

CITY OF WEST TORRENS



MINUTES

of the

CORPORATE PLANNING, POLICY AND PERFORMANCE PRESCRIBED COMMITTEE

Members: Councillor C O'Rielley (Presiding Member), Mayor Trainer,
Councillors: G Palmer, G Nitschke, K McKay, M Farnden, M Hill, A Mangos

of the

CITY OF WEST TORRENS

held in the Mayor's Reception Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 9 MAY 2017
at 6.30pm

Bill Ross
Chief Executive Officer (Acting)

City of West Torrens Disclaimer

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

The Presiding Member declared the meeting open at 6.30pm.

1.1 Evacuation Procedure

The evacuation procedures were taken as read.

2 PRESENT

Committee Members:

Cr C O'Rielley (Presiding Member)

Mayor J Trainer

Councillors: G Palmer, G Nitschke, K McKay, M Farnden, M Hill

Officers:

Mr B Ross (Chief Executive Officer - Acting)

Ms P Koritsa (General Manager Business and Community Services)

Mr A Catinari (General Manager Urban Services)

Ms S Curran (Manager Strategy & Business)

3 APOLOGIES

Committee Members:

Cr Arthur Mangos

Officer:

Mr T Buss (Chief Executive Officer)

RECOMMENDATION

That the apologies be received.

RESOLUTION

Moved: Cr Michael Farnden

Seconded: Cr Garth Palmer

That the recommendation be adopted.

CARRIED

4 DISCLOSURE STATEMENTS

Nil

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Corporate Planning, Policy and Performance Prescribed Committee held on 14 March 2017 be confirmed as a true and correct record.

RESOLUTION

Moved: Cr Garth Palmer

Seconded: Cr Graham Nitschke

That the recommendation be adopted.

CARRIED

6 COMMUNICATION BY THE CHAIRPERSON

Nil

7 PRESENTATIONS

Nil

8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

8.1 Annual Service Plans 3rd Quarter 2016/17 Progress Update

This report presented the 3rd quarter review of the 2016/17 Annual Service Plans and progress in the delivery of Council's Community Plan.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The Annual Service Plans 3rd Quarter Progress Report 2016/17 be received.
2. The action entitled 'Develop an Urban Design Framework' be reallocated from the City Assets 2016/17 Service Plan to the City Strategy 2016/17 Service Plan.
3. The completion dates for the nominated actions from the City Assets 2016/17 Service Plans be revised as detailed in the report.

RESOLUTION

Moved: Cr Kym McKay

Seconded: Cr Megan Hill

That the recommendation be adopted.

CARRIED

8.2 Draft 2017/18 Departmental Annual Service Plans

This report presented the draft 2017/18 annual departmental service plans which aid in the delivery of the Council's *Community Plan*.

RECOMMENDATION(S)

The Committee recommends to Council that it endorses the 2017/18 departmental service plans, subject to any changes in the budget and any minor editorial and formatting changes.

RESOLUTION

Moved: Cr Megan Hill
Seconded: Cr Garth Palmer

That the recommendation be adopted.

CARRIED

8.3 Elected Member Nominations to External Boards and Attendance at Conferences

The *Code of Practice - Procedures at Meetings* and *Council Policy - Elected Members Attendance at Conferences* was reviewed as result of legislative changes to the *Local Government Act 1999* and are presented to the Corporate Planning, Policy and Performance Prescribed General Committee for consideration and recommendation to Council.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The draft *Code of Practice - Procedures at Meetings* be approved
2. The draft *Council Policy - Elected Members Attendance at Conferences* be approved.
3. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the *Code of Practice - Procedures at Meetings* and the *Council Policy - Elected Members Attendance at Conferences*.

RESOLUTION

Moved: Cr Megan Hill
Seconded: Cr Graham Nitschke

The Committee recommends to Council that:

1. The draft *Code of Practice - Procedures at Meetings* be approved subject to the following amendment to clause 29(5);
 - (a) to avoid the necessity of disallowing ad-hoc nominations from the floor during a Council meeting, and to ensure compliance with the Act, Elected Members are required to register their interest in nominating with the Chief Executive Officer prior to the commencement of the meeting at which such nominations are to be considered.
 - (b) inform the meeting at which their nomination is to be presented of the Elected Members material conflict of interest.

- (c) leave the meeting while the matter is being considered and voted on unless an approval to remain in the room has been granted by the Minister pursuant to section 74(3) of the Act and the approval provided to the Chief Executive Officer.
 - (d) At the commencement of the business item to consider nominations, the Chief Executive Officer will advise Council of the nominations received.
2. The draft *Council Policy - Elected Members Attendance at Conferences* be approved.
 3. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the *Code of Practice - Procedures at Meetings* and the *Council Policy - Elected Members Attendance at Conferences*.

CARRIED

Agreed Actions

The Chief Executive Officer (Acting) agreed that the Governance team will provide an email on the Friday preceding each Council meeting advising of those items in the upcoming agenda which seek nominations to conference, seminars and boards.

8.4 Community Plan Statutory Review

This report presented the updated *Towards 2025 Community Plan* for Council's endorsement.

RECOMMENDATION(S)

The Committee recommends to Council that the updated *Towards 2025 Community Plan* be adopted as Council's overarching Strategic Management Plan as required under s122 of the *Local Government Act 1999* (Act).

RESOLUTION

Moved: Cr Garth Palmer
Seconded: Cr Graham Nitschke

That the recommendation be adopted.

CARRIED

8.5 Progress on Implementing Council Decisions

This report provided an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

RESOLUTION

Moved: Cr Garth Palmer
Seconded: Cr Megan Hill

That the recommendation be adopted.

CARRIED

9 OUTSTANDING REPORTS / ACTIONS

Nil

10 OTHER BUSINESS

Nil

11 CONFIDENTIAL

Nil

12 NEXT MEETING

11 July 2017, 6.30pm in the Mayor's Reception Room.

13 MEETING CLOSE

The Presiding Member declared the meeting closed at 6.53pm