

CITY OF WEST TORRENS



## **Notice of Council & Committee Meetings**

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

### **Council**

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 18 JULY 2017**  
**at 7.30pm**

**Terry Buss**  
**Chief Executive Officer**

#### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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# **1 MEETING OPENED**

## **1.1 Evacuation Procedures**

# **2 PRESENT**

# **3 APOLOGIES**

# **4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

# **5 CONFIRMATION OF MINUTES**

## **RECOMMENDATION**

That the Minutes of the meeting of the Council held on 4 July 2017 be confirmed as a true and correct record.

# **6 MAYORS REPORT**

**(Preliminary report for the agenda to be distributed Friday 14 July 2017)**

In the two weeks since the last Council Meeting of 4 July 2017, functions and meetings involving the Mayor have included:

## **Thursday 6 July**

- 9.00am Participated in my regular monthly Coast FM interview with Dave Hearn.
- 6.00pm Participated in the West Torrens Road Safety Group meeting.
- 7.00pm Attended an Elected Member Workshop regarding the update to the *Planning, Development and Infrastructure Act 2016* and establishment of the Council Assessment Panel.

## **Friday 7 July**

- 2.30pm Participated in the LGA Mayors/Chairs and CEOs Joint Forum held at the Entertainment Centre Star Room.

## **Saturday 8 July**

- 2.10pm Hosted guests including Tony Newman (SAJC) Libby Moran (CWT Audit & Risk Committee), Anne Pengilly (CWT Road Safety Committee) and David Fewster (former St Martins musical volunteer) at the match between West Adelaide and Woodville West Torrens at City Mazda Stadium.

**Monday 10 July**

- 7.00am Hosted the Breakfast with the South Australian Treasurer event organised by City of West Torrens Program Leader Partnerships, Adriana Christopoulos, with special guest the Hon Tom Koutsantonis MP discussing the 2017-2018 Budget and implications for business in South Australia.
- 10.00am Conducted a citizenship ceremony for 13 conferees in the Council Chamber.

**Tuesday 11 July**

- 11.30am With Premier Jay Weatherill, Senator Anne Ruston and Hindmarsh MP Steve Georganas, attended a media event on site at the Adelaide Airport regarding the new Atura Airport Hotel. The Atura Hotel chain is part of Event Hospitality & Entertainment Limited (formerly known as Amalgamated Holdings Limited), who among other holdings also own Rydges Hotels, QT Hotels, Thredbo Resort, Rialto Cinemas, Event Cinemas and Greater Union Theatres, .
- 6.30pm Attended a Corporate Planning, Policy and Performance committee meeting that had to be abandoned as inquorate.

**Wednesday 12 July**

- 12noon Attended the Metropolitan Mayors' Luncheon hosted by Mayor Raymond Grigg of the Town of Walkerville.
- 4.00pm Participated in the Metropolitan Local Government Group meeting at Local Government House.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

**Friday 14 July**

- 5.00pm Attending the 10th anniversary celebrations of having opened the Ashbrook Apartments, Syme Street, Ashford.

**Saturday 15 July**

- 2.10pm Hosting guests at the match between West Adelaide and Adelaide Crows at City Mazda Stadium.
- 7.00pm Attending with Mrs Rosemary Trainer the 30<sup>th</sup> Anniversary Dinner of the Messinian Hawks.

**Tuesday 18 July**

- 6.00pm Attending the Council pre-meeting dinner
- 7.00pm Participating in the Council and Standing Committees Meetings

**RECOMMENDATION**

That the Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

**10 ADJOURN TO STANDING COMMITTEES****RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

**11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS****11.1 Finance and Regulatory Committee Meeting****RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 18 July 2017 be adopted.

**11.2 Strategy and Community Committee Meeting****RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 18 July 2017 be adopted.

**12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

Nil

**13 QUESTIONS WITH NOTICE**

Nil

**14 QUESTIONS WITHOUT NOTICE**

## **15 MOTIONS WITH NOTICE**

### **15.1 Rate Capping**

At the meeting of Council on 4 July 2017, Cr Mangos moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on 18 July 2017.

#### **MOTION**

That Council calls on the State Opposition to publicly pledge prior to the 2018 State election:

1. That a future Liberal Government will cap all future increases in State Government taxes, levies, fees and charges (including government business units/enterprises) in line with its capping proposal for Local Government.
2. That any percentage increase in total revenue collected through State Liberal Government taxes, levies, fees and charges (including government business units/enterprises) not exceed the Local Government cap as proposed by the Liberal Party.
3. That a future Liberal Government will not introduce any new taxes, levies, fees and charges on South Australians.
4. That a future Liberal Government will not transfer responsibility of services to Local Government without adequate and mutually agreed additional funding to Local Government.
5. That a future Liberal Government will not amend or introduce legislation that has a negative financial impact on Local Government.

Taking on board comments during previous debate on this motion an amended version of the motion is presented as follows:

#### **MOTION**

Council is concerned that major political parties have no empathy for, nor understanding of, the difficult roles demanded of Local Government and:

1. Calls on the State Liberal Opposition to publicly pledge prior to the 2018 State Election that a future Liberal Government will cap all future increases in State Government taxes, levies, fees and charges (including government business units and government enterprises) in line with its capping proposal for Local Government, and calls on them to pledge that any percentage increases in total revenue collected through existing State Government taxes, levies, fees and charges (including government business units and government enterprises) will not exceed the Local Government cap as proposed by the Liberal Party.
2. Calls on the State Labor Government and the State Liberal Opposition in their next term of Government to not introduce any new taxes, levies, fees and charges to be imposed on South Australians through using local councils as tax collecting branch offices of the State Government.
3. Calls on the State Labor Government and the State Liberal Opposition in their next term of Government to not transfer any responsibility of services to Local Government without providing adequate and mutually agreed additional funding to Local Government to deliver those services.
4. Calls on the State Labor Government and the State Liberal Opposition in their next term of Government to not amend or introduce legislation that has a negative financial impact on Local Government without mutual agreement.

## **16 MOTIONS WITHOUT NOTICE**

## **17 REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **17.1 Parliamentary Inquiry into the Regulation of Parking and Traffic Movement in South Australia**

#### **Brief**

To provide Council with a report sought by the Local Government Association's calling for submissions to the Parliamentary Inquiry regarding parking and traffic issues in South Australia (LGA Circular 23.11).

#### **RECOMMENDATION**

It is recommended to Council that the Administration's report be forwarded to the Local Government Association as the City of West Torrens' submission to the Parliamentary Inquiry into the regulation of parking and traffic movement in South Australia.

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#### **Introduction**

The Parliament of South Australia's Legislative Review Committee is undertaking an Inquiry into the Regulation of Parking and Traffic Movement in South Australia. A public call for submissions was made on Saturday 20 May 2017.

By Circular 23.11, the Local Government Association (LGA) is inviting submissions from councils to make contributions to the submission that the LGA is preparing to the Legislative Review Committee. The closing date for contributions to the LGA for the submission is Friday 7 July 2017. The closing date for direct submissions to the Legislative Review Committee is Friday 21 July 2017.

#### **Discussion**

The terms of reference for the Inquiry are as follows:

- 1. The regulation by local government of parking and traffic movement in South Australia.*
- 2. Options to improve the efficiency, efficacy or transparency of the regulation by local government of parking and traffic movement in South Australia.*
- 3. How any parking and traffic management scheme might best contemplate current and projected population densities within local government boundaries.*
- 4. How any parking and traffic management scheme might best contemplate developments of a scale likely to require special management of parking and traffic movement.*
- 5. How any parking and traffic management scheme might best contemplate dangerous parking or traffic management conditions.*
- 6. Any other relevant matter as the Committee sees fit.*

The LGA 'Local Roads' current policy positions are as follows:

- Local, State and Federal governments should contribute to the development and maintenance of Australia's local road system (including roads, footpaths and cycle tracks).
- Local government has a right and responsibility to construct, develop and maintain local roads and in doing so is entitled to an equitable share of Federal and State funds (including user charges) for the purposes of developing and maintaining roads under the control of Councils.
- Local, State, and Federal governments should agree on an appropriate classification system for South Australia's local road network. The classification system should give recognition to relevant planning and road access issues including relevant classes of vehicles.
- Local government must have full control of all traffic calming measures placed on local roads. Relevant measures must comply with appropriate Australian standards.
- State government should be responsible for all road infrastructure where a State Government road is located on a Council road reserve.

- Councils must be provided with State or Federal government assistance where a change in State or Federal government policy results in increases to vehicle and traffic volumes on local roads.

As Members' would be aware, Council adopted its Transport Plan, "*Transportation for the next generation 2025*", in 2009. It is a forward planning document covering all aspects of transport-related matters and opportunities that may affect the City of West Torrens between now and 2025. Since its adoption, this document has served and continues to serve as a practical and forward planning guide in assisting Council in making decisions relating to transport.

In the area of Local Area Traffic Management (LATM) and other traffic and parking investigations, which the Parliamentary Inquiry focusses on, Council has been proactively undertaking LATM investigations for a number of years, based on a priority ranking system that was endorsed by Council several years ago.

The use of all parking and traffic control devices in South Australia is regulated by the *Manual of Legal Responsibilities and Technical Requirements for Traffic Control Devices*, which is in two parts: *Part 1 Legal Responsibilities* and *Part 2 Code of Technical Requirements*.

Part 1 lists the legal requirements associated with the installation, maintenance, alteration, operation and removal of traffic control devices, the Ministerial delegation to councils, the approval process, requirement for a Traffic Impact Statement and record keeping.

Part 2 lists the devices that are permitted for use in South Australia, the design requirements associated with each device and the references to other relevant Australian Standards and variations from the relevant Australian Standards that are specifically applicable to South Australia.

The implementation of parking controls is a significant responsibility of Council. Parking controls are governed by the *Australian Road Rules*.

The Administration's response to the terms of reference is as follows.

### **1. The regulation by local government of parking and traffic movement in South Australia.**

The more specific regulatory requirements governing traffic management and parking management, which are two of the key responsibilities of local government, are the *Manual of Legal Responsibilities and Technical Requirements for Traffic Control Devices* and the *Australian Road Rules*.

In addition to the above regulatory requirements, Council also have policies that deal with consultation with the local communities, which is an essential part of undertaking LATM, traffic and parking investigations.

From time to time, there are other regulations relating to parking or traffic movements that councils have an input into, for example, the National Heavy Vehicle Regulation, which regulates access in local roads by standard and restricted access vehicles.

One of the current parking issues which local government is dealing with is parking on verges. The LGA is currently seeking comment from councils in relation to the issue of parking on verges and whether and how amendments to the Australian Road Rules should be considered to deal with this issue in the South Australian context.

Changes to land uses are developed through policy amendments in Development Plans. These Plans help guide improvements to local areas through 'controls' that benefit the community, from provision of services within the local area to amenity improvements to transport network improvements to name a few, that have desirable long term outcomes for the community. Where these Plans are driven by councils, the process is undertaken via very detailed analysis and consultation with the community, prior to implementation of these Plans.

Where the land use changes are driven by Government, recent experience suggest that council input is limited in the development of these policies, with the 'general' policies having little regard to the specific conditions of the local areas. There has been very little studies undertaken of the transport implications of these major land use changes to enable councils to assess, determine and plan for upgrades to the local road network that may become necessary to support these land use changes.

## **2. *Options to improve the efficiency, efficacy or transparency of the regulation by local government of parking and traffic movement in South Australia.***

Options to address some issues that the City of West Torrens is aware of should include:

- Ability and more flexibility to amend regulations to suit the local conditions and local requirements in South Australia for parking, e.g. the current LGA consideration for parking on verges.
- Ability for local government to limit speed of cyclists on footpaths - many footpaths are located adjacent to property boundaries where sight distance for a vehicle reversing out from a residential property is limited by boundary fences. Limiting speeds of cyclists would be consistent with that of the regulations covering motorised scooters.
- Better co-ordination between Government and local government in dealing with heavy vehicle access issues and requirements where local roads are involved.
- DPTI to implement a library of traffic control devices, including innovative devices that may have been approved for use in some council areas, which could be a useful resource for other councils. For example, a council that may be contemplating the installation of a mini-roundabout could simply look up a library of previous approval by DPTI (with design plans), which would greatly assist that council in the design of such a device. An on-line library would be very useful in this regard.
- Better co-ordination and liaison by Government with local government in developing, implementing and managing land use changes that have significant long term impacts for local government.

## **3. *How any parking and traffic management scheme might best contemplate current and projected population densities within local government boundaries.***

Zoning changes is a key driver of increased activities, which in turn lead to increased population densities.

For councils instigating zoning changes, any proposed zoning change is undertaken via a Development Plan Amendment process. A traffic impact analysis is normally carried out as part of this process, which takes into account current road conditions and future road requirements that may be necessary to accommodate those changes.



The Government's approach to rezoning land along major road corridors into the new Urban Corridor Zones, which permit higher densities and lower parking provision, is one example where the impacts of such a significant change have not been considered from a local government perspective. This has significant implications for Council with respect to:

- Inadequate parking provision for the development
- Overflow parking onto the local area affecting amenity of existing residential areas
- Increased servicing requirement that cannot be adequately accommodated, without relying on the use of local streets and potentially impacting on others

Firstly, many parcels of land affected are too small to enable efficient parking layouts and servicing of these developments to be reasonably accommodated. Examples include small sites located within the Urban Corridor Zone along Anzac Highway.

Secondly, the lowered parking rates mean that, in the absence of public transport improvements or increase in public transport usage, these zoning changes merely allow developers to provide less parking, create more parking problems in the council streets, which ultimately becomes a cost to councils, by having to develop strategies to deal with the issues.

Another common problem that the councils have to deal with is refuse servicing of high rise residential apartments that are increasingly being developed in the Urban Corridor Zones. Many of these land holdings are too small to accommodate on-site refuse servicing. As a consequence, there is no option but to allow on-street servicing to occur. This would either be in the form of multiple bins being placed on the road verge or large bins being wheeled from the development site across footpaths. Impacts on kerbside parking become increasingly affected when multiple sites are developed in the same street.

These are issues that are left to Council to deal with. When repeated over a wide area of the corridor zone, solutions become very limited but impacts are multiplied. These problems could have been somewhat avoided if at the time that the Urban Corridor Zones are contemplated, some guidelines regarding servicing of small sites were developed to assist local government in dealing with this issue.

A strategic approach therefore does not appear to have been put in place prior to the decision being made to rezone the land in this manner. While the intent may have been to achieve higher densities across multiple sites and over consolidated sites, this has not occurred in all instances. Instead, developments of multiple small sites at higher densities have created an outcome that appears to have strayed from the original intent.

Churchill Road is one example where significant changes have occurred over a very short period of time and where the outcome to date may not have been what was intended. There is now a DPA that has been prepared by that council to put further weight on such issues as streetscape appearance, pedestrian interface, waste management and waste collection etc.

If input from councils and collaboration between Government and local councils had been done in greater detail in the first place, it would have enabled these key issues to be thought through and policies framed to provide a better outcome to achieve the Government's overall goals.

For zoning changes that are proposed by councils, a detailed transport analysis is normally required by Government, so that future parking and traffic management schemes can be put in place to meet future requirements in a planned manner.

The contradiction is that for changes that are driven by Government, and the Urban Corridor Zone changes is one example, these same requirements are not followed through and Council has limited input in the process. While it is recognised that Government needs to take a metropolitan-wide approach, sometimes local conditions would suffer irrevocably as a result of the Government's decisions.

One of the most significant impact by the Urban Corridor Zoning change is the lowering of the parking rates applicable to developments within these zones for commercial developments. Having a simple single rate of 3 spaces per 100m<sup>2</sup> minimum means that the traditionally high parking generating developments like supermarkets would fall within this category. The use of such a low parking rate requirement is based on the expectation that public transport usage or shared trips would increase so significantly over a short period of time so as to lower the parking demand. Until such time that this occurs, and if it indeed occurs, councils are left to deal with the parking issue.

While major projects of this nature have not been constructed in the Council area to date, the concern is that if the parking shortfall turns out to be significantly greater than anticipated by the lowered parking rates, there is no further kerbside parking capacity that can be created to deal with this issue or alternative parking solutions found off-site. The lack of opportunity to redress these problems mean that the local council would have to deal with the consequences of these impacts through parking control implementation, which would merely shift the problem elsewhere.

In summary, while the intent of achieving higher densities along major road corridors and encouraging the use of public transport are supported, the implementation strategy is considered to be lacking. The main shortcomings of the process are the poor coordination and lack of consultation with local councils, prior to the Government implementing such significant land use changes.

The Urban Corridor Zone example is one which should not be repeated for future major changes to land uses by Government.

**4. *How any parking and traffic management scheme might best contemplate developments of a scale likely to require special management of parking and traffic movement.***

Zoning changes by Government would usually be of a scale that would significantly affect parking and traffic movements in a local government area. More detailed analysis of these impacts should be undertaken by Government prior to these zoning changes occurring.

The issue of infrastructure requirements and upgrades should form part of the analysis of the zoning changes that may be contemplated by Government. These would include upgrade of local roads to accommodate the anticipated increases in traffic flows and parking demands and funding to allow these upgrades to occur in a planned manner. User-pay, developer levies or Government funding should form part of this consideration to assist councils in meeting their obligations to the local community. A common metropolitan-wide process should be developed for such funding arrangements.

Major developments that are facilitated through Government, such as the Development Assessment Commission (DAC), also would have significant impacts in the local government area. Often council requirements (through feedback to the DAC) appear not to have been given reasonable weight and the traffic and parking issues inevitably become council's problems after the development is completed. Council's concerns should be afforded more weight.

This is best illustrated by a recent example of a development in the Urban Corridor Zone along Anzac Highway, where a relatively large scale residential apartment complex was approved by the DAC notwithstanding that there was little or no parking provided on-site for visitors, despite the visitor parking requirement being specified in the Council's Development Plan. With increasing developments of this nature occurring more and more frequently, the parking shortfall issue would be bound to be exacerbated in coming years to the detriment of neighbouring residential land uses. The DAC, as the responsible planning authority, should have greater regard to Council's Development Plan requirements, with respect to parking provision, and ensure that on-site visitor parking is provided to meet the parking demands of the development. Otherwise, Council would be left to deal with the parking shortfall issue with very limited opportunity available to address the problem.

Upgrade of the public realm for these large developments is also an issue that warrants consideration by Government. This obligation is generally left to councils, however, it is suggested that the major development is the driver of the change to the public realm and hence the developer should also be responsible for these improvements. A mechanism should be in place to reinforce developer responsibility for upgrade of the public realm as part of the major development.

The recent tram extension experience shows that park and ride areas should be provided at key tram stops as part of the design development process by Government, including potential land for purchase or to be set aside for such car parks. Otherwise, these tram users would choose to park in the adjacent local streets, to the detriment of local residents and businesses. This has been the experience of the City of West Torrens in the Thebarton suburb when the tram extension was completed to the Entertainment Centre.

Major projects, even those that are not located far away from another council boundary, could have significant impacts on that adjoining local council. The RAH project is one example where the unintended consequences have occurred with parking overflow. Being in close proximity to the Thebarton suburb and with the free tram service being offered between the Entertainment centre stop and the CBD, city workers and construction workers have 'flooded' the local streets with all day parking. This has been to the detriment of the local residents and local businesses and have required Council to constantly monitor, implement and enforce many parking zone changes to try and deal with the parking issue. The cost to Council has been considerable in terms of the implementation of parking controls and on-going management of the parking issue.

The RAH example is one where greater consideration should have been given by Government in firstly identifying the parking issue that would have arisen from such a large scale and long-duration project, secondly acknowledging that a partnership would have been needed to deal with unintended consequences such as parking impacts that would arise and thirdly assisting Council in coming up with solutions to deal with these unintended consequences.

The RAH project is one example of the lack of consultation in the process which should not be repeated.

The Adelaide Airport is a major land use in the City of West Torrens. For many years, Council have advocated that the developments within the Airport area should fall within State Planning regulations rather than Federal Planning regulations, for example in the area of parking requirements, where overflow parking onto local council areas would be one consequence of not applying State Planning parking requirements for these (often) large scale developments.

#### ***5. How any parking and traffic management scheme might best contemplate dangerous parking or traffic management conditions.***

Permitting all cyclists to ride on footpaths is one safety issue that may arise in the future, including safety between cyclists and pedestrians along the narrow footpath, safety between cyclists using the footpath and vehicles reversing out from residential driveways where sight distances are restricted by boundary fences, the speed of cyclists using the footpath etc. This aspect should be reviewed by Government since the introduction of this rule several years ago to see if there has been safety issues arising from this change.

#### **Conclusion**

The Administration have reviewed LGA Circular 23.11 and have identified a number of issues relevant to the Parliamentary Inquiry. The Administration's submission on the matter is detailed in this Council report.

#### **Attachments**

**Nil**

## **17.2 Sponsorship Application from Bangladesh Club Australia**

### **Brief**

This report presents a \$5,000 sponsorship application from the Bangladesh Club Australia to hold a Bangladeshi Cultural Night.

### **RECOMMENDATION(S)**

It is recommended to Council that it approves \$3,728 sponsorship to the Bangladesh Club Australia to hold a Bangladeshi Cultural Night based on quotes provided in the application.

---

### **Introduction**

The Bangladesh Club Australia (Club) is a newly formed club, located in Plympton, which is a different organisation to the Adelaide Bangladeshi Cultural Club. The Club has submitted its first grant application to Council seeking \$5,000 sponsorship to hold a Bangladeshi Cultural Night.

### **Discussion**

The Club has 350 members and volunteers and has the aim of preserving strong family traditions, customs and values. The Club is seeking sponsorship to put towards hall hire, sound systems, lighting and stage equipment for a Bangladeshi Cultural Night to be held later this year. The aim of the event is to celebrate the Bangladesh culture and to promote multiculturalism in the community.

While the Club has sought \$5,000 in sponsorship, it has only provided quotes to the sum of \$3,727.80. As the Administration has confirmed that the quotes received are the total of quotes obtained and the Club has been unable to provide information about the use of the remaining amount sought, it is recommended to Council that it only provides the sum supported by the quotes submitted (rounded to the nearest dollar).

### **Grants Budget Update**

Council approved a community grants budget of \$121,000 for 2017/18 financial year. In addition, the balance of the budget from the 2016/17 financial year, approx. \$256,000, will be carried forward in the September budget review resulting in a budget of approx. \$377,000.

This application appears to have merit and meets the current guidelines. As such, and as there are sufficient funds remaining in the community grants budget, it is recommended that this application be approved but only to the sum of the quotes received, being \$3,727.80 rounded up to the nearest dollar.

### **Conclusion**

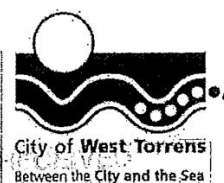
This report presents a \$3,728 sponsorship request from the Bangladesh Club Australia to hold a Bangladeshi Cultural Night.

### **Attachments**

- 1. Sponsorship Application and supporting documentation Bangladesh Club Australia**

## Sponsorship program application form

Civic Centre  
165 Sir Donald Bradman Drive  
Hilton, SA 5033  
Tel (08) 8416 6333  
Fax (08) 8443 5709  
Email [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
Website [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



### Note:

1. Read the Sponsorship guidelines before completing this application.
2. Please attach any additional information and supporting statements.
3. Please type or print legibly.
4. Applications must be completed in full or they will not be accepted.

### 1. Event and organisation details

Event name:	Bangladesh Cultural Night
Event description:	Bangladeshi Cultural Program
Date(s) of event:	19 August 2017
Organisation / Group:	BANGLADESH CLUB AUSTRALIA
ABN number:	64865967414
Date submitted:	



### 2. Organiser's contact details

Name: MOHAMMAD ATAULLAH KHAN		
Position: BOARD OF GOVERNOR		
Organisation: BANGLADESH CLUB AUSTRALIA		
Address: 6 JENKINS STREET, COWANDILLA		
		P/Code: 5033
Telephone:	Facsimile:	Email: hi_khosru@yahoo.com
0422847813		

### 3. Event details

Type of event (you may select more than 1)

<input type="checkbox"/> Education	<input checked="" type="checkbox"/> Community	<input type="checkbox"/> Environment
<input checked="" type="checkbox"/> Entertainment	<input type="checkbox"/> Sports	<input type="checkbox"/> Business
<input checked="" type="checkbox"/> Arts / Culture	<input type="checkbox"/> Charity	<input type="checkbox"/>

Event attendees (indicate the expected characteristics of your event attendees)

Age range

<input checked="" type="checkbox"/> Under 20	<input checked="" type="checkbox"/> 31 to 40	<input type="checkbox"/> 51 to 60
<input checked="" type="checkbox"/> 20 to 30	<input checked="" type="checkbox"/> 41 to 50	<input type="checkbox"/> 60 plus

Where will the attendees be travelling from?

<input checked="" type="checkbox"/> City of West Torrens	<input checked="" type="checkbox"/> Adelaide metropolitan area
<input checked="" type="checkbox"/> Western suburbs	<input checked="" type="checkbox"/> SA generally

Estimated total attendance?

4. Level of sponsorship requested (tick)		
Type:		
<input type="checkbox"/> Naming rights	<input checked="" type="checkbox"/> Joint sponsor	<input type="checkbox"/> Minor support
Cash: \$ 5000.00		
In kind support (specify): Hall Hire, Sound System, Lightings, Stage Decorating etc.		
What will the funds be used for? Bangladeshi Cultural Events in Adelaide		
How many other sponsors are involved? One		
Who are they? Adelaide City Council		
What is their level of support? Sponsorship - In process		
5. Promotional / media benefits		
Provide details of the media types to be used:		
<input type="checkbox"/> Advertorials	<input type="checkbox"/> Television	<input checked="" type="checkbox"/> Public speaking
<input type="checkbox"/> Advertising - newspaper	<input type="checkbox"/> Signage	<input type="checkbox"/> Other
<input checked="" type="checkbox"/> Radio	<input checked="" type="checkbox"/> Web site	
Provide details of the level of coverage anticipated:		
6. Research and evaluation of your event		
Will you undertake research prior to or after the event? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, how?		
Is this event important to the Bangladeshi/Australian people living in Adelaide		
Is this event make such an environment for people/Community to know each other about the cultural diversity, and promote multiculturalism in the community.		
If not, why not?		
How do you evaluate the effectiveness of your event?		
Instant feedback from the people on ongoing event,		
Asking questions to the audience,		
Comments in the facebook pages and public forum.		

**7. Declaration**

I Mohammad Ataulah Khan hereby certify that I have been authorised to prepare and submit this application on behalf of the above-mentioned group or organisation, and that the information contained in the application is true and correct to the best of my knowledge.

Signature



Date: 19 / 05 / 2017

**8. Where to send your completed application**

Return this application together with any attachments to:

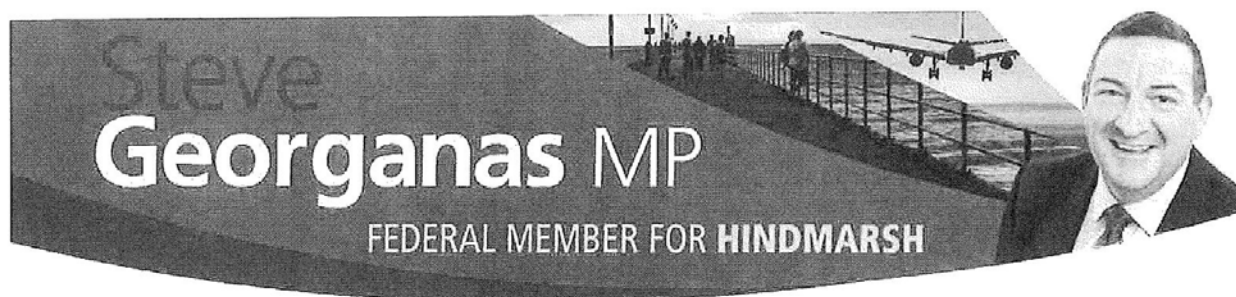
Administration Officer Community Services

City of West Torrens

165 Sir Donald Bradman Drive

Hilton SA 5033

Or email to [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au).



Administration Officer Community Services  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

To Whom It May Concern

I write in support of a funding application by the Bangladesh Club Australia for their Bangladeshi Cultural Night.

The Bangladesh Club Australia, situated at Plympton, has established itself as an important part of the Bangladeshi community both locally, and in the broader metropolitan area.

Currently consisting of approximately 350 members and volunteers, Bangladesh Club Australia comprises of community members committed to preserving strong family traditions, customs and values.

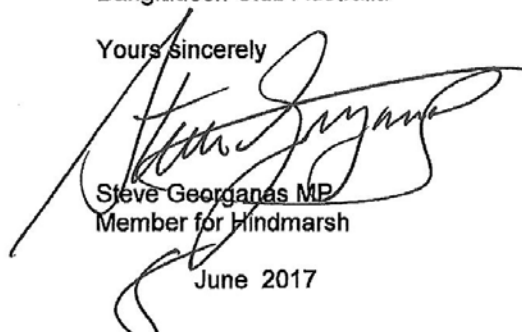
In the past, the Bangladesh Club Australia has been highly active in promoting the maintenance of its language and culture. However, as many members of the community are now first or even second generation Australians, the community feels this is an important time to maintain and promote cultural values while living in Australia.

The Bangladesh Club Australia is seeking financial assistance towards the hire of a suitable hall and purchase of equipment.

With an ever increasing multicultural demographic within our community, I support the endeavours of this organisation in continuing their strong community ties.

As the Local Federal Member of Parliament, I fully support the endeavours of the Bangladesh Club Australia

Yours sincerely



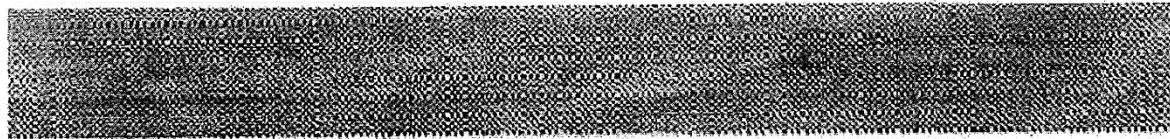
Steve Georganas MP  
Member for Hindmarsh  
June 2017

Shop 2/670 Anzac Hwy, Glenelg East SA 5045

P (08) 8376 9000 F (08) 8376 7888 E [steve.georganas.mp@aph.gov.au](mailto:steve.georganas.mp@aph.gov.au)







**SOUTH AUSTRALIA**  
Associations Incorporation Act 1985  
Section 20(1)

Incorporation Number: A43298

## **Certificate of Incorporation**

This is to certify that

**BANGLADESH CLUB AUSTRALIA (BCA)**  
**INCORPORATED**

is, on and from the eighteenth day of April 2017  
incorporated under the Associations Incorporation Act 1985.

Given under the seal of the Corporate Affairs Commission at Adelaide on this  
eighteenth day of April 2017

Commissioner of Corporate Affairs



Certificate



Local Community  
Insurance Services

30 May 2017

Ziaul Khan  
BANGLADESH CLUB AUSTRALIA  
9 William Street  
SOUTH PLYMPTON SA 5038

A division of  
Jardine Lloyd Thompson Pty Ltd  
ABN 69 009 098 864

Level 1  
148 Frome Street  
ADELAIDE SA 5000  
GPO Box 1693  
ADELAIDE SA 5001

Tel 1300 853 800  
Fax: +61 8 8235 6448  
Direct +61 8 8235 6480  
Fax +61 8 8235 6448  
Michael.Gordon@jlta.com.au  
www.localcommunityinsurance.com.au

**Certificate of Currency**

**Our Ref BANGLA-037299**

INSURANCE CLASS	Public & Products Liability		
INSURED NAME	BANGLADESH CLUB AUSTRALIA		
POLICY EXPIRY DATE	8 May 2018		
SITUATION	Worldwide excluding USA and Canada		
INTEREST	Legal liability to third parties for Injury and/or Damage to Property caused by an occurrence in connection with the Insured's business		
LIMIT OF LIABILITY	\$20,000,000		
DEDUCTIBLE / EXCESS	\$100 for property damage claims only		
INSURER	PROPORTION	POLICY NUMBER	
QBE Insurance (Australia) Ltd	100.000%	ATA172000PLB	

This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document. This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

Yours sincerely,

Michael Gordon  
Account Executive



The University of Adelaide.  
North Terrace Campus, Adelaide. SA 5005  
Phone: + 61 8 8313 5151  
Email: [toni.pihodnya@adelaide.edu.au](mailto:toni.pihodnya@adelaide.edu.au)

Date: 31 May 2017

## Venue Hire Agreement

### 1. Hirer:

Name: Bangladesh Club Australia  
Address: 9 William Street, South Plympton, SA 5038  
ABN (if applicable): N/A  
Contact Person: Arup Mitra  
Telephone No: 0434 046 180  
Assigned Safety Person: As Above  
Telephone No: As Above

### 2. Venue/Maximum No:

Venue	Capacity
Scott Theatre	560

### 3. Hire Period:

Date	Time
Friday 18 <sup>th</sup> August 2017	6pm – 10pm
Saturday 19 <sup>th</sup> August 2017	All Day

### 4. Event:

Performance

### 5. Number of People Attending:

TBC

**INSURANCE****Insurance****EITHER**

- (a) *You must effect and maintain a policy of public liability insurance for an amount of not less than \$10,000,000 on usual terms and you must provide us with a copy of that policy at least 7 days before the start of the hire period; and*

**OR**

- (b) *If you do not provide us with a copy of your public liability insurance policy by the time specified in clause 9(a) you will automatically be insured under our public liability insurance (for third party personal injury only) for the hire period and you will pay to us the sum of ONE HUNDRED AND TEN DOLLARS (\$110.00); and*
- (c) *You will not do, or allow to be done, anything which could prejudice our or your insurance.*

**Insurance required? – No**

**Insurance certificate received? – Yes**

**6. Payment Details (inclusive of GST):**

Venue Hire:	\$ 2250.00
Public Liability Insurance (client has own):	\$ NA
Audio Visual Services:	\$ TBC
Parking Permits (2 Complimentary):	\$ 0.00
Parking Permit (1 - Theatre Technician):	\$ N/A
\$20.00 Per Permit / Per Day	
<b>TOTAL:</b>	<b>\$ 2250.00</b>



# TAX INVOICE

Bangladesh Club of Australia  
9 William Street  
South Plympton  
ADELAIDE SOUTH AUSTRALIA 5038  
AUSTRALIA

Invoice Date  
18 Aug 2017

Invoice Number  
341

Reference  
Bangladesh Club Australia  
(306)

ABN  
58 740 466 122

JP Enterprises (ADL) As  
Trustee for JP Enterprises  
Trust  
Attention: Jack Parkinson  
193c Payneham Rd  
ST PETERS SA 5069  
AUSTRALIA

Description	Quantity	Unit Price	Discount	GST	Amount AUD
JBL EON 615 1000W Speakers	4.00	45.00	20.00%	10%	144.00
IEC Cable (Power)	4.00	0.00	0.00%		0.00
XLR-XLR Cord	4.00	0.00	0.00%		0.00
Speaker Stand	4.00	0.00	0.00%		0.00
XLR - AUX	4.00	0.00	0.00%		0.00
Speaker Bags	4.00	0.00	0.00%		0.00
Yamaha DXS15 950W Subwoofer	2.00	53.64	20.00%	10%	85.82
IEC Cable (Power)	2.00	0.00	0.00%		0.00
XLR-XLR Cord	4.00	0.00	0.00%		0.00
Sub Pole	2.00	0.00	0.00%		0.00
16 Channel Audio Mixer	1.00	68.18	0.00%	10%	68.18
Direct Input Boxes	4.00	7.27	0.00%	10%	29.09
Headset Wireless Microphones	4.00	45.45	0.00%	10%	181.82
Corded Microphone	6.00	13.64	10.00%	10%	73.64
Drum Microphone Kit - 1x Shure Beta 91A Kick Drum Mic, 1x Shure SM57, 3x Audio Technica ATM 350, 3x Sennheiser E604 Tom Mics	1.00	100.00	0.00%	10%	100.00
Boom Microphone Stands	8.00	5.00	0.00%	10%	40.00
Graphic EQ	1.00	27.27	0.00%	10%	27.27
Multi Core	1.00	20.91	0.00%	10%	20.91
Music Stands	3.00	9.09	0.00%	10%	27.27

ABN: 58 740 466 122. Registered Office: Attention: Jack Parkinson, 193c Payneham Rd, ST PETERS, SA, 5069, Australia.

Description	Quantity	Unit Price	Discount	GST	Amount AUD
Delivery Service - Scott Theatre	8.00	36.36	0.00%	10%	290.91
Audio Technician	7.00	36.36	0.00%	10%	254.55
Subtotal (includes a discount of 65.64)					1,343.46
TOTAL GST 10%					134.34
TOTAL AUD					1,477.80

**Due Date: 18 Aug 2017**

## Payment Terms

- Full payment required prior to delivery
- Customers picking up their equipment can pay in store or online
- \$100 Bond or 20% of order (whichever is greater) is required for all Lighting, Sound, DJ & Visual hire bookings and is refunded when all goods are returned in same condition.
- For Delivery & Retrieval Hires: Please contact us during office hours following the event to process bond refund.

## Payment Methods

Cheques, Eftpos, Cash, Bank Transfer

## Bank Details (Please include invoice no. in the description)

Name: JP Light &amp; Sound

BSB: 065-115 (Commonwealth)

Acct: 1043 1745

ABN: 58 740 466 122

**PAYMENT ADVICE**

Customer Bangladesh Club of Australia

Invoice Number 341

Amount Due 1,477.80

Due Date 18 Aug 2017

Amount Enclosed

Enter the amount you are paying above

To: JP Enterprises (ADL) As Trustee for JP Enterprises Trust  
 Attention: Jack Parkinson  
 193c Payneham Rd  
 ST PETERS SA 5069  
 AUSTRALIA

ABN: 58 740 466 122. Registered Office: Attention: Jack Parkinson, 193c Payneham Rd, ST PETERS, SA, 5069, Australia.

### 17.3 Review of Community Land Management Plans

#### Brief

This report presents the City of West Torrens Community Land Management Plans for adoption following consultation.

#### RECOMMENDATION(S)

It is recommended to Council that the attached draft Community Land Management Plans be adopted.

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#### Introduction

This report was included in the 11 July 2017 Corporate Planning, Policy and Performance Committee meeting agenda however, as a quorum was not achieved and the meeting did not proceed, the report has been referred to this meeting of Council.

Section 193 of the *Local Government Act 1999* (Act) states that:

*"All local government land (except roads) that is owned by a council or under a council's care, control and management...is taken to have been classified as community land unless:*

- a) the council resolves to exclude the land from classification as community land within three years after the commencement date; and*
- b) the land is unaffected by provisions of a reservation, dedication, trust or other instrument that would prevent or restrict its alienation."*

As outlined in s196 of the Act, a council must prepare and adopt a management plan or management plans for its community land if the land:

- is, or is to be, occupied under a lease or licence; or
- has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

In preparing and/or adopting a community land management plan(s) (Plan), the Plan must:

- identify the land to which the Plan applies;
- state the purpose for which the land is held by the Council;
- state the Council's objectives, policies (if any) and proposals for the management of the land; and
- state performance targets and how the Council proposes to measure its performance against its objectives and performance targets.

The Act also provides that Plans should be updated as soon as practical after the requirement for the Plan arises, i.e. once land is acquired and/or placed under Council's care and control. In addition to Plans, Council must also maintain an up to date register of community land (Register).

During 2016, staff commenced a review of the City of West Torrens Community Land Management Plans for Council's consideration and adoption.

Due to the extent of the changes the updated Plans were presented to Council at its meeting 15 November 2016 for its consideration and subsequent approval to subject the draft Plans to public consultation/notification pursuant to *Council Policy - Public Consultation* for a period of 21 days commencing 30 January 2017.

## Discussion

The Review and update of the Plans (**Attachment 1**) resulted in the following proposals:

1. Consolidation of 11 (eleven) Plans into the 3 (three) following Plans:

1. **Reserves and Sporting Grounds;**
2. **Drainage Lands; and**
3. **Community and Commercial Facilities.**

This has been proposed to make it easier for the community to search for community land titles, maintain the currency and accuracy of the plans and align community land types more logically.

2. Changes to the various parts of the Plans:

*Part 1 - Introduction*

- Removal of sections relating to public consultation prior to adoption

The Plans adopted by Council in 2004 included sections (1.4, 1.4.1 and 1.4.2) that were included in the draft Plans relating to:

- Consultation prior to adopting the plans;
- A guide to writing a submission; and
- Placing of a public notice.

These sections provided information to the public about how to make a submission during the consultation on the draft Plans. As there is no need to articulate these sections in the Plans, it is proposed that they be removed.

*Part 2 - Policy and Planning*

- Updated policies, plans and legislation affecting the management of community land.

The policies and legislation affecting the management of community land as listed within the Plans have been updated to reflect all Council's relevant current policies and plans.

- Simplifying the objectives for each community land type.

The management objectives for each of the consolidated plans have been simplified and relate to the core purpose for Council keeping and maintaining each community land type.

- Updated management issues, performance measures and performance targets

It is proposed that the table within the Plans, outlining the management issues, be consolidated and simplified in line with the management objectives of the consolidated community land types. A lot of detail has been removed from the Plans as it is better placed in alternate operational documents and strategic management plans. As such, it is proposed that the performance measures and targets make reference to the requirement for subsequent documents or programs to be in place.

This will maintain an accountable and transparent commitment to the management of all community land without the liability issues caused by documenting impractical performance measures and targets within the Plans.



## *Appendix*

- Updated property description details

In some cases, property information in the current Plans was incorrect. This was primarily due to outdated lot numbers and certificates of title and, consequently, it is proposed that this be updated.

Property details have changed over time through land division or title consolidation activities undertaken by the Administration. In addition, and from time to time, the Lands Titles Office updates its cadastral system and database which can also result in the issuing of updated titles for existing properties. Consequently, this information has been updated in the draft Plans.

Since the adoption of the Plans in 2005, some parcels of land under the care and control of Council have changed, i.e. some have had their community land classification revoked, others have been disposed of and sold or the land use had changed which in turn altered the community land classification applied to that parcel of land.

## **Public Consultation and Feedback**

Public consultation was undertaken via a public notice in the Messenger newspapers circulating in the area, Council's website and social media pages. Copies of the Plans were also available for public inspection or purchase from the Civic Centre.

No feedback was received during the public consultation period. The Plans are now presented for Council's adoption.

## **Conclusion**

The *City of West Torrens Community Land Management Plans* have been reviewed in accordance with the requirements of s122 of the Act.

The focus of the Review has been the consolidation and simplification of the Plans while ensuring currency, consistency and ease of use and navigation.

The draft updated Plans have been subject to public consultation/notification pursuant to s198(4) of the Act, as detailed in this report. No feedback was received.

Consequently, it is recommended to Council that the Plans be approved.

## **Attachments**

### **1. Draft Updated Community Land Management Plans**



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# MANAGEMENT PLAN NO. 1

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Community Land Designated As Reserves and Sports Fields

28 OCTOBER 2016 CITY OF WEST TORRENS

# Introduction

## Purpose of this report

This report describes how the City of West Torrens (the Council) intends to manage its community land.

## What is community land?

Community land is defined under Section 193 of the *Local Government Act 1999* as “All local government land (except roads) that is owned by a council or under a council’s care, control and management”.

Under the Act, Council has general obligations and responsibilities as the custodians of land, including community land, for the benefit of current and future generations.

To assist it in meeting these obligations and responsibilities the Act requires Council to prepare a management plan(s) for its community land.

## When is a Community Land Management Plan needed?

Section 196 of the Act requires Council to prepare and adopt a management plan(s) for its community land where:

- ☐ the land is, or is to be, occupied under a lease or licence; or
- ☐ the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community; or
- ☐ the land is required to be held for the benefit of the community under Schedule 8, under a special Act of Parliament relating to the land, or under an instrument of trust; or
- ☐ required by regulation.

## Aspects of a Community Land Management Plan

A Community Land Management Plan (CLMP) must:

- ☐ identify the land to which it applies; and
- ☐ state the purpose for which the land is held by Council; and
- ☐ state Council's objectives, policies (if any) and proposals for the management of the land; and
- ☐ state performance targets and how Council proposes to measure its performance against its objectives and performance targets.

A management plan should (as far as practicable) also be consistent with other relevant official plans and policies about conservation and the development and use of land, including (but not limited to) the following:

- ☐ City of West Torrens By-laws
- ☐ City of West Torrens Policies and Procedures affecting Playgrounds, Trees, Reserves, Community Halls, Public Consultation, Graffiti, Environment, Risk management, Dogs and Signs
- ☐ Towards 2025 Community Plan
- ☐ *Recreational Greenways Act 2000*

- ☐ *Local Government Act 1999*
- ☐ *Environment, Protection and Biodiversity Act 1999 (Commonwealth)*
- ☐ *Water Resources Act 1997*
- ☐ *Development Act 1993*
- ☐ *Environment Protection Act 1993*
- ☐ *Heritage Act 1993*
- ☐ *Native Title Act 1993 (Commonwealth)*
- ☐ *Native Title Act 1993 (South Australia)*
- ☐ *Aboriginal Heritage Act 1988*
- ☐ *Disability Discrimination Act 1992*
- ☐ *Recreational Grounds Rates and Taxes Exemption Act 1981*
- ☐ *National Parks and Wildlife Act 1972*
- ☐ *Recreational Grounds (Joint Schemes) Act 1947.*

### How are the Community Land Management Plans organised?

The Act does not require separate management plans for each piece of community land. Council has therefore grouped the land under three categories so that it can be managed efficiently and effectively. The parcels of land grouped together under these categories have very similar purposes, objectives, management policies, performance targets and measures.

The three categories are:

- ☐ Reserves and Sports Fields
- ☐ Drainage Lands
- ☐ Community and Commercial Facilities.

**The Management Plan for Reserves and Sports Fields follows.**

# Reserves and Sports Fields

## 1.1 Identification Details

This Management Plan relates to those Council properties and land designated as reserves and sports fields (as listed in Schedule 1) on the basis that:

- ☐ The land is, or is to be, occupied under a lease or licence; or
- ☐ The land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

## 1.2 Ownership Details

- ☐ The owner of each property is specified in Schedule 1.
- ☐ The details of any trust, reservation, dedication or other restriction affecting land not in the council's ownership is specified in Schedule 1.

## 1.3 Purpose for Which Land is Held

Council's reserves and sports fields are held to benefit the area, with these valuable community assets providing for use and enjoyment by residents, ratepayers, sports clubs' members and visitors.

Many are used as venues for organised sports by clubs and organisations under lease or licence. Some are occupied by private organisations while others are for the benefit and use of the general community. They also provide places for informal recreation, with many providing playgrounds and a variety of experiences for all ages and interests.

Some reserves are part of a regional facility (i.e. River Torrens Linear Park) and provide linkages to other recreation parks and adjoining urban areas through cycle and pedestrian paths, while walkways and buffer/screening reserves also play their part in the local area.

While it is desirable that reserves and sports fields are accessible and well used, there is also the need to ensure they are maintained in good and safe condition and that their impact on surrounding sensitive uses (i.e. residential) is managed to minimise impacts.

## 1.4 Objectives

The Plan has the following objectives:

- ☐ To provide a range of reserves and sports fields that support equitable access to public open space.
- ☐ To provide reserves, sports fields and facilities that contribute to the community's social and recreational requirements.
- ☐ To provide locations that support participation in organised sport.
- ☐ To provide reserves and sports fields that contribute to the visual amenity of the urban environment.
- ☐ To ensure compliance with all Policies and By-laws which may impact on the use of Council reserves and sports fields.

More specific objectives in relation to management issues are provided in Schedule 2.

## 1.5 Specific Management Objectives, Policies and Proposals

Community land, such as reserves and sports fields, should provide an important focal point for community identity, social interaction, sport, recreation, culture and environmental biodiversity. Facilities should be accessible to local communities and visitors and provide a safe, functional environment sensitive to local culture, heritage and community needs for current and future generations.

Council is seeking to ensure that all of its assets are appropriately utilised, with the granting of leases, licences or permits formalising the use of community land by organisations providing facilities and services for the benefit of the community. Agreements will provide a clear definition of the rights and responsibilities of organisations and Council, while protecting the interests of Council and other stakeholders.

Specific management objectives, policies and proposals for identified issues are provided in Schedule 2.

## 1.6 Performance Targets and Measures

Council will use the Targets and Measures identified in Schedule 2 to measure how it has managed its community land in accordance with relevant guidelines, maintenance schedules, policies and programs and reporting structures.

## 1.7 Supporting Documents

The management plan should be considered in the context of other Council supporting documents that may contain additional or complementary information such as, Asset Management Plans, Annual Budget and the Community Land Register.



**City Of West Torrens**  
**Management Plan 1 – Community Land Designated as Reserves and Sports Fields**  
**Schedule 1**

Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Noble Avenue Reserve	Noble Avenue, Lockleys	CT 1262/171	Allotments 30 and 31 DP 6490	City of West Torrens	Held as a Reserve
East Parkway Reserve	Everest Street, Fulham	CT 5516/864	Allotment 133 DP 4923	City of West Torrens	Held as a Reserve
Apex Park	Burbridge Road, West Beach	CT 5763/915	Allotment 29 FP 143394	City of West Torrens	Freehold
Halsey Road Reserve	Halsey Road, Fulham	CT 5551/690	Allotment 126 DP 7131	City of West Torrens	Held as a Reserve
Coast Watchers Reserve	Ashburn Avenue, Fulham	Portion CT 3856/114	Allotments 729 and 730 DP 6147	City of West Torrens	Held as a Reserve
Apex Park	Burbridge Road, West Beach	CT 5518/649	Allotment 170 DP 6770	City of West Torrens	Held as a Reserve
Fawnbrake Crescent Reserve	Burbridge Road, West Beach	CT 5413/857	Allotment 168 DP 6770	City of West Torrens	Held as a Reserve
Ashburn Avenue Reserve	Ashburn Avenue, Fulham	CT 5058/915	Allotment 502 DP 29541	City of West Torrens	Held as a Reserve
Fawnbrake Crescent Reserve	Fawnbrake Crescent, West Beach	CT 5413/692	Allotment 169 DP 6770	City of West Torrens	Held as a Reserve
Burbridge Road Buffer Reserve	Burbridge Road, West Beach	CT 2828/34	Allotment 106 DP 6945	City of West Torrens	Reserve and Walkway Portion held as a Reserve, remainder held as a walkway

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Weetunga Reserve	Weetunga Street, Fulham	CT 5729/703	Allotment 26 DP 6441	City of West Torrens	Held as a Reserve
Tapleys Hill Road Buffer	Tapleys Hill Road, Lockleys	CT 5742/695	Allotment 19 DP 7488	City of West Torrens	Held as a Reserve
Brecon Court Reserve	Brecon Court, Lockleys	CT 5538/949	Allotment 18 Allotment 7488	City of West Torrens	Held as a Reserve
Good Street Reserve	Good Street, Fulham	Portion CT 3856/114	Allotment 740 DP 6148	City of West Torrens	Held as a Reserve
Rundle Avenue Reserve	Rundle Avenue, Lockleys	CT 5835/223	Allotment 61 FP 18743	City of West Torrens	Held as a Reserve
Lyons Street Reserve	Lyons Street, Brooklyn Park	CT 5195/894	Pieces 67 & 68 DP 35992	City of West Torrens	Freehold
Lysle Street Reserve	Lysle Street, Brooklyn Park	CT 5582/84	Allotment 9 DP 9663	City of West Torrens	Freehold
Mulga Street Reserve	Sir Donald Bradman Drive, Brooklyn Park	CR 5754/376	Section 584 Hundred of Adelaide	The Crown	Care and Control Dedicated for Historical and Memorial purposes
Lyons Street Reserve	Lyons Street, Brooklyn Park	CT 2359/151	Allotment 30 DP 6435	City of West Torrens	Reserve
Clifford Street Screen	Clifford Street, Brooklyn Park	Within Road	Within Road DP 8045	City of West Torrens	Road
College Grove Reserve	Lipsett Terrace, Brooklyn Park	CT 5713/495	Allotment 80 DP 53321	City of West Torrens	Held as a Reserve
Frank Norton Reserve	Rankine Road, Torrensville	CT 5657/421	Allotment 24 FP 33	City of West Torrens	Freehold Held as Public Parklands
Somerset Avenue Playground	Somerset Avenue, Hilton	CT 5819/483	Allotment 21 DP 1902	City of West Torrens	Freehold

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Sir Donald Bradman Drive Screen	Sir Donald Bradman Drive, Mile End	CT 5352/368	Allotment 95 DP 45267	City of West Torrens	Held as a Reserve
Mile End Common	Victoria Street, Mile End	CT 5185/917	Allotment 101 DP 39371	City of West Torrens	Held as a Reserve
Mile End Common	Victoria Street, Mile End	CT 5185/916	Allotment 100 DP 39371	City of West Torrens	Held as a Reserve
Railway Terrace Screen Reserve	Charles Loader Drive, Mile End	CT 5669/601 CT 5669/602 CT 5669/603	Allotments 57, 58 and 59 DP 52236	City of West Torrens	Held as a Reserve
Kesmond Reserve	Everard Avenue, Keswick	CT 5812/597	Allotment 476 DP 1228	City of West Torrens	Freehold
Clifford Street Reserve	Clifford Street, Brooklyn Park	CT 5714/866	Allotment 56. DP 12602	City of West Torrens	Freehold
Kevin Avenue Reserve	Northern Avenue, West Beach	CT 5518/641	Allotment 21 DP 8334	City of West Torrens	Held as a Reserve
Kevin Avenue Reserve	Southern Avenue, West Beach	CT 3240/129	Allotment 28 DP 8186	City of West Torrens	Held as a Reserve
Swan Avenue Reserve	Swan Avenue, West Beach	CT 5736/838	Allotment 24 DP 10563	City of West Torrens	Held as a Reserve
Pacific Parade Reserve	Southern Avenue, West Beach	CT 5518/642	Allotment 1 DP 8344	City of West Torrens	Held as a Reserve
Pacific Parade Reserve	Artic Avenue, West Beach	CT 5553/559	Allotment 20 DP 10790	City of West Torrens	Held as a Reserve
Mountbatten Grove Reserve	Mountbatten Road, West Beach	CT 2231/118	Allotment 51 DP 6829	City of West Torrens	Held as a Reserve
Kitt Street Reserve	Tapleys Hill Road, West Beach	CT 3366/83	Allotment 107 DP 7735	City of West Torrens	Reserve and Walkway Portion held as a Reserve, remainder held as a Walkway

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Atlantic Avenue Reserve	Atlantic Avenue, West Beach	CT 5590/88	Allotment 92 DP 7677	City of West Torrens	Freehold
Kitt Street Reserve	Tapleys Hill Road, West Beach	Portion CT 5671/504	Allotment 1 DP 7798	Commonwealth of Australia	Care and Control through Adelaide Airport Ltd. Under Council's Care and Control
Shephard Court Reserve	McLean Court, Novar Gardens	CT 5542/535	Allotment 42 DP 10003	City of West Torrens	Held as a Reserve
Sandringham Reserve	Raymond Avenue, North Plympton	CT 1358/35	Allotment 244 DP 3203	City of West Torrens	Freehold
Baroda Avenue Reserve	Baroda Avenue, Netley	CT 5433/356	Allotment 201 DP 8418	City of West Torrens	Held as a Reserve
Elsie Street Reserve	Florence Street, Netley	CT 5516/857	Allotment 42 DP 7764	City of West Torrens	Held as a Reserve
Freda Street Reserve	Freda Street, Netley	CT 5516/859	Allotment 35 DP 6643	City of West Torrens	Held as a Reserve
Hughes Street Traffic Island	Hughes Street, Netley	CT 5516/860	Allotment 69 DP 6575	City of West Torrens	Held as a Reserve
Wells Reserve – Errington Street	Errington Street, Plympton	CT 5516/862	Allotment 21 DP 5635	City of West Torrens	Held as a Reserve
Bear Avenue Reserve	Bear Avenue, Netley	CT 5678/881	Allotments 41 and 42 DP 4660	City of West Torrens	Freehold
Parkin Reserve	Neston Avenue, North Plympton	CT 2174/42	Allotment 43 DP 6084	City of West Torrens	Held as a Reserve
Long Street Reserve	Long Street, Plympton	CT 5454/78	Allotment 210 FP 21483	City of West Torrens	Freehold
Grassmere Reserve	Cross Terrace, Kurrulta Park	CT 5542/516	Allotment 398 DP 2478	City of West Torrens	Recreation Reserve Held as a Recreation Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Jubilee Park	Wellington Street, Glandore	CT 5786/309	Allotment 22 FP7189	City of West Torrens	Freehold
Tyson Street Reserve	Tyson Street, Ashford	Portion CT 1256/103	Allotment 126 DP 3108	City of West Torrens	Road
Pine Avenue Reserve	Pine Avenue, Novar Gardens	CT 5538/939	Allotment 89 DP 20968	City of West Torrens	Held as a Reserve
Amy Street Reserve	Cummins Street, Novar Gardens	CT 5516/865	Allotment 37 DP 4824	City of West Torrens	Held as a Reserve
Cummins Reserve	Saratoga Drive, Novar Gardens	CT 3273/10	Allotment 67 DP 7580	City of West Torrens	Held as a Reserve
Lindfield Reserve	Leander Avenue, Novar Gardens	CT 5490/655	Allotment 197 DP 7727	City of West Torrens	Held as a Reserve
St Andrews Crescent Reserve	Sunningdale Avenue, Novar Gardens	CT 5546/273	Allotment 149 DP 7754	City of West Torrens	Held as a Reserve
Montreal Avenue Reserve	Bonython Avenue, Novar Gardens	CT 5740/40, CT 5536/229	Allotment 52, Allotment 1 FP 12751, RP 7669	City of West Torrens	Reserve, Freehold Portion held as a Reserve, remainder in trust to be used at all times as a Reserve
Hoylake Street Reserve	Morphett Road, Novar Gardens	CT 5542/538	Allotment 31 DP 9782	City of West Torrens	Held as a Reserve
Oakmont Crescent Reserve	Oakmont Crescent, Novar Gardens	CT 5539/250	Allotment 81 DP 11137	City of West Torrens	Held as a Reserve
Graham Crescent Reserve	Irwin Court, Novar Gardens	CT 5550/253	Allotment 105 DP 11239	City of West Torrens	Held as a Reserve
Bartlett Drive Drain	Bartlett Drive, Novar Gardens	CT 5538/951	Allotment 86 DP 20968	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Martine Court Drain	Martine Court, Novar Gardens	CT 5538/953	Allotment 83 DP 20968	City of West Torrens	Held as a Reserve
Albert Avenue Reserve	Albert Avenue, Camden Park	CT 3098/105	Allotment 222 FP 7196	City of West Torrens	Held as a Reserve
Cromer Street Reserve	Cromer Street, Camden Park	CT 5835/968	Allotment 20 DP 3325	City of West Torrens	Freehold
Cromer Street Reserve	Cromer Street, Camden Park	CT 5704/335	Allotment 19 DP 3325	City of West Torrens	Freehold
Myer Avenue Reserve	Myer Avenue, Plympton	CT 2776/150	Allotment 42 DP 7461	City of West Torrens	Held as a Reserve
Errington Street Reserve	Errington Street, Plympton	CT 5516/858	Allotment 100 DP 6783	City of West Torrens	Held as a Reserve
Lindsay Street Reserve	Lindsay Street, Plympton	CT 5704/563	Allotment 31 FP 7733	City of West Torrens	Freehold
Penong Avenue Reserve	Penong Avenue, Camden Park	CT 5733/410	Allotment 51 DP 53506	City of West Torrens	Freehold
Plympton Green	Crews Crescent, Plympton	CT 5477/775	Allotment 50 DP 48623	City of West Torren	Held as a Reserve
Plympton Green	Fogelstrom Court, Plympton	CT 5491/643	Allotment 55 DP 48964	City of West Torrens	Held as a Reserve
Aroona Place Reserve	Aroona Place, Glenelg North	CT 5518/639	Allotment 289 DP 4664	City of West Torrens	Held as a Reserve
Sandison Terrace Reserve	Ronald Terrace, Glenelg North	CR 5754/377	Section 1571 Hundred of Noarlunga	The Crown	Care and Control
Stirling Street Reserve	44 Phillips Street, Thebarton	CT 5556/588	Allotment 92 FP 212251	City of West Torrens	Freehold

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Dove Street Reserve	49 Dew Street, Thebarton	CT 5218/560 CT 5218/561 CT 5797/293 CT 5807/344 CT 5706/288	Allotment 1, Allotment 15, Allotment 16, Allotment 57 FP 121410, FP 119934, FP 119935, FP 119876	City of West Torrens	Moitey, Freehold
Neville Street Reserve	Cnr Ballantyne Street & Neville Street Thebarton	CT 5247/871	Allotment 501 DP 41694	City of West Torrens	Freehold
Clifford Street Reserve	76-78 Clifford Street, Torrensville	CT 5775/663	Allotment 31 FP 123425	City of West Torrens	Freehold
Dew Street Reserve	Dew Street, Thebarton	CT 5717/787	Allotment 200 FP 6531	City of West Torrens	Freehold
Patawalonga Boat Harbour	Military Road, West Beach	CR 5523/946	Allotment 18 DP 48522	The Crown	Care and Control. Dedicated for use as Drainage Land
Helenslea Avenue Reserve	Helenslea Avenue, Brooklyn Park	CT 2575/184	Allotment 23 DP 5719	City of West Torrens	Held as a Reserve
Charles Leitch Screen	Charles Leitch Court, Novar Gardens	CT 5378/652	Allotment 105 DP 46492	City of West Torrens	Held as a Reserve
Plympton Green	Bourlang Avenue, Novar Gardens	CT 5829/646	Allotment 27 DP 55707	City of West Torrens	Held as a Reserve
DCA Reserve	Beare Avenue, Adelaide Airport	Portion CT 5671/505	Portion Allotment 50 DP 49654	Commonwealth of Australia	Care and Control Through Adelaide Airport Ltd. Under Councils Care and Control
Lockleys Oval	Moresby Street, Lockleys	CT 5538/948	Allotment 20 DP 7489	City of West Torrens	Held as a Reserve
Lockleys Oval	Rutland Avenue, Lockleys	CT 5738/376	Allotment 52 FP 143417	City of West Torrens	Freehold 渦

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Lockleys Oval	Kingswood Crescent	CT 5853/4	Allotment 95 FP 162931	City of West Torrens	Freehold
Mellor Park	Henley Beach Road, Lockleys	CT 5622/741	Allotments 95 and 96 FP 213737	City of West Torrens	Freehold
Cowandilla Reserve	Marion Road, Cowandilla	CT 5776/841	Allotment 23 FP 143651	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5747/479	Allotment 1 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5747/480	Allotment 2 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5747/481	Allotment 3 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5720/579	Allotment 27 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5720/581	Allotment 28 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5720/580	Allotment 29 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5737/853	Allotment 20 FP 143648	City of West Torrens	Freehold
Cowandilla Reserve	Neill Road, Cowandilla	CT 5737/856	Allotment 17 FP 143645	City of West Torrens	Freehold
Cowandilla Reserve	Marion Road, Cowandilla	CT 5737/854	Allotment 21 FP 143649	City of West Torrens	Freehold
Richmond Oval Car Park	55 Milner Road, Richmond	CT 5667/296	Allotment 39 FP 145067	City of West Torrens	Freehold
Richmond Oval	Peacock Avenue, Richmond	CT 5686/485	Allotment 37 FP 145065	City of West Torrens	Freehold 渦 渦

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Richmond Oval Car Park	53 Milner Road, Richmond	CT 5667/293	Allotment 40 FP 145068	City of West Torrens	Freehold
Richmond Oval	Peacock Avenue, Richmond	CT 5667/295	Allotment 38 FP 145066	City of West Torrens	Freehold
Richmond Oval	Milner Road, Richmond	CT 5271/959	Allotment 21 FP 144949	City of West Torrens	Freehold
Peake Gardens Reserve	Bice Street, Marlestone	CT 5802/174	Allotment 127 DP 2800	City of West Torrens	Freehold
Kesmond Reserve	Everard Avenue, Keswick	CT 5873/536	Allotments 374, 375, 376, 419, 420, 421, 477, 478, 479, 480 & 481 DP 1288	City of West Torrens	Freehold
Kesmond Reserve	Surrey Road, Keswick	CT 5840/712	Allotments 269 & 270 FP 19502	City of West Torrens	Freehold
Kesmond Reserve	Surrey Road, Keswick	CT 5838/591	Allotments 377 & 418 DP 1288	City of West Torrens	Freehold
Britton Street Reserve	Britton Street, West Richmond	CT 5433/363	Allotment 59 DP 144387	City of West Torrens	Freehold
University Playing Fields	Tapleys Hill Road, West Beach	Portion CT 5671/504	Allotment 1 FP 2029	Commonwealth of Australia	Care and Control through Adelaide Airport Ltd. Under Councils Care and Control
Weigall Oval	Urrbrae Terrace, Plympton	CT 5865/249	Allotment 1 FP 7394	City of West Torrens	Freehold
Rex Jones Reserve	Allichurch Avenue, North Plympton	CT 5839/165	Allotment 397 DP 2478	City of West Torrens	Freehold 渦 渦 渦 渦 渦 渦

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Gofflands Reserve	Iluka Street, Glenelg North	CT 2352/97, CT 5519/21	Allotments 1 and 2 FP 15154	City of West Torrens	Reserve, Freehold Portion held as a Reserve, remainder in trust to be used at all times as a Reserve
Camden Oval	Anzac Highway, Novar Gardens	CT 5203/102	Allotments 1 and 2 FP 34937	City of West Torrens	Freehold
Thebarton Oval Car Park	80 South Road, Torrensville	Portion CT 5319/216	Allotment 92 FP 170317	City of West Torrens	Freehold
Thebarton Oval	Ashley Street, Torrensville	CT 5436/231 CT 5092/344	Allotment 19, Allotment 12 FP 26399, DP 14796	City of West Torrens	Freehold
Kings Reserve	Ashwin Parade, Torrensville	CT 5404/59, Portion CT 5503/185 CT 5435/291 CT 5436/505 Portion CT 5503/188	Allotment 34; Piece 55; Allotments 17, 16 and 23 DP 46604, DP 36570, FP 26399	Portion owned by City of West Torrens however CT 5435/291 & CT 5404/59 are under Councils Care & Control – the official custodian is the Minister for Education & Children's Services	Freehold, Care and Control Portion under Councils Care and Control
Torrens Linear Park	Chatswood Grove, Underdale	CT 2600/96	Allotment 58 DP 7350	City of West Torrens	Held as a Reserve
Torrens Linear Park	Hardys Road, Underdale	CT 5430/957	Allotment 3 DP 25761	Council's care & control – this land is officially under the Care & Control of the Minister for Infrastructure	Under Council's Care & Control

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Torrens Linear Park	Torrens Avenue, Lockleys	CT 5541/784	Allotment 33 DP 6970	City of West Torrens	Held as a Reserve
Torrens Linear Park	Torrens Avenue, Lockleys	CT 5848/123	Allotment 7 FP 17669	City of West Torrens	Freehold
Torrens Linear Park	Azalea Drive, Lockleys	CT 2907/3	Allotments 10 DP 7016	City of West Torrens	Held as a Reserve
Torrens Linear Park	White Avenue, Lockleys	CT 5538/526	Allotment 37 DP 8225	City of West Torrens	Held as a Reserve
Torrens Linear Park	White Avenue, Lockleys	CT 5753/367	Allotment 10 FP 124504	City of West Torrens	Freehold
Torrens Linear Park	Autumn Avenue, Lockleys	CT 2068/60	Allotment 8 DP 9646	City of West Torrens	Held as a Reserve
Torrens Linear Park	Autumn Avenue, Lockleys	CT 3413/126	Allotment 20 DP 7856	City of West Torrens	Held as a Reserve
Torrens Linear Park	Riverview Drive, Lockleys	CT 5823/760	Allotment 23 DP 7856	City of West Torrens	Freehold
Torrens Linear Park	Riverview Drive, Lockleys	CT 2665/34	Allotment 25 DP 6501	City of West Torrens	Held as a Reserve
Torrens Linear Park	Riverview Drive, Lockleys	CT 3191/184	Allotment 11 DP 8125	City of West Torrens	Held as a Reserve
Torrens Linear Park	Sherrifs Court, Underdale	CT 5683/901	Allotment 45 DP 6952	City of West Torrens	Held as a Reserve
Torrens Linear Park	Garden Terrace, Underdale	CT 5799/178	Allotment 32 DP 19172	Council's care & control – this land is officially under the Care & Control of the Minister for Infrastructure	Care & Control Under Councils Care & Control
Torrens Linear Park	Frontage Road, Lockleys	CT 5547/469	Allotment 261 DP 9867	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Torrens Linear Park	Frontage Road, Lockleys	CT 5547/468	Allotment 267 DP 9868	City of West Torrens	Held as a Reserve
Torrens Linear Park	Sandilands Street, Lockleys	CT 5658/964	Allotment 10 DP 4860	City of West Torrens	Freehold
Torrens Linear Park	Samuel Street, Lockleys	CT 2646/72	Allotments 13 & 14 DP 5760	City of West Torrens	Held as a Reserve
Torrens Linear Park	Frontage Road, Lockleys	CT 2382/80	Allotment 9 DP 8274	City of West Torrens	Held as a Reserve
Torrens Linear Park	Tracey Crescent, Lockleys	CT 5830/254, CT 5488/194, CT 1765/172	Allotments 3, 21 and 34 FP 17298, FP17083, DP 7539	CT 5830/254 is officially under the Care & Control of the Minister for Government Enterprises and CT 5488/194 is officially under the Care & Control of the Minister for Infrastructure; CT 1765/172 is owned by the City of West Torrens	Care & Control, Reserve Portion under Councils Care & Control, remainder held as a Reserve
Torrens Linear Park	Horsley Street, Lockleys	CT 5823/656	Allotment 100 FP 40321	Council's care & control – this land is officially under the Care & Control of the Minister for Infrastructure	Care & Control Under Councils Care & Control
Torrens Linear Park	Carolyn Avenue, Fulham	CT 5541/785	Allotment 61 DP 7593	City of West Torrens	Held as a Reserve
Torrens Linear Park	Tapleys Hill Road, Fulham	CT 5729/702	Allotment 25 DP 6441	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Chippendale Avenue Reserve	Chippendale Avenue, Fulham	CT 5519/20	Allotment 55 FP 31236	City of West Torrens	Held as a Reserve
Chippendale Avenue Reserve	Chippendale Avenue	CT 5751/857	Allotment 56 FP 31236	City of West Torrens	Freehold. In trust to be used at all times as a Reserve
Torrens Linear Park	Tapleys Hill Road, Fulham	CT 5860/633	Allotment 4 FP 15272	Council's care & control – this land is officially under the Care & Control of the Minister of Water Resources	Under Councils Care & Control
Torrens Linear Park	Tapleys Hill Road, Fulham	CT 5823/656	Allotments 100 and 101 FP 40321	Council's Care & Control – this land is officially under the Care & Control of the Minister for Infrastructure	Under Councils Care & Control
Westside Bikeway Reserve	Deacon Avenue, Richmond	Portion CT 5868/745	Allotments 130, 131 & 132, Allotment 133, Allotment 101 FP 3647, FP 6137, FP 2890	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Long Street, Plympton	CT 5492/985	Allotment 129 FP 9687	City of West Torrens	Freehold
Westside Bikeway Reserve	Osborn Terrace, Plympton	Portion CT 5868/745	Allotment 3 FP 6924	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Birkalla Terrace, Camden Park	Portion CT 5868/745, CT 5499/799	Allotment 87, Allotment 47, Allotment 20 FP 7186, FP 7052, FP 7386	Commissioner of Highways	Under Councils Care and Control

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Westside Bikeway Reserve	Birdwood Terrace, Plympton	Portion CT 5868/745	Allotments 120, 123 & 125, Allotments 126 & 128, Allotment 1 FP 6137, FP 9687, FP 6924	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Stonehouse Avenue, Plympton	Portion CT 5868/745	Allotment 5 FP 6924	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Stonehouse Avenue, Novar Gardens	CT 5491/644	Allotment 56 DP 48964	City of West Torrens	Held as a Reserve
Westside Bikeway Reserve	Barwell Avenue, Marlestone	CT 5696/274	Allotment 103 FP 19497	Commissioner of Highways	Under Councils Care and Control
Clyde Avenue Walkway	Arcoona Avenue, Lockleys	CT 5517/319	Allotment 20 DP 10037	City of West Torrens	Held as a Reserve
Sir Donald Bradman Drive Screen	Sir Donald Bradman Drive, Brooklyn Park	CT 5713/496	Allotment 81 DP 53321	City of West Torrens	Held as a Reserve
Barker Court Walkway	Barker Court, Mile End	CT 5185/920	Allotment 104 DP 39371	City of West Torrens	Held as a Reserve
Anzac Highway Walkway	Anzac Highway, Keswick	CT 5841/918	Allotment 294 FP 19719	City of West Torrens	Freehold
Nagle Crescent Pedestrian Access	Nagle Crescent, Novar Gardens	CT 4169/953	Allotment 5 FP 2818	City of West Torrens	Freehold
Harvey Avenue Screen	Harvey Avenue, Netley	CT 5516/856	Allotment 21 DP 7791	City of West Torrens	Held as a Reserve
Beckman Street Walkway	Beckman Street, Glandore	CT 1665/113	Allotment 218 DP 3932	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Links Road Walkway	Leander Avenue, Novar Gardens	CT 5712/397	Allotment 43 DP 11136	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5542/537	Allotment 41 DP 10003	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5538/938	Allotment 80 DP 20968	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5538/937	Allotment 81 DP 20968	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5538/954	Allotment 82 DP 20968	City of West Torrens	Held as a Reserve
Thomson Court Screen	Thomson Court, Novar Gardens	CT 5542/376	Allotment 110 DP 11239	City of West Torrens	Held as a Reserve
Pine Avenue Screen	Pine Avenue, Glenelg North	CT 3273/10	Allotment 116 DP 7578	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5378/653	Allotment 106 DP 46492	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5378/654	Allotment 107 DP 46492	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5614/674	Allotment 108 DP 51115	City of West Torrens	Held as a Reserve
Bourlang Avenue Walkway	Bourlang Avenue, Novar Gardens	CT 5829/647	Allotment 28 DP 55707	City of West Torrens	Held as a Reserve
Lowry Street Walkway	Lowry Street, Fulham	Portion CT 3856/114	Allotment 742 DP 6148	City of West Torrens	Held as a Reserve
Howden Road Walkway	Howden Road, Fulham	Portion CT 3856/114	Allotment 741 DP 6148	City of West Torrens	Held as a Reserve
Watson Avenue Reserve	Watson Avenue, Adelaide Airport	Portion CT 5671/505	Portion Allotment 50 DP 49654	Commonwealth of Australia	Care And Control through AAL Under Councils Care and Control

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
-	Hayward Avenue, Torrensville	CT 5347/410	Allotment 102 DP 35310	City of West Torrens	Held as a Reserve
-	Sir Donald Bradman Drive, Lockleys	Within Road	Within Road DP 7650	City of West Torrens	Road
-	Tristiana Street, Brooklyn Park	Within Road	Within Road DP 8083	City of West Torrens	Road
-	Lipsett Terrace, Brooklyn Park	CT 5713/498	Allotment 95 DP 53321	City of West Torrens	Freehold Held as a Thoroughfare
-	Lipsett Terrace, Brooklyn Park	CT 5713/499	Allotment 96 DP 53321	City of West Torrens	Freehold Held as a Thoroughfare
-	Bagshaw Way, Mile End	CT 5185/919	Allotment 103 DP 39371	City of West Torrens	Held as a Reserve
-	Gray Street, Kurrulta Park	CT 5787/186	Allotment 137 FP 8601	City of West Torrens	Freehold
-	Stanford Avenue, Novar Gardens	CT 5435/419	Allotment 108 DP 47919	City of West Torrens	Held as a Reserve
-	Ayliffe Avenue, Novar Gardens	CT 5614/675	Allotment 109 DP 51115	City of West Torrens	Held as a Reserve
-	Bourlang Avenue, Camden Park	CT 5829/648	Allotment 29 DP 55707	City of West Torrens	Held as a Reserve
City of West Torrens Memorial Gardens	Sir Donald Bradman Drive, Hilton	CT 2437/129	Allotment 714 FP 211500	City of West Torrens	Freehold

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**City Of West Torrens**  
**Management Plan 1 – Community Land Designated as Reserves and Sports Fields**  
**Schedule 2**

Management Issues	Proposals	Performance Targets	Performance Measures
<b>Landscape and Facility Maintenance</b>	To provide open space that contributes to the amenity and functionality of the urban environment.	Maintenance schedule supporting community use and visual amenity is in place.	Visual inspections are undertaken to determine effectiveness of maintenance schedule, and timely rectification of any issues identified
<b>Facility Provision</b>	To provide facilities (where appropriate) that support recreational use of Council reserves by users of the reserves.	Facilities are provided as required by Council	Facilities within Council reserves are listed in the City's Asset Register. Visual inspections are undertaken.
<b>Sports Facilities</b>	To provide and maintain facilities and playing surfaces that support participation in organised sports competitions.	Facilities are provided as required by Council and reviewed for compliance and upgrade (if necessary) and/or considered for replacement at the end of their useful life.	Facilities within Council sports fields are listed in the City's Asset Register. A maintenance schedule for sports fields is in place. Visual inspections are undertaken
<b>By-laws and Regulations</b>	To manage Council reserves and sports fields in accordance with Council By-laws, policies and standard operating procedures.	Reserves and sports fields management reflects Council By-Laws, policies and standard operating procedures.	Policies are maintained and enforced where deemed appropriate. By-laws are regulated on Council reserves and sports fields.
<b>Permits, Leases and Licenses</b>	To provide permits, leases or licences to enable specified use of the land or a portion of the land in accordance with the management objectives for Council reserves and sports fields.	Permits, leases or licences are issued for organized use in accordance with the management objectives of Council reserves and sports fields.	Permit, leases and licences issued complies with the management objectives of Council reserves and sports fields.

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# MANAGEMENT PLAN NO. 2

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Community Land Designated As Drainage Lands

28 OCTOBER 2016



# Introduction

## Purpose of this report

This report describes how the City of West Torrens (the Council) intends to manage its community land.

## What is community land?

Community land is defined under Section 193 of the *Local Government Act 1999* as “All local government land (except roads) that is owned by a council or under a council’s care, control and management”.

Under the Act, Council has general obligations and responsibilities as the custodians of land, including community land, for the benefit of current and future generations.

To assist it in meeting these obligations and responsibilities the Act requires Council to prepare a management plan(s) for its community land.

## When is a Community Land Management Plan needed?

Section 196 of the Act requires Council to prepare and adopt a management plan(s) for its community land where:

- ☐ the land is, or is to be, occupied under a lease or licence; or
- ☐ the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community; or
- ☐ the land is required to be held for the benefit of the community under Schedule 8, under a special Act of Parliament relating to the land, or under an instrument of trust; or
- ☐ required by regulation.

## Aspects of a Community Land Management Plan

A Community Land Management Plan (CLMP) must:

- ☐ identify the land to which it applies; and
- ☐ state the purpose for which the land is held by Council; and
- ☐ state Council's objectives, policies (if any) and proposals for the management of the land; and
- ☐ state performance targets and how Council proposes to measure its performance against its objectives and performance targets.

A management plan should (as far as practicable) also be consistent with other relevant official plans and policies about conservation and the development and use of land, including (but not limited to) the following:

- ☐ City of West Torrens By-laws
- ☐ City of West Torrens Policies and Procedures affecting Playgrounds, Trees, Reserves, Community Halls, Public Consultation, Graffiti, Environment, Risk management, Dogs and Signs
- ☐ Towards 2025 Community Plan
- ☐ *Recreational Greenways Act 2000*
- ☐ *Local Government Act 1999*

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- ☐ *Environment, Protection and Biodiversity Act 1999 (Commonwealth)*
- ☐ *Water Resources Act 1997*
- ☐ *Development Act 1993*
- ☐ *Environment Protection Act 1993*
- ☐ *Heritage Act 1993*
- ☐ *Native Title Act 1993 (Commonwealth)*
- ☐ *Native Title Act 1993 (South Australia)*
- ☐ *Aboriginal Heritage Act 1988*
- ☐ *Disability Discrimination Act 1992*
- ☐ *Recreational Grounds Rates and Taxes Exemption Act 1981*
- ☐ *National Parks and Wildlife Act 1972*
- ☐ *Recreational Grounds (Joint Schemes) Act 1947.*

### How are the Community Land Management Plans organised?

The Act does not require separate management plans for each piece of community land. Council has therefore grouped the land under three categories so that it can be managed efficiently and effectively. The parcels of land grouped together under these categories have very similar purposes, objectives, management policies, performance targets and measures.

The three categories are:

- ☐ Reserves and Sports Fields
- ☐ Drainage Lands
- ☐ Community and Commercial Facilities.

**The Management Plan for Drainage Lands follows.**

# Drainage Lands

## 1.1 Identification Details

This Management Plan relates to those Council properties and land designated as drainage lands (as listed in Schedule 1) on the basis that, the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

## 1.2 Ownership Details

With respect to ownership matters, please note the following:

- ☐ The owner of the property is specified in Schedule 1.
- ☐ The details of any trust, reservation, dedication or other restriction affecting land is specified in Schedule 1.

## 1.3 Purpose for Which Land is Held

Council drainage lands are held to provide both aboveground and underground drainage systems in appropriate locations for redirection, retention and/or detention of stormwater as part of Council's drainage network and to provide for secondary purposes where practical. This may include use of the land for public access and passive recreational purposes.

## 1.4 Objectives

This Plan's objective is to provide drainage channels for the management of stormwater.

More specific objectives / proposals in relation to management issues are provided in Schedule 2.

## 1.5 Specific Management Objectives, Policies and Proposals

The majority of the drainage lands listed are not considered to require a specific management plan for their primary purpose (i.e. drainage infrastructure). However, where the lands are also put to a secondary use, such as picnic areas or walking trails, they do provide increased benefit or enjoyment to the community and management guidance is therefore required.

Specific management objectives, policies and proposals for identified issues are provided in Schedule 2.

## 1.6 Performance Targets and Measures

Council will use the Targets and Measures identified in Schedule 2 to measure how it has managed its community land in accordance with relevant guidelines, maintenance schedules, policies and programs and reporting structures.

## 1.7 Supporting Documents

The management plan should be considered in the context of other Council supporting documents that may contain additional or complementary information such as, Asset Management Plans, Annual Budget and the Community Land Register.

**City Of West Torrens**  
**Management Plan 2 – Community Land Designated as Drainage Land/Reserves**  
**Schedule 1**

Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Guy Street Drain	Guy Street, Brooklyn Park	CT 5290/533	Allotment 4 FP 149502	City of West Torrens	Freehold
Brooker Terrace Drain	Brooker Terrace, Richmond	CT 5788/826	Sections 393A and 438-440 Hundred of Adelaide	City of West Torrens	Freehold
South Road Drain	South Road, Richmond	CT 5818/433	Allotment 64 FP 145092	City of West Torrens	Freehold
Milner Road Drain	Milner Road, Richmond	CT 5089/821	Allotments 140 and 141 DP 32311	City of West Torrens	Freehold
Martin Avenue Drain	Martin Avenue, Richmond	CT 5089/822	Allotment 142 DP 32311	City of West Torrens	Freehold
Richmond Road Drain	Richmond Road, Keswick	CT 5843/148	Allotment 3 FP 19511	City of West Torrens	Freehold
West Beach Road Drain	West Beach Road, West Beach	CT 5861/999, CT 5804/374	Allotments 23 and 24, Allotment 98 FP 143488, FP 215121	City of West Torrens	Freehold
Collett Avenue Drain	Collett Avenue, Netley	CT 5711/141	Allotment 12 DP 11283	City of West Torrens	Held as a Drainage Reserve
Collett Avenue Drain	Collett Avenue, Netley	CT 2212/149	Allotment 19 DP 7599	City of West Torrens	Held as a Drainage Reserve
Debra Court Drain	Debra Court, Netley	CT 5516/875	Allotment 20 DP 7791	City of West Torrens	Held as a Drainage Reserve
Marion Road Drain	Marion Road, North Plympton	CT 5542/512	Allotment 124 FP 7193	City of West Torrens	Held as a Reserve
Daly Avenue Drain	Daly Avenue, Kurralta Park	CT 5069/43	Allotment 1 DP 33869	City of West Torrens	Freehold
Garfield Street Drain	Garfield Street, Kurralta Park	CT 5542/510, Portion CT 5866/926	Allotment 67, Allotments 403 and 404 FP 7057, DP 2478	City of West Torrens	Held as a Reserve
Gray Street Drain	Gray Street, Plympton	CT 1209/157	Allotments 59 and 60 DP 3320	City of West Torrens	Drainage Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Keith-Dudley Street Drain	Keith-Dudley Street, North Plympton	CT 5882/851	Allotment 60 DP 60286	City of West Torrens	Held as a Reserve
Keith-Dudley Street Drain	Keith-Dudley Street, Plympton	CT 5542/509	Allotment 102 DP 3143	City of West Torrens	Held as a Reserve
Keith-Dudley Street Drain	Keith-Dudley Street, North Plympton	Part CT 5866/926	Allotments 399, 400, 401, 402 and 123 DP 2478 and FP 7193	City of West Torrens	Freehold
Farnham Road Drain	Farnham Road, Ashford	Portion CT 1256/103	Allotment 18 DP 3108	City of West Torrens	Reserve
Farnham Road Drain	Farnham Road, Ashford	Portion CT 1256/103	Allotment 125 DP 3108	City of West Torrens	Held as a Reserve
Anzac Highway Drain	Anzac Highway, Plympton	CT 5839/426	Allotment 56 FP 7586	City of West Torrens	Freehold
Shannon Avenue Drain	Shannon Avenue, Glenelg North	CT 5518/638	Allotment 286 DP 4664	City of West Torrens	Held as a Reserve
Shannon Avenue Drain	Shannon Avenue, Glenelg North	CT 5518/640	Allotment 278 DP 4695	City of West Torrens	Held as a Reserve
Low Street Reserve	Corner Low Street and Ansett Avenue, Adelaide Airport	Portion CT 5671/505	Portion Allotment 50 DP 49654	Commonwealth of Australia	Care and Control through Adelaide Airport Ltd. Under Councils Care and Control

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**City Of West Torrens**  
**Management Plan 2 – Community Land Designated as Drainage Lands**  
**Schedule 2**

Management Issues	Objectives / Proposals	Performance Targets	Performance Measures
<b>Stormwater Management</b>	To provide drainage channels that contribute to Council's stormwater management network.	Drainage channels are unobstructed.	Visual inspection of drainage channels and gross pollutant traps and timely rectification of any issues identified.

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# MANAGEMENT PLAN NO. 3

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Community Land Designated As Community and Commercial Facilities (Occupied  
and Leased Properties)

28 OCTOBER 2016

# Introduction

## Purpose of this report

This report describes how the City of West Torrens (the Council) intends to manage its community land.

## What is community land?

Community land is defined under Section 193 of the *Local Government Act 1999* as “All local government land (except roads) that is owned by a council or under a council’s care, control and management”.

Under the Act, Council has general obligations and responsibilities as the custodians of land, including community land, for the benefit of current and future generations.

To assist it in meeting these obligations and responsibilities the Act requires Council to prepare management plan(s) for its community land.

## When is a Community Land Management Plan needed?

Section 196 of the Act requires Council to prepare and adopt a management plan(s) for its community land where:

- ☐ the land is, or is to be, occupied under a lease or licence; or
- ☐ the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community; or
- ☐ the land is required to be held for the benefit of the community under Schedule 8, under a special Act of Parliament relating to the land, or under an instrument of trust; or
- ☐ required by regulation.

## Aspects of a Community Land Management Plan

A Community Land Management Plan (CLMP) must:

- ☐ identify the land to which it applies; and
- ☐ state the purpose for which the land is held by Council; and
- ☐ state Council's objectives, policies (if any) and proposals for the management of the land; and
- ☐ state performance targets and how Council proposes to measure its performance against its objectives and performance targets.

A management plan should (as far as practicable) also be consistent with other relevant official plans and policies about conservation and the development and use of land, including (but not limited to) the following:

- ☐ City of West Torrens By-laws
- ☐ City of West Torrens Policies and Procedures affecting Playgrounds, Trees, Reserves, Community Halls, Public Consultation, Graffiti, Environment, Risk Management, Dogs and Signs
- ☐ Towards 2025 Community Plan
- ☐ *Recreational Greenways Act 2000*



- ☐ *Local Government Act 1999*
- ☐ *Environment, Protection and Biodiversity Act 1999 (Commonwealth)*
- ☐ *Water Resources Act 1997*
- ☐ *Development Act 1993*
- ☐ *Environment Protection Act 1993*
- ☐ *Heritage Act 1993*
- ☐ *Native Title Act 1993 (Commonwealth)*
- ☐ *Native Title Act 1993 (South Australia)*
- ☐ *Aboriginal Heritage Act 1988*
- ☐ *Disability Discrimination Act 1992*
- ☐ *Recreational Grounds Rates and Taxes Exemption Act 1981*
- ☐ *National Parks and Wildlife Act 1972*
- ☐ *Recreational Grounds (Joint Schemes) Act 1947.*

### How are Community Land Management Plans organised?

The Act does not require separate management plans for each piece of community land. Council has therefore grouped the land under three categories so that it can be managed efficiently and effectively. The parcels of land grouped together under these categories have very similar purposes, objectives, management policies, performance targets and measures.

The three categories are:

- ☐ Reserves and Sporting Grounds
- ☐ Drainage Lands
- ☐ Community and Commercial Facilities.

**The Management Plan for Community and Commercial Facilities follows.**

# Community and Commercial Facilities

## 1.1 Identification Details

This Management Plan relates to those Council properties and land designated as community and commercial facilities (as listed in Schedule 1) on the basis that:

- ☐ The land is, or is to be, occupied under a lease or licence; or
- ☐ The land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

## 1.2 Ownership Details

With respect to ownership matters, please note the following:

- ☐ The owner of each property is specified in Schedule 1.
- ☐ The details of any trust, reservation, dedication or other restriction affecting land is specified in Schedule 1.

## 1.3 Purpose for Which Land is Held

Community and commercial facilities are typically standalone properties which are not included in other community land categories (i.e. reserves or sporting grounds, or drainage lands). These properties are leased to various parties for a range of activities including commercial activities, community centres, RSL and senior citizens clubs and kindergartens.

## 1.4 Objectives

This Plan's objective is to provide buildings suitable for tenancy under community or commercial lease arrangements.

More specific objectives / proposals in relation to management issues are provided in Schedule 2.

## 1.5 Specific Management Objectives, Policies and Proposals

Community land, such as community and commercial facilities, should contribute to community identity, culture and social interaction. Facilities should be accessible to local communities and visitors and provide a safe, functional environment. In addition to wider community benefits, the leasing of facilities can contribute to commercial returns to Council.

Specific management objectives, policies and proposals for identified issues are provided in Schedule 2.

## 1.6 Performance Targets and Measures

Council will use the Targets and Measures identified in Schedule 2 to measure how it has managed its community land in accordance with relevant guidelines, maintenance schedules, policies and programs and reporting structures.

## 1.7 Supporting Documents

The management plan should be considered in the context of other Council supporting documents that may contain additional or complementary information such as, Asset Management Plans, Annual Budget and the Community Land Register

**City Of West Torrens**  
**Management Plan 3 – Community Land Designated as Community and Commercial Facilities**  
**Schedule 1**

Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Reed Beds Community Centre	Fitch Road, Fulham	Portion CT 5344/959	Allotment 50 DP 32505	City of West Torrens	Held as a Reserve
Lockleys Cinema	Henley Beach Road, Lockleys	CT 5842/983	Allotment 36 FP 124330	City of West Torrens	Freehold
Theatre 62 & Star Theatre	Sir Donald Bradman Drive, Hilton	CT 5776/128, CT 5792/740	Allotment 28, Allotment 9 FP 145156, DP 639	City of West Torrens	Freehold
Hilton RSL	Sir Donald Bradman Drive, Hilton	CT 5832/7	Allotments 3 & 4 DP 3002	City of West Torrens	Freehold
Camden Community Hall	Carlton Road, Camden Park	CT 5815/594	Allotment 22 DP 1901	City of West Torrens	Freehold
Lions Club of Richmond Clubrooms	Penong Avenue, Camden Park	CT 5733/409	Allotment 50 DP 53506	City of West Torrens	Held as a Reserve
Thebarton Library (Former)	166-168 South Road, Torrensville	CT 5825/857	Allotment 6 FP 122900	City of West Torrens	Freehold
Thebarton Theatre & Library Car Park	108 Henley Beach Road, Torrensville	CT 5494/979	Allotment 22 FP 1085	City of West Torrens	Freehold
Thebarton Theatre	114 Henley Beach Road, Torrensville	CT 5237/221	Allotments 2 & 3 FP 125494	City of West Torrens	Freehold
Lockleys Kindergarten	Rowells Road, Lockleys	CT 5516/851	Allotment 74 DP 4495	City of West Torrens	Held as a Reserve
Kurralta Park Kindergarten	Barwell Avenue, Marleston	CT 5770/993	Allotment 47 DP 2800	City of West Torrens	Freehold

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Joe Wells Reserve and Netley Preschool	Comet Avenue, Netley	CT 5516/861	Allotment 64 DP 6575	City of West Torrens	Held as a Reserve
Glandore Kindergarten	St Georges Avenue, Glandore	CT 5407/456	Allotment 9 FP 8375	City of West Torrens	Freehold
Cummins House	Sheoak Avenue, Novar Gardens	CT 5796/ 195	Allotment 145 FP 6203	Minister of Works	Under the Care and Control of Council

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**City Of West Torrens**  
**Management Plan 3 – Community Land Designated as Community and Commercial Facilities**  
**Schedule 2**

Management Issues	Objectives / Proposals	Performance Targets	Performance Measures
<b>Leases and Licences</b>	To provide leases or licences to enable specified use of designated buildings in accordance with the management objectives for community and commercial facilities.	Leases or licences are issued that stimulate requirements of tenancies; are finalised and kept up-to-date for all relevant properties.	Tenancy / occupancy arrangements are recorded within Council's property management system.  Periodical reviews of agreement arrangements and responsibilities to ensure terms and conditions are satisfied.
<b>Commercial Services</b>	To facilitate commercial use of Council property to supplement Council income; and/or	To negotiate and finalise agreements that provide Council with a reasonable commercial financial return and that stimulate requirements of all parties (ie tenancy and Council)	Reasonable commercial financial returns to Council.  Periodical reviews of agreement arrangements and responsibilities to ensure terms and conditions are satisfied.
<b>Community Services</b>	To facilitate community service delivery that meets the needs of residents and visitors.  To provide premises that facilities a desired council outcome that may not be able to be delivered by community groups or the private sector.	To negotiate and finalise lease, license and/or agreements that provide optimal asset occupancy and financial returns while providing facilities that will contribute to supporting community wellbeing.	Optimal occupancy rates of community facilities. Reasonable commercial financial returns to Council.  Periodical reviews of agreement arrangements and responsibilities to ensure terms and conditions are satisfied.

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## 17.4 Annual Service Plans 4th Quarter 2016/17 Progress Update

### Brief

This report presents the 4<sup>th</sup> quarter review of the 2016/17 Annual Service Plans and progress in the delivery of Council's Community Plan.

### RECOMMENDATION(S)

It is recommended to Council that:

1. The Annual Service Plans 4<sup>th</sup> Quarter Progress Report 2016/17 be received, and
2. Requests to carry-over incomplete actions from the 2016/17 Service Plans to the 2017/18 Service Plans are approved, as detailed within the report.

### Introduction

This report was included in the agenda for the 11 July 2017 Corporate Planning, Policy and Performance Committee meeting however, as a quorum was not achieved and the meeting did not proceed, the report has been referred to this meeting of Council.

The *Annual Service Plans 4<sup>th</sup> Quarter Progress Report (Attachment 1)* outlines Council's progress in implementing its *Community Plan*.

This Progress Report provides updates on the delivery of Actions from the 2016/17 Annual Service Plans that implement the *Community Plan Aspirations* as outlined in Figure 1.

Figure 1 Community Plan Aspirations





Below is an explanation of the reporting format:

### Pie Charts

The pie charts graphically illustrate how Council as a whole, and each individual department, is progressing with the delivery of Annual Service Plan Actions.

### Action Status

The status of the Actions presented in the Quarterly Report may be Monitor or Off-track. On-track and Completed Actions are not presented in the Report.

Monitor means the Action has not progressed to where the relevant department manager was expecting, but it is within 70-90% of the quarterly target. When the status of an Action is Monitor, the attached quarterly report shows a yellow traffic light (  ) in the right hand column. Off-track means the Action has not progressed to where the relevant department manager was expecting and is less than 70% of the quarterly target. When the status of an Action is Off-track, the attached quarterly report shows a red traffic light (  ) in the right hand column. An explanation of why a particular Action has Off-track or Monitor status is contained within the *Annual Service Plans 4<sup>th</sup> Quarter Progress Report*.

### **Discussion**

The performance of the organisation, as a whole, is as follows:

- 91.5% On-track/completed,
- 4.3% Monitor; and
- 4.3% Off-track.

*Note that figures may be greater or less than 100% due to rounding effects.*

Eight (8) actions have been reported as 'off track', which represents 4.3% of the total number of actions. These relate to:

1. Implement Radio frequency Identification (RFID) technology in the Library to enable greater staff interaction with Library users. Post implementation of RFID, change the physical layout of the Library to improve the workflow, using the RFID equipment. Allow staff to provide a roaming service helping customers out in the library with a range of tasks.
2. Coordinate preparation of an economic development strategy for the City of West Torrens (first draft by June 2017),
3. Develop an Urban Design Framework to guide the construction, management and renewal of a consistent, distinct and attractive urban environment,
4. Conduct Stage 1 of the community needs analysis including investigation of future needs, trends and demographic changes to inform planning for community facilities and services,
5. Review and update the Corporate Planning Framework,
6. Complete construction of a roundabout at George and Dew Streets, Thebarton intersection,
7. Develop Novar Gardens and Camden Park Local Area Traffic Management Plan, and
8. Undertake Disability Discrimination Act (DDA) works and fire compliance upgrades at WA Satterley Hall and Reedbeds Community Centre.

Eight (8) actions have been reported as needing to be 'monitored', which represents 4.3% per cent of the total number of actions and are as follows:

1. In partnership with Community Services department, review and streamline the Thebarton Hub booking system,
2. Complete the Stormwater Catchment Management Plan,



3. Deliver Council's approved stormwater capital works, including Stage 3 of the Lockleys Area Catchment and Maria St Thebarton,
4. Develop a laneways strategy to guide the typical cross sections, space and infrastructure requirements for laneways across the City,
5. Implement Torrensville Thebarton Local Area Traffic Management Plan,
6. Review and update Council's Transport Strategy and Bicycle Strategy and incorporate them into one document,
7. Undertake a footpath condition audit to inform Council's footpath replacement program, and
8. Undertake the 2016/17 capital works program to deliver asset renewal timed at the lowest life cycle cost.

Delays in implementation of these actions have been attributed to a number of factors including; awaiting completion of works or release of information by another organisation, unplanned additional works or consultation required, realignment of timeframes with the PDI Act Policy and Advocacy Project, and changes in staff resources.

It is therefore requested to carry over completion of the above 16 actions to the relevant 2017/18 Departmental Service Plans, as detailed in the attached report.

### **Conclusion**

The Annual Service Plans 4<sup>th</sup> Quarter Progress Report outlines Council's progress in implementing its Community Plan.

Eight actions have been reported as off track and eight actions have been reported as requiring monitoring, with consequent proposals to carry over these actions to the 2017/18 financial year.

### **Attachments**

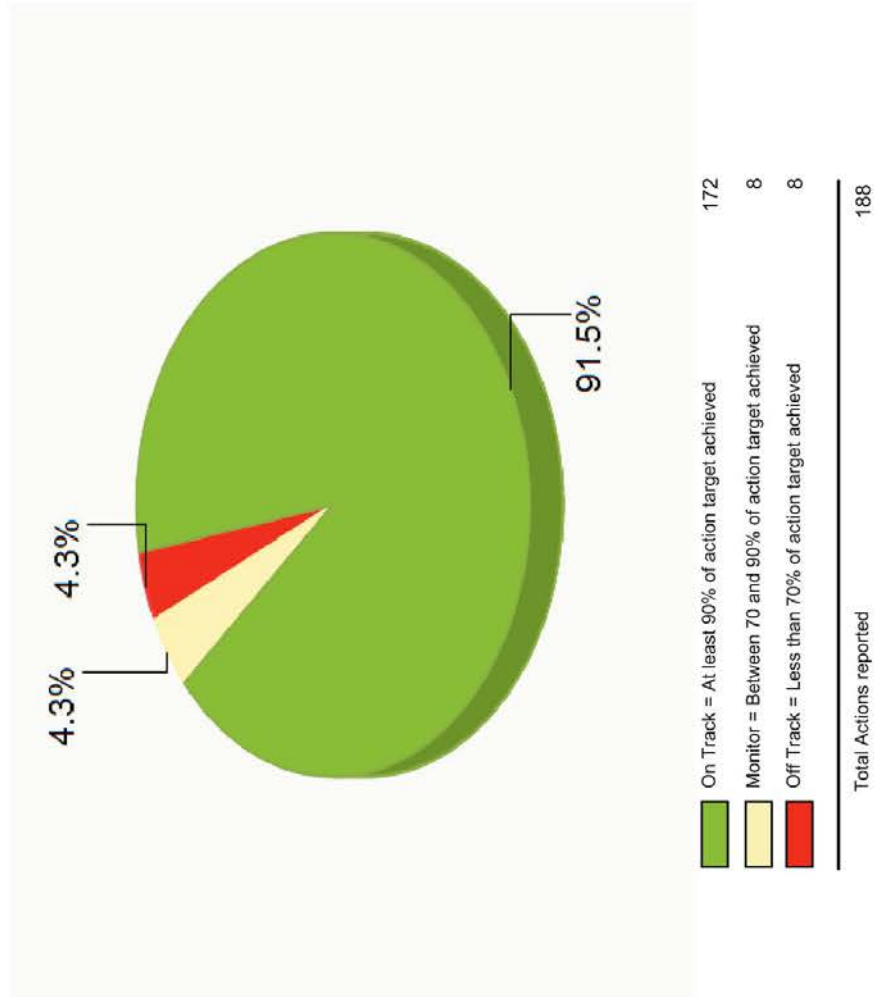
1. **Annual Service Plans 4th Quarter 2016/17 Progress Report**



## *Annual Service Plans 4th Quarter Progress Report 2016/17*

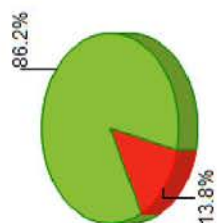
**April - June 2017**

## City of West Torrens

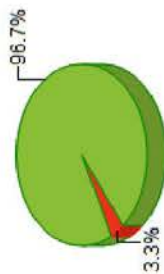


## Business and Community Services Division

### Strategy and Business

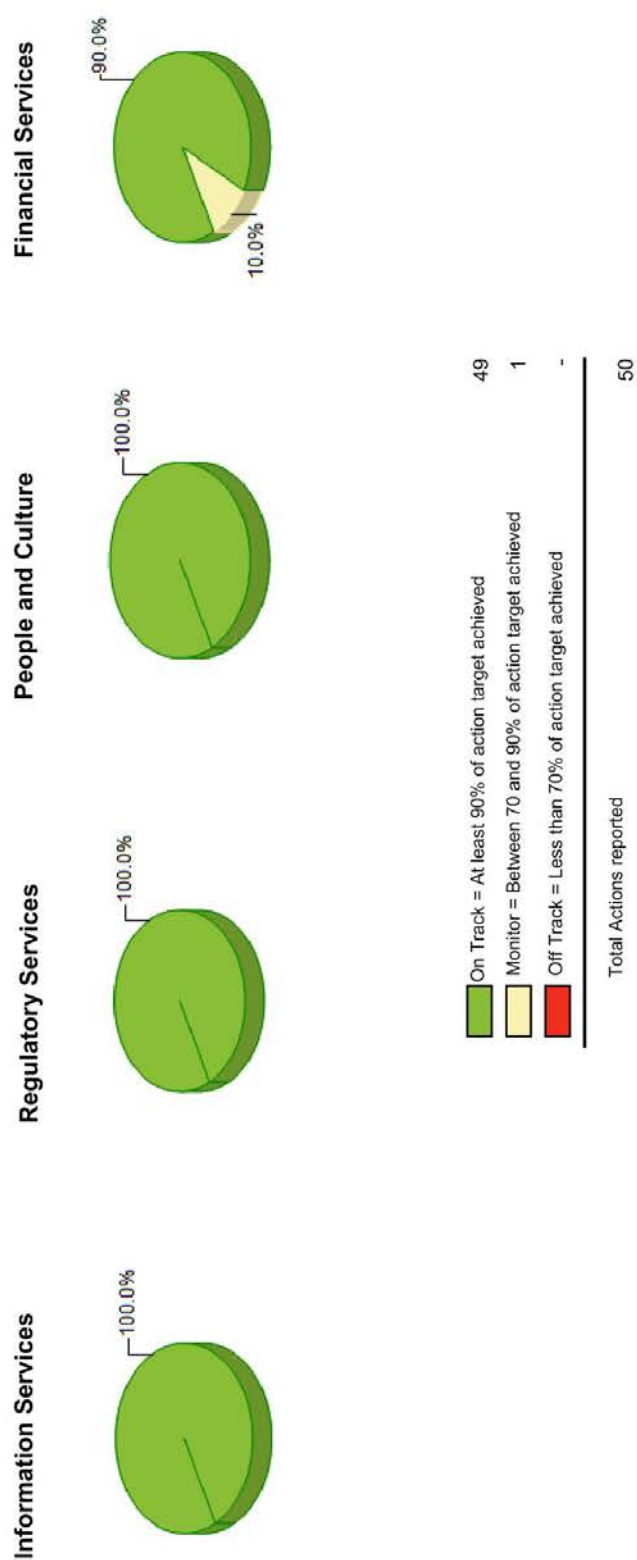


### Community Services



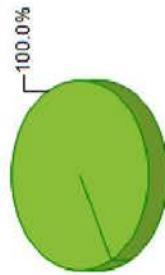
On Track = At least 90% of action target achieved	54
Monitor = Between 70 and 90% of action target achieved	-
Off Track = Less than 70% of action target achieved	5
<b>Total Actions reported</b>	<b>59</b>

## Corporate and Regulatory Services Division



## Office of the Mayor and CEO

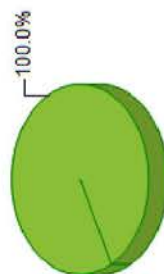
### Office of the Mayor and CEO



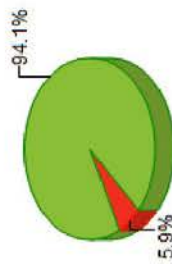
On Track = At least 90% of action target achieved	19
Monitor = Between 70 and 90% of action target achieved	-
Off Track = Less than 70% of action target achieved	-
Total Actions reported	19

## Urban Services Division

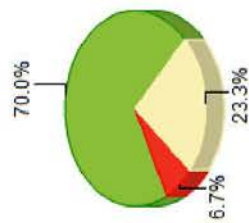
### City Development



### City Works



### City Assets




On Track = At least 90% of action target achieved	50
Monitor = Between 70 and 90% of action target achieved	7
Off Track = Less than 70% of action target achieved	3
<b>Total Actions reported</b>	<b>60</b>

## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Business and Community Services Division

Aspiration: 1 A Community That Embraces Diversity

Long Term Strategy: 1.2 Facilitate opportunities for people from diverse social backgrounds to come together.  
 5 Year Strategy: 1.2.2 Facilitate the use of community hubs as points of social, recreational and educational interaction.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
1.2.2.4 Implement Radio-frequency Identification (RFID) technology in the Library to enable greater staff interaction with Library users. Post implementation of RFID, change the physical layout of the Library to improve the workflow, using the RFID equipment. Allow staff to provide a roaming service helping customers out in the library with a range of tasks.	In Progress	50%	100%	30/06/2017	Implementation of RFID technology, including an automated book sorter, has been implemented.  Plans to change the physical layout and provide roaming customer service are not currently a financial priority and as such it requested that this component of the project be cancelled.	Team Leader Library	




## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Aspiration: 11 A Thriving Business Environment

Long Term Strategy: 11.1 Support the development and growth of local business and jobs.

5 Year Strategy: 11.1.1 Develop partnership arrangements and networking opportunities with economic development agencies and key business sectors in the City.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
11.1.1.1 Coordinate preparation of an economic development strategy for the City of West Torrens (first draft by June 2017).	In Progress	20%	100%	30/06/2017	<p>In consultation with management, it was highlighted that due to the high profile of the project and implications across the organisation, a more collaborative approach to the project scope was required to mature the project prior to consultant engagement. In the fourth quarter, the project brief to develop the Economic Development Strategy was updated to reflect the input received from Executive and the project was released for select tender.</p> <p>The project has experienced delays due to the more attentive collaborative approach taken and, as discussed with Executive, would benefit from an extended timeframe. The project will largely be undertaken by a consultant, and so although there may be business impacts, these can largely be absorbed by staggering the project deliverables to ensure they do not conflict with other key project dates and/or employing additional administration resources on a temporary basis, with the assistance of a budget carry-over.</p> <p>As the completion date was unable to be met due to the above reasons, it is requested that the project be carried over into the 2017/18 Strategy and Business Annual Service Plan.</p>	Team Leader Strategic Planning	

## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Aspiration: 12 A Vibrant City

Long Term Strategy: 12.1 Foster a vibrant and inviting City.

5 Year Strategy: 12.1.3 Enhance and promote the distinctive identity of West Torrens and the attractions of key localities in the City.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
12.1.3.2 Develop an Urban Design Framework to guide the construction, management and renewal of a consistent, distinct and attractive urban environment.	In Progress	60%	100%	30/06/2017	<p>The Urban Design Framework preferred scope of work was developed in consultation across the organisation and through investigation with recently completed projects in urban and regional Councils. The estimated budget for the works exceeded the available 2016/17 budget.</p> <p>During the third quarter a grant application for DPTI's 'Places for People' program was approved by Executive and we are awaiting advice from DPTI regarding the outcome of the grant application.</p> <p>The project was awarded to the preferred consultant and work commenced.</p> <p>Continuation of this project will occur in the next financial year, and as such has been included into the 2017/18 Strategy and Business Service Plan.</p>	Group Leader - Strategy	

## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

**Aspiration:** 15 Proactive Asset Management

**Long Term Strategy:** 15.1 Ensure assets are utilised to their optimal capacity and maintained at acceptable standards.


**5 Year Strategy:** 15.1.2 Prioritise asset renewal plans based on the level of service required, the effectiveness of the current assets and future sustainability.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
15.1.2.1 Conduct Stage 1 of the community needs analysis including investigation of future needs, trends and demographic changes to inform planning for community facilities and services.	Not Started	0%	100%	30/06/2017	Commencement of the Community Needs Analysis was dependant on release of the 2016 Census data. Advice was received that release of census data has been delayed from March/April until June/July 2017.  Completion of this project will occur in the next financial year, and as such has been included in the 2017/18 Strategy and Business Service Plan.	Community Planner	

**Aspiration:** 17 Leading governance and administration practices

**Long Term Strategy:** 17.1 Regularly review, update and adopt leading governance and administrative practices


**5 Year Strategy:** 17.1.6 Ensure that Council's plans, projects and activities are aligned with the Community Plan.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
17.1.6.2 Review and update the Corporate Planning Framework.	In Progress	60%	100%	30/06/2017	Initial review of the current Corporate Planning Framework was undertaken and a scope of work to be undertaken was developed with the assistance of professional services. However, due to changes in staff resources, the project was unable to continue and the completion date was unable to be met.  Continuation of this project will occur in the next financial year and as such has been included in the 2017/18 Strategy and Business Service Plan.	Corporate Planner	

## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Corporate and Regulatory Services Division

**5 Year Strategy:** 17.1.10 Promote innovation and continuously improve all of Council's operations and activities.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
17.1.10.8 In partnership with Community Services department, review and streamline the Thebarton Hub booking system.	In Progress	85%	100%	<del>31/12/2016</del> 30/06/2017	The Lean process regarding the Thebarton Hub booking system is well under way, with some improvements already implemented.  Additional meetings between Community Services and Financial Services are planned for early 2017/18 to enable completion of the project.  Completion of this project will occur in the next financial year and as such has been included in the 2017/18 Financial Services Service Plan.	Manager Financial Services	


## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Urban Services Division

**Aspiration:** 5 Reduction of Our Ecological Impact

**Long Term Strategy:** 5.2 Create a water-sensitive city.

**5 Year Strategy:** 5.2.1 Develop stormwater management plans for city catchments which take an integrated urban water cycle approach.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
5.2.1.1 Complete the Stormwater Catchment Management Plan.	In Progress	75%	100%	30/06/2017	<p>The development of the Stormwater Catchment Management Plan is progressing.</p> <p>Council was successful in receiving a grant, and we are currently awaiting the funding documentation from the NRM Board and the Stormwater Management Authority to enable continuation of the project.</p> <p>The next stage of this project will continue into the next financial year, and as such has been included in the 2017/18 City Assets Service Plan.</p>	Coordinator Engineering Services	




## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Aspiration: 9 Effective Stormwater Infrastructure

Long Term Strategy: 9.2 Minimise the risk of flooding to existing communities and future developments.

5 Year Strategy: 9.2.2 Provide infrastructure and ongoing maintenance appropriate for long-term stormwater and flood management.



ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
9.2.2.1 Deliver Council's approved stormwater capital works, including Stage 3 of the Lockleys Area Catchment and Maria St Thebarton.	In Progress	85%	100%	30/06/2017	<p>The following stormwater capital works have been completed:</p> <ul style="list-style-type: none"> <li>- Henley Beach Rd crossing at Rutland Ave,</li> <li>- Henley Street Mile End underground drainage, and</li> <li>- Rankine Road stormwater drainage construction.</li> </ul> <p>The following stormwater capital works have been delayed:</p> <ul style="list-style-type: none"> <li>- Henley Beach Rd road crossing at May Tce (project currently out to tender), and</li> <li>- Maria St stormwater drainage (delayed due to the unforeseen necessity to upgrade the George St trunk drain).</li> </ul> <p>Completion of these projects will continue into the next financial year and as such have been incorporated into the 2017/18 City Assets Service Plan.</p>	Coordinator Engineering Services	

## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Aspiration: 10 An Accessible and Reliable Transport Infrastructure

Long Term Strategy: 10.1 Facilitate the healthy, safe and effective movement of people through the City.

5 Year Strategy: 10.1.1 Review and implement improved traffic management approaches to address traffic flows, speeds and local traffic issues.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
10.1.1.1 Complete construction of a roundabout at George and Dew Streets, Thebarton intersection.	In Progress	50%	100%	<del>31/03/2017</del> 30/06/2017	<p>The design and documentation for works has been completed and the documentation for tendering is near finalisation.</p> <p>The project has been delayed due to the unforeseen necessity to upgrade the George St major stormwater trunk drain (as reported under stormwater capital works).</p> <p>Completion of this project will occur in the next financial year, and as such has been included in the 2017/18 City Assets Service Plan.</p>	Manager City Assets	
10.1.1.3 Develop a laneways strategy to guide the typical cross sections, space and infrastructure requirements for laneways across the City.	In Progress	75%	100%	<del>31/03/2017</del> 30/06/2017	<p>The design for typical cross-sections has been developed.</p> <p>A policy concept for laneways development is currently being developed as part of the PDI Act Policy and Advocacy project. As such, the project timeframe has been realigned in line with the PDI Act Policy and Advocacy project timeframes.</p> <p>Continuation of this project will continue into the next financial year. It is therefore requested that the project be carried over into the 2017/18 City Assets Service Plan.</p>	Parking and Traffic Officer	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS					
	In Progress	50%	100%	30/06/2017	Collection of traffic data is being finalised and the community survey has been distributed.
10.1.1.4 Develop Novar Gardens and Camden Park Local Area Traffic Management Plan.					Continuation of this project will occur in the next financial year and as such has been included in the 2017/18 City Assets Service Plan.
10.1.1.6 Implement Torrensville Thebarton Local Area Traffic Management Plan.	In Progress	70%	100%	30/06/2017	Projects within the plan are continuing at various stages of design & construction: <ul style="list-style-type: none"> <li>- North Pde &amp; Wainhouse St is complete</li> <li>- Hardys Rd &amp; Ashley St roundabout - construction is in progress, works have commenced regarding relocation of underground services,</li> <li>- George St &amp; Dew St roundabout - construction is delayed due to the need to construct underground drainage,</li> <li>- George St &amp; Albert St is under review,</li> <li>- Maria St slowpoints - works delayed due to the need to construct underground drainage (works programmed with George St stormwater drainage upgrade),</li> <li>- Ashley St &amp; Sherriff St roundabout - removal will occur subsequent to the construction of Hardys and Ashley St roundabout,</li> <li>- Ashley St bus only road closure - relocation of the road closure is under review, and</li> <li>- Shipster St &amp; North Pde intersection - currently being designed</li> </ul> Completion of these projects will occur in the next financial year and as such have been included in the 2017/18 City Assets Service Plan.







ACTIONS WITH OFF-TRACK OR MONITOR STATUS					
	In Progress	70%	100%	30/06/2017	
10.1.1.7 Review and update Council's Transport Strategy and Bicycle Strategy and incorporate them into one document.				<p>An initial review of both plans was undertaken to determine the extent to which they have been implemented, opportunities for integration and a contextual review of the two documents. This has resulted in the development of a scope for the update of the Transport Strategy. However, update of the documents has been delayed due to various staff vacancies.</p> <p>Continuation of this project will occur in the next financial year and as such has been included in the 2017/18 City Assets Service Plan.</p>	<p>Parking and Traffic Officer</p> 


## ACTIONS WITH OFF-TRACK OR MONITOR STATUS

## Aspiration: 15 Proactive Asset Management

**Long Term Strategy:** 15.1 Ensure assets are utilised to their optimal capacity and maintained at acceptable standards.

**5 Year Strategy:** 15.1.1 Manage Council's assets with consideration to economic, social, cultural and environmental values.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
15.1.1.3 Undertake a footpath condition audit to inform Council's footpath replacement program.	In Progress	80%	100%	<del>31/03/2017</del> 30/06/2017	A consultant has been engaged and has commenced the audit.  Completion of this project will continue into the next financial year. It is therefore requested that this action be carried over to the 2017/18 City Assets Service Plan.	Coordinator Asset Management	
15.1.1.5 Undertake the 2016/2017 capital works program to deliver asset renewal timed at lowest life cycle cost.	In Progress	75%	100%	30/06/2017	Majority of capital works have been delivered, with the exception of the following: - West Thebarton Road - waiting for undergrounding of power by SA Power Network, - Mortimer Street - concept consultation to be undertaken, pending resident consultation, - Aldridge Terrace - concept consultation to be undertaken, pending resident consultation, and - 20% of the kerb and gutter replacement program and road reseal program require completion.  The above projects will continue into the next financial year and as such have been incorporated into the 2017/18 City Assets Service Plan.	Project Engineer	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS						
15.1.1.13 Undertake Disability Discrimination Act (DDA) works and fire compliance upgrades at WA Satterley Hall and Reedbeds Community Centre.	In Progress	40%	100%	30/06/2017	<p>WA Satterley Hall DDA works and fire compliance upgrades are completed.</p> <p>The Reedbeds Community Centre project has been delayed due to ongoing investigation, together with the Manager Community Services and key users of the facility, of options for building upgrade to ensure optimal functionality. In addition, a key staff vacancy was not filled until June, resulting in some projects being placed on hold.</p> <p>The completion of this project will continue into the next financial year, as and such has been included in the 2017/18 City Works Service Plan.</p>	<p>Manager City Works</p> 

## 17.5 2017/18 Departmental Annual Service Plans Update

### Brief

This report provides information on changes made to the approved 2017/18 Departmental Annual Service Plans as a result of budget and minor editorial changes as well as some additional actions requiring endorsement.

### RECOMMENDATION(S)

It is recommended to Council that the changes proposed in this report to the 2017/18 Departmental Annual Service Plans be approved.

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### Introduction

This report was included in the 11 July 2017 Corporate Planning, Policy and Performance Committee meeting agenda however, as a quorum was not achieved and the meeting did not proceed, the report has been referred to this meeting of Council.

The Departmental Annual Service Plans sets priority actions which are linked to the delivery of the short-term strategies in Council's overarching *Towards 2025 Community Plan*, as well as strategies in Council's suite of strategic management and corporate plans.

At its 16 May 2017 meeting, Council approved the 2017/18 Departmental Annual Service Plans (Plans) as follows:

*Council 'endorses the 2017/18 departmental service plans, subject to any changes in the budget and any minor editorial and formatting changes'.*

### Discussion

#### Additions to the draft 2017/18 Service Plans

##### *City Assets*

Two City Assets projects scheduled in the 2016/17 financial year, which were unable to meet their completion dates, have been added to the City Assets 2017/18 Annual Service Plan:

***"Develop a laneways strategy to guide the typical cross sections, space and infrastructure requirements for laneways across the City", and***

***"Undertake a footpath condition audit to inform Council's footpath replacement program."***

##### *People and Culture*

With the implementation of the new Contact Centre Solution, it is considered timely to review the after-hours provider. Consequently, the following action has been added to the People and Culture 2017/18 Annual Service Plan:

***"Review the after-hours service provider to ensure it meets business needs."***

##### *Strategy and Business*

One Strategy and Business project scheduled in the 2016/17 financial year, which was unable to meet the completion date, has been added to the Strategy and Business 2017/18 Annual Service Plan:

***"Coordinate preparation of a City of West Torrens Economic Development Strategy"***

Additionally, the Strategy Team recently underwent a minor restructure, and as such the draft 2017/18 Service Plan was reviewed, with the following additions made:

***"Undertake land use planning and research to guide the development of spatial planning and land use policy that responds to local context and meets the priorities of the PDI Act",***

***"Plan for and facilitate implementation of Green Infrastructure," and***

***"Undertake environmental sustainability monitoring and reporting, including Council's Carbon Footprint and Annual Water Consumption Reports."***

#### Deletions from the draft 2017/18 Service Plans

##### *Office of the Mayor and CEO*

It has been identified that the Strategy and Business Department is undertaking the 'preparation of a City of West Torrens Economic Development Strategy'. As such, it is considered that the action below no longer sits within the responsibility of the Office of the Mayor and CEO, and therefore has been deleted from the 2017/18 Service Plan:

***"Implement successful policy changes to facilitate economic development within the City of West Torrens."***

Delivery of the actions in the Annual Service Plans will continue to be monitored by the Corporate Planning, Policy and Performance Committee through quarterly reports.

#### **Conclusion**

This report details changes made to the approved 2017/18 Departmental Annual Service Plans, in accordance with Council's resolution, as a result of the budget process and minor editorial and formatting changes as well as some additional actions requiring endorsement.

The 2017/18 Departmental Annual Service Plans took effect on 1 July 2017.

#### **Attachments**

**Nil**

## **17.6 Progress on Implementing Council Decisions**

### **Brief**

This report provides an update on completed and outstanding Council and Committee resolution actions.

### **RECOMMENDATION(S)**

It is recommended to Council that this report be received.

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### **Introduction**

This report was included in the 11 July 2017 Corporate Planning, Policy and Performance Committee meeting agenda however, as a quorum was not achieved and the meeting did not proceed, the report has been referred to this meeting of Council.

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011 a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included on the report.

### **Discussion**

A copy of the completed actions since 9 May 2017, and outstanding resolution actions to 20 June 2017 is provided for Members' information (**Attachment 1**). Updates/comments are to 4 July 2017.

### **Conclusion**

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

### **Attachments**

#### **1. Progress of Implementing Council Decisions**



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
1	20/06/2017	Council	17.3 Grant / Sponsorship Applications from Daniel Kirk and Sarah Chappel	Tsiaparis / Nitschke that: 1. Sponsorship of \$500 be granted to Daniel Kirk in support of his representing Australia in the Para Athletic World Championships in London in July 2017. 2. Sponsorship of \$500 be granted to Sarah Chappel in support of her representing Australia in the Australian Women's Futsal Team at the World Cup in Barcelona in November 2017. 3. The Administration develops a framework within the grants and sponsorships guidelines that supports grants or sponsorships for residents over the age of 18 who have been selected to represent their institution, club or organisation overseas in a variety of areas such as sports, recreation, science, arts and culture.	Pauline Koritsa	Letters and grants have been posted to Daniel Kirk and Sarah Chappel re successful applications. Grants and Sponsorships Guidelines to be amended and submitted to August Civic Committee Meeting.	In progress
2	20/06/2017	Strategy and Community Prescribed Standing Committee	11.1 Underdale and Torrensville Urban Renewal Development Plan Amendment for agency and public consultation	Woodward / Haese that: 1. It supports the proposed changes to the West Torrens (City) Development Plan Amendment as described in the draft Torrensville and Underdale Urban Renewal Development Plan Amendment. 2. The draft Torrensville and Underdale Urban Renewal Development Plan Amendment be endorsed and be subject to the required public and agency consultation, as per the report from Tuesday 27 June 2017 until Wednesday 23 August 2017. 3. The Chief Executive Officer be authorised to sign the Certificate required to confirm that the draft Torrensville and Underdale Urban Renewal Development Plan Amendment is suitable for the purposes of public consultation, pursuant to section 25 of the Development Act 1993 (and in accordance with schedule 4A of the Development Regulations 2008). 4. If required, a special meeting of the Strategy and Community Prescribed Standing Committee be convened to hear submissions on the draft Torrensville and Underdale Urban Renewal Development Plan Amendment be held on Tuesday 5 September 2017. 5. When notifying the Minister of Planning of the release of the draft Torrensville and Underdale Urban Renewal Development Plan Amendment for public and agency, indicate its concerns relating to the 'black text i.e. car parking' in the Urban Renewal Zone SAPPL Module. 6. That Council investigate opportunities for acquisition of open space in the proposed new Urban Renewal Zone.	Pauline Koritsa	The Chief Executive Office has signed the Certificate pursuant to schedule 4A of the Development Regulations and it is attached to the Development Plan Amendment (DPA). The Development Plan Amendment has been released for public and agency consultation from 27 June 2017 until 23 August 2017. A public notice regarding the DPA consultation was published in the Government Gazette and local messenger press. The Chief Executive Officer sent a letter to the Minister for Planning notifying him of the DPA consultation and outlining the Council's concerns regarding the black text in the Urban Renewal Zone module as summarised in the Council report and also additional concerns regarding car parking. A special meeting of the Strategy and Community Prescribed Standing Committee is scheduled to be held on Tuesday 5 September 2017. The Administration will report to Council on opportunities for acquisition of open space at the next Council meeting that considers the DPA.	In progress
3	06/06/2017	Council	10.1 Item 18.1 Request For A Privately Funded Development Plan Amendment at 65-73 Mooringe Avenue, Plympton Brought Forward for Consideration at this Point of the Meeting	Woodward / Farnden that: 1. The 'Statement of Justification - Former Boral Batching Plant, Plympton' dated 26 May 2017 be received. 2. It provides 'in-principle' support to the proposal, submitted by Holmes Dyer, to rezone 65-73 Mooringe Avenue, Plympton however, this 'in-principle' support be subject to: a) Holmes Dyer obtaining and providing to Council an 'in principle' written agreement from the Department of Planning, Transport and Infrastructure (DPTI) that they would currently accept the commencement and continuation of the processing of a privately funded Development Plan Amendment (DPA) of this nature, given the implementation of the Planning, Development and Infrastructure Act 2016. b) A deed agreement with the proponent be entered into that agrees on: i. the project management approach for the DPA; ii. the funding arrangements for the DPA, which will be by way of Method 2 as articulated in this report; iii. the nature of the DPA, including the area to be covered, the purpose of the DPA and what the investigations will encompass; iv. Council maintaining ultimate control of the DPA. v. Key stages of the DPA are presented to Council for consideration prior to being submitted to the Minister for Planning for agreement; vi. What happens if the DPA is either not authorised by the Minister for Planning or authorised with amendments that do not suit the interest of the private funder (essentially the private funder will still bear the cost of the DPA's preparation regardless of outcome); vii. the private funder funding any additional investigations and legal expenses that are required by Council; and viii. other matters as such to ensure an open and transparent process providing no assurance that there will be a guaranteed outcome in the DPA process. 3. The 'in-principle' support does not apply to the level of urban density as shown on Page 13 of the Holmes Dyer report provided as Attachment Under Separate Cover of the Agenda.	Pauline Koritsa	An email was sent to Holmes Dyer, advising the decision of Council and next steps.	In progress
4	06/06/2017	Council	16.1 Brickworks - Request for Masterplan	Woodward / Farnden that in regard to the Brickworks surplus land, the Chief Executive Officer: 1. Arrange to hold a workshop for Elected Members and senior staff to establish an overall vision for the higher and best use of surplus land at the former Brickworks Markets site at Torrensville. 2. Following the outcomes of 1 above, develop a project brief to go to the market seeking fee proposals from interested parties to develop a Masterplan for potential development options of the surplus land at the former Brickworks Markets site at Torrensville, including the heritage listed Hoffman Kiln. 3. The project brief is to allow for appropriate community consultation to be undertaken and also allow for appropriate delivery and funding mechanism options to be explored during development of the Masterplan. 4. As part of the next budget review process, recommend to Council an appropriate budget amount to undertake development of the Masterplan.	Terry Buss	28/6/17 - Workshop arranged for Tuesday 29 August, 6pm-9pm for EMs and relevant staff.	In progress
5	06/06/2017	Council	16.3 West Beach Resident Meeting on Stormwater Damage	Palmer / Haese for Council officers to arrange a meeting with residents of West Beach whose properties were damaged due to the failure of the stormwater drainage system at West Beach as a result of the 28 December 2016 storm event.	Angelo Catinari	Finalising a list of the affected properties. Meeting to be scheduled.	In progress
6	06/06/2017	Urban Services Prescribed Standing Committee	11.1 Update - Leased Kindergarten Properties within the City of West Torrens	Mangos / Hill that: 1. New ground leases be entered into for the three (3) kindergarten properties (Glandore, Kurrallta Park and Netley Kindergartens) with the Department for Education and Child Development (excluding the requirement to divest the properties), each for a term of 5 years and each commencing on 1 July 2017 at the following commencing rentals (i) Netley Kindergarten - \$1,800pa plus GST (ii) Glandore Kindergarten - \$3,600pa plus GST (iii) Kurrallta Park Kindergarten - \$3,600pa plus GST. 2. The rental for each kindergarten to escalate by Adelaide All Groups Consumer Price Index (or similar index should that cease to exist) on each anniversary of the commencement date during the lease terms. 3. The Mayor and Chief Executive be authorised to sign and seal any documentation relating to the grant of leases for the three kindergarten properties and the Chief Executive Officer be authorised to provide approval for any consents that may be required in accordance with the terms of the leases.	Angelo Catinari	27/06/2017 - Final copies of all three lease agreements are forwarded to DECD to be signed and sealed. Awaiting for the return of the agreements for CEO/Mayor's signatories.	In progress



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
7	23/05/2017	Community Facilities Prescribed General Committee	8.5 Kings Reserve - Draft Precinct Masterplan	Nitschke / Woodward that: 1. The draft Precinct Masterplan for Kings Reserve, Torrensville be endorsed. 2. Authorisation be provided to the Administration to develop a consultation plan and undertake consultation with the current lease / licensee stakeholders and the community. 3. A further report provided to a future date of the Community Facilities Committee meeting following consultation with the current lease / licensee stakeholders and the community.	Angelo Catinari	Kings Reserve - Draft Precinct Masterplan is being prepared for community consultation.	In progress
8	16/05/2017	Council	9.1 Proposed footpath on Neptune Crescent, West Beach (Deputation)	Haese / Palmer that the report from Ms Jassmine Wood be received and that Council defers the resolution of Item 11.2 - Proposed Footpath Installation - Horsley Street, Lockleys and Neptune Crescent, West Beach, of the Urban Services Committee of 17 January 2017 until the occupants of the 4 residences on the eastern side of Neptune Crescent affected by the new proposal, be surveyed.	Angelo Catinari	06/06/2017 - consultation letter sent to the occupants of the 4 residences on the eastern side of Neptune Crescent affected by the new proposal. Due date for responses Friday 16 June 2017. 19/06/2017 - Responses will be evaluated and a report will be submitted to future Council meetings	In progress
9	16/05/2017	Finance and Regulatory Prescribed Standing Committee	11.7 Draft Dog and Cat Management Plan 2017-2022	Haese / Palmer that: 1. Approval be granted for the draft 2017 - 2022 Dog and Cat Management Plan to be forwarded to the Dog and Cat Management Board for comment. 2. The draft 2017 - 2022 Dog and Cat Management Plan be released for public consultation, seeking feedback on the proposed actions.	Bill Ross	The Dog & Cat Management Plan has been out for consultation, with feedback submissions closing on 29 June 2017. Feedback has been assessed and a report is being presented to Council on 18 July 2017 for plan to be adopted.	In progress
10	02/05/2017	Urban Services Prescribed Standing Committee	11.1 Torrensville Bowling Club - Proposed Lease	McKay / Rypp that: 1. Council provide its in principle consent to the proposed ground lease of 21 years to the Torrensville Bowling Club for the Council owned premises at 80 South Road, Torrensville, contingent upon the Club surrendering its existing lease (should this be necessary). 2. The commencing rental of the lease be \$2,000 pa plus GST and to escalate each year on the anniversary of the lease commencement by Adelaide All Groups Consumer Price Index (or similar index should that index cease to apply). 3. As is required under the relevant section(s) of the Local Government Act 1999, and Council's public consultation policy, public comment be sought on the proposed grant of lease to the Torrensville Bowling Club. 4. In the event that any meaningful adverse comment is received during the public consultation process, a further report be provided to the Community Facilities General Committee/Council to consider such public comment. 5. Should no meaningful adverse comment be received during the public consultation period the Mayor and Chief Executive Officer be authorised to sign and seal any documentation to give effect to the grant of lease.	Angelo Catinari	3 May 2017 - Advertisement was placed in the Public Notices column of the Messenger Westside Weekly newspaper on Wednesday 10 May 2017. Persons wishing to comment on the proposed grant of lease have until 5pm on Wednesday 31 May 2017.  No comments received from the consultation, currently finalising the lease documentation for the relevant seal and authorisation.	In progress
11	18/04/2017	Council	17.1 WestLINK Tram Network	Mangos / Woodward that the City of West Torrens write to the Minister for Transport and Infrastructure, the Hon Stephen Mulligan, MP, to advise that it supports the expansion of the tram network in Adelaide.  Further, the Minister be advised that the Council has some concerns regarding the two routes in the Multi Criteria Analysis Detailed Report for the WestLINK tram, and requests the Minister: • To establish a joint working group with Council representation to determine the most appropriate WestLINK route. The joint working group also oversee further community consultation and engagement. • Include Richmond Road via James Congdon Drive within the scope of the current evaluation process.	Terry Buss	Letter sent to Minister Mullighan 1/5/17 as per Council resolution.	In progress
12	18/04/2017	Council	17.7 City of West Torrens Tidy Street Competition	Woodward / Haese that: 1. It approves the establishment of an annual 'City of West Torrens Tidy Street Competition'. 2. It approves \$5,000 as prize money, in the form of a voucher, to the 'Tidiest Street' in West Torrens. 3. Judging occurs in February/March of each year. 4. A report be presented to the next Civic Committee providing more details on the promotion, application process, viability of engaging with local businesses to provide support to competition participants, judging panel and process etc.	Sue Curran	Currently developing the detail around the competition in conjunction with key stakeholders including Media and Events Team with a report back to the Civic Committee in August 2017.	In progress
13	04/04/2017	Urban Services Prescribed Standing Committee	11.3 Land Acquisition - Ashley Street / Hardys Road Roundabout Torrensville	McKay / Nitschke that the Chief Executive Officer and the Mayor be authorised to sign and seal any future documentation required for the acquisition of land for the Ashley Street / Hardys Road roundabout project.	Angelo Catinari	27/06/2017 - Agreement executed for acquisition of land and currently preparing plan of division. Detailed design is complete with works to be scheduled to commence during the month of July 2017.	In progress
14	04/04/2017	Urban Services Prescribed Standing Committee	11.4 Falcon Reserve and Frank Norton Reserve - Installation of Fence	Vlahos / O'Rielly that: 1. No further action is to be taken by the Administration in regard to installation of a full barrier safety fence at Falcon Reserve and Frank Norton Reserve. 2. A partial barrier structure solution is to be installed to address the concerns of the petition while not comprising the design and landscape elements of Falcon Reserve. 3. The head petitioner (of the Falcon Reserve petition) be advised accordingly. 4. A partial barrier be installed near the playground area at Frank Norton Reserve.	Angelo Catinari	Head Petitioner advised of Council's Decision via letter sent on 12 May 2017.  A partial barrier fence was installed near the playground area at Frank Norton Reserve on 26 May 2017.  The concept plan for a partial barrier structure is being developed for Falcon Reserve.	In progress
15	04/04/2017	Urban Services Prescribed Standing Committee	11.5 Ruthven Avenue, Glandore - Update from Petition and Consultation for Tree Removal of Japanese Pagoda Trees	Farnden / O'Rielly that: 1. The Sophora japonica (Japanese Pagoda) street trees, as detailed within the Agenda report be removed and replaced with a species to be agreed between the Administration and the ward Elected Members after further consultation with the residents. 2. The head petitioner and all residents / ratepayers of Ruthven Ave, Glandore be advised accordingly.	Angelo Catinari	The Administration has scheduled a meeting with Elected Members to discuss matter further.  Head petitioner advised of Council's Decision via letter on 12 May 2017.  Meeting scheduled with the Administration and Ward Councillors on 16 May 2017. A subsequent meeting will be scheduled with residents / ratepayers of Ruthven Avenue, Glandore in the next few weeks to discuss the tree species to be planted that will replace the existing Japanese Pagoda trees.  Correspondence sent to all residents and ratepayers of Ruthven Avenue on 2 June 2017 advising of the removal of the Japanese Pagoda trees in mid-June 2017 with the replacement Japanese Elm trees to be planted by the end of August 2017.	In progress
16	28/03/2017	Community Facilities Prescribed General Committee	8.2 Weigall Oval - Update	Tsiaparis / Farnden that the report be noted and that the Administration be instructed to proceed with the program and timing of works identified for Stage 1 of the Weigall Oval Masterplan subject to final approval of the required Stage 1 budget.	Angelo Catinari	27/06/2017 - The detail design and documentation for tender is currently being progressed. The Stage 1 works is scheduled to be tendered in July 2017.	In progress



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
17	28/03/2017	Community Facilities Prescribed General Committee	8.9 Thebarton Community Centre - Update of Works Plan	Nitschke / Demetriou that: 1. The detailed design and technical specification suitable for building construction and delivery of the building improvements, utilising the remaining Thebarton Community Centre project funds in the current budget for 2016/2017 proceed to be developed. 2. A further report to be brought back to this Committee for consideration once the detailed design works have been completed.	Angelo Catinari	Consultants engaged and project underway.  Once design is complete, an update report will be presented to a future Community Facilities Committee meeting.	In progress
18	28/03/2017	Community Facilities Prescribed General Committee	8.11 Community Centre After-Hours Staffing Options	Mayor Trainer / Nitschke that Option 4 be adopted by the Committee as the preferred option to provide more responsive, sustainable and flexible customer support to after-hours hirers of Council's community centres.	Pauline Koritsa	Developing casual job description for internal recruitment	In progress
19	28/03/2017	Community Facilities Prescribed General Committee	8.12 Hilton RSL - Condition Assessment and Future Works Plan	Vlahos / Demetriou that: 1. The Future Options Study report proceed to be developed and a further report detailing a recommendation be provided back to the Community Facilities General Committee. 2. The budget funding required to deliver the scope of works for Works Phase 1 be referred to the 2017 / 2018 budget process.	Angelo Catinari	28 April 2017 - Item on hold pending further discussions.  Currently developing the Future Options Study report and on completion will be presented to the Community Facilities General Committee.	In progress
20	21/03/2017	Strategy and Community Prescribed Standing Committee	11.2 Aircraft Noise Management in the West Torrens Development Plan	Polito / Hill that: 1. Given the Minister for Planning's preference for aircraft noise management to be addressed through the Planning and Design Code, the Administration writes to the Minister for Planning advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code. 2. The Administration undertakes research on land use policy options for the management of aircraft noise in existing urban areas and report back to the Council.	Pauline Koritsa	The Administration wrote to the Minister for Planning 4 April 2017 advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code.	In progress
21	07/03/2017	Urban Services Prescribed Standing Committee	11.1 Declaration of Private Road in Mile End as Public Road	Vlahos / O'Rielly that: 1. The process be commenced to convert private sections of Elm Avenue, Mile End to a public road. 2. The required public notification be undertaken under Section 210 of the Local Government Act 1999 to declare the portion of the road known as Elm Avenue in the area of Mile End, Hundred of Adelaide as shown in Deposited Plan 2422 to be public road. 3. A further report be presented to the Urban Services Committee following the public notice period to provide an update of this project.	Angelo Catinari	Relevant documentation is currently being prepared together with the public notification.	In progress
22	07/02/2017	Urban Services Prescribed Standing Committee	11.2 Request for Liquor Licence - Western Youth Centre	Demetriou / Nitschke that: 1. The Western Youth Centre Inc.(WYC) be advised that Council (in its capacity as landlord) provides its consent for the grant of a Limited Club (Liquor) Licence at the facility to the Western Youth Centre Cricket Club on condition that the WYC, in its capacity as lessee of the facility, take responsibility for ensuring that there is no breach of the relevant Act or of the conditions of the liquor licence or anything that may result in the liquor licence being revoked or suspended. 2. The Western Youth Centre Inc. be further advised that the standard conditions contained within Council's Liquor Licensing policy (as follows at 2.3-2.12) will, where applicable, apply and that the following conditions will be embodied within a Deed of Variation (or similar document) to the existing lease agreement: 2.1 The liquor licence be solely for use by the Western Youth Centre Cricket Club. 2.2 The liquor licence to operate only during the cricket season and only between the hours of 6:30pm and 11:00pm on Saturdays when the "A" Grade Cricket team plays a home match or at times when a designated fundraising event has been approved by the WYC. 2.3 There shall be no entertainment on or in any balcony or outdoor area (the intention is to minimise the impact of noise). 2.4 There shall be no loudspeakers placed on or in the fascia of the premises, balcony or in any adjacent outdoor area or footpath (the intention is to minimise the impact of noise). 2.5 The Licensee shall at all times ensure that noise levels should be in accord with EPA Guidelines and the Liquor Licensing Regulations. 2.6 All entertainment shall cease one hour prior to closing time (to reduce disturbance to residents). 2.7 No loudspeaker shall be placed closer than 4 metres to any entrance to or exit from the premises and at all times, any such loudspeaker is to be directed away from entrances or exits and into the premises proper (to minimise the 'spill out' of noise emissions). 2.8 All external doors and windows are to be closed when the 'in-house' sound system is in use (other than for playing low level background music), live entertainment is being undertaken or a jukebox is available for use (to minimise the 'spill out' of noise emissions). 2.9 No garbage or refuse, including empty bottles and cans, is to be moved from inside the premises to outside storage bins or areas between the hours of 11pm and 7am the following morning after an event (to reduce disturbance to residents). 2.10 Garbage or refuse, including empty bottles and cans, is not to be available for collection by waste disposal or similar operators	Angelo Catinari	Deed of variation currently being prepared and awaiting signature. 29/06/2017 - Deed of variation is expected to be issued to the Western Youth Centre by mid-July 2017 for signatories.	In progress
23	07/02/2017	Urban Services Prescribed Standing Committee	11.3 Reid Street Permit Update	Nitschke / Palmer that: 1. A permit for a term of 5 years commencing on 30 November 2016 at an initial permit fee of \$20,900 pa plus GST be granted to Thebarton Management Pty Ltd for use of that portion of Reid Street Thebarton as delineated in Attachment 1 of the report. 2. The permit fee escalate by Adelaide All Groups Consumer Price Index (CPI) (or similar index should that index be discontinued) on each anniversary of the commencement date. 3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation giving effect to the grant of permit.	Angelo Catinari	07/03/2017 - Letter sent to permit holder advising of Council's decision from its meeting held on 7 February 2017 along with the permit documentation for signing.  Currently awaiting receipt of documentation.  25/05/2017 - To seek legal advice.	In progress
24	17/01/2017	Urban Services Prescribed Standing Committee	11.1 Potential Road Closures - Craig Street, Richmond, and Tyson Street, Ashford	Vlahos / Mangos that: 1. The report be noted. 2. Council Administration be authorised to commence the process of closure of the identified portion of road (extension of Weaver Avenue) on the northern side of Craig Street, Richmond (as per Attachment 3). 3. Further reports be provided to the Council as, and when, appropriate milestones are reached and/or when any additional authorisation(s) may be required as part of the road closure process and sale of the extension of Weaver Avenue that is north of Craig Street.	Angelo Catinari	30/01/2017 - Letter sent to owners of adjoining properties advising of Council's resolution and seeking an indication from them as to whether they have any interest in purchasing the land.  06/03/2017 - Engage consultant to commence road closing process.  Preliminary plans lodged with the Surveyor-General.	In progress
25	17/01/2017	Urban Services Prescribed Standing Committee	11.2 Proposed Footpath Installation - Horsley Street, Lockleys and Neptune Crescent, West Beach	McKay / Rypp that: 1. The scheduled footpath construction works on the eastern side of Horsley Street, Lockleys, as approved within the 2016/17 budget, be deferred to allow for wider consultation with local residents in neighbouring streets. 2. The Administration proceeds with the scheduled footpath construction works on the western and southern side of Neptune Crescent, West Beach, as approved within the 2016/17 budget. 3. The Administration advises the residents of Horsley Street and Neptune Crescent of Council's decision.	Angelo Catinari	06/03/2017 - Letter sent to all residents of Neptune Crescent, West Beach advising of Council's decision.  26/06/2017 - Currently undertaking wider consultation for Horsley Street, West Beach.	In progress



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
26	17/01/2017	Urban Services Prescribed Standing Committee	11.3 Cummins House Lease	Demetriou / Hill that: 1. Approval be sought from the Department of Planning Transport and Infrastructure (DPTI) for the grant of a short term extension of the current lease of Cummins House, on similar terms and conditions as the existing lease agreement, until 31 December 2018, or until such time as a final agreed position has been negotiated and determined by the parties 2. The Mayor and Chief Executive Officer be authorised to sign and seal such short term agreement. 3. The Administration be authorised to enter into formal negotiations with representatives from the the Department of Planning Transport and Infrastructure for the acquisition by Council of the Cummins House property. 4. A further report(s) be provided to Council should formal Council input be required throughout, or alternatively at the conclusion of, the negotiation process.	Angelo Catinari	27/01/2017 - Letter sent to DPTI advising of Councils' resolution and seeking appointment to commence negotiations.  30/01/2017 - Email sent to Cummins Society reps and caretakers providing link to report and minutes address newspaper article.  07/03/2017 - Awaiting letter of response from DPTI.  16/03/2017 - It is received the letter in response from DPTI, regarding its consent to an extension of the current lease until 31/12/2018.  28/03/2017 - A new letter is sent to DPTI with concerns raised by the Council.  26/04/2017 - Further emails sent seeking for updates from DPTI.  22/06/2017 - Receipt of reply from DPTI that extension of contract till Dec 2018 is confirmed. Negotiation ongoing regarding a longer term lease or acquisition of Cummins House by the Council	In progress
27	17/01/2017	Urban Services Prescribed Standing Committee	11.4 Private Parking Area Agreement - Charter Hall	Nitschke / Mangos that: 1. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation to enter into an agreement with Charter Hall Limited under the Private Parking Areas Act to police the private parking area at 38 South Road Torrensville. 2. No timed parking restrictions be included in the agreement.	Angelo Catinari	07/03/2017 - Private parking agreement forwarded to Charter Hall for execution.  Currently awaiting signed documentation.	In progress
28	13/12/2016	Council	15.2 Westside Bikeway Bike Park	Woodward / McKay that Council investigate options, including community consultation, for a children's bike park within the Westside Bikeway as part of the 2017-2018 budget and business plan.	Angelo Catinari	Concept level planning to be included in Council's Budget 2017/18 and currently included within the Weigall Oval Stage 1 works.	In progress
29	13/12/2016	Strategy and Community Prescribed Standing Committee	11.2 Review of Community Land Management Plans	Woodward / Nitschke that the updated draft Community Land Management Plans be subjected to public consultation/notification pursuant to Council Policy - Public Consultation for a period of 21 days commencing 30 January 2017.	Pauline Koritsa	Community Land Management Plans currently out for consultation, closing 20 February. Report to be presented to July CPPP meeting.	In progress
30	13/12/2016	Urban Services Prescribed Standing Committee	11.1 Request for Sign/Monument - Beare Avenue Reserve, Netley	Tsiaparis / Mangos that: 1. The applicant, the Kangaroo Island Pioneers Association (KIPA), be advised that Council provides its consent for the placement of interpretive signage, at Council's expense, featuring the wording provided within the applicant's submission (as per Attachment 3) on Beare Avenue Reserve, Netley. 2. Council's Administration proceed to develop a stylised historic sign.	Angelo Catinari	The Administration have advised the applicant via email of Council's resolution. Council Officers' will now proceed with developing a sign.  Meeting scheduled with manufacturer for early March 2017 for the development of a pedestal sign.  27/06/2017 - Sign design 90% developed, being finalised.	In progress
31	13/12/2016	Urban Services Prescribed Standing Committee	11.4 DPTI - Request to Erect Informational Signage - South Road, Torrensville	Nitschke / Mangos that: 1. The report be noted. 2. Council grant its consent in its capacity as landlord for the erection/installation of a gantry type Variable Message Sign by the Department of Planning, Transport and Infrastructure (DPTI) on Council land close to the air raid shelter on South Road, Torrensville, in accordance with the plans provided in Attachment 3 of this report, subject to any necessary planning consent. 3. Council enter into a licence (and associated permit) with DPTI, as indicated in the plans in Attachment 2 of this report, for a period of 5 years commencing from the date of installation, at a nominal rental of \$10p.a. (plus GST) payable on demand. 4. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation in regard to the grant of a lease/licence and associated permit.	Angelo Catinari	10/01/2017 - The draft licence has been prepared by City Assets and forwarded to DPTI for comment with letter advising of Councils' resolution.  24/05/2017 - Awaiting a response from DPTI.	In progress
32	13/12/2016	Urban Services Prescribed Standing Committee	11.7 Verran Avenue, Bennett Street and Ruddock Avenue Petition	Vlahos / O'Rielly that: 1. Traffic management issues raised by the petitioners be deferred to the Richmond/Mile End Local Area Traffic Management program. 2. Alteration of parking controls and installation of new street lighting in Ruddock Avenue be endorsed subject to consultation with directly affected residents.	Angelo Catinari	21/12/16 - draft consultation material being developed.  07/03/2017 - Parking controls completed. Awaiting street lighting upgrade.	In progress
33	22/11/2016	Community Facilities Prescribed General Committee	8.2 Torrensville Bowling Club Update and Request for signage	Demetriou / Haese that: 1. The report be noted. 2. The Club be advised that Council provides its consent in its capacity as landlord for the club to erect 2 new signs at the end of the northern green and 2 new signs at the end of the southern green, in accordance with the information provided in the club's letter of 28 September 2016, subject to any necessary development consents being sought and obtained. 3. The Administration be authorised to enter into formal negotiations with the club in regard to the granting of a new long term lease for the club's premises (conditional upon the club surrendering its existing licence should this be necessary) and that the commercial arrangements that the club seeks to enter into (advertising and sub-lease of portion of the premises) be factored into the commencing rental under such a new lease. 4. A further report be provided to Council outlining the terms and conditions of the proposed new lease prior to the matter being referred for public consultation.	Angelo Catinari	20/01/2017 - Council valuer asked to provide a ground rental for Torrensville Bowling Club extended site.  30/01/2017 - Draft lease agreement provided to Torrensville Bowling Club for negotiation purposes. Discussed 7+7+7 (21 year) lease.  Torrensville Bowling Club to discuss lease arrangements at their Board Meeting to be held on 14 March 2017 and provide a response to Council.  03/05/2017 - Draft lease was tabled at Council's meeting held on 2 May 2017.  24/05/2017 - The lease was advertised for public consultation on 10 May 2017, which will close at 5pm on 31 May 2017. An update report was presented to the Community Facilities Committee meeting held on 23 May 2017.  27/06/2017 - Awaiting for final draft of the lease.	In progress



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
34	22/11/2016	Community Facilities Prescribed General Committee	8.3 Apex Park and Lockleys Oval - update	Haese / Demetriou that: 1. The report be noted; 2. The updated plan relating to the equestrian facilities be endorsed; 3. The updated cost information for the clubroom/community building be noted; and 4. The fitout information included within the room data sheets be endorsed. 5. That a decision on the status of the existing Scouts Club building located in the South-West corner of the park be deferred until further discussion with stakeholders occurs.	Angelo Catinari	21/12/16 - There is currently a request from West Beach Lions Club to utilise existing scouts club building. 16/01/2017 - The Administration met with the Lions Club representatives on site to inspect the Scouts Building. Also advised that as the current lease (Scouts) is still operational, any interim shared use would need to be negotiated with them. 06/04/2017 - Report was presented to the Community Facilities Committee meeting held on 28 March 2017 and the Committee recommendations were adopted by Council at its meeting on 4 April 2017. 05/04/2017 - The Prudential Report has been made available at Council's Civic Centre for public inspection since the Council meeting held on 4 April 2017. 27/06/2017 - An update report was presented to the Community Facilities Committee meeting held on 23 May 2017 with response provided to the Committee regarding questions raised by Lockleys Football Club. Tendering for Apex Park and non-wetland is scheduled to commence in July 2017.	In progress
35	22/11/2016	Community Facilities Prescribed General Committee	8.5 Camden Oval Update	Demetriou / Tsiaparis that: 1. The report be noted. 2. The updated plan for the Camden Oval Complex, included as Attachment 1 to the report, be endorsed. 3. Council's Administration continue to instruct and meet with the nominated contractor and consult with the impacted lessee and licensee stakeholders in regard to progressing delivery of detailed design plans for the complex. 4. Subject to the nominated architects meeting capacity and capability requirements, a Project Advisory Group, comprising relevant Ward Councillors and Administrative staff, be established to provide input into and oversee the delivery of the detailed design plans for the Camden Oval complex. 5. The Camden Athletics Club be advised that Council supports their request for commemorative pavers to be placed within the site to recognise winners of the Camden Classic foot race.	Angelo Catinari	21/12/16 - Awaiting fee offer from the architects. 07/03/2017 - Currently engaging consultants. Consultants engaged and progressing with detailed design. 28 April 2017 - This item supersedes items 7.4 from Community Facilities meeting of 27 September 2016 and Item 7.3 from Community Facilities 26 July 2016. 24/05/2017 - An update report was presented to the Community Facilities Committee meeting held on 23 May 2017. Continuing meetings are to be scheduled with architects to progress the plans. 26/06/2017 - Preliminary plans have been forwarded to PHOS Camden Football Club and Birkalla Soccer Club for comments.	In progress
36	18/10/2016	Council	9.3 Item 17.1 Oakmont Crescent Reserve, Novar Gardens - Proposed Upgrade Brought Forward for Consideration at This Point in the Meeting	Hill / Demetriou that: 1. Local ward councillors and staff conduct a meeting with community representatives with varying views from around the Oakmont reserve to reach a negotiated compromise regarding the reserve's redevelopment and further, that the outcomes of the meeting be referred back to Council for a final decision on the reserves future development. 2. The one tree immediately adjacent 19 Miller Court, labelled as AP20 in the petitioners documents, be removed by Council at its earliest convenience, and any trees overhanging powerlines also be pruned as soon as possible.	Angelo Catinari	27/10/16 - Council officers are currently making arrangements for the public consultation meeting which will be scheduled to take place before the end of the calendar year.  Public consultation letter to resident to be sent early March 2017.  Report to be presented to the Urban Services Standing Committee meeting to be held on 4 July 2017.	In progress
37	04/10/2016	Council	17.2 Section 29 Development Plan Corrections	Demetriou / Palmer that the proposed corrections to the West Torrens Council Development Plan, pursuant to section 29 of the Development Act 1993, be deferred and subsequently considered along with any other feedback from Council on the Minister's Inner and Middle Metropolitan Corridor Infill Development Plan Amendment.	Pauline Koritsa	08/03/2017 - The Minister recently wrote to Council advising that DPTI has initiated investigations pursuant to sections 24 and 26 of the Development Act 1993, for the drafting of two Development Plan Amendments (DPAs) to review urban corridor design policies and zoning. Council staff will liaise with DPTI on the inclusion of corrections as the DPA progresses. Staff are awaiting a formal process to commence for the updated approach to the IMMCi DPA, at which stage the corrections will be presnted for inclusion in the updated policy.	In progress
38	04/10/2016	Governance Prescribed Standing Committee	11.1 Naming of a Road - Main Street Lockleys	McKay / Nitschke that, pursuant to s219 of the Local Government Act 1999, the extension of Main Street, Lockleys arising from the land division at the end of Main Street, Lockleys be named Main Street.	Pauline Koritsa	Newspaper article and allocation of the road name for Main Street Lockleys have been done. Once the notice appears in the Gazette, emails will be sent to the Valuer General, Surveyor General and the Registrar General	In progress
39	20/09/2016	Finance and Regulatory Prescribed Standing Committee	11.6 Review of Hard Waste Collection Trial	Woodward / O'Rielly that the current at-call hard waste collection trial be extended until 30 September 2017 in its current form. At the conclusion of the extension the cost, service levels, and results of community survey be presented to Council for consideration.	Bill Ross	The hard waste at call trial has been extended until 30 September 2017. A report will be presented to Council at the end of the trial.	In progress
40	20/09/2016	Strategy and Community Prescribed Standing Committee	11.2 Carparking Fund Legal Advice	Palmer / McKay that, as a result of the assenting of the Planning, Development and Infrastructure Act 2016, the establishment of a car parking fund and an associated Car Parking Contribution Fund policy be deferred until such time as the transitional legislation that will apply to an 'off-setting contribution scheme' is known.	Pauline Koritsa	3/11/2016 - Updated advice has been recieved from KelladyJones on 4 October 2016 advising that the transitional legislation outlines that an existing car parking fund will automatically become an off-setting scheme under section 197 of the PDI Act on the date of its commencement. Investigations on location and nature of a car parking fund/off setting scheme will be commenced. Staff are monitoring the transitional implementation of sections fo the PDI Act 2016. Section 197 has not yet ben activated.	In progress
41	02/08/2016	Urban Services Prescribed Standing Committee	11.1 George Street Upgrade Stage 2 - Street Consultation Summary	Nitschke / Vlahos that: 1. The report be received. 2. The Administration proceeds with the George Street - Stage 2 upgrade based on a revised version of the Option 3 road design (Attachment 1 of report). (This design variation will provide an additional two (2) on-street parking spaces and require the removal and replacement of a further two (2) existing street trees.)	Angelo Catinari	07/09/2016 - The detailed design works have commenced.  29/05/2017 - Design and documentation of upgrade 90% complete. Pre-tendering process is ongoing. 27/06/2017 - Tendering is scheduled in late July 2017 and tendering documents are being developed.	In progress



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
42	26/07/2016	Community Facilities Prescribed General Committee	7.4 Thebarton Oval Complex Update - Torrensville Bowling Club / South Australian Amateur Football League (SAAFL)	Rypp / Haese that: 1. The report be noted; 2. The options presented by the club's consultant (other than the area identified as "indicative carparking extension (by Council)") be approved in principle and that the Torrensville Bowling Club be advised of this. 3. The Administration be authorised to enter into negotiations with the SAAFL to vary (reduce) the land currently occupied by the SAAFL and that, subject to satisfactory negotiations, a Deed of Variation be prepared at the cost of the Torrensville Bowling Club, to give effect to the reduction in land to be occupied by the SAAFL for execution by the SAAFL and Council. Further, that the Mayor and Chief Executive Officer be authorised to sign and seal the Deed of Variation. 4. Providing the SAAFL agrees to relinquish the additional land sought by the Torrensville Bowling Club on terms satisfactory to Council, and executes a Deed of Variation giving effect to this, the Administration be authorised to enter into negotiations with the Torrensville Bowling Club for the grant of a new long term lease over the land proposed to be occupied by the Torrensville Bowling Club. 5. A further report be provided to Council on completion of satisfactory negotiations between the Administration and the Torrensville Bowling Club outlining the proposed terms and conditions of the new lease, prior to necessary public consultation of the proposed grant of lease, to the Torrensville Bowling Club.	Angelo Catinari	30/08/2016 - the Secretary of the Torrensville Bowling Club has been advised of Council's in principle approval for the options presented by the Club and a copy of the resolution of Council from its meeting on 26 July 2016 has also been provided to the Club. A further report will be presented to Council in relation to the terms and conditions of a new lease. 2/11/16 - Council staff are currently developing Deed of Variation with SAAFL and Torrensville Bowling Club.  Awaiting finalisation of Torrensville Bowling Club design prior to commencing negotiations with SAAFL. 23/05/2017 - Meeting with the project manager and architects. 24/05/2017 - An update report with the draft master plan was presented to the Community Facilities Committee meeting held on 23 May 2017. 24/05/2017 - Deed of Variation to SAAFL's lease is to be prepared but awaiting nomination of areas to be impacted by the Bowling Club Project.	In progress
43	03/05/2016	Urban Services Prescribed Standing Committee	9.1 Light Rail Expansion	Mayor Trainer / Cr McKay that: 1. Provide in principle support to the expansion of light rail; 2. Participate in the development of a comprehensive study into the State Government's AdeLINK light rail network, provided that a comprehensive governance process is developed outlining local government's involvement and role in the scoping study; and 3. Participate in further discussions with the Federal Government, State Government and neighbouring Councils within the proposed AdeLINK light rail network regarding funding and delivery options.	Terry Buss	Continuing. CEO and/GM Urban Services attending meetings as required. Also refer item 17.1 18 April 2017 meeting - motion to write to Minister Mullighan requesting establishment of a joint working group.	In progress
44	19/04/2016	Council	15.1 Capital Budget for Community Facilities	Woodward / Dua that: 1. The \$6 million set aside in the 2015/16 capital budget for the Camden Oval precinct development pursuant to a resolution of the Community Facilities General Committee on 22 September 2015, and subsequently endorsed by Council on 6 October 2015, be reduced to \$5.5 million; 2. \$1 million be allocated to the redevelopment of Weigall Oval Stage 1 from the unspent 2015/16 capital budget for community facilities, currently \$6.568 million; and 3. \$500,000 be added to the budget for the Camden Oval precinct development from the proceeds of future asset sales when these sales occur.	Bill Ross	The changes in items 1 and 2 were picked up in the March budget review which was being presented to Council on 17 May 2016 - completed. Item 3 is on hold until an asset sale occurs - in progress.	In progress
45	20/10/2015	Council	15.1 Household Waste Working Party	Demetriou / McKay that a working party be formed to investigate and report on the disposal of household waste etc. The working party will consist of Crs Demetriou, McKay and Woodward, and two staff appointed by the Chief Executive Officer. The working party will report its outcome back to Council in three months. Note: Motion carried at the 8/12/2015 meeting of Council recommending that the outcome of the Working Party's investigations be reported by 30 June 2016.	Bill Ross	GM Corporate and Regulatory and Manager Regulatory Services are the two staff representatives. The Working Party has met on a number of occasions, which includes visits to the Waste Transfer Station, Aspitech, Visy, Suez/ResourceCo, APR and PGS. It has also met with Green Industries SA and Electronic Recycling Australia. A trip to Mildura is no longer intended. Work is about to commence on formulating a plan of action.	In progress
46	22/09/2015	Community Facilities Prescribed General Committee	9.1 Honour Boards	Noting that the matter was not urgent, Cr McKay asked if the number of honour boards under Council's care and control could be advised, together with their dimensions and total surface area? The Administration undertook to investigate and report back to a future meeting.	Pauline Koritsa	Consulted with Cr McKay to clarify focus is on War Memorial honour boards. Scoped out task with Dean Ottanelli. Workers being deployed to locate, identify, measure and photograph boards in preparation for report back	In progress
47	25/08/2015	Civic Committee	7.2 Thebarton Community Centre - Signage and Public Artworks	Demetriou / Trainer that the Administration undertake additional research into public art installations at Thebarton Community Centre and environs that reflect the history of the area including early migration, settlement and industry, and report back on possible options at a future meeting of this Committee.	Pauline Koritsa	Investigations underway concerning art installations of this nature undertaken by other councils and cultural agencies. Consultation with City Works concerning possible location options being developed. EOI and project description documents completed. This has now been incorporated in to wider design brief for the upgrade and refurbishment of Thebarton Community Centre proposals. Recommend deferral to 2016/17 financial year. Upgrades for TCC currently being considered with a view to developing a plan for 2016/17. This includes signage. Request for quote being prepared for artwork	In progress
48	20/06/2017	Council	17.1 Public Consultation on the Draft Budget and Annual Business Plan for 2017/18	Woodward / Palmer that the outcome of community consultation on Budget and Annual Business Plan arrangements for 2017/18 be considered pursuant to the requirements of Section 123 of the Local Government Act 1999.	Bill Ross	Feedback considered. Budget & ABP adopted on 4 July 2017.	Completed
49	20/06/2017	Council	17.2 Delegations under the Dog and Cat Management Act 1995	Haese / Palmer that having conducted a review of the powers and functions previously delegated to the office of Chief Executive Officer under the Dog and Cat Management Act 1995 and in accordance with section 44(6) of the Local Government Act 1999, the Council: 1. Hereby revokes all previous delegations made to the person occupying the position of the Chief Executive Officer under the Dog and Cat Management Act 1995. 2. In exercise of the power contained in section 44 of the Local Government Act 1999 and the powers and functions under the Dog and Cat Management Act 1995 as contained in the Instrument of Delegation, being Attachment 1 to this report, are hereby delegated this 20th day of June 2017 to the person occupying the position of Chief Executive Officer. 3. For the purposes of the delegations made by Council on this the 20th day of June 2017, all delegations to the person occupying the position of Chief Executive Officer extend to any person acting in the position of Chief Executive Officer.	Pauline Koritsa	Sub delegations have been issued to relevant officers and the Delegations Framework on the Council website has been updated accordingly.	Completed



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
50	20/06/2017	Council	17.4 Thebarton Theatre Complex - Upgrade Report - Confidential Order Review	<p>Polito / Nitschke that:</p> <p>1. Pursuant to Section 91(9)(a), having reviewed the confidentiality order made on 2 July 2013 and reviewed at Council's 5 August 2014, 23 July 2015 and 7 June 2016 meetings, pursuant to 91(7), 91(7)(a) and 91(7)(b) of the Local Government Act 1999, in respect of confidential item 21.1 - 'Thebarton Theatre Complex- Upgrade Report', Council orders the information contained in:</p> <p>a. the confidential report item 21.1- 'Thebarton Theatre Complex- Upgrade Report' presented to Council at its 2 July 2013;</p> <p>b. the confidential Minutes to item 21.1- 'Thebarton Theatre Complex- Upgrade Report' of 2 July 2013; and</p> <p>c. all relevant documentation associated with and attached to the confidential agenda item 21.1 -'Thebarton Theatre Complex Report' of 2 July 2013;</p> <p>continues to be kept confidential in accordance with sections 91(7)(a), 91(7)(b) of the Local Government Act 1999 and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.</p> <p>2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the Local Government Act 1999.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
51	06/06/2017	Council	16.2 Natural Resources Management Board Levy	<p>Mangos / Tsiaparis that the Natural Resources Management Board be asked to explain the rationale and methodology underlying their 9.8% increase as our land value increase from the Valuer General for the City is approx. 6%.</p>	Bill Ross	Request made of NRM and a response was received, which was tabled as correspondence on 4 July 2017.	Completed
52	06/06/2017	Council	18.2 Audit and Risk General Committee Structure - Confidential Order Review	<p>Vlahos / Farnden that:</p> <p>1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 23 November 2010, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 16.15 'Audit and Risk General Committee Structure', Council orders the information contained in the 'Confidential Report of the Selection Panel' attached to Item 16.15 'Audit and Risk General Committee Structure' relating to the appointment of independent members to Council's Audit and Risk Committee which was presented to the 23 November 2010 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 23 November 2020 on the basis that the information contained in the 'Confidential Report of the Selection Panel' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>2. In accordance with s91(9)(a), having reviewed the confidentiality order made on 9 December 2014, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 15.17 'Audit and Risk Prescribed Committee Structure', Council orders the information contained in the 'Confidential Interview Report' attached to Item 15.17 'Audit and Risk Prescribed Committee Structure' relating to the appointment of independent members to Council's Audit and Risk Committee which was presented to the 9 December 2014 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 9 December 2024 on the basis that the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>3. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not to extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
53	06/06/2017	Council	18.3 Development Assessment Panel Establishment - Confidential Order Review	<p>Nitschke / Farnden that:</p> <p>1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 23 November 2010, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 16.16 'Development Assessment Panel - Establishment', Council orders the information contained in the 'Confidential Interview Report' attached to Item 16.16 'Development Assessment Panel - Establishment', relating to the appointment of independent members to Council's Development Assessment Panel which was presented to the 23 November 2010 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 23 November 2020 on the basis the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>2. In accordance with s91(9)(a), having reviewed the confidentiality order made on 9 December 2014, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 15.23 'Development Assessment Panel - Establishment', Council orders the information contained in the 'Confidential Interview Report' attached to Item 15.23 'Development Assessment Panel - Establishment', relating to the appointment of independent members to Council's Development Assessment Panel which was presented to the 9 December 2014 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 9 December 2024 on the basis the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>3. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not to extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
54	06/06/2017	Council	18.4 Development Assessment Panel - Replacement Independent Member - Confidential Order Review	<p>Nitschke / Mangos that:</p> <p>1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 15 March 2011, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 17.3 &amp;quot;Development Assessment Panel - Replacement Independent Member&amp;quot;; Council orders the information contained in the 'Confidential Interview Report' attached to Item 17.3 &amp;quot;Development Assessment Panel - Replacement Independent Member,&amp;quot; relating to the appointment of a replacement independent member to Council's Development Assessment Panel which was presented to the 15 March 2011 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 15 March 2021 on the basis the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not to extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed



Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
55	06/06/2017	Council	18.5 Brickworks Riverfront Land - Confidential Order Review	<p>Nitschke / Vlahos that:</p> <p>1. Pursuant to Sections 91(7) and 91(9) of the Local Government Act 1999, Council orders that the following reports relating to the Brickworks Riverfront Land, the Minutes arising from the reports, attachments, any associated documentation or recording having been considered by the Council in confidence under Section 90(3)(b)(i) and 90(3)(b)(ii) of the Local Government Act, 1999,</p> <p>Brickworks Markets - Retained Land  Brickworks Riverfront Land - Expression of Interest  Brickworks Riverfront Land - Divestment Proposal  Divestment Proposal - Brickworks Riverfront Land  Divestment Proposal Update - Brickworks Riverfront Land</p> <p>continue to be retained in confidence in accordance with sections 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period or until Council finalises its position on the future use of the retained land, whichever is sooner, given that the disclosure of the information would not be in the public interest as to do so would reasonably be expected to:</p> <p>confer a commercial advantage on those persons with whom the Council is proposing to conduct business;  prejudice the commercial position of the Council;  lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council.</p> <p>2. Pursuant to s91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality orders.	Completed
56	06/06/2017	Council	18.6 Rates Agreement - Adelaide Airport - Confidential Order Review	<p>Mangos / Rypp that:</p> <p>1. In accordance with section 91(9)(a), having reviewed the confidentiality order made on 15 March 2016, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 21.1- 'Rates Agreement - Adelaide Airport', Council orders the information contained in:</p> <p>a) the confidential report Item 21.1 - &amp;quot;Rates Agreement - Adelaide Airport&amp;quot; presented to Council at its 15 March 2016 Meeting;</p> <p>b) all relevant documentation associated with and attached to the confidential agenda Item 21.1 - &amp;quot;Rates Agreement - Adelaide Airport&amp;quot; of 15 March 2016, but not the Minutes arising from the report Item 21.1 - &amp;quot;Rates Agreement - Adelaide Airport&amp;quot;;</p> <p>continues to be retained in confidence in accordance with Section 90(3)(g) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item are in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty because the draft rates Agreement, the subject of this report, and any subsequent agreed rates Agreement binds the parties to confidentiality provisions the disclosure of which in the public realm will constitute a breach of obligations and duty of confidence pursuant to the Rates Agreement.</p> <p>2. Pursuant to s91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
57	06/06/2017	Council	18.7 Nominations for the SA Employment Tribunal	Woodward / Tsiaparis that Cr Nitschke be nominated as a Supplementary Panel Member for the South Australian Employment Tribunal.	Pauline Koritsa	Nominated form sent to LGA SA on 15 June 2017.	Completed
58	06/06/2017	Council	18.8 Nominations for the Stormwater Management Authority - Presiding Member and Member Positions	Woodward / Farnden that Cr Mangos be nominated as a member of the Stormwater Management Authority.	Pauline Koritsa	Nomination form sent to LGA SA on 19 June 2017.	Completed
59	06/06/2017	Council	18.9 Max and Bette Mendelson Scholarship Awards - 2017	<p>Haese / Hill that:</p> <p>1. Approval be granted to the Mendelson Management Committee to award the 2017 Max and Bette Mendelson scholarships as outlined in the list provided separately; and</p> <p>2. Approval be granted for the Mendelson Management Committee, in conjunction with the Chief Executive Officer, to arrange a suitable presentation ceremony to be held on Friday 30 June 2017 along the lines of previous years.</p>	Terry Buss	All actions associated with the 2017 presentation ceremony have been completed and the ceremony successfully completed.	Completed
60	06/06/2017	Urban Services Prescribed Star	11.2 Parking on Verges - Proposal to Amend the Australian Road Rules	O'Rielly / Palmer that the feedback contained within the report be provided as Council's response to the Local Government Association on the proposed amendments to the Australian Road Rules 1999. Proposed feedback to the LGA Council supports Option 2 to Amend the Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014 on the basis that each council is best placed to determine whether or not verge parking is appropriate within their local government area.	Angelo Catinari	27/06/2017 - Correspondence to LGA Circular 19.4 was sent to LGA advising Council's resolution on 6th June 2017 meeting supporting Option 2 to Amend the Road Traffic Regulations 2014 and the receipt of the correspondence has been acknowledged by LGA.	Completed
61	30/05/2017	Audit and Risk Prescribed Gene	7.2 Internal Financial Controls Monitoring Risk Based Methodology	<p>Moran / Haslam that:</p> <p>That the Internal Financial Controls Monitoring Risk Based Methodology report be received subject to the replacement of the words '87 controls' to 72 controls' in the report - as such the sentence to read:</p> <p>'Essentially, using this risk based methodology will reduce the number of controls to be self-assessed from 323 to 72 controls.'</p>	Pauline Koritsa	Minutes reflect the changed wording	Completed
62	16/05/2017	Council	17.1 Elected Member Nominations to External Boards and Attendance at Conferences	<p>Demetriou / McKay that:</p> <p>1. The draft Code of Practice - Procedures at Meetings be approved</p> <p>2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Code of Practice - Procedures at Meetings and the Council Policy - Elected Members Attendance at Conferences.</p>	Pauline Koritsa	The Code of Practice - Procedures Meetings and Council Policy - Elected Members attendance at Conferences have been updated on the Policy Hub and Council's website.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
63	20/09/2016	Council	20.2 Lockleys Oval - Coalition Governments Election Commitment	Mangos / Palmer that CEO write to Senator the Hon Fiona Nash and the Hon Simon Birmingham, seeking clarification of the funding commitment of \$3,250,000 to Lockleys Oval.	Terry Buss	CEO wrote to Senator the Hon Fiona Nash and the Hon Simon Birmingham, seeking clarification of the funding commitment. Negotiations have continued between the Commonwealth and Council regarding the Deed of Agreement for the funding commitment. The Deed of Agreement has now been finalised and a formal letter of offer from the Commonwealth was received 3 July 2017.	Completed

## **17.7 Australian Airports Association National Conference 2017**

### **Brief**

This report provides notice of the Australian Airports Association (AAA) National Conference which is being held from Monday 13 to Friday 17 November 2017 at the Adelaide Convention Centre.

### **RECOMMENDATION(S)**

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Cr/s ..... at the Australian Airports Association (AAA) National Conference being held from Monday 13 to Friday 17 November 2017 at the Adelaide Convention Centre.
2. Expenses be reimbursed in accordance with Council Policy; and
3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council Policy, that costs other than airfares, be met by Council.

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### **Introduction**

The 2017 Australian Airports Association (AAA) National Conference is being held from Monday 13 to Friday 17 November 2017 at the Adelaide Convention Centre. A copy of the Conference program is attached for Member's information at **Attachment 1**.

### **Discussion**

The Conference is the pre-eminent aviation conference and exhibition in the Asia Pacific Region and is expected to attract over 600 delegates from all over Australia.

The Conference provides an excellent networking opportunity as well as the opportunity for delegates to discuss the latest trends and get the latest information on emerging issues in the aviation industry.

Cost of registration for days 1 and 2 for AAA Members is \$1,695 (Early Bird Rate until 28 July 2017) and includes breakfasts, lunches, morning and afternoon teas, Networking Event - The National Museum of Australia, and the AAA Airport Industry Awards and Gala Dinner on the Wednesday night. Registration after 28 July is \$1,995.

Crs Palmer and Mangos have expressed their interest in attending.

### **Attachments**

1. **AAA Conference Program**



AAA NATIONAL CONFERENCE **INTERNATIONAL SPEAKERS****INTERNATIONAL  
SPEAKERS****MARTIN MOODIE**  
**FOUNDER MOODIE REPORT**

Martin Moodie is the Chairman of The Moodie Davitt Report (formerly The Moodie Report), which he founded in 2002. The Moodie Davitt Report is the world's leading business intelligence source on airport commercial revenues.

Martin, born in Christchurch, New Zealand and now based in London and Hong Kong, has been covering the sector for 30 years. His company owns and organises the airport commercial revenue sector's most influential conference, The Trinity Forum, now a joint venture with Airports Council International (ACI) and the annual Airport Food & Beverage (FAB) Conference & Awards.

**When:** Wednesday 15 November 1100-1130 Major Airport Stream

**Business Intelligence Source - Airport Commercial Revenue**

**JOANNE PATERNOSTER, CEO**  
**BUTTERFLY CONSULTING**

Joanne Paternoster's career has afforded her the opportunity to serve in both line and staff functions in the Aviation industry. Jo's recognised for her organisational and management experience as well as her customer experience management and customer service, expertise.

Before launching a successful career as a management consultant with her own firm Butterfly Consulting in 2004, Joanne served as director of Customer Services and Standards for the Port Authority of New York and New Jersey which owns and operates John F. Kennedy International, Newark Liberty International, Atlantic City International, Stewart International, Teterboro, and LaGuardia Airports. She was responsible for spearheading the development and implementation of the Port Authority's Airport Customer Service Improvement Program, the foundation of which is still utilised there today and the first Airport Customer Service Manual that has been used as a benchmark by airports around the world. Jo presented at the ACI in Australia.

**When:** Tuesday 14 November 2017 1400-1430

**Enhancing Airport Customer Satisfaction is Great -  
Making an Emotional Connection with Airport Customers  
is Even Better!**



International Speaker Partner

## CONFERENCE PROGRAM SNAPSHOT

<b>WELCOME RECEPTION</b>		Exhibition build and bump in
Monday 13 November	1700-1900	Evening Welcome Reception in the Industry Exhibition Hall
<b>DAY ONE</b>		0730-0900 Women in Airports Breakfast
Tuesday 14 November	0800-0915	Breakfast in the Industry Exhibition Hall
	0915-1730	National Conference Sessions
	1900-2200	The Taste of South Australia at National Wine Centre
<b>DAY TWO</b>		0800-0845 Breakfast in the Industry Exhibition Hall
Wednesday 15 November	0845-1600	National Conference Sessions
		Major Airport Stream      Regional Airport Stream
	1600-1630	AAA Annual General Meeting
<b>DAY THREE</b>	1900-2300	AAA National Airport Industry Awards 2017 and Gala Dinner at the Adelaide Convention Centre
	0800-0900	Breakfast in the Industry Exhibition Hall
	0900-1700	Technical and Professional Development Sessions
Thursday 16 November	1900-2230	Evening Networking Function at Adelaide Oval
<b>DAY FOUR</b>		0800-0830 Arrival Coffee
Friday 17 November	0830-1600	Technical and Professional Development Sessions
	1230-1400	Seated Lunch



AAA NATIONAL CONFERENCE **KEYNOTE SPEAKERS****KEYNOTE  
SPEAKERS****TUESDAY 14 NOVEMBER****JOHN O'SULLIVAN****MANAGING DIRECTOR TOURISM AUSTRALIA**

Tourism Australia promotes the country internationally through a broad range of trade and consumer marketing activities – all underpinned by the global positioning of message There's nothing like Australia.

Since joining TA, John has overseen the successful evolution of There's nothing like Australia through its most recent campaigns iterations, Restaurant Australia (launched in 2014) and Aquatic and Coastal (2016). Significantly, John has focused on growing the organisation's partnership marketing effort and partner contributions to more than \$65 million annually, while building Tourism Australia's digital capabilities to reflect changing visitor's behaviours.

**When:** Tuesday 14 November 0945 -1015 Major Airport Stream

**PETER HARBISON****EXECUTIVE CHAIRMAN CENTRE FOR ASIA PACIFIC AVIATION**

Peter Harbison is Executive Chairman of CAPA - Centre for Aviation ("CAPA"), formerly the Centre for Asia Pacific Aviation), headquartered in Sydney, with offices in Delhi, Hong Kong, London and Singapore and representation in Washington DC and Wellington NZ.

CAPA was established in 1990. It is now the world's largest daily publisher of B2B commercial and corporate aviation information and executive analysis, CAPA publishes 400 news stories every day, along with industry reports, fleet, MRO, airport and financial data, covering the global airline, airport, corporate travel and air navigation services industries. CAPA produces the hard copy bi-monthly Airline Leader executive journal, distributed exclusively to industry CEOs.

**When:** Tuesday 14 November 1015-1045 Major Airport Stream

**ROB SHARP****CHIEF EXECUTIVE OFFICER TIGER AIR**

Rob is an experienced senior aviation executive, having held a number of executive positions in the Australian airline industry over the past 20 years. Rob has a wealth of commercial expertise including specialist experience in operating in a multi-brand environment, is backed by strong operational credentials and has a track record of innovation. Previously, Rob spent eight years in various commercial roles at one of Australia's largest airlines, including Strategy and Innovation, and Global Airport Infrastructure and Services. Rob commenced in his role as CEO of Tigerair Australia in May 2013 and is Tigerair Australia's longest serving CEO.

**When:** Tuesday 14 November Major Airport Stream 1530-1600



## WEDNESDAY 15 NOVEMBER

### SHANE CARMODY

#### CHIEF EXECUTIVE OFFICER AND DIRECTOR OF AVIATION SAFETY, CIVIL AVIATION SAFETY AUTHORITY

Shane's most recent appointment was as Deputy Secretary, Department of Infrastructure and Regional Development. In this position his responsibilities included the Office of Transport Security, Aviation and Airports, Local Government and Territories and the Western Sydney Airport project.

Shane has extensive experience at senior levels in the Australian Public Service. His roles have included Deputy Secretary/Chief Operating Officer (COO) at the Department of Veterans' Affairs (DVA), Deputy Secretary Intelligence and Security and Deputy Secretary Strategy in the Department of Defence, Deputy CEO of the Civil Aviation Safety Authority (CASA) and Deputy President of the Repatriation Commission. He has significant policy, regulatory and business management experience.

Mr Carmody joined the APS in 1989 after a 15 year career as an Army Officer, where he served in various Australian and overseas locations.

Mr Carmody studied Bahasa Indonesia at Gadjah Mada University in Yogyakarta, Indonesia. He has a BA from the University of Queensland, an MBA from Monash University and is a graduate of the Australian Institute of Company Directors.

**When:** Wednesday 15 November Major Airport Stream 0900-0930



### NORRIS CARTER

#### CHIEF EXECUTIVE OFFICER NORTH QUEENSLAND AIRPORTS

Norris Carter is responsible for growing Cairns and Mackay airports as gateways to the unique natural assets of the Great Barrier Reef, Daintree Rainforest and the Bowen & Galilee Basins. He joined NQA as a member of the Board of Directors in 2015, and was appointed Chief Executive Officer in December 2016. Norris has extensive experience in aviation, including leading airline business development at Auckland Airport and international network planning, revenue management and loyalty at Qantas.

**When:** Wednesday 15 November Major Airport Stream 0930-1000



## AAA NATIONAL CONFERENCE PROGRAM

## TUESDAY 14 NOVEMBER 2017

0730-0900	WOMEN IN AIRPORTS BREAKFAST
0800-0915	REGISTRATION AND NETWORKING BREAKFAST IN INDUSTRY EXHIBITION HALL
	KEYNOTES
0915-0945	Welcome and overview of AAA activities Guy Thompson, Chairman, Australian Airports Association
0945-1015	John O'Sullivan, Managing Director, Tourism Australia
1015-1045	Aviation Outlook 2018 Peter Harbison, Executive Chairman, Centre for Asia Pacific Aviation
1045-1145	MORNING TEA
1145-1230	Panel: Aviation Hot Topics 2017 Chair: Rachel Crowley, Head of Corporate Relations, Brisbane Airport Caroline Wilkie, Chief Executive Officer, Australian Airports Association
1230-1330	LUNCH
1330-1400	Exceptional Customer Experience Through Smart Design Greg Fordham, Managing Director, Airbiz
1400-1430	Enhancing Airport Customer Satisfaction is Great - Making an Emotional Connection with Airport Customers is Even Better! Jo Poternaster, Director, Butterfly Consulting
1430-1500	Panel: Customer Experience Chair: Greg Fordham, Managing Director, Airbiz Jo Poternaster, Director, Butterfly Consulting David Blackwell, Executive General Manager - Customer Service, Adelaide Airport Peter Pallot, General Manager, Sunshine Coast Airport
1500-1530	AFTERNOON TEA
1530-1600	Rob Sharp, Chief Executive Officer, Tiger Air
1600-1630	Front of House Protection – How do we protect people against a constantly changing threat? Will Thickett, Blast and Security Leader, Arup
1630-1700	Resilience & Business Continuity in an Aviation Environment Geoff Askew, Principal, Askew and Associates
1700-1730	Airport cybersecurity and the issues to be considered by regional and major airports Stuart Rattray, GM Technology, Sydney Airport
1730-1830	FREE TIME
1830-1900	BUS TRAVEL TO WINE CENTRE
1900-2200	EVENING FUNCTION THE TASTE OF SOUTH AUSTRALIA AT THE WINE CENTRE

\*Program is subject to change



## WEDNESDAY 15 NOVEMBER 2017

0800-0845	NETWORKING BREAKFAST IN INDUSTRY EXHIBITION HALL
0845-0900	<a href="#">The Importance of Aviation in South Australia</a> Hon Jay Weatherill MP, Premier of South Australia
0900-0930	<a href="#">Changing and challenging times for CASA and industry</a> Shane Carmody, Chief Executive Officer and Director of Aviation Safety, Civil Aviation Safety Authority
0930-1000	<a href="#">Customer Focus at North Queensland Airports</a> Norris Carter, Chief Executive Officer, North Queensland Airports
1000-1030	Jason Harfield, Chief Executive Officer, Airservices Australia
1030-1100	MORNING TEA
	<a href="#">MAJOR AIRPORT STREAM</a>
1100-1130	<a href="#">Business Intelligence Source - Airport Commercial Revenue</a> Martin Moodie, Founder, The Moodie Report
1130-1200	<a href="#">Working together in a competitive global tourism and aviation economy</a> Andrew Parker, Group Executive Government, Industry and International Affairs, QANTAS
1200-1230	<a href="#">Why Adelaide Airport became Australasia's first airport to move its entire airport management system to the cloud</a> Carl Rogers, Head of Airport Solutions Global Business Development, Amadeus and Adelaide Airport
1230-1330	LUNCH
1330-1400	<a href="#">Runway capacity development in England and lessons for Australia</a> Howard Bassford, Partner, DLA Piper - UK
1400-1430	<a href="#">The implementation of ACDM at Auckland Airport</a> Mark Croudace, Manager - Passenger and Terminal, Auckland Airport Mark Wilson, Service Delivery Manager, Auckland Airport
1430-1500	<a href="#">Capital Efficiency - Creating Shared Value</a> Stephen Goodwin, General Manager - Operations, Brisbane Airport
1500-1530	<a href="#">Ensuring the economic and operations suitability of airports into the future</a> Gary Gibb, President Asia Pacific, Landrum & Brown
1530-1600	AFTERNOON TEA
1600-1630	AAA ANNUAL GENERAL MEETING
1630-1900	FREE TIME
1900-2300	AAA NATIONAL AIRPORT INDUSTRY AWARDS AND GALA DINNER AT THE ADELAIDE CONVENTION CENTRE

\*Program is subject to change

## AAA NATIONAL CONFERENCE PROGRAM

## WEDNESDAY 15 NOVEMBER- REGIONAL STREAM

0800-0900	NETWORKING BREAKFAST IN INDUSTRY EXHIBITION HALL
1030-1100	MORNING TEA
1100-1130	<a href="#">Overcoming planning constraints at small regional aerodromes</a> Joanne McLoughlin, Property and Business Coordinator, Upper Hunter Shire Council
1130-1200	<a href="#">Growing general aviation and recreational flying at regional airports</a> Simon Lockie, Airport Manager, West Auckland Airport
1200-1230	<a href="#">Regional airport route development</a> Oliver Lamb, Managing Director, Ailevon Consulting
1230-1330	LUNCH IN EXHIBITION HALL
1330-1400	<a href="#">Issues for consideration in staff management at regional airports</a> Rob Porter, General Manager, Mackay Airport
1400-1430	<a href="#">How to introduce technology efficiently and cost effectively at regional airports</a> Beau Tydd, Head of IT, Queensland Airports Limited
1430-1500	<a href="#">Case Study - Bendigo Airport - Regional airport project management</a> Phil Hansen, Manager, Bendigo Airport
1500-1530	<a href="#">Case Study - PORT LINCOLN AIRPORT – Retrofitting for water savings and Smart Utilities Monitoring (SUMS) in airports.</a> Paul Marsh, Managing Director, SUMS Group Barrie Rogers, Airport Manager, Port Lincoln Airport
1530-1600	AFTERNOON TEA
1600-1630	AAA ANNUAL GENERAL MEETING
1630-1900	FREE TIME
1900-2300	AAA NATIONAL AIRPORT INDUSTRY AWARDS AND GALA DINNER AT THE ADELAIDE CONVENTION CENTRE

\*Program is subject to change

REGISTRATION IS  
AVAILABLE<https://airportsconference.asn.au/registration>CLICK  
HERE



## THURSDAY 16 NOVEMBER

0800-0900	NETWORKING BREAKFAST IN INDUSTRY EXHIBITION HALL
0900-0930	<b>Airport Safety in a global context- the ACI Safety Committee</b> Stephen Goodwin, General Manager - Operations, Brisbane Airport
0930-1000	<b>Understanding PFAS and the Environment - a Global Prospective</b> Greg Harrison, Infrastructure Advisory Director, Arcadis Jason Lagowski, Technical Director/Vice President, Arcadis
1000-1030	<b>The emergency management plan at Essendon Airport in practice</b> Chris Cowan, Chief Executive Officer, Essendon Airport
1030-1100	MORNING TEA
	<b>EMERGENCY MANAGEMENT</b>
1100-1130	<b>Protecting the Aviation Industry: The True Value of Aviation Rescue Fire Fighting Services</b> Michelle Bennetts, Executive General Manager, Aviation Rescue Fire Fighting Services, Airservices
1130-1215	<b>Panel: Practical Learnings Arising from Emergency Incidents</b> Chair: Caroline Wilkie, Chief Executive Officer, Australian Airports Association Chris Cowan, Chief Executive Officer, Essendon Airport Paul Hodgen, General Manager, Launceston Airport
1215-1245	<b>How to get the most from your emergency exercise</b> Jill Brix, Principal Consultant, Avisure
1245-1400	LUNCH
	<b>WILDLIFE HAZARD MANAGEMENT</b>
1400 - 1430	<b>Wildlife hazard risk assessment and management for off airport sites</b> Jeff Follett, Manager, Avisure
1430-1500	<b>Case Study - Brisbane Airport - Mowing reduction and the impact on Wildlife Hazard Management</b> Nick Bloor, Chief Executive Officer, IVM Group
1500-1530	<b>Managing Wildlife through Thermal Imagery</b> Calista Cameron, Operations Manager - Aviation, Naturecall
1530-1600	AFTERNOON TEA IN EXHIBITION HALL
1600-1630	<b>Case Study - Identifying the Risk</b> Joe Hain, Team Leader Aerodromes - Air Navigation - Airspace & Aerodromes Branch, Civil Aviation Safety Authority
1630-1700	<b>Lighting the Way: Case studies in the implementation new Airfield Lighting technologies at airports around the world - Risks, Outcomes and Lessons Learnt.</b> Jimmy Maitland, General Manager, ADB Safegate
1700-1800	FREE TIME
1800-1830	BUS TO ADELAIDE OVAL
1830-2230	NETWORKING AT ADELAIDE OVAL

\*Program is subject to change



AAA NATIONAL CONFERENCE **GENERAL INFORMATION****FRIDAY 17 NOVEMBER**

0830-0900	<a href="#">Airport Collaborative Decision (A-CDM) - Coming to an airport near you.</a> Matt Shepherd, Senior Aviation Consultant, To70
0900-0930	<a href="#">Part 139 Post Implementation Review update</a> Darren Angelo, Senior Standards Officer (Aerodromes and Heliports), Civil Aviation Safety Authority
0930-1000	<a href="#">T2 Incident Cairns Airport</a> Tony Shephard, Security Manager, Cairns Airport
1000-1030	<a href="#">Developing a positive culture at your airport - the Adelaide Airport experience</a> Sue Doyle, Executive General Manager - People and Culture, Adelaide Airport
1030-1100	MORNING TEA
1100-1130	<a href="#">Lightning &amp; Airports - Safety and Operational Implications from a World-First Climatological Lightning Risk Study</a> Casey Palmer, General Manager, UBIMET
1130-1200	<a href="#">Case study - Kangaroo Island Airport Development</a> Andrew Boardman, Chief Executive Officer, Kangaroo Island
1200-1230	<a href="#">The good, the bad and the challenges of runway lighting LED upgrades</a> Mai Yeung, Senior Associate – Airports, Beca
1230-1400	SIT DOWN LUNCHEON - GUEST SPEAKER <a href="#">PAVEMENTS</a>
1400-1430	<a href="#">Recent Experiences with Foam Bitumen Basecourse and Expedient Pavement Construction</a> Jim Parsons, National Airports Manager, Fulton Hogan Dr Bevan Sullivan, National Technical Manager, Fulton Hogan
1430-1500	<a href="#">Airport Pavement Technology Update</a> Greg White, Adjunct Associate Professor, Pavement Engineering, University of Sunshine Coast
1500-1530	<a href="#">Binder and Asphalt Performance</a> Jalal Soufi, Airport Engineer, Aurecon
1530-1600	<a href="#">Emerald Airport Surface Enrichment – Maximising the life of Pavement Infrastructure</a> David Voss, Manager Airport, Central Highlands Regional Council Shane Ritchie, Associate Director - Transport, AECOM
1600-1630	<a href="#">Cost effective life cycle maintenance of asphalt pavements for regional airports</a> Rod Sullivan, Operations/Technical Advisor, Burnie Airport Corporation Richard Knott, Airport Pavements Specialist, Aerodrome Design Services

\*Program is subject to change

## REGISTRATION RATES

	EARLY BIRD	STANDARD	GROUP
	Closes 28 July		Applies from the fourth registration from the one organisation
DAYS 1 TO 4 - AAA NATIONAL CONFERENCE 14 - 17 NOVEMBER 2017			
Airport Member	\$2495	\$2795	\$1995
Corporate Member	\$2995	\$3295	\$2495
Non Member	\$3995	\$3995	
DAYS 1 & 2 - AAA NATIONAL CONFERENCE 14 - 15 NOVEMBER 2017			
Airport Member	\$1695	\$1995	\$1295
Corporate Member	\$1950	\$2795	\$1595
Non Member	\$2995	\$2995	
DAYS 3 & 4 - AAA NATIONAL CONFERENCE TECHNICAL PROGRAM 16 - 17 NOVEMBER 2017			
Airport Member	\$1295	\$1695	\$1295
Corporate Member	\$1950	\$2195	\$1595
Non Member	\$2995	\$2995	
DAYS 1 TO 3 - AAA NATIONAL CONFERENCE 14 - 16 NOVEMBER 2017			
Airport Member	\$1995	\$2495	\$1695
Corporate Member	\$2495	\$2795	\$2115
Non Member	\$3595	\$3595	
DAYS 2 TO 4 - AAA NATIONAL CONFERENCE 15 - 17 NOVEMBER 2017			
Airport Member	\$1995	\$2495	\$1695
Corporate Member	\$2495	\$2795	\$2115
Non Member	\$3595	\$3595	

**“ THE 2016 CANBERRA AAA CONFERENCE HAD VARIETY AND AN INTERESTING CHOICE OF PRESENTATIONS ALLOWING DELEGATES FLEXIBLE CHOICE OF ATTENDANCE. GREAT WORK!”**

**REGISTRATION IS AVAILABLE**

<https://airportsconference.asn.au/registration>

**CLICK HERE**

## **17.8 Annual Mayors' and Chairpersons' Forum 2017**

### **Brief**

The Annual Mayors' and Chairpersons' Forum 2017 will be held on Friday 28 and Saturday 29 July 2017 at the Stamford Plaza, Adelaide.

### **RECOMMENDATION**

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Mayor John Trainer at the Annual Mayors' and Chairpersons' Forum 2017 to be held on Friday 28 and Saturday 29 July 2017 at the Stamford Plaza, Adelaide.
2. Expenses be reimbursed in accordance with Council policy.
3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council policy, that costs other than airfares, be met by Council.

---

### **Introduction**

The Annual Mayors' and Chairpersons' Forum 2017 will be held on Friday 28 and Saturday 29 July 2017 at the Stamford Plaza, Adelaide.

### **Discussion**

This event provides a unique opportunity for Mayors and Chairpersons across the State to hear from expert speakers on a range of key issues currently facing Local Government and to share views and experiences with colleagues.

Topics for the forum include:

- An address from LGA CEO, Matt Pinnegar on matters of importance to the Local Government sector
- An address from the Lord Mayor, Martin Haese
- An address from the ALGA President, Mayor David O'Loughlin
- Information about the Local Government Research Survey
- A workshop covering topics such as:
  - State Elections
  - Sector Engagement
  - Benchmarking
- A workshop on sector leadership including discussion on culture and morale

The Program is attached for Members' information (**Attachment 1**).

The registration fee is \$735 + GST and includes lunch, morning & afternoon teas (where indicated in the program) and attendance at the Networking Dinner on Friday 28 July 2017.

### **Attachments**

1. **Annual Mayors' and Chairpersons' Forum 2017 Program**

# Program

## Mayors' and Chairpersons' Forum 2017

**28 & 29 July 2017**

**Venue:**

The Crystal Room, Stamford Plaza  
150 North Terrace, Adelaide

[training.lga.sa.gov.au](http://training.lga.sa.gov.au)

### Mayors' and Chairpersons' Forum 2017

<b>Day 1:</b>	<b>Friday 28th July 2017</b>
<b>9.00am</b>	<b>Registrations Open</b>
<b>9.30am</b>	<b>Welcome and Introduction</b>
	Mayor Lorraine Rosenberg, LGA President (MC)
<b>9.40am</b>	<b>Address from the Lord Mayor of Adelaide</b>
	Martin Haese, Lord Mayor, City Of Adelaide
<b>10.30am</b>	<b>MORNING TEA</b>
<b>11.00am</b>	<b>Deep Dive- Local Government Research Survey</b>
	Neil Hudson, Partner, Hudson Howells
<b>11.45am</b>	<b>Sector Update</b>
	<p>Lisa Teburea, Executive Director, LGA</p> <ul style="list-style-type: none"> <li>• Public awareness campaign</li> <li>• State/LG Elections</li> <li>• Sector Engagement</li> <li>• R&amp;D Schemes</li> <li>• Benchmarking</li> <li>• Sector behavior and morale</li> </ul>
<b>12.45pm</b>	<b>LUNCH</b>
<b>1.30pm</b>	<b>Workshop- Including Afternoon Tea</b>
	<p>Barbara Chappell, Simply Speaking (Facilitator)</p> <p>This session will unpack the matters raised in the previous sessions</p> <ul style="list-style-type: none"> <li>• Public awareness campaign</li> <li>• State/LG Elections <ul style="list-style-type: none"> <li>◦ Bigger &amp; better fields of LG Elections</li> </ul> </li> <li>• Sector Engagement <ul style="list-style-type: none"> <li>◦ OGM &amp; AGM: What would stimulate attendance?</li> <li>◦ R&amp;D research- How do we pick up these?</li> </ul> </li> <li>• Benchmarking <ul style="list-style-type: none"> <li>◦ What is the Elected Members' Role in Benchmarking?</li> <li>◦ Sector behavior and morale (a continuation of the 7<sup>th</sup> July Forum regarding Code of Conduct)</li> </ul> </li> </ul>
<b>5.00pm</b>	<b>CLOSE</b>
<b>6.00pm</b>	<b>Networking Drinks- Robert Hardy, LGFA (Drinks Sponsor)</b>
<b>7.00pm</b>	<b>Dinner – Matt Pinnegar, CEO, LGA (Dinner Speaker)</b>

## Program

<b>Day 2:</b>	<b>Saturday 29th July 2017</b>
<b>9.25am</b>	<b>Welcome Day Two</b>
	MC: Mayor Lorraine Rosenberg, LGA, President (MC)
<b>9.30am</b>	<b>Address from the President of ALGA</b> Mayor David O'Loughlin President, ALGA President
<b>10.00am</b>	<b>Workshop: Leading in an Unpredictable and Complex World</b>
	Andrew Stevens, Director and co-founder, Uncharted Leadership Institute (facilitator) This session will draw on the work around sector behavior and morale with a focus on the skills and tools needs for leadership and managing change.
<b>11.00am</b>	<b>Morning Tea</b>
<b>11.15am</b>	<b>Workshop continues..... Leading in an Unpredictable and Complex World</b>
<b>12.30pm</b>	<b>Lunch and Close</b>



## **18 LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION(S)**

It is recommended to Council that the Local Government Circulars report be received.

---

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 26 and 27.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

#### **Attachments**

##### **1. Local Government Circulars Weeks 26 and 27**



## **Local Government Association of South Australia**

### **26.1 Inquiry into the Australian Government's Role in the Development of Cities Invitation to make a Submission**

The House Standing Committee on Infrastructure, Transport and Cities has commenced a new inquiry into the Australian Government's role in the development of cities. It will examine city planning and development to accommodate a growing Australian population with a dual focus on transitioning existing capital cities, and growing new and existing regional centres.

### **26.2 Australia Day and the Australian of the Year Awards**

Nominations for the 2018 Australian of the Year Awards are now open. Further information can be found in this Circular.

### **26.3 Consultation on updated guidance to food regulators (Australia and New Zealand)**

The Implementation Subcommittee for Food Regulation has released its draft guidance to food regulators for consultation until 28 July 2017. The updated guidance will establish expectations for councils in conducting their compliance, monitoring and enforcement activities.

### **26.4 Increase in fee for Certificate of Liabilities 2017/18**

The fee for certificates of liabilities under section 187(3)(e) of the Local Government Act 1999 has been increased as have the fees under the Land and Business (Sale and Conveyancing) Regulations 2010 for contracts for sale of land or business fees. New fees are included in this circular.

### **26.5 New Authorisation Templates for Authorised Officers under Amended Dog and Cat Management Act**

The new authorisation templates are available for the authorisation of officers under the amended Dog and Cat Management Act, which commences on 1 July 2017. Council officers who are currently authorised under the existing Dog and Cat Management Act will continue to be validly authorised under the amended Act, by virtue of the transitional provisions.

### **26.6 Indexation of fees and charges set by legislation, 2017-18**

Most Local Government fees and charges set by statute have been increased, with effect from 1 July 2017, by an indexation factor of approximately 2 per cent.

### **26.7 Increased threshold for exemptions to payment of Construction Industry Training Levy**

From 1 July, payment of the Construction Industry Training Levy will not be required for any project valued at up to the new higher threshold of \$40,000.

### **26.8 Representation Quotas 2016-2017**

To assist councils to comply with the requirements of the Local Government Act in relation to their 2016-17 Annual Reports, the LGA has updated its table of Representation Quotas for all SA councils.



**26.9 2017 State Wage Case Circular - Reminder**

Council assistance is sought to assist the LGA update data currently held pertaining to SA Local Government staff numbers and Employee Awards. Refer Circular 23.1.

**27.1 Dogs and Cats Online (DACO) - please nominate a contact officer by 14 July**

An SA software company has been appointed to build the DACO database over the next year. Councils are asked to nominate a single contact person for liaison with the Project Manager at the Dog and Cat Management Board. This Circular provides more details.



## Local Government Association of South Australia

### **27.2 Cash Advance Debenture Rate**

Chapter 10 of the Local Government Act 1999 (Rates & Charges), includes use of the Cash Advance Debenture Rate. The LGA has been advised by the Local Government Finance Authority (LGFA) that the Cash Advance Debenture Rate as at 1 July 2017 is 3.75%.

### **27.3 Expression of Interest sought - Facilities to accept Household Hazardous Waste**

The State Government is seeking Expressions of Interest from local government and industry to host new, permanent facilities for the collection of household hazardous chemicals.

### **27.4 Heart Foundation Walking Information Session**

The Heart Foundation will be holding an information session to help councils and other organisations to establish walking groups in their local area.

### **27.5 Better Practice Model - Internal Financial Controls - 2017 update approved**

The Minister for Local Government, the Hon. Geoff Brock has approved an update of the LGA's prescribed guide to auditors on a Council's Internal Financial Controls.

### **27.6 Nominations now open for 2017 National Disability Awards**

The National Disability Awards offer a platform to recognise the efforts being carried out by individuals, teams and organisations that have improved the lives of Australians with a disability. Information about how to nominate is available from this Circular.

### **27.7 Green Star - Communities Guide for Local Government**

The Green Building Council of Australia's (GBCA) Green Star – Communities Guide for Local Government has been designed to help local governments plan and deliver more productive, liveable, sustainable and healthy communities. Further information can be found in this Circular.

### **27.8 Council Member - Vehicle Reimbursement 2016/17**

Rates for reimbursement of Council Member motor vehicle usage for the 2016/17 and 2017/18 financial years have been released by the Australian Tax Office.

### **27.9 Legal Advice on LED Public Lighting Contracts- July Update**

A number of councils are currently considering options to transition to LED public lighting. The LGA has obtained additional legal advice on an updated contract that is being considered by some councils, which is available upon request.

### **27.10 Program Now Available - Annual Mayors' and Chairperson Forum – 28 and 29 July 2017**

The LGA Education & Training service is holding the annual Mayors' and Chairperson Forum on Friday 28 and Saturday 29 July 2017 at the Stamford Plaza, Adelaide. Registration details and a copy of the program are provided in this Circular.

**27.11 Free Webinar - The Procurement Hub - eLearning Modules**

All Council staff and their Entities are invited to join us on Thursday 20 July 2017 for a complimentary no-obligation webinar on the aims and benefits of LGA Procurement's eLearning modules.

**27.12 Reminder of closing date for applications to Local Government Research & Development Scheme**

Applications close on 28 July 2017 for project grants from the Local Government Research & Development Scheme

**27.13 Reminder to register - 2018 Local Government Elections - Workshop Thursday 13 July 2017**

The LGA is running two LG Elections Workshops next Thursday 13 July. Further information can be found in this Circular.

**27.14 Local Government Festivals and Events Guide**

The LGA recently developed and launched the Local Government Festivals and Events Guide. Further information can be found in this Circular.

## **19 MEMBER'S BOOKSHELF**

Australia Day Council of South Australia Annual Report 2016-17.

### **RECOMMENDATION**

That the additions to Members' bookshelf be noted.

## **20 CORRESPONDENCE**

### **20.1 Native Vegetation Regulation 2017 and the Significant Environmental Benefit transition**

Correspondence has been received from the Chief Executive of the Department of Environment, Water and Natural Resources, Sandy Pitcher, regarding new Native Vegetation Regulations 2017 and the Significant Environmental Benefit transition which commenced on 1 July 2017 (**Attachment 1**).

### **20.2 Council's Proposed Contribution to the NRM Levy for 2017/18**

Correspondence has been received from the Minister for Sustainability, Environment and Conservation, the Hon Ian Hunter MLC, acknowledging Council's letter to Brenton Gear, Regional Director, Adelaide and Mount Lofty Ranges dated 5 May 2017 regarding Council's proposed contribution to the natural resources management (NRM) levy for 2017/18 (**Attachment 2**).

### **RECOMMENDATION**

That the correspondence be received.

---

### **Attachments**

- 1. Native Vegetation Regulation 2017 and the Significant Environmental Benefit transition**
- 2. Council's Proposed Contribution to the NRM Levy for 2017/18**

**Government of South Australia**Department of Environment,  
Water and Natural Resources

DEWNRD-00011062

26 June 2017

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

**Chief Executive**

Level 10  
81-95 Waymouth Street  
Adelaide SA 5000  
GPO Box 1047  
Adelaide SA 5001  
Australia  
Ph: +61 8 8204 9323  
[www.environment.sa.gov.au](http://www.environment.sa.gov.au)

Dear Mr Buss

I write to inform you of the new *Native Vegetation Regulations 2017* and the Significant Environmental Benefit transition.

Over the past two years the *Native Vegetation Regulations 2003* have been reviewed as part of a routine 10-yearly review. Consequently new regulations were developed to improve clarity and simplify the processes for clearing native vegetation.

Following significant public and stakeholder engagement, the *Native Vegetation Regulations 2017* (the Regulations) will commence on 1 July 2017, along with the Native Vegetation Council's new approach to Significant Environmental Benefit (SEB) offsets. The policy and legislative changes affect how the clearance of native vegetation and offsetting will be considered for all native vegetation clearance activities in South Australia.

The new system will provide proponents, including local councils, with:

- a streamlined clearance approval and offsetting process within a single transaction;
- greater focus on high impact activities through a risk-based approach;
- improved consistency in how SEB offsets are determined; and
- increased flexibility for proponents in delivering offsets.

To hear more about the transition and the changes that will affect local councils, the Department of Environment, Water and Natural Resources (DEWNR) has extended an invitation to local government staff through the Local Government Association and other networks. This will be through a series of native vegetation regional training events being run in July and August 2017.

The department recognises the continuous effort and important role of local councils in managing native vegetation, particularly in relation to development approvals, infrastructure and roadside vegetation maintenance. As the Regulations take effect, DEWNR extends an invitation to work with your council to discuss how the Native Vegetation Branch of DEWNR can assist you in managing and protecting native vegetation, particularly relating to roadside maintenance.

For further information about the Regulations you can visit the DEWNR website at [www.environment.sa.gov.au/nativevegetation](http://www.environment.sa.gov.au/nativevegetation). For queries relating to the Regulations, SEB transition, or managing roadside vegetation, please contact Russell Seaman, Manager, Native Vegetation Branch, DEWNR, on 8207 7733.

I look forward to continuing to work with your local council on progressing and managing South Australia's native vegetation.

Yours sincerely

A handwritten signature in dark ink, reading "Sandy Pitcher". The signature is written in a cursive, flowing style.

Sandy Pitcher  
**CHIEF EXECUTIVE**





# Native Vegetation Training 2017

## DEWNR Regions and Local Government

### New Native Vegetation System

On 1 July 2017, the Native Vegetation Branch (NVB) is transitioning to a new and improved system, supported by a new interactive online portal to assist anyone wanting to navigate the system.

Training about the system is now being offered to staff in the DEWNR Natural Resources regions and Local Government.

The new system consists of a streamlined suite of legislation, policies and guides including:

- new permitted clearance regulations
- new ways to deliver on-ground Significant Environmental Benefit (SEB) offsets
- new SEB Policy and Metrics
- revised vegetation assessment methods.

This information and supplementary guides will be found on our new look Native Vegetation web pages soon and will be provided at the training.

### Launch of the Native Vegetation Online Portal

The training will also cover the new online portal and associated tools. The portal will allow proponents to:

- apply for and map a proposed clearance (the first of its kind in South Australian Government)
- map and submit a query to the NVB
- notify the Native Vegetation Council (NVC) of self-assessed activities
- interactively navigate through the regulations to determine the next steps to apply for a clearance.
- undertake a risk assessment of their proposed clearance to determine next steps.

### What the training will cover

#### Enquiry management – the Act and new Regulations

We will explain what you need to know in relation to the new native vegetation clearance pathways.

The ideal audience is regional and local government staff who interact with landholders in managing vegetation. The training will provide some common case studies.

#### Application and Assessment – Clearance and SEB process

We will explain the application and assessment process for native vegetation clearance.

The ideal audience is regional and local government staff involved in native vegetation clearance and SEB processes.

### When will training be held?

All training will be held from **9.30am-2.30pm** (lunch will be provided). Click on a location below to RSVP and book in via Eventbrite:

- **Waite** on 24 July 2017 click [here](#)
- **Clare** on 28 July 2017 click [here](#)
- **Mt Barker** on 31 July 2017 click [here](#)
- **Naracoorte** on 15 August 2017 click [here](#)
- **Port Lincoln** on 29 August 2017 click [here](#)
- **Kangaroo Island** on 8 September 2017 click [here](#)
- **Port Augusta** on 19 September 2017 click [here](#)

**\*Please note the password for all events is 'training'.**

For more information contact:

**Fiona Galbraith**  
T (08) 8207 7739  
E [fiona.galbraith@sa.gov.au](mailto:fiona.galbraith@sa.gov.au)

**Adam Schutz**  
T (08) 8207 7713  
E [adam.schutz@sa.gov.au](mailto:adam.schutz@sa.gov.au)

Natural Resources





17SEC811431

Mr Bill Ross  
Chief Executive Officer (Acting)  
City of West Torrens  
165 Sir Donald Bradman Dr  
HILTON SA 5033



Government  
of South Australia

The Hon Ian Hunter MLC

Dear Mr Ross

Thank you for your letter to Mr Brenton Grear, Regional Director, Adelaide and Mount Lofty Ranges (AMLR), Department of Environment, Water and Natural Resources (DEWNR), dated 5 May 2017, regarding Council's proposed contribution to the natural resources management (NRM) levy for 2017/18.

As you would appreciate, natural resources underpin our lifestyles and livelihoods. Our soils, waters, plants and animals together form the landscapes and seascapes that sustain our communities and businesses.

At a local level, the relevant NRM Board develop plans using the best available information from science and extensive input from the community, including local government, farming systems groups, irrigator groups, local industry bodies, environmental NGOs, Landcare groups, regional development authorities and state government agencies, to identify the natural resource issues that are the highest priority for action. Those plans guide action and investment to ensure that there is the best return on investment and that critical outcomes are achieved.

In 2016, the AMLR NRM Board amended their Business and Operation Plan in response to a number of cost increases. This followed a meeting of the NRM Board in September 2015 where the Board endorsed a proposal that included a range of strategies to meet these cost pressures. This included the use of retained earnings, reprioritising programmes, honouring a commitment to maintain the water levy at the same rate (\$6 per mega litre) for three years, and an increase in the Regional NRM land based levy (the levy) by 6 per cent per annum.

In order to reduce the impact on the community, the levy increases were spread out over the three year period and incorporated into the AMLR Business and Operation Plan for the financial years of 2016-17, 2017-18 and 2018-19.

In accordance with the *Natural Resources Management Act 2004* (the Act), the NRM Board undertook consultation on the proposed amendments to the Business and Operation Plan from 16 November 2015 until 16 January 2016. I subsequently adopted the Plan on 6 April 2016.

Minister for Sustainability, Environment and Conservation  
Minister for Water and the River Murray  
Minister for Climate Change

Level 10, 81-95 Waymouth Street Adelaide SA 5000 | GPO Box 1047 Adelaide SA 5001  
Tel 08 8463 5680 | Fax 08 8463 5681 | Email [minister.hunter@sa.gov.au](mailto:minister.hunter@sa.gov.au) | [www.premier.sa.gov.au](http://www.premier.sa.gov.au)



Contributions to the NRM levy made by ratepayers across the region, including West Torrens, support the NRM Board's work with communities, industry and landholders to sustainably manage our soils, water, and plant and animal biodiversity region-wide.

This work ensures sustainable rural production and urban amenity, with environmental, economic and social benefits for the region's community.

The value of this investment extends across council boundaries, is inclusive of both the metropolitan and rural areas and contributes to assets that the majority of people across the region benefit from. This includes ensuring the sustainability of food production in the Northern Adelaide Plains, Barossa Valley, Adelaide Hills and Fleurieu Peninsula and protecting the quality of water harvested in the Adelaide Hills for the city's water supply.

Some of the important investment and benefits from the NRM Levy in your Council area for 2016/17 include:

- \$260,000 on cleaning and maintaining the Watson Avenue and Sir Donald Bradman Drive gross pollutant traps;
- \$25,000 invested in weed management and revegetation along the Torrens River;
- \$5,000 invested towards a partnership with the Greening Australia Community;
- Butterfly Garden planning and development at Lockleys Primary School;
- Professional development for 115 staff, 65 students and 59 guardians from 10 schools; and
- On-going in-kind and technical support for the Brownhill Keswick Creek Stormwater Management Plan.

The full range activities the NRM Board is funding for 2016-17 to 2018-19 is outlined in the Board's Business and Operational Plan. The Board's achievements for the last financial year can be found at [www.naturalresources.sa.gov.au](http://www.naturalresources.sa.gov.au).

Mr Grear will provide you with further detail in response to the specific matters raised in your letter.

Thank you for taking the time to write and I trust this information is of assistance.

Yours sincerely



**IAN HUNTER MLC**

Minister for Sustainability, Environment and Conservation

27 / 6 / 2017

**21      CONFIDENTIAL**

Nil

**22      MEETING CLOSE**

**INDEX**

<b>1</b>	<b>Meeting Opened .....</b>	<b>1</b>
<b>2</b>	<b>Present .....</b>	<b>1</b>
<b>3</b>	<b>Apologies .....</b>	<b>1</b>
<b>4</b>	<b>Disclosure Statements .....</b>	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes.....</b>	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson.....</b>	<b>1</b>
<b>7</b>	<b>Questions with Notice .....</b>	<b>1</b>
	Nil	
<b>8</b>	<b>Questions without Notice.....</b>	<b>1</b>
<b>9</b>	<b>Motions with Notice .....</b>	<b>1</b>
	Nil	
<b>10</b>	<b>Motions without Notice.....</b>	<b>1</b>
<b>11</b>	<b>Finance and Regulatory Reports .....</b>	<b>2</b>
11.1	Creditor Payments .....	2
11.2	Property Leases .....	13
11.3	Mendelson Financial Report June 2017 .....	14
11.4	Final 2017-2022 Dog and Cat Management Plan.....	20
11.5	Regulatory Services Department Activity Report .....	43
11.6	Service Centre Activity Report.....	51
<b>12</b>	<b>Meeting Close .....</b>	<b>55</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee Meeting held on 20 June 2017 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## **11 FINANCE AND REGULATORY REPORTS**

### **11.1 Creditor Payments**

#### **Brief**

This report tables a schedule of creditor payments for June 2017.

#### **RECOMMENDATION**

The Committee recommends to Council that the schedule of creditor payments for June 2017 be received.

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#### **Discussion**

A schedule of creditor payments totalling \$5,512,384.65 (\$4,084,498.09 in May 2017) is attached for the information of Elected Members. Notable items include:

- A deposit paid to Cowell Clarke Legal Trust Account of \$775,000.00 for the purchase of the Manuele Site (refer ref. no.161);
- A payment to Solo Resource Recovery for both waste collection and disposal for May 2017 of \$427,001.46 (refer ref. no. 449);
- A payment to the Department of Environment, Water and Natural Resources of \$315,034.00 for the quarterly NRM levy (refer ref. no. 178);
- A payment to M & B Civil Engineering Pty Ltd of \$313,082.33 for various footpath works (refer ref. no. 327);
- Payment to Unique Urban Built Pty Ltd of \$301,710.09 for office and community facility refurbishment (refer ref. no 526);
- A payment to Fulton Hogan Industries Pty Ltd of \$236,857.95 for various road treatments (refer ref. no.226);
- A payment to CMI Hino of \$188,596.86 for the purchase of two trucks (refer ref. no.143);
- A payment to Marshall & Brougham Constructions Pty Ltd of \$155,896.95 for Hoffman Kiln works (refer ref. no. 336);
- Payments to Buckford Illumination Group Pty Ltd totalling \$302,156.82 for Linear Park lighting (refer ref. nos. 102, 103 and 104);
- A payment to Infor Global Solutions (ANZ) Pty Ltd of \$134,409.32 for software support maintenance (refer ref. no. 265);
- A payment to Telelink Business Systems Pty Ltd of \$119,338.88 for the phone system replacement (refer ref. no. 479).

#### **Conclusion**

A Schedule of creditor payments for June 2017 is provided for Elected Members' information and review.

#### **Attachments**

##### **1. Creditor payments for the month of June 2017**

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**18 JULY 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	EFT45237	A & R Castell	Cummins Caretaker	1,528.94
2	059657	A Knight	Refund Development Fees	217.00
3	EFT45666	A Noble & Son Ltd	Depot Supplies	1,057.46
4	EFT45227	ABFA Pty Ltd	Consultants	1,237.50
5	EFT45431	Academy IT Pty Ltd	Staff Training	700.00
6	059631	Ace Rent a Car	Vehicle Hire	693.00
7	EFT45144	Action Faction	Letter Distribution	561.00
8	EFT45582	Action Faction	Letter Distribution	563.20
9	EFT45429	Adami's Sand & Metal	Depot Supplies	1,967.53
10	EFT45572	Adams Cleaning & Maintenance Services	Cleaning	6,159.04
11	EFT45583	Adbri Masonry Pty Ltd	Pavers	2,831.00
12	EFT45223	Adcorp Australia Ltd	Advertising	2,790.44
13	EFT45440	Adcorp Australia Ltd	Advertising	8,832.16
14	EFT45585	Adelaide Baby Disco	Library Program	220.00
15	EFT45143	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	15,580.60
16	EFT45441	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	9,037.60
17	EFT45578	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	11,764.12
18	EFT45434	Adelaide Cleaning Equipment Pty Ltd	Cleaning Equipment	696.21
19	EFT45212	Adelaide Comets Football Club	Thebarton Community Centre Bond Return	666.70
20	EFT45141	Adelaide Commercial Building & Property Services	Building Maintenance	16,176.60
21	EFT45222	Adelaide Commercial Building & Property Services	Building Maintenance	3,086.60
22	EFT45562	Adelaide Lutheran Sports & Rec Assoc	Thebarton Community Centre Bond Return	417.50
23	EFT45221	Adelaide Pipeline Maintenance Services	Drainage	3,066.25
24	EFT45574	Adelaide Pipeline Maintenance Services	Drainage	1,823.80
25	EFT45224	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	2,005.88
26	EFT45580	Adelaide Safety Supplies Pty Ltd	First Aid Supplies	540.43
27	EFT45140	Adelaide Sewing Centre	Service Sewing Machines	69.00
28	EFT45576	Adelaide Signs Group Pty Ltd	Depot Supplies	1,505.90
29	EFT45137	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	8,078.02
30	EFT45570	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,168.75
31	EFT45567	Adelaide Waste & Recycling Centre	Rubbish Disposal	17,073.30
32	EFT45438	Adelta Legal	Mendelson Allowance	1,363.45
33	EFT45569	Adshel Street Furniture Pty Ltd	Bus Shelter Maintenance	24,818.59
34	EFT45579	Adtrade - Industrial Supplies	Depot Supplies	236.50
35	EFT45136	Advam Pty Ltd	Transaction Fees	280.61
36	EFT45577	Advertiser Newspapers Ltd	Advertising	540.00
37	EFT45142	Aerometrex Pty Ltd	Aerial photography	4,180.00
38	059630	Affordable Marquees Adelaide	Purchase Marquees	5,154.00
39	EFT45428	Air Filter Cleaners	Vehicle Maintenance	232.58
40	EFT45138	Aish Solutions Pty Ltd	Stationery	141.24
41	EFT45509	AJ & CA Mackintosh	Weed Spraying	10,008.02
42	059613	Alexandra Rice	Mendelson Scholarship	4,000.00
43	EFT45218	Alice Fayad	Refund Overpaid Rates	282.15
44	EFT45430	All Laundry & Linen Pty Ltd	Contract Linen	371.34
45	059654	Allen Mark Ergina	Refund Parking Permit	35.00
46	EFT45433	Allen Press Pty Ltd	Business Cards	1,056.00
47	EFT45219	Allsurv Engineering Surveys Pty Ltd	Field Surveys	7,370.00
48	EFT45568	Allsurv Engineering Surveys Pty Ltd	Field Surveys	1,848.00
49	EFT45139	Alsco Pty Ltd	Dry Cleaning	26.26
50	059652	Amanda Gladly	Junior Development Grant	400.00
51	EFT45145	Amazing Grazers Pty Ltd	Catering	230.00
52	EFT45439	Amgrow Australia Pty Ltd	Depot Supplies	941.60
53	059651	Anastasia Papanicolas	Junior Development Grant	200.00
54	EFT45435	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
55	EFT45427	Animal Welfare League SA	Impound Dogs	499.40
56	EFT45436	Answering Adelaide Pty Ltd	After Hours Answering Service	794.48



**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**18 JULY 2016**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Cheque Total</b>
57	EFT45442	Apal Agricultural Laboratory	Consultants	2,904.00
58	EFT45573	Apple Pty Ltd	Computer Equipment	1,014.20
59	EFT45226	Aquarium Aid	Library Aquarium Maintenance	106.00
60	EFT45581	Aquarium Aid	Library Aquarium Maintenance	106.00
61	EFT45575	Arboregreen Landscape Products	Depot Supplies	1,569.48
62	EFT45432	Artcraft Pty Ltd	Depot Supplies	1,971.20
63	059598	Ashdown Ingram Thebarton	Depot Supplies	73.70
64	EFT45571	Attorney-General's Department	Expiation Lodgement Fees	2,262.70
65	EFT45733	Ausco Modular Pty Limited	Deposit for Portable Toilet Facilities	17,570.25
66	EFT45229	Aussie Digging	Roadworks	4,400.00
67	EFT45566	Australia Post	Postage	11,755.34
68	EFT45230	Australia Post	Agency Collection Fees	6,919.14
69	EFT45225	Australian Civil and Mining Training	Staff Training	495.00
70	EFT45564	Australian Gas Networks Limited	Gas Alterations	8,021.20
71	059597	Australian Institute of Management Group	Membership	415.00
72	EFT45586	Australian Labour and Employment Relations Assoc (SA)	Staff Training	1,120.00
73	EFT45515	Australian Migrant Resource Centre	Library Supplies	40.00
74	EFT45446	Back Centre & Specialty Seating	Office Furniture	40.00
75	EFT45448	Badge A Minit	Name Badges	46.20
76	059562	Bargain Steel Centre	Refund Development Fees	65.50
77	EFT45233	Battery World Hilton	Batteries	638.00
78	EFT45594	BCE & CJ Electrical	Electrical	24,931.90
79	EFT45451	BDO Audit Partnership (SA)	Auditors	6,765.00
80	059563	Beca Pty Ltd	Refund Development Fees	550.00
81	EFT45447	Best Signs	Signage	2,761.00
82	EFT45589	Best Signs	Signage	110.00
83	059564	Bettawood	Refund Development Fees	61.00
84	EFT45453	Bianco Hiring Service Pty Ltd	Hire Toilets	982.57
85	EFT45459	Bianco Walling Pty Ltd	Depot Supplies	3,448.50
86	EFT45457	Bibliotheca Australia Pty Ltd	Library Supplies	1,281.50
87	EFT45450	Big Chief Hire Pty Ltd	Plant Hire	864.88
88	EFT45593	Binforce	Cleaning	60.00
89	EFT45533	BL Shipway & Co Pty Ltd	Depot Supplies	918.59
90	EFT45449	Blade Runner Distributors Pty Ltd	Depot Supplies	616.00
91	EFT45596	Blubuilt Constructions Pty Ltd	Holland Street Plaza Streetscape	1,322.20
92	EFT45149	Bob Jane T Mart - Brooklyn Park	Tyres	5,899.00
93	EFT45236	Bob Jane T Mart - Brooklyn Park	Tyres	6,715.00
94	EFT45587	BOC Limited	Depot Supplies	709.28
95	EFT45235	Bolinda Publishing Pty Ltd	Library Supplies	2,285.03
96	EFT45598	Bolinda Publishing Pty Ltd	Library Supplies	949.05
97	EFT45456	Bolzon Holdings Pty Ltd	Paint	770.00
98	EFT45445	Boral Construction Materials Group Ltd	Roadworks	638.48
99	EFT45458	Bowden Print Group Pty Ltd	Printing	3,107.50
100	059601	Bower Place	Consultants	192.00
101	EFT45510	Bucher Municipal Pty Ltd	Vehicle Maintenance	8,997.94
102	EFT45148	Buckford Illumination Group Pty Ltd	Linear Park Lighting	124,630.15
103	EFT45454	Buckford Illumination Group Pty Ltd	Linear Park Lighting	149,048.96
104	EFT45595	Buckford Illumination Group Pty Ltd	Linear Park Lighting	28,477.71
105	EFT45600	Budget Party Hire	Hire Glassware	103.68
106	EFT45147	Bundaleer Apiaries	Wasp Removal	320.00
107	EFT45231	Bundaleer Apiaries	Wasp Removal	210.00
108	EFT45452	Bundaleer Apiaries	Wasp Removal	160.00
109	EFT45592	Bundaleer Apiaries	Wasp Removal	320.00
110	EFT45444	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	245.48
111	EFT45590	Burson Automotive Pty Ltd	Depot Supplies	602.91
112	EFT45232	Butlers Irrigation	Irrigation	1,314.42

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**18 JULY 2016**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Cheque Total</b>
113	EFT45602	Cabcharge Australia Pty Ltd	Cab Fares	639.27
114	EFT45468	Calypso Tree Co Pty Ltd	Tree Maintenance	1,867.80
115	EFT45150	Camco SA Pty Ltd	Roadworks	13,145.41
116	EFT45603	Camco SA Pty Ltd	Roadworks	90,086.06
117	059599	Cancelled		
118	059600	Cancelled		
119	059608	Cancelled		
120	059610	Cancelled		
121	EFT45460	Canon Australia Pty Ltd	Copier Charges	44.45
122	EFT45240	Career One Pty Ltd	Advertising	2,090.00
123	EFT45608	Cartoon Guy	Entertainment	181.50
124	EFT45463	Cash Security Services Pty Ltd	Banking	726.00
125	EFT45606	Cavill Power Products Pty Ltd	Vehicle Maintenance	227.93
126	059612	Christo Pyromallis	Mendelson Scholarship	4,000.00
127	EFT45616	Chubb Fire & Security Ltd	Security	5,250.23
128	EFT45155	City Circle Newsagents	Library Magazines	57.78
129	EFT45465	City Circle Newsagents	Library Magazines	59.80
130	EFT45609	City Circle Newsagents	Library Magazines	35.17
131	059553	City of Burnside	Transfer Long Service Leave	4,673.83
132	059632	City of Burnside	Transfer Long Sick Leave	666.55
133	059538	City of West Torrens Petty Cash	Petty Cash	3,368.40
134	EFT45241	Civil Safety Products Pty Ltd	Depot Supplies	7,678.00
135	EFT45613	Cleanaway Pty Ltd	Rubbish Disposal	528.63
136	EFT45614	Cleanaway Pty Ltd	Rubbish Disposal	531.08
137	EFT45611	Cleanaway Pty Ltd	Rubbish Disposal	376.26
138	EFT45612	Cleanaway Pty Ltd	Rubbish Disposal	598.11
139	EFT45239	Clever Patch Pty Ltd	Library Supplies	1,992.40
140	EFT45605	Clever Patch Pty Ltd	Library Supplies	4,281.77
141	EFT45473	Click Promos	Promotional Products	433.95
142	EFT45242	Climbing Tree Design Play Create Pty Ltd	Library Entertainment	473.00
143	EFT45152	CMI Hino	Purchase Vehicles	188,596.86
144	EFT45469	CMI Toyota	Vehicle Maintenance	81.08
145	059620	Colin Forster	Refund Parking Expiation	153.00
146	EFT45154	Combined Fire Systems Pty Ltd	Fire Safety	171.60
147	EFT45462	Combined Fire Systems Pty Ltd	Fire Safety	171.60
148	EFT45604	Combo Industries	Vehicle Modifications	27,082.00
149	EFT45559	Commercial SA	Refund Overpaid Rates	230.80
150	EFT45615	Community and Yoga	Yoga Classes	440.00
151	059633	Community Emergency Services Fund	Emergency Service Levy	77,115.30
152	EFT45610	ComWide Radio Services Pty Ltd	Vehicle Maintenance	4,417.27
153	EFT45238	Conquest Solutions Pty Ltd	Software Support	2,640.00
154	EFT45464	Cornes Toyota	Vehicle Maintenance	2,174.50
155	EFT45607	Cornes Toyota	Purchase Vehicle	40,164.90
156	EFT45157	Corporate Health Group Pty Ltd	Medical	1,296.90
157	EFT45472	Corporate Health Group Pty Ltd	Medical	1,336.00
158	EFT45617	Corporate Platters	Catering	973.30
159	EFT45290	Cottonon Group Typo	Thebarton Community Centre Bond Return	500.00
160	EFT45467	Cowandilla Primary School	Hire Graskettball Courts	550.00
161	EFT45734	Cowell Clarke Legal Trust Account	Deposit for Purchase of Manuele Site	775,000.00
162	EFT45471	Crossways Consulting	Consultants	1,980.00
163	059625	D & S Malan	Refund Vacant Land Rebate	961.50
164	EFT45475	Daimler Trucks Adelaide	Vehicle Maintenance	3,040.70
165	EFT45163	Dallas Equipment	Contractor	4,752.00
166	EFT45627	Dallas Equipment	Contractor	3,157.00
167	EFT45623	Daly Pressure Cleaner Repairs	Depot Supplies	566.50
168	059644	Daniel Kirk	Junior Development Grant	500.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**18 JULY 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
169	059649	Danielle Aragon	Junior Development Grant	500.00
170	EFT45277	Daniels Health Services Pty Ltd	Immunisation	182.36
171	EFT45162	Data#3 Limited	Computer Software	3,888.39
172	EFT45477	Data#3 Limited	Computer Software	20,622.62
173	EFT45620	Database Consultants Australia	Computer Equipment	211.20
174	EFT45619	Davalan Industries Pty Ltd	Roadworks	59,856.73
175	059627	David Inglis	Rainwater Tank Rebate	400.00
176	EFT45216	Deborah Johnson	Refund Overpaid Rates	333.75
177	059604	Department for Communities and Social Inclusion	Screening Check	482.90
178	EFT45625	Department of Environ, Water & Natural Resources	NRM Levy	315,034.00
179	EFT45202	Department of Planning, Transport and Infrastructure	Street Lighting / Vehicle Searches	22,047.92
180	EFT45707	Department of Planning, Transport and Infrastructure	Street Lighting / Vehicle Searches	22,688.61
181	EFT45159	Department of the Premier and Cabinet	Act Amendments/Gazette Notices	6,525.20
182	EFT45622	Department of the Premier and Cabinet	Act Amendments/Gazette Notices	74.54
183	EFT45156	Diane Cannan	Reimburse Volunteer Expenses	29.20
184	EFT45626	Direct Comms Pty Limited	TXT2U Messages	398.77
185	EFT45161	Direct Connection Safety	Risk Assessment	8,250.00
186	EFT45624	Direct Mix Concrete Sales	Concrete	17,208.08
187	EFT45158	Diverse Australia	Library DVD's	365.50
188	EFT45474	Dorma Automatics Pty Ltd	Building Maintenance	737.00
189	EFT45210	Downer EDI Works Pty Ltd	Asphalt	415.80
190	EFT45517	Dr Joseph Magliaro	Consultants	242.00
191	EFT45618	Dri-Fast Carpet Cleaning Pty Ltd	Clean Carpets	1,675.00
192	EFT45280	DWS Advanced Business Solutions	DBA Support	1,650.00
193	059554	Dymocks Adelaide	Library Books	8,783.60
194	059634	Dymocks Adelaide	Library Books	87.63
195	EFT45220	E & S Athanasiadis	Depot Supplies	1,026.48
196	EFT45480	Easy Signs	Signage	528.44
197	EFT45629	Easy Signs	Signage	1,139.75
198	EFT45486	EBOS Group Pty Ltd	Immunisation	499.90
199	EFT45484	Ekistics Planning and Design Pty Ltd	Consultants	1,760.00
200	EFT45630	Ekistics Planning and Design Pty Ltd	Consultants	17,864.00
201	EFT45692	Electoral Commission of SA	Keswick Ward Supplementary Election	23,656.60
202	059628	Elena Asikas	Mendelson Scholarship	4,000.00
203	EFT45271	Elizabeth Richards School Supplies Pty Ltd	Library Supplies	97.90
204	EFT45479	EMA Legal	Legal Fees	5,814.82
205	EFT45485	Emergency Fencing	Fencing	3,454.00
206	EFT45483	Engineers Australia	Membership	1,768.00
207	EFT45482	Era Publications	Library Books	1,954.99
208	EFT45628	ERS Australia Pty Ltd	Waste Removal	103.40
209	EFT45165	Esar Home Care	Home Support Services	418.82
210	EFT45478	Esar Home Care	Home Support Services	2,106.58
211	059602	Eva Benkic	Mendelson Scholarship	4,000.00
212	EFT45481	Evelyn Pollard	Reimburse Expenses	360.00
213	EFT45164	Excelerate Learning & Development Australia Pty Ltd	Consultants	4,290.00
214	EFT45167	Expressions SA Pty Ltd	Newspapers	161.00
215	EFT45169	FE Technologies Pty Ltd	Stationery	7,066.40
216	059548	Festival of Hellenika	Thebarton Community Centre Bond Return	120.00
217	EFT45635	First Degree Commercial Refrigeration	Refrigeration Services	329.18
218	EFT45637	Fleet Complete Australia Pty Ltd	Support	194.99
219	EFT45633	Flightpath Architects Pty Ltd	Consultants	15,093.38
220	EFT45632	Forpark Australia (SA)	Playground Equipment	15,840.00
221	059539	Foxtel Cable Television Pty Ltd	Library Connection	210.00
222	EFT45631	Frank Siow Management Pty Ltd	Traffic Management Consultants	12,425.88
223	EFT45170	Fresh Promotions Pty Ltd	Promotional Products	1,996.50
224	EFT45487	Freshford Nurseries Pty Ltd	Plants	7,752.25

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**18 JULY 2016**

<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Cheque Total</b>
225	EFT45244	Frontier Software Pty Ltd	Consultants	880.00
226	EFT45677	Fulton Hogan Industries Pty Ltd	Roadworks	236,857.95
227	EFT45247	Galpins	Auditors	16,500.00
228	EFT45489	Garden City Plastics	Depot Supplies	1,355.17
229	EFT45172	Genpower Australia Pty Ltd	Generator Service	754.71
230	EFT45555	Geoff Weeks	Reimburse Volunteer Expenses	146.00
231	059659	Georgia Williams	Junior Development Grant	500.00
232	059546	Gina Giorgini	Compost Bin Rebate	26.45
233	EFT45176	Gleam Team Domestic Services	Home Support Services	167.87
234	EFT45643	Gleam Team Domestic Services	Home Support Services	394.80
235	EFT45173	GLG GreenLife Group Pty Ltd	Verge Mowing	11,450.18
236	EFT45640	GLG GreenLife Group Pty Ltd	Verge Mowing	4,836.48
237	059623	Going for Gold Pty Ltd	Thebarton Community Centre Bond Return	500.00
238	EFT45542	Gordon J Tregoning Pty Ltd	Depot Supplies	447.00
239	EFT45490	Governance Matters	Staff Training	687.50
240	EFT45175	Grace Records Management (Aust) Pty Ltd	Records Storage	3,259.21
241	EFT45642	Graphic Print Group	Printing	3,744.40
242	EFT45248	Green Steel Supplies Pty Ltd	Depot Supplies	1,010.89
243	EFT45246	Greene Eden Watering Systems Pty Ltd	Irrigation	670.05
244	EFT45245	Greening Australia (SA) Ltd	Landscaping	3,657.50
245	EFT45174	Greenway Turf Solutions	Depot Supplies	539.00
246	EFT45641	GRH Supplies	Depot Supplies	2,098.32
247	EFT45494	Hamilton Holden	Vehicle Maintenance	216.50
248	EFT45287	Harpreet Sandhu	Thebarton Community Centre Bond Return	1,000.00
249	EFT45250	Haughton Honda	Plant Maintenance	701.00
250	EFT45644	Haughton Honda	Plant Maintenance	167.35
251	EFT45177	HDS Australia Pty Ltd	Consultants	4,169.00
252	EFT45492	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	2,967.50
253	EFT45252	Hilton Hemz	Clothing Alterations	30.00
254	EFT45178	Hoban Recruitment	Temp Staff	123.75
255	EFT45253	Hoban Recruitment	Temp Staff	123.75
256	EFT45495	Hoban Recruitment	Temp Staff	123.75
257	EFT45645	Hoban Recruitment	Temp Staff	123.75
258	EFT45646	Hood Sweeney Technology Pty Ltd	Computer Equipment	941.49
259	EFT45179	Houseproud Domestic	Home Support Services	2,915.00
260	059622	HV Tolotta	Thebarton Community Centre Bond Return	500.00
261	EFT45498	Hypernet Computer Distribution	Computer Equipment	130.00
262	EFT45649	IAP2 Australasia	Staff Training	1,705.00
263	EFT45257	Independent Fuels Australia Pty Ltd	Fuel	13,280.25
264	EFT45255	Indigeflora Nursery	Plants	810.15
265	EFT45171	Infor Global Solutions (ANZ) Pty Ltd	Software Support Maintenance	134,409.32
266	EFT45522	Infor Public Sector User Forum	Subscription	1,355.00
267	EFT45180	Institute of Public Administration SA Division Inc	Staff Training	2,951.30
268	EFT45650	Institute of Public Works Engineering Aust Ltd	Subscription	550.00
269	EFT45647	Institute of Public Works Engineering Aust SA Div Inc	Membership	1,210.00
270	059540	Internode Pty Ltd	Internet Connection	219.75
271	059555	Internode Pty Ltd	Internet Connection	899.05
272	059606	Internode Pty Ltd	Internet Connection	49.95
273	059635	Internode Pty Ltd	Internet Connection	49.95
274	EFT45181	Ipar Rehabilitation Pty Ltd	Consultants	3,008.55
275	EFT45648	iSentia Pty Ltd	Media Monitoring	753.50
276	EFT45543	ISS Facility Services Aust Limited	Cleaning	3,588.92
277	EFT45588	J Blackwood & Son Ltd	Depot Supplies	503.74
278	059656	J Lam	Refund Development Fees	182.00
279	EFT45493	James Hay	Reimburse Expenses	60.00
280	EFT45258	Jasol Australia	Cleaning Chemicals	2,082.76

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
**18 JULY 2016**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
281	EFT45502	Jaybro	Depot Supplies	121.00
282	EFT45503	JB HI-FI Solutions	Purchase TV	1,083.50
283	EFT45497	Jeremy Lim	Reimburse Expenses	150.00
284	EFT45639	Jessica Grima	Reimburse Expenses	1,067.98
285	EFT45501	JF Mobile Catering	Catering	2,459.00
286	059636	Jiayi Litten	Mendelson Scholarship	4,000.00
287	059561	JM Fahey	Refund Development Fees	117.50
288	EFT45656	John Kruger	Photography	750.00
289	059646	Jordana Vidmar	Junior Development Grant	500.00
290	EFT45599	Josephine M Bishop	Yoga Classes	400.00
291	EFT45500	JPE Design Studio Pty Ltd	Consultants	17,006.00
292	EFT45621	JR Devereaux	Reimburse Volunteer Expenses	36.45
293	059626	K Singh & B Kaur	Refund Vacant Land Rebate	620.05
294	059650	Kaitlin Potter	Junior Development Grant	200.00
295	059619	Kane Valente	Mendelson Scholarship	4,000.00
296	059611	Kate Obst	Mendelson Scholarship	4,000.00
297	EFT45655	Katnich Dodd	Consultants	385.00
298	EFT45654	Kelley Jones Lawyers	Legal Fees	17,239.81
299	EFT45505	Kellogg Brown & Root Pty Ltd	Professional Fees	18,700.00
300	EFT45261	Kemps Credit Solutions	Debt Collection	200.50
301	059605	Kenneth Do	Mendelson Scholarship	4,000.00
302	EFT45260	Kent Civil Pty Ltd	Roadworks	29,306.59
303	EFT45653	Kerkes Equipment Services	Cleaning Equipment	381.70
304	EFT45549	Kerry Taylor	Reimburse Volunteer Expenses	133.59
305	EFT45288	KM & SM Halifax	Refund Overpaid Rates	633.10
306	EFT45652	Kone Elevators	Lift Maintenance	1,217.67
307	EFT45504	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	1,285.25
308	059639	Kylie Reynolds	Library Workshop	495.00
309	EFT45234	Kym Strelan	Home Advantage Program	599.25
310	EFT45455	Kym Strelan	Home Advantage Program	1,468.50
311	EFT45597	Kym Strelan	Home Advantage Program	765.75
312	059653	Lachlan Eichner	Junior Development Grant	200.00
313	EFT45262	Land Services Group	Searches	1,474.65
314	EFT45506	Lane Print & Post	Printing	550.00
315	EFT45508	Leading Edge Town Planners Pty Ltd	Consultants	4,207.50
316	059658	Leanne Zyner	Cummins Bond Return	400.00
317	EFT45249	Lisa Gilmartin	Reimburse Expenses	180.00
318	EFT45214	Lisa Wallis	Thebarton Community Centre Bond Return	500.00
319	EFT45657	Local Government Association of SA	Staff Training	495.00
320	EFT45507	Logi-Tech Pty Ltd	Computer Equipment	663.25
321	EFT45658	Logi-Tech Pty Ltd	Computer Equipment	6,608.27
322	EFT45659	Lost Pets of South Australia Inc	Dog Microchipping	396.00
323	059647	Lucy Mae Palmer	Junior Development Grant	200.00
324	EFT45730	Luigina Ricciuto	Refund Overpaid Rates	70.00
325	059616	Lynn Thompson	Reimburse Volunteer Expenses	58.40
326	EFT45185	M & B Civil Engineering Pty Ltd	Roadworks	28,075.22
327	EFT45664	M & B Civil Engineering Pty Ltd	Roadworks	313,082.33
328	EFT45563	M Crotti & K Marks	Refund Vacant Land Rebate	427.25
329	059660	Maggie Ao	Mendelson Scholarship	4,000.00
330	EFT45263	Maggie Coaching	Library Workshop	429.00
331	EFT45519	Maggie Coaching	Library Workshop	385.00
332	EFT45731	Maram Properties Pty Ltd	Refund Overpaid Rates	6,053.20
333	EFT45198	Margaret Steuart	Reimburse Expenses	150.00
334	059617	Marjorie Tuckfield	Reimburse Volunteer Expenses	137.60
335	EFT45184	Mark Bowman Consulting Pty Ltd	Consultants	17,622.00
336	EFT45665	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	155,896.95

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
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<b>Ref No.</b>	<b>Cheque/ EFT No.</b>	<b>Payee</b>	<b>Invoice Description</b>	<b>Cheque Total</b>
337	059541	Martys Lunch Bar	Catering	100.30
338	EFT45466	Mary Caputo	Reimburse Volunteer Expenses	23.68
339	059641	Mary Sherlock	Reimburse Expenses	603.00
340	EFT45516	Materne Pennino Hoare Architects	Professional Fees	1,793.00
341	EFT45512	Maughan Thiem	Vehicle Maintenance	298.10
342	EFT45514	Maxima Group Training	Temp Depot Staff	3,708.45
343	EFT45660	Maxima Group Training	Temp Depot Staff	2,956.71
344	EFT45201	Maxima Tempskill	Temp Depot Staff	18,703.35
345	EFT45541	Maxima Tempskill	Temp Depot Staff	18,217.97
346	EFT45703	Maxima Tempskill	Temp Depot Staff	1,903.21
347	EFT45282	Mayor John Trainer	Mayoral Allowance	6,659.05
348	EFT45661	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	5,328.13
349	EFT45511	Metro Holden	Vehicle Maintenance	436.50
350	EFT45470	Michael Craig Consulting	Consultants	198.00
351	EFT45518	Mindful Arts	Library Workshop	300.00
352	EFT45183	Modern Teaching Aids Pty Ltd	Library Supplies	506.95
353	EFT45513	Momar Australia Pty Ltd	Depot Supplies	717.20
354	059614	Mr Wayne Stokes	DAP Member Allowance	1,476.50
355	EFT45663	Murray Cox	Cleaning	3,135.00
356	EFT45662	Murray Darling Association Inc	Membership	3,399.00
357	EFT45561	Muthuhara Adelaide	Thebarton Community Centre Bond Return	500.00
358	EFT45264	Neat N Trim Uniforms Pty Ltd	Corporate Wardrobe	476.71
359	EFT45520	Neverfail Springwater Ltd	Spring Water	417.65
360	EFT45729	Ngoc Nhan Lao	Refund Overpaid Rates	3,092.00
361	059624	Nickolaos Kalathas	Refund Parking Expiation	60.00
362	EFT45667	Norman Waterhouse	Legal Fees	13,344.85
363	EFT45187	Oaklands Road Mower Centre	Mower Repairs / Purchases	2,612.00
364	EFT45265	Oaklands Road Mower Centre	Mower Repairs / Purchases	549.60
365	EFT45668	Oaklands Road Mower Centre	Mower Repairs / Purchases	2,254.00
366	EFT45674	Oaten Media Pty Ltd	Entertainment	400.00
367	EFT45188	Objective Corporation Limited	Software Support	48,095.41
368	EFT45186	Officeworks Superstores Pty Ltd	Stationery	551.54
369	EFT45669	Option [a] Pty Ltd	Holland Street Plaza Art Mural	9,570.00
370	059556	Optus Billing Services Pty Ltd	Telephone	15.27
371	EFT45267	Opus International Consultants Ltd	Consultants	10,223.95
372	EFT45266	Orana	Home Advantage Program	3,797.78
373	EFT45670	Orana	Home Advantage Program	3,360.93
374	EFT45521	Origin Energy Electricity Limited	Power	74,122.95
375	EFT45673	Origin Energy Electricity Limited	Power	11,899.50
376	EFT45671	Our Earth Pest Control	Pest Control	192.50
377	EFT45554	Owen Wheeler	Reimburse Volunteer Expenses	21.90
378	EFT45675	Oxigen Pty Ltd	Consultants	44,000.00
379	EFT45168	P & A Fragomeli Excavations	Roadworks	8,865.78
380	EFT45243	P & A Fragomeli Excavations	Roadworks	693.00
381	EFT45488	P & A Fragomeli Excavations	Roadworks	28,170.52
382	EFT45634	P & A Fragomeli Excavations	Roadworks	11,238.37
383	EFT45211	P & K Reynolds	Refund Vacant Land Rebate	495.85
384	EFT45217	P Gaylard & MJ Park	Refund Overpaid Rates	309.65
385	EFT45270	Pacific Hydro Retail Pty Ltd	Green Power Sales	121.67
386	EFT45268	Packwise	Depot Supplies	532.00
387	EFT45565	Paula Lombardi	Refund Overpaid Rates	454.30
388	EFT45678	Peats Soil & Garden Supplies	Loam	382.80
389	EFT45553	Pegi Williams Book Shop	Library Books	302.43
390	059638	Peter McCarthy	Mendelson Scholarship	4,000.00
391	EFT45496	Phil Harnett	Reimburse Expenses	150.00
392	EFT45682	Planning Institute of Australia	Membership	610.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
393	EFT45523	Planning Studio Pty Ltd	Consultants	1,813.90
394	EFT45190	Platters Plus Catering Pty Ltd	Catering	279.40
395	EFT45680	Platters Plus Catering Pty Ltd	Catering	551.46
396	EFT45191	Powerstaff Consulting	Temp Staff	8,403.03
397	EFT45525	Pro Bitumen Pty Ltd	Roadworks	1,045.00
398	EFT45676	Professional Linemarking Pty Ltd	Linemarking	6,100.60
399	EFT45189	Proludic Pty Ltd	Playground Equipment	258.78
400	EFT45269	Property & Advisory Pty Ltd	Consultants	4,114.00
401	EFT45524	Property & Advisory Pty Ltd	Consultants	3,366.00
402	059542	Provenance Indigenous Plants	Plants	735.90
403	EFT45684	Public Libraries SA Inc	Staff Training	1,571.22
404	EFT45681	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	607.75
405	059545	R & J Haese	Refund Vacant Land Rebate	495.85
406	059609	Rahul Malhotra	Mendelson Scholarship	4,000.00
407	059550	Ray White Henley Beach	Refund Overpaid Rates	333.75
408	EFT45215	Rebekah Marzahn	Refund Overpaid Rates	224.25
409	EFT45194	Records & Information Management Professionals Australasia	Membership	1,245.00
410	EFT45192	Redman Solutions Pty Ltd	Software Support	18,319.58
411	EFT45685	Redman Solutions Pty Ltd	Software Support	1,320.00
412	EFT45256	Redstack Pty Ltd	Subscription	6,107.20
413	EFT45527	Reece Pty Ltd	Irrigation	2,541.74
414	EFT45529	Rentokil Initial Pty Ltd	Pest Control	506.00
415	EFT45526	Rentokil Tropical Plants	Indoor Plant Hire	589.11
416	059557	Repro	Depot Supplies	249.00
417	059551	Rhythm Dance and Events	Thebarton Community Centre Bond Return	500.00
418	EFT45193	Richmond Wheel and Castor Co	Depot Supplies	165.00
419	EFT45686	Richmond Wheel and Castor Co	Depot Supplies	124.41
420	EFT45530	Ricoh Australia Ltd	Copy Charges	4,375.30
421	EFT45532	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
422	059607	Rita Kellaway	Mendelson Scholarship	4,000.00
423	EFT45195	Roadrunner Couriers	Couriers	605.45
424	EFT45528	Roadrunner Couriers	Couriers	696.61
425	EFT45531	Roadshow Films Pty Ltd	Library Film Showing	220.00
426	EFT45688	Roadside Services & Solution	Depot Supplies	1,249.20
427	EFT45687	Rocla Pipeline Products	Depot Supplies	15,223.18
428	EFT45690	Roofdex Pty Ltd	Home Support Services	396.00
429	EFT45272	Rundle Mall Plaza Newsagency	Library Magazines	641.52
430	EFT45689	Rundle Mall Plaza Newsagency	Library Magazines	416.84
431	EFT45289	S & G Alvaro	Refund Overpaid Rates	4,613.95
432	EFT45536	S & P Graphics	Stationery	251.99
433	EFT45693	SA Metropolitan Fire Service	Alarm Response Callout	590.10
434	059615	SA Power Networks	Power	7,209.55
435	EFT45540	SA Window Cleaning Pty Ltd	Window Cleaning	4,482.50
436	059645	Sarah Chappel	Junior Development Grant	500.00
437	EFT45560	Say Ying Toh	Refund Overpaid Rates	244.35
438	EFT45538	School of Chinese Music & Arts	Library Program	308.00
439	EFT45700	School of Chinese Music & Arts	Library Program	1,100.00
440	059621	Scott A Hocevar	Refund Dog Registration	21.00
441	EFT45279	Seek Limited	Advertising	363.00
442	EFT45537	Seelect Educational Supplies Pty Ltd	Library Supplies	408.00
443	059558	Sensis Pty Ltd	Yellow Pages Listing	29.23
444	059640	Shirley Sampson	Reimburse Volunteer Expenses	58.40
445	059552	Sierra Leone Community of SA	Thebarton Community Centre Bond Return	500.00
446	EFT45695	Snap Hilton	Printing	885.78
447	EFT45274	Solitaire Automotive	Vehicle Maintenance	379.00
448	EFT45273	Solo Resource Recovery	Rubbish Removal	178.20



**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
449	EFT45691	Solo Resource Recovery	Garbage Collection & Waste Disposal	427,001.46
450	EFT45491	Sonia Gallarello	Reimburse Expenses	150.00
451	EFT45732	South Australian Armwrestling Assoc	Thebarton Community Centre Bond Return	500.00
452	EFT45200	Southcare Medical Services	Medical	110.00
453	EFT45153	Southern Cross Protection	Patrol Service	4,081.81
454	EFT45197	Southfront	Consultants	25,080.39
455	EFT45535	Southland Supply Group	Depot Supplies	113.85
456	EFT45702	Spray Shop	Depot Supplies	1,487.88
457	EFT45196	St John Ambulance Australia SA Inc	First Aid Training	2,150.00
458	059547	Stanley Tsiros	Refund Parking Permit Fee	25.00
459	EFT45601	Staples Australia Pty Ltd	Stationery	1,780.79
460	059655	Sterling Homes Pty Ltd	Refund Development Fees	697.37
461	EFT45698	Streamline Plumbing SA Pty Ltd	Plumbing	4,333.94
462	EFT45696	Street Furniture Australia Pty Ltd	Depot Supplies	314.60
463	EFT45278	Stumpy Stumps	Grind Stumps	950.00
464	EFT45539	Stumpy Stumps	Grind Stumps	650.00
465	EFT45701	Stumpy Stumps	Grind Stumps	1,200.00
466	EFT45534	Sublime PC Gear	Library Supplies	1,500.00
467	059642	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	712.53
468	EFT45694	Sunny Industrial Brushware	Sweeper Brooms	3,074.50
469	EFT45199	Super Hands Cleaning Solutions	Home Support Services	367.50
470	EFT45276	Sure Search Locations	Service Location	968.00
471	EFT45275	Surfacing Contractors Australia Pty Ltd	Repair Softfall	511.50
472	EFT45636	Susan Ainslee Frazer	Reimburse Volunteer Expenses	497.28
473	059549	Suzanne Donovan	Refund Parking Permit Fee	70.00
474	EFT45697	Sync Cabling Solutions Pty Ltd	Lighting	57,469.50
475	EFT45715	Taking Care of Trees	Tree Maintenance	1,785.00
476	059648	Talia Bilardo	Junior Development Grant	200.00
477	EFT45546	Tape Printers of Australia	Printing	225.50
478	EFT45548	Taylor Cullity Lethlean	Consultants	9,548.00
479	EFT45714	Telelink Business Systems Pty Ltd	Phone System Replacement	119,338.88
480	059543	Telstra	Telephone	47.83
481	059559	Telstra	Telephone	151.68
482	059618	Telstra	Telephone	8,311.59
483	059643	Telstra	Telephone	15,173.47
484	059637	Terry Mahoney	Vehicle Maintenance	125.95
485	EFT45146	The Adelaide Tree Surgery	Tree Maintenance	18,502.00
486	EFT45228	The Adelaide Tree Surgery	Tree Maintenance	5,137.00
487	EFT45443	The Adelaide Tree Surgery	Tree Maintenance	1,947.00
488	EFT45584	The Adelaide Tree Surgery	Tree Maintenance	8,613.00
489	EFT45437	The Amazing Magic Mike	Library Performance	295.00
490	EFT45591	The Backflow Shop	Plumbing	1,834.84
491	EFT45151	The Charlotte Trust	Contractor	1,584.00
492	EFT45461	The Charlotte Trust	Contractor	1,212.75
493	059603	The City of Campbelltown	Staff Training	275.00
494	EFT45476	The Defib Shop Pty Ltd	Defibrillator	2,514.95
495	EFT45160	The Department for Correctional Services	Litter Collection	1,320.00
496	EFT45166	The Educational Experience Pty Ltd	Library Supplies	597.96
497	EFT45672	The O'Neill Group Pty Ltd	Professional Fees	10,353.75
498	EFT45683	The Paper Bahn	Stationery	4,992.56
499	EFT45679	The Personnel Risk Management Group	Security Checks	96.80
500	EFT45699	The Shed King	Deposit for Shelter	1,131.00
501	EFT45717	Tie Networks Pty Ltd	Phone Equipment	563.20
502	EFT45203	TNPK Staff Pty Ltd	Temp Compliance Staff	16,741.56
503	EFT45544	TNPK Staff Pty Ltd	Temp Compliance Staff	18,328.20
504	EFT45708	TNPK Staff Pty Ltd	Temp Compliance Staff	2,310.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING**  
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
505	EFT45182	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
506	EFT45499	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
507	EFT45281	Tom's Car Wash	Vehicle Maintenance	5,129.30
508	EFT45706	Tonkin Consulting	Consultants	2,095.50
509	EFT45704	Toro Australia Pty Ltd	Mower Repairs	32.89
510	EFT45709	Torrens Safety	Depot Supplies	4,536.62
511	EFT45705	Total Construction Surveys Pty Ltd	Survey and Setout	18,100.50
512	EFT45638	Totally Workwear Richmond	Safety Clothing	52.40
513	EFT45259	Tracey Beaumont	Catering	756.00
514	EFT45651	Tracey Beaumont	Catering	765.60
515	EFT45711	Transponder Technologies	Depot Supplies	990.00
516	EFT45713	Tree Care Machinery	Depot Supplies	1,122.25
517	EFT45205	Tree Environs Pty Ltd	Consultants	1,584.00
518	EFT45547	Trees for Life	Native Plant Giveaway	7,327.82
519	EFT45716	Trent Kelly Turf Services Pty Ltd	Plant Maintenance	6,600.00
520	EFT45712	Trims	Clothing	681.48
521	EFT45204	Triple Cherry Coffee	Coffee Supplies	250.00
522	EFT45545	Triple Cherry Coffee	Coffee Supplies	250.00
523	EFT45710	Triple Cherry Coffee	Coffee Supplies	250.00
524	059565	U Rajani	Refund Development Fees	105.00
525	EFT45550	Unique Urban Built Pty Ltd	Building Maintenance	23,617.88
526	EFT45720	Unique Urban Built Pty Ltd	Building Maintenance	301,710.09
527	EFT45718	Urban Development Institute of Aust SA	Staff Training	2,035.00
528	EFT45719	UrbanVirons Group Pty Ltd	Tree Maintenance	10,879.00
529	EFT45283	Utintja Consulting	Consultants	2,475.00
530	EFT45724	Victor Concrete Pumping Pty Ltd	Roadworks	1,012.00
531	EFT45206	Vili's	Catering	252.12
532	EFT45721	Vili's	Catering	252.12
533	EFT45551	Vintek Pty Ltd	Computer Equipment	1,030.45
534	EFT45722	Vintek Pty Ltd	Computer Equipment	308.26
535	EFT45723	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
536	EFT45725	VIP Franchise Network Pty Ltd	Gift Vouchers	3,500.00
537	EFT45207	Vocus Communications Ltd	Service Alterations	54,565.50
538	EFT45208	Walter Brooke & Associates Pty Ltd	Architect Design	7,212.70
539	EFT45284	Walter Brooke & Associates Pty Ltd	Architect Design	47,492.78
540	EFT45557	Warner & Webster Pty Ltd	Immunisation	3,033.80
541	EFT45558	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	6,818.35
542	EFT45728	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	6,036.11
543	EFT45254	WE Hughes Pty Ltd	Home Advantage Program	405.00
544	EFT45285	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	12,595.00
545	EFT45556	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	16,885.00
546	EFT45727	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	6,765.00
547	059560	Wholesale Plants and Products Pty Ltd	Plants	6,673.26
548	EFT45213	William Galimi	Thebarton Community Centre Bond Return	500.00
549	059544	Windmill Educational Pty Ltd	Library Supplies	47.00
550	EFT45726	Windmill Educational Pty Ltd	Library Supplies	179.75
551	EFT45552	Workcomp Pty Ltd	Recruitment	363.00
552	EFT45209	Worlds Best Specialised Cleaning	Graffiti Removal	4,620.00
553	EFT45251	WR Haslam	Audit Committee Allowance	768.00
554	EFT45286	WSP Australia Pty Ltd	Consultants	8,758.20
				<b>5,512,384.65</b>

## 11.2 Property Leases

### Brief

This report provides information on overdue property lease payments that are greater than \$2,000.

### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

### Introduction

This report provides information on the property lease payments that are overdue, pursuant to the requirements of a Council resolution of 21 June 2016.

### Discussion

The following lease amounts have been invoiced and were overdue as at 30 June 2017. A comparison is provided with the situation as at 31 March 2017 and 30 June 2016.

Debtor	As at 30 Jun 2016	As at 31 Mar 2017	As at 30 Jun 2017	Variance
Weslo Holdings	10,596.94	10,797.04	45,482.14	34,685.10
West Adelaide Football Club	0.00	2,627.01	0.00	-2,627.01
<b>Total</b>	<b>\$10,596.94</b>	<b>\$13,424.05</b>	<b>\$45,482.14</b>	<b>\$32,058.09</b>

### Weslo Holdings

The amount currently outstanding is made up of two overdue monthly lease payments for the premises at 164-166 South Road, one overdue lease payment for Thebarton Theatre plus other invoices for electricity reimbursements, SA water reimbursements and interest charges on overdue payments.

### Conclusion

The report provides information on the property lease payments that are overdue, in response to a Council resolution on 21 June 2016.

### Attachments

Nil

### 11.3 Mendelson Financial Report June 2017

#### Brief

This report provides interim information on the financial performance of the Mendelson Foundation as at 30 June 2017.

#### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

#### Discussion

The following financial reports as at 30 June 2017 are attached for Elected Member information:

- Balance Sheet (**Attachment 1**);
- FMD Financial Pty Ltd Investment Portfolio Report (**Attachment 2**);
- Cash Movement Report (**Attachment 3**).

For the twelve month period ended 30 June 2017, FMD Financial Pty Ltd is reporting a net return on investments of 14.3 per cent, as follows:

	Jun	Mar
	Interim Month YTD	Actual Month YTD
Market Movement on Equities	\$ 125,208.06	\$ 105,257.76
Add Dividends	\$ 53,495.24	\$ 43,808.60
Add Interest	\$ 4,326.21	\$ 4,026.59
	<hr/>	<hr/>
	\$ 183,029.51	\$ 153,092.95
Less Trustee Charges	\$ 11,810.22	\$ 8,764.46
	<hr/>	<hr/>
<b>Net Return</b>	<b>\$ 171,219.29</b>	<b>\$ 144,328.49</b>
	<hr/>	<hr/>
Fund Balance @ 1 July 16	\$ 1,195,617.87	\$ 1,195,617.87
<b>Net Return on Investments</b>	<b>14.3%</b>	<b>12.1%</b>

**Attachment 2** shows defensive (or income) assets and growth assets separately, to highlight the weighting between the two as a way of monitoring compliance with investment policy targets.

The weighting at 30 June 2017 is 26.7 per cent for income assets and 73.3 per cent for growth assets, which contrasts favourably with our policy targets as shown below:

	<b>Target Weightings</b>	<b>Actual Weightings</b>
Income Assets	No Less Than 25%	26.7%
Growth Assets	No Greater Than 75%	73.3%

### **Conclusion**

Interim information is provided in this report on the financial performance of the Mendelson Foundation as at 30 June 2017.

### **Attachments**

- 1. Mendelson Foundation Balance Sheet as at 30 June 2017**
- 2. Mendelson Foundation Financial Portfolio Report as at 30 June 2017**
- 3. Mendelson Reconciliation as at 30 June 2017**

**CITY OF WEST TORRENS  
MAX AND BETTE MENDELSON FOUNDATION  
BALANCE SHEET AS AT 30 JUNE 2017**

	\$ Final at 30/06/16	\$ Interim at 30/06/17	\$ Variance
<b>CURRENT ASSETS</b>			
Cash held at Council	16,738	37,567	20,829
Investments - FMD Financial Pty Ltd	1,190,039	1,298,625	108,586
GST Refunds/Imputation Credits Due	294	320	26
Dividend Income due not yet received	5,579	0	(5,579)
<b>Total Current Assets</b>	1,212,650	1,336,512	123,862
<b>Non-Current Assets</b>	0	0	0
<b>TOTAL ASSETS</b>	<b>1,212,650</b>	<b>1,336,512</b>	<b>123,862</b>
Less Liabilities	0	0	0
<b>NET ASSETS</b>	<b>1,212,650</b>	<b>1,336,512</b>	<b>123,862</b>
<b>FOUNDATION WEALTH</b>			
Accumulated Funds **	1,212,650	1,336,512	123,862
Reserves	0	0	0
<b>TOTAL FOUNDATION WEALTH</b>	<b>1,212,650</b>	<b>1,336,512</b>	<b>123,862</b>
 ** Accumulated Funds - Opening		1,212,650	
Plus Revenue		203,030	
Less YTD Expenditure		79,167	
 <b>Accumulated Funds - Closing</b>		<b>1,336,512</b>	



**CITY OF WEST TORRENS  
MAX AND BETTE MENDELSON FOUNDATION  
FMD FINANCIAL PTY LTD PORTFOLIO REPORT AS AT 30/06/2017**

	Balance at 30/06/2016 \$	Weight at 30/06/2016 %	Balance at 30/06/2017 \$	Weight at 30/06/2017 %	Variance \$	Variance %
ANZ Convertible Pref Cap Note2	29,748	2.5%	34,459	2.7%	4,711	15.8%
ANZ Banking Grp Ltd (ANZPG)	31,521	2.6%	31,006	2.4%	(515)	-1.6%
CBAPD PERSP VII	26,454	2.2%	28,950	2.2%	2,496	9.4%
NAB Income Securities	32,330	2.7%	38,377	3.0%	6,048	18.7%
Westpac Non-Cum Converting Perp Cap Note II	52,412	4.4%	57,980	4.5%	5,568	10.6%
Term Deposit	145,000	12.1%	145,000	11.2%	0	0.0%
Cash	51,069	4.3%	11,245	0.9%	(39,824)	-78.0%
Dividends due not yet received	5,579	0.5%	0	0.0%	(5,579)	-100.0%
<b>Total for Defensive Assets:</b>	<b>374,112</b>	<b>31.3%</b>	<b>347,017</b>	<b>26.7%</b>	<b>(27,095)</b>	<b>-7.2%</b>
Ansell Limited	0	0.0%	0	0.0%	0	0.0%
Argo	25,965	2.2%	26,692	2.1%	727	2.8%
BHP Billiton	25,648	2.1%	42,952	3.3%	17,304	67.5%
CSL	34,805	2.9%	83,646	6.4%	48,841	140.3%
MFG	67,981	5.7%	37,117	2.9%	(30,864)	-45.4%
CBA	22,660	1.9%	38,755	3.0%	16,095	71.0%
NAB	30,592	2.6%	35,597	2.7%	5,004	16.4%
Origin Energy Limited	10,281	0.9%	12,266	0.9%	1,985	19.3%
Qube Holdings Ltd	34,403	2.9%	43,671	3.4%	9,268	26.9%
Ramsay Health Care	42,195	3.5%	43,277	3.3%	1,082	2.6%
ResMed Inc	19,937	1.7%	24,116	1.9%	4,179	21.0%
Rio Tinto	29,985	2.5%	52,261	4.0%	22,277	74.3%
Santos Limited	11,670	1.0%	7,620	0.6%	(4,049)	-34.7%
Sydney Airport	68,886	5.8%	70,375	5.4%	1,489	2.2%
Westpac Corporation Deferred Ex St George	38,132	3.2%	39,571	3.0%	1,440	3.8%
Woodside Petroleum Ltd Ord	28,907	2.4%	32,170	2.5%	3,263	11.3%
Woolworths	15,814	1.3%	19,334	1.5%	3,520	22.3%
MLC Platinum Global Fund	57,061	4.8%	65,708	5.1%	8,648	15.2%
Magellan Global Fund	76,850	6.4%	86,489	6.7%	9,639	12.5%
Walter Scott Global Equity Fund	78,940	6.6%	83,450	6.4%	4,510	5.7%
RARE Infrastructure Ltd	100,796	8.4%	106,540	8.2%	5,744	5.7%
<b>Total for Growth Assets:</b>	<b>821,506</b>	<b>68.7%</b>	<b>951,609</b>	<b>73.3%</b>	<b>130,102</b>	<b>15.8%</b>
<b>Total Investments</b>	<b>1,195,618</b>	<b>100.0%</b>	<b>1,298,625</b>	<b>100.0%</b>	<b>103,007</b>	<b>8.7%</b>

**MENDELSON RECONCILIATION  
CASH HELD BY FMD FINANCIAL PTY LTD  
AS AT 30/06/2017**

	\$	\$
<b>Balance at 30/06/2016</b>		196,068.60
<u>Add</u> <u>Sales Equities</u>		
Bank of QLD TD 3.05%	147,265.77	
Ansell Limited - Ordinary Fully Paid (ANN)	34,368.94	
NAB TD 2.60%	145,950.25	
		327,584.96
<u>Less</u> <u>Equities - Purchases</u>		
NAB TD 2.60%	145,000.00	
AMP TD 2.75%	145,000.00	
Magellan Fin Grp Ltd - Ordinary Fully Paid (MFG)	30,101.06	
BHP Billiton Limited - Ordinary Fully Paid (BHP)	15,021.50	
Rio Tinto Limited - Ordinary Fully Paid (RIO)	10,008.90	
Qube Holdings Ltd - Ordinary Fully Paid (QUB)	2,439.30	
		347,570.76
<u>Add</u> <u>Dividends/Interest/Income</u>		
Interest Received in July 2016	87.20	
Dividend Income Received in July 2016	17,613.37	
Interest Received in August 2016	81.77	
Dividend Income Received in August 2016	1,897.53	
Interest Received in September 2016	80.49	
Dividend Income Received in September 2016	5,383.67	
Interest Received in October 2016	95.47	
Dividend Income Received in October 2016	1,996.10	
Interest Received in November 2016	87.02	
Dividend Income Received in November 2016	379.69	
Interest Received in December 2016	90.84	
Dividend Income Due Received in December 2016	3,515.44	
Interest Received in January 2017	172.25	
Dividend Income Due Received in January 2017	1,546.19	
Interest Received in February 2017	115.36	
Dividend Income Received in February 2017	3,731.53	
Interest Received in March 2017	98.82	
Dividend Income Received in March 2017	4,292.87	
Interest Received in April 2017	107.23	
Dividend Income Received in April 2017	4,741.16	
Interest Received in May 2017	80.26	
Dividend Income Due Received in May 2017	3,789.69	
Interest Received in June 2017	13.31	
Dividend Income Due Received in June 2017	1,155.79	
		51,153.05

**MENDELSON RECONCILIATION  
CASH HELD BY FMD FINANCIAL PTY LTD  
AS AT 30/06/2017**

	\$	\$
<u>Less</u> <u>Fees</u>		
FMD Financial Pty Ltd Administration Fee inc. GST (June)	1,025.69	
FMD Financial Pty Ltd Administration Fee inc. GST (July)	1,029.19	
FMD Financial Pty Ltd Administration Fee inc. GST (August)	1,039.89	
FMD Financial Pty Ltd Administration Fee inc. GST (September)	1,042.89	
FMD Financial Pty Ltd Administration Fee inc. GST (October)	1,060.64	
FMD Financial Pty Ltd Administration Fee inc. GST (November)	1,145.60	
FMD Financial Pty Ltd Administration Fee inc. GST (December)	1,040.03	
FMD Financial Pty Ltd Administration Fee inc. GST (January)	1,065.74	
FMD Financial Pty Ltd Administration Fee inc. GST (February)	1,191.24	
FMD Financial Pty Ltd Administration Fee inc. GST (March)	1,079.18	
FMD Financial Pty Ltd Administration Fee inc. GST (April)	1,136.90	
Cash Call - Cash held at council	58,000.00	
FMD Financial Pty Ltd Administration Fee inc. GST (May)	1,134.25	
		70,991.24
		<hr/>
<b>Term Deposit at 30/06/2017</b>		145,000.00
<b>Macquarie Cash Mgt Acct at 30/06/2017</b>		11,244.61
		<hr/>
Less    Macquarie Cash Mgt Acct and Term Deposit		156,244.61
		<hr/>
<b>Imbalance</b>		-
		<hr/>

## 11.4 Final 2017-2022 Dog and Cat Management Plan

### Brief

This report presents the final 2017-2022 Dog and Cat Management Plan to the Council for endorsement and in turn referral to the Dog and Cat Management Board for approval.

### RECOMMENDATION

It is recommended to Council that the final 2017-2022 Dog and Cat Management Plan be endorsed and in turn referred to the Dog and Cat Management Board for approval.

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### Introduction

Section 26A of the *Dog and Cat Management Act 1995* requires each council to prepare a plan for the management of dogs and cats within its area. A plan of management must:

- Include provisions for parks where dogs may be exercised off-leash and for parks where dogs must be under effective control by means of physical restraint, and may include provisions for parks where dogs are prohibited; and
- Cover five year periods and be prepared and presented to the Dog and Cat Management Board (the Board) at least 6 months before it is to take effect; and
- Be approved by the Board before it takes effect.

The Board's *Policy for Approval of Plans of Management (Dogs and Cats)* stipulates that councils must follow the following process when seeking the Board's approval of plans of management:

- Draft plan submitted to Board staff for comment;
- Council endorsement of the final plan;
- Final plan submitted for Board approval.

The final plan incorporates the Board's policy requirements of key performance indicators and the 2017 legislative changes.

The draft 2017-2022 Dog and Cat Management Plan was provided to the Board on the 25 May 2017 and feedback was finalised on the 13 June 2017. Public consultation on the proposed actions was conducted in accordance with Council's *Public Consultation* policy from the 7 June to the 29 June 2017.

The final 2017-2022 Dog and Cat Management Plan is presented to Council following the Board and public consultation and consideration of the feedback received. The plan is to come into effect in November 2017, six months following the draft plan being provided to the Board in May 2017.

### Discussion

The final plan (**Attachment 1**) has been revised, considering the feedback received during the public consultation period from the 7 June to the 29 June 2017. Five submissions were received in relation to the following key result areas (KRAs):

- D Rushton, Dog and Cat Management Board, written submission - seeking clarification of information;
- S Fotopoulos, resident, email submission - KRA 1 and KRA 2 - more prohibited / on-leash areas and fenced playgrounds suggested and enforcement of effective control and faeces management.
- S Wood, email submission - KRA 2 - suggested more off-leash areas and supports fenced playgrounds.
- S Frazer, resident, email submission - KRA 1 and KRA 4 - suggested more regarding stray cats, cat registration and night curfew for cats.
- S White, email submission - KRA 4 - suggested cat registration.

One response was seeking clarification to the following two points, which resulted in relatively minor amendments through re-wording and the insertion of an additional point in the draft plan as follows:

Page	Original	Revised
3	Desexing - introducing the requirement (proposed) for all new generations of dogs and cats over six months of age to be desexed.	Desexing - introducing the requirement for all dogs and cats over six months of age to be desexed (proposed to apply to new generations only).
13	'Dog off-leash areas'	(additional dot point) parks and reserves, except prohibited areas and when organised sport is being played

### Issues identified

Four responses identified issues, with one requesting more dog off-leash areas and one requesting more dog prohibited areas within the city.

In Council's parks and reserves, unless signed 'dogs on-leash' or 'dogs prohibited', dogs can be exercised off-leash providing the dogs are kept under effective control. In relation to more prohibited areas, Council has endorsed prohibiting dogs in fenced playgrounds and placed restrictions in a couple of parks/reserves by prohibiting dogs or dogs to be on a leash.

Therefore no changes to the plan were considered necessary based on this feedback as the key result area 2 - Create a sustainable 'pet friendly' environment objective is to incorporate the needs of pet owners in urban planning, open space planning and community development planning.

The other two responses called for cat registration to be introduced, with one suggested a cat curfew be considered. Public consultation on cat laws within the City of West Torrens can occur at any time as indicated in KRA 3, 'Provide a strong regulatory framework'. Topics for consultation may include limits on numbers, confinement/curfews, nuisance offences, and registration and enforcement provisions. No changes are proposed to the plan given changes are possible at any future time.

Issues identified can also be addressed during the community consultation process scheduled to begin in 2019.

### Significance of issues

Council currently receives in excess of 700 animal management complaints per annum, mostly dog related, a number that is expected to increase as the city moves to higher density living and the demographics of the area changes.

Council's efforts to increase the levels of responsible animal management have largely concentrated on compliance activities such as the investigation of offences and the enforcement of legislation. Prevention activities and community education have not been a priority due to current resourcing levels and staff turnover, but this is expected to change.

## **Actions identified**

The final plan identifies five key result areas:

- Cultivate the community benefits of pet ownership;
- Create a sustainable 'pet friendly' environment;
- Provide a strong regulatory framework;
- Maximise identification for life; and
- Encourage good animal behaviours

The associated actions focus on:

- Preventing problems caused by inappropriate or ineffective animal management;
- Dealing with issues through investigation of complaints and enforcement of legislation.

## **Conclusion**

The final 2012-2017 Dog and Cat Management Plan has been built on the previous plan and addresses the new legislative requirements for Council and dog and cat owners.

A key focus of the final plan is improving Council's capacity to prevent animal management problems whilst working within resourcing and budget limitations.

## **Attachments**

1. **Final 2017-2022 Dog and Cat Management Plan**
2. **Overview of Public Consultation Responses**





## **Dog and Cat Management Plan 2017-2022**

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## Introduction by the Chief Executive Officer

During the next two years, changes will be made to legislation that governs the way South Australians look after their dogs and cats. As such, it's timely that our Council reviews its Dog and Cat Management Plan in readiness for these changes and to ensure that the issues highlighted by our community in the 2012-2017 Animal Management are being considered.

This Dog and Cat Management Plan provides a summary of how we have been progressing the control and wellbeing of domestic animals in West Torrens, not just from a regulatory perspective but education as well. It also outlines how we will address Council's responsibilities when it comes to changes in the *Dog and Cat Management Act 1995*.

The City of West Torrens aims to foster responsible dog and cat management by encouraging residents to:

- select the right pet; taking into consideration compatibility, lifestyle, care and cost
- be mindful of minimising possible negative impacts on neighbours, the wider community and the environment
- be a good citizen by complying with relevant laws and responsibilities.

Council has a role to inform and educate pet owners about their responsibilities and what the changes to legislation will mean to them. We also have a duty to ensure that those who don't have dogs and cats can enjoy public open spaces and peace at home without encountering nuisance animal behaviours.

This supports the aspirations set out in our Community Plan 'Towards 2025'.

Council's Community Plan is our over-arching blueprint that helps us prepare for the future of our city across all aspects - community life, natural and built environment, business and financial sustainability.

As part of our Community Plan, we are committed to engaging with our community and encouraging them to be part of an active, healthy and learning community. We are also aspiring to provide well designed, functional open spaces that will meet the needs of our residents, pet owners included.

Council recognises the benefits that owning a pet can have for individuals and families. We understand that the majority of pet owners in West Torrens do the right thing by their pet, as well as the local community, so we want to ensure that the education and support our Council provides will help when it comes to enacting the new legislative changes.

Because changes are occurring over the next two years, we plan to provide an opportunity for our residents to offer feedback and suggestions once all legislation changes have been adopted.

Our Vision is to be the best place to live, work and enjoy life. We trust you share our vision!

**Terry Buss**  
Chief Executive Officer



## Why do we need a Dog and Cat Management Plan?

The *Dog and Cat Management Act 1995* requires all South Australian councils to prepare a five year Dog and Cat Management Plan for their area. A new plan is required to replace the 2012-2017 Animal Management Plan.

This Dog and Cat Management Plan 2017-2022 (the Plan) builds on the previous animal management plans produced by Council, previous community concerns, our Community Plan 'Towards 2025' and By-Law 5 - Dogs while incorporating the new legislative responsibilities for dog and cat owners and councils.

The main focus of the Plan is to address the immediate need to implement the changes to the *Dog and Cat Management Act 1995* throughout 2017 and 2018, supporting the community with a smooth and informed transition. We aim to do this by:

- proactive communication and education strategies
- implementing short term actions to alleviate immediate impacts
- setting realistic, long term actions to address the causes of problems
- committing to measurable activities
- taking a whole-of-Council approach with actions identified from across Council
- prioritising actions to support local community needs.

## Changes to the Dog and Cat Management Act 1995

In 2012 the Parliament of South Australia held a Select Committee on Dogs and Cats as Companion Animals (the Committee) and sought public opinion on dog and cat ownership in South Australia. The Final Report of the Committee<sup>1</sup> made 13 recommendations in relation to:

- options for the regulation of welfare standards for breeding companion dogs and cats
- the adequacy of regulation of the source of companion dogs and cats for sale
- the adequacy of regulation of non-retail-shop trade in companion dogs and cats
- the feasibility of a mandatory cooling off period between registering intent to purchase a companion dog or cat and taking possession of the animal
- how the registration, microchipping and de-sexing of companion dogs and cats might address the goals of eliminating cruelty and minimising euthanasia.

Following the publication of the Final Report of the Committee, the *Dog and Cat Management Act 1995* was reviewed so the recommendations could be addressed. The review process included public consultation through the South Australian Government's 'yourSAy' website and a Citizen's Jury on Dog and Cat Management. The Citizen Jury 2015 Final Report to the Government of South Australia, 'Reducing unwanted Dogs and Cats'<sup>2</sup> completed the public consultation process and made a further 7 recommendations in relation to:

- preventing abandonment
- reducing supply
- reuniting pets with their owners.

In July 2016 the *Dog and Cat Management Amendment Bill* was passed in the South Australian Parliament with implementation dates set for the 1 July 2017 and 1 July 2018.

<sup>1</sup> Parliament of South Australia (2013) *Final Report of the Select Committee on Dogs and Cats as Companion Animals* Second Session, Fifty Second Parliament

<sup>2</sup> Citizen's Jury 'Reducing Unwanted Dogs and Cats' (2015) *Final Report to the Government of South Australia* DemocracyCo



The main changes to the *Dog and Cat Management Act 1995* include:

- **Dog registration** - Registration categories of 'Standard Dog' and 'Non-Standard Dog', replacing the rebates for desexing, microchipping and training.
- **Microchipping** - introducing the requirement for all dogs and cats over three months of age to be microchipped.
- **Desexing** - introducing the requirement for all dogs and cats over six months of age to be desexed (proposed to apply to new generations only).
- **Breeder registration** – introducing a requirement for anyone who breeds dogs and cats for sale to register as a breeder with the Dog and Cat Management Board (the Board).
- **Selling requirements** - Sellers must provide certain information in advertisements and to the buyer.
- **Council powers** – councils to have greater powers to administer and enforce the Act including increases in some expiations and penalties.

## About the City of West Torrens

West Torrens has a steady growing population with around 59,000 people currently living in the area.

Conveniently located between Adelaide's Central Business District (CBD) and the South Australian coastline, West Torrens is considered by many as a great location in which to live.

Our community is a vibrant mix of nationalities. People from countries such as Greece, Italy, the United Kingdom, China, India and Vietnam all help make up our cultural richness. They have brought with them their different customs, cuisines and music.

West Torrens is home to the Adelaide Airport and provides a number of retail shopping precincts including Harbor Town, IKEA and the Mile End Homemaker Centre. It is also home to a range of recreational opportunities with parks, reserves, golf courses, ovals and wetlands.

The City of West Torrens is committed to being responsive to the needs, interests and aspirations of individuals and groups within its community and to ensure that services, facilities and programs that are provided adequately meet the needs of the community.

These ideals are formalised in the City of West Torrens' Community Plan '[Towards 2025](#)'.

### Our Vision

We are committed to being the best place to live, work and enjoy life.

### Our Mission

To strive for excellence in serving our diverse community.

### Our Values

Accountability  
Advocacy  
Community Capacity  
Community Involvement  
Healthy Communities  
Inclusivity  
Quality  
Supportive Working Environment



## Animal management programs and services

Registration fees for dogs are set by the City of West Torrens as prescribed by the *Dog and Cat Management Act 1995*. For the first year of the Plan, 20 per cent of dog registration fees are to be paid to the Dog and Cat Management Fund. This percentage contribution increases to 24 per cent for dog registration fees collected after July 2018.

The income from registration fees supports the programs and services provided by the Council to both dog and cat owners, as well as to those who do not have pets. The City of West Torrens' Regulatory Services staff provide a broad range of dog and cat management services including:

- community education around responsible pet ownership
- recreational areas for the safe exercise of dogs
- dog faeces disposal bags throughout the area
- collection and return of dogs found wandering at large
- funding, sponsorship or 'in kind' resourcing of community projects
- investigation of reported dog harassments and attacks
- investigation and mediation of barking dog complaints
- investigation of nuisance cat complaints
- enforcing and administering clauses of By-Law 5 - Dogs
- registration of dogs within the area
- collection and provision of statistics to the Dog and Cat Management Board.

## Community engagement

Given the implementation of the changes to the *Dog and Cat Management Act 1995* throughout 2017 and 2018, Council has determined that this five year plan will serve as an interim plan to focus on supporting the community with the transition to meet new legislative requirements.

The Plan continues to focus on the priority areas set by the community of West Torrens in the 2012-2017 Animal Management Plan. The actions within this Plan address the following areas:

- Promoting the positive benefits of pet ownership within the community.
- Desexing and microchipping of dogs and cats.
- Cat owner responsibilities and reducing nuisances.
- Un-owned cat populations.
- Barking dog nuisances.
- Dog faeces management.
- Dogs under effective control.
- Dog training and socialisation.

Ongoing community engagement on dog and cat management matters will be undertaken throughout the life of the Plan, with a review scheduled in 2019 once all of the legislative changes have been implemented throughout the community.

## Facts at a glance

	2009/10		2015/16
<b>Populations</b>			
Estimated Population of people in the City of West Torrens <sup>3</sup>	54,000	↑	59,000
<b>Registration</b>			
Number of registered dogs	6,533	↑	7,033
Number of registered Assistance dogs (Guide / Hearing Dogs)	6	↑	21
Number of registered Therapeutic Dogs	7	↓	0
Number of registered Guard Dogs	3	↓	2
Percentage of registered dogs that are desexed	66%	↑	73%
Percentage of registered dogs that are microchipped	34%	↑	72%
<b>Impounding</b>			
Number of dogs impounded annually	291	↓	206
Percentage of registered dogs impounded	4%	↓	3%
Percentage of impounded dogs returned to owners	77%	-	77%
Number of cats impounded annually	-		168
Percentage of impounded cats returned to owners	-		1%
<b>Investigations</b>			
Number of dog complaints annually	423	↑	743
Percentage of wandering complaints to total complaints	65%	↓	61%
Percentage of barking complaints to total complaints	18%	↑	21%
Number of cat complaints annually	16	↓	14
<b>Pet management services</b>			
Number of barking collars hired per annum	17	↓	1
Number of pets microchipped at microchipping days	97	↓	15
Number of permits issued for keeping additional dogs	-		33
Number of enclosed dog off-leash parks	1	↑	3
Number of doggy bag dispensers	68	↑	88
Number of cat cages hired per annum	17	↓	16

'Registration', 'Investigation' and 'Pet management services' data extracted from the City of West Torrens Pathway system  
 'Impounding' data provided by the City of West Torrens detention facility

<sup>3</sup> ID Community, City of West Torrens Community Profile - Australian Bureau of Statistics Census data

## The directions for dog and cat management in our city

### Key result areas:

#### 1. Promote the community benefits of pet ownership

- Raise awareness of the benefits to the community as a whole.
- Support local programs that allow older and socially isolated residents and those with disability to have a pet.

#### 2. Create a sustainable 'pet friendly' environment

- Incorporate the needs of pet owners in urban planning, open space planning and community development planning.
- Identify and enforce dog 'on leash' and 'off leash' areas to provide appropriate opportunities for exercising dogs.
- Minimise the amount of dog faeces in the environment.
- Provide safe detention facilities for lost and found dogs and cats.

#### 3. Provide a strong regulatory framework

- Establish an appropriate mix of relevant laws, systems and procedures for animal management.
- Promote new requirements for local dog and cat breeders.
- Continuously improve the role, profile and capacity of authorised persons.

#### 4. Maximise identification for life

- Maximise the registration of dogs.
- Support compliance of mandatory microchipping of dogs and cats.

#### 5. Encourage good animal behaviours

- Educate dog and cat owners on caring for their pets.
- Support compliance of mandatory desexing of dogs and cats.
- Encourage dog owners to train and socialise their dogs.

## Key result area 1: Promote the community benefits of pet ownership

Australia has one of the highest rates of pet ownership in the world, with 5.7 million of Australia's 9.2 million households being a home to a pet with dogs and cats being the most popular pet<sup>4</sup>.

Sadly the cost of pet ownership and the increase of high density living is reducing the ability for Australians to own a pet. These are factors that require consideration from local councils to ensure the community continue to see the health benefits of pet ownership, such as decreased risk of cardiovascular disease, higher self-esteem and social skills, higher physical activity and less visits to the doctor<sup>5</sup>.

The State Government's Seven Strategic Priorities includes 'safe communities, healthy neighbourhoods' which encourages the design of accessible public spaces, the promotion of physical activity and the socialisation of people. The City of West Torrens' Community Plan 'Towards 2025' sets goals to support an active, healthy community through the provision of well designed, functional open spaces that will meet the needs of our residents, pet owners included.

Council supports the recent changes to the *Dog and Cat Management Act 1995* that expands the definition of Assistance Dogs to include dogs that support people living with physical disabilities, autism, post-traumatic stress and dementia, as well dogs that service schools and care facilities<sup>6</sup>. Accredited Assistance Dogs receive free dog registration with the City of West Torrens.

Within our own city there are many anecdotal stories of the way that pets provide support to the elderly and socially isolated and how dogs and cats have acted as a social ice breakers and helped people to make friends and build support networks.

### Issues and opportunities

The opportunity exists for Council to further understand and support the role pets play in the wellbeing of the community of West Torrens. This may include:

- Highlighting the way that pets and people of West Torrens live well together.
- Support programs where pet ownership contributes to healthy neighbourhoods and strengthen our sense of community.
- Support organisations that provide assistance animals and pets as therapy programs.

Objectives	Actions	Indicators of success
Raise awareness of the benefits of pet ownership to the community as a whole.	Promote responsible pet ownership, pet selection and breed selection through available media.	Benchmarking of owner transfer reasons.
Support local programs that allow older and socially isolated residents and those with disability to have a pet	Explore opportunities for volunteers to exercise dogs.	Project scope conducted.
	Encourage pet ownership where social value is identified, which should include working with community service home support officers to identify opportunities.	Greater ownership occurs.
	Support the RSPCA Safe Kennel Program.	Communication with RSPCA in relation to the program.

<sup>4</sup> Animal Medicines Australia (2016) *Pet Ownership in Australia 2016* Animal Medicines Australia

<sup>5</sup> RSPCA *What are the health benefits of pet ownership?* RSPCA [http://kb.rspca.org.au/what-are-the-health-benefits-of-pet-ownership\\_408.html](http://kb.rspca.org.au/what-are-the-health-benefits-of-pet-ownership_408.html)

<sup>6</sup> Assistance Dogs Australia, <http://www.assisteddogs.org.au/>



## Key result area 2: Create a sustainable 'pet friendly' environment

Pets are an important part of the family and require ongoing care and nurture. Owners have many considerations to ensure their pet is well cared for physically and mentally and that they don't develop nuisance behaviours. Both the home and public open spaces should provide opportunities for pets to play, socialise and interact safely and sustainably.

This plan adopts the principles that responsible pet owners can own pets in a variety of housing situations, including small spaces. With proper safeguards, public open space and community land provides a valuable opportunity for people and pets to come together on a larger scale to help build a sense of community.

### Issues and opportunities

- Application of 'pet friendly' design principles in planning future residential development, in creating and revitalising community space.
- Off-leash areas for dogs promotion so that they are fully utilised and to seek new dog friendly 'green spaces' within the urban planning strategies.
- Increase community understanding of the requirements for dogs to be on leash on streets and under effective control in permitted off-leash areas. Promote the use of dog faeces disposal bags and receptacles throughout the city to reduce environmental impacts and maintain public confidence in owner responsibilities.
- Reduce un-owned cat populations at specific locations and educate those who are feeding stray cats, contributing to breeding cycles. Un-owned cats are a nuisance to humans and a health risk to owned domestic cats.
- Promote confinement of cats to their property, especially at night, to reduce negative environmental impacts, the social disruption caused by cat-fights and provocation of barking dogs and the damage to neighbours' property including marking of territory, damage to gardens and vehicles.

Objectives	Actions	Indicators of success
Incorporate the needs of pet owners in urban planning, open space planning, and community development planning.	Input into strategic planning processes for urban development, public open space and community development to represent the considerations of pet ownership.	Involvement in all plan/policy review processes.
Identify and enforce dog 'on leash' and 'off leash' areas to provide appropriate opportunities for exercising dogs.	Patrol dog on-leash, off-leash and prohibited areas and educate owners on responsibilities.	Reduction in complaints of dogs not under effective control.
	Strategic placement of signs that promote legislative requirements, dog etiquette and owner responsibilities.	Reduction in complaints regarding behaviour of dogs in public areas.
Minimise the amount of dog faeces in the environment.	Undertake public health education and promotion and ensure the availability of free dog faeces disposal bags from service centres.	No reported parvovirus outbreaks during life of plan.
Provide safe detention facilities for lost and found dogs and cats.	Promote approved detention facility providers for dogs and cats on Council's website.	Detention facilities used by the Council and local residents are approved by the Board.
	Provide up to date information to the community on impounded dogs and cats across mediums available to Council to help return as many animals as possible to owner within 72 hours.	Increase of number of impounded dogs and cats returned to owner.

### Key result area 3: Provide a strong regulatory framework

For people and pets to live well together in a community there needs to be agreed expectations, clear structure, rules and procedures for:

- promoting responsible, community-minded behaviours
- protecting our environment and public health
- encouraging compliance with legislative and policy requirements
- dealing with any nuisance caused by dogs and cats.

The *Dog and Cat Management Act 1995* sets out councils responsibilities for regulating dog and cat management, including the maintenance of a dog register, development of by-laws, appointment of Authorised Officers, enforcement of legislative responsibilities and the issuing of Dog Control Orders.

Council has recently revised its Dog By-law to complement the changes to the *Dog and Cat Management Act 1995*. Council does not currently have a Cat By-law, however this may be assessed throughout the Plan to help Council meet the needs of the community.

Processes for dog and cat management activities are outlined in Council's standard operating guidelines for the keeping and control of animals. Standard operating procedures are reviewed to incorporate changes to Council's legislative requirements and to have continuity with the industry's best practice approaches.

#### Issues and opportunities

- The 'regulatory framework' protects the rights and needs of pets, pet owners and non-pet owners alike. Council has the opportunity to promote the value and benefit of its systems and procedures to encourage and support community buy-in and compliance.
- There may be views in our community that animal problems could be solved by introducing stronger regulations, controls and penalties. Council's approach to resolving issues include setting community expectations within the regulatory framework and maintaining good communication throughout the process and transparency in decision making.
- There is an opportunity to raise the profile of authorised persons in the community and to clarify their role in providing a mix of education, prevention, encouragement and enforcement and their focus on increasing the levels of voluntary compliance and responsible animal management.

Objectives	Actions	Indicators of success
Establish an appropriate mix of relevant laws, systems and procedures for animal management.	Conduct scheduled reviews of Council policies, by-laws and standard operating guidelines to reflect legislative changes, best practice and community priorities.	Up to date policies. Up to date by-laws. Up to date standard operating guidelines.
	Contribute to stakeholder consultation conducted by the Local Government Association, the Board and the South Australian Government.	Incorporation or consideration of Council's ideas and position in new legislation, regulation, procedures and systems.
Promote new requirements for local dog and cat breeders.	Educate known breeders on legislative requirements.	Known breeders are registered with the Board within 14 days.
Continuously improve the role, profile and capacity of authorised persons.	Provide ongoing training and support to authorised persons.	Reduction in number of Work Health Safety incidents reported.



## Key result area 4: Maximise identification for life

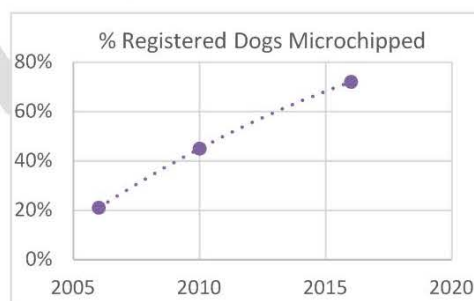
Owners of dogs are required to register their dog annually with the local council and for their dog to wear their registration disc when off the premises they are kept. Annual dog registration is a critical element to dog management in South Australia. It provides statistical information on the dog population and provides funding to facilitate strategic projects such as the location of fenced dog parks and dog faeces disposal bags, target education programs and opportunities for new initiatives. The registration data is also used to quickly reunite owners with found dogs and in investigations relating to nuisance reports and dog attacks.

From July 2018, all dogs and cats in South Australia are required to be microchipped. Microchipping also supports Council to return dogs and cats to their owners that become lost, escape or are found injured or should their registration disc or collar have come off. Owners are required to keep the contact details up to date on the microchip register.

The Dog and Cat Management Board will introduce a centralised registration system, 'Dogs and Cats Online' (DACO), during the five years of the Plan which aims to further assist Councils locate owners and to inform state-wide strategic planning initiatives.

### Issues and opportunities

- Dog registration doorknocks have proven to be successful in identifying unregistered dogs and result in an increase in the number of dogs registered. They are, however, resource-intensive and the penalty for owners of un-registered dogs is significant. Establishing a better culture of voluntary compliance is an opportunity for Council.
- Exploring and utilising more 'customer-friendly' methods to register dogs and maintain contact details may combat the inability of some to register their dogs.
- Exploring the use of digital technologies to increase communication effectiveness.
- Focus on isolated instances of ongoing dog registration non-compliance
- Microchipping of dogs has increased from 34 per cent to 72 per cent during the previous 2012-2017 Animal Management Plan, consequently reducing the attendees at Council organised microchipping days from 97 to 15. Since 2015, community not-for-profit organisations have held a number of microchipping days that attract a large number of attendees throughout metropolitan and regional South Australia.



Objectives	Actions	Indicators of success
Maximise the registration of dogs.	Offer a puppy registration discount for dogs under six months of age that are microchipped but not desexed.	Increase in the number of dogs registered between three and six months of age.
	Undertake doorknocking to ensure dog registration occurs and dog owners are aware of Council requirements.	Council area covered within life of the plan.
Support compliance of mandatory microchipping of dogs and cats.	Facilitate and promote low cost microchipping opportunities for local residents for their dogs and cats.	90 per cent of registered dogs microchipped.
	Promote microchipping, including the need for contact information to be kept up to date	Reduction of the number of dogs and cats impounded.

## Key result area 5: Encourage good animal behaviours

Council employs a mixture of education, participation, recognition and regulation projects to encourage responsible dog and cat management. Council promotes appropriate pet selection, training, socialising, microchipping, desexing and exercising, safe confinement to property and providing pets with an enriching environment. Responsible pet ownership information is provided on Council's website, social media, in the quarterly newsletter through the 'Living Safely with Pets' school program and the daily activities of authorised persons.

From July 2018, owners will be required to desex their dogs and cats. Exemptions will be available as prescribed in the *Dog and Cat Management Regulations 2017*. Accidental litters and roaming animals in heat can cause public nuisance, puts owned dogs and cats at risk of injury and add financial burdens to owners. From a public safety perspective, desexed dogs are also believed to be less likely to be involved in dog attacks<sup>7</sup>.

There are three fenced dog parks within the City of West Torrens, allowing owners to socialise and exercise their dogs safely (**Appendix A**). Owners are required to keep their dogs under effective control at all times by leash, or where permitted, off leash provided the dogs is kept close and is responsive to verbal commands. Council supports pet dog training and offers owners additional discounts on their dog registration with certification of achievement.

### Issues and opportunities

- Effective control of dogs in public, dog faeces management.
- Management strategies for un-owned cats.
- Dog owners to desex, socialise, train and exercise their dogs to help prevent barking and other antisocial behaviours.
- Cat owners to desex and confine their cats to prevent them from roaming, causing a nuisance to neighbours and impacting on native wildlife.
- Desexing of dogs has slightly increased during the previous 2012-2017 Animal Management Plan from 66 per cent to 73 per cent. From 1 July 2018 it will be mandatory for dogs and cats to be desexed once they are of a certain age. Council has an opportunity to educate and support the community in meeting their legislative requirements before this law is enforced
- Legislation requires all dogs to be registered by three months of age but veterinarians recommend desexing occurs in dogs closer to six months of age. The majority of compliant owners of puppies would be charged the non-standard dog registration fee until the following registration period.

Objectives	Actions	Indicators of success
Educate dog and cat owners on the care of their pets.	In conjunction with industry, facilitate pet ownership education seminars for residents in the area.	Reduction in the number of dog and cat complaints received.
	Promote the Board's 'Living Safely with Pets' program with local schools.	Program run in local schools throughout life of plan.
Support compliance of mandatory desexing of dogs and cats.	Promote the new legislative requirements for dogs to be desexed through various communication channels.	90 per cent of registered dogs desexed or applicable exemption.
	Promote low cost desexing programs.	
Encourage dog owners to train and socialise their dogs.	Offer training discounts for registered dogs.	Increase the percentage of registered dogs trained.

<sup>7</sup> D'Onise, K (2012) *Desexing: the overlooked way to reduce dog attacks*, Dog and Cat Management Board



## Action implementation plan

1. Promote the community benefits of pet ownership									
	18	19	20	21	22	Responsible	Support	Budget	
Promote responsible pet ownership, pet selection and breed selection through available media.	✓	✓	✓	✓	✓	Regulatory	Media		
Explore opportunities for volunteers to exercise dogs.					✓	Regulatory	Comm Serv	5,000	
Encourage pet ownership where social value is identified, which should include working with community service home support officers to identify opportunities.		✓				Regulatory	Comm Serv		
Support the RSPCA Safe Kennel Program.			✓			Regulatory		2,000	
2. Create a sustainable 'pet friendly' environment									
	18	19	20	21	22	Responsible	Support	Budget	
Input into strategic planning processes for urban development, public open space and community development to represent the considerations of pet ownership.	When applicable					Regulatory	Strategy		
Patrol dog on-leash, off-leash and prohibited areas and educate owners on responsibilities.	✓	✓	✓	✓	✓	Regulatory			
Strategic placement of signs that promote legislative requirements, dog etiquette and owner responsibilities.	✓	✓				Regulatory	Works	1,500	
Undertake public health education and promotion and ensure the availability of free dog faeces disposal bags from service centres.			✓			Regulatory	Service Cen	2,500	
Promote approved detention facility providers for dogs and cats on Council's website.	✓	✓	✓	✓	✓	Regulatory	Media		
Provide up to date information to the community on impounded dogs and cats across mediums available to Council to help return as many animals as possible to owner within 72 hours.	✓	✓	✓	✓	✓	Regulatory	Media		
3. Provide a strong regulatory framework									
	18	19	20	21	22	Responsible	Support	Budget	
Conduct scheduled reviews of Council policies, by-laws and standard operating guidelines to reflect legislative changes, best practice and community priorities.	When applicable					Regulatory	Governance		
Contribute to stakeholder consultation conducted by the Local Government Association, the Board and the South Australian Government.	When applicable					Regulatory	Governance		
Educate known breeders on legislative requirements.	✓	✓	✓	✓	✓	Regulatory	Media		
Provide ongoing training and support to authorised persons.	✓	✓	✓	✓	✓	Regulatory	HR		
4. Maximise identification for life: 4. Maximise identification for life									
	18	19	20	21	22	Responsible	Support	Budget	
Offer a puppy registration discount for dogs under six months of age that are microchipped but not desexed.	✓	✓	✓	✓	✓	Regulatory	Finance		
Undertake doorknocking to ensure dog registration occurs and dog owners are aware of Council requirements.	✓	✓	✓	✓	✓	Regulatory		25,600pa	
Facilitate and promote low cost microchipping opportunities for local residents for their dogs and cats.	✓					Regulatory	Finance	4,050	
Promote microchipping, including the need for contact information to be kept up to date	✓	✓	✓	✓	✓	Regulatory	Service Cen		
5. Encourage good animal behaviours									
	18	19	20	21	22	Responsible	Support	Budget	
In conjunction with industry, facilitate pet ownership education seminars for residents in the area.				✓		Regulatory	Comm Serv		
Promote the Board's 'Living Safely with Pets' program with local schools.	✓	✓	✓	✓	✓	Regulatory			
Promote the new legislative requirements for dogs to be desexed through various communication channels.	✓	✓	✓			Regulatory	Media		
Promote low cost desexing programs.	✓					Regulatory	Media	29,600	
Offer training discounts for registered dogs.	✓					Regulatory	Finance		

## Appendix A: On-leash, off-leash and prohibited areas

### Dog on-leash areas

Your dog must be kept on a leash when being walked:

- on roads and streets
- in public places (other than parks/reserves)
- on any park or reserve during times when organised sport is being played
- Reedbeds Community Centre, Fulham.

The lead can be a leash, chain or cord up to two metres in length.

### Dog off-leash areas

Provided your dog is under effective control, you can exercise your dog off-leash:

- on the beach within the City of West Torrens area at any time of the day
- parks and reserves, except prohibited areas and when organised sport is being played
- following fenced dog parks:
  - Pooch Park, Rowells Road Flinders Park
  - West Torrens Dog Park, Moss Avenue Marleston
  - Clifford Street Dog Park, Torrensvile.

Effective control means your dog:

- is close to you at all times
- responds to all verbal commands
- can be seen by you at all times.

If you don't have effective control of your dog, your dog may be deemed wandering at large, which is an offence.



Pooch Park



West Torrens Dog Park

### Dog prohibited areas

Dogs are not permitted within the following areas in the City of West Torrens:

- fenced playgrounds
- Clifford Street Reserve, Torrensvile.<sup>8</sup>

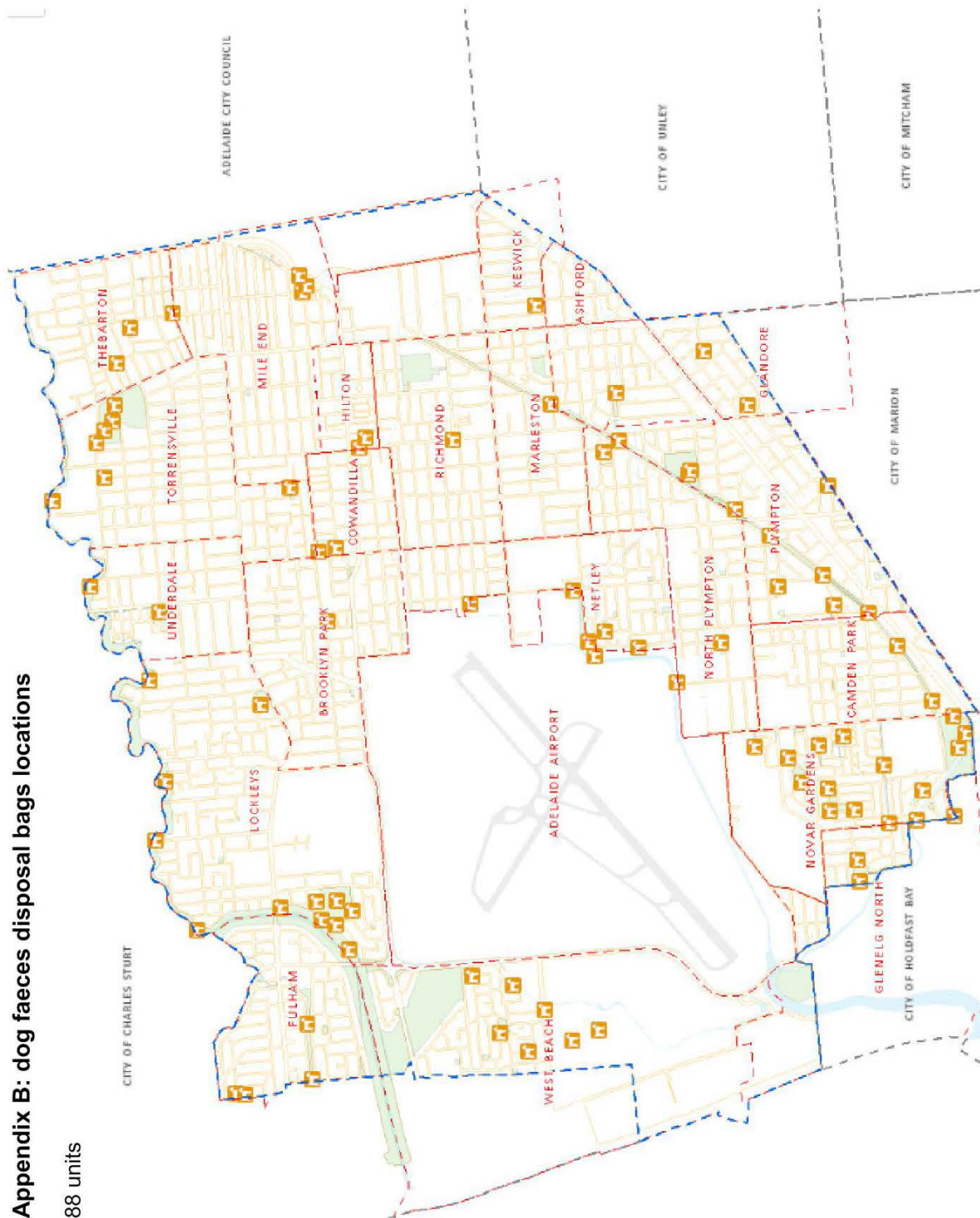
The *Dog and Cat Management Act 1995* prohibits dogs from all South Australian school grounds, kindergartens, child care centres and preschools without the permission of the person in charge of the site.

<sup>8</sup> South Australia Government Gazette, Featured Notices, Application of Dogs By-law, Thursday 16 February 2017



## Appendix B: dog faeces disposal bags locations

88 units



## Appendix C: Relevant legislation and documents

### Relevant legislation

- Dog and Cat Management Act 1995
- Environmental Health Act 1986
- Local Government Act 1999
  
- Dog and Cat Management Regulations 2010
- Dog and Cat Management Regulations 2017
- Development Regulations 1993
  
- City of West Torrens By-Law No 3 – Local Government Land
- City of West Torrens By-Law No 5 – Dogs.

### Related Council documents

- Standard Operating Procedure 1: Enforcement Framework
- Standard Operating Procedure 2: Evidence Collection
- Standard Operating Procedure 3: Expiation of Offences
- Standard Operating Procedure 4: Keeping of Dogs on Residential Premises\*
- Standard Operating Procedure 5 Control of Dogs in Public Places #
- Community Land Management Plans.

\* Standard Operating Procedure 4 contains Council procedures for:

- Barking dogs
- Unregistered dogs on a property
- Extra dogs on a property
- Dogs causing a menace to adjacent properties
- Dogs injuring a person entering a property.

# Standard Operating Procedure 5 contains procedures for:

- Wandering dogs
- Seizing and impounding dogs
- Dog attack and harassment
- Dog control / destruction orders.



## Appendix D: References consulted

### Dog and Cat Management Board

Dog and Cat Management Board 2017 *Policy for Approving Plans of Management (Dogs and Cats)*, Government of South Australia

### Websites

www.animalwelfare.com.au Animal Welfare League website  
 www.assisteddogs.org.au Assistance Dogs Australia  
 www.chipblitz.com Great Aussie Microchip Blitz website  
 www.gooddogssa.com website produced by DCMB on responsible pet management  
 www.livingsafelywithpets.com.au Victor and Victoria's Pet Town interactive learning website  
 www.ndn.org.au National Desexing Program website  
 www.petpep.ava.com.au website of AVA's Pets and People Education Program  
 http://profile.id.com.au/west-torrens ID Community  
 www.rspca.org.au Royal Society for the Prevention of Cruelty to Animals website

### Industry / Stakeholder Publications

Jackson, V 2010 *Four legs // Four Walls Design Guidelines: A comprehensive guide to housing design with pets in mind*, Harlock Jackson Pty Ltd. A publication of the Petcare Information and Advisory Service.

Australian Veterinary Association Ltd AVA *Policies* South Australian Division of the Australian Veterinary Association

Author Unknown 2010 *Pets in the City* A publication of the Petcare Information and Advisory Service.

Wood, L (Ed) 2009 *Living Well Together: How Companion Animals can help Strengthen Social Fabric*, Petcare Information and Advisory Service Pty Ltd and Centre for the Built Environment and Health (School of Population Health), The University of western Australia.

Roetman, P., Tindle, H., Litchfield, C., Chiera, B., Quinton, G., Kikillus, H., Bruce, D. & Kays, R. (2017) *Cat Tracker South Australia: understanding pet cats through citizen science*. Discovery Circle initiative, University of South Australia, Adelaide

Citizen's Jury 'Reducing Unwanted Dogs and Cats' (2015) *Final Report to the Government of South Australia*, DemocracyCo

Parliament of South Australia (2013) *Final Report of the Select Committee on Dogs and Cats as Companion Animals*, Second Session, Fifty Second Parliament

Animal Medicines Australia (2016) *Pet Ownership in Australia 2016*, Animal Medicines Australia

D'Onise, K (2012) *Desexing: the overlooked way to reduce dog attacks*, Dog and Cat Management Board

### Overview of Public Consultation Responses - 7-28 June 2017

Name, Organisation, Written/Social Media	Introduction by Chief Executive Officer	KRA 1 - Promote the community benefits of pet ownership	KRA 2 - Create a sustainable 'pet friendly' environment	KRA 3 - Provide a strong regulatory framework	KRA 4 - Maximise identification for life	KRA 5 - Encourage good animal behaviours	Appendix A - On-Leash, off-leash and prohibited areas
D Rushton Dog and Cat Management Board	Seeking clarification on page 3 third dot point in relation to "proposed"						Seeking clarification in relation to our position in relation to dogs in parks/reserves
S Fotopoulos, resident, email		Against the encouragement and promotion of dog ownership.	Concerns about faeces management and dogs not under effective control in parks (Dove Street). Prefer playgrounds to be fenced to prevent dogs hassling children. Suggested more dog-free zones for families.				
S Wood, unsure, email			Suggest more off-leash areas be created for exercise and socialisation (Rankine and Torrens St, Mile End suggested) Supports fenced playgrounds.				
S Frazer, resident, email		Concerned stray cats not addressed. Suggested Council introduce night curfew for cats.			Suggested Council introduce cat registration.		
S White, unsure, email					Suggested Council introduce cat registration.		

## 11.5 Regulatory Services Department Activity Report

### Brief

This report provides information on the activities of the Regulatory Services Department for the three months to 30 June 2017.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

---

### Introduction

Details are provided each quarter on the activities of Regulatory Services for the information of Council.

### Discussion

#### Health

#### Food Safety Rating Scheme

The Food Safety Rating Scheme was officially launched on 18 April 2016. For the first 12 months to 01 April 2017 the following results were achieved;

5 star ★★★★★- 99 certificates issued - 56%  
4 star ★★★★- 20 certificates issued - 12%  
3 star ★★★- 11 certificates issued - 6%  
Unrated - 46 premises - 26%

#### Public Health Week - April 3<sup>rd</sup> to 7<sup>th</sup> 2017



Public health week was held from 3 to 7 April 2017, with the theme being:

**"Step Up Be Healthy".**

Public health week is an opportunity to promote Council's public health services that contribute to building community health and wellbeing.

The Environmental Health team worked collaboratively with other business units to promote daily themes, which were promoted using various social media.



On Thursday 6<sup>th</sup> April the Environmental Health team prepared a static information display at the Hamra Centre. The team provided information and resources about food safety, handwashing and immunisation.

## **Compliance**

### **Microchipping Day - Saturday 24 June 2017**



A microchipping day for pets - 228 pets microchipped:

181 dogs, 45 cats and 2 ferrets.

146 pets from the City of West Torrens' council area microchipped (64% of the total).

### **Annual Program - Unregistered Dogs**



The Annual campaign to identify unregistered dogs has resulted in 187 premises being doorknocked and 75 expiations being issued for unregistered dogs.

## **Waste**

### **Shopping Centres Displays**

Shopping Centre Displays to promote hard waste surveys and food waste recycling programs continued at:

<b>Centre</b>	<b>Date</b>	<b>No. Surveys handed out</b>
Centro Kurraltta Plaza	Mon 3 April 2017	75
Torrensville Plaza	Thurs 27 April 2017	109
Foodland Thebarton	Wed 17 May 2017	93
Foodland Brooklyn Park	Tues 30 May 2017	70
Torrensville Plaza	Mon 1 May	72

## Schools



Thebarton Senior College - Wednesday 7 June - Environment Day

Two (2) sessions on Waste and Recycling. Over 40 students in all participated.

## Events

Native Plant Giveaway - Saturday 3 June 2017

Brochures were available on recycling, composting and worm farms to the public. Also the hard waste collection trial flyers were also handed out.

### Community Bus Tours - "Get Wasted"

2 Bus tours held on 11 April 2017 and 23 May 2017.

Both tours were fully booked

### CWT Household Waste Working Party

City of West Torrens Household Waste Working Party met on 10 July 2017.

Attendees - Cr Woodward, Cr McKay, Cr Demetriou, Mr Buss, Mr Ross and Ms Butterfield

- Areas to improve recycling to lessen the waste tonnages going to landfill were discussed. Further information gathering to be undertaken and presented at the next meeting.

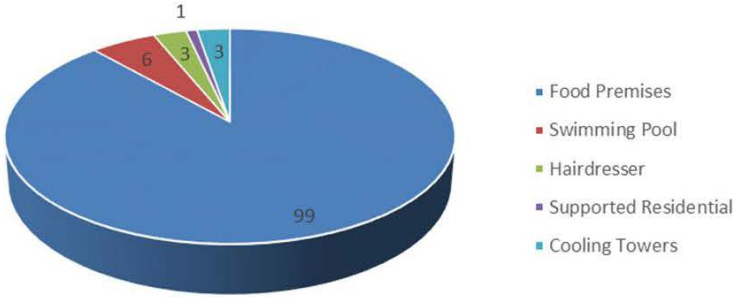
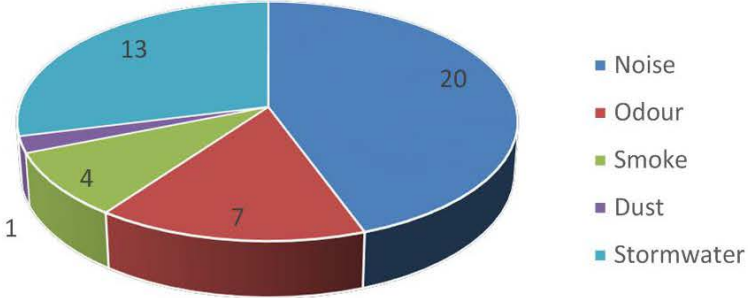
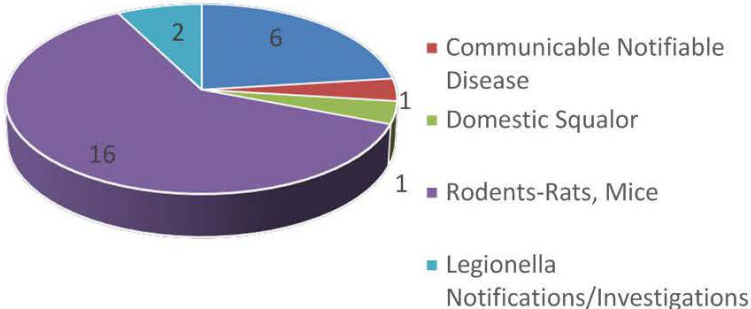
## Conclusion

Details are provided quarterly on the activities of Regulatory Services for the information of Council.

## Attachments

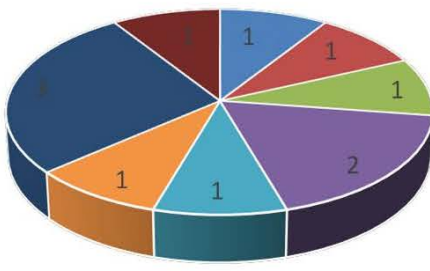
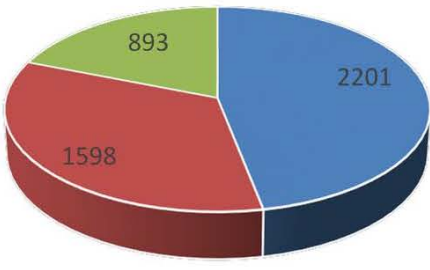
### 1. Regulatory Services Department Data Activity Report



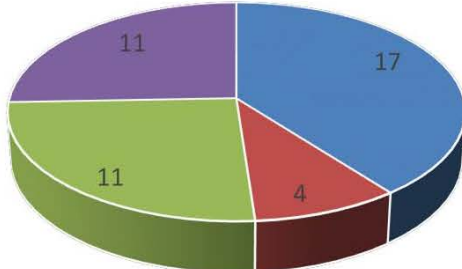
ENVIRONMENTAL HEALTH April - June													
<b>Routine Inspections</b>  <b>Total Inspections</b>  <b>YTD</b> 2016/17 = 524 2015/16 = 520  <b>Quarter</b> 2016/17 = 112	 <table border="1"> <caption>Routine Inspections Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Food Premises</td> <td>99</td> </tr> <tr> <td>Swimming Pool</td> <td>6</td> </tr> <tr> <td>Hairdresser</td> <td>3</td> </tr> <tr> <td>Supported Residential</td> <td>3</td> </tr> <tr> <td>Cooling Towers</td> <td>1</td> </tr> </tbody> </table>	Category	Count	Food Premises	99	Swimming Pool	6	Hairdresser	3	Supported Residential	3	Cooling Towers	1
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Food Premises	99												
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<b>Environmental Nuisance</b>  <b>Total Inspections:</b>  <b>YTD</b> 2016/17 = 149 2015/16 = 180  <b>Quarter</b> 2016/17 = 45	 <table border="1"> <caption>Environmental Nuisance Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Noise</td> <td>20</td> </tr> <tr> <td>Odour</td> <td>7</td> </tr> <tr> <td>Smoke</td> <td>4</td> </tr> <tr> <td>Dust</td> <td>1</td> </tr> <tr> <td>Stormwater</td> <td>13</td> </tr> </tbody> </table>	Category	Count	Noise	20	Odour	7	Smoke	4	Dust	1	Stormwater	13
Category	Count												
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<b>Public Health</b>  <b>Total Inspections:</b>  <b>YTD</b> 2016/17 = 87 2015/16 = 121  <b>Quarter</b> 2016/17 = 26	 <table border="1"> <caption>Public Health Data</caption> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>General Duty</td> <td>6</td> </tr> <tr> <td>Communicable Notifiable Disease</td> <td>1</td> </tr> <tr> <td>Domestic Squalor</td> <td>1</td> </tr> <tr> <td>Rodents-Rats, Mice</td> <td>16</td> </tr> <tr> <td>Legionella Notifications/Investigations</td> <td>2</td> </tr> </tbody> </table>	Category	Count	General Duty	6	Communicable Notifiable Disease	1	Domestic Squalor	1	Rodents-Rats, Mice	16	Legionella Notifications/Investigations	2
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Legionella Notifications/Investigations	2												



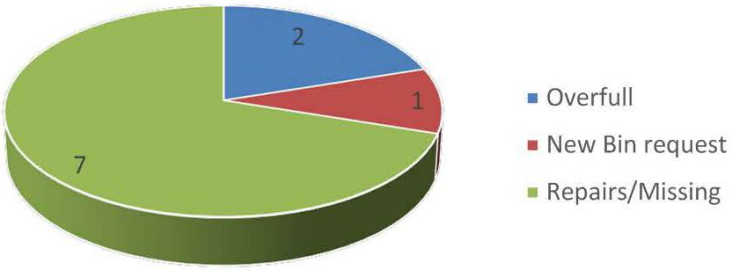
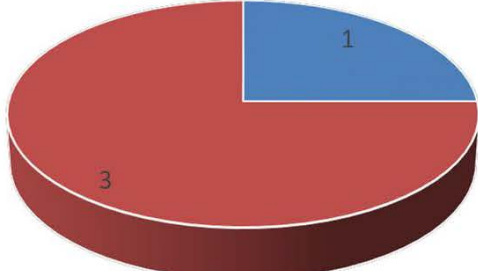
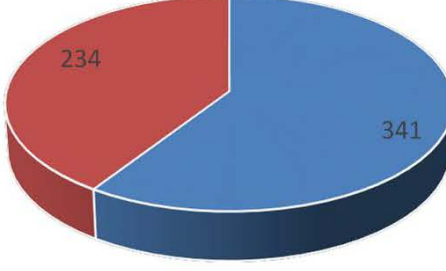
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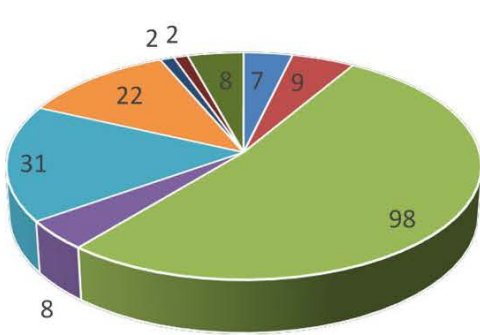
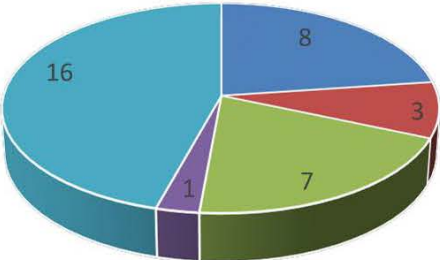
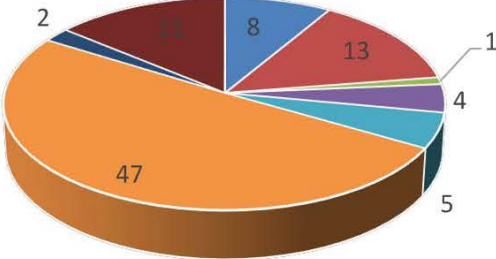
<b>Food</b>  <b>Total Inspections:</b>  <b>YTD</b> 2016/17 = 54 2015/16 = 45  <b>Quarter</b> 2016/17 = 11	 <ul style="list-style-type: none"> <li>■ Hygiene Premises</li> <li>■ Hygiene Personal</li> <li>■ Handling</li> <li>■ Poisoning- Alleged</li> <li>■ Premises Fit Out</li> <li>■ Date Labelling</li> <li>■ Food Bins</li> <li>■ Chemical</li> </ul>
<b>Total Vaccines Administered:</b>  <b>YTD</b> 2016/17 = 4692 2015/16 = 4263	 <ul style="list-style-type: none"> <li>■ Vaccines Administered</li> <li>■ People Vaccinated</li> <li>■ Purchased Vaccines Administered</li> </ul>

### Waste Management

WASTE MANAGEMENT	
Waste Bins	April - June
<b>Total Inspections:</b>  <b>YTD</b> 2016/17 = 144 2015/16 = 159  <b>Quarter</b> 2016/17 = 43	 <ul style="list-style-type: none"> <li>■ Left on Verge</li> <li>■ Missed</li> <li>■ Contamination</li> <li>■ Misc/other</li> </ul>

3

<p><b>Reserve &amp; Street Bins</b></p> <p><b>Total Inspections:</b></p> <p><b>Total Inspections:</b></p> <p><b>YTD</b> 2016/17 =42 2015/16 =33</p> <p><b>Quarter</b> 2016/17 = 10</p>	 <p>■ Overfull ■ New Bin request ■ Repairs/Missing</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Overfull</td> <td>2</td> </tr> <tr> <td>New Bin request</td> <td>1</td> </tr> <tr> <td>Repairs/Missing</td> <td>7</td> </tr> </tbody> </table>	Category	Count	Overfull	2	New Bin request	1	Repairs/Missing	7
Category	Count								
Overfull	2								
New Bin request	1								
Repairs/Missing	7								
<p><b>Food Waste Program</b></p> <p>Total rebate given since 1 July 2016 = \$519.92</p> <p><b>Quarterly number of rebates = 4</b></p>	 <p>■ Worm Farm ■ Compost Bins</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Worm Farm</td> <td>1</td> </tr> <tr> <td>Compost Bins</td> <td>3</td> </tr> </tbody> </table>	Category	Count	Worm Farm	1	Compost Bins	3		
Category	Count								
Worm Farm	1								
Compost Bins	3								
<p><b>Illegal Dumping Program</b></p> <p>Access to waste disposal options and illegal dumping site inspections</p> <p><b>YTD</b> 2016/17 = 2,602 2015/16 = 2,468</p> <p><b>Quarter</b> 2016/17 = 575</p>	 <p>■ Waste Disposal Vouchers ■ Illegal Dumping</p> <table border="1"> <thead> <tr> <th>Category</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Waste Disposal Vouchers</td> <td>341</td> </tr> <tr> <td>Illegal Dumping</td> <td>234</td> </tr> </tbody> </table>	Category	Count	Waste Disposal Vouchers	341	Illegal Dumping	234		
Category	Count								
Waste Disposal Vouchers	341								
Illegal Dumping	234								

<b>COMPLIANCE</b>	
<b>April - June</b>	
<b>Dogs</b>	
<b>Total Inspections:</b>  <b>YTD</b> 2016/17 = 718 2015/16 = 700  <b>Quarter</b> 2016/17 = 187	 <ul style="list-style-type: none"> <li>Attack on Animals</li> <li>Attack on Humans</li> <li>Wandering at Large</li> <li>Lost Dog</li> <li>Barking Dogs</li> <li>Not Registered</li> <li>Harrass Animals</li> <li>Harrass Humans</li> <li>Create Nuisance</li> </ul>
<b>Other Animals</b>	
<b>Total Inspections:</b>  <b>YTD</b> 2016/17 = 177 2015/16 = 162  <b>Quarter</b> 2016/17 = 35	 <ul style="list-style-type: none"> <li>Number of Animals on Property</li> <li>Cats creating a nuisance</li> <li>Other Animals Creating a nuisance</li> <li>Bees on Public Land</li> <li>European Wasp Nest Sighting</li> </ul>
<b>Environment</b>	
<b>Total Inspections:</b>  <b>YTD</b> 2016/17 = 441 2015/16 = 291  <b>Quarter</b> 2016/17 = 93	 <ul style="list-style-type: none"> <li>Pick up Syringes</li> <li>Unightly Yard</li> <li>Drag Out</li> <li>Overgrown Fire Hazard</li> <li>Littering</li> <li>Overhanging Branches Private property</li> <li>Council Tree Damage</li> <li>Backyard Burning</li> </ul>

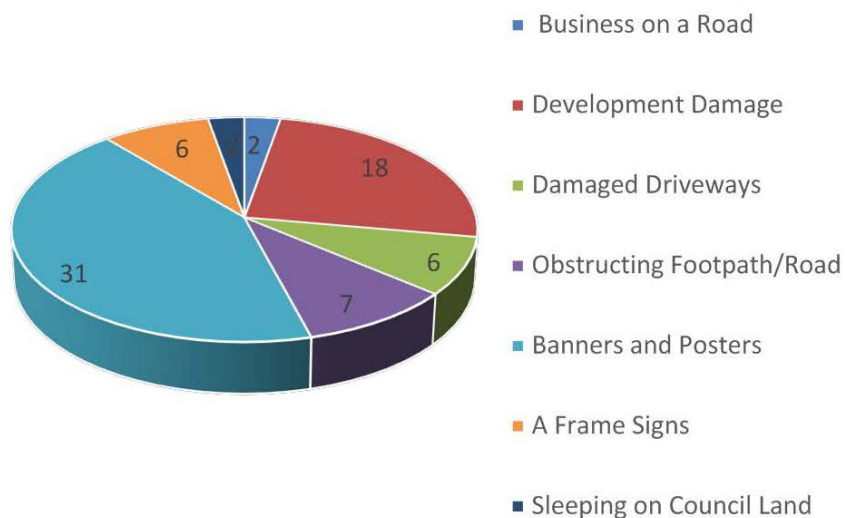
**Roads & Footpaths****Total Inspections:****YTD**

2016/17 = 285

2015/16 = 175

**Quarter**

2016/17 = 72

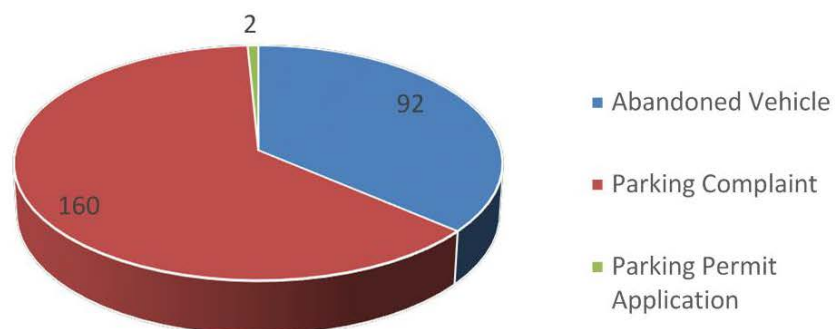
**Parking****Total Inspections****YTD**

2016/17 = 1,144

2015/16 = 1,193

**Quarter**

2016/17 = 254



## 11.6 Service Centre Activity Report

### Brief

This report provides information on activities within the Service Centre for the fourth quarter of the 2016/17 financial year.

### RECOMMENDATION

The Committee recommends to Council that the report be received.

### Introduction

The objective of the Council's Service Centre is to "*provide quality and excellence in service to those contacting Council*". To achieve this, key performance indicators (KPI's) have been established to measure call volumes, abandonment rates, service levels and cash transactions taken. In addition, any abnormal or major events / projects that impact on KPI's are reported.

### Discussion

The most significant call drivers for the quarter where compliance related enquiries (2,852) and planning and assessment related enquiries (2,670).

The table below demonstrates the contact centre's performance against the KPIs that have been established for this quarter.

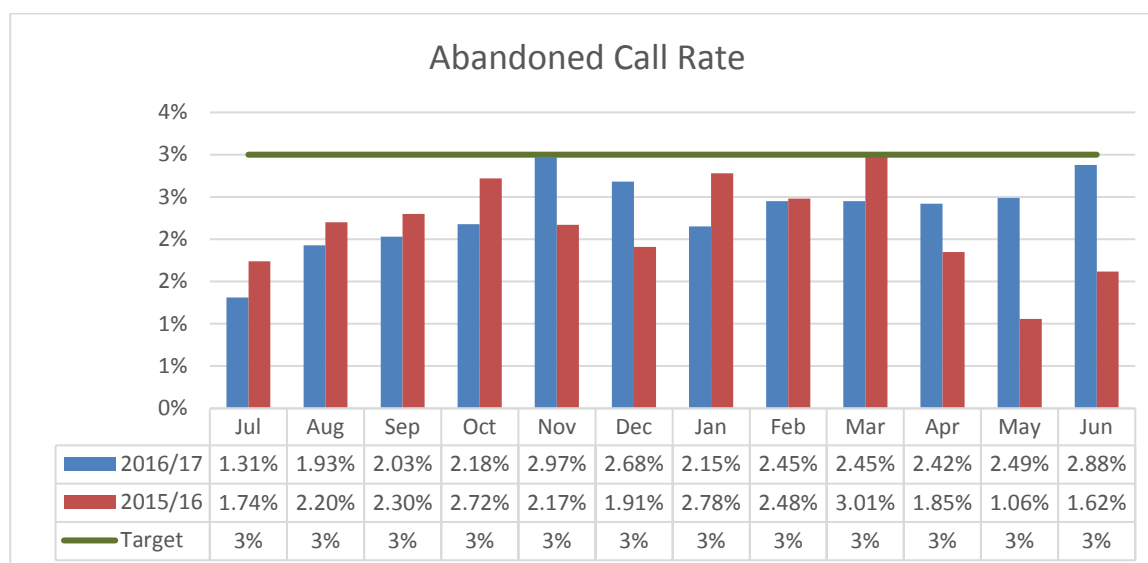
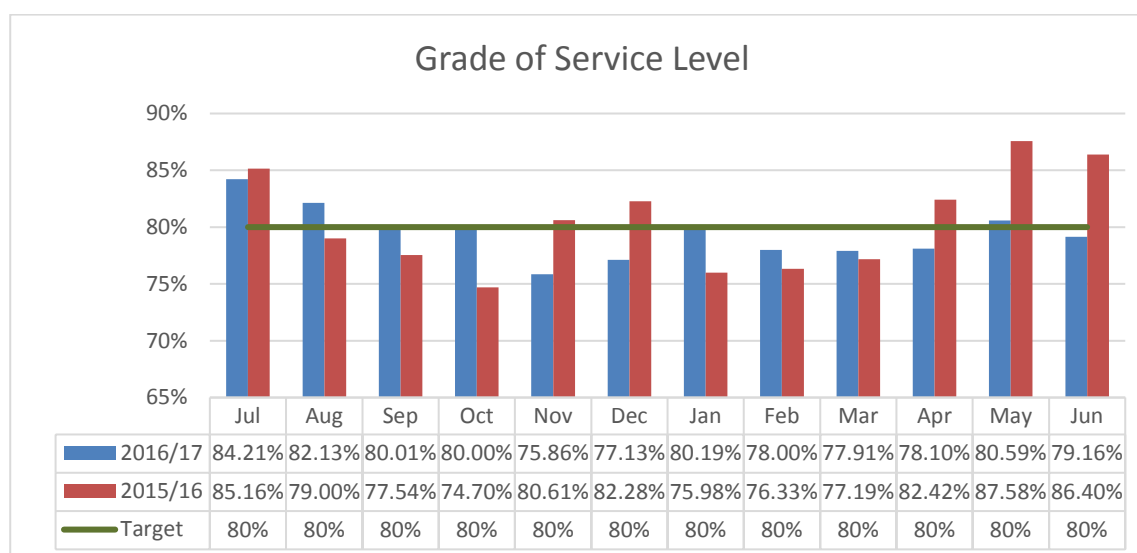
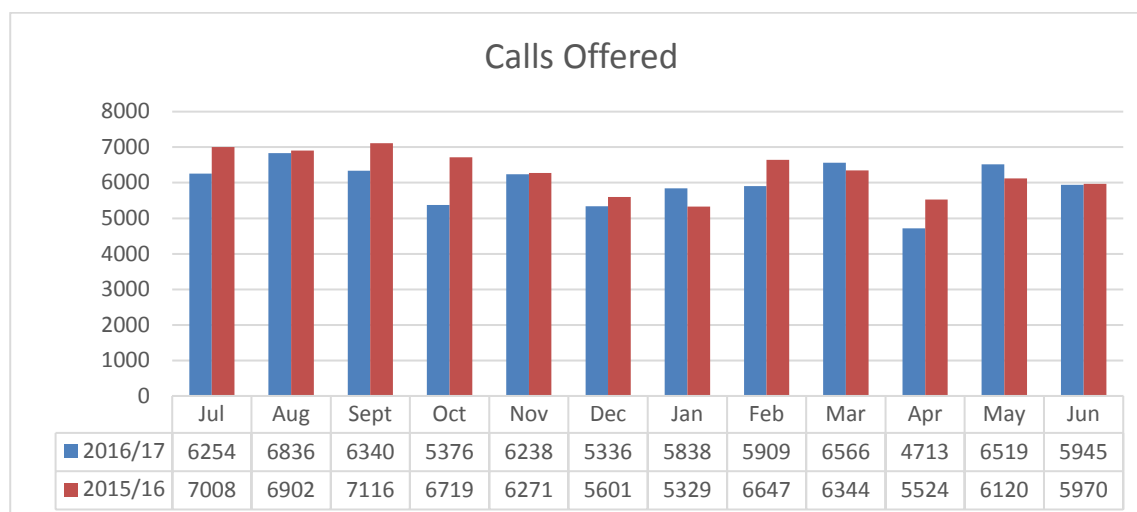
New contact centre software was implemented on 20 June 2017, which has impacted upon the reporting of key KPI's, except for calls volume, for the quarter.

	Benchmark KPI	April 2017	May 2017	June 2017	Total/Avg Q4 2016/17
<b>Calls offered (Volume)</b>		4,713	6,519	5,945 *	17,177
<b>Abandoned Call Rate</b>	3%	2.4	2.5	2.9	2.6 **
<b>Average Queue Time (seconds)</b>	30	44	39	47	43 **
<b>Grade of Service (Call Response Level)</b>	>80%	78.1	80.6	79.4	79.3 **
<b>Call Handling Time</b>	< 5 minutes	2.6	2.7	2.6	2.6 **
<b>Call Resolution Rate</b>	> 80%				78 **

\* calls offered (volume) includes abandoned calls and direct internal calls to the Service Centre for the period 1 April 2017 to 30 June 2017

\*\* data available for the period 1 April 2017 to 19 June 2017 only

Comparative details on our key KPI's are available in the following graphs.



A total of **3,502 customer requests** were received and processed by the Service Centre for the quarter.



A total of **379 City Watch requests** were processed. This figure involved 204 requests being forwarded directly to the Service Centre for processing, with the remaining 175 being distributed directly to the relevant department for action.

A total of **639 after hours calls** were received for the quarter.

The table below provides a summary of the calls received for the period 1 April 2017 to 19 June 2017.

Department	Customer Request	Resolved	Transfer	Asked Name - Trsfer	Asked Name - Email	Email	Payment	No Data Entered	Total Calls
Bldng - DA Related	37	62	22	20	17	15	4		177
Bldng - General	5	57	31	12	10	23			138
CA - X/over S/Water	1	28	15	13	20	26	4		107
City Assets - Gen	11	143	60	44	57	71	8		394
City Mgmnt	1	74	32	20	27	15			169
City Strategy		37	14	13	3	7			74
Com Dev - General	5	312	52	23	28	38	2		460
Com Dev - HACC	3	128	336	31	7	53	4		562
Com Dev - Theb CC	1	173	231	7	2	28	33		475
Comp - Dogs	93	435	42	31	15	36	27		679
Comp - General	55	154	29	22	17	16	11		304
Comp - Parking	163	1143	29	4	9	30	491		1,869
Depot	625	477	73	30	45	134			1,384
Finance - General	1	99	44	13	9	18	21		205
Finance - Rates		766	178	10	2	20	781		1,757
Health	16	163	54	15	9	27	11		295
Human Resources		14	6	12	5	3			40
Info Services		37	20	19	4				80
Library		122	42	4	2	11			181
No Data Entered								96	96
Org Support		14	12	5	1	3			35
Other		11	3	1		3			18
Planning - DA Rel	194	392	106	119	84	69	60		1,024
Planning - Duty Ph	3	414	556	11	8	185	2		1,179
Planning - General	2	313	41	44	30	36	1		467
Prop & Facility		6	3	4					13
Service Centre		679	28	27	2	14	1		751
Solo Waste	3	669	113	1					786
Waste Mgmnt	48	365	34	9	8	22			486
WM - Hard Waste	15	280	58	1		2			356
<b>Total Calls</b>	<b>1,282</b>	<b>7,567</b>	<b>2,264</b>	<b>565</b>	<b>421</b>	<b>905</b>	<b>1,461</b>	<b>96</b>	<b>14,561</b>

**Please note:**

The figures in the above table are based on "call wrap up codes" and do not include abandoned calls and direct internal calls to the Service Centre, and is based on data up to and including 19 June 2017.

The Service Centre processed **17.58 per cent** of **receipting transactions** for the quarter. Details of the transactions are provided in the table below.

#### Total Receipts

	Advam Credit Card	CASH PAYMENT	DIRECT DEBIT	EFTPOS	ePathway	Journal	LIBRARY CARD PAYMENT	MONEY ORDER	MASTERC ARD	National Credit Manageme nt	ON-LINE SERVICES	CHEQUE	VISACARD	Total
2	2018	1079	1883	454	3998	19	55	15	97	23	17654	1117	193	28607

#### Customer Service Receipts

Advam Credit Card	CASH PAYMENT	EFTPOS	LIBRARY CARD PAYMENT	MONEY ORDER	MASTERC ARD	CHEQUE	VISACARD	Total
2018	1079	454	55	15	97	1117	193	5028

In addition to their core activities, Service Centre staff worked in partnership with Information Services to assist in the extensive roll out of the new telephony solution and contact centre software called 'TouchPoint'.

Phase 1 of the project encompassed the implementation of the telephony system. This phase included the engagement with the whole organisation via various internal communication channels, development of training materials and delivery of various training sessions to all sites. On the "go live" date (20 June 2017), staff from the Service Centre provided one-on-one training and support across the organisation to assist with the successful transition.

Phase 2 will feature additional functionality for the Service Centre, including a quality management suite, workforce scheduling, request for call back and multi channels of communication including webchat, SMS and email being available to be queued directly to a Customer Service Officer. The roll out of this phase will commence in late July 2017.



Below is an example of the real time statistics that are readily available to the Customer Service Officer ("agent") and to the Team Leader, Service Centre. The new modern interface enables the ability to monitor the Service Centre performance more effectively.



Queues

Agents

History

Dashboard

CoWT

My Company

Filter view

Table Preferences

Available Agents	Calls in Queue	Longest Wait	Service Level	Idle Agents	Average Speed of Answer	Average Handle Time	Abandons	Total Calls	
No Delivery									
City of West Torrens - Day									
3	0		100 %	3	0:08	2:44	0 %	215	

The Service Centre staff continued to work with the Horticulture Team and Information Services to improve the processing and resolution of customer requests.

## Conclusion

The report provides an overview of the key activities of the Service Centre for the fourth quarter of the 2016/17 financial year.

## Attachments

Nil

## 12 MEETING CLOSE

**INDEX**

<b>1</b>	<b>Meeting Opened .....</b>	<b>1</b>
<b>2</b>	<b>Present .....</b>	<b>1</b>
<b>3</b>	<b>Apologies .....</b>	<b>1</b>
<b>4</b>	<b>Disclosure Statements .....</b>	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes.....</b>	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson.....</b>	<b>1</b>
<b>7</b>	<b>Questions with Notice .....</b>	<b>1</b>
	Nil	
<b>8</b>	<b>Questions without Notice.....</b>	<b>1</b>
<b>9</b>	<b>Motions with Notice .....</b>	<b>1</b>
	Nil	
<b>10</b>	<b>Motions without Notice.....</b>	<b>1</b>
<b>11</b>	<b>Strategy and Community Reports .....</b>	<b>2</b>
	11.1 City Strategy Monthly Activity Report .....	2
	11.2 Community Services Monthly Activity Report - June 2017.....	4
<b>12</b>	<b>Meeting Close .....</b>	<b>6</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee Meeting held on 20 June 2017 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## 11 STRATEGY AND COMMUNITY REPORTS

### 11.1 City Strategy Monthly Activity Report

#### Brief

This report presents the City Strategy Unit's monthly activity report for June 2017.

#### RECOMMENDATION(S)

The Committee recommends to Council that the City Strategy Activity Report for June 2017 be received.

#### Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the City Strategy unit since the last meeting of the Committee.

#### Discussion

Key activities	Update
<b>Environmental Planning</b>	
<i>Operational Environmental Management Plan</i>	The Operational Environmental Management Plan for the West Beach detention basin has been finalised in collaboration with Adelaide Airport Limited.
<i>Green Initiatives rebate proposal</i>	<p>In response to the community's interest in sustainability initiatives, and to complement Council's sustainability programs, a green initiatives rebate proposal is currently being prepared.</p> <p>The green initiatives rebate proposal aims to expand on Council's current rain water rebates by offering rebates to residents for the purchase of items in their homes such as solar panels, battery storage and other such initiatives that will assist in supporting the environmental sustainability of West Torrens.</p>
<i>Funding application for the EPA's Rain Garden 500 program</i>	<p>The EPA is offering funding towards the installation of rain gardens in the Adelaide region through its Rain Garden 500 program. The program is focusing on improving water quality in catchments that discharge stormwater to the coast.</p> <p>The Administration was encouraged by the EPA to apply for funding to build the CWT's proposed rain garden situated in the future carpark of the old RLS site that is currently being redeveloped as well as to develop an interpretive trail to showcase raingardens in the local area. The EPA is yet to announce the successful applications.</p>
<i>Arbor Day 2017</i>	Arbor Day is an annual free community tree planting event held in conjunction with Greening Australia and Natural Resources Adelaide & Mt Lofty Ranges. This year it was held on Sunday 18 <sup>th</sup> June along the River Torrens in Lockleys. In addition to planting activities there were also fun activities for kids, environmental workshops held by the Natural Resources Adelaide & Mt Lofty Ranges and a BBQ.



<b>Land Use Planning</b>	
<i>Underdale and Torrensville Urban Renewal Development Plan Amendment (DPA)</i>	<p>The Underdale and Torrensville Urban Renewal DPA was released for public and agency consultation from 27 June 2017 to 23 August 2017.</p> <p>A letter regarding the DPA was sent to all landowners and occupiers in the affected area. A letter regarding the DPA was sent to all landowners and tenants near the affected area. A community factsheet, medium density housing factsheet and submission form was also included with the letter.</p> <p>A public information 'drop-in' session is planned for 4-6.30pm Wednesday 26 July 2017 at the Thebarton Community Centre.</p>
<i>Design Guidelines: Design Quality and Housing Choice</i>	<p>ODASA released Draft Design Guidelines: Design Quality and Housing Choice on 30 May 2017. The Administration attended a session organised by the Local Government Association to learn more about the guidelines and provide informal feedback.</p> <p>A report and draft feedback are included in this Council agenda.</p>
<i>Employment Lands Analysis</i>	<p>Council provided funding to review the planning policy provisions for employment-related zones and activities via the Employment Lands Analysis project.</p> <p>The project will provide information to assist in building a more accurate understanding of the current and potential economic activities and viability of existing employment zones in West Torrens.</p> <p>Following a select tender process Property &amp; Advisory was the company selected to undertake the project.</p>
<i>Heritage Register and Heritage Development Plan Amendment</i>	<p>The Contributory and Local Heritage Items tables and maps were checked and confirmed with a response to that effect to DPTI. These are now awaiting progress from DPTI and consolidation into Council's Development Plan.</p>
<b>Corporate Planning</b>	
<i>Urban Design Framework</i>	<p>Oxigen Pty Ltd has been selected to prepare Council's Urban Design Framework and commenced gathering information on the public realm as the first step in the project.</p>
<i>Service Plans 2017/18</i>	<p>Departmental 2017/18 annual service plans were slightly amended and finalised following approval of the 2017/18 budget and will be presented to the 11 July 2017 meeting of the CPPP.</p>
<i>4<sup>th</sup> Quarter 2016/17 Service Plans Progress Update</i>	<p>The 4<sup>th</sup> quarter 2016/17 Service Plans progress updates were prepared and will be presented to the 11 July 2017 meeting of the CPPP.</p>

## Conclusion

This report details recent activities of the City Strategy department for June 2017.

## Attachments

Nil

## **11.2 Community Services Monthly Activity Report - June 2017**

### **Brief**

This report details the activities of the Community Services Department for the period 7 June 2017 to 6 July 2017.

### **RECOMMENDATION(S)**

The Committee recommends to Council that the Community Services Activity Report - June 2017 be noted.

---

### **Introduction**

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

### **Discussion**

The key projects and activities undertaken by the Department during the month of June are as follows:

#### **Thebarton Community Centre**

The annual Thebarton Community Centre "facelift" was undertaken between 12 June and 25 June. As such, the centre was closed for maintenance which included the resurfacing the wooden floors, carpet cleaning and wall painting where needed. However for the rest of the month the Centre booked in 65 different groups.

For the three available weekends during June, the centre hosted weddings and birthday parties. During the week, the halls were used by regular groups such as the Greek Pensioners, Italian Pensioners and SCOSA. In addition, the Tony Doyle Concert was well attended.

As always, the meeting room spaces were a hive of activity during the month too; certificates in food safety, Alzheimer's prevention courses, employee safety training, business meetings, start-up business education programs plus our multiple regular and on-going support and therapy groups.

#### **Art Prize**

The inaugural West Torrens Art Prize was successfully launched in the West Torrens Auditorium Gallery. The opening was attended by 130 people and officiated by the Mayor. Also in attendance were elected members and the Member for Hindmarsh, Steve Georganas MP and the Honourable Ian Hunter MLC.

#### **Youth**

Based on feedback from young library users, the aging game consoles in the library youth area have been updated with new consoles, controllers and games.

In conjunction with Netball SA, Council's school netball program continued at Priceline Stadium, Mile End. 15 participants aged 10-14, from three schools in West Torrens, enrolled in the program which concluded on 27 June 2017.

Planning for the Youth Expo in 2018 has begun with the Administration meeting with officers from the Cities of Charles Sturt and Port Adelaide Enfield as well as the Multicultural Communities Council of SA.

### **Outreach in the community**

The Winter School Holiday program including Little Days Out has been released. Once again, it links in with external providers, sports clubs, OPAL, local schools and the Brickworks Marketplace for a busy and varied calendar of events.

The Mayor attended a function with the Orange Tree Quilters in which they donated 30 quilts and 30 emergency packs to be distributed to vulnerable members of the community.



The Mayor with some Orange Tree Quilter members      Rag Rug mosaic on display

### **Refugee Week 2017: Weave Away**

A series of evening Rag Rug Weaving sessions were held at the Hamra Centre from Monday June 20 to Friday 23 June. Over four evenings, participants took part in a community project and made mats for display. Free workshops were run and attendees learned how to make a 'toothbrush rug' coaster, floor mat and trivet by re-using old quilt covers. The atmosphere each evening was warm and full of community spirit. A rag rug mosaic made by the workshop members will be displayed in the Hamra Centre.

After the third session, there was an option to stay and learn the ancient practice of Falun Dafa (also called Falun Gong). Falun Dafa is an advanced practice of self-cultivation somewhat similar to Tai Chi; a way to improve health and attain spiritual wisdom.

The evenings were successful and all 121 attendees had an enjoyable time.

### **Active Ageing Expo at Plympton Community Centre**

The OPAL and CHSP teams held an Active Ageing Expo on 23 June to enhance the wellbeing of West Torrens' older community and revitalise the Plympton Community Centre. The Expo comprised of a series of workshops with healthy catering included. Activities included a stretch workshop, healthy cooking demonstration, laughter yoga and mindfulness, fruit and veg swap and discussions around future activities for Plympton Community Centre, including drop-in Fridays. The Expo was heavily promoted, including a letterbox drop of the homes surrounding the Centre.

Approximately 100 people, including a centenarian, attended. The exercise sessions and the healthy cooking demonstration were particularly popular and confirmed the interest in the community for these types of activities.



**Active Ageing Expo**

**Friday 23 June 2017**  
**10.30am – 3.30pm**  
**Plympton Community Centre**  
**34 Long Street, Plympton**

Door prizes to be won!

Stretch workshop, cooking demonstration and taste test, fruit and vegetable swaps, wellbeing and mindfulness, social opportunities.

Includes morning tea, lunch and afternoon tea. You are welcome to drop in or stay for the day. The City of West Torrens can provide transport if you cannot make your own way to the centre. To RSVP or organise transport telephone Sue Cummins 8416 6264.

Brought to you by

City of West Torrens  
 a council that cares




### **Events coming up in 2017:**

#### **Multicultural Celebration:**

##### **Latin Carnival**

27 July, 7pm, Hamra Centre Library

Performers from La Bomba will take us on a rhythmical journey through Latin America with dance shows featuring Brazilian performers and a sizzling salsa dance couple.

An African cultural night is planned for November.

#### **Movie Nights**

Movie nights will continue to be held on Thursday evenings, at 7pm, every second month. This is a free event with refreshments and is held at the West Torrens Auditorium. The following movies are scheduled:

- Thursday 10 August - *Lion*
- Thursday 12 October - *Allied*
- Thursday 14 December - *La La Land*

#### **Attachments**

Nil

## **12 MEETING CLOSE**