

CITY OF WEST TORRENS



Notice of Committee Meeting

NOTICE IS HEREBY GIVEN in accordance with Sections 87 and 88 of the Local Government Act 1999, that a meeting of the

CORPORATE PLANNING, POLICY AND PERFORMANCE PRESCRIBED COMMITTEE

Members: Councillor C O'Rielley (Presiding Member), Mayor J Trainer
Councillors: G Palmer, G Nitschke, K McKay, M Farnden, M Hill, A Mangos

of the

CITY OF WEST TORRENS

will be held in the Mayor's Reception Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 11 JULY 2017
at 6.30pm**

**Terry Buss
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of this Committee Agenda have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED**1.1 Evacuation Procedures****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Corporate Planning, Policy and Performance Prescribed Committee held on 9 May 2017 be confirmed as a true and correct record.

6 COMMUNICATION BY THE CHAIRPERSON**7 PRESENTATIONS**

Nil

8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

8.1 Review of Community Land Management Plans

Brief

This report presents the City of West Torrens Community Land Management Plans for adoption following consultation.

RECOMMENDATION(S)

The Committee recommends to Council that the attached draft Community Land Management Plans be adopted.

Introduction

Section 193 of the *Local Government Act 1999* (Act) states that:

"All local government land (except roads) that is owned by a council or under a council's care, control and management...is taken to have been classified as community land unless:

- a) the council resolves to exclude the land from classification as community land within three years after the commencement date; and*
- b) the land is unaffected by provisions of a reservation, dedication, trust or other instrument that would prevent or restrict its alienation."*

As outlined in s196 of the Act, a council must prepare and adopt a management plan or management plans for its community land if the land:

- is, or is to be, occupied under a lease or licence; or
- has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

In preparing and/or adopting a community land management plan(s) (Plan), the Plan must:

- identify the land to which the Plan applies;
- state the purpose for which the land is held by the Council;
- state the Council's objectives, policies (if any) and proposals for the management of the land; and
- state performance targets and how the Council proposes to measure its performance against its objectives and performance targets.

The Act also provides that Plans should be updated as soon as practical after the requirement for the Plan arises, i.e. once land is acquired and/or placed under Council's care and control. In addition to Plans, Council must also maintain an up to date register of community land (Register).

During 2016, staff commenced a review of the City of West Torrens Community Land Management Plans for Council's consideration and adoption.

Due to the extent of the changes the updated Plans were presented to Council at its meeting 15 November 2016 for its consideration and subsequent approval to subject the draft Plans to public consultation/notification pursuant to *Council Policy - Public Consultation* for a period of 21 days commencing 30 January 2017.

Discussion

The Review and update of the Plans (**Attachment 1**) resulted in the following proposals:

1. Consolidation of 11 (eleven) Plans into the 3 (three) following Plans:

1. **Reserves and Sporting Grounds;**
2. **Drainage Lands; and**
3. **Community and Commercial Facilities.**

This has been proposed to make it easier for the community to search for community land titles, maintain the currency and accuracy of the plans and align community land types more logically.

2. Changes to the various parts of the Plans:

Part 1 - Introduction

- Removal of sections relating to public consultation prior to adoption

The Plans adopted by Council in 2004 included sections (1.4, 1.4.1 and 1.4.2) that were included in the draft Plans relating to:

- Consultation prior to adopting the plans;
- A guide to writing a submission; and
- Placing of a public notice.

These sections provided information to the public about how to make a submission during the consultation on the draft Plans. As there is no need to articulate these sections in the Plans, it is proposed that they be removed.

Part 2 - Policy and Planning

- Updated policies, plans and legislation affecting the management of community land.

The policies and legislation affecting the management of community land as listed within the Plans have been updated to reflect all Council's relevant current policies and plans.

- Simplifying the objectives for each community land type.

The management objectives for each of the consolidated plans have been simplified and relate to the core purpose for Council keeping and maintaining each community land type.

- Updated management issues, performance measures and performance targets

It is proposed that the table within the Plans, outlining the management issues, be consolidated and simplified in line with the management objectives of the consolidated community land types. A lot of detail has been removed from the Plans as it is better placed in alternate operational documents and strategic management plans. As such, it is proposed that the performance measures and targets make reference to the requirement for subsequent documents or programs to be in place.

This will maintain an accountable and transparent commitment to the management of all community land without the liability issues caused by documenting impractical performance measures and targets within the Plans.

Appendix

- Updated property description details

In some cases, property information in the current Plans was incorrect. This was primarily due to outdated lot numbers and certificates of title and, consequently, it is proposed that this be updated.

Property details have changed over time through land division or title consolidation activities undertaken by the Administration. In addition, and from time to time, the Lands Titles Office updates its cadastral system and database which can also result in the issuing of updated titles for existing properties. Consequently, this information has been updated in the draft Plans.

Since the adoption of the Plans in 2005, some parcels of land under the care and control of Council have changed, i.e. some have had their community land classification revoked, others have been disposed of and sold or the land use had changed which in turn altered the community land classification applied to that parcel of land.

Public Consultation and Feedback

Public consultation was undertaken via a public notice in the Messenger newspapers circulating in the area, Council's website and social media pages. Copies of the Plans were also available for public inspection or purchase from the Civic Centre.

No feedback was received during the public consultation period. The Plans are now presented for Council's adoption.

Conclusion

The *City of West Torrens Community Land Management Plans* have been reviewed in accordance with the requirements of s122 of the Act.

The focus of the Review has been the consolidation and simplification of the Plans while ensuring currency, consistency and ease of use and navigation.

The draft updated Plans have been subject to public consultation/notification pursuant to s198(4) of the Act, as detailed in this report. No feedback was received.

Consequently, it is proposed that the Committee recommends to Council that the Plans be approved.

Attachments

1. Draft Updated Community Land Management Plans



MANAGEMENT PLAN NO. 1

Community Land Designated As Reserves and Sports Fields

28 OCTOBER 2016 CITY OF WEST TORRENS

Introduction

Purpose of this report

This report describes how the City of West Torrens (the Council) intends to manage its community land.

What is community land?

Community land is defined under Section 193 of the *Local Government Act 1999* as “All local government land (except roads) that is owned by a council or under a council’s care, control and management”.

Under the Act, Council has general obligations and responsibilities as the custodians of land, including community land, for the benefit of current and future generations.

To assist it in meeting these obligations and responsibilities the Act requires Council to prepare a management plan(s) for its community land.

When is a Community Land Management Plan needed?

Section 196 of the Act requires Council to prepare and adopt a management plan(s) for its community land where:

- ☐ the land is, or is to be, occupied under a lease or licence; or
- ☐ the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community; or
- ☐ the land is required to be held for the benefit of the community under Schedule 8, under a special Act of Parliament relating to the land, or under an instrument of trust; or
- ☐ required by regulation.

Aspects of a Community Land Management Plan

A Community Land Management Plan (CLMP) must:

- ☐ identify the land to which it applies; and
- ☐ state the purpose for which the land is held by Council; and
- ☐ state Council’s objectives, policies (if any) and proposals for the management of the land; and
- ☐ state performance targets and how Council proposes to measure its performance against its objectives and performance targets.

A management plan should (as far as practicable) also be consistent with other relevant official plans and policies about conservation and the development and use of land, including (but not limited to) the following:

- ☐ City of West Torrens By-laws
- ☐ City of West Torrens Policies and Procedures affecting Playgrounds, Trees, Reserves, Community Halls, Public Consultation, Graffiti, Environment, Risk management, Dogs and Signs
- ☐ Towards 2025 Community Plan
- ☐ *Recreational Greenways Act 2000*

- ☐ *Local Government Act 1999*
- ☐ *Environment, Protection and Biodiversity Act 1999 (Commonwealth)*
- ☐ *Water Resources Act 1997*
- ☐ *Development Act 1993*
- ☐ *Environment Protection Act 1993*
- ☐ *Heritage Act 1993*
- ☐ *Native Title Act 1993 (Commonwealth)*
- ☐ *Native Title Act 1993 (South Australia)*
- ☐ *Aboriginal Heritage Act 1988*
- ☐ *Disability Discrimination Act 1992*
- ☐ *Recreational Grounds Rates and Taxes Exemption Act 1981*
- ☐ *National Parks and Wildlife Act 1972*
- ☐ *Recreational Grounds (Joint Schemes) Act 1947.*

How are the Community Land Management Plans organised?

The Act does not require separate management plans for each piece of community land. Council has therefore grouped the land under three categories so that it can be managed efficiently and effectively. The parcels of land grouped together under these categories have very similar purposes, objectives, management policies, performance targets and measures.

The three categories are:

- ☐ Reserves and Sports Fields
- ☐ Drainage Lands
- ☐ Community and Commercial Facilities.

The Management Plan for Reserves and Sports Fields follows.

Reserves and Sports Fields

1.1 Identification Details

This Management Plan relates to those Council properties and land designated as reserves and sports fields (as listed in Schedule 1) on the basis that:

- ☐ The land is, or is to be, occupied under a lease or licence; or
- ☐ The land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

1.2 Ownership Details

- ☐ The owner of each property is specified in Schedule 1.
- ☐ The details of any trust, reservation, dedication or other restriction affecting land not in the council's ownership is specified in Schedule 1.

1.3 Purpose for Which Land is Held

Council's reserves and sports fields are held to benefit the area, with these valuable community assets providing for use and enjoyment by residents, ratepayers, sports clubs' members and visitors.

Many are used as venues for organised sports by clubs and organisations under lease or licence. Some are occupied by private organisations while others are for the benefit and use of the general community. They also provide places for informal recreation, with many providing playgrounds and a variety of experiences for all ages and interests.

Some reserves are part of a regional facility (i.e. River Torrens Linear Park) and provide linkages to other recreation parks and adjoining urban areas through cycle and pedestrian paths, while walkways and buffer/screening reserves also play their part in the local area.

While it is desirable that reserves and sports fields are accessible and well used, there is also the need to ensure they are maintained in good and safe condition and that their impact on surrounding sensitive uses (i.e. residential) is managed to minimise impacts.

1.4 Objectives

The Plan has the following objectives:

- ☐ To provide a range of reserves and sports fields that support equitable access to public open space.
- ☐ To provide reserves, sports fields and facilities that contribute to the community's social and recreational requirements.
- ☐ To provide locations that support participation in organised sport.
- ☐ To provide reserves and sports fields that contribute to the visual amenity of the urban environment.
- ☐ To ensure compliance with all Policies and By-laws which may impact on the use of Council reserves and sports fields.

More specific objectives in relation to management issues are provided in Schedule 2.

1.5 Specific Management Objectives, Policies and Proposals

Community land, such as reserves and sports fields, should provide an important focal point for community identity, social interaction, sport, recreation, culture and environmental biodiversity. Facilities should be accessible to local communities and visitors and provide a safe, functional environment sensitive to local culture, heritage and community needs for current and future generations.

Council is seeking to ensure that all of its assets are appropriately utilised, with the granting of leases, licences or permits formalising the use of community land by organisations providing facilities and services for the benefit of the community. Agreements will provide a clear definition of the rights and responsibilities of organisations and Council, while protecting the interests of Council and other stakeholders.

Specific management objectives, policies and proposals for identified issues are provided in Schedule 2.

1.6 Performance Targets and Measures

Council will use the Targets and Measures identified in Schedule 2 to measure how it has managed its community land in accordance with relevant guidelines, maintenance schedules, policies and programs and reporting structures.

1.7 Supporting Documents

The management plan should be considered in the context of other Council supporting documents that may contain additional or complementary information such as, Asset Management Plans, Annual Budget and the Community Land Register.

City Of West Torrens
Management Plan 1 – Community Land Designated as Reserves and Sports Fields
Schedule 1

Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Noble Avenue Reserve	Noble Avenue, Lockleys	CT 1262/171	Allotments 30 and 31 DP 6490	City of West Torrens	Held as a Reserve
East Parkway Reserve	Everest Street, Fulham	CT 5516/864	Allotment 133 DP 4923	City of West Torrens	Held as a Reserve
Apex Park	Burbridge Road, West Beach	CT 5763/915	Allotment 29 FP 143394	City of West Torrens	Freehold
Halsey Road Reserve	Halsey Road, Fulham	CT 5551/690	Allotment 126 DP 7131	City of West Torrens	Held as a Reserve
Coast Watchers Reserve	Ashburn Avenue, Fulham	Portion CT 3856/114	Allotments 729 and 730 DP 6147	City of West Torrens	Held as a Reserve
Apex Park	Burbridge Road, West Beach	CT 5518/649	Allotment 170 DP 6770	City of West Torrens	Held as a Reserve
Fawnbrake Crescent Reserve	Burbridge Road, West Beach	CT 5413/857	Allotment 168 DP 6770	City of West Torrens	Held as a Reserve
Ashburn Avenue Reserve	Ashburn Avenue, Fulham	CT 5058/915	Allotment 502 DP 29541	City of West Torrens	Held as a Reserve
Fawnbrake Crescent Reserve	Fawnbrake Crescent, West Beach	CT 5413/692	Allotment 169 DP 6770	City of West Torrens	Held as a Reserve
Burbridge Road Buffer Reserve	Burbridge Road, West Beach	CT 2828/34	Allotment 106 DP 6945	City of West Torrens	Reserve and Walkway Portion held as a Reserve, remainder held as a walkway

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Weetunga Reserve	Weetunga Street, Fulham	CT 5729/703	Allotment 26 DP 6441	City of West Torrens	Held as a Reserve
Tapleys Hill Road Buffer	Tapleys Hill Road, Lockleys	CT 5742/695	Allotment 19 DP 7488	City of West Torrens	Held as a Reserve
Brecon Court Reserve	Brecon Court, Lockleys	CT 5538/949	Allotment 18 Allotment 7488	City of West Torrens	Held as a Reserve
Good Street Reserve	Good Street, Fulham	Portion CT 3856/114	Allotment 740 DP 6148	City of West Torrens	Held as a Reserve
Rundle Avenue Reserve	Rundle Avenue, Lockleys	CT 5835/223	Allotment 61 FP 18743	City of West Torrens	Held as a Reserve
Lyons Street Reserve	Lyons Street, Brooklyn Park	CT 5195/894	Pieces 67 & 68 DP 35992	City of West Torrens	Freehold
Lysle Street Reserve	Lysle Street, Brooklyn Park	CT 5582/84	Allotment 9 DP 9663	City of West Torrens	Freehold
Mulga Street Reserve	Sir Donald Bradman Drive, Brooklyn Park	CR 5754/376	Section 584 Hundred of Adelaide	The Crown	Care and Control Dedicated for Historical and Memorial purposes
Lyons Street Reserve	Lyons Street, Brooklyn Park	CT 2359/151	Allotment 30 DP 6435	City of West Torrens	Reserve
Clifford Street Screen	Clifford Street, Brooklyn Park	Within Road	Within Road DP 8045	City of West Torrens	Road
College Grove Reserve	Lipsett Terrace, Brooklyn Park	CT 5713/495	Allotment 80 DP 53321	City of West Torrens	Held as a Reserve
Frank Norton Reserve	Rankine Road, Torrensville	CT 5657/421	Allotment 24 FP 33	City of West Torrens	Freehold Held as Public Parklands
Somerset Avenue Playground	Somerset Avenue, Hilton	CT 5819/483	Allotment 21 DP 1902	City of West Torrens	Freehold

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Sir Donald Bradman Drive Screen	Sir Donald Bradman Drive, Mile End	CT 5352/368	Allotment 95 DP 45267	City of West Torrens	Held as a Reserve
Mile End Common	Victoria Street, Mile End	CT 5185/917	Allotment 101 DP 39371	City of West Torrens	Held as a Reserve
Mile End Common	Victoria Street, Mile End	CT 5185/916	Allotment 100 DP 39371	City of West Torrens	Held as a Reserve
Railway Terrace Screen Reserve	Charles Loader Drive, Mile End	CT 5669/601 CT 5669/602 CT 5669/603	Allotments 57, 58 and 59 DP 52236	City of West Torrens	Held as a Reserve
Kesmond Reserve	Everard Avenue, Keswick	CT 5812/597	Allotment 476 DP 1228	City of West Torrens	Freehold
Clifford Street Reserve	Clifford Street, Brooklyn Park	CT 5714/866	Allotment 56. DP 12602	City of West Torrens	Freehold
Kevin Avenue Reserve	Northern Avenue, West Beach	CT 5518/641	Allotment 21 DP 8334	City of West Torrens	Held as a Reserve
Kevin Avenue Reserve	Southern Avenue, West Beach	CT 3240/129	Allotment 28 DP 8186	City of West Torrens	Held as a Reserve
Swan Avenue Reserve	Swan Avenue, West Beach	CT 5736/838	Allotment 24 DP 10563	City of West Torrens	Held as a Reserve
Pacific Parade Reserve	Southern Avenue, West Beach	CT 5518/642	Allotment 1 DP 8344	City of West Torrens	Held as a Reserve
Pacific Parade Reserve	Artic Avenue, West Beach	CT 5553/559	Allotment 20 DP 10790	City of West Torrens	Held as a Reserve
Mountbatten Grove Reserve	Mountbatten Road, West Beach	CT 2231/118	Allotment 51 DP 6829	City of West Torrens	Held as a Reserve
Kitt Street Reserve	Tapleys Hill Road, West Beach	CT 3366/83	Allotment 107 DP 7735	City of West Torrens	Reserve and Walkway Portion held as a Reserve, remainder held as a Walkway

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Atlantic Avenue Reserve	Atlantic Avenue, West Beach	CT 5590/88	Allotment 92 DP 7677	City of West Torrens	Freehold
Kitt Street Reserve	Tapleys Hill Road, West Beach	Portion CT 5671/504	Allotment 1 DP 7798	Commonwealth of Australia	Care and Control through Adelaide Airport Ltd. Under Council's Care and Control
Shepherd Court Reserve	McLean Court, Novar Gardens	CT 5542/535	Allotment 42 DP 10003	City of West Torrens	Held as a Reserve
Sandringham Reserve	Raymond Avenue, North Plympton	CT 1358/35	Allotment 244 DP 3203	City of West Torrens	Freehold
Baroda Avenue Reserve	Baroda Avenue, Netley	CT 5433/356	Allotment 201 DP 8418	City of West Torrens	Held as a Reserve
Elsie Street Reserve	Florence Street, Netley	CT 5516/857	Allotment 42 DP 7764	City of West Torrens	Held as a Reserve
Freda Street Reserve	Freda Street, Netley	CT 5516/859	Allotment 35 DP 6643	City of West Torrens	Held as a Reserve
Hughes Street Traffic Island	Hughes Street, Netley	CT 5516/860	Allotment 69 DP 6575	City of West Torrens	Held as a Reserve
Wells Reserve – Errington Street	Errington Street, Plympton	CT 5516/862	Allotment 21 DP 5635	City of West Torrens	Held as a Reserve
Bear Avenue Reserve	Bear Avenue, Netley	CT 5678/881	Allotments 41 and 42 DP 4660	City of West Torrens	Freehold
Parkin Reserve	Neston Avenue, North Plympton	CT 2174/42	Allotment 43 DP 6084	City of West Torrens	Held as a Reserve
Long Street Reserve	Long Street, Plympton	CT 5454/78	Allotment 210 FP 21483	City of West Torrens	Freehold
Grassmere Reserve	Cross Terrace, Kurrulta Park	CT 5542/516	Allotment 398 DP 2478	City of West Torrens	Recreation Reserve Held as a Recreation Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Jubilee Park	Wellington Street, Glandore	CT 5786/309	Allotment 22 FP7189	City of West Torrens	Freehold
Tyson Street Reserve	Tyson Street, Ashford	Portion CT 1256/103	Allotment 126 DP 3108	City of West Torrens	Road
Pine Avenue Reserve	Pine Avenue, Novar Gardens	CT 5538/939	Allotment 89 DP 20968	City of West Torrens	Held as a Reserve
Amy Street Reserve	Cummins Street, Novar Gardens	CT 5516/865	Allotment 37 DP 4824	City of West Torrens	Held as a Reserve
Cummins Reserve	Saratoga Drive, Novar Gardens	CT 3273/10	Allotment 67 DP 7580	City of West Torrens	Held as a Reserve
Lindfield Reserve	Leander Avenue, Novar Gardens	CT 5490/655	Allotment 197 DP 7727	City of West Torrens	Held as a Reserve
St Andrews Crescent Reserve	Sunningdale Avenue, Novar Gardens	CT 5546/273	Allotment 149 DP 7754	City of West Torrens	Held as a Reserve
Montreal Avenue Reserve	Bonython Avenue, Novar Gardens	CT 5740/40, CT 5536/229	Allotment 52, Allotment 1 FP 12751, RP 7669	City of West Torrens	Reserve, Freehold Portion held as a Reserve, remainder in trust to be used at all times as a Reserve
Hoylake Street Reserve	Morphett Road, Novar Gardens	CT 5542/538	Allotment 31 DP 9782	City of West Torrens	Held as a Reserve
Oakmont Crescent Reserve	Oakmont Crescent, Novar Gardens	CT 5539/250	Allotment 81 DP 11137	City of West Torrens	Held as a Reserve
Graham Crescent Reserve	Irwin Court, Novar Gardens	CT 5550/253	Allotment 105 DP 11239	City of West Torrens	Held as a Reserve
Bartlett Drive Drain	Bartlett Drive, Novar Gardens	CT 5538/951	Allotment 86 DP 20968	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Martine Court Drain	Martine Court, Novar Gardens	CT 5538/953	Allotment 83 DP 20968	City of West Torrens	Held as a Reserve
Albert Avenue Reserve	Albert Avenue, Camden Park	CT 3098/105	Allotment 222 FP 7196	City of West Torrens	Held as a Reserve
Cromer Street Reserve	Cromer Street, Camden Park	CT 5835/968	Allotment 20 DP 3325	City of West Torrens	Freehold
Cromer Street Reserve	Cromer Street, Camden Park	CT 5704/335	Allotment 19 DP 3325	City of West Torrens	Freehold
Myer Avenue Reserve	Myer Avenue, Plympton	CT 2776/150	Allotment 42 DP 7461	City of West Torrens	Held as a Reserve
Errington Street Reserve	Errington Street, Plympton	CT 5516/858	Allotment 100 DP 6783	City of West Torrens	Held as a Reserve
Lindsay Street Reserve	Lindsay Street, Plympton	CT 5704/563	Allotment 31 FP 7733	City of West Torrens	Freehold
Penong Avenue Reserve	Penong Avenue, Camden Park	CT 5733/410	Allotment 51 DP 53506	City of West Torrens	Freehold
Plympton Green	Crews Crescent, Plympton	CT 5477/775	Allotment 50 DP 48623	City of West Torren	Held as a Reserve
Plympton Green	Fogelstrom Court, Plympton	CT 5491/643	Allotment 55 DP 48964	City of West Torrens	Held as a Reserve
Aroona Place Reserve	Aroona Place, Glenelg North	CT 5518/639	Allotment 289 DP 4664	City of West Torrens	Held as a Reserve
Sandison Terrace Reserve	Ronald Terrace, Glenelg North	CR 5754/377	Section 1571 Hundred of Noarlunga	The Crown	Care and Control
Stirling Street Reserve	44 Phillips Street, Thebarton	CT 5556/588	Allotment 92 FP 212251	City of West Torrens	Freehold

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Dove Street Reserve	49 Dew Street, Thebarton	CT 5218/560 CT 5218/561 CT 5797/293 CT 5807/344 CT 5706/288	Allotment 1, Allotment 15, Allotment 16, Allotment 57 FP 121410, FP 119934, FP 119935, FP 119876	City of West Torrens	Moitey, Freehold
Neville Street Reserve	Cnr Ballantyne Street & Neville Street Thebarton	CT 5247/871	Allotment 501 DP 41694	City of West Torrens	Freehold
Clifford Street Reserve	76-78 Clifford Street, Torrensville	CT 5775/663	Allotment 31 FP 123425	City of West Torrens	Freehold
Dew Street Reserve	Dew Street, Thebarton	CT 5717/787	Allotment 200 FP 6531	City of West Torrens	Freehold
Patawalonga Boat Harbour	Military Road, West Beach	CR 5523/946	Allotment 18 DP 48522	The Crown	Care and Control. Dedicated for use as Drainage Land
Helenslea Avenue Reserve	Helenslea Avenue, Brooklyn Park	CT 2575/184	Allotment 23 DP 5719	City of West Torrens	Held as a Reserve
Charles Leitch Screen	Charles Leitch Court, Novar Gardens	CT 5378/652	Allotment 105 DP 46492	City of West Torrens	Held as a Reserve
Plympton Green	Bourlang Avenue, Novar Gardens	CT 5829/646	Allotment 27 DP 55707	City of West Torrens	Held as a Reserve
DCA Reserve	Beare Avenue, Adelaide Airport	Portion CT 5671/505	Portion Allotment 50 DP 49654	Commonwealth of Australia	Care and Control Through Adelaide Airport Ltd. Under Councils Care and Control
Lockleys Oval	Moresby Street, Lockleys	CT 5538/948	Allotment 20 DP 7489	City of West Torrens	Held as a Reserve
Lockleys Oval	Rutland Avenue, Lockleys	CT 5738/376	Allotment 52 FP 143417	City of West Torrens	Freehold 渦

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Lockleys Oval	Kingswood Crescent	CT 5853/4	Allotment 95 FP 162931	City of West Torrens	Freehold
Mellor Park	Henley Beach Road, Lockleys	CT 5622/741	Allotments 95 and 96 FP 213737	City of West Torrens	Freehold
Cowandilla Reserve	Marion Road, Cowandilla	CT 5776/841	Allotment 23 FP 143651	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5747/479	Allotment 1 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5747/480	Allotment 2 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5747/481	Allotment 3 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5720/579	Allotment 27 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5720/581	Allotment 28 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5720/580	Allotment 29 DP 2716	City of West Torrens	Freehold
Cowandilla Reserve	Hounslow Avenue, Cowandilla	CT 5737/853	Allotment 20 FP 143648	City of West Torrens	Freehold
Cowandilla Reserve	Neill Road, Cowandilla	CT 5737/856	Allotment 17 FP 143645	City of West Torrens	Freehold
Cowandilla Reserve	Marion Road, Cowandilla	CT 5737/854	Allotment 21 FP 143649	City of West Torrens	Freehold
Richmond Oval Car Park	55 Milner Road, Richmond	CT 5667/296	Allotment 39 FP 145067	City of West Torrens	Freehold
Richmond Oval	Peacock Avenue, Richmond	CT 5686/485	Allotment 37 FP 145065	City of West Torrens	Freehold 渦 渦

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Richmond Oval Car Park	53 Milner Road, Richmond	CT 5667/293	Allotment 40 FP 145068	City of West Torrens	Freehold
Richmond Oval	Peacock Avenue, Richmond	CT 5667/295	Allotment 38 FP 145066	City of West Torrens	Freehold
Richmond Oval	Milner Road, Richmond	CT 5271/959	Allotment 21 FP 144949	City of West Torrens	Freehold
Peake Gardens Reserve	Bice Street, Marlestone	CT 5802/174	Allotment 127 DP 2800	City of West Torrens	Freehold
Kesmond Reserve	Everard Avenue, Keswick	CT 5873/536	Allotments 374, 375, 376, 419, 420, 421, 477, 478, 479, 480 & 481 DP 1288	City of West Torrens	Freehold
Kesmond Reserve	Surrey Road, Keswick	CT 5840/712	Allotments 269 & 270 FP 19502	City of West Torrens	Freehold
Kesmond Reserve	Surrey Road, Keswick	CT 5838/591	Allotments 377 & 418 DP 1288	City of West Torrens	Freehold
Britton Street Reserve	Britton Street, West Richmond	CT 5433/363	Allotment 59 DP 144387	City of West Torrens	Freehold
University Playing Fields	Tapleys Hill Road, West Beach	Portion CT 5671/504	Allotment 1 FP 2029	Commonwealth of Australia	Care and Control through Adelaide Airport Ltd. Under Councils Care and Control
Weigall Oval	Urrbrae Terrace, Plympton	CT 5865/249	Allotment 1 FP 7394	City of West Torrens	Freehold
Rex Jones Reserve	Allchurch Avenue, North Plympton	CT 5839/165	Allotment 397 DP 2478	City of West Torrens	Freehold 渦 渦 渦 渦 渦 渦

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Gofflands Reserve	Iluka Street, Glenelg North	CT 2352/97, CT 5519/21	Allotments 1 and 2 FP 15154	City of West Torrens	Reserve, Freehold Portion held as a Reserve, remainder in trust to be used at all times as a Reserve
Camden Oval	Anzac Highway, Novar Gardens	CT 5203/102	Allotments 1 and 2 FP 34937	City of West Torrens	Freehold
Thebarton Oval Car Park	80 South Road, Torrensville	Portion CT 5319/216	Allotment 92 FP 170317	City of West Torrens	Freehold
Thebarton Oval	Ashley Street, Torrensville	CT 5436/231 CT 5092/344	Allotment 19, Allotment 12 FP 26399, DP 14796	City of West Torrens	Freehold
Kings Reserve	Ashwin Parade, Torrensville	CT 5404/59, Portion CT 5503/185 CT 5435/291 CT 5436/505 Portion CT 5503/188	Allotment 34; Piece 55; Allotments 17, 16 and 23 DP 46604, DP 36570, FP 26399	Portion owned by City of West Torrens however CT 5435/291 & CT 5404/59 are under Councils Care & Control – the official custodian is the Minister for Education & Children's Services	Freehold, Care and Control Portion under Councils Care and Control
Torrens Linear Park	Chatswood Grove, Underdale	CT 2600/96	Allotment 58 DP 7350	City of West Torrens	Held as a Reserve
Torrens Linear Park	Hardys Road, Underdale	CT 5430/957	Allotment 3 DP 25761	Council's care & control – this land is officially under the Care & Control of the Minister for Infrastructure	Under Council's Care & Control

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Torrens Linear Park	Torrens Avenue, Lockleys	CT 5541/784	Allotment 33 DP 6970	City of West Torrens	Held as a Reserve
Torrens Linear Park	Torrens Avenue, Lockleys	CT 5848/123	Allotment 7 FP 17669	City of West Torrens	Freehold
Torrens Linear Park	Azalea Drive, Lockleys	CT 2907/3	Allotments 10 DP 7016	City of West Torrens	Held as a Reserve
Torrens Linear Park	White Avenue, Lockleys	CT 5538/526	Allotment 37 DP 8225	City of West Torrens	Held as a Reserve
Torrens Linear Park	White Avenue, Lockleys	CT 5753/367	Allotment 10 FP 124504	City of West Torrens	Freehold
Torrens Linear Park	Autumn Avenue, Lockleys	CT 2068/60	Allotment 8 DP 9646	City of West Torrens	Held as a Reserve
Torrens Linear Park	Autumn Avenue, Lockleys	CT 3413/126	Allotment 20 DP 7856	City of West Torrens	Held as a Reserve
Torrens Linear Park	Riverview Drive, Lockleys	CT 5823/760	Allotment 23 DP 7856	City of West Torrens	Freehold
Torrens Linear Park	Riverview Drive, Lockleys	CT 2665/34	Allotment 25 DP 6501	City of West Torrens	Held as a Reserve
Torrens Linear Park	Riverview Drive, Lockleys	CT 3191/184	Allotment 11 DP 8125	City of West Torrens	Held as a Reserve
Torrens Linear Park	Sherrifs Court, Underdale	CT 5683/901	Allotment 45 DP 6952	City of West Torrens	Held as a Reserve
Torrens Linear Park	Garden Terrace, Underdale	CT 5799/178	Allotment 32 DP 19172	Council's care & control – this land is officially under the Care & Control of the Minister for Infrastructure	Care & Control Under Councils Care & Control
Torrens Linear Park	Frontage Road, Lockleys	CT 5547/469	Allotment 261 DP 9867	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Torrens Linear Park	Frontage Road, Lockleys	CT 5547/468	Allotment 267 DP 9868	City of West Torrens	Held as a Reserve
Torrens Linear Park	Sandilands Street, Lockleys	CT 5658/964	Allotment 10 DP 4860	City of West Torrens	Freehold
Torrens Linear Park	Samuel Street, Lockleys	CT 2646/72	Allotments 13 & 14 DP 5760	City of West Torrens	Held as a Reserve
Torrens Linear Park	Frontage Road, Lockleys	CT 2382/80	Allotment 9 DP 8274	City of West Torrens	Held as a Reserve
Torrens Linear Park	Tracey Crescent, Lockleys	CT 5830/254, CT 5488/194, CT 1765/172	Allotments 3, 21 and 34 FP 17298, FP17083, DP 7539	CT 5830/254 is officially under the Care & Control of the Minister for Government Enterprises and CT 5488/194 is officially under the Care & Control of the Minister for Infrastructure; CT 1765/172 is owned by the City of West Torrens	Care & Control, Reserve Portion under Councils Care & Control, remainder held as a Reserve
Torrens Linear Park	Horsley Street, Lockleys	CT 5823/656	Allotment 100 FP 40321	Council's care & control – this land is officially under the Care & Control of the Minister for Infrastructure	Care & Control Under Councils Care & Control
Torrens Linear Park	Carolyn Avenue, Fulham	CT 5541/785	Allotment 61 DP 7593	City of West Torrens	Held as a Reserve
Torrens Linear Park	Tapleys Hill Road, Fulham	CT 5729/702	Allotment 25 DP 6441	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Chippendale Avenue Reserve	Chippendale Avenue, Fulham	CT 5519/20	Allotment 55 FP 31236	City of West Torrens	Held as a Reserve
Chippendale Avenue Reserve	Chippendale Avenue	CT 5751/857	Allotment 56 FP 31236	City of West Torrens	Freehold. In trust to be used at all times as a Reserve
Torrens Linear Park	Tapleys Hill Road, Fulham	CT 5860/633	Allotment 4 FP 15272	Council's care & control – this land is officially under the Care & Control of the Minister of Water Resources	Under Councils Care & Control
Torrens Linear Park	Tapleys Hill Road, Fulham	CT 5823/656	Allotments 100 and 101 FP 40321	Council's Care & Control – this land is officially under the Care & Control of the Minister for Infrastructure	Under Councils Care & Control
Westside Bikeway Reserve	Deacon Avenue, Richmond	Portion CT 5868/745	Allotments 130, 131 & 132, Allotment 133, Allotment 101 FP 3647, FP 6137, FP 2890	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Long Street, Plympton	CT 5492/985	Allotment 129 FP 9687	City of West Torrens	Freehold
Westside Bikeway Reserve	Osborn Terrace, Plympton	Portion CT 5868/745	Allotment 3 FP 6924	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Birkalla Terrace, Camden Park	Portion CT 5868/745, CT 5499/799	Allotment 87, Allotment 47, Allotment 20 FP 7186, FP 7052, FP 7386	Commissioner of Highways	Under Councils Care and Control

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Westside Bikeway Reserve	Birdwood Terrace, Plympton	Portion CT 5868/745	Allotments 120, 123 & 125, Allotments 126 & 128, Allotment 1 FP 6137, FP 9687, FP 6924	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Stonehouse Avenue, Plympton	Portion CT 5868/745	Allotment 5 FP 6924	Commissioner of Highways	Under Councils Care and Control
Westside Bikeway Reserve	Stonehouse Avenue, Novar Gardens	CT 5491/644	Allotment 56 DP 48964	City of West Torrens	Held as a Reserve
Westside Bikeway Reserve	Barwell Avenue, Marleston	CT 5696/274	Allotment 103 FP 19497	Commissioner of Highways	Under Councils Care and Control
Clyde Avenue Walkway	Arcoona Avenue, Lockleys	CT 5517/319	Allotment 20 DP 10037	City of West Torrens	Held as a Reserve
Sir Donald Bradman Drive Screen	Sir Donald Bradman Drive, Brooklyn Park	CT 5713/496	Allotment 81 DP 53321	City of West Torrens	Held as a Reserve
Barker Court Walkway	Barker Court, Mile End	CT 5185/920	Allotment 104 DP 39371	City of West Torrens	Held as a Reserve
Anzac Highway Walkway	Anzac Highway, Keswick	CT 5841/918	Allotment 294 FP 19719	City of West Torrens	Freehold
Nagle Crescent Pedestrian Access	Nagle Crescent, Novar Gardens	CT 4169/953	Allotment 5 FP 2818	City of West Torrens	Freehold
Harvey Avenue Screen	Harvey Avenue, Netley	CT 5516/856	Allotment 21 DP 7791	City of West Torrens	Held as a Reserve
Beckman Street Walkway	Beckman Street, Glandore	CT 1665/113	Allotment 218 DP 3932	City of West Torrens	Held as a Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Links Road Walkway	Leander Avenue, Novar Gardens	CT 5712/397	Allotment 43 DP 11136	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5542/537	Allotment 41 DP 10003	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5538/938	Allotment 80 DP 20968	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5538/937	Allotment 81 DP 20968	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5538/954	Allotment 82 DP 20968	City of West Torrens	Held as a Reserve
Thomson Court Screen	Thomson Court, Novar Gardens	CT 5542/376	Allotment 110 DP 11239	City of West Torrens	Held as a Reserve
Pine Avenue Screen	Pine Avenue, Glenelg North	CT 3273/10	Allotment 116 DP 7578	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5378/653	Allotment 106 DP 46492	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5378/654	Allotment 107 DP 46492	City of West Torrens	Held as a Reserve
Morphett Road Buffer	Morphett Road, Novar Gardens	CT 5614/674	Allotment 108 DP 51115	City of West Torrens	Held as a Reserve
Bourlang Avenue Walkway	Bourlang Avenue, Novar Gardens	CT 5829/647	Allotment 28 DP 55707	City of West Torrens	Held as a Reserve
Lowry Street Walkway	Lowry Street, Fulham	Portion CT 3856/114	Allotment 742 DP 6148	City of West Torrens	Held as a Reserve
Howden Road Walkway	Howden Road, Fulham	Portion CT 3856/114	Allotment 741 DP 6148	City of West Torrens	Held as a Reserve
Watson Avenue Reserve	Watson Avenue, Adelaide Airport	Portion CT 5671/505	Portion Allotment 50 DP 49654	Commonwealth of Australia	Care And Control through AAL Under Councils Care and Control

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
-	Hayward Avenue, Torrensville	CT 5347/410	Allotment 102 DP 35310	City of West Torrens	Held as a Reserve
-	Sir Donald Bradman Drive, Lockleys	Within Road	Within Road DP 7650	City of West Torrens	Road
-	Tristiana Street, Brooklyn Park	Within Road	Within Road DP 8083	City of West Torrens	Road
-	Lipsett Terrace, Brooklyn Park	CT 5713/498	Allotment 95 DP 53321	City of West Torrens	Freehold Held as a Thoroughfare
-	Lipsett Terrace, Brooklyn Park	CT 5713/499	Allotment 96 DP 53321	City of West Torrens	Freehold Held as a Thoroughfare
-	Bagshaw Way, Mile End	CT 5185/919	Allotment 103 DP 39371	City of West Torrens	Held as a Reserve
-	Gray Street, Kurrulta Park	CT 5787/186	Allotment 137 FP 8601	City of West Torrens	Freehold
-	Stanford Avenue, Novar Gardens	CT 5435/419	Allotment 108 DP 47919	City of West Torrens	Held as a Reserve
-	Ayliffe Avenue, Novar Gardens	CT 5614/675	Allotment 109 DP 51115	City of West Torrens	Held as a Reserve
-	Bourlang Avenue, Camden Park	CT 5829/648	Allotment 29 DP 55707	City of West Torrens	Held as a Reserve
City of West Torrens Memorial Gardens	Sir Donald Bradman Drive, Hilton	CT 2437/129	Allotment 714 FP 211500	City of West Torrens	Freehold

City Of West Torrens
Management Plan 1 – Community Land Designated as Reserves and Sports Fields
Schedule 2

Management Issues	Proposals	Performance Targets	Performance Measures
Landscape and Facility Maintenance	To provide open space that contributes to the amenity and functionality of the urban environment.	Maintenance schedule supporting community use and visual amenity is in place.	Visual inspections are undertaken to determine effectiveness of maintenance schedule, and timely rectification of any issues identified
Facility Provision	To provide facilities (where appropriate) that support recreational use of Council reserves by users of the reserves.	Facilities are provided as required by Council	Facilities within Council reserves are listed in the City's Asset Register. Visual inspections are undertaken.
Sports Facilities	To provide and maintain facilities and playing surfaces that support participation in organised sports competitions.	Facilities are provided as required by Council and reviewed for compliance and upgrade (if necessary) and/or considered for replacement at the end of their useful life.	Facilities within Council sports fields are listed in the City's Asset Register. A maintenance schedule for sports fields is in place. Visual inspections are undertaken
By-laws and Regulations	To manage Council reserves and sports fields in accordance with Council By-laws, policies and standard operating procedures.	Reserves and sports fields management reflects Council By-Laws, policies and standard operating procedures.	Policies are maintained and enforced were deemed appropriate. By-laws are regulated on Council reserves and sports fields.
Permits, Leases and Licenses	To provide permits, leases or licences to enable specified use of the land or a portion of the land in accordance with the management objectives for Council reserves and sports fields.	Permits, leases or licences are issued for organized use in accordance with the management objectives of Council reserves and sports fields.	Permit, leases and licences issued complies with the management objectives of Council reserves and sports fields.

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MANAGEMENT PLAN NO. 2

Community Land Designated As Drainage Lands

28 OCTOBER 2016

Introduction

Purpose of this report

This report describes how the City of West Torrens (the Council) intends to manage its community land.

What is community land?

Community land is defined under Section 193 of the *Local Government Act 1999* as “All local government land (except roads) that is owned by a council or under a council’s care, control and management”.

Under the Act, Council has general obligations and responsibilities as the custodians of land, including community land, for the benefit of current and future generations.

To assist it in meeting these obligations and responsibilities the Act requires Council to prepare a management plan(s) for its community land.

When is a Community Land Management Plan needed?

Section 196 of the Act requires Council to prepare and adopt a management plan(s) for its community land where:

- ☐ the land is, or is to be, occupied under a lease or licence; or
- ☐ the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community; or
- ☐ the land is required to be held for the benefit of the community under Schedule 8, under a special Act of Parliament relating to the land, or under an instrument of trust; or
- ☐ required by regulation.

Aspects of a Community Land Management Plan

A Community Land Management Plan (CLMP) must:

- ☐ identify the land to which it applies; and
- ☐ state the purpose for which the land is held by Council; and
- ☐ state Council's objectives, policies (if any) and proposals for the management of the land; and
- ☐ state performance targets and how Council proposes to measure its performance against its objectives and performance targets.

A management plan should (as far as practicable) also be consistent with other relevant official plans and policies about conservation and the development and use of land, including (but not limited to) the following:

- ☐ City of West Torrens By-laws
- ☐ City of West Torrens Policies and Procedures affecting Playgrounds, Trees, Reserves, Community Halls, Public Consultation, Graffiti, Environment, Risk management, Dogs and Signs
- ☐ Towards 2025 Community Plan
- ☐ *Recreational Greenways Act 2000*
- ☐ *Local Government Act 1999*

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- ☐ *Environment, Protection and Biodiversity Act 1999 (Commonwealth)*
- ☐ *Water Resources Act 1997*
- ☐ *Development Act 1993*
- ☐ *Environment Protection Act 1993*
- ☐ *Heritage Act 1993*
- ☐ *Native Title Act 1993 (Commonwealth)*
- ☐ *Native Title Act 1993 (South Australia)*
- ☐ *Aboriginal Heritage Act 1988*
- ☐ *Disability Discrimination Act 1992*
- ☐ *Recreational Grounds Rates and Taxes Exemption Act 1981*
- ☐ *National Parks and Wildlife Act 1972*
- ☐ *Recreational Grounds (Joint Schemes) Act 1947.*

How are the Community Land Management Plans organised?

The Act does not require separate management plans for each piece of community land. Council has therefore grouped the land under three categories so that it can be managed efficiently and effectively. The parcels of land grouped together under these categories have very similar purposes, objectives, management policies, performance targets and measures.

The three categories are:

- ☐ Reserves and Sports Fields
- ☐ Drainage Lands
- ☐ Community and Commercial Facilities.

The Management Plan for Drainage Lands follows.

Drainage Lands

1.1 Identification Details

This Management Plan relates to those Council properties and land designated as drainage lands (as listed in Schedule 1) on the basis that, the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

1.2 Ownership Details

With respect to ownership matters, please note the following:

- ☐ The owner of the property is specified in Schedule 1.
- ☐ The details of any trust, reservation, dedication or other restriction affecting land is specified in Schedule 1.

1.3 Purpose for Which Land is Held

Council drainage lands are held to provide both aboveground and underground drainage systems in appropriate locations for redirection, retention and/or detention of stormwater as part of Council's drainage network and to provide for secondary purposes where practical. This may include use of the land for public access and passive recreational purposes.

1.4 Objectives

This Plan's objective is to provide drainage channels for the management of stormwater.

More specific objectives / proposals in relation to management issues are provided in Schedule 2.

1.5 Specific Management Objectives, Policies and Proposals

The majority of the drainage lands listed are not considered to require a specific management plan for their primary purpose (i.e. drainage infrastructure). However, where the lands are also put to a secondary use, such as picnic areas or walking trails, they do provide increased benefit or enjoyment to the community and management guidance is therefore required.

Specific management objectives, policies and proposals for identified issues are provided in Schedule 2.

1.6 Performance Targets and Measures

Council will use the Targets and Measures identified in Schedule 2 to measure how it has managed its community land in accordance with relevant guidelines, maintenance schedules, policies and programs and reporting structures.

1.7 Supporting Documents

The management plan should be considered in the context of other Council supporting documents that may contain additional or complementary information such as, Asset Management Plans, Annual Budget and the Community Land Register.

City Of West Torrens
Management Plan 2 – Community Land Designated as Drainage Land/Reserves
Schedule 1

Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Guy Street Drain	Guy Street, Brooklyn Park	CT 5290/533	Allotment 4 FP 149502	City of West Torrens	Freehold
Brooker Terrace Drain	Brooker Terrace, Richmond	CT 5788/826	Sections 393A and 438-440 Hundred of Adelaide	City of West Torrens	Freehold
South Road Drain	South Road, Richmond	CT 5818/433	Allotment 64 FP 145092	City of West Torrens	Freehold
Milner Road Drain	Milner Road, Richmond	CT 5089/821	Allotments 140 and 141 DP 32311	City of West Torrens	Freehold
Martin Avenue Drain	Martin Avenue, Richmond	CT 5089/822	Allotment 142 DP 32311	City of West Torrens	Freehold
Richmond Road Drain	Richmond Road, Keswick	CT 5843/148	Allotment 3 FP 19511	City of West Torrens	Freehold
West Beach Road Drain	West Beach Road, West Beach	CT 5861/999, CT 5804/374	Allotments 23 and 24, Allotment 98 FP 143488, FP 215121	City of West Torrens	Freehold
Collett Avenue Drain	Collett Avenue, Netley	CT 5711/141	Allotment 12 DP 11283	City of West Torrens	Held as a Drainage Reserve
Collett Avenue Drain	Collett Avenue, Netley	CT 2212/149	Allotment 19 DP 7599	City of West Torrens	Held as a Drainage Reserve
Debra Court Drain	Debra Court, Netley	CT 5516/875	Allotment 20 DP 7791	City of West Torrens	Held as a Drainage Reserve
Marion Road Drain	Marion Road, North Plympton	CT 5542/512	Allotment 124 FP 7193	City of West Torrens	Held as a Reserve
Daly Avenue Drain	Daly Avenue, Kurrulta Park	CT 5069/43	Allotment 1 DP 33869	City of West Torrens	Freehold
Garfield Street Drain	Garfield Street, Kurrulta Park	CT 5542/510, Portion CT 5866/926	Allotment 67, Allotments 403 and 404 FP 7057, DP 2478	City of West Torrens	Held as a Reserve
Gray Street Drain	Gray Street, Plympton	CT 1209/157	Allotments 59 and 60 DP 3320	City of West Torrens	Drainage Reserve

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Keith-Dudley Street Drain	Keith-Dudley Street, North Plympton	CT 5882/851	Allotment 60 DP 60286	City of West Torrens	Held as a Reserve
Keith-Dudley Street Drain	Keith-Dudley Street, Plympton	CT 5542/509	Allotment 102 DP 3143	City of West Torrens	Held as a Reserve
Keith-Dudley Street Drain	Keith-Dudley Street, North Plympton	Part CT 5866/926	Allotments 399, 400, 401, 402 and 123 DP 2478 and FP 7193	City of West Torrens	Freehold
Farnham Road Drain	Farnham Road, Ashford	Portion CT 1256/103	Allotment 18 DP 3108	City of West Torrens	Reserve
Farnham Road Drain	Farnham Road, Ashford	Portion CT 1256/103	Allotment 125 DP 3108	City of West Torrens	Held as a Reserve
Anzac Highway Drain	Anzac Highway, Plympton	CT 5839/426	Allotment 56 FP 7586	City of West Torrens	Freehold
Shannon Avenue Drain	Shannon Avenue, Glenelg North	CT 5518/638	Allotment 286 DP 4664	City of West Torrens	Held as a Reserve
Shannon Avenue Drain	Shannon Avenue, Glenelg North	CT 5518/640	Allotment 278 DP 4695	City of West Torrens	Held as a Reserve
Low Street Reserve	Corner Low Street and Ansett Avenue, Adelaide Airport	Portion CT 5671/505	Portion Allotment 50 DP 49654	Commonwealth of Australia	Care and Control through Adelaide Airport Ltd. Under Councils Care and Control

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City Of West Torrens
Management Plan 2 – Community Land Designated as Drainage Lands
Schedule 2

Management Issues	Objectives / Proposals	Performance Targets	Performance Measures
Stormwater Management	To provide drainage channels that contribute to Council's stormwater management network.	Drainage channels are unobstructed.	Visual inspection of drainage channels and gross pollutant traps and timely rectification of any issues identified.

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MANAGEMENT PLAN NO. 3

Community Land Designated As Community and Commercial Facilities (Occupied
and Leased Properties)

28 OCTOBER 2016

Introduction

Purpose of this report

This report describes how the City of West Torrens (the Council) intends to manage its community land.

What is community land?

Community land is defined under Section 193 of the *Local Government Act 1999* as “All local government land (except roads) that is owned by a council or under a council’s care, control and management”.

Under the Act, Council has general obligations and responsibilities as the custodians of land, including community land, for the benefit of current and future generations.

To assist it in meeting these obligations and responsibilities the Act requires Council to prepare management plan(s) for its community land.

When is a Community Land Management Plan needed?

Section 196 of the Act requires Council to prepare and adopt a management plan(s) for its community land where:

- ☐ the land is, or is to be, occupied under a lease or licence; or
- ☐ the land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community; or
- ☐ the land is required to be held for the benefit of the community under Schedule 8, under a special Act of Parliament relating to the land, or under an instrument of trust; or
- ☐ required by regulation.

Aspects of a Community Land Management Plan

A Community Land Management Plan (CLMP) must:

- ☐ identify the land to which it applies; and
- ☐ state the purpose for which the land is held by Council; and
- ☐ state Council's objectives, policies (if any) and proposals for the management of the land; and
- ☐ state performance targets and how Council proposes to measure its performance against its objectives and performance targets.

A management plan should (as far as practicable) also be consistent with other relevant official plans and policies about conservation and the development and use of land, including (but not limited to) the following:

- ☐ City of West Torrens By-laws
- ☐ City of West Torrens Policies and Procedures affecting Playgrounds, Trees, Reserves, Community Halls, Public Consultation, Graffiti, Environment, Risk Management, Dogs and Signs
- ☐ Towards 2025 Community Plan
- ☐ *Recreational Greenways Act 2000*

- ☐ *Local Government Act 1999*
- ☐ *Environment, Protection and Biodiversity Act 1999 (Commonwealth)*
- ☐ *Water Resources Act 1997*
- ☐ *Development Act 1993*
- ☐ *Environment Protection Act 1993*
- ☐ *Heritage Act 1993*
- ☐ *Native Title Act 1993 (Commonwealth)*
- ☐ *Native Title Act 1993 (South Australia)*
- ☐ *Aboriginal Heritage Act 1988*
- ☐ *Disability Discrimination Act 1992*
- ☐ *Recreational Grounds Rates and Taxes Exemption Act 1981*
- ☐ *National Parks and Wildlife Act 1972*
- ☐ *Recreational Grounds (Joint Schemes) Act 1947.*

How are Community Land Management Plans organised?

The Act does not require separate management plans for each piece of community land. Council has therefore grouped the land under three categories so that it can be managed efficiently and effectively. The parcels of land grouped together under these categories have very similar purposes, objectives, management policies, performance targets and measures.

The three categories are:

- ☐ Reserves and Sporting Grounds
- ☐ Drainage Lands
- ☐ Community and Commercial Facilities.

The Management Plan for Community and Commercial Facilities follows.

Community and Commercial Facilities

1.1 Identification Details

This Management Plan relates to those Council properties and land designated as community and commercial facilities (as listed in Schedule 1) on the basis that:

- ☐ The land is, or is to be, occupied under a lease or licence; or
- ☐ The land has been, or is to be, specifically modified or adapted for the benefit or enjoyment of the community.

1.2 Ownership Details

With respect to ownership matters, please note the following:

- ☐ The owner of each property is specified in Schedule 1.
- ☐ The details of any trust, reservation, dedication or other restriction affecting land is specified in Schedule 1.

1.3 Purpose for Which Land is Held

Community and commercial facilities are typically standalone properties which are not included in other community land categories (i.e. reserves or sporting grounds, or drainage lands). These properties are leased to various parties for a range of activities including commercial activities, community centres, RSL and senior citizens clubs and kindergartens.

1.4 Objectives

This Plan's objective is to provide buildings suitable for tenancy under community or commercial lease arrangements.

More specific objectives / proposals in relation to management issues are provided in Schedule 2.

1.5 Specific Management Objectives, Policies and Proposals

Community land, such as community and commercial facilities, should contribute to community identity, culture and social interaction. Facilities should be accessible to local communities and visitors and provide a safe, functional environment. In addition to wider community benefits, the leasing of facilities can contribute to commercial returns to Council.

Specific management objectives, policies and proposals for identified issues are provided in Schedule 2.

1.6 Performance Targets and Measures

Council will use the Targets and Measures identified in Schedule 2 to measure how it has managed its community land in accordance with relevant guidelines, maintenance schedules, policies and programs and reporting structures.

1.7 Supporting Documents

The management plan should be considered in the context of other Council supporting documents that may contain additional or complementary information such as, Asset Management Plans, Annual Budget and the Community Land Register

City Of West Torrens
Management Plan 3 – Community Land Designated as Community and Commercial Facilities
Schedule 1

Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Reed Beds Community Centre	Fitch Road, Fulham	Portion CT 5344/959	Allotment 50 DP 32505	City of West Torrens	Held as a Reserve
Lockleys Cinema	Henley Beach Road, Lockleys	CT 5842/983	Allotment 36 FP 124330	City of West Torrens	Freehold
Theatre 62 & Star Theatre	Sir Donald Bradman Drive, Hilton	CT 5776/128, CT 5792/740	Allotment 28, Allotment 9 FP 145156, DP 639	City of West Torrens	Freehold
Hilton RSL	Sir Donald Bradman Drive, Hilton	CT 5832/7	Allotments 3 & 4 DP 3002	City of West Torrens	Freehold
Camden Community Hall	Carlton Road, Camden Park	CT 5815/594	Allotment 22 DP 1901	City of West Torrens	Freehold
Lions Club of Richmond Clubrooms	Penong Avenue, Camden Park	CT 5733/409	Allotment 50 DP 53506	City of West Torrens	Held as a Reserve
Thebarton Library (Former)	166-168 South Road, Torrensville	CT 5825/857	Allotment 6 FP 122900	City of West Torrens	Freehold
Thebarton Theatre & Library Car Park	108 Henley Beach Road, Torrensville	CT 5494/979	Allotment 22 FP 1085	City of West Torrens	Freehold
Thebarton Theatre	114 Henley Beach Road, Torrensville	CT 5237/221	Allotments 2 & 3 FP 125494	City of West Torrens	Freehold
Lockleys Kindergarten	Rowells Road, Lockleys	CT 5516/851	Allotment 74 DP 4495	City of West Torrens	Held as a Reserve
Kurralta Park Kindergarten	Barwell Avenue, Marleston	CT 5770/993	Allotment 47 DP 2800	City of West Torrens	Freehold

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Name	Address (location)	Title	Allotment(s)	Owner	Trust, Dedication or Restriction on Title
Joe Wells Reserve and Netley Preschool	Comet Avenue, Netley	CT 5516/861	Allotment 64 DP 6575	City of West Torrens	Held as a Reserve
Glandore Kindergarten	St Georges Avenue, Glandore	CT 5407/456	Allotment 9 FP 8375	City of West Torrens	Freehold
Cummins House	Sheoak Avenue, Novar Gardens	CT 5796/ 195	Allotment 145 FP 6203	Minister of Works	Under the Care and Control of Council

City Of West Torrens
Management Plan 3 – Community Land Designated as Community and Commercial Facilities
Schedule 2

Management Issues	Objectives / Proposals	Performance Targets	Performance Measures
Leases and Licences	To provide leases or licences to enable specified use of designated buildings in accordance with the management objectives for community and commercial facilities.	Leases or licences are issued that stimulate requirements of tenancies; are finalised and kept up-to-date for all relevant properties.	Tenancy / occupancy arrangements are recorded within Council's property management system. Periodical reviews of agreement arrangements and responsibilities to ensure terms and conditions are satisfied.
Commercial Services	To facilitate commercial use of Council property to supplement Council income; and/or	To negotiate and finalise agreements that provide Council with a reasonable commercial financial return and that stimulate requirements of all parties (ie tenancy and Council)	Reasonable commercial financial returns to Council. Periodical reviews of agreement arrangements and responsibilities to ensure terms and conditions are satisfied.
Community Services	To facilitate community service delivery that meets the needs of residents and visitors. To provide premises that facilities a desired council outcome that may not be able to be delivered by community groups or the private sector.	To negotiate and finalise lease, license and/or agreements that provide optimal asset occupancy and financial returns while providing facilities that will contribute to supporting community wellbeing.	Optimal occupancy rates of community facilities. Reasonable commercial financial returns to Council. Periodical reviews of agreement arrangements and responsibilities to ensure terms and conditions are satisfied.

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8.2 Annual Service Plans 4th Quarter 2016/17 Progress Update

Brief

This report presents the 4th quarter review of the 2016/17 Annual Service Plans and progress in the delivery of Council's Community Plan.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The Annual Service Plans 4th Quarter Progress Report 2016/17 be received, and
2. Requests to carry-over incomplete actions from the 2016/17 Service Plans to the 2017/18 Service Plans are approved, as detailed within the report.

Introduction

The *Annual Service Plans 4th Quarter Progress Report (Attachment 1)* outlines Council's progress in implementing its *Community Plan*.

This Progress Report provides updates on the delivery of Actions from the 2016/17 Annual Service Plans that implement the *Community Plan Aspirations* as outlined in Figure 1.

Figure 1 Community Plan Aspirations





Below is an explanation of the reporting format:

Pie Charts

The pie charts graphically illustrate how Council as a whole, and each individual department, is progressing with the delivery of Annual Service Plan Actions.

Action Status

The status of the Actions presented in the Quarterly Report may be Monitor or Off-track. On-track and Completed Actions are not presented in the Report.

Monitor means the Action has not progressed to where the relevant department manager was expecting, but it is within 70-90% of the quarterly target. When the status of an Action is Monitor, the attached quarterly report shows a yellow traffic light () in the right hand column. Off-track means the Action has not progressed to where the relevant department manager was expecting and is less than 70% of the quarterly target. When the status of an Action is Off-track, the attached quarterly report shows a red traffic light () in the right hand column. An explanation of why a particular Action has Off-track or Monitor status is contained within the *Annual Service Plans 4th Quarter Progress Report*.

Discussion

The performance of the organisation, as a whole, is as follows:

- 91.5% On-track/completed,
- 4.3% Monitor; and
- 4.3% Off-track.

Note that figures may be greater or less than 100% due to rounding effects.

Eight (8) actions have been reported as 'off track', which represents 4.3% of the total number of actions. These relate to:

1. Implement Radio frequency Identification (RFID) technology in the Library to enable greater staff interaction with Library users. Post implementation of RFID, change the physical layout of the Library to improve the workflow, using the RFID equipment. Allow staff to provide a roaming service helping customers out in the library with a range of tasks.
2. Coordinate preparation of an economic development strategy for the City of West Torrens (first draft by June 2017),
3. Develop an Urban Design Framework to guide the construction, management and renewal of a consistent, distinct and attractive urban environment,
4. Conduct Stage 1 of the community needs analysis including investigation of future needs, trends and demographic changes to inform planning for community facilities and services,
5. Review and update the Corporate Planning Framework,
6. Complete construction of a roundabout at George and Dew Streets, Thebarton intersection,
7. Develop Novar Gardens and Camden Park Local Area Traffic Management Plan, and
8. Undertake Disability Discrimination Act (DDA) works and fire compliance upgrades at WA Satterley Hall and Reedbeds Community Centre.

Eight (8) actions have been reported as needing to be 'monitored', which represents 4.3% per cent of the total number of actions and are as follows:

1. In partnership with Community Services department, review and streamline the Thebarton Hub booking system,
2. Complete the Stormwater Catchment Management Plan,

3. Deliver Council's approved stormwater capital works, including Stage 3 of the Lockleys Area Catchment and Maria St Thebarton,
4. Develop a laneways strategy to guide the typical cross sections, space and infrastructure requirements for laneways across the City,
5. Implement Torrensville Thebarton Local Area Traffic Management Plan,
6. Review and update Council's Transport Strategy and Bicycle Strategy and incorporate them into one document,
7. Undertake a footpath condition audit to inform Council's footpath replacement program, and
8. Undertake the 2016/17 capital works program to deliver asset renewal timed at the lowest life cycle cost.

Delays in implementation of these actions have been attributed to a number of factors including; awaiting completion of works or release of information by another organisation, unplanned additional works or consultation required, realignment of timeframes with the PDI Act Policy and Advocacy Project, and changes in staff resources.

It is therefore requested to carry over completion of the above 16 actions to the relevant 2017/18 Departmental Service Plans, as detailed in the attached report.

Conclusion

The Annual Service Plans 4th Quarter Progress Report outlines Council's progress in implementing its Community Plan.

Eight actions have been reported as off track and eight actions have been reported as requiring monitoring, with consequent proposals to carry over these actions to the 2017/18 financial year.

Attachments

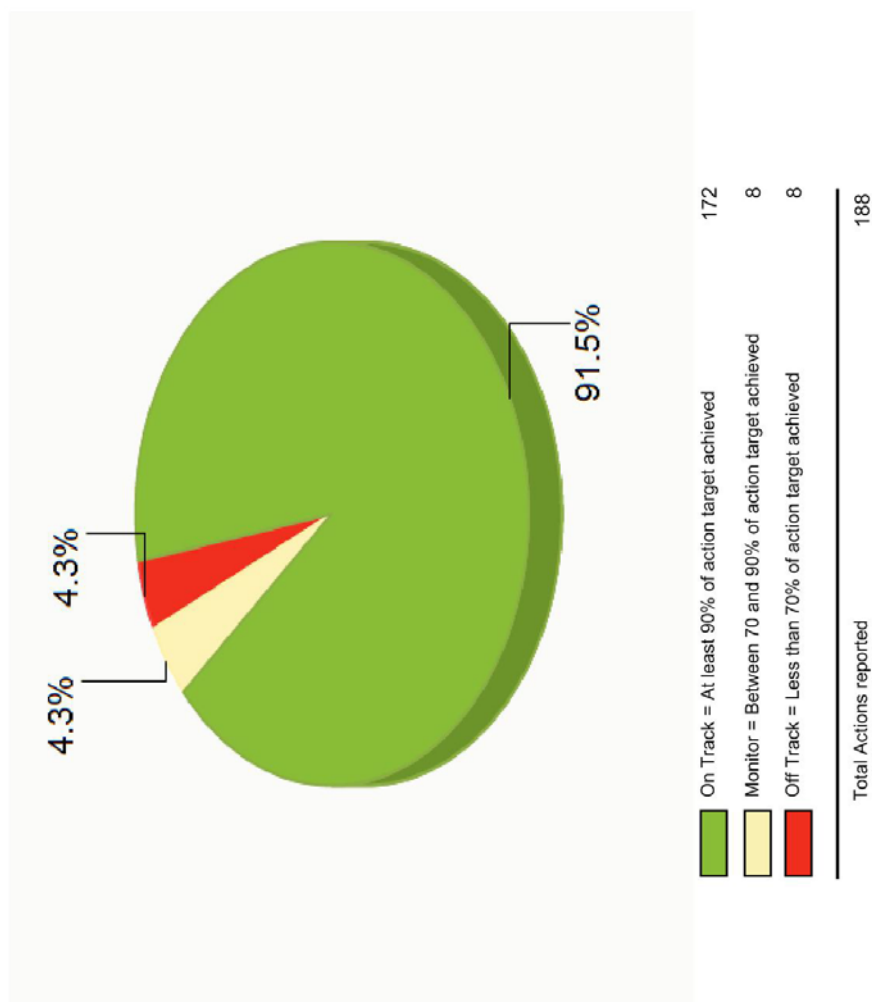
1. **Annual Service Plans 4th Quarter 2016/17 Progress Report**



Annual Service Plans 4th Quarter Progress Report 2016/17

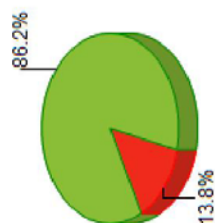
April - June 2017

City of West Torrens

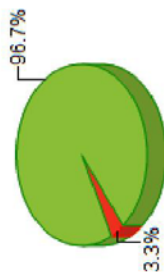


Business and Community Services Division

Strategy and Business

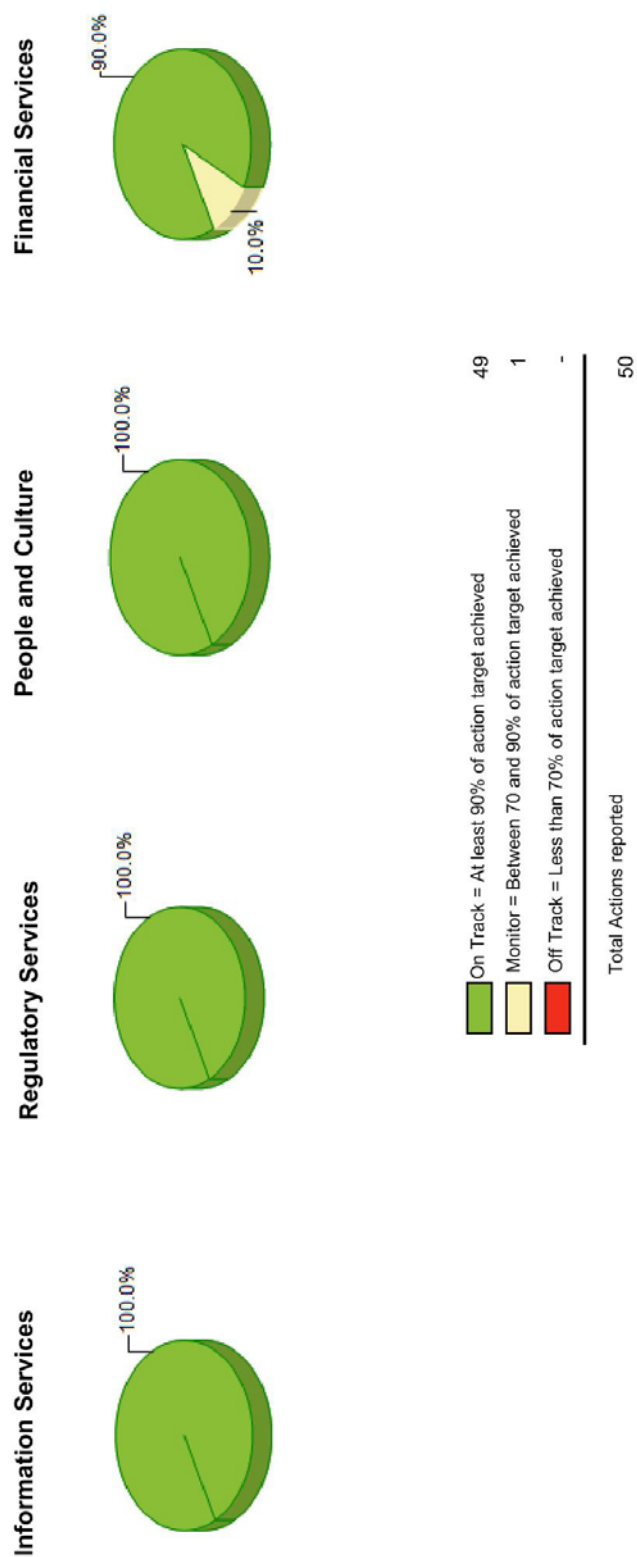


Community Services



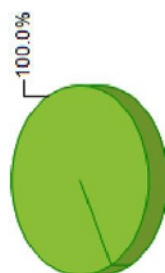
On Track = At least 90% of action target achieved	54
Monitor = Between 70 and 90% of action target achieved	-
Off Track = Less than 70% of action target achieved	5
Total Actions reported	59

Corporate and Regulatory Services Division



Office of the Mayor and CEO

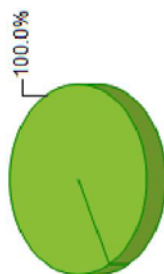
Office of the Mayor and CEO



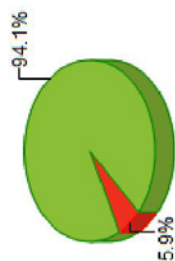
On Track = At least 90% of action target achieved	19
Monitor = Between 70 and 90% of action target achieved	-
Off Track = Less than 70% of action target achieved	-
Total Actions reported	19

Urban Services Division

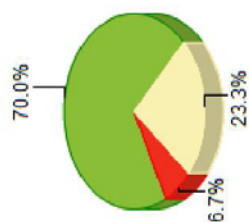
City Development



City Works



City Assets




On Track = At least 90% of action target achieved	50
Monitor = Between 70 and 90% of action target achieved	7
Off Track = Less than 70% of action target achieved	3
Total Actions reported	60

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Business and Community Services Division

Aspiration: 1 A Community That Embraces Diversity

Long Term Strategy: 1.2 Facilitate opportunities for people from diverse social backgrounds to come together.
5 Year Strategy: 1.2.2 Facilitate the use of community hubs as points of social, recreational and educational interaction.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
1.2.2.4 Implement Radio-frequency Identification (RFID) technology in the Library to enable greater staff interaction with Library users. Post implementation of RFID, change the physical layout of the Library to improve the workflow, using the RFID equipment. Allow staff to provide a roaming service helping customers out in the library with a range of tasks.	In Progress	50%	100%	30/06/2017	Implementation of RFID technology, including an automated book sorter, has been implemented. Plans to change the physical layout and provide roaming customer service are not currently a financial priority and as such it requested that this component of the project be cancelled.	Team Leader Library	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 11 A Thriving Business Environment

Long Term Strategy: 11.1 Support the development and growth of local business and jobs.

5 Year Strategy: 11.1.1 Develop partnership arrangements and networking opportunities with economic development agencies and key business sectors in the City.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
11.1.1.1 Coordinate preparation of an economic development strategy for the City of West Torrens (first draft by June 2017).	In Progress	20%	100%	30/06/2017	<p>In consultation with management, it was highlighted that due to the high profile of the project and implications across the organisation, a more collaborative approach to the project scope was required to mature the project prior to consultant engagement. In the fourth quarter, the project brief to develop the Economic Development Strategy was updated to reflect the input received from Executive and the project was released for select tender.</p> <p>The project has experienced delays due to the more attentive collaborative approach taken and, as discussed with Executive, would benefit from an extended timeframe. The project will largely be undertaken by a consultant, and so although there may be business impacts, these can largely be absorbed by staggering the project deliverables to ensure they do not conflict with other key project dates and/or employing additional administration resources on a temporary basis, with the assistance of a budget carry-over.</p> <p>As the completion date was unable to be met due to the above reasons, it is requested that the project be carried over into the 2017/18 Strategy and Business Annual Service Plan.</p>	Team Leader Strategic Planning	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 12 A Vibrant City

Long Term Strategy: 12.1 Foster a vibrant and inviting City.

5 Year Strategy: 12.1.3 Enhance and promote the distinctive identity of West Torrens and the attractions of key localities in the City.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
12.1.3.2 Develop an Urban Design Framework to guide the construction, management and renewal of a consistent, distinct and attractive urban environment.	In Progress	60%	100%	30/06/2017	<p>The Urban Design Framework preferred scope of work was developed in consultation across the organisation and through investigation with recently completed projects in urban and regional Councils. The estimated budget for the works exceeded the available 2016/17 budget.</p> <p>During the third quarter a grant application for DPTI's 'Places for People' program was approved by Executive and we are awaiting advice from DPTI regarding the outcome of the grant application.</p> <p>The project was awarded to the preferred consultant and work commenced.</p> <p>Continuation of this project will occur in the next financial year, and as such has been included into the 2017/18 Strategy and Business Service Plan.</p>	Group Leader - Strategy	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 15 Proactive Asset Management

Long Term Strategy: 15.1 Ensure assets are utilised to their optimal capacity and maintained at acceptable standards.


5 Year Strategy: 15.1.2 Prioritise asset renewal plans based on the level of service required, the effectiveness of the current assets and future sustainability.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
15.1.2.1 Conduct Stage 1 of the community needs analysis including investigation of future needs, trends and demographic changes to inform planning for community facilities and services.	Not Started	0%	100%	30/06/2017	Commencement of the Community Needs Analysis was dependant on release of the 2016 Census data. Advice was received that release of census data has been delayed from March/April until June/July 2017. Completion of this project will occur in the next financial year, and as such has been included in the 2017/18 Strategy and Business Service Plan.	Community Planner	

Aspiration: 17 Leading governance and administration practices

Long Term Strategy: 17.1 Regularly review, update and adopt leading governance and administrative practices


5 Year Strategy: 17.1.6 Ensure that Council's plans, projects and activities are aligned with the Community Plan.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
17.1.6.2 Review and update the Corporate Planning Framework.	In Progress	60%	100%	30/06/2017	Initial review of the current Corporate Planning Framework was undertaken and a scope of work to be undertaken was developed with the assistance of professional services. However, due to changes in staff resources, the project was unable to continue and the completion date was unable to be met. Continuation of this project will occur in the next financial year and as such has been included in the 2017/18 Strategy and Business Service Plan.	Corporate Planner	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Corporate and Regulatory Services Division

5 Year Strategy: 17.1.10 Promote innovation and continuously improve all of Council's operations and activities.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
17.1.10.8 In partnership with Community Services department, review and streamline the Thebarton Hub booking system.	In Progress	85%	100%	31/12/2016 30/06/2017	The Lean process regarding the Thebarton Hub booking system is well under way, with some improvements already implemented. Additional meetings between Community Services and Financial Services are planned for early 2017/18 to enable completion of the project. Completion of this project will occur in the next financial year and as such has been included in the 2017/18 Financial Services Service Plan.	Manager Financial Services	


ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Urban Services Division

Aspiration: 5 Reduction of Our Ecological Impact

Long Term Strategy: 5.2 Create a water-sensitive city.

5 Year Strategy: 5.2.1 Develop stormwater management plans for city catchments which take an integrated urban water cycle approach.


ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
5.2.1.1 Complete the Stormwater Catchment Management Plan.	In Progress	75%	100%	30/06/2017	<p>The development of the Stormwater Catchment Management Plan is progressing.</p> <p>Council was successful in receiving a grant, and we are currently awaiting the funding documentation from the NRM Board and the Stormwater Management Authority to enable continuation of the project.</p> <p>The next stage of this project will continue into the next financial year, and as such has been included in the 2017/18 City Assets Service Plan.</p>	Coordinator Engineering Services	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 9 Effective Stormwater Infrastructure

Long Term Strategy: 9.2 Minimise the risk of flooding to existing communities and future developments.



5 Year Strategy: 9.2.2 Provide infrastructure and ongoing maintenance appropriate for long-term stormwater and flood management.



ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
9.2.2.1 Deliver Council's approved stormwater capital works, including Stage 3 of the Lockleys Area Catchment and Maria St Thebarton.	In Progress	85%	100%	30/06/2017	<p>The following stormwater capital works have been completed:</p> <ul style="list-style-type: none"> - Henley Beach Rd crossing at Rutland Ave, - Henley Street Mile End underground drainage, and - Rankine Road stormwater drainage construction. <p>The following stormwater capital works have been delayed:</p> <ul style="list-style-type: none"> - Henley Beach Rd road crossing at May Tce (project currently out to tender), and - Maria St stormwater drainage (delayed due to the unforeseen necessity to upgrade the George St trunk drain). <p>Completion of these projects will continue into the next financial year and as such have been incorporated into the 2017/18 City Assets Service Plan.</p>	Coordinator Engineering Services	


ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 10 An Accessible and Reliable Transport Infrastructure

Long Term Strategy: 10.1 Facilitate the healthy, safe and effective movement of people through the City.
 5 Year Strategy: 10.1.1 Review and implement improved traffic management approaches to address traffic flows, speeds and local traffic issues.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
10.1.1.1 Complete construction of a roundabout at George and Dew Streets, Thebarton intersection.	In Progress	50%	100%	31/03/2017 30/06/2017	<p>The design and documentation for works has been completed and the documentation for tendering is near finalisation.</p> <p>The project has been delayed due to the unforeseen necessity to upgrade the George St major stormwater trunk drain (as reported under stormwater capital works).</p> <p>Completion of this project will occur in the next financial year, and as such has been included in the 2017/18 City Assets Service Plan.</p>	Manager City Assets	
10.1.1.3 Develop a laneways strategy to guide the typical cross sections, space and infrastructure requirements for laneways across the City.	In Progress	75%	100%	31/03/2017 30/06/2017	<p>The design for typical cross-sections has been developed.</p> <p>A policy concept for laneways development is currently being developed as part of the PDI Act Policy and Advocacy project. As such, the project timeframe has been realigned in line with the PDI Act Policy and Advocacy project timeframes.</p> <p>Continuation of this project will continue into the next financial year. It is therefore requested that the project be carried over into the 2017/18 City Assets Service Plan.</p>	Parking and Traffic Officer	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS						
	In Progress	50%	100%	30/06/2017	Collection of traffic data is being finalised and the community survey has been distributed. Continuation of this project will occur in the next financial year and as such has been included in the 2017/18 City Assets Service Plan.	Parking and Traffic Officer 
10.1.1.4 Develop Novar Gardens and Camden Park Local Area Traffic Management Plan.						
10.1.1.6 Implement Torrensville Thebarton Local Area Traffic Management Plan.	In Progress	70%	100%	30/06/2017	Projects within the plan are continuing at various stages of design & construction: - North Pde & Wainhouse St is complete - Hardys Rd & Ashley St roundabout - construction is in progress, works have commenced regarding relocation of underground services, - George St & Dew St roundabout - construction is delayed due to the need to construct underground drainage, - George St & Albert St is under review, - Maria St slowpoints - works delayed due to the need to construct underground drainage (works programmed with George St stormwater drainage upgrade), - Ashley St & Sherriff St roundabout - removal will occur subsequent to the construction of Hardys and Ashley St roundabout, - Ashley St bus only road closure - relocation of the road closure is under review, and - Shipster St & North Pde intersection - currently being designed Completion of these projects will occur in the next financial year and as such have been included in the 2017/18 City Assets Service Plan.	Parking and Traffic Officer 



ACTIONS WITH OFF-TRACK OR MONITOR STATUS					
	In Progress	70%	100%	30/06/2017	
10.1.1.7 Review and update Council's Transport Strategy and Bicycle Strategy and incorporate them into one document.				<p>An initial review of both plans was undertaken to determine the extent to which they have been implemented, opportunities for integration and a contextual review of the two documents. This has resulted in the development of a scope for the update of the Transport Strategy. However, update of the documents has been delayed due to various staff vacancies.</p> <p>Continuation of this project will occur in the next financial year and as such has been included in the 2017/18 City Assets Service Plan.</p>	<p>Parking and Traffic Officer</p> 


ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Aspiration: 15 Proactive Asset Management

Long Term Strategy: 15.1 Ensure assets are utilised to their optimal capacity and maintained at acceptable standards.

5 Year Strategy: 15.1.1 Manage Council's assets with consideration to economic, social, cultural and environmental values.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
15.1.1.3 Undertake a footpath condition audit to inform Council's footpath replacement program.	In Progress	80%	100%	31/03/2017 30/06/2017	A consultant has been engaged and has commenced the audit. Completion of this project will continue into the next financial year. It is therefore requested that this action be carried over to the 2017/18 City Assets Service Plan.	Coordinator Asset Management	
15.1.1.5 Undertake the 2016/2017 capital works program to deliver asset renewal timed at lowest life cycle cost.	In Progress	75%	100%	30/06/2017	Majority of capital works have been delivered, with the exception of the following: - West Thebarton Road - waiting for undergrounding of power by SA Power Network, - Mortimer Street - concept consultation to be undertaken, pending resident consultation, - Aldridge Terrace - concept consultation to be undertaken, pending resident consultation, and - 20% of the kerb and gutter replacement program and road reseal program require completion. The above projects will continue into the next financial year and as such have been incorporated into the 2017/18 City Assets Service Plan.	Project Engineer	

ACTIONS WITH OFF-TRACK OR MONITOR STATUS						
In Progress	40%	100%	30/06/2017	<p>WA Satterley Hall DDA works and fire compliance upgrades are completed.</p> <p>The Reedbeds Community Centre project has been delayed due to ongoing investigation, together with the Manager Community Services and key users of the facility, of options for building upgrade to ensure optimal functionality. In addition, a key staff vacancy was not filled until June, resulting in some projects being placed on hold.</p> <p>The completion of this project will continue into the next financial year, as and such has been included in the 2017/18 City Works Service Plan.</p>	Manager City Works	 RED
15.1.1.13 Undertake Disability Discrimination Act (DDA) works and fire compliance upgrades at WA Satterley Hall and Reedbeds Community Centre.						

8.3 2017/18 Departmental Annual Service Plans Update

Brief

This report provides information on changes made to the approved 2017/18 Departmental Annual Service Plans as a result of budget and minor editorial changes as well as some additional actions requiring endorsement.

RECOMMENDATION(S)

The Committee recommends to Council that the changes proposed in this report to the 2017/18 Departmental Annual Service Plans be approved.

Introduction

The Departmental Annual Service Plans sets priority actions which are linked to the delivery of the short-term strategies in Council's overarching *Towards 2025* Community Plan, as well as strategies in Council's suite of strategic management and corporate plans.

At its 16 May 2017 meeting, Council approved the 2017/18 Departmental Annual Service Plans (Plans) as follows:

Council 'endorses the 2017/18 departmental service plans, subject to any changes in the budget and any minor editorial and formatting changes'.

Discussion

Additions to the draft 2017/18 Service Plans

City Assets

Two City Assets projects scheduled in the 2016/17 financial year, which were unable to meet their completion dates, have been added to the City Assets 2017/18 Annual Service Plan:

"Develop a laneways strategy to guide the typical cross sections, space and infrastructure requirements for laneways across the City", and

"Undertake a footpath condition audit to inform Council's footpath replacement program."

People and Culture

With the implementation of the new Contact Centre Solution, it is considered timely to review the after-hours provider. Consequently, the following action has been added to the People and Culture 2017/18 Annual Service Plan:

"Review the after-hours service provider to ensure it meets business needs."

Strategy and Business

One Strategy and Business project scheduled in the 2016/17 financial year, which was unable to meet the completion date, has been added to the Strategy and Business 2017/18 Annual Service Plan:

"Coordinate preparation of a City of West Torrens Economic Development Strategy"

Additionally, the Strategy Team recently underwent a minor restructure, and as such the draft 2017/18 Service Plan was reviewed, with the following additions made:

"Undertake land use planning and research to guide the development of spatial planning and land use policy that responds to local context and meets the priorities of the PDI Act",

"Plan for and facilitate implementation of Green Infrastructure," and

"Undertake environmental sustainability monitoring and reporting, including Council's Carbon Footprint and Annual Water Consumption Reports."

Deletions from the draft 2017/18 Service Plans

Office of the Mayor and CEO

It has been identified that the Strategy and Business Department is undertaking the 'preparation of a City of West Torrens Economic Development Strategy'. As such, it is considered that the action below no longer sits within the responsibility of the Office of the Mayor and CEO, and therefore has been deleted from the 2017/18 Service Plan:

"Implement successful policy changes to facilitate economic development within the City of West Torrens."

Delivery of the actions in the Annual Service Plans will continue to be monitored by the Committee through quarterly reports.

Conclusion

This report details changes made to the approved 2017/18 Departmental Annual Service Plans, in accordance with Council's resolution, as a result of the budget process and minor editorial and formatting changes as well as some additional actions requiring endorsement.

The 2017/18 Departmental Annual Service Plans took effect on 1 July 2017.

Attachments

Nil

8.4 Progress on Implementing Council Decisions

Brief

This report provides an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011 a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

Furthermore, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report'. Actions that have been completed since the preceding meeting of the Committee will be included on the report.

Discussion

A copy of the completed actions since 9 May 2017, and outstanding resolution actions to 20 June 2017 is provided for Members' information (**Attachment 1**). Updates/comments are to 4 July 2017.

Conclusion

The Progress on Implementing Council Decisions Report provides an update on completed and outstanding Council and Committee resolution actions for Members' information.

Attachments

1. Progress of Implementing Council Decisions

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
1	20/06/2017	Council	17.3 Grant / Sponsorship Applications from Daniel Kirk and Sarah Chappel	Tsiaparis / Nitschke that: 1. Sponsorship of \$500 be granted to Daniel Kirk in support of his representing Australia in the Para Athletic World Championships in London in July 2017. 2. Sponsorship of \$500 be granted to Sarah Chappel in support of her representing Australia in the Australian Women's Futsal Team at the World Cup in Barcelona in November 2017. 3. The Administration develops a framework within the grants and sponsorships guidelines that supports grants or sponsorships for residents over the age of 18 who have been selected to represent their institution, club or organisation overseas in a variety of areas such as sports, recreation, science, arts and culture.	Pauline Koritsa	Letters and grants have been posted to Daniel Kirk and Sarah Chappel re successful applications. Grants and Sponsorships Guidelines to be amended and submitted to August Civic Committee Meeting.	In progress
2	20/06/2017	Strategy and Community Prescribed Standing Committee	11.1 Underdale and Torrensville Urban Renewal Development Plan Amendment for agency and public consultation	Woodward / Haese that: 1. It supports the proposed changes to the West Torrens (City) Development Plan Amendment as described in the draft Torrensville and Underdale Urban Renewal Development Plan Amendment. 2. The draft Torrensville and Underdale Urban Renewal Development Plan Amendment be endorsed and be subject to the required public and agency consultation, as per the report from Tuesday 27 June 2017 until Wednesday 23 August 2017. 3. The Chief Executive Officer be authorised to sign the Certificate required to confirm that the draft Torrensville and Underdale Urban Renewal Development Plan Amendment is suitable for the purposes of public consultation, pursuant to section 25 of the Development Act 1993 (and in accordance with schedule 4A of the Development Regulations 2008). 4. If required, a special meeting of the Strategy and Community Prescribed Standing Committee be convened to hear submissions on the draft Torrensville and Underdale Urban Renewal Development Plan Amendment be held on Tuesday 5 September 2017. 5. When notifying the Minister of Planning of the release of the draft Torrensville and Underdale Urban Renewal Development Plan Amendment for public and agency, indicate its concerns relating to the 'black text' i.e. car parking' in the Urban Renewal Zone SAPPL Module. 6. That Council investigate opportunities for acquisition of open space in the proposed new Urban Renewal Zone.	Pauline Koritsa	The Chief Executive Office has signed the Certificate pursuant to schedule 4A of the Development Regulations and it is attached to the Development Plan Amendment (DPA). The Development Plan Amendment has been released for public and agency consultation from 27 June 2017 until 23 August 2017. A public notice regarding the DPA consultation was published in the Government Gazette and local messenger press. The Chief Executive Officer sent a letter to the Minister for Planning notifying him of the DPA consultation and outlining the Council's concerns regarding the black text in the Urban Renewal Zone module as summarised in the Council report and also additional concerns regarding car parking. A special meeting of the Strategy and Community Prescribed Standing Committee is scheduled to be held on Tuesday 5 September 2017. The Administration will report to Council on opportunities for acquisition of open space at the next Council meeting that considers the DPA.	In progress
3	06/06/2017	Council	10.1 Item 18.1 Request For A Privately Funded Development Plan Amendment at 65-73 Mooringe Avenue, Plympton Brought Forward for Consideration at this Point of the Meeting	Woodward / Farnden that: 1. The 'Statement of Justification - Former Boral Batching Plant, Plympton' dated 26 May 2017 be received. 2. It provides 'in-principle' support to the proposal, submitted by Holmes Dyer, to rezone 65-73 Mooringe Avenue, Plympton however, this 'in-principle' support be subject to: a) Holmes Dyer obtaining and providing to Council an 'in principle' written agreement from the Department of Planning, Transport and Infrastructure (DPTI) that they would currently accept the commencement and continuation of the processing of a privately funded Development Plan Amendment (DPA) of this nature, given the implementation of the Planning, Development and Infrastructure Act 2016. b) A deed agreement with the proponent be entered into that agrees on: i. the project management approach for the DPA; ii. the funding arrangements for the DPA, which will be by way of Method 2 as articulated in this report; iii. the nature of the DPA, including the area to be covered, the purpose of the DPA and what the investigations will encompass; iv. Council maintaining ultimate control of the DPA. v. Key stages of the DPA are presented to Council for consideration prior to being submitted to the Minister for Planning for agreement; vi. What happens if the DPA is either not authorised by the Minister for Planning or authorised with amendments that do not suit the interest of the private funder (essentially the private funder will still bear the cost of the DPA's preparation regardless of outcome); vii. the private funder funding any additional investigations and legal expenses that are required by Council; and viii. other matters as such to ensure an open and transparent process providing no assurance that there will be a guaranteed outcome in the DPA process. 3. The 'in-principle' support does not apply to the level of urban density as shown on Page 13 of the Holmes Dyer report provided as Attachment Under Separate Cover of the Agenda.	Pauline Koritsa	An email was sent to Holmes Dyer, advising the decision of Council and next steps.	In progress
4	06/06/2017	Council	16.1 Brickworks - Request for Masterplan	Woodward / Farnden that in regard to the Brickworks surplus land, the Chief Executive Officer: 1. Arrange to hold a workshop for Elected Members and senior staff to establish an overall vision for the higher and best use of surplus land at the former Brickworks Markets site at Torrensville. 2. Following the outcomes of 1 above, develop a project brief to go to the market seeking fee proposals from interested parties to develop a Masterplan for potential development options of the surplus land at the former Brickworks Markets site at Torrensville, including the heritage listed Hoffman Kiln. 3. The project brief is to allow for appropriate community consultation to be undertaken and also allow for appropriate delivery and funding mechanism options to be explored during development of the Masterplan. 4. As part of the next budget review process, recommend to Council an appropriate budget amount to undertake development of the Masterplan.	Terry Buss	28/6/17 - Workshop arranged for Tuesday 29 August, 6pm-9pm for EMs and relevant staff.	In progress
5	06/06/2017	Council	16.3 West Beach Resident Meeting on Stormwater Damage	Palmer / Haese for Council officers to arrange a meeting with residents of West Beach whose properties were damaged due to the failure of the stormwater drainage system at West Beach as a result of the 28 December 2016 storm event.	Angelo Catinari	Finalising a list of the affected properties. Meeting to be scheduled.	In progress
6	06/06/2017	Urban Services Prescribed Standing Committee	11.1 Update - Leased Kindergarten Properties within the City of West Torrens	Mangos / Hill that: 1. New ground leases be entered into for the three (3) kindergarten properties (Glandore, Kurralta Park and Netley Kindergartens) with the Department for Education and Child Development (excluding the requirement to divest the properties), each for a term of 5 years and each commencing on 1 July 2017 at the following commencing rentals (i) Netley Kindergarten - \$1,800pa plus GST (ii) Glandore Kindergarten - \$3,600pa plus GST (iii) Kurralta Park Kindergarten - \$3,600pa plus GST. 2. The rental for each kindergarten to escalate by Adelaide All Groups Consumer Price Index (or similar index should that cease to exist) on each anniversary of the commencement date during the lease terms. 3. The Mayor and Chief Executive be authorised to sign and seal any documentation relating to the grant of leases for the three kindergarten properties and the Chief Executive Officer be authorised to provide approval for any consents that may be required in accordance with the terms of the leases.	Angelo Catinari	27/06/2017 - Final copies of all three lease agreements are forwarded to DECD to be signed and sealed. Awaiting for the return of the agreements for CEO/Mayor's signatories.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
7	23/05/2017	Community Facilities Prescribed General Committee	8.5 Kings Reserve - Draft Precinct Masterplan	Nitschke / Woodward that: 1. The draft Precinct Masterplan for Kings Reserve, Torrensville be endorsed. 2. Authorisation be provided to the Administration to develop a consultation plan and undertake consultation with the current lease / licensee stakeholders and the community. 3. A further report provided to a future date of the Community Facilities Committee meeting following consultation with the current lease / licensee stakeholders and the community.	Angelo Catinari	Kings Reserve - Draft Precinct Masterplan is being prepared for community consultation.	In progress
8	16/05/2017	Council	9.11 Proposed footpath on Neptune Crescent, West Beach (Deputation)	Haese / Palmer that the report from Ms Jasmine Wood be received and that Council defers the resolution of Item 11.2 - Proposed Footpath Installation - Horsley Street, Lockleys and Neptune Crescent, West Beach, of the Urban Services Committee of 17 January 2017 until the occupants of the 4 residences on the eastern side of Neptune Crescent affected by the new proposal, be surveyed.	Angelo Catinari	06/06/2017 - consultation letter sent to the occupants of the 4 residences on the eastern side of Neptune Crescent affected by the new proposal. Due date for responses Friday 16 June 2017. 19/06/2017 - Responses will be evaluated and a report will be submitted to future Council meetings	In progress
9	16/05/2017	Finance and Regulatory Prescribed Standing Committee	11.7 Draft Dog and Cat Management Plan 2017-2022	Haese / Palmer that: 1. Approval be granted for the draft 2017 - 2022 Dog and Cat Management Plan to be forwarded to the Dog and Cat Management Board for comment. 2. The draft 2017 - 2022 Dog and Cat Management Plan be released for public consultation, seeking feedback on the proposed actions.	Bill Ross	The Dog & Cat Management Plan has been out for consultation, with feedback submissions closing on 29 June 2017. Feedback has been assessed and a report is being presented to Council on 18 July 2017 for plan to be adopted.	In progress
10	02/05/2017	Urban Services Prescribed Standing Committee	11.1 Torrensville Bowling Club - Proposed Lease	McKay / Rypp that: 1. Council provide its in principle consent to the proposed ground lease of 21 years to the Torrensville Bowling Club for the Council owned premises at 80 South Road, Torrensville, contingent upon the Club surrendering its existing lease (should this be necessary). 2. The commencing rental of the lease be \$2,000 pa plus GST and to escalate each year on the anniversary of the lease commencement by Adelaide All Groups Consumer Price Index (or similar index should that index cease to apply). 3. As is required under the relevant section(s) of the Local Government Act 1999, and Council's public consultation policy, public comment be sought on the proposed grant of lease to the Torrensville Bowling Club. 4. In the event that any meaningful adverse comment is received during the public consultation process, a further report be provided to the Community Facilities General Committee/Council to consider such public comment. 5. Should no meaningful adverse comment be received during the public consultation period the Mayor and Chief Executive Officer be authorised to sign and seal any documentation to give effect to the grant of lease.	Angelo Catinari	3 May 2017 - Advertisement was placed in the Public Notices column of the Messenger Westside Weekly newspaper on Wednesday 10 May 2017. Persons wishing to comment on the proposed grant of lease have until 5pm on Wednesday 31 May 2017. No comments received from the consultation, currently finalising the lease documentation for the relevant seal and authorisation.	In progress
11	18/04/2017	Council	17.1 WestLINK Tram Network	Mangos / Woodward that the City of West Torrens write to the Minister for Transport and Infrastructure, the Hon Stephen Mulligan, MP, to advise that it supports the expansion of the tram network in Adelaide. Further, the Minister be advised that the Council has some concerns regarding the two routes in the Multi Criteria Analysis Detailed Report for the WestLINK tram, and requests the Minister: • To establish a joint working group with Council representation to determine the most appropriate WestLINK route. The joint working group also oversee further community consultation and engagement. • Include Richmond Road via James Congdon Drive within the scope of the current evaluation process.	Terry Buss	Letter sent to Minister Mullighan 1/5/17 as per Council resolution.	In progress
12	18/04/2017	Council	17.7 City of West Torrens Tidy Street Competition	Woodward / Haese that: 1. It approves the establishment of an annual 'City of West Torrens Tidy Street Competition'. 2. It approves \$5,000 as prize money, in the form of a voucher, to the 'Tidiest Street' in West Torrens. 3. Judging occurs in February/March of each year. 4. A report be presented to the next Civic Committee providing more details on the promotion, application process, viability of engaging with local businesses to provide support to competition participants, judging panel and process etc.	Sue Curran	Currently developing the detail around the competition in conjunction with key stakeholders including Media and Events Team with a report back to the Civic Committee in August 2017.	In progress
13	04/04/2017	Urban Services Prescribed Standing Committee	11.3 Land Acquisition - Ashley Street / Hardys Road Roundabout Torrensville	McKay / Nitschke that the Chief Executive Officer and the Mayor be authorised to sign and seal any future documentation required for the acquisition of land for the Ashley Street / Hardys Road roundabout project.	Angelo Catinari	27/06/2017 - Agreement executed for acquisition of land and currently preparing plan of division. Detailed design is complete with works to be scheduled to commence during the month of July 2017.	In progress
14	04/04/2017	Urban Services Prescribed Standing Committee	11.4 Falcon Reserve and Frank Norton Reserve - Installation of Fence	Vlahos / O'Rielly that: 1. No further action is to be taken by the Administration in regard to installation of a full barrier safety fence at Falcon Reserve and Frank Norton Reserve. 2. A partial barrier structure solution is to be installed to address the concerns of the petition while not comprising the design and landscape elements of Falcon Reserve. 3. The head petitioner (of the Falcon Reserve petition) be advised accordingly. 4. A partial barrier be installed near the playground area at Frank Norton Reserve.	Angelo Catinari	Head Petitioner advised of Council's Decision via letter sent on 12 May 2017. A partial barrier fence was installed near the playground area at Frank Norton Reserve on 26 May 2017. The concept plan for a partial barrier structure is being developed for Falcon Reserve.	In progress
15	04/04/2017	Urban Services Prescribed Standing Committee	11.5 Ruthven Avenue, Glandore - Update from Petition and Consultation for Tree Removal of Japanese Pagoda Trees	Farmden / O'Rielly that: 1. The Sophora japonica (Japanese Pagoda) street trees, as detailed within the Agenda report be removed and replaced with a species to be agreed between the Administration and the ward Elected Members after further consultation with the residents. 2. The head petitioner and all residents / ratepayers of Ruthven Ave, Glandore be advised accordingly.	Angelo Catinari	The Administration has scheduled a meeting with Elected Members to discuss matter further. Head petitioner advised of Council's Decision via letter on 12 May 2017. Meeting scheduled with the Administration and Ward Councillors on 16 May 2017. A subsequent meeting will be scheduled with residents / ratepayers of Ruthven Avenue, Glandore in the next few weeks to discuss the tree species to be planted that will replace the existing Japanese Pagoda trees. Correspondence sent to all residents and ratepayers of Ruthven Avenue on 2 June 2017 advising of the removal of the Japanese Pagoda trees in mid-June 2017 with the replacement Japanese Elm trees to be planted by the end of August 2017.	In progress
16	28/03/2017	Community Facilities Prescribed General Committee	8.2 Weigall Oval - Update	Tsiaparis / Farmden that the report be noted and that the Administration be instructed to proceed with the program and timing of works identified for Stage 1 of the Weigall Oval Masterplan subject to final approval of the required Stage 1 budget.	Angelo Catinari	27/06/2017 - The detail design and documentation for tender is currently being progressed. The Stage 1 works is scheduled to be tendered in July 2017.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
17	28/03/2017	Community Facilities Prescribed General Committee	8.9 Thebarton Community Centre - Update of Works Plan	Nitschke / Demetriou that: 1. The detailed design and technical specification suitable for building construction and delivery of the building improvements, utilising the remaining Thebarton Community Centre project funds in the current budget for 2016/2017 proceed to be developed. 2. A further report to be brought back to this Committee for consideration once the detailed design works have been completed.	Angelo Catinari	Consultants engaged and project underway. Once design is complete, an update report will be presented to a future Community Facilities Committee meeting.	In progress
18	28/03/2017	Community Facilities Prescribed General Committee	8.11 Community Centre After-Hours Staffing Options	Mayor Trainer / Nitschke that Option 4 be adopted by the Committee as the preferred option to provide more responsive, sustainable and flexible customer support to after-hours hirers of Council's community centres.	Pauline Koritsa	Developing casual job description for internal recruitment	In progress
19	28/03/2017	Community Facilities Prescribed General Committee	8.12 Hilton RSL - Condition Assessment and Future Works Plan	Vlahos / Demetriou that: 1. The Future Options Study report proceed to be developed and a further report detailing a recommendation be provided back to the Community Facilities General Committee. 2. The budget funding required to deliver the scope of works for Works Phase 1 be referred to the 2017 / 2018 budget process.	Angelo Catinari	28 April 2017 - Item on hold pending further discussions. Currently developing the Future Options Study report and on completion will be presented to the Community Facilities General Committee.	In progress
20	21/03/2017	Strategy and Community Prescribed Standing Committee	11.2 Aircraft Noise Management in the West Torrens Development Plan	Polito / Hill that: 1. Given the Minister for Planning's preference for aircraft noise management to be addressed through the Planning and Design Code, the Administration writes to the Minister for Planning advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code. 2. The Administration undertakes research on land use policy options for the management of aircraft noise in existing urban areas and report back to the Council.	Pauline Koritsa	The Administration wrote to the Minister for Planning 4 April 2017 advising that the Council seeks to contribute to the development of aircraft noise management provisions and other airport planning matters in the Planning and Design Code.	In progress
21	07/03/2017	Urban Services Prescribed Standing Committee	11.1 Declaration of Private Road in Mile End as Public Road	Vlahos / O'Rielly that: 1. The process be commenced to convert private sections of Elm Avenue, Mile End to a public road. 2. The required public notification be undertaken under Section 210 of the Local Government Act 1999 to declare the portion of the road known as Elm Avenue in the area of Mile End, Hundred of Adelaide as shown in Deposited Plan 2422 to be public road. 3. A further report be presented to the Urban Services Committee following the public notice period to provide an update of this project.	Angelo Catinari	Relevant documentation is currently being prepared together with the public notification.	In progress
22	07/02/2017	Urban Services Prescribed Standing Committee	11.2 Request for Liquor Licence - Western Youth Centre	Demetriou / Nitschke that: 1. The Western Youth Centre Inc.(WYC) be advised that Council (in its capacity as landlord) provides its consent for the grant of a Limited Club (Liquor) Licence at the facility to the Western Youth Centre Cricket Club on condition that the WYC, in its capacity as lessee of the facility, take responsibility for ensuring that there is no breach of the relevant Act or of the conditions of the liquor licence or anything that may result in the liquor licence being revoked or suspended. 2. The Western Youth Centre Inc. be further advised that the standard conditions contained within Council's Liquor Licensing policy (as follows at 2.3-2.12) will, where applicable, apply and that the following conditions will be embodied within a Deed of Variation (or similar document) to the existing lease agreement: 2.1 The liquor licence be solely for use by the Western Youth Centre Cricket Club. 2.2 The liquor licence to operate only during the cricket season and only between the hours of 6:30pm and 11:00pm on Saturdays when the "A" Grade Cricket team plays a home match or at times when a designated fundraising event has been approved by the WYC. 2.3 There shall be no entertainment on or in any balcony or outdoor area (the intention is to minimise the impact of noise). 2.4 There shall be no loudspeakers placed on or in the fascia of the premises, balcony or in any adjacent outdoor area or footpath (the intention is to minimise the impact of noise). 2.5 The Licensee shall at all times ensure that noise levels should be in accord with EPA Guidelines and the Liquor Licensing Regulations. 2.6 All entertainment shall cease one hour prior to closing time (to reduce disturbance to residents). 2.7 No loudspeaker shall be placed closer than 4 metres to any entrance to or exit from the premises and at all times, any such loudspeaker is to be directed away from entrances or exits and into the premises proper (to minimise the 'spill out' of noise emissions). 2.8 All external doors and windows are to be closed when the 'in-house' sound system is in use (other than for playing low level background music), live entertainment is being undertaken or a jukebox is available for use (to minimise the 'spill out' of noise emissions). 2.9 No garbage or refuse, including empty bottles and cans, is to be moved from inside the premises to outside storage bins or areas between the hours of 11pm and 7am the following morning after an event (to reduce disturbance to residents). 2.10 Garbage or refuse, including empty bottles and cans, is not to be available for collection by waste disposal or similar operators	Angelo Catinari	Deed of variation currently being prepared and awaiting signature. 29/06/2017 - Deed of variation is expected to be issued to the Western Youth Centre by mid-July 2017 for signatories.	In progress
23	07/02/2017	Urban Services Prescribed Standing Committee	11.3 Reid Street Permit Update	Nitschke / Palmer that: 1. A permit for a term of 5 years commencing on 30 November 2016 at an initial permit fee of \$20,900 pa plus GST be granted to Thebarton Management Pty Ltd for use of that portion of Reid Street Thebarton as delineated in Attachment 1 of the report. 2. The permit fee escalate by Adelaide All Groups Consumer Price Index (CPI) (or similar index should that index be discontinued) on each anniversary of the commencement date. 3. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation giving effect to the grant of permit.	Angelo Catinari	07/03/2017 - Letter sent to permit holder advising of Council's decision from its meeting held on 7 February 2017 along with the permit documentation for signing. Currently awaiting receipt of documentation. 25/05/2017 - To seek legal advice.	In progress
24	17/01/2017	Urban Services Prescribed Standing Committee	11.1 Potential Road Closures - Craig Street, Richmond, and Tyson Street, Ashford	Vlahos / Mangos that: 1. The report be noted. 2. Council Administration be authorised to commence the process of closure of the identified portion of road (extension of Weaver Avenue) on the northern side of Craig Street, Richmond (as per Attachment 3). 3. Further reports be provided to the Council as, and when, appropriate milestones are reached and/or when any additional authorisation(s) may be required as part of the road closure process and sale of the extension of Weaver Avenue that is north of Craig Street.	Angelo Catinari	30/01/2017 - Letter sent to owners of adjoining properties advising of Council's resolution and seeking an indication from them as to whether they have any interest in purchasing the land. 06/03/2017 - Engage consultant to commence road closing process. Preliminary plans lodged with the Surveyor-General.	In progress
25	17/01/2017	Urban Services Prescribed Standing Committee	11.2 Proposed Footpath Installation - Horsley Street, Lockleys and Neptune Crescent, West Beach	McKay / Rypp that: 1. The scheduled footpath construction works on the eastern side of Horsley Street, Lockleys, as approved within the 2016/17 budget, be deferred to allow for wider consultation with local residents in neighbouring streets. 2. The Administration proceeds with the scheduled footpath construction works on the western and southern side of Neptune Crescent, West Beach, as approved within the 2016/17 budget. 3. The Administration advises the residents of Horsley Street and Neptune Crescent of Council's decision.	Angelo Catinari	06/03/2017 - Letter sent to all residents of Neptune Crescent, West Beach advising of Council's decision. 26/06/2017 - Currently undertaking wider consultation for Horsley Street, West Beach.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
26	17/01/2017	Urban Services Prescribed Standing Committee	11.3 Cummins House Lease	Demetriou / Hill that: 1. Approval be sought from the Department of Planning Transport and Infrastructure (DPTI) for the grant of a short term extension of the current lease of Cummins House, on similar terms and conditions as the existing lease agreement, until 31 December 2018, or until such time as a final agreed position has been negotiated and determined by the parties 2. The Mayor and Chief Executive Officer be authorised to sign and seal such short term agreement. 3. The Administration be authorised to enter into formal negotiations with representatives from the the Department of Planning Transport and Infrastructure for the acquisition by Council of the Cummins House property. 4. A further report(s) be provided to Council should formal Council input be required throughout, or alternatively at the conclusion of, the negotiation process.	Angelo Catinari	27/01/2017 - Letter sent to DPTI advising of Councils' resolution and seeking appointment to commence negotiations. 30/01/2017 - Email sent to Cummins Society reps and caretakers providing link to report and minutes address newspaper article. 07/03/2017 - Awaiting letter of response from DPTI. 16/03/2017 - It is received the letter in response from DPTI, regarding its consent to an extension of the current lease until 31/12/2018. 28/03/2017 - A new letter is sent to DPTI with concerns raised by the Council. 26/04/2017 - Further emails sent seeking for updates from DPTI. 22/06/2017 - Receipt of reply from DPTI that extension of contract till Dec 2018 is confirmed. Negotiation ongoing regarding a longer term lease or acquisition of Cummins House by the Council	In progress
27	17/01/2017	Urban Services Prescribed Standing Committee	11.4 Private Parking Area Agreement - Charter Hall	Nitschke / Mangos that: 1. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation to enter into an agreement with Charter Hall Limited under the Private Parking Areas Act to police the private parking area at 38 South Road Torrensville. 2. No timed parking restrictions be included in the agreement.	Angelo Catinari	07/03/2017 - Private parking agreement forwarded to Charter Hall for execution. Currently awaiting signed documentation.	In progress
28	13/12/2016	Council	15.2 Westside Bikeway Bike Park	Woodward / McKay that Council investigate options, including community consultation, for a children's bike park within the Westside Bikeway as part of the 2017-2018 budget and business plan.	Angelo Catinari	Concept level planning to be included in Council's Budget 2017/18 and currently included within the Weigall Oval Stage 1 works.	In progress
29	13/12/2016	Strategy and Community Prescribed Standing Committee	11.2 Review of Community Land Management Plans	Woodward / Nitschke that the updated draft Community Land Management Plans be subjected to public consultation/notification pursuant to Council Policy - Public Consultation for a period of 21 days commencing 30 January 2017.	Pauline Koritsa	Community Land Management Plans currently out for consultation, closing 20 February. Report to be presented to July CPPP meeting.	In progress
30	13/12/2016	Urban Services Prescribed Standing Committee	11.1 Request for Sign/Monument - Beare Avenue Reserve, Netley	Tsiaparis / Mangos that: 1. The applicant, the Kangaroo Island Pioneers Association (KIPA), be advised that Council provides its consent for the placement of interpretive signage, at Council's expense, featuring the wording provided within the applicant's submission (as per Attachment 3) on Beare Avenue Reserve, Netley. 2. Council's Administration proceed to develop a stylised historic sign.	Angelo Catinari	The Administration have advised the applicant via email of Council's resolution. Council Officers' will now proceed with developing a sign. Meeting scheduled with manufacturer for early March 2017 for the development of a pedestal sign. 27/06/2017 - Sign design 90% developed, being finalised.	In progress
31	13/12/2016	Urban Services Prescribed Standing Committee	11.4 DPTI - Request to Erect Informational Signage - South Road, Torrensville	Nitschke / Mangos that: 1. The report be noted. 2. Council grant its consent in its capacity as landlord for the erection/installation of a gantry type Variable Message Sign by the Department of Planning, Transport and Infrastructure (DPTI) on Council land close to the air raid shelter on South Road, Torrensville, in accordance with the plans provided in Attachment 3 of this report, subject to any necessary planning consent. 3. Council enter into a licence (and associated permit) with DPTI, as indicated in the plans in Attachment 2 of this report, for a period of 5 years commencing from the date of installation, at a nominal rental of \$10p.a. (plus GST) payable on demand. 4. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation in regard to the grant of a lease/licence and associated permit.	Angelo Catinari	10/01/2017 - The draft licence has been prepared by City Assets and forwarded to DPTI for comment with letter advising of Councils' resolution. 24/05/2017 - Awaiting a response from DPTI.	In progress
32	13/12/2016	Urban Services Prescribed Standing Committee	11.7 Verran Avenue, Bennett Street and Ruddock Avenue Petition	Viahos / O'Rielly that: 1. Traffic management issues raised by the petitioners be deferred to the Richmond/Mile End Local Area Traffic Management program. 2. Alteration of parking controls and installation of new street lighting in Ruddock Avenue be endorsed subject to consultation with directly affected residents.	Angelo Catinari	21/12/16 - draft consultation material being developed. 07/03/2017 - Parking controls completed. Awaiting street lighting upgrade.	In progress
33	22/11/2016	Community Facilities Prescribed General Committee	8.2 Torrensville Bowling Club Update and Request for signage	Demetriou / Haese that: 1. The report be noted. 2. The Club be advised that Council provides its consent in its capacity as landlord for the club to erect 2 new signs at the end of the northern green and 2 new signs at the end of the southern green, in accordance with the information provided in the club's letter of 28 September 2016, subject to any necessary development consents being sought and obtained. 3. The Administration be authorised to enter into formal negotiations with the club in regard to the granting of a new long term lease for the club's premises (conditional upon the club surrendering its existing licence should this be necessary) and that the commercial arrangements that the club seeks to enter into (advertising and sub-lease of portion of the premises) be factored into the commencing rental under such a new lease. 4. A further report be provided to Council outlining the terms and conditions of the proposed new lease prior to the matter being referred for public consultation.	Angelo Catinari	20/01/2017 - Council valuer asked to provide a ground rental for Torrensville Bowling Club extended site. 30/01/2017 - Draft lease agreement provided to Torrensville Bowling Club for negotiation purposes. Discussed 7+7+7 (21 year) lease. Torrensville Bowling Club to discuss lease arrangements at their Board Meeting to be held on 14 March 2017 and provide a response to Council. 03/05/2017 - Draft lease was tabled at Council's meeting held on 2 May 2017. 24/05/2017 - The lease was advertised for public consultation on 10 May 2017, which will close at 5pm on 31 May 2017. An update report was presented to the Community Facilities Committee meeting held on 23 May 2017. 27/06/2017 - Awaiting for final draft of the lease.	In progress

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34	22/11/2016	Community Facilities Prescribed General Committee	8.3 Apex Park and Lockleys Oval - update	Haese / Demetriou that: 1. The report be noted; 2. The updated plan relating to the equestrian facilities be endorsed; 3. The updated cost information for the clubroom/community building be noted; and 4. The fitout information included within the room data sheets be endorsed. 5. That a decision on the status of the existing Scouts Club building located in the South-West corner of the park be deferred until further discussion with stakeholders occurs.	Angelo Catinari	21/12/16 - There is currently a request from West Beach Lions Club to utilise existing scouts club building. 16/01/2017 - The Administration met with the Lions Club representatives on site to inspect the Scouts Building. Also advised that as the current lease (Scouts) is still operational, any interim shared use would need to be negotiated with them. 06/04/2017 - Report was presented to the Community Facilities Committee meeting held on 28 March 2017 and the Committee recommendations were adopted by Council at its meeting on 4 April 2017. 05/04/2017 - The Prudential Report has been made available at Council's Civic Centre for public inspection since the Council meeting held on 4 April 2017. 27/06/2017 - An update report was presented to the Community Facilities Committee meeting held on 23 May 2017 with response provided to the Committee regarding questions raised by Lockleys Football Club. Tendering for Apex Park and non-wetland is scheduled to commence in July 2017.	In progress
35	22/11/2016	Community Facilities Prescribed General Committee	8.5 Camden Oval Update	Demetriou / Tsiaparis that: 1. The report be noted. 2. The updated plan for the Camden Oval Complex, included as Attachment 1 to the report, be endorsed. 3. Council's Administration continue to instruct and meet with the nominated contractor and consult with the impacted lessee and licensee stakeholders in regard to progressing delivery of detailed design plans for the complex. 4. Subject to the nominated architects meeting capacity and capability requirements, a Project Advisory Group, comprising relevant Ward Councillors and Administrative staff, be established to provide input into and oversee the delivery of the detailed design plans for the Camden Oval complex. 5. The Camden Athletics Club be advised that Council supports their request for commemorative pavers to be placed within the site to recognise winners of the Camden Classic foot race.	Angelo Catinari	21/12/16 - Awaiting fee offer from the architects. 07/03/2017 - Currently engaging consultants. Consultants engaged and progressing with detailed design. 28 April 2017 - This item supersedes items 7.4 from Community Facilities meeting of 27 September 2016 and Item 7.3 from Community Facilities 26 July 2016. 24/05/2017 - An update report was presented to the Community Facilities Committee meeting held on 23 May 2017. Continuing meetings are to be scheduled with architects to progress the plans. 26/06/2017 - Preliminary plans have been forwarded to PHOS Camden Football Club and Birkalla Soccer Club for comments.	In progress
36	18/10/2016	Council	9.3 Item 17.1 Oakmont Crescent Reserve, Novar Gardens - Proposed Upgrade Brought Forward for Consideration at This Point in the Meeting	Hill / Demetriou that: 1. Local ward councillors and staff conduct a meeting with community representatives with varying views from around the Oakmont reserve to reach a negotiated compromise regarding the reserve's redevelopment and further, that the outcomes of the meeting be referred back to Council for a final decision on the reserves future development. 2. The one tree immediately adjacent 19 Miller Court, labelled as AP20 in the petitioners documents, be removed by Council at its earliest convenience, and any trees overhanging powerlines also be pruned as soon as possible.	Angelo Catinari	27/10/16 - Council officers are currently making arrangements for the public consultation meeting which will be scheduled to take place before the end of the calendar year. Public consultation letter to resident to be sent early March 2017. Report to be presented to the Urban Services Standing Committee meeting to be held on 4 July 2017.	In progress
37	04/10/2016	Council	17.2 Section 29 Development Plan Corrections	Demetriou / Palmer that the proposed corrections to the West Torrens Council Development Plan, pursuant to section 29 of the Development Act 1993, be deferred and subsequently considered along with any other feedback from Council on the Minister's Inner and Middle Metropolitan Corridor Infill Development Plan Amendment.	Pauline Koritsa	08/03/2017 - The Minister recently wrote to Council advising that DPTI has initiated investigations pursuant to sections 24 and 26 of the Development Act 1993, for the drafting of two Development Plan Amendments (DPAs) to review urban corridor design policies and zoning. Council staff will liaise with DPTI on the inclusion of corrections as the DPA progresses. Staff are awaiting a formal process to commence for the updated approach to the IMMC DPA, at which stage the corrections will be presnted for inclusion in the updated policy.	In progress
38	04/10/2016	Governance Prescribed Standing Committee	11.1 Naming of a Road - Main Street Lockleys	McKay / Nitschke that, pursuant to s219 of the Local Government Act 1999, the extension of Main Street, Lockleys arising from the land division at the end of Main Street, Lockleys be named Main Street.	Pauline Koritsa	Newspaper article and allocation of the road name for Main Street Lockleys have been done. Once the notice appears in the Gazette, emails will be sent to the Valuer General, Surveyor General and the Registrar General	In progress
39	20/09/2016	Finance and Regulatory Prescribed Standing Committee	11.6 Review of Hard Waste Collection Trial	Woodward / O'Rielly that the current at-call hard waste collection trial be extended until 30 September 2017 in its current form. At the conclusion of the extension the cost, service levels, and results of community survey be presented to Council for consideration.	Bill Ross	The hard waste at call trial has been extended until 30 September 2017. A report will be presented to Council at the end of the trial.	In progress
40	20/09/2016	Strategy and Community Prescribed Standing Committee	11.2 Carparking Fund Legal Advice	Palmer / McKay that, as a result of the assenting of the Planning, Development and Infrastructure Act 2016, the establishment of a car parking fund and an associated Car Parking Contribution Fund policy be deferred until such time as the transitional legislation that will apply to an 'off-setting contribution scheme' is known.	Pauline Koritsa	3/11/2016 - Updated advice has been recieved from KelliedyJones on 4 October 2016 advising that the transitional legislation outlines that an existing car parking fund will automatically become an off-setting scheme under section 197 of the PDI Act on the date of its commencement. Investigations on location and nature of a car parking fund/off setting scheme will be commenced. Staff are monitoring the transitional implementation of sections fo the PDI Act 2016. Section 197 has not yet ben activated.	In progress
41	02/08/2016	Urban Services Prescribed Standing Committee	11.1 George Street Upgrade Stage 2 - Street Consultation Summary	Nitschke / Vlahos that: 1. The report be received. 2. The Administration proceeds with the George Street - Stage 2 upgrade based on a revised version of the Option 3 road design (Attachment 1 of report). (This design variation will provide an additional two (2) on-street parking spaces and require the removal and replacement of a further two (2) existing street trees.)	Angelo Catinari	07/09/2016 - The detailed design works have commenced. 29/05/2017 - Design and documentation of upgrade 90% complete. Pre-tendering process is ongoing. 27/06/2017 - Tendering is scheduled in late July 2017 and tendering documents are being developed.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
42	26/07/2016	Community Facilities Prescribed General Committee	7.4 Thebarton Oval Complex Update - Torrensville Bowling Club / South Australian Amateur Football League (SAAFL)	Rypp / Haese that: 1. The report be noted; 2. The options presented by the club's consultant (other than the area identified as "indicative carparking extension (by Council)") be approved in principle and that the Torrensville Bowling Club be advised of this. 3. The Administration be authorised to enter into negotiations with the SAAFL to vary (reduce) the land currently occupied by the SAAFL and that, subject to satisfactory negotiations, a Deed of Variation be prepared at the cost of the Torrensville Bowling Club, to give effect to the reduction in land to be occupied by the SAAFL for execution by the SAAFL and Council. Further, that the Mayor and Chief Executive Officer be authorised to sign and seal the Deed of Variation. 4. Providing the SAAFL agrees to relinquish the additional land sought by the Torrensville Bowling Club on terms satisfactory to Council, and executes a Deed of Variation giving effect to this, the Administration be authorised to enter into negotiations with the Torrensville Bowling Club for the grant of a new long term lease over the land proposed to be occupied by the Torrensville Bowling Club. 5. A further report be provided to Council on completion of satisfactory negotiations between the Administration and the Torrensville Bowling Club outlining the proposed terms and conditions of the new lease, prior to necessary public consultation of the proposed grant of lease, to the Torrensville Bowling Club.	Angelo Catinari	30/08/2016 - the Secretary of the Torrensville Bowling Club has been advised of Council's in principle approval for the options presented by the Club and a copy of the resolution of Council from its meeting on 26 July 2016 has also been provided to the Club. A further report will be presented to Council in relation to the terms and conditions of a new lease. 2/11/16 - Council staff are currently developing Deed of Variation with SAAFL and Torrensville Bowling Club. Awaiting finalisation of Torrensville Bowling Club design prior to commencing negotiations with SAAFL. 23/05/2017 - Meeting with the project manager and architects. 24/05/2017 - An update report with the draft master plan was presented to the Community Facilities Committee meeting held on 23 May 2017. 24/05/2017 - Deed of Variation to SAAFL's lease is to be prepared but awaiting nomination of areas to be impacted by the Bowling Club Project.	In progress
43	03/05/2016	Urban Services Prescribed Standing Committee	9.1 Light Rail Expansion	Mayor Trainer / Cr McKay that: 1. Provide in principle support to the expansion of light rail; 2. Participate in the development of a comprehensive study into the State Government's AdelINK light rail network, provided that a comprehensive governance process is developed outlining local government's involvement and role in the scoping study; and 3. Participate in further discussions with the Federal Government, State Government and neighbouring Councils within the proposed AdelINK light rail network regarding funding and delivery options.	Terry Buss	Continuing. CEO and GM Urban Services attending meetings as required. Also refer item 17.1 18 April 2017 meeting - motion to write to Minister Mullighan requesting establishment of a joint working group.	In progress
44	19/04/2016	Council	15.1 Capital Budget for Community Facilities	Woodward / Dua that: 1. The \$6 million set aside in the 2015/16 capital budget for the Camden Oval precinct development pursuant to a resolution of the Community Facilities General Committee on 22 September 2015, and subsequently endorsed by Council on 6 October 2015, be reduced to \$5.5 million; 2. \$1 million be allocated to the redevelopment of Weigall Oval Stage 1 from the unspent 2015/16 capital budget for community facilities, currently \$6.568 million; and 3. \$500,000 be added to the budget for the Camden Oval precinct development from the proceeds of future asset sales when these sales occur.	Bill Ross	The changes in items 1 and 2 were picked up in the March budget review which was being presented to Council on 17 May 2016 - completed. Item 3 is on hold until an asset sale occurs - in progress.	In progress
45	20/10/2015	Council	15.1 Household Waste Working Party	Demetriou / McKay that a working party be formed to investigate and report on the disposal of household waste etc. The working party will consist of Crs Demetriou, McKay and Woodward, and two staff appointed by the Chief Executive Officer. The working party will report its outcome back to Council in three months. Note: Motion carried at the 8/12/2015 meeting of Council recommending that the outcome of the Working Party's investigations be reported by 30 June 2016.	Bill Ross	GM Corporate and Regulatory and Manager Regulatory Services are the two staff representatives. The Working Party has met on a number of occasions, which includes visits to the Waste Transfer Station, Aspitech, Visy, Suez/ResourceCo, APR and PGS. It has also met with Green Industries SA and Electronic Recycling Australia. A trip to Mildura is no longer intended. Work is about to commence on formulating a plan of action.	In progress
46	22/09/2015	Community Facilities Prescribed General Committee	9.1 Honour Boards	Noting that the matter was not urgent, Cr McKay asked if the number of honour boards under Council's care and control could be advised, together with their dimensions and total surface area? The Administration undertook to investigate and report back to a future meeting.	Pauline Koritsa	Consulted with Cr McKay to clarify focus is on War Memorial honour boards. Scoped out task with Dean Ottanelli. Workers being deployed to locate, identify, measure and photograph boards in preparation for report back	In progress
47	25/08/2015	Civic Committee	7.2 Thebarton Community Centre - Signage and Public Artworks	Demetriou / Trainer that the Administration undertake additional research into public art installations at Thebarton Community Centre and environs that reflect the history of the area including early migration, settlement and industry, and report back on possible options at a future meeting of this Committee.	Pauline Koritsa	Investigations underway concerning art installations of this nature undertaken by other councils and cultural agencies. Consultation with City Works concerning possible location options being developed. EOI and project description documents completed. This has now been incorporated in to wider design brief for the upgrade and refurbishment of Thebarton Community Centre proposals. Recommend deferral to 2016/17 financial year. Upgrades for TCC currently being considered with a view to developing a plan for 2016/17. This includes signage. Request for quote being prepared for artwork	In progress
48	20/06/2017	Council	17.1 Public Consultation on the Draft Budget and Annual Business Plan for 2017/18	Woodward / Palmer that the outcome of community consultation on Budget and Annual Business Plan arrangements for 2017/18 be considered pursuant to the requirements of Section 123 of the Local Government Act 1999.	Bill Ross	Feedback considered. Budget & ABP adopted on 4 July 2017.	Completed
49	20/06/2017	Council	17.2 Delegations under the Dog and Cat Management Act 1995	Haese / Palmer that having conducted a review of the powers and functions previously delegated to the office of Chief Executive Officer under the Dog and Cat Management Act 1995 and in accordance with section 44(6) of the Local Government Act 1999, the Council: 1. Hereby revokes all previous delegations made to the person occupying the position of the Chief Executive Officer under the Dog and Cat Management Act 1995. 2. In exercise of the power contained in section 44 of the Local Government Act 1999 and the powers and functions under the Dog and Cat Management Act 1995 as contained in the Instrument of Delegation, being Attachment 1 to this report, are hereby delegated this 20th day of June 2017 to the person occupying the position of Chief Executive Officer. 3. For the purposes of the delegations made by Council on this the 20th day of June 2017, all delegations to the person occupying the position of Chief Executive Officer extend to any person acting in the position of Chief Executive Officer.	Pauline Koritsa	Sub delegations have been issued to relevant officers and the Delegations Framework on the Council website has been updated accordingly.	Completed

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50	20/06/2017	Council	17.4 Thebarton Theatre Complex - Upgrade Report - Confidential Order Review	<p>Polito / Nitschke that:</p> <p>1. Pursuant to Section 91(9)(a), having reviewed the confidentiality order made on 2 July 2013 and reviewed at Council's 5 August 2014, 23 July 2015 and 7 June 2016 meetings, pursuant to 91(7), 91(7)(a) and 91(7)(b) of the Local Government Act 1999, in respect of confidential item 21.1 - 'Thebarton Theatre Complex- Upgrade Report', Council orders the information contained in:</p> <p>a. the confidential report item 21.1- 'Thebarton Theatre Complex- Upgrade Report' presented to Council at its 2 July 2013;</p> <p>b. the confidential Minutes to item 21.1- 'Thebarton Theatre Complex- Upgrade Report' of 2 July 2013; and</p> <p>c. all relevant documentation associated with and attached to the confidential agenda item 21.1 -'Thebarton Theatre Complex Report' of 2 July 2013;</p> <p>continues to be kept confidential in accordance with sections 91(7)(a), 91(7)(b) of the Local Government Act 1999 and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.</p> <p>2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the Local Government Act 1999.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
51	06/06/2017	Council	16.2 Natural Resources Management Board Levy	Mangos / Tsiaparis that the Natural Resources Management Board be asked to explain the rationale and methodology underlying their 9.8% increase as our land value increase from the Valuer General for the City is approx. 6%.	Bill Ross	Request made of NRM and a response was received, which was tabled as correspondence on 4 July 2017.	Completed
52	06/06/2017	Council	18.2 Audit and Risk General Committee Structure - Confidential Order Review	<p>Vlahos / Farnden that:</p> <p>1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 23 November 2010, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 16.15 'Audit and Risk General Committee Structure', Council orders the information contained in the 'Confidential Report of the Selection Panel' attached to Item 16.15 'Audit and Risk General Committee Structure' relating to the appointment of independent members to Council's Audit and Risk Committee which was presented to the 23 November 2010 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 23 November 2020 on the basis that the information contained in the 'Confidential Report of the Selection Panel' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>2. In accordance with s91(9)(a), having reviewed the confidentiality order made on 9 December 2014, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 15.17 'Audit and Risk Prescribed Committee Structure', Council orders the information contained in the 'Confidential Interview Report' attached to Item 15.17 'Audit and Risk Prescribed Committee Structure' relating to the appointment of independent members to Council's Audit and Risk Committee which was presented to the 9 December 2014 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 9 December 2024 on the basis that the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>3. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not to extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
53	06/06/2017	Council	18.3 Development Assessment Panel Establishment - Confidential Order Review	<p>Nitschke / Farnden that:</p> <p>1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 23 November 2010, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 16.16 'Development Assessment Panel - Establishment', Council orders the information contained in the 'Confidential Interview Report' attached to Item 16.16 'Development Assessment Panel - Establishment', relating to the appointment of independent members to Council's Development Assessment Panel which was presented to the 23 November 2010 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 23 November 2020 on the basis the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>2. In accordance with s91(9)(a), having reviewed the confidentiality order made on 9 December 2014, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 15.23 'Development Assessment Panel - Establishment', Council orders the information contained in the 'Confidential Interview Report' attached to Item 15.23 'Development Assessment Panel - Establishment', relating to the appointment of independent members to Council's Development Assessment Panel which was presented to the 9 December 2014 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 9 December 2024 on the basis the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>3. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not to extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
54	06/06/2017	Council	18.4 Development Assessment Panel - Replacement Independent Member - Confidential Order Review	<p>Nitschke / Mangos that:</p> <p>1. In accordance with s91(9)(a), having reviewed the confidentiality order made on 15 March 2011, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 17.3 'Development Assessment Panel - Replacement Independent Member', Council orders the information contained in the 'Confidential Interview Report' attached to Item 17.3 'Development Assessment Panel - Replacement Independent Member', relating to the appointment of a replacement independent member to Council's Development Assessment Panel which was presented to the 15 March 2011 meeting of Council, continues to be retained in confidence in accordance with section 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be made available for public inspection until 15 March 2021 on the basis the information contained in the 'Confidential Interview Report' contains the applicants' personal information and the premature disclosure of this information would be unreasonable given it could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to those applicants by Council.</p> <p>2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not to extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed

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55	06/06/2017	Council	18.5 Brickworks Riverfront Land - Confidential Order Review	<p>Nitschke / Vlahos that:</p> <p>1. Pursuant to Sections 91(7) and 91(9) of the Local Government Act 1999, Council orders that the following reports relating to the Brickworks Riverfront Land, the Minutes arising from the reports, attachments, any associated documentation or recording having been considered by the Council in confidence under Section 90(3)(b)(i) and 90(3)(b)(ii) of the Local Government Act, 1999,</p> <p>Brickworks Markets - Retained Land Brickworks Riverfront Land - Expression of Interest Brickworks Riverfront Land - Divestment Proposal Divestment Proposal - Brickworks Riverfront Land Divestment Proposal Update - Brickworks Riverfront Land</p> <p>continue to be retained in confidence in accordance with sections 91(7)(a), 91(7)(b) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period or until Council finalises its position on the future use of the retained land, whichever is sooner, given that the disclosure of the information would not be in the public interest as to do so would reasonably be expected to:</p> <p>confer a commercial advantage on those persons with whom the Council is proposing to conduct business; prejudice the commercial position of the Council; lead to Council not obtaining the best possible sale price or development outcome for the remnant land retained by Council.</p> <p>2. Pursuant to s91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality orders.	Completed
56	06/06/2017	Council	18.6 Rates Agreement - Adelaide Airport - Confidential Order Review	<p>Mangos / Rypp that:</p> <p>1. In accordance with section 91(9)(a), having reviewed the confidentiality order made on 15 March 2016, pursuant to 91(7) and 91(7)(b) of the Local Government Act 1999, in respect of confidential Item 21.1- 'Rates Agreement - Adelaide Airport', Council orders the information contained in:</p> <p>a) the confidential report Item 21.1 - "Rates Agreement - Adelaide Airport" presented to Council at its 15 March 2016 Meeting;</p> <p>b) all relevant documentation associated with and attached to the confidential agenda Item 21.1 - "Rates Agreement - Adelaide Airport" of 15 March 2016, but not the Minutes arising from the report Item 21.1 - "Rates Agreement - Adelaide Airport";</p> <p>continues to be retained in confidence in accordance with Section 90(3)(g) of the Local Government Act 1999, and not be available for public inspection for a further 12 month period, on the basis that the information received, discussed and considered in relation to this agenda item are in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty because the draft rates Agreement, the subject of this report, and any subsequent agreed rates Agreement binds the parties to confidentiality provisions the disclosure of which in the public realm will constitute a breach of obligations and duty of confidence pursuant to the Rates Agreement.</p> <p>2. Pursuant to s91(9)(c) of the Local Government Act 1999, Council delegates the authority to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.</p>	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
57	06/06/2017	Council	18.7 Nominations for the SA Employment Tribunal	Woodward / Tsiaparis that Cr Nitschke be nominated as a Supplementary Panel Member for the South Australian Employment Tribunal.	Pauline Koritsa	Nominated form sent to LGA SA on 15 June 2017.	Completed
58	06/06/2017	Council	18.8 Nominations for the Stormwater Management Authority - Presiding Member and Member Positions	Woodward / Farnden that Cr Mangos be nominated as a member of the Stormwater Management Authority.	Pauline Koritsa	Nomination form sent to LGA SA on 19 June 2017.	Completed
59	06/06/2017	Council	18.9 Max and Bette Mendelson Scholarship Awards - 2017	<p>Haese / Hill that:</p> <p>1. Approval be granted to the Mendelson Management Committee to award the 2017 Max and Bette Mendelson scholarships as outlined in the list provided separately; and</p> <p>2. Approval be granted for the Mendelson Management Committee, in conjunction with the Chief Executive Officer, to arrange a suitable presentation ceremony to be held on Friday 30 June 2017 along the lines of previous years.</p>	Terry Buss	All actions associated with the 2017 presentation ceremony have been completed and the ceremony successfully completed.	Completed
60	06/06/2017	Urban Services Prescribed Star	11.2 Parking on Verges - Proposal to Amend the Australian Road Rules	O'Rielly / Palmer that the feedback contained within the report be provided as Council's response to the Local Government Association on the proposed amendments to the Australian Road Rules 1999. Proposed feedback to the LGA Council supports Option 2 to Amend the Road Traffic (Road Rules - Ancillary and Miscellaneous Provisions) Regulations 2014 on the basis that each council is best placed to determine whether or not verge parking is appropriate within their local government area.	Angelo Catinari	27/06/2017 - Correspondence to LGA Circular 19.4 was sent to LGA advising Council's resolution on 8th June 2017 meeting supporting Option 2 to Amend the Road Traffic Regulations 2014 and the receipt of the correspondence has been acknowledged by LGA.	Completed
61	30/05/2017	Audit and Risk Prescribed Gene	7.2 Internal Financial Controls Monitoring Risk Based Methodology	<p>Moran / Haslam that:</p> <p>That the Internal Financial Controls Monitoring Risk Based Methodology report be received subject to the replacement of the words '87 controls' to 72 controls' in the report - as such the sentence to read:</p> <p>'Essentially, using this risk based methodology will reduce the number of controls to be self-assessed from 323 to 72 controls.'</p>	Pauline Koritsa	Minutes reflect the changed wording	Completed
62	16/05/2017	Council	17.1 Elected Member Nominations to External Boards and Attendance at Conferences	<p>Demetriou / McKay that:</p> <p>1. The draft Code of Practice - Procedures at Meetings be approved</p> <p>2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to the Code of Practice - Procedures at Meetings and the Council Policy - Elected Members Attendance at Conferences.</p>	Pauline Koritsa	The Code of Practice - Procedures Meetings and Council Policy - Elected Members attendance at Conferences have been updated on the Policy Hub and Council's website.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
63	20/09/2016	Council	20.2 Lockleys Oval - Coalition Governments Election Commitment	Mangos / Palmer that CEO write to Senator the Hon Fiona Nash and the Hon Simon Birmingham, seeking clarification of the funding commitment of \$3,250,000 to Lockleys Oval.	Terry Buss	CEO wrote to Senator the Hon Fiona Nash and the Hon Simon Birmingham, seeking clarification of the funding commitment. Negotiations have continued between the Commonwealth and Council regarding the Deed of Agreement for the funding commitment. The Deed of Agreement has now been finalised and a formal letter of offer from the Commonwealth was received 3 July 2017.	Completed

9 OUTSTANDING REPORTS / ACTIONS

10 OTHER BUSINESS

11 CONFIDENTIAL

Nil

12 NEXT MEETING

12 September 2017, 6.30pm in the Mayor's Reception Room.

13 MEETING CLOSE