

CITY OF WEST TORRENS



# Notice of Committee Meeting

**NOTICE IS HEREBY GIVEN** in accordance with Sections 87 and 88 of the Local Government Act 1999, that a meeting of the

## **CORPORATE PLANNING, POLICY AND PERFORMANCE PRESCRIBED COMMITTEE**

Members: Councillor C O'Rielly (Presiding Member), Mayor J Trainer  
Councillors: G Palmer, G Nitschke, K McKay, M Farnden, M Hill, A Mangos

**of the**

**CITY OF WEST TORRENS**

will be held in the Mayor's Reception Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

**on**

**TUESDAY, 11 SEPTEMBER 2018  
at 6.30pm**

**Terry Buss PSM  
Chief Executive Officer**

### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Agenda have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1 MEETING OPENED****1.1 Evacuation Procedures****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Corporate Planning, Policy and Performance held on 10 July 2018 be confirmed as a true and correct record.

**6 COMMUNICATION BY THE CHAIRPERSON****7 OUTSTANDING REPORTS / ACTIONS**

Nil

## **8 REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **8.1 Progress on Implementing Council Decisions**

#### **Brief**

This report provides an update on completed and outstanding Council and Committee resolution actions.

#### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

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#### **Introduction**

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011 a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included on the report.

#### **Discussion**

A copy of the completed actions since 10 July 2018, and outstanding resolution actions to 21 August 2018 is provided for Members' information (**Attachment 1**). Updates/comments are to 5 September 2018.

#### **Conclusion**

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

#### **Attachments**

##### **1. Meeting Action Report**



| Item No | Date       | Meeting  | Action title  | Resolution / Action required  | GM              | Actions taken   | Action status |
|---------|------------|--|---|---|-----------------|---|---------------|
| 1       | 21/08/2018 | Council  | 9.2 - Item 15.2 Report on the relocation of the Jubilee Park tower Brought Forward for Consideration at this Point in the Meeting | Woodward / Farnden that Council provide a report into the options and actual cost to relocate the Amazone Tower at Jubilee Park to another budgeted park upgrade and replace the equipment with something more height appropriate. Options to replace to the Tower would take account of the close proximity of houses to the boundary of Jubilee Park and ensure resident privacy was not impacted.  | Angelo Catinari | 4/09/2018 - Report currently being prepared   | In progress   |
| 2       | 21/08/2018 | Council  | 17.1 - Community Event for the opening of Stage 1 of Weigall Oval redevelopment   | Farnden / Woodward that a small family community event be held on Sunday 16 September 2018 from 12noon until 3pm to celebrate the opening of the play and recreation space at Weigall Oval (Stage 1) and to unveil a plaque recognising the significant history of the Weigall Oval Trainer's Association at the Oval.  | Pauline Koritsa | 4/9/18 Event is Sunday 16 September between 12-3pm. Plaque unveiling at 1pm. Invitations have been distributed and public promotion to residents completed 5 September.   | In progress   |
| 3       | 21/08/2018 | Council  | 17.2 - Lockleys Bowling Club - Payment Proposal   | Haese / Mangos that:<br>1. The Lockleys Bowling Club (the Club) be advised that Council will allow the Club's existing lease over the premises in the south-eastern corner of the Lockleys Oval Complex to continue on a holding over arrangement for a period of 12 months, with a further review in July 2019; and<br>2. During the holding over period (of 12 months), Council will not charge any rental or seek reimbursement of insurance premiums for the Club's use of the Premises and will also provide a discretionary rebate in regard to any applicable Council rates. However, the Club will be responsible for meeting utility charges e.g. water, power, telephone and gas. | Angelo Catinari | 4/09/2018 - Information of the resolution from the Council Meeting has been confirmed with club.  | In progress   |
| 4       | 21/08/2018 | Finance and Regulatory Prescribed Standing Committee | 10.1 - Quarterly report on Administration credit card expenditure   | Farnden / Palmer that the quarterly report on Administration credit card expenditure be presented to the Finance and Regulatory Committee, as well as being listed on the website.  | Bill Ross       | Noted - next quarterly report due to be produced in October & will include it as both an agenda item and on the website   | In progress   |
| 5       | 21/08/2018 | Strategy and Community Prescribed Standing Committee | 11.1 - 2019 Summer Festival Program   | Mayor Trainer / O'Rielly that the 2019 Summer Festival Program be revised to include two new movie night events in ward reserves, but otherwise be along similar lines to 2018, subject to the 'Thebartonia!' festival's arrangement involving the Wheatsheaf Hotel being subject to negotiations to minimise Council's financial contribution to the festival.   | Pauline Koritsa | 4/9/18 Festival planning in progress  | In progress   |
| 6       | 07/08/2018 | Council  | 15.2 - Development of a dog park in Torrensville  | McKay / Farnden that the Administration prepare a report that looks at obtaining a section of unused and unkempt Linear Park that is under the control of the water Minister at the end of Hayward Avenue and West Street Torrensville, for the purpose of setting up a dog park for small and large dogs in line with the concept used at the Pooch Park at Rowells Road Lockleys.   | Angelo Catinari | 4/09/2018 - Administration has commenced initial discussions with SA Water.   | In progress   |
| 7       | 07/08/2018 | Council  | 15.4 - Asset Naming Policy Amendment  | Mangos / Nitschke that clause 5.2.4 of the Asset Naming Policy be amended to include names which represent the City of West Torrens' multi-cultural community i.e. Asian, African and European names.   | Pauline Koritsa | 4/9/18 Policy currently being reviewed in full to ensure it is current. Will be presented to the first CPPP in 2019   | In progress   |
| 8       | 07/08/2018 | Council  | 15.5 - Lighting options for the West Torrens dog park in Marlestone   | Woodward / Farnden that the Administration present a report to the Urban Services Committee on the low cost options to increase the level of lighting in the West Torrens Dog Park at Marlestone. The report also to include options to increase parking immediately adjacent the dog park to allow for better access and improved safety.  | Angelo Catinari | 4/09/2018 - Report currently being prepared   | In progress   |
| 9       | 07/08/2018 | Council  | 15.7 - Stickers for wheelie bins  | Woodward / Farnden that Council investigate and prepare a report on the provision of large stickers that can be attached to wheelie bins advising drivers NOT to park and block the collection of the bin contents.   | Bill Ross       | 27/8/18 forwarded for investigation on the provision of stickers  | In progress   |
| 10      | 07/08/2018 | Council  | 15.9 - Capital city and major regional airport operations   | Vlahos / Mangos that the Chief Executive Officer prepare a report for Council which lists all the capital city and major regional airports (e.g. Gold Coast) outlining the following:<br>• Distance of the airport from the CBD or city centre;<br>• Hours of operation and curfew times;<br>• Approximate number of flights (in & out) for each airport; and<br>that the Administration write to Australian Mayoral Aviation Council asking them to provide a comparable list of major international airports that have curfew arrangements.   | Terry Buss      | CEO gathering data.   | In progress   |
| 11      | 07/08/2018 | Council  | 16.2 - Development Plan height restrictions   | Farnden / Mangos that Council write to the State Commission Assessment Panel and the Minister for Planning, expressing strong opposition to the development application lodged at 200-202 Anzac Highway, on the basis that it exceeds the maximum height of 8 storeys specified in the approved Development Plan.   | Angelo Catinari | 04/09/2018 - The Administration is currently preparing the informal referral response on the development application for 200-202 Anzac Highway, which will include Council's resolution on this matter. Awaiting further information from the applicant before finalising the response. | In progress   |

| Item No | Date       | Meeting  | Action title   | Resolution / Action required   | GM              | Actions taken   | Action status |
|---------|------------|--|--|--|-----------------|---|---------------|
| 12      | 07/08/2018 | Council  | 17.4 - Appointment of an Independent Member(s) to the Audit Committee                      | Vlahos / Palmer that:<br>1. It approves the proposed recruitment and selection process for the appointment of an independent member(s) to Council's Audit Prescribed General Committee following the November 2018 Council elections.<br>2. The General Manager Business and Community Services, the General Manager Corporate and Regulatory and Cr/s John Woodward and George Vlahos be appointed to the selection panel for the independent members of the Audit Prescribed General Committee.<br>3. A report be presented to the new Council recommending the appointment of the independent members of the Audit Prescribed General Committee following its re-establishment in November 2018.  | Pauline Koritsa | 4/9/18<br>Advert drafted and sent to selection panel for comment<br>Advert amended as per feedback and provided to Media for publication  | In progress   |
| 13      | 07/08/2018 | Urban Services Prescribed Standing Committee                   | 11.2 - Adelaide Footy League - Request for Sub-lease                                       | Nitschke / McKay that:<br>1. Council provide its consent in its capacity of landlord/lessor for the grant of a sub-lease from the Adelaide Footy League (formerly South Australian Amateur Football League) to SEDA College South Australia subject to any necessary development consents or approvals being sought and obtained.<br>2. The Mayor and Chief Executive Officer be authorised to sign and seal any necessary documentation which may be required to give effect to this resolution.  | Angelo Catinari | 4/09/2018 - The Administration has commenced drafting a new sub-lease for the College.  | In progress   |
| 14      | 07/08/2018 | Urban Services Prescribed Standing Committee                   | 11.3 - Adelaide Workers' Home Inc. Private Parking Area Agreement - Kintore Lane, Mile End | Nitschke / Mangos that Council enter into an agreement under the Private Parking Areas Act 1986 with Adelaide Workers' Home Inc. to police the private parking area located in Kintore Lane, Mile End between Parker Street and Dew Street.  | Angelo Catinari | 20/08/2018 - The Agreement being drafted.<br>31/08/2018 - Agreement sent to Adelaide Workers' Homes for execution.  | In progress   |
| 15      | 24/07/2018 | Community Facilities Prescribed General Committee              | 9.2 - Hilton RSL - Update on Relocation  | Vlahos / Tsiaparis that the report be noted and that the Administration continue to work with the Hilton RSL to develop an agreed concept with costings to facilitate relocation from their current site at 145 Sir Donald Bradman Drive to 173-187 Sir Donald Bradman Drive, Hilton.  | Angelo Catinari | 04/09/2018 - The Administration has commenced consultation with the Hilton RSL committee members. Update report with be provided at the next Community Facilities Committee meeting on the 25 September 2018. | In progress   |
| 16      | 24/07/2018 | Community Facilities Prescribed General Committee              | 9.3 Peake Gardens Riverside Tennis Club - Lease and Clubroom Upgrade                       | Woodward / Demetriou that:<br>1. It note and endorse the updated plans for redevelopment/upgrade of the Peake Gardens Riverside Tennis Club clubroom building and associated facilities.<br>2. It provide its endorsement of the following clauses which are proposed to be inserted within the lease agreement and which will provide public access to the courts:<br>"The Club agrees to allow the public to use free/nominated tennis courts when the courts are not required for club use and when a club representative is present. Club use includes organised competition matches and finals, tournaments, social tennis, club/team practice, coaching and other activities which may be agreed from time to time by the Council and the Club. In recognition of, and to facilitate, public use of the courts the Council will arrange to erect signage on the court perimeter and will provide and maintain nets for the nominated tennis courts."<br>"Council reserves the right to review the above clause within 12 months if, at its sole discretion, it forms the view that the public access intent is not working." | Angelo Catinari | 04/09/2018 - The Administration is currently scheduling the advertising for the consultation of the new lease for the club. Consultation is to commence later in September 2018.                              | In progress   |
| 17      | 17/07/2018 | Council  | 15.3 - Change to parking restrictions - Farnham and Chatham Roads, Keswick                 | Farnden/Woodward that the Administration propose the introduction of 2 hour parking zones 9am-5pm Monday to Friday on both sides of Farnham Road Keswick and Chatham Road Keswick, following the usual procedure of conducting a survey seeking resident feedback prior to the introduction of the new restriction.  | Angelo Catinari | 21/08/2018 - Resident consultation being undertaken: Survey distributed on 09/08/2018 and feedback will be collected by 27/08/2018.   | In progress   |
| 18      | 10/07/2018 | Corporate Planning Policy and Performance Prescribed Committee | 9.1 - Elected Member Training and Development  | Farnden/McKay that Council establish a maximum of \$4,000 per financial year for an Elected Member (excluding the Mayor) to be available for their personal education and development, including attendances at conferences and/or member based events. The cap would exclude attendance where the Elected Member is representing the Council in an official capacity and attendance is not discretionary. e.g. being a member of a Board, but not only being a member or associate of a particular organisation. The cap would also exclude costs for attendance at the Australian Local Government Association Annual National Congress, the Local Government Association South Australia Annual General Meeting or the Local Government Association South Australia Ordinary General Meeting for first-time Elected Members during the first three years of their first term. Any unspent budget cannot be rolled over to the subsequent year.  | Bill Ross       | Policies being reviewed.  | In progress   |
| 19      | 03/07/2018 | Council  | 11.1 - Declaration of Private Road and Land in Mile End as Public Road                     | Vlahos/O'Rielly that:<br>1. The process be commenced to convert a private section of Elm Avenue, Mile End to a public road.<br>2. The required public notification be undertaken under Section 210 of the Local Government Act 1999 to declare the portion of the road known as Elm Avenue in the area of Mile End, Hundred of Adelaide as defined as "8 Elm Avenue" in draft Filed Plan F253782 to be public road.<br>3. A further report be presented to the Urban Services Committee.   | Angelo Catinari | 27/07/2018 - Notice published in the SA Government Gazette 27 July 2018, Page 2924. Letter sent to Tetzlin Pty Ltd., residents and banks.   | In progress   |



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| 20      | 26/06/2018 | Civic Committee | 7.2 - Green Initiatives Program Solar PV Battery Rebate for Community Groups  | Woodward / Haese that:<br>1. It approves the implementation of a Solar PV Battery Storage Rebate Program for Community Groups on a 12 month trial basis subject to appropriate funding being made available by Council.<br>2. \$30,000 to fund Council's Green Initiatives Solar PV Battery Rebate Program be referred to the September 2018 budget review.<br>3. The Administration prepares guidelines for the rebate program using the following criteria and information detailed within this report, with the addition of the two clauses:<br>• the system purchased must only be to provide for the needs of the community group<br>• copies of electricity bills and system maintenance reports must be submitted to Council on an annual basis<br>4. A review be undertaken at the completion of the 12 month trial period, the outcomes of which to be reported to the Committee.  | Pauline Koritsa | 4/9/18 The implementation of a 12 month trial of the Solar PV Battery Storage Rebate Program for Community Groups is awaiting Council's September budget review to determine if funds are available as per the Committee recommendation made 26/06/18. (The September budget review is likely to be postponed due to Caretaker Mode for the upcoming Council Election).  | In progress   |
| 21      | 26/06/2018 | Civic Committee | 8.1 - Public Art Walking Trail  | Nitschke / Rypp that:<br>1. The report be received.<br>2. A report be presented back to a future meeting of the Committee detailing:<br>a) The owner of the land on which each piece of artwork, listed in Council's Public Art Trail Register, is located; and<br>b) The budget required to restore or repair those pieces of artwork listed in Council's Public Art Trail Register.   | Pauline Koritsa | 4/9/18 Due to operational priorities, this action is on hold pending resourcing constraints; it is envisaged work toward this action will be undertaken with a report presented in the third quarter.  | In progress   |
| 22      | 26/06/2018 | Civic Committee | 8.3 - Environment Grant - Underdale High School   | Nitschke / Rypp that:<br>1. Underdale High School be required to return the unspent portion of the community grant funds of \$1614.47 to Council along with the raised garden beds purchased with that funding to enable Council to reallocate them to its community gardens or other projects.<br>2. The Community Grant Guidelines be amended to require community grant applications from schools to be approved by the school's governing council/board prior to submissions to Council.  | Pauline Koritsa | 4/9/18 Underdale High School sent a debtor request for the funds. Requested return of garden beds.   | In progress   |
| 23      | 05/06/2018 | Council         | 17.3 - Online Survey on Live Streaming of Council Meetings  | McKay/Polito that the Administration conduct an online ratepayer survey asking them do they want Council meetings live streamed via camera onto the internet.   | Pauline Koritsa | Survey is currently live on Council's website and due to close 6 July  | In progress   |
| 24      | 05/06/2018 | Council         | 11.1 - Assignment of Lease - Novar Gardens Bowling Club   | Demetriou/Hill that:<br>1. It provide its consent for the assignment of the lease currently held by the Novar Gardens Bowling Club Inc to the Novar Gardens Bowling and Petanque Club Inc on the same terms and conditions as the existing licence;<br>2. The Mayor and the Chief Executive Office be authorised to sign and seal any documentation to give effect to this recommendation.  | Angelo Catinari | 28/06/2018 - Lease documentation being finalised with the Club<br>04/09/2018 - Lease is expected to be finalised with the Club by the end of September 2018  | In progress   |
| 25      | 05/06/2018 | Council         | 9.1 - Live Streaming of Council Meetings  | Trainer/Rypp that in order to promote community interest and engagement in Council decision making and to improve accessibility of Council and Standing Committee meetings to a broader audience, a suitable policy be prepared by the Administration for further consideration by Council relating to the live streaming and recording of Council and Standing Committee meetings.   | Pauline Koritsa | 4/9/18 Initial work undertaken to develop policy   | In progress   |
| 26      | 05/06/2018 | Council         | 13.1.1 - Community Facilities Committee Item 9.4 Peake Gardens Riverside Tennis Club Complex - Long Term Lease and Project Update | Farnden/Woodward that:<br>1. The comments in relation to the proposed redevelopment and upgrade of the tennis clubroom and associated facilities at Peake Gardens Reserve be noted.<br>2. Subject to a public access clause being included in the lease and necessary public consultation the Peake Gardens Riverside Tennis Club be granted a new long term lease of 5+5+5 years from 1 July 2018 over the tennis courts and facilities at Peake Gardens Reserve. The commencing rental for the new lease (which is estimated to be approximately \$4,900 pa plus GST) be confirmed following release of the June 2018 quarter of the Adelaide (All Groups) Consumer Price Index.<br>3. On the condition that there are no negative comments that arise during the public consultation process the Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the grant of the new long term lease to the Peake Gardens Riverside Tennis Club. | Angelo Catinari | 28/06/2018 - Draft lease prepared - report to the next Community Facilities Committee (CFC) meeting on 24 July 2018. Public consultation to commence following the CFC Meeting.<br>04/09/2018 - The Administration is currently scheduling the advertising for the consultation of the new lease for the club. Consultation is to commence later in September 2018. Refer to Community Facilities Committee Item 9.3 Peake Gardens Riverside Tennis Club - Lease and Clubroom Upgrade of 24 July 2018 meeting for further updates. | In progress   |
| 27      | 05/06/2018 | Council         | 16.2 - Public Notification Category 1 and 2 Developments  | Woodward/Mangos that the Administration undertakes research into the number and location of development applications for residential development impacted by the policy changes to public notification categories, from category 2 to category 1, resulting from the approval of the 2015 West Torrens Council Housing Diversity Development Plan Amendment.  | Pauline Koritsa | Research into the number and locations of development applications is currently underway.<br>4/9/18 Raw data has been collated and is currently being finalised for presentation to EM's.  | In progress   |

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| 28      | 22/05/2018 | Community Facilities Prescribed General Committee    | 9.2 - West Torrens Birkalla Soccer Club - Financial Support Request   | Demetriou/Vlahos that:<br>1. It approves Option 3 as its preferred option of providing support for infrastructure expenses including lighting upgrade at Camden Oval, this option being that;<br>Council assumes responsibility for undertaking the infrastructure works sought by the West Torrens Birkalla Soccer Club (as outlined in their letter dated 18 April 2018). Once works are completed, a payment plan will be structured based on actual costs. The payment plan could be divided over a twenty (20) year period or less, dependent upon the final cost of works. CPI could be added to the advance repayment amount each year should Council so wish.<br>2. It provide its consent in its capacity of landlord, subject to any necessary development approval(s), for the upgrade of the pitch floodlighting.  | Angelo Catinari | 28/06/2018 - progressing with action. West Torrens Birkalla SC confirmed of Council's decision. Solicitors currently drafting funding agreement between Council and Club. Implementation of the works program for the funding - soccer pitch lighting and scoreboard currently in progress.<br>04/09/2018 - Solicitors currently finalising draft funding agreement between Council and Club. Negotiations continuing with WTB Birkalla Soccer Club. Implementation of the works program for the funding - soccer pitch lighting and scoreboard currently are underway. | In progress   |
| 29      | 22/05/2018 | Community Facilities Prescribed General Committee    | 9.5 - Thebarton Theatre Complex - Lease and Draft Project and Business Plan   | Nitschke/Trainer that:<br>1. The Council not proceed with implementation of the Thebarton Theatre Complex - Draft Project and Business Plan (included as an attachment to the report of the Urban Services Committee meeting of 6 March 2018) to restore and upgrade the Thebarton Theatre Complex at this time.<br>2. The right of renewal for a further five years (from 1 July 2018 until 30 June 2023) available under the existing lease agreement for the former Thebarton Town Hall/Library premises and the adjacent stone cottage at 164-166 South Road, Torrensville be granted to the lessee, Weslo Holdings Pty Ltd, and that the commencing rental be determined following release of the June 2018 quarter of the Adelaide (All Groups) CPI, or similar index (should that index cease to exist).<br>3. The Extension of Lease agreement is to include a clause indicating that the demolition of the cottage at 164 South Road, Torrensville may be undertaken by Council during the currency of the extended lease term.<br>4. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the grant of the extended term for the former Town Hall and adjacent stone cottage buildings at 164-166 South Road, Torrensville.<br>5. While not committing a future Council to any specific course of action, Council is hopeful that a major upgrade and refurbishment of the Thebarton Theatre Complex can be completed in time for the theatre's centenary in June 2028, dependent on securing external funding.<br>6. The lessee be advised of the above | Angelo Catinari | 28/06/2018 - The details of the Council resolution confirmed with Welso. Drafting lease document currently underway with the solicitors.<br>04/09/2018 - The draft lease document has been finalised with the solicitors. Copy to be issued to Welso by the end of September 2018.  | In progress   |
| 30      | 17/04/2018 | Strategy and Community Prescribed Standing Committee | 11.3 - Introduction to the Disability Access and Inclusion Plan   | Demetriou/Hill that the draft Disability Access and Inclusion Plan be approved and targeted public consultation be undertaken to test its contents with representatives of core stakeholder organisations and selected residents who have a lived experience of disability.  | Pauline Koritsa | Core stakeholder organisations to be identified and consultation approach developed.<br>Release of the State Government's DAIP requires some rework of CWT's plan which is currently underway.<br>4/9/18 Feedback from State indicates there is no prohibition on progressing the plan even though it is reliant on input from State  | In progress   |
| 31      | 27/03/2018 | Community Facilities Prescribed General Committee    | 8.13 - Richmond Oval - West Adelaide Football Club - Development of Masterplan (Brought Forward for Consideration at this Point of the Meeting) | Demetriou/Trainer that:<br>1. The report be noted.<br>2. "Option 3" of the draft Masterplan, with the additions/amendments sought by the West Adelaide Football Club (i.e. redevelopment of the former cricket club building for use by umpires and opposition teams, and redevelopment of the existing change rooms within the grandstand per the Option 2 alternative) be endorsed in principle and that:<br>i) Funding to further progress the development of the Masterplan to detailed design (cognisant of the need to implement any approved initiatives in a staged manner) be sought through the 2018/19 budget process or a future budget variation;<br>ii) A cost consultant be engaged to provide a preliminary high-level costing for the proposed initiatives for the new female facilities and grandstand elements of the Masterplan;<br>iii) A further report be provided to the Committee following the completion of detailed design drawings and receipt of the costing document.   | Angelo Catinari | 23/04/2018 - Meeting held with consultants on 17/04/2018 to progress the resolutions. A report will be provided to the Community Facilities Committee in the fourth quarter 2018.<br>28/06/2018 - Project continuing with consultants with an update to be provided at future Community Facilities Committee meeting.<br>04/09/2018 - Project continuing with consultants. Update to be provided at a future Community Facilities Committee meeting.  | In progress   |
| 32      | 06/03/2018 | Council  | 17.1 - Guiding Principles for a Public Realm Design Manual  | Mangos / Palmer that the Draft principles for the Public Realm Design Manual (also known as the Urban Design Framework) be approved in principle for the Administration to further develop the Public Realm Design Manual to bring back to Council for further consideration.  | Pauline Koritsa | 4/9/18 Consultant in the process of developing detailed content for presentation back to the new Council. Workshops with internal stakeholders to finalise the details are being held with a view to finalising the content in the next 2 months.   | In progress   |
| 33      | 27/02/2018 | Civic Committee                                      | 7.4 - Mural Art Options in City of West Torrens   | Nitschke / Woodward that the Public Art Strategy continues to be developed with the aim of addressing issues and concerns surrounding public art installations, as well as promoting the introduction and commissioning of both temporary and more permanent works within the City of West Torrens.  | Angelo Catinari | 23/04/2018 - Public Art Strategy to be developed in the coming months.<br>04/09/2018 - Public Art Strategy is continuing to be developed - a report will be presented to a future meeting of the CFGC.  | In progress   |



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| 34      | 27/02/2018 | Civic Committee                                      | 7.6 - Chilli Festival - City of West Torrens               | McKay / Woodward that it determines its interest in the holding of a chilli festival in West Torrens.  | Pauline Koritsa | Meeting with Cr McKay to be scheduled for September to scope the event.<br>4/9/18 Meeting scheduled for 14 September.  | In progress   |
| 35      | 06/02/2018 | Council  | 15.2 - Waste Bin System Concept for Disposable Coffee Cups | McKay / Demetriou that the Waste Working Party Group research a unique waste bin system concept to exclusively receive paper disposable coffee cups and so called compostable coffee cups and other paper liquid holding cups to be placed in high use areas such as cafés; strips and shopping centres. And research the options to have the collected disposable cups transported to a recycling facility in Ballarat that has a successful method of recycling the cups and salvaging the long fibre paper content for recycling.   | Bill Ross       | Under consideration by the Waste WP.   | In progress   |
| 36      | 06/02/2018 | Council  | 15.3 - Coffee Cup Incentives for Coffee Shop/Café          | McKay / Mangos that the waste working party in conjunction with the administration report on the feasibility of the once off \$500.00 incentive to any Coffee Shop / Café; that provides a minimum discount of \$0.50c per cup if they implement "Bring Your Own Cup" and sign up to the Australia Wide Web Site "Responsible Cafes"; and display a poster declaring the offer. The \$500.00 incentive payment is paid at the 12 month anniversary of implementation.  | Bill Ross       | Under consideration by the Waste WP.   | In progress   |
| 37      | 06/02/2018 | Council  | 16.1 - Recyclable Cups                                     | Mangos / Palmer that Council consider the procurement of 1,000 recyclable cups with Council's logo placed upon them, with the cups to be given to 'coffee shops', and in turn customers, in order to reduce waste to landfill and promote recycling. Referral to the Waste Working Party to occur.   | Bill Ross       | May not proceed given a unit cost in the vicinity of \$10 to \$11. Progressing the matter is to be considered at the next Waste Working Party meeting.   | In progress   |
| 38      | 12/12/2017 | Council  | 15.3 - Increasing Green Space in City of West Torrens      | Woodward / Farnden that Council, with an objective to increase green space within its urban environment:<br>1. Undertake an audit, including use and review of existing plans, of all parks and green spaces within the City as part of the 2018/19 budget and annual business plan;<br>2. Use audit data to assess what investment and targets will be required during the next 10 years to sustain, improve and increase green space and reduce urban heat intensity;<br>3. Use audit data to prioritise parks and green space for allocation of future funds;<br>4. Collaborate with the inner-rim councils of Adelaide to lobby the State Government for better access to open space contribution funds given the inner-rim councils are more adversely affected by the loss of green space due to urban infill development;<br>5. Collaborate with the inner-rim councils of Adelaide to lobby the State Government for a contribution from property developers to directly contribute financially to Councils to offset the loss of green infrastructure resulting from urban infill development;<br>6. Identify various options where increased financial contribution from State Government and Developers to Councils can be used to increase green space, including options to acquire new green space and to incentivise residential and commercial ratepayers to increase green space.<br>7. Identify areas owned by State Government and Commonwealth government in the City of West Torrens, where increased green space is achievable, and actively lobby for the achievable increase.<br>8. Explore options where more green space and reduced heat intensity can be provided as part of the design principles for urban infill development.<br>9. That the poor environmental outcomes in the recent green space and heat intensity reports presented to Council, be considered as part of finalising the City of West Torrens Tree policy. | Pauline Koritsa | Action to be implemented throughout the 2018/19 Financial Year.<br>4/9/18<br>Additional progress is being made as a result of subsequent Council resolutions that further the objectives of this 9-point plan. Progress has been made to identify opportunities for greening and cooling through a process of analysis.<br>The recently adopted 'Tree Strategy' includes a tree audit which will help highlight further opportunities for greening, streetscapes and parks.<br>The Administration has undertaken advocacy related to improving tree canopy in infill areas through a variety of feedback mechanism as part of the planning reform and responses to related documents.<br>4/9/18 Legal counsel has been sought, and advice received (docset ID below) on setting up an Urban Tree Fund as per the subsequent resolution of Council. | In progress   |
| 39      | 12/12/2017 | Urban Services Prescribed Standing Committee         | 11.4 - Update - Weaver Avenue Road Closure Process         | Vlahos / O'Rielly that:<br>1. Council commence the process to declare those segments of road identified in Attachment 1 to this report (i.e. Allotments 92, 93 and 95 within Deposited Plan 2633) as open/public roads.<br>2. A further update report be provided to the Council following the public consultation process.<br>3. The Mayor and/or Chief Executive Officer be authorised to sign and/or seal any documentation in regard to this matter.   | Angelo Catinari | 23/02/18 - The consultants engaged to assist with/facilitate the process have provided the preliminary plan which will now allow the proposed opening to be advertised in the Gazette and local paper. The public notice will be lodged for publication in March.<br>27/04/2018 - The consultants are progressing the process to finalise the closure.<br>28/06/2018 - Report being prepared for the August Urban Services Committee Meeting<br>04/09/2018 - Report presented to the Urban Services Meeting of the 4 September 2018. Actions (resolution) to be implemented in the coming month  | In progress   |
| 40      | 12/12/2017 | Strategy and Community Prescribed Standing Committee | 11.2 - Aircraft Noise Policy Position                      | Mayor Trainer / Woodward that:<br>1. The item be deferred.<br>2. As City of West Torrens residents are particularly affected by this aircraft noise policy position, Council writes to the Minister to advise that Council intends to undertake essential consultation with affected residents and request that no decisions be made with regard to the Aircraft Noise land use planning policy until such time as Council has completed that consultation and determined its position with regard to the management of aircraft noise.  | Pauline Koritsa | 4/9/18 - Letter advising Council's intention to undertake consultation on Aircraft noise has been sent to the Minister- and a response has been received. Councillors have been sent details of a proposed approach to the 'essential consultation'- for their comment and approval. Consultation completed and a report is being compiled for presentation to Council in October 2018   | In progress   |



| Item No | Date       | Meeting  | Action title  | Resolution / Action required   | GM              | Actions taken   | Action status |
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| 41      | 07/11/2017 | Urban Services Prescribed Standing Committee         | 11.4 - West Beach Skate Park and Patawalonga Creek Land Custodianship | Palmer / Haese that the Department of Environment, Water and Natural Resources (DEWNR) be advised that:<br>1. Council consents to relinquishing its custodianship over Allotment 18 in Deposited Plan 48522 (as comprised in Crown Record Volume 5523 Folio 946).<br>2. Council does not consent to the transfer of custodianship of the allotments described as Section 1572 Hundred of Noarlunga as comprised in Crown Record Volume 5316 Folio 916 and Section 677 Hundred of Adelaide as comprised in Crown Record Volume 5316 Folio 917 to it from the City of Holdfast Bay.<br>3. Council contends that custodianship of that portion of Section 1514 Hundred of Noarlunga as comprised in Crown Record Volume 5757 Folio 791 which lies within the Patawalonga Lake water body should vest with DEWNR or similar body and not Council.  | Angelo Catinari | 19/02/2018 - Representatives of the Administration met with staff from Adelaide Shores and DEWNR in December 2017. The DEWNR representative indicated that the process would take approximately 3-6 months to complete but did not anticipate any issues. At this time no further advice has been received from DEWNR.<br>23/04/2018 - Still awaiting advice from DEWNR. Administration will follow up.<br>04/09/2018 - No advice and update from DEWNR, (Administration continues to follow-up for an outcome)   | In progress   |
| 42      | 03/10/2017 | Urban Services Prescribed Standing Committee         | 11.2 - Preservation of the Windsor Theatre Movie Posters              | McKay / Rypp that:<br>1. It supports the preservation of the Windsor Theatre movie posters.<br>2. It authorises Administration to select the most appropriate method of preserving the posters.<br>3. It authorises Administration to contact the West Torrens Historical Society, the State Library and the National Film and Sound Archives to determine their interest in the posters.  | Angelo Catinari | 06/11/2017 - Investigations have commenced.<br>19/02/2018 - Met with consultants within the last two weeks seeking a fee offer to provide options for the preservation of the movie posters.<br>23/04/2018 - At the Community Facilities Committee Meeting on 27 March 2018 the following update was provided. Administration sought advice from a preservation agency and has been advised that any involvement from them in regard to this matter would be subject to their formal engagement and significant fees to inspect and prepare an options paper. Given this information, the Administration is currently investigating other options for preservation or documentation and will report back to the Committee at a future meeting.<br>28/06/2018 - Update to be provided at the next scheduled Community Facilities Committee meeting to be held on 24 July<br>04/09/2018 - Administration continues to provide updates via the reporting at the CFGC meetings.   | In progress   |
| 43      | 05/09/2017 | Urban Services Prescribed Standing Committee         | 11.1 - Admella Street Upgrade Concept                                 | Nitschke / O'Rielly that:<br>1. The project and concept design developed for the upgrade of Admella Street and associated public space be endorsed.<br>2. The project is advanced within the current financial year through the allocation of funds for the development of detailed design and documentation of the project works. These funds to come from within existing City Assets operational budget.<br>3. A further report be presented to a future Council meeting once the detail design is completed.   | Angelo Catinari | 16/02/2018 - Currently undertaking detailed design.<br>27/08/2018 - Detailed design still underway.   | In progress   |
| 44      | 06/06/2017 | Council  | 16.1 - Brickworks - Request for Masterplan                            | Woodward / Farnden that in regard to the Brickworks surplus land, the Chief Executive Officer:<br>1. Arrange to hold a workshop for Elected Members and senior staff to establish an overall vision for the higher and best use of surplus land at the former Brickworks Markets site at Torrensville.<br>2. Following the outcomes of 1 above, develop a project brief to go to the market seeking fee proposals from interested parties to develop a Masterplan for potential development options of the surplus land at the former Brickworks Markets site at Torrensville, including the heritage listed Hoffman Kiln.<br>3. The project brief is to allow for appropriate community consultation to be undertaken and also allow for appropriate delivery and funding mechanism options to be explored during development of the Masterplan.<br>4. As part of the next budget review process, recommend to Council an appropriate budget amount to undertake development of the Masterplan. | Terry Buss      | 28/6/17 - Workshop arranged for Tuesday 29 August, 6pm-9pm for EMs and relevant staff.<br>12/9/17 - Workshop arranged for 29 August cancelled by CEO in consultation with EMs. Workshop will be rescheduled to a suitable date in the near future.<br>Given the current state of the frontage of the site due to the Torrens to Torrens Project, it is not appropriate to present the site to the market. Indications are that the site may be vacated by DPTI contractors in the first quarter of 2018, and given we are pushing toward the Festive Season, there is no urgency to undertake the workshop in the remainder of 2017 and a date in early 2018 to hold the workshop will be looked at by the CEO.<br>Elected Member workshop held April 2018 where matter was discussed. Agreed that the CEO is to develop and EOI and report back to Council.  | In progress   |
| 45      | 21/03/2017 | Strategy and Community Prescribed Standing Committee | 11.2 - Aircraft Noise Management in the West Torrens Development Plan | Polito / Hill that:<br>1. Given the Minister for Planning's preference for aircraft noise management to be addressed through the Planning and Design Code, the Administration writes to the Minister for Planning advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code.<br>2. The Administration undertakes research on land use policy options for the management of aircraft noise in existing urban areas and report back to the Council.  | Pauline Koritsa | The Administration wrote to the Minister for Planning 4 April 2017 advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code.<br>Report presented to the 12 December Strategy and Community Committee meeting proposing an approach to aircraft noise be presented to DPTI. The Committee requested community consultation be undertaken with affected residents prior to finalising Council's position. Council report with a position on the management of aircraft noise to be submitted to the December Strategy and Community meeting.<br>Community consultation proposed approach with Elected Members for comment until 12 March.<br>Community consultation pending meeting with Adelaide City Council on 1 May on their 3D modelling to see if it may be possible to include in the consultation. Aircraft noise survey sent out to affected residents and property owners, closes 27 July 2018.<br>4/9/18 Approximately 650 responses received and currently collating results for a report to Council in October. | In progress   |



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| 46      | 07/02/2017 | Urban Services Prescribed Standing Committee         | 11.3 - Reid Street Permit Update   | Nitschke / Palmer that:<br>1. A permit for a term of 5 years commencing on 30 November 2016 at an initial permit fee of \$20,900 pa plus GST be granted to Thebarton Management Pty Ltd for use of that portion of Reid Street Thebarton as delineated in Attachment 1 of the report.<br>2. The permit fee escalate by Adelaide All Groups Consumer Price Index (CPI) (or similar index should that index be discontinued) on each anniversary of the commencement date.<br>3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation giving effect to the grant of permit.   | Angelo Catinari | 7/03/2017 - Letter sent to permit holder advising of Council's decision from its meeting held on 7 February 2017 along with the permit documentation for signing.<br>04/09/2017 - Legal advice currently being sought.<br>Mid Sept - Onsite meeting with permit holder's property adviser - adviser to check/clarify requirements with property owner and advise CWT.<br>30/10/2017 - Reminder email sent 30/10/2017 as still awaiting response.<br>02/03/2017 - Request for legal advice raised to establish actions to be taken to honour lease or order to remove infrastructure from public road.<br>28/06/2018 - The lease matter is continuing and an update report to be presented to a future Urban Services Committee meeting.<br>04/09/2018 - report provided to Council at meeting of 4 September 2018. | In progress   |
| 47      | 17/01/2017 | Urban Services Prescribed Standing Committee         | 11.1 - Potential Road Closures - Craig Street, Richmond, and Tyson Street, Ashford | Vlahos / Mangos that:<br>1. The report be noted.<br>2. Council Administration be authorised to commence the process of closure of the identified portion of road (extension of Weaver Avenue) on the northern side of Craig Street, Richmond (as per Attachment 3).<br>3. Further reports be provided to the Council as, and when, appropriate milestones are reached and/or when any additional authorisation(s) may be required as part of the road closure process and sale of the extension of Weaver Avenue that is north of Craig Street.   | Angelo Catinari | 30/01/2017 - Letter sent to owners of adjoining properties advising of Council's resolution and seeking an indication from them as to whether they have any interest in purchasing the land.<br>06/03/2017 - Engaged consultant to commence road closing process. Preliminary plans lodged with the Surveyor-General.<br>04/09/2017 - Awaiting updates from consultants.<br>07/11/2017 - Road closure plans currently being prepared.<br>23/02/2018 - The process is continuing (updated survey plans and preparation of Road Process Orders).<br>27/04/2018 - The consultants are progressing the process to finalise the closure.<br>22/05/2018 - Public Notice signed by CEO to appear in The Advertiser and Gazette<br>04/09/2018 - Administration continues to progress this action.                          | In progress   |
| 48      | 20/09/2016 | Strategy and Community Prescribed Standing Committee | 11.2 - Carparking Fund Legal Advice  | Palmer / McKay that, as a result of the assenting of the Planning, Development and Infrastructure Act 2016, the establishment of a car parking fund and an associated Car Parking Contribution Fund policy be deferred until such time as the transitional legislation that will apply to an 'off-setting contribution scheme' is known.  | Pauline Koritsa | 3/11/2016 - Updated advice has been received from KelledyJones on 4 October 2016 advising that the transitional legislation outlines that an existing car parking fund will automatically become an off-setting scheme under section 197 of the PDI Act on the date of its commencement.<br>Investigations on location and nature of a car parking fund/off setting scheme will be commenced. Staff are monitoring the transitional implementation of sections fo the PDI Act 2016. 4/9/18 Section 197 has not yet been activated.   | In progress   |
| 49      | 22/09/2015 | Community Facilities Prescribed General Committee    | 9.1 - Honour Boards  | Noting that the matter was not urgent, Cr McKay asked if the number of honour boards under Council's care and control could be advised, together with their dimensions and total surface area? The Administration undertook to investigate and report back to a future meeting.   | Angelo Catinari | Consulted with Cr McKay to clarify focus is on War Memorial honour boards. Scoped out task with Dean Ottanelli. Workers being deployed to locate, identify, measure and photograph boards in preparation for report back   | In progress   |
| 50      | 21/08/2018 | Council  | 15.1 - Development applications building height specifications                     | Farnden / Woodward that:<br>1. Council contact the Minister for Planning and Department of Planning Transport and Infrastructure, seeking the prompt implementation of changes to planning legislation and to policy, changes that will genuinely reflect the promises made by the current Government prior to the last State Election that maximum building heights in approved Development Plans should be strictly enforced.<br>2. The Minister for Planning, the Hon. Stephan Knoll, be invited to directly meet with the Council and community to discuss their concerns regarding implementation of the Urban Corridor Zone in the City of West Torrens, including maximum building heights, lack of public notification on multi-storey developments and State Commission Assessment Panel decisions that are not in line with community expectations. | Pauline Koritsa | 4/9/18 - Letter signed by CEO and sent to Minister Knoll's office and DPA Coordinator's office.  | Completed     |
| 51      | 21/08/2018 | Council  | 17.3 - Solo Resource Recovery - Requirement to Erect New Storage Structure         | Mangos / Demetriou that, in its capacity as landowner, consent be granted for the erection of a new storage structure at the Solo Resource Recovery Waste Transfer Station at 181 Morphett Road, North Plympton, subject to any necessary planning consent(s) being sought and obtained by Solo Resource Recovery.  | Angelo Catinari | 04/09/2018 - development application has been lodged by the Administration for the new facility at 181 Morphett Rd, North Plympton.  | Completed     |
| 52      | 21/08/2018 | Council  | 17.4 - Cummins House - Update  | Demetriou / Woodward that it advise the State Government of its intention to vacate the Cummins House property on expiry of the current extended/varied lease term on 31 December 2018.   | Angelo Catinari | 04/09/2018 - Correspondence confirming the Council Resolution has been sent top (DPTI) Department Planning Transport & Infrastructure  | Completed     |
| 53      | 21/08/2018 | Council  | 17.5 - Confidential Order Review - Update - Thebarton Theatre - Fire Safety        | Farnden / Woodward that the Confidential Order for Thebarton Theatre Fire Safety be revoked.  | Terry Buss      | 22/08/2018 - Confidential spreadsheet update noting the Council resolution to revoke the order and the item released to public.  | Completed     |



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| 54      | 21/08/2018 | Finance and Regulatory Prescribed Standing Committee | 11.7 - Revision of the 2018/19 Budget  | Mangos / Demetriou that:<br>1. Unspent funds from the 2018/19 budget totalling \$36,467,658 net of income yet to be received be incorporated in the 2018/19 budget, along with unspent reserve funds of \$85,000; and<br>2. The revised budget for 2018/19 be adopted.   | Bill Ross       | Adopted changes incorporated into the 2018/19 budget.  | Completed     |
| 55      | 07/08/2018 | Council  | 21.1 - Lockleys Bowling Club - Payment Proposal  | Haese / Woodward that:<br>1. In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999 the Council orders that the Item 21.1 Lockleys Bowling Club - Payment Proposal the Minutes arising, attachments and any associated documentation, having been considered by the Council in confidence under Section 90(3)(g), be kept confidential and not available for public inspection for a period of 2 weeks from the date of this meeting, on the basis that the disclosure of which could reasonably be expected to breach duty of confidence owed to Lockleys Bowling Club given it deals with the financial instability of the Club.<br>2. Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the Local Government Act 1999.   | Terry Buss      | Confidential spreadsheet update noting the resolution of Council and item released to the public on 22/08/2018   | Completed     |
| 56      | 07/08/2018 | Council  | 8.1 - Roundabout at the intersection of Ashley Street and Sheriff Street, Underdale        | Rypp / McKay that, on the basis it does not meet the requirements regulation 10 of Council Policy - Code of Practice Procedures at Meetings and the Local Government (Procedures at Meetings) Regulations 2013, the petition be noted.   | Pauline Koritsa | Correspondence sent to head Petitioner advising of Council's resolution on 15 August 2018.   | Completed     |
| 57      | 07/08/2018 | Council  | 15.1 - Drainage in Fulham  | Palmer / Farnden that the Administration investigate and submit a report on options to help avoid the flooding of properties in Crace Road and adjacent streets of Fulham.   | Angelo Catinari | 3/09/2018 - Report tabled at Council meeting held 4 September 2018   | Completed     |
| 58      | 07/08/2018 | Council  | 15.3 - Reinstatement of pensioner concession arrangements                                  | Mangos / Vlahos that Council write to the Hon Stephan Knoll, Minister of Transport, Infrastructure, Local Government & Planning, requesting that the State Government reinstate its funding of the pensioner concessions on Council rates that was discontinued by the then Labor Government on 1 July 2015, and this occur in lieu of a direct cost of living payment being made.   | Bill Ross       | 14/08/2018 - letter posted to Hon Stephan Knoll, Minister of Transport, Infrastructure, Local Government & Planning  | Completed     |
| 59      | 07/08/2018 | Council  | 15.10 - Council donation for emergency relief in Greece                                    | Mayor Trainer / Palmer that in support of our many Greek Australian residents of West Torrens whose relatives and friends have suffered greatly in the recent forest fires, Council donate \$5,000 to be directed towards providing appropriate emergency relief in Greece, and the Consul General of Greece be advised accordingly.   | Terry Buss      | Cheque request sent to Finance and letter drafted to Consul General 30/8/18 - letter sent to Red Cross Greek Bushfire Appeal with cheque and a copy of letter sent to Greek Consul General in Adelaide | Completed     |
| 60      | 07/08/2018 | Council  | 16.1 - Atlantic Avenue West Beach drainage system  | Palmer / Haese that the Administration provide a report to Council on the progress made between the Council and Adelaide Airport Limited in reducing the water level of the drainage system at the rear of the houses in Atlantic Avenue, West Beach.  | Angelo Catinari | 3/09/2018 - Report being tabled at Council meeting held 4 September 2018   | Completed     |
| 61      | 07/08/2018 | Council  | 17.1 - Proposed Delegations to Council's Assessment Panel under the Development Act 1993   | Palmer / McKay that:<br>1. Hereby revokes its previous delegations to the Council Assessment Panel of those powers and functions under the Development Act 1993 this 7th day of August 2018.<br>2. In exercise of the powers contained in Section 20 and 34(23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation being Attachment 1 to the Agenda report, are hereby delegated to the Council's Assessment Panel this 7th day of August 2018, subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.   | Pauline Koritsa | Delegations Framework has been updated accordingly on both the Website and Compass.  | Completed     |
| 62      | 07/08/2018 | Council  | 17.2 - Review of Delegations to the Chief Executive Officer under the Development Act 1993 | Vlahos / Palmer that having undertaken a review of the powers and functions previously delegated to the Chief Executive Officer and others in accordance with section 44(6) of the Local Government Act 1999, the Council:<br>1. Hereby revokes all delegations made to persons occupying the position of Chief Executive Officer and others under the Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Regulations 2008 this 8th day of August 2018.<br>2. In exercise of the powers contained in Section 20 of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the Instrument of Delegation being Attachment 1 to the Agenda report, are, subject to the conditions, limitations and provisos contained therein, hereby delegated this 8th day of August 2018 to the person occupying the office of Chief Executive Officer (and any person appointed to act in that position) and such powers and functions may be delegated by the Chief Executive Officer to an officer or officers of the Council as the Chief Executive Officer sees fit. | Pauline Koritsa | Delegations and sub-delegations framework has been updated on compass and the public website.  | Completed     |



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| 63      | 07/08/2018 | Council                                      | 17.3 - City of West Torrens Building Fire Safety Committee Vacancies and Appointment of New Members                                      | <p>Vlahos / McKay that:</p> <ol style="list-style-type: none"> <li>Ms Janine Lennon and Mr Andrew Romaniuk be removed from the City of West Torrens Building Fire Safety Committee pursuant to section 71(19)(c)(iv) of the Development Act 1993 as they are no longer employed at the City of West Torrens.</li> <li>Mr Troy Olds be appointed as a member of the City of West Torrens Building Fire Safety Committee being a person who holds prescribed qualifications in building surveying pursuant to section 71(19)(a)(i) of the Development Act 1993 until 30 August 2019.</li> <li>Mr Troy Olds be appointed as the Presiding Member of the City of West Torrens Building Fire Safety Committee until 30 August 2019.</li> <li>Pursuant to section 20 of the Development Act 1993, the Council delegates to the Chief Executive Officer, and to any person appointed to act in that position, the power pursuant to section 71(19)(a)(iv) of that Act to select and appoint City of West Torrens staff members as a member and as a deputy members of the City of West Torrens Building Fire Safety Committee with the existing Instrument of Delegation under the Development Act 1993 be updated to reflect the delegation of this power.</li> <li>Pursuant to section 20 of the Development Act 1993, the Council resolves to delegate to the Chief Executive Officer, and to any person appointed to act in that position, the power pursuant to section 71(19)(c)(iv) of that Act to remove any member or deputy member of the City of West Torrens Building Fire Safety Committee that was previously appointed by the Chief Executive Officer for any reasonable cause and the existing Instrument of Delegation under the Development Act 1993 be updated to reflect the delegation of this power.</li> <li>The Terms of Reference for the City of West Torrens Building Fire Safety Committee as provided in Attachment 2 of the Agenda report be approved.</li> </ol> <p>FURTHER</p> <ol style="list-style-type: none"> <li>Pursuant to Section 83 (5) of the Local Government Act 1999 the Confidential Item for the Council meeting is delivered to the Council Members upon the basis of my recommendation that the matters to which the item relates be received, considered and discussed by the Council in confidence under Part 3 of the Act.</li> <li>In accordance with Sections 91(7) and 91(9) of the Local Government Act 1999 the Council orders that Attachment 1 Mr Troy Olds - Curriculum Vitae, having been considered by the Council in confidence under Section 90(3)(a), be kept confidential and not available for public inspection for a period of 10 years from the date of this meeting, on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the candidate which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.</li> <li>Council delegates the power of review, but not the extension, of the confidential order to the Chief Executive Officer on a monthly basis in accordance with the provisions of Section 91(9)(c) of the Local Government Act 1999.</li> </ol> | Angelo Catinari | Bill Ross as CEO (Acting) appointed Hannah Bateman as a member and Angelo Catinari and Terry Buss as deputy members of the Building Fire Safety Committee. The CEO (Acting) wrote Troy Olds to advise him of his appointment as Presiding Member of the Building Fire Safety Committee | Completed     |
| 64      | 07/08/2018 | Council                                      | 17.5 - West Adelaide Football Club AV system upgrade   | Woodward / Tsiaparis that Council purchases an appropriate AV system which will be housed at the Club for use by Council and others.   | Pauline Koritsa | Grant for AV equipment confirmed with West Adelaide. Purchase Order raised for the AV quote. Payment to occur on receipt of invoice.   | Completed     |
| 65      | 07/08/2018 | Council                                      | 17.6 - Call for Nominations for Members of Greater Adelaide Regional Organisation of Councils  | Tsiaparis / Demetriou that Mayor John Trainer and Cr Arthur Mangos be nominated to the Greater Adelaide Regional Organisation of Councils.   | Pauline Koritsa | The Hon, Mayor John Trainer's and Cr Arthur Mangos' nomination forms were emailed to the LGA on 16 August 2018. Receipt was acknowledged by return email.  | Completed     |
| 66      | 07/08/2018 | Urban Services Prescribed Standing Committee | 11.1 - City of West Torrens Tree Strategy  | McKay / Mangos that the City of West Torrens Tree Strategy 2018-2025 - towards an urban forest and the recommended changes identified in the body of this report be endorsed, subject to any additional feedback from Committee members and any minor changes of a technical or editorial nature.  | Angelo Catinari | 04/09/2018 - Tree Strategy actions divided over a 7 year period, first lot of actions for the 1 - 3 year program is progressing with the establishment of a working party and development of a 1 - 3 year program action plan. Working Party met on Monday 3 September 2018.           | Completed     |
| 67      | 07/08/2018 | Governance Prescribed Standing Committee     | 11.1 - Local Government (Boundary Adjustment) Amendment Act 2017 - Feedback on Proposed Guidelines for Council Boundary Change Proposals | Mangos / Demetriou that the feedback on the Guidelines for Council Boundary Change Proposals, contained in this report, be approved and submitted to the Local Government Grants Commission and the Local Government Association of South Australia.   | Pauline Koritsa | Feedback provided to the Local Government Grants Commission on 8 August 2018.  | Completed     |

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| 68      | 24/07/2018 | Council | 6.1 - Council Response to the Local Government (Rate Oversight) Amendment Bill 2018 | <p>Woodward / McKay that Council:</p> <ol style="list-style-type: none"> <li>1. Reaffirm its opposition to rate capping.</li> <li>2. Oppose the Local Government (Rate Oversight) Amendment Bill 2018;</li> <li>3. Support the LGA using best endeavours to secure the best possible outcome for local government and the communities they serve;</li> <li>4. Provide the LGA with the following list of top five amendment priorities for the LGA to pursue in its best endeavour negotiations with the political parties. <ol style="list-style-type: none"> <li>(a) The loss of growth income on new development where capital improvements are made but the number of rateable properties remains the same.</li> <li>(b) The lodgement of rate cap variation requests by March 31, which will result in two budget options needing to be presented for consultation to communities and the ESCOSA decision making process most likely delaying budget and rate adoption processes.</li> <li>(c) ESCOSA has too much discretion in determining the primary rate cap, including the discretion to decide a relevant index, include an efficiency or productivity component, take direction from the Minister and consider any other relevant matter.</li> <li>(d) The Minister should not have the discretion to direct ESCOSA on the primary rate cap, rather ESCOSA should be entirely independent.</li> <li>(e) Councils should not be required to pay a fee for a rate cap variation application to ESCOSA and they should not be penalised financially for an inadvertent breach of the rate cap in any one year.</li> </ol> </li> <li>5. Provide the LGA with the following list of top five concession priorities for the LGA to pursue in its best endeavour negotiations with the political parties. <ol style="list-style-type: none"> <li>a. Community Housing rebates - while Council supports the provision of affordable and sustainable public housing, this is a State Government responsibility and legislation must be changed so that councils are not required to provide a mandatory 75% rate rebate on council rates to community housing properties which in effect is cost shifting to local government and costs councils in South Australia \$10.7 million per year in 2018 figures.</li> <li>b. Solid Waste levy - Council and its ratepayers pay this State Government levy for depositing waste to landfill and since 2001, the levy has increased by nearly 1450%. The impact of this levy on local government is expected to be \$34 million in 2018/19, following a 15% levy increase on 1 July 2018, and it is unrealistic and unsustainable for local government to continually absorb increases of this magnitude when at the same time State Government is looking to cap council rates.</li> <li>c. NRM levy - councils are currently required by legislation to collect the NRM levy for the State Government and the levy appears as a separate line on council rates notices that ratepayers often mistake as council revenue. In the 2016/17 year the levy totalled \$44 million for the State Government which was a 25% increase on the previous year and completely unsustainable in a rate capping environment. There are also hidden costs to local government in collecting the levy for State Government and given this is a levy that is completely controlled by State Government; councils should not be compelled to collect it for them.</li> <li>d. Development contributions - councils in South Australia, particularly those experiencing high levels of growth, whether green-fields or infill, are making significant upfront investments in infrastructure and facilities that support new developments. Councils in New South Wales and Victoria have the benefit of a legislated development contributions system to support this investment; and for some councils this is a significant source of additional revenue, which reduces pressure on council rates. The introduction of rate capping in South Australia will require consideration of an appropriate development contributions system to ensure growth areas in South Australia are not disadvantaged.</li> <li>e. Review of statutory fees and charges - Councils provide services to the community that are subject to a fee set by statute. Examples include planning and building assessments under the Development Act (PDI Act) and food inspections under the Food Act. The cost of delivering these services far exceeds the fee councils are permitted to charge. LGA data analysis shows that the councils are subsidising the costs of providing these services by up to 70-80%. A commitment is required to review all relevant statutory fees and charges and implement a cross-government policy to reset these fees at a cost recovery level.</li> </ol> </li> <li>6. Reinforce to its community that its opposition to rate capping is not a political one nor is it about ensuring local government goes unchecked in its rate revenue raising capabilities; but it is about ensuring a democratically elected level of government is accountable to the community it serves. All councils have a high degree of oversight, transparency and accountability and ultimately become accountable to their community every four years via the council elections process. West Torrens has the second lowest average residential rates in metropolitan Adelaide; its 2018/19 rates increase is set at 2.3% which matches the Adelaide CPI; it is financially sustainable and debt free, it has a productivity program in place to improve the efficiency and effectiveness of the Administration, and it plans to fully cover its capital and operational expenditure over its 10 year forward estimates with rate increases no larger than 2.5% in any one year.</li> </ol> | Terry Buss | 25.07.2018 - letter posted to Matt Pinnegar, CEO of Local Government Association of SA         | Completed     |
| 69      | 17/07/2018 | Council | 17.6 - 2018 LGA Roads and Works Conference  | <p>Haese/Mangos that:</p> <ol style="list-style-type: none"> <li>1. Subject to confirmation, Council approves the attendance of Cr George Demetriou at the Local Government Association Roads and Works Conference being held in Tanunda on 30 and 31 August 2018 at Barossa Arts and Convention Centre.</li> <li>2. Expenses be reimbursed in accordance with Council policy.</li> <li>3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council policy, that costs, other than air fares or other travel costs, be met by Council.</li> </ol>   | Terry Buss | Conference registration and accommodation booked for Cr George Demetriou to attend conference. | Completed     |



| Item No | Date       | Meeting  | Action title  | Resolution / Action required  | GM              | Actions taken   | Action status |
|---------|------------|--|---|---|-----------------|---|---------------|
| 70      | 17/07/2018 | Council  | 17.3 - Review of the Council Policy - Elections Period Caretaker Policy                 | Rypp/Vlahos that it approves the reviewed Council Policy - Elections Period Caretaker Policy (Attachment 3 of the agenda report).<br>Note: Following discussion with Cr Michael Farnden it was confirmed that Attachment 2 of item 17.3 on page 102 of the Council Agenda should reflect the Corporate Planning, Policy and Performance Committee resolution that Council support the approval of the reviewed Policy subject to a rewording of clause 5.9.3.4 as follows:<br>During the Caretaker Period, Elected Members must ensure that any personal social media pages bearing their name will not include the position title, i.e. Cr John Smith (Preferred use would be John Smith, Councillor for the City of West Torrens).<br>The Administration agreed to correct Attachment 2 of item 17.3 on page 102 of the Council Agenda. | Sue Curran      | Policy amendment included. Minor formatting changes made and appropriate links inserted. PolicyHUB, Objective and Website updated and checked. Not policy had incorrect objective ID. Amendment made to correct.  | Completed     |
| 71      | 17/07/2018 | Council  | 17.4 - 2018 LGA Annual General Meeting - Notices of Motion and Appointment of Delegates | Tsiaparis/O'Rielly that:<br>1. The voting delegates to the LGA Annual General Meeting be Mayor Trainer and Deputy Mayor Vlahos (proxy).<br>2. The recommended process for the lodgement of Notices of Motion for the October 2018 Local Government Association Annual Meeting, contained within this report, be approved.<br>3. Council authorises the Chief Executive Officer to finalise the wording of any Notices of Motion and submit them to the LGA.   | Pauline Koritsa | Motions to Council on 3 September 2018<br>LGA notified of voting delegates on 21 August 2018  | Completed     |
| 72      | 17/07/2018 | Council  | 17.5 - LGFA Annual General Meeting 2018   | Mangos/Woodward that:<br>1. The Local Government Finance Authority be advised that Council has no motions for the upcoming Annual General Meeting.<br>2. Mayor John Trainer and Cr George Vlahos be appointed as Council's representative to the Annual General Meeting.  | Bill Ross       | 23 July - Forms completed and referred to the LGFA.   | Completed     |
| 73      | 17/07/2018 | Strategy and Community Prescribed Standing Committee           | 11.1 - Planning and Design Code Technical Paper Consultation Response                   | Vlahos/Haese that the feedback contained in this report be approved and submitted to the Department of Planning Transport and Infrastructure as its feedback on the 'South Australia's Planning and Design Code, How Will it Work?' Technical Discussion Paper.   | Pauline Koritsa | Response sent to DPTI 27 April 2018   | Completed     |
| 74      | 10/07/2018 | Corporate Planning Policy and Performance Prescribed Committee | 8.3 - Review of the Council Policy - Elections Period Caretaker Policy                  | Farnden/Mangos that it supports the approval of the reviewed Council Policy - Elections Period Caretaker Policy (Attachment 2 of Agenda report) subject to the following amendments to the Draft Policy:<br>Clause 5.9.3.4 to read:<br>During the caretaker period, Elected Members must ensure that any personal social media pages bearing their name will not include their position title i.e. Cr John Smith (Preferred use would be John Smith, Cr for the City of West Torrens).  | Pauline Koritsa | Amendments made to draft policy and presented to 17 July 2018 Council Meeting.  | Completed     |
| 75      | 10/07/2018 | Corporate Planning Policy and Performance Prescribed Committee | 8.1 - Review of Financial Asset Policies  | McKay/Trainer that:<br>1. The Council Policy - Impairment of Assets be revoked.<br>2. The draft Council Policy - Revaluation of Assets and the draft Council Policy - Capitalisation of Assets be approved.<br>3. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Council Policy - Revaluation of Assets and the Council Policy - Capitalisation of Assets.   | Pauline Koritsa | Impairment of Assets Policy moved to Revoked folder in Objective, PolicyHUB amended and website checked.<br>Revaluation of Assets Policy amended. Links added. Minor formatting completed. Policy updated in Objective, PolicyHUB and website.<br>Capitalisation of Assets Policy amended. Links added. Minor formatting completed. Policy updated in Objective, PolicyHUB and website. | Completed     |
| 76      | 10/07/2018 | Corporate Planning Policy and Performance Prescribed Committee | 8.2 - Review of Council Policy - Treasury (Debt Management)                             | Mangos/McKay that:<br>1. The draft Council Policy - Treasury (Debt Management) be approved.<br>2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Council Policy - Treasury (Debt Management).  | Pauline Koritsa | Policy updated and minor amendments made to document including inserting links and correction of legislation. Policy updated on policyHUB, website and objective.   | Completed     |
| 77      | 10/07/2018 | Corporate Planning Policy and Performance Prescribed Committee | 8.4 - Annual Service Plans 4th Quarter 2017/18 Progress Update                          | Mangos/McKay that:<br>1. The Annual Service Plans 4th Quarter Progress Report 2017/18 be received,<br>2. Requests to carry over incomplete actions from the 2017/18 Service Plans to the 2018/19 Service Plans are approved, as detailed within the report.<br>3. Mortimer Street be added to the list of Capital Works (Road Reconstruction) details in section 2 of action 12.1.1.7 - Undertake the 2017/2018 Capital Works program to deliver asset renewal timed at lowest cost cycle, on page 98 of the Agenda being page 17 of 18 of the Agenda report.   | Pauline Koritsa | Actions updated   | Completed     |

| Item No | Date       | Meeting  | Action title  | Resolution / Action required   | GM              | Actions taken  | Action status |
|---------|------------|--|---|--|-----------------|--|---------------|
| 78      | 10/07/2018 | Corporate Planning Policy and Performance Prescribed Committee | 8.5 - 2018/19 Departmental Annual Service Plans Update                      | McKay/Mangos that the changes to the 2018/19 Departmental Annual Service Plans proposed in this report be approved.  | Sue Curran      | Changes updated  | Completed     |
| 79      | 10/07/2018 | Corporate Planning Policy and Performance Prescribed Committee | 8.6 - Review of the Council Policy - Food Act Inspections and Auditing Fees | Mangos/McKay that:<br>1. The draft Council Policy - Food Act Inspections and Auditing Fees be approved subject to the reinstatement of clause 5.2.5, with the addition of a time limit, as follows:<br>5.2.5 An inspection fee will not be imposed for mobile food vans that have completed their notification process within the previous 3 (three) months in another local government area.<br>2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Council Policy - Food Act Inspections and Auditing Fees. | Pauline Koritsa | Policy updated as per directive from Council. Minor amendments made to formatting including links. Policy updated in PlicyHUB, website adn Objective. All checked. | Completed     |

**9 OTHER BUSINESS**

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

TBA, 6.30pm in the Mayor's Reception Room.

**12 MEETING CLOSE**