Friday	Plympton Community Centre
	10:00am	Orange Tree Quilters	Hamra Centre
	10:30am	Email tips & tricks class	Hamra Centre
	10:30am	Storytime 3-5 years	Hamra Centre
	1:00pm	One-to-one tech help - Drop in Session	Hamra Centre
	4:00pm 6:00pm	Youth: Friday Fun Day <b>West Torrens Art Prize Opening and Awards night</b>	Hamra Centre <b>Hamra Centre</b>
Sat 2/6	10:00am 10:00am	One-to-one tech help - Drop in Session <b>Project 294 promotion - at Native Plant Give Away</b>	Hamra Centre <b>Memorial Gardens</b>
Sun 3/6			
Mon 4/6	8:00am	Walking Group	Kurralta Park
	10:00am	Knitting Group	Hamra Centre
	10:30am	ESL Reading Group - intermediate to advanced	Hamra Centre
	2:00pm	One-to-one tech help	Hamra Centre
	6:00pm	Sewing Studio	Plympton Community Centre
Tues 5/6	10:30am	Baby Time 0-18months	Thebarton Community Centre
	11:15am	Toddler Time 18months-3 years	Thebarton Community Centre
	1:00pm	ESL class with free crèche	Hamra Centre
Wed 6/6	10:30am	Storytime 3-5 years	Hamra Centre
	10:30am	ESL Reading Group - Beginner	Hamra Centre
	11:00am	Book Club	Hamra Centre
	11:00am	Sewing Studio	Plympton Community Centre
	3:45pm	<b>Kick Off Soccer (6 week youth program)</b>	<b>Cowandilla Primary School</b>
Thurs 7/6	8:00am	Walking Group	Kurralta Park
	10:00am	One-to-one tech help	Hamra Centre
	10:30am	Baby Time 0-18months	Thebarton Community Centre
	11:15am	Toddler Time 18 months-3 years	Thebarton Community Centre
	6:00pm	Book Club	Hamra Centre
Fri 8/6	9:45am	Active Ageing - Drop In Friday	Plympton Community Centre
	10:30am	Storytime 3-5 years	Hamra Centre
	1:00pm	One-to-one tech help - Drop in Session	Hamra Centre
	3:00pm	Book Club	Hamra Centre
Sat 9/6	10:00am	One-to-one tech help - Drop in Session	Hamra Centre
Sun 10/6			
Mon 11/6	8:00am	Walking Group	Kurralta Park
	10:00am	Knitting Group	Hamra Centre
	10:30am	ESL Reading Group - intermediate to advanced	Hamra Centre
	2:00pm	One-to-one tech help	Hamra Centre
	6:00pm	Sewing Studio	Plympton Community Centre



<b>Tues 12/6</b>	10:30am 11:15am 1:00pm <b>6:30pm</b>	Baby Time 0-18months Toddler Time 18months-3 years ESL class with free crèche <b>SALA Exhibition - 'Gratitude'</b>	Cowandilla Community Room Cowandilla Community Room Hamra Centre <b>Hamra Centre</b>
<b>Wed 13/6</b>	10:30am 10:30am 11:00am <b>3:45pm</b>	Storytime 3-5 years ESL Reading Group - Beginner Sewing Studio <b>Kick Off Soccer (6 week youth program)</b>	Hamra Centre Hamra Centre Plympton Community Centre <b>Cowandilla Primary School</b>
<b>Thurs 14/6</b>	8:00am 10:00am 10:30am 11:15am 6pm	Walking Group One-to-one tech help Baby Time 0-18months Toddler Time 18 months-3 years Financial counselling	Kurralta Park Cowandilla Community Room Cowandilla Community Room Hamra Centre Hamra Centre
<b>Fri 15/6</b>	<b>10:00am</b> 10:00am 10:30am 1:00pm 4:00pm	<b>Active Ageing Expo</b> Orange Tree Quilters Storytime 3-5 years One-to-one tech help - Drop in Session Youth: Friday Fun Day	<b>Plympton Community Centre</b> Hamra Centre Hamra Centre Hamra Centre Hamra Centre
<b>Sat 16/6</b>	10:00am	One-to-one tech help - Drop in Session	Hamra Centre
<b>Sun 17/6</b>			
<b>Mon 18/6</b>	8:00am 10:00am 10:30am 2:00pm 6:00pm	Walking Group Knitting Group ESL Reading Group - intermediate to advanced One-to-one tech help Sewing Studio	Kurralta Park Hamra Centre Hamra Centre Hamra Centre Plympton Community Centre
<b>Tues 19/6</b>	10:30am 11:15am 1:00pm <b>6:00pm</b>	Baby Time 0-18months Toddler Time 18months-3 years ESL class with free crèche <b>Refugee Week Event - Floral Arrangement Presentation</b>	Cowandilla Community Room Cowandilla Community Room Hamra Centre <b>Hamra Centre</b>
<b>Wed 20/6</b>	10:30am 10:30am 11:00am <b>3:45pm</b> <b>6:30pm</b>	Storytime 3-5 years ESL Reading Group - Beginner Sewing Studio <b>Kick Off Soccer (6 week youth program)</b> <b>Refugee Week Event - Meditation Presentation</b>	Hamra Centre Hamra Centre Plympton Community Centre <b>Cowandilla Primary School</b> <b>Hamra Centre</b>
<b>Thurs 21/6</b>	8:00am 10:00am 10:15am 10:30am 11:15am	Walking Group One-to-one tech help Senior Citizens Meeting Baby Time 0-18months Toddler Time 18 months-3 years	Kurralta Park Hamra Centre Hamra Centre Cowandilla Community Room Cowandilla Community Room
<b>Fri 22/6</b>	9:45am 10:30am 1:00pm	Active Ageing - Drop In Friday Storytime 3-5 years One-to-one tech help - Drop in Session	Plympton Community Centre Hamra Centre Hamra Centre
<b>Sat 23/6</b>	10:00am	One-to-one tech help - Drop in Session	

<b>Sun 24/6</b>			
<b>Mon 25/6</b>	8:00am 9:00am 10:00am <b>10:30am</b> 10:30am 2:00pm 6:00pm	Walking Group Child Safe Environment Training Knitting Group <b>St John Bosco School Reception class visit</b> ESL Reading Group - intermediate to advanced One-to-one tech help Sewing Studio	Kurralta Park Hamra Centre Hamra Centre <b>Hamra Centre</b> Hamra Centre Hamra Centre Plympton Community Centre
<b>Tues 26/6</b>	10:30am 11:15am 1:00pm	Baby Time 0-18months Toddler Time 18months-3 years ESL class with free crèche	Hamra Centre Hamra Centre Hamra Centre
<b>Wed 27/6</b>	10:30am 10:30am 11:00am <b>3:45pm</b>	Storytime 3-5 years ESL Reading Group - Beginner Sewing Studio <b>Kick Off Soccer (6 week youth program)</b>	Hamra Centre Hamra Centre Plympton Community Centre <b>Cowandilla Primary School</b>
<b>Thurs 28/6</b>	8:00am 10:00am 10:30am 11:15am 6pm	Walking Group One-to-one tech help Baby Time 0-18months Toddler Time 18 months-3 years Financial counselling	Kurralta Park Cowandilla Community Room Cowandilla Community Room Hamra Centre Hamra Centre
<b>Fri 29/6</b>	9:45am 10:00am 10:30am 1:00pm 4:00pm	Active Ageing - Drop In Friday Orange Tree Quilters Storytime 3-5 years One-to-one tech help - Drop in Session Youth: Friday Fun Day	Plympton Community Centre Hamra Centre Hamra Centre Hamra Centre Hamra Centre
<b>Sat 30/6</b>	10:00am 1:30pm	One-to-one tech help - Drop in Session Get To Know Your Smartphone class	Hamra Centre Hamra Centre

## **12 MEETING CLOSE**