

CITY OF WEST TORRENS



# Notice of Committee Meeting

**NOTICE IS HEREBY GIVEN** in accordance with Sections 87 and 88 of the Local Government Act 1999, that a meeting of the

## **CIVIC NON-PRESCRIBED GENERAL COMMITTEE**

Members: Councillor S Tsiaparis (Presiding Member), Mayor J Trainer,  
Councillors: G Nitschke, S Rypp, R Haese, T Polito, K McKay, J Woodward

of the

**CITY OF WEST TORRENS**

will be held in the Mayor's Reception Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 23 OCTOBER 2018  
at 6.00pm**

**Terry Buss PSM  
Chief Executive Officer**

### **City of West Torrens Disclaimer**

Please note that the contents of this Committee Agenda have yet to be considered by Council and recommendations may be altered or changed by the Council in the process of making the formal Council decision.

**This meeting, and the reports considered herein, are subject to the provisions of Section 91A of the *Local Government (Elections) Act 1999* and Council's Election Period Caretaker Policy. The Act prohibits councils making designated decisions during the caretaker period. The caretaker period commenced on 18 September 2018 and continues to the conclusion of the election.**

**INDEX**

<b>1</b>	<b>Meeting Opened.....</b>	<b>1</b>
	1.1 Evacuation Procedures	
<b>2</b>	<b>Present .....</b>	<b>1</b>
<b>3</b>	<b>Apologies .....</b>	<b>1</b>
<b>4</b>	<b>Disclosure Statements .....</b>	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes.....</b>	<b>1</b>
<b>6</b>	<b>Communication by the Chairperson.....</b>	<b>1</b>
<b>7</b>	<b>Outstanding Reports / Actions .....</b>	<b>2</b>
	7.1 Civic Committee Open Actions Report - October 2018.....	2
<b>8</b>	<b>Reports of the Chief Executive Officer.....</b>	<b>5</b>
	8.1 Food for Fines 2018 .....	5
	8.2 Partnership Agreement with the Cooperating Churches of West Adelaide .....	6
	8.3 Request for funding assistance from Christchurch Adelaide Sister City Committee.....	8
	8.4 Community Grants - August 2018 to October 2018 .....	13
<b>9</b>	<b>Other Business .....</b>	<b>47</b>
<b>10</b>	<b>Confidential .....</b>	<b>47</b>
	Nil	
<b>11</b>	<b>Next Meeting .....</b>	<b>47</b>
<b>12</b>	<b>Meeting Close .....</b>	<b>47</b>

**1 MEETING OPENED****1.1 Evacuation Procedures****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Civic Committee held on 28 August 2018 be confirmed as a true and correct record.

**6 COMMUNICATION BY THE CHAIRPERSON**

## **7 OUTSTANDING REPORTS / ACTIONS**

### **7.1 Civic Committee Open Actions Report - October 2018**

#### **Brief**

This report presents an update on the current status of open actions from previous meetings of the Civic Committee.

#### **RECOMMENDATION**

It is recommended to the Committee that it notes the status of current open actions arising from the Committee.

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#### **Introduction**

A report is presented to each ordinary meeting of the Civic Committee (Committee) detailing the status of open actions from previous Committee meetings.

#### **Discussion**

Of the nine (9) open actions, six (6) have been completed and three (3) are in progress **(Attachment 1)**.

The actions currently in progress are:

1. The partnership agreement with Cooperating Churches of West Adelaide;
2. The Chilli/Olive Festival concept.
3. The Rainwater Tank Rebate Update.

#### **Conclusion**

This report provides details of the status of the nine (9) open actions from previous meetings of the Committee.

#### **Attachments**

- 1. Civic Committee Open Actions Oct 2018**



## Civic Committee Open Actions

October 2018

OPEN ACTIONS						
	Action	Target Date	RO	Actions Taken	Status	Meeting where item was originally raised
1	<b>Partnership Agreement</b> A partnership agreement with the Cooperating Churches of West Adelaide Inc be negotiated for the Back to Bethlehem and Christmas Carols Festivals.	June 2018	Manager Strategy & Business	Report presented to October meeting of the Civic Committee	In progress	Oct 2017
2	<b>Chilli/Olive Festival</b> Administration to explore the concept of Chilli Festival and/or small urban food festival and report back to Civic Committee.	April 2018	Manager Strategy & Business	Report to be presented to December meeting of Council	In progress	Feb 2018
3	<b>Rainwater Tank Rebates</b> Residential Rainwater Tank and Rain Garden Update report be presented to a meeting of Council and include the estimated cost for providing rainwater rebates to achieve 200,000 plus litres of potential rainwater capture and reuse per annum	Nov 2018	Manager Strategy & Business	Report to be presented to 6 November meeting of Council in line with Civic Committee resolution of 28 August	In progress	August 2018
COMPLETED ACTIONS						
	Action	Target Date	RO	Actions Taken	Status	Meeting where item was originally raised

<b>1</b>	<b>Grants and Sponsorships Guidelines</b> Grants and Sponsorships Guidelines to be amended to incorporate criteria for agencies such as schools and aged care providers regarding funding availability from other levels of government	Feb 2018	Manager Community Services	Guidelines amended and report included in February 2018 Civic Committee meeting.	Complete	Oct 2017
<b>2</b>	<b>CCTV trailer naming competition</b> CCTV Trailer - Administration to run a naming competition for primary school aged children	Jan 2018	Manager Strategy & Business	Competition completed, winner selected at Council meeting 20 March 2018.	Complete	Oct 2017
<b>3</b>	<b>Project 294 Competition</b> Administration and Civic Committee Elected Members to source potential judges. Administration to report back to Civic Committee with judges proposed for approval.	April 2018	Manager Community Services	Elected Members on Civic Committee and Administration emailed request for judging suggestions. Administration emailed 3 suggested judges. Proposed judges report added to Civic Committee Agenda 24 April 2018.	Complete	Feb 2018
<b>4</b>	<b>Green Initiative - solar panel rebates</b> Review and revise report regarding solar panel rebates - consider sporting clubs.	April 2018	Manager Strategy & Business	Report to Civic Committee on 24 April	Complete	Oct 2017
<b>5</b>	<b>Tidy Streets</b> The 2018 Tidy Street Competition (Project 294) proceed if at least 10 eligible Expressions of Interest are received by the 30 September 2018.	Oct 2018	Manager Community Services	Civic Committee criteria of 10 EOIs not reached by 30 September, competition not proceeding	Complete	Oct 2017
<b>6</b>	<b>Stobie Pole Art</b> Guidelines be actively promoted to encourage stobie pole art to be undertaken by the community	Sept 2018	Manager Community Services	Guidelines on Council website	Complete	June 2018

## **8 REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **8.1 Food for Fines 2018**

#### **Brief**

This report seeks Council's approval to conduct a 'Food for Fines' program in the Library prior to Christmas 2018.

#### **RECOMMENDATION**

The Committee recommends to Council that it approves its annual 'Food for Fines' program to be undertaken during November and December 2018.

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#### **Introduction**

In 2009, the Hamra Centre Library (Library) implemented an annual 'fine amnesty program' called 'Food for Fines'. This program enables Library customers to enter into the spirit of the festive season and clear their library fines by paying with non-perishable food items which are then donated locally to those who need support in time for Christmas. Each item reduces the outstanding library fines by \$2.

This report seeks Council's approval to continue the program in 2018.

#### **Discussion**

Paying off fines with food has been found by many library users an attractive solution that supports struggling people/families at an expensive and often stressful time of the year.

Early donations are packaged into hampers and donated to vulnerable people across West Torrens while later donations are packed and delivered to a local charity. To date, the program has benefitted a large number of vulnerable people living within the City.

Each year, 'Food for Fines' is run between November and December for 4 - 6 weeks and results in approximately 100 donated items per week. It is a program that is embraced and supported by the community to the extent that a handful of customers donate items even though they do not have any outstanding library fines.

Anecdotally, there have been stories of customers taking the opportunity to clear those fines incurred by their whole family by donating a bag or more of groceries. In addition, several customers each year take the trouble to donate items that, together, comprise a meal and ask that these be kept together when packed for delivery.

It is proposed that the 2018 'Food for Fines' program runs from Monday 5 November 2018 until Friday 14 December 2018 in order for the items to be distributed in time for Christmas.

#### **Conclusion**

The Food for Fines program has been successfully operating in the City of West Torrens for the past few years enabling those with overdue Library fines to pay these via the donation of non-perishable items which are distributed to vulnerable people and families across the City in time for Christmas.

#### **Attachments**

Nil

## 8.2 Partnership Agreement with the Cooperating Churches of West Adelaide

### Brief

This report proposes the financial and in-kind support proposal for the partnership agreements with the Cooperating Churches of West Adelaide Inc for its 'Back to Bethlehem' and 'Christmas Carols' events.

### RECOMMENDATION

The Committee recommends to Council that it negotiates a three year partnership agreement with the Cooperating Churches of West Adelaide Inc. with the following inclusions:

1. A financial contribution from Council of \$4,500 and in-kind support valued at approximately \$3,000 for the Back to Bethlehem event, as detailed in this report;
2. A financial contribution from Council of \$2,000 and in-kind support valued at approximately \$3,000 for the Christmas Carols Festival event, as detailed in this report.

### Introduction

At its 24 October 2017 meeting, the Civic Committee recommended to Council that a partnership agreement with the Cooperating Churches of West Adelaide Inc. (Group) be negotiated for the Back to Bethlehem and Christmas Carols Festival. That recommendation was subsequently adopted by Council at its 7 November 2017 meeting.

### Discussion

The Cooperating Churches of West Adelaide Inc. has been running the Back to Bethlehem and Christmas Carols events for a number of years.

Back to Bethlehem is a free Community Family Fun Day suitable for all ages and cultures held in late November of each year. Council has been a sponsor of this event since 2009 providing both financial and significant in-kind support.

The Christmas Carols event has also been held for the past nine years with attendances in excess of 1,000 people and like Back to Bethlehem, is a free community event with Council providing sponsorship and in-kind support.

Both events have continued to grow in popularity with attendances in the order of 600 for Back to Bethlehem and more than 1000 for the Christmas Carols in 2017.

In 2017, Council provided \$4,600 for Back to Bethlehem and \$1,800 for the Christmas Carols event. In addition, the in-kind support other than staff time was as follows:

#### **Back to Bethlehem**

Crowd barrier fencing	\$400
Irrigation markout	\$372
Permit waiver	\$1,150
Community Resource Collection	\$900*
<b>TOTAL</b>	<b>\$2,822</b>

\* Community resource collection is available to any community group free of charge so while this is included in the in-kind support, it is not exclusive to this event.

**Christmas Carols**

Toilet block	\$2,000
Staging and fencing	\$1,750
Sound system	\$2,900
Site power	\$1,010
Permit waiver	\$750
<b>TOTAL</b>	<b>\$8,410</b>

Rather than requiring the Cooperating Churches of West Adelaide Inc. to continue to apply for sponsorship funding each year, the Civic Committee recommended that partnership agreements be established similar to that with the Japan Australia Friendship Association for the Kodomo no Hi Festival to provide some certainty around funding and support to ensure the ongoing success of these two events. Council has also increased its presence in the planning of these two events by assisting the organisers with site layout, electrical safety, crowd safety and additional event infrastructure.

It is proposed that the arrangements that have been in place for a number of years are formalised into two partnership agreements, for each event, for a three year period. This would more accurately reflect the nature of the arrangement between Council and the organisers, would allow Council to be more involved in the planning of the events, if required. Negotiating two separate agreements would enable Council to consider the long term support of these events separately.

It is proposed that the current level of funding, with a split of \$4,500 for Back to Bethlehem and \$2,000 for the Christmas Carols, with in-kind support retained at the levels detailed above, be negotiated with the Group.

It is worth noting that Council also installs lights in Mellor Park for the festive season and although not necessarily directly attributable to these two events, it is questionable whether this would occur otherwise. The cost of the lighting in the vicinity of \$6,500. The Committee's/Council's direction is sought on whether to include this in the agreements however, if this was the case then Council would have limited flexibility with regard to lighting in future years.

**Conclusion**

This report seeks a recommendation to Council with regard to the quantum of funding and in-kind support to be negotiated as part of the proposed 3 year partnership agreements with the Cooperating Churches of West Adelaide Inc. for its Back to Bethlehem and Christmas Carols events.

**Attachments**

Nil

### 8.3 Request for funding assistance from Christchurch Adelaide Sister City Committee

#### Brief

Council has received a request from the Christchurch Adelaide Sister City Committee seeking financial support to fund the replacement of a sculptural artwork in the Adelaide Sister City Garden in Christchurch, New Zealand.

#### RECOMMENDATION

The Committee recommends to Council that on the basis this request does not meet Council's donations criteria, the request from the Christchurch Adelaide Sister City Committee not be approved.

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#### Introduction

The City of Christchurch, New Zealand and the City of Adelaide have had a 'sister city' relationship for more than 45 years.

An artwork which was designed and made by a renowned Adelaide artist, Karen Genoff, following three years of fundraising, was stolen from the Adelaide Sister City Garden in Christchurch in 2015. The City of Christchurch was not insured for this type of asset.

#### Discussion

The City of Christchurch has undertaken fundraising to replace the stolen artwork which is costing approximately \$NZ 40,000 (around \$AUD 36,500) to design, fabricate and install.

Funds raised to date total \$NZ 25,500 leaving a shortfall of \$NZ 15,500 (around \$AUD 14,000).

A request has been made by the Christchurch Adelaide Sister City Committee to all Adelaide metropolitan councils (**Attachment 1**) seeking a contribution of \$1,000 or less to enable the Committee to commence the fabrication of the replacement artwork with the City of Adelaide contributing \$5,000 given they two councils have a sister city relationship (**Attachment 2**).

In determining a recommendation to present to the Committee, the following has been taking into consideration:

- It is not clear in the correspondence (**Attachments 1 & 2 respectively**) why the City of Christchurch is not fully funding the replacement of the stolen artwork itself particularly given the low quoted cost of replacement and the fact that the artwork was under the ownership of that council.
- The objective of Council's donations program is to provide support for community organisations and groups working with people in need along with support in cases of urgent need or emergency situations. The request, therefore, does not meet this criteria.

This request does not meet that donations program criteria, nor is it clear why the City of Christchurch is not fully funding the replacement of the stolen artwork, and as such it is recommended that the request not be approved.

**Conclusion**

The Christchurch Adelaide Sister City Committee request for financial support of \$1,000 to assist in the replacement of a stolen piece of artwork in the Adelaide Sister City Garden in Christchurch, New Zealand, is presented for the Committee's consideration.

**Attachments**

1. **Letter from Christchurch Adelaide Sister City Committee Chair, Professor Emeritus Peter Cottrell**
2. **Letter from Lord Mayor Martin Haese, City of Adelaide to Mayor, Christchurch City Council offering contribution**

Mr Terry Buss AM  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive, Hilton  
South Australia 5033

26 September 2018

Dear Mr Buss AM

Warm greetings from one of Adelaide's Sister Cities, Christchurch. We value the relationship between our cities, which has more than 45 years of history. Although the Sister City relationship is formerly with the City of Adelaide, I'm aware that all Adelaideans – I am one myself, moving to Christchurch for employment opportunities in the 1980s – regard Christchurch as their Sister City.

I am writing to you on behalf of the Christchurch Adelaide Sister City Committee. We are a volunteer committee of enthusiastic individuals who develop and lead projects to benefit both our cities, formally mandated and supported by the Mayor of Christchurch and the Christchurch City Council.

Our Sister City Committee has been working with Karen Genoff, a renowned Adelaide artist, on a concept design for a replacement artwork for the Adelaide Garden in Christchurch (each of our sister cities has its own dedicated garden). The original artwork of two bronze seed pods was also designed and made by Karen in the early 2000s. It sat at the entrance to the Adelaide Sister City Garden in Halswell Quarry Park but was sadly stolen in 2015. At that time our city was not insured for such assets. It took our Committee three years to fundraise for the original artwork, so naturally we were very distressed to learn of the theft.

Karen Genoff has submitted her concept design (enclosed). She has worked closely with Kaurua Elder, Uncle Lewis O'Brien, to incorporate some fantastic indigenous elements.

The Christchurch Adelaide Sister City Committee has thus far secured funding towards the replacement artwork of about \$NZ25,500. The total cost of the project is estimated to be approximately \$NZ40,000 (~\$A36,500), so the current shortfall is about \$NZ14,500 (\$A13,100). This cost includes the artist's fee, material and manufacture and transportation of the Corten steel 'leaves' and embossed granite, and travel costs to Christchurch for Karen and the Kaurua Elder to dedicate the work with the local community, including the local indigenous Māori iwi, Ngai Tahu.

On 13 August we received a letter from the Lord Mayor of the City of Adelaide generously offering \$A5,000 towards this artwork. This amount is included in the funds secured to date. I enclose a copy of the Lord Mayor's letter as it recommends that we directly liaise with the Local Government Association of South Australia (LGASA). LGASA in turn recommended that we contact the individual Adelaide Metropolitan Councils to ask whether you would be willing to contribute.

A number of Adelaide Metropolitan Councils offering small sums of \$A1,000 or less would enable our Committee to commence the fabrication phase of this important project.

We would greatly appreciate your consideration of our request for a small amount of financial assistance towards this artwork.

We look forward to hearing from you. I would be happy to discuss this further with you via email or phone.

Yours sincerely,

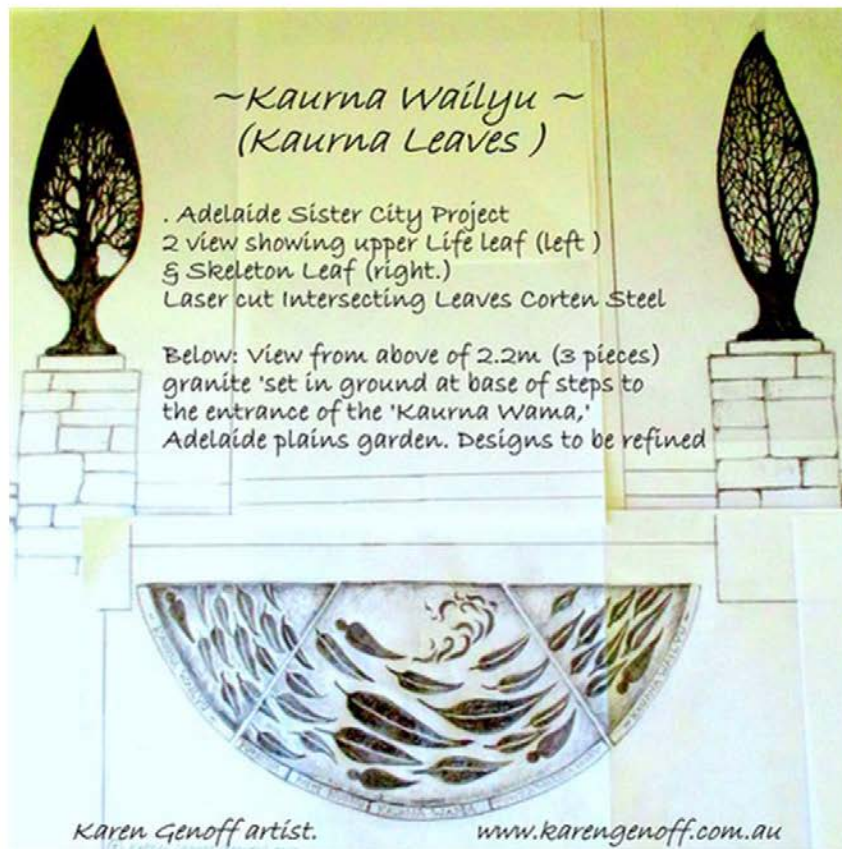


Professor Emeritus Peter Cottrell  
Chair, Christchurch Adelaide Sister City Committee  
60 Hinau Street, Riccarton, Christchurch, NEW ZEALAND 8041  
E: [peter.cottrell@canterbury.ac.nz](mailto:peter.cottrell@canterbury.ac.nz); M: +64 (0)22 163 7958

CC: Her Worship the Mayor of Christchurch Hon Lianne Dalziel  
Matthew Nichols, Manager of International Relations, Christchurch City Council



New artwork design by Karen Genoff



Pictures of stolen sculptures



**OFFICE OF THE LORD MAYOR**

Hon Lianne Dalziel  
Mayor  
Christchurch City Council  
PO Box 73016  
Christchurch 8154

Dear Mayor Dalziel

Thank you for your letter dated 26 June 2018 regarding the replacement of the missing sculptural orbs that were located in Halswell Quarry Park.

It is unfortunate that the original spheres went missing and I appreciate the decision of the Christchurch Adelaide Sister City Committee to commission a replacement sculpture by Adelaide artist, Ms Karen Genoff.

As a sign of the strong relationship between our cities, I am pleased to offer AUD 5,000 towards the procurement and installation of the replacement artwork. I have asked my administration to contact your staff to finalise this arrangement. I truly hope this contribution is of assistance.

Nonetheless, as I do not believe it appropriate to engage fundraising for this project beyond my Council boundaries, I recommend you liaise directly with the Local Government Association of South Australia should the you wish to pursue this effort.

Again, I am delighted to hear that the City of Christchurch will be featuring the City of Adelaide again in Halswell Quarry Park and I look forward to furthering our Sister City relationship.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Martin Haese', written over a large, stylized circular flourish.

Martin Haese  
**LORD MAYOR**

13 August 2018

## 8.4 Community Grants - August 2018 to October 2018

### Brief

This report presents the community, equipment and sponsorship grant applications received since the 28 August 2018 meeting of the Civic Committee.

### RECOMMENDATION

The Committee recommends to Council that the distribution of community grants August 2018 to October 2018 be approved.

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### Introduction

Council's Community Grants Program provides funding to eligible groups, organisations and individuals to support community projects and initiatives that are in line with Council's Community Plan. The 2018/19 budget for community grants is \$121,000.

Grant applications are now received all year round rather than in rounds as was the case previously. As such, this report presents the four (4) community, equipment, sponsorship grant applications received since the last meeting of the Committee in August 2018 for the Committee's consideration and recommendation to Council.

### Discussion

The maximum funding amounts per grant are as follows:

Community Grant	\$5,000
Equipment Grant	\$3,000
Sponsorships	\$5,000
Donations	\$1,000

The table below details a summary of those four (4) applications received since the last meeting of the Committee held on 28 August 2018, along with:

- the name of the group/organisation seeking a grant or sponsorship;
- the amount requested;
- grant applications previously approved by Council; and
- the assessment recommendations of the Administration:

The full applications are included in **Attachment 1**.

	Organisation/Community Group	Grant Request	Requested Amount	Previous applications	Recommendation That:
	<b>EQUIPMENT GRANTS (Maximum \$3,000)</b>				
<b>1</b>	<b>Lockleys Bowling Club Inc.</b>  <i>Incorporated bowling Club based in Lockleys.</i>  <i>DEFERRED FROM CIVIC COMMITTEE MEETING 28 August 2018.</i>	Purchase of bowls equipment for people to try/play bowls without having to purchase their own equipment. The total cost of the equipment is \$3,000.  <i>Located within CWT and provides services to residents of CWT.</i>	\$3,000	\$3,000 community grant in 2016	<b>\$3,000</b> (maximum available) equipment grant be approved
<b>2</b>	<b>Camden Community Centre Inc.</b>  <i>Incorporated Community Centre based in Camden.</i>  <i>DEFERRED FROM CIVIC COMMITTEE MEETING 28 August 2018.</i>	Purchase of partitions and lockable cabinets for Community Hall. The total cost of the equipment is \$3,317.  <i>Is located within CWT and provides services to residents of CWT.</i>	\$3,000	Equipment grant of \$3,000 in May 2018 and \$3,000 in 2016.  **Council has also fully paid the 2018/19 partnership grant in advance to assist the Centre with its current financial difficulties.	<b>\$3,000</b> (maximum available) equipment grant be approved
Total \$ Equipment Grants Recommended for Approval					<b>\$6,000</b>

<b>COMMUNITY GRANTS (Maximum \$5,000)</b>					
<b>3</b>	<b>Castellorizian Brotherhood of SA Inc.</b>  <i>Cultural community group based in Torrensville.</i>	Funding towards upgrade of kitchen appliances/facilities. Total cost is \$10,000.  <i>Located within CWT and provides services to residents of CWT.</i>	\$5,000	\$1,000 equipment grant in 2016	<b>\$5,000</b> (maximum available) community grant be approved.
Total \$ Equipment Grants Recommended for Approval					<b>\$5,000</b>
<b>SPONSORSHIPS (Maximum \$5,000)</b>					
<b>4</b>	<b>Iraqi Families United Inc.</b>  <i>Cultural community group based in Parafield Gardens.</i>	Sponsorship to pay for the hire cost of Thebarton Community Centre for cultural event in November 2018.  <i>Event located in CWT, open to residents of CWT.</i>	\$1,800	Nil	<b>\$1,800</b> sponsorship grant be approved.  CWT does not currently provide in-kind support to this event.
Total \$ Sponsorships Recommended for Approval					<b>\$1,800</b>
Total \$ all grants recommended for approval					<b>\$12,800</b>

## Conclusion

The total annual budget for community grants is \$121,000. Following the approval of \$28,747 worth of grant requests by Council at its 28 August 2018 meeting, \$82,857 remains available for disbursement for the remainder of the financial year. The recommended grants for this round total \$12,800. If this is approved \$70,057 will remain in the annual community grants budget.

## Attachments

### 1. Community Grant Applications - October 2018

## Equipment Grants 18-19

### Equipment Grants application

Application EQG000021819 From Camden Community Centre Inc

### Eligibility and Contact Details

\* indicates a required field

#### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

### Applicant Organisation Details

**Applicant organisation name \***

Camden Community Centre Inc

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

7 Carlisle St

Camden Park SA 5038

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

7 Carlisle St

Camden Park SA 5038

**Applicant website**

<http://www.camden.org.au>

If available. Must be a URL

**Primary contact person \***

Mr Joe Seric

This is the person we will correspond with about this grant

**Position held in organisation \***

CEO

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***

+61 8 8376 0022

## Equipment Grants 18-19

### Equipment Grants application

Application EQG000021819 From Camden Community Centre Inc

#### Back-up phone number

#### Fax number

(08) 8376 0885

If applicable

#### Primary contact person's email address \*

ceo@camden.org.au

This is the address we will use to correspond with you about this grant.

### Organisation Details

\* indicates a required field

#### Describe why your organisation exists, what does it aim to achieve and how? \*

The Camden Community Centre provides community development programs and activities that contribute to a community that is thriving, connected, safe and resilient. We focus on individuals, aged, youth, and families with children with the majority having experienced loneliness, isolation, vulnerability, disability or from a CALD background. The Centre has an early intervention/prevention service model, which addresses issues such as social isolation and mental health issues, building social connections and developing life skills, increasing knowledge and resilience. Feedback from the participants indicate a positive impact in their lives creating enrichment and purpose as well as a vehicle to combat social isolation. Must be no more than 100 words.

#### Does your organisation have an ABN? \*

☒ Yes ☐ No

#### ABN \*

81 388 249 632

Information from the Australian Business Register	
ABN	81 388 249 632
Entity name	Camden Community Centre Inc
ABN status	Active
Entity type	Other Unincorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution <a href="#">More information</a>
ACNC Registration	Registered
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption

## Equipment Grants 18-19

### Equipment Grants application

Application EQG000021819 From Camden Community Centre Inc

Main business location 5038 SA

Information current as at 12:00am today

Must be an ABN

#### What type of not-for-profit organisation are you?

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

#### What is your organisation's annual revenue?

- |  |  |
|--|--|
| <input type="radio"/> Less than \$50,000                           | <input checked="" type="radio"/> \$1 million or more, but less than \$10 million |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million          |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                                      |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

#### What is your organisation's legal structure?

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

## Equipment Details

\* indicates a required field

#### How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \*

The Centre is based in the Council Area and is owned by the community, for the community and run by the community. The Board is all volunteer, the centre is staffed with 30 permanent staff and over 75 volunteers. The centre provides connections between



## Equipment Grants 18-19

### Equipment Grants application

Application EQG000021819 From Camden Community Centre Inc

neighbours, the community in general, older and younger people, and the capacity for ageing in place. It connects the community. The equipment is for storage solutions for the Community Hall which the Centre manages on behalf of the Council. The Towards 2025 Community Plan has a focus on the use and management of Council Facilities for the maximum benefit of constituents. The Hall is utilised for community based programs (i.e. Playgroup), Sporting Club (Ju-Jitsu Academy), Weight Watchers, and for other hirers who utilise the facility for community participation. The storage facilities are very limited which also poses an OHS risk.

Must be no more than 150 words.

To refer to the City of West Torrens Community Plan go to <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

#### **Does this application respond to one or more of the program priority areas? \***

The Towards 2025 Community Plan is about developing community assets and increasing the utility of multi-purpose facilities. This community hall is a prime example of this type of facility. One of the responsibilities of the Centre is to manage the Hall in an environment which is safe for all participants and one that encourages participation. Currently regular users do not have adequate storage to safely and securely store their equipment. Additionally the Chairs, Tables and other larger equipments are stored on the outside inner circumference of the Hall proper, creating a safety risk especially for young children. The utilisation of free standing partitions will allow the equipment (when not in use), to be safely segregated from the utilised space within the Hall. The purchase of secure lockable cabinets will also facilitate the safe and secure storage of the Community Playgroups equipment.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

#### **How does the purchase of this equipment demonstrate innovation? \***

The purchase of free standing partitions solves the issue of safety without the requirement of capital works to the infrastructure of the building. It is a cost effective and efficient use of resources. As the stands are free-standing, it allows centre staff the ability to re-configure unwanted equipment for each particular event or activity that would suit the space requirements and physical space configuration requirements for that event. An example would be that when the Playgroup is using the Hall. Only the chairs and tables required would be removed from behind the barriers and the remainder of the chairs and tables could be placed at the rear wall, therefore maximising the space for the play area. This would also be the case for indoor sporting events. This flexibility of storage configurations maximises the utility of the Hall without restricting storage and safety requirements.

Must be no more than 150 words.

#### **How do you plan to engage the target groups this equipment is for? \***

This equipment would be used exclusively in the Hall for all participants, therefore creating a usable and safe environment for all users. Additionally the storage cabinets would allow the community playgroup to safely and securely store all items required for setup and use of all the groups activities.

Must be no more than 150 words.

#### **Do you have a plan for how this equipment will be used? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

The equipment will be used as outlined in the previous responses to questions. We will be partnering with regular users to provide storage configurations that will individually meet their needs. The purchase of this equipment will significantly reduce to the risk to participants as all non-required hall equipment for each activity will be safely stored behind barriers. The barriers purchased will have wheels that will allow the barriers to be moved

## Equipment Grants 18-19

### Equipment Grants application

Application EQG000021819 From Camden Community Centre Inc

safely and within WHS guidelines. Additionally the wheels will ensure that there will not be any damage to the hall floors.  
Must be no more than 150 words.

### Reporting your success

#### How will you know if you have achieved your intended outcomes? \*

The outcomes will be achieved by the fact that the barriers and storage solutions will be providing a safe and efficient use of the communal space in the hall. Users will also be canvassed for feedback to ensure that the equipment is being used efficiently and safely.  
Must be no more than 150 words.

#### Will the project be carried out in partnership with other relevant organisations? \*

☐ Yes ☒ No

What will the grant funds be spent on?

#### Equipment (specify)

Please see attached quotes *
Free Standing Partitions with wheel kits fitted (x9) \$311 GST Inc each
Lockable Storage Cabinets (x 2) \$259 GST Inc Each

#### What is the total cost of the proposed purchases? \*

\$3,317.00  
Must be a dollar amount.

#### What is the amount sought from Council? \*

\$3,000.00  
Must be a dollar amount.

#### What is the amount to be funded by your organisation? \*

\$317.00  
Must be a dollar amount.

### Documentation checklist and further information

#### Attached is:

#### Supporting documents that may be appropriate (maximum of two pages)

Filename: Storage Quotes - Camden Community Hall\_20180724\_000075.pdf  
File size: 332.8 kB

## Equipment Grants 18-19

### Equipment Grants application

Application EQG000021819 From Camden Community Centre Inc

Maximum 25mb, recommended size no bigger than 5mb

#### Three quotes for purchases of any items more than \$1000

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

#### Previous Grants received from Council

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource
3000	8 May 2018	Modular Shelving Systems and Welding Equipment

#### Certification and Feedback

\* indicates a required field

#### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***

☒ Yes ☐ No

**Name of authorised person \***

Mr Joe Seric  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

CEO  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***

+61 8 8376 0022  
Must be an Australian phone number.

**Mobile number**

-----

**Contact Email \***

[ceo@camden.org.au](mailto:ceo@camden.org.au)  
Must be an email address.

Equipment Grants 18-19  
Equipment Grants application  
Application EQG000021819 From Camden Community Centre Inc

**Date \***

24/07/1918  
Must be a date

**Applicant Feedback**

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

☒ Very easy   ☐ Easy   ☐ Neutral   ☐ Difficult   ☐ Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

## Equipment Grants 17-18

### Equipment Grants application

#### Application EQG000181718 From Lockleys Bowling Club Incorporated

### Eligibility and Contact Details

\* indicates a required field

#### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.  
Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

### Applicant Organisation Details

**Applicant organisation name \***

Lockleys Bowling Club Incorporated

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

46 Rutland Ave

Lockleys SA 5032

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

46 Rutland Ave

Lockleys SA 5032

**Applicant website**

<http://www.lockleysbowlingclub.com.au>

If available. Must be a URL

**Primary contact person \***

Dr Bob Ormston

This is the person we will correspond with about this grant

**Position held in organisation \***

Secretary

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***

## Equipment Grants 17-18

### Equipment Grants application

#### Application EQG000181718 From Lockleys Bowling Club Incorporated

#### What type of not-for-profit organisation are you?

- ☐ Educational institution (includes pre-schools, schools, universities & higher education providers)
- ☐ Religious or faith-based institution
- ☐ Philanthropic organisation
- ☐ Peak body
- ☐ Social enterprise
- ☐ International NGO
- ☐ Professional association
- ☐ Healthcare not-for-profit
- ☒ Community group
- ☐ Political party / lobby group
- ☐ Research body
- ☐ General not-for-profit (i.e. none of the sub-types listed above)

Please choose the option that best applies to your organisation.

#### What is your organisation's annual revenue?

- ☐ Less than \$50,000
  - ☒ \$50,000 or more, but less than \$250,000
  - ☐ \$250,000 or more, but less than \$1 million
  - ☐ \$1 million or more, but less than \$10 million
  - ☐ \$10 million or more, but less than \$100 million
  - ☐ \$100 million or more
- Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

#### What is your organisation's legal structure?

- ☐ Unincorporated association
- ☒ Incorporated association
- ☐ Cooperative
- ☐ Company limited by guarantee
- ☐ Indigenous corporation, association or cooperative
- ☐ Organisation established through specific legislation
- ☐ Trust
- ☐ Unknown
- ☐ Other:

If your organisation is unincorporated it must have an auspice organisation

## Equipment Details

\* indicates a required field

#### How does the purchase of this equipment align to the strategic priorities of Council as outlined by the Community Plan? \*

We are keen to purchase new bowls for use by 'come & try' and Night Owl players. They would be used for those interested in trying lawn bowls for the first time, as well as Night Owl players, who play on a regular basis but are not necessarily sufficiently committed to purchase their own bowls (which typically cost around \$600 for a new set). Encouraging community members to 'come & try' and hopefully participate in lawn bowls aligns with Council's strategic priority of 'encouraging all members of the community to pursue active

## Equipment Grants 17-18

### Equipment Grants application

Application EQG000181718 From Lockleys Bowling Club Incorporated

#### How will you know if you have achieved your intended outcomes? \*

The success of our plans will be measurable by the number of individuals who attend our planned 'come & try' activities and Night Owls competitions and, ultimately, how many individuals join the Club and/or participate in our Night Owls competitions on a regular basis. Both are readily identifiable and will be reported as evidence of the success of this initiative. Must be no more than 150 words.

#### Will the project be carried out in partnership with other relevant organisations? \*

☐ Yes ☒ No

What will the grant funds be spent on?

#### Equipment (specify)

Purchase of new bowls for use by 'come & try' and Night Owl players *

#### What is the total cost of the proposed purchases? \*

\$3,000.00

Must be a dollar amount.

#### What is the amount sought from Council? \*

\$3,000.00

Must be a dollar amount.

#### What is the amount to be funded by your organisation? \*

\$0.00

Must be a dollar amount.

Documentation checklist and further information

#### Attached is:

#### Supporting documents that may be appropriate (maximum of two pages)

*No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

#### Three quotes for purchases of any items more than \$1000

Filename: Message from Lawn Bowls Online re purchased of bowls.msg  
File size: 106.5 kB

Filename: Quote from Jack High for black bowls.pdf  
File size: 45.0 kB

Equipment Grants 17-18  
Equipment Grants application  
Application EQG000181718 From Lockleys Bowling Club Incorporated

Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

☐ Very easy   ☒ Easy   ☐ Neutral   ☐ Difficult   ☐ Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**



**JACK HIGH**

A.B.N.: 56 459 046 835  
 Unit 3 780 South Road Glandore, SA 5037  
 Phone: 0883710459

**Quote**

Quote No.:	276	Date:	23/05/2018
		Expiry Date:	6/06/2018
Status:	Active	Served By:	Steve

Ordered By : Lockleys Bc

Delivered To:

Bar code	Description	Tax	Qty	Price \$	Total \$
1398	Henselite Club Coaching Bowls Coloured	GST	10	330.00	3,300.00

No. of Items ( 10 )

Payment Details	Quote Totals
	Subtotal \$3,300.00
	Discount \$0.00
	Rounding \$0.00
	Tax \$300.00
	TOTAL inc GST \$3,300.00

**Quote Terms & Conditions**

Thankyou for the opportunity to quote your business.  
 Pricing subject to change from supplier without notice.

Thankyou for your business. We are happy to offer exchange or store credit within 14 days from purchase date items must be unworn with tags attached & receipt. Refunds only on faulty items. Excludes lawn bowls, bowling arms, sale & special orders.

## Community Grants 18-19

### Community Grants

Application CG000021819 From CASTELLORIZIAN BROTHERHOOD OF SOUTH AUSTRALIA INCORPORATED

### Eligibility and Contact Details

\* indicates a required field

#### Applicants: please note

Please read the [Guidelines for City of West Torrens Grants and Sponsorships](#) before you click submit.

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

#### Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

### Applicant Organisation Details

**Applicant organisation name \***

CASTELLORIZIAN BROTHERHOOD OF SOUTH AUSTRALIA INCORPORATED

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

**Primary (physical) address \***

6 Danby St  
Torrensville SA 5031

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

**Postal address (if different to above)**

6 Danby St  
Torrensville SA 5031

**Applicant website**

If available. Must be a URL

**Primary contact person \***

Mr STEPHEN FINOS

This is the person we will correspond with about this grant

**Position held in organisation \***

SECRETARY

e.g. Manager, Board Member, Fundraising Coordinator

**Primary phone number \***

## Community Grants 18-19

## Community Grants

Application CG000021819 From CASTELLORIZIAN BROTHERHOOD OF SOUTH AUSTRALIA INCORPORATED

Main business location 5031 SA

Information current as at 12:00am yesterday

Must be an ABN

**What type of not-for-profit organisation are you?**

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

**What is your organisation's annual revenue?**

- |  |   |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000                | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |

Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

**What is your organisation's legal structure?**

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

## Project Details

\* indicates a required field

**Project title: \***

Upgrade of facilities of the Castellorizian Club of South Australia

Provide a name for your project/program/initiative. Your title should be short but descriptive

## Community Grants 18-19

### Community Grants

Application CG000021819 From CASTELLORIZIAN BROTHERHOOD OF SOUTH AUSTRALIA INCORPORATED

The project will be delivered within a time frame and outline made in consultation with the association committee and with key stakeholders, to the benefit of all. Key indicators will be set so that communication of set outcomes will be clear and achievable. A risk assessment plan for the clubroom project has been compiled.  
Must be no more than 150 words.

### Reporting your success

#### How will you know if you have achieved your intended outcomes? \*

Key indicators along with a flexible time line will allow for an expression of clear intent and achievement of outcomes of our project.

Must be no more than 150 words.

#### Will the project be carried out in partnership with other relevant organisations? \*

☐ Yes ☒ No

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
Kitchen Update *	Commercial Fridge *	Chargrill hot plate *
Kitchen Upgrade	Commercial Fridge	Chargrill hot plate
Deep Fryer	Deep Fryer	
Stove Hotplate	Stove Hotplate	

#### What is the total cost of the proposed purchases? \*

\$10,000.00

Must be a dollar amount.

#### What is the amount sought from Council? \*

\$5,000.00

Must be a dollar amount.

#### What is the amount to be funded by your organisation? \*

\$5,000.00

Must be a dollar amount.

### Publicity and Promotion

#### How will you promote your project, initiative or resource? \*

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Signage                    | <input checked="" type="checkbox"/> Email distribution | <input checked="" type="checkbox"/> Network Meetings |
| <input checked="" type="checkbox"/> Official Launch | <input type="checkbox"/> Flyers                        | <input checked="" type="checkbox"/> Social Media     |
| <input checked="" type="checkbox"/> Newsletters     | <input type="checkbox"/> Letterbox Drop                | <input type="checkbox"/> Other:                      |

## Community Grants 18-19

## Community Grants

Application CG000021819 From CASTELLORIZIAN BROTHERHOOD OF SOUTH AUSTRALIA INCORPORATED

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***

☒ Yes ☐ No

**Name of authorised person \***

Mr Stephen Finos  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Secretary  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***

Must be an Australian phone number.

**Mobile number**

**Contact Email \***

stephen.finos@castellorizianbrotherhood.org.au  
must be an email address.

**Date \***

18/08/2018  
Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

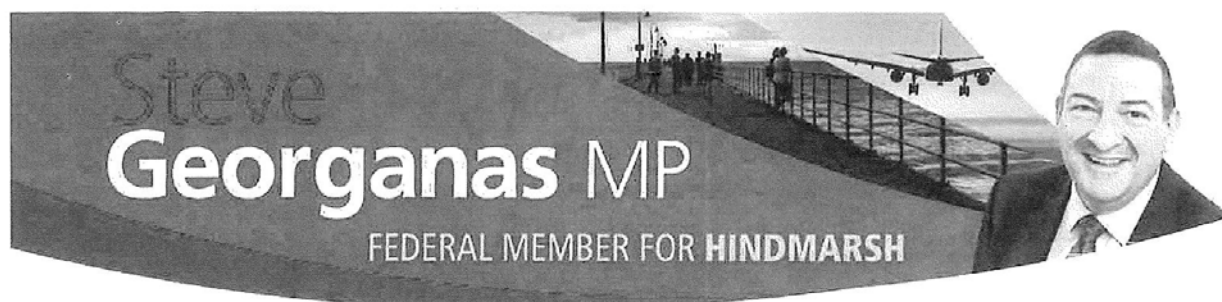
**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

☐ Very easy ☒ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

Plans approved in Council are for upgrade of Kitchen and Toilet facilities. This funding is only for an upgrade of some kitchen appliances. Letters of support are also for our intention to apply for an Grant SA Grant as well as this community council grant.



Department of Communities and Social Inclusion  
Grants SA Team

To Whom It May Concern

I write in support of an application by the Castellorizian Brotherhood of SA for the **Grants SA 2018/19 Major Round 1**. This application relates to the refurbishment and upgrade of facilities and amenities.

The Castellorizian Brotherhood of SA (CBSA) situated at 6 Danby Street, Torrensville, has established itself as an important part of the Greek community both locally, and in the broader metropolitan area.

Established in 1927, the CBSA currently has approximately 650 members and volunteers that participate and engage with fellow participants in maintaining traditions and values of their home, back in Greece.

I am particularly supportive of this application because the "Cazzies" as they are affectionately known, seek to promote family cohesion in a social venue that is suitable to men, women and children. The centre is used for activities that seek to improve family relationships, and reduce social isolation. The activities at the centre also seek to provide a positive reinforcement of traditional and local customs as noted by the numerous family days and community events.

I have received considerable positive feedback regarding these events by local residents.

With an ever increasing multicultural demographic within our community, I support the endeavours of this organisation in building on their strong community ties.

Maintaining multipurpose and welcoming meeting spaces to suit the needs of current and future communities is essential in the support of ongoing community harmony.

As the Local Federal Member of Parliament, I fully support the civic and economic vision for the new amenities proposed in this application.

Yours sincerely

Steve Georganas MP  
Member for Hindmarsh

15 August 2018



**CHEFLINE GROUP**  
 Chefline Food Service Equipment  
 Phone: 1300770975  
 sales@cheffline.com.au  
 www.cheffline.com.au  
 ABN: 112 261 284

Quote: 96

Quote


Quote date: 18/08/2018

**Bill to:**  
 Castellorizian Brotherhood of SA  
 6 Dandby St  
 Torrensville SA 5031

**Expiry:**  
 17/09/2018

ITEM	DESCRIPTION	UNITS	UNIT PRICE (ex GST)	TAX TYPE	AMOUNT (ex GST)
#1	Frymax deep Fryer MODEL # RC500 5 tube 37 Litres	Qty 1	2,480.00	GST	2,480.00
#2	Commercial Fridge 1000Litre Glass Doors doors MODEL # LG-1000GE ( 1 year warranty )	Qty 1	2,930.00	GST	2,930.00
#3	Commercial Fridge 1000Litre Stainless steel doors MODEL # SUC1000 ( 2 year warranty )	Qty 1	3,710.00	GST	3,710.00
#4	Gasmax Six Burner top with Oven MODEL # S36T ( 2 year warranty )	Qty 1	1,610.00	GST	1,610.00
#5	Delivery to site	Qty 1	175.00	GST	175.00
Sub-Total (ex GST):					\$10,905.00
GST:					\$1,090.50
<b>TOTAL (inc GST):</b>					<b>\$11,995.50</b>

Notes

 <b>Cfe</b>	<b>Commercial Food Equipment</b>	304 South Road, Hilton SA 5033 ACN 163 025 385 ABN 38 163 025 385 p (08) 8352 8484 f (08) 8352 4258 e sales@cfesa.com.au
OUTSTANDING SERVICE AND ADVICE SINCE 1989		

DATE: 17<sup>TH</sup> AUGUST 2018  
 TO: ANN-MARIE  
 EMAIL: ann.marie@internode.on.net

RE: QUOTATION FRYERS AND CHARGRILLS

ANN-MARIE, - FOR: EASTGROVIAN CLUB SA - 6 DANBY ST TORRIGNEVILLE

AS DISCUSSED YESTERDAY, WE ARE PLEASED TO SUBMIT OUR RECOMMENDATION AND QUOTATION AS PER THE FOLLOWING:

**GAS FRYERS**  
**OPEN POT SINGLE PAN UNITS**

FAST FRI	FF18	PRICE:	\$ 1,990.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 18.83 + GST
FRYMASTER	MJ140	PRICE:	\$ 3,990.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 37.75 + GST
GOLDSTEIN	VFG1L	PRICE:	\$ 3,650.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 34.54 + GST
BLUE SEAL	GT45	PRICE:	\$ 3,280.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 31.03 + GST


**OPEN POT SPLIT PAN UNITS**

GOLDSTEIN	VFGTL	PRICE:	\$ 5,040.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 47.69 + GST
BLUE SEAL	GT46	PRICE:	\$ 4,490.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 42.48 + GST

**CHARGRILLS ON STAND (NO ROCK)**

COBRA	CB6	PRICE:	\$ 2,395.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 22.66 + GST
LUUS	BCH6C	PRICE:	\$ 2,670.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 25.26 + GST
GOLDSTEIN	RBA24L/SB24RB	PRICE:	\$ 3,890.00 + GST
		CFE FINANCE RENT PURCHASE PER WEEK:	\$ 36.81 + GST

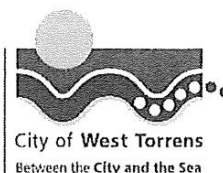
  

 <b>Cfe</b>	<b>Finance</b> Fast. Instant. Easy	FINANCING YOUR WAY TO SUCCESS FROM CONCEPT TO COMPLETION
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From the Office of the Mayor

Hon. John Trainer OAM  
Mayor  
165 Sir Donald Bradman Drive  
Hillton, SA 5033  
Tel 08 8416 6208  
Mob 0417 876 847  
Fax 08 8443 9099  
Email [jtrainer@wtcc.sa.gov.au](mailto:jtrainer@wtcc.sa.gov.au)  
Website [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



7 August 2018

Department of Communities and Social Inclusion  
Grants SA

To Whom it May Concern

I write in support of the application by the Castellorizian Brotherhood of SA for the Grants SA 2018/19 (Major Round 1) for the refurbishment and upgrade of their facilities and amenities at 6 Danby Street, Torrensville.

The men, women and children who are members of the Castellorizian Brotherhood of SA (CBSA) play a prominent role in the life of the West Torrens Council district of which I have been the Mayor for 18 years and I have appreciated the role they have played as part of the ongoing interaction of Hellenic and non-Hellenic Australians in our multicultural district and beyond our boundaries across the wider community.

The Castellorizian Brotherhood of SA currently has approximately 650 members and volunteers maintaining the traditions and values of their home island, back in Greece. Success with this grant would assist them to have premises commensurate to their outstanding level of community activity.

As the local Mayor, I fully support their grant application.

Yours sincerely

Hon John Trainer OAM JP  
Mayor  
City of West Torrens

**DAVID PISONI MP**

MEMBER FOR UNLEY

372 Unley Road, Unley Park SA 5061  
Tel 08) 8373 4846 Fax 08) 8373 4261  
Email [unley@parliament.sa.gov.au](mailto:unley@parliament.sa.gov.au)  
[www.davidpisoni.com](http://www.davidpisoni.com)

7 August 2018

Mr Steven Finos  
Secretary, Castellorizian Brotherhood of South Australia  
6 Danby Street  
TORRENSVILLE SA 5031

Dear Mr Finos,

I am very happy to provide this letter of support to the Castellorizian Brotherhood of South Australia (CBSA) in their application for a Grants SA 2018/2019 Major Grant, Round One.

The Castellorizian Brotherhood of South Australia was established in 1927, to unite and connect people of the Castellorizian ancestry across South Australia and promote their heritage. Today, the CBSA has over 600 members committed to preserving the traditions and values of their homeland.

The CBSA is seeking grant funding to assist in the upgrade of their community building at 6 Danby Street, Torrensville.

The existing facilities are in need of repair and upgrade to ensure that the building meets modern standards and community expectations. It is also essential so that the Castellorizian community can continue to cater for its members needs, many of whom are now senior South Australians.

I strongly encourage Grants SA to provide favourable consideration to the CBSA's application for a 2018/2019 Major Grant.

It is important that their community and members have a suitable 'home' where the cultural values of the island of Castellorizo can be honoured, and that South Australia provides an environment that truly fosters a multi-cultural society.

Yours sincerely,

Hon David Pisoni MP  
State Member for Unley

*Minister for Industry and Skills*

A STRONG VOICE FOR OUR COMMUNITY



Civic Centre  
165 Sir Donald Bradman Drive  
Hilton, SA 5033  
Tel: 08 8416 6333  
Email: [development@wtcc.sa.gov.au](mailto:development@wtcc.sa.gov.au)  
Web: [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



## DECISION NOTIFICATION FORM

### Development Act 1993 – Regulation 42

J Kantilaftas  
251 Greenhill Rd  
DULWICH SA 5065

**DEVELOPMENT NUMBER: 211/628/2018**

**Dated: 20 June 2018**

**Registered on: 20 June 2018**

#### Location of Proposed Development

**Address:** 6 Danby Street, TORRENSVILLE SA 5031

**Plan and Lot:** F123117 Lot 23

**Certificate of Title:** CT-5722/895

#### Nature of Proposed Development:

**Internal and external alterations to existing community centre**

In respect of this proposed development you are informed that:

Nature of Decision	Date	Conditions
DEVELOPMENT PLAN CONSENT	24 JULY 2018	1
BUILDING RULES CONSENT	Still Required	
DEVELOPMENT APPROVAL	Still Required	

If there were third party representations, any consent/approval or consent/approval with conditions does not operate until the periods specified in the Act have expired. Reasons for this decision, any conditions imposed, and the reasons for imposing those conditions are set out on the attached sheet.

No building work (or building occupation in the case of land use change) can commence on this site unless a Development Approval has been obtained. If one or more consents have been granted on this Notification Form, you must not start any site works or building work or change the use of the land until you have also received notification of a Development Approval.

**Date of Decision: 24 July 2018**

**Ebony Cetinich**  
Authorised Officer  
City Development  
City of West Torrens

**Tom Koutsantonis**

Member for West Torrens

3 August 2018

Department of Human Services  
GPO Box 292  
ADELAIDE SA 5001

To whom it may concern

I am writing to you on behalf of the Castellorizian Brotherhood of South Australia in support of their application for a major grant to assist with the refurbishment and upgrade of their facilities and amenities.

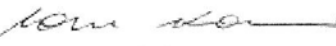
The Castellorizian Brotherhood of South Australia was established in 1927 with the aim of assisting recently arrived migrants to settle in a new country and assimilate with other Australians. It is one of the eldest migrant community groups in the country and the eldest in my electorate.

Currently, the Castellorizian Brotherhood of South Australia has approximately 650 members and volunteers and regularly holds lunches and events at their facility. Members have the opportunity to gather and engage with fellow Castellorizians, improving relationships, and reducing social isolation.

Their community facility in Torrensville for decades has been an integral part of sustaining their heritage by reinforcing their traditions and local customs through many events they have held. Due to its location and space, their facility is widely sought by members and other local community groups. To continue to support these groups and members they require urgent assistance with upgrades and refurbishments.

It is very important to me that the Castellorizian Brotherhood of South Australia continue to thrive and offer its services, as it is a pivotal community group within my electorate. I wish them all the best and success with their application and would be more than happy to discuss this letter further.

Yours sincerely

  
**Hon Tom Koutsantonis MP**  
**Member for West Torrens**

229 Henley Beach Rd, Torrensville 5031 Telephone 8234 0777 Facsimile 8234 6323  
Email [westtorrens@parliament.sa.gov.au](mailto:westtorrens@parliament.sa.gov.au) Web [www.sa.alp.org.au](http://www.sa.alp.org.au)

Sponsorship Program 18-19  
Sponsorship program application  
Application SP000011819 From Iraqi Families United Inc

## Eligibility and Contact Details

\* indicates a required field

### Applicants: please note

An online application to our grants program is an acceptance that the applicant agrees to the City of West Torrens conditions for any grant approval.

Incomplete applications and/or applications received after the activity/event date will not be considered.

### Privacy Notice

City of West Torrens pledges to respect and uphold your rights to privacy protection under the Australian Privacy Principles (APPs) as established under the Privacy Act 1988 and amended by the Privacy Amendment (Enhancing Privacy Protection) Act 2012. To view our privacy statement, go to [City of West Torrens - Privacy](#)

## Applicant Organisation Details

### Applicant organisation name \*

Iraqi Families United Inc

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

### Primary (physical) address \*

83 Oleander Dr  
Parafield Gardens SA 5107

Must be an Australian postcode.

If your organisation operates in multiple locations or from multiple offices, please pick one as your primary address.

### Postal address (if different to above)

83 Oleander Dr  
Parafield Gardens SA 5107

### Applicant website

If available. Must be a URL

### Primary contact person \*

Ms Hind Suleiman

This is the person we will correspond with about this grant

### Position held in organisation \*

Chairperson  
e.g. Manager, Board Member, Fundraising Coordinator

### Primary phone number \*

Sponsorship Program 18-19  
Sponsorship program application  
Application SP000011819 From Iraqi Families United Inc

**Back-up phone number****Fax number**

If applicable

**Primary contact person's email address \***

hindsul@hotmail.com

This is the address we will use to correspond with you about this grant.

**Organisation Details**

\* indicates a required field

**Describe why your organisation exists, what does it aim to achieve and how? \***

The goal of the Iraqi Families United Organisation is firstly to bring together Iraqi's from a range of divided backgrounds and to encourage them to make a new positive start in Australia. We work hard to foster understanding and goodwill by the general community towards Iraqi's and we also help the new arrivals to fit in positively.

Key activities include an annual event to bring Iraqi's together to celebrate their identity and heritage, and also regular monthly meetings to enhance their emotional resilience as well as provide information to help with their adaptation to Australian life.

Must be no more than 100 words.

**Does your organisation have an ABN? \***

☒ Yes ☐ No

**ABN \***

13 859 106 852

**Information from the Australian Business Register**

ABN	13 859 106 852
Entity name	Iraqi Families United Of South Australia Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed <a href="#">More information</a>
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	5107 SA

Information current as at 12:00am today

Must be an ABN

## Sponsorship Program 18-19

### Sponsorship program application

#### Application SP000011819 From Iraqi Families United Inc

#### What type of not-for-profit organisation are you?

- |  |  |
|--|--|
| <input type="radio"/> Educational institution (includes pre-schools, schools, universities & higher education providers) | <input type="radio"/> Professional association   |
| <input type="radio"/> Religious or faith-based institution   | <input type="radio"/> Healthcare not-for-profit  |
| <input type="radio"/> Philanthropic organisation   | <input checked="" type="radio"/> Community group                                       |
| <input type="radio"/> Peak body  | <input type="radio"/> Political party / lobby group                                    |
| <input type="radio"/> Social enterprise  | <input type="radio"/> Research body  |
| <input type="radio"/> International NGO  | <input type="radio"/> General not-for-profit (i.e. none of the sub-types listed above) |

Please choose the option that best applies to your organisation.

#### What is your organisation's annual revenue?

- |  |   |
|--|---|
| <input checked="" type="radio"/> Less than \$50,000                | <input type="radio"/> \$1 million or more, but less than \$10 million   |
| <input type="radio"/> \$50,000 or more, but less than \$250,000    | <input type="radio"/> \$10 million or more, but less than \$100 million |
| <input type="radio"/> \$250,000 or more, but less than \$1 million | <input type="radio"/> \$100 million or more                             |
- Your revenue includes grants, donations, and other fundraising activities, fees for services, sale of goods, interest, royalties and in-kind donations that have been included in your accounts as 'revenue'. The Australian Charities and Not-for-profits Commission (ACNC) has more detailed information here: [www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx](http://www.acnc.gov.au/ACNC/Manage/Reporting/SizeRevenue/ACNC/Report/SizeRevenue.aspx)

#### What is your organisation's legal structure?

- |  |   |
|--|---|
| <input type="radio"/> Unincorporated association                         | <input type="radio"/> Organisation established through specific legislation |
| <input checked="" type="radio"/> Incorporated association                | <input type="radio"/> Trust   |
| <input type="radio"/> Cooperative  | <input type="radio"/> Unknown   |
| <input type="radio"/> Company limited by guarantee                       | <input type="radio"/> Other:  |
| <input type="radio"/> Indigenous corporation, association or cooperative |   |

If your organisation is unincorporated it must have an auspice organisation

## Event Details

\* indicates a required field

#### Event title: \*

Together for Iraq

Provide a name for your project/program/initiative. Your title should be short but descriptive

#### Event start date \*

23/11/2018

#### Event end date \*

23/11/2018

Sponsorship Program 18-19  
Sponsorship program application  
Application SP000011819 From Iraqi Families United Inc

**Type of event:**

- |  |   |                                      |
|--|---|--------------------------------------|
| <input type="checkbox"/> Education                 | <input checked="" type="checkbox"/> Community | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Entertainment             | <input type="checkbox"/> Sports               | <input type="checkbox"/> Business    |
| <input checked="" type="checkbox"/> Arts / Culture | <input type="checkbox"/> Charity              | <input type="checkbox"/> Other:      |

You may select more than one option

**Event attendees expected age range:**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Under 18 | <input checked="" type="checkbox"/> 31 to 40 | <input checked="" type="checkbox"/> 51 to 60 |
| <input checked="" type="checkbox"/> 18 to 30 | <input checked="" type="checkbox"/> 41 to 50 | <input checked="" type="checkbox"/> 60+      |

You may select more than one option

**Where will the attendees be travelling from?**

- |  |  |                                 |
|--|--|---------------------------------|
| <input checked="" type="checkbox"/> City of West Torrens | <input checked="" type="checkbox"/> Adelaide metropolitan area | <input type="checkbox"/> Other: |
| <input checked="" type="checkbox"/> Western suburbs      | <input type="checkbox"/> SA generally                          |                                 |

**What is the estimated total attendance?**

250

Must be a number.

**How does your event align to the strategic priorities of Council as outlined by the Community Plan? \***

This event fits in with the Community Plan's strategy of recognising and celebrating it's diverse community through supporting events such as this one. Attendees will represent diversity of Iraqi ethnic groups and, as well, there is a plan to inviting non-Iraqi Australians and local City of West Torrens civic and business identities to enjoy this show-casing of Iraqi heritage and culture. It will encourage social inclusion of the Iraqi community.

The money applied for in this grant is solely the cost of hire of the Thebarton Community Centre Hall.

Must be no more than 150 words.

Refer to the City of West Torrens Community Plan at <https://indd.adobe.com/view/cdf238c2-6408-493c-b378-4e81069d4783>

**Does this application respond to one or more of the program priority areas? \***

Yes. Local events, activities and programs that encourage an appreciation of social diversity and celebrate multicultural heritage.

Must be no more than 150 words.

For Program Priority areas, refer to Page 2 of the Guidelines for City of West Torrens Grants and Sponsorships.

**How does your event demonstrate innovation? Is there evidence and/or a clear reason for why it has been developed? \***

This event is one of the highlights of the year for our Iraqi community and a good opportunity for the various sub groups to get together and remember our shared culture as well as build up our member's emotional resilience and encouraging the informal networking that is facilitated by this event. It also helps build understanding of the Iraqi people (particularly important when there is so much negative news about Iraq) and helps build mutual affection with other cultures in this socially diverse region of Adelaide.

Must be no more than 150 words.

**How do you plan to engage the groups you are targeting for this event? \***



Sponsorship Program 18-19  
 Sponsorship program application  
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- With the Iraqi community: through Facebook ("Iraqi Families United of SA"); through email, and personal contact by phone. Hind is the appointed leader of the community and she is well known, and community members contact her.

- With other groups: Through signage, fliers or direct invitations, local CWT businesses, civic authorities, SA Police, Multicultural Affairs SA, Federal Police, and the Australian Refugees Assoc will be invited. Some local (CWT) service providers and professional bodies that have assisted or can assist Iraqi community members will be invited (eg. health service providers, Taxation accountants, some lawyers).

Must be no more than 150 words.

**Do you have a plan for how your event will be delivered? Does your plan consider risks involved, and how you will work with partner organisations (if applicable)? \***

1. Event planning group will meet to organise

2. Volunteers will be identified to help with the event on the day (set-up, serving, packing up, cleaning).

The main risk is the potential cost of the initial outlay of funds to prepare for the event, - if the funding does not come through, this will mean that some individuals who advanced funds will be out of pocket and it will also result in extra cost to the Iraqi Association.

(note that the Iraqi Association will be covering some of the cost of the Event through door tickets to cover food expenses, and there will be about 15 volunteers on the day of the Event to help.)

The event has been run before, and the Iraqi group is experienced with event management, so there are no anticipated risks with regard to running of the event itself.

Must be no more than 150 words.

**Reporting your success**

**How will you evaluate the effectiveness of your event? \***

A Survey form will be given to attendees at the event and they will be encouraged to fill it in (the kinds of things they liked about the event, how can it be improved - weak and good points, suggestions for the next event).

Must be no more than 150 words.

**Will the project be carried out in partnership with other relevant organisations? \***

☐ Yes

☒ No

What will the grant funds be spent on?

Equipment (specify)	Materials (specify)	Other (specify)
0 *	0 *	Hire of Thebarton Community Centre Hall Hire *

Sponsorship Program 18-19  
Sponsorship program application  
Application SP000011819 From Iraqi Families United Inc

**What is the total cost of the proposed purchases? \***

\$1,800.00

Must be a dollar amount.

**What is the amount sought from Council? \***

\$1,800.00

Must be a dollar amount.

**What is the amount to be funded by your organisation? \***

\$0.00

Must be a dollar amount.

## Publicity and Promotion

**How will you promote your event? \***

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Advertorials            | <input type="checkbox"/> Television         | <input type="checkbox"/> Web site   |
| <input type="checkbox"/> Advertising - newspaper | <input checked="" type="checkbox"/> Signage | <input checked="" type="checkbox"/> Social Media  |
| <input type="checkbox"/> Radio                   | <input type="checkbox"/> Letterbox Drop     | <input checked="" type="checkbox"/> Other: Fliers, Email, Contact like-minded organisation, |

**Provide details of the level of coverage anticipated:**

Coverage to the Iraqi networks and also targeted local CWT business, professional and community representatives.

## Documentation checklist and further information

**Attached is:****Supporting documents that may be appropriate (maximum of two pages)**

Filename: Statement about the Budget.docx

File size: 32.5 kB

Maximum 25mb, recommended size no bigger than 5mb

**Three quotes for purchases of any items more than \$1000***No files have been uploaded*

Maximum 25mb, recommended size no bigger than 5mb

## Previous Grants received from Council

**If applicable, please list all grants received from the City of West Torrens in the past three years.**

Amount	Date received	Project, initiative or resource

Sponsorship Program 18-19  
Sponsorship program application  
Application SP000011819 From Iraqi Families United Inc

## Certification and Feedback

\* indicates a required field

### Certification

I certify that to the best of my knowledge the statements made within this application are true and correct.

I also confirm that I have read and understood the conditions for funding as outlined in the Guidelines for City of West Torrens Grants and Sponsorships and accept and agree to abide by the conditions therein.

I also accept and agree to abide by any additional conditions outlined in any approval letter.

**I agree \***

☒ Yes ☐ No

**Name of authorised person \***

Mrs Hind Suleiman  
Must be a senior staff member, board member or appropriately authorised volunteer

**Position \***

Chairperson  
Position held in applicant organisation (e.g. CEO, Treasurer)

**Contact phone number \***

Must be an Australian phone number.

**Mobile number**

-

**Contact Email \***

Must be an email address.

**Date \***

31/08/2018  
Must be a date

### Applicant Feedback

You are nearing the end of the application process.

Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**\*This section is not mandatory\***

**Please indicate how you found the online application process:**

☐ Very easy ☒ Easy ☐ Neutral ☐ Difficult ☐ Very difficult

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

**Statement about the Budget Expense:**

This budget is for hire of the Thebarton Town Hall, being \$1,000 for hire and \$800 for refundable bond. The total cost therefore is \$1800.

On refund of the \$800 bond back to Iraqi Families United, this amount will be returned to the City of West Torrens.

**9 OTHER BUSINESS**

**10 CONFIDENTIAL**

Nil

**11 NEXT MEETING**

TBA, 6.00pm in the Mayor's Reception Room.

**12 MEETING CLOSE**