

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- **Urban Services Prescribed Standing Committee**
- **Governance Prescribed Standing Committee**
- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre

165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 16 JANUARY 2018

at 7.00pm

Angelo Catinari
Chief Executive Officer (Acting)

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 12 December 2017 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 12 January 2018)

In the five weeks since the last Council Meeting of 12 December 2017, functions and meetings involving the Mayor have included:

14 December 2017

- 6.00pm Attended Lord Mayor Martin Haese's Christmas Reception at Adelaide Town Hall.
7.30pm Attended the Greek Orthodox Community Volunteer's Christmas Dinner

15 December 2017

- 12noon With Rosemary Trainer, attended the Combined Probus Club of Lockleys Christmas Luncheon at Kooyonga Gold Club.
2.20pm Presented certificates at the City of West Torrens Volunteers 'Thank You' Lunch
7.00pm With Rosemary Trainer, attended the Elected Member and Executive Team Christmas Dinner at Singapore House.

17 December 2017

- 12noon With Rosemary Trainer, attended the West Torrens Rotary Club Christmas Dinner at Club Marion.

18 December 2017

- 12noon Attended the Plympton Community Centre Christmas Lunch.
3.00pm Attended a Memorial Service for former West Torrens SANFL premiership player, Ray Hank, at Thebarton Oval.

19 December 2017

- 4.45pm Arrangements had been made in good faith to meet with Aboriginal protest leaders prior to the regular Australia Day Council of South Australia Management Meeting at AdelaideTown Hall. The ADCSA regular meeting in which I participated proceeded but started early after the non-participation of the protest group because of "another commitment" involving their leader Latoya Aroha Rule.

20 December 2017

- 12.30pm Attended the Office of the Mayor and CEO and Executive Team End of Year Luncheon at Jolley's Boathouse.
- 7.30pm Participated in the Cooperating Churches of West Adelaide's Christmas Carols Festival at Mellor Park, Lockleys.

21 December 2017

- 7.00pm Attended the Regis Marleston (formerly St Martins Aged Care Facility) Carols by Candlelight at Regis Marleston.

27 December 2017

- 3.30pm Interviewed by Channel Nine regarding the removal of some of the London plane trees in George Street, Thebarton. (Much of the next week was spent fielding emails and interviews on this subject on behalf of Council.)

28 December 2017

- 9.00am Attended with Rosemary Trainer the 181st Proclamation Day Commemoration hosted by the City of Holdfast Bay at the Old Gum Tree, Glenelg North.

6 January 2018

- 5.30pm Attended with Rosemary Trainer a very large house party at Northgate House, Unley Park to celebrate with Vili and Rosemary Milisits the 50th Anniversary of Vili's Bakery.

7 January 2018

- 12.15pm Attended the Greek Orthodox Archdiocese of Australia's Blessing of the Waters Ceremony at Glenelg Jetty.
- 1.00pm Attended the Greek Orthodox Community of SA Blessing of the Waters Luncheon at Henley Jetty.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

16 January 2018

- 9.30am Attending the Santos Tour Down Under Peloton at the Port VIP Breakfast hosted by the City of Port Adelaide Enfield.
- 6.00pm Attending the pre-brief and Council dinner.
- 7.00pm Council and Standing Committees Meeting.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS

8 PETITIONS

Nil

9 DEPUTATIONS**9.1 Special Olympics National Games**

Robin Freeth (Regional Director SA of Marking Director Centre) and Bredette Koen (National Games Director), wishes to address Council in relation to Special Olympics National Games.

9.2 Ofo Bike Sharing

Alexander Hender, Ofo City Operations Manager - Adelaide, wishes to address Council in relation to Ofo bike sharing in the City of West Torrens.

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 Urban Services Committee Meeting****RECOMMENDATION**

That the recommendations of the Urban Services Committee held on 16 January 2018 be adopted.

11.2 Governance Committee Meeting**RECOMMENDATION**

That the recommendations of the Governance Committee held on 16 January 2018 be adopted.

11.3 Finance and Regulatory Committee Meeting**RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 16 January 2018 be adopted.

11.4 Strategy and Community Committee Meeting**RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 16 January 2018 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

Nil

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Request for Sponsorship - 2018 Special Olympics

Brief

This report seeks the Committee's consideration of the sponsorship application from the Special Olympics 2018 National Games.

RECOMMENDATION

It is recommended that Council sponsors the 2018 Special Olympics National Games with a sum of \$15,000 to become an "Official Sport Sponsor" of a sporting event held within the City of West Torrens in April 2018.

Introduction

The Special Olympics National Games will be held at various venues in Adelaide from 16 - 20 April 2018. There will be eleven sports held, involving an estimated 1,000 athletes with intellectual disabilities competing, plus an additional 3,000 family, friends, coaches and officials.

Discussion

The Administration have previously met with Special Olympics to discuss the possibility of Council providing support. Initial requests for Council support had been in the major sponsor category, however the Administration has opted to propose the Official Sport Sponsor amount of \$15,000 for its consideration. As the amount requested is in excess of the \$5,000 limit contained in the Council Policy - Grants, Sponsorship and Donations Program, the request is presented directly to Council for its consideration.

Each of the sports included in the 2018 Special Olympics Games will benefit from sponsorship to assist with the cost of sporting equipment, field preparation, hire of spectator seating etc. It is recommended that Council be an "Official Sport Sponsor" of a sporting event held within the City of West Torrens.

In return for being an "Official Sport Sponsor" Council will:

- Be acknowledged as official sponsor of the chosen sport and provided with the opportunity to have corporate signage at the specific sport venue.
- Have representatives of Council present the medals for that sport.
- Be acknowledged on the official program and on the Special Olympics Australia website.

The organising body for this event believes the Games will leave a significant legacy for South Australia:

- A 100% increase in sports available to SA's intellectually disabled.
- An increase in awareness of the important contribution the people with an intellectual disability make to the community.
- A high profile opportunity for Special Olympics SA to grow its supporter base.
- Providing SA athletes with the opportunity to compete on a national and world stage.
- A national event to be held at a sporting facility within the City.

Major Partners include the Government of South Australia, BHP, Orana, Australian Government Australian Sports Commission, Taste Creative and Law Enforcement Torch Run for Special Olympics as well as the National Australia Bank.

The Special Olympics were last held in South Australia in 2010 and Council donated \$500 per eligible athlete. Eligibility included a formal letter from the Head of Delegation for SA Special Olympics confirming their athlete status and submit the letter together with evidence of residency within the City of West Torrens.

Former governor of South Australia Kevin Scarce has been announced as Patron of the National Games.

There is sufficient budget remaining in the community grants/sponsorship budget to meet this request if Council chooses to support it.

Correspondence requesting support together with a Partner Brand Allocation document which highlights the benefits gained against contributions made, is a further attachment to this report **(Attachment 2)**.

Conclusion

This report presents a request for the sum of \$15,000 to become an "Official Sport Sponsor" of a Special Olympics sporting event to held within the City of West Torrens in April 2018.

Attachments

- 1. Special Olympics Overview 2018**
- 2. Request for Sponsorship and Partner Brand Allocations**

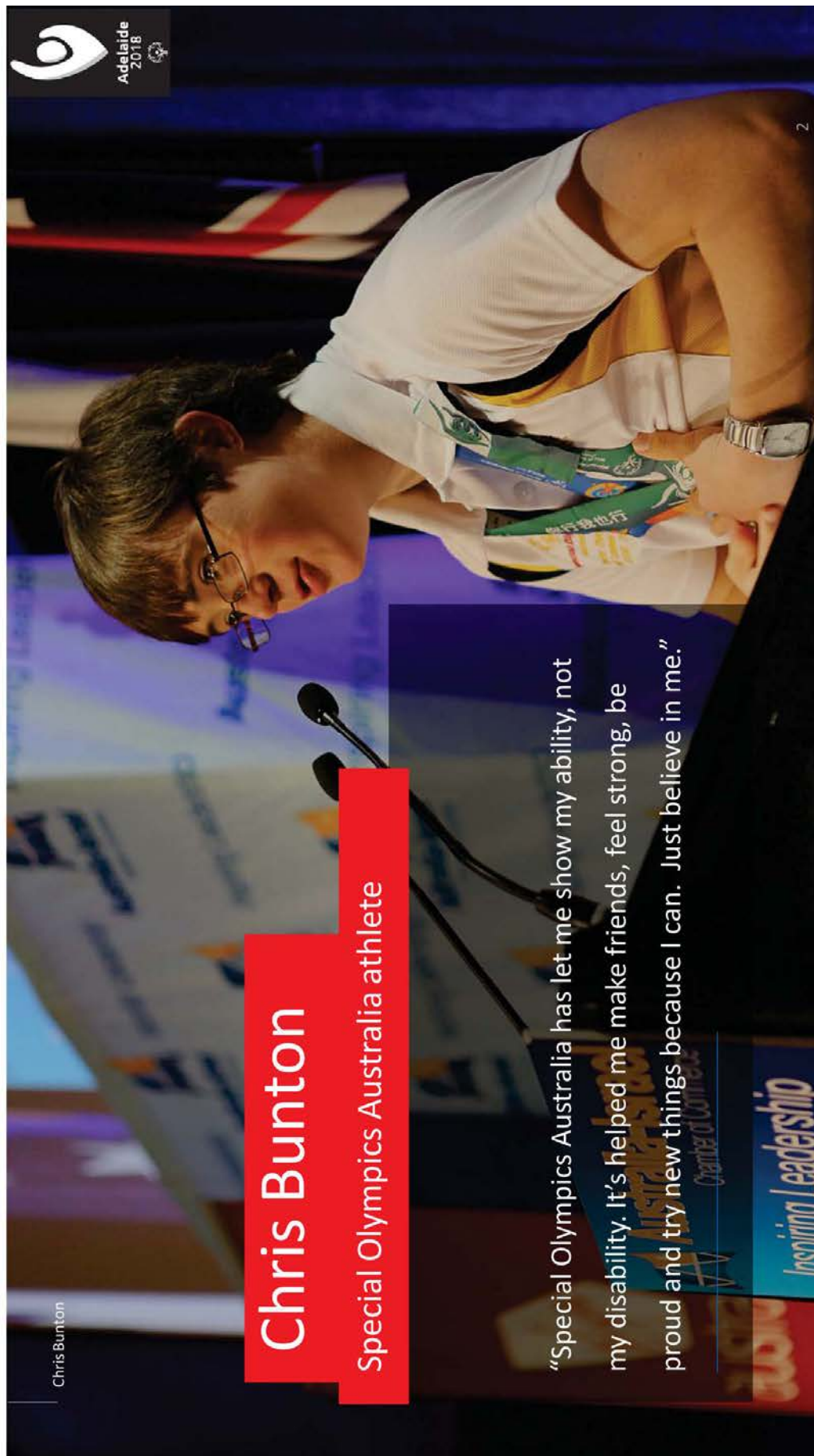


Let me win
But if I cannot win
Let me be brave in the attempt
Athlete's Oath



Special Olympics Australia
National Games
Adelaide 2018



A photograph of Chris Bunton, a Special Olympics Australia athlete, speaking at a podium. He is wearing a white polo shirt with a colorful Australian flag design and a lanyard. He has short brown hair and glasses. The background features a large screen displaying the Paralympic torch and the text "Inspiring Leadership". A small logo in the top right corner reads "Adelaide 2018".

Chris Bunton

Chris Bunton

Special Olympics Australia athlete

"Special Olympics Australia has let me show my ability, not my disability. It's helped me make friends, feel strong, be proud and try new things because I can. Just believe in me."

Adelaide 2018

Inspiring Leadership

2

The Reach.

The Reach.

Special Olympics is the world's largest sports organisation transforming lives through the joy of sport, every day, reaching 5 million athletes across 172 countries.

Special Olympics successfully utilises sport to fight the stigma faced by people with ID, demonstrate their abilities and change attitudes.

Reaching thousands



In Australia, nearly 600,000 Australians live with an intellectual disability.



Every 2 hours a child is diagnosed in Australia with an intellectual disability.



Special Olympics Australia reaches 8,300 registered athletes, school participants and Disability Service Provider participants, plus over 16,000 parents and carers.



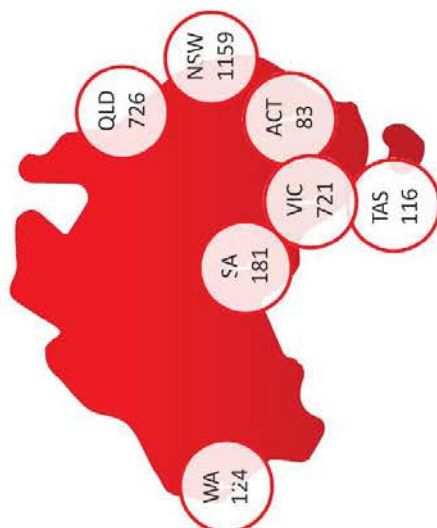
And, over 1,300 volunteers driving the organisation.



Special Olympics NZ reaches more than 7000 participants.



Athlete Registrations



2014 National Games Media Reach

- Traditional 10,601,815
- Online 38,628,774
- Social 4,970,624
- E-News 176,000

Total 54 million+

The National Games 2018

There's more to sport than winning or losing. Much more.

It's about belonging, being part of something bigger than you. It's about participating, getting out and being active and involved. It's about performing, finding out what your limits are and striving to achieve something a fraction greater.

And, most importantly, sport is about everyone: people of all races and creeds, ages and abilities.



16 – 20 April 2018
Adelaide, South Australia



- 11 Competition Sports
- 2 Demonstration Sports
- 1,000 Athletes
- 300 Coaches and carers
- 700 Volunteers

2014 Media reach – 54 million
2014 Economic Impact – \$9.39 million



Official Sports



Official Sports	Venue
Athletics	SA Athletics Stadium, Marjorie Jackson Nelson Drive, Mile End
Basketball	ARC Campbelltown, 531 Lower North East Road, Campbelltown
Bocce	Fogolar Furlan, 69 Briar Road, Felixstow
Equestrian	Mallala Equestrian Centre, 2665 Redbanks Road, Mallala (TBC)
Football	Adelaide Shores Reserve, Military Road, West Beach
Golf	Adelaide Shores Golf Club, Military Road, West Beach
Gymnastics	Marion Leisure & Fitness Center, Oaklands Road, Morphettville
Sailing	Adelaide Sailing Club, Military Road, West Beach
Swimming	SA Aquatics and Leisure Centre, 443 Morphett RD, Oaklands Open water venue – West Lakes, Tennyson
Table Tennis	Table Tennis Woodville
Tennis	West Lakes Tennis Club, West Lakes Shores
Tenpin Bowling	AMF Cross Road Bowling, Woodville

Event footprint within the City of West Torrens

Accommodation

- 9,075 Beds over 6 nights (Adelaide Shores)

Football (Soccer)

- 91 footballers competing over 4 days in 5 a-side and 7 a-side football competition (Adelaide Shores Reserve)

Golf

- 88 x 9 Holes of golf
- 56 x 18 holes of golf (Adelaide Shores Golf course)

Sailing

- 16 Sailors with their unified partners competing over 4 days (Adelaide Shores Sailing Club course)

Healthy Athlete Program

- 2 Days of health screening for all athletes at the Adelaide Shores Life Saving Club

2014 Economic Impact.



EXECUTIVE SUMMARY – ECONOMIC CONTRIBUTION

The following figures relate to the total Economic Contribution of the 2014 Special Olympics Australia National Games held in Melbourne. A detailed overview of the Games themselves is provided in Appendix B, whilst a detailed overview of key data inputs required to calculate the Economic Contribution are provided in Appendix C.

NATIONAL CONTRIBUTION 2014 SOA NATIONAL GAMES		CONTRIBUTION TO MELBOURNE 2014 SOA NATIONAL GAMES	
Total Economic Contribution (To Australia)	\$9,390,901	Total Economic Contribution (To Melbourne)	\$5,931,506
Direct Contribution	\$5,021,623	Direct Contribution	\$3,799,545
Indirect Contribution	\$4,369,278	Indirect Contribution	\$2,131,961
Key observations and commentary: <ul style="list-style-type: none"> The total national economic contribution of the 2014 SOA National Games was \$9,390,901. This included more than \$5 million in direct and \$4 million in indirect contributions. The largest total contribution category was Accommodation and Food Service, comprising a total contribution of just under \$2.9 million. 		Key observations and commentary: <ul style="list-style-type: none"> The economic contribution of the 2014 SOA National Games to Melbourne was \$5,931,506. This included nearly \$3.8 million in direct and more than \$2 million in indirect contributions. The largest contribution category was Accommodation and Food Service, comprising a total contribution of more than \$2.5 million. 	

SBP and Street Ryan Report: The Economic Contribution of the 2014 SOA National Games December 2015 Commercial-in-Confidence

4

7





Dear Hon John Trainer OAM

I am writing to you to request your support for the upcoming Special Olympics National Games which are being held in Adelaide on the 16th-20th of April 2018.

This will be a wonderful event that will bring tourism, cultural diversity and inclusivity to your community.

Our partnership will align City of West Torrens belief in the power of positive action to change lives, with an organisation just as passionate as you. We both strive to ensure people have opportunities to be at their best and publicly showcase the power of inclusion.

The Special Olympics Athlete Oath:

"LET ME WIN. BUT IF I CANNOT WIN, LET ME BE BRAVE IN THE ATTEMPT"

I look forward to finding out the outcome of your meeting with the Elected Members.

Kindest regards

Paula Freeth

Special Olympics National Games 2018

16 – 20 April 2018

PO Box 57, West Beach, SA 5024

Email: nationalgames@specialolympics.com.au

www.specialolympics.com.au/nationalgames2018

ABN : 28 050 738 728





Annexure A - Partner brand allocations

		Value (Excl GST)	Naming Rights		Media wall			Pull up banners - press conferences - client owned	School programs	Athletes Hub	Airport	Opening Ceremony	Closing Ceremony	Torch Run	HAP Program	YAP Program	ALP Program	Sport / Bocce	Sport / Athletics	Sport / Gymnastics	Sport / Table Tennis	Uniforms and clothing										Soft and hardcopy stationery			Website		Official Games Program		
			Event / logo	Program naming right	Press conferences / Events	Medal presentations	Event activations															Athlete pre games uniform	Athletes games uniform	Athletes playing kit	GOC pre games uniform	GOC games uniform	ALP Uniforms (ALL)	YAP Uniform	HAP Uniform (ALL)	Flame of hope relay	Volunteer Uniforms	Email signature / Sponsor banner	Email banner (on a weekly rotational)	Games stationery (Sponsor)	Landing page	Sponsors page	Front page	Sponsor page	
Cash contributors																																							
1 Principal Partner - Host City	\$ 250,000	-	-	X	X	X	X	X	X	X	X	X	X	X	X	X	X	-	-	-	-	X	-	-	X	X	X	-	X	X	X	X	X	X	X	X			
2 Premier Partner	\$ 75,000	-	-	X	X	X	X	X	X	X	X	X	X	X	X	X	X	-	-	-	-	X	-	-	X	X	X	-	X	X	X	X	X	X	X				
3 Major Partner 1	\$ 25,000	-	-	X	X	X	X	X	X	X	X	X	X	X	X	X	X	-	-	-	-	-	-	-	-	X	X	-	X	X	X	X	X	X	X				
4 Major Partner 2	\$ 25,000	-	-	X	X	X	X	X	X	X	X	X	X	X	X	X	X	-	-	-	-	-	-	-	-	X	X	-	X	X	X	X	X	X	X				
5 Opening Ceremony	\$ 50,000	-	X	X	-	X	-	-	-	-	X	L	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	-	X	X	-	X	X	-	X				
6 Closing Ceremony - 1	\$ 12,500	-	X	X	-	X	-	-	-	-	L	X	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	-	X	X	-	X	X	-	X				
7 Closing Ceremony - 2	\$ 12,500	-	X	X	-	X	-	-	-	-	L	X	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	-	X	X	-	X	X	-	X				
8 Families & Supporters program	\$ 25,455	-	X	X	-	X	-	X	X	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	-	X	X	-	X	X	-	X				
9 Medal presentation sponsor	\$ 50,000	-	-	X	X	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	-	X	X	-	X	X	-	X				
10 Healthy Athlete Program	\$ 25,000	-	X	-	-	X	-	-	X	-	-	-	-	X	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	-	X	-	X				
11 Young Athlete Program	\$ 7,500	-	X	-	-	X	-	X	-	-	-	-	-	-	X	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X				
12 Athlete Leadership Program	\$ 25,000	-	X	-	-	X	-	-	-	-	-	-	-	-	-	X	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	-	X	-	X				
13 Volunteer Program	\$ 100,000	-	-	X	X	X	X	X	X	X	X	X	X	X	X	X	X	-	X	-	-	-	-	-	-	X	X	X	X	X	X	X	X	-	X				
14 Road Safety Partner	\$ 5,000	-	-	X	X	-	-	-	X	-	L	L	X	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	X				
15 Sport sponsor 2 (Aquatics)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
16 Sport sponsor 3 (Bowling)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
17 Sport sponsor 4 (Basketball)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
18 Sport sponsor 6 (Equestrian)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
19 Sport sponsor 5 (Football)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
20 Sport sponsor 5 (Golf)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
21 Sport sponsor 7 (Sailing)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
22 Sport sponsor 7 (Tennis)	\$ 15,000	-	-	-	X	X	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	-	-	X	-	X					
23 Supporter - Bronze (refer below)	\$ 1,500	-	-	-	-	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Name only	-	Name only					
24 Supporter - Silver (refer below)	\$ 3,000	-	-	-	-	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Name only	-	Name only					
25 Supporter - Gold (refer below)	\$ 5,000	-	-	-	-	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	X					
VIK / Product partners																																							
26 Computers / Office equipment	\$ 15,000	-	-	-	-	-	-	X	-	-	L	L	-	-	-	-	-	-	-	-	X	-	-	-	-	-	-	-	-	X	X	X	-	X	-	X			
27 Postal and courier services	\$ 15,000	-	-	X	-	-	-	-	-	-	L	L	-	-	-	-	-	X	-	-	-	-	-	-	-	-	-	-	-	X	X	X	-	X	-	X			
28 Telecommunications Partner	WIFI	-	-	-	-	-	-	X	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	X	-	X	-	X				
29 Vehicle Partner	32 vehicles	-	-	X	-	-	-	X	-	-	L	L	-	-	-	-	-	-	-	X	-	-	-	-	-	-	-	-	X	X	X	-	X	-	X				
30 Fuel Partner	\$ 1,500	-	-	-	-	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	X	-	X	-	X					
31 Beverage Partner	10,000 units	-	-	-	-	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	X	-	X	-	X					
32 Fruit Partner	7,500 pieces	-	-	-	-	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	X	-	X	-	X					
33 Crew uniform partner	\$ 20,000	-	-	X	-	-	-	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	X	X	-	-	X	X	X	X	X	-	X	-	X				
Event / Relationship Partners																																							
34 IETR		-	X	X	-	X	-	-	-	-	X	X	X	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	X	X	X	X	X	-				
35 Australian Sports Commission		-	-	X	-	-	-	-	X	X	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	X	X	X	X	X	X				
Discounted services partners																																							
36 Partner - PR and Communications		-	-	X	-	-	X	-	-	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X					
37 Partner - Merchandise		-	-	-	-	-	-	-	X	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X				
38 Partner - Branding		-	-	-	-	-	-	-	X	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X				
39 Partner - Athlete uniforms		-	-	-	-	-	X	-	X	-	L	L	-	-	-	-	-	-	-	-	X	X	X	-	-	-	-	-	X	-	-	X	-	X					
40 Partner - Airport		-	-	X	-	X	-	-	X	X	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X					
41 Partner - Brand and Identity		-	-	-	-	-	-	-	X	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X					
42 Partner - Accommodation		-	-	-	-	-	-	-	X	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X					
43 Partner - Travel		-	-	-	-	-	-	-	X	-	L	L	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	X	-	-	X	-	X					
key: L - limited exposure, i.e. logo on a repeat on big screen but no hard branding																																							
		Value (Excl GST)	Opportunity for staff to volunteer during Games			Recognition of support on	Recognition of support in electronic newsletter distributed to 15,00 partners			Recognition of support on FB	Special Olympics Athlete Leaders to attend company	Certificate of appreciation	Window decal	Tickets to selected Special	Tickets to networking functions	Promotion of products or services to all Special Olympics Members		Monthly Newsletter																					
	Supporter - Bronze (refer below)	\$ 1,363	X			Name	-			-			X	X	-		1	-	X																				
	Supporter - Silver (refer below)	\$ 2,727	X			Name	X			-			X	X	-		2	-	X																				
	Supporter - Gold (refer below)	\$ 4,545	X			Logo	X			X	X		Framed	X		2	2	X	X																				

17.2 Ofo - Bike Sharing

Brief

This report discusses the possible introduction of a dockless bikesharing trial within the City of West Torrens.

RECOMMENDATION

It is recommended to Council that:

1. The Administration negotiates a Memorandum of Understanding Agreement with dockless bikeshare operator Ofo for a trial period of 12 months.
2. The Administration issues a *Permit to Conduct Activities on Local Government Land* for 12 months in accordance with an arranged permit fee at the applicant's expense.
3. A further report be presented to Council should an extension to the 12 month trial be pursued.

Introduction

Dockless bikeshare is a bicycle sharing system that provides a service where bicycles are made available for shared use to individuals on a short term basis. Bike-share bicycles provide additional flexibility in that they can generally be collected from one location and returned to a different location dependent on the rider.

Bikeshare schemes generally come as two options, 'docked' or 'dockless'. Docked bikeshare schemes require significant capital outlay and fixed infrastructure. Dockless bikeshare schemes have a rear-wheel lock to control use, but are not locked to any fixed infrastructure or 'docks', hence the title 'dockless bikeshare'. Dockless bikeshare schemes have been introduced in several Australian cities by private operators in 2017.

These schemes are privately funded, privately delivered and privately operated. Users download an online 'app' to unlock a bicycle, pay for hourly use and lock the bicycle at the end of the journey. A helmet is provided for use by the rider and this remains with the bicycle at the end of each ride. Damage to the bike or helmet, amongst other issues, can be reported via the online application.

Dockless bikeshare profitability is based on user fees, data mining and advertising. Dockless bikeshare, like many emerging technologies, presents challenges for government Authorities. Advice to Council staff is that there is no legislation that currently regulates dockless bikeshare schemes and therefore there is no legal instrument preventing operators from introducing a bicycle fleet and operating within a council area provided they do so in a generally orderly manner.

Operating in Melbourne and Sydney the introduction of over 1,000 bicycles in each city in mid-2017 led to complaints about bikeshare bicycles being thrown into rivers and atop trees, obstructing footpaths and occupying existing bicycle parking racks, leaving inadequate space for commuters to park their own bicycles. The result of bicycles cluttering footpaths and verges has led to some local Councils declaring bikeshare bicycles illegally dumped rubbish.

Two bikeshare companies, Ofo and O Bike, commenced operations in Adelaide City Council (ACC) in October 2017. The ACC has entered into a permit arrangement with the operators to maintain some control over the schemes and the number of bicycles that are deployed within the council area.

Discussion

There are approximately 150 bicycles deployed in Adelaide City Council, with operators intending to increase that number over time. To date ACC officers report only few issues and advises that the response from operators in addressing issues has been prompt.

Ofo has advised that they would prefer to collaborate with a council and gain its support prior to introducing bicycles into the council area. Some dockless bikeshare schemes feature a 'geo fence' which limits extended parking of their bicycles to a particular area. Currently the Ofo scheme provides geo-located bicycles and incorporates a geo fence around the parklands. Registered users receive demerits for leaving bicycles outside the ACC after a fixed time period. This means that bikeshare bicycles can currently be used within the City of West Torrens (CWT) as part of a trip, but that if the bicycle exceeds its time limit outside the 'geo fence' the user receives demerits and the operators collect the bicycle and return it to the ACC.

Ofo is a local business based and operating within the City of West Torrens in Mile End and has Ofo scheme designates agreed locations. These zones are placed in strategic locations within the geo-fence and registered users receive credits for parking in an orderly manner within these zones. These credits can be used for future rides and are incentives to encourage users to "do the right thing". This is an example of measures put in place by some operators to control the impacts of their schemes.

There is also opportunity for the bikeshare companies to partner with businesses within the City to offer other incentives for use of the bikes and/or visiting a particular business, i.e. exchanging credits for free or reduced products/services or receiving ride credits for visiting a particular business or community group.

The City of West Torrens (CWT) Regulatory Services staff have met with Ofo representatives and a Draft Memorandum of Understanding (MOU) to operate within CWT has been drafted (**Attachment 1**). However, the MOU will require amendments to reflect a new start date and the 12 month trial period, should this request be approved.

As part of the conditions of a dockless bikeshare permit, a geo-fence and preferred parking zones would be identified.

The preferred parking zones would initially be 'virtual' i.e. would have no fixed infrastructure with users identifying the zones through their app. The use of virtual parking zones allows the zones to be easily relocated if required. Ofo has advised that they would consult Council staff prior to implementing or amending any of the preferred parking zones so that any known local issues can be considered. In the longer term, once there is sufficient evidence to support a more permanent preferred parking zone, consideration could be given to installing line marking or signage to assist users in identifying these zones.

It is recommended that CWT continue discussions with Ofo with a view to entering into an MOU and a permit arrangement with this bikeshare operator for 12 months. Conditions that will be considered to maximise control and benefits for CWT include:

- Agreed process and timeframes for responding to issues (i.e. dumping, repairs, etc.).
- Incentives provided to users for parking in designated zones & opportunity for partnering with local businesses/precincts.
- Consultation and agreement on parking zones and number of bikes provided prior to implementation or amendment.
- Access to travel data.

A report will be presented to Council 12 months after the introduction of dockless bikeshare in CWT, reviewing the patronage and impacts of the Ofo dockless bikeshare scheme.

Dockless bikeshare, as a privately operated service, has the potential to significantly increase bicycle coverage across the council area and to provide useful bicycle travel data at minimal cost for users (\$1-\$2 per 30 minutes).

Access to travel data from the operators will enable Council to make more informed decisions regarding cycling infrastructure investment to ensure the community receives maximum benefit from the investment.

Advice to Council staff is that there is no legal instrument preventing operators from introducing a bicycle fleet and operating within a council area. Entering into a permit allows Council to prescribe conditions and agree with bikeshare operators on processes and timeframes for responding to issues as they arise (i.e. dumping).

Conclusion

Dockless bikeshare was introduced into Adelaide City Council in October 2017 and operators are currently consulting with inner rim councils about expanding into their areas. There are economic, social, and environmental and health benefits associated with introducing dockless bikeshare into the City of West Torrens.

It is recommended that Council enters into an agreement with dockless bikeshare operators by issuing a Permit to Conduct Activities on Local Government Land.

Attachments

1. Draft Memorandum of Understanding West Torrens Council

DRAFT Memorandum of Understanding DRAFT

Purpose and Agreement

The purpose of this agreement is to arrange an understanding between OFO AU PTY LTD ("ofo") and the City of West Torrens ("the City").

This agreement is to facilitate ofo providing stationless bicycle sharing services within the City for the use of residents and visitors to the area. ofo agrees to provide these bicycle sharing services in a way that increases the amenity of the City wherever possible.

ofo agrees:

- To provide their customers with the guidelines to ensure responsible riding and public safety when operating and parking the shared bikes on roads or footpaths.
- That bikes are not to be used for the sole purpose of advertising or marketing.
- To monitor the location of all bikes daily using GPS technology to avoid clutter and congestion of their bikes in any one location.
- To ensure bikes remain in a presentable condition so as not to detract from the amenity of the area in which they are parked.
- To ensure bikes are maintained to an appropriate standard so as to allow convenient use by subscribed riders.
- To adhere to the directions of the City and relocate any bikes that are not suitably parked or may create a nuisance.
- To respond to any issues with damaged, malfunctioning or inappropriately parked bicycles as quickly as practical.
- To provide an appropriate number of bicycles in line with customer demand, and to avoid an over-supply of bicycles.
- To follow to the maximum extent possible the Guidelines for Safe Bike Parking (listed below).

Guidelines for Safe Bike Parking

Where possible, bikes should be parked next to public bike rails with the designated rails left available for regular bike users. In other areas, bikes should be parked on wide footpaths, in low pedestrian locations, and positioned kerbside; away from the building line. This will ensure safe and consistent access to footpaths for all City users. Bikes must be set back from entrances, safety exits and street infrastructure such as seating, fire hydrants and tactile indicators for the vision impaired.

Duration and Termination

This memorandum shall commence on the 6th of December 2017 and shall continue indefinitely. This memorandum may be terminated by either party, by giving 30 days notice in writing. After the agreed 30 days notice ofo will then ensure that no more bicycles are placed in this area by ofo staff and that our operational geofence will be amended to exclude this area.

Indemnity

ofo agrees to indemnify and release the City from all liability arising from the conduct of ofo's business by ofo or any of ofo's agents, including any claim made by any person for injury, loss or damage arising in any manner from the use of ofo's service.

ofo will provide:

- A contact person for the City to liaise with regarding the operations of the bike sharing scheme and any related issues. A 24-hour contact number that will be published on the City's website for the public to call if there are any issues with the bikes.
- A Certificate of Currency with Public Liability Insurance of \$20 million.

Alexander Hender
City Operations Manager
0422 449 069
operations-adelaide@ofobike.com

24-hours: 1300 783 859

Meetings and Reporting

Both parties will provide a main contact point for any queries, and ofo will be in contact periodically to review the service provided. The City will provide ofo with the details of any issues, complaints, comments or other concerns in a timely manner.

Financial Considerations

ofo will be responsible for the costs of operating this bicycle sharing service. There will be no cost obligations for the City.

Agreed by:	
ofo AU PTY LTD	City of West Torrens
Name: Alexander Hender Title: City Operations Manager Date:	Name: Title: Date:

17.3 City of West Torrens Art Prize 2018

Brief

This report provides the proposed framework for the 2018 City of West Torrens Art Prize.

RECOMMENDATION

It is recommended to Council that:

1. It approves the framework, as detailed in this report, for the administration of the 2018 City of West Torrens Art Prize.
2. It approves the 'General Competition and Award Terms and Conditions and Entry Rules' and the 'City of West Torrens Art Prize Special Terms and Conditions of Entry' (**Attachments 2 & 3** of the Agenda report).
3. The Theme of the 2018 Art Prize be '*Past, Present, Future in West Torrens*'.
4. It nominates Cr/s..... to participate in the shortlisting panel.
5. It approves Gavin Blake, director and owner of the Centre for Creative Photography and Bev Bills, director of Royal SA Society of Arts to judge the finalists of the 2018 City of West Torrens Art Prize.

Introduction

At its 1 March 2016 meeting, Council approved the establishment of a City of West Torrens Art Prize (2017 Art Prize) comprising the following four categories:

Major prize (acquisitive)	\$10,000
Emerging artist prize	\$2,000
Senior High School Student Prize	\$500
People's choice award	\$500

The inaugural winner of the Art Prize was '*The Thebbie*' by Paul Whitehead. The Major Prize is an acquisitive prize which means that Council now owns '*The Thebbie*' which is on display in the George Robertson Room in the Civic Centre.

Discussion

Following the successful 2017 Art Prize, this report outlines the proposed for framework for the 2018 City of West Torrens Art Prize (2018 Art Prize).

Theme

The 2017 Art Prize theme was "*Between the City and the Sea*". The proposed options for the 2018 Art Prize theme include:

1. Past, Present, Future in West Torrens
2. West Torrens Urban Life
3. Between the City and the Sea

Promotion

It is proposed that the 2018 Art Prize be promoted via Council's website, social media, Talking Points, Messenger as well as through posters and information available in the Civic Centre, Hamra Centre and community centres.

Key Dates

The key dates for the competition along with the fees and commission are included in **Attachment 3**. It is proposed that Council charges a 15% commission for the sale of any of the entries to the competition, with the exception of the major prize winning artwork which will be retained by Council.

Entries and Judging

Entrants will be required to provide high resolution images of the artwork they wish to submit for the Prize and the category entered to enable shortlisting for the finalists. Shortlisting will be undertaken by a panel comprising Administration staff, two Elected Members and two external judges.

The shortlisted works will then be required to be taken by the applicants to Thebarton Community Centre where two external judges will be responsible for determining the major, emerging and student prizes over a two day period. The people's choice award will be voted upon during the June exhibition and awarded at the close of the exhibition.

The two external judges being proposed are the same judges as in 2017. Gavin Blake, director and owner of the Centre for Creative Photography and Bev Bills, director of Royal SA Society of Arts.

Exhibition

All finalists will take part in an exhibition at the West Torrens Auditorium Gallery during June 2018 with a formal event being held to announce the winners.

The winning artworks will become the property of the City of West Torrens and displayed across Council facilities during the following year.

Guidelines

The 'Terms and Conditions' used for the 2017 Art Prize are attached (**Attachment 1**). However, as a result of the learnings resulting from the 2017 Art Prize, these have been reviewed and as a result two new documents have been created, one being general Terms and conditions for all competitions run by Council and the other the terms and conditions specifically for the 2018 Art Prize (Attachments 2 & 3 respectively). Both are to be read in conjunction with each other and are presented to Council for its consideration and approval.

Conclusion

This report proposes the framework for the administration of the 2018 City of West Torrens Art Prize.

Attachments

1. **City of West Torrens Art Prize 2017 Terms and Conditions**
2. **City of West Torrens Competitions Terms and Conditions**
3. **City of West Torrens Art Prize 2018 Rules of Entry**

Terms and Conditions of Entry and Sale

By submitting your works you agree to comply with these Terms and Conditions.

General Terms:

1. Each art work must be the original **uncopied** work of the exhibitor.
2. Each art work will be for sale at the price nominated by the artist on the entry form. Artist's must remember to include GST where applicable.
3. All entries must be made through the [Gallery 247](#) on-line art and art show management system.
4. Types, numbers and sizes of art works must conform to the ["Acceptable Art Works"](#) section of this website.
5. All entries will undergo a [Pre-Selection Process](#). The Organisers reserve the right to not accept a work of art and to limit the number of exhibits.

Dates - The key date related conditions are as follows:

1. Art works will only be considered if they are submitted by the closing date for initial submissions as detailed on the [Key Dates](#) section of this Website.
2. Accepted art works must be delivered to the art show venue during the dates and times set aside for delivery as detailed on the [Key Dates](#) section of this Website. No late works will be displayed.
3. All art works must remain on display for the full duration of the Art Show
4. All art works must be collected from the Art Show venue during the designated collection times as detailed in the [Key Dates](#) section of this Website.

Fees and commissions:

1. An entry fee, as detailed in the [Fees and Commissions](#) section of the this Website, will be charged for each art work on submission and payable via the online entry system. Entry fees are not refundable.
2. A commission, detailed in the [Fees and Commissions](#) section of this website, will be deducted from the catalogue price if the work is sold.

Prizes:

1. Prizes will be awarded in designated categories detailed on the [Prizes](#) section of the this website.
2. Prizes are at the sole discretion of the Organisers and/or the appointed Judges. The Judge's decision is final.
3. The major prize the 'West Torrens Art Prize' is acquisitive and the work will become the property of the City of West Torrens.
4. As part of the conditions of acquisition of the winning work, the winning artist will grant license to the City of West Torrens to reproduce the image of the artwork in electronic and printed forms (e.g, for online inclusion as part of the Council's collection) and for general publicity purposes. The artist will maintain

copyright over all commercial reproductions of their winning artwork. All necessary acknowledgements of authorship will be duly made.

5. The Organisers and / or the Judges may decide not to award a prize in a given category for a given year depending on the quality or number of works exhibited.

Insurance:

1. Whilst all reasonable care will be exercised by the Organisers all entries are submitted at the total risk of the Artist. The Artist indemnifies the Organisers against any claim, loss or damage of whatever nature or cause however occurring and whether directly or indirectly relating to entered works or their delivery.
2. It is strongly recommended that suitable insurance covers be enacted by the Artist for the duration of the event.

Responsibilities:

1. Artists accept responsibility for freight and other charges incurred in the delivery or return of an entry.
2. Artist's are responsible for keeping their mobile, email address, GST and EFT payment details up to date on the online system to ensure they receive updates before, during and after the Show, and the appropriate payment for sold artworks.

Publicity:

The City of West Torrens reserves the right to photograph works exhibited in the West Torrens Art Prize for the purpose of documentation and promotion. The Artist hereby authorises West Torrens to photograph, video and/or publish their work for the purposes of producing a catalogue or otherwise promoting the show by any means.

Acceptable Art Works

Acceptable Works:

Open to 2D works only. Paintings, photographs, multi-media and digital works will be accepted. All work entered is to be produced after January 1, 2017.

No. of Works:

The Artist may submit any number of works for consideration for acceptance into the Show, each submission attracting a Registration/ Entry fee as shown under the [Fees and Commissions Section](#). The Organisers, whose decision is final, will accept up to five (5) works from any one artist.

Size of Paintings and Photographs:

Submitted work must not exceed one and a half (1.5) metres on any one side of the painting (including framing, if any). Maximum weight is 20kgs. This will strictly adhered to as there is limited hanging space.

Framing:

Hanging works must be soundly framed, dry and ready for hanging with a taut crosswire one-third from the top.

Identification:

All works must be clearly labelled on the back or underside with the artist's name, title of work and the catalogue price clearly discernible.

Pre-Selection and Judging Procedures

Pre-Selection Panel

- Each year the Organisers will appoint a pre-selection panel to review entries.
- The Panel will initially review and assess all submissions received, and will decide which works will be invited to exhibit at the Art Show.
- The Show Judge/s may or may not be part of the pre-selection panel.
- All decisions on acceptances are final and no correspondence or discussion will be entered into.
- Artists will be notified which of their works have been accepted to be exhibited prior to the opening of the Show.

Show Judging

- Each year the Organisers appoint external Art Show Judge/s for the Show
- Judging takes after the Art Show installation is complete

Key Dates

Event	Date
Opening date for initial submissions	Monday February 19, 2018
Closing date for initial submissions	Friday April 27, 2018
Artists Notified of Invited Works	Monday May 14, 2018
Delivery of Works	Monday May 28, 2018
Opening and Awards night	Friday June 1, 2018. 6pm - 8pm.
Show Opening Dates and Times	Friday June 2 - Saturday June 30, 2018. Various hours.
Collection of Works	Sunday July 1, 2018
Finalisation of Payments to Artists	10 days after the completion of the show.

PLEASE TAKE NOTE OF DATES AND TIMES FOR DELIVERY AND COLLECTION OF WORKS, AS THESE WILL BE STRICTLY APPLIED.

Fees and Commissions

The following fees and commissions are applicable for the 2018 Art Show

Payment / Fee Category	Value
Registration/Entry Fee per art work (not refundable & GST free)	\$30
(payments must be made via the online system)	
Percentage commission levied on sales	15%

Prizes and awards

Prize Category	Value
West Torrens Art Prize	
Open to established South Australian artists over the age of 18.	\$10,000
This is an acquisitive prize.	
The Emerging Artist Prize	
Open to emerging South Australian artists over 18. Emerging artists are early career artists and/or new graduates without a large catalogue of work or commercial representation.	\$2,000
The Senior High School Student Prize	\$500
Open to South Australian secondary school students aged 16 years and over.	
The People's Choice Prize	\$500
To be voted on by the public over the duration of the display.	

Additional Commendations may be awarded by the Judges but these will not attract a monetary prize. A prize may not be awarded in a given category if the quality of the art is not perceived as being sufficient.

Competition and Award Terms & Conditions

City of West Torrens ("Council")

General Competition and Award Terms and Conditions and Entry Rules

These General Competition Entry Rules apply to all of the Council's competitions and awards. They may be amended or varied from time to time by the Council. Special Competition Rules may apply to particular competitions, which will be included on any entry form.

1. Who May Enter

The competition is not open to:

- 1.1 a person who is an employee, officer, servant, volunteer or contractor of the Council or its related bodies corporate or associates or any of its agencies involved with this competition;
- 1.2 the spouse, de facto spouse, parent, natural or adopted child, and sibling (whether natural or adopted by a parent), of a person referred to in paragraph (a) above;
- 1.3 a person who has used or attempted to use any more than one name in order to qualify to win any competition run by the Council;
- 1.4 a person who refuses to comply with or breaches any terms of these General Competition Entry Rules.

All contestants acknowledge that the Council can rely on this clause at any time, even if the Council only learns of a person's ineligibility after the Council has nominated the person as the winner or awarded the prize. Return of the prize or payment of its value to the Council can be required by the Council if this occurs.

2. Prizes

Notwithstanding anything else in these Rules, the Council has absolute discretion in awarding prizes in a competition or making any award.

In order to claim a prize in a competition, the winner must:

- 2.1 be eligible to enter under these General Competition Entry Rules and any Special Competition Rules;
- 2.2 be announced by the Council as the winner of that prize by any means determined by the Council;
- 2.3 not be prohibited by any rule of law from using or otherwise enjoying the prize for which he or she has been announced as the winner;
- 2.4 demonstrate to the Council's satisfaction that he or she is the winner of the prize, and if necessary prove that he or she is not prohibited from using or otherwise enjoying the prize (for example, by producing photographic-identification, such as a driver's licence or passport, or signing a declaration to that effect); and
- 2.5 comply with any request made by the Council under the General Competition Entry Rules or any Special Competition Rules that apply to that competition.

Where the winner of a prize is below the lawful age to use or otherwise enjoy the relevant prize, the Council may, in its absolute discretion, award the prize to the winner's lawful parent or guardian or require the parent or guardian to sign an indemnity and consent for the winner to receive or participate in the prize.

Prizes will only be awarded following winner validation and verification.

Should a prize winner choose not to accept the prize allocated by the Council, the prize will not be substituted with another prize. In such circumstances the Council reserves the right, in its absolute discretion, to award the prize to an alternative entrant.

All prize items are valued inclusive of GST and the Council takes no responsibility for any variation in item values. Any taxes which may be payable as a consequence of a winner receiving the prize are the sole responsibility of that winner.

Prizes are non-transferable and may not be redeemed for cash. If the specified prize becomes unavailable, the Council may substitute a prize of like or equal value.

Winners will be notified by mail, telephone, email or by any other contact details provided by the winner.

Prizes are to be collected from the Council offices and personal identification (refer clause 2.(d) of these General Terms and Conditions) must be produced. Winners under the age of 18 must be accompanied by a parent or guardian and both must produce personal identification.

If prizes are sent by post, they are generally sent by Australia Post or private courier. Any loss of prizes by a courier company or Australia Post is not the responsibility of the Council. In that event, the Council may or may not, in its discretion, replace the prize.

Upon request by the Council a copy of the General Competition Entry Rules and/or a signed receipt and acknowledgment must be signed and endorsed by any winner to indicate his/her understanding and acceptance of these terms.

The Council will publish the names of the winners of any prize on its website.

The decision of the judge(s) is final and no correspondence will be entered into.

3. Exclusion of Liability

The Council takes no responsibility for the loss of prizes due to incorrect or imprecise delivery details provided by an entrant. The Council makes no representations or warranties as to the quality/suitability/merchantability of any of the goods/services offered as prizes.

The Council shall not be liable for any loss or damage suffered or sustained (including but not limited to consequential loss), including for personal injury or property damage suffered or sustained, as a result of accepting any prize or participation in any competition or prize, except for any liability which cannot be excluded by law.

A person who enters a competition releases from and indemnifies the Council from and against all liability, cost, loss or expense arising out of acceptance of any prize or participation in any competition including (but not limited to) personal injury and damage to property and whether direct, indirect, consequential, foreseeable, due to some negligent act or omission, or otherwise.

A winner (or his or her parent or guardian as appropriate) may be required to sign and return any liability release and provided by the Council and/or its contractors as a condition of the prize being awarded. Failure to return the signed releases and indemnities will result in the entitlement to the prize being forfeited and a selection of another winner.

4. Disqualification

The Council assumes no responsibility for any error, defect, delay, theft or unauthorised access to or alteration of entries. Subject to any written directions given under the applicable law, if for any reason, the competition is not capable of operating as planned, including infection by computer viruses, tampering, unauthorised intervention, fraud or any other causes beyond the control of the Council which corrupts or affects the administration, security, fairness, or proper conduct of the competition, then the Council reserves the right, at its sole discretion, to cancel, terminate, modify or suspend this competition.

The Council reserves the right, in its sole discretion, to disqualify any individual for:

- 4.1 tampering with the entry process, including exceeding any limitation on the numbers of entries, or any other process as determined by the Council that in any way affects the fairness of the promotion;
- 4.2 tampering with the operation of the competition; or
- 4.3 acting in an unsportsmanlike or disruptive manner.

5. Participation

Participation in the competition constitutes the entrant's unconditional agreement to and acceptance of these General Competition Entry Rules and any Special Competition Rules in relation to a particular competition. These Rules may change from time to time including by extending the time for, varying or terminating any competition.

The Entrant is responsible for insuring his or her familiarity with the General Competition Entry Rules and any Special Competition Rules at the time of participation. The Council's decision not to enforce a specific restriction does not constitute a waiver of that restriction or of the General Competition Entry Rules or Special Competition Rules. The Council may enforce these Rules in its absolute discretion.

Where the Council has Special Competition Rules in relation to a particular contest, then they will prevail to the extent of any inconsistency with these General Competition Entry Rules or Special Competition Rules. The Council may enforce these Rules in its absolute discretion.

The General Competition Entry Rules and any Special Competition Rules are to be construed in accordance with the laws of the State of South Australia. The Council may terminate any contest at any time at its absolute discretion. In the event of such termination, the Council may at its absolute discretion elect not to award any prize in respect of the terminated contest.

6. Ownership of Entries

Competition entries and material submitted in connection with any competition (whether written, audio, electronic or visual form, or a combination of those) or any photographs, video and/or film footage and/or audio recording taken of competitors are assigned to the Council upon submission and become the property of the Council which may use the material in any

medium in any reasonable manner it sees fit. Copyright in any such material remains the sole property of the Council. To the extent permitted by law, the entrant waives all moral rights to any competition entries and material.

All such entries and material remain the property of the Council. Each entrant warrants that he or she owns the copyright and any other intellectual property rights in any such material submitted in connection with any competition and has full power and authority to agree to and grant the above assignment, consents and other rights to the Council.

All contestants acknowledge, as a condition of entry, that the Council has the right to publicise and/or broadcast his/her name, character, likeness, voice, or all matters incidental.

City of West Torrens Art Prize Special Terms and Conditions of Entry

By submitting your works you agree to comply with these Terms and Conditions.

Entry Terms:

1. All entries are subject to the Council's General Competition Entry Rules, which are available on the Council website.
2. Each art work must be the original **uncopied** work of the exhibitor.
3. Each art work will be for sale at the price nominated by the artist on the entry form, which price will include GST, where applicable.
4. All entries must be made through the [Gallery 247](#) on-line art and art show management system.
5. Types, numbers and sizes of art works must conform to the ["Acceptable Art Works"](#) section of these Terms and Conditions.
6. All entries will undergo a [Pre-Selection Process](#). The Organisers reserves the right to not accept a work of art and to limit the number of exhibits.

Dates - The key date related conditions are as follows:

1. Art works will only be considered if they are submitted by the closing date for initial submissions as detailed on the [Key Dates](#) section of these Terms and Conditions.
2. Accepted art works must be delivered to the art show venue during the dates and times set aside for delivery as detailed on the [Key Dates](#) section of these Terms and Conditions. No late works will be displayed.
3. All art works must remain on display for the full duration of the Art Show.
4. All art works must be collected from the Art Show venue during the designated collection times as detailed in the [Key Dates](#) section of these Terms and Conditions.

Fees and commissions:

1. An entry fee, as detailed in the [Fees and Commissions](#) section of these Terms and Conditions, will be charged for each art work on submission and payable via the online entry system. Entry fees are not refundable.
2. A commission, detailed in the [Fees and Commissions](#) section of these Terms and Conditions, will be deducted from the nominated sale price if the work is sold.

Prizes:

1. Prizes will be awarded in designated categories as outlined in the [Prizes](#) section of these Terms and Conditions.
2. Prizes are at the sole discretion of the appointed Judges. The Judges' decision is final.
3. The major prize of the 'West Torrens Art Prize' is acquisitive and the work will become the property of the City of West Torrens.
4. As part of the conditions of acquisition of the winning work, the winning artist will grant a non-exclusive, royalty-free, unlimited license to the City of West Torrens to reproduce

the image of the artwork in electronic and printed forms (e.g, for online inclusion as part of the Council's collection) and for general publicity purposes. The artist will maintain copyright over all commercial reproductions of their winning artwork. All necessary acknowledgements of authorship will be duly made.

5. The Council and / or the Judges may decide, at their absolute discretion, not to award a prize in a given category for a given year depending on the quality or number of works exhibited.

Insurance:

1. Whilst all reasonable care will be exercised by the Organisers all entries are submitted at the total risk of the Artist. The Artist indemnifies the Council and other Organisers against any claim, loss or damage of whatever nature or cause however occurring and whether directly or indirectly relating to entered works or their delivery.
2. It is strongly recommended that suitable insurance covers be enacted by the Artist for the duration of the event.

Responsibilities:

1. Artists accept responsibility for freight and other charges incurred in the delivery or return of an entry.
2. Artist's are responsible for keeping their mobile, email address, GST and EFT payment details up to date on the online system to ensure they receive updates before, during and after the Show, and the appropriate payment for sold artworks.

Publicity:

The City of West Torrens reserves the right to photograph works exhibited in the West Torrens Art Prize for the purpose of documentation and promotion. The Artist hereby authorises West Torrens to photograph, video and/or publish their work for the purposes of producing a catalogue or otherwise promoting the show by any means.

Acceptable Art Works

Acceptable Works:

Open to 2D works only. Paintings, photographs, multi-media and digital works will be accepted. All work entered is to be produced after January 1, 2017.

No. of Works:

The Artist may submit any number of works for consideration for acceptance into the Show, each submission attracting a Registration/ Entry fee as shown under the [Fees and Commissions Section](#). The Organisers, whose decision is final, will accept up to five (5) works from any one artist.

Size of Paintings and Photographs:

wicc0001_170475_003.docx

Submitted work must not exceed one and a half (**1.5**) metres on any one side of the painting (including framing, if any). Maximum weight is 20kgs. This will be strictly adhered to as there is limited hanging space.

Framing:

Hanging works must be soundly framed, dry and ready for hanging with a taut crosswire one-third from the top.

Identification:

All works must be clearly labelled on the back or underside with the artist's name, title of work and the catalogue price clearly discernible.

Pre-Selection and Judging Procedures

Pre-Selection Panel

- Each year the Organisers will appoint a pre-selection panel to review entries.
- The Panel will initially review and assess all submissions received, and will decide which works will be invited to exhibit at the Art Show.
- The Show Judge/s may or may not be part of the pre-selection panel.
- All decisions on acceptances are final and no correspondence or discussion will be entered into.
- Artists will be notified which of their works have been accepted to be exhibited prior to the opening of the Show.

Show Judging

- Each year the Organisers appoint external Art Show Judge/s for the Show.
- Judging takes after the Art Show installation is complete.

Key Dates

Event	Date
Opening date for initial submissions	Monday February 19, 2018
Closing date for initial submissions	Friday April 27, 2018
Artists Notified of Invited Works	Monday May 14, 2018
Delivery of Works	Monday May 28, 2018
Opening and Awards night	Friday June 1, 2018. 6pm - 8pm.

Show Opening Dates and Times	Friday June 2 - Saturday June 30, 2018. Various hours.
Collection of Works	Sunday July 1, 2018
Finalisation of Payments to Artists	10 days after the completion of the show.

PLEASE TAKE NOTE OF DATES AND TIMES FOR DELIVERY AND COLLECTION OF WORKS, AS THESE WILL BE STRICTLY APPLIED.

Fees and Commissions

The following fees and commissions are applicable for the 2018 Art Show.

Payment / Fee Category	Value
Registration/Entry Fee per art work (not refundable & GST free)	\$30
(payments must be made via the online system)	
Percentage commission levied on sales	15%

Prizes and awards

Prize Category	Value
West Torrens Art Prize	
Open to established South Australian artists over the age of 18.	\$10,000
This is an acquisitive prize.	
The Emerging Artist Prize	
Open to emerging South Australian artists over 18. Emerging artists are early career artists and/or new graduates without a large catalogue of work or commercial representation.	\$2,000
The Senior High School Student Prize	\$500

Open to South Australian secondary school students aged 16 years and over.

The People's Choice Prize

\$500

To be voted on by the public over the duration of the display.

Additional Commendations may be awarded by the Judges but these will not attract a monetary prize. A prize may not be awarded in a given category if the quality of the art is not perceived as being sufficient, at the absolute discretion of the Judges and Organisers.

17.4 Nomination to the State Public Health Plan Working Group

Brief

The Local Government Association is seeking expressions of interest for membership of a joint working party to undertake a review of the State Public Health Plan.

RECOMMENDATION

It is recommended to Council that:

Crbe nominated as the Local Government Member to the State Public Health Working Group.

Or

The Nominations to the State Public Health Working Group report be received.

Introduction

SA Health and the Local Government Association (LGA) are seeking expressions of interest from local government nominees to participate in a State/Local Government Working Group which will inform and oversee consultation with local councils as part of the review of the State Public Health Plan.

Discussion

The State Public Health Plan *South Australia: A Better Place to Live* (Plan), was released in November 2013 and is the first State Public Health Plan under the *South Australian Public Health Act, 2011*. The Plan lays out a framework for action to protect and improve the health and wellbeing of South Australians.

The *South Australian Public Health Act 2011* requires that the Plan be reviewed every five years.

Consequently, nominations are being sought for local government members who have experience or an interest in public health planning to participate on the State Public Health Working Group (Working Group). The nominee need not be an Elected Member however, no staff member has indicated their interest in nomination to this Working Group.

The functions of the Working Group include:

- Informing and overseeing consultation with local councils as part of the review of the State Public Health Plan.
- Assisting with the development of the next Plan which is due for release in November 2018.

It is anticipated that the Working Group will meet for the first time in early 2018.

Expressions of interest and brief CV are required to be submitted by email to the LGA.

Further information is contained within LGA Circular 51.1 (**Attachment 1**).

Conclusion

SA Health and the Local Government Association are seeking expressions of interest from local government nominees to participate in a State/ Local Government Working Group for the purpose of consulting on and reviewing the State Public Health Plan.

Attachments

1. LGA Circular 51.1 Shape the Next State Public Health Plan



**Local Government Association
of South Australia**

Shape the Next State Public Health Plan – Call for Expressions of Interest for Working Group - Circular 51.1

To	Chief Executive Officer Community Services Staff Elected Members Environmental Health Staff Policy and Strategic Planning Staff Sustainability Officers	Date	14 December 2017
Contact	Danny Broderick Email: danny.broderick@lga.sa.gov.au		
Response Required	Yes	Respond By	8 January 2018
Summary	Expressions of interest are sort for membership of a joint Working Party (SA Health & Local Government), for the review of the State Public Health Plan		

The State Public Health Plan *South Australia: A Better Place to Live* (the Plan), was released in November 2013 and is the first State Public Health Plan under the *South Australian Public Health Act, 2011*. The Plan lays out a framework for action to protect and improve the health and wellbeing of South Australians. A copy of the Plan is available [here](#).

It is a legislative requirement (under Section 50(5) of the *South Australian Public Health Act, 2011*) to review the Plan every 5 years.

The Chief Public Health Officer, Professor Paddy Phillips, is writing to Council Chief Executive Officers, informing them of the review of the Plan and inviting feedback using a number of consultation questions. In addition to providing written feedback, Councils will be invited to attend a round table forum on 9 February 2018 (see circular 51 ____). Further information about this forum will be provided in the coming months.

SA Health and the LGA are seeking expressions of interest from Council nominees (two metropolitan and two regional) to participate in a State Local Government Working Group which will inform and oversee consultation with local councils as part of the review of the State Public Health Plan. The Working Group will also assist with the development of the next Plan which will be finalized and released in November 2018.

It is anticipated that this Working Group will meet for the first time early in 2018. The Working Group will play a key consultative role in the review process throughout 2018 and be a major conduit for ensuring ongoing consultation with local councils across the review period.

Please register an expression of interest by emailing danny.broderick@lga.sa.gov.au by 8 January 2018.

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 49, 50, 51 of 2017 and Week 1 of 2018.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 49, 50, 51 and Week 1 of 2018



Local Government Association of South Australia

49.1 Showcase your council at the 2018 Next Practice Showcase

Do you have a project or service from which other councils could learn? One of the LGA's objectives is to support sharing case studies and other information across SA councils.

49.2 Council Emergency Management Plan Template released

The LGA has released templates that are now available for download, to assist councils produce emergency management plans. This circular has details.

49.3 Minimum civil liability insurance requirements increased to \$300m

As previously foreshadowed, changes to the Local Government (Financial Management) Regulations have increased the amount of civil liability insurance that a Council must hold from \$50 million to \$300 million.

49.4 Australian War Animal Memorial Organisation (AWAMO) seeking hosts for memorials.

The Australian War Animal Memorial Organisation is seeking land on which to erect memorials. This Circular provides further details.

49.5 2018 LGA Roads and Works Conference

Dates for the 2018 LGA Roads and Works Conference are now available. Further information can be found in this Circular.

49.6 Feedback Sought on Draft Voluntary Code for Contractors dealing with Sub-contractors

Feedback is sought by the Small Business Commissioner on a draft Voluntary Code covering prime contractors' dealings with subcontractors on SA Government Building and Construction Projects to be introduced into the current Industry Participation Policy tender assessment framework.

49.7 Network Printers, Multi-function Devices & Managed Print Solutions - Preferred Provider Arrangements

LGA Procurement has a panel arrangement for the supply of document output devices and related services for access by Councils and Local Government entities across South Australia. This includes Network Printers, Multi-function Devices and Managed Print Solutions.



Local Government Association of South Australia

50.1 2018 LG Professionals, SA Annual State Conference

2018 LG Professionals, SA Annual State Conference - FAST FORWARD: Navigating the Future

50.2 The Senate: Inquiry into the operation, regulation and funding of air route service delivery to rural, regional and remote communities

An opportunity to contribute to and influence the pricing, funding and policy settings for air services. The Rural and Regional Affairs and Transport References Committee invites you to make a submission addressing all or some of the terms of reference by 5 February 2018. It may prove prudent for councils to contribute to a consolidated response via their Regional LGA and in consultation with their RDA.

50.3 Reminder to Register - Climate Risk Management Briefings and Training Sessions

The LGA is holding a suite of free climate risk management briefings for Elected Members and training sessions for council staff on topics including economic development, financial risk management and asset management, public health, and planning.

50.4 ENROLMENTS OPEN: "REFRESH 18" - Annual Executive and Personal Assistants' Forum

The LGA's Annual Executive and Personal Assistants' Forum has a fresh new name and a new date for 2018- REFRESH 18. For further details about REFRESH 18 please see below.

50.5 East Waste - Spotlights on Waste Education

The LGA has worked with East Waste to enhance the Spotlight feature of the My Local Services App to deliver targeted key educational messages to the community on the correct practice for recycling and waste disposal.

51.1 Shape the Next State Public Health Plan – Call for Expressions of Interest for Working Group

Expressions of interest are sort for membership of a joint Working Party (SA Health & Local Government), for the review of the State Public Health Plan.

51.2 Have Your Say to Shape the Next State Public Health Plan

Information about a consultation workshop on the next version of the State Public Health Plan is contained within this circular.

51.3 Registrations open and showcase abstracts sought for the Weed Management Society of South Australia's Weed Conference

The Conference will be a way to share in the latest knowledge and experiences on weeds and weed management across a variety of regions in South Australia. This Circular provides information for those wishing to attend or provide a showcase at the Conference.

51.4 New liquor licensing laws – changes from 18 December 2017

The first stage of the State Government's liquor licensing reforms will commence on 18 December 2017. This Circular provides further details of changes relevant to councils.



Local Government Association of South Australia

51.5 Water Talks with SA Water

SA Water is working with South Australians to plan how to best provide future water and sewerage services, and everyone is invited to have their say.

51.6 Local Government & Climate Change Survey 2017 Update and Preliminary Results

The most comprehensive local government and climate change survey Australian councils and communities have ever witnessed is still open and ICLEI Oceania, BZE and Ironbark are putting a reminder call out for councils and communities participate, contribute and win an iPad.

51.7 Guide to Supporting Settlement in Regional Australia is now available

The Department of Social Services has released a Guide to Supporting Settlement in Regional Australia. This Circular provides further information and a link to the Guide.

51.8 LG Professionals, SA - Navigating the Road to Retirement - Planning Workshop

LG Professionals SA are holding a Navigating the Road to Retirement Planning Workshop on Friday, 16 February 2018. Further details can be found in the Circular.

51.9 SA 17th Annual Leadership Excellence Awards

Local Government Professionals Australia, SA is seeking nominations for their 17th Annual Leadership Excellence Awards. Applications can be submitted at any time between now and Friday 19 January 2018.

51.10 LG Professionals, SA 17th Annual Leadership Excellence Awards

Local Government Professionals Australia, SA is seeking nominations for their 17th Annual Leadership Excellence Awards. Applications can be submitted at any time between now and Friday 19 January 2018.

51.11 Applications now open for Kerbside Performance Plus (Food Waste) Incentives program

The Kerbside Performance Plus (Food Waste) Incentives program assists councils to divert food waste from landfill and works towards achieving the targets in South Australia's Waste Strategy 2015-2020. Green Industries SA (GISA) has recently revised the incentives program and councils are invited to apply for an incentive grant. Applications must be lodged by Friday, 9 February 2018.

51.12 2018 Council Elections - for council staff

Council elections are conducted every four years, the next will occur in November 2018. Further information can be found in this Circular.

52.1 Closing the Gap Refresh website launched and consultations open

The Council of Australian Governments (COAG) has launched the Closing the Gap Refresh website. This Circular provides a link to the website and information on consultations.

52.2 LGA Community Engagement for elected members through the lens of Annual Business Planning

LGA Community Engagement Framework Addendum Role and professional development for elected members in Community Engagement through the lens of Annual Business Planning.



Local Government Association of South Australia

1.1 Fines Enforcement and Debt Recovery Regulations – Feedback Sought

Feedback is sought by the Attorney-General's Department on the draft Fines Enforcement and Debt Recovery Regulations 2018 and the Expiation of Offences (Fines Enforcement and Debt Recovery) Variation Regulations 2018.

1.2 Fair Trading (Building and Construction Industry Dispute Resolution Code) Regulations 2017

The state government has advised that the new Building and Construction Industry Dispute Resolution Code has been gazetted and came into operation on 5 December 2017. A copy of the new Code Regulations is available in this circular.

1.3 Reminder - Showcase your council at the 2018 Next Practice Showcase

Do you have a project or service from which other councils could learn? One of the LGA's objectives is to support sharing case studies and other information across SA councils.

1.4 LG Professionals, SA 17th Annual Leadership Excellence Awards – 2 weeks left to nominate!

LG Professionals, SA is seeking nominations for their 17th Annual Leadership Excellence Awards. Applications close on Friday 19 January 2018.

1.5 DPTI Operational Instruction - Trees in Medians and Roadsides

This Operational Instruction has been developed to provide direction to traffic engineering practitioners, landscape architects and planners when considering tree planting in raised medians and roadsides within DPTI road corridors.

19 MEMBER'S BOOKSHELF

- Adelaide and Mount Lofty Ranges Natural Resources Management Board 2016-17 Achievement Report
- Adelaide and Mount Lofty Ranges Natural Resources Management Board's NRM Education Program - 2016 Annual Report
- The Bob Hawke Prime Ministerial Centre 20th Annual Lecture: Learning from the Hawke Legacy in an Age of Anxiety delivered by the Hon Julia Gillard AC
- City of Norwood Payneham & St Peters Look East Newsletter - December 2017 edition
- Australian Airports Association (AAA) Strategic Plan 2017 - 2022 along with a hardcopy of the 2018 calendar of the AAA and Airport Practice Note Resources
- Australian Airports Association (AAA) - The Airport Professional November 2017 Magazine
- South Australian Local Government Cultural Impact Framework

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 2018 National General Assembly of Local Government - Calls for Motions

Correspondence has been received from the President of the Australian Local Government Association, Mayor David O'Loughlin, regarding a Calls for Motions Discussion Paper for the 2018 National General Assembly of Local Government themed Australia's Future: Make it Local, to be held 17-20 June 2018 in Canberra (**Attachment 1**).

20.2 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board regarding the minutes of the board meeting held on Thursday 26 October 2017 (**Attachment 2**).

20.3 Volunteering SA & NT - Annual Report 2016-2017

Correspondence has been received from the Chief Executive Officer of the Volunteering SA & NT, Ms Evelyn O'Loughlin, regarding their Annual Report 2016-2017 (**Attachment 3**).

20.4 Anti-Poverty Network SA Newstart Allowance Increase

Correspondence has been received from the Anti-Poverty Network SA regarding Council support for an increase in the Newstart Allowance (**Attachment 4**).

20.5 Improvement of car parking in local streets

Correspondence has been received from the Deputy Premier and Minister for Planning, the Hon John Rau MP, regarding review of the car parking issues in local streets, and the potential solutions that could be introduced (**Attachment 5**).

20.6 Per - and Poly - Fluoroalkyl Substances (PFAS)

Correspondence has been received from the First Assistant Secretary, PFAS Taskforce of the Department of the Prime Minister and Cabinet, Mr Geoffrey Brown OAM, regarding information about per - and poly - fluoroalkyl substances (PFAS) (**Attachment 6**).

20.7 First Stage Liquor Licensing Reforms

Correspondence has been received from the Liquor Gambling Commissioner of the Consumer and Business Services, Mr Dini Soulio, regarding the first stage of the liquor license reforms (**Attachment 7**).

20.8 Development Plan Amendments (DPAs)

Correspondence has been received from the Deputy Premier and Minister for Planning, the Hon John Rau MP, regarding approved Development Plan Amendments that affect Council Area (**Attachment 8**).

RECOMMENDATION

That the correspondence be received.

Attachments

- 20.1 2018 National General Assembly of Local Government - Calls for Motions**
- 20.2 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes**
- 20.3 Volunteering SA & NT - Annual Report 2016-2017**
- 20.4 Anti-Poverty Network SA Newstart Allowance Increase**
- 20.5 Improvement of car parking in local streets**

- 20.6 Per - and Poly - Fluoroalkyl Substances (PFAS)**
- 20.7 First Stage Liquor Licensing Reforms**
- 20.8 Development Plan Amendments (DPAs)**



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

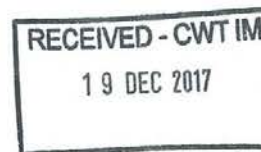
Ref No. 12084868

19 DEC 2017

SCANNED

14 December 2017

City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



To the Mayor, Councillors and CEO (please distribute accordingly)

2018 Australia's Future: Let's Make it Local

I have no doubt that 2018 will be a huge year for Local Government in Australia. It is becoming increasingly likely there will be a federal election. The Australian Local Government Association (ALGA) is well advanced in planning for the next election and, with your support, we can influence the national agenda before, during and after the election.

You and your Council can be involved in a number of ways but one of the key mechanisms is to have your issues recognised on the national stage through ALGA's conferences. Three major national conferences will be convened next year and I encourage you to 'save the dates' for these in your calendar now, the conferences are:

1. Regional Cooperation and Development Forum, 17 June, Canberra
2. National General Assembly of Local Government, 17 – 20 June, Canberra
3. National Local Roads and Transport Congress, 20-22 November, Uluru

Updates and information on the conferences and ALGA's advocacy will be published regularly in ALGA News, to subscribe go to the ALGA website alga.asn.au

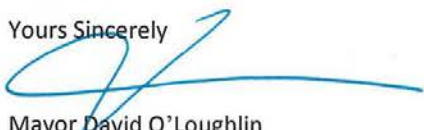
Each year these conferences provide unique opportunities for you to hear from the leaders in our sector and across government giving you unparalleled one on one access to the most influential decision makers in the nation.

We received terrific feedback from delegates at each of the conferences in 2017. We know they addressed the key topics that impact your community. In 2018 they will once again inform, motivate and inspire elected members and staff alike and elevate your local issues to the national stage.

To deliver on your aspirations, and those of all conference delegates, I've met with dozens of politicians at Parliament House, and attended regular COAG and Ministerial council meetings. Join us at every opportunity to push the Local Government case and the need for a greater partnership with the federal government. I'd like to thank you personally for your support and participation in these activities throughout 2017. Your support has strengthened the voice of Local Government and increased the weight and reach of our message.

I look forward to meeting you at one or more of our major events in 2018.

Yours Sincerely



Mayor David O'Loughlin
President

NGA 2018

National Convention Centre Canberra
17-20 June 2018

National General Assembly of Local Government Call for Motions Discussion Paper

Australia's Future, Make it Local

The purpose of this discussion paper is to provide guidance to councils for the development of Motions for debate at the 2018 National General Assembly. The paper provides an overview of policy areas in which the NGA has well-established positions and identifies potential new and emerging policy areas which are being developed by ALGA and require detailed consideration. Councils are particularly encouraged to submit Motions on these policy areas.

Highlighting the issues below contributes to implementing ALGA's Strategic Plan 2017-2020 and its objectives to:

- strengthen Local Government in the areas of financial sustainability; delivering services in regional cities; infrastructure; and innovation and digital transformation, as well as,
- facilitating collaboration between state and territory associations in Local Government's role in Indigenous policy issues, scale and capacity; women in Local Government; and diversity in representation.

Criteria for Motions

Motions must meet the following criteria:

- ✓ be **relevant** to the work of local government **nationally**
- ✓ be **consistent with the theme** of the NGA
- ✓ **complement or build** on the policy objectives of your state and territory local government association
- ✓ be submitted by a council which is a **financial member** of their state or territory local government association
- ✓ propose a **clear action and outcome**
- ✓ **not be advanced** on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Your Opportunity

The primary focus of all Motions should be to strengthen the capacity of local government to provide services and infrastructure in Australia. Providing clear actions within areas that are still emerging provides councils with an opportunity to influence the development of ALGA policy and advocacy by ALGA on federal election commitments.

Emerging Issues

Councils across Australia are constantly being asked to do more with less. Changing community needs, including ageing populations, technological advancements and changing economic circumstances, are a challenge for all communities.

Analysis suggests that a Commonwealth election may well be called between August 2018 and May 2019. The 2018 NGA therefore provides an important opportunity to progress Local Government issues in the Federal agenda. Below are some critical areas in which Local Government needs to consider the role it can in local communities on the national stage. In particular, the 2018 NGA is calling for Motions that provide clear policy advice and/or policy initiatives that will help Local Government to address the following policy challenges:

Housing Affordability

Housing affordability is a major challenge in many communities. The Commonwealth frequently asserts that housing affordability is a problem because of the supply of housing. As such there has been a focus on planning reform.

Motions are called for on ways to improve housing supply and improve land use planning and associated local government infrastructure to support increased housing supply.

Financial Sustainability – Oppose Cost Shifting

In 2005 The House of Representatives Inquiry into Cost Shifting from States onto Local Government estimated that cost shifting amounted to between \$500m - 1.4b annually. This includes regulatory and other services that Local Government provided on behalf of states without adequate compensation.

Motions are called for on ways to reduce cost shifting from states and the Commonwealth on to Local Government and on areas of regulatory reform and services that Local Government could provide efficiently and effectively on behalf of states or the Commonwealth if appropriately funded.

Innovation and Digital Transformation – Smart Communities

Technological advancements are changing the way councils communicate with citizens and deliver services and infrastructure.

Motions are called for on ways to improve the ability of councils to support their community to understand and benefit from digital transformation, ways to improve data, protect privacy and increase security of council-held data.

Harmonising Local Government Data

National Local Government data is held in a variety of places and is often of variable quality. National advocacy on behalf of Local Government needs a strong evidence base. ALGA has been working with JRA on the State of the Assets project which collects data on the quality and condition of all local government assets. Increasingly, councils are being required to provide data to third parties.

Motions are called for on ways to improve the collection of local government data, how data could be better linked across the sector, and ways to improve the quality of data.

Cyber Security

Recent malware attacks have highlighted the vulnerability of business and government computer systems. Strong measures are required to ensure that all Australians and Australian businesses and governments are aware of the risks and take appropriate measures to ensure cyber security.

Motions are called for on ways to improve local government cyber security.

Environment

Local Government plays a critical role in environmental management, with actions often embedded into other day to day operations as well as included in economic management considerations

Motions are called for on what should be national priorities and on ways to improve environmental management systems, waste management, product stewardship and biodiversity.

Regional Development

Local Government plays a critical role in regional development, with an active role working with neighbouring councils, industry, state government agencies, community and other key stakeholders to set and achieve regional goals.

Motions are called for on ways to improve regional policy approaches, funding ideas on regional sustainability and equity.

Motions should be lodged electronically using the online form available on the NGA webpage at: alga.asn.au. All Motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your Council.

Motions should be received by ALGA no later than **11:59pm on Friday 30 March 2018**.

Established ALGA Policy Areas

Financial Assistance Grants

Adequate and appropriate Local Government services and infrastructure are critical to all communities. The Commonwealth Financial Assistance Grants are important to all councils. Success has been achieved in the last 12 months by restoration of the indexation of the Financial Assistance Grants (FAGs). ALGA's priority in this area is to continue advocating for FAGs funding to be increased to a level equal to at least one per cent of commonwealth taxation revenue.



Freight Strategy

Local government manages around 75 per cent of Australia's local roads network. These roads were generally built decades ago and today are required to carry increasing amounts of freight, including higher productivity vehicles. Poor and unsafe roads are a barrier to increased productivity. ALGA's priority is the promotion and development of a freight strategy with funding of \$200m per year for five years to address first and last mile access issues, leading to an increase in local, regional and national productivity.



Roads to Recovery

The Roads to Recovery Program provides councils with essential additional funding to help address the backlog of maintenance and renewal of local roads. Success was achieved with Roads to Recovery by having the expiration date removed and essentially creating an ongoing program. Further work in this area is being undertaken to ensure Roads to Recovery funding is permanently doubled.



Additional Local Roads Funding for South Australia

Additional funding for South Australian local roads to address an anomaly in FAGs ceased in 2014. It was reinstated in 2017–18 but only for two years. The focus is now on securing ongoing additional funding for South Australian local roads, indexed annually in line with FAGs.



Climate Change Plans

Many councils are addressing or wish to address climate change. With the important role Local Government can play helping the Australian Government to achieve internationally agreed climate change targets, a priority has been placed on supporting councils to work with local businesses and communities to implement local and regional Climate Change Adaptation Plans.



Indigenous

Addressing Indigenous disadvantage across Australia is a priority for all Australian governments. Advocacy is about closing the gap between Indigenous and non-Indigenous Australians in the areas of housing, health, early childhood development, education, economic participation and remote service delivery.



Community Infrastructure

Funding support for community infrastructure will enable all local councils to plan and deliver adequate and appropriate community infrastructure. ALGA is urging political parties to commit to specific local government community infrastructure funding at the level of \$300 million per annum over the next four years.



ADELAIDE AND MOUNT LOFTY RANGES NATURAL RESOURCES MANAGEMENT BOARD

MINUTES OF MEETING NO 135

**held from 8:30 am to 10:00 am
on Thursday 26 October 2017
at the Office of Natural Resources AMLR,
205 Greenhill Road, Eastwood**



PRESENT:

Chair:	Chris Daniels
Members:	Alexandra Kentish Allan Sumner Belinda Bramley Mark Searle Rachael Siddall Rob Lewis Russell Johnstone James Crocker Julia Grant Peter Pfennig Daniel Casement

APOLOGIES: Trudi Meakins

IN ATTENDANCE: Brenton Grear, Regional Director
Judy Borlase, Minute Secretary
Katharine Ward, Manager Water Projects
Kim Krebs, Manager Community Engagement
Lisien Loan, Manager Parks & Sustainable Landscapes
Louisa Halliday, Manager Planning & Evaluation
Marguerite Swart, Manager Business Support
Michaela Heinson, Manager Land Marine and Biodiversity Services
Observer: Roisin McAlary, Manager Financial Services
Observer: Monika Thairani, Finance Officer

261017-135-1.0 MEETING PROCEDURE

261017-135-1.1 Welcome

The Chair opened the meeting and acknowledged that it was taking place on Kaurna land and the Aboriginal peoples' ongoing and deep connection with the land. He welcomed all attendees to the meeting.

The Chair expressed his appreciation to Mark Searle for taking on the role of Chair and Presiding Member for the Adelaide and Mount Lofty Ranges Natural Resources Management Board to cover his nine-week absence.

261017-135-1.2 Apologies

An apology was received from Trudi Meakins.

261017-135-1.3 Declarations of Interest

There were no additional declarations of interest declared.

261017-135-1.4 Consent Schedule

*The Board **confirmed** the items within the consent schedule be adopted.*

CARRIED

261017-135-1.5 Minutes of Previous Meeting

*The Board **confirmed** the minutes of meeting number 134 held on 28 September 2017 as a true and accurate record.*

CARRIED

261017-135-1.6 Matters Arising from Previous Meetings

*The Board **noted** the matters arising.*

CARRIED

261017-135-1.7 Resolution Register

*The Board **noted** the resolution register.*

CARRIED

261017-135-2.0 PRESENTATION

No presentation was provided during the board meeting, as board members undertook a tour to a part of its region to hear from staff about projects and work with landholders.

261017-135-3.0 BOARD MATTERS**261017-135-3.1 Alinytjara Wilurara and Adelaide and Mount Lofty Ranges NRM Boards' statement of intent**

The Board noted the work undertaken into the development of the statement of intent with the Alinytjara Wilurara Natural Resources Management (AW NRM) Board. It also noted that the implementation of the program "Adelaide meets the Bush" is about AW NRM Board's aspirations to explore opportunities for co-delivery of elements of their program with the AMLR NRM Board.

The Board agreed that in early 2018 they will participate in a joint meeting with the AW NRM Board on AW Country. It was agreed that a number of board members will attend this event.

The Board:

- 3.1.1 **endorsed** the Statement of Commitment, with minor amendments, between Alinytjara Wilurara NRM Board and Adelaide and Mount Lofty Ranges NRM Board; and
- 3.1.2 **noted** the resourcing associated with delivering this Statement of Intent.

CARRIED

261017-135-3.2 Board's annual report 2016-17

The Board noted the annual report and provided additional items for inclusion into the report, which will be reviewed by the Regional Director and Presiding Member before submitting to the Minister for Sustainability, Environment and Conservation by 30 November 2017.

The Board:

- 3.2.1 **endorsed** the annual report for 2016-17 financial year; and
- 3.2.2 **authorised** the Presiding Member and Regional Director to make any minor changes necessary and forward to the Minister prior to 30 November 2017.

CARRIED

261017-135-3.3 Unified WHS policy

The Board:

- 3.3.1 **adopted** the unified WHS policy for NRM Boards and Committees.

CARRIED

261017-135-3.4 Board meeting scheduled 2018

The Board:

- 3.4.1 **endorsed** the proposed board meeting dates for 2018.
- 3.4.2 **noted** the changed date for December 2018 meeting to 13 December 2018.
- 3.4.3 **approved** maintaining the April meeting to occur on Thursday 26 April 2018.

CARRIED

261017-135-3.5 Adelaide International Bird Sanctuary draft management plan

The Board:

- 3.5.1 **noted** the draft management plan for the Adelaide International Bird Sanctuary will soon be released for formal public consultation.

CARRIED

261017-135-3.6 SA and The Environment Survey update

The Board:

- 3.6.1 **noted** the update of the sharing of the 2016 South Australians and the Environment social survey.

CARRIED

261017-135-3.7 Environmental Flow Trials in the Western Mount Lofty Ranges: overarching monitoring and evaluation report

The Board:

- 3.7.1 **noted** the tabling of the report.
3.7.2 **endorsed** release of the report via the Board's website.

CARRIED

261017-135-4.0 WATER PLANNING AND MANAGEMENT MATTERS

There were no water planning and management items tabled this month.

261017-135-5.0 FINANCE**261017-135-5.1 Finance Report**

The Manager Business Support provided an update on the financial status for the first quarter of 2017-18 financial period.

The Board:

- 5.1.1 **accepted** the financial reports for the financial period ending 30 September 2017

CARRIED

261017-135-6.0 REGION'S REPORT**261017-135-6.1 Regional Director's update**

*The Board **noted** the Regional Director's update*

CARRIED

261017-135-6.2 NRM Plan and Project Status

*The Board **noted** the report on the NRM Plan and Projects Status*

CARRIED

261017-135-7.0 PAPERS TO NOTE**261017-135-7.1 Register of Interests**

*The Board **noted** information papers 7.1.*

CARRIED

261017-135-8.0 OTHER BUSINESS**261017-135-8.1 Flows to the future**

The Regional Director provided an update on flows to the future project. It was noted that more information will come through soon.

CARRIED

261017-135-8.2 KESAB Sustainable Communities Awards 2017

The Board endorsed Alexi Kentish to represent it at the KESAB Sustainable Communities Awards.

CARRIED

261017-135-8.3 DEWNR/UniSA Collaborative Research Workshop

The Board endorsed Russell Johnstone and Rob Lewis to attend the DEWNR/UniSA Collaborative Research Workshop.

CARRIED

261017-135-9.0 MEETING CLOSED

There being no further business, the Chair declared the meeting closed at 10:00 am.

The next Board meeting will be held on Thursday 23 November 2017 at Office of the Natural Resources AMLR office, 205 Greenhill Road, Eastwood.

Chris Daniels
Presiding Member



Date: 23 / 11 / 2017



18 December 2017

Terry Buss
CEO
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033
csu@wtcc.sa.gov.au

Dear Mr Buss

We are pleased to announce that our Annual Report 2016-2017 is now available on our [website](#).

As part of our Corporate Governance, the Annual Report is the key source of information for stakeholders, highlighting key achievements, activities and financial statements.

In a year which has seen significant changes within the sector, we have continued to adapt to the environment with our responses reflecting our values and qualities.

The Giving Australia 2016 report shows South Australians have come out in front with statistics showing that 4 in 10 volunteered last year, averaging 168 hours, which is 30 more hours than the second place-getter, New South Wales.

The 2016 ABS Census also shows that volunteer numbers in South Australia increased to 21.4% - the highest number among the States and more than two points above the national average. However, it is not the same for the Northern Territory, which experienced a decrease in the 55-64 age group and a small gain amongst young people between 15-19 years of age. This takes the number of people volunteering in the NT to 17.1%, well below the national average of 19%.

The low figures could be on part attributed to those who volunteer informally, who may not recognise themselves as volunteers. Nonetheless, this data will be a catalyst for us to work with the Northern Territory Government on how to increase volunteer participation.

We believe we have achieved outstanding outcomes for volunteers, volunteer-involving organisations, people from culturally and linguistically diverse communities and the socially disadvantaged.

We appreciate your ongoing support and commitment to Volunteering SA&NT and the volunteering sector in South Australia.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tim Jackson'.

Tim Jackson
Chairperson

A handwritten signature in black ink, appearing to read 'Evelyn O'Loughlin'.

Evelyn O'Loughlin
Chief Executive Officer

www.volunteering-sa-nt.org.au

Head Office Level 5/182 Victoria Square Adelaide SA 5000
T 08 8221 7177 | E reception@volunteering-sa-nt.org.au

Charles Darwin Centre Level 16/19 Smith Street Darwin NT 0800
T 08 8963 5624 | F 08 8963 5622 | E darwin@volunteering-sa-nt.org.au

Volunteering SA&NT Inc.
ABN 82 279 275 584

From: Anti-Poverty Network SA [mailto:antipovertynetwork.sa@gmail.com]
Sent: Monday, 13 November 2017 11:40 AM
To: Council Enquiries <csu@wtcc.sa.gov.au>
Subject: Deputation Request: Newstart Allowance And Council Advocacy (Tuesday December 12th)

Hello,

I am writing on behalf of Anti-Poverty Network SA, to request a deputation for two of our members, Tadhg Porthor of Glandore, and Tyler Trennery of Torrensville, for the West Torrens Council meeting on **TUESDAY DECEMBER 12TH**.

We seek to address West Torrens Council regarding our Newstart and Local government campaign. This campaign is calling on Councils to pass motions advocating for an increase to Newstart, the Centrelink payment for job-seekers.

On Tuesday August 8th, **Port Adelaide Enfield** became the first local government in Australia to support an increase to Newstart.

Since then, **EIGHT** other SA Councils have also decided to support a raise to Newstart: **Salisbury, Playford, Onkaparinga, Streaky Valley, Mount Gambier, Kangaroo Island, Copper Coast**, and **Clare Valley**. You can read more [here](#), and [here](#).

At only **\$269 per week**, Newstart is **\$160 per week below the poverty-line**. This causes personal and financial hardship for job-seekers. It affects their mental and physical wellbeing, and their ability to stay connected to the local economy and the local community.

It also **increases the strain on Council community services and programs that support low-income and marginalised people**.

Newstart has **not been raised in real terms for 23 years**. It is **less than 18 percent of the average wage**, and **less than 40 percent of the minimum wage**.

We know only the federal government has the power to raise Newstart. But we think it is important for Councils to advocate for their residents who are out of work, and living in poverty, by adding their voices, through a formal motion, to the growing number of business, welfare, and union groups calling for an increase to the payment.

We know Councils often speak about issues that affect their region, but which are outside their jurisdiction.

I have also attached some further background info, including a two-page fact-sheet, and a media release about the campaign. In the event of our deputation request being approved, we would like the third and fourth attachment to be distributed to the Councillors.

Please do not hesitate to contact me if you have any questions.

Cheers,

Pas Forgione.

Anti-Poverty Network SA
antipovertynetworksa.org
facebook.com/antipovertynetworksa
facebook.com/groups/antipovertynetworksa
antipovertynetwork.sa@gmail.com
0411 587 663

WHY LOCAL GOVERNMENTS SHOULD BACK A FINANCIAL BOOST FOR STRUGGLING JOB-SEEKERS

This fact-sheet was produced by Anti-Poverty Network SA¹. Info: antipovertynetwork.sa@gmail.com or 0411 587 663.

Over the past few months, Anti-Poverty Network SA has been working with Uniting Communities, SACOSS (SA Council of Social Service), and members of the community, to persuade local governments to add their voices to the growing chorus of business, union, and welfare groups calling for a long overdue raise to Newstart Allowance, the Centrelink payment for job-seekers.

While only the federal government can lift Newstart, we believe Councils can speak out about how increasing the payment would not help the unemployed, but the local economy and community as well, and also reduce the strain on Council services and programs that assist low-income residents.

Already, Salisbury, Port Adelaide Enfield, Playford, Onkaparinga, Streaky Bay, Mount Gambier, Kangaroo Island, Copper Coast, and Clare Valley, have publicly backed an increase to Newstart. They have recognised that the adequacy of Newstart is not only a federal issue, but a local issue as well.

How Low Is Newstart?

None of Australia's welfare payments are generous, but Newstart, at \$269 per week (roughly \$14,500 per year), is over \$160 per week (roughly \$8,000 per year) below the poverty-line. It has not been raised in real terms since 1994.

Australia ranks second-worst in the developed world for poverty rates among the unemployed. 55 percent of Newstart recipients live in poverty.

Newstart has fallen dramatically behind the rest of the community. It is now less than 18 percent of the average wage and less than 41 percent of the minimum wage.

What The Low Rate Of Newstart Means For Recipients

According to a 2015 survey by ACOSS (Australian Council of Social Service):

- 40 percent of recipients are unable to pay their bills on time or see a dentist.
- 46 percent are only able to afford second-hand clothes most of the time.
- 50 percent are unable to raise \$2,000 in the event of an emergency.
- 44 percent report having unsustainable levels of debt, owing more than they could afford. A majority reported turning off heating and cooling to save money.
- 32 percent skipped meals over the past year.
- 25 percent are suffering from 'housing crisis' – are spending more than 50 percent of their income on housing.
- 20 percent report not having enough money for essentials like housing, food, and electricity.
- 63 percent report that their income had fallen behind cost of living over the past two years.

The Case For A Raise

Leading welfare organisations like Uniting Communities, Anglicare, St. Vincent de Paul, and Salvation Army, have long called for at least a \$50 per week increase to Newstart, along with trade unions, noting the impacts of the very low payment on physical and mental well-being, and social connectedness.

¹ Anti-Poverty Network SA, a grassroots community alliance of people with direct, lived experience of poverty and unemployment, including sole parents, carers, Age and Disability Pensioners, students, job-seekers, and others receiving welfare payments. Since late 2013, we have been campaigning for justice and respect for those looking for work, struggling on low incomes, and often navigating complex, frustrating, and humiliating bureaucracies. We engage in various advocacy, community, educational, lobbying, and other activities throughout Adelaide.

More recently, they have been joined by sections of the business community, most notably, Business Council of Australia, and multinational accounting firm, KPMG. They have noted that Newstart's low rate hampers job-seekers' capacity to search for work, since searching for work requires resources (i.e., having the money to maintain a car, decent, reliable mobile phone and internet access, being able to up-skill, afford clothes/haircuts for interviews).

Not only would a raise to Newstart improve quality of life for unemployed people, and their ability to engage with the labour market. It would also have a positive economic impact. The reason for that is that job-seekers, and low-income people generally, spend most of their income, rather than saving it. Extra income would mean extra spending that would go straight into the local consumer economy, generating 'multiplier effects'.

Where Are The Jobs?

The ABS figures are grim. There are roughly 170,000 job vacancies, nationwide. Those competing for that small number of vacancies include around 710,000 unemployed people, and 1.1 million underemployed, those who are working but who are looking for more work. The number of job-seekers totals 1.8 million, which equates to one job for every 11 job-seekers.

When one includes the 'hidden unemployed' – those not considered part of the workforce, but who are also searching (1.3 million) – the number of job-seekers sky-rockets to 3.1 million, which equates to 1 job for every 17 job-seekers.

In the City of Charles Sturt, as of March 2017, there were 3,900 unemployed people, for an unemployment rate of 6.7 percent.

Personal Testimonies

"I often have to skip breakfast and lunch every day in order to save money. I do not feel I eat enough fresh fruit and vegetables; I look for specials and Black and Gold products. Nutrition never enters into what I buy, how cheap it is the only thing I'm capable of buying. If my income was higher, I would be able to buy fresh fruit, vegetables, things other than frozen products; I would buy more food in general if I could afford it. I think every day about my finances. I'm living from hand to mouth without any chance to save or prepare for the future.

Very rarely am I able to see my family and friends...my family lives in a different state and I haven't seen them in about 2 years due to being unable to afford the travel expenses, with no chance of being able to join in on family occasions or holidays. Leaving the house is hard, even bus transport affects my budget, so leaving my house as little as possible is necessary. Any kind of community activity, festivals or events, getting there, buying anything whilst there, is beyond my income, and means any bus ticket or drink or food I buy their effects my income and ability to pay for rent, groceries and bills.

I feel as if relationships are impossible until I'm able to support myself." - Joel, Newstart recipient.

"Depending on Newstart payments for your income can put a strain on how you spend your time. A raise to Newstart would mean unemployed people are free to get out of the house, be a part of a community, catch a friend's gig, be a generous friend (not have to feel like "the cheapskate"), or be able to chip in for a dinner. Having this freedom gives us a sense of dignity; unemployment shouldn't be house-arrest." - Oli, Newstart recipient.

"If my payments were increased we could eat properly, not just toasted sandwiches on bad weeks when the bills come in. We do eat healthily all the time but very sparsely at times – this makes life difficult, difficult to concentrate at work, etc., when you're hungry. I tend to get agitated more easily too. We tend to eat a lot of vegetarian meals but some weeks it's high carb-loaded meals to fill us up. It would mean if my \$4-shoes fall apart suddenly could get another pair without super-gluing them together until my next pay day." - Cassandra, Newstart recipient.



FOR IMMEDIATE RELEASE

9 Councils Representing 560,000 South Australians Say 'Yes' To Raising Newstart

Anti-Poverty Network SA is delighted by the growing number of Councils across SA that have passed motions advocating for an increase to the grossly inadequate Newstart, most recently, Salisbury Council, who passed a motion last night.

Over the past two months, 9 local governments – 4 metropolitan, 5 regional – representing 560,000 South Australians have joined the chorus of business, union, and welfare groups calling for Newstart to be raised.

These Councils are: **Clare and Gilbert Valley, Copper Coast, Kangaroo Island, Mount Gambier, Onkaparinga, Playford, Port Adelaide Enfield, Salisbury, and Streaky Bay.** Tonight, Adelaide City Council votes on whether to become the 10th Council to publicly support raising Newstart.

Newstart, at \$269 per week, is \$160 per week below the poverty-line. It is less than 41 percent of the minimum wage, less than 18 percent of the average wage, and has not been raised in real terms for 23 years.

While only the federal government can raise Newstart, local governments have a duty to speak up for their residents who are out of work and living in poverty. Local governments regularly take public stands on issues outside their jurisdiction, including marriage equality, coal-seam gas mining, renewable energy, cashless welfare, and many other policy matters.

There is no reason why they cannot take a stand on the need for financial relief for struggling job-seekers.

“Raising Newstart is a no-brainer: for the unemployed, it would mean a greater capacity to eat well, look after their physical and mental health, stay connected to their community and social supports, cope with emergency expenses, more effectively search for work, plus much less financial stress”, Anti-Poverty Network SA State Coordinator Pas Forgione said.

“Increasing Newstart would benefit local economies, by increasing the spending power of those on low incomes, whose extra funds would circulate through local businesses. It would also reduce the strain on Council community services assisting the growing number of people experiencing hardship.”

FURTHER INFO: Pas Forgione, Anti-Poverty Network SA State Coordinator, on 0411 587 663, or at antipovertynetwork.sa@gmail.com.

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel: 08 8416 6333
Email: csu@wtcc.sa.gov.au
Web: westtorrens.sa.gov.au



17 November 2017

Pas Forgione
Anti-Poverty Network SA

Via email: antipovertynetwork.sa@gmail.com

Re: Deputation request

I refer to your email of 13 November 2017 and your request for a deputation to my Council regarding the Network's campaign for an increase in the Newstart Allowance.

I appreciate that there is strong community support for your campaign and I am happy to provide my personal support and endorsement of your actions to date.

However, your issue is one that requires attention at a Federal Government level and does not fall within the jurisdiction of local government.

Accordingly, I have undertaken to write to the Federal Minister for Human Services, the Hon Alan Tudge MP bringing this matter to his attention. A copy of my letter is attached for your reference.

Whilst your request for a deputation is not approved, I will arrange for our correspondence to be provided to the Councillors of the City of West Torrens for their information as many of them are quite likely to be willing to write similar letters of personal support.

Yours sincerely

Hon John Trainer OAM
Mayor

Encl



17 November 2017

Hon Alan Tudge MP
Minister for Human Services
PO Box 6022
Parliament House
CANBERRA ACT 2600

Dear Minister

Re: Newstart Allowance increase

I am in receipt of correspondence from the Anti-Poverty Network of South Australia campaigning for an increase in the Newstart Allowance. I provide a copy of their communications herewith for your reference.

It is evident that there is strong community support for increasing the Newstart Allowance and I urge you to act on this.

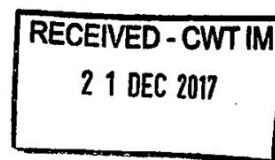
Yours sincerely

A handwritten signature in black ink, which appears to read "John Trainer".

Hon John Trainer OAM
Mayor



Australian Government
Department of Social Services



MC17-012441

The Hon John Trainer OAM
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033
csu@wtcc.sa.gov.au

Dear Mayor

Thank you for your letter of 17 November 2017 to the Minister for Human Services, the Hon Alan Tudge MP, regarding increasing Newstart Allowance. Your letter was referred to the Minister for Social Services, the Hon Christian Porter MP, as this matter falls within his portfolio responsibilities. The Minister has asked me to reply to you on his behalf.

The Australian Government is committed to a welfare system that supports the most vulnerable, encourages those who are able to work or study, and is sustainable for future generations. One of the Government's key objectives is to ensure that people who have the capacity to work support themselves to the greatest extent possible.

Social security payments operate in conjunction with taxation concessions, productivity initiatives, employment services and labour market strategies, as part of an integrated package of support.

Newstart Allowance is designed to provide assistance to people of working age while they look for work. Recipients can also access a range of services and support to assist them to find work. Payment rates are indexed regularly to maintain their purchasing power. Newstart Allowance is indexed twice a year, in March and September, to increases in the cost of living, as measured by the Consumer Price Index.

With respect to your concern about unemployment, Australian Bureau of Statistics data show there are around 4 to 5 million movements into and out of employment every year, so the labour market is constantly providing job opportunities. It is also encouraging to note that seasonally adjusted employment has increased to a record 12,297,100 in October 2017, an increase of 355,700 jobs (or 3.0 per cent) over the past year, well above the decade average rate of 1.6 per cent.

The unemployment rate has also improved in recent times and fallen to 5.4 per cent in October 2017, from 5.6 per cent in October 2016, while the participation rate has increased by 0.7 percentage points to 65.1 per cent in October 2017, as stronger labour market conditions have encouraged more Australians to enter the labour force.

GPO Box 9820 CANBERRA ACT 2601
Telephone 1300 653 227

National Relay Service: TTY: 133 677, Speak and listen: 1300 555 727, Internet relay: www.relayservice.com.au
www.dss.gov.au

Internet vacancy data collected by the Department of Employment also show that the labour market continues to generate opportunities for job seekers. There were 2,028,200 jobs advertised online over the 12 months to September 2017 on the three job boards monitored by the Department of Employment (Seek, CareerOne and Australian JobSearch). Many more vacancies are advertised in newspapers or on other websites.

I would also point out that the Department of Employment's research shows that about one-third of vacancies are not advertised, with employers instead using word of mouth or selecting from job seekers who have directly approached them about job opportunities.

The Government provides a range of employment programs and incentives to help people find employment, including through the Government's employment services called *jobactive* and Disability Employment Services. Assistance includes help with looking for work, writing résumés, preparing for interviews, referrals to jobs and targeted training that is suited to the needs of local employers. In the 2017–18 Budget, the Government announced measures to support some of the most vulnerable people in our society. These measures will focus on helping more Indigenous Australians, disadvantaged parents of young children, and older Australians into jobs.

In addition to their main income support payment, income support recipients can receive a range of additional benefits and concessions that increase their economic security, including:

- the exemption of the principal home from the assets test for home owners;
- assistance for people who rent in the private rental market, through Rent Assistance;
- assistance for families with children through Family Tax Benefit and child care payments;
- subsidised prescription medicines under the Pharmaceutical Benefits Scheme;
- subsidised health care and related products; and
- concessions provided by state and territory governments, which could include subsidies for rates for home owners, utilities such as electricity and water, and public transport and motor registration fees.

The Government welcomes feedback from members of the public and organisations on policy settings and appreciates the time you have taken to share your views.

Thank you again for writing.

Yours sincerely



Andrea Wallace-Green
A/g Branch Manager
Payment Structures Branch
18 December 2017

The Hon John Rau MP

#12087360

4 January 2018

Mr John Trainer
Mayor
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



**Government
of South Australia**

Deputy Premier
Attorney-General
Minister for Justice Reform
Minister for Planning
Minister for Industrial Relations
Minister for Child Protection
Reform
Minister for the Public Sector
Minister for Consumer and
Business Services
Minister for the City of
Adelaide

45 Pirie Street
ADELAIDE SA 5000
GPO Box 464
Adelaide SA 5001
Tel 08 8207 1723
Fax 08 8207 1736

Dear Mayor Trainer

Adelaide's growth has been changing over a number of years as our population changes and people are looking for different types of housing that is close to the city, community infrastructure and services or that provide a lifestyle benefit.

In response to these changing trends, *The 30-Year Plan for Greater Adelaide* seeks to enable more people to live in places they want, and in the type of housing that is appropriate to their needs or lifestyle. It also seeks to protect some of the special character areas, our prime agricultural assets and areas of natural beauty.

Adelaide continues to have strong demand for dwellings in the metropolitan area which is driving infill growth and the change in some neighbourhoods as a result. Maintaining a level of affordability in these areas is important, as we support young people purchasing their first homes and older people downsizing into homes that meet their changing lifestyles.

I have developed a strong focus over recent years on the design quality of development and will continue this work as the new planning system is progressively introduced. The new Planning and Design Code, and design review mechanism will provide stronger opportunities to formally embed design into the planning system.

However, in recent years, the State Government has heard feedback from Councils and the community about how car parking is managed alongside infill growth. There may be a number of policy and operational responses to this issue that I am interested in exploring with you as we introduce the new system. It will be important to balance the many competing demands in investigating this issue, including balancing the catering of residents' current needs, while also designing for the city of the future.

The State Government's focus on developing walkable neighbourhoods is working toward the goal of a sustainable city with less reliance on private cars, which I appreciate will take time to fully realise. In the meantime, we need to consider how we manage car parking within our current environment, with an eye to the future.

RECEIVED - CWT IM

09 JAN 2018

To investigate these issues, I have initiated a review of the car parking issues, and the potential solutions that could be introduced.

As part of this review, Mr Jeff Tate and The Department of Planning, Transport and Infrastructure will work with local and state government, professional bodies and the community to review the impacts of car parking in local streets.

The first step in this process will be to hold a car parking summit to clearly define the issue and identify potential opportunities for improvement. A working group, chaired by Mr Tate, will oversee further investigations to inform a recommendations report. Findings will be used to inform the State Planning Commission in the preparation of the Planning and Design Code and/or consideration of possible amendments to current Development Plans. Operational matters that are identified will be able to be considered by the Local Government Association and Councils.

My Department will soon be writing to the Chief Executive of your Council encouraging key staff of your Council to be involved. I encourage you to provide your Council's ideas about how the impacts can be better addressed and managed.

I look forward to working together to help metropolitan Adelaide grow into a better place to live for current and future residents.

Yours sincerely



John Rau
Deputy Premier
Minister for Planning



Australian Government

Department of the Prime Minister and Cabinet

RECEIVED - CWT IM
27 DEC 2017

Mayor John Trainer OAM
Mayor
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor,

I am writing to provide you with information about per- and poly- fluoroalkyl substances (PFAS), and work being undertaken by the Australian Government and state and territory governments to ensure consistent, evidence-based responses that support affected communities.

The Prime Minister established the PFAS Taskforce in December 2016, to provide coordination and oversight of the Australian Government response to PFAS, and to realise the COAG commitment to ongoing collaboration between all governments to support affected communities. As part of this work, the Taskforce has been consulting closely with states and territories, and the Australian Local Government Association (ALGA), on developing guidance and protocols for government agencies for responding appropriately and consistently to PFAS contamination.

We met with ALGA recently to discuss PFAS issues and relevance to local government, and to seek advice on the best ways to provide useful information to local government bodies. This letter is one such avenue, along with a range of other approaches we are making, through ALGA and through state and territory government agencies, to ensure we keep local councils informed of developments.

PFAS are a group of manufactured chemicals that have been widely used globally, since the 1950s, in the manufacture of household and industrial products that resist heat, stains, grease and water and in other specialised applications. Because they are heat resistant and film-forming in water, some have also been used as very effective ingredients in fire-fighting foams.

The release of PFAS into the environment has become a concern because we have learned these chemicals can persist in humans, animals and the environment. Most people living in Australia will have measurable levels of PFAS in their blood due to exposure from a wide variety of PFAS-containing products. However, the background PFAS blood level in Australians is low and declining.

To date, there is no consistent evidence and no clearly demonstrated causality to confirm adverse human health effects from PFAS exposure. However, as a precaution, governments across Australia are recommending that exposure to PFAS is reduced wherever possible, and alternative water is being provided to communities where contaminated bore water was previously their main source of drinking water. Ingesting contaminated drinking water is the main exposure pathway. Other, lower risk pathways can include accidental ingestion of contaminated recreation water, and exclusively consuming homegrown produce using contaminated bore water.

It is evident that local governments have a significant role in responding to PFAS contamination, particularly at local government-owned and managed sites, such as airports, waste management facilities, and recreational areas such as public parks and swimming pools. Recent examples of Council decisions to close a public swimming pool and erect warning signs at a public beach highlighted for us the need to work together to ensure that all levels of government have access to

the same information and guidance, and follow the same evidence-based approaches. This will greatly assist to reduce community anxiety and the spread of misinformation.

To support risk assessments undertaken as part of PFAS site investigations, the Commonwealth Department of Health commissioned a report by Food Standards Australia New Zealand (FSANZ) entitled *Perfluorinated Chemicals in Food*, published in April 2017. The full FSANZ report is available at: <http://www.health.gov.au/internet/main/publishing.nsf/content/ohp-pfas-hbgv.htm#FSANZ>

FSANZ determined maximum acceptable amounts of the three main PFAS of concern that an individual could consume **on a daily basis for an entire lifetime**, without risk to health, which are expressed as Total Daily Intakes (TDIs). Based on these TDIs, the Department of Health also calculated drinking water quality and recreational water quality PFAS values for use in site investigations in Australia. These values are:

Toxicity reference value	PFOS/PFHxS		PFOA	
	ng	µg	ng	µg
Tolerable daily intake (ng or µg/kg bw/day)	20	0.02	160	0.16
Drinking water quality value (ng or µg/L)	70	0.07	560	0.56
Recreational water quality value (ng or µg/L)	700	0.7	5,600	5.6

Note: bw = body weight, ng = nanograms, µg = micrograms

Environmental regulators use these values when conducting PFAS investigations. If there are any sources of PFAS contamination in your local government area, the relevant environmental regulator will investigate and advise you and the local community of any necessary action.

The PFAS Taskforce has been working in close consultation with state/territory governments and ALGA to develop a National Framework for Responding to PFAS Contamination. This includes guidance materials for use by authorities in all levels of government with responsibilities for conducting site investigations, directing appropriate response activities, and communicating with the public. When COAG has agreed the National Framework, we will provide you with links to access these guidance materials. Please don't hesitate to contact the PFAS Taskforce at: PFAStaskforce@pmc.gov.au if you would like more information in the meantime.

PFAS contamination is a complex issue with no simple solutions. I hope that through continued engagement and access to up-to-date information, local governments will feel supported in responding to any PFAS contamination issues as they arise. The Australian Government is committed to ensuring responses to PFAS contamination are evidence-based and consistent, to provide confidence to the community about government action on this matter.

If you would like further information specific to your local government area, please seek advice from your state/territory Environment Agency, Premier's/Chief Minister's Department, or Health Department.

Yours sincerely,



Geoffrey Brown OAM
First Assistant Secretary, PFAS Taskforce
18 December 2017

From: AGD:CBS Liquor Licensing Reform [mailto:liquorlicensingreform@sa.gov.au]
Sent: Wednesday, 13 December 2017 9:49 AM
To: Council Enquiries <csu@wtcc.sa.gov.au>
Subject: First stage liquor licensing reforms

Dear Mayor Trainer,

As you may be aware, we are in the process of reforming the state's liquor laws to create a modern and flexible licensing system.

Thank you to the Local Government Association (SA) and all the councils who have consulted with us on these reforms so far, with the [final legislation](#) passing Parliament in November.

I am now pleased to announce that the first stage of reforms will commence on 18 December 2017, reducing red tape and reflecting contemporary standards.

A [brochure that outlines the changes](#) (PDF 158KB) is available on the Consumer and Business Services website. In addition, I have provided more detail below about matters that may be of particular interest to councils.

Council consents

Businesses will still need to abide by the conditions of their development approval and other council consents, which may include certain restrictions on trading and entertainment. The applicant will need to confirm that they have all the relevant council consents before their liquor licence is approved.

Trading hour changes

Licensed businesses within your boundaries will now be allowed to sell liquor on Christmas Day, the day after Christmas Day, Good Friday, the day after Good Friday and New Year's Eve according to the trading hours that apply to that day of the week. They will also be able to trade until 2am on New Year's Day without applying for extended trading hours.

In addition, holders of hotel, club and special circumstances licences will have more flexible trading hours on Sunday. Details of these hours are in the attached brochure.

Businesses still need to abide by the Late Night Trading Code of Practice when trading after 12am. This includes taking measures to minimise alcohol related anti-social behaviour near licensed venues, such as queue management.

Removal of entertainment consent

Businesses will no longer require special consent to host a range of entertainment, including live music. Entertainment consent will still be required for prescribed items, such as adult entertainment.

All licensed premises are required to comply with the General Code of Practice, and need to take reasonable steps to prevent undue noise and disturbance to people who live or work in the area when hosting entertainment. This also applies to taking steps to manage the conduct of people who are going to and from the venue.

Notice of liquor licence applications

Under the new laws, people who submit a liquor licence application will no longer be automatically required to notify council and neighbours of their application. These changes aim to reduce administrative burden for licence holders, and streamline the application process.

Members of the public will be informed of applications by a notice on the premises or land. In addition, notices of application will be published on the CBS website.

Applicants can choose to provide council with copy of their application, where planning approvals aren't required. The Commissioner can also require an applicant to do so in appropriate cases.

To help manage this change, we are implementing a 6-month transition period, where people who apply for a liquor licence that requires advertising will still need to notify council.

All licence applications that require advertising will be published on the Consumer and Business Services website, allowing you to track applications within your council boundary. This reduces the steps that businesses need to take, and the flow of paperwork between government offices, while continuing to make relevant information available to councils.

Raising complaints

If there are ongoing problems with noise, council and local residents can make a complaint to the Commissioner. In order to resolve the matter, which may occur through conciliation or a hearing, extra conditions may be added to the licence.

The remaining reforms will be implemented in future stages. I understand that these changes impact councils, and will continue to keep you in-the-loop. In the meantime, updates will be made available on the [Consumer and Business Services website](#).

If you have any queries, please contact the Liquor Licensing Reform team on liquorlicensingreform@sa.gov.au.

Kind regards,

Dini Soulio

Liquor and Gambling Commissioner

Consumer and Business Services

The Hon John Rau MP

12027502 / 12042574

14 December 2017

Mr John Trainer
Mayor
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor

I am writing to advise that I have approved two Development Plan Amendments (DPAs) that affect land within your Council area.

The first, the Inner and Middle Metropolitan Corridor (Design) DPA, was undertaken to improve the form and appearance of new developments and support better design outcomes for communities along urban corridors in Adelaide's inner metropolitan areas.

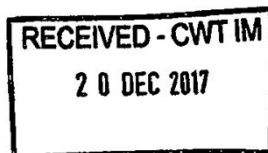
The second, the Inner and Middle Metropolitan Corridor (Sites) DPA, proposed the rezoning of a number of key sites along important transit corridors identified in The 30-Year Plan for Greater Adelaide, to support the renewal of urban corridors and to encourage economic development and population growth in a way that is strategically connected to infrastructure and services.

The Design DPA has been approved with minor policy refinements that respond to the consultation process and are consistent with the advice of the State Planning Commission. In respect to the Sites DPA, I have made a number of amendments in response to the advice of the State Planning Commission and my consideration of Council and community views.

Of most relevance to your Council, I have removed Site 11 at 6-10 Railway Terrace, Mile End from the DPA due to heritage and interface issues. I have also amended the policies for Site 10 (Richmond Road, Marleston) to require a more sensitive two to three storey building interface towards adjacent low rise residential zones. Design policy has also been strengthened addressing context, street interface, zone interface, balconies / window separation and building appearance.

A more detailed description of the amendments made is described in the summary of consultation and proposed amendments page of each approval DPA. Approval will be formally granted via a notice in the Government Gazette.

Overall, I am of the view that both Amendments, as approved, balances the needs of existing residents, and achieves the broader strategic goals of providing for unique residential and mixed use development consistent with the objectives of The 30-Year Plan for Greater Adelaide.



**Government
of South Australia**

Deputy Premier
Attorney-General
Minister for Justice Reform
Minister for Planning
Minister for Industrial Relations
Minister for Child Protection
Reform
Minister for the Public Sector
Minister for Consumer and
Business Services
Minister for the City of
Adelaide

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GPO Box 464
Adelaide SA 5001
Tel 08 8207 1723
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- 6 -

If you require any further information on this DPA, please contact Andrew Mitchell on telephone (08) 7109 7024, or at andrew.mitchell@sa.gov.au.

Yours sincerely



John Rau
Deputy Premier
Minister for Planning

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Urban Services Committee held on 12 December 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 URBAN SERVICES DIVISION REPORTS

11.1 192 Anzac Highway, Glandore - Development Application Public Notification and SCAP Further Referral Response

Brief

This report seeks to address matters relating to public notification and Council's referral response for a development application submitted to the State Commission Assessment Panel at 192 Anzac Highway, Glandore (DA211/740/2017 - DA211/M013/17).

RECOMMENDATION

It is recommended to Council that:

1. The feedback contained within Attachment 3 of this report be provided as Council's response to the State Commission Assessment Panel on the further referral of the development application (DA211/740/2017 - DA211/M013/17) at 192 Anzac Highway, Glandore.
2. The legal advice regarding the Category 2 Public Notification development application (DA211/740/2017 - DA211/M013/17) at 192 Anzac Highway, Glandore, be provided to the State Commission Assessment Panel.

Introduction

On 6 June 2017 a development application was lodged with the State Commission Assessment Panel (SCAP) at 192 Anzac Highway, Glandore (CT 5070/580).

The development application is described in full as:

Demolition of all existing buildings on site, removal of one regulated tree and construction of an eight (8) storey mixed use building comprising 36 residential apartments, two levels of car parking , and a café at ground floor.

The applicant is Walpol Development Pty Ltd, who is represented by Future Urban Group.

Regulation 38(4a) of the *Development Regulations 2008* specifically excludes the SCAP from being required to refer the development application to Council for a response.

Rather, Council receives a non-statutory referral on the application and an opportunity to make a response in accordance with the *Pre-Lodgement Heads of Agreement* (February 2014) between Department of Planning, Transport and Infrastructure, City of Norwood, Payneham and St Peters, City of Unley, City of Burnside, City of Prospect and City of West Torrens.

In relation to development applications for Development Plan Consent that are five stories and over within the Urban Corridor Zone, the heads of agreement states:

2.1. The Department of Planning, Transport and Infrastructure agrees to refer all/cold lodged' applications that are directly lodged with the Development Assessment Commission to the relevant Council's administration within five working days for a period of six weeks for comment. Council must acknowledge receipt within three working days.

2.2. Where comments are not received from Council within the allotted time, it will be taken that Council has no comment to make.

2.3. Council's response will not include a full planning assessment of the application, but may include comments on any local strategic issue, policies or plans. This may include comments on proposed policy amendments, planned public realm improvements, traffic management, waste services, encroachments, local heritage issues or the like for consideration by DAC. Council may also make brief written observations in relation to planning assessment matters from a local perspective to highlight key issues that may require further analysis / assessment by DAC assessing officers.

A copy of the *Pre-Lodgement Heads of Agreement* is enclosed as **Attachment 1**.

On 21 June 2017 Council was referred the development application and the Administration provided a referral response on 19 July 2017. The original referral response prepared by the Administration is enclosed as **Attachment 2**.

On 4 January 2018, a SCAP representative advised that the development application has been categorised as Category 2 Public Notification, but that Council would not be notified as part of this process. The representative also advised that amended plans and further information had been received from the applicant and that Council may submit a further referral response by 1 February 2018.

This report provides information relating to the public notification categorisation of the development application and proposes a further referral response to be submitted to the SCAP.

Discussion

Public Notification

The SCAP's decision not to notify Council as part of the Category 2 Public Notification process contradicts Council's legal advice.

Council's legal advice states that Council may apply to the ERD Court under s86(1)(f) of the *Development Act 1993* to seek a review of the decision on categorisation.

However, it is noted that Council already has an existing opportunity to comment on the application through the referral process described above. This process somewhat recognises Council's statutory role and function under the *Development Act 1993* as a relevant authority. Further, the Category 2 notification process (unlike Category 3) does not afford representors any appeal rights on the eventual determination of the application.

Both the referral and representation process enable Council, if it wishes to do so, to be verbally heard by the Panel at its meeting. A referral response is not given more or less weight than a representation in the assessment of a development application as the SCAP is required to assess the application against the provisions of the Development Plan.

Therefore, it is the Administration's opinion that there is limited practical benefit to seeking a review of the SCAP's decision not to notify Council, given it is able to submit a referral response. In fact, it has been given the opportunity for a further referral response on the amended plans and further information, which a representor may not receive.

Further, it is noted that Council has four weeks to submit a referral response but Public Notification representors only have 10 business days. This reflects the anticipated technical nature of Council's response.

The potential significant costs to Council associated with pursuing a legal challenge should also be considered in the context of the limited practical benefit.

On this basis, it is not recommended that Council pursues a review of the categorisation, however, Council may consider forwarding the legal advice to the SCAP to enable them to reconsider their decision in association with Council's further referral response.

It is recommended that, if the Heads of Agreement referral process is withdrawn by Department of Planning, Transport and Infrastructure (DPTI) or the SCAP at any time in the future, Council may consider pursuing a review of the Category 2 notification on a similar future application. This would be done, if required, to enable Council to make a representation so that Council's views on such an application may be considered by the SCAP.

Further Referral Response

A series of amendments have been received for comment by Council. These changes have been made in response to feedback from DPTI, the Office of Design & Architecture SA (ODASA) and Council.

Not all feedback has resulted in wholesale changes to the design of the proposed development. In these instances additional information has been provided to justify the initial design elements.

The changes are summarised as:

Siting, Design & Built Form

- Front setback to the upper level behind the podium has been increased to 2 metres;
- Deletion of canopies overhanging over the right of way access;
- Floor to ceiling heights at ground level have been increased from 3 metres to 4.5 metres;
- The extent of lift and stairwell core located along the south-western boundary has been reduced from 11 metres to 8.6 metres in length, with the balance of the building offset 4.65 metres;
- An increase in the visual permeability of the ground floor frontage (greater than 50%) by inclusion of a servery to the front façade;
- Confirmation that glazing along the north-eastern façade is not obscure and that the perforated screening provided in front will adequately address direct overlooking;
- Change in materials to not include any painted surfaces to provide for a more robust material palette; and
- Shadow diagrams have been revised to better demonstrate the extent of impact to adjoining properties by clearly showing the actual building footprints, private yard areas and allotment boundaries.

Waste management

- Confirmation provided that smaller trucks (standard rear-lift) are able to service the development for all waste streams;
- Waste collection is to be serviced via a private contractor; and
- Overhead clearance for the waste vehicles confirmed as 3.4 metres so the 3.5 metres under the roller door is sufficient.

Stormwater management

- A stormwater management plan has been provided that addresses stormwater outlet control measures and water quality improvement.

Carpark Layout, Site Access & Traffic

- Alterations have been made to the carpark layout to now show columns clearly outside the design envelope for affected parking spaces;
- Provision of one (1) additional parking space, with a total of 41 spaces available on-site (37 for residents, 2 for the café, and 2 for visitors);
- Change to the aisle width to accommodate adequate clearance to refuse storage walls and car lifts;
- Traffic flow through the site has been reversed to address concerns over the queuing capacity into the site; and
- A change has been proposed to the median opening opposite the site access to facilitate No Entry/No U-Turn for vehicles travelling in a north-easterly direction.

The Administration has prepared a draft further referral response for Council's consideration. The draft response addresses the following issues:

- Policy considerations, including:
 - Height of development in the Urban Corridor Zone Policy Area 34 which abuts Residential Character Policy Area 24 being of 3 storeys only;
 - Implications of interpretation of building heights clause and future impact that this would have on the prevailing character of Glandore Character Area;
 - Intent of the policy appears to have been lost through development assessment process; and
 - Statement of Intent has been sent to the Minister for Planning to seek a review of current policies of Urban Corridor Zone Policy Area 34;
- Public Notification;
- Waste management;
- Traffic impacts;
- Car parking layout;
- Parking demand; and
- Stormwater management.

A copy of the draft further referral response is enclosed as **Attachment 3**.

Conclusion

This report outlines the public notification categorisation and the referral response process in relation to a development application at 192 ANZAC Highway, Glandore (DA211/740/2017 - DA211/M013/17). It is recommended that Council submits to the SCAP a further referral response and its legal advice in relation to public notification categorisation.

Attachments

- 1. Pre-Lodgement Heads of Agreement**
- 2. Council referral response provided to SCAP July 2017**
- 3. Draft Further Referral Response**

Pre-lodgement Heads of Agreement

February 2014

1 Background and Purpose

- 1.1. In November 2013, the Government introduced a package of planning reforms for the inner metropolitan Council areas of the City of Norwood, Payneham and St Peters, City of Unley, City of Burnside, City of Prospect and City of West Torrens to enable Adelaide to become one of the world's great cities where more people can live centrally in affordable, well-designed homes and enjoy Adelaide's vibrant lifestyle.
- 1.2. The planning package includes:
 - rezoning of key areas for urban renewal with affected councils in the inner metropolitan area
 - assessment of development applications in this area by the Development Assessment Commission for development 5 storeys and over
 - an expanded role for the Government Architect, supported by the design review panel, to better respond to the community's need for high quality design in the rezoned areas where the Development Assessment Commission is the planning authority.
- 1.3. To support these changes, the Pre-lodgement Case Management Service established by the Investment Team through the Department of Planning, Transport and Infrastructure (DPTI) will be extended to proposals 5 storeys and over in the rezoned urban corridors. This service has been designed to provide support and assistance to proponents investing within the city of Adelaide and inner metropolitan area. The service contributes to more efficient decision-making and assessment processes for development proposals.
- 1.4. The purpose of this agreement is to establish an agreed process for including Council feedback into the assessment process. This may occur through the pre-lodgement case management service or for a 'cold lodged' development application.

Note: cold lodged applications are those directly lodged with the commission without progressing through the DPTI pre-lodgement case management service.

2 Agreement

The parties have agreed to the implementation of a case management and informal referral process within the City of Norwood, Payneham and St Peters, City of Unley, City of Burnside, City of Prospect and City of West Torrens as set out below:

Applications lodged directly with DAC with no pre-lodgement discussions

Note: The term 'application' hereafter refers to applications for planning consent within the Urban Corridor Zone or District Centre (Norwood) Zone that are 5 stories and over.

- 2.1. The Department of Planning Transport and Infrastructure agrees to refer all 'cold lodged' applications that are directly lodged with the Development Assessment Commission to the relevant Council's administration within five working days for a period of six weeks for comment. Council must acknowledge receipt within three working days.
- 2.2. Where comments are not received from Council within the allotted time, it will be taken that Council has no comment to make.
- 2.3. Council's response will not include a full planning assessment of the application, but may include comments on any local strategic issue, policies or plans. This may include comments on proposed policy amendments, planned public realm improvements, traffic management, waste services, encroachments, local heritage issues or the like for consideration by DAC. Council may also make brief written observations in relation to planning assessment matters from a local perspective to highlight key issues that may require further analysis / assessment by DAC assessing officers.

Case management

- 2.4. DPTI will offer the pre-lodgement case management process for development proposals within the Urban Corridor Zone or District Centre (Norwood) Zone that are 5 stories and over.
- 2.5. DPTI will nominate a DPTI Case Manager and Pre-lodgement Panel for each project that includes the Council officers nominated by the relevant Council.
- 2.6. Pre-lodgement panel meetings will be run in accordance with the Pre-Lodgement Panel Terms of Reference (attached to this agreement).
- 2.7. Council officers will participate in the pre-lodgement process and coordinate the provision of local expertise such as, but not limited to, expertise relating to traffic, heritage, stormwater management and the like. Where more detailed and/or technical advice is required from a consultant or consulting firm in relation to a planning assessment matter, the cost shall be borne by the DAC in its capacity as the relevant planning authority.
- 2.8. All information relating to development proposals received during the PLP process will be treated in strict confidence.
- 2.9. For applicants that have participated in the pre-lodgement process; but have not fully completed pre-lodgement, the lodged application will be informally referred to Council staff for a period of 2 weeks.

- 2.10. For applications that have gone through a full pre-lodgement process (i.e. with pre-lodgement agreements secured) the application will not be referred to Council.

Design review

- 2.11. Council officers may attend design review panel meetings with observer status. Office for Design and Architecture (ODASA) will advise Council staff of when design reviews are scheduled.
- 2.12. All information relating to development proposals received during the Design Review process will be treated in strict confidence.
- 2.13. Written advice to the proponent from the Government Architect is issued to the proponent.
- 2.14. ODASA will manage the Design Review Panel in accordance with the Panel's terms of reference.

Notification of decisions

- 2.15. DPTI will advise Council of any decisions on a relevant development proposal within 5 business days.

Pre-lodgement Panel

Terms of Reference

February 2014

3 Purpose

- 3.1. The Pre-lodgement Case Management Service has been established by the Investment Team through the Department of Planning, Transport and Infrastructure (DPTI) to provide support and assistance to proponents investing within the city of Adelaide and inner metropolitan Councils. The service contributes to more efficient decision-making and assessment processes for development proposals.
- 3.2. The case management process is a partnership arrangements that relies on the collaboration of all parties, including proponents, referral bodies, councils and decision makers.
- 3.3. This process aims to reduce the time taken to assess development proposals once lodged with the DAC subcommittee Inner Metropolitan Development Assessment Commission (IMDAC), to provide progressive certainty through established design & development processes and, improve the design quality of development proposals (through the Design Review Panel -) in the city of Adelaide and inner metropolitan Councils.
- 3.4. As part of this process, a Pre-lodgement Panel (PLP) is established for each project and a DPTI case manager is assigned.

4 Panel Members

- 4.1. The Investment Team establishes the Panel which will include:

- Panel chair and / or Case manager of the project
- The Government Architect / Associate Government Architect or delegate
- IMDAC assessment officer
- Council representatives as nominated by the relevant council
- Representative from each of the other relevant referral bodies

Note: The Panel Chair and Case Manager will not be the assessing officer in any case.

5 Panel Process

Stages:

- 3.1 The PLP process consists of four stages. Depending on the nature of the development proposal, further PLPs may be required.
- 3.2 The purpose of the first PLP is to gather an understanding of the site & context, planning policies, concepts, to collate agency feedback, raise potential issues early on and establish project timelines.
- 3.3 The purpose of the second PLP is to enable the proponent to respond to the development policies & issues, allow agencies to provide further feedback and have timelines fully established. Preliminary technical reports can be lodged at this meeting.
- 3.4 The purpose of the third PLP is to work through technical reports and lodge the application and fees for a pre-lodgement agreement.
- 3.5 The purpose of the final PLP is to finalise any pre-lodgement agreements with referral agencies, and to ensure all plans, technical reports and other relevant information complete at lodgement.

Expectations:

- 3.6 Preparation for each PLP is essential and materials are to be provided to the Pre-lodgement Panel by the case manager at least five working days prior to the scheduled PLP meeting to ensure the panel has adequate time to prepare advice.
- 3.7 It is expected that panel members are forthcoming in regards to their professional opinion on a proposal. All efforts will be made by Panel members to ensure matters are raised as early in the pre-lodgement process as possible to enable issues to be resolved as far as practical prior to lodgement.
- 3.8 Live minutes are recorded throughout the meeting (unless there are circumstances that make this impractical) to capture the fundamental aspects of the development proposal, as well as key feedback provided by agencies. Minutes are distributed within 24 hours of the meeting.
- 3.9 A case managers report will be distributed within 5 working days of the meeting, and will detail the key issues and follow up actions to be completed by panel members or the project team within agreed timelines.
- 3.10 Meetings will be scheduled on Mondays every fortnight to fit in with Design Review sessions and Development Assessment Commission meeting dates. Where required, additional sessions may be scheduled in consultation with the Panel.

6 Roles and responsibilities

- 4.1 The role of the Panel Chair is to ensure all panel members are afforded the opportunity to adequately represent their views, and the views of their respective agency and to summarise key issues at the completion of the meeting.
- 4.2 The role of DAC assessment officers is to provide a professional planning assessment of the proposal against the Development Plan and be forthcoming in regards to the advice that will be provided to DAC.
- 4.3 The role of Council officers is to provide comments on a range of technical matters such as waste, traffic, encroachments and local heritage. Council officers may also make brief observations in relation to planning matters from a local perspective to highlight key issues that may require further analysis / assessment by DAC assessing officers. Advice will also be provided on any strategic contextual information that could assist in the assessment of an application.
- 4.4 The role of referral agencies is to seek out required information to inform statutory advice, be clear about comments and/ or concerns, seek to assist in the resolution of issues and be proactive in working towards securing pre-lodgement agreements.
- 4.5 The role of the proponent is to provide information at least 7 days prior to a scheduled PLP meeting and to positively work towards solutions to issues.

7 Dealing with interests

- 7.1. Panel members scheduled to attend a PLP meeting will be sent background information on each development proposal in advance in order to declare any interests.
- 7.2. It is expected that each agency or Council representative will manage conflicts of interest in accordance with their own policies and procedures, which may include nominating an alternative representative on the PLP.

8 Confidentiality

- 8.1. All information relating to development proposal received during the PLP stages will be treated in strict confidence. Internal referral within an agency or Council is acceptable provided that material is marked confidential and the Panel is made aware of who the material will be referred to and for what purpose.

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Hilton, SA 5033
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18 July 2017

Development Assessment Commission
GPO Box 1815
ADELAIDE SA 5001

Dear Sir / Madam

DEVELOPMENT APPLICATION: 211/740/2017
APPLICANT: WALPOL DEVELOPMENT PTY LTD
SUBJECT LAND: 192 Anzac Highway, GLANDORE SA 5037
PROPOSAL: 211/M013/17 - To demolish existing buildings on site, removal of one regulated tree and the construction of an 8 storey mixed use building comprising, 36 residential apartments, two levels of car parking and a cafe at ground floor

Pursuant to Section 49(5) and (6) of the Development Act 1993, I advise that Council wish to make the following comment on the proposed development described above:

Traffic Comments:

The following comments and subsequent commentaries between Section 1.0 to Section 4.0 have been provided by Council Traffic Consultant Frank Siow on 16/07/2017.

I refer to the above development, which comprises of 36 apartments, a small cafe and car parking over two levels (total of 40 spaces). Access to the subject site would be from Anzac Highway via a right of way shared with a neighbouring property.

The details of the proposed development, relevant to the traffic and parking assessment, are as follows:

- Ground floor level car park of 18 spaces.
- Ground floor level bicycle parking provision of 8 spaces at the front entrance and 25 bicycles in an internal store room.
- Ground level parking for two scooters.
- Level 1 car park of 22 spaces accessed via 2 car lifts.
- Level 1 car park parking for one scooter.
- One-way circulation for the car park with the northern access being entry only and southern access being exit only.
- 24 dwellings (2br apartments)
- 12 dwellings (3br apartments)
- Cafe 60m2 floor area

1.0 Parking assessment

Based on the Development Plan, the parking required is as follows:

- 24 dwellings (2br apartments) - 24 spaces
- 12 dwellings (3br apartments) - 15 spaces
- Visitor parking for dwellings - 9 spaces
- Cafe 60m² floor area - 2 spaces (rounded up)
- Total requirement 50 spaces

As the proposed parking provision is 40 spaces, the parking shortfall would be 10 spaces.

The parking shortfall is justified by the Applicant based on visitors sharing the parking with the cafe, on-street parking opportunity in Anzac Highway, Stuart Street and Beckman Street and proximity of the site to frequent public transport services.

The 3 conditions, proposed to be relied upon by the Applicant to justify the lesser parking requirement, do not appear relevant:

Given the likely opening hours for the proposed cafe, the parking demand of the cafe would likely have similar times to the visitor parking demand of the dwellings, therefore shared parking opportunity between these two land uses would be limited.

The statement made that there is 'existing low demand for on-street parking' is not supported by any parking data for the surrounding streets (the onus is for the Applicant to provide this information to the assessing authority). There are existing blocks of units that are located in all of the 3 streets mentioned, which have limited off-street parking, and which would likely rely on this same on-street parking in the vicinity of these units. Any significant parking shortfall arising from the proposed development would have adverse impacts on the existing residential properties in the area. Notwithstanding the lack of parking data provided to support the comment about the low on-street parking demand, it is also noted that parking is prohibited on Anzac Highway at all times for part of the subject site's frontage due to the traffic signal layout with Beckman Street. This is similarly the case for Beckman Street on the departure side of the traffic signal layout. Beckman Street is also quite a distance away from the subject site. For these reasons, on-street parking may not be readily available or reasonable to be relied upon by the subject development.

While it would not be unreasonable to discount the parking requirement based on proximity of a subject development to public transport services, Condition 3 (f) of *Table WeTa/6 Off-street parking requirements for Urban Corridor Zone* does not appear to be relevant to the subject development because the tram stop is located well in excess of the 400m distance specified. Even if say 2 spaces were to be discounted from the parking requirement, the shortfall of 8 spaces would seem to be excessive.

In summary, having regard to the above assessment, the potential parking shortfall is considered to be excessive. However, if additional parking were to be provided on-site (2 spaces - see comment below) and the 3br apartments amended to 2br apartments, the resulting parking shortfall would be more acceptable (effectively 3 spaces shortfall).

Two additional parking spaces could be considered: (1) additional space next to Space 5 by reducing the size of the cafe; and (2) by adjusting the column positions and Spaces 28/29, an additional small car space may be possible whilst still providing a single lane for circulation.

Therefore to address the parking shortfall issue, it is recommended that:

The proposed twelve 3br apartments be amended to 2br apartments.
Two additional parking spaces be provided on-site (total of 42 spaces).

The bicycle parking provision would be in excess of the requirement.

2.0 Parking layout

The proposal plans show space widths of 2.5m between centrelines of columns. The minimum space width should be 2.4m, clear of columns. The design would need to be adjusted accordingly and may affect the scooter parking spaces on both levels.

There are some spaces opposite walls which would require an aisleway width of 6.1m (not 6.0m), ie 5.8m minimum plus 0.3m additional clearance to walls. The design would need to be adjusted to comply with this requirement.

There is no disabled parking provided on-site.

While the entry gate to the proposed car park is located at the boundary, given that access is via a right of way and that the entrance to the car park is located a reasonable distance from Anzac Highway, the location of the proposed gate is considered to be acceptable.

The right of way would need to be a minimum of 6.0m wide to comply with the parking standard, given the size of the car park (>25 spaces) and that the frontage road is an arterial road. The crossover to Anzac Highway should be suitably flared to facilitate convenient entry and exit movements from the main road.

The use of car lifts to access parking spaces is not commonplace in Adelaide. There is no information provided regarding the use of the car lifts, including activation and delay times etc. This information should be included in the documentation so that future residents and users of the car lifts are clear on what has been approved for car access to spaces on the first level and to ensure that the proposed manner of access is not significantly altered after planning consent has been issued.

In the previous section, it was recommended that the parking provision on-site be increased to 42 spaces with the two additional spaces discussed above. The parking required for the 36 2br dwellings would be 36 spaces and for the cafe 2 spaces, ie total of 38 spaces. Four (4) of the remaining on-site parking spaces could therefore be used by visitors. These visitor spaces should be reasonably accessible, for example by requiring that the gates to the car park be kept open except for overnight parking times (eg closed between 12 midnight and 7am the following morning).

There is no information provided on how the right of way is shared with other users.

3.0 Waste management

There is no waste management plan provided in the documentation or waste pick up confirmation by an operator.

A 7.4m long truck has been nominated by the Applicant to pick up the waste bins. This 7.4m truck is not part of the 'standard' trucks referenced in AS 2890.2-200, ie SRV, MRV or HRV. It falls somewhere in between the SRV and MRV reference. If indeed this information has already been obtained by the Applicant from a waste management operator, this information should be provided by the Applicant to the DAC and Council for review. Council's concern relates to the head height requirement and whether the 2.8m height clearance is sufficient to allow the bins to be loaded onto the truck. AS 2890.2-2002 requires a head height clearance of 3.5m. It is noted that large bins are proposed for the waste collection. In the event that there is a head height issue arising, it would result in the refuse truck having to reverse in or reverse out to Anzac Highway, which would be inconsistent with the proposed manner of access described as being in a forward direction only to and from Anzac Highway.

In recent consideration of other similar Urban Corridor Zone developments, there was indication given to Council that the use of small refuse trucks is currently not viable for collection of 'recyclables'. In the absence of a waste management plan from the Applicant or written confirmation from a waste management operator, it is unclear if the collection of this type of waste (recyclables) or green waste may be an issue for the development, particularly if the use of the standard MRV size trucks (8.8m long) is only viable at the present time. An MRV truck would need to reverse in or reverse out from Anzac Highway, which would be inconsistent with the proposed manner of access described as being in a forward direction only to and from Anzac Highway. Such a large truck would also require a head height clearance of 4.5m to comply with AS 2890.2-2002.

Loading arrangements are mentioned in the documentation and use of Stuart Street or Anzac Highway was suggested. It is assumed that this loading is related to the cafe on the subject site. The use of Stuart Street is not considered to be appropriate, given its location away from the subject site. Having regard to the small size of the proposed cafe and site constraints, it is recommended that servicing of the cafe should be restricted to car-size vehicles only and a condition included accordingly to enforce this requirement. This servicing can then occur on-site using the standard car parking spaces.

4.0 Traffic impact

The proposal envisages that exiting traffic from the subject site is able to utilise the existing u-turn opening opposite the proposed right of way. This would be of concern, given that the exit driver would need to cut across 3 lanes of traffic on a major arterial road to do so. It is considered that such an exit movement should be prevented from a safety perspective. While Anzac Highway is a DPTI road and DPTI would address this issue in its response directly to the DAC, it would appear that alterations to the layout of the existing median opening would be necessary to address this safety issue.

5.0 Stormwater Management

5.1 Stormwater Detention and Retention (Residential Flat Building)

It is believed that residential flat buildings of this nature are not required under the BCA to have compulsory stormwater harvest and re-use tanks in the same manner as is required on individual new dwellings.

Having said this it is highlighted that developments of this nature are perfectly aligned to implement a communal stormwater capture and re-use system which can operate at a very high efficiency of stormwater re-use. Such a system would have the dual benefit of also providing substantial contribution towards the stormwater detention and water quality improvement requirements of the development.

In relation to the detention of stormwater runoff from the development, Council would be seeking for the rate of discharge of stormwater from the development site would be restricted to a maximum rate equivalent to that of a site with a 0.25 runoff coefficient for the site critical 20 year ARI storm event (ie effectively mimicking a site with a 25% impervious cover and 75% pervious cover). Sufficient engineering information to demonstrate the practicality of achieving this is recommended to be provided and assessed prior to the issuing of any development approval for the application.

Based on the stormwater calculations undertaken by MLEI Consulting Engineers, (192 Anzac Highway, Glandore – Reference 2017-5777GL, Dated 12/4/2017), the detention requirement for the development (11KL) have been assessed as satisfying minimum requirements (7KL minimum) in consideration of the Council requirement to restrict the rate of discharge of stormwater from the development site (29L/s) to a maximum rate equivalent to that of a site with a 0.25 runoff coefficient (8L/s maximum) for the site critical 20 year ARI storm event. However, no detail/calculations are provided with regards to the outlet control measures from the proposed underground detention system.

5.2 Stormwater Quality Improvement (Residential Flat Building)

Council typically requests that stormwater quality measures within Residential Flat Building Development to address the removal of stormwater pollutants from the stormwater flow exiting the site. The following table outlines current recommended practice for the targeted improvement of stormwater quality from new developments of scale, as outlined in the State Government's Water Sensitive Urban Design Policy - 2013. The targets being;

<i>Parameter</i>	<i>Target</i>
Reduction Litter/Gross Pollutant	90%
Reduction in Average Annual Total Suspended Solids (TSS)	80% *1
Reduction in Average Annual Total Phosphorous (TP)	60% *1

<i>Parameter</i>	<i>Target</i>
Reduction in Average Annual Total Nitrogen (TN)	45% *1

*1 - Reduction as compared to an equivalent catchment with no water quality management controls.

Although these measures are often addressed through the installation of proprietary devices, Council encourages the use of Water Sensitive Urban Design measures to improve the quality of site discharge flows which may also provide other added benefits to the development, such as permeable pavers or raingardens.

The proposed ECOSOL GPT 4200 as shown in the Stormwater Management Plan (MELI Consulting Engineers - Project Number 2017-77GL, DWG No C1, Revision A1) would not be able to achieve the required water quality treatment removal target for the proposed development of TSS: 80%, TP: 60% and TN:45%. The applicant has not provide the relevant calculations/modelling demonstrating the meeting of council's water quality target requirements.

5.3 Green Roof

It is noted that the site arrangement of the proposed development leaves almost no remaining pervious area or areas for landscaping.

Particularly with the provision of a roof terrace, this development could provide a great opportunity for the establishment of a green roof over elements of the development. Aside from providing improved amenity, opportunity for landscape and cooling to the building, such installations can also reasonably offset the requirements outlined above in relation to stormwater detention and stormwater quality improvement requirements.

It is recommended that applicant should be requested to provide a Stormwater Management Plan in association with the proposed development for assessment prior to the issue of any development approval. Such a plan should address stormwater re-use, detention and water quality improvement measures.

5.4 Summary of Stormwater Management Recommendations

It is recommended that applicant should be requested to provide a Stormwater Management Plan in association with the proposed development for assessment prior to the issue of any development approval. Such a plan should address stormwater re-use, detention and water quality improvement measures. It is recommended that consideration be given to the inclusion of a 'Green Roof' within the proposed site.

Whilst the applicant has addressed the stormwater detention requirement for the site with the proposal of the 11KL underground detention volume, the applicant has not sufficiently address the overall stormwater management, particularly stormwater water quality provision of the development and how these systems will achieve the detention and water quality overall balance for the site.

Council in principle supports the connection of the stormwater drainage from the site onto the existing underground stormwater infrastructure on Anzac highway. However, the existing drainage on Anzac Highway is under the care and maintenance of DPTI. It is recommended that the advice and permission from DPTI sought proper to development approval. In addition, Council requests details associated with the stormwater connection mechanisms between the new and the existing infrastructure be provided for review.

From the general town planning perspective it is noted that certain shortfalls in the proposal have been identified; setbacks, private open space, car parking and the like. The final decision as to whether the cumulative effect of these shortfalls is fatal to the application rests with the Commission.

Landscaping appears somewhat perfunctory and opportunities for street interaction do not appear to have been maximised.

It is also noted that it is proposed to carry out works in the Right of Way to facilitate vehicle manoeuvring and landscaping. This begs the question of whether the Right of Way should form part of the development site? Any implications of non-ownership would need to be satisfactorily resolved.

Please contact the Council if further information regarding this advice is required.

Yours faithfully



Tony Kelly
Development Officer – Planning
City Development

Hannah Bateman

From: Janine Lennon
Sent: Wednesday, 19 July 2017 2:12 PM
To: 'Miller, Brett (DPTI)'
Cc: Tony Kelly
Subject: Development Application 211/M013/2017 192 ANZAC Highway, GLANDORE - Council Feedback

Hi Brett,

In addition to the information provided by Tony Kelly this morning, Council's elected members would like to include the following:

Council has particular concerns with regard to the proximity of the proposed development to Glandore Character Policy Area 24 (PA24). It is important that consideration be given to Council's intent for the three storey height restriction on allotments abutting PA24, this policy is intended to ensure that Urban Corridor development in proximity to the PA24 does not impinge on PA24's character regardless of whether or not the development shares a direct property boundary with PA24. It is Council's opinion that any multi-storey development proposed between Anzac Highway and Waymouth Avenue should be developed with consideration to the potential impact on the neighbouring Character Area of Glandore and limited to 3 storeys in height.

Regards,
Janine Lennon
Manager City Development
City of West Torrens

-----Original Message-----

From: Tony Kelly
Sent: Wednesday, 19 July 2017 9:49 AM
To: 'Miller, Brett (DPTI)' <Brett.Miller@sa.gov.au>
Subject: Development Application 211/M013/2017 192 ANZAC Highway, GLANDORE

Brett,

Please find attached Council's comments.

Regards,

Tony Kelly
Coordinator City Development
Urban Services
City of West Torrens
Phone: 8416 6298
Email: tkelly@wtcc.sa.gov.au



11 January 2018

State Commission Assessment Panel
GPO Box 1815
Adelaide SA 5001

to be sent via email: brett.miller@sa.gov.au

Dear Sir/Madam

DEVELOPMENT APPLICATION: 211/740/2017
APPLICANT: WALPOL DEVELOPMENT PTY LTD
SUBJECT LAND: 192 Anzac Highway, GLANDORE SA 5037
PROPOSAL: 211/M013/17 - To demolish existing buildings on site, removal of one regulated tree and the construction of an 8 storey mixed use building comprising, 36 residential apartments, two levels of car parking and a cafe at ground floor

In accordance with the Pre-lodgement Heads of Agreement Council provides the following comments for consideration:

1.0 Policy considerations

Council acknowledges that the West Torrens Council Development Plan envisages buildings of up to eight storeys on allotments that do not abut Residential Character Glandore Policy Area 24. However this should be considered in the context of the policy intent.

The Housing Diversity Development Plan Amendment Summary of Consultation and Proposed Amendments Report highlighted community concerns on the potential impact of development within the Urban Corridor Zone on the existing character of the Glandore area.

In the proposed Development Plan Amendment Council submitted to the Minister for Planning following public consultation, it was suggested the policy be amended (in particular Urban Corridor Boulevard Policy Area 34) to address the feedback received. The Minister did not express to Council any concern with the feedback provided or the proposed changes. The changes adopted by the Minister for Planning (and now in the Development Plan) incorporated a provision that envisaged maximum building heights of 3 storeys.

The building height table for Urban Corridor Boulevard Policy Area 34 states a maximum building height (above natural ground height) as follows:

"Allotments abutting Residential Character Glandore Policy Area 24..."

3 storeys and 12.5 metres. All other allotments: 8 storeys and up to 32.5 metres."

It is understood that the intent (*underlined for emphasis*) of the policy is that **all development** in the Urban Corridor Boulevard Policy Area 34, between Anzac Highway and Waymouth Avenue in Glandore, is envisaged at a maximum of 3-storeys in order to protect the character of nearby *Residential Glandore Character Policy Area 24*.

Based on current policy, the implications for potential building heights and the resultant assessment processes would mean that only developments on sites immediately abutting the Residential Glandore Character Policy Area 24 would be subject to the '*character protection clause*' policy. This clause was intended to ensure all development in proximity to Residential Glandore Character Policy Area 24 would take into consideration the prevailing character of the area.

There is also evidence in the policy wording that it was envisaged allotments between Anzac Highway and Waymouth Avenue would be amalgamated to facilitate the Urban Corridor style development desired within the locality. Amalgamation of allotments in this case would have rendered the subject site adjacent the Residential Zone, and therefore subject to policy that envisages a maximum building height of 3 storeys.

Council is disappointed that the intent of the policy appears to have been lost when it is applied through the development assessment process.

To address this policy anomaly Council has submitted a Statement of Intent to the Minister for Planning that proposes to review the Urban Corridor Boulevard Policy Area 34 policies as they relate to Glandore. To date no response has been received from the Minister for Planning or the Department of Planning, Transport and Infrastructure (DPTI).

2.0 Public Notification

It is noted that the SCAP have categorised this application as Category 2 Public Notification. Council's legal advice on this matter has previously been provided to the SCAP and the applicant.

It is understood that SCAP have determined that Council will not be notified as part of the Category 2 Public Notification process. Council's legal advice states that Council should be notified and has an opportunity to submit a representation as an "adjacent landowner" as part of the Category 2 Public Notification process. This further legal advice is provided to the SCAP for its consideration.

3.0 Traffic

The amended proposal and additional information provided by the Applicant comprises of the following:

- 24 two-bedroom apartments
- 12 three-bedroom apartments

-
- 41 parking spaces over 2 levels with car lift access
 - 2 scooter parks
 - 8 external bicycle parks and 25 internal bicycle parks
 - Cafe (approximately 68m²)

3.1 Parking assessment

Based on the Development Plan requirements for sites within the Urban Corridor Zone Boulevard Policy Area 34, the parking required would be:

- 24 spaces for the two-bedroom apartments
- 15 spaces for the three-bedroom apartments
- 9 spaces for the visitors of the apartments
- 2 spaces for the cafe
- 15 bicycle parks for residents, employees and visitors

The proposed bicycle parking provision would exceed the Development Plan requirement.

The parking requirement for the development would be 50 spaces. As only 41 parking spaces would be provided on-site, the parking shortfall would be 9 spaces.

The cafe would have similar peak times as visitors to the apartments. Therefore, there would be limited opportunity for shared parking between these two user groups, compared to say an office and residential development.

The GTA report suggests that a lesser parking requirement would be appropriate, having regard to the intent of the Urban Corridor Zone, the access to high frequency bus services and the proximity of the tram station.

It is noted that the parking rates specifically designated for the Urban Corridor Zone are lower than those specified for the 'general' Council area, therefore, to some extent, Table WeTo/6 already 'discounts' the parking requirement in recognition of the intent of the Urban Corridor Zone.

Table WeTo/6 states that a lesser number of parking spaces may be provided if there is generous on-street parking available 'other than where such parking may become limited or removed by future loss of access, restrictions, road modifications or widening' and also if the site is located in close proximity to two different public transit modes.

With regard to the two different public transit modes, it is noted that Table WeTo/6 specifically refers to a 400m walking distance. The relevant tram stop is approximately 500m away from the subject site and, notwithstanding GTA's reference to an 800m walking distance in the 30-Year Plan for Greater Adelaide, this condition of the Development Plan is considered to be satisfied.

With regard to the on-street parking availability, the GTA report provides some on-street parking survey information to show areas where the parking shortfall arising from the development may be accommodated. It is noted that on Anzac Highway, the GTA report shows that there would be up to 6 on-street parking spaces available. Typically, it would not be unreasonable to include the on-street parking immediately abutting the development site,

if available, in assessing the parking adequacy of a development. In this instance, the abutting frontage of the development site on Anzac Highway has a capacity for 2 on-street spaces.

Concern would be raised if the on-street parking availability were to include areas well beyond the development frontage, because the adjacent properties to the north and south of the subject site are similarly zoned 'Urban Corridor' and therefore potentially could also be developed in a similar manner to the subject development and which could also rely on some on-street parking to meet their parking demands.

Notwithstanding the above, even if it was assumed that a further say 20% discount to the parking requirement for visitors and the cafe use (11 spaces), the reduced parking demand for these user groups would be 9 spaces. The parking shortfall arising would be 7 spaces (assuming that the resident parking requirement remains the same). If the 2 on-street spaces in Anzac Highway abutting the development site were to be included in the parking availability, the resulting parking shortfall would still be 5 spaces (i.e. the parking impact of the development would extend to the other adjacent properties within the Urban Corridor Zone).

It has been previously suggested that one option to reduce the parking shortfall issue would be changing all of the three-bedroom apartments to two-bedroom apartments. This would reduce the parking shortfall to a more acceptable level and hence provide reasonable parking availability to visitors of the apartments and cafe users.

Overall concern is still raised with the parking shortfall issue that would arise from the development.

3.2 Parking layout

The amended plans show the proposed dimensions of the parking layout. The dimensions would satisfactorily comply with or be consistent with AS/NZS 2890.1-2004.

Based on the information provided by GTA with regard to the car lift operations, it is considered that reasonable access would be provided to and from Level 1 and that there should not be excessive delays and queuing occurring when the car lifts are being used.

With the revised entry and exit arrangement at the ground level car park, it is considered that reasonable access would be provided to and from Anzac Highway.

Based on the information provided by GTA, the operating height for the nominated refuse truck (7.4m long rear-lift truck) of 3.4m would be accommodated by the head height clearance available of 3.5m, between Ground level and Level 1.

The refuse truck would park at right angle to the refuse room when picking up bins. In its parked position, it is noted that the right of way would not be blocked, as a single lane would still be available for traffic flow. However, the title plan states that a 'free and unrestricted right of way' needs to be provided. It is unknown if the refuse truck, when parking in this position on the right of way, would breach the legal definition above? This requires

clarification. It is noted that DPTI have also sought clarification as to the Applicant's ability to utilise the right of way in the manner proposed.

With regard to servicing of the cafe by car-size vehicles only, it would appear that the Applicant would accept such a condition, if approval were to be granted.

Finally, with regard to the proximity of the U-turn facility in Anzac Highway adjacent to the proposed driveway of the subject site, this is for DPTI to address, given that Anzac Highway is a DPTI road. However, it is noted that GTA have recommended that a NO RIGHT TURN sign should also be installed at the median opening to prohibit drivers (travelling in the north-east direction) from turning right into the subject site, which is an acceptable arrangement.

Should the SCAP be minded to approve the development it would be recommended a condition be included limiting the maximum size of vehicles permitted to service the commercial (café) element of the development to 'car-sizes vehicles'.

Previous feedback had also indicated the desire to control the operation of the proposed auto sliding gates associated with the development to ensure that visitor parking to the site was reasonably accessible.

It would be recommended that in association with any approval for this development that a condition be included requiring the automated gates to the carpark to remain open except for overnight parking times between 12 midnight and 7am.

3.3 Waste management

The development of a formal Waste Management Plan was previously recommended. The only further information provided by the applicant has been information in relation to the size and manoeuvrability of the nominated waste vehicle as outlined by GTA Traffic Consultants.

The provision of an appropriate Waste Management Plan for a development of this scale and nature is considered critical for the scale and frequency of the various types of waste generated by the development and hence servicing requirements.

The nominated room for Bin Storage is very confined for space, especially when considering that floor space within the room required to assist in the manoeuvrability to turn the waste vehicle. The room would also appear to have been reduced in size from that presented in previous plans.

Plans nominate commercial scale bins (2 for Recycling and 6 for Waste) with no apparent nomination of the scale of each nor any justification of the provided quantity in relation to the likely site waste collection. It is also noted that there is no nomination for separate storage of green waste or separate provision of separate waste storage for the commercial (café) element of the development, both of which are commonly provided in similar applications.

It is indicated from information provided in relation to the application from both the Planning Consultant and GTA Consulting, that waste collection is required to occur with the service

vehicle parked partially within the building, thus enabling the preservation of a single lane of traffic flow past the truck on the 'right of way' driveway.

Design alteration to the building has been referenced to enable a 3.5m access opening in the building to physically accommodate the height clearance for the nominated 7.4m length service vehicle.

Council Administration has since made preliminary contact with several of the private waste contractors referenced in the GTA Consulting report, with one contractor indicating an inability to service a site of this manner with a vehicle of 7.4m or less. A second contractor clarified that although they have a service vehicle of 7.4m length that could be used on a site of this nature, the operational height clearance to lift bins into the vehicle would require a height well in excess of the 3.5m vehicle height.

Movement of the various bins around within the bin storage area, whilst the service vehicle is also partially located within the store room would also need careful consideration as to how this would occur in practicality.

Based on interpolation of turning movement information provided for the nominated waste service vehicle, should it be impractical to load and empty bins from within the bin store room and the waste vehicle having to be located outside of the building, then it is likely that the through movement of the 'right of way' would be blocked.

Again a detailed Waste Management Plan would look further into these issues to provide guidance to a practical and functional waste management arrangement for the site.

It would be recommended that the applicant provide a detailed Waste Management Plan, addressing consideration of the likely extent of waste collection from the proposal and practical and functional mechanisms for servicing the waste needs of the site.

3.4 Traffic impact

As indicated above, it is recommended that advice is sought from DPTI in addressing the concerns associated with the U-turn facility in Anzac Highway and the proposal for a No Right Turn sign at the median opening to prohibit as this is a major arterial road under the care and control of DPTI.

The GTA Consulting report outlines an argument why the driveway crossing place accessing the subject site does not require widening and supports this with a domestic vehicle turning demonstration (Figure 2) in their report.

Although it is agreed that the physical crossing place width is currently servicing two way traffic movement and that it is physically possible for entering and existing vehicles to pass at this width, it is typical practice as requested by DPTI (traffic) and supported by Council, that crossing places to arterial roads are flared at the kerb connection. Particularly for driveway accesses with increased volume of traffic as will be experienced at this location, the widening of the driveway at the road edge facilities increased safety enabling an easy entry and exit from the road carriageway.

It is considered that there are no physical restrictions which should prevent the extent of crossing place alteration being sort from being achieved.

It is recommended suitable flaring of the access crossing place to the development site be required in association with any approval of the development.

Furthermore, it is recommended appropriate notation be provided on the site plan obliging the developer to close and reinstate the western existing driveway crossing place through the road verge which will become redundant in association with the proposed development.

4.0 Stormwater Management

4.1 Stormwater Harvest and Reuse (Residential Flat Building)

Based on numerous considerations, previous feedback had indicated that stormwater harvest and re-use should be strongly encouraged within this development.

The Future Urban Planning Report makes reference to incorporation of "a large detention tank" within the development and as a result of this "formed the opinion that the proposal adequately reuses stormwater on site".

The proposed stormwater detention mechanism as outlined in the MLEI Stormwater Management Plan does not include any elements which would facilitate collection and re-use of stormwater. By definition 'detention' system only temporary detain the flow of water and do not 'retain' water.

It is still believed that development of this nature should be strongly encouraged to consider collection and re-use of stormwater.

4.2 Stormwater Detention (Residential Flat Building)

Based on the stormwater calculations (letter dated 29 Sept 2017) and stormwater management plan undertaken by MLEI Consulting Engineers, (192 Anzac Highway, Glandore -Project Number 2017-5777GL, Dated APR 2017, Rev A2), the nominated detention storage requirement for the development (10KL) has been assessed as satisfying the minimum in respect of the standard Council requirement via provision of DN80 orifice plate at the outlet of the 'Drainwell' detention system and a pump and sump system.

It is noted that the proposed DN150 gravity fed uPVC connection out to the road would not physically fit the kerb and gutter on Anzac Highway. Council would typically request for the stormwater connection through the road verge area to be constructed of material and shape based on the following.

- 100 x 50 x 2mm RHS Galvanised Steel; or
- 125 x 75 x 2mm RHS Galvanised Steel; or
- Multiples of the above.

Council supports the proposed stormwater detention concepts for the site, however final details will be required to be assessed to ensure that the proposed detention and discharge mechanisms would still practically work onsite. It is recommended that the stormwater detention and discharge elements are considered as a Reserved Matter should the development be supported.

4.3 Stormwater Quality Improvement (Residential Flat Building)

The revised 'Stormwater Management Plan - Ground Floor' (Project Number 2017-577 GL, Dwg No: C01 Rev A2, Dated APR 2017) has indicated the provision of an ECOSOL STORMPIT 10L Class -2 or approved equivalent. The ECOSOL STORMPIT class system would meet the tabulated Water Quality Treatment targets previously outlined by Council. The concept proposed as part of the detention and water quality treatment mechanisms for the site are supported, however the implementations/outcomes of these mechanisms are sensitive towards changes to proposed site levels and their interfaces to the existing site levels. It is recommended that the stormwater water quality elements are also considered as a Reserved Matter should the development be supported.

4.4 Green Roofs / Green Walls

No adoption of green walls or green roof technologies have been included within the revised development proposal.

4.5 Stormwater Connection to the Street.

There are some elements of inconsistency in regards to the MLEI letter dated 29 September 2017 and the proposed stormwater management plan (Project Number 2017-577GL, Dated April 2017) with respect to the stormwater discharge methodology for the site. The MLEI letter has indicated direct connection to the SEP on Anzac Highway whilst the annotation on the MLEI stormwater plan indicated a connection to the street water table. Reiterating the requirements set in the initial Section 5.5 above, any proposal for discharge connection to existing underground stormwater drainage system would require backflow devices.

4.6 Summary of Stormwater Management Recommendations

It is recommended that either prior to the approval of this development or by way of a Reserved Matter should the development be supported, a detailed Stormwater Management Plan is required to be developed to the reasonable satisfaction of Council.

Further to the information already provided in association with the application, this Stormwater Management Plan shall provide (at minimum) justified and demonstrated detailing in association with the following:

- Mechanism to control the peak stormwater flow rate from the development site;
- Detail level arrangements for the detention and water quality elements of the development to ensure that the stormwater quality device will not be drowned and consequently re-release pollutants; and

- Details on the connection of the site stormwater drainage system to the street kerb and mechanisms to prevent backflow of stormwater from the public system into the private land.

Please contact me if you require further information regarding the advice contained in this further referral response.

Yours Sincerely

Hannah Bateman
Manager City Development

DRAFT

11.2 Allchurch Avenue, North Plympton - Traffic Assessment

Brief

To provide Council with a traffic assessment report for Allchurch Avenue, North Plympton

RECOMMENDATION

The Committee recommends to Council that:

1. Based on the traffic assessment with current traffic data, installation of traffic control devices, such as slow points on Allchurch Avenue are not warranted at this time. However, as a road safety initiative, Council will install children crossing signs on Allchurch Avenue adjacent to Rex Jones Reserve.
2. The head petitioner be advised of Council's resolution accordingly.

Introduction

A petition led by Mr Craig Ienco, on behalf of the residents of Allchurch Avenue, North Plympton was presented to the Council at the 17 October 2017 Council meeting at Item 8.1 of the meeting agenda, as shown in Attachment 1. In considering the item Council resolved that a report on the matter be presented to the Council for consideration at a future meeting.

In essence, the petitioners have requested that slow points be installed on Allchurch Avenue near Rex Jones Reserve, provide traffic solutions to deter reckless driving along the road and consider speed humps instead of speed restrictions.

Discussion

Following receipt of the petition, traffic counters were placed in Allchurch Avenue, North Plympton. The traffic data (referred to in Table 1 below) has enabled traffic conditions to be assessed and site inspections were also carried out to assess the current road conditions.

Table 1 - Allchurch Traffic Count Data

Section	Daily Volume (vehicles/day)	85 th %ile Speed (km/h)	Date
Between 13 & 15 Allchurch Avenue	758	47.9	October 2017
Between 31 & 33 Allchurch Avenue	936	54.10	October 2017

The following observations/recommendations are made:

- Daily traffic volumes recorded in Allchurch Avenue are below the 2,000 vehicles per day limit generally adopted for a residential street (see Council's Transport Strategy 2008).
- The speed data shows that the 85th percentile speeds, speed at which 85 percent of vehicles travel at or below, are below 55 km/hr which is considered as being reasonable in a 50 km/h zone (see Council's Transport Strategy 2008).
- As the 85th percentile speed of vehicles in Allchurch Avenue are all below the criteria limit of 55km/h as defined within the Transport Strategy, traffic calming measures such as slow points to reduce the speed of vehicles along the road are not warranted. However, considering the area of concern is adjacent to a reserve the installation of "children crossing" signs on Allchurch Avenue adjacent to Rex Jones Reserve has merit and will increase the awareness to drivers.

Conclusion

Based on the traffic assessment with current traffic data, installation of traffic control devices on Allchurch Avenue is not warranted at this time. However, as a road safety initiative, Council will install children crossing signs on Allchurch Avenue adjacent to Rex Jones Reserve.

Attachments**1. Petition Craig Lenco**

PETITION

To the Mayor and Councilors of the City of West Torrens

Part 1.

Petition contact person: CRAIG ANTHONY IENCO
 Telephone number: 0422 465 186
 Address: 30 ALLCHURCH AVENUE
NORTH PLYMPTON, SA 5037

Part 2.

The petition of (identify the individuals or group, eg. Residents of the City of West Torrens)

RESIDENTS OF THE CITY OF WEST TORRENS

Part 3.

Draws the attention of the Council to (identify the circumstances of the case)

DANGEROUS DRIVING ON ALLCHURCH AVENUE

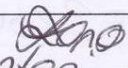
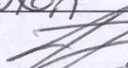


Part 4.

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)

INSTALL SLOW POINTS ESPECIALLY NEAR REX JONES RESERVE FOR THE KID
DETER RECKLESS DRIVING ON ALLCHURCH AVENUE
WEEKEND BIRTHDAY PARTIES AT REX JONES RESERVE ARE DANGEROUS FOR KIDS
WHO CHASE BALLS & BALLOONS ONTO THE ROAD WHERE COUNTLESS CARELESS
DRIVERS HAVE HAD TO HIT THEIR BRAKES TO AVOID HITTING KIDS.

Part 5.

Please use **CAPTIAL LETTERS** SPEED HUMPS PREFERRED BY SOME NEIGHBOURS
& NOT SPEED RESTRICTIONS.

Full Name (i.e. JOHN SMITH)	Full Address (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	Signature
Lisa Ienco	30 Allchurch ave North Plympton	
Craig Ienco	30 ALLCHURCH AVE NTH PLYMPTON	
Rubi Ienco	30 ALLCHURCH AVE NTH PLYMPTON	
Dwrc Parker	32B Allchurch Ave Nth Plympton	

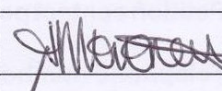
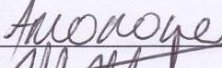

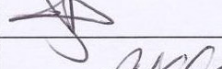
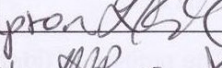


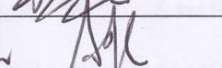
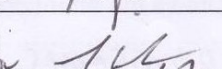
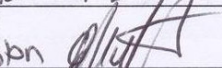
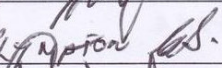
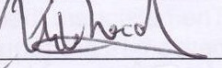
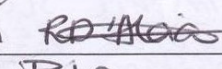
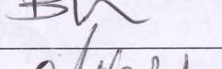
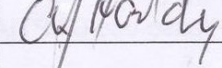
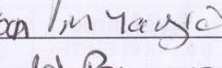
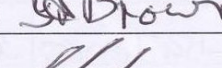
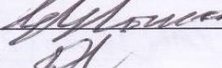

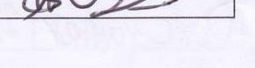

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PETITION


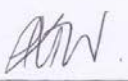

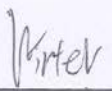
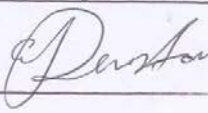
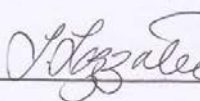

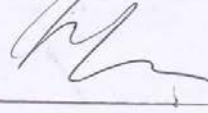
Outline the action that the petitioners are requesting Council should take or not take

(Repeat Part 4 from page one);

SPEED LIMIT CHANGE TO 25kph near REX JONES RESERVE,
40 kph FOR ALLCHURCH AVENUE. INSTALL SLOW POINTS ALONG
ALLCHURCH AVENUE

Full Name (i.e. JOHN SMITH)	Full Address (i.e. 165 SIR DONALD BRADMAN DRIVE, HILTON, SA, 5031)	Signature
Kris Moroney	20 allchurch Ave Nth Plympton SA	
Jacob Moroney	" " "	
MICHAEL MESTROS	13 Allchurch Ave Nth Plympton	
Julie Hutchins	14 Allchurch Ave Nth Plympton	
Irene Flazey	1/4 Allchurch Ave Nth Plympton	
Maggie Barnett	2/2A Allchurch Ave Nth Plympton	
Andy Gains	7 ALLCHURCH AVE, Nth Plympton	
Alex Ghinis	7 Allchurch Ave North Plympton	
Sue Cook	11 ALLCHURCH AVE NORTH PLYMPTON	
Sue Cook	11 ALLCHURCH AVE NTH PLYMPTON	
Carly Malycha	11B Allchurch Ave, Nth North Plympton	
CAROL SCOTFIELD	15 th ALLCHURCH AVE NTH PLYMPTON	
CARL WHITEHEAD	30A ALLCHURCH AVE, NORTH PLYMPTON	
Bec D'Aloia	36 Allchurch Ave, North Plympton	
Bree Wescorbe	3/27 Allchurch Ave Nth Plympton	
John Hardy	29 Allchurch Ave Nth Plympton	
Mandi Yager	29 Allchurch Ave Nth Plympton	
ANNE BROWN	29 ALLCHURCH AVE	
GIORGIO COMARACHIO #41		
Don Westley	45 Allchurch Ave Nth	
Steve Harkness	19 Allchurch Ave	

Attach additional sheets if necessary and use the same format as this page.

DATE	STREET NUMBER OF ALLCHURCH AVE	NAME	SIGNATURE
12.9.17	4 BIRDWOOD NORTHPLYMPTON	CRISTINA	NAUACEH
2/09/17	31 Allchurch Ave North Plympton	Hannah	
12/9/17	33 Allchurch Ave North Plympton	Kelly	
12/9/17	27 Allchurch Ave North Plympton	Robin	
12/9/17	21C Allchurch Ave North Plympton	Winter	
12.9.17	25 ALLCHURCH AVE North Plympton	B. C. Wood	B. C. Wood
12-9-17	25 Allchurch Avenue " "	R. H. Vine-Wood	R. H. Vine-Wood
2.9.17	25A Allchurch Ave " "	Erin Dunstan	
2-9-17	25B ALLCHURCH AVE " "	S. Fitzpatrick	S. FITZPATRICK
12.9.17.	Frequent. Park with children	T. Fazzolari	
2/9/17	21A Allchurch Ave	Keith Moore	
12/9/17	30/B Allchurch Ave.	G. O'Leary	
			3

Attach additional sheets if necessary and use the same format as this page.

DATE	STREET NUMBER OF ALLCHURCH AVE (COVER OF ALLCHURCH)	NAME	SIGNATURE
12-9-17	11 PACKARD ST	DAMATRIOS	ARMAROL
12-9-17	026 WATSON AVE NEELEY	BSC Caird	BSC
2-9-17	12 Allchurch Ave North Plympton	Nicole Osborne	✓ Os
12-9-17	22 Allchurch Ave Nth Plympton	GINDELLA	Willo
12-9-17	18A " " " "	JOEY FIEG	Joey
12-9-17	3/12 " " "	N. WALES	N
12-9-17	12 & 8 ALLCHURCH AVE,	DVAN DEN BRAND	Dv
2/9/17	3/2 nd ALLCHURCH AVE	CLARE O'BRIEN	CO'Brien
2/9/17	2 Allchurch Ave	Nabeela Khan	Nabeela
12/9/17	1 ALLCHURCH AVE NTH PLYMPTON	GLORIA BADMAN	G. Badman
2/9/17	9B Allchurch Ave. Nth Plympton	LJERKA GAURIC	Ljerk
2/9/17	11A Allchurch Ave, Nth Plympton	Ana Alkan	adlkan
12/9/17	17A Allchurch Ave. North Plympton	Zakya	Ⓢ
12/9/17	19 th ALLCHURCH AVE, NTH PLYMPTON	TOWNSEND	Townsend
3/9/17	28 ALL CHURCH AVE	SOFIA S. IS.	S. IS.
12/9/17	8 BARDWOOD TER N. P.	DESPINA	Despina
12/9-17	10 BIRDWOOD TER	DESPINA	Despina

11.3 Development Assessment Panel Annual Report 2017

Brief

To provide Council with information on the activities of, and feedback from, the Development Assessment Panel.

RECOMMENDATION

The Committee recommends to Council that the Development Assessment Panel Annual Report 2017 be received.

Introduction

Section 56A(2)(b) of the Development Act 1993, provides opportunity for the Development Assessment Panel (DAP) to report to Council regarding "... trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under this Act".

The City of West Torrens DAP Terms of Reference (1 January 2017) stipulate:

The DAP will report to Council at least once per year, detailing issues for consideration by the Council. The Annual Report should include advice on trends, issues and other matters relating to planning or development that have become apparent or arisen through the DAP's assessment of applications under the Act.

At its 5 September 2017 meeting Council appointed the Council Assessment Panel (CAP) to take on the responsibilities previously undertaken by the DAP.

Discussion

At its meeting on 12 December 2017 CAP endorsed the Development Assessment Panel Annual Report 2017 for submission to Council. The report relates to the DAP's final period of operation from 1 January 2017 to 30 September 2017.

The submitted report contains a summary of the activity of the DAP in 2017, including feedback from DAP members with regards to trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications.

The DAP Annual Report for 2017 is included as **Attachment 1**.

A further annual report relating to the period of the CAP's responsibilities from 1 October 2017 will be presented for the CAP's consideration in due course.

Conclusion

An annual report is submitted to the Council in accordance with the DAP's Terms of Reference for the final period of operation from 1 January 2017 to 30 September 2017.

Attachments

1. Development Assessment Panel Annual Report 2017

Development Assessment Panel Annual Report 2017

Introduction

At its meeting on 1 November 2017 the Development Assessment Panel was appointed by Council for the period 1 January 2017 to 31 December 2018.

Section 56A(2)(b) of the Development Act 1993, provides an opportunity for the DAP to report to Council regarding "... trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under this Act".

With the implementation of the relevant provisions in the *Planning, Development and Infrastructure Act 2016*, the DAP ceased to operate from 1 October 2017.

At its meeting on 5 September 2017 the Council resolved to appoint the Council Assessment Panel (CAP) to commence on 1 October 2017.

This report sets out the annual activities for the DAP for its final period of operation from 1 January 2017 to 30 September 2017.

The following report contains a summary of the activity of the DAP in 2017 as well as feedback from DAP members with regard to trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications.

Provision for the annual report was previously set out in the City of West Torrens DAP Terms of Reference (1 November 2016) which stipulates:

The DAP shall report to Council at least once per year, detailing issues for consideration by the Council. The report shall include advice on trends, issues and other matters relating to planning or development that have become apparent or arisen through the DAP's assessment of applications under the Act.

The CAP submits this 2017 DAP Annual Report on behalf of the former DAP.

An additional annual report relating to the current tenure of the CAP will be submitted in due course.

DAP Membership

During the period 1 January 2017 to 30 September 2017 the DAP comprised:

Independent Presiding Member	Donna Ferretti
Independent Member	Colleen Dunn
Independent Member	Wayne Stokes
Independent Member	Jane Strange
Elected Member	George Demetriou
Elected Member	Graham Nitschke
Elected Member	Tony Polito

DAP Meetings

During the period 1 January 2017 to 30 September 2017 nine DAP meetings were held.

The DAP members attendance record is set out below:

Member	Attended	Apologised
Donna Ferretti	8	1
Colleen Dunn	7	2
Wayne Stokes	7	2
Jane Strange	8	1
George Demetriou	9	-
Graham Nitschke	9	-
Tony Polito	8	1

DAP Decision Making Statistics

Number of development application reports received by the Panel:

- A total of 1,198 development applications were received by the Council between 1 January 2017 to 30 September 2017, with 33 of those applications considered by the Panel during this period.
- This equates to a total of 2.8% of the total applications lodged with the Council between 1 January 2017 to 30 September 2017.
- The Panel made determinations on 109 development applications between 1 January 2017 to 30 September 2017 (excluding confidential reports). A breakdown of determinations are set out below:

Approved	88
Refused	21

- Compromise Plans associated with appeals were presented to the DAP on eleven occasions.
- The DAP agreed with 93% of the Administration's recommendations.

Types of Development:

Development Type	Number of applications determined
Land Divisions	40
Dwellings/additions	36
Combined Land Division and Built Form	17
Signage	3
Commercial/Industrial	9
Outbuildings	2
Tree removals	4

Appeals to the Environment Resources & Development Court:

- One appeal against Panel decisions was decided by ERD Court hearing in 2017, the ERD Court upheld the DAP's decision.
- Seven appeals were lodged with the Court and subsequently withdrawn.
- Seven appeals were finalised through compromise plans being deemed acceptable by the DAP.
- Four appeals remained outstanding as at 30 September 2017.

Feedback to the Council from individual DAP members regarding trends, issues and other matters.

- Lack of desired character statements remains. In some areas there has been a significant loss of streetscape by allowing increasingly dense development. Very few applications attempt to retain character. Some make design consistent with existing, but many that are approved make none.
- Undervaluing of substantial trees in requests for removal. Applicants rarely offer any proposal for a replacement tree. Other Councils offer a grant to assist with tree pruning and maintenance, which would be of benefit to applicants.
- Many residents unaware of recent changes to policy areas. Formerly low density policy areas which have become medium density without specific notice to residents is a continuing source of distress. That a neighbouring single dwelling could be replaced by up to five units is unexpected. The residents feel unrepresented by Council.
- Continued and persistent overdevelopment of sites in many of the residential applications. Applications which do not quite meet quantitative requirements, but which might otherwise be acceptable, are commonly poorly designed with respect to qualitative objectives. The applications continue to demonstrate consistent poor design with respect to daylight, cross ventilation, thermal efficiency, sun shading and simple aesthetics.
- Substantial areas of impervious paving in developments, especially with battle-axe shaped allotments and unit developments with single driveway access. The paving is required to provide access to dwellings, and visitor parking, but restricts area for landscaping. The developments frequently remove grassed areas in older houses thus increasing the radiant heat and draining rainwater to stormwater rather than to the aquifer. The Council has an opportunity to be among the first councils to address increased urban heat loading.
- As a result of staff encouragement, there are fewer applications for new dwellings with insufficient storage requirements. However, lack of storage remains an issue. Generally a garage is provided, together with "visitor" parking. However, as there is commonly insufficient storage space within the dwelling and very little external space, the garage is frequently used for storage and the owner's vehicle occupies the visitor parking. The loss of on-site parking space not only exacerbates on-street parking issues but encourages parking in or on what should be the front garden. Most consents for new dwellings include requirement for landscaped areas, which are frequently ignored and used for car parking. The breach of the consent is not well policed.

- The Council Assessment Panel recommend a review of Council's delegations to ensure they are currently appropriate including the consideration of a 'call in' process.

Conclusion

The Development Assessment Panel (DAP) has endeavoured at all times to assist applicants, persons making representations, and the general public understand the decision making process and how the final outcomes were arrived at.

The CAP expresses its appreciation to Elected Members, the Chief Executive Officer and staff of the City of West Torrens for their support and assistance.

11.4 Review of Parking Arrangements in Mallen Street and Burt Avenue Hilton

Brief

To provide Council with an update report reviewing the parking arrangement in Mallen Street and Burt Avenue, Hilton.

RECOMMENDATION

The Committee recommends to Council that:

1. The assessment report regarding the effectiveness of the parking controls in Mallen Street and Burt Avenue be received.
2. The existing parking controls in Mallen Street and Burt Avenue not be amended or removed.
3. That the Council Administration write to the affected residents of Mallen Street and Burt Street, advising of the outcomes of this review and to report on the existing parking restrictions, as well as informing the residents that Council's standard fees and charges in association with resident permits and visitor vouchers will now apply to this area.

Introduction

At the meeting on 8 March 2016 of the Corporate Planning Policy and Performance Prescribed Committee, the following resolution was adopted by Council:

The Administration be authorised to provide up to eight booklets of twelve free visitor vouchers per calendar year to residents of Burt Avenue and Mallen Street Hilton for visitors to be exempt from parking time restrictions in these streets, subject to the following conditions:

1. *The entitlement of eight booklets will be limited to one resident per household;*
2. *New residents after 1 January 2016 will not have an entitlement; and*
3. *The entitlement to free visitor parking vouchers will conclude at the end of the 2017 calendar year and prior to this the Administration will review parking arrangements in Burt Avenue and Mallen Street, Hilton and report back to Council on the findings of the review.*

Discussion

The following parking controls in Mallen Street and Burt Avenue have been in place since 2009 to manage parking impacts for the benefit of residents of the streets:

- 2P time limit controls - to control non-resident parking intrusion during business hours;
- No Parking Friday to Sunday night Resident Permit Excepted - to control overflow parking from the Hilton Hotel during the peak nights of the hotel trade.

In 2014 an amendment was adopted to remove a section of the 2P time limit zone on the eastern side of Mallen Street, between House No 1 and 5, which are owned by the Hilton Hotel. The purpose of the amendment was to allow some unrestricted parking to occur on this short section of Mallen Street. This amendment to the parking zone was undertaken following consultation by Council with the Hotel and residents of the street.

The parking controls have been effective in managing parking impacts in the streets.

2P time limit controls during business hours on weekdays

Council, to date, have waived the fee payable by residents of both streets for visitor vouchers to enable their visitors to over-stay the 2P time limit. However, from 2018 onwards, residents will need to pay for these vouchers. For the 2017/2018 period, the fee listed for visitor parking vouchers is \$15.

If the 2P time limit controls were to be removed, experience suggests that non-resident parking would resume and probably to the levels observed prior to 2008/2009, which prompted residents to originally seek Council action to implement the time limit controls in the first place.

If residents do not wish to pay for the visitor vouchers, their visitors would have to ensure that they do not over-stay the time limit. For those residents who still wish to have the option of using the visitor vouchers system, they would have to purchase the vouchers in the same manner as occurs across the remainder of the Council area.

Given the likely adverse parking impacts that would arise, the removal of the 2P time limit zones is not recommended.

No Parking 5pm to 12 midnight Friday to Sunday Resident Permit Excepted

A resident could park in the No Parking zone if they have a resident permit allowing them to do so.

The 2017/2018 fee structure shows that a resident permit will cost \$40 a year or \$70 for two years.

The No Parking zone should not be removed for the following reasons:

- The parking prohibition was implemented to restrict overflow parking from the Hilton Hotel during the peak trading periods of the hotel. Night time parking activities generally have the greatest impact on residential amenity, for example, caused by opening and closing of car doors adjacent to properties during late night periods. If the parking restriction were to be removed, residential amenity would be significantly affected.
- Despite the parking restrictions being in place, parking infringements continue to occur. Data provided by Regulatory Services for the period 1/7/2017 to 13/12/2017 show that a total of 37 expiation offences were issued (30 in Mallen Street and 7 in Burt Avenue). Any removal of the No Parking zone would see a significant increase in on-street parking to the detriment of residential amenity.
- Further developments in the area could exacerbate parking conditions in the streets. This relates to both the Hotel Site and also the near surrounds where zoning changes facilitate higher density developments occurring in the future.

As an example, there is a current development application on the Hotel site (determination of the application has yet to be made) that could have adverse parking impacts in the area, firstly, due to the loss of current parking areas to accommodate the development proposal and, secondly, an increase in parking generated by the new development. If the No Parking zone were to be removed, parking conditions could be exacerbated by overflow parking from nearby developments.

In summary, the No Parking zone has, to date, ensured that overflow parking from neighbouring non-residential land uses did not create excessive and unacceptable impacts on residential amenity in the streets. Residents who do not wish to apply for a resident permit would have to ensure that they park within their property during those times. For those residents who still wish to have the option of parking in the No Parking zone, they could do so by paying a fee for the resident permit.

Conclusion

The above assessment indicates that the current parking controls in Mallen Street and Burt Avenue are working effectively to manage the parking conditions in the streets for the benefit of residents. During business hours, the 2P time limit controls effectively discourage non-resident all-day parking from occurring. During the peak night time periods of the hotel trade, the No Parking controls effectively discourage overflow parking from occurring and impacting on residential amenity. For these reasons, it is not recommended that the parking controls in the streets be amended or removed.

Attachments

Nil

11.5 Temporary Road Closure for Thebartonia! Street Party in February 2018

Brief

To seek Council permission for the temporary road closure of a section of Albert Street (between George Street and Maria Street), Thebarton for the "THEBARTONIA!" street party on Saturday 3 and Sunday 4 February 2018.

RECOMMENDATION

The Committee recommends to Council that:

1. The report on the temporary road closure of Albert Street (between Maria Street and George Street), Thebarton for the "Thebartonia!" street festival be received.
2. The following order is approved, for the installation of temporary road closure of Albert Street that will be affected by the event:

Temporary Road Closure Order

The Council exercise power delegated to it by the Minister for Transport and Urban Planning in the State of South Australia, pursuant to Section 11 of the Road Traffic Act 1961, through the instrument of General Approval, Part One, Clause G:

Delegation of Power to Close Roads and Grant Exemptions for Road Events to:

1. Declare the Temporary Road Closure - "Thebartonia" street festival as an event to which Section 33 of the Road Traffic Act 1961 applies;
2. Make an order to temporarily close the road(s) or that part of a road specified in The Schedule below to vehicular traffic as provided in Section 33 (1) of the Road Traffic Act 1961;
3. Exempt other road users in this area when it is temporarily closed to vehicular traffic from Australian Road Rules 1999, Rules 230 and 238.

The Schedule

A section of Albert Street, Thebarton (between Maria Street and George Street) will be temporarily closed from 6 am on Saturday 3 February 2018 to 2 am Sunday 4 February 2018.

Introduction

The "THEBARTONIA" street party is a Summer Festival event to be held by the City of West Torrens and the Wheatsheaf Hotel on Saturday 3 February 2018 from 3pm to 12 midnight. As the event is a street party it requires the closure of the section of Albert Street, Thebarton between George Street and Maria Street to ensure the safety of the community and vendors.

Discussion

In order to ensure pedestrian safety during the Thebartonia! Street Party, it is proposed to close the section of Albert Street, Thebarton between George Street and Maria Street. Council is able to close this road by using the delegated authority given to it by the Minister for Transport and Urban Planning pursuant to section 11 of the *Road Traffic Act 1961*.

The road closure will apply from 6am on Saturday 3 February 2018 and remain in place until 2am Sunday 4 February 2018 to include time for the set up and removal of equipment for the event.

Through traffic is detoured via Maria Street and George Street during the period of the road closures. Local traffic, all emergency vehicles and vehicles authorised by the event organisers will be accepted.

The road closure plan of the section of Albert Street between George Street and Maria Street to facilitate the event is outlined in **Attachment 1**.

The local community will be consulted via formal notification of the event, which will be distributed by post, to residents and business premises in the area bounded by the Admella Street (east) to Dew Street (west) and Light Terrace (north) to Kintore Street (south) (**Attachment 2**).

As there is one business office/warehouse and one residential property within the road closure area, the location of barricades considers the access and operating requirement of the business, access to residents and to all emergency services. Directional signs and allocated parking is to be provided to maintain and assist access for the business customers and to the residents.

The road closure will require through traffic to detour via Dew Street, Maria Street and George Street. Limited access for local traffic only will be available to residents and property owners in Albert Street between George Street and Maria Street.

A public notice of the road closure will be published in the Advertiser at least two days prior to the event in accordance with the *Road Traffic Act 1961*. Council's administration is responsible for publishing the notice.

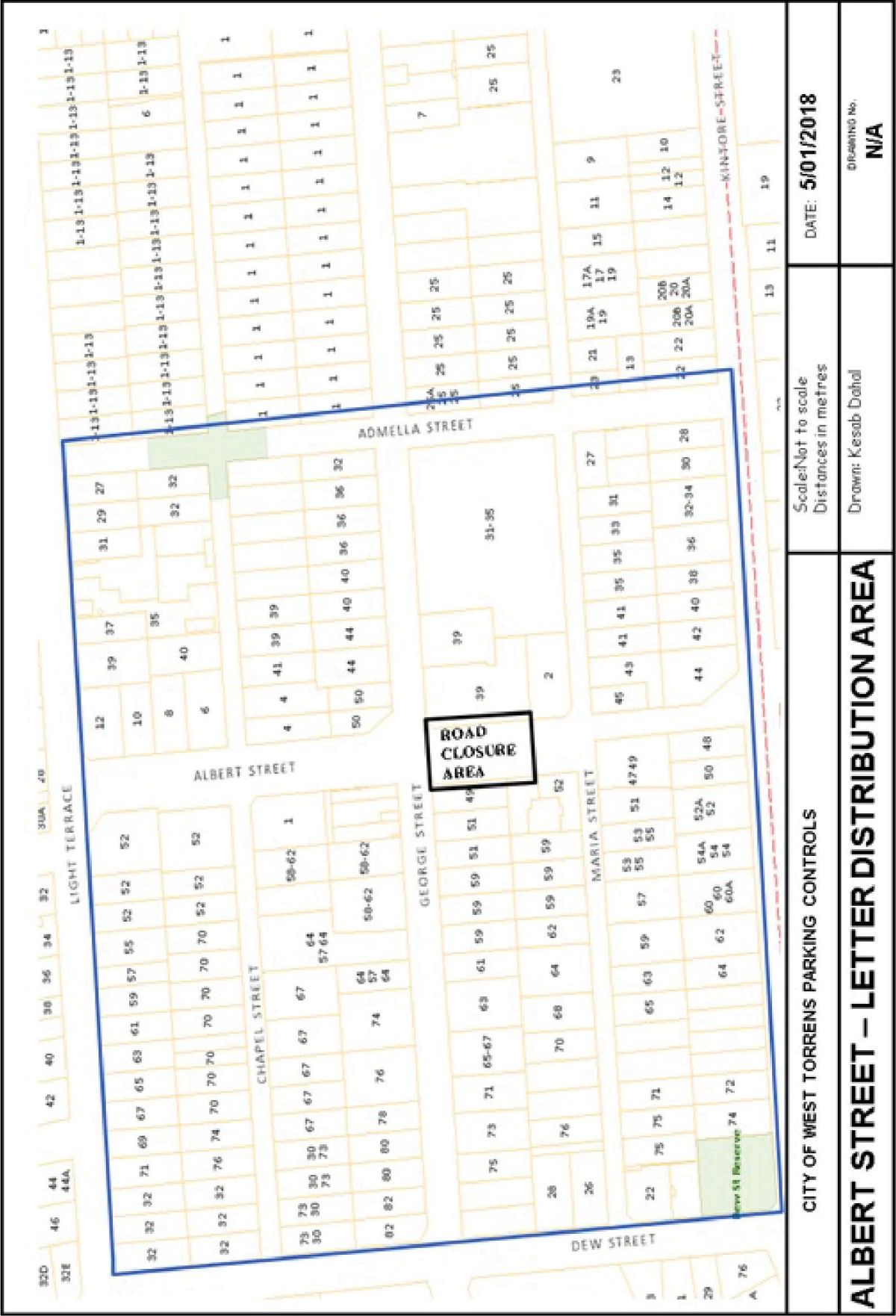
Conclusion

The Committee recommends that Council approve the Temporary Road Closure Order for the installation of temporary road closure of Albert Street that will be affected by the Street Party Thebartonia!

Attachments

- 1. Proposed Temporary Road Closure and Detour**
- 2. Letter Distribution Area**





11.6 Urban Services Activities Report

Brief

To provide Elected Members' with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Activities Report be received.

Discussion

This report details the key activities of the City Assets, City Development, City Operations and City Property Departments.

Special Project Work	
New Drainage System - Lockleys Catchment Henley Beach Road Crossings - Stage 4b May Terrace, Douglas Street and Rowells Road	The contract for the civil works associated with this project has been awarded. Based on the impact of works on Henley Beach Road and the finalisation of material supplies and service alterations, and avoiding the timing of a major golf tournament at Kooyonga Golf Course, on ground works are scheduled to commence in February/March 2018.
George Street, Thebarton Stormwater Drainage Upgrade and Road Reconstruction	George Street (South Road to Dew Street) - Construction works programmed to commence in mid-January 2018, with early works (tree removal and pruning works) already completed.
Dew Street and Maria Street, Thebarton, Stormwater Drainage Upgrade	Refer to George Street Stormwater Drainage and Road Upgrade.
George Street and Dew Street, Thebarton, New Roundabout	Refer to George Street Stormwater Drainage and Road Upgrade.
Shannon Avenue, Glenelg North, Stormwater Pump Station - Upgrade	The design and documentation for the upgrade of Shannon Avenue, Glenelg North, Stormwater Pump Station has now been finalised and is ready for delivery. The delivery of this project is scheduled for 2018/2019, subject to project budget funding.
River Torrens Linear Park, (Pedestrian Light Project)	The River Torrens Linear Park Pedestrian Lighting Projects for 2017/2018 from Tapleys Hill Road, Fulham, to the Council boundary (for both the north and south sides of the river) has been awarded. Site works will commence early in January 2018.
Westside Bikeway, (Pedestrian Lighting Project)	The Westside Bikeway Pedestrian Lighting Project for 2017/2018 has been awarded. The site works along Birdwood Terrace, North Plympton, and Deacon Avenue, Richmond, will commence in February 2018.

Captain McKenna Pathway, (Pedestrian Lighting Project).	<p>The Captain McKenna Pathway Pedestrian Lighting Project for 2017/2018 is currently in the design and documentation stage. The scope of the project is to design new lighting from Watson Avenue, Netley, to Tapleys Hill Road, West Beach.</p> <p>A staged works program is to be scheduled, subject to project budget funding, for 2018/2019.</p>
Rolling Underground Stormwater Condition Audit 2017	A condition audit of selected sections of the existing stormwater drainage network using CCTV inspection and data collection to provide a more accurate condition assessment has been completed.
New Depot Facility - Morphett Rd, North Plympton	<p>At the Council Meeting, 12 December 2017, the following motion was resolved by Cr Michael Farnden and Cr John Woodward:</p> <p><i>That the Administration provide an update report to each meeting of the Urban Services Committee on the progress and actions required to relocate staff to the new North Plympton Public Works Depot including timelines and general financial information on how the project is tracking against the approved budget.</i></p> <p>The first progress report is currently being prepared and will be presented to Council via the Urban Services Standing Committee at its meeting on 6 February 2018.</p>

Capital Works

Road Reconstruction Works	<p>The following is an update on roadworks occurring in our City:</p> <p>West Beach Road - the administration are continuing to work with the City of Charles Sturt to develop detailed design and documentation.</p> <p>Design and documentation is currently being undertaken for the following roads:</p> <ul style="list-style-type: none"> – Mortimer Street (Gray Street to Grassmere Street) – St Andrews Crescent (Sunningdale Avenue to Bonython Avenue) – St Andrews Crescent (Bonython Avenue to Hoylake Street) – Aldridge Terrace (Richmond Road to Lucknow Street) – Toledo Avenue – Cambridge Avenue – Birmingham Street (South Road to Pymbrah Road) – White Avenue (Tracey Crescent to Pierson Street) <p>Design and documentation have been completed and tender documentation developed for the following roads:</p> <ul style="list-style-type: none"> – West Thebarton Road/Phillips Street - It is anticipated that tenders will be called in March 2018 following completion of the undergrounding of power. – Britton Street (Marion Road to Norwich Street) - Design complete; construction works to be scheduled.
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Road Reconstruction Works	<p>The tendering process has been completed and construction works have commenced on the following roads:</p> <ul style="list-style-type: none"> – Wainhouse Street (Ashley Street to Carlton Parade) - Construction works have commenced in December 2017. Completion of works is expected April 2018. – George Street (South Road to Dew Street) - Construction works have commenced, with early works (tree removal and pruning works) underway. Completion expected by end of June 2018.
Undergrounding of Power West Thebarton Road/ Phillips Street, Thebarton	<p>Power pole and cabling works are ongoing. There was a delay due to contractual issues between SAPN and their contractor. SAPN have now advised that the completion date for the project will be February 2018.</p>
Kerb & Water table Program	<p>The following is a list of the streets allocated for kerb only works in 2017/2018. The streets have been divided into two (2) stages of equal duration.</p> <p>Stage 1 - Works underway:</p> <ul style="list-style-type: none"> – Ebor Avenue (Darebin Street to Tarragon Street) – Laverack Road (Birdwood Terrace to Marion Road) – Moss Avenue (Richmond Road to Commercial Street) – Tilden Street (James Street to Gray Street) – Thanet Street (Henley Beach Road to Marshall Terrace) <p>Stage 2 - Works complete:</p> <ul style="list-style-type: none"> – Clifford Street (Oscar Street to Lipsett Terrace) - complete – Bonython Avenue - complete – East Parkway (Riverside Drive to Hughes Avenue) - complete – Kellett Avenue (Kenton Street to Torrens Avenue) - complete – La Jolla Avenue (Huntington Avenue to Ayton Avenue) - complete – Lorraine Avenue (Anthus Street to Grallina Street) - complete
Road Reseal Program	<p>The road reseal program has commenced.</p> <p>The following streets have been completed:</p> <ul style="list-style-type: none"> – Clifton Street (Stonehouse Avenue to Carlton Road) – Patricia Avenue (Clifton Street to Whelan Avenue) – Warwick Avenue (Daphne Street to Cross Terrace) – Coulter Street (Allchurch Avenue to Galway Avenue) – Mackay Avenue (Edward Davies Street to Laverack Road) – Park Terrace (Allchurch Avenue to Talbot Avenue) – Talbot Avenue (Marion Road to Birdwood Terrace) – Darebin Street (Ebor Avenue to Falcon Avenue) – Albert Street (Milner Road to Martin Avenue) – Arthur Street (Brooker Terrace to Shaw Avenue) – Davenport Terrace (South Road to Milner Road) – Smith Street (Dew Street to Holland Street) – Sherriff Court – Bedford Street (Wakefield Place to end)

	<ul style="list-style-type: none"> – Acacia Avenue (End to Willingale Avenue) – Fulham Park Drive (Arcoona Avenue to Corona Avenue) – Rostrata Street (Willingale Avenue to End) – Torrens Avenue (End to Dartmoor Street) – Rankine Road (Grey Street to House No 31) – Torrens Street (Wilton Terrace to Ferris Street) – Wilton Terrace (Elizabeth Street to end) – Fitch Road (Halsey Road to Good Street) – Layton Street (Henley Beach Road to Ashburn Avenue) – Samuel Street (Mackirdy Street to Weetunga Street) – Susan Street (Ayton Avenue to Henley Beach Road) <p>Road reseal works to re-commence in the following streets in February 2018:</p> <ul style="list-style-type: none"> – Sunningdale Avenue (Muirfield Street to St Andrews Crescent) – Read Lane (Coneybeer Street to Major Avenue) – McArthur Avenue (Glenburnie Terrace to Long Street) – Norma Street (South Road to Falcon Avenue) - on hold due to development – Dew Street (Rose Street to George Street) – James Street (Phillips Street to Smith Street) – Victoria Street (Henley Beach Road to Hughes Street) – Huntington Street (Henley Beach Road to Riverside Drive) – Charles Veale Drive (Windsor Terrace to Tapleys Hill Road) – Burbridge Road (Davis Street to Boundary) – Halsey Road (Western end side road)
Road Rejuvenation program	<p>Preparatory works have been completed. Rejuvenation is programmed to commence in the following streets in January 2018:</p> <ul style="list-style-type: none"> – Victoria Street (Ballara Street to Daringa Street) – Railway Terrace (Hughes Street to Junction Lane) – Hughes Street (Railway Terrace to First Chicane) – Babidge Lane (Cuming Street to Flaherty Lane) – Flaherty Lane (Railway Terrace to End) – William Street (Rosslyn Street to End) – Burt Avenue (South Road to Milner Road) – Fewings Avenue (Clifford Street to Byrnes Street) – Byrnes Street (Lipsett Terrace to Sir Donald Bradman Drive) – Witter Place (Lewis Street to End) – Cudmore Terrace (St Anton Street to Richmond Road) – Sarah Street (George Street to Richmond Road) – Fenner Avenue (Brooker Terrace to End) – Sanders Street (Lucas Street to Bignell Street) – Weaver Avenue (Lucas Street to Redin Street) – Lane Street (Brooker Terrace to Weaver Avenue) – Broughton Avenue (Clifford Avenue to Selby Street) – Ballantyne Street (Lowe Street to South Road) – Pine Avenue (Capri Avenue to Coorilla Avenue) – Bonython Avenue (Leane Avenue to Boundary) – Ayliffe Place (Stanford Avenue to End) – Coral Sea Road (Burnley Street to Halsey Road)

	<ul style="list-style-type: none"> – Riverside Drive (East Parkway to City Boundary) – Tapleys Hill Road (Service Road) (Weston Street to Tapleys Hill Road) – Sir Donald Bradman Drive (Service Road) (Brecon Street to Rutland Avenue) – Sir Donald Bradman Drive (Service Road) (Moresby Street to Brecon Street) – Lasscock Avenue (Riverview Drive to Garden Terrace) – Mawson Crescent (Rutland Avenue to Rutland Avenue) – Mccann Avenue (Orana Avenue to Shannon Avenue) – **BOUNDARY** – Crossley Street (Glenburnie Terrace to Long Street) – Sabre Street (Streeters Road to Convair Street) – Allchurch Avenue (Packard Street to Marion Road) – Lewis Crescent (Bransby Avenue to Neston Avenue) – Raymond Avenue (Kinkaid Avenue to Padman Street) – Lea Street (Raymond Avenue to End) – Dudley Avenue (Edward Davies Street to Birdwood Terrace) – Bransby Avenue (Hawson Avenue to End) – Deeds Road (End to Kinkaid) – Victoria Avenue (Curzon Street to Morphet Road) – Fairfax Terrace (Elizabeth Street to End) – Lantana Court (Hopson Street to End) – Frasten Street (Torrens Street to End) – Day Avenue (Anzac Highway to Everard Avenue) – Selby Street (Basnett Street to End)
Footpath Program	<p>The following is a list of the streets allocated for footpath works in 2017/2018:</p> <p>Renewal Footpath Program - Works complete:</p> <ul style="list-style-type: none"> – Warwick Avenue (Mortimer Avenue to Anzac Highway) - complete – Tapley's Hill Road (Chippendale Avenue to Suburb Boundary) - complete – Tapley's Hill Road (Suburb Boundary to Sir Donald Bradman Drive) - complete – August Street (Neville Road to South Road) - complete – Delray Street (Gault Avenue to Crispian Street - complete <p>New Footpath Program - Works underway:</p> <ul style="list-style-type: none"> – Ingerson Street (Tapley's Hill Road to Kitt Street) – Ingerson Street (Kitt Street to Davis Street) – Broughton Avenue (Tennyson Street to Clifford Street) – Clifford Street (Lipsett Terrace to Kennedy Street) – Clifford Street (Fewings Avenue to Sir Donald Bradman Drive) – Clifford Street (Kennedy Street to Fewings Avenue) – Airport Road & Lipsett Terrace (Southern Centre Island) – Queen Street (Reid Street to West Thebarton Road) – Clyde Avenue (Frontage Road to Castlebar Road)

<p>Playground Upgrade 2017/2018</p>	<p>The following is an update on the current outstanding program of works:</p> <ul style="list-style-type: none"> – Memorial Gardens, Hilton - Draft concept/plans are currently being updated again by the Administration. Further details will be provided to Elected Members on completion of the concept/draft plans early in 2018. – Lyons Street Reserve, Brooklyn Park - Project is completed. – Joe Wells Reserve, Netley - Playground project is completed. Additional works are currently underway to upgrade the reserve, including irrigation and plantings etc. Works are completed awaiting audit process to be finalised. <p>Works are scheduled to commence in the coming months on the following replacement program for playgrounds at:</p> <ul style="list-style-type: none"> – Montreal Avenue Reserve, Novar Gardens – East Parkway Reserve, Fulham – Dove Street Reserve, Thebarton – Jubilee Park Reserve, Glandore
<p>Upgrade of Kesmond Reserve, Keswick</p>	<p>The following works are completed at Kesmond Reserve:</p> <ul style="list-style-type: none"> • Upgrade of the existing court area for basketball to a 3 on 3 sized court. • Installation of new reserve furniture, including new BBQ and water fountain in the vicinity of the playground area.
<p>Upgrade of St Georges Reserve, Glandore</p>	<p>The proposed project to upgrade the reserve includes the following:</p> <ul style="list-style-type: none"> • Upgrade to the irrigation • Additional playground equipment, including shade to the existing play area • New path, fencing and reserve furniture • New plantings in the reserve <p>Works are scheduled to commence later in January 2018. Consultation will be undertaken with the neighbouring Glandore Kindergarten regarding final project plan for the reserve.</p>

Reserve Irrigation Upgrades, 2017/2018	<p>The following is the status update on the current program of works:</p> <ul style="list-style-type: none"> • Frank Norton Reserve, Torrensville - completed • Amy Street Reserve, Novar Gardens - completed • Joe Wells Reserve, Netley - completed <p>The remaining irrigation projects are currently in design/documentation and scheduling or the current year's program:</p> <ul style="list-style-type: none"> • Westside Bikeway, Plympton (staged) • Mile End Common Reserve, Mile End • Jubilee Park Reserve, Glandore <p>The irrigation project scheduled for Thebarton Oval, Torrensville, has now been placed on hold due to late feedback received from the South Australian Amateur Football League (SAAFL) regarding a proposed sizing and re-alignment to a north/south direction of the oval. Further information is available from the Community Facilities General Committee report from 28 November 2017. A further update will be provided at the next Community Facilities General Committee scheduled for 27 March 2018.</p>
Traffic Projects and Parking Management	
Torrensville/Thebarton LATM	<p>Detailed development of the following projects is continuing:</p> <ul style="list-style-type: none"> • Ashley Street Bus Stop 8 relocation and pedestrian crossing installation (adjacent to Thebarton Senior College) • Concept plan being developed for Ashley Street (between Holbrooks Road and Hayward Avenue) <p>The following projects are completed:</p> <ul style="list-style-type: none"> • North Parade and Wainhouse Street kerb extension - works complete • Hardys Road and Ashley Street roundabout (Black Spot funding - \$79,950) - works complete. • Ashwin Parade and Hardys Road intersection realignment works complete <p>Concept for Ashley Street/Sheriff Street roundabout removal is expected to be completed by early January 2017. Consultation is expected to commence from late-January 2018.</p>
Novar Gardens/Camden Park LATM	Community feedback currently being reviewed to develop draft solutions. Working Party meeting soon to be convened early January.
Richmond/Mile End LATM	Baseline traffic data has been collected.
Rutland Avenue slow points	Concepts of upgrade of speed control devices and associated drainage upgrade have been developed. Consultation with residents is scheduled to occur during February 2018.

Marion Road Upgrade Planning Study - Grade separation of Marion Road from the intersection of Anzac Highway to Cross Road	<p>The project is to undertake planning for the upgrade of Marion Road. The planning work will look at the grade separation of Marion Road from the intersection of Anzac Highway to Cross Road, grade separation of Marion Road from the tramline to Cross Road and a tramline overpass of Marion Road and Cross Road.</p> <p>DPTI advised that the planning study is expected to commence in late 2017 and be completed in mid-2018.</p>
New School Zone at Malurus Avenue	<p>New School Zone and speed reduction signs have been installed on Malurus Avenue to accommodate the needs of Lockleys Children's Centre.</p>
Parking Review	<p>Traffic condition changes and road signs installation has occurred along Hardys Road and Ashwin Parade to accommodate the intersection upgrade.</p> <p>Installed two disabled parking spots on site for 18 Coral Sea Road, Council owned property.</p> <p>Parking alterations implemented on Marleston Avenue (property 28) to enable waste collection.</p> <p>Parking signs upgrade to specify "School Days" along Malurus Avenue fronting Lockleys Primary School in consultation with the School.</p> <p>Standard 10 meter no stopping yellow line implemented at Riverview Drive/Lasscock Avenue intersection.</p> <p>Standard 10 meters no stopping yellow line implemented at Errington Street/Raffles Crescent intersection.</p>
Bus Stop Upgrades	<p>Approximately \$200,000 is available for bus stop upgrades this financial year. Locations for the upgrade have been selected and works have commenced for this financial year.</p> <ul style="list-style-type: none"> - Holbrooks Road - Stop 13 West side - Ashley Street - Stop 7, 8,10,11 &12 North side - Mooringe Avenue - Stop 14 & 15 North side - Morphett Road - Stop 15D West side - Morphett Road - Stop 15D & 15A East side - Rowells Road - Stop 13A West Side - Everard Avenue - Stop 3 North Side <p>Bus Stop 11 and 12 Ashley Street (northern side) will be upgraded to DDA Standards and indented to allow free-flow traffic along Ashley Street. The works are anticipated for completion by February 2018.</p> <p>Bus Stop 13 on Cambridge Avenue, West Beach, will be relocated, subject to consultation with DPTI.</p> <p>Bus stop 11 White Avenue relocated to west to address DDA program.</p>

Fatal Collision - Anzac Highway - 23.12.17	<p>A fatal collision occurred in the City of West Torrens area:</p> <p>A 41 year old male motorcyclist died after a collision that occurred on Saturday 23 December 2017 at 9:00 pm on Anzac Highway, Plympton. The motorcyclist was travelling north-east on Anzac Highway when it collided with the front left of a station wagon travelling south-west making a U-turn at the U-turn specific crossover in the median. Speed limit is 60 km/h. Helmet was worn.</p> <p>GPS 34.96738 S 138.54944 E</p>
Fatal Collision - Anzac Highway - 18.12.17	<p>A fatal collision occurred in the City of West Torrens area:</p> <p>A 45 year old male pedestrian died after a collision that occurred on Monday 18 December 2017 at 9:42 pm on Anzac Highway, Camden Park. The pedestrian was crossing Anzac Highway from south to north when he reportedly fell on the roadway. A sedan travelling north east in the centre lane of three collided with the pedestrian. Speed limit is 60 km/h.</p> <p>GPS 34.97439 S 138.53864 E</p>

Property and Facility Services

Weigall Oval Masterplan and Facility Development	<p>The procurement for the Stage 1 and 2 works has been awarded, and mobilisation of the site commenced in December 2017.</p> <p>Infrastructure required by the Weigall Oval Trainers Association to enable its continued use of the site has been relocated to the eastern side of the tennis courts. In addition, a temporary access point is in the process of being established from Urrbrae Terrace, east of the tennis courts, which will allow float access for the trainers.</p> <p>Council's CEO has executed and provided the required form to the grant authority advising that site works have commenced (so that grant funding may be advanced).</p> <p>Council's consultants have commenced preliminary plan concepts following the start-up meeting which was held with lessee/licensee stakeholders.</p> <p>Further information is available from the Community Facilities General Committee report from 28 November 2017.</p>
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Lockleys Oval Masterplan and Facility Development	<p>Council's architects are progressing plans for Lockleys Oval to detailed design. Amendments which were requested at the meeting by Club representatives on 12 September which are able to be incorporated will be included within the "for tender" drawings (e.g. amendments to increase the area of the balcony space). The principal tennis club facilities will remain within the new shared clubroom building. The procurement process is expected to commence in late January/early February 2018.</p> <p>Further information is available from the Community Facilities General Committee report from 28 November 2017.</p>
Apex Park Masterplan and Facility Development	<p>The advance works to the greater upgrade of Apex Park Reserve have commenced with the construction of the replacement stormwater culvert from Burbridge Road (and includes a section along Burbridge Road) to the wetland.</p> <p>Access to the public carpark has been closed during the works, however the majority of the site's existing facilities remain open to the public at this stage. The carpark was re-opened during the Christmas/New Year shut down period. The drainage works have recommenced in January 2018.</p> <p>The procurement process and review of submissions is continuing for Stage 1 works. These delays are due to the complexity of the project incorporating the changes and improvements to the open space/wetlands area and the upgrade to the drainage network.</p> <p>Further information is available from the Community Facilities General Committee report from 28 November 2017.</p>
Camden Oval Masterplan and Facility Development	<p>The procurement process is continuing for the Stage 1 (early) works. The work includes the preparation of the synthetic soccer pitch and the junior soccer pitch.</p> <p>The detailed design and documentation for both the soccer and football buildings is nearly finalised with the development approval process underway. Procurement for the greater project is scheduled to commence in late January/early February 2018.</p> <p>Further information is available from the Community Facilities General Committee report from 28 November 2017.</p>
Kings Reserve Masterplan	<p>The draft masterplan has been updated incorporating feedback received from community consultation. In accordance with the direction provided by the Community Facilities General Committee and Council, the SAAFL has been requested to provide further information in regard to its desire to reposition the playing surface etc. A further report will be provided to the next Community Facilities General Committee.</p>

Torrensville Bowling Club	<p>The Deed of Variation (which relinquishes portion of the land required for the Torrensville Bowling Club project) has been executed by both the SAAFL and Council. Lease documentation has been provided to the Torrensville Bowling Club.</p> <p>The Torrensville Bowling Club's Development Application is to be considered by the Council Assessment Panel at its meeting of 16 January 2017.</p> <p>Part of the club development improvements to the local drainage within Kings Reserve is to construct a wetland / water feature. This project is to commence in mid-January 2018 and is anticipated to be completed during May 2018.</p> <p>Further information is available from the Community Facilities General Committee report from 28 November 2017.</p>
Thebarton Theatre Complex	<p>The lessee has sought to activate the extension (for a term of a further five years) for the former Thebarton Town Hall premises (but not the adjacent cottage at 164 South Road) which is available under the current lease.</p> <p>The Administration has foreshadowed a desire to incorporate the lease of the theatre and adjoining former town hall premises into a single lease and continues to pursue this option in association with the extension requested. A future report will be provided to Council in regard to the lease terms etc.</p> <p>The electrical and structural works upgrade program for 2017/2018 is continuing within the theatre.</p>

Civil and General Maintenance

Monthly Update	Concrete, Block Paver & Asphalt Footpath/Dr Crossover		683m ²
	Kerbing & Water table / Invert		106m
	Road Repairs		55m ²
	Graffiti Removal	Council property	6 locations (9m ²)
		Private property	46 locations (122m ²)
		Bus stops	1 location (4m ²)

Drainage and Cleansing Services

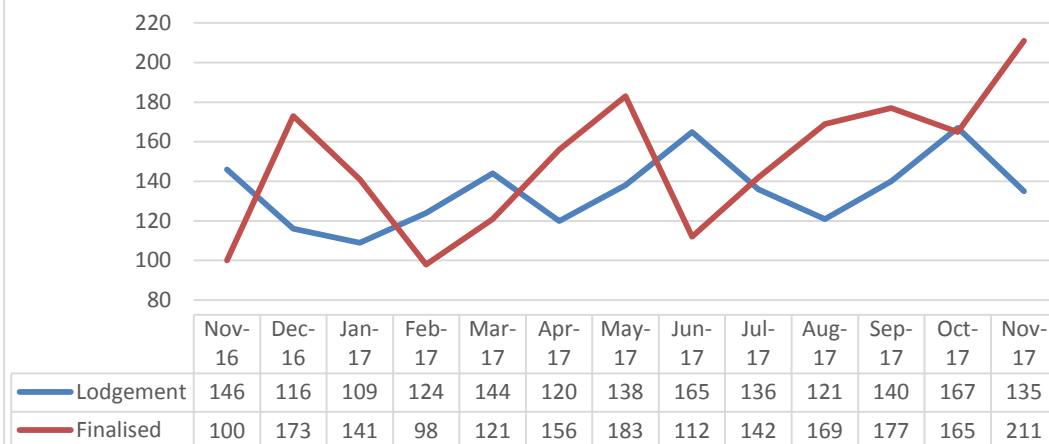
Monthly Update	Pump Station inspections	Chippendale	Completed
		Shannon	Completed
		Riverway	Completed
		West Beach	Completed
		Duncan Laneway	Completed
	Illegal Rubbish Dumping		6.7t
	Road Sweepers		118.24t

Horticulture Services

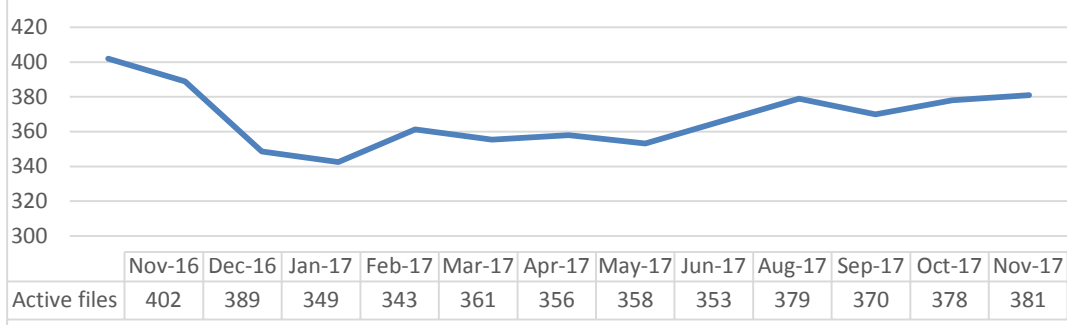
Monthly Update	Trees Pruned		425
	Removals		15
	Weed Control (Reserves, Verges, Traffic Islands)		344L

Development Assessment

Development Applications

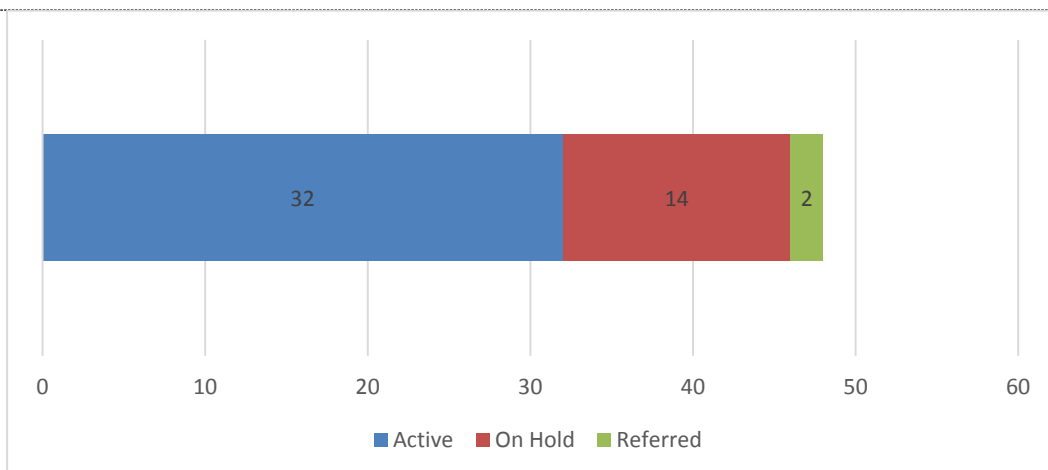


Active files Development Approval

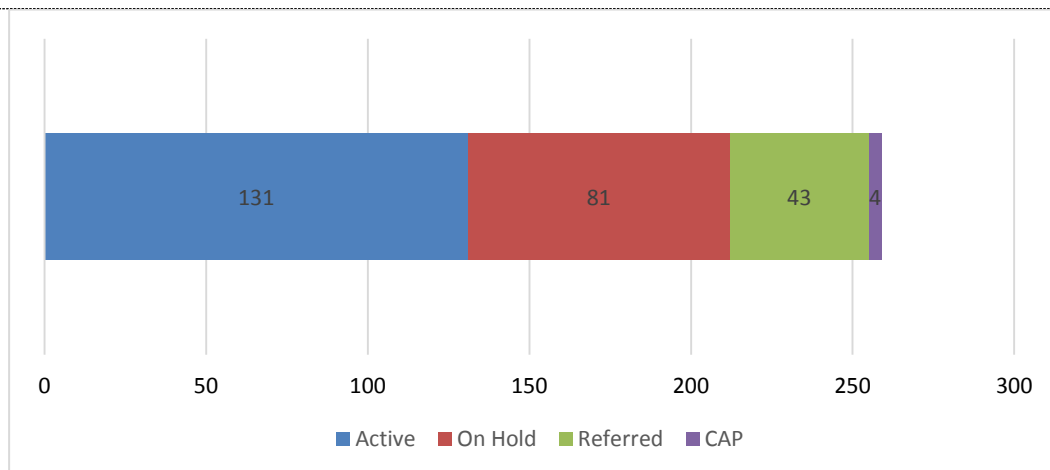


Active files shows all development applications that have been lodged with Council but are yet to receive a decision, it includes applications for Development Plan Consent, Building Rules Consent and Land Division Consent.

Current Applications Building Rules Consent

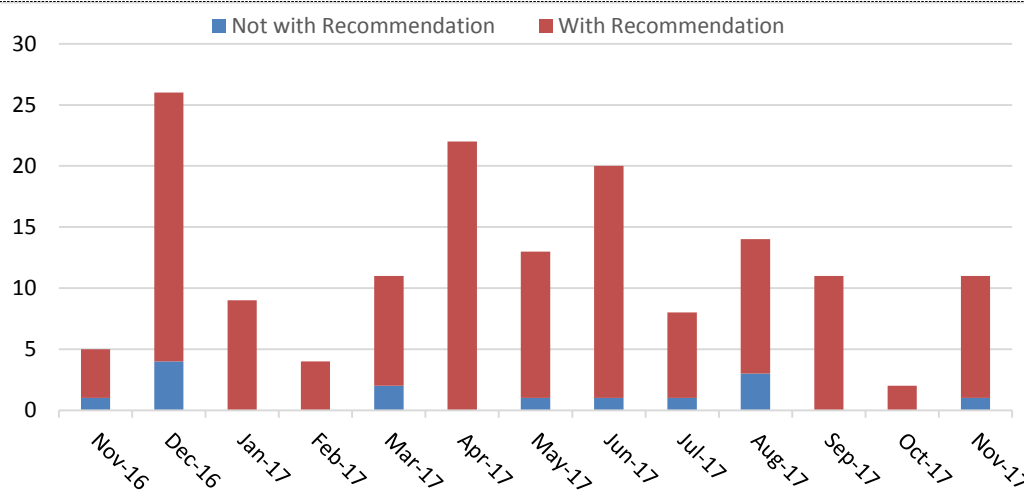


Building Rules Consent, is the process where applications are assessed against the Building Code of Australia (BCA), not all applications are assessed against the BCA (e.g. land divisions, tree removals) and some are only assessed against the BCA.

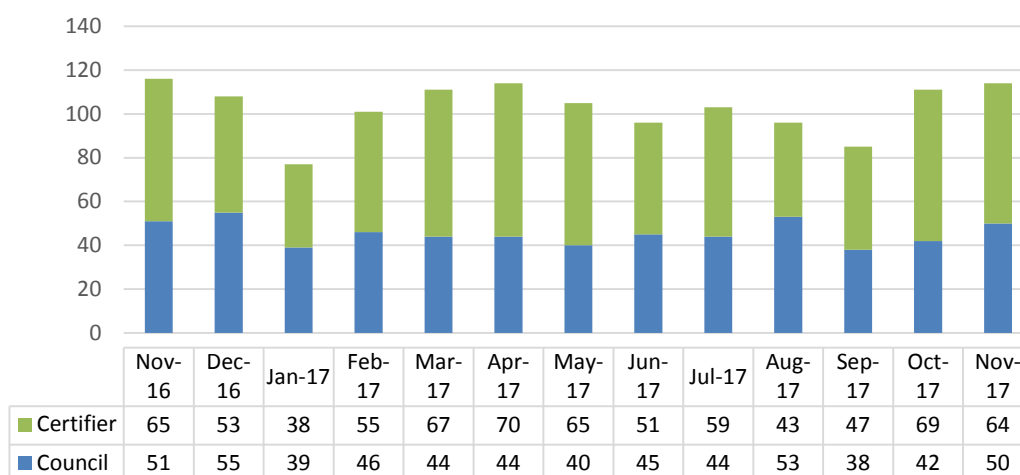
Current Applications
Development Plan Consent

Development Plan Consent, is the process where applications are assessed against the City of West Torrens Development Plan (DP) not all applications are assessed against the DP (e.g. Residential Code and Building Rules only) and some are only assessed against the DP (eg land divisions, tree removals).

Council Assessment Panel Decision

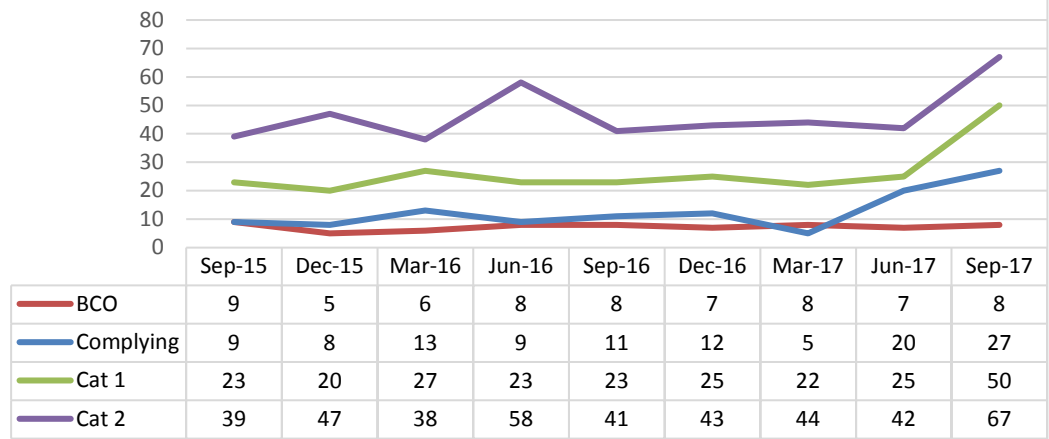


Building Rules Consent issued



Not all Building Rules Consents are assessed by Council, about half are assessed by private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Median Assessment Timeframes

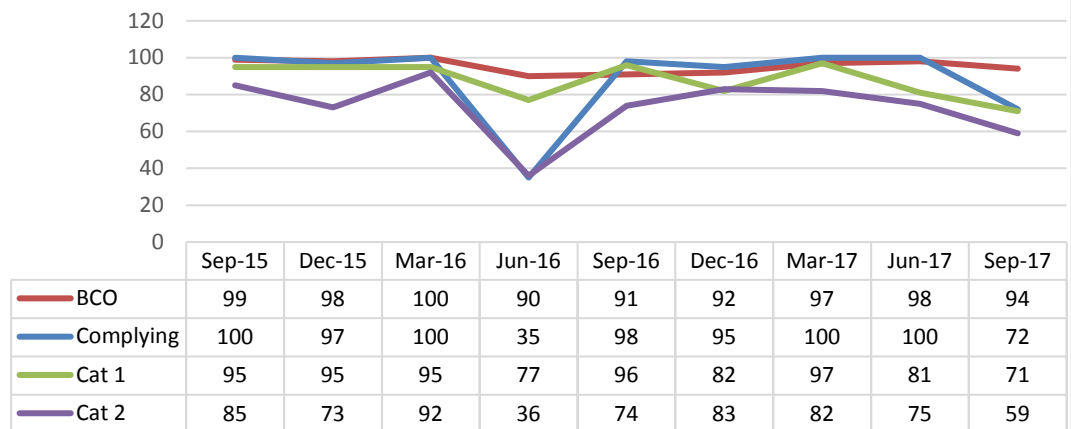


Maximum Statutory Timeframes are as follows:

Building Code Only (BCO) - 20 days

Complying - 30 days Category 1 - 60 days Category 2 - 60 days

Percentage of DAs that met Statutory Timeframes



Maximum Statutory Timeframes are as follows:

Building Code Only (BCO) - 20 days

Complying - 30 days Category 1 - 60 days Category 2 - 60 days

Compliance

Month/ Year	No of Actions Received	Actions Resolved within the month	Actions Resolved from previous months	Total Ongoing Actions	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court	Section 51 Clearances
Nov 16	20	16	7	43	1	-	-	-	3	13
Dec 16	16	8	0	51	3	-	-	1	2	9
Jan 17	19	14	0	56	1	-	-	-	2	11
Feb 17	11	7	0	60	-	-	-	-	2	5
Mar 17	27	24	8	55	-	-	-	-	2	10
Apr 17	10	5	7	53	-	-	-	-	2	7
May 17	13	9	10	47	1	-	-	1	1	18
Jun 17	16	6	0	57	-	-	-	-	1	13
Jul 17	9	7	5	43	-	-	-	1	0	18
Aug 17	18	12	2	49	-	-	-	-	-	20
Sep 17	28	24	13	40	-	-	-	-	-	12
Oct 17	25	14	8	50	2	-	-	-	-	14
Nov 17	21	10	0	58	-	-	1	-	1	22

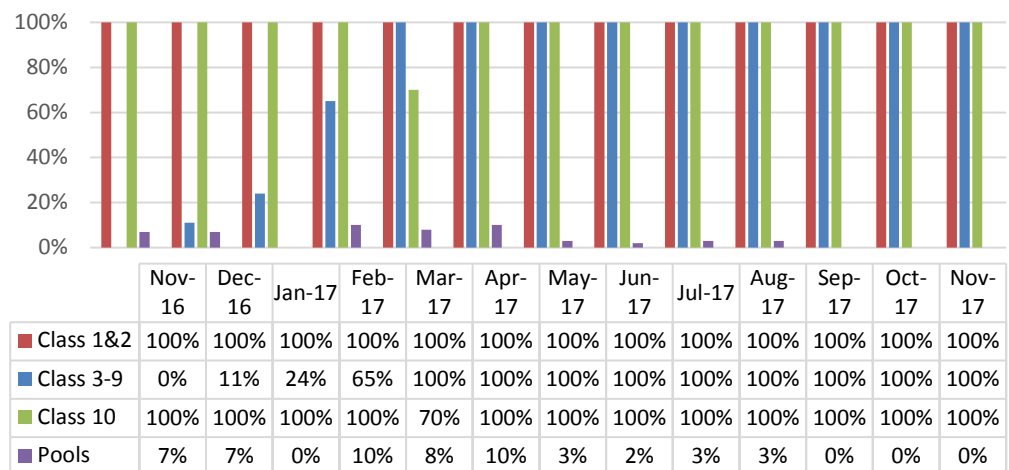
Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

Sec 84 notices are the first stage of prosecution for unapproved development.

Sec 69 notices are the first stage of prosecution for unsafe buildings.

Sec 51 clearances, refers to the final check of properties with approval to subdivide, this is where we give the all clear for new Certificates of Title to be issued.

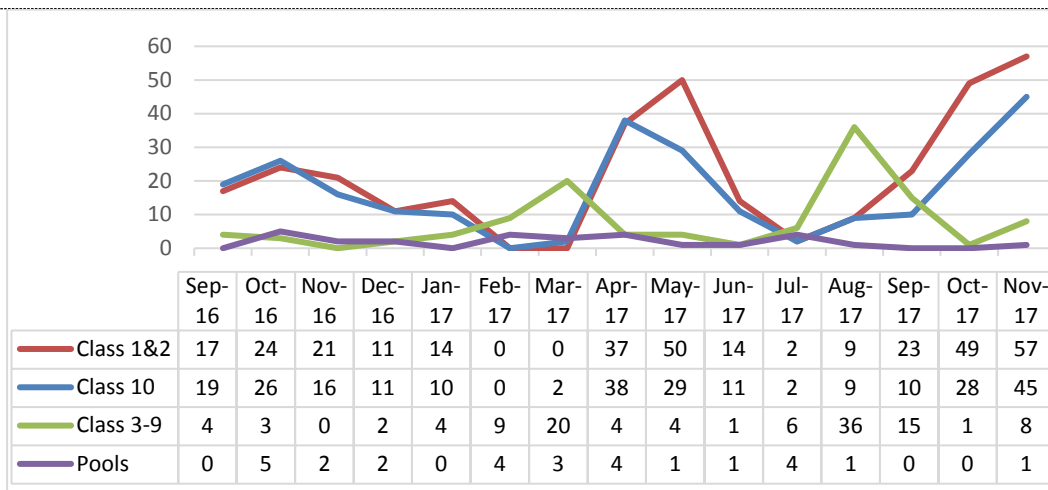
Building Inspections



The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection including Swimming Pools.

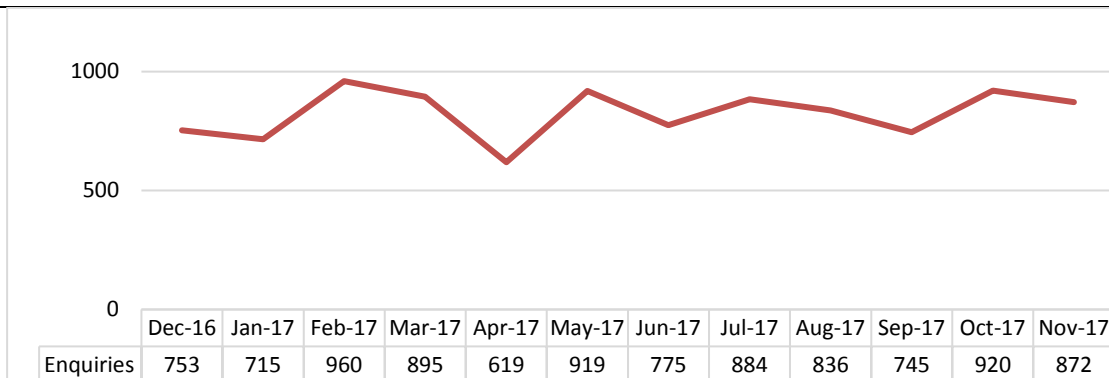
Actual Satisfactory Building Inspections Undertaken



The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

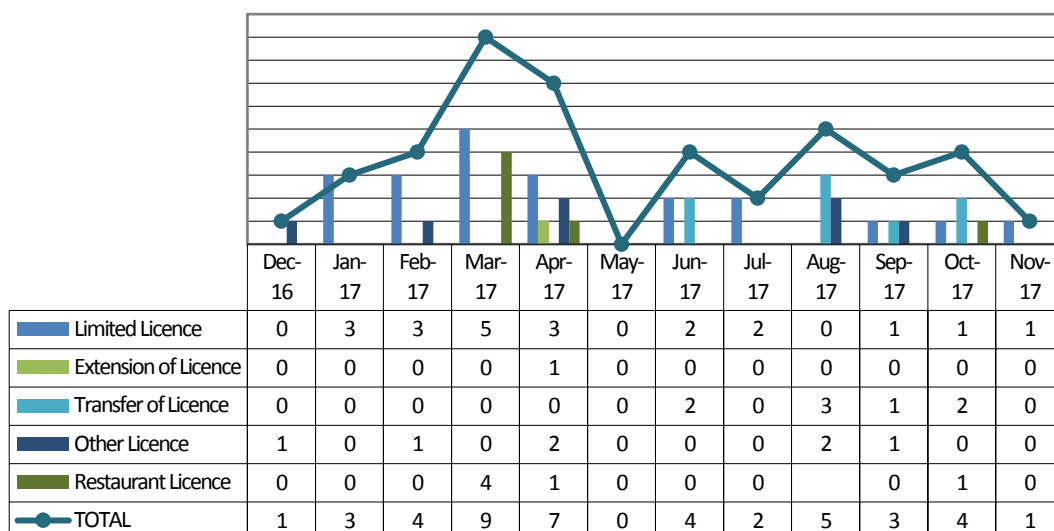
NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection

ePathway Online Development Application Enquiries



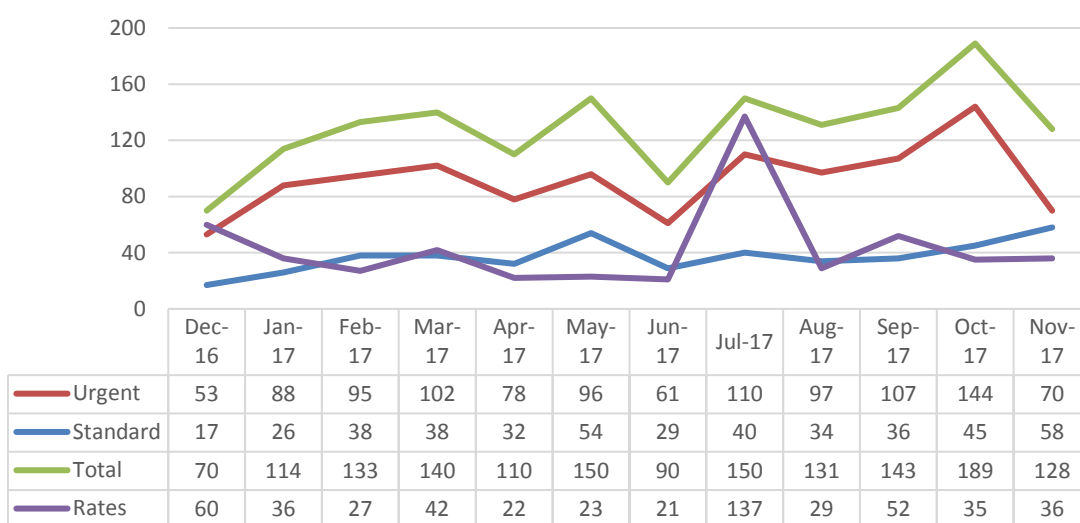
Since 2011, people have been able to check the progress of their own development applications or check the history of development applications on an allotment via the internet on Council's website. Since 2013, the department has been adding historic applications to this system with the aim of creating a database where all of the area's application history can be accessed electronically; we expect this project to be completed by mid-2017.

Liquor Licence Applications



When an application is lodged with the State Government's Office of Liquor & Gambling (OLG), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the OLG.

Section 12 Searches



When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Attachments

Nil

12 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Governance Committee held on 12 December 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 GOVERNANCE REPORTS

11.1 Prescribed Officers - Position Title Changes

Brief

This report seeks the confirmation of positions as prescribed officers.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. On the basis that they have a level of financial sub-delegation, which may be in addition to other delegations or authorisations to make decisions on behalf of Council or the Chief Executive Officer, the following positions be declared as 'prescribed officer' positions in accordance with Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999*:
 - Manager City Operations;
 - Manager City Property;
 - Senior Corporate Governance Officer;
 - Senior Strategic Governance Officer;
 - Home Assist Maintenance Worker;
 - Stores Worker;
 - Mechanic;
 - Events Coordinator.
2. On the basis that they have a delegation(s), other than a financial delegation(s), or authorisation(s) to make decisions on behalf of Council or the Chief Executive Officer, the following positions be declared as 'prescribed officer' positions in accordance with Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999*:
 - Team Leader Planning;
 - Development Officer - Building;
 - Contract Planner.
3. Any person acting in the role of a prescribed officer for a period of at least three months be required to comply with Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999*.

Introduction

Chapter 7, Part 4 of Division 2 of the *Local Government Act 1999* (Act) requires the Chief Executive Officer (CEO) and any officer holding a position declared by Council as a 'prescribed officer' position to complete a primary return at the commencement of their employment with the City of West Torrens and then complete an annual ordinary return which both form part of the "Officers Register of Interest" (Register).

At its 2 May 2017 meeting, Council, resolved that a number of positions have significant delegated decision making powers and declared those positions to be "prescribed officers". However, some position titles have changed or been introduced since this time. Consequently, Council is required to confirm these changed position titles as prescribed officer positions:

- Manager City Operations
- Manager City Property
- Senior Corporate Governance Officer
- Senior Strategic Governance Officer
- Home Assist Maintenance Worker
- Stores Worker

- Mechanic
- Events Coordinator
- Team Leader Planning
- Development Officer - Building
- Contract Planner

Discussion

It has been common practice for Council to declare the following positions as 'prescribed officers':

- All executive/management positions; and/or
- Other positions that hold a financial delegation and/or delegation to make a decision on behalf of the Council or the CEO; and/or
- Any other position which gives rise to declaration as a prescribed officer position.

It is preferable that the declarations be to the position title rather than the name of the holder of the position on the basis that it is the position, rather than the holder of the position, that gives rise to the 'prescribed officer' status. This approach also ensures continuity of the declaration when another person replaces an officer holding a 'prescribed officer' position i.e. when they are on leave or leave the organisation etc. It is proposed that when a person acts in a 'prescribed officer' position for a period of at least three months, they be required to comply with the requirements and complete the required returns.

The Register complements, but is independent of, the statutory requirements for any officer, whether in a 'prescribed officer' position or not, to declare any conflict of interest which may arise in the course of their duties at all times.

Officers holding a 'prescribed officer' position must submit a completed primary return within 30 days of appointment and an ordinary return within 60 days after 30 June each year.

The legislation provides that an Elected Member may, upon request to the CEO, inspect the Register but must not disclose that information except at a meeting of Council or a Council Committee and then only in confidence in accordance with s90 of the Act.

The Register is not available for public inspection.

Conclusion

The declaration of 'prescribed officers' is a statutory requirement and also acts as a risk management control which aims to minimise the implication or occurrence of a conflict of interest and promotes accountability and transparency.

Attachments

Nil

11.2 2018 LGA Ordinary General Meeting - Notices of Motion and Appointment of Delegates

Brief

This report seeks Notices of Motion for the 2018 LGA Ordinary General Meeting to be held on Friday 13 April 2018 at the Adelaide Town Hall, King William Street, Adelaide.

RECOMMENDATION

The Committee recommends to Council that:

1. The voting delegates to the Local Government Association Ordinary General Meeting be Mayor Trainer and Deputy Mayor Vlahos (proxy).
2. The recommended process for the lodgement of Notices of Motion for the April 2018 Local Government Association Ordinary General Meeting, contained within this report, be approved.
3. Council delegates the authority to the Chief Executive Officer to finalise the wording of any Notices of Motion and submit them to the LGA.

Introduction

The Local Government Association (LGA) has advised of its upcoming 2018 LGA Ordinary General Meeting (OGM) to be held on Friday 13 April 2018 at the Adelaide Town Hall, King William Street, Adelaide and is calling for Notices of Motion (Motions) for the OGM (**Attachment 1**).

Discussion

Voting Delegates

The LGA has advised that the nominated Council voting delegates will remain the same as notified for the 2017 LGA Annual General Meeting held in November 2017 unless Council advises otherwise. In accordance with Council's resolution that the delegate and proxy to future LGA AGMs and OGMs be the Mayor and the current Deputy Mayor, the voting delegates will be Mayor Trainer and Cr Vlahos (proxy). As Cr Vlahos was not the proxy delegate at the November 2017 AGM, the Administration will advise LGA of the change in Council's proxy voting delegate.

Nominations to Attend the OGM

The LGA will seek nominations to the OGM at a later date so there is no requirement for Council to determine who will attend the OGM at this time. However, a further report will be presented to Council once nominations are sought.

Notices of Motion

The LGA is calling for Motions for the OGM which are to be received by close of business on Friday 2 March 2018.

In line with previous practice, it is recommended that the process outlined below be followed if Elected Members wish to lodge Motions for the April 2018 LGA OGM:

1. Draft Motions to be provided to the Chief Executive Officer (CEO) by **Friday 9 February 2018**.
2. The Administration will discuss the draft Motions with the relevant LGA Policy Officer as required by the LGA.

3. Draft Motions will be presented to the **Tuesday 20 February 2018** Council Meeting for approval.
4. The CEO will, subsequently, finalise the wording of any Motions to facilitate changes of a practical nature without the need to refer back to a formal meeting of Council.
5. Administration will provide approved Motions to the LGA by close of business on **Friday 2 March 2018**.

Conclusion

The LGA has advised of its upcoming OGM on Friday 13 April 2018 and is calling for Notices of Motion and voting delegates for the meeting.

Attachments

1. **Notice of LGA Ordinary General Meeting - Circular 2.3**



Circulars

2018 LGA Ordinary General Meeting - Notices of Motion and Appointment of Delegates - Circular 2.3

To

Chief Executive Officer
Corporate Services Staff
Elected Members
Governance Officers

Date

10 January 2018

Contact

Astrid Crago
Email: astrid.crago@lga.sa.gov.au

Response Required

Yes

Summary

The 2018 LGA Ordinary General Meeting will be held on Friday 13 April at the Adelaide Town Hall, King William Street, Adelaide. This circular provides information about council Notices of Motion and appointment of voting delegates.

Notices of Motion

Pursuant to Clause 25 of the LGA Constitution "Any ordinary member may give the LGA notice of a motion it proposes to move at a General Meeting." Notices of Motion must be received by the LGA no later than 42 days prior to the meeting.

The completed 2018 LGA Ordinary General Meeting - Council Notice of Motion form is due by COB Friday 2 March 2018.

Members are encouraged to seek assistance and advice from the LGA on the development of proposed notices of motion prior to submission. This can include advice on endorsed policy positions, current projects, resource implications and any other relevant factors in support of a motion. Note: further guidance on submitting a Notice of Motion will be provided to councils shortly.

Late notices of motion on urgent matters may be submitted, however, councils are reminded that Clause 25.5 of the LGA Constitution provides for the absolute discretion of the LGA President to determine that a late notice of motion may be dealt with at the following general meeting ie. October 2018.

Voting Delegates

Clauses 36 & 37 of the LGA Constitution outline the qualifications and appointment of voting delegates. Unless contrary advice is provided to the LGA the nominated Council voting delegate, as notified for the LGA Annual General Meeting held in November 2017, remains the same.

Councils may appoint new voting delegates by completing and returning the 2018 LGA Ordinary General Meeting - Appointment of Council Delegate form by COB Friday 30 March 2018. Those councils retaining their existing delegate can confirm this in writing by email.

In summary forms/advice should be emailed to the LGA at lga@lga.sa.gov.au as follows:

- **Notices of Motion: Friday 2 March 2018**
- **Voting delegates: Friday 30 March 2018**

For further information contact Astrid Crago, Administration Coordinator at astrid.crago@lga.sa.gov.au.

11.3 Legislative Progress Report - December 2017

Brief

This report provides an update on the status of proposed legislative changes affecting local government either dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

RECOMMENDATION

The Committee recommends to Council that the 'Legislative Progress Report - December 2017' be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Information on the status of all Bills and Acts is available on the South Australian Legislative Tracking and the Federal Register of Legislation websites at:

<https://www.parliament.sa.gov.au/Legislation/BillsMotions/SALT/Pages/default.aspx> and/or <https://www.legislation.gov.au/>

Discussion

Recent Amendments to Legislation

Constitution (Prorogation of Parliament) Proclamation 2017

The end of the parliamentary session was proclaimed on 19 December 2017 and came into operation immediately; the next session will begin on 27 February 2018.

Road Traffic (Roadworks) Amendment Act 2017

Road Traffic (Roadworks) Amendment Act 2017 received Royal Assent on 26 April 2017 and was proclaimed on 19 December 2017.

The Act will amend the *Road Traffic Act 1961* to require greater onus on a person, authority or body placing temporary speed limit signs on roads to ensure that these cause minimal disruption to traffic.

Further information can be found on the South Australian Legislative Tracking website.

Industry Advocate Act 2017

The *Industry Advocate Act 2017* received Royal Assent on 31 October 2017 and was proclaimed on 19 December 2017.

The Act seeks to encourage expenditure that supports economic development; promotes monetary value in public expenditure and provides fair and reasonable opportunities for businesses to partake in government contracts.

Further information can be found on the South Australian Legislative Tracking website.

Liquor Licensing (Liquor Review) Amendment Act 2017

The *Liquor Licensing (Liquor Review) Amendment Act 2017* (Act) received Royal Assent on 28 November 2017 and was proclaimed on 12 December 2017 with associated Regulations.

The Act is subject to a staged commencement, the first tranche of provisions came into operation on 18 December 2017 which include exemptions from liquor licences for low-risk businesses; increased penalties for the supply of alcohol to minors; and reduction of red tape by amending or deleting existing provisions.

Licensed businesses can now sell liquor on Christmas Day, the day after Christmas Day, Good Friday, the day after Good Friday and New Year's Eve. However, trading will be restricted to the specific trading hours related to that day of operation.

Under the new provisions, applicants will no longer be required to notify neighbours or a council if development consent has been issued. Notices will be placed on the Consumer and Business Services (CBS) website and on the land premises to notify neighbours, Councils will be expected to monitor the CBS website for notifications and will have the right to make a written submission to a liquor licence application; to ensure that development conditions are consistent with planning consent the submission can only be completed with a combined assessment panel established by the Minister under the *Planning Development and Infrastructure Act 2016*.

The State Government will be consulting with impacted members of the community during the development of the changes to the Regulations and Codes of Practice. Further information will be provided at that time.

Further information can be found on the South Australian Legislative Tracking website or LGA Circular 51.4.

Linear Parks (Miscellaneous) Amendment Act 2017

The *Linear Parks (Miscellaneous) Amendment Act 2017* (Act) received Royal Assent on 12 December 2017 but is yet to be proclaimed.

The Act will extend legislative provisions under the *Linear Parks Act 2006* to allow the Minister the same powers as local councils to establish and conserve linear park and facilitate usage by the community and others.

The existing *Linear Parks Act 2006* allows for a legislated consultation process with local councils where the land is under care, control and management of that area.

Further information can be found on the South Australian Legislative Tracking website or LGA Circular 43.1.

Constitution (One Vote One Value) Amendment Act 2017

The *Constitution (One Vote One Value) Amendment Act 2017* received Royal Assent on 12 December 2017 and is yet to be proclaimed.

The Act seeks to amend Part 5 of the *Constitution Act 1934* which relates to electoral redistribution and replace it with principles which stipulate that the number of electors in each electoral district should be equal at polling day to ensure numerical equality of electors across districts. If the Bill is passed, it is proposed that voters will need to approve the change at a referendum.

Further information can be found on the South Australian Legislative Tracking website.

Fines Enforcement and Debt Recovery Act 2017

The *Fines Enforcement and Debt Recovery Act 2017* (Act) received Royal Assent on 12 December 2017 and came into operation immediately. Sections 3 to 76 (inclusive) and Schedule 1 clauses 1 to 35 (inclusive) will come into operation on a day to be fixed by proclamation.

The Act amends legislation and procedures of the Fines Enforcement and Recovery Unit to enable recovery of expiation fees, fines and other sums owed to public authorities.

The Attorney-General is currently seeking feedback on the Regulations due by 12 January 2018.

Further information can be found in the LGA Circular 1.1

Surveillance Devices Act 2016

The *Surveillance Devices Act 2016* (Act) and associated Regulations came into operation on 18 December 2017. The Act allows for future changes in surveillance technology by including less specific definitions for devices. Changes also include offence provisions for the use of surveillance devices during private conversations if consent has not been obtained.

Further information can be found on the South Australian Legislative Tracking website.

Summary of Proposed Amendments to Legislation

Nil

Bills previously reported on where the status has changed

Local Government (Fixed Charges) Amendment Bill 2017

The *Local Government (Fixed Charges) Amendment Bill 2017* (Bill) was introduced into the Legislative Council on 1 November 2017 at which it was adjourned at its second reading. The Bill was further debated on 29 November 2017 and received in the House of Assembly on 30 November 2017.

The Bill seeks to amend the *Local Government Act 1999* to include retirement villages to a list of sites that councils cannot charge a minimum rate for individual living units.

Further information can be found on the [South Australian Legislative Tracking website](#).

Statutes Amendment (Intensity of Development) Bill 2017

The *Statutes Amendment (Intensity of Development) Bill 2017* (Bill) was debated in the Legislative Council on 29 November 2017 at which it was adjourned at its second reading.

The Bill seeks to amend the *Development Act 1993* and the *Planning, Development and Infrastructure Act 2016* by giving councils the power to assess street carrying capacity and even development of the street by estimating the total number of dwellings on a street if all blocks are developed. Additionally, the Bill seeks to clarify the power of councils to enforce Development Assessment Commission decisions.

Further information can be found on the [South Australian Legislative Tracking website](#).

Disability Inclusion Bill 2017

The *Disability Inclusion Bill 2017* was introduced into the Legislative Council on 28 September 2017 at which it was adjourned at its second reading.

The Bill proposes the development of a state disability inclusion plan (Plan) every four years by State Government departments, statutory authorities and local councils. It is proposed that the Plan outlines each agency's roles in promoting equality and inclusion of the community of people with a disability to achieve their full potential in line with the National Disability Strategy.

The proposed Bill is not intended to replace the *Disability Services Act 1993*. However, the *Disability Services Act 1993* will not be required once the transition to the National Disability Insurance Scheme is fully operational.

Further information can be found on the [South Australian Legislative Tracking website](#).

Bills previously reported on where the status remains unchanged

- The *Public Interest Disclosure Bill 2016* (Bill) was introduced to the House of Assembly on 6 July 2016 and adjourned with the House of Assembly requesting a conference be granted in respect to certain proposed amendments. On 22 June 2017, a motion to suspend Standing Orders to enable the House of Assembly to continue to sit during the conference was rejected in the House of Assembly. On 31 October 2017 the House of Assembly disagreed with amendments and the Bill was laid aside in the Legislative Council. The Bill cannot be reintroduced without changes until after the State election.
- *Local Government (Elections) Amendment Bill 2017 (Bill)* was introduced into the House of Assembly on 16 November 2017 at which it was adjourned at its second reading.
- *Dog and Cat Management (Dog Attacks) Amendment Bill 2017* (Bill) was introduced into the Legislative Council on 15 November 2017 at which it was adjourned at its second reading.
- *Valuation of Land (Separate Valuations) Amendment Bill 2017* was introduced into the Legislative Council on 27 September 2017 at which it was adjourned at its second reading.
- *Referendum (One Vote One Value) Bill 2017* was introduced into the Legislative Council on 28 September 2017 at which it was adjourned at its second reading.
- *Retail and Commercial Leases (Miscellaneous) Amendment Bill 2017* was introduced into the House of Assembly on 5 July 2017 at which it was adjourned at its second reading. The Bill was further debated, agreed to and amended on 28 September 2017. The Bill was received in the Legislative Council on 17 October 2017 at which it was adjourned at its second reading.
- *Tobacco Products Regulation (E-Cigarette Regulation) Amendment Bill 2017* was received in the House of Assembly on 18 May 2017 at which it was adjourned at its second reading. The Bill was further debated, agreed to and received in the Legislative Council on 19 October 2017 at which it was adjourned at its first reading.
- The National Transport Commission (NTC) recently published draft amendments to the *Australian Road Rules*. The NTC will seek Ministerial approval for the proposed amendments in November 2017.
- *Independent Commissioner Against Corruption (Serious or Systemic Misconduct or Maladministration) Amendment Bill 2017* was introduced to the House of Assembly on 31 May 2017 with The Hon. Susan Close MP moving that Standing Orders be suspended. The Bill was then received in Legislative Council on 21 June 2017 and on 5 July 2017 at which time it was rejected. The *Independent Commissioner Against Corruption (Serious or Systemic Misconduct or Maladministration) Amendment (No.2) Bill 2017* was introduced by Mr Steven Marshall Opposition Leader and returned to the House of Assembly on 5 July 2017 at which it was adjourned at its second reading on 6 July 2017.
- *Disability Services (Inclusion and Monitoring) Amendment Bill 2016* was introduced to the House of Assembly on 10 March 2016 and was adjourned at its second reading on 23 June 2016.
- *Whistleblowers Protection (Miscellaneous) Amendment Bill 2016* was received by the House of Assembly on 22 September 2016. The *Whistleblowers Protection Act 1993* will be repealed once the *Public Interest Disclosure Bill 2016* comes into effect.

- *Liquor Licencing (Small Venue Licence) Amendment Bill 2016* was adjourned in the Legislative Council at its 2nd reading on 27 July 2016.
- *Local Government (Members Contesting State Elections) Amendment Bill 2017* was adjourned in the House of Assembly at its second reading on 18 May 2017. The Bill was further adjourned at its second reading on 10 August 2017.

Further information can be found on the South Australian Legislative Tracking website.

Acts Assented to but Not Yet Commenced

- The *Environmental Protection (Waste Reform) Amendment Act 2017* (Act) received Royal Assent on 14 November 2017 and was proclaimed on 28 November 2017. The operation of Schedule 2 of the Act is suspended until a subsequent proclamation.
- The *Local Government (Mobile Food Vendors) Amendment Act 2017* (Amendment Act) received Royal assent on 22 August 2017 and was proclaimed on 14 November 2017. However, following a request from the Local Government Association to delay the start, the Amendment Act will come into force on 1 March 2018.
- *Dog and Cat Management (Miscellaneous) Amendment Act 2016* was proclaimed on 19 April 2017 and is subject to a staged commencement. The first tranche of provisions came into operation on 1 July 2017 with the remaining tranche of sections commencing on 1 July 2018.
- The *Local Government (Boundary Adjustment) Amendment Act 2017* (Amendment Act) received Royal assent on 22 August 2017 and was proclaimed on 7 November 2017. The Amendment Act will come into operation on 1 January 2019 following the 2018 Local Government elections.
- The *Work Health and Safety (Representative Assistance) Amendment Act 2017* (Act) received Royal Assent on 14 November 2017 and will come into operation 3 months after the day of assent, i.e. 15 February 2018.

Further information can be found on the South Australian Legislative Tracking website.

Parliamentary Inquiries

Parking and Traffic Movement

The Parliament of South Australia's Legislative Review Committee (Committee) is undertaking an Inquiry into the Regulation of Parking and Traffic Movement and are currently receiving evidence pertaining to the investigation.

The Administration provided a submission to the Legislative Review Committee on Friday 21 July 2017 and provided a copy to the LGA who will be preparing a submission in consultation with member councils that focusses on the terms of reference.

Further information can be found on the South Australian Legislative Tracking website.

Conclusion

This report on legislative amendments is current as at 4 January 2018.

Attachments

Nil

12 MEETING CLOSE

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	Nil	
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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee held on 12 December 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 FINANCE AND REGULATORY REPORTS

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for December 2017.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for December 2017 be received.

Discussion

A schedule of creditor payments totalling \$3,543,917.08 (\$4,019,120.42 in November 2017) is attached for the information of Elected Members. Notable items include:

- A payment to Fulton Hogan Industries Pty Ltd of \$537,819.54 for various road treatments (refer ref. no.157);
- A payment to Solo Resource Recovery for both waste collection and disposal for November 2017 of \$432,826.60 (refer ref. no. 344);
- A payment to Camco SA Pty Ltd of \$322,240.47 for the intersection upgrade at Hardys Road/Ashley Street and Apex Park stormwater upgrade (refer ref. no.87);
- Payments to Kent Civil Pty Ltd totalling \$106,603.60 for various footpath works (refer ref. nos. 214 and 215).
- A payment to Tree Care Machinery of \$93,986.90 for the purchase of a Hydralada (refer ref. no.396);
- A payment to Adelaide Airport Limited of \$90,723.55 for rental and utilities charges for the Morphett Road Depot (refer ref. no.9);

Conclusion

A schedule of creditor payments for December 2017 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of December 2017

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
16 JANUARY 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	060053	A & R Castell	Cummins Support	480.00
2	EFT48549	A Chau Commerce Pty Ltd - Cheap Pots	Depot Supplies	1,760.00
3	EFT48591	A Noble & Son Ltd	Depot Supplies	3,156.17
4	EFT48656	AAPT Limited	Internet Connection	1,730.30
5	EFT48524	Adami's Sand & Metal	Depot Supplies	2,394.92
6	EFT48518	Adams Cleaning & Maintenance Services	Cleaning	5,486.24
7	EFT48662	Adams Cleaning & Maintenance Services	Cleaning	5,482.51
8	EFT48521	Adelaide Advanced Trees	Trees	1,952.50
9	EFT48644	Adelaide Airport Limited	Depot Rent	90,723.55
10	EFT48647	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	353.74
11	EFT48522	Adelaide Commercial Building & Property Services	Building Maintenance	7,969.50
12	EFT48665	Adelaide Commercial Building & Property Services	Building Maintenance	16,703.50
13	EFT48324	Adelaide Sewing Centre	Service Sewing Machines	250.00
14	EFT48664	Adelaide Signs Group Pty Ltd	Depot Supplies	1,862.30
15	EFT48320	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	8,611.69
16	EFT48516	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	2,552.69
17	EFT48653	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	4,190.42
18	EFT48651	Adelaide Waste & Recycling Centre	Rubbish Disposal	6,625.00
19	EFT48655	Adelaide West Uniting Church	Community Grant	3,264.80
20	EFT48666	Adtrade Industrial Supplies	Depot Supplies	409.00
21	EFT48319	Advam Pty Ltd	Transaction Fees	255.93
22	EFT48659	AECOM Australia Pty Ltd	Professional Fees	14,655.58
23	EFT48325	Aerometrex Pty Ltd	Aerial Photography	4,180.00
24	EFT48327	African Soul	Library Performance	600.00
25	060044	AGL South Australia Pty Ltd	Power	1,938.42
26	EFT48648	Air Filter Cleaners	Vehicle Maintenance	130.49
27	EFT48517	Aish Solutions Pty Ltd	Stationery	343.36
28	EFT48584	AJ & CA Mackintosh	Weed Spraying	10,838.63
29	EFT48649	All Laundry & Linen Pty Ltd	Contract Linen	369.92
30	EFT48650	Allen Press Pty Ltd	Business Cards	693.00
31	EFT48652	Allsurv Engineering Surveys Pty Ltd	Field Survey	6,270.00
32	EFT48654	Alsco Pty Ltd	Dry Cleaning	25.11
33	EFT48819	Amanda Roberts	Thebarton Community Centre Bond Return	500.00
34	EFT48667	Amazing Grazers Pty Ltd	Catering	262.00
35	060030	Anglicare SA	Thebarton Community Centre Bond Return	500.00
36	EFT48657	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
37	EFT48646	Animal Welfare League SA	Impound Dogs	1,766.00
38	EFT48323	Answering Adelaide Pty Ltd	After Hours Answering Service	2,095.40
39	EFT48663	Apple Pty Ltd	Computer Equipment	3,326.40
40	EFT48523	Aquarium Aid	Library Aquarium Maintenance	109.00
41	EFT48520	Arboreen Landscape Products	Depot Supplies	1,286.21
42	EFT48519	Arbortech Tree Services	Tree Maintenance	1,606.00
43	060051	Ashdown Ingram Thebarton	Depot Supplies	870.83
44	EFT48660	Attorney-General's Department	Expiation Lodgement Fees	152.80
45	EFT48328	Aussie Digging	Roadworks	6,116.00
46	EFT48326	Australia China Business Council	Membership	532.40
47	EFT48645	Australia Post	Postage	6,550.94
48	EFT48525	Australia Post	Agency Collection Fees	7,350.72
49	EFT48321	Australian Local Govt Job Directory	Advertising	2,392.50
50	EFT48658	Australian Motors	Vehicle Maintenance	237.80
51	EFT48670	B & H Australia Pty Ltd	Audio Visual Equipment	154.00
52	EFT48668	Back Centre & Specialty Seating	Office Furniture	495.00
53	EFT48534	Barcode Direct	Library Supplies	375.10
54	EFT48673	BCE & C.J Electrical	Electrical	16,288.52
55	EFT48669	Belair Turf Management Pty Ltd	Depot Supplies	11,907.30
56	EFT48675	Bells Pure Ice	Depot Supplies	23.21
57	EFT48330	Bench Excavation and Civil Construction Pty Ltd	Optic Fibre Connection	51,975.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
58	EFT48329	Best Signs	Signage	2,244.00
59	EFT48529	Best Signs	Signage	104.50
60	EFT48536	Binforce	Cleaning	60.00
61	EFT48537	BioBag World Australia Pty Ltd	Kitchen Caddies / Bin Liners	4,141.60
62	EFT48616	BL Shipway & Co Pty Ltd	Depot Supplies	1,362.09
63	EFT48531	Blade Runner Distributors Pty Ltd	Depot Supplies	1,551.73
64	EFT48820	Blubuilt Constructions Pty Ltd	Professional Fees	32,653.50
65	EFT48541	Bob Jane T Mart - Brooklyn Park	Tyres	110.00
66	EFT48678	Bob Jane T Mart - Brooklyn Park	Tyres	5,118.00
67	EFT48739	Bob May Workplace Emergency Training	Staff Training	1,402.50
68	EFT48526	BOC Limited	Depot Supplies	433.30
69	EFT48333	Bohemian BBQ	Catering	924.00
70	EFT48540	Bohemian BBQ	Catering	2,156.00
71	EFT48676	Bolinda Publishing Pty Ltd	Library Supplies	311.16
72	EFT48539	Bolzon Holdings Pty Ltd	Paint	2,444.00
73	EFT48528	Bone Timber Industries	Timber Supplies	32.32
74	EFT48642	Bowe Pty Ltd	Refund Overpaid Rates	26,145.90
75	EFT48331	Brendan Fewster Planning and Development	Professional Fees	7,845.75
76	EFT48677	Brendan Fewster Planning and Development	Professional Fees	7,920.00
77	EFT48738	Bucher Municipal Pty Ltd	Vehicle Maintenance	5,608.53
78	EFT48532	Budget Rent a Car Australia	Car Rental	144.17
79	EFT48535	Bundaleer Apiaries	Wasp Removal	530.00
80	EFT48671	Bundaleer Apiaries	Wasp Removal	510.00
81	EFT48672	Butlers Irrigation	Irrigation	944.95
82	EFT48681	CA Technology Pty Ltd	Licence Agreement	3,960.00
83	EFT48680	Cabcharge Australia Pty Ltd	Cab Fares	922.83
84	EFT48550	Cahills Coolroom Hire	Coolroom Hire	352.00
85	EFT48546	Calypso Tree Co Pty Ltd	Planning Advice	1,100.00
86	EFT48691	Calypso Tree Co Pty Ltd	Tree Maintenance	1,980.00
87	EFT48821	Camco SA Pty Ltd	Roadworks	322,240.47
88	EFT48336	Camden Athletic Club	Sponsorship	5,000.00
89	EFT48544	Cash Security Services Pty Ltd	Banking	689.70
90	EFT48687	Cavill Power Products Pty Ltd	Vehicle Maintenance	74.13
91	EFT48548	CCEP	Playground Inspection	1,771.00
92	060054	Central Adelaide Local Health Network	Food and Enviro Testing	2,625.70
93	EFT48696	Chubb Fire & Security Ltd	Security	6,210.72
94	EFT48545	City Circle Newsagents	Library Magazines	47.34
95	EFT48689	City Circle Newsagents	Library Magazines	55.43
96	060052	City of West Torrens Petty Cash	Petty Cash	3,485.90
97	060037	Claudia Bates	Refund Parking Expiation	51.00
98	EFT48693	Cleanaway Pty Ltd	Rubbish Disposal	468.05
99	EFT48694	Cleanaway Pty Ltd	Rubbish Disposal	486.20
100	EFT48692	Cleanaway Pty Ltd	Rubbish Disposal	378.45
101	EFT48686	Clever Patch Pty Ltd	Library Supplies	836.36
102	EFT48679	Coca-Cola Amatil (SA) Pty Ltd	Refreshments	746.06
103	EFT48684	Combined Fire Systems Pty Ltd	Fire Safety	171.60
104	EFT48334	Combo Industries	Vehicle Maintenance	11,093.50
105	EFT48338	Continuum Care Australia Pty Ltd	Home Support Services	1,887.60
106	EFT48695	Continuum Care Australia Pty Ltd	Home Support Services	1,580.87
107	EFT48688	Comes Toyota	Vehicle Maintenance	234.75
108	EFT48542	Coromandel Native Nursery	Plants	2,956.26
109	EFT48551	Corporate Health Group Pty Ltd	Medical	605.00
110	EFT48697	Corporate Platters	Catering	168.30
111	EFT48547	Corston Coaches	Bus Hire	950.00
112	060050	Cosimo Vozzo	Rainwater Tank Rebate	400.00
113	060043	Council of Education Associations of SA	Refund Thebarton Community Centre Booking Fee	2,080.00
114	EFT48690	Cowandilla Primary School	Community Grant	5,500.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
115	EFT48600	Cr G Palmer	Reimburse Expenses	142.32
116	EFT48340	Daimler Trucks Adelaide	Vehicle Maintenance	3,786.40
117	EFT48699	Daimler Trucks Adelaide	Vehicle Maintenance	756.68
118	EFT48703	Dale Drechsler	Reimburse Expenses	197.99
119	EFT48341	Dallas Equipment	Contractor	1,606.00
120	EFT48554	Dallas Equipment	Contractor	4,741.00
121	EFT48704	Dallas Equipment	Contractor	2,838.00
122	EFT48700	DB Planning	Professional Fees	8,807.70
123	EFT48784	Dearna Stone	Reimburse Volunteer Expenses	32.00
124	060071	Dechellis Homes	Refund Development Fees	315.00
125	060072	Dechellis Homes	Refund Development Fees	508.94
126	060041	Deng Manyuon	Thebarton Community Centre Bond Return	500.00
127	EFT48791	Department of Planning, Transport and Infrastructure	Street Lighting	16,609.94
128	EFT48335	Diane Cannan	Reimburse Volunteer Expenses	29.20
129	EFT48634	Diane Wolter	Reimburse Volunteer Expenses	91.25
130	060070	Dino Talavanic	Refund Development Fees	100.00
131	EFT48701	Direct Mix Concrete Sales	Concrete	20,592.22
132	EFT48339	Diverse Australia	Library DVD's	396.00
133	EFT48702	Donna Ferretti & Associates Pty Ltd	CAP Allowance	2,941.67
134	EFT48641	Downer EDI Works Pty Ltd	Asphalt	2,402.24
135	EFT48661	E & S Athanasiadis	Depot Supplies	900.59
136	EFT48705	Economic Development Australia Ltd	Membership	400.00
137	EFT48706	Edward Street Psychology	Professional Fees	3,652.00
138	060067	Ellie Sparrow	Junior Development Grant	200.00
139	EFT48342	Environmental Health Australia (NSW) Inc	Subscription	1,100.00
140	EFT48343	Equipment Solutions Pty Ltd	Depot Supplies	318.67
141	EFT48822	Evrigh.Com Pty Ltd	Award	211.80
142	EFT48555	Expressions SA Pty Ltd	Newspapers	158.40
143	EFT48558	Face Painters Ink	Library Entertainment	110.00
144	060069	Faith Pickard	Junior Development Grant	200.00
145	060066	Faysal Hafiz	Plympton Comm Centre Bond Return	500.00
146	060031	Ferwalla	Library Books	44.00
147	EFT48709	Festival Hire	Hire Equipment	582.00
148	EFT48559	Fine Choice Distribution Pty Ltd	Repair Services	495.00
149	EFT48710	Fleet Complete Australia Pty Ltd	Support	586.04
150	EFT48708	Flightpath Architects Pty Ltd	Professional Fees	3,128.13
151	EFT48557	Forpark Australia (SA)	Playground Equipment	1,831.50
152	060045	Foxtel Cable Television Pty Ltd	Library Connection	210.00
153	EFT48823	Fragglerocc Pty Ltd	Roadworks	9,872.35
154	EFT48556	Frank Siow Management Pty Ltd	Professional Fees	16,006.38
155	EFT48707	Freshford Nurseries Pty Ltd	Plants	3,585.00
156	EFT48346	Frontier Software Pty Ltd	Staff Training	1,760.00
157	EFT48754	Fulton Hogan Industries Pty Ltd	Roadworks	537,819.54
158	EFT48716	Game Truck Australia	Library School Holiday Program	349.00
159	EFT48715	Genpower Australia Pty Ltd	Generator	38,423.00
160	EFT48711	GGC Earthmovers Pty Ltd	Concrete Recycling	12,986.22
161	EFT48366	Glenys O'Brien	Reimburse Expenses	150.00
162	EFT48562	GLG GreenLife Group Pty Ltd	Verge Mowing	14,474.41
163	EFT48348	Glow Heating Cooling Electrical	Vehicle Maintenance	224.40
164	EFT48713	GO Shelving	Shelving	775.50
165	EFT48789	Gordon J Tregoning Pty Ltd	Depot Supplies	184.80
166	EFT48565	Grace Records Management (Aust) Pty Ltd	Records Storage	3,537.55
167	EFT48563	Green Steel Supplies Pty Ltd	Depot Supplies	66.00
168	EFT48561	Greene Eden Watering Systems Pty Ltd	Irrigation	513.70
169	EFT48560	Greening Australia (SA) Ltd	Drainage Upgrade	47,608.00
170	EFT48347	Greenway Turf Solutions	Depot Supplies	1,716.00
171	EFT48564	GRH Supplies	Depot Supplies	4,628.51

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
172	EFT48717	Haughton Honda	Vehicle Maintenance	380.00
173	EFT48569	Health & Immunisation Management Services	Temp Immunisation Staff	268.13
174	EFT48349	Hender Consulting	Temp Staff	5,500.00
175	EFT48351	Hennig & Co Pty Ltd	Professional Fees	1,320.00
176	EFT48570	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	2,002.00
177	EFT48718	Hilton Hemz	Clothing Alterations	110.00
178	EFT48566	Hitachi Construction Machinery (Australia) Pty Ltd	Depot Supplies	1,579.35
179	EFT48352	Hoban Recruitment	Temp Staff	134.51
180	EFT48568	Hoban Recruitment	Temp Staff	134.51
181	EFT48719	Hoban Recruitment	Temp Staff	134.51
182	EFT48350	Hot Foot Jazz	Entertainment	1,200.00
183	EFT48571	Hypernet Computer Distribution	Computer Equipment	160.00
184	EFT48572	Independent Fuels Australia Pty Ltd	Fuel	20,611.33
185	EFT48388	Inner Origin Australia Pty Ltd	Thebarton Community Centre Bond Return	500.00
186	EFT48722	Integrated Property Solutions (Aust) Pty Ltd	Cleaning	477.95
187	EFT48354	Internode Pty Ltd	Internet Connection	49.95
188	EFT48574	Internode Pty Ltd	Internet Connection	355.17
189	EFT48721	Internode Pty Ltd	Internet Connection	769.15
190	EFT48353	locane Pty Ltd	Professional Fees	3,357.75
191	EFT48573	locane Pty Ltd	Professional Fees	3,357.75
192	EFT48720	iSentia Pty Ltd	Media Monitoring	774.40
193	EFT48622	ISS Facility Services Aust Limited	Cleaning	3,695.51
194	EFT48726	Jaba Multimedia Design	Professional Fees	962.50
195	EFT48567	James Hay	Reimburse Expenses	60.00
196	EFT48780	Jane Strange	CAP Member Allowance	1,458.75
197	EFT48725	Jasol Australia	Cleaning Chemicals	2,357.16
198	EFT48533	Jason Bury	Reimburse Expenses	120.00
199	EFT48723	Jeffries Garden Soils	Mulch	1,756.46
200	EFT48724	Jensen PLUS	Professional Fees	2,268.75
201	EFT48356	JF Mobile Catering	Catering	1,857.00
202	EFT48643	Jim Oates	Refund Overpaid Rates	521.60
203	EFT48579	John Kruger	Photography	375.00
204	060063	John L Cumming	Refund Dog Registration	160.00
205	EFT48576	Joie Creative	Design	440.00
206	EFT48575	JPE Design Studio Pty Ltd	Professional Fees	9,927.50
207	EFT48552	JR Devereaux	Reimburse Volunteer Expenses	36.45
208	EFT48385	K & A Barnes	Refund Overpaid Rates	389.55
209	EFT48815	Katherine McLeod	Thebarton Community Centre Bond Return	499.50
210	EFT48730	Kelley Jones Lawyers	Legal Fees	11,590.05
211	EFT48358	Kellogg Brown & Root Pty Ltd	Professional Fees	63,599.80
212	EFT48732	Kellogg Brown & Root Pty Ltd	Professional Fees	55,874.52
213	EFT48357	Kemps Credit Solutions	Debt Collection	13,253.81
214	EFT48578	Kent Civil Pty Ltd	Roadworks	43,896.34
215	EFT48729	Kent Civil Pty Ltd	Roadworks	62,707.26
216	EFT48381	Kerry Taylor	Reimburse Volunteer Expenses	90.52
217	EFT48629	Kerry Taylor	Reimburse Volunteer Expenses	251.76
218	EFT48577	Kone Elevators	Lift Maintenance	1,237.50
219	EFT48728	Kone Elevators	Lift Maintenance	1,239.94
220	EFT48731	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	2,478.17
221	EFT48538	Kym Strelan	Home Advantage Program	787.50
222	EFT48674	Kym Strelan	Home Advantage Program	606.50
223	EFT48332	Lainie Byrne	Reimburse Expenses	150.00
224	EFT48736	Lakeside Building Solutions	Roadworks	16,775.00
225	EFT48737	Land Services Group	Searches	987.60
226	EFT48360	Lane Bros Printers Pty Ltd	Printing	2,062.50
227	EFT48817	Laura Stone	Thebarton Community Centre Bond Return	500.00
228	EFT48361	LGA Asset Mutual Fund	Insurance Excess	500.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
229	EFT48735	LGA Asset Mutual Fund	Insurance Excess	500.00
230	EFT48387	Lisa Kolesnikoff	Thebarton Community Centre Bond Return	500.00
231	EFT48359	Local Government Association of SA	Conference Registration	2,761.00
232	EFT48580	Local Government Association of SA	Conference Registration	1,298.00
233	EFT48733	Local Government Professionals SA Inc	Staff Training	8,360.00
234	EFT48581	Local Govt Authorised Persons Assoc Inc	Membership	850.00
235	EFT48734	Lockleys Children's Centre	Community Grant	5,500.00
236	EFT48583	Lockleys Football Club	Equipment Grant	3,000.00
237	EFT48582	Lone Workers Australia Pty Ltd	Personal Safety Devices Monitoring	1,573.00
238	EFT48714	Lyn Gregory	Reimburse Volunteer Expenses	93.52
239	EFT48742	M & B Civil Engineering Pty Ltd	Roadworks	44,037.84
240	060040	Mahamevnawa Buddhist Mediation Centre	Thebarton Community Centre Bond Return	500.00
241	EFT48588	Maps Consulting Services Pty Ltd	Professional Fees	1,930.50
242	060033	Mario & Marie Industrial Rag	Depot Supplies	528.00
243	EFT48587	Materne Pennino Hoare Architects	Professional Fees	3,300.00
244	EFT48363	Matlin Auto Pty Ltd	Vehicle Maintenance	937.00
245	EFT48586	Maxima Group Training	Temp Depot Staff	7,974.41
246	EFT48382	Maxima Tempskill	Temp Depot Staff	1,807.08
247	EFT48632	Maxima Tempskill	Temp Depot Staff	12,918.96
248	EFT48801	Maxima Tempskill	Temp Depot Staff	16,159.48
249	EFT48626	Mayor John Trainer	Mayoral Allowance	6,603.00
250	060062	McGrath Real Estate Group	Refund Overpayment	11.45
251	EFT48740	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	2,149.40
252	EFT48590	Message4U Pty Ltd	Software	271.10
253	EFT48364	Metal Fabricators Pty Ltd	Depot Supplies	5,589.10
254	EFT48337	Michael Craig Consulting	Professional Fees	198.00
255	060068	Mikayla Sheffield	Junior Development Grant	200.00
256	EFT48362	Modern Teaching Aids Pty Ltd	Library Supplies	69.08
257	EFT48585	Mommar Australia Pty Ltd	Depot Supplies	2,227.94
258	060032	Movember Foundation	Staff Casual Day Donations	119.45
259	060073	Mr A Donato	Refund Development Fees	1,138.25
260	060046	Mr Dishwasher	Repair Dishwasher	435.02
261	060058	Mr Wayne Stokes	CAP Member Allowance	1,458.75
262	EFT48589	Mt Compass Sand & Loam	Depot Supplies	4,439.18
263	EFT48365	Murray Cox	Cleaning	1,078.00
264	EFT48741	Murray Cox	Cleaning	297.00
265	EFT48816	Muscular Dystrophy Assoc	Thebarton Community Centre Bond Return	500.00
266	EFT48743	Music SA	Advertising	660.00
267	060064	Nature Foundation SA Inc	Thebarton Community Centre Bond Return	120.00
268	EFT48745	Nelson Locksmiths Pty Ltd	Locks	170.00
269	EFT48594	Neverfail Springwater Ltd	Spring Water	142.35
270	EFT48748	News Limited	Advertising	14,308.63
271	EFT48749	Newstyle Printing	Printing	2,068.00
272	060047	Nick Roussianos	Reimburse Volunteer Expenses	129.60
273	EFT48747	Nora Robinson	Reimburse Volunteer Expenses	61.32
274	EFT48530	Norm Biggs	Reimburse Expenses	1,035.49
275	EFT48593	Norman Waterhouse	Legal Fees	3,683.00
276	EFT48746	Norman Waterhouse	Legal Fees	9,176.10
277	EFT48592	Nova Group Services Pty Ltd	Roadworks	17,435.00
278	EFT48750	Oaklands Road Mower Centre	Mower Repairs / Purchases	120.00
279	EFT48752	Option [a] Pty Ltd	Signage	2,112.00
280	EFT48595	Orana Australia Ltd	Home Advantage Program	1,651.55
281	EFT48596	Origin Energy Electricity Limited	Power	42,580.32
282	EFT48751	Origin Energy Electricity Limited	Power	5,422.74
283	EFT48753	Ozlite Pty Ltd	Maintenance Supplies	320.82
284	EFT48344	P & A Fragomeli Excavations	Roadworks	17,820.00
285	EFT48605	P & J Sons Building Maintenance	Home Support Services	392.60

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
286	EFT48758	P & J Sons Building Maintenance	Home Support Services	332.75
287	EFT48318	P & R Scalzi	Refund Overpaid Rates	343.35
288	EFT48602	Pacific Hydro Retail Pty Ltd	Green Power Sales	243.34
289	EFT48757	Paradise Motors (Sales) Pty Ltd	Purchase Vehicle	24,826.85
290	EFT48744	PayTec Technology That Counts	Support	430.50
291	EFT48755	Planning Chambers Pty Ltd	Professional Fees	5,152.46
292	EFT48604	Planning Institute of Australia	Advertising	330.00
293	EFT48608	Platters Plus Catering Pty Ltd	Catering	1,061.70
294	EFT48603	Playmazing	Playground Equipment	176.00
295	EFT48599	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	12,567.76
296	EFT48607	PMP Distribution	Distribution	3,818.65
297	EFT48759	Pool Resources SA & NT	Pool Testing Supplies	181.01
298	060056	Powerdirect Pty Ltd	Power	49.16
299	EFT48756	Prestige Sports & Earthmoving Constructions Pty Ltd	Reserve Development	13,255.00
300	EFT48606	Pro Bitumen Pty Ltd	Roadworks	21,037.50
301	060055	Proactive Lifestyle & Fitness	Workshop	80.00
302	EFT48322	ProAV Solutions	Projector	3,421.00
303	EFT48597	Professional Linemarking Pty Ltd	Linemarking	7,744.00
304	EFT48367	Proludic Pty Ltd	Playground Equipment	15.38
305	EFT48601	Property & Advisory Pty Ltd	Professional Fees	41,593.75
306	EFT48368	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	15,827.25
307	EFT48371	Randstad Pty Ltd	Temp Staff	2,823.31
308	EFT48824	Ranstad Pty Ltd	Temp Staff	5,201.07
309	EFT48765	Raptek Pty Ltd	IT Supplies	1,226.50
310	EFT48386	RE Lavender	Refund Overpaid Rates	2,000.00
311	EFT48762	Reece Pty Ltd	Irrigation	1,905.80
312	EFT48761	Rentokil Tropical Plants	Indoor Plant Hire	615.61
313	EFT48768	Richard N Read	Professional Fees	360.00
314	EFT48612	Ricoh Australia Ltd	Copy Charges	3,597.30
315	EFT48613	Rio Coffee Pty Ltd	Tea & Coffee Supplies	305.00
316	EFT48369	Roadrunner Couriers	Couriers	582.67
317	060057	Roads Corporation	Vehicle Searches	131.60
318	EFT48769	Roadshow Films Pty Ltd	Library Film Showing	220.00
319	EFT48764	Roadside Services & Solution	Depot Supplies	2,623.32
320	EFT48609	Robert Walters Pty Ltd	Recruitment	8,656.20
321	EFT48763	Rocla Pipeline Products	Depot Supplies	69,052.89
322	EFT48767	Rolls Filing Systems	Stationery	1,089.00
323	EFT48610	Roofing Constructions	Building Maintenance	2,105.40
324	EFT48370	Rundle Mall Plaza Newsagency	Library Magazines	265.52
325	EFT48611	Rundle Mall Plaza Newsagency	Library Magazines	188.62
326	EFT48766	Rundle Mall Plaza Newsagency	Library Magazines	340.54
327	EFT48782	S & P Graphics	Stationery	251.99
328	EFT48774	SA Ice Sports Federation Inc	Community Grant	3,300.00
329	EFT48372	SA Metropolitan Fire Service	Alarm Response Callout	578.00
330	060034	SA Power Networks	Power	30,219.15
331	060059	SA Power Networks	Power	5,134.40
332	EFT48377	SA Sawdust Sales	Depot Supplies	242.00
333	EFT48787	Saferoads Pty Ltd	Depot Supplies	3,679.50
334	EFT48771	SAI Global Limited	Standards	65.15
335	EFT48775	Sassafras Agencies Pty Ltd	Depot Supplies	697.58
336	EFT48615	Saundersons Florist	Floral Arrangements	130.00
337	EFT48621	Seek Limited	Advertising	186.91
338	EFT48786	Seek Limited	Advertising	1,144.00
339	060048	Sensis Pty Ltd	Yellow Pages Listing	29.23
340	060039	Sierra Leonean Community of SA	Thebarton Community Centre Bond Return	500.00
341	EFT48376	Sine Group Pty Ltd	Computer Equipment	257.40
342	EFT48617	Solitaire Automotive	Vehicle Maintenance	1,005.45

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
16 JANUARY 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
343	EFT48614	Solo Resource Recovery	Rubbish Removal	142.56
344	EFT48772	Solo Resource Recovery	Garbage Collection & Waste Disposal	432,826.60
345	EFT48778	Source Separation Systems Pty Ltd	Bin Liners	2,062.80
346	060065	South Australian Cricket Assoc	Thebarton Community Centre Bond Return	500.00
347	EFT48543	Southern Cross Protection	Patrol Service	1,317.43
348	EFT48683	Southern Cross Protection	Patrol Service	71.50
349	EFT48825	Southfront	Professional Fees	30,549.20
350	EFT48618	Specialty Fasteners	Depot Supplies	418.69
351	EFT48373	Sports Medicine Australia - SA Branch	Library Program	173.80
352	EFT48379	Spray Shop	Depot Supplies	1,394.68
353	EFT48770	St John Ambulance Australia SA Inc	First Aid Training	600.00
354	EFT48779	St John the Baptist Catholic School	Community Grant	3,300.00
355	EFT48773	Starkey Zone	Photography	1,155.00
356	EFT48783	Staysafe (SA) Pty Ltd	Security	127.71
357	060038	Steve Pavlou	Refund Application Fee	200.00
358	060035	Sticker Planet	Library Supplies	247.50
359	EFT48781	Streamline Plumbing SA Pty Ltd	Plumbing	28,025.58
360	EFT48378	Stumpy Stumps	Grind Stumps	400.00
361	EFT48620	Stumpy Stumps	Grind Stumps	400.00
362	EFT48785	Stumpy Stumps	Grind Stumps	450.00
363	EFT48619	Suburban Transport Services	Taxi Fares	353.75
364	060060	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	712.62
365	EFT48777	Sunny Industrial Brushware	Sweeper Brooms	1,138.50
366	EFT48375	Super Hands Cleaning Solutions	Home Support Services	210.00
367	EFT48776	Surfacing Contractors Australia Pty Ltd	Repair Softfall	5,164.50
368	EFT48345	Susan Ainslee Frazer	Reimburse Volunteer Expenses	117.00
369	EFT48685	Susan Cummins	Reimburse Expenses	520.45
370	EFT48796	Taylor Cullity Lethlean	Professional Fees	14,696.00
371	EFT48631	Telelink Business Systems Pty Ltd	Communications	148.50
372	060049	Telstra	Telephone	4,386.74
373	060061	Telstra	Telephone	4,368.50
374	EFT48380	Terrain Group Pty Ltd	Irrigation	15,114.00
375	EFT48527	Terry Buss	Reimburse Expenses	349.30
376	EFT48682	The Charlotte Trust	Contractor	1,633.50
377	EFT48553	The Department for Correctional Services	Litter Collection	1,980.00
378	060042	The Italian Choral and Arts Society	Thebarton Community Centre Bond Return	500.00
379	EFT48760	The Paper Bahn	Stationery	5,697.75
380	EFT48598	The Personnel Risk Management Group	Security Checks	39.60
381	EFT48374	The Satay Hut	Catering	1,980.00
382	EFT48800	Three Reasons	Entertainment	1,155.00
383	EFT48624	TMK Engineering Services	Engineering Services	4,488.00
384	EFT48792	TNPK Staff Pty Ltd	Temp Compliance Staff	8,631.26
385	EFT48355	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
386	EFT48625	Tom's Car Wash	Vehicle Maintenance	2,594.00
387	EFT48623	Tonkin Consulting	Professional Fees	11,488.13
388	EFT48788	Toro Australia Pty Ltd	Mower Repairs	1,081.11
389	EFT48798	Torrens Safety	Depot Supplies	11,232.68
390	EFT48802	Torrensville Bowling Club Inc	Professional Fees	35,019.34
391	EFT48790	Total Construction Surveys Pty Ltd	Survey and Setout	10,617.75
392	EFT48793	Total Tools Thebarton	Depot Supplies	99.00
393	EFT48712	Totally Workwear Richmond	Safety Clothing	753.38
394	EFT48727	Tracey Beaumont	Catering	1,197.00
395	EFT48799	Tradies Workwear	Safety Clothing	1,390.09
396	EFT48630	Tree Care Machinery	Purchase Hydralada	93,986.90
397	EFT48627	Tree Environs Pty Ltd	Professional Fees	1,980.00
398	EFT48795	Treenet Inc	Tree Maintenance	1,600.00
399	EFT48818	Trees for Life Inc	Thebarton Community Centre Bond Return	500.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
16 JANUARY 2018**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
400	EFT48628	Trims	Clothing	1,113.11
401	EFT48797	Trims	Clothing	59.98
402	EFT48794	Triple Cherry Coffee	Coffee Supplies	250.00
403	EFT48698	Tudor Civil	Roadworks	71,413.83
404	EFT48383	Turf Equipment SA Pty Ltd	Plant Maintenance	1,528.98
405	EFT48804	Unique Urban Built Pty Ltd	Building Maintenance	68,421.35
406	060036	United Fasteners SA Pty Ltd	Depot	88.37
407	EFT48803	UrbanVirons Group Pty Ltd	Tree Maintenance	4,767.40
408	EFT48806	VersaDev Software Solutions Pty Ltd	Software	550.00
409	EFT48805	Vintek Pty Ltd	Computer Equipment	73,870.19
410	EFT48384	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
411	EFT48636	Watercom Pty Ltd	Software	6,926.70
412	EFT48811	Waterpro Pty Ltd	Irrigation	845.24
413	EFT48637	WAX Design Pty Ltd	Professional Fees	3,146.00
414	EFT48813	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	12,471.66
415	EFT48809	Web Safety Pty Ltd	Safety Clothing	853.44
416	EFT48808	Weslo Staff Pty Ltd	Security Guard	1,113.86
417	EFT48635	West Adelaide Footballers Club	Senior's Christmas Lunch	10,688.80
418	EFT48807	West Adelaide Footballers Club	Volunteer's Christmas Lunch	8,014.10
419	EFT48810	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	14,318.53
420	EFT48639	Wholesale Plants and Products Pty Ltd	Plants	4,276.79
421	EFT48812	Winc Australia Pty Limited	Stationery	1,592.88
422	EFT48640	Wolfcom Australia Pty Limited	Purchase Cameras	4,294.00
423	EFT48638	Word Cafe	Advertising	495.00
424	EFT48633	Workcomp Pty Ltd	Recruitment	1,145.30
425	EFT48814	X-Treme Towing Service Pty Ltd	Vehicle Tow	110.00
				\$ 3,543,917.08

11.2 Property Leases

Brief

This report provides information on overdue property lease payments that are greater than \$2,000.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

This report provides information on the property lease payments that are overdue, pursuant to the requirements of a Council resolution of 21 June 2016.

Discussion

The following lease amounts have been invoiced and were overdue as at 31 December 2017. A comparison is provided with the situation as at 30 September 2017 and 30 June 2017.

Debtor	As at 30 Jun 2017	As at 30 Sep 2017	As at 31 Dec 2017	Variance
Weslo Holdings	45,482.14	47,912.77	31,019.43	-16,893.34
West Adelaide Football Club	0.00	2,444.25	0.00	-2,444.25
Total	\$45,482.14	\$50,357.02	\$31,019.43	-\$19,337.59

Weslo Holdings

The amount currently overdue is made up of one monthly lease payment for the premises at 164-166 South Road, Thebarton Theatre hire charges plus other invoices for electricity reimbursements, SA water reimbursements and interest charges on overdue payments.

West Adelaide Football Club

West Adelaide Football club are now up to date and all outstanding amounts are current.

Conclusion

The report provides information on the property lease payments that are overdue, in response to a Council resolution on 21 June 2016.

Attachments

Nil

11.3 Council Budget Report - SIX Months to 31 December 2017

Brief

This report provides information to Council on budget results for the six months ended 31 December 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for December 2017.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Rates are below budget YTD by \$2,646, largely due to timing.
- Statutory charges are above budget YTD by \$58,349, with parking income (\$16,368), dog related income (\$30,014) and development act income (\$14,924) greater than expected.
- User charges are above budget YTD by \$14,048, predominantly for timing reasons which include unfavourable variances for waste royalty income (\$21,664) and other sanitary and garbage income (\$19,674). Conversely, a favourable timing variance exists for community centres and hall hire (\$45,063).
- Grants and subsidies income is above budget YTD by \$335,744, principally due to the timing of Library Materials Grant (\$211,034), and Home Assist payments (\$122,460).
- Reimbursements and other income is \$202,328 above budget YTD, due to the timing of legal fee reimbursements (\$35,928) and better than expected Mendelson Portfolio performance (\$64,677). This is offset by a reduction in LGFA interest income (\$29,653).

The end of year (EOY) forecast for operational income is unchanged in the current budget, but variances will be reviewed in the December budget review.

Operational Expenditure

Key variances include:

- Staff and related costs are \$319,300 below budget YTD for vacancy and timing reasons.
- Buildings, furniture, plant and equipment costs are \$130,532 below budget YTD predominantly due to the timing of computer software expenditure (\$119,627).
- General expenses are below YTD budgets by \$430,557, mainly due to the timing of printing and stationery (\$50,922), advertising and promotion (\$68,702) and professional fees (\$285,641).
- Council related expenditure is \$68,213 below budget YTD for timing reasons involving partnership grant payments (\$142,298) and offset by an unfavourable street lighting variance (\$99,592).
- Contract and material expenditure is \$98,624 above budget YTD, largely for timing reasons associated with City Works contractors (\$175,511). This is offset by an underspend on waste collection contractors (\$22,629) and materials (\$28,827).
- Occupancy and property costs are over budget YTD by \$133,872, driven predominantly by rental costs paid to AAL (\$49,539) and emergency services levy instalments (\$67,829).

The EOY forecast for operational expenditure is unchanged in the current budget, but variances will be reviewed in the December budget review.

Capital Expenditure

Key variances include:

- Computer equipment expenditure is below budget YTD by \$58,426, but this is timing related.
- Other plant and equipment expenditure is below YTD budget by \$427,292, again for timing reasons. This is almost entirely depot related.
- Land and building costs are \$18,692,704 below budget YTD, largely due to the timing of carryovers associated with hub developments and other capital projects.
- Library resources are \$70,554 above budget YTD for timing reasons.

The EOY forecast for capital expenditure is unchanged in the current budget, but variances will be reviewed in the December budget review.

Capital Income

Key variances include:

- A capital income variance of \$13,500 over budget exists in relation to the Rain Garden 500 project.

The EOY capital income budget is expected to remain unchanged.

Capital Works Expenditure

Expenditure on capital works YTD is \$5,424,345.

A capital works expenditure summary for YTD December 2017 is attached with appropriate comments provided on the status of individual budget lines. 42 percent of the capital works budget has been spent or committed by way of purchase orders as at 31 December 2017.

It is estimated that 100 per cent of the forecast budget of \$35,750,685 is required to complete the program of works and that 82 per cent will be completed by 30 June 2018.

The EOY forecast for capital works expenditure is unchanged from the current budget.

Conclusion

Information is provided in this report on budget results for the two months ended 31st December 2017.

Attachments

1. **December Budget v's Actual**
2. **Capital Works - Budget v's Actual**

City of West Torrens Finance Budget Report for the 6 Months Ended 31 December 2017 Operational Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
Income									
56,263	56,138	Rates	55,858	55,856	(3)	(0%)	282	56,138	
2,293	2,333	Statutory Charges	1,276	1,335	58	5%	998	2,333	
1,242	1,400	User Charges	677	691	14	2%	709	1,400	
3,615	3,476	Grants & Subsidies	1,290	1,625	336	26%	1,850	3,476	
1,163	1,016	Reimbursements & Other Income	579	781	202	35%	234	1,016	
64,577	64,363	Total Income	59,681	60,288	608	1%	4,075	64,363	
Expenditure									
22,988	22,848	Staff & Related Costs	10,868	10,549	319	3%	12,299	22,848	
4,768	4,811	Buildings, Furniture, Plant & Equipment	2,727	2,596	131	5%	2,215	4,811	
8,315	8,315	Community Asset Costs	4,192	4,192	0	0%	4,123	8,315	
4,115	4,753	General Expenses	2,736	2,305	431	16%	2,448	4,753	
151	151	Bank & Finance Charges	77	77	1	1%	74	151	
4,279	4,607	Council Related Expenditure	2,751	2,682	68	2%	1,924	4,607	
8,355	8,555	Contract & Material Expenditure	3,802	3,901	(99)	(3%)	4,654	8,555	
1,670	2,340	Occupancy & Property Costs	945	1,079	(134)	(14%)	1,260	2,340	
(85)	(91)	Expenditure Recovered	(49)	(91)	42	(85%)	(1)	(91)	
54,556	56,289	Total Expenditure	28,050	27,291	759	3%	28,998	56,289	
10,020	8,074	Operating Surplus/Deficit						8,074	

City of West Torrens Finance Budget Report for the 6 Months Ended 31 December 2017 Capital Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
97	97	Motor Vehicles	82	56	26	32%	41	97	
255	155	Computer Equipment	148	89	58	40%	66	155	
1,049	1,412	Other Plant & Equipment	893	466	427	48%	946	1,412	
7,930	34,066	Land & Buildings	28,239	9,546	18,693	66%	24,520	34,066	
323	323	Library Resources	156	227	(71)	(45%)	96	323	
9,654	36,053	Total Expenditure	29,518	10,384	19,134	65%	25,668	36,053	
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
3,625	6,241	Grants & Subsidies - Capital Income	93	106	(14)	(15%)	6,135	6,241	
3,625	6,241	Total Income	93	106	(14)	(15%)	6,135	6,241	
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
2,556	4,562	Environment Program	2,281	688	1,593	70%	3,874	4,562	
4,387	4,830	Recreation Program	2,415	1,111	1,304	54%	3,719	4,830	
11,919	26,359	Transport Program	13,179	3,625	9,555	72%	22,734	26,359	
18,862	35,751	Total Expenditure	17,875	5,424	12,451	70%	30,326	35,751	

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 December 2017
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
Stormwater & Drainage									
300,000	322,000	Minor Drainage Upgrades and Replacement Work	354,183	82,078	436,261	135.5%	322,000	100%	Minor Works / Program upgrade ongoing. SBR - 8159-\$22K Minor Drainage Upgrades and Replacement works
1,985,900	3,751,855	Lockleys Catchment	259,183	1,399,001	1,658,184	44.2%	3,751,855	100%	Works on May Tce are completed. Consultation design for Rutland Ave Traffic Control and local stormwater collection has been completed with community consultation to be scheduled shortly. Henley Beach Road crossing at Rutland Avenue is completed . Tenders for Henley Beach Rd crossing at May Terrace have closed and are currently being evaluated.
0	96,502	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	96,502	100%	Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave.
175,000	175,000	BHKC- Down stream South Rd and Gray St Bend	0	0	0	0.0%	175,000	100%	Scope being developed for both projects.
50,000	50,000	Plympton Green	0	0	0	0.0%	50,000	100%	Scope being developed.
45,000	45,000	Shannon Ave Pump Station	55,808	0	55,808	124.0%	45,000	100%	Design project is underway for upgrade of pump station. Works to be scheduled, subject to budget approval - 2018 / 2019.
0	-1	Maria Street Drainage	0	0	0	0.0%	-1	100%	These works are now being considered in context with greater drainage upgrade along George St, Dew St and Maria St. Detailed design completed and currently out to tender. SBR- 8180 Maria Street Drainage (\$7K)
Other Environment									
0	32,145	Brown Hill and Keswick Creeks	10,000	0	10,000	31.1%	32,145	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	89,462	Glenelg Adelaide Pipeline (GAP)	9,013	34,487	43,500	48.6%	89,462	75%	The budget funds to undertake a review of the current staged implementation plan and commence design on the next stage of the pipeline network.
2,555,900	4,561,963	Program Total	688,187	1,515,565	2,203,752	48.3%	4,561,963	100%	
RECREATION PROGRAM									
Parks & Gardens									
620,000	1,163,750	Playground Upgrade	175,058	337,076	512,134	44.0%	1,163,750	100%	Project in progress; refer Urban Services Report 3 October 2017. SBR-8732 Playground Upgrade Program \$330K
330,000	772,329	Reserve Developments - Various	485,132	54,447	539,579	69.9%	772,329	100%	Project in progress; refer Urban Services Report 3 October 2017. SBR- 8737 Reserve Developments-Variou \$48K
560,000	704,893	River Torrens Upgrade	57,707	460,719	518,426	73.5%	704,893	100%	Project in progress; refer Urban Services Report 3 October 2017
30,000	42,919	River Torrens Path Upgrades	24,255	745	25,000	58.2%	42,919	100%	Works in progress
645,000	1,021,313	Reserve Irrigation Upgrades	237,862	28,317	266,179	26.1%	1,021,313	100%	Project in progress; refer Urban Services Report 3 October 2017. SBR- 8291 Reserve Irrigation Upgrade - Camden Oval (Staged- Upgrade)- (\$48K), 8293 Reserve Irrigation Upgrade - Richmond Oval (\$38K), 8298 Reserve Irrigation Upgrade - Tyson Ave& Wide Verge (\$4K), 8770 Irrigation \$42K
0	100,596	Additional Open Space Amenity Initiatives	33,542	10,545	44,087	43.8%	100,596	100%	Works upgrade program commenced - various projects
60,000	65,000	Bikeway Path Upgrade and Reseal	0	0	0	0.0%	65,000	100%	Works scheduled / programmed
Sports Facilities									
50,000	207,808	Tennis Court Upgrades	35,970	38,040	74,010	35.6%	207,808	100%	Works scheduled / programmed
1,441,900	55,723	Apex Park	49,035	0	49,035	88.0%	55,723	100%	Project in progress; refer Urban Services Report 3 October 2017, SBR - 8300 Apex Park (\$1,860K)
0	45,600	Airport Road	0	600	600	1.3%	45,600	0%	
0	-1	Memorial Gardens	0	0	0	0.0%	-1	0%	SBR- 8302 Memorial Gardens (\$2K)
650,000	650,000	Thebarton Oval Kings Reserve	12,738	61,282	74,020	11.4%	650,000	50%	Project in progress; refer Urban Services Report 3 October 2017
4,386,900	4,829,932	Program Total	1,111,299	991,772	2,103,070	43.5%	4,829,932	92%	

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 December 2017
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
TRANSPORT PROGRAM									
<i>Roads Sealed</i>									
9,339,763	22,791,208	City Funds/ULRG Funds/Carryovers	2,709,144	6,068,787	8,777,930	38.5%	22,791,208	75%	Project in progress; refer Urban Services Report 3 October 2017. SBR- 8406 Holland Street& Thebarton (Winwood Street to Anderson Street (\$94K), 8407 West Thebarton Road / Phillips Street& Stage 2& Thebarton (\$61K); 8409 West Beach Road& West Beach (detailed design)& West Beach \$2,877K, 8569 George Street& Thebarton (South Rd to Dew St) \$7K, 8572 North Parade& Torrensville (Clifford St to Stephens Av) (\$22K), 8573 West Thebarton Road& Thebarton (South Rd to James St) \$2,751K, 9000 Unallocated Construction Monies \$1,400K, 9966 West Thebarton Road / Phillips Street& Thebarton (\$45K)
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	100%	Project in progress; refer Urban Services Report 3 October 2017
<i>Other Transport</i>									
0	0	Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%	0	0%	
150,000	313,054	Bus Shelters	108,271	156,933	265,203	84.7%	313,054	100%	Sites being scoped in preparation for civil works. Bus shelters to be purchased and installed.
280,000	545,360	Traffic Management	523,181	28,820	552,000	101.2%	545,360	70%	Minor Traffic Management & LATM related works ongoing. Design for roundabout at Dew and George Street, Thebarton completed, currently developing tender documentation. Blackspot funding for 16/17 is at Hardys Rd & Ashley St - roundabout (\$79,250), Wainhouse St & North Pde (\$20,000).Detailed designs undertaken for both, land acquisition for Hardys Road / Ashley Street Roundabout has been undertaken and the early works has commenced in way of relocating underground services. Other LATM projects are ongoing. Jenkins St koala school crossing is completed..
300,000	366,579	Bicycle Management Schemes	13,735	113,498	127,233	34.7%	366,579	100%	Beare Avenue shared use path is completed, currently scoping upgrade works to Captain McKenna and Reece Jennings shared paths.
360,000	548,426	Public Lighting	106,919	336,576	443,495	80.9%	548,426	95%	Project in progress; refer Urban Services Report 3 October 2017
0	117,352	Bio-Science Precinct Works	3,434	10,428	13,862	11.8%	117,352		SBR- 8204 Bio-Science Precinct Works- \$94K
<i>Bridges</i>									
50,000	111,479	Bridge Ancillary Works (as per Bridge Audit)	7,964	0	7,964	7.1%	111,479	100%	Design brief being developed.
<i>Footways & Cycle Tracks</i>									
168,054	226,868	Footpath Renewal Program	32,059	110,279	142,338	62.7%	226,868	85%	Project in progress; refer Urban Services Report 3 October 2017
197,862	265,088	Footpath Construction Program	0	265,088	265,088	100.0%	265,088	85%	Project in progress; refer Urban Services Report 3 October 2017
200,000	200,000	Footpath Remediation Program	120,153	8,539	128,692	64.3%	200,000	85%	Various footpath projects are scheduled to commence
11,919,055	26,358,790	Program Total	3,624,859	7,098,947	10,723,807	40.7%	26,358,790	77%	
18,861,855	35,750,685	TOTAL - ALL CAPITAL WORKS	5,424,345	9,606,284.58	15,030,630	42.0%	35,750,685	82%	

11.4 Mendelson Financial Report December 2017

Brief

This report provides information on the financial performance of the Mendelson Foundation as at 31 December 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Discussion

The following financial reports as at 31 December 2017 are attached for Elected Member information:

- Balance Sheet (**Attachment 1**);
- FMD Financial Pty Ltd Investment Portfolio Report (**Attachment 2**);
- Cash Movement Report (**Attachment 3**).

For the six month period ended 31 December 2017, FMD Financial Pty Ltd is reporting a net return on investments of 7.1 per cent, as follows:

	6 Months To 31-Dec-17	12 Months To 30-Jun-17
Market Movement on Equities	\$ 62,767.16	\$ 119,247.49
Add Dividends	\$ 31,909.82	\$ 53,495.15
Add Interest	\$ 2,902.33	\$ 4,326.34
	<hr/>	<hr/>
	\$ 97,579.31	\$ 177,068.98
Less Trustee Charges	\$ 6,052.54	\$ 11,810.22
	<hr/>	<hr/>
Net Return	\$ 91,526.77	\$ 165,258.76
	<hr/>	<hr/>
Fund Balance @ 1 July	\$ 1,292,664.60	\$ 1,195,617.87
Net Return on Investments	7.1%	13.8%

Attachment 2 shows defensive (or income) assets and growth assets separately, to highlight the weighting between the two as a way of monitoring compliance with investment policy targets.

The weighting at 31 December 2017 is 27.3 per cent for income assets and 72.7 per cent for growth assets, which contrasts favourably with our policy targets as shown below:

	Target Weightings	Actual Weightings
Income Assets	No Less Than 25%	27.3%
Growth Assets	No Greater Than 75%	72.7%

Conclusion

Information is provided in this report on the financial performance of the Mendelson Foundation as at 31 December 2017.

Attachments

- 1. Mendelson Foundation Balance Sheet as at 31 December 2017**
- 2. Mendelson Foundation Financial Portfolio Report as at 31 December 2017**
- 3. Mendelson Reconciliation as at 31 December 2017**

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
BALANCE SHEET AS AT 31 DECEMBER 2017**

	\$ Final at 30/06/17	\$ Current at 31/12/17	\$ Variance
CURRENT ASSETS			
Cash held at Council	37,567	2,888	(34,680)
Investments - FMD Financial Pty Ltd	1,292,665	1,383,586	90,922
GST Refunds/Imputation Credits Due	320	303	(16)
Dividend Income due not yet received	8,137	8,137	0
	<hr/>	<hr/>	<hr/>
Total Current Assets	1,338,689	1,394,914	56,226
Non-Current Assets	0	0	0
	<hr/>	<hr/>	<hr/>
TOTAL ASSETS	1,338,689	1,394,914	56,226
Less Liabilities	0	0	0
	<hr/>	<hr/>	<hr/>
NET ASSETS	1,338,689	1,394,914	56,226
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
FOUNDATION WEALTH			
Accumulated Funds **	1,338,689	1,394,914	56,225
Reserves	0	0	0
	<hr/>	<hr/>	<hr/>
TOTAL FOUNDATION WEALTH	1,338,689	1,394,914	56,225
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
 ** Accumulated Funds - Opening		1,338,689	
Plus Revenue		117,579	
Less YTD Expenditure		61,354	
		<hr/>	
Accumulated Funds - Closing		1,394,914	
		<hr/> <hr/>	

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
FMD FINANCIAL PTY LTD PORTFOLIO REPORT AS AT 31/12/2017**

	Balance at 30/06/2017 \$	Weight at 30/06/2017 %	Balance at 31/12/2017 \$	Weight at 31/12/2017 %	Variance \$	Variance %
ANZ Convertible Pref Cap Note2	34,459	2.7%	34,681	2.5%	222	0.6%
ANZ Banking Grp Ltd (ANZPG)	31,006	2.4%	31,776	2.3%	770	2.5%
CBAPD PERSP VII	28,950	2.2%	29,556	2.1%	606	2.1%
NAB Income Securities	38,377	3.0%	39,379	2.8%	1,002	2.6%
Westpac Non-Cum Converting Perp Cap Note II	57,980	4.5%	58,300	4.2%	320	0.6%
Term Deposit	145,000	11.2%	147,300	10.6%	2,300	1.6%
Cash	11,245	0.9%	37,099	2.7%	25,854	229.9%
Dividends due not yet received	0	0.0%	0	0.0%	0	0.0%
Total for Defensive Assets:	347,017	26.8%	378,090	27.3%	31,073	9.0%
Argo	26,692	2.1%	28,292	2.0%	1,601	6.0%
BHP Billiton	42,952	3.3%	54,557	3.9%	11,605	27.0%
CSL	83,646	6.5%	85,628	6.2%	1,982	2.4%
MFG	37,117	2.9%	34,698	2.5%	(2,420)	-6.5%
CBA	38,755	3.0%	37,599	2.7%	(1,156)	-3.0%
NAB	35,597	2.8%	35,573	2.6%	(24)	-0.1%
Origin Energy Limited	12,266	0.9%	16,843	1.2%	4,577	37.3%
Qube Holdings Ltd	43,671	3.4%	43,007	3.1%	(664)	-1.5%
Ramsay Health Care	43,277	3.3%	41,231	3.0%	(2,046)	-4.7%
ResMed Inc	24,116	1.9%	26,398	1.9%	2,282	9.5%
Rio Tinto	52,261	4.0%	62,619	4.5%	10,358	19.8%
Santos Limited	7,620	0.6%	13,707	1.0%	6,086	79.9%
Sydney Airport	70,375	5.4%	69,978	5.1%	(397)	-0.6%
Westpac Corporation Deferred Ex St George	39,571	3.1%	40,661	2.9%	1,089	2.8%
Woodside Petroleum Ltd Ord	32,170	2.5%	35,627	2.6%	3,457	10.7%
Woolworths	19,334	1.5%	20,666	1.5%	1,332	6.9%
MLC Platinum Global Fund	65,708	5.1%	74,666	5.4%	8,957	13.6%
Magellan Global Fund	86,489	6.7%	94,167	6.8%	7,677	8.9%
Walter Scott Global Equity Fund	83,450	6.5%	90,880	6.6%	7,430	8.9%
RARE Infrastructure Ltd	100,580	7.8%	98,701	7.1%	(1,879)	-1.9%
Total for Growth Assets:	945,648	73.2%	1,005,496	72.7%	59,848	6.3%
Total Investments	1,292,665	100.0%	1,383,586	100.0%	90,922	7.1%

**MENDELSON RECONCILIATION
CASH HELD BY FMD FINANCIAL PTY LTD
AS AT 31/12/2017**

	\$	\$
Balance at 30/06/2017		156,244.62
Add		
<u>Dividends/Interest/Income</u>		
Interest Received in July 2017	23.69	
Dividend Income Received in July 2017	14,373.53	
Interest Received in August 2017	2,078.16	
Dividend Income Received in August 2017	2,622.20	
Interest Received in September 2017	342.46	
Dividend Income Received in September 2017	6,666.65	
Interest Received in October 2016	376.88	
Dividend Income Received in October 2017	4,337.20	
Interest Received in November 2017	39.60	
Dividend Income Received in November 2017	371.26	
Interest Received in December 2017	41.54	
Dividend Income Due Received in December 2017	3,538.98	
		34,812.15
Less		
<u>Fees</u>		
FMD Financial Pty Ltd Administration Fee inc. GST (June)	1,159.87	
FMD Financial Pty Ltd Administration Fee inc. GST (July)	1,077.22	
FMD Financial Pty Ltd Administration Fee inc. GST (August)	1,081.46	
FMD Financial Pty Ltd Administration Fee inc. GST (September)	1,100.40	
FMD Financial Pty Ltd Administration Fee inc. GST (October)	1,106.33	
FMD Financial Pty Ltd Administration Fee inc. GST (November)	1,132.52	
		6,657.80
Term Deposits at 31/12/2017		147,300.00
Macquarie Cash Mgt Acct at 31/12/2017		37,098.97
ANZ Acct at 31/12/2017		-
Less		
Macquarie Cash Mgt Acct, ANZ Acct and Term Deposit		184,398.97
Imbalance		-

11.5 Regulatory Services Department Activity Report

Brief

This report provides information on the activities of the Regulatory Services Department for the three months to 31 December 2017

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

Details are provided each quarter on the activities of Regulatory Services for the information of Council.

Discussion

Compliance

Fire Hazard Season 2017-2018

The first inspection to identify properties that require a "105F" Notice was carried out on the 18th November 2017. 422 properties, comprising 256 vacant land and 166 previous "105F" properties, were inspected. 65 105F notices were issued on the 1st December 2017.

The second inspection to review the 65 properties issued 105F notices was carried out on the 16 December 2017. No expiations were issued.

The third inspection to identify properties that require an Expiation/Notice of Intention for ongoing non-compliance with a 105F Notice was carried out on the 4 January 2018. 31 properties were inspected. During this inspection 20 properties had not complied with the 105F notice.

A fourth inspection is to be conducted and where warranted expiation notices issued. 14 days from the issue date of the expiation notice, warrants are to be arranged if the property is still non-compliant with 105F/Expiation & Notice of Intention.

Waste

WMAA Waste Educators Network

A site tour of the new Northern Adelaide Waste Management Authority (NAWMA) Material Recovery Facility (MRF) took place on the 12th October 2017.



Compost and Worm Farming Workshops - Saturday 14 October

Sessions on each of the above were presented by Alan Shepard, an expert on sustainable gardening topics and in the establishment of community and school garden projects in SA.

18 people attended the Compost workshop and 25 people attended the Worm farming workshop.

Community Presentation: West Torrens Rotary Club at West Adelaide Football Club

The Project Officer - Waste and Recycling provided a PowerPoint presentation and facilitated a discussion on community waste management. Given the recent community interest in waste and recycling generated by the ABC's "War on Waste" series and China's ban on foreign waste, the focus of the presentation was on what Council sends to landfill, recycles and composts, the major categories of recyclables in the recycling bin and, in particular, where the recyclables go once collected. In addition, the audience were assured that most of the tonnages collected via hard waste collections and e-waste drop-offs are also recycled. The presentation also touched upon the recent steep increases in the solid waste levy as a key motivator in encouraging resource recovery, particularly of food waste, and landfill avoidance measures.

Community Bus Tours - "Get Wasted"

Community bus tours were held on the 24th October and 21st November 2017.

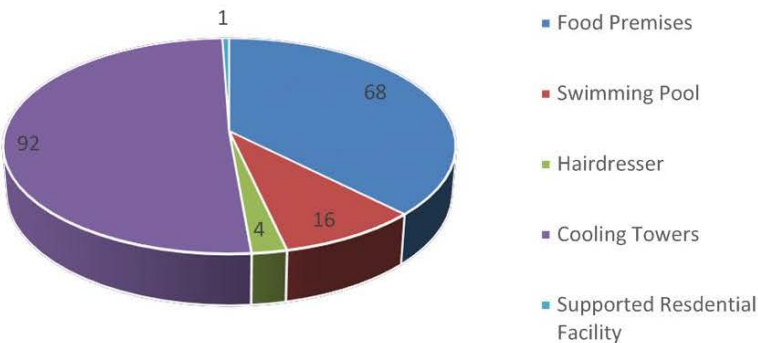
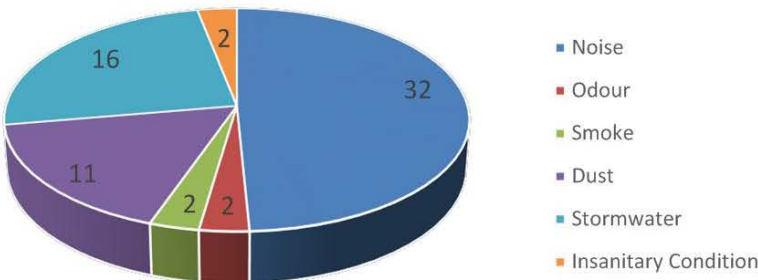
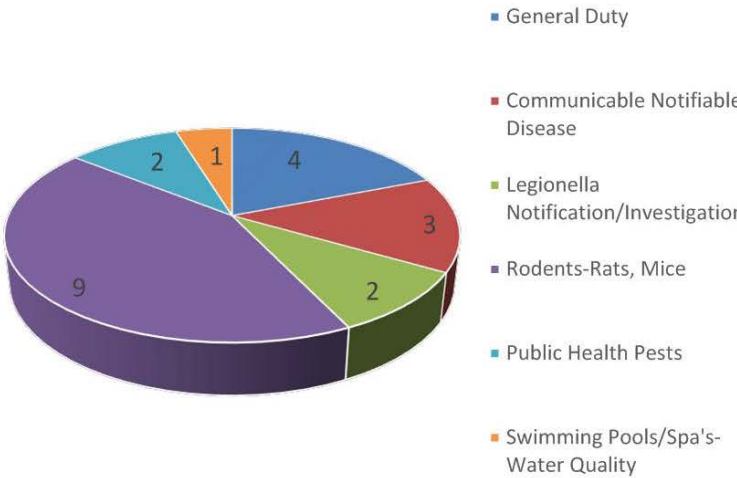
CWT Household Waste Working Party


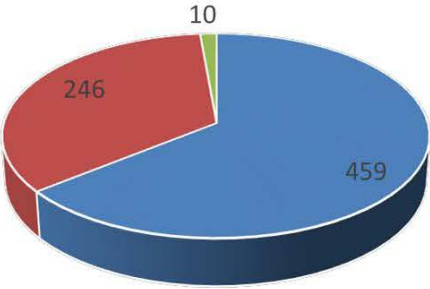
The household Waste Working Party continues to meet.

Conclusion

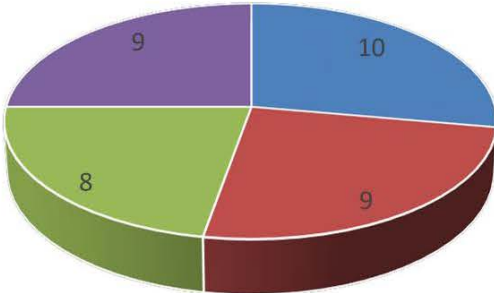
Details are provided quarterly on the activities of Regulatory Services for the information of Council

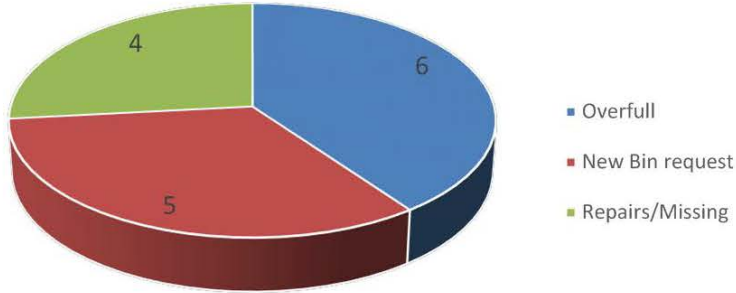
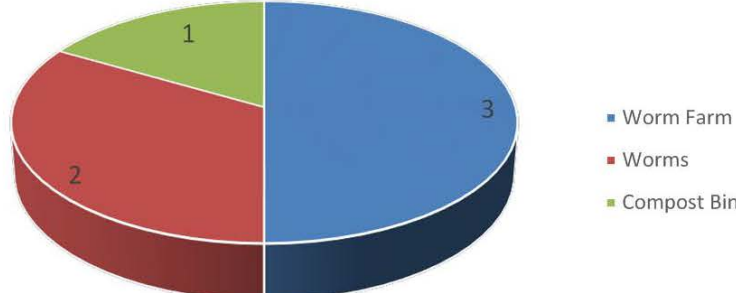
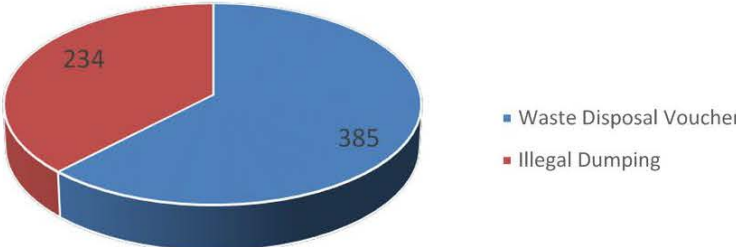
Attachments**1. Regulatory Services Department Data Activity Report**

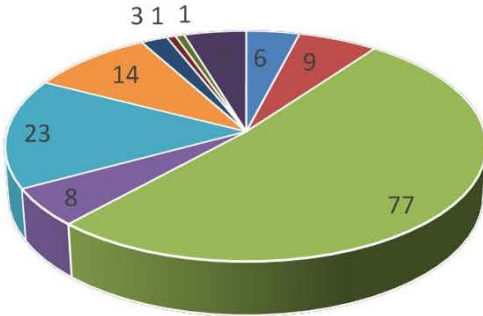
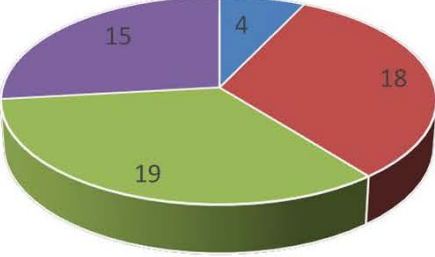
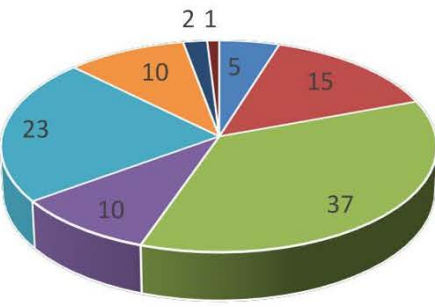
ENVIRONMENTAL HEALTH October - December															
Routine Inspections Total Inspections YTD 2017/18 = 380 2016/17 = 293 Quarter 2017/8 = 181	 <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Food Premises</td> <td>68</td> </tr> <tr> <td>Swimming Pool</td> <td>16</td> </tr> <tr> <td>Hairdresser</td> <td>4</td> </tr> <tr> <td>Cooling Towers</td> <td>92</td> </tr> <tr> <td>Supported Residential Facility</td> <td>1</td> </tr> </tbody> </table>	Category	Count	Food Premises	68	Swimming Pool	16	Hairdresser	4	Cooling Towers	92	Supported Residential Facility	1		
Category	Count														
Food Premises	68														
Swimming Pool	16														
Hairdresser	4														
Cooling Towers	92														
Supported Residential Facility	1														
Environmental Nuisance Total Inspections: YTD 2017/18 = 115 2016/17 = 62 Quarter 2017/8 = 65	 <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Noise</td> <td>32</td> </tr> <tr> <td>Odour</td> <td>2</td> </tr> <tr> <td>Smoke</td> <td>2</td> </tr> <tr> <td>Dust</td> <td>11</td> </tr> <tr> <td>Stormwater</td> <td>16</td> </tr> <tr> <td>Insanitary Condition</td> <td>2</td> </tr> </tbody> </table>	Category	Count	Noise	32	Odour	2	Smoke	2	Dust	11	Stormwater	16	Insanitary Condition	2
Category	Count														
Noise	32														
Odour	2														
Smoke	2														
Dust	11														
Stormwater	16														
Insanitary Condition	2														
Public Health Total Inspections: YTD 2017/18 = 43 2016/17 = 35 Quarter 2017/18 = 21	 <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>General Duty</td> <td>4</td> </tr> <tr> <td>Communicable Notifiable Disease</td> <td>3</td> </tr> <tr> <td>Legionella Notification/Investigation</td> <td>2</td> </tr> <tr> <td>Rodents-Rats, Mice</td> <td>9</td> </tr> <tr> <td>Public Health Pests</td> <td>2</td> </tr> <tr> <td>Swimming Pools/Spa's-Water Quality</td> <td>1</td> </tr> </tbody> </table>	Category	Count	General Duty	4	Communicable Notifiable Disease	3	Legionella Notification/Investigation	2	Rodents-Rats, Mice	9	Public Health Pests	2	Swimming Pools/Spa's-Water Quality	1
Category	Count														
General Duty	4														
Communicable Notifiable Disease	3														
Legionella Notification/Investigation	2														
Rodents-Rats, Mice	9														
Public Health Pests	2														
Swimming Pools/Spa's-Water Quality	1														

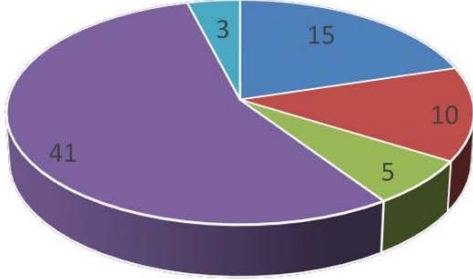
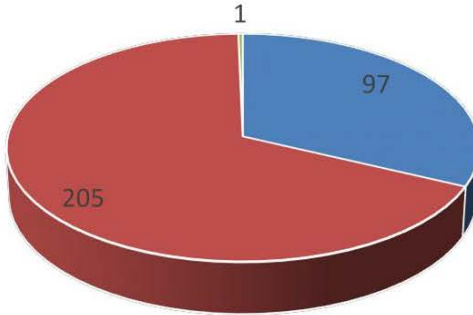
<p>Food</p> <p>Total Inspections:</p> <p>YTD 2017/18 = 26 2016/17 = 24</p> <p>Quarter 2017/18 = 15</p>	 <ul style="list-style-type: none"> Foreign Matter Hygiene Premises Handling Recall Poisoning- Alleged and Confirmed Date Labelling Microbial Food Premises Bins
<p>Total Vaccines Administered:</p> <p>YTD 2017/18 = 1,096 2016/17 = 1,214</p> <p>Quarter 2017/8 = 459</p>	 <ul style="list-style-type: none"> Vaccines Administered People Vaccinated Purchased Vaccines Administered

Waste Management

WASTE MANAGEMENT	October - December
<p>Waste Bins</p> <p>Total Inspections:</p> <p>YTD 2017/18 = 70 2016/17 = 58</p> <p>Quarter 2017/18 = 36</p>	 <ul style="list-style-type: none"> Left on Verge Missed Contamination Misc/other

<p>Reserve & Street Bins</p> <p>Total Inspections:</p> <p>Total Inspections:</p> <p>YTD 2017/18 = 21 2016/17 = 17</p> <p>Quarter 2017/18 = 15</p>	 <p>A 3D pie chart showing the distribution of Reserve & Street Bins inspections. The chart is divided into three segments: a blue segment representing 'Overfull' with a value of 6, a red segment representing 'New Bin request' with a value of 5, and a green segment representing 'Repairs/Missing' with a value of 4. A legend to the right of the chart identifies these categories with colored squares.</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Overfull</td> <td>6</td> </tr> <tr> <td>New Bin request</td> <td>5</td> </tr> <tr> <td>Repairs/Missing</td> <td>4</td> </tr> </tbody> </table>	Category	Count	Overfull	6	New Bin request	5	Repairs/Missing	4
Category	Count								
Overfull	6								
New Bin request	5								
Repairs/Missing	4								
<p>Food Waste Program</p> <p>Total rebate given since 1 July 2017 = \$455.65</p> <p>Quarterly number of rebates = 6</p>	 <p>A 3D pie chart showing the distribution of Food Waste Program rebates. The chart is divided into three segments: a blue segment representing 'Worm Farm' with a value of 3, a red segment representing 'Worms' with a value of 2, and a green segment representing 'Compost Bins' with a value of 1. A legend to the right of the chart identifies these categories with colored squares.</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Worm Farm</td> <td>3</td> </tr> <tr> <td>Worms</td> <td>2</td> </tr> <tr> <td>Compost Bins</td> <td>1</td> </tr> </tbody> </table>	Category	Count	Worm Farm	3	Worms	2	Compost Bins	1
Category	Count								
Worm Farm	3								
Worms	2								
Compost Bins	1								
<p>Illegal Dumping Program</p> <p>Access to waste disposal options and illegal dumping site inspections</p> <p>YTD 2017/18 = 1,216 2016/17 = 1,348</p> <p>Quarter 2017/18 = 619</p>	 <p>A 3D pie chart showing the distribution of Illegal Dumping Program activities. The chart is divided into two segments: a blue segment representing 'Waste Disposal Vouchers' with a value of 385, and a red segment representing 'Illegal Dumping' with a value of 234. A legend to the right of the chart identifies these categories with colored squares.</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Waste Disposal Vouchers</td> <td>385</td> </tr> <tr> <td>Illegal Dumping</td> <td>234</td> </tr> </tbody> </table>	Category	Count	Waste Disposal Vouchers	385	Illegal Dumping	234		
Category	Count								
Waste Disposal Vouchers	385								
Illegal Dumping	234								

COMPLIANCE		October - December
Dogs Total Inspections: YTD 2017/18 = 322 2016/17 = 345 Quarter 2017/18 = 149		 <ul style="list-style-type: none"> Attack on Animals Attack on Humans Wandering at Large Lost Dog Barking Dogs Not Registered Harrass Animals Harrass Humans Create Nuisance Dog number of dogs on property
Other Animals Total Inspections: YTD 2017/18 = 102 2016/17 = 88 Quarter 2017/18 = 56		 <ul style="list-style-type: none"> Cats creating a nuisance Other Animals Creating a nuisance Bees on Public Land European Wasp Nest Sighting
Environment Total Inspections: YTD 2017/18 = 158 2016/17 = 231 Quarter 2017/18 = 103		 <ul style="list-style-type: none"> Pick up Syringes Unsightly Yard Overgrown Fire Hazard Littering Overhanging Branches Private property Council Tree Damage Backyard Burning Sleeping on Council land/reserves

Roads & Footpaths Total Inspections: YTD 2017/18 = 144 2016/17 = 124 Quarter 2017/18 = 74	 <table><thead><tr><th>Category</th><th>Count</th></tr></thead><tbody><tr><td>Development Damage</td><td>15</td></tr><tr><td>Damaged Driveways</td><td>10</td></tr><tr><td>Obstructing Footpath/Road</td><td>5</td></tr><tr><td>Banners and Posters</td><td>41</td></tr><tr><td>A Frame Signs</td><td>3</td></tr></tbody></table>	Category	Count	Development Damage	15	Damaged Driveways	10	Obstructing Footpath/Road	5	Banners and Posters	41	A Frame Signs	3
Category	Count												
Development Damage	15												
Damaged Driveways	10												
Obstructing Footpath/Road	5												
Banners and Posters	41												
A Frame Signs	3												
Parking Total Inspections YTD 2017/18 = 575 2016/17 = 544 Quarter 2017/18 = 303	 <table><thead><tr><th>Category</th><th>Count</th></tr></thead><tbody><tr><td>Abandoned Vehicle</td><td>97</td></tr><tr><td>Parking Complaint</td><td>205</td></tr><tr><td>Parking Permit Application</td><td>1</td></tr></tbody></table>	Category	Count	Abandoned Vehicle	97	Parking Complaint	205	Parking Permit Application	1				
Category	Count												
Abandoned Vehicle	97												
Parking Complaint	205												
Parking Permit Application	1												

11.6 Service Centre Activity Report

Brief

This report provides information on activities within the Service Centre for the second quarter of the 2017/18 financial year.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The objective of the Council's Service Centre is to "*provide quality and excellence in service to those contacting Council*". To achieve this, key performance indicators (KPI's) have been established to measure call volumes, abandonment rates, service levels and cash transactions taken. In addition, any abnormal or major events / projects that impact on KPI's are reported.

Discussion

The overall call resolution rate and call handling time KPIs for the quarter were favourable. Unfortunately several of the other KPIs, in particular the average queue wait time, were unfavourable.

During the quarter unforeseen staff absences were the root cause for the impact on overall performance. Many of the team were impacted by the sudden passing of a staff member's parent and several by family issues. To a lesser extent additional disruption occurred due to a rare Telstra outage, the departure of the Department manager and our casual staff finding more permanent employment elsewhere.

It is very unlikely that the above circumstances will occur in the near future with the establishment of a pool of casual staff and the commencement of a new Department manager.

Since the implementation of new telephony software in June 2017, the Service Centre has continued to introduce contact centre improvements, including the ability to "call back" customers who can now leave messages during the day and night. The call back facility is directly reducing the influx of calls and is allowing us to manage return calls.

In early 2018 we will be implementing SMS and webchat engagement via the call management system to increase the choice of contact for our customers.

This quarter we have introduced responding to emails via our telephony system. We have incorporated templates and quality assurance to improve the overall quality of our correspondence via email. Introducing this new method has enabled us to respond to all emails within a 24 hour turn around during business hours.

The Telstra fault during the last week of November restricted customers from being able to contact us directly for a 24 hour period. This was managed by diverting our phone queue to our after-hours provider. On the second morning of the outage we introduced a process where Answering Adelaide could email the Service Centre phone messages directly and staff then returned customer calls via mobile phones. This enabled us to continue to provide a level of service during the outage.

The most significant call drivers for the quarter were planning and assessment enquiries (2,810) and compliance related enquiries (2,707).

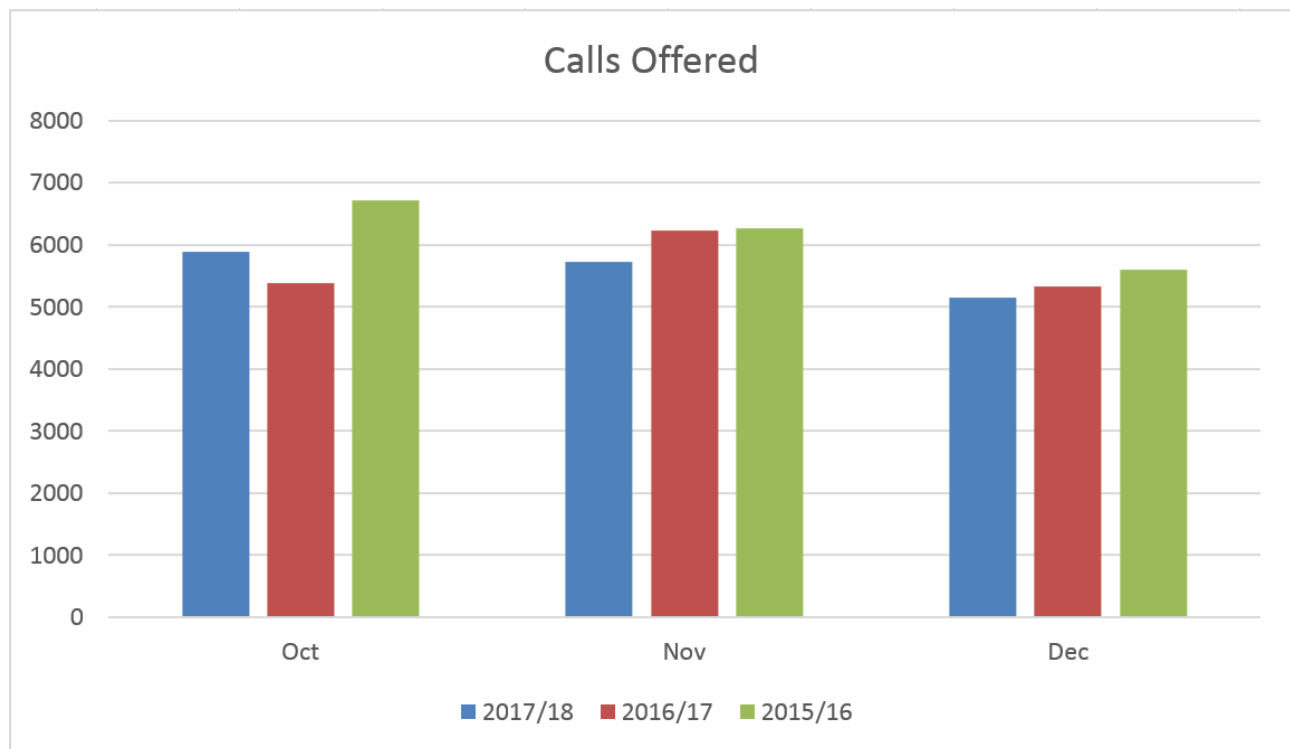
The table below demonstrates the contact centre's performance against the KPIs that have been established for this quarter.

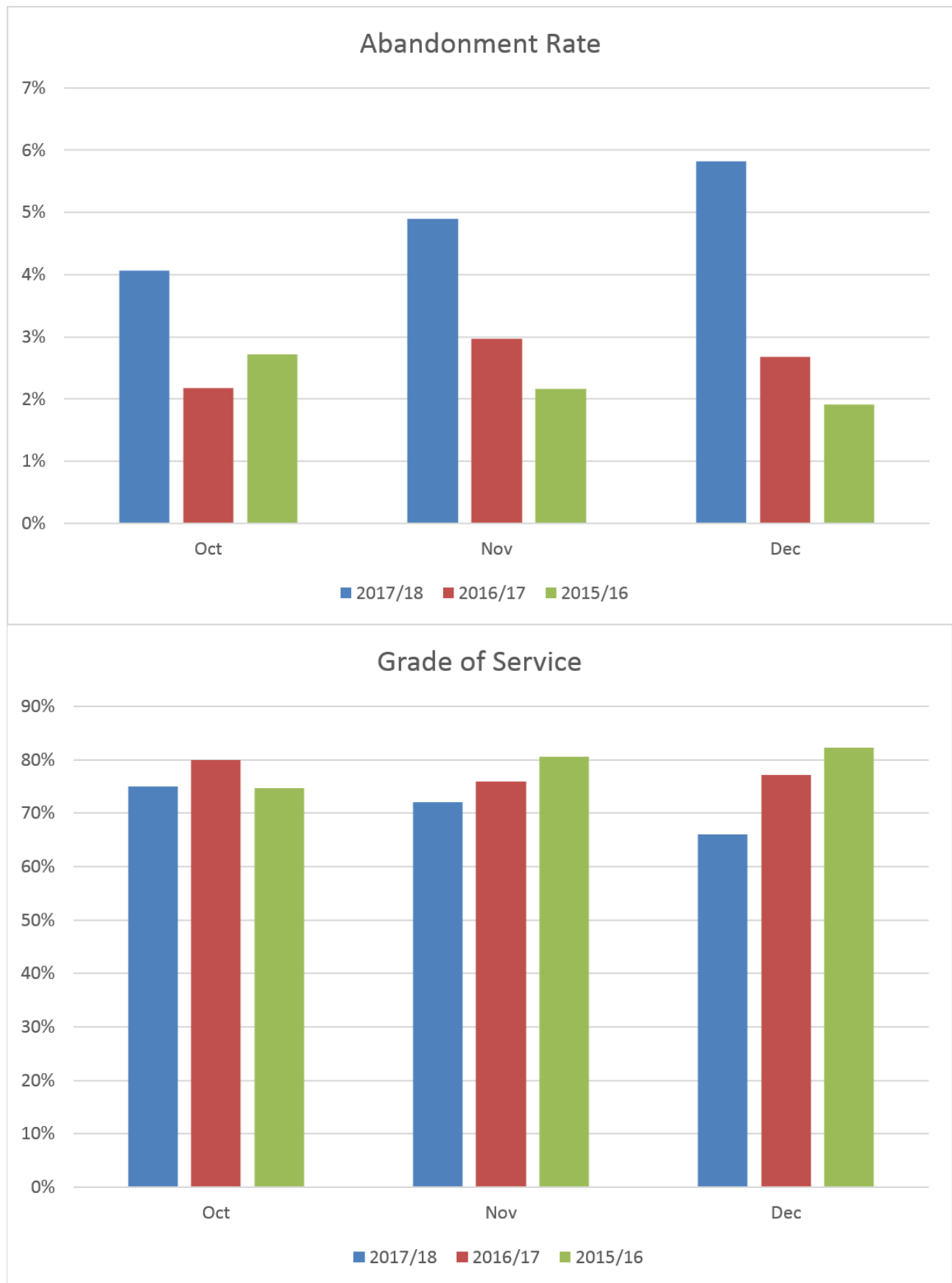
	Benchmark KPI	Oct 2017	Nov 2017	Dec 2017	Total/Avg Q4 2017/18
Calls offered (Volume)		5,884	5,730	5,145	16,759
Abandoned Call Rate	3%	4	4.9	5.8	4.9
Average Queue Time (seconds)	30	105	115	130	116.7
Grade of Service (Call Response Level)	>80%	75	72	66	71
Call Handling Time	< 5 minutes	3.3	3.3	3.3	3.3
Call Resolution Rate	> 80%				87%

* calls offered (volume) includes abandoned calls and direct internal calls to the Service Centre for the period 1 October 2017 to 29 December 2017

** calls offered includes customer call back requests from business hours and after hours

Comparative details on our key KPIs are shown in the following graphs.





A total of 348 **City Watch** requests were processed. This figure involved 154 requests being forwarded directly to the Service Centre for processing, with the remaining 194 being distributed directly to the relevant department for action.

The total of 3,752 **customer requests** were raised, with 1,684 of these were lodged by the Service Centre.

A total of 495 **after hours calls** were received for the quarter. There was an increase in the number of after hours calls received in the month of November due to the Telstra outage as the customers were unable to contact the Service Centre directly. The total quarterly number is slightly lower than usual due to our provider Answering Adelaide having IT difficulties in late December. There was an issue with sending the data via email from their end which resulted in some data loss. They have managed to retrieve some information, but are still working on retrieving the complete data.

A total of **203 night call backs** were received during this quarter which the Service Centre responds to from 9am the next business day. This allows us to proactively provide service rather than expecting the customers to call us back the next business day.

To enable a greater understanding of specific enquiries relating to departments we have enhanced the reporting categories against our call types. This data will enable us to identify opportunities to enhance knowledge and accessibility to specific enquiries.

A call is resolved by the Service Centre when:

- They have been able to provide information to a customer without transferring a call
- Processed a payment
- Raised a customer request
- If a customer asks to speak to a person by name and the CSO is able to transfer them

A call is determined unresolved by the Service Centre if we have required another department to take the call and handle the enquiry.

Enquiry	Email - Unresolved	Other	Resolved	Transferred Call - Unresolved	Unknown	Grand Total
Building	32		283	60		375
Compliance Development	7		26	9		42
Existing DA Enquiry	19		128	31		178
General Information	6		117	20		143
Liquor Licensing			1			1
New DA Enquiry			11			11
City Assets	80		369	59		508
Crossover Enquiry - Existing	8		27	9		44
Crossover Enquiry - New	6		38	6		50
General Enquiry	34		168	22		224
Stormwater Management	13		33	4		50
Traffic Management	19		103	18		140
City Works	58		1002	38		1098
Administration	2		48	2		52
Civil Works & Services	17		278	11		306
Fleet Cleansing & Services	3		142	3		148

Enquiry	Email - Unresolved	Other	Resolved	Transferred Call - Unresolved	Unknown	Grand Total
Horticulture Services	18		445	11		474
Property & Facility Services	18		89	11		118
Community Development	95		996	229		1320
Booking Enquiry	21		247	42		310
Community Bus	10		37	9		56
Community Facilities	11		230	22		263
Event Enquiry	2		32	2		36
General Enquiry	17		102	15		134
Grants Enquiry	8		14	1		23
Holiday Program Enquiry			6	1		7
Home Assist	26		328	137		491
Compliance	46	1	2581	79		2707
Animals	16		667	30		713
Fire Hazard	2		33	1		36
General Enquiry	10		154	20		184
Non Compliance - building	3		21	4		28
Parking Expiations	14	1	1615	19		1649
Permits	1		91	5		97
Environmental Health	13		206	32		251
General Enquiry	6		103	17		126
Immunisation Enquiry	3		48	11		62
Public Health Complaint	4		55	4		63
Finance	11		2001	95		2107
Accounts Payable			199	12		211
Accounts Receivable	4		26	6		36
General	1		54	9		64
Insurance Related			5	2		7
Payroll	1		9	3		13
Rates	5		1708	63		1776
Human Resources	3		33	5		41
General Enquiry	2		24	4		30
Recruitment Enquiry	1		9	1		11
Information Services	7		47	11		65

Enquiry	Email - Unresolved	Other	Resolved	Transferred Call - Unresolved	Unknown	Grand Total
General Enquiry / Sales	2		21	3		26
GIS Enquiry			1	2		3
Information Management			5	3		8
IT Application Support	5		20	3		28
Library	1	1	111	18		131
JP Enquiry			59	1		60
Library Program Enquiry	1		7	4		12
Library Services Enquiry		1	45	13		59
Office of Mayor & CEO	4		51	20		75
CEO	1		9	3		13
Cont Improvement LEAN	1		1	2		4
FOI Officer				1		1
General Enquiry	1		26	5		32
General Manager			6	4		10
Mayor Enquiry	1		9	4		14
Program Leader						
Partnerships				1		1
Planning	185		2319	306		2810
Compliance Development	5		59	7		71
Existing DA Enquiry	93		924	82		1099
General Information	84		1196	201		1481
Liquor Licensing			5			5
New DA Enquiry	3		135	16		154
Service Centre	4		1229	21		1254
Customer Feedback			21			21
General Enquiry	4		1106	19		1129
Non Council Related Enquiry			102	2		104
Strategy & Business	14		51	12		77
City Strategy Consultation	1		4	1		6
City Strategy General Enquiry	7		16	5		28
Events Enquiry	2		11	3		16
FOI Enquiry			1			1
Governance General Enquiry	1		4	2		7
Media Enquiry	3		15	1		19

Enquiry	Email - Unresolved	Other	Resolved	Transferred Call - Unresolved	Unknown	Grand Total
Waste Management	24	1	1956	113		2094
General Enquiry	8		426	38		472
Hard Waste	9	1	904	38		952
Missing / Damaged Bin	2		419	29		450
Recycling Enquiry	3		79	5		87
Waste Voucher			114			114
Workshop Enquiry/Booking	2		14	3		19
WHS & IM			1			1
Internal Enquiry			1			1
Unknown					247	247
Unknown					247	247
Grand Total	577	3	13236	1098	247	15161

The Service Centre processed 16.9 **per cent** of **receipting transactions** for the quarter. Details of the transactions are provided in the following table.

Total Receipts

Advam Credit Card 2086	BANK CHEQUE	CASH PAYMENT	DIRECT DEBIT	EFTPOS	ePathway	Journal	LIBRARY CARD PAYMENT	MONEY ORDER	MASTERC ARD	National Credit Managem	ON-LINE SERVICES	CHEQUE	VISACARD	Total
	1	884	1927	422	4172	20	57	22	103	3	19552	1407	243	30899

Customer Service Receipts

Advam Credit Card 2086	BANK CHEQUE	CASH PAYMENT	EFTPOS	LIBRARY CARD PAYMENT	MONEY ORDER	MASTERC ARD	CHEQUE	VISACARD	Total
	1	884	422	57	22	103	1407	243	5225

Conclusion

This report provides an overview of the key activities of the service Centre for the second quarter of the 2017/18 financial year.

Attachments

Nil

12 MEETING CLOSE

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2	Present	1
3	Apologies	1
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6	Communications by the Chairperson.....	1
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	Nil	
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12	Meeting Close	3

1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 12 December 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 STRATEGY AND COMMUNITY REPORTS

11.1 Community Services Activity Report - December 2017

Brief

This report details the activities of the Community Services Department for December 2017.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - December 2017 be noted.

Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month

Discussion

The key projects and activities undertaken by the Department during the month of November are as follows:

Community Centres

Over the month of December, there were a total of 82 groups booked into Thebarton Community Centre and 70 booked into Plympton Community Centre. Both Centres were booked out with regular groups and Christmas events. Many of the regular groups expressed gratitude to the staff for their ongoing support throughout the year.

Volunteers

The volunteer training program provided a total of 8 Child Safe Environment, 6 First Aid, 1 CPR and 1 Manual Handling courses in 2017. There will be 1 more CPR and Manual Handling course in January 2018 to complete the Grants SA funded training program.

The volunteer Christmas lunch, held at the West Adelaide Football Club, was well attended by 141 volunteers and partners. The staff used this opportunity to thank the volunteers for all of their work throughout the year and to celebrate years of service, including 2 volunteers who have volunteered at the City of West Torrens for 10 years.

Active Ageing

The Friday program at Plympton Community Centre completed its first 6 months with some exercise and a healthy Christmas lunch. The feedback from this program is extremely positive with people talking about new friendships they have made and the increase in their fitness and general activity.

Over 450 older people received services through CHSP and Council's Active Ageing program in December. Residents were mailed out information about coping with hot weather, including a new 'user friendly booklet' by Health SA about how to keep cool in the heat.

Outreach

The Children's and Youth Summer school holiday program (*Get with the Program*) began with a *Little Day Out* event that was held on Wednesday 20 December in the Memorial Gardens. There were approximately 150 people who came along to enjoy the story telling tent, the Game Truck, giant games, books, toys, and arts and crafts. Feedback from participants was extremely positive.

There was also a Ticklish Allsorts Christmas Show and Sue Harris' Christmas Capers puppet show, both held in the Hamra Centre. Both were very well attended and enjoyed by children and adults alike.



For more information about the school holiday activities please check out the website at http://www.westtorrens.sa.gov.au/Council/News_events/Council_events/Council_event_listing/Get_with_the_Program_Summer_1718

Arts and Culture

The gallery had a busy month with the finalising of the Outsiders Festival featuring Faisal Rusdi who sold 10 works. The Edwardstown Photography Club and the Adelaide Camera Club both held annual exhibitions and awards. The Southern Bricks Lego Users Group held their final display for the year and their end of year function. The Orange Tree Quilters also held their end of year lunch and thanked the City of West Torrens for the ongoing support throughout 2017.

Library Services

The *Summer Reading Club* was launched, this is an annual activity that runs over December and January. The theme for this year is *Game On*. The Summer Reading Club is aimed at 0 - 17 year olds and aims to encourage participants to continue reading throughout the summer. Participants pick up a pack from the Library (there's a pack for preschool, primary and secondary aged children) which includes an activity book, a reading log and various bits of merchandise (bookmark, stickers, tattoos etc.).



Attachments

Nil

12 MEETING CLOSE