

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 19 SEPTEMBER 2017
at 7.00pm

Terry Buss
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

Leave of Absence

Council Members:

Cr George Vlahos

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 5 September 2017 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday, 15 September 2017)

In the two weeks since the last Council Meeting of 5 September 2017 functions and meetings involving the Mayor have included:

6 September

- 5.30pm Participated in the first anniversary of Jolong Australia's presence in South Australia at their Keswick showroom. Jolong, from Qingdao in Shandong Province, is a distributor of door and window systems and has had significant success in its inaugural year of business in South Australia. Others to speak included Stephanie Key MP representing the Premier and Jing Lee MLC representing the Opposition Leader.
- 7.00pm Attended the Adelaide Footy League (formerly SAAFL) Keith Sims Medal Dinner at the Arkaba Hotel.

Thursday 7 September

- 9.10am Regular monthly Coast FM interview with Dave Hearn.

Friday 8 September

- 10.00am Attended a ceremony held at the Plympton Glenelg RSL Hall to acknowledge the naming of the new South Australian electorate "Badcoe" (formerly Ashford). The district was named in honour of Major Peter Badcoe VC, who was killed in Vietnam. Those present included the Governor Hieu Van Le and Mrs Le, Premier Jay Weatherill MP, Stephanie Key MP (Member for Ashford), Dr Duncan McFetridge MP (Member for Morphett), Holdfast Bay Mayor Stephen Paterson, Susanne Badcoe-Matei and other members of the Badcoe family, and Keith Harrison, President of the Plympton Glenelg RSL, who received a duplicate set of Major Badcoe's medals to be kept in the care of the Plympton Glenelg RSL.
- 6.00pm Attended Lord Mayor Haese's and the Department of State Development's Shandong-South Australia Networking Dinner celebrating the 31st anniversary of the Sister-State relationship between Shandong Province and South Australia. Unfortunately, the person I had assumed would be the guest of honour was otherwise engaged.

Saturday 9 September

- 9.00am Participated via Skype in the AMAC Executive meeting which was held in Brisbane. The use of Skype saved the cost of airfares and accommodation on this occasion, but was not fully effective due to poor sound quality and other technical limitations, and certainly would be unsuitable for use by more than one participant. However, my long-held opinion that these meetings have involved unwarranted expenditure and have taken up too much time has now been vindicated. A decision has been made that future meetings will be timed so that overnight accommodation will rarely be required and the AMAC Executive meetings will for most participants be able to be attended on a same-day fly in and fly out basis. The next is to be held in Adelaide on Saturday 2 December, but might be moved forward to the Friday depending on airline schedules.

Tuesday 12 September

- 6.00pm Participated in the West Torrens Road Safety Committee meeting.

Wednesday 13 September

- 12.30pm Attended the Metropolitan Mayor's luncheon hosted by Burnside Mayor David Parkin.
- 4.00pm Participated in the MLGG meeting along with CEO Terry Buss.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

Thursday 14 September

- 10.00am Attending the official opening of Guide Dogs SA/NT 'Beau's Pet Hotel' at Adelaide Airport.
- 5.30pm Participating in the Australia Day Council of SA Board of Management Meeting.

Friday 15 September

- 2.15pm Presenting the Way2Go Bike Ed certificates to students at the Richmond Primary School assembly.
- 7.00pm Attending the Adelaide Cobras Football Club Senior Presentation night.

Saturday 16 September

- 11.30am Attending West Adelaide Reserves Preliminary Final against Port Adelaide at City Mazda Stadium (Richmond Oval).

Tuesday 19 September

6.00pm Council pre-brief and dinner.

7.00pm Council and Standing Committee meetings.

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 Finance and Regulatory Committee Meeting****RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 19 September 2017 be adopted.

11.2 Strategy and Community Committee Meeting**RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 19 September 2017 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

15.1 Feasibility Study for Solar / Battery Technology at the New Council Depot

Cr John Woodward gave notice of his intention to move the following motion:

MOTION

That Council conduct a feasibility study into the installation of solar / battery technology at the new Council Depot at Morphett Rd, North Plympton.

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 2017 LGA Annual General Meeting - Notices of Motion and Appointment of Delegates Brief

This report provides notice of the 2017 Local Government Association Annual General Meeting to be held on Thursday 16 November 2017 at Adelaide Oval, War Memorial Drive.

RECOMMENDATION(S)

It is recommended to Council that:

1. The voting delegates to the LGA Annual General Meeting be Mayor Trainer and Deputy Mayor Mangos (proxy).
2. The recommended process for the lodgement of Notices of Motion for the November 2017 Local Government Association Annual Meeting, contained within this report, be approved.
3. Council delegates the authority to the Chief Executive Officer to finalise the wording of any Notices of Motion and submit them to the LGA.

Introduction

The Local Government Association (LGA) has advised of its upcoming 2017 Annual General Meeting (AGM) to be held on Thursday 16 November 2017 at Adelaide Oval, War Memorial Drive and is calling for Notices of Motion (Motions) for the AGM (**Attachment 1**).

Discussion

Voting Delegates

The LGA has advised that the nominated Council voting delegates as notified for the 2017 LGA Ordinary General Meeting held in April 2017 will remain the same unless Council advises otherwise. In accordance with Council's resolution that the delegate and proxy to future LGA AGMs and OGMs be the Mayor and the current Deputy Mayor, Mayor Trainer and Deputy Mayor Mangos (proxy) were nominated at that time. However, while there is no requirement to advise the LGA of who the voting delegate and proxy voting delegate are, the Administration will do so to ensure that their registrations are confirmed.

Notices of Motion

The LGA Circular seeking motions is dated 4 September 2017. This was after the previous Council meeting was finalised and as they are to be received by close of business on Thursday 5 October 2017, this has only provided councils with four weeks during which to submit their motions.

To meet this very tight timeframe, Elected Members can only be afforded three days from the day of this meeting within which to submit their motions in order for these to be processed and included in the agenda for the 3 October meeting of Council.

Therefore, and in line with previous practice, it is recommended that the process outlined below be followed if Elected Members wish to lodge Motions for the November 2017 LGA AGM:

1. Draft Motions to be provided to the Chief Executive Officer (CEO) by **Friday 22 September 2017**.
2. Administration to discuss the draft Motions with the relevant LGA Policy Officer, ensuring that issues of concern are not raised elsewhere, as required by the LGA.

3. Draft Motions to be presented to the **Tuesday 3 October 2017** Council Meeting for approval.
4. The CEO to subsequently finalise the wording of any Motions to facilitate changes of a practical nature without the need to refer back to a formal meeting of Council.
5. Administration to provide approved Motions to the LGA by close of business on **Thursday 5 October 2017**.

The Administration recognises that the timeframes are tight however, these have been imposed on Council by the LGA. The timeframes need to be adhered to in order to ensure Council has ample opportunity to consider submitted Motions and for them to be received and considered by the LGA in time for inclusion in the AGM Agenda.

Conclusion

The LGA has advised of its upcoming AGM on Thursday 16 November 2017 and is calling for Notices of Motion and voting delegates for the meeting.

Attachments

1. **Notice of LGA Annual General Meeting - Circular 36.3**



Local Government Association of South Australia

2017 LGA Annual General Meeting - Notices of Motion and Appointment of Delegates - Circular 36.3

To	Chief Executive Officer Corporate Services Staff Elected Members Governance Officers	Date	4 September 2017
Contact	Astrid Crago Email: astrid.crago@lga.sa.gov.au		
Response Required	Yes		
Summary	The 2017 LGA Annual General Meeting will be held on Thursday 16 November at Adelaide Oval, War Memorial Drive. This circular provides information about council Notices of Motion and appointment of delegates.		

The 2017 Annual General Meeting of the LGA will be held on Thursday 16 November at the Adelaide Oval, War Memorial Drive, North Adelaide.

Notices of Motion

Pursuant to Clause 25 of the LGA Constitution ([available here](#)) "any ordinary member may give the LGA notice of a motion it proposes to move at a General Meeting. Notices of Motion must be received by the LGA no later than 42 days prior to the meeting".

The template to submit a Notice of Motion is available here: [2017 LGA Annual General Meeting - Council Notice of Motion form](#) - **due by COB Thursday 5 October 2017**

Members are encouraged to seek assistance and advice from the LGA on the development of proposed notices of motion prior to submission. This can include advice on endorsed policy positions, current projects, resource implications and any other relevant factors in support of a motion. Late notices of motion on urgent matters may be submitted, however, councils are reminded that Clause 25.5 of the LGA Constitution provides for absolute discretion of the LGA President to determine that a late notice of motion may be dealt with at the next (ie 2018) general meeting.

Voting Delegates

Clauses 36 & 37 of the LGA Constitution outline the qualifications and appointment of voting delegates. Unless contrary advice is provided to the LGA, the nominated Council voting delegate as notified for the LGA Ordinary General Meeting held in April 2017, remains the same. Councils may appoint new voting delegates by completing and returning the form below.

[2017 LGA Annual General Meeting - Appointment of Council Delegate form](#) - **due by COB Friday 27 October 2017.**

Notice of Motion and Voting Delegate forms should be forwarded to the LGA by the due date to lga@lga.sa.gov.au or fax 8232 6336. For further information contact Astrid Crago, Administration Coordinator at astrid.crago@lga.sa.gov.au or 8224 2031.

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 35 and 36.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 35 & 36



Local Government Association of South Australia

35.1 Garage Sale Trail October 21 & 22 information

It's not too late to join the six SA councils which have already signed up to this year's Garage Sale Trail on October 21 & 22.

35.2 LG Professionals, SA Working with Communities Workshop – 19 September 2017

Register now for the LG Professionals, SA Working with Communities Workshop scheduled for Tuesday 19 September at The Parks Recreation & Sports Centre - 46 Cowan St, Angle Park.

35.3 Regional Public Health Planning Resource Directory

The resource directory containing grant and funding information relevant to regional public health planning has been updated. Further information is available in the circular.

35.4 Inquiry into the waste and recycling industry in Australia

The Environment and Communications References Committee invites written submissions addressing the waste and recycling industry to be made by 20 October 2017.

35.5 Expression of Interest: Sustainable Urban Growth Working Group

The LGA is seeking expressions of interest for participation in a Sustainable Urban Growth Working Group which will be focused on managing significant growth through land development.

35.6 Regional SA - Election Strategy Forum Wednesday 27 September 2017

Councils and regional local government association representatives are invited to a regions election strategy forum to be held Wednesday 27 September 2017.

35.7 2017 LGA Roads and Works Conference - Presentations now available

Presentations from the 2017 LGA Roads and Works Conference are now available. Further information can be found in this Circular.

35.8 NEW E&T Online Training Offerings

The LGA's Education and Training Service is pleased to announce the addition of three new programs to our online offerings.

35.9 PDI Act Update - Community Engagement Charter - Draft Discussion Paper

The State Planning Commission has released a Discussion Draft of the Community Engagement Charter for consultation.

35.10 Appointment Process for Authorised Persons – Revised Templates and Instructions

The LGA has fully revised its templates and instructions for the appointment of authorised persons under key statutes applicable to local government. Access to the revised webpages is available in this circular.

35.11 Council Regional Transport Plans

The Australian Local Government Association (ALGA) wants to know about the regional transport plans developed by councils across Australia. Does your council or region have an example of excellence? If you do please consider submitting it as an example. This circular has details.

35.12 Information on Mobile Food Vendors - Food Trucks

On 9 August 2017 the South Australian Parliament passed the Local Government (Mobile Food Vendors) Amendment Act 2017 ('the Amendment Act'). The Amendment Act, together with the Local Government (General) (Mobile Food Vendors) Variation Regulations 2017 ('the Variation Regulations'), is expected to come into operation in January 2018. A copy of the proposed legislation is available in this circular.

36.1 2018 Council Elections update no: 1 - Women in Government and under-represented groups project

Women in Local Government and under-represented groups project At the 2016 LGASA Annual General Meeting, a resolution was passed for the LGA to undertake a project to increase representation of women on councils, with the 2018 elections providing the next significant opportunity for change.



Local Government Association of South Australia

36.2 Environment Protection (Waste Reform) Amendment Bill 2017

The State Government has introduced the Environment Protection (Waste Reform) Amendment Bill 2017 for debate in Parliament. The Bill seeks modernised and strengthened powers under the Environment Protection Act to better support a strong, legitimate resource recovery sector, as well as supporting the EPA in prosecuting illegal dumping.

36.3 2017 LGA Annual General Meeting - Notices of Motion and Appointment of Delegates

The 2017 LGA Annual General Meeting will be held on Thursday 16 November at Adelaide Oval, War Memorial Drive. This circular provides information about council Notices of Motion and appointment of delegates.

36.4 South Australian 2017 State Coastal Conference

Registrations are now open for the State Coastal Conference, which will have a focus on the importance of local government collaboration in managing and protecting our coastal areas.

36.5 2017 Local Government Directory – Price Reduced!

The South Australian Local Government Directory, which continues to be a popular reference tool for Council Members, Council staff and suppliers alike, is now available at the newly discounted rate of \$30 + GST (for all SA Councils and Subsidiaries) or \$50 + GST (all other Organisations).

36.6 LG Professionals, SA WEBINAR: 7 Things Local Government Needs to Know About the 2017 Sensis Social Media Report – 22 September 2017

Register now to participate in the LG Professionals, SA upcoming Webinar: 7 Things Local Government Needs to Know About the 2017 Sensis Social Media Report.

36.7 LG Professionals, SA Working with Communities Workshop – 19 September 2017

Registrations are closing soon for the LG Professionals, SA Working with Communities Workshop scheduled for Tuesday 19 September at The Parks Recreation & Sports Centre - 46 Cowan St, Angle Park.

36.8 Delegations Updates - August 2017

New delegations templates are available under the Local Government Act, Planning Development and Infrastructure Act, Heavy Vehicle National Law, Road Traffic Act and Work health and Safety Act.

36.9 The Great Debate III “Gaming improves community wellbeing and economic development...or are they space invaders?” and Geospatial Gaming City and Streets Masterclass

How can Geospatial trends like Pokemon Go deliver thought-provoking and engaging planning, economic development, health and community development ideas? Who would ever have thought that they could? Further information can be found in this Circular.

36.10 Local Government Anti-Poverty Initiatives

The LGA is seeking examples of excellence in SA local government in order to update a report identifying a wide range of anti-poverty initiatives in councils. Responses are requested by 5pm Friday 29 September 2017.

36.11 Last chance to nominate - 2017 Jim Hullick Award

Nominations for the 2017 Jim Hullick Award will remain open till COB Friday 22 September 2017. Further information can be found in this Circular.

36.12 SA NRM Investment Strategy and the new National Landcare Program

The Council of NRM Presiding Members invites interested organisations to work together on opportunities to fund and deliver great results for South Australia in the field of managing natural resources. This communique provides details about how interested organisations can get involved.

36.13 Reconciliation Action Plan Networking Forum 2017

A forum to discuss the development and progression of Reconciliation Action Plans and Aboriginal affairs across South Australian Councils is being held on 26 September 2017. More information can be found in this Circular.

36.14 Fuel Tax Credits – Is your Council or Entity claiming its due?

Since 2015, reviews of 34 Councils (31 Regional & 3 Metro) and 3 Local Government Subsidiaries/Entities have identified more than \$1,250,000 of Rebate credits! Is your Council or Entity claiming its due?

36.15 2018 Local Government Elections - Key contacts

Planning for the 2018 Local Government Elections is well underway, we now need key contacts from each council. Please nominate your contacts via the link in this Circular.

36.16 Fair Trading (Building and Construction Industry Dispute Resolution Code) Regulations 2017

The Minister for Small Business is seeking feedback on the draft Fair Trading (Building and Construction Industry Dispute Resolution Code) Regulations 2017. Comments are due to the Minister by 4 October 2017. More information is available in this circular.

19 MEMBER'S BOOKSHELF

- Western Youth Centre 59th Annual Report

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE**20.1 National Economic Development Conference 24-27 October 2017**

Correspondence has been received from the Mayors of Port Augusta, Whyalla and Port Pirie inviting Council's elected members and staff to attend the 2017 National Economic Development Conference hosted in the Upper Spencer Gulf from 24 to 27 October 2017 (**Attachment 1**).

RECOMMENDATION

That the correspondence be received.

Attachments**20.1 National Economic Development Conference 24-27 October 2017**



SPENCER GULF CITIES



Mayor John Trainer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033
csu@wtcc.sa.gov.au

21st August 2017



RE: NATIONAL ECONOMIC DEVELOPMENT CONFERENCE 24-27 OCTOBER 2017

Dear Mayor Trainer

On behalf of Spencer Gulf Cities, we are very pleased to invite your Council's elected members and staff to register for the 2017 national 'Sustainable Economic Development for Regional Australia' (SEGRA) conference, which will be hosted in the Upper Spencer Gulf from 24-27th October 2017.

This will be the first time in the 20-year history of the conference that it will be held in South Australia.

The SEGRA conference attracts delegates from industry, research institutions, regional development authorities, Federal, State and Local Government across Australia. The conference explores key issues affecting regional, rural and remote Australia and promotes examples of local initiatives that demonstrate various techniques, skills and actions that have helped achieve successful regional economic growth and development.

With the recent sale of the Whyalla steelworks, construction of a solar thermal power plant in Port Augusta, and the current transformation of the Port Pirie smelter, the Upper Spencer Gulf is very much a region in transition.

We will be showcasing all three of our cities and wider regions as part of the conference, within the key theme of 'Disruption – a catalyst for change'.

If your community has a project or initiative you think would be of interest to the national audience SEGRA attracts, we would encourage you to register as a presenter for one of the 'Spotlight Sessions'.

For more information or to register, please head to the SEGRA website:
<http://2017.segra.com.au/>

We look forward to seeing you in October 2017!

Yours sincerely

Mayor Sam Johnson
Port Augusta City Council

Mayor Lyn Breuer
City of Whyalla

Mayor John Rohde
Port Pirie Regional Council

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Cr George Vlahos

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee held on 15 August 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 FINANCE AND REGULATORY REPORTS

11.1 Early Rate Payment Incentives

Brief

This report facilitates the drawing of three holiday prizes for the early payment of rates for the 2017/18 financial year.

RECOMMENDATION(S)

The Committee recommends to Council that the draws be undertaken and the winners declared.

Introduction

This report facilitates the drawing of three holiday prizes for the payment of rates in full by the 1st September 2017 for the 2017/18 financial year.

Discussion

Council offered three holiday prize incentives this year to the value of \$500 each for ratepayers paying their rates in full by 1st September 2017. 5,068 ratepayers, or 16.8 per cent of the total, paid in full by the due date for full payment (5,436 or 18.1 per cent in 2016 and 5,581 or 18.8 per cent in 2015).

Note that staff, Elected Members and their immediate families are not eligible for the prizes.

A database of all early paying ratepayers has been compiled and a program has been prepared to select the prize winners randomly.

Conclusion

The holiday prizes amount has been budgeted and has a positive effect on Council's cash flow.

Attachments

Nil

11.2 Creditor Payments

Brief

This report tables a schedule of creditor payments for August 2017.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for August 2017 be received.

Discussion

A schedule of creditor payments totalling \$3,275,401.34 (\$4,337,311.40 in July 2017) is attached for the information of Elected Members. Notable items include:

- A payment to Solo Resource Recovery for both waste collection and disposal for July 2017 of \$387,515.57 (refer ref. no. 492);
- Payments to Unique Urban Built Pty Ltd totalling \$391,958.64 for office and community facility refurbishments and general building maintenance (refer ref. nos. 559 to 562);
- A payment to Cavill Power Products Pty Ltd of \$121,000.00 for the purchase of a front end loader (refer ref. no 123);
- A payment to Fulton Hogan Industries Pty Ltd of \$120,565.45 for various road treatments (refer ref. no.230);
- A payment to the Department of Planning, Transport and Infrastructure of \$113,559.85 for the annual registration of all Council plant and motor vehicles (refer ref. no.181);
- A payment to North East Isuzu of \$104,635.95 for the purchase of a truck (refer ref. no.400);
- A payment to M & B Civil Engineering Pty Ltd of \$100,926.05 for various footpath works (refer ref. no. 352).

Conclusion

A schedule of creditor payments for August 2017 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of August 2017

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 SEPTEMBER 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	EFT46315	A & R Castell	Cummins Caretaker	1,528.94
2	EFT46828	A & R Castell	Cummins Caretaker	1,528.94
3	EFT46811	AAPT Limited	Internet Connection	1,730.30
4	059774	Adam Pannell	Refund Overpaid Parking Permit	10.00
5	EFT46586	Adami's Sand & Metal	Depot Supplies	4,435.81
6	EFT46701	Adams Cleaning & Maintenance Services	Cleaning	7,909.48
7	EFT46297	Adapta Business Products	Installation	132.00
8	EFT46495	Adcorp Australia Ltd	Advertising	1,784.80
9	EFT46496	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	3,146.00
10	EFT46585	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	1,320.00
11	EFT46304	Adelaide Cobras Football Club	Equipment Grant	2,200.00
12	EFT46494	Adelaide Commercial Building & Property Services	Building Maintenance	5,416.40
13	EFT46488	Adelaide Hydraulics Pty Ltd	Vehicle Maintenance	4,180.00
14	EFT46813	Adelaide Pipeline Maintenance Services	Drainage	12,168.75
15	EFT46490	Adelaide Sewing Centre	Service Sewing Machines	20.00
16	EFT46702	Adelaide Tools	Tools	191.00
17	EFT46300	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	16,420.48
18	EFT46583	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	11,101.21
19	EFT46699	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	2,809.51
20	EFT46809	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	9,149.25
21	EFT46698	Adelaide Waste & Recycling Centre	Rubbish Disposal	17,550.49
22	EFT46707	Adtrade Industrial Supplies	Depot Supplies	5,435.92
23	EFT46815	Adtrade Industrial Supplies	Depot Supplies	199.94
24	EFT46485	Advam Pty Ltd	Transaction Fees	282.79
25	EFT46307	Advanced Plastic Recycling	Depot Supplies	885.50
26	EFT46705	Advanced Plastic Recycling	Depot Supplies	2,328.04
27	EFT46706	Advertiser Newspapers Ltd	Advertising	2,340.20
28	EFT46805	Afghan Nation Assoc of Aust Inc	Thebarton Community Centre Bond Return	120.00
29	059758	AFS Intercultural Programs	Thebarton Community Centre Bond Return	500.00
30	059760	AGL South Australia Pty Ltd	Power	2,003.05
31	EFT46696	Air Filter Cleaners	Vehicle Maintenance	566.18
32	EFT46353	AJ & CA Mackintosh	Weed Spraying	7,856.64
33	EFT46645	AJ & CA Mackintosh	Weed Spraying	13,094.40
34	EFT46858	AJ & CA Mackintosh	Weed Spraying	9,764.15
35	EFT46548	AL Nalty Memorials Pty Ltd	Memorial	350.00
36	EFT46697	All Laundry & Linen Pty Ltd	Contract Linen	442.27
37	EFT46582	Allen Press Pty Ltd	Business Cards	396.00
38	EFT46484	Allin Towbars Pty Ltd	Vehicle Maintenance	1,055.00
39	EFT46498	Always Earthmoving & Excavating	Roadworks	1,089.00
40	EFT46486	Alsco Pty Ltd	Dry Cleaning	16.12
41	EFT46384	Amber Grech	Thebarton Community Centre Bond Return	500.00
42	EFT46560	Angela Lombardo	Reimburse Expenses	44.70
43	059738	Angela M Macchia	Refund Dog Registration	40.00
44	EFT46301	Animal Management Services Pty Ltd	Doggy Bags	3,179.00
45	EFT46695	Animal Welfare League SA	Impound Dogs	1,772.00
46	EFT46489	Answering Adelaide Pty Ltd	After Hours Answering Service	864.05
47	EFT46814	API Locksmiths	Keys	15.99
48	EFT46305	Apple Pty Ltd	Computer Equipment	5,071.00
49	EFT46492	Apple Pty Ltd	Computer Equipment	7,094.60
50	EFT46310	Aquarium Aid	Library Aquarium Maintenance	109.00
51	EFT46306	Arboreen Landscape Products	Depot Supplies	1,336.70
52	EFT46704	Arboreen Landscape Products	Depot Supplies	916.67
53	EFT46491	Arbortech Tree Services	Tree Maintenance	3,960.00
54	059782	Ashdown Ingram Thebarton	Depot Supplies	259.39
55	EFT46383	Astrid Hocking	Art Prize	2,000.00
56	EFT46703	ATF Services Pty Ltd	Fencing	1,416.25
57	EFT46812	ATF Services Pty Ltd	Fencing	279.82
58	EFT46700	Attorney-General's Department	Expiation Lodgement Fees	1,948.20
59	EFT46308	Auscontact Association	Staff Training	715.00
60	EFT46499	Aussie Digging	Roadworks	7,392.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
61	EFT46710	Aussie Digging	Roadworks	847.00
62	EFT46816	Aussie Digging	Roadworks	2,508.00
63	EFT46810	Aussie Telecom Pty Ltd	Software Maintenance	592.37
64	EFT46808	Australia Post	Postage	7,440.92
65	EFT46500	Australia Post	Agency Collection Fees	3,187.86
66	EFT46584	Australia Post	Postage	20,999.94
67	EFT46298	Australian Airports Association Ltd	Conference Registration	4,300.00
68	EFT46309	Australian Civil and Mining Training	Staff Training	1,025.00
69	EFT46708	Australian Civil and Mining Training	Staff Training	1,900.00
70	EFT46587	Australian Industrial Ecology Network Pty Ltd	Staff Training	990.00
71	059761	Australian Institute of Building Surveyors	Membership	250.00
72	EFT46299	Australian Mayoral Aviation Council	Membership	12,281.50
73	EFT46303	Australian Refugee Association	Community Grant	5,500.00
74	059762	Bangladesh Club of Australia	Sponsorship	3,000.00
75	EFT46593	Baseball SA	Library Holiday Program	400.00
76	EFT46715	Battery World Hilton	Batteries	355.00
77	EFT46501	BCE & CJ Electrical	Electrical	1,858.15
78	EFT46822	BCE & CJ Electrical	Electrical	12,557.78
79	EFT46712	Best Signs	Signage	5,357.00
80	EFT46819	BGC Industrial Cleaning	Cleaning Chemicals	497.20
81	EFT46590	Bianco Hiring Service Pty Ltd	Hire Toilets	982.57
82	EFT46716	Bianco Walling Pty Ltd	Depot Supplies	990.00
83	EFT46502	BioBag World Australia Pty Ltd	Kitchen Caddies / Bags	2,798.40
84	EFT46823	BioBag World Australia Pty Ltd	Kitchen Caddies / Bags	1,250.00
85	059791	BJ Lawrie	Refund Development Fees	99.25
86	EFT46789	BL Shipway & Co Pty Ltd	Depot Supplies	426.16
87	EFT46591	Blade Assurance and Advisory	Audit Committee Allowance	844.80
88	EFT46713	Blade Runner Distributors Pty Ltd	Depot Supplies	803.00
89	EFT46607	Bob Cannan	Reimburse Volunteer Expenses	29.20
90	EFT46543	Bob May Workplace Emergency Training	Fire Warden Training	935.00
91	EFT46763	Bob May Workplace Emergency Training	Fire Warden Training	935.00
92	EFT46312	BOC Limited	Depot Supplies	286.52
93	EFT46589	BOC Limited	Depot Supplies	447.77
94	EFT46594	Bolzon Holdings Pty Ltd	Paint	1,021.00
95	059745	Bower Place	Consultants	600.00
96	059783	Bower Place	Consultants	200.00
97	059796	Brigid Koenig	Refund Dog Registration	32.00
98	059756	Briony Hillard	Compost Bin Rebate	49.50
99	EFT46761	Bucher Municipal Pty Ltd	Vehicle Maintenance	4,520.74
100	EFT46505	Budget Locksmiths	Home Advantage Program	610.50
101	EFT46817	Budget Rent a Car Australia	Bus Rental	104.23
102	EFT46504	BuildSurv Pty Ltd	Consultants	542.83
103	EFT46714	Bundaleer Apiaries	Wasp Removal	170.00
104	EFT46820	Bundaleer Apiaries	Wasp Removal	170.00
105	EFT46588	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	320.94
106	EFT46821	Butlers Irrigation	Irrigation	427.49
107	059736	C Varelas	Refund Development Fees	594.00
108	EFT46506	CA Technology Pty Ltd	Licence Agreement	33,671.55
109	EFT46826	Cabcharge Australia Pty Ltd	Cab Fares	217.36
110	EFT46726	Calibre Consulting (Melb) Pty Ltd	Consultants	96,206.00
111	EFT46318	Calypso Tree Co Pty Ltd	Tree Maintenance	24,706.00
112	EFT46602	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	3,102.00
113	EFT46725	Calypso Tree Co Pty Ltd	Tree Maintenance	990.00
114	EFT46827	Camco SA Pty Ltd	Roadworks	16,561.19
115	EFT46320	Canon Australia Pty Ltd	Copier Charges	33.32
116	EFT46732	Canon Australia Pty Ltd	Copier Charges	29.24
117	EFT46598	Canon Finance Australia Pty Ltd	Copier Lease	1,356.12
118	EFT46508	Career One Pty Ltd	Advertising	264.00
119	059776	Carmela Privato	Refund Overpaid Parking Permit	5.00
120	EFT46599	Cash Security Services Pty Ltd	Banking	665.50

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
121	EFT46718	Castrol Australia Pty Ltd	Depot Supplies	966.27
122	EFT46719	Cavill Power Products Pty Ltd	Vehicle Maintenance	625.15
123	EFT46830	Cavill Power Products Pty Ltd	Purchase Loader	121,000.00
124	EFT46321	CD Power	Depot Supplies	1,681.25
125	EFT46760	Celine Luya	Reimburse Expenses	35.06
126	EFT46897	Chanel Koliopoulos	Thebarton Community Centre Bond Return	500.00
127	EFT46603	Charmans Spray & Powder Equipment	Plant Maintenance	673.29
128	EFT46608	Chubb Fire & Security Ltd	Security	3,785.53
129	EFT46832	Chubb Fire & Security Ltd	Security	4,314.41
130	EFT46317	City Circle Newsagents	Library Magazines	26.44
131	EFT46600	City Circle Newsagents	Library Magazines	29.89
132	EFT46722	City Circle Newsagents	Library Magazines	52.39
133	059765	City of Marion	Building Fire Safety Committee	720.00
134	059746	City of West Torrens Petty Cash	Petty Cash	2,329.60
135	EFT46322	Civil Train SA	Staff Training	4,600.00
136	EFT46605	Cleanaway Operations Pty Ltd	Waste Removal	616.12
137	EFT46729	Cleanaway Pty Ltd	Rubbish Disposal	461.67
138	EFT46730	Cleanaway Pty Ltd	Rubbish Disposal	486.20
139	EFT46727	Cleanaway Pty Ltd	Rubbish Disposal	366.67
140	EFT46728	Cleanaway Pty Ltd	Rubbish Disposal	652.41
141	EFT46319	Climbing Tree Creations Pty Ltd	Install Playground	19,800.88
142	EFT46596	CMI Hino	Vehicle Maintenance	1,948.29
143	EFT46595	Coca-Cola Amatil (SA) Pty Ltd	Refreshments	79.17
144	059807	Colin Case	Worm Farm Rebate	14.75
145	EFT46606	ColleaguesNagels Pty Ltd	Printing	945.12
146	EFT46601	ComWide Radio Services Pty Ltd	Vehicle Maintenance	10,656.35
147	EFT46509	Continuum Care Australia Pty Ltd	Home Support Services	1,307.90
148	EFT46721	Cornes Toyota	Vehicle Maintenance	262.25
149	EFT46597	Coromandel Native Nursery	Plants	3,866.40
150	EFT46829	Coromandel Native Nursery	Plants	605.00
151	EFT46510	Corporate Health Group Pty Ltd	Medical	385.00
152	EFT46724	Cowandilla Primary School	Oval Maintenance Grant	22,486.11
153	EFT46579	Cowell Clarke	Refund Overpayment	49.20
154	EFT46646	Cr AC Mangos	Elected Members Allowance	6,078.00
155	EFT46659	Cr C O'Rielly	Elected Members Allowance	3,647.00
156	EFT46610	Cr G Demetriou	Elected Members Allowance	6,321.00
157	EFT46361	Cr G Palmer	Reimburse Expenses	130.48
158	EFT46665	Cr G Palmer	Elected Members Allowance	6,078.00
159	059770	Cr G Vlahos	Elected Members Allowance	6,078.00
160	EFT46655	Cr G Nitschke	Elected Members Allowance	3,793.00
161	EFT46693	Cr J Woodward	Elected Members Allowance	6,078.00
162	EFT46642	Cr K McKay	Elected Members Allowance	5,831.00
163	EFT46618	Cr M Farnden	Elected Members Allowance	4,862.00
164	EFT46630	Cr M Hill	Elected Members Allowance	4,255.00
165	EFT46627	Cr R Haese	Elected Members Allowance	4,518.00
166	EFT46686	Cr S Tsiaparis	Elected Members Allowance	3,294.00
167	EFT46669	Cr S Rypp	Elected Members Allowance	4,255.00
168	059766	Cr T Polito	Elected Members Allowance	6,321.00
169	EFT46731	Crossways Consulting	Consultants	792.00
170	EFT46836	Dale Drechsler	Reimburse Expenses	150.00
171	EFT46325	Dallas Equipment	Contractor	2,277.00
172	EFT46615	Dallas Equipment	Contractor	2,464.00
173	EFT46735	Dallas Equipment	Contractor	2,574.00
174	EFT46838	Dallas Equipment	Contractor	1,300.00
175	EFT46833	Davalan Industries Pty Ltd	Roadworks	66,517.45
176	EFT46613	DB Planning	Consultants	6,160.00
177	059813	DECD	Thebarton Community Centre Bond Return	500.00
178	EFT46612	Department for Communities and Social Inclusion	Security Checks	174.90
179	EFT46323	Department of Environment, Water and Natural Resources	Heritage Referral Fees	176.00
180	EFT46372	Department of Planning, Transport and Infrastructure	Vehicle Searches	2,527.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
181	059763	Department of Planning, Transport and Infrastructure	Vehicle Registrations	113,559.85
182	EFT46793	Department of Planning, Transport and Infrastructure	Vehicle Searches / Street Lighting	21,900.75
183	EFT46733	Department of the Premier and Cabinet	Act Amendments/Gazette Notices	136.35
184	EFT46653	Derek Morris	Reimburse Expenses	44.70
185	EFT46512	Design Flow Consulting Pty Ltd	Consultants	33,565.40
186	EFT46614	Design Flow Consulting Pty Ltd	Consultants	5,802.50
187	EFT46831	Diane Cannan	Reimburse Volunteer Expenses	29.20
188	EFT46834	Digital Education Services Pty Ltd	Library Supplies	3,593.80
189	EFT46324	Dillons Norwood Bookshop	Library Books	517.94
190	EFT46837	Direct Comms Pty Limited	TXT2U Messages	311.26
191	EFT46835	Direct Mix Concrete Sales	Concrete	39,089.80
192	059793	Disability Living Inc	Thebarton Community Centre Bond Return	350.00
193	EFT46734	Donna Ferretti & Associates Pty Ltd	DAP Allowance	2,941.67
194	EFT46571	Dot Vanson	Reimburse Expenses	150.00
195	EFT46576	Downer EDI Works Pty Ltd	Asphalt	485.10
196	EFT46895	Downer EDI Works Pty Ltd	Asphalt	647.46
197	EFT46679	DWS Advanced Business Solutions	DBA Support	1,650.00
198	059784	Dymocks Adelaide	Library Books	2,227.57
199	EFT46302	E & S Athanasiadis	Depot Supplies	859.72
200	EFT46736	Eastern Health Authority	Temp Immunisation Staff	269.50
201	059794	Elisabeth Sangster	Refund Dog Registration	40.00
202	EFT46862	Elizabeth Moran	Audit Committee Allowance	768.00
203	EFT46738	EMA Legal	Legal Fees	1,303.50
204	EFT46740	Engineers Australia	Membership	396.07
205	EFT46839	Entree Recruitment	Temp Admin Staff	1,751.04
206	059785	Environment Protection Authority	Schedule 8 Fees	329.00
207	EFT46739	Equipment Solutions Pty Ltd	Depot Supplies	2,595.12
208	EFT46327	Esar Home Care	Home Support Services	798.43
209	EFT46737	Esar Home Care	Home Support Services	673.31
210	EFT46328	Evright.Com Pty Ltd	Mendelson Scholarship Medals	2,151.70
211	EFT46326	Excelerate Learning & Development Australia Pty Ltd	Consultants	3,245.00
212	EFT46741	Expressions SA Pty Ltd	Newspapers	148.20
213	EFT46619	FE Technologies Pty Ltd	Stationery	14,843.40
214	059799	Ferriwalla	Library Books	44.00
215	EFT46330	Fine Choice Distribution Pty Ltd	Repairs	198.20
216	EFT46516	Fitch the Rubberman	Depot Supplies	269.39
217	EFT46331	Fleet Complete Australia Pty Ltd	Support	586.04
218	EFT46842	Fleet Complete Australia Pty Ltd	Support	586.04
219	EFT46743	Flightpath Architects Pty Ltd	Consultants	5,159.00
220	EFT46617	Forpark Australia (SA)	Playground Equipment	874.50
221	EFT46840	Forpark Australia (SA)	Playground Equipment	935.00
222	059728	Foxtel Cable Television Pty Ltd	Library Connection	210.00
223	EFT46518	Fragglerocc Pty Ltd	Roadworks	2,106.50
224	EFT46620	Fragglerocc Pty Ltd	Roadworks	10,065.83
225	EFT46744	Fragglerocc Pty Ltd	Roadworks	7,109.65
226	EFT46843	Fragglerocc Pty Ltd	Roadworks	20,518.84
227	EFT46514	Frank Siow Management Pty Ltd	Traffic Management Consultants	12,373.63
228	EFT46742	Fresh & Clean	Hygiene Service	663.22
229	EFT46515	Freshford Nurseries Pty Ltd	Plants	7,293.00
230	EFT46869	Fulton Hogan Industries Pty Ltd	Roadworks	120,565.45
231	EFT46806	Gary J Smith Real Estate	Refund Overpayment	459.85
232	EFT46333	Genpower Australia Pty Ltd	Generator Service	754.71
233	EFT46624	Genpower Australia Pty Ltd	Generator Service	754.71
234	059778	George Chronis	Refund Dog Registration	40.00
235	059815	George Constantinides	Refund Dog Registration	40.00
236	EFT46745	GGC Earthmovers Pty Ltd	Concrete Recycling	15,814.32
237	EFT46334	Gleam Team Domestic Services	Home Support Services	228.19
238	EFT46522	Gleam Team Domestic Services	Home Support Services	414.16
239	EFT46845	Gleam Team Domestic Services	Home Support Services	329.77
240	EFT46520	GLG GreenLife Group Pty Ltd	Landscaping	4,575.23

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
241	EFT46746	GLG GreenLife Group Pty Ltd	Verge Mowing	11,109.73
242	EFT46844	GLG GreenLife Group Pty Ltd	Prune Roses	3,746.38
243	EFT46521	Grace Records Management (Aust) Pty Ltd	Records Storage	3,373.91
244	EFT46519	Green Team Paper	Paper Recycling	192.50
245	EFT46332	Greene Eden Watering Systems Pty Ltd	Irrigation	63,500.80
246	EFT46621	Greening Australia (SA) Ltd	Landscaping	2,420.00
247	EFT46626	Greenway Turf Solutions	Depot Supplies	10,010.00
248	EFT46747	GRH Supplies	Depot Supplies	1,819.71
249	EFT46343	Hanna Jasinska	Reimburse Expenses	379.93
250	EFT46824	Hannah Bateman	Reimburse Expenses	379.80
251	EFT46628	Haughton Honda	Vehicle Maintenance	2,744.00
252	059779	Hayley McGrath	Refund Dog Registration	40.00
253	EFT46525	Health & Immunisation Management Services	Temp Immunisation Staff	288.75
254	EFT46609	Heath Dansie	Reimburse Expenses	44.70
255	059742	Heather Gibbons	Thebarton Community Centre Bond Return	570.30
256	EFT46336	Helen Page Photography	Photography	525.00
257	EFT46631	Hicks Instant Turf	Turf	375.50
258	EFT46337	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	3,949.50
259	EFT46632	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	2,114.00
260	EFT46523	Hilton Hemz	Clothing Alterations	60.00
261	EFT46524	Hoban Recruitment	Temp Staff	134.51
262	EFT46629	Hoban Recruitment	Temp Staff	134.51
263	EFT46749	Hoban Recruitment	Temp Staff	134.51
264	EFT46846	Hoban Recruitment	Temp Staff	134.51
265	EFT46847	Holmes Dyer Pty Ltd	Staff Training	1,974.50
266	EFT46338	Hypernet Computer Distribution	Computer Equipment	665.00
267	EFT46633	Hypernet Computer Distribution	Computer Equipment	150.00
268	EFT46340	IAP2 Australasia	Staff Training	1,100.00
269	EFT46527	Independent Fuels Australia Pty Ltd	Fuel	18,137.56
270	EFT46634	Independent Fuels Australia Pty Ltd	Fuel	3,247.86
271	EFT46339	Indigeflora Nursery	Plants	542.85
272	EFT46635	Infocouncil Pty Ltd	Licence Agreement	8,541.50
273	EFT46751	Innovative Window Films	Vehicle Maintenance	660.00
274	EFT46341	Institute of Public Works Engineering Aust Ltd	Subscription	286.00
275	EFT46528	Institute of Public Works Engineering Aust SA Div Inc	Membership	786.50
276	059729	Internode Pty Ltd	Internet Connection	729.35
277	059747	Internode Pty Ltd	Internet Connection	49.95
278	059764	Internode Pty Ltd	Internet Connection	239.80
279	059786	Internode Pty Ltd	Internet Connection	49.95
280	059800	Internode Pty Ltd	Internet Connection	219.80
281	EFT46529	Ipar Rehabilitation Pty Ltd	Consultants	116.53
282	EFT46750	iSentia Pty Ltd	Media Monitoring	753.50
283	EFT46680	ISS Facility Services Aust Limited	Cleaning	3,695.51
284	EFT46711	J Blackwood & Son Ltd	Depot Supplies	223.18
285	059780	Jake Hall	Junior Development Grant	200.00
286	EFT46748	James Hay	Reimburse Expenses	60.00
287	EFT46804	Jana Fandi	Thebarton Community Centre Bond Return	500.00
288	EFT46851	Jasol Australia	Cleaning Chemicals	3,685.58
289	EFT46531	Jaybro	Depot Supplies	788.70
290	EFT46756	Jaybro	Depot Supplies	1,261.92
291	EFT46753	JC Mini Buses	Bus Hire	520.00
292	EFT46637	JCB Construction Equipment Australia	Depot Supplies	261.05
293	059730	Jeans for Genes Day	Staff Casual Day Donations	139.75
294	EFT46849	Jeans for Genes Day	Staff Casual Day Donations	51.40
295	EFT46636	Jeffries Garden Soils	Mulch	848.12
296	EFT46848	Jeffries Garden Soils	Mulch	2,798.88
297	EFT46640	Jennifer Kuyper	Reimburse Volunteer Expenses	73.00
298	EFT46755	Jensen PLUS	Consultants	992.75
299	EFT46623	Jessica Grima	Reimburse Expenses	915.67
300	EFT46754	JF Mobile Catering	Catering	2,447.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
301	EFT46532	JLL Infrastructure Advisory Pty Ltd	Consultants	1,650.00
302	EFT46752	JPE Design Studio Pty Ltd	Consultants	1,408.00
303	EFT46611	JR Devereaux	Reimburse Volunteer Expenses	24.30
304	EFT46530	Just Rocks	Depot Supplies	1,089.00
305	EFT46493	Katharine Annear	Reimburse Expenses	351.10
306	EFT46352	Kathryn Low	Reimburse Volunteer Expenses	14.80
307	EFT46344	Kelley Jones Lawyers	Legal Fees	9,486.40
308	EFT46536	Kelley Jones Lawyers	Legal Fees	7,645.00
309	EFT46854	Kelley Jones Lawyers	Legal Fees	9,011.06
310	EFT46641	Kellogg Brown & Root Pty Ltd	Professional Fees	22,026.50
311	EFT46537	Kemps Credit Solutions	Debt Collection	4,975.25
312	EFT46638	Kent Civil Pty Ltd	Roadworks	40,729.85
313	EFT46535	Kerb Tec Pty Ltd	Footpath Works	1,673.10
314	EFT46639	Kerb Tec Pty Ltd	Footpath Works	6,768.96
315	EFT46853	Kerb Tec Pty Ltd	Footpath Works	3,852.42
316	EFT46534	Kerkes Equipment Services	Vacuum Cleaners	1,766.60
317	EFT46794	Kerry Taylor	Reimburse Volunteer Expenses	248.20
318	EFT46345	Kids Art Space	Library Workshop	80.00
319	059741	Kimberley Fraser	Refund Dog Registration	40.00
320	059798	Kishor Chand	Reimburse Volunteer Expenses	64.80
321	EFT46757	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	3,769.26
322	EFT46385	Kuwant Singh	Thebarton Community Centre Bond Return	350.00
323	EFT46346	KYD-X Ltd	Sponsorship	3,000.00
324	EFT46314	Kym Strelan	Home Advantage Program	1,363.50
325	EFT46503	Kym Strelan	Home Advantage Program	126.00
326	EFT46592	Kym Strelan	Home Advantage Program	515.00
327	EFT46825	Kym Strelan	Home Advantage Program	1,010.50
328	EFT46348	La Bomba Productions	Library Workshop	800.00
329	EFT46856	Land Services Group	Searches	1,733.45
330	EFT46347	Lane Bros Printers Pty Ltd	Printing	4,384.60
331	EFT46758	Lane Bros Printers Pty Ltd	Printing	8,650.40
332	EFT46540	Lane Print & Post	Printing	4,550.00
333	EFT46643	Lane Print & Post	Printing	3,009.60
334	EFT46350	Laserworks	Depot Supplies	110.00
335	059739	Lauren Forner	Refund Dog Registration	20.00
336	EFT46382	Leith Semmens	Art Prize	500.00
337	059772	Leonie Tsiros	Refund Overpaid Parking Permit	10.00
338	EFT46313	Les Brazier Special Vehicles	Vehicle Maintenance	377.04
339	EFT46818	Les Brazier Special Vehicles	Vehicle Maintenance	571.24
340	EFT46542	LGA Asset Mutual Fund	Insurance Excess	1,000.00
341	EFT46644	LGA Asset Mutual Fund	Insurance Excess	3,750.00
342	EFT46539	Lion's Club of West Beach	Clean Butt Out Bins	390.00
343	EFT46538	Local Government Association of SA	Metro Local Govt Group Find Contribution	5,612.19
344	EFT46855	Local Government Association of SA	Tender and Contract Usage	121.00
345	EFT46351	Local Government Information Technology SA Inc	Membership	385.00
346	EFT46541	Local Government Professionals SA Inc	Membership	4,083.20
347	EFT46759	Local Government Professionals SA Inc	Staff Training	628.50
348	EFT46349	LOTE Libraries Direct Pty Ltd	Library Books	4,001.80
349	059757	Louise Wilton	Refund Dog Registration	8.00
350	059787	Lynn James Consulting	Consultants	577.50
351	059789	Lynn Thompson	Reimburse Volunteer Expenses	59.20
352	EFT46861	M & B Civil Engineering Pty Ltd	Roadworks	100,926.05
353	EFT46544	M2 Technology Pty Ltd	Message on Hold	402.60
354	EFT46863	Magryn	Consultants	1,815.00
355	EFT46386	Marie Scarfo	Thebarton Community Centre Bond Return	500.00
356	059814	Mark Christie	Refund Dog Registration	40.00
357	059795	Mark Perry	Refund Dog Registration	32.00
358	059777	Mark Press	Refund Overpaid Parking Permit	10.00
359	EFT46723	Mary Caputo	Reimburse Volunteer Expenses	23.68
360	059733	Mary Sherlock	Reimburse Expenses	200.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
361	EFT46647	Maughan Thiem	Vehicle Maintenance	276.10
362	EFT46354	Maxima Group Training	Temp Depot Staff	5,879.89
363	EFT46545	Maxima Group Training	Temp Depot Staff	3,603.21
364	EFT46859	Maxima Group Training	Temp Depot Staff	4,175.08
365	EFT46567	Maxima Tempskill	Temp Depot Staff	13,502.95
366	EFT46688	Maxima Tempskill	Temp Depot Staff	12,387.31
367	EFT46889	Maxima Tempskill	Temp Depot Staff	9,290.84
368	EFT46683	Mayor John Trainer	Mayoral Allowance	6,408.00
369	EFT46648	McArthur (SA) Pty Ltd	Temp Staff	1,592.33
370	EFT46764	McArthur (SA) Pty Ltd	Temp Staff	2,653.19
371	EFT46860	McArthur (SA) Pty Ltd	Temp Staff	2,653.19
372	EFT46355	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	3,823.29
373	EFT46654	Message4U Pty Ltd	Software	144.38
374	EFT46857	Messenger Newspapers Pty Ltd	Advertising	4,485.63
375	EFT46546	Metal Fabricators Pty Ltd	Depot Supplies	5,314.10
376	EFT46649	Metal Fabricators Pty Ltd	Depot Supplies	5,314.10
377	EFT46762	Metro Holden	Vehicle Maintenance	355.00
378	EFT46604	Michael Craig Consulting	Consultants	198.00
379	059812	Michael Noble	Junior Development Grant	200.00
380	059743	Michelle Boyle	Thebarton Community Centre Bond Return	500.00
381	059808	Mind Australia	Thebarton Community Centre Bond Return	120.00
382	059781	Molly Cook	Junior Development Grant	200.00
383	059811	Molly Reading	Junior Development Grant	200.00
384	EFT46650	MoPo Co	Library Supplies	319.00
385	EFT46651	Mt Compass Sand & Loam	Depot Supplies	1,910.35
386	EFT46658	Nathaniel Lee	Reimburse Expenses	150.00
387	EFT46358	National Safety Council of Australia	Staff Training	945.00
388	EFT46766	NCH Australia Pty Ltd	Depot Supplies	775.50
389	EFT46581	Neami National	Thebarton Community Centre Bond Return	120.00
390	EFT46547	Nelson Locksmiths Pty Ltd	Locks	390.00
391	EFT46765	Nelson Locksmiths Pty Ltd	Locks	534.40
392	EFT46356	Nerissa Nicholson	Reimburse Expenses	880.00
393	EFT46864	Nerissa Nicholson	Reimburse Expenses	150.00
394	EFT46549	Netsolutions Australia Pty Ltd	Computer Equipment	6,712.97
395	EFT46357	Neverfail Springwater Ltd	Spring Water	100.85
396	EFT46866	Neverfail Springwater Ltd	Spring Water	142.56
397	EFT46657	News Limited	Advertising	2,510.00
398	EFT46656	Norman Waterhouse	Legal Fees	1,320.00
399	EFT46767	Norman Waterhouse	Legal Fees	16,249.40
400	EFT46865	North East Isuzu	Purchase Vehicle	104,635.95
401	EFT46359	Oaklands Road Mower Centre	Mower Repairs / Purchases	658.65
402	EFT46768	Oaklands Road Mower Centre	Mower Repairs / Purchases	1,057.35
403	EFT46550	Officeworks Superstores Pty Ltd	Stationery	429.98
404	059773	Olga Kunda	Refund Overpaid Parking Permit	5.00
405	EFT46661	Option [a] Pty Ltd	Signage	27,423.00
406	059748	Optus Billing Services Pty Ltd	Telephone	20.30
407	EFT46360	Orana	Home Advantage Program	2,360.75
408	EFT46551	Orana	Home Advantage Program	3,121.78
409	EFT46769	Orana Australia Ltd	Home Advantage Program	794.78
410	EFT46867	Orana Australia Ltd	Home Advantage Program	3,085.11
411	059749	Orbis Express	Library Books	540.00
412	EFT46552	Origin Energy Electricity Limited	Power	15,981.38
413	EFT46660	Origin Energy Electricity Limited	Power	20,395.75
414	EFT46770	Origin Energy Electricity Limited	Power	3,645.08
415	059731	Origin Energy Services Ltd	Gas Supply	932.18
416	059801	Origin Energy Services Ltd	Gas Supply	716.20
417	EFT46868	Our Earth Pest Control	Pest Control	4,256.91
418	EFT46720	Outfront Concepts Pty Ltd	Playground Equipment	2,727.45
419	EFT46329	P & A Fragomeli Excavations	Roadworks	10,204.44
420	EFT46517	P & A Fragomeli Excavations	Roadworks	10,667.79

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 SEPTEMBER 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
421	EFT46774	Pacific Hydro Retail Pty Ltd	Green Power Sales	121.67
422	EFT46663	Packwise	Depot Supplies	673.00
423	EFT46807	Paul Whitehead	Art Prize	10,000.00
424	EFT46893	Pegi Williams Book Shop	Library Books	47.17
425	EFT46870	Planning Institute of Australia	Staff Training	400.00
426	EFT46664	Planning Studio Pty Ltd	Consultants	355.30
427	EFT46554	Platters Plus Catering Pty Ltd	Catering	749.60
428	EFT46666	Platters Plus Catering Pty Ltd	Catering	422.00
429	059767	Powerdirect Pty Ltd	Power	78.22
430	EFT46662	Preenco Equipment Pty Ltd	Depot Supplies	654.50
431	EFT46777	Pro Bitumen Pty Ltd	Roadworks	24,255.00
432	EFT46487	ProAV Solutions	Computer Equipment	220.00
433	EFT46771	Professional Linemarking Pty Ltd	Linemarking	621.50
434	EFT46773	Property & Advisory Pty Ltd	Consultants	2,277.00
435	EFT46775	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	2,409.00
436	EFT46557	R & D Pump Equipment & Services SA Pty Ltd	Pump Equipment	446.16
437	EFT46555	Raeco International Pty Ltd	Library Supplies	259.06
438	EFT46874	Randstad Pty Ltd	Temp Staff	2,333.30
439	EFT46694	Ray White Real Estate	Refund Overpaid Rates	277.45
440	EFT46779	Reece Pty Ltd	Irrigation	1,551.89
441	EFT46871	Reece Pty Ltd	Irrigation	1,274.51
442	EFT46872	Reedbeds Community Centre	Partnership Agreement	11,747.18
443	EFT46778	Rentokil Tropical Plants	Indoor Plant Hire	598.26
444	059802	Repco	Depot Supplies	12.35
445	EFT46667	Richmond Wheel and Castor Co	Depot Supplies	202.40
446	EFT46875	Ricoh Australia Ltd	Copy Charges	5,250.69
447	EFT46559	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
448	EFT46668	RMB Service Group	Vehicle Maintenance	7,588.45
449	EFT46781	RMB Service Group	Vehicle Maintenance	1,497.25
450	EFT46556	Roadrunner Couriers	Couriers	477.92
451	EFT46783	Roadrunner Couriers	Couriers	642.18
452	059750	Roads Corporation	Vehicle Searches	260.40
453	059804	Roads Corporation	Vehicle Searches	139.50
454	EFT46670	Roadshow Films Pty Ltd	Library Film Showing	220.00
455	EFT46782	Roadside Services & Solution	Depot Supplies	934.78
456	EFT46780	Rocla Pipeline Products	Depot Supplies	6,491.98
457	059792	Rohit Kumar	Thebarton Community Centre Bond Return	500.00
458	EFT46362	Roofdex Pty Ltd	Home Support Services	1,052.70
459	EFT46785	Roofdex Pty Ltd	Home Support Services	429.00
460	EFT46625	RPS Industries Pty Ltd	Depot Supplies	882.75
461	059803	RSPCA Cup Cake Day	Staff Donations	1,098.95
462	EFT46558	Rundle Mall Plaza Newsagency	Library Magazines	578.82
463	EFT46784	Rundle Mall Plaza Newsagency	Library Magazines	367.14
464	EFT46873	Rundle Mall Plaza Newsagency	Library Magazines	335.21
465	059789	RW Johns	Refund Overpaid Rates	12,000.00
466	059732	SA Health (Central Office)	Staff Training	356.40
467	EFT46365	SA Metropolitan Fire Service	Monitor Fire Alarm	3,865.40
468	EFT46877	SA Metropolitan Fire Service	Alarm Response Callout	578.00
469	059751	SA Power Networks	Power	132.00
470	059805	SA Power Networks	Power	401.50
471	059734	SA Water	Water	848.24
472	059753	SA Water	Water	254.00
473	EFT46883	SA Window Cleaning Pty Ltd	Window Cleaning	4,482.50
474	EFT46672	Sabre Security Services	Security Monitor	550.00
475	EFT46674	SADB Directional Drilling	Install Pipeline	4,600.00
476	EFT46878	SADB Directional Drilling	Install Pipeline	4,510.00
477	EFT46380	Safe Work Practice	Staff Training	1,067.00
478	EFT46652	Sandra McCue	Reimburse Volunteer Expenses	87.60
479	EFT46876	Sassafras Agencies Pty Ltd	Depot Supplies	424.00
480	EFT46802	Sathya Sai Organisation SA	Thebarton Community Centre Bond Return	500.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 SEPTEMBER 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
481	EFT46364	SeamlessCMS Pty Ltd	Software Maintenance	47,239.50
482	EFT46371	Seek Limited	Advertising	181.50
483	EFT46791	Seek Limited	Advertising	181.50
484	059752	Sensis Pty Ltd	Yellow Pages Listing	29.23
485	EFT46580	Sharnjeet Kaur	Thebarton Community Centre Bond Return	500.00
486	EFT46561	Shield Fire Systems	Fire Safety	231.00
487	EFT46677	Shield Fire Systems	Fire Safety	291.50
488	EFT46882	Sine Group Pty Ltd	Computer Equipment	128.70
489	EFT46675	Snap Hilton	Printing	627.99
490	EFT46879	Snap Hilton	Printing	697.35
491	EFT46786	Solo Resource Recovery	Rubbish Removal	178.20
492	EFT46787	Solo Resource Recovery	Garbage Collection & Waste Disposal	387,515.57
493	EFT46367	South Australian Community Transport Assoc	Membership	150.00
494	EFT46676	South Central Trucks	Vehicle Maintenance	918.00
495	EFT46507	Southern Cross Protection	Patrol Service	4,401.15
496	059788	Specialty Fasteners	Depot Supplies	474.68
497	EFT46880	Sports Medicine Australia - SA Branch	Library Program	173.80
498	EFT46671	Spurling Electrical	Electrical	2,288.00
499	EFT46363	St James First Aid	First Aid Kits	23.51
500	EFT46717	Staples Australia Pty Ltd	Stationery	646.92
501	EFT46335	Steffen Helgerod	Reimburse Expenses	40.00
502	EFT46898	Stephanie Stabelos	Thebarton Community Centre Bond Return	500.00
503	EFT46881	Streamline Plumbing SA Pty Ltd	Plumbing	15,684.69
504	EFT46366	Studio Nine	Consultants	3,124.00
505	EFT46370	Stumpy Stumps	Grind Stumps	600.00
506	EFT46678	Suburban Transport Services	Taxi Fares	134.09
507	059768	Suez Environment Recycling & Waste Recovery	Rubbish Removal	631.40
508	EFT46790	Sunny's Independent Learning	Library Workshop	368.00
509	EFT46369	Super Hands Cleaning Solutions	Home Support Services	845.90
510	EFT46673	Surfacing Contractors Australia Pty Ltd	Repair Softfall	1,217.70
511	EFT46788	Switch Electrics	Electrical	88.00
512	EFT46368	Sync Cabling Solutions Pty Ltd	Lighting	19,236.80
513	EFT46375	Taking Care of Trees	Tree Maintenance	4,230.00
514	EFT46888	Taking Care of Trees	Tree Maintenance	6,875.00
515	059737	Tanya Wilson	Refund Dog Registration	32.00
516	EFT46564	Taylor Cullity Lethlean	Consultants	4,400.00
517	EFT46803	Tayyaba Safi	Thebarton Community Centre Bond Return	915.00
518	EFT46374	Telelink Business Systems Pty Ltd	Telephone Equipment	15,933.32
519	EFT46566	Telelink Business Systems Pty Ltd	Telephone Equipment	1,240.80
520	059754	Telstra	Telephone	48.93
521	059769	Telstra	Telephone	6,835.87
522	059790	Telstra	Telephone	483.76
523	059806	Telstra	Telephone	347.64
524	EFT46685	Telstra Store	Telephone Equipment	1,248.00
525	EFT46311	The Adelaide Tree Surgery	Tree Maintenance	2,893.00
526	EFT46497	The Adelaide Tree Surgery	Tree Maintenance	17,072.00
527	EFT46709	The Adelaide Tree Surgery	Tree Maintenance	3,883.00
528	059744	The Australian Friends of Palestine Assoc	Thebarton Community Centre Bond Return	500.00
529	EFT46316	The Charlotte Trust	Contractor	1,423.13
530	EFT46511	The Department for Correctional Services	Litter Collection	1,320.00
531	EFT46513	The Ergo Centre	Furniture	675.00
532	EFT46841	The Frame Connection	Framing	30.00
533	EFT46776	The Paper Bahn	Stationery	7,151.28
534	EFT46772	The Personnel Risk Management Group	Security Checks	136.40
535	EFT46578	Thermo Fisher Scientific Aust Pty Ltd	Refund Overpayment	40.00
536	EFT46682	TNPK Staff Pty Ltd	Temp Compliance Staff	14,801.60
537	EFT46568	TNT Express	Courier	64.27
538	EFT46342	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
539	EFT46850	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
540	EFT46562	Tom's Car Wash	Vehicle Maintenance	836.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 SEPTEMBER 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
541	EFT46792	Toro Australia Pty Ltd	Mower Repairs	244.44
542	EFT46796	Torrens Safety	Depot Supplies	840.40
543	EFT46884	Total Construction Surveys Pty Ltd	Survey and Setout	7,892.50
544	EFT46684	Total Tools Thebarton	Depot Supplies	238.10
545	EFT46622	Totally Workwear Richmond	Safety Clothing	175.00
546	EFT46533	Tracey Beaumont	Catering	819.00
547	EFT46852	Tracey Beaumont	Catering	787.50
548	EFT46886	Tracking, Labels & Consulting Pty Ltd	Library Supplies	92.40
549	EFT46565	Tree Care Machinery	Depot Supplies	897.15
550	EFT46887	Tree Care Machinery	Depot Supplies	2,188.00
551	EFT46681	Trenchless Pipelaying Contractors	Locate Services	2,090.00
552	EFT46687	Trent Kelly Turf Services Pty Ltd	Plant Maintenance	2,220.00
553	EFT46526	Trevor Hayley	Reimburse Volunteer Expenses	14.60
554	059740	Trevor Manifold	Refund Dog Registration	32.00
555	EFT46563	Triple Cherry Coffee	Coffee Supplies	250.00
556	EFT46885	Triple Cherry Coffee	Coffee Supplies	250.00
557	EFT46795	Trojan Fire Protection Pty Ltd	Fire Testing	420.48
558	EFT46373	Two Brothers Catering	Catering	110.00
559	EFT46376	Unique Urban Built Pty Ltd	Office Refurbishment	99,372.02
560	EFT46569	Unique Urban Built Pty Ltd	Office Refurbishment	181,500.00
561	EFT46797	Unique Urban Built Pty Ltd	Building Maintenance	18,297.26
562	EFT46890	Unique Urban Built Pty Ltd	Office Refurbishment / Building Maintenance	92,789.36
563	059809	Unity Housing	Thebarton Community Centre Bond Return	120.00
564	EFT46616	University of South Australia	Staff Training	1,167.77
565	EFT46689	UrbanVirons Group Pty Ltd	Tree Maintenance	5,434.00
566	EFT46690	UVP Services Pty Ltd	Depot Supplies	132.00
567	EFT46570	Valvoline (Australia) Pty Ltd	Depot Supplies	985.73
568	EFT46378	Veolia Environmental Services	Rubbish Removal	276.46
569	EFT46798	Veolia Environmental Services	Rubbish Removal	337.47
570	EFT46377	Vili's	Catering	252.12
571	EFT46691	Vili's	Catering	252.12
572	EFT46891	Vili's	Catering	252.12
573	EFT46379	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
574	EFT46892	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
575	EFT46575	Wallbridge Gilbert Aztec	Professional Fees	1,100.00
576	EFT46573	Walter Brooke & Associates Pty Ltd	Professional Fees	21,316.08
577	EFT46801	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	127.05
578	EFT46894	Web Safety Pty Ltd	Clothing	1,693.27
579	059775	Wendy Verstepen	Refund Overpaid Parking Permit	10.00
580	059735	Western Welding / Fabrication	Depot Supplies	1,160.50
581	EFT46800	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	28,091.95
582	059755	Wholesale Plants and Products Pty Ltd	Plants	424.86
583	EFT46692	Word Cafe	Publications	1,892.00
584	EFT46799	Word Cafe	Publications	352.00
585	EFT46572	Workcomp Pty Ltd	Recruitment	363.00
586	EFT46577	Workzone Traffic Control Pty Ltd	Traffic Control	1,129.70
587	EFT46574	Worlds Best Specialised Cleaning	Graffiti Removal	2,783.00
588	EFT46896	X-Treme Towing Service Pty Ltd	Vehicle Tow	110.00
589	059810	Yana Krimizi	Junior Development Grant	200.00
590	059759	Young Variety	Thebarton Community Centre Bond Return	772.30
591	EFT46553	Zagarine Paxinos	Reimburse Volunteer Expenses	86.10
592	059771	Zagreb Croatian Bookshop	Library Books	652.50
593	EFT46381	Zen Home Energy Systems	Install Solar Systems	5,601.16
				\$ 3,275,401.34

11.3 South Australian Public Health Act 2016/17 Annual Report

Brief

This report presents to Council the work of the environmental health staff during the reporting period 1 July 2016 to 30 June 2017 pursuant to the South Australian Public Health Act 2011.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

Each year an annual report is submitted SA Health detailing the environmental health related activities undertaken for the reporting period.

Discussion

Each year the City of West Torrens is required to submit an annual report to SA Health. The report contains information relating to the activities undertaken by environmental health staff pursuant to the South Australian Public Health Act 2011.

The information contained in the report will assist the Minister for Health and the Chief Public Health Officer and their delegates to perform their functions under the Public Health Act. These specific functions are contained on page 1 of the Agenda report.

In addition to the activities under the Public Health Act, a range of activities mentioned in the annual report relate to the prevention or remediation of environmental pollution, particularly in the areas of noise, air and stormwater pollution.

Conclusion

The annual report follows a template and demonstrates the wide variety of activities conducted by Council under the Act. A copy is attached for members' information.

Attachments

- 1. South Australian Public Health Annual Report 2016/17**

CITY OF WEST TORRENS

165 Sir Donald Bradman Drive
Hilton SA 5033

Contact:

Ms Robyn Butterfield
Manager Regulatory Services
Telephone: 8416 6333
Email: rbutterfield@wtcc.sa.gov.au

**2016 / 2017 FINANCIAL YEAR ANNUAL
ENVIRONMENTAL HEALTH REPORT**

**Reporting period: 1 July 2016 to 30 June 2017
THE SOUTH AUSTRALIAN PUBLIC HEALTH ACT 2011**

The aim of this report is to assist the Minister for Health and the Chief Public Health Officer and their delegates to perform their functions under the following sections of the *South Australian Public Health Act 2011*:

s17(1) The Minister's functions in connection with the administration of this Act include the following (to be performed to such extent as the Minister considers appropriate):

- (a) to further the objects of this Act by taking action to preserve, protect or promote public health within the State;*
- (b) to promote proper standards of public and environmental health within the State by ensuring that adequate measures are taken to give effect to the provisions of this Act and to ensure compliance with the Act.*

s21(1) The Chief Public Health Officer's functions are as follows:

- (b) to ensure that the Act, and any designated health legislation, are complied with;*

s23(1) The Chief Public Health Officer is required to prepare a written report every 2 years about—

- (a) public health trends, activities and indicators in South Australia*

It is requested that all councils complete and submit this report by 30 September 2017.

When completing this report, please add rows to tables as necessary.

1 ENVIRONMENTAL HEALTH WORKFORCE

1.1 Authorised officers (s44)

Please provide a list of all persons currently authorised by the authority pursuant to s44 of the Act on 30 June 2017 in the following format. This is requested to confirm that the Chief Public Health Officer's notification register is up to date.

Authorised officer's full name	Employment type (PFT, PPT, CE or CNE)	Date authorised	Approved qualification number	Environmental health experience (years/months)	Average EH hours worked per week
Darren Isgar	PFT	21.02.13	7	25 years	30
Anthony Jennings	PFT	21.02.13	8	12.5 years	35
Susan Bourne	PFT	21.02.13	8	12.5 years	35
Deepti Sethi	PFT	17.07.13	8	7.5 years	35

Notes:

Employment type: PFT: Permanent fulltime, PPT: Permanent part time, CE: Contract employee, CNE: Contract non-employee.

Approved qualification number:

Please refer to the list of approved qualifications for the appointment of local authorised officers.

[<ctrl+click here to follow link>](#)

Average EH hours: Please indicate the average number of hours the individual spends working on environmental health related tasks and activities (including food safety, administrative, strategic, management and policy related tasks) for council per week.

1.2 Were any environmental health positions vacant on 30 June 2017?

☒ No – proceed to section 1.3

☐ Yes – complete the table below

Please provide information on all authorised officer positions vacant on 30 June 2017 in the following format.

Position title	Employment type (PFT, PPT, CE or CNE)	Average EH hours per week	Term of contract (if applicable)	Duration position has been vacant

1.3 Any additional comments relating to environmental health workforce

In addition to the 4 authorised officers, the Environmental Health Team also consists of a Community Health Nurse (registered nurse) who is employed on a PPT basis, equivalent to a 0.8 FTE. An Immunisation Administration Officer is employed on a casual basis which equates to approximately a 0.3 FTE.

An additional 3 registered nurses are employed on a casual basis to assist the community health nurse at immunisation clinics.

An immunisation provider service has been required at times to provide coverage when immunisation staff have been absent.

2 SA PUBLIC HEALTH ACT & REGULATIONS - ENFORCEMENT

2.1 Were any section 92 notices issued under the Act during the reporting period?

☒ No – proceed to section 2.2

☐ Yes – proceed to section 2.1.1

2.1.1 In total, how many section 92 notices were issued during the reporting period (not including preliminary notices).

2.1.2 Please provide a summary of the matters that section 92 notices were issued to deal with.

2.1.3 Was action taken on non-compliance with any section 92 notices issued (s.93)?

☐ No – proceed to section 2.1.4

☐ Yes – complete the table below

Details of action taken	Costs recoverable

2.1.4 Were any expiation notices issued or prosecutions commenced for failure to comply with a section 92 notice (s.92.10)?

☐ No – proceed to section 2.1.5

☐ Yes – complete the tables below

Expiation notices issued

Date expiation notice issued (when)	Details of the failure to comply	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

Prosecutions commenced

Date prosecution commenced (when)	Details of the failure to comply	Details and outcome of prosecution

2.1.5 Were any section 92 notices reviewed or appealed (s.95-96)?

☐ No – proceed to section 2.1.6

☐ Yes – complete the table below

Review or appeal?	Summary of findings/outcome of review or appeal

2.1.6 Any additional comments relating to section 92 notices issued

2.2 Were any expiation notices issued or prosecutions commenced for material or serious risks to public health during the reporting period?

☒ **No – proceed to section 2.3**

☐ **Yes – complete tables 2.2.1 - 2.2.3 below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority on persons causing material or serious risks to public health between 1 July 2016 and 30 June 2017 in the following format.

2.2.1 s57 – Material risk to public health – expiation notices issued (\$750)

Date notice issued (when)	Details of the material risk to public health (what)	Was the expiation notice paid, withdrawn or did the recipient elect to be prosecuted?

2.2.2 s57 – Material risk to public health – prosecutions

Date of offence	Person prosecuted (who)	Details of the material risk to public health (what)	Details and outcome of prosecution

2.2.3 s58 – Serious risk to public health – prosecutions

Date of offence	Person prosecuted (who)	Details of the serious risk to public health (what)	Details and outcome of prosecution

2.2.4 Any additional comments relating to material or serious risks to public health

2.3 Were any other expiation notices issued or prosecutions not previously covered commenced for breaches of the Act during the reporting period?

☒ **No – proceed to section 2.4**

☐ **Yes – complete the table below**

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Section.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
46(4)	Authorised officer identity card – failure to surrender	N/A		
47(6)	Hindering or obstructing an authorised officer	N/A		
49(2)	Failure to provide information			
92(11)	Hindering or obstructing a person complying with a notice	N/A		
104	Provision of false or misleading information	N/A		
Totals				

2.4 South Australian Public Health (General) Regulations 2013

2.4.1 How many known premises with public pools and/or spas are there in your council area?

2.4.2 Please complete the table below to indicate routine inspections of public pools and spas conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of water borne illness.

Type of public pool	No. of known public pools and spas in council area. Please count each pool separately at premises with more than one pool.	No. of pools inspected at least once for compliance	Please provide details of any regularly encountered non-compliance issues
Swimming pool	14	14	
Spa pool	0	0	
Hydrotherapy pool	2	2	
Waterslide	0	0	
Other Interactive Water features	1	1	
Totals	17	17	

2.4.3 Were any expiation notices issued or prosecutions commenced under the General Regulations during the reporting period?

☒ No – proceed to section 2.4.4

☐ Yes – complete the table below

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
7	Control of waste on premises			
8(6)	Public swimming pool requirements			
9(7)	Public spa pool requirements			
10	Obligations of public	N/A		
Totals				N/A

2.4.4 Please provide feedback for consideration in relation to the review of the South Australian Public Health (General) Regulations 2013

2.4.5 Any additional comments relating to the South Australian Public Health (General) Regulations 2013

2.4.6 Are there any unregulated interactive fountains or water play areas using recirculated water within your council area?

☒ No – proceed to section 2.5

☐ Yes – provide details of the facilities/features in your area

2.5 South Australian Public Health (Wastewater) Regulations 2013

2.5.1 Were any applications for wastewater works approvals received during the current or previous reporting periods?

☒ No – proceed to section 2.6

☐ Yes – complete the table below

No. of pending applications carried over from the previous reporting period	Number of new applications received during the reporting period.	No. of applications approved	No. of applications refused	No. of applications pending a decision	No. of inspections undertaken by an authorised officer in relation to wastewater works approvals

2.5.2 Do you keep a wastewater works approval register compliant with the requirements of regulation 27 of the Wastewater Regulations?

☐ No

☒ Yes

2.6 South Australian Public Health (Legionella) Regulations 2013

2.6.1 How many cooling towers are registered in your council area? Please provide the number of individual towers even when they are part of a single cooling water system.

2.6.2 Please complete the table below to indicate inspections of high risk manufactured water systems conducted during the reporting period to confirm compliance with the regulations and to minimise the incidence of legionellosis.

Type of registered system	No. of systems on council's register	No. of systems inspected at least once for compliance by an authorised council officer. Reg. 15(1)	No. of systems inspected at least once for compliance by an independent competent person. Reg. 15(2)	No. of follow-up inspections by an authorised officer due to non compliance issues	No. of additional inspections due to complaints and disease investigations	Total no. of inspections conducted
Cooling water systems*	70	70	0	7	10	87
Warm water systems	2	0	2	0	0	2
Total	72	70	2	7	10	89

* A cooling water system may include an individual cooling tower, or a number of interconnected cooling towers that utilise the same recirculating water.

2.6.3 Please provide details of any regularly encountered HRMWS compliance issues.

2.6.4 Were any expiation notices issued or prosecutions commenced under the Legionella Regulations during the reporting period?

☒ No – proceed to section 2.6.5

☐ Yes – complete the table below

Please provide details on all expiation notices issued and prosecutions commenced by the authority during the reporting period.

Reg. No.	Type	No. of expiations issued	No. of prosecutions commenced	Comments
5(2)	Unregistered system			
6(4)	Notification of change to registration particulars.			
6(5)	Notification of permanent decommissioning or removal			
7	Automatic biocide dosing device			
8(1)	Drift eliminators			
9	Commissioning			
10(1)	System plans			
10(3)	Operation and maintenance manuals			
11	Operation and maintenance by a competent person	N/A		
12	Maintenance of cooling water system			
13	Maintenance of warm water systems			
14(1)	Log books			
14(2)	Retain log books			
17(1)	Failure to shut down or decontaminate system			
17(2)	Reporting of notifiable results within 24 hours			
18(4)	Contravention of a condition of a determination or approval			
19	False or misleading statement	N/A		
Totals				N/A

2.6.5 Were any notices issued under the Legionella Regulations during the reporting period?

☐ No – proceed to section 2.6.6

☒ Yes – complete the table below

Reg. No.	Notice type	No. of notices issued	No. of notices complied with by specified date/time	No. of notices not complied with by specified date/time	No. of expiations/ prosecutions for failing to comply with notice (provide details)
15(2)	Independent inspection	2	2	0	0
16	Requirement for microbiological testing	1	1	0	0

2.6.6 Please provide feedback for consideration in relation to the review of the South Australian Public Health (Legionella) Regulations 2013

2.6.7 Any additional comments relating to the Legionella Regulations

3 South Australian Public Health (Severe Domestic Squalor) Policy 2013

3.1 Were any cases of hoarding and/or domestic squalor investigated in your area during the reporting period?

☐ No – proceed to section 4.1

☒ Yes – complete the table below

Please provide the following details on the cases of hoarding and/or domestic squalor investigated during the reporting period.

Total number of cases investigated	Total number of Preliminary Notices issued under Section 92(2)(b)	Total number of General Duty Notices issued under Section 92(1)(a)	Total number of Risk to Health Notices issued under Section 92(1)(b)
3	0	0	0

3.2 Is the South Australian Severe Domestic Squalor Scale (Appendix 2 – A Foot in the Door) used for the assessment of cases of domestic squalor?

☒ Yes – proceed to section 3.3

☐ No – describe what other processes or tools are used.

3.3 Are you involved in an interagency squalor group?

☐ No – proceed to section 3.4

☒ Yes – provide details on the group and the agencies involved.

The City of West Torrens is a member of the Western Hoarding and Squalor Group. The group consists of representatives from other western suburb local governments, state government agencies and non government, not for profit service providers. The group meets quarterly with an objective and focus of the group to facilitate an interagency approach when dealing with properties involving squalor and hoarding.

3.4 In instances of severe domestic squalor where a breach of the general duty or a risk to public health has been identified, what public health risks have been associated with these cases?

3.5 Have situations of hoarding and/or domestic squalor been encountered where the application of the Act has been deemed inappropriate?

☐ No – proceed to section 3.6

☒ Yes – What alternative approaches or legislation were used in these cases?

All of the cases investigated during this reporting period were assessed as hoarding, with severe domestic squalor not being present. The investigations revealed that there was no breach of the general duty or a risk to public health was not identified.

In all of these cases a level of intervention was required, this included identifying their needs and then determining which agencies or organisations can provided these services. The environmental health team has utilised the Commonwealth Home Support Program staff and other Community Development (Council) staff in some instances to assist with these cases, who are able to provide or offer referrals to other agencies who can assist.

3.6 Has the South Australian Public Health (Severe Domestic Squalor) Policy 2013 and associated guideline 'A Foot in the Door' assisted you in the administration of the Act and in the resolution of cases of severe domestic squalor?

☒ **Yes**

☐ **No – provide an overview of your experiences**

3.7 Any additional comments on the South Australian Public Health (Severe Domestic Squalor) Policy 2013?

4 The South Australian Public Health (Clandestine Drug Lab) Policy 2016

4.1 Were any clandestine drug laboratories reported and/or investigated in your area during the reporting period?

☒ No – proceed to section 5.0

☐ Yes – complete the table below

Please provide details on all clandestine drug laboratories reported and/or investigated during the reporting period.

Total number of clan labs notified	Total number of clan labs assessed		Total number of clan labs completely remediated		Total number of clan labs currently being remediated		Total number of clan labs declared unfit for human habitation		Total number of clan labs demolished
	Through agreement	Through Notice (s.92)	Through agreement	Through Notice (s.92)	Through agreement	Through Notice (s.92)	Through agreement	Through Notice (s.92)	
0								0	0

4.2 Was a site inspection undertaken of any of the clandestine drug labs listed above?

☐ Yes - total number of inspections undertaken ____

☐ No – proceed to section 4.3

4.3 Has the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016 and the associated 'Practice Guideline for the Management of Clandestine Drug Laboratories' assisted you in the administration of the Act and in the remediation of clandestine drug laboratories?

☐ Yes

☐ No – provide an overview of your experiences

4.4 Any additional comments on the South Australian Public Health (Clandestine Drug Laboratory) Policy 2016?

5 Environmental Health Complaints/Customer Requests

Please complete the table below to indicate the number of environmental health complaints and customer requests received and actioned during the reporting period. Please change category names or add new categories according to council's complaint/customer request recording system.

Type of complaint / customer request (category)	Number received
Accommodation Standards	1
Air Pollution / Odours / Air quality / Dust	32
Asbestos	2
Body Piercing / Tattooing / Other Skin Penetration	0
Combustion Heaters / Wood Heater Smoke	8
Community Amenity	3
Contaminated Land	1
Development Pollution	31
Discharge of Wastes / Waste Control / Refuse Storage and/or Disposal	7
Excessive Vegetation / Long Grass / Undergrowth / Fire Hazard	-
General Health Complaint or Enquiry / Other	3
Hazardous Substances	1
Infectious Disease / Notifiable Condition	5
Hairdressing / Beauty Salons	0
Keeping of Animals	-
Legionella Investigation	10
Mosquitoes	1
Noise	75
Public Swimming Pools and Spa Pools	0
Rats or Mice	62
Sanitary Facilities	1
Septic Tanks / Aerobic Servicing / Failing Onsite System	1
Sharps Disposal	26
Supported Residential Facilities	0
Vermin (including pigeons and insects) other than rats, mice, wasps and mosquitoes	13
Wasps	60
Water Quality (other than public swimming pools and spa pools)	0
Stormwater pollution	21

Person to contact regarding the contents of this report:

Robyn Butterfield

Name

5/9/17

Date



Signature

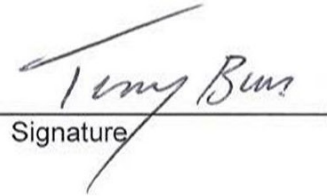
Endorsed by Chief Executive Officer/delegated person:

Terry Buss
Chief Executive Officer

Name

5 September 2017

Date



Signature

Please submit your completed report by 30th September 2017 in electronic copy emailed to:

HealthProtectionPrograms@health.sa.gov.au

This template will be reviewed annually.

11.4 Council Budget Report - TWO Months to 31 August 2017

Brief

This report provides information to Council on budget results for the two months ended 31st August 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for August 2017.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Rates are below budget YTD by \$114,427, largely due to capital value growth impacting the rates equivalent payment.
- Statutory charges are above budget YTD by \$114,301, with parking income (\$42,943), dog related income (\$49,279) and development act income (\$15,663) greater than expected.
- User charges are below budget YTD by \$6,737, predominantly for timing reasons which includes unfavourable variances for waste royalty income (\$22,000) and other sanitary and garbage income (\$26,857). Conversely, a favourable timing variance exists for community centres and hall hire (\$45,884).
- Grants and subsidies income is below budget YTD by \$483,358, principally due to the timing of grants commission payments (\$301,000), urban local road grant (\$152,872) and library payments (\$70,056). Additionally, CHSP grants are favourable (\$40,820) due to the timing of the first quarter payment for home assist scheme.
- Reimbursements and other income is \$58,835 above budget YTD, which includes better than expected investment returns for the Mendelson Foundation (\$20,158) and sundry income (\$29,000).

The end of year (EOY) forecast for operational income is expected to remain unchanged to the current budget.

Operational Expenditure

Key variances include:

- Staff and related costs are \$916,611 below budget YTD for vacancy and timing reasons. Workers comp insurance payments largely explain the variance, being budgeted fully in July but now being invoiced quarterly (being \$791,135 of the variance amount).
- Buildings, furniture, plant and equipment costs are \$157,361 below budget YTD predominantly due to the timing of plant and equipment depreciation (\$146,090) and computer expenditure (\$118,025). Conversely, an unfavourable timing variance exists for sundry plant costs (\$114,985).
- General expenses are below YTD budgets by \$427,685, mainly due to the timing of insurance premiums (\$487,400), and advertising and promotion (\$27,233). Offsetting this are unfavourable timing variances for professional fees (\$48,217) and minor capital (\$20,626).
- Council related expenditure is \$330,812 above budget YTD, predominantly due to the timing of expenditure associated with levies (\$340,787).
- Contract and material expenditure is \$61,894 above budget YTD, largely for timing reasons associated with contractors (\$53,740), and waste contract costs (\$10,427).
- Occupancy and property costs are above budget YTD by \$17,206, driven predominantly by unfavourable timing variances for water rates of \$50,473.

The EOY forecast for operational expenditure is expected to remain unchanged to the current budget.

Capital Expenditure

Key variances include:

- Motor vehicle expenditure is below budget YTD by \$19,200, which is timing related.
- Computer equipment expenditure is below budget YTD by \$205,496, again timing related.
- Other plant and equipment expenditure is above YTD budget by \$146,007 for timing reasons. This is almost entirely depot related.
- Land and building costs are \$572,272 above budget YTD, largely due to the deposit placed on the new depot site. Additionally, there are some smaller timing variances associated with other land and building capital projects.

The EOY forecast for capital expenditure is expected to increase at September budget review due to the purchase of the new depot.

Capital Income

Key variances include:

- A favourable timing capital income variance of \$20,000 exists associated with the state black spot funding.

The EOY capital income budget is expected to remain unchanged.

Capital Works Expenditure

Expenditure on capital works YTD is \$656,587.

A capital works expenditure summary for YTD August 2017 is attached with appropriate comments provided on the status of individual budget lines. 23.8 percent of the capital works budget has been spent or committed by way of purchase orders as at 31st August 2017.

It is estimated that 100 per cent of the forecast budget of \$18,861,855 is required to complete the program of works and that 84 per cent will be completed by 30 June 2018.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget.

Conclusion

Information is provided in this report on budget results for the two months ended 31st August 2017.

Attachments

1. **August Budget v's Actual**
2. **Capital Works - Budget v's Actual**

City of West Torrens
Finance Budget Report for the 2 Months Ended 31 August 2017
Operational Income and Expenditure (\$'000's)

Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast
Income								
56,263	56,263	Rates	55,916	55,802	(114)	(0%)	461	56,263
2,293	2,293	Statutory Charges	508	623	114	22%	1,670	2,293
1,242	1,242	User Charges	246	239	(7)	(3%)	1,003	1,242
3,615	3,615	Grants & Subsidies	602	119	(483)	(80%)	3,496	3,615
1,163	1,163	Reimbursements & Other Income	118	177	59	50%	986	1,163
64,577	64,577	Total Income	57,391	56,960	(431)	(1%)	7,617	64,577
Expenditure								
22,988	22,988	Staff & Related Costs	3,914	2,998	917	23%	19,991	22,988
4,768	4,768	Buildings, Furniture, Plant & Equipment	1,256	1,099	157	13%	3,669	4,768
8,315	8,315	Community Asset Costs	1,412	1,412	0	0%	6,903	8,315
4,115	4,115	General Expenses	1,292	864	428	33%	3,251	4,115
151	151	Bank & Finance Charges	17	17	(0)	(3%)	133	151
4,279	4,279	Council Related Expenditure	1,095	1,426	(331)	(30%)	2,854	4,279
8,355	8,355	Contract & Material Expenditure	956	1,018	(62)	(6%)	7,338	8,355
1,670	1,670	Occupancy & Property Costs	142	160	(17)	(12%)	1,510	1,670
(85)	(85)	Expenditure Recovered	(14)	(24)	10	(71%)	(61)	(85)
54,556	54,556	Total Expenditure	10,071	8,969	1,101	11%	45,587	54,556
10,020	10,020	Operating Surplus/Deficit						10,020

City of West Torrens Finance Budget Report for the 2 Months Ended 31 August 2017 Capital Income and Expenditure (\$'000's)										
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast		
97	97	Motor Vehicles	19	0	19	100%	97	97		
255	255	Computer Equipment	218	12	205	94%	243	255		
1,049	1,049	Other Plant & Equipment	1	147	(146)	(17507%)	902	1,049		
7,930	7,930	Land & Buildings	717	1,290	(572)	(80%)	6,640	7,930		
323	323	Library Resources	37	18	19	51%	304	323		
9,654	9,654	Total Expenditure	993	1,467	(475)	(48%)	8,186	9,654		
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast		
3,625	3,625	Grants & Subsidies - Capital Income	0	20	(20)	0%	3,605	3,625		
3,625	3,625	Total Income	0	20	(20)	0%	3,605	3,625		
								0		
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	Adopted Budget Revised		
2,556	2,556	Environment Program	426	43	383	90%	2,513	2,556		
4,387	4,387	Recreation Program	731	232	499	68%	4,155	4,387		
11,919	11,919	Transport Program	1,987	381	1,605	81%	11,538	11,919		
18,862	18,862	Total Expenditure	3,144	657	2,487	79%	18,205	18,862		

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 August 17
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
<i>Stormwater & Drainage</i>									
300,000	300,000	Minor Drainage Upgrades and Replacement Work	21,570	144,109	165,680	55.2%	300,000	100%	Minor Works / Program upgrade ongoing
1,985,900	1,985,900	Lockleys Catchment	21,769	337,559	359,328	18.1%	1,985,900	100%	Works on May Tce are completed. Consultation design for Rutland Ave Traffic Control and local stormwater collection has been completed with community consultation to be scheduled shortly. Henley Beach Road crossing at Rutland Avenue is completed . Detailed designing of Henley Beach Rd crossing at May Terrace is completed and currently seeking offers for undertaking the works.
0	0	Ashley St (West St to Hayward Ave)	0	0	0	0.0%	0	100%	Design is complete and is being reviewed in consideration of adjacent traffic management works in Ashley St and Hayward Ave.
175,000	175,000	BHKC- Down stream South Rd and Gray St Bend	0	0	0	0.0%	175,000	100%	
50,000	50,000	Plympton Green	0	0	0	0.0%	50,000	100%	
45,000	45,000	Shannon Ave Pump Station	0	54,010	54,010	120.0%	45,000	100%	Design project is underway for upgrade of pump station. Works to be scheduled, subject to budget approval - 2018 / 2019.
0	0	Maria Street Drainage	0	0	0	0.0%	0	100%	These works are now being considered in context with greater drainage upgrade along George St, Dew St and Maria St. Detailed design completed and currently out to tender .
<i>Other Environment</i>									
0	0	Brown Hill and Keswick Creeks	0	0	0	0.0%	0	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	0	Glenelg Adelaide Pipeline (GAP)	0	43,500	43,500	0.0%	0	100%	The budget funds to undertake a review of the current staged implementation plan and commence design on the next stage of the pipeline network.
2,555,900	2,555,900	Program Total	43,339	579,179	622,518	24.4%	2,555,900	100%	
RECREATION PROGRAM									
<i>Parks & Gardens</i>									
620,000	620,000	Playground Upgrade	24,607	108,078	132,686	21.4%	620,000	100%	Project in progress; refer Urban Services Report 5 September 2017
330,000	330,000	Reserve Developments - Various	91,416	225,678	317,094	96.1%	330,000	100%	Project in progress; refer Urban Services Report 5 September 2017
560,000	560,000	River Torrens Upgrade	6,754	111,315	118,069	21.1%	560,000	100%	Project in progress; refer Urban Services Report 5 September 2017
30,000	30,000	River Torrens Path Upgrades	24,255	745	25,000	83.3%	30,000	100%	Works in progress
645,000	645,000	Reserve Irrigation Upgrades	40,717	100,933	141,650	22.0%	645,000	100%	Project in progress; refer Urban Services Report 5 September 2017
0	0	Additional Open Space Amenity Initiatives	4,389	17,142	21,531	0.0%	0	100%	Works upgrade program commenced - various projects
60,000	60,000	Bikeway Path Upgrade and Reseal	0	0	0	0.0%	60,000	100%	Works scheduled / programmed

CITY OF WEST TORRENS
BUDGET 2017/18 - AS AT 31 August 17
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
		<i>Sports Facilities</i>							
50,000	50,000	Tennis Court Upgrades	0	38,040	38,040	76.1%	50,000	100%	Works scheduled / programmed
1,441,900	1,441,900	Apex Park	33,565	9,478	43,043	3.0%	1,441,900	100%	Project in progress; refer Urban Services Report 5 September 2017
0	0	Airport Road	0	0	0	0.0%	0	0%	
0	0	Memorial Gardens	0	0	0	0.0%	0	0%	
650,000	650,000	Thebarton Oval Kings Reserve	6,050	113,328	119,378	18.4%	650,000	50%	Project in progress; refer Urban Services Report 5 September 2017
4,386,900	4,386,900	Program Total	231,753	724,737	956,490	21.8%	4,386,900	93%	
		TRANSPORT PROGRAM							
		<i>Roads Sealed</i>							
9,339,763	9,339,763	City Funds/ULRG Funds/Carryovers	307,815	1,762,910	2,070,725	22.2%	9,339,763	75%	Project in progress; refer Urban Services Report 5 September 2017
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	100%	Project in progress; refer Urban Services Report 5 September 2017
0	0	<i>Other Transport</i> Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%	0	0%	
150,000	150,000	Bus Shelters	0	98,650	98,650	65.8%	150,000	100%	Sites being scoped in preparation for civil works. Bus shelters to be purchased and installed.
280,000	280,000	Traffic Management	45,683	303,396	349,079	124.7%	280,000	70%	Minor Traffic Management & LATM related works ongoing. Design for roundabout at Dew and George Street, Thebarton completed, currently developing tender documentation. Blackspot funding for 16/17 is at Hardys Rd & Ashley St - roundabout (\$79,250), Wainhouse St & North Pde (\$20,000). Detailed designs undertaken for both, land acquisition for Hardys Road / Ashley Street Roundabout has been undertaken and the early works has commenced in way of relocating underground services. Other LATM projects are ongoing. Jenkins St koala school crossing is completed..
300,000	300,000	Bicycle Management Schemes	0	27,470	27,470	9.2%	300,000	100%	Beare Avenue shared use path is completed, currently scoping upgrade works to Captain Mckenna and Reece Jennings shared paths.
360,000	360,000	Public Lighting	27,997	189,947	217,944	60.5%	360,000	95%	Project in progress; refer Urban Services Report 5 September 2017
0	0	Bio-Science Precinct Works	0	0	0	0.0%	0		
		<i>Bridges</i>							
50,000	50,000	Bridge Ancillary Works (as per Bridge Audit)	0	0	0	0.0%	50,000	100%	
		<i>Footways & Cycle Tracks</i>							
168,054	168,054	Footpath Renewal Program	0	39,162	39,162	23.3%	168,054	85%	Project in progress; refer Urban Services Report 5 September 2017
197,862	197,862	Footpath Construction Program	0	112,387	112,387	56.8%	197,862	85%	Project in progress; refer Urban Services Report 5 September 2017
200,000	200,000	Footpath Remediation Program	0	0	0	0.0%	200,000	0%	Various footpath projects are scheduled to commence
11,919,055	11,919,055	Program Total	381,495	2,533,922	2,915,417	24.5%	11,919,055	77%	
18,861,855	18,861,855	TOTAL - ALL CAPITAL WORKS	656,587	3,837,837.83	4,494,425	23.8%	18,861,855	84%	

11.5 Review of Hard Waste Collection Trial

Brief

A review is provided in this report on the at-call hard waste collection service trial that commenced operation on 1 October 2015 and is due to cease on 30 September 2017.

RECOMMENDATION

The Committee recommends to Council that the following options for the hard waste collection service be considered:

1. The at-call hard waste collection service be continued with residents being entitled to two booked collections per household per financial year.
2. A short term extension of at-call collection arrangements be negotiated with Solo from 1 October 2016 in order for the service to be tendered by Council;
3. A tender be called for an at-call hard waste collection service to be provided to Council residents.

OR

1. An annual collection service be provided to residents based on the service model used by Council prior to the at-call collection service trial being introduced.
2. A comprehensive publicity campaign be undertaken to advise residents of the service change occurring.

Introduction

This report reviews the at-call hard waste collection service trial that commenced operation on 1 October 2015 and is due to cease on 30 September 2017.

Discussion

A comprehensive report on the first 12 months of the trial, which includes comprehensive background information, is included in this report as **Attachment 1**. It was tabled on 20 September 2016, with Council resolving as follows:

MOVED Cr Woodward SECONDED Cr O'Rielley that the current at-call hard waste collection trial be extended until 30 September 2017 in its current form. At the conclusion of the extension the cost, service levels, and results of community survey be presented to Council for consideration.

CARRIED

Information on the second year of the trial is provided in this report, including cost, service level and survey information.

Promotion

The following promotion was undertaken following Council's decision to extend the trial by a further 12 months.

Website

An article entitled 'When two are better than one' was published on the news page of the website on 19 August outlining the fact that residents would be entitled to two hard waste collections during the 12 month trial period and the anticipated benefits of the at-call service.

The news page was updated on 13 October to direct residents to the revised hard waste page of the website where they would find information on how to book, the collection guidelines and items that will or will not be collected.

The hard waste page was again updated on 2 November to inform residents of what happens to the items after collection, given some in the community are under a misconception that it all ends up in landfill and this is simply not the case.

<u>Website</u>	
22 Feb 2017 - current Republished on: <ul style="list-style-type: none"> • 5 April • 1 May • 29 May • 4 Aug 	Latest news story about hard waste survey (when the story is republished it goes to the 'top of the queue on the latest news list on the website').
23 May 2017 - current	Survey is featured on a separate page 'Have your say: community consultations'

Social media

Social media, especially Facebook and Twitter, are a widely used source by many Australians for obtaining information. Latest ABS statistics show that 70 per cent of Australians are active Facebook users, with one in two using it on a daily basis.

CWT uses Facebook and Twitter to provide information to residents and the general public and, in some instances, to direct traffic to Council's website for further information and engagement.

Regular messages about the at-call hard waste survey with future service options occurred on Facebook and Twitter. These messages included reference to there being two at-call collections.

Messages about the survey appeared on Facebook on:

- 23 February 2017
- 28 April 2017
- 26 May 2017
- 21 June 2017
- 24 July 2017
- 14 April 2017.

Messages about the survey appeared on Twitter on:

- 29 September 201
- 13 October 2016
- 11 November 2016
- 16 December 2016
- 23 February 2017
- 28 April 2017
- 26 May 2017
- 21 June 2017
- 24 July 2017
- 14 April 2017.

Flyer

The full colour bi-fold flyer entitled 'Domestic Hard Waste Collection: New 'At-Call' Trial was updated and was available from the Civic Centre, Hamra Centre Library and Community Centres. It was used on displays encouraging residents to 'have their say'

Talking Points

Talking Points featured the following articles:

- The Spring 2016 edition (page 2) informed residents that the at-call collection service trial was continuing, how to book the service, and to consider donating items in reasonable condition to local charitable or not-for-profit community organisations. Council would be surveying residents with options for the collection service in the future.
- The Summer 2017 edition (page 18) had an article entitled 'Hard waste do's and don'ts' and set out how to book a collection and the guidelines to be followed.
- The Autumn 2017 edition (page 16) contained an advertisement for the hard waste survey regarding which collection service residents prefer.
- The Winter edition (page 16) also contained the advertisement mentioned above with a reminder that time was running out for feedback on the trial.

Messenger

Articles on the hard waste trial appeared in the Council column as follows:

- November 2016 - informed residents of the continuation of the trial and how to book a collection
- December 2016 - provided further details about the trial and how to book a collection.
- February 2017 - informed residents of the Council survey on options for the future of the service. This was repeated in March, May and June this year.
- July 2017 - reminder about booking a hard waste collection and completing the survey.

Sign Structures

Vinyl or corflute banners, 'two are better than one', have been displayed at various banner locations in the Council area, subject to site availability. The display schedule has been as follows:

- Tapleys Hill Rd, West Beach - vinyl banner
8 May 2017 - 3 July 2017
- Corner Henley Beach Rd & South Rd, Torrensville - vinyl banner
8 August 2016 - 11 November 2016

- Corner Hounslow Ave and Marion Rd, Cowandilla - corflute
3 July 2017 - 24 July 2017
- Tapleys Hill Rd (near Torrens Bridge), West Beach/Fulham - corflute
29 May 2017 - 24 July 2017

Multiscreen graphic - Hamra Centre foyer

The multi-screen display in the foyer of the Hamra Centre has been used for several graphics related to the at-call trial. These include:

- A graphic advising residents that they could book two collections by phoning Solo or booking online on the Council website.
- A graphic encouraging residents to 'have their say' by completing the survey and how to do so.

Public displays - 2017 Survey

The pull-up banner was revamped and included the image used for the flyer to provide a more consistent look and was displayed in the foyer of the Civic Centre. To promote a new survey with the options for the future of the collection service, a display panel was created for the Civic Centre and Hamra Centre foyers which included a poster inviting residents to 'have their say', the survey of future service options, reply-paid envelope and the flyer about booking a hard waste collection.

Shopping Centres

A member of the Waste team attended the following shopping centres this year to promote the at-call service survey and spoke to just over 500 residents:

- | | |
|--|-------------------------|
| • Hilton Plaza: Mon 27 March 2017. | 156 Surveys handed out. |
| • Centro Kurralta Park: Mon 3 April 2017. | 75 Surveys handed out. |
| • Torrensville Plaza: Thurs 27 April 2017. | 109 Surveys handed out. |
| • Foodland Thebarton: Wed 17 May. | 93 Surveys handed out. |
| • Foodland Brooklyn Park: Tues. 30 May | 70 Surveys handed out. |

On hold Messages

The 'on hold' messages between January 2017 and August 2017 included a message about the at-call collection service, as follows:

January 2017 - March

FVO: Got some unwanted items that you found while you were cleaning up during the holidays? West Torrens residents can book two at-call hard waste collections per year.

MVO: To find out more, visit the hard waste section on our website or speak with an officer when you come off hold.

July- 18 August

FVO: Time is running out for you to have your say on the way we collect hard waste. For the past two years we've been trialling an at-call system rather than an annual pick up.

MVO: During this time we've been asking our residents which system they prefer through an online survey. This finishes on Friday 18 August so make sure you've had your say. Visit westtorrens.sa.gov.au to do the survey if you haven't already.

Survey

Residents who booked the service were all sent a survey on the at-call service and a reply-paid envelope. It was also available on-line for these residents, as well as any others who had not used the service, but wanted to complete the survey. For those without internet access, hard copies of the survey, reply-paid envelopes and the flyers were available for collection from displays in the foyer of the Civic Centre and the Hamra Centre as well as from manned displays at shopping centres.

A copy of the survey pro-forma is included with this report as **Attachment 2**. Details on questions containing personal information (questions 1 - 4) have not been included in this report.

Summary of Survey Results

917 responses to the survey were received (1,595 previously), of which 282 (or 31.6 per cent) did not use and have never used the at-call service. In summary the survey indicated the following:

- 68 per cent of residents who booked a collection rated the customer service and collection service from Solo, the ease of booking online and the information provided about the collection as very high to excellent.
- Nearly 89 per cent found the waiting time to be acceptable overall and the overall average waiting period of nearly 12 calendar days as excellent.
- Just over 82 per cent were comfortable about continuing to use the service and overall the collection service was rated as 'good' or 'excellent' by approximately 83 per cent.
- 54.2 per cent of survey respondents preferred to move permanently to an at-call hard waste collection service which can be booked once or twice per year, although 32.4 per cent were not in favour.
- By way of contrast, 45.4 per cent of survey respondents favoured a return to the former hard waste collection approach, with nearly 40 per cent not in favour.
- There is nearly 80 per cent support for two collections per year.
- Nearly 72 per cent of residents who prefer two at-call collections per year rejected the option of one collection being replaced with a waste voucher.

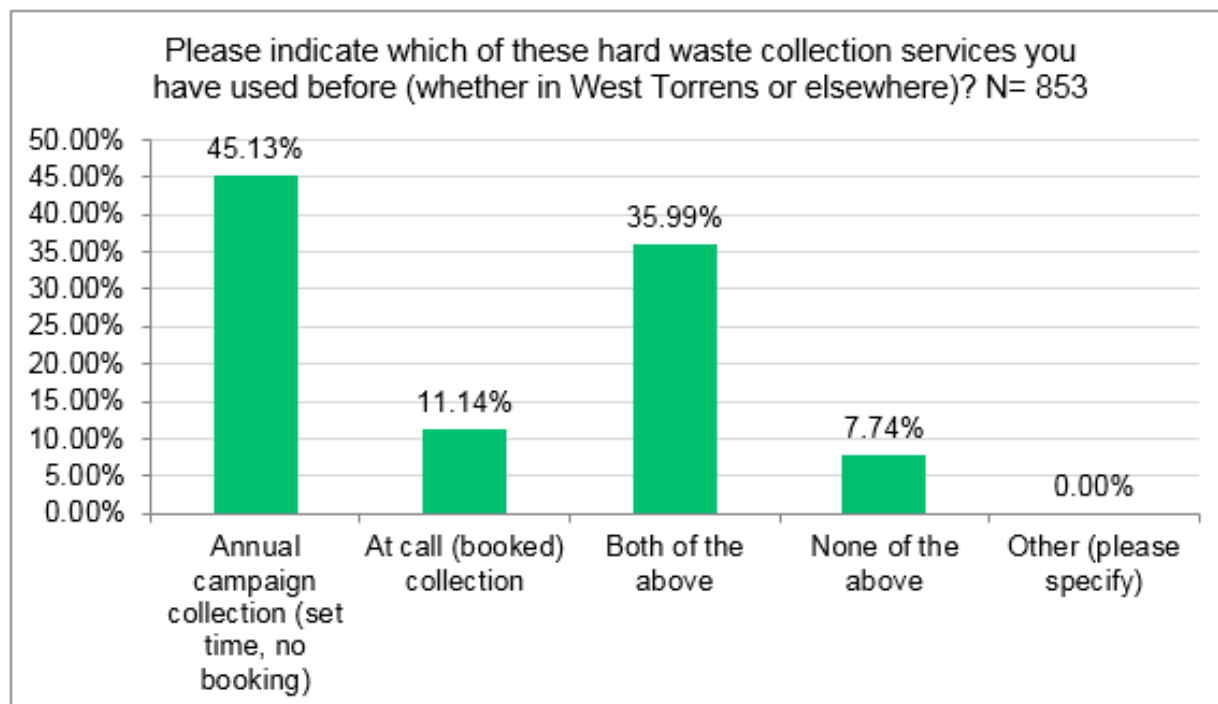
Detailed Survey Results

- The customer service experience with Solo staff when booking a service was rated at 4.48 where 5 = excellent.
- The ease with which one completed the booking process online was rated at 4.28 where 5 = excellent.
- The information provided about the collection, including what was, and was not, accepted was rated at 4.33 where 5 = excellent.
- 75.5 per cent rated the waiting time between booking and collection as 'good' or 'not an issue' whereas 11 per cent rated it as 'too long' or 'far too long'. 13.4 per cent thought it was 'acceptable', so in total 88.9 per cent found the waiting time to be acceptable overall. [n= 558]
- The collection service provided by the contractor was rated at 4.36 where 5 = Excellent.
- For those who used the collection service, when asked how they felt about continuing to use it, 82.6 per cent were 'comfortable' or 'entirely comfortable', 7 per cent were 'unsure', and 10.6 per cent were 'uncomfortable' or 'very uncomfortable'. [n = 565].
- When asked for their overall rating of the collection, 83.2 per cent rated it as 'excellent' or 'good', 8 per cent rated it as 'average' and 8.8 per cent rated it as 'unsatisfactory' or 'poor'. [n = 567].

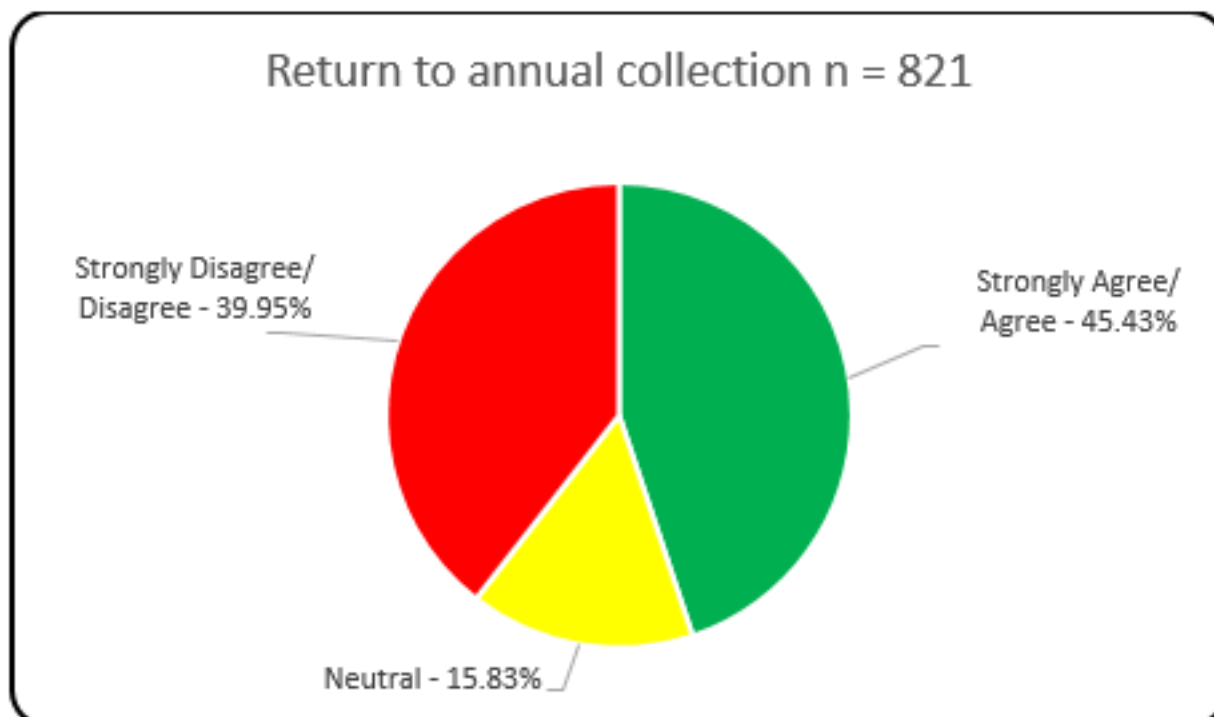
Solo Resource Recovery advised of the average waiting time per suburb as follows:

Suburb	Ave. Waiting Time (Calendar Days)	Total Collections
Ashford	12.5	83
Brooklyn Park	10.5	531
Camden Park	11.2	367
Cowandilla	10.0	201
Fulham	15.1	331
Glandore	10.7	159
Glenelg North	12.7	139
Hilton	10.7	118
Keswick	11.1	79
Kurralta Park	12.1	320
Lockleys	15.1	621
Marleston	10.3	188
Mile End/ Mile End South	11.1	602
Netley	11.1	196
North Plympton	11.4	352
Novar Gardens	12.1	281
Plympton	10.8	551
Richmond	11.0	470
Thebarton	11.0	476
Torrensville	11.0	627
Underdale	14.6	288
West Beach	15.1	251
West Richmond	12.6	130

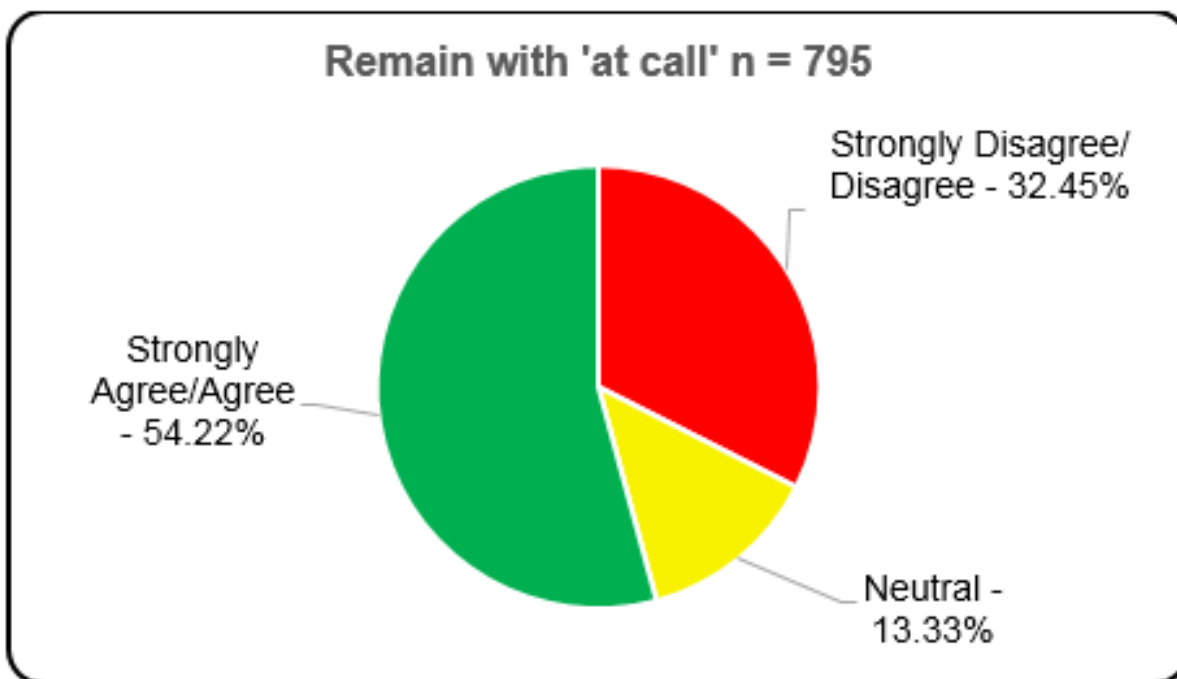
Given that the aim is for a waiting period of no more than one month, an overall average waiting period of 12 calendar days is very good.

Previous use of a hard waste collectionHard waste collection service preference

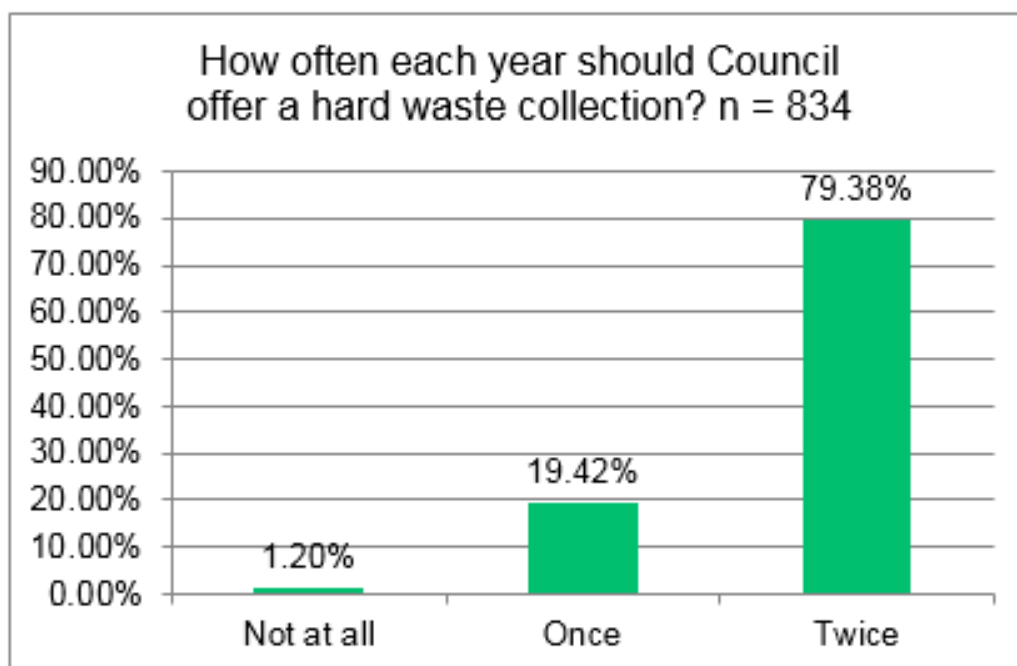
- When asked if Council should return to the former hard waste collection approach (annual collection) 45.4 per cent favoured a return compared with nearly 40 per cent who did not. See the chart below.



- When asked if Council should move permanently to an at-call hard waste collection service which can be booked once or twice per year, 54.2 per cent preferred this option, 13.3 per cent were neutral and 32.4 per cent were not in favour.

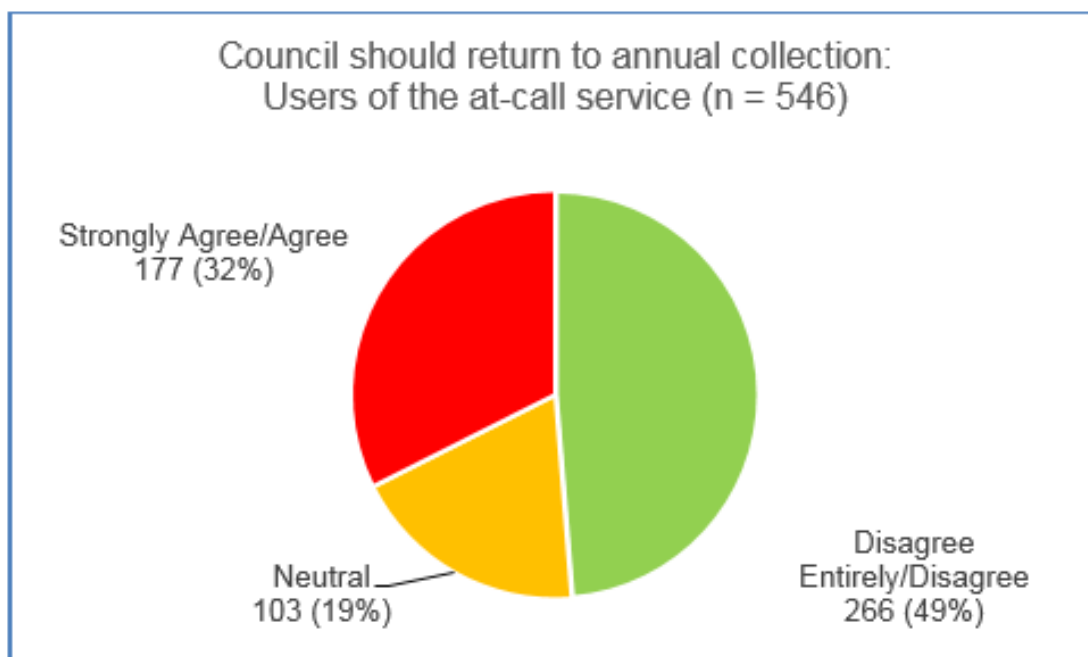
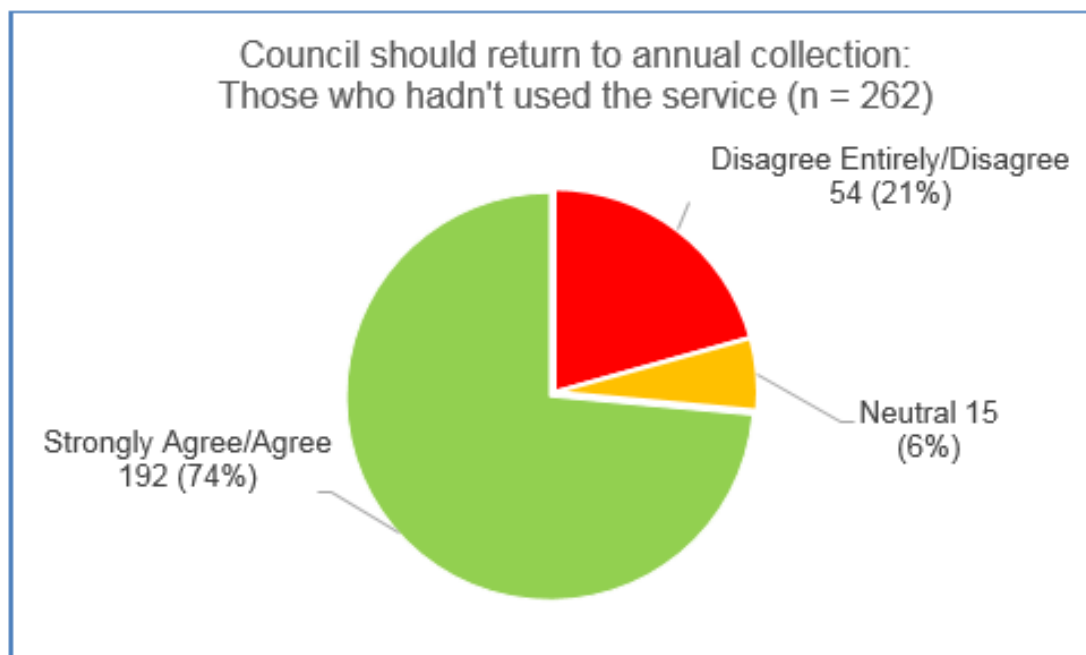


- Residents were asked how often each year Council should offer a hard waste collection. There is nearly 80 per cent support for two collections per year.



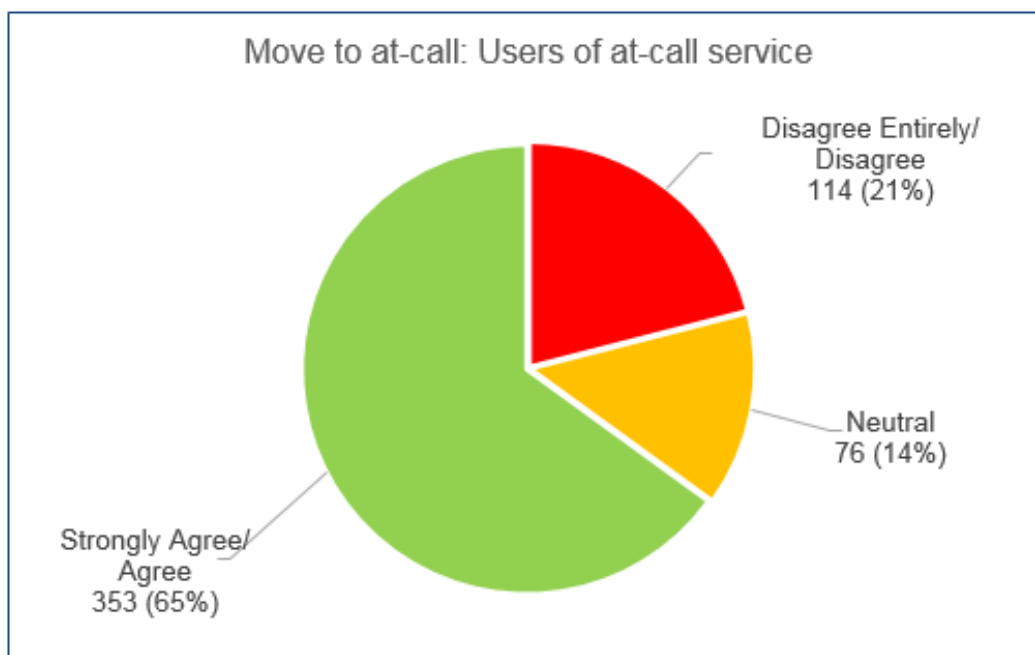
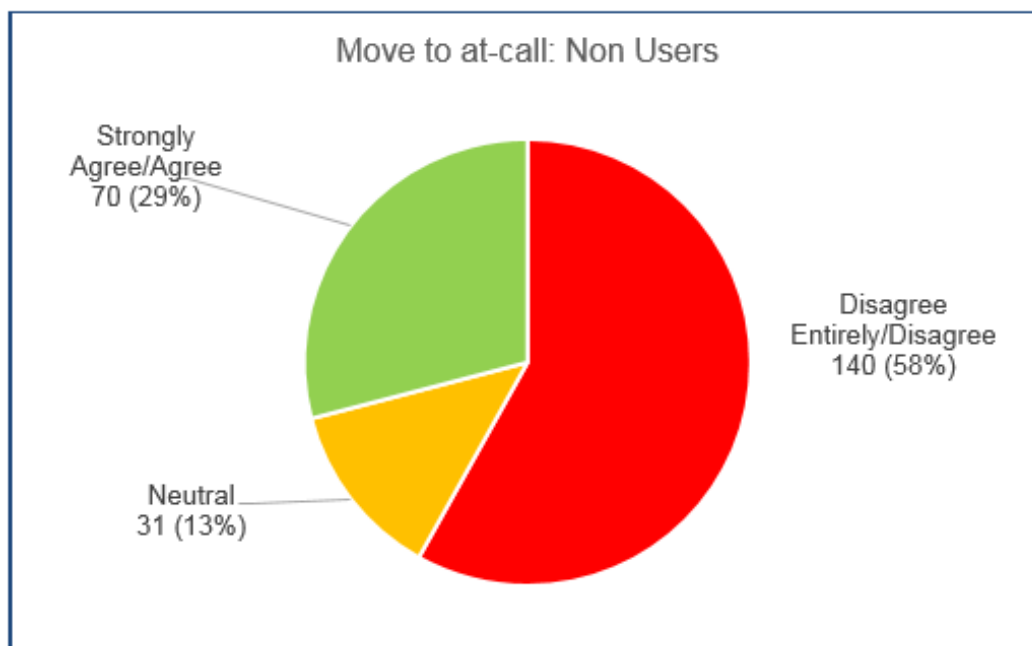
- In response to the question asking residents if their preference is for two hard waste collections each year, whether they would prefer the option of a free voucher to dump a trailer load of rubbish instead of one of the collections, 71.8 per cent rejected this option in favour of two booked collections.

Data has been analysed from the point of view of those who responded 'Yes' or 'No' to the question which asked if they had used the new at-call collection service to determine if the use of the service influenced the way residents responded. The charts below show the results.



74 per cent of those who had not used the at-call service wanted a return to an annual collection, which compares with just 32 per cent for those who had used the service.

By way of contrast, the charts that follow show that 65 per cent of those to use the at-call service favour its permanent introduction, whereas just 29 per cent of those not to use it favour this move.



Other comments and suggestions

440 residents provided additional comments and suggestions, with many believing that the at-call collection involves sending all the material collected to landfill whereas the annual collection did not. This assumption is incorrect. Items such as mattresses, metal and electronic / electrical waste are generally collected by a separate vehicle for ease of recycling. Items that are collected in a rear compactor truck are sorted at Solo to recover metal and timber for recycling and the remainder is sent to Sita Resourceco Alternative Fuels to be processed into fuel for Adelaide Brighton Cement. A very small percentage of the hard waste collected in the last few years has ended up in landfill.

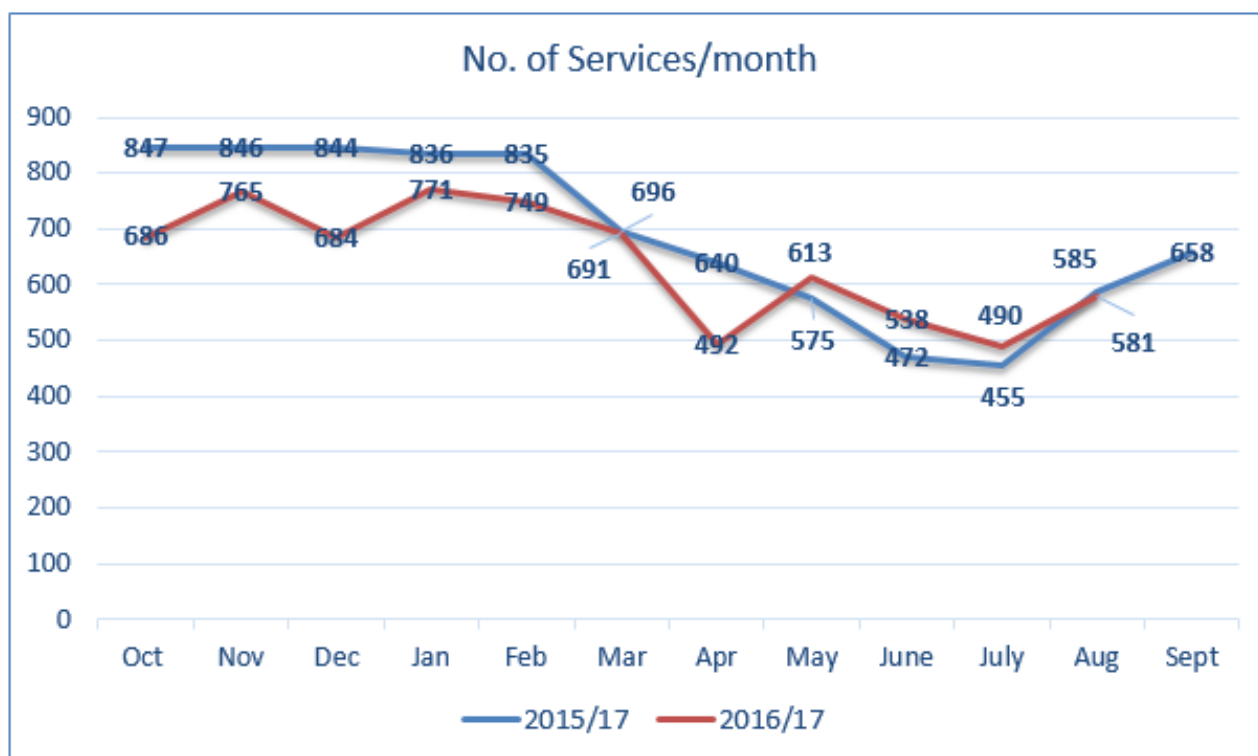
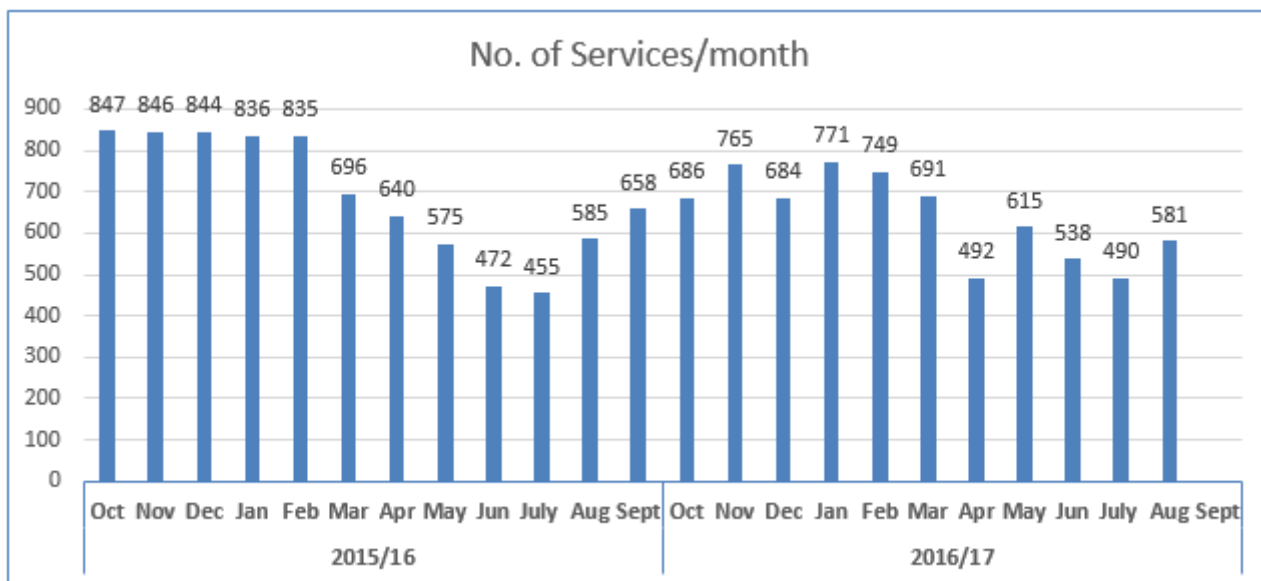
18 residents who provided additional comments (4 per cent) reported that the limit per collection of 2 cubic metres was too restrictive. They needed to book a second collection if that option was still open to them.

Trial data

There were 8,289 collections at an average of 691 per month in the first year of the trial. Collections per month declined as the trial progressed as evidenced by the graph below. Demand for bookings declined after February each year and increased with the warmer weather.

From 1 October 2015 to 31 August 2016 there were 7,631 collections, an average of 694 per month. For the same period in Year 2 of the trial, there were 7,062 collections at an average of 642 per month.

986 residents in year 1 and 1,362 residents in year 2 had two or more collections.



More detailed disposal and collection statistics for the trial, including costs, are shown in the table that follows.

Disposal tonnages total 1,214.7 for the first year to 30 September 2016. This compares with 767 tonnes in the 2014 collection, representing an increase of 448 tonnes or 58 per cent in the first year of the trial. Service numbers for the first year of the trial totalled 8,289 collections which was on a par with 2014.

In the second year of the trial disposal tonnages for the 11 months to 31 August 2017 total 873.7. Service numbers and tonnages collected declined in the second year of the trial: it is estimated that collections will total 7,700 for approximately 1,000 tonnes, representing an increase of 233 tonnes or 30 per cent against the 2014 collection but a decrease of 19.3 per cent against the first year of the trial.

The overall tonnage increase is largely attributable to a substantial absence of 'scavengers' during the trial.

Costs

Costs for the first year of the trial totalled \$380,572. This compares with a cost of \$255,558 in 2014, an increase of \$125,014. Trial costs for the 11 months from 1 October 2016 to 31 August 2017 are \$347,885 and are estimated to be \$375,000 for the 12 months to 30 September 2017.

The cost of delivering an at-call service is clearly higher than those expected when decisions about a trial were first made.

On call Hard Waste Collection Statistics October 2016 - Date

	Collection	Disposal	Mattresses	
	No. of Services	Tonnes	Number	Total \$
Oct-16	686	76.07	114	32,753.63
Nov	765	115.27	153	40,257.43
Dec	684	92.91	115	34,539.19
Jan	771	96.94	92	37,481.46
Feb	749	93.44	136	37,077.96
Mar	691	79.64	94	32,987.76
Apr	492	60.74	83	24,184.66
May	615	76.5	81	29,929.50
Jun	538	60.36	88	25,741.24
July	490	57.14	84	24,370.80
Aug	581	64.64	102	28,561.80
Sept	0	0	0	0
Total 2016/17	7,062	873.65	1,142	347,885.43
Total 2015/16	8,289	1,214.69	1,494	380,572.31
2014 Collection	8,313	767.18	1,032	255,558.20

The option of providing residents with two campaign-style hard waste collections per year using the pre-trial service method has been raised as a possibility for Council consideration. It is not being proposed in this report, but if introduced, it would cost an estimated \$400,000 per year in collection costs and \$100,000 for disposal to landfill.

The option to offer the at-call service on the basis of one service per annum is not being proposed, but if introduced, would reduce costs based on trial statistics above by an estimated 13 per cent or \$45,000.

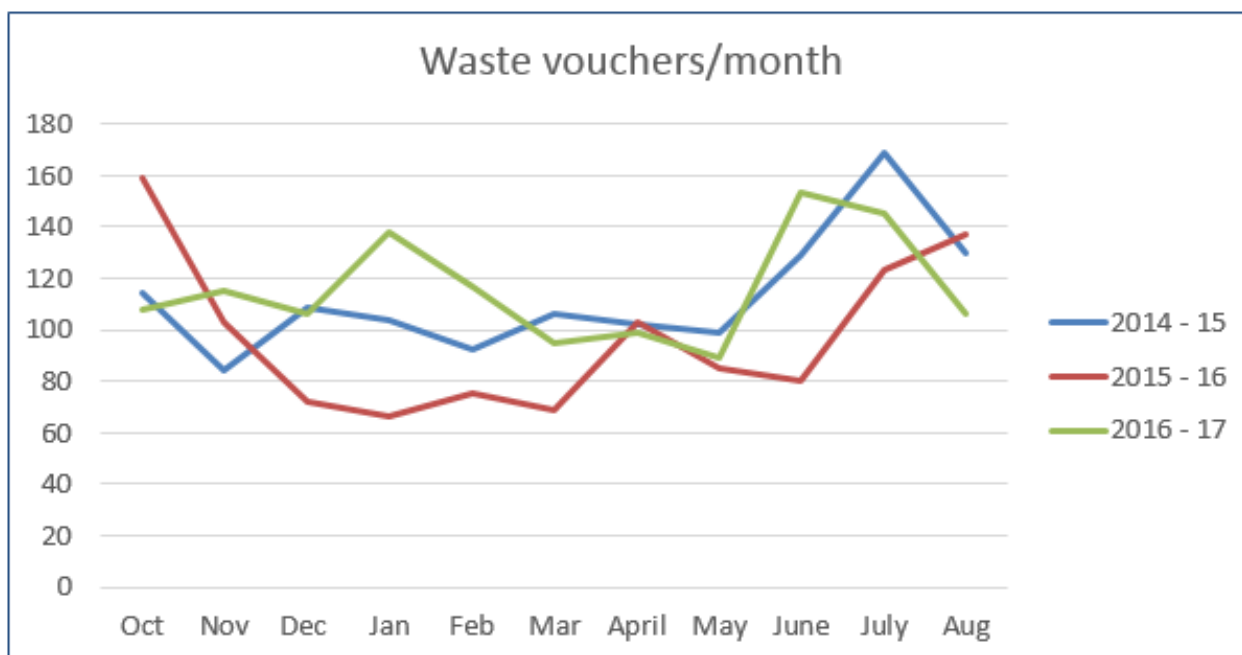
Waste Vouchers

The resident survey asked about the option of having a free waste voucher instead of one of the two at-call collections each year. It was strongly opposed.

The voucher was introduced a few years ago as a part of the Council's 'Save Heaps' campaign against illegal dumping and specifically targeted illegal dumping. Voucher costs for 2015/16 and 2016/17 show an increase on the pre-trial period of 17.6 and 27.5 per cent respectively. Costs would most likely increase if vouchers were offered as an option instead of a hard waste collection service. With the short waiting times between booking an at-call collection and the actual collection of 12 days on average, it is difficult to see the need for waste vouchers (other than for items not accepted in hard waste collections or for emergencies), given that potentially they can cost more than a booked collection. A 6 x 4 trailer load of waste can cost up to \$67 ex-GST. This is despite the fact that the resident/property owner delivers the items to Adelaide Waste and Recycling Centre and this should be a cheaper option than a collection service.

**Waste vouchers issued per month
2014/15 - 2016/17**

	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Total	Cost
2014 -15	114	84	109	104	92	106	102	99	129	169	130	1,238	\$51,000
2015 -16	159	103	72	66	75	69	103	85	80	123	137	1,072	\$60,000
2016 - 17	108	115	106	138	117	95	99	89	153	145	106	1,271	\$65,000



Illegal Dumping

An analysis of the illegal dumping incidents reported to Council each month during the two years of the trial from 1 October 2015 to 31 August 2017 in comparison with the year preceding the trial show an increase of 22.6 per cent in incidents reported.

	Incidents	Ave increase
1/10/2014 - 31/08/15	764	
1/10/2015 - 31/08/16	1,052	
1/10/2016 - 31/08/17	1,023	
		22.6%

This increase in reported incidents overall is most likely due to residents noticing neighbours placing items out for a booked collection and deciding to follow suit in the belief that a hard waste collection for their area is underway. Reported incidents are expected to taper off over time.

Data from the depot on illegal dumping collected for disposal indicates that since the introduction of the at-call hard waste collection trial, tonnages have declined approximately 15 per cent on the same period in the year prior to the trial, from 77.1 tonnes in 2015/15 to 65.6 tonnes in 2016/17.

Hard waste collection in the metropolitan area

The list of metropolitan councils with a booked collection service is as follows;

- Norwood, Payneham and St Peters (new 2017);
- Charles Sturt (new 2016);
- Walkerville (new 2016);
- Burnside (new 2015);
- Adelaide City
- Holdfast Bay;
- Marion;
- Unley;
- Mitcham;
- Onkaparinga;
- Port Adelaide Enfield;
- Prospect;
- Tea Tree Gully;
- Campbelltown;
- Playford;
- Salisbury

If West Torrens were to return to the annual or campaign-style collection, it would be the only metropolitan council to offer that type of a hard waste collection service.

A matter of concern is that residents in other council areas may see our annual collection as an opportunity to dispose of items anonymously that would not be accepted in their local booked collection service, such as gas bottles, ceramics and e-waste. One could expect that the volume for collection may increase as residents from other councils see us as a regular seasonal dumping ground.

Conclusion

A review is provided in this report of the at-call hard waste collection service trial that commenced operation on 1 October 2015 and is due to cease on 30 September 2017.

Attachments

1. **Extract from the Council and Standing Committees Agenda 20 September 2016 - Item 11.6 Review of Hard Waste Collection Trial**
2. **2017 Hard Waste Collection Survey**

11.6 Review of Hard Waste Collection Trial

Brief

A review is provided in this report of the 'at call' hard waste collection service trial that commenced operation on 1 October 2015 and is due to cease on 30 September 2016.

RECOMMENDATION(S)

The Committee recommends to Council that the following options for the hard waste collection service be considered:

1. The 'at call' hard waste collection service be continued with residents being entitled to two booked collections per household per financial year;
2. A short term extension of at-call collection arrangements be negotiated with Solo from 1 October 2016 in order for the service to be tendered by Council;
3. A tender be called for an at-call hard waste collection service to be provided to Council residents.

OR

1. An annual hard waste collection service be provided to residents based on the service model used by Council prior to the at-call trial service being introduced;
2. A comprehensive publicity campaign be undertaken to advise residents of the service change occurring.

Introduction

This report provides a review of the operation of the 'at call' hard waste collection service trialled by Council, incorporating information on:

1. Publicity and promotion that has been undertaken to inform residents of the service;
2. The level of support for the service as evidenced by bookings that have occurred;
3. Feedback from residents via a survey included as a part of the trial; and
4. The cost of the trial.

Background

A report that proposed changes to hard waste collection arrangements, including the introduction of an at-call service, was presented to Council on 19 May 2009, but the motion to endorse the recommendations was lost. The report is included with the agenda as **attachment 1**.

Council revisited this decision on 16 February 2010, resolving that the community be consulted, with the following motion carried:

1. Community consultation be undertaken on hard waste collection arrangements to ascertain the preferred method of delivery in the 2010/11 financial year.
2. A further report be provided to Council after the completion of the consultation process.

A community survey was undertaken in response to this motion, with Council advised on the outcome on 18 May 2010. The survey drew 1,558 responses, as follows:

What type of service do you prefer?

Current	801 (51.4%)
At-call	721
No preference	21
Both	15

On the basis of these responses, changing from current hard waste collection arrangements to an at-call service was not proposed.

The following motion was then moved on 3 February 2015:

MOVED Cr O'Rielly SECONDED Cr Demetriou that:

- 1. Council introduce a 12 month trial of two (2) at call hard waste collections in place of one annual hard rubbish collection.*
- 2. Communication be provided to all ratepayers on change of process including an invitation for feedback on change.*
- 3. At the end of the 12 month period a report be brought back to Council detailing the results of the trial.*

The appropriate budget provision be provided in the 2015/16 annual Council budget to facilitate the at call hard waste trial.

AMENDMENT

MOVED Cr Woodward SECONDED Cr McKay that the decision be deferred until the Administration can provide more information on matters including but not limited to, costs, take up rates and demand and feedback from other councils involved in providing at call hard waste collections in place of one annual hard rubbish collection and carry out appropriate consultation of the community.

CARRIED

*The motion as amended was Put and **CARRIED***

A report in response to this motion that feedback be provided on the provision of at-call collection services in other councils was presented to Council on 19 May 2015. The report is included with the agenda as **attachment 2**.

The following motion was moved at the meeting:

MOVED Cr Mangos SECONDED Cr Woodward that:

- 1. An at-call hard waste collection service be introduced for trial across the whole Council area for 12 months commencing in October 2015, with two free collections per household;*
- 2. A specification and tender be developed for a contracted out at-call waste collection service;*
- 3. Trial arrangements be publicised widely within the community;*

4. *A review of the trial be undertaken and it be reported to Council at the conclusion of the trial.*

*was Put and **CARRIED***

The decision was set aside by the Presiding Member when Cr McKay called for a division

FOR

Crs G Demetriou, M Hill, A Mangos, S Tsiaparis, G Nitchke, G Palmer, R Dua, J Woodward, C O'Rielly, G Vlahos and Mayor J Trainer

AGAINST

Crs S Rypp, K McKay, T Polito, R Haese

*The Presiding Member declared the motion **CARRIED***

On 16 February 2016 a motion moved by Cr Woodward and seconded by Cr Tsiaparis was carried that the availability of one free voucher for rubbish to be dumped at the Waste Transfer Station:

"form part of the review of the entire hard waste collection".

Discussion

The contract for the trial for the 'at call' collection service was negotiated with Solo Resource Recovery (Solo), the contractor used for Council's previous annual collection campaigns.

Although the collection service did not commence until Thursday 1 October 2015, Solo agreed to accept bookings from our residents as soon as its online booking form was active. Online bookings commenced on 16 September 2015 and, such was the interest from residents, Solo had 525 bookings prior to the first collection on 1 October 2016.

Bookings could be made by phoning Solo direct or by completing the online form which was linked to the hard waste page on Council's website. Hard waste collections occurred on the day after a resident's scheduled kerbside bin collection day e.g. a resident whose bins were collected on a Thursday would have a hard waste collection on a Friday.

Older residents and those with a disability who were unable to arrange for family or friends to place items out for collection were referred by customer service staff to Home Assistance staff of Council. They assessed eligibility for support and made bookings, with collections scheduled on a Friday so that our staff could be available to place items out on a Thursday, ensuring an efficient use of staff time.

After a service booking was made and about a week prior to the collection date, residents received the following:

- A letter confirming the collection date;
- Hard waste collection guidelines which are included in the booking confirmation letter;
- A pre-booked hard waste collection label to place on items for collection;
- A survey with reply-paid envelope which could also be completed online.

Solo scheduled a maximum of 40 collections per week day (200 per week or approximately 800 per month). 200 collections per week were the norm to keep up with demand in the first three months of the trial. Waiting periods exceeded the anticipated four (4) week period between booking and collection for a period of time prior to Christmas. However, from February the waiting times between booking and collection reduced to less than four weeks. Australia Post was then unable to deliver the confirmation letter, guidelines, pre-booked hard waste collection label and survey information in time for the collection and although Solo advised the resident of the collection date at the time of booking, some residents missed their collection. To alleviate this issue, Solo requested an email address from those making a booking by phone so that a confirmation email with all relevant information could be sent. The email includes an A4 size label to be printed by the resident and attached to the items for collection in lieu of the adhesive label which would otherwise have been provided by mail.

Promotion

Website

An article entitled 'When two are better than one' was published on the news page of the website on 19 August 2015 outlining the fact that residents would be entitled to two hard waste collections during the 12 month trial period and the anticipated benefits of the 'at call' service.

The news page was updated on 13 October 2015 to direct residents to the revised hard waste page of the website where they would find information on how to book, the collection guidelines and items that will or will not be collected.

The hard waste page was again updated on 2 November 2015 to inform residents of what happened to the items after collection, given: there is a misconception in the community that it all ends up in landfill and this needed to be explained as not being the case.

Messages appeared on a regular basis on both Facebook and Twitter throughout the trial.

Flyer

A full colour bi-fold flyer entitled "Domestic Hard Waste Collection: New 'At Call' Trial" was distributed to residents from Saturday 19 September 2015 to Wednesday 23 September 2015 to ensure maximum distribution success. The flyer was also available from the Civic Centre, Hamra Centre Library and Community Centres.

Talking Points

Talking points was used to publicise the at-call service as follows:

- The Winter 2015 edition contained a small article announcing Council's resolution in May to introduce an 'at call' hard waste collection service for trial.
- The Spring 2015 edition promoted the new collection system in more detail as the issue coincided with the start of 'at call' bookings.
- The Autumn 2016 edition had an article entitled 'What happens to your hard waste?' which assured residents that the material collected is recycled or reprocessed to the extent that only about 10 per cent ends up in landfill. A colour advertisement also encouraged residents to 'have a say' on the at-call hard collection even if they hadn't booked a collection.

Messenger

Articles about the hard waste trial appeared in the Council column as follows:

- August 2015 - informed residents of the upcoming trial and its expected commencement date.
- October 2015 - provided further details about the trial and how to book a collection.
- December 2015 - how to book a hard waste collection.
- February 2016 - included a reminder about booking a hard waste collection and completing the survey.
- March 2016 - indicated that help with hard waste was available through community services and also advised on how to book a collection.
- June 2016 - provided a reminder on how to book a collection and to complete the survey.

Banners

Vinyl or corflute banners, 'Two are better than one', have been displayed at various banner structures in the Council area subject to site availability. The display schedule has been as follows:

- Camden Oval, Anzac Hwy, Novar Gardens - vinyl banner
5 October - 7 December
28 December - 25 January 2016.
- Tapleys Hill Rd, West Beach - vinyl banner
19 October - 15 February
- Corner Hounslow Ave and Marion Rd, Cowandilla - corflute
12 October - 9 November
4 December - 1 December
25 January - 15 February
- Tapleys Hill Rd (near Torrens Bridge), West Beach/Fulham - corflute
12 October - 9 November
4 December - 1 December
25 January - 15 February
8 August - 5 September
- Corner Henley Beach Rd & South Rd, Torrensville - vinyl banner
15 February - 29 February
11 April - 16 May
8 August - 5 September

Multiscreen graphic - Hamra Centre foyer

The multi-screen display in the foyer of the Hamra Centre has been used for several graphics related to the 'at call' trial, including:

- A graphic advising residents that they could book two collections by contacting Council or booking online on the Council website, uploaded in mid-September. This graphic was updated in early December to include phoning Solo to make a booking or booking online on the Council website.
- A graphic encouraging residents to 'have a say' by completing the survey.

Pull-up banner displays

A pull-up banner has been on display in the foyer of the Civic Centre for the duration of the trial and another has been used in the Hamra Centre when space permitted.

Shopping Centre display

A member of the Waste team attended the following shopping centres this year to promote the 'at call' service and spoke to a total of 275 residents:

- Torrensville Plaza, 17 March
- Centro Hilton, 7 April
- Centro Kurralta Park, 19 April.

In addition, the 'on hold' Council telephone messages between October 2015 to March 2016 included a message about the 'at call' collection service.

Survey

Residents who booked the service were sent a survey on the 'at call' service and a reply-paid envelope. These residents as well as those who were not intending to book, could complete the survey on-line. For those without internet access, hard copies of the survey, reply-paid envelopes and the flyers were available for collection from displays in the foyer of the Civic Centre and the Hamra Centre.

Survey responses to 31 August 2016 are included in this agenda under separate cover and are summarised as follows:

- 1,595 residents responded to the survey with 1,498 or 94 per cent having booked a collection and 97 or 6 per cent not having booked.
- Of the 1,433 residents who reported booking a collection, 79 residents reported that they booked two collections.
- Customer service from Solo staff was rated at 4.56 where 5 = Excellent.
- The collection service was rated at 4.62 where 5 = Excellent.
- Residents were asked how long they waited for the collection from the date of booking, and of the 1,374 responses to this question, 178 residents (13 per cent) had their collection within a week. Responses for a one week wait or more (n = 1,212) were:
 - 1 week = 14 per cent
 - 2 weeks = 28.9 per cent
 - 3 weeks = 25.7 per cent
 - 4 weeks = 21.6 per cent
 - 5 weeks = 5 per cent
 - 6 weeks = 5 per cent.

The aim is for a waiting period no longer than 4 weeks and this was monitored by Council staff. The waiting time was generally between two and four weeks.

- Of the 1,419 respondents who answered the question concerning the use of the pre-booked collection label to indicate to others that they had permission to place items out on the kerb, just under 90 percent reported using it.
- In response to a question on whether respondents would consider booking a hard waste collection in the future, 95 per cent of the 999 who answered said that they would book a service again. When asked for the reason for their response, 443 respondents did so as follows:

Number	Feedback	%
203	Favoured 'at call'	46
23	Rejected 'at call'	5
8	Suggestions	3
209	Non-specific comments only	47

- 806 responses were provided to the question which asked for additional comments or suggestions about the trial, as follows:

Number	Feedback	%
457	Favoured 'at call'	56
137	Rejected 'at call'	17
11	Neutral	1
201	Provided comments e.g. improvements & other options	25

- Comments about the service from all respondents to the above question were quite varied, but comprised a number of themes summarised below:
 - 32 respondents commented that 'recycling' or 'scavenging' had occurred despite the fact that residents were advised to place items out for collection no sooner than 24 hours prior to collection.
 - 37 respondents commenting that items were added to their pile or expressed concern about illegal dumping.
 - 25 respondents wanted more than 24 hours to put items out, particularly if their collection day was mid-week onwards. Many suggested being permitted to put items out on the weekend prior to their collection.
 - 13 respondents wanted a choice of collection date e.g. a Monday to allow them to put items out on the weekend.
 - 13 respondents commented about the waste voucher.
 - One person requested two vouchers instead of a collection
 - One person requested either two vouchers plus one 'at call' or two 'at call' plus a voucher.
 - Two persons requested an annual collection plus a voucher.
 - 13 respondents queried the cost of the 'at call' service.
 - 12 respondents commented on the pre-booked collection labels e.g. more than one should be provided, the label needs to be more adhesive, there is no need for a label etc.
 - 2 respondents wanted more than 2 'at call' collections per year, but 2 respondents wanted a campaign style collection every 2 - 3 years, and 3 respondents preferred an annual and an 'at call' collection per year.
 - 6 respondents wanted the range of items for disposal to be increased e.g. to include empty paint cans, building materials, tyres, gas bottles, clothing.

- 3 respondents wanted the volume allowed to be increased.
- For those whose collection exceeded 6 weeks from the date of booking, the waiting time was noted by staff, and some respondents commented on the waiting time from booking to collection. Of the 42 notations and comments:
 - 5 commented that 4 weeks' wait for a collection is too long.
 - 3 waited 10 weeks
 - 3 waited 9 weeks
 - 5 waited 8 weeks
 - 4 waited 7 weeks
 - 4 waited 6 weeks
 - 1 waited 5.5 weeks

These extended waiting periods would have occurred during the lead up to Christmas. Bookings were open from mid-September last year and demand from the outset exceeded the maximum number of 200 collections per week available. As stated earlier, Solo had 525 bookings in the fortnight prior to the commencement of collections on 1 October, 2015. As expected, demand declined in February when school holidays finished, as the graph below of monthly services shows.

Trial Data

From 1 October 2015 to 31 August 2016 there were 7,631 collections, an average of 694 per month. The collections per month declined as the trial progressed as shown in the following graph. Demand for bookings declined after February 2016.

986 residents had two collections.

More detailed disposal and collection statistics for the trial, including costs, are shown in the table that follows. Disposal tonnages total 1,127.1 for the 11 months to 31 August 2016 and are estimated to be 1,200 for the 12 months of the trial. This compares with 767 tonnes in the 2014 collection, representing an increase of 433 tonnes or 56 per cent. Service numbers are expected to be slightly lower than 2014, which suggests that the tonnage increase is largely attributable to a substantial absence of "scavengers" during the trial.

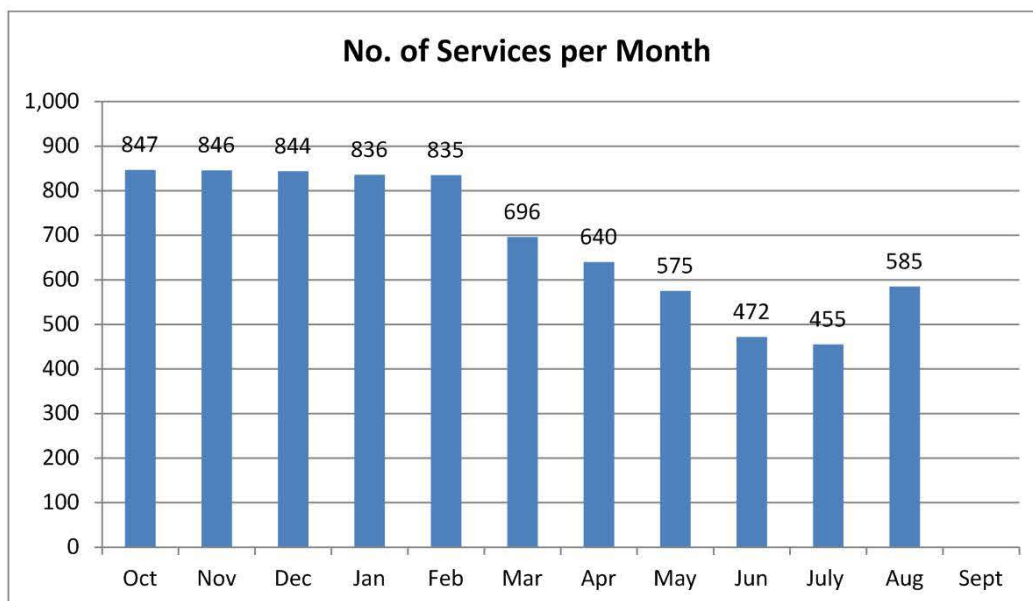
Trial costs for the 11 months total \$349,451 and are estimated to be \$375,000 for the 12 months of the trial. This compares with a cost of \$255,558 for the 2014 collection, an increase of \$119,442 or 46.7 per cent. Higher tonnages explain about one-third of this additional cost, with the balance largely reflecting a more expensive system of collection.

Solo Resource Recovery, the trial contractor, has foreshadowed higher rates if at-call is continued beyond the trial, and this could push the future annual cost of the service, assuming similar service numbers and tonnages, to something like \$435,000

The costs of delivering an at-call service are clearly much higher than those expected when decisions about a trial were made.

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Trial statistics are as follows:

On-Call Hard Waste Collection Statistics
October 2015 to Date

	Collection		Disposal		Mattresses		Total \$
	No. of Services	\$	Tonnes	\$	Number	\$	
Oct-15	847	25,410.00	128.70	11,583.00	94	1,316.00	38,309.00
Nov	846	25,380.00	128.22	11,539.80	119	1,666.00	38,585.80
Dec	844	25,320.00	126.94	11,424.60	89	1,246.00	37,990.60
Jan-16	836	25,080.00	124.86	11,237.40	131	1,834.00	38,151.40
Feb	835	25,050.00	127.43	11,468.70	205	2,870.00	39,388.70
Mar	696	20,880.00	106.17	9,555.30	120	1,680.00	32,115.30
Apr	640	19,200.00	85.84	7,725.60	129	1,806.00	28,731.60
May	575	17,250.00	81.05	7,294.50	116	1,624.00	26,168.50
Jun	472	14,160.00	69.25	6,232.50	100	1,400.00	21,792.50
Jul	455	13,650.00	64.33	5,789.70	110	1,540.00	20,979.70
Aug	585	17,550.00	84.31	7,587.90	150	2,100.00	27,237.90
Sep	0	0.00	0.00	0.00	0	0.00	0.00
Total	7,631	228,930.00	1,127.10	101,439.00	1,363	19,082.00	349,451.00
2014 Collection	8,313	170,000.00	767.18	69,046.20	-	16,512.00	255,558.20

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The option of providing residents with two hard waste collections per year using the pre-trial service method has been raised as a possibility for Council consideration. Only one resident raised this during the trial. It is not being proposed in this report, but if introduced would cost an estimated \$500,000 per annum.

A further option is to offer the at-call service on the basis of one service only per annum. This is not being proposed, but if introduced would reduce costs based on trial statistics above by an estimated 13 per cent or \$45,000.

Waste Vouchers

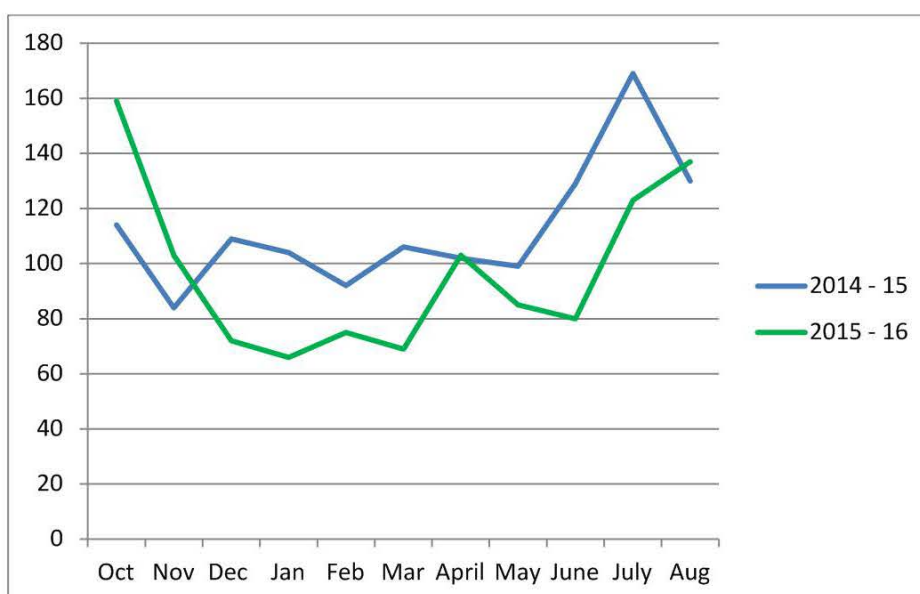
Another option is to continue the 'at call' hard waste collection service with the option of two booked collections or one booked collection and a waste voucher per household per financial year. Note that the voucher was introduced a few years ago as a part of Council's 'Save Heaps' campaign against illegal dumping and specifically targeted illegal dumping. A voucher cost of \$60,000 was incurred in 2015/16, an amount that would most likely increase if vouchers were offered in conjunction with a hard waste collection service.

Waste vouchers issued during the trial period, when compared with the same period in 2014/15, show an overall decline despite the Council decision in February this year to allow owners as well as occupiers to access them. The introduction of at-call collection arrangements is believed to be the reason for this decline.

Changes to current waste voucher arrangements are not proposed in this report.

Waste vouchers issued per month
2014/15 and 2015/16

	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Total
2014/15	114	84	109	104	92	106	102	99	129	169	130	1,238
2015/16	159	103	72	66	75	69	103	85	80	123	137	1,072



Illegal Dumping

An analysis of the illegal dumping incidents reported to Council each month during the period of the trial from 1 October 2015 to 31 July 2016 shows an increase of 37.7 per cent in incidents reported.

	Incidents	Ave increase
1/10/2014 - 1/08/15	764	
1/10/2015 - 31/08/16	1,052	
		37.7%

This increase in reported incidents is most likely due to residents noticing neighbours placing items out for a booked collection and deciding to follow suit in the belief that a hard waste collection for their area is underway. It is reasonable to expect that ongoing community education about the service if continued would see a decrease in the reported incidents.

City of Charles Sturt

In 2015, The City of Charles Sturt undertook an internal review of its hard waste collection service and reported to its Council in November last year on a range of preferred service models to take to community consultation. As a result, in early 2016 the Council resolved to consult with the community on three proposed hard waste options, which it reported upon as follows:

- 36.9 per cent preferred option 1 - annual hard waste collection - current service.
- 42.2 per cent preferred option 2 - at-call hard waste collection - two free per year.
- 20.9 per cent preferred option 3 - at-call hard waste collection - with dump voucher option.

In May, the City of Charles Sturt noted the strong support for a change to an at-call hard waste service as preferred by a clear majority of survey respondents (63 per cent) and the limited interest in dump vouchers, as preferred by a minority of 36 per cent. Based on this, the Council resolved to implement an 'at call' hard waste collection service with each household being entitled to two booked collections per year. The introduction of dump vouchers was deferred as these could be introduced in the future if Council so wished. The Council aims to commence the new system in September 2016.

Other Councils

The list of metropolitan councils with an 'at call' collection service is now as follows:

- Charles Sturt;
- Holdfast Bay;
- Marion;
- Unley;
- Mitcham;
- Onkaparinga;
- Port Adelaide Enfield;
- Prospect;
- Tea Tree Gully;
- Campbelltown;
- Playford;
- Salisbury.

Conclusion

A review is provided in this report of the 'at call' hard waste collection service trial that commenced operation on 1 October 2015 and is due to cease on 30 September 2016.

ATTACHMENT 1**11.9 Hard Rubbish Collection****Brief**

This report proposes changes to hard waste collection arrangements.

RECOMMENDATION(S)

It is recommended to Council that:

1. An at-call hard waste collection service be endorsed for trial in the 2009/10 financial year, with two free collection per household.
2. A specification and tender be developed for a contracted out at-call waste collection service which includes a greater focus on recycling rates.
3. At-call hard waste collection services be pursued jointly with the City of Holdfast Bay.
4. Residents be advised over the duration of the 2009/10 financial year of revised hard waste collection arrangements being trialled.
5. A review of the trial be undertaken, and a report be presented to Council in April 2010 ahead of the budget process being concluded for the 2010/11 financial year.

Introduction

On 5 September 2006, Council endorsed a regional waste management strategy and plan, along with a recommendation that a Regional Waste Management Steering Group investigate options that included modification of the hard waste collection service. This review was undertaken by the councils involved in the regional group (Onkaparinga, Marion, Mitcham, West Torrens, Unley and Holdfast Bay), in conjunction with Zero Waste, and was finalised in August 2008. A report from the review is included with the agenda under separate cover.

This report provided some impetus across the region for hard waste collection services to be reviewed. Holdfast Bay recently completed its review and has resolved to introduce an at-call service. Charles Sturt is about to review its arrangements.

A review of services in the City of West Torrens was recently completed and the outcome is summarised in this report.

Discussion

It is widely acknowledged that there is no best practice model for the provision of hard waste collection services. It also needs to be noted that there is no legislative requirement for councils to provide a hard waste collection service, however there is a high degree of community expectation that a service be provided.

Councils typically employ one of three models when dealing with hard waste collection:

- Campaign – a scheduled kerbside collection organised by Council and carried out by either Council staff, or more typically, contractors. This is what currently occurs in the City of West Torrens.
- At-call – a collection by Council (or a contractor acting for Council) by arrangement with a resident that is not part of a scheduled collection program. Hard waste is still collected from the kerb, but individual pick-ups are arranged by residents making contact with Council and / or the contractor.
- Drop Off – a waste collection point for residents to take their hard waste, by their own means, for disposal.

Each of these options is considered in turn.

Campaign Collection

The following councils currently offer a campaign hard waste collection service:

- Adelaide (four per annum);
- Burnside;
- Campbelltown (every two years);
- Charles Sturt (under review);
- Mitcham;
- Norwood Payneham;
- Walkerville;
- West Torrens.

Benefits and limitations of a campaign service include:

Benefits

- Enables efficient vehicle and labour utilisation resulting in lower cost per service;
- Greater opportunity for reuse/recycling at kerbside;
- Greater opportunities for reuse recycling at kerbside if specialised vehicles are employed (currently minimal).

Limitations

- Significant aesthetic impact on streetscape;
- Unauthorised additions to household items by other households
- Potential public liability issues;
- Greater incidence of non-compliance with disposal of permitted and non-permitted items;
- Disruption caused by scavenging;
- Non compliance with volumetric and weight restrictions;
- Operational challenges due to concentrated peak work loads for contractors and Councils;
- Costly yearly advertising campaign (as opposed to at-call).

For the second year running, the City of West Torrens in conjunction with the City of Holdfast Bay, engaged a contractor to carry out the hard waste collection in 2008/09. In total 610.78 tonnes of material was collected from 7,558 properties (27.8 per cent participation rate), with 40.70 tonnes of this being recycled as scrap metal. The total cost to Council was \$155,995.

An amount of \$166,000 has been included in the draft budget for 2009/10, sufficient to cover all costs, including advertising, contract and disposal costs.

The 2008/09 program ran reasonably smoothly, however the reoccurring issues of 'no notification', 'late presentation', 'missed' collections and the presentation of non-accepted items still occurred. The presentation of non-accepted items continually presents the biggest issue for Council and typically results in field staff having to collect at a later date (mattresses being the biggest offender).

E-waste was advertised as a non-accepted item and interestingly very little was presented for collection. The positive aspect of this was that the presentation rate of West Torrens' residents at our partnership program with E-Cycle Recovery at Netley significantly increased during hard waste month.

Council officers attended to 176 notifications of non complying items that have been placed out for the hard waste collection.

Council has received 326 notifications, so far this year, about household items being placed on the footpath/verge area, where on most occasions it requires the Urban Services' staff to pick up and dispose of these items. An average of 19 tonnes per month is taken to transfer station for disposal. The estimated cost to remove and dispose of these items is \$130,000.

The campaign collection which council has employed for several years has adequately served community requirements.

At-Call Collection

A number of Councils across metropolitan Adelaide have in recent years moved to 'at-call' hard waste services. The following councils currently offer this service:

- Holdfast Bay;
- Onkaparinga;
- Playford;
- Pt Adelaide Enfield;
- Prospect;
- Tea Tree Gully;
- Salisbury;
- Unley.

The number of services ranges from two per year at Unley and Onkaparinga to an unlimited number at Tea tree Gully. All but Tea Tree Gully limit the number of collections per resident per annum, possibly to ensure there is control over the total cost of the service provided. Adelaide Hills and Mt Barker do not offer a service.

Marion, Onkaparinga and Unley currently use the resources of their field staff to carry out the work, rather than contract out, and as such it is not possible to partner with these councils to deliver the proposed service. However, Holdfast Bay has contracted out its at-call collection and this provides Council a partnering opportunity, and in turn economies of scale.

Benefits and limitations of an on-call service include:

Benefits

- Improved service timing for residents;
- Reduced aesthetic impact upon the community (as opposed to campaign);
- Ability to manage overall cost of service by limiting provision of service (eg Unley restrict to 75).

Limitations

- Unauthorised additions to household items by other households;
- Inefficient use of Council and contract resources;
- Challenges to restrict pick up delays to a reasonable timeframe;
- Potential public liability (reduced as opposed to campaign);
- Increased administrative requirements (if conducted internally).

A number of councils (eg Salisbury and Holdfast Bay) have recently moved to introduce a collection charge (eg \$10.00 per participating resident with a maximum of two collections per calendar year). Salisbury's experience is that the charge has reduced demand for the service, and there is an expectation that illegal dumping will increase.

There is a strong community perception that hard waste is a service funded by rates, so charging is not being proposed for West Torrens' residents. Council could open itself to criticism and be seen to be 'double-dipping' if a move to an at-call service occurs and a user contribution is requested.

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An at-call service does have advantages over a campaign collection. Implementation could involve Council areas being broken into four sections, as occurs with the current collection, with each section allocated a week of the month as shown below. Residents then have the opportunity to dispose of their unwanted items at a time more suitable to them, rather than holding onto hard waste for up to 12 months at a time.

Week 1	Week 2
Camden Park	Cowandilla
Novar Gardens	Hilton
Ashford	Richmond
Glandore	West Richmond
Glenelg North	Marleston
Keswick	Netley
Kurrallta Park	North Plympton
Plympton	

Week 3	Week 4
Brooklyn Park	Fulham
Torrensville	Lockleys
Thebarton	Underdale
Mile End	West Beach
Mile End South	

Two free collections are proposed for the at-call hard waste collection service in 2009/10.

Based on the experience of other councils, West Torrens could reasonably expect a participation rate for an at-call service of 20 per cent and a cost estimate of \$25.00 per household. The total cost of the service on this basis would be an estimated \$136,000 (the amount budgeted being \$166,000). If demand for the service exceeded this expectation, to equal last years' participation rate of 27.8 per cent, the estimated cost of the service would be \$190,000.

Offsetting these cost estimates are expected to be:

- An estimated saving of up to 7.5 per cent by collaborating on service delivery with the City of Holdfast Bay, which could translate to a further 450 collections occurring within the area; and
- A sizeable reduction occurring to the cost incurred by Council in collecting and disposing of hard waste left inappropriately on the kerb, currently an estimated \$130,000 per annum.

The true cost of the service will be established by the trial that is proposed. What is known is that disposal costs, regardless of the service chosen, are likely to increase when the *Environment Protection (Waste to Resources) Policy* (which is currently in draft format) is implemented.

The use of Council's own internal field staff to carry out the at-call collection is not proposed, largely because of concerns around the possibility of greater exposure to OHS&W risk, given the amount of lifting required with the service.

Drop Off

Drop off involves a waste collection point for residents to take their hard waste, by their own means, for disposal.

Benefits

- No adverse aesthetic impact on the community;
- Minimal risk to the community;
- Improved separation of hard waste at the transfer station.

Limitations

- Availability of infrastructure;
- Accessibility by disadvantages residents;
- Lack of awareness and knowledge of what can be received at a drop off centre;
- Costs of establishment and on-going operation.

Council could offer free vouchers to residents to dump at the waste transfer station, but this is not being recommended. Current dump charges are:

- Small trailer (flat) : From \$40.00
- Small trailer (heaped) : From \$50.00
- Small trailer (enclosed) : From \$65.00

Council has the option to offer free vouchers if the cost of the proposed at-call service is lower than anticipated.

Conclusion

A regional waste management strategy and plan was endorsed by Council in 2006, and it provided the impetus for hard waste collection services to be reviewed. This review was recently completed and the outcome, which includes a proposal to move to an at-call hard waste collection service, is summarised in this report.

ATTACHMENT 2**11.9 Hard Waste Collection****Brief**

This report provides information on the hard waste collection arrangements of councils for consideration.

RECOMMENDATION(S)

It is recommended to Council that:

1. The hard waste collection method in 2015 be the same as that used in 2014, and that at-call arrangements not be introduced.

OR

1. An at-call hard waste collection service be introduced for trial across the whole Council area for 12 months commencing in October 2015, with two free collections per household;
2. A specification and tender be developed for a contracted out at-call waste collection service;
3. Trial arrangements be publicised widely within the community;
4. A review of the trial be undertaken and it be reported to Council at the conclusion of the trial.

Introduction

A report that proposed changes to hard waste collection arrangements, including the introduction of an at-call service, was presented to Council on 19 May 2009, but the motion to endorse the recommendations was lost. The report is included with the agenda as **Attachment 1**.

Council revisited this decision on 16 February 2010, resolving that the community be consulted, with the following motion carried:

1. Community consultation be undertaken on hard waste collection arrangements to ascertain the preferred method of delivery in the 2010/11 financial year.
2. A further report be provided to Council after the completion of the consultation process.

A community survey was undertaken in response to this motion, with Council advised on the outcome on 18 May 2010. The survey drew 1,558 responses, as follows:

What type of service do you prefer?

Current	801 (51.4%)
At-call	721
No preference	21
Both	15

On the basis of these responses, changing from current hard waste collection arrangements to an at-call service was not proposed.

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The following motion was then moved on 3 February 2015:

MOVED Cr O'Rielly SECONDED Cr Demetriou that:

- 1. Council introduce a 12 month trial of two (2) at call hard waste collections in place of one annual hard rubbish collection.*
- 2. Communication be provided to all ratepayers on change of process including an invitation for feedback on change.*
- 3. At the end of the 12 month period a report be brought back to Council detailing the results of the trial.*

The appropriate budget provision be provided in the 2015/16 annual Council budget to facilitate the at call hard waste trial.

AMENDMENT

MOVED Cr Woodward SECONDED Cr McKay that the decision be deferred until the Administration can provide more information on matters including but not limited to, costs, take up rates and demand and feedback from other councils involved in providing at call hard waste collections in place of one annual hard rubbish collection and carry out appropriate consultation of the community.

CARRIED

*The motion as amended was Put and **CARRIED***

This report responds to the motion that feedback be provided on the provision of at-call collection services in other councils.

Discussion

At-call hard waste collections are currently offered by the following metropolitan councils:

- Campbelltown;
- Holdfast Bay
- Marion;
- Mitcham;
- Onkaparinga;
- Playford;
- Prospect;
- Port Adelaide Enfield;
- Salisbury;
- Tea Tree Gully;
- Unley.

All were contacted and asked to participate in a survey. Eight responded and a summary of their responses is included as **Attachment 2**.

The survey sample is small, so caution is needed when using the data, but the following information from the survey provides an indication of what might be expected of an at-call collection service:

Council	Rateable Properties	Collections per annum	Tonnage	Cost	Collections per property per annum	Tonnage per property	Cost per property
Onkaparinga	68,213	18,750	-	500,000	27.5	-	733.00
Tea Tree Gully	38,176	12,750	1,750	496,000	33.4	4.6	1,299.25
PAE	52,386	19,500	3,200	-	37.2	6.1	-
Mitcham	26,455	5,494	965	255,500	20.8	3.6	965.79
Playford	37,023	9,241	1,042	475,000	25.0	2.8	1,282.99
Marion	38,816	11,500	780	-	29.6	2.0	-
Burnside	19,097	-	625	-	-	3.3	-
Average	35,021	12,873	1,394	431,625	28.9	3.7	1,070.26
West Torrens	26,667	8,313	825	239,046	31.2	3.1	896.41

Note: Data not provided by Campbelltown, so they have been excluded.

Based on this data, West Torrens might be able to expect:

- Its hard waste participation rate to fall initially, but then increase progressively to a similar level to 2014;
- Tonnages to increase by as much as 20 per cent; and
- Collection costs to increase likewise by as much as 20 per cent.

Increases of this magnitude are predicted to result in hard waste collection costs increasing by \$47,809 as follows:

	Actual Cost 2014	Predicted On-call Cost	\$ Difference
Collection	170,000	204,000	34,000
Disposal	69,046	82,855	13,809
Total	239,046	286,855	47,809

There is an administrative impact associated with an at-call collection service. Call numbers to Council's Service Centre would increase significantly as residents enquire about and make arrangements for hard waste collections to occur.

Council has budgeted \$300,000 for the hard waste collection in 2015/16.

We would expect to be able to offer a monthly collection cycle for an at-call service, if introduced, although the experience of some councils is that increasing demand can push the collection cycle beyond one month. In Tea Tree Gully's case residents wait up to three months for a collection to occur.

We would not anticipate changes in terms of what is collected if an at-call service was offered.

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Trialling in one ward is obviously possible, but is not favoured. We could expect community confusion if promoting two different arrangements for the area at the one time. Wards do differ so we'd also expect variation between wards in terms of what might occur with at-call collection. It is difficult to predict how much variation there might be.

We also have concerns about issues we might have after a trial if we opt not to continue with at-call arrangements. Re-orienting residents back to the annual collection could be a challenge.

If a trial is considered necessary, doing so for 12 months across the whole Council area is preferred.

Conclusion

Information is provided in this report for consideration on the hard waste collection arrangements of councils.

ATTACHMENT 1**11.9 Hard Rubbish Collection****Brief**

This report proposes changes to hard waste collection arrangements.

RECOMMENDATION(S)

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Discussion

It is widely acknowledged that there is no best practice model for the provision of hard waste collection services. It also needs to be noted that there is no legislative requirement for councils to provide a hard waste collection service, however there is a high degree of community expectation that a service be provided.

Councils typically employ one of three models when dealing with hard waste collection:

- Campaign – a scheduled kerbside collection organised by Council and carried out by either Council staff, or more typically, contractors. This is what currently occurs in the City of West Torrens.
- At-call – a collection by Council (or a contractor acting for Council) by arrangement with a resident that is not part of a scheduled collection program. Hard waste is still collected from the kerb, but individual pick-ups are arranged by residents making contact with Council and / or the contractor.
- Drop Off – a waste collection point for residents to take their hard waste, by their own means, for disposal.

Each of these options is considered in turn.

Campaign Collection

The following councils currently offer a campaign hard waste collection service:

- Adelaide (four per annum);
- Burnside;
- Campbelltown (every two years);
- Charles Sturt (under review);
- Mitcham;
- Norwood Payneham;
- Walkerville;
- West Torrens.

Benefits and limitations of a campaign service include:

Benefits

- Enables efficient vehicle and labour utilisation resulting in lower cost per service;
- Greater opportunity for reuse/recycling at kerbside;
- Greater opportunities for reuse recycling at kerbside if specialised vehicles are employed (currently minimal).

Limitations

- Significant aesthetic impact on streetscape;
- Unauthorised additions to household items by other households
- Potential public liability issues;
- Greater incidence of non-compliance with disposal of permitted and non-permitted items;
- Disruption caused by scavenging;
- Non compliance with volumetric and weight restrictions;
- Operational challenges due to concentrated peak work loads for contractors and Councils;
- Costly yearly advertising campaign (as opposed to at-call).

For the second year running, the City of West Torrens in conjunction with the City of Holdfast Bay, engaged a contractor to carry out the hard waste collection in 2008/09. In total 610.78 tonnes of material was collected from 7,558 properties (27.8 per cent participation rate), with 40.70 tonnes of this being recycled as scrap metal. The total cost to Council was \$155,995.

An amount of \$166,000 has been included in the draft budget for 2009/10, sufficient to cover all costs, including advertising, contract and disposal costs.

The 2008/09 program ran reasonably smoothly, however the reoccurring issues of 'no notification', 'late presentation', 'missed' collections and the presentation of non-accepted items still occurred. The presentation of non-accepted items continually presents the biggest issue for Council and typically results in field staff having to collect at a later date (mattresses being the biggest offender).

E-waste was advertised as a non-accepted item and interestingly very little was presented for collection. The positive aspect of this was that the presentation rate of West Torrens' residents at our partnership program with E-Cycle Recovery at Netley significantly increased during hard waste month.

Council officers attended to 176 notifications of non complying items that have been placed out for the hard waste collection.

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Council has received 326 notifications, so far this year, about household items being placed on the footpath/verge area, where on most occasions it requires the Urban Services' staff to pick up and dispose of these items. An average of 19 tonnes per month is taken to transfer station for disposal. The estimated cost to remove and dispose of these items is \$130,000.

The campaign collection which council has employed for several years has adequately served community requirements.

At-Call Collection

A number of Councils across metropolitan Adelaide have in recent years moved to 'at-call' hard waste services. The following councils currently offer this service:

- Holdfast Bay;
- Onkaparinga;
- Playford;
- Pt Adelaide Enfield;
- Prospect;
- Tea Tree Gully;
- Salisbury;
- Unley.

The number of services ranges from two per year at Unley and Onkaparinga to an unlimited number at Tea tree Gully. All but Tea Tree Gully limit the number of collections per resident per annum, possibly to ensure there is control over the total cost of the service provided. Adelaide Hills and Mt Barker do not offer a service.

Marion, Onkaparinga and Unley currently use the resources of their field staff to carry out the work, rather than contract out, and as such it is not possible to partner with these councils to deliver the proposed service. However, Holdfast Bay has contracted out its at-call collection and this provides Council a partnering opportunity, and in turn economies of scale.

Benefits and limitations of an on-call service include:

Benefits

- Improved service timing for residents;
- Reduced aesthetic impact upon the community (as opposed to campaign);
- Ability to manage overall cost of service by limiting provision of service (eg Unley restrict to 75).

Limitations

- Unauthorised additions to household items by other households;
- Inefficient use of Council and contract resources;
- Challenges to restrict pick up delays to a reasonable timeframe;
- Potential public liability (reduced as opposed to campaign);
- Increased administrative requirements (if conducted internally).

A number of councils (eg Salisbury and Holdfast Bay) have recently moved to introduce a collection charge (eg \$10.00 per participating resident with a maximum of two collections per calendar year). Salisbury's experience is that the charge has reduced demand for the service, and there is an expectation that illegal dumping will increase.

There is a strong community perception that hard waste is a service funded by rates, so charging is not being proposed for West Torrens' residents. Council could open itself to criticism and be seen to be 'double-dipping' if a move to an at-call service occurs and a user contribution is requested.

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An at-call service does have advantages over a campaign collection. Implementation could involve Council areas being broken into four sections, as occurs with the current collection, with each section allocated a week of the month as shown below. Residents then have the opportunity to dispose of their unwanted items at a time more suitable to them, rather than holding onto hard waste for up to 12 months at a time.

Week 1	Week 2
Camden Park	Cowandilla
Novar Gardens	Hilton
Ashford	Richmond
Glandore	West Richmond
Glenelg North	Marleston
Keswick	Netley
Kurralta Park	North Plympton
Plympton	

Week 3	Week 4
Brooklyn Park	Fulham
Torrensville	Lockleys
Thebarton	Underdale
Mile End	West Beach
Mile End South	

Two free collections are proposed for the at-call hard waste collection service in 2009/10.

Based on the experience of other councils, West Torrens could reasonably expect a participation rate for an at-call service of 20 per cent and a cost estimate of \$25.00 per household. The total cost of the service on this basis would be an estimated \$136,000 (the amount budgeted being \$166,000). If demand for the service exceeded this expectation, to equal last years' participation rate of 27.8 per cent, the estimated cost of the service would be \$190,000.

Offsetting these cost estimates are expected to be:

- An estimated saving of up to 7.5 per cent by collaborating on service delivery with the City of Holdfast Bay, which could translate to a further 450 collections occurring within the area; and
- A sizeable reduction occurring to the cost incurred by Council in collecting and disposing of hard waste left inappropriately on the kerb, currently an estimated \$130,000 per annum.

The true cost of the service will be established by the trial that is proposed. What is known is that disposal costs, regardless of the service chosen, are likely to increase when the *Environment Protection (Waste to Resources) Policy* (which is currently in draft format) is implemented.

The use of Council's own internal field staff to carry out the at-call collection is not proposed, largely because of concerns around the possibility of greater exposure to OHS&W risk, given the amount of lifting required with the service.

Drop Off

Drop off involves a waste collection point for residents to take their hard waste, by their own means, for disposal.

Benefits

- No adverse aesthetic impact on the community;
- Minimal risk to the community;
- Improved separation of hard waste at the transfer station.

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Limitations

- Availability of infrastructure;
- Accessibility by disadvantages residents;
- Lack of awareness and knowledge of what can be received at a drop off centre;
- Costs of establishment and on-going operation.

Council could offer free vouchers to residents to dump at the waste transfer station, but this is not being recommended. Current dump charges are:

- Small trailer (flat) : From \$40.00
- Small trailer (heaped) : From \$50.00
- Small trailer (enclosed) : From \$65.00

Council has the option to offer free vouchers if the cost of the proposed at-call service is lower than anticipated.

Conclusion

A regional waste management strategy and plan was endorsed by Council in 2006, and it provided the impetus for hard waste collection services to be reviewed. This review was recently completed and the outcome, which includes a proposal to move to an at-call hard waste collection service, is summarised in this report.

ATTACHMENT 2

At-Call Hard Waste Collection Survey

2. Council name

Answer Options

Response Count
8
<i>answered question</i> 8
<i>skipped question</i> 0

Number	Response Date	Response Text	Categories
1	Apr 9, 2015 12:22 AM	City of Campbelltown	
2	Apr 7, 2015 1:27 AM	City of Onkaparinga	
3	Apr 1, 2015 6:38 AM	City of Tea Tree Gully	
4	Mar 24, 2015 5:30 AM	The City of Port Adelaide Enfield	
5	Mar 22, 2015 10:46 PM	City of Mitcham	
6	Mar 18, 2015 11:24 PM	City of Playford	
7	Mar 18, 2015 7:12 AM	City of Marion	
8	Mar 18, 2015 6:52 AM	City of Burnside	

3. Number of collections offered per year

Answer Options

Response Percent	Response Count
25.0%	2
37.5%	3
0.0%	0
0.0%	0
37.5%	3
<i>answered question</i>	8
<i>skipped question</i>	0

Number	Response Date	Other (please specify)	Categories
1	Apr 9, 2015 12:22 AM	1 but also have unlimited scrap metal and 1 free mattress collection as well	
2	Mar 24, 2015 5:30 AM	4	
3	Mar 18, 2015 6:52 AM	One with fee for service charge for any additional service	

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At-Call Hard Waste Collection Survey

4. Who is entitled to receive a hard waste service?

Answer Options	Yes	No	Response Count
Households	8	0	8
Community groups	1	5	6
Commercials	1	4	5
Other (please specify)			4
		<i>answered question</i>	8
		<i>skipped question</i>	0

Number	Response Date	Other (please specify)	Categories
--------	---------------	------------------------	------------

- 1 Apr 9, 2015 12:22 AM Anyone that is a ratepayer
- 2 Apr 7, 2015 1:27 AM Some historical exceptions apply - eg housing estates, etc. but these are reviewed as requests come in
- 3 Mar 24, 2015 5:30 AM Not for profit community groups occasionally request assistance, they are subsequently requested to place the request in writing and if considered to be for the good of the community council can approve special access
- 4 Mar 22, 2015 10:46 PM Those who lease Council buildings (Football clubs, scout halls etc)

5. Number of properties entitled to a hard waste service

Answer Options	Response Count
	8
	<i>answered question</i>
	<i>skipped question</i>
	0

Number	Response Date	Response Text	Categories
--------	---------------	---------------	------------

- 1 Apr 9, 2015 12:22 AM 22 000
- 2 Apr 7, 2015 1:27 AM 72500
- 3 Apr 1, 2015 6:38 AM Two per household / up to 13,000 per year
- 4 Mar 24, 2015 5:30 AM Approx 50,000 residential properties
- 5 Mar 22, 2015 10:46 PM 26500
- 6 Mar 18, 2015 11:24 PM All residents, or approx 36,000, are entitled. NOTE: it would be impossible to service all. Uptake rate is roughly 25% but has been increasing incrementally
- 7 Mar 18, 2015 7:12 AM Residential
- 8 Mar 18, 2015 6:52 AM 19500

At-Call Hard Waste Collection Survey

6. Number of collections per annum

Answer Options	Response Count
	8
<i>answered question</i>	8
<i>skipped question</i>	0

Number	Response Date	Response Text	Categories
1	Apr 9, 2015 12:22 AM	still in the first year of new collection service	
2	Apr 7, 2015 1:27 AM	approx 18,500-19,000 per annum	
3	Apr 1, 2015 6:38 AM	12,500 - 13,000	
4	Mar 24, 2015 5:30 AM	Approx 19,500 (75 per day)	
5	Mar 22, 2015 10:46 PM	5494 collections in 13/14. 7000 allocated each year	
6	Mar 18, 2015 11:24 PM	in 13/14 was 9241 collections across the city	
7	Mar 18, 2015 7:12 AM	11,000 to 12,000	
8	Mar 18, 2015 6:52 AM	unknown at this stage	

7. Waste limit per collection

Answer Options	Response Percent	Response Count
One cubic metre	12.5%	1
Two cubic metres	62.5%	5
Three cubic metres	0.0%	0
No Limit	0.0%	0
Other (please specify)	25.0%	2
	<i>answered question</i>	8
	<i>skipped question</i>	0

Number	Response Date	Other (please specify)	Categories
1	Apr 1, 2015 6:38 AM	1.5 cubic M	
2	Mar 18, 2015 6:52 AM	equivalent to 6 x 4 trailer	

At-Call Hard Waste Collection Survey

8. Is hard waste collected from?

Answer Options	Yes	No	Response Count
The footpath	6	1	7
Private land	3	4	7
Other (please specify)			4
		<i>answered question</i>	8
		<i>skipped question</i>	0

Number	Response Date	Other (please specify)	Categories
1	Mar 24, 2015 5:30 AM	Not so much the footpath, more the verge. Very occasional approval from private land if no verge.	
2	Mar 22, 2015 10:46 PM	The verge area where no footpaths exist	
3	Mar 18, 2015 11:24 PM	We ask residents to keep the hard waste within their property boundary	
4	Mar 18, 2015 6:52 AM	footpath only if not able to be placed on private land	

9. Annual hard waste tonnage

Answer Options	Response Count
	8
<i>answered question</i>	8
<i>skipped question</i>	0

Number	Response Date	Response Text	Categories
1	Apr 9, 2015 12:22 AM	to be determined	
2	Apr 7, 2015 1:27 AM	TBA	
3	Apr 1, 2015 6:38 AM	1,750 Tonnes	
4	Mar 24, 2015 5:30 AM	Approx 3200 tonnes	
5	Mar 22, 2015 10:46 PM	965 tonnes	
6	Mar 18, 2015 11:24 PM	Has been increasing ie. more kg per participating household is a year-on-year trend. For 13/14 it was 1042 tonnes	
7	Mar 18, 2015 7:12 AM	780/t +	
8	Mar 18, 2015 6:52 AM	not know at this stage previous annual collection between 550 - 700 tonne	

At-Call Hard Waste Collection Survey

10. Estimated percentage of hard waste diverted from landfill

Answer Options	Response Percent	Response Count
None	0.0%	0
1 to 20%	14.3%	1
21% to 40%	28.6%	2
41% to 60%	28.6%	2
61% to 80%	14.3%	1
81% to 100%	14.3%	1
<i>answered question</i>		7
<i>skipped question</i>		1

11. Does your Council charge for hard waste collection?

Answer Options	Yes	No	Not Offered	Response Count
First collection	0	7	0	7
Second collection	1	3	3	7
Third collection	0	1	5	6
If offered \$'s per collection?				2
answered question				7
skipped question				1

Number	Response Date	If offered \$'s per collection?	Categories
--------	---------------	---------------------------------	------------

1	Mar 24, 2015 5:30 AM	No fee for service. Would be good to offer a fee for service with decreased wait time for residents who are moving house.	
2	Mar 18, 2015 6:52 AM	\$50 full price \$25 concession	

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At-Call Hard Waste Collection Survey

12. Approximate annual \$ cost of hard waste collection and disposal

Answer Options	Response Count
	6
<i>answered question</i>	6
<i>skipped question</i>	2

Number	Response Date	Response Text	Categories
1	Apr 7, 2015 1:27 AM	\$500K	
2	Apr 1, 2015 6:38 AM	Collection \$326k / Disposal \$170k / Return on diverted material \$10k	
3	Mar 22, 2015 10:46 PM	255000	
4	Mar 18, 2015 11:24 PM	in 2013-14 it was \$475,000	
5	Mar 18, 2015 7:12 AM	Unable to provide to third party pending review advice to Council	
6	Mar 18, 2015 6:52 AM	Not known at this stage, have capped trial service at equivalent of current annual scheduled service (\$340k)	

13. Name of your collection contractor

Answer Options	Response Count
	8
<i>answered question</i>	8
<i>skipped question</i>	0

Number	Response Date	Response Text	Categories
1	Apr 9, 2015 12:22 AM	East Waste	
2	Apr 7, 2015 1:27 AM	Mostly done in house - local collectors for scrap metal and mattresses	
3	Apr 1, 2015 6:38 AM	Solo	
4	Mar 24, 2015 5:30 AM	Approx \$1,080,000	
5	Mar 22, 2015 10:46 PM	East Waste	
6	Mar 18, 2015 11:24 PM	SITA (though all customer contact is via NAWMA)	
7	Mar 18, 2015 7:12 AM	Prodominantly In House	
8	Mar 18, 2015 6:52 AM	TBC hope to engage contractor and social enterprise/not for profit as a combined service delivery provier	

At-Call Hard Waste Collection Survey

14. What type of collection vehicle is used?

Answer Options	Response Percent	Response Count
Compactor	85.7%	6
Flatbed truck	14.3%	1
Other (please specify)		2
	<i>answered question</i>	7
	<i>skipped question</i>	1

Number	Response Date	Other (please specify)	Categories
1	Mar 18, 2015 7:12 AM	Flat bed as this provides additional scope for recycling	
2	Mar 18, 2015 6:52 AM	Likely to be a combination also involving collection by not for profit	

15. Does your Council offer collection of the following items in its hard waste collection?

Answer Options	Yes	no	Don't Know	Response Count
e-waste	5	3	0	8
Mattresses	6	1	1	8
			<i>answered question</i>	8
			<i>skipped question</i>	0

16. Does your Council offer free or subsidised dump vouchers for hard waste disposal in addition to at-call services?

Answer Options	Response Percent	Response Count
Yes	12.5%	1
No	75.0%	6
Don't know	12.5%	1
	<i>answered question</i>	8
	<i>skipped question</i>	0

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At-Call Hard Waste Collection Survey

17. In what year was an at-call service first offered?

Answer Options	Response Count
	7
	<i>answered question</i>
	<i>skipped question</i>
	7
	1

Number	Response Date	Response Text	Categories
1	Apr 9, 2015 12:22 AM 2014		
2	Apr 1, 2015 6:38 AM	Not sure	
3	Mar 24, 2015 5:30 AM	Unsure - its been a while, relatively new waste management officer	
4	Mar 22, 2015 10:46 PM 2011		
5	Mar 18, 2015 11:24 PM around 2008		
6	Mar 18, 2015 7:12 AM	Over ten years ago	
7	Mar 18, 2015 6:52 AM	proposed to commence 2015-16 year as a trial	

18. What influenced your Council to change to or introduce an at-call service?

Answer Options	Low influence	High influence	Rating Average	Response Count
Less visible mess on streets	0	2	3.88	8
Scavenging issues	1	4	3.00	8
Better service to residents	0	0	4.50	8
Expected lower cost	0	4	3.63	8
More convenient service	0	1	4.13	8
Resident demand	1	2	3.00	8
Other (please specify)				4
		<i>answered question</i>		8
		<i>skipped question</i>		0

Number	Response Date	Other (please specify)	Categories
1	Apr 7, 2015 1:27 AM	Geographic size of council made on-call the most feasible option	
2	Mar 18, 2015 11:24 PM	I was not here at the time so the above is a reflection of my understanding of conversations with people who were involved at the time.	
3	Mar 18, 2015 7:12 AM	Above (item 18.) are my recommendations	
4	Mar 18, 2015 6:52 AM	Anticipate future ability to better control cost and increase landfill diversion rates	

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At-Call Hard Waste Collection Survey

19. Length of time between a resident arranging a collection and a pick-up occurring

Answer Options	Response Percent	Response Count
Less than one month	14.3%	1
Between 1 and 2 months	85.7%	6
Between 2 and 3 months	0.0%	0
Longer than 3 months	0.0%	0
	<i>answered question</i>	7
	<i>skipped question</i>	1

20. To what extent has demand for hard waste collections increased since the service was introduced?

Answer Options	Not at all				Substantially	Rating Average	Response Count
	0	1	4	1	1	3.29	7
					<i>answered question</i>		7
					<i>skipped question</i>		1

21. Rate the level of resident satisfaction with your at-call service

Answer Options	Low				High	Rating Average	Response Count
	0	0	0	5	2	4.29	7
					<i>answered question</i>		7
					<i>skipped question</i>		1

22. Rate the level of Council satisfaction with your at-call service

Answer Options	Low				High	Rating Average	Response Count
	0	0	1	3	3	4.29	7
					<i>answered question</i>		7
					<i>skipped question</i>		1

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At-Call Hard Waste Collection Survey						
23. Have you encountered any of the following issues with your at-call service?						
Answer Options	Not at all			A Lot	Rating Average	Response Count
Increase in illegal dumping	0	4	2	1	2.57	7
Resident confusion	0	3	1	3	3.00	7
Excessive delays	2	1	3	1	2.43	7
Excessive costs	1	3	1	2	2.57	7
Hard rubbish going onto the street with residents	2	1	1	2	2.50	6
	<i>answered question</i>			7		7
	<i>skipped question</i>			1		1

24. Do you believe at-call to be more expensive than an annual collection?			
Answer Options	Response Percent	Response Count	
Yes	25.0%	2	
No	62.5%	5	
Don't know	12.5%	1	
	<i>answered question</i>	8	
	<i>skipped question</i>	0	

25. If yes, how much more expensive?			
Answer Options	Response Percent	Response Count	
Less than 20%	0.0%	0	
21% to 50%	100.0%	1	
51% to 100%	0.0%	0	
More than 100%	0.0%	0	
	<i>answered question</i>	1	
	<i>skipped question</i>	7	

At-Call Hard Waste Collection Survey

26. Any Other Comments

Answer Options

Response
Count

7

answered question
skipped question

Number Response Date Response Text Categories

- 1 Apr 9, 2015 12:22 AM sorry I am not in charge of costs so not qualified to answer these parts.
- 2 Apr 7, 2015 1:27 AM I'll have to get back to you with a couple of answers when I get back from leave at the end of the week.
Re Q27 - believe that any rises in illegal dumping are more due to rising dump fees than hard waste limitations
- 3 Mar 24, 2015 5:30 AM Questions 17, 18, 20, 23, 24 and 25 are difficult to answer given council has a relatively new waste management officer. Look forward to receiving the results of this survey.
- 4 Mar 22, 2015 10:46 PM We allocate 7000 collections per year. In four years we have had the service we have not reached this threshold. The prevalence of illegal dumping is linked to more issues than just an at call hard waste service (laziness, not my problem mentality, cost of disposal, the fact that the stuff disappears (council collects, scavengers, kids take). Do get some confusion with residents putting rubbish out and then making the booking. East Waste advises residents they need to bring it in. This happens maybe once a month and we average 450 collections a month.
- 5 Mar 18, 2015 11:24 PM We have a hybrid of annual campaign and at-call with each area being offered one month per year to access the service BUT they must book in. This was based on providing a service but at a lower cost. The costs are increasing faster than growth and CPI as more people are using the service and disposing of larger quantities. Illegal dumping continues to be a large and growing issue but I'm not sure to what extent this is specifically linked to the hard waste collection service.
- 6 Mar 18, 2015 7:12 AM Can I ask that survey results be shared. I have provided additional information previously by email.
- 7 Mar 18, 2015 6:52 AM We have not commenced an 'At Call' service at this stage. Our council resolved a trial at call service for 2015-16 financial year, full report can be found on the Council minutes for 10 March 2015. The above responses are based on our best estimate and what is proposed at this point in time.

Hard waste collection



Survey

Council would like your feedback on the 'at call' hard waste collection service trial and on service options for the future. Your feedback is important to us, so please let us know what you think. Your voice counts and can make a difference.

Please respond by 5pm, Friday 18 August 2017.

Your name (not to be publicly disclosed or used for any purpose other than this survey)

Name:.....

Your suburb (please circle)

- | | | | |
|-----------------|-----------------|------------------|------------------|
| • Ashford | • Glenelg North | • Mile End | • Richmond |
| • Brooklyn Park | • Hilton | • Mile End South | • Thebarton |
| • Camden Park | • Keswick | • Netley | • Torrensville |
| • Cowandilla | • Kurralt Park | • North Plympton | • Underdale |
| • Fulham | • Lockleys | • Novar Gardens | • West Beach |
| • Glandore | • Marleston | • Plympton | • West Richmond. |

At call hard waste collection service trial

1. Did you use the new at-call collection service which was commenced by Council on 1 October 2015 and requires you to book your rubbish pick-up?

- ☐ Yes - continue to next question
- ☐ No - go to question 9.

Please rate the at-call waste collection service you received (tick). Provide an average rating if you used the service more than once:

2. If you booked a collection by phone, the customer service experience at the time you booked:

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Excellent | Good | Average | Unsatisfactory | Poor |

3. If you booked a collection online, the ease with which you completed the process:

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Very easy | Easy | Average | Hard | Very hard |

4. Information provided to you about your booked collection, including what was and was not acceptable for collection:

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Excellent | Good | Average | Unsatisfactory | Poor |

5. The waiting time between booking and collection was:

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Good | Not an issue | Acceptable | Too long | Far too long |

6. The collection service provided by the contractor

- | | | | | |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Excellent | Good | Average | Unsatisfactory | Poor |

Survey continued on next page.

7. How do you feel about continuing to use the collection service?

☐ Very comfortable
 ☐ Comfortable
 ☐ Unsure
 ☐ Uncomfortable
 ☐ Very uncomfortable

8. How would you rate the collection overall?

☐ Excellent
 ☐ Good
 ☐ Average
 ☐ Unsatisfactory
 ☐ Poor

Previous use of a hard waste collection

9. Please indicate which of these hard waste collection services you have used before, whether in West Torrens or elsewhere?

- ☐ annual campaign collection (set time, no booking)
☐ 'at call' (booked) collection
☐ both of the above
☐ none of the above.

Hard waste collection service preference

11. Council should return to the former hard waste collection approach where all rubbish goes out at the same time of the year and there is no need to book a collection.

☐ Strongly agree
 ☐ Agree
 ☐ Neutral
 ☐ Disagree
 ☐ Strongly disagree

12. Council should move permanently to an at-call hard waste collection service which can be booked once or twice per year.

☐ Strongly agree
 ☐ Agree
 ☐ Neutral
 ☐ Disagree
 ☐ Strongly disagree

13. How often each year should Council offer a hard waste collection?

☐ Never
 ☐ Once
 ☐ Twice

14. If you prefer two hard waste collections each year, would you prefer to have the option of a free voucher to dump a trailer load of rubbish at the Adelaide Waste and Recycling Centre instead of one of the collections?

☐ Yes
 ☐ No

4. Additional comments or suggestions:

.....

.....

.....

.....

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Thank you for taking time to provide feedback.

Completed surveys can be emailed to csu@wtcc.sa.gov.au or returned by post to Council in the reply paid envelop included in your information pack. Alternatively, you can complete the survey on-line at westtorrens.sa.gov.au/hwsurvey.

Address: 165 Sir Donald Bradman Drive, Hilton, SA 5033 / **Tel:** 08 8416 6333. / **Fax:** 08 8443 5709 / **Email:** csu@wtcc.sa.gov.au / **Web:** westtorrens.sa.gov.au

12 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****Leave of Absence****Committee Members:**

Cr George Vlahos

4 DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 15 August 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 STRATEGY AND COMMUNITY REPORTS

11.1 City Strategy Monthly Activity Report

Brief

This report presents the City Strategy unit's monthly activity report for August 2017.

RECOMMENDATION

The Committee recommends to Council that the City Strategy Activity Report for August 2017 be received.

Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the Strategy Unit since the last meeting of the Committee.

Discussion

Key activities	Update
<i>Environmental Planning</i>	
<i>Green Initiatives rebate proposal</i>	<p>In response to the community's interest in sustainability initiatives and to complement Council's sustainability programs, a green initiatives rebate proposal has been prepared. It will be presented to the October 2017 meeting of the Civic Committee.</p> <p>The green initiatives rebate proposal aims to expand Council's current rainwater tank rebates by offering residents rebates on measures that help reduce carbon emissions, such as energy efficiency measures in their homes and/or installing solar panels. These actions will help support the environmental sustainability of West Torrens.</p>
<i>AdaptWest Climate Change Adaptation Plan</i>	<p>The AdaptWest councils (West Torrens, Port Adelaide Enfield and Charles Sturt) have received \$50,000 from the Adelaide Mount Lofty Ranges Natural Resources Management Board to part-fund a regional coordinator position in the 2017/18 financial year.</p> <p>The regional coordinator will play a key role in driving implementation of the AdaptWest Climate Change Adaptation Plan's priority adaptation options across the region.</p> <p>The Administration recently attended a Climate Change Adaptation Workshop which brought together local government, natural resource management, regional development and other sectors. Attendees also included members of the State Government's Adaptation Working Group, which includes executives from key government agencies with a mandate to guide and progress adaptation planning and action across State Government.</p> <p>The session provided initial information regarding the State Government's response to Regional Adaptation Plans which have now been completed. The State Government has collated over 680 actions from across the 11 adaptation plans and prioritised into key categories.</p>

	Regional coordinators will have an opportunity to provide comment on any key gaps. Following this, the response will be provided to Cabinet and results presented at the UNCOP 23 in Bonn in November 2017. The State Government will then work to implement key actions in partnership with each of the regions.
<i>LGA Energy Efficiency Audit</i>	<p>The LGA engaged Lucid Consulting to undertake a high level audit of 42 councils to identify energy efficiency activities which could further reduce carbon emissions and associated costs for local government.</p> <p>The Administration participated in this free program and has been provided with a report outlining key recommendations, in conjunction with general resources including a Decision Making Tool to help identify suitable projects and factsheets detailing current sources of funding for energy efficiency projects.</p>
<i>Economic Planning</i>	
<i>Tourism and Regional Projects</i>	<p>On 10 August, the Administration attended the Adelaide Airport Consultative Committee Planners Forum with relevant stakeholders from Federal Government, Local and State Government.</p> <p>The Administration responded to a request from colleagues at the City of Holdfast Bay to provide technical feedback on a draft of the Jetty Road Masterplan concept.</p> <p>The Administration hosted a meeting of the Western Region Tourism Destination Action Plan group to consider the possibility of initiating a combined tourism website to promote the region.</p>
<i>Employment Lands Analysis</i>	Consultant, Property & Advisory submitted a draft report to review the planning policy provisions for employment-related zones and activities via the Employment Lands Analysis project. Once complete, the project will inform a more accurate understanding of the current and potential economic activities and viability of existing employment zones in West Torrens.
<i>Heritage Grants</i>	On 8 August members of the Administration attended a Smarty Grants training session in preparation for the relaunch of the Heritage Grants program in the last two quarters of this financial year.
<i>Land Use Planning</i>	
<i>Underdale and Torrensville Urban Renewal Development Plan Amendment (DPA)</i>	<p>The Underdale and Torrensville Urban Renewal DPA (DPA) public and agency consultation closed at 5pm 23 August 2017.</p> <p>Forty-one (41) written submissions were received and 13 submitters requested to speak at a public meeting.</p> <p>A public meeting to hear submissions was held during the Council meeting on 5 September 2017.</p>

<i>Planning Advocacy</i>	In August, in accordance with Council's resolution, the Administration sent letters to approximately 800 residents and property owners in proximity to a proposed 8 storey development at 192 Anzac Highway, Glandore. Letters were also sent to the Minister for Planning and the SCP to advise Council's intention that any development in proximity to the Glandore Character area be limited to three storeys in height.
<i>Admella Community Pilot Project</i>	The Administration liaised with community members and Refuel media to document the Admella Lane consultation process in a short video. Following the editing process the video was shown at a Council pre-brief on 5 September.
<i>Ministerial DPAs</i>	<p>On 30 August the Administration received advice from DPTI that the Minister had approved the Morphetville Racecourse DPA for public consultation. Consultation on this Ministerial DPA will run from 5 September to 3 November.</p> <p>The DPA affects land around the Morphetville Racecourse in both City of Marion and City of West Torrens.</p> <p>Further information will be provided to Council in due course, via a report.</p>
Corporate Planning	
<i>Urban Design Framework</i>	Oxigen progressed the development of Council's Urban Design Framework document for the public realm. Oxigen is working with the Administration on the structure of the document, details of each element of the public realm, developing guiding principles, and developing a consultation program.
<i>Corporate Planning Framework Review</i>	A review of Council's Corporate Planning Framework and Policy was commenced and is anticipated to be completed by the end of the calendar year.

Conclusion

This report details recent activities of the City Strategy Unit for August 2017.

Attachments

Nil

11.2 Community Services Monthly Report - August 2017

Brief

This report details the activities of the Community Services Department for August 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the Community Services Activity Report - August 2017 be noted.

Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month

Discussion

The key projects and activities undertaken by the Department during the month of July are as follows:

Community Centres

Thebarton Community Centre had a total of 90 groups booked. A highlight was the very large and successful South Australian Miniature Enthusiasts annual expo, which was held over the entire weekend of 11-13 August, hosting exhibitors from all over the country. There were also birthday parties, cultural festivities and all kinds of family celebrations. The meeting room spaces hosted a variety of activities including certificates in food safety, NDIS informational sessions, business meetings, business education programs plus our many regular and on-going support, therapy and prevention groups.

Plympton Community Centre had a total of 81 bookings. The Active Aging program on Fridays is very popular and has been exceeding expectations in terms of popularity and attendance. The Centre welcomed 2 new sewing groups this month, the Saintly Stitchers and the Southern Comforters (a charity sewing group who donate their many handmade items to worthy causes).

Outreach into the Community

The OPAL Coordinator held a Make it A Fresh Snack Workshop at the Brickworks POP Up space on Wednesday 30 August 2017. The workshop aimed to equip parents and children with hands on skills and recipes to provide fresh, healthy snacks instead of processed, packaged foods.

The After-school Lego program commenced on 9 August 2017 in partnership with LAYGO (www.laygo.com.au) and the Brickworks. This after school program is being held at the West Torrens Pop Up Pop In space at the Brickworks Marketplace. The program has consistently attracted many youth and children from local schools, including but not limited to Torrensville, Cowandilla, Plympton, Richmond and Lockleys Primary Schools, and St George College.



The team delivered a 'little Day Out' event as part of the Kings Reserve Community Day on 26 August 2017. Local users of the Skate Park were also invited as part of this consultation day, to give feedback on the proposed redesign of the reserve. The team helped facilitate the chat between the Skaters and the architects on the day.

The OPAL Coordinator is currently planning for the third School Gardening workshop (partnering with Holdfast Bay Council and NRM) in September, with a focus on Spring Propagation. The workshops continue to be popular with local schools and kindergartens, with approximately 30 attendees on average.

Members of the team attended and presented at Cowandilla Primary's CALD evening. The school hosts an evening for CALD families once a term and has translators for a range of languages. The presentation was about the Library's services and programs; including membership and borrowing, English classes, the community language collection, and services, collections and programs for children, youth and families.

Arts and Culture

The opening of the SALA exhibition, Postcards for Peace was very successful. Guests included poet Annie Fox (award winning screenwriter; futurist and multi-faith peace worker), Bradley Pitt (futurist and composer), Darren Curtis and Jessica Curtis (Artists). Jessica Curtis also conducted 2 SALA workshops.



Active Ageing

The first outing was held as part of the Active Ageing program. The outing was to Hahndorf on 19 August 2017. The group visited the Beerenberg Farm before heading to the German Arms for lunch. Other Active Ageing activities such as exercise/stretching classes and presentations at Plympton Community Centre were very popular this month.

The Home Support team this month have provided approximately 1130 hours of services including cleaning, shopping, support groups and maintenance and \$3000 in home modifications for the Commonwealth Home Support Program. Added to these figures are approximately 200 hours of services for Council Funded Programs e.g. window, spring and gutter cleaning.



Library

The Amazing Magic Mike presented his 'The Magic of Reading' magic show on 20 August 2017 with approximately 110 children and 80 adults in the audience. The magic show, which was all about the importance of reading and the magic of books, had the children (and adults) alternating between laughter and amazement.



On Sunday 27 August 2017 the library hosted 'The Funny Farmers show' with approximately 90 children and 70 adults in the audience. This show followed the mishaps of Pete and Matt, two crazy comedic farmers, and their friend Jolly Joy the cow, and included live music and songs. Along with life on the farm, the audience also learnt about animals, growing your own healthy food and teamwork. It included a meet and greet after the show with Pete, Matt and Jolly Joy the cow which the children loved.

Book Clubs update: The library provides book sets to many internal and external book clubs. There are 3 book clubs that meet every month in the Hamra Centre, but the library also provides books to 10 private book clubs that meet in the West Torrens Council area. This service is very valued by all book club members.

Events coming up in 2017:

- Active Ageing Expo at Plympton Community Centre - 13 October 2017
- Worm Farming and Composting workshops - 14 October 2017

Movie Nights

Movie nights will continue to be held on Thursday evenings every second month. This is a free event with refreshments which is held at the West Torrens Auditorium.

- Thursday 12 October, 'Allied'
- Thursday 14 December, 'La La Land'

Attachments

Nil

12 MEETING CLOSE