

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- Finance and Regulatory Prescribed Standing Committee
- Strategy and Community Prescribed Standing Committee

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 15 MAY 2018
at 7.00pm**

**Terry Buss PSM
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 1 May 2018 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 11 May 2018)

In the two weeks since the last Council Meeting of 1 May 2018 functions and meetings involving the Mayor have included:

2 May

- 9.00am Addressed the Lockleys Primary School ANZAC Day Ceremony and Assembly.
- 11.30am Flight departure to Perth to attend the Australian Mayoral Aviation Council (AMAC) Executive Meeting, AGM and Conference.
- 4.00pm Participated in Australian Mayoral Aviation Council (AMAC) Executive Meeting.
(WA time)

3 May

Participated in the Australian Mayoral Aviation Council (AMAC), AGM and Conference.

4 May

- 8.45am Return flight from Perth arriving into Adelaide at 1.00pm.
(WA time)
- 6.00pm Attended the pre-match dinner for the West v Glenelg game at City Mazda Stadium and hosted guests in the Council Reception Room.

5 May

11.00am Attended with Cr George Demetriou and newly elected Morphett MP Stephen Patterson the Novar Gardens Bowling Club presentation of trophies and pre-AGM lunch and presented the Mayoral Trophy.

6 May

11.30am Conducted the official welcome for the Japan Australia Friendship Association's Kodomo no Hi Festival at the Thebarton Community Centre and King's Reserve.

8 May

6.30pm Participated in the Corporate Planning, Policy and Performance Committee meeting.

9 May

12noon Briefly called at the Italian Pensioner's Mother's Day Lunch at Thebarton Community Centre while en-route to the bi-monthly Metro Mayor's Luncheon hosted by City of Burnside Mayor, David Parkin.

4.00pm Participated in the Metropolitan Local Government Group meeting at LGA House.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

11 May

5.45pm With Mrs Rosemary Trainer attending the Lockleys RSL Sub-branch 'final' dinner at the Lockleys RSL.

15 May

6.00pm Council informal gathering and dinner

7.00pm Council and Committee meetings.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 Finance and Regulatory Committee Meeting****RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 15 May 2018 be adopted.

11.2 Strategy and Community Committee Meeting**RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 15 May 2018 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**12.1 Corporate Planning, Policy and Performance Meeting****RECOMMENDATION**

That the Minutes of the Corporate Planning, Policy and Performance held on 8 May 2018 be noted and the recommendations adopted.

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE**15 MOTIONS WITH NOTICE****15.1 Leave of Absence - Cr Simon Tsiaparis**

Cr Simon Tsiaparis has indicated his intention to seek a leave of absence and, in his absence, has formally requested that Cr Arthur Mangos move the following motion:

MOTION

That Cr Simon Tsiaparis be granted leave of absence for the Council and Committee meetings from 15 May 2018 to 30 June 2018.

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Public access to Council Meetings via Live Streaming

Brief

This report provides information on the live streaming of Council meetings.

RECOMMENDATION

That Council receive the report relating to public access to council meetings via live streaming and Council further consider its position on implementing live streaming of Council meetings.

Introduction

This report responds to the following motion from the 20 March 2018 which was carried following the calling of a division:

That in the interest of further transparency the Administration obtain costings and a further report be presented to Council in relation to CCTV of the Council Chambers to be live streamed through the Council website.

In Favour: Crs Arthur Mangos, Simon Tsiaparis, Tony Polito, Garth Palmer, Rosalie Haese, Michael Farnden, John Woodward, George Vlahos and Cindy O'Rielley.

Against: Crs George Demetriou, Megan Hill, Kym McKay and Graham Nitschke

Discussion

Live streaming involves listening to sound or watching video in 'real time' rather than downloading a file to a computer and watching it later. With internet videos and webcasts of live events, there are no files to download, just a continuous stream of data.

The live streaming of a council meeting could be made available via links placed on the Council's website.

Recordings of the streaming information can also be kept and made available via links placed on the Council's website. Recordings present a slightly higher reputational risk as they are more readily copied and manipulated. Councils use copyright and disclaimers to mitigate this risk. The following text is an example from the Eurobodalla Shire Council, "Webcasts of Council meetings cannot be reused or reproduced in any way and are subject to copyright under the Copyright Act 1968."

Live streaming of council meetings is not yet widely used in Local Government but more councils are adopting the practice as they endeavour to be more transparent. The Adelaide City Council stream their council meetings and also provide access to recordings via their website and YouTube channel.

Members are encouraged to log onto Eurobodalla Shire and Adelaide City Council websites to view live streaming.

The cost of live-streaming varies on the sophistication of the approach. For an up-front investment of approximately a \$2,500, a PC, one microphone and multiple cameras could be set up to stream our Council meetings.

The most common approach by South Australian councils has been to use one fixed camera to live-stream council meetings however given the layout of our Council Chamber, to effectively view all Elected Members and the Executive, at least three cameras would be required. A further camera could be directed at the deputations and manager area. The live stream display would be split into 4 sections, one for video from each of the cameras. The quarter of the display showing the deputations' area could display the council logo when no deputations are in progress.

The annual ongoing cost may be as little as \$200 to cater for the storage of recordings. Recordings would be hosted outside of our data centre, similar to our public website, to avoid competition for bandwidth including attacks from malicious agents.

The cost of implementing live streaming is not prohibitive or onerous.

Conclusion

Information on the live streaming of Council meetings is provided in this report for consideration.

Attachments

Nil

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 17 and 18.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 17 and 18



Local Government Association of South Australia

17.1 Red Tape Reduction

Sixty-nine “red-tape” issues have been identified by the Local Government sector, the South Australian State Government and industry bodies and of these a top ten (High Priority) is currently being worked on by the State Local Government Red Tape Reduction Taskforce. The purpose of the Red Tape Taskforce is to identify opportunities and progress reforms that address outdated regulatory barriers and reduce red tape to drive economic development and growth of small business in South Australia.

17.2 Review of Product Stewardship Act 2011

The Department of the Environment and Energy is seeking submissions on the Product Stewardship Act 2011 (the Act). The LGA will be providing a submission, and is asking for council input.

17.3 Waste Pathways Workshop “Beyond China Sword” – call for registrations

The LGA, in conjunction with Green Industries SA, will be hosting a Waste Pathways Workshop on 5 June 2018 to explore the implications of China’s Revised Waste Import Policy on the recycling industry in SA and to discuss how the local government sector can be part of the solution. The workshop will be used to gain support for one or more key projects to be progressed in the following 12-24 months.

18.1 UDIA Knowledge Series 5 – Planning Reform

The Urban Development Institute of Australia (UDIA) is hosting a Knowledge Series event on Planning Reform. This Circular provides further information and registration details.

18.2 Changes to Dog and Cat Management Act 1995

The changes to the Dog and Cat Management Act 1995 will come into effect as of 1 July 2018. This Circular provides useful information to help councils promote the Act’s new requirements to their communities.

18.3 Reminder to nominate for the 2018 SA Tourism Awards

The South Australian Tourism Awards are presented by the South Australian Tourism Industry Council. With over 30 award categories, the Awards celebrate and acknowledge tourism businesses that have demonstrated outstanding achievement and success throughout the year. Nominations close Monday 25 June 2018.

18.4 Council Ready program to advance emergency management planning

The LGA has commenced a new 3 year program to support councils with emergency management planning.

18.5 Draft State Public Health Plan 2019-2024 – Summary Framework for Consultation

Information about forthcoming consultation workshops on a Draft State Public Health Plan being developed by SA Health.

18.6 Product Stewardship Review Forum

The Department of the Environment and Energy is seeking input from industry, government and the public to ensure the Product Stewardship Act 2011 is effective and delivering the best outcomes for businesses and the environment. A Product Stewardship Review Forum will be held in Adelaide on 6 June 2018 between 9:30am and 11:30am. Please note this forum is being held the day after the LGA’s Waste Pathways Workshop.

19.1 2018 Council Elections - Workshop

Following on from the well-received elections workshop held in July last year, we are offering a second opportunity for council staff to get together with LGA, ECSA and OLG staff to hear the latest information about the elections, share ideas and get answers to any outstanding questions.

19 MEMBER'S BOOKSHELF

- South Australian Sea Rescue Squadron Annual Report 2016-2017
- Special Olympics Australia National Games Adelaide 2018 Official Games Program 16-20 April 2018
- Australian Migrant Resource Centre Annual Report Jan-Dec 2017
- Australian Airport Association Member Update May 2018

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Thank You Card from Maxi Fiveash

Correspondence has been received from Maxi Fiveash, winner of the Name the CCTV Security Trailer Competition, thanking Council for the competition prize (**Attachment 1**).

20.2 2018 Council Elections

Correspondence has been received from the Electoral Commissioner of the Electoral Commission SA, Mr Mick Sherry, regarding a number of issues relating to the conduct of the 2018 Council Elections (**Attachment 2**).

20.3 Letter of Thanks to Senior Development Officer

Correspondence has been received from Ray Hampson, the previous property owner of 142 South Road, Torrensville, thanking Claudio Barone, Senior Development Officer, for assisting with the assessment of Development Application 211/198/2018 (**Attachment 3**).

RECOMMENDATION

That the correspondence be received.

Attachments

20.1 Thank you card from Maxi Fiveash

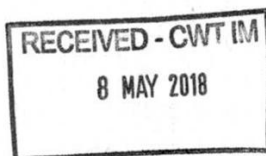
20.2 2018 Council Elections

20.3 Letter of Thanks to Senior Development Officer



thank you
For the iPad.
I Kan't wait
to see Iris.
Yours
Sincerely
Maxi Fiveash

LR:147/2018



Electoral Commission of South Australia
Level 6 / 60 Light Square Adelaide SA 5000
GPO Box 646 Adelaide SA 5001
P 08 7424 7400
F 08 7424 7444
www.ecsa.sa.gov.au

7 May 2018

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

Re: 2018 Council Elections

As Electoral Commissioner, I am the Returning Officer responsible for the management of all council elections and polls. The Electoral Commission of SA (ECSA) is preparing for the 2018 council elections and I am writing to you to provide information on a number of issues relating to the conduct of the elections.

Firstly, I believe it is important that I provide you details of cost pressures that have occurred since the last council elections in 2014 and remind you that all costs and expenses incurred by me, in discharging my responsibilities as Returning Officer under the *Local Government (Elections) Act 1999* (the Act), must be defrayed from funds of the council (section 13 of the Act).

Secondly, it is also important to outline the election timetable (Appendix 1) and detail the electoral officer appointment process and to ascertain whether your Council seeks to make a nomination of a person who you wish me to appoint as a Local Deputy Returning Officer (LDRO) for the conduct of your elections.

Finally, additional information regarding the certification of the voters roll and candidate briefing sessions is also included.

1. Election Costs

Consistent with previous elections, while ECSA will standardise our approach with operational procedures and sourcing relevant services, there are a number of cost variations which I will outline that will impact on the cost of conducting the 2018 elections.

Postage

Since the last elections in November 2014, Australia Post has significantly increased the cost of postage. It is my intention to utilise the priority postage service to ensure electors receive their ballot material in the most timely manner and, therefore, afforded the maximum time to completed and return their ballot material.

Printed on Australian made 100% recycled paper

Advertising

ECSA has entered into a collaborative partnership with the Local Government Association of South Australia (LGA) to undertake a comprehensive promotion of the 2018 Council elections in line with expectations under section 13A of the Act.

It is my understanding that the LGA has consulted with council Chief Executive Officers on the draft budget for an advertising campaign to promote the elections. Such a campaign must endeavor to increase participation across all council areas for both those who wish to nominate as candidates and also to increase the turnout of those who vote.

In recognition of the feedback from councils, the LGA Board has approved an advertising budget based on an indicative cost of \$0.67 per elector.

ICT

Following the 2014 Council elections, ECSA conducted a review of all election processes, systems and materials to achieve greater efficiencies for the conduct of future elections. Considerable ICT system upgrades were identified and implemented, including improved software systems, training programs, nomination procedures and equipment to conduct elections which are effective, timely and within the law.

Staffing

Electoral Officials will be employed under the 2018 Local Government Elections Determination of Employment Terms and Conditions. This will result in increased base pay and overtime penalty rates for casual staff who work outside of ordinary hours, particularly, the weekend of the scrutiny and count.

An indicative cost table for election services undertaken by ECSA, including the advertising campaign, is attached which will assist Council in allocating their budget (Appendix 2).

2. Electoral Officers

Managing large electoral events like the Council elections requires coordination, collaboration and support between Councils and ECSA. My role as Returning Officer is to appoint electoral officers, some of whom will be Council staff.

The key support officers who assist me in the conduct of the elections are the Deputy Returning Officers (DRO), appointed to manage elections within each council, within the delegated authority granted to them. These officers will normally be staff of ECSA with experience in the management and conduct of elections.

Section 10(3) of the Act provides the capacity for a Council to nominate a suitable person to be appointed as a Local DRO (LDRO) to be provided with a range of delegations and responsibilities in conducting that Council's elections. I will appoint a LDRO for each Council and support them by providing training, training manuals and supplementary instructions on their role.

Where a Council nominates a LDRO (eg Council CEO or another nominated person) they will be required to attend training, follow documented processes and adhere to directions published in training manuals, instructions and circulars.

The Council must provide at least one member of staff to be a Council Liaison Officer (CLO) who will be the primary contact for the ECSA DRO and other staff who are appointed as electoral officers. If a Council staff member has been appointed as LDRO this will also include the responsibilities of the CLO.

Where a Council cannot nominate a suitable LDRO, ECSA will provide a suitable person to undertake that role. The specific duties and responsibilities for each of the above roles is also provided (Appendix 3).

3. Voters Roll Certification

The voters roll remains a critical issue for the election. An enrolled file of House of Assembly electors for your council area and detailed instructions will be forwarded to the relevant Electoral Officer at the council following the close of rolls in August.

As Chief Executive Officer of the Council, you will be required to provide printed copies of the certified voters roll for election purposes such as candidate rolls and for public inspection or purchase by a candidate after nomination close.

You are also required to provide Leeanne Redpath from ECSA with a certified printed and postal data file of the council supplementary roll for the purpose of nominations and the mail-out of voting material.

Detailed instructions will be provided prior to the release of the House of Assembly roll.

4. Candidate Briefing Session

A candidate briefing session will be conducted and it is recommended a joint briefing session be conducted by a representative from council and the LDRO to inform intending candidates of the election process, council issues and Chief Executive Officer responsibilities.

The ECSA DRO will discuss relevant time and venue details with the Council Liaison Officer.

Should you have any queries, please contact Mr John Alderman, Manager Elections on 7424 7418.

Yours sincerely



Mick Sherry
ELECTORAL COMMISSIONER

2018 Local Government Periodic Elections

The key dates and activities of significance include:

Roll Close - s15(7)(a)	5pm Friday 10 August 2018
Last date for EC to supply HA roll data to CEOs - s15(10)	Friday 17 August 2018
Public notice inviting nominations - s18	By Tuesday 4 September 2018
Nominations open - s19(4)	Tuesday 4 September 2018
Last date for voters rolls to be brought up to date - s15(13)	Friday 7 September 2018
Nominations close - s23(a)	12 noon Tuesday 18 September 2018
Draw for position of candidate names on the ballot paper - s29(3)	4pm Tuesday 18 September 2018
Last date for public notice of nominations received and notice in writing to candidates - s26(1) (2)	No later than Thursday 4 October 2018
Mail out of voting material to electors - s39(1)	Monday 22 October to Friday 26 October 2018
Last day for postal issue/reissue of voting material - s39(4)(a) & s43(4)(a)	5pm Wednesday 7 November 2018
Last day for personal issue/reissue of voting material - s39(4)(b) & s43(4)(b)	5pm Friday 9 November 2018
Close of voting - s5	5pm Friday 9 November 2018
Conclusion of uncontested periodic elections - s4(2)(a)(i) [LG Act]	Friday 9 November 2018
Scrutiny and count - s47(1)(b)	9am Saturday 10 November 2018
Provisional declaration - s48(1)	Manual counts – immediately after the completion of each election count Computer counts – immediately after the count has been completed
Request for a recount - s49	Within 72 hours of the provisional declaration
Conclusion of contested elections - s4(2)(a)(ii) [LG Act]	Upon certification of result by Returning Officer
Public notice of election result - s50(3)(b)	Within one month after the conclusion of an election
Last date for RO to make and certify a return - s51(1)	Within one month after the conclusion of an election
Retention of voting material - s56(1)	Until the RO is satisfied the election cannot be questioned

Appendix 2

Indicative Costs for Local Government Authority Election Budget - Postal Ballots

The Electoral Commission SA postal ballot election service includes the following:

- preparation and procurement of all election material including training material and programs and ICT software
- preparation and placement of all statutory notices
- all printing including reproduction of photographs supplied by candidates
- dispatch and return of all postal ballot material
- preparation and dispatch of all correspondence
- conduct of the scrutiny and count
- provision of trained and competent staff
- advertising in collaboration with the LGA

The indicative costs below are calculated on a cost per elector basis using the aggregate estimated costs to conduct the elections and assuming the same distribution of costs, candidates and elections as 2014.

Table of Indicative Costs for Conducting Postal Ballots including GST

Number of Electors on Council Voters Roll	Cost per Elector on Roll
60,000 and above	\$5.31
35,000 to 60,000	\$5.34
20,000 to 35,000	\$5.39
10,000 to 20,000	\$5.85
3,000 to 10,000	\$6.25
1,000 to 3,000	\$6.92

Ray Hampson

Cocos Grove

West Lakes 5021

John Trainer

Lord Mayor

City of West Torrens

1/5/18

Dear Lord Mayor,

My name is Ray Hampson. I owned a property at 142 South Road, Torrensville. I sold this property in December last year. The purchasers needed a letter from Council to enable it to be used as offices, so I applied for change of use with Development Application no 211/198/2018.

I dealt with one of your officers – Claudio Barone. A whole lot of things happened that I need not go into. In the end Claudio went out of his way and outside of the square to assist.

I would like to say a big thank you to him. Without his concern for my circumstance, I would still be going through the red tape.

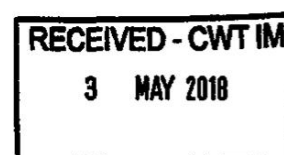
Yours Faithfully



Ray Hampson

3 MAY 2018

Scanned - Temporary



21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Special Finance and Regulatory Committee held on 17 April 2018 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 FINANCE AND REGULATORY REPORTS

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for April 2018.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for April 2018 be received.

Discussion

A schedule of creditor payments totalling \$4,064,648.59 (\$3,450,893.78 in March 2018) is attached for the information of Elected Members. Notable items include:

- A payment to Beltrame Civil Pty Ltd of \$500,141.60 for stormwater upgrade works (refer ref. no. 51);
- A payment to Solo Resource Recovery for both waste collection and disposal for February 2018 of \$387,572.44 (refer ref. no. 317);
- A payment to Solo Resource Recovery for both waste collection and disposal for March 2018 of \$420,751.52 (refer ref. no. 318);
- A payment to SEM Civil Pty Ltd of \$299,779.38 for road and stormwater upgrades in George Street (refer ref. no. 310);
- Payments to SA Water totalling \$253,327.61 for quarterly water rates (refer ref. nos. 305-306);
- A quarterly payment to the Local Government Association Workers Compensation Scheme of \$153,084.80 to cover premium and membership requirements (refer ref. no.227);
- A payment to PLOT Works of \$132,308.00 for Kings Reserve Wetlands (refer ref. no. 281).

Conclusion

A schedule of creditor payments for April 2018 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of April 2018

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
15 MAY 2018

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
1	EFT50382	Active Education	Library Program	500.00
2	EFT50290	Adami's Sand & Metal	Depot Supplies	960.63
3	EFT50381	Adelaide Airport Limited	Depot Rent / Utilities	45,978.84
4	EFT50120	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	9,160.86
5	EFT50287	Adelaide Commercial Building & Property Services	Building Maintenance	20,022.75
6	EFT50186	Adelaide Home Control	Security	105.00
7	EFT50278	Adelaide Merchandising	Depot Supplies	2,900.75
8	EFT50383	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	18.85
9	EFT50286	Adelaide Signs Group Pty Ltd	Depot Supplies	1,141.80
10	EFT50116	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	786.50
11	EFT50179	Adelaide Waste & Recycling Centre	Rubbish Disposal	12,597.00
12	EFT50281	Adelaide Waste & Recycling Centre	Rubbish Disposal	21,860.31
13	EFT50191	Adtrade Industrial Supplies	Depot Supplies	491.04
14	EFT50180	Advam Pty Ltd	Transaction Fees	275.77
15	EFT50118	AECOM Australia Pty Ltd	Professional Fees	5,183.04
16	EFT50288	Aerometrex Pty Ltd	Aerial photography	4,950.00
17	EFT50121	Affordable Marquees Adelaide	Purchase Marquees	7,464.00
18	EFT50380	Air Filter Cleaners	Vehicle Maintenance	29.22
19	EFT50181	Aish Solutions Pty Ltd	Stationery	242.00
20	EFT50234	AJ & CA Mackintosh	Weed Spraying	5,695.80
21	EFT50339	AJ & CA Mackintosh	Weed Spraying	4,991.80
22	EFT50258	Alan Shepard	Workshop	350.00
23	EFT50277	All Laundry & Linen Pty Ltd	Contract Linen	377.35
24	EFT50280	Allen Press Pty Ltd	Business Cards	484.00
25	EFT50282	AlSCO Pty Ltd	Dry Cleaning	16.78
26	060265	AM Guthleben	Refund Vacant Land Rebate	140.30
27	EFT50192	Amazing Grazers Pty Ltd	Catering	165.00
28	EFT50184	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
29	EFT50177	Animal Welfare League SA	Impound Dogs	400.00
30	EFT50379	Animal Welfare League SA	Impound Dogs	2,052.00
31	EFT50185	Answering Adelaide Pty Ltd	After Hours Answering Service	765.93
32	EFT50289	API Locksmiths	Keys	771.95
33	EFT50187	Apple Pty Ltd	Computer Equipment	4,435.20
34	EFT50188	Arboregreen Landscape Products	Depot Supplies	330.00
35	EFT50279	Artcraft Pty Ltd	Depot Supplies	1,005.40
36	EFT50178	Ascot Welding	Bus Shelters	94,710.00
37	EFT50182	Athletic Association of SA Inc	Sponsorship	3,000.00
38	EFT50284	Attorney-General's Department	Expiation Lodgement Fees	113.30
39	EFT50193	Australia Post	Agency Collection Fees	2,831.47
40	EFT50189	Australia Post	Postage	2,680.72
41	EFT50291	Australian Fire Services Pty Ltd	Building Maintenance	3,839.00
42	EFT50293	Australian Green Clean	Cleaning	13,191.88
43	EFT50183	Australian Institute of Traffic Planning & Management Inc	Membership	730.00
44	EFT50119	Australian Local Government Association	Conference Registration	5,007.00
45	EFT50190	Australian Local Government Association	Conference Registration	1,199.00
46	EFT50283	Australian Motors	Vehicle Maintenance	572.00
47	060257	Autism SA	Staff Casual Day Donations	122.75
48	EFT50250	BA & KA Paterson	Building Maintenance	2,633.51
49	EFT50298	BCE & CJ Electrical	Electrical	66,599.04
50	EFT50125	Bells Pure Ice	Depot Supplies	27.85
51	EFT50276	Beltrame Civil Pty Ltd	Roadworks	500,141.60
52	EFT50386	BGC Industrial Cleaning	Cleaning Chemicals	154.00
53	EFT50194	Binforce	Cleaning	66.00
54	EFT50297	Blade Assurance and Advisory	Audit Committee Allowance	844.80
55	EFT50126	Bob Jane T Mart - Brooklyn Park	Tyres	1,220.00
56	EFT50299	Bob Jane T Mart - Brooklyn Park	Tyres	287.00
57	EFT50423	Bob May Workplace Emergency Training	Staff Training	1,221.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
58	EFT50294	BOC Limited	Depot Supplies	461.19
59	EFT50124	Body Corporate Physiotherapy Pty Ltd	Professional Fees	272.25
60	EFT50274	BT & JP Lundberg	Refund Overpaid Rates	568.00
61	EFT50421	Bucher Municipal Pty Ltd	Vehicle Maintenance	3,873.92
62	EFT50122	Budget Rent a Car Australia	Car Rental	142.45
63	EFT50123	Bundaleer Apiaries	Wasp Removal	1,020.00
64	EFT50296	Bundaleer Apiaries	Wasp Removal	350.00
65	EFT50384	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	84.10
66	EFT50196	CA Technology Pty Ltd	Staff Training	2,200.00
67	EFT50300	Cabcharge Australia Pty Ltd	Cab Fares	241.19
68	EFT50201	Calibration Management Services	Calibration	484.00
69	EFT50389	Camco SA Pty Ltd	Roadworks	15,894.12
70	EFT50301	Camden Community Centre	Partnership Agreement	11,747.18
71	EFT50130	Cameron Irrigation Consulting Pty Ltd	Irrigation	3,828.00
72	060258	Cancelled		
73	060280	Cancelled		
74	060281	Cancelled		
75	060282	Cancelled		
76	060283	Cancelled		
77	060284	Cancelled		
78	060285	Cancelled		
79	EFT50203	Canon Australia Pty Ltd	Copier Charges	38.16
80	EFT50395	Carba-Tec Pty Ltd	Depot Supplies	33.00
81	EFT50200	Cash Security Services Pty Ltd	Banking	617.10
82	EFT50392	Cavill Power Products Pty Ltd	Vehicle Maintenance	618.57
83	060270	Central Adelaide Local Health Network	Food and Enviro Testing	84.70
84	EFT50306	Chris Sale Consulting Pty Ltd	Professional Fees	1,650.00
85	EFT50131	Chubb Fire & Security Ltd	Security	5,830.52
86	EFT50204	Chubb Fire & Security Ltd	Security	330.00
87	EFT50308	Chubb Fire & Security Ltd	Security	1,235.73
88	EFT50303	City Circle Newsagents	Library Magazines	33.01
89	EFT50394	City Circle Newsagents	Library Magazines	34.24
90	060272	City of Onkaparinga	Staff Training	93.60
91	060276	City of Unley	Brownhill Creek Stormwater Project Contribution	13,200.00
92	060269	City of West Torrens Petty Cash	Petty Cash	3,611.25
93	EFT50198	Civica Pty Ltd	Support	236.78
94	EFT50129	Civil & Environmental Solutions Pty Ltd	Professional Fees	7,414.00
95	EFT50307	Civil & Environmental Solutions Pty Ltd	Professional Fees	15,459.54
96	EFT50396	Cleanaway Pty Ltd	Rubbish Disposal	461.67
97	EFT50397	Cleanaway Pty Ltd	Rubbish Disposal	486.20
98	EFT50391	Clever Patch Pty Ltd	Library Supplies	1,176.27
99	EFT50127	CMI Hino	Purchase Vehicle	40,707.86
100	EFT50388	Coca-Cola Amatil (SA) Pty Ltd	Refreshments	173.60
101	EFT50199	Combined Fire Systems Pty Ltd	Fire Safety	434.50
102	EFT50302	Commercial Food Equipment	Kitchen Supplies	325.00
103	EFT50202	Computers Now Pty Ltd	Computer Equipment	2,200.00
104	EFT50305	ComWide Radio Services Pty Ltd	Vehicle Maintenance	297.77
105	EFT50390	Consolidated Bearing Co	Depot Supplies	111.28
106	EFT50393	Cornes Toyota	Vehicle Maintenance	987.05
107	EFT50128	Coromandel Native Nursery	Plants	253.00
108	EFT50205	Corporate Health Group Pty Ltd	Medical	439.10
109	EFT50424	Cr AC Mangos	Reimburse Expenses	299.12
110	EFT50437	Cr G Palmer	Reimburse Expenses	86.34
111	EFT50401	Daimler Trucks Adelaide	Vehicle Maintenance	2,304.95
112	EFT50136	Dallas Equipment	Contractor	4,972.00
113	EFT50209	Dallas Equipment	Contractor	5,676.00
114	EFT50311	Dallas Equipment	Contractor	4,972.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
115	EFT50135	Data#3 Limited	Computer Software	2,286.90
116	EFT50310	Datacom Systems (AU) Pty Ltd - SA Division	Computer Equipment	9,513.96
117	EFT50141	David Giersch	Reimburse Volunteer Expenses	29.60
118	EFT50134	DB Planning	Professional Fees	14,223.17
119	EFT50398	DDL5 Australia Pty Ltd	Staff Training	5,067.15
120	EFT50133	Department for Communities and Social Inclusion	Recruitment	58.30
121	EFT50132	Department of Environment, Water & Natural Resources	Dog and Cat Management Contribution	23,776.00
122	EFT50362	Department of Planning, Transport and Infrastructure	Street Lighting / Traffic Signal Maintenance	16,099.79
123	EFT50304	Diane Cannan	Reimburse Volunteer Expenses	29.20
124	EFT50402	Direct Mix Concrete Sales	Concrete	12,793.27
125	060266	Domiciliary Care	Thebarton Community Centre Bond Return	120.00
126	EFT50207	dormakaba Australia Pty Ltd	Building Maintenance	737.00
127	EFT50400	dormakaba Australia Pty Ltd	Building Maintenance	445.94
128	EFT50377	Downer EDI Works Pty Ltd	Asphalt	1,244.10
129	EFT50359	DWS Advanced Business Solutions	Support	1,650.00
130	EFT50215	E & J Music Productions Pty Ltd	Library Entertainment	990.00
131	EFT50285	E & S Athanasiadis	Depot Supplies	1,250.04
132	EFT50137	Easy AV	Purchase PA System	3,987.50
133	EFT50213	Easy AV	Purchase PA System	7,166.50
134	EFT50212	Easy Signs	Signage	2,303.38
135	EFT50214	Eco Bin (Aust) Pty Ltd	Rubbish Bins	61.39
136	EFT50314	El Diablo Wood Fired Pizzas	Library Program	770.00
137	EFT50405	Electric Bug Pty Ltd	Radios	2,408.00
138	060277	Elizabeth Bell	Refund Dog Registration	8.00
139	EFT50211	EMA Legal	Legal Fees	324.94
140	EFT50208	Emily Davis	Summer Festival	900.00
141	060278	Emma Kohlhausen	Compost Bin Rebate	29.50
142	060271	Environment Protection Authority	Transfer Station Licence Renewal	34,294.50
143	EFT50403	Equipment Solutions Pty Ltd	Depot Supplies	864.60
144	EFT50312	Esar Home Care	Home Support Services	1,007.81
145	EFT50210	Excelerate Learning & Development Australia Pty Ltd	Staff Training	2,457.40
146	EFT50404	Expressions SA Pty Ltd	Newspapers	288.00
147	EFT50407	Ferriwalla	Library Books	22.00
148	060253	Fiji Seniors Club of South Australia Inc	Equipment Grant	4,980.00
149	EFT50139	Fleet Complete Australia Pty Ltd	Support	586.03
150	EFT50319	Fleet Complete Australia Pty Ltd	Support	586.03
151	EFT50317	Forpark Australia (SA)	Playground Equipment	6,600.00
152	EFT50138	Foxtel Cable Television Pty Ltd	Library Connection	210.00
153	EFT50320	Fraggleroce Pty Ltd	Roadworks	9,649.43
154	EFT50408	Fraggleroce Pty Ltd	Roadworks	4,752.00
155	EFT50315	Frank Siow Management Pty Ltd	Professional Fees	11,649.00
156	EFT50406	Fresh & Clean	Hygiene Service	2,182.02
157	EFT50316	Freshford Nurseries Pty Ltd	Plants	1,144.00
158	EFT50321	Frontier Software Pty Ltd	Software	4,575.12
159	EFT50324	Galpins	Auditors	23,159.00
160	EFT50217	Games World Marion	Library Supplies	31.49
161	EFT50218	Genpower Australia Pty Ltd	Generator Service	1,477.58
162	060264	GK Tyson & MK Lehmann	Refund Vacant Land Rebate	832.10
163	EFT50411	Gleam Team Domestic Services	Home Support Services	487.94
164	EFT50143	GLG GreenLife Group Pty Ltd	Landscaping	12,399.92
165	EFT50219	GLG GreenLife Group Pty Ltd	Landscaping	621.94
166	EFT50220	Grace Records Management (Aust) Pty Ltd	Records Storage	3,636.85
167	EFT50142	Green Team Shred-Safe	Paper Recycling	55.00
168	EFT50323	Green Team Shred-Safe	Paper Recycling	55.00
169	EFT50409	Green Team Shred-Safe	Paper Recycling	192.50
170	EFT50322	Greenhill Engineers Pty Ltd	Professional Fees	3,232.63
171	EFT50140	Greening Australia (SA) Ltd	Landscaping	2,552.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
172	EFT50410	GRH Supplies	Depot Supplies	6,609.90
173	EFT50328	Hamilton Holden	Vehicle Maintenance	244.50
174	EFT50144	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	3,453.81
175	EFT50221	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	3,405.12
176	EFT50325	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	3,497.81
177	EFT50412	Hays Specialist Recruitment (Aust) Pty Ltd	Temp Staff	3,996.45
178	EFT50145	HDS Australia Pty Ltd	Professional Fees	4,367.00
179	EFT50223	Health & Immunisation Management Services	Immunisation Services	3,973.53
180	EFT50149	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	3,511.00
181	EFT50415	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	330.50
182	060259	Hilton RSL Sub Branch	Equipment Grant	2,693.03
183	EFT50413	Hitachi Construction Machinery (Australia) Pty Ltd	Depot Supplies	1,286.12
184	EFT50148	Hoban Recruitment	Temp Staff	134.51
185	EFT50222	Hoban Recruitment	Temp Staff	134.51
186	EFT50414	Hoban Recruitment	Temp Staff	269.02
187	EFT50150	Hypernet Computer Distribution	Computer Equipment	80.00
188	EFT50225	Independent Fuels Australia Pty Ltd	Fuel	24,371.55
189	EFT50331	Innovative Window Films	Vehicle Maintenance	433.00
190	EFT50329	Instant Windscreens	Vehicle Maintenance	275.00
191	EFT50330	Internode Pty Ltd	Internet Connection	654.00
192	EFT50458	ISS Facility Services Aust Limited	Cleaning	3,695.51
193	EFT50385	J Blackwood & Son Ltd	Depot Supplies	54.32
194	EFT50147	James Hay	Reimburse Expenses	60.00
195	EFT50327	James Hay	Reimburse Expenses	60.00
196	EFT50265	Jane Teng	Reimburse Expenses	356.10
197	EFT50295	Jason Bury	Reimburse Expenses	60.00
198	EFT50416	Jaybro	Depot Supplies	5,354.25
199	EFT50333	JB HI-FI Solutions	Computer Equipment	3,386.58
200	EFT50275	Jessica Vita	Thebarton Community Centre Bond Return	415.00
201	EFT50226	Jet Couriers (Adelaide) Pty Ltd	Couriers	471.23
202	EFT50334	Jet Couriers (Adelaide) Pty Ltd	Couriers	519.29
203	EFT50151	JF Mobile Catering	Catering	2,039.00
204	EFT50332	JPE Design Studio Pty Ltd	Professional Fees	15,990.70
205	EFT50336	Kellogg Brown & Root Pty Ltd	Professional Fees	44,874.50
206	EFT50153	Kemps Credit Solutions	Debt Collection	2,924.25
207	EFT50263	Kerry Taylor	Reimburse Volunteer Expenses	128.02
208	EFT50367	Kerry Taylor	Reimburse Volunteer Expenses	85.41
209	EFT50154	Key Conveyancing Services	Professional Fees	984.50
210	060263	KS Zummo	Refund Vacant Land Rebate	1,456.69
211	EFT50335	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	1,054.90
212	EFT50195	Kym Strelan	Home Advantage Program	1,205.00
213	EFT50387	Kym Strelan	Home Advantage Program	779.50
214	EFT50420	L&H Lawrence & Hanson	Electrical Supplies	171.86
215	EFT50338	Land Services Group	Searches	1,043.65
216	EFT50232	Leading Edge Town Planners Pty Ltd	Professional Fees	1,732.50
217	EFT50418	Leda Machinery Pty Ltd	Depot Supplies	77.00
218	EFT50233	LGA Asset Mutual Fund	Insurance Premium	97,762.50
219	060260	Lions Club of Richmond	Sale of Christmas Cakes	306.00
220	EFT50230	Lion's Club of West Beach	Clean Butt Out Bins	390.00
221	EFT50337	Living Colour Nursery Pty Ltd	Plants	4,070.00
222	EFT50155	Living Turf	Professional Fees	1,485.00
223	EFT50228	Local Government Association Mutual Liability Scheme	Insurance Premium	74,031.91
224	EFT50417	Local Government Association of SA	Staff Training	121.00
225	EFT50419	Local Government Information Technology SA Inc	Staff Training	1,870.00
226	EFT50231	Local Government Professionals SA Inc	Staff Training	8,800.00
227	EFT50229	Local Govt Assoc Workers Compensation Scheme	Renewal of Membership	153,084.80
228	060256	Lynn Thompson	Reimburse Volunteer Expenses	37.00

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229	EFT50238	M & B Civil Engineering Pty Ltd	Roadworks	52,091.34
230	EFT50427	M & B Civil Engineering Pty Ltd	Roadworks	89,040.54
231	060268	M Tummons	Refund Development Fees	68.00
232	EFT50239	Magryn	Professional Fees	1,815.00
233	EFT50241	Major Carpet & Tile	Carpet Cleaning	1,870.00
234	EFT50236	Maps Consulting Services Pty Ltd	Professional Fees	7,668.38
235	060254	Mario & Marie Industrial Rag	Depot Supplies	396.00
236	EFT50340	Marion Sand and Metal Pty Ltd	Depot Supplies	1,965.22
237	EFT50235	Maughan Thiem	Vehicle Purchase	39,331.26
238	EFT50156	Maxima Group Training	Temp Depot Staff	2,878.24
239	EFT50426	Maxima Group Training	Temp Depot Staff	6,084.03
240	EFT50173	Maxima Tempskill	Temp Depot Staff	23,250.79
241	EFT50370	Maxima Tempskill	Temp Depot Staff	17,779.28
242	EFT50365	Mayor John Trainer	Mayoral Allowance	6,603.00
243	EFT50240	Message4U Pty Ltd	Software	203.50
244	EFT50237	Metal Fabricators Pty Ltd	Depot Supplies	5,589.10
245	EFT50425	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	144.52
246	EFT50428	Mindful Arts	Library Workshop	200.00
247	EFT50157	mlcoa South Australia	Professional Fees	1,793.00
248	EFT50422	Modern Teaching Aids Pty Ltd	Library Supplies	1,141.83
249	EFT50270	Music Adelaide	Summer Festival	540.00
250	EFT50243	National Library of Australia	Library Books	16.50
251	EFT50341	Nelson Locksmiths Pty Ltd	Locks	1,082.10
252	EFT50158	Neverfail Springwater Ltd	Spring Water	100.85
253	EFT50342	News Limited	Advertising	5,315.63
254	EFT50430	Newstyle Printing	Printing	465.30
255	EFT50343	Norman Waterhouse Lawyers	Legal Fees	11,543.66
256	EFT50429	North East Isuzu	Vehicle Maintenance	99.24
257	EFT50245	Oaklands Road Mower Centre	Mower Repairs / Purchases	3,027.00
258	EFT50345	Oaklands Road Mower Centre	Mower Repairs / Purchases	313.00
259	EFT50431	Oaklands Road Mower Centre	Mower Repairs / Purchases	545.00
260	EFT50244	Officeworks Superstores Pty Ltd	Furniture	4,846.00
261	EFT50159	Orana Australia Ltd	Home Advantage Program	626.00
262	EFT50432	Orana Australia Ltd	Home Advantage Program	322.65
263	EFT50247	Order-In Pty Ltd	Milk	88.32
264	EFT50347	Order-In Pty Ltd	Milk	44.12
265	EFT50434	Order-In Pty Ltd	Milk	44.12
266	EFT50161	Origin Energy Electricity Limited	Power	34,524.67
267	EFT50246	Origin Energy Electricity Limited	Power	7,152.13
268	EFT50346	Origin Energy Electricity Limited	Power	10,112.54
269	EFT50433	Origin Energy Electricity Limited	Power	17,342.21
270	EFT50160	Our Earth Pest Control	Pest Control	192.50
271	EFT50249	P & J Sons Building Maintenance	Home Support Services	2,538.55
272	EFT50439	P & J Sons Building Maintenance	Home Support Services	1,236.07
273	EFT50436	Packwise	Depot Supplies	773.45
274	EFT50242	PayTec Technology That Counts	Support	247.50
275	EFT50163	Peats Soil & Garden Supplies	Loam	550.00
276	060279	Peter Walmsley	Refund Permit Fee	699.00
277	EFT50251	Physio Ace Pty Ltd	Medical	198.20
278	EFT50440	Physio Ace Pty Ltd	Medical	133.20
279	EFT50165	Platters Plus Catering Pty Ltd	Catering	581.80
280	EFT50442	Platters Plus Catering Pty Ltd	Catering	221.80
281	EFT50164	PLOT Works	Reserve Development	132,308.00
282	EFT50350	Pro Bitumen Pty Ltd	Roadworks	550.00
283	EFT50117	ProAV Solutions	Whiteboard / Projector	9,402.25
284	EFT50162	Professional Linemarking Pty Ltd	Linemarking	10,472.00
285	EFT50438	Proludic Pty Ltd	Playground Equipment	82.48

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286	EFT50348	Property & Advisory Pty Ltd	Professional Fees	1,485.00
287	EFT50349	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	29,942.00
288	EFT50166	Quantified Tree Risk Assessment	Staff Training	181.50
289	EFT50252	Realport Traders Pty Ltd	Depot Supplies	841.79
290	EFT50253	Recreational Concepts Australia Pty Ltd	Shade Structure	12,100.00
291	060267	Recreational Ice Sports Assoc of SA Inc	Thebarton Community Centre Bond Return	120.00
292	EFT50444	Reece Pty Ltd	Irrigation	25.51
293	EFT50351	Rentokil Initial Pty Ltd	Pest Control	401.75
294	EFT50443	Rentokil Tropical Plants	Indoor Plant Hire	615.61
295	060255	Repco	Depot Supplies	239.00
296	EFT50354	Ricoh Australia Ltd	Copy Charges	4,429.80
297	EFT50254	Rio Coffee Pty Ltd	Tea & Coffee Supplies	305.00
298	EFT50446	Roadshow Films Pty Ltd	Library Film Showing	192.50
299	EFT50248	Robert Price	Reimburse Volunteer Expenses	89.10
300	EFT50353	Roofdex Pty Ltd	Home Support Services	264.00
301	EFT50167	Rundle Mall Plaza Newsagency	Library Magazines	310.75
302	EFT50352	Rundle Mall Plaza Newsagency	Library Magazines	334.90
303	EFT50445	Rundle Mall Plaza Newsagency	Library Magazines	451.93
304	EFT50454	S & P Graphics	Stationery	251.99
305	060274	SA Water	Water	646.00
306	EFT50360	SA Water	Water	252,681.61
307	EFT50256	Sabre Security Services	Electrical	1,486.84
308	EFT50450	Seaton Mower Service	Mower Repairs / Purchases	43.00
309	EFT50261	Seek Limited	Advertising	934.55
310	EFT50453	SEM Civil Pty Ltd	Roadworks	299,779.38
311	060261	Sensis Pty Ltd	Yellow Pages Listing	29.23
312	EFT50169	Shield Fire Systems	Fire Safety	1,875.50
313	EFT50216	Simon Forrest	Professional Fees	11,855.25
314	EFT50257	SolarWinds Software Europe Limited	Software	1,190.00
315	EFT50448	Solchek Pty Ltd	Contractor	953.70
316	EFT50449	Solitaire Automotive	Vehicle Maintenance	389.00
317	EFT50255	Solo Resource Recovery	Garbage Collection & Waste Disposal	387,572.44
318	EFT50447	Solo Resource Recovery	Garbage Collection & Waste Disposal	420,751.52
319	EFT50355	Solo Resource Recovery	Rubbish Removal	142.56
320	EFT50197	Southern Cross Protection	Patrol Service	6,890.64
321	EFT50455	Specialty Fasteners	Depot Supplies	89.01
322	EFT50452	Sports Medicine Australia - SA Branch	Library Program	103.40
323	060262	St Francis School	Refund Development Fees	1,250.00
324	EFT50146	Steffen Helgerod	Reimburse Expenses	40.00
325	EFT50170	Streamline Plumbing SA Pty Ltd	Plumbing	9,517.32
326	EFT50259	Streamline Plumbing SA Pty Ltd	Plumbing	1,828.10
327	EFT50357	Streamline Plumbing SA Pty Ltd	Plumbing	11,103.67
328	EFT50260	Stumpy Stumps	Grind Stumps	650.00
329	EFT50358	Stumpy Stumps	Grind Stumps	300.00
330	EFT50457	Stumpy Stumps	Grind Stumps	400.00
331	EFT50456	Suburban Transport Services	Taxi Fares	411.60
332	060273	SUEZ Recycling & Recovery Pty Ltd	Rubbish Removal	705.43
333	EFT50451	Sunny Industrial Brushware	Sweeper Brooms	660.00
334	EFT50168	Sunny's Independent Learning	Library Workshop	735.00
335	EFT50318	Susan Ainslee Frazer	Reimburse Volunteer Expenses	94.72
336	EFT50356	Sync Cabling Solutions Pty Ltd	Lighting	81,511.40
337	EFT50461	Tailored Packaging (SA) Pty Ltd	Disposal Products	120.81
338	EFT50172	Taking Care of Trees	Tree Maintenance	9,250.00
339	EFT50369	Taking Care of Trees	Tree Maintenance	9,250.00
340	EFT50264	Telelink Business Systems Pty Ltd	Communications	595.34
341	EFT50463	Telelink Business Systems Pty Ltd	Communications	3,837.85
342	060275	Telstra	Telephone	8,291.23

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Payment Total
343	EFT50363	Telstra Plant Damages	Repair to Damage Telstra Plant	3,112.89
344	EFT50462	Teresa Desteno	Reimburse Expenses	150.00
345	EFT50292	The Adelaide Review	Advertising	1,760.00
346	EFT50309	The Department for Correctional Services	Litter Collection	990.00
347	EFT50313	The Ergo Centre	Furniture	130.00
348	EFT50152	The Kooyonga Golf Club Inc	Venue Hire	3,430.00
349	EFT50441	The Paper Bahn	Stationery	4,511.52
350	EFT50435	The Proteus Leadership Centre	Staff Training	178.00
351	EFT50344	The Workwear Group Pty Ltd	Corporate Wardrobe	315.37
352	EFT50460	Thebarton Aquatic Centre	Library Program	1,245.00
353	EFT50466	TK Health Enterprises	Library Books	20.00
354	EFT50364	TNPK Staff Pty Ltd	Temp Compliance Staff	14,700.40
355	EFT50459	TNPK Staff Pty Ltd	Temp Compliance Staff	1,485.00
356	EFT50262	Tom's Car Wash	Vehicle Maintenance	1,584.00
357	EFT50361	Tonkin Consulting	Professional Fees	8,751.88
358	EFT50371	Torque Wrench Calibration Services	Calibration	187.00
359	EFT50464	Torrens Safety	Depot Supplies	2,747.91
360	EFT50366	Total Tools Thebarton	Depot Supplies	1,291.90
361	EFT50227	Tracey Beaumont	Catering	787.50
362	EFT50465	Tradies Workwear	Safety Clothing	4,876.39
363	EFT50368	Tree Care Machinery	Depot Supplies	1,459.00
364	EFT50171	Tree Environs Pty Ltd	Professional Fees	13,640.00
365	EFT50206	Tudor Civil	Roadworks	69,557.23
366	EFT50399	Tudor Civil	Roadworks	6,721.63
367	EFT50174	UES (Int'l) Pty Ltd	Depot Supplies	181.50
368	EFT50467	UES (Int'l) Pty Ltd	Depot Supplies	67.03
369	EFT50266	UrbanVirons Group Pty Ltd	Tree Maintenance	1,078.00
370	EFT50267	Veolia Environmental Services	Rubbish Removal	399.01
371	EFT50224	Victoria Hammond	Reimburse Volunteer Expenses	43.80
372	EFT50175	Vili's	Catering	236.56
373	EFT50268	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
374	EFT50376	Wallbridge Gilbert Aztec	Professional Fees	616.00
375	EFT50472	Walterscheid Australia	Depot Supplies	1,072.81
376	EFT50373	WAX Design Pty Ltd	Professional Fees	924.00
377	EFT50176	WC Convenience Management Pty Ltd	Cleaning	2,162.99
378	EFT50273	WC Convenience Management Pty Ltd	Cleaning	6,511.32
379	EFT50378	WC Convenience Management Pty Ltd	Cleaning	7,617.52
380	EFT50473	WC Convenience Management Pty Ltd	Cleaning	4,424.75
381	EFT50469	Web Safety Pty Ltd	Safety Clothing	821.03
382	EFT50471	Western Medical Services Pty Ltd	Medical	65.50
383	EFT50372	Western Youth Centre	Partnership Agreement	11,747.18
384	EFT50375	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	8,548.33
385	EFT50470	Winc Australia Pty Limited	Stationery	2,364.58
386	EFT50272	Women's Safety Services SA	Community Grant	5,500.00
387	EFT50374	Word Cafe	Advertising	1,100.00
388	EFT50269	Workcomp Pty Ltd	Recruitment	389.40
389	EFT50271	Worlds Best Specialised Cleaning	Graffiti Removal	9,471.00
390	EFT50326	WR Haslam	Audit Committee Allowance	782.00
391	EFT50468	Wurth Australia	Depot Supplies	672.61
				\$ 4,064,648.59

11.2 Taxi Voucher Usage

Brief

This report provides information on Elected Members' taxi voucher usage for the 3 month period to 31 March 2018.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

As required by Council resolution, a report on taxi voucher usage is tabled as **Attachment 1** for Elected Member information and review.

Conclusion

For information and review.

Attachments

1. Elected Members Taxi Voucher Usage Report

ELECTED MEMBER TAXI VOUCHER USAGE
3 Months to 31 March 2018

Elected Member	Journey Date	From	To	Cost
Mayor	26.01.18	Goodwood	Adelaide	31.71
	26.01.18	Adelaide	Goodwood	21.00
	08.02.18	Goodwood	Adelaide	15.33
	08.02.18	Adelaide	Goodwood	13.55
	16.02.18	Lockleys	Hilton	16.49
	17.02.18	Goodwood	Lockleys	31.08
	17.02.18	Lockleys	Goodwood	31.82
	02.03.18	Goodwood	Kent Town	13.97
	02.03.18	Rose Park	Goodwood	20.58
	24.03.18	Goodwood	Hilton	24.26
		Sub Total		\$219.79
		Grand Total		\$219.79

11.3 Elected Members' Telephones

Brief

This report provides information on Elected Members' telephone costs, reimbursements and returns for the period to 31 March 2018, pursuant to the requirements of the *Elected Members Allowances, Facilities, Support and Benefits Policy*.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

Council policy requires in part that:

- Elected Members complete and sign a pro-forma to show the value of any personal telephone usage that occurred with the form to be returned to finance staff within 21 days; and
- A report on telephone usage be referred quarterly to the Finance and Regulatory Prescribed Standing Committee showing costs, reimbursements and returns completed for each Member.

The required report is included as **Attachment 1**.

Conclusion

Information on Elected Members' telephone costs, reimbursements and returns for the period to 31 March 2017 is presented for review pursuant to the requirements of *Elected Members Allowances, Facilities, Support and Benefits Policy*.

Attachments

1. Elected Members Telephone Report

City of West Torrens
Report of Telephone/Fax Call Costs, Reimbursements and Returns

Elected Member	3 Months Period Ended 31 March 2018					9 Months YTD to 31 March 2018				
	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding
Mayor	26.90	0.00	0	0	0	74.31	0.00	0	0	0
Cr Haese	0.10	0.00	0	0	0	0.85	10.00	1	1	0
Cr Palmer	6.32	0.20	2	2	0	36.47	3.34	8	8	0
Cr C O'Rielly	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr G Vlahos	0.00	0.00	0	0	0	0.13	0.00	0	0	0
Cr Woodward	0.00	0.00	0	0	0	6.56	0.00	1	1	0
Cr McKay	3.00	45.00	1	1	0	203.40	210.00	6	5	1
Cr Demetriou	3.30	0.00	1	1	0	7.72	0.00	7	5	2
Cr Tsiaparis	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Mangos	0.47	0.00	0	0	0	1.07	0.00	2	2	0
Cr Polito	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Farnden	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Rypp **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Hill **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Nitschke **	0.00	0.00	0	0	0	0.00	0.00	0	0	0

* Amounts involve committed reimbursements for the July 17 to June 18 accounts

** Crs Rypp, Hill and Nitschke do not have a Council supplied phone service

Council policy from 15 March 2015 only requires a return to be lodged if costs have been incurred.

11.4 Register of Allowances and Benefits - 9 Months to 31 March 2018

Brief

This report tables the register of allowances and benefits for Elected Members for the 9 months to 31 March 2018, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*.

RECOMMENDATION

The Committee recommends to Council that the register of allowances and benefits for Elected Members for the 9 months to 31 March 2018, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*, be received.

Discussion

The register of allowances and benefits for Elected Members for the 9 month period to 31 March 2018 is included with this agenda for information (**Attachment 1**). All amounts are gross, with reimbursements shown in the second last column.

Conclusion

The register of allowances and benefits for Elected Members for the 9 months to 31 March 2018 is tabled for information.

Attachments

1. Register of Allowances and Benefits - 9 Months to 31 March 2018

Register of Allowances and Benefits for the period from 1 July 2017 to 31 March 2018

Elected Member	Allowance YTD	Phone/Fax & Internet	Vehicle Running Costs	Taxi Fares	Air Fares & Mileage	Training & Conferences	Accomm	Reimburse Expenses	Sundry	Meals & Functions	Reimburse to Council	Total
Mayor	58,990.00	987.33	2,154.05	667.29	0.00	2,567.00	0.00	543.97	0.00	0.00	-75.00	65,834.64
Cr Haese	18,360.00	1,121.54	0.00	49.50	0.00	0.00	0.00	0.00	0.00	0.00	-30.00	19,501.04
Cr Palmer	18,360.00	800.57	0.00	0.00	0.00	2,150.00	0.00	246.80	0.00	0.00	-3.34	21,554.03
Cr C O'Rielly	18,360.00	1,060.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,420.77
Cr Vlahos	18,360.00	674.23	0.00	0.00	0.00	0.00	0.00	429.00	0.00	0.00	0.00	19,463.23
Cr Woodward	18,360.00	366.56	0.00	0.00	0.00	550.00	0.00	0.00	0.00	0.00	0.00	19,276.56
Cr McKay	18,360.00	1,586.79	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-485.00	19,461.79
Cr Rypp	18,360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,360.00
Cr Demetriou	18,770.00	322.27	0.00	141.02	1,210.62	3,192.00	506.95	0.00	0.00	0.00	0.00	24,142.86
Cr Hill	18,360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,360.00
Cr Mangos	18,360.00	592.11	0.00	31.35	303.60	4,359.65	321.00	1,432.92	0.00	0.00	0.00	25,400.63
Cr Tsiaparis	15,302.00	360.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,662.00
Cr Nitschke	19,094.00	0.00	0.00	0.00	0.00	1,969.00	0.00	291.40	0.00	0.00	0.00	21,354.40
Cr Polito	16,889.00	1,034.10	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,923.10
Cr Farnden	14,687.00	563.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,250.81
Total	308,972.00	9,470.08	2,154.05	889.16	1,514.22	14,787.65	827.95	2,944.09	0.00	0.00	-593.34	340,965.86

Note: (1) Allowances to Crs. Haese and Hill include payments to each as members of the Mendelson Trust Management Committee. This payment is as a consequence of the Council's role as Trustee and not pursuant to any entitlement under the Local Government Act, 1999 or the Local Government (Members Allowances and Benefits) Regulations 2010.
 (2) Complimentary tickets to SANFL matches at Richmond Oval are made available to Elected Members upon request.

11.5 Council Budget Report - TEN Months to 30 April 2018

Brief

This report provides information to Council on budget results for the ten months ended 30 April 2018.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for April 2018.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Statutory Charges are below budget YTD by \$79,852, largely because of reduced parking fine income (\$43,868) and lower than expected development application fee receipts (\$26,511). Adjustments are recommended in the March budget review.
- Grant income is above budget YTD by \$912,773, largely due to three payments being received earlier than expected, being the materials grant for the library (\$70,921), the roads to recovery grant (\$436,688) and the supplementary local road grant (\$306,173). Budget adjustments have been recommended in the March budget review to bring the budget into line with actuals.
- Reimbursement and other income is \$175,512 above budget YTD, key items being better than expected investment income (\$29,185), with cash flow more favourable than expected, and better than expected utility reimbursements (\$105,284). March budget review adjustments have been recommended.
- User charges are below budget YTD by \$48,127, the main variance being due to the timing of transfer station lease and royalty payments totalling \$39,185.

The end of year (EOY) forecast for operational income is expected to increase by \$443,954 largely based on variances, key information to date and adjustments recommended in the March budget review.

Operational Expenditure

Key variances include:

- Staff and related costs are \$289,379 below budget YTD, for a combination of vacancy and timing reasons across a number of areas of the Council. The main contributors to this favourable variance are Community Development (\$56,273), City Management (\$46,036) and the depot (\$124,631). Adjustments are recommended in the March budget review.
- Costs associated with buildings, furniture, plant and equipment are \$149,810 below budget YTD, largely due to the timing of expenditure on computer software and hardware (\$101,176). Only a minor March budget review adjustment has been recommended as we expect to fully use these funds by year end.
- General expenses are below YTD budgets by \$676,485, largely due to delays in expenditure on professional fees (\$489,025), community and promotional programs, including the summer festival (\$74,983), and publications and printing, including Talking Points (\$72,415). The variance in professional fees includes City Assets (\$134,372), Urban Services Management (\$110,125), City Strategy (\$61,046) and HR (\$63,700). Budget adjustments have been recommended in the March budget review.
- Council related expenditure is \$277,649 below budget YTD, with partnership, community and related grant payments, including donations, under-spent by \$262,690. These budget lines have been underspent for some time and an adjustment is proposed in the March budget review.
- Occupancy and property costs are above budget YTD by \$398,767 mainly due to expenditure occurring earlier than expected. Key items include water rates (\$262,177) and the emergency services levy (\$73,000).
- Contract and material budgets are under-spent by \$95,890, partly for timing reasons, the key variances being in Waste Management (under-spent \$116,631), Community Development (under-spent \$106,841) and Property / Depot (\$101,284 over-spent). Adjustments are commended in the March budget review.

The EOY forecast for operational expenditure is expected to decrease by \$209,403 largely based on variances, key information to date and adjustments recommended in the March budget review.

Capital Expenditure

Key variances include:

- Motor vehicles purchases are \$68,610 below budget YTD, but this is timing related.
- Other plant and equipment expenditure is below YTD budget by \$499,599, again for timing reasons. With \$400,059 currently on order, including a bobcat and several trucks, the funds are expected to be spent by year end.
- Land and building costs are \$19,582,448 below budget YTD, largely due to delayed spending associated with hub and related developments.

The EOY forecast for capital expenditure is expected to increase by \$229,000 largely based on variances, key information to date and adjustments recommended in the March budget review.

Capital Income

Key variances include:

- Capital income is \$1,046,833 under budget YTD, as grants for Lockley Oval/Apex Park are yet to be received.

The EOY capital income budget is not expected to change.

Capital Works Expenditure

Expenditure on capital works YTD is \$9,291,443.

A capital works expenditure summary for YTD April 2018 is attached with appropriate comments provided on the status of individual budget lines. 52.4 per cent of the capital works budget has been spent or committed by way of purchase orders as at 30 April 2018.

It is estimated that 100 per cent of the forecast budget of \$34,405,162 is required to complete the program of works and that 76 per cent will be completed by 30 June 2018.

The EOY forecast for capital works expenditure is expected to increase by \$253,774 (including overheads), largely based on variances, key information to date and adjustments recommended in the March budget review.

Conclusion

Information is provided in this report on budget results for the ten months ended 30 April 2018.

Attachments

1. **April Budget vs Actual**
2. **Capital Works - Budget vs Actual**

City of West Torrens Finance Budget Report for the 10 Months Ended 30 April 2018 Operational Income and Expenditure (\$'000's)							
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining
Income							
56,263	56,138	Rates	55,892	55,891	(2)	(0%)	247
2,293	2,338	Statutory Charges	1,993	1,913	(80)	(4%)	425
1,242	1,436	User Charges	1,245	1,197	(48)	(4%)	240
3,615	3,491	Grants & Subsidies	2,454	3,367	913	37%	124
1,163	1,145	Reimbursements & Other Income	972	1,147	176	18%	(2)
64,577	64,548	Total Income	62,557	63,515	958	2%	1,034
Expenditure							
22,988	22,595	Staff & Related Costs	17,544	17,254	289	2%	5,341
4,768	4,795	Buildings, Furniture, Plant & Equipment	4,138	3,988	150	4%	807
8,315	8,315	Community Asset Costs	6,925	6,925	0	0%	1,390
4,115	4,961	General Expenses	4,320	3,644	676	16%	1,317
151	154	Bank & Finance Charges	127	119	8	6%	35
4,279	4,727	Council Related Expenditure	3,879	3,601	278	7%	1,126
8,355	8,663	Contract & Material Expenditure	6,699	6,603	96	1%	2,060
1,670	2,353	Occupancy & Property Costs	1,703	2,102	(399)	(23%)	251
(85)	(98)	Expenditure Recovered	(84)	(170)	86	(103%)	72
54,556	56,465	Total Expenditure	45,252	44,066	1,186	3%	12,400
10,020	8,084	Operating Surplus/Deficit	17,305	19,449			

City of West Torrens Finance Budget Report for the 10 Months Ended 30 April 2018 Capital Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
97	139	Motor Vehicles	140	72	69	49%	67		
255	155	Computer Equipment	153	144	9	6%	11		
1,049	1,434	Other Plant & Equipment	1,176	676	500	42%	758		
7,930	34,066	Land & Buildings	30,807	11,225	19,582	64%	22,842		
323	302	Library Resources	233	272	(39)	(17%)	30		
9,654	36,096	Total Expenditure	32,508	12,388	20,120	62%	23,708		
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
3,625	4,918	Grants & Subsidies - Capital Income	2,376	1,329	1,048	44%	3,589		
3,625	4,918	Total Income	2,376	1,329	1,048	44%	3,589		
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining		
2,556	4,627	Environment Program	2,313	804	1,509	65%	3,823		
4,387	4,830	Recreation Program	2,415	1,874	541	22%	2,956		
11,919	24,948	Transport Program	12,474	6,614	5,860	47%	18,335		
18,862	34,405	Total Expenditure	17,202	9,291	7,911	46%	25,114		

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 30 April 2018
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	MARCH VARIATION REQUEST	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM										
<i>Stormwater & Drainage</i>										
300,000	387,000	Minor Drainage Upgrades and Replacement Work	421,686	32,124	453,810	117.3%	387,000	100%	67,000	Minor Works / Program upgrade - completed.
1,985,900	3,751,855	Lockleys Catchment	272,000	1,708,247	1,980,247	52.8%	3,751,855	70%	-67,000	Works to cross Henley Beach Road at May Tce, Douglas St & Rowells Rd to commence mid May 2018 with some advance service works already being undertaken. Community notification of these works will occur prior to commencement. The local street drainage and road rejuvenation of Rutland Ave is currently out for consultaion with the residence of this street. MBR - 8174 Lockleys Catchment - (\$67k). Contra to 8159 Minor Drainage
0	96,502	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	96,502	0%		Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave.
175,000	175,000	BHKC- Down stream South Rd and Gray St Bend	0	0	0	0.0%	175,000	50%		Detailed design is underway.
50,000	50,000	Plympton Green	0	0	0	0.0%	50,000	20%		Scope being developed.
45,000	45,000	Shannon Ave Pump Station	55,808	0	55,808	124.0%	45,000	100%		Design project is finlaised for the upgrade of pump station. Works to be scheduled, subject to budget approval - 2018 / 2019.
0	-1	Maria Street Drainage	0	0	0	0.0%	0	100%		These works are now being considered in context with greater drainage upgrade along George St, Dew St and Maria St. Works are currently underway. Project merged with George Street Reconstruction Project code 8569)
<i>Other Environment</i>										
0	32,145	Brown Hill and Keswick Creeks	22,000	0	22,000	68.4%	32,145	100%		Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	89,462	Glenelg Adelaide Pipeline (GAP)	32,530	10,970	43,500	48.6%	89,462	65%		The budget funds to undertake a review of the current staged implementation plan and commence design on the next stage of the pipeline network.
2,555,900	4,626,963	Program Total	804,023	1,751,341	2,555,364	55.2%	4,626,964	70%	0	
RECREATION PROGRAM										
<i>Parks & Gardens</i>										
620,000	1,163,750	Playground Upgrade	327,903	347,649	675,552	58.0%	1,163,750	75%		Projects in progress; refer Urban Services Report 1 May 2018.
330,000	772,329	Reserve Developments - Various	516,386	149,552	665,938	86.2%	772,329	85%	22,000	Projects in progress; refer Urban Services Report 1 May 2018.. MBR - 8737 Reserve Developments-Variou - \$22k. Fencing Rex Jones Reserve - As per Council Resolution.
560,000	704,893	River Torrens Upgrade	475,843	114,444	590,287	83.7%	704,893	90%		Projects in progress; refer Urban Services Report 1 May 2018.
30,000	42,919	River Torrens Path Upgrades	24,255	745	25,000	58.2%	42,919	100%		Works in progress
645,000	1,021,313	Reserve Irrigation Upgrades	248,067	120,161	368,228	36.1%	1,021,313	70%		Projects in progress; refer Urban Services Report 1 May 2018.
0	100,596	Additional Open Space Amenity Initiatives	50,635	13,050	63,685	63.3%	100,596	100%		Projects in progress; refer Urban Services Report 1 May 2018.
60,000	65,000	Bikeway Path Upgrade and Reseal	0	0	0	0.0%	65,000	100%		Works scheduled / programmed

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 30 April 2018
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	MARCH VARIATION REQUEST	COMMENT / EXPLANATION
		<i>Sports Facilities</i>								
50,000	207,808	Tennis Court Upgrades	71,797	30,613	102,410	49.3%	207,808	100%		Works scheduled / programmed
1,441,900	55,723	Apex Park	49,035	0	49,035	88.0%	55,723	100%		Projects in progress; refer Urban Services Report 1 May 2018.
0	45,600	Airport Road	0	600	600	1.3%	45,600	0%		Project development on hold
0	-1	Memorial Gardens	0	0	0	0.0%	0	0%		
650,000	650,000	Thebarton Oval Kings Reserve	109,844	26,615	136,459	21.0%	650,000	50%		Projects in progress; refer Urban Services Report 1 May 2018.
4,386,900	4,829,932	Program Total	1,873,765	803,429	2,677,194	55.4%	4,829,932	76%	22,000	
		TRANSPORT PROGRAM								
		<i>Roads Sealed</i>								
9,339,763	21,402,322	City Funds/ULRG Funds/Carryovers	5,057,152	5,441,009	10,498,161	49.1%	21,402,322	75%	306,173	Project in progress; refer Urban Services Report 1 May 2018. MBR - 8569 - \$110,450 and 8566 - \$195,723
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	75%		Project in progress; refer Urban Services Report 1 May 2018.
		<i>Other Transport</i>								
0	0	Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%		0%		
150,000	313,054	Bus Shelters	223,725	60,514	284,238	90.8%	313,054	100%		Upgrade works to hard stand area are underway. Bus shelters have been purchased.
280,000	545,360	Traffic Management	549,490	1,926	551,416	101.1%	545,360	100%		Minor Traffic Management & LATM related installation works completed. Maria Street traffic calming is on hold until the completion of the underground stormwater construction which is currently underway. Currently developing resident consultation material for the removal of the roundabout and upgrade of Sherrif and Ashley Street intersection.
300,000	366,579	Bicycle Management Schemes	133,965	196,073	330,038	90.0%	366,579	100%		Upgrade works to Captain McKenna completed and Reece Jennings shared paths is in progress.
360,000	548,426	Public Lighting	337,514	164,659	502,173	91.6%	548,426	95%		Project in progress; refer Urban Services Report 1 May 2018.
0	117,352	Bio-Science Precinct Works	3,434	10,428	13,862	11.8%	117,352	50%		Currently undertaking design development for Holland Street.
		<i>Bridges</i>								
50,000	111,479	Bridge Ancillary Works (as per Bridge Audit)	7,964	68,178	76,142	68.3%	111,479	100%		Design and documentation is underway.
		<i>Footways & Cycle Tracks</i>								
168,054	226,868	Footpath Renewal Program	126,239	71,308	197,546	87.1%	226,868	100%	-36,992	Project in progress; refer Urban Services Report 1 May 2018. MBR - 9590 Ballantyne Street & Thebarton (Lowe Street to South Road) (\$37k). Move to Maintenance 30-306-7432 as per our approved request at Carry Overtime July 2017
197,862	243,451	Footpath Construction Program	24,470	112,060	136,530	56.1%	243,451	100%	-37,407	Project in progress; refer Urban Services Report 1 May 2018. MBR - 9595 Horsley Street (Frontage Road to Durham Avenue) (\$37k). Funds not required, project Deferred as per Council resolution dated 6/3/2018.
200,000	200,000	Footpath Remediation Program	149,703	59,070	208,773	104.4%	200,000	85%		Various footpath projects are scheduled to commence
11,919,055	24,948,267	Program Total	6,613,655	6,185,224	12,798,880	51.3%	24,948,267	77%	231,774	
18,861,855	34,405,162	TOTAL - ALL CAPITAL WORKS	9,291,443	8,739,995	18,031,438	52.4%	34,405,162	76%	253,774	

11.6 Budget Review for March 2018

Brief

This report provides details of proposed changes to the 2017/18 budget, following completion of the budget review for March 2018.

RECOMMENDATION

The Committee recommends to Council that the budget review changes for March 2018 be adopted pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Introduction

This report proposes changes to the 2017/18 budget and requires adoption by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Discussion

Key changes to the 2017/18 budget are highlighted below.

Operational Income

An operational income budget increase of \$443,954 is proposed, as itemised in **Attachment 1**, the key changes being:

- Unexpected road grant income of \$306,173 has been added to the budget (offset by an increase in the capital works budget).
- LGFA investment income being increased by \$50,000, reflecting the impact of higher funds on deposit than expected.
- Parking expiation income has been reduced by \$70,000, reflecting policy and staffing impacts, but this is offset by a \$50,000 increase in FERU-related income.
- The reimbursement income budget has increased by \$31,683, most of which is road related (City Assets).
- Unexpected income of \$29,523 for the Horticultural Team at the depot has been added to the budget.
- Mendelson dividend income has increased by \$20,000, although this is offset by an adjustment to reserves.
- Various other minor adjustments being made.

Operational Expenditure

An operational expenditure budget reduction of \$209,403 is proposed, as itemised in **Attachment 1**, the key changes being:

- Reductions of \$100,000 in both community grants (originally allocated from additional parking income generated by the appointment of a new parking inspector) and home support (originally allocated from interest on funds invested following the sale of St Martins). These budget allocations have been under-spent for some time and it is proposed that the reduction be used to help fund the purchase of the RSL building at Lockleys.

- A decrease in staff and related costs of \$156,431, mainly the result of staff vacancies.
- An increase of \$109,492 in depot contractor and material budgets, partly to offset the impact of staff vacancies.
- An increase of \$80,000 in the waste disposal budget of the depot, with higher costs being incurred than expected.
- A reduction of \$35,000 in depot professional fees no longer required.
- A number of other minor adjustments have also been made.

Capital Expenditure and Income

Capital budget changes are itemised in **Attachment 1**, and include:

- A capital expenditure budget increase of \$229,000;
- A capital works expenditure budget increase of \$253,774 (incl. overheads).

Key changes include:

- The addition of \$240,000 to fund purchase of the RSL building at Lockleys (resolved 27 March 2018).
- The inclusion of \$306,173 in grant funding in the capital works budget.

Reserves and Borrowings

Reserves have increased by \$200,000, but the loan program of the Council is unchanged at \$11.195 million.

Financial Statements and Ratios

A revised Comprehensive Income Statement has been included with the budget review as **Attachment 2**. It shows an operating surplus before capital revenues, capital grants and subsidies, gain/loss on disposal of assets and physical resources received free of charge of \$8.737 million, a decrease of \$1.283 million or 12.8 per cent compared to the original budget. The projection assumes all allocated budgets are expended by 30 June 2018.

Revised budget statements, comprising Statement of Comprehensive Income, Cash Flow Statement, Financial Indicators, and Uniform Presentation of Finances, are also included.

The operating surplus ratio of the Council, which expresses the operating surplus as percentage of total operating income, is now 14 per cent compared to the original budget of 16 per cent. Council is aiming to maintain an ongoing operating surplus ratio between zero and 15 per cent.

Council's asset sustainability ratio, which expresses net asset renewal expenditure as a percentage of the infrastructure and asset management plan required expenditure, has been budgeted to move from an estimated 102 per cent to 118 per cent, compared to the original budget. Council is aiming to maintain an ongoing asset sustainability ratio of greater than 100 per cent.

A modest cash surplus net of reserves of \$58,647 is being projected as at 30 June 2018.

Conclusion

The March 2018 budget review must be adopted by Council pursuant to Regulation 9 of the *Local Government (Financial Management) Regulations 2011*.

Attachments

- 1. 2017/18 March Budget Review Proposed Changes**
- 2. 2017/18 March Budget Review Financial Statements and Ratios**

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2017/18 March Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>INCOME</u>		
Rates Related		
Corporate & Regulatory	14,000	
Rates Related Total	14,000	
Statutory Charges		
Corporate & Regulatory		26,000
Statutory Charges Total		26,000
User Charges		
Business & Community Services	16,500	
Corporate & Regulatory		4,000
Urban Services		2,490
User Charges Total	10,010	
Grants Subsidies & Contributions		
Business & Community Services	3,150	
Urban Services	311,423	
Grants Subsidies & Contributions Total	314,573	
Reimbursements		
City Management	4,300	
Corporate & Regulatory		5,000
Urban Services	28,250	
Reimbursements Total	27,550	
Occupancy & Property		
Urban Services	5,000	
Occupancy & Property Total	5,000	
Investment Income		
Corporate & Regulatory	70,000	
Investment Income Total	70,000	
Other Revenue		
Business & Community Services	1,000	
Corporate & Regulatory	7,821	
Urban Services	20,000	
Other Revenue Total	28,821	
Total Operational Income	443,954	

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2017/18 March Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>EXPENDITURE</u>		
Staff Costs		
Business & Community Services		37,000
City Management		37,000
Corporate & Regulatory	10,583	
Urban Services		43,313
Staff Costs Total		106,730
Staff Related		
Business & Community Services		7,000
Corporate & Regulatory		23,701
Urban Services		19,000
Staff Related Total		49,701
Buildings Furniture & Fittings		
Urban Services		2,000
Buildings Furniture & Fittings Total		2,000
Plant & Equipment		
City Management	2,300	
Corporate & Regulatory		1,000
Urban Services		21,000
Plant & Equipment Total		19,700
General Expenditure		
Business & Community Services		1,000
City Management	12,000	
Corporate & Regulatory		14,000
Urban Services		48,573
General Expenditure Total		51,573
Bank & Finance		
Business & Community Services		3,000
Corporate & Regulatory		5,000
Bank & Finance Total		8,000
Council Expenditure		
Business & Community Services		100,000
Corporate & Regulatory	9,000	
Council Expenditure Total		91,000

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2017/18 March Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>EXPENDITURE</u>		
Occupancy & Property		
Business & Community Services		21,000
Urban Services	32,500	
Occupancy & Property Total	11,500	
Internal		
Urban Services		64,965
Internal Total		64,965
Materials		
Urban Services		110,000
Materials Total		110,000
Contract Expenditure Works		
Business & Community Services		103,760
Urban Services	386,526	
Contract Expenditure Works Total	282,766	
Total Operational Expenditure		209,403
<u>CAPITAL</u>		
Motor Vehicles		
Corporate & Regulatory	3,000	
Motor Vehicles Total	3,000	
Computer Equipment		
Corporate & Regulatory	11,000	
Computer Equipment Total	11,000	
Land & Building		
Corporate & Regulatory		50,000
Urban Services	265,000	
Land & Building Total	215,000	
Total Capital Expenditure	229,000	

The following changes are in the form of financial information as presented in Model Statement format as required
by legislation

2017/18 March Budget Review Proposed Changes

(Model Statement format)

	Increase	Decrease
<u>CAPITAL WORKS EXPENDITURE</u>		
8159 Minor Drainage Upgrades and Replacements Works	67,000	
8174 Lockleys Catchment		67,000
8566 Aldridge Terrace& Marlestone (Richmond Rd to St Anton St)	579,024	
8569 George Street& Thebarton (South Rd to Dew St)	110,450	
8576 Aldridge Ter& Marlestone (St Anton St to Lucknow St)		383,301
8737 Reserve Developments-Various	22,000	
9590 Ballantyne Street& Thebarton (Lowe Street to South Road)		36,992
9595 Horsley Street (Frontage Road to Durham Avenue)		37,407
Overhead		23,070
Capital Works Expenditure Total	230,704	
<u>OTHER ADJUSTMENTS</u>		
Committed Expenditure Reserve	180,000	
Mendelson Reserve	20,000	
Reserve Movements Total	200,000	

City of West Torrens

BUDGETED STATEMENT OF COMPREHENSIVE INCOME
for the year ended 30 June 2018

	Original Budget 2017/18 \$'000	September Budget Review \$'000	December Budget Review \$'000	March Budget Review \$'000
INCOME				
Rates	55,523	55,392	55,421	55,425
Statutory charges	2,293	2,333	2,338	2,312
User charges	1,242	1,400	1,436	1,451
Grants, subsidies and contributions	3,615	3,476	3,491	3,805
Investment income	349	349	380	450
Reimbursements	213	218	225	257
Other income	531	364	424	448
Total Income	63,766	63,532	63,715	64,148
EXPENSES				
Employee costs	22,988	22,848	22,594	22,438
Materials, contracts & other expenses	19,362	21,215	21,638	21,583
Depreciation, amortisation & impairment	11,245	11,245	11,245	11,245
Finance costs	151	151	154	146
Total Expenses	53,746	55,459	55,631	55,411
OPERATING SURPLUS / (DEFICIT)	10,020	8,073	8,084	8,737
Amounts received specifically for new or upgraded	3,625	6,241	4,918	4,918
NET SURPLUS / (DEFICIT)	13,645	14,314	13,002	13,655
transferred to Equity Statement				
Other Comprehensive Income	-	-	-	-
TOTAL COMPREHENSIVE INCOME	13,645	14,314	13,002	13,655

City of West Torrens

BUDGETED CASH FLOW STATEMENT
for the year ended 30 June 2018

	Original Budget 2017/18	September Budget Review	December Budget Review	March Budget Review
	\$'000	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES				
<u>Receipts</u>				
Operating receipts	63,417	63,184	63,334	63,698
Investment receipts	349	349	380	450
<u>Payments</u>				
Operating payments to suppliers and employees	(42,258)	(43,970)	(44,140)	(43,928)
Finance payments	(151)	(151)	(154)	(146)
Net Cash provided by (or used in) Operating Activities	21,357	19,411	19,421	20,074
CASH FLOWS FROM INVESTING ACTIVITIES				
<u>Receipts</u>				
Amounts specifically for new or upgraded assets	3,625	6,241	4,918	4,918
Sale of replaced assets	437	527	526	526
<u>Payments</u>				
Expenditure on renewal/replacement of assets	(11,115)	(13,863)	(13,623)	(13,848)
Expenditure on new/upgraded assets	(16,123)	(54,446)	(53,505)	(53,740)
Net Cash provided by (or used in) Investing Activities	(23,176)	(61,541)	(61,685)	(62,144)
CASH FLOWS FROM FINANCING ACTIVITIES				
<u>Receipts</u>				
Proceeds from borrowings	1,805	11,195	11,195	11,195
<u>Payments</u>				
Repayments of borrowings	-	-	-	-
Net Cash provided by (or used in) Financing Activities	1,805	11,195	11,195	11,195
Net Increase (Decrease) in cash held	(13)	(30,935)	(31,069)	(30,876)
Cash & cash equivalents at beginning of period	6,438	21,844	21,844	21,844
Cash & cash equivalents at end of period	6,425	(9,091)	(9,225)	(9,031)

City of West Torrens

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2018

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<u>Original Budget 2017/18</u>	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	53,836	532,344	20,869	607,049
Net Surplus / (Deficit) for Year	13,645	-	-	13,645
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	14,512	-	14,512
Transfers between reserves	-	-	-	-
Balance at end of period	67,481	546,856	20,869	635,206

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<u>2017/18 September Budget Review</u>	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	53,836	532,344	20,869	607,049
Net Surplus / (Deficit) for Year	14,314			14,314
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	14,512	(17,755)	(3,243)
Transfers between reserves	-	-	-	-
Balance at end of period	68,150	546,856	3,114	618,120

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<u>2017/18 December Budget Review</u>	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	53,836	532,344	20,869	607,049
Net Surplus / (Deficit) for Year	13,002			13,002
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	14,512	(17,776)	(3,264)
Transfers between reserves	-	-	-	-
Balance at end of period	66,838	546,856	3,093	616,787

	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
<u>2017/18 March Budget Review</u>	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period	53,836	532,344	20,869	607,049
Net Surplus / (Deficit) for Year	13,655			13,655
Other Comprehensive Income				
Gain on revaluation of infrastructure, property, plant & equipment	-	14,512	(17,596)	(3,084)
Transfers between reserves	-	-	-	-
Balance at end of period	67,491	546,856	3,273	617,620

City of West Torrens

BUDGETED UNIFORM PRESENTATION OF FINANCES for the year ended 30 June 2018

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	Original Budget 2017/18 \$'000	September Budget Review \$'000	December Budget Review \$'000	March Budget Review \$'000
Income	63,766	63,532	63,715	64,148
less Expenses	53,746	55,459	55,631	55,411
Operating Surplus / (Deficit)	10,020	8,073	8,084	8,737
<i>less Net Outlays on Existing Assets</i>				
Capital Expenditure on renewal and replacement of Existing Assets	11,115	13,863	13,623	13,848
Depreciation, Amortisation and Impairment	11,245	11,245	11,245	11,245
Proceeds from Sale of Replaced Assets	437	527	526	526
	(567)	2,091	1,852	2,077
<i>less Net Outlays on New and Upgraded Assets</i>				
Capital Expenditure on New and Upgraded Assets <i>(including investment property & real estate developments)</i>	16,123	54,446	53,505	53,740
Amounts received specifically for New and Upgraded Assets	3,625	6,241	4,918	4,918
	12,498	48,206	48,587	48,822
Net Lending / (Borrowing) for Financial Year	(1,911)	(42,223)	(42,355)	(42,162)

12 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 17 April 2018 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 STRATEGY AND COMMUNITY REPORTS

11.1 City Strategy Activity Report

Brief

This report presents the Strategy Unit's activity report for the month of April 2018.

RECOMMENDATION

The Committee recommends to Council that the Strategy Activity Report for April 2018 be received.

Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the Strategy Unit since the last report to the Committee.

Discussion

Corporate Planning

Annual Service Plans Quarterly Progress Updates

Relevant officers and managers provided third quarter progress updates on the delivery of the departmental 2017/18 Annual Service Plans in preparation for a report to be provided to the 8 May meeting of the CPPP Committee.

2018/19 Departmental Annual Service Plans

All managers have prepared their draft departmental 2018/19 Annual Service Plans, commensurate with their 2018/19 budget bids, in preparation for a report to be provided to the 8 May 2018 meeting of the CPPP Committee.

Corporate Planning Framework and Processes

The interdepartmental LEAN group progressed the Corporate Planning Framework project to identify ways to improve the Corporate Planning process. The recommendations are expected to be presented to management over the next month.

Public Realm Design Manual

Detailed data sheets for each of the public realm elements are currently being developed between the consultants and staff.

Environmental Planning

Greening and Cooling

The Administration is preparing a Greening and Cooling Plan to develop actions aimed at increasing green cover and strategies to cool places across the City. Part of this project involves identifying linkages with other Plans which have similar and related objectives, such as the draft Tree Strategy, the Public Realm Design Manual (currently being developed), Asset Management Plans, and Open Space Plan etc. This process will help to focus actions and responsibilities in regard to greening and cooling, and avoid any duplication of efforts across departments.

Raingarden Interpretive Trail

Signs for raingardens are being developed as part of an interpretive trail of raingardens across the City. A dedicated webpage and factsheets are also being developed to showcase the raingardens to the public. This project is being undertaken in partnership with the South Australian EPA and Commonwealth Landcare Program.

Proposed Solar Panel Rebates for Community Groups

A proposed program to offer rebates to community groups for the installation of solar panels has been developed. The 26 April 2018 meeting of the Civic Committee recommended to Council that it approves the program on a 12 month trial basis, which it did at its 1 May 2018 meeting. The intention is to commence the program at the beginning of the next financial year. At the recommendation of the Committee, investigations into battery storage are currently being undertaken with a report to be presented to the June Civic Committee.

AdaptWest Regional Coordinator

The AdaptWest Regional Coordinator Jeremy Miller, commenced on 9 April. The role contributes to the Cities of West Torrens, Port Adelaide Enfield and Charles Sturt, with Charles Sturt hosting the position on behalf of the project partners. Jeremy will be located at West Torrens one day per week.

The key responsibility of this role is to coordinate implementation of the AdaptWest Climate Change Adaptation Plan for the Western Adelaide Region, working across government, businesses and the community.

Economic Development

The Administration attended the Building Western Adelaide Economic Alliance meeting with partner councils on 18 April. The Alliance continues on from the MOU signed by the Chief Executive Officers of the four councils on 30 November 2015.

On April 20, the Administration attended the *Ageing in Asia Economic Development Opportunities Workshop* hosted by City of Charles Sturt.

Tourism Projects

Throughout April, the Administration undertook an audit of the existing Public Art Trail. Furthermore, on 20 April the Administration attended the Creative Communities Network meeting that included a presentation of the Cultural Indicators Pilot Project which introduces a framework for measuring and considering the cultural impact of any changes made by Council.

Heritage Grants

In April, the Heritage Grants were promoted through Council's website, *Talking Points* and Social Media, with advertisements promoting the grants scheduled for publishing in all 3 versions of the local Messenger Newspaper on Wednesday 2 May. The closing date has been revised to 31 May to account for publishing deadlines of the promotional advertisements and allow time for applicants to prepare their submissions. It is still the intention to decide grant recipients by the end of this financial year.

Enquiries have already been received, with 3 out of 4 enquiries from residents in Mile End. Some applicants have already commenced the application process in the SmartyGrants system.

Land Use Planning***Intergovernmental Relations***

A workshop, anticipated to take place with DPTI and Elected Members in early May, was postponed for a second time, with no rescheduled date at that time. However, a new date has been set for 15 May 2018.

On 11 April, the Administration facilitated an internal workshop for input on the Future Land Use Definitions and Classes paper from DPTI. The response combined input from policy planning and development assessment perspectives. Feedback was sent to DPTI and LGA by 30 April. Due to the high level of interest in the topic, DPTI extended the deadline for submissions to 4 May 2018, however, the Administration had already lodged the submission by the original due date.

On 12 April, the Administration attended the Inner Rim Planners Meeting, a common interest group hosted by the City of Adelaide. DPTI Administration attended to present an introduction to the new e-planning workflows. A subsequent meeting of the Inner Rim Planners group occurred on 19 April to discuss Land Use definitions and was attended by the Administration.

On Tuesday 17 April, the Administration presented a cross departmental pre-brief on the Disability Access and Inclusion Plan.

On April 23, the Administration arranged an interdisciplinary session including the CEO, General Manager, along with relevant Managers, Team Leaders and staff to participate in the DPTI e-planning workshop attended by livestreaming.

Throughout the latter part of April, the Administration liaised with colleagues at the LGA and City of Adelaide to identify relevant staff who presented the three dimensional model of the City of Adelaide, seen at the LGA Showcase. A time to meet with relevant officers from City of Adelaide regarding the three-dimensional modelling which included airport noise contours was held on 1 May 2018. The modelling was impressive but it is understood that DPTI is developing 3d modelling for its planning portal.

DPAs

Glandore Character Policy Area Protection Statement of Intent

No response has been received to a letter sent to the incoming Planning Minister congratulating him on his appointment and identifying Council's interest in progressing the Glandore Character Policy Area Protection SOI. A follow up letter has subsequently been sent to the Minister.

Ministerial DPA

There has been no further progress to report at this stage. The Minister's Morphettville Racecourse DPA is still pending despite the change in state government and subsequent appointment of a new Minister.

Employment Lands Planning

Subsequent to edits on an earlier draft suggested by the Administration, an updated version of the Employment Lands analysis project was submitted by consultant Property and Advisory. The Administration attended to a DPTI request for information in initiating an Industrial Lands review.

Conclusion

This report details the activities of the Strategy Unit for April 2018.

Attachments

Nil

11.2 Community Services Activity Report - April 2018

Brief

This report details the activities of the Community Services Department for April 2018.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - April 2018 be noted.

Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the month of April 2018 are as follows:

Community Centres

Over the month of April, there were a total of 93 groups booked into Thebarton Community Centre which is a 19% increase on bookings from April 2017 and 24 different groups booked into Plympton Community Centre.

April, had many large functions from all walks of life. On weekdays, regular groups such as Greek Pensioners of Thebarton and Suburbs, Italian Pensioners of Thebarton and Suburbs, SCOSA, Adelaide Christian Singles, the Greek Welfare Centre's monthly lunch were very well attended. In addition, disability services concert in the halls, birthday parties, weddings and ballroom dancing events were held along with multicultural events, a public lecture from the Friends of the Archaeology Society and an Asthma Foundation in memory event.

The Centre hosts up to 15 vastly different categories of support and wellness groups each and every week.

The booking system has been swapped over to new Pathway software to bring Plympton in line with Thebarton Community Centre which will streamline booking processes and make them more user friendly for the customer and provide a greater reporting functionality moving forward.

Active Ageing

Active Ageing clients enjoyed a day trip to Semaphore on 11 April. The venue had to be changed at the last minute due to the catastrophic fire danger warning the day before the trip, which had been scheduled for the Adelaide Hills. The Palais Hotel came to the rescue and provided a marvellous lunch for our clients and we received very positive feedback and compliments for making their day grand at such short notice. Some took a stroll around Semaphore Road and along the jetty, while others sat at the venue looking out on the ocean.

The City of West Torrens hosted a CHSP service user forum and staff from 12 other councils. The purpose of the forum was to discuss issues and gain further information and training for the data collection and reporting methodology now in place for the portal based 'My Aged Care' and 'Commonwealth Data Exchange' (DEX).

The new CHSP guidelines, from 1 July 2018, include a requirement that all current clients be requested to register with My Aged Care, if they haven't already done so. A letter will be drafted and mailed out during the coming weeks informing our client of the process and offering assistance if required.

Community Development

A very successful co-hosted Mexican cultural evening was held with approximately 140 attendees.

Two community gardening autumn working bees and socialising get-togethers were held on 19 and 21 April 2018.

Life of Pi was screened to over 90 residents on 12 April as part of our ongoing movie nights held in the Hamra Centre Auditorium.

The Children's and Youth team delivered the Autumn School Holiday program with excellent attendance at all events. Programs included Maker Space, FIFA Gaming Competition, Crumbs Cooking workshops, the Little Sports Day Out event, Little Day In, Minecraft, Wheelienet wheelchair basketball, and the Everything Pokémon card trading event.

Additionally the Youth team, as part of National Youth week (13 - 22 April), provided a number of highly attended and successful activities with a focus on 21st Century skill building. Young people enjoyed creating with clay with Maria from Mindful Arts, a Slime workshop with Active Education and Come and Try Chess with Chess School SA.

Community Development and Library Services joined forces in the coordination and running of the Youth Expo at the Titanium Arena. It was a collaboration with the Cities of Charles Sturt, Port Adelaide Enfield and West Torrens and the Multicultural Communities Council of SA. Over 700 students and teachers were in attendance from schools across the Western Region. 35 organisations representing a variety of services for young people also attended with interactive stalls to engage visitors. Library Services had a stall promoting library youth services. The Errington Special Education Centre from West Torrens also had their choir performing at the event.

ANZAC Day ceremonies for the RSL at Memorial Gardens was very well attended with about 1,000 people in observance and ran smoothly.

West Torrens Art prize closed on the 27 April with 60 entries, shortlisting has commenced and will be complete on the 10 May with the opening and awards night occurring on 12 June between 6-8pm in the West Torrens Auditorium Gallery.

The promotion for Project 294 (Tidy Streets) is currently being rolled out through social media and other marketing strategies including a stall at the Native Plant Giveaway on 2 June 2018 as part of celebrating World Environment Day.

Conclusion

The Community Services Activity report be noted.

Attachments

Nil

12 MEETING CLOSE