

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

COUNCIL

and

- **Urban Services Prescribed Standing Committee**
- **Governance Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 5 APRIL 2016
at 7.00 PM**

**Terry Buss
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1. MEETING OPENED

1.1 Evacuation Procedure

2. PRESENT

3. APOLOGIES

Council Members:

Mayor Trainer

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a material, actual or perceived conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999* on the approved form.

The following disclosures of interest have been made in relation to:

Item	Type of Conflict	Elected Member
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5. CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of Council held on 15 March 2016 be confirmed as a true and correct record.

6. MAYOR'S REPORT

(Preliminary report for the agenda to be distributed Friday 1 April 2016)

In the three weeks since the last Council Meeting of 15 March 2016, functions and meetings involving the Mayor have included:

Wednesday 16 March

7.00pm	Conducted the official opening of the Hellenic Connections Art Exhibition in the West Torrens Auditorium Gallery.
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Saturday 19 March

7.00pm	Attended India Australia Association of SA Mela Golden Jubilee Celebration at the Adelaide Showgrounds.
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Sunday 20 March

12noon	Attended with Rosemary Trainer, Cr George Demetriou and Despa Demetriou the Panrhodian Society Colossus luncheon for the Anniversary of the Ensomatosis of the Dodecanese Islands.
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Monday 21 March

6.00pm Attended 'Connecting with China' cocktail 'meet and greet' function for the City of West Torrens businesses registered to participate in the China Outbound Mission. Guest speakers included Professor Mobo Gao, Director of the Confucius Institute and Chair of Chinese Studies at the University of Adelaide and Sean Keenihan, President of the South Australian Branch of the Australia China Business Council. It was unfortunate that a number of businesses were unable to send representatives. Elected Members in attendance were Cr/s Woodward, Demetriou, Mangos and Palmer.

Tuesday 22 March

10.30am Attended the Governor's Multicultural Awards presentation at Government House.
6.00pm Participated in Community Facilities General Committee meeting.
7.30pm Attended the George Street Upgrade public information session in the George Robertson Room.

Wednesday 23 March

6.00pm Attended the SAAFL Season Opening Launch along with CEO Terry Buss and Deputy Mayor Kym McKay.

Saturday 26 March

12noon Hosted guests Michelangelo Rucci (The Advertiser) and David Penrose (Weekly Times Messenger) at the pre-match lunch prior to the West Adelaide v Adelaide Reserves SANFL match at City Mazda Stadium.

Sunday 27 March

11.30am Participated in Messinian Greek Independence Day wreath laying ceremony at the Memorial Gardens followed by lunch at Messinian House.

Wednesday 30 March

5.00pm Attended China Mission pre-departure briefing along with CEO Terry Buss and Executive Project Officer Adriana Christopoulos.

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, the Mayor also expects to have attended or participated in the following:

Saturday 2 April

7.00pm Westonians Greek Night fundraiser at West Adelaide Football Club.

Sunday 3 April

6.00am Depart for Shandong Province via Hong Kong as part of the China Outbound Mission, returning Monday 11 April.

RECOMMENDATION

That the Mayor's Report be noted.

7. ELECTED MEMBER REPORTS

8. PETITIONS

Nil

9. DEPUTATIONS

Nil

10. ADJOURN INTO STANDING COMMITTEES

RECOMMENDATION

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Governance Prescribed Standing Committee.

11. ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

11.1 URBAN SERVICES COMMITTEE

RECOMMENDATION

That the recommendations of the Urban Services Prescribed Standing Committee held on 5 April 2016 be adopted.

11.2 GOVERNANCE COMMITTEE

RECOMMENDATION

That the recommendations of the Governance Prescribed Standing Committee held on 5 April 2016 be adopted.

12. ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

12.1 COMMUNITY FACILITIES PRESCRIBED GENERAL COMMITTEE

RECOMMENDATION

That the Minutes of the Community Facilities Prescribed General Committee dated 22 March 2016, attached, be noted and the recommendations adopted.

13. QUESTIONS WITH NOTICE

Nil

14. QUESTIONS WITHOUT NOTICE

15. MOTIONS WITH NOTICE

Nil

16. MOTIONS WITHOUT NOTICE

17. REPORTS OF THE CHIEF EXECUTIVE OFFICER

17.1 Brown Hill Keswick Creek Catchment Stormwater Management Plan - Submission to the Stormwater Management Authority

Brief

The purpose of this report is to inform Council that the revised Brown Hill Keswick Creek (BHKC) Stormwater Management Plan (SMP) has been submitted under delegation of the Chief Executive Officer (CEO) on 17 March 2016 to the Stormwater Management Authority (SMA) for review and endorsement.

RECOMMENDATION

It is recommended to Council that the report be received.

Introduction

In August 2012, the five (5) catchment councils; Adelaide, Burnside, Mitcham, Unley and West Torrens endorsed the 'Brown Hill Keswick Creek SMP - 2012'.

This plan was subsequently approved by the SMA and gazetted in March 2013.

Since this period the five (5) Councils, under order from the SMA, have been working towards the finalisation of a section of the project, that being 'Part B' Works – Upper Brown Hill Creek.

The five (5) Councils undertook extensive community consultation relating to the Brown Hill Keswick Creek Stormwater Management Project – Part B Report.

The Brown Hill Keswick Creek SMP 'Part B' Report was released to the public on Tuesday 9 September 2014.

The formal community engagement and consultation process on the 'Part B' Report commenced 13 May 2015 and concluded 23 June 2015.

A report titled "Consultation findings on the Brown Hill Keswick Creek Stormwater Project: Part B Report, July 2015" was presented to each catchment Council in August 2015.

Information in relation to the progress of the Brown Hill Keswick Creek Stormwater Management Project was made available to the public on the Brown Hill Keswick Creek Project, member councils and West Torrens Council web sites.

On the 15 September 2015, Council formally endorsed the findings of the community consultation process and the last package of works ('Part B' works), which gave direction to the BHKC Project Steering Group to finalise the SMP and re-submit the finalised document to the Stormwater Management Authority (SMA) for gazetting. As part of the decision Council also resolved:

The Chief Executive Officer is delegated authority to do all things necessary to prepare a revised Stormwater Management Plan in respect of the Brown Hill and Keswick Creek Catchment for submission to the Stormwater Management Authority for approval.

Discussion

The five (5) Councils have all collectively and unanimously endorsed Option D as their preferred solution to works associated with Upper Brown Hill Creek (Part B Works) enabling progression of the SMP.

Extensive modelling for Option D associated with 'Part B' works have been undertaken and is reflected within the SMP, it is important to note that there has been no fundamental changes to the report which was presented to Council on the 15 September 2015.

The Brown Hill Keswick Creek Steering Group has undertaken a review assisted by each of the five (5) Council's technical officers and has endorsed the report on the 11 March 2016.

In addition the BHKC Steering Group - Chair – Mr Terry Buss and has written (on the 15 March 2016) to each Council and made his recommendations to the five (5) Council CEO's.

Under delegation, the five (5) Council CEO's have subsequently endorsed the plan on the 15 March 2016 and has asked the BHKC Steering Group - Chair to submit the completed plan to the SMA on behalf of the five (5) Councils (**Refer Attachment 1**).

The BHKC Steering Group has formally provided a copy of the SMP to the Adelaide & Mount Lofty Ranges NRM board on the 11 March 2016 for review and comment.

The NRM board will review and provide comment to the SMA as part of the approval and gazettal process of the finalised 2016 SMP.

Conclusion

The five (5) Councils through their representatives on the BHKC Steering Committee will continue to progress with the review of the Governance Model (Regional Subsidiary) associated with the project and this information will be brought back to the five (5) Council's at a later date.

The BHKC Steering Committee continues to seek funding from State and Federal Government based on a one third ($\frac{1}{3}$) contribution / funding model as described within the SMP.

Council has made provision in its forward estimates to 2024/25 of \$30.66 million to cover its allocated contribution to implement the SMP.

All five (5) Councils are committed to the project, however should funding not become available this leaves the five (5) Council's in a situation of having complied with an order from the SMA to produce a Stormwater Management Plan that they are unable to afford to implement.

Without confirmation of funding, the five (5) Councils cannot progress with detailed design and construction and the need for a subsidiary is limited.

In addition, should funding not be forthcoming it is the Steering Groups view that the matter will be brought back to each Council for determination and direction on the future of the project.

The risk of associated flooding remains as a significant high risk to the community, residents and businesses within the BHKC catchment and the SMP provides clear initiatives to assist in minimising flooding within the Brown Hill Keswick Creek catchment.

ATTACHMENT 1



C/o City of Unley
PO Box 1, Unley SA 5061
Phone: 08 8372 5111
Fax: 08 8271 4886

17 March 2016

Mr Stephen Hains
Presiding Member
Stormwater Management Authority
GPO Box 1047
ADELAIDE SA 5001

Dear Stephen

Brown Hill Keswick Creek Catchment – Stormwater Management Plan 2016

I refer to the Authority's Notice dated 19 May 2015 to the five catchment councils concerning preparation of a revised stormwater management plan (SMP) by February 2016. The project steering group has directed me to submit the revised SMP for the Brown Hill Keswick Creek catchment.

The SMP, dated March 2016, is contained in the following three electronic files in pdf format on the USB device accompanying this letter:

- Main document including figures: bhkc20160311d – smp+figures
- Appendices: bhkc20160311d – appendices
- Full document (main document with figures and appendices): bhkc20160311d

Enclosed with this letter is evidence that the Chief Executives of the five catchment councils (comprising the steering group) have given their authorisation for the SMP to be submitted in accordance with delegated authority from their respective councils.

I will also forward the SMP to the Adelaide and Mount Lofty Ranges Natural Resources Management Board for their information and, if requested, for the purpose of the Board advising the Stormwater Management Authority in accordance with clause 13(5) of Schedule 1A of the Local Government Act.

Yours sincerely

A handwritten signature in blue ink, appearing to read "M. Salkeld".

Michael Salkeld
Project Director


cc Regional Director, Adelaide & Mt Lofty Ranges NRM Board


FOR THE CITIES OF ADELAIDE, BURNSIDE, MITCHAM, UNLEY AND WEST TORRENS

Brown Hill Keswick Creek STORMWATER PROJECT


C/o City of Unley
PO Box 1, Unley SA 5061
Phone: 08 8372 5111
Fax: 08 8271 4886

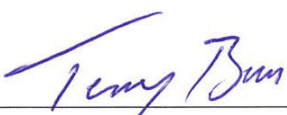
The constituent Councils comprising the Cities of Adelaide, Burnside, Mitcham, Unley, and West Torrens responsible for preparing a revised Stormwater Management Plan (SMP) for the Brown Hill and Keswick Creek Catchment and having delegated authority to their respective Chief Executive Officer's via formal Council resolution to submit the finalised SMP to the Stormwater Management Authority, hereby provide their formal approval for the revised SMP to be submitted.

Signed:  Dated: 15.3.16
Mark Goldstone, Chief Executive Officer - City of Adelaide
Delegated authority by formal Council resolution dated 22 September 2015

Signed:  Dated: 15.3.16
Paul Deb, Chief Executive Officer - City of Burnside
Delegated authority by formal Council resolution dated 22 September 2015

Signed:  Dated: 15 MARCH 2016
Matt Pears, Chief Executive Officer - City of Mitcham
Delegated authority by formal Council resolution dated 22 September 2015

Signed:  Dated: 15/3/16
Peter Tsokas, Chief Executive Officer - City of Unley
Delegated authority by formal Council resolution dated 29 September 2015

Signed:  Dated: 15 March 2016
Terry Buss, Chief Executive Officer - City of West Torrens
Delegated authority by formal Council resolution dated 15 September 2015

17.2 National Airports Safeguarding Framework Draft 'Guideline G' Consultation

Brief

This report provides information regarding the National Airports Safeguarding Framework draft 'Guideline G' relating to protecting communication, navigation and surveillance facilities associated with aviation, and feedback provided to the Australian Mayoral Aviation Council (AMAC) for inclusion in its sectoral response.

RECOMMENDATION(S)

It is recommended to Council that the response provided to the Australian Mayoral Aviation Council in reply to their request for feedback on National Airports Safeguarding Framework draft 'Guideline G' shown at Attachment 1, be endorsed, and if relevant, AMAC be advised of any changes required by Council.

Introduction

The Australian Mayoral Aviation Council (AMAC) has been contacted as part of targeted consultation to inform the development of the National Airports Safeguarding Framework 'Guideline G' (Guideline G).

The AMAC subsequently wrote to Mayor Trainer requesting feedback on the Guideline G **(distributed under separate cover)** by Wednesday 30 March 2016.

Feedback provided will be used to inform a coordinated sectoral response from affected councils that have provided a response.

The 30 March deadline did not allow for a draft response to be submitted to Council for consideration prior to providing feedback to AMAC. A draft response has therefore already been provided to AMAC as detailed in **Attachment 1**, on the understanding that any subsequent changes by Council will be submitted to AMAC by April 13 and be included in their final response.

The contents of Guideline G relate to protecting communications, navigation and surveillance (CNS) facilities associated with aviation. The guideline intends to formalise processes that ensure planning authorities consider protection of CNS facilities in land use planning assessment decisions and through policy development.

Discussion

CNS aviation facilities are not exclusively held on Airport Land and often require physically unencumbered line of sight to ensure air traffic controllers can safely and efficiently guide aircraft movements and communications can be transmitted between facilities.

Due to changes in the way aviation navigation equipment is used, and an increasing reliance on electronic navigation systems, the need to protect exclusion zones is increasingly important.

When combined with a trend toward urban densification and the development of a greater number of high rise buildings, there is a growing tension between urban development and efficient airport operations.

Guideline G has been developed in order to:

- provide land use planning guidance to better protect communications, navigation and surveillance (CNS) facilities associated with aviation;
- provide a consistent approach to land use planning protection of CNS facilities;
- ensure development within Building Restricted Areas (BRA) of CNS facilities does not adversely affect functions of the facility or cause interference for air traffic controllers/ aircraft in transit; and
- provide land use planning decision makers with guidance for assessing development proposals in a BRA.

Planning authorities already consider protection of CNS facilities in land use planning decisions and the guideline will formalise that process.

The City of West Torrens is uniquely positioned to receive the benefits of proximity to the Adelaide airport, and seeks to balance community needs and concerns with support for tourism and economic development. It acknowledges the importance of implementing necessary planning policy to protect the communication, navigation and surveillance facilities required for safe aircraft travel.

In recent times, significant concerns have been raised by land owners in close proximity to the airport who wish to realise the development potential of their land despite land being affected by the Australian Noise Exposure Forecast contours.

It should be noted that, while some aspects of Guideline G may apply in these areas, the purpose of Guideline G is not to deal with aircraft noise but rather the physical location of barriers to effective aircraft, surveillance and airport communication operations and is therefore unlikely to impact on concerns raised by land owners in the area.

It should also be noted that the geospatial assessment tool (Development Impact Assessment Portal) as described in Guideline G to assist with identifying the location of relevant facilities, and their building protection areas, will be trialled in the Queensland system before being made directly available to local government and development proponents in other Australian planning jurisdictions.

In the meantime the relevant state and territory planning authorities will be required to provide data to local government in their respective areas which identifies building restricted areas associated with CNS facilities as required.

Overview of feedback provided

Guideline G attempts to explain a complex topic in a format that is easy to understand and translates technical issues into a relatively user-friendly document. However, the document contains numerous acronyms and industry jargon which are not always well-defined and could benefit from further editing to improve understanding.

Detailed feedback provided to AMAC for inclusion in a sector-wide response is included as **Attachment 1**. The feedback raises the following key issues:

- Simplification and clarification of language, presentation and layout;
- Provision of definitions;
- Consistency in terminology;
- Greater clarity about who is the ultimate decision-maker and responsible body and the roles of different levels of government and processes for communication;
- Reference to and further details regarding variations in state/territory planning legislation if needed e.g. South Australian planning powers, significant/regulated tree legislation and implications of separate power line legislation; and
- Clarification of the mechanism for referrals and whether referrals are mandatory.

Conclusion

The National Airports Safeguarding Framework draft Guideline G for protecting aircraft communication, navigation and surveillance facilities has been released for targeted consultation. Proposed feedback on the guideline has been invited and drafted by the Administration and presented through this report for Council's consideration.

This feedback, along with any changes, will be provided to AMAC and used to inform a coordinated sectoral response from affected councils that have provided a response.

ATTACHMENT 1: PROPOSED FEEDBACK TO BE PROVIDED TO AMAC

City of West Torrens would like to thank the Australian Mayoral Aviation Council for the opportunity to contribute feedback to the consultation on National Airports Safeguarding Framework draft 'Guideline G' (the Guideline) relating to protecting communication, navigation and surveillance (CNS) facilities associated with aviation.

It is appreciated that this is a fairly technical topic and there has been considerable effort made to create a document that is user-friendly and generic enough to be applicable across planning jurisdictions.

The Guideline could however benefit from modification and enhancement. The suggestions below are intended to further assist the interpretation of the guidelines by those who are not experts in communication, navigation and surveillance engineering.

Local Context

Adelaide Airport is on Federal Government land located within the City of West Torrens boundary, less than 10 kilometres from Adelaide City Centre. The comments provided herein are considered in the context of Adelaide Airport as the airport of relevance to the City of West Torrens. It is likely that some issues raised may be unique to the circumstances faced by councils in proximity to Adelaide Airport.

Existing land uses immediately surrounding the Adelaide Airport precinct boundary include:

- predominantly low to medium density residential development;
- two community zones each incorporating a golf course;
- three industrial precincts (including one industrial corridor leading to Adelaide city),
- residential open space;
- coastal open space; and
- Adelaide Shores Resort which incorporates a caravan park, mini golf course and Mega Adventure Aerial Adventure Park including a 26 metre high climbing structure.

Development of residential land uses continues to build upon historical uses that have occurred in areas close to the boundary of Adelaide Airport Limited's airport precinct. Adelaide airport is situated unusually close to the city centre and the limited separation distance (of less than 10 kilometres) to the capital city means that development pressures are acute.

Residential development surrounding the airport has occurred to the north and east of the airport predominantly since the 1950s and 60s with additional development occurring to the west mainly since the 1960s and 70s. Residential development was established in areas further east of the airport (closer to the city) since the 1920s and 30s.

The predominantly residential zone and pockets of industry zoned land in close proximity to the airport have potential to encourage development that may impact on aircraft CNS facilities, particularly due to the implications of South Australian Government ministerial changes to activity centres policy and the urban density direction in the South Australian Government's 30 Year Plan for Adelaide.

The encouragement of elevated height limits for residential and mixed use development and construction in proximity to the city applicable to parts of this area is likely to see an increase in the number of proposals with potential to encroach on building restricted areas required for safe communications, navigation and surveillance.

The feedback below is divided into two categories:

1. General feedback on the language and layout
2. Suggested edits to specific clauses and diagrams in the document.

1.0 General Feedback

1.1 Language

Where possible limit the use of industry jargon and acronyms, and alternatively, where unavoidable, provide a reference list of all acronyms used in the document. An acronym list at the front of the Guideline would prevent the need to have the acronym in brackets in the sections title and in the text.

1.2 Presentation and Layout

It is suggested that the layout and numbering of points in the Guideline could make it easier to navigate. To improve the numbering of the Guideline each subheading would be numbered with 1.0 (or subsequent numerical progression) with dot points under that heading labelled 1.1, 1.2, 1.3 and so forth.

This would also improve functionality of seeking guidance or providing feedback in relation to the guidelines, as specific passages could be more easily referenced and identified.

1.3 Intended Audience

The intended audience for the document is not clearly stated, and it appears that the generic nature of the document misses an opportunity to provide more helpful information to key local government stakeholders.

This could be improved by including a table or sections relevant to specific state or territory jurisdictions. If intended for presentation online, rather than as a printed document, this could include links to relevant state and/or territory legislation.

Such tables or sections could include information related to any variables in policy, legislation, and processes specific to the relevant jurisdiction.

1.4 Statutory Process

The guidelines should clarify where processes are best practice, or required by statute, and if statutory requirements, should provide details of relevant legislation or regulations. (Ideally, if provided as an online resource, links to relevant legislation could be included, as suggested above.)

2.0 Suggested Edits to Specific Clauses and diagrams

The following table highlights suggested amendments that are specific to points in the Guideline as numbered below.

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
1.	Purpose of the Guideline	'National Airways System' requires definition or explanation.	
5.	Purpose of the Guideline	Reword this dot point to maintain a consistent format.	To formalise the protection of CNS facilities through land use planning decisions.
10.	Roles and Responsibilities- Airservices	This point doesn't relate to Air Services' responsibilities- and either needs to provide detail of relevant elements of the International Civil Aviation Organisation guidance; be moved to a more relevant section; or deleted.	

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
11.	Roles and Responsibilities- Air Services	Provide specific information about who/ at what level of State or Territories any changes to facilities will be advised- e.g. Minister, or Department administration?	
12.	Roles and Responsibilities- Air Services	"Airservices <i>can</i> provide assistance..." Is this a role or responsibility? If it is a responsibility that is required then more active language should be used.	e.g. "Airservices will provide assistance...when requested/ as required"
14.	Roles and Responsibilities- Civil Aviation Safety Authority	This point uses the word "installation" where points 20 and 24 use the term "development", and "obstructions (e.g. buildings, other structures or trees)" respectively. Consider consistent terminology use throughout the Guidelines, keeping in mind various State and Territory legislation across the nation may define terms differently, therefore it would be useful to provide a definition that applies to the Guidelines- to avoid ambiguity.	
16.	Roles and Responsibilities- Civil Aviation Safety Authority	For consistent document formatting, add italics to 'Defence (Areas Control) Regulations 1989'.	
19.	State, Territory and Local Government	In South Australia, local government has limited power to introduce new planning policy or processes if state government planning legislation and policy options do not allow. This needs to be reflected in the Guideline text in this point. The point could also be expanded to directly mention the role of state government in development assessment that ensures development does not impact CNS facilities. In addition the Federal Government's role in controlling development on airport land needs to be included in the document, if not in this point in a separate point.	State, Territory and Local Governments are primarily responsible for land use planning in the vicinity of all airports and can use the information in this Guideline to address the protection of CNS facilities in their planning policy frameworks and assessment processes.
n/a	What is a BRA surrounding a CNS facility?	To assist easy navigation of the Guideline for people who are unfamiliar with the industry acronyms, the term BRA should be replaced with 'Building Restricted Areas' in the title of this section.	Title: What is a Building Restricted Area surrounding a CNS facility?

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
21.	What is a BRA surrounding a CNS facility?	<p>Edit to use more active language.</p> <p>Also require definition of "adverse impact".</p>	<p>The purpose of a BRA is to trigger an assessment of potential impacts on CNS facilities from proposed developments. They are not intended to prohibit development, except when an adverse consequence would otherwise be experienced.</p>
22.	What is a BRA surrounding a CNS facility?	<p>Edit for improved ease of interpretation, for those who are unfamiliar with the acronyms and industry terminology.</p> <p>Figure 1 requires a key that clearly designates that 'A'= the location of a CNS facility.</p> <p>Furthermore, ideally Figure 1 and Figure 2 would be located together on the same page to facilitate interpretation of the table in Figure 2 as it applies to the zones in Figure 1.</p>	<p>The extent of the BRA referral trigger area depends on...</p>
23.	What is a BRA surrounding a CNS facility?	<p>There are two concepts in this point that are worthy of their own point each. Furthermore to clarify for non-engineering experts, the expression could be changed as suggested in the example in the next column.</p>	<p>a. Figure 2 details the radius distance of BRAs for each type of CNS facility typically found both on and off airport land.</p> <p>b. Attachment 3 provides a more detailed explanation of how zones A, A/B or an Area of Interest is calculated for BRAs.</p>

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
24.	What is a BRA surrounding a CNS facility?	<p>Point 24 provides more details about the purpose of BRAs that apply regardless of which BRA zone the proposed development falls within. Therefore it would be logical for this information to be included before point 22 which goes into further specifics of the extent of BRAs.</p> <p>This would more effectively structure the 'what' of BRAs from the 'how' of how they are calculated.</p> <p>This point also raises the issue of trees as a potential obstruction which might impact on transmitting and receiving devices.</p> <p>In SA trees on private land are generally not development (unless determined regulated or significant trees) and therefore local government generally has limited control over their removal, unless on council property.</p> <p>Local government may of course take precautions to ensure that street trees and vegetation on Council property are maintained or located so as not to breach BRAs.</p> <p>Point 24 provides some examples of land uses that might create the types of structures and uses that might create issues for CNS devices. It would be helpful if additional examples were provided; this section could be expanded.</p> <p>As an example only one example of potentially problematic electromagnetic emissions has been provided in the Guideline, if there are others that planning policy makers and assessment officers should be aware of, it would be useful to have these included.</p>	
25 - 28	State and local government plan making	<p>Clarification required as to which level of government has the final say. Recognise this could vary from jurisdiction to jurisdiction, therefore a table or separate links may be required as noted in the overall comments in section 1.0 General Feedback, above.</p>	

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
27.	Implementing the BRA protection framework in planning frameworks- State and local Government plan making	This points needs to be reframed to be more focussed on what government planning authorities need to do as part of their assessment (refer e.g. in next column).	Where a proposed development or activity is likely to infringe a BRA, details should be referred to allow Airservices or Defence to make an assessment. The referral ensures awareness of the proposed obstacle and that mitigation measures are available. Airservices or Defence will also assess the cumulative impact of the proposed development or activity and all other obstacles in the BRA.
29.	Implementing the BRA protection framework in planning frameworks- State and local Government plan making	Development Assessment Clarification/ detail required as to the mechanics of the referral process and in what circumstances it is mandatory. Noting this may vary from jurisdiction to jurisdiction a table or separate sections may be required for specific states and territory practices.	
30.	Implementing the BRA protection framework in planning frameworks- Development Assessment	Under the SA planning system a number of the items listed in point 30 do not require a development assessment, e.g. power lines, power poles and light poles and are excluded from the definition of “development”. The term ‘obstacle’ could be substituted to overcome this issue. Following from this, such items are not lodged for development assessment, therefore clarification is required as to at what stage a referral would be triggered.	
31.	The Development Impact assessment Portal (DIAP)	Information in the DIAP would ideally be implemented in the relevant Development Plan (Development Scheme etc.) which in SA could best be achieved through a Ministerial DPA which incorporates maps into the Development Plans of affected councils.	

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
32.	The Development Impact assessment Portal (DIAP)	Initially the DIAP will only be available in Queensland, so this needs to be reflected in the Guideline, as per example suggested in the next column.	Once implemented/ developed, the DIAP will ...
33.	The Development Impact assessment Portal (DIAP)	<p>How do applicants know what information to supply into the Development Impact assessment portal? If it is unclear they are likely to call their local council or shire for advice, therefore further information for local government planners is required.</p> <p>It is anticipated that this guideline may be updated once the trial has been completed in Queensland, and further information may be included in the next iteration of the Guideline.</p>	
36.	The Development Impact assessment Portal (DIAP)	Point 36 advises that the DIAP will initially only be available in Queensland. This point should be elevated to either before or after point 32.	
37.	Attachment 1: Assessment of potential infringements into a BRA-Assessment Process	<p>In South Australia it is more appropriate that the Minister for Planning (or the Department for Planning on the Minister's behalf) identify the location of relevant infrastructure and incorporate BRAs into relevant Council Development plan through a ministerial DPA or administrative amendment if suitable.</p> <p>It should not be local government's responsibility to identify the location of all CNS facilities in their local government area.</p> <p>Local Government's responsibilities should focus predominantly on their statutory duties as policy maker and assessing authority, as well as providing information to the public.</p>	

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
38-39	Attachment 1: Assessment of potential infringements into a BRA-Assessment Process	<p>38. Further detail is required of how, what and when local government decision makers should seek advice from Airservices and Defence to assess potential impacts of future development.</p> <p>Should this be in the form of a referral during policy reform, or only at the assessment stage? E.g. Do Airservices and Defence have resources to address queries in the case of pre-lodgement planning proposals?</p> <p>39. As above re: proponents seeking advice from Federal, State, or Local Government.</p>	
40.	Attachment 1: Assessment of potential infringements into a BRA-Assessment Process	<p>Use more active expression.</p> <p>Is there no statutory referral timeframe to be included in this point? This point suggests that referrals timeframes are open to negotiation at the time of referral lodgement.</p>	<p>In cases where proposed development will potentially infringe a BRA the consent authority refers the proposal to Airservices for specialist engineering analysis and if the airport is affected, notifies the airport manager.</p>
41.	Attachment 1: Assessment of potential infringements into a BRA-Assessment Process	<p>Include advice as to whether or not referral responses are binding, and how much influence the referral recommendation should have on the final assessment decision outcome.</p> <p>Details of any statutory legislative triggers would be beneficial in this point.</p> <p>Attachment 1 could potentially benefit from being simplified and presented as a flow chart.</p>	
42.	Attachment 1: Assessment of potential infringements into a BRA-Assessment Process	<p>Clarify that this point appropriately indicates that the consent authority is the final decision-maker in all circumstances.</p>	

Item No.	Section Title	Comment or Suggested Change	Updated Text (where relevant)
44, 45, 46	Attachment 2: What is the function of Communication, Navigation and Surveillance facilities?	Points 44, 45 and 46 would benefit from a re-structured layout. Each dot point should start with the acronym, followed by the full name of the device/facility. This could negate the need for use of brackets and make it easier to read, placing the acronyms in alphabetical order will also make it easier.	
47.	Attachment 2: What is the function of Communication, Navigation and Surveillance facilities? -Broadcast Facilities	Items 47-49 appear to be better placed in Attachment 1 relating to the assessment of proposed development in a BRA.	
49.	Attachment 2: What is the function of Communication, Navigation and Surveillance facilities? -Broadcast Facilities	Broadcast Facilities In SA overhead powerlines are not considered a form of development and are covered under separate legislation/legislative power. Consider how this impacts on this point, and whether this is also true for other jurisdictions.	
51-61	Attachment 3: Building Restricted Areas for Aviation Facilities (Communication)	Figures in Attachment 3 need to be labelled and numbered for ease of communication. In the table at the top of page 11 the SGS icon needs to be more prominent (in Zone A). Ideally the diagrams would be presented on a separate page to tables for ease of reading, and also allow the diagrams to be shown at a larger scale.	

17.3 Australian Mayoral Aviation Council Conference 2016 - Adelaide

Brief

The Australian Mayoral Aviation Council (AMAC) is holding its Annual Conference at the Stamford Plaza, Adelaide from 4 to 6 May 2016 (inclusive).

RECOMMENDATION(S)

1. Subject to their confirmation, Council approves the attendance of Mayor Trainer and Cr/sat the Annual AMAC Conference at the Stamford Plaza, Adelaide from 4 to 6 May 2016.
2. Expenses be reimbursed in accordance with Council policy.
3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.

Discussion

The Annual AMAC Conference (the Conference) will be held at the Stamford Plaza, Adelaide from 4 to 6 May 2015. The Conference program is attached for Members information **(Attachment 1)**.

The Annual General Meeting will be held Wednesday 4 May, followed by an inspection of Adelaide Airport. The Conference sessions are to be held on Thursday 5 and Friday 6 May.

Speakers at this year's Conference include:

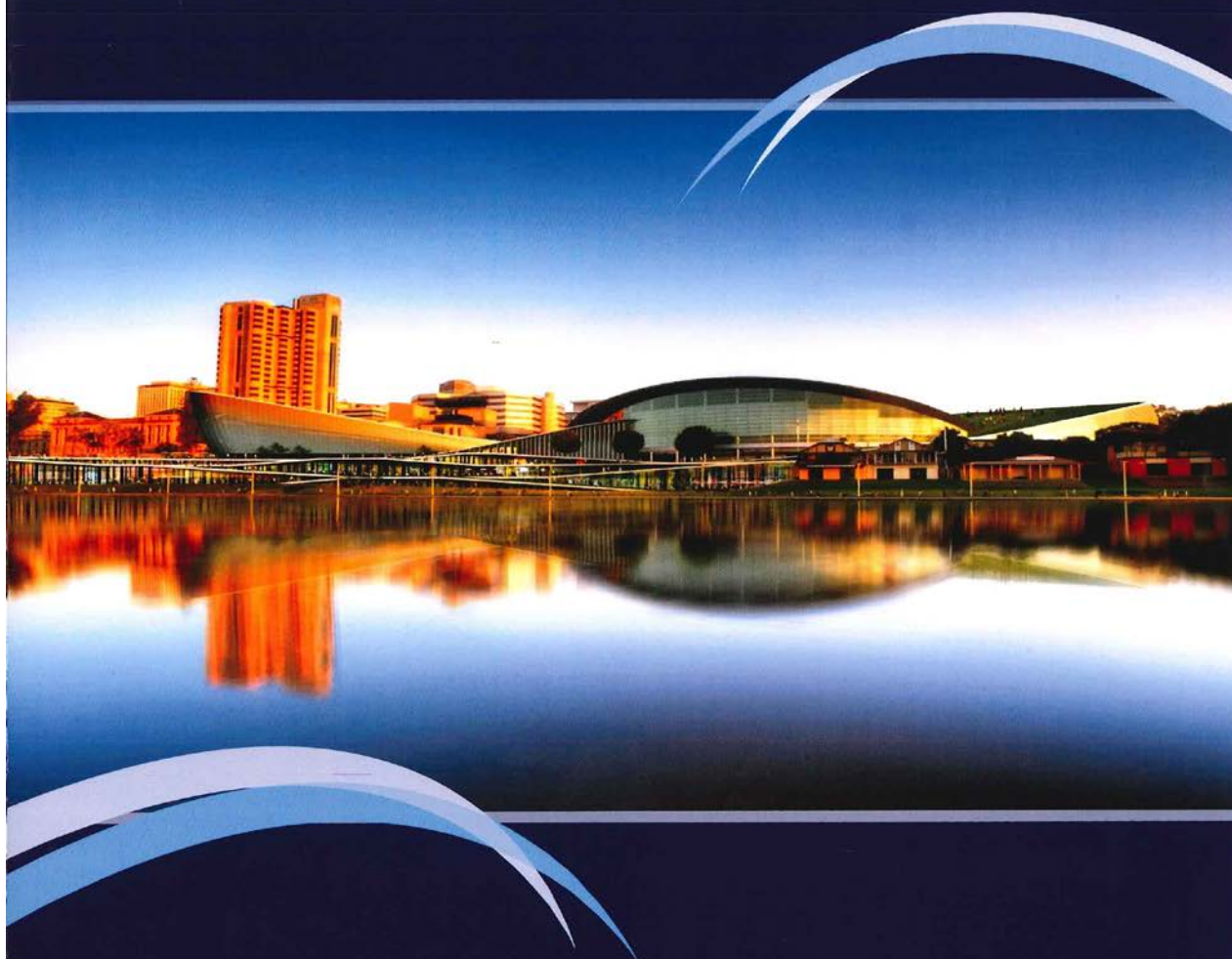
- Mark Young, Managing Director Adelaide Airport
- Professor Duncan Campbell, Director of QUT's Australian Research Centre for Aerospace Automation
- Sean Keenihan, Chairman of Partners, Norman Waterhouse Lawyers and Chair, South Australian Tourist Commission
- Helen Dyer, Helen Dyer and Associates
- Greg Fordham, Managing Director, Airbiz
- Ron Brent, Aircraft Noise Ombudsman and Mike Rikard-Bell, Director Strategic Accounts, Bruel and Kjaer
- Peter Crook, President Australian Helicopter Industry Association
- Andrew Ethell, General Manager Group Corporate Affairs, Toll Group
- Greg Russell, Honorary Chair, Australian Aviation Association Forum

The 2016 proxy to Mayor Trainer on the Australian Mayoral Aviation Council is Cr Palmer.

The full conference delegate registration fee is \$1,694 for AMAC members. Registration includes attendance at the Annual General Meeting, Conference sessions on Thursday and Friday, lunches and morning and afternoon teas (where indicated in the program), Adelaide Airport Inspection and attendance at the Conference Dinner.

ATTACHMENT 1

AUSTRALIAN MAYORAL AVIATION COUNCIL 2016 ANNUAL CONFERENCE



4–6 May 2016
Stamford Plaza
Adelaide, South Australia



HISTORY AND OBJECTIVES

The Australian Mayoral Aviation Council was initiated through consensus by a number of local authorities meeting in Canberra in December 1982. Initially membership of the organisation was open to the Mayor, Warden and/or Councillor (or an appropriate nominee) of local authorities throughout Australia affected, or potentially affected, by airport operations or aircraft noise. The Constitution has subsequently been updated such that the Council is now the members and so may be represented by Mayors, Councillors and/or relevant staff as the member Council may determine.

The current membership is organised on a State basis wherein members from each State are represented on an Executive Committee which is endorsed at the Annual General Meeting.

The current Executive Committee is President, Mayor Ben Keneally, City of Botany Bay NSW, Vice President, Deputy Mayor, Alderman Jock Campbell, City of Clarence TAS, Mayor Phil Marks, City of Belmont WA, Mayor Adem Atmaca, City of Hume VIC, Mayor John Trainer, City of West Torrens SA, Councillor Paul Tully, City of Ipswich QLD and Immediate Past President, Ron Hoenig MP, Member for Heffron NSW.

AMAC's primary objective is to ensure that all reasonable measures are taken by relevant authorities to minimise the deleterious effect of aircraft and airport operations on local communities.

The organisation, therefore, seeks development of an effective aviation system which serves the needs of the Nation while ensuring the rights of residents in communities adjacent to airports are recognised, respected and protected.

Although one of its' prime objectives is to progress noise abatement, AMAC is not an anti-aviation organisation. Rather it seeks to cooperate with the appropriate authorities and the airline industry generally, to achieve an acceptable and balanced solution to the obvious problems associated with the movement of aircraft.

COMMUNICATION WITH AVIATION ORGANISATIONS

Since its' inception, AMAC has pursued a course which has resulted in its' acceptance by relevant Federal Ministers and authorities so that it is, in effect, the umbrella organisation representing community views on aviation issues throughout Australia.

In response, the major authorities concerned with aviation, such as the Department of Infrastructure and Regional Development, Airservices Australia and various airport and aviation interest groups, recognise and liaise with AMAC. AMAC has also established avenues for input into the legislative process, aviation policy development and operational requirements which may have an effect on community well-being.

Due to membership of a number of important forums, including appointment to the Minister's Aviation Industry Consultative Council, AMAC has the ability to discuss and negotiate issues with government and airline industry representatives on a face to face basis delivering benefits to both parties.

On the international scene, AMAC has established links which provide the opportunity for rapid notification of major overseas developments and procedures which have proven advantageous in representations by AMAC on behalf of members.

A LEARNING EXPERIENCE

AMAC has been fortunate in attracting a diverse range of expert speakers able to equip delegates, whether Councillors or staff, with an understanding of the direction aviation is taking.

This knowledge in turn informs attendees and assists in building an understanding of the aviation sector and equips them to better represent their community on airport related issues.

INFORMATION SOURCE

In terms of advising members of activities, both current and future, AMAC produces a regular newsletter and convenes its most important forum, the National Conference, on an annual basis.

The Conferences are designed to provide delegates with the opportunity to meet and discuss issues, to hear and examine speakers on a wide variety of subjects and to determine the future of the organisation through the member forum of the Annual General Meeting.

CONFERENCE PROGRAM

WEDNESDAY, 4TH MAY

11:30am - 1:30pm	Delegates Registration Open
1:30pm	Welcome Reception and Annual General Meeting
2:15pm	Bus Departs for Adelaide Airport Inspection
	Evening Free

THURSDAY, 5TH MAY

8:55am	Welcome and House Keeping
9:00am - 9:45am	Mark Young, Managing Director Adelaide Airport
9:45am - 10:30am	Professor Duncan Campbell Science and Engineering Faculty , Queensland University of Technology
10:30am - 11:00am	Morning Tea Break
11:00am - 11:45am	Sean Keenihan, Chair South Australia Tourism Commission
11:45am - 12:30pm	Helen Dyer, Director Helen Dyer and Associates
12:30pm - 1:30pm	Lunch Break
1:30pm - 2:30pm	Greg Fordham, Managing Director Airbiz Melbourne
2:30pm - 2:45pm	Afternoon Tea
2:45pm - 4:00pm	Ron Brent, Aircraft Noise Ombudsman with Mike Rikard-Bell, Director Strategic Accounts, Bruel and Kjaer ESM
4:00pm	Wrap Sessions — Day 1
7:00pm for 7:30pm	Conference Dinner with special guest Vinh Giang

FRIDAY, 6TH MAY

9:00am - 9:45am	Peter Crook, Director, PKC Aviation Pty Ltd; and President, Australian Helicopter Industry Association
9:45am - 10:15am	Morning Tea
10:15am - 11:00am	Andrew Ethell, General Manager Group Corporate Affairs Toll Group
11:00am - 11:45am	Greg Russell, Honorary Chair The Australian Aviation Association Forum
11:45am -12:00pm	Conference wrap and close

**Program subject to changes*

2016 AMAC Conference

REGISTRATION

Delegates should complete the registration form included with this program and forward to the AMAC Co-ordinator accompanied by the relevant payment. Registrations should be forwarded no later than **Friday, 15th April 2016**.

Electronic Funds Transfer (EFT) or cheque payments are accepted. We cannot process credit card transactions at this time.

Conference Fee includes: Delegates welcome pack, attendance at the Annual General Meeting, Adelaide Airport Inspection, conference sessions, tea breaks and lunch (where indicated on the program) and attendance to the conference social dinner.

Additional Charges: Partner tickets to the conference dinner is an additional fee.

Dress Code: The dress code for the conference, including the airport tour and social dinner is smart casual. Closed in shoes are recommended for the Airport tour.

Cancellation Policy: All cancellations must be made in writing to the Australian Mayoral Aviation Council. Cancellations received by 5.00pm Friday, 15th April 2016 will be liable for a \$100.00 administration fee. Those received after this date will not be entitled to any refund. Transfer of registration will be accepted.



Stamford Plaza Adelaide is situated in the heart of the city, only 10 minutes from the airport and 20 minutes from the beautiful beachside suburb of Glenelg. The hotel is conveniently located opposite the Convention Centre, Casino and Parliament House, and within walking distance to excellent shopping, recreation and fine arts that Adelaide has to offer.

STAMFORD PLAZA HOTEL

150 North Terrace • Adelaide SA 5000
Phone: (08) 8461 1111
Fax: (08) 8231 7572

HOTEL ACCOMMODATIONS

The conference fee does not include accommodation. A discounted rate has been negotiated at the Stamford Plaza Adelaide Hotel for attending delegates. In order to receive the group rate, please contact the hotel directly and advise reservations that you are attending the AMAC Conference or quote **AV0305**. Room rates are subject to availability and early reservation is recommended.

Phone: 08 8461 1111

Email: reservations@spa.stamford.com.au

For more information about the Stamford Plaza, please visit the hotel web site at <http://www.stamford.com.au/spa>



CONFERENCE & REGISTRATION ENQUIRIES

Kirsty Calleija
AMAC Co-ordinator
Phone: (02) 9366 3604
Fax: (02) 9667 1793
Email: hartk@botanybay.nsw.gov.au
Mail: PO Box 331
MASCOT NSW 2020

17.4 South Australian Public Health Council Nominations

Brief

The Local Government Association is seeking to appoint one local government member and one deputy member to the South Australian Public Health Council.

RECOMMENDATION(S)

It is recommended to Council that subject to their confirmation, Cr be nominated as the local government member to the South Australian Public Health Council.

Or

The report be received.

Introduction

The Local Government Association (LGA) has called for councils to nominate one local government member, who does not need to be an Elected Member, for appointment to the South Australian Public Health Council (SAPHC) (**Attachment 1**).

Discussion

The SAPHC is established pursuant to the *South Australian Public Health Act 2011*. Further details of the role of the SAPHC are provided within **Attachment 1**.

Appointments to the SAPHC are for a three year period commencing June 2016.

Meetings are held approximately four times per year and appointed members are entitled to fees, allowances and expenses as approved by the Governor. Currently these are \$206 per four hour sessions. A large amount of emails and documents will need to be reviewed by members out of sessions.

Formal qualifications are not required for this appointment, but knowledge and experience in local government is required. Qualifications in public health and experience in the administration of public health at a local government level would also be desirable (**Attachment 2**).

Nominations addressing the selection criteria must be forwarded to the LGA by COB Monday 18 April 2016.

The LGA Executive Committee will consider nominations received at its meeting on Thursday 21 April 2016.

ATTACHMENT 1



Nominations Sought for the South Australian Public Health Council - Circular 10.10

To	Chief Executive Officer Elected Members Environmental Health Staff Policy and Strategic Planning Staff	Date	10 March 2016
Contact	Courtney Bartosak Email: courtney.bartosak@lga.sa.gov.au		
Response Required	Yes	Respond By	18 April 2016
Summary	Nominations are being sought for the South Australian Public Health Council. Nominations must be forwarded to the LGA by COB Monday 18 April 2016.		

Professor Paddy Phillips, Presiding Member of the South Australian Public Health Council (SAPHC) has written to the Local Government Association (LGA) on behalf of the Hon Jack Snelling, Minister for Health and Ageing, requesting nominations of a Local Government Member for the South Australian Public Health Council.

The South Australian Public Health Council (SAPHC) is established pursuant to the *South Australian Public Health Act 2011*. [Click here](#) to view a copy of the Act.

The role of the SAPHC is to:

- (a) assist and advise the Chief Public Health Officer in relation to:
 - i. the protection and promotion of public health;
 - ii. the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels;
 - iii. the development of health plans under this Act;
 - iv. strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of this Act;
 - v. programs to promote public health research in the State;
 - vi. the preparation of the biennial report under Division 2; and the setting of standards and qualifications for authorised officers; and
- (b) any other functions assigned to the South Australian Public Health Council (SAPHC) by this or any other Act or by the Minister or the Chief Public Health Officer.

Appointments to the SAPHC are for a period of up to three years commencing June 2016. SAPHC meets approximately four times per annum. An appointed member is entitled to fees, allowances and expenses approved by the Governor. Further information on the SAPHC is available in the following document. [SAPHC Terms of Reference](#)

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Management Group, be currently serving Council Members or Council Staff. To view the LGA Representatives on Outside Bodies Policy [click here](#).

Nominations addressing the Selection Criteria provided in [Part A - SA Public Health Council \(15 kb\)](#) for the SAPHC must be forwarded to natasha.black@lga.sa.gov.au by a Council using the attached [Part B - SA Public Health Council \(52 kb\)](#) by COB Monday 18 April 2016.

The LGA Executive Committee will consider nominations received at its meeting on Thursday 21 April 2016.

For more information please contact Courtney Bartosak on 8224 2067 or courtney.bartosak@lga.sa.gov.au

ATTACHMENT 2

Nominations to Outside Bodies



PART A

Name of Body	South Australia Public Health Council
Legal Status of Body	Statutory Authority
Summary Statement	The South Australian Public Health Council (SAPHC) is pursuant to the <i>South Australian Public Health Act 2011</i> .
<p><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></p> <p>The following selection criteria must be addressed when completing Part B</p>	
Qualifications Required <i>(formal qualifications relevant to the appointment)</i>	N/A
Industry Experience	Must have experience in Local Government
Board / Committee Experience	N/A
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Qualifications in public health and experience in the administration of public health at the Local Government level is desirable.
<p><u>LIABILITY AND INDEMNITY COVER</u></p> <p>The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)</p>	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are Valid & Current	Yes

17.5 Local Roads Advisory Committee Nominations

Brief

This report advises that the Hon. Stephen Mullighan MP, Minister for Transport and Infrastructure is seeking a local government representative for the role as chairperson to the Local Roads Advisory Committee.

RECOMMENDATION(S)

It is recommended to Council that subject to their confirmation, Cr be nominated as the local government representative for the role as chairperson on the Local Roads Advisory Committee.

Or

The report be received.

Introduction

The Hon. Stephen Mullighan MP, Minister for Transport and Infrastructure has written to the Local Government Association (LGA) seeking a local government representative for the role as chairperson to the Local Roads Advisory Committee for no specified term of appointment.

Discussion

The Local Roads Advisory Committee (LRAC) was established by the Minister for Transport in 1981. Further details of the role of the LRAC are provided within **Attachment 1**.

The LRAC is currently represented by the following:

- the Chairperson, who is the nominee of the Local Government Association of SA;
- a representative for the Minister of Transport and Infrastructure - currently Mr Don Hogben, General Manager, Planning and Transport Policy; and
- a representative for the Minister for Local Government - currently Mr Peter Ilee, Executive Officer, SA Local Government Grants Commission.

Chairperson appointments have previously been nominated by the outgoing chairperson with recommendation to the Minister for Transport and Infrastructure (the Minister). Under the current LRAC terms of reference, the chairperson is nominated by the LGA and is appointed by the Minister.

Appointments to the LRAC are for no specified term.

Nominations for the role of chairperson are open to currently serving Council Members and Council staff.

Meetings will occur on an adhoc basis as required. Generally two meetings, for up to two hours, are held annually in a central location of all committee members.

The chairperson nominee is not required to have formal or specific qualifications. However, knowledge and experience is required in the following areas:

- High level understanding of issues affecting both State and local government (essential).
- Extensive experience and knowledge of local road matters, particularly regarding the road classification system in SA (essential).
- Experience in chairing committees and have the ability to interact with both state and local government personnel at a senior level.

The full selection criteria are attached (**Attachment 2**).

There is no remuneration involved for either the chairperson or committee members with no travel expenses claimable from the State Government.

Nominations addressing the selection criteria must be forwarded to the LGA by COB 18 April 2016.

The LGA Executive will consider nominations received at its meeting on Thursday 21 April 2016.

ATTACHMENT 1



Nominations are sought for the Local Roads Advisory Committee - Circular 11.1

To	Chief Executive Officer Elected Members Planning - Building Staff Policy and Strategic Planning Staff	Date	10 March 2016
Contact	David Hitchcock Email: david.hitchcock@lga.sa.gov.au		
Response Required	Yes	Respond By	18 April 2016
Summary	The Hon. Stephen Mullighan MP, Minister for Transport and Infrastructure has requested that an LGA representative be nominated for the Committee who will assume the role of Chairperson. Nominations close 18 April 2016.		

The Local Roads Advisory Committee (LRAC) was established in 1981 by the then Minister for Transport and currently has the main function of advising the Minister on all matters relating to the classification of roads in South Australia. The Minister for Transport and Infrastructure is responsible for appointing members to the Committee, which comprises:

- the Chairperson, who is the nominee of the Local Government Association of SA;
- a representative for the Minister of Transport and Infrastructure - currently Mr Don Hogben, General Manager, Planning and Transport Policy; and
- a representative for the Minister for Local Government - currently Mr Peter Ilee, Executive Officer, SA Local Government Grants Commission.

It should be noted that in the past, the outgoing Chairperson would approach a suitable candidate from local government (usually the LGA) and then make a recommendation to the Minister.

Under the Committee's Terms of Reference, the Chairperson is the nominated representative of the LGA and is appointed by the Minister for Transport and Infrastructure. There is no specified term for appointments to the Committee.

No formal or specific qualifications are required. However, a high level understanding of local government, including the role and funding of local roads, is important.

No specific industry experience or key expertise is required. However, a high level understanding of issues affecting both State and Local governments is important. Extensive experience and knowledge of local road matters, particularly regarding the road classification system in SA is also important.

In addition, the Chairperson should be experienced in chairing committees and have the ability to interact with both state and local government personnel at the senior level. Please use the Part B form provided to apply.

The Committee meets on an adhoc basis as needed. Currently, it generally meets about twice yearly for up to two hours, but this could increase depending upon the number of road reclassification applications received by the Committee.

It should be noted that the Committee has an Executive Officer (Mr Silvio Visentin, DPTI) who provides the secretariat for the Committee. Many enquiries, particularly those relating to the 'road classification process' and other Committee business, are undertaken 'out of session' by the Executive Officer in consultation with the Chairperson.

The Committee meets at a location that is the most convenient to all members, generally in a DPTI office within the CBD.

There is no remuneration involved for either the Chairperson or Committee Members.

There are no travel expenses claimable from the State Government.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving council members or council staff. No more than two (2) nominees should be provided from each council.

Nominations addressing the selection criteria provided in [Part A](#) for the Local Roads Advisory Committee must be forwarded to natasha.black@lga.sa.gov.au by a Council using the attached [Part B](#) by COB 18 April 2016.

The LGA Executive will consider nominations received at its meeting on Thursday 21 April 2016.

For further information please contact Mr Silvio Visentin Executive Officer, DPTI 0421 054 087 or Silvio.Visentin@sa.gov.au

ATTACHMENT 2

Nominations to Outside Bodies



PART A

Name of Body	Local Roads Advisory Committee
Legal Status of Body	Advisory Committee
Summary Statement	The Local Roads Advisory Committee (LRAC) has the main function of advising the Minister on all matters relating to the classification of roads in South Australia.

SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES

The following selection criteria must be addressed when completing Part B

Qualifications Required <i>(formal qualifications relevant to the appointment)</i>	No formal or specific qualifications are required. However, a high level understanding of local government, including the role and funding of local roads, is important.
Industry Experience	No specific industry experience is required. However, a high level understanding of issues affecting both State and Local governments is important.
Board / Committee Experience	Experience in chairing committees and the ability to interact with both state and local government personnel at the senior level.
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Extensive experience and knowledge of local road matters, particularly regarding the road classification system in SA is also important.

LIABILITY AND INDEMNITY COVER

The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)

Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are Valid & Current	Yes

18. LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 10, 11 and 12.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

ATTACHMENT 1



**Local Government Association
of South Australia**

10.2 Libraries Board of SA nominations reminder

Nominations close for a position on the Libraries Board of SA on Tuesday 15 March 2016. Subject to eligibility criteria, Members are entitled to \$590 per meeting, up to a maximum of \$7,076 per annum.

10.1 Update to Checklist – Amendments to the Local Government Act

The amendments to the Local Government Act are still expected to commence on 31 March 2016. The LGA issued a checklist for councils late in 2015 which omitted the change to section 54(1)(d). A corrected checklist is now available.

10.3 Human Resources & Volunteering – Integration is good for business

The Volunteering Strategy for SA Working Group 1 – Sub group have initiated a survey to understand the relationship between HR and the volunteer workforce. Staff with senior HR responsibility in large volunteer organisations are being asked to participate and offer feedback.

10.4 Regional Youth Traineeship Program update - 10 March 2016

Regional youth traineeship program in the media. Hon Geoff Brock has been in the regions meeting trainees recently employed. Gawler Mayor Karen Redman says this program is a win-win. LGA President Dave Burgess states "It's a great example of State and Local Government working together to drive jobs and economic activity for the benefit of communities."

10.7 Review of the State Emergency Management Plan - LGA Survey

The LGA is participating in the review of the State Emergency Management Plan. A survey for councils has been developed to assist the LGA derive an informed position for local government. This circular gives details. Closing date for the survey response is 25 March 2016.

10.5 Regional Public Health Planning Update

A Regional Public Health Planning Directory of Resources has been compiled to support Councils with the implementation of their Regional Public Health Plans. In addition, the Project Coordinator Public Health Planning has been appointed.

10.8 2016 Council Best Practice Showcase and LGA OGM - 5 weeks to go

Registrations are now open and the updated program is now available for the 2016 Council Best Practice Showcase and LGA Ordinary General Meeting (14 and 15 April). Please submit all nominations for recognition of service for Elected Members by Friday 18 March.

10.6 Call for Climate Adaptation Abstracts from the LG Sector- Deadline Extended Until 18/03/2016

The National Climate Change Adaptation Research Facility (NCCARF) Conference is being held in Adelaide from 5-7th of July 2016. NCCARF is making a final call for Local Government Sector abstracts to be submitted. Details of suitable topics and how to submit an abstract can be found in this circular.

10.9 Reminder - 2016 LGA President's Forum - 13 April

The 2016 LGA President's Forum will be held on 13 April to engage councils on several key reform issues. Further information can be found in this Circular

10.10 Nominations Sought for the South Australian Public Health Council

Nominations are being sought for the South Australian Public Health Council. Nominations must be forwarded to the LGA by COB Monday 18 April 2016.



Local Government Association of South Australia

11.3 2016 LGA Ordinary General Meeting - Agenda Available

The Agenda for the LGA 2016 Ordinary General Meeting to be held on Friday 15 April 2016 at Ridley Centre, Adelaide Showgrounds, Goodwood Road, Wayville is available to download from the LGA Website.

11.7 SATIC Local Government in Tourism Forum

The SATIC Local Government in Tourism forum is to be held on 31 May 2016, at the Hilton Adelaide on Victoria Square.

11.8 2016 Partnerships Award

The LGA has established a new Award to recognise the efforts of State and Commonwealth public servants who demonstrate partnership principles in their work with councils. More information can be found in this circular.

11.6 Research into Regional Economic Development

PhD candidate Brian Scantlebury has produced an online survey to help his research into how regional economic development is perceived, planned and practiced.

11.5 Department of State Development launches workshops for small businesses

The Department of State Development is running workshops across regional and metropolitan South Australia, aiming to give small business the knowledge and skills to take advantage of business opportunities.

11.4 High density makes you healthy - how dense are you? Planning and Health Debate - Only 2 weeks left to register!

The event promises to deliver some thought-provoking ideas about the role of planning and health. Register now!

11.1 Nominations are sought for the Local Roads Advisory Committee

The Hon. Stephen Mullighan MP, Minister for Transport and Infrastructure has requested that an LGA representative be nominated for the Committee who will assume the role of Chairperson. Nominations close 18 April 2016.

11.2 LGA Board Meeting 17 March 2016 - Agenda available

The LGA Board will meet on Thursday 17 March 2016 at Local Government House. The agenda is now available. This Circular provides a list of reports to be considered at the meeting.



Local Government Association of South Australia

13.1 Conflict of interest changes to the Local Government Act – Minute taking template

The LGA is advised that the amendments to the Local Government Act made by the Local Government (Accountability and Governance) Amendment Act 2015 will commence on 31 March 2015. New regulations will also be inserted into the Local Government (General) Regulations which set out matters that are prescribed as 'ordinary business matters of a council' for the purposes of the new conflict of interest provisions. A template for recording minutes under the conflict of interest provisions is available in this circular.

12.11 Community Vigil for Belgium

The Honorary Consulate of Belgium in South Australia, in conjunction with the City of Port Adelaide Enfield, are holding a quiet vigil in memory and support of the victims of the recent terror tragedies in Brussels and other countries around the world.

12.10 Review of LGA membership subscription formula

The Local Government Association of South Australia (LGA) is reviewing how it calculates membership subscriptions in response to new insights realised in collaboration with our members and as part of continuous improvement of our service delivery. We value your input to this review process.

12.9 Consultation Draft Model Financial Statements 2016

Consultation Draft Model Financial Statements for 2016 have been released for review and comment. Comments are sought by 2 May 2016.

12.8 Scholarships for Women in Public Sector & Local Government - Deadline Extended

Due to an unprecedented response to the 2016 National Industry Scholarship Grant Initiative to support the development of women's leadership in the Local government sector, the National Scholarship Grant Committee have made the decision to provision further funding and extend the deadline for applications until 29 April 2016.

12.7 Integrity Conference: A competitive edge

The LGA is supporting the State Government's Integrity Conference to be held in October this year. The Conference organisers are currently calling for submissions of abstracts for participants interested in presenting a paper. More information is available in this circular.

12.6 Draft minutes of the LGA Board meeting held 17 March 2016 now available

The draft minutes of the LGA Board meeting held on 17 March 2016 are now available to download.

12.5 Alert SA Website and Mobile App

The South Australian Fire and Emergency Services Commission (SAFECOM) has developed and released 'Alert SA', a website and mobile app that provides the official source of public safety information and warnings for South Australia. This circular gives details.

12.4 2016 Resilient Australia Awards

Entries for the 2016 Resilient Australia Awards are now open. This circular gives details.

12.3 Delegations Updates for Local Government Act Amendments

The amendments contained in the Local Government (Accountability and Governance) Act 2015 are due to commence operation on 31 March 2016. The delegations templates have been updated in advance of the commencement date and are available in this circular.

12.2 Road Traffic Act Amendment Act - Free Parking Tickets

The Parliament has amended the Road Traffic Act to enable a council to allow free parking in zones where parking is regulated by parking ticket vending machines. The amendments came into effect on 17 March 2016.

12.1 Disability Services Amendment Bill – Private Member’s Bill

A Bill to amend the Disability Services Act has been introduced into Parliament by Dr Duncan McFetridge MP. The key proposal in the Bill that would affect local government is the mandatory requirement for councils to develop a disability inclusion action plan and report on it in the annual report. The Bill also provides for an expanded role for the Ombudsman to investigate reportable incidents and convictions within the disability sector.

18.2 LGA Metropolitan Local Government Group Meeting - Key Outcomes Summary

Brief

This report presents the Key Outcome Summary from the 9 March 2016 meeting of the LGA Metropolitan Local Government Group.

RECOMMENDATION

It is recommended to Council that the report be received.

Introduction

Attached for Members' information is a copy of the Key Outcome Summary from the Local Government Association Metropolitan Local Government Group meeting held on Wednesday 9 March 2016 (**Attachment 1**).

ATTACHMENT 1



**Local Government Association
of South Australia**

The voice of local government.

LGA Metropolitan Local Government Group Meeting – Key Outcome Summary – 9 March 2016

Planning

The Metropolitan Local Government Group received updates on the Planning Development and Infrastructure Bill 2015 and on the MOU between the LGA and Development Industry Groups. It also invited metropolitan councils to submit expressions of interest for implementing and reporting on planning culture and practice improvement initiatives.

Improving Efficiency

Members noted the report and that the LGA would be seeking information for metropolitan councils about existing shared service arrangements and service reviews. The MLGG also agreed to investigate options for legislative reform to enhance opportunities for shared services. It invited metro councils to submit expressions of interest for improving efficiency pilot projects.

Environment

The MLGG heard an address from the Lord Mayor, the Honourable Martin Haese, on the UN Climate Change conference. The Lord Mayor will be invited to attend the next MLGG Executive Committee to discuss a voluntary action plan for councils.

MLGG Items Noted

The Metropolitan LG Group noted reports on:

1. Economic Development
2. Precinct Planning / Cycling / Environment
3. Progress on various LGA Board reviews / decisions
4. Federal Election Strategy

Infrastructure Australia report Prioritising a Tram Network for Adelaide

The MLGG considered its role in the development of a tram network plan for metropolitan Adelaide and asked the Lord Mayor to hold a meeting for interested councils to discuss the opportunities and challenges associated with a tram network for Adelaide. The meeting endorsed the state government's proposal to undertake a scoping study for an expanded tram network.



Local Government Association
of South Australia

The voice of local government.

LED Street Lighting

The Metro Group endorsed all Adelaide metropolitan councils being invited to partner in a bid for the Commonwealth Emission Reduction fund (ERF) to replace existing inefficient street lights with LEDs. This initiative will be coordinated by the City of Holdfast Bay with support from Adelaide City Council and the City of Mitcham.

19. MEMBERS' BOOKSHELF

- Australian Local Government Association Submission to the 2016-17 Federal Budget
- South Australian Liberal Party Manifesto: 2036
- Adelaide Shores Strategic Plan 2016-2020

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20. CORRESPONDENCE

20.1 Mile End Station Pedestrian Crossing

A media release has been received from Australian Rail Track Corporation regarding safe behaviour by the Mile End community at the Mile End pedestrian crossing during February and March 2016 (**Attachment 1**).

RECOMMENDATION

That the correspondence be received.

20.2 South Australian Liberal Party Manifesto: 2036

Correspondence has been received from the State Liberal Leader, Mr Steven Marshall MP, accompanying a copy of the State Liberal team's manifesto document "2036" (**Attachment 1**). The full manifesto document is available on the Elected Member's bookshelf.

RECOMMENDATION

That the correspondence be received.

20.3 Adelaide Shores Strategic Plan 2016-2020

Correspondence has been received from the Chief Executive Officer of Adelaide Shores, Ms Kate Williams, regarding the new Adelaide Shores Strategic Plan 2016-2020 (**Attachment 3**). The full strategic plan is available on the Elected Member's bookshelf.

RECOMMENDATION

That the correspondence be received.

20.4 Regional Natural Resources Management Plan, Business and Operational Plan 2016-17

Correspondence has been received from the Manager of Planning and Evaluation of the Adelaide and Mount Lofty Ranges Natural Resources Management Board, Mr Stephen Smith, regarding Council's feedback submission on the Regional Natural Resources Management Plan, Business and Operational Plan 2016-17 (**Attachment 4**).

RECOMMENDATION

That the correspondence be received.

20.5 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board regarding the minutes of the board meeting held on Thursday 17 December 2015 (**Attachment 5**).

RECOMMENDATION

That the correspondence be received.

ATTACHMENT 1



MEDIA RELEASE

23 March 2016

ARTC APPLAUDS MILE END COMMUNITY FOR SAFE BEHAVIOUR

After reviewing the first month of CCTV footage, the Australia Rail Track Corporation (ARTC) is pleased to report no dangerous behaviour took place at Mile End pedestrian crossing during February to March.

ARTC proposed to temporarily close the crossing in January but after feedback from the community, we agreed to keep it open conditional on safe behaviour continuing.

"We are happy to report that after the first month of CCTV monitoring, the response from the community has been great," ARTC Infrastructure Manager East-West, Ben Leske said.

"After reviewing 30 days of CCTV footage since 15 February, we have been pleased to note no dangerous activity of people walking in behind, or through stationary freight wagons blocking the crossing.

"While there was only one extended blockage of approximately one minute during this period, in general people demonstrated great caution at the crossing.

"So while the initial CCTV may not be representative at this stage, the signs are really positive," Mr Leske said.

"We would like to take the opportunity to again thank the community for their feedback and ideas following the initial advice around the planned temporary closure of the crossing.

"Our objective is to keep the crossing open, and feedback from members of the community to our staff who have been handing out safety flyers in February, showed a high awareness of the issues.

"We encourage the community to stay vigilant at the crossing for trains, wait for trains to fully pass through before they cross and above all, stay safe," Mr Leske said.

CCTV monitoring results

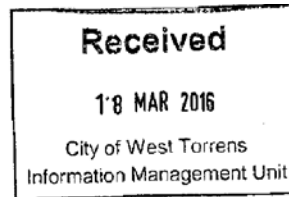
Timeframe: 15 February to 15 March 2016	
Number of times freight train blocked crossing during 30 day period	1
Average Length of delay	1 minute
Number of unsafe trespass incidents recorded	0

ENDS

Media contact: Bas Bolyn, ARTC, 0477 340 658

- ARTC will publish the results of the CCTV monitoring on a quarterly basis on its website: <http://www.artc.com.au/community/mile-end-closure/>
- The next report will be provided in three months' time unless there is a trend of concerning behaviour that becomes apparent in the CCTV and requires immediate awareness and attention.
- The safest way to get across the rail corridor remains Bakewell Underpass.

ATTACHMENT 2



045*1643

Mr T Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Steven Marshall MP
State Liberal Leader

Dear Mr Buss,

It is my pleasure to present you with a copy of the State Liberal team's manifesto document: 2036.

This is the first step in our plan for a better South Australia.

In 2036, South Australians will celebrate our Bicentenary. Our State has a great history, but unfortunately times are tough, and we aren't achieving our full potential.

This State needs a vision and a plan to go with it; one that makes South Australia a place where we can have the life we want in the State we love.

My parliamentary team and I have been working hard to develop this manifesto as a cohesive vision for the South Australia we want to see by our State's Bicentenary in 2036. We are excited about our plan which lays the foundation for the policies that we will develop over the next 2 years, as we head towards the 2018 State election.

2036 represents the values we will bring and the reform agenda we will implement to restore prosperity to South Australia.

This is a long-term plan. I for one am sick of short-term promises and 'silver bullet' solutions that end in failure or fade away. But it is also a plan that needs to start now.

We are starting now, and we want you to be involved as we develop the policies that will deliver the reforms that we need. Please read it, think about what we are planning, and contact us with your feedback.

With this plan, in 2036 we will have more than just a Bicentenary to celebrate.

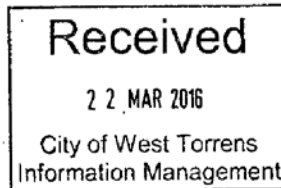
Yours sincerely,

A handwritten signature in black ink, appearing to read "S Marshall".

Steven Marshall
State Liberal Leader

ATTACHMENT 3

1 March 2016



Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive HILTON SA 5033

ABN 79 860 293 280
Military Road, West Beach
PO Box 69 Glenelg SA 5045
Telephone (08) 8355 7300
Facsimile (08) 8355 7380
www.adelaideshores.com.au

Dear Terry

Over the past six months the West Beach Trust Board and Adelaide Shores Executive Team have been developing a new Strategic Plan for Adelaide Shores. It is with great pleasure that I present to you the new Adelaide Shores Strategic Plan 2016-2020. The 2016-2020 Strategic Plan will chart Adelaide Shores' course and guide our work over the next five years.

In developing the Strategic Plan we consulted with local councils, Adelaide Airport Limited, key government agencies, local residents and our partners here on the Reserve.

We at Adelaide Shores have a bold vision. We want to create a world-class precinct that will attract even more holiday makers, sports lovers and leisure seekers from around the state and the nation.

The new Strategic Plan focuses on four key pillars that are inextricably linked as follows:

'One Destination'

We need to integrate and connect all the facilities, activities and programs we offer so the visitor experience is seamless. Technology will be crucial in achieving this – but so will our people!

'Memorable Visitor Experience'

We want everyone's experience of Adelaide Shores – and its people – to be truly memorable, from the first point of contact with us to beyond their departure. We really do want our visitors to feel valued.

'Build our Brand'

Our brand is well known in South Australia, however we want Adelaide Shores to be recognised as one of Australia's leading leisure destinations and that means we have to continue to develop and promote our brand. It needs to reflect great facilities, excellent customer service, fun and leisure in a beautiful location.

'Sustainable Business'

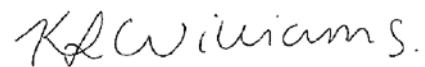
In delivering this exciting Strategic Plan we will be focused on the growth of our business and the sustainability of our unique environment.

As the custodian of a valuable community asset we have a responsibility to ensure it is well managed and enhanced for the benefit of the community for current and future generations.

A lot of work and thought went into the development of this Plan and thank you for your contributions and for your support. We're proud of what we have here at Adelaide Shores and we're all fired up and ready to take on our new challenges. Join us. It sure to be fun and rewarding.

Please feel free to contact me should you wish to undertake a tour of the precinct or would like further information.

Kind Regards,

A handwritten signature in black ink that reads "Kate Williams". The signature is written in a cursive, flowing style.

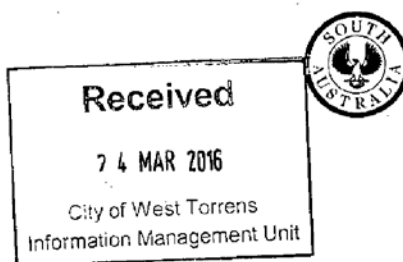
Kate Williams
Chief Executive Officer

ATTACHMENT 4

Our Ref: D0002083525 – BP16-003

21 March 2016

Mr Terry Buss
Chief Executive Officer
City of West Torrens Civic Centre
165 Sir Donald Bradman Drive
HILTON SA 5033



Government of South Australia

Adelaide and Mount Lofty Ranges
Natural Resources Management Board

Eastwood Office
205 Greenhill Road
Eastwood SA 5063
Tel 08 8273 9100
Fax 08 8271 9585
ABN 91 779 541 621
www.amlrmr.sa.gov.au

Dear Terry

RE: Regional Natural Resources Management Plan, Business and Operation Plan-Consultation Feedback

The Adelaide and Mount Lofty Ranges Natural Resources Management (NRM) Board would like to thank you for taking the time to provide feedback on the Regional Natural Resources Management Plan, Business and Operational Plan 2016-17. The Board has undertaken a review of the 11 submissions received and have made a number of amendments to the draft plan as a result of the feedback.

In relation to the submission provided by your organisation, a response to the issues raised is attached.

A consultation report which responds to all submissions received will be made available on the Board's website in the near future. The Board at its meeting on 25 February 2016 endorsed the proposed amendments to the Business and Operational Plan and has recommended to the Minister for Sustainability, Environment and Conservation that the plan be adopted.

The Board's Presiding Member, Chris Daniels would like to offer you the opportunity to meet with him and discuss your feedback on the Business and Operational Plan, and other matters relating to Natural Resources Management. Should you wish to take up this offer please contact Judy Borlase on 8273 9100 to arrange a convenient time.

The Board looks forward to continuing to work with you and your organisation as we progress with the implementation of the regional NRM plan.

Yours sincerely

Stephen Smith
MANAGER PLANNING AND EVALUATION

City of West Torrens	
Comment	Response
The Draft Plan proposes an increase to the regional NRM levy as the Adelaide and Mount Lofty Ranges Natural Resources Management Board's (the Board) primary response to a reduced budget allocation from the State Government. The City of West Torrens understands that the regional NRM levy is paid by all ratepayers on the basis of sharing responsibility and cost of caring for land, water, coastal areas, flora and fauna, and that the purpose of collecting the regional NRM levy is to support projects that deliver on regional priorities within the strategic NRM Plan.	The commentary is correct.
None the less, Council is strongly opposed to increasing the regional NRM levy in order to subsidise planned activities no longer budgeted for by the State Government. Following consideration of a report on the Draft Plan at its meeting of 8 December 2015, Council would like to raise a number of concerns, as follows:	Noted
Spending on programs within the City of West Torrens should be commensurate with the amount of levy collected by Council. Council has seen contributions from the Board add value to our urban landscape through the construction of water sensitive urban design structures preventing pollutants and litter from entering the River Torrens. However the City of West Torrens would like to see programs delivered commensurate with the proportion of levy collected by Council. The forecast amount of levy to be collected by Council for the 2016/17 financial year is \$1,260.136, which represents 4.6% of the total income generated through levies by the Board.	The regional NRM plan has taken a systems approach to managing the regions natural resources. Key drivers of change have been identified, and strategic actions have been developed to identify what actions should be undertaken, these strategic actions have been related to seven sub regions. the board will prioritise its expenditure both across the region and within sub regions to support the implementation of the plan. The Board targets available funding to where it can have the greatest impact on the biggest natural resources issues. This means that it will not always be spent in the area where it is collected. Residents of the City of West Torrens benefit from a range of projects taken throughout the AMLR region. For example well managed water resources provide drinking water for Adelaide, sustainable primary production in our agricultural regions, provides wine and food tourism for City of Adelaide residents, National Parks provide recreation and tourism opportunities.
In comparison the only itemised expenditure for which the City of West Torrens will clearly receive an allocation is a share of the \$500,000 Commonwealth funded River Torrens Recovery Project in 2015-16 (a program which is no longer funded in the following 3 years from 2016-19). Council believes that maintaining and improving the health of the Torrens should be a priority, and that funding to do so should be more prominent in the Board's planned expenditure. It is Council's view that the levy collected in the City of West Torrens should contribute to environmental programs within the City. This would include a financial commitment to: implement the Breakout Creek concept plan from Tapleys Hill Road to West Beach; increase the frequency of gross pollutant trap maintenance to protect the quality of our waterways and coast from upstream and catchment pollutants; and ensure the 'Adelaide's Living Beaches' program continues to secure the West Beach Dunes.	The commonwealth funding for the River Torrens Recovery Project was a short term project that is coming to an end. The Board will continue to look for opportunities for projects along the River Torrens, and will continue to develop projects in conjunction with local government to address priority issues. The Board funded entirely the development of the Breakout Creek Master Plan on the basis that construction works would be jointly funded by all partners, subject to funding availability. A number of other projects funded by the Board have activities within the City of West Torrens; for example: NRM Education (resources, professional development on site visits to 9 schools in the City of West Torrens in the last 6 months), support for urban animal and plant control partnership program (peer networks, best practice forms, direct advice to the Councils cross authorised NRM Authorised Officer), implementation of the Adelaide Living Beaches strategy, as well as a range of other activities.
The Draft Plan does not provide a cost breakdown of the value of programs at a council level. The Draft Plan should provide greater transparency in how the levy collected by councils is invested into NRM outcomes for the community. Council would like to see a more detailed breakdown of the dollar value benefit to the relevant local government area(s) for each action within the Business and Operational Plan's implementation plan.	The draft plan provides details of project expenditure at either a regional or subregional level, dependent on the scale of the project. As the local level planning process continues more detail will be provided about issues at specific locations within the region, and projects will be described to address those issues.
Increasing the regional NRM levy to fund a reduced budget allocation from State Government is cost shifting to the community. Seeking an annual increase to the regional NRM levy to offset a reduced budget allocation by the State Government is, in effect, further taxing rate payers to achieve budget savings. It amounts to cost shifting from State Government to the community without the transparency required for informed or adequate consideration.	The regional NRM plan identifies projects, that when implemented will benefit the regions natural resources and the community which share these resources. The Board will continue to seek alternative funding opportunities to support projects to minimise increases in the levy.

<p>The proposal to increase the regional NRM levy does not correlate with an increase in spending on NRM outcomes. The proposed increase to the regional NRM levy in response to the reduced budget allocation from the State Government raises revenue to achieve State Government budget savings. It does not correlate with increased investment in natural resource outcomes within the Adelaide and Mount Lofty region. Income generated by increases to the regional NRM levy is forecast to increase by over \$3.3 million from 20/6/17 to 20/8/19. Over the same period the total planned expenditure on NRM activities in the region will drop by approximately \$1.85 million.</p>	<p>The proposed increases is in part to address water planning and management costs. Effective management of the states water resources is an important part of managing the natural resources of the Adelaide and Mount Lofty Ranges Region, and results in benefits for direct users of water resources, the community and the environment. The drop in planned expenditure of \$1.85 million in 17/18 and continuing in 18/19 can largely be attributed to the completion of 2 Australian Government funded Biofund projects; Sapphire Coast and Resilience Landscapes, which are being completed in 2016/17 after five years. Other expenditure on NRM activities does not decrease over the life of the Business and Operational Plan.</p>
<p>The impact assessment of an increased regional NRM levy on low to medium income households is insufficient. The impact assessment undertaken by the Board to determine affordability for low to medium income households is restricted to the proposed increase to the NRM levy. It does not take into account any other cost of living expense increases likely to be faced by average and low income households and is therefore not persuasive in its appraisal of the proposed levy increase as a 'minor impact on both average income and low income households'. The Draft Plan qualifies this position, stating that: "The exception would be for a household with the maximum capital value in the region combined with a low income (single pensioned where the impact could be significant." Given that the City of West Torrens has more lone person households, as well as more people aged 75 and over, than greater Adelaide, our residents may be significantly impacted by the proposed levy increase.</p>	<p>The social impact assessment shows that the average levy for a resident in the City of West Torrens in 16-17 is \$42/year, this is an increase of \$1/year from the average levy in 15-16 which was \$41.</p>
<p>The Board's primary response to a reduced budget allocation from State Government should be the reprioritisation of its work programs, within which it should communicate the implications for the community and the region. The Draft Plan focuses on the impact of increasing the regional NRM levy on households. The Draft Plan does not: . adequately explore options for reprioritising its work program; . demonstrate what could be achieved under a reduced budget; or . explore what the implications of a revised work program would be for the region or the community. A revised work program should be developed and provided for public consultation. This would facilitate better understanding of any implications from a reprioritised work program, and allow better consideration by the community.</p> <p>In summary, Council suggests that insufficient justification has been provided by the Board for the Draft Plan and proposed regional NRM levy increases to be supported. It therefore requests that the Board revisit the Draft Plan and present a reprioritised work program for public consultation.</p>	<p>The Board has adopted a number of strategies to manage the additional costs arising from additional Water Planning and Management costs. This has included a reprioritisation of work programs; the use of retained earnings; maintaining the water levy at current levels as agreed with agri-industry groups in 2014 and introducing a minor increase to the NRM (land based) levy of 6%, which equates to an average increase of \$1-\$2.</p> <p>As part of the local level planning process currently underway the Board will be reviewing and redesigning projects to address the highest priority natural resources issues in the region. On an annual basis the Board will publish an implementation plan outlining the projects that will be funding each financial year. Stakeholders will have opportunities to input to the local level planning process as it progresses.</p>

ATTACHMENT 5

**ADELAIDE AND MOUNT LOFTY RANGES
NATURAL RESOURCES MANAGEMENT BOARD**

MINUTES OF MEETING NO 115

**held from 1.00pm to 2.19 pm
on Thursday 17 December 2015
at AMLR NRM Board Office,
205 Greenhill Road, Eastwood**



- PRESENT:**
- Chair: Chris Daniels
- Members: Joanna Andrew
Lynette Chamberlain
Mark Searle
Rob Lewis
Russell Johnstone
Allison Bretones
Andrew Grear
James Crocker
Peter Pfennig
- APOLOGIES:**
- Alexandra Kentish
Rachael Siddall
Karl Telfer
Julia Grant
Trevor Bennett
- IN ATTENDANCE:** Kym Good, Regional Manager
Stephen Smith, Manager Planning & Evaluation
Marguerite Swart, Manager Business Support
Sarah Lance, A/Manager Land Marine and Biodiversity Services
Steven Gatti, Manager Water Projects
Kim Krebs, Manager Community Engagement
Judy Borlase, Minute Secretary
Observer: Dean Brooks
Observer: Vickie Chapman MP, Member for Bragg
- 171215-115-1.0 MEETING PROCEDURE**
- 171215-115-1.1 Welcome**
- The Chair opened the meeting and acknowledged that it was taking place on Kurna land and the Aboriginal peoples' ongoing and deep connection with the land. He welcomed all attendees to the meeting.
- The Presiding Member welcomed Dean Brooks and Vickie Chapman MP as observers to the meeting.
- 171215-115-1.2 Apologies**
- Apologies have been received from Rachael Siddall, Alexi Kentish, Karl Telfer, Julia Grant, Trevor Bennett, and Mike Williams

171215-115-1.3 Declarations of Interest

There were no additional declarations of interest declared.

171215-115-1.4 Consent Schedule

Agenda item 7.0 – Board's monthly report was removed from the consent schedule.

*The Board **confirmed** the items within the consent schedule be adopted.*

CARRIED

171215-115-1.5 Minutes of Previous Meeting

*The Board **confirmed** the minutes of meeting number 114 held on 26 November 2015 as a true and accurate record.*

CARRIED

171215-115-1.6 Matters Arising from Previous Meetings

*The Board **noted** the matters arising.*

CARRIED

171215-115-1.7 Resolution Register

*The Board **noted** the resolution register.*

CARRIED

171215-115-2.0 PRESENTATION

171215-115-2.1 Achievements for 2015

The Regional Manager provided the board with a presentation of the achievements for the region over 2015.

*The Board **noted** the information provided.*

CARRIED

171215-115-3.0 BOARD MATTERS

171215-115-3.1 Phase 4 Pest Plant Review

The Board requested that the background and update on the state-wide pest plant review be provided including the rationale behind the weed risk assessment.

The Board:

3.1.1 **endorses** the public consultation of the nine draft policy documents in the fourth phase of the declared plant review.

CARRIED

171215-115-3.2 Frog Watch – Citizen Science Initiative

The Board:

3.2.1 **endorses** the allocation of \$10,000 and 0.2 FTE as the board contribution to the partnership between Natural Resource Adelaide and Mount Lofty Ranges and Zoos SA to manage the Frog Watch initiative.

CARRIED

171215-115-3.3 Monitoring small cetacean and Little Penguin mortalities in Eastern Gulf St Vincent

The Board noted the report, requesting that before the report is published on the website and circulated that any health risks associated with the collection of penguin carcasses be clarified, with the report being updated if required.

The Board:

3.3.1 **notes** the report; and

3.3.2 **endorses** the report be made publically available via the Board's website and circulated to relevant stakeholders.

CARRIED

171215-115-4.0 WATER PLANNING MATTERS

There are no water planning matters for noting.

171215-115-5.0 COMMITTEE MATTERS

There are no committee matters for noting.

171215-115-6.0 FINANCE REPORT

The Board welcomed the Manager Financial Services to the meeting, noting her return from maternity leave.

Ms Noto provided an update to the board on the income received, and provided further details for significant variances. The Board were advised that the department has recently adopted a robust debt recovery process and the overdue invoices were being followed up.

*The Board **notes** the financial report for the financial period ending 30 November 2015.*

CARRIED

171215-115-7.0 REGION'S MONTHLY BOARD REPORT

The board noted the region's monthly report. Discussion occurred on an identified board priority - "NRM Model". It was noted that this is an item which is being discussed at the Presiding Members forum and will likely feature in the Board's strategic thinking during 2016.

*The Board **notes** the region's monthly report.*

CARRIED

171215-115-8.0 PAPERS TO NOTE

171215-115-8.1 Register of Interests

171215-115-8.2 Common Seal Usage

*The Board **notes** information papers 8.1, and 8.2.*

CARRIED

171215-115-9.0 OTHER BUSINESS

171215-115-9.1 Warren Reservoir

The board were advised of a response from PIRSA regarding the board's request to be involved in considering proposed fish stocking in the reservoir. The board endorsed Chris Daniels to be the board's representative.

CARRIED

171215-115-9.2 Farewell to Regional Manager

The Presiding Member noted that this is the last meeting for the outgoing Regional Manager, Kym Good. The board expressed its gratitude for the knowledge, leadership and expertise that Kym has brought to the meetings and the Board's activities.

171215-115-9.3 Vickie Chapman MP

Member for Bragg, Ms Vickie Chapman requested an opportunity to address the board. During her address, she thanked the board for its

work during the year, congratulated Kym Good on his retirement, questioned the tabling within Parliament of the board's annual report for 2014-15, mentioned her unhappiness in the reduction to the prescribed burning within her electorate, and advised that the Natural Resources Committee of Parliament will commence its review on NRM levies including water planning management costs from 5 February. The board noted her address.

171215-115-10.0 MEETING CLOSED

There being no further business, the Chair declared the meeting closed at 2.19 pm.

The next Board meeting will be held on Thursday 25 February 2016 at Board Office, 205 Greenhill Road, Eastwood.

Chris Daniels
Presiding Member

 Date: 25 / 2 / 2016

21. CONFIDENTIAL

Nil

22. MEETING CLOSE

I N D E X

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2.	PRESENT	1
3.	APOLOGIES.....	1
4.	DISCLOSURE STATEMENTS.....	1
5.	CONFIRMATION OF PREVIOUS MINUTES	1
6.	COMMUNICATIONS BY THE CHAIRPERSON.....	1
7.	QUESTIONS WITH NOTICE	1
8.	QUESTIONS WITHOUT NOTICE	1
9.	MOTIONS WITH NOTICE	1
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11.2	Public Consultation - South Australian Amateur Football League (SAAFL) Lease	5
11.3	Request from Football Federation of South Australia for an Extension to Lighting hours at Adelaide Shores Football Centre	13
11.4	Variation and Grant of Easements - 123 Hayward Avenue, Torrensville.....	22
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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

Council Members:

Mayor Trainer

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a material, actual or perceived conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999* on the approved form.

The following disclosures of interest have been made in relation to:

Item	Type of Conflict	Elected Member
------	------------------	----------------

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Urban Services Prescribed Standing Committee held on 1 March 2016 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. URBAN SERVICES DIVISION REPORTS

11.1 National Servicemen's Association - New Licence

Brief

This report advises Elected Members that, following the conclusion of negotiations, a new licence be considered for the National Servicemen's Association, for its use of the clubroom building on the western side of Kesmond Reserve.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The National Servicemen's Association of Australia (SA Branch) Inc. be granted a licence for use of the clubroom facilities and over the area occupied by the ferret car, memorial stone and proposed memorial paver pad at Kesmond Reserve for a term of five (5) years from 1 January 2016 and expiring at midnight on 31 December 2020 at a commencing licence fee of \$1,300pa plus GST. The licence fee is to escalate on each anniversary of the commencement date by Adelaide (All Groups) CPI or similar index.
2. The Mayor and the Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence.
3. The Chief Executive Officer be authorised to provide approval for any consents that may be required in accordance with the terms of the license.

Introduction

The existing lease/licence for the National Servicemen's Association's (NSA) use of the clubroom building on the western side of Kesmond Reserve expired on 25 March 2009. Accordingly the Association has been occupying the premises on a holding over basis since that time. Whilst negotiations in regard to the possible grant of a new licence commenced some time ago a change in the arrangements at the premises (including the departure of the Wireless Institute and the eventual dissolution and departure of the Pensioners Association) resulted in the negotiations being stalled for some time. There has also been ongoing dialogue for some time between the Association and Council Administration in regard to a number of matters including alternate models for occupation of the premises by the NSA and other parties and the scope and extent of outdoor areas which the NSA wishes to occupy. The current rental paid by the Association is \$1,259.34pa plus GST.

Discussion

Following negotiations between the parties Council is now able to consider the grant of a new licence to the NSA. The proposed terms of the new licence are as follows:

- (a) a licence for a term of five (5) years commencing on 1 January 2016;
- (a) a commencing licence fee of \$1,300pa plus GST;
- (c) the licence fee to be escalated by Adelaide (All Groups) CPI or similar index on each anniversary of the commencement date;
- (d) the licensee to be responsible for outgoings (including power, water, telephone etc.) and also for reimbursement of the insurance premium for the building and improvements; and
- (e) the agreement allows use of the building by other parties at times when not required or used by the NSA.

The licence area for the new agreement also includes the area occupied by the ferret vehicle, the NSA Memorial and the proposed paved area which will feature memorial pavers (**Attachment 1**).

Whilst the licence fee has not increased markedly the requirement to reimburse the insurance premium for the premises results in an increased payment by the Association to Council of approximately \$1,900pa.

The licensee has also advised that it has a close relationship and affinity with the Defence Reserve Association, SA Branch (a number of members of the NSA are also members of that organisation) and envisages allowing the Defence Reserve Association (DRA) to utilise the premises for its monthly meetings etc. It is noted that the NSA has included the DRA as a named party on its insurance policy, which addresses insurance issues that may otherwise arise.

Conclusion

Following the completion of negotiations with the National Servicemen's Association Council is now able to consider the grant of a new licence for the Association to occupy premises on the western side of Kesmond Reserve.

ATTACHMENT 1



11.2 Public Consultation - South Australian Amateur Football League (SAAFL) Lease

Brief

This report advises Elected Members of the result of the public consultation exercise undertaken in relation to the proposed grant of a long term lease to the South Australian Amateur Football League (SAAFL).

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The SAAFL be granted a lease for use of portion of the Thebarton Oval complex for a term of 5 + 5 + 5 years from 1 March 2016 at a commencing rental of \$49,000pa plus GST and other outgoings on the following terms and conditions:
 - (a) the SAAFL surrender its existing lease;
 - (b) the SAAFL to assume responsibility for all maintenance of the oval (including watering); and
 - (c) the rental to be escalated by Adelaide (All Group) CPI or similar on each anniversary of the lease commencement date during the lease term (and any renewal term(s)) and to market at the commencement of each renewal term (should such term(s) be sought and granted).
2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the resolution; and
3. The Chief Executive Officer be authorised to provide approval for any consents that may be required in accordance with the terms of the lease.

Introduction

Members will be aware that there have been ongoing discussions and negotiations with the South Australian Amateur Football League (SAAFL) in regard to the grant of a long term lease (5+5+5 years) for some considerable time. The Local Government Act prescribes that it is necessary to undertake a public consultation process where leases or licences in excess of five (5) years are proposed to be granted over Community Land.

At its meeting of 23 June 2015 Council considered an update report (**Attachment1**) dealing with the proposed grant of lease to the SAAFL for its use of portion of the Thebarton Oval complex. Following consideration of the report Council resolved that:

1. *It confirm it's in principle endorsement of the granting of a long term lease to the SAAFL, on the following terms and conditions:*
 - (a) *the SAAFL surrender its existing lease, conditional upon the grant of a new lease;*
 - (b) *the new lease to commence on 1 March 2016 and be for a term of five (5) years, with two rights of renewal for a further five (5) years each (i.e. 5+5+5);*
 - (c) *the commencing rental to be \$49,000 p.a. plus GST and other outgoings;*
 - (d) *the SAAFL to assume responsibility for all maintenance of the oval (including watering); and*
 - (e) *the rental to be escalated by Adelaide (All Group) CPI or similar on each anniversary of the lease commencement date.*
2. *Prior to the granting of such a lease a further report be provided to Council detailing any relevant comments or concerns received from the public following the necessary public consultation phase.*

Discussion

In accordance with the above resolution and the requirements of the Local Government Act a notice was placed within the Public Notices section of the Weekly Times on Wednesday 2 March 2016. The notice sought comments or submissions in relation to the proposed grant of lease to be provided to Council by close of business on Wednesday 23 March 2016.

No comments or submissions were received in regard to the proposed grant of lease during the relevant period. Given this, Council is now able to ratify its in principle resolution of 23 June 2015 and grant the long term lease as requested by the SAAFL.

As noted in the attached lease plan, the SAAFL is also surrendering portion of the area in the south-western corner of the complex. Upon the grant of the new lease this carpark area will be available for use by the public (**Attachment 2**).

Conclusion

Necessary public consultation in regard to the proposed grant of a long term lease (5+5+5 years) to the SAAFL has been undertaken. As no comments or submissions were received during the consultation period Council may now approve the grant of the long term lease to the SAAFL.

ATTACHMENT 1

COUNCIL MEETING
23 June 2015

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17.7 SAAFL Proposed Extended Lease Agreement

Brief

This report advises Elected Members that, following the completion of negotiations, Council may now consider the grant of a long term lease to the South Australian Amateur Football League (SAAFL) for its use of the Thebarton Oval facility.

RECOMMENDATION(S)

It is recommended to Council that:

1. It confirm its in principle endorsement of the granting of a long term lease to the SAAFL, on the following terms and conditions:
 - (a) the SAAFL surrender its existing lease, conditional upon the grant of a new lease;
 - (b) the new lease to commence on 1 March 2016 and be for a term of five (5) years, with two rights of renewal for a further five (5) years each (i.e. 5+5+5);
 - (c) the commencing rental to be \$49,000 p.a. plus GST and other outgoings;
 - (d) the SAAFL to assume responsibility for all maintenance of the oval (including watering); and
 - (e) the rental to be escalated by Adelaide (All Group) CPI or similar on each anniversary of the lease commencement date.
2. Prior to the granting of such a lease a further report be provided to Council detailing any relevant comments or concerns received from the public following the necessary public consultation phase.

Introduction

Following the receipt of a request from the South Australian Amateur Football League (SAAFL) seeking the grant of a long term lease for the use of the Thebarton Oval, at its meeting of 18 March 2014, Council resolved that:

1. *Council provide its consent for the Administration to commence negotiations with the South Australian Amateur Football League (SAAFL) for the grant of a long term lease over Thebarton Oval conditional upon the SAAFL surrendering its existing lease.*
2. *A further report be provided to Council by the Administration following the completion of lease negotiations between the parties or should further direction be sought from Council in regard to specific lease terms and conditions.*

Since that time there have been ongoing negotiations between the Administration and representatives from the SAAFL in regard to the terms of the lease and a number of other matters relating to the lease, e.g.

- a request to erect a new LED scoreboard and mound signage;
- a request to erect premiership ladder signage;
- a request for the grant of a sublease/licence over portion of the premises;
- requests for the use of Kings Reserve for carparking; and, most recently,
- a request to demolish/remove the timekeeper's box and canteen at the northern end of the oval and replace those buildings with ATCO style huts.

All of these ancillary matters have been reported to, and considered by, Council.

Whilst the majority of these matters have been resolved, some (including the grant of lease) still remain in abeyance.

The grant of a long term lease has principally been sought by the SAAFL to enable it to attain certainty of tenure and to enable it to consider significant capital upgrades to the facility. At this time it is also acknowledged that the SAAFL has installed new floodlighting within the facility (project value approximately \$500,000), is about to install a new LED scoreboard (project value approximately \$100,000) and is also seeking to replace the timekeeper's box and scoreboard. It is reasonable to infer that these projects provide an "in good faith" demonstration by the SAAFL of its commitment to the Thebarton Oval facility.

Discussion

The SAAFL currently occupies the Thebarton Oval premises under a 5+5 year lease term. The initial lease term commenced on 1 March 2008 and expired on 28 February 2013. At its meeting of 4 September 2012 the Council considered a request from the SAAFL, and provided its consent for, the renewal term available under the existing lease to be granted. The renewal term expires on 28 February 2018. There are no further renewal terms as part of the current lease.

The current rental paid by the SAAFL is \$81,936.12 p.a. plus GST and outgoings.

As indicated in the Council resolution of 18 March 2014, (refer Introduction section of this report) at that time Council provided in principle consent to the grant of a long term lease.

The Proposed Lease Term

The proposed new lease term, which has been negotiated between the Administration and representatives of the SAAFL, and which is now the subject of this report, is a 5+5+5 term i.e. a proposed initial term of five (5) years together with two rights of renewal, each for a further five (5) years.

As is indicated in the recommendation, the intention is that the new extended lease term commence prior to expiry of the current lease term. For this to occur it will be necessary for the SAAFL to surrender its current lease. To protect the interests of the SAAFL, the surrender would be/is conditional upon the grant of the new and extended lease term.

Given that the Thebarton Oval land is classified as community land, the maximum lease term that can be considered under the relevant provisions of the Local Government Act without the matter being subject to public consultation is five (5) years. Thus, should Council provide its endorsement of the lease and lease period, the matter will then need to proceed to public consultation. It is envisaged that this consultation would involve the placement of an advertisement in the "Public Notices" section of the local Messenger newspaper. The advertisement would provide basic information regarding the lease, contact information for those seeking further details, and invite public comment or submissions by a specified date.

The consultation could be dealt with in one of two ways. Either:

- (a) Council could provide its consent to the grant of lease and, at this time, authorise the Mayor and Chief Executive Officer to execute any necessary document(s) to give effect to the grant of lease on proviso that there are no significant concerns or issues that arise during the consultation period (bearing in mind that this is a continuation (albeit proposed long term) of an existing arrangement); or
- (b) Council could request that a further report be provided following the public consultation period to consider any/all pertinent matters that may arise during that consultation period.

Elements of the Proposed Lease

The proposed new lease differs reasonably significantly from the existing lease in a number of areas. Principally, the proposed lease shifts the responsibility for the upkeep of the grounds entirely to the SAAFL. The SAAFL will be required to maintain the oval at an agreed "base standard" (effectively equivalent to the oval condition at the commencement of the new lease term) for the duration of the lease term, unless for example water restrictions are imposed or there are other mitigating factors that would make this unreasonable. However, there is nothing stopping the SAAFL from determining that it wishes to maintain the oval to a higher standard, for example one that may be suitable for elite sport, during the lease term.

The agreement also provides an allocation of water for watering of the oval from the existing bore but notes that, at some point in time during the lease term, the government(s) may impose restrictions or charges on that allocation and, in such circumstances, advises that any such charge will be passed on to the SAAFL. The agreement further indicates that there is no guarantee in regard to the suitability of the bore water for watering of the oval for the duration of the lease term.

The SAAFL has also agreed to excise the land from the south-western corner of its current lease area (**Attachment 1**). This will allow that land to be used for carparking purposes by visitors to the adjacent college and the general public at times other than on football match or oval event days.

The Administration has also advised the SAAFL that Council seeks to be reimbursed for SAAFL's consumption/utilisation of the irrigation equipment at the oval during the lease term and that it wishes to recover this depreciation charge from the lessee via an annual sinking fund contribution. The SAAFL has indicated that it may seek to obtain grant or other funding to enable it to replace the irrigation equipment. In the event that the SAAFL does obtain such funding, and does subsequently undertake the work or arrange for the works to be undertaken to Council's satisfaction, the sinking fund charge would cease to apply.

The Proposed Commencing Rental

This shifting of responsibility and excision of portion of the lease area, is acknowledged via a reduction in the lease fee. The proposed lease fee at commencement of the new lease term has been determined in the following manner.

In accordance with the existing lease agreement, Council obtained a market rental valuation from its property consultant at the time of renewal of the extended lease term (March 2013). An additional valuation was also sought at that time as there was some consideration to the land in the south-western corner being relinquished by the SAAFL. Following further consideration by the SAAFL this did not eventuate at the time.

Given that the SAAFL has now indicated that it is prepared to relinquish the south-western corner land, this latter market valuation figure (i.e. the valuation which reflects the excision of the south-western corner land) has been used as the starting point to calculate the new lease fee. That figure has then been escalated in accordance with the relevant CPI and further escalated by an estimated CPI factor to the lease commencement date (1 March 2016).

From that interim figure an agreed sum for oval maintenance (in recognition that these works are now proposed to be undertaken by the SAAFL) has been deducted. An analysis of Council's expenditure during the 2011/12 and 2012/13 financial years indicates that the deductible amount for these operational maintenance works is less than the amount that has been expended by Council in maintaining the oval facility during this review period, i.e. Council's operational costs during the review period have exceeded the estimate provided by SAAFL.

The calculation has resulted in a suggested commencing lease fee of \$49,000 p.a. plus GST and outgoings from the proposed lease commencement date i.e. 1 March 2016.

Conclusion

Negotiations regarding a proposed new lease have occurred following the consideration of a request by the SAAFL for an extended lease term in March 2014. Following conclusion of those negotiations the Council is now able to consider the grant of a long term lease (of 5+5+5 years) to the SAAFL. Given the length of the lease term, in accordance with the relevant legislation and prior to the grant of the lease, public consultation needs to occur.

[illegible]

ATTACHMENT 2



11.3 Request from Football Federation of South Australia for an Extension to Lighting Hours at Adelaide Shores Football Centre

Brief

The West Beach Trust seeks Council's support for its application to extend the operating times of the field lights to be extended from 9pm to 10pm on Fridays at the Adelaide Shores Football Centre.

RECOMMENDATION(S)

The Committee recommends to Council that the Development Assessment Commission is advised that Council will defer making a decision on whether to support, or not, an extension to operating times of the field lights on Fridays at the Adelaide Shores Football Centre until its meeting scheduled for 19 April, providing Council the opportunity to consider any feedback received from local residents following the temporary approval to use field lighting until 10pm Fridays for the three events held 18 March, 1 April, and 8 April 2016.

Introduction

On 31 May 2013, the Minister for Planning approved DA 211/1155/2012 (DAC 211/V007/12) for the creation of additional playing fields and associated facilities at Adelaide Shores, West Beach (**Attachment 1**). The development included South Australia's first full sized synthetic soccer pitch, which is licensed to the Football Federation of SA (FFSA) and marketed as the Adelaide Shores Football Centre. The Adelaide Shores Football Centre includes field lighting to 300 lux, four (4) change rooms, a small grandstand, bar/kiosk and meeting room for up to 80 people.

The current application seeks to vary Condition 10 attached to DA 211/V007/12 to allow the operating times of the field lights to be extended from 9pm to 10pm on Fridays.

The current DAC condition 10 states:

That flood lighting associated with the playing fields herein approved shall not be used beyond 9pm on any day other than Saturday, where lighting can be used until 10pm.

Council Administration has formally opposed the extension of lighting hours as it considers that the additional hour of lighting will impact nearby residents. In particular, the additional hour of lighting will result in:

- Play occurring for an hour longer;
- Spectators remaining for an hour longer;
- More spectators being in attendance (the later start time giving people more time to get to the game after work); and
- Associated noise issues extending later into the night.

The Administration also advised that until the Stage 2 car park is complete, there are inadequate traffic, parking and pedestrian controls in place to support late night games on a Friday.

West Beach Trust has advised that it has addressed the issues that have been raised by neighbouring residents and will continue to work with them to ensure any future impacts from the playing fields are minimised. In light of this, the Development Assessment Commission (DAC) has requested that the Administration revisit the proposal to extend the hours of operation of the lights.

Discussion

The Proposal

On 31 May 2013, the Minister's delegate granted development for the creation of additional playing fields and associated facilities at the existing playing fields site on West Beach Road, West Beach. The development (staged over a five (5) year period) is as follows:

Stage 1:

- New synthetic pitch;
- 3 x 1m high grass spectator mounds located on three sides of the new pitch;
- Tiered seating for up to 300 spectators with shade covers;
- New access road and crossover to West Beach Road (located to the east of the new synthetic pitch);
- 50 sealed 90° car parking spaces along one side of new access road;
- Flood lighting for new pitch;
- One (1) new building comprising:
 - change rooms (287m²)
 - office/first aid/service area (27m²)
 - canteen and server area (62m²)
 - meeting room (112m²)
 - the new building will be single storey (maximum height of 4.46m) and will feature painted concrete walls, a single-pitch roof clad with custom orb sheeting; and
- Creation of 50 temporary car parking spaces to the west of the new synthetic pitch (on what will become a new grass pitch as part of Stage 2).

Stage 2:

- 1 x new grass soccer pitch to the west of the new synthetic pitch with flood lighting;
- Additional car parking area (150 spaces) to the south of the synthetic pitch;
- New internal road running east west connecting the existing access road to the west and the new access road created in Stage 1;
- Additional 90° car parking along the new internal road;
- Removal of existing access road to make way for the new grass pitch; and
- Relocation of some of the Dog Club facilities.

Stage 1 is now complete and Stage 2 is underway, with the additional car parking spaces to the south of the synthetic pitch nearing completion.

Impact upon adjacent residential properties

The first major match on the new synthetic pitch took place on 21 February 2014. Due to the rivalry between the two teams, in excess of 1000 spectators attended the match, which was far more than anticipated.

The attendance numbers resulted in significant impacts on the neighbouring residents along West Beach Road in relation to traffic, car parking, and spectator noise. As a result, the City of West Torrens and Adelaide Shores received many complaints in the weeks following the match and on this basis Council advised the DAC that it does not support the application for an extension to the operating times of the field lights.

Since this time, the West Beach Trust advised that it has worked closely with the residents along West Beach Road to address the issues raised and to ensure future impacts are minimised. West Beach Trust further advised that it is committed to directly notifying adjoining residents of all major events (e.g. where spectator numbers are expected to exceed 1000) and responding to concerns in a timely manner.

West Beach Trust stated that it has worked closely with FFSA on preparing rules and guidelines to minimise off-site impacts, e.g. banning bugles, drums and flares at matches; fining the soccer clubs whose members are found to be breaking the rules; reducing sound levels on speakers; collecting rubbish at the end of each match etc.

In terms of car parking, 150 additional car parking spaces are nearing completion to the south of the synthetic pitch as part of Stage 2 of the development and an additional 226 car parking spaces have been established to the west, adjacent the existing grass playing fields.

Signage has been installed to direct spectators to parking areas, and during major events, FFSA has been advised to engage traffic control staff to assist with parking. Additional lighting has also been installed to assist spectators in leaving the site once the field lights have been extinguished.

Temporary Approval

On 18 March 2016, the delegate for the Minister for Planning granted temporary approval to use the field lighting until 10pm at night on Fridays 18 March 2016, 1 April 2016 and 8 April 2016, on the understanding that Council would be reconsidering this matter at its meeting on 5 April 2016 (**Attachment 2**). Whilst not an ideal scenario, this temporary approval will provide the opportunity to test whether the West Beach Trust and the FFSA have been able to successfully mitigate the negative impacts of the games on the adjoining residents. At this time Council has no record of receiving any complaints regarding the 18 March 2016 however, and at the time of preparing this report, two more events are scheduled to occur.

Conclusion

It would be prudent to await the outcomes of these two remaining events and any corresponding resident feedback before Council makes a final decision to support, or otherwise, to extend the operating times of the field lights on Fridays.

ATTACHMENT 1

South Australia – Sections 49 and 49A Development Act 1993

**CROWN DEVELOPMENT AND PUBLIC INFRASTRUCTURE
AND
ELECTRICITY INFRASTRUCTURE DEVELOPMENT
DECISION NOTIFICATION FORM**

Contact Officer: Nitsan Taylor
Telephone: 8303 0720
KNET Reference: 2012/27056/01

Development Number:
211/V007/12

FOR DEVELOPMENT APPLICATION

DATED: 11 October 2012
REGISTERED ON: 15 October 2012

TO: West Beach Trust
PO Box 69
GLENELG SA 5045

EMAIL: dominic.fitzsimons@adelaideshores.com.au

City of West Torrens

03 JUN 2013

City Development

LOCATION OF PROPOSED DEVELOPMENT:

Lot/Plan	Street	Suburb	Hundred	Title
Pt Lot 2 in FP 1000	West Beach Road	West Beach	Adelaide & Noarlunga	5542/686
Pt Lot 4 in FP 1000	West Beach Road	West Beach	Adelaide & Noarlunga	5671/504

NATURE OF PROPOSED DEVELOPMENT: Stage 1: synthetic soccer pitch, tiered seating, change rooms/kiosk/office building, lighting, new access road and crossover, and associated car parking and site works; Stage 2: grass pitch, lighting, car parking, new internal access roads and associated site works

From: MINISTER FOR PLANNING

I hereby **APPROVE** the above-mentioned application under the Development Act 1993.

You may therefore proceed in accordance with your plans, as submitted, subject to conditions as shown on the attached sheet.

Building works may commence only when a Certificate of Compliance with Building Rules has been received from a Private Certifier, subject to any conditions imposed by the Minister for Planning (or his delegate) and the Certifier.



Robert Kleeman
GENERAL MANAGER - ASSESSMENT
as delegate of the
MINISTER FOR PLANNING
Date of Decision: 31 May 2013
Pages: 4

DEVELOPMENT APPLICATION 211/V007/12

CONDITIONS OF APPROVAL

1. That except where minor amendments may be required by other relevant Acts, or by conditions imposed by this application, the development shall be established in strict accordance with the details and plans submitted in Development Application No: 211/V007/12

Bryant Concepts – Job#12-360

Aerial Plan, PL200 Rev 10, 3/5/13

Site Plan, PL201 Rev 13, 3/5/13

Enlarged Pitch Plan, PL202 Rev 10, 3/5/13

Survey Plan, PL203 Rev 10, 3/5/13

Civil Locality Plan and General Notes, C100 Rev C

Level Plan/Demolition Plan (East), C101 Rev C

Level Plan/Demolition Plan (West), C102 Rev C

Civil Layout Plan, C103 Rev C

Civil Drainage Plan, C104 Rev C, 11/2/13

Civil Road "A" Plan and Profile, C105 Rev C

Civil Part Drainage Plan – car park, C106 Rev B, 31/10/12

Civil Road Plan & Profile (CH. 0.000 to CH. 340.000), C107 Rev B, 31/10/12

Civil Road Plan & Profile (CH. 340.000 to CH. 524.767), C108 Rev C, 11/2/13

Civil Site Sections, C108 Rev C

Civil Details Sheet, C109 Rev C

Civil Details Sheet, C110 Rev C

Civil Site Sections, C117 Rev B, 31/10/12

Civil Site Sections, C118 Rev B, 31/10/12

Civil Details Sheet, C119 Rev B, 31/10/12

Floor Plan, A200 Rev C, 19/4/13

Wet Area Plan – Plan Details, A201 Rev B, 15/4/13

Elevations, A300 Rev C, 19/4/13

Elevations Section, PL102 Rev 1, 24/9/12

Limonta Sport – (5 Sheets)

Pitch Specifications, Dwg 03 Rev A, 2009

Sportslighting Plus – Report (27 pages)

Synthetic and Pitch No. 5, 1210338-01A, Rev A, 13/9/12

MFY

Adelaide Shores Playing Fields Expansion, West Beach Road, West beach – Traffic and Parking Assessment

EBS Ecology

West Beach Playing Fields Development – Environment Impact Assessment

2. That the following information shall be submitted for further assessment and approval by the Minister for Planning prior to commencement of construction of the grand stand/tiered seating:
 - a. Plans and elevations for the tiered seating and shade covers
 - b. Details of the construction materials of the shade covers
3. That the following information shall be submitted for further assessment and approval by the Minister for Planning - in consultation with the City of West Torrens - prior to the commencement of Stage 2:
 - a. Plans detailing the location and design of safe and accessible pedestrian pathways throughout the site, e.g. between the eastern and western car parking areas, along the connecting east-west access road, and between the different playing fields.
 - b. Detailed car parking layouts (including landscaping) for the southern car park and the car parking proposed along the internal east-west access road.
 - c. Detailed plans for the proposed east-west access road. The plans should include details of the traffic control devices proposed to be used (e.g. one-lane slow points). Such traffic control devices will need to comply with the 'Code of Technical Requirements for the Legal Use of Traffic Control Devices'.
 - d. Details of the proposed new access point over the new detention basin drain.

- e. A lighting plan that shows how the new grass pitch, car parking areas, pedestrian paths and access roads will be illuminated.
 - f. A detailed Stormwater Management Plan for the site.
4. That the car parking and manoeuvring areas shall be suitably formed, line marked, and maintained for use in all weather conditions and be properly drained prior to use. They shall be maintained to the reasonable satisfaction of Council thereafter.
5. That all car parking spaces shall be line marked, in accordance with the approved plans and in accordance with Australian Standard 2890.1, 2004 Parking Facilities, Part 1, Off Street Carparking, prior to the occupation of the proposed development. Line marking and directional arrows shall be clearly visible at all times.
6. That any driveways, parking and manoeuvring areas and footpaths shall be lit in accordance with the Australian Standard 1158 during the hours of darkness that they are in use. Such lights shall be directed and screened so that overspill of light into nearby premises is avoided and minimal impact on passing motorists occurs.
7. That appropriate landscaping shall be provided around the car parking areas to improve the amenity of the area, with such landscaping to be maintained and nurtured at all times with any diseased or dying plants being replaced.
8. That all external lighting of the site, including car parking areas and buildings, shall be designed and constructed to conform with Australian Standards and must be located, directed and shielded so that overspill of light into nearby premises is avoided and minimal impact on passing motorists occurs.
9. That any lighting proposed shall conform to airport lighting restrictions and shall be shielded from aircraft flight paths.
10. That flood lighting associated with the playing fields herein approved shall not be used beyond 9pm on any day other than Saturday, where lighting can be used until 10pm.
11. That all stormwater design and construction shall be in accordance with Australian Standards and recognised engineering best practices to ensure that stormwater does not adversely affect any adjoining property or public road, and for this purpose stormwater drainage shall not at any time:-
 - a. result in the entry of water into a building; or
 - b. affect the stability of a building; or
 - c. create unhealthy or dangerous conditions on the site or within the building; or
 - d. flow or discharge onto the land of an adjoining owner; and not flow across footpaths or public ways
12. That no stormwater from the site shall run-off or otherwise discharge directly into the Patawalonga Creek.
13. That details of any air conditioning or air extraction plant or ducting to be placed on the exterior of the building in association with this development shall be submitted to and approved by the Minister for Planning.
14. That an appropriate Construction Environment Management Plan (CEMP) which addresses the mitigation or minimisation of impacts (especially from noise and dust) during the construction phase shall be prepared and implemented. Dust generated by machinery and vehicular movement during site works, and any open stockpiling of soil or building materials at the site, must be suppressed to ensure that dust generation does not become a nuisance off-site. Site development machinery should generally not be operated outside the hours of 7 AM to 6 PM daily.
15. That an appropriate *Soil Erosion and Drainage Management Plan* (SEDMP) (as described in the "Stormwater Pollution Control, General Code of Practice for Local, State and Federal Government") shall be prepared and implemented which includes a range of strategies to collect, treat, store and dispose of stormwater during construction and from the final form of the development (i.e. from roofs, driveways, parking areas, lawns, etc) while minimising disposal into the environment.
16. That in the event that Stage 2 has not commenced by 31 December 2014, an assessment of the adequacy of the car parking provision for Stage 1 shall be undertaken by a qualified traffic/transport engineer and submitted to the Minister for Planning. Should the assessment indicate that car parking demand exceeds the number of car parking spaces provided by the formal car parking area to the east of the pitch, the car parking area shall be expanded to the south of the synthetic pitch (as proposed in Stage 2) to provide a minimum of 50 additional sealed car parking spaces. This additional car parking

area shall be constructed in accordance with Australian Standards and Conditions 2, 3 and 4 above, and shall be operational within 30 months of the date of the traffic/transport engineering advice or such further time as agreed by the Minister for Planning.

OBLIGATIONS PURSUANT TO THE DEVELOPMENT ACT 1993 AND DEVELOPMENT REGULATIONS 2008

- i. Pursuant to Section 49(14) of the *Development Act 1993* before any building work is undertaken, the building work is to be certified by a private certifier, or by some person determined by the Minister for the purposes of this provision, as complying with the provisions of the Building Rules (or the Building Rules as modified according to criteria prescribed by the Regulations).
- ii. The development must be substantially commenced within 12 months of the date of this Notification, unless this period has been extended by the Minister for Planning.
- iii. You are also advised that any act or work authorised or required by this Notification must be completed within 5 years of the date of the Notification unless this period is extended by Minister for Planning.
- iv. You will require a fresh consent before commencing or continuing the development if you are unable to satisfy these requirements.

ADVISORY NOTES

- a. A current list of Registered Private Certifiers in South Australia is available here: <http://sa.gov.au/subject/Housing%2C+property+and+land/Building+and+development/Building+and+development+applications/Development+applications+with+a+building+component/List+of+registered+private+certifiers> (sa.gov.au website).
- b. At completion of the project all certified documents should be retained by the responsible agency for the life of the asset.
- c. For additional information relating to certification of government building projects, contact Shane Turner (Principal Engineer: Structural) Building Management, Department of Planning, Transport and Infrastructure (telephone 8226 5223) Level 2, 211 Victoria Square, Adelaide, 5000.
- d. Prior to the time periods specified above, any request for an extension of time must be lodged with the Statutory Planning Branch, Department of Planning, Transport and Infrastructure, Assessment Branch, Level 5, GPO Box 1815, Adelaide SA 5001.
- e. The EBS Ecology Environmental Impact Assessment (October 2012) provides recommendations about erosion and sedimentation control measures and other water quality management measures. These and/or other appropriate measures must be implemented during the construction to protect the site itself and downstream watercourses from erosion, sedimentation and other potential water quality hazards.
- f. It is an offence to damage, disturb or interfere with any Aboriginal site or damage any Aboriginal object (registered or not) without the authority of the Minister for Aboriginal Affairs and Reconciliation (the Minister). If the planned activity is likely to damage, disturb, or interfere with a site or object, authorisation of the activity must be first obtained from the Minister under Section 23 of the Act. Section 20 if the Act requires that any Aboriginal sites, objects or remains, discovered on the land, need to be reported to the Minister. Penalties apply for failure to comply with the Act. For further information please contact the Aboriginal Heritage Branch on (08) 8226 8900.
- g. The development as described does not penetrate the Adelaide Airport Obstacle Limitation Surface (OLS) airspace protected for aircraft operations. Any further proposed addition to the structure, including aerials, masts and vent/exhaust stacks, must be subject to a separate assessment.
- h. Crane operations associated with construction shall be the subject of a separate application. Adelaide Airport Limited required 48 days notice of any crane operations during the construction. Crane assessment may also have to be conducted by the Civil Aviation Safety Authority (CASA).
- i. The applicant is encouraged to continue discussions with the owners of the properties located adjacent the new crossover regarding ways in which headlight glare can be minimised through screen planting or similar.

ATTACHMENT 2



Government
of South Australia

Department of Planning,
Transport and Infrastructure

Levels 2 - 7
Roma Mitchell House
136 North Terrace
Adelaide SA 5000

GPO Box 1815
Adelaide SA 5001
DX 56601

Tel 08 8303 0760

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ABN 35 859 824 848

www.dpti.sa.gov.au

18 March 2016

Kate Williams
Chief Executive Officer
Adelaide Shores
PO Box 69
GLENELG SA 5045

kate.williams@adelaideshores.com.au

Dear Ms Williams:

Application Number: 211/V007/12 V1
Applicant: West Beach Trust
Proposed Development: Variation of Condition 10 to allow field lighting to be used until 10pm on Fridays
Subject Land: West Beach Road, West Beach

I refer to the above development application which seeks to vary Condition 10 attached to the development approval for DA 211/V007/12, which was for the staged expansion of the existing playing fields at West Beach Road, West Beach.

Condition 10 of the development approval granted by the Minister for Planning on 31 May 2013 requires the main pitch lights to be turned off at 9pm, except on Saturdays where a 10pm restriction applies. The current application seeks to extend the use of field lighting on Friday nights until 10pm.

As you are aware, this matter was considered by the Development Assessment Commission at its meeting on 21 January 2016, with the Commission subsequently recommending that the Minister for Planning support the application notwithstanding West Torrens Council's objection to the additional hour of lighting.

Council's advice to the Commission was that it would be willing to revisit its position on the application once the southern car park behind the Adelaide Shores Football Centre has been sealed, as this will reduce the potential for spectators to park on adjoining residential streets and thus minimise noise disturbance of adjoining residences when spectators leave the venue. As the car park has now been sealed, the Minister has resolved to defer his decision on the application pending further advice from the Council.

Council is due to discuss the matter of the extended lighting at its next meeting on 5 April 2016 and will advise the Minister of its formal position thereafter.

In the meantime, I understand that there are two (2) 'double header' matches scheduled at the Adelaide Shores Football Centre between now and 5 April 2016, and one (1) shortly after on 8 April 2016. As the delegate of the Minister for Planning I hereby advise that a temporary variation to Condition 10 is granted to allow these three (3) matches to go ahead as scheduled. **Accordingly you are now authorised to utilise the field lighting until 10pm on Friday 18 March 2016, Friday 1 April 2016, and Friday 8 April 2016.**

You will be advised of the Minister's formal decision on Development Application 211/V007/12 V1 once further advice has been received from West Torrens Council.

Should you have any enquiries in the interim please do not hesitate to contact Nitsan Taylor on (08) 7109 7064 or email nitsan.taylor@sa.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Sally Smith', written over a light grey horizontal line.

Sally Smith
GENERAL MANAGER INVESTMENT MANAGEMENT
as delegate of the
MINISTER FOR PLANNING

cc. West Torrens Council

11.4 Variation and Grant of Easements - 123 Hayward Avenue, Torrensville

Brief

This report advises Elected Members that a request has been received from consultants acting on behalf of the owners of property at 123 Hayward Avenue seeking to increase the extent of an existing right of way held by the owner.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. It provide its consent to the request to amend (increase) the width of the existing right of way and that the existing right of way be extinguished and a new right of way be granted in favour of Luke Koumi and Documan Pty Ltd in accordance with the plans submitted; and
2. The Mayor and the Chief Executive Officer be granted authority to sign and/or seal any documentation to give effect to the request.

Introduction

A request has been received from consultants acting on behalf of the owner of property at 123 -125 Hayward Avenue, Torrensville, to vary (increase) the width of the existing right of way over Council land (Allotment 102 Reserve land - created circa 1960) which lies adjacent to its property (**Attachments1 and 2**).

Discussion

As part of an approved development application (211/611/2013) for the redevelopment of 125 Hayward Avenue, Torrensville (**Attachment 3**), the owner is seeking that the existing right of way in favour of the property owner be extended. The right of way allowed the property owner to construct a cross over and provide access to its property from the south-eastern corner of its site.

The property lies at the northern end, and on the western side of Hayward Avenue, Torrensville.

The existing right of way has a width of some 7.82 metres and the width now sought is approximately 22 metres. The additional width of the right of way sought will not adversely impact either Council's, or the public's, use of the land but will significantly improve the property owner's access to and within the site by providing separate entry and exit points from it. On this basis the request is supported by the Administration.

The request for variation requires that the original right of way be extinguished and that a new right of way be granted.

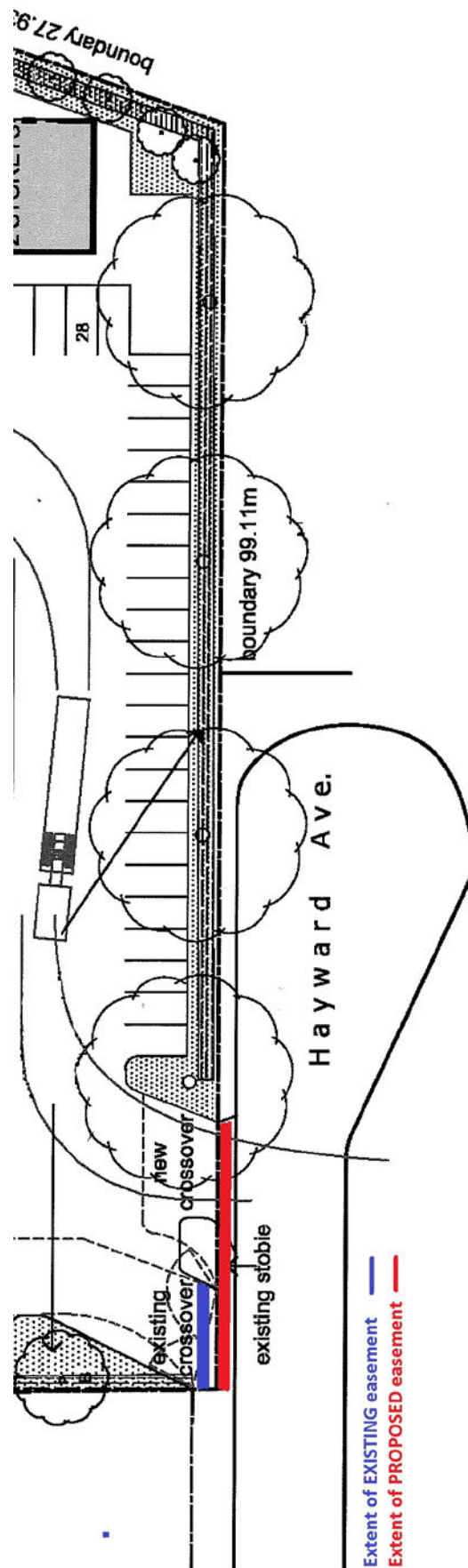
Conclusion

The owner of property at 123 - 125 Hayward Avenue, Torrensville has written to Council seeking to extend the existing right of way held over Council land which permits access to the south-eastern corner of his property. As there are no envisaged negative impacts to Council or the public arising from this request, and as there will be benefits accruing to the owner, the request is supported.

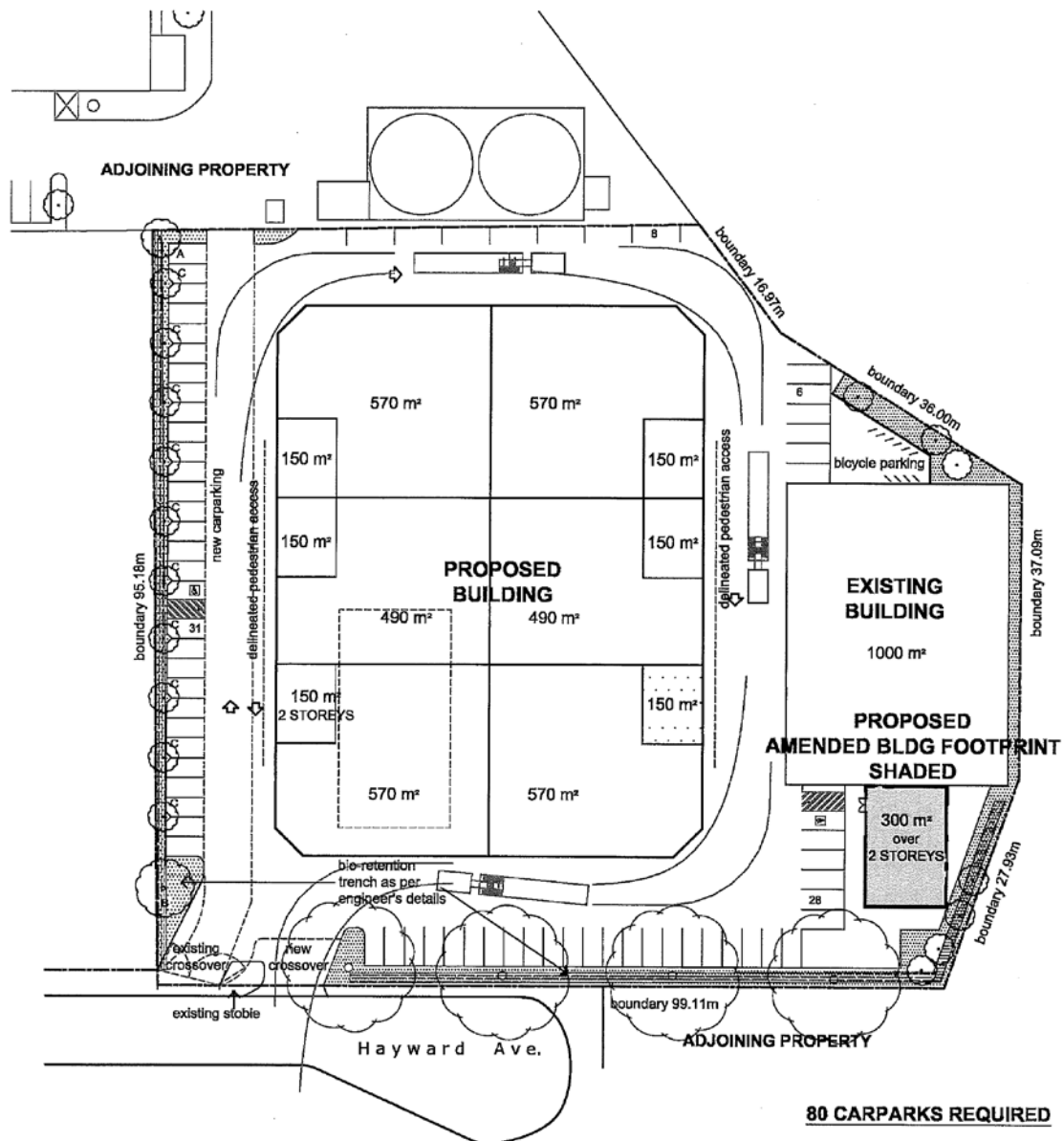
ATTACHMENT 1



ATTACHMENT 2



ATTACHMENT 3



STAGE 1 & 2

0 5 10 25m
Scale 1:500 at A3

80 CARPARKS REQUIRED

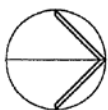
Warehouse new 3260m²

- (2) - 2/100 CARPARKS < 200 m²
- (24) - 1.33/100 200-2000 m²
- (15) - 0.67/100 2000-4260 m²

Office 1200m²

(39) - 3.3/100 CARPARKS

73 CARPARKS PROVIDED



HAYWARD INDUSTRIAL DEVELOPMENT

123 Hayward Avenue, Torrensville

VARIATION AMENDMENT

ADS Architects

93 Gilles Street Adelaide 5000 T:82232244

10.03.16
13/JN743/MP/02/D

11.5 Urban Services Activities Report

Brief

To provide Elected Members with information on activities within the Urban Services Division.

RECOMMENDATION

The Committee recommends to Council that the Activities Report be received.

This report details the key activities of the City Assets, City Development and City Works Departments.

Special Project Work	
New Drainage System - Lockleys Catchment Rutland Ave Stage 1	Works will recommence in the week commencing 11 April 2016. These works will include the construction of new drainage across Sir Donald Bradman Drive, with associated major traffic restrictions. All works are anticipated to be completed by the end of May 2016.
New Drainage System - Lockleys Catchment Rutland Ave Stage 2	Finalisation of the design of these works is currently being completed in preparation for consultation with the residents of Rutland Avenue in late April 2016.
New Drainage System - Lockleys Catchment May Terrace Stage 3	Tenders for these works have been assessed with suppliers and civil contractors being formally engaged. The commencement of major works is scheduled to begin in late April 2016, subject to the availability of materials and confirmation of the final program with the main contractor. Notification of works will be undertaken with residents along the street prior to the commencement of works.
Rankine Road, Mile End - Stormwater Drainage	The Civil Contractor has been engaged. Scheduling of the on ground works will commence following any necessary Service alteration work. Residents adjacent to these works will be notified of the commencement date.
Maria Street, Thebarton - Stormwater Drainage	Alternatives for detailed design of this project are currently being investigated due to conflicts with major services.
Stormwater Catchment Management Plan	A brief for the engagement of a consultant has been developed to undertake the assignment. Tender documentation is currently being prepared.
Recycled Water Pipeline Extension	The new pipeline from the Council connection meter located at Barwell Ave, Marleston will supply recycled water for irrigation to the Westside Bikeway (at the Dog Park) and Rex Jones Reserve. The project has commenced on site with completion scheduled for May/June 2016.
River Torrens Linear Park, (Pedestrian Light Project)	The River Torrens Linear Park Pedestrian Lighting Project for 2015/16 has been awarded for the Stage 5 works from Frontage Rd to Henley Beach Rd. The project is underway on site with an expected completion in April/May 2016.

River Torrens Linear Park, (Henley Beach Rd, Fulham, Western Shared Pathway Underpass)	<p>The project to upgrade the western shared pathway and pedestrian lighting on the River Torrens Linear Park, under Henley Beach Rd, Fulham, has commenced.</p> <p>Site works commenced in March and are expected to be completed in May.</p>
Westside Bikeway, Moss Ave - Pedestrian Lighting	<p>The Administration is developing a design to install new pedestrian LED lighting to replace the existing lights along the Westside Bikeway, (Moss Ave)</p> <p>New lighting will also be installed within the Dog Park.</p>
Anna Meares Pedestrian Lighting (Stage 1)	<p>The Administration is developing a design to install solar pedestrian lighting on the shared pathway along Sir Donald Bradman Drive, Adelaide Airport.</p>
Falcon Ave Reserve - Development - Former Thebarton Neighbourhood House	<p>Construction works are underway on the development of the new reserve at 10 Falcon Ave, Mile End.</p> <p>The reserve upgrade includes new pathways, turf & irrigation, lighting, reserve furniture and a playground. Works are expected to be completed in June 2016.</p>
Capital Works	
Road Reconstruction Works	<p>The following is an update on roadworks occurring in our City:</p> <p>2014/15 Program</p> <ul style="list-style-type: none"> - Detailed design and tender documentation for Holland Street (Winwood Street to Anderson Street) has been completed and is currently out for construction tender. Tenders close on 05 April 2016. <p>2015/16 Program</p> <ul style="list-style-type: none"> - West Thebarton Road / Phillips Street - concept design is currently underway. - West Beach Road - detailed design is currently underway. - Norma Street, Mile End - Construction works have commenced and expected completion in late April. - Military Road, West Beach - Construction costs being quoted under annual maintenance contracts - Tennyson Street, Kurralta Park - Detailed design is ongoing
West Thebarton Rd / Phillips St Thebarton	<p>Civil works for undergrounding the power lines are continuing to be undertaken by SA Power Networks.</p>

<p>Kerb & Watertable and Road Reseal Program - 2015/16</p>	<p>The following is a list of the streets allocated for Kerb & Watertable and Road Reseal works in 2015/16. The streets have been divided into six (6) stages of equal duration.</p> <p>Stage 1 - Completed:</p> <ul style="list-style-type: none"> - Electra St (Streeters to Convair) - Convair St (Harvey to Sabre) - Convair St (Sabre to Hughes) - Comet Ave (Electra to Streeters) - Hughes St (Shelly to Comet) - Cudmore Tce (Galway to Lucknow) - Warwick Ave (Mortimer to Daphne) - Gordon St (Selby to End) - Hare St (Beauchamp to South) - Barwell Ave (Bice to South) - Bice St (Stirling to Barwell) <p>Stage 2 - approximately 95% of kerb and watertable works has been completed and 50% of reseal completed:</p> <ul style="list-style-type: none"> - Bransby Ave (Gardener to Mooringe) - Myer Ave (End to Penong) - Myer Ave (No 4 Myer to Whelan) - Birdwood Tce (Laverack to End) - Albion Ave (Burke to Barclay) - Albion Ave (Ruthven to Burke) - Henry St (Glenburnie to Anzac Hwy) - Brook Ave (Gray to James) - Raymond Ave (Padman to Spring) <p>Stage 3 - approximately 30% of the of kerb and watertable works has been completed, with reseal to follow on the following streets:</p> <ul style="list-style-type: none"> - Penong Ave (Myer to Whelan) - Penong Ave (Whelan to Fitzroy) - Albert Ave (Clifton to Capper) - Curzon St (Albert to Victoria) - Carlton Rd (Morphett to No 20 Carlton) - Carlton Rd (No 20 Carlton to Curzon) - Cummins St (Willoughby to Pine) - Montana Dr (Sycamore to Pitcairn) - Oakmont Cres (St Andrews Crs to Jacklin) - McLachlan Ave (Shannon to Mattner) <p>Stage 4 - 100% of kerb and watertable has been completed, with approximately 75% of reseal completed:</p> <ul style="list-style-type: none"> - North Pde (Jervois to Clifford) - North Pde (No 54 North Pde to Jervois) - Chapel St (Dew to Albert) - Devon St (Dew to Parker) - Rawlings Ave (Henley Beach Rd to Elizabeth) - Completed - Wainhouse St (Carlton to Henley Beach Rd) - Huntriss St (Henley Beach Rd to Carlton) - Stephens Ave (Carlton to North Pde) - Junction St (Junction Ln to End)
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<p>Kerb & Watertable and Road Reseal Program - 2015/16 contd/-</p>	<p>Stage 5 - Completed:</p> <ul style="list-style-type: none"> - Myzantha St (Malurus to Lorraine) - Malurus Ave (Myzantha to Anthus) - Harold St (Rowells to Douglas) - Cross St (Main to Douglas) - Sherriff St (Wycombe to Chatswood) - Sherriff St (Ashley to No 39A) <p>Stage 6 - 100% of kerb and watertable has been completed, with approximately 80% of reseal completed:</p> <ul style="list-style-type: none"> - Newbury St (Henley Beach Rd to Ashburn) - Coral Sea Rd (Halsey to Tapleys Hill Rd) - Fawnbrake Cres (Burbridge to No 53A) - Fawnbrake Cres (Burbridge to No 15) - Burbridge Rd (Fawnbrake to Fawnbreak) - Cambridge Ave (Simcock to Poplar) - Broadmore Ave (No 11 to Crispian) - Broadmore Ave (Ayton to No 11) - Crispian St (East Parkway to No 9) - Crispian St (No 9 to Huntington) - Hughes Ave (East Parkway to Everest)
<p>Footpath Program 2015/16</p>	<p>The 2015/16 footpath renewal program has been completed on the following streets:</p> <ul style="list-style-type: none"> - Surrey Rd, Keswick, (Property 419-433 to Richmond Rd) - King St, Mile End, (Anzac Hwy to Mortimer St) - Tapleys Hill Road, Fulham (over the River Torrens) - Sir Donald Bradman Drive, Lockleys (Tapleys Hill Road to Moresby Street) - Stonehouse Avenue, Plympton (Anzac Highway to Whelan Avenue) - Selby Street, Kurralta Park (Anzac Highway to Mortimer Street) - Richmond Road, Richmond (Marion Road to Sutton Terrace) - George Street, Thebarton (Stage 1) - On hold pending decision on concept design - Kennedy Street, Brooklyn Park (Clifford Street to Airport Road) - Sanders Street, Richmond (Bignell Street to Lucas Street) - Indian Avenue, West Beach (Northern Avenue to Ingerson Street) - Windsor Terrace, West Beach (Mount Batten Grove to Charles Veal Drive) - Talbot Avenue, North Plympton (Park Terrace to Birdwood Terrace) - Eton Road, Keswick (Richmond Road to Hampton Road) - Chippendale Avenue, Fulham (Tapleys Hill Road to Kandy Street) <p>The following streets are included in the footpath construction program for 2015/16 which is scheduled to commence in the coming months:</p> <ul style="list-style-type: none"> - Tracey Crescent, Lockleys (White Avenue to Grant Avenue) - Penong Ave (Whelan Ave to Myer Ave) - St Anton St (Aldridge Tce to Cudmore Tce) - Simcock St (Cambridge Ave to City boundary) - Formosa Avenue (Northern Ave to Baltic Ave)

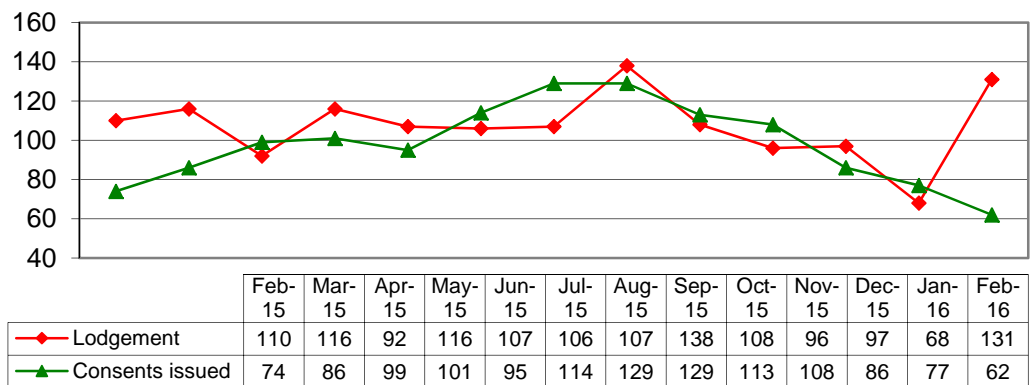
Bicycle Management Schemes	Design of the Watson Avenue extension is being progressed along with construction of the Frontage Road shared use path.
Dew & George Street Proposed Roundabout	Land acquisition is progressing with construction to begin shortly. The project is anticipated for completion by the end of June 2016.
Playground Upgrade 2015/16	<p>The following is an update of the program of works :</p> <ul style="list-style-type: none"> - Halsey Road Reserve, Fulham - works completed. - Graham Cres Reserve, Novar Gardens - works completed. - Memorial Gardens, Hilton - concept plans are being developed as part of the Civic Development project as per the Council Report of 4 August 2015. - Kesmond Reserve, Surrey Rd, Keswick - playground project on hold, due to building review of the former child health building (re: former Jaguar Club). The playground footprint will vary depending on outcome of the building option. - Amy St Reserve, Novar Gardens, (<i>petition received to remove</i>). - St Andrews Cres Reserve, Novar Gardens - Works underway, with an expected completion by the end of April - Kevin Ave Reserve, West Beach - project awarded, works scheduled to commence in May 2016. - Mountbatten Ave Reserve, West Beach - project awarded, works scheduled to commence in April / May 2016.
Reserve Irrigation Upgrades 2015/16	<p>The following is an update/status on the 2015/16 program of works:</p> <ul style="list-style-type: none"> - Cummins Reserve, Novar Gardens - completed - Sir Donald Bradman Drive / Mulga St, Brooklyn Park - completed - Myer Ave Reserve, Plympton - completed - Neville Rd Reserve, Thebarton - completed - Kings Reserve, Torrensville, (staged project) - in progress - Westside Bikeway, Marleston / Plympton, (staged project) - in progress - River Torrens Linear Park, (Torrens Ave), Lockleys - in progress - Hoylake Ave Reserve, Novar Gardens - in progress - Carolyn Reserve, Fulham - in progress - Brecon Court Reserve, Lockleys - completed - Camden Oval, Novar Gardens, (staged project) - Stirling St, (corner with Phillips St), Thebarton - On hold (pending road works)
Parking and Traffic Management	
Torrensville/Thebarton LATM	<p>Identification of Blackspot sites is progressing with a roundabout at the intersection of Hayward Avenue and Carlton Parade, Torrensville as well as protuberances at the intersection of Norman Street and Sherriff Street, Underdale to begin shortly.</p> <p>Results from community information day and the consultation period, is being compiled and will be presented to a meeting of the Working Party which will be scheduled shortly.</p>
Novar Gardens/Camden Park LATM	A community issues paper is being prepared to begin development of this area.
Richmond/Mile End LATM	Baseline traffic data is currently being collected.

Bus Stop DDA compliance program	Civil works on the 2015/16 Bus Stop DDA program will commence shortly.
Parking David Court, Matt Street, Michael Street, Douglas Street, Peter Street, Harold Street, Lockleys.	Time limit parking controls have been removed in these streets as the Pierson Street call centre staff parking intrusion is no longer an issue.
Parking Sutton Terrace, Marleston	Time limit parking controls between St Anton Street and Lucknow Street have been removed as parking intrusion from adjacent commercial premises is no longer an issue.
Parking Talbot Street, Hilton	'No stopping' line marking (4.0m) installed to prevent parking between adjacent residential driveways.
Asset Management	
Masonry Wall Audit 2015	Calibre Consulting (Melb) Pty Ltd has been awarded the contract for this project and will be commencing inspections from the end of April 2016.
Apex Park/Lockleys Oval Architectural Design Services Tender	Currently out to tender.
Fleet, Plant and Equipment Asset Management Plan	Further financial information is being sought for the draft document with expected completion in the week commencing 11 April 2016.
Open Space Asset Management Plan	Further financial information is being sought for the draft document with expected completion in the week commencing 02 May 2016.
Property and Facility Services	
Star Theatre Complex	The Lessee has advised that they are in agreement with the terms of draft lease. Final lease documents are currently being prepared by Council's solicitors and will be forwarded to Weslo for execution.
South Australian Amateur Football League (SAAFL) - Thebarton Oval	Public consultation in relation to proposed grant of a 5+5+5 year lease has been undertaken.
Road Closure (U-Store-It) - Everard Ave	All matters regarding the sale of this land have been completed including the transfer of ownership of the land.
Thebarton Theatre Complex - Weslo Holdings	Two (2) Deeds of variation are required - one to increase the lease area for the Thebarton Theatre and the other to reduce the size of the lease area for the property at 164-166 South Road. Relevant documentation is currently being prepared.
Lockleys Oval/Apex Park Masterplan & Multipurpose Community Facility	Consultation has been undertaken with the community and a report on the outcome of the consultation was considered by the Community Facilities Committee on 22 March 2016.
Camden Oval Masterplan	An initial handover meeting has occurred between the Project Manager and City Assets staff. A consultant has been engaged to undertake a (holistic) Landscape Masterplan for the complex.

Mellor Park Tennis Club	Licence documents have been forwarded to club for execution.
Thebarton Theatre Complex - Fire Safety	<p>Building and fire compliance works for Stage 1 & 2 on the Thebarton Theatre have been completed onsite. Commissioning of the fire system (Stage 1 & 2) is continuing with an expected completion in April/May 2016 due to changes to the operation of the events within the theatre.</p> <p>The procurement process is also currently underway for the Stage 3 component of the fire building and compliance works which include the installation of a sprinkler system.</p>
Lockleys Oval WA Satterley Hall	The project has been awarded with building works to commence on site in March 2016. The scope of works includes new Disability Discrimination Act compliant toilet facilities, upgrade to existing toilet facilities and fire compliance works. Works are expected to be completed in late June/early July 2016 due to scheduled sporting arrangements with the Club.
River Torrens Linear Park - Toilet Facilities, (Holbrooks Rd, Underdale)	The project has been awarded for the installation of a new toilet facility on the River Torrens Linear Park near Holbrooks Rd, Underdale. Works are scheduled to commence on site in April 2016.
Thebarton Oval - Ticket Box	The Thebarton Oval Ticket Box project is completed. The works included partial demolition and repairs to the existing structure and the installation of a new gate.

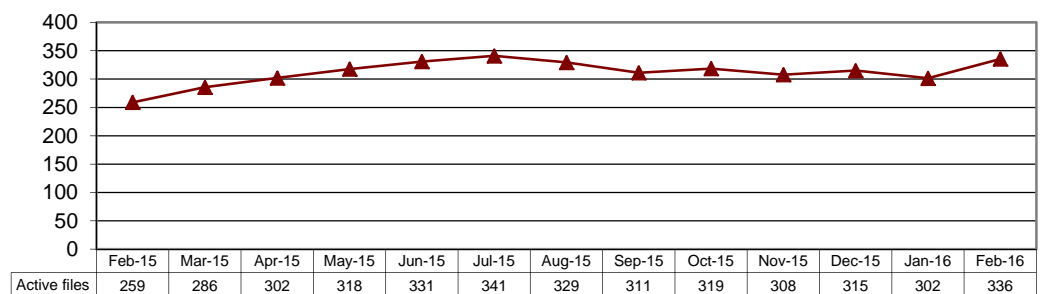
Development Assessment

Development Plan Consents



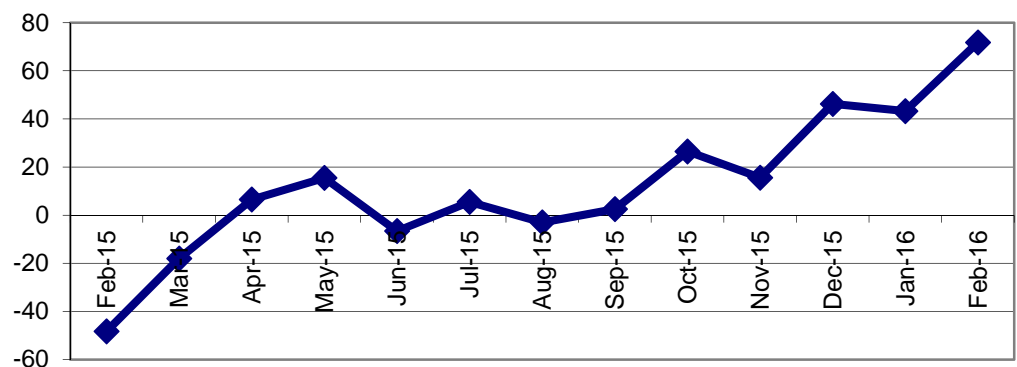
Development Plan Consent is the process where applications are assessed against Council's Development Plan or the Development Act's residential code requirements; not all applications are assessed against the Development Plan (e.g. most demolitions, small verandahs, small sheds).

Active files - Development Approval

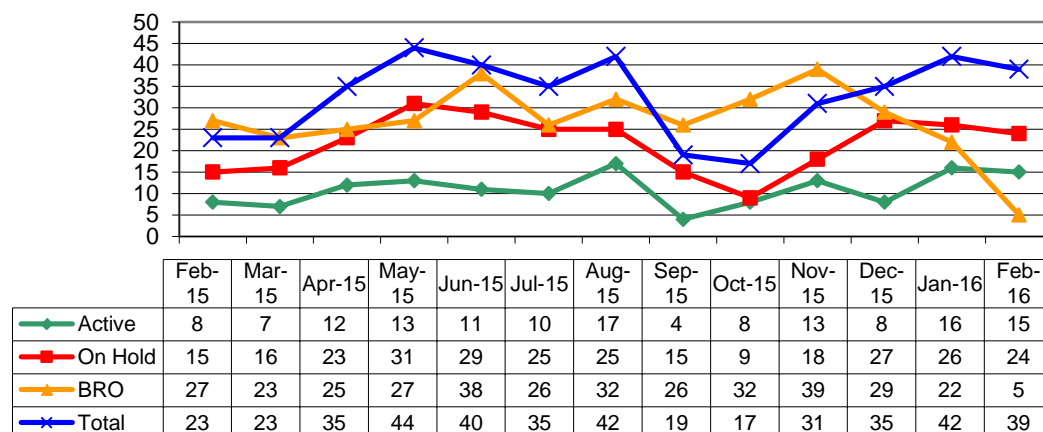


Active files shows all development applications that have been lodged with Council but are yet to receive a decision, it includes applications for Development Plan Consent, Building Rules Consent and Land Division Consent.

Difference in Active File Numbers Compared to 12 Months Earlier

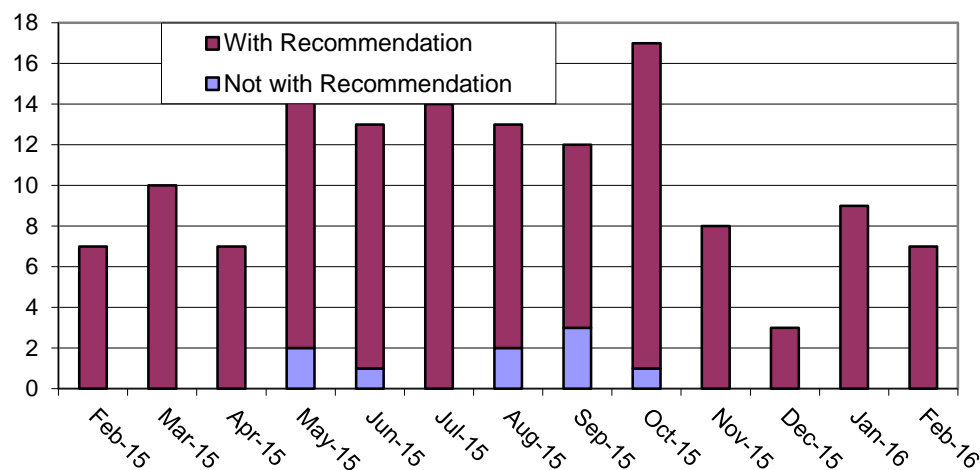


Active files -
Building Rules
Consent

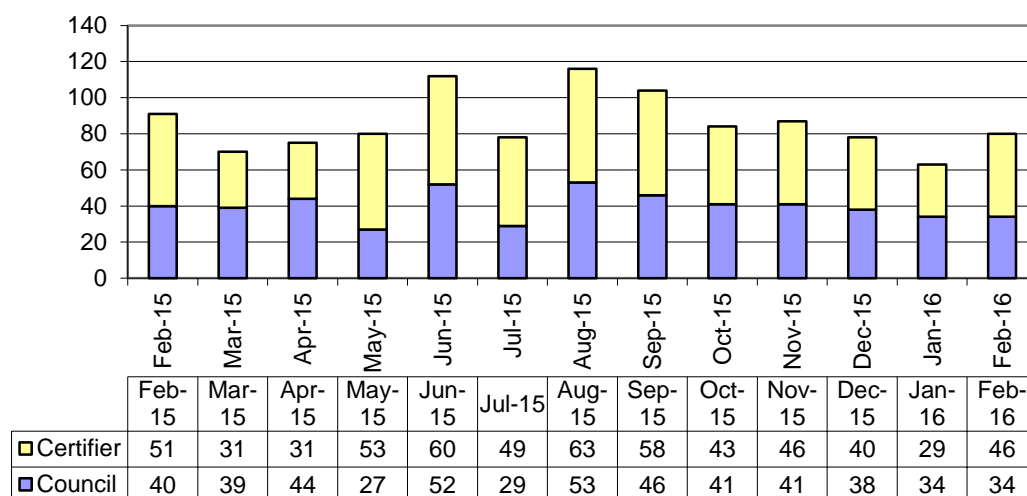


Building Rules Consent is the process where applications are assessed against the Building Code of Australia (BCA), not all applications are assessed against the BCA (e.g. land divisions, tree removals) and some are only assessed against the BCA. The number of Building Rules Consent only application lodged for the month are shown on the BRO line.

Development
Assessment
Panel Decision

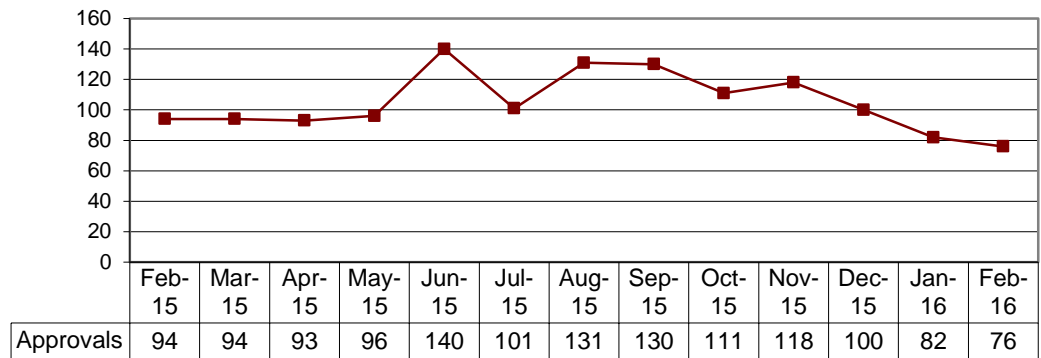


Building Rules
Consent issued



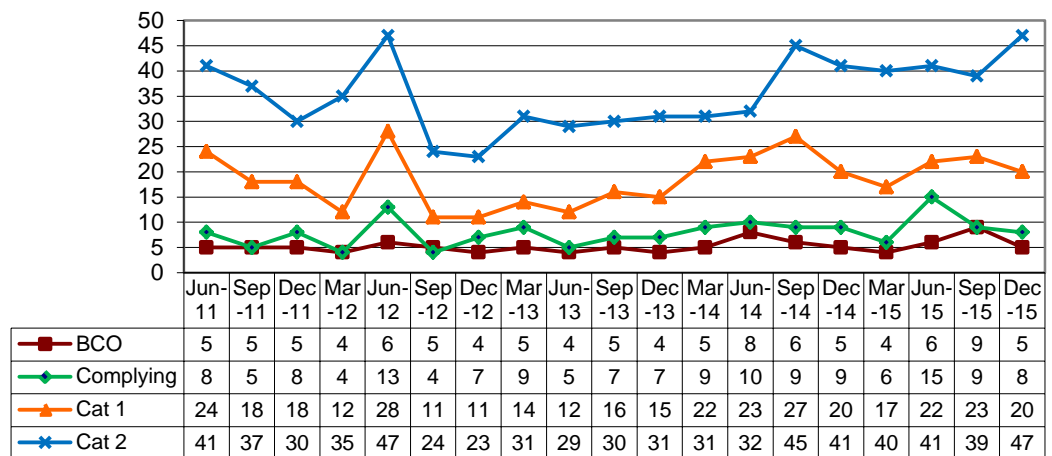
Not all Building Rules Consents are assessed by Council, about half are assessed by private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.

Full Development
Approval issued



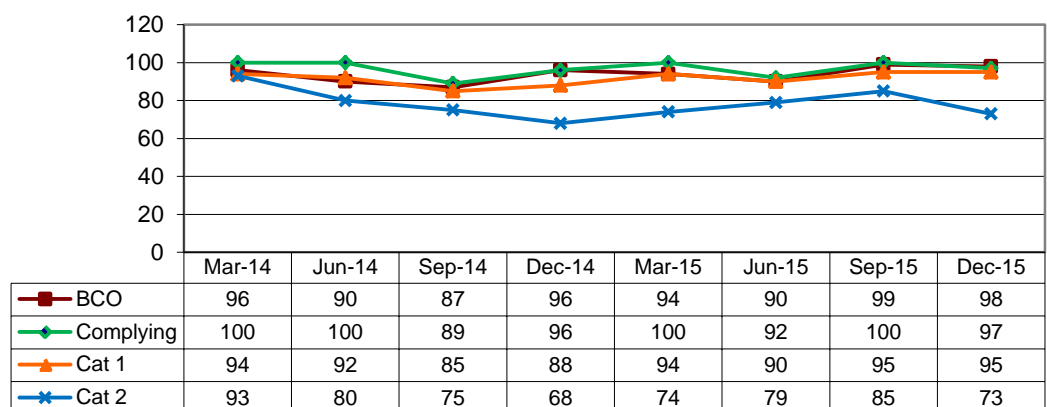
Development Approval means that all required assessments have been undertaken and all required consents granted, the approvals number most accurately shows the proposals that will actually be undertaken.

Median
Assessment
Timeframes



*Maximum Statutory Timeframes are as follows:
Building Code Only (BCO) - 20 days
Complying - 30 days
Category 1 - 60 days
Category 2 - 60 days*

Percentage of
DAs that met
Statutory
Timeframes



*Maximum Statutory Timeframes are as follows:
Building Code Only (BCO) - 20 days
Complying - 30 days
Category 1 - 60 days
Category 2 - 60 days*

Compliance

Month/ Year	No of Actions Received	Actions Resolved within the month	Actions Resolved from previous months	Total Ongoing Actions	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court	Section 51 Clearances
Feb 15	13	4	6	139	1	-	-	1	2	8
Mar 15	17	4	7	133	-	-	-	-	2	12
Apr 15	14	10	0	129	1	-	1	1	2	9
May 15	18	6	0	117	2	-	-	-	2	3
Jun 15	17	5	11	118	1	-	-	-	2	8
Jul 15	23	12	12	117	2	1	-	1	1	9
Aug 15	18	11	7	117	1	-	-	1	-	13
Sep 15	9	1	12	113	1	-	-	-	-	9
Oct 15	20	7	9	117	3	1	-	-	-	15
Nov 15	15	8	5	119	4	-	-	-	-	8
Dec 15	12	7	7	117	1	-	-	-	-	7
Jan 16	17	6	-	128	1	-	-	-	-	2
Feb 16	16	9	21	104	4	1	1	-	1	18

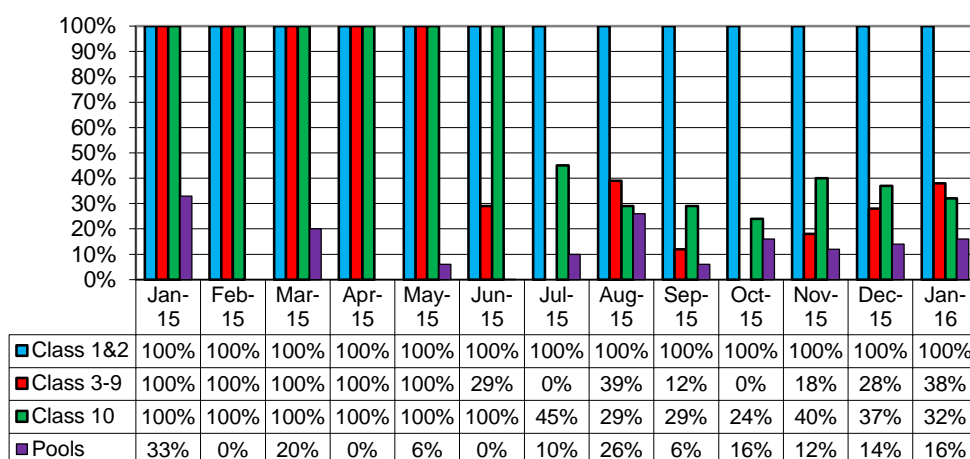
Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

Sec 84 notices are the first stage of prosecution for unapproved development.

Sec 69 notices are the first stage of prosecution for unsafe buildings.

Sec 51 clearances, refers to the final check of properties with approval to subdivide, this is where we give the all clear for new Certificates of Title to be issued.

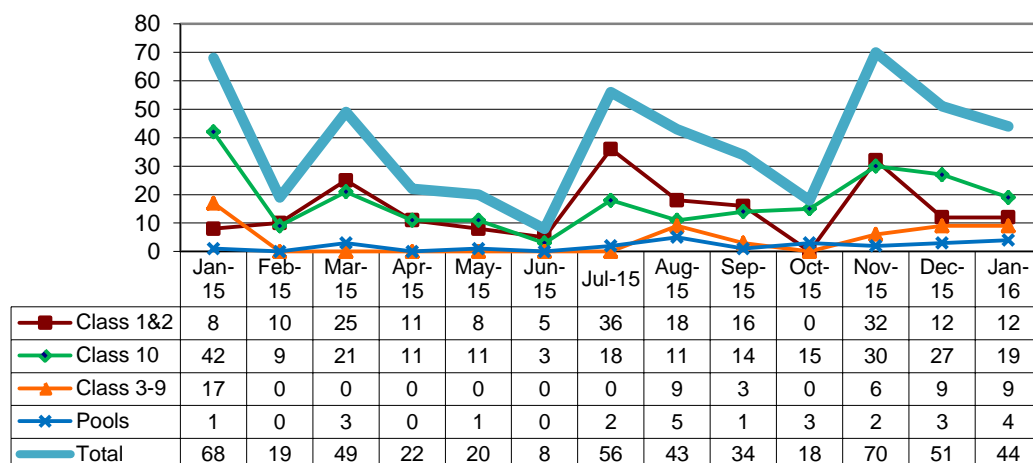
Building Inspections



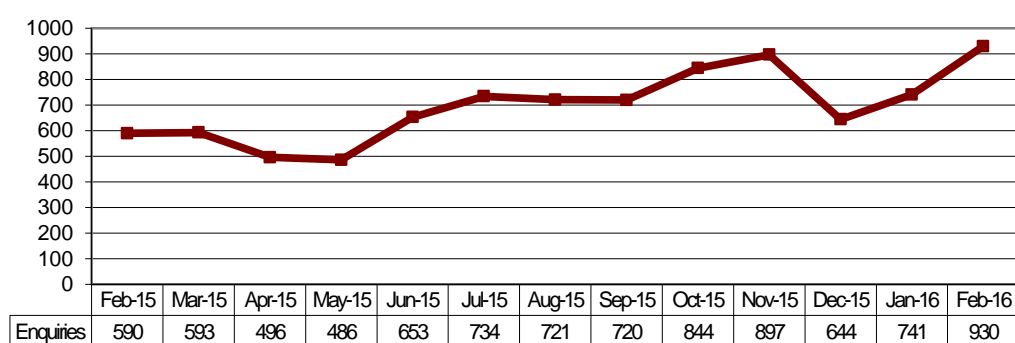
The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection

Actual Building Inspections Undertaken



ePathway Development Application Enquiries

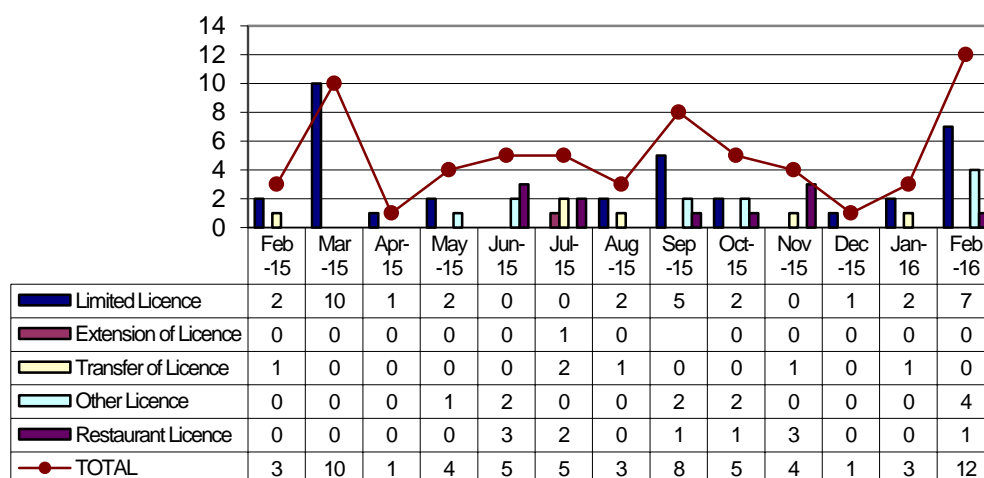


Since 2011, people have been able to check the progress of their own development applications or check the history of development applications on an allotment via the internet on Council's website.

Since 2013, the department has been adding historic applications to this system with the aim of creating a database where all of the area's application history can be accessed electronically; we expect this project to be completed by mid-2016.

Liquor Licence

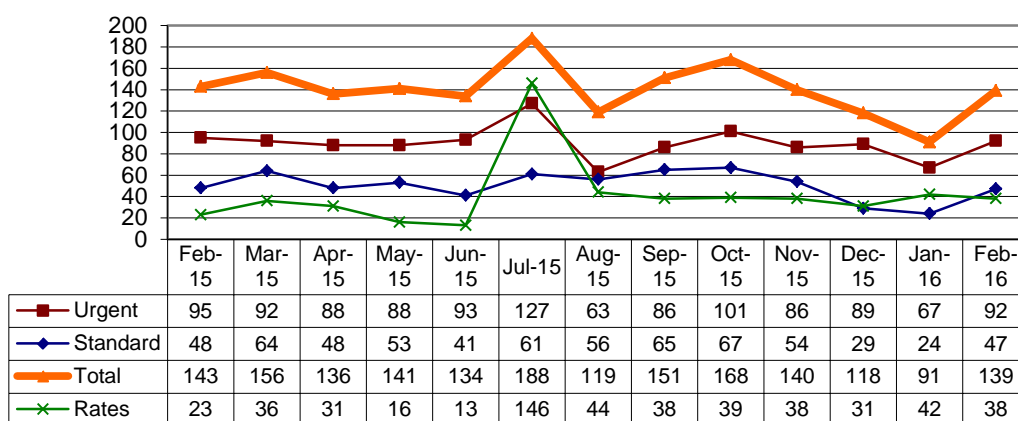
Licence Applications



When an application is lodged with the State Government's Office of Liquor & Gambling (OLG), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the OLG.

Section 12 Searches

Section 12 Searches



When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

Civil and General Maintenance

Monthly Update	Concrete, Block Paver & Asphalt Footpath/Dr Crossover		155m ²
	Kerbing & water table / Invert		21m ²
	Road Repairs		26m ²
	Line marking		1,178m
	Graffiti Removal	Council property	14 locations (63m ²)
		Private property	66 locations (137m ²)
		Bus stops	9 locations (25m ²)
	Signage	Regulatory	105
		Street nameplates	31

Drainage and Cleansing Services

Monthly Update	Pump Station inspections	Chippendale	Completed
		Shannon	Completed
		Riverway	Completed
		West Beach	Completed
	Illegal rubbish dumping		6.9
	Road Sweepers		105t

Horticulture Services

Monthly Update	Trees Pruned		335
	Removals		9
	Weed Control (Reserves, Verges, Traffic Islands)		10,540 litres

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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

Council Members:

Mayor Trainer

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a material, actual or perceived conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999* on the approved form.

The following disclosures of interest have been made in relation to:

Item	Type of Conflict	Elected Member
------	------------------	----------------

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Governance Prescribed Standing Committee held on 1 March 2016 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. GOVERNANCE REPORTS

11.1 Local Government (Accountability and Governance) Amendment Act 2015

Brief

The *Local Government (Accountability and Governance) Amendment Bill 2015* received assent on 5 November 2015 and commenced on 31 March 2016.

RECOMMENDATION

The Committee recommends to Council that this report be received.

Introduction

The *Local Government (Accountability and Governance) Amendment Act 2015* (the Amendment Bill) amends the *Local Government Act 1999* (the Act) and repeals the *Local Government Act 1934* (1934 Act).

Discussion

The Amendment Bill passed the House of Assembly on 1 July 2015 and passed in the Legislative Council on 27 October 2015. The Amendment Bill received assent on 5 November 2015 and was proclaimed and commenced on 31 March 2016.

A report on the draft Amendment Bill was presented to the 19 May 2015 meeting of Council and Council's feedback on the proposed amendments was provided to the Local Government Association (LGA) and the Office of Local Government (OLG). However, there are substantial differences between the draft Amendment Bill (upon which the local government sector was consulted) and the assented Amendment Bill.

This report outlines the key changes to the *Local Government Act 1999* as a result of the Amendment Bill. The key provisions of the Amendment Bill and their implications are detailed in **Attachment 1**.

Conclusion

This report advises of the proclamation and commencement of the Amendment Bill and provides details and implications of the amendments.

ATTACHMENT 1

LOCAL GOVERNMENT ACT 1999 AMENDMENTS

Section of LG Act	Nature of Change	Implications
4(1)	Definition of 'relative' is extended to step relatives and members of person's household	Important for consideration of conflict of interest issues
4(1)	Definition of 'public notice' to include gazettal, publication on a website and notification of the publication in a newspaper with the website address	Intended to decrease costs of advertising in newspapers. Council's Public Consultation Policy reflects this amendment but will be reviewed in 2016 to ensure greater clarity.
12(11c)(b)(iii)	Minor wording changes from 'internet' to website determined by CEO	Current practice meets requirements of amendment.
44(3)(f)	Removes obsolete provision prohibiting delegation of power to set council member allowances.	None
44(3)(ja)	Prohibits council from delegating power to revoke community land classification under s 194	The Council itself must revoke community land classifications and not delegate power to CEO.
48(1)(b)(i)	Substitutes the words 'operating expenses calculated on an accrual basis' instead of 'expenditure'	The Delegations Framework will be amended to reflect the change and provided to Council in May 2016.
48(2)(i)	Inserts a provision making the sale or disposition of land a prudential item for the purposes of obtaining a report.	Clarifies the interpretation of the section
50(4)(a)	For the purposes of a council's public consultation policy, publication of a notice needs to be in both a notice in a newspaper circulating in the council area and on the council website	Adds an additional item to the list of prudential issues that must be the subject of a report for large project expenditure or capital costs
54(1)(d)	The trigger to create a casual vacancy for a member's failure to attend council meetings without leave of absence has been simplified.	Adds a requirement to publish a notice on the website.
62(4a)	Inserts an offence provision applying to council members or former council members, prohibiting the disclosure of information or documents that are the subject of confidentiality orders under s90 of the Act	Council's Public Consultation Policy reflects this amendment but will be reviewed in 2016 to ensure greater clarity. The amendment means that a member who is absent without leave for 3 or more consecutive 'ordinary meetings of the council' will trigger an opportunity for the council to resolve to create a casual vacancy. Creates a new offence with severe penalties for breach, including a possible prison term.

Section of LG Act	Nature of Change	Implications
67(1)	A council member must advise CEO of any change to their register of interests within 1 month	Creates a timeframe for reporting changes to relevant interests. Elected Members must notify Governance of any changes to their register of interest within 30 days of this change.
68(4)	CEO given power to suppress a council member's address on register if satisfied that the member's personal safety may be at risk	Suppression power has been included to assist those members whose employment (ie police officers) or other situation may put them at risk.
70	Publication on website of parts of the register of interests Repeals the subsections that require a person to request access the register in writing.	Key pieces of information contained in a member's register of interest must be published on the council website. A register has already been developed and is located on the CWT website with other publically available registers. A person may inspect the register of interests by asking at the front counter.
76(8)	This amendment expressly provides for allowances to become payable at the conclusion of the relevant periodic election and finish at the conclusion of the elections.	The amendment has clarified the issue of member allowances (and commencement of office). It avoids the differential start date for allowances which were previously payable from the first council meeting.
85	Repeals the subsections requiring an item to be adjourned for want of a quorum arising from a conflict of interest and the need to seek Ministerial approval to proceed without a quorum.	The Elected Members Allowances, Facilities, Support and Benefits Policy has been updated to reflect amendment. The repeal was made in the context of the new conflict of interest provisions which allow a member to remain in the chamber and vote, provided that the conflict is not a 'material conflict'.
90(4)	Amendment adds two further grounds which are irrelevant to councils' consideration on whether to go into confidence	These additional grounds that should not be considered a reason to go into confidence build on existing grounds.
90(7)	Amendments increase the amount of information to be recorded in the minutes when a confidentiality order is made	Minutes must include more information. CWT minutes already meet these legislative requirements.

Section of LG Act	Nature of Change	Implications
90(8a) – (8e)	<p>Inserts new provision requiring councils to adopt a policy on 'informal gatherings' before it can hold one.</p> <p>The policy can be altered at any time but must comply with any requirements prescribed by regulations</p> <p>Councils must ensure that a copy of the policy is available for inspection at the council office</p>	<p>Councils must ensure that they adopt a policy to enable them to make a smooth transition and continue to hold informal gatherings after the commencement of the section.</p> <p>Council's Informal Gatherings Policy was endorsed at its 15 March 2016 meeting.</p>
91(9)	<p>Provision says that once a confidentiality order has expired, the order cannot be 'extended'</p> <p>An order that is for a specified duration cannot be extended under a power of delegation</p>	<p>This provision clarifies that once an order has expired it is no longer able to operate and the matter must be made public.</p>
92(5)(a)	<p>A council adopting or altering a code of practice for access to council meetings and documents must make the code available on the website</p>	<p>The power to extend such an order cannot be delegated.</p> <p>Current practice meets requirements of amendment.</p>
97	<p>Provision amends the law in relation to a CEO's resignation</p>	<p>A CEO who has resigned in writing can withdraw the resignation before it takes effect, provided that the council resolves to allow it.</p>
110A	<p>Makes it an offence for a council employee to disclose confidential information which is the subject of a confidentiality order</p>	<p>Brings the provision into line with the same provision applying to council members</p>
122	<p>Inserts a provision requiring long-term financial plans to be consistent with the infrastructure and asset management plans</p>	<p>Brings consistency in planning</p>
123(4)(a), 123(5), 123(9)(c)	<p>Changes essentially require consultation process and final documents for the annual business plan and budget to be published on the council website</p>	<p>Makes it mandatory to publish documents on the website.</p>
126(4)(ad)	<p>Repeals the subsection which provides that a council audit committee must perform the functions of a single council's subsidiary's audit committee, if the subsidiary is exempted from having an audit committee</p>	<p>The provision is redundant as all single council subsidiaries must have an audit committee</p>

Section of LG Act	Nature of Change	Implications
132(3), (3a)	Minor wording change from 'internet' to website. Also adds an express requirement for expired confidentiality orders to be made available for inspection on the website (as well as at council office)	The provision clarifies the wording and makes it clearer that publication on the website applies to documents the subject of expired confidentiality orders. Current practice meets requirements of amendment.
155(5a)	Amendment to broaden the wording to ensure that ESCOSA determinations will apply to a prescribed service as required.	The previous drafting raised doubts about whether councils could rely on ESCOSA determinations to override the limitation placed on offering prescribed services under s 155(5).
169(1)(b), 169(15)	These amendments provide that an appeal against a valuation made by a valuer engaged by a council will be by application for a review by SACAT rather than to the court. An application has to be lodged in 21 days. Transitional provisions save any proceedings that have commenced under s 169(1)(b) once it is repealed	This essentially substitutes SACAT for the court in these particular circumstances, which do not apply to most councils.
174	Inserts a provision that makes it an offence for people to use information from the assessment record for commercial purposes.	This provision is designed to prevent commercial organisations obtaining information from the assessment record for marketing purposes. A sign has been developed and placed at the public terminal in the CSU area.
202	Extends the maximum term of a lease or licence over community land to 42 years instead of 21	This change is intended to allow councils to offer longer leases or licences to commercial opportunities of benefit to the community where long term certainty is an issue.
219(7)	Adds a requirement to publish a policy on the council website	Current practice meets requirements of amendment.
234A	This provision allows a council to close a road temporarily by a resolution passed by an absolute majority. The closure can only be for a maximum of 30 days in a year and must be gazetted and published on the website	This section is a more restricted version of s 359 of the 1934 Act. It allows councils to make temporary road closures but only for short periods.

Section of LG Act	Nature of Change	Implications
237(3),(3a), (4)	Provides that a vehicle 'left on a road' that is legally parked must not be subject to removal unless it has clearly been abandoned Removes need to place the address of the vehicle pound on the notice to owner	Clarifies the existing law. Removes the danger that an owner may try to break in to the pound to remove the vehicle Council's Impoundment of Vehicles Policy has been reviewed to include this amendment.
246(2)	Inserts a general power into the by-law making powers to enable a council to make laws for the good rule and government of the area, etc	This provision mirrors a similar provision in the 1934 Act, but arguably has a more restricted application in that the power is limited by subsection 246(1)
264(1), (2)	Section has been re-drafted to clarify that a person authorised by the Minister or the council or the CEO of a council may lodge a complaint with the District Court, provided that the matter has been investigated by the Ombudsman or ICAC	Removes clumsy wording about a 'public official' and clarifies that councils or CEOs can lodge a complaint about a council member with the court provided the appropriate investigations have occurred
265(2)(a) 270	Inserts the ICAC commissioner in relation to hearings Changes the word 'and' to 'or'	None Fixes a glitch in the wording and clarifies that both policies are required, not one or the other
271(1)-(4)	Adds the word conciliator/conciliation to the section	Fixes an inadvertent omission No substantive change
294(6)(a)	Amends the wording in the section referring to 'curtilage'	The change simplifies the wording and clarifies the meaning. No substantive change.
299	Repeals the section- Removes councils' power/obligation to require a landowner to remove or cut back vegetation at the request of an adjoining owner, where the vegetation is encroaching onto the adjoining land	This section was regarded as unnecessary given that neighbours can rely on the common law rights to cut back or remove overhanging vegetation.
Schedule 2, Part 1 & Schedule 2, Part 2	Amends the requirements for gazetting changes to a charter for council subsidiaries, by permitting a gazette notice to publish the fact of the amendment and the website address of where the actual charter can be found	Council's Order Making Policy is currently under review. Substantially reduces costs to council subsidiaries by removing the requirement to publish the whole of the revised charter in the gazette

Section of LG Act	Nature of Change	Implications
City of Adelaide Act s 24(8)	Amends the section to provide for council member allowances for the members of the Adelaide City Council to commence at the conclusion of the periodic election (rather than the first council meeting)	These changes bring the payment of allowances, and increases to allowances, into alignment with provisions that apply to all other councils under the Local Government Act
24(9)	Amends the section to provide for increases to allowances to occur on the anniversary date of the election rather than the anniversary of the date of the determination	
Section of LG Act	Repeal of the Local Government Act 1934 Nature of Change	Implications
359	Saves road closures made under this section, despite its repeal	None
667(1) 4 or 9 XVI	Saves by-laws provisions made with reliance on these provisions, until the by-laws expires or is revoked Bylaws made under these sections will continue in operation as if they were made under s 246(2) of the Local Government Act 1999 Any by-laws that are in the process of being made under these sections may be completed as if the sections had not been repealed and will have effect as if they had been made under s 246(2) of the Local Government Act 1999	None
667(1) 4	Saves by-laws made with reliance on this section until a day designated by the Minister or until the by-laws expire or are revoked	None
667(1) & (2)	Bylaws made with reliance on these subsections continue in operation as if they were made under the Local Government Act 1999	None

11.2 Legislative Progress Report - March 2016

Brief

This report provides an update on the status of proposed legislative changes affecting local government, dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Discussion

Summary of Proposed Amendments to Legislation

South Australian Public Health Act 2011

The *South Australian Public Health Act 2011* has been amended to extend the timeframe for executing a warrant under this Act as it was apparent that the timeframe of '48 hours' was inappropriate.

This amendment has originated from the commencement of the *Magistrates Court (Civil) Rules 2013* on 28 January 2016 to amend Rule 143(3) which replaced the reference to '48 hours' with '14 days'.

Accordingly, the new timeframe for executing warrants under this Act has been extended to 14 days.

The LGA has communicated the amendments via email to all Environmental Health Officers and Environmental Health Managers across the State.

Further information can be found in the LGA Circular 9.8.

Disability Services (Inclusion and Monitoring) Amendment Bill 2016 [To amend the *Disability Services Act 1993*]

The *Disability Services (Inclusion and Monitoring) Amendment Bill 2016* to amend the *Disability Services Act 1993* was introduced into the House of Assembly by Dr Duncan McFetridge MP on 10 March 2016 proposing the mandatory requirement for every council to develop a disability inclusion action plan and report on it in its annual report.

The proposed amendment also provides an expanded role for the Ombudsman to investigate reportable incidents and convictions within the disability sector.

The LGA is currently seeking feedback on this Bill.

Due to competing priorities the Administration will not be providing feedback on this Bill.

Further information can be found in the LGA Circular 12.1.

Road Traffic (Issue of Free Tickets by Parking Ticket-Vending Machines) Amendment Act 2016

[To Amend the Road Traffic Act 1961]

The *Road Traffic (Issue of Free Tickets by Parking Ticket-Vending Machines) Amendment Act 2016* was introduced into the House of Assembly on 2 July 2015 to enable councils to allow free parking in zones where parking is regulated by parking ticket vending machines.

The key amendments to the *Road Traffic Act 1961* include:

- Inclusion of Section 81 defining a permissive parking sign;
- Insertion of Section 86 detailing that a council may determine that ticket parking be obtained without fee; and
- Insertion of Section 86A detailing parking when a ticket is required without payment of fee.

The Bill passed both Houses of Parliament and was assented on 17 March 2016.

Further information can be found in the LGA Circular 12.2.

Local Government (Rate Increases) Amendment Bill 2016

[To amend the Local Government Act 1999]

The *Local Government (Rate Increases) Amendment Bill 2016* was introduced into Parliament on 24 March 2016 for the purposes of ESCOSA to determine the quarterly 'Local Government Cost Index' for the costs incurred by councils for ordinary council activities funded by revenue from general rates.

The Bill was adjourned in the House of Assembly at its second reading on the 24 March 2016 by Hon. T R Kenyon

Further information can be found on the Parliament of South Australia website -

<https://www.parliament.sa.gov.au>

Government Gazette Notices

Local Government (Accountability and Governance) Amendment Act 2015

Local Government (General) (Accountability and Governance) Variation Regulations 2016

[under the Local Government Act 1999]

The *Local Government (Accountability and Governance) Amendment Act 2015* (Amendment Act) came into operation on 31 March 2016. The Amendment Act provides numerous amendments to the *Local Government Act 1999*, amends the *City of Adelaide Act 1998* and repeals the *Local Government Act 1934*.

The *Local Government (General) (Accountability and Governance) Variation Regulations 2016* have also commenced and provide a definition of 'Ordinary Business Matters' to assist in the administration of the new conflict of interest provisions.

A report regarding the numerous amendments to the *Local Government Act 1999* can be found in this Agenda.

Further information provided within Government Gazette Number 18 on 31 March 2016.

Return to Work (dissolution of Workers Compensation Tribunal) Proclamation 2016
Return to Work (Transitional Arrangements) (Dissolution of Workers Compensation Tribunal) Regulations 2016 [under the *Return to Work Act 2014*]

The *Return to Work (Dissolution of Workers Compensation Tribunal) Proclamation 2016* came into operation on 5 March 2016 to dissolve the Workers Compensation Tribunal established under the *Workers Rehabilitation and Compensation Act 1986*.

Accordingly, the *Return to Work (Transitional Arrangements) (Dissolution of Workers Compensation Tribunal) Regulations 2016* sought to amend the provisions relating to the dissolution of the Workers Compensation Tribunal and came into operation on 3 March 2016 as published in the 3 March 2016 Government Gazette (Number 14).

Further information provided within Government Gazette Number 14 on 3 March 2016.

Bills previously reported on where status remains unchanged

- Local Government (Accountability and Governance) Amendment Act 2015 has received assent and is awaiting proclamation (expected 31 March 2016).
- Independent Commissioner Against Corruption (Misconduct and Maladministration) Amendment Bill 2015 (adjourned in the House of Assembly at its 2nd reading on 19 November 2015).
- Dog and Cat Management (Miscellaneous) Amendment Bill 2015 (adjourned in the House of Assembly at its 2nd reading on 23 March 2016 by Mr Treloar).
- Local Nuisance and Litter Control Bill 2015 (received by the House of Assembly on 23 March 2016).
- Planning, Development and Infrastructure Bill 2015 (Passed Legislative Council with amendments on 24 March 2016).
- Local Government (Stormwater Management Agreement) Amendment Bill 2015 (Adjourned in the House of Assembly at its 2nd reading on 23 March 2015 by Mr Treloar).
- Emergency Management (Miscellaneous) Amendment Bill 2016 (adjourned in the Legislative Council at its 2nd reading on 24 March 2016 by the Hon D W Ridgway).

Conclusion

This report on legislative amendments is current at 29 March 2016.

12. MEETING CLOSE

CITY OF WEST TORRENS



Attachment Under Separate Cover

Council

5 April 2016

Item 17.2 - National Airports Safeguarding Framework Draft
'Guideline G' Consultation

PROTECTING AVIATION FACILITIES - COMMUNICATION, NAVIGATION AND SURVEILLANCE (CNS)

REVISION DATE	VERSION NUMBER	CHANGES MADE	APPROVED BY

Purpose of guideline

1. To provide land use planning guidance to better protect CNS facilities which support the National Airways System (NAS) operated by Airservices Australia (Airservices), the Department of Defence (Defence) or another agency under contract with the Australian Government.
2. To provide a consistent approach to land use planning protection of CNS facilities, as applied through State, Territory or Local planning systems.
3. To inform procedures which ensure development and associated activities within Building Restricted Areas (BRA) of CNS facilities do not adversely affect the facility or cause interference for air traffic controllers or aircraft in transit.
4. To provide Commonwealth, State, Territory and Local Government land use planning decision makers with guidance for assessing development proposals in a BRA, and for working with Airservices and Defence in assessing those proposals.
5. Planning authorities already consider protection of CNS facilities in land use planning decisions and this guideline formalises that process.

Why it is important

6. CNS facilities are crucial to the safety of aviation across the NAS, Defence and joint user airports. Airservices use the NAS to ensure the safety of aircraft operations, while allowing the maximum number of aircraft to fly safely in our skies.
7. Military and civilian CNS infrastructure and facilities enable:
 - pilots to navigate while enroute between airports;
 - pilots to utilise navigation aids to conduct instrument approach procedures;
 - dialogue between pilots and air traffic control (ATC); and
 - ATC to monitor and confirm an aircraft location.
8. If not properly assessed and managed, inappropriate development located in the BRA of CNS facilities can compromise their effectiveness.

Roles and Responsibilities

Airservices

9. As Australia's civil air navigation services provider, Airservices has responsibility under the *Air Services Act 1995*, to ensure safe and efficient air navigation.
10. The concepts contained in this NASF guideline are consistent with the key elements identified by International Civil Aviation Organization (ICAO) guidance and have been adapted for use in an Australian environment.
11. Airservices and Defence have provided the coordinates for CNS facilities to individual States and Territories with the type and description of the CNS facilities as relevant. Additionally, Airservices and Defence will advise individual States and Territories of any changes to facilities, including the decommissioning of redundant facilities and the installation of new facilities.
12. Airservices can provide assistance to State, Territory and Local Governments with specific Building Restricted Area (BRA) protection requirements for CNS facilities.
13. Airservices can also provide advice to Commonwealth, State, Territory and Local Government land use planning decision makers on development which has the potential to impact on the effectiveness of CNS facilities. This advice includes siting, design, construction and operational constraints associated with development activities.

Civil Aviation Safety Authority (CASA)

14. CASA is Australia's safety regulator for civil air operations and the operation of Australian aircraft overseas and is responsible for enforcing safety requirements under the *Commonwealth Civil Aviation Act 1988* and the *Air Navigation Act 1920*. Section 21 of the *Civil Aviation Act 1988* enables CASA to take enforcement action if it believes on reasonable grounds that an installation is or may be causing active or passive interference with:
 - a) communications to or from aircraft; or
 - b) communications to or from centres established for air traffic control; or
 - c) with navigational aids; or
 - d) with surveillance systems,in circumstances that are likely to endanger the safety of aircraft engaged in interstate or international air navigation or air navigation within, to or from a Territory.

Defence

15. Defence is responsible for military aviation operations and air traffic control at military airports and airports with a shared military and civil use.
16. Any possible infringement within a BRA of Defence CNS facilities must be assessed by Defence, under the Defence (Areas Control) Regulations 1989.
17. Airservices and Defence are working together to combine civil and military air traffic control systems under the OneSKY Australia programme.

State, Territory, and Local government

18. The importance of protecting CNS facilities has been acknowledged by State, Territory and local governments through the National Airports Safeguarding Advisory Group (NASAG) process. Inclusion of appropriate processes into jurisdictions' planning frameworks is at varying stages.
19. State, Territory and local governments are primarily responsible for land use planning in the vicinity of all airports and can use this guidance to address the protection of CNS facilities in their planning frameworks.

What is a BRA surrounding a CNS facility?

20. The BRA is defined as a space where development has the potential to cause unacceptable interference to CNS facilities. However, the BRA of a CNS facility can extend up to 15km from a facility in some instances, increasing the potential for new development to adversely impact on its effectiveness.
21. The purpose of BRAs is to trigger an assessment of potential impacts on CNS facilities from proposed developments. Unless there is an adverse consequence, they are not intended to prohibit development.
22. The extent of the BRA depends on the type of CNS facility. It is usually divided into zones A, A/B and an Area of Interest, within which different types of development are considered compatible (See Figure 1).

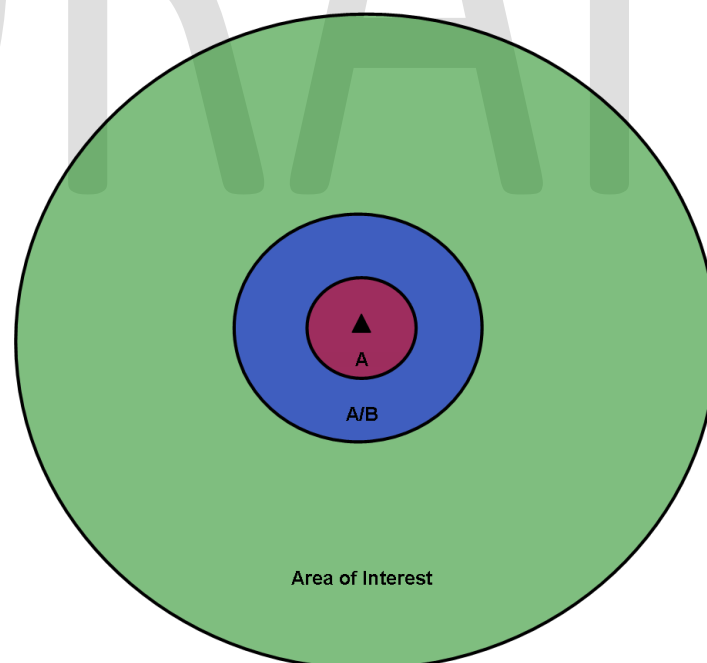


Figure 1: Two dimensional representation three dimensional zones in Building Restricted Areas

23. Where development is proposed within zones A, A/B, or an Area of Interest of a BRA, Attachment 3 applies. Figure 2 details BRAs for CNS facilities typically found both on and off-airport land.

Facility Type	Zone A (metre radius)	Zone A/B (metre radius)	Area of Interest (metre radius)
HF	0 – 100	100 – 6000	6000 - 10000
VHF	0 – 100	100 – 600	100 – 2000
SGS	0 - 30	30 - 150	n/a
NDB	0 – 60	60 – 300	n/a
DME	0 – 100	100 – 1500	n/a
CVOR	0 – 200	200 – 1500	n/a
DVOR - Elevated	0 – 100	150 – 1500	n/a
DVOR – Ground Mounted	0 – 150	150 – 1500	n/a
VOR	0 – 100	100 – 1500	n/a
Middle and Outer Marker	0 – 5	5 – 50	n/a
Glide path	n/a	n/a	n/a
Localiser	n/a	n/a	n/a
ADS-B	0 – 100	100 – 1500	n/a
WAM	0 - 100	100 - 1500	n/a
PSR	0 – 500	500 – 4000	4000 – 15000
SSR	0 – 500	500 – 4000	4000 – 15000
GBAS - RSMU	0-155	155-3000	n/a
GBAS - VDB	0-200	200-3000	n/a
Link Dishes	30m		
Radar Site Monitor - Type A	30m	0 – 500	n/a
Radar Site Monitor – Type B	70m	0 – 500	n/a

Figure 2: Summary of BRAs for CNS facilities

24. Generally, a BRA should be kept clear of permanent or temporary:

- obstructions (e.g. buildings, other structures or trees) to the ‘line of sight’ between transmitting and receiving devices;
- objects (e.g. wind turbines) which act as reflectors or deflect signals used by aviation facilities;
- radio frequency interference;
- electromagnetic emissions (e.g. such as those emitted by arc welding associated with steel fabrication); or
- plume rises (as defined in the Airports (Protection of Airspace) Regulations 1996.

Implementing the BRA protection framework in planning frameworks

State and local government plan making

25. The strategic framework and land use strategies in a local planning instrument should make provision for the safe functioning of CNS facilities.
26. Commonwealth, State, Territory and Local land use planning decision makers can access collated Airservices and Defence CNS location data to enable mapping of CNS sites and their subsequent consideration when development applications are assessed.
27. Where a proposed development or activity is likely to infringe a BRA, an assessment by Airservices or Defence should be undertaken to ensure that Airservices or Defence is aware of the proposed obstacle and that mitigation measures are available. The cumulative impact of the proposed development or activity and all other obstacles in a BRA will also need to be assessed.
28. When allocating land uses in areas where development or activity has the potential to impact on the functioning of CNS facilities, preference should be given to those uses that are unlikely to impact on a facility's BRA.

Development assessment

29. Following referral by a land use planning decision maker or proponent, Airservices or Defence will provide technical advice about the impact of a proposed development on an existing CNS facility and any mitigation measures.
30. Development which may trigger an assessment include:
 - Buildings (multistorey offices or residential, private houses, sheds, car parks);
 - Hangars and warehouses;
 - Infrastructure including bridges and motorway overpasses;
 - Power station stacks and plumes;
 - Power lines, power poles and light poles;
 - Telecommunications towers;
 - Commercial signage and advertising billboards;
 - Wind turbines and wind monitoring masts;
 - Construction equipment such as cranes (eg. mobile, tower and luffing) and concrete pumpers.

The Development Impact Assessment Portal (DIAP)

31. The DIAP is a geospatial assessment tool currently under development by Airservices and Defence to assist in streamlining the assessment processes. It will assist State, Territory and local land use planning authorities in safeguarding the operations of CNS infrastructure and the National air traffic management system.

32. The DIAP will assist local governments and proponents to easily ascertain if their proposed development/structure is likely to infringe a CNS facility BRA and trigger the requirement for a formal assessment by Airservices or Defence.
33. Governments and/or developers will need to enter site-specific data into the DIAP, i.e. the Lot and RP/address and height of a proposed development/structure. The DIAP will then report upon the site specific constraints (if any) associated with any CNS facility.
34. If there is no infringement into the BRA of a CNS facility, an Impact Assessment Statement confirming no impact will be generated and can be downloaded from the DIAP.
35. If there is an infringement into the BRA, the DIAP will flag the application as requiring specialist analysis and review. At that point, the proponent can opt to proceed for a formal assessment, and will need to electronically submit their application through the DIAP to Airservices or Defence for a technical engineering assessment.
36. Initially the DIAP will be trialled in the Queensland planning system. A number of other state/jurisdictions have also indicated their support to utilise the DIAP to support the implementation of Guideline G and for future planning assessments.

Attachment 1 shows an indicative process for Airservices consideration of potential BRA impacts.

Attachment 2 details the different types of CNS facilities.

Attachment 3 provides cross sections of all CNS facilities and associated BRA's and assessment tables as guidance for plan making and development assessment.

Assessment of potential infringements into a BRA

Assessment Process

37. Airservices and Defence will provide CNS facility data to States and Territories for distribution to local government. Local government should identify the location of CNS facilities in their local government area and include mapping in their relevant planning processes.
38. Until such a time that the DIAP is implemented, it is recommended that State, Territory and Local government land use planning decision makers seek advice from Airservices and Defence to correctly assess potential impacts of future development:
 - Airservices' Development Assessment Team - 02 6268 4725
 - Estate Planning, Department of Defence - 1800 333 362 or email DSRGIDEP.Executivesupport@defence.gov.au.
39. The proponent should seek advice from the relevant State, Territory or Local government land use planning decision maker to ascertain whether that proposed development infringes a BRA.
40. In cases where the BRA is potentially infringed, the consent authority refers the proposal to Airservices for specialist engineering analysis and (if the airport is affected, notifies the airport manager. Statutory or performance related delivery timeframes should be discussed with Airservices or Defence upon referral of the proposal.
41. Once assessed, Airservices and the airport manager will provide advice to the consent authority regarding any impact on performance of the CNS facility and, where possible, appropriate mitigation measures. Airservices advice will be provided in writing with appropriate justifications and/or explanations in case of an appealed or disputed decision.
42. Consent authority decides on approval/rejection of the development application.
43. Consent authority notifies Airservices, the Airport and Defence, where relevant, of the final decision including any mitigation measures.

What is the function of Communication, Navigation and Surveillance facilities?

Communication facilities

44. Communication facilities enable air-to-ground communications between pilots and ATC or communications between major ATC and other aviation facilities. Signal reception between aircraft and ground facilities is by line of sight or via a satellite link. Common communication facilities used in Australia are:

- very high frequency (VHF) radio transmitters and receivers;
- high frequency (HF) radio transmitters and receivers;
- Satellite Ground Station (SGS) antennas; and
- radio links.

Navigation facilities

45. A network of ground-based navigation aids is used for instrument navigation by pilots of suitably equipped aircraft. Generally, navigation aids are located at airports or at key points on air routes. Navigation aids used in Australia include:

- the instrument landing system (ILS) including associated localisers, glide paths and marker beacons;
- the non-directional beacon (NDB);
- VHF omni-directional range (VOR), conventional very high frequency omni-directional range (CVOR) and doppler VHF omni-directional range antennas (DVOR);
- distance measuring equipment (DME); and
- Tactical Air Navigation (TACAN) – provides range and bearing for military aircraft, civil aircraft can extract range information.

Surveillance facilities

46. Surveillance facilities monitor air routes and aircraft movements to assist ATC with more accurate information on aircraft position. This reduces the need for voice communications between ATC and the pilot. Surveillance facilities often in use are:

- Primary Surveillance Radar (PSR);
- Secondary Surveillance Radar (SSR);
- Radar Site Monitors;
- Automatic Dependent Surveillance Broadcast (ADS-B) surveillance system;
- Advanced Surface Movement Guidance and Control System (A-SMGCS).

Broadcast facilities

47. Applications for development in a BRA should contain sufficient information about the site and development proposal for the assessment manager and Airservices Australia to be able to establish that the proposed use would not adversely affect the functioning of aviation facilities.
48. Height limits for development within/beneath a CNS facility's BRA may be relaxed if the impacts of any proposed use are shielded by existing structures. Airservices can identify areas of 'obstacle shielding' where buildings or other structures to an agreed height would not cause an obstruction in the BRA.
49. Whilst these guidelines relate to infringement by individual developments, which may cause unacceptable interference to facility performance, particular attention should also be paid to multi-structure developments such as wind farms and overhead power lines and the cumulative impacts of developments over time.
50. For the purposes of this document a Broadcast Facility is classified as:
 - any High Power (>100W) transmitter facility;
 - any AM/FM Radio transmitter facility; and
 - any television transmitter facility including facilities with ACMA Emission Designators of A3E/A3EG, F2D, F8E/F8EH, or C3F/C3FN.

More information can be found at:

http://www.airservicesaustralia.com/wp-content/uploads/12-058BKT_Guide-to-our-operations_WEB.pdf

Building Restricted Areas for Aviation Facilities (Communication)

Satellite Ground Station (SGS)

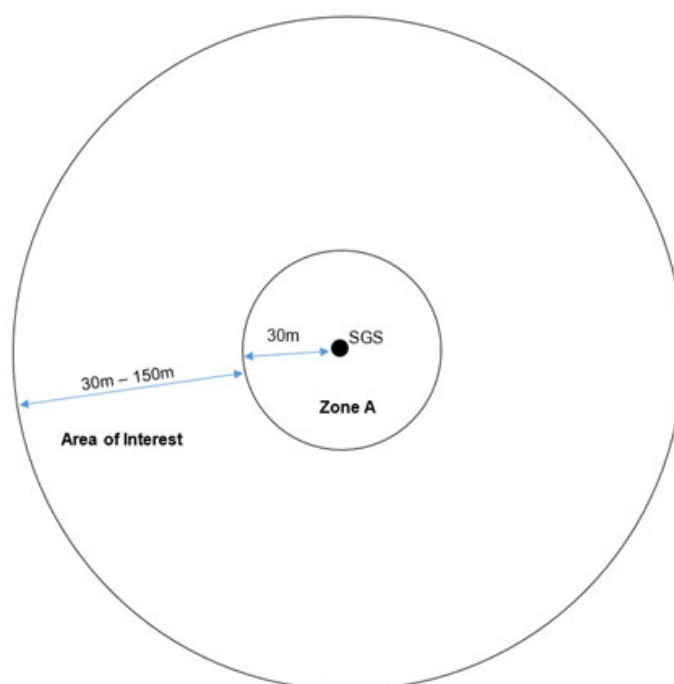
51. SGS sites are used to relay communications and surveillance data back to Airservices main Air Traffic Control sites.

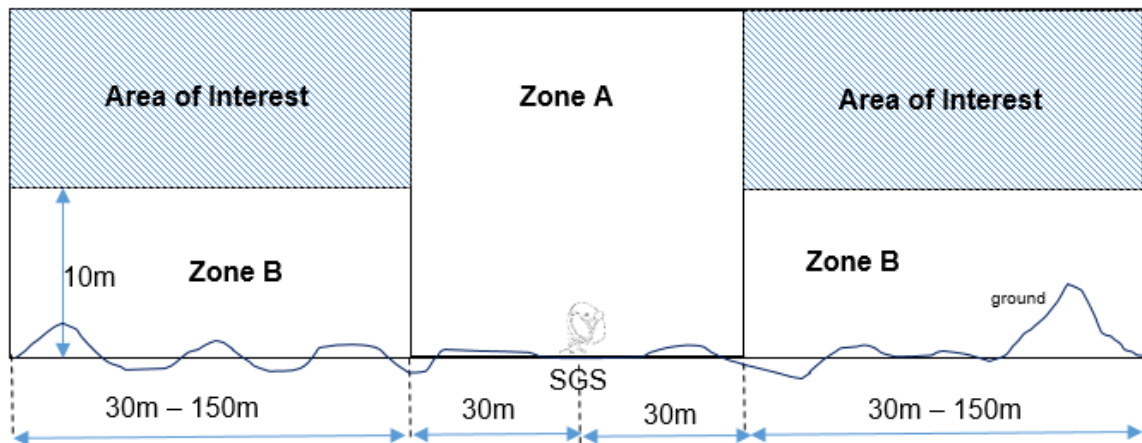
SGS antennas must have clear line of site to any satellite located on the geostationary arc between 122E and 172E (corresponding to Asiasat4 and GE23).

This alignment has an elevation angle greater than 20 degrees for any site in Australia.

If it is likely that a proposed development will infringe these requirements details of the proposal should be sent to Airservices for technical assessment.

Building Restricted Area	Location of development	Action required
Zone A	If development is located within 30m of the SGS facility regardless of the height	All applications must be referred to Airservices Australia for assessment.
Area of interest	Anything between 30m – 150m that is >10m high measured from the base of the SGS site.	All applications must be referred to Airservices Australia for assessment.
General guidance - substantial structures are generally limited within 30m of the antenna.		

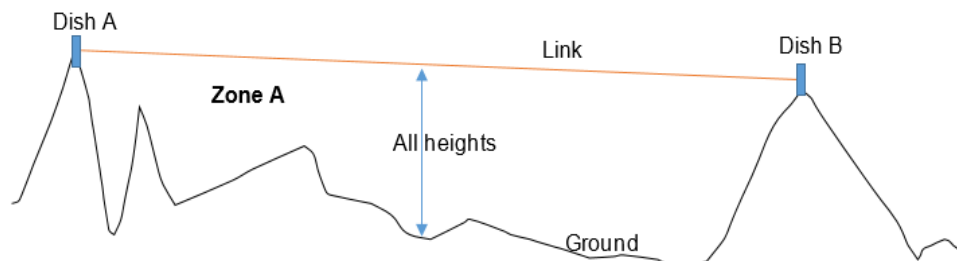


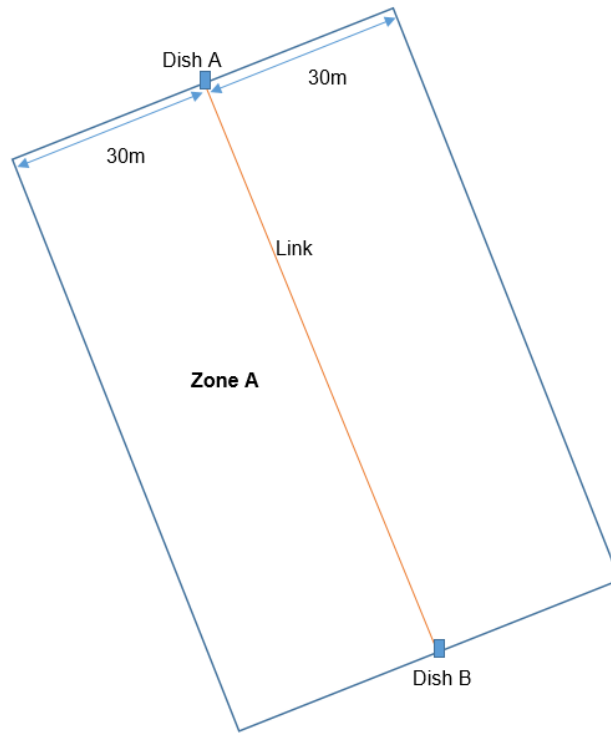


Radio Links

52. Radio links are used to relay communications, navigation and surveillance data back to Airservices main Air Traffic Control sites. These links are vital to the provision of ATC services and require a clear line of site from end to end to be able to accurately relay the required data.

Building Restricted Area	Location of development	Action required
Zone A	If development is located within 30 metres of the radio link Line-of-Sight (LoS).	All applications must be referred to Airservices Australia for assessment.
General guidance - no temporary or permanent obstructions should infringe on Zone A		





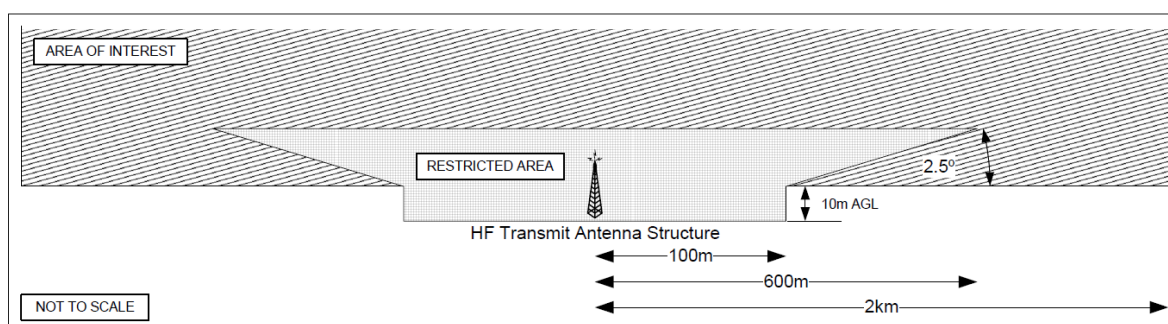
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High Frequency (HF)

53. Airservices Australia currently operates and maintains two High Frequency (HF) voice communication networks (domestic and International), which are used to provide Air Traffic Services to the aviation community. HF antennae are used for the provision of communications services to the aviation industry.

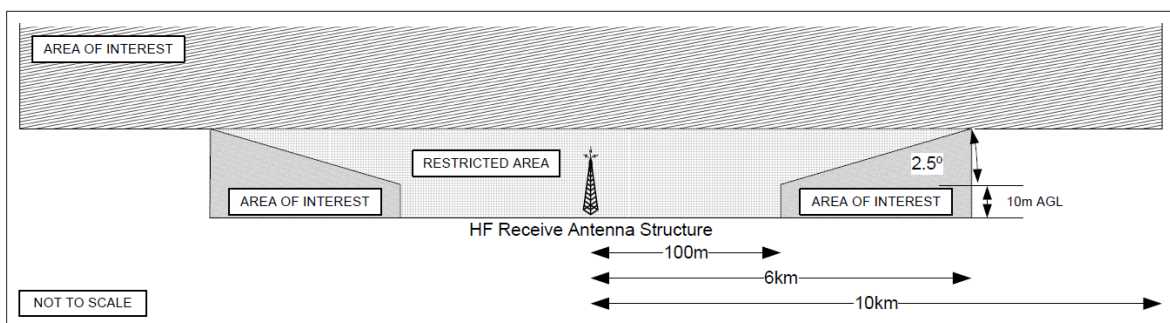
HF Transmit Site

Building Restricted Area	Location of development	Action required
Zone A	If development is located: a. within 100 metres of the HF transmit antenna; or b. between 100-600 metres from the centre of the HF transmit antenna and the development will cross the zone boundary (defined as an elevation angle of 2.5° starting at 10m AGH).	All applications must be referred to Airservices Australia for assessment.
Area of Interest	If development is located: between 100-2000 metres from the centre of the HF transmit antenna and >10m AGL	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 100-2000 metres from the HF transmit antenna and does not cross the zone boundary.	No requirements. Airservices Australia should be advised of proposals for large obstructions.
General guidance: <ul style="list-style-type: none"> substantial structures are generally limited within 100m of the antenna. simple vertical towers and masts of any height are acceptable beyond 100m from the antenna. developments within the Area of Interest (AoI) will be assessed on a case by case basis for adverse impacts to the HF receiver site. 		



HF Receiver Site

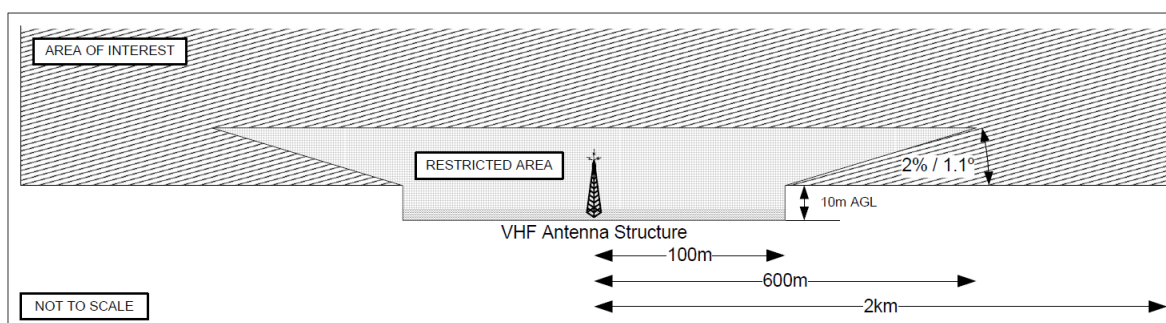
Building Restricted Area	Description	Action required
Zone A	If development is located: <ol style="list-style-type: none"> within 100m of the HF receive antenna between 100-6000 metres from the centre of the HF receive antenna and the development will cross the zone boundary (defined as an elevation angle of 2° starting at 10m AGH). 	All applications must be referred to Airservices Australia for assessment.
Area of Interest	If development is located: <ol style="list-style-type: none"> between 100-6000 metres from the centre of the HF receive antenna and below the height of Zone A between 6000-10000m and is >267m above the height of the HF antenna 	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 6000-10000 metres from the centre of the HF receive antenna and the development will not cross the zone boundary.	No requirements. Airservices Australia should be advised of proposals for large obstructions.
General guidance: <ul style="list-style-type: none"> substantial structures are generally limited within 100m of the antenna. developments within the AoI will be assessed on a case by case basis for adverse impacts to the HF receiver site 		



Very High Frequency (VHF)

54. VHF is used for Air Ground voice communications. This allows aircraft and Air Traffic Control to communicate effectively. VHF equipment is also used for the transmission of Aeronautical Terminal Information Service (ATIS) to aircraft.

Building Restricted Area	Description	Action required
Zone A	If development is located: a. within 100 metres of the VHF antenna; or b. between 100-2000 metres from the centre of the VHF antenna and the development will cross the zone boundary (defined as an elevation angle of 2° starting at 10m AGH).	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 100-600 metres from the centre of the VHF antenna and the development will not cross the zone boundary.	No requirements. Airservices Australia should be advised of proposals for large obstructions.
Area of interest	If development is located between 600-2000 metres from the VHF antenna.	No requirements. Airservices Australia should be advised of proposals for large obstructions.
General guidance: <ul style="list-style-type: none"> Broadcast Facility is classified as any High Power (>100W) transmitter facility, any AM/FM Radio transmitter facility & any Television transmitter facility including facilities with ACMA Emission Designators of A3E/A3EG, F2D, F8E/F8EH, or C3F/C3FN. the propagation distance for VHF signals is governed by the line of sight from the antenna at the transmitting site. Generally, the antenna is mounted so that it is clear of obstructions such as trees, buildings and hills. substantial structures are generally prohibited within Zone A. 		



Building Restricted Areas for Aviation Facilities (Navigation)

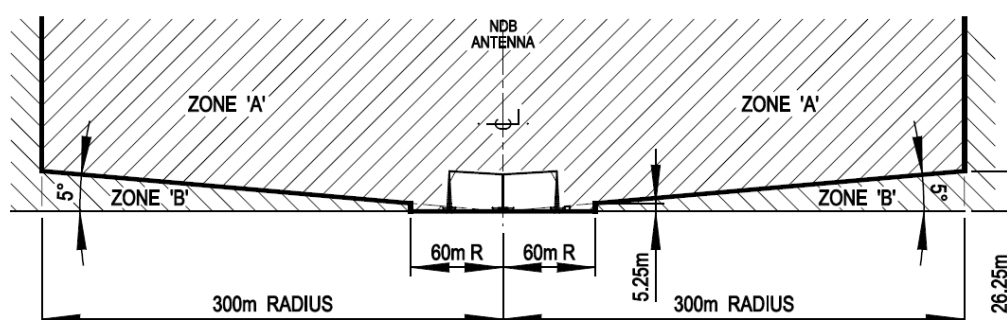
Non-Directional Beacon (NDB)

55. An NDB radiates a low to medium frequency electromagnetic signal in all directions. Aircraft are equipped with an Automatic Direction Finder which, when tuned to the NDB frequency determines the direction from where the signal emanated. This is a non-precision navigation aid that is used in:

- Non-precision approaches
- Aircraft holding patterns

Building Restricted Area	Location of development	Action required
Zone A	If development is located: a. within 60 metres of the NDB antenna; or b. between 60-300 metres from the NDB antenna and the development will cross the zone boundary (defined as an elevation angle of 5° from ground level at the centre of the NDB antenna).	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 60-300 metres from the centre of the NDB antenna and the development will not cross the zone boundary.	No requirements.
General guidance: <ul style="list-style-type: none"> • within a 60m radius from the centre of the NDB antenna vegetation should be kept to less than 60cm high. Naturally occurring native flora may be allowed to exceed 60cm subject to a site environment plan. • high voltage overhead powerlines 33kv or greater should be at least 300m from the centre of the NDB antenna. 		

NOT TO SCALE

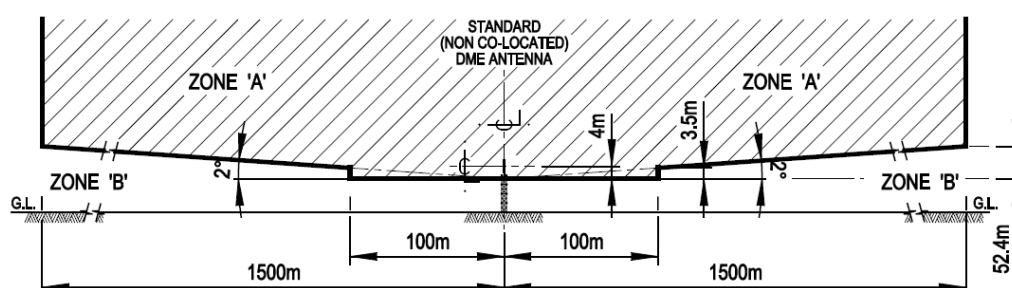


Distance Measuring Equipment (DME)

56. The DME is a non-precision Navigation Aid that is used to measure slant range from the aircraft to the DME antenna.

Building Restricted Area	Description	Action required
Zone A	<p>If development is located:</p> <ol style="list-style-type: none"> within 100 metres of the DME antenna and above a horizontal plane located 4 metres below the centre of the DME antenna; or between 100–1500 metres from the DME antenna and the development will cross the zone boundary (defined as an elevation angle of 2°, measured from the above horizontal plane beneath the DME antenna). 	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 100-1500 metres from the centre of the DME antenna and the development will not cross the zone boundary.	No requirements.
<p>General guidance:</p> <ul style="list-style-type: none"> generally no obstacles within 100m of the DME antenna above a horizontal plane located 4m below the centre of the DME antenna. high voltage overhead powerlines, 33kV or greater, which cross the zone boundary should be at least 300m from the DME antenna. if the DME antenna is co-located with a Very High Frequency Omni-directional Range (VOR), Localizer or Glidepath facility, the building restricted area of the co-located facility should be used as the DME building restricted area. 		

NOT TO SCALE



VHF Omni-directional Range (VOR)

57. The VOR is a non-precision Navigation Aid. A VOR is an electronic compass centred on the VOR. The Course Deviation Indicator (CDI) on the aircraft calculates bearing to and from the VOR. There are two different types of VOR including Doppler (DVOR) and Conventional (CVOR). Each of these types can be mounted either on the ground or alternatively the equipment can be elevated. VORs are used in:

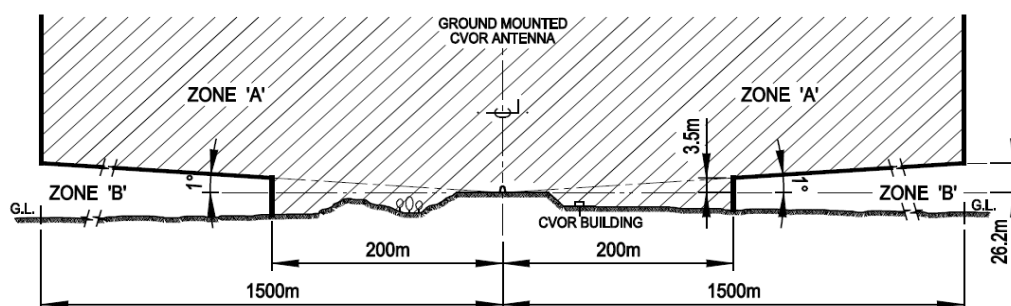
- Non-precision approaches
- Aircraft holding patterns
- Airways routes

Conventional very high frequency omni-directional range (CVOR)

Ground mounted CVOR

Building Restricted Area	Location of development	Action required
Zone A	If development is located: a. within 200 metres of the CVOR antenna; or b. between 200-1500 metres from the centre of the CVOR antenna and the development will cross the zone boundary (defined as an elevation angle of 1° from ground level at the centre of the CVOR antenna).	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 200-1500 metres from the centre of the CVOR antenna and the development will not cross the zone boundary.	No requirements.
<p>General guidance:</p> <ul style="list-style-type: none">• there should be no obstructions within a 150m radius from the centre of the CVOR antenna which extend above the horizontal plane.• necessary fencing above the horizontal plane within 150m of the CVOR should be wooden.• between 150m and 200m from the centre of the CVOR antenna there should generally be no obstacles which cross the zone boundary.• high voltage overhead power lines, 33kv or greater, which cross the zone boundary should be located at least 600m from the CVOR antenna.		

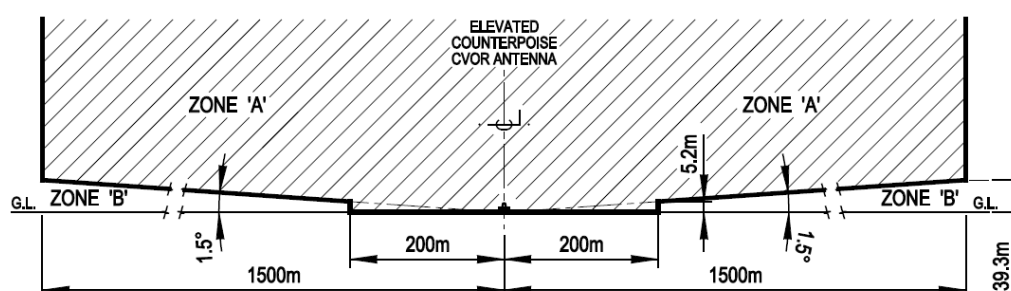
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Elevated Counterpoise CVOR

Building Restricted Area	Description	Action required
Zone A	If development is located: a. within 200 metres of the CVOR antenna; or b. between 200-1500 metres from the centre of the CVOR antenna and the development will cross the zone boundary (defined as an elevation angle of 1.5° from ground level at the centre of the CVOR antenna).	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 200-1500 metres from the centre of the CVOR antenna and the development will not cross the zone boundary.	No requirements.
General guidance: <ul style="list-style-type: none"> single trees less than 6m tall are permitted beyond 100m from the CVOR antenna. buildings, metallic structures and groups of trees are not generally permitted within 200m of the CVOR antenna. high voltage overhead power lines, 33kV or greater, which cross the zone boundary should be at least 600m from the CVOR antenna. 		

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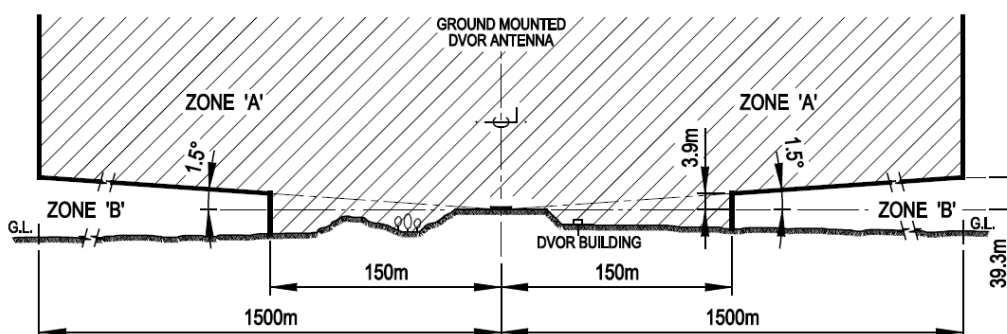


Doppler very high frequency omni-directional range (DVOR)

Ground mounted DVOR

Building Restricted Area	Description	Action required
Zone A	If development is located: a. within 150 metres of the DVOR antenna; or b. between 150-1500 metres from the centre of the DVOR antenna and the development will cross the zone boundary (defined as an elevation angle of 1.5° from ground level at the centre of the DVOR antenna).	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 150-1500 metres from the centre of the DVOR antenna and the development will not cross the zone boundary.	No requirements.
General guidance: <ul style="list-style-type: none"> there should be no obstructions within 100m from the centre of the DVOR antenna that extend beyond the horizontal plane. necessary fencing above the horizon level within 100m of the DVOR antenna should be wooden. high voltage overhead power lines, 33kV or greater, which cross the zone boundary should be at least 400m from the centre of the DVOR antenna. 		

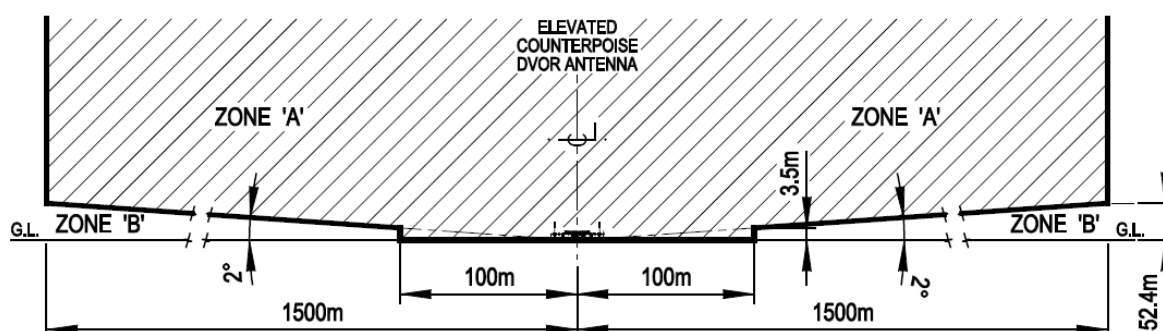
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Elevated Counterpoise DVOR/VHF Omni Range

Building Restricted Area	Description	Action required
Zone A	<p>If development is located:</p> <ol style="list-style-type: none"> within 100 metres of the DVOR antenna; or between 100-1500 metres from the centre of the DVOR antenna and the development will cross the zone boundary (defined as an elevation angle of 2° from ground level at the centre of the DVOR antenna). 	All applications must be referred to Airservices Australia for assessment.
Zone B	<p>If development is located between 100-1500 metres from the centre of the DVOR antenna and the development will not cross the zone boundary.</p>	No requirements.
<p>General guidance:</p> <ul style="list-style-type: none"> single trees less than 6m tall are permitted beyond 75m from the centre of the DVOR antenna. generally buildings, metallic structures and groups of trees are not permitted within 100m of the DVOR antenna. high voltage overhead power lines, 33kV or greater, which cross the zone boundary, should be at least 300m from the centre of the DVOR antenna. 		

NOT TO SCALE



Instrument Landing System (ILS)

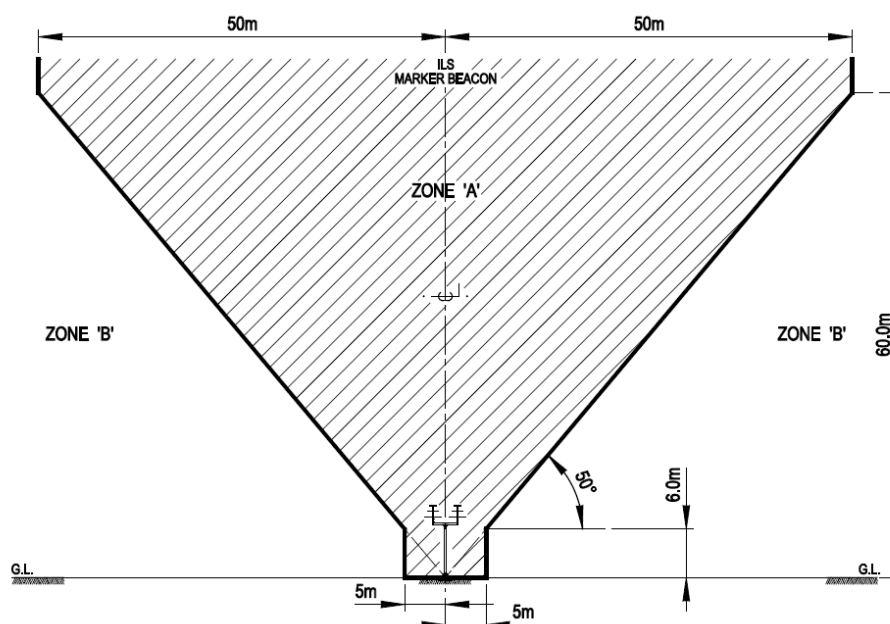
58. The ILS is a precision Navigation Aid that consists of a Localizer, Glide Path, markers and monitors. Beams emanate from the antennas to provide:

- Horizontal Guidance (Localizer)
- Vertical Guidance (Glide Path)

Aircraft are guided down the horizontal and vertical beams towards the antennas to arrive at the touchdown point.

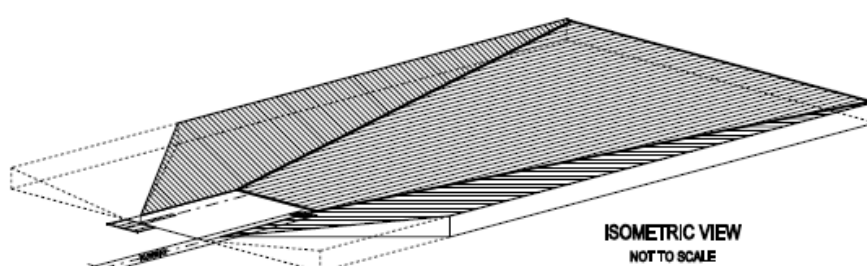
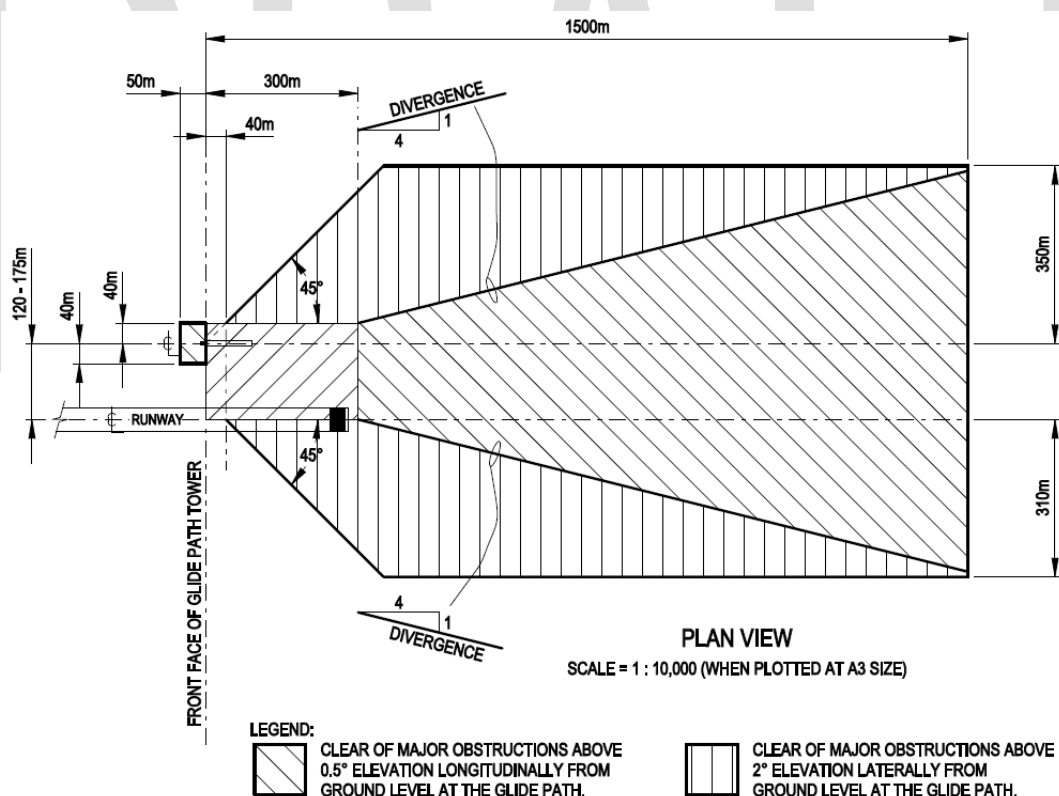
Middle and Outer Marker Beacon

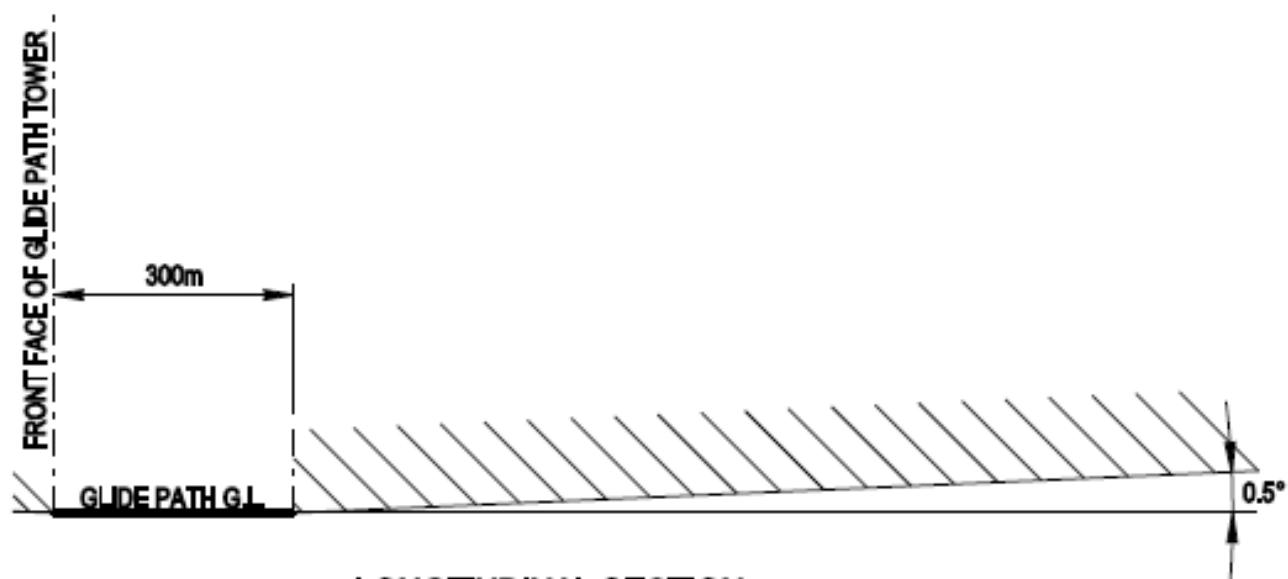
Building Restricted Area	Description	Action required
Zone A	If development is located: a. within 5 metres of the marker beacon antenna; or b. between 5-50 metres of the marker beacon antenna and the development will cross the zone boundary (defined as an elevation angle of 50° from ground level at the marker beacon antenna).	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located between 5-50 metres of the marker beacon antenna and the development will not cross the zone boundary.	No requirements.
General guidance - within 5m of the marker beacon, grass and other vegetation should be less than 60cm tall.		



Glide Path

Building Restricted Area	Description	Action required
Zone A	<ul style="list-style-type: none"> If development is located: within the area defined as greater than 0.5° elevation longitudinally and 2° elevation laterally from the edges of the vehicle critical area (runway) (measured from the ground level at the Glide Path Antenna Tower); and within 40 metres either side of the extended glide path centreline to a distance of 50 metres behind the Glide Path Antenna Tower. 	All applications must be referred to Airservices Australia for assessment.
Zone B	All other areas not described by Zone A.	No requirements.

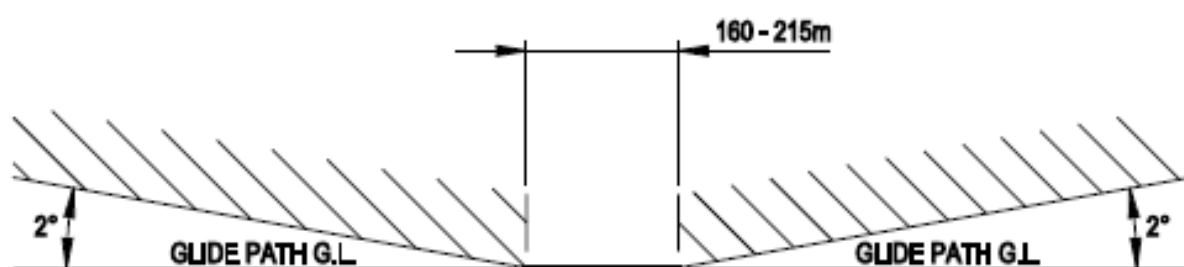




LONGITUDINAL SECTION

SCALE = 1 : 10,000 (WHEN PLOTTED AT A3 SIZE)

(NOTE: 0.5° ANGLE DRAWN 'NOT TO SCALE' FOR CLARITY)



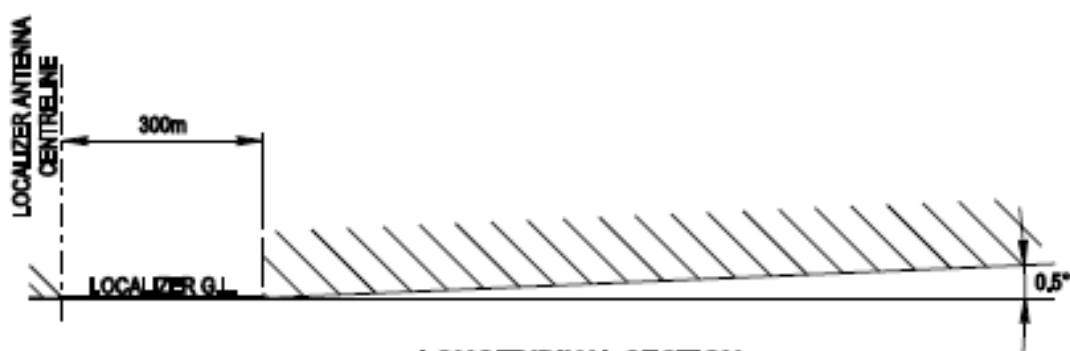
LATERAL SECTION

SCALE = 1 : 10,000 (WHEN PLOTTED AT A3 SIZE)

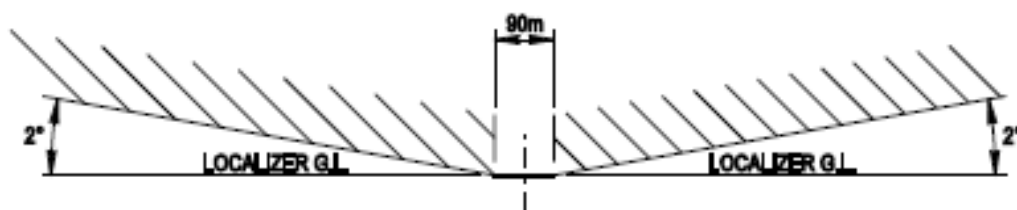
(NOTE: 2° ANGLE DRAWN 'NOT TO SCALE' FOR CLARITY)

Localizer

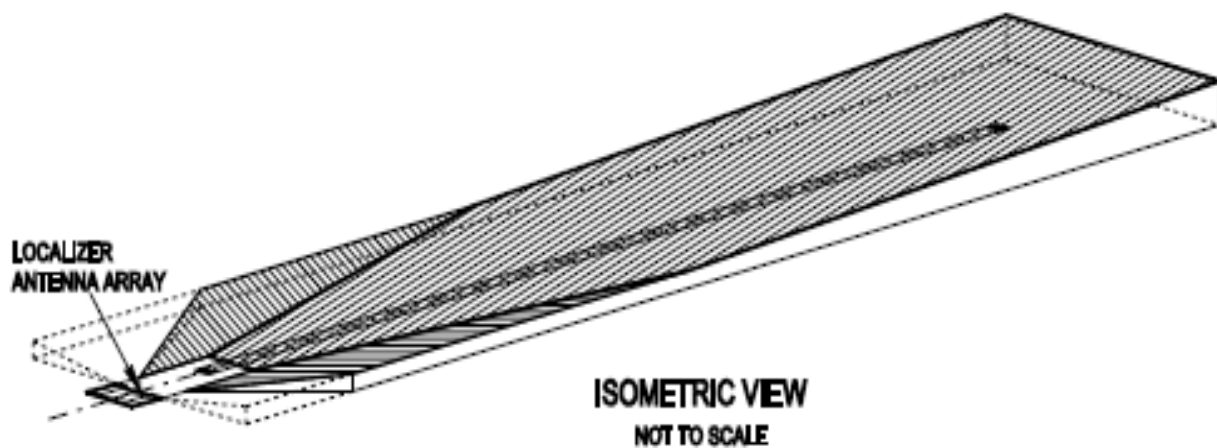
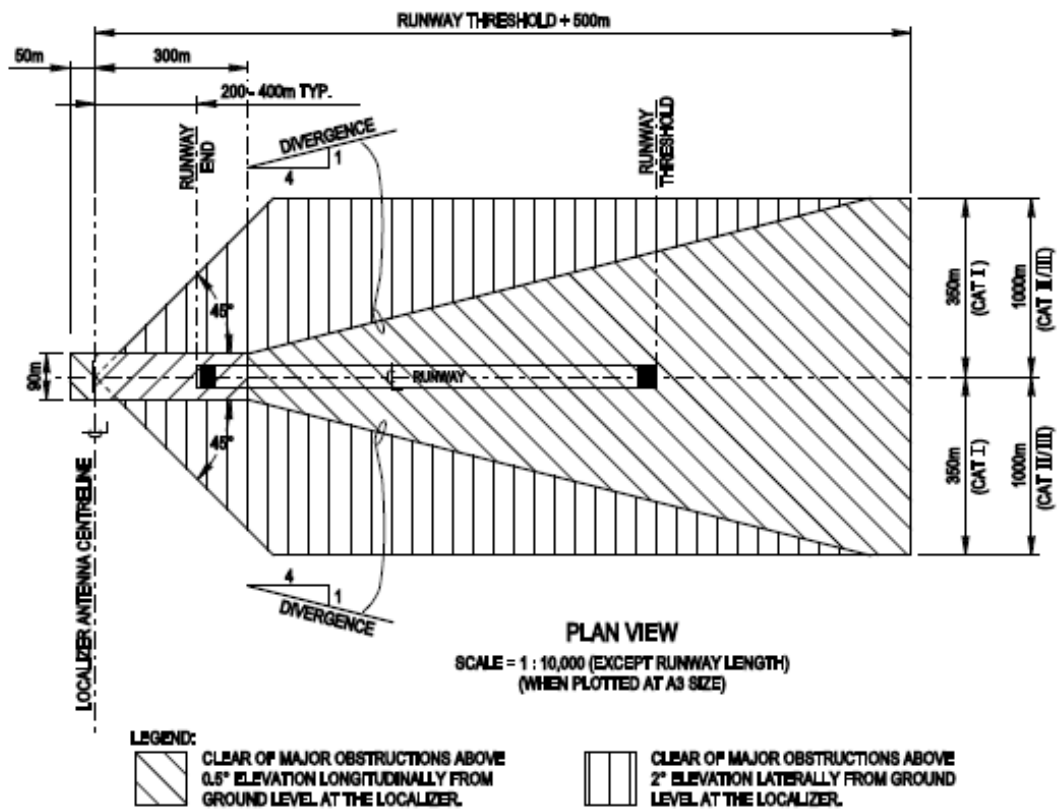
Building Restricted Area	Description	Action required
Zone A	<p>If development is located:</p> <ol style="list-style-type: none"> with the area defined as greater than 0.5° elevation longitudinally and 2° elevation laterally from the edges of the vehicle critical area (runway) (measured from the ground level at the Localizer antenna); and within 45 metres either side of the extended runway centreline to a distance of 50 metres behind the Localizer antenna. 	All applications must be referred to Airservices Australia for assessment.
Zone B	All other areas not described by Zone A.	No requirements.
<p>General guidance - all buildings within 1000 metres of the runway centreline, which have a vertical wall facing the runway that exceeds 2000 square metres in area and a height more than 20 metres above the Localizer ground level (e.g. hangers/office blocks) will require assessment by Airservices Australia.</p>		



LONGITUDINAL SECTION
 SCALE = 1 : 10,000 (WHEN PLOTTED AT A3 SIZE)
 (NOTE: 0.5° ANGLE DRAWN 'NOT TO SCALE' FOR CLARITY)



LATERAL SECTION
 SCALE = 1 : 10,000 (WHEN PLOTTED AT A3 SIZE)
 (NOTE: 2° ANGLE DRAWN 'NOT TO SCALE' FOR CLARITY)



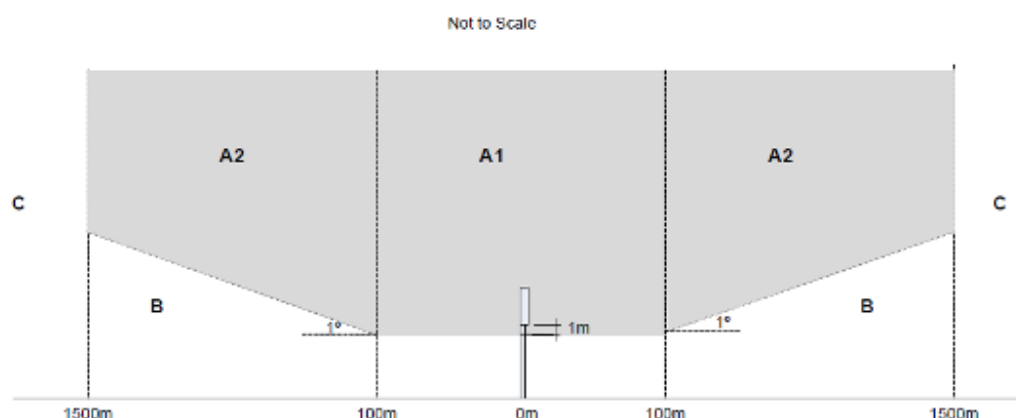
Building Restricted Areas for Aviation Facilities (Surveillance)

Automatic Dependent Surveillance-Broadcast (ADS-B) and Wide Area Multilateration (WAM)

Wide Area Multilateration (WAM)

59. WAM is a surveillance tool that is used as an alternate to RADAR in Tasmania. It is also used as the Precision Runway Monitor at Sydney Airport during Independent Parallel Approaches.

Building Restricted Area	Location of development	Action required
Zone A (A1)	If development is located: a. within 100 metres of the antenna; and b. above a horizontal plane located 1 metre below the base of the antenna.	All applications must be referred to Airservices Australia for assessment. Applications should be assessed against the relevant provisions of the SPP code.
Zone A (A2)	If development is located: a. between 100-1500 metres of the antenna; and b. the height of the development will cross the A2/B zone boundary (defined as an angle of elevation of 1° measured from the above horizontal plane beneath the antenna).	All applications must be referred to Airservices Australia for assessment. Applications should be assessed against the relevant provisions of the SPP code.
Zone B	If development is located within 1500 metres of the antenna but the development will not cross the A2/B zone boundary.	No requirements. Airservices Australia should be advised of proposals for large obstructions.
General guidance: <ul style="list-style-type: none"> • small buildings, trees, power and telephone lines and fences are permitted within 100 metres of the antenna, provided they do not project above a height of approximately 1m below the bottom of the antenna • large obstructions such as multi-storey buildings, steel bridges, wind turbines etc. should be located at least 1500 metres from the antenna due to their potential to act as a source of interference to correct operation 		



RADAR Site Monitors

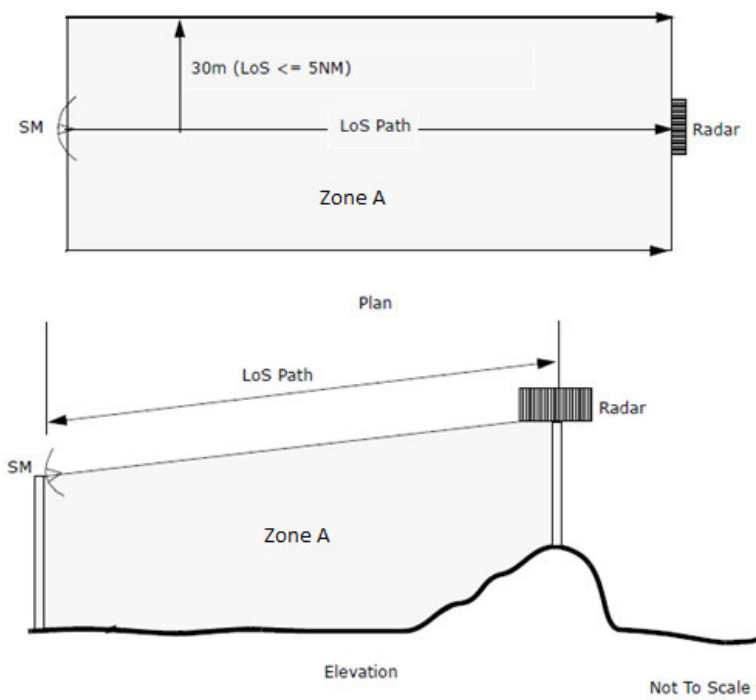
60. Radar site monitors are used to ensure the RADAR is operating within specified parameters. This system requires a direct line of sight to the RADAR and must be protected from false reflections due to surrounding developments.

Site Monitors - Type A

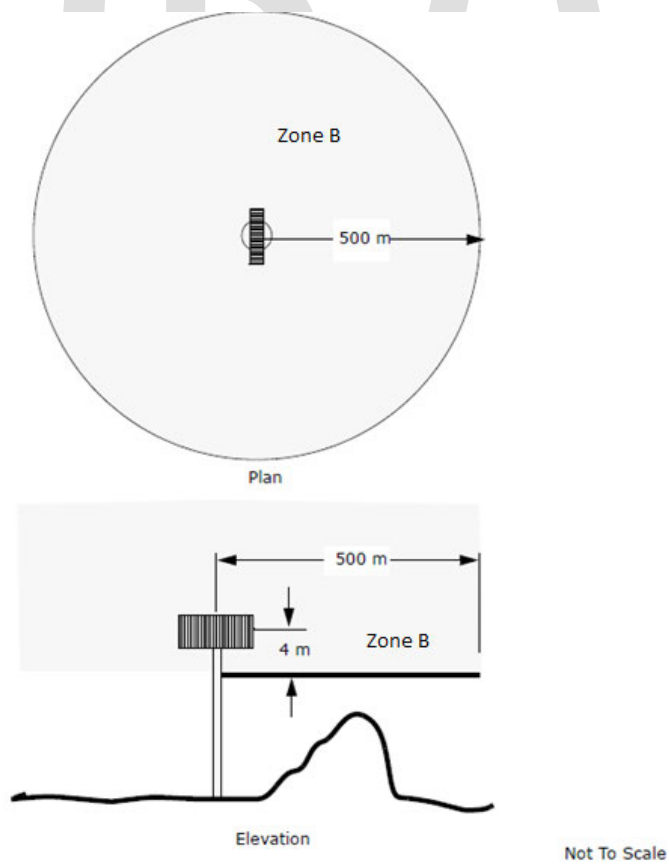
Type A applies for Radar to Site Monitor distances of less than or equal to 5 NM.

Building Restricted Area	Description	Action required
Zone A	If development is located: a. within 30 metres of the Line of Sight	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located: a. within 500 metres of the antenna; and b. above a horizontal plane located 4 metres below the base of the antenna.	All applications must be referred to Airservices Australia for assessment.
General guidance: <ul style="list-style-type: none">• no temporary or permanent obstructions should infringe on Zone A• infringements in Zone B have the potential to cause interference and shall be assessed on a case by case basis.		

Zone A:



Zone B:

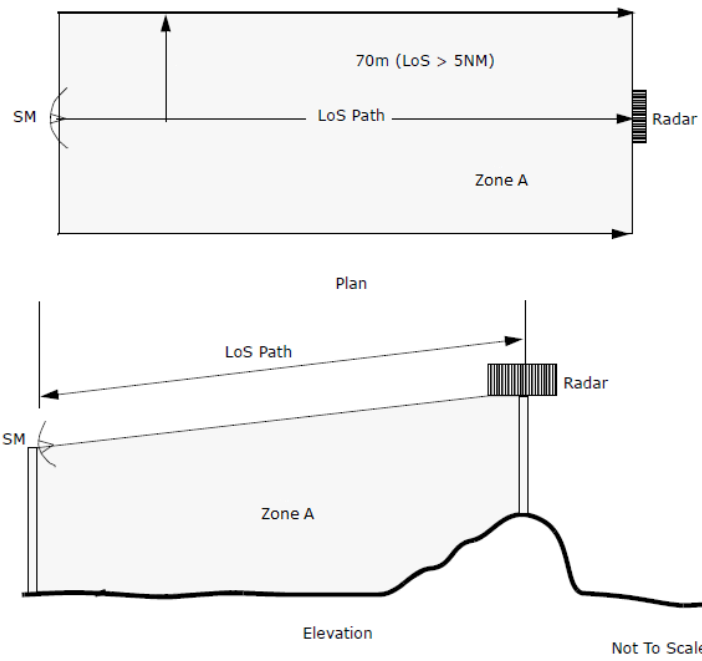


Site Monitors - Type B

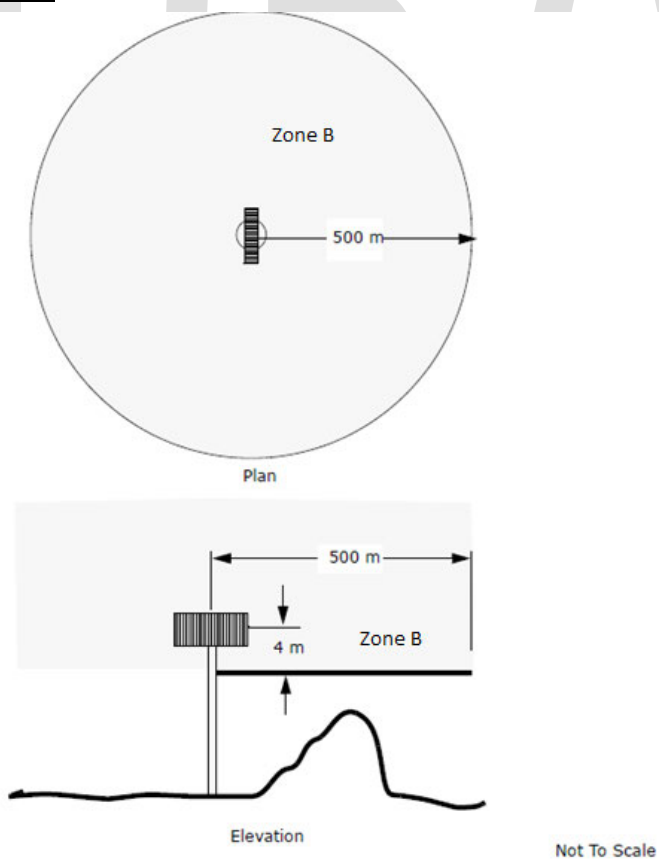
Type B applies for Radar to Site Monitor distances of greater than 5 NM.

Building Restricted Area	Description	Action required
Zone A	If development is located: a. within 70 metres of the Line of Sight	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located: a. within 500 metres of the antenna; and b. above a horizontal plane located 4 metres below the base of the antenna.	All applications must be referred to Airservices Australia for assessment.
General guidance: <ul style="list-style-type: none">• no temporary or permanent obstructions should infringe on Zone A• infringements in Zone B have the potential to cause interference and shall be assessed on a case by case basis.		

Zone A:



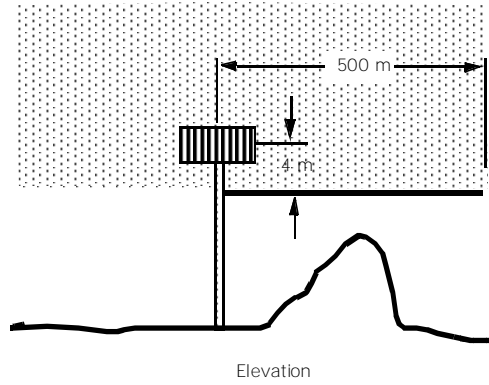
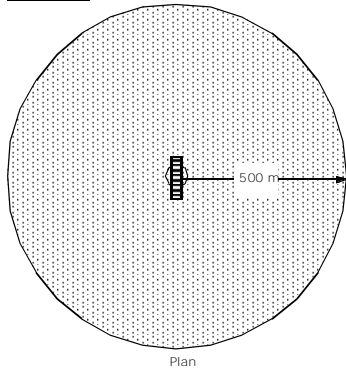
Zone B:



Primary and Secondary Surveillance Radar (PSR and SSR)

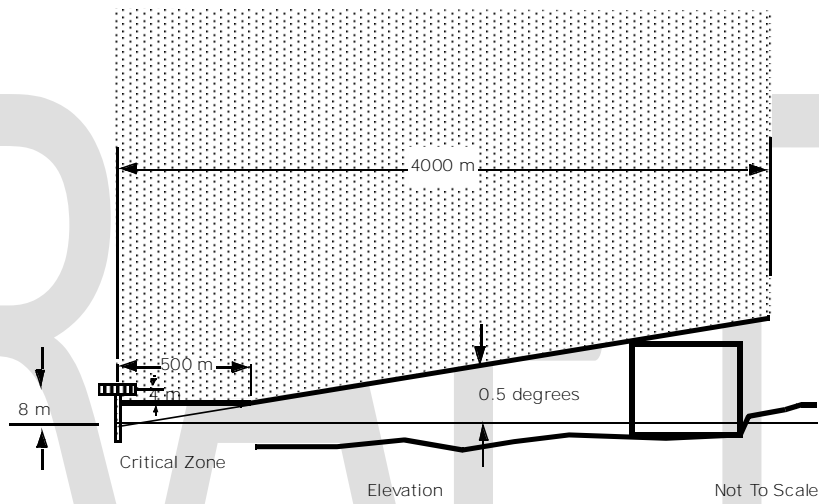
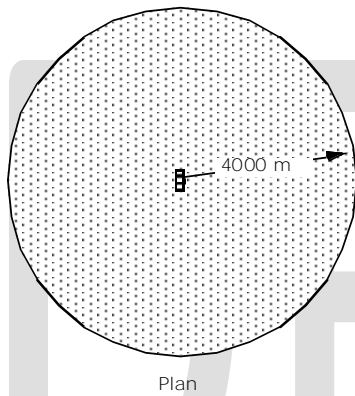
Building Restricted Area	Description	Action required
Zone A	If development is located: a. within 500 metres of the antenna; and b. above a horizontal plane located 4 metres below the base of the antenna.	All applications must be referred to Airservices Australia for assessment.
Zone B	If development is located: a. within 4000 metres of the antenna; and b. the development will cross the zone boundary (defined as an elevation angle of 0.5° measured from 8 metres below the height of the radar antenna)	All applications must be referred to Airservices Australia for assessment.
Area of interest	If development is located: a. within 15 km of the antenna; and b. the height of the development will cross the zone boundary (defined as an angle of elevation of 0.25° measured from the height of the antenna)	All applications must be referred to Airservices Australia for assessment.
General guidance: <ul style="list-style-type: none"> no temporary or permanent obstructions should infringe on Zone A or Zone B. any sharp discontinuity protruding into the area of interest such as single metal light towers, power pylons and city buildings, will impact on performance and should be avoided where possible. 		

Zone A



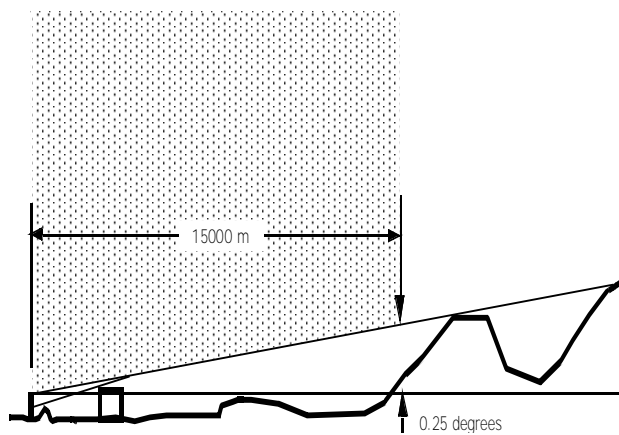
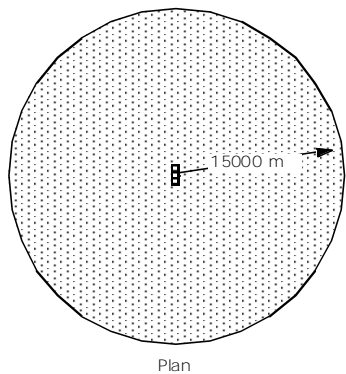
Not To Scale

Zone B



Not To Scale

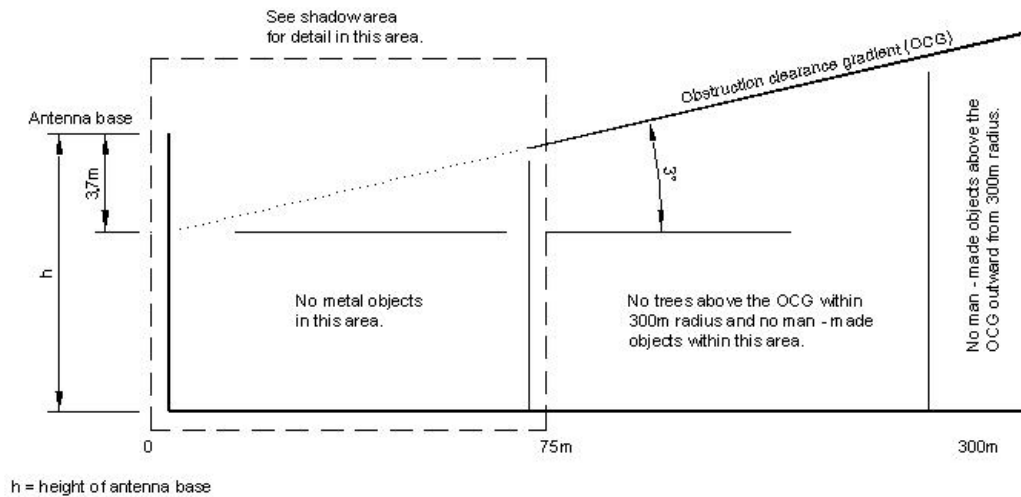
Area of Interest



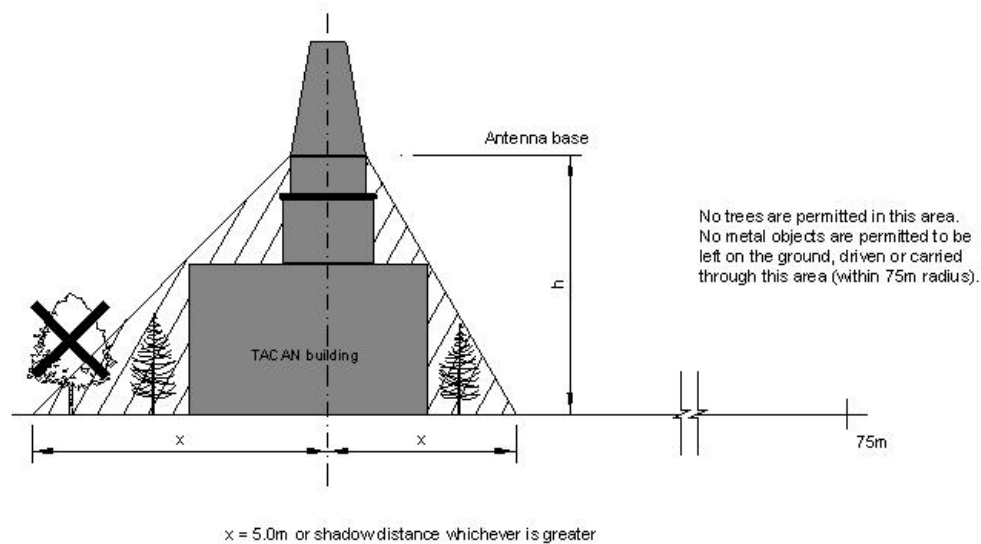
TACAN - Tactical Air Navigational

61. A Tactical Air Navigational (TACAN) beacon is a fixed radio transponder which operates in the frequency range of 960 MHz to 1215 MHz. Upon interrogation by a suitably equipped aircraft the TACAN will provide the pilot with azimuth and distance information with respect to the beacon and a periodically transmitted, aural beacon identification signal. Installations normally comprise two transponders.

Building Restricted Area	Description	Action required
Zone A & B	<p>If development is located:</p> <ol style="list-style-type: none"> within 75 metres of the Antenna base, at a height between 0 and $h - 3.7\text{m}$ below the Antenna Base of the TACAN; or within 300 m of the site, or is to protrude through a 3rd clearance cone beyond 300 metres. 	<p>All applications must be referred to Airservices Australia for assessment. Applications should be assessed against DoD AAP 7081.002.</p> <p>Consult DoD GTESPO if h cannot be ascertained for the development site.</p>
<p>General guidance:</p> <ul style="list-style-type: none"> No building, structure, pole or other object, whether permanent or temporary, other than trees, shrubs, shrubs, hedges or other vegetation are permitted to grow beyond the height indicated by the Obstruction Clearance Gradients (OCG) in Figure 1, within a 75 m radius of the aerial. No metallic objects are to be placed or left on the land within 75 m radius of the antenna, other than within a radius of 5 m of the site or within the shadow area below a line from the base of the antenna. In exceptional circumstances, scattered single obstructions or minor groups of obstructions not exceeding one degree in width may protrude above the 3rd clearance cone. Objects greater than one degree in width and protruding through the clearance cone present an obstruction affecting TACAN coverage. No overhead or surface metallic cable or pipe is to be carried or laid over the land within 300 m of the site, or is to protrude through a 3rd clearance cone beyond 300 m. Metallic cables and pipes are permitted within 300 m provide they are installed as follows: <ol style="list-style-type: none"> buried to a depth IAW with Australian Standards; approach the building on an antenna centre point radial from a minimum distance of 150 m or in the case of hill-top sites 75 m; power and control/telephone lines or cables buried to a depth IAW with Australian Standards; and in the case of hill-top sites, power and control lines may be run overhead to within 75 m of the antenna provided that within 225 m they run on a radial from the antenna centre point and do not protrude above a horizontal plane formed by projecting the floor of the TACAN building. To avoid the possibility of interference to the TACAN receivers, overhead high tension lines and sub-stations should be kept clear of the site by at least the following distances: <ol style="list-style-type: none"> 2 kV to 22 kV : 370 m, and above 22 kV : 950 m. 		



OBSTRUCTION CLEARANCE GRADIENT - 3°



SHADOW AREA

Note: The height at h will vary at each TACAN site.