

CITY OF WEST TORRENS



## MINUTES

of the

### CORPORATE PLANNING, POLICY AND PERFORMANCE PRESCRIBED COMMITTEE

Members: Councillor C O'Rielley (Presiding Member), Mayor Trainer,  
Councillors: G Palmer, G Nitschke, K McKay, J Woodward, M Hill, A Mangos

of the

CITY OF WEST TORRENS

held in the Mayor's Reception Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 14 MARCH 2017**  
**at 6.30pm**

**Terry Buss**  
**Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## 1 MEETING OPENED

The Presiding Member declared the meeting open at 6.30pm.

### 1.1 Evacuation Procedure

The evacuation procedures were taken as read.

## 2 PRESENT

### Committee Members:

Cr C O'Rielly (Presiding Member)  
Acting Mayor A Mangos  
Councillors: G Palmer, G Nitschke, J Woodward, M Hill

### Officers:

Mr T Buss	(Chief Executive Officer)
Ms P Koritsa	(General Manager Business and Community Services)
Mr B Ross	(General Manager Corporate and Regulatory)
Mr A Catinari	(General Manager Urban Services)
Ms S Curran	(Manager Strategy and Business)

### In Attendance:

Cr G Vlahos

## 3 APOLOGIES

### Leave of Absence

Mayor Trainer

### Apologies

#### Committee Members:

Cr K McKay

## RECOMMENDATION

That the apologies be received.

## RESOLUTION

Moved: Acting Mayor Arthur Mangos

Seconded: Cr Megan Hill

That the recommendation be adopted.

**CARRIED**

## 4 DISCLOSURE STATEMENTS

Nil

## 5 CONFIRMATION OF MINUTES

### RECOMMENDATION

That the Minutes of the meeting of the Corporate Planning, Policy and Performance Prescribed Committee held on 13 September 2016 be confirmed as a true and correct record.

### RESOLUTION

Moved: Acting Mayor Arthur Mangos  
Seconded: Cr Megan Hill

That the recommendation be adopted.

**CARRIED**

## 6 COMMUNICATION BY THE CHAIRPERSON

Nil

## 7 PRESENTATIONS

Nil

## 8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 8.1 Annual Service Plans 2nd Quarter 2016/17 Progress Update

This report presented the 2<sup>nd</sup> quarter review of the 2016/17 Annual Service Plans and progress in the delivery of Council's Community Plan.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. The Annual Service Plans 2<sup>nd</sup> Quarter Progress Report 2016/17 be received.
2. The action entitled '*Coordinate preparation of an optimal water mix study for the City of West Torrens*' be deleted from the City Strategy 2016/17 Annual Service Plan.
3. The action entitled 'The promotion of the City of West Torrens as a tourist destination' be reallocated from the Office of the Mayor and CEO 2016/17 Service Plan to the City Strategy 2016/17 Service Plan.
4. The completion dates for the nominated actions from the City Assets, Information Services and Financial Services 2016/17 Service Plans be revised as detailed in the report.

### RESOLUTION

Moved: Acting Mayor Arthur Mangos  
Seconded: Cr Megan Hill

That the recommendation be adopted.

**CARRIED**

## 8.2 Mendelson Foundation Support Policy Review

The *Council Policy - Mendelson Foundation Support* was subject to a scheduled review and presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. The revised *Council Policy - Mendelson Foundation Support* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the *Council Policy - Mendelson Foundation Support*.

### RESOLUTION

Moved: Cr Megan Hill

Seconded: Acting Mayor Arthur Mangos

That the recommendation be adopted.

**CARRIED**

### Agreed Actions

The Chief Executive Officer agreed to:

1. Undertake a search of Council's records for previous legal advice relating to the ability of Council to amend the Mendelson Deed of Charitable Trust, and report findings to the next meeting of the Committee.
2. Provide a copy of the Mendelson Deed of Charitable Trust to members of the Committee.

## 8.3 Council Policy - Flags

The *Council Policy - Flags* was subject to a scheduled review and presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. The revised *Council Policy - Flags* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the *Council Policy - Flags*.

**RESOLUTION**

Moved: Cr Garth Palmer

Seconded: Acting Mayor Arthur Mangos

That:

1. The revised *Council Policy - Flags* be approved.
2. The Chief Executive Officer be delegated to approve applications to fly a flag from a registered charity and the policy to contain a clause to that effect.
3. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the *Council Policy - Flags*.

**CARRIED**

**8.4 Review of the Council Policy - Internal Review of Council Decisions**

The *Council Policy - Internal Review of Council Decisions* was reviewed as a result of the recent Ombudsman SA audit entitled '*Right of Review: An Audit of Local Government Internal Review of Council Decisions*' and presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

**RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The draft *Council Policy - Internal Review of Council Decisions* be approved.
2. The Chief *Executive* Officer be authorised to make amendments of a formatting and/or minor technical nature to the *Council Policy - Internal Review of Council Decisions*.

**RESOLUTION**

Moved: Acting Mayor Arthur Mangos

Seconded: Cr Garth Palmer

That the recommendation be adopted.

**CARRIED**

## 8.5 Parking Permit Fees

Fees for parking permits proposed in the report for the 2017/18 financial year need to be adopted by Council pursuant to Section 188 of the *Local Government Act 1999*.

### RECOMMENDATION(S)

The Committee recommends to Council that the fees and charges for parking permits proposed in this report for the 2017/18 financial year be adopted pursuant to Section 188 of the *Local Government Act 1999*.

7.15pm Cr Garth Palmer retired from the meeting.

### RESOLUTION

Moved: Cr Megan Hill

Seconded: Acting Mayor Arthur Mangos

That the 2017/18 Parking Permits, Exemptions and Vouchers fees be as follows:

Permit Type	Transitional Charges	New Charges		
		Zone Permit Vehicle Specific	Street Permit	
			Vehicle Specific	Trans- ferrable
<b>Residential Permit</b>				
- Initial application fee	N/A	No charge	No charge	No charge
- Issue Fee				
- One Year	\$15.00	\$40.00	\$30.00	\$40.00
- Two Year	\$25.00	\$70.00	\$50.00	\$70.00
- Pensioners	N/A	50% discount	50% discount	50% discount
<b>Business Permit</b>				
- One Year	N/A	N/A	N/A	\$200.00
- Two Year	N/A	N/A	N/A	\$380.00
<b>Temporary Permits</b>	No Charge	No Charge		
<b>Community Services Permits</b>	No Charge	No Charge		
<b>Exemptions</b>	No Charge	No Charge		
<b>Visitor Voucher Booklet</b>	\$15.00	\$15.00		
<b>Replacement Permit</b>	\$10.00	\$10.00		

**CARRIED**

## **8.6 Progress on Implementing Council Decisions**

This report provided an update on completed and outstanding Council and Committee resolution actions.

### **RECOMMENDATION(S)**

The Committee recommends to Council that the report be received.

### **RESOLUTION**

Moved: Cr Graham Nitschke

Seconded: Cr Megan Hill

That the recommendation be adopted.

**CARRIED**

## **9 OUTSTANDING REPORTS / ACTIONS**

Nil

## **10 OTHER BUSINESS**

Nil

## **11 CONFIDENTIAL**

Nil

## **12 NEXT MEETING**

9 May 2017, 6.30pm in the Mayor's Reception Room.

## **13 MEETING CLOSE**

The Presiding Member declared the meeting closed at 7.30pm