

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 18 APRIL 2017
at 7.00pm

Terry Buss
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 4 April 2017 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Thursday 13 April 2017)

In the two weeks since the last Council Meeting of 4 April 2017, functions and meetings involving the Mayor have included:

Thursday 6 April

- 8.15am Opened the 2017 Australian Bowls Sides Championships at Lockleys Bowling Club.
- 9.10am Regular Coast FM interview with Dave Hearn.

Friday 7 April

- 11.00am With Ashford MP Hon Stephanie Key, met with representatives of Adelaide Cobras Soccer Club and Adelaide Angels Baseball Club to discuss the redevelopment of Weigall Oval.
- 6.00pm Along with Cr Demetriou, hosted guests Justice Margaret Nyland and Prof Di Gursanski at the pre-match dinner prior to the West Adelaide v South Adelaide SANFL match at City Mazda Stadium. My other guests at the match included SANFL Life Member Malcolm Whitford and Maxine Whitford of Lockleys and Mr Chris Yiallourous of the Mile End Residents Group.

Saturday 8 April

- 9am-5pm Participated in the Elected Member Planning Day in the George Robertson Room.

Monday 10 April

10.05am Participated in an interview with Ms Ali Clarke on ABC 891 Radio Adelaide as part of a regular series of Q&A interviews being conducted with metropolitan Mayors.

Tuesday 11 April

7.00pm Participated in the Special Corporate and Regulatory Budget meeting in the Chamber.

Wednesday 12 April

6.00pm With Mrs Rosemary Trainer, as guests of Minister for Water the Hon Ian Hunter MLC, attended a dinner at Parliament House along with Steve Georganas MHR and Wendy Georganas and Hon Stephanie Key to celebrate the initial stages of funding of the Brown Hill Keswick Creek Stormwater Project.

Tuesday 18 April

6.00pm Council pre-brief

7.00pm Council and Committee Meeting

RECOMMENDATION

That the Report from Mayor Trainer be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Finance and Regulatory Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 Finance and Regulatory Committee****RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 18 April 2017 be adopted.

11.2 Strategy and Community Committee

RECOMMENDATION

That the recommendations of the Strategy and Community Committee held on 18 April 2017 be adopted.

11.3 Special Finance and Regulatory Committee

RECOMMENDATION

That the recommendations of the Special Finance and Regulatory Committee held on 4 April and 11 April 2017 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE

15 MOTIONS WITH NOTICE

15.1 Recision Motion

Cr Palmer has given notice of his intention to move the following motion:

MOTION

That Council revokes its decision at the 21 March 2017 Ordinary Meeting of Council:

'That:

- 1) In accordance with Council's discretionary powers to grant a rebate of rates as providing for at Section 166 of the *Local Government Act 1999*, no rebate of rates be offered relevant to 281 Henley Beach Road, Brooklyn Park.
- 2) No curbside waste collection service be offered to the property at 281 Henley Beach Road, Brooklyn Park in accordance with, and consistent with Council's Waste Minimisation and Recycling Services Policy.'

Should this motion be carried then Cr Palmer has given notice of his intention to move the following motion:

MOTION

That owner/occupiers who reside in flats or units and whose domestic garbage is not collected by the City of West Torrens waste collection service be entitled to some form of rebate in accordance with the Local Government Act 1999.

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 WestLINK Tram Network

Brief

This report proposes a composite motion for consideration by Council in relation to the proposed WestLINK Tram Network.

RECOMMENDATION(S)

It is recommended to Council that the City of West Torrens write to the Minister for Transport and Infrastructure, the Hon Stephen Mulligan, MP, to advise that it supports the expansion of the tram network in Adelaide.

Further, the Minister be advised that the Council has some concerns regarding the two routes in the Multi Criteria Analysis Detailed Report for the WestLINK tram, and requests the Minister:

- To establish a joint working group with Council representation to determine the most appropriate WestLINK route. The joint working group also oversee further community consultation and engagement.
- Include Richmond Road via James Congdon Drive within the scope of the current evaluation process.

Introduction

Council at its meeting held 21 February, 2017 considered two (2) Motions With Notice that were submitted by Cr Mangos and Cr Nitschke relating to the AdeLINK Tram Network Study and specifically the WestLINK Tram Network.

The Motion with Notice from Cr Mangos read:

That the City of West Torrens write to the Minister for Transport and Infrastructure, Hon Stephen Mulligan MP, to advise the State Government that it is supportive of an overall expansion of the Tram Network in Adelaide and it acknowledges the work done to date by DPTI on the AdeLINK Tram Network Study. Further, the Minister be advised that Council does have some issues of concern regarding Henley Beach Road being identified as the preferred option for the WestLINK route, specifically the section between South Road and Marion Road, and would like to work constructively with the State Government to address the concerns Council has regarding the possible loss of on-street parking, traffic congestion, tree loss and financial cost to Council ratepayers caused by the introduction of a tram along Henley Beach Road.

The Motion with Notice from Cr Nitschke read:

That:

1. *Council supports the concept of a tram travelling through our city as proposed by AdeLINK and is committed to its success.*
2. *In choosing a preferred route for a tram it has been decided that there is such a lack of information about the proposed tramway that council feels that it cannot make an informed decision.*

3. *As a result of this, council requests the State Government to provide more information regarding WestLINK, including any modelling and ramifications, especially in regard to all three suggested routes and any requirement to:*
 - a. *Remove on-street parking*
 - b. *Reduce traffic lanes*
 - c. *Remove median strip trees*
4. *When this information is provided from the State Government, the City of West Torrens will appoint a working party to examine all aspects of the WestLINK tram including community feedback.*
5. *The working party shall examine the three main suggested routes for the WestLINK tram travelling to Adelaide Airport from the city.*

Those being:

- a. *Henley Beach Road*
- b. *Sir Donald Bradman Drive*
- c. *Richmond Road*

The findings and recommendations of the working party will be presented to council and the State Government on the Council's preferred route as well as any other conditions or concerns.

Following consideration of these two (2) motions, Council resolved:

That the motions with notice from Cr Mangos and Cr Nitschke on the WestLINK Tram Network be deferred to allow a small working party to be formed to work through a composite motion and bring back to Council at a subsequent meeting. The working party to comprise Cr Nitschke, Cr Rypp, Cr Woodward, Cr Vlahos, and Cr Palmer supported by the Chief Executive Officer and the GM Urban Services.

Discussion

Given Elected Members were coming together for their Strategic Workshop in early April, 2017, this action was listed on the Workshop Programme for discussion. Following discussion at the Workshop, the following motion was crafted for submission back to Council for consideration.

That the City of West Torrens write to the Minister for Transport and Infrastructure, Hon Stephen Mulligan, MP, to advise that it supports the expansion of the tram network in Adelaide. Further, the Minister be advised that the Council has some concerns regarding the two routes in the Multi Criteria Analysis Detailed Report for the WestLINK tram, and requests the Minister:

- *To establish a joint working group with Council representation to determine the most appropriate WestLINK route. The joint working group also oversee further community consultation and engagement.*
- *Include Richmond Road via James Congdon Drive within the scope of the current evaluation process.*

Conclusion

Council recently considered two (2) Motions with Notice from Cr Mangos and Cr Nitschke in relation to the proposed WestLINK Tram Network. Following consideration of these motions, Council resolved to form a working party to work through a composite motion and bring back to Council at a subsequent meeting. This action was listed for discussion at the April 2017 Elected Member Strategic Workshop resulting in a composite motion being crafted for further consideration by Council.

Attachments

Nil

17.2 Review of Council's By-laws

Brief

To inform the Council of the submissions received in relation to the review of Council's By-laws during the public consultation period.

RECOMMENDATION(S)

It is recommended to Council that it notes:

- 1) That no submissions resulted from the public consultation undertaken, pursuant to s249 of the *Local Government Act 1999* and *Council Policy - Public Consultation* in relation to the following draft By-laws and associated policies:
 - By-law No.1 - Permits and Penalties
 - By-law No.2 - Local Government Land
 - By-law No.3 - Roads
 - By-law No.4 - Moveable Signs
 - By-law No.5 - Dogs
 - Council Policy - Advertising on Council Land and Infrastructure,
 - Council Policy - Use of Public Footpaths and Roads for Business Purposes
 - Council Policy - Memorials
- 2) The response received from the Dog and Cat Management Board, resulting in a slight amendment of proposed By-law No 5 - Dogs, prior to public consultation.
- 3) The response received the Minister of Transport, in relation to proposed By-law No. 2 - Local Government Land and the proposed By-law No 5 - Dogs, resulting in no changes to those two proposed By-laws prior to public consultation.
- 4) That the next stage of the By-law review process will be undertaken by Council's lawyers at the completion of which a report will be presented to Council to facilitate the subsequent making of the By-laws.

Introduction

Section 246 of the *Local Government Act 1999* (the Act), provides for Councils to make By-laws for the good rule and government of an area, and for the convenience, comfort and safety of its community.

The City of West Torrens has five (5) By-laws, these being:

- By-law No.1 - Permits and Penalties
- By-law No.2 - Local Government Land
- By-law No.3 - Roads
- By-law No.4 - Moveable Signs
- By-law No.5 - Dogs.

The current By-laws came into operation on 1 January 2010 and will expire on 1 January 2018. In accordance with s251 of the Act a By-law review process was initiated in February 2017 to ensure that new By-laws are in place prior to the expiry date.

As the Council Policies - *Advertising on Council Land and Infrastructure*, *Use of Public Footpaths and Roads for Business Purposes* and *Memorials*, are referenced in the proposed By-laws they are also required to be reviewed.

At its 21 February 2017 meeting, Council approved the progression of the five (5) proposed By-laws and three (3) related policies to public consultation and referral to the relevant State Government bodies.

Discussion

Public Consultation

The public consultation phase on the proposed By-laws comprised two separate processes:

1. Referral to state government bodies.

The following process was undertaken prior to submitting the proposed By-laws to public consultation:

- Pursuant to s18A of the *Harbors and Navigation Act 1993*, the proposed By-law No. 2 - Local Government Land and the proposed By-law No 5 - Dogs were submitted to the Hon Stephen Mullighan, Minister for Transport, for his approval on 22 February 2017. A response from the Minister was received on 7 March 2017 approving the making of both By-laws (**Attachment 1**).
- Pursuant to s90 of the *Dog and Cat Management Act 1995* the proposed By-law no.5 Dogs was submitted to the Dog and Cat Management Board (DCM Board) for their approval on 22 February 2017. The DCM Board advised the Administration on 16 March 2017 that they accepted By-law No. 5 (**Attachment 2**) and recommend that the wording 'leash' in sections 6.12 and 9.2 be expanded to include 'chain, cord or leash', for consistency with section 8 of the *Dog and Cat Management Act 1995*. The wording of the proposed By-law was subsequently amended prior to public consultation.

2. Community consultation with the broader community

Pursuant to s249 of the Act and the *Council Policy - Public Consultation* the five (5) proposed By-laws and three (3) related Council Policies were made available for public consultation, following amendment to By-law 5 - Dogs as a result of the feedback from the Dog and Cat Management Board, from Friday 17 March 2017 to Wednesday 12 April 2017.

The public consultation phase comprised a dedicated page on Council's website, which went live on Friday 17 March 2017, posts on the Councils social media pages and public notices placed in the Coast City Weekly and Westside Weekly Messenger Newspapers on 22 March 2017.

The public were advised that copies of the proposed By-laws and draft policies were available for examination on Council's website as well as during business hours at the Civic Centre and Hamra Centre. Written submissions were invited up until 5pm on Wednesday 12 April 2017.

No submissions were received at the close of the public consultation period.

Remaining Legislative Processes

Now that the draft By-laws are finalised, Council's lawyers (KelliedyJones) will undertake the following legislative processes for each of the By-laws:

- Preparing Certificate of Validity
- National Competition Policy check
- Preparing a report for Legislative Review Committee.

At the conclusion of this process, the above documents will be formally presented to Council at its 2 May 2017 meeting for consideration, subsequent revocation of the existing By-laws and making of the new By-laws. (*Note: the By-laws can only be made at a meeting of Council where at least two-thirds of the members of Council are present and then only by an absolute majority of the members of Council*).

Following adoption of the By-laws by Council, they will be referred to the Legislative Review Committee and presented to Parliament. At the conclusion of which they will be published in the Government Gazette and commence operation four months from the date they are gazetted. It is anticipated that this will occur later this year and prior to 1 January 2018.

Conclusion

Council's current suite of By-laws, numbered 1-5, are due to expire on 1 January 2018. To make new By-laws, a series of legislative processes need to be undertaken before new By-laws may be made. The required state agency referral requirements have been successfully completed and the subsequent public consultation on the proposed By-laws and policies has resulted in no submissions. Consequently, the By-laws will progress the next stage of the legislative review process.

Attachments

- 1. Approval from the Minister of Transport for Making By-law no.2 and By-law No. 5**
- 2. Acceptance by DCM Board of By-law No. 5**



Government
of South Australia

The Hon Stephen Mullighan MP

17MTR/0326

Ms Cimon Burke
Kelledy Jones Lawyers
GPO Box 2024
ADELAIDE SA 5001

Dear Ms Burke

Thank you for the letter of 22 February 2017 seeking approval for the making of proposed City of West Torrens Local Government Land By-Law (No. 2 of 2017) and proposed Dogs By-Law (No. 5 of 2017), in accordance with the provisions of the *Harbours and Navigation Act 1993* (the Act).

I understand that the Department of Planning, Transport and Infrastructure previously sought clarification in relation to the wording of clause 9.8.4 of By-Law No. 2 of 2017 (Local Government Land). I am advised that this clause is intended to regulate permits for hiring out boats or operating a business on a vessel on local government land within the City of West Torrens, and not intending to regulate the operation of commercial vessel on the waterways, which is regulated under the Marine Safety (Domestic Commercial Vessel) National Law.

Consequently, I am pleased to grant my approval for the making of By-Laws No. 2 and No. 5 of 2017, as required under section 18A of the Act.

I would appreciate a copy of the By-Laws once they have been approved by Council and published in the Gazette.

Yours sincerely

A handwritten signature in black ink, appearing to read "Stephen", with a stylized flourish at the end.

HON STEPHEN MULLIGHAN MP
MINISTER FOR TRANSPORT AND INFRASTRUCTURE

7 March 2017

Minister for Transport and Infrastructure
Minister for Housing and Urban Development

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Government of South Australia
Dog and Cat Management Board

16 March 2017

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

GPO Box 1047
Adelaide SA 5001

Ph: 08 8124 4962
Fax: 08 8124 4648

ABN 36 702 093234
<http://www.dogandcatboard.com.au>

Dear Mr Buss

RE – CITY OF WEST TORRENS PROPOSED DOGS BY-LAW NO. 5.

I write to advise that on 15 March 2017 the Dog and Cat Management Board considered the draft by-law relating to dogs submitted by the City of West Torrens.

The Dog and Cat Management Board accepted the City of West Torrens Dogs By-law No. 5 as being broadly consistent with those of other councils.

The Board offer the following considerations:

- That the wording "leash" in sections 6.12 and 9.2 is expanded to "chain, cord or leash", for consistency with Section 8 of the *Dog and Cat Management Act 1995*.

I encourage you to contact our A/g Project Officer, Compliance, Philippa Hook on (08) 8124 4768 or at philippa.hook@sa.gov.au if you have any questions or concerns.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Andrew Lamb".

Andrew Lamb
Board Secretary
Dog and Cat Management Board

CC: Cimon Bourke, KelladyJones Lawyers

17.3 Proposed Amendments to the Local Government (Elections) Act

Brief

The Local Government Association is seeking feedback from councils on proposals to amend the *Local Government (Elections) Act 1999*.

RECOMMENDATION(S)

It is recommended to Council that the feedback contained within the report be provided as Council's response to the Local Government Association on the proposed amendments to the *Local Government (Elections) Act 1999*.

Introduction

The Local Government Association (LGA) has advised councils via Circulars 12.1 and 12.10 that the LGA board has recently passed two motions which seek amendments to the *Local Government (Elections) Act 1999* (the Act).

The LGA is seeking feedback on the proposed amendments by 28 April 2017.

Discussion

The LGA is seeking feedback on a proposal to amend the Act to require the Electoral Commission of South Australia (ECSA) to provide information, by mail, about candidates who have been elected unopposed.

Circular 12.1 (**Attachment1**) presents information relating to the proposal and three alternate options for council's consideration.

On nomination for council, candidates are required to submit a candidate profile of no more than 150 words. The profile contains, in part, a statement of the candidate's past and current experiences.

A candidate is to be considered to be elected unopposed if, as soon as reasonably practical after 4pm on the day of the close of nominations, the number of nominations received does not exceed the number of vacancies. In this instance the candidate is declared elected.

At the close of nominations, ESCA publishes candidate profiles for distribution with ballot papers. This process is undertaken following the close of nominations given that a candidate may withdraw their nomination up until close of nominations. The time between the profiles being lodged and published provides the opportunity for ECSA to proof read the profiles and ensure that the submitted profiles are consistent with the requirements of the Act.

However, under the current legislation, in the event a candidate is elected unopposed the profile information is not distributed in hard copy as the candidate is deemed elected at that point and no voting is required.

Motion 1 - Proposal to Mandate ECSA to mail out information about candidates elected unopposed

The proposal under consideration seeks to amend the Act to require ESCA to mail out information about candidates for the local government elections who have been elected unopposed.

It is believed that community members may not be aware of candidates who are elected unopposed as the ballot papers that are mailed to electors only contain information relating to candidates running for election.

The LGA has been informed by ESCA that should this proposal be legislated, the associated additional printing, enveloping and mailing costs would be borne by councils. The costs to councils cannot be estimated as it is dependent on the number of nominations for each position. However, it would be expected that, except in the event a Mayor was elected unopposed and therefore all electors would be informed, that this mail out would only occur in the wards in which one or both Elected Members were elected unopposed. In the 2014 local government elections 73 members were elected unopposed across the state.

The proposal serves to only mail out candidate profiles of those electors in a ward in which a candidate is elected unopposed to eligible electors and not to every resident/ business in the ward. This means that Council would still need to advise residents/businesses who were not electors in the election of their elected representatives as is currently the case. Consequently, there is no justifiable cost benefit to the mail out of candidate profiles of those candidates elected unopposed.

The LGA recognises that there are other means of raising the profile of candidates elected unopposed and is seeking feedback on the following three options:

Option 1. Publication on the Candidate's Website

The LGA is proposing to obtain the profile data for the candidates that have been elected unopposed from ECSA and place this information on the LGA Candidate's Website. There would be no cost to councils under this option.

This would require a legislative amendment as profile information for candidates who are currently elected unopposed is not distributed to the LGA by ECSA.

Option 2. Councils can determine on an individual basis to mail out information on candidates elected unopposed

Councils currently have an obligation under s21 of the Act to display all valid nominations received in the principal office of the council. Under the current legislation councils may, if they wish, distribute the nomination information, including candidate profiles, to the wider community via mail outs or other publishing means such as council websites, social media or newspaper announcements. This Council does distribute candidate profiles and other election information on its website, a special Talking Points edition, social media etc.

Option 3. Councils could obtain the candidates' profiles from ESCA

This option provides for councils wishing to publish the profile information of candidates elected unopposed to seek the profile information from ESCA. This option would be at the discretion of each local government. It would require a legislative amendment as the profiles would be required to be distributed by ESCA.

Motion 2 - Circular 12.10 Proposed Change to Voting Method in Local Government Elections

At its 16 March 2017 meeting, the LGA Board resolved to consult councils on whether the voting methodology for local government elections should be changed from 'partial preferential voting' to 'optional preferential voting'. This means that a vote would be considered to be a formal vote if it indicates a preference for at least one candidate without necessarily indicating preferences to the number of vacancies.

Further information may be found in Circular 12.10 at **Attachment 2**.

The current voting system for local government elections is preferential voting and the counting method is known as proportional representation. The counting method is designed to ensure that vacant positions are allocated as nearly as possible in proportion to the votes received. A candidate is elected after obtaining a quota or proportion of the vote.

Optional preferential voting allows voters to only have to express preferences for the candidates on their ballot papers that they wish to vote for.

Informal voting

The Adelaide Hills Council has recently conducted an investigation into the rate of informal voting in local government elections and has concluded that the rate of informal voting increased as the number of candidates decreased. A copy of the report is included at **Attachment 3**.

It is thought that when there are a small number of candidates, electors may not be able to select a candidate that they consider to be suitable and therefore they cast an informal vote.

ESCA, in their last four Local Government Election reports, have commented that a large portion of informal votes it sampled had resulted because of insufficient preferences.

It is considered that the rate of informal voting would decrease should electors be allowed to only vote for those candidates that they prefer rather than selecting the required number of preferences.

Exhausted votes

Another concern under the current voting system is that of votes becoming exhausted. This occurs when all of the candidates' preferences on the ballot paper have been eliminated and there are no more preferences available. When votes become exhausted it is possible that not enough votes are left for the remaining candidates to achieve a quota. In these circumstances the candidates with the highest number of votes will be elected in descending order until all vacancies have been filled.

In the 2014 Local government elections 71 councillors and eight Mayors were elected under quota.

Voting Summary

It is argued that simplifying the voting system would increase the number of votes lodged. The Adelaide Hills Council found that more than 50% of councils in South Australia have no wards and this results in voters having to indicate between 6 and 12 preferences.

As the voting system is voluntary, it is thought that the voter should be able to determine when they have selected the candidates that they believe to be worthy of holding office rather than to have to keep selecting names in order for their vote to be considered as 'formal'.

To state that candidates are elected 'under quota' may also be considered to be unreasonable given the number of votes considered to be formal votes.

It is considered that changing the voting system to optional preferential voting would increase voter participation and reduce the number of informal votes.

Proposed feedback to the LGA**Proposed mail out of candidate profile information to electors when a candidate is elected unopposed**

- 1) Council does not support the proposal to mandate the mail out of candidate profile information to electors when a candidate is elected unopposed on the basis that:
 - a) It **would** result in additional expenditure for councils, i.e. administrative and mailing costs incurred by ECSA.
 - b) There is no cost benefit associated with the proposal given the proposed mail out of candidate profiles is at the completion of the election and is only a benefit to registered and eligible electors and not Council's wider community. As such, Council would still be required to advise all residents, ratepayers and businesses regardless of whether they are eligible electors or not of the outcome of the elections and information about their elected representatives.
 - c) Council already posts candidate profiles, prior to the election on its website, on its social media pages and in a brochure which is distributed to all residents and businesses in the Council area regardless of their eligibility to vote.

Motion 1 - Option 2: Councils can determine on an individual basis to mail out information on candidates elected unopposed

Of the three LGA options related to distribution of candidate profiles, Council supports Option 2 on the basis that each council is best placed to determine the appropriate methodologies for communicating with their communities. This option enables Council's discretion to communicate with the wider community in a cost effective and timely manner. Election profile information is routinely placed on Council's website, on its social media pages and a feature article presenting the candidates elected to Council in Council's newspaper.

Voting system

Council supports the introduction of optional preferential voting on the basis that such a system enables voters to select candidates that they believe are worthy of election. The current system, on occasion, may induce voters to elect candidates that they are not comfortable selecting simply to ensure that their vote is registered as formal.

Conclusion

The Local Government Association is seeking feedback from councils on two proposals to amend the *Local Government (Elections) Act 1999* before 28 April 2017.

Attachments

1. **LGA Circular 12.1 Candidates Elected Unopposed**
2. **LGA Circular 12.10 Proposed Change to Voting Methodology**
3. **Adelaide Hills Council Report on Voting in LG Elections**

Circulars

Page 1 of 1



Circulars

Candidates elected unopposed - feedback sought - Circular 12.1**To**

Chief Executive Officer
Governance Officers
Returning Officer

Date

16 March 2017

Contact

Gwyn Rimmington
Email: gwyn.rimmington@lga.sa.gov.au

Response Required

Yes

Respond By

28 April 2017

Summary

The LGA is seeking feedback on a proposal to amend the Local Government (Elections) Act to require the Electoral Commissioner to provide information by mail about candidates who have been elected unopposed.

Following a motion passed by the LGA Board, the LGA is seeking feedback from councils on the proposal set out below.

Proposal

1. Mandate ECSA to mail out information about candidates elected unopposed - The proposal is to amend the Local Government (Elections) Act to require the Electoral Commission (ECSA) to mail out information about candidates for local government elections who have already been elected unopposed.

The justification for this amendment is that local government heavily promotes the election process and seeks to achieve higher levels of participation from the community, but those community members who do not receive ballot papers for candidates who are elected unopposed are not aware of who the candidates are.

The LGA sought the views of ECSA and was informed that if profile data for candidates elected unopposed is to be sent out by mail in the same manner as for contesting candidates (ie with the ballot packs sent to each voter) there would be additional printing, enveloping and mailing costs which would have to be borne by councils. These costs cannot be estimated because they depend on the number of nominations for each position. In the 2014 elections there were 73 members elected unopposed. Requiring ECSA to perform this function will require an amendment to the Elections Act.

Other Options

There are also other options for achieving a higher community profile for candidates who are elected unopposed. These include:

2. Publication on the Candidates Website - The LGA could obtain the profile data for candidates elected unopposed from ECSA, and publish it on the Candidates Website along with all other candidates' data. There would be no cost to councils under this option. This option requires a small legislative change as candidate profiles for candidates elected unopposed are not currently published.

3. Councils can determine on an individual basis to mail out information on candidates elected unopposed - Councils that want to mail out or publish information about candidates elected unopposed can do so now under the current legislation. Councils currently have a responsibility under s21 of the Elections Act to display all valid nominations received in the principal office of the council. Councils could also choose to mail out this information. This option does not require legislative change.

4. Councils could obtain the candidates' profiles from ECSA - Individual councils could obtain the profiles for candidates who have been elected unopposed and mail out this information to the council electorate. This would mean that the costs would fall only on councils that want to take this action. This option would require a small legislative change as candidate profiles for candidates elected unopposed are not currently published.

The LGA is seeking feedback on the main proposal (number 1 above) to require the Electoral Commissioner to mail out information about candidates elected unopposed, and also on options 2, 3 and 4 to assist in determining a sector wide position on this issue.

Feedback should be sent to Gwyn Rimmington, Senior Policy Officer, on gwyn.rimmington@lga.sa.gov.au, or 08 8224 2045

Circulars

Page 1 of 1

Circulars

Proposed Change to Voting Method in Local Government Elections - Circular 12.10**To**

Chief Executive Officer
Elected Members
Governance Officers
Policy and Strategic Planning Staff
Returning Officer

Date

22 March 2017

Contact

Andrea Malone
Email: andrea.malone@lga.sa.gov.au

Response Required

Yes

Respond By

28 April 2017

Summary

The LGA board has resolved to consult member councils on a proposal to change the voting method at local government elections. The proposal involves changing from 'partial preferential voting' to 'optional preferential voting'. The LGA is seeking feedback on the proposal.

At its meeting of 16 March 2017, the LGA board resolved to carry out consultation on a proposal from the Adelaide Hills Council to change the voting method for local government elections. The resolution states, in part, that the LGA:

undertakes consultation with members councils on the proposal by the Adelaide Hills Council to seek a change to the Local Government (Elections) Act 1999, so a vote is considered a formal vote if it indicates a preference for at least one candidate without necessarily indicating preferences to the number of vacancies.

The Mayor of the Adelaide Hills Council has provided [detailed information in support of this proposal and a copy of the information is available here](#).

For further information, please contact Andrea Malone at andrea.malone@lga.sa.gov.au

Background

Concerns raised by the Adelaide Hills Council community regarding the potential for the rate of informal voting to increase because of the decision to maintain 12 councillors while abolishing wards prompted an investigation into the rate of informal voting in the 2014 Council elections.

Informal Voting in Council Elections

It was identified that the concerns were in fact valid as there was a trend across all councils not divided into wards for the informal vote to increase as the number of vacancies (councillor positions) increase. As part of the investigation the informal votes in councils divided into wards were also considered and revealed a trend where the rate of informal votes actually decreased as the number of vacancies increased.

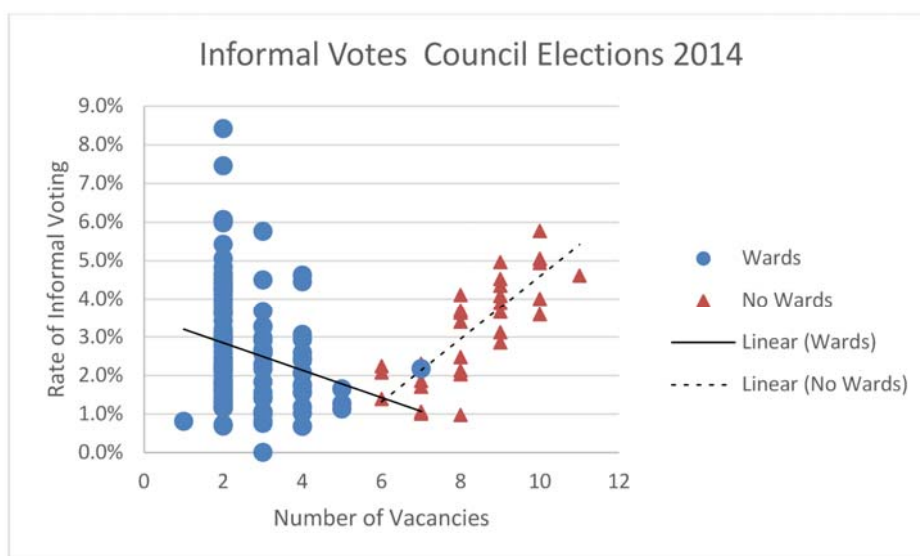


Figure 1 Informal voting trends in wards and no wards

The variability in the rate of informal vote with respect to the number of vacancies was considerable in wards with small numbers of vacancies and a review of the rate of informal voting against the number of candidates showed a trend for the rate of informality to decrease as the number of candidates increased. One possible explanation for this phenomenon is that when a small pool of candidates is available some voters may not find enough acceptable candidates and choose not to complete the required number of preferences. The highest number of informal votes of 8.4% occurred in a ward with two vacancies and only three candidates. As the pool of candidates increased it was easier for voters to find enough acceptable candidates to complete a formal vote.

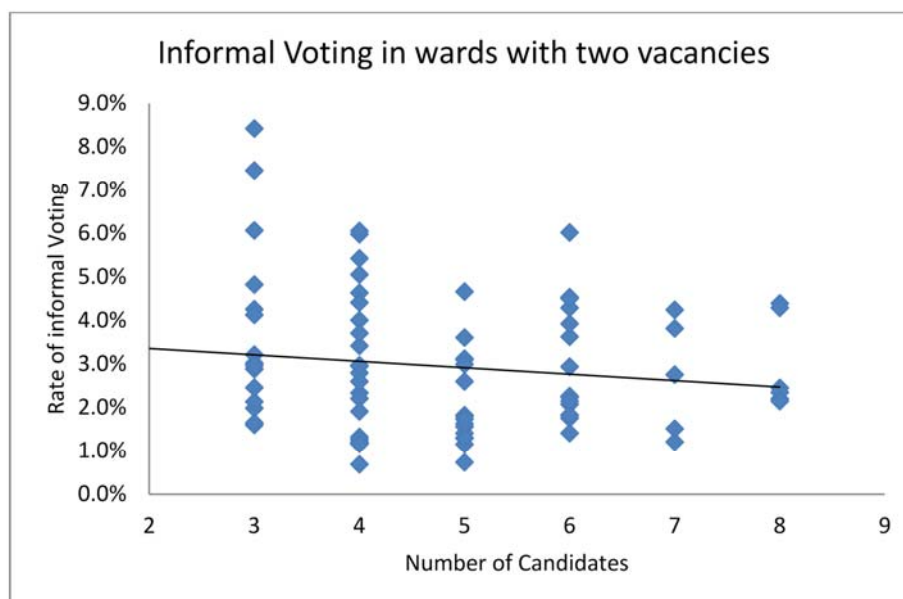


Figure 2 Informal voting in wards with 2 vacancies

The Electoral Commission in its last four Local Government Election Reports has commented on the fact that a large portion of the informal votes it sampled were informal because of insufficient preferences. The current legislation requires a voter to indicate preferences up to the number of vacancies anything less is considered an informal vote.

Unacceptable preferences refers to ballot papers that, while informal under current legislation which requires electors to consecutively number boxes on the ballot paper up to at least the number of candidates to be elected, would be formal under either optional preferential or first past the post voting;

- *Unacceptable preferences accounted for 62.9% of informal ballot papers audited, representing a minor increase from 58.5% recorded in 2010;*
- *Single 1st preference but insufficient further preferences accounted for 41.5% of informal ballot papers.¹*

The single 1st preference informal votes in the three previous elections were 42.0%, 51.7% & 75%

Thus, the number of informal votes would have been reduced substantially if these votes, which had no fault other than insufficient preferences, had been accept as formal votes.

Exhausted votes

In situation where there are at least twice as many candidates as vacancies it is possible for a formal vote to become exhausted. A vote will become exhausted if all of the candidates allocated preferences on the ballot paper have eliminated and there are no more preferences available. When votes become exhausted it is possible that not enough votes are left for the remaining candidates to

¹ ECSA, Local Government Election Report 2014 p46

achieve a quota. In these circumstances the candidates with the highest number of votes will be elected in descending order until all vacancies have been filled. These candidates are described as having been elected under quota. In 2014 seventy one (71) councillors and 8 Mayors were elected under quota. A number were in excess of 20% under quota. In a couple of wards with two vacancies both councillors were elected under quota but these were the exception not the rule.

Discussion

By removing the necessity to vote for candidates who are not known or liked it is hoped that more people will be encouraged to vote. With turnouts averaging 35% to 40% any change which makes it easier for people to engage in the political process should be embraced. With more than 50% of South Australian Councils having no wards there are many situations which require voters to indicate between 6 and 12 preferences. Simplifying the voting system can only help the voters of these councils.

Voting is voluntary so a registered voter can choose not to vote. However, under the current legislation, if a registered voter decides to cast a vote they do not have the choice of when they stop indicating preferences if they want their vote to be formal. The idea that it is OK to not vote but not OK to stop numbering preferences is inconsistent. To argue that candidates elected under quota is unfair or unreasonable is to ignore the fact that, on average, only 35% to 40% of people vote. Those who do not vote have chosen to leave it up to others who do vote to elect the councillors. It is entirely consistent with this approach to allow voters to stop indicating preferences before they reach the number of vacancies as they would then have chosen to leave the final choice up to others.

The voting system needs to be change to encourage more people to vote and reduce the number of informal votes.

17.4 Appointment to the Corporate Planning, Policy and Performance Prescribed General Committee

Brief

This report seeks the appointment of Councillor Farnden to the Corporate Planning, Policy and Performance Prescribed General Committee.

RECOMMENDATION(S)

It is recommended to Council that Councillor Farnden be appointed to the Corporate Planning, Policy and Performance Prescribed General Committee until the end of Council's current term of office.

Introduction

At its meeting of 18 October 2016 Council established the current Corporate Planning, Policy and Performance Prescribed General Committee (Committee) in accordance with section 41 of the *Local Government Act 1999* for the remainder of the term of Council, commencing 1 December 2016. The membership of the Committee comprises the Mayor and an Elected Member from each ward. The Terms of Reference for the Committee are attached (**Attachment 1**).

The Committee is a prescribed committee, as defined by the Remuneration Tribunal, and as such only the position of presiding member attracts an additional allowance.

Discussion

At the time of the establishment of the Committee, in October 2016, a vacancy for an Elected Member existed in the Keswick Ward and an election was pending. As such, Councillor Woodward was the only councillor available to be appointed to the Committee, and was. At that time, Council also appointed proxies for each Committee Member i.e. the alternative ward councillor.

Councillor Farnden has since been elected to the Keswick Ward and, at the last Committee meeting attended as Councillor Woodward's proxy. He has since expressed his interest in being appointed to the Committee in place of Councillor Woodward. Councillor Woodward is amenable to this change and, in accordance with clause 3.4 of the Committee's Terms of Reference, has formally advised the CEO of his resignation from the Committee (**Attachment 2**).

In the event Cr Farnden is unavailable to attend a Committee meeting, Councillor Woodward will be able to attend as the ward proxy Committee member with full voting rights, as stated in clause 3.6 of the Committee's Terms of Reference (**Attachment 1**).

Conclusion

Following the resignation of Councillor Woodward as the Keswick Ward Councillor, from the Corporate Planning, Policy and Performance Committee, it is recommended that Councillor be appointed to that position to the end of the current term of office of this Council. No additional allowance is payable to Cr Farnden if appointed.

Attachments

- 1. CPPP Committee Terms of Reference**
- 2. Cr Woodward's resignation from CPPP**

CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****CORPORATE PLANNING, POLICY AND PERFORMANCE
PRESCRIBED GENERAL COMMITTEE****PREAMBLE**

A Committee of Council may be established by resolution of the Council.

A Committee is established for the purpose of assisting the Council in the performance of its functions, inquiring into and reporting to the Council on matters within the ambit of the Council's responsibilities, providing advice to the Council and to exercise, perform or discharge delegated powers, functions or duties of the Council.

The establishment of a Committee does not derogate from the power of the Council to act in a matter.

1. ESTABLISHMENT

Pursuant to Section 41 of the *Local Government Act 1999* (the Act) the Council has established a committee to be known as the 'Corporate Planning, Policy and Performance Prescribed General Committee' (referred to in these Terms of Reference as "the Committee").

2. OBJECTIVES

The primary objectives of the Committee are to:

- review Council's Community Plan and Strategic Issues
- review Council policies
- review the performance of Council; and
- any other matter which is within the powers and functions of the Council and which is referred to the Committee of Council by the Council.

The Committee may at any time make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary for the better operation of the Committee in the performance of its role.

- 2 -

3. MEMBERSHIP

- 3.1. Membership of the Committee will comprise the Mayor and up to seven (7) Elected Members.
- 3.2. All members of the Committee will hold office for a two (2) year period for the remainder of the term of Council, commencing 1 December 2016.
- 3.3. Members of the Committee may be removed from office by Council resolution at any time.
- 3.4. Members of the Committee may resign their position at any time by giving notice of their intention in writing to the Chief Executive Officer.
- 3.5. If a vacancy occurs on the Committee, in accordance with clauses 3.3 or 3.4, then Council may appoint a replacement Member.
- 3.6. In the event an appointed Elected Member is not able to attend a meeting of the Committee, the appointed Elected Member's co-ward Councillor may attend as a proxy Committee Member with full voting rights.

4. PRESIDING MEMBER

- 4.1. Council (at its meeting held 18 October 2016) appointed Cr O'Rielly as the Presiding Member of the Committee for a two (2) year period for the remainder of the term of Council, commencing 1 December 2016.
- 4.2. Council (at its meeting held 18 October 2016) appointed Cr Palmer as the Deputy Presiding Member of the Committee for a two (2) year period for the remainder of the term of Council, commencing 1 December 2016.
- 4.3. The role of the Presiding Member is to:
 - 4.3.1 oversee and facilitate the conduct of meetings in accordance with the *Local Government Act 1999* and *Local Government (Procedures at Meetings) Regulations 2013*;
 - 4.3.2 in particular, to ensure that the Guiding Principles at Regulation 5 are observed and that all Committee members have an opportunity to participate in discussions in an open and responsible manner; and
 - 4.3.3 call the meeting to order and move the debate towards finalisation when a matter has been debated significantly and no new information is being discussed.

5. OPERATIONAL MATTERS

- 5.1. The Committee does not enjoy any delegated powers or functions from the Council so that all decisions of the Committee (subject to any clause of these Terms of Reference to the contrary) will constitute recommendations to the Council.
- 5.2. For the purposes of s41(8) of the Act, the Council's reporting and other accountability requirements are satisfied by the delivery of a copy of the minutes of each meeting of the Committee to each member of the Council and the inclusion of those minutes in the agenda papers for the next ordinary meeting of the Council.

- 3 -

- 5.3. If the Presiding Member of the Committee is absent from a meeting the Deputy Presiding Member will preside at that meeting. If both the Presiding Member and the Deputy Presiding Member of the Committee are absent from a meeting of the Committee then a member of the Committee chosen from those present, by formal resolution, will preside at the meeting until the Presiding Member (or Deputy Presiding Member, if relevant) is present.

6. MEETING PROCEDURE

- 6.1. The Committee will act at all times in strict accordance with the Act and will be subject to the operation of Part 2 of the *Local Government (Procedures at Meetings) Regulations 2013* and the City of West Torrens Code of Practice - Procedures at Meetings.
- 6.2. Insofar as the Act and Regulations and these Terms of Reference do not prescribe the procedure to be observed in relation to the conduct of a meeting of the Committee, Council has determined its own procedure as articulated in the City of West Torrens Code of Practice – Procedures at Meetings.
- 6.3. The attached agenda format will be used for the conduct of meetings.
- 6.4. In the event that a meeting is cancelled or is inquorate, the items for discussion on the meeting agenda will be deferred to the next appropriate meeting of Council.

7. MEETING TIME AND PLACE

- 7.1 The Committee will meet on the second Tuesday of alternative months commencing March 2017, with the exception of December and January each year when no meetings will be held, at 6.30pm in the Mayor's Reception Room, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033
- 7.2 The Chief Executive Officer is delegated authority to vary the meeting date, time and place in consultation with the Presiding Member.

8. QUORUM

- 8.1 A quorum for a meeting of the Committee will be half of the members plus one.
- 8.2 No business can be transacted at a meeting unless a quorum is present.

9. DECISIONS

All decisions of the Committee will be made on the basis of a majority of members present.

10. VOTING

- 10.1 All members of the Committee must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the Committee.
- 10.2 For the avoidance of doubt, every member of the Committee, including the Presiding Member has a deliberative vote only, i.e. no casting vote.
- 10.3 The Presiding Member will ask for members to vote and will then declare whether the motion is carried or lost.

- 4 -

10.4 The Presiding Member is deemed to vote in the affirmative unless he/she clearly declares otherwise.

11. FUNCTIONS AND RESPONSIBILITIES

The primary function of the Committee is to assist the Council achieve the stated objectives listed in Section 2.

12. LIABILITIES OF MEMBERS

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

- 5 -

***Agenda format for the Corporate Planning, Policy and Performance Prescribed
General Committee***

- 1. MEETING OPENED**
- 2. PRESENT**
- 3. APOLOGIES**
- 4. DISCLOSURE STATEMENTS**
- 5. CONFIRMATION OF MINUTES**
- 6. COMMUNICATIONS BY THE CHAIRPERSON**
- 7. REPORTS OF THE CHIEF EXECUTIVE OFFICER**
- 8. OUTSTANDING REPORTS / ACTIONS**
- 9. OTHER BUSINESS**
- 10. NEXT MEETING**
- 11. MEETING CLOSED**

From: Cr John Woodward
Sent: Wednesday, 5 April 2017 4:58 PM
To: Terry Buss; Pauline Koritsa; Cr Michael Farnden
Subject: Corporate Planning, Policy and Performance CommitteeCommittee

Hi Terry

Now that Cr Farnden has joined Council, we have agreed he will represent Keswick Ward on the Corporate Planning, Policy and Performance Committee.

I hereby submit resignation from the Corporate Planning, Policy and Performance Committee effective immediately.

Kind regards

Cr John Woodward
Keswick Ward, City of West Torrens

Phone: 0429 090 246
Email: jwoodward@wtcc.sa.gov.au
Facebook: www.facebook.com/keswickward

17.5 Community Grant Application from the Lions 201C1 District Convention Committee 2017

Brief

This report presents an application for a community grant of \$2,500 from the Lions 201C1 District Convention 2017 Committee.

RECOMMENDATION(S)

It is recommended to Council that it approves the \$2,500 community grant funding request from the Lions 201C1 District Convention 2017 Committee to assist with its proposed Lions Community Family Fun Day, celebrating 100 years of community service.

Introduction

The Lions 201C1 District Convention 2017 Committee (Convention Committee) is seeking community grant funding of \$2,500 to assist with its proposed Lions Community Family Fun Day to celebrate 100 years of community service.

Discussion

District 201C1 of Lions International has over 1200 members across Australia. The Lions 201C1 District Convention is a prestigious three day event that includes speakers, guests, SAPOL & Lions Citizen of the Year Presentation, Youth of the Year District final, a Gala dinner and networking across Lions projects. This year the Convention is being held at the Thebarton Community Centre and on Kings Reserve from 6th to 8th October.

The Convention Committee is organising and hosting the Lions Community Family Fun Day as part of this convention. The actual Family Fun Day will be held on Kings Reserve and will promote Lions International to the Community as they celebrate 100 years of community service. It is expected that the Family Fun Day will be attended by up to 500 people and will be open to the public. The community grant funding is requested to assist with the cost of hiring entertainment and activities for the day.

Conclusion

This report presents a request for \$2,500 community grant funding from the Lions 201C1 District Convention 2017 Committee to assist with its proposed Lions Community Family Fun Day (celebrating 100 years of community service) being held on Kings Reserve from 6 to 8 October 2017.

Attachments

- 1. Lions 201C1 District Convention Committee Community Grant application 2017**



Lions 201C1 District Convention
6-8 October, 2017



Lions 201 C1 District Convention 2017
District Governor Elect: Megan Butler
Convention Chairman: Tony Pederick OAM
Convention Secretary: Petrea Stacey

Community Grants
Administration Officer
Community Services
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

2 February 2017

Dear Sir,

**Application for Community Grant
Lions 201C1 District Convention 2017 & Community Fun Day**

We hereby attach an application for Council in respect to a grant to assist in our proposed Lions Community Fun Day on 8th of October 2017 at Kings Reserve following our Convention at the Thebarton Community Centre 6th – 8th October 2017.

This year, Lions International is celebrating 100 years of community service. Details about the convention can be found on our convention website: www.201c1convention.com.au

We look forward to your support.

Yours Sincerely,

Tony Pederick OAM
Convention Chairman
Lions 201 C1 District Convention 2017

Ph: (08) 8269 5260 | PO Box 139, Walkerville SA 5081
E: secretary@201c1convention.com.au | W: www.201c1convention.com.au

Application Form Community Grant Program

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel (08) 8416 6333
Fax (08) 8443 5709
Email csu@wtcc.sa.gov.au
Website westtorrens.sa.gov.au



Notes:

1. Please read the Community Grant Guidelines before completing this application.
2. Please attach any additional information and supporting statements.
3. Please type or print legibly.
4. Community Grants of up to \$3,000 can be applied for.
5. **Please note that applications must be completed in full or they will not be accepted.**

1. Applicant / organisation details

Name of individual: ANTHONY MAXWELL PEDERICK		Name of organisation:	
Address: PO BOX 139			
Suburb: WALKERVILLE		P/code: 5081	
Location address of organisation/group (if different to postal address): C/- 46 NORTH EAST ROAD			
Suburb: WALKERVILLE		P/code: 5081	
Individual/organisation contact details:			
Telephone: 82695260	Mobile: 0410625007	Fax:	Email address: tpederick@forerunner.com.au

2 About the applicant

If the applicant is an individual go to section 3, otherwise, is the applicant a:

<input type="checkbox"/> Community group/organisation <input type="checkbox"/> School or educational institution	<input checked="" type="checkbox"/> Not for profit organisation <input type="checkbox"/> Other:.....
Is the organisation incorporated?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if no, complete section 4)
Does your organisation have an ABN? If yes, please provide the number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if no, complete section 4)
Is your organisation listed for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Note: If your organisation is not incorporated you will need a sponsor - an incorporated body to accept the legal and financial responsibility for the project. Please ensure that you attach a letter of agreement from the sponsor organisation, confirming its acceptance of responsibility for the project and complete the sponsor organisation information at section 4.

What are the aims and the objectives of your organisation or group?																							
SUPPORT COMMUNITY																							
What number, or percentage, of your members reside within the City of West Torrens? _____																							
THE FUNCTION IS BEING RUN ON BEHALF OF DISTRICT 2011 OF LIONS INTERNATIONAL WHICH COVERS AREA FROM APPROX UNLEY TO WESTERN AUSTRALIA BORDER - APPROX 1200 MEMBERS.																							
What is the current total membership of your organisation/group? _____																							
How is your organisation/group managed (please tick ✓ appropriate box)																							
<input type="checkbox"/> Advisory Board		<input checked="" type="checkbox"/> Board of Management																					
		<input type="checkbox"/> Management Committee																					
<input type="checkbox"/> Other (please specify):																							
3. If the application is from an individual																							
Do you have an ABN:		<input type="checkbox"/> Yes <input type="checkbox"/> No																					
If yes, please provide the number:		<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																					
Are you registered for GST?		<input type="checkbox"/> Yes <input type="checkbox"/> No																					
Name of sponsor organisation:																							
Address:																							
Suburb:		Post code:																					
Agrees to receive funds on behalf of:																							
Name:		Position in organisation:																					
Telephone:	Mobile:	Facsimile:	Email:																				
Signature:		Date:																					
4. Requirement for groups without an ABN to have a sponsor																							
Name of sponsoring organisation:																							
ABN:		<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>																					
Are you registered for GST?		<input type="checkbox"/> Yes <input type="checkbox"/> No																					
Address:																							
Suburb:		Post code:																					
Agrees to receive funds on behalf of (insert group's name):																							
Person authorised by sponsor to sign:		Position in organisation:																					
Telephone:	Mobile:	Facsimile:	Email:																				
Signature:		Date:																					

5. About your group

Describe why your organisation exists, what does it aim to achieve and how?

TO ASSIST THE COMMUNITY AT LARGE.

If successful, what do you intend doing with the grant funds?

TO PROMOTE LIONS INTERNATIONAL TO THE COMMUNITY AS WE CELEBRATE 100 YEARS OF COMMUNITY SERVICE.

How does that line up with your organisation's purpose?

AS ABOVE

What do you expect to achieve by obtaining a grant? TO ASSIST OUR DISTRICT IN CELEBRATING OUR ANNIVERSARY WITH BOTH OUR MEMBERS AND THE COMMUNITY AT LARGE.

Will the project be carried out in partnership with other relevant organisations? ☐ Yes ☒ No

If yes, who is involved and what will their role/contribution be?

Name of organisation	Contact person	Role/contribution

How will you maintain your project, initiative or resource in the longer term without ongoing funding?

6 What will the grant funds be spent on?

☐ Equipment (specify)

IN HIRING VARIOUS EQUIPMENT SUCH AS JUMPING CASTLE, FACE PAINTING, SLIDES ETC, ENTERTAINMENT, AND GAMES. SO AS TO MAKE THE DAY (APART FROM ANY FOOD PURCHASED) AT NO COST TO THOSE ATTENDING. FINAL LIST HAS NOT BEEN COMPILED UNTIL WE KNOW FUNDS WE HAVE AVAILABLE WE ARE HAPPY TO PROVIDE FULL DETAILS AT A LATER DATE.

☐ Materials (specify)

☐ Other (specify)

What is the total cost of the proposed purchases?

\$ NOT KNOWN AT THIS STAGE

What is the amount sought from Council?

\$ 2,500

What is the amount to be funded by your organisation/others?

\$ AT LEAST \$2,000

7. Publicity and promotion

How will you promote your project, initiative or resource (tick ✓ the relevant boxes)

☒ Signage

☒ Newsletter

☒ Official launch

☒ Other (specify): WE WILL ATTEMPT TO OBTAIN

☒ WEBSITE AND SOCIAL MEDIA

MEDIA COVERAGE.

8. Reporting your success

How will you know if you have achieved your intended outcomes?

BY THE NUMBER OF PERSONS ATTENDING.
WE WOULD EXPECT BETWEEN 200 to 500+ TO ATTEND.

9. Previous grants received from Council

Please list all grants received from the City of West Torrens in the past three years.

Amount	Date received	Project, initiative or resource
NIL		

How will your project proceed if the full grant amount is not available or your application is declined?

WE WILL NEED TO DOWNSCALE THE COMMUNITY FAMILY DAY
OR CHARGE PERSONS ATTENDING FOR RIDES ETC.

10. Declaration

I, ANTHONY MAXWELL PEDERICK hereby certify that I have been authorised to prepare and submit this application on behalf of the applicant and that the information contained in the application is true and correct to the best of my knowledge.

Title <u>MR</u>	Given name <u>ANTHONY</u>	Family name <u>PEDERICK</u>
Position held: <u>CHAIRMAN CONVENTION COMMITTEE</u>		
Address: <u>46 NORTH EAST ROAD</u>		
<u>WALKERVILLE SA</u>		Post code: <u>5081</u>
Signature:		Date:
Telephone (daytime) <u>82695260</u>	Mobile: <u>0410625007</u>	Email address: <u>+pederick@forerunner.com.au</u>

11. Documentation checklist and further information

Attached is:

- ☐ Supporting documentation that may be appropriate (maximum of two pages).
☐ Three quotes for purchases of any items more than \$1,000.

17.6 Sponsorship Application from Netley Kindergarten

Brief

Netley Kindergarten is seeking \$3,000 sponsorship for its Joe Wells Reserve upgrade filming/documentary project.

RECOMMENDATION(S)

It is recommended to Council that it approves the \$3,000 sponsorship request from Netley Kindergarten for its Joe Wells Reserve upgrade filming project.

Introduction

The Netley Kindergarten has submitted a request for \$3,000 sponsorship to film the process and create a documentary to showcase how children can be active participants in their communities.

Discussion

The Netley Kindergarten is working in partnership with the City of West Torrens in the redesign and upgrade of the Joe Wells Reserve. The children from the kindergarten are involved in the design process in a "by the children for the children" co-design approach. The Reserve itself is available to all families and children in the community.

This sponsorship grant is to fund a project being led by the Netley Kindergarten to film the design and upgrade process. A short documentary will be created from the filming. The documentary will highlight the partnership between the kindergarten and the Council and highlight the contribution that the children make to the design and upgrade. The documentary will be showcased at conferences and professional learning seminars to demonstrate to educators how children can be active participants in their communities.

Conclusion

This report presents a request for \$3,000 sponsorship from Netley Kindergarten for its Joe Wells Reserve upgrade filming/documentary project.

Attachments

1. Netley Kindergarten Sponsorship Application 2017

Donation program application form

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel (08) 8416 6333
Fax (08) 8443 5709
Email csu@wtcc.sa.gov.au
Website westtorrens.sa.gov.au



Note:

1. Read the Donation guidelines before completing this application.
2. Please attach any additional information and supporting statements.
3. Please type or print legibly.
4. Applications must be completed in full or they will not be accepted.

1. Applicant details

Name of organisation: <u>Netley Kindergarten</u>		Name of individual: <u>Briony Brooks</u>	
Address: <u>Comet Avenue</u> <u>Netley</u>			
Telephone: <u>8297563</u>		Mobile: <u>0417838869</u>	Email address: <u>Briony.Brooks935@schools.sa.edu.au</u>
P/Code: <u>5037</u>			
Contact and location address of organisation/group (if different to postal address)			
Title: <u>MRS</u>	Given name: <u>BRIONY</u>	Family name: <u>BROOKS</u>	
Organisation: <u>as above</u>			
Address: <u>as above</u>			
P/Code			
Agree to receive funds on behalf of: <u>Netley Kindergarten</u>			
Name: <u>Briony Brooks</u>		Position in organisation: <u>Director</u>	
Telephone	Mobile	Email address	
<u>as above</u>	<u>as above</u>	<u>as above</u>	
Signature: <u>B Brooks</u>		Date: <u>20/1/2017</u>	

Is the applicant: (Please tick the appropriate box)

- | | | |
|--|--|-------------------------------------|
| <input type="checkbox"/> Non government organisation | <input type="checkbox"/> Voluntary agency | <input type="checkbox"/> Individual |
| <input checked="" type="checkbox"/> Community group / organisation | <input type="checkbox"/> Non profit organisation | <input type="checkbox"/> Group |

Is your organisation or group incorporated?

Yes ☒ No ☐

Do you or your organisation or group have an ABN?

Yes ☒ No ☐

If yes, please list number:

67114067349

Are you or your organisation or group registered for GST?

Yes ☒ No ☐

2. Previous financial support received from Council		
Please list any financial support (donations/grants/sponsorship) received from Council for the last 3 years.		
Amount	Date received	Program, project, activity
\$3000.00	1/1/2013	Environment Grant Vegetable Garden
\$	/ /	
\$	/ /	
3. Eligibility criteria		
Identify your eligibility for a donation from Council by ticking the appropriate boxes.		
3.1 Is your organisation located in the City of West Torrens?		<input checked="" type="checkbox"/>
3.2 Does your organisation have limited capacity to raise funds?		<input checked="" type="checkbox"/>
3.3 Is your organisation incorporated and not for profit?		<input checked="" type="checkbox"/>
3.4 How does your request for a donation target the most disadvantaged members of the West Torrens community such as the homeless, families in need, frail aged, vulnerable adults, young people and children?		
<p>Our request is to assist with the documentation of the upgrade to the Joe Wells Reserve. The Netley Kindergarten children, in partnership with West Torrens council, are involved in the redicign of the upgrade to ensure the reserve is designed "by the children for the children" and will be available to families and children in the West Torrens Community.</p>		
3.5 Explain how and why the nature of your request for a donation is urgent and immediate.		
<p>We are creating a film/documentary to illustrate how important it is for children to be active members of the community. Their participation in the design of the redevelopment will highlight the contribution that the children of the west Torrens area are making to the wider community. The resulting film will be used to show educators how children can be active members of the community through international conferences and professional learning opportunities.</p>		
If appropriate, what are the anticipated commencement and completion dates of your project?		
Commencement: 1/12/16		Completion: 30/7/17

4. Budget

What is the total cost of the proposed project and / or activities for which you are seeking a donation (including 'in-kind' support)?	\$ 14,000
What is the amount requested from Council's Donation Program?	\$ 5,000
Please provide details on how (or on what) the donated funds will be spent?	
Details	Cost
Time lapse recording of the construction process	\$ 2,500
Filming of the opening of the new upgraded reserve	\$ 1,500
Post-production of the Film	\$ 1,500
	\$
	\$
	\$
	\$

5. Declaration

I Briony Brooks hereby certify that I have been authorised to prepare and submit this application on behalf of the above-mentioned group or organisation, and that the information contained in the application is true and correct to the best of my knowledge.

Title: Mrs	Given name: Briony	Family name: Brooks
Position held: Director, Netley Kindergarten		
Address: Comet Avenue, Netley		
		P/Code 5037
Telephone (business):	Telephone (after hours):	Email address:
8297 4563	0417 838 869	Briony.Brooks935@schools.sa.edu.au
Signature <u>Briony Brooks</u>		Date: 20/1/17

6. Where to send your completed application

Return this application together with any attachments to:

Administration Officer, Community Services
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Or email to csu@wtcc.sa.gov.au.

17.7 City of West Torrens Tidy Street Competition

Brief

This report presents the research into a Tidy Streets competition and sets out a proposal for a more current version of the Tidy Streets concept.

RECOMMENDATION(S)

It is recommended to Council that:

1. It approves the establishment of an annual 'City of West Torrens Tidy Street Competition'.
2. It approves \$5,000 as prize money, in the form of a voucher, to the 'Tidiest Street' in West Torrens.
3. Judging occurs in February/March of each year.
4. A report be presented to the next Civic Committee providing more details on the promotion, application process, viability of engaging with local businesses to provide support to competition participants, judging panel and process etc.

Or

The report be received.

Introduction

At its 1 April 2016 meeting, Council resolved that:

The Administration provides a report to Council on the concept of reintroducing a Tidy Streets program for the City of West Torrens.

This report was anticipated to be presented to the 25 April Civic Committee meeting, however as that is Anzac Day, the Committee has been cancelled and this report presented to this Council meeting.

Discussion

Discussion with the mover of the above motion indicated that the Elected Member had a preference for an annual Tidy Street competition rather than an on-going program. Consequently, research was undertaken on the concept of such a competition.

In researching the concept of Tidy Streets, there appears to be no consistent approach, guidelines or formal Tidy Street programs across the country or the world. While 'Keep Australia Beautiful' hosts a 'Tidy Towns' competition for regional cities and towns across the country, there appears to be no Tidy Towns or Tidy Streets competitions for metropolitan areas, including metro Adelaide.

Similarly, there doesn't appear to be any metropolitan council running Tidy Towns or Tidy Streets competitions. However, the focus of the Keep Australia Beautiful regional Tidy Towns competition focuses on two major themes, environmental sustainability and community connections, which are required to be considered as part of a competition.

Interestingly, these themes clearly link the Tidy Towns initiative to Council's Community Plan as follows:

- **Community Life**
 - Active, healthy and learning communities
 - An engaged community
- **Natural Environment**
 - Reduction of our ecological impact

Proposal

One of the benefits of running a Tidy Street competition is that it is very likely to enhance the community life and connectedness of those living in the street through working together on a common goal.

If Council elects to hold this competition, it is proposed that the following criteria apply to the competition:

- Appearance - tidiness and attractiveness (i.e. gardens, verges, house/building exteriors etc.)
- Sustainability - waste and/or environmental efforts
- Connection - demonstration of improved relationships between neighbours

1.

Staff will also explore the viability of engaging with local businesses, particularly garden and hardware type businesses to garner support for this competition and the provision of financial or other support for the participants and report this to the next Civic Committee meeting.

Streets will nominate one contact person to register their street for the competition. Upon registration, that contact person will receive an information package which will include the judging criteria and general information about the competition and about Neighbour Day. Registration will be open all year round and the judging will occur in February/March each year with the winning street having the highest score against the criteria

The winning street will be announced on social media, in Talking Points, on Council's website and via Council's Messenger column. A sign e.g., '*City of West Torrens Tidiest Street 2018*' would be added to the winning street sign(s) and a \$5,000 voucher to be put towards continuing the street's initiatives of working together on further enhancing their connected and sustainable streets.

More details on judging, promotion etc. will be presented to the next meeting of the Civic Committee.

Conclusion

In researching the concept of the Tidy Street programs the emerging themes were sustainability from community connection and environmental perspectives. These themes have strong links with the Community Plan therefore it is proposed that an annual City of West Torrens Tidiest Street Competition be implemented with a prize of a \$5,000 and appropriate recognition street signage.

Attachments

Nil

17.8 Nomination to the West Torrens Historical Society

Brief

This report seeks the nomination of Councillor Nitschke, and a proxy, as the Council representative to the West Torrens Historical Society Committee.

RECOMMENDATION(S)

It is recommended to Council that:

1. Cr Nitschke be nominated as the Council representative on the West Torrens Historical Society until the end of Council's current term of office.
2. Cr.....be nominated as proxy to the Council representative on the West Torrens Historical Society until the end of Council's current term of office.

Introduction

The West Torrens Historical Society (the Society) is a voluntary, not for profit organisation which records, collects and researches matters of historical interest relating to the City of West Torrens.

The constitution of the Society provides that Council may nominate one Elected Member as a Council representative for appointment by the Society to its governing committee.

The President of the Society, Mr John Andrewartha, has written to the Council seeking the nomination of Councillor Nitschke as its Council representative as well a proxy to him on the governing committee. The Society will then formally consider these nominations and appoint them to its governing committee.

Discussion

While the constitution of the Society provides for only one Council representative on its governing committee, at its 9 December 2014 meeting, Council nominated both Cr Woodward and Cr Rypp as Council representatives with Cr Nitschke nominated as their proxy. All three were subsequently appointed in their respective capacity by the Society's governing committee.

Councillors Rypp and Woodward have since confirmed their resignation from the Society's governing committee and, consequently, Cr Nitschke has been attending in his capacity as proxy. Effectively, Cr Nitschke has assumed the Council representative role vacated by Cr/s Rypp and Woodward.

To formalise this, the Society has asked that Cr Nitschke be nominated by Council as its representative on the governing committee until the end of his current term of office. However, as this nomination and subsequent appointment will vacate the proxy appointment, the Society seeks a nomination from Council for that role.

As Cr Nitschke has expressed his interest in being the Council representative on the governing committee, it is recommended that he be formally nominated for appointment to that role.

Conclusion

The West Torrens Historical Society is seeking the nomination of Councillor Nitschke as the Council representative to its governing committee. As this will vacate the role of proxy Council representative, the Society is also seeking the nomination of a proxy to Cr Nitschke.

Attachments

Nil

17.9 Nominations for the South Australian Public Health Council

Brief

The Local Government Association is seeking nominations for one Local Government Deputy Member to the South Australian Public Health Council.

RECOMMENDATION(S)

It is recommended to Council that:

1. Crbe nominated as the Local Government Deputy Member to the South Australian Public Health Council.

Or

The report be received.

Introduction

The Hon Jack Snelling, Minister for Health, has asked the Local Government Association (LGA) for it to submit nominations for a Local Government Deputy Member on the SA Public Health Council (SAPHC) for a term commencing immediately and expiring on 11 March 2018.

Discussion

The SAPHC is established pursuant to the *South Australian Public Health Act 2011*. Further details of the role of the SAPHC are provided within **Attachment 1**.

The Local Government Deputy Member need not be an Elected Member. The LGA is currently represented by:

- Mr Gary Mavrinac, Barossa Council;
- Cr Susan Whittington, City of Norwood, Payneham and St Peters; and
- Deputy Mayor Arthur Mangos, City of West Torrens.

Meetings are held approximately four times per year and appointed members are entitled to fees, allowances and expenses as approved by the Governor. Currently, these are \$206 per four hour session. Deputy Members are only entitled to sitting fees if they act as a proxy for an appointed Member.

Formal qualifications are not required for this appointment but knowledge and experience in local government is required. Qualifications in public health and experience in the administration of public health at a local government level are desirable.

Nominations addressing the selection criteria (**Attachment 2**) for the SAPHC must be forwarded to the LGA by 12 noon Wednesday 17 May 2017.

The LGA Board will consider nominations received at its meeting on Thursday 18 May 2017.

Conclusion

The LGA is seeking to nominations for one Local Government Deputy Member to the South Australian Public Health Council by 12 noon on Wednesday 17 May 2017.

Attachments

1. **Local Government Circular 15.2 - Nominations sought for the SAPHC**
2. **Selection Criteria - SAPHC**

Circulars



Page 1 of 1

Circulars

Nominations sought for the South Australian Public Health Council. - Circular 15.2

To

Chief Executive Officer
Elected Members
Environmental Health Staff
Policy and Strategic Planning Staff

Date

7 April 2017

Contact

Courtney Bartosak
Email: courtney.bartosak@lga.sa.gov.au

Response Required

Yes

Respond By

17 May 2017

Summary

Nominations are being sought for the South Australian Public Health Council. Nominations must be forwarded to the LGA by 12 noon Wednesday 17 May 2017.

The Hon Jack Snelling, Minister for Health has requested nominations for a Local Government Deputy Member on the SA Public Health Council for a term commencing immediately and expiring on 11 March 2018. Nominations must be forwarded to the LGA by 12noon Wednesday 17 May 2017.

The South Australian Public Health Council (SAPHC) is established pursuant to the [South Australian Public Health Act 2011](#). Its role is to:

(a) assist and advise the Chief Public Health Officer in relation to:

- i. the protection and promotion of public health;
- ii. the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels;
- iii. the development of health plans under this Act;
- iv. strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of this Act;
- v. programs to promote public health research in the State;
- vi. the preparation of the biennial report under Division 2; and the setting of standards and qualifications for authorised officers; and

(b) any other functions assigned to the South Australian Public Health Council (SAPHC) by this or any other Act or by the Minister or the Chief Public Health Officer.

The LGA is currently represented by Mr Gary Mavrinac of The Barossa Council, as well as Cr Susan Whittington of City of Norwood, Payneham & St Peters and Deputy Mayor Arthur Mangos of City of West Torrens. The vacancy is a result of the resignation of Ms Louise Miller Frost (City of Burnside).

SAPHC meets approximately four times per annum. An appointed member is entitled to fees, allowances and expenses approved by the Governor. Further information on the SAPHC is available in the following document [SAPHC Terms of Reference](#).

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving council members or council staff. To view the LGA Nominations to Outside Bodies Policy [click here](#).

Nominations addressing the Selection Criteria provided in [Part A](#) for the SAPHC must be forwarded to lgasa@lga.sa.gov.au by a Council using the attached [Part B](#) by 12noon Wednesday 17 May 2017. Due to changes in State Government requirements nominees must also provide an up-to-date CV / resume.

The LGA Board will consider nominations received at its meeting on Thursday 18 May 2017.

For more information please contact Courtney Bartosak on 8224 2067 or courtney.bartosak@lga.sa.gov.au.

Nominations to Outside Bodies - PART A

Name of Body	South Australia Public Health Council
Legal Status of Body	Statutory Authority
Summary Statement	The South Australian Public Health Council (SAPHC) is pursuant to the <i>South Australian Public Health Act 2011</i> .
<u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u> The following selection criteria must be addressed when completing Part B	
Qualifications Required <i>(formal qualifications relevant to the appointment)</i>	N/A
Industry Experience	Must have experience in Local Government
Board / Committee Experience	N/A
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Qualifications in public health and experience in the administration of public health at the Local Government level is desirable.
<u>LIABILITY AND INDEMNITY COVER</u> The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis).	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are Valid & Current	Yes

ECM 649472

17.10 National General Assembly of Local Government 2017

Brief

The Australian Local Government Association (ALGA) has advised that the National General Assembly of Local Government (NGA) will be held in Canberra from 18-21 June 2017.

RECOMMENDATION(S)

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Mayor Trainer and Cr/s..... at the ALGA National General Assembly being held at the National Convention Centre in Canberra from 18-21 June 2017;
2. Expenses be reimbursed in accordance with Council Policy; and
3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council Policy, that costs other than airfares be met by Council.

Introduction

The Australian Local Government Association (ALGA) has advised that the National General Assembly of Local Government (NGA) will be held in Canberra from 18-21 June 2017 at the National Convention Centre (**Attachment 1**).

Discussion

The National General Assembly of the Australian Local Government Association is a major annual event for Local Government which attracts more than 800 mayors, councillors and senior officers from councils across Australia.

The theme for this year's NGA is "*Building Tomorrow's Communities*" and the program is included for Members' information (**Attachment 2**).

The panel sessions include:

- Building Tomorrow's Communities
- Governing into the future
- Building Liveable Communities
- Empowering Indigenous Communities
- City Deals
- Harnessing tomorrow's technology

Early Bird registration received on or before 5 May 2017 is \$920. Registration includes attendance at all General Assembly sessions, morning tea, lunch and afternoon tea as per the General Assembly program, attendance at the Welcome Reception (Sunday) and General Assembly material. Accommodation ranges from \$200 to \$355 per night depending on the accommodation type and location within Canberra. The approximate cost of airfares is \$410 - 490 return with early booking.

Attachments

1. **Australian Local Government Association invitation to attend 2017 National General Assembly of Local Government (NGA)**
2. **National General Assembly of Local Government 2017 Program**



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

20 March 2017

City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



To the Mayor, Councillors and CEO (please distribute accordingly)

I am pleased to invite you and your Council colleagues to attend this year's National General Assembly of Local Government (NGA) in Canberra from 18 - 21 June.

This year's theme, *Building Tomorrow's Communities*, goes to the heart of the role of Local Government in modern Australia. Key presentations will address how councils, often working in partnership with other levels of government or the private and not-for-profit sectors, are shaping the future and responding appropriately to the challenges that lie ahead.

The Minister for Local Government and Territories, Senator the Hon Fiona Nash and the Assistant Minister for Cities and Digital Transformations, the Hon Angus Taylor MP will address the NGA. I have also invited the Prime Minister, the Leader of the Opposition and the Leader of the Australian Greens to participate.

Our keynote speaker is political commentator and journalist Laura Tingle. Laura has reported politics from the Canberra press gallery for almost thirty years and will provide unmissable insights into the national political landscape and what's driving the major political parties.

Enclosed is the NGA Registration Brochure which contains full details of the program, business agenda and associated events.

Local Government plays a significant role in the national economy and councils play critical roles in their local economies. Your council's involvement in the NGA is vital in helping ALGA to maintain a strong focus on Local Government and to drive improved outcomes for Local Government at the national level. A number of crucial policy motions will be debated at the NGA. As such it is important that every council is represented in these discussions and able to have its say.

I encourage you and your Council colleagues to attend the NGA, and to work with myself and the ALGA Board as we explore opportunities to strengthen the contribution that Local Government makes to Australia.

I look forward to seeing you in Canberra.

Mayor David O'Loughlin
President

23 MAR 2017

Scanned - Temporary

Program & Registration

National General Assembly of Local Government 2017

NATIONAL CONVENTION CENTRE • CANBERRA



18-21

JUNE
2017

Building Tomorrow's Communities

Australia's councils will play a critical role in shaping tomorrow's communities, both in our cities and towns and in regional Australia. Making our cities smarter, more efficient, more resilient and stronger is just one part of the role that local government will play.

Grab the opportunity to attend the National General Assembly to:

- Influence the national agenda
- Engage with federal politicians
- Shape policy and priorities
- Represent your council and community
- Have your say.

Join your metro, regional and rural council colleagues to help shape tomorrow's communities at the 2017 National General Assembly.

Register online
www.alga.asn.au



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

Building Tomorrow's Communities



PRESIDENT'S WELCOME

Tomorrow's communities will be shaped by the ambition and drive of their people, and by the investments our governments make in their people, the infrastructure they rely on, and the places they live and work.

The theme of this year's National General Assembly (NGA) 'Building Tomorrow's Communities' goes to the heart of the role of local government in modern Australia. Key presentations will address how councils, often working in partnership with other levels of government, or the private and not-for-profit sectors, are shaping the future and responding appropriately to the challenges that lie ahead.

Achieving great outcomes for every one of our communities requires decision-makers at all levels of government to listen and engage, to be clear in our objectives, to be agile, and to harness the ever-increasing range of data, knowledge and technology to ensure that their communities are best placed to innovate and seize the opportunities of tomorrow.

In the Australian context, governments at all levels must focus on creating an environment in which people and businesses can innovate and prosper, both in cities and the regions. Government service delivery needs to be targeted and responsive to the wide range of needs in communities, and appropriate infrastructure must be provided to drive increased productivity as well as social equity.

Increasingly, Local Governments are striving, wherever possible, to assist communities to be productive, innovative and entrepreneurial, to help build resilience, create jobs and increase overall prosperity at the local level.

The Australian Government has shown that it understands and appreciates that Local Government's strength lies in its capacity to identify and respond to local needs which are often diverse, complex and changing rapidly in response to evolving domestic and global pressures.

And as our focus on economic development grows, they can see that Local Government not only plays a significant role in the local and regional economy but increasingly in the national economy. I encourage you to explore this and other themes by attending the NGA, and by working with myself and the ALGA Board as we explore opportunities to strengthen the contribution that Local Government makes to creating the future.

The NGA offers an ideal opportunity to elevate local government issues to the Federal level. In recent years, Local Government, by developing partnerships with the Commonwealth, has successfully delivered over 55,000 road and community infrastructure projects. These projects have improved safety, productivity and community participation around the nation.

I have invited the Prime Minister, the Leader of the Opposition and the Leader of the Australian Greens to address the NGA so that you may hear directly from them about their vision for Australia and its local governments. The Minister for Local Government and Territories and the Assistant Minister for Cities and Digital Transformation have confirmed their participation at the NGA.

The NGA is also your opportunity to make sure that your council's view is reflected in the national priorities identified for Local Government.

The ALGA Board recently issued a call for motions for the NGA and these will set out the framework for debate. I would encourage you and your council to think through ideas or initiatives you would like to see debated at the NGA and to submit these as motions for the Assembly.

I invite you to be part of this important event, to network with your colleagues, to hear from our national leaders and to shape national policy, by registering for the National General Assembly to be held in Canberra from 18-21 June 2017.



Mayor David O'Loughlin
ALGA PRESIDENT

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NATIONAL CONVENTION CENTRE • CANBERRA

3

**18-21 JUNE
2017**

National General Assembly of Local Government 2017

PROVISIONAL PROGRAM

SUNDAY 18 JUNE

5:00 pm Welcome Reception

MONDAY 19 JUNE

9:00 am Opening Ceremony

9:10 am ALGA President's Opening

9:20 am **The Hon Malcolm Turnbull MP,**
Prime Minister (invited)9:50 am KEYNOTE SPEAKER
Laura Tingle

10:30 am MORNING TEA

11:00 am **3D City Infrastructure
Modelling**
Mayor Mark Jamieson,
Sunshine Coast Council11:20 am PANEL SESSION
**Building Tomorrow's
Communities**

12:30 pm LUNCH

1:30 pm PANEL SESSION
Governing into the future

3:00 pm AFTERNOON TEA

3:30 pm Debate on Motions

4:30 pm **The Hon Bill Shorten MP,**
Leader of the Opposition
(invited)

5:00 pm Close

7:00 pm DINNER

TUESDAY 20 JUNE

9:00 am **Senator the Hon Fiona Nash,**
Minister for Local Government
and Territories9:30 am PANEL SESSION
**Building Liveable
Communities**

10:30 am MORNING TEA

11:00 am **The Hon Angus Taylor MP,**
Assistant Minister for Cities
and Digital Transformation

11:30 am Debate on Motions

12:30 pm LUNCH

1:30 pm PANEL SESSION
**Empowering Indigenous
Communities**

3:00 pm AFTERNOON TEA

3:30 pm Debate on Motions

4:30 pm The Australian Greens,
Senator Richard Di Natale
(invited)

5:00 pm Close

7:00 pm OFFICIAL DINNER
Parliament House

WEDNESDAY 20 JUNE

9:00 am PANEL SESSION
City Deals

10:00 am Delegate Workshop

10:30 am MORNING TEA

11:00 am National Policy Initiatives

11:30 am PANEL SESSION
**Harnessing tomorrow's
technology**

12:30 pm Delegate Workshop

1:00 pm ALGA President's Close

SPONSORS

McArthur
Best People Fit**Australian Government**
Department of Infrastructure
and Regional Development

4

Regional Cooperation & Development Forum 2017



RCDF 2017 Preliminary Program

SUNDAY 18 JUNE

9.30am	ALGA President's Welcome
9.40am	KEYNOTE ADDRESS
10.30am	GOVERNMENT ADDRESS Senator the Hon Fiona Nash , Minister for Regional Development (invited)
11.00am	MORNING TEA
11.30am	Intelligent Communities Brian Lee-Archer , Director, SAP Institute for Digital Government
11.45am	PANEL SESSION The National Perspective
12.30pm	LUNCH
1.30pm	Regional Industry Case Study
2.00pm	WORKSHOP The Regional Perspective
3.00pm	AFTERNOON TEA
3.30pm	Opposition Address
4.00pm	ALGA President's Close

Pillars of Growth

The 2017 Regional Forum is a vital opportunity for mayors, councillors and other key decision-makers from metropolitan, regional, rural and remote councils to gather together in the National Capital, to share their knowledge and experience in building substantive local and regional capacity.

The past year has continued to see major global and domestic challenges impacting Australia's economy and social fabric. The need to lift Australia's productivity levels remains high on the agenda of both industry and governments. But what does this mean for Australia's geographically diverse regions? This year's Forum will revisit the question of boosting productivity and discuss the changing face of industry, investment in technology, and employment growth.

This year's Forum will provide delegates with an opportunity to hear from the Minister for Regional Development on current policy and program initiatives and a select number of case studies on inspiring regional development projects. Facilitated roundtables will also allow delegates to discuss regional challenges impacting agri-tourism, telecommunications, training and education, infrastructure and resource management.

The Forum will see the launch of the 2017-18 *State of the Regions* Report that will build on previous years' research and deliver the latest economic data and insights into the productivity capacities of regions throughout Australia when examined through a multi industry-sectoral lens. The *State of the Regions* Summary Report is made available specifically for the delegates attending the Forum and is included in the registration cost.

National General Assembly of Local Government 2017



5

KEY DATES

Submission of Motions for Debate 21 April 2017

Early bird registration on or before 5 May 2017

Standard registration on or before 2 June 2017

Late registration after 2 June 2017

MOTIONS FOR DEBATE

The NGA is an important opportunity for you and your council to influence the national policy agenda.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your State and Territory Local Government Association;
4. be submitted by a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared a short discussion paper. Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions

require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 21 April 2017.

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations, to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant State/Territory Local Government Association, and will not be included in the Business Papers.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

VOTING PROCEDURES

Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.



SPEAKER PROFILES



The Hon Malcolm Turnbull MP

Prime Minister of Australia

Malcolm Turnbull became the 29th Prime Minister of Australia on 15 September 2015 and was sworn in for a second term on 19 July 2016.

Mr Turnbull was elected to Federal Parliament as the Member for Wentworth in 2004.

Since entering public life, Mr Turnbull has held a number of parliamentary positions including Shadow Treasurer, Parliamentary Secretary to the Prime Minister with responsibility for national water policy and Minister for Environment and Water Resources.

He was Leader of the Opposition from 16 September 2008 to 1 December 2009 and was later Shadow Minister for Communications and Broadband.

Most recently, Mr Turnbull was Minister for Communications from 18 September 2013 to 21 September 2015.

Malcolm was educated at Vaucluse Public School and Sydney Grammar School and graduated from Sydney University with a BA LLB. He was awarded a Rhodes Scholarship and completed a further law degree at Oxford.

He is married to Lucy, and has two adult children, Alex and Daisy, and two grandchildren, Jack and Isla.

The Hon Bill Shorten MP

Leader of the Opposition

Bill Shorten is the Federal Member for Maribyrnong and was elected leader of the Australian Labor Party and Leader of the Opposition on 13 October 2013.

Mr Shorten completed a Bachelors' degree in Arts and Law from Monash University, as well as an MBA from the Melbourne Business School.

Bill has since worked as a union organiser, union secretary, as a member of the ACTU executive, as a Member of Parliament and as a Minister in a Labor Government.

As a senior member of the Rudd/Gillard Labor Governments, Bill played a key role in securing a number of historic reforms including establishing the National Disability Insurance Scheme and increasing universal superannuation to 12 per cent.

As Minister for Workplace Relations, Bill continued the Labor Government's ongoing commitment to a fair and productive workplace relations system and during his time as Minister for Education helped secure the Better Schools reforms.

Prior to entering Parliament, Bill worked at the Australian Workers' Union, holding key leadership positions including State Secretary of the AWU Victoria Branch from 1998 to 2006 and National Secretary from 2001 to 2007.

The Hon Angus Taylor MP

Assistant Minister for Cities and Digital Transformation, Federal Member for Hume

Angus Taylor entered politics in 2013 when he was elected as the Liberal Federal Member for Hume in NSW.

Building on his background in economics, Angus was appointed to parliamentary committees on employment, trade and investment, and public accounts. He was also chair of the Joint Standing Committee on Treaties.

Angus was promoted to Assistant Minister to the Prime Minister with special responsibility for Cities and Digital Transformation in February 2016. He was reappointed to the frontbench after the 2016 Federal election.

Angus' portfolios stretch across the whole of government to improve city liveability and tackle long standing issues of traffic congestion, housing affordability and the need to create jobs closer to where people live. He has a focus on regional cities and outer suburban cities.

Angus has a Bachelor of Economics (First Class Honours and University Medal) and a Bachelor of Laws (Honours) from the University of Sydney. He also has a Master of Philosophy in Economics from Oxford, where he studied as a Rhodes Scholar. His thesis was in the field of competition policy.

National General Assembly of Local Government 2017



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Senator Dr Richard Di Natale

Leader of the Australian Greens

Dr Richard Di Natale is the leader of the Australian Greens. He was elected to the Federal Parliament in 2010 and is the Greens' first Victorian senator. His portfolios include health, multiculturalism, youth, gambling and sport.

Prior to entering parliament, Richard was a general practitioner and public health specialist. He worked in Aboriginal health in the Northern Territory, on HIV prevention in India and in the drug and alcohol sector. His key health priorities include preventative health, public dental care and responding to the health impacts of climate change.

Richard's achievements in parliament so far include securing almost \$5 billion towards Medicare-funded dentistry, winning a campaign to divest \$250 million worth of tobacco stocks from the Future Fund, and spearheading Senate inquiries into many issues of public significance such as dying with dignity, superbugs, hospital funding, budget cuts, medicinal cannabis, air pollution, pharmaceutical transparency, sports science and gambling reform.



Senator Fiona Nash

Minister for Regional Development, Local Government and Territories and Regional Communications

Fiona Nash was elected as a Nationals Senator for New South Wales in the 2004 federal election and her term began on 1 July 2005.

As a Senator for The Nationals, Fiona's overriding focus is to ensure that communities throughout regional, rural and remote NSW receive the investment and services they deserve.

Fiona has held a number of different roles within the NSW Nationals. Her experience in the party has included serving as branch chairman, becoming a member of the party's State Executive as well as being a delegate to Federal Council.

Since becoming a Senator she has served as The Nationals Whip in the Senate, Deputy Leader of The Nationals in the Senate and in February 2016 she was elected by her parliamentary colleagues as Deputy Leader of The Nationals.

Fiona's other parliamentary roles have included Shadow Parliamentary Secretary for Water Resources and Conservation, Shadow Parliamentary Secretary for Regional Education, Assistant Minister for Health and Minister for Rural Health.



Laura Tingle

Journalist and author

The *Australian Financial Review's* political editor Laura Tingle has reported politics from the Canberra press gallery for almost thirty years, after beginning her career in Sydney reporting on the financial markets and economics. She is the author of *Chasing the Future* – a book about the recession of the early 1990s – and two Quarterly Essays: *Great Expectations: Government, entitlement and an angry nation* (2012) and *Political Amnesia: How we forgot how to govern* (2015). She has won both Walkley and Lyneham Awards for Journalism.



PANEL SESSIONS

Building Tomorrow's Communities

Australian cities and regions are increasingly part of the global trend to become technologically more advanced.

Local government plays a key role in planning, coordinating, facilitating and providing local infrastructure and services. The sector also has a key role in advocating on behalf of its community in the interest of its local community. In fulfilling these roles, councils must have processes in place and robust systems to develop a clear understanding of the community's aspirations and needs in order to develop a strong vision for the future.

Much has been written on the importance of the digital transformation process that Australia, like many other developed countries in the world, is now under-going. New technologies are disrupting an increasing number of business processes, and the nature and range of businesses and industry are changing. Products and services once thought of as enduring and core business by enterprises, are now seen to be vulnerable to changes. They can be replaced or made redundant by technology, changing tastes, patterns of consumption and indeed community needs.

New data and information sources are evolving and continue to be developed at an ever-increasing pace. This data and information can inform decision-making, create opportunities and support communities in ways that cannot even be imagined. To assist our communities to be engaged, productive, innovative and cohesive, councils have a role in ensuring that the adoption of technology is approached in a strategic manner.

This session will explore the role of local government in shaping tomorrow's future and the issues that councils may need to consider in the context of changing technology, the availability of information and data and decision-making frameworks.

Governing into the future

Good governance is a fundamental component of democracy. Good governance ensures that decision-makers are accountable to the people they serve, and that decisions that affect stakeholders are robust, appropriate to relevant circumstances, and cognisant of the future.

Good governance is: accountable; transparent; follows the rule of law; is responsive; equitable and inclusive; effective, efficient and participatory.

Australia's governance institutions, structures and procedures are comparatively good by global standards however, they have evolved over many decades and must be kept under constant review to ensure that they remain fit for purpose. For example, there is increasing recognition and acceptance of the need to act on improving gender equity and cultural diversity in councils as well as across the community.

The environment in which all levels of government operate, including local government, is changing rapidly. Increasing globalisation and connectivity extends the range of stakeholders and provides opportunities to engage these stakeholders in decision-making in new and innovative ways.

This panel discussion will provide you with insights into opportunities to strengthen governance in councils to maximise community involvement and to extend the value provided by reference groups that support and inform councils.

Building Liveable Communities

Continuing to enhance the liveability of Australian communities is core business for all governments, especially at the local and regional level.

Liveable communities are those that offer a high quality of life that support the health and wellbeing of the people who live, study and work in them. Liveable cities and towns are socially

inclusive, affordable, accessible, and are healthy and safe. They also feature attractive built and natural environments, and have a distinctive sense of place and character.

Local government provides the most accessible level of government for local communities. Councils hold knowledge about local community needs and desires, and are able to provide a place based mechanism by which to resolve, balance and implement competing policy objectives. They also complement the delivery of programs and services provided by the Commonwealth, state and territory governments.

Whilst councils are well placed to respond to the complex challenges facing our communities, the task of building and maintaining vibrant communities is far from easy.

This session will draw on leading experts in a thought provoking and challenging discussion looking at the diversity of factors that make communities liveable and will also examine the range of policy levers and interventions that may be worth investigation.

Empowering Indigenous Communities

This year marks the 50th anniversary of the successful 1967 Referendum to amend the Constitution to include Aboriginal people in the census and allow the Commonwealth to make laws for them.

While it is important to recognise this important milestone, it also serves as a reminder of the challenges faced by so many urban, regional and remote Indigenous Australians. The recent release of the Closing the Gap report shows that while progress is being achieved in some areas, in many areas change is inconsistent and slow.

Local government recognises the need for a partnership with Aboriginal and Torres Strait Islander peoples at all levels of government to address the needs of the first Australians and the communities in which they live.

National General Assembly of Local Government 2017



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The 2017 National General Assembly is focused on discussing how we create the communities of tomorrow. This is not a simple proposition, every community is unique, and therefore there is no one-size-fits-all approach to address disadvantage. Join in this discussion which examines Commonwealth approaches to Indigenous affairs, and how the issues affecting all Australian citizens can be considered and heard.

City Deals

The Australian Government has recently focused greater attention on the important role of cities, and the need to work with the states and territories, local government and the private sector to ensure that they remain liveable, sustainable, accessible and productive. Great cities attract, retain and develop increasingly mobile talent and organisations, encouraging them to innovate, create jobs and support sustainable growth.

The Australian Government's Smart Cities Plan aims to position our cities to prosper in the globalised world of the 21st Century. City Deals between the Australian Government, state and/or territory governments, and local governments are aimed at making our cities better places to live in and do business. Through City Deals, governments, industry and communities will develop collective plans for growth and commit to the actions, investments, reforms and governance needed to implement them.

The Government has committed to early deals for Townsville, Launceston and Western Sydney and is currently investigating and negotiating on other opportunities in other parts of Australia. This session will allow you to hear from the Mayors involved in this process and investigate the value of more councils entering into such agreements.

Harnessing tomorrow's technology – identifying and investing in tomorrow's foundations

The current focus on smart cities looks at harnessing smart technology to improve the efficiency and effectiveness of cities. Real-time traffic management, real-time energy consumption, efficient lighting, integrated public transport systems and extensive data collecting sensors are all examples of smart technology.

The smart cities agenda isn't just focused on large cities. The approaches and ideas can be applied to smaller cities, regions and towns. For councils of all sizes the opportunities technology brings to enhancing service provision and communication for your community are vital for the future development of your community.

Smart Cities are not just about smart technologies. Harnessing tomorrow's technology will require new skill sets, different ways of operating and potentially different decision-making processes. Councils will need to develop in-house skills and or develop networks of trusted advisors to provide input to aid decision-makers in determining what technologies are appropriate, relevant and how these can be used to benefit the community.

Join in this discussion to gain a better appreciation of the need for strong local government leadership, prioritisation and investment in technology and infrastructure to position your community for tomorrow.

ASSOCIATED EVENTS

Australian Local Government Women's Association Breakfast

MONDAY 19 JUNE 2017

7:15am-8:15am

The ALGWA National President is pleased to invite members, friends and colleagues to our Annual Networking Breakfast as part of the National General Assembly. The hot Outback Breakfast will be held from 7:15-8:15am on Monday 18 June.

Seating is strictly limited and bookings should be done through:
www.trybooking.com/PCJT

Details of the guest speaker are available at www.algwa.net.au



Australian Rural Road Group

TUESDAY 20 JUNE 2017

12:30-1:30pm

The work of the ARRG group over the last few years has produced high quality data to inform better policy making and our publications are often quoted by politicians and industry. We continue to have strong support from Infrastructure Australia, remaining constant through a change of government, a sure sign that we are on the right road. Pardon the pun.

We have been instrumental in changing the atmosphere around road funding and we are now hearing words like 'productivity based funding', 'measurable road data', 'first/last mile', and with the future construction of the Inland Rail, accurate information and informed planning will become even more vital for the supporting road networks.



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Building Tomorrow's
Communities

REGISTRATION DETAILS

General Assembly Registration Fees

EARLY BIRD REGISTRATION

\$929
Payment received on or before Friday 5 May 2017.

STANDARD REGISTRATION

\$1,029
Payment received on or before Friday 2 June 2017

LATE REGISTRATION

\$1,250
Payment received after Friday 2 June 2017

General Assembly Registration Includes

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials.

Day Registration Fees

MONDAY 19 JUNE 2017

\$489

TUESDAY 20 JUNE 2017

\$489

WEDNESDAY 21 JUNE 2017

\$280

Day Registration Includes

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials.

Sunday Regional Development Forum (Sunday 18 June 2017)

FORUM ONLY

\$425

NGA DELEGATE

\$225

Accompanying Partners Registration Fees

ACCOMPANYING PARTNERS REGISTRATION FEE

\$260

Accompanying Partners Registration Includes

- 1 ticket to the Welcome Reception, Sunday 18 June
- Day tour Monday 19 June
- Day tour Tuesday 20 June
- Lunch with General Assembly Delegates on Wednesday 21 June.

National General Assembly of Local Government 2017



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SOCIAL FUNCTIONS

Payment Procedures

Payment can be made by:

- Credit card: MasterCard, Visa
- Cheque made payable to ALGA
- Electronic Funds Transfer:
Bank: Commonwealth
Branch: Curtin BSB No: 062905
Account No: 10097760

NOTE: If paying via EFT you must quote your transaction reference number on the registration form.

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by email.

Notification should be sent to:

Conference Co-ordinators
PO Box 4994, Chisholm ACT 2905
Email conference@confco.com.au

An administration charge of \$110 will be made to any participant cancelling before Friday 5 May 2017.

Cancellations received after Friday 5 May 2017 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form. Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

Photographs

During the National General Assembly there will be a contracted photographer, the photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

Welcome Reception and Exhibition Opening

SUNDAY 18 JUNE 2017

National Convention Centre

5:00-7:00 pm

\$50 per person for day delegates and guests.

No charge for full registered delegates.

No charge for registered accompanying partners.

DRESS CODE Smart casual.

Buffet Dinner

MONDAY 19 JUNE 2017

The Ballroom, National Convention Centre

7:00-11:00 pm

\$100 per person.

DRESS CODE Smart casual.

Coaches will depart Assembly hotels (except Crowne Plaza) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

General Assembly Dinner

TUESDAY 20 JUNE 2017

The Great Hall, Parliament House

7:00-11:00 pm

\$130 per person.

DRESS CODE lounge suit/collar and tie for men and cocktail style for women.

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall, places are limited and therefore booking early is highly recommended to ensure your place. Coaches will depart all Assembly hotels at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

Note: Bookings are accepted in order of receipt.

Canberra weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15°C and temperatures do drop to 1°C on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights.

It is best to avoid early arrivals or departures in case of flight delays due to fog.



VENUE AND DRESS CODE

Exhibition Opening and Welcome Reception

VENUE National Convention Centre,
Constitution Ave, Canberra City.

DRESS CODE Smart casual.

General Assembly Business Sessions

VENUE National Convention Centre,
Constitution Ave, Canberra City.

All plenary sessions will be held in
the Royal Theatre at the National
Convention Centre.

DRESS CODE Smart casual.

Exhibition

VENUE National Convention Centre,
Constitution Ave, Canberra City.

The exhibition is being held in the
Exhibition Hall of the National
Convention Centre.

DRESS CODE Smart casual.

Buffet Dinner

VENUE The dinner is being held
in the Ballroom at the National
Convention Centre.

DRESS CODE Smart casual.

General Assembly Dinner

VENUE Parliament House.

The General Assembly Dinner is
being held in the Great Hall.

DRESS CODE Lounge suit/collar
and tie for men and cocktail style
for women.

PARTNER TOURS



DAY 1

MONDAY 19 JUNE

Canberra Sightseeing Cruise

Enjoy the tranquillity of Lake Burley
Griffin while we cruise around some
of Canberra's best sights including
the National Museum of Australia,
the Carillon, the National Library
and the High Court of Australia.
After lunch you will have time to
stroll around the Manuka shopping
precinct or head back to your hotel
(shuttle returns will be provided).



DAY 2

TUESDAY 20 JUNE

Canberra Homesteads

Today we visit two of Canberra's
Homesteads, Tuggeranong
Homestead and Lanyon Homestead.
Both homesteads have been
owned by the Cunningham family
for over 50 years. Lunch will be at
Lanyon Homestead surrounded by
beautifully landscaped gardens.

After lunch we travel to the National
Gallery of Australia to see the
Cartier Exhibition, which showcases
the world's most exquisite jewels
as well as Defying Empire, National
Indigenous Art Triennial Exhibition,
with 30 Aboriginal and Torres Strait
Islander artists from across the
country showcasing their work.

National General Assembly of Local Government 2017



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ACCOMMODATION

To book your accommodation at the rates listed below, complete the appropriate section of the registration form. Bookings are subject to availability and should be made prior to Friday 5 May 2017. All cancellations or amendments must be made in writing to Conference Co-ordinators and will be acknowledged by facsimile. Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give 21 days notice in writing of your cancellation. Full payment of your account will be required at the time of your departure.

Note: All Canberra hotels have a complete non-smoking policy.

Crowne Plaza

1 Binara Street, Canberra

The Crowne Plaza is adjacent to the Convention Centre and only a short walk from restaurants, bars and the main shopping district. Featuring a contemporary design, the Crowne Plaza provides guests with an outdoor pool, sauna, health/fitness centre, 24-hour reception, concierge, undercover parking and onsite dining at the RedSalt Restaurant. All rooms are non-smoking and include iron/ironing board, tea/coffee making facilities, hairdryer and room service is available.

Superior Room: **\$305** per night
single/twin/double

Deluxe Room: **\$355** per night
single/twin/double

Avenue Hotel

80 Northbourne Avenue, Canberra

Opened in November 2014, the Avenue Hotel is Canberra's newest and only 5-star hotel in the CBD. The hotel has an onsite restaurant and bar, 24-hour reception and room service, gymnasium, undercover parking (charges apply per night) and guest lounge with free wifi. Offering hotel rooms, 1 and 2 bedroom apartments, all rooms have king size beds, rainfall showers, balconies and mini bar. The apartments also have full kitchen facilities, the Avenue is a 15-20 minute walk from the Convention Centre.

Superior King Room: **\$240** per night
single/twin/double

1 Bedroom Apartment: **\$280** per night
single/double

Mantra

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located and approximately a 15-20 minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar onsite. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and a laundry with washing machine, dryer, iron and ironing board.

Hotel Room: **\$227** per night
single/twin/double

1 Bedroom Apartment: **\$269** per night
single/twin/double

Medina Apartment Hotel James Court

74 Northbourne Avenue, Canberra

The Medina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Note: Reception operates between the hours of 6.30am and 11.30pm.

1 Bedroom Apartment: **\$210** per night
single/twin/double

2 Bedroom Apartment: **\$260** per night
single/twin/double

Novotel

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15 minute walk from the National Convention Centre. The hotel offers 24-hour reception and room service, an onsite restaurant and bar, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, broadband (for a fee), Fox Sports and News, pay per view movies, climate control air conditioning, hairdryer, iron and ironing board. Executive rooms have a king size bed.

Standard Room: **\$270** per night
single/twin/double

Executive Room: **\$300** per night
single/twin/double



COACH TRANSFERS

Qt Hotel

1 London Circuit, Canberra

Qt Hotel Canberra has recently been renovated throughout the foyer and restaurants. The rooms have been updated and offer balconies and high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board. The hotel is a 15 minute walk to the National Convention Centre and has 24-hour reception, room service, onsite restaurant and bar.

Standard Room: **\$249** per night
single/twin/double

Waldorf

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a couple minutes walk from the National Convention Centre. This hotel has 24-hour reception and provides guests with a gymnasium, indoor heated lap pool and onsite dining at the Waldorf London Restaurant.

All rooms have kitchen and laundry facilities, in room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and room service is available. One bedroom apartments also offer a separate lounge/dining area.

Studio Apartment: **\$200** per night
single/twin/double

1 Bedroom Apartment: **\$220** per night
single twin/double

Welcome Reception and Exhibition Opening

SUNDAY 18 JUNE 2017

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

Daily Shuttles to and from the National Convention Centre

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00 am and 8:30 am. Return shuttles will depart the National Convention Centre at 5:00 pm.

Buffet Dinner National Convention Centre

MONDAY 19 JUNE 2017

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

General Assembly Annual Dinner Parliament House

TUESDAY 20 JUNE 2017

Coaches will collect delegates from all General Assembly hotels (including Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will operate between 10:15 pm and 11:15 pm.

CAR PARKING

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$19.00 per day. Alternatively, voucher public parking is available 300m from the Centre at a cost of approximately \$15.70 per day. The voucher machines accept either coins or credit cards (Visa or MasterCard).

REGISTRATION FORM

REGISTER ONLINE
WWW.ALGA.ASN.AU

Multiple delegates > photocopy form

Register online, download PDF or return this form to:

Conference Co-ordinators
PO Box 4994 Chisholm ACT 2905
Phone (02) 6292 9000 Fax (02) 6292 9002
Email nga@confco.com.au

By submitting your registration you agree to the terms and conditions of the cancellation policy

NGA17 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 18-21 JUNE 2017
Australian Local Government Association ABN 31 008 613 876

PERSONAL DETAILS

TITLE <small>(Cr/Ald/Mayor/Other)</small>	NAME	SURNAME
POSITION		
COUNCIL/ORGANISATION		
ADDRESS		
SUBURB	STATE	POSTCODE
PHONE	MOBILE	
EMAIL		
NAME FOR BADGE		

How did you find out about the General Assembly? ☐ ALGA ☐ State/Territory Association ☐ Council Other: _____

PRIVACY DISCLOSURE ☐ I DO consent to my name appearing in the 2017 General Assembly List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 11.
☐ I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 11.

REGISTRATION FEES

GENERAL ASSEMBLY REGISTRATION FEES

Please note registration does NOT include attendance at the Regional Cooperation and Development Forum

EARLY BIRD REGISTRATION FEES (payment received on or before 5 May 2017) ☐ \$929.00
STANDARD REGISTRATION FEES (payment received on or before 2 June 2017) ☐ \$1,029.00
LATE REGISTRATION FEES (payment received after 2 June 2017). ☐ \$1,250.00
DAY REGISTRATION FEES ☐ Monday 19 June \$489.00 ☐ Tuesday 20 June \$489.00 ☐ Wednesday 21 June \$280.00

REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration fee ☐ \$425.00
GENERAL ASSEMBLY DELEGATE Registration fee ☐ \$225.00
STATE OF THE REGIONS REPORT 2017-18 (Single licence) ☐ \$240.00
STATE OF THE REGIONS REPORT 2017-18 (Organisational licence) ☐ \$700.00

ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER Name for label badge: _____ . . ☐ \$260.00

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

REGISTERED DELEGATES AND PARTNERS

WELCOME RECEPTION AND EXHIBITION OPENING (SUNDAY 18 JUNE 2017)

I/we will attend: ☐ Delegate ☐ Partner Number of additional tickets @ \$50.00 each Total \$

REGISTERED PARTNERS

Day 1 • Canberra Sightseeing Cruise (Monday 19 June 2017)

☐ I will attend: ☐ Partner Number of additional tickets @ \$110.00 each Total \$

Day 2 • Canberra Homesteads (Tuesday 20 June 2017)

☐ I will attend: ☐ Partner Number of additional tickets @ \$110.00 each Total \$

Registration form continues over the page



NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 18-21 JUNE 2017
Australian Local Government Association ABN 31 008 613 876

OPTIONAL SOCIAL FUNCTIONS

Tickets to these functions are not included in the General Assembly registration fee or accompanying partners registration fee. To purchase tickets to any of the following functions please indicate the number required and the total amount payable.

BUFFET DINNER (Monday 19 June 2017) Number of tickets @ \$100.00 each Total \$

GENERAL ASSEMBLY DINNER, Great Hall, Parliament House (Tuesday 20 June 2017) ****NUMBERS STRICTLY LIMITED****

Number of tickets @ \$130.00 each Total \$

SPECIAL REQUIREMENTS

(E.G. DIETARY)

REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

☐ Enclosed is my cheque made payable to ALGA Conference Account

☐ Please issue an invoice. (Invoices are automatically issued on receipt of registrations)

☐ I have paid via an Electronic Funds Transfer to the 'ALGA Conference Account'. Transaction reference number _____

ALGA ACCOUNT: Bank: Commonwealth **BRANCH:** Curtin **BSB NO:** 062905 **ACCOUNT NO:** 10097760

☐ Please charge my credit card: ☐ MasterCard ☐ Visa

CREDIT CARD NUMBER Grand total \$

CARD HOLDER'S NAME _____ SIGNATURE _____

EXPIRY DATE / IS THIS A CORPORATE CARD? ☐ YES ☐ NO

ACCOMMODATION DETAILS

PLEASE indicate your preference from 1 to 5

CROWNE PLAZA

SUPERIOR ROOM \$305 ☐ SINGLE ☐ TWIN ☐ DOUBLE

DELUXE ROOM \$355 ☐ SINGLE ☐ TWIN ☐ DOUBLE

AVENUE HOTEL

SUPERIOR KING ROOM \$240 ☐ SINGLE ☐ TWIN ☐ DOUBLE

1 BEDROOM APARTMENT \$280 ☐ SINGLE ☐ DOUBLE

MANTRA

HOTEL ROOM \$227 ☐ SINGLE ☐ TWIN ☐ DOUBLE

1 BEDROOM APARTMENT \$269 ☐ SINGLE ☐ TWIN ☐ DOUBLE

MEDINA APARTMENT HOTEL JAMES COURT

1 BEDROOM APARTMENT \$210 ☐ SINGLE ☐ TWIN ☐ DOUBLE

2 BEDROOM APARTMENT \$260 ☐ SINGLE ☐ TWIN ☐ DOUBLE

NOVOTEL

STANDARD ROOM \$270 ☐ SINGLE ☐ TWIN ☐ DOUBLE

EXECUTIVE ROOM \$300 ☐ SINGLE ☐ TWIN ☐ DOUBLE

QT HOTEL

STANDARD ROOM \$249 ☐ SINGLE ☐ TWIN ☐ DOUBLE

WALDORF

STUDIO APARTMENT \$200 ☐ SINGLE ☐ TWIN ☐ DOUBLE

1 BEDROOM APARTMENT \$220 ☐ SINGLE ☐ TWIN ☐ DOUBLE

ACCOMMODATION GUARANTEE

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty one (21) days notice in writing of your cancellation. All cancellations will be acknowledged in writing by Conference Co-ordinators. Full payment of your account will be required at the time of your departure. The rates quoted are per room per night.

DATE OF ARRIVAL _____

DATE OF DEPARTURE _____

SHARING WITH _____

ESTIMATED TIME OF ARRIVAL _____

☐ I understand my credit card details are given as a guarantee of my arrival and to ensure my room will be held until my nominated arrival time. No charge for accommodation will be made against this card unless I fail to give a minimum of twenty one (21) days notice of cancellation in writing to Conference Co-ordinators.

☐ Please use the credit card details provided below to guarantee my accommodation booking.

☐ Mastercard ☐ Visa ☐ Amex

CREDIT CARD NUMBER

CARD HOLDER'S NAME _____

SIGNATURE _____

EXPIRY DATE _____ / _____ IS THIS A CORPORATE CARD? ☐ YES ☐ NO

➡ RETURN FORM TO Conference Co-ordinators, PO Box 4994 Chisholm ACT 2905 Email nga@confco.com.au

17.11 Notices of Motion for the 2017 National General Assembly of Local Government

Brief

This report provides an update on the status of the Australian Local Government Association's call for Notices of Motion for its 2017 National General Assembly of Local Government to be held in Canberra from 18 to 21 June 2017.

RECOMMENDATION(S)

It is recommended to Council that the report be received.

Introduction

A report was presented to the 7 March 2017 meeting of Council seeking notices of motions for the upcoming Australian Local Government Association (ALGA) 2017 National General Assembly of Local Government (NGA) to be held in Canberra from 18 to 21 June 2017.

As detailed in that report, ALGA has advised that any notices of motion are required to be consistent with the theme, *'Building Tomorrow's Communities'* and the six sub-themes of the National General Assembly, namely:

1. Governance - community driven planning and development
2. Innovation - identifying and harnessing the key pillars of growth
3. Liveability - maximising amenity, design and community cohesion
4. Data driven public policy - using high quality data to grow the evidence base
5. Social capital - improving the capacity of citizens and optimising workforce trends
6. Technology and Infrastructure - identifying and investing in tomorrow's foundations.

At that meeting Council resolved that the following process be followed for the lodgement of draft motions.

1. *Elected Members are to provide any draft notices of motion for the NGA to the Chief Executive Officer by Friday 31 March 2017. Draft motions must also be provided with a short explanation of why the motion subject is a national issue and why it should be debated at the NGA. A summary of the key arguments must also be provided detailing any background information and supporting arguments.*
2. *Draft notices of motion will be presented to the Tuesday 18 April 2017 meeting of Council for consideration and approval.*
3. *The Chief Executive Officer will finalise the wording of any notices of motions to facilitate any changes of a practical nature without the need to refer back to a formal meeting of Council.*
4. *The Administration will provide approved notices of motion to the ALGA by Friday 21 April 2017.*

Discussion

At that same meeting, two notices of motion were proposed, namely:

1. That the national car parking standards be reviewed to allow for larger vehicles to be more easily accommodated at off-street parking locations, i.e. shopping centre car parks etc.
2. That the Federal Government be asked to review the Australian Constitution to update outdated provisions.

No other motions with notice were received by the CEO.

ALGA has advised that as the above two motions are not consistent with the theme and sub-themes of the NGA, they cannot be accepted for inclusion in the agenda for the NGA **(Attachment 1)**.

Conclusion

This report advises that no motions from this Council will be included in the agenda for the ALGA 2017 National General Assembly of Local Government to be held in Canberra from 18 to 21 June 2017.

Attachments

1. ALGA NGA Motions Advice

Vanessa Davidson

From: Clare Sullivan
Sent: Monday, 10 April 2017 1:08 PM
To: Vanessa Davidson
Subject: RE: City of West Torrens - Proposed Notices of Motion for ALGA 2017 NGA

Hi Vanessa

Thank you for your email and the opportunity to provide comment on the Notices of Motion below.

Unfortunately neither of them meet the criteria for inclusion at the National General Assembly.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

- be relevant to the work of local government nationally
- be consistent with the themes of the NGA
- complement or build on the policy objectives of your state and territory local government association
- be from a council which is a financial member of their state or territory local government association
- propose a clear action and outcome
- not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

The first motion is not consistent with the NGA theme and is not relevant to the work of local government nationally. Standards Australia has a design standards for parking design. These standards are not mandatory – the Australian Govt does not play a role in this area and councils do not need to adopt the standards. Standards Australia no longer take ad hoc suggestions for changes so I don't think ALGA could do anything with this motion even if it were supported by the NGA.

Specifically the second motion as it stands does not relate to the work of local government nor propose a clear action or outcome. There may be room to change this motion to call for a referendum to amend the constitution to include a reference to local government, however I'm not sure this is really what the motion proposes.

Hope this helps. I'm happy to discuss this if you have any questions - 02 6122 9436 or 0415 265 262.

Kind regards

Clare

Clare Sullivan

Director of Government Relations and National Events
Australian Local Government Association



**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**

8 GEILS COURT, DEAKIN ACT 2600
P: 02 6122 9436 | F: 02 6122 9401 | www.alga.asn.au

National General Assembly, 18 – 21 June 2017, Canberra ACT
Regional Cooperation and Development Forum, 18 June 2017, Canberra ACT
Roads Congress, 7-9 November 2017, Albany WA

From: Vanessa Davidson
Sent: Friday, April 7, 2017 11:27 AM
To: Clare Sullivan
Subject: City of West Torrens - Proposed Notices of Motion for ALGA 2017 NGA

Good morning Clare

The West Torrens City Council at its meeting of 7 March 2017 proposed two Notices of Motion for the upcoming ALGA National General Assembly (NGA), these being:

1. The review of national car parking standards in order for larger vehicles to be more easily accommodated at supermarkets and similar areas, specifically in relation to off street parking.
2. That the Federal Government review the Australian Constitution as it is over 120 years old.

Would you please assess these against the themes of the NGA and advise of their suitability for inclusion in the agenda?

Many thanks for your assistance in this matter.

Kind regards

Vanessa

Vanessa Davidson
Team Leader Governance

City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

www.westtorrens.sa.gov.au

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18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 13 and 14.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 13 & 14



Local Government Association of South Australia

13.1 Council smart tech funding of up to \$5million

The Federal Government's \$50million Smart Cities and Suburbs Program was opened on Friday by Assistant Minister for Cities and Digital Transformation Angus Taylor.

13.5 Final program now available - 2017 Council Best Practice Showcase and LGA OGM

The final program is now available and can be found in this Circular.

13.2 2017 Review of LGA Membership Subscription Formula Consultation

The LGA has recently undertaken further research into how membership subscriptions are calculated which has provided new insights. The LGA seek your council's valuable feedback through this consultation by Friday 28 April.

13.3 Coastal Protection Board Policy Document updated

A copy of the document can be found on the LGA's website.

13.4 Conference - Nature Play SA - opportunity to register

Nature Play SA are offering an exciting opportunity to participate in a one day conference with Adam Bienenstock, a passionate advocate for connecting children to nature. More information is available in the Circular.



Local Government Association of South Australia

14.14 Last chance to register - 2017 Council Best Practice Showcase and LGA OGM

Last chance to register for the 2017 Council Best Practice Showcase and LGA OGM. Registrations close COB Wednesday 12 April 2017. Further information can be found in this Circular.

14.12 Temporary Staff Services for Local Government

LGA Procurement has appointed Comensura Pty Limited (Comensura) as the preferred provider of temporary staff services to local government entities in SA. Comensura operates a unique cloud based system through which local government customers are able to source all of their temporary staff services with complete control and visibility of all transactions. Further details can be found in this circular.

14.3 Strong Aboriginal Children's Health Expo

The South Australian Department for Health and Ageing would like to invite all councils to participate in this year's Strong Aboriginal Children's Health Expo on 19 April 2017. To have a stall at the Expo please submit the attached form by COB 7 April 2017.

14.4 Removal of Safety House signs following closure of Safer Communities Australia

De-registration of Safer Communities Australia has now been finalised and councils are reminded to remove any Safety House signs located on street signs.

15.1 Amendments to the Electricity (Principles of Vegetation Clearance) Regulations 2010

Feedback is now being sought on SA Power Networks' proposed amendments to the Electricity (Principles of Vegetation Clearance) Regulations 2010. Councils are invited to provide input to an LGA submission by COB 5 May 2017.

14.2 State NRM Plan

The Department of Environment, Water and Natural Resources (DEWNR), on behalf of the Minister, is seeking feedback on whether the State Natural Resources Management Plan should be amended to better achieve the goals and reflect the objects of the Natural Resources Management Act 2004.

14.5 Class 3 Heavy Vehicle Permits Process Changing 10 April 2017

The National Heavy Vehicle Regulator (NHVR) and DPTI SA have commenced the planning for the return of heavy vehicle permits to the NHVR during 2017. Class 3 vehicles will return to NHVR on 10 April 2017.

14.6 Feedback Sought – Amendments to the Burial and Cremation Regulations 2014

The Attorney-General is seeking comments on proposals to amend the Burial and Cremation Regulations 2014. More information is available in this circular.

14.1 Councils contribution to the Planning Portal

DPTI has advised the LGA that in accordance with the provisions contained within the Planning, Development and Infrastructure Act 2016, that the State Government is proposing to collect the council contribution for the establishment and maintenance of the Planning Portal from the 2017/18 financial year.

15.2 Nominations sought for the South Australian Public Health Council.

Nominations are being sought for the South Australian Public Health Council. Nominations must be forwarded to the LGA by 12 noon Wednesday 17 May 2017.

14.7 Proposal to ban fire fighting foams

The Environment Protection Authority is seeking comment on a proposed draft amendment to the Environment Protection(Water Quality) Policy to ban the use of certain fire fighting foams. This circular contains details.

14.8 Reminder - 2017 SA Local Government Directory - Available Now!

The South Australian Local Government Directory, which continues to be a popular reference tool for Council Members, Council staff and suppliers alike, is now available to purchase. Further information can be found in this circular.

14.10 Minister for Health – Excellence in Public Health Awards for local government - Winners announced

The winners of the 2017 Minister for Health - Excellence in Public Health Awards were announced at the awards ceremony at SAHMRI on Monday 3 April 2017. The awards recognise the achievements of Local Councils that have made outstanding contributions to public health outcomes for their communities.

14.11 Consultation open for the draft South Australian Suicide Prevention Plan 2017-2021

The State Government and SA Health are encouraging the South Australian community to take the time to provide feedback on the new draft South Australian Suicide Prevention Plan 2017-2021

14.9 2017 Heart Foundation Local Government Awards now open

Is your Council creating a healthy community? Apply now for the 2017 Heart Foundation Local Government Awards

14.13 Low Carbon Waste Forum - registrations now open

The Waste Management Association of Australia and Local Government Association invite local government representatives to attend a Low Carbon Waste Forum on Tuesday 16 May.

19 MEMBER'S BOOKSHELF

2017 Australasian College of Road Safety Submission to Federal Parliamentarians

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20 CORRESPONDENCE

20.1 Local Government Advisory Committee

Correspondence has been received from the Director Policy of the Local Government Association of South Australia, Mr Stephen Smith, advising that Ms Hannah Bateman is one of twenty three nominees, from which ten representatives will be appointed by the Minister to the Local Government Advisory Committee (**Attachment 1**).

20.2 State Local Government Infrastructure Partnership (SLGIP)

Correspondence has been received from the President of the Local Government Association of South Australia, Mayor Lorraine Rosenberg, congratulating City of West Torrens for our involvement in the State Local Government Infrastructure Partnership (**Attachment 2**).

20.3 Weigall Oval Master Plan Upgrade - SLGIP Funding Support

Correspondence has been received from the Treasurer and Minister for Finance, (and Member for West Torrens) Hon Tom Koutsantonis MP regarding the successful submission for funding support under the State Local Government Infrastructure Partnership for the Weigall Oval Master Plan Upgrade (**Attachment 3**).

RECOMMENDATION

That the correspondence be received.

Attachments

- 1. Local Government Advisory Committee**
- 2. State Local Government Infrastructure Partnership (SLGIP)**
- 3. Weigall Oval Master Plan Upgrade - SLGIP Funding Support**



Local Government Association
of South Australia

The **Voice**
of Local
Government

Our Reference: 646970 / SPS : AC

29 March 2017



Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

Local Government Advisory Committee

At its meeting on 16 March 2017 the LGA Board resolved to submit a panel of twenty three nominees listed below (in alphabetical order) from which ten representatives be appointed by the Minister, to the Local Government Advisory Committee.

- Cr Ian Bailey, Adelaide Hills Council
- Cr Mark Basham, City of Port Adelaide Enfield
- Ms Hannah Bateman, City of West Torrens
- Mr Leith Blacker, District Council of Lower Eyre Peninsula
- Ms Jennifer Brewis, District Council of Streaky Bay
- Mr Gary Brinkworth, City of Playford
- Mr Laurie Collins, District Council of Kimba
- Mr Paul Deb, City of Burnside
- Mrs Shanti Ditter, Adelaide City Council
- Mrs Alison Hancock, City of Onkaparinga
- Mr Paul Johnson, City of Playford
- Mr John Kemp, Adelaide Hills Council
- Cr Michael (Bim) Lange, The Barossa Council
- Mr Leith McEvoy, District Council of Grant
- Cr Don Palmer, City of Unley
- Mrs Sally Roberts, Alexandrina Council
- Mr Matthew Romaine, City of Mitcham
- Mr Joel Taggart, Mid Murray Council
- Mr Mark Thomson, City of Norwood Payneham & St Peters
- Mr Ryan Viney, Town of Gawler
- Mr Greg Waller, Mount Barker District Council
- Cr Graham Webster, Corporation of the Town of Walkerville
- Mr Chris Zafiropoulos, City of Salisbury

Thank you for your Council's nomination. Would you please formally notify Ms Bateman of the Board's decision.

.../2



148 Frome Street Adelaide SA 5000 | GPO Box 2693 Adelaide SA 5001 DX 546 | Tel 08 8224 2000 | Fax 08 8232 6336 | Web www.lga.sa.gov.au

-2-

We will advise you of the final appointment once we have been notified by the Minister. In the meantime if you have any queries in relation to this matter please contact me.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Stephen Smith', written over a horizontal line.

Stephen Smith
Director Policy

Telephone: 8224 2055

Email: stephen.smith@lga.sa.gov.au



Voice of Local Government

In reply please quote our reference: ECM 649487 : CR/AC

7 April 2017

Mayor John Trainer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Via Email: jtrainer@wtcc.sa.gov.au; trainerj@internode.on.net; csu@wtcc.sa.gov.au

Dear Mayor Trainer

Congratulations on your Council's application for State Local Government Infrastructure Partnership (SLGIP) funding. I have been advised that the Treasurer has now written to you advising of the grant offer.

Over all, it is estimated that projects under SLGIP will create 180 full-time equivalent jobs per year for the next three years – as well as stimulating the economy and delivering service benefits to our communities.

As you are aware the LGA is a formal partner in the SLGIP arrangements and the LGA Secretariat has worked hard to support Council applications, facilitate the application process and negotiate arrangements with the state Government.

Should your Council require a loan to fund the remaining Council contribution we have also negotiated a special discount rate applicable for such projects with the Local Government Finance Authority (LGFA), and I thank its staff and Board for their support.

Funding support from the State Government will enable the LGA to provide councils with grants of up to 20% of the project cost. So the grant of \$1,200,000 will be made available to you by the LGA once your Council has entered an appropriate funding agreement with the LGA and Council has provided evidence of commencement of project construction.

I have asked the LGA Secretariat to be in contact with your CEO as soon as possible regarding project funding agreements. Should you have any immediate enquires, please contact Mr Chris Russell at chris.russell@lga.sa.gov.au or on 0417 830 105.

I am pleased that the LGA has been able to achieve these outcomes for your Council and look forward to the successful commencement and completion of your project.

Yours sincerely

Mayor Lorraine Rosenberg
President

Telephone: (08) 8224 2022

Email: lga-president@lga.sa.gov.au

148 Frome Street Adelaide SA 5000 | GPO Box 2693 Adelaide SA 5001 | T 08 8224 2000 | F 08 8232 6336 | W lga.sa.gov.au

The Hon Tom Koutsantonis MP
Member for West Torrens

TRS17D0437



Mayor John Trainer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033



Government
of South Australia

Treasurer
Minister for Finance
Minister for State
Development
Minister for Mineral
Resources and Energy
Level 8
State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 2264
Adelaide SA 5001
DX 56203 Victoria Square
Tel 08 8226 1866
Fax 08 8226 1896
minister.koutsantonis@sa.gov.au

Dear Mayor *John,*

On behalf of the Minister for Local Government, the Hon Geoff Brock MP, and the Local Government Association President, Mayor Lorraine Rosenberg, I would like to thank you for submitting an application for funding support under the State Local Government Infrastructure Partnership.

Your submission has been evaluated against the selection criteria and following evaluation I am pleased to offer the City of West Torrens support of \$1,200,000 towards the costs of the Weigall Oval Master Plan Upgrade. Please note that a requirement of this funding is that construction must commence by 31 December 2017.

The Local Government Association will be in contact with you shortly to discuss a funding contract.

Should you have any queries about the program in the meantime, please contact Mr Chris Russell, Strategic Advisor, Local Government Association on 8224 2030 or chris.russell@lga.sa.gov.au.

Yours sincerely


Hon Tom Koutsantonis MP
Treasurer
Minister for Finance

30 March 2017



21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Special Finance and Regulatory Committee held on 4 April 2017 and 11 April 2017 be confirmed as a true and correct record.

Note: The Minutes of the Finance and Regulatory Committee held 21 March 2017 were confirmed at the Special Finance and Regulatory Committee held on 4 April 2017.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 FINANCE AND REGULATORY REPORTS

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for March 2017.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for March 2017 be received.

Discussion

A schedule of creditor payments totalling \$3,456,488.13 (\$3,043,771.14 in February 2017) is attached for the information of Elected Members. Notable items include:

- A payment to Solo Resource Recovery for both waste collection and disposal for February 2017 of \$393,441.45 (refer ref. no. 464);
- A payment to the Department of Environment, Water and Natural Resources of \$315,034.00 for the quarterly NRM levy (refer ref. no. 178);
- Payments to Unique Urban Built Pty Ltd of \$206,272.80 and \$99,376.31 for office and community facilities refurbishment (refer ref. no 526 and 527);
- Payments to M & B Civil Engineering Pty Ltd of \$120,938.22 and \$112,800.43 for various footpath works (refer ref. nos.309 and 311).

Conclusion

A schedule of creditor payments for March 2017 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of March 2017

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING

18 APRIL 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	EFT43849	A & R Castell	Cummins Caretaker	1,092.02
2	EFT44026	A & R Castell	Cummins Caretaker	1,528.94
3	059389	A Lee	Refund Development Fees	655.00
4	EFT43828	AAPT Limited	Internet Connection	1,730.30
5	EFT44093	AAPT Limited	Internet Connection	1,730.30
6	EFT44264	ABnote Australasia Pty Ltd	Stationery	418.00
7	EFT44010	Aboto	Staff Training	4,400.00
8	EFT43831	Academy Services Pty Ltd	Cleaning	2,346.63
9	EFT44099	Academy Services Pty Ltd	Cleaning	2,346.63
10	EFT44083	ACHPER SA	Thebarton Community Centre Bond Return	500.00
11	EFT43929	ACT Works Pty Ltd	Roadworks	4,017.20
12	EFT44224	Adami's Sand & Metal	Depot Supplies	7,108.88
13	EFT43829	Adams Cleaning & Maintenance Services	Cleaning	1,856.80
14	EFT44096	Adams Cleaning & Maintenance Services	Cleaning	7,796.10
15	EFT43928	Adcorp Australia Ltd	Advertising	2,998.82
16	EFT44105	Adcorp Australia Ltd	Advertising	6,788.24
17	EFT43836	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	13,886.01
18	EFT43930	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	1,133.00
19	EFT44015	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	330.00
20	EFT44091	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	9,001.24
21	EFT44230	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	605.00
22	EFT43834	Adelaide Chinese Dance Academy	Summer Festival	175.00
23	059356	Adelaide City Council	Transfer Long Service Leave	6,658.72
24	EFT44087	Adelaide Commercial Building & Property Services	Building Maintenance	9,481.59
25	EFT44104	Adelaide Commercial Building & Property Services	Building Maintenance	1,101.32
26	EFT44009	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	1,435.54
27	EFT44101	Adelaide Isuzu	Vehicle Maintenance	990.79
28	EFT43832	Adelaide Pipeline Maintenance Services	Drainage	2,851.20
29	EFT44100	Adelaide Pipeline Maintenance Services	Drainage	1,813.35
30	EFT44013	Adelaide Sewing Centre	Purchase Sewing Machines	2,794.00
31	EFT44103	Adelaide Signs Group Pty Ltd	Depot Supplies	478.17
32	EFT44231	Adelaide South African Choir	Summer Festival	300.00
33	EFT44098	Adelaide Tools	Tools	163.00
34	EFT43923	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	3,318.57
35	EFT44011	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	629.75
36	EFT44092	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	891.00
37	EFT44226	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	1,815.00
38	EFT43827	Adelaide Waste & Recycling Centre	Rubbish Disposal	9,664.48
39	EFT44090	Adelaide Waste & Recycling Centre	Rubbish Disposal	15,634.02
40	EFT44014	Adtrade - Industrial Supplies	Depot Supplies	685.34
41	EFT44016	Adtrade - Industrial Supplies	Depot Supplies	374.00
42	EFT43922	Advam Pty Ltd	Transaction Fees	298.89
43	EFT43927	Advanced Plastic Recycling	Depot Supplies	5,558.74
44	EFT44229	Advertiser Newspapers Ltd	Advertising	3,974.40
45	059378	AGL South Australia Pty Ltd	Power	1,648.36
46	EFT43883	AJ & CA Mackintosh	Weed Spraying	8,563.50
47	EFT44053	AJ & CA Mackintosh	Weed Spraying	9,840.05
48	EFT43889	Alana Jagt Music	Summer Festival	400.00
49	EFT44152	Alessandro Giacobbe	Reimburse Expenses	76.50
50	EFT44088	All Laundry & Linen Pty Ltd	Contract Linen	187.72
51	EFT44089	Allen Press Pty Ltd	Business Cards	264.00
52	EFT43826	Allin Towbars Pty Ltd	Vehicle Maintenance	145.00
53	EFT43924	Alsco Pty Ltd	Dry Cleaning	32.01
54	EFT44260	Amanda Johnston	Reimburse Expenses	169.40
55	EFT43875	Aminul Islam	Reimburse Expenses	300.00
56	EFT44094	Animal Management Services Pty Ltd	Doggy Bags	1,914.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING

18 APRIL 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
57	EFT44008	Animal Welfare League SA	Impound Dogs	3,473.20
58	EFT43830	Anstat Pty Ltd	Subscription	437.71
59	EFT43926	Answering Adelaide Pty Ltd	After Hours Answering Service	831.11
60	EFT44228	Apple Pty Ltd	Computer Equipment	3,267.00
61	EFT44225	Aqua Techniques	Irrigation	948.02
62	EFT44106	Aquarium Aid	Library Aquarium Maintenance	106.00
63	EFT43833	Arboregreen Landscape Products	Depot Supplies	328.22
64	EFT44232	Artini Crash Repairs	Vehicle Maintenance	585.75
65	EFT43835	Arty Records	Summer Festival	1,000.00
66	EFT44097	Asset Engineering Pty Ltd	Consultants	7,342.50
67	EFT44227	Asset Engineering Pty Ltd	Consultants	3,465.00
68	EFT44012	Attorney-General's Department	Expiation Lodgement Fees	1,720.40
69	EFT43932	Aussie Digging	Roadworks	9,020.00
70	EFT44108	Aussie Digging	Roadworks	2,400.00
71	EFT43825	Australia Post	Postage	5,378.05
72	EFT44018	Australia Post	Agency Collection Fees	7,046.71
73	EFT44102	Australia Post	Postage	368.20
74	EFT44223	Australia Post	Postage	6,343.00
75	EFT43861	Australian Gas Networks Limited	Repair Gas Service	387.85
76	EFT44313	Australian Society for Music Education	Thebarton Community Centre Bond Return	500.00
77	EFT43933	B & H Australia Pty Ltd	Audio Visual Equipment	1,479.50
78	EFT44115	B & H Australia Pty Ltd	Audio Visual Equipment	339.90
79	EFT44020	Badge A Minit	Name Badges	255.09
80	EFT44112	Badge A Minit	Name Badges	35.20
81	EFT43844	Banh Mi Cafe	Catering	198.50
82	EFT43846	Barkly Regional Council	Transfer Long Service Leave	3,620.63
83	EFT43840	Battery World Hilton	Batteries	352.95
84	EFT43935	BCE & CJ Electrical	Electrical	576.40
85	EFT44121	BCE & CJ Electrical	Electrical	30,232.42
86	EFT44235	Belair Turf Management Pty Ltd	Oval Maintenance	2,762.10
87	EFT44024	Bells Pure Ice	Depot Supplies	83.60
88	EFT43944	Bernadette Ward	Reimburse Expenses	150.00
89	EFT44114	BGC Industrial Cleaning	Cleaning Chemicals	787.38
90	EFT44119	Bianco Hiring Service Pty Ltd	Hire Toilets	887.48
91	EFT44125	Bianco Walling Pty Ltd	Depot Supplies	2,310.00
92	EFT43841	Binforce	Cleaning	60.00
93	EFT44120	Binforce	Cleaning	120.00
94	EFT44124	Bingelam	Library Books	350.00
95	EFT44116	BioSA Conference Centre	Staff Training	125.00
96	EFT44196	BL Shipway & Co Pty Ltd	Depot Supplies	440.96
97	EFT43934	Blade Assurance and Advisory	Audit Committee Allowance	874.50
98	EFT43842	Blubuilt Constructions Pty Ltd	Holland Street Plaza Streetscape	8,791.00
99	EFT44025	Bob Jane T Mart - Brooklyn Park	Tyres	5,929.00
100	EFT44267	Bob May Workplace Emergency Training	Staff Training	935.00
101	EFT44110	BOC Limited	Depot Supplies	410.64
102	EFT43937	Body Corporate Physiotherapy Pty Ltd	Consultants	264.00
103	EFT44122	Body Corporate Physiotherapy Pty Ltd	Consultants	704.00
104	EFT43938	Bolinda Publishing Pty Ltd	Library Supplies	1,542.79
105	EFT44238	Bolinda Publishing Pty Ltd	Library Supplies	1,169.70
106	EFT43845	Bolzen Vehicle Equipment	Vehicle Maintenance	5,406.40
107	059379	Bolzon Holdings Pty Ltd	Paint	1,210.00
108	EFT43936	Bradbrook Lawyers	Staff Training	2,141.70
109	059367	Brenton Gill	Reimburse Volunteer Expenses	44.96
110	EFT44137	Bruno Cavallaro	Reimburse Expenses	41.00
111	EFT44169	Bucher Municipal Pty Ltd	Vehicle Maintenance	5,458.88
112	EFT44113	Budget Rent a Car Australia	Bus Rental	144.17

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
113	EFT43839	Bundaleer Apiaries	Wasp Removal	160.00
114	EFT44022	Bundaleer Apiaries	Wasp Removal	940.00
115	EFT44117	Bundaleer Apiaries	Wasp Removal	320.00
116	EFT44236	Bundaleer Apiaries	Wasp Removal	320.00
117	EFT44109	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	205.46
118	EFT43838	Burson Automotive Pty Ltd	Depot Supplies	7,449.30
119	EFT44118	Butlers Irrigation	Irrigation	863.15
120	EFT43940	Cabcharge Australia Pty Ltd	Cab Fares	73.28
121	EFT43853	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	1,650.00
122	EFT43945	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	4,554.00
123	EFT44030	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	1,265.00
124	EFT44130	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	1,749.00
125	EFT43848	Camden Community Centre	Partnership Agreement	11,630.85
126	EFT43941	Camden Community Centre	Community Grant	3,300.00
127	059349	Cancelled		
128	EFT44126	Canon Australia Pty Ltd	Copier Charges	29.65
129	EFT43837	Carla Aird	Consultants	243.00
130	059373	Caterina Keelan	Refund Parking Permit Fee	35.00
131	EFT43882	Celine Luya	Reimburse Expenses	236.70
132	EFT44136	Certified Environmental Practitioner Program	Membership	200.00
133	EFT44255	Christine Huggett	Reimburse Expenses	150.00
134	EFT43855	Chubb Fire & Security Ltd	Security	1,064.42
135	EFT43948	Chubb Fire & Security Ltd	Security	1,107.05
136	EFT44138	Chubb Fire & Security Ltd	Security	4,404.13
137	EFT44243	Chubb Fire & Security Ltd	Security	1,811.27
138	EFT43852	City Circle Newsagents	Library Magazines	64.91
139	EFT44128	City Circle Newsagents	Library Magazines	50.64
140	EFT44029	City Holden	Vehicle Maintenance	314.00
141	059363	City of Port Adelaide Enfield	Transfer Long Service Leave	1,368.02
142	059347	City of West Torrens Petty Cash	Petty Cash	2,875.50
143	059395	City of West Torrens Petty Cash	Petty Cash	3,296.75
144	EFT43850	Clarksons	Glazing	357.00
145	EFT43946	Cleanaway Operations Pty Ltd	Waste Removal	616.12
146	EFT44131	Cleanaway Pty Ltd	Rubbish Disposal	333.90
147	EFT44132	Cleanaway Pty Ltd	Rubbish Disposal	523.77
148	EFT44133	Cleanaway Pty Ltd	Rubbish Disposal	418.90
149	EFT44134	Cleanaway Pty Ltd	Rubbish Disposal	440.55
150	EFT43851	Clever Patch Pty Ltd	Library Supplies	3,154.45
151	EFT44031	CMI Toyota	Vehicle Maintenance	180.00
152	EFT43955	Colleen Dunn	DAP Member Allowance	2,132.98
153	EFT44127	Combined Fire Systems Pty Ltd	Fire Safety	171.60
154	EFT43854	Community and Yoga	Yoga Classes	352.00
155	EFT44241	Community and Yoga	Yoga Classes	440.00
156	EFT43847	Complete Building Services (SA) Pty Ltd	Building Maintenance	2,990.21
157	EFT44135	Computers Now Pty Ltd	Computer Equipment	383.00
158	EFT43947	Conquis Entertainment	Library Entertainment	570.00
159	EFT44027	Consolidated Bearing Co	Depot Supplies	317.38
160	EFT44242	Cook SA Pty Ltd	Cooking Demonstration	500.00
161	EFT44028	Cornes Toyota	Vehicle Maintenance	1,453.55
162	EFT44139	Corporate Platters	Catering	136.00
163	EFT43867	Corporate Traveller	Airfares	804.62
164	EFT44250	Corporate Traveller	Airfares	1,146.00
165	EFT44129	Cowandilla Primary School	Hire Grasketball Courts	605.00
166	EFT44218	D & K Dente	Refund Overpaid Rates	750.00
167	EFT44140	Daimler Trucks Adelaide	Vehicle Maintenance	607.80
168	EFT43858	Dallas Equipment	Clean Drains	3,820.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
169	EFT43956	Dallas Equipment	Clean Drains	3,608.00
170	EFT44034	Dallas Equipment	Clean Drains	3,828.00
171	EFT44143	Dallas Equipment	Clean Drains / Road Plates	7,392.00
172	EFT44245	Dallas Equipment	Rubbish Removal	2,425.50
173	EFT44142	Data#3 Limited	Computer Software	27,132.05
174	EFT43857	Database Consultants Australia	Computer Equipment	83.60
175	EFT43950	Davalan Industries Pty Ltd	Roadworks	55,619.52
176	059348	Department for Communities and Social Inclusion	Screening Checks	189.75
177	EFT43856	Department of Environment, Water & Natural Resources	Heritage Referral Fees	352.00
178	EFT44141	Department of Environment, Water & Natural Resources	NRM Levy	315,034.00
179	EFT43995	Department of Planning, Transport and Infrastructure	Vehicle Searches	1,904.00
180	EFT44208	Department of Planning, Transport and Infrastructure	Street Lighting	17,332.04
181	EFT44032	Design Flow Consulting Pty Ltd	Consultants	15,675.00
182	EFT43918	Diane Wolter	Reimburse Volunteer Expenses	90.52
183	EFT44033	Direct Comms Pty Limited	TXT2U Messages	376.00
184	EFT44244	Direct Mix Concrete Sales	Concrete	14,303.58
185	EFT43954	Donna Ferretti & Associates Pty Ltd	Consultants	1,443.75
186	EFT43952	Dorma Automatics Pty Ltd	Building Maintenance	4,652.73
187	EFT44081	Downer EDI Works Pty Ltd	Asphalt	399.30
188	EFT43949	Dri-Fast Carpet Cleaning Pty Ltd	Clean Carpets	2,850.00
189	059357	Dymocks Adelaide	Library Books	2,944.41
190	059380	Dymocks Adelaide	Library Books	358.53
191	EFT44095	E & S Athanasiadis	Depot Supplies	1,500.19
192	EFT44147	Economic Development Australia Ltd	Membership	400.00
193	EFT44247	Ekistics Planning and Design Pty Ltd	Consultants	17,864.00
194	059374	Ellen Dawson	Junior Development Grant	200.00
195	EFT44146	EMA Legal	Legal Fees	503.53
196	EFT43983	Emma Pursche	Reimburse Expenses	491.99
197	EFT43860	Environment Institute of Aust & NZ	Membership	300.00
198	EFT44145	Esar Home Care	Home Support Services	924.55
199	EFT44246	Esar Home Care	Home Support Services	1,400.46
200	EFT43957	Excelerate Learning & Development Australia Pty Ltd	Consultants	3,410.00
201	EFT43865	Fasteners Australia	Depot Supplies	85.53
202	059381	Feriwalla	Library Books	44.00
203	EFT44036	Flightpath Architects Pty Ltd	Consultants	15,270.75
204	EFT44248	Flightpath Architects Pty Ltd	Consultants	13,774.75
205	EFT43863	Forpark Australia (SA)	Playground Equipment	38,950.00
206	059358	Foxtel Cable Television Pty Ltd	Library Connection	210.00
207	EFT43958	Frank Siow Management Pty Ltd	Traffic Management Consultants	14,005.75
208	EFT43959	Freeman Wauchope Pty Ltd	Depot Supplies	1,466.30
209	EFT43864	Fresh & Clean	Hygiene Service	607.45
210	EFT43862	Freshford Nurseries Pty Ltd	Plants	1,144.00
211	EFT44084	Fulcrum People Pty Ltd	Thebarton Community Centre Bond Return	120.00
212	EFT44177	Fulton Hogan Industries Pty Ltd	Roadworks	58,490.08
213	EFT44150	Geodrill Pty Ltd	Depot Supplies	10,373.00
214	059390	George Duodu	Junior Development Grant	100.00
215	EFT44038	GGC Earthmovers Pty Ltd	Concrete Recycling	11,695.97
216	EFT43964	Gleam Team Domestic Services	Home Support Services	124.41
217	EFT44154	Gleam Team Domestic Services	Home Support Services	505.14
218	EFT43961	Glenlea Tennis Club	Fencing Contribution	65,000.00
219	EFT43869	GLG GreenLife Group Pty Ltd	Verge Mowing	3,082.20
220	EFT44153	Glow Heating Cooling Electrical	Vehicle Maintenance	130.00
221	EFT43963	Grace Records Management (Aust) Pty Ltd	Records Storage	4,848.32
222	EFT43996	Graham Tapscott	Reimburse Volunteer Expenses	202.72
223	EFT44314	Grant Cushway	Fencing Contribution	1,210.00
224	EFT44149	Greek Book Importer	Library Books	605.00

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225	EFT44151	Green Steel Supplies Pty Ltd	Depot Supplies	39.60
226	EFT43868	Green Team Paper	Paper Recycling	154.00
227	EFT44039	Green Team Paper	Paper Recycling	198.00
228	EFT44040	Greencap NAA Pty Ltd	Consultants	5,940.00
229	EFT44251	Greenhill Engineers Pty Ltd	Consultants	3,685.00
230	EFT43960	Greening Australia (SA) Ltd	Landscaping	4,389.00
231	EFT43962	Greenway Turf Solutions	Depot Supplies	990.00
232	EFT44253	GRH Supplies	Depot Supplies	6,134.40
233	EFT44043	Health & Immunisation Management Services	Temp Immunisation Staff	943.25
234	EFT44256	Heritage Bushcare	Weed Control	3,824.71
235	EFT43870	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	1,420.00
236	EFT44041	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	377.00
237	EFT44155	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	753.50
238	EFT44144	Hip Pocket Workwear & Safety	Safety Clothing	172.47
239	EFT43872	Hoban Recruitment	Temp Staff	123.75
240	EFT43965	Hoban Recruitment	Temp Staff	123.75
241	EFT44042	Hoban Recruitment	Temp Staff	123.75
242	EFT44258	Hoban Recruitment	Temp Staff	247.50
243	EFT44044	Hygienic Computers	Clean Equipment	688.03
244	EFT43966	Hypernet Computer Distribution	Computer Equipment	3,685.00
245	EFT44159	IAP2 Australasia	Staff Training	1,430.00
246	EFT44045	Independent Fuels Australia Pty Ltd	Fuel	34,806.13
247	EFT43874	Instant Windscreens	Vehicle Maintenance	1,205.00
248	EFT44157	Instyle Catering	Catering	250.00
249	EFT43921	Intercultural Connections	Thebarton Community Centre Bond Return	670.00
250	059359	Internode Pty Ltd	Internet Connection	839.10
251	059382	Internode Pty Ltd	Internet Connection	99.90
252	059397	Internode Pty Ltd	Internet Connection	219.80
253	EFT44158	iSentia Pty Ltd	Media Monitoring	795.30
254	EFT43994	ISS Facility Services Aust Limited	Cleaning	3,210.35
255	EFT44207	ISS Facility Services Aust Limited	Cleaning	3,588.92
256	EFT44111	J Blackwood & Son Ltd	Depot Supplies	55.34
257	EFT44219	James & Mel Corletto	Thebarton Community Centre Bond Return	500.00
258	EFT44156	James Hay	Reimburse Expenses	60.00
259	EFT44162	Jamtek Structural Pty Ltd	Flood Wall Repairs	39,816.84
260	059368	Japan Australia Friendship Assoc	Sponsorship	6,000.00
261	059401	Jay Collins	Cummins Bond Return	400.00
262	EFT44165	Jennifer Kuyper	Reimburse Volunteer Expenses	73.00
263	EFT44160	Jensen PLUS	Consultants	9,176.75
264	EFT44254	Jerry Durnin	Reimburse Volunteer Expenses	129.60
265	EFT44046	JF Mobile Catering	Catering	4,553.00
266	EFT44052	John Kruger	Photography	187.50
267	EFT44167	John Kruger	Photography	187.50
268	EFT43969	Jones Lang LaSalle (Vic) Pty Ltd	Refund Overpaid Rates	5,129.45
269	EFT43939	Josephine M Bishop	Yoga Classes	480.00
270	EFT43968	JPE Design Studio Pty Ltd	Consultants	4,125.00
271	EFT43951	JR Devereaux	Reimburse Volunteer Expenses	24.30
272	059361	Julian Burton Burns Trust	Staff Casual Day Donations	114.05
273	EFT44047	Jungle George	Home Support Services	880.00
274	EFT44161	Jungle George	Home Support Services	550.00
275	059352	Katelyn Aston	Cummins Bond Return	400.00
276	EFT43877	Kelledy Jones Lawyers	Legal Fees	4,312.31
277	EFT44262	Kelledy Jones Lawyers	Legal Fees	10,878.45
278	EFT44051	Kellogg Brown & Root Pty Ltd	Professional Fees	77,459.25
279	EFT44050	Kennards Hire Pty Ltd	Plant Hire	364.00
280	EFT44049	Kennards Hire Traffic	Plant Hire	14,492.02

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
281	EFT43876	Kent Civil Pty Ltd	Roadworks	18,849.00
282	EFT44163	Kent Civil Pty Ltd	Roadworks	27,354.64
283	EFT43971	Kerkes Equipment Services	Depot Supplies	924.55
284	EFT43914	Kerry Taylor	Reimburse Volunteer Expenses	102.93
285	EFT44210	Kerry Taylor	Reimburse Volunteer Expenses	170.82
286	059353	KG Harby Pty Ltd	Refund Overpaid Rates	693.20
287	EFT44261	Kone Elevators	Lift Maintenance	1,212.16
288	EFT44164	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	2,489.18
289	EFT43843	Kym Strelan	Home Advantage Program	701.25
290	EFT44023	Kym Strelan	Home Advantage Program	765.00
291	EFT44123	Kym Strelan	Home Advantage Program	2,190.50
292	EFT44237	Kym Strelan	Home Advantage Program	701.25
293	059402	Lacey Cartwright	Kitchen Caddy Rebate	15.30
294	EFT44168	Land Services Group	Searches	840.05
295	EFT43880	Lane Bros Printers Pty Ltd	Printing	10,041.90
296	EFT43973	Lane Print & Post	Printing	782.10
297	EFT43975	Leading Edge Town Planners Pty Ltd	Consultants	1,134.37
298	EFT44004	Leonie Marks	Thebarton Community Centre Bond Return	1,000.00
299	EFT44266	LGA Asset Mutual Fund	Insurance Excess	500.00
300	EFT43879	Lion's Club of West Beach	Clean Butt Out Bins	301.50
301	EFT44263	Local Government Association of SA	Staff Training	17.60
302	EFT43881	Local Government Professionals SA Inc	Staff Training	275.00
303	EFT43878	Local Govt Assoc Workers Compensation Scheme	Membership Top-up	10,399.40
304	EFT43972	Local Govt Authorised Persons Assoc Inc	Membership	2,550.00
305	EFT44265	Lone Workers Australia Pty Ltd	Personal Safety Devices Monitoring	1,573.00
306	EFT43974	LOTE Libraries Direct Pty Ltd	Library Books	1,327.70
307	059360	Lynn James Consulting	Consultants	192.50
308	059387	Lynn Thompson	Reimburse Volunteer Expenses	59.20
309	EFT44057	M & B Civil Engineering Pty Ltd	Roadworks	112,800.43
310	EFT44171	M & B Civil Engineering Pty Ltd	Roadworks	60,543.37
311	EFT44270	M & B Civil Engineering Pty Ltd	Roadworks	120,938.22
312	059354	M Miller	Thebarton Community Centre Bond Return	1,000.00
313	EFT43884	Marino Uniforms	Uniforms	404.99
314	EFT44315	Marissa Fiacchi	Thebarton Community Centre Bond Return	500.00
315	059388	Marjorie Tuckfield	Reimburse Volunteer Expenses	138.80
316	059391	Mark Neville Franklin	Junior Development Grant	200.00
317	EFT43888	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	35,194.50
318	EFT43978	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	76,796.78
319	EFT44058	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	11,731.50
320	EFT44172	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	10,150.80
321	EFT44271	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	11,731.50
322	059362	Martys Lunch Bar	Catering	110.00
323	EFT44240	Mary Caputo	Reimburse Volunteer Expenses	23.68
324	EFT43886	Maxima Group Training	Temp Depot Staff	4,302.32
325	EFT44055	Maxima Group Training	Temp Depot Staff	3,618.60
326	EFT44268	Maxima Group Training	Temp Depot Staff	5,439.78
327	EFT43910	Maxima Tempskill	Temp Staff	2,658.56
328	EFT44205	Maxima Tempskill	Temp Staff	21,312.53
329	EFT44056	Maxima Training Services	Staff Training	2,250.00
330	EFT44075	Mayor John Trainer	Mayoral Allowance	6,468.00
331	EFT43887	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	2,877.41
332	EFT43977	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	4,823.59
333	EFT44269	Metal Fabricators Pty Ltd	Depot Supplies	3,520.00
334	EFT44054	Metro Holden	Vehicle Maintenance	110.00
335	EFT44170	Metro Holden	Purchase Vehicle	40,640.29
336	059392	Minh Thuc Pham	Compost Bin Rebate	50.00

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337	059355	Mission Australia	Thebarton Community Centre Bond Return	120.00
338	EFT43976	Modern Teaching Aids Pty Ltd	Library Supplies	304.16
339	059400	Mr Wayne Stokes	DAP Member Allowance	1,441.00
340	EFT43885	MSS Security Pty Ltd	Security	1,432.88
341	059375	N & T J Dacolas	Refund Overpaid Rates	179.20
342	EFT44005	Natasha Tsoulos	Thebarton Community Centre Bond Return	500.00
343	059403	Nathan Marshall	Junior Development Grant	200.00
344	059404	Nathan Marshall	Junior Development Grant	200.00
345	EFT43892	National Credit Management Ltd	Debt Collection	6,986.00
346	EFT44275	Navigo Pty Ltd	Maintenance Support	759.00
347	EFT44059	Neat N Trim Uniforms Pty Ltd	Corporate Wardrobe	433.63
348	EFT44173	Nelson Locksmiths Pty Ltd	Locks	642.60
349	EFT43980	Neverfail Springwater Ltd	Spring Water	161.25
350	EFT44274	Neverfail Springwater Ltd	Spring Water	121.25
351	EFT43891	NN Occupational Health Pty Ltd	Recruitment	133.10
352	EFT43979	NN Occupational Health Pty Ltd	Recruitment	133.10
353	EFT44273	NN Occupational Health Pty Ltd	Recruitment	798.60
354	EFT43890	Norman Waterhouse	Legal Fees	7,423.90
355	EFT44174	Norman Waterhouse	Legal Fees	9,684.29
356	EFT43894	Oaklands Road Mower Centre	Mower Repairs / Purchases	1,506.30
357	EFT43981	Oaklands Road Mower Centre	Mower Repairs / Purchases	6,088.00
358	EFT44060	Oaklands Road Mower Centre	Mower Repairs / Purchases	461.00
359	EFT44277	Oaklands Road Mower Centre	Mower Repairs / Purchases	480.00
360	EFT43893	Officeworks Superstores Pty Ltd	Stationery	204.36
361	EFT44276	Officeworks Superstores Pty Ltd	Stationery	311.81
362	059376	OMR and RCA	Thebarton Community Centre Bond Return	500.00
363	059369	Optus Billing Services Pty Ltd	Telephone	14.53
364	EFT44280	Opus International Consultants Ltd	Consultants	15,805.35
365	EFT43895	Orana	Home Advantage Program	658.84
366	EFT44061	Orana	Home Advantage Program	626.50
367	EFT44278	Orana	Home Advantage Program	231.00
368	059405	Orana Inc	Cummins Bond Return	400.00
369	EFT43897	Origin Energy Electricity Limited	Power	22,186.20
370	EFT43982	Origin Energy Electricity Limited	Power	7,677.87
371	EFT44176	Origin Energy Electricity Limited	Power	48,317.14
372	EFT44281	Origin Energy Electricity Limited	Power	46,538.32
373	EFT43896	Our Earth Pest Control	Pest Control	242.00
374	EFT44279	Our Earth Pest Control	Pest Control	192.50
375	EFT44080	Owen Wheeler	Reimburse Volunteer Expenses	14.60
376	EFT43866	P & A Fragomeli Excavations	Roadworks	15,202.44
377	EFT44037	P & A Fragomeli Excavations	Roadworks	20,108.88
378	EFT44148	P & A Fragomeli Excavations	Roadworks	13,107.68
379	EFT44249	P & A Fragomeli Excavations	Roadworks	2,359.67
380	EFT43899	Pacific Hydro Retail Pty Ltd	Green Power Sales	121.67
381	EFT44062	Pacific Hydro Retail Pty Ltd	Green Power Sales	121.67
382	EFT44179	Packwise	Depot Supplies	394.00
383	EFT44272	PayTec Technology That Counts	Support	422.47
384	EFT44185	Persuasive Presentations	Staff Training	3,080.00
385	EFT43900	Peter Kittle Motor Company	Purchase Vehicle	45,807.00
386	059366	Phillip Trapnell	Worm Farm Rebate	42.45
387	EFT44003	Phillip Trapnell	Thebarton Community Centre Bond Return	500.00
388	059364	Piper Alderman	Legal Fees	3,300.00
389	EFT44006	Piyush Makwana	Thebarton Community Centre Bond Return	1,000.00
390	EFT43984	Platters Plus Catering Pty Ltd	Catering	419.40
391	EFT44183	Platters Plus Catering Pty Ltd	Catering	302.80
392	EFT44181	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	6,622.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 APRIL 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
393	EFT43901	PMP Distribution	Distribution	1,329.52
394	EFT44187	PMP Distribution	Distribution	1,329.52
395	EFT44286	Position Partners Pty Ltd	Computer Equipment	627.00
396	059370	Powerdirect Pty Ltd	Power	82.25
397	EFT43985	Powerstaff Consulting	Temp Staff	4,448.66
398	EFT44186	Powerstaff Consulting	Temp Staff	3,954.37
399	EFT44178	Prencos Equipment Pty Ltd	Depot Supplies	126.78
400	EFT44064	Pro Bitumen Pty Ltd	Roadworks	14,500.00
401	EFT44283	Pro Bitumen Pty Ltd	Roadworks	13,700.00
402	EFT43925	ProAV Solutions	Computer Equipment	2,890.25
403	EFT44182	Property & Advisory Pty Ltd	Consultants	4,207.50
404	EFT44063	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	280.50
405	EFT44184	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	327.25
406	EFT44188	Quantified Tree Risk Assessment	Staff Training	181.50
407	EFT44190	Raeco International Pty Ltd	Library Supplies	503.14
408	EFT44019	Ralph Bock Electrical Pty Ltd	Electrical	165.00
409	EFT43988	ReadSpeaker Pty Ltd	Software Support	2,820.26
410	EFT44289	Realport Traders Pty Ltd	Depot Supplies	365.20
411	059399	Red Nose Day	Staff Casual Day Donations	147.80
412	EFT44189	Reece Pty Ltd	Irrigation	336.35
413	EFT44194	Refuel Digital & Marketing	Staff Training	2,200.00
414	EFT43902	Rent A Fence Pty Ltd	Fencing	3,421.00
415	EFT44284	Rentokil Tropical Plants	Indoor Plant Hire	589.11
416	EFT44285	Resource Furniture	Office Furniture	2,641.35
417	EFT44291	Retpro Pty Ltd	Mall Hire	275.00
418	EFT44066	Richmond Health Clinic	Medical Officer Retainer Fee	750.00
419	EFT44288	Ricoh Australia Ltd	Copy Charges	3,061.12
420	EFT43904	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
421	EFT43987	Roadrunner Couriers	Couriers	393.61
422	EFT44192	Roadrunner Couriers	Couriers	621.18
423	059350	Roads Corporation	Vehicle Searches	120.90
424	059383	Roads Corporation	Vehicle Searches	139.50
425	EFT44191	Roadside Services & Solution	Depot Supplies	2,771.50
426	EFT44290	Rodney Robertson & Associates Marketing Services	Signage	746.90
427	EFT43989	Rolls Filing Systems	Stationery	2,915.00
428	EFT44193	Ross Brown Sales Pty Ltd	Thermometer	226.60
429	EFT43903	Rundle Mall Plaza Newsagency	Library Magazines	493.90
430	EFT44065	Rundle Mall Plaza Newsagency	Library Magazines	593.64
431	EFT44287	Rundle Mall Plaza Newsagency	Library Magazines	435.81
432	EFT44220	SA Centrals Soccer Club	Thebarton Community Centre Bond Return	1,000.00
433	EFT44294	SA Metropolitan Fire Service	Alarm Response Callout	566.00
434	059351	SA Power Networks	Power	30,044.80
435	059365	SA Water	Service Connection	4,210.00
436	059386	SA Water	Water Main Alterations	4,325.99
437	EFT44301	SA Window Cleaning Pty Ltd	Window Cleaning	4,482.50
438	EFT43992	Safe Fire Electrical	Fire Safety	453.75
439	EFT44299	Safe Fire Electrical	Fire Safety	962.50
440	EFT44200	Saggese Transport & Crane Services Pty Ltd	Plant Maintenance	2,410.38
441	EFT44085	Sally Halifax	Refund Overpaid Rates	316.55
442	EFT44199	Sam Christodoulou	Consultants	550.00
443	EFT43873	Sam Harvey	Reimburse Expenses	150.00
444	EFT44293	Sassafras Agencies Pty Ltd	Depot Supplies	617.38
445	059394	SASTA	Thebarton Community Centre Bond Return	120.00
446	EFT44068	Saundersons Florist	Floral Arrangements	43.00
447	EFT44221	Saveena Khan	Thebarton Community Centre Bond Return	500.00
448	EFT44203	Seasonair Pty Ltd	Airconditioner Maintenance	462.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
449	EFT43990	Seaton Mower Service	Mower Repairs / Purchases	1,971.80
450	EFT43908	Securatrak Holdings Pty Ltd	Support	551.49
451	EFT44297	Securatrak Holdings Pty Ltd	Support	547.04
452	EFT44070	Seed Consulting Services	Consultants	24,083.40
453	EFT43993	Seek Limited	Advertising	181.50
454	EFT44204	Seek Limited	Advertising	181.50
455	EFT44300	Seek Limited	Advertising	544.50
456	059371	Sensis Pty Ltd	Yellow Pages Listing	27.83
457	EFT43905	ShadowDraw	Annual Fee	2,750.00
458	EFT43907	Shield Fire Systems	Fire Safety	828.30
459	EFT44007	Sids and Kids SA	Thebarton Community Centre Bond Return	500.00
460	EFT43909	Sine Group Pty Ltd	Computer Equipment	2,367.20
461	EFT44298	Sine Group Pty Ltd	Computer Equipment	140.80
462	EFT44069	Solitaire Automotive	Vehicle Maintenance	595.25
463	EFT44067	Solo Resource Recovery	Rubbish Removal	142.56
464	EFT44195	Solo Resource Recovery	Garbage Collection & Waste Disposal	393,441.45
465	EFT43943	Southern Cross Protection	Patrol Service	4,153.31
466	EFT44202	Southland Supply Group	Depot Supplies	117.70
467	EFT44292	Spark Furniture Pty Ltd	Park Furniture	11,528.00
468	EFT44072	Spray Shop	Depot Supplies	244.90
469	059384	St Marys College	Junior Development Grants	1,500.00
470	059377	St Michael's College	Junior Development Grants	1,500.00
471	EFT44239	Staples Australia Pty Ltd	Stationery	880.12
472	EFT44197	Star Safety	Depot Supplies	1,159.81
473	EFT44295	Steamatic of Adelaide Pty Ltd	Building Maintenance	2,197.69
474	EFT43871	Steffen Helgerod	Reimburse Expenses	40.00
475	EFT44257	Steffen Helgerod	Reimburse Expenses	40.00
476	EFT43991	Studio Nine	Consultants	4,966.50
477	EFT44071	Stumpy Stumps	Grind Stumps	800.00
478	059385	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	631.31
479	EFT44198	Sunny Industrial Brushware	Sweeper Brooms	1,860.45
480	EFT43906	Super Hands Cleaning Solutions	Home Support Services	157.50
481	EFT44201	Super Hands Cleaning Solutions	Home Support Services	350.00
482	EFT44296	Sync Cabling Solutions Pty Ltd	Lighting	25,085.50
483	EFT44076	Taylor Cullity Lethlean	Consultants	9,900.00
484	059372	Telstra	Telephone	7,035.62
485	EFT43999	Teresa Desteno	Reimburse Expenses	150.00
486	EFT44302	Terrain Group Pty Ltd	Irrigation	30,514.00
487	EFT44234	Terry Buss	Reimburse Expenses	49.90
488	059398	Terry Mahoney	Vehicle Maintenance	885.50
489	EFT43931	The Adelaide Tree Surgery	Tree Maintenance	2,717.00
490	EFT44017	The Adelaide Tree Surgery	Tree Maintenance	5,038.00
491	EFT44107	The Adelaide Tree Surgery	Tree Maintenance	1,892.00
492	EFT44233	The Adelaide Tree Surgery	Tree Maintenance	1,947.00
493	EFT44021	The Backflow Shop	Plumbing	56.10
494	EFT43942	The Charlotte Trust	Contractor	792.00
495	059396	The City of Campbelltown	Transfer Long Service Leave	15,059.59
496	EFT43953	The Department for Correctional Services	Litter Collection	1,320.00
497	EFT44035	The Ergo Centre	Furniture	3,196.00
498	EFT44166	The Kooyonga Golf Club Inc	Business Breakfast	1,207.50
499	EFT44282	The Paper Bahn	Stationery	6,964.35
500	EFT43898	The Personnel Risk Management Group	Security Checks	96.80
501	EFT44180	The Personnel Risk Management Group	Security Checks	176.00
502	EFT43986	The Phantom Scribbler	Library Workshop	550.00
503	EFT43919	The Wheatsheaf Ukulele Collective	Summer Festival	500.00
504	EFT43911	TNPK Staff Pty Ltd	Temp Compliance Staff	23,427.80

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
18 APRIL 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
505	EFT44073	TNPK Staff Pty Ltd	Temp Compliance Staff	13,660.90
506	EFT43967	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
507	EFT44259	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
508	EFT44074	Tom's Car Wash	Vehicle Maintenance	1,237.00
509	EFT44206	Toro Australia Pty Ltd	Mower Repairs	2,955.78
510	EFT44304	Torrens Safety	Depot Supplies	1,701.04
511	EFT44303	Total Construction Surveys Pty Ltd	Survey and Setout	5,570.14
512	EFT44209	Total Tools Thebarton	Depot Supplies	122.95
513	EFT44252	Totally Workwear Richmond	Safety Clothing	1,308.90
514	EFT43997	Tourism eSchool	Consultants	907.50
515	EFT43970	Tracey Beaumont	Catering	768.00
516	EFT44048	Tracey Beaumont	Catering	768.00
517	EFT44306	Tracey Ryan	Reimburse Expenses	150.00
518	EFT43998	TrafficSensors.com	Radar	5,665.00
519	EFT43915	Tree Care Machinery	Depot Supplies	800.10
520	EFT44305	Tree Care Machinery	Depot Supplies	1,170.00
521	EFT43913	Treenet Inc	Tree Maintenance	1,500.00
522	EFT43912	Triple Cherry Coffee	Coffee Supplies	100.00
523	EFT44175	Trish Osterman	Reimburse Expenses	43.70
524	EFT44086	True Jesus Church (SA) Inc	Refund Rates Rebate	2,363.30
525	EFT43917	Unique Urban Built Pty Ltd	Office Refurbishment	1,271.33
526	EFT44077	Unique Urban Built Pty Ltd	Office Refurbishment	206,272.80
527	EFT44212	Unique Urban Built Pty Ltd	Office Refurbishment	99,376.31
528	EFT43859	University of South Australia	Staff Training	1,167.77
529	EFT44078	Urban & Regional Planning Solutions	Consultants	9,960.50
530	EFT43916	UrbanVirons Group Pty Ltd	Tree Maintenance	4,543.00
531	EFT44211	UrbanVirons Group Pty Ltd	Tree Maintenance	2,750.00
532	EFT44213	Valspar Paint (Australia) Pty Ltd	Paint	194.12
533	EFT44222	Vasii Anastasopoulos	Thebarton Community Centre Bond Return	500.00
534	EFT44308	Vicinity Real Estate Licence Pty Ltd	Mall Hire	220.00
535	EFT44079	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
536	EFT44307	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
537	EFT44216	Warner & Webster Pty Ltd	Immunisation	658.65
538	EFT44310	WAX Design Pty Ltd	Consultants	6,974.00
539	EFT43920	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	6,386.92
540	EFT44002	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	11,481.20
541	EFT44311	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	2,162.99
542	EFT44214	Web Safety Pty Ltd	Clothing	1,912.74
543	EFT44309	Western Youth Centre	Partnership Agreement	11,630.85
544	EFT44215	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	2,571.25
545	059393	William Payne	Junior Development Grant	200.00
546	EFT44000	Word Cafe	Printing	1,100.00
547	EFT44001	Worlds Best Specialised Cleaning	Graffiti Removal	5,042.40
548	EFT44217	WSP Structures Pty Ltd	Consultants	2,992.00
549	EFT44082	X-Treme Towing Service Pty Ltd	Vehicle Tow	110.00
550	EFT44312	Yassir Ajrish	Summer Festival	250.00
				\$ 3,456,488.13

11.2 Property Leases

Brief

This report provides information on overdue property lease payments that are greater than \$2,000.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

This report provides information on the property lease payments that are overdue, pursuant to the requirements of a Council resolution of 21 June 2016.

Discussion

The following lease amounts have been invoiced and were overdue as at 31 March 2017. A comparison is provided with the situation as at 31 December 2016 and 30 June 2016.

Debtor	As at 30 Jun 2016	As at 31 Dec 2016	As at 31 Mar 2017	Variance
Weslo Holdings	10,596.94	43,242.66	10,797.04	-32,445.62
Adelaide Baseball Club	0.00	3,152.83	0.00	-3,152.83
West Adelaide Football Club	0.00	0.00	2,627.01	2,627.01
Total	\$10,596.94	\$46,395.49	\$13,424.05	-\$32,971.44

Weslo Holdings

The amount currently outstanding is made up of one overdue monthly lease payment for the premises at 164-166 South Road. Weslo has entered into an agreement with Council to pay two instalments per month until May 2017.

West Adelaide Football Club Inc

The overdue amount relates to one lease instalment for Richmond Oval for February 2017.

Conclusion

The report provides information on the property lease payments that are overdue, in response to a Council resolution on 21 June 2016.

Attachments

Nil

11.3 Council Budget Report - NINE Months to 31 March 2017

Brief

This report provides information to Council on budget results for the nine months ended 31st March 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for March 2017.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Rates are below budget YTD by \$82,527, largely due to valuation objections.
- Statutory charges are above budget YTD by \$41,026, with parking income (\$30,237) and development fees (\$14,128) greater than expected. Partially offsetting this is an unfavourable timing variance for dog related income (\$10,508).
- User charges are below budget YTD by \$22,295, largely for timing reasons which include unfavourable variances for home assistance (\$24,947) and sundry user charges (\$26,193). Conversely, there is favourable timing variance for community centre and hall hire fees (\$14,858).
- Grants and subsidies income is above budget YTD by \$812,933, largely due to the timing of special road grants (\$776,627).
- Reimbursements and other income is \$42,076 above budget YTD, which includes better than expected investment returns for the Mendelson Foundation (\$65,066) offset by an unfavourable reimbursement variance of \$24,065, but this is largely timing related.

The end of year (EOY) forecast for operational income is expected to remain unchanged to the current budget, but this is being reviewed in the March budget review which is currently underway.

Operational Expenditure

Key variances include:

- Staff and related costs are \$142,990 below budget YTD for vacancy and timing reasons.
- Buildings, furniture, plant and equipment costs are \$80,704 below budget YTD predominantly due to the timing of maintenance works (\$45,427) and plant, fuel gas and oil (\$45,654).
- General expenses are below YTD budgets by \$606,042, largely due to the timing of expenditure on professional fees (\$465,754), advertising and promotion (\$42,266) and publications and stationery (\$39,069).
- Council related expenditure is \$422,851 below budget YTD, predominantly due to the timing of expenditure associated with community grant funding (\$295,533), street lighting (\$66,263) and levies (\$32,230).
- Contract and material expenditure is \$522,489 below budget YTD, largely for timing reasons associated with a recent increase in funding for senior programs (\$200,873 favourable), waste contract payments (\$176,950) and depot material expenditure (\$144,666).
- Occupancy and property costs are below budget YTD by \$107,000, driven by favourable timing variances for water rates of \$83,084 and the emergency services levy (\$68,000). This is partially offset by a timing related variance associated with light, power gas and fuel of \$11,805.

The end of year (EOY) forecast for operational expenditure is expected to remain unchanged to the current budget, but this is being reviewed in the March budget review which is currently underway.

Capital Expenditure

Key variances include:

- Motor vehicle expenditure is above budget YTD by \$24,644, which is timing related.
- Computer equipment expenditure is below budget YTD by \$286,321, again timing related.
- Other plant and equipment expenditure is below YTD budget by \$409,485 for timing reasons. This is almost entirely depot and library related.
- Land and building costs are \$10,217,751 below budget YTD, for timing reasons, most of which relates to Council's community facilities program and the kiln upgrade.

The EOY forecast for capital expenditure is expected to remain unchanged to the current budget, but will be reviewed in the March budget review.

Capital Income

Key variances include:

- An unfavourable capital income variance of \$10,000 associated with the state black spot funding, which is yet to be received, after being carried forward from 2015/16.

The EOY capital income budget is expected to remain unchanged.

Capital Works Expenditure

Expenditure on capital works YTD is \$10,846,043.

A capital works expenditure summary for YTD March 2017 is attached with appropriate comments provided on the status of individual budget lines. 55.1 percent of the capital works budget has been spent or committed by way of purchase orders as at 31st March 2017.

It is estimated that 100 per cent of the forecast budget of \$30,663,360 is required to complete the program of works and that 78 per cent will be completed by 30 June 2017.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget, but this will be reviewed in the March budget review.

Conclusion

Information is provided in this report on budget results for the nine months ended 31st March 2017.

Attachments

1. **March Budget v's Actual**
2. **Capital Works- Budget v's Actual**

City of West Torrens Finance Budget Report for the 9 Months Ended 31 March 2017 Operational Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
Income									
54,059	54,356	Rates	54,181	54,099	(83)	(0%)	258	54,356	
2,200	2,272	Statutory Charges	1,740	1,781	41	2%	491	2,272	
1,285	1,242	User Charges	919	897	(22)	(2%)	345	1,242	
4,182	5,160	Grants & Subsidies	3,291	4,104	813	25%	1,055	5,160	
1,270	1,802	Reimbursements & Other Income	1,624	1,666	42	3%	135	1,802	
62,996	64,832	Total Income	61,756	62,547	791	1%	2,284	64,832	
Expenditure									
21,624	21,910	Staff & Related Costs	15,812	15,669	143	1%	6,241	21,910	
4,766	4,854	Buildings, Furniture, Plant & Equipment	3,874	3,793	81	2%	1,061	4,854	
8,018	8,004	Community Asset Costs	6,005	6,005	(0)	(0%)	1,999	8,004	
4,035	4,610	General Expenses	3,577	2,971	606	17%	1,639	4,610	
154	154	Bank & Finance Charges	103	106	(3)	(3%)	48	154	
4,093	4,373	Council Related Expenditure	3,568	3,145	423	12%	1,227	4,373	
7,953	8,437	Contract & Material Expenditure	6,099	5,577	522	9%	2,860	8,437	
1,567	1,558	Occupancy & Property Costs	1,014	907	107	11%	651	1,558	
(85)	(85)	Expenditure Recovered	(64)	(57)	(7)	10%	(28)	(85)	
52,126	53,814	Total Expenditure	39,988	38,116	1,872	5%	15,699	53,814	
10,870	11,017	Operating Surplus/Deficit						11,017	

City of West Torrens Finance Budget Report for the 9 Months Ended 31 March 2017 Capital Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
190	188	Motor Vehicles	105	129	(25)	(24%)	59	188	
364	554	Computer Equipment	559	272	286	51%	282	554	
963	1,424	Other Plant & Equipment	932	523	409	44%	901	1,424	
4,080	14,596	Land & Buildings	12,832	2,614	10,218	80%	11,982	14,596	
299	320	Library Resources	291	278	13	4%	42	320	
5,895	17,082	Total Expenditure	14,719	3,817	10,902	74%	13,265	17,082	
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
0	158	Grants & Subsidies - Capital Income	71	61	10	14%	97	158	
0	158	Total Income	71	61	10	14%	97	158	0
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	Adopted Budget Revised	
3,448	5,170	Environment Program	3,877	2,032	1,845	48%	3,137	5,170	
3,550	5,089	Recreation Program	3,817	1,963	1,854	49%	3,126	5,089	
13,021	20,404	Transport Program	15,303	6,850	8,453	55%	13,554	20,404	
20,019	30,663	Total Expenditure	22,998	10,846	12,151	53%	19,817	30,663	

CITY OF WEST TORRENS
BUDGET 2016/17 - AS AT 31 Mar 17
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
<i>Stormwater & Drainage</i>									
365,000	365,000	Minor Drainage Upgrades and Replacement Work	165,341	197,872	363,213	99.5%	365,000	100%	Minor Works / Program upgrade ongoing
0	144,181	Mile End Cowandilla Catchment	124,387	0	124,387	86.3%	144,181	100%	Works have been completed.
2,322,000	3,962,755	Lockleys Catchment	1,626,213	620,745	2,246,958	56.7%	3,962,755	100%	Works on May Tce are 90% completed. Consultation design for Rutland Ave Traffic Control and local stormwater collection has been completed with community consultation anticipated in April 2017. Contract for Henley Beach Road crossing at Rutland Avenue has been awarded with works scheduled to begin late April 2017. Detailed designing of Henley Beach Rd crossing at May Terrace is completed and currently seeking offers for undertaking the works.
100,000	100,000	Ashley St (West St to Hayward Ave)	3,498	0	3,498	3.5%	100,000	100%	Completed Design being reviewed in consideration of adjacent capital works in Ashley St and Hayward Ave.
0	239,660	Maria Street Drainage	930	6,908	7,838	3.3%	239,660	100%	These works are now being considered in context with greater drainage upgrade along George St, Dew St and Maria St.
80,000	80,000	Henley St Drainage	10,399	122,721	133,120	166.4%	80,000	100%	Works completed.
<i>Other Environment</i>									
581,000	81,000	Brown Hill and Keswick Creeks	54,480	456	54,936	67.8%	81,000	100%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	197,251	Glenelg Adelaide Pipeline (GAP)	47,160	21,162	68,322	34.6%	197,251	60%	Project Completed / Remaining budget funds to undertake a review of the current staged implementation plan and commence design on the next stage of the pipeline network.
Sewerage Construction									
3,448,000	5,169,847	Program Total	2,032,408	969,863	3,002,271	58.1%	5,169,847	98%	
RECREATION PROGRAM									
<i>Parks & Gardens</i>									
665,000	971,992	Playground Upgrade	369,232	26,663	395,895	40.7%	971,992	70%	Project in progress; refer Urban Services Report 4 April 2017
350,000	701,478	Reserve Developments - Various	270,258	72,219	342,477	48.8%	701,478	65%	Project in progress; refer Urban Services Report 4 April 2017
565,000	779,345	River Torrens Upgrade	331,012	347,321	678,334	87.0%	779,345	95%	Project in progress; refer Urban Services Report 4 April 2017
30,000	48,141	River Torrens Path Upgrades	35,222	17,441	52,663	109.4%	48,141	109%	Program completed
640,000	985,287	Reserve Irrigation Upgrades	537,820	149,197	687,018	69.7%	985,287	90%	Project in progress; refer Urban Services Report 4 April 2017
600,000	598,688	Additional Open Space Amenity Initiatives	190,518	214,396	404,914	67.6%	598,688	80%	Works upgrade program commenced - various projects
0	159,072	Urban Forest James Congdon Drive	165,110	0	165,110	103.8%	159,072	100%	Project completed.
60,000	60,000	Bikeway Path Upgrade and Reseal	0	0	0	0.0%	60,000	100%	Staged reseal works are scheduled commenced / underway
<i>Sports Facilities</i>									
40,000	185,478	Tennis Court Upgrades	27,670	38,960	66,630	35.9%	185,478	50%	Works scheduled / programmed
500,000	500,000	Apex Park	29,680	94,117	123,797	24.8%	500,000	20%	Details Design underway
50,000	50,000	Airport Road	4,400	600	5,000	10.0%	50,000	25%	Concept development underway
50,000	50,000	Memorial Gardens	2,349	3,152	5,500	11.0%	50,000	50%	Concept development underway
3,550,000	5,089,481	Program Total	1,963,270	964,066	2,927,336	57.5%	5,089,481	74%	

<p align="center">CITY OF WEST TORRENS BUDGET 2016/17 - AS AT 31 Mar 17 CAPITAL WORKS EXPENDITURE</p>
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ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
TRANSPORT PROGRAM									
<i>Roads Sealed</i>									
9,311,912	15,824,055	City Funds/ULRG Funds/Carryovers	5,286,983	3,470,056	8,757,040	55.3%	15,824,055	70%	Project in progress; refer Urban Services Report 4 April 2017
1,442,053	1,009,010	Roads to Recovery Grant Funds	0	0	0	0.0%	1,009,010	80%	Project in progress; refer Urban Services Report 4 April 2017
<i>Other Transport</i>									
0	0	Roundabouts / Minor Road Rehabilitation	0	0	0	0.0%	0	0%	
200,000	241,825	Bus Shelters	78,771	13,346	92,118	38.1%	241,825	100%	Sites being scoped in preparation for civil works. Bus shelters to be purchased and installed.
505,000	911,847	Traffic Management	4,672	8,007	12,679	1.4%	911,847	70%	Minor Traffic Management & LATM related works ongoing. Design for roundabout at Dew and George Street, Thebarton completed, currently on hold awaiting drainage design finalisation. Blackspot funding for 16/17 is at Hardys Rd & Ashley St - roundabout (\$79,250), Wainhouse St & North Pde (\$20,000). Detailed designs undertaken for both and finalising land acquisition for Hardys Road / Ashley Street Roundabout. Other LATM projects ongoing. Jenkins St koala school crossing design complete and works scheduled during April School Holidays.s .
115,000	201,765	Bicycle Management Schemes	63,866	23,923	87,790	43.5%	201,765	100%	Beare Avenue shared use path detailed design complete and attaining quotes for works..
670,000	1,084,438	Public Lighting	636,664	289,337	926,001	85.4%	1,084,438	95%	Project in progress; refer Urban Services Report 4 April 2017
0	223,763	Bio-Science Precinct Works	191,564	0	191,564	85.6%	223,763	100%	Holland Street precinct works completed.
<i>Bridges</i>									
100,000	208,145	Bridge Ancillary Works (as per Bridge Audit)	146,666	4,615	151,281	72.7%	208,145	100%	Construction of Shared Bridge at Watson Ave is completed.
<i>Footways & Cycle Tracks</i>									
239,508	261,330	Footpath Renewal Program	138,455	82,351	220,806	84.5%	261,330	100%	Project in progress; refer Urban Services Report 4 April 2017
237,854	237,854	Footpath Construction Program	21,827	209,975	231,802	97.5%	237,854	100%	Project in progress; refer Urban Services Report 4 April 2017
200,000	200,000	Footpath Remediation Program	280,897	6,325	287,221	143.6%	200,000	144%	Various footpath projects in progress / underway
13,021,327	20,404,032	Program Total	6,850,365	4,107,935	10,958,301	53.7%	20,404,032	75%	
20,019,327	30,663,360	TOTAL - ALL CAPITAL WORKS	10,846,043	6,041,864.41	16,887,908	55.1%	30,663,360	78%	

11.4 Mendelson Financial Report March 2017

Brief

This report provides information on the financial performance of the Mendelson Foundation as at 31 March 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Discussion

The following financial reports as at 31 March 2017 are attached for Elected Member information:

- Balance Sheet (**Attachment 1**);
- FMD Financial Pty Ltd Investment Portfolio Report (**Attachment 2**);
- Cash Movement Report (**Attachment 3**).

For the nine month period ended 31 March 2017, FMD Financial Pty Ltd is reporting a net return on investments of 12.1 per cent, as follows:

	Mar-17	Dec-16
	Actual Month YTD	Final Month YTD
Market Movement on Equities	\$ 105,257.76	\$ 63,166.72
Add Dividends	\$ 43,808.60	\$ 34,238.03
Add Interest	\$ 4,026.59	\$ 2,788.73
	<hr/>	<hr/>
	\$ 153,092.95	\$ 100,193.48
Less Trustee Charges	\$ 8,764.46	\$ 5,767.18
	<hr/>	<hr/>
Net Return	\$ 144,328.49	\$ 94,426.30
	<hr/>	<hr/>
Fund Balance @ 1 July 16	\$ 1,195,617.87	\$ 1,195,617.87
Net Return on Investments	12.1%	7.9%

Attachment 2 shows defensive (or income) assets and growth assets separately, to highlight the weighting between the two as a way of monitoring compliance with investment policy targets.

The weighting at 31 March 2017 is 31.3 per cent for income assets and 68.7 per cent for growth assets, which contrasts favourably with our policy targets as shown below:

	Target Weightings	Actual Weightings
Income Assets	No Less Than 25%	31.3%
Growth Assets	No Greater Than 75%	68.7%

Conclusion

Information is provided in this report on the financial performance of the Mendelson Foundation as at 31 March 2017.

Attachments

1. **Mendelson Foundation Balance Sheet as at 31 March 2017**
2. **Mendelson Foundation Financial Portfolio Report as at 31 March 2017**
3. **Mendelson Reconciliation as at 31 March 2017**

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
BALANCE SHEET AS AT 31ST MARCH 2017**

	\$ Final at 30/06/16	\$ Current at 31/03/2017	\$ Variance
CURRENT ASSETS			
Cash held at Council	16,738	(10,943)	(27,681)
Investments - FMD Financial Pty Ltd	1,190,039	1,330,039	140,000
GST Refunds/Imputation Credits Due	294	315	21
Dividend Income due not yet received	5,579	0	(5,579)
	<u>1,212,650</u>	<u>1,319,411</u>	<u>106,762</u>
Total Current Assets	1,212,650	1,319,411	106,762
Non-Current Assets	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL ASSETS	1,212,650	1,319,411	106,762
Less Liabilities	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
NET ASSETS	1,212,650	1,319,411	106,762
	<u><u>1,212,650</u></u>	<u><u>1,319,411</u></u>	<u><u>106,762</u></u>
FOUNDATION WEALTH			
Accumulated Funds **	1,212,650	1,319,411	106,761
Reserves	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL FOUNDATION WEALTH	1,212,650	1,319,411	106,761
	<u><u>1,212,650</u></u>	<u><u>1,319,411</u></u>	<u><u>106,761</u></u>
 ** Accumulated Funds - Opening		1,212,650	
Plus Revenue		173,093	
Less YTD Expenditure		66,331	
		<u>1,319,411</u>	
 Accumulated Funds - Closing		1,319,411	
		<u><u>1,319,411</u></u>	

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
FMD FINANCIAL PTY LTD PORTFOLIO REPORT AS AT 31/03/2017**

	Balance at 30/06/2016 \$	Weight at 30/06/2016 %	Balance at 31/03/2017 \$	Weight at 31/03/2017 %	Variance \$	Variance %
ANZ Convertible Pref Shares CPS2	29,748	2.5%	0	0.0%	(29,748)	-100.0%
ANZ Convertible Pref Cap Note2	31,521	2.6%	33,830	2.5%	2,309	7.3%
ANZ Banking Grp Ltd - Cap Note Deferred Settlement (ANZPG)	0	0.0%	30,932	2.3%	30,932	0.0%
CBAPD PERSP VII	26,454	2.2%	28,503	2.1%	2,049	7.7%
NAB Income Securities	32,330	2.7%	38,226	2.9%	5,897	18.2%
Westpac Non-Cum Converting Perp Cap Note II	52,412	4.4%	57,426	4.3%	5,014	9.6%
Term Deposit	145,000	12.1%	145,000	10.9%	0	0.0%
Cash	51,069	4.3%	85,811	6.5%	34,742	68.0%
Dividends due not yet received	5,579	0.5%	0	0.0%	(5,579)	-100.0%
Total for Defensive Assets:	374,112	31.3%	419,727	31.6%	45,616	12.2%
Ansell Limited	25,965	2.2%	0	0.0%	(25,965)	-100.0%
Argo	25,648	2.1%	26,239	2.0%	592	2.3%
BHP Billiton	22,660	1.9%	29,209	2.2%	6,549	28.9%
CSL	67,981	5.7%	75,950	5.7%	7,969	11.7%
MFG	0	0.0%	30,412	2.3%	30,412	0.0%
CBA	34,805	2.9%	40,206	3.0%	5,401	15.5%
NAB	30,592	2.6%	40,108	3.0%	9,516	31.1%
Origin Energy Limited	10,281	0.9%	12,605	0.9%	2,324	22.6%
Qube Holdings Ltd	34,403	2.9%	39,852	3.0%	5,448	15.8%
Ramsay Health Care	42,195	3.5%	41,095	3.1%	(1,100)	-2.6%
ResMed Inc	19,937	1.7%	22,315	1.7%	2,378	11.9%
Rio Tinto	29,985	2.5%	39,843	3.0%	9,859	32.9%
Santos Limited	11,670	1.0%	9,557	0.7%	(2,113)	-18.1%
Sydney Airport	68,886	5.8%	67,199	5.1%	(1,687)	-2.4%
Westpac Corporation Deferred Ex St George	38,132	3.2%	45,473	3.4%	7,341	19.3%
Woodside Petroleum Ltd Ord	28,907	2.4%	34,550	2.6%	5,643	19.5%
Woolworths	15,814	1.3%	20,061	1.5%	4,247	26.9%
MLC Platinum Global Fund	57,061	4.8%	65,110	4.9%	8,050	14.1%
Magellan Global Fund	76,850	6.4%	84,800	6.4%	7,950	10.3%
Walter Scott Global Equity Fund	78,940	6.6%	83,510	6.3%	4,569	5.8%
RARE Infrastructure Ltd	100,796	8.4%	102,219	7.7%	1,423	1.4%
Total for Growth Assets:	821,506	68.7%	910,312	68.4%	88,805	10.8%
Total Investments	1,195,618	100.0%	1,330,039	100.0%	134,421	11.3%

**MENDELSON RECONCILIATION
CASH HELD BY FMD FINANCIAL PTY LTD
AS AT 31/03/2017**

	\$	\$
Balance at 30/06/2016		<u>196,068.60</u>
Add		
<u>Dividends/Interest/Income</u>		
Interest Received in July 2016	87.33	
Dividend Income Received in July 2016	17,613.37	
Interest Received in August 2016	81.79	
Dividend Income Received in August 2016	1,897.41	
Interest Received in September 2016	80.50	
Dividend Income Received in September 2016	5,383.64	
Interest Received in October 2016	2,361.25	
Dividend Income Received in October 2016	1,996.10	
Interest Received in November 2016	87.03	
Dividend Income Received in November 2016	379.68	
Dividend Income Due Received in December 2016	3,515.43	
Interest Received in December 2016	90.84	
Dividend Income Due Received in January 2017	1,546.19	
Interest Received in January 2017	1,122.50	
Interest Received in February 2017	115.37	
Dividend Income Received in February 2017	3,731.52	
Interest Received in March 2017	-	
Dividend Income Received in March 2017	4,292.86	
		<u>44,382.81</u>
Less		
<u>Fees</u>		
FMD Financial Pty Ltd Administration Fee inc. GST (June)	1,025.69	
FMD Financial Pty Ltd Administration Fee inc. GST (July)	1,029.19	
FMD Financial Pty Ltd Administration Fee inc. GST (August)	1,039.89	
FMD Financial Pty Ltd Administration Fee inc. GST (September)	1,042.89	
FMD Financial Pty Ltd Administration Fee inc. GST (October)	1,060.64	
FMD Financial Pty Ltd Administration Fee inc. GST (November)	1,145.60	
FMD Financial Pty Ltd Administration Fee inc. GST (December)	1,040.03	
FMD Financial Pty Ltd Administration Fee inc. GST (January)	1,065.74	
FMD Financial Pty Ltd Administration Fee inc. GST (February)	1,191.24	
		<u>9,640.91</u>
Term Deposit at 31/03/2017		145,000.00
Macquarie Cash Mgt Acct at 31/03/2017		<u>85,810.50</u>
Less Macquarie Cash Mgt Acct and Term Deposit		\$230,810.50
Imbalance		<u>-</u>

11.5 Regulatory Services Department Activity Report

Brief

This report provides information on the activities of the Regulatory Services Department for the three months to 31 March 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

Details are provided each quarter on the activities of Regulatory Services for the information of Council.

Discussion

Waste



Shopping Centre Displays to promote hard waste surveys and food waste recycling programs at the following shopping centres:

- Hilton
- Kurralt Park



Community group presentations involved promotion of the Household Waste and Recycling Guide for residents in single and multi-unit dwellings. Also promoted was the availability of the hard waste survey online and in hard copy form.

"Get Wasted" community tour (13 December).

Feedback from tour participants included:

- *I have been meaning to email you since I took part in your GetWasted tour last December. It was a truly eye-opening experience for both of us. Sorry it has taken so long to get back to you with feedback*
- *We were astonished that there are so many recycling centres dealing with our rubbish in a variety of ways. Like many others, I have always wondered what happens to the stuff we put in the yellow bins. Such a mess of paper, bottles and plastic all jumbled up together! I have also been impressed with your search guide A-Z of recycling.*

- *I have recommended it to several of my teacher friends to show to the children in their classes at school.*
- *Members were very impressed and asked lots of pertinent questions. They were especially interested in your A-Z search tool and the ERA Unplug and Drop project. Not all of our members live in the City of West Torrens, so the GetWasted tours are not an option. I am exploring other ways to build on their expressed interest to know more. Well done Margaret! The word is getting out!*

CWT Household Waste Working Party

City of West Torrens Household Waste Working Party met on Monday 6 March 2017.

Attendees - Cr McKay, Cr Demetriou, Cr Woodward, Mr Ross, Ms Butterfield

Apology - Mr Buss

Special guest - Andrew Wallace Electronic Recycling Australia (ERA.)

Discussion:

- Mr Andrew Wallace presented to the group and answered a range of questions about the waste activities and plans of Electronic Recycling Australia
- Meeting outcomes included the following:
 1. That Council look to co-brand and fund around 6 "unplug and drop" bins, subject to a proposal being received from Andrew. Cost estimated at \$1,000 per bin.
 2. Working Party members to consider schools in the area that may be open to receiving "unplug and drop" bins.
 3. Ms Butterfield to consider possible "unplug and drop bin" locations in the WTC area. Lions, Thebarton Community Centre, Civic and the library were mentioned.
 4. Establish a contact at the Homemaker Centre for Electronic Recycling Australia.
 5. Mr Wallace to provide statistics to WTC on the Drop Day Event for publication in Talking Points.
 6. Mr Wallace indicated that he would like to receive goods on a Saturday. Planning requirements to be clarified.
 7. Ms Butterfield to consider whether City Watch notifications of illegally dumped e-waste can be referred to Electronic Recycling Australia so that they can collect items.
- The Working Party resolved that a trip to Mildura was no longer necessary.
- It was agreed that the next meeting would focus on determining strategies for moving forward.

Health

Legionella Notifications - January 2017

During January 2017 the Environmental Health Team received notification from SA Health of seven cases of a Legionella Pneumophila infection (Legionnaires disease), where we were requested to investigate any potential sources of Legionella infection. None of the cases involve a resident of West Torrens.

In five cases the patients had visited locations within the West Torrens' area during the incubation period. This resulted in Council staff moving to identify any cooling towers within a 500 metre radius of the location(s) visited. Officers may also be requested to inspect other potential sources of infection in the areas visited at the request of SA Health.

The other two cases involved people employed within the City of West Torrens in occupations with the potential to expose them to Legionella. Water samples were collected from both worksites for microbiological testing and details taken in regards to the operation and maintenance of the equipment used by the employees.

The initial investigation requires a desktop investigation to assess whether the cooling tower units are being operated and maintained in accordance with the South Australian Public Health (Legionella) Regulations. Should the desk top audit identify any risks with the units then appropriate actions will need to be taken to mitigate public health risks. Investigations and inspections of other potential sources (including homes) that have been identified can also occur with water samples and swabs being collected and records collected on use, maintenance and construction of certain appliances.

Results of samples and desk top investigations following the recent notifications, did not identify any non-compliances.

Water samples results collected from the workplaces have been received and Legionella were not detected in the samples. A precautionary decontamination of all cooling towers located in a certain precinct was requested and all operators complied with this request.

It is a requirement for cooling tower system and warm system owners to notify Council of legionella detection above certain levels as a result of their own routine water sample reports. The City of West Torrens has not received any of these notifications from system owners.

Bean Sprout Sampling

Between December 2016 and March 2017 sprout sampling was undertaken by the City of West Torrens on behalf of SA Health, with 58 samples were collected across 8 retail food premises. The purpose of this was to assess food safety at the retail level of this high risk food product. In May 2016 mung bean sprouts were implicated in a large Salmonella outbreak and EHO's from across the state were involved in sampling and investigative actions to locate the source of the contamination.

Meningococcal B Vaccination Program

Council has entered into a service agreement with the University of Adelaide to undertake the Meningococcal B vaccine herd immunity study during 2017 and 2018 for all year 10, 11 and 12 students. All secondary schools within West Torrens have agreed to participate in the program.

Compliance

Promotion has begun to advise residents of upcoming changes in legislation relating to dogs. Information has been placed on the council website including the information flyer below which is also available as **Attachment 2**.



New laws for cat and dog owners and breeders will soon be introduced in South Australia. These changes are designed to improve dog and cat management and welfare and are the result of years of planning and public consultation.

Microchipping and desexing – it's compulsory

From **1 July 2018**, it will be compulsory for:

- All dogs and cats over a certain age to be microchipped.

- All **new generations** of dogs and cats (born after 1 July 2018) to be desexed. Exemptions apply for working dogs, registered breeders etc.

These changes are designed to increase the likelihood of lost or impounded dogs and cats being reunited with their owners, and reduce the number of unwanted and abandoned litters euthanised in pounds and shelters.

Discount Microchipping

While the new desexing requirement only affects dogs and cats born after **1 July 2018**, all dogs and cats must be microchipped by this date.

Microchipping is a safe and permanent way to identify your dog and cat. The procedure is quick, with no ongoing discomfort and can only be carried out by a trained, authorised implanter.

Discount microchipping days are offered throughout the state at various times of the year. Visit dogandcatboard.com.au or chipblitz.com for more details.

DOG AND CAT REFORMS: WHAT YOU NEED TO KNOW MARCH 2017

Other highlights for the quarter include:

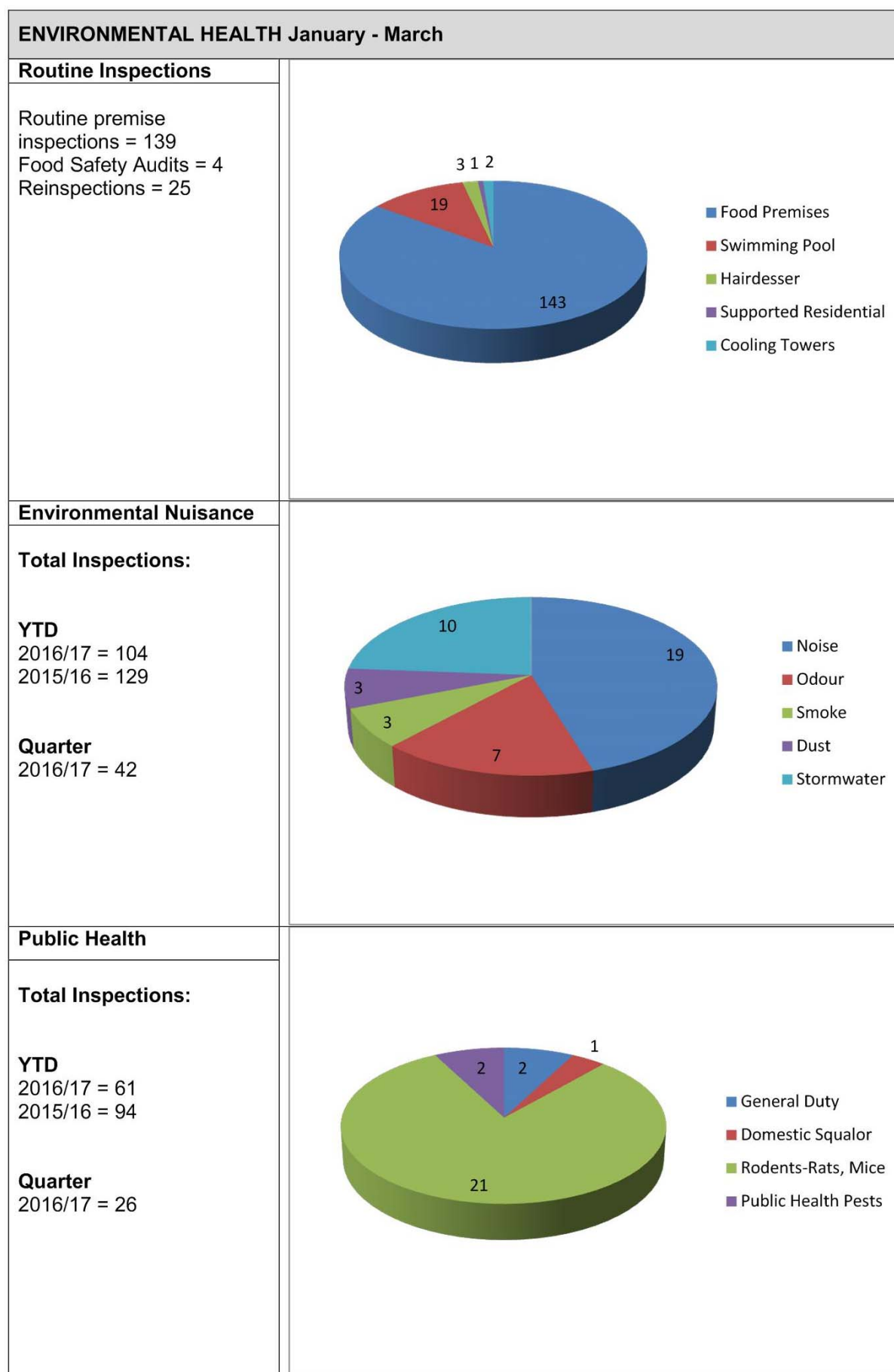
- Technology rolled out to assist in the investigation of abandoned vehicles.
- Work has been continuing on updating and reviewing the Animal Management Plan.

Conclusion

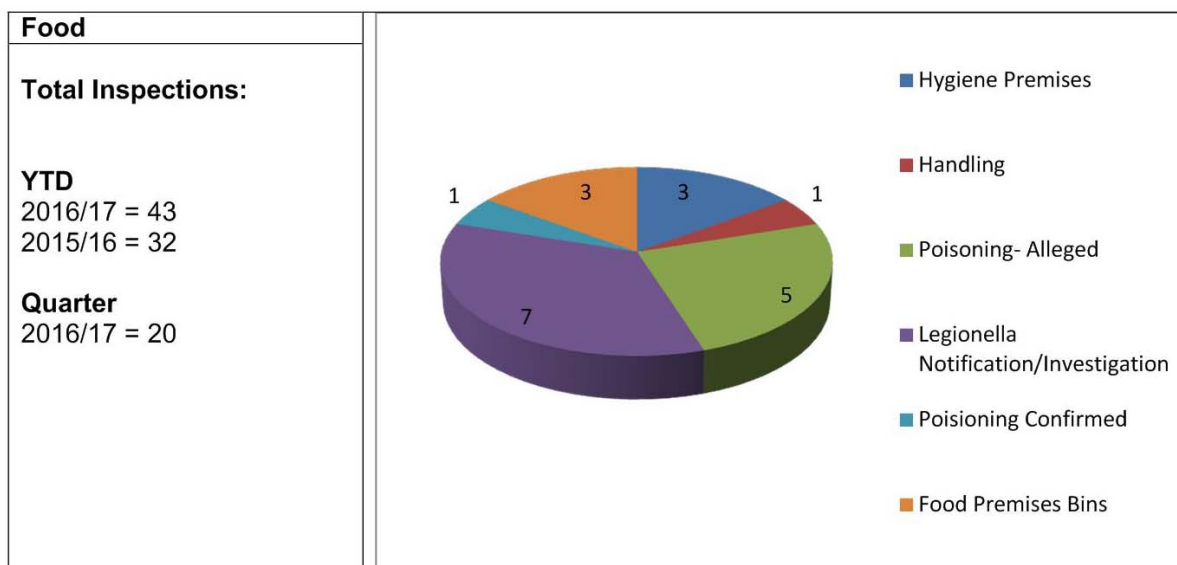
Details are provided quarterly on the activities of Regulatory Services for the information of Council.

Attachments

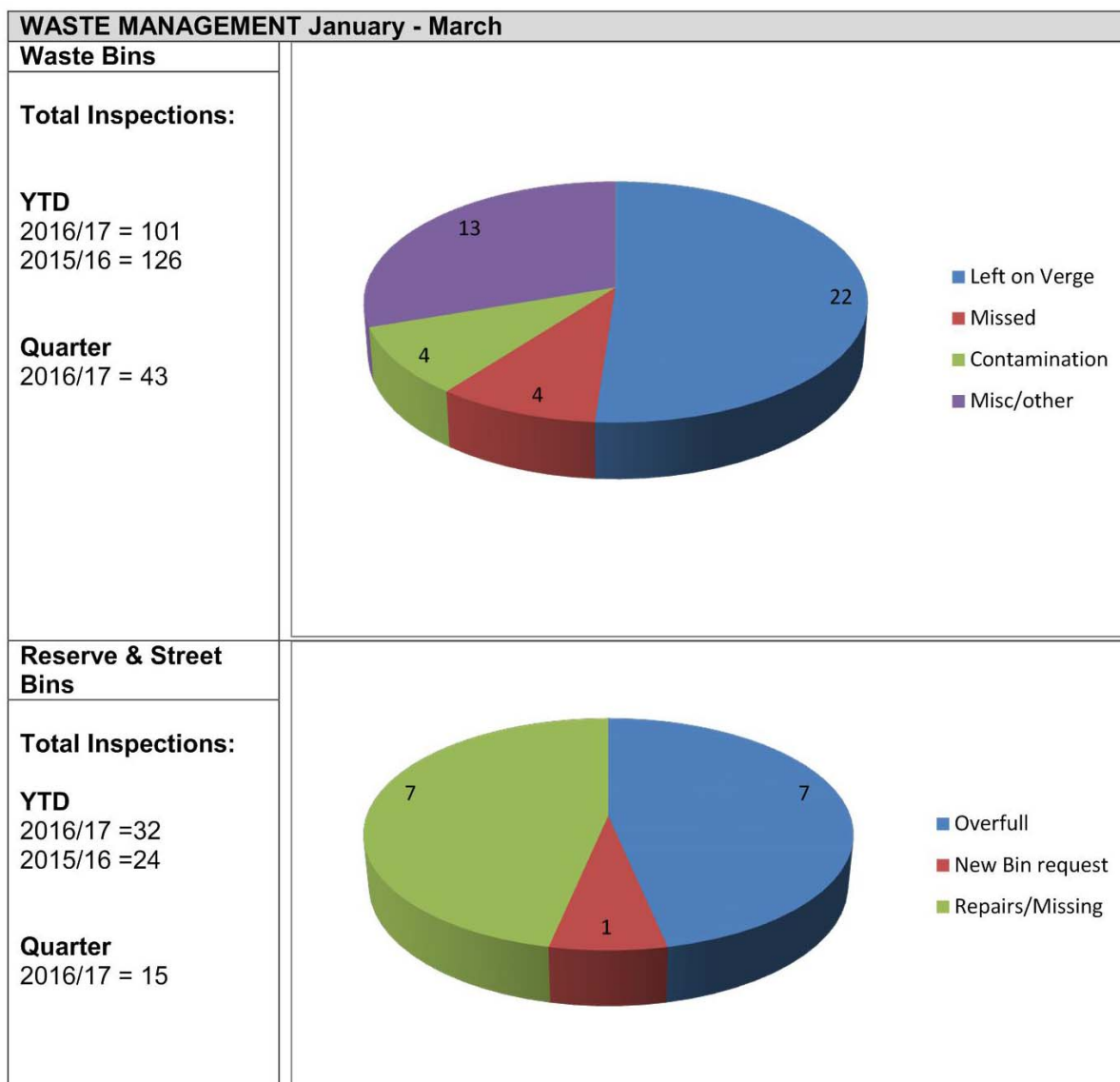
1. **Regulatory Services Department Activity data report**
2. **Dog and Cat New Laws Information Sheet Sheet**



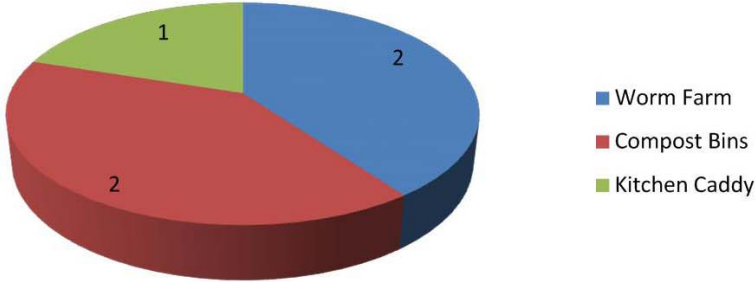
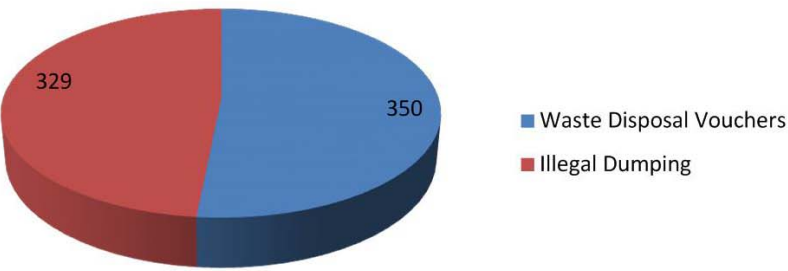
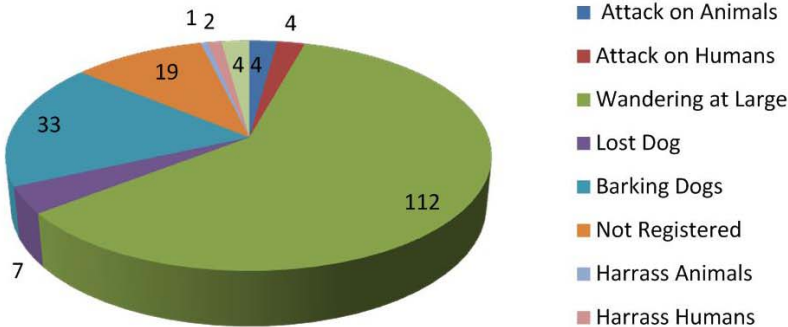
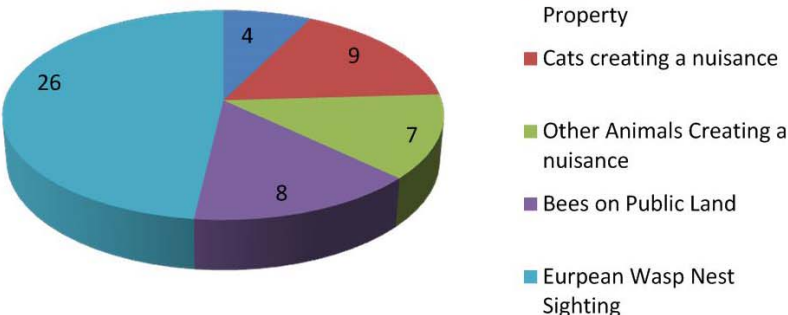
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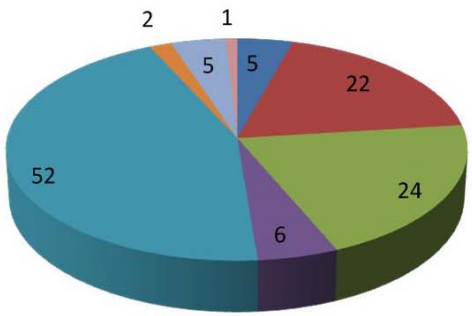
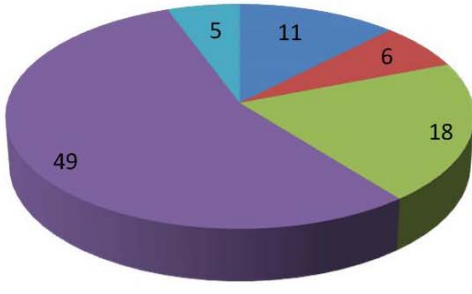
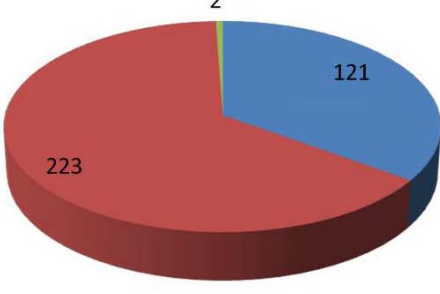


Waste Management



3

Food Waste Program Total rebate given since 1 July 2016 = \$454 Quarterly number of rebates = 5	 <p>■ Worm Farm ■ Compost Bins ■ Kitchen Caddy</p>
Illegal Dumping Program Access to waste disposal options and illegal dumping site inspections YTD 2016/17 = 2,027 2015/16 = 1,886 Quarter 2016/17 = 679	 <p>■ Waste Disposal Vouchers ■ Illegal Dumping</p>
COMPLIANCE January- March	
Dogs Total Inspections: YTD 2016/17 = 531 2015/16 = 549 Quarter 2016/17 = 186	 <p>■ Attack on Animals ■ Attack on Humans ■ Wandering at Large ■ Lost Dog ■ Barking Dogs ■ Not Registered ■ Harrass Animals ■ Harrass Humans ■ Create Nuisance</p>
Other Animals Total Inspections: YTD 2016/17 = 142 2015/16 = 131 Quarter 2016/17 = 54	 <p>■ Number of Animals on Property ■ Cats creating a nuisance ■ Other Animals Creating a nuisance ■ Bees on Public Land ■ Eurpean Wasp Nest Sighting</p>

<p>Environment</p> <p>Total Inspections:</p> <p>YTD 2016/17 = 348 2015/16 = 226</p> <p>Quarter 2016/17 = 117</p>	 <ul style="list-style-type: none"> Pick up Syringes Unsightly Yard Overgrown Fire Hazard Litter and Dumping Overhanging Branches Private property Council Tree Damage Backyard Burning
<p>Roads & Footpaths</p> <p>Total Inspections:</p> <p>YTD 2016/17 = 213 2015/16 = 123</p> <p>Quarter 2016/17 = 89</p>	 <ul style="list-style-type: none"> Development Damage Damaged Driveways Obstructing Footpath/Road Banners and Posters A Frame Signs
<p>Parking</p> <p>Total Inspections</p> <p>YTD 2016/17 = 890 2015/16 = 952</p> <p>Quarter 2016/17 = 344</p>	 <ul style="list-style-type: none"> Abandoned Vehicle Parking Complaint Parking Permit Application



New laws for cat and dog owners and breeders will soon be introduced in South Australia. These changes are designed to improve dog and cat management and welfare and are the result of years of planning and public consultation.

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Discount microchipping days are offered throughout the state at various times of the year. Visit dogandcatboard.com.au or chipblitz.com for more details.

New rules for Breeders and Sellers

There are also new rules for breeders and sellers, including:

- From **July 1 2018**, breeders and sellers who breed dogs and cats for sale must register with the Dog and Cat Management Board as a breeder.
- Breeders and sellers must now adhere to new industry standards and guidelines, which stipulate the minimum welfare conditions that must be met to comply with the state's animal welfare laws. For more information, visit the animal welfare section of environment.sa.gov.au
- A new requirement for dog and cat sellers to provide certain information in advertisements and to the buyer.

Greater powers for councils

Councils play a vital role in dog and cat management in your community. They are responsible for registration, collection and return of stray dogs and cats and investigating complaints of barking or dog attacks.

For this reason, councils will now have greater powers under the revised laws, including increases in some expiations and penalties.

There are also changes to who can accredit assistance animals.

DACO – a new way to register your dog or cat

From 1 July 2018, dog and cat registration, along with the way you manage your pet dog or cat's microchip, health and breeder information, will be simplified with the introduction of a new website.

Dogs and Cats Online (DACO) will be the central point for all your dog and cat management payments and information, replacing the 68 individual council systems and private microchip databases currently in place.

Not only will DACO simplify your dog or cat management needs, but it will streamline the process for councils, vets and animal welfare agencies too, giving these organisations instant access to information from around the state. This will help them reunite you and your lost dog or cat quicker.

Changes to dog registration categories

As of 2017, dog registration in South Australia has been simplified. Your dog now falls under one of these two simple categories. These changes have been made to streamline registration categories throughout the state.

Standard Dog: A dog that is both desexed and microchipped

Non-standard Dog: all other dogs, even if they are exempt from rules around desexing or microchipping, such as dogs belonging to registered breeders, working livestock dogs etc.

Speak to your council about what rebates might apply to you.

About the Dog and Cat Management Board

Established in 1995 under The Dog and Cat Management Act, the Dog and Cat Management Board is the only statutory board of its kind in Australia and works closely with key partner organisations and the State Government to improve dog and cat management in South Australia.

Using its research and expertise the Board has ensured that South Australia's regulatory and legislative framework has been reviewed and amended to improve the management of dogs and cats in South Australia.

The Board was a key driver of the reforms soon to be introduced, and will take a proactive role in their application, including the new requirement for breeders to be registered, and in the roll-out of DACO.

Learn more at
dogandcatboard.com.au

**DOG AND CAT
BOARD**

An initiative of the **DOG AND CAT MANAGEMENT BOARD** and your local council. Council information and contact details can be located at www.lga.sa.gov.au. View the *Dog and Cat Management Act 1995* along with Information Sheets on selection, health, behaviour and care at www.dogandcatboard.com.au

11.6 Service Centre Activity Report Third Quarter 2016/17

Brief

This report provides information on activities within the Service Centre for the third quarter of the 2016/17 financial year

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

The objective of the Council's Service Centre is to *"provide quality and excellence in service to those contacting Council"*. To achieve this, key performance indicators (KPI's) have been established to measure call volumes, abandonment rates, service levels and cash transactions. In addition, any abnormal or major events / projects that impact on KPI's are reported.

Discussion

The table below demonstrates the Service Centre's performance against the KPIs that have been established.

	Benchmark KPI	Jan 2016	Feb 2016	Mar 2016	Total/Avg Q3 2016/17	Total/Avg Q3 2015/16
Calls Received*		5,838	5,909	6,566	18,313 *	18,320
Abandoned Call Rate	3%	2.15%	2.45%	2.45%	2.35%	2.76%
Average Queue Time (seconds)	30 seconds	58	45	43	49	52
Grade of Service (Call Response Level)	>80%	80%	78%	78%	79%	76%
Average Talk Time (minutes)		2.40	2.36	2.41	2.39	2.44
Call Handling Time	< 5 minutes	3.01	2.58	2.63	2.74	2.91
Call Resolution Rate	> 80%				81%	80%
After Hours		323	238	308	869	943
City Watch Requests (processed by the Service Centre)					199	125

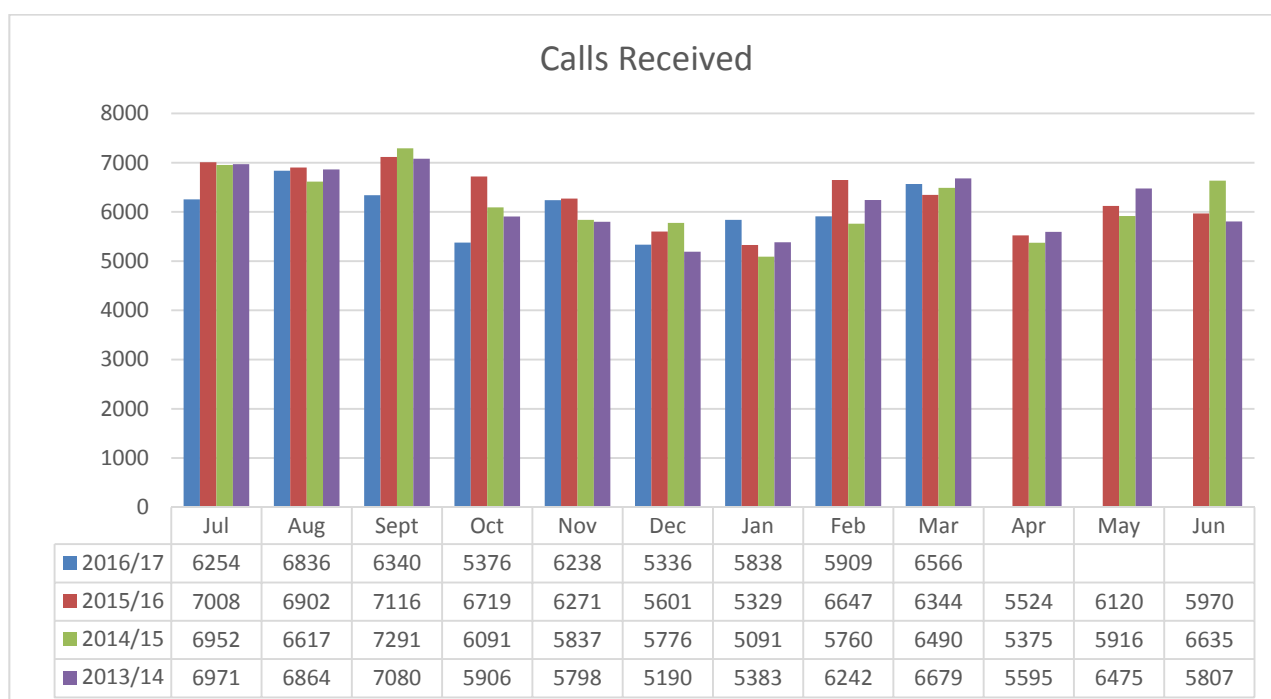
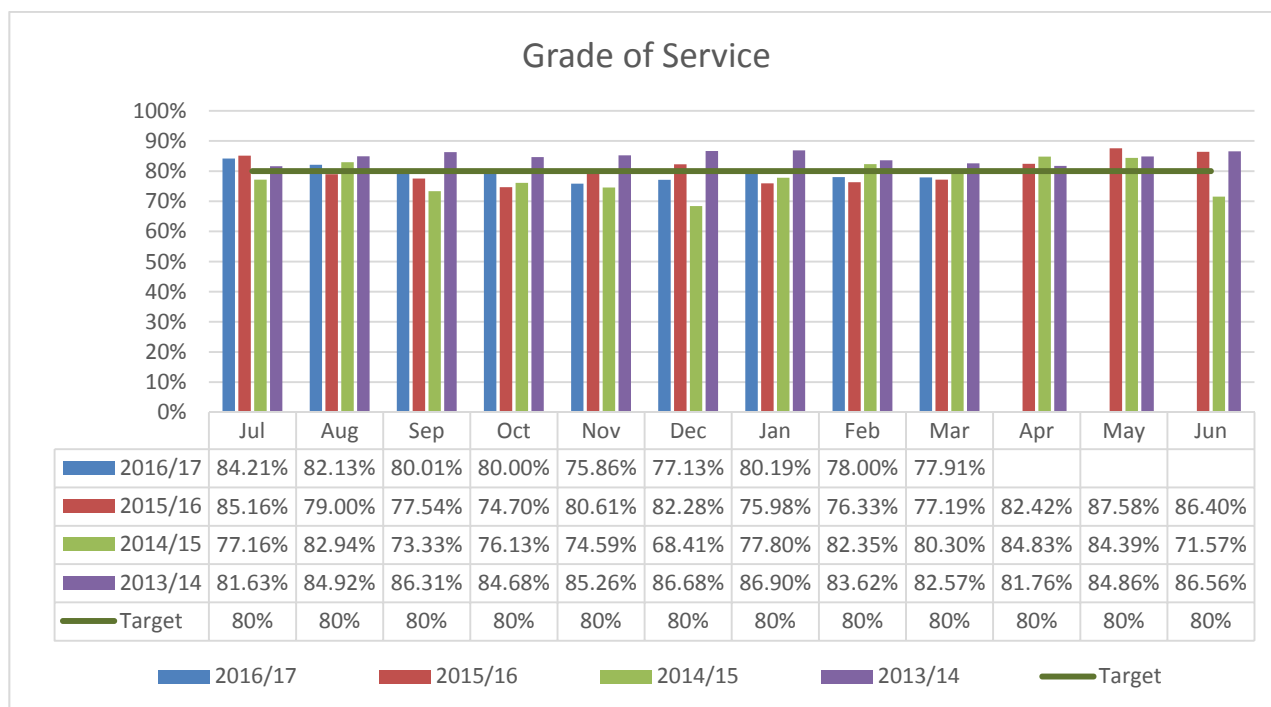
* please note calls received includes abandoned calls and direct internal calls to the Service Centre

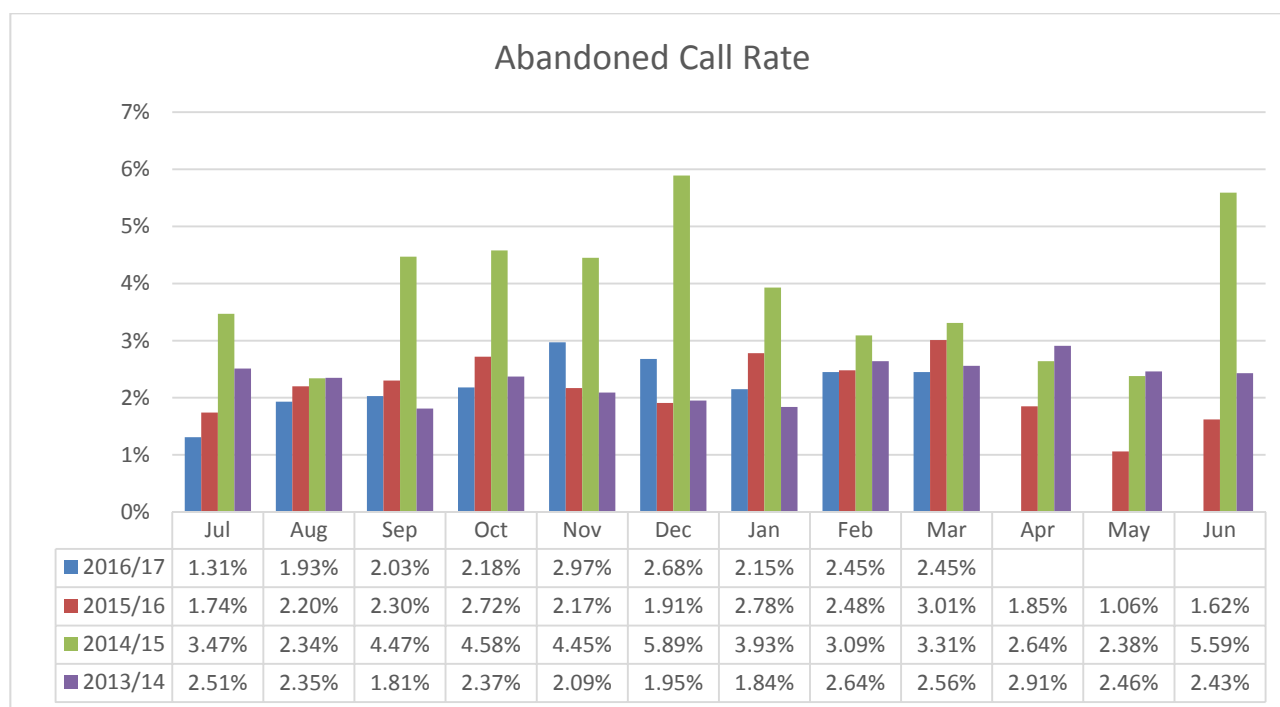
The most significant call drivers for the quarter where compliance related enquiries (2,891), planning and assessment related enquiries (2,734) and finance related enquiries (2,244).

The total number of customer requests received for the quarter was 4,578 of which the Service Centre processed 1,871. The overall total number of City Watch requests was 533. This figure encompasses the 199 requests that were forwarded directly to the Service Centre for processing, with the remaining 334 being sent directly to the relevant department for action.

The average queue time and grade of service KPI's for the quarter were impacted by unplanned staff absences, but the recent appointment of new employees to the Service Centre casual pool will help manage the fluctuations moving forward.

In addition to their core activities, Service Centre staff have continued to work with the Horticulture Team and Information Services to improve the processing and resolution of customer requests. They have been a key stakeholder in the pilot for mobile technology for the City Works Department





January - March 2017									
Department	Customer Request	Resolved	Transferred	Asked Name Transfer	Asked Name - Email	Email	Payment	No Data Entered	Total Calls
Bldng - DA Related	34	75	18	19	12	12	4		174
Bldng - General	4	52	24	6	11	8			105
CA - X/over S/Water	3	25	8	8	14	15	7		80
City Assets - Gen	13	160	41	28	38	50	10		340
City Mgmnt		88	36	35	25	14	1		199
City Strategy		30	13	1	9	13			66
Com Dev - General	7	728	75	23	22	47	6		908
Com Dev - HACC	2	151	286	29	8	39	12		527
Com Dev - Theb CC	1	188	262	7	4	15	45		522
Comp - Dogs	83	314	37	15	20	24	15		508
Comp - General	91	184	39	35	23	34	9		415
Comp - Parking	224	1158	45	11	9	38	483		1968
Depot	972	572	74	35	45	122			1820
Finance - General	1	129	61	12	6	5	15		229
Finance - Rates	1	893	190	7	1	27	896		2015
Health	24	132	56	13	6	22	11		264
Human Resources		25	8	8	4	3			48
Info Services		50	10	16	7	6	1		90
Library	1	131	46	3	1	5			187
No Data Entered								76	76
Org Support		33	21	10	10	15			89
Other		16	3		1				20
Planning - DA Rel	228	415	121	142	56	68	64		1094
Planning - Duty Ph	3	387	485	13	8	201	4		1101
Planning - General	7	380	66	30	24	31	1		539
Prop & Facility		3	4	5	1				13
Service Centre	3	739	36	22	3	7			810
Solo Waste	5	786	83	1	1	1			877
Waste Mgmnt	80	496	43	16	5	13			653
WM - Hard Waste	17	484	11	3	1	3			519
Total Calls	1804	8824	2202	553	375	838	1584	76	16256

Please note: The figures in the above table are based on "call wrap up codes" and do not include abandoned calls and direct internal calls to the Service Centre.



Service Centre processed 18.35 per cent of all receipts for the quarter.

Conclusion

The report provides an overview of the key activities of the Service Centre for the third quarter of the 2016/17 financial year.

Attachments

Nil

12 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 21 March 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 STRATEGY AND COMMUNITY REPORTS

11.1 City Strategy Monthly Activity Report

Brief

This report presents the City Strategy Department Activity Report for the March 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the City Strategy Activity Report for March 2017 be received.

Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the City Strategy department since the last meeting of the Committee.

Discussion

Key activities	Update
Environmental Planning	
<i>Western Adelaide Urban Heat Mapping Project</i>	<p>The City of West Torrens is leading a regional project in conjunction with the Cities of Port Adelaide Enfield and Charles Sturt and the Adelaide Mount Lofty Ranges Natural Resources Management Board to undertake urban heat mapping for the Western Adelaide Region.</p> <p>A flyover was undertaken on 9 February 2016 both during the day and the night to map heat areas.</p> <p>Results of the project are expected to be available by June this year. This will be reported to Council.</p>
<i>Operational Environmental Management Plan</i>	<p>The Administration is preparing an Operational Environmental Management Plan for the West Beach detention basin, in collaboration with Adelaide Airport's Environment Officer. Water quality sampling data is being analysed which will enable the draft plan to be completed.</p>
<i>Rainwater rebate review report</i>	<p>The criteria for the 2016/17 Rainwater Tank Rebate Program was expanded since previous years. This has resulted in a higher number of applicants, rebates issued and the amount of water captured for reuse.</p> <p>The Administration is currently drafting a rainwater rebate review report and a green initiatives rebate proposal for the June 2017 Council meeting.</p>

Land Use Planning	
<i>Revised Underdale and Torrensville Urban Employment Statement of Intent (SOI)</i>	<p>Ekistics Planning and Design is currently preparing the Development Plan Amendment documentation for the Urban Renewal Zone.</p> <p>Coffey Environmental Scientists have been engaged to undertake a desktop preliminary environmental investigation for the Underdale and Torrensville area to inform the rezoning process.</p> <p>The Administration had a meeting with DPTI staff on 5 April to discuss updates to the Urban Renewal Zone policy module as a result of the Ministerial Kilburn / Blair Athol Development Plan Amendment public consultation and to discuss potential local variations for the policy module in Underdale and Torrensville.</p> <p>As the results of the public consultation had not yet gone to the Minister, DPTI were unable to provide an update.</p>
<i>Planning Reform and Planning Development and Infrastructure Act 2016</i>	<p>The <i>Planning, Development and Infrastructure Act 2016</i> (the Act) was proclaimed on 1 April 2017 and a considerable number of sections were suspended pending further proclamations at a future date. The Department of Planning, Transport and Infrastructure has provided advice that the Act will be brought into effect, in stages, and over the next 3 years through a series of Proclamations. A summary of these changes will be included in the in the Legislation Update Report at the 18 April 2017 Council meeting.</p> <p>A further update on the Planning Reform and Act implementation will be provided at an Elected Member Pre-Brief scheduled for 2 May 2017. This update will cover:</p> <ul style="list-style-type: none"> • Actions undertaken by the Administration to prepare for the implementation of the Act • Implementation of changes to Council Assessment Panels • Community engagement charter • Joint planning (also known as regional planning) • Planning & design code <p>Further, a PDI Act update report will be presented on a monthly basis to the Governance Committee as the implementation of the PDI Act progresses and the impacts on Council become clearer.</p>
<i>Aircraft Noise</i>	<p>A letter was sent to the Minister for Planning on 4 April 2017 advising of Council's recent resolution to pursue changes to the aircraft noise management provisions in the Development Plan through the transition to the Planning and Design Code.</p>
<i>Inner and Middle Metropolitan Corridor Infill Development Plan Amendment</i>	<p>The Administration is awaiting further advice from DPTI regarding the Inner and Middle Metropolitan Corridor Infill Development Plan Amendment (IMMCI DPA).</p>

Corporate Planning	
<i>Urban Design Framework</i>	<p>The Administration has collated information on Council's public realm to better understand the strategic factors influencing it and to identify the mix of treatments and designs. This detail will be valuable in informing the future phases of the Urban Design Framework (UDF) project.</p> <p>The Administration is now considering options to engage a specialist to prepare the UDF manual.</p>
<i>Community Plan Review</i>	<p>A report providing the updated Community Plan, as a result of consultation, is expected to be presented at the 9 May 2016 meeting of the CPPP.</p>
<i>Service Plan 2017/18</i>	<p>Preparation of the draft departmental 2017/18 annual service plans commenced, aligning actions to the draft budget.</p>

Conclusion

This report details recent activities of the City Strategy department for March 2017.

Attachments

Nil

11.2 Community Services Monthly Activity Report - March 2017

Brief

This report details the activities within the Community Services Department for the period 6 March 2017 to 6 April 2017.

RECOMMENDATION(S)

The Committee recommends to Council that the Community Services Activity Report - March 2017 be noted.

Introduction

The community services department provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the community services department are as follows:

Thebarton Community Centre

During the short month of March, Thebarton Community Centre played host to several large and elaborate birthday extravaganzas, traditional community celebrations and a huge dance night for charity.

There have been a few new additions to the regular meeting room regulars. In line with the wellness, mindfulness, personal health and wellbeing theme, a new cultural education/community inclusion education group is now meeting each Friday evening and new skin and body care education group is meeting regularly during the week.

A total of 79 different groups were booked at the TCC during March 2017.

Volunteers

This month has been high in delivery of specific trainings through extra funds received for South Australian Volunteers. A total of 4 separate trainings occurred across 'First Aid', 'Mental Health First Aid' and Manual Handling Training ranging from 10 -20 participants at each event.

Youth

The youth team has been busy building relationships with young people this month. A group of 20 young people from four public primary schools were assisted to build connections with each other outside their school walls and expand their water safety knowledge and awareness through the local Thebarton Aquatic Centre collaboration. The program targets students from migrant and indigenous backgrounds.

Other focus areas for the Youth team have been:

- Cultural awareness training at Thebarton Community Centre
- Youth Expo promotion and planning, taking place on April 5 at the Titanium Arena. A total of 3 schools from the City of West Torrens have registered to attend the event.
- The development of the autumn school holiday program and 'Little Days Out' Events partnering with external providers, OPAL, local schools and West Beach Surf Lifesaving Club.
- Continued planning for the Term 2 after-school netball program, starting May 9 at the Priceline Stadium in conjunction with Netball SA.
- Hosted the 'Western Workers With Youth Network' (WWWYN) meeting in the Library Sunroom.

Community Groups

The sewing evening group sessions averaged 8 attendees with eleven at the day group. The group welcomed 2 new members and induction is currently underway. An additional 2 new machines have been delivered to meet the growth in membership (one straight sewing machine and one overlocker).

The Orange Tree Quilters met twice and donated 10 quilts to Ronald McDonald House as well as hosting a social worker from the Women's and Children's Hospital who spoke about the neonatal unit.

Harmony Day 2017

The Community Services team held 2 relaxed 'World Journey' events in The Hamra Centre - Sunroom on Thursday 23 March.

These family-friendly events were planned as relaxed, drop in sessions. They were based on using spices in cooking, recipe swapping and cultural exploration. One of the guest speakers demonstrated how to wrap a sari and talked about traditional and modern day Indian clothing and another discussed aromatherapy. Vegetarian food was served which was prepared using spices and legumes.

Over 100 people attended these two events with an estimated 15 percent being library "regulars" and the rest new faces. Feedback was very positive and the Sunroom smelt amazing!

Outreach

The Administration is preparing to attend a career planning "speed-dating" session, organised in conjunction with Beacon SA - a local business enterprise organisation for up to 60 Year 10 students, at William Light School. The officer will present information about careers in local government, entry pathways and other opportunities to be actively involved

The home support coordinator has been working with Thebarton Seniors College to engage students and complete paperwork for upcoming work placement at Plympton Community Centre Social Support Group. Students are working towards Cert II in Community Services. Most of the students come from overseas and will be assisting our volunteers with serving meals and engage with our older CHSP clients for two terms during the year.

A representative from the Administration is on the leadership group of Thriving Neighbourhoods (formerly West Torrens Collective Action Group). This group held several planning and strategy workshops to finalise its community action plan. A logo is also being finalised and should be ready in time to support the delivery of the next neighbourhood Pop Up Café. The Pop Up Cafe event will be on Saturday 13th May and aims to build on previous events by engaging with the community and facilitating activities to increase community connectedness.

Arts

The Fringe Exhibition concluded and the Festival Hellenika Exhibition was launched with Acting Mayor, Arthur Mangos providing the official opening which was attended by around 60 people.

The Art Prize is steadily gaining entries with a number of local artists entered, entries close 28 April 2017. The brief for the public art to be located close to Thebarton Community Centre has been completed and the Administration intends to release a request for quotes (RFQ) in April.

OPAL

OPAL partnered with the City of Holdfast Bay and the National Resource Management Board (NRM) to deliver a free workshop for local schools and preschools around linking food gardening to curriculum. This was the first of a series of four workshops to be held across the year with attendees providing feedback to guide future topics. Feedback was very positive.

Library collections

Children's Early Reader (CE) collection books in large size were updated with new catalogue information to assist with their shelving and retrieval to fill customer hold requests.

Members of the Administration attended the Toy Library Association SA Seminar on the 27 March 2017 and picked up many new ideas that could be gradually applied to the Toy Library.

Cultural Events coming up in 2017**Refugee Week 2017**

A week-long rag weaving program using an external facilitator is planned for Tuesday 19 to Friday 23 June between 5pm and 7pm. Tuition will be provided for the first two evenings (bookings required on these nights only) with visitors being welcome at the last two nights. Participants will be able to work on a small communal project or start their own item e.g. a coaster, trivet or small floor mat based on ancient Icelandic traditions etc. More adventurous people can attempt a bag, hat or pet "pod".

On Thursday 22 June 2017, a free exercise class will be conducted by the Falun Dafa group between 7.30pm and 8.30pm. A community celebration will be held on Friday night 23 June to showcase both the group and individual projects. Publicity materials are being prepared and the promotion effort is well underway.

Movie Nights January to June 2017

Movie nights continue to be held on Thursday evenings every second month. This is a free event with refreshments, and is held in the Hamra Centre Auditorium.

"Last Cab to Darwin" (M)	Thursday 9 February 7pm
"Room" (M)	Thursday 13 April 7pm
"The Girl on the Train" (MA15+)	Thursday 15 June 7pm

Attachments

Nil

12 MEETING CLOSE