

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre

165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 18 SEPTEMBER 2018

at 7.00pm

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 4 September 2018 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 14 September 2018)

In the two weeks since the last Council Meeting of 4 September 2018 functions and meetings involving the Mayor have included:

5 September

- 12.00pm Attended Metropolitan Mayors Luncheon hosted by the Town of Gawler at the Kingsford Hotel and participated in a tour of their new Civic Facility on the Main Street.
- 4.00pm Attended the Metropolitan Local Government Group meeting.

6 September

- 9.10am Participated in my regular monthly Coast FM Radio segment.
- 1.30pm Participated in a photo shoot for Cummins House.
- 6.00pm Attended the opening of the new Atura Hotel at Adelaide Airport.

7 September

- 8.00am Attended the Western Adelaide Consultative Group meeting

10 September

- 7.00pm Attended the 2018 Adelaide Footy League Keith Sims OAM Medal Dinner at the Arkaba Hotel.

12 September

2.00pm Participated in a meeting with Camden Community Centre Chairperson Julie O'Malley, Chief Executive Officer Joe Seric and Treasurer Joe Krajina with Terry Buss regarding their ongoing operations.

13 September

2.00pm Attended the Annual General Meeting of the Cummins House Society.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

15 September

Attending the Australian Mayoral Aviation Council Executive Meeting at the Parkroyal Hotel Melbourne Airport.

16 September

12.00pm Unveiling commemorative plaques and addressing participants at the community event for the opening of the stage 1 redevelopment works at Weigall Oval, as well as celebrating the long standing affiliation of the Weigall Oval Trainers Association with the site.

18 September

6.00pm Council informal gathering and dinner

7.00pm Council and Committee meetings.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 Finance and Regulatory Committee Meeting****RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 18 September 2018 be adopted.

11.2 Strategy and Community Committee Meeting**RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 18 September 2018 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE**15 MOTIONS WITH NOTICE**

Nil

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Camden Community Centre

Brief

This report seeks a direction from Council in terms of providing funding support to the Camden Community Centre to assist them with their ability to continue to provide a range of valuable services and programs to the community of West Torrens.

RECOMMENDATION

It is recommended that:

1. Council provide financial assistance to Camden Community Centre in the form of a loan in the amount of \$146,675.
2. On the basis that the Camden Community Centre accepts Council's offer of a loan, the Chief Executive Officer be delegated authority to arrange draft loan documentation to be prepared on terms and conditions consistent with this report and as agreed between the parties.
3. The Chief Executive Officer be delegated authority to execute the loan documentation following consultation with the Mayor and Presiding Member of the Finance and Regulatory Standing Committee who are delegated authority to provide oversight to the Chief Executive Officer that the negotiated terms and conditions of the loan are acceptable to Council.

Introduction

Camden Community Centre is one of the oldest and longest running community centres in the Adelaide metropolitan area. It began back in 1975 on the old Camden Primary School site and became an incorporated body with freehold title to its premises in 1978.

The Camden Community Centre (Centre) offers a range of services and programs including:

- Child Care Centre
- Programs for people living with memory loss
- Programs for Ladies and Gentlemen over 65
- Programs for people living with a disability
- Super Saturday (socially isolated individuals)
- Op Shop
- Men's Shed - Woodwork
- Raised garden beds – made to order
- Community Garden
- Meeting Room for hire [air-conditioned]
- Hall for hire [air-conditioned]
- Travel Club (monthly)
- Art Group

Over the period Dec 2017 to June 2018, the Centre has been subject to a number of circumstances that has seen a severe reduction in reserves and working capital. Because of this, the Centre has found itself in a position where there has not been sufficient cash flow to meet operational expenses, including payroll. Over the last nine months the Centre has had to meet (from cash reserves), unfunded costs in excess of \$235,000.

The Centre Board of Management has approached Council to provide financial assistance to allow them as an organisation to continue to provide services to the West Torrens community and to allow them to move the Centre forward with a new strategic vision that will ensure viability into the future.

Council at its meeting held 4 September 2018 resolved to advance the remainder of the 2018/19 Partnership Grant plus provide a \$10,000 'top-up' from our Community Grants program. While the Centre is truly appreciative of this gesture by Council, they are of the view that this additional funding will only take them through to mid-late October given the out-of-sync timing of their funding commitments as against receiving block funding for their various programs.

Further discussions have been held with the Centre Board of Management around possible additional funding assistance and this matter requires further consideration by Council

Discussion

Various options were discussed in terms of the future of the Centre as well as possible funding assistance from Council. These options included (in no particular order of preference):

- Declaring insolvency;
- Merger or management agreement with another entity;
- Council assuming complete management of the Centre;
- Council purchasing their real estate assets with a lease-back arrangement;
- Council funding their volunteer program (approximately \$90,000 per year);
- Council advancing 3 years of their partnership funding.

There are obvious implications for Council if the Centre closes or if Council assumes the running of the Centre. Options about purchasing their real estate assets are impacted by our Elections Caretaker provisions so this is not able to be considered at this point in time.

During discussions with the Centre Board of Management it became apparent that the most palatable option would be to advance their Partnership Grant and this option struck accord with the Centre Board of Management. Although the existing annual Partnership Grant is untied, it was suggested it would be preferable if any advanced funding was quarantined from their commercial child care operations. Centre representatives agreed with this and that their accounting system was capable of doing so and reporting accordingly.

Discussion was also had about the 'hole' any advanced funding would create in future years and Centre representatives were confident that they could manage this. The advancement of funding, if approved by Council, would allow the Centre Board of Management critical time to restructure their operations and programs and pursue and implement additional funding streams to underpin their ongoing viability. They felt very confident about this and would ensure future budgets accounted for the advanced funding and that it would not affect their ongoing financial sustainability.

The Centre Board of Management has developed a Business Plan for 2018/19 (**Attachment 1**).

The Business Plan provides, amongst other things, the revenue streams available to the Centre. It also provides some strategies moving forward to address their current position and to aim for their ongoing financial sustainability.

Of course, advancing three years of Partnership Grants to the Centre is not without risk to Council.

Under the scenario of Council just advancing three years of the Centre's Partnership Grant, the funding is provided on an untied basis which means that the Council has limited security if there was concern that the Community Centre was to be wound up.

A better alternative would be to provide financial assistance on a loan basis. Any loan arrangement that is agreed could be kept separate to the grant funding arrangement. For example, a loan could be provided with the funding still continuing in future years under the already existing arrangement. Under this scenario, future funding payments from Council to the Centre would be quarantined to repay the loan. It is suggested that any loan arrangement would be a 'principal' only loan, not a 'principal and interest' loan. Under this loan option, a formal loan agreement would be entered into between Council and the Centre on terms and conditions as agreed and accordingly, any outstanding balance owing on the loan would legally be required to be repaid to Council in the event the Centre ceased to operate before the loan was repaid.

Using the 2018/19 Partnership Grant to the Centre in the amount of \$46,987 as the base line figure and indexing this amount by 2% over the ensuing three (3) years, it is proposed that the loan amount would be \$146,675 made up of:

- 2019/20 - \$47,927 (being base line figure \$46,987 plus 2%)
- 2020/21 - \$48,885 (being \$47,927 plus 2%)
- 2021/22 - \$49,863 (being \$48,885 plus 2%)
- **Total Loan Figure - \$146,675.**

Conclusion

The Camden Community Centre, which is a registered Charitable Institution, has been operating since 1975 providing a range of services and programs to the community of West Torrens. Over recent times the Centre has faced a number of unfortunate circumstances that has required use of its cash reserves to meet ongoing operational requirements.

The Centre now has a cash-flow dilemma and is seeking assistance from Council to allow it to continue its operations and provide critical time for it to restructure its operations and programs and pursue and implement additional funding streams to underpin their ongoing viability.

Advancement of the Centre's next three years of Partnership Grants is considered a solution however; advancing funding that is unsecured does provide an element of risk to Council. A better option would be to advance the funding under a loan arrangement and under this scenario, a formal loan agreement would be entered into between Council and the Centre on terms and conditions as agreed and accordingly, any outstanding balance owing on the loan would legally be required to be repaid to Council in the event the Centre ceased to operate before the loan was repaid.

Attachments

1. Camden Community Centre Business Plan 2018-2019



Business Plan 2018-2019

Prepared 7 Sept 18 – To be Reviewed Dec 18

Registered Charitable Institution
ABN: 81 388 249 632
7 Carlisle St
CAMDEN PARK 5038
www.camden.org.au

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Executive Summary

The History of Camden Community Centre

Camden Community Centre is one of the oldest of many community centres in the Adelaide metropolitan area. It began back in 1975 when a planning committee was formed to look at the way best to utilize, for community benefit, the old Camden Primary School site after its relocation to Penong Avenue. As a result of much determination by the group of very committed community-minded people the Centre commenced operations in a two roomed transportable school building owned by and on the grounds of the Camden Branch, Brighton Technical and Further Education College.

In 1978 Camden Community Centre became incorporated with a freehold title. With love, sweat, generosity and hard work we have come to where we are today. Every week the Centre assists an average of 400-500 people per week who utilise our facilities, programs and activities. The Centre also provides approximately 125 two course hot meals per week to participants.

We continue to be proudly owned and operated by the community through our membership [not government or council]. The Centre is managed by an elected volunteer Board of Management and an employed CEO. The Centre is supported by grants from the Government, funding from the City of West Torrens and public donations for which we are most grateful. Over 77 volunteers play a major role in assisting our 30 devoted and skilled staff with the day-to-day operation of our modern multipurpose facilities.

Services We Offer

- Child Care Centre
- Programs for people living with memory loss
- Programs for Ladies and Gentlemen over 65
- Programs for people living with a disability
- Super Saturday (socially isolated individuals)
- Op Shop
- Men's Shed - Woodwork
- Raised garden beds – made to order
- Community Garden
- Meeting Room for hire [air-conditioned]
- Hall for hire [air-conditioned]
- Travel Club (monthly)
- Art Group

Purpose of the Business Plan

Over the period Dec 17 – June 18, the Centre has been subject to a number of circumstances that has seen a severe reduction in reserves and working capital. Through recent circumstances the Centre has found itself in a position where there is not sufficient cashflow to meet outflows and payroll. Over the last nine months the Centre has had to meet (from cash reserves), unfunded costs in excess of \$235,000. The purpose of this plan is to provide a strategic framework from which as an organisation we can remain solvent, continue to provide services, and move forward with a strategic vision that will ensure viability into the future. The Centre must be able to:

1. Continue to reach out & engage with the community,
2. Raise funds to support facility and program improvements,
3. Adjust programming and strategic direction to maximize income and improve cash flow, and
4. Enhance Sustainable Management Practices

This plan will be reviewed in December 2018 and adjusted to meet contingent circumstances and change in status of the organisation.

Governance

Vision

Camden Community Centre
.... the dynamic hub of our community

Mission Statement

To provide innovative, quality services that encourage participation in community life for individuals thus enriching their lives and the lives of others.

Objectives of the Centre

- Identify local community needs in relation to a social justice perspective
- To respond to local community needs by offering appropriate professional and equitable services
- To encourage and assist the local community to be self-sufficient through fostering community spirit and promoting community initiative
- To encourage and assist increased participation of members of the local community through the Centre in providing appropriate services and programs
- To encourage and assist the local community to take action on its own behalf through education, skill building and practical self-development
- To respond to current and emerging economic and social needs within the local community and assist in providing those skills which will allow members of the community maximum flexibility and adaptability in their employment and other aspects of life

Camden Community Centre is committed to the following principles and values.

- ✓ We encourage and respect diversity
- ✓ We are committed to inclusive practice
- ✓ We respect our environment
- ✓ We value our people
- ✓ We are an ethical employer
- ✓ We are committed to lifelong learning
- ✓ We value our community's contributions

Board of Management



Julie O'Malley
Chairperson



Joe Krajina
Treasurer



Nadine Eli
Secretary

General Committee Members



Joe Seric - CEO



Margaret McCann



Megan Hill
Council Representative

Organisation Structure

The Centre is managed, in accordance with its constitution, by a Board of Management elected at Annual General Meetings. The Board delegates day to day management of the Centre to a Chief Executive Officer who is responsible for maintaining staff levels and ensuring the day to day operational management of the organisation.

The Board of Management may consist of up to 12 people elected at the Centre's Annual General Meetings. At the first Board meeting following the AGM, the Board elects a Chairperson, Secretary and Treasurer. Other members include a Staff Representative and 2 Volunteers.

The CEO is recruited and selected by the Board. This position is currently 1.0 Full Time Equivalent.

The current staffing has 30 on-going positions – almost all being permanent part time. The Community Connections Manager, Director of Child Care and Admin/Volunteer Coordinator report directly to the CEO.

Within the CHSP program there are 12 staff reporting to the Manager. The total CHSP staff equate to approximately 4.6 FTEs

Within the Child Care Centre there are 15 staff reporting to the Director, totalling 9.5 FTEs. The Admin/Volunteer Coordinator has one assistant (receptionist) reporting to her and is responsible for the management of approximately 65 volunteers. The Coordinator is 1.0 FTE and the Admin Assistant is 0.7 FTE.

In total the 28 Centre staff equate to approximately 16.8 FTEs. The following table describes this structure.

Organisation Chart



Community Profile

The Centre's main population catchment can be characterised by the borders for the City of West Torrens. This geographic area is the area in which Camden Community Centre is funded via the West Torrens Council Partnership Agreement and via the Home and Community Care (HACC) programs. This area has historically been used as a general rule of thumb for the catchment of population serviced by the centre. The City of West Torrens is located immediately west of the City of Adelaide. In the new environment of the National Disability Insurance Scheme (NDIS - which supersedes the HACC Program) this paradigm will change. Under the arrangements of the scheme, participants can come from anywhere as long as they wish to participate in the centres programs.

The City of West Torrens Community Profile below provides demographic analysis for the City and its suburbs based on results from the 2016, 2011, 2006, 2001, 1996 and 1991 Censuses of Population and Housing. One of the challenges to be faced by the centre over period of this plan is develop an approach that taps into the increased opportunities presented by the outreach increase in scope offered under the NDIS arrangements.

Profile areas

City of West Torrens



Population
59,457
 ABS ERP 2016

Land area
3,704
 hectares (37 Km²)

Population density
16.05
 persons per hectare

Key Data

The following data represents key information pertinent to our participant population, especially in the environment of the transition to the NDIS and relevant programs. Source for the data is Australian Bureau of Statistics, [Census of Population and Housing](#) 2011 and 2016 (compiled by .id)

Selected subpopulation categories

City of West Torrens - Total (Usual residence)	2016			2011			Change
Population group	Number	%	Greater Adelaide %	Number	%	Greater Adelaide %	2011 to 2016
Males	28,250	48.8	48.9	26,854	48.9	49.0	+1,396
Females	29,646	51.2	51.1	28,107	51.1	51.0	+1,539
Aboriginal and Torres Strait Islander population	570	1.0	1.4	483	0.9	1.3	+87
Australian citizens	46,527	80.4	84.7	45,445	82.7	86.0	+1,082
Eligible voters (citizens aged 18+)	37,799	65.3	66.0	37,071	67.4	66.9	+728
Population over 15	49,447	85.4	82.6	46,885	85.3	82.3	+2,562
Employed Population	27,756	92.5	92.3	26,616	94.3	94.2	+1,140
Overseas visitors (enumerated)	592			424			+168

Age structure - Service age groups

City of West Torrens - Total Persons (Usual residence)	2016			2011			Change
Service age group (years)	Number	%	Greater Adelaide %	Number	%	Greater Adelaide %	2011 to 2016
Babies and pre-schoolers (0 to 4)	3,123	5.4	5.9	2,992	5.4	6.0	+131
Primary schoolers (5 to 11)	3,924	6.8	8.2	3,490	6.4	8.1	+434
Secondary schoolers (12 to 17)	3,139	5.4	6.9	3,253	5.9	7.5	-114
Tertiary education and independence (18 to 24)	6,155	10.6	9.5	6,109	11.1	9.8	+46
Young workforce (25 to 34)	10,093	17.4	13.8	9,123	16.6	13.4	+970
Parents and homebuilders (35 to 49)	11,485	19.8	19.7	11,339	20.6	20.9	+146
Older workers and pre-retirees (50 to 59)	6,812	11.8	13.1	6,162	11.2	13.1	+650
Empty nesters and retirees (60 to 69)	5,304	9.2	11.1	4,786	8.7	10.2	+518
Seniors (70 to 84)	5,721	9.9	9.3	5,830	10.6	8.7	-109
Elderly aged (85 and over)	2,148	3.7	2.6	1,877	3.4	2.4	+271
Total	57,904	100.0	100.0	54,961	100.0	100.0	+2,943

From the above it can be seen that there is a significant shift in population in older workers (aged 50-59) over the last six years. This can be regarded as a predictor of increased demand in activities and programs aimed at meeting the needs of retirees and aged care participants over the period of this Business Plan.

Need for assistance with core activities

City of West Torrens - Persons (Usual residence)	2016			2011			Change
Assistance needed by age group (years)	Number	% of total age group	Greater Adelaide %	Number	% of total age group	Greater Adelaide %	2011 to 2016
0 to 4	35	1.1	1.5	28	0.9	1.3	+7
5 to 9	82	2.9	4.4	53	2.1	3.3	+29
10 to 19	134	2.4	3.5	104	1.9	2.6	+30
20 to 59	791	2.4	3.0	683	2.2	2.7	+108
60 to 64	157	5.7	6.7	138	5.4	6.2	+19
65 to 69	170	6.7	7.5	155	7.0	7.0	+15
70 to 74	190	9.1	10.3	187	9.0	9.8	+3
75 to 79	303	15.8	15.8	335	17.1	16.5	-32
80 to 84	516	30.2	27.3	492	27.3	27.1	+24
85 and over	957	44.6	48.1	942	50.0	49.2	+15
Total persons needing assistance	3,331	5.8	5.9	3,117	5.7	5.4	+214
Total persons not needing assistance	51,423	88.8	88.5	49,428	89.9	90.2	+1,995
Not stated	3,143	5.4	5.5	2,415	4.4	4.4	+728
Total Population	57,897	100.0	100.0	54,960	100.0	100.0	+2,937

Dominant groups

Analysis of the need for assistance of people in the City of West Torrens compared to Greater Adelaide shows that there was a similar proportion of people who reported needing assistance with core activities.

Overall, 5.8% of the population reported needing assistance with core activities, compared with 5.9% for Greater Adelaide.

The major differences in the age groups reporting a need for assistance in the City of West Torrens and Greater Adelaide were:

- A larger percentage of persons aged 80 to 84 (30.2% compared to 27.3%)
- A smaller percentage of persons aged 85 and over (44.6% compared to 48.1%)
- A smaller percentage of persons aged 5 to 9 (2.9% compared to 4.4%)
- A smaller percentage of persons aged 70 to 74 (9.1% compared to 10.3%)

The above table also indicates the population base that indicates the greatest growth in needing support is the over 80 age group.

Emerging groups

The major difference in the age groups reporting a need for assistance between 2011 and 2016 in the City of West Torrens was in the age group 20 to 59 (+108 persons). This demonstrates a potential to provide service to potentially NDIS eligible participants. This is a population segment that we most likely are not currently providing service to. This trend as a percentage of the overall population is reflected as a general trend across greater Adelaide. When viewed with the change in ability to service participants outside of our existing historical catchment areas, this represents a significant opportunity for the centre. Under the NDIS arrangements we have the potential to significantly increase service to the local community in tandem with the ability to increasing funding via the participation of greater numbers of the populace in our programs.

Identified Issues in Population Statistics that Impact on Existing Programs/Services Offered

Apart from the already identified increase in opportunity (in relation to the NDIS), it is important to note that the population of under 5 year olds has remained statistically static for the last 6 years. Within a five kilometre radius of the Centre there are 48 Child Care Centre facilities. The average cost per day in the post code 5038 is \$103.67 per day, and generally includes nappies and meals. Currently the Centre charges a lower fee of \$100 per day. To provides a competitive advantage, as well as maintaining the standards that it currently has achieved via the Exceeds Standards ratings currently awarded.

Opportunities in Population Statistics that Identify Potential for Additional Programs/Services not Currently Offered.

There is a large proportion of the West Torrens population that do not speak English well and that would benefit from some form of English as a Second Language (ESL) program participation. A significant change in the proficiency in English of the population in this area (between 2011 and 2016) indicated that those speaking English not well or not at all was more than 257 persons.

The table below identifies in detail the numbers in the existing catchment area that could become participants in an ESL program if it was offered:

Proficiency in English

City of West Torrens - Total persons (Usual residence)	2016			2011			Change 2011 to 2016
	Number	%	Greater Adelaide %	Number	%	Greater Adelaide %	
Speaks English only	37,235	64.3	75.4	36,737	66.8	78.8	+498
Speaks another language, and English well or very well	14,961	25.8	16.3	13,415	24.4	14.4	+1,546
Speaks another language, and English not well or not at all	2,868	5.0	3.5	2,611	4.8	3.0	+257
Not stated	2,839	4.9	4.8	2,198	4.0	3.7	+641
Total population	57,903	100.0	100.0	54,961	100.0	100.0	+2,942

Existing Facilities

The Centre has responsibility for the following facilities:

Facility Area	Dimensions	Size
Main Administration Building:		
Includes the following:		
• Reception/Admin	3m x 3.7m	11.1 m ²
• CEO Office	3.6m x 4m	14.4 m ²
• Community Connections Activity Room (Reed Room)	5.5m x 16m	88 m ²
• Community Connections Toilets area	5m x 4m	20 m ²
• Finance Office and CHSP Co-ord Office	3.6m x 4m	14.4 m ²
• Kitchen	3m x 4m	12 m ²
• Kitchen rear storage area	3m x 5m	15 m ²
• Staff Toilets and Storage Area	2.6m x 2.5m	6.5 m ²
• Community Connection Coordinators Office (Morelli Room)	3.6m x 4m	14.4 m ²
• Community Connections Staff Office Space(Morelli Room)	6m x 5m	30 m ²
Child Care Building		145 m ²
Child Care external grounds	12m x 27m	324 m ²
Woodwork Men's Shed	7.5m x 10m	75 m ²
Woodwork Shed External Storage	5m x 4m	20 m ²
External Storage Shed (Gardening)	3m x 5m	15 m ²
External Storage Shed (Gardening)	2m x 2.5m	5 m ²
Old Op Shop Building	10.8m x 5.5m	56 m ²
Community Garden		75 m ²
Community Hall	34m x 11m	374 m ²

Strategic Aims

The organisation has a number of Over-reaching Strategic Aims these can be identified as follows:

1. COMMUNITY LIFE

Strategic Objective: To foster a sense of belonging to a community that is safe, caring and committed to lifelong learning.

2. FINANCIAL SUSTAINABILITY

Strategic objective: To ensure the viability of Camden Community Centre through sound financial management.

3. HUMAN RESOURCES / RISK MANAGEMENT

Strategic Objective: To attract, develop and retain a highly skilled, qualified, diverse workforce and create a culture that promotes excellence throughout the organization.

4. BUILDING DEVELOPMENT

Strategic Objective: To improve the Centre's infrastructure by maintaining the current building and planning for future development

5. GOVERNANCE AND ADMINISTRATION

Strategic Objective: To provide Camden Community Centre with good governance and quality administration that will guide the Centre in its role to provide innovative programs that meet community need.

6. MARKETING AND COMMUNICATION

Strategic Objective: To increase community participation in the life of Camden Community Centre through meaningful community consultation that has a multi-media focus.

Historical Factors

Current Cashflow Shortfall

Through recent circumstances the Centre has found itself in a position where there is not sufficient cashflow to meet outflows and payroll. Over the period Dec – June 18, the Centre has had to meet (from cash reserves), unfunded costs in excess of \$235,000. This is due to the following:

- A competing child care center opened within one (1) kilometer of Camden Community Child Care Centre, resulting in:-
 - A decline in child care occupancy rate from 90-100% to approximately 70%, causing a \$20-25,000 per calendar month fall in revenue. This unexpected fall in occupancy has had an immediate and critical impact on our major self-funded income stream (which supports the non-block funded portion of our programs and services);
 - Two long standing staff members (Director and Assistant Director of Child Care), together with two (2) educators resigned to work in the new Child Care Centre, therefore significant long service leave/separation payouts were made (approx. \$60,000), as well as costly recruitment campaigns to recruit replacement staff.
- The Centre underwent, three (3) major audits as a function of routine program performance assessments for each major block funded program area. This resulted in significant (unbudgeted and unfunded) additional wages and audit fees resourced from Cash Reserves at a cost of approx. \$7,000.
- Significant resource requirements and costs, through the implementation of an NDIS Transition strategy due to the termination of major block funded programs (HACC and CHSP) due by 30th June 2019 and 2020 respectively. For example, thirty five (35) clients require transitioning from our existing HACC program to the NDIS, requires up to ten (10) hours of administration per client. This cost was not provided for in any block funding arrangements and has had to be resourced from cash reserves.
- As a requirement of continued government-based funding, the Centre underwent Australian Service Excellence Standards Certification. This was also funded from Cash Reserves (at considerable cost of approx. \$10,000).
- Two (2) unbudgeted major facility / infrastructure repairs/upgrades were undertaken in May and June to meet licensing and statutory requirements:-
 - a) Child Care fence repair, property damage and installation of a new safety barrier rail due to a car being driven through the fence;
 - b) Recladding of the Men's Shed due to the age, dilapidated state of the building and the associated WHS risk in not upgrading the facility.

Cost of both projects was approximately \$17,000 (excluding grant of \$10,000 being obtained for the Men's Shed cladding).

- Replacement of the Centre's computer server due to hardware failure at a cost exceeding \$4,500.
- Over the last 18 months there have been four award pay increases each ranging from 3 – 3.5% resulting in an increase over that period of 12 – 15%. Considering our wage component is approximately 82% of our annual expenditure budget, the financial impact has been considerable (approx. \$40,000).
- Three (3) fortnightly pay periods fell due in July, with the first being due prior to receipt of block funding, nor income or productivity resulting in approximately \$45,000 being drawn from cash reserves.

The impact of the above has resulted in the use of all available Centre cash reserves. As such there is no longer any fat in the system to top up programs not resourced adequately via contracted block funded programs/services. The expenses of running these programs (predominately staff costs) still have to be met.

Timing of Block Funding Implications

Block funding is due to be received in the first week of each quarter, e.g. 1st week of October. Recently these payments have not occurred in a timely manner. With low levels of cash reserves this leaves the Centre highly vulnerable with certain eventuality of not being able to meet staff payroll commitments and possibly other forms of critical expenditure required for the operations of the Centre.

For example, this coming December 18 is also a three-pay period month and combines with the Centre's Christmas closure period during December & January, with both months generating less than 50% of income. December is also the last month in the quarter and therefore at a time when block funding is exhausted prior to the next instalment of funding (coming in the first 2 weeks of January). December's payroll liability is currently in the vicinity of \$140,000 (approx. \$45,000 per pay period).

Financial impacts on Cashflow due to loss of Cash Reserve

Based on the Centre's revised cash flow projections for 2018/19, Camden Community Centre will be unable to meet staff payroll and other financial commitments for the months of December 2018 /January 2019.

SWOT Analysis

To determine our ability to meet Centre Strategic Aims the following detail is a SWOT Analysis of the Centre Strategic Aims:

Community Life

Strategic Objective: To foster a sense of belonging to a community that is safe, caring and committed to lifelong learning.

(Child Care Director: CCD, Chief Executive Officer: CEO)

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Child Care Centre <ul style="list-style-type: none"> Child Care Centre (CCC) operating at a capacity of 36 children. CCC has a strong reputation with most new clients being sourced through 'word of mouth'. The opportunity to increase the capacity due to the 	<ul style="list-style-type: none"> Child Care services are the largest source of revenue for the Centre and are relied upon to meet shortfalls in other program area funding requirements. Any issues that impact on the revenue streams will have a 	<ul style="list-style-type: none"> Historically, the catchment area is approximately 10km radius of the Centre. Need to develop other Fee for Service activities and programs to decrease the reliance on 	Board/CEO Ongoing

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
<p>relocation of the Op Shop to the Hall.</p> <ul style="list-style-type: none"> • All staff hold required qualifications. • Currently Exceeds National Accreditation Standards. • Low Staff turnover. 	<p>significant impact on other Centre activities and programs.</p> <ul style="list-style-type: none"> • Recently the Centre commenced offering a Nappy and Meal Service which makes us competitive with competing centres. • Recently the Centre converted part of the main building internal space into an area capable of being used as a 4 place baby room facility. This needs to be further expanded to enable a greater flexibility for families with babies to have all children placed in the same facility. This would provide an internal feeder mechanism for the transit of babies into long day care and then onto the Early Learning component of the Centre. 	<p>revenue generated from the Child Care Centre.</p> <ul style="list-style-type: none"> • Continue to develop the skills and standards of staff to continue to build on existing high levels of service. This will also increase the desirability of parents to place children in the Centre due to the Centre profile and reputation as a Centre of Excellence. • Develop promotional/adv ertising campaign to augment the existing Word of Mouth marketing and increase the profile of the Centre in the local catchment area. <ul style="list-style-type: none"> • Maintain current staffing levels via active recruitment strategies and via maintaining a progressive and inclusive work environment. • In light of relocation of the Op Shop – increase capacity of Child Care facilities to create an additional 8 	<p>CCD</p> <p>CCD/CEO ongoing</p> <p>CCD formal staffing reviews in conjunction with CEO bi-annually</p> <p>CCD/CEO. Conversion of old Op Shop to a baby room should occur as soon as practical and funding permits. Potential for a net \$100,000 annual</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
		<p>Baby spaces capacity into the vacated space. This will create an additional potential of \$4,000 income per month per baby with the potential for a net increase of revenue of approx... \$100,000 per year. Added benefit is a continuity throughput or flow on effect for child to progress through each operational area of the centre therefore increase long term viability and throughput. Projected cost of modifying existing building to suit purpose is approximately \$15,000.</p>	<p>increase in net income, and a positive impact on throughput and attractiveness for new families who have a combination of babies and young children.</p>

(Community Connections Program Manager: CCPM, Chief Executive Officer: CEO, Volunteer Program Manager VPM)

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
CHSP <ul style="list-style-type: none"> Delivers social support through Centre Based Care to clients residing in the Local Govt areas of Charles Sturt, Holdfast Bay, Marion and West Torrens. Very low turnover of participants due to the inclusive and enjoyable social environment generated by staff and volunteers. Numerous successful programs conducted as Centre Based Aged Care Programs. These include: <ul style="list-style-type: none"> Travel Club Transport Outings, Craft, Guest speakers entertainers with a focus on wellness, A nutritional meal. Vehicles (Hiace Commuter Bus and Rav 4 Sedan) well maintained and suitable to transportation requirements of programs/activities. Enthusiastic well motivated staff and volunteers. 	<ul style="list-style-type: none"> Budgeted staff time is at a premium. Not enough paid hours to undertake all roles and tasks to maintain current levels of service delivery. Many of the activities rely on volunteer support. Although risk is low due to the high level of volunteer commitment – there is a risk of exposure to program activities compromise if volunteers' numbers are not maintained. Maintenance of Volunteers is critical to this and other program areas of the Centre. This program is due for termination in 20/20 – yet to be confirmed by the Commonwealth. 	<ul style="list-style-type: none"> Need to seek other avenues of revenue generation to fund additional paid hours to enable: <ul style="list-style-type: none"> Sustainability of programs / activities, and Staff/volunteer work satisfaction and well-being. Succession plan with volunteers to ensure that the skills base for various activities and functions within the centre are not compromised upon departure of specific volunteers. Existing CHSP programs can be continued almost in the same vein by use of volunteers with the program morphing into a social program that offers virtually the same service. As a social program the same paid staff parameters are not required which create greater flexibility in staffing and the utilisation of suitable volunteers. Need to investigate other avenues of providing funded and viable programs for this group demographic utilising outside of the square thinking. 	CCPM/CEO ongoing
			CCPM/VPM ongoing
			CCPM/VPM ongoing
			CEO/Board/CCPM ongoing. Alternate funding programs investigated via Sports and Rec Avenues to be reported back to the Board ASAP.

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
<p>HACC</p> <ul style="list-style-type: none"> • CCC is approved by Department of Community and Social Inclusion (DCSI) for 135 Clients. • HACC funding enables CCC to provide social programs (Monday – Friday) for HACC clients at the Centre ensuring that individuals are able to live in their home without being socially isolated. • CCC provides meals, transport and social programs (Monday – Friday) that are well attended. 	<ul style="list-style-type: none"> • State Government will be withdrawing funding for those over 65 years of age in the near future (June 19), as participants transition to the NDIS. 	<p>Greater funding available via sports and recreation funding models there must consider broadening the scope of social programs to include elements of sports and recreation.</p> <ul style="list-style-type: none"> • Educate participants in regards to the changes/transition to NDIS and their ability to remain at CCC under NDIS arrangements. • Source new funding through state, federal and local governments and philanthropic trusts to provide additional funding for the expansion of programs from being HACC specific to being social programs as indicated in the CHSP section previously. • New clients to be sourced between now and June 19, and encouraged to participate in the social programs of CCC. Upon termination of HACC programs these clients can remain and participate in social programs. 	<p>CCPM evaluate existing clients and transitions them to NDIS as soon as practically possible.</p> <p>CCPM/CEO</p> <p>CCPM</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
NDIS <ul style="list-style-type: none"> Achieved accreditation as a provider for the NDIS. Opportunities exist to transition existing HACC clients into activities/programs at the Centre via NDIS. HACC clients of CCC recognise that the social programs support their social interaction and position within the community. Many have indicated that with the transition to the NDIS that they wish to remain as participants at the centre. Opportunities exist for the provision of service to the under 65's – not currently serviced very well by existing programs in other facilities 	<ul style="list-style-type: none"> The provision and transition to being an NDIS provider is costly. We must fill a niche in the market that is currently not flooded with other providers therefore giving us a competitive advantage in the market 	<ul style="list-style-type: none"> Continue to work with the Community Business Bureau (CBB) via funding by the Dept. of Human Services to develop strategic models for service delivery under the NDIS. This includes infrastructure arrangements and marketing requirements for a competitive NDIS program offering. Follow through with the submission previously applied re a \$10,000 grant for a Client Relationship Management Platform to provide the software infrastructure required. Meet with key stakeholders such as plan managers to explore referrals into programs/activities under NDIS arrangements. Need to create strategic alliances with NDIS managers and referrers. 	<p>CCPM to continue to meet with key local government stakeholders to facilitate transition of NDIS eligible participants from other organisations that are winding up their existing HACC programs.</p> <p>CCPM/CEO ongoing</p> <p>CCPM Ongoing</p> <p>CCPM Ongoing</p>
Social Programs and Non Block Funded Activities <ul style="list-style-type: none"> Currently Most Centre Based Programs are 	<ul style="list-style-type: none"> The Centre has over time moved away from the provision of 		<p>Board Sub-Committee/CEO</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
<p>core the HACC and CHSP programs. In the past the Centre was heavily involved in ACE based programs such as Computer Classes, Cooking Classes, ESL based Classes/Courses ETC</p>	<p>purely social programs and non-block funded program in preference to Senior Based programs such as HACC and CHSP.</p> <ul style="list-style-type: none"> The Centre even though no longer providing ACE programs has maintained ACE Accreditation. 	<ul style="list-style-type: none"> The Centre has identified in its catchment area that there is a significant population base that English is their second language. There is significant potential in investigating and conducting ESL based programs via funding through various Federal and State Programs. This has the potential to increase revenue streams. ESL social groups (non-funded) could also be conducted as fixed costs are already covered and there are no additional staff costs as these activities could be run by volunteers. There is significant potential to investigate other ACE based programs that 	

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
<p>CSSP/Volunteering CSSP/Volunteer programs include: <u>Men's Woodwork Shed</u></p> <ul style="list-style-type: none"> • Our men's shed volunteers support the center with repairs/ maintenance. • Provides an environment of social inclusion and skills development. • Opportunity to develop the skills of the individuals • Sale of goods produced provides a valuable additional revenue stream. <p><u>Op Shop</u></p> <ul style="list-style-type: none"> • The shop operates Monday – Friday 10am – 2pm. • Shop has a small but dedicated volunteer workforce. 	<ul style="list-style-type: none"> • Various repair/maintenance functions rely on support from volunteer participants • Totally dependent on volunteer participation for success. To-date this has not been an issue but potential risk should be noted. 	<ul style="list-style-type: none"> • Continue to provide an environment in which volunteers want to continue to volunteer at Camden and continue to provide ongoing support. • Continue to source funding from state and local governments in providing equipment and resources that provides the optimal environment in which the men can continue to volunteer in the Shed program. • All of the assets to commence Café operations are in place. To commence operations it requires suitable staffing of volunteers. Potential exists to more than 	<p>VPM</p> <p>CEO/VPM</p> <p>VPM ongoing – planning on recruiting suitable volunteers to commence operations of the</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
<ul style="list-style-type: none"> Product base consist mainly of recycled clothing and household items. Staffed entirely by volunteers providing a supportive and friendly environment for social engagement. Provides an additional and valuable revenue stream to the Centre. 	<ul style="list-style-type: none"> A significant opportunity exists for increase in income generated by the shop via the implementation of the Community Café component of the Shop. 	<p>double income from the op shop by the retail component feeding from customers generated by the Café and visa-versa.</p>	<p>Cafe no later than October 2018</p>
<p><u>Community Garden</u></p> <ul style="list-style-type: none"> Provides an avenue of social inclusion and development of skills. Provides additional revenue on a fee for service basis. Opportunity for all members of CCC to interact with the garden. 	<ul style="list-style-type: none"> Garden is limited in size due to the scarcity of land and limited watering resources. 	<ul style="list-style-type: none"> Investigate potential to create a community garden space in another off-site location? 	<p>VPM ongoing with review of existing facility to be conducted by July 2018</p>
<p><u>Un-met Needs</u></p> <ul style="list-style-type: none"> Centre has an un-met needs register to record areas that could be supported by programs and activities. 		<ul style="list-style-type: none"> Continuously monitor needs of our community including: families, children, youth, people with disabilities, and people from non-English speaking backgrounds, aged persons, indigenous people and other disadvantaged groups. 	<p>VPM ongoing</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
<p><u>Community Hall</u></p> <ul style="list-style-type: none"> The Centre currently manages the Camden Community Hall on behalf of the West Torrens City Council. Hall is utilized by the Centre and various other organisations on either a Fee basis or under other mutually agreed basis. In Sept 18, CCC hosted the Adelaide Symphony Orchestra for a public free concert which was attended by over 100 members of the local community. 	<ul style="list-style-type: none"> Significant Opportunities exist for the utilization of the Hall for a number of community activities and fee-for-service activities to generate additional income as well as meeting community participation goals and services 	<ul style="list-style-type: none"> Investigate the potential for develop the Hall space and resources into being a hub for Sports Recreational activities that would service existing Centre participants as well as opening up services to a much broader participant range. Huge potential for funding exists with existing sports and recreational focused funding bodies at both the federal and state levels. Liaise with the West Torrens City Council for the potential for developing the Hall as an indoor sports and recreation Centre with the development of facilities such as indoor basketball, footstall, badminton and other sports. Develop a plan for the use of the facility for recreational use such as a bridge club, darts, and other less strenuous activities that could be utilized by the aging population to combat social isolation and 	<ul style="list-style-type: none"> Board sub-committee in conjunction with the CEO to investigate broadening of the constitution to enable the access of sports and recreation funding form federal and state sources. CEO/Board Sub-Committee

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
		encourage participation in community based sports and recreational activities.	

Financial Sustainability

Strategic objective: To ensure the viability of Camden Community Centre through sound financial management.

The CCC has revenue streams via a series of grants, fee-for-service activities and block funding for the provision of state and federal programs. The table below outlines the current revenue streams available to the centre:

Serial	Grant Amount GST Excl.	Grant Name	Grant Program Area	Centre Area	Remarks
1	\$46,987	West Torrens Council Partnership Agreement	Contribution to Centre Overheads	Centre Hub	Provided by the West Torrens Council as a contribution to Centre overheads and programs.
2	\$128,963	HAAC	HAAC/Centre Based Aged Care for under 65's	Community Connections	Managed via DHS. We will be transitioning to NDIS as soon as we are Accredited Providers, and NDIS approved clients wish to use our services. Additional Revenue is raised via fundraising/Client Contribution Fees for various activities (Travel Club, etc.). This amounted to approx. \$10,000 for FY 17/18
3	\$272,368	CHSP	Centre Based Aged Care for over 65's.	Community Connections	Additional Revenue is raised via fundraising/Client Contribution Fees for various activities (Travel Club, etc.). This amounted to approx. \$46,000 for FY 17/18
4	\$18,310	CSSP	Volunteering Programs	Volunteers	Funding under this Service Agreement is for the provision Family and Community Development Program services. Additional Funds are raised within the Op Shop, Men's Shed, Community Garden and other fund raising activities (mainly via sales). In the FY 17/18 this amounted to an approximate additional \$34,000.
5		Fee For Service Activity : Camden Community Child Care Centre	Revenue Calculations : Max \$100 per child place per day= \$100 x 36 (Places/day) x 5 days x 48 weeks= \$864,000	Child Care	Additional revenue is raised via fundraising activities. This amounted to approx. \$3,000 for FY 17/18. Our current maximum total capacity is \$864,000. The addition of a baby room with an additional 8 places increases potential maximum income by a net of approx... \$100,000.

(Financial Officer: FO)

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Accounting Systems <ul style="list-style-type: none"> Integrity of accounting system (MYOB) is maintained by having software on the cloud with daily back-ups undertaken both on and off site. 	<ul style="list-style-type: none"> Grant funders increasingly requesting more comprehensive audit reporting on specific grants. As such Chart of accounts has been created which enables identification and reporting on unique cost centres in full. Reports produced are able to isolate and identify all key program areas so that unique income and expenses can be identified for each program area 	<ul style="list-style-type: none"> Chart of Accounts to continue to be maintained that continues to allow a greater transparency in receipt and expenditure of specific grants. This ensures maximum efficiency and decrease in costs in providing a comprehensive audit report that will satisfy audit and reconciliation requirements of funders. This also allows specific grants to be applied to specific program areas without dilution of provided funds into other program areas not specifically designated or identified for those funds. A greater accountability is offered to funders in this regards. Continue to maintain CCC's financial management system in line with Australian Accounting Standards. 	<p>CEO/FO</p> <p>CEO</p> <p>1. Ongoing 2. Review of Chart of Accounts Dec 2018</p>
Budgets and Plans <ul style="list-style-type: none"> Board regularly reviews CCC budget. 	<ul style="list-style-type: none"> The strategic plan has been reviewed on an annual basis, however recent financial circumstances has required a review of the plan in September 2018. 	<ul style="list-style-type: none"> Continue to modify/develop and manage the preparation of budgets, an annual business plan and report them to the board for review monthly. This Strategic/Business plan to be reviewed in Dec 18. 	<p>CEO/FO budget reviewed at each Board Meeting with formal bi-annual review. This plan to be reviewed and modified as required by CEO and finance committee of the Board in Dec 18.</p>
Financial Sustainability of Programs/Activities	<ul style="list-style-type: none"> Specific programs which are core to the 	<ul style="list-style-type: none"> Continue to monitor and review the cost structure 	<p>Board/CEO and all program</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
<ul style="list-style-type: none"> Some of the projects undertaken by CCC are not financially sustainable in terms of specific grants received but are provided via revenue streams from other for-profit activities undertaken by the Centre. 	<p>Mission and Vision of the Centre are not fully funded and depend on external revenue sources. This makes the conduct of these programs and the employment of subsequent staff vulnerable to the success of these alternate revenue streams to keep providing top-up funding.</p>	<p>and benefit of CCC's client services to ensure sustainability.</p> <ul style="list-style-type: none"> The Centre acknowledges that some grant funding is only meant as a contribution towards programs with the expectation that other community support will complete funding shortfall. This is a very normal part of providing a community based service. This issue is sustainability. The challenge is to continue to provide innovative revenue streams to enable the Centre to continue to provide core programs and activities. Currently under existing arrangements the Centre is not sustainable which will require a major re-think on how we continue to deliver existing programs/services and how we can incorporate new revenue streams in the immediate space to offset existing shortfalls. The Board, CEO and program managers continue to investigate alternative revenue streams in innovative ways including broadening our scope of service to include recreation and sports. In the Short term to meet immediate critical cash flow shortfalls the Board is to seek financial support for Federal, State and Local government as well as approaching local philanthropic community based organisations for assistance. 	<p>managers. Ongoing</p>

Human resources / Risk Management

Strategic Objective: To attract, develop and retain a highly skilled, qualified, diverse workforce and create a culture that promotes excellence throughout the organization.

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Human Resources in General <ul style="list-style-type: none"> Staff have a diverse range of expertise to meet the service support required by the clients of the Centre. CCC has a vision and mission statement for the organisation. CCC has a number of staff who have a long standing association with the Centre. Many staff are very passionate workers for the Centre. 2 staff meetings are held each year. Monthly meeting of senior management in place. Staff have a low absentee rate. The Centre conforms to relevant awards etc. with above award conditions in relation to pay via an EB Agreement for Child Care Staff. CCC has a strong volunteer base through all programs of the Centre. 	<ul style="list-style-type: none"> High staff stress in Community Connections due to time demanding nature of their roles. Staff continuously undertake un-paid hours of work to ensure integrity and continuity of existing programs and activities. There is a high reliance on staff working extra hours in Child Care due to the nature of the rosters and current employment configurations of existing staff. There is a requirement to recruit more staff into full time roles where staffing is simplified, rather than employing most on permanent part-time roles requiring significant jiggling of hours to attempt to get rostering arrangements to meet requirements. 	<ul style="list-style-type: none"> Ensure careful monitoring of staff hours and unpaid work to ensure that unrealistic expectations are not made on staff in terms of time commitments over and above paid hours. Continue to work at increasing revenue streams and establishing sustainable programs to ensure that staff are not expected to work outside of paid hours. Continue to rationalize Child Care staff from casual to permanent roles where appropriate to maximize savings on associated casual staff costs. Recognize service milestones in the same manner that currently exists for volunteers – name badges indicating years of service and issuing publicly of certificates of service for significant milestones. Continue to monitor the performance of all staff through an annual appraisal process. Professional Development Review (PDR) program for all 	<p>CEO all program area managers</p> <p>CCD/CEO</p> <p>CEO/PVM – project certificates and badges at AGM</p> <p>CEO/All program management on a continual basis</p> <p>CEO/All program managers.</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
		<p>staff to be undertaken on an annual basis.</p> <ul style="list-style-type: none"> Support all staff to achieve their potential to be skilled, and flexible through customer service, vocational and personal development training. To continue to support the improvement of CCC team morale via regular opportunities to be developed when staff can celebrate their achievements (eg low key BBQ's and or after-work functions). Continue with Senior Management meetings to be held on a weekly basis with processes to be develop to meet the KPI's of the Centre. Ensure position descriptions for all roles within the organisation are kept up to date and modified when required. (Including volunteers). Continue to recognize Volunteers through special events on International Volunteer Day and through Volunteer Week. Provide certificates for significant periods of service. 	<p>CEO/All program managers ongoing.</p> <p>CEO/All program managers. Social program to be prepared annually.</p> <p>CEO ongoing</p> <p>CEO/All program area managers ongoing. Formally reviewed tri-annually.</p> <p>VPM</p>
<p>Performance Management</p> <ul style="list-style-type: none"> Staff are supported and skills developed via a comprehensive performance 	<ul style="list-style-type: none"> Interim non formal 6 month progress appraisals not currently part of the appraisal process. 	<ul style="list-style-type: none"> Performance Management to be implemented with six monthly (non-formal) interim appraisals and annual (formal) reviews undertaken. 	<p>All program area managers on a rolling basis.</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
management framework.		<ul style="list-style-type: none">• Individual plans are developed and monitored as part of Performance Management.• Each staff member commits to at least one work related development activity during the year.• Staff recognized through Service Awards.	<p>All program area managers on a rolling basis.</p> <p>All program area managers on a rolling basis.</p> <p>Awards presented at AGM</p>

Building Development

Strategic Objective: To improve the Centre's infrastructure by maintaining the current building and planning for future development.

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Existing Infrastructure <ul style="list-style-type: none"> CCC owns land and capital buildings within Camden. 	<ul style="list-style-type: none"> Road surface of laneway in front of Child Care Centre is in serious state of degradation creating a WHS issue for pedestrian traffic. Buildings are aging and require constant maintenance 	<ul style="list-style-type: none"> Ongoing Annual Review of CCC buildings and equipment in line with existing assets maintenance schedule and availability of funds. Requirement to raise funds to re-surface laneway. Current Funding application in place with Grants SA. 	<p>CEO</p> <p>CEO – laneway to be resurfaced during financial year 2019/2010.</p>

Governance and Administration

Strategic Objective: To provide Camden Community Centre with good governance and quality administration that will guide the Centre in its role to provide innovative programs that meet community need.

(Board Chairman: BC, General Board Member: GBM)

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Board <ul style="list-style-type: none"> CCC Board has a strong commitment and support for the work of the Centre. Recruitment of Board members is based on interest and on providing a well-rounded depth of complimentary experience. The Board is very active in providing a presence at the centre 	<ul style="list-style-type: none"> The Board currently has a number of vacancies. 	<ul style="list-style-type: none"> Active recruitment of Board members with complimentary expertise to provide additional support for the work of CCC (e.g. human resources, compliance, OH & S, legal, accounting, child care specialist etc.) As an organisation CCC is not large enough to employ the expertise to support all governance 	<p>BC ongoing</p> <p>BC/GBM ongoing</p>

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
that indicates its individual member's interest in the Centre and its staff.		and compliance issues and is therefore reliant upon the Board Members for additional support and advice. <ul style="list-style-type: none"> The Board maintains interaction with the Centre Senior Management Staff via a Board member by attending SMT meetings at least monthly. 	BC
Administrative Staffing <ul style="list-style-type: none"> Administrative Staff currently consists of 1.76 FTE of admin staff and 1 FTE CEO. Existing staff are extremely motivated and dedicated with a very low turnover rate. 	<ul style="list-style-type: none"> Staff hour/FTE allocation is not sufficient to undertake all tasks necessary to administer the organisation. Staff often work unpaid hours to attempt to cover all tasks. 	<ul style="list-style-type: none"> There is a requirement to review existing staff levels and seek additional revenue streams to increase admin FTE. 	CEO ongoing
Accreditation <ul style="list-style-type: none"> The Centre has attained Australian Service Excellence Standards (ASES). This accreditation standard will soon be a requirement for government supported grants. 	<ul style="list-style-type: none"> The Centre currently meets ASES Standards. 	<ul style="list-style-type: none"> Maintain standards and policy development in line with good practice and levels of certification required for maintenance of ASES standards/requirements. 	BC/CEO
Succession Planning <ul style="list-style-type: none"> Succession Planning is an integral component of risk mitigation for all aspects of the organisation. 	<ul style="list-style-type: none"> Currently succession plans/strategies are not in place for all key areas of the organisation which increases risk in the untoward event of a senior member's sudden removal for any reason. 	<ul style="list-style-type: none"> Current staffing levels do not allow for a 2IC in the Admin/Volunteer Management space. As such the current incumbent is required to have a systematic and recorded approach that is quantified in manuals and operating procedures that will allow a replacement to step in at short notice. This is currently in place 	CEO to monitor in conjunction with input from VPM.

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Policies and Procedures <ul style="list-style-type: none"> The Centre has a comprehensive set of policies and procedures that are reviewed on a tri-annual basis or as is required basis as developments occur. 	<ul style="list-style-type: none"> Policies are all up to date and are being reviewed in line with good practice and existing Board policy. 	<ul style="list-style-type: none"> Policies and procedures are reviewed and rewritten when required – or on a tri-annual basis (whichever comes first). New policies and procedures are developed and approved through the SMT, CEO and Board where appropriate. All policies are readily available to Management, staff and the general public. 	CEO via all program area managers on a continuous basis of continued quality improvements

Communication

Strategic Objective: To increase community participation in the life of Camden Community Centre through meaningful community consultation that has a multi-media focus.

(Senior Management Team: SMT)

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Marketing in General <ul style="list-style-type: none"> The logo of CCC is one that has a long standing association with the organisation. The Centre has a well laid out and informative web site. The Centre has produced a complete range of informative brochures indicating its programs and activities. Various fundraising events such as Market Day are staged to increase the profile and raise revenue within the local community. 	<ul style="list-style-type: none"> We have a social media presence via our web site and Facebook. 	<ul style="list-style-type: none"> Improve the profile of the Centre by actively seeking new corporate sponsorship. Investigate other community based activities that can be hosted by the Centre, and which will increase the profile of the Centre within the community. 	Board/CEO ongoing CEO/SMT ongoing
Internal Communication <ul style="list-style-type: none"> There is a two way flow of internal communication via the Senior Management Team. Staff communicate ideas to senior managers who discuss at SMT level. Information also flows down via senior managers to staff from the CEO and Board. 	<ul style="list-style-type: none"> SMT are attended by Board Members which increase their profile in the Centre and keeps them in touch with the coal face. 	<ul style="list-style-type: none"> Continued careful management of the Agenda and conduct of the meeting needs to be ensure maximum benefit to all participants. 	CEO ongoing

Program/Activity Strengths and Opportunities	Program/Activity Weaknesses and Threats	Remarks/Internal Strategies	Personnel Responsible for Timeline
Key Stakeholders <ul style="list-style-type: none"> CCC receives State and Federal Government funding which requires frequent communication and acquittals. 	<ul style="list-style-type: none"> Grant submissions/acquittals and have been undertaken in a timely manner. 	<ul style="list-style-type: none"> All submissions and acquittals are to be produced within timeframes dictated in the terms of agreement for all grants and funding. 	CEO/SMT on a continuous basis
Network Memberships and Strategic Alliances <ul style="list-style-type: none"> The Centre is an active member/participant in a number of relevant Community Centre and local community networks. 	<ul style="list-style-type: none"> Participation in these networks can become time intensive and absorb a significant amount of the CEO and other staff member's time. 	<ul style="list-style-type: none"> Continue to maintain an active profile within networks relevant with our strategic goals and mission. Remain cognizant of keeping participation to a level which maximizes utility to the organisation without becoming a drain on resources. 	CEO/SMT on an ongoing basis CEO

Strategies Moving Forward

The following Strategies have been identified from the SWOT Analysis are being implemented with continuous review and full overview of the Board in December 2018.

1. In the short term to meet immediate critical cash flow shortfalls the Board is seeking financial support for Federal, State and Local government as well as approaching local philanthropic community based organisations for assistance. An injection of approximately \$150,000 is required to ensure the viability of the Centre, in particular the period Dec 18/Jan 19 will be the critical time frame with funds required to be in place in the last week of November 18 to ensure sufficient funding for the first (of three) fortnightly staff wages payments due in December 2018.
2. The establishment of a Board Working Group for the development of other Fee for Service activities and programs to decrease the reliance on revenue generated from the Child Care Centre.
3. Continue to rationalise and restructure staffing to maximise savings in personnel costs. Savings in the August period have realised a reduction of payroll from \$45,000 to \$39,000 for the last pay run in August. If this can be maintained it will realise an annual savings of approx. between \$120-\$130,000.
4. Develop a revamped promotional/advertising campaign to increase the profile of the Centre in the local catchment area. Special effort be directed to the promotion of increased facilities in Child Care via the creation of the Baby Room and the inception of the Play Group.
5. In light of relocation of the Op Shop to the rear of the Camden Hall, increase capacity of Child Care facilities to create capacity for an additional 8 baby spaces into the vacated space. This will create an additional potential of \$4,000 income per month per baby with the potential for a net increase of revenue of approx. \$100,000 per year. Added benefit is a continuity throughput or flow on effect for child to progress through each operational area of the Centre therefore increasing long term viability. Projected cost of modifying existing building to suit purpose is approximately \$15,000 and a donation will be sought through commercial businesses.
6. Prepare for demise of HACC and CHSP programs by creating social programs. As a social program the same paid staff parameters are not required which create greater flexibility in staffing and the utilisation of suitable volunteers.
7. Source new funding through state, federal and local governments and philanthropic trusts to provide additional funding for the expansion of programs from being HACC specific to being social programs as indicated in the CHSP section previously.
8. Immediately commence strong marketing activities through to June 2019 to attract new clients to the Centre to participate in social programs. Upon termination of HACC programs in these clients can remain and participate in social programs.
9. The Board and Senior Management Team to laterally investigate other avenues of providing funded and viable programs for the various Community group demographics, in particularly considering funding options via sports and recreation funding models. This will also broaden the scope of social programs to include elements of sports and recreation.
10. Educate and assist existing clients with changes/transition to NDIS and retention of their attendance at CCC under NDIS arrangements. Portion of current cost savings in salaries in Community Connections can be utilised in funding the physical administration in transitioning existing HACC clients into NDIS arrangements.
11. Continue to work with the Community Business Bureau (CBB) via funding by the Dept. of Human Services to develop strategic models for service delivery under the NDIS. This includes infrastructure arrangements and marketing requirements for a competitive NDIS program offering.
12. Follow through with the NDIS one-off Grant submission previously applied re a \$10,000 grant for a Client Relationship Management Platform to provide the software infrastructure required.

13. Engage with NDIS Plan Managers and create strategic alliances to explore referrals into programs/activities under NDIS arrangements.
14. Explore / Conduct ESL (English as a Second Language) based Federal and State programs to potentially increase revenue streams through strong demographics in the Centre's catchment area. ESL social groups (non-funded) could also be conducted with the engagement of volunteers (low cost).
15. Immediately investigate other ACE based programs that fall within our Centre Mission guidelines and ethos to contribute to additional revenue streams.
16. Commence café operations in the Op Shop using suitably trained volunteers to generate additional retail sales and boost Op Shop sales, forecasting double revenue. Additionally, work with TAFE and other training providers to create opportunities in that space to both augment volunteers and to create strategic alliances with other agencies to strengthen our involvement within the greater community.
17. Investigate the potential for expanding the Hall use for sports / recreational activities that would service existing Centre participants as well as opening up services to a much broader participant range using funding with existing sports and recreational focused funding bodies at both the federal and state levels.
18. Liaise with the West Torrens City Council for the potential for developing the Hall as an indoor sports and recreation Centre with the development of facilities such as indoor basketball, footstall, badminton and other sports.
19. Develop a plan for the use of the facility for recreational use such as a bridge club, darts, and other less strenuous activities that could be utilized by the aging population to combat social isolation and encourage participation in community based sports and recreational activities.
20. Continue to modify/develop and manage the preparation of budgets, the current Business Plan and report them to the Board for review monthly. This Strategic/Business plan to be reviewed in December 2018.
21. Active recruitment of Board members with complimentary expertise to provide additional support for the work of CCC (e.g. human resources, compliance, OH & S, legal, accounting, child care specialist etc.)
22. Improve the profile of the Centre by actively seeking new corporate sponsorship. A sub-committee of the Board to be established with its core role being the recruitment and ongoing building of relationships with corporate sponsors.

Cash Flow Forecast for FY 18/19 and Expected Shortfalls

The following Cash Flow incorporates the inclusion of Council bringing forward of the Partnership Arrangement remaining funds for the FYU 18/19 into September and the inclusion of the approved one-off community grant of \$10,000. Additionally it incorporates the inclusion in October of the bringing forward of three years of Partnership Agreements into the month of October 2018.

Please see overleaf a full breakdown of Cash Flow for the remainder of FY 18/19.

Camden Community Centre Inc.										Return to Main Menu									
7 Cuthill St																			
Camden Park SA6003																			
July 2019 To June 2019																			
Cash Flow Budget By Area Cover Sheet																			
YTD										\$56,498									
Overall Centre Programs																			
Cash at Bank																			
Total Income- All Areas																			
Total Expenses All Centre Areas																			
Net Profit(Loss)																			
Less PAYG for Sept																			
Less PAYG and SUPER for Oct (PAYG&GST 23,500 & Super 16000) 39,500																			
Less Vehicle monthly payments*																			
Less ATO Payment Plan																			
EOM Net Cash Position (Add cash from carried Fwd from last month)																			
Child Care Projections																			
July										%									
August										%									
September										%									
October										%									
November										%									
December										%									
January										%									
February										%									
March										%									
April										%									
May										%									
June										%									
Average Annual										%									

Strategic Plan Graphic



2018 - 2020

Strategic Plan

Our Mission

To provide innovative, quality enriching services that encourage participation in community life for individuals, thus enriching their lives and the lives of others.

We Value

Inclusive Practice
Our People
The Environment
Listening & Learning
Ethical Employment
Diversity
Our Communities Contributions

Focus Areas

1. Our Services
2. Our Finances
3. Our People
4. Our Facilities
5. Our Governance
6. Our Communication

Objectives

To provide a range of targeted, high quality services that are valued and Recognised by our community
To ensure our sustainability through sound financial management
To ensure that we have motivated, skilled and competent people working constructively together in an environment that nurtures, values and respects each other
To provide safe, secure and appropriate facilities that support our programs
To ensure that our governance and administration support our services
To maintain and increase awareness of and engagement with our services

17.2 Brown Hill and Keswick Creeks Stormwater Board - Business Plan

Brief

This report is to receive and note the Business Plan prepared by the Brown Hill and Keswick Creeks Stormwater Board (Board) covering the four year period 2018/19 to 2021/22. The report also seeks Council approval of its financial contribution to the Brown Hill and Keswick Creeks Stormwater Board for the 2018/19 financial year.

RECOMMENDATION

It is recommended to Council that:

1. The Business Plan prepared by the Brown Hill and Keswick Creeks Stormwater Board for the four year period 2018/19 to 2021/22 be received and noted.
2. The financial contribution by Council to the Brown Hill and Keswick Creeks Stormwater Board in the amount of \$3.463 million for the City of West Torrens share of the principal activities undertaken by the Stormwater Board, both capital and operational, to implement the Brown Hill and Keswick Creeks Stormwater Management Plan for the 2019/19 financial year be approved.

Introduction

The Brown Hill Keswick Creek (BHKC) stormwater project (the 'project') is a collaborative effort between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens to mitigate significant flood risks arising from the four major watercourses of the catchment of Brown Hill and Keswick Creeks through the implementation of a stormwater management plan (SMP).

In February 2017, the current SMP for the BHKC catchment was approved and gazetted.

In January 2018, the then Minister for Local Government approved the Charter for the establishment of the Regional Subsidiary (the Brown Hill and Keswick Creeks Stormwater Board) charged with the role to implement or oversee the construction of stormwater infrastructure for the purpose of implementation of the BHKC SMP. Notice of approval of the Charter by the Minister was published in the SA Government Gazette on 27 February 2018.

The five constituent Councils have subsequently approved the membership of the Board and under its charter; the Board is required to prepare a business plan for the ensuing four years. This report deals with the Board's first business plan and is for the years 2018/19 to and including 2021/22.

Discussion

The purposes of the Board's Business Plan (**Attachment 1**) is to outline the performance targets that the Board is to pursue; and a statement of the financial and other resources, and internal processes, that will be required to achieve the Board's performance targets; and the performance measures that are to be used to monitor and assess performance against targets.

Relevant clauses of the charter include 14.3, 14.7, and 15. Clause 15.1 refers to Clause 24 of Schedule 2 of the Local Government Act 1999 ('the Act') which requires that the first business plan of a regional subsidiary is prepared within six months after the subsidiary is established. It also requires that business plans are prepared in consultation with the councils.

The Business Plan addresses the requirements of the Charter and the Act and is presented to Council for it to receive and note.

The Business Plan also incorporates a budget for the relevant financial year and also incorporates a Long Term Financial Plan covering the Board's activities for the ensuing years (**Attachment 2**).

Although Council is not required to approve the Board's Business Plan, it is required to approve its financial contribution to the Board for the relevant financial year, in this case the 2018/19 financial year.

The budget prepared by the Board indicates a financial contribution of \$3.463 million from West Torrens for 2018/19 and this figure includes both capital and operational expenditure. This figure is a Net figure and takes account of reimbursement from the State Government.

Council's existing 2018/19 budget incorporates expenditure of \$2.5 million for the BHKC project and with existing reserves/carryovers of \$1.836 million; the total available budget for the BHKC project currently sits at \$4.336 million. The current available budget exceeds the financial commitment requested from the Board so accordingly, approval of Council's financial contribution to the Board of \$3.463 million for the 2018/19 financial year is recommended for approval.

Conclusion

As required by its Charter, the Brown Hill and Keswick Creeks Stormwater Board has prepared its first Business Plan covering the four year period 2018/19 to 2021/22. The Business Plan includes a budget for the 2018/19 financial year and also incorporates a Long Term Financial Plan covering the Board's activities for the ensuing years.

Council is required to approve its financial contribution to the Board for the 2018/19 financial year which is set at \$3.463 million. Council's total available budget for the BHKC project currently sits at \$4.336 million and accordingly, approval of Council's financial contribution to the Board of \$3.463 million for the 2018/19 financial year is recommended for approval.

Attachments

- 1. Business Plan 2018/19 - 2021/22**
- 2. Long Term Financial Plan**



**BROWN HILL AND KESWICK CREEKS
STORMWATER BOARD
BUSINESS PLAN 2018/19-2021/22**

August 2018

FOR THE CITIES OF ADELAIDE, BURNSIDE, MITCHAM, UNLEY AND WEST TORRENS



Version 3

ms20180830a – Business Plan

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1 Introduction

The Brown Hill Keswick Creek (BHKC) stormwater project (the 'project') is a collaborative effort between the Cities of Adelaide, Burnside, Mitcham, Unley and West Torrens to mitigate significant flood risks arising from the four major watercourses of the catchment of Brown Hill and Keswick Creeks through the implementation of a stormwater management plan (SMP).

The SMP satisfies best practice outcomes for stormwater management as set out in the Stormwater Management Planning Guidelines of the Stormwater Management Authority (SMA). Achievement of the SMP and subsequent progress of the project has also involved satisfaction of governance, policies and procedures of the project councils. Overall, a major benefit to the community is that the complex cross-border project is being carried out in a collaborative manner by the five councils.

The SMP primarily includes the construction of \$140 million of infrastructure works (2016 values) along major watercourses of the catchment as well as implementation of other stormwater management measures.

In February 2017, the current SMP for the BHKC catchment was approved and gazetted. The approval includes a condition requiring, within 12 months, the establishment of a regional subsidiary (RS) to conduct the project on behalf of the constituent councils ('the councils'). In January 2018, a charter for governance of the RS was submitted to the former Minister for Local Government for the necessary approval to formalise the RS. Notice of approval by the Minister was published in the SA Government Gazette on 27 February 2018.

Under its charter, the Brown Hill and Keswick Creeks Stormwater Board ('the Authority') is required to prepare a business plan for the ensuing four years. This, the Authority's first business plan, is for the years 2018/19 to and including 2021/22.

The purposes of this Business Plan is to outline the performance targets that the Authority is to pursue; and a statement of the financial and other resources, and internal processes, that will be required to achieve the Authority's performance targets; and the performance measures that are to be used to monitor and assess performance against targets.

Relevant clauses of the charter include 14.3, 14.7, and 15. Clause 15.1 refers to Clause 24 of Schedule 2 of the Local Government Act ('the Act') which requires that the first business plan of a regional subsidiary is prepared within six months after the subsidiary is established. It also requires that business plans are prepared in consultation with the councils.

A Project Execution Plan (PEP) has been prepared and, as an internal working document, will become the guiding document to detail and manage the scope and requirements of this Business Plan.

2 Priority issues

The following issues identified in the Plan are matters requiring early attention.

- **SMA annual funding:** For project budgetary purposes, particularly in respect of each council's annual funding commitment, it is assumed that 50% of project capital expenditure in any year will be paid by the SMA into the project the following year. These arrangements need to be confirmed with the SMA (section 7.1)
- **State funding offer:** The councils will take the lead role in seeking to improve the former State Government's 50% funding offer in terms of certainty of the offer and to more closely align it with the SMP works implementation timeframe of 10 years (or preferably less time) in lieu of the current 20 year timeframe. (sections 6.6 & 7.5)
- **Commonwealth funding:** The councils will take the lead role in seeking Commonwealth funding assistance for construction, particularly to align it with the SMP funding model, being a one third sharing of cost between the three spheres of government. In August 2018 a funding brochure is being prepared through project resources for potential use in informing political parties prior to the forthcoming federal election. (sections 6.6 & 7.5)
- **Project delivery acceleration:** The former State Government's funding offer is spread over 20 years and would require some councils to borrow funds if the councils collectively commit to an accelerated program of less than 20 years. This matter was explored previously by the project but not taken further at the time. However, the issue should be reconsidered if it is assessed that a lengthy project implementation program presents significant risks or, changed circumstances warrant. (section 7.5)
- **Organisation:** The Authority will establish independent and 'permanent' organizational arrangements by December 2018, including staffing, accommodation and supporting services. Any arrangements involving use of a council's resources will be formalised in agreements between the parties and at the Authority's cost (if so determined). (section 8.1)
- **Project execution plan:** A PEP has been prepared which deals with planning and management issues across all aspects of the project, particularly in respect of project delivery. It should be updated from time to time to reflect changing outlooks and ensure that it stays relevant to project objectives. (section 8.6)
- **Policies and procedures:** The project generally has operated under policies and procedures of Unley Council, as well as being subject to the policies of each of its five councils insofar as activities and decisions of the project affect individual councils. It will be necessary for the Authority to determine its own policies or adapt individual council policies with application to the Authority. (section 8.2)
- **Current works issues:** Immediate issues concerning project works delivery are outlined in section 4.2

3 Stormwater Management Plan

The principal objective of the SMP is to substantially reduce the number of properties within the catchment that would be affected by very large flood events, as shown in the following data for a one in 100 year event.

	Number of flood affected properties			Damages (\$'000)
	Over-floor flooding	Under-floor flooding	Total	
Do nothing	1,172	917	2,089	122,220
With SMP works	6	25	31	814

The damages estimate does not account for the intangible costs to the community of trauma suffered by people affected by flooding and other social disruption due to flooding. In dollar values, intangible damages could be as much or more than the tangible damage cost. Future incidents of flooding may become politically damaging at local government, state and federal levels. There is a potential for public perception to become a driver for project priorities and thus lead to increased scope and cost.

Other benefits of planned flood mitigation works include creek rehabilitation, associated creek water quality and biodiversity improvements, as well as enhanced recreational amenity in open space areas traversed by watercourses. Works are also planned for improved quality of stormwater runoff and reduced impact on receiving waters.

Infrastructure works for flood mitigation and storm water quality improvement identified for construction in the SMP (together with estimated costs totaling \$140 M in 2016 values) are summarised in Appendix 1.

The SMP also proposes non-infrastructure flood mitigation measures, including:

- Improved planning policies and assessment processes to ensure that new development is designed to reduce flood risk and potential exposure to flooding
- Greater use of water sensitive urban design (WSUD) in streetscapes and new developments
- Increased community awareness about flood risk and flood preparedness in conjunction with the State Emergency Service (SES)
- Clarifying responsibilities and promoting good practice for maintenance of creeks

The potential adverse impacts of doing nothing could be significant within the South Australian economy. In addition to damage to residential and commercial properties, Adelaide Airport and interstate rail freight lines are located in the catchment floodplain and disruption caused to those facilities in a large flood would have significant adverse economic impact on the state.

Major community consultation programs were carried out in 2011 and 2015. Overall, from consultation surveys and other responses, there was general recognition of the importance of undertaking flood mitigation works to reduce the impacts of flooding in the catchment.

4 Services

The following services involving infrastructure works design and construction, maintenance of constructed assets, engagement with stakeholders and potential other related functions will be provided by the Authority within the timeframe of the Plan.

4.1 Infrastructure works

Design and or construction works with estimated budgets will be carried out on the following projects over the four year business planning timeframe.

2018/19	
South Park Lands detention basins – stage 1: <ul style="list-style-type: none"> Detailed design (commenced in April 2018) for completion by October 2018 Community engagement and development approval process Construction tendering process and commence construction 	\$5,000,000
Upper Brown Hill Creek – capacity upgrade works <ul style="list-style-type: none"> Stage 1 (Hawthorn Reserve) construction (\$2,300,000) Stage 2 (Everard Park) investigation (nil) 	\$2,300,000
Lower Brown Hill Creek – capacity upgrade works <ul style="list-style-type: none"> BHC modelling review 	\$50,000
Total budget	\$7,350,000

2019/20	
South Park Lands detention basins – stage 1: <ul style="list-style-type: none"> Construction progress South Park Lands detention basins – stage 2 (Glenside): <ul style="list-style-type: none"> Detailed design 	\$8,800,000
Upper Brown Hill Creek – capacity upgrade works <ul style="list-style-type: none"> BHC modelling review 	\$33,000
Lower Brown Hill Creek – capacity upgrade works <ul style="list-style-type: none"> Detailed design Land transactions Community engagement 	\$450,000
Gross pollutant traps <ul style="list-style-type: none"> Investigation and or design 	\$50,000
Total budget	\$9,333,000

2020/21	
South Park Lands detention basins – stage 1: <ul style="list-style-type: none"> • Complete construction • Commence operation of the wetland South Park Lands detention basins – stage 2 (Glenside): <ul style="list-style-type: none"> • Construction of Glenside detention basin 	\$2,953,000
Lower Brown Hill Creek – capacity upgrade works <ul style="list-style-type: none"> • Detailed design • Construction • Land transactions 	\$5,000,000
Gross pollutant traps <ul style="list-style-type: none"> • Design and construction 	\$50,000
Total budget	\$8,003,000

2021/22	
Lower Brown Hill Creek – capacity upgrade works <ul style="list-style-type: none"> • Construction 	\$8,000,000
Gross pollutant traps <ul style="list-style-type: none"> • Design and construction 	\$50,000
Total budget	\$8,050,000

4.2 Infrastructure works – current issues

Immediate issues concerning project works delivery are outlined in the Project Execution Plan, as follows:

- South Park Lands detention basins: Critical issues which will affect timing include community engagement and obtaining statutory approvals in respect of the detailed design underway in 2018. (refer PEP section 14.3.1)
- Upper Brown Hill Creek capacity upgrade: Upgrade works in the Hawthorn Reserve creek (Mitcham Council area) have been designed and are due to be constructed in 2018. (refer PEP section 14.3.3 (b))
- Upper Brown Hill Creek capacity upgrade: Upgrade works in the Everard Park section (Unley Council area) may have to be brought forward to coordinate the works with construction of a major development planned for one of the properties which span the creek. (refer PEP section 14.3.3 (e))

4.3 Asset management

It is expected that over the course of the project, all SMP infrastructure assets will be vested in and be the responsibility of the Authority. However, case by case situations will require agreements with landowners and lessees, who include private individuals, public corporations and federal, state and local governments.

In order to avoid any doubt about asset responsibility, it will be necessary to define the boundaries between the Authority and public and private landowners where infrastructure is situated on land not owned or controlled by the Authority, as will nearly always be the case. Management protocols also will be needed to ensure workable arrangements between the parties for access and carrying out maintenance.

In a number of situations, particularly where assets are located on land owned or controlled by one of the councils (such as a creek through a public reserve), it may be expedient for the Authority to enter into an agreement for the council to maintain the relevant asset at a specified standard and for an agreed price. Nevertheless, ultimate responsibility for the sustainable and 'fit for purpose' condition of the asset would reside with the Authority.

The floodplain model – the hydraulic computer model used for mapping the extent of flooding and assessing the effectiveness of proposed mitigation works – is, in effect, a key asset of the project. As part of the detailed design work to be undertaken in the major works implementation phase of the project, it is proposed to further update the model.

Infrastructure constructed under the SMP project, including infrastructure completed before establishment of the Authority will be managed and maintained in accordance with an Asset and Infrastructure Management Plan ('Asset Plan') prepared in compliance with clauses 20.1 and 20.3.2 of the charter. The Asset Plan will be prepared within the financial year 2018/19.

4.4 Stakeholder engagement

Through its governance and management, the Authority will conduct any external communications in a transparent, timely and informative manner. As outlined in section 8 (Corporate resources and internal processes), systems are in place or proposed in order to give effect to a suitably responsive approach in communications with individuals, organisations and the general public.

It is expected that lines of communication, beyond those required for satisfaction of statutory requirements of the Act and the charter, will have to be maintained between the Authority and its constituent councils.

A project website was established in 2014 and is updated in response to project progress and key events, including the posting of media releases and latest news information briefs.

4.5 Related functions

The prime purpose of the Authority is to have the SMP works designed, constructed and maintained, subject to the councils' approval of any material changes in the design or cost of any works. The Authority's charter also includes a number of related functions or services that could be expected of the Authority including:

- Oversee the construction of stormwater infrastructure of the SMP (subject to councils' approval of any material changes in the design or cost of any works) (clause 4.1.1)
- Oversee the maintenance and repair and/or renewal of stormwater infrastructure of the SMP (clause 4.1.2)
- Oversee other works related to the SMP on behalf of and at the cost of a constituent council (clause 4.1.3)
- To "hold stormwater infrastructure" constructed by the implementation of the SMP on behalf of the constituent councils (clause 4.1.4)
- Implement non-infrastructure measures of the SMP or related measures (clause 4.1.5)
- Coordinate the assessment, planning, demolition, construction, operation and maintenance of stormwater infrastructure as part of the implementation of the SMP (clause 6.2.11)
- A constituent council may with the agreement of the Authority acquire and/or manage specific infrastructure of the SMP (clause 14.2)

5 Management of service delivery

The following subsections outline how the Authority intends to manage service delivery.

5.1 Governance

At the uppermost level, leadership of the Authority will be exercised by the board which will formally meet at not less than every three months and otherwise perform in accordance with requirements of the charter and the relevant parts of the Act, particularly those which specify specific functions of the board of management (Schedule 2 / clause 22) and board members' duty of care (Schedule 2 / clause 23).

Management by the Authority broadly encompasses the following functions, for which policies and procedures will be developed:

- Project Management oversight
- Procurement
- Records management
- Human resources
- Performance
- Asset Management

- Financial accounting and management
- Risk
- Environmental
- Communications

Human resource responsibilities include work health and safety (WHS). Performance covers a wide range of deliverables and includes quality and performance of assets, control of scope and costs, program performance, and performance against SMP objectives in general.

Compliance with legislation will feature in some policies and procedures (for example, the State Records Act).

Specific processes in managing service delivery are outlined in section 8 of this Plan (Corporate resources and internal processes).

5.2 Owners' groups

On establishment of the Authority, the project steering group (PSG), comprising council CEOs, which had governed the project, ceased to exercise its role.

It is expected that in place of the PSG the councils will create an owners' executive group to interact with the Authority's board at the governance and formal communication level and, in turn, inform elected members concerning relevant project and Authority matters.

An owners' executive group probably would comprise one senior staff member of each council – either at CEO level or direct report.

At the operational level also, it is expected that the councils will create an owners' technical group to interact with the Authority, particularly on engineering and technical matters, and to operate in a manner similar to that of the working relationship between the PSG and the technical group.

A specific role of owners' groups will be to assess and endorse engineering designs and in effect sign off on behalf the councils before the associated works are constructed by the RS.

A prime role of the councils is to be consulted about business plans produced by the Authority and approve the annual financial budget. Also, ownership of the SMP remains with the councils and it can only be amended through the joint action of the councils and the SMA.

5.3 Business planning

Provisions of the Act (Schedule 2) relevant to oversight of the Authority by the councils, include the following requirements:

- Business plan: The Authority must, in consultation with the constituent councils, prepare and adopt a business plan. The first business plan must be prepared within six months after the subsidiary is established and subsequently reviewed at any time or, as a minimum, on an annual basis. (clause 24)

- Budget: The Authority must have a budget for each financial year which is consistent with the business plan. (clause 25)
- Information: The Authority must furnish to a constituent council information or records in the possession or control of the subsidiary. (clause 27)
- Reporting: The Authority must furnish an annual report to the constituent councils, including audited financial statements. (clause 28)

The charter includes requirements also for a LTFP and an Assets and Infrastructure Plan.

6 Performance objectives

Functional performance objectives drawn from the SMP (sections 6.1 to 6.6 below), together with generally commercial objectives will be pursued by the Authority over the course of the project (major works implementation phase). Only certain specific works within the functional performance objectives are relevant to the four year planning cycle of this Plan, as outlined in section 3 (Services).

6.1 Protection from flooding

- Provide an acceptable level of protection for the community and both private and public assets from flooding. Subject to available funding and cost/ benefit justification, the objective is to provide a standard of flood protection equivalent to the 100 year ARI standard or better.
- Enhance flood mitigation infrastructure with multi-purpose outcomes including visual, aesthetic and amenity improvements for the benefit of the wider community, where it is economically and socially feasible.
- Provide flood forecasting and warnings and flood preparedness measures to help the community reduce any risk to life and residual damages to property during major flood events.
- Ensure that new stormwater infrastructure does not increase the risk of flooding in downstream areas.

6.2 Quality of runoff and effect on receiving waters

- Stormwater discharged to the marine environment should meet targets that are set from time to time including targets in the Environment Protection Authority's Adelaide Coastal Water Quality Improvement Plan.

6.3 Beneficial reuse of stormwater runoff

- Maximise the reuse of stormwater for beneficial purposes including watering of community and private open spaces where feasible.
- Where possible the drainage network should incorporate WSUD systems that aim to capture road runoff to replenish soil moisture for maintenance of street trees and plantings.

- Encourage on-site use of stormwater by installation of rainwater tanks and detention and retention systems in order to minimise adverse runoff impacts of urban infill.

6.4 Protection of watercourses and riparian systems

- Watercourses and creeks in public and private ownership should be managed to an acceptable standard.
- Where practicable and economically feasible, watercourses should be preserved in as natural condition as possible and should be revegetated and managed to maximise their ecological and biodiversity values and functions and to minimise any potential for stream erosion.
- Allow sufficient environmental flows to maintain water dependent ecosystems.

6.5 Effective planning outcomes

- Open space should be utilised to maximise permeable surfaces, on site retention and infiltration and stormwater reuse wherever possible to reduce contributory effects to flooding events from new developments.
- All new development must be built at a level that ensures buildings are not subject to inundation in a 100 year ARI flood.
- New development should be constructed so as not to cause an increase in 5 year average recurrence interval (ARI) flow rates.

6.6 Management of stormwater infrastructure

- Stormwater infrastructure is to be managed sustainably by development of asset management and other necessary plans for ongoing management, operation and maintenance of infrastructure.
- The Brown Hill and Keswick Creeks Stormwater Board has been established as a single entity responsible for management of project infrastructure.
- Financial budgeting and funding arrangements (as between councils and other potential funding contributors) necessary for the timely and effective implementation of the SMP (including construction and maintenance of infrastructure) will be established.

6.7 Governance factors

Commercial and governance objectives relate to a range of factors covering business performance and service delivery, including:

- compliance with legislation and the charter;
- good practice governance, management and administration (includes planning);
- adherence to policies and procedures;
- reliability of financial and budgetary projections;
- cost, quality and timing (compared with specifications) of individual works contracts;

- reputation in the community as well as community satisfaction;
- satisfactory interaction with councils and other stakeholders;
- environmental and sustainability standards; and
- achievement of high standards of health, safety and welfare outcomes for contractors and the community.

7 Financial resources

7.1 Project budget

Planned infrastructure works over the next four years and associated estimated expenditure are outlined in section 4.1. In June 2018, the interim board of the Authority approved the project budget for 2018/19 as part of the overall estimated expenditure and external income cash flow for a 20 year program of full project works construction – the default program at this stage. Budget figures for the next four years of the 20 year program are included at Appendix 2.

2018/19 budget: Expenditure and external income

(Amounts in \$'000)

Capital	Carryover from 2017/18	2018/19 budget (at June 2018)		
		Expenditure	External income	Net
South Park Lands		5,000		5,000
Lower Brown Hill Creek upgrade	(213)	50		(163)
Upper Brown Hill Creek upgrade –Hawthorn	14	2,300	(84)	2,230
Upper Brown Hill Creek upgrade – Everard Park		0		0
Others				
Total	(199)	7,350	(84)	7,067
Operating				
Maintenance		18		18
Management & administration		250		250
SMP development	(5)		(117)	(122)
SMP community consultation			(125)	(125)
Total	(5)	268	(242)	21

Amount in brackets signifies negative expenditure (ie surplus)

2018/19 budget: Council commitments:

(Amounts in \$'000)

	Maint'ce	Manage't	SMP credit	D&C works	Works credit	Carryover	Net
Adelaide	4	50	(48)	588	(7)	(16)	571
Burnside	4	50	(48)	882	(10)	(24)	853
Mitcham	4	50	(48)	735	(8)	(20)	712
Unley	4	50	(48)	1,544	(18)	(47)	1,484
West Torrens	4	50	(48)	3,602	(41)	(98)	3,468
	18	250	(242)	7,350	(84)	(204)	7,088

The full term budgets also show the estimated annual funding commitments by each council, based on a 'formula' for income received from the Stormwater Management Fund of the SMA which assumes that 50% of project capital expenditure in any year will be paid into the project the following year.

In order to make this arrangement viable for the SMA, the works have been planned so that expenditure flow is relatively smooth over the 20 year period (similarly for the 10 year program).

7.2 Financial status

Total income to 2017/18 was approximately \$14.34 million, with total expenditure of approximately \$14.08 million, comprising \$9.241 million of capital and \$4.837 million of operating. These amounts include cost components as follows:

Capital

Project	Progress	Expenditure
Ridge Park detention dam	Design & construction (completed)	\$2.834 M
DPTI culvert	Design & construction (completed)	\$5.000 M
South Park Lands basins	Concept & detailed design (in progress)	\$0.647 M
Keswick Creek diversions	Concept design (completed)	\$0.141 M
Lower Brown Hill Creek	Concept design (completed)	\$0.438 M
Upper Brown Hill Creek	Detailed design – Stage 1 (completed)	\$0.181 M

Operating

Management & administration	\$2,815 M
Maintenance of infrastructure assets	\$0
SMP development	\$1.363 M
SMP community consultation	\$0.659 M

Funding sources (to 2017/18)

SMA	\$5.08 M (capital and SMP development costs)
Commonwealth	\$0.45 M (for works concept designs)
Project councils	\$8.17 M (plus oversubscriptions of \$200,000)
Adelaide	\$1.197 M
Burnside	\$1.388 M
Mitcham	\$1.227 M
Unley	\$1.828 M
West Torrens	\$3.170 M

7.3 Capital costs

Capital costs include all costs of investigation, design and construction, including associated project management and contract administration of project design and construction of infrastructure. Capital costs may include extraordinary maintenance or premature renewal of an infrastructure asset. Financing costs (either borrowing costs or investment income) would be treated as capital.

7.4 Operating costs

Operating costs are defined as:

- costs associated with the management and administration of the project or RS (not including project management associated with design and construction of works);
- costs of routine or planned maintenance of infrastructure; and
- costs of developing the SMP (including potential future costs of amending the SMP).

7.5 Funding

As of August 2018, capital funding of project works (design and construction) is dependent on:

- the councils' paying 50% of expenditure; and

- external funding provided through the Stormwater Management Fund administered by the SMA (normally 50% of expenditure).

The agreed cost sharing between the councils for capital costs is Adelaide 8%, Burnside 12%, Mitcham 10%, Unley 21% and West Torrens 49% (each council's equitable interest). The councils, in their forward budget estimates, have provided for meeting their share of up to 50% of total project capital expenditure. However, 50% of total cost is higher than proposed in the SMP.

The former State Government, in February 2017, offered to contribute 50% of the outstanding project cost of \$130 million spread over a 20 year period – through the Stormwater Management Fund. This offer was accepted by the councils, but preferably over a shorter timeframe. The Commonwealth Government has been approached and, although it has provided funds for investigation and design works under disaster resilience programs, has not been forthcoming for construction works assistance at this time.

The councils will take the lead role in seeking to improve the external funding arrangements to more closely align with the SMP funding model, being a one third sharing of cost between the three spheres of government, and the SMP works implementation timeframe of 10 years (or preferably less time) in lieu of the current 20 year timeframe based on the state's 50% funding offer. The Authority will assist the councils in their funding endeavours as requested. In August 2018 a funding brochure is being prepared through project resources.

Operating costs are shared equally between the project councils. The management, administration and maintenance components are not assisted by external funding. Although, a 50% contribution from the SMA has applied to most of the SMP component to date. Further SMP contribution will be applied for in 2018/19.

7.6 Depreciation

The charter does not provide for the RS to accumulate funds in a depreciation account. It is assumed that the cost for asset replacement in the long-term (notionally at the end of their economic life) will be a matter for the RS and its councils to deal with at the time.

When renewal funding is required it will be identified in the Long Term Financial Plan and four year business plan. Councils will be on notice that funding is to be called in the following years rather than funded year by year in advance. This principle could also apply to unplanned or extraordinary maintenance of assets and premature asset failure.

8 Corporate resources and internal processes

8.1 Organisation

The Authority will establish independent and 'permanent' organisational arrangements by December 2018. Any arrangements involving use of a council's resources will be formalised in agreements between the parties and at the Authority's cost (if so determined). Principal tasks to be finalised before December 2018 include:

- Appointment of an Executive Officer

- Formulate policies and procedures
- Establish banking and associated services
- Arrange for a financial accounting service

These are in addition to the delivery of the sub projects for 2018/19 for which progress will be monitored by the Authority's board.

A full time equivalent resource (one person or two staff working part time) would be needed during an accelerated works delivery program. Such arrangement assumes that an administrative resource would be outsourced for provision of assistance on an as needs basis, consistent with the current project arrangement.

Other part time resources forming a core RS team will be required on a regular basis, particularly to handle procurement, contract management, financial accounting and human resource functions.

Based on project experience to date, it is likely that legal, engineering, media, marketing, community consultation and other expertise will need to be engaged from time to time on particular tasks for which the RS or its staff lack the necessary skill or capacity to handle or, where it may be prudent to seek external expert advice for due diligence purposes.

Use of external resources by the Authority could be of at least three forms (or variations thereof):

- External service providers and consultants for specific tasks or advice
- Outsourced resources from the private sector that the RS may choose to engage, typically on a term contract basis.
- Resources from the one or more of the councils provided on a nominal charge-out rate (eg for short term services from time to time) or on a term contract or task specific basis.

8.2 Policies and procedures

The project has been subject to the policies of each of its five councils insofar as activities and decisions of the project affect individual councils. It will be necessary for the Authority to determine its own policies or adapt individual council policies with application to the Authority. Policies that have applied to the project and potentially will apply to the Authority are summarised at section 4.1 (Management of service delivery).

8.3 Workplans

Workplans have been used to identify and monitor the progress of project business and actions which generally come before the PSG. It is expected that the Authority will use a similar management tool.

8.4 Risk management

Risk assessment is a key internal process.

In 2018, with the Authority having been established and the major works implementation phase of the project about to commence, the project team (PSG and technical group) carried out a risk assessment exercise, grouping outcomes in terms of strategic and operational risks.

8.5 Technical Assessment Panel (the Panel)

The charter specifies that the Panel will be appointed at the sole discretion of the board and must include the board Chairperson and the Executive Officer. To effectively deal with technical matters, particularly those of a complex nature, the Panel will also probably include a project management resource and one or more consultants.

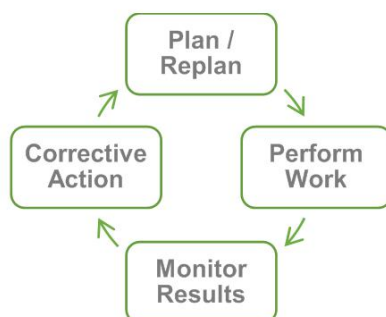
The Technical Panel could be used to review or consult on critical issues arising from project works delivery managed within the project management function. .

8.6 Project execution plan

A project execution plan (PEP) has been prepared (dated February 2018) in response to a recommendation from an Auditor-General's examination of the project in 2016.

Content of the PEP focusses mainly on project governance, management and administration of the project leading up to 2018, in order to serve as a basis for planning issues likely to affect conduct of the project by the Authority.

The PEP is potentially a useful planning tool to supplement and fill gaps between the prescribed Plans of the charter. It would be expected to adapt over time to changing circumstances – as a result of the standard planning and review cycle, as follows:



Successful implementation of the project will be assisted by management focus on the following five main processes covered by the PEP:

- Governance
 - Organisation
 - General management
- Functionality and sustainability
 - Project objectives and scope
 - Asset management
 - Environmental management

- Financial
 - Funding
 - Financial management and business planning
- Commercial
 - Deliverables and performance measures
 - Risk management
 - Project delivery
- Communications and community expectations
 - Stakeholders
 - Communications

9 SMP performance measures

The following deliverables will be monitored to assess performance against objectives and or targets.

9.1 Stormwater Management Plan deliverables

The proposals of the SMP are designed to address all the objectives through the following strategies which involve both infrastructure works and non-infrastructure measures.

- Flood mitigation works
- Stormwater harvesting and reuse
- Stormwater quality and treatment
- Community awareness and emergency response
- Development plans / planning processes
- Creek maintenance
- Project implementation – involving governance, asset management, funding and program initiatives

Establishment of the RS is central to the governance strategy. The funding strategy is based on obtaining external funding assistance as proposed in the SMP which also plans for infrastructure works to be implemented over a maximum of 10 years.

Performance in respect of the other strategies will need to be monitored against deliverables outlined in 'Performance targets' – assuming that necessary funding is secured to satisfy the planned project implementation timeframe.

9.2 Flood mitigation works

Completed: The Ridge Park flood control dam incorporates recreational and aesthetic improvements along the creek in the vicinity of the works.

At whole of catchment scale, the completed works will mitigate the 100 year ARI flood conditions over most of the 'at risk' area of the catchment affected by the four main watercourses. Over minor areas at risk, the standard of flood protection will be significantly higher than it currently is.

The South Park Lands detention basins will incorporate a wetland which will provide enhanced amenity and recreational opportunities in the southern end of Victoria Park.

Improved management of upper Brown Hill Creek (with its high percentage of private ownership) and other watercourses, including planned ongoing maintenance, will contribute to the overall effectiveness of conveying large stormwater flows.

For the upgrade of Brown Hill Creek channel between Forestville Reserve and Anzac Highway, potential enhancement of the public reserve area which adjoins or contains the creek channel (including Wilberforce Walk) will be considered.

For the lower Brown Hill Creek channel upgrade potential amenity features and environmental enhancements along the channel reserve for a significant portion of its length will be considered.

Works involving detention of stormwater flows (Ridge Park and South Park Lands) have been or will be designed to accommodate environmental flows in accordance with advice from the Department of Environment, Water and Natural Resources.

9.3 Stormwater harvesting and reuse

Completed: A stormwater harvesting scheme utilising a managed aquifer and recharge (MAR) system has been installed by Unley Council in conjunction with the Ridge Park flood control dam.

Completed: Seven schemes, generating from 7 to 300 Megalitres per year of reuse water have been implemented in the BHKC catchment. It is estimated that currently about 12% of flows (or about 16% of urban runoff) in the four major watercourses are or will be harvested for reuse applications.

The South Park Lands detention basins will be designed to enable retrofitting of a stormwater harvesting facility (such as MAR) should the water demand in the immediate area eventuate and prove to be of value.

Specific strategies and/or targets for increasing the volume of reuse to that already established will be pursued with the Adelaide and Mount Lofty Ranges Natural Resources Management Board (AMLRNRMB) during the phase of full SMP implementation.

9.4 Stormwater quality and treatment

Completed: Stormwater harvesting initiatives at Ridge Park and Heywood Park (and the potential offered by South Park Lands) together with other stormwater harvesting schemes already established in the catchment provide a significant reduction in the volume of stormwater discharged into marine receiving waters.

A more natural ephemeral creek system will be created by the South Park Lands detention basins through the reintroduction of a range of aquatic macrophytes and riparian species, and the establishment of conditions for replenishing soil moisture stores for terrestrial plants.

In the South Park Lands project there will be an improvement in the biodiversity of each site through the inclusion of native vegetation and habitat opportunities. The wetlands

will slow down water flow and provide further treatment prior to returning water back into Parklands Creek, thereby improving water quality.

The upper Brown Hill Creek capacity upgrade works should help to reduce stream bed and bank erosion and consequent transport of sediments into the lower sections of Brown Hill Creek and, ultimately, the marine receiving waters.

Catchment councils, through the BHKC project, will take a coordinated and collaborative approach to the management and maintenance of GPTs along the major watercourses of the BHKC catchment, including the installation of new GPTs (with AMLRNRMB funding assistance), in order to further reduce adverse impacts of stormwater quality on the environment.

Currently there are 10 operational GPTs across the BHKC catchment, and the AMLRNRMB has identified the need for 11 more together with actions to improve existing GPTs.

Targets in respect of management of the quality of runoff and its effect on receiving waters will be pursued with the AMLRNRMB during the major works implementation phase.

9.5 Emergency response

The councils will continue to cooperate with the SES in any relevant recommendations resulting from a survey carried out in late 2015 of property owners along the environs of Brown Hill Creek to assess the level of flood risk awareness and response preparedness to flooding by property owners.

9.6 Development plans

Councils recognise that water sensitive urban design (WSUD) provides an opportunity to assist in the management of increased flood risk due to additional stormwater runoff from new development and urban consolidation.

Councils are incorporating WSUD systems into refurbished and new streetscape developments in response to council water conservation strategies as opportunities arise.

Councils are implementing planning policy measures which seek to limit stormwater discharge from new developments to predevelopment volumes and peak rates of discharge.

Councils will seek to obtain greater understanding of potential impacts of infill development on generation of stormwater runoff and then propose improved planning policies and controls for addressing the risks.

Councils will adopt the South Australian Planning Policy Library policies which include a Development Plan overlay showing high and medium flood hazard areas and 100 year ARI flood levels as well as other policies for use of WSUD techniques and measures to minimise impact of stormwater runoff on the local stormwater drainage network.

All catchment councils generally prohibit new development that would obstruct or interfere with a watercourse or is at high risk of flooding.

9.7 Creek maintenance

The Ridge Park flood control dam and associated MAR works incorporate stream rehabilitation and biodiversity improvements.

Along upper Brown Hill Creek the project, in collaboration with the creek property owners and the AMLRNRMB, will undertake:

- a 'one off' extraordinary creek maintenance to rehabilitate the creek towards achieving good condition, thereby assisting flow capacity for flood mitigation and improving the creek environment and geomorphology; and
- planned maintenance periodically through the life of the scheme, aimed at maintaining the creek in good condition after an initial one-off extraordinary creek maintenance is undertaken.

These works could include erosion controls, bank stabilisation and clearance of major obstructive material and are proposed to incorporate removal of exotic vegetation, thereby providing ecological benefits.

10 Strategic performance measures

10.1 Liaison with and reporting to councils

There will be on-going liaison between councils and the Authority in aspects of the project, as follows:

- Business information – budgets, business plans, annual reporting, audited financial statements
- Financial approvals
- Review of project performance
- SMA directives or proposals
- Funding
- SMP scope – variations or amendments
- Contracts for council services to the Authority (eg asset maintenance)
- Community consultation and stakeholder involvement

As outlined elsewhere it is proposed that the councils will form owners' groups to facilitate formal communications with the Authority.

10.2 Review of the Long Term Financial Plan

The Business Plan takes into account the Long Term Financial Plan, which at the Authority's outset is in the form of the alternative 10 and 20 year financial budgets considered by the interim board in July 2018. The LTFP must be reviewed within six months of the adoption of the Business Plan (and thereafter no longer than every four years).

10.3 Review of audit input

The Authority is required to establish an audit committee, appoint an auditor and provide audited financial statements to each council by 30 September.

10.4 Review of charter

Under the Act, the charter may be reviewed by the councils at any time but must in any event be reviewed at least once in every four years (Schedule 2, clause 19).

10.5 Key Performance Indicators

Critical performance indicators of the project are to:

- Not have the physical scope of the project (essentially the infrastructure works) increase significantly due to variations beyond that documented in the SMP, unless circumstances demand that material changes to the SMP are necessary;
- complete the major implementation phase within the inflation adjusted estimated cost; and
- maintain works progress in accordance with stakeholder expectations, subject to funding availability.

Considered holistically, an objective is to ensure that the project's benefit / cost ratio does not fall below the range of 0.3 to 0.5. Ratios in that range can be considered satisfactory given that significant intangible social and environmental factors are not included in the assessment.

Appendix 1

Infrastructure works for flood mitigation and storm water quality improvement identified for construction in the SMP (together with estimated costs totaling \$140 M)

Works Of The Major Implementation Phase	
South Park Lands detention basins (\$17.4 M)	Three basins (Glenside, Victoria Park and Park 20) will reduce peak flow in Parklands Creek and reduce the flood risk in North Unley and properties surrounding the South Park Lands. Also, peak flows into Keswick Creek will be reduced.
Lower Brown Hill Creek capacity upgrade (\$39.1 M)	Creek capacity will be increased to accommodate peak flows from upper Brown Hill Creek together with high flows diverted from Keswick Creek.
Flow diversions from Keswick Creek to lower Brown Hill Creek (\$43.1 M)	High flows in Keswick Creek will be diverted into lower Brown Hill Creek to reduce the risk of flooding in western suburbs from Keswick Creek.
Upper Brown Hill Creek capacity upgrade (part \$30.8 M)	Creek capacity will be increased along critical sections totalling about 30% of its full length.
Upper Brown Hill Creek rehabilitation (part \$30.8 M)	Along the full length, a 'one off' maintenance will be carried out to restore the creek to good condition and improve its flow carrying capacity.
Glen Osmond Creek minor works (\$0.8 m)	The watercourse will be upgraded at flow restriction points along concrete lined open channel sections and at two road bridges.
Gross pollutant traps (GPTs) (\$1 M)	Additional GPTs will be installed (at locations not yet determined) and existing ones upgraded along principal watercourses of the catchment in collaboration with the AMLRNRMB
Completed Works	
Ridge Park flood control dam (\$2.8 M)	Situated on Glen Osmond Creek, immediately downstream of its rural catchment, the dam will assist in reducing peak flows downstream in Glen Osmond and Keswick Creeks.
Brown Hill Creek diversion culvert by DPTI (\$5 M)	In 2013, as part of its Goodwood Junction railway upgrade project, DPTI diverted part of Brown Hill Creek through a 360 m long culvert, which superseded the need for other works proposed by the BHKC project.
Mount Osmond interchange dam modification	This modification improves the effectiveness of the flood detention dam constructed as part of the Adelaide Crafrers Road upgrade project.

Appendix 2

Infrastructure works expenditure and external income – Business Plan period of a 20 year construction program

(All amounts in \$'000)	Previous expenditure	0	1	2	3	4	Full term total ⁽³⁾
		2017/18	2018/19	2019/20	2020/21	2021/22	
South Park Lands	567	80	5,000	8,800	2,953		17,400
Lower BHC capacity upgrade	438		50	450	5,000	8,000	39,100
Flow diversions	141						43,100
Upper BHC upgrade - Area 1	-						8,000
Glen Osmond Creek minor works	-						800
Ridge Park detention dam	2,834						2,834
BHC diversion culvert by DPTI	5,000						5,000
Upper BHC - capacity upgrade	7	174	2,300	19			22,800
Other costs - expensed	184						
Gross pollutant traps				50	50	50	1,000
Total design & construction	8,987	254	7,350	9,319	8,003	8,050	140,034
Maintenance		-	18	18	33	52	275
Management / administration	2,459	355	250	250	250	250	250
SMP development	1,367						
SMP community consultation	659						
Total operating costs	4,485	355	268	268	283	302	525
SMP credit (2016 SMP)	555		117				
SMP consultation credit	205		125				
Works credit (see notes 1 - 3)	4,232		87	3,715	4,660	4,002	
(1) Works credit in 2018/19 is based on upper BHC expenditure in 2017/18 (not SPL expenditure)							
(2) Except in 2018/19, works credit assumes 50% reimbursement of previous year's works (D&C) expenditure							
(3) Forward estimates (excluding previous expenditure and years 0 & 1), including 'Full term total', are in 2015/16 values							

Council funding commitments – Business Plan period of a 20 year works program (\$'000)

	2018/19	2019/20	2020/21	2021/22
Adelaide	571	502	324	384
Burnside	853	726	458	546
Mitcham	712	614	391	465
Unley	1,484	1,231	759	911
West Torrens	3,468	2,800	1,695	2,044
	7,088	5,873	3,627	4,350

10 year program

	16/17	17/18	18/19	19/20	20/21	21/22	22/23
Adelaide	36	70	918	1,073	901	1,120	411
Burnside	35	80	1,374	1,583	1,323	1,647	579
Mitcham	33	75	1,146	1,328	1,112	1,383	495
Unley	19	102	2,401	2,730	2,271	2,832	958
West Torrens	-	30	5,594	6,298	5,221	6,521	2,138
	93	497	11,432	13,011	10,828	13,503	4,581

20 year program

	16/17	17/18	18/19	19/20	20/21	21/22	22/23
Adelaide	36	70	570	503	324	384	386
Burnside	35	80	852	728	457	546	547
Mitcham	33	75	711	615	390	465	466
Unley	19	102	1,487	1,233	757	911	909
West Torrens	-	30	3,463	2,807	1,692	2,044	2,036
	92	497	7,082	5,886	3,620	4,350	4,343

17.3 Appointment of a new Council Assessment Panel

Brief

This report advises of the proposed recruitment process to appoint a new Council Assessment Panel for a two-year term from January 2019 to December 2020.

RECOMMENDATION

It is recommended to Council that:

1. It approves the proposed recruitment and selection process for the appointment of five independent members, including the Presiding Member and a deputy member, to the Council Assessment Panel (CAP) for a two-year term from January 2019 to December 2020.
2. A Selection Panel be established to make a recommendation to Council for the appointment of independent members to the CAP, to consist of six representatives (3 Elected Members and 3 staff) being:
 - Cr.
 - Cr.
 - Cr.
 - Mr Angelo Catinari, GM Urban Services
 - Ms Hannah Bateman, Manager City Development
 - Dr Donna Ferretti, Assessment Manager.
3. A report be presented to the new Council recommending the appointment of the independent members, including the Presiding Member and deputy member, to the CAP following the Council's re-establishment in November 2018.

Introduction

Pursuant to the *Planning, Development and Infrastructure Act 2016*, Council is required to establish a Council Assessment Panel (CAP) that consists of four independent members (including the Presiding Member) and an elected member.

Council may also decide to appoint a deputy independent member and a deputy elected member to serve on the CAP in the event of an independent or elected member apology. Council has successfully adopted this approach since April 2018.

The term of appointment of the current CAP expires on 30 December 2018.

Discussion

In order to commence preparation for the appointment of the CAP membership for the next two-year term (2019-2020), Council should invite expressions of interest for independent members prior to the expiration of the current membership. Accordingly, approval is now sought to commence the recruitment process for five independent members, including a Presiding Member and a deputy member, to the CAP.

All independent members of the current CAP are eligible for re-appointment.

Anticipated Timeframes for Selection and Appointment

The following process and timelines for the recruitment, selection and appointment of independent members to the CAP is proposed, which is in line with the previous process.

September 2018	<ul style="list-style-type: none"> • Appointment of selection panel
September/October 2018	<ul style="list-style-type: none"> • Call for expressions of interest via: <ul style="list-style-type: none"> ○ public notice in the local <i>Messenger</i> press and <i>The Advertiser</i> ○ notice in the Planning Institute of Australia (SA) monthly e-newsletter ○ notice on Council's website
October/November 2018	<ul style="list-style-type: none"> • Selection panel to: <ul style="list-style-type: none"> ○ review expressions of interest ○ short-list candidates ○ interview short-listed candidates ○ determine preferred candidates for consideration by Council
December 2018	<ul style="list-style-type: none"> • Report to be provided to Council recommending appointment to the CAP of: <ul style="list-style-type: none"> ○ the Presiding Member ○ three independent members ○ one deputy member • Notification to successful/unsuccessful candidates
January 2019	<ul style="list-style-type: none"> • Induction of successful candidates to be completed • Commencement of the new CAP

Appointment of Elected Members

The appointment of one elected member and one deputy elected member to the CAP will need to occur prior to the first CAP meeting in 2019, currently scheduled for 8 January 2019. It is anticipated that these appointments will be made by the new Council at a meeting in December 2018.

Conclusion

The appointment of a new Council Assessment Panel comprising an elected representative and four independent members, one of whom will be the Presiding Member, is a legislative requirement. The appointment of a deputy independent member, while not required by the legislation, is considered to be a productive and prudent measure to ensure that all meetings of the CAP have a quorum.

It is anticipated that the proposed recruitment process will identify suitably qualified and competent professional persons to be considered for appointment as independent members to the CAP by the new Council.

Attachments

Nil

17.4 Election of Local Government Association President

Brief

This report advises Council of the receipt of ballot papers and its entitlement to vote for the election to the position of Local Government Association President.

RECOMMENDATION

It is recommended to Council that the Election for President 2018-2020 Ballot Paper be completed identifying Mayor as its preferred candidate and be submitted to the Local Government Association pursuant to clause 29 of the Local Government Association Constitution.

Introduction

Correspondence has been received from Matt Pinnegar, Returning Officer for the Local Government Association (LGA), informing Council that five nominations have been received for the position of LGA President (**Attachment 1**).

As the number of nominations has exceeded the number of vacancies, in accordance with clause 29.4 of the LGA Constitution, an election will take place.

Discussion

Nominations for the position of LGA President have been received from the following candidates:

- Mayor Samuel (Sam) Joel Telfer
- Mayor David (Dave) James Burgess
- Mayor Erika Vickery OAM
- Mayor Ann Shirley Ferguson OAM
- Mayor Keith Parkes.

A copy of each candidate's profile has been included (**Attachment 2**).

Voting Instruction

Pursuant to clause 29 of the LGA Constitution, the casting of the vote by Council must be conducted as follows:

- Council must determine, by resolution, which candidate it wishes to be elected as the LGA President.
- The Delegate of a Council, or in the Delegate's absence, the chair of the meeting for the Council shall mark the ballot paper with an 'X' next to the candidate that the Council wishes to be elected as the LGA President and seal the ballot paper in the envelope marked 'Ballot Paper' inside the envelope marked 'Returning Officer'. Before sealing the second envelope the Delegate must indicate the Council name on the inside flap of the envelope. The envelope must then be sealed and delivered to the Returning Officer.

Ballot papers must be received by the Returning Officer prior to 5.00pm Thursday 18 October 2018.

The counting of votes will take place at Local Government House on Friday 19 October 2018 commencing at 9.00am.

The successful candidate will be the candidate receiving the most votes, i.e. 'first past the post'.

The successful candidate will take office from the conclusion of the LGA 2018 Annual General Meeting for a term ending at the conclusion of the 2020 LGA Annual General Meeting. In the event the successful candidate to the LGA President position is not elected to their respective council in the November 2018 elections, the LGA President position will become vacant and the casual vacancy provisions will apply.

Conclusion

The Returning Officer for the Local Government Association (LGA) has written to advise Council of the election process for the position of LGA President. Completed ballot papers must be received prior to 5.00pm on Thursday 18 October 2018.

Attachments

- 1. Correspondence from LGA Returning Officer**
- 2. Candidate Profiles**

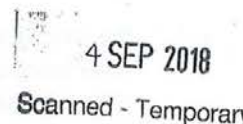
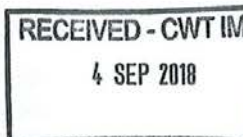


The voice of local government.

In reply please quote our reference: ECM 664995 AJ/JK

31 August 2018

Mr Terry Buss AM
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



Dear Mr Buss

Election of LGA President

On 26 July 2018, I wrote to councils calling for nominations for the position of LGA President. I wish to advise that at the close of nomination (5.00pm on 24 August 2018) I received five (5) nominations for the position of LGA President from the following candidates:

- Mayor Samuel (Sam) Joel Telfer
- Mayor David (Dave) James Burgess
- Mayor Erika Vickery OAM
- Mayor Ann Shirley Ferguson OAM
- Mayor Keith Parkes

As a result of receiving more than the required number of nominations, I hereby advise that in accordance with Clause 29.4 of the LGA Constitution an election for the position of LGA President will take place.

I have attached a copy of each candidate's profile together with a Ballot paper for your completion in accordance with the instructions below. I require the ballot paper to be returned to me by 5:00pm Thursday 18 October 2018.

Voting Instructions

Pursuant to clause 29 of the LGA Constitution, the casting of the vote by your council must be conducted as follows:

- each Member [council] shall determine by resolution the candidate it wishes elected (Clause 29.5.3);
- the Delegate of a Member [council] or in the Delegate's absence, the chair of the meeting for that Member [council] shall mark the ballot paper with an "X" next to the candidate that the Member [council] wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the Delegate must indicate the Member's [council] name on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer (Clause 29.5.4);

- on receipt of the envelopes the Chief Executive must (Clause 29.5.5):
 - open the outer envelope addressed to the "Returning Officer" and record the name of the Member [council] which appears on the inside flap of the envelope on the roll of Member's [council] eligible to vote; and
 - place the envelope marked "Ballot Paper" unopened into the ballot box;
- the Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present (Clause 29.5.6);
- at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate (Clause 29.5.7);
- the candidate with the most votes shall be deemed elected and the Chief Executive shall declare the candidate elected at the Annual General Meeting (Clause 29.5.8); and
- in the case of candidates receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes and the lot drawn will be the candidate elected (Clause 29.5.9).

The counting of votes will take place at Local Government House on Friday 19 October 2018 commencing at 9:00am. Each candidate and another person nominated as the candidate's scrutineer may be present at the counting of the votes (Clause 29.5.6).

The successful candidate will be the candidate receiving the most votes, that is the "first past the post".

The successful candidate will take office from the conclusion of the LGA's 2018 Annual General meeting for a term ending at the conclusion of the 2020 LGA Annual General Meeting.

Please contact me on 8224 2039 if you have any questions.

Yours sincerely



Matt Pinnegar

Chief Executive Officer / Returning Officer

Telephone: (08) 8224 2039

Email: matt.pinnegar@lga.sa.gov.au

Attach: Candidate Profiles; Ballot Paper (and envelope); Returning Officer envelope

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	<i>Mayor Sam Telfer</i>
Council:	<i>District Council of Tumby Bay</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • <i>Mayor – District Council of Tumby Bay</i> • <i>President – Eyre Peninsula Local Government Association (EPLGA)</i> • <i>Board Member – LGA Board</i> • <i>Member – SAROC Board</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • <i>I believe that...</i> • <i>The LGA needs to be proactive in areas of potential reform, such as financial management and audit standardisation, Code of Conduct reform, and enabling greater council collaborations and efficiencies.</i> • <i>The LGA needs to continually focus on the needs of its member Councils, with greater transparency and accountability.</i> • <i>The LGA needs to have collaborative and constructive relationships with the other two levels of government, to maximise opportunities for efficiencies, and to work together to remove restrictive 'red-tape' and regulation which continues to cost councils time and money.</i>
Other information	<ul style="list-style-type: none"> • <i>Bachelor of Government & Public Management – Flinders University</i> • <i>Advanced Diploma in Rural Business Management</i> • <i>Chair – EPLGA Rural Health Working Group</i> • <i>LGA Subscriptions Review advisory group</i> • <i>RDAWEP Agricultural Advisory Group member</i> • <i>4th generation family farming business</i>

This form must accompany the Nomination Form

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	David (Dave) James Burgess
Council:	Mid Murray Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • Immediate Past President of the Local Government Association. • Commissioner of the SA Local Government Grants Commission since May 2017. • Member of the Local Government Association Board for 6½ years • Member of the Local Government Association Executive for 6½ years • Member of SAROC for 7 years • Chair of the LGA Workers Compensation Scheme Board for 2½ years • Member of the LGA Mutual Liability Scheme Board for 2½ years • Director to represent LGA on Board of the Australian Local Government Association for 3½ years • President of Murraylands & Riverland Local Government Association for 6 years and Member nominated by Mid Murray Council for 11½ years • Currently Deputy Chairman of Regional Development Australia Murraylands and Riverland Board and Board Member for 8 years • Member of Murray River Lakes and Coorong Tourism Alliance (previously Murraylands Tourism Partnership) for 9 years • Mayor of the Mid Murray Council (MMC) in eighth year, 2nd term as Mayor. • Deputy Mayor for four years and Councillor for a further 3½ years. • Ex-officio Member of 11 Committees of Mid Murray Council (including Audit and Strategic Planning and Development Policy Committees) <p>Achievements/Advocacy</p> <ul style="list-style-type: none"> • \$2.5 Billion of development completed, underway or Development Applications lodged. • Strongly lobbied for the Cadell ferry to remain open. • Advocated through the Mid Murray Council, Murray and Mallee Local Government Association and met with the then State Minister for Transport, Tom Koutsantonis, for funding for replacement ferries in the State Budget. • Worked with the Department of Planning, Transport and Infrastructure to ensure a road swap with Mid Murray Council and will be receiving \$1.0 Million over five years. • Received the 2012 National Award for Local Government for the 'Youth Engagement and Participation' category for the Council's innovative Fun for YOUth program.

	<ul style="list-style-type: none"> • In 2013 & 2015 won Heart Foundation's National Healthy Communities Award. • In 2012 received the State Medibank Community Healthy Participation Award for Council's commitment to community wellbeing and was also a State Finalist in the Rural Doctors Workforce Agency Rural Community Health and Wellbeing Award.
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • <u>No</u> political affiliations with any party. • Previous experience in advocating and working with the last State Government for funding, services and projects for the Sector. • Have five State Members of Parliament that cover the Mid Murray Council area – Tim Whetstone, Minister for Primary Industries and Regional Development, Dan van Holst Pellekaan, Minister for Energy and Mining, Stephan Knoll, Minister for Transport, Infrastructure and Local Government and Minister for Planning, John Gardner, Minister for Education and Adrian Pederick. Have good working relationship with all five MP's/Ministers. • Strongly committed to progressing and achieving the three key initiatives for the Sector:- Leadership and Advocacy, Capacity Building and Sustainability and Best Practice and Continuous Improvement. • I <u>strongly</u> believe in greater influence for Councils in matters affecting local communities. • Strong track record of working with Federal and State Governments <u>and</u> private enterprise to progress robust partnerships. This would include securing Supplementary Road Funding for South Australia as a <u>recurrent</u> item in future Federal Budgets, ensuring a better distribution of funds generated from the Waste Levy (including the \$100 million presently retained for the Green Industry Fund) and supporting Councils to build healthy and resilient communities. • Regular meetings with the Premier and State Ministers given the plans for reform and their policies from the last State Elections. This would include ensuring better infrastructure planning and provision in South Australia, traineeships for Local Government, which will assist in creating 20,000 new places in the Vocational Training Education and system, advocating, assisting and facilitating business growth and employment for <u>all</u> South Australia with assistance from the Regional Development Australia Boards, recognising the importance of our volunteers in the Sector and the Liberal Government's policy to abolish all fees payable by volunteers for screenings by the Department of Communities and Social Inclusion and partnering with the State Government for more and better sport and recreational facilities and greater participation by children. • I would also advocate in supporting industry and jobs growth with peak industry bodies, better health and medical services, particularly in regional and country hospitals and partnering with the Government and their Fund established to address mobile blackspots across South Australia. • Actively working with the State Government for the 'Royalties For Regions'-for dedicated regional roads and infrastructure funding in the State as well as the Regional Growth Fund. • Reviewing existing structures with the State Government to streamline and accelerate projects and developments across the State. • Reviewing compliance costs from the State Government to ensure such costs are decreased for Local Government.

	<ul style="list-style-type: none"> Ensuring that the State Local Government Relations Agreement meetings are robust to progress projects and matters of importance to Councils and the State Government. Put in place mechanisms to make resource sharing and regional collaboration happen (recognising the existing reform of Natural Resources Management) with Regional Development Australia to create Councils own future. This may involve a greater role for Regional Local Government Associations. I believe this is one of the most important initiatives that <u>must</u> be progressed for the sector. Continuation of the review of the Local Government Association Schemes and the Association's governance arrangements and implementation of recommendations. Ensure more public awareness promoting the extent and value of Council services to our communities. To implement further initiatives including more and better coordinated procurement across the State to ensure more savings for Councils. To increase the number and quality of services offered to Member Councils. Strong advocacy on behalf of the Sector to ensure continuity/increase in funding for projects and services. I would attend Regional Local Government Associations meetings and Metropolitan Local Government Group meetings twice per year, so that I can hear first hand the issues of Councils to advocate on their behalf.
Other information	<ul style="list-style-type: none"> I have the passion, commitment and time to consult with Councils, Regional Local Government Associations, MLGG, SAROC, professional bodies, State and Federal Ministers and Chief Executives of Departments, so that your identified needs are strongly lobbied for. Small business owner for over 30 years and operated a Bed and Breakfast. Married to Lyn with 2 adult sons.

This form must accompany the Nomination Form

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Erika Vickery OAM
Council:	Naracoorte Lucindale Council
Local Government Experience & Knowledge	<p>Local Government Sector - Current</p> <ul style="list-style-type: none"> Mayor NLC since 2010 Elected Member NLC since 2000; Limestone Coast Local Government Association (LCLGA) President (2014-current) SAROC Chairperson (2015 – current) LGASA Vice-president and Board Member Australian Migrant Resource Centre Board member (current) RDA Limestone Coast Board Member and Secretary (2010 – current) Limestone Coast Economic Development Group Chairman (2014-current) LC LGA Representative on Limestone Coast Community Service Round Table (Health) (2015 – current) <p>Community - Current</p> <ul style="list-style-type: none"> Naracoorte Tri-committee member (Health – hospital, doctors, council) (2013 – current) Naracoorte Lucindale Community Care Network Chairperson (community well-being) (2014 – current) Naracoorte Mental Health Roundtable member(current) Naracoorte, Lucindale and Districts Suicide Prevention Network member (current) <p>Past Experience & Involvement</p> <ul style="list-style-type: none"> Naracoorte Lucindale Road Safety Group Chairperson LC LGA Representative on SA Regional Tourism Chairs Forum Kowree Naracoorte Tatiara Netball Association President and Life Member Executive positions Naracoorte Netball Club Naracoorte High School Council Chairperson (late 1980s) SE Regional TAFE Board
Local Government Policy Views & Interests	<p>I strongly support the LGA values & behaviours outlined in the LGA Strategic Plan 2016-2020</p> <p>I highly value key initiatives of</p> <ul style="list-style-type: none"> Clear and open communication with member councils Strong and positive advocacy for local government across all levels of government



Local Government Association
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The voice of local government.

	<ul style="list-style-type: none"> • Partnering with State Government to progress local government reform agenda • Development of capacity building to ensure future sustainability for local government • Increasing LGA commercial enterprise capacity to reduce member costs • Ongoing accountability and transparency through pursuit of best practice and continuous improvement
Other information	<ul style="list-style-type: none"> • Awarded OAM in 2017 for services to Local Government and the community • Recipient - LGA John Legoe Encouragement Award • Australia Day Citizen of Year Award 1991 • Committee member Limestone Coast Opera • Patron Limestone Coast Symphony Orchestra • Musical director and Life Member of Naracoorte Singers • Attended ALGA and LGA General Meetings and AGMs, LGA training and residential sessions including: DAP, Audit, Mayor residential, elected member training, conferences, forums, seminars over the past 18 years • Participated in SA Trade delegations to Shandong, China in 2015 and 2016 and reciprocated hosting several delegations in Naracoorte 2015 - 2017

This form must accompany the Nomination Form

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	Mayor Ann Ferguson OAM
Council:	Mount Barker District Council
Local Government Experience & Knowledge	<p>I have been an elected member of council since 1992 and Mayor since 2006. I was a member of SAROC for 4 years, State Executive for 2 years, Chair of the SHLGA for 4 years and a member of the LGA Board for 6 years.</p> <p>Mount Barker has been determined to be a major regional growth centre for South Australia. Government policy failed to take due account of the aspirations and needs of our community and infrastructure requirements and good regional planning into consideration. Our council took a strong but constructive decision to ensure our best outcomes for the region. While we did not get everything we desired, we achieved a good outcome for current and future generations. As a result of this process the Government understood that we needed to change the way regional planning decisions were made.</p>
Local Government Policy Views & Interests	<p>As president of the LGA it will be necessary to represent the needs and aspirations of communities when negotiating with Government to determine policy directions. This relationship with Local Government and State Government is crucial and while there will always be creative tension between these two parties every effort must be made to ensure we have constructive outcomes.</p> <p>Relationships with the Federal Government are also key as they determine how much infrastructure is funded. We need to ensure that we have close working relationships with the local members and ministers in our attempts to influence policy.</p> <p>The development of policy at a Local Government level must be seen to be professional and consultative and ensuring that what we're asking for is reasonable, practical and achievable. It is crucial that we're seen to be an efficient and well-run Government sector. Being closest to the people is both an asset in that we have close association with our community but maybe sometimes difficult to capture the right emphasis.</p> <p>There is no doubt that climate change will have a considerable impact on how we live and work in our communities. Climate adaptation programs development in each region is crucial to ensure that we address changes as best we can. In addition to our own work in this area we need to ensure that State and Federal Government policies take due account of how they will impact on each of our areas.</p>



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	<i>There will be many challenges that we'll face but I believe that we have the right structures in place to achieve our outcomes.</i>
Other information	<p><i>I was Chair of the Regional Development Australia Adelaide Hills, Fleurieu and Kangaroo Island Board for 9 years. I have been a member of the Royal Australian Nursing Federation and Nurses Board of South Australia, The Police Credit Union, Mount Barker DSM Hospital and other associations.</i></p> <p><i>I was awarded an OAM in 2014 for service to community and Local Government. These activities cover a wide range of the daily life of our community. I take great pleasure in being a part of these groups and engaging with so many hard-working individuals. My region is growing at a tremendous pace; by working with all these communities we can ensure that those new comers to our region not only fit in but make a contribution to the development of our community.</i></p> <p><i>Working in Local Government ensures that you get a grass roots view of what happens and what is important. It enables us to speak to other members of the Government with passion and authority. We need to balance this with the professionalism and economic certainty that will ensure the best mix for all of our communities.</i></p>

This form must accompany the Nomination Form

Candidate Information Sheet

LGA President

(word limit is strictly 1,000 words)

Name:	Keith Parkes
Council:	Alexandrina Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> Mayor, Alexandrina Council, 2014 to present; intention to run for Mayor in 2018 Council Elections LGA Board member since 2016; Deputy Board Member 2014-16 SAROC Board member since 2016; Deputy Board Member 2014-16 SHLGA President since 2016; Member since 2014 Elected Member, Goolwa-Hindmarsh Island Ward 2010-2014
Local Government Policy Views & Interests	<p>I will be campaigning on four platforms:</p> <ol style="list-style-type: none"> 1. My passion and work ethic. I will be dedicating time to a strong community presence across South Australia in tandem with local representatives. 2. Recognising we are partners in progress by fostering a commitment to innovation, as a collaboration between elected bodies and respective administrations. 3. Local government can't work alone. I will be working to harness the collective energy of all levels of government including exploring diversification of revenue sources and advocacy on financial assistance grants as well as building a strong, collaborative relationship with the SA State Government. 4. Local government issues aren't just about local government functions. I will be putting a spotlight on contemporary issues for South Australians such as water, energy, climate change and an ageing population. Being from a regional council with peri-urban characteristics, I also believe I have a strong understanding of issues facing SA councils and their communities.
Other information	<ul style="list-style-type: none"> Australian Institute of Company Directors, Directors course (2018) Chair, Local Government Transport Advisory Panel (considers Special Local Roads funding) SA representative on Australian Coastal Councils Association Committee Chair, Goolwa-Wellington Local Action Planning Board Various Alexandrina Council committees and advisory groups including Audit Committee and Economic Development Advisory Panel

This form must accompany the Nomination Form

17.5 Progress on Implementing Council Decisions

Brief

This report provides an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011 a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included on the report.

Discussion

A copy of the completed actions since 10 July 2018, and outstanding resolution actions to 21 August 2018 is provided for Members' information (**Attachment 1**). Updates/comments are to 5 September 2018.

Conclusion

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

Attachments

1. Meeting Action Report

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
1	21/08/2018	Council	9.2 - Item 15.2 Report on the relocation of the Jubilee Park tower Brought Forward for Consideration at this Point in the Meeting	Woodward / Farnden that Council provide a report into the options and actual cost to relocate the Amazone Tower at Jubilee Park to another budgeted park upgrade and replace the equipment with something more height appropriate. Options to replace to the Tower would take account of the close proximity of houses to the boundary of Jubilee Park and ensure resident privacy was not impacted.	Angelo Catinari	4/09/2018 - Report currently being prepared	In progress
2	21/08/2018	Council	17.1 - Community Event for the opening of Stage 1 of Weigall Oval redevelopment	Farnden / Woodward that a small family community event be held on Sunday 16 September 2018 from 12noon until 3pm to celebrate the opening of the play and recreation space at Weigall Oval (Stage 1) and to unveil a plaque recognising the significant history of the Weigall Oval Trainer's Association at the Oval.	Pauline Koritsa	4/9/18 Event is Sunday 16 September between 12-3pm. Plaque unveiling at 1pm. Invitations have been distributed and public promotion to residents completed 5 September.	In progress
3	21/08/2018	Council	17.2 - Lockleys Bowling Club - Payment Proposal	Haese / Mangos that: 1. The Lockleys Bowling Club (the Club) be advised that Council will allow the Club's existing lease over the premises in the south-eastern corner of the Lockleys Oval Complex to continue on a holding over arrangement for a period of 12 months, with a further review in July 2019; and 2. During the holding over period (of 12 months), Council will not charge any rental or seek reimbursement of insurance premiums for the Club's use of the Premises and will also provide a discretionary rebate in regard to any applicable Council rates. However, the Club will be responsible for meeting utility charges e.g. water, power, telephone and gas.	Angelo Catinari	4/09/2018 - Information of the resolution from the Council Meeting has been confirmed with club.	In progress
4	21/08/2018	Finance and Regulatory Prescribed Standing Committee	10.1 - Quarterly report on Administration credit card expenditure	Farnden / Palmer that the quarterly report on Administration credit card expenditure be presented to the Finance and Regulatory Committee, as well as being listed on the website.	Bill Ross	Noted - next quarterly report due to be produced in October & will include it as both an agenda item and on the website	In progress
5	21/08/2018	Strategy and Community Prescribed Standing Committee	11.1 - 2019 Summer Festival Program	Mayor Trainer / O'Rielly that the 2019 Summer Festival Program be revised to include two new movie night events in ward reserves, but otherwise be along similar lines to 2018, subject to the 'Thebartonia!' festival's arrangement involving the Wheatsheaf Hotel being subject to negotiations to minimise Council's financial contribution to the festival.	Pauline Koritsa	4/9/18 Festival planning in progress	In progress
6	07/08/2018	Council	15.2 - Development of a dog park in Torrensville	McKay / Farnden that the Administration prepare a report that looks at obtaining a section of unused and unkempt Linear Park that is under the control of the water Minister at the end of Hayward Avenue and West Street Torrensville, for the purpose of setting up a dog park for small and large dogs in line with the concept used at the Pooch Park at Rowells Road Lockleys.	Angelo Catinari	4/09/2018 - Administration has commenced initial discussions with SA Water.	In progress
7	07/08/2018	Council	15.4 - Asset Naming Policy Amendment	Mangos / Nitschke that clause 5.2.4 of the Asset Naming Policy be amended to include names which represent the City of West Torrens' multi-cultural community i.e. Asian, African and European names.	Pauline Koritsa	4/9/18 Policy currently being reviewed in full to ensure it is current. Will be presented to the first CPPP in 2019	In progress
8	07/08/2018	Council	15.5 - Lighting options for the West Torrens dog park in Marleston	Woodward / Farnden that the Administration present a report to the Urban Services Committee on the low cost options to increase the level of lighting in the West Torrens Dog Park at Marleston. The report also to include options to increase parking immediately adjacent the dog park to allow for better access and improved safety.	Angelo Catinari	4/09/2018 - Report currently being prepared	In progress
9	07/08/2018	Council	15.7 - Stickers for wheelie bins	Woodward / Farnden that Council investigate and prepare a report on the provision of large stickers that can be attached to wheelie bins advising drivers NOT to park and block the collection of the bin contents.	Bill Ross	27/8/18 forwarded for investigation on the provision of stickers	In progress
10	07/08/2018	Council	15.9 - Capital city and major regional airport operations	Vlahos / Mangos that the Chief Executive Officer prepare a report for Council which lists all the capital city and major regional airports (e.g. Gold Coast) outlining the following: • Distance of the airport from the CBD or city centre; • Hours of operation and curfew times; • Approximate number of flights (in & out) for each airport; and that the Administration write to Australian Mayoral Aviation Council asking them to provide a comparable list of major international airports that have curfew arrangements.	Terry Buss	CEO gathering data.	In progress
11	07/08/2018	Council	16.2 - Development Plan height restrictions	Farnden / Mangos that Council write to the State Commission Assessment Panel and the Minister for Planning, expressing strong opposition to the development application lodged at 200-202 Anzac Highway, on the basis that it exceeds the maximum height of 8 storeys specified in the approved Development Plan.	Angelo Catinari	04/09/2018 - The Administration is currently preparing the informal referral response on the development application for 200-202 Anzac Highway, which will include Council's resolution on this matter. Awaiting further information from the applicant before finalising the response.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
12	07/08/2018	Council	17.4 - Appointment of an Independent Member(s) to the Audit Committee	Vlahos / Palmer that: 1. It approves the proposed recruitment and selection process for the appointment of an independent member(s) to Council's Audit Prescribed General Committee following the November 2018 Council elections. 2. The General Manager Business and Community Services, the General Manager Corporate and Regulatory and Cr/s John Woodward and George Vlahos be appointed to the selection panel for the independent members of the Audit Prescribed General Committee. 3. A report be presented to the new Council recommending the appointment of the independent members of the Audit Prescribed General Committee following its re-establishment in November 2018.	Pauline Koritsa	4/9/18 Advert drafted and sent to selection panel for comment Advert amended as per feedback and provided to Media for publication	In progress
13	07/08/2018	Urban Services Prescribed Standing Committee	11.2 - Adelaide Footy League - Request for Sub-lease	Nitschke / McKay that: 1. Council provide its consent in its capacity of landlord/lessor for the grant of a sub-lease from the Adelaide Footy League (formerly South Australian Amateur Football League) to SEDA College South Australia subject to any necessary development consents or approvals being sought and obtained. 2. The Mayor and Chief Executive Officer be authorised to sign and seal any necessary documentation which may be required to give effect to this resolution.	Angelo Catinari	4/09/2018 - The Administration has commenced drafting a new sub-lease for the College.	In progress
14	07/08/2018	Urban Services Prescribed Standing Committee	11.3 - Adelaide Workers' Home Inc. Private Parking Area Agreement - Kintore Lane, Mile End	Nitschke / Mangos that Council enter into an agreement under the Private Parking Areas Act 1986 with Adelaide Workers' Home Inc. to police the private parking area located in Kintore Lane, Mile End between Parker Street and Dew Street.	Angelo Catinari	20/08/2018 - The Agreement being drafted. 31/08/2018 - Agreement sent to Adelaide Workers' Homes for execution.	In progress
15	24/07/2018	Community Facilities Prescribed General Committee	9.2 - Hilton RSL - Update on Relocation	Vlahos / Tsiaparis that the report be noted and that the Administration continue to work with the Hilton RSL to develop an agreed concept with costings to facilitate relocation from their current site at 145 Sir Donald Bradman Drive to 173-187 Sir Donald Bradman Drive, Hilton.	Angelo Catinari	04/09/2018 - The Administration has commenced consultation with the Hilton RSL committee members. Update report with be provided at the next Community Facilities Committee meeting on the 25 September 2018.	In progress
16	24/07/2018	Community Facilities Prescribed General Committee	9.3 Peake Gardens Riverside Tennis Club - Lease and Clubroom Upgrade	Woodward / Demetriou that: 1. It note and endorse the updated plans for redevelopment/upgrade of the Peake Gardens Riverside Tennis Club clubroom building and associated facilities. 2. It provide its endorsement of the following clauses which are proposed to be inserted within the lease agreement and which will provide public access to the courts: "The Club agrees to allow the public to use free/nominated tennis courts when the courts are not required for club use and when a club representative is present. Club use includes organised competition matches and finals, tournaments, social tennis, club/team practice, coaching and other activities which may be agreed from time to time by the Council and the Club. In recognition of, and to facilitate, public use of the courts the Council will arrange to erect signage on the court perimeter and will provide and maintain nets for the nominated tennis courts." "Council reserves the right to review the above clause within 12 months if, at its sole discretion, it forms the view that the public access intent is not working."	Angelo Catinari	04/09/2018 - The Administration is currently scheduling the advertising for the consultation of the new lease for the club. Consultation is to commence later in September 2018.	In progress
17	17/07/2018	Council	15.3 - Change to parking restrictions - Farnham and Chatham Roads, Keswick	Farnden/Woodward that the Administration propose the introduction of 2 hour parking zones 9am-5pm Monday to Friday on both sides of Farnham Road Keswick and Chatham Road Keswick, following the usual procedure of conducting a survey seeking resident feedback prior to the introduction of the new restriction.	Angelo Catinari	21/08/2018 - Resident consultation being undertaken: Survey distributed on 09/08/2018 and feedback will be collected by 27/08/2018.	In progress
18	10/07/2018	Corporate Planning Policy and Performance Prescribed Committee	9.1 - Elected Member Training and Development	Farnden/McKay that Council establish a maximum of \$4,000 per financial year for an Elected Member (excluding the Mayor) to be available for their personal education and development, including attendances at conferences and/or member based events. The cap would exclude attendance where the Elected Member is representing the Council in an official capacity and attendance is not discretionary. e.g. being a member of a Board, but not only being a member or associate of a particular organisation. The cap would also exclude costs for attendance at the Australian Local Government Association Annual National Congress, the Local Government Association South Australia Annual General Meeting or the Local Government Association South Australia Ordinary General Meeting for first-time Elected Members during the first three years of their first term. Any unspent budget cannot be rolled over to the subsequent year.	Bill Ross	Policies being reviewed.	In progress
19	03/07/2018	Council	11.1 - Declaration of Private Road and Land in Mile End as Public Road	Vlahos/O'Rielly that: 1. The process be commenced to convert a private section of Elm Avenue, Mile End to a public road. 2. The required public notification be undertaken under Section 210 of the Local Government Act 1999 to declare the portion of the road known as Elm Avenue in the area of Mile End, Hundred of Adelaide as defined as "8 Elm Avenue" in draft Filed Plan F253782 to be public road. 3. A further report be presented to the Urban Services Committee.	Angelo Catinari	27/07/2018 - Notice published in the SA Government Gazette 27 July 2018, Page 2924. Letter sent to Tetzlin Pty Ltd., residents and banks.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
20	26/06/2018	Civic Committee	7.2 - Green Initiatives Program - Solar PV Battery Rebate for Community Groups	Woodward / Haese that: 1. It approves the implementation of a Solar PV Battery Storage Rebate Program for Community Groups on a 12 month trial basis subject to appropriate funding being made available by Council. 2. \$30,000 to fund Council's Green Initiatives Solar PV Battery Rebate Program be referred to the September 2018 budget review. 3. The Administration prepares guidelines for the rebate program using the following criteria and information detailed within this report, with the addition of the two clauses: • the system purchased must only be to provide for the needs of the community group • copies of electricity bills and system maintenance reports must be submitted to Council on an annual basis 4. A review be undertaken at the completion of the 12 month trial period, the outcomes of which to be reported to the Committee.	Pauline Koritsa	4/9/18 The implementation of a 12 month trial of the Solar PV Battery Storage Rebate Program for Community Groups is awaiting Council's September budget review to determine if funds are available as per the Committee recommendation made 26/06/18. (The September budget review is likely to be postponed due to Caretaker Mode for the upcoming Council Election).	In progress
21	26/06/2018	Civic Committee	8.1 - Public Art Walking Trail	Nitschke / Rypp that: 1. The report be received. 2. A report be presented back to a future meeting of the Committee detailing: a) The owner of the land on which each piece of artwork, listed in Council's Public Art Trail Register, is located; and b) The budget required to restore or repair those pieces of artwork listed in Council's Public Art Trail Register.	Pauline Koritsa	4/9/18 Due to operational priorities, this action is on hold pending resourcing constraints; it is envisaged work toward this action will be undertaken with a report presented in the third quarter.	In progress
22	26/06/2018	Civic Committee	8.3 - Environment Grant - Underdale High School	Nitschke / Rypp that: 1. Underdale High School be required to return the unspent portion of the community grant funds of \$1614.47 to Council along with the raised garden beds purchased with that funding to enable Council to reallocate them to its community gardens or other projects. 2. The Community Grant Guidelines be amended to require community grant applications from schools to be approved by the school's governing council/board prior to submissions to Council.	Pauline Koritsa	4/9/18 Underdale High School sent a debtor request for the funds. Requested return of garden beds.	In progress
23	05/06/2018	Council	17.3 - Online Survey on Live Streaming of Council Meetings	McKay/Polito that the Administration conduct an online ratepayer survey asking them do they want Council meetings live streamed via camera onto the internet.	Pauline Koritsa	Survey is currently live on Council's website and due to close 6 July	In progress
24	05/06/2018	Council	11.1 - Assignment of Lease - Novar Gardens Bowling Club	Demetriou/Hill that: 1. It provide its consent for the assignment of the lease currently held by the Novar Gardens Bowling Club Inc to the Novar Gardens Bowling and Petanque Club Inc on the same terms and conditions as the existing licence; 2. The Mayor and the Chief Executive Office be authorised to sign and seal any documentation to give effect to this recommendation.	Angelo Catinari	28/06/2018 - Lease documentation being finalised with the Club 04/09/2018 - Lease is expected to be finalised with the Club by the end of September 2018	In progress
25	05/06/2018	Council	9.1 - Live Streaming of Council Meetings	Trainer/Rypp that in order to promote community interest and engagement in Council decision making and to improve accessibility of Council and Standing Committee meetings to a broader audience, a suitable policy be prepared by the Administration for further consideration by Council relating to the live streaming and recording of Council and Standing Committee meetings.	Pauline Koritsa	4/9/18 Initial work undertaken to develop policy	In progress
26	05/06/2018	Council	13.1.1 - Community Facilities Committee Item 9.4 Peake Gardens Riverside Tennis Club Complex - Long Term Lease and Project Update	Farnden/Woodward that: 1. The comments in relation to the proposed redevelopment and upgrade of the tennis clubroom and associated facilities at Peake Gardens Reserve be noted. 2. Subject to a public access clause being included in the lease and necessary public consultation the Peake Gardens Riverside Tennis Club be granted a new long term lease of 5+5+5+5 years from 1 July 2018 over the tennis courts and facilities at Peake Gardens Reserve. The commencing rental for the new lease (which is estimated to be approximately \$4,900 pa plus GST) be confirmed following release of the June 2018 quarter of the Adelaide (All Groups) Consumer Price Index. 3. On the condition that there are no negative comments that arise during the public consultation process the Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the grant of the new long term lease to the Peake Gardens Riverside Tennis Club.	Angelo Catinari	28/06/2018 - Draft lease prepared - report to the next Community Facilities Committee (CFC) meeting on 24 July 2018. Public consultation to commence following the CFC Meeting. 04/09/2018 - The Administration is currently scheduling the advertising for the consultation of the new lease for the club. Consultation is to commence later in September 2018. Refer to Community Facilities Committee Item 9.3 Peake Gardens Riverside Tennis Club - Lease and Clubroom Upgrade of 24 July 2018 meeting for further updates.	In progress
27	05/06/2018	Council	16.2 - Public Notification Category 1 and 2 Developments	Woodward/Mangos that the Administration undertakes research into the number and location of development applications for residential development impacted by the policy changes to public notification categories, from category 2 to category 1, resulting from the approval of the 2015 West Torrens Council Housing Diversity Development Plan Amendment.	Pauline Koritsa	Research into the number and locations of development applications is currently underway. 4/9/18 Raw data has been collated and is currently being finalised for presentation to EM's.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
28	22/05/2018	Community Facilities Prescribed General Committee	9.2 - West Torrens Birkalla Soccer Club - Financial Support Request	Demetriou/Vlahos that: 1. It approves Option 3 as its preferred option of providing support for infrastructure expenses including lighting upgrade at Camden Oval, this option being that; Council assumes responsibility for undertaking the infrastructure works sought by the West Torrens Birkalla Soccer Club (as outlined in their letter dated 18 April 2018). Once works are completed, a payment plan will be structured based on actual costs. The payment plan could be divided over a twenty (20) year period or less, dependent upon the final cost of works. CPI could be added to the advance repayment amount each year should Council so wish. 2. It provide its consent in its capacity of landlord, subject to any necessary development approval(s), for the upgrade of the pitch floodlighting.	Angelo Catinari	28/06/2018 - progressing with action. West Torrens Birkalla SC confirmed of Council's decision. Solicitors currently drafting funding agreement between Council and Club. Implementation of the works program for the funding - soccer pitch lighting and scoreboard currently in progress. 04/09/2018 - Solicitors currently finalising draft funding agreement between Council and Club. Negotiations continuing with WTB Birkalla Soccer Club. Implementation of the works program for the funding - soccer pitch lighting and scoreboard currently are underway.	In progress
29	22/05/2018	Community Facilities Prescribed General Committee	9.5 - Thebarton Theatre Complex - Lease and Draft Project and Business Plan	Nitschke/Trainer that: 1. The Council not proceed with implementation of the Thebarton Theatre Complex - Draft Project and Business Plan (included as an attachment to the report of the Urban Services Committee meeting of 6 March 2018) to restore and upgrade the Thebarton Theatre Complex at this time. 2. The right of renewal for a further five years (from 1 July 2018 until 30 June 2023) available under the existing lease agreement for the former Thebarton Town Hall/Library premises and the adjacent stone cottage at 164-166 South Road, Torrensville be granted to the lessee, Weslo Holdings Pty Ltd, and that the commencing rental be determined following release of the June 2018 quarter of the Adelaide (All Groups) CPI, or similar index (should that index cease to exist). 3. The Extension of Lease agreement is to include a clause indicating that the demolition of the cottage at 164 South Road, Torrensville may be undertaken by Council during the currency of the extended lease term. 4. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the grant of the extended term for the former Town Hall and adjacent stone cottage buildings at 164-166 South Road, Torrensville. 5. While not committing a future Council to any specific course of action, Council is hopeful that a major upgrade and refurbishment of the Thebarton Theatre Complex can be completed in time for the theatre's centenary in June 2028, dependent on securing external funding. 6. The lessee be advised of the above	Angelo Catinari	28/06/2018 - The details of the Council resolution confirmed with Welso. Drafting lease document currently underway with the solicitors. 04/09/2018 - The draft lease document has been finalised with the solicitors. Copy to be issued to Welso by the end of September 2018.	In progress
30	17/04/2018	Strategy and Community Prescribed Standing Committee	11.3 - Introduction to the Disability Access and Inclusion Plan	Demetriou/Hill that the draft Disability Access and Inclusion Plan be approved and targeted public consultation be undertaken to test its contents with representatives of core stakeholder organisations and selected residents who have a lived experience of disability.	Pauline Koritsa	Core stakeholder organisations to be identified and consultation approach developed. Release of the State Government's DAIP requires some rework of CWT's plan which is currently underway. 4/9/18 Feedback from State indicates there is no prohibition on progressing the plan even though it is reliant on input from State	In progress
31	27/03/2018	Community Facilities Prescribed General Committee	8.13 - Richmond Oval - West Adelaide Football Club - Development of Masterplan (Brought Forward for Consideration at this Point of the Meeting)	Demetriou/Trainer that: 1. The report be noted. 2. "Option 3" of the draft Masterplan, with the additions/amendments sought by the West Adelaide Football Club (i.e. redevelopment of the former cricket club building for use by umpires and opposition teams, and redevelopment of the existing change rooms within the grandstand per the Option 2 alternative) be endorsed in principle and that: i) Funding to further progress the development of the Masterplan to detailed design (cognisant of the need to implement any approved initiatives in a staged manner) be sought through the 2018/19 budget process or a future budget variation; ii) A cost consultant be engaged to provide a preliminary high-level costing for the proposed initiatives for the new female facilities and grandstand elements of the Masterplan; iii) A further report be provided to the Committee following the completion of detailed design drawings and receipt of the costing document.	Angelo Catinari	23/04/2018 - Meeting held with consultants on 17/04/2018 to progress the resolutions. A report will be provided to the Community Facilities Committee in the fourth quarter 2018. 28/06/2018 - Project continuing with consultants with an update to be provided at future Community Facilities Committee meeting. 04/09/2018 - Project continuing with consultants. Update to be provided at a future Community Facilities Committee meeting.	In progress
32	06/03/2018	Council	17.1 - Guiding Principles for a Public Realm Design Manual	Mangos / Palmer that the Draft principles for the Public Realm Design Manual (also known as the Urban Design Framework) be approved in principle for the Administration to further develop the Public Realm Design Manual to bring back to Council for further consideration.	Pauline Koritsa	4/9/18 Consultant in the process of developing detailed content for presentation back to the new Council. Workshops with internal stakeholders to finalise the details are being held with a view to finalising the content in the next 2 months.	In progress
33	27/02/2018	Civic Committee	7.4 - Mural Art Options in City of West Torrens	Nitschke / Woodward that the Public Art Strategy continues to be developed with the aim of addressing issues and concerns surrounding public art installations, as well as promoting the introduction and commissioning of both temporary and more permanent works within the City of West Torrens.	Angelo Catinari	23/04/2018 - Public Art Strategy to be developed in the coming months. 04/09/2018 - Public Art Strategy is continuing to be developed - a report will be presented to a future meeting of the CFGC.	In progress

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34	27/02/2018	Civic Committee	7.6 - Chilli Festival - City of West Torrens	McKay / Woodward that it determines its interest in the holding of a chilli festival in West Torrens.	Pauline Koritsa	Meeting with Cr McKay to be scheduled for September to scope the event. 4/9/18 Meeting scheduled for 14 September.	In progress
35	06/02/2018	Council	15.2 - Waste Bin System Concept for Disposable Coffee Cups	McKay / Demetriou that the Waste Working Party Group research a unique waste bin system concept to exclusively receive paper disposable coffee cups and so called compostable coffee cups and other paper liquid holding cups to be placed in high use areas such as cafés; strips and shopping centres. And research the options to have the collected disposable cups transported to a recycling facility in Ballarat that has a successful method of recycling the cups and salvaging the long fibre paper content for recycling.	Bill Ross	Under consideration by the Waste WP.	In progress
36	06/02/2018	Council	15.3 - Coffee Cup Incentives for Coffee Shop/Café	McKay / Mangos that the waste working party in conjunction with the administration report on the feasibility of the once off \$500.00 incentive to any Coffee Shop / Café; that provides a minimum discount of \$0.50c per cup if they implement "Bring Your Own Cup" and sign up to the Australia Wide Web Site "Responsible Cafes"; and display a poster declaring the offer. The \$500.00 incentive payment is paid at the 12 month anniversary of implementation.	Bill Ross	Under consideration by the Waste WP.	In progress
37	06/02/2018	Council	16.1 - Recyclable Cups	Mangos / Palmer that Council consider the procurement of 1,000 recyclable cups with Council's logo placed upon them, with the cups to be given to 'coffee shops', and in turn customers, in order to reduce waste to landfill and promote recycling. Referral to the Waste Working Party to occur.	Bill Ross	May not proceed given a unit cost in the vicinity of \$10 to \$11. Progressing the matter is to be considered at the next Waste Working Party meeting.	In progress
38	12/12/2017	Council	15.3 - Increasing Green Space in City of West Torrens	Woodward / Farnden that Council, with an objective to increase green space within its urban environment: 1. Undertake an audit, including use and review of existing plans, of all parks and green spaces within the City as part of the 2018/19 budget and annual business plan; 2. Use audit data to assess what investment and targets will be required during the next 10 years to sustain, improve and increase green space and reduce urban heat intensity; 3. Use audit data to prioritise parks and green space for allocation of future funds; 4. Collaborate with the inner-rim councils of Adelaide to lobby the State Government for better access to open space contribution funds given the inner-rim councils are more adversely affected by the loss of green space due to urban infill development; 5. Collaborate with the inner-rim councils of Adelaide to lobby the State Government for a contribution from property developers to directly contribute financially to Councils to offset the loss of green infrastructure resulting from urban infill development; 6. Identify various options where increased financial contribution from State Government and Developers to Councils can be used to increase green space, including options to acquire new green space and to incentivise residential and commercial ratepayers to increase green space. 7. Identify areas owned by State Government and Commonwealth government in the City of West Torrens, where increased green space is achievable, and actively lobby for the achievable increase. 8. Explore options where more green space and reduced heat intensity can be provided as part of the design principles for urban infill development. 9. That the poor environmental outcomes in the recent green space and heat intensity reports presented to Council, be considered as part of finalising the City of West Torrens Tree policy.	Pauline Koritsa	Action to be implemented throughout the 2018/19 Financial Year. 4/9/18 Additional progress is being made as a result of subsequent Council resolutions that further the objectives of this 9-point plan. Progress has been made to identify opportunities for greening and cooling through a process of analysis. The recently adopted 'Tree Strategy' includes a tree audit which will help highlight further opportunities for greening, streetscapes and parks. The Administration has undertaken advocacy related to improving tree canopy in infill areas through a variety of feedback mechanism as part of the planning reform and responses to related documents. 4/9/18 Legal counsel has been sought, and advice received (docset ID below) on setting up an Urban Tree Fund as per the subsequent resolution of Council.	In progress
39	12/12/2017	Urban Services Prescribed Standing Committee	11.4 - Update - Weaver Avenue Road Closure Process	Vlahos / O'Rielly that: 1. Council commence the process to declare those segments of road identified in Attachment 1 to this report (i.e. Allotments 92, 93 and 95 within Deposited Plan 2633) as open/public roads. 2. A further update report be provided to the Council following the public consultation process. 3. The Mayor and/or Chief Executive Officer be authorised to sign and/or seal any documentation in regard to this matter.	Angelo Catinari	23/02/18 - The consultants engaged to assist with/facilitate the process have provided the preliminary plan which will now allow the proposed opening to be advertised in the Gazette and local paper. The public notice will be lodged for publication in March. 27/04/2018 - The consultants are progressing the process to finalise the closure. 28/06/2018 - Report being prepared for the August Urban Services Committee Meeting 04/09/2018 - Report presented to the Urban Services Meeting of the 4 September 2018. Actions (resolution) to be implemented in the coming month	In progress
40	12/12/2017	Strategy and Community Prescribed Standing Committee	11.2 - Aircraft Noise Policy Position	Mayor Trainer / Woodward that: 1. The item be deferred. 2. As City of West Torrens residents are particularly affected by this aircraft noise policy position, Council writes to the Minister to advise that Council intends to undertake essential consultation with affected residents and request that no decisions be made with regard to the Aircraft Noise land use planning policy until such time as Council has completed that consultation and determined its position with regard to the management of aircraft noise.	Pauline Koritsa	4/9/18 - Letter advising Council's intention to undertake consultation on Aircraft noise has been sent to the Minister- and a response has been received. Councillors have been sent details of a proposed approach to the 'essential consultation'- for their comment and approval. Consultation completed and a report is being compiled for presentation to Council in October 2018	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
41	07/11/2017	Urban Services Prescribed Standing Committee	11.4 - West Beach Skate Park and Patawalonga Creek Land Custodianship	Palmer / Haese that the Department of Environment, Water and Natural Resources (DEWNR) be advised that: 1. Council consents to relinquishing its custodianship over Allotment 18 in Deposited Plan 48522 (as comprised in Crown Record Volume 5523 Folio 946). 2. Council does not consent to the transfer of custodianship of the allotments described as Section 1572 Hundred of Noarlunga as comprised in Crown Record Volume 5316 Folio 916 and Section 677 Hundred of Adelaide as comprised in Crown Record Volume 5316 Folio 917 to it from the City of Holdfast Bay. 3. Council contends that custodianship of that portion of Section 1514 Hundred of Noarlunga as comprised in Crown Record Volume 5757 Folio 791 which lies within the Patawalonga Lake water body should vest with DEWNR or similar body and not Council.	Angelo Catinari	19/02/2018 - Representatives of the Administration met with staff from Adelaide Shores and DEWNR in December 2017. The DEWNR representative indicated that the process would take approximately 3-6 months to complete but did not anticipate any issues. At this time no further advice has been received from DEWNR. 23/04/2018 - Still awaiting advice from DEWNR. Administration will follow up. 04/09/2018 - No advice and update from DEWNR, (Administration continues to follow-up for an outcome)	In progress
42	03/10/2017	Urban Services Prescribed Standing Committee	11.2 - Preservation of the Windsor Theatre Movie Posters	McKay / Rypp that: 1. It supports the preservation of the Windsor Theatre movie posters. 2. It authorises Administration to select the most appropriate method of preserving the posters. 3. It authorises Administration to contact the West Torrens Historical Society, the State Library and the National Film and Sound Archives to determine their interest in the posters.	Angelo Catinari	06/11/2017 - Investigations have commenced. 19/02/2018 - Met with consultants within the last two weeks seeking a fee offer to provide options for the preservation of the movie posters. 23/04/2018 - At the Community Facilities Committee Meeting on 27 March 2018 the following update was provided. Administration sought advice from a preservation agency and has been advised that any involvement from them in regard to this matter would be subject to their formal engagement and significant fees to inspect and prepare an options paper. Given this information, the Administration is currently investigating other options for preservation or documentation and will report back to the Committee at a future meeting. 28/06/2018 - Update to be provided at the next scheduled Community Facilities Committee meeting to be held on 24 July 04/09/2018 - Administration continues to provide updates via the reporting at the CFGC meetings.	In progress
43	05/09/2017	Urban Services Prescribed Standing Committee	11.1 - Admella Street Upgrade Concept	Nitschke / O'Rielly that: 1. The project and concept design developed for the upgrade of Admella Street and associated public space be endorsed. 2. The project is advanced within the current financial year through the allocation of funds for the development of detailed design and documentation of the project works. These funds to come from within existing City Assets operational budget. 3. A further report be presented to a future Council meeting once the detail design is completed.	Angelo Catinari	16/02/2018 - Currently undertaking detailed design. 27/08/2018 - Detailed design still underway.	In progress
44	06/06/2017	Council	16.1 - Brickworks - Request for Masterplan	Woodward / Farnden that in regard to the Brickworks surplus land, the Chief Executive Officer: 1. Arrange to hold a workshop for Elected Members and senior staff to establish an overall vision for the higher and best use of surplus land at the former Brickworks Markets site at Torrensville. 2. Following the outcomes of 1 above, develop a project brief to go to the market seeking fee proposals from interested parties to develop a Masterplan for potential development options of the surplus land at the former Brickworks Markets site at Torrensville, including the heritage listed Hoffman Kiln. 3. The project brief is to allow for appropriate community consultation to be undertaken and also allow for appropriate delivery and funding mechanism options to be explored during development of the Masterplan. 4. As part of the next budget review process, recommend to Council an appropriate budget amount to undertake development of the Masterplan.	Terry Buss	28/6/17 - Workshop arranged for Tuesday 29 August, 6pm-9pm for EMs and relevant staff. 12/9/17 - Workshop arranged for 29 August cancelled by CEO in consultation with EMs. Workshop will be rescheduled to a suitable date in the near future. Given the current state of the frontage of the site due to the Torrens to Torrens Project, it is not appropriate to present the site to the market. Indications are that the site may be vacated by DPTI contractors in the first quarter of 2018, and given we are pushing toward the Festive Season, there is no urgency to undertake the workshop in the remainder of 2017 and a date in early 2018 to hold the workshop will be looked at by the CEO. Elected Member workshop held April 2018 where matter was discussed. Agreed that the CEO is to develop and EOI and report back to Council.	In progress
45	21/03/2017	Strategy and Community Prescribed Standing Committee	11.2 - Aircraft Noise Management in the West Torrens Development Plan	Polito / Hill that: 1. Given the Minister for Planning's preference for aircraft noise management to be addressed through the Planning and Design Code, the Administration writes to the Minister for Planning advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code. 2. The Administration undertakes research on land use policy options for the management of aircraft noise in existing urban areas and report back to the Council.	Pauline Koritsa	The Administration wrote to the Minister for Planning 4 April 2017 advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code. Report presented to the 12 December Strategy and Community Committee meeting proposing an approach to aircraft noise be presented to DPTI. The Committee requested community consultation be undertaken with affected residents prior to finalising Council's position. Council report with a position on the management of aircraft noise to be submitted to the December Strategy and Community meeting. Community consultation proposed approach with Elected Members for comment until 12 March. Community consultation pending meeting with Adelaide City Council on 1 May on their 3D modelling to see if it may be possible to include in the consultation. Aircraft noise survey sent out to affected residents and property owners, closes 27 July 2018. 4/9/18 Approximately 650 responses received and currently collating results for a report to Council in October.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
46	07/02/2017	Urban Services Prescribed Standing Committee	11.3 - Reid Street Permit Update	Nitschke / Palmer that: 1. A permit for a term of 5 years commencing on 30 November 2016 at an initial permit fee of \$20,900 pa plus GST be granted to Thebarton Management Pty Ltd for use of that portion of Reid Street Thebarton as delineated in Attachment 1 of the report. 2. The permit fee escalate by Adelaide All Groups Consumer Price Index (CPI) (or similar index should that index be discontinued) on each anniversary of the commencement date. 3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation giving effect to the grant of permit.	Angelo Catinari	7/03/2017 - Letter sent to permit holder advising of Council's decision from its meeting held on 7 February 2017 along with the permit documentation for signing. 04/09/2017 - Legal advice currently being sought. Mid Sept - Onsite meeting with permit holder's property adviser - adviser to check/clarify requirements with property owner and advise CWT. 30/10/2017 - Reminder email sent 30/10/2017 as still awaiting response. 02/03/2017 - Request for legal advice raised to establish actions to be taken to honour lease or order to remove infrastructure from public road. 28/06/2018 - The lease matter is continuing and an update report to be presented to a future Urban Services Committee meeting. 04/09/2018 - report provided to Council at meeting of 4 September 2018.	In progress
47	17/01/2017	Urban Services Prescribed Standing Committee	11.1 - Potential Road Closures - Craig Street, Richmond, and Tyson Street, Ashford	Vlahos / Mangos that: 1. The report be noted. 2. Council Administration be authorised to commence the process of closure of the identified portion of road (extension of Weaver Avenue) on the northern side of Craig Street, Richmond (as per Attachment 3). 3. Further reports be provided to the Council as, and when, appropriate milestones are reached and/or when any additional authorisation(s) may be required as part of the road closure process and sale of the extension of Weaver Avenue that is north of Craig Street.	Angelo Catinari	30/01/2017 - Letter sent to owners of adjoining properties advising of Council's resolution and seeking an indication from them as to whether they have any interest in purchasing the land. 06/03/2017 - Engaged consultant to commence road closing process. Preliminary plans lodged with the Surveyor-General. 04/09/2017 - Awaiting updates from consultants. 07/11/2017 - Road closure plans currently being prepared. 23/02/2018 - The process is continuing (updated survey plans and preparation of Road Process Orders). 27/04/2018 - The consultants are progressing the process to finalise the closure. 22/05/2018 - Public Notice signed by CEO to appear in The Advertiser and Gazette 04/09/2018 - Administration continues to progress this action.	In progress
48	20/09/2016	Strategy and Community Prescribed Standing Committee	11.2 - Carparking Fund Legal Advice	Palmer / McKay that, as a result of the assenting of the Planning, Development and Infrastructure Act 2016, the establishment of a car parking fund and an associated Car Parking Contribution Fund policy be deferred until such time as the transitional legislation that will apply to an 'off-setting contribution scheme' is known.	Pauline Koritsa	3/11/2016 - Updated advice has been received from KelliedyJones on 4 October 2016 advising that the transitional legislation outlines that an existing car parking fund will automatically become an off-setting scheme under section 197 of the PDI Act on the date of its commencement. Investigations on location and nature of a car parking fund/off setting scheme will be commenced. Staff are monitoring the transitional implementation of sections fo the PDI Act 2016. 4/9/18 Section 197 has not yet been activated.	In progress
49	22/09/2015	Community Facilities Prescribed General Committee	9.1 - Honour Boards	Noting that the matter was not urgent, Cr McKay asked if the number of honour boards under Council's care and control could be advised, together with their dimensions and total surface area? The Administration undertook to investigate and report back to a future meeting.	Angelo Catinari	Consulted with Cr McKay to clarify focus is on War Memorial honour boards. Scoped out task with Dean Ottanelli. Workers being deployed to locate, identify, measure and photograph boards in preparation for report back	In progress
50	21/08/2018	Council	15.1 - Development applications building height specifications	Farnden / Woodward that: 1. Council contact the Minister for Planning and Department of Planning Transport and Infrastructure, seeking the prompt implementation of changes to planning legislation and to policy, changes that will genuinely reflect the promises made by the current Government prior to the last State Election that maximum building heights in approved Development Plans should be strictly enforced. 2. The Minister for Planning, the Hon. Stephan Knoll, be invited to directly meet with the Council and community to discuss their concerns regarding implementation of the Urban Corridor Zone in the City of West Torrens, including maximum building heights, lack of public notification on multi-storey developments and State Commission Assessment Panel decisions that are not in line with community expectations.	Pauline Koritsa	4/9/18 - Letter signed by CEO and sent to Minister Knoll's office and DPA Coordinator's office.	Completed
51	21/08/2018	Council	17.3 - Solo Resource Recovery - Requirement to Erect New Storage Structure	Mangos / Demetriou that, in its capacity as landowner, consent be granted for the erection of a new storage structure at the Solo Resource Recovery Waste Transfer Station at 181 Morphett Road, North Plympton, subject to any necessary planning consent(s) being sought and obtained by Solo Resource Recovery.	Angelo Catinari	04/09/2018 - development application has been lodged by the Administration for the new facility at 181 Morphett Rd, North Plympton.	Completed
52	21/08/2018	Council	17.4 - Cummins House - Update	Demetriou / Woodward that it advise the State Government of its intention to vacate the Cummins House property on expiry of the current extended/varied lease term on 31 December 2018.	Angelo Catinari	04/09/2018 - Correspondence confirming the Council Resolution has been sent top (DPTI) Department Planning Transport & Infrastructure	Completed
53	21/08/2018	Council	17.5 - Confidential Order Review - Update - Thebarton Theatre - Fire Safety	Farnden / Woodward that the Confidential Order for Thebarton Theatre Fire Safety be revoked.	Terry Buss	22/08/2018 - Confidential spreadsheet update noting the Council resolution to revoke the order and the item released to public.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
54	21/08/2018	Finance and Regulatory Prescribed Standing Committee	11.7 - Revision of the 2018/19 Budget	Mangos / Demetriou that: 1. Unspent funds from the 2018/19 budget totalling \$36,467,658 net of income yet to be received be incorporated in the 2018/19 budget, along with unspent reserve funds of \$85,000; and 2. The revised budget for 2018/19 be adopted.	Bill Ross	Adopted changes incorporated into the 2018/19 budget.	Completed
55	07/08/2018	Council	21.1 - Lockleys Bowling Club - Payment Proposal	Haese / Woodward that: 1. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999 the Council orders that the Item 21.1 Lockleys Bowling Club - Payment Proposal the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(g), be kept confidential and not available for public inspection for a period of 2 weeks from the date of this meeting, on the basis that the disclosure of which could reasonably be expected to breach duty of confidence owed to Lockleys Bowling Club given it deals with the financial instability of the Club. 2. Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the Local Government Act 1999.	Terry Buss	Confidential spreadsheet update noting the resolution of Council and item released to the public on 22/08/2018	Completed
56	07/08/2018	Council	8.1 - Roundabout at the intersection of Ashley Street and Sheriff Street, Underdale	Rypp / McKay that, on the basis it does not meet the requirements regulation 10 of Council Policy - Code of Practice Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013, the petition be noted.	Pauline Koritsa	Correspondence sent to head Petitioner advising of Council's resolution on 15 August 2018.	Completed
57	07/08/2018	Council	15.1 - Drainage in Fulham	Palmer / Farnden that the Administration investigate and submit a report on options to help avoid the flooding of properties in Crace Road and adjacent streets of Fulham.	Angelo Catinari	3/09/2018 - Report tabled at Council meeting held 4 September 2018	Completed
58	07/08/2018	Council	15.3 - Reinstatement of pensioner concession arrangements	Mangos / Vlahos that Council write to the Hon Stephan Knoll, Minister of Transport, Infrastructure, Local Government & Planning, requesting that the State Government reinstate its funding of the pensioner concessions on Council rates that was discontinued by the then Labor Government on 1 July 2015, and this occur in lieu of a direct cost of living payment being made.	Bill Ross	14/08/2018 - letter posted to Hon Stephan Knoll, Minister of Transport, Infrastructure, Local Government & Planning	Completed
59	07/08/2018	Council	15.10 - Council donation for emergency relief in Greece	Mayor Trainer / Palmer that in support of our many Greek Australian residents of West Torrens whose relatives and friends have suffered greatly in the recent forest fires, Council donate \$5,000 to be directed towards providing appropriate emergency relief in Greece, and the Consul General of Greece be advised accordingly.	Terry Buss	Cheque request sent to Finance and letter drafted to Consul General 30/8/18 - letter sent to Red Cross Greek Bushfire Appeal with cheque and a copy of letter sent to Greek Consul General in Adelaide	Completed
60	07/08/2018	Council	16.1 - Atlantic Avenue West Beach drainage system	Palmer / Haese that the Administration provide a report to Council on the progress made between the Council and Adelaide Airport Limited in reducing the water level of the drainage system at the rear of the houses in Atlantic Avenue, West Beach.	Angelo Catinari	3/09/2018 - Report being tabled at Council meeting held 4 September 2018	Completed
61	07/08/2018	Council	17.1 - Proposed Delegations to Council's Assessment Panel under the Development Act 1993	Palmer / McKay that: 1. Hereby revokes its previous delegations to the Council Assessment Panel of those powers and functions under the Development Act 1993 this 7th day of August 2018. 2. In exercise of the powers contained in Section 20 and 34(23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation being Attachment 1 to the Agenda report, are hereby delegated to the Council's Assessment Panel this 7th day of August 2018, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.	Pauline Koritsa	Delegations Framework has been updated accordingly on both the Website and Compass.	Completed
62	07/08/2018	Council	17.2 - Review of Delegations to the Chief Executive Officer under the Development Act 1993	Vlahos / Palmer that having undertaken a review of the powers and functions previously delegated to the Chief Executive Officer and others in accordance with section 44(6) of the Local Government Act 1999, the Council: 1. Hereby revokes all delegations made to persons occupying the position of Chief Executive Officer and others under the Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008 this 8th day of August 2018. 2. In exercise of the powers contained in Section 20 of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the Instrument of Delegation being Attachment 1 to the Agenda report, are, subject to the conditions, limitations and provisos contained therein, hereby delegated this 8th day of August 2018 to the person occupying the office of Chief Executive Officer (and any person appointed to act in that position) and such powers and functions may be delegated by the Chief Executive Officer to an officer or officers of the Council as the Chief Executive Officer sees fit.	Pauline Koritsa	Delegations and sub-delegations framework has been updated on compass and the public website.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
63	07/08/2018	Council	17.3 - City of West Torrens Building Fire Safety Committee Vacancies and Appointment of New Members	<p>Vlahos / McKay that:</p> <ol style="list-style-type: none"> Ms Janine Lennon and Mr Andrew Romaniuk be removed from the City of West Torrens Building Fire Safety Committee pursuant to section 71(19)(c)(iv) of the Development Act 1993 as they are no longer employed at the City of West Torrens. Mr Troy Olds be appointed as a member of the City of West Torrens Building Fire Safety Committee being a person who holds prescribed qualifications in building surveying pursuant to section 71(19)(a)(i) of the Development Act 1993 until 30 August 2019. Mr Troy Olds be appointed as the Presiding Member of the City of West Torrens Building Fire Safety Committee until 30 August 2019. Pursuant to section 20 of the Development Act 1993, the Council delegates to the Chief Executive Officer, and to any person appointed to act in that position, the power pursuant to section 71(19)(a)(iv) of that Act to select and appoint City of West Torrens staff members as a member and as a deputy members of the City of West Torrens Building Fire Safety Committee with the existing Instrument of Delegation under the Development Act 1993 be updated to reflect the delegation of this power. Pursuant to section 20 of the Development Act 1993, the Council resolves to delegate to the Chief Executive Officer, and to any person appointed to act in that position, the power pursuant to section 71(19)(c)(iv) of that Act to remove any member or deputy member of the City of West Torrens Building Fire Safety Committee that was previously appointed by the Chief Executive Officer for any reasonable cause and the existing Instrument of Delegation under the Development Act 1993 be updated to reflect the delegation of this power. The Terms of Reference for the City of West Torrens Building Fire Safety Committee as provided in Attachment 2 of the Agenda report be approved. <p>FURTHER</p> <ol style="list-style-type: none"> Pursuant to Section 83 (5) of the Local Government Act 1999 the Confidential Item for the Council meeting is delivered to the Council Members upon the basis of my recommendation that the matters to which the item relates be received, considered and discussed by the Council in confidence under Part 3 of the Act. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999 the Council orders that Attachment 1 Mr Troy Olds - Curriculum Vitae, having been considered by the Council in confidence under Section 90(3)(a), be kept confidential and not available for public inspection for a period of 10 years from the date of this meeting, on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the candidate which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council. Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the Local Government Act 1999. 	Angelo Catinari	Bill Ross as CEO (Acting) appointed Hannah Bateman as a member and Angelo Catinari and Terry Buss as deputy members of the Building Fire Safety Committee. The CEO (Acting) wrote Troy Olds to advise him of his appointment as Presiding Member of the Building Fire Safety Committee	Completed
64	07/08/2018	Council	17.5 - West Adelaide Football Club AV system upgrade	Woodward / Tsiaparis that Council purchases an appropriate AV system which will be housed at the Club for use by Council and others.	Pauline Koritsa	Grant for AV equipment confirmed with West Adelaide. Purchase Order raised for the AV quote. Payment to occur on receipt of invoice.	Completed
65	07/08/2018	Council	17.6 - Call for Nominations for Members of Greater Adelaide Regional Organisation of Councils	Tsiaparis / Demetriou that Mayor John Trainer and Cr Arthur Mangos be nominated to the Greater Adelaide Regional Organisation of Councils.	Pauline Koritsa	The Hon, Mayor John Trainer's and Cr Arthur Mangos' nomination forms were emailed to the LGA on 16 August 2018. Receipt was acknowledged by return email.	Completed
66	07/08/2018	Urban Services Prescribed Standing Committee	11.1 - City of West Torrens Tree Strategy	McKay / Mangos that the City of West Torrens Tree Strategy 2018-2025 - towards an urban forest and the recommended changes identified in the body of this report be endorsed, subject to any additional feedback from Committee members and any minor changes of a technical or editorial nature.	Angelo Catinari	04/09/2018 - Tree Strategy actions divided over a 7 year period, first lot of actions for the 1 - 3 year program is progressing with the establishment of a working party and development of a 1 - 3 year program action plan. Working Party met on Monday 3 September 2018.	Completed
67	07/08/2018	Governance Prescribed Standing Committee	11.1 - Local Government (Boundary Adjustment) Amendment Act 2017 - Feedback on Proposed Guidelines for Council Boundary Change Proposals	Mangos / Demetriou that the feedback on the Guidelines for Council Boundary Change Proposals, contained in this report, be approved and submitted to the Local Government Grants Commission and the Local Government Association of South Australia.	Pauline Koritsa	Feedback provided to the Local Government Grants Commission on 8 August 2018.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
68	24/07/2018	Council	6.1 - Council Response to the Local Government (Rate Oversight) Amendment Bill 2018	<p>Woodward / McKay that Council:</p> <ol style="list-style-type: none"> 1. Reaffirm its opposition to rate capping. 2. Oppose the Local Government (Rate Oversight) Amendment Bill 2018; 3. Support the LGA using best endeavours to secure the best possible outcome for local government and the communities they serve; 4. Provide the LGA with the following list of top five amendment priorities for the LGA to pursue in its best endeavour negotiations with the political parties. <ol style="list-style-type: none"> (a) The loss of growth income on new development where capital improvements are made but the number of rateable properties remains the same. (b) The lodgement of rate cap variation requests by March 31, which will result in two budget options needing to be presented for consultation to communities and the ESCOSA decision making process most likely delaying budget and rate adoption processes. (c) ESCOSA has too much discretion in determining the primary rate cap, including the discretion to decide a relevant index, include an efficiency or productivity component, take direction from the Minister and consider any other relevant matter. (d) The Minister should not have the discretion to direct ESCOSA on the primary rate cap, rather ESCOSA should be entirely independent. (e) Councils should not be required to pay a fee for a rate cap variation application to ESCOSA and they should not be penalised financially for an inadvertent breach of the rate cap in any one year. 5. Provide the LGA with the following list of top five concession priorities for the LGA to pursue in its best endeavour negotiations with the political parties. <ol style="list-style-type: none"> a. Community Housing rebates - while Council supports the provision of affordable and sustainable public housing, this is a State Government responsibility and legislation must be changed so that councils are not required to provide a mandatory 75% rate rebate on council rates to community housing properties which in effect is cost shifting to local government and costs councils in South Australia \$10.7 million per year in 2018 figures. b. Solid Waste levy - Council and its ratepayers pay this State Government levy for depositing waste to landfill and since 2001, the levy has increased by nearly 1450%. The impact of this levy on local government is expected to be \$34 million in 2018/19, following a 15% levy increase on 1 July 2018, and it is unrealistic and unsustainable for local government to continually absorb increases of this magnitude when at the same time State Government is looking to cap council rates. c. NRM levy - councils are currently required by legislation to collect the NRM levy for the State Government and the levy appears as a separate line on council rates notices that ratepayers often mistake as council revenue. In the 2016/17 year the levy totalled \$44 million for the State Government which was a 25% increase on the previous year and completely unsustainable in a rate capping environment. There are also hidden costs to local government in collecting the levy for State Government and given this is a levy that is completely controlled by State Government; councils should not be compelled to collect it for them. d. Development contributions - councils in South Australia, particularly those experiencing high levels of growth, whether green-fields or infill, are making significant upfront investments in infrastructure and facilities that support new developments. Councils in New South Wales and Victoria have the benefit of a legislated development contributions system to support this investment; and for some councils this is a significant source of additional revenue, which reduces pressure on council rates. The introduction of rate capping in South Australia will require consideration of an appropriate development contributions system to ensure growth areas in South Australia are not disadvantaged. e. Review of statutory fees and charges - Councils provide services to the community that are subject to a fee set by statute. Examples include planning and building assessments under the Development Act (PDI Act) and food inspections under the Food Act. The cost of delivering these services far exceeds the fee councils are permitted to charge. LGA data analysis shows that the councils are subsidising the costs of providing these services by up to 70-80%. A commitment is required to review all relevant statutory fees and charges and implement a cross-government policy to reset these fees at a cost recovery level. 6. Reinforce to its community that its opposition to rate capping is not a political one nor is it about ensuring local government goes unchecked in its rate revenue raising capabilities; but it is about ensuring a democratically elected level of government is accountable to the community it serves. All councils have a high degree of oversight, transparency and accountability and ultimately become accountable to their community every four years via the council elections process. West Torrens has the second lowest average residential rates in metropolitan Adelaide; its 2018/19 rates increase is set at 2.3% which matches the Adelaide CPI; it is financially sustainable and debt free, it has a productivity program in place to improve the efficiency and effectiveness of the Administration, and it plans to fully cover its capital and operational expenditure over its 10 year forward estimates with rate increases no larger than 2.5% in any one year. 	Terry Buss	25.07.2018 - letter posted to Matt Pinnegar, CEO of Local Government Association of SA	Completed
69	17/07/2018	Council	17.6 - 2018 LGA Roads and Works Conference	<p>Haese/Mangos that:</p> <ol style="list-style-type: none"> 1. Subject to confirmation, Council approves the attendance of Cr George Demetriou at the Local Government Association Roads and Works Conference being held in Tanunda on 30 and 31 August 2018 at Barossa Arts and Convention Centre. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council policy, that costs, other than air fares or other travel costs, be met by Council. 	Terry Buss	Conference registration and accommodation booked for Cr George Demetriou to attend conference.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
70	17/07/2018	Council	17.3 - Review of the Council Policy - Elections Period Caretaker Policy	Rypp/Vlahos that it approves the reviewed Council Policy - Elections Period Caretaker Policy (Attachment 3 of the agenda report). Note: Following discussion with Cr Michael Farnden it was confirmed that Attachment 2 of item 17.3 on page 102 of the Council Agenda should reflect the Corporate Planning, Policy and Performance Committee resolution that Council support the approval of the reviewed Policy subject to a rewording of clause 5.9.3.4 as follows: During the Caretaker Period, Elected Members must ensure that any personal social media pages bearing their name will not include the position title, i.e. Cr John Smith (Preferred use would be John Smith, Councillor for the City of West Torrens). The Administration agreed to correct Attachment 2 of item 17.3 on page 102 of the Council Agenda.	Sue Curran	Policy amendment included. Minor formatting changes made and appropriate links inserted. PolicyHUB, Objective and Website updated and checked. Not policy had incorrect objective ID. Amendment made to correct.	Completed
71	17/07/2018	Council	17.4 - 2018 LGA Annual General Meeting - Notices of Motion and Appointment of Delegates	Tsiaparis/O'Rielly that: 1. The voting delegates to the LGA Annual General Meeting be Mayor Trainer and Deputy Mayor Vlahos (proxy). 2.The recommended process for the lodgement of Notices of Motion for the October 2018 Local Government Association Annual Meeting, contained within this report, be approved. 3. Council authorises the Chief Executive Officer to finalise the wording of any Notices of Motion and submit them to the LGA.	Pauline Koritsa	Motions to Council on 3 September 2018 LGA notified of voting delegates on 21 August 2018	Completed
72	17/07/2018	Council	17.5 - LGFA Annual General Meeting 2018	Mangos/Woodward that: 1. The Local Government Finance Authority be advised that Council has no motions for the upcoming Annual General Meeting. 2. Mayor John Trainer and Cr George Vlahos be appointed as Council's representative to the Annual General Meeting.	Bill Ross	23 July - Forms completed and referred to the LGFA.	Completed
73	17/07/2018	Strategy and Community Prescribed Standing Committee	11.1 - Planning and Design Code Technical Paper Consultation Response	Vlahos/Haese that the feedback contained in this report be approved and submitted to the Department of Planning Transport and Infrastructure as its feedback on the 'South Australia's Planning and Design Code, How Will it Work?' Technical Discussion Paper.	Pauline Koritsa	Response sent to DPTI 27 April 2018	Completed
74	10/07/2018	Corporate Planning Policy and Performance Prescribed Committee	8.3 - Review of the Council Policy - Elections Period Caretaker Policy	Farnden/Mangos that it supports the approval of the reviewed Council Policy - Elections Period Caretaker Policy (Attachment 2 of Agenda report) subject to the following amendments to the Draft Policy: Clause 5.9.3.4 to read: During the caretaker period, Elected Members must ensure that any personal social media pages bearing their name will not include their position title i.e. Cr John Smith (Preferred use would be John Smith, Cr for the City of West Torrens).	Pauline Koritsa	Amendments made to draft policy and presented to 17 July 2018 Council Meeting.	Completed
75	10/07/2018	Corporate Planning Policy and Performance Prescribed Committee	8.1 - Review of Financial Asset Policies	McKay/Trainer that: 1. The Council Policy - Impairment of Assets be revoked. 2. The draft Council Policy - Revaluation of Assets and the draft Council Policy - Capitalisation of Assets be approved. 3. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Council Policy - Revaluation of Assets and the Council Policy - Capitalisation of Assets.	Pauline Koritsa	Impairment of Assets Policy moved to Revoked folder in Objective, PolicyHUB amended and website checked. Revaluation of Assets Policy amended. Links added. Minor formatting completed. Policy updated in Objective, PolicyHUB and website. Capitalisation of Assets Policy amended. Links added. Minor formatting completed. Policy updated in Objective, PolicyHUB and website.	Completed
76	10/07/2018	Corporate Planning Policy and Performance Prescribed Committee	8.2 - Review of Council Policy - Treasury (Debt Management)	Mangos/McKay that: 1. The draft Council Policy - Treasury (Debt Management) be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Council Policy - Treasury (Debt Management).	Pauline Koritsa	Policy updated and minor amendments made to document including inserting links and correction of legislation. Policy updated on policyHUB, website and objective.	Completed
77	10/07/2018	Corporate Planning Policy and Performance Prescribed Committee	8.4 - Annual Service Plans 4th Quarter 2017/18 Progress Update	Mangos/McKay that: 1. The Annual Service Plans 4th Quarter Progress Report 2017/18 be received, 2. Requests to carry over incomplete actions from the 2017/18 Service Plans to the 2018/19 Service Plans are approved, as detailed within the report. 3. Mortimer Street be added to the list of Capital Works (Road Reconstruction) details in section 2 of action 12.1.1.7 - Undertake the 2017/2018 Capital Works program to deliver asset renewal timed at lowest cost cycle, on page 98 of the Agenda being page 17 of 18 of the Agenda report.	Pauline Koritsa	Actions updated	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
78	10/07/2018	Corporate Planning Policy and Performance Prescribed Committee	8.5 - 2018/19 Departmental Annual Service Plans Update	McKay/Mangos that the changes to the 2018/19 Departmental Annual Service Plans proposed in this report be approved.	Sue Curran	Changes updated	Completed
79	10/07/2018	Corporate Planning Policy and Performance Prescribed Committee	8.6 - Review of the Council Policy - Food Act Inspections and Auditing Fees	Mangos/McKay that: 1. The draft Council Policy - Food Act Inspections and Auditing Fees be approved subject to the reinstatement of clause 5.2.5, with the addition of a time limit, as follows: 5.2.5 An inspection fee will not be imposed for mobile food vans that have completed their notification process within the previous 3 (three) months in another local government area. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Council Policy - Food Act Inspections and Auditing Fees.	Pauline Koritsa	Policy updated as per directive from Council. Minor amendments made to formatting including links. Policy updated in PlicyHUB, website adn Objective. All checked.	Completed

17.6 2018 National Local Roads and Transport Congress

Brief

This report provides notice of the ALGA National Local Roads and Transport Congress 2018 to be held at Alice Springs, Northern Territory from 20 to 22 November 2018.

RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation and re-election at the November 2018 elections, Council approves the attendance of Cr/s at the ALGA National Local Roads and Transport Congress 2018, to be held at Alice Springs, Northern Territory from 20 to 22 November 2018.
2. Expenses be reimbursed in accordance with Council policy.
3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council policy, that costs, other than air fares or other travel costs, be met by Council.

or

4. The report be received.

Introduction

The 2018 Australian Local Government Association (ALGA) National Local Roads and Transport Congress (Congress) will be held from 20 to 22 November 2018 at Alice Springs, Northern Territory.

Discussion

The ALGA Congress is held on an annual basis to develop and refine a national case for improved investment in local government owned transport infrastructure and other transport infrastructure which impacts on local communities.

The theme for the 2018 National Local Roads and Transport Congress is "Connecting Transport Networks Now and into the Future", which will focus on improved transport connectivity in Australia.

The Congress program features key Ministers and federal politicians as well as a range of experts relating to the theme and of interest to local government.

Congress speakers include:

- Kumalie Riley - Arrernte Elder and artist
- Allan Garcia - Chief Executive Officer, Infrastructure Tasmania
- Professor Narelle Haworth - Director, The Centre for Accident and Road Safety-Queensland
- Caroline Wilkie - CEO, Australia Airports Association
- Anthony Albanese - Shadow Minister for Infrastructure, Transport, Cities and Regional Development
- Peter Frazer - President, Safer Australian Roads and Highways
- Jeff Roorda - JRA Asset Management

A copy of the program is attached for Members' information (**Attachment 1**).

The full early bird registration (received on or before Friday 12 October 2018) package is \$890 which includes attendance at all Congress sessions, a ticket to the Welcome Reception (Tuesday 20 November 2018) and Congress Dinner (Wednesday 21 November 2018 - The Old Quarry Alice Springs), a ticket to the Post Congress Tour (Thursday 22 November 2018), morning tea, lunch and afternoon tea as per the congress program, and a Congress satchel and materials.

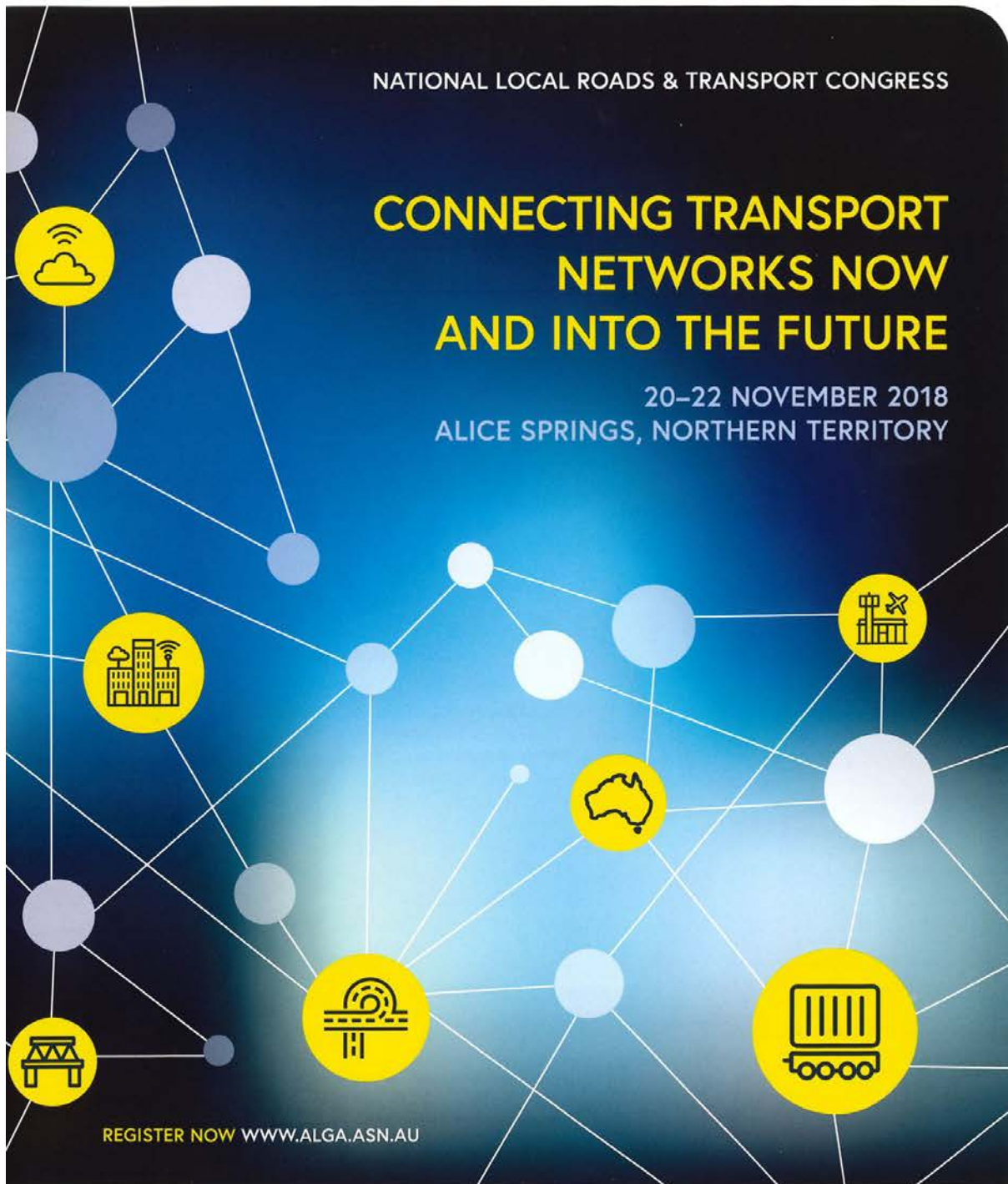
If a delegate is not re-elected at the November 2018 elections, a substitute delegate may attend in his or her place.

The approximate cost of airfares is \$510 return with early booking, and accommodation is available from between \$185 and \$230 per room per night dependent on accommodation type and location within Alice Springs.

Cr George Demetriou has expressed an interest in attending the Congress.

Attachments

1. 2018 National Local Roads and Transport Congress Program



SPONSORS

PLATINUM SPONSORS



NISSAN FLEET



Australian Government
Department of Infrastructure,
Regional Development and Cities

CONGRESS SPONSOR



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PRESIDENT'S WELCOME



Colleagues

Transport systems across the globe are changing. They are being disrupted by changing consumer demand, technology, growth, settlement patterns and economic imperatives. There is no doubt that the cars and trucks of the future will be considerably different to those of today, and so will our driving experiences. Passenger travel will almost certainly change as transport providers increasingly build on successful trials and innovation such as fleets of autonomous share cars, trackless trams and even flying trains.

For transport policy makers and infrastructure providers, these trends pose significant challenges. In the first instance, there is a responsibility to maintain current and existing transport assets, such as roads and bridges, to ensure that they can provide today's transport services required by our communities and industry. Equally importantly, there is a need to balance this requirement with investing in solutions that are capable of adapting to change and provide the level of service required for tomorrow.

All levels of government are faced with these challenges as well as the ongoing challenge of finding appropriate resources. Actions and investment decisions taken by one level of government, or the private sector, can have significant implications for the other levels of government. Australia's transport assets must be managed as an integrated network that requires collaboration between all levels of government in planning, development and resourcing Australia's national transport network.

ALGA and this National Local Roads and Transport Congress have advocated this for many years. Our push to achieve the Roads to Recovery Program began in 2000. It was driven by the need to provide local communities with an acceptable level of access by establishing a program to assist councils address the backlog in maintenance on local roads, and while it has helped more needs to be done.

Our National Local Roads and Transport Agenda (2010) identified the need for integrated planning, improved road safety, better public transport links and investment in freight routes and freight corridors, and at this year's Congress, our National Agenda will be comprehensively up-dated to account for current transport trends, community needs as well as Government policies.

An up-dated State of the Assets Report will also be launched. This Report will document how the local government sector, at a national level, is tracking in maintaining vital community assets. This information is essential to help us plan and to inform our advocacy on addressing transport challenges.

All of this activity takes place against the background of an impending Federal Election in which ALGA has a focus on transport initiatives.

If you want to know how to improve your community's roads and infrastructure, if you want to access the latest technology, to be inspired by the best in the business, and to speak directly to our federal decision makers, you need to attend this year's Congress.

I look forward to seeing you at ALGA's National Local Roads and Transport Congress this year, from 20–22 November 2018 in Alice Springs, NT.

Mayor David O'Loughlin
President



PROGRAM DESCRIPTION

INTEGRATING PEOPLE, LAND USE AND TRANSPORT

One of local government's most important roles is to create great places to live and work. This involves creating the physical, social, environmental and cultural environment in which individuals, families, business and industry can thrive and prosper. But these great and prosperous places cannot be delivered by local government alone. Partnerships with state governments, the Federal government and often the private sector are required.

Working together to ensure that the planning and delivery of major infrastructure compliments and supports local communities is a major challenge that all of us must address. This session will provide insights into the processes used to plan and deliver state infrastructure while taking into account the linkages with local government and the community.

ROAD SAFETY AT THE HEART OF WHAT WE DO

A core principle that sits behind Australia's National Roads Safety Strategy is that safety must be at the heart of everything we do including the design and construction of roads, vehicles and the licencing of drivers.

Road toll statistics do not show the true extent of trauma, the life changing injuries and associated emotional and financial toll on families and friends of victims. Everyone involved in the management of the road transport system has a key role to play in ensuring our roads are safe.

INNOVATION IN PAVEMENT TECHNOLOGY

The recent decision by China to limit the importation of recycled materials has forced Australia to re-examine Australia's waste and recycling systems. It has also opened up new opportunities to create new products and explore different ways of managing end of life materials. One opportunity and part of the solution to this environmental challenge can be to innovate beyond the traditional asphalt pavements and to create demand for these new pavement products that included materials from waste including end of life rubber, glass and plastics.

This session is designed to help inform delegates about the importance of pavement management and the potential of new products and innovations in materials technology.

CONGRESS PROGRAM

TUESDAY 20 NOVEMBER 2018		WEDNESDAY 21 NOVEMBER 2018	
1:00 PM	AFTERNOON TEA	9:00 AM	<i>State of the Assets 2018 Launch</i> Jeff Roorda, CEO, JRA Asset Management
1:45 PM	Opening Ceremony <i>Welcome to Country</i> Kumalie Riley	9:15 AM	<i>Innovation in pavement technology</i> Jerry Tan, National Manager, Research and Development, Downer Group
2:00 PM	Opening Address ALGA President	10:30 AM	MORNING TEA
2:20 PM	Government Address The Hon Michael McCormack, Deputy Prime Minister (invited)	11:00 AM	<i>Regional Aviation</i> Assistant Minister Keith Pitt MP
2:50 PM	<i>Integrating People, Land Use and Transport</i> Allan Garcia, CEO Infrastructure Tasmania	11:30 AM	<i>Planes and Trains Concurrent Session</i> > Inland Rail Melita Lanigan-King, Director, Regional and Industry Benefits, Inland Rail Division, Department of Infrastructure and Regional Development > Regional Aviation Caroline Wilkie, CEO, Australian Airports Association Other Speakers TBA
3:30 PM	<i>Safety is at the heart of what we do</i> Professor Narelle Haworth, Director, The Centre for Accident Research and Road Safety-Queensland David Bobberman, Safety Program Manager, Austroads	12:30 PM	LUNCH
5:00 PM	WELCOME RECEPTION AND EXHIBITION OPENING Alice Springs Convention Centre	1:30 PM	<i>Funding Reform and Council Trials</i>
		2:00 PM	<i>Technology – Driving Change</i>
		3:00 PM	AFTERNOON TEA
		3:30 PM	Opposition Address The Hon Anthony Albanese MP (invited)
		4:00 PM	<i>Launch of ALGA's Local Roads and Transport Agenda 2018–2025</i>
		4:50 PM	Closing Address ALGA President
		6:30 PM	CONGRESS DINNER The Outback Quarry
		THURSDAY 22 NOVEMBER 2018	
		8:30 AM	POST CONGRESS TOUR National Road Transport Hall of Fame
		10:30 AM	Bus transfers to airport

CONNECTING TRANSPORT NETWORKS NOW AND INTO THE FUTURE

5

SPEAKER PROFILES

KUMALIE RILEY



Arrernte Elder

Kumalie is a well-known Arrernte Elder and artist with many years of experience teaching Arrernte language in local Alice Springs primary schools and in adult education.

She has contributed to widely-acclaimed publications such as the Eastern and Central Arrernte to English Dictionary, and the Eastern and Central Arrernte Picture Dictionary (both published by the Institute for Aboriginal Development).

Kumalie is a highly experienced interpreter and translator and is frequently called upon to assist with court interpreting and recording radio, television and DVD scripts in Eastern/Central Arrernte.

ALLAN GARCIA



Chief Executive Officer, Infrastructure Tasmania

Previously Chief Executive Officer of the Local Government Association of Tasmania, Allan was appointed as the inaugural CEO of the newly created Infrastructure Tasmania in 2015.

Allan has 30 years' experience in the political and public policy space across numerous government portfolios. He has previously worked as a Ministerial Chief of Staff and held senior executive positions in the Department of Premier and Cabinet and the former Tasmanian Development and Resources.

PROFESSOR NARELLE HAWORTH



Director, The Centre for Accident Research and Road Safety-Queensland

Professor Narelle Haworth is the Director of CARRS-Q, the Centre for Accident Research and Road Safety-Queensland. She has almost 30 years of experience in road safety research. Narelle was awarded the 2013 Australasian College of Road Safety Fellowship "for her outstanding contribution as an internationally recognised researcher in the road safety field and for her major contribution as a policy advisor at the state, national and international level". Her special interest is in improving the safety of the most vulnerable road users – pedestrians, bicyclists and motorcyclists – and other groups such as roadworkers.



JERRY TAN



National Manager, Research and Development, Downer Group

Jerry currently serves as the Blended Products Manager, overseeing the Blended Products Division and R&D facility for Downer. Jerry has over 8 years experience with the design & development of asphalt and bituminous products for Downer. These include specialist asphalt designs such as race tracks, airfields and shipping ports in addition to recent innovations such as the 99% Recycled Asphalt and Plastiphalt.

Jerry's key areas of focus include driving innovation to maximise sustainability and performance, cultivating high performing teams and delivering high value optimized outcomes for the business.

CAROLINE WILKIE



Chief Executive Officer, Australian Airports Association

Caroline Wilkie has been CEO of the Australian Airports Association since 2011. The AAA represents all major regular passenger transport airports in Australia as well as council airports.

The membership spans from councils with grass strip runways to Australia's major gateways. The AAA also represents a further 140 corporate members. The AAA is engaged in research, developing industry publications, education, advocacy and major industry events.

Caroline has a Masters of Public Affairs and more than fifteen years' experience in Association Management.

ANTHONY ALBANESE



Shadow Minister for Infrastructure, Transport, Cities and Regional Development

Anthony grew up in public housing in the inner Sydney suburb of Camperdown and recognised early-on the need to fight for social justice and equal opportunity in Australia. Anthony has often said that he was raised with three great faiths: The Catholic Church, The South Sydney Football Club and Labor.

He believes in opportunities for all through education and training, universal healthcare and the need for Government investment in local communities.

Following the election of the Federal Labor Government in November 2007, Anthony became the Minister for Infrastructure, Transport, Regional Development and Local Government, and Leader of the House of Representatives.

In 2010 Anthony was named Aviation Minister of the Year for producing Australia's first ever Aviation White Paper. In 2012 he was named Infrastructure Minister of the Year by London-based publication Infrastructure Investor.

In June 2013, Anthony became Deputy Prime Minister, and also took on additional responsibility as Minister for Broadband, Communications and the Digital Economy.

**KEITH PITT**

Assistant Minister to the Deputy Prime Minister

Keith Pitt was sworn in as the Assistant Minister to the Deputy Prime Minister on 5 March 2018.

The Infrastructure and Transport portfolio is an important one for all of Australia, but in particular those in regional areas.

As a regional MP, Mr Pitt has a deep appreciation of just how important well planned infrastructure and connectivity is.

Mr Pitt was elected to represent the Hinkler electorate in the Australian Parliament in September 2013.

Named after the great aviator Bert Hinkler, the Hinkler electorate is also known for innovation: from the mechanical cane harvester to beverages like Bundaberg Rum and Bundaberg Ginger Beer. The region is considered one of the nation's most productive food bowls, boasting an extensive and diverse range of fresh produce and seafood.

MELITA LANIGAN-KING

Director, Regional and Industry Benefits, Inland Rail Division at the Department of Infrastructure and Regional Development

Melita Lanigan-King is the Director, Regional and Industry Benefits, Inland Rail Division at the Department of Infrastructure and Regional Development.

Melita leads multiple teams across four states, consisting of strategic policy, research, evaluation and engagement advisers, to deliver a whole of government approach to identifying and maximising the benefits of Inland Rail for industry and local communities during construction and operations.

In her role Melita works with stakeholders to realise local procurement and employment opportunities arising from the construction of Inland Rail as well as preparing industries and regions to take advantage of the opportunities arising from the operation of Inland Rail.

As Director in the Inland Rail and Rail Policy Division Melita develops the strategic framework, motivates and leads the team to work across governments, local communities and industry to ensure that regions, and the people that live in them, reap the benefits of the significant investment.

JEFF ROORDA

JRA Asset Management

Jeff Roorda established Jeff Roorda and Associates in 1993, principally to specialise in asset management planning for local government.

With an academic and professional background in surveying and civil engineering, Jeff has worked in asset and facilities management for over 20 years with a strong background in information technology and project management.

Jeff holds an Honours Degree in Civil Engineering.

JRA is recognised nationally as a leader in local government reform in the areas of asset management, capacity building and financial management.

JRA has a client base that includes all States and Territories of Australia together with the USA and Canada.

REGISTRATION FEES



REGISTER ONLINE
WWW.ALGA.ASN.AU

EARLY REGISTRATION

Payment received on or before Friday 12 October 2018

\$890

LATE REGISTRATION

Payment received after Friday 12 October 2018

\$990

CONGRESS REGISTRATION INCLUDES

- Attendance at all congress sessions
- One ticket to the welcome drinks, Tuesday
- One ticket to the congress dinner, Wednesday
- One ticket to the post Congress Tour, Thursday
- Morning tea, lunch and afternoon tea as per the congress program
- Congress satchel and materials

PAYMENT PROCEDURES

Payment can be made by:

- Credit card: MasterCard and Visa
- Cheque made payable to ALGA Roads Congress

Electronic Fund Transfer to:

ALGA Roads Congress

Bank: Commonwealth

Branch: Curtin

BSB No: 062 905

Account No: 1014 6120

CANCELLATION POLICY

All alterations or cancellations to your registration must be made in writing and will be acknowledged by post, facsimile or email. Notification should be sent to:

Conference Co-ordinators
PO Box 4994, Chisholm ACT 2905
Facsimile: (02) 6292 9002
Email: roadscongress@confco.com.au

An administration charge of \$110.00 will be made to any participant cancelling before Friday 12 October 2018. Cancellations received after Friday 12 October 2018 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost. By submitting your registration, you agree to the terms of the cancellation policy.

PRIVACY DISCLOSURE

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form. *Importantly, your name may also be included in the Congress List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.*

PHOTOGRAPHS

During the Congress there will be photographs taken during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

FUNCTIONS AND TOURS

SOCIAL FUNCTIONS

Welcome Reception and Exhibition Opening

Tuesday 20 November

Alice Springs Convention Centre
5:00pm to 7:00pm

This year the Congress welcome reception and exhibition opening will be on-site at the Alice Springs Convention Centre. This will be a great opportunity for delegates and exhibitors to network.



Congress Dinner

Wednesday 21 November

The Outback Quarry
6:30pm to 10:30pm

\$95 per person for partners and guests

No charge for full registered delegates

Dress code: Smart casual

For this year's Congress Dinner, we will dine under the stars at The Outback Quarry on the outskirts of town, surrounded by ragged rock faces and deep ravines through the MacDonnell Ranges. We have some exciting entertainment lined up as well as great food.

PARTNER TOURS



Half Day Desert Park

Tuesday 20 November

\$100 per person

This afternoon we head to Alice Springs Desert Park, which is a great way to experience Central Australia. The park showcases the natural and cultural environment of the Red Centre in three stunning habitats: Desert Rivers, Woodland and Sand Country. Within the park professional guides, including local Aboriginal people, share stories of the region with visitors. Guests can also enjoy displays of free flying birds of prey, view unique and rare animals in the nocturnal house and innovative interpretation of the plants, animals and people of the Australian deserts. Visitors leave the Park with new stories and skills that will help them to make the most of their Central Australian visit.



Alice Springs Tour

Wednesday 21 November

\$100 per person

Wednesday partners' program will have participants experiencing Alice Springs with a tour starting at Anzac Hill,

a view point on a hilltop overlooking Alice Springs that features a 1934 Anzac Day memorial, we will then head to the Telegraph Station, the birthplace of the Alice Springs township for a tour and lunch. After lunch we will go past John Flynn's Grave Historical Reserve on the way to Simpsons Gap which is a stunning gorge carved out of the West MacDonnell Ranges where water flows through a small gap in the range.

Hats, sunscreen and walking shoes are suggested for both tours.

Post Congress Tour



Thursday 22 November

Transport Hall of Fame

8.30am to 10:30am

\$25 per person for partners and guests

No charge for full registered delegates

Dress code Smart casual

Today we take you to see the Transport Hall of Fame to discover the true symbol of Australia's road transport, from camel strings of old to today's modern road trains and plush stretch liner coaches. With vehicles displayed in all conditions, the National Road Transport Hall of Fame truly represents Australia's road transport. While you're there exploring the many exhibitions, can you see anyone from your town in the hall of fame?

LOCATION AND VENUE



CONGRESS LOCATION

Alice Springs: The Centre of Australia

The Alice will give you an appreciation of the vast and unspoiled wonders of the Australian Outback. Situated in Australia's Red Centre, Alice Springs is proud to have grown into a modern outback town with a fascinating history, strong Aboriginal culture, and all the comforts of a major city. It has a variety of experiences available, from the historic Telegraph Station and the Royal Flying Doctor Service Museum to the Sounds of Starlight Theatre and the Aboriginal Art and Cultural Centre. Discover desert habitats at the Alice Springs Desert Park and the many unique Aboriginal art galleries that dot the city.

If time permits take a few extra days to explore the ancient landscape of Uluru (Ayers Rock) and Kata Tjuta (the Olgas). Accommodation ranges from camping to a 5-star resort. Watch the sunset over Uluru or Kata Tjuta, before dining under a million stars. Experience the Watarrka National Park (Kings Canyon) or Standley Chasm and the Rainbow Valley... all part of Australia's unique outback. The 2018 Alice Springs Congress is sure to be a memorable event for all participants.



Aboriginal Art

Aboriginal art has traditionally been used to pass stories down through the generations and to communicate important information about the Central Australian landscape. Art centres in and around Alice Springs are increasing in number and are attracting a growing number of travellers and discerning buyers. There are approximately 30 community art organisations in Alice Springs resulting in a vast array of art forms available for viewing and sale. Some of the more well-known art centres and galleries include: Araluen Gallery, Mbantua Gallery, Desert and Gallery Gondwana.

Natural Attractions

Alice Springs comprises many gorges and chasms with towering red walls as back drops to deep cool waterholes. These are refreshing stopovers and provide visitors with a most enjoyable experience contrasting the red sands of the desert. Standley Chasm is located only 50 km west of Alice Springs. The chasm is cool, shady and surrounded by cyass, ferns and red river gums. Midday is understandably the best time to visit as the sun shines directly into the chasm and lights up the walls with fiery intensity. Ormiston Gorge (135 km west of Alice Springs) boasts a deep waterhole during the



summer months which is a welcome relief from the heat and, in cooler times, the walking track through scenic Ormiston Pound is a favourite. Ellery Creek is an internationally recognised geological site. The 3km dolomite walk reveals the fascinating geological history of the area. 92km west of Alice Springs, the Ellery Creek 'Big Hole' is the perfect spot for a refreshing swim. Chambers Pillar is located 160 km south of Alice Springs and marks the historic inscriptions of early explorers and pioneers. This 50 metre high column of red and yellow sandstone is a landmark to travellers crossing the desolate sand ridges of Central Australia.

Alice Springs Weather in November

Alice Springs in November is beginning to warm up, with daily temperatures around 30 degrees and can have spectacular thunderstorms and cooler evenings with average temperatures of 17 degrees.

CONGRESS VENUE

The venue for the 2018 congress is the Alice Springs Convention Centre which opened in 2002. The Centre has stunning views of the surrounding MacDonnell Ranges and is located within easy walking distance of all the convention hotels.

ACCOMMODATION

CROWNE PLAZA ALICE SPRINGS

93 Barrett Dr, Alice Springs NT 0870

Crowne Plaza Alice Springs Lasseter's rooms have all the amenities you would expect from this brand: Wifi, bathrobes, balcony, tea/coffee making facilities, in-room dining and minibars.

Also onsite is a gift shop and free use of bicycles.

Onsite dining options include: The Goat and Bucket, Tali, Juicy Rump and the poolside cafe.

Deluxe King Room: \$145 per night

Deluxe Twin Room: \$165 per night

Premier King Room: \$185 per night

DOUBLETREE BY HILTON

82 Barrett Dr, Alice Springs NT 0870

Doubletree by Hilton offers spacious guest rooms with floor-to-ceiling windows that fill the room with natural light, convenient work surfaces, quality bedding and internet access. Each room has a balcony, minibar and individually controlled air-conditioning. The hotel facilities include a 24-hour fitness centre, tennis court and outdoor pool.

The hotel has three dining options: Saltbush which is open daily for breakfast, lunch and dinner, The Deck Bar offering a cocktail style lounge and the fine-dining experience at Hanumans.

Bedding Configuration in both room types is 1 king bed.

King Guest Room: \$203.50 per night

King Guest Room with View: \$225.50 per night

Note: All rates quoted are room only.

POST CONGRESS TRAVEL: ULURU

If you are looking to stay on after the Congress to explore the Northern Territory – Ayers Rock, Uluru is the place to go. Only a short flight from Alice Springs (or approx 5 hours by car), you can explore the massive sandstone monolith in the heart of the NT. The spectacular Field of Light art Installation is only on for a limited time and is a highly recommended, a global phenomenon by internationally acclaimed artist Bruce Munro. More than 50,000 slender stems crowned with frosted-glass spheres bloom as darkness falls over Australia's red centre.



Be inspired by the best of Uluru, soak up the stunning outback with the must do tours and activities.

Head to the website for more information or to purchase any tickets:
www.ayersrockresort.com.au



If you would like to book accommodation or tours, please contact the Voyages reservations office on the detail below:

Telephone: 1300 134 044

Email: travel@voyages.com.au

GENERAL INFORMATION

REGISTRATION DESK

The registration desk will be located in the Alice Springs Convention Centre registration desk and will be open for the duration of the congress, times below:

Tuesday 20 November

11.00am to 7.00pm

Alice Springs Convention Centre

Wednesday 21 November

8.00am to 5.30pm

Alice Springs Convention Centre

SPECIAL REQUIREMENTS

Every effort will be made to ensure all delegate and guests requirements are catered for. If you have any special requirements (eg. catering, mobility or any other assistance) please include a note on your registration form under special requirements or contact the Congress Secretariat.

HIRE CAR

Alice Springs airport has rental cars available. Avis Australia, Budget, Europcar, Hertz and Thrifty counters are located at the arrivals hall near the baggage collection.

THE CONGRESS EXHIBITION

Support our 2018 exhibitors by visiting their booths within Hall C. All Congress catering breaks and the welcome reception will be held within this space to offer important networking opportunities for both delegates and exhibitors.

If you are interested in Exhibiting, there are limited spots available. Please call Conference Co-ordinators for more information on 02 6292 9000.

Exhibition opening times

Tuesday 20 November

1:00pm to 7:00pm

Wednesday 21 November

8.30am to 5.30pm



TAXI SERVICE
ALICE SPRINGS TAXIS
131 008
OR (08) 8952 1877

CONGRESS COACH TRANSFERS

Congress Dinner

The Outback Quarry

Wednesday 21 November 2018

Coaches will collect delegates from the Convention Centre at approximately 6:00pm. A return shuttle service will commence at 10:00pm.

Post Congress Tour

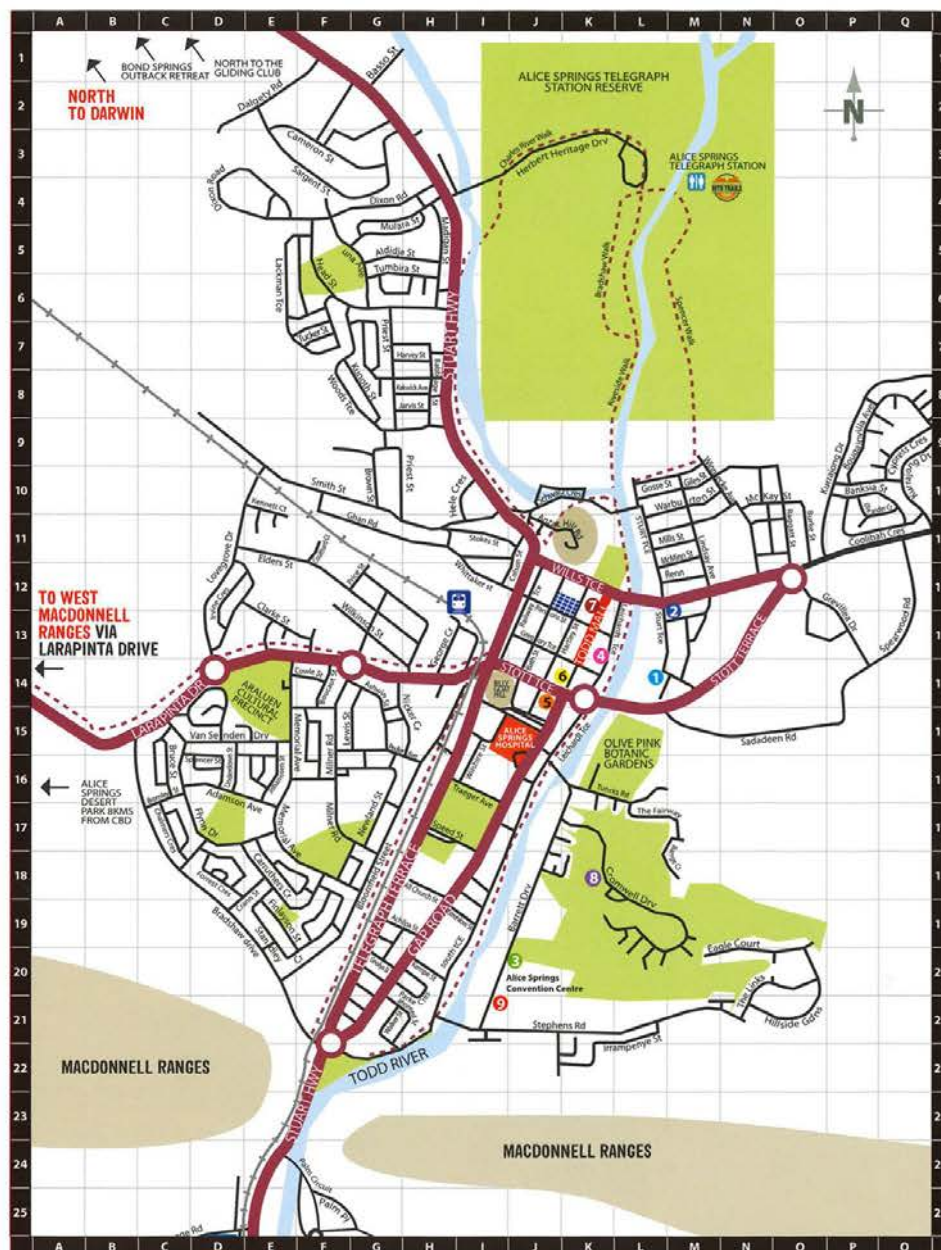
National Road Transport Hall of Fame

Thursday 22 November 2018

Coaches will collect delegates from all congress hotels at approximately 8:15am. Return coaches will depart to the airport or congress hotels at 10:30am.



HIRE CAR
AT AIRPORT ARRIVALS
HALL NEAR BAGGAGE
COLLECTION



DINING OPTIONS

- | | | | |
|--|-----|---|-----|
| 1 Barra on Todd, Mercure Hotel, 34 Stott Terrace
08 8952 3523 | L14 | 6 Overlander Steakhouse, 72 Hartley Street
08 8952 2159 | K14 |
| 2 Casa Nostra Pizza and Spaghetti House, Cnr Undoolya Road and Sturt Terrace, 08 8952 6749 | L12 | 7 Sporties Restaurant and Bar, Todd Mall
08 8953 0935 | K12 |
| 3 Saltbush, Doubletree by Hilton Hotel
08 8950 0812 | J20 | 8 Range View Restaurant, Alice Springs Golf Club
08 8952 1921 | K18 |
| 3 Hanuman's, Doubletree by Hilton Hotel
08 8953 7188 | J20 | 9 Tali, Crowne Plaza Hotel
08 8950 7777 | I21 |
| 4 Red Ochre Grill, Todd Mall
08 8952 9614 | K13 | 9 Goat and Bucket Restaurant, Lasseters Casino, Barrett Drive
08 8950 7777 | I21 |
| 5 Oriental Gourmet Chinese Restaurant, 80 Hartley Street
08 8953 0888 | J14 | | |

Key: Walking Trail Police Station Train Station Parks & Recreation

REGISTRATION FORM

NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS 2018

ALGA: ABN 31 008 613 876

REGISTER ONLINE WWW.ALGA.ASN.AU

Multiple delegates > photocopy form
 Register online, download PDF or return this form to:
 Conference Co-ordinators
 PO Box 4994 Chisholm ACT 2905
 Phone (02) 6292 9000 Fax (02) 6292 9002
 Email roadscongress@confco.com.au
 By submitting your registration you agree to the
 terms and conditions of the cancellation policy
 one page 9

PERSONAL DETAILS

TITLE (Cr/Ald/Mayor/Other)	NAME	SURNAME
<hr/>		
POSITION <hr/>		
COUNCIL/ORGANISATION <hr/>		
ADDRESS <hr/>		
SUBURB	STATE	POSTCODE
<hr/>	<hr/>	<hr/>
PHONE	MOBILE	
<hr/>	<hr/>	<hr/>
EMAIL <hr/>		
NAME FOR BADGE <hr/>		
SPECIAL REQUIRMENTS (E.G. DIETARY, MOBILITY) <hr/>		

TYPE OF COUNCIL ☐ METRO ☐ REGIONAL ☐ RURAL ☐ OTHER:

PRIVACY DISCLOSURE

- ☐ I DO consent to my name appearing in the 2018 Roads Congress List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 9.
- ☐ I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 9.

REGISTRATION FEES

CONGRESS REGISTRATION FEES

EARLY REGISTRATION FEES (payment received on or before 12 October 2018)

☐ \$890.00

LATE REGISTRATION FEES (payment received after 12 October 2018)

☐ \$990.00

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full Congress registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

WELCOME RECEPTION AND EXHIBITION OPENING (TUESDAY 20 NOVEMBER 2018)

I/we will attend: ☐ Delegate Number of additional tickets @ \$50.00 each Total \$

CONGRESS DINNER (WEDNESDAY 21 NOVEMBER 2018)

I/we will attend: ☐ Delegate Number of additional tickets @ \$95.00 each Total \$

POST CONGRESS TOUR (THURSDAY 22 NOVEMBER 2018)

I/we will attend: ☐ Delegate Number of additional tickets @ \$25.00 each Total \$

Registration form continues over the page

REGISTRATION FORM

NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS 2018

ALGA: ABN 31 008 613 876

PARTNER TOURS

HALF DAY DESERT PARK TOUR (TUESDAY 20 NOVEMBER 2018)

I will attend: Number of tickets @ \$100.00 eachTotal \$

ALICE SPRINGS TOUR (WEDNESDAY 21 NOVEMBER 2018)

I will attend: Number of tickets @ \$100.00 eachTotal \$

ACCOMPANYING PARTNER

Name for badge: _____

REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

☐ Enclosed is my cheque made payable to 'ALGA Roads Congress'☐ Please issue an invoice☐ I have paid via an Electronic Funds Transfer to the 'ALGA Roads Congress' account. Transaction reference number _____**ALGA ACCOUNT BANK:** Commonwealth **BRANCH:** Curtin **BSB NO:** 062905 **ACCOUNT NO:** 10146120 **NAME:** ALGA Roads Congress☐ Please charge my credit card: ☐ Mastercard ☐ VisaCREDIT CARD Grand total \$

CARD HOLDERS NAME _____ SIGNATURE _____

EXPIRY DATE /IS THIS A CORPORATE CARD? ☐ YES ☐ NO

ACCOMMODATION DETAILS

All rates quoted are room only.

PLEASE indicate your first and second preference

CROWNE PLAZA

DELUXE KING ROOM ☐ \$145 per nightDELUXE TWIN ROOM ☐ \$165 per nightPREMIER KING ROOM ☐ \$185 per night

DOUBLETREE BY HILTON

KING GUEST ROOM ☐ \$203.50 per nightKING GUEST ROOM WITH VIEW ☐ \$225.50 per night

ACCOMMODATION GUARANTEE

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty one (21) days notice in writing of your cancellation. All cancellations will be acknowledged in writing by Conference Co-ordinators. Full payment of your account will be required at the time of your departure. The rates quoted are per room per night.

DATE OF ARRIVAL _____

DATE OF DEPARTURE _____

SHARING WITH _____

ESTIMATED TIME OF ARRIVAL _____

☐ I understand my credit card details are given as a guarantee of my arrival and to ensure my room will be held until my nominated arrival time. No charge for accommodation will be made against this card unless I fail to give a minimum of twenty one (21) days notice of cancellation in writing to Conference Co-ordinators.

☐ Mastercard ☐ Visa ☐ Amex

CREDIT CARD NUMBER

CARD HOLDERS NAME _____

SIGNATURE _____

EXPIRY DATE /IS THIS A CORPORATE CARD? ☐ YES ☐ NO

RETURN FORM TO

Conference Co-ordinators

PO Box 4994

Chisholm ACT 2905

Email: roadscongress@confco.com.au

Facsimile: (02) 6292 9002

17.7 Information Services Security Audit - Confidential Order Review

Brief

In accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*, this report presents the annual review of the confidential order applied to Item 10.1 Information Services Security Audit at the 17 October 2016 Meeting of Audit and Risk Committee.

RECOMMENDATION(S)

It is recommended to Council that:

1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 17 October 2016 and reviewed at Council's 3 October 2017 meeting, pursuant to 91(7) and 91(7)(b) of the *Local Government Act 1999*, in respect of confidential Item 10.1 - Information Services Security Audit, Council orders the information contained in:
 - a) the confidential report Item 10.1 - Information Services Security Audit presented to the Audit and Risk Committee at its 17 October 2016 Meeting;
 - b) all relevant documentation associated with and attached to the confidential agenda *Item 10.1 - Information Services Security Audit of 17 October 2016*;

continues to be retained in confidence in accordance with Section 90(3)(e) of the *Local Government Act 1999*, and not be available for public inspection for a further 12 month period, because the information received, discussed and considered deals with matters affecting the security of Council on the basis that the information contained in the report and attachments contains information related to an audit of the level of vulnerability within Council's public internet perimeter and disclosure would severely expose and subsequently compromise the security of information contained in Council's information technology networks to the detriment of both Council and the public and, as such, is contrary to the public interest.

2. Pursuant to s91(9)(c) of the *Local Government Act 1999*, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

Introduction

Section 91(9)(a) of the *Local Government Act 1999* (the Act) requires that any confidential order (the Order) made by Council, pursuant to s91(7)(a) and s91(7)(b) of the Act, that operates for a period exceeding twelve (12) months must be reviewed by Council at least once every year.

Discussion

At its 17 October 2016 meeting, the Audit and Risk Committee ordered that the report relating to the Information Services Security Audit, the Minutes arising from the report, attachments and any associated documentation, be retained in confidence and not available for public inspection for a period of 10 years from the date of the meeting, on the basis that the information received, discussed and considered in relation to this agenda item is information, the disclosure of which would severely expose and compromise the security of Council's information technology networks and the information contained within it to the detriment of Council and the public and, as such, is contrary to the public interest.

While the Chief Executive Officer (CEO) has reviewed this confidential order (the Order) on a monthly basis in accordance with his delegated authority, the CEO has not revoked the Order. Consequently, as this Order will operate for a period exceeding twelve (12) months, the Act requires that it be reviewed by Council itself.

Conclusion

As the confidential order applied by the Audit and Risk Committee at its 17 October 2016 meeting in relation to Item 10.1 - Information Services Security Audit has been in place for twelve (12) months, Council is required to review it and determine whether it should be revoked or remain in situ.

Attachments

Nil

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 35 and 36.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 35 and 36



Local Government Association of South Australia

- 35.1 Inquiry into the economic contribution of migration to South Australia**
Councils are invited to contribute to the LGA SA's submission into the economic contribution of migration to South Australia. Councils are encouraged to liaise with their Regional LGA's and RDA's for localised information. Please forward to sean.holden@lga.sa.gov.au by Friday September 14.
- 35.3 2018 Mainstreet SA Awards**
Enter now! Have you or your organisation made a positive difference to driving the economic, cultural or social agenda of your mainstreet? If so, now is the time to have your contribution recognised.
- 35.4 Consultation on the draft State Public Health Plan 2019-2024**
SA Health has released the draft State Public Health Plan 2019-2024 and is inviting feedback from Councils and their communities until 5 October 2018. This Circular has details of the consultation and how to contribute to the LGA's submission.
- 35.5 Public Health Resource Directory updated**
The resource directory containing grant and funding information relevant to regional public health planning initiatives has been updated. Further information is available in the circular.
- 35.6 Smart Cities Week Australia 2018**
Australia's first Smart Cities Week will be held in Sydney from 29–31 October 2018. Smart Cities Week is a smart city conference where you will meet the international experts that are leading the charge. You will see the latest technology up close and personal.
- 35.7 WMAA 2018 Women in the Environment Award - Call for entries**
The Waste Management Association of Australia (WMAA) is seeking nominations for the WMAA 2018 Women in the Environment Award. Nominations must be submitted by 15 September 2018.
- 35.8 Release of ESCOSA Consultation Paper on the South Australian Local Government Rate Oversight Scheme**
ESCOSA has released the consultation paper regarding the South Australian Local Government Rate Oversight Scheme. Written submissions should be provided to the Commission by 28 September 2018.
- 35.9 Chain of Responsibility (COR) and Load Restraint - Additional Session Online/Adelaide**
Education & Training are delivering an additional 'Chain of Responsibility (COR) and Load Restraint' training session in Adelaide at the LGA on Tuesday 4 September. Training will be available face-to-face and via webinar.
- 35.10 Community Engagement Training for SA Councils**
Education and Training have developed a community engagement training package based on IAP2 International standards & other council officer based training.
- 35.11 Pedestrian Planning and Design: Seeking input on Austroads guidance update**
Councils are invited to complete an online survey to provide feedback on the update to Austroads Pedestrian Planning and Design Guidelines. Further details are provided in this Circular.
- 36.1 Council Member Allowances—Remuneration Tribunal Determinations 2018**
The Remuneration Tribunal of South Australia has released its determinations on council member allowances.



Local Government Association of South Australia

36.2 Applications open for Emergency Management Volunteer Scholarships

The Emergency Management Volunteer Scholarships equip volunteers with the skills and knowledge to thrive in their roles. Eligible applicants may receive up to \$12,000 for vocational education, or up to \$25,000 for higher education, towards emergency and disaster management qualifications.

36.3 Disaster Preparedness Week - The Resilience Sessions

Red Cross, in partnership with the Bushfire and Natural Hazards Cooperative Research Centre, will host a series of free interactive presentations from leading natural hazard disaster resilience researchers.

36.4 2018-19 South Australian State Budget

This Circular provides the LGAs overview of the 2018/18 State Budget.

36.5 New LGA Procurement website

LGA Procurement has launched a new website, simplifying finding of contracts, panels, resources and professional development options available to local government.

36.6 Regional Youth Traineeship Program Round 2 – Capability Building Workshops

Capability Building Workshops are currently being scheduled for Round 2 trainees and their supervisors, starting 17 October 2018. Details are contained within this circular.

36.7 Focus Group Workshop on amendments to the Electricity (Principles of Vegetation Clearance) Regulations 2010

The Office of the Technical Regulator (OTR) and SA Power Networks are hosting workshops to discuss potential amendments to the Electricity (Principles of Vegetation Clearance) Regulations 2010.

36.8 Office of Local Government's Caretaker Guidance Paper has been updated

The Office of Local Government has published an update of Guidance Paper No. 4 – Caretaker Conventions for Local Government Elections, to include guidance on applying to the Minister for an exemption to enable a council to make a designated decision during the caretaker period.

36.9 1.5 Weeks Left To Register! LG Professionals, SA HR Conference – Workforce 4.0: Are you Future Ready?

1.5 weeks left to register for the LG Professionals, SA 2018 HR Conference - Workforce 4.0: Are You Future Ready? Registrations close 12 September 2018.

36.10 Seeking participants for School Community Libraries of South Australia survey

Rachel Sarjeant-Jenkins is a librarian and researcher from the University of Saskatchewan, Canada, who is seeking participants for a survey on the School Community Library program in South Australia.

36.11 Free Event - Adelaide Town Hall Open Day - 7 October 2018

Adelaide Town Hall Open Day is a free event run by the Adelaide City Council. A great fun day out for all members of the public and families.

37.1 Heart Foundation - Cost Effective Innovation in Footpaths

Opportunity for councils to attend a half-day workshop in Adelaide to assist in a Heart Foundation research project on cost effective innovation in footpath construction and provision. More details are provided in this circular.

37.2 Authorised Officers Training - Webinar Available

Education & Training (LGA) and Norman Waterhouse Lawyers are delivering an Authorised Officer Training session for council staff. This training has been developed to provide councils and Authorised Persons with the skills and knowledge to carry out their obligations under the Animal Management (Cats and Dogs) Act 2008.

19 MEMBER'S BOOKSHELF

- Murray Darling Association 2017-18 Annual Report

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 A Fresh Start for TAFE SA

Correspondence has been received from the Minister for Education, Hon John Gardner MP, providing a brochure titled *A Fresh Start for TAFE SA* (**Attachment 1**).

20.2 Local Government Association MLGG Meeting and Workshop Outcomes

Correspondence has been received from the Chief Executive Officer of the Local Government Association, Mr Matt Pinnegar, regarding the outcomes of the Metropolitan Local Government Group (MLGG) meeting and workshop held on Wednesday 5 September 2018 (**Attachment 2**).

20.3 Letter of thanks for Council's donation

Correspondence has been received from the Consul General of the Hellenic Republic in Adelaide, Dean of the Consular Corps of South Australia, Andreas-Konstantinos Gouras, thanking Council for the donation towards emergency relief due to the recent fires in Greece (**Attachment 3**).

RECOMMENDATION

That the correspondence be received.

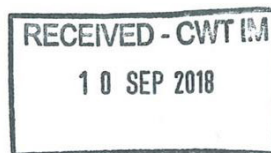
Attachments

20.1 A Fresh Start for TAFE SA

20.2 Local Government Association MLGG Workshop Outcomes

20.3 Letter of thanks for Council's donation

4 September 2018



Mr Terry Buss
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Hon John Gardner MP
Member for Morialta

10 SEP 2018

Scanned - Temporary

Vocational education and training is critically important to South Australia's future prosperity. The Marshall Liberal Government is delivering vital reforms in the VET system, in which TAFE SA has an important role to play alongside other quality providers.

Recent years have seen significant and well-documented difficulties at TAFE SA. The Australian Skills Quality Authority (ASQA) findings in 2017 highlight problems at an educational level and were the catalyst for an independent Quality Review and Strategic Capability Review.

Both reviews document serious concerns around quality, leadership and strategic direction. The former government's failures in their oversight duty not only failed TAFE SA, but had repercussions for businesses, industry and the broader training sector.

There is a clear need for reform and today I tabled both the Strategic Capability Review and the Quality Review in the South Australian Parliament. Importantly I also presented the Government's positive plans for the transformation of TAFE SA.

A Fresh Start for TAFE SA is designed to restore TAFE SA's reputation and identify its role as a quality provider in a contestable market. TAFE SA needs to become more efficient and effective and this will require some internal changes. Importantly the reforms will enable more students to receive training in a manner that more closely aligns with industry need.

The Treasurer, Hon Rob Lucas MLC, has also today handed down the Marshall Liberal Government's first state budget. It includes additional support of \$109.8 million to help TAFE SA recover from the perilous financial state it was left in by the former government. This additional support will allow TAFE SA to transform and regain the confidence of the public, and industry, and be sustainable into the future.

A Fresh Start for TAFE SA focuses TAFE SA on meeting the needs of South Australians seeking skills for their career and of South Australian businesses and industry seeking a skilled workforce in order to grow and prosper.

Yours sincerely

Hon John Gardner MP
Minister for Education
Enc: *A Fresh Start for TAFE SA*

Minister for Education

Level 9, 31 Flinders Street, Adelaide SA 5000 | GPO Box 1563, Adelaide SA 5001 | DX 128 Adelaide
Tel 08 8226 1205 | Fax 08 8226 1556 | Email minister.gardner@sa.gov.au | ABN 60 168 401 578







Minister's statement

TAFE SA has a proud history of delivering quality vocational education and training (VET) to help South Australians gain the skills they need to embark on a new career.

Equally important has been TAFE SA's role in helping South Australian businesses and industries to fill their skills and workforce needs in order for them to prosper.

Recent years have seen significant and well documented difficulties. Traineeship and apprenticeship numbers have dramatically declined, and confidence in quality needs to be restored.

There is a clear need for reform in the VET system, in which TAFE SA has a critical role to play alongside other quality providers.

South Australian job seekers seeking pathways for their future careers, South Australian businesses and industry sectors looking to meet their workforce needs, and South Australian taxpayers supporting the training system, all deserve no less than a fresh start and a better future.

The Australian Skills Quality Authority (ASQA) findings in 2017 highlighted problems of quality at educational program level and were the catalyst for an independent Quality Review and a Strategic Capability Review¹. The findings of these Reviews document a downturn in performance and emphasise the need for organisational wide reform. The findings have informed our plan for TAFE SA.

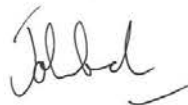
To ensure TAFE SA has the capability to undertake its role and do it well, the government is taking action to reform TAFE SA. A revamped TAFE SA gives the organisation a fresh start.

TAFE SA needs to be an effective, sustainable public provider offering choice and high-quality training that industry and the public can trust.

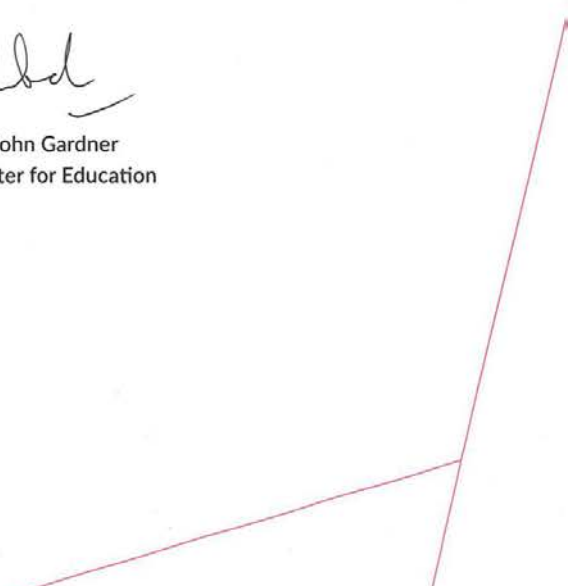
Only by taking bold and meaningful decisions to transform TAFE SA can we deliver what students and industry need to play a vital role in our state's economic growth and shared prosperity.

The VET market of the future will be based on contestability, access and choice.

A Fresh Start will ensure that TAFE SA has the capacity and capability to offer training that is critical to the modern economy, where there is value for money for government and where it meets social obligations to people, groups and places.



Hon John Gardner
Minister for Education



TAFE SA within a VET market that improves access and choice

The government will increase access to training courses and choice of training provider for businesses and students by increasing contestability of funding. Within the VET market, TAFE SA will need to provide quality training options and offer flexible and innovative workforce development solutions.

The separation of the purchaser role of the Department for Industry and Skills from the training provider role of TAFE SA is important for market confidence and to establish an appropriate environment whereby TAFE SA will deliver training alongside other training providers.

Government's significant investment in skill development will be increasingly aligned with economic and industry skill needs through improved industry engagement and industry sector skill needs analysis.

The revitalised VET market will take time to develop. It cannot simply be fixed overnight with a shift of funding. The capacity and capability of the non-government providers will need to be boosted at the same time as the transformation of TAFE SA occurs.

TAFE SA's extensive infrastructure will be accessible to other delivery partners or made available to support the skilling of local communities.

In addition to the development of the market, there will be a managed transition for TAFE SA and the introduction of a new funding model. The funding model for TAFE SA will provide for transitional funding to acknowledge greater operational costs whilst TAFE SA transforms, with separate and clearly articulated funding for social obligations.

Social obligations are those courses and activities that government will fund outside a contestable funding environment as they have public value for government to invest in. The South Australian Centre for Economic Studies has been commissioned to inform the extent of the social obligations for TAFE SA.

Effectively supporting TAFE SA by recognising its operational expenses through transition is necessary to allow renewed strategy, redesign of organisational structures and a renewed focus on educational leadership.

A contestable training system will ensure that quality, student choice and industry needs are the factors driving the provision of training courses.

Liberal election commitment 2018

A Fresh Start for TAFE SA

1.

TAFE SA will define the benchmark for quality

As the public provider, TAFE SA must set the benchmark for quality. Being recognised by its peers, industry, businesses and the public at large as the government's own brand with reliability, professionalism and high educational standards.

With transformation, we can expect to see more innovative practices such as partnerships with community, industry, employers, schools and universities because the educational focus of TAFE SA will be restored and more decision making authority will be returned to educators at the local level.

The Quality Review and the Strategic Capability Review[†] have been completed and the key findings highlight serious concerns in relation to leadership, strategy, delivery and governance in recent years:

- staff in TAFE SA believe that they are not valued and that TAFE SA's current direction is antithetical to the role of a public education institution
- the previous approach of non-strategic cost reduction has resulted in poor educational decisions, loss of educational leadership and impacted quality outcomes
- several aspects of organisational effectiveness and efficiency went unattended.

We have accepted the intent of the key recommendations from the Reviews. They are incorporated into the transformation plan for TAFE SA. Building on its election commitment and informed by these Reviews, government has set about change.

TAFE SA has embarked on a journey of extensive quality improvement across all of its programs and services. This will take some time to complete but areas have been prioritised based on ASQA feedback.

In accordance with the government's election policy, and recommendations of both Reviews, a new Academic Board is being established to provide the focal point for the development of high quality and innovative training responses to emerging industry need. TAFE SA has recruited an Executive Director, Quality, Teaching and Learning to ramp up internal audit quality processes and strengthen internal checks and balances.

Alignment of courses to industry needs identified through new Industry Skills Councils is essential to drive growth in enrolments and VET participation levels. Based on market analysis and capacity within the non-government training sector, there may need to be changes to the TAFE SA training profile.

TAFE SA's primary objective must be to restore its reputation and instil confidence about its ability to deliver high quality training and assessment.

Quality Review[†] 2018

A Fresh Start for TAFE SA

2.

TAFE SA will be viable, sustainable and accountable

An important outcome from the transformation of TAFE SA is that it will once again be considered an important public institution that delivers value for money for South Australians.

TAFE SA will understand the needs of its clients and how to respond to them.

It will be expected to operate with business acumen, understanding its costs and making viable business decisions that prevent budget shortfalls and reliance on government for handouts. Delegations will be reviewed so that localised decision making within an accountability framework can be encouraged.

While government funded training activity will continue to be an important part of TAFE SA training activity, it will not be solely reliant on government funding but will be able to attract other sources of revenue from fee for service and international students.

A review of TAFE SA's course offerings within the VET market will be carried out to determine if the delivery profile and course fee structures position TAFE SA effectively for a more contestable environment and if they align to the policy settings.

To free TAFE SA to restore its reputation as a high quality training provider of choice, which will include the ability to respond to clients' requirements with nimble and flexible solutions, will require a change in business model.

A new board will be in place by the end of the year so that the recruitment of the chief executive can be finalised as soon as possible.

The board and chief executive will be charged with the recovery and redesign of the organisation to address capability and capacity shortfalls. This will include redesigning structures, strengthening educational leadership, business acumen and innovative practices. It will include a new financial and commercial capability without compromising the delivery of quality training.

TAFE SA's direction will be articulated in a new strategic plan approved by the Minister for Education.

The Ministerial Charter and Performance Statement for TAFE SA will be issued to TAFE SA later this year and a rigorous regime of reporting and performance monitoring against them will be put in place.

The Minister for Education will be maintaining a close eye on the transformation of TAFE SA and has put in place resources for prudential oversight of TAFE SA's transformation.

The organisation can be turned around by building on the capacity and enthusiasm of its educators and middle management and by implementing the right strategies, leadership and accountability.

Strategic Capability Review[†] 2018

A Fresh Start for TAFE SA

Review findings

The Quality Review of TAFE SA and the TAFE SA Strategic Capability Review[†] highlighted serious concerns across the organisation:

- Government funded VET students in TAFE SA have decreased by 42% since 2013
- Government funded VET program completions in TAFE SA have decreased by 68% since 2013
- TAFE SA's operating cost is 20% higher than the Australian TAFE average
- TAFE SA's motivated and hard-working lecturers could achieve more if effectively led
- The previous approach of non-strategic cost reduction has impacted quality outcomes

The following table provides an overview of the key findings from the reviews.

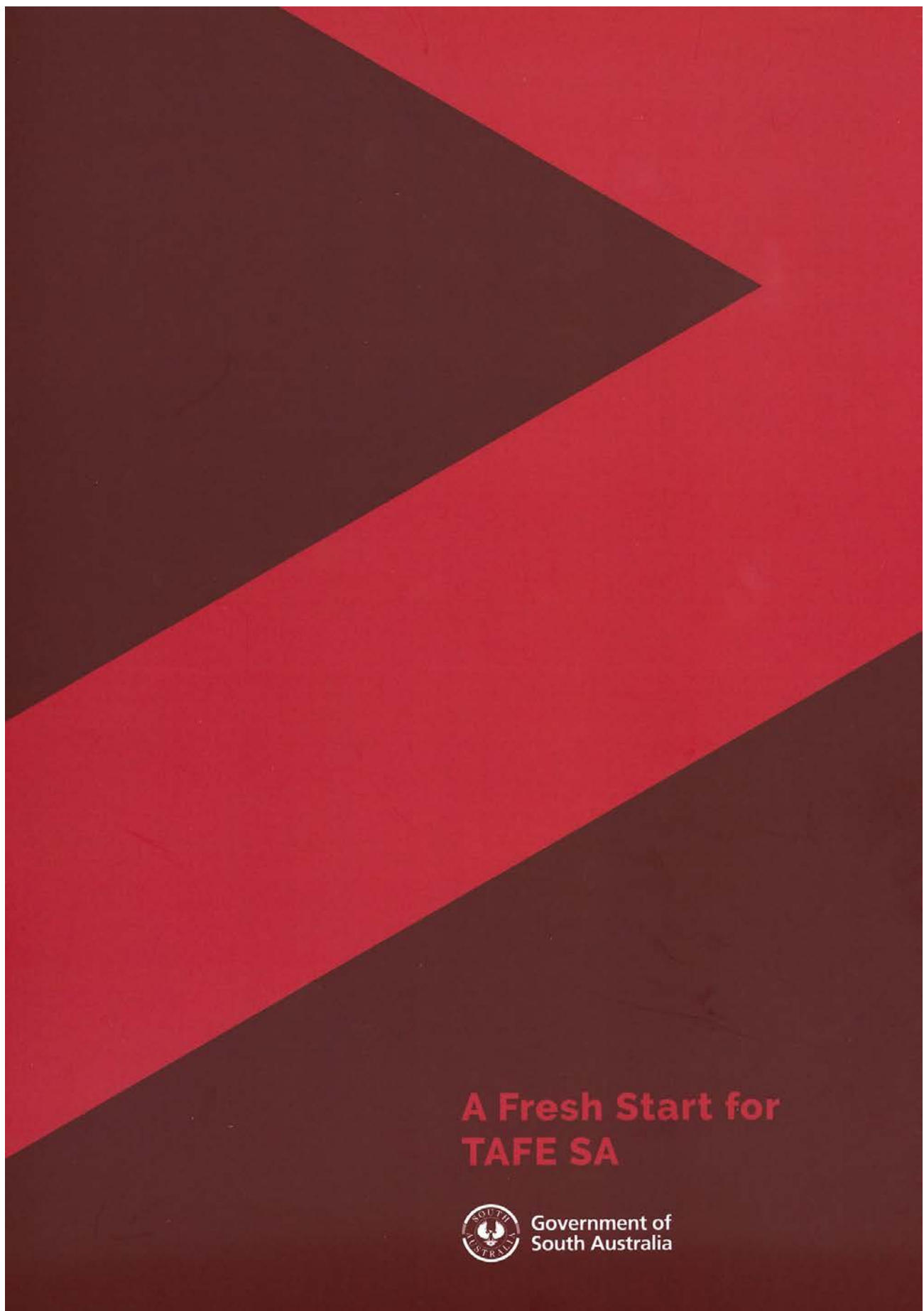
Theme	The need to...
Leadership	Improve capability of leadership and educational expertise at all levels Improve staff morale and a collaborative culture across the organisation Improve better decision making through better data and information
Strategy	Redefine TAFE SA's purpose and strategy Introduce a new funding model Increase efficiency and effectiveness Invest in organisational and workforce development
Delivery	Align training profiles to market analysis, industry and regional needs Devolve responsibility to the local level Support more innovative delivery, partnerships and better use of facilities Improve quality outcomes
Governance	Recruit new board Develop a new Charter and Performance Statement Monitor, assess and report performance more effectively Understand and manage risks more effectively

For further information on the reviews and the government's response visit www.education.sa.gov.au/freshstart

[†] Reference to the Quality Review of TAFE SA and the TAFE SA Strategic Capability Review refers to the reports tabled in Parliament by the Minister for Education.

The following table provides a timeline for the transformation.

Activity	Agency responsibility		Timeframe
	Lead	Support	
Implement quality initiatives, including Academic Board	TAFE SA	Education	Commenced
Updated performance standards and improved performance management	TAFE SA	Education	Commenced
Improved reporting and performance monitoring	TAFE SA	Education	Commenced
Analysis of courses, markets and course fee structures	TAFE SA	Education	Commenced
Delegations updated	TAFE SA	Education	September 2018
Updated Ministerial Charter and Performance Statement	Education	Industry and Skills	November 2018
Appointment of new board	Education	TAFE SA	End 2018
Appointment of chief executive	Education	TAFE SA	Early 2019
Organisational development and redesign	TAFE SA	Education	Commences after recruitment of CE
New funding model in place	Industry and Skills	Education	July 2019
New strategic plan	TAFE SA	Education	2019



From: Matt Pinnegar
Sent: Friday, 7 September 2018 3:41 PM
Cc: Kathy Jarrett; Lisa Teburea; Andrew Johnson; Steve Nolis
Subject: MLGG Workshop 5 September - Outcomes
Attachments: ECM_663114_v4_GAROC terms of reference.pdf

Dear MLGG Members

Thank you to those members who were able to attend the MLGG meeting and workshop on Wednesday evening. This was the final meeting of the MLGG before we transition to the GAROC structure under the new LGA Constitution, and we had a very robust and productive discussion on future arrangements for GAROC. As this is a very important topic for members, I wanted to share with you some of the key points we discussed and clarify some of the issues raised.

GAROC Elections and Regions

- The election process for GAROC is well underway, with the extended nomination period closing at 5pm today. Voting packs will be distributed to GAROC member councils shortly.
- This election is being run under the new Constitution, which was adopted – along with the necessary transition provisions - by members at the OGM in April. The new Constitution and Transition Provisions were subsequently approved by the Minister for Local Government to enable the elections for LGA President, SAROC and GAROC to be held.
- During the workshop I confused the Terms of Reference with the Transition Provisions – my apologies. A copy of the most recent GAROC Terms of Reference is attached for your information.
- The new LGA Constitution will take full effect from the LGA AGM on 26 October. During the AGM, members will be asked to ratify the Ancillary Documents, which include the Terms of Reference for GAROC.
- We acknowledge the frustration expressed by members during the workshop that a regional approach to GAROC has not been achieved for this election process.
- One of the objectives of the LGA Governance Review has been to empower member councils to self-determine the structures that will give them the best representation and engagement with the LGA. I acknowledge the consultation that occurred did not reach members as we would have hoped and resulted in a need to move forward with an election to GAROC 'at large' to enable a new LGA Board to be formed.
- However, it was positive to see members sharing ideas on this topic at the workshop on Wednesday night.
- There is now a clear pathway towards establishing regional structures for future GAROC elections, and the LGA Board will consider MLGG's proposal upon which to consult member councils about forming regions.
- Feedback will be sought from member councils on MLGG's proposal once it has been considered by the LGA Board on Thursday next week, and as requested by MLGG a report will be presented at this stage, to GAROC by the end of March 2019 (as per the resolution Wednesday night) with recommendations about progressing a regional structure.
- Councils are encouraged to think about the structures and engagement process that can be implemented in the interim to ensure the best representation for their region through the members who are elected to GAROC.
- Within this, and although complex, there may be opportunity to investigate whether/ how a regional structure for GAROC can be put in place sooner rather than later.
- Your thoughts on these opportunities would be welcomed.
- Change isn't always easy, but if we work together we can create a GAROC that is a dynamic and relevant organisation that represents the needs of councils in the Greater Adelaide Region.

Timing of LGA Election

- The issue in relation to the timing of the LGA Elections and the timing of the Local Government general elections has been previously raised by a number of members.
- Recent changes to the LGA Constitution provided for the election of President and SAROC and GAROC members to take effect from the LGA's AGM, every other year. This was part of the modernisation of the LGA Constitution in 2014 to reflect more contemporary corporate governance practices where, like most companies and organisations, the office bearers take office from the AGM.
- This enables the outgoing President to deliver their annual report, the LGA's annual report and finance statements for the preceding year, before handing over to the incoming President.
- It is acknowledged that because of the timing of the AGM, the election of the President and office bearers, and the local government general election; that there is the potential for the President and/or SAROC/GAROC members to not be elected in their respective council and thus causing a casual vacancy.
- It is also noted that this situation could occur if the election of LGA office bearers was held, say three to six months after of the Local government Elections to coincide with the LGA's OGM.
- Deferring the election of LGA office bearers until after the council elections creates the risk that brand new councils will be asked to elect their sector representatives before they have the opportunity to get to know their colleagues in the sector and develop a strong appreciation of the roles and functions of the LGA.
- The conclusion that has been raised by the successive Boards that have considered this issue is that there is no ideal time to hold elections for LGA office bearers.
- However, the general view of previous Boards and members is, that it is preferable for new office bearers to take office at the AGM and as soon as possible around a general council election to ensure the Board and President can maximise the use of a two year term, rather than be put in a holding pattern until a new Board is elected following council elections.
- Again, your thoughts are welcome on this matter going forward and if there is a desire for change then this will need to be seriously considered.

It is our intention to work with the next LGA Board, SAROC, GAROC, and member councils to monitor and evaluate the changes that have been made, and make changes as required to ensure that members are strongly engaged with and well represented by their Association.

Thanks again for your participation in the MLGG and we look forward to working with the GAROC members who you elect as your representatives.

Regards

Matt Pinnegar • Chief Executive Officer • Local Government Association

• www.lga.sa.gov.au • Follow us on   @LGAofSA

T: 08 8224 2039 • 148 Frome Street Adelaide 5000 • GPO Box 2693 Adelaide SA 5001



The graphic features a woman in a purple hijab smiling. Text on the left reads: '- make a difference - 2018 COUNCIL ELECTIONS'. Below this is a megaphone icon and the word 'NOMINATE' in large letters, followed by 'must be received by 12 noon Tuesday 18 September 2018'. On the right, there are three speech bubbles: 'Are we on the right track?', 'Tell us what you think', and 'Member Survey'. At the bottom right is the LGA of South Australia logo.

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Local Government Association
of South Australia

The voice of local government.

Local Government Association of South Australia

GAROC Terms of Reference

[insert date of adoption]

Draft

1. Establishment

In accordance with clause 19 of the Local Government Association of South Australia Constitution and Rules (adopted April 13, 2018) (**Constitution**) there are 2 regional organisations of Members: the South Australian Region Organisation of Councils (**SAROC**) and the Greater Adelaide Region Organisation of Councils (**GAROC**).

2. Terms of Reference

- 2.1. These Terms of Reference set out the functions to be discharged by GAROC.
- 2.2. The operation of the Terms of Reference may be altered by the Board of Directors either generally or in respect of specific circumstances by resolution with the exception of Clauses 4.2, 4.3 and 4.4. A resolution for the purposes of this clause 2.2 will be reported to the chairperson of GAROC within 24 hours of the meeting of the Board of Directors at which the resolution was passed.
- 2.3. These Terms of Reference will be presented to the Members at a General Meeting for ratification annually (or more frequently as determined by the Board).
- 2.4. Clauses 4.2, 4.3 or 4.4 of this Terms of Reference may be altered only:
 - 2.4.1. By resolution passed at a General Meeting of which at least 30 days' notice has been given to Members; and
 - 2.4.2. With approval of the Minister.
- 2.5. A capitalised term not defined in this document has the meaning provided for the term in the Constitution.

3. Status

GAROC is a committee of the LGA and is responsible to the Board of Directors for the discharge of its functions.

4. GAROC

4.1. Role

The role of GAROC is regional advocacy, policy initiation and review, leadership, engagement and capacity building in the region(s).

4.2. Membership

- 4.2.1. The GAROC Regional Grouping of Members listed in the schedule to these Terms of Reference will elect in accordance with clause 4.3 and 4.4 from the Members of the GAROC Regional Grouping eight (8) Council Members of Members in the GAROC Regional Grouping to GAROC provided that each person elected is from a different Member.



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- 4.2.2. In addition to the members of GAROC elected in accordance with clause 4.2.1, the Lord Mayor of the City of Adelaide or his or her nominee (also being a Council Member of the City of Adelaide) will be a standing member of GAROC.

4.3. Nominations for election to GAROC

- 4.3.1. The members of GAROC will be elected biennially.
- 4.3.2. In the year in which GAROC members will be elected, and at least 3 months before the Annual General Meeting, the Chief Executive shall write to all Members of GAROC as listed in the schedule calling for nominations for the membership of GAROC.
- 4.3.3. A nomination of a person as a member of GAROC must be by resolution of the Member received by the Chief Executive not later than 5 pm on the day specified for the closure of nominations (**Close of Nominations**). A nomination must be signed by the candidate indicating his or her willingness to stand for election and be in the form determined by the Chief Executive.

4.4. Election to GAROC

- 4.4.1. The Chief Executive shall be the returning officer for any election of members to GAROC.
- 4.4.2. After the Close of Nominations, the Chief Executive will notify Members of the GAROC Regional Grouping of the candidates for membership of GAROC nominated in the Regional Grouping of Members.
- 4.4.3. If the only nominations received from a Regional Grouping of Members by the Close of Nominations match the membership positions described in clause 4.2.1 then the Chief Executive will declare those persons duly elected to those membership positions.
- 4.4.4. If the number of persons nominated by the Close of Nominations by the Regional Grouping of Members exceeds the number of membership positions described 4.2.1 then an election for the purpose of clause 4.2.1 must be held in accordance with this clause.
- 4.4.5. In the event of an election being required, the Chief Executive shall conduct the election as follows:
- (a) at least six weeks before the Annual General Meeting, the Chief Executive shall deliver ballot papers to each Member of the Regional Grouping of Members;
 - (b) the ballot papers shall:
 - (i) list the candidate or candidates for election;
 - (ii) specify the day of closure of the election; and
 - (iii) be accompanied by an envelope marked "Ballot Paper" and a second envelope marked "Returning Officer";



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- (c) each Member shall determine by resolution the candidate or candidates (as relevant) it wishes to elect;
 - (d) the chair of the meeting for that Member shall mark the ballot paper with an "X" next to the candidate or candidates (as relevant) that the Member wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the chair must indicate the Member's name on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer;
 - (e) on receipt of the envelopes the Chief Executive must:
 - (i) open the outer envelope addressed to the "Returning Officer" and record the name of the Member which appears on the inside flap of the envelope on the roll of Member's eligible to vote; and
 - (ii) place the envelope marked "Ballot Paper" unopened into the ballot box;
 - (f) the Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present;
 - (g) at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate;
 - (h) in respect of an election for the purposes of clause 4.2.1, the 8 candidates with the most votes shall be deemed elected and the Chief Executive shall declare the candidates elected at the Annual General Meeting.
 - (i) in the case of candidates for membership positions described in clause 4.2.1 receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes to determine which candidate is elected.
- 4.4.6. The Chief Executive may, in his or her discretion, appoint a deputy returning officer and delegate any of his or her powers, functions or duties to that person who shall act accordingly.

4.5. Term of office

The term of office for members of GAROC shall commence after the Annual General Meeting of the year in which the member is elected. Each member of GAROC will serve for a period of 2 years or until a circumstance causing a casual vacancy as described in clause 4.8.1 occurs.

4.6. Duties

- 4.6.1. Each member of GAROC must:



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- (a) undertake his or her role as a GAROC member honestly and act with reasonable care and diligence in the performance and discharge of functions and duties;
- (b) not make improper use of information acquired by virtue of his or her position as a GAROC member to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the LGA;
- (c) not make improper use of his or her position as a GAROC member to gain, directly or indirectly, an advantage for himself or herself or for another person or to cause detriment to the LGA; and
- (d) not act in any matter where the GAROC member has a conflict of interest (provided that an interest shared in common with all or a substantial proportion of the members of GAROC will not be an interest giving rise to a conflict of interest).

4.7. Absences and casual vacancies

- 4.7.1. A leave of absence may be granted to a member of GAROC by resolution of GAROC. A replacement member of GAROC will be appointed for the period of the leave of absence by resolution of the majority of Members comprising the GAROC Regional Grouping relevant to the person the subject of the leave of absence.
- 4.7.2. A casual vacancy will occur in the office of a member of GAROC if the member of GAROC:
 - (a) dies;
 - (b) resigns from GAROC;
 - (c) is dismissed by resolution of the Board of Directors from GAROC for Misconduct; or
 - (d) ceases to be a Council Member,
 or an administrator is appointed to administer the affairs of the Member for which the member of GAROC is a Council Member.
- 4.7.3. If there is a casual vacancy in the membership of GAROC then the GAROC Regional Grouping relevant to the GAROC member the subject of the casual vacancy will appoint by resolution of the majority of Members comprising the GAROC Regional Grouping another Council Member to serve as a member of GAROC for the balance of the membership term.

5. Responsibilities

5.1. Board of Directors

- 5.1.1. The role of the Board of Directors is to oversee corporate governance of the LGA and provide strategic direction and leadership.
- 5.1.2. The duties of the Board of Directors are to ensure that:
 - (a) the LGA acts in accordance with applicable laws and this Constitution;



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- (b) the LGA acts ethically and with integrity, respecting diversity and striving for gender balance participation in all activities;
- (c) the activities of the LGA are conducted efficiently and effectively and that the assets of the LGA are properly managed and maintained;
- (d) subject to any overriding fiduciary or other duty to maintain confidentiality, the affairs of the LGA are undertaken in an open and transparent manner; and
- (e) the LGA performs to its business plan and achieves or better the financial outcomes projected in its budget.

5.1.3. The Board of Directors may from time to time refer matters to GAROC for consideration.

5.1.4. The Board of Directors will receive, consider and respond to any report and recommendations provided to the Board of Directors by GAROC.

5.1.5. The Board of Directors will periodically review the performance of GAROC.

5.2. GAROC

5.2.1. GAROC will fulfil its functions under these Terms of Reference in a timely, objective and professional manner consistent with the 'LGA Strategic Management Framework'.

5.2.2. GAROC may, through the Chief Executive and at the LGA's expenses, seek external legal, financial or other advice on matters within its functions or concerning these Terms of Reference.

5.3. Chief Executive

5.3.1. The Chief Executive will make available to GAROC information of the LGA which is relevant to the functions of GAROC.

5.3.2. The Chief Executive will ensure that administrative support and other resources are made available to GAROC as included in the GAROC approved annual business plan and budget to enable GAROC to discharge its obligations under these Terms of Reference.

5.3.3. Resources made available to GAROC will include resourcing by the LGA Office or external resources considered appropriate by the Chief Executive acting in consultation with GAROC.

6. Functions of GAROC

6.1. LGA Object

6.1.1. The object of the LGA is to achieve public value through the promotion and advancement of the interests of local government by:

- (a) advocating to achieve greater influence for local government in matters affecting councils and communities;
- (b) assisting member councils to build capacity and increase sustainability through integrated and coordinated local government; and



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- (c) advancing local government through best practice and continuous improvement.

6.1.2. GAROC will assist in the achievement of the LGA's object by:

- (a) supporting the activities of the LGA at a regional level;
- (b) promoting communication between Members and between Members and the LGA;
- (c) advocating in respect of matters which affect the GAROC Regional Group;
- (d) encouraging engagement of Members within the GAROC Regional Group with GAROC and the LGA; and
- (e) participating in policy development and implementation.

6.2. Consideration and referral of Member items of business

- 6.2.1. Any Member of the GAROC Regional Grouping may raise an item of business for the consideration of the Board of Directors or a General Meeting with GAROC. The item of business must be clearly described in writing, including an indication as to whether the impact of the item is confined to the Member or has broader implications for the local government sector.
- 6.2.2. GAROC will consider each item of business raised with GAROC by a Member.
- 6.2.3. A Member may be invited by GAROC to address a meeting of GAROC in respect of the proposed item of business.
- 6.2.4. Where considered appropriate by GAROC on the basis of the nature, scope and impact or potential impact of the item on the local government sector, GAROC will refer the item to either the Board of Directors or a General Meeting.
- 6.2.5. GAROC will inform the Member which has raised the item of business as to whether or not the item will be referred to the Board of Directors or a General Meeting.
- 6.2.6. Where an item of business is not referred to the Board of Directors or a General Meeting, GAROC may provide assistance or guidance to the Member in respect of progressing the matter.

6.3. Proposals for policy development

- 6.3.1. GAROC may develop proposals for policy positions for consideration at a General Meeting either in response to an issue raised by a Member within the GAROC Regional Grouping or independently.
- 6.3.2. A policy position developed by GAROC will be referred to the Board of Directors for consideration and determination as to whether or not the position should be put for consideration and adoption to a General Meeting.



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6.4. Election to Board of Directors

- 6.4.1. GAROC will elect 3 members of GAROC (each of which must be a Council Member with relevant business and governance experience) to the Board of Directors.
- 6.4.2. In addition to Directors elected under clause 6.4.1, the chairperson of GAROC will be a Director.
- 6.4.3. The term of office as a Director of the 3 persons elected to the Board of Directors by GAROC and the chairperson of GAROC will commence after the Annual General Meeting of the year in which the person is elected and shall be for 2 years or until a casual vacancy in that office occurs.
- 6.4.4. Persons elected under clause 6.4.1 are eligible for re-election for subsequent terms.

6.5. Strategic and annual business planning

- 6.5.1. GAROC will develop, in consultation with the members within the GAROC Regional Group, a 4 year strategic plan for regional advocacy, policy initiation and review, leadership, engagement and capacity building in the GAROC region. The strategic plan will be reviewed and updated annually by GAROC by June each year.
- 6.5.2. GAROC will develop, in consultation with the members within the GAROC Regional Group, an annual business plan for the next financial year by June each year.
- 6.5.3. The strategic plan and annual business plan for the next financial year will be presented to the Board of Directors for approval by June each year.

6.6. Other functions

GAROC will undertake any other functions:

- 6.6.1. of GAROC set out in the Constitution; or
- 6.6.2. delegated by the Board of Directors to GAROC.

7. Budget

- 7.1.1. GAROC will by June each year develop and adopt a budget to cover anticipated expenses of activities under the strategic plan and annual business plan during the next financial year. After adoption by GAROC, the budget will be provided to the Board of Directors for consideration and approval.
- 7.1.2. GAROC will provide a financial report to the Board of Directors no later than September providing a true and correct record of the expenditure of GAROC against the annual budget.
- 7.1.3. The chairperson of GAROC will meet with the Audit Committee of the LGA or the LGA's external auditor on request to discuss the GAROC financial report.



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8. Committees

GAROC may establish committees consisting of any person with relevant experience, skill or expertise for any purpose and determine the terms of reference for such committees.

9. Meetings of GAROC

9.1. Resolution of the Board of Directors

Requirements under this clause 9 may be altered, supplemented or replaced by resolution of the Board of Directors.

9.2. Frequency of meetings and venue

9.2.1. GAROC will meet at least once in each 2 month period at such times and places as shall be determined by the Chief Executive.

9.2.2. Any member of GAROC or the Board of Directors may convene additional meetings of GAROC.

9.2.3. Notice of a meeting of GAROC will be provided in writing to members of GAROC by the Chief Executive no less than 7 days prior to the meeting providing the date, time and place of the meeting and the proposed business to be conducted at the meeting.

9.3. Chairperson

9.3.1. The chairperson of GAROC will be a Council Member appointed by GAROC.

9.3.2. The chairperson will be the official spokesperson for GAROC.

9.3.3. If the chairperson of GAROC is absent from a meeting of GAROC then the members attending the GAROC meeting will appoint a chairperson for the purposes of that meeting.

9.4. Decision making

9.4.1. All questions arising at a meeting of GAROC shall be decided by a simple majority vote of the members of GAROC present and voting on each question.

9.4.2. The Chair of the meeting has a deliberative vote and, if there are equal numbers of votes on any question, a casting vote.

9.5. Meeting procedure

The meeting procedures determined by the Board of Directors from time to time will apply to meetings of GAROC.

9.6. Attendance

9.6.1. Meetings of GAROC will be closed to the public.

9.6.2. GAROC may invite any person to attend its meetings.



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9.7. Minutes

- 9.7.1. Minutes will be kept of all GAROC meetings including a record of the actions of GAROC.
- 9.7.2. Within 48 hours of a GAROC meeting, the chairperson will review and confirm the draft minutes. The draft minutes will then be circulated to GAROC members for comment and if necessary amendment before being certified as correct by the chairperson.

9.8. Quorum

The quorum for a meeting of GAROC is one half of the members of GAROC, plus 1 member of GAROC (provided that at least 1 member elected by each GAROC Regional Grouping must be present except for a GAROC Regional Grouping with no representation on GAROC).

9.9. Performance assessment

GAROC will assess its performance against:

- 9.9.1. the strategic plan and annual business plan each quarter; and
- 9.9.2. these Terms of Reference annually.

9.10. Reporting

- 9.10.1. A Director elected by GAROC will provide a verbal report to the Board of Directors on key matters being considered by GAROC at each Board of Director's meeting at which the minutes of GAROC are to be considered by the Board of Directors.
- 9.10.2. Any matter relevant to regional advocacy, policy initiation and review, leadership, engagement and capacity building in the region(s) considered to be of significance to the corporate governance, strategic direction and leadership of the LGA will be reported by GAROC to the Board as soon as practicable after GAROC has considered the matter.
- 9.10.3. GAROC will provide an annual report to the Board of Directors by September each year summarising:
 - (a) the discharge of GAROC's responsibilities and functions under these Terms of Reference and against the strategic plan and annual business plan;
 - (b) the activities of GAROC during the financial year;
 - (c) items of business referred to the Board of Directors or a General Meeting during the financial year; and
 - (d) items being considered by GAROC which have not been reported to the Board of Directors and the intended actions in respect of those matters.



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10. Access to information

- 10.1.1. GAROC is entitled, acting through the Chief Executive, to access any information or discuss matters with staff of the LGA Office.
- 10.1.2. A copy of the agenda for a GAROC meeting, reports to be considered by GAROC and minutes of GAROC meetings certified under clause 9.7.2 will be available to all Directors.
- 10.1.3. Subject to confidentiality requirements as determined by the Board of Directors or GAROC, a copy of the GAROC agenda, reports and minutes certified under clause 9.7.2 will be published on the LGA website for review by Members.

11. Administration

- 11.1. Subject to clause 11.2, an administrator appointed to administer the affairs of the Member may exercise the rights and satisfy the obligations of the administered Member under these Terms of Reference.
- 11.2. An administrator is ineligible to be a member of GAROC.



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Schedule: List of Regional Groupings of Members

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GAROC Regional Grouping	Members
Metropolitan Region	Adelaide Adelaide Hills Burnside Campbelltown Charles Sturt Gawler Holdfast Bay Marion Mitcham Norwood/Payneham & St Peters Onkaparinga Playford Port Adelaide Enfield Prospect Salisbury Tea Tree Gully Unley Walkerville West Torrens



HELLENIC REPUBLIC
CONSULATE GENERAL OF GREECE
IN ADELAIDE

Adelaide, 3 September 2018

Ref. Nr. 1000/AS 292/03.09.2018

Honourable John Trainer OAM,
Mayor of West Torrens

~~Your Worship,~~

Dear Harry,

On behalf of the Greek Government and on my behalf, I would like to warmly thank you for your generous support and your condolences for the losses and the devastation caused by the recent fires in Greece.

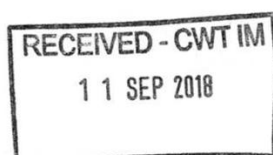
Greece and its people know that they can always count on South Australia for support in difficult times like these, as in similar circumstances in the past. The links that unite us are very strong and I am sure will get even stronger in the future, to the mutual benefit of our people.

Yours sincerely,

A handwritten signature in dark ink, appearing to be 'AK' followed by a long horizontal stroke.

Andreas-Konstantinos Gouras

Consul General of the Hellenic Republic in Adelaide
Dean of the Consular Corps of South Australia



21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee held on 21 August 2018 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 FINANCE AND REGULATORY REPORTS

11.1 Early Rate Payment Incentives

Brief

This report facilitates the drawing of three holiday prizes for the early payment of rates for the 2018/19 financial year.

RECOMMENDATION

The Committee recommends to Council that the draws be undertaken and the winners declared.

Introduction

This report facilitates the drawing of three holiday prizes for the payment of rates in full by the 3rd September 2018 for the 2018/19 financial year.

Discussion

Council offered three holiday prize incentives this year to the value of \$500 each for ratepayers paying their rates in full by 3rd September 2018. 4,860 ratepayers, or 16.0 per cent of the total, paid in full by the due date for full payment (5,068 or 16.8 per cent in 2017 and 5,436 or 18.1 per cent in 2016).

Note that staff, Elected Members and their immediate families are not eligible for the prizes.

A database of all early paying ratepayers has been compiled and a program has been prepared to select the prize winners randomly.

Conclusion

The holiday prizes amount has been budgeted and has a positive effect on Council's cash flow.

Attachments

Nil

11.2 Creditor Payments

Brief

This report tables a schedule of creditor payments for August 2018.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for August 2018 be received.

Discussion

A schedule of creditor payments totalling \$5,024,303.09 (\$4,913,481.10 in July 2018) is attached for the information of Elected Members. Notable items include:

- Payments to LCS Landscapes totalling \$526,999.39 for the redevelopment of Weigall Oval (refer ref. nos. 317 and 318);
- A payment to the Department of Planning, Transport and Infrastructure of \$114,513.65 for the annual registration of all Council plant and motor vehicles (refer ref. no. 188);
- A payment to M & B Civil Engineering Pty Ltd of \$212,812.12 for kerbing works in various locations (refer ref. no. 337);
- A payment to Beltrame Civil Pty Ltd of \$429,023.58 for stormwater upgrade works (refer ref. no. 79);
- A payment to Solo Resource Recovery for both waste collection and disposal for July 2018 of \$431,986.65 (refer ref. no. 464);
- A Payment to Camco SA Pty Ltd of \$755,206.00 for various road and drainage works (refer ref. no. 103).

Conclusion

A schedule of creditor payments for August 2018 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of August 2018

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 SEPTEMBER 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT52010	Ace Rent a Car	Vehicle Hire	1,155.00
2	EFT52171	Ace Rent a Car	Vehicle Hire	2,310.00
3	EFT52292	Adami's Sand & Metal	Depot Supplies	2,072.81
4	EFT52008	Adelaide Advanced Trees	Trees	1,375.00
5	EFT52084	Adelaide Airport Limited	Depot Rent	47,816.80
6	EFT52396	Adelaide Airport Limited	Depot Rent	45,904.94
7	EFT52282	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	776.62
8	EFT52402	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	28,097.41
9	EFT52285	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	3,413.59
10	EFT52397	Adelaide Galvanising Industries Pty Ltd	Depot Supplies	143.00
11	EFT52088	Adelaide Isuzu	Vehicle Maintenance	926.42
12	EFT52009	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	79.86
13	EFT52004	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,919.50
14	EFT52288	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	9,651.62
15	EFT52398	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	2,918.96
16	EFT52404	Adelaide Waste & Recycling Centre	Rubbish Disposal	9,818.05
17	EFT52053	Adele Nazzari	Reimburse Expenses	150.00
18	EFT52163	Advam Pty Ltd	Transaction Fees	203.90
19	EFT52007	Advanced Plastic Recycling	Depot Supplies	1,219.90
20	EFT52291	Advanced Plastic Recycling	Depot Supplies	3,521.10
21	EFT52400	Advanced Plastic Recycling	Depot Supplies	5,800.30
22	EFT52006	AECOM Australia Pty Ltd	Professional Fees	46,254.73
23	060520	AGL South Australia Pty Ltd	Power	2,938.55
24	060543	AGL South Australia Pty Ltd	Power	3,864.12
25	EFT52283	Air Filter Cleaners	Vehicle Maintenance	290.14
26	EFT52164	Aish Solutions Pty Ltd	Stationery	649.00
27	EFT52128	AJ & CA Mackintosh	Weed Spraying	8,481.44
28	EFT52231	AJ & CA Mackintosh	Weed Spraying	2,287.34
29	EFT52461	AJ & CA Mackintosh	Weed Spraying	13,147.20
30	060558	Alicia Martino	Junior Development Grant	500.00
31	EFT52332	Alison Holdstock	Reimburse Expenses	531.38
32	EFT52284	All Laundry & Linen Pty Ltd	Contract Linen	346.88
33	EFT52395	Allen Press Pty Ltd	Business Cards	848.10
34	EFT52165	AlSCO Pty Ltd	Dry Cleaning	32.35
35	EFT52170	Amazing Grazers Pty Ltd	Catering	858.00
36	EFT52162	Amena Khoshnaw	Thebarton Community Centre Bond Return	500.00
37	EFT52173	Angelman Syndrome Assoc of SA Inc	Equipment Grant	1,000.00
38	EFT52399	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
39	EFT52394	Animal Welfare League SA	Impound Dogs	5,460.00
40	060576	Anna Zoumaras	Thebarton Community Centre Bond Return	500.00
41	EFT52085	Answering Adelaide Pty Ltd	After Hours Answering Service	822.00
42	EFT52403	ANZ Office Furniture	Furniture	5,555.00
43	EFT52401	API Locksmiths	Safe Repairs	635.97
44	EFT52086	Apple Pty Ltd	Computer Equipment	5,176.60
45	EFT52011	Aquarium Aid	Library Aquarium Maintenance	109.00
46	EFT52293	Aquarium Aid	Library Aquarium Maintenance	175.00
47	EFT52087	ARO Educational Services Pty Ltd	Staff Training	1,800.00
48	EFT52290	ARO Educational Services Pty Ltd	Staff Training	9,100.00
49	EFT52286	Artcraft Pty Ltd	Depot Supplies	2,087.25
50	060544	Ashdown Ingram Thebarton	Depot Supplies	577.45
51	EFT52167	Attorney-General's Department	Expiation Lodgement Fees	1,738.10
52	EFT52089	Auscontact Association	Staff Training	1,755.00
53	EFT52294	Aussie Digging	Roadworks	5,280.00
54	EFT52083	Australia Post	Postage	8,199.49
55	EFT52393	Australia Post	Postage	11,940.31
56	EFT52174	Australia Post	Agency Collection Fees	3,302.72
57	EFT52169	Australia Post	Postage	21,119.65
58	EFT52005	Australian Asphalt Pavement Association Ltd	Subscription	2,500.30
59	EFT52289	Australian Asphalt Pavement Association Ltd	Staff Training	1,350.00
60	EFT52391	Australian Friends of Palestine Assoc	Thebarton Community Centre Bond Return	500.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 SEPTEMBER 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
61	EFT52172	Australian Green Clean	Cleaning	5,674.39
62	060534	Australian Institute of Building Surveyors	Accreditation	400.00
63	EFT52405	Australian Institute of Building Surveyors	Accreditation / Staff Training	850.00
64	EFT52287	Australian Mayoral Aviation Council	Membership	12,588.40
65	EFT52166	Australian Motors	Vehicle Maintenance	386.00
66	060563	Australian Red Cross Greek Fires Appeal	Donation	5,000.00
67	EFT52297	B & H Australia Pty Ltd	Audio Visual Equipment	6,770.50
68	EFT52246	BA & KA Paterson	Building Maintenance	2,658.10
69	EFT52356	BA & KA Paterson	Building Maintenance	904.20
70	EFT52475	BA & KA Paterson	Building Maintenance	2,318.25
71	EFT52090	Back Centre & Specialty Seating	Office Furniture	65.00
72	EFT52185	Balance Carbon Pty Ltd	Licence Renewal	12,710.50
73	EFT52014	Banh Mi Cafe	Catering	78.40
74	EFT52091	Banh Mi Cafe	Catering	117.50
75	EFT52300	Banh Mi Cafe	Catering	123.40
76	EFT52407	Battery World Hilton	Batteries	1,115.80
77	EFT52411	BCE & CJ Electrical	Electrical	61,119.90
78	EFT52299	BCE & CJ Electrical	Electrical	549.55
79	EFT52175	Beltrame Civil Pty Ltd	Roadworks	429,023.58
80	EFT52176	Best Signs	Signage	1,144.00
81	EFT52406	Best Signs	Signage	1,084.00
82	EFT52181	Binforce	Cleaning	132.00
83	EFT52302	BioBag World Australia Pty Ltd	Bio Bags	1,089.44
84	EFT52366	BL Shipway & Co Pty Ltd	Depot Supplies	274.68
85	EFT52180	Blade Assurance and Advisory	Audit Committee Allowance	844.80
86	EFT52184	Bob Jane T Mart - Brooklyn Park	Tyres	3,869.50
87	EFT52015	Bob Jane T Mart - Brooklyn Park	Tyres	184.50
88	EFT52232	Bob May Workplace Emergency Training	Staff Training	286.00
89	EFT52295	BOC Limited	Depot Supplies	461.19
90	EFT52182	Body Corporate Physiotherapy Pty Ltd	Professional Fees	923.10
91	EFT52301	Bolzon Holdings Pty Ltd	Paint	1,088.00
92	EFT52410	BR Construction Supplies	Depot Supplies	656.70
93	EFT52409	Brendan Fewster Planning and Development	Professional Fees	1,485.00
94	EFT52213	Brenton Gill	Reimburse Volunteer Expenses	30.48
95	EFT52160	Brian Houston	Thebarton Community Centre Bond Return	500.00
96	EFT52342	Bucher Municipal Pty Ltd	Vehicle Maintenance	6,823.38
97	EFT52179	Bundaleer Apiaries	Wasp Removal	170.00
98	EFT52298	Butlers Irrigation	Irrigation	278.94
99	EFT52092	CA Technology Pty Ltd	Licence Agreement	35,320.56
100	EFT52016	Cabcharge Australia Pty Ltd	Cab Fares	646.68
101	060554	Callum Tonkin	Refund Parking Permit Fee	10.00
102	EFT52193	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	20,130.00
103	EFT52412	Camco SA Pty Ltd	Roadworks	755,206.00
104	EFT52017	Camden Community Centre	Little Libraries	1,815.00
105	EFT52186	Camden Community Centre	Partnership Agreement	12,921.50
106	EFT52413	Camden Community Centre	Partnership Agreement	12,921.50
107	060553	Cancelled		
108	EFT52020	Candida Stationery Pty Ltd	Stationery	198.00
109	EFT52098	Canon Australia Pty Ltd	Copier Charges	53.88
110	EFT52192	Carvosso Constructions & Building Services	Building Maintenance	27,049.00
111	EFT52418	Carvosso Constructions & Building Services	Building Maintenance	4,917.00
112	EFT52094	Cash Security Services Pty Ltd	Banking	689.70
113	EFT52310	CCEP	Asset Management Plan	10,967.00
114	060560	Charlize Goldsmith	Junior Development Grant	200.00
115	EFT52308	Charmans Spray & Powder Equipment	Plant Maintenance	783.86
116	EFT52097	Chris Sale Consulting Pty Ltd	Professional Fees	2,475.00
117	EFT52334	Christine Inkster	Reimburse Expenses	78.57
118	EFT52021	Chubb Fire & Security Ltd	Security	610.50
119	EFT52309	Chubb Fire & Security Ltd	Security	1,844.31
120	EFT52424	Chubb Fire & Security Ltd	Security	4,098.93

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/EFT No.	Payee	Invoice Description	Payment Total
121	EFT52019	City Circle Newsagents	Library Magazines	54.13
122	EFT52189	City Circle Newsagents	Library Magazines	81.27
123	EFT52417	City Circle Newsagents	Library Magazines	54.13
124	060545	City of Burnside	Transfer Long Service Leave	1,042.99
125	060569	City of Unley	Brownhill Creek Stormwater Project Contributio	2,200.00
126	060535	City of West Torrens Petty Cash	Petty Cash	2,623.25
127	060568	City of West Torrens Petty Cash	Petty Cash	2,681.65
128	EFT52311	Civil Train SA	Staff Training	3,750.00
129	060561	Claire Bowler	Junior Development Grant	500.00
130	EFT52306	Clarksons	Glazing	907.00
131	EFT52422	Cleanaway Pty Ltd	Rubbish Disposal	625.24
132	EFT52423	Cleanaway Pty Ltd	Rubbish Disposal	672.43
133	EFT52420	Cleanaway Pty Ltd	Rubbish Disposal	538.05
134	EFT52421	Cleanaway Pty Ltd	Rubbish Disposal	676.72
135	EFT52024	Click Promos	Promotional Products	1,276.00
136	EFT52414	CMI Hino	Vehicle Maintenance	5,250.00
137	EFT52389	Coast FM	Thebarton Community Centre Bond Return	500.00
138	EFT52188	Combined Fire Systems Pty Ltd	Fire Safety	171.60
139	EFT52093	Combo Industries	Vehicle Modifications	9,850.00
140	EFT52187	Combo Industries	Vehicle Modifications	11,198.00
141	EFT52305	Combo Industries	Vehicle Modifications	1,760.00
142	EFT52415	Combo Industries	Vehicle Modifications	55,299.81
143	EFT52096	ComWide Radio Services Pty Ltd	Vehicle Maintenance	574.53
144	EFT52191	ComWide Radio Services Pty Ltd	Vehicle Maintenance	664.57
145	EFT52304	Consolidated Bearing Co	Depot Supplies	266.40
146	EFT52195	Continuum Care Australia Pty Ltd	Home Support Services	967.40
147	EFT52307	Cornes Toyota	Vehicle Maintenance	2,490.90
148	EFT52018	Coromandel Native Nursery	Plants	2,156.00
149	EFT52022	Corporate Health Group Pty Ltd	Medical	363.20
150	EFT52197	Corporate Health Group Pty Ltd	Medical	495.00
151	EFT52023	Corporate Platters	Catering	55.00
152	EFT52100	Corporate Platters	Catering	445.30
153	EFT52425	Corporate Platters	Catering	300.40
154	EFT52233	Cr AC Mangos	Elected Members Allowance	6,190.00
155	EFT52462	Cr AC Mangos	Reimburse Expenses	200.00
156	EFT52242	Cr C O'Rielly	Elected Members Allowance	3,714.00
157	EFT52198	Cr G Demetriou	Elected Members Allowance	6,190.00
158	EFT52243	Cr G Palmer	Elected Members Allowance	6,190.00
159	060550	Cr G Vlahos	Elected Members Allowance	6,190.00
160	EFT52238	Cr Graham Nitschke	Elected Members Allowance	4,507.00
161	EFT52278	Cr J Woodward	Elected Members Allowance	6,190.00
162	EFT52224	Cr Kym McKay	Elected Members Allowance	3,725.00
163	EFT52207	Cr M Farnden	Elected Members Allowance	4,952.00
164	EFT52220	Cr M Hill	Elected Members Allowance	4,333.00
165	EFT52218	Cr R Haese	Elected Members Allowance	4,642.00
166	EFT52265	Cr S Tsiaparis	Elected Members Allowance	3,355.00
167	EFT52251	Cr Steven Rypp	Elected Members Allowance	4,333.00
168	060547	Cr T Polito	Elected Members Allowance	4,952.00
169	EFT52388	Crescenzo Puopolo	Plympton Community Centre Bond Return	500.00
170	EFT52313	Daimler Trucks Adelaide	Vehicle Maintenance	801.26
171	EFT52028	Dallas Equipment	Contractor	2,354.00
172	EFT52102	Dallas Equipment	Contractor	4,378.00
173	EFT52201	Dallas Equipment	Contractor	2,222.00
174	EFT52315	Dallas Equipment	Contractor	2,002.00
175	EFT52432	Dallas Equipment	Contractor	2,420.00
176	EFT52387	Dana Wilkinson	Reimburse Expenses	150.00
177	EFT52159	Dance for Fun	Thebarton Community Centre Bond Return	1,000.00
178	EFT52482	Daniels Health Services Pty Ltd	Sharps Containers	50.34
179	EFT52200	Data#3 Limited	Computer Software	2,211.00
180	EFT52430	Datacom Systems (AU) Pty Ltd - SA Division	Computer Equipment	8,667.71

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
181	EFT52112	David Giersch	Reimburse Volunteer Expenses	21.12
182	EFT52504	David Wass	Reimburse Volunteer Expenses	22.11
183	EFT52259	Dearna Stone	Reimburse Volunteer Expenses	37.80
184	EFT52371	Dearna Stone	Reimburse Volunteer Expenses	25.29
185	EFT52099	Deb Cann	Reimburse Expenses	99.00
186	060533	Delmy Ramirez	Refund Parking Permit Fee	20.00
187	EFT52026	Department for Communities and Social Inclusion	Security Checks	163.90
188	060546	Department of Planning, Transport and Infrastructure	Vehicle Registrations	114,513.65
189	EFT52070	Department of Planning, Transport and Infrastructure	Street Lighting / Refund Overpayment	43,414.46
190	EFT52491	Department of Planning, Transport and Infrastructure	Street Lighting / Traffic Signal Maintenance	21,734.50
191	EFT52027	Department of the Premier and Cabinet	Act Amendments/Gazette Notices	97.23
192	EFT52428	Department of the Premier and Cabinet	Act Amendments/Gazette Notices	158.00
193	EFT52314	Design Flow Consulting Pty Ltd	Irrigation Design	4,818.00
194	EFT52427	Digital Education Services Pty Ltd	Library Supplies	3,593.80
195	EFT52431	Direct Comms Pty Limited	TXT2U Messages	319.97
196	EFT52429	Direct Mix Concrete Sales	Concrete	11,684.77
197	EFT52303	Dondi Buttgen	Library Workshop	320.00
198	EFT52025	dormakaba Australia Pty Ltd	Building Maintenance	2,131.85
199	EFT52199	dormakaba Australia Pty Ltd	Building Maintenance	4,741.00
200	EFT52505	Downer EDI Works Pty Ltd	Asphalt	415.80
201	060556	Dylan Hall	Junior Development Grant	200.00
202	EFT52168	E & S Athanasiadis	Depot Supplies	1,723.94
203	EFT52029	Edward Street Psychology	Professional Fees	3,053.60
204	EFT52105	EMA Consulting	Professional Fees	15,367.00
205	EFT52317	EMA Legal	Legal Fees	5,482.62
206	EFT52434	Engraving Services Co & Insignius	Plaque	601.04
207	060521	Environment Protection Authority	Schedule 8 Fees	360.00
208	060536	Enviro-Tech Waste Management	Depot Supplies	1,292.50
209	EFT52104	Esar Home Care	Home Support Services	609.74
210	EFT52433	Esar Home Care	Home Support Services	810.61
211	EFT52103	ESRI Australia Pty Ltd	Software	38,706.80
212	EFT52316	ESRI Australia Pty Ltd	Software	12,210.00
213	EFT52204	Exiis Group Pty Ltd	Building Maintenance	1,575.39
214	EFT52203	Expressions SA Pty Ltd	Newspapers	162.80
215	060570	F Marino	Refund Development Fees	252.32
216	EFT52209	FE Technologies Pty Ltd	Annual Maintenance Renewal	14,843.40
217	EFT52438	Feriwalla	Library Books	33.00
218	EFT52319	Fitch the Rubberman	Depot Supplies	319.00
219	EFT52109	Fleet Complete Australia Pty Ltd	Support	545.93
220	EFT52437	Flightpath Architects Pty Ltd	Heritage Advisory Services	1,732.50
221	EFT52082	Flip Screen Australia Pty Ltd	Vehicle Maintenance	10,199.20
222	EFT52031	Flooring Solutions (SA) Pty Ltd	Flooring	5,258.00
223	EFT52107	Forpark Australia (SA)	Playground Equipment	110.00
224	EFT52108	Foxtel Cable Television Pty Ltd	Library Connection	264.19
225	EFT52030	Fragglerocc Pty Ltd	Roadworks	1,402.50
226	EFT52110	Fragglerocc Pty Ltd	Roadworks	2,992.00
227	EFT52210	Fragglerocc Pty Ltd	Roadworks	12,392.26
228	EFT52320	Fragglerocc Pty Ltd	Roadworks	6,627.34
229	EFT52439	Fragglerocc Pty Ltd	Roadworks	9,064.00
230	EFT52205	Frank Siow Management Pty Ltd	Professional Fees	14,107.50
231	EFT52208	Freeman Wauchope Pty Ltd	Depot Supplies	525.80
232	EFT52436	Fresh & Clean	Hygiene Service	738.12
233	EFT52106	Freshford Nurseries Pty Ltd	Plants	37,496.25
234	EFT52206	Freshford Nurseries Pty Ltd	Plants	8,085.00
235	EFT52323	Galpins	Auditors	22,000.00
236	EFT52324	Genpower Australia Pty Ltd	Generator Service	773.58
237	EFT52443	Genpower Australia Pty Ltd	Generator Service	704.00
238	EFT52390	Geo Jose	Thebarton Community Centre Bond Return	535.00
239	EFT52032	G-Force Building & Consulting	Building Maintenance	27,059.45
240	EFT52035	Gleam Team Domestic Services	Home Support Services	133.79

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
241	EFT52328	Gleam Team Domestic Services	Home Support Services	102.84
242	EFT52214	GLG GreenLife Group Pty Ltd	Landscaping	5,825.72
243	EFT52444	GLG GreenLife Group Pty Ltd	Landscaping	15,896.60
244	EFT52489	Gordon J Tregoning Pty Ltd	Depot Supplies	770.25
245	EFT52327	Grace Records Management (Aust) Pty Ltd	Records Storage	3,835.04
246	EFT52033	Green Team Shred-Safe	Paper Recycling	1,144.00
247	EFT52441	Greene Eden Watering Systems Pty Ltd	Irrigation	33,482.20
248	EFT52440	Greenhill Engineers Pty Ltd	Professional Fees	771.10
249	EFT52211	Greening Australia (SA) Ltd	Landscaping	15,501.75
250	EFT52216	Greenplay Australia Pty Ltd	Soccer Goals	11,451.00
251	EFT52034	Greenway Turf Solutions	Depot Supplies	797.50
252	EFT52326	GRH Supplies	Depot Supplies	3,731.72
253	EFT52322	GS Civil	Footpath Works	2,855.00
254	EFT52442	GS Civil	Footpath Works	24,573.73
255	EFT52036	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	6,794.76
256	EFT52114	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	4,428.29
257	EFT52217	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	4,105.65
258	EFT52329	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	2,327.16
259	EFT52446	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	1,544.60
260	EFT52038	Health & Immunisation Management Services	Temp Immunisation Staff	40.00
261	EFT52448	Health & Immunisation Management Services	Temp Immunisation Staff	3,973.53
262	EFT52221	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	5,452.50
263	EFT52037	Hilton Hemz	Clothing Alterations	15.00
264	EFT52115	Hoban Recruitment	Temp Staff	147.11
265	EFT52219	Hoban Recruitment	Temp Staff	147.11
266	EFT52331	Hoban Recruitment	Temp Staff	147.11
267	EFT52447	Hoban Recruitment	Temp Staff	147.11
268	060557	Holly Dini	Junior Development Grant	200.00
269	060530	Houtermans Horner Conveyancing	Refund Overpaid Rates	254.20
270	EFT52222	Hypernet Computer Distribution	Computer Equipment	715.00
271	EFT52337	Imagination Play	Playground Development	13,823.57
272	EFT52333	Independent Fuels Australia Pty Ltd	Fuel	15,237.91
273	EFT52336	Industrial Brushware	Sweeper Brooms	1,584.00
274	EFT52212	Infor Global Solutions (ANZ) Pty Ltd	Software	1,809.50
275	EFT52223	Inlite SA	Lighting	77,411.90
276	EFT52129	Innova Group Pty Ltd	Furniture	2,554.24
277	EFT52039	Innovative Window Films	Vehicle Maintenance	250.00
278	EFT52335	Internode Pty Ltd	Internet Connection	992.06
279	EFT52450	Internode Pty Ltd	Internet Connection	49.95
280	EFT52116	Interpreting & Translating Centre	Translation Service	3,151.50
281	EFT52449	iSentia Pty Ltd	Media Monitoring	782.76
282	060555	Jake Hall	Junior Development Grant	200.00
283	EFT52330	James Hay	Reimburse Expenses	60.00
284	060567	Jane Brooks	Compost Bin Rebate	17.47
285	EFT52178	Jason Bury	Reimburse Expenses	60.00
286	EFT52118	JC Mini Buses	Bus Hire	440.00
287	EFT52215	Jerry Durnin	Reimburse Volunteer Expenses	145.20
288	EFT52121	Jet Couriers (Adelaide) Pty Ltd	Couriers	274.52
289	EFT52338	Jet Couriers (Adelaide) Pty Ltd	Couriers	352.12
290	EFT52119	JF Mobile Catering	Catering	2,060.00
291	060571	John Beiers	Refund Overpayment	12.50
292	EFT52340	John Kruger	Photography	375.00
293	EFT52454	John Kruger	Photography	375.00
294	EFT52120	Jones Lang LaSalle Infrastructure Advisory Pt Ltd	Professional Fees	698.39
295	EFT52117	JPE Design Studio Pty Ltd	Professional Fees	12,292.50
296	EFT52426	JR Devereaux	Reimburse Volunteer Expenses	19.80
297	EFT52228	Kathryn Low	Reimburse Volunteer Expenses	24.50
298	EFT52453	Katnich Dodd	Professional Fees	1,018.20
299	EFT52123	Kelley Jones Lawyers	Legal Fees	835.26
300	EFT52452	Kelley Jones Lawyers	Legal Fees	13,468.95

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
301	EFT52043	Kellogg Brown & Root Pty Ltd	Professional Fees	24,200.00
302	EFT52041	Kennards Hire Pty Ltd	Plant Hire	420.00
303	EFT52040	Kennards Hire Traffic	Plant Hire	1,307.50
304	EFT52494	Kerry Taylor	Reimburse Volunteer Expenses	321.42
305	EFT52190	Kishor Chand	Reimburse Volunteer Expenses	66.00
306	EFT52339	Koan Solutions Pty Ltd	Vehicle Maintenance	1,685.75
307	EFT52042	Kresta Curtains and Blinds	Furnishings	2,620.00
308	EFT52013	Kym Strelan	Home Advantage Program	517.00
309	EFT52183	Kym Strelan	Home Advantage Program	879.25
310	EFT52408	Kym Strelan	Home Advantage Program	417.00
311	EFT52229	Lakeside Building Solutions	Roadworks	2,200.00
312	EFT52341	Land Services Group	Searches	1,101.25
313	EFT52125	Lane Bros Printers Pty Ltd	Printing	4,031.50
314	EFT52457	Lane Bros Printers Pty Ltd	Printing	11,152.90
315	EFT52226	Lane Print & Post	Printing	7,822.49
316	EFT52458	Laserworks	Depot Supplies	330.00
317	EFT52127	LCS Landscapes	Landscaping	100,148.83
318	EFT52227	LCS Landscapes	Landscaping	426,850.56
319	EFT52460	Leap SA	Active Ageing Workshop	441.00
320	EFT52177	Les Brazier Special Vehicles	Vehicle Maintenance	360.59
321	EFT52230	Lewis Horticulture	Professional Fees	550.00
322	060562	Lewis Killoh	Junior Development Grant	200.00
323	EFT52044	Local Government Association of SA	Membership	83,289.80
324	EFT52124	Local Government Association of SA	Staff Training	1,452.00
325	EFT52225	Local Government Association of SA	Adelaide Council Funding Support	1,302.00
326	EFT52455	Local Government Association of SA	Tender Usage	60.50
327	EFT52049	Local Government Income Protection Fund	Reimburse Overpayment	2,389.41
328	EFT52048	Local Government Information Technology SA Inc	Membership	385.00
329	EFT52047	Local Government Professionals SA Inc	Staff Training	660.00
330	EFT52126	Local Government Professionals SA Inc	Staff Training	810.00
331	EFT52045	Local Govt Assoc Workers Compensation Scheme	Reimburse Overpayment	449.86
332	EFT52456	Local Govt Assoc Workers Compensation Scheme	Reimburse Overpayment	232.97
333	EFT52046	Local Govt Authorised Persons Assoc Inc	Membership	280.00
334	EFT52459	Ludwig Film	Photography	220.00
335	EFT52509	Lyndsey Collins-Praino	Thebarton Community Centre Bond Return	500.00
336	060529	Lynton J Barry	Refund Dog Registration	20.00
337	EFT52464	M & B Civil Engineering Pty Ltd	Roadworks	212,812.12
338	EFT52344	M2 Technology Pty Ltd	Message on Hold	402.60
339	EFT52134	Magryn	Professional Fees	2,227.50
340	EFT52465	Magryn	Professional Fees	627.00
341	EFT52236	Maps Consulting Services Pty Ltd	Transportation Consulting	16,173.30
342	060572	Maria Pomari	Refund Overpayment	12.50
343	EFT52416	Mario Ciardiello	Reimburse Volunteer Expenses	21.12
344	EFT52348	Marion Sand and Metal Pty Ltd	Depot Supplies	680.60
345	EFT52095	Mary Caputo	Reimburse Volunteer Expenses	10.56
346	EFT52130	Maxima Group Training	Temp Staff	7,519.77
347	EFT52073	Maxima Tempskill	Temp Staff	7,794.09
348	EFT52154	Maxima Tempskill	Temp Staff	11,102.52
349	EFT52269	Maxima Tempskill	Temp Staff	20,681.21
350	EFT52380	Maxima Tempskill	Temp Staff	13,179.20
351	EFT52498	Maxima Tempskill	Temp Staff	1,083.46
352	EFT52264	Mayor John Trainer	Mayoral Allowance	6,603.00
353	EFT52051	McArthur (SA) Pty Ltd	Temp Staff	1,832.89
354	EFT52132	McArthur (SA) Pty Ltd	Temp Staff	1,651.49
355	EFT52235	McArthur (SA) Pty Ltd	Temp Staff	570.11
356	EFT52347	McArthur (SA) Pty Ltd	Temp Staff	1,840.66
357	EFT52345	McMahon Services Aust Pty Ltd	Waste Removal	926.20
358	EFT52131	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	1,375.00
359	060573	Megan Hill	Rainwater Tank Rebate	300.00
360	060566	Mei Chun Wong	Rainwater Tank Rebate	300.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 SEPTEMBER 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
361	EFT52135	Message4U Pty Ltd	Software	288.46
362	EFT52237	Messinian Association of South Australia Inc	Equipment Grant	3,000.00
363	EFT52343	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	831.92
364	EFT52052	Michael Moore	Reimburse Expenses	150.00
365	EFT52346	Michelle Mackman	Reimburse Expenses	150.00
366	EFT52463	Mile End Office Furniture	Furniture	4,336.00
367	EFT52137	Misato Morita	Reimburse Volunteer Expenses	92.21
368	060532	Molly Cook	Junior Development Grant	200.00
369	EFT52234	Momar Australia Pty Ltd	Depot Supplies	1,120.63
370	EFT52050	Morestel Powder Coaters	Depot Supplies	176.00
371	EFT52466	MSA Bollards	Depot Supplies	2,989.80
372	EFT52133	Mt Compass Sand & Loam	Depot Supplies	2,854.89
373	EFT52136	Murray Street Metro Pty Ltd	Rubbish Disposal	646.25
374	EFT52510	Natasha Savage	Thebarton Community Centre Bond Return	421.60
375	EFT52349	Nelson Locksmiths Pty Ltd	Locks	89.80
376	EFT52419	Nemelita I Christensen	Reimburse Volunteer Expenses	68.80
377	EFT52194	Nemolita I Christensen	Reimburse Volunteer Expenses	116.96
378	EFT52138	Neverfail Springwater Ltd	Spring Water	85.50
379	EFT52350	News Limited	Advertising	12,179.62
380	EFT52321	Nicholas Grgurinovich	Reimburse Volunteers Expenses	87.12
381	EFT52470	Nicky O'Broin	Reimburse Expenses	100.00
382	EFT52139	Nora Robinson	Reimburse Volunteer Expenses	40.88
383	EFT52296	Norm Biggs	Reimburse Expenses	482.81
384	EFT52467	Norman Waterhouse Lawyers	Legal Fees	10,795.10
385	060542	O Osman	Thebarton Community Centre Bond Return	500.00
386	EFT52054	Oaklands Road Mower Centre	Mower Repairs / Purchases	937.00
387	EFT52240	Oaklands Road Mower Centre	Mower Repairs / Purchases	657.00
388	EFT52140	Officeworks Superstores Pty Ltd	Stationery	95.88
389	EFT52472	Online Path Pty Ltd	Promotional Video	1,958.00
390	EFT52241	Orana Australia Ltd	Home Advantage Program	8,968.05
391	060522	Orbis Express	Library Books	576.00
392	EFT52057	Order-In Pty Ltd	Milk	48.60
393	EFT52142	Order-In Pty Ltd	Milk	48.60
394	EFT52353	Order-In Pty Ltd	Milk	97.20
395	EFT52471	Order-In Pty Ltd	Milk	23.05
396	EFT52056	Origin Energy Electricity Limited	Power	53,213.21
397	EFT52352	Origin Energy Electricity Limited	Power	57,993.51
398	EFT52469	Origin Energy Electricity Limited	Power	49,486.57
399	060523	Origin Energy Services Ltd	Gas Supply	613.39
400	060537	Origin Energy Services Ltd	Gas Supply	345.83
401	EFT52141	Otto & Co Pty Ltd	Depot Supplies	862.40
402	EFT52055	Our Earth Pest Control	Pest Control	913.00
403	EFT52351	Our Earth Pest Control	Pest Control	3,366.00
404	EFT52468	Our Earth Pest Control	Pest Control	4,256.91
405	060541	Owen Gladly	Junior Development Grant	500.00
406	EFT52275	Owen Wheeler	Reimburse Volunteer Expenses	13.20
407	EFT52058	P & J Sons Building Maintenance	Home Support Services	2,699.64
408	EFT52245	P & J Sons Building Maintenance	Home Support Services	2,537.55
409	EFT52355	P & J Sons Building Maintenance	Home Support Services	1,434.79
410	EFT52078	Pegi Williams Book Shop	Library Books	139.93
411	EFT52474	Planning Institute of Australia	Staff Training	155.00
412	EFT52059	Platters Plus Catering Pty Ltd	Catering	696.70
413	EFT52357	Platters Plus Catering Pty Ltd	Catering	1,193.30
414	060548	Powerdirect Pty Ltd	Power	475.19
415	EFT52247	Pro Bitumen Pty Ltd	Roadworks	17,230.40
416	060524	Proactive Lifestyle & Fitness	Workshop	120.00
417	060564	Proactive Lifestyle & Fitness	Workshop	320.00
418	EFT52476	Procon MRM Transport	Street Sweeper Tracking	4,488.00
419	EFT52244	Property & Advisory Pty Ltd	Professional Fees	2,772.00
420	EFT52354	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	2,790.59

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 SEPTEMBER 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
421	EFT52061	Rain Bird Australia Pty Ltd	Irrigation	15,015.00
422	EFT52012	Ralph Bock Electrical Pty Ltd	Electrical	264.00
423	EFT52252	Randstad Pty Ltd	Temp Staff	2,846.67
424	EFT52363	Randstad Pty Ltd	Temp Staff	8,540.01
425	EFT52249	Raptek Pty Ltd	IT Supplies	1,107.70
426	EFT52359	Reece Pty Ltd	Irrigation	377.60
427	EFT52062	Rentokil Initial Pty Ltd	Pest Control	1,914.80
428	EFT52358	Rentokil Tropical Plants	Indoor Plant Hire	623.05
429	EFT52364	Resource Data Management Australia Pty Ltd	Professional Fees	2,722.50
430	EFT52144	Resource Furniture	Office Furniture	13,411.73
431	EFT52478	Resource Furniture	Office Furniture	2,354.07
432	EFT52481	Ricoh Australia Ltd	Copy Charges	4,736.13
433	EFT52254	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
434	EFT52060	RMB Service Group	Vehicle Maintenance	8,537.35
435	EFT52248	RMB Service Group	Vehicle Maintenance	1,660.45
436	EFT52253	Roadshow Films Pty Ltd	Library Film Showing	220.00
437	EFT52361	Roadside Services & Solution	Depot Supplies	416.48
438	EFT52473	Robert Price	Reimburse Volunteer Expenses	66.00
439	EFT52479	Rocla Pipeline Products	Pipes	80,757.58
440	EFT52196	Rosemary Colebatch	Reimburse Volunteer Expenses	63.36
441	060574	Rowan Roberts	Thebarton Community Centre Bond Return	500.00
442	EFT52360	Royal Wolf Trading Australia Pty Ltd	Depot Supplies	3,455.10
443	060559	Ruby Vanloo	Junior Development Grant	200.00
444	EFT52063	Rundle Mall Plaza Newsagency	Library Magazines	267.52
445	EFT52145	Rundle Mall Plaza Newsagency	Library Magazines	238.58
446	EFT52250	Rundle Mall Plaza Newsagency	Library Magazines	222.61
447	EFT52362	Rundle Mall Plaza Newsagency	Library Magazines	273.70
448	EFT52480	Rundle Mall Plaza Newsagency	Library Magazines	364.72
449	EFT52485	S & P Graphics	Stationery	270.60
450	EFT52064	SA Council for the Greek Cultural Month Inc	Equipment Grant	3,000.00
451	060525	SA Health (Central Office)	Staff Training	356.40
452	EFT52147	SA Metropolitan Fire Service	Alarm Response Callout	4,976.40
453	060526	SA Power Networks	Power	31,690.70
454	060527	SA Water	Water	16,415.59
455	EFT52262	SA Window Cleaning Pty Ltd	Window Cleaning	627.00
456	EFT52280	Safe Work Practice	Staff Training	429.00
457	EFT52258	Safety Institute of Australia Ltd	Staff Training	330.00
458	060551	Sean Downie	Rainwater Tank Rebate	300.00
459	EFT52148	SecureWare Unit Trust	Computer Equipment	660.00
460	EFT52488	Seek Limited	Advertising	373.82
461	060538	Sensis Pty Ltd	Yellow Pages Listing	30.68
462	EFT52069	Sleepee Teepee	Library Program	330.00
463	EFT52255	Solo Resource Recovery	Rubbish Removal	288.20
464	EFT52365	Solo Resource Recovery	Garbage Collection & Waste Disposal	431,986.65
465	EFT52068	South Australian Road Runners Club Inc	Sponsorship	3,300.00
466	EFT52150	Southern Cross Protection	Patrol Service	6,730.92
467	EFT52368	Southern Volunteering (SA) Inc	Staff Training	130.00
468	EFT52256	Spark Furniture Pty Ltd	Park Furniture	16,720.00
469	EFT52367	Spark Furniture Pty Ltd	Park Furniture	6,850.00
470	060575	Special Education Planning	Thebarton Community Centre Bond Return	500.00
471	EFT52370	Specialty Fasteners	Depot Supplies	85.05
472	EFT52067	Speld (SA) Inc	Library Books	53.50
473	EFT52263	Spray Shop	Depot Supplies	205.80
474	EFT52146	St John Ambulance Australia SA Inc	First Aid Training	254.00
475	EFT52373	Statewide Hydrojet	Excavation	1,936.00
476	060552	Steve Plomaritis	Refund Overpaid Rates	70.00
477	EFT52486	Streamline Plumbing SA Pty Ltd	Plumbing	16,304.80
478	EFT52369	Streamline Plumbing SA Pty Ltd	Plumbing	3,047.35
479	EFT52261	Stumpy Stumps	Grind Stumps	850.00
480	EFT52374	Stumpy Stumps	Grind Stumps	400.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 SEPTEMBER 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
481	EFT52487	Stumpy Stumps	Grind Stumps	550.00
482	EFT52257	Suburban Transport Services	Taxi Fares	1,112.69
483	EFT52483	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	705.56
484	EFT52066	Sure Search Locations	Service Locations	5,544.00
485	EFT52065	Surfacing Contractors Australia Pty Ltd	Repair Softfall	2,206.60
486	EFT52149	Susan Bates Consulting	Professional Fees	440.00
487	EFT52372	Susan Bates Consulting	Professional Fees	962.50
488	EFT52484	Sync Cabling Solutions Pty Ltd	Lighting	192.50
489	EFT52155	TAFE NSW	Staff Training	1,100.00
490	EFT52072	Taking Care of Trees	Tree Maintenance	1,250.00
491	EFT52268	Taking Care of Trees	Tree Maintenance	935.00
492	EFT52378	Taking Care of Trees	Tree Maintenance	6,942.50
493	EFT52496	Taking Care of Trees	Tree Maintenance	1,625.00
494	EFT52392	Tamu Dhee SA Incorporated	Thebarton Community Centre Bond Return	120.00
495	EFT52375	Taylor Cullity Lethlean	Professional Fees	1,034.00
496	EFT52381	TechnSA	Licence to Occupy	1,100.00
497	EFT52153	Telelink Business Systems Pty Ltd	Phone Equipment	169.12
498	EFT52267	Telelink Business Systems Pty Ltd	Phone Equipment	1,340.40
499	060540	Telstra	Telephone	10,190.19
500	060549	Telstra	Telephone	5,009.88
501	060565	Telstra	Telephone	3,852.34
502	EFT52101	The Department for Correctional Services	Litter Collection	990.00
503	EFT52312	The Dog & Cat Management Board	Dog Registration Levy	12,278.00
504	EFT52435	The Ergo Centre	Furniture	839.00
505	EFT52111	The Fruit Box Group Pty Ltd	Milk	513.60
506	EFT52113	The Good Guys	Electrical Goods	90.00
507	EFT52325	The Good Guys	Electrical Goods	465.00
508	EFT52445	The Good Guys	Electrical Goods	248.00
509	060531	The Manager Event	Plympton Community Centre Bond Return	320.00
510	EFT52477	The Paper Bahn	Stationery	5,313.01
511	EFT52239	The Workwear Group Pty Ltd	Corporate Wardrobe	84.15
512	EFT52270	Think Human	Professional Fees	6,875.00
513	EFT52266	Thomson Geer	Legal Fees	6,120.40
514	EFT52508	Tiffany McCallum	Thebarton Community Centre Bond Return	500.00
515	EFT52492	TNPK Staff Pty Ltd	Temp Compliance Staff	15,495.70
516	EFT52151	Tom's Car Wash	Vehicle Maintenance	1,290.20
517	EFT52376	Top Coat Asphalt Contractors Pty Ltd	Roadworks	12,135.20
518	EFT52497	Torrens Safety	Depot Supplies	1,514.37
519	EFT52074	Torrensville Bowling Club Inc	Professional Fees	14,173.50
520	EFT52490	Total Construction Surveys Pty Ltd	Survey and Setout	29,488.25
521	EFT52499	TPG Telecom	Internet Connection	2,035.00
522	EFT52122	Tracey Beaumont	Catering	945.00
523	EFT52451	Tracey Beaumont	Catering	756.00
524	EFT52379	Tradies Workwear	Safety Clothing	3,010.75
525	EFT52071	Tree Care Machinery	Depot Supplies	1,284.80
526	EFT52377	Tree Care Machinery	Depot Supplies	388.10
527	060539	Trees for Life	Staff Casual Day Donations	104.95
528	EFT52152	Triple Cherry Coffee	Coffee Supplies	500.00
529	EFT52493	Triple Cherry Coffee	Coffee Supplies	250.00
530	EFT52495	Trojan Fire Protection Pty Ltd	Fire Testing	432.03
531	EFT52281	Turner Real Estate	Refund Overpaid Rates	5,127.70
532	060528	Uniting Care Wesley Bowden Inc	Counselling Sessions	1,786.40
533	060577	Unity Housing Company	Thebarton Community Centre Bond Return	120.00
534	EFT52202	University of South Australia	Staff Training	16,445.00
535	EFT52156	UrbanVirons Group Pty Ltd	Tree Maintenance	6,547.97
536	EFT52271	UrbanVirons Group Pty Ltd	Tree Maintenance	4,414.30
537	EFT52075	UVP Services Pty Ltd	Depot Supplies	132.00
538	EFT52383	Valspar Paint (Australia) Pty Ltd	Paint	155.28
539	EFT52076	VendorPanel Pty Ltd	Licence Renewal	11,231.00
540	EFT52272	Veolia Environmental Services	Rubbish Removal	316.18

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 SEPTEMBER 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
541	EFT52501	Veolia Environmental Services	Rubbish Removal	316.18
542	EFT52502	VersaDev Software Solutions Pty Ltd	Software	3,025.00
543	EFT52157	Vili's	Catering	236.56
544	EFT52500	Vili's	Catering	356.13
545	EFT52260	Vinita Sutrale	Reimburse Volunteer Expenses	22.00
546	EFT52273	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
547	EFT52077	Vocus Pty Ltd	Pit Relocation	11,550.00
548	EFT52382	Volunteering SA and NT Inc	Badges	60.00
549	EFT52318	Walls That Talk	Labels	71.50
550	EFT52158	Walter Brooke & Associates Pty Ltd	Professional Fees	5,445.00
551	EFT52385	Waterpro Pty Ltd	Irrigation	981.42
552	EFT52276	WAX Design Pty Ltd	Professional Fees	13,200.00
553	EFT52079	WC Convenience Management Pty Ltd	Cleaning	3,786.77
554	EFT52506	WC Convenience Management Pty Ltd	Cleaning	4,414.99
555	EFT52503	Web Safety Pty Ltd	Safety Clothing	3,321.02
556	EFT52384	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	13,808.61
557	EFT52386	Winc Australia Pty Limited	Stationery	1,056.00
558	EFT52277	Word Cafe	Advertising	1,100.00
559	EFT52274	Workcomp Pty Ltd	Recruitment	1,009.70
560	EFT52279	Worlds Best Specialised Cleaning	Graffiti Removal	3,410.00
561	EFT52161	Yogen Patel	Thebarton Community Centre Bond Return	500.00
562	EFT52143	Zagarine Paxinos	Reimburse Volunteer Expenses	34.32
563	EFT52080	Zagreb Croatian Bookshop	Library Books	860.60
564	EFT52081	Zahra Foundation Australia	Equipment Grant	3,000.00
565	EFT52507	Zaka Pty Ltd	Easement Compensation	10,230.00
				\$ 5,024,303.09

11.3 Council Budget Report - TWO Months to 31 August 2018

Brief

This report provides information to Council on budget results for the two months ended 31 August 2018.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for August 2018.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Rates are above budget YTD by \$405,315 due to residential growth being greater than anticipated and rates equivalent payment being higher than expected.
- Statutory Charges are below budget YTD by \$148,167 largely because of dog related income (\$103,195). The new process allows the dog and cat management board to collect all registration fees and subsequently returns a percentage to council; this has not yet occurred. Further, reduced parking fine income (\$33,172) and lower than expected development application fee receipts (\$10,510) have also impacted the result.
- Grant income is above budget YTD by \$372,185, largely due to payment being received earlier than expected for the Supplementary road grant (\$304,655) and identified local road grant (\$64,630).
- Reimbursement and other income is \$78,843 above budget YTD, key items being better than expected investment income (\$36,035), with cash flow more favourable than expected, and better than expected utility reimbursements (\$39,617).
- User charges are below budget YTD by \$34,299 the main variances being the timing of transfer station lease (\$28,060), lower than expected lease income (\$37,271). Conversely community centre and hall hire rental is higher than expected, in the short term, due to end of financial year practices regarding income recognition (\$29,500).

The end of year (EOY) forecast for operational income is expected to remain unchanged to the current budget.

Operational Expenditure

Key variances include:

- Staff and related costs are \$539,556 below budget YTD due to workers compensation, vacancy and timing reasons. The predominant reason is workers compensation insurance (\$448,619 below) due to invoicing timing now being quarterly as opposed to full year.
- Buildings, furniture, plant and equipment costs are \$128,944 below budget due to the timing of computer associated expenditure (\$244,808). Partially offsetting this are unfavourable timing variances for sundry plant costs (\$119,116) which will be rectified in September when it has been budgeted.
- General expenses are below YTD budgets by \$898,222, largely due to delays in expenditure on professional fees (\$300,148), primarily as a result of carryovers. General insurance premium is also favourable (\$494,729) due to invoice timing now being quarterly as opposed to full year. A summary of performance for selected key general expenses is attached.
- Council related expenditure is \$230,536 above budget YTD, largely due to a brought forward NRM levy instalment of \$368,110 which was budgeted in September. This was offset by street lighting which was under-spent by \$62,308.
- Occupancy and property costs are below budget YTD by \$22,395. Key favourable items include light, power, gas and fuel (\$77,783), and cleaning (\$24,165). Conversely, unfavourable variances exist in water rates (\$23,685) and emergency services levy (\$57,595). These variations will reduce very quickly as budget timing aligns with expense.
- Contract and material budgets are under-spent by \$61,686 for timing reasons, the key variances are waste management (\$13,092), depot contractors (\$20,666) and materials (\$24,693).

The end of year (EOY) forecast for operational expenditure is expected to remain unchanged to the current budget.

Capital Expenditure

Key variances include:

- Computer expenditure is \$413,888 below budget due to timing of budget. Over \$400,000 has been committed by order so this will reduce in the immediate future.
- Other plant and equipment expenditure is below YTD budget by \$420,849, for timing reasons including carryovers. With \$326,710 currently on order, including a bobcat and several trucks, the funds are expected to be consumed.
- Land and building costs are \$20,286,468 below budget YTD, largely due to delayed spending associated with hub and related developments.

The EOY forecast for capital expenditure is expected to remain unchanged in the current budget.

Capital Income

Key variances include:

- Capital income is \$3,465,607 under budget YTD, with grant income for Lockley Oval/Apex Park are yet to be received.

The EOY capital income budget is expected to remain unchanged.

Capital Works Expenditure

Expenditure on capital works YTD is \$1,940,967.

A capital works expenditure summary for YTD August 2018 is attached with appropriate comments provided on the status of individual budget lines. 54.1 per cent of the capital works budget has been spent or committed by way of purchase orders as at 31 August 2018.

It is estimated that 100 per cent of the forecast budget of \$39,366,916 is required to complete the program of works and that 85 per cent will be completed by 30 June 2019.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget.

Conclusion

Information is provided in this report on budget results for the two months ended 31 August 2018.

Attachments

1. **August Budget v's Actual**
2. **Capital Works - Budget vs Actual**
3. **General Expenses- Selected Accounts YTD**

City of West Torrens
Finance Budget Report for the 2 Months Ended 31 August 2018
Operational Income and Expenditure (\$'000's)

Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remainin
Income							
58,172	58,172	Rates	57,802	58,208	405	1%	(3
2,346	2,346	Statutory Charges	443	295	(148)	(33%)	2,05
1,588	1,588	User Charges	300	266	(34)	(11%)	1,32
3,226	3,226	Grants & Subsidies	272	645	372	137%	2,58
1,027	1,026	Reimbursements & Other Income	148	226	79	53%	80
66,360	66,360	Total Income	58,967	59,640	674	1%	6,72
Expenditure							
23,164	23,261	Staff & Related Costs	3,722	3,181	540	14%	20,08
4,988	5,015	Buildings, Furniture, Plant & Equipment	1,379	1,250	129	9%	3,76
8,480	8,480	Community Asset Costs	1,440	1,440	0	0%	7,04
4,550	4,834	General Expenses	1,721	822	898	52%	4,01
404	404	Bank & Finance Charges	17	16	1	7%	38
4,695	4,722	Council Related Expenditure	1,292	1,523	(231)	(18%)	3,19
8,871	8,871	Contract & Material Expenditure	1,025	963	62	6%	7,90
2,601	2,601	Occupancy & Property Costs	403	381	22	6%	2,22
(206)	(206)	Expenditure Recovered	(34)	(28)	(7)	19%	(17
57,546	57,980	Total Expenditure	10,965	9,549	1,416	13%	48,43
8,813	8,380	Operating Surplus/Deficit	48,002	50,090			

City of West Torrens
Finance Budget Report for the 2 Months Ended 31 August 2018
Capital Income and Expenditure (\$'000's)

Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remainin
91	91	Motor Vehicles	21	0	21	100%	9
485	485	Computer Equipment	420	6	414	99%	47
1,144	1,644	Other Plant & Equipment	546	126	421	77%	1,51
1,085	21,603	Land & Buildings	21,366	1,079	20,286	95%	20,52
325	326	Library Resources	3	5	(2)	(62%)	32
3,130	24,148	Total Expenditure	22,355	1,216	21,140	95%	22,93
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remainin
0	3,465	Grants & Subsidies - Capital Income	3,465	-	1	100%	3,46
0	3,465	Total Income	3,465	(1)	3,466	100%	3,46
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remainin
5,204	8,815	Environment Program	1,469	94	1,375	94%	8,72
2,015	4,363	Recreation Program	727	324	404	55%	4,04
12,000	26,188	Transport Program	4,365	1,523	2,841	65%	24,66
19,219	39,367	Total Expenditure	6,560	1,941	4,620	70%	37,42

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 August 2018
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
<i>Stormwater & Drainage</i>									
400,000	400,000	Minor Drainage Upgrades and Replacement Work	5,644	33,348	38,992	9.7%	400,000	100%	Minor Works / Program upgrade - continuing.
1,404,168	4,663,083	Lockleys Catchment	86,390	3,813,168	3,899,558	83.6%	4,663,083	100%	Works to cross Henley Beach Road at May Tce, Douglas St & Rowells Rd has commenced and scheduled to be completed by end of October 2018. The construction of underground drainage in Stage 5B has commenced are scheduled to be completed by December 2018. Detailed design for the Rutland Avenue secondary drainage works is progressing.
0	96,502	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	96,502	100%	Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave. Concept plans have been developed for consultation with affected residents.
0	148,875	BHKC- Down stream South Rd and Gray St Bend	0	0	0	0.0%	148,875	100%	Detailed design is underway.
0	50,000	Plympton Green	0	0	0	0.0%	50,000	100%	detailed design is being developed.
900,000	900,000	Shannon Ave Pump Station	0	61,000	61,000	6.8%	900,000	100%	Project in progress; refer Urban Services Report 4 September 2018.
0	0	Maria Street Drainage	0	0	0	0.0%	0	100%	These works are currently underway and scheduled to be completed by end of November 2018. Project merged with George Street reconstruction contract works.
<i>Other Environment</i>									
2,500,000	2,500,000	Brown Hill and Keswick Creeks	2,000	0	2,000	0.1%	2,500,000	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	56,932	Glenelg Adelaide Pipeline (GAP)	0	10,970	10,970	19.3%	56,932	100%	The budget funds to undertake a review of the current staged implementation plan and design on the next stage of the pipeline network.
5,204,168	8,815,392	Program Total	94,034	3,918,486	4,012,520	45.5%	8,815,392	100%	
RECREATION PROGRAM									
<i>Parks & Gardens</i>									
445,000	1,082,642	Playground Upgrade	169,416	370,880	540,295	49.9%	1,082,642	100%	Projects in progress; refer Urban Services Report 4 September 2018.
500,000	624,272	Reserve Developments - Various	60,295	308,440	368,734	59.1%	624,272	100%	Projects in progress; refer Urban Services Report 4 September 2018.
310,000	467,809	River Torrens Upgrade	19,655	50,259	69,914	14.9%	467,809	100%	Projects in progress; refer Urban Services Report 4 September 2018.
30,000	48,664	River Torrens Path Upgrades	0	745	745	1.5%	48,664	100%	Works for 2018/2019 to be scheduled
595,000	1,224,918	Reserve Irrigation Upgrades	71,333	89,534	160,867	13.1%	1,224,918	100%	Projects in progress; refer Urban Services Report 4 September 2018.
0	19,449	Additional Open Space Amenity Initiatives	0	12,238	12,238	62.9%	19,449	100%	Works for 2018/2019 to be scheduled
60,000	113,329	Bikeway Path Upgrade and Reseal	2,990	44,000	46,990	41.5%	113,329	100%	Works for 2018/2019 to be scheduled

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 August 2018
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
		<i>Sports Facilities</i>							
75,000	206,704	Tennis Court Upgrades	0	73,406	73,406	35.5%	206,704	100%	Works for 2018/2019 to be scheduled
0	0	Apex Park	0	0	0	#DIV/0!	0	0%	
0	45,600	Airport Road	0	600	600	1.3%	45,600	0%	Project development on hold
0	0	Memorial Gardens	0	0	0	0.0%	0	0%	
0	530,014	Thebarton Oval Kings Reserve	0	25,124	25,124	4.7%	530,014	100%	Projects in progress; refer Community Facilities General Committee 24 July 2018 / Urban Services Report 4 September 2018.
2,015,000	4,363,401	Program Total	323,688	975,224	1,298,913	29.8%	4,363,401	99%	
		TRANSPORT PROGRAM							
		<i>Roads Sealed</i>							
9,049,358	22,918,274	City Funds/ULRG Funds/Carryovers	1,486,532	13,707,096	15,193,628	66.3%	22,918,274	75%	Projects in progress; refer Urban Services Report 4 September 2018.
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	75%	Projects in progress; refer Urban Services Report 4 September 2018.
		<i>Other Transport</i>							
0	0	Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%		0%	
300,000	366,280	Bus Shelters	0	210,289	210,289	57.4%	366,280	100%	Upgrade works to hard stand area have been completed. Bus shelters have been purchased.
440,000	440,000	Traffic Management	0	0	0	0.0%	440,000	100%	Minor Traffic Management & LATM related installation works completed. Maria Street traffic calming is on hold until the completion of the underground stormwater construction which is currently underway. Currently out to consultation with resident for the removal of the roundabout and upgrade of Sherrif and Ashley Street intersection. Design is underway for the removal of the bus only device located at West Street and concept design is near complete for new traffic calming at Hayward Avenue.
200,000	200,000	Bicycle Management Schemes	0	0	0	0.0%	200,000	100%	Scope of works is currently being undertaken.
580,000	663,756	Public Lighting	11,169	136,550	147,719	22.3%	663,756	100%	Projects in progress; refer Urban Services Report 4 September 2018.
0	107,489	Bio-Science Precinct Works	0	9,829	9,829	9.1%	107,489	100%	Currently undertaking design development for the balance of Holland Street.
		<i>Bridges</i>							
0	61,462	Bridge Ancillary Works (as per Bridge Audit)	0	0	0	0.0%	61,462	100%	Design and documentation is underway.
		<i>Footways & Cycle Tracks</i>							
147,964	147,964	Footpath Renewal Program	0	147,964	147,964	100.0%	147,964	100%	Projects in progress; refer Urban Services Report 4 September 2018.
209,522	209,522	Footpath Construction Program	0	217,705	217,705	103.9%	209,522	100%	Projects in progress; refer Urban Services Report 4 September 2018.
200,000	200,000	Footpath Remediation Program	25,544	49,843	75,387	37.7%	200,000	100%	Various footpath projects are scheduled to commence
12,000,220	26,188,123	Program Total	1,523,244	14,479,276	16,002,520	61.1%	26,188,123	77%	
19,219,388	39,366,916	TOTAL - ALL CAPITAL WORKS	1,940,967	19,372,987	21,313,953	54.1%	39,366,915	85%	

City of West Torrens
Budget 2018/19 - Year to 30 June 2019
(Selected Accounts)

		2018/19 Budget					
2017/18	Account	Annual Original Budget	Annual Revised Budget	YTD Revised Budget	YTD Actuals	YTD \$ Variance	YTD % Variance
227,402	131 Training & Conference Costs - Staff	296,990	302,990	63,213	55,499	7,714	12.2
55,999	213 Catering & Entertainment - Staff	59,920	59,920	7,438	4,006	3,432	46.1
80,148	215 Catering/Entertain-Elected Members/others	75,450	75,450	11,426	7,532	3,895	34.1
270,699	225 Subscriptions & Associations	271,205	271,205	138,351	141,769	-3,418	-2.5
33,225	229 Elected Member Travel & Training	40,000	40,000	10,000	265	9,735	97.3
430,001	241 Professional Fees - Legal	347,250	347,250	69,016	34,067	34,949	50.6
9,844	243 Professional Fees - Medical	12,000	12,000	2,000	2,434	-434	-21.7
815,620	245 Professional Fees - Consultants	606,600	758,600	252,882	32,136	220,746	87.3
23,909	247 Professional Fees - Recruitment	10,000	10,000	2,500	0	2,500	100.0
431,985	249 Professional Fees - General	587,550	710,550	151,226	108,839	42,387	28.0
2,378,834	Total	2,306,965	2,587,965	708,052	386,547	321,505	45.4

11.4 Kerbside wheelie bins sticker: No parking on bin collection day

Brief

A report has been prepared on bin stickers being used to advise motorists not to park in front of kerbside bins on collection days.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

At a meeting of Council on 7 August 2018 Council resolved that the provision of a large sticker advising motorists not to park and block collection of kerbside bins on collection day be investigated.

Discussion

The waste bin was considered to be the best bin on which to attach a sticker as it is able to be presented for collection every week. Consideration was also given to the best position for a sticker on the waste bin. If it were to be placed on the oncoming traffic side of the bin it may not be seen if the recycling or organics bin is placed on that side of the waste bin. For this reason it is considered that the front or street face of the bin is the best position so that it is clearly visible to motorists at all times, particularly when they are parking their vehicle.

In view of the fact that the front of the kerbside bins contains Council's logo and this should not be covered, the most suitable size is an A4 size sticker (30mm x 21mm) with landscape orientation. A range of quantities of UV resistant stickers was suggested for quotation given that the demand for them is not known.

Costs (inc GST) ranged from:

Quantity		
250	500	1,000
\$1,010 - \$1,030	\$1,600 - \$1,800	\$2,600 - \$3,050

An issue with the stickers is that they are advisory only and cannot be enforced by Compliance Officers. Their value is somewhat open to question as a result and there is concern that their use could create an expectation that they will be enforced. Enforcement is only possible if there are parking restrictions along a street on a bin collection day that are intended to prevent parking at any time. If there are such parking restrictions, the use of a sticker is clearly not necessary. In view of the advisory nature of the stickers, it is foreseeable that residents with bin collection issues may continue to have bin collection issues.

The option of *No Parking on Bin Days* zones exists and Council's Traffic Engineers apply the following parking management criteria to determine the placement of *No Parking on Bin Days* zones:

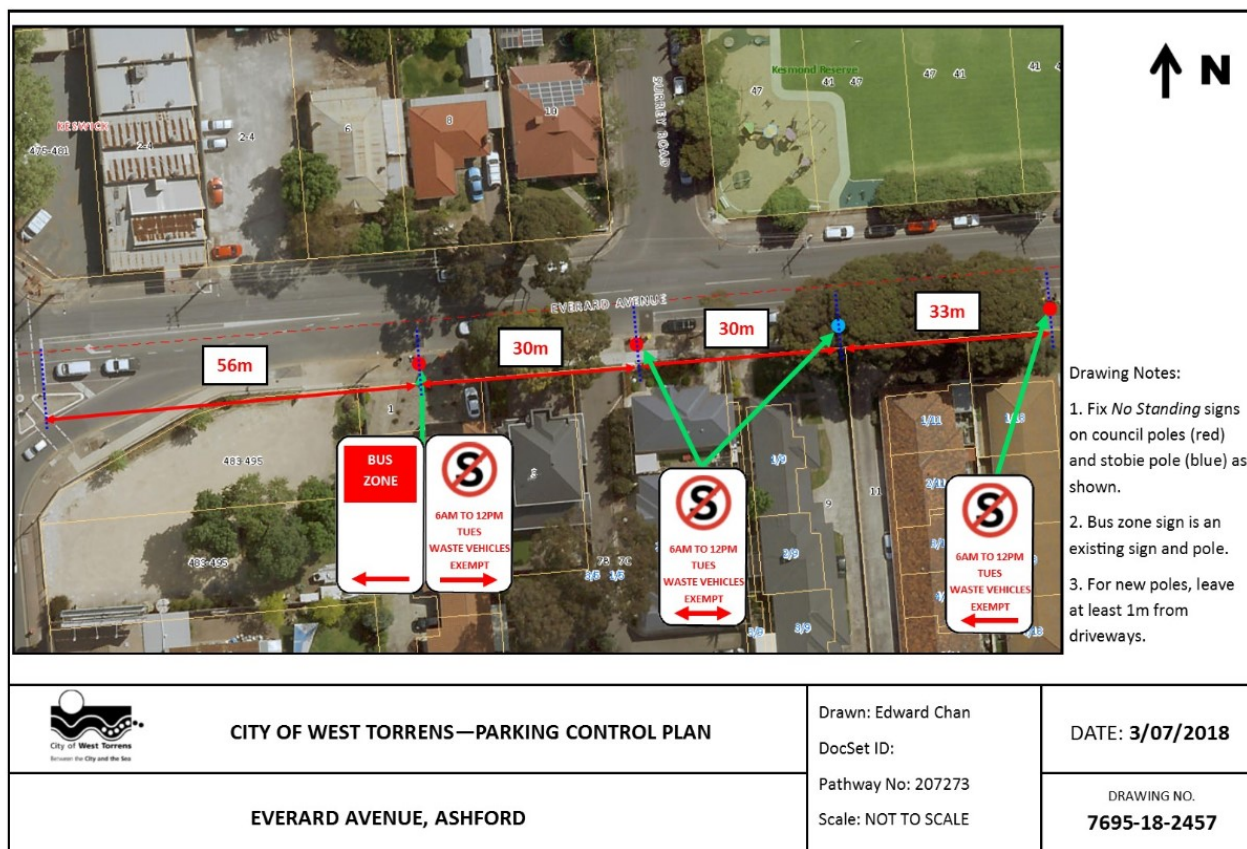
1. Consistently high level of non-resident generated on-street parking (85% occupancy)
2. Need to access a large number of bins from a multi-dwelling complex (5 or more residential units)
3. Limited area available within street for placement of bins due to infrastructure / obstructions etc.
4. Usual collection of rubbish has not been possible on multiple occasions
5. Other unusual site specific features

Traffic management staff advise that, historically, instances of the installation of *No Parking on Bin Days* signs are rare. However, *No Parking on Bin Days* zones have been placed in the following locations recently as they have met the above criteria:

- Tennyson Street, Kurralta Park - in front of no. 20
- Everard Street, Ashford - in front of no. 7
- Waltham Street, Ashford - adjacent no. 99 Anzac Highway (to allow for private contractor waste collection)

An example of a Plan for a *No Parking on Bin Days* zone and the parking sign is provided below.

PLAN - Everard Ave - Bin No Stopping.



Conclusion

The report provides information on the use of *No Parking on Bin Days* bin stickers advising motorists to refrain from parking in front of kerbside bins on collection days.

Attachments

Nil

11.5 Credit Card Purchases - April to June 2018**Brief**

This report tables a schedule of credit card payments for the June quarter of 2018.

RECOMMENDATION

The Committee recommends to Council that the schedule of credit card payments for the June quarter of 2018 be received.

Discussion

A schedule of credit card purchases for the June quarter of 2018 is included with this agenda as attachment 1, pursuant to a resolution of Council on 21 August 2018.

This schedule of purchases was posted to Council's website on 13 August 2018.

20 staff have been issued with Council credit cards. None have been issued to Elected Members.

Conclusion

A schedule of creditor payments for the June quarter of 2018 is provided for Elected Members' information and review.

Attachments**1. Register of Credit and Debit Card Transactions April to June 2018**

City of West Torrens Register of Credit and Debit Card Transactions Quarter Ended 30 June 2018				
Ref. No.	Payment Date	Payee	Purchase Description	Amount
1	4/04/2018	Web Safety, Torrensville	Safety Clothing	46.40
2	4/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
3	4/04/2018	Paypal *Lenovoaustr	IT Repairs	495.00
4	4/04/2018	Bunnings, Mile End	Plant Maintenance	71.50
5	4/04/2018	City Holden, Mile End South	Vehicle Maintenance	453.13
6	4/04/2018	Wakefield Auto Park, Adelaide	Carparking	15.22
7	5/04/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	54.89
8	5/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
9	5/04/2018	National Heart Found, Adelaide	Library Program Supplies	172.70
10	5/04/2018	Booktopia Pty Ltd, Lidcombe	Library Books	273.65
11	5/04/2018	Ezy*eydvd, Helensvale	Library DVDs	406.55
12	5/04/2018	Campbells Cash & Carry, Nth Plympton	Spring Water	84.00
13	5/04/2018	Wakefield Auto Park, Adelaide	Carparking	9.14
14	6/04/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	15.01
15	6/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
16	6/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
17	6/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	14.00
18	6/04/2018	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	121.41
19	6/04/2018	Big W, Torrensville	Library Books	443.30
20	6/04/2018	Adelaide Convention	Carparking	19.28
21	6/04/2018	Woolworths, Hilton	Catering	19.00
22	7/04/2018	Booktopia Pty Ltd, Lidcombe	Library Books	64.45
23	9/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
24	9/04/2018	210 MS Licence Admin, Grafton	Vehicle Searches	180.00
25	9/04/2018	Adairs Mile End	Library Display Supplies	18.18
26	9/04/2018	JB Home Mile End	Library DVDs	75.92
27	9/04/2018	Booktopia Pty Ltd, Lidcombe	Library Books	192.65
28	10/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
29	10/04/2018	Booktopia Pty Ltd, Lidcombe	Library Books	32.99
30	10/04/2018	City of Adelaide	Carparking	8.20
31	11/04/2018	Coles, Kurralta Park	Catering	121.17
32	11/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	28.00
33	11/04/2018	Herman Group Pty Ltd, Richmond	Bereavement Flowers	91.95
34	12/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
35	12/04/2018	EB *Mark Cabaj Workshop, Richmond	Staff Training	88.00
36	12/04/2018	Costumebbox.com.au, Brookvale	Toy Library Costumes	240.96
37	12/04/2018	Booktopia Pty Ltd, Lidcombe	Library Books	-21.00
38	12/04/2018	Coles, Plympton	Catering	147.09
39	12/04/2018	Mayors For Peace, Hiroshima Jpn	Membership	24.65
40	13/04/2018	Banner 10 Pty Ltd, Glenelg East	Home Support Services Maintenance Supplies	7.99
41	13/04/2018	Banner 10 Pty Ltd, Glenelg East	Home Support Services Maintenance Supplies	21.99
42	13/04/2018	Queensland Govt 2, Brisbane	Vehicle Searches	60.00
43	13/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
44	13/04/2018	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	60.23
45	13/04/2018	ALGA Limited, Robertson	Staff Training	66.00
46	13/04/2018	Virgin Aust, Spring Hill	Conference Airfares	175.00
47	13/04/2018	Virgin Aust, Spring Hill	Conference Airfares	2.28
48	14/04/2018	News Digital Subs Surry Hills	Online News Subscription	28.00
49	16/04/2018	Booktopia Pty Ltd, Lidcombe	Library Books	373.25
50	16/04/2018	JB Home Mile End	Library DVDs	396.83
51	16/04/2018	Campbells Cash & Carry, Nth Plympton	Milk	132.75
52	16/04/2018	Woolworths, Hilton	Catering	49.68
53	17/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
54	17/04/2018	Taylor & Holmes, Mile End	Catering	561.00
55	17/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
56	17/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00

Ref. No.	Payment Date	Payee	Purchase Description	Amount
57	18/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	14.00
58	18/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
59	18/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
60	18/04/2018	Coles, Kurralta Park	Catering	5.00
61	18/04/2018	Coles, Kurralta Park	Catering	56.86
62	18/04/2018	Hahndorf Resort Tourist	Workshop Accommodation	159.00
63	18/04/2018	Wilson Parking, Adelaide	Carparking	14.11
64	18/04/2018	Telstra Bill Dir Deb, Adelaide	Reimburse Internet Connection	59.95
65	19/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
66	19/04/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	50.94
67	19/04/2018	City of Adelaide	Carparking	5.20
68	19/04/2018	Woolworths, Hilton	Thank you Gifts - Library Survey	19.00
69	20/04/2018	Queensland Govt 2, Brisbane	Vehicle Searches	100.00
70	20/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
71	20/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
72	20/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	14.00
73	20/04/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	49.30
74	20/04/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	31.00
75	20/04/2018	Service SA-Online Shop, Adelaide	FOI Application Fee	34.25
76	20/04/2018	Upk Rundle, Adelaide	Carparking	14.00
77	20/04/2018	Nuskope, Mawson Lakes	Reimburse Internet Connection	59.95
78	20/04/2018	Campbells Cash & Carry, Nth Plympton	Spring Water	94.13
79	20/04/2018	Extreme Marquees, Brendale	Sandbags	433.00
80	20/04/2018	Qantas Airways Ltd, Mascot	Airfares	153.00
81	20/04/2018	Qantas Airways Ltd, Mascot	Airfares	674.22
82	20/04/2018	Woolworths Online, Bella Vista	Council Event Soft Drinks	77.00
83	20/04/2018	Woolworths Online, Bella Vista	Council Event Soft Drinks	77.00
84	22/04/2018	Qantas Airways Ltd, Mascot	Airfares	685.41
85	23/04/2018	Upk Rundle, Adelaide	Carparking	11.00
86	23/04/2018	Adobe System Software	Annual Subscription	871.07
87	23/04/2018	Bunnings, Mile End	Extension Cords	58.84
88	24/04/2018	Jaycar Electronics, Adelaide	Vehicle Maintenance	49.95
89	24/04/2018	News Digital Subs, Surry Hills	Advertiser Subscription	28.00
90	24/04/2018	SA Press Club	Luncheon	88.00
91	24/04/2018	SA Press Club	Luncheon	176.00
92	24/04/2018	SA Press Club	Luncheon	88.00
93	24/04/2018	SA Press Club	Luncheon	88.00
94	26/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	14.00
95	27/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	21.00
96	27/04/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	48.64
97	27/04/2018	BP Hilton	Sundry	4.20
98	27/04/2018	Dnsmadeeasy Tiggee, VA	Domain Name Service	81.35
99	27/04/2018	Booktopia Pty Ltd, Lidcombe	Library Books	143.45
100	27/04/2018	Isubscribe Pty Ltd, Sydney	Library Magazines	123.75
101	27/04/2018	Isubscribe Pty Ltd, Sydney	Library Magazines	123.73
102	27/04/2018	Isubscribe Pty Ltd, Sydney	Library Magazines	108.00
103	27/04/2018	Australian Library, Deakin	Library Supplies	98.00
104	27/04/2018	Carrol & Richardson, Mulgrave	Australian National Flags	398.50
105	27/04/2018	Virgin Aust, Spring Hill	Conference Airfares	255.00
106	27/04/2018	Virgin Aust, Spring Hill	Conference Airfares	3.32
107	30/04/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
108	30/04/2018	123RF Ltd, Kowloon HKG	Stock Photography Credits	625.00
109	30/04/2018	BLS*Dapulse Labs Ltd, Isr	Software	1,144.80
110	30/04/2018	Jb Hi Fi, Oaklands Park	Library DVDs	987.26
111	1/05/2018	ETF PL, Rydalmere	Staff Training	442.13
112	1/05/2018	Hahndorf Resort	Conference Accommodation	159.00
113	1/05/2018	Booktopia Pty Ltd, Lidcombe	Library Books	250.34
114	1/05/2018	Amazon Mktpcl, Sydney South	Library Youth Gaming Equipment	43.99
115	1/05/2018	Amazon Mktpcl, Sydney South	Library Youth Gaming Equipment	25.77
116	1/05/2018	The Playford Adelaide	Carparking	15.00

Ref. No.	Payment Date	Payee	Purchase Description	Amount
117	2/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	21.00
118	2/05/2018	Coles, Kurralta Park	Catering	62.00
119	2/05/2018	Browse In, Marleston	Storage Containers	15.00
120	2/05/2018	Flowers of Adelaide, Torrensville	Flowers for deceased Volunteer's Funeral	175.00
121	2/05/2018	EB *Webinar-National, Richmond	Staff Training	64.00
122	2/05/2018	Coles, Plympton	Library Supplies	175.50
123	2/05/2018	542Pin*Riddiford Nom, Malvern	Library Books	352.77
124	2/05/2018	Paypal *bookstore	Library Books	283.54
125	2/05/2018	Campbells Cash & Carry, Nth Plympton	Milk & Spring Water	128.43
126	2/05/2018	Booktopia Pty Ltd, Lidcombe	Library Books	311.60
127	3/05/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	44.08
128	3/05/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	41.07
129	3/05/2018	Hahndorf Resort	Conference Expenses	50.00
130	3/05/2018	Reece Irrigation, Adelaide	Depot Supplies	70.66
131	3/05/2018	City of Adelaide	Carparking	8.20
132	4/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
133	4/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
134	4/05/2018	Mercure Hotel, Perth	Conference Accommodation	326.57
135	5/05/2018	Virgin Aust, Spring Hill	Conference Airfares	5.67
136	5/05/2018	Virgin Aust, Spring Hill	Conference Airfares	218.00
137	6/05/2018	Big W, Torrensville	Sundry	6.00
138	7/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	35.00
139	7/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
140	7/05/2018	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	100.56
141	7/05/2018	Officeworks, Mitchell Park	Stationery Boxes	162.54
142	7/05/2018	Bunnings, Mile End	Depot Supplies	22.80
143	7/05/2018	Construction Industry, Wayville	CITB Levy - Torrensville Bowling Club	250.00
144	7/05/2018	Mercure Hotel, Perth	Conference Accommodation	961.29
145	8/05/2018	Survey Monkey, Dublin IRL	Software	324.00
146	8/05/2018	News Ltd Subscriptions, Surry Hills	Newspaper Subscription	120.00
147	8/05/2018	CBC (SA) P/L, Hilton	Depot Supplies	73.92
148	8/05/2018	Auto Park Pty Ltd, Adelaide	Carparking	15.22
149	8/05/2018	ALGA Limited, Robertson	Staff Training Cancellation	-66.00
150	8/05/2018	JBHiFi.com.au, Chadstone	Library DVDs	1,357.23
151	8/05/2018	JBHiFi.com.au, Chadstone	Library DVDs	58.67
152	9/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
153	9/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
154	9/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	14.00
155	9/05/2018	Coles, Kurralta Park	Catering	111.62
156	9/05/2018	Coles, Kurralta Park	Catering	15.00
157	9/05/2018	Booktopia Pty Ltd, Lidcombe	Library Books	175.80
158	9/05/2018	JB Home Mile End	Library DVDs	241.83
159	10/05/2018	Paypal *LGAPA	Membership	40.00
160	10/05/2018	Ikea Adelaide	Sundry	43.92
161	10/05/2018	SALA Festival, Adelaide	Festival Registration	215.00
162	10/05/2018	Tonkin Car Audio, Mile End	Install Camera	499.00
163	10/05/2018	JBHiFi.com.au, Chadstone	Library DVDs	572.83
164	10/05/2018	Paypal *TTALC	Technology Security	132.00
165	10/05/2018	ABC Shop Mail Order, Artarmon	Library DVDs	107.46
166	10/05/2018	Conference and Education, Nerang	Conference Registration	1,037.50
167	11/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
168	11/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	21.00
169	11/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
170	11/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
171	11/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
172	11/05/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	62.01
173	11/05/2018	Trybooking Adelaide Online	ABH Annual Business Luncheon	220.60
174	11/05/2018	Vacation Management, Broadbeach	Conference Accommodation	633.00
175	12/05/2018	News Digital Subs Surry Hills	Online News Subscription	28.00
176	14/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00

Ref. No.	Payment Date	Payee	Purchase Description	Amount
177	14/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
178	14/05/2018	Snap Hilton	Art Prize Invitations	49.50
179	14/05/2018	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	60.23
180	14/05/2018	Trybooking Adelaide Online	ABH Annual Business Luncheon	110.30
181	15/05/2018	Queensland Govt 2	Vehicle Searches	100.00
182	15/05/2018	Ikea Adelaide	Kitchen Supplies	114.75
183	15/05/2018	Virgin Aust, Spring Hill	Conference Airfares	455.37
184	15/05/2018	Virgin Aust, Spring Hill	Conference Airfares	5.92
185	16/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
186	16/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
187	16/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
188	16/05/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	42.66
189	17/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
190	17/05/2018	Motor Vehicle Reg, Parap	Vehicle Searches	39.00
191	17/05/2018	Benchmarkemail com, CA	Email Subscription	166.60
192	17/05/2018	Dan Murphys Online	Council Supplies	721.59
193	17/05/2018	Scarpantoni Estate Wine, McLaren Flat	Council Supplies	323.00
194	18/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
195	18/05/2018	210 RMS Licence Admin, Grafton	Vehicle Searches	150.00
196	18/05/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	59.09
197	18/05/2018	Coles, Findon	Home Support Services Maintenance Supplies	10.50
198	18/05/2018	Bunnings, Mile End	Depot Supplies	43.52
199	18/05/2018	City of Adelaide	Carparking	8.20
200	18/05/2018	Telstra Bill Dir Deb, Adelaide	Reimburse Internet Connection	59.95
201	18/05/2018	Community Centres, Glandore	Staff Training	800.00
202	19/05/2018	Algolia Essential Pl, CA	Software	156.03
203	20/05/2018	Star GC Garden Bar, Broadbeach	Conference Expenses	61.00
204	20/05/2018	The Collective, Palm Beach	Conference Expenses	68.00
205	21/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
206	21/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
207	21/05/2018	Spotlight, Melrose Park	Library Display Items	48.52
208	21/05/2018	Nuskope, Mawson Lakes	Reimburse Internet Connection	59.95
209	21/05/2018	Trybooking Childrens Online	Library Bookweek Workshop	40.00
210	21/05/2018	Elk Espresso, Broadbeach	Conference Expenses	23.30
211	21/05/2018	Sofitel Gold Coast, Broadbeach	Conference Expenses	81.04
212	22/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
213	22/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
214	22/05/2018	Woolworths, Hilton	Catering	91.65
215	22/05/2018	Upk Pirie, Adelaide	Carparking	18.00
216	22/05/2018	Booktopia Pty Ltd, Lidcombe	Library Books	191.95
217	22/05/2018	JBHiFi.com.au, Chadstone	Library DVDs	69.93
218	22/05/2018	Paypal *bookstore	Library Books	74.36
219	22/05/2018	Elk Espresso, Broadbeach	Conference Expenses	26.80
220	22/05/2018	Kar Cheong Pty Ltd, Broadbeach	Conference Expenses	54.45
221	22/05/2018	Schnithouse Hilton	Executive Lunch Meeting	83.80
222	23/05/2018	Woolworths, Hilton	Catering	57.59
223	23/05/2018	Facebk NTA25GAEJ2 , Irl	Facebook Advertising	29.30
224	23/05/2018	Construction Industry, Wayville	CITB Levy - Kings Reserve Wetland	900.00
225	23/05/2018	Adelaide & Rural Sal, Wingfield	Rubber Matting	260.00
226	23/05/2018	News Digital Subs, Surry Hills	Advertiser Subscription	28.00
227	24/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
228	24/05/2018	Aus Digital Supplies, Hornsby	Library DVD Cases	721.95
229	24/05/2018	Booktopia Pty Ltd, Lidcombe	Library Books	175.55
230	24/05/2018	Booktopia Pty Ltd, Lidcombe	Library Books	124.30
231	24/05/2018	JBHiFi.com.au, Chadstone	Library DVDs	49.97
232	25/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
233	25/05/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	90.00
234	25/05/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	13.98
235	25/05/2018	The Childrens Book, Sth Brisbane	Library Bookweek Workshop	179.20
236	25/05/2018	Evan Safety Footwear, Hilton	Protective Clothing	276.08

Ref. No.	Payment Date	Payee	Purchase Description	Amount
237	26/05/2018	Broadbeach Qld	Conference Expenses	19.80
238	28/05/2018	Gobles Pet Grain, Marleston	Micro Chipping Day	99.00
239	28/05/2018	Department of Planning, Adelaide	Land Division Lodgement Fee	653.50
240	28/05/2018	Upark Topham, Adelaide	Carparking	11.00
241	29/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
242	29/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
243	30/05/2018	News Ltd Subscriptions, Surry Hills	Newspaper Subscription	150.00
244	30/05/2018	Booktopia Pty Ltd, Lidcombe	Library Books	227.20
245	30/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	14.00
246	30/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
247	30/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
248	30/05/2018	Adelaide Central Mkt, Adelaide	Carparking	6.00
249	31/05/2018	National Heart Found Adelaide	Seniors Festival Program Supplies	113.00
250	31/05/2018	Isubscribe Pty Ltd, Sydney	Library Magazines	99.00
251	31/05/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
252	31/05/2018	Ezy*Wine Direct, Edwardstown	Art Prize Exhibition Launch	486.00
253	31/05/2018	City of Adelaide	Carparking	8.20
254	31/05/2018	Booktopia Pty Ltd, Lidcombe	Library DVDs	75.10
255	31/05/2018	JBHifi.com.au, Chadstone	Library DVDs	44.97
256	31/05/2018	JBHifi.com.au, Chadstone	Library DVDs	44.97
257	31/05/2018	JBHifi.com.au, Chadstone	Library DVDs	29.97
258	31/05/2018	JBHifi.com.au, Chadstone	Library DVDs	66.97
259	31/05/2018	JBHifi.com.au, Chadstone	Library DVDs	29.97
260	31/05/2018	JBHifi.com.au, Chadstone	Library DVDs	465.98
261	1/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
262	1/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
263	1/06/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	96.71
264	1/06/2018	Woolworths, Hilton	Kitchen Items	44.55
265	1/06/2018	Bunnings, Mile End	Kitchen Items	35.90
266	1/06/2018	Ikea Pty Ltd, Tempe	Library Childrens Program	78.94
267	1/06/2018	JBHifi.com.au, Chadstone	Library DVDs	21.67
268	4/06/2018	Facebk A3UBGGJEJ2, Irl	Facebook Advertising	1.77
269	4/06/2018	Facebk 93UBGGJEJ2, Irl	Facebook Advertising	58.23
270	4/06/2018	Bunnings, Woodville	Home Support Services Maintenance Supplies	193.85
271	5/06/2018	ACT Road User Service, Dickson	Vehicle Searches	24.70
272	5/06/2018	Auto Park, Adelaide	Carparking	16.24
273	5/06/2018	Secure Parking	Carparking	16.00
274	5/06/2018	Autobarn Mile End	Vehicle Maintenance	63.00
275	5/06/2018	Autobarn Mile End	Vehicle Maintenance	249.00
276	5/06/2018	City of Adelaide	Carparking	12.30
277	6/06/2018	Officeworks, Mitchell Park	Stationery Boxes	263.10
278	6/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
279	6/06/2018	Findon Hardware, Kidman Pk	Home Support Services Maintenance Supplies	13.64
280	6/06/2018	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	100.46
281	6/06/2018	Bunnings, Mile End	Depot Tools	103.92
282	7/06/2018	Booktopia Pty Ltd, Lidcombe	Library Books	149.90
283	7/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
284	7/06/2018	Bunnings, Mile End	Depot Supplies	31.78
285	7/06/2018	Wilson Parking, Adelaide	Carparking	17.00
286	7/06/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	80.74
287	7/06/2018	Ikea Pty Ltd, Tempe	Library Childrens Program	-10.00
288	8/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
289	8/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
290	8/06/2018	210 RMS Licence Admin, Grafton	Vehicle Searches	90.00
291	8/06/2018	210 RMS Licence Admin, Grafton	Vehicle Searches	90.00
292	8/06/2018	Findon Hardware, Kidman Pk	Home Support Services Maintenance Supplies	45.97
293	8/06/2018	Qantas Airway, Mascot	Conference Airfares	241.04
294	8/06/2018	JBHifi.com.au, Chadstone	Library Youth Gaming Equipment	886.99
295	9/06/2018	Woolworths Online, Bella Vista	Catering Suppliers	188.15
296	9/06/2018	News Digital Subs Surry Hills	Online News Subscription	28.00

Ref. No.	Payment Date	Payee	Purchase Description	Amount
297	11/06/2018	JB Home Mile End	Library DVDs	685.48
298	12/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
299	12/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
300	12/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
301	12/06/2018	Motor Vehicle Reg, Parap	Vehicle Searches	13.00
302	12/06/2018	Rebel Mile End	Library School Holiday Program	269.60
303	12/06/2018	Campbells Cash & Carry, Nth Plympton	Milk	201.14
304	13/06/2018	Booktopia Pty Ltd, Lidcombe	Library Books	125.75
305	13/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
306	13/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
307	13/06/2018	Vilis Cakes, Mile End	Catering	808.47
308	13/06/2018	Internode Pty Ltd, Adelaide	Reimburse Internet Connection	60.23
309	13/06/2018	Yardgames, Brookvale	Library Youth Program	1,927.08
310	14/06/2018	JBHiFi.com.au, Chadstone	Library DVDs	204.87
311	14/06/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	78.76
312	14/06/2018	Amazon Au, Sydney South	Library Youth Gaming Equipment	377.00
313	14/06/2018	Amazon Au, Sydney South	Library Youth Gaming Equipment	467.04
314	15/06/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	73.26
315	15/06/2018	Wilson Parking, Adelaide	Carparking	10.08
316	15/06/2018	Upark Topham, Adelaide	Carparking	7.00
317	15/06/2018	Cara Rest Supplies, Kilburn	Vehicle Maintenance	99.90
318	15/06/2018	Nicole D Trading, Mile End	Library Program	14.80
319	15/06/2018	JBHiFi.com.au, Chadstone	Library DVDs	-7.00
320	15/06/2018	JBHiFi.com.au, Chadstone	Library DVDs	-7.00
321	15/06/2018	JBHiFi.com.au, Chadstone	Library DVDs	-4.00
322	15/06/2018	JB Home Mile End	Library DVDs	536.65
323	15/06/2018	City of Adelaide	Carparking	8.20
324	16/06/2018	Facebk NY7ZFNEJ2, Irl	Facebook Advertising	50.46
325	16/06/2018	Woolworths Online, Bella Vista	Beverages for Council Events	172.40
326	18/06/2018	JBHiFi.com.au, Chadstone	Library DVDs	28.48
327	18/06/2018	JB Home Mile End	Library DVDs	994.32
328	18/06/2018	Telstra Bill Dir Deb, Adelaide	Reimburse Internet Connection	59.95
329	19/06/2018	Booktopia Pty Ltd, Lidcombe	Library DVDs	653.20
330	19/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
331	19/06/2018	Board of the Botanic, Adelaide	Carparking	10.40
332	19/06/2018	Algolia Essential Pla, Ca	Search Tool for Website	158.55
333	19/06/2018	City of Adelaide	Carparking	8.20
334	19/06/2018	News Digital Subs, Surry Hills	Advertiser Subscription	28.00
335	19/06/2018	Trybookings Childrens B Online	Staff Training	5.00
336	20/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
337	20/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
338	20/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
339	20/06/2018	SurveyMonkey, Irl	Survey Tool for Media & Events	1,009.58
340	20/06/2018	City Mazda, Hindmarsh	Vehicle Maintenance	274.00
341	20/06/2018	Southern Waste Resource, McLaren Vale	Disposal of Permapine Logs	415.28
342	20/06/2018	Dan Murphys Online, Bella Vista	Beverages for Council Events	818.29
343	20/06/2018	Scrptnnt Est Wine, McLaren Flat	Beverages for Council Events	98.75
344	20/06/2018	Crowne Plaza Canberra	Conference Accommodation	1,018.05
345	20/06/2018	Crowne Plaza Canberra	Conference Accommodation	1,337.77
346	20/06/2018	Crowne Plaza Canberra	Conference Accommodation	1,035.30
347	20/06/2018	Crowne Plaza Canberra	Conference Accommodation	1,170.30
348	20/06/2018	Findmyshift.com GBR	Staff Training	373.12
349	21/06/2018	Ace Automation, Woodside	Program Depot Gate Remotes	110.00
350	21/06/2018	Harman Group, Richmond	Flowers for Mendelson Awards Function	131.95
351	21/06/2018	Adelaide Convention Centre	Carparking	19.28
352	22/06/2018	David Jones Ltd, Oaklands Park	Displays	11.97
353	22/06/2018	Ikea Adelaide	Library Toys	92.94
354	22/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	28.00
355	22/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
356	22/06/2018	Bunnings, Mile End	Home Support Services Maintenance Supplies	79.05

Ref. No.	Payment Date	Payee	Purchase Description	Amount
357	22/06/2018	EB *KelladyJones Lawyer	Seminar Registration	287.73
358	22/06/2018	Booktopia Pty Ltd, Lidcombe	Library Books	252.95
359	25/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
360	25/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
361	25/06/2018	Nuskope, Mawson Lakes	Reimburse Internet Connection	59.95
362	26/06/2018	JB HiFi, Oaklands Park	Library DVDs	39.96
363	26/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
364	26/06/2018	DPTI-Ezyreg, Adelaide	Vehicle Searches	7.00
365	26/06/2018	Bunnings, Mile End	Sundry Hardware	215.07
366	26/06/2018	Secure Parking Rundle	Carparking	23.00

12 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 21 August 2018 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 STRATEGY AND COMMUNITY REPORTS

11.1 Proposed Feedback on the State Planning Policies

Brief

This report presents proposed feedback to the State Planning Commission on its sixteen draft State Planning Policies.

RECOMMENDATION

The Committee recommends to Council that:

1. The proposed feedback be approved and submitted to the Department of Planning, Transport and Infrastructure as Council's response to its request for feedback through the consultation on the sixteen draft State Planning Policies (July 2018) for South Australia.
2. The Chief Executive Officer be authorised to approve any minor additions or changes of an editorial nature required prior to final submission to DPTI.

Introduction

Under the *Planning, Development and Infrastructure Act 2016* (Act), all designated planning instruments will have to comply with the objectives and policies prescribed by the relevant SPPs during both the initiation and amendment phases of regional plans and the Planning and Design Code (Code). The Code will determine the 'rules' against which development applications are assessed. These 'rules' must reflect and align with relevant SPPs.

Consequently, the State Planning Commission (SPC) has developed and released sixteen (16) draft State Planning Policies (SPP's) for consultation until 21 September 2018. The SPP's set out a framework for land use in South Australia that aims to improve the liveability, sustainability and prosperity of the state. Of these 16 SPPs, six have been legislated as follows:

- **Design Quality**
- **Integrated Planning**
- **Adaptive Re-Use**
- **Climate Change**
- **Biodiversity**
- **Preservation of Special Areas - Special Legislative Schemes**

This report seeks to provide feedback on the policies most affecting the City of West Torrens. The consultation document is attached (**Attachment 1**).

Discussion

A summary of the State Planning Policies is detailed in the table below. Please note that feedback will not be provided on SPPs 8 & 10 (shaded salmon) due to the lack of relevance to the City of West Torrens.

NO.	SPP NAME	OBJECTIVE
1	Integrated Planning	Integrated planning is an essential approach for liveability, growth and economic development, maximising the benefits and positive long-term impacts of development and infrastructure investment.
2	Design Quality	The Principles of Good Design are embedded within the planning system to elevate the design quality of South Australia's built and natural environment and public realm.

NO.	SPP NAME	OBJECTIVE
3	Adaptive Reuse	The adaptive reuse of existing buildings accommodates new and diverse uses.
4	Biodiversity	Biodiversity is valued and conserved, and its integrity within natural ecosystems protected.
5	Climate Change	Our greenhouse gas emissions are reduced and development that is climate-ready is promoted so that our economy, communities and environment will be more resilient to climate change impacts.
6	Housing Supply and Diversity	A range of diverse, affordable, well-serviced and sustainable housing and land choices is provided as, where and when required.
7	Cultural Heritage	Places of cultural heritage significance and heritage areas are conserved for the benefit of our present and future generations.
8	Primary Industry	A diverse and dynamic primary industry sector making the best use of natural and human assets.
9	Employment Lands	Employment lands are protected from encroachment by incompatible development and are supported by appropriate transport systems and infrastructure.
10	Key Resources	Key resources continue to contribute to our state's economy and provide valued employment opportunities.
11	Strategic Transport Infrastructure	Land development policies are integrated with existing and future transport infrastructure, services and functions to preserve and enhance the safe, efficient and reliable connectivity for people and business.
12	Energy	The ongoing provision of sustainable, reliable and affordable energy options that meet the needs of community and business.
13	Coastal Environment	Protect and enhance the coastal environment and ensure that development is not affected by coastal hazards.
14	Water Security and Quality	South Australia's water supply is protected from the adverse impacts of development.
15	Natural Hazards	Communities and developments are protected from the adverse impacts of natural hazards.
16	Emissions and Hazardous Activities	Communities and the environment are protected from risks associated with emissions, hazardous activities and site contamination, whilst industrial development remains viable.

The proposed feedback is included in **Attachment 2** for Council's consideration.

Key Issues for Council

The consultation document states that the SPP's may conflict, and indeed they do, and that those conflicts should be resolved as efficiently and transparently as possible taking into account specific regional and local circumstances. However, it is unclear how, in practical terms this will be achieved, as those development applications to which the SPPs will be applied are those to be merit assessed and the Council will not necessarily be the Assessment Body.

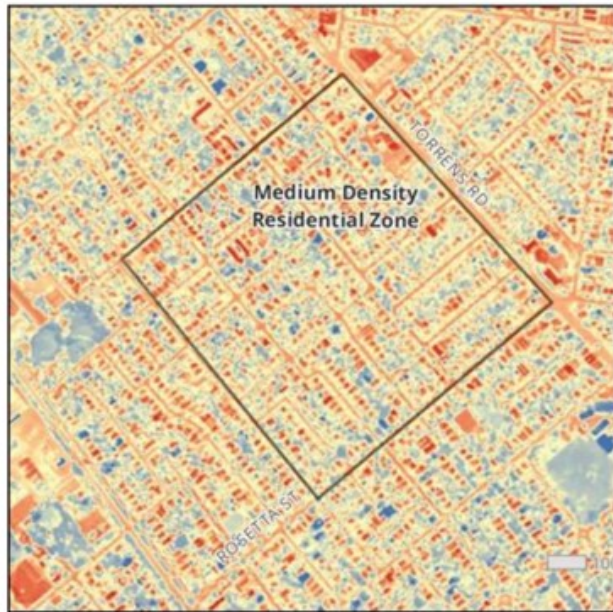
Furthermore, community consultation in the development assessment process is limited and without Council's involvement, how will the local considerations be canvassed?

The targets contained in the consultation document, which are consistent with provisions in The 30-Year Plan for Greater Adelaide, would on the face of it, seem to be conflicting. In particular, 85% of all new housing in metropolitan Adelaide will be built in established areas while at the same time urban green cover is to be increased by 20%.

It is evident through the infill development undertaken to date that an increase in green cover has not been achieved, in fact it has been significantly reduced, resulting in increased surface temperature as can be evidenced by the results of the Western Region Urban Island Heat Mapping project which clearly shows the effect of medium and high density development. Results are shown below which demonstrate that areas of high density have higher average surface temperatures, significantly less tree canopy as well as a reduction in private open space.

Low Density Residential Zone



Medium Density Residential Zone**High Density Residential Zone**

The reduction in open space, coupled with a reduction in tree canopy resulting in higher surface temperatures will also have an impact on active transport as people will be less inclined to use active transport in areas of higher heat.

Infill development to date has had an adverse effect on open space and tree canopy as developers look to maximise return on investment and many of the subdivisions are for single allotments or smaller parcels of land where there is little space to include open space or trees. This is further impacted by a reduction in street trees resulting from an increase in the number of driveways. This is supposed to be offset by public open space funded by the 12.5% open space contribution but in reality, many of these suburbs already have insufficient open space and there are limited opportunities to increase this.

While many of the policies presented in the document are sound, further examples of the conflict between, and within, SPPs as well as potential improvements to expression are highlighted in **Attachment 2** which provides feedback on the proposed objectives and sub-policies within each proposed (Draft) State Planning Policy.

Conclusion

This report presents the sixteen draft State Planning Policies (July 2018) which have been released for consultation by the Department for Planning, Transport and Infrastructure and proposes feedback for Council's consideration, approval and submission.

Attachments

- 1. Consultation: Draft State Planning Policies for South Australia**
- 2. Proposed Feedback on State Planning Policies**



STATE
PLANNING
COMMISSION



CONSULTATION: DRAFT STATE PLANNING POLICIES FOR SOUTH AUSTRALIA

July – September 2018

Prepared by the State Planning Commission
on behalf of the Minister for Planning



saplanningportal.sa.gov.au



Government of South Australia
Department of Planning,
Transport and Infrastructure



Page 8

A MESSAGE FROM THE STATE PLANNING COMMISSION

Since the *Planning Development and Infrastructure Act 2016* (the Act) was passed, the State Government has been working on a range of reforms to South Australia's planning system.

The new Act is being applied at a pivotal moment in the evolution of South Australia's history including:

- restructuring of the State's economy and trade
- ever-changing demographic make-up
- the universal impact of new technologies
- the fundamental need to conserve, in all respects – natural systems, cultural and built heritage, productive lands, liveable and vibrant neighbourhoods and communities.

In turn, these trends are leading us to live and work differently. Our cities, regions and towns can respond in a variety of ways, and we can influence this change positively through good planning.

The draft State Planning Policies (SPPs) presented here, are key instruments in our new planning system. In preparing these policies, the Commission considered the major challenges facing our State – including climate change, energy demands, infrastructure efficiencies, and affordable housing.

Ultimately, the SPPs aim to provide the framework for land use planning and development that will improve the liveability, sustainability and prosperity of South Australia. Previously, the State had a range of disparate state agency policy positions that were not well defined in relation to the planning system. As envisaged by the Expert Panel on Planning Reform, we have worked collaboratively with government departments and other stakeholders to redress this. These proposed SPPs are the result, which are now open for public consultation, in accordance with the Government's recently released Community Engagement Charter.

The policies identified were developed through a rigorous whole-of-government approach, and respond to current and future trends in population, demographics, climate change, and other social and economic drivers. They aim to make it easier for councils and the State to incorporate sound planning and development aspirations up-front within their Regional Plans and the Planning and Design Code. This gives our planning system a rigorous foundation, providing the community and investors with greater confidence and clarity.

To be effective, these SPPs must reflect the planning aspirations of the communities they serve: how do you want your neighbourhood to look and function, what are the critical ingredients of a healthy, vibrant and liveable community?

We urge you to consider what is proposed here, tell us what you like, what you don't like, and if there is something more you'd like to add. We look forward to hearing from you.



Tim Anderson QC
Chair, State Planning Commission

HAVE YOUR SAY

We want to hear from you

South Australia's new planning system is built around feedback from the community, the planning and development industries and other interested parties. This first set of State Planning Policies (SPPs) is no different, having been prepared in collaboration with other state agencies.

We are interested in your feedback on the policies, including how they can guide our new planning system and enable a prosperous future for all South Australians.

The SPPs provide a range of benefits, including:

✓ **A clear planning vision for South Australia**

The SPPs identify key planning interests of the State Government, as well as the goals and aspirations of the new planning system.

✓ **Enact the Principles of Good Planning**

The Principles of Good Planning are introduced in the *Planning Development and Infrastructure Act 2016*. Embedding them within the SPPs will ensure they carry through to all levels of the planning system.

✓ **Consistent and transparent decision making**

For the first time, the SPPs express state agency policy positions for the planning system in one place. This will simplify how the community, industry, local governments, agencies and other bodies identify and interpret them.

✓ **Establish planning targets for South Australia**

The 30-Year Plan for Greater Adelaide 2017 Update is currently the only planning strategy that sets targets for the planning system. These have been included in this inaugural set of SPPs, with strategic targets for the whole of South Australia to follow.

✓ **Matters of state interest can be clearly identified**

Future versions of the SPPs will integrate with the new Spatial Atlas currently in development. Mapping areas of state interest in this way can transition into the Planning and Design Code as Overlays that outline important information and policy outcomes unique to these places.

You can provide feedback on this paper via:

- SA Planning Portal: Visit the Have Your Say webpage and lodge a submission at http://www.saplanningportal.sa.gov.au/have_your_say
- Email: DPTI.PlanningEngagement@sa.gov.au
- Post: PO Box 1815, Adelaide SA 5001



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Photos throughout this document are courtesy of the Department of Planning, Development and Infrastructure, the South Australian Tourism Commission, Renewal SA and City of Adelaide.

PART 1: INTRODUCTION

This suite of State Planning Policies (SPPs) will be the highest order policy document in South Australia's planning system. The policies outline matters of importance to the state in land use planning and development and provide a policy environment that enhances our liveability, sustainability and prosperity.

By expressing all state interests in land use planning and development in a single location, the SPPs will provide efficiency, consistency and certainty in planning for South Australia's future. The SPPs build on the objectives and principles of good planning set out in the *Planning, Development and Infrastructure Act 2016* (the Act) and ensure these principles are embedded in all future decision making.

The SPPs will be given effect through the creation of planning instruments, including Regional Plans and

the Planning and Design Code. The policies will also be considered when establishing new infrastructure schemes or when undertaking an environmental impact assessment for an impact-assessable development application. However, they will not have a role in the assessment of individual applications.

The Act prescribes that a set of SPPs must be prepared by the Minister for Planning, but also allows SPPs to be initiated by either the Minister for Planning or the State Planning Commission as required. Over time, new SPPs can be added to this suite and existing policies may be amended. The process for amending or creating SPPs is set out in the Act which requires public consultation in accordance with the Community Engagement Charter.

This document has been divided into six sections:

Part 1	Introduction	The role of SPPs in the planning system and how they should be applied
Part 2	Our Population	The importance of planning for our future population
Part 3	Principles of Good Planning	Overarching guidance to the planning system
Part 4	Our Targets	A suite of six targets
Part 5	State Planning Policies— Legislative	The SPPs set an overarching foundation of good planning principles by which to build the planning system: <ul style="list-style-type: none"> • Integrated Planning • Design Quality • Adaptive Reuse • Biodiversity • Climate Change
Part 6	State Planning Policies— Ministerial	SPPs prescribed by the Minister for Planning that reflect state interests in the planning system. These policies have been divided into four policy themes: <ul style="list-style-type: none"> • Our People and Neighbourhoods • Our Productive Economy • Our Infrastructure and Movement Systems • Our Resilient Communities and Environment.



THE ROLE OF STATE PLANNING POLICIES IN THE PLANNING SYSTEM

As prescribed by the Act, SPPs will be applied throughout South Australia and must be considered when:

- preparing or amending a designated planning instrument such as a Regional Plan or the Planning and Design Code (the Code)

- preparing and assessing Environmental Impact Statements
- preparing Infrastructure Scheme Proposals.

Figure 1 provides an overview of the relationship of SPPs to other tools within the planning system.



HOW TO APPLY THE SPPS TO INSTRUMENTS AND FRAMEWORKS

Planning instruments

Under the Act, all designated planning instruments will have to comply with the objectives and policies prescribed by the relevant SPPs during both the initiation and amendment phases of Regional Plans and the Planning and Design Code (the Code).

Regional Plans

Regional Plans set the long-term planning vision for a region or area, including the integration of land use, transport, infrastructure and the public realm. They must be consistent with all relevant SPPs as they provide direction for local level planning and development and establish a framework for the management of regional infrastructure and the public realm. They also make recommendations about the application and operation of the Code for specific areas. Where SPPs can be spatially applied, these state interests should be mapped within Regional Plans.

Planning and Design Code

The Code is a designated instrument under the Act and will contain the rules against which development applications are assessed. The Code will set out a comprehensive suite of planning rules for development assessment comprised of spatially referenced Zones, Sub-zones and Overlays.

The rules set out in the Code must reflect and align with the SPPs as they provide the strategic framework on which the principles of Code policy are based. The Code must also consider any Regional Plans. State Planning Policies prevail over Regional Plans for the purposes of establishing planning instruments.

Not all SPPs will apply to every location; however, where they do spatially apply they should (if possible) be defined as Overlays within the Code. Overlays may establish or affect the level of assessment for an application, trigger statutory referrals to government agencies and/or set specific assessment criteria. They must be read in conjunction with any relevant Zone or Sub-zone policies. In the event of a policy conflict, it is important to note that Overlay policies take precedence over other policies in the Code.



State Planning Policies



Statutory referrals

Statutory referrals under the Act will align with the policy matters-of-state interest included in the SPPs. Prescribed bodies (including state agencies) will have 'power of direction', meaning that direction may be given to a planning authority to refuse, approve, or add conditions to, a planning consent. This may be necessary when:

- additional assessment or protection is warranted
- there is a level of risk to life or property and/or
- the assessment requires expertise available at the state level (e.g. for the management of specific hazards such as bushfire, flooding or coastal erosion).

Under the Act, for statutory referrals to be applied, the Governor must be satisfied that the prescribed body has recognised policies in the Code. These policies are most likely to be expressed through Code Overlays.

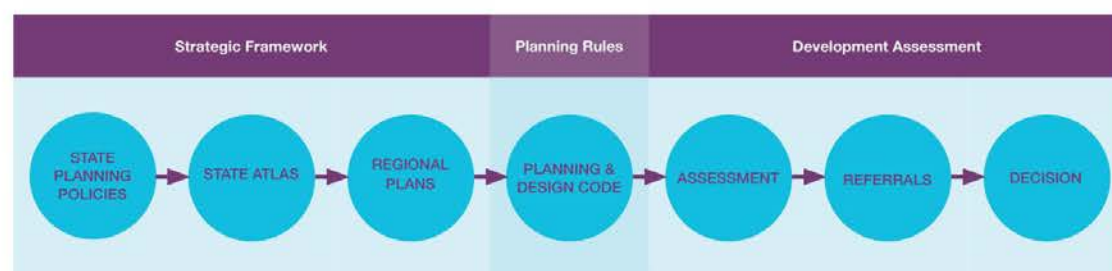
Impact assessable development

The SPPs are not used for development assessment. However, they must be taken into consideration when Environmental Impact Statements (EIS) are prepared to accompany an 'impact assessed' development application. The EIS must evaluate the extent to which the expected effects of a proposed development would be consistent with relevant SPPs. They will also need to provide any necessary commitments regarding avoidance, mitigation or management of potentially adverse effects on any matter that may be directly relevant to a special legislative scheme.

Infrastructure Schemes

When initiating an Infrastructure Scheme, the Minister can act only on the advice of the Commission. In providing this advice, the Commission must consider any relevant SPPs, Regional Plans and the relevant provisions in the Code. This includes consideration of any amendments that might be made in connection with the scheme.

Applying the Planning Instruments



HOW TO INTERPRET THE SPPS

SPPs are applicable across the state unless an alternative spatial extent is prescribed in a relevant SPP. The Principles of Good Planning and Targets (see parts 3 and 4) are required to be considered in all

elements of the planning system and therefore have a statutory function.

The SPPs include both statutory and non-statutory components as set out below:

Introduction	non-statutory	Assists in setting the context for the SPP
Objectives and Policies	statutory	Must be considered in the preparation of statutory instruments, Infrastructure Scheme proposals and Environmental Impact Statements
Non-Statutory Guidance notes	non-statutory	Assist in the interpretation of the SPP and how it could be implemented
Other content	non-statutory	Any section identified as an editor's note, case studies or examples



MANAGING COMPETING STATE POLICIES

The purpose of the State Planning Policies is to make the intent of Government as explicit as possible. The process of resolving potential conflicts and tensions should be undertaken as efficiently and transparently as possible and must involve consultation with the local community. In some circumstances the SPPs may compete or even be in conflict. To resolve these, specific regional and local circumstances need to be considered.

1. Applying the Principles of Good Planning (see Part 3).

These principles carry equal weight with the state interests expressed in the SPPs, and must be considered by local government and the Commission.

2. Considering the SPPs in their entirety.

To understand the overall combination of interests and the relevant provisions that apply to each situation, SPPs need to be read in their entirety.

3. Addressing the regional and local context.

The SPPs do not give more weight to any particular state interest over another, recognising that regional and local context must always be considered when integrating state policies at these levels.



PART 2: OUR POPULATION

Understanding our population is a critical part of the planning process. Making South Australia an attractive place to live, work and do business will help attract people to our state and grow our economy. Planning processes must therefore consider a sustainable future where optimal population growth can be achieved in balance with our desire for liveability and the protection of our natural assets.

South Australia has a population of around 1.7 million. This population is highly urbanised with around 84 per cent (around 1.4 million people) living in the Greater Adelaide Planning Region.

The population is projected to reach two million by 2036 (see graph) with 96 per cent of this growth expected within Greater Adelaide.

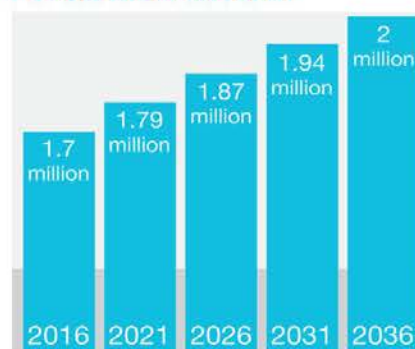
In 2017-18, South Australia's population growth rate was 0.6 per cent. This was the same as Tasmania's and only slightly below Western Australia's (0.7 per cent). The national growth rate during this period was 1.6 per cent, with Victoria at 2.4 per cent, New South Wales at 1.6 per cent, Queensland at 1.6 per cent and the ACT at 1.8 per cent.

Australia's population growth rate is greater than most other developed countries, including Canada (around 1 per cent), the United Kingdom (around 0.6 per cent) and the United States (around 0.75 per cent). An international comparison of city growth rates is difficult due to the diversity of growth rates and the relative size of world cities. However, many cities of comparative population size, such as Glasgow, Hamburg and Amsterdam, have growth rates similar to, or lower than, Greater Adelaide's.

Regional Plans should support the state's development aims; at the regional level plans such as the *30 Year Plan for Greater Adelaide 2017 Update* are able to set targets based on desired policy settings. Forecasts relating to known patterns of household formation and housing preferences should guide the timing and zoning of land made available for future urban uses.

Key population and demographic trends include:

POPULATION GROWTH

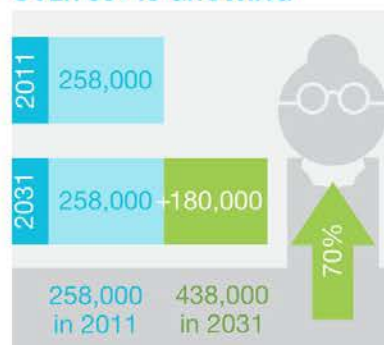


Source: DPTI Population Projections, endorsed 2015.

Our ageing population

South Australia has the nation's second highest proportion of people aged over 65 years (see infographic). By 2031, this cohort is projected to increase by 180,000 people (a 70 per cent increase). Regional areas are ageing faster than Greater Adelaide, with young people moving from the country to metropolitan Adelaide for education and employment. In addition, retirees seeking a sea change are moving to regional towns such as Victor Harbor and the coastal towns of the Copper Coast.

THE NUMBER OF PEOPLE OVER 65+ IS GROWING



Source: ABS 2011.



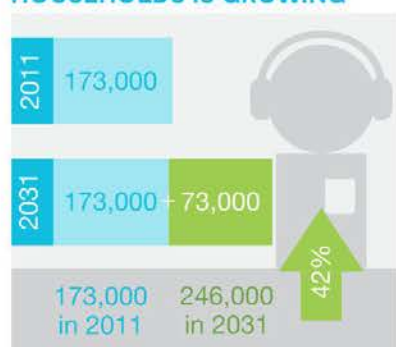
Changing household structures

Projections indicate a continuation towards smaller household sizes (people per household), a lower fertility rate and a significant increase in single-person households (see infographic). In 2018 over 60 per cent of households in South Australia have one or two members. Group and lone person households, single-parent and couples-without-children have all increased over the past two decades due to ageing, the growing number of overseas students and increases in divorces and separations. The number of couples with children has also fallen (see infographic).

Despite this decline in household sizes, three-bedroom houses continue to be the dominant form of housing.

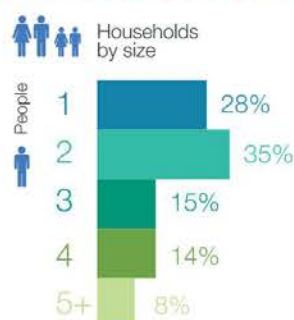
More children are choosing to cohabit with their parents well into their 20s and 30s until they can afford their own home. This highlights the importance of enabling first homebuyers the chance to 'get their foot in the door' in a variety of locations and housing types.

THE NUMBER OF SINGLE PERSON HOUSEHOLDS IS GROWING



Source: ABS 2011.

SMALLER HOUSEHOLDS



Fewer people of working age

On average, South Australia's net interstate migration losses are around 3,500 annually. Two-thirds of these are comprised of young adults aged 20 to 39 years, many of whom are educated professionals moving to Melbourne or Sydney for employment. This is commonly referred to as the 'brain drain' and highlights the need to retain and attract young and talented workers with career opportunities by creating vibrant places and enabling affordable housing and good transport options. There are also fewer individuals aged 15 to 34 living in South Australia than there were in the mid-1980s, which is likely related to rapid falls in fertility rates during the 1960s and 1970s and our ageing population in general.

Our settlement pattern is changing

Adelaide's spread to the north and south of the city has dominated housing growth over many decades. However, recent trends show that a greater number of people are choosing to live closer to the city in varied forms of housing. In 2018, approximately 76 per cent of Greater Adelaide's new housing has been infill development within our established metropolitan suburbs. As a result, the overall composition of South Australia's housing stock is slowly transforming to accommodate the needs of modern families and households at various life-cycle stages.

PART 3: PRINCIPLES OF GOOD PLANNING

The primary object of the Act is to: support and enhance the state's liveability and prosperity in ways that are ecologically sustainable; meet the needs, expectations and reflect the diversity of the state's communities, by creating an effective, efficient and enabling planning system that:

- Promotes and facilitates development and the integrated delivery and management of infrastructure and public spaces and facilities, consistent with planning principles and policies.
- Provides a scheme for community participation in relation to the initiation and development of planning policies and strategies.

This object is supported by the 'Principles of Good Planning' (see diagram), which all functions and powers exercised under the Act have been designed to promote.

The 'Principles of Good Planning' serve as a mission statement for the planning system, describing how good planning should be applied across the state.

Good planning includes:



Long-term focus principles

- Policy frameworks should be based around long-term priorities, be ecologically sound, and seek to promote equity between present and future generations
- Policy frameworks should be able to respond to emerging challenges and cumulative impacts identified by monitoring, benchmarking and evaluation programs

Urban renewal principles

- Preference should be given to accommodating the expected growth of cities and towns through the logical consolidation and redevelopment of existing urban areas
- The encroachment of urban areas on places of rural, landscape or environmental significance is to be avoided other than in exceptional circumstances
- Urban renewal should seek to make the best use (as appropriate) of underlying or latent potential associated with land, buildings and infrastructure.

High-quality design principles

- Development should be designed to reflect the local setting and context, to have a distinctive





identity that responds to the existing character of its locality, and strike a balance between built form, infrastructure and the public realm

- Built form should be durable, adaptive (including the reuse of buildings or parts of buildings) and compatible with the relevant public realm
- Public realm should be designed to be used, accessible and appropriately landscaped and vegetated
- Built form and the public realm should be designed to be inclusive and accessible to people with differing needs and capabilities (including through the serious consideration of universal design practices)
- Cities and towns should be planned and designed to be well connected in ways that facilitate the safe, secure and efficient movement of people within and through them.

Activation and liveability principles

- Planning and design should promote mixed use neighbourhoods and buildings that support diverse economic and social activities
- Urban areas should include a range of high quality housing options with an emphasis on living affordability



- Neighbourhoods and regions should be planned, designed and developed to support active and healthy lifestyles and to cater for a diverse range of cultural and social activities.

Sustainability principles

- Cities and towns should be planned, designed and developed to be sustainable
- Particular effort should be focused on achieving energy efficient urban environments that address the implications of climate change
- Policies and practices should promote sustainable resource use, reuse and renewal and minimise the impact of human activities on natural systems that support life and biodiversity.

Investment facilitation principles

- Planning and design should be undertaken with a view to strengthening the economic prosperity of the state and facilitating proposals that foster employment growth
- The achievement of good planning outcomes should be facilitated by coordinated approaches that promote public and private investment towards common goals.

Integrated delivery principles

- Policies, including those arising outside the planning system, should be coordinated to ensure the efficient and effective achievement of planning outcomes
- Planning, design and development should promote integrated transport connections and ensure equitable access to services and amenities
- Any upgrade of, or improvement to, infrastructure or public spaces or facilities should be coordinated with related development.

These principles must be taken into consideration in the implementation of all planning instruments and schemes to which the SPPs are relevant. All statutory instruments should be tested against these principles.

PART 4: OUR TARGETS

The SPPs include a suite of targets that will be expanded over time. The targets in black are consistent with The *30-Year Plan for Greater Adelaide 2017 Update* and the others are additional for South Australia.

These six targets will help measure our progress on delivering the new urban form and ensuring South Australia will become a more liveable, sustainable and competitive place to live and work.

1. CONTAINING OUR URBAN FOOTPRINT AND PROTECTING OUR RESOURCES

- 1.1 85% of all new housing in metropolitan Adelaide will be built in established areas by 2045
- 1.2 90% of all new housing in Outer Greater Adelaide will be built in the established townships and designated urban development areas
- 1.3 85% of all new housing in regional South Australia will be built within townships and defined settlements



4. WALKABLE NEIGHBOURHOODS

Increase the percentage of residents living in walkable neighbourhoods in Inner, Middle and Outer Metropolitan* Adelaide by 25% by 2045

* Established urban areas, including townships in Outer Metropolitan Adelaide



2. MORE WAYS TO GET AROUND

60% of all new housing metropolitan Adelaide will be built within close proximity to current and proposed fixed lines (rail, tram, O-Bahn and bus) and high frequency bus routes by 2045



5. A GREEN LIVEABLE CITY

Urban green cover is increased by 20% in Metropolitan Adelaide by 2045



3. GETTING ACTIVE

The share of work trips made by active transport modes by residents of Inner, Middle and Outer Adelaide will increase by 30% by 2045



6. GREATER HOUSING CHOICE

6.1 Increase housing choice by 25% to meet changing household needs in Greater Adelaide by 2045

6.2 Housing choice in regional cities and towns will increase by 10% to meet changing household needs in regional South Australia by 2045





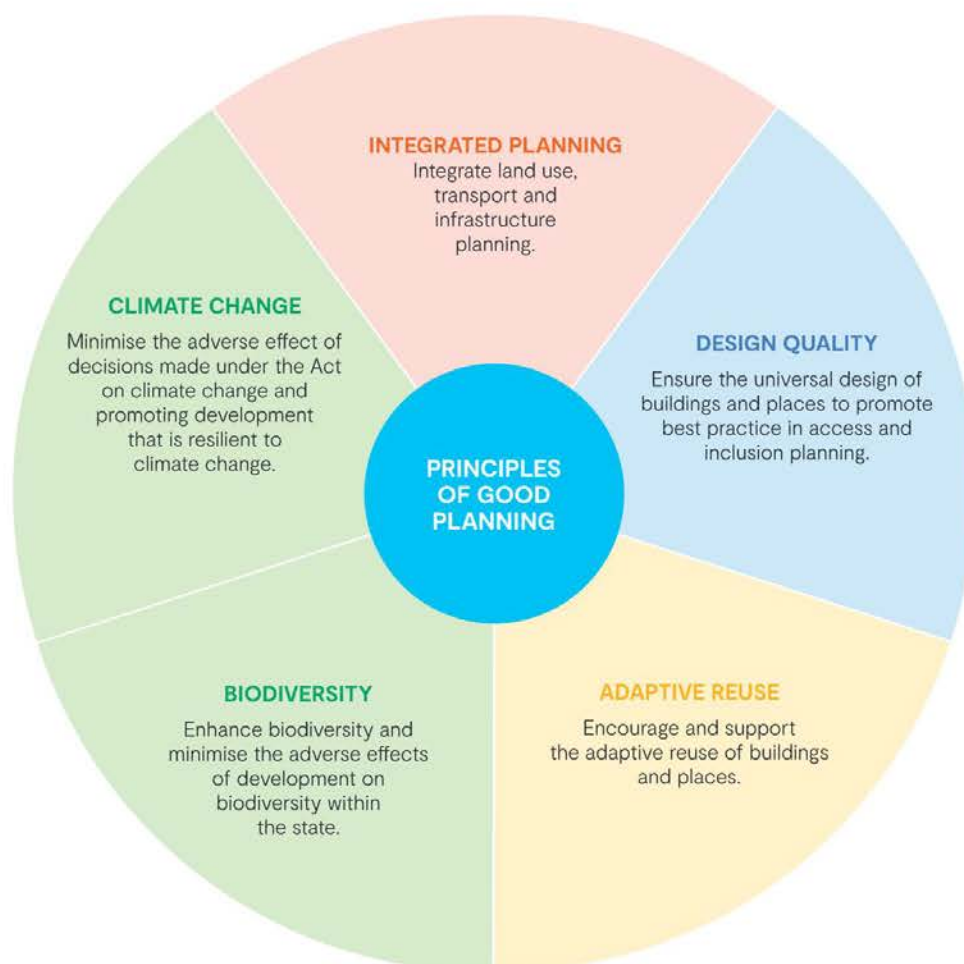
PART 5: LEGISLATED STATE PLANNING POLICIES

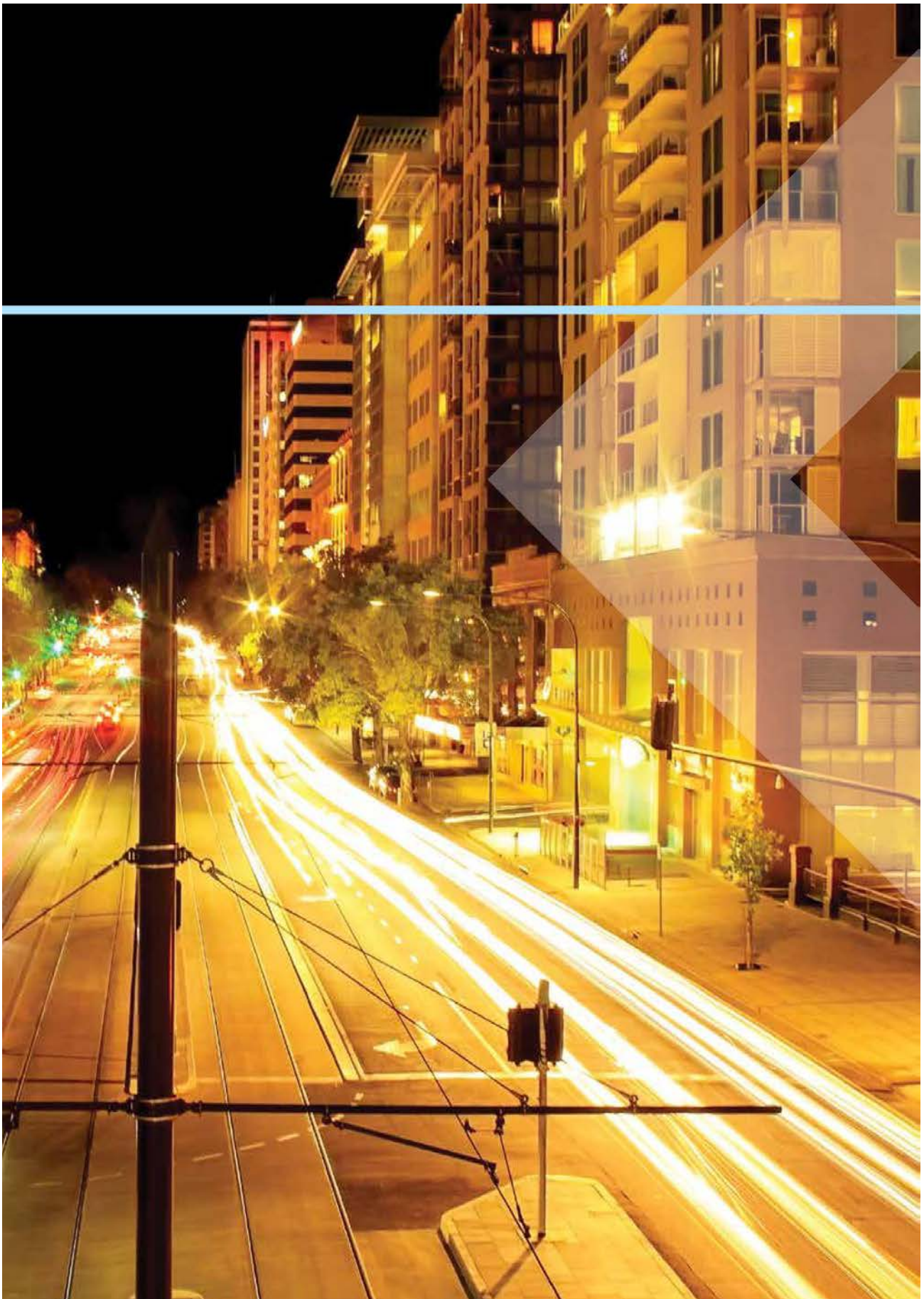
This section includes the SPPs that have been legislated under the Act and carry equal weight to those described in Part 6. They have been drafted with the Principles of Good Planning in mind and align with the requirements set out within the Act.

These SPPs will be particularly relevant in developing the policies contained in the Planning and Design

Code and, in some cases, will have a role in the decision-making process for how particular Overlays and Zones are selected and applied.

In future versions of the SPPs, maps will be 'called-up' from the on-line Atlas (currently in development) to demonstrate how they can be geographically applied.





STATE PLANNING POLICY 1: INTEGRATED PLANNING

Integrated planning brings together all dimensions of a policy question (economic, social and environmental) and balances these in an open and transparent way. It seeks to optimise participation of all stakeholders as part of the planning process.

Integrated planning has the potential to contribute to how a city or region grows and evolves and will contribute to the economic performance, sustainability and liveability of our state. Clear planning rules built on solid strategic analysis and planned and programed infrastructure investment, provide certainty to investors and our community. Integrated planning creates a climate of certainty and contributes to making our state a place where people want to live, work and invest. With an ageing population, attracting a skilled workforce through employment opportunities and a competitive quality of life will be important to our long-term future.

Good integrated planning will also enable us to adapt to changing conditions by monitoring demographic trends, climate change, innovative technology, new business formats, and changing community needs and expectations.

Our neighbourhoods are changing as new and innovative housing forms are created that sometimes challenge our current expectations. Some neighbourhoods will significantly transform, where

others will experience little change. In areas of transition, good planning and the integration of design will help community infrastructure and services keep pace with this transition and enable development that complement the valued characteristics of these places.

Applying best analysis to planning policy, together with quality design solutions will help unlock opportunities, achieve more vibrant, sustainable and prosperous places and create quality development outcomes.

At the metropolitan and regional levels, integrated planning aligns transport planning with land use policies, conservation and infrastructure requirements. At the local level, integrated planning connects communities to local services and facilities and improves the efficiency of infrastructure provision. In turn, this lessens traffic congestion and improves the safety and walkability of our local neighbourhoods.

The application of integrated planning will vary across the state, depending on the level of intensity of the natural, built and social environments. There are many urban settlement types throughout our state, from greater densities in the city and inner suburbs to the less dense and more natural landscapes of our rural areas. As areas become more compact, integrated planning will become increasingly important as the expectations around service provision increase.

“ Successful cities don't happen by accident. They need long-term strategic planning, coordinated action and sustainable investment. ”



NATURAL AREAS

Very low density
Mostly undeveloped
Connected to primary industries and markets



RURAL AREAS

Very low density
Connected to primary industries and markets
Core facilities and transport located in established townships



OUTER SUBURBS

Low density
Existing communities and mixed new communities
Some mixed land uses
Car dependent



MIDDLE SUBURBS & MASTER PLANNED COMMUNITIES

Medium density
New growth areas
New communities
Walkable neighbourhoods with access to key services and some facilities
Close to employment nodes
Some public transport options



INNER SUBURBS & INFILL DEVELOPMENT

Medium-high density
Mostly mixed land uses
Walkable neighbourhoods with access to key services and facilities
Schools and employment nodes
Multiple public transport options



CITY CENTRE

High density
Mixed land use development
Walkable neighbourhoods connected through additional active travel networks to major services and facilities
Employment core
Multiple public transport options

Objective

Integrated planning is an essential approach for liveability, growth and economic development, maximising the benefits and positive long-term impacts of development and infrastructure investment.

Policies

1. Plan growth in areas of the state that are connected to, integrated with, and protect, existing and proposed transport routes, infrastructure, services, employment lands and their functions.
2. Ensure that areas of rural, landscape, environmental or food production significance within Greater Adelaide are protected from urban encroachment as provided for by the Environment and Food Production Areas legislation.
3. Provide an adequate supply of land outside the Environment and Food Production Areas that can accommodate housing and employment growth over the relevant forecast period. Based on current dynamics, the relevant forecast period is considered to be 10 years.
4. Manage growth in an orderly sequence to enable the cost-effective and timely delivery of investment in infrastructure commensurate with the rate of population growth into the future.
5. Plan for urban growth to protect and preserve opportunities for high value horticulture, tourism and landscape character areas.
6. Enable the regeneration and renewal of neighbourhoods to provide diverse, high quality and affordable housing supported by infrastructure, services and facilities.
7. Support housing choice and mixed-use development around activity centres, public transport nodes and strategic transit corridors with reduced carparking to encourage greater use of active transport options such as public transport, walking and cycling.
8. Support metropolitan Adelaide as a predominantly low to medium rise city, with high-rise focussed in the CBD, parts of the Park Lands Frame, significant urban boulevards and other strategic locations where the interface with lower rise areas can be managed.





Non-statutory Guidance Notes

Regional Plans should implement state policies by ensuring that future growth is identified in a way that can be supported by state infrastructure. The logical sequencing of such development is important to the cost-effective delivery of infrastructure and in maximising positive social and environmental outcomes. Infrastructure agencies must be involved in this initial planning work to ensure these impacts are well understood.

The mapping of infrastructure, existing patterns of growth and areas that need careful management or protection will be required in Regional Plans. Regional Plans affecting urban areas will therefore need to demonstrate how the principles of urban consolidation can be achieved and identify areas for intensification of development. Regional areas will need to consider future growth against ongoing servicing costs to communities.

The Planning and Design Code should implement state policies by providing suitable zones that support mixed-use development where they can be strategically applied. Appropriate policy controls will need to be included for those areas affected by the Environment and Food Production Areas legislation to protect these areas from urban encroachment.

Related SPPs

- Climate Change
- Design Quality
- Housing Supply and Diversity
- Strategic Transport Infrastructure
- Energy.

Related legislation and instruments

- *Character Preservation (Barossa Valley) Act 2012*
- *Character Preservation (McLaren Vale) Act 2012*
- *Planning, Development and Infrastructure Act - Environment and Food Production Areas 2016*

STATE PLANNING POLICY 2: DESIGN QUALITY

Good design improves the way our buildings, streets and places function, making them more sustainable, more accessible, safer and healthier. The integration of design within the planning system encourages creative solutions to complex social, economic and environmental challenges including those arising from a more compact urban form.

Great places, cities and towns are enhanced by thoughtful planning and good design. What makes a place special may be the interesting architecture of a building, the leafy trees in a park, the vibrancy of a main street or a thoughtful space that is easily accessible to people of all ages and abilities. Incorporating design quality when planning areas and buildings helps to create places in which communities can grow and prosper. It enhances how we live, raises standards and expectations, and creates the great places of today and tomorrow.

Design enhances the connections between people and places, movement and urban form, nature and the built fabric and is essential in creating successful neighbourhoods. High quality green public spaces, places and streetscapes are also key ingredients for socially inclusive and liveable communities.

As areas become more compact, the planning system will need to facilitate development within neighbourhoods that responds to local identity and protects the attributes our community's value. Well-designed development will be respectful of the existing and anticipated future neighbourhood context while achieving improved liveability and public realm outcomes.

Good design can also provide better outcomes for the occupants of buildings and improve sustainability outcomes through better access to natural light, natural ventilation, improved orientation to reduce heat loads and more access to green infrastructure.

This is critical if we are to build on our liveability and quality of life and capitalise on our competitive advantages at the global scale.

Principles of Good Design

Context

Good design is contextual because it responds to the surrounding built and natural environment and contributes to the quality and character of a place.

Inclusivity

Good design is inclusive because it creates places for everyone to use and enjoy by optimising social opportunity and equitable access.

Durability

Good design is durable because it creates buildings and places that are fit for purpose, adaptable and long-lasting.

Value

Good design adds value by creating desirable places that promote community and local investment, as well as enhancing social and cultural value.

Performance

Good design performs well because it realises the project's potential for the benefit of all users and the broader community.

Sustainability

Good design is sustainable because it is environmentally responsible and supports long-term economic productivity, health and wellbeing.



Objective

The Principles of Good Design are embedded within the planning system to elevate the design quality of South Australia's built and natural environment and public realm.

Policies

1. Ensure plans encourage development that incorporates the Principles of Good Design.
2. Promote best practice in access and inclusion planning in the design of buildings and places by applying the principles of Universal Design, Access for All, Crime Prevention Through Environmental Design, Environmentally Sustainable Design and Water Sensitive Urban Design.
3. Ensure the development of safe, welcoming, comfortable and efficient buildings and places to reduce economic and social disparity.
4. Ensure design advice is considered early in the planning process for complex developments and utilises consistent and credible processes (such as a Design Review) to ensure better outcomes.
5. Promote a culture of good design to foster creative thinking, innovation and effective design processes within the planning industry, allied fields and general public.
6. Provide high quality, functional and accessible public green spaces and streetscapes, particularly in areas with increasing infill development, housing diversity, population growth, medium to high residential densities and urban renewal.
7. Prioritise performance based design quality outcomes in Adelaide City; heritage and character areas; places where medium-rise buildings interface with lower-rise development; mixed-use renewal precincts; transit corridors; and iconic locations that attract high levels of pedestrian activity and/or tourism.
8. Enable quality design solutions in the planning and design code for low-medium density development.

Non-statutory Guidance Notes

Regional plans should implement the policies at a high level by considering the intended urban form outcomes for areas. This will require identifying areas where medium and high-rise development or low-scale infill is envisaged. Plans should also identify the need for quality open spaces and public realm, and neighbourhoods, streets and activity centres where people have priority over vehicles. Regional Plans should also identify where neighbourhood character will change, evolve or not change at all.

The Planning and Design Code should implement policies by identifying areas where design review can support quality design outcomes and provide context for the future character of related neighbourhoods. The Code must also include performance outcomes and design solutions that are based on the Principles of Good Design.

Design Standards should be developed over time that set out the desired level of public realm design for areas.

Related State Planning Policies

- All.

Related legislation and instruments

- *Urban Renewal Act 1995.*

STATE PLANNING POLICY 3: ADAPTIVE REUSE

The adaptive re-use of buildings, sites and places can have cultural, social, economic and environmental benefits. Retaining familiarity with the surrounding environment and links to the past can enhance a sense of place, history and belonging to a particular community. Many of our built assets contribute to the character of our streets and neighbourhoods yet do not meet contemporary customer service, safety and technological standards.

Adaptive reuse enables the revitalisation of existing buildings and places to unlock new social, environmental and economic opportunities. Adaptive and sympathetic upgrading of buildings contributes to the existing built environment's identity and the amenity of the communities they belong to. It rejuvenates our neighbourhoods and facilitates new commercial ventures.

While adaptive reuse is most often associated with the preservation of historically or architecturally significant buildings in a community, it can also provide renewed vitality to any buildings that may be underused, abandoned, vacant, dilapidated, or functionally obsolete. Reuse brings together both older and newer underused structures. Empty offices, warehouses and former institutions, can contribute to and reinvigorate local economies and promote innovation in design.

Adaptive reuse is critical in locations of high pedestrian activity to ensure there are no 'blank spaces' in the vitality of a streetscape. The City of Adelaide is a priority for activation and vibrancy and is therefore a focus for incentivising adaptive reuse. It is acknowledged that the planning system can work in conjunction with other initiatives and incentives to unlock these opportunities.

Adaptive reuse also retains the embodied energy of a building thereby reducing the need to rebuild and use more natural resources.

Objective

The adaptive reuse of existing buildings accommodates new and diverse uses.

Policies

1. Remove barriers and encourage innovative and adaptive reuse of underutilised buildings and places to inspire urban regeneration, stimulate our economy and unlock latent investment opportunities.
2. Sponsor models of adaptive reuse that allow flexible access to public spaces and infrastructure.
3. Enable the repurposing and adaptive reuse of historical buildings and places that recognise and preserve our state's history.
4. Prioritise the adaptive reuse of buildings within the City of Adelaide and other mixed-use precincts.
5. Facilitate the conversion and adaption of existing commercial office buildings in the City of Adelaide for residential or mixed-use.
6. Provide a range of planning and development incentives and bonus schemes to streamline decision-making processes, provide dispensation on prescriptive requirements that constrain opportunities, and capitalise on related regulatory or financial incentives outside of the planning system.
7. Ensure performance-based building regulations are flexible to encourage the adaptability of existing buildings to new uses without compromising health and safety.



“ Adaptive reuse is the process of repurposing buildings for viable new uses and modern functions, other than those originally intended to address present-day needs, action and sustainable investment. ”

Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying buildings that contribute to the built and natural environment and/or character of an area and that have experienced continued dormant use or are vacant.

The Planning and Design Code should implement state policies that provide flexible, performance-based building policies and provide bonuses and/or incentives that encourage the reuse of existing buildings.

Related SPPs

- Design Quality
- Housing Supply and Diversity

Related Legislation and Instruments

- National Construction Code
- Ministerial Building Standards



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STATE PLANNING POLICY 4: BIODIVERSITY

South Australia's unique biodiversity contributes to our quality of life, supports our economy and provides life supporting functions such as clean air, water and arable land. Maintaining and enhancing a healthy, biologically diverse environment ensures greater resilience to climate change, increases productivity and supports a healthy lifestyle.

The planning system must enable the recognition and preservation of ecosystems that help safeguard the prosperity, vitality, sustainability and liveability of our state. This includes mitigating the undesirable impacts of biodiversity loss; helping businesses and industry capture new and emerging market opportunities; and increasing our resilience to challenges such as climate change.

The planning system has a role to play in ensuring ecological systems are maintained and enhanced by:

- identifying and protecting areas of high conservation value and avoiding incompatible adjoining land uses
- assessing the cumulative impact of development on biodiversity
- holistically considering development design and standards to avoid, minimise and offset negative impacts on biodiversity
- recognising that modified landscapes can have environmental values.

When environmental values are considered early in the planning process, development in environmentally sensitive areas can be avoided and cumulative impacts are able to be better managed.

Opportunities should also be found to restore, enhance and extend our ecosystems through recognising and protecting areas for potential biodiversity gain.

Objective

Biodiversity is valued and conserved, and its integrity within natural ecosystems protected.

Policies

1. Protect and minimise impacts of development on areas with recognised natural values, including areas of native vegetation and critical habitat.
2. Minimise the loss of biodiversity, where possible, in accordance with the mitigation hierarchy:
 - (a) Avoidance—avoid impacts on biodiversity
 - (b) Minimisation—reduce the duration, intensity and/or extent of impacts
 - (c) Rehabilitation/restoration—improve degraded or removed ecosystems following exposure to impacts.
3. Recognise that modified landscapes have environmental value and that development should be compatible with these values.
4. Encourage nature-based tourism and recreation that is compatible with, and at an appropriate scale for conserving the natural values of that landscape.





“ Biodiversity describes all forms of life. There are three levels of biodiversity – genetic, species and ecosystem. All of these are important. ”

Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying areas that have state or national environmental significance and are protected by legislation. This includes protected public lands such as conservation parks and marine parks; private protected lands (such as those under Heritage Agreements); areas of native vegetation; and listed wetlands. Any studies on the biodiversity value of areas should be considered and, where possible, corridors important for the movement of wildlife should be identified. Plans may also identify modified landscapes that have significant environmental values and can co-exist with other land uses such as primary production and tourism.

The Planning and Design Code should implement state policies by providing a suite of zones that support the protection of areas of biodiversity value and guide the types of land uses envisaged in these areas. Eco-tourism and recreational land uses should be supported with policies about how their impacts can be best managed.

Related Policies

- Design Quality
- Climate Change
- Housing Supply and Diversity
- Natural Hazards
- Coastal Environment

Related Legislation and Instruments

- *National Parks and Wildlife Act 1972*
- *Native Vegetation Act 1991*
- *Wilderness Protection Act 1992*
- *Environmental Protection and Biodiversity Conservation Act 1999*
- *Natural Resources Management Act 2004*

STATE PLANNING POLICY 5: CLIMATE CHANGE

Climate change will impact all areas of our society. Our future prosperity, the liveability of our cities and towns, the health and wellbeing of our communities and the resilience of our built and natural environment all depend on how well we adapt to and mitigate the impacts of climate change.

The way in which we manage our built environment will have direct and long-term implications for our ability to adapt to climate change and reduce greenhouse gas emissions and global warming.

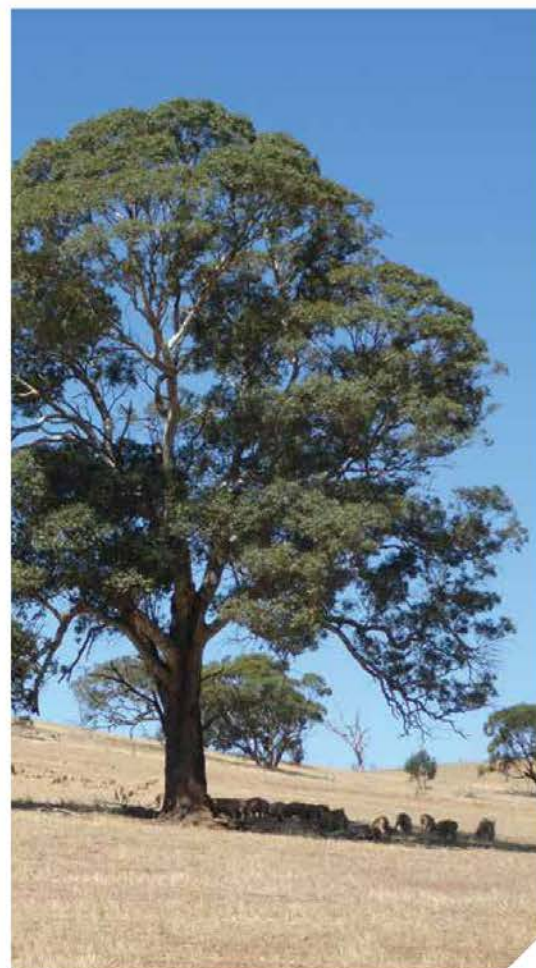
What we plan for and develop must take into account the best available climate science so that we can improve the resilience of our communities, economy, buildings and natural environment. This means understanding the risks associated with climate change and planning and designing accordingly. In South Australia we are experiencing increased average temperatures, reduced average rainfall and rises in sea level. This is coupled with increased frequency and intensity of extreme events such as heatwaves, bushfires and flooding, all of which put people's health, wellbeing, life and property at risk.

The role of planning

1. Reduce our emissions and contribution to climate change through:
 - promoting active travel and walkability and increasing the use of public transport
 - ensuring energy-efficient building design and green infrastructure to reduce our reliance on carbon-based energy and make our urban environments more liveable
 - enabling green technologies and industries.
2. Minimise the need for future adaptation by considering the best available climate science to inform our decision making, including identifying areas likely to be subject to hazards such as coastal erosion, flooding and bushfire.
3. Enable future adaptation through the appropriate location of development and inclusion of risk mitigation measures.

The planning system provides a great opportunity to improve our resilience, promote mitigation, increase carbon sequestration and take advantage of the challenges climate change presents.

Through the consideration of the future climate in our planning system, we will strengthen our ability to respond to the impacts of climate change and create a resilient economy, community and natural environment.





Objective

Our greenhouse gas emissions are reduced and development that is climate-ready is promoted so that our economy, communities and environment will be more resilient to climate change impacts.

Policies

1. Create carbon-efficient living environments through a more compact urban form that supports active travel, walkability and the use of public transport.
2. Ensure the design of public places increases climate change resilience and future liveability.
3. Ensure the development of climate-smart buildings that reduce our demand for water and energy and mitigate the impacts of rising temperatures by encouraging water sensitive urban design, green infrastructure, urban greening and tree canopy enhancement.
4. Avoid development in hazard-prone areas or, where unavoidable, ensure risks to people and property are mitigated to an acceptable or tolerable level through cost-effective measures.
5. Facilitate green technologies and industries that reduce reliance on carbon-based energy supplies.
6. Protect areas that provide biodiversity and maximise opportunities for carbon sequestration.
7. Ensure decision-making considers the impacts of climate change using the best available information on climate risk which is regularly reviewed and updated.
8. Support development that does not contribute to increasing our vulnerability or exacerbating the impacts of climate change and which makes the fullest possible contribution to mitigation.

Non-statutory Guidance Notes

Regional Plans should implement state policies by specifying broad policy settings that promote liveable urban form/design. Plans should consider the impact of climate change on vulnerable communities and locations; identify potential mitigation measures; and determine appropriate locations for future development. Plans may also identify opportunities for green technologies and industries that reduce reliance on carbon-based energy supplies and increase opportunities for carbon sequestration.

The Planning and Design Code should implement state policies by including a range of Overlays that identify both the hazards that need to be considered when proposing new development and the features that should be protected due to their contribution to climate resilience, e.g. coastal dunes and natural environments that sequester carbon.

Policies should allow for innovative adaptation technologies; promote climate resilient buildings; improve and increase land in the public realm; and identify areas suitable for green industries and carbon sequestration.

Related SPPs

- Integrated Planning
- Design Quality
- Biodiversity

Related Legislation and Instruments

- *National Construction Code*
- *Green Industries SA Act 2001*
- *Climate Change and Greenhouse Gas Emissions Reduction Act 2007*

PART 6: MINISTERIAL STATE PLANNING POLICIES

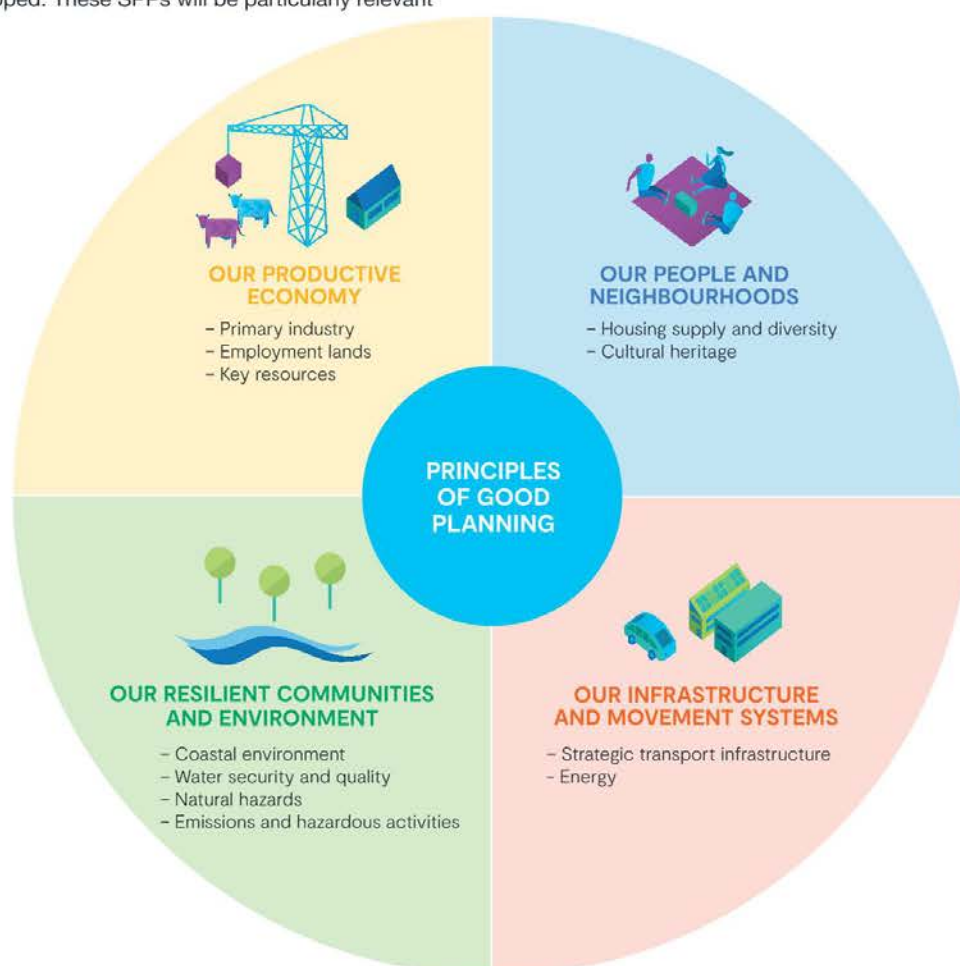
This section includes the State Planning Policies—identified by the Minister for Planning—that will contribute to achieving the Government’s vision for South Australia. Additional policies may be added to this section over time if gaps are identified.

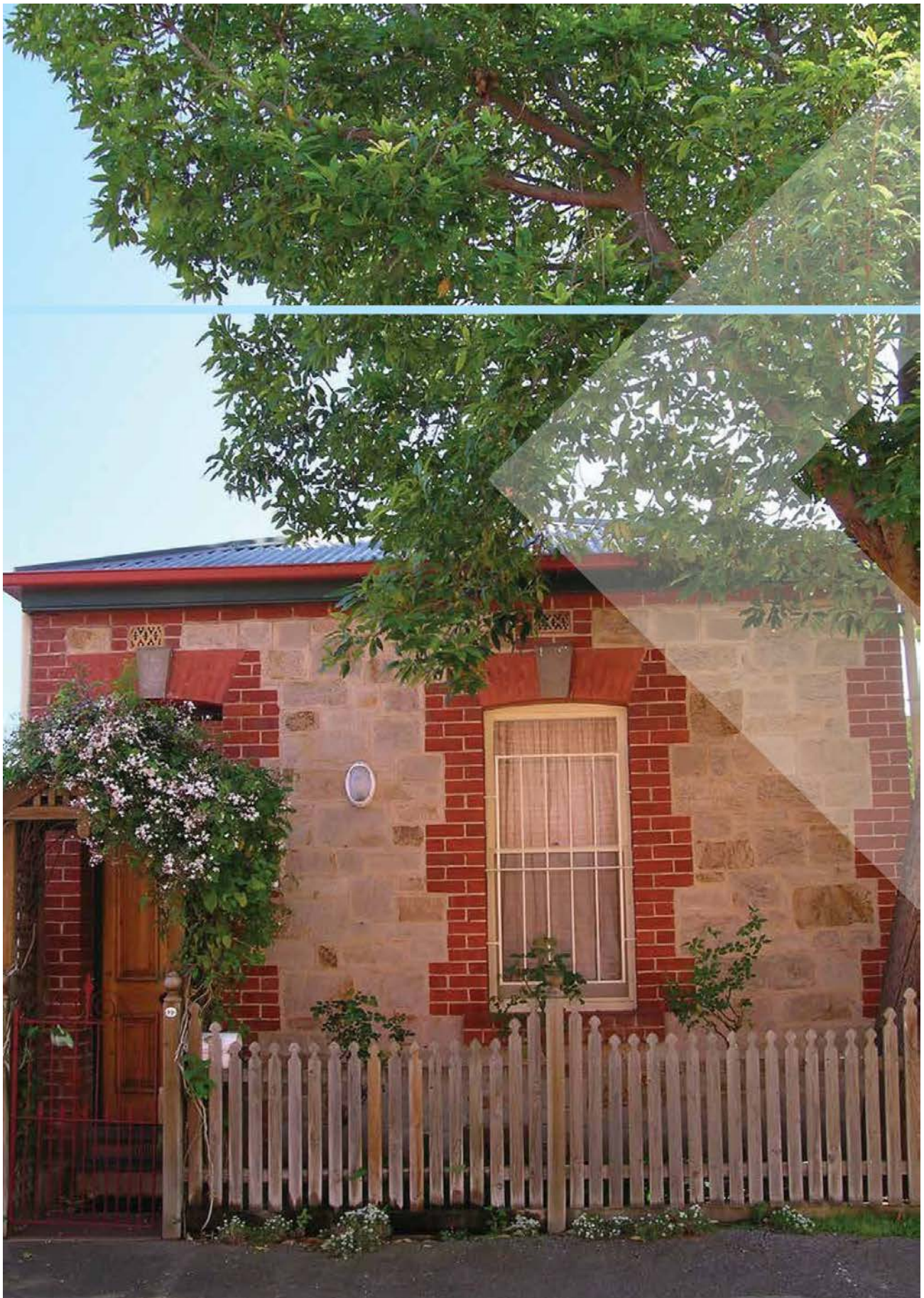
These SPPs carry equal weight to those described in Part 5 and have been drafted with the Principles of Good Planning in mind.

Mapping to support many of these policies will be developed. These SPPs will be particularly relevant

in developing the policies contained in the Planning and Design Code and will have an important role in deciding which Overlays and Zones are applied. Statutory referrals to Government Agencies will also be established through these Code Overlays.

The SPPs have been grouped into four themes that align individual policies to provide a cohesive suite of SPPs for South Australia.





OUR PEOPLE AND NEIGHBOURHOODS

Liveable and healthy neighbourhoods are well-designed and reflect their local identity. They offer a diversity of affordable living options; access to services, streets and public spaces that support social connection and biodiversity; and provide opportunities for physical activity. Liveable, healthy cities provide a competitive edge for attracting capital for knowledge-based industries and retaining a young and talented workforce.

South Australia is one of the most affordable and liveable places in Australia and Adelaide continues to be named among the most liveable cities in the world. The planning system has an important role to help maintain this by ensuring a sufficient supply of land for new development and enabling the renewal and development of existing urban areas to meet future housing needs. It is important that this housing is affordable, diverse and close to public transport to create inclusive, liveable and walkable neighbourhoods.

The type of house we live in and its location affects our everyday lives. It can determine our choices about education, where we work, how we travel and how often we see family and friends. It also contributes to the overall liveability of our neighbourhoods and is a key influence on our health and wellbeing.

Liveable cities, towns and regions also include well-designed quality open spaces and well landscaped streetscapes. The creation of liveable and healthy neighbourhoods can contribute to increase levels of physical activity, has mental health benefits and can reduce long term costs to our health system.

Access to diverse housing is fundamental to supporting affordable housing and, more broadly, affordable living. The close connection between high liveability and the social determinants of health is widely recognised.

Affordability needs to be considered on a whole-of-life-cycle basis including construction costs, purchase price and ongoing maintenance costs such as energy and water. Transport costs are also a major consideration as they are the second largest household expenditure. It is therefore as much about affordable living as affordable housing.

“People who live in neighbourhoods with higher density of trees on their streets perceive themselves to be significantly healthier and have fewer cardio-metabolic conditions.”



State Planning Policies



STATE PLANNING POLICY 6: HOUSING SUPPLY AND DIVERSITY

Housing is an essential part of people's health and wellbeing. Our planning system must enable the sufficient and timely supply of land to support the development of a variety of housing choices at appropriate locations.

Providing land in the right places to be developed at the right time, provides certainty to the property industry, stabilises land markets and provides communities with a range of lifestyle and housing choices. Land for housing can be provided through coordinated land releases, urban renewal and infill development.

The delivery of housing should make the best of urban areas and infrastructure and be located close to essential services, amenities and social and physical infrastructure. With the changing composition of our community and our desire to live more sustainably, our housing supply needs to become more diverse.

The provision of housing choice at a range of locations ensures accommodation needs can be met throughout our various life stages. Our neighbourhoods should provide diverse and well-designed housing choices, including a minimum of 15% Affordable Housing in significant development areas.

Development should improve the amenity of communities and contribute to the vitality and character of places. Renewal and infill housing supply should be developed in a way that encourages and maintains social connectivity while creating vibrant and sustainable neighbourhoods.

This is particularly relevant in our state where we have a higher proportion of persons at post-retirement age than does most of Australia. We need to focus on giving older people more opportunities to 'age in place' and provide them with a broad network of aged care options.

Objective

A range of diverse, affordable, well-serviced and sustainable housing and land choices is provided as, where and when required.

Policies

1. Enable the provision of a well-designed, diverse and affordable housing supply that responds to population growth and targets, and the evolving demographics and lifestyle needs of our current and future communities.
2. Ensure there is a timely supply of land for housing that is integrated with, and connected to, the range of services, facilities, public transport and infrastructure needed to support liveable and walkable neighbourhoods.
3. Support regional centres and town growth and the demand for increases in housing supply within the existing town footprint or outside towns where there is demonstrated demand and it is contiguous with the existing development area.
4. Promote residential and mixed-use development in centres and corridor catchments to achieve the densities required to support the economic viability of these locations and the public transport services.
5. Provide a permissive and enabling policy environment for housing within residential zones, including the provision of small lot housing and aged care accommodation.
6. Increase the amount and diversity of residential accommodation in Adelaide City to support a variety of household types for a range of age and income groups, including students, professionals and the ageing.
7. Enable and encourage the provision of Affordable Housing through incentives such as planning policy bonuses or concessions (e.g. where major rezonings are undertaken that increase development opportunities).
8. Support the creation of healthy neighbourhoods that include diverse housing options; enable access to local shops, community facilities and infrastructure; promote active travel and public transport use; and provide quality open space, recreation and sporting facilities.



Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying appropriate land for housing development and redevelopment in areas that are accessible and well connected to services, employment and infrastructure. Housing demand should be well understood and informed by projected population growth and demographic trends.

Land supply in regional areas should take into account the projected workforce population, including housing that may be required for non-residents working in large-scale mining, agricultural, industrial or infrastructure projects.

The Planning and Design Code should implement state policies through zoning that supports Affordable Housing outcomes, housing choice and diversity; and enables best practice adaptable housing design. Code policies should provide a permissive and enabling policy environment for housing within residential zones, including the provision of small lot housing and aged care accommodation.

Related SPPs

- Integrated Planning
- Design Quality
- Climate Change
- Cultural Heritage

Related legislation and instruments

- *Urban Renewal Act 1995*
- *South Australian Housing Trust Act 1995*



STATE PLANNING POLICY 7: CULTURAL HERITAGE

South Australia's cultural heritage reflects the diversity, unique features and key stories of our state and contributes to our community's understanding of its sense of place and identity. The enduring, living, spiritual and cultural connection to the land of South Australia's first people also plays a critical role.

Human occupation of Australia dates from around 65,000 years ago. When Europeans colonised and settled in South Australia in the early 1800s, Aboriginal people occupied every corner of our state. Their culture and lifestyle has evolved over a very long period and continues to evolve. Aboriginal peoples' understanding of country has influenced, and continues to shape and influence, how our state develops today.

We acknowledge that many Aboriginal nations are the original owners and occupiers of the land comprising South Australia and that their cultural and heritage beliefs are important to people living today.

We also acknowledge our post-colonial heritage, and the value associated with places that reflect the achievements and aspirations of past communities.

The state's prospects and progress are intertwined with the unique heritage character of places, including landscapes, buildings, and places and items of historic value.

Objective

Places of cultural heritage significance and heritage areas are conserved for the benefit of our present and future generations.

Policies

1. Support and promote the sensitive and respectful use of our culturally and historically significant places.
2. Recognise and protect Indigenous cultural heritage sites and areas of significance.

Non-statutory Guidance Notes

Regional Plans should implement state policies by recognising and supporting the appropriate conservation of areas and places of cultural heritage significance.

The Planning and Design Code should implement state policies by identifying areas and places of national, state and local heritage value and may include the identification of places or items, including the extent of their cultural heritage significance. The first version of the Code will incorporate the existing state and local heritage items currently listed in Development Plans.

The Code will include a state interest Overlay that identifies places and areas of Commonwealth and state heritage value, with appropriate referrals to the Commonwealth and state agencies responsible for heritage protection.

Related SPPs

- Design Quality
- Adaptive Reuse
- Housing Supply and Diversity

Related legislation and instruments

- *Heritage Places Act 1993*
- *Aboriginal Heritage Act 1988*

State Planning Policies



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OUR PRODUCTIVE ECONOMY

An efficient planning system is central to our economic growth and prosperity. How and where housing, commerce, infrastructure and services are developed facilitates and supports the prosperity of our state.

South Australia's patterns of production and employment are changing as other industries replace manufacturing as our key economic driver.

It is vital that the planning system provides land use options that support the growth of industry, whether existing or new; ensures there is certainty about where major economic activity can occur; and provides confidence to investors by removing unnecessary barriers to business growth and innovation. This will allow the state to focus on industries with significant growth potential, as well as unlocking opportunities for us to forge inroads into new and emerging industries. It will also assist in identifying where infrastructure such as freight networks should be located and ensure that land is suitably zoned to facilitate growth.

It is also vital that the state's planning system recognises the importance of protecting our food bowl, tourism assets and picturesque landscapes to ensure they continue to showcase the best of what this state has to offer both now and into the future.

Aligning planning processes proportional to the complexity of development enables a more streamlined planning system. This approach provides greater flexibility and creates more opportunities for investment attraction.



State Planning Policies



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STATE PLANNING POLICY 8: PRIMARY INDUSTRY

South Australia's agricultural, forestry, fisheries and aquaculture industries are fundamental to our prosperity and identity. Along with their associated tourism and service industries—and the infrastructure that supports their production and marketing—primary industry value chains are major generators of economic activity and employment throughout the state.

The land, water and marine resources used by primary production are subject to increasing demands and more complex community expectations. The industries themselves are also experiencing continual pressure for change. As a result, primary industry's contribution to the state and regional economies cannot be taken for granted. These circumstances require a land use planning framework that is relevant and responsive to industry needs and aspirations, and that is capable of:

- protecting key assets and securing emerging strategic opportunities
- creating local conditions that support new and continuing investment in primary industry while seeking to promote co-existence and avoid land use conflicts
- enabling business growth, adaptation, innovation and diversification that is ecologically and socially sustainable.

These challenges take different forms in each industry. The asset base for agriculture extends beyond the simple issue of land availability to include matters such as secure access to suitable water resources, infrastructure, energy and labour. Depending on the industry, land is needed that has particular micro-climatic conditions or is within a critical travel-time from processors or markets. For example, the fisheries, aquaculture and forestry industries have their own particular requirements, and all need land use planning to be forward looking in its treatment of their assets.

Land use planning must play a role in creating local conditions that support competitive businesses and allow them to grow, adapt and evolve. This is becoming difficult in some parts of South Australia, with some previously stable primary industry locations experiencing competition for resources from new industries, and encroachment by other sectors. Such circumstances require land use planning to anticipate multiple land use scenarios and enable the co-existence of industries. Likewise, while diversification in local and regional economies is welcome, it also presents a challenge for the planning system to balance economic opportunity for newcomers and innovators with the rights and needs of existing businesses and industries.

Objective

A diverse and dynamic primary industry sector making the best use of natural and human assets.

Policies

1. Identify and protect key primary production assets and secure strategic opportunities for future primary industry development.
2. Create local conditions that support new and continuing investment in primary industry while seeking to promote co-existence with adjoining primary industries and avoid land use conflicts.
3. Enable primary industry businesses to grow, adapt and evolve through technology adoption, intensification of production systems, business diversification, workforce attraction, and restructuring.
4. Equitably manage the interface between primary production and other land use types, especially at the edge of urban areas.



Non-statutory Guidance Notes

Regional Plans should implement state policies by ensuring that key assets underpinning the region's current and potential future primary industry development in agriculture, forestry, fisheries and aquaculture are identified and protected. At the edge of urban areas, and wherever primary production meets other sensitive land use types, consideration should also be given to measures that equitably manage that interface.

The Planning and Design Code should implement state policies by developing assessment pathways and policies that create supportive local conditions for primary industry investment, avoid land use conflict and enable businesses to grow, adapt and evolve. Where appropriate, state interest Overlays should be included to protect key assets and critical industry requirements.

Related SPPs

- Climate Change
- Biodiversity
- Coastal Protection
- Energy
- Key Resources
- Strategic Transport Infrastructure
- Water Security and Quality

Legislation and related instruments

- *Native Vegetation Act 1991*
- *Environment Protection Act 1993*
- *Water Resources Act 1997*
- *Forestry Property Act 2000*
- *Aquaculture Act 2001*
- *Agricultural and Veterinary Products (Control of Use) Act 2002*
- *River Murray Act 2003*
- *Natural Resources Management Act 2004*
- *Fisheries Management Act 2007*
- *Livestock Act 2007*
- *Irrigation Act 2009*
- *Plant Health Act 2009*

STATE PLANNING POLICY 9: EMPLOYMENT LANDS

Providing a suitable supply of land for employment uses is critical to support job growth. The planning system needs to support the diversification of our economy into a range of sectors and remove barriers to innovation. It is critical that the right signals are sent to the market to attract interest and investment across South Australia.

Patterns of production and employment continue to change as the services, information and communications technology; health sciences; and knowledge industries replace traditional manufacturing as key economic drivers. Our planning system must recognise and enable these changes by allowing the continuation and diversification of existing industries and the development of new industries.

It is therefore vital to ensure the availability of a diverse range of well-serviced and strategically located employment lands to maximise certainty for the community and provide greater security for investment.

For example, the changing structure of retailing requires a range of different formats and methods of distribution of goods and services, land to accommodate large format outlets and the revitalisation of main streets and mixed-use precincts.

Employment lands require connections to markets through priority corridors for freight, telecommunications and other infrastructure, and to local industries to enable them to exchange goods and services.

The protection of viable and established industry from encroachment by incompatible adjoining development is critical. This is of importance to many of our state's most significant industrial operations, including industries such as large-scale mining, manufacturing, chemical handling, waste management, and energy generation.

Specialised employment areas must allow industry to foster innovation and adopt a more performance-based assessment of impacts. Business and industry clusters, particularly in mixed-use precincts or co-located with research institutions, should seek to foster efficiency and innovation by interacting with these institutions.



Objective

Employment lands are protected from encroachment by incompatible development and are supported by appropriate transport systems and infrastructure.

Policies

1. Enable opportunities for employment that are connected to, and integrated with, housing, infrastructure, transport and essential services.
2. Support state-significant operations and industries and protect them from encroachment by incompatible and/or more sensitive land uses.
3. Support and promote adaptable policies that allow employment markets to evolve in response to changing business and community needs.
4. Promote new, latent and alternative employment by enabling a diverse range of flexible land use opportunities.
5. Protect prime industrial land for employment use where it provides connectivity to freight networks; enables a critical mass or cluster of activity; has the potential for expansion; is connected to skilled labour; is well serviced; and is not constrained by abutting land uses.
6. Allow for competition within the retail sector by providing an appropriate supply of land for all retail formats in areas that are accessible to communities.
7. Support sustainable tourism where the social, cultural and natural values underpinning the tourism developments are protected to maximise economic growth.
8. Strengthen the primacy of the city centre as the cultural, entertainment, tourism and economic focus of Greater Adelaide. Enhance its role as the centre for peak legal, financial and banking services, specialty health and medical services, higher education, the arts, and high-quality specialty retailers that contribute to Adelaide City's attributes as a destination.
9. Encourage the development of vibrant employment and residential mixed-use precincts where conflicts between uses can be managed.
10. Plan for employment and industrial precincts that improve economic productivity, are protected from encroachment, connect to efficient supply chains, and minimise transport impacts on existing communities.

Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying existing and future sites for employment lands, strategic transport corridors, intermodal facilities and infrastructure requirements that support employment. Plans should also seek to reinforce clustering around key nodes that are well serviced by public transport, connected to priority freight routes and provide an attractive place to work.

The Planning and Design Code should implement state policies by providing a range of zones that support existing and future employment activities. The Code should include planning controls that allow new technologies and industries to emerge and grow, and support competition within different markets. The level of regulation should be commensurate with the scale and complexity of projects: over regulation should be avoided.

Related SPPs

- Integrated Planning
- Design Quality
- Climate Change
- Housing Diversity and Supply
- Strategic Transport Infrastructure

STATE PLANNING POLICY 10: KEY RESOURCES

Our valuable mineral and energy resources are the property of the Crown and are managed by the state on behalf of all South Australians. The mineral and energy resources sectors will continue to fuel economic development, support the growth and development of our communities, and provide an income stream to help fund infrastructure and support construction affordability.

Through the provision of energy to fuel our modern lifestyles and the supply of petroleum products such as natural gas to South Australian industries, the petroleum industry continues to support the state's economy and ensure the reliability and affordability of our power supply.

Large quantities of locally sourced construction materials, including rock, sand, gravel and soil are consumed each year to build and maintain our infrastructure, the homes we live in, the places we work and our community facilities. Planning policies must enable the continuing availability of lower cost construction materials that are diverse, accessible and located close to markets.

It is essential that land use planning and mining legislation complement each other to:

- facilitate investment and underpin the future economic prosperity of South Australia
- minimise the risk of adversely affecting the state's mineral and energy resource assets
- maintain ongoing access to long-life, valuable resources, including construction materials
- minimise the potential for land use conflicts between incompatible uses, including the implications of urban encroachment
- facilitate appropriate post-mining land uses.

The planning system has a role to play in meeting these requirements, together with the spatial identification of key resource opportunities, the management of impacts associated with resource operations, and the facilitation of post-mining land uses.

Objective

Key resources continue to contribute to our state's economy and provide valued employment opportunities.

Policies

1. Define and protect mineral resources operations, associated infrastructure and undeveloped mineral resources from encroachment by incompatible land uses.
2. Plan for and implement development in the vicinity of undeveloped energy resources, energy resources operations and associated infrastructure to ensure their ongoing safe and efficient operation.
3. Identify and maintain strategic transport corridors and other key infrastructure required to support resource sector activities and their supply chains.

State Planning Policies



Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying known resource areas and connections via strategic access routes and transport corridors. Strategies to minimise the impacts of encroachments by incompatible uses should be identified.

The Planning and Design Code should implement state policies by identifying key resource areas, including resource/ processing areas, separation areas and transport routes. Policies should ensure sensitive land uses and other potentially incompatible land use applications are assessed against policies that prioritise the protection of land for extractive industry.

Related SPPs

- Climate Change
- Strategic Transport Infrastructure
- Energy
- Employment Lands

Related legislation and instruments

- Resources Area Management Plan 2015
- *Mining Act 1971*
- *Petroleum and Geothermal Energy Act 2000*
- *Offshore Minerals Act 2000*
- *Arkaroola Protection Act 2012*

OUR INFRASTRUCTURE AND MOVEMENT SYSTEMS

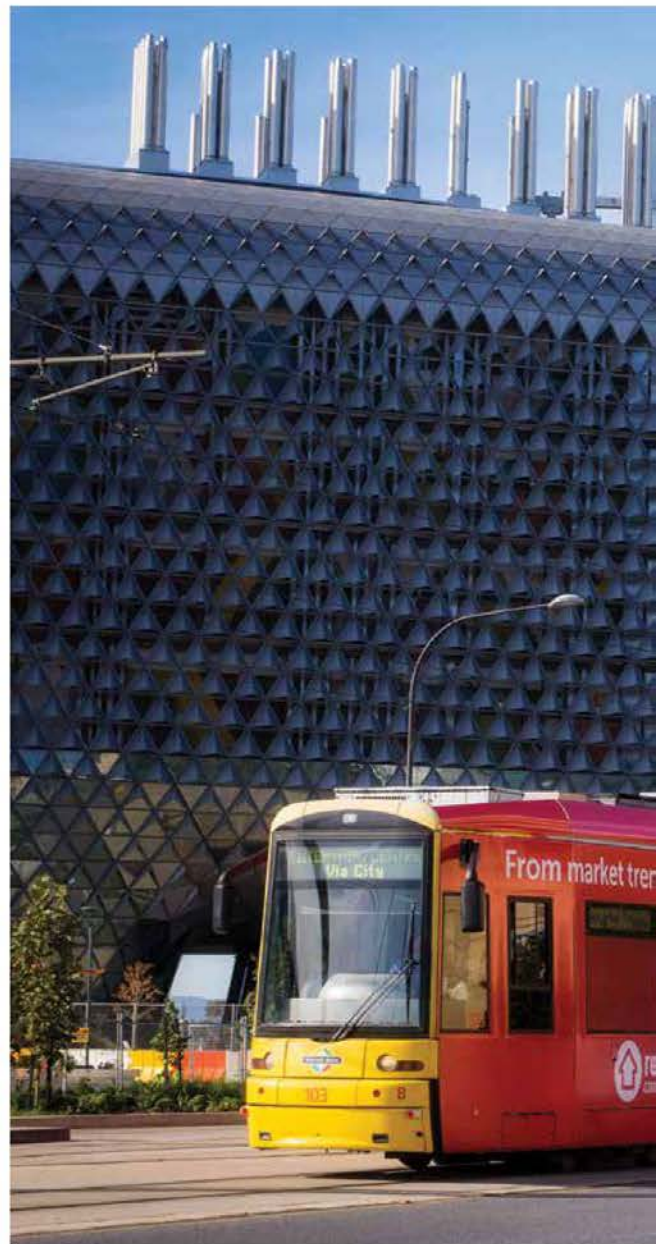
The coordination and integration of infrastructure provision with land use planning is critical to ensure orderly, efficient and sustainable development.

Infrastructure includes the goods and services provided to the community to support a desirable standard of living. It includes both physical infrastructure (e.g. water, power, communications and transport) and social infrastructure (e.g. education, health and policing).

Long-term land use planning must be integrated with the location and development of infrastructure to improve certainty for investment decision making and ensure better use of public and private resources. The planning system plays a pivotal role in what, when, where and how infrastructure is delivered thereby contributing to the economic growth of the state. It is critical that all the different municipalities and authorities coordinate infrastructure and land use policy to avoid organisational problems and inefficiencies.

The integration of infrastructure with land use planning will deliver benefits such as:

- a more efficient urban form through the improved use of existing infrastructure (via infill) and better coordination of new land / infrastructure resources (via regional planning)
- improved accessibility to social and physical infrastructure to improve our standard of living
- the sustainable efficient use and distribution of goods, resources and services.



State Planning Policies



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STATE PLANNING POLICY 11: STRATEGIC TRANSPORT INFRASTRUCTURE

The economic and social prosperity of South Australia relies on a transport system that is safe, integrated, coordinated, dependable and sustainable. Transport systems that provide effective connectivity underpin access for business to local, national and international markets; link people with employment, goods and services by providing travel choices; and contribute to a healthier and more connected society.

All South Australians and visitors to our state rely on our transport infrastructure and services for a multitude of reasons including recreation, commuting, conducting business and meeting with family and friends. Our roads, rail lines, bus systems, cycling and walking networks, airports and ports, are important assets that need to be integrated with land development to address existing and future connectivity needs.

Road transport plays a critical role in the movement of the majority of people and freight in South Australia. Planning should consider complementary land use and road functions to protect and enable the enhancement of road infrastructure to cater for future transport demands.

Increased use of active transport can be achieved through a more compact urban form, mixed land uses and increased population density, supported by alternative transport options. This will maximise our investment in public transport services and walking and cycling networks, leading to more active, healthier community, a more efficient and vibrant urban form, and reduced traffic congestion.

South Australia also relies on our efficient and reliable aviation sector and sea ports. Aviation plays an essential role in tourism and provides critical transport, medical, business, education, social and other services to interstate and regional areas. Sea ports, in conjunction with our freight road and rail lines and intermodals, are critical to the state's resource and mining sectors.

Connecting people with places and opportunities

The integration of transport and land use development supports access to jobs and services in accessible locations and provides travel choices through efficient, safe and inter-connected transport systems. Locating more housing options and mixed-use development close to public transport and cycling and walking networks will encourage active urban spaces and support rejuvenated neighbourhoods.

Regional communities need to be able to effectively access and capitalise on employment and other services while also being protected from the impacts of longer-distance transport movements.

Moving freight to markets

South Australia's freight task is moved across all modes of transport—road, rail, sea and air. When integrated efficiently these transport modes provide seamless and efficient transport solutions to businesses and consumers. Terminals, warehousing and distribution centres provide the critical links between and within each of the modally based transport networks.

The growing South Australian economy is likely to increase the state's freight task for the foreseeable future. As new industries are established and sectors such as defence, food production/processing and mining continue to develop, the state's freight system will need to accommodate increased demand and provide more flexible services. This could lead to intensification of activity on industrial lands and freight precincts and on the corridors that connect them. Protecting the freight system's ability to produce competitive outcomes for South Australian businesses and consumers is vital.



Objective

Land development policies are integrated with existing and future transport infrastructure, services and functions to preserve and enhance the safe, efficient and reliable connectivity for people and business.

Policies

1. Enable an efficient, reliable and safe transport network connecting business to markets and people to places (i.e. where they live, work, visit and recreate).
2. Promote development that maximises the use of existing and planned investment in transport infrastructure and services.
3. Enable equitable contribution towards the provision of transport infrastructure and services to support land and property development.
4. Support the long-term sustainability and management of transport assets and the various modes that use these assets.
5. Minimise negative transport-related impacts on communities and the environment.
6. Enable and encourage the increased use of a wider variety of transport modes including public transport, walking and cycling to facilitate a reduced reliance on private vehicle travel.
7. Allow for the future expansion and intensification of strategic transport infrastructure and service provision (corridors and nodes) for passenger and freight movements.
8. Identify and protect the operations of key transport infrastructure, corridors and nodes (passenger and freight).
9. Enable development that is integrated with and capitalises on existing and future transport functions of transport corridors and nodes.
10. Plan development to take advantage of emerging technologies, including electric and alternative fuel vehicles, autonomous vehicles and on-demand transport opportunities.

Strategic Sea Ports

- Adelaide–Outer Harbour
- Adelaide–Inner Harbour
- Whyalla
- Port Pirie
- Port Lincoln
- Bonython
- Thevenard
- Port Giles
- Ardrossan
- Wallaroo
- Klein Point
- Cape Jervis
- Penneshaw

Strategic Airports

- Adelaide Airport
- Parafield Airport
- Regional airports with regular passenger transport services**
- Kingscote
- Whyalla
- Mt Gambier
- Port Lincoln
- Port Augusta
- Ceduna
- Cooper Pedy
- Olympic Dam (private)

Regional registered aerodromes

- Cleve
- Kimba
- Loxton
- Naracoorte
- Port Pirie
- Renmark
- Tumby Bay
- Streaky Bay
- Waikerie
- Wudinna
- Marla
- Oodnadatta

Defence airports

- RAAF Edinburgh
- RAAF Woomera

Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying the appropriate location and types of strategic transport facilities required as a basis for strategic infrastructure and land use planning. The demand for, and the timing of providing such infrastructure should be highlighted.

Consideration should be given to identifying future strategic infrastructure corridors and facilities requiring protection, including setting aside appropriate land to accommodate increases or changes to regional growth, new technologies and changing demands.

The Planning and Design Code should implement state policies through zoning that supports the development of land uses that complement strategic transport corridors while also encouraging the mitigation of environmental impacts that may occur. Code policy should also encourage the greening of strategic transport corridors and facilities to mitigate environmental and climate change impacts and improve amenity.

The future location of transport corridors should be identified clearly through an Overlay to ensure they are protected.

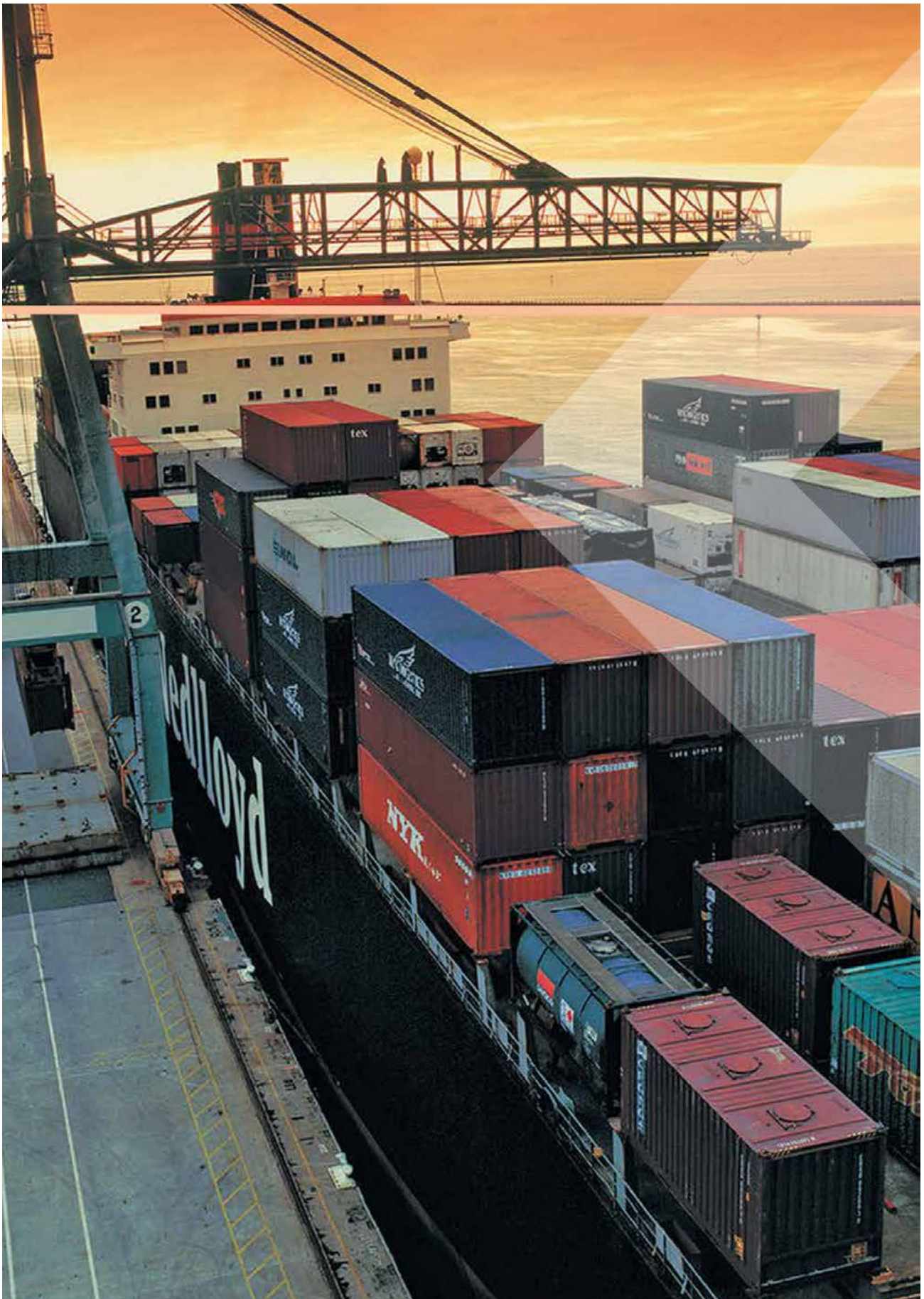
Code policy should identify operational airspace and ensure that the Obstacle Limitation Surface for leased Federal and other strategic airports is contained within an Overlay.

Related SPPs

- Integrated Planning
- Climate Change
- Design Quality
- Key Resources
- Primary Industry
- Employment Lands
- Emissions and Hazardous Activities
- Energy

Legislation and related instruments

- *Airports Act 1996 (Federal)*
- *Rail Commissioner Act 2009*



STATE PLANNING POLICY 12: ENERGY

The provision of sustainable, reliable and affordable energy is essential in meeting the basic needs of communities and ensuring the long-term supply of key services across South Australia. Industries and business rely on energy for their viability while households rely on it daily to support their lives, health and comfort. The production of energy and associated infrastructure also contributes significantly to the state's economy.

South Australia's energy is derived from non-renewable energy resources like natural gas, which is used to generate electricity, as well as being reticulated to customers and small diesel generators in remote towns and renewable resources such as wind, solar and hydro power.

Planning has a key role in enabling all forms of energy infrastructure. This includes maintaining and expanding the existing energy network as well as enabling the development of renewable energy and alternative energy options. As new technologies evolve, such as battery storage, there is a need to provide policies that are sufficiently flexible to allow for creative and innovative responses to energy demand and supply.

The planning system also plays a role in reducing the impacts of energy infrastructure, including visual amenity, noise, public safety and maintenance. Effective integration and consideration of infrastructure networks at a strategic level can assist in addressing these impacts.

Objective

The ongoing provision of sustainable, reliable and affordable energy options that meet the needs of community and business.

Policies

1. Support the development of energy assets and infrastructure which are able to manage their impact on surrounding land uses, and the natural and built environment.
2. Support and promote alternative sources of energy supply at the neighbourhood level.
3. Facilitate access to strategic energy infrastructure corridors to support the interconnection between South Australia and the National Electricity Market.
4. Ensure development in the vicinity of major energy infrastructure locations and corridors (including easements) is planned and implemented in such a way as to maintain the safe and efficient delivery and functioning of the infrastructure.
5. Ensure renewable energy technologies support a stable energy market and continued supply and do not adversely affect the amenity of regional communities.

State Planning Policies



Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying the appropriate location and types of infrastructure required for future energy requirements. Plans should also identify and protect future strategic infrastructure facilities and associated infrastructure requirements to support growth, new technologies and changing demands.

The Planning and Design Code should implement state policies through appropriate zoning that encourages the mitigation of environmental impacts, screens sites to improve amenity, and provides flexibility to enable emerging energy technologies to be accommodated. The Code should also identify infrastructure reserves that streamline the assessment of essential infrastructure.

Related SPPs

- Integrated Planning
- Climate Change
- Design Quality
- Key Resources
- Strategic Transport Infrastructure
- Emissions and Hazardous Activities
- Primary Industry
- Employment Lands

Related legislation and instruments

- *Electricity Act 1996*
- *Gas Act 1997*
- *Climate Change and Greenhouse Gas Emissions Reduction Act 2007*

OUR RESILIENT COMMUNITIES AND ENVIRONMENT

South Australia comprises a diverse range of living environments within natural areas of coast, plains, hills and regions. These environments underpin our economy and quality of life through their provision of food, water and raw materials and their role in supporting recreation, tourism, health and wellbeing. Building the resilience of these environments requires a system-wide approach.

As South Australia's population and productivity increase, our natural environment will come under increasing pressure on its resources and encroachment by incompatible development.

South Australia also has exposure to many natural hazards including bushfires, floods, earthquakes and extreme weather, including heat, storms and rainfall. These natural events are likely to increase in regularity and severity with the changing global climate.

Other risks that require careful management include the storage and management of hazardous materials and contamination of land and water.

It is therefore vital for us to anticipate hazards and risk; plan for the protection of lives and the economy; increase the resilience of people, buildings and infrastructure; and reduce the infrastructure and social costs when incidents do occur.

Land use planning must also help to reduce the growth in our greenhouse emissions; increase our resilience to natural hazards, including extreme weather events; secure our water and food supplies; and protect the environmental and ecological resources on which much of our prosperity relies.



State Planning Policies



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STATE PLANNING POLICY 13: COASTAL ENVIRONMENT

The South Australian coastal environment has high aesthetic, social, environmental and economic values. It includes beaches, dune systems, tidal waters, wetlands and cliffs. The natural features of the coastal environment also provide vital habitat, contribute to our biodiversity and play an important role in protecting development and human occupation from flooding and erosion.

The interface between sea and land is dynamic and is subject to coastal hazards such as flooding, erosion, sand dune drift and acid sulphate soils. The impact of climate change and ongoing sea level rise has increased the risk for coastal developments and threatens the viability of tide-dependent ecosystems.

The planning system aims to conserve the coastal environment, and at the same time enable existing settlements to be protected and ensure new development is sustainable and not at risk from coastal hazards. There will be substantial benefits to our economy by providing for sustainable coast dependent development such as aquaculture and ports, which need to be located adjacent to or on coastal water.

Ensuring the continued access to the coast and foreshore also enables opportunities for the enjoyment of our communities and contributes to the population's overall health and wellbeing. Development can enhance this through the provision of appropriate coastal infrastructure.

Objective

Protect and enhance the coastal environment and ensure that development is not affected by coastal hazards.

Policies

1. Ensure development is not at risk from current and future coastal hazards (including coastal flooding, erosion, inundation, dune drift and acid sulphate soils) consistent with the hierarchy of avoid, accommodate and adapt.
2. Balance social and economic development outcomes in coastal areas with the protection of the environment.
3. Protect and enhance the natural coastal environment and its resilience to a changing climate, including environmentally important features, such as mangroves, wetlands, sand dunes, cliff tops, native vegetation and important habitats.
4. Locate development in areas that are not subject to coastal hazards unless the development requires a coastal location and suitable hazard mitigation strategies are in place, taking into account projected sea level rise and coastal retreat.
5. Facilitate sustainable development that requires a coastal site, including eco-tourism, aquaculture, marinas and ports, in areas adjoining the foreshore, where environmental impacts can be managed or mitigated.
6. Maintain or enhance the scenic amenity of important natural coastal landscapes, views and vistas.
7. Ensure development maintains and enhances public access to coastal areas with minimal impact on the environment and amenity.
8. Locate low intensity recreational uses where environmental impacts on the coast will be minimal.



Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying areas subject to coastal hazards such as sea level rise, flooding and storm surge. Areas where growth is envisaged should be identified as well as areas for conservation or of high landscape value.

The Planning and Design Code should implement state policies through appropriate Zoning and Overlays that clearly identify coastal hazards, areas of conservation value, recreation reserves and locations for coast-dependent industries.

Related SPPs

- Integrated Planning
- Climate Change
- Design Quality
- Natural Hazards
- Strategic Transport Infrastructure

Related legislation and instruments

- *Coast Protection Act 1972*
- *Emergency Management Act 2004*
- *Adelaide Dolphin Sanctuary Act 2005*
- *Fisheries Management Act 2007*
- *Marine Parks Act 2007*



STATE PLANNING POLICY 14: WATER SECURITY AND QUALITY

Water is one of South Australia's most valuable natural resources. Access to a safe and reliable water supply supports healthy living, our premium food and wine industries, mining activity, and advanced manufacturing. It is therefore vital that we continue to ensure the security and quality of our water supplies, sources and ecosystems.

Our evolving population and diversifying economy, combined with reducing rainfall and competition for traditional water supplies, requires us to continually plan for water security. We need to further reduce our reliance on the River Murray, diversify our water supplies and increase our water use efficiency.

We also need to ensure that land use planning integrates current and future water availability into decision making. This includes considering what impacts and opportunities future development will have on available water supplies. In situations where a future development's water demand is likely to exceed available supply, we need to investigate all feasible options by weighing up the social, economic and environmental considerations.

Our urban and natural environments are important contributors to improving water security and quality. Actions such as incorporating water sensitive urban design into new developments and retrofitting it into existing areas will contribute to reducing the impact of population, economic and housing growth on our water use. Protecting South Australia's water supply catchments areas from inappropriate development is also critical to keeping our water supplies clean and secure.

We need to deliver a more integrated approach to water resources management so that issues and opportunities are planned holistically. This will assist in addressing flooding and water quality impacts while enhancing our urban liveability and securing alternative supplies.

Objective

South Australia's water supply is protected from the adverse impacts of development.

Policies

1. Provide for the protection and security of the state's water supply to support a healthy environment, vibrant communities and a strong economy.
2. Prioritise the protection of water supply catchments including:
 - a. The Mount Lofty Ranges Watershed
 - b. Water Protection Areas under the *Environment Protection Act 1993*
 - c. The River Murray Protection Area under the *River Murray Act 2003*
 - d. Prescribed water resources and wells under the *Natural Resources Management Act 2004*.
3. Provide for infrastructure and land use policy that aims to decrease flood risk and improve water quality and urban amenity.
4. Ensure our water supply, stormwater and wastewater infrastructure meets the needs of a growing population and economy while balancing environmental outcomes.



Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying areas for the growth and location of future development and associated short and long-term water infrastructure requirements and serviceability. Regional catchments should be identified to understand the upstream and downstream impacts. Watershed areas should be identified and mapped.

The Planning and Design Code should implement state policies through the inclusion of an Overlay to ensure development mitigates adverse impacts on our water supply. The Code should also promote water sensitive urban design and effective stormwater management.

Related SPPs

- Climate Change
- Biodiversity
- Housing Supply and Diversity
- Coastal Protection
- Natural Hazards

Related legislation and instruments

- *Environment Protection Act 1993*
- *Water Resources Act 1997*
- *River Murray Act 2003*
- *Natural Resources Management Act 2004*
- *Murray-Darling Basin Act 2008*



STATE PLANNING POLICY 15: NATURAL HAZARDS

Natural hazards are an integral part of the South Australian landscape and as we continue to grow and develop we need to plan for and mitigate risks from those hazards that have the potential to impact on people, property, infrastructure, our economy and the environment.

The costs to community, business and government of responding to and recovering from natural hazard events is significant. Land use planning has an important role to play in guiding development to reduce the impact of natural hazards rather than relying solely on response and recovery.

Climate change is expected to increase the severity and frequency of extreme weather events in South Australia. Higher temperatures will increase the frequency of extreme heat events and the intensity and frequency of bushfires. Likewise, storm events will increase and result in heavier and more sustained rainfall, high winds and coastal flooding through sea level rise and coastal erosion.

Sound planning and development decisions can help reduce the severity and impact of natural hazards together with disaster reduction strategies; the activities of emergency services agencies; and the resilience of affected communities, infrastructure and economic sectors.

The planning system can be used to guide development away from known high hazard areas and ensure design and construction standards prepare new developments for natural hazard events. Development will not be permitted or will need to meet specific design standards in areas that are in high risk or vulnerable locations. They must also not result in ongoing cost burdens associated with their protection from the impacts of natural hazards.

The location of critical services and infrastructure will also take account of hazard risks.

Some of South Australia's landscapes rely on natural hazard events to sustain a healthy ecosystem while other landscapes contain natural environment systems that have an important role in helping to mitigate hazards. These natural systems should be recognised and conserved so that their cost-effective hazard mitigation function is protected.

Objective

Communities and developments are protected from the adverse impacts of natural hazards.

Policies

1. Identify and minimise the risk to people, property and the environment from exposure to natural hazards including bushfire, terrestrial and coastal flooding, erosion, dune drift and acid sulphate soils.
2. Design and plan for development in accordance with a risk hierarchy of avoidance, adaptation and protection.
3. Locate critical infrastructure such as hospitals, telecommunications, transport systems and energy and water services in areas that are not exposed to risk from natural hazards.
4. Mitigate the impact of extreme heat events by designing public spaces and developments to create cooler micro-climates through the use of green infrastructure.
5. Protect key coastal areas and critical infrastructure at risk from sea level rise, coastal erosion and storm surges.



Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying areas susceptible to natural hazards and considering risk mitigation and adaptation strategies. The identification of new growth areas should seek to avoid natural hazards.

The Planning and Design Code should implement state policies through inclusion of policy that mitigates the adverse impacts from natural hazards, particularly flood and fire. Overlays will be used to identify risks relating to bushfire, flooding etc.

Related SPPs

- Integrated Planning
- Biodiversity
- Climate Change
- Housing Diversity and Supply
- Coastal Protection
- Primary Industry
- Employment Lands
- Strategic Transport Infrastructure

Related legislation and instruments

- *Emergency Management Act 2004*
- *Fire and Emergency Services Act 2005*



STATE PLANNING POLICY 16: EMISSIONS AND HAZARDOUS ACTIVITIES

Protecting communities and the environment from exposure to industrial hazards and site contamination is fundamental to the creation of healthy cities and regions. At the same time, it is critical that South Australia's industrial and infrastructure capacity and employment levels are preserved.

Whilst South Australian industries generate significant economic value for the state, these same industries, including waste depots and essential infrastructure, also typically have legitimate emissions to the air, land and water; or store and manage hazardous materials.

Land use planning has an important role to play in supporting industrial clusters and protecting communities from harmful emissions. Identifying regional level (or cumulative) air quality and noise risks is critical to strengthening the liveability and resilience of our state.

Land use interface risks can be avoided or mitigated through ensuring:

- appropriate separation between emission sources and/or hazardous activities and sensitive land uses
- suitably zoned land with required infrastructure is available for a range of industrial and infrastructure uses.

This will provide greater certainty for industry, safeguard our air, water and soil quality and protect our communities from unacceptable noise levels.

Site contamination is a complex and broad issue impacting large areas of land across the state. With the increasing focus on urban renewal and reinvigoration of existing urban areas it is critical that site contamination issues are identified and addressed from the outset to ensure the health and safety of our communities.

The planning system is one part of the government's integrated approach to site contamination. The role of the planning system is to ensure that as much as possible, land is not developed for more sensitive uses unless site contamination risks have been considered and appropriate cost-effective remediation measures put in place.

Objective

Communities and the environment are protected from risks associated with emissions, hazardous activities and site contamination, whilst industrial development remains viable.

Policies

1. Ensure our communities and the environment are protected from risks associated with emissions and radiation activities while ensuring that industrial and infrastructure development remains viable through:
 - a. Ensuring appropriate zoning and mixed uses are compatible
 - b. Avoiding establishing incompatible land use interfaces through encroachment on industrial sites by maintaining adequate separation distances
 - c. Incorporating engineering controls into building design where emissions or impacts are unavoidable
2. Ensure risk posed by known or potential contamination of sites is adequately assessed and managed to enable the appropriate development and safe use of land.



Non-statutory Guidance Notes

Regional Plans should implement state policies by identifying the location of its industrial land uses in addition to any other contributors to emissions and/or hazardous activities. Separation distances and the areas for both compatible and restricted development should be identified.

The Planning and Design Code should implement state policies through appropriate zoning with supporting policy to ensure minimal exposure to emissions and hazardous activities. Known risks should be mitigated through appropriate policy responses. The Code should include remediation policies to mitigate any potential contamination of sites and to facilitate the safe use of land.

The Code should establish a policy regime to ensure strategic industrial land and essential infrastructure are protected from encroachment by sensitive land uses. Areas where emissions or hazardous activities can be mitigated or managed to provide certainty for industrial development investment should be identified.

Related SPPs

- Climate Change
- Biodiversity
- Primary Industry
- Employment Lands
- Natural Hazards
- Housing Supply and Diversity
- Coastal Protection
- Strategic Transport Infrastructure

Related legislation and instruments

- *Environment Protection Act 1993*

GLOSSARY

Affordable Housing

Affordable Housing is an Inclusionary Policy that incorporates land and dwellings that are appropriate to the needs of households with low and moderate incomes (that is, up to 120% of gross annual median income). The criteria for Affordable Housing (including price points) is determined under regulation 4 of the South Australian Housing Trust (General) Regulations 1995 and associated Government Gazette.

Affordable living

Affordable living expands upon affordable housing to include transportation costs. By taking into account the combined costs of housing and transportation associated with the location of the home, it provides a more complete understanding of affordability. Affordable living also takes into account indirect costs such as accessing employment areas, services and facilities; household expenditure on electricity, gas and water; and the costs of adaptable housing for older people or people with a disability.

Assessment Pathways

Linked to public notification requirements. The pathways for assessment when assessing development are: exempt, accepted, code assessed and impact assessed. Their use will help increase certainty for simple, standard developments and provide a tailored approach for more complex developments.

Community Infrastructure

Includes open space, community sporting facilities/hubs, indoor recreation centres, trails and public realm improvements or installations.

Environmental Impact Statements (EISs)

A document prepared to assess the likelihood of possible effects a development or project might have on the environment. A decision is made as to whether or not the development should proceed and if so what conditions need to be attached.

Impact Assessable Development

Required where there is a need to consider the potential impacts of the proposal. As a general rule, a change of use of a premises is impact assessable, unless stated otherwise.

Infrastructure Schemes

The introduction of a contemporary way of managing infrastructure through Basic and General Infrastructure Schemes. They will supplement existing schemes such as planning conditions, deeds and bonding arrangements and may replace the need for complex infrastructure agreements with individual landowners, which has slowed administration processes considerably. They will provide additional tools to help unlock investment and create a transparent process that enables new infrastructure to be delivered to our communities.

Integrated Decision Making

A single process for determining needs and decision making rather than the traditional approach that uses separate processes.

Joint Planning Board

A Joint Planning Board constitutes between 3 and 7 members and is a body corporate. A Joint Planning Board is primarily tasked with overseeing its agreed functions. A committee has an advisory role to the joint planning board on a particular matter; and a subsidiary undertakes the task assigned to it by the Joint Planning Board.

Performance Based Planning

Development proposals are judged on their merit and are in keeping with strategic policy outcomes. Performance based outcomes provide a flexible approach to achieving the outcomes desired.

Planning and Design Code

The State Planning Commission will be responsible for preparing and maintaining the Planning and Design Code, which will require a new approach to the drafting, presentation and interpretation of zoning rules. The new code will be based on a more design-orientated style of zoning that focuses on built form and mixed-use development.

The Code will set out a comprehensive set of planning rules for development assessment purposes, classified into Zones, Subzones and Overlays. These will be applied in each region in a manner consistent with the relevant region plan. This will make the Code the single point of reference for development assessment.



Planning Instruments

Planning instruments include State Planning Policies, Regional Plans, the Planning and Design Code and Design Standards. Instruments can be prepared by the Minister for Planning, the State Planning Commission or a Joint Planning Board.

Planning Region

The Planning, Development and Infrastructure Act 2016 provides for the state to be divided into 'planning regions'. One of the regions must be designated as 'Greater Adelaide' (replacing the definition of 'Metropolitan Adelaide' in the previous Act).

Planning, Development and Infrastructure Act 2016 (The Act)

An Act to provide for matters that are relevant to the use, development and management of land and buildings. A planning system to regulate development within the state, with rules in respect to the design, construction and use of buildings, and other initiatives to facilitate development of infrastructure, facilities and environments that will benefit the community.

Planning, Development and Infrastructure Regulations

The Planning, Development and Infrastructure Regulations (yet to be drafted) fall under the Planning, Development and Infrastructure Act 2016. Regulations may be made on a variety of building-related topics including the performance standard or form of building work, and fire safety and other designated safety features. They also stipulate the type of assessment and assessment streams required.

Principles of Good Planning

Principles of Good Planning are outlined in the Act. These principles have a long-term focus and respond to emerging challenges, encourage the renewal of existing suburbs, promote walking and cycling, support the liveability of suburbs, facilitate investment, promote the development of public transport, and promote cooperation and integration between and among state government agencies and local government.

Regional Planning Policies

The State Planning Commission must prepare a Regional Plan for each planning region. These plans must be consistent with relevant state planning policies and include:

- A long-term vision (over 15 to 30 year period) for the region or area, including provisions about the integration of land use, transport infrastructure and the public realm
- Maps and plans that relate to the long-term vision
- Contextual information about the region or area, including forward projections and statistical data and analysis as determined by the State Planning Commission or required by a practice direction
- Recommendations about zoning and a framework for development or management of infrastructure and the public realm.

Regional Plans may be divided into parts relating to sub-regions, and may include structure plans, master plans, concept plans or other similar documents. Regional Plans prepared by a joint planning board must comply with any practice direction issued by the Commission.

Special Legislative Schemes

Are a character preservation law, part of any of the following Acts: the *River Murray Act 2003*, the *Adelaide Dolphin Sanctuary Act 2005*, the *Marine Parks Act 2007*, the *Arkarooola Protection Act 2012* or something that declared by the regulations to be a special legislative scheme.

State Adaptive Reuse Guidelines

These relate to re-using existing buildings for new functions and include exploring the options that lie between the extremes of demolition and turning a site into a museum. The principles of the guidelines are based on memory and place, planning controls, social sustainability, environmental sustainability, efficiency and authenticity.

State Interest Policies

Specific matters of state interest in land use planning and development controlled by specific policy.

State Planning Commission

The Planning, Development and Infrastructure Act 2016 creates a new State Planning Commission reporting to the Minister. Its responsibilities include provisions of independent policy advice to government guidance to councils and professionals; and coordination of planning with infrastructure delivery. The Commission will also serve as an assessment authority for prescribed classes of development applications.

State Planning Policies (SPPs)

Set out the government's overarching goals and requirements for the planning system. These policies are to be taken into account when preparing other statutory instruments such as Regional Plans and design standards. They are not to be taken into account for the purpose of any assessment decision or application.

State Policy Matters

Provide integration between state and local policy and allow for easier implementation of new policy. They are simpler and clearer planning rules for local government and community and industry applicants.

Strategic Employment Lands

Employment lands have strategic significance due to their size, location and contribution to the state's economy.

Strategic Intermodal Facilities

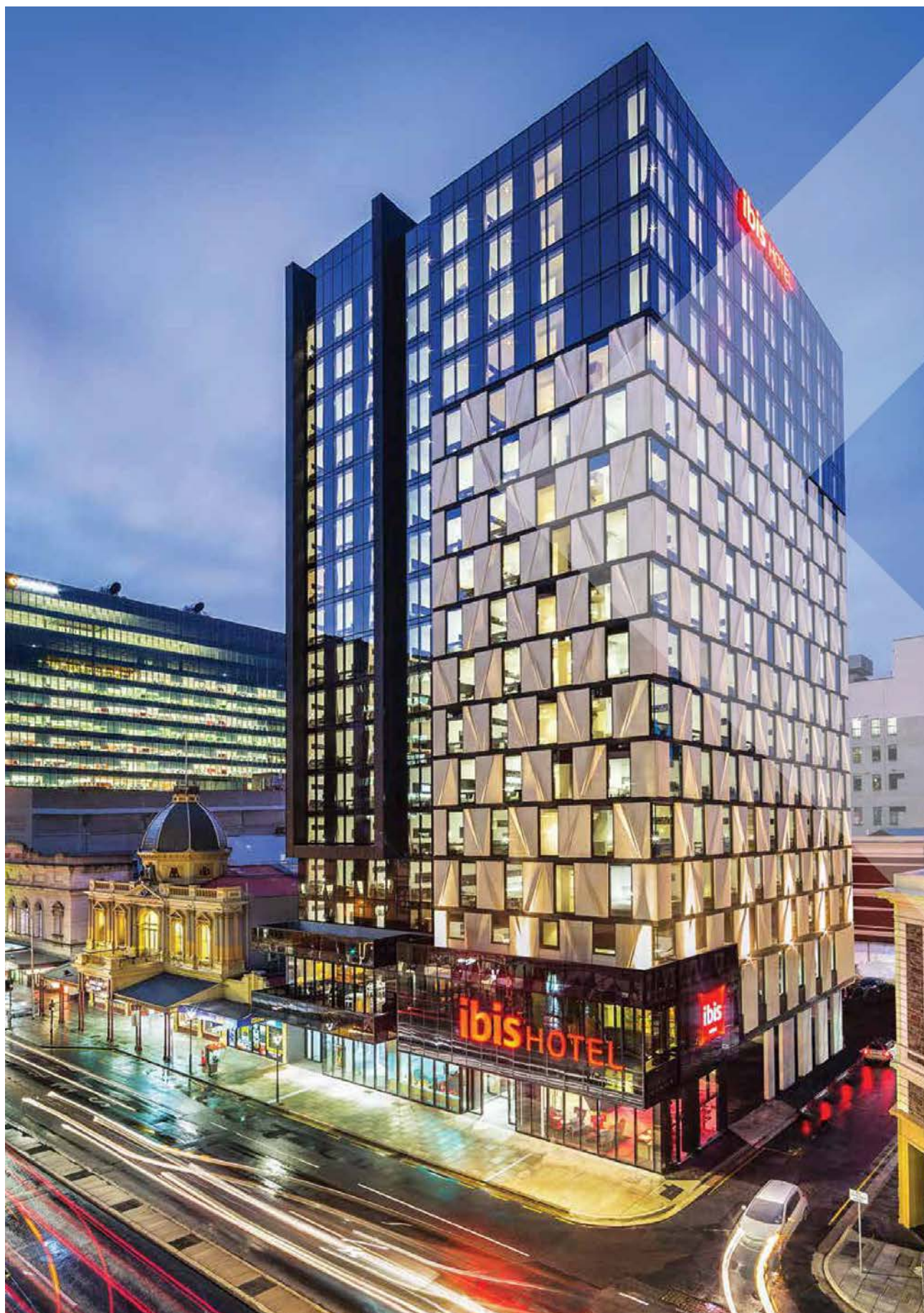
An intermodal facility is any site or facility along the supply chain that contributes to an intermodal movement by providing efficient transfer of goods from one mode of transport to another. Strategic intermodal facilities have a crucial role to play in the transport network and in supporting the anticipated increases in transport uses.

Structure Plans

Structure Plans provide a broad spatial expression of the desired development outcomes for an area and can include transit corridors, centres, renewal areas or greenfield sites. Structure plans may also be used to identify the regional distribution of targets, policies or actions relevant to an area and infrastructure and governance issues that will require resolution to facilitate the desired development outcomes of an area.

Value-based Framework

Provides a way of approaching policy problems and analysing potential initiatives to address these with a strategic base.



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HOW YOU CAN GET INVOLVED

We invite you to participate and share your opinions as we shape and progress development of the State Planning Policies for South Australia.

For further details about the engagement process and to get involved visit:

saplanningportal.sa.gov.au



Government of South Australia
Department of Planning,
Transport and Infrastructure

STATE PLANNING POLICY 1: INTEGRATED PLANNING

Objective

Integrated planning is an essential approach for liveability, growth and economic development, maximising the benefits and positive long-term impacts of development and infrastructure investment.

Policies

1. Plan growth in areas of the state that are connected to, integrated with, and protect, existing and proposed transport routes, infrastructure, services, employment lands and their functions.
2. Ensure that areas of rural, landscape, environmental or food production significance within Greater Adelaide are protected from urban encroachment as provided for by the Environment and Food Production Areas legislation.
3. Provide an adequate supply of land outside the Environment and Food Production Areas that can accommodate housing and employment growth over the relevant forecast period. Based on current dynamics, the relevant forecast period is considered to be 10 years.
4. Manage growth in an orderly sequence to enable the cost-effective and timely delivery of investment in infrastructure commensurate with the rate of population growth into the future.
5. Plan for urban growth to protect and preserve opportunities for high value horticulture, tourism and landscape character areas.
6. Enable the regeneration and renewal of neighbourhoods to provide diverse, high quality and affordable housing supported by infrastructure, services and facilities.
7. Support housing choice and mixed-use development around activity centres, public transport nodes and strategic transit corridors with reduced car parking to encourage greater use of active transport options such as public transport, walking and cycling.
8. Support metropolitan Adelaide as a predominantly low to medium rise city, with high-rise focussed in the CBD, parts of the Park Lands Frame, significant urban boulevards and other strategic locations where the interface with lower rise areas can be managed.

Response to SPP 1:

Policy 1

In the case of City of West Torrens (CWT) there are two key factors driving growth: infill development and higher density development; for example in within proximity to Centre Zones, but more particularly, along Urban Corridor Zones; which was part of the Government's strategy to concentrate new developments around transit corridors (The 30-Year Plan for Greater Adelaide).

The planning policies for the Urban Corridor Zones and other developments that are able to be classified as "Designated Areas" allow for significantly lesser parking to be provided by developers. While encouragement in the use of public transport and other non-car modes of

travel is supported and is desirable, there is no evidence presented that shows a trend to reduced car ownership or reduced car usage flowing on from these policies. It is unclear if, at the time that Urban Corridor Zones were contemplated by Government, adequate modelling was undertaken to assess the adequacy of the main road network to accommodate the increase in trips generated, as a result of higher population growth along these growth corridors.

Based on the experience of CWT of the last few years, a number of key issues have emerged:

- For Urban Corridor Zones in particular, the reduced parking rates have meant that more and more of the parking demands of the new developments are overflowing into the local street network, to the detriment of existing business and residents.
- The increasing higher density developments, particularly townhouses and row dwellings, has seen a reduction in kerb space for on-street parking, as more and more individual driveways are constructed to service these types of new dwellings.
- While individually each higher density development does not by itself create traffic impact issues along the main arterial road, due to the significant lengths of higher density zones encouraged by the Government, these developments collectively would add to the congestion that is currently experienced in many key intersection nodes.

The above experience suggests that to date the State's planning policies do not seem to have embraced an integrated approach in relation to how these growth areas are planned and managed. The upgrade of major arterial roads generally have a very long lead time and are also subject to budgetary constraints, compared to developments which are market-driven and often occur within a very short period of time.

There appears to be disconnect between policy and what actually occurs.

At the very least, the State Planning Policies should look at how the Government's strategies have performed to date, consider if the desired outcomes have been achieved and base the new assessments on *realistic* modelling in order to amend the shortcomings of the previous policies.

The 'discounted' parking rates that were adopted across the metropolitan area for Urban Corridor Zones and 'Designated Areas' should also be re-assessed, given the parking overflow issues that have been created and with no apparent significant modal shift occurring. There also needs to be a re-evaluation of whether public transport services have kept pace with the modal shift outcome sought by 30-Year Plan (as per commentary about the tram capacity constraint, below).

Policy 4

As noted previously, the upgrades of major arterial roads generally have a very long lead time and are subject to budgetary constraints, compared to developments which are market-driven and often occur within a very short period of time.

One example of the need to deliver investment in infrastructure in a timely manner to support the current growth policies is the tram network. As a major people-mover, the City to Bay tram service is intended to encourage people to use this service for work trips instead of using private vehicles.

While the tram service has been very successful in increasing patronage, CWT understands that the tram service is already operating at, or close to, capacity. As more and more development occurs close to the tram route, the capacity issue would eventually become a constraint to achieving the outcomes of the State Planning policies, unless plans to address the constraint issues are identified early and upgrades to the tram service planned in the very near future.

Policy 7

While encouragement in the use of public transport and other non-car modes of travel is supported and is desirable, there is no evidence presented that shows a trend to lower car ownership or lower car usage flowing on from these policies. It may be that this behavioural change would occur eventually in the long term but the implications of the reduced car parking provisions are already being felt in the CWT, where competition is increasing for the limited and decreasing kerb space available for overflow parking. An interim plan may be necessary as modal shift to active transport gradually occurs over time.

STATE PLANNING POLICY 2: DESIGN QUALITY

Objective

The Principles of Good Design are embedded within the planning system to elevate the design quality of South Australia's built and natural environment and public realm.

Policies

1. ~~Ensure~~ Plans encourage development that incorporates the Principles of Good Design.
2. Promote best practice in access and inclusion planning in the design of buildings and places by applying the principles of Universal Design, Access for All, Crime Prevention Through Environmental Design, Environmentally Sustainable Design and Water Sensitive Urban Design.
3. ~~Ensure~~ The development of safe, welcoming, comfortable and efficient buildings and places reduces economic and social disparity.
4. ~~Ensure~~ Design advice is considered early in the planning process for complex developments and utilises consistent and credible processes (such as a Design Review) to ensure better outcomes.
5. Promote a culture of good design to foster creative thinking, innovation and effective design processes and outcomes within the planning profession, allied fields and general public.
6. Provide high quality safe, functional and accessible public green spaces and streetscapes, particularly in areas with increasing infill development, housing diversity, population growth, medium to high residential densities and urban renewal.
7. Prioritise performance based design quality outcomes in Adelaide City; ~~heritage and character areas~~; places where medium-rise buildings interface with lower-rise development; mixed-use renewal precincts; transit corridors; and iconic locations that attract high levels of pedestrian activity and/or tourism.
8. Enable quality design solutions in the planning and design code for ~~low-medium density~~ all development, including low-medium density.

Response to SPP 2:

Editorial and expression enhancements as per underline and strike-through text edits above.

The objective of the policy sets out to embed principles of good design not only in buildings, but also the natural environment and the public realm. The policy seeks to promote development using the Principles of Good Design and other design principals to promote best practice in access and inclusion.

It may be problematic to attempt to address both private realm and public realm design within the same SPP as to do so risks providing inadequate direction on both. Public Realm is an area of major interest and impact for local government and therefore may warrant a separate SPP. There is an opportunity to introduce policy that is wider reaching for the public realm, extending to places where people can meet as a community, where it is a safe and welcoming of different types of people. This includes the creation of vibrant places and

aesthetically interesting places and objects as well as the protection of people in crowded places.

Policy 2

The principle of promoting access and inclusion planning in the design of buildings and places is supported by the Administration, as is the incorporation of the philosophy of "Access for All". Consideration of the increasing number of elderly and prevalence of degenerative conditions such as dementia and Alzheimer's are important in public buildings and the public realm.

Water sensitive urban design is particularly important in areas such as CWT where every effort is required to minimise the impacts of overland flooding.

Some consideration of encouraging ideal passive solar orientation for new buildings could avoid costly retrofitting of engineering solutions.

Policy 5

Policy 5 promotes the culture of good design to foster creative thinking, innovation and effective design processes. The introduction of the overarching principles of design to the policy would provide leadership and drivers for good design.

Environmentally sustainable urban design requires a standalone policy to venture beyond the focus on energy and green buildings. It captures balanced human development, healthy and sustainable communities, innovation thought technology and integrated infrastructure.

It is possible this policy is too far reaching. Whose role is it to promote the 'culture'- and is it the role of a strategic document to dictate the culture to be promoted? It may be more feasible for policy to "Promote good design outcomes that inspire creative thinking, innovation and design outcomes on key development sites for the benefit of the planning profession, allied fields and general public."

Policy 6

How will Policy 6 be achieved when areas of infill development consistently result in a reduction of tree canopy and private open space? In some areas identified for medium density infill, there is already a lack of open space with little opportunity or funding to purchase land for use as open space.

Policy 7

Policy 7 informs on the performance based design quality outcomes. Urban design qualities of human scale, legibility and linkage should be introduced to this policy. By considering these qualities the relationship between the physical features of the environment and the walkability of the locality can provide effective urban design solutions.

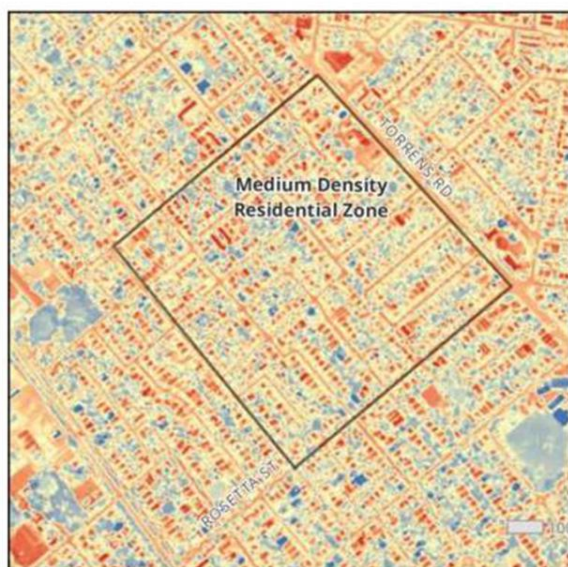
In CWT character and heritage areas have been retained through the Housing Diversity DPA in direct response to community feedback. Accordingly, Council seeks to ensure that Character and heritage areas identified in the West Torrens Development Plan are retained in their current form and these concepts continue despite changes to the planning system. The 'codification' of qualitative standards to satisfy performance-based e-planning requirements, risks ignoring important design elements which provide a distinct sense of place in character and heritage areas.

Local communities need to be drawn into the conversation on design quality, especially in the context of heritage and character suburbs/areas.

Policy 8

Quality design solutions should be a part of all development, not just low-medium density.

APPENDIX 1 RELATIONSHIP BETWEEN RESIDENTIAL DENSITY AND SURFACE TEMPERATURE





STATE PLANNING POLICY 3: ADAPTIVE REUSE

Objective

The adaptive reuse of existing buildings accommodates new and diverse uses.

Policies

1. Remove barriers and encourage innovative and adaptive reuse of underutilised buildings and places to inspire urban regeneration, stimulate our economy and unlock latent investment opportunities.
2. Sponsor models of adaptive reuse that allow flexible access to public spaces and infrastructure.
3. Encourage and enable the repurposing and adaptive reuse of historical buildings and places that recognise and preserve our state's history.
4. Prioritise the adaptive reuse of buildings within the City of Adelaide and other mixed-use precincts.
5. Facilitate the conversion and adaption of existing commercial office buildings in the City of Adelaide for residential or mixed-use.
6. Provide a range of planning and development incentives and bonus schemes to streamline decision-making processes, provide dispensation on prescriptive requirements that constrain opportunities, and capitalise on related regulatory or financial incentives outside of the planning system.
7. Ensure performance-based building regulations are flexible to encourage the adaptability of existing buildings to new uses without compromising health and safety.

Response to SPP 3

Editorial and expression enhancements as per underline and strikethrough edits above.

Objective

The objective is inclusive of all established buildings to be adaptively reused or repurposed. An historical perspective of reuse is reserved for the policies.

Policy 2

It is not clear who will sponsor these models or what 'flexible access to public spaces' means.

Policy 6

Who will be responsible for determining where the provisions of Policy 6 will apply; who will be accountable for the financial cost of any incentives? How will the streamlined decision-making process be balanced with community expectations for consultation?

Often when large facilities are repurposed (for example automotive plant reused as warehousing) the employment capacity is significantly reduced. The policies mention removing barriers and providing dispensation, however they are weak on providing leadership on how this is to be facilitated to maintain economic development.

Policy 3

Historical buildings are often the most difficult to reuse as they do not meet current expectations or building codes, however are necessary for a city to preserve the historical fabric and sense of belonging.

The policy should provide direction on how the historical buildings are to be repurposed.

STATE PLANNING POLICY 4: BIODIVERSITY

Objective

Biodiversity is valued and conserved, ~~and its integrity within natural ecosystems protected.~~

Policies

1. Protect and minimise impacts of development on areas with recognised natural values, including areas of native vegetation and critical habitat.
2. Minimise the loss of biodiversity, where possible, in accordance with the mitigation hierarchy:
 - a) Avoidance—avoid impacts on biodiversity
 - b) Minimisation—reduce the duration, intensity and/or extent of impacts
 - c) Rehabilitation/restoration—improve degraded or removed ecosystems following exposure to impacts.
3. Recognise that modified landscapes have environmental value and that development should be compatible with these values.
4. Encourage nature-based tourism and recreation that is compatible with, and at an appropriate scale for conserving the natural values of that landscape.

Response to SPP 4

Objective

The objective of the policy is succinct and strong and has a firm emphasis on conservation and the value of biodiversity.

However, there is a perceived disconnect between the objective of the SPP and its internal policies. The policies focus on achieving development s that minimise their impact on biodiversity, however it is considered more important to have a policy that focuses on developments that where possible, actually *increase and enhance* biodiversity.

Editorial and expression enhancements as per underline and strike-through text edits above.

Policies

The policies are also considered un-progressive, in that they look at biodiversity from a heavily anthropocentric perspective. Instead, the policies should look at the inherent value of biodiversity rather than its value in terms of tourism and recreation.

Consideration should also be given to a policy that focuses on habitat creation and the planting of indigenous and native plants, to increase biodiversity across the region and connect key corridors for the effective and safe movement of wildlife through the urban environment.

The objective and underlying policies refer to the *natural* ecosystems however this should possibly be removed so *all* ecosystems are valued such as streetscape and private backyard ecosystems i.e. the objective should simply state *biodiversity is valued and conserved*.

Policies should include the requirement for private properties to include a minimum garden space which would enable the protection/creation of ecosystems throughout metropolitan Adelaide.

The Department for Environment and Water's *No Species Loss Strategy 2007-2017* recently expired, however provided a strong vision for the protection of South Australia's native plants, animals and ecosystems and helping them to adapt to a changing climate. The SPP for Biodiversity should provide an equally strong focus on the protection and preservation of biodiversity.

Imagery

Also there may be a more appropriate image to reflect our State's biodiversity rather than a vineyard...

STATE PLANNING POLICY 5: CLIMATE CHANGE

Objective

Our greenhouse gas emissions are reduced and development that is climate-ready is promoted so that our economy, communities and environment will be more resilient **and able to adapt** to climate change impacts.

Policies

1. Create carbon-efficient living environments through a more compact urban form that supports active travel, walkability and the use of public transport.
2. ~~Ensure the~~ Design of public places to increase climate change resilience and future liveability.
3. ~~Ensure the development of~~ Develop climate-smart buildings that reduce our demand for water and energy and mitigate the impacts of rising temperatures by encouraging water sensitive urban design, green infrastructure, urban greening and tree canopy enhancement.
4. ~~Avoid~~ Development in hazard-prone areas or, where unavoidable, ensure should reduce risks to people and property ~~are mitigated to an acceptable or tolerable level.~~ through cost-effective measures.
5. Facilitate green technologies and industries that reduce reliance on carbon-based energy supplies.
6. Protect and enhance areas that provide biodiversity and maximise opportunities for carbon sequestration.
7. ~~Ensure decision-making~~ Considers the impacts of climate change using the best available information on climate risk. ~~which is regularly reviewed and updated.~~
8. Support development that ~~does not contribute~~ to increasing reducing our vulnerability or exacerbating to the impacts of climate change ~~and which makes the fullest possible contribution to mitigation.~~

Response to SPP 5

The policy contains a number of climate-jargon terms, with limited depth and specificity that add little to the policy, such as 'carbon efficient', 'carbon smart' and 'carbon sequestration'. The policy could be improved through inclusion of climate terms within the glossary i.e. define what is meant by carbon-efficient, and climate-smart, etc.

Comments relating to SPP 5 preamble (pages 30-31 of full SPP consultation document):
In "The Role of Planning" section, add 'urban heat and wind' to the list of hazards listed under point 2.

Further editorial and expression enhancements as per underline and strikethrough edits in text above. **Policy 6** should include both the public and private realm.

STATE PLANNING POLICY 6: HOUSING SUPPLY AND DIVERSITY

Objective

A range of diverse, affordable, well-serviced and sustainable housing and land choices is provided as, where and when required.

Policies

1. Enable the provision of a well-designed, diverse and inclusive affordable housing supply that responds to population growth and targets, and the evolving demographics and lifestyle needs of our current and future communities.
2. Ensure there is a timely supply of land for housing that is integrated with, and connected to, the range of services, facilities, public transport and infrastructure needed to support liveable and walkable neighbourhoods.
3. Support regional centres and town growth and the demand for increases in housing supply within the existing town footprint or outside towns where there is demonstrated demand and it is contiguous with the existing development area.
4. Promote residential and mixed-use development in centres and corridor catchments to achieve the densities required to support the economic viability of these locations and the public transport services.
5. Provide a permissive (within boundaries) and enabling policy environment for housing within residential zones, including the provision of small lot housing and aged care accommodation.
6. Increase the amount and diversity of residential accommodation in Adelaide City to support a variety of household types for a range of age and income groups, including students, professionals and the ageing.
7. Enable and encourage the provision of Affordable Housing through incentives such as planning policy bonuses or concessions (e.g. where major re-zonings are undertaken that increase development opportunities).
8. Support the creation of healthy neighbourhoods that include diverse housing options; enable access to local shops, community facilities and infrastructure; promote active travel and public transport use; and provide quality open space, recreation and sporting facilities.

Response to SPP 6:

Overall the policy addresses the aspirations of a well-developed modern society seeking affordability and housing choice for the population. It introduces the urban planning concepts of public transport and infrastructure needed to support liveable and walkable neighbourhoods as the fabric for providing housing choice.

There is an opportunity to introduce additional policy that directs development to respect and enhance heritage and character areas when in close proximity to them.

Further editorial and expression enhancements as per underline edits in text above.

Policy 3

This policy comments on the need to consolidate regional centres and discourages new settlements. Policy guidance is required for regional settlements that are in decline or approaching closure.

Policy is provided that seeks to support the creation of healthy neighbourhoods and outlines key components that are required to develop this type of neighbourhood including infrastructure and quality open space.

Policy 4

The type of mixed -use development referred to is limited to the residential locality which infers a type of retail development. There are emerging industries that have potential to coexist with residential development and may be attractors to the locality rather than providers for the immediate locality. The policy should address and support the introduction of new industries that are compatible with residential development in mixed used development.

Policy 5

The permissive and enabling policy for housing in the residential zone as presented in policy 5, only supports current behaviour, whereas there is the opportunity to introduce policy that *advances* innovation and transformation of residential accommodation.

Policy is required that provides guidance on identifying the residential capacity in an area so it may not be exceeded. Not all residential land is suitable for medium to high density development.

Policy 6

Considering the large foot print and low density of the area of Greater Adelaide, this policy's focus on residential accommodation in the City of Adelaide, would ideally be extended to include the suburban inner ring of Greater Adelaide. This would allow for an integration of the diversity from the city to suburbs rather than a step change divided by the green belt of the park lands. Diversity does not necessarily mean high-rise, instead the emphasis should be on new types of residential models which may include opportunity for the "missing middle" townhouse type development etc.

Policy 7

CWT would not like to see car parking or building height concessions encouraged as a means of encouraging affordable housing. Ideally affordable housing should be mixed in with other housing types to avoid a concentration of affordable housing and allow for better integration in the community.

STATE PLANNING POLICY 7: CULTURAL HERITAGE

Objective

Places of cultural heritage significance and heritage areas are conserved and celebrated for the benefit of our present and future generations.

Policies

1. Support and promote the sensitive and respectful use of our culturally and historically significant places.
2. Recognise and protect Indigenous cultural heritage sites and areas of significance.

Response to SPP 7:

It is unclear the intended extent of the terminology e.g.

- Does "places" include buildings, objects and artefacts
- What determines "significance".

The terminology used in SPP7 is vague and open to interpretation. Before fixing any wording of policies in this SPP, it is recommended that DPTI and SPC undertake a conversation with the community to understand where they stand on these matters. It is the cultural heritage of communities past and present that will be protected by this policy, or otherwise.

Further editorial and expression enhancements as per underline edits in text above.

Objective and Policies

Places of heritage significance and heritage areas should not only be conserved, but also **celebrated** to maintain currency and awareness. Sense of place and belonging and cultural identity is often reflected through public art and sculptures, this can be a way of celebrating the non-tangible history of an area. Telling the story behind the reason for the significance is an important part of ensuring connection to heritage items and subsequent commitment to conservation.

Community members should have a say in what is determined to be significant, and system of heritage conservation requires appropriate 'knowledge keepers' and communities of interest to be identified and consulted. It would be beneficial for the SPP to acknowledge the requirement for communities to be involved in identifying and celebrating heritage.

Preamble text

Comments on the preamble text from page 38 of the *full version of the SPP Consultation document follow*. Interchangeable use of the terms historic and heritage may be misleading. Likewise, using the term heritage as a descriptor for character serves to further confuse what is already a vexed issue in the Planning sector and broader community.

Heritage is not necessarily tied to character, and a building or place may have heritage value regardless of whether it reflects any local character. Of the current requirements for heritage listings, *aesthetic merit* is only 1 out of 7 factors to be considered.

The importance of including recognition of South Australia's first nation's people is acknowledged and the preamble text would also be enhanced by some mention of our State's *multi-cultural heritage*; use of the broad term "post-colonial heritage" presents a binary image of Indigenous and Colonial heritage. It does not adequately reflect the range of migrant and cultural influences that have contributed to the history of our state and local areas.

Acknowledgement of commercial and economic heritage (e.g. Adelaide Airport) could further enhance this SPP. For example a place like the Adelaide Airport may be deemed to be culturally significant as a demonstration of the era of air travel in which we live, and as the opening and closing chapter to many individual journeys of significance to migrants and travellers to and from Adelaide and South Australia more broadly.

Consideration of sub-cultures and understanding what is significant to different age groups and/or cultural, ethnic and religious backgrounds or sub-cultures based on interests could also benefit this policy. For example a skate park may carry significance for youth culture, while a library may be recognised as a place of cultural significance as a support centre and for the range of services to newly arrived migrants.

The importance of recognising oral cultural traditions and customs- which are not represented by a building or structure has not been captured.

SPP7 also fails to consider the concept of a process of recognising 'modern heritage'- that is the significant events and places of the current era which will be tomorrow's historical heritage.

STATE PLANNING POLICY 8: PRIMARY INDUSTRY**Objective**

A diverse and dynamic primary industry sector making the best use of natural and human assets.

Policies

1. Identify and protect key primary production assets and secure strategic opportunities for future primary industry development.
 2. Create local conditions that support new and continuing investment in primary industry while seeking to promote co-existence with adjoining primary industries and avoid land use conflicts.
 3. Enable primary industry businesses to grow, adapt and evolve through technology adoption, intensification of production systems, business diversification, workforce attraction, and restructuring.
 4. Equitably manage the interface between primary production and other land use types, especially at the edge of urban areas.
-

Response to SPP 8

City of West Torrens does not wish to provide a response to SPP 8.

STATE PLANNING POLICY 9: EMPLOYMENT LANDS

Objective

Employment lands are protected from encroachment by incompatible development and are supported by appropriate transport systems and infrastructure.

Policies

1. Enable opportunities for employment that are connected to, and integrated with, housing, infrastructure, transport and essential services.
2. Support state-significant operations and industries and protect them from encroachment by incompatible and/or more sensitive land uses.
3. Support and promote adaptable policies that allow employment markets to evolve in response to changing business and community needs.
4. Promote new, latent and alternative employment by enabling a diverse range of flexible land use opportunities.
5. Protect prime industrial land for employment use where it provides connectivity to freight networks; enables a critical mass or cluster of activity; has the potential for expansion; is connected to skilled labour; is well serviced; and is not constrained by abutting land uses.
6. Allow for competition within the retail sector by providing an appropriate supply of land for all retail formats in areas that are accessible to communities, while still maintaining the hierarchy of centre and retail development.
7. Support sustainable tourism where the social, cultural and natural values underpinning the tourism developments are protected to maximise economic growth.
8. Strengthen the primacy of the city centre as the cultural, entertainment, tourism and economic focus of Greater Adelaide. Enhance its role as the centre for peak legal, financial and banking services, specialty health and medical services, higher education, the arts, and high-quality specialty retailers that contribute to Adelaide City's attributes as a destination.
9. Encourage the development of vibrant employment and residential mixed-use precincts. ~~where conflicts between uses can be managed.~~
10. Plan for employment and industrial precincts that improve economic productivity, are protected from encroachment, connect to efficient supply chains, and minimise transport impacts on existing communities.

Response to SPP 9

SPP 9 addresses the need to protect land for employment use as essential to promote job growth and diversity of businesses. The need to have employment land supported by appropriate transport systems and infrastructure so they can function efficiently and effectively is also cited in the policy. The expression of policies in this SPP may be enhanced as per underline and strike-through text edits as above.

There are types of employment that are no longer attached to land use and therefore this SPP requires policy to address the changing nature of employment generators.

Policy 1

Policy 1 emphasises that for employment land to succeed, opportunities need to be created for connectivity and integration with housing, infrastructure, transport and essential services.

Policy 3

Recognition is given that businesses and community needs may change over time or rapidly, and the policy will be required to be adaptable. The need for policy to be flexible and supportive for new forms of employment which has not been envisaged as requiring employment land is supported.

Policy 5

The need is identified to maintain large areas of industrial land that has potential for development and expansion, established connectivity to transport, available labour and does not conflict with adjacent land uses.

Policy 7

Further consideration is required regarding planning for potential impacts associated with *maximising* the growth of key tourism providers - such as Adelaide Airport. This potentially conflicts with provisions of SPP 11 which state, "minimise negative transport-related impacts on communities and the environment."

Policy 8

Policy 8 cites the requirement to strengthen the Adelaide City Centre as the cultural, entertainment, tourism and economic focus of Greater Adelaide. However omits to identify the city as a sporting precinct. CWT is of the view that the primacy of the CBD need not be confined to the Adelaide CBD, but could benefit from expanding to surrounding inner metropolitan areas.

STATE PLANNING POLICY 10: KEY RESOURCES

Objective

Key resources continue to contribute to our state's economy and provide valued employment opportunities.

Policies

1. Define and protect mineral resources operations, associated infrastructure and undeveloped mineral resources from encroachment by incompatible land uses.
 2. Plan for and implement development in the vicinity of undeveloped energy resources, energy resources operations and associated infrastructure to ensure their ongoing safe and efficient operation.
 3. Identify and maintain strategic transport corridors and other key infrastructure required to support resource sector activities and their supply chains.
-

Response to SPP 10

City of West Torrens does not wish to provide a response for SPP 10.

STATE PLANNING POLICY 11: STRATEGIC TRANSPORT INFRASTRUCTURE

Objective

Land development policies are integrated with existing and future transport infrastructure, services and functions to preserve and enhance the safe, efficient and reliable connectivity for people and business.

Policies

1. Enable an efficient, reliable and safe transport network connecting business to markets and people to places (i.e. where they live, work, visit and recreate).
2. Promote development that ~~maximises~~ optimises the use of existing and planned investment in transport infrastructure and services.
3. Enable equitable contribution from developers towards the provision of transport infrastructure and services to support land and property development.
4. Support the long-term sustainability and management of transport assets and the various modes that use these assets.
5. Minimise negative transport-related impacts on communities ~~and~~ the environment and sensitive land uses.
6. Enable and encourage the increased use of a wider variety of transport modes including public transport, walking and cycling to facilitate a reduced reliance on private vehicle travel.
7. Allow for the future expansion and intensification of strategic transport infrastructure and service provision (corridors and nodes) for passenger and freight movements.
8. Identify and protect the operations of key transport infrastructure, corridors and nodes (passenger and freight).
9. Enable development that is integrated with and capitalises on existing and future transport functions of transport corridors and nodes.
10. Plan development to take advantage of emerging technologies, including electric and alternative fuel vehicles, autonomous vehicles and on-demand transport opportunities.

Response to SPP 11

Objective

The objective for SPP11 is somewhat clumsily expressed. Perhaps consider rewording to:
Provisions for existing and future transport infrastructure, services and functions are integrated with land use development policies to preserve and enhance safe, efficient and reliable transport connectivity that services the needs of people and business.

However, it is unclear if this objective is indicating that separate transport planning will not occur- and that planning for transport functions and services will only exist as a part of 'land development policies' /land use planning. The role of separate transport planning should

continue but would ideally be recognised and integrated within land use planning policy (refer SPP1- Integrated Planning).

Additional editorial and expression enhancements as per underline and strikethrough text edits in text above.

Policy 1

The efficiency of the transport network is constrained by the current congestion experienced at many of the key intersection nodes in the City of West Torrens (CWT).

There are several key arterial roads in the CWT: Anzac Highway, Richmond Road, Sir Donald Bradman Drive, Henley Beach Road, Tapleys Hill Road, Marion Road, South Road and Port Road/East Terrace. The DPTI intersection capacity data, provided as part of the 'Operation Moving Traffic Plan', shows that most of the key intersection nodes along these major roads are already at, or beyond, capacity. As more and more developments are encouraged by the State Planning policies, the conditions of the DPTI road network can only get worse.

On the one hand, policy encourages new development on transit corridors but on the other hand there does not appear to be a considered plan to invest in upgrades to the network. It would appear that the outcome sought by the policies is based on the hope that there would be a modal shift that would occur within a short period of time. To date, this has not seemed to be the case.

Consideration should be given to multi-modal transport when planning for integrated transport networks.

Policy 2

Use of careful language in the policies may assist achieve community acceptance of certain concepts. 'Maximising' implies greater numbers or quantity which may be a deterrent, where use of the term 'optimising' may be preferable as it implies a better outcome, rather than a larger quantity.

As previously noted, while maximizing/optimising the use of existing transport infrastructure and service is desirable and supported, unless these services continue to provide an attractive alternative for users, the outcome sought would not be achievable. The capacity constraint of the tram service is one example where the constraint would eventually deter people from this mode of transport.

The policy also requires some acknowledgement of the end user's requirements with regard to modal shift, and encourage transport nodes with park and ride facilities.

The airport is a key factor in the transport network and will be undergoing a major expansion in the near future. Consideration of how development around the airport will be managed is required, particularly given the Federal Government's proposed Public Safety Zones at Ends of Airport Runways.

Policy 3

Upgrades of the transport routes would generally occur along the immediate frontages of a development site. The City of West Torrens would be keen to see how the Government would look at this equitable contribution issue associated with land and property development, assuming that the contribution includes developers and should be stated.

Policy 4

Clarification is required as to what 'long-term sustainability' means in the context of intersection capacity issues, modal shift objectives/ targets and how these can be achieved, and future changes to transport (eg smart technology).

Policy 5

The CWT is already experiencing negative transport-related impacts. One such impact is the overflow parking from new developments. While higher density developments are supported along major transport corridors, the Government should elaborate on how minimizing the impacts can be achieved, for example given the experience of CWT with respect to overflow parking.

In addition, traffic around sensitive land uses such as child care centres would also need to be considered.

This policy sets the ambition to "minimise negative transport-related impacts on communities and the environment", however provides limited guidance on mitigating potential hazards relating to aircraft movements associated with the Adelaide Airport, preferring to focus only on building heights through the identification of the Obstacle Limitation Surface layer (as identified in the non-statutory Guidance Notes).

In the event that it is deemed inappropriate to address this type of hazard through SPP 16 Emissions and Hazardous Activities, it is suggested that further provisions be provided in SPP 11 related to strategic transport infrastructure and/or a separate SPP specific to Airport operations be incorporated into the suite of State Planning Policies.

Note: Council reserves its position on how such policy is to be implemented through various mechanisms until such time as the results of the 600+ responses to the *Experiences of Aircraft Noise Survey* can be comprehensively analysed.

Policy 6

This policy would only work if the alternative modes of transport are conveniently and readily available. The CWT already has a very extensive bicycle network that provides convenient access to and from the CBD and to other recreational areas and beyond.

There also needs to be a re-evaluation of whether public transport services have kept pace with the modal shift outcome sought by 30-Year Plan. If there is capacity constraint issues in the public transport network, this would discourage rather than encourage the use of public transport.

Policy 7

The concept behind policy 7 is supported. As an example, the CWT has previously identified that Morphett Road, north of Anzac Highway, and Richmond Road, west of Marion Road, could become key new DPTI managed roads to provide alternatives to Marion Road and Sir Donald Bradman Drive to the Adelaide Airport and to accommodate freight routes into a part of the Airport where significant commercial and industrial developments are planned in the future. There have been a number of previous submissions from the CWT to DPTI and the Minister of Transport for this to occur.

Policy 8

The concept behind policy 8 is supported. As an example, the key corridors and intersection nodes have already been identified for the CWT as part of the OMT Plan. There are two OMT Plans being prepared for Henley Beach Road and Sir Donald Bradman Drive in a joint

project between DPTI and CWT. At this stage, implementation of some of the measures are being undertaken and an assessment of the outcomes versus the objectives would be undertaken at a later stage. The OMT Plans seek to improve the road conditions for all modes of transport and for all periods of the day, unlike previous approaches which tended to focus on peak hours only.

Policy 9

The current Urban Corridor Zones in the CWT are very lineal in focus, for example along Anzac Highway, Henley Beach Road and Port Road. For the predominantly residential developments with some mixed uses on the ground level, the lineal form of developments seems to suit the transport corridor arrangement by enabling convenient access to bicycle lanes and public transport services. Access to these forms of developments are not as critical, given the relatively low traffic generating nature of the residential land uses.

For mixed use development that are predominantly retail or commercial in nature, these tend to be generally located on major arterial intersections along the transport corridors for reasons of accessibility. The difficulty arising from locating these major traffic generating land uses at intersection nodes is that there is immediate impact on these already congested intersections. While there is no clear solution to this kind of issue, the State Planning Policies, in encouraging this form of development on major intersection nodes, should also have a plan in place to address the congestion issues they exacerbate.

Policy 10

The emerging technologies promoted through policy 10 are supported and would help change travel behaviour in the long term. Some acknowledgment should be provided in the new planning system to encourage and provide for electric charging points in car parks, and drop off points designed to optimise efficient autonomous vehicle movements. Parking related technology should also be encouraged.

STATE PLANNING POLICY 12: ENERGY

Objective

The ongoing provision of sustainable, reliable and affordable energy options that meet the needs of community and business.

Policies

1. Support the development of energy assets and infrastructure which are able to manage their impact on surrounding land uses, and the natural and built environment.
2. Support and promote ~~alternative~~ renewable sources of energy supply such as solar and wind at the neighbourhood level.
3. Facilitate access to strategic energy infrastructure corridors to support the interconnection between South Australia and the National Electricity Market.
4. Ensure development in the vicinity of major energy infrastructure locations and corridors (including easements) is planned and implemented in such a way as to maintain the safe and efficient delivery and functioning of the infrastructure.
5. Ensure renewable energy technologies ~~support become~~ a stable energy market and provide continued supply and do not adversely affect the amenity of regional communities.

Response to SPP 12

Objective

The objective of the policy is succinct and strong, and has a firm emphasis on the provision of sustainable energy.

There appears to be a disconnect between the objective of the policy and its sub-policies. The policy should require that energy efficiency and reduction of carbon emissions be a priority when considered against other factors when choosing energy generation. As such, associated infrastructure for the provision of renewable energy should be developed to ensure this.

Policies

There should be a policy focused on the need to move towards renewable energy, and a requirement on investment to achieve stable power supply through this technology.

A policy should be included to encourage emerging renewable technologies e.g. battery storage, to be integrated/considered at the design and planning stage of new developments.

This could be supported by incentives for existing building owners to undertake energy efficiency measures and install renewable energy in order to benefit tenants and the wider community.

Further editorial and expression enhancements as per underline and strikethrough edits in text above.

STATE PLANNING POLICY 13: COASTAL ENVIRONMENT

Objective

Protect and enhance the coastal environment and ensure that development is not affected by coastal hazards.

Policies

1. Ensure development is not at risk from current and future coastal hazards (including coastal flooding, erosion, inundation, dune drift and acid sulphate soils) consistent with the hierarchy of avoid, accommodate and adapt.
 2. Balance social and economic development outcomes in coastal areas with the protection of the environment.
 3. Protect and enhance the natural coastal environment and its resilience to a changing climate, including environmentally important features, such as mangroves, wetlands, sand dunes, cliff tops, native vegetation and important habitats.
 4. Locate development in areas that are not subject to coastal hazards unless the development requires a coastal location and suitable hazard mitigation strategies are in place, taking into account projected sea level rise and coastal retreat.
 5. Facilitate sustainable development that requires a coastal site, including eco-tourism, aquaculture, marinas and ports, in areas adjoining the foreshore, where environmental impacts can be managed or mitigated.
 6. Maintain or enhance the scenic amenity of important natural coastal landscapes, views and vistas.
 7. Ensure development maintains and enhances public access to coastal areas with minimal impact on the environment and amenity.
 8. Locate low intensity recreational uses where environmental impacts on the coast will be minimal.
-

Response to SPP 13

Objective

The objective of the policy is succinct and strongly emphasizes a need to protect and enhance our coastal environments.

Policy 1

Ensuring development is not at risk from hazards is not a realistic expectation/outcome. Reword to: 'Mitigate the risk of hazards on existing development...' (if that is the intention of this policy). However, unless zoning is changed to prevent further development occurring along vulnerable coastlines, the risk will continue (and will increase).

Policy 3

The natural coastal environment is based on natural processes such as sand movement along the coast. Such processes create and impact environmental features either by depositing sand or by removing sand. These processes will be affected by climate change.

This policy is suggesting modifying and therefore changing the natural coastal environment. It is therefore unclear of the actual intention of this policy. It is suggested to reword the policy to: 'Protect coastal environments such as mangroves, dunes, cliffs and native vegetation to help reduce the risk of erosion and loss of sand arising from wave damage.'

STATE PLANNING POLICY 14: WATER SECURITY AND QUALITY

Objective

South Australia's water supply is protected from the adverse impacts of development.

Policies

1. Provide for the protection and security of the state's water supply to support a healthy environment, vibrant communities and a strong economy.
 2. Prioritise the protection of water supply catchments including:
 - a) The Mount Lofty Ranges Watershed
 - b) Water Protection Areas under the Environment Protection Act 1993
 - c) The River Murray Protection Area under the River Murray Act 2003
 - d) Prescribed water resources and wells under the Natural Resources Management Act 2004.
 3. Provide for infrastructure and land use policy that aims to decrease flood risk and improve water quality and urban amenity.
 4. Ensure ~~our~~ the state's water supply, stormwater and wastewater infrastructure meets the needs of a growing population and economy while balancing environmental outcomes.
-

Response to SPP 14

Objective

The objective is considered limited and simplistic. The objective should have a greater emphasis on drought resilience and minimising the environmental impacts of stormwater runoff.

Policy 3

While Water Sensitive Urban Design is implied through policy 3, a more direct mention of the incorporation of WSUD into infrastructure would be beneficial. It is also considered valuable to include a policy regarding incorporating water sensitive urban design elements into new developments and retrofitting into existing areas.

Policies

Consideration should also be given to the inclusion of a policy focusing on the importance of infrastructure for alternative water sources to reduce reliance on potable water e.g. aquifer storage and recovery, and retention systems.

Editorial and expression enhancements as per underline and strike-through text edits above.

STATE PLANNING POLICY 15: NATURAL HAZARDS

Objective

Communities and developments are protected from the adverse impacts of natural hazards.

Policies

1. Identify and minimise the risk to people, property and the environment from exposure to natural hazards including bushfire, terrestrial and coastal flooding, erosion, dune drift and acid sulphate soils.
 2. Design and plan for development in accordance with a risk hierarchy of avoidance, adaptation and protection.
 3. Locate critical infrastructure such as hospitals, telecommunications, transport systems and energy and water services in areas that are not exposed to risk from natural hazards.
 4. Mitigate the impact of extreme heat events by designing public spaces and developments to create cooler micro-climates through the use of green infrastructure.
 5. Protect key coastal areas and critical infrastructure at risk from sea level rise, coastal erosion and storm surges.
-

Response to SPP 15:

The SPP's objective and sub-policies are generally clearly worded and support each other. Editorial and expression enhancements as per strike-through text edits above. Other comments on expression and ability to implement policy as shown below.

Objective

Use of the term 'developments' in the plural form, in the objective of SPP 15, implies during development or construction phase only, while use of the singular 'development' in this context would appear to cover post-construction phase also. Use of the singular term 'development' is consistent with expression used in other SPP Objectives.

Policy 2 and 3

While policies 2 and 3 present admirable intentions, in many areas, this may not be possible. Critical infrastructure is still required in areas where natural hazards (such as flooding) exist and therefore, design will become more important in line with the protection aspect of the risk hierarchy.

Policy 4

Policy 4 assumes that all development(s) have the potential to include green infrastructure and that there are sufficient public spaces to create micro-climates. As can be seen from the urban heat mapping project, areas of higher density have significantly higher average surface temperatures. It is difficult to see how this trend will be changed to meet the aims of this policy.

STATE PLANNING POLICY 16: EMISSIONS AND HAZARDOUS ACTIVITIES

Objective

Communities and the environment are protected from risks associated with emissions, hazardous activities and site contamination, whilst industrial development remains viable.

Policies

1. ~~Ensure~~ Our communities and the environment are protected from risks associated with emissions and radiation activities while ~~ensur~~ seeking that industrial and commercial infrastructure development remains viable through:
 - a) ~~Ensuring~~ appropriate zoning and mixed uses only where compatible ~~are compatible~~
 - b) adequate separation distances for industrial sites that prevent ~~Avoiding establishing incompatible land use interfaces through encroachment on industrial sites by maintaining adequate separation distances~~
 - c) ~~Incorporating~~ engineering controls incorporated into building design where emissions or impacts ~~are~~ can be addressed through such measures. ~~unavoidable.~~
2. ~~Ensure~~ Risk posed by known or potential contamination of sites is adequately assessed and managed to enable the ~~appropriate~~ proper development and safer use of land.

Response to SPP 16

The general premise of this SPP is to protect industry from encroachment of residential land uses, and protect communities from hazards and contamination. There is potential for this SPP to consider hazards in a broader context, not limiting the hazards considered, to those experienced in association with 'industrial' land uses.

Greater protection of communities would be afforded by broadening the concept of hazards to include emissions other than those linked to industry. Such inclusions may relate to exhaust emissions along major transport routes, and the potential aviation fuel, odour and noise emissions from aircraft associated with take-off and landing and general flight paths on the approach and take-off from Adelaide Airport.

Feedback received through Council's *Experiences of Aircraft Noise Survey* indicated some residents under the flight path noted the visible accumulation of aviation fuel droplets and vapour soot in outdoor areas, and the potential for these emissions to end up in rainwater tanks and/or affect vegetables and fruit grown on properties under the flight path(s).

To address this through an SPP (whether SPP 16 or SPP11, or separate SPP specific to aircraft operations) would require some coordination of the state and federal planning systems, and at the very least acknowledgement of the major commercial hub that is the Airport Business District.

As with the possible implementation of Public Safety Zones (another potential hazard associated with the Airport), the CWT is of the view that the implementation of such 'hazard identification' policy is the responsibility of the State Government and not Council. Consequently, some acknowledgement of the Airport Business District and associated hazards relating to aircraft movements should be identified through the State Planning Policies.

Council reserves its position on how such policy is to be implemented through various mechanisms until such time as the results of the 600+ responses to the *Experiences of Aircraft Noise Survey* can be comprehensively analysed.

In the event that it is deemed *inappropriate* to address this type of hazard through SPP 16, it is suggested that further provisions be provided in SPP 11 related to strategic transport infrastructure and/or a separate SPP specific to Airport operations be incorporated into the suite of State Planning Policies.

It is noted that SPP 11, Strategic Transport Infrastructure policy 5, sets the ambition to "minimise negative transport-related impacts on communities and the environment". However SPP 11, provides limited guidance on mitigating potential hazards relating to aircraft movements associated with the Adelaide Airport, preferring to focus only on building heights through the identification of the Obstacle Limitation Surface layer (as identified in the non-statutory Guidance Notes).

Further editorial and expression enhancements as per underline and strike-through text edits above.

Policy 1 and 2

The policies in SPP 16 express a desire to "ensure" communities are protected; "ensuring" zoning and mixed uses are compatible; and "ensure" safe use of land; it is considered that it is over-reaching for policy to state that it will **ensure** any of these aims. Instead the expression may be enhanced as suggested above.

Policy 2

Policy 2 speaks of "safe use of land" which, despite best efforts cannot be 100% guaranteed, therefore it is suggested the expression "safer use of land" may be more appropriate.

11.2 Public Health Plan Progress Report

Brief

This report details the second biennial progress report on achievements against *Council's Public Health Plan (2014)* as required by the Chief Public Health Officer under the *Public Health Act (2011)*.

RECOMMENDATION

The Committee recommends to Council that it approves and submits the second biennial progress report (**Attachment 1**) to the Chief Public Health Officer to satisfy its reporting requirements pursuant to the *Public Health Act (2011)*.

Introduction

The *South Australian Public Health Act 2011* (Act) aims to promote and protect public health and reduce the incidence of preventable illness, injury and disability in South Australia.

The Act defines public health as follows:

Section (3)

- (1) *Public health means the health of individuals in the context of the wider community;...*
- (2) *Without limiting the definition of public health in subsection (1), public health may involve a combination of policies, programs and safeguards designed –*
 - (a) *to protect, maintain or promote the health of the community at large, including where one or more persons may be the focus of any safeguards, action or response; or*
 - (b) *to prevent or reduce the incidence of disease, injury or disability within the community.*

Section 51(1) of the Act requires a council to "prepare and maintain a plan for the purposes of the operations of the council or councils under this Act (**a regional public health plan**)".

At its 2 September 2014 meeting, Council approved the *City of West Torrens Regional Public Health Plan* (Plan) which was subsequently forwarded to the Chief Public Health Officer pursuant to s51(13) of the Act.

The strategies listed in the Plan, consistent with the provisions of the Act, are based on Council's existing activities and strategic and corporate management plans.

Section 52(1) of the Act requires biennial progress reporting to the Chief Public Health Officer on the implementation of regional public health plans. A report was prepared and provided to the Chief Public Health Officer in September 2016.

The next biennial report is due on or before 30 September 2018 for the reporting period 1 July 2016 - 30 June 2018.

Discussion

Reporting on the Plan provides an opportunity to capture the strategies and actions that make a difference in our local area, to publicise our achievements to state-level stakeholders and to highlight issues that may inform future public health planning.

The second two year period of implementation of the Plan has seen the commencement and continuation of a number of activities and services that directly contribute to the four key objectives of the State Public Health Plan *South Australia: A Better Place to Live*:

1. Stronger and healthier communities and neighbourhoods for all generations;
2. Increasing opportunities for healthy living, healthy eating and being active;
3. Preparing for climate change; and
4. Sustaining and improving public and environmental health protection.

A consultative approach with key staff was employed in order to accurately determine the progress Council has made in implementing the Plan over the past two years.

The outcomes of this consultation have been collated into a *Progress Report Template* (Template) provided to local councils by SA Health to assist them to meet their reporting requirements. The Template is attached (**Attachment 1**).

The Template categorises progress for each strategy as follows:

1. **in progress;**
2. **completed;**
3. **ongoing;**
4. **deferred;**
5. **will not progress.**

Progress against the **49** strategies contained in the Plan are summarised below:

- 10 strategies (20 %) are in progress;
- 38 strategies (78 %) are ongoing;
- 1 strategy (2 %) will not be completed (Climate Change Action Plan) due to a change in approach.

The final section of the Template provides the ability to list emerging public health issues and opportunities which have been identified through the implementation of the Plan over the past two years.

Key emerging health issues and opportunities identified within West Torrens include:

- Climate change and its impact on vulnerable residents;
- Social isolation in the 50-65 year old age group;
- New legislation relating to Disability Access and Inclusion;
- Increased Council responsibility under the *Local Nuisance and Litter Control Act*;
- Lack of community awareness/consultation regarding Development Practices;
- Social connections created by Dog Parks.

The focus to date has been on identifying the key health challenges and opportunities for the City of West Torrens, and understanding and articulating the activities that Council is already undertaking or plans to undertake which make a contribution to improving public health in our region. Public Health partnerships have also been explored, in order to share responsibility for relevant strategies identified in the Plan.

Moving forward, it is anticipated that a full revision of this Plan will be undertaken simultaneously with the review of the West Torrens Community Plan during 2019. Consideration will be given to whether a stand-alone corporate plan is needed or whether public health strategies are encompassed within a reviewed Council Community Plan.

The *State Public Health Plan* has recently been reviewed. A draft Plan (2019-2024) has been developed in partnership with a broad range of public health stakeholders and it aims to build upon the achievements of the initial Plan. The *draft State Public Health Plan 2019-2024* is currently open for comment. Consequently, the Administration is reviewing the document in order to present proposed feedback for Council's consideration, approval and submission.

Conclusion

The *South Australian Public Health Act 2011* requires biennial reporting on the implementation of regional public health plans.

Information from key staff has been collated with regard to Council's progress against each strategy listed in the *City of West Torrens Public Health Plan*, which was adopted by Council in 2014. This information, which provides insight to emerging local public health issues and opportunities within West Torrens, has been input into Progress Report Template provided by, and as required by, SA Health for the Committee's consideration and recommendation to Council. On approval by Council the report will be forwarded to the Chief Public Health Officer before 30 September 2018 for the reporting period 1 July 2016 - 30 June 2018.

Attachments

1. Public Health Plan Progress Report 2018

City of West Torrens Regional Public Health Plan Report - 1 July 2016 - 30 June 2018

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT	STATUS	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Implement and review Council's Roads Infrastructure Assets Management Plan and 10 year capital works program to ensure that the Council manages its road (surface, pavement and kerb & gutter) assets in a manner most appropriate for the community.	1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	The capital works program during the period for roads has been based on an updated and Council adopted Infrastructure and Asset Management Plan for roads, which took into consideration the strategic report <i>City of West Torrens Transport Strategy</i> . The schedule of capital works for roads is based on the principles developed in the implementation of a ten year capital works program following a condition audit of Council's network undertaken in 2015 upon which Council's current long term financial plan is based. The schedule of works also considers customer requests. The Capital works program for road maintenance in 17/18 totaled \$4.9M.	N/A	Council continues to install innovative bio-filtration beds (rain gardens, tree pits) which create multiple benefits such as peak flow reduction, water quality improvements, biodiversity in the landscape and has cooling effects on the urban environment.
Implement the CWT Transport Strategy <i>Transportation for the Next Generation 2025</i> to provide for community safety, minimise negative traffic impacts and support health promoting transport options.	1	1	Council continues to implement actions from the Transport Strategy. The Local Area Traffic Management Study for Novar Gardens commenced. A solution paper has been developed for distribution to residents. Up lighting to improve public safety features within the Transport Strategy and continues to be implemented along the River Torrens.	Effective collaboration of internal departments is required to plan & implement the action effectively.	
Implement and review Council's Footpath Infrastructure Assets Management Plan to support walking, community connection, accessibility and minimise risks of injury.	1, 2, 3	3	Footpath renewal and construction continued over the past 2 years with completed upgrades including Clifford St, Brooklyn Park; Airport Rd and Lipsett Tce, Brooklyn Park; Queen St, Thebarton; and Ingerson St; West Beach. In addition, City wide mediation began to upgrade arterial road footpaths at street tree locations to improve safety.	N/A	

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT 1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	STATUS 1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Implement and review Council's Strategic Bicycle Plan to enhance bicycle networks for both local and regional trips and encourage cycling by providing a variety of options for cyclists with different needs and abilities.	1, 2, 3	3	Upgrades to shared paths continued through the period as part of the implementation of the Bicycle Strategy. The upgrades aim to achieve an interconnected system across the city. The upgrade to the Reece Jennings Bikeway commenced during this period.	N/A	
Manage building assets to address the needs of residents through Council's Buildings Infrastructure Assets Management Plan based on the principles of maximising community benefit, equity and accessibility.	1	3	Council continues to implement strategies outlined within the Property Review Report, (which includes management strategies of more than 120 buildings - sporting, community, recreational and commercial operated facilities). Master planning, the procurement process and/or first stages of work have been undertaken for the redevelopment of Weigall Oval, Apex Park, Mellor Park, Camden Oval and Lockleys Oval, which has taken into account local needs and equality of access to the spaces.	This project requires effective collaboration of departments, leaseholders and the community to plan and implement the action effectively.	
Work towards implementation of the Thebarton Technology Hub Master Plan to develop a Shared Identity, Links and Connections and Green Streets and Places in the Thebarton Bioscience Precinct.	1	1	Works has continued on the Thebarton Hub Masterplan, which aims to provide a significant north-south pedestrian cycle-link and reconnect the precinct with the River Torrens Linear Park trail and Entertainment Centre precinct. The rejuvenation of Holland Street Thebarton is complete and work on West Thebarton Road and Phillip Street has commenced.	This continues to rely on partnerships with local business, the university, state government agencies and the local community.	Opportunities for street activation and community activities were included in the Holland Street upgrade through the inclusion of a predominantly pedestrian plaza suitable for community gatherings.

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT 1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	STATUS 1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Promote development to support public health through Development Plan policy regarding Access, Crime Prevention, Community Facilities, Hazards, Orderly and Sustainable Development, Open Space and Recreation, Interface and Residential Development.	1	3	Council has lodged a Statement of Intent with the Minister to undertake the Glandore Character Protection DPA. The proposed DPA is intended to address potential impacts of higher density multi-storey development in the Urban Corridor Zone on the nearby character area. Council provided responses to the Inner Middle Metropolitan Corridor Infill DPAs in relation to character protection and infill interfaces, successfully advocating to have the Mille End site removed from the areas proposed to be converted to Urban Corridor Zone. Thus reducing potential for this conservation area to be impacted by overshadowing, bulk and scale of future development and traffic impacts that would alter the character of the area. A response was also provided on the proposed Morphetville Racecourse DPA to raise concerns regarding orderly traffic responses to proposed infill increases at the site and adequate infrastructure to accommodate greater potential for storm water hazards due to increased impervious surfaces. . Feedback has been provided on the State Planning Policies from an environmental sustainability perspective with consideration of consequent impacts on community health. Council continues to actively advocate on behalf of the community regarding issues pertaining to public health and development plan policy as we transition to the Planning and Design code.	N/A	Council officers participated in a DPTI Policy Working Group looking at developing policy in the Planning and Design Code for medium density development, with a particular focus on minimizing potential for impact on existing residences.

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT 1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	STATUS 1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Develop responses and amend the Development Plan to address issues for residents and businesses at the residential industry interface.	1, 4	1	The Urban Renewal DPA in Underdale and Torrensville was approved and implemented. This policy seeks to allow for a compatible blend of residential and industry land uses. Council lodged a proposal for a privately funded DPA for under-utilised land in the Plympton area to be converted to residential. The land is bounded on three sides by residential zoning, therefore converting the land to residential will prevent potential future commercial/industrial development and any further issues arising from the interface.	Effective collaboration of internal departments is required to plan & implement the action effectively.	
Apply the Building Code of Australia to ensure suitable amenities are provided in buildings based on the associated land use.	1	3	This is an ongoing requirement of Council and it will continue to meet its legislated responsibility.	N/A	The new <i>Disability Inclusion Act 2018</i> will impact this strategy over the next 5 years as Council.
Ensure that planning, design and maintenance reinforce the open space hierarchy and there is an equitable spread of regional, district, neighbourhood and local open space.	1, 2	1	It is planned to review synergies between this work and areas of mapped Urban Heat and green cover losses to identify those areas of greatest need.	Effective collaboration of internal departments is required to plan & implement the action effectively.	
Increase the provision of open space associated with growth corridors in order to address the potential demand for cultural, recreation and sports facilities.	1, 2	3	Council developed an 'Open Space for Higher Density Structure Plan' with the aim of identifying where concentrated infill development is causing inequities in access to open space.	This project requires effective collaboration of internal departments.	

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT 1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	STATUS 1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Provide feedback to Adelaide Airport regarding the application and review of its Master Plan, including consideration of public health impacts.	1, 4	1	The AAMP was not scheduled for review during the reporting period, therefore there has been no opportunity to provide feedback specifically on the Airport Master Plan, however Council assisted in the promotion of the opportunity for the public to respond to the Federal Government NASF (Draft) Guideline on Safety Zones at the Ends of Runways, which generated considerable public interest. In 2017, Council wrote to the Planning Minister requesting a position on how to deal with aircraft noise in the new planning regime not be decided until essential consultation had been conducted. Council undertook a survey of approximately 12,000 residents and ratepayers seeking information on their experience of aircraft noise. Results from the survey will be used to form a position on how aircraft noise should be dealt with in future planning system.	Council has activated engagement with AAL and continues to build relationships through participation in regular AACC Planners Forums that address inconsistencies between Federal, State and Local planning policies for development around airports.	
Incorporate public place making into structure planning for growth corridors.	1	1	Projects in Thebarton and Torrensvalley have provided localised connection for communities. Workshops were held as part of the 'Discover Admella Laneway Placemaking' project, driven by an expressed community need and community of interest. The project will not progress due to a funding submission not being successful. Council is also a member of Thriving Neighbourhoods, whose main aim is to provide opportunities and activities designed to connect neighbours to each other. Thriving Neighbourhoods has held 5 events over the last reporting period, with approximately 250 local neighbours attending each event.	This action relies on partnerships with local business, community organisations and the local community	

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT 1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	STATUS 1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
In planning, designing and maintaining open space, identify, monitor and provide for the health, cultural, sport and recreation needs of a growing community and urban population.	1, 2	3	Council undertook an assessment of the percentage of green cover across the City to identify trends and opportunities for greening. An Urban Heat Mapping project undertaken included analysis of areas where the population is most impacted by Urban Heat Island Effect. This included a social vulnerability analysis to determine where hot spots intercept with vulnerable populations. A Public Realm Design Manual is being developed to reinforce the identity and sense of place of the City of West Torrens by identifying materials and elements that contribute towards a consistent and attractive suite of urban elements throughout the public realm.	The Urban Heat Mapping project is a partnership between West Torrens and bordering councils.	
Provide youth programs and investigate social enterprise initiatives and implement where feasible.	1	3	The West Torrens swimming and water safety program for migrant and refugee youth won the South Australian Local Government award for Excellence in Community Services. 228 activities were offered to youth over the past 2 years by the Community Services team. These activities included after school and school holiday programs run in partnership with Lockleys Football Club, Thebarton Aquatic Centre, Brickworks Marketplace, Netball SA and Football Federation SA to name a few. Investigations have been made to explore future opportunities around youth social enterprise initiatives, and funding was included for such initiatives in the 2018-19 budget.	Many youth programs rely on partnerships with local community organisations and education facilities.	Partnerships are the strength of these initiatives. Adequate resources must be allocated to maintain existing and forge new relationships where possible.

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT 1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	STATUS 1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Develop, maintain and facilitate the use of community hubs and facilities as points of social, recreational and educational interaction.	1	3	The library welcomes: over 800 customers each day weekday; 500 customers on Saturdays and 350 on Sundays. Sunday is the busiest day with approximately 119 customers per hour. 200 customers attend Baby time, Toddler time and Story time 4 mornings per week. During school holiday the library attracts double these figures. Last school holidays our peak day brought in 1245 customers. In 2017/18 the Mobile library had 10,757 customers. Thebarton Community Centre attracts hirers from a across the community, including regular pensioner activities, activities for people with disability, Narcotics Anonymous plus a range of private community celebrations. TCC is also host to school holiday programs and summer festival events. Plympton Community Centre is now a designated hub for active aging and new community hubs are currently being developed across the city with master planning complete for Lockleys Oval, Apex Park, Camden Oval and Weigall Oval.	Many partnerships exist within our facilities – with community organisations, education and training organisations and local business.	
Provide an evolving range of resources and informal learning opportunities in appropriate community languages in response to the changing needs of the community.	1	3	The Hamra Centre Library maintains one of the most extensive large-print and Languages Other Than English collections and the only Independent living collection across South Australian Libraries. Bilingual story time has been introduced as a successful program and bilingual picture books are available through the library. Information is available to Home Support Clients in Greek and Italian - the two most predominant languages other than English for older residents in the region.	N/A	

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT	STATUS	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Encourage the community to connect through community-based festivals, arts projects, local events and programs, and through activities that celebrate indigenous and multicultural heritage.	1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	Council has been delivering a program called Summer Festival during January and February of each year for more than a decade. It combines arts and cultural programs with community development in a diverse program of events including outdoor cinemas, live music, international food, workshops and activities for children and young people. A new event was introduced in 2017, - 'All Together Now' which presented entertainment from a wide variety of cultures represented in West Torrens including Greek, Italian, Afro fusion, Afghan, Indian, Spanish and Chinese. Market stalls and movies were offered with captioning for people with disability. The final event 'Fork by Fork West', with 30 food trucks and approximately 4,500 attendees. Most events were free, enabling people of all cultural and socio-economic backgrounds to enjoy themselves in an inclusive environment. In 2018 a 'Street Party' event was delivered with support from The Wheatsheaf Hotel and 'Little Day Out'. Attendance at the 2018 festival improved approximately 25 per cent over 2017. 16 exhibitions each year are held in the auditorium gallery and include community members as artists. Major exhibitions have promoted themes such as peace and gratitude and the works of people with disability and mental illness feature regularly. In 2018 Council undertook an audit/review of the existing Public Art Trail with the intent to update and enhance the trail in future.	These events are based on partnerships with business, community and cultural organisations, and the local community.	Council has found that along with the presence of departmental teams involved in community engagement activities, its Mobile Promotional Vehicle (MPV) works well as a point of presence to facilitate community engagement and discussion of Council services at community events.

PRIORITY / STRATEGY / ACTION FROM WEST TORRENS PUBLIC HEALTH PLAN	STATE PH PLAN ALIGNMENT 1 – Stronger Healthier Communities 2 Healthy Living & Eating 3 Preparing for Climate Change 4 Sustaining PEH protections	STATUS 1 In progress 2 completed 3 ongoing 4 deferred 5 will not progress	ACHIEVEMENTS JULY 2016 - JUNE 2018	PARTNERSHIP(S)	ADDITIONAL COMMENTS
Ensure Transport Services plays an active role in supporting community development initiatives.	1	3	Community Transport services and average of 1050 services to passengers a month utilizing 240 volunteer hours. Community Transport enables residents to access local shopping, community events, and Council services.	N/A	
Provide care transport and personal care services to support vulnerable people to remain living at home through the Home and Community Care Program.	1	3	Council no longer operates HACCC but has moved to providing services under the Commonwealth Home Support Program and Council funded Home Support Services. In addition Council funds a weekly meal and social group, a weekly exercise and social program focused on active aging, a variety of once off cleaning services to enable residents to stay in their own homes and continue to connect to the community.	A partnership with state and federal governments and community organisations.	
Work within Council and with community groups to generate volunteer opportunities.	1	3	Over 120 volunteers provide over 10,000 hours of service to the West Torrens Community per annum ensuring increased community and social participation, and the delivery of community transport, library services, home support services and festivals and events. A comprehensive training program is offered to volunteers including: First Aid; Manual Handling; Child Safe Environments, Aged Care Advocacy, Mental Health First Aid, and JP Training courses to keep volunteers from Council and also the local area, suitably skilled.	N/A	Greater effort in partnering with local community groups could be achieved in future to identify opportunities that suit a wider range of volunteers, as a result of the changing demographic of volunteers.
Ensure that the principles of public health and wellbeing are included in the City of West Torrens Disability Action Plan.	1	3	The final draft of the plan ensures that health and wellbeing are promoted to people with disability through better access to information and public health services and universal access to public building and spaces.	This Plan requires partnerships with business and the community	The new <i>Disability Inclusion Act 2018</i> will impact this strategy over the next 5 years as Council

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Protect and enhance the unique and special qualities that reinforce the character and heritage of local places including, recognising cultural diversity and creating greater public awareness of heritage sites, events and people of local significance.	1	3	Council seeks specialist heritage advice to inform development assessment processes and ensure heritage values are protected. Council also provides heritage advice to applicants prior to lodgment. In 2017 Council reviewed its (then on hold) Heritage Grants program with the assistance of the Heritage Trust. The Grant was reinstated for the 2017/18 financial year to assist local property owners to retain and enhance their heritage properties.	N/A	
Acknowledge and celebrate the Karna heritage in the landscape.	1	1	The plants used in the newly installed rain-garden on Sir Donald Bradman Drive were specifically selected as they were traditionally used by the Karna people. The information plaque adjacent to the rain-garden provides detail on the plants and how they were by the Karna people. An opportunity has been presented from the State Government to participate in Aboriginal Heritage and Legislative Awareness training which staff intend to pursue.	Any programs to recognise the Karna culture will be developed in partnership with relevant agencies and community leaders.	
Comply with the spirit and principles of the Disability Discrimination Act 1992, to apply access and mobility standards that ensure equality of access.	1	1	Council continues to meet legislation with regard to access and mobility standards. Compliance upgrades are addressed through the annual works program. Council has also finalised the Disability Access and Inclusion Corporate Plan which will come into effect soon. There have also been dedicated programs to increase the civic participation of people with disability and Council has been working with local partners to ensure that the community is aware of the roll out of the NDIS. Council is also aware of its role in maintaining accessible mainstream community services for NDIS participants.	This Action requires partnerships with business, government and the community.	

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Provide community meal programs to HACC eligible clients.	1, 2	3	Meals are proved under the new Commonwealth Home Support Program arrangement and through Council funding and continue to attract a full complement of residents attending.	N/A	
Work with gardening groups to ensure that Community Gardens throughout the City are at capacity and well maintained.	1, 2	3	Two council-run community gardens operate within the city, one at Plympton Community Centre and one at Clifford Street Torrensville. Approximately 32 gardeners actively contribute to the gardens. A number of information sessions on topics such as pruning, water sensitive urban design principles and winter gardening were held over the past 2 years.	N/A	Access to public toilets continues to be a challenge, especially at the Torrensville site.
Promote community interaction, healthy eating, alternative forms of recreation and food security, through productive street tree plantings and urban food production within reserves and streetscapes.	1, 2	1	The <i>West Torrens Tree Strategy</i> was adopted by Council in 2018 and includes strategies surrounding trialing fruit and nut tree plantings in public open space. The trials will begin in 2018/2019 and results will determine how far the strategy will be implemented across the Council area.	N/A	
In Regional and District open spaces maintain and enhance their attraction as play destinations through the provision of equipment, natural playgrounds, public art and landscaping to create a range of play opportunities.	1, 2	3	Improvements and upgrades of areas of open space are continually being undertaken. A number of regional and district play destinations have undergone master planning exercises and community consultation, including Kings Reserve, Weigall Oval and Memorial Gardens. Nature play, interesting landscaping and a range of play opportunities are key features of new open space. Enhancing open space to include equipment, natural playgrounds, public art and landscaping occurs in all levels of open space.	Stakeholders were involved in the process of masterplanning	Greater community feedback has led to almost all open space providing for a broad range of users with a wide range of abilities. Increased resources may be required in future to keep up with demand, especially as medium and high density housing increases in the area.

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Preserve and enhance the quality and biodiversity of natural landscapes and waterways, in balance with retaining recreational and cultural activities which add to the social fabric of West Torrens, and limiting activities which denigrate and pollute.	1, 2	3	Council undertook annual Arbor Day Community Planting events where an average of 5000 local native plants are reinstated along sections of the River Torrens. The event attracts approximately 100 volunteers each year. An annual Native Plant Giveaway event is also run, which not only promotes native planting, but also provides an avenue for people with a similar interest to come together. Council also features information stands at the event to promote and encourage involvement in other local programs and services.	These programs rely on partnerships with Greening Australia and NRM Board.	The community has become progressively interested in DIY sessions, which should be encouraged as a way to improve the quality and biodiversity of the local landscape.
Develop and implement flood and catchment management plans that provide resilience to flood and potential sea level rises.	1, 3, 4	3	Council has actively participated with other Councils along the Brown Hill Keswick Creek to determine flood management options in conjunction with the State Government. A Storm water Catchment Flood Management Plan has been developed in partnership with Council's from the catchment affecting the City of West Torrens.	This project relies on partnerships with neighbouring Councils and the State Government.	Information is provided to local residents on the benefits of these environmentally sustainable measures which are used to address localized flooding and ponding issues.
Install Water Sensitive Urban Design devices and rain gardens in street environments, engage and educate residents and monitor water quality impacts.	1, 3, 4	3	Where possible, Rain garden technology is being used to successfully collect and harvest stormwater across the city. Recent projects include the Holland Street upgrade and Tennyson Street. The Holland Street upgrade project received an award for <i>Excellence in integrated stormwater design</i> in 2018. A rain-garden interpretive trail was developed in mid-2018 to promote and raise awareness of the importance of rain-gardens to the community.	Dependent on the project, partnerships may be explored with business, government and community organisations.	Information is provided to local residents on the benefits of these environmentally sustainable measures which are used to address localized flooding and ponding issues.

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Apply the Building Code of Australia requirements to maintain a standard for building design which achieves positive climate outcomes.	1, 3, 4	3	Legislation is followed with regard to the Building Code of Australia. If the Building Code changes to achieve increased positive climate outcomes, council will enforce the change.		
Provide habitat, shade and reduce heat island effect through planting and maintenance of appropriate trees in streets and public places.	1, 3	3	More trees are currently planted than are removed, and there is an active pruning program in place whereby every 5 years each of the city's 6,000 trees are inspected/ pruned / removed. A Tree Strategy has recently been adopted by Council with a number of actions to increase canopy cover in streets and the public realm. The Cities of West Torrens, Charles Sturt, Port Adelaide Enfield and the Adelaide Mount Lofty Ranges Natural Resources Management Board commenced a regional urban heat island mapping project during the period. The project identifies key information including how the Western Region is currently affected by the urban heat island effect, hot spots, and support future decision making in relation to community health and planning, climate change adaptation, green infrastructure.	This is a partnership with Charles Sturt and Port Adelaide Enfield Councils, and the Adelaide Mount Lofty Ranges Natural Resources Management Board.	Residential Code and private certification of application is creating issues for Council to maintain control over the public realm eg semi-detached dwellings which leave little space for on street parking and street trees between the driveways
Review and implement Council's Climate Change Action Plan to meet carbon emissions targets for Council activities.	1, 3	5	Council's Climate Change Action Plan was reviewed internally however was not progressed due to a change in approach. It was decided to instead incorporate Council's Climate Change Action Plan into the AdaptWest Climate Change Adaptation Plan.	N/A	

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Contribute to the development and implementation of the Western Adelaide Region Climate Change Adaptation Plan.	1, 3	1	The AdaptWest Climate Change Adaptation Plan was adopted by the three Councils in October 2016. Action has been taken to implement actions contained within the Plan such as the Urban Heat Mapping project. A regional coordinator was appointed in April 2018 to oversee implementation of the Plan, with the current focus on developing local implementation plans.	This is a partnership Project between Cities of Charles Sturt, Port Adelaide Enfield and West Torrens	
Continue to undertake routine inspections of food businesses, educate food handlers and investigate complaints relating to food safety.	1, 4	3	The City of West Torrens continues to participate in a Food Safety Rating Scheme. Environmental Health Officers attended to customer requests relating to food safety during the reporting period. Officers also continued to provide education sessions to community groups and interested businesses and schools on food hygiene and safety as well as public health.	N/A	
Ensure public swimming pools, spa pools and water slides are routinely inspected.	1, 4	3	Environmental Health Officers continued to meet their legislated requirements relating to inspection of swimming pools, spas and water slides. Details can be found in the SA Public Health Act Annual Report provided by City of West Torrens.	N/A	
Continue to provide public education about asbestos and investigate complaints.	1, 4	3	Generic information is provided online regarding asbestos. Investigation only occurs once a complaint is lodged if it is considered a public health risk.	N/A	
Educate the community and conduct inspections to control Legionella in high risk manufactured water systems (cooling water systems and warm water systems).	1, 4	3	Environmental Health Officers continued to meet their legislated requirements relating to inspections to control Legionella in high risk manufactured water systems. Details can be found in the SA Public Health Act Annual Report provided by City of West Torrens.	N/A	

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Conduct inspections, provide advice and educate the community about the health impacts and control of pests including mosquitoes, wasps, bees, rats and snakes.	1, 4	3	Pests continued to be monitored within our area, with an emphasis on inspection and follow up as well as education for members of the community.	N/A	
Maintain Council's immunisation programs.	1, 4	3	Immunisation clinics continued to be provided during the period for residents and secondary schools in line with best-practice clinical guidelines. 9,346 vaccines were administered over the past 2 years.	N/A	From January 2018 the Immunisation program was outsourced, however there has been no reduction in service provision.
Cultivate the community benefits of pet ownership, and create a 'pet friendly' environment to support happy and healthy pets, pet owners and community through implementation of Council's Animal Management Plan.	1, 2, 4	3	A new Dog and Cat Management Plan (in response to changing legislation) has been adopted by Council. Two Microchipping events were held and were well attended. A dedicated Animal Management Officer regularly attend the River Torrens Linear Park and dog parks to provide education to local dog owners. The Council website promotes changes to legislation and promotional banners have been installed to educate the community on new registration processes through the <i>Dogs and Cats Online</i> system.	N/A	Changes to the legislation have seen an increase in education required by Council to pet owners.
Undertake and actively promote Council's public health programs.	4	3	Council successfully participated in the statewide 2016 Public Health Week celebration by hosting a week of events. Activities included healthy cooking with Sprout, meditation sessions, a Little Day Out for families and an information stand at the Hamra Centre Library with free fruit give-away.	These events were supported by local business.	

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Continue to provide and improve waste management services provided to the community.	4	3	Waste management and reduction services and education offered by Council continued this period. The at-call hard rubbish collection has proved successful with over 1,700 tonnes collected over the period and diverted from landfill. 2,900 vouchers were provided to residents which allowed them to dispose of their rubbish at the transfer station instead of waiting for hard rubbish collection. The vouchers also enabled residents to dispose of some items not part of the hard waste collection. Free Kitchen Caddy's and compostable bags continued to be offered for residents for foodscrap recycling in green bins. Rebates apply to residents who purchase compost bins and worm farms.	N/A	There are opportunities and an increased need to innovate due to the change in the types of built form being facilitated by planning policy.
Undertake educational awareness of Illegal Dumping Strategy and household waste education programs.	4	3	Council's award-winning illegal dumping strategy continued over this reporting period where community education on the environmental impact of illegal dumping has proved to be successful. The return-to-property rate of illegally dumped material maintains an average of over 55 percent and ongoing cost savings to Council. Other successful household waste education programs are listed above.	N/A	
Monitor storm water quality, and continue with development of flooding and catchment management studies.	1, 4	3	Water quality sampling projects and stormwater harvesting projects have been implemented at key sites including Holland Street, Thebarton where the harvested water is being reused to water vegetation. Rain gardens have been added to new street upgrades if feasible.	N/A	Monitoring and improving stormwater quality will continue to be a key consideration when upgrading streetscapes, with permeable paving to be investigated for use in open space in the future.

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Continue to undertake building inspections.	1, 4	3	959 building inspections of developments under construction were undertaken during the period. This is an ongoing requirement of Council and it will continue to meet its legislated responsibility.	N/A	
Continue to implement the functions of Council's Building Fire Safety Committee.	1, 4	3	An ongoing requirement of Council and it will continue to meet its legislated responsibility.	N/A	

Section 2: EMERGING PUBLIC HEALTH ISSUES AND OPPORTUNITIES

If applicable, please provide a description of emerging public health issues that have been encountered, and opportunities that have been identified, during the current reporting period.

Climate Change:

The ongoing impact of climate change puts stress on vulnerable residents in terms of the increase in utility bills and lack of access to appropriately cooled venues during extreme heat. Through the library survey there have been several requests to extend library hours into the evening to provide heat relief. This is not possible; however the library provides refuge during peak heat and provides access to free chilled water for customers. Extreme heat has also affected the delivery of public events during the summer season; it has now become common place to cancel several planned events each year due to extreme heat.

Social Isolation in the 50-65 year old age group:

Many of Community Services customers fall in the 50-65 year age group where they are not yet eligible for aged care services. Females in this group experience social isolation and poor health and are more likely to have depression and anxiety than their 65+ counterparts. They may also be estranged from family, experiencing housing stress, on Centrelink payments and struggling to keep up with cost of living pressures. Services we provide to these residents are limited and often draw heavily on resources as the residents need support to manage attending services and to manage social interactions and group dynamics. As urban infill increases this group of residents may become more isolated and experience greater housing stress and cost of living pressure. There is a risk that some peoples in this age group may become completely disengaged as the population density and diversity of inner suburbs changes.

Disability Access and Inclusion

Council has developed, in consultation with key target groups, a draft Disability Access and Inclusion Plan. Subsequent to Council approving that the (draft) plan progress to public consultation, the new Disability Inclusion Act 2018 was released. The (draft) plan was assessed for alignment with the provisions of the new legislation. While it has been identified that the plan will need to be reviewed in line with relevant guidelines as provided for in the legislation, the guidelines are not anticipated to be released until 2020. Therefore, based on advice from the relevant State Department officers, the draft plan will be progressed in the interim. (A future review of the plan will be necessary following the impending release of the guidelines in 2020 to ensure compliance with the legislation).

Local Nuisance and Litter Control Act

Changes to legislation has resulted in Councils being responsible for administering and managing local nuisance and litter control issues, with the EPA being responsible only for licensed activities. Local nuisance includes noise, odour, dust, smoke and unsightly properties. This has resulted in 223 complaints to Council during 2017, 134 of the complaints being noise complaints. Greater resources may be required in this area.

Development Practices

Community members continue to express distress at the removal of their rights to be notified of many development types on neighbouring properties as a result of changes to the state's planning system.

Dog Parks and social connectedness

Council staff have seen evidence of the social connectedness experienced by residents who attend the local dog park. It seems the dog parks provide much more than a place to socialize one's pet, with an increasing number of local issues spreading quickly via 'word of mouth' at the dog park. This may present opportunities for quick dissemination of information, particularly of relevance to dog owners

11.3 City Strategy Activity Report August 2018

Brief

This report presents the Strategy Unit's activity report for the month of August 2018.

RECOMMENDATION

The Committee recommends to Council that the Strategy Activity Report for August 2018 be received.

Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the Strategy Unit since the last report to the Committee.

Discussion

Community Planning

Community Needs Analysis Project

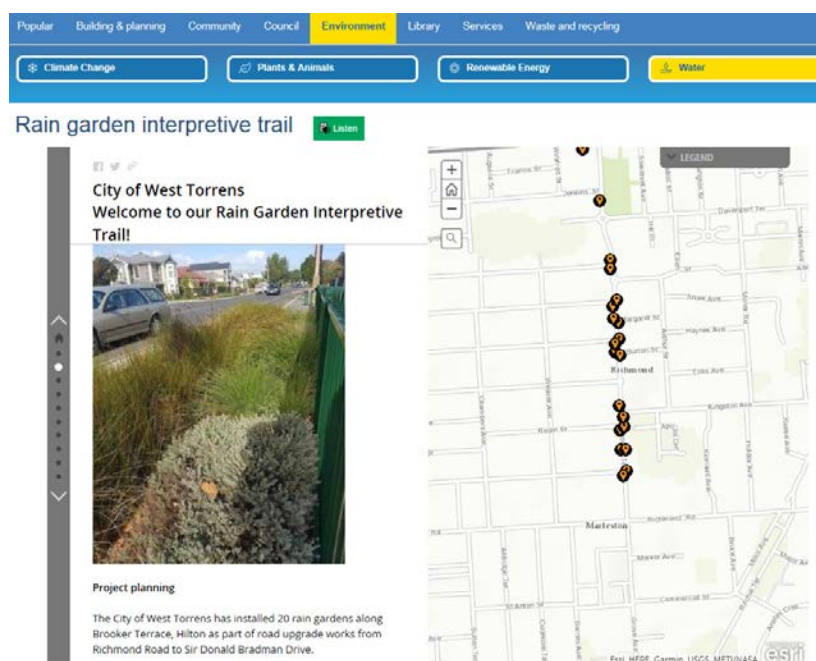
Following the project initiation meeting held on 31 July, additional information was provided to the consultant to inform the development of the project in response to queries raised at the meeting.

The key objective of the community needs analysis project is to investigate and assess the needs of Council's current population and anticipated future community, to better target future programs, services, facilities and infrastructure to meet local emerging priorities in the most equitable, effective and efficient way within the parameters of Council's role, capability and available resources.

Environmental Planning

Rain Garden Interpretive Trail

A new Rain Garden Interpretive Trail (Trail) has been developed and is now on Council's website. The Trail showcases ten rain gardens installed across West Torrens to raise community awareness of the importance and function of rain gardens. This project received part funding from the Environment Protection Authority's Raingarden 500 project, through the National Landcare Program.



An Assessment of Green Cover

An analysis of land cover has been undertaken to estimate the percentage of green cover and hard surfaces across the City. Analysis also focused on greening within both the private and public realms and an historical comparison to identify changes and trends over time. The data provides valuable baseline information for future comparison purposes as well as insight into land use policies and urban development on green cover.

Findings will help inform Council's response to recent State Government Planning Policies and the Natural Resources and Environment Policy Discussion Paper as well as future Council programs aimed at increasing greening throughout the City. In addition, they will assist in raising community awareness of the importance of greening.

Images below show changes to development and green cover over time (2002, 2008, 2013, 2018):



A report will be presented to the Committee in October detailing the outcomes of the analysis.

AdaptWest

The following key actions have been implemented to progress the regional *AdaptWest Climate Change Adaptation Plan* across the Cities of West Torrens, Charles Sturt and Port Adelaide Enfield.

SA Premiers Climate Leaders Award

A submission has been made to nominate the Western Adelaide Urban Heat Mapping project for the 2018 South Australian Climate Leaders Awards. The awards are an initiative of the Premier's Climate Change Council to raise awareness about the action being taken by individuals, community, business and government to address climate change and build resilience in South Australia. The Urban Heat Mapping project has been an important body of work which has provided the information and evidence base required to identify and prioritise areas for heat mitigation across the Western Adelaide Region.

An event will be held in Adelaide later this year to announce the winners.

NRM Water Grants

The 2018-19 Water Sustainability Grants have been made available through the Adelaide and Mount Lofty Ranges Natural Resources Management Board. These grants provide funding and technical support to facilitate a range of multiple benefit on-ground and non-works projects within the Adelaide and Mount Lofty Ranges NRM Region.

With input from each of the councils, the AdaptWest Regional Coordinator has made a funding submission, which if successful will aim to engage the construction and development industry with adaptation and mitigation for climate resiliency, particularly around the risks associated with extreme heat.

AdaptWest website

A design company has been engaged to develop a website for AdaptWest which will provide a central platform for information, materials and news regarding the program. Currently, there is different information hosted on each of the partner council's websites which does not provide a consistent look and feel for the regional program. The AdaptWest Regional Coordinator has been driving the process to engage a consultant, and is coordinating an internal workshop with the relevant stakeholders to ensure each of the councils have equal participation and consideration when developing the content, and look and feel of this website.

Urban Heat Mapping Case Study

The AdaptWest Regional Coordinator has been liaising with SA Health to develop a case study on the urban heat mapping project.

Urban Heat Mapping - Integrating data

A working group has been established across councils, state government and several key agencies to establish a strategic approach for heat mapping and related canopy data and monitoring. The long term goal is to collaborate with the state government and key stakeholder organisations and agencies such as SA Health, Red Cross and DPTI to collect urban heat and related data to monitor changes every 5 years. The Department of Environment and Water (DEW) have agreed to host a central online mapping tool to allow public access to the urban heat and canopy data undertaken for each of the councils across Adelaide. Project funding is being sought from another council to have the maps and data normalised so that the heat data is consistent and accounts for the different temperatures and conditions in which each of the flights were undertaken. There is no financial contribution required from Council, however we will participate in making the data from the Urban Heat Mapping project available through this central portal.

Rebates for Solar PV Panels for Community Groups

No applications were received during August for the Solar Panel Rebates for Community Groups program. The rebates are currently available for a 12 month trial period. Promotion for the rebate scheme will be increased throughout September, with the aim to improve community uptake.

Backyard Bird Count

City of West Torrens has signed up as a supporter for the 2018 Aussie Backyard Bird Count which takes place from 22 - 28 October 2018, during national Bird Week and is being run by Birdlife Australia. During this week thousands of bird-loving Australians will be spotting their local birds and discovering how they are coping in the spaces we share. Participants are asked to spend 20 minutes in their favourite outdoor space and record all birds seen on the Aussie Bird Count App (or website). The Aussie Backyard Bird Count aims to promote awareness and support for Australian birds through engaging and educating local communities across Australia. City of West Torrens Environment staff will be taking part in the 2018 Aussie Backyard Bird Count and will be promoting community participation in the lead up to national Bird Week.

Rainwater Tank Rebates

One application was received as part of the Rainwater Tank Rebate Scheme during August. This application was for a 2000L rainwater tank and has been approved. A total of 8 applications have been received for the 2018-19 financial year to date. Promotion for the rebate scheme will be increased throughout September, with the aim to improve community uptake.

Economic Planning

Economic Development Strategy

The Administration progressed the Economic Development Strategy project in collaboration with staff from the Office of the Mayor and CEO with the oversight of the Chief Executive. Project tenders for portions of the project were prepared and tenders sought to undertake components of work which will contribute to the Strategy.

Throughout August, staff completed the last of the initial internal stakeholder consultation meetings for the development of an Economic Development Strategy.

Airport Noise Consultation

In July, a link to the *Experiences of Aircraft Noise Survey* was sent to an additional 9000 property owners and residents to gauge residents' and property owners' experiences of aircraft noise in particular parts of West Torrens. Results of the survey will inform future policy approaches to residential development in areas deemed to be affected by aircraft noise.

By the end of August approximately 600 surveys had been completed, with more than 30 hard copies of the completed survey received. Hard copy responses were added to the survey database for collective analysis.

Land Use Planning- Development Plan Amendments

The Minister for Planning advised of his support to progress with the privately funded Plympton Residential DPA. Staff met with the planning consultant and developer to discuss next steps.

The Plympton Residential DPA proposes to rezone the former Boral site on Mooringe Avenue in Plympton to permit residential land uses. Although diagonally opposite an Industrial Zone, the subject parcel is surrounded on four sides by residential zone.

Land Use Planning- Intergovernmental Relations**Planning Reform**

The Administration finalised the contents of the draft Development Plan Review, the report was included in the 4 September Council Meeting agenda.

State Planning Policies

The State Planning Commission (SPC) has released 16 draft State Planning Policies (SPPs). As statutory instruments under the *PDI Act*, the draft SPPs outline the planning and design ambitions for South Australia and are intended to guide both regional and metropolitan planning and development for the future. The SPPs are intended to provide clarity of direction and improve efficiency in the State's planning system by assisting all stakeholders to respond in a cohesive way to modern opportunities and challenges.

The closing date for submission has been extended, which has allowed for a submission to be presented in a report for Council's approval in its agenda of the Strategy and Community Committee, 18 September 2018 to allow a response to be approved and submitted within the (extended) consultation period.

Conclusion

This report details the activities of the Strategy Unit for August 2018.

Attachments

Nil

11.4 Community Services Activity Report - August 2018

Brief

This report details the activities of the Community Services Department for August 2018.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - August 2018 be noted.

Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the month of August 2018 are as follows:

Community Centres

Over the month of August, there was a total of 111 groups booked into Thebarton Community Centre and 28 booked into Plympton Community Centre.

Thebarton Community Centre accommodated the very large and successful South Australian Miniature Enthusiasts annual expo which spanned the entire weekend of 10-12 August hosting exhibitors from all over the country. The other main activities in August included birthday parties, cultural festivities and all kinds of family celebrations. The meeting room spaces were booked with activity too i.e. NDIS information sessions, business meetings, business education programs regular support, therapy and prevention groups and a new weekly group who work with local residents with disabilities to find ongoing and engaging employment opportunities.

Plympton Community Centre had 3 new storage cupboards installed in the back foyer and 5 extra cupboards in the store room to help with the load of equipment required due to the re-activation and new use of the centre. The Active Ageing Program has a new name - MOVERS AND SHAKERS. There are 35 regular 'movers and shakers' each week on Friday mornings.

Arts and Culture

The SALA Exhibition - *Gratitude* was very successful and included 2 live performances. The next exhibition is called *Ten Years After* by Stefan Maguran, this will be Stefan's 10th exhibition in the Auditorium Galley.



Active Ageing

The re branded *Movers and Shakers* program held weekly at the Plympton Community Centre continued to be very popular with 30 people attending on average. This gentle exercise program is designed for older people who participate in a range of suitable exercises including strength base and resistance training. Many people have reported that they feel much fitter and happier after attending this program and that they have more flexibility. The morning ends with an offering of a healthy morning tea and social activities supported by the volunteers.

Over 300 older residents received 2,000 hours of services through the CHSP (Commonwealth Home Support Program) and Council funded Active Ageing programs. These services included domestic and gardening assistance and social activities.

Volunteers

Tax Help was very well attended with all three Wednesday appointments at capacity each week since late July. Tax Help is also currently completely booked out until 10 October 2018.

Children, Youth and Families

Work has been undertaken to determine and develop activities for the Weigall Oval Opening event to complement the new natural play spaces being launched.

Work has continued with the collective impact group, *Thriving Neighbourhoods*. The current project involves the facilitation of street gatherings to facilitate local and sustainable connections in neighbourhoods. This project has evolved from the POP Up Café events at Rex Jones, as there was a lack of evidence to support the impact of these events in creating new, local connections that were ongoing. The project team has significantly more community volunteers than paid staff, which is important for community engagement and the sustainability and success of the project.

The Administration attended the 2018 Federation Awards on 23 August 2018 hosted by the Local Government Professionals Australia in Canberra. The City of West Torrens were nominated for the *Swimming and Water Safety Program*, in the category of Excellence in Community Development and Service Delivery. This was after the City of West Torrens won the Leadership in Community Services award last April, at the Local Government Professionals SA Gala Awards. Unfortunately the program did not win, the Whitsunday Council won the award and should be commended for its community spirit program in the aftermath of Cyclone Debbie.

Library Services

It was a busy month in Children's Services with the annual Children's Book Council of Australia's regular Book Week running from 18 - 24 August 2018. The theme this year was '*Find Your Treasure*'. The Children's Area was decorated with a pirate theme and hosted several events. There was a show called '*Pirate Pip's Party*', followed by a pirate craft session on Sunday 10 August attended by approximately 110 children and adults. During the week there were 2 drop-in sessions where families could learn how to use the library's subscription to the *Story Box Library* website and a Lego '*Build Your Own Treasure*' session. The Lego session was particularly well received by children and families, approximately 20-30 people participated in the session. The week ended with a *Story Telling Tent* celebration in Memorial Gardens on Sunday 26 August. *Sleepee Teepees* provided a *Grand Bella* tent decorated in an Under the Sea Treasures theme in which the staff read a selection of picture books. This was complemented by *The Nylon Zoo's Leafy Sea Dragon* storytelling tent and wonderful costumes. The weather was perfect and many families commented on what a wonderful event it was! Approximate numbers of people who attended were 100 adults and children.

Baby and Toddler Time sessions continued to be well attended by families. There were an average of 50-60 children in each session.

Attachments

Nil

12 MEETING CLOSE

CITY OF WEST TORRENS



Late Agenda Item

Council

18 September 2018

Item 8.1 Roundabout at the intersection of Ashley Street and Sheriff Street, Underdale

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8 PETITIONS

8.1 Roundabout at the intersection of Ashley Street and Sheriff Street, Underdale

Brief

This report presents a petition requesting that Council does not proceed with plans to remove the existing roundabout at the intersection of Sherriff Street and Ashley Street, Underdale.

RECOMMENDATION

It is recommended to Council that:

1. The petition be received.

Introduction

A petition has been received from Mark Stephenson, Head Petitioner, on behalf of 14 residents and ratepayers of the City of West Torrens, requesting that Council does not proceed with plans to remove the roundabout at the intersection of Sheriff Street and Ashley Street, Underdale.

Mr Stephenson had previously submitted a petition regarding the roundabout at the intersection of Sherriff Street and Ashley Street, Underdale to the 7 August 2018 meeting of Council. However, as the petition did not meet the legislative requirements Council were only able to note the document.

The reasons for the removal of the roundabout at Ashley Street and Sheriff Street are detailed in **Attachment 1**.

Discussion

The current petition complies with the requirements of the *Local Government Act 1999* and the *Council's Code of Practice - Procedures at Meetings* (Procedures).

The petitioners are concerned that if the Council proceeds with plans to remove the roundabout at the intersection of Sheriff Street and Ashley Street, Underdale, traffic flow down Ashley Street will increase. They have also expressed concern about the speed of vehicles travelling along Ashley Street and for the safety of local residents.

In accordance with Council's Procedures, the front page of the petition is attached (**Attachment 2**). The full petition will be presented in a future report on the request to Council.

A separate document detailing their concerns was included with the petition and has been included at **Attachment 3** of this report.

Conclusion

A complying petition has been received from Mr Mark Stephenson requesting Council not to proceed with plans to remove the existing roundabout at the intersection of Sherriff Street and Ashley Street, Underdale.

Attachments

1. Resident letter for the roundabout removal
2. Petition to save the roundabout at the corner of Ashley Street and Sheriff Street, Underdale
3. Document to support the petition



5 July 2018

To the Owner/Occupier

Dear Sir/Madam

Re: Removal of the Roundabout at Sheriff Street/Ashley Street and half road closure at Sheriff Street south, Torrensville

In 2015, Council adopted a Local Area Traffic Management (LATM) Plan for the Torrensville and Thebarton areas.

Over the subsequent years, Council have been installing traffic control devices in a number of streets in the area in accordance with the LATM Plan, including a new roundabout at Ashley Street/Hardys Road.

As part of the Stage 2 works identified in the LATM Plan, the existing roundabout at Ashley Street/Sheriff Street is to be removed (as enclosed). A new half road closure in Sheriff Street south (which prohibits entry from Ashley Street) is proposed to encourage traffic travelling to Holbrooks Road to remain on Ashley Street and use the existing traffic signals. A plan showing the proposal is enclosed for your information.

As part of the overall strategy, Council will also seek assistance from the Department of Planning, Transport and Infrastructure to monitor and, if necessary, adjust the traffic signal timing during peak periods to facilitate this change in travel pattern.

The main purpose of the proposal is to encourage traffic intending to proceed to Holbrooks Road to use the traffic signals instead. While some loss in accessibility can be anticipated for local residents affected by the half road closure, the affected residents would still be able to access their properties albeit via some minor road diversion using neighbouring streets. As part of the LATM Plan, the traffic impact of the proposal will be monitored. Further additional measures could be considered, if necessary, to address any impact arising.

The proposed works is expected to commence in the next few months. Should you have any queries about the proposed works, please contact me on 8416 6325.

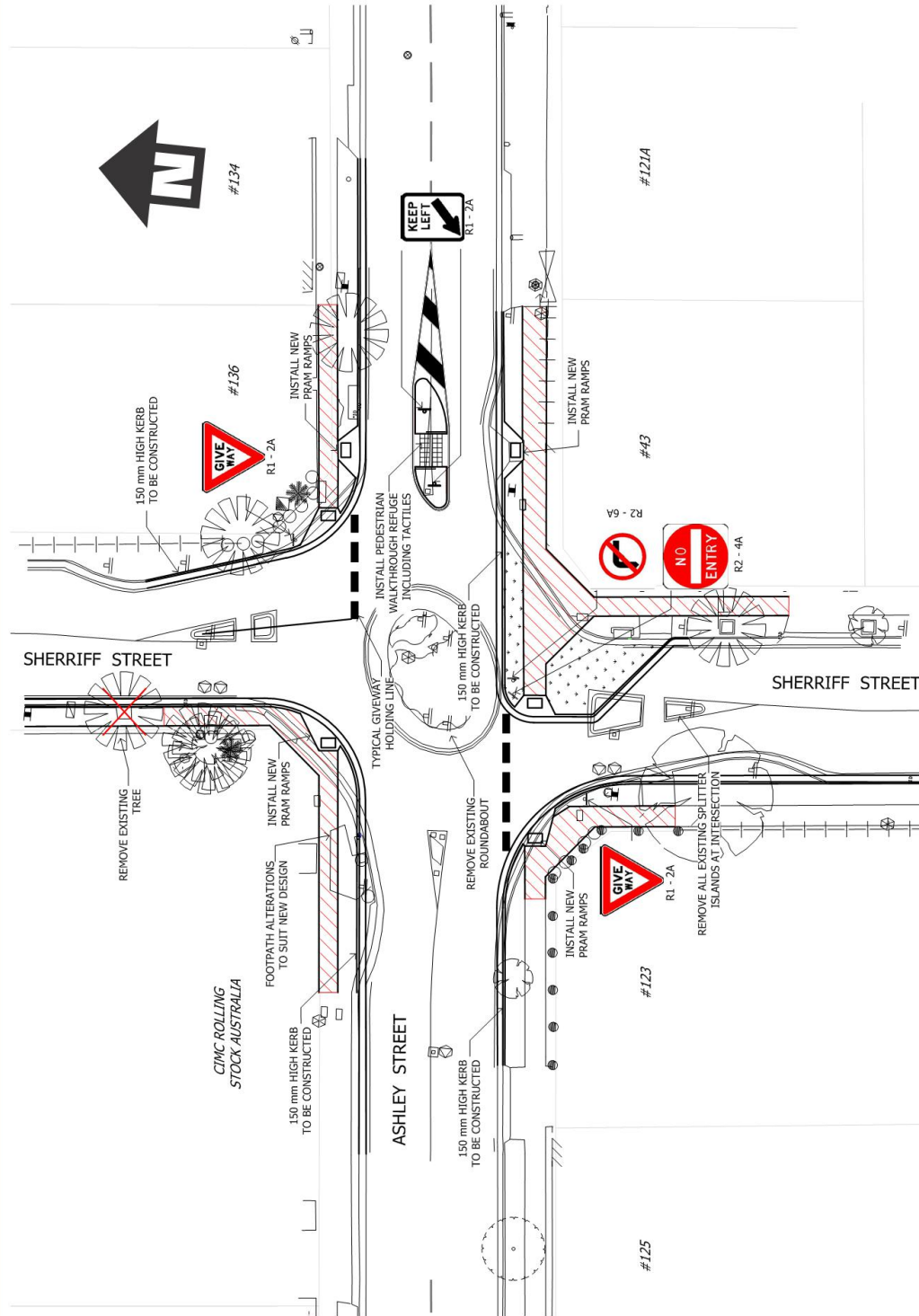
Yours sincerely

A handwritten signature in blue ink, appearing to read 'Joseph Ielasi', is written over a horizontal line.

Joseph Ielasi
Manager City Assets

C.c. Cr Graham Nitschke, Cr Tony Polito, Cr Kym McKay, and Cr Steven Rypp
Encl: Proposal Plan

Ashley Street & Sherriff Street, Underdale - Proposed Roundabout Removal



PETITION

To the Mayor and Councilors of the City of West Torrens

Part 1.

Head Petitioner (contact person): Mr Mark Stephenson

Telephone number:

Address:

127 Ashley Street
UNDERDALE SA 5032

Part 2.

The petition of (identify the individuals or group, eg. Residents of the City of West Torrens)

Torrens)
residents and businesses in the City
of West Torrens.

Part 3.

Draws the attention of the Council to (identify the circumstances of the case)



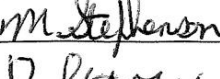
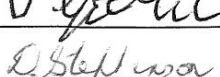
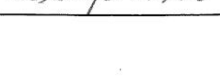
Draws the attention of the Council to (identify the circumstances of the case).
The roundabout at the intersection of Ashley Street
and Sheriff Street Underdale and requests that
Council does not remove the roundabout. Please
see attached document.

Part 4.

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)

Part 5. Council should ~~be~~ retain the roundabout at the intersection of Ashley Street & Smith Street Underdale to ensure the safety of those motorists and pedestrians using the road

Please use **CAPTIAL LETTERS**

FULL NAME (i.e. JOHN SMITH)	FULL ADDRESS (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	SIGNATURE
Torry Kotses	133 Ashley Street, Underdale S.A. 5032	
Clavara Kotses	133 Ashley St, Underdale SA 5032	
Mark Stephenson	127 Ashley St Underdale SA 5032	
Domenica Garuccio	135 Ashley St, Underdale S.A. 5032	
Dixie STEPHENSON	127 ASHLEY ST UNDERDALE 5032	

SAVE OUR ROUNDABOUT

Intersection of Ashley Street and Sherriff Street:

Current Roundabout Benefits:

- Forces cars to slow down, therefore they cannot pick up speed down our section of the road, giving us residents more safety when crossing the road especially for the elderly and children that live on the street and the surrounding area.
- Breaks up the flow of traffic to allow us to be able to get out of our drive ways in a timely manner during peak hours.
- Helps reduce the traffic flow down Ashley Street.

Negatives if Roundabout taken away:

- It will cause a speed way like the old days, where cars will have a large stretch of suburban road to pick up speed uninhibited from the Intersection of Hardy's road right through to Holbrooks Rd, increasing the dangers for local residents.
- Car will bank up bumper to bumper from Hardy's Rd right through to Holbrooks Rd making it even more difficult to leave our properties during peak times.
- Increases already high traffic flows along Ashley Street.
- Increasing the dangers of residence travelling along Sheriffs Road crossing Ashley Street on the newly designed not aligned intersection. It will also increase the likelihood of a collision from oncoming cars travelling along Ashley Street speeding as uninhibited from the roundabout being taken away and increasing wait times for those trying to cross Ashley street and continuing on Sherriff Street.