

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

Council

and

- Finance and Regulatory Prescribed Standing Committee
- Strategy and Community Prescribed Standing Committee

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 15 AUGUST 2017
at 7.00pm

Terry Buss
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED

1.1 Evacuation Procedures

2 PRESENT

3 APOLOGIES

4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Council held on 1 August 2017 be confirmed as a true and correct record.

6 MAYORS REPORT

(Preliminary report for the agenda to be distributed Friday 11 August 2017)

In the two weeks since the last Council Meeting of 1 August 2017, functions and meetings involving the Mayor have included:

Wednesday 2 August

12noon Participated in the Metropolitan Local Government Group Tourism Think Tank at Adelaide Zoo.

Thursday 3 August

9.00am Participated in my regular monthly Coast FM interview with Dave Hearn.
6.00pm Participated in the West Torrens Road Safety Group meeting.

Friday 4 August

7.00pm With Rosemary Trainer, attended the West Adelaide Auction Night fundraiser, at which I once again made available lunch at my expense for six guests at Parliament House as one of the auction items. Others supporting the club by their participation were Cr George Demetriou, Despa and Kristen, and Steve Georganas MP and Wendy.

Saturday 5 August

11.00am Officially opened the "Island Home and Oz Minerals Sculptural Award 2017 Work" on display at the Adelaide Airport, as part of the SALA Festival.

Sunday 6 August

3.00pm Attended with Rosemary Trainer the Adelaide Crows vs Port Adelaide Showdown match day function as a guest of the SANFL Chairman, John Olsen, at Adelaide Oval.

Wednesday 9 August

11.45am Met with Angela Vaughan, Labor Candidate for Colton in next year's State Election to discuss local issues relevant to residents of the City of West Torrens.

1.30pm Attended the West Torrens Branch of Meals on Wheels' 50th Anniversary celebrations and Annual General Meeting at the Adelaide West Uniting Church. Chairman Robert Boyle reported that over the past year the West Torrens Branch had delivered 23,836 meals – and a total of 1,251,702 since the branch was launched by the founder of the South Australian Meals On Wheels, Doris Taylor in 1967. On 7 Nov 2007 I had the privilege, along with then chairman Len Glastonbury of delivering the 1 millionth meal from West Torrens Meals on Wheels, to Mrs Vera Powell, a resident of Thomas Elder Estate, Hilton. On that occasion we accompanied volunteers Mercia Le Cornu and Norma Maycock, Mercia, then aged 81, had pointed out that many of the volunteer drivers and assistants were older than the actual recipients of the meals, a situation she reminded me of at the 2017 AGM where she still supports the West Torrens Branch.

In addition, after the compilation of this report on Thursday as part of the Agenda to be distributed on Friday, I anticipate having attended or participated in the following:

Saturday 12 August

11.30am Hosting guests for lunch prior to the West Adelaide v Port Adelaide match at City Mazda Stadium.

Sunday 13 August

3.30pm Attending with Rosemary Trainer the Port Adelaide vs Collingwood match day function as a guest of the SANFL Chairman, John Olsen, at Adelaide Oval.

Tuesday 15 August

5.30pm Participating with Elected Members in a tour of the recently refurbished offices (formerly the Royal Lifesaving Society, and before that the Cowandilla post Office) adjacent to the Civic Centre building at 173-183 Sir Donald Bradman Drive, Cowandilla.

6.00pm Attending the Council pre-meeting dinner

7.00pm Participating in the Council and Standing Committees Meetings

RECOMMENDATION

That the Mayor's Report be noted.

7 ELECTED MEMBERS REPORTS**8 PETITIONS**

Nil

9 DEPUTATIONS

Nil

10 ADJOURN TO STANDING COMMITTEES**RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**11.1 Finance and Regulatory Committee Meeting****RECOMMENDATION**

That the recommendations of the Finance and Regulatory Committee held on 15 August 2017 be adopted.

11.2 Strategy and Community Committee Meeting**RECOMMENDATION**

That the recommendations of the Strategy and Community Committee held on 15 August 2017 be adopted.

12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**12.1 Audit and Risk Committee Meeting****RECOMMENDATION**

That the Minutes of the Audit and Risk Committee held on 8 August 2017 be noted and the recommendations adopted.

13 QUESTIONS WITH NOTICE

Nil

14 QUESTIONS WITHOUT NOTICE**15 MOTIONS WITH NOTICE**

Nil

16 MOTIONS WITHOUT NOTICE

17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 State Local Government Infrastructure Partnership Funding Deed Weigall Oval Master Plan Upgrade

Brief

This report updates Council in regard to the grant application which was lodged by the Administration in an endeavour to secure funds to fully implement the initiatives proposed within the Weigall Oval Masterplan and seeks Council's position on acceptance or otherwise of the funding offer.

RECOMMENDATION

It is recommended to Council that:

1. Council resolves to accept the funding offer of \$1.2 million made available under the State Local Government Infrastructure Partnership funding deed to proceed with the remaining components of the Weigall Oval Masterplan including the construction of a new shared clubroom facility and remediation and upgrade of the playing surface.
2. Having resolved to accept the funding offer as per point 1 above, Council authorises the Chief Executive Officer to commence preparation of a Prudential Review Report for completion of the Weigall Oval Masterplan upgrade and such Prudential Review report be presented to Council for consideration as per S.48 of the Local Government Act 1999 at the earliest opportunity.
3. Additional funding of \$3.3 million required to proceed with the remaining components of the Weigall Oval Masterplan upgrade be addressed by Council when it further considers the Prudential Review Report referred to in point 2 above.

OR

It is recommended to Council that Council resolves to not accept the funding offer of \$1.2 million made available under the State Local Government Infrastructure Partnership funding deed and accordingly, determines to not proceed with the remaining components of the Weigall Oval Masterplan upgrade.

Background

Council Administration engaged experienced consultants and worked closely with the lessee/licensee stakeholders of the Weigall Oval complex and the relevant Ward Councillors to produce a draft Masterplan for public consultation over a period of approximately 24 months. Following endorsement of the draft Masterplan by Council (at its meeting of 21 January 2014) the draft Masterplan went to public consultation.

Approximately 1,650 households were letterboxed, an online/web based survey was conducted and a community open/information day was held at the facility. Responses obtained during the consultation period were considered by the Community Facilities Committee, initially at its meeting of 3 February 2015, and subsequently by the Administration and relevant Ward Councillors at meetings of 17 February 2015 and 5 May 2015. As a result of these meetings and discussions the draft Masterplan was amended to acknowledge and reflect the comments and concerns received. The final Masterplan was endorsed by Council at its meeting of 7 July 2015.

A copy of the plan schematic which is included within the endorsed Masterplan is attached for the benefit of Members (**Attachment 1**).

Minor amendments have been made to the plan since July 2015 to further improve the project outcomes. (For example the location of the tennis courts and carparking in the south-western corner of the complex have been transposed.)

Introduction

At its meeting of 7 February 2017 Council was advised that an opportunity to secure funding, which would allow the initiatives contained within the endorsed Weigall Oval Masterplan to be implemented, had arisen. At this meeting the Council resolved to:

"..endorse the Weigall Oval redevelopment as its priority project for funding under the State Local Government Infrastructure Partnership..."

Subsequent to this meeting the Community Facilities General Committee was advised on 23 May 2017 that Council had received notification from the Treasurer, the Hon Tom Koutsantonis, that it had been successful in its application for funding of the Weigall Oval project and that a further report would be provided once a funding deed (or similar instrument) had been received from the State Government. (The recommendations from the Community Facilities General Committee were considered and endorsed by Council at its meeting of 6 June 2017.)

The funding document which has now been received will allow the LGA to provide funds to the Council in January 2018, in accordance with the SLGIP guidelines and the requirements of the Treasurer (**Attachment 2**).

Discussion

The Local Government Act 1999 (section 38) provides that the common seal of a council must not be affixed to a document except to give effect to a resolution of the Council and that it must be attested to (signed) by the Chief Executive Officer and Principal Member.

Members will be aware (through update reports provided to the Community Facilities General Committee) that Stage 1 Works, which are independent of the funding which has been offered, have been approved by Council and funding has been provided to allow these to occur. This component of the project involves landscaping works to the western side of Weigall Oval and the provision of a new "nature play" playground facility. Additional to these works are other nominated works in the south-western corner of the complex that essentially comprise the relocation (and reduction in the number) of the existing tennis courts (from 5 to 4) and a new carparking area. Funding has also been sought and provided for these additional works to occur. This package of works (i.e. on the western side of Weigall Oval) have been tendered.

It is now incumbent upon the Council to determine whether it wishes to access the funding which has been offered under the SGLIP grant program and to proceed with the remainder of the project.

The works nominated as part of the grant funding application include the latter works mentioned above (i.e. the tennis courts and carparking works in the south-western corner of Weigall Oval) and other works at the complex, principally:

- the demolition of the existing shared baseball and soccer clubroom building,
- construction of a new two storey centrally located shared clubroom building;
- remediation and upgrade of the playing surface (including removal of the trotting track and conversion of this into green space/playing surface; and
- provision of separate playing field areas for both senior soccer and baseball. (The project will also result in the creation of a new shared junior playing zone.)

For Council to receive the grant funding (of \$1.2 million) offered it will need to complete the Masterplan project in its entirety, which will involve the contribution of an additional amount of \$3.3 million or thereabouts. (This additional funding estimate is based upon preliminary costings provided by Council's cost estimator and has not been subject to the tendering process. It is also based upon building costings for a nominated building footprint/size (of approximately 500m²)).

The conditions of the grant also require Council to:

- commence construction of the project by no later than 31 December 2017;
- comply with the grant's guidelines (including the use of Australian certified steel);
- report certain information to the LGA, and
- maintain its projected capital expenditure to ensure the project creates jobs additional to those which would otherwise be supported.

As has been previously advised it will also be necessary for a prudential report to be undertaken in regard to this project.

The *Local Government Act 1999* (the Act) (at Section 48) prescribes that a council must obtain and consider a report that addresses specified prudential issues before the council engages in any project (whether commercial or otherwise and including through a subsidiary or participation in a joint venture, trust, partnership or other similar body) where the:

- expected operating expenses calculated on an accrual basis of the council over the ensuing five years is likely to exceed 20 per cent of the council's average annual operating expenses over the previous five financial years (as shown in the council's financial statements); or
- expected capital cost of the project over the ensuing five years is likely to exceed \$4,000,000 (indexed); or
- the council considers that it is necessary or appropriate.

In view of the above, and given that the Weigall Oval Masterplan project (in its entirety) has a combined estimated project cost exceeding \$4 million, a prudential report needs to be obtained and considered by Council. Further, Council must give reasonable consideration to the report (and must not delegate the requirement to do so).

Conclusion

A funding agreement has been received from the State Government which will provide grant funding of \$1.2 million, contingent upon the Council completing the Weigall Oval Master Plan initiatives. At this stage it is anticipated that Council's additional contribution to the project would be in the order of \$3.3 million. Should Council determine to accept the offer of funding it will need to sign and seal the funding agreement which has been provided.

Should Council proceed in this manner a prudential report will be prepared and presented to Council for consideration.

Attachments

1. **Weigall Oval Schematic**
2. **Weigall Oval Master Plan Upgrade Funding Agreement**





Master Plan Summary of Key Improvements:

- Fenced senior sized soccer pitch with lighting (portions of removal fence incorporated for managed community access)
- Senior size baseball diamond (with lighting and fencing to a portion of the field boundary to manage balls)
- Shared use junior playing field area with lighting (baseball, soccer and community use)
- New shared use club building (sporting focus with some community use, replaces existing)
- 4 multi-use outdoor courts (community use)
- New playspace (fenced to western boundary and replaces existing playspace)
- Community recreation spaces and viewing areas (seating, picnic settings)
- Pathway connections internally and to the Westside Bikeway
- Two car parking areas
- Two entry and exit points



State Local Government Infrastructure Partnership

Funding Deed

City of West Torrens

**Weigall Oval Master
Plan Upgrade**

*A job stimulus program backed by
the SA Government,
the Local Government Association
of South Australia, the Local
Government Finance Authority and
participating SA Councils*



Jointly administered by the Department of Planning, Transport and Infrastructure and the LGA.
www.lga.sa.gov.au/infrastructurepartnership

Date

Parties

Local Government Association of South Australia (ABN 83 058 386 353) (**LGA**)

City of West Torrens (ABN 16 346 877 634) (**Council**)

Background

- A. The Council has been approved for funding under the State Local Government Infrastructure Partnership in respect of the Approved Project.
- B. The LGA has entered into the State Funding Deed with the Treasurer. Under the State Funding Deed, the Treasurer agrees to pay the State Funding to the LGA to meet the LGA's costs of servicing a loan taken out by the LGA to fund the grants payable for projects approved under State Local Government Infrastructure Partnership.
- C. The State Funding Deed requires the LGA to pay the Grant to the Council subject to the LGA entering into a funding deed with the Council including specified terms.
- D. This deed sets out the terms on which the Grant is paid to the Council.

1. Definitions and interpretation

1.1. Definitions

Annual Administration Fee means the fee payable to the LGA under clause 10(c) of this deed.

Approval means the Treasurer's letter included in the Attachment.

Approved Project means the project described in the Grant Application as approved in the Approval, including any variation to the Approved Project in accordance with clause 6(b) of this deed.

Business Day means a day other than:

- (a) a Saturday or Sunday; or
- (b) a day which is a public holiday in South Australia (within the meaning of the *Holidays Act 1910* (SA))

Confidential Information means, in relation to a party, information about that party or its business or affairs that:

- (a) is by its nature confidential;
- (b) is reasonably designated by that party as confidential; or
- (c) the other party knows or ought to know is confidential,

and includes the terms of this deed.

Eligibility Requirements means the requirements for eligibility for the Grant set out in clause 3.

Grant means a grant payment in the amount set out in item 2 of the Schedule.

Grant Application means the application made by the Council for a grant in respect of the Approved Project under the Partnership Guidelines as included in the Attachment.

Law means any statute, regulation, order, rule, subordinate legislation or other document enforceable under any statute, regulation, order, rule or subordinate legislation.

LGFA means the Local Government Finance Authority established under the *Local Government Finance Authority Act 1983*.

LGFA SLGIP Rate means the rate at which the LGFA will lend money to the Council for the Approved Project being the LGFA's cost of funds (inclusive of State guarantee fee) plus a 0.2 percentage point margin.

Local Contractor means a contractor with a primary or branch office located in South Australia.

Partnership Guidelines means the document entitled *2016 State Local Government Infrastructure Partnership* published in December 2016 (available at <http://www.lga.sa.gov.au/infrastructurepartnership>).

Practical Completion means the Approved Project being substantially complete and fit for use, all performance or structural tests required by Council having been satisfactorily completed and omissions or defects identified through these tests being made good to the satisfaction of the Council.

Project Completion means the date on which the Approved Project is entirely finished including the expiry of any defects liability period, the completion of works undertaken under any defects liability provision to the satisfaction of the Council and the completion of all project administration.

Project Phase means the period commencing on the execution of this deed and ending on the day after the Council provides a report to the LGA in accordance with clause 11.1(c).

Quarter means a period of three months ending on 31 March, 30 June, 30 September and 31 December during the Term.

State Funding means the funding provided by the Treasurer to the LGA under the State Funding Deed.

State Funding Deed means the funding deed between the LGA and the Treasurer (dated 22 June 2017).

State Local Government Infrastructure Partnership means the program implemented by the State of South Australia and the LGA to support councils to accelerate spending on community infrastructure projects and deliver public value and economic stimulus as described in the Partnership Guidelines.

Term means the term of this deed as specified in clause 2.

Treasurer means Treasurer for the State of South Australia.

1.2. Interpretation

In this deed, unless the contrary intention is evident:

- (a) the background and schedule form part of this deed;
- (b) singular includes plural and *vice versa*;
- (c) a reference to a person includes a body politic or corporate, an individual or a partnership;
- (d) a reference to legislation includes a reference to that legislation as amended or replaced;
- (e) headings do not affect construction;
- (f) no rule of construction applies to the disadvantage of a party because that party put forward this deed or any portion of it;
- (g) another grammatical form of a defined word has a corresponding meaning; and
- (h) reference to a party:
 - (i) if more than one, means each of them jointly and severally; and

- (ii) includes a successor to the rights or obligations of that party under this deed.

2.Term

- (a) This deed commences on the date it has been executed by both parties.
- (b) This deed expires on the later of:
 - (i) the date on which the LGA notifies the Council that the report provided by the Council in compliance with clause 11.1(c) is satisfactory; or
 - (ii) 1 July 2020.

3.Eligibility Requirements

The Council acknowledges that it is only entitled to the Grant if:

- (a) construction on the Approved Project has commenced by 31 December 2017 (unless otherwise consented to by the Treasurer in writing on the basis of the Treasurer being satisfied that construction has been delayed for reasons beyond the Council's reasonable control); and
- (b) the Council funds 80% of the cost of the Approved Project.

4.Grant

- (a) The Council is only eligible for the Grant if the Council continues throughout the Term to meet the Eligibility Requirements and comply with the terms of this deed.
- (b) The Council agrees only to use the Grant for the Approved Project.
- (c) The Council warrants that it will meet the Eligibility Requirements.
- (d) Subject to the Council providing satisfactory evidence that construction on the Approved Project has commenced by 31 December 2017 (or such later date as consented to in writing by the Treasurer), the LGA agrees to pay the Grant to the Council no later than 30 June 2018 on the basis of the warranty given under clause 4(c) and the Council complying with this deed.
- (e) Throughout the Term the Council must provide assistance required by the LGA from time to time for the LGA to meet its obligations under the State Funding Deed.
- (f) The Council must notify the LGA within 10 Business Days of:
 - (i) seeking or receiving a consent of the Treasurer for the purposes of clauses 3(a) or 4(d);
 - (ii) providing information to the Treasurer for the purposes of clause 7(c);
 - (iii) becoming aware of circumstances which require a repayment to be made by the Council to the LGA under clause 8; or
 - (iv) Project Completion.

5.Financing

The Council acknowledges that the application of the LGFA SLGIP Rate to any borrowings from the LGFA by the Council for the Approved Project:

- (a) will be dependent on the terms of the loan agreement between the Council and the LGFA; and

- (b) may be removed or varied if the Council does not receive a grant or is required to repay all or some of the grant under this deed.

6. Approved Project

- (a) The Council agrees to undertake the Approved Project:
 - (i) in a manner which is consistent with, and gives effect to, the Approval and the Partnership Guidelines;
 - (ii) subject to clause 6(b), in accordance with initial scope of the Approved Project;
 - (iii) in accordance with relevant Laws and good industry practices, including in respect of work health and safety; and
 - (iv) within a reasonable timeframe.
- (b) A Council may only vary the scope of an Approved Project with the prior written approval of the LGA.
- (c) The Council agrees to use only Australian certified steel in the Approved Project.
- (d) The Council must maximise the use of Local Contractors during the construction of the Approved Project where practicable.
- (e) The Council acknowledges that clauses 6(c) and 6(d) are not intended to vary the application of the Council's procurement policies, practices and procedures developed and maintained for the purposes of section 49 of the *Local Government Act 1999*, except to the extent necessary to give effect to those clauses.

7. Capital expenditure

- (a) The Council acknowledges that expenditure on the Approved Project must be in addition to the Council's capital expenditure plans as at the date of the Grant Application.
- (b) The Council agrees that it will not deliberately offset project expenditure with a reduction in total planned other capital expenditure as at the date of the execution of the Grant Application:
 - (i) in 2017-18 and 2018-19 for projects commencing by 30 June 2017; or
 - (ii) in 2017-18, 2018-19 and 2019-20 for projects commencing in the period 1 July to 31 December 2017.
- (c) The Council will not be taken to have deliberately offset project expenditure with a reduction in total planned other capital expenditure where the Council can demonstrate to the Treasurer's reasonable satisfaction that the Council is reducing capital expenditure due to circumstances outside of the Council's reasonable control.
- (d) The Council will draw this deed to the attention of the Council's audit committee and highlight the obligation under this clause 7.

8. Repayment

8.1. Project cost savings

- (a) Subject to clause 8.1(b), if the final total project cost for the Approved Project are less than or equal to the estimated project cost included by the Council in its Grant Application, then the Council will repay to the LGA a proportion of the Grant calculated as follows:

- $AG - ((FC - EF) * 0.2) = RA$
- Where:
- **AG** = Approved grant amount
- **FC** = Final total project cost
- **EF** = Final external funding (Other State or Federal funding)
- **RA** = Repayment amount

- (b) If the final external funding is equal to or greater than final total project cost, the full amount of the Grant will be repayable to the LGA.

8.2. Variation of Approved Project

If a Council varies the scope of an Approved Project in accordance with clause 6(b) and the variation reduces the scope of the Approved Project, the Council will repay to the LGA an amount proportionate to the reduction in scope as determined by the Treasurer.

8.3. Repayment, reduction or termination of State Funding

- (a) The State Funding Deed includes:
- (i) an obligation on the LGA to repay the State Funding or a portion of the State Funding in specified circumstances;
 - (ii) a right in the Treasurer to reduce the amount of State Funding payable to the LGA in specified circumstances;
 - (iii) a right in the Treasurer to withhold future funding from the LGA in specified circumstances; and
 - (iv) rights in the Treasurer to terminate the State Funding Deed.
- (b) Obligations to repay funding to the Treasurer or rights in the Treasurer to reduce or terminate funding may be triggered by the Council failing to:
- (i) satisfy the Eligibility Requirements under clause 3;
 - (ii) provide assistance to the LGA as required by clause 4(e) resulting in the LGA materially breaching a term of the State Funding Deed;
 - (iii) undertake the Approved Project in accordance with clause 6;
 - (iv) comply with clause 7 with respect to capital expenditure; and
 - (v) satisfy the reporting requirements under clause 11 of this deed.
- (c) Where the Treasurer:
- (i) requires repayment of the State Funding or a portion of the State Funding;
 - (ii) reduces the State Funding payable to the LGA;
 - (iii) withholds future funding from the LGA; or
 - (iv) terminates the State Funding Deed,
- due or partially due to the action, omission or default of the Council under this deed, the Council must (as applicable):
- (v) repay to the LGA the Grant or the portion of the Grant relating to the LGA's repayment obligation;
 - (vi) pay the LGA the proportion of the reduced State Funding or withheld funding referable to the Grant to the LGA; or

- (vii) pay the LGA the proportion of the State Funding referable to the Grant which remains unpaid by the Treasurer to the LGA as at the date the State Funding deed terminates.
- (d) Without altering the operation of clause 8.3(b), the Council must repay the Grant in full to the LGA if the Council fails to provide to the LGA on request:
 - (i) information on the commencement of construction or Practical Completion of the Approved Project; or
 - (ii) any other information requested by the LGA relevant to the State Local Government Infrastructure Partnership.

8.4. Timing

- (a) A payment by the Council to the LGA under this clause 8 will be paid within 1 month of the Council being notified by the LGA that a payment is required or in instalments on dates notified to the Council by the LGA.
- (b) A payment obligation under this clause 8 survives expiry or termination of this deed.

9. GST

- (a) The Grant is an amount exclusive of GST.
- (b) Subject to clause 9(c), if the payment of the Grant by the LGA is subject to GST then the LGA will pay an amount to the Council in addition to the Grant calculated by multiplying the Grant by the rate at which GST is levied at the time the Grant is paid.
- (c) The LGA is not liable to pay the GST payment or any instalment of the GST payment unless the Council has delivered to the LGA a valid tax invoice under GST Law, referable to the Grant and associated GST payment.
- (d) For the purpose of this clause, the term 'GST Law' has the meaning attributed to that term in the A New Tax System (Goods and Services Tax) Act 1999 (Cth).

10. Grant administration

- (a) The Council acknowledges that the LGA will incur administrative costs as a consequence of taking out the loan to finance the Grant and being a party to the State Funding Deed and this deed. The Council agrees that the LGA undertakes these actions to benefit the Council and other councils receiving grants through the State Local Government Infrastructure Partnership.
- (b) The Treasurer has agreed under the State Funding Deed to provide funding to the LGA in respect of the LGA's administrative costs. If the funding received from the Treasurer is insufficient to cover the LGA's administrative costs then the LGA will fund the balance of the administrative costs for State Local Government Infrastructure Partnership grant recipients which are members of the LGA.
- (c) If during any financial year the Council is not a member of the LGA, the Council agrees to pay the LGA an annual administration fee to cover the administrative costs funded by the LGA which are proportionate to the Grant as a proportion of the State Funding.

11. Reporting

11.1. During the Project Phase

The Council agrees during the Project Phase to provide to the LGA:

- (a) a report within three weeks of the end of each Quarter indicating the number of jobs (in full-time equivalents (FTE)) and types of job created by the Approved Project;
- (b) a report no later than 31 August in each year of the Project Phase concerning the preceding financial year including:
 - (i) the date construction of the Approved Project commences;
 - (ii) the anticipated Practical Completion date for the Approved Project;
 - (iii) progress of the Approved Project, including any delays;
 - (iv) any changes in the scope of the Approved Project;
 - (v) information demonstrating compliance with clause 7;
 - (vi) the number of jobs (in FTE) and types of job created by the Approved Project;
 - (vii) a confirmation that only Australian certified steel is being used for the Approved Project; and
 - (viii) a confirmation that the Approved Project is maximising the use of Local Contractors; and
- (c) a final report within four months of Project Completion indicating:
 - (i) a description of the Approved Project, with before and after photos;
 - (ii) the date on which the construction of the Approved Project commenced and the date of Practical Completion of the Approved Project;
 - (iii) the total project costs and sources of funds for the Approved Project; and
 - (iv) a summary of outcomes (including information about jobs created and key contractors).

11.2. During the Term

The Council agrees during the Term to provide to the LGA:

- (a) project documentation with content and in format requested by the LGA; and
- (b) other reports, records or information requested by the LGA in respect of the Approved Project and the Grant.

12. Confidentiality

- (a) Each party agrees that it will not use any Confidential Information of the other party or allow any Confidential Information of the other party to be used for any purpose except as contemplated by this deed.
- (b) Each party will:
 - (i) keep confidential;
 - (ii) take reasonable steps to ensure that the party's officers and employees do not disclose to a third party;
 - (iii) maintain proper and secure custody of; and
 - (iv) not use or reproduce in any form,any Confidential Information belonging to the other party.

- (c) The obligations in clauses 12(a) and 12(b) do not apply to Confidential Information in the public domain or which is known other than as a result of a breach of this clause 12.
- (d) Notwithstanding the provisions of clause 12(b), Confidential Information may be disclosed by a party:
 - (i) to employees, legal advisers, auditors and other consultants of a party requiring the information for the purposes of this deed;
 - (ii) with the consent of the party to which the obligations of confidentiality under this clause 12 are owed, which consent may be given or withheld at that party's absolute discretion; or
 - (iii) to comply with a requirement of Law or a parliamentary convention.
- (e) If a party proposes to release or provide access to Confidential Information under 12(d)(i), it will not do so until it has obtained from employees, legal advisers, auditors or other consultants a written undertaking to keep the information confidential and not to release it to any other party.

13. Termination

- (a) This deed will terminate if the Council fails to satisfy the Eligibility Requirements by 31 December 2017 (or such later date as is consented to by the Treasurer for the purposes of clause 3(a)).
- (b) The LGA may terminate this deed by notice to the Council if the Council is in default of an obligation under this deed.

14. Dispute resolution

14.1. Engagement

Any dispute in connection with this deed must not be the subject of litigation until the parties have engaged in the dispute resolution process set out in this clause 14.

14.2. Notice of dispute

Either party may notify the other party of a dispute by notice setting out:

- (a) the nature of the dispute (with reasonable details); and
- (b) what action the party giving notice thinks will resolve the dispute, and proposing a meeting of the parties to resolve the dispute.

14.3. Dispute resolution process

- (a) If a party gives notice of a meeting as above, each party to the dispute must ensure its representative has authority to resolve the dispute and at the meeting make a good faith attempt to resolve the dispute.
- (b) If the dispute is not able to be resolved under clause 14.3(a) within ten Business Days of the dispute being notified under clause 14.2, the parties agree to appoint a mediator to resolve the dispute.
- (c) If the parties are unable to agree on a mediator, then either party may request the President of the Law Society of South Australia to appoint a suitably qualified mediator.
- (d) In respect of a mediation under this clause, the parties agree to:
 - (i) engage in the mediation in good faith; and

- (ii) jointly meet the costs of the mediator.

14.4. Effect of dispute

- (a) The parties will continue to perform their respective obligations under this deed following the notification of a dispute to the extent that the dispute does not relate to or impact upon those obligations.
- (b) This clause does not prejudice the right of a party to seek injunctive relief to prevent immediate and irreparable harm.

15. Audit

The Council agrees that the LGA may audit any records or information in the possession of the Council relating to the Grant or the Approved Project for the purpose of assessing compliance with this deed.

16. Publicity

- (a) The Council must invite the Treasurer, the Minister for Local Government and the President of the LGA to attend a formal opening of the Approved Project.
- (b) The Council agrees to comply with any signage or publicity requirements in respect of the Project or Grant notified to the Council by the LGA.

17. Miscellaneous

17.1. Notices

- (a) Any notice, communication, consent, approval or other communication contemplated in this deed (Notice) must be provided in writing in accordance with this clause.
- (b) Addresses for Notices are set out in item 1 of the Schedule.
- (c) A Notice must be signed by or on behalf of the sender addressed to the recipient and be:
 - (i) delivered to the recipient's address;
 - (ii) sent by pre-paid mail to the recipient's address; or
 - (iii) transmitted by email to the recipient's address.
- (d) A Notice given to a person in accordance with this clause is treated as having been given and received:
 - (i) on the day of delivery if delivered before 5.00 pm on a business day, otherwise on the next business day;
 - (ii) if sent by pre-paid mail, on the third business day after posting; or
 - (iii) if transmitted by email:
 - (A) when the relevant email appears in the sender's sent log with properties disclosing an appropriate routing; and
 - (B) the sender does not receive a message from the system operator to the effect that the relevant email was undeliverable.
- (e) A party may from time to time notify a change of its contact details by written notice to the other party.

17.2. Assignment

A party is only able to assign or novate this deed with the written consent of the other party. Consent under this clause will not be unreasonably withheld.

17.3. Entire agreement

The parties agree that this deed contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of a party on the subject matter.

17.4. Severance

- (a) Each word, phrase, sentence, paragraph and clause of this deed is severable.
- (b) If a court determines that a part of this deed is unenforceable, invalid, illegal or void, that part may be severed.
- (c) Severance of a part of this deed will not affect any other part of the deed.

17.5. Waivers

A party waives a right under this deed only by written notice expressly indicating the waiver.

17.6. Survival

Obligations of confidentiality and terms expressed to survive the expiry or termination of this deed, survive the expiry or termination of this deed.

17.7. Counterparts

This deed may be signed in counterparts and each counterpart is taken to be an original. All counterparts together constitute one deed.

17.8. Jurisdiction

- (a) The Laws of South Australia apply to this deed.
- (b) The courts of South Australia will have exclusive jurisdiction to determine any proceeding in relation to this deed.
- (c) Any proceeding brought in a Federal Court must be instituted in the Adelaide Registry of that Federal Court

Schedule Deed details

1.	Party details	LGA Contact person: Mr Matt Pinnegar Address: GPO Box 2693, ADELAIDE SA 5001 Phone: 08 8224 2000 Email: slgip@lga.sa.gov.au
		Council Contact person: Address: Phone: Email:
2.	Grant	\$1,200,000 (exclusive of GST)

Attachment Approved Project

Signing page

EXECUTED as a DEED

The COMMON SEAL of the LOCAL)
GOVERNMENT ASSOCIATION OF)
SOUTH AUSTRALIA was affixed)
in the presence of:)

.....
Witness

[Print Name:]

The COMMON SEAL of the)
CITY OF WEST TORRENS was)
hereunto affixed as authorised by)
resolution on in the presence of:)

.....
Mayor

.....
Chief Executive Officer

The Hon Tom Koutsantonis MP
Member for West Torrens



**Government
of South Australia**

Treasurer
Minister for Finance
**Minister for State
Development**
**Minister for Mineral
Resources and Energy**
Level 8
State Administration Centre
200 Victoria Square
Adelaide SA 5000
GPO Box 2264
Adelaide SA 5001
DX 56203 Victoria Square
Tel 08 8226 1866
Fax 08 8226 1896
minister.koutsantonis@sa.gov.au

TRS17D0437

Mayor John Trainer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor *John,*

On behalf of the Minister for Local Government, the Hon Geoff Brock MP, and the Local Government Association President, Mayor Lorraine Rosenberg, I would like to thank you for submitting an application for funding support under the State Local Government Infrastructure Partnership.

Your submission has been evaluated against the selection criteria and following evaluation I am pleased to offer the City of West Torrens support of \$1,200,000 towards the costs of the Weigall Oval Master Plan Upgrade. Please note that a requirement of this funding is that construction must commence by 31 December 2017.

The Local Government Association will be in contact with you shortly to discuss a funding contract.

Should you have any queries about the program in the meantime, please contact Mr Chris Russell, Strategic Advisor, Local Government Association on 8224 2030 or chris.russell@lga.sa.gov.au.

Yours sincerely

Tom Koutsantonis
Hon Tom Koutsantonis MP
Treasurer
Minister for Finance

30 March 2017



Submission Date	2017-02-28T14:11:57
Form Token	UF91858
Introduction:	
Preliminary	
1) I have read and understand the SLGIP Guidelines document	TRUE
1) Council Name	0
2) Contact Officer	Adriana Christopoulos
Contact Officer Office Phone	84166227
Contact Officer Mobile Phone	433999121
Contact Officer Email	achristopoulos@wtcc.sa.gov.au
3) Multiple council application?	No
1) Name of proposed project	Weigall Oval Master Plan Upgrade
2) Project Priority	1
3) Project Location Description	Weigall Oval is located at 18 Urrbrae Tce Plympton and is bordered by Urrbrae Tce, Birdwood Tce, Oval tce and James Street.
Project Map Location	Centre: (-34.955700307310785, 138.5556403821289) ; Zoom: 15 ; Markers: 1
4) Project description	To create an more inclusive and functional open space that incorportaes community , recreation and sports facilities that will meet the desires and needs of the community users and licensed groups as well as providing support for future growth.
5) Type of project	Renewal replacement or upgrade of an existing asset
6) Outcomes and benefits	<ul style="list-style-type: none"> *Increase in community and recreational space * Separate playing fields for sports * Better integration with adjacent bike way * Enhanced site safety and greater access to facilities * A new Multipurpose club facility incorporating consolidated storage is located to the south of the playing fields * A new play space is integrated within the site linked to the existing grass mound, providing clear site lines to the play space. * The Car park is increased in size and more car park spaces are provided. * The fence dividing the DPTI land with the site is removed allowing the shared use bikeway to connect to the facilities within the site. * Four courts to the west of the entrance road are upgraded to allow for a multipurpose function, i.e. Futsal, Netball, Basketball and Tennis.
7) Risk identification	<p>Earlier significant public consultation has identified a number of risks which have been addressed.</p> <p>Identified as a possible risk could be the blow out of project scope however this will require sound project management and the opportunity to apply learnings from previous significant projects which are already in advanced stages of planning and have had risk assessments undertaken.</p>
1) Total project cost \$	\$6.033 million
2) Total SLGIP contribution sought	\$1 million
3) Your Council contribution	\$5.033 Million

4) Contributions from other councils	NO
5) Other Contributions	NO
6) Is council formally seeking an exemption to the minimum project size	FALSE
1) Will the project lead to additional employment?	TRUE
If so: a) Additional Employment Opportunities (construction phase) FTE	10
If so: b) Additional Employment Opportunities (ongoing) FTE	1.5 Casual staff
2) If the work is to be contracted, will council seek to maximise the use of local contractors consistent with the SA Government Industry Participation Policy?	TRUE
Note	
1) Commence Planning and Design	2017-04-17T00:00:00
2) Construction Commences	2017-12-04T00:00:00
3) Construction Completed	2019-12-02T00:00:00
comment	
1) Planned/bring forward or unfunded?	Unfunded
2) Existing Projected Capital Expenditure 2017/18	\$1.5 million unfunded
3) Existing Projected Capital Expenditure 2018/19	\$2.5 million unfunded
4) Existing Projected Capital Expenditure 2019/20	\$1 million unfunded
5) Please identify where the above information is published	City of West Torrens Long Term Financial Plan
6) Capital Expenditure revised to include this project 2017/18	1500000
7) Capital Expenditure revised to include this project 2018/19	1750000
8) Capital Expenditure revised to include this project 2019/20	1780880
9) Has the project already commenced, is it included in the 2016/17 budget or it it scheduled to commence before 30/6/19?	TRUE
More information from Q9 if required	Master Planning has commenced and completed and detailed design for landscaping has also commenced. Please see our Business case for more information.
1) Please insert web link to Council's current Long Term Financial Plan	http://www.westtorrens.sa.gov.au/files/sharedassets/public/objective_digitalpublications/external_website/management_plans/10_year_financial_management_plan.pdf

2) Please insert web link to Council's current Infrastructure and Asset Management Plan

http://www.westtorrens.sa.gov.au/files/sharedassets/public/objective_digitalpublications/external_website/management_plans/open_space_and_public_place_plan_adopted_by_council_17_september_2013.pdf?BestBetMatch=open%20space%20strategy%20plan|93163012-c2fb-

3) Is Council currently (on average over time) achieving an operating surplus or is it trending in this direction?

TRUE

4) Council understands its projected levels of indebtedness resulting from the project and how this impacts on its financial sustainability

TRUE

5) Council has assessed the long-term maintenance and renewal costs of the project and understands how this will impact on its financial sustainability

TRUE

6) Council has the necessary resources, project management expertise, internal controls and administrative capacity to deliver the project

TRUE

1) Please identify how the project aligns with State Government priorities

Creating a vibrant city (South Australia's internationally renowned parklands are cherished for the great amenity they provide in supporting recreational, cultural and social activities)

Every chance for every child (Young South Australians thrive in a world where they are safe to play, create, live and learn on their pathway to a strong future; and The state has realised the benefits of investing early in children and families and has saved from having a safer community with better health outcomes, less inequality, improved social cohesion and greater opportunities for the next generation)

Safe communities healthy neighbourhoods where neighbourhoods are friendly, well-designed places so that people can :

Exercise regularly and choose nutritious food

Walk or cycle to local services, take buses, trains or trams to larger centres

Make friends, Feel safe , help prevent crime have a say in community life.

The project also addresses the following targets identified in the South Australian Strategic Plan:

Urban spaces: Increase the use of public spaces by the community (the Weigall Oval complex lies directly adjacent to the Westside Bikeway)

Cycling: Double the number of people cycling in South Australia by 2020 (the Weigall Oval complex lies directly adjacent to the Westside Bikeway)

3) Does the project mitigate against the impacts of major events such as floods and storms? TRUE

4) Please attach any evidence of community support for the project

1) Is the project likely to result in commercial profits to private parties (other than contractors involved in construction) after completion? TRUE

2) If you answered yes to the previous question, please outline the nature and expected level of any such profit and the parties who will benefit

the two sporting clubs who will be using these facilities will be given the opportunity to increase their revenue by an incremental percentage each year. By having facilities with the capacity to accommodate for large numbers. The two clubs involved are the Cobra Soccer Club and the Adelaide Angels Baseball club.

3) Please estimate the percentage of the project budget expected to involve purchase of Information/Communication Technology (ICT)? nil

1) Please attach the Partnership Declaration signed by the Mayor and CEO

17.2 Confidential Order Review - Update - Thebarton Theatre - Fire Safety

Brief

In accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*, this report presents the annual review of the confidential order applied to item 21.1 *Update - Thebarton Theatre - Fire Safety* considered at the 3 September 2013 meeting of Council.

RECOMMENDATION

It is recommended to Council that:

1. Pursuant to s91(9)(a) of the *Local Government Act 1999*, having reviewed the confidentiality order made on 3 September 2013 and reviewed at Council's 19 August 2014, 4 August 2015 and 16 August 2016 meetings, pursuant to s91(7), s91(7)(a) and s91(7)(b) of the *Local Government Act 1999*, in respect of confidential item 21.1 - Update - Thebarton Theatre - Fire Safety, Council orders the information contained in:
 - a. the confidential report item 21.1 - 'Update - Thebarton Theatre - Fire Safety' presented to Council at its 3 September 2013 meeting;
 - b. the confidential Minutes to item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 3 September 2013; and
 - c. all relevant documentation associated with and attached to the confidential agenda item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 2 September 2013;

continues to be kept confidential in accordance with s91(7)(a) and s91(7)(b) of the *Local Government Act 1999* and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.
2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the *Local Government Act 1999*.

Introduction

Section 91(9)(a) of the *Local Government Act 1999* (the Act) requires that any confidential order made by Council under sections 91(7)(a) and 91(7)(b) of the Act must be reviewed at least once every twelve months. This order was last reviewed at the 16 August 2016 meeting of Council, at which it was resolved that the confidential order should remain in place.

Discussion

At its 3 September 2013 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to *Item 21.1 - 'Update - Thebarton Theatre - Fire Safety'*, be kept confidential until all identified works are completed. This order was made in accordance with sections 91(7)(a) and 91(7)(b) of the Act on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.

While the works on the Thebarton Theatre Complex upgrade have commenced, the project is staged over a four or five year period which means the works won't be completed for some time. Therefore, it is recommended that the order applied by Council at its 3 September 2013 in relation to *Item 21.1 - 'Update - Thebarton Theatre - Fire Safety'* remains in place until all the identified works have been completed to ensure that Council does not breach a duty of confidence to the lessee of the facility.

Conclusion

The confidential order applied by Council at its 3 September 2013 meeting in relation to *Item 21.1 'Update - Thebarton Theatre - Fire Safety'*, has been in place for over twelve months and is required to be reviewed annually to determine whether the order should be revoked or remain in place.

As the identified works associated with the Thebarton Theatre have not yet been completed, it is recommended that the order continues to remain in place until these works are completed.

Attachments

Nil

17.3 Nominations for the South Australian Boating Facility Advisory Committee

Brief

The Local Government Association is seeking nominations for one local government member and one deputy member to the South Australian Boating Facility Advisory Committee.

RECOMMENDATION(S)

It is recommended to Council that:

1. Cr/s..... be nominated as local government member/s of the South Australian Boating Facility Advisory Committee.
2. Cr/s..... be nominated as a deputy member/s of the South Australian Boating Facility Advisory Committee.

OR

The report be received.

Introduction

The Minister for Transport and Infrastructure has written to the Local Government Association (LGA) seeking nominations for a local government member and one deputy member to the South Australian Boating Facility Advisory Committee for a term not exceeding two (2) years.

Discussion

The South Australian Boating Facility Advisory Committee (the Committee) is established pursuant to the [Harbors and Navigation Act 1993](#).

The role of the Committee is to:

- advise the Minister for Transport (the Minister) on the amount of the levy that should be imposed and the application of monies;
- advise the Minister and, as may be required, the Executive Director of the Department for Transport, Energy and Infrastructure Transport Services Division, on matters affecting the development of boating facilities in South Australia;
- assist in establishing South Australia as a prime recreational boating location for local boating enthusiasts as well as interstate and international visitors; and
- assist with the continuing sustainable development of the commercial fishing industry and other commercial boating activities.

Further details regarding the Terms of Reference for the Committee may be found in LGA Circular 31.7 which is included at **Attachment 1**.

Nominations are being sought for a local government member and deputy member for a term of two years.

The LGA is currently represented by Mrs Veronica Brudell (Yorke Peninsula Council) with Mr Leon Stephens (Port Pirie Regional Council) being her proxy.

Committee Meetings

Committee meetings are normally held on a quarterly basis, dependent on the amount and urgency of business and are usually convened at the DPTI building, 77 Grenfell St, Adelaide during office hours. However, meetings are sometimes held at major regional centres.

Reimbursement for reasonable travelling and incidental expenses necessarily incurred in carrying out the business of the Committee may be paid at the discretion of the Minister.

Selection Criteria

The selection criteria state that no formal qualifications are required, however, experience and expertise in recreational boating issues would be advantageous. In addition, expertise, experience and skills appropriate to carrying out the functions of a committee are required.

Nominations addressing the selection criteria (**Attachment 2**) must be forwarded to the LGA by close of business Friday 8 September 2017. A copy of a current resume must be included with the application.

The LGA Board will consider nominations at its meeting on Friday 28 September 2017.

Conclusion

The Local Government Association is seeking nominations for one local government member and one deputy member to the South Australian Boating Facility Advisory Committee by close of business Friday 8 September 2017.

Attachments

1. **LGA Circular 31.7 Nominations for the South Australian Boating Facility Advisory Committee**
2. **Selection Criteria for the South Australian Boating Facility Advisory Committee**



Local Government Association of South Australia

Nominations sought for the South Australian Boating Facility - Circular 31.7

To	Chief Executive Officer Elected Members Parks and Recreation Staff	Date	31 July 2017
Contact	Lea Bacon Email: lea.bacon@lga.sa.gov.au		
Response Required	Yes	Respond By	8 September 2017
Summary	The LGA has received a letter from the Minister for Transport and Infrastructure requesting nominations for a Local Government Member and Deputy Member on the South Australian Boating Facility Advisory Committee for a two year term. Nominations must be forwarded to the LGA by COB Friday 8 September 2017.		

The South Australian Boating Facility Advisory Committee is established pursuant to the [Harbours and Navigation Act 1993](#).

The role of the South Australian Boating Facility Advisory Committee is to:

- 2.1.1. advise the Minister for Transport ("the Minister") on the amount of the levy that should be imposed and the application of monies;
- 2.1.2. advise the Minister, and as may be required, the Executive Director of the Department for Transport, Energy and Infrastructure (DTEI), Transport Services Division, on matters affecting the development of boating facilities in South Australia;
- 2.1.3. assist in establishing South Australia as a prime recreational boating location for local boating enthusiasts, and interstate and international visitors; and
- 2.1.4. assist with the continuing sustainable development of the commercial fishing industry and other commercial boating activities.

As per [Terms of Reference](#) appointments to the South Australian Boating Facility Advisory Committee are for a period of two years, The LGA is currently represented by Mrs Veronica Brudell and her proxy is Mr Leon Stephens.

Reimbursement for reasonable travelling and incidental expenses necessarily incurred in carrying out the business of the Committee may also be paid at the discretion of the Minister.

Committee meetings are normally held on a quarterly basis - dependent on the amount and urgency of business and usually meet at the DPTI building, 77 Grenfell St, Adelaide. Meetings start at 10am and generally finish around 2pm.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Management Group or LGA Board, be currently serving Council Members or Council Staff. To view the LGA Representatives on Outside Bodies Policy [Click Here](#).

Nominations addressing the Selection Criteria provided in [Part A](#) for the South Australian Boating Facility Advisory Committee must be forwarded to lga@lga.sa.gov.au by a Council using the attached [Part B](#) along with current CV no later than COB Friday 8 September.

The LGA Board will consider nominations received at its meeting on Friday 28 September 2017.

Nominations to Outside Bodies - PART A

Name of Body	South Australian Boating Facility Advisory Committee
Legal Status of Body	Statutory Authority
Summary Statement	The committee established in accordance with the Harbours and Navigation Regulations 2009 represents recreational boating and commercial fishing interests with a direct concern for the strategic development of recreational boating and commercial fishing industry facilities, and providing for safe recreational boating and commercial fishing operations within South Australia.

SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES

The following selection criteria must be addressed when completing Part B

Qualifications Required <i>(formal qualifications relevant to the appointment)</i>	No formal qualifications required.
Industry Experience	Local Government representative (Elected Member or Senior Officer).
Board / Committee Experience	Expertise, experience and skills appropriate to carrying out the functions of a committee.
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Experience and expertise in recreational boating issues would be advantageous.

LIABILITY AND INDEMNITY COVER

The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)

Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are Valid & Current	Yes

ECM 652470

17.4 2017 National Local Roads and Transport Congress

Brief

This report provides notice of the ALGA National Local Roads and Transport Congress 2017 to be held at Albany, Western Australia from 6 to 8 November 2017.

RECOMMENDATION

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of Cr/s at the ALGA National Local Roads and Transport Congress 2017, to be held at Albany, Western Australia from 6 to 8 November 2017.
2. Expenses be reimbursed in accordance with Council policy.
3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the costs other than airfares, be met by Council.

Introduction

The 2017 Australian Local Government Association (ALGA) National Local Roads and Transport Congress (Congress) will be held from 6 to 8 November 2017 at Albany, Western Australia.

Discussion

The ALGA Congress is held on an annual basis to develop and refine a national case for improved investment in local government owned transport infrastructure and other transport infrastructure which impacts on local communities.

The theme for the 2017 National Local Roads and Transport Congress is "Shaping Transport's Future", which will focus on the challenge councils face in providing and maintaining our essential physical infrastructure.

The Congress program features key Ministers and federal politicians as well as a range of experts relating to the theme and of interest to local government. Invited guests this year include the Hon Darren Chester MP, Minister for Infrastructure and Transport and the Hon Anthony Albanese MP, Shadow Minister for Infrastructure, Transport, Cities and Regional Development.

A copy of the program is attached for Members' information (**Attachment 1**).

The full early bird registration package is \$890 which includes attendance at all Congress sessions, a ticket to the welcome reception and Congress dinner, morning tea, lunch and afternoon tea and a Congress satchel including materials.

The approximate cost of airfares is \$725 return with early booking, and accommodation is available from between \$171 and \$280 per room per night dependent on accommodation type and location within Albany.

Cr Demetriou has expressed an interest in attending the Congress.

Attachments

1. National Local Roads and Transport Congress Program

National Local Roads & Transport Congress 2017

Shaping Transport's Future

ALBANY • WA


6-8 NOVEMBER 2017

PROVISIONAL PROGRAM

MONDAY 6 NOVEMBER		TUESDAY 7 NOVEMBER		WEDNESDAY 8 NOVEMBER	
11.00 am	Albany showcase and tour	9.00 am	OPENING ADDRESS Mayor David O'Loughlin , ALGA President	9.00 am	OPPOSITION ADDRESS The Hon Anthony Albanese MP (invited), Shadow Minister for Infrastructure, Transport, Cities and Regional Development
5.00 pm	Welcome Reception, National Anzac Centre	9.20 am	GOVERNMENT ADDRESS The Hon Darren Chester MP (invited), Minister for Infrastructure and Transport	9.30 am	National Road Safety Initiatives
		10.00 am	National Freight and Supply Chain Strategy Inquiry	10.00 am	Road Safety for your Community
		10.30 am	MORNING TEA	10.30 am	MORNING TEA
		11.00 am	PANEL DISCUSSION Heavy Vehicle Road Reform and Road User Charging	11.00 am	Key National Policy Updates
		12.30 pm	LUNCH	12.30 pm	LUNCH
		1.30 pm	CONCURRENT SESSIONS • Regional Airports • Regional Productivity	1.30 pm	Australian Road Research Board
		3.00 pm	AFTERNOON TEA	2.00 pm	WORKSHOP Regional Road Solutions
		3.30 pm	Innovative Transport Financing in Metropolitan Areas	3.00 pm	Close
		4.00 pm	PANEL/WORKSHOP National Freight and Supply Chain Strategy		
		5.00 pm	Close		
		7.00 pm	Congress Dinner		

REGISTER NOW
www.alga.asn.au

18 LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION(S)

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 30 and 31.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

Attachments

1. Local Government Circulars Weeks 30 and 31



Local Government Association of South Australia

30.1 Draft Stormwater Management Planning Guidelines open for consultation

The Stormwater Management Authority has released draft Stormwater Management Planning Guidelines for consultation. Council feedback is encouraged.

30.2 Consultation on Native Vegetation Council Guidelines

The Native Vegetation Council is reviewing its Guidelines that provide advice and criteria to apply when undertaking certain activities related to native vegetation clearance.

30.3 Smart Cities: Input into Cities Performance Framework interim report

Assistant Minister for Cities and Digital Transformation Angus Taylor has invited public comment on the National Cities Performance Framework Interim Report, released last week.

30.4 Invitation to attend the Botanic Gardens Australia and New Zealand Congress

The Botanic Gardens of South Australia are hosting the 8th Botanic Gardens Australia and New Zealand Congress, 22- 25 October 2017, at the Adelaide Botanic Garden and the National Wine Centre of Australia. An invitation to attend this event has been extended to South Australian Councils who manage and maintain garden spaces and curated landscapes.

30.5 Community Engagement Charter - Attention Elected Members

Elected Members – this is an opportunity to help shape the way the Community is engaged as part of the New Planning System.

30.6 Last days to register - Unpacking Energy from Waste – 31 July to 1 August, Adelaide Crowne Plaza

Councils are encouraged not to miss this opportunity to learn more about energy from waste, and how it could work here in SA, from some of our leading CEOs amid a panel of interstate and international experts.

30.7 Aluminium Composite Panels - information session

The LGA has arranged for the SA Metropolitan Fire Service to conduct a forum on the use of aluminium composite panels on buildings from the perspective of building fire safety and risk. Council's are invited to attend the session on 9 August 2017.

30.8 Amendments to Australian Road Rules

The LGA has become aware that the National Transport Commission (NTC) has recently published a draft of amendments about which councils may wish to provide comment which should be submitted by 11 August 2017.

30.9 Nominations Open - 2017 LGITSA Awards

Nominations for the 2017 Local Government Information Technology (LGIT) SA Awards are now open. The LGIT SA Awards have been introduced in an effort to promote and reward excellence in Information Technology (IT) and Information Management (IM) across the Local Government sector in South Australia. Nominations are to be submitted by 1 September.

30.10 2017 Public Libraries SA Conference - Are We There Yet? Public Libraries in the 21st Century

Public Libraries South Australia (PLSA) is holding its biennial conference at the Hilton Hotel in Adelaide on 18 and 19 September 2017. The theme for this year is 'Are We There Yet? Public Libraries in the 21st Century'. Participants who are yet to register are encouraged to do so with Early Bird Registrations closing on 31 July 2017.

30.11 AGM & Breakfast Presentation - SA Local Government Financial Management Group

The SA Local Government Financial Management Group AGM and breakfast presentation is being held on 25 August 2017 at the Adelaide Zoo Sanctuary with Guest Speaker, Dr Keith Suter. Registrations close on Friday, 18 August 2017.

30.12 Report on impact of rate-pegging on South Australian local government - invite to forum

Registrations are open for two forums on the impact of rate-pegging on South Australian local government. Professor Brian Dollery, University of New England, will present the findings of his report on 2nd and 3rd August. This Circular provides further information and registration details.

31.1 2017 Local Government Twitter Day – August 1 #YourRatesAtWork

Let's showcase what we do in our communities! Circular contains suggestions, ideas, downloadable graphics and much more.

31.2 SAPOL request to councils re: Firearms Amnesty

SA Police has requested the assistance of local councils in distributing information/educating communities about its current firearms amnesty which is encouraging people to hand in unregistered or unwanted firearms. This circular also contains information about drop-off points for firearms with many located in regional towns/cities and who to contact at SAPOL for further information.

31.3 SA Tourism Industry Council expressions of interest for a metro city or business to host the 2018 South Australian Tourism Conference

The SA Tourism Industry Council (SATIC) is calling for expressions of interest for a metropolitan city or business to host the 2018 South Australian Tourism Conference. In 2017, there were a total of 340 delegates who attended.



Local Government Association of South Australia

31.4 Last chance to register - 2017 LGA Roads and Works Conference

The 2017 LGA Roads and Works Conference will be held in the coming weeks. Further information including the final program can be found in this Circular.

31.5 Applications now open for National NAIDOC Committee

The National NAIDOC Committee is now seeking applications for committee members. Applications close 5:00pm AEST 7 August 2017.

31.6 Authoritative guidance and standard drawings for infrastructure construction

The LGA has published Infrastructure Guidelines, to set standards for a wide variety of civil construction works - whether built by Councils or private developers.

31.7 Nominations sought for the South Australian Boating Facility

The LGA has received a letter from the Minister for Transport and Infrastructure requesting nominations for a Local Government Member and Deputy Member on the South Australian Boating Facility Advisory Committee for a two year term. Nominations must be forwarded to the LGA by COB Friday 8 September 2017.

31.8 2017 DPTI Community Grants now open

Apply now for a Community Grant to improve road safety, encourage efficient use of cars and active modes of travel. Grants close on 10 September 2017.

31.9 Code of Conduct for Council Members Survey

To assist with the sector wide review of the council member code of conduct, the LGA is gathering data from councils, the Local Government Governance Panel, the Ombudsman and the Office of Public Integrity on the number and nature of code of conduct complaints over the last five years. The availability of data regarding complaints will be a critical input to the sector's proposal for reform of the code.

31.10 Walking SA Awards for Local Government open

Nominations are open to Walking SA's annual awards that recognise contribution to walking at all levels in South Australia. This Circular provides details of how councils can make nominations which close on 22 September 2017.

31.11 Entries open for 2017 UDIA SA Awards for Excellence

Entries are now open for the 2017 UDIA SA Awards for Excellence to recognise the most outstanding examples of built form and masterplanned developments. Councils are encouraged to consider nominating in the Excellence in Government Development award category.

31.12 Energy Efficiency Tool and Fact Sheets now available

The LGA has recently concluded a High Level Audit of local government energy efficiency activities in collaboration with Lucid Consulting Australia, and forty-two councils. The outputs (Tool and Fact Sheets) are now available on the LGA website.

32.1 Second call for Nominations for the State Bushfire Coordination Committee

The Minister for Emergency Services has written to the LGA requesting nominations for a Local Government Member and one Deputy Member on the State Bushfire Coordination Committee for a term not exceeding three years. At its recent meeting the LGA Board requested a second call. Nominations for this call must be forwarded to the LGA by COB Thursday 7 September 2017.

19 MEMBER'S BOOKSHELF

Nil

20 CORRESPONDENCE**20.1 The City of Hiroshima Peace Declaration**

Correspondence has been received from the Mayor of Hiroshima, Mr Matsui Kazumi, regarding the Peace Declaration on 6 August 2017 for the 72nd Anniversary of the atomic bombing of Hiroshima **(Attachment 1)**.

20.2 Lease of Land by City of West Torrens from Adelaide Airport Limited

Correspondence has been received from the Department of Infrastructure and Regional Development, acknowledging Council's letter dated 23 June 2017 in relation to a proposed sublease of land at Adelaide Airport by the City of West Torrens **(Attachment 2)**.



The City of Hiroshima

PEACE DECLARATION

August 6, 2017

Friends, seventy-two years ago today, on August 6, at 8:15 a.m., absolute evil was unleashed in the sky over Hiroshima. Let's imagine for a moment what happened under that roiling mushroom cloud. *Pika*—the penetrating flash, extreme radiation and heat. *Don*—the earth-shattering roar and blast. As the blackness lifts, the scenes emerging into view reveal countless scattered corpses charred beyond recognition even as man or woman. Stepping between the corpses, badly burned, nearly naked figures with blackened faces, singed hair, and tattered, dangling skin wander through spreading flames, looking for water. The rivers in front of you are filled with bodies; the riverbanks so crowded with burnt, half-naked victims you have no place to step. This is truly hell. Under that mushroom cloud, the absolutely evil atomic bomb brought gruesome death to vast numbers of innocent civilians and left those it didn't kill with deep physical and emotional scars, including the aftereffects of radiation and endless health fears. Giving rise to social discrimination and prejudice, it devastated even the lives of those who managed to survive.

This hell is not a thing of the past. As long as nuclear weapons exist and policymakers threaten their use, their horror could leap into our present at any moment. You could find yourself suffering their cruelty.

This is why I ask everyone to listen to the voices of the *hibakusha*. A man who was 15 at the time says, "When I recall the friends and acquaintances I saw dying in those scenes of hell, I can barely endure the pain." Then, appealing to us all, he asks, "To know the blessing of being alive, to treat everyone with compassion, love, and respect—are these not steps to world peace?"

Another *hibakusha* who was 17 says, "I ask the leaders of the nuclear-armed states to prevent the destruction of this planet by abandoning nuclear deterrence and abolishing immediately all atomic and hydrogen bombs. Then they must work wholeheartedly to preserve our irreplaceable Earth for future generations."

Friends, this appeal to conscience and this demand that policymakers respond conscientiously are deeply rooted in the *hibakusha* experience. Let's all make their appeal and demand our own, spread them throughout the world, and pass them on to the next generation.

Policymakers, I ask you especially to respect your differences and make good-faith efforts to overcome them. To this end, it is vital that you deepen your awareness of the inhumanity of nuclear weapons, consider the perspectives of other countries, and recognize your duty to build a world where all thrive together.

Civil society fully understands that nuclear weapons are useless for national security. The dangers involved in controlling nuclear materials are widely understood. Today, a single bomb can wield thousands of times the destructive power of the bombs dropped 72 years ago. Any use of such weapons would plunge the entire world into hell, the user as well as the enemy. Humankind must never commit such an act. Thus, we can accurately say that possessing nuclear weapons means nothing more than spending enormous sums of money to endanger all humanity.

Peace Memorial Park is now drawing over 1.7 million visitors a year from around the world, but I want even more visitors to see the realities of the bombing and listen to survivor testimony. I want them to understand what happened under the mushroom cloud, take to heart the survivors' desire to eliminate nuclear weapons and broaden the circle of empathy to the entire world. In particular, I want more youthful visitors expanding the circle of friendship as ambassadors for nuclear abolition. I assure you that Hiroshima will continue to bring people together for these purposes and inspire them to take action.

Mayors for Peace, led by Hiroshima, now comprises over 7,400 city members around the world. We work within civil society to create an environment that helps policymakers move beyond national borders to act in good faith and conscience for the abolition of nuclear weapons.

In July, when 122 United Nations members, not including the nuclear-weapon and nuclear-umbrella states, adopted the Treaty on the Prohibition of Nuclear Weapons, they demonstrated their unequivocal determination to achieve abolition. Given this development, the governments of all countries must now strive to advance further toward a nuclear-weapon-free world.

The Japanese Constitution states, "We, the Japanese people, pledge our national honor to accomplish these high ideals and purposes with all our resources." Therefore, I call especially on the Japanese government to manifest the pacifism in our constitution by doing everything in its power to bridge the gap between the nuclear-weapon and non-nuclear-weapon states, thereby facilitating the ratification of the Treaty on the Prohibition of Nuclear Weapons. I further demand more compassionate government assistance to the *hibakusha*, whose average age is now over 81, and to the many others also suffering mentally and physically from the effects of radiation, along with expansion of the "black rain areas."

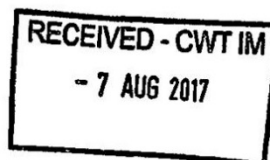
We offer heartfelt prayers for the repose of the atomic bomb victims and pledge to work with the people of the world to do all in our power to bring lasting peace and free ourselves from the absolute evil that is nuclear weapons.

MATSUI Kazumi
Mayor
The City of Hiroshima

**Australian Government****Department of Infrastructure and Regional Development****Secretary**

PDR ID: EC17-000863

Mr Terry Buss
Chief Executive Officer
City of West Torrens
Civic Centre
165 Sir Donald Bradman Drive
HILTON SA 5033



Dear Mr Buss

Lease of Land by City of West Torrens from Adelaide Airport Limited

Thank you for your letter dated 23 June 2017 relating to a proposed sublease at Adelaide Airport by the City of West Torrens, and the applicability of payments in lieu of land tax.

As you rightly point out the lease between the Commonwealth and Adelaide Airport Limited (AAL), requires AAL to make payments in lieu of land tax for all subleased land parcels within the airport site. While there are a small number of specific exceptions to this requirement articulated under the airport lease, it is Commonwealth policy that exemptions granted by State legislation do not apply.

While the requirement to make payments in lieu of land tax are placed on the Airport Lessee Company (ALC), through charging of payments by AAL to its tenants is a commercial decision for the ALC. The Commonwealth does not place any expectation on the ALC to recover such costs from its sublessees. As such, discussions regarding such payments should be taken up directly with AAL as part of the City of West Torrens' sublease negotiations.

Yours sincerely

Mike Mrdak AO**29** July 2017

Cc: The Hon Kate Ellis MP, Member for Adelaide
Mr Steve Georganas MP, Minister for Hindmarsh
Mr Mark Young, Adelaide Airport Limited

21 CONFIDENTIAL

Nil

22 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Committee held on 18 July 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 FINANCE AND REGULATORY REPORTS

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for July 2017.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for July 2017 be received.

Discussion

A schedule of creditor payments totalling \$4,337,311.40 (\$5,512,384.65 in June 2017) is attached for the information of Elected Members. Notable items include:

- A payment to Camco SA Pty Ltd of \$368,729.53 for May Terrace stormwater upgrade work and a pedestrian crossing (refer ref. no 97);
- A payment to Solo Resource Recovery for both waste collection and disposal for June 2017 of \$365,887.65 (refer ref. no. 409);
- A payment to M & B Civil Engineering Pty Ltd of \$261,535.09 for various footpath works (refer ref. no. 291);
- Payments to Davalan Industries Pty Ltd totalling \$409,322.94 for various road treatments (refer ref. nos. 153, 154 and 155);
- A quarterly payment to the Local Government Association Workers Compensation Scheme of \$153,085.90 to cover premium and membership requirements (refer ref. no.285);
- A payment to Tree Care Machinery of \$132,000 for the purchase of two wood chippers (refer ref. no.466);
- A payment to Unique Urban Built Pty Ltd of \$109,751.46 for office and community facility refurbishments (refer ref. no 474).

Conclusion

A schedule of creditor payments for July 2017 is provided for Elected Members' information and review.

Attachments

1. Creditor payments for the month of July 2017

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
21 AUGUST 2017

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	EFT45830	AAPT Limited	Internet Connection	3,460.60
2	EFT46242	ABCorp Australasia Pty Ltd	Stationery	418.00
3	EFT45738	ABFA Pty Ltd	Consultants	962.50
4	EFT45826	Academy IT Pty Ltd	Staff Training	350.00
5	EFT45740	Accredited Locksmiths	Home Advantage Program	180.00
6	EFT45825	Adami's Sand & Metal	Depot Supplies	1,629.56
7	EFT46187	Adams Cleaning & Maintenance Services	Cleaning	11,391.12
8	EFT46060	Adcorp Australia Ltd	Advertising	1,944.25
9	EFT46193	Adcorp Australia Ltd	Advertising	10,366.59
10	EFT46178	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	122.50
11	EFT45737	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	17,993.05
12	EFT46061	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	4,249.93
13	EFT46059	Adelaide Commercial Building & Property Services	Building Maintenance	7,997.00
14	EFT46191	Adelaide Commercial Building & Property Services	Building Maintenance	14,229.60
15	EFT46051	Adelaide EWP Inc SA Diesel & Hydraulics	Depot Supplies	2,112.44
16	EFT45833	Adelaide Isuzu	Vehicle Maintenance	1,801.77
17	EFT46053	Adelaide Pest Control	Pest Control	275.00
18	EFT46189	Adelaide Pipeline Maintenance Services	Drainage	23,378.30
19	EFT46190	Adelaide Signs Group Pty Ltd	Depot Supplies	804.10
20	EFT45828	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	7,680.37
21	EFT46055	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	4,747.88
22	EFT46054	Adelaide Waste & Recycling Centre	Rubbish Disposal	14,841.26
23	EFT46188	Adelaide Wheel & Rim Works	Vehicle Maintenance	495.00
24	EFT45739	Adelaide's Boulderling Club	Library Program	480.00
25	EFT46057	ADS Architects	Consultants	8,800.00
26	EFT45827	Advam Pty Ltd	Transaction Fees	252.30
27	EFT45832	Advanced Plastic Recycling	Depot Supplies	810.48
28	EFT46192	Advertiser Newspapers Ltd	Advertising	550.00
29	EFT46062	AE Mechanics	Vehicle Maintenance	2,200.00
30	059678	AGL South Australia Pty Ltd	Power	760.96
31	EFT46179	Air Filter Cleaners	Vehicle Maintenance	441.71
32	EFT46117	AJ & CA Mackintosh	Weed Spraying	10,237.92
33	EFT46245	AJ & CA Mackintosh	Weed Spraying	8,974.13
34	059709	Alexander Aslanidis	Refund Parking Expiation	110.00
35	EFT46180	All Laundry & Linen Pty Ltd	Contract Linen	280.33
36	EFT46052	Allen Press Pty Ltd	Business Cards	461.50
37	EFT46184	Allsurv Engineering Surveys Pty Ltd	Field Surveys	2,288.00
38	EFT45829	AlSCO Pty Ltd	Dry Cleaning	220.08
39	059718	Amelia Downie	Junior Development Grant	100.00
40	059716	Angelika Blackman	Junior Development Grant	500.00
41	EFT46185	Animal Management Services Pty Ltd	Doggy Bags	957.00
42	EFT46050	Animal Welfare League SA	Impound Dogs	1,669.30
43	EFT46098	Anne Goodwin	Reimburse Expenses	99.00
44	EFT45831	Answering Adelaide Pty Ltd	After Hours Answering Service	761.20
45	EFT46058	Apple Pty Ltd	Computer Equipment	1,014.20
46	059719	Archie Jack Walsh	Junior Development Grant	200.00
47	EFT45735	Aroma Fresh SA Coffee	Tea & Coffee Supplies	118.37
48	EFT46182	Artcraft Pty Ltd	Depot Supplies	1,800.96
49	EFT46172	Arun Muthiah	Thebarton Community Centre Bond Return	500.00
50	059690	Ashdown Ingram Thebarton	Depot Supplies	758.18
51	059721	Athanasios Morakis	Junior Development Grant	200.00
52	EFT46186	Attorney-General's Department	Expiation Lodgement Fees	2,431.00
53	EFT46194	Ausco Modular Pty Limited	Portable Toilet Facilities	32,630.46
54	EFT46196	Aussie Digging	Roadworks	2,574.00
55	EFT45736	Australasian Fleet Managers Assoc	Membership	379.01
56	EFT46183	Australia Day Council	Membership	1,576.00
57	EFT46177	Australia Post	Postage	8,417.73
58	EFT45837	Australia Post	Agency Collection Fees	2,763.50
59	EFT45834	Australia Post	Postage	6,522.92

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
21 AUGUST 2017**

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
60	EFT46181	Australian Airports Association Ltd	Membership	1,210.00
61	EFT46056	Australian Asphalt Pavement Association Ltd	Staff Training	2,200.00
62	EFT45835	Australian Civil and Mining Training	Staff Training	705.00
63	EFT45769	Australian Gas Networks Limited	Gas Mains Alterations	7,672.50
64	EFT46171	Australian Subcontractors	Thebarton Community Centre Bond Return	120.00
65	059676	Austswim Ltd	Thebarton Community Centre Bond Return	500.00
66	EFT46064	Badge A Minit	Name Badges	168.48
67	EFT45747	Bakjac Consulting	Consultants	4,290.00
68	EFT46207	Balance Carbon Pty Ltd	Licence Renewal	12,400.85
69	EFT46200	BCE & CJ Electrical	Electrical	24,982.10
70	EFT45742	Belair Turf Management Pty Ltd	Depot Supplies	5,296.50
71	EFT45839	Belair Turf Management Pty Ltd	Depot Supplies	6,064.30
72	EFT45814	Better Impact Australia Pty Ltd	Subscription	366.30
73	EFT46198	BGC Industrial Cleaning	Cleaning Chemicals	154.00
74	EFT46067	Bianco Hiring Service Pty Ltd	Hire Toilets	950.86
75	EFT46068	Bianco Walling Pty Ltd	Depot Supplies	1,276.00
76	EFT46199	Binforce	Cleaning	60.00
77	EFT45844	Blackwood Locksmiths	Locks	3,418.80
78	EFT45842	Bob Jane T Mart - Brooklyn Park	Tyres	6,168.00
79	EFT45882	Bob May Workplace Emergency Training	Staff Training	280.50
80	EFT45838	BOC Limited	Depot Supplies	640.10
81	EFT45841	Body Corporate Physiotherapy Pty Ltd	Consultants	1,584.00
82	EFT46201	Body Corporate Physiotherapy Pty Ltd	Consultants	1,232.00
83	059691	Bower Place	Consultants	500.00
84	EFT45744	Bradbrook Lawyers	Staff Training	2,927.93
85	059694	Brenton Gill	Reimburse Volunteer Expenses	56.20
86	EFT45745	BSS Light Audio Visual	Audio Equipment	9,807.92
87	EFT46118	Bucher Municipal Pty Ltd	Vehicle Maintenance	2,972.48
88	EFT46202	Buckford Illumination Group Pty Ltd	Linear Park Lighting	9,473.43
89	EFT45741	Budget Rent a Car Australia	Bus Hire	104.23
90	EFT46065	Budget Rent a Car Australia	Bus Hire	144.17
91	EFT45743	Bundaleer Apiaries	Wasp Removal	160.00
92	EFT46066	Bundaleer Apiaries	Wasp Removal	330.00
93	EFT46063	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	815.86
94	EFT46205	Cabcharge Australia Pty Ltd	Cab Fares	193.53
95	EFT46077	Calypso Tree Co Pty Ltd	Tree Maintenance/Planning Advice	5,918.00
96	EFT45843	Camco SA Pty Ltd	Roadworks	3,167.82
97	EFT46206	Camco SA Pty Ltd	May Terrace Stormwater Upgrade	368,729.53
98	059667	Cancelled		
99	059674	Cancelled		
100	EFT45772	Cancelled		
101	EFT45906	Cancelled		
102	EFT45850	Candida Stationery Pty Ltd	Stationery	385.00
103	EFT45754	Cash Security Services Pty Ltd	Banking	653.40
104	EFT45755	Cavill Power Products Pty Ltd	Vehicle Maintenance	190.19
105	EFT46210	Cavill Power Products Pty Ltd	Vehicle Maintenance	760.80
106	059662	Central Adelaide Local Health Network	Food and Enviro Testing	247.50
107	059714	Chloe Arnott	Junior Development Grant	200.00
108	EFT46234	Christine Huggett	Reimburse Expenses	150.00
109	EFT46104	Christine Inkster	Reimburse Expenses	90.00
110	EFT46080	Christmas Party for Special Children	Sponsorship	660.00
111	EFT45758	Chubb Fire & Security Ltd	Security	5,202.72
112	EFT46214	Chubb Fire & Security Ltd	Security	2,401.21
113	EFT45756	City Circle Newsagents	Library Magazines	46.38
114	EFT46075	City Circle Newsagents	Library Magazines	17.30
115	EFT46211	City Circle Newsagents	Library Magazines	35.13
116	059682	City of Marion	Transfer Long Service Leave	9,566.44
117	059687	City of Unley	Brownhill Creek Stormwater Project Contribution	7,700.00
118	059661	City of West Torrens Petty Cash	Petty Cash	3,762.40

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
21 AUGUST 2017

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
119	059692	City of West Torrens Petty Cash	Petty Cash	2,469.60
120	EFT45845	Civil Contractors Federation SA	Staff Training	500.00
121	EFT45852	Civil Train SA	Staff Training	666.00
122	EFT46213	Clarke Hemmerling Lawyers	Court Costs	727.00
123	EFT45751	Clarksons	Glazing	319.00
124	EFT45848	Cleanaway Pty Ltd	Rubbish Disposal	422.97
125	EFT45849	Cleanaway Pty Ltd	Rubbish Disposal	444.73
126	EFT45846	Cleanaway Pty Ltd	Rubbish Disposal	337.09
127	EFT45847	Cleanaway Pty Ltd	Rubbish Disposal	528.72
128	EFT45757	Climbing Tree Design Play Create Pty Ltd	Library Entertainment	55.00
129	EFT46208	CMI Hino	Vehicle Maintenance	96.80
130	EFT46070	Coca-Cola Amatil (SA) Pty Ltd	Refreshments	183.20
131	EFT45822	Colleen J Duffy	Sale of Art	297.50
132	EFT45752	Combined Fire Systems Pty Ltd	Fire Safety	237.60
133	EFT46073	Combined Fire Systems Pty Ltd	Fire Safety	171.60
134	EFT46072	Combo Industries	Vehicle Maintenance	251.46
135	EFT46076	ComWide Radio Services Pty Ltd	Vehicle Maintenance	1,188.00
136	EFT45753	Conquest Solutions Pty Ltd	Software Support	440.00
137	EFT46078	Control Track Pty Ltd	Software Support	5,500.00
138	EFT46074	Cornes Toyota	Vehicle Maintenance	3,303.70
139	EFT46209	Coromandel Native Nursery	Plants	360.80
140	EFT45851	Corporate Health Group Pty Ltd	Medical	1,045.00
141	EFT46215	Corporate Health Group Pty Ltd	Medical	395.74
142	EFT45759	Corporate Platters	Catering	1,032.00
143	EFT45888	Cr Graham Nitschke	Reimburse Expenses	119.40
144	EFT45923	Craig Wainwright	Refund Overpaid Rates	337.20
145	EFT46079	Crossways Consulting	Consultants	792.00
146	EFT46082	Daimler Trucks Adelaide	Vehicle Maintenance	1,849.75
147	EFT45763	Dallas Equipment	Contractor	10,406.00
148	EFT46084	Dallas Equipment	Contractor	2,299.00
149	EFT46222	Dallas Equipment	Contractor	2,893.00
150	EFT46146	Daniels Health Services Pty Ltd	Immunisation	142.11
151	EFT45918	Daryl K Warman	Reimburse Volunteer Expenses	58.40
152	EFT46217	Database Consultants Australia	Software Support	10,071.60
153	EFT45760	Davalan Industries Pty Ltd	Roadworks	172,338.48
154	EFT45853	Davalan Industries Pty Ltd	Roadworks	4,212.51
155	EFT46216	Davalan Industries Pty Ltd	Roadworks	232,771.95
156	EFT46176	David Freesmith	Thebarton Community Centre Bond Return	750.00
157	EFT45861	David Giersch	Reimburse Volunteer Expenses	115.44
158	059688	Davin Pickard Homes	Refund Development Fees	3.75
159	EFT45854	Department for Communities and Social Inclusion	Security Checks	103.40
160	EFT46081	Department for Communities and Social Inclusion	Security Checks	608.30
161	059726	Department of Planning, Transport and Infrastructure	Schedule 7 Fees	7,707.83
162	EFT46083	Department of the Premier and Cabinet	Act Amendments/Gazette Notices	277.18
163	EFT45762	Design Flow Consulting Pty Ltd	Consultants	20,978.38
164	EFT46212	Diane Cannan	Reimburse Volunteer Expenses	29.20
165	EFT46291	Diane Wolter	Reimburse Volunteer Expenses	88.33
166	EFT46221	Direct Comms Pty Limited	TXT2U Messages	324.32
167	EFT46220	Direct Mix Concrete Sales	Concrete	26,103.91
168	EFT45761	Dorma Automatics Pty Ltd	Building Maintenance	2,534.57
169	EFT46170	Downer EDI Works Pty Ltd	Asphalt	1,304.60
170	059679	Dymocks Adelaide	Library Books	188.94
171	EFT45768	Easy AV	PA System	4,690.40
172	EFT46085	Easy Signs	Signage	146.30
173	EFT46088	EBOS Group Pty Ltd	Immunisation	200.20
174	EFT46087	ECO Imports Pty Ltd	Library Supplies	335.00
175	EFT46175	Eleni Caruso	Thebarton Community Centre Bond Return	500.00
176	EFT46224	EMA Legal	Legal Fees	9,099.97
177	EFT45770	Emergency Fencing	Fencing	250.80

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
21 AUGUST 2017

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
178	EFT46226	Emergency Fencing	Fencing	2,343.00
179	059675	Emily Ungos	Thebarton Community Centre Bond Return	500.00
180	EFT45767	Entree Recruitment	Temp Admin Staff	1,373.86
181	EFT45855	Entree Recruitment	Temp Admin Staff	1,760.25
182	059680	Environment Protection Authority	Schedule 8 Fees	176.00
183	EFT45766	Environmental Health Australia (SA) Inc	Membership	1,460.00
184	EFT46218	EP Draffin Manufacturing Pty Ltd	Depot Supplies	4,573.36
185	EFT45765	Esar Home Care	Home Support Services	977.54
186	EFT46223	ESRI Australia Pty Ltd	Software Support	50,916.80
187	EFT45764	Excelerate Learning & Development Australia Pty Ltd	Consultants	3,300.00
188	EFT46086	Expressions SA Pty Ltd	Newspapers	147.00
189	059712	Ferdy Rahmadham Hoover	Junior Development Grant	200.00
190	059693	Feriwalla	Library Books	22.00
191	EFT45858	Fitch the Rubberman	Depot Supplies	285.78
192	EFT46091	Fleet Complete Australia Pty Ltd	Support	391.05
193	EFT46228	Flightpath Architects Pty Ltd	Consultants	29,797.63
194	059664	Foxtel Cable Television Pty Ltd	Library Connection	210.00
195	EFT45856	Frank Siow Management Pty Ltd	Traffic Management Consultants	15,416.50
196	EFT46089	Fresh & Clean	Hygiene Service	2,058.82
197	EFT45857	Freshford Nurseries Pty Ltd	Plants	8,316.00
198	EFT46227	Freshford Nurseries Pty Ltd	Plants	4,081.00
199	EFT46125	Fulton Hogan Industries Pty Ltd	Roadworks	1,845.36
200	EFT45864	Galpins	Auditors	9,350.00
201	EFT46096	Garrard's Pty Ltd	Rat Bait	671.44
202	059724	Gemma MacFarlane	Junior Development Grant	200.00
203	EFT45865	Genpower Australia Pty Ltd	Generator Service	754.71
204	EFT46094	GGC Earthmovers Pty Ltd	Concrete Recycling	25,040.79
205	EFT46097	Gilbarco Australia Ltd	Plant Maintenance	802.76
206	EFT46174	Girl Guides South Australia Inc	Thebarton Community Centre Bond Return	500.00
207	EFT45868	Gleam Team Domestic Services	Home Support Services	231.94
208	EFT46232	GLG GreenLife Group Pty Ltd	Verge Mowing / Landscaping	19,573.17
209	EFT45866	Golden Memories Karaoke Inc	Sponsorship	2,420.00
210	EFT46280	Gordon J Tregoning Pty Ltd	Depot Supplies	90.00
211	EFT45867	Grace Records Management (Aust) Pty Ltd	Records Storage	3,299.58
212	EFT46284	Graham Tapscott	Reimburse Volunteer Expenses	175.20
213	EFT46095	Green Steel Supplies Pty Ltd	Depot Supplies	66.88
214	EFT45862	Green Team Paper	Paper Recycling	242.00
215	EFT46231	Green Team Paper	Paper Recycling	1,144.00
216	EFT46093	Greenhill Engineers Pty Ltd	Consultants	583.00
217	EFT45860	Greening Australia (SA) Ltd	Landscaping	6,638.50
218	EFT46092	Greening Australia (SA) Ltd	Landscaping	759.00
219	EFT45775	Greenway Turf Solutions	Depot Supplies	950.40
220	EFT46233	GRH Supplies	Depot Supplies	12,610.96
221	059677	H Patel	Thebarton Community Centre Bond Return	500.00
222	EFT45776	Hi-Line Hardware Distributors Pty Ltd	Home Support Services	3,420.50
223	EFT45869	Hilton Hemz	Clothing Alterations	15.00
224	EFT45778	Hoban Recruitment	Temp Staff	123.75
225	EFT45870	Hoban Recruitment	Temp Staff	123.75
226	EFT46100	Hoban Recruitment	Temp Staff	134.51
227	EFT45924	Holly Nunan	Thebarton Community Centre Bond Return	500.00
228	EFT45779	Holmes Dyer Pty Ltd	Staff Training	220.00
229	EFT46102	Independent Fuels Australia Pty Ltd	Fuel	11,454.80
230	EFT45871	Indigeflora Nursery	Plants	5,453.00
231	EFT46101	Indigeflora Nursery	Plants	2,015.00
232	EFT46126	Infor Public Sector User Forum	Subscription	1,430.00
233	EFT45780	Institute of Public Works Engineering Aust Ltd	Subscription	1,402.50
234	EFT46103	Institute of Public Works Engineering Aust SA Div Inc	Membership	302.50
235	EFT45872	Instyle Catering	Catering	3,000.00
236	059665	Internode Pty Ltd	Internet Connection	219.80

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
237	059681	Internode Pty Ltd	Internet Connection	239.80
238	059695	Internode Pty Ltd	Internet Connection	49.95
239	059703	Internode Pty Ltd	Internet Connection	49.95
240	EFT45873	Ipar Rehabilitation Pty Ltd	Consultants	1,828.74
241	EFT46235	iSentia Pty Ltd	Media Monitoring	774.40
242	EFT46153	ISS Facility Services Aust Limited	Cleaning	3,695.51
243	EFT46197	J Blackwood & Son Ltd	Depot Supplies	418.65
244	EFT46099	James Hay	Reimburse Expenses	60.00
245	EFT45801	Jane Strange	DAP Member Allowance	1,458.75
246	EFT46106	Jasol Australia	Cleaning Chemicals	2,297.60
247	EFT46237	Jaybro	Depot Supplies	957.22
248	EFT46105	Jeffries Garden Soils	Mulch	2,064.48
249	EFT46236	Jensen PLUS	Consultants	4,339.50
250	EFT45781	JF Mobile Catering	Catering	1,248.00
251	EFT45876	JF Mobile Catering	Catering	658.00
252	EFT46109	John Kruger	Photography	437.50
253	EFT46204	Josephine M Bishop	Yoga Classes	320.00
254	EFT46296	Josh Bown	Refund Cummins Booking Fee	950.00
255	EFT45875	JPE Design Studio Pty Ltd	Consultants	7,040.00
256	059672	JR Conveyancers Pty Ltd	Refund Overpaid Rates	25.21
257	EFT45782	Jungle George	Home Support Services	1,210.00
258	EFT46294	Karen Etchels	Thebarton Community Centre Bond Return	500.00
259	EFT45784	Kathryn Low	Reimburse Volunteer Expenses	40.70
260	EFT46108	Kellogg Brown & Root Pty Ltd	Professional Fees	30,338.00
261	EFT46107	Kemps Credit Solutions	Debt Collection	3,202.00
262	EFT45783	Kennards Hire Pty Ltd	Plant Hire	390.00
263	EFT46239	Kent Civil Pty Ltd	Roadworks	72,359.67
264	EFT45877	Kerb Tec Pty Ltd	Footpath Works	7,944.20
265	EFT46240	Kerb Tec Pty Ltd	Footpath Works	2,904.33
266	EFT45910	Kerry Taylor	Reimburse Volunteer Expenses	250.39
267	059663	Kishor Chand	Reimburse Volunteer Expenses	81.00
268	EFT46241	Kookaburra Educational Resources	Library Supplies	545.05
269	EFT45746	Kym Strelan	Home Advantage Program	796.50
270	EFT46203	Kym Strelan	Home Advantage Program	503.75
271	EFT46115	Land Services Group	Searches	1,014.00
272	EFT46112	Lane Print & Post	Printing	3,383.19
273	EFT45785	Leadership Learning Dynamics	Consultants	12,471.80
274	059723	Leila Jane Mislov	Junior Development Grant	200.00
275	EFT45786	Let them eat	Catering	667.27
276	EFT46243	LGA Asset Mutual Fund	Insurance Premium	97,762.50
277	EFT46244	Little Kickers Inner North and West Adelaide	Library Program	82.50
278	EFT45823	LJ Butfield	Sale of Art	892.50
279	EFT45878	Local Government Association Mutual Liability Scheme	Insurance Premium	74,031.93
280	EFT45879	Local Government Association of SA	Membership	85,347.90
281	EFT45881	Local Government Income Protection Fund	Insurance Premium	54,893.85
282	EFT46116	Local Government Income Protection Fund	Insurance Premium	87,998.35
283	EFT46113	Local Government Professionals SA Inc	Staff Training	315.00
284	EFT45880	Local Government Risk Services	Insurance Premium	43,620.97
285	EFT46110	Local Govt Assoc Workers Compensation Scheme	Renewal of Membership	153,085.90
286	EFT46111	Local Govt Authorised Persons Assoc Inc	Membership	320.00
287	EFT46114	Lone Workers Australia Pty Ltd	Personal Safety Devices Monitoring	1,573.00
288	EFT45863	Lyn Gregory	Reimburse Volunteer Expenses	93.52
289	EFT45748	Lynette Bacchus	Reimburse Expenses	150.00
290	059670	Lynn Thompson	Reimburse Volunteer Expenses	65.70
291	EFT46251	M & B Civil Engineering Pty Ltd	Roadworks	261,535.09
292	059689	M Scorto	Thebarton Community Centre Bond Return	500.00
293	EFT46250	Macspred Pty Ltd	Depot Supplies	485.76
294	059720	Maeve Plouffe	Junior Development Grant	500.00
295	EFT46120	Mainstreet SA Incorporated	Membership	900.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
296	EFT45883	Maloney Field Services	Road Closure	4,028.15
297	059683	Mario & Marie Industrial Rag	Depot Supplies	363.00
298	EFT46249	Mark Bowman Consulting Pty Ltd	Consultants	3,960.00
299	059717	Mary Blackman	Junior Development Grant	500.00
300	EFT46247	Mastec Australia Pty Ltd	Depot Supplies	54.45
301	EFT46252	Master Plan	Consultants	862.13
302	EFT46119	Maxima Group Training	Temp Depot Staff	1,503.48
303	EFT45804	Maxima Tempskill	Temp Depot Staff	16,863.32
304	EFT46287	Maxima Tempskill	Temp Depot Staff	19,425.30
305	EFT45909	Mayor John Trainer	Mayoral Allowance	6,483.00
306	059713	Meleri Mullan	Junior Development Grant	200.00
307	EFT45884	Metal Fabricators Pty Ltd	Depot Supplies	5,314.10
308	EFT46246	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	923.41
309	EFT46248	Michelle Mackman	Reimburse Expenses	150.00
310	EFT45796	Michelle Roshier	Reimburse Expenses	150.00
311	EFT45886	Mister Sunshines	Catering	720.00
312	059702	MJP Employment Services	Thebarton Community Centre Bond Return	120.00
313	EFT45926	N Vasiliadis	Refund Overpaid Rates	233.95
314	EFT45927	Nanshan International Travel Agency	China Tour	1,768.00
315	EFT46253	National Library of Australia	Library Books	33.00
316	EFT46121	Nelson Locksmiths Pty Ltd	Locks	1,070.20
317	EFT45896	Netball SA	Library Program	281.00
318	059685	Nick Roussianos	Reimburse Volunteer Expenses	178.20
319	EFT45890	Nora Robinson	Reimburse Volunteer Expenses	30.66
320	EFT45889	Norman Waterhouse	Legal Fees	782.10
321	EFT46122	Norman Waterhouse	Legal Fees	13,154.78
322	EFT46254	Norman Waterhouse	Legal Fees	369.60
323	EFT45788	Nova Group Services Pty Ltd	Roadworks	15,576.89
324	EFT46255	Oaklands Road Mower Centre	Mower Repairs / Purchases	1,168.20
325	EFT46257	Objective Corporation Limited	Software	20,075.00
326	EFT45891	Officeworks Superstores Pty Ltd	Stationery	999.04
327	059684	Optus Billing Services Pty Ltd	Telephone	19.21
328	EFT46123	Opus International Consultants Ltd	Consultants	5,981.80
329	EFT45892	Orana	Home Advantage Program	3,026.56
330	EFT45893	Origin Energy Electricity Limited	Power	61,494.58
331	EFT46124	Origin Energy Electricity Limited	Power	25,700.81
332	EFT46258	Origin Energy Electricity Limited	Power	10,296.66
333	059696	Origin Energy Services Ltd	Gas Supply	869.24
334	EFT46256	Otto & Co Pty Ltd	Depot Supplies	714.78
335	EFT45815	Owen Wheeler	Reimburse Volunteer Expenses	14.60
336	EFT45771	P & A Fragomeli Excavations	Roadworks	17,715.72
337	EFT45859	P & A Fragomeli Excavations	Roadworks	4,231.11
338	EFT46090	P & A Fragomeli Excavations	Roadworks	18,586.70
339	EFT46229	P & A Fragomeli Excavations	Roadworks	14,009.00
340	EFT45821	PA Eustice	Sale of Art	161.50
341	EFT46128	Pacific Hydro Retail Pty Ltd	Green Power Sales	121.67
342	EFT45887	PayTec Technology That Counts	Support	422.47
343	EFT45917	Pegi Williams Book Shop	Library Books	386.20
344	EFT46130	Phonographic Performance Co of Aust Ltd	Licence Renewal	418.34
345	EFT45789	Planning Chambers Pty Ltd	Professional Fees	890.78
346	EFT45792	Planning Institute of Australia	Membership	610.00
347	EFT46129	Platters Plus Catering Pty Ltd	Catering	138.80
348	EFT46132	Platters Plus Catering Pty Ltd	Catering	423.15
349	EFT45894	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	1,166.00
350	EFT46260	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	1,684.65
351	EFT45791	PPI Promotion & Apparel	Promotional material	2,623.50
352	EFT45793	Presidian Legal Publications	Publications	1,281.50
353	EFT46131	Pro Bitumen Pty Ltd	Roadworks	54,999.89
354	059666	Proactive Lifestyle & Fitness	Staff Training	405.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
355	EFT45895	Property & Advisory Pty Ltd	Consultants	5,500.00
356	EFT46127	Property & Advisory Pty Ltd	Consultants	2,711.50
357	EFT46262	Pump Technology Services (SA) Pty Ltd	Pump Maintenance	7,007.33
358	EFT46137	Rain Bird Australia Pty Ltd	Irrigation	4,374.70
359	059704	Rassan Trading Co Pty Ltd	Library Magazines	1,258.40
360	059722	Rebekah Frisby-Smith	Junior Development Grant	200.00
361	EFT45794	Reece Pty Ltd	Irrigation	54.83
362	EFT46133	Reece Pty Ltd	Irrigation	156.10
363	EFT46265	Reece Pty Ltd	Irrigation	408.84
364	EFT46269	Rentokil Initial Pty Ltd	Pest Control	382.62
365	EFT46264	Rentokil Tropical Plants	Indoor Plant Hire	598.26
366	EFT46266	Resimax Pty Ltd	Depot Supplies	880.00
367	EFT45897	Resource Furniture	Office Furniture	5,779.48
368	EFT46134	Resource Furniture	Office Furniture	12,583.85
369	EFT45798	Revenue Professionals SA	Membership	200.00
370	EFT46138	Ricoh Australia Ltd	Copy Charges	5,124.78
371	059715	Riley Arnott	Junior Development Grant	200.00
372	EFT45903	Rina Salvemini	Reimburse Expenses	150.00
373	EFT46141	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
374	EFT45899	RMB Service Group	Vehicle Maintenance	4,353.60
375	EFT46135	RMB Service Group	Vehicle Maintenance	1,613.25
376	EFT45795	Roadrunner Couriers	Couriers	709.76
377	EFT46136	Roadrunner Couriers	Couriers	508.31
378	059705	Roads Corporation	Vehicle Searches	120.90
379	EFT46261	Robert Price	Reimburse Volunteer Expenses	89.10
380	EFT46267	Rocla Pipeline Products	Depot Supplies	73,325.20
381	EFT46139	Rolls Filing Systems	Stationery	814.00
382	EFT45898	Rotary Club of West Torrens Inc	Catering	656.25
383	EFT45773	RPS Industries Pty Ltd	Depot Supplies	1,845.25
384	EFT46268	Ruf Us Charitable Trust	Staff Casual Day Donations	724.00
385	EFT45797	Rundle Mall Plaza Newsagency	Library Magazines	294.18
386	EFT45900	Rundle Mall Plaza Newsagency	Library Magazines	411.47
387	EFT46270	Rundle Mall Plaza Newsagency	Library Magazines	361.18
388	059711	Ruth Torres	Thebarton Community Centre Bond Return	1,000.00
389	EFT46140	RWA Pty Ltd	Depot Supplies	17,820.00
390	059668	SA Power Networks	Power	32,043.05
391	059697	SA Power Networks	Power	737.70
392	059706	SA Power Networks	Power	29,449.60
393	059707	SA Water	Water	13,857.36
394	EFT46151	SA Water	Water	81,616.14
395	EFT46152	Saferoads Pty Ltd	Subscription	438.90
396	059669	SafeWork SA	Licence Renewal	185.00
397	EFT46149	SAHMRI	Staff Training	15,400.00
398	EFT45787	Sarah Morphet	Reimburse Expenses	3,823.95
399	EFT45885	Sarah Morphet	Reimburse Expenses	990.00
400	EFT46144	Sassafras Agencies Pty Ltd	Depot Supplies	420.94
401	EFT45925	Sathya Sai Organisation SA	Thebarton Community Centre Bond Return	120.00
402	EFT45904	Seaton Mower Service	Mower Repairs / Purchases	2,269.00
403	EFT45803	Seek Limited	Advertising	363.00
404	EFT46150	Seek Limited	Advertising	181.50
405	EFT46274	SEM Civil Pty Ltd	Roadworks	58,052.50
406	059686	Sensis Pty Ltd	Yellow Pages Listing	29.23
407	EFT45800	Snap Hilton	Printing	543.66
408	EFT46142	Solo Resource Recovery	Rubbish Removal	142.56
409	EFT46272	Solo Resource Recovery	Garbage Collection & Waste Disposal	365,887.65
410	EFT45902	Somersault Design and Marketing	Artwork Design	862.40
411	EFT46173	Southern & Western Comm Broadcasters Inc	Thebarton Community Centre Bond Return	500.00
412	EFT45750	Southern Cross Protection	Patrol Service	4,651.06
413	EFT46148	Southland Supply Group	Depot Supplies	304.92

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
414	EFT45802	Space Down Under	Depot Supplies	3,190.00
415	EFT46273	Sports Medicine Australia - SA Branch	Library Program	70.00
416	EFT45901	St John Ambulance Australia SA Inc	First Aid Training	2,500.00
417	EFT46271	St John Ambulance Australia SA Inc	First Aid Training	2,665.00
418	EFT46069	Staples Australia Pty Ltd	Stationery	537.97
419	EFT46143	Starkey Zone	Photography	880.00
420	EFT45777	Steffen Helgerod	Reimburse Expenses	80.00
421	059673	Steven Nikoloff	Refund Parking Expiation	93.00
422	EFT46276	Streamline Plumbing SA Pty Ltd	Plumbing	30,772.23
423	EFT45905	Stumpy Stumps	Grind Stumps	800.00
424	EFT46279	Stumpy Stumps	Grind Stumps	950.00
425	EFT46278	Suburban Transport Services	Taxi Fares	63.00
426	EFT46147	Sue Harris Puppets	Library Performance	325.00
427	059698	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	705.34
428	EFT46145	Sunny Industrial Brushware	Sweeper Brooms	6,649.50
429	EFT45799	Surfacing Contractors Australia Pty Ltd	Repair Softfall	1,577.40
430	EFT46275	Sync Cabling Solutions Pty Ltd	Linear Park Lighting	80,910.50
431	EFT45911	Tailored Packaging (SA) Pty Ltd	Disposal Paper Products	91.54
432	EFT46159	Taking Care of Trees	Tree Maintenance	3,850.00
433	EFT46285	Taking Care of Trees	Tree Maintenance	4,915.00
434	EFT45820	Tara Asikas	Sale of Art	170.00
435	EFT45808	Taylor Cullity Lethlean	Consultants	1,100.00
436	EFT46158	Telelink Business Systems Pty Ltd	Telephone Equipment	1,742.73
437	059671	Telstra	Telephone	48.27
438	059700	Telstra	Telephone	8,030.98
439	EFT46156	Telstra Store	Telephone Equipment	357.00
440	EFT45836	The Adelaide Tree Surgery	Tree Maintenance	3,707.00
441	EFT46195	The Adelaide Tree Surgery	Tree Maintenance	1,809.50
442	EFT45840	The Backflow Shop	Plumbing	2,459.61
443	EFT45749	The Charlotte Trust	Contractor	2,274.25
444	EFT46071	The Charlotte Trust	Contractor	792.00
445	EFT46219	The Department for Correctional Services	Litter Collection	1,650.00
446	EFT46225	The Ergo Centre	Furniture	675.00
447	EFT45774	The Good Guys	Electrical Equipment	1,500.00
448	EFT46293	The Jungle Body	Thebarton Community Centre Bond Return	500.00
449	EFT46263	The Paper Bahn	Stationery	8,488.05
450	EFT45790	The Personnel Risk Management Group	Security Checks	59.40
451	EFT46259	The Personnel Risk Management Group	Security Checks	389.40
452	EFT46277	The Shed King	Shed	10,176.00
453	EFT45807	The Table & Chair Co	Furniture	333.30
454	059708	Therese Brock	Refund Dog Registration	40.00
455	EFT46288	Tie Networks Pty Ltd	Telephone Equipment	11.55
456	EFT45806	TNPK Staff Pty Ltd	Temp Compliance Staff	16,693.60
457	EFT45874	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
458	EFT45908	Tom's Car Wash	Vehicle Maintenance	1,157.20
459	EFT45907	Torrens Safety	Depot Supplies	1,375.00
460	EFT46154	Torrens Safety	Depot Supplies	5,457.65
461	EFT46281	Total Construction Surveys Pty Ltd	Survey and Setout	7,143.14
462	EFT46155	Total Tools Thebarton	Depot Supplies	477.95
463	EFT46230	Totally Workwear Richmond	Safety Clothing	1,222.54
464	EFT46238	Tracey Beaumont	Catering	1,563.10
465	EFT46286	Tracey Ryan	Reimburse Expenses	150.00
466	EFT45809	Tree Care Machinery	Purchase Wood Chippers	132,000.00
467	EFT46157	Tree Care Machinery	Depot Supplies	3,144.90
468	EFT45810	Trent Kelly Turf Services Pty Ltd	Plant Maintenance	60.00
469	EFT46283	Triple Cherry Coffee	Coffee Supplies	125.00
470	059710	Twinkle Toes	Thebarton Community Centre Bond Return	500.00
471	EFT45805	Two Brothers Catering	Catering	3,340.00
472	EFT46282	Two Brothers Catering	Catering	570.00

**ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
473	EFT45811	Unique Urban Built Pty Ltd	Building Maintenance	3,841.76
474	EFT45913	Unique Urban Built Pty Ltd	Thebarton Theatre Fire Upgrade	109,751.46
475	EFT45812	Urban & Regional Planning Solutions	Consultants	4,906.00
476	EFT46160	Urban & Regional Planning Solutions	Consultants	4,961.00
477	EFT45912	UrbanVirons Group Pty Ltd	Tree Maintenance	25,740.00
478	EFT46289	UrbanVirons Group Pty Ltd	Tree Maintenance	21,241.00
479	EFT46162	Valspar Paint (Australia) Pty Ltd	Paint	344.99
480	EFT45824	Varun Sharma	Thebarton Community Centre Bond Return	500.00
481	EFT46290	VendorPanel Pty Ltd	Licence Renewal	11,231.00
482	EFT45813	Veolia Environmental Services	Rubbish Removal	371.76
483	EFT46295	Vikramjit Singh	Thebarton Community Centre Bond Return	500.00
484	EFT45914	Vili's	Catering	252.12
485	EFT46161	Vili's	Catering	252.12
486	EFT45915	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
487	EFT46169	Wallbridge Gilbert Aztec	Professional Fees	6,600.00
488	EFT46163	Wallmans Lawyers	Legal Fees	143.22
489	EFT46166	Warner & Webster Pty Ltd	Immunisation	193.64
490	EFT46167	Waterpro Pty Ltd	Irrigation	4,245.43
491	EFT45919	WAX Design Pty Ltd	Consultants	1,969.88
492	EFT45922	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	2,162.99
493	EFT46292	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	9,885.17
494	EFT45816	Web Safety Pty Ltd	Clothing	23,954.52
495	EFT46164	Web Safety Pty Ltd	Clothing	2,205.35
496	EFT46165	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	28,386.69
497	EFT45920	Word Cafe	Publications	1,481.70
498	EFT45916	Workcomp Pty Ltd	Recruitment	1,041.04
499	EFT45817	Worlds Best Specialised Cleaning	Graffiti Removal	5,009.40
500	EFT46168	Worlds Best Specialised Cleaning	Graffiti Removal	6,083.00
501	EFT45921	Worm Affair Pty Ltd	Worm Farms	49.00
502	EFT45818	YourTutor	Subscription	15,290.00
503	059701	Yuting Xia	Rainwater Tank Rebate	300.00
504	EFT45819	Zappia Carpets	Carpet Replacement	2,950.00
				\$ 4,337,311.40

11.2 Taxi Voucher Usage

Brief

This report provides information on Elected Members' taxi voucher usage for the 3 month period to 30 June 2017.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

As required by Council resolution, a report on taxi voucher usage is tabled as **Attachment 1** for Elected Member information and review.

Conclusion

For information and review.

Attachments

1. Elected Members Taxi Voucher Usage Report

ELECTED MEMBER TAXI VOUCHER USAGE
3 Months to 30 June 2017

Elected Member	Journey Date	From	To	Cost
Mayor	12.04.17	Goodwood	City	20.00
	12.04.17	City	Goodwood	14.80
	20.04.17	Unley	Adelaide	13.40
	20.04.17	Adelaide	Adelaide	8.20
	20.04.17	City	Goodwood	14.60
	27.04.17	Goodwood	Adelaide	11.80
	28.04.17	Unley	Adelaide	13.80
	28.04.17	Adelaide	Goodwood	14.60
	30.04.17	Goodwood	Adelaide	18.70
	30.04.17	Adelaide	Goodwood	18.20
	03.05.17	Goodwood	Adelaide	22.10
	03.05.17	Sydney Airport	Sydney	50.00
	05.05.17	Airport	Goodwood	30.10
	20.05.17	City	Adelaide	13.00
	20.05.17	Adelaide	Goodwood	15.70
	14.06.17	Goodwood	Adelaide	19.10
	14.06.17	Adelaide	Goodwood	17.90
	17.06.17	Suburbs	Airport	28.00
	17.06.17	Reid	Parkes	13.30
	17.06.17	Parkes	Reid	15.50
	18.06.17	Reid	Parkes	12.00
	18.06.17	Parkes	Reid	18.20
	21.06.17	Office	Pialligo	23.00
	21.06.17	Airpoort	Hilton	17.00
	28.06.17	Goodwood	Adelaide	15.20
			Sub Total	458.20
	Cr Mangos	05.05.17	Netley	Airport
		Sub Total	16.50	
Cr Haese	22.06.17	Lockleys	City	22.00
		Sub Total	22.00	
Cr Demetriou	20.06.17	Crown Plaza	Parliament House	14.40
	20.06.17	Parliament House	Convention Centre	15.20
	21.06.17	Airport	Novar Gardens	21.00
		Sub Total	50.60	
Grand Total				\$547.30

11.3 Elected Members' Telephones

Brief

This report provides information on Elected Members' telephone costs, reimbursements and returns for the period to 30 June, pursuant to the requirements of the *Elected Members Allowances, Facilities, Support and Benefits Policy*.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

Council policy requires in part that:

- Elected Members complete and sign a pro-forma to show the value of any personal telephone usage that occurred with the form to be returned to finance staff within 21 days; and
- A report on telephone usage be referred quarterly to the Finance and Regulatory Prescribed Standing Committee showing costs, reimbursements and returns completed for each Member.

The required report is included as **Attachment 1**.

Conclusion

Information on Elected Members' telephone costs, reimbursements and returns for the period to 30 June 2017 is presented for review pursuant to the requirements of *Elected Members Allowances, Facilities, Support and Benefits Policy*.

Attachments

1. Elected Members Telephone Report

City of West Torrens
Report of Telephone/Fax Call Costs, Reimbursements and Returns

Elected Member	3 Months Period Ended 30 June, 2017					12 Months YTD to 30 June 2017				
	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding
Mayor	446.72	75.00	1	1	0	1,615.50	415.00	10	10	0
Cr Haese	9.84	20.00	1	1	0	235.45	110.00	10	10	0
Cr Palmer	23.77	0.12	3	3	0	63.73	0.45	12	12	0
Cr C O'Rielly	0.00	0.00	0	0	0	130.05	129.30	9	9	0
Cr G Vlahos	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Woodward	0.00	0.00	0	0	0	83.34	0.00	9	9	0
Cr Dua	0.00	0.00	0	0	0	10.26	0.00	3	3	0
Cr McKay	103.33	75.00	3	3	0	579.51	376.00	12	12	0
Cr Demetriou	3.04	0.00	3	3	0	13.01	0.00	12	12	0
Cr Tsiaparis	0.00	0.00	0	0	0	22.48	0.00	9	9	0
Cr Mangos	0.65	0.00	1	1	0	2.66	0.00	6	6	0
Cr Polito	0.00	0.00	0	0	0	2.03	0.00	2	1	1
Cr Farnden	0.00	0.00	0	0	0	0.92	0.00	1	1	0
Cr Rypp **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Hill **	0.00	0.00	0	0	0	0.00	0.00	0	0	0
Cr Nitschke **	0.00	0.00	0	0	0	0.00	0.00	0	0	0

* Amounts involve committed reimbursements for the July 16 to June 17 accounts

** Crs Rypp, Hill and Nitschke do not have a Council supplied phone service

Council policy from 15 March 2015 only requires a return to be lodged if costs have been incurred.

11.4 Register of Allowances and Benefits - 12 Months to 30 June 2017

Brief

This report tables the register of allowances and benefits for Elected Members for the 12 months to 30 June 2017, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*.

RECOMMENDATION

The Committee recommends to Council that the register of allowances and benefits for Elected Members for the 12 months to 30 June 2017, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*, be received.

Discussion

The register of allowances and benefits for Elected Members for the 12 month period to 30 June 2017 is included with this agenda for information (**Attachment 1**). All amounts are gross, with reimbursements shown in the second last column.

Conclusion

The register of allowances and benefits for Elected Members for the 12 months to 30 June 2017 is tabled for information.

Attachments

- 1. Register of Allowances and Benefits - 12 Months to 30 June 2017**

Register of Allowances and Benefits for the period from 1 July 2016 to 30 June 2017

Elected Member	Allowance YTD	Phone/Fax & Internet	Vehicle Running Costs	Taxi Fares	Air Fares & Mileage	Training & Conferences	Accomm	Reimburse Expenses	Sundry	Meals & Functions	Reimburse to Council	Total
Mayor	77,512.00	2,874.35	2,950.48	928.60	2,277.43	5,262.50	2,175.95	1,575.27	0.00	260.00	-913.00	94,903.58
Cr Haese	24,175.00	1,758.38	0.00	73.80	0.00	0.00	0.00	0.00	0.00	0.00	-90.00	25,917.18
Cr Palmer	24,175.00	1,082.53	0.00	0.00	4,024.76	5,333.50	1,501.39	302.00	0.00	0.00	-1,738.65	34,880.53
Cr C O'Rielly	24,175.00	1,477.84	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-139.30	25,513.54
Cr Vlahos	24,175.00	898.80	0.00	0.00	0.00	747.50	240.00	0.00	0.00	0.00	0.00	26,061.30
Cr Woodward	24,175.00	739.34	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,914.34
Cr Dua	8,094.00	339.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,433.76
Cr McKay	24,690.00	2,353.44	0.00	120.00	0.00	0.00	0.00	140.00	0.00	0.00	-531.00	26,772.44
Cr Rypp	22,004.00	0.00	0.00	68.40	0.00	396.60	0.00	420.00	0.00	0.00	0.00	22,889.00
Cr Demetriou	24,626.00	432.41	0.00	133.10	1,560.13	3,187.50	1,849.56	21.42	0.00	32.00	0.00	31,842.12
Cr Hill	24,175.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,175.00
Cr Mangos	24,175.00	901.46	0.00	141.50	6,568.05	4,770.45	4,318.89	1,374.30	0.00	0.00	-786.63	41,463.02
Cr Tsiaparis	19,544.00	711.04	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,255.04
Cr Nitschke	25,141.00	0.00	0.00	0.00	0.00	0.00	0.00	119.40	0.00	0.00	0.00	25,260.40
Cr Polito	25,141.00	1,145.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26,286.54
Cr Farnden	5,714.56	183.35	0.00	0.00	0.00	435.60	0.00	0.00	0.00	0.00	0.00	6,333.51
Total	401,691.56	14,898.24	2,950.48	1,465.40	14,430.37	20,133.65	10,085.79	3,952.39	0.00	292.00	-4,198.58	465,701.30

Note: (1) Allowances to Crs. Haese and Hill include payments to each as members of the Mendelson Trust Management Committee. This payment is as a consequence of the Council's role as Trustee and not pursuant to any entitlement under the Local Government Act, 1999 or the Local Government (Members Allowances and Benefits) Regulations 2010.

(2) Complimentary tickets to SANFL matches at Richmond Oval are made available to Elected Members upon request.

11.5 Investments Review 2016/17

Brief

This report provides a review of Council investments for 2016/17, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

A review of Council investments for 2016/17 is provided in this report, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

Discussion

Working Account

Balances in Council's working account with the Commonwealth Bank were kept to a minimum throughout the 2016/17 financial year, except for short peak rate receipting periods, with these ranging from \$27,462 to \$10.180 million.

Interest of \$7,058 was received during the year, with interest rates falling from 1.00 per cent in July 2016 to 0.75 per cent in August 2016 (for balances under \$1m).

Business Online Saver Account (BOS)

Council has operated a business on-line saver account with the Commonwealth Bank since December 2008. The interest rate on this account fell from 1.55 per cent in July 2016 to 1.10 per cent in February 2017. The account held deposits of \$2.638 million in July 2016, and fluctuated between \$242 and \$13.908 million before closing the year with a balance of \$161,246.

Interest of \$27,092 was received on this account during the year (\$30,947 in 2015/16).

Local Government Finance Authority

During 2016/17 the Local Government Finance Authority (LGFA) offered interest rates on 24 hour call deposits at the RBA official cash rates. The rate fell during the year from 1.75 per cent (July 2016) to 1.50 per cent in August 2016, in line with RBA movements. During 2016/17 Council's 24 hour call account balance with the LGFA moved from \$3,590,874 in July 2016 to \$1,592,970 in June 2017.

\$10.334 million of Council funds remaining from the Sale of St Martins were invested with the LGFA for six months at an interest rate of 2.46 per cent. Council drew down \$775,000 from this deposit to make an initial payment for the new depot site.

During 2016/17 Council also held additional term deposits with the LGFA. Interest rates ranged from 2.10 per cent to 2.55 per cent during the year and at 30th June 2017 Council had \$9 million held in additional term deposits.

No loans were taken out with the LGFA during 2016/17.

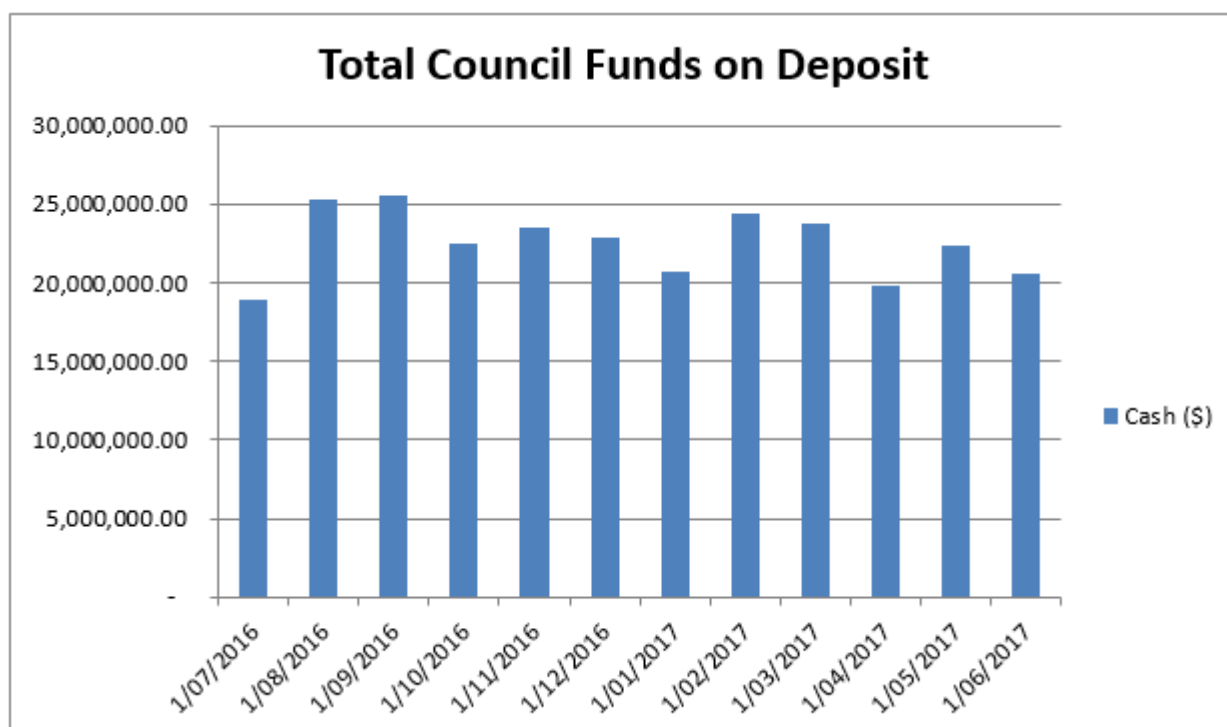
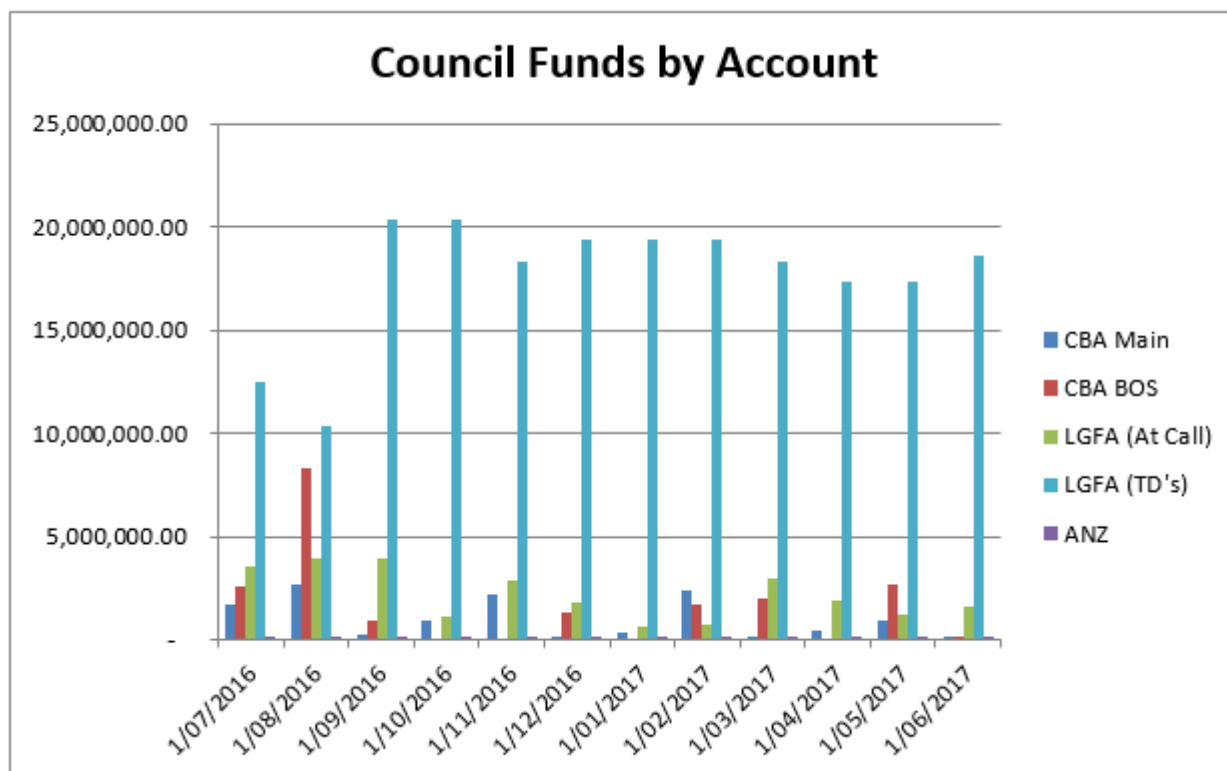
Investment income generated from LGFA for the 2016/17 financial year totalled \$454,606 compared to a total of \$471,508 in 2015/16. In addition Council received \$71,373 in bonus interest relating to 2015/16 financial year.

ANZ Bank

An amount of \$151,673 of council funds was held in an ANZ call account at the start of the year and was increased to \$154,412 by the end of the year. Interest rates moved from 2.25 per cent to 1.90 per cent at year end. Interest of \$3,098 was received during 2016/17 (\$61,088 in 2015/16).

Term Deposits

No other term deposits were held during the year.



The following factors were taken into account in managing Council's investments:

- Council's current investment policy
- The movements in official interest rates;
- Investments only being placed with institutions rated at least A-, except where funds are covered by a Commonwealth Government guarantee;
- Diversification of Council investments;
- The annual bonus received from the LGFA (\$71,373 in 2016/17) - the equivalent of 0.34 per cent if fully attributed to Council investments;
- Substantial support currently provided by the LGFA to the local government industry; and
- The LGFA being fully guaranteed by the South Australian Government.

Conclusion

This report provides a review of Council investments for 2016/17, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

Attachments

Nil

11.6 Mendelson Foundation Investment Performance 30 June 2017

Brief

This report provides information on the investment performance of the Mendelson Foundation for the 12 months ending 30 June 2017, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

Section 140 of the *Local Government Act 1999* states that Council must, at least once in each year, review the performance of its investments. This report deals with the investments of the Mendelson Foundation.

Discussion

Investments of the Mendelson Foundation are governed by the *Mendelson Foundation Investments Policy*, most recently updated on 4 November 2014. This policy covers areas such as legislative requirements and obligations, approved asset allocation, policy regarding exposure, and reporting obligations.

During 2016/17, FMD Financial / Paragem Pty Ltd (AFSL No. 297276) was the investment adviser to Council in relation to the Mendelson Foundation.

After allowing for the withdrawal of funds, the assets of the Mendelson portfolio increased by 13.0 per cent in 2016/17. This compares with a fall of 1.8 per cent in 2015/16, and increases of 5.7 per cent, 12.2 per cent and 15.7 per cent respectively in 2014/15, 2013/14 and 2012/13.

The Mendelson portfolio benefited from the broad market rebound in the Australian and international shares sectors. Stock selection and an overweight allocation to larger Australian companies proved the most significant contribution to the buoyant portfolio return.

Over the longer term, the Mendelson portfolio continues to perform well and generate a real return ahead of inflation. FMD has provided the following benchmark information:

	1 year return to 30 June 2017	3 year return to 30 June 2017	5 year return to 30 June 2017
Mendelson Portfolio	13.00%	6.50%	10.70%
Retail Unit Trust Diversified – Moderate Index	3.94%	4.07%	5.34%
Retail Unit Trust Diversified – Balanced Index	6.81%	5.45%	7.86%
S&P/ASX 200 Total Return Index	14.09%	6.63%	11.81%

Because the Mendelson portfolio currently has around 30 per cent invested in “defensive” assets and 70 per cent in “growth” assets, the balanced index is the more appropriate “like-for-like” comparison above. The moderate index is a little more conservative than this benchmark.

The above table illustrates that the Mendelson portfolio outperformed the balanced index over the last 1, 3 and 5 years.

In addition, and most noteworthy, the Mendelson portfolio has funded over \$195,000 in scholarships over the last 5 years while still continuing to increase in value over time.

As at 30 June 2017, the total value of the portfolio was \$1,292,665 (\$1,190,039 at 30 June 2016).

The following table shows the approved “asset allocation” for the Mendelson Foundation as per Council policy guidelines, compared with the actual allocation at 30 June 2017:

Sector	Approved Limit	Actual Weightings as at 30/6/17
(a) Defensive/Income Investments (Cash, fixed interest, property trusts)	25% (min)	26.8%
(b) Growth Investments (Australian and international shares)	75% (max)	73.2%

As shown by the table, the asset allocation for the Mendelson Foundation conforms with policy limits for defensive investments and particularly, growth investments.

In recent years, the investment strategy of the Mendelson Foundation has been generally cautious with the aim of keeping a reasonable buffer of cash and high grade fixed interest investments. However, when justified in terms of value and/or risk management, opportunities have been taken to add or top up quality share holdings and to fine tune weightings to particular asset classes and sectors.

In 2016/17, the Mendelson Foundation increased its exposure to raw materials on the back of commodity price support and also took a position in the financial services sector benefiting from the strong underlying demographic trends of mandated superannuation contributions.

In other respects, the Mendelson Foundation continues to conform with Council policy. For Australian shares, policy states that a reasonable range of industry sectors must be used in order to minimise the risks inherent in any given sector. Policy also states that property investments must be via listed property trusts / managed funds while investments in international shares must be via managed funds. The Mendelson Foundation continues to conform to these requirements.

The table following shows the spread of the investment portfolio over investment categories/sectors:

Mendelson Foundation - Summary of Investment Categories (% of total) June 2017**Defensive / Income Investments**

Australian Fixed Interest	26.0%	
Cash	0.9%	26.8%

Growth Investments

Australian Shares:	Banks	8.8%	
	Energy	4.0%	
	Health Care Equipment & Services	5.2%	
	Infrastructure	7.8%	
	Materials	7.4%	
	Other Diversified Financial Services	4.9%	
	Pharmaceuticals & Biotechnology	6.5%	
	Retail	1.5%	
	Transportation	8.8%	
International Shares:	International Share Funds	18.2%	73.2%
TOTAL			100.0%

Conclusion

The Mendelson Foundation portfolio value increased strongly in 2016/17 during a period of rising share markets both locally and overseas. Over the longer term, the portfolio continues to perform well with positive returns above inflation and in excess of three and five year benchmark returns for similar “balanced funds”.

In 2016/17, the Mendelson investments continued to be actively managed by the Committee to minimise risk and over exposure to sectors where returns are likely to remain low and to reinvest in areas where returns are likely to improve.

From a compliance perspective, the Mendelson Foundation remains in conformity with Council's approved policy limits on asset allocation, policy on use of managed funds for property and international investments and policy relating to diversity of share investments.

Attachments

Nil

12 MEETING CLOSE

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1 MEETING OPENED**2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Committee held on 18 July 2017 be confirmed as a true and correct record.

6 COMMUNICATIONS BY THE CHAIRPERSON**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE**9 MOTIONS WITH NOTICE**

Nil

10 MOTIONS WITHOUT NOTICE

11 STRATEGY AND COMMUNITY REPORTS

11.1 Submission on the Community Engagement Charter prepared under the Planning, Development and Infrastructure Act 2016

Brief

This report proposes feedback to the State Planning Commission on the establishment of the Community Engagement Charter which is required pursuant to the *Planning, Development and Infrastructure Act 2016*.

RECOMMENDATION

The Committee recommends to Council that:

1. The feedback contained within this report be provided as Council's submission to the State Planning Commission on the establishment of a Community Engagement Charter in accordance with the *Planning, Development and Infrastructure Act 2016*.
2. Council's submission to the State Planning Commission also be submitted to the Minister for Planning and the Local Government Association.
3. If the timeframe for submissions on the draft Community Engagement Charter, when and if it is released, provides insufficient opportunity for Council to consider and submit its response, the Chief Executive Officer be authorised to make a submission on Council's behalf to the State Planning Commission with copies to the Minister and the Local Government Association.

Introduction

The *Planning, Development and Infrastructure Act 2016* (PDI Act) was proclaimed on 1 April 2017 and will be progressively made operational over the next 3 years.

The State Planning Commission (Commission) is an independent body that acts as the state's principal development assessment and planning advisory body with the Department of Planning, Development and Infrastructure (DPTI) providing administrative and technical support and advice to the Commission.

The Act requires an inaugural Community Engagement Charter (Charter) to be in place and operational by 1 October 2017. The Commission is responsible for the preparation or amendment of the Charter while the Minister for Planning is responsible for the adoption of the Charter. As part of DPTI's administrative support of the Commission, it is currently undertaking the preparation of the Charter.

Discussion

The PDI Act requires community engagement to be undertaken in accordance with the Charter during the preparation or amendment of a statutory instrument under the Act. This includes community engagement on strategic and policy planning documents such as state planning policies, regional plans, and the planning and design code and design standards. The Charter will not apply to development assessment processes because these are managed through a separate public notification process under the Act.

The Act requires the Charter to set out community engagement "principles", "performance outcomes", "mandatory requirements" and evaluation "measures" for public participation.

A factsheet, detailing the requirements of the Charter, has been published by the DPTI and is attached (**Attachment 1**). Information is also available at http://www.saplanningportal.sa.gov.au/our_new_system/community_engagement_charter.

Council's role and experience in community consultation/engagement

Community consultation/engagement is an important decision making tool that provides Council with information about the community's current and future needs, wants and priorities along with indicating the level of support for proposed strategies and actions.

As such, Council engages with its local community across a wide variety of issues in accordance with its public consultation policy and using a range of consultation techniques.

Although the Charter, under the PDI Act, is only legally required to be applied to community engagement on the PDI Act instruments (state planning policies, regional plans, planning and design code, etc.), it is clear that the community does have certain expectations in relation to community engagement on land use planning and development matters including development assessment.

During formal consultation periods on recent State Government-led policy planning projects, members of the community have raised their concern and opinions with Council on such projects despite Council not being the 'owner' of such projects. For example, during the recent Ministerial Inner and Middle Metropolitan Infill (Sites) DPA (DPA), local residents brought their concerns to the attention of City of West Torrens (in some instances not direct to DPTI who was the agency leading the project) even though Council did not have a decision making role in that DPA.

The very clear disconnect between community expectations and the legislated requirements for community engagement is significant and may be an ongoing issue for this and other councils into the future. This may be further exacerbated by the introduction of a Charter that only applies for strategic and policy planning matters and not development assessment itself which has limited notification provisions.

Process of developing the Charter

The consultancy firm democracyCo has been engaged by DPTI/Commission to prepare a draft Charter. The process of developing the Charter is currently underway and involves 3 separate groups comprising randomly selected community members and hand selected industry and planning sector practitioners collaborating to draft the Charter's principles and framework. It is worth noting that while Council was fortunate to have one of its staff members 'hand-selected' to be a part of the practitioner group, most other councils have not been so fortunate and so don't have the benefit of being involved in the development of the Charter. This means that local government input into the Charter is quite limited.

The three key groups working on the development of the draft Charter are:

- Planning Together Panel - a randomly selected, statistically representative group of 50 community members
- Broader Stakeholder Group - includes planning practitioners and groups and individuals with an interest in the planning system
- Practitioner Group - a "hand-selected" group of senior planning professionals (encompassing local and state government, peak bodies and consultants)

Over two weekends in July 2017 (1-2 July and 29-30 July), the Planning Together Panel, assisted by the Broader Stakeholder Group, deliberated potential principles, desired outcomes and performance measures to be included in the Charter. The Planning Together Panel (community members) prepared a draft Charter which has been delivered to the Commission. The draft Charter developed by the Planning Together Panel will be published on the SA Planning Portal, however at the time of writing this report, that had not yet occurred.

The Practitioner Group is expected to meet several times to provide advice on the Charter's decision-making framework, including its relevance and practicality in a strategic planning policy setting. Interestingly, membership of the 'hand-selected' group has not been made publically available.

The Commission/DPTI, in partnership with the Local Government Association (LGA), is holding one facilitated Elected Member session for all Elected Members across the State to discuss the Charter on Wednesday 23 August 2017. This is scheduled to be held at the LGA House but dependent on the number of registered attendees, it may relocate to the George Robertson room here at this Council.

In addition to the above process, the Commission has invited Chief Executive Officers and Councils to make a submission on what they would like to see included in the Charter before 31 August 2017. However, there is no draft yet available for Council to guide this feedback nor is there now sufficient time to allow for consideration of a draft Charter even if it were released this week.

Members of the public were also able to contribute to the Charter drafting process by responding to an online survey on the YourSay website before 25 July 2017:

<https://yoursay.sa.gov.au/decisions/community-engagement-charter-planning>.

This survey sought the views on what constitutes good community engagement rather than provide the opportunity to comment on the draft Charter.

A discussion paper entitled "The Community Engagement Charter: Putting people at the centre of major planning decisions" has also been produced by DPTI and democracyCo and is available online at:

http://www.saplanningportal.sa.gov.au/data/assets/pdf_file/0018/330363/Discussion_Guide_-_Community_Engagement_Charter.pdf.

It is anticipated that the Draft Charter will be released in the near future but it is very likely that the time allocated for feedback will not enable the Administration to consider the content and impact of the draft Charter, prepare and present a report to Council and for Council to give due consideration of that report. Therefore, to ensure the City of West Torrens has been able to maximise every opportunity to provide input to the Charter, it is recommended that the Chief Executive Officer be authorised to provide any additional feedback on the released Draft Charter to the Commission/DPTI as required.

The PDI Act provides for the publication of regulations that may prescribe requirements relating to the implementation of the Charter. No information on potential regulations has yet been provided by the Commission or DPTI however, we do know the PDI Act requires the Charter to commence on 1 October 2017.

The applicability of the approved Charter to Council

Once the Charter and other relevant provisions of the PDI Act are in place, Council may expect to interact with the Charter in the following situations:

- If Council chooses to propose an amendment to the planning and design code (such as a rezoning) or another project within the scope of the Charter that is not currently underway, then the Council would be required to undertake community engagement in accordance with the Charter. Current strategic and policy planning projects initiated by Council (including the Underdale and Torrensville Urban Renewal Development Plan Amendment) are undertaken in accordance with the *Development Act 1993* and are not impacted by the new Charter. However, the Charter will apply to any new projects or plans that are initiated on or after 1 October 2017.
- If another agency or person proposes to prepare or amend a strategic and policy planning document impacting on West Torrens, the Charter may (or may not) require that agency or person to undertake community engagement with Council e.g. the Commission and DPTI would be required to engage "specifically relevant" councils on state planning policies and the new planning and design code in accordance with the Charter. However, the legislation only requires the Commission/DPTI to consult with the Local Government Association if the policies or plans are relevant to all councils rather than each council.

In terms of Council undertaking community engagement in accordance with the Charter, recent strategic and policy planning projects initiated by Council have involved community engagement which has been above the statutory minimums imposed by the *Development Act 1993*.

The introduction of the Charter, which replaces the public consultation requirements of the *Development Act 1993*, may increase Council's community engagement costs involved in proposing an amendment to the planning and design code however these will possibly be similar to the level of engagement undertaken by Council currently on strategic and policy land use planning projects. On the other hand, as the draft Charter has not been released, the Charter may require more limited engagement than Council has elected to do in the past

In addition, while the Charter may provide more flexibility for how persons and/or agencies engage with Council on proposed new or amendments to strategic and policy planning documents such as state planning policies and the planning and design code and as this has not yet been defined, there is a risk that the requirement for engagement with Council will be limited to informal consultation with Council's Administration, as is currently being experienced, rather than seeking the engagement and opinion of the Council body, elected by the community as its representatives.

In addition to any requirements of the Charter, Council undertakes consultation in accordance with the *Local Government Act 1999* and its own policies, in particular the *Council Policy - Public Consultation*. The introduction of a Charter may necessitate the review of Council's *Public Consultation Policy* however, as yet it is unclear what the magnitude of these changes would be.

Community Engagement on Development Assessment under the PDI Act

The PDI Act specifically excludes the Community Engagement Charter from contemplating any engagement or notification process undertaken in relation to development assessment.

The PDI Act sets out the high-level process for when and how public notification will be undertaken in relation to development assessment. However, further detail on the operation of these processes is expected to be released in future regulations and practice directions.

The process for community engagement relating to development assessment set out in the PDI Act is summarised in **Attachment 2**.

Proposed feedback on the Community Engagement Charter to the State Planning Commission

City of West Torrens role in community engagement

1. As the 'closest' sphere of government to the community, community engagement is an essential aspect of local service delivery and ensures Council's services address community needs, priorities and expectations. Council undertakes consultation with its local community in accordance with the requirements set out in the *Local Government Act 1999*.
2. Council has significant experience, knowledge and skills in undertaking community engagement to facilitate better decision making across a wide range of community matters and further, the local community expects Council to undertake this role. Therefore, it is disappointing that the Commission/DPTI has not taken advantage of this experience by collaborating with councils, elected by their community to represent the community's interests, in the development of the Charter nor provided each council with the opportunity to consider and provide meaningful feedback to DPTI and the Commission on the application of a draft Charter prior to its commencement.

Community expectations for community engagement

1. Following changes made to the West Torrens Development Plan by the Minister for Planning in 2015, to reduce public notification at development assessment stage, Council advises the Commission that its local community expressed is discontent that Council is unable to engage more comprehensively than it is currently permitted to do at development assessment stage through the public notification and representation process. This frustration was evident when the community has expressed its frustration at, what it sees as, very limited community consultation undertaken by DPTI with regard to the ministerial IMMC (Sites) DPA impacting on West Torrens.
2. Council is concerned that the disconnect, between community expectations and the legislated requirements, is likely to be an ongoing issue and could be further exacerbated by the introduction of a Community Engagement Charter that only focuses on community engagement for strategic and policy planning matters and which may be limited in its extent.
3. Council seeks that the Charter addresses community expectations with regard to participation in planning processes by:
 - Clearly documenting that future opportunities for community engagement will be "scaled back when dealing with settled or advanced policy" as set out in the PDI Act and that councils will have limited, if any, opportunity to seek feedback from the community for such matters.
 - Accounting for a 'future community' that may not be readily able to participate at the strategic/policy planning stage in community engagement processes under the Charter.
 - Recognising that undertaking 'meaningful' engagement and dialogue with the community is more challenging at the strategic and policy planning level and generally requires the allocation of additional resources and time.
 - Undertaking broader community education and awareness building within the wider community regarding planning issues and processes.

The Charter in the *Planning, Development and Infrastructure Act 2016*

1. Council supports the requirements for a Community Engagement Charter in the *Planning, Development and Infrastructure Act 2016* (PDI Act). The establishment of a Charter presents an opportunity to 'raise the bar' for statutory public engagement on strategic and policy planning matters.
2. Council supports the application of the Charter to all persons and agencies preparing or amending strategic and policy statutory instruments under the PDI Act.
3. Community engagement undertaken by this Council on Development Plan Amendments and other strategic planning documents regularly exceeds the statutory minimums set out in the *Development Act 1993*. In Council's extensive experience, local community members have an expectation that agencies undertake proactive and early engagement in strategic and policy planning matters that affect them. Therefore, Council requests that the Charter contains requirements:
 - For the undertaking of workshops, meetings and written communication with local community members early in the process to inform the preparation of draft PDI Act instruments.
 - For community materials regarding proposed PDI Act instruments to 'translate' technical planning concepts and documents into plain English. This includes providing information in a way that easily enables potentially affected community members to determine how they may be affected including explaining how the proposed changes may impact the future use of their property.
 - For the release of information on consultation processes led by agencies to build community awareness about the planning process and existing PDI Act instruments and policies.
 - To write to affected community members throughout, and after the conclusion of, formal engagement and decision-making processes on PDI Act Instruments.

Process of developing the Charter

1. Council supports the Commission/DPTI's approach of developing the draft principles and measurable outcomes with the Better Together Panel comprising members of the public.
2. As councils, and specifically their Elected Members, appear to have been excluded from the process of developing the inaugural Charter by DPTI, Council requests that this be remedied immediately.
3. The proposed single session organised by DPTI with Elected Members from across the state, democratically elected by the community as its representatives, is inadequate and does not accord them or their representative elected body the opportunity to "meaningfully" participate in the process.
4. Council's extensive experience in community engagement should be seen as a valuable contribution to the discussion on the development of new "mandatory requirements" and "performance outcomes".
5. Council seeks the opportunity to comment on draft regulations relating to the Charter prior to their release.

Requirements for consultation with Council

1. The PDI Act specifically states that the Charter must provide for consultation with "specifically relevant" Councils. Therefore, Council requests that the Charter provides for an adequate and meaningful opportunity for an elected council to provide a written response in accordance with processes and procedures prescribed pursuant to the *Local Government Act 1999*.
2. Council supports additional consultation beyond an opportunity to provide a written response, including more active and innovative participatory methods. However, this should not be at the expense of an opportunity to provide a written response.
3. Council considers that informal consultation with the Council's Administration is inadequate in meeting the intent of the requirements in the PDI Act.

Conclusion

The State Planning Commission is receiving submissions by 31 August 2017 on the preparation of the Community Engagement Charter required to be in operation by 1 October 2017, pursuant to the *Planning, Development and Infrastructure Act 2016*. This report proposes feedback which will be provided by the due date.

Attachments

1. **DPTI Factsheet: Development of the Community Engagement Charter - What the PDI Act requires**
2. **Summary of Development Assessment public notification requirements under the PDI Act**



Development of the Community Engagement Charter

What the PDI Act requires

This document outlines the relevant sections of the *Planning, Development and Infrastructure Act 2016* (the Act) that relate to the Community Engagement Charter (the Charter) and its development.

All Acts are supported by Regulations, which provide greater detail around specific matters.

Below is a summary of key sections of the Act that have an important role in shaping what the Charter should address.

The explanatory notes indicate the current status of these sections of the Act, including where the drafting of the Regulations may be influenced and importantly, what the Charter does not deal with.

44—Community Engagement Charter

1. There must be a charter to be called the *Community Engagement Charter*.
2. The Commission is responsible for establishing and maintaining the charter.
3. The following principles must be taken into account in relation to the preparation (or amendment) of the charter:
 - a. members of the community should have reasonable, timely, meaningful and ongoing opportunities to gain access to information about proposals to introduce or change planning policies and to participate in relevant planning processes;
 - b. community engagement should be weighted towards engagement at an early stage and scaled back when dealing with settled or advanced policy;

- c. information about planning issues should be in plain language, readily accessible and in a form that facilitates community participation;
- d. participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to the development of relevant policies and strategies;
- e. participation methods should be appropriate having regard to the significance and likely impact of relevant policies and strategies;
- f. insofar as is reasonable, communities should be provided with reasons for decisions associated with the development of planning policy (including how community views have been taken into account).

4. The charter—
 - a. will relate to—
 - i. public participation with respect to the preparation or amendment of any statutory instrument where compliance with the charter is contemplated by this Act; and
 - ii. without limiting subparagraph (i), any other circumstance where compliance with the charter is contemplated by this Act; and
 - b. may relate to any other circumstances determined by the Minister, acting on the advice of the Commission.
5. The charter may—
 - a. establish categories of statutory processes to which various parts of the charter will apply; and

- b. in relation to each category established under paragraph (a)—
 - i. specify mandatory requirements; and
 - ii. set out principles and performance outcomes that are to apply to the extent that mandatory requirements are not imposed; and
 - c. in relation to performance outcomes under paragraph (b)(ii)—
 - i. provide guidance on specific measures or techniques by which the outcomes may be achieved; and
 - ii. set out measures to help evaluate whether, and to what degree, the outcomes have been achieved.
6. The charter must, in relation to any proposal to prepare or amend a designated instrument under Part 5 Division 2 Subdivision 5 that is relevant to 1 or more councils, provide for consultation with—
- a. if the proposal is specifically relevant to a particular council or councils—that council or those councils (unless the proposal has been initiated by the council, or those councils); or
 - b. if the proposal is generally relevant to councils—the LGA.
7. The charter must comply with any requirements prescribed by the regulations.

Note: The regulations for this section have not yet been drafted as some requirements may fall out of the discussions with community and interest groups. There may also be some very specific consultation requirements for some things that may not be fully catered for by the Charter itself. For example, the precise manner in which a person is notified that their area is proposed for some form of heritage listing.

8. Despite a preceding subsection, the charter must not relate to the assessment of applications for development authorisations under this Act in addition to the other provisions of this Act that apply in relation to such assessments.

Note: This provision is particularly important as it sets out what the charter may not deal with.

9. An entity to which the charter applies must—
- a. comply with any mandatory requirement that applies in a relevant case; and

- b. to the extent that paragraph (a) does not apply, have regard to, and seek to achieve, any principles or performance outcomes that apply in a relevant case.
10. The Commission, or an entity acting with the approval of the Commission, may adopt an alternative way to achieving compliance with a requirement of the charter (including a mandatory requirement or a requirement prescribed by the regulations) if the *Commission is satisfied that the alternative way is at least effective in achieving public consultation as the requirement under the charter.*
11. Despite a preceding subsection, the charter does not give rise to substantive rights or liabilities (and a failure to comply with the charter does not give rise to a right of action or invalidate any decision or process under this Act unless the failure is under a provision that requires compliance with the charter for the purposes of consultation in relation to a particular matter).
12. If, in the opinion of the Commission, an entity fails to comply with the charter—
- a. the Commission may direct the entity to comply with the charter; and
 - b. if the direction is not complied with within a period prescribed by the regulations—the Commission may take any action required by its direction and recover the reasonable costs and expenses of so doing as a debt from the entity that failed to comply with the direction.

Note: The time period has not yet been determined, and will be an important discussion point with the State Planning Commission, Councils and development industry. The time would need to be reasonable considering administrative procedures that would be required to be completed. For example, in the case of a Council, they may need to hold a formal Council meeting.

45—Preparation and amendment of charter

1. A proposal to prepare or amend the charter may be initiated by the Commission acting on its own initiative or at the request of the Minister.
2. The Commission must, after a proposal is initiated under subsection (1)—
 - a. prepare a draft of the proposal; and
 - b. consult with—
 - i. any entity specified by the Minister; and
 - ii. the LGA; and
 - iii. any other entity prescribed by or under the regulations; and
 - iv. any other entity the Commission thinks fit; and
 - c. ensure that a copy of the proposal is published on the SA planning portal with an invitation for interested persons to make representations (in writing or via the SA planning portal) on the proposal within a period specified by the Commission.
3. The Commission must, after complying with subsection (2), prepare a report on the matters raised during consultation (including information about any change to the original proposal that the Commission considers should be made) and furnish a copy of the report to the Minister.
4. The Minister may then—
 - a. adopt the charter, or the amendment to the charter (as the case may be), as recommended in the report under subsection (3); or
 - b. make alterations to what is recommended in the report and then proceed to adopt the charter or the amendment, as altered (as the case may be); or
 - c. determine that the matter should not proceed.
5. The charter, or an amendment to the charter, adopted under subsection (4)—
 - a. does not have effect until it is published on the SA planning portal; and
 - b. may take effect from the date of publication under paragraph (a), or from a later date specified by the Minister.
6. Despite a preceding subsection, the Commission may, by instrument published on the SA planning portal, amend the charter—

- a. in order to make a change of form (without altering the effect of an underlying policy reflected in the charter); or
 - b. in order to take action which, in the opinion of the Commission, is correcting an error.
7. In addition, the Commission must ensure that the various parts of the charter are reviewed at least once in every 5 years according to a scheme approved by the Minister.
8. The outcome of a review undertaken to comply with subsection (7) must be embodied in a written report furnished to the Minister.
9. The Minister must, within 6 sitting days after receiving a report under subsection (8), cause copies of the report to be laid before both Houses of Parliament.

Section 46 – Parliamentary Scrutiny

Section 46(1) The Minister must, within 28 days after adopting the charter or an amendment to the charter, refer the charter or the amendment (as the case may be) to the ERD Committee. This may not be required (as per ss(11)) if the ERDC was consulted on the draft and they have indicated this process is not necessary.

Section 67- Heritage

(3) The Community Engagement Charter must include provisions that require consultation with the owner of any land constituting a place— (a) that is being proposed for inclusion in the Planning and Design Code as a place of local heritage value; or (b) that, under an amendment to the Planning and Design Code, is being proposed as being subject to any heritage character or preservation policy that is similar in intent or effect to a local heritage listing.

(4) In addition, an area cannot be designated under an amendment to the Planning and Design Code as constituting a heritage character or preservation zone or subzone unless the amendment has been approved by persons who, at the time that consultation in relation to the proposed amendment is initiated under the Community Engagement Charter, constitute at least the prescribed percentage of owners of allotments within the relevant area (on the basis of 1 owner per allotment being counted under a scheme prescribed by the regulations).

(5) In this section— prescribed percentage means 51% of relevant owners of allotments within a relevant area

Note: The regulations (as per s(4)) will need to prescribe a scheme as to how the consultation occurs (eg registered post) and how 51% is met.

Section 73 - Preparation and Amendment

S73(6)(b) must comply with the Community Engagement Charter for the purposes of consultation in relation to the proposal.

75—Complying changes—Planning and Design Code

S75(2) An amendment to a designated instrument under subsection (1) must be the subject of consultation under the Community Engagement Charter.

Note: This may need to be different to the requirements for an amendment to the P&D Code – given the change is based on a regional plan (that would have undergone consultation as a statutory instrument under 73).

Infrastructure Schemes – Scheme Coordinator

S166(1) - Consideration of proposed scheme

(1) A scheme coordinator has the following functions in relation to a proposed scheme:

(c) to undertake consultation in relation to the scheme in accordance with any requirement under the Community Engagement Charter;

Note: The charter should have specific requirements regarding infrastructure schemes.

Schedule 8 – item 5—Establishment of Commission

(4) In connection with subclause (3)— (b) the Commission has a period of 6 months within which to establish the first Community Engagement Charter under section 44;

Note: Section 44 commenced 1 April 2017 – charter is required by 1 October 2017.

Appendix 3

A summary of public notification requirements relating to Development Assessment processes under the *Planning, Development and Infrastructure Act 2016*

Type of Development Assessment Process (Pathway)	Type of notification
Accepted development	Does not require planning consent (only building consent required) and therefore does not involve public notification.
Code assessed development	
Deemed-to-satisfy assessed development	No public notification.
Performance assessed development	Notice of the application be sent to: <ul style="list-style-type: none"> • an owner or occupier of each piece of adjacent land; and • members of the public by notice placed on the relevant land.
Restricted development	Notice of the application be sent to: <ul style="list-style-type: none"> • an owner or occupier of each piece of adjacent land; • any other owner or occupier of land which would be directly affected to a significant degree; • any other person of a prescribed class; and • members of the public by notice placed on the relevant land.
Impact assessed development	Notice of the application be sent to: <ul style="list-style-type: none"> • members of the public by public notice and publication on the SA Planning Portal

Further details about the public notification process will be set out in regulations and practice directions, which have not yet been published.

11.2 City Strategy Monthly Activity Report

Brief

This report presents the City Strategy Department monthly activity report for July 2017.

RECOMMENDATION

The Committee recommends to Council that the City Strategy Activity Report for July 2017 be received.

Introduction

A report is presented to each Strategy and Community Committee detailing the status of key projects and activities within the Strategy Unit since the last meeting of the Committee.

Discussion

Key activities	Update
<i>Environmental Planning</i>	
<i>Green Initiatives rebate proposal</i>	<p>In response to the community's interest in sustainability initiatives and to complement Council's sustainability programs, a green initiatives rebate proposal is currently being prepared for presentation to the August 2017 meeting of the Civic Committee.</p> <p>The green initiatives rebate proposal aims to expand on Council's current rainwater tank rebates by offering residents rebates on measures that help reduce carbon emissions, such as energy efficiency measures in their homes and/or installing solar panels. These actions will help support the environmental sustainability of West Torrens.</p>
<i>Economic Planning</i>	
<i>SA Multiple Land Use Framework</i>	<p>In December 2015, the Administration provided feedback on the draft SA Multiple Land Use Framework (MLU Framework).</p> <p>The final document, now released by the Premier, contains 11 guiding principles designed to inform community consultation and decision-making. It has been designed to help South Australia pursue and achieve a number of the State Government's economic priorities.</p> <p>The MLU Framework encourages the consideration of multiple land uses when appropriate and recognises the importance of land ownership and the need for timely engagement with landowners, communities and organisations.</p> <p>As a direct result of the Administration's feedback on the draft, the definition of "land" for the purpose of the MLU Framework has been updated to include, 'airspace' to protect runway approach and air traffic control site lines.</p>

<i>Employment Lands Analysis</i>	Consultant, Property & Advisory is currently undertaking a project to review the planning policy provisions for employment-related zones and activities via the Employment Lands Analysis project. The project will provide information to assist in building a more accurate understanding of the current and potential economic activities and viability of existing employment zones in West Torrens.
Land Use Planning	
<i>Underdale and Torrensville Urban Renewal Development Plan Amendment (DPA)</i>	<p>The Underdale and Torrensville Urban Renewal DPA (DPA) was subject to public and agency consultation throughout July.</p> <p>A public information 'drop-in' session on the DPA was held from 4pm-6.30pm at the Thebarton Community Centre on Wednesday 26 July 2017. Staff and elected members in attendance were available to answer queries and discuss concerns with members of the public. The session was attended by approximately 35 people, consisting of residents and business owners in the Underdale and Torrensville area and surrounding region.</p> <p>More than 20 written submissions have been received to date, with submissions closing at 5pm Wednesday 23 August 2017.</p> <p>A public meeting to hear submissions will be held during the Council meeting on 5 September 2017.</p> <p>Ekistics Planning and Design has been engaged to investigate opportunities for increasing open space provision in the locality of the proposed rezoning to meet the needs of current and future residents.</p>
<i>Open Space for Higher Density Structure Plan Project</i>	<p>Following the receipt of grant funding from DPTI's competitive Open Space and Places for People funding round in 2016, the Administration has been working with URPS and Wax Design to deliver the Open Space for Higher Density Structure Plan project.</p> <p>The project, co-funded by DPTI, aims to clearly identify parts of Council where land acquisition could be used to address open space shortages that will be created or exacerbated by increasing levels of infill encouraged by the (Updated) 30 Year Plan for Greater Adelaide. It is intended to identify creative and innovative ways of improving links to open space.</p> <p>During July, the project team met with the planning consultant's to review a first draft of the project.</p>

<p><i>South-West Adelaide Parklands Input</i></p>	<p>The Administration provided feedback to colleagues at the City of Adelaide regarding a proposed project brief to develop a Precinct Plan for the South West Corner of the Adelaide Parklands.</p> <p>Due to the increasing pressure on open space in of West Torrens, calculations to determine under-provision of open space in the area have considered off-setting for proximity to Adelaide Parklands. Therefore, until such time as open space provision can be addressed within Council's boundary, on behalf of residents in those areas adjacent the Adelaide Parklands, we have a vested interest in how they are designed and utilised.</p> <p>The response highlighted locations where zoning allows for increased residential densities that are likely to lead to greater demand for, and usage of public open space, such as:</p> <ul style="list-style-type: none"> • In Keswick (nearby to the subject Parklands) along Anzac Highway, where apartments complexes up to 6 storeys in height are envisaged. • Next to this area, the Residential Medium Density policy area 18 also provides for increased residential densities, • Both of these areas are likely to facilitate urban development with no backyards, or small backyards, therefore increasing the pressure on nearby open space and demand for dog parks.
<p><i>Ministerial DPAs</i></p>	<p>Following the release of the 30 Year Plan for Greater Adelaide the Minister also launched two Ministerial DPAs.</p> <p>The Inner Middle and Metropolitan Corridor (Sites) DPA proposes to rezone two key sites in City of West Torrens (along with sites in two other Councils).</p> <p>The Inner Middle and Metropolitan Corridor (Design) DPA is intended to improve policy that minimises impacts of Urban Corridor Zone development on existing residential development near Urban Corridor Zones.</p> <p>The (Design) DPA policy has been introduced into Council's Development Plan to apply immediately (on interim operation), effectively for a 12 month trial period. At the end of the 12 months, the Minister may amend the policy, remove the policy, or keep the policy.</p> <p>At its 1 August meeting, Council endorsed a response to the Minister which was provided to the Minister and the Development Policy and Advisory Committee (DPAC). The DPAC is an independent committee appointed by the Minister. Its role is to receive and consider submissions on DAP(s) and provide advice to the Minister for Planning.</p>
<p><i>Design Guidelines: Design Quality and Housing Choice</i></p>	<p>Following the release of ODASA's Draft Design Guidelines: Design Quality and Housing Choice on 30 May 2017, the Administration prepared a response for Council endorsement.</p> <p>The proposed response was endorsed by the Council at its 1 August meeting.</p>

<i>Heritage Register and Heritage Development Plan Amendment</i>	DPTI has developed updated mapping to align with the requested Section 29 changes regarding Contributory and Local Heritage Items tables in the Development Plan. Once the Administration confirms the maps are correct, they will be consolidated into Council's Development Plan.
Corporate Planning	
<i>Urban Design Framework</i>	Ekistics has been appointed to and is progressing the development of the structure of Council's Urban Design Framework document. Ekistics is liaising with the Administration on public realm details and in developing a consultation program.
<i>Service Plans 2017/18</i>	The final departmental 2017/18 annual service plans were presented to and approved at the 18 July meeting of Council.
<i>4th Quarter 2016/17 Service Plans Progress Update</i>	The 4 th quarter 2016/17 Service Plans progress update was presented to the 18 July meeting of Council and approved.

Conclusion

This report details recent activities of the City Strategy Department for July 2017.

Attachments

Nil

11.3 Community Services Monthly Activity Report - July 2017

Brief

This report details the activities of the Community Services Department for July 2017.

RECOMMENDATION

The Committee recommends to Council that the Community Services Activity Report - July 2017 be noted.

Introduction

The community services department (Department) provides a report to each Strategy and Community Committee meeting detailing the status of key projects and activities for the preceding month.

Discussion

The key projects and activities undertaken by the Department during the month of July are as follows:

Thebarton Community Centre

The Centre hosted several quiz nights, Annual General Meetings and birthday parties during July. A highlight was the annual Girls Guides Excellence Awards event which acknowledged and celebrated the annual achievements of the Girl Guide members. Weekly music therapy and boot camp sessions were added to the regular hirers of the Centre.

A total of 91 different groups used the Centre in July.

Plympton Community Centre

The OPAL Coordinator worked with the Home Support Services team to successfully deliver the Active Ageing Expo on 23rd June at the Plympton Community Centre. 90 attendees participated in a stretch and strengthening workshop, nutrition session and healthy cooking demonstration, laughter yoga and mindfulness and healthy food throughout the day. Data and feedback obtained from this event has been used to plan future events and activities to be held at Plympton Community Centre. The first 'Drop In Friday' session was held on the 21st July with 16 people participating in the stretching and strengthening workshop and listening to an information session from an Occupational Therapist.

Outreach in the Community

The Department set up and ran the 'Pop In, Pop Up' space at the Brickworks Marketplace over the school holidays. This included arcade games, childrens' activities and information sessions presented by different staff across the organisation i.e. waste, gardening, environment etc. which were all very well attended. The space was also used by the Orange Tree Quilters to display their works and to demonstrate quilting.

The Department is now planning with LAYGO (www.laygo.com.au) and the Southern Bricks Lego User Group regarding facilitating a youth after-school Lego program at the Brickworks Marketplace in Term 3. It will run for 7 weeks, commencing Wednesday August 9.

OPAL

The OPAL Coordinator, in collaboration with the City of Holdfast Bay, assisted with a school gardening workshop for 27 participants from across West Torrens and Holdfast Bay schools, kindergartens and childcare centres. This is the second workshop in a series of four to be delivered across the year, in partnership with the National Resource Management Education Support Team. The focus is on supporting education sites in linking food gardens to curriculum to encourage sustainable gardening practices for the site and for children.

Youth

The Winter School Holiday program was a collaboration of the Children's, Youth and OPAL teams. Highlights included video game arcades, pizza making, STEAM (Science, Technology, Engineering, Art and Maths) day at Thebarton Community Centre, Minecraft lock-in, bouldering and baseball. The program was very successful with all events attracting large numbers.

Arts and Culture

The exhibition for July was by Jessica Curtis, the opening was attended by approximately 50 people. In August the SALA exhibition theme will be exploring Postcards for Peace.



The Thebarton Public Art Project is currently out for tender - this is for artwork along Ashwin Parade in Thebarton. Expressions of interest are due in August and if the work goes ahead it is due to be completed in early 2018.

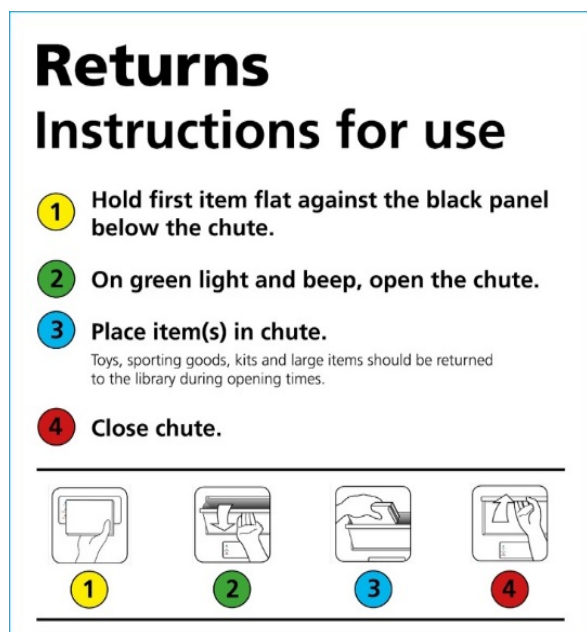
A Latin Carnival event was held on 27 July. The performers from *La Bomba* took the audience on a rhythmic music and dance journey around Latin America. Participants had the chance to watch the performers and then to participate in a dance workshop. Music was provided by DJ Senorita and traditional Brazilian finger food was served. Over 100 people attended the event and enjoyed the experience.



Library

A delegation of 8 librarians from West Java, Indonesia visited the State Library of South Australia to learn about processes for digitising and preserving library materials. As part of their learning, they also visited the Hamra Centre on July 19. The delegation enjoyed a tour of the library and were introduced to our library services for children. They also joined in the multicultural storytelling for children and showed interest in the Toy Library. This was a great knowledge-sharing experience and it was wonderful to see the positive reactions and involvement of the delegation.

A new sign demonstrating the steps for returning items has been designed for the external return chute. This is to encourage library users to return their books through the chute that is linked to the sorting machine.



Events coming up in 2017:

Movie Nights

Movie nights will continue to be held on Thursday evenings every second month. This is a free event with refreshments which is held at the West Torrens Auditorium.

- Thursday 10 August, 'Lion'
- Thursday 12 October, 'Allied'
- Thursday 14 December, 'La La Land'

Mobile Library truck first birthday – 5 September 2017

This September, we will celebrate the first birthday of the new Mobile Library truck. We will invite customers to meet the team and discover the Mobile Library collections and services. There will also be a free sausage sizzle, coffee and cake for all attendees.

Attachments

Nil

12 MEETING CLOSE