

CITY OF WEST TORRENS



**Minutes**

**of the**

**CORPORATE PLANNING, POLICY AND  
PERFORMANCE PRESCRIBED COMMITTEE**

of the

**CITY OF WEST TORRENS**

held in the Mayor's Reception Room, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 13 SEPTEMBER 2016  
at 6.30 PM**

**Terry Buss  
Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of this Committee Minutes have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## 1. MEETING OPENED

The Presiding Member declared the meeting open at 6.36pm.

### 1.1 Evacuation Procedure

The evacuation procedures were read taken as read.

## 2. PRESENT

### Committee Members:

Cr J Woodward (Presiding Member)

Acting Mayor K McKay

Councillors: R Haese, C O'Rielley, M Hill, and A Mangos.

### Officers:

Mr T Buss (Chief Executive Officer)

Ms P Koritsa (GM Business and Community Services)

Mr B Ross (GM Corporate and Regulatory)

Ms L Johnson (Manager Business Services - Acting)

Mr B Cunningham (Manager City Strategy - Acting)

## 3. APOLOGIES

### Leave of Absence

Mayor Trainer

Cr Dua

### RECOMMENDATION

That the apologies be received.

### COMMITTEE DECISION

MOVED Cr Haese SECONDED Cr Hill that the recommendation be adopted.

### CARRIED

## 4. DISCLOSURE STATEMENTS

Nil

## 5. CONFIRMATION OF MINUTES

### RECOMMENDATION

That the Minutes of the meeting of the Corporate Planning, Policy and Performance Committee held on 12 July 2016 be confirmed as a true and correct record.

### COMMITTEE DECISION

MOVED Cr Mangos SECONDED Cr Haese that the recommendation be adopted.

### CARRIED

## **6. COMMUNICATIONS BY THE CHAIRPERSON**

Nil

## **7. REPORTS OF THE CHIEF EXECUTIVE OFFICER**

### **7.1 Order Making Policy Review**

This report presented the feedback resulting from the public consultation on the draft *Council Policy - Order Making* to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that the revised *Council Policy - Order Making* be approved.

#### **COMMITTEE DECISION**

MOVED Cr Mangos SECONDED Cr McKay that the recommendation be adopted.

#### **CARRIED**

### **7.2 Investment Policy Review**

The *Council Policy - Investment* was subject to a scheduled review and is presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The revised *Council Policy - Investment* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the *Council Policy - Investment*.

#### **COMMITTEE DECISION**

MOVED Cr O'Rielley SECONDED Cr Hill that the recommendation be adopted.

#### **CARRIED**

### **7.3 Development Assessment Panel Delegations Policy**

The *Council Policy - Development Assessment Panel Delegations* is a new policy and was presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The *Council Policy - Development Assessment Panel Delegations* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the *Council Policy - Development Assessment Panel Delegations*.

#### **COMMITTEE DECISION**

MOVED Cr Hill SECONDED Cr O'Rielley that the recommendation be adopted.

#### **CARRIED**

### **7.4 Delegations Process Policy Revocation**

This report sought the revocation of *Council Policy - Delegations Process*.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that the *Council Policy - Delegations Process* be revoked subject to the approval of the *Council Policy - Development Assessment Panel Delegations*.

#### **COMMITTEE DECISION**

MOVED Cr O'Rielley SECONDED Cr Hill that the recommendation be adopted.

#### **CARRIED**

### **7.5 Elected Member Records Management Policy Review**

The *Council Policy - Elected Member Records Management* was subject to a scheduled review and is presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The revised *Council Policy - Elected Member Records Management* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the *Council Policy - Elected Member Records Management*.

#### **COMMITTEE DECISION**

MOVED Cr McKay SECONDED Cr Mangos that the recommendation be adopted.

#### **CARRIED**

## 7.6 Ombudsman Enquiries and Investigation Policy Review

The *Council Policy - Ombudsman Enquiries and Investigations* was subject to a scheduled review and is presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. The revised *Council Policy - Ombudsman Enquiries and Investigations* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the *Council Policy - Ombudsman Enquiries and Investigations*.

### COMMITTEE DECISION

MOVED Cr McKay SECONDED Cr Hill that the recommendation be adopted.

### CARRIED

## 7.7 Public Health Plan Progress Report

This report detailed the second biennial progress report on achievements against Council's *Public Health Plan* as required by the Chief Public Health Officer under the *Public Health Act (2011)*.

### RECOMMENDATION(S)

The Committee recommends to Council that the second biennial progress report be approved and submitted to the Chief Public Health Officer to satisfy its reporting requirements pursuant to the *Public Health Act (2011)*.

### COMMITTEE DECISION

MOVED Cr O'Rielley SECONDED Cr Hill that the second biennial progress report be approved and submitted to the Chief Public Health Officer to satisfy its reporting requirements pursuant to the *Public Health Act 2011* with the defunding of the OPAL program identified as an issue in Section 2 of the report found on Page 17 of Attachment 1; *Emerging Public Health Issues and Opportunities*, and the status of 'Acknowledge and celebrate the Kaurna heritage in the landscape' on Page 16 of Attachment 1 shown as ongoing.

### CARRIED

## 7.8 Miscellaneous Section 29 Amendments Proposal

This report presented proposed amendments to the West Torrens Development Plan to be submitted, pursuant to s29 of the *Development Act 1993*, to the Minister for Planning in conjunction with heritage changes proposed in a separate report in this agenda.

### RECOMMENDATION(S)

The Committee recommends to Council that the proposed amendments to the West Torrens Development Plan (as identified in Attachment 1) be submitted to the Minister for Planning for approval pursuant to s29 of the *Development Act 1993*.

### **COMMITTEE DECISION**

MOVED Cr McKay SECONDED Cr Hill that the report be received by the Committee and presented to Council at its 4 October 2016 meeting for consideration by full Council with greater explanatory information included in Attachment 1.

### **CARRIED**

#### **7.9 Proposed Section 29 Review of Heritage Register and Heritage DPA**

This report presented an update to local heritage listings in the Development Plan and postponement of the Local Heritage Places Development Plan Amendment pursuant to s29 of the *Development Act 1993*.

### **RECOMMENDATION(S)**

The Committee recommends to Council that:

1. The proposed amendments to the West Torrens Development Plan heritage listings (as identified in Attachment 1 to this report) be submitted to the Minister for Planning for amendment in accordance with the provisions of s29 of the *Development Act 1993*.
2. The Local Heritage Places Development Plan Amendment be suspended pending confirmation of the new heritage planning system, processes and relevant legislative instruments.

### **COMMITTEE DECISION**

MOVED Cr Mangos SECONDED Cr McKay that the recommendation be adopted.

### **CARRIED**

#### **7.10 Progress on Implementing Council Decisions**

This report provided an update on outstanding Council and Committee resolution actions.

### **RECOMMENDATION(S)**

The Committee recommends to Council that the report be received.

### **COMMITTEE DECISION**

MOVED Cr Mangos SECONDED Cr McKay that the recommendation be adopted.

### **CARRIED**

#### **8. OUTSTANDING REPORTS/ACTIONS**

Nil

#### **9. OTHER BUSINESS**

Nil

**10. NEXT MEETING**

8 November 2016, 6.30pm in the Mayor's Reception Room.

**11. MEETING CLOSE**

The Presiding Member declared the meeting closed at 7.21pm.