

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

**COUNCIL**

and

- **Urban Services Prescribed Standing Committee**
- **Governance Prescribed Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 2 FEBRUARY 2016**  
**at 7.00 PM**

**Terry Buss**  
**Chief Executive Officer**

### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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**1. MEETING OPENED**

**1.1 Evacuation Procedure**

**2. PRESENT**

**3. APOLOGIES**

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
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**5. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of Council held on 19 January 2016 be confirmed as a true and correct record.

**6. MAYOR'S REPORT**

**(Preliminary report for the agenda to be distributed Friday 29 January 2016)**

In the two weeks since the last Council Meeting of 19 January 2016, functions and meetings involving the Mayor have included:

**Friday 22 January**

12noon	Hosted a table at the Australia Day Council of SA Australia Day Awards luncheon along with CEO Terry Buss and Deputy Mayor McKay with guests Brenton Cox (AAL), John Burgess (Acting Supt. Sturt LSA), John Kernahan (SAAFL), Tania Rucioch (Harbourtown Centre Manager), Jo Marshall (Programmed Property Services), Kathleen Allen and Megan Rex (Office of the Mayor and CEO). I was most heartened by the excellent lunchtime speech by Adriana Christopoulos, SA chairperson of the Australia Day Council and former West Torrens Councillor.
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## Tuesday 26 January

- 10am Presided at the City of West Torrens Australia Day Citizenship Ceremony and Awards presentation at the Thebarton Community Centre. This was also attended by Mrs Rosemary Trainer and grandsons Harry and Angus, Deputy Mayor McKay, Cr Arthur Mangos and Cherrie, Cr George Demetriou, Cr John Woodward, Cr Rosalie Haese, Cr Graham Nitschke, Cr Steven Rypp, Cr Rishi Dua and Lucy, Cr George Vlahos, and Cr Cindy O'Rielley. Special invited guests included Carole Whitelock OAM (Australia Day Ambassador), Matt Williams MP (Federal Member for Hindmarsh), Hon Stephanie Key (State Member for Ashford), Hon Paul Caica (State Member for Colton), Hon Grace Portolesi (Chair of the SA Multicultural and Ethnic Affairs Commission), Ms Betty Livaditis (on behalf of Hon Tom Koutsantonis MP State Member for West Torrens) and Steve Georganas. The former Henley & Grange Concert Band provided musical back-up in their new capacity as the future West Torrens Concert Band.
- 1.15pm Attended the Airport Over 50s Australia Day BBQ.
- 7.00pm Australia Day Council Australia Day Concert and Fireworks at the Lyrics Room, Festival Centre with Mrs Rosemary Trainer.

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, the Mayor also expects to have attended or participated in the following:

## Saturday 30 January

- 5.00pm Attending the Australia Day commemoration event of the Ahmadiyya Muslim Association at the Mahmood Mosque, Beverley.

## Sunday 31 January

- 11am Attending a public meeting of Mile End residents at the railway pedestrian crossing which was threatened with closure by the Rail and Track Corporation.

## Tuesday 2 February

- 6.00pm Council dinner and pre-brief.
- 7.00pm Council meeting.

## RECOMMENDATION

That the Mayor's Report be noted.

## 7. ELECTED MEMBER REPORTS

## 8. PETITIONS

Nil

## 9. DEPUTATIONS

Nil

## **10. ADJOURN INTO STANDING COMMITTEES**

### **RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Governance Prescribed Standing Committee.

## **11. ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**

### **11.1 URBAN SERVICES COMMITTEE**

#### **RECOMMENDATION**

That the recommendations of the Urban Services Prescribed Standing Committee held on 2 February 2016 be adopted.

### **11.2 GOVERNANCE COMMITTEE**

#### **RECOMMENDATION**

That the recommendations of the Governance Prescribed Standing Committee held on 2 February 2016 be adopted.

## **12. ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

Nil

## **13. QUESTIONS WITH NOTICE**

### **13.1 Land at the Intersection of Allchurch Avenue and Packard Street, North Plympton**

At the meeting of Council on 19 January 2016, Cr Mangos asked the following question which was taken on notice:

Can the Administration please provide information on the options for disposal of the land at the intersection of Allchurch Avenue and Packard Street, North Plympton?

#### **Answer**

Initially it should be noted that the approximate size of each corner parcel of land (parcels) *appears* to be close to the minimum allotment size under the relevant policy area for a detached dwelling to be constructed upon each site.

However, as the land is classified as road reserve, Council would need to initially write to all parties owning property which adjoins the road reserve to determine whether they have any interest in acquiring (portion of) the road reserve and, if so, at what price point. (This correspondence would also indicate that any potential acquisition of the land would be on the basis that the purchasers agree to pay all costs associated with its acquisition, in addition to an agreed/negotiated sale price.)

Prior to commencing the above process, and particularly given the unusual nature and size of the parcels in this specific location, the Administration would recommend engaging a property consultant to undertake an historic search in an endeavor to:

- determine why and how these parcels came about; and
- determine whether there are any impediments that may serve to restrict potential disposal of any, or all, of these parcels.

And to:

- confirm that the parcels satisfy the minimum allotment size for construction of detached dwellings in this location; and
- set a market value for each parcel of land. (In the event that the parcels do not meet the minimum allotment size the "market value" would be determined on the basis that the parcels are offered to the owners of adjacent property only.)

Should these investigations not disclose any significant impediments or restrictions to possible disposal and Council determine to proceed with the process to close the road and offer the land for sale, either of two courses of action would be required.

Where the size of each parcel **satisfies** the minimum allotment size - negotiations may proceed in the open market.

Where the size of each parcel **does not satisfy** the minimum allotment size - negotiations proceed with the owners of properties adjacent the road reserve only.

Should Council resolve to proceed with disposal of this land, the Administration will also use this opportunity to undertake an audit and identify other similar parcels of land within the City of West Torrens that may be considered for disposal.



## 14. QUESTIONS WITHOUT NOTICE

## 15. MOTIONS WITH NOTICE

### 15.1 Hard Waste Collection Vouchers

At the meeting of Council on 19 January 2016 Cr Polito moved the following motion which the Presiding Member ruled would be deferred to the meeting of Council on 2 February 2016.

That all ratepayers be eligible for one free hard waste collection voucher per year.

#### Comment

The motion as drafted will result in almost 30,000 ratepayers being entitled to a \$70 voucher, including:

- Commercial and industrial ratepayers;
- Multiple property owners;
- Company and housing association ratepayers;
- Non-resident ratepayers; and
- Government owned property and the SA Housing Trust.

The likelihood of vouchers being used to collect rubbish from outside of the Council area is higher if the benefit is extended to all ratepayers, something that cannot be controlled. Limiting the number of vouchers issued to multiple property owners is possible, but a database would need to be developed and maintained for this to occur.

Council needs to consider the policy value of extending the voucher benefit. It was introduced a few years ago as a part of the "Save Heaps" campaign against illegal dumping and specifically targeted illegal dumping. It is now developing into a general benefit with policy value that could be questioned.

A voucher cost of \$70,000 was estimated for 2015/16 prior to this motion being proposed. If vouchers were utilised to their full potential under this proposed change, expenditure could be in excess of \$2,000,000.

## 16. MOTIONS WITHOUT NOTICE

## 17. REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Fees and Charges 2016-17

#### Brief

This report presents revised fees and charges for 2016/17 for consideration and adoption pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

#### RECOMMENDATION

It is recommended to Council that the fees and charges as detailed in **attachment 1** be adopted pursuant to Section 188 of the *Local Government Act 1999*.

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#### Introduction

This report proposes changes to fees and charges which need to be adopted by Council pursuant to the requirements of Section 188 of the *Local Government Act 1999*.

#### Discussion

Fees and charges have been reviewed by managers responsible within the Administration, and revised documentation is included in summarised form. The full document has been included with the agenda under separate cover.

Elected Members with questions about the presented information are requested to contact the General Manager, Corporate and Regulatory or the responsible General Manager prior to the Council meeting. This will help avoid a delay with progressing adoption, which could occur if questions are left until the Council meeting and the Administration is not able to provide answers at the time.

Revised fees and charges will impact the 2016/17 budget which managers are now compiling.

Note that the schedule only contains fees and charges that Council has the discretion to change. Statutory charges that are set by the SA government over which Council has no discretion are not included.

#### Conclusion

Details of proposed changes for fees and charges are provided in this report and are presented for adoption by Council pursuant to the requirements of Section 188 of the *Local Government Act 1999*.



2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
<b>City Assets and City Works</b>									
<b>Application Forms</b>									
Permission to install vehicular crossing	No	Yes	No	N/A	28.00	N/A	28.00	0.0%	
Permission to install drains	No	Yes	No	N/A	28.00	N/A	28.00	0.0%	
Permission to lay underground cables	No	Yes	No	N/A	28.00	N/A	28.00	0.0%	
<b>Contract/Concrete Works</b>									
Kerbing and Guttering	No	Yes	Yes	258.00	234.55	258.00	234.55	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Vehicular Invert	No	Yes	Yes	258.00	234.55	258.00	234.55	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Spoon Drain	No	Yes	Yes	258.00	234.55	258.00	234.55	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Mountable Kerb	No	Yes	Yes	163.00	148.18	163.00	148.18	0.0%	Per linear metre (2m minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 75mm depth	No	Yes	Yes	116.00	105.45	116.00	105.45	0.0%	Per m <sup>2</sup> (5m <sup>2</sup> minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 100mm depth	No	Yes	Yes	132.00	120.00	132.00	120.00	0.0%	Per m <sup>2</sup> (5m <sup>2</sup> minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Concrete 125mm depth	No	Yes	Yes	150.00	136.36	150.00	136.36	0.0%	Per m <sup>2</sup> (5m <sup>2</sup> minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Concrete & Site Delivery, Bedding Sand & Site Consumables
Placement F82 reinforcing steel mesh	No	Yes	Yes	35.00	31.82	35.00	31.82	0.0%	Per m <sup>2</sup> (5m <sup>2</sup> minimum charge) - Increase relates to the supply/delivery costs of materials. Not a standard item used by Council.
<b>Concrete/Block Paving Works</b>									
Paving 60mm (no base)	No	Yes	Yes	116.00	105.45	116.00	105.45	0.0%	Per m <sup>2</sup> (5m <sup>2</sup> minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Paving 60mm (100mm base)	No	Yes	Yes	132.00	120.00	132.00	120.00	0.0%	Per m <sup>2</sup> (5m <sup>2</sup> minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
Paving 80mm (150mm base)	No	Yes	Yes	155.00	140.91	155.00	140.91	0.0%	Per m <sup>2</sup> (5m <sup>2</sup> minimum charge) - Increases relate to both labour costs and supply/disposal of materials, ie Disposal of Excavated Material (Dumping) Costs, Purchase/Delivery of Block Pavers (Depot to Site) & Site Delivery, Bedding Sand & Site Consumables
<b>Household Stormwater Connection Repairs</b>									
Repair and replacement only of stub end	No	Yes	Yes	145.00	131.82	145.00	131.82	0.0%	Increase in labour costs + increase time allowance for staff to undertake works on site
Replacement of the household stormwater pipe	No	Yes	Yes	610.00	554.55	610.00	554.55	0.0%	Increase in labour costs + increase time allowance for staff to undertake works on site
Stormwater Adaptor - 80mm to 125x75mm	No	Yes	Yes	55.00	50.00	55.00	50.00	0.0%	
<b>Other</b>									
Road Pavement (Blumen)	No	Yes	Yes	175.00	159.09	175.00	159.09	0.0%	Per m <sup>2</sup> (2m <sup>2</sup> minimum charge) - Increase in both Labour costs and supply/ disposal of materials. Additional costs include travel for collection Asphalt from Asphalt Plant (Ex-Bin).
Tree Removal for driveway construction	No	Yes	Yes	218.00	198.18	218.00	198.18	0.0%	Per metre if > 2m in height. If tree <= 2m, dead, diseased or determined by Council Officer - no charge, if not dead or diseased, an inspection fee of \$96 may apply.
Road Sweeper	No	Yes	Yes	178.00	161.82	178.00	161.82	0.0%	Per hour (minimum charge 3 hours = \$534); staff penalty rates apply after hours. Increase in both labour costs and waste disposal costs - including additional allowance for travel (Depot/Depot)
Removal of encroaching vegetation	No	Yes	Yes	86.00	78.18	86.00	78.18	0.0%	Per person, per hour. Minimum charge \$172. Increase in labour cost (3%)
Arboriculture services	No	Yes	Yes	133.00	120.91	133.00	120.91	0.0%	Per person, per hour. Minimum charge \$266. Increase in labour costs and additional allowance for works on site
General gardening services	No	Yes	Yes	86.00	78.18	86.00	78.18	0.0%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours (\$172). Staff penalty rates apply after hours / call outs. Increase in labour costs (3%)
Irrigation repair & installation	No	Yes	Yes	86.00	78.18	86.00	78.18	0.0%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours (\$172). Staff penalty rates apply after hours / call outs. Increase in labour costs (3%)
Line marking (Sportsfield & Pavement Marking)	No	Yes	Yes	86.00	78.18	86.00	78.18	0.0%	Per person, per hour. Consumables in addition to hourly rate. Minimum charge 2 hours (\$172). Staff penalty rates apply after hours / call outs. Increase in labour costs (3%)
Tender Documents (Council documentation)	No	Yes	No	N/A	50.00	N/A	50.00	0.0%	May be charged for voluminous sets of tender documentation

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (Incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (Incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
<b>Road Events</b>									
<i>Temporary Parking Control</i>									
Application Fee	No	Yes	No	N/A	50.00	N/A	50.00	0.0%	
Authorisation Fee	No	Yes	No	N/A	51.00	N/A	51.00	0.0%	
<i>Road Events - Temporary Road Closures</i>									
Application Fee	No	Yes	No	N/A	50.00	N/A	50.00	0.0%	
Authorisation Fee	No	Yes	No	N/A	148.00	N/A	148.00	0.0%	
Newspaper Advertising	No	Yes	Yes	POA	N/A	POA	N/A	N/A	
<i>Private Parking Areas</i>									
Application Fee	No	Yes	No	N/A	50.00	N/A	50.00	0.0%	
Authorisation Fee	No	Yes	No	N/A	136.00	N/A	136.00	0.0%	
<b>City Development</b>									
<b>Consents</b>									
Category 3 Public Notification (newspaper advertisement)	Yes	Yes	Yes	520.00	472.73	550.00	500.00	5.8%	Average cost for 2015/16 was \$550.00
<b>Development Plan Amendments/File Recovery</b>									
Development Plan Amendment Base fee	Yes	Yes	No	N/A	21.00	N/A	21.00	0.0%	Amount above base fee may apply, depending number of pages involved
File Recovery from Secure Storage	No	Yes	Yes	30.00	27.27	30.00	27.27	0.0%	Any enquiry requiring DA file recovery from secure storage, actual cost = \$10
File Recovery from Secure Storage - Urgent	No	Yes	Yes	50.00	45.45	50.00	45.45	0.0%	Cost to us is \$45 therefore this is acceptable
Copy of Certificate of Title	No	Yes	Yes	35.00	31.82	35.00	31.82	0.0%	No increase, currently covering costs, intended to be cost neutral
Copy of LMA documentation	Yes	No	No	N/A	13.10	N/A	13.40	2.3%	Fee current 01/07/15 per Development Regulations, charges 1 July each year (Development Regulations \$57 or \$57A/D)
<b>Development approvals - Plan &amp; Other Documentation Copies (Council Documents)</b>									
A4 Black and White Plan Print	No	Yes	No	N/A	0.20	N/A	0.20	0.0%	Per page (in line with Library charges as the public machine can't deal with 5cent increments)
A4 Colour Plan Printing	No	Yes	No	N/A	2.00	N/A	2.00	0.0%	Per page
A3 Black and White Plan Printing	No	Yes	No	N/A	0.40	N/A	0.40	0.0%	Per page (in line with Library charges as the public machine can't deal with 5cent increments)
A3 Colour Plan Printing	No	Yes	No	N/A	4.00	N/A	4.00	0.0%	Per page
A2 Black & White Plan Printing	No	Yes	No	N/A	6.60	N/A	6.60	0.0%	Per page
A2 Colour Plan Printing	No	Yes	No	N/A	19.25	N/A	19.25	0.0%	Per page
A1 Black & White Plan Printing	No	Yes	No	N/A	7.15	N/A	7.15	0.0%	Per page
A1 Colour Plan Printing	No	Yes	No	N/A	30.25	N/A	30.25	0.0%	Per page
A0 Black & White Plan Printing	No	Yes	No	N/A	9.90	N/A	9.90	0.0%	Per page
A0 Colour Plan Printing	No	Yes	No	N/A	53.35	N/A	53.35	0.0%	Per page
<b>Development approvals - Plan &amp; Other Documentation Copies (Non-Council Documents)</b>									
A4 Black and White Plan Print	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	Per page (in line with Library charges as the public machine can't deal with 5cent increments)
A4 Colour Plan Printing	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page
A3 Black and White Plan Printing	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (in line with Library charges as the public machine can't deal with 5cent increments)
A3 Colour Plan Printing	No	Yes	Yes	4.00	3.64	4.00	3.64	0.0%	Per page
A2 Black & White Plan Printing	No	Yes	Yes	6.60	6.00	6.60	6.00	0.0%	Per page
A2 Colour Plan Printing	No	Yes	Yes	19.25	17.50	19.25	17.50	0.0%	Per page
A1 Black & White Plan Printing	No	Yes	Yes	7.15	6.50	7.15	6.50	0.0%	Per page
A1 Colour Plan Printing	No	Yes	Yes	30.25	27.50	30.25	27.50	0.0%	Per page
A0 Black & White Plan Printing	No	Yes	Yes	9.90	9.00	9.90	9.00	0.0%	Per page
A0 Colour Plan Printing	No	Yes	Yes	53.35	48.50	53.35	48.50	0.0%	Per page
<b>Community Services</b>									
<b>Library Services</b>									
IT training - minimum course fee	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Includes Basic Internet and Email (in house)
IT training - maximum course fee	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Learning Centre membership @ \$50 for 3 months, \$30 for 3 month renewal
Memory stick	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	Cost Recovery
Faxing (local)	No	Yes	Yes	1.50	1.36	1.50	1.36	0.0%	Per page
Faxing (STD)	No	Yes	Yes	3.00	2.73	3.00	2.73	0.0%	First page - \$1.50 per page for additional pages
Faxing (ISDN)	No	Yes	Yes	6.00	5.45	6.00	5.45	0.0%	First page - \$2.00 per page for additional pages
Receiving Faxes	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Per page
Overdue items - minimum	No	Yes	No	N/A	0.20	N/A	0.20	0.0%	Per day, per item
Overdue items - maximum	No	Yes	No	N/A	5.00	N/A	5.00	0.0%	Per item - maximum
Printing / Photocopies (b&w) A4	No	Yes	Yes	0.20	0.18	0.20	0.18	0.0%	
Printing / Photocopies (b&w) A3	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	
Printing / Photocopies (colour) A4	No	Yes	Yes	1.00	0.91	1.00	0.91	0.0%	Self served service

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
Printing / Photocopies (colour) A3	No	Yes	Yes	2.00	2.00	2.00	1.82	0.0%	Self served service
Replacement membership card	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	
Lost items - processing fee	No	Yes	No	N/A	5.00	N/A	5.00	0.0%	**Moved from sliding scale (\$2.8 depending on complexity of processing) to a flat fee \$5, a uniform OneCard charge across the state.
Book Sales	No	Yes	Yes	\$0.10 - \$15.00	\$0.09 - \$13.64	\$0.10 - \$15.00	\$0.09 - \$13.64	Varies	Prices vary according to nature of item (may be > \$15.00)
Headphones	No	Yes	Yes						Cost Recovery
<b>Laminating</b>									
A3 (297 * 420)	No	Yes	Yes	5.50	5.00	5.50	5.00	0.0%	
A4 (210 * 297)	No	Yes	Yes	4.50	4.09	4.50	4.09	0.0%	
Card (85 * 65)	No	Yes	Yes	2.50	2.27	2.50	2.27	0.0%	
<b>Community Development</b>									
<b>Community Activities</b>									
Community Classes / Workshops / Activities	No	Yes	Yes	\$0 - \$40.00	N/A	\$0 - \$40.00	N/A	N/A	Prices vary according to nature of activity, or as determined in consultation with Manager Community Services
<b>Community Bus Service</b>									
Regular routes, Recreational, Shopping, Meal Programs	No	Yes	Yes	3.00	2.73	4.00	3.64	33.3%	Per person return trip
Specialty Tours (Op Shops, Cemetery, History etc)	No	Yes	Yes			5.00	4.55	New	Min per person per trip
Specialty Tours (Op Shops, Cemetery, History etc)	No	Yes	Yes			10.00	9.09	New	Max per person per trip
Children's, Youth & Disability Program	No	Yes	Yes			Free	Free	New	
<b>Bus Hire</b>									
<b>Not for profit</b>									
<b>Sprinter/Bus (11 seaters)</b>									
0-50 km's	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
51-100 km's	No	Yes	Yes	90.00	81.82	90.00	81.82	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
101-150 km's	No	Yes	Yes	115.00	104.55	115.00	104.55	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
151-200 km's	No	Yes	Yes	140.00	127.27	140.00	127.27	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
<b>Coaster Bus (18 seater)</b>									
0-50 km's	No	Yes	Yes	100.00	90.91	100.00	90.91	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
51-100 km's	No	Yes	Yes	150.00	136.36	150.00	136.36	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
101-150 km's	No	Yes	Yes	190.00	172.73	190.00	172.73	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
151-200 km's	No	Yes	Yes	220.00	200.00	220.00	200.00	0.0%	Volunteer driver, plus vehicle to be returned with full fuel tank
<b>Commonwealth Home Support Program (CHSP) replacing Home and Community Care (HACC) - Single Pensioner Fee</b>									
Domestic Assistance (Cleaning & laundry)	No	Yes	No			N/A	12.50	New	
Domestic Assistance (shopping by list)	No	Yes	No			N/A	5.00	New	
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No			N/A	10.00	New	
Social Support- group (Meal, activities and entertainment)	No	Yes	No			N/A	10.00	New	Each event
Minor Maintenance Spring cleans	No	Yes	No			N/A	15.00	New	
Minor Maintenance Window cleaning	No	Yes	No			N/A	15.00	New	
Minor Maintenance Gutter cleans	No	Yes	No			N/A	20.00	New	
Minor Maintenance Rubbish removal	No	Yes	No			N/A	15.00	New	
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	No	Yes	No			N/A	10.00	New	
Minor Maintenance - Essential gardening/yard tidy/tree trimming (impacting on safety or security of the home)	No	Yes	No			N/A	15.00	New	
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No			N/A	50% subsidy	New	up to \$300 per annual per client per financial year
Modifications - Ramps, steps and banister rails and installation	No	Yes	No			N/A	20% subsidy	New	up to \$300 per annual per client per financial year
Modifications - Grab rails, key safes, hand held showers, non-hard wired smoke alarms, and magnetic door catches etc.	No	Yes	No			N/A	20% material cost	New	up to \$300 per annual per client per financial year

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (incl. GST)	2015/16 (incl. GST) - Couple / two per household	2016/17 New Fee (incl. GST)	2016/17 New fee (excl. GST)	% change in base price	Comments
<b>Commonwealth Home Support Program (CHSP) replacing Home and Community Care (HACC) - Couple / two per household</b>									
Domestic Assistance (Cleaning & laundry)	No	Yes	No			N/A	15.00	New	
Domestic Assistance (shopping by list)	No	Yes	No			N/A	5.00	New	
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No			N/A	12.50	New	
Social Support- group (Meal, activities and entertainment)	No	Yes	No			N/A	10.00	New	Each event
Minor Maintenance Spring cleans	No	Yes	No			N/A	17.50	New	
Minor Maintenance Window cleaning	No	Yes	No			N/A	25.00	New	
Minor Maintenance Gutter cleans	No	Yes	No			N/A	17.50	New	
Minor Maintenance Rubbish removal	No	Yes	No			N/A	12.50	New	
Minor Maintenance (tap washers, globe replacements, smoke alarm batteries etc.)	No	Yes	No			N/A	17.50	New	
Minor Maintenance - Essential gardening/yard tidy/free trimming (impacting on safety or security of the home)	No	Yes	No			N/A	50% subsidy	New	up to \$300 per annual per client per financial year
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No			N/A	20% subsidy	New	up to \$300 per annual per client per financial year
Modifications - Ramps, steps and banister rails and installation	No	Yes	No			N/A	20% material cost	New	up to \$300 per annual per client per financial year
Modifications - Grab rails, key safes, hand held showers, non-hard wired smoke alarms, and magnetic door catches etc.	No	Yes	No			N/A		New	up to \$300 per annual per client per financial year
<b>Commonwealth Home Support Program (CHSP) replacing Home and Community Care (HACC) - Self Funded Retiree Fee</b>									
Domestic Assistance (Cleaning & laundry)	No	Yes	No			N/A	17.50	New	
Domestic Assistance (shopping by list)	No	Yes	No			N/A	5.00	New	
Social Support- individual (Shopping, Outings, Medical Transport)	No	Yes	No			N/A	15.00	New	
Social Support- group (Meal, activities and entertainment)	No	Yes	No			N/A	10.00	New	Each event
Minor Maintenance Spring cleans	No	Yes	No			N/A	20.00	New	
Minor Maintenance Window cleaning	No	Yes	No			N/A	20.00	New	
Minor Maintenance Gutter cleans	No	Yes	No			N/A	30.00	New	
Minor Maintenance Rubbish removal	No	Yes	No			N/A	20.00	New	
Minor Maintenance (tap washers, globe replacements, smoke alarm batteries etc.)	No	Yes	No			N/A	15.00	New	
Minor Maintenance - Essential gardening/yard tidy/free trimming (impacting on safety or security of the home)	No	Yes	No			N/A	20.00	New	
Modifications - Electrical hard wired smoke alarms and installation	No	Yes	No			N/A	50% subsidy	New	up to \$300 per annual per client per financial year
Modifications - Ramps, steps and banister rails and installation	No	Yes	No			N/A	20% subsidy	New	up to \$300 per annual per client per financial year
Modifications - Grab rails, key safes, hand held showers, non-hard wired smoke alarms, and magnetic door catches etc.	No	Yes	No			N/A	20% material cost	New	up to \$300 per annual per client per financial year
<b>Facility Hire</b>									
<b>Thebarton Community Centre - USER CATEGORY A - Community based group</b>									
Room 2 - Meetings / seminars	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Room 3 - Meetings / seminars	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Room 4 - General Meetings	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Tea Area - Light refreshment preparation	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	Free with room hire
Independent Kitchen Hire	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	
Hall A - Without kitchen / bar facilities	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Weekend hire - min 3 hours
Hall A - With kitchen / bar facilities	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Weekend hire - min 3 hours
Hall B - Without kitchen / bar facilities	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Weekend hire - min 3 hours
Hall B - With kitchen / bar facilities	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Weekend hire - min 3 hours
Bond Fees	No	Yes	No	N/A	120.00	N/A	120.00	0.0%	
Bond Fees - high risk events	No	Yes	No	N/A	Free	N/A	Free	N/A	Not applicable

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
<b>Thebarton Community Centre - USER CATEGORY B - Community based group when charging participants</b>									
Room 2 - Meetings / seminars	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
Room 3 - Meetings / seminars	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
Room 4 - General Meetings	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
Tea Area - Light refreshment preparation	No	Yes	Yes	Free	N/A	Free	N/A	N/A	Free with room hire
Independent Kitchen Hire	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	
Hall A - Without kitchen / bar facilities	No	Yes	Yes	30.00	27.27	30.00	27.27	0.0%	Weekend hire - min 3 hours
Hall A - With kitchen / bar facilities	No	Yes	Yes	40.00	36.36	40.00	36.36	0.0%	Weekend hire - min 3 hours
Hall B - Without kitchen / bar facilities	No	Yes	Yes	20.00	18.18	20.00	18.18	0.0%	Weekend hire - min 3 hours
Hall B - With kitchen / bar facilities	No	Yes	Yes	30.00	27.27	30.00	27.27	0.0%	Weekend hire - min 3 hours
Bond Fees	No	Yes	No	N/A	120.00	N/A	120.00	0.0%	Late Cancellation Fee applies if cancelled within 10 working days of the event; \$50 will be deducted from the bond or the total hire amount if under \$50.
Bond Fees - high risk events	No	Yes	No	N/A	Free	N/A	Free	N/A	Not applicable
Late Cancellation Fee	No	Yes	Yes	50.00	45.45	50.00	45.45	0.0%	
<b>Thebarton Community Centre - USER CATEGORY C - Corporate / Government / Private Hire</b>									
Room 2 - Meetings / seminars	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	
Room 3 - Meetings / seminars	No	Yes	Yes	20.00	18.18	20.00	18.18	0.0%	
Room 4 - General Meetings	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	
Tea Area - Light refreshment preparation	No	Yes	Yes	N/A	N/A	N/A	N/A	N/A	Free with room hire
Independent Kitchen Hire	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	
Hall A - Without kitchen / bar facilities	No	Yes	Yes	60.00	54.55	60.00	54.55	0.0%	Weekend hire - min 3 hours
Hall A - With kitchen / bar facilities	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	Weekend hire - min 3 hours
Hall B - Without kitchen / bar facilities	No	Yes	Yes	40.00	36.36	40.00	36.36	0.0%	Weekend hire - min 3 hours
Hall B - With kitchen / bar facilities	No	Yes	Yes	50.00	45.45	50.00	45.45	0.0%	Weekend hire - min 3 hours
Bond Fees	No	Yes	No	N/A	500.00	N/A	500.00	0.0%	Late Cancellation Fee applies if cancelled within 10 working days of the event; \$50 will be deducted from the bond or the total hire amount if under \$50.
Bond Fees - high risk events	No	Yes	No	N/A	1,000.00	N/A	1,000.00	0.0%	Late Cancellation Fee applies if cancelled within 10 working days of the event; \$50 will be deducted from the bond or the total hire amount if under \$50.
Late Cancellation Fee	No	Yes	Yes	50.00	45.45	50.00	45.45	0.0%	
<b>Thebarton Community Centre - Additional fees</b>									
Additional cleaning - weekday	No	Yes	Yes	80.00	72.73	80.00	72.73	0.0%	per hour
Additional cleaning - weekend	No	Yes	Yes	132.00	120.00	132.00	120.00	0.0%	per hour
Additional cleaning - public holidays	No	Yes	Yes	162.00	147.27	162.00	147.27	0.0%	per hour
Security call out (fault of hirer)	No	Yes	Yes	85.00	77.27	85.00	77.27	0.0%	
Security access - card replacement	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	\$55 - as cost recovery reflecting true cost of replacing lost cards.
<b>Plympton Community Centre USER CATEGORY A - Community based group</b>									
Main Hall	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Kitchen	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Meeting Room	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
<b>Plympton Community Centre USER CATEGORY B - Community based group when charging participants</b>									
Main Hall	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
Kitchen	No	Yes	Yes	N/A	N/A	Free	N/A	N/A	
Meeting Room	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
<b>Plympton Community Centre USER CATEGORY C - Corporate / Government / Private Hire</b>									
Main Hall	No	Yes	Yes	10.00	9.09	15.00	13.64	50.0%	
Kitchen	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	
Meeting Room	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	
Bond Weekend	No	Yes	Yes	N/A	N/A	N/A	500.00	New	
<b>Plympton Community Centre - Additional Fees</b>									
Additional cleaning - weekday	No	Yes	Yes	80.00	72.73	80.00	72.73	0.0%	per hour
Additional cleaning - weekend	No	Yes	Yes	132.00	120.00	132.00	120.00	0.0%	per hour
Additional cleaning - public holidays	No	Yes	Yes	162.00	147.27	162.00	147.27	0.0%	per hour
Security call out (fault of hirer)	No	Yes	Yes	85.00	77.27	85.00	77.27	0.0%	
Security access - card replacement	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0%	\$55 - as cost recovery reflecting true cost of replacing lost cards.
<b>Community Room at 173 Sir Donald Bradman Drive (Est availability from 2017) USER CATEGORY A - Community based group</b>									
Main Hall - Event gatherings/ seminars	No	Yes	Yes	Free	Free	Free	Free	New	
Kitchen - Meetings/ seminars	No	Yes	Yes	Free	Free	Free	Free	New	

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
<b>Community Room at 173 Sir Donald Bradman Drive (Est availability from 2017) USER CATEGORY B - Community based group when charging participants</b>									
Main Hall - Event/ gatherings/ seminars	No	Yes	Yes	Free	Free	5.00	Free	New	
Kitchen - Meetings/ seminars	No	Yes	Yes	Free	Free	Free	Free	New	
<b>Community Room at 173 Sir Donald Bradman Drive (Est availability from 2017) USER CATEGORY C - Corporate / Government / Private Hire</b>									
Main Hall - Event/ gatherings/ seminars	No	Yes	Yes	Free	Free	15.00	Free	New	
Kitchen - Meetings/ seminars	No	Yes	Yes	Free	Free	10.00	Free	New	
Bond Weekend	No	Yes	Yes	N/A	N/A	500.00	500.00	New	
<b>Community Room at 173 Sir Donald Bradman Drive (Est availability from 2017) - Additional Fees</b>									
Additional cleaning - weekday	No	Yes	Yes	80.00	72.73	80.00	72.73	New per hour	
Additional cleaning - weekend	No	Yes	Yes	132.00	120.00	132.00	120.00	New per hour	
Additional cleaning - public holidays	No	Yes	Yes	162.00	147.27	162.00	147.27	New per hour	
Security call out (fault of hire)	No	Yes	Yes	85.00	77.27	85.00	77.27	New	
Security access - card replacement	No	Yes	Yes	65.00	59.09	65.00	59.09	New \$65 - as cost recovery reflecting true cost of replacing lost cards.	
<b>Library Meeting Room</b>									
Room 2 - Meetings / seminars (User Category A)	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Room 2 - Meetings / seminars (User Category B)	No	Yes	Yes	5.00	4.55	5.00	4.55	0.0%	
Room 2 - Meetings / seminars (User Category C)	No	Yes	Yes	10.00	9.09	10.00	9.09	0.0%	
<b>Library Meeting Room - Additional Fees</b>									
Additional cleaning - weekday	No	Yes	Yes	80.00	72.73	80.00	72.73	0.0% per hour	
Additional cleaning - weekend	No	Yes	Yes	132.00	120.00	132.00	120.00	0.0% per hour	
Additional cleaning - public holidays	No	Yes	Yes	162.00	147.27	162.00	147.27	0.0% per hour	
Security call out (fault of hire)	No	Yes	Yes	85.00	77.27	85.00	77.27	0.0%	
Security access - card replacement	No	Yes	Yes	65.00	59.09	65.00	59.09	0.0% \$65 - as cost recovery reflecting true cost of replacing lost cards.	
<b>Library Learning Centre</b>									
Local Community / not-for-profit group	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
Other Community / not-for-profit group	No	Yes	Yes	20.00	18.18	20.00	18.18	0.0% per hour	
Business / commercial	No	Yes	Yes	40.00	36.36	40.00	36.36	0.0% per hour	
Private	No	Yes	Yes	30.00	27.27	30.00	27.27	0.0% per hour	
Partnership / special use	No	Yes	Yes	Free	N/A	Free	N/A	N/A	
<b>West Torrents Auditorium and Gallery Hire</b>									
Special Use									To be determined by the Manager Community Services
<b>Compliance</b>									
<b>Animal Control</b>									
Dog Registrations									
Dog Registration	Yes	Yes	No	N/A	70.00	N/A	70.00	0.0%	Council can set fees, but Minister must approve them. Max. fee \$85
Dog Registration - Greyhounds (registered) (75% rebate = \$52.50)	Yes	No	No	N/A	17.50	N/A	17.50	0.0%	25% of max. fee
Dog Registration - Working Dogs (75% rebate = \$52.50)	Yes	No	No	N/A	17.50	N/A	17.50	0.0%	25% of max. fee
Dog Registration - Transfer Fee	Yes	No	No	N/A	7.00	N/A	7.50	7.1%	
Dog Registration - Replacement Tag/Disc	Yes	Yes	No	N/A	6.50	N/A	7.00	7.7%	To cover costs
Dog Registration - Desexed (40% rebate = \$28)	Yes	Yes	No	N/A	42.00	N/A	42.00	0.0%	\$42 if no other rebate applies. Council sets fees, Minister must approve them.
Dog Registration - Microchipped (10% rebate = \$7)	Yes	Yes	No	N/A	63.00	N/A	63.00	0.0%	\$63.00 if no other rebate applies. Council sets fees. Minister must approve them.
Dog Registration - Specified Training Program (10% rebate = \$7)	Yes	Yes	No	N/A	63.00	N/A	63.00	0.0%	\$63.00 if no other rebate applies. Council sets fees. Minister must approve them.
Dog Registration - Obedience Titled Certificate (15% rebate = \$10.50)	Yes	Yes	No	N/A	59.50	N/A	59.50	0.0%	\$59.50 if no other rebate applies. Council set fees. Minister must approve them.
Dog Registration - Pensioner Concession	Yes	No	No	N/A	50% fee payable	N/A	50% fee payable	N/A	50% concession on remaining fee after rebates (for maximum of 2 dogs)
Dog Registration - Business involving Kennel ...	Yes	Yes	No	N/A	51.00	N/A	55.00	7.8%	
Dog Registration - Business involving Kennel ...	Yes	Yes	No	N/A	64.00	N/A	66.00	7.8%	
Dog Registration - Late Registration Fee	Yes	Yes	No	N/A	17.50	N/A	17.50	0.0%	25% of maximum fee; in addition to registration fee
Dog Registration - Seizure & Detention Fee	Yes	Yes	No	N/A	65.00	N/A	65.00	0.0%	Detained Dog Returned to Owner - Not taken to impound facility
Dog Registration - Impounding Fee	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Impound Facility
Dog Registration - Pound Fee / Sustainance Fee	Yes	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost recovery - Impound Facility

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
<i>Other Animal Control</i>									
Printed extract from register	No	Yes	No	N/A	6.00	N/A	6.00	0.0%	Per individual extract
Surrender of Dog	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Allows for increases to occur without updating this document
Surrender of Cat or Kitten	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Allows for increases to occur without updating this document
Anti Barking Dog Collars Refundable Deposit	No	Yes	No	N/A	60.00	N/A	60.00	0.0%	Deposit will be refunded if the collar is returned within the agreed hire return date.
Anti Barking Dog Collars Weekly Hire	No	Yes	Yes	13.00	11.82	13.00	11.82	0.0%	Per week or part thereof
Replacement Citronella Unit	No	Yes	Yes	96.00	87.27	96.00	87.27	0.0%	In line with supplier costs
Citronella Refills	No	Yes	Yes	14.50	13.18	14.50	13.18	0.0%	In line with supplier costs
Mini 8 Volt Battery	No	Yes	Yes	6.50	5.91	6.50	5.91	0.0%	In line with supplier costs
Collar Replacement	No	Yes	Yes	15.00	13.64	15.00	13.64	0.0%	In line with supplier costs
Possum/Cat Trap Deposit	No	Yes	No	N/A	60.00	N/A	60.00	0.0%	Deposit will be refunded if the cage is returned within the agreed hire return due date
<b>Parking Permit, Exemptions &amp; Vouchers - Residential Permits</b>									
Transitional 1 year	No	Yes	No	N/A		N/A	15.00	New	New Fee structure from July 2016
Transitional 2 years	No	Yes	No	N/A		N/A	25.00	New	New Fee structure from July 2016
Zone Permit Vehicle Specific 1 year	No	Yes	No	N/A		N/A	50.00	New	New Fee structure from July 2016
Zone Permit Vehicle Specific 2 year	No	Yes	No	N/A		N/A	90.00	New	New Fee structure from July 2016
Zone Permit Vehicle Specific Pensioners	No	Yes	No	N/A		N/A	50% discount of the above	New	New Fee structure from July 2016
Street Permit Vehicle Specific 1 year	No	Yes	No	N/A		N/A	35.00	New	New Fee structure from July 2016
Street Permit Vehicle Specific 2 year	No	Yes	No	N/A		N/A	60.00	New	New Fee structure from July 2016
Street Permit Vehicle Specific Pensioners	No	Yes	No	N/A		N/A	50% discount of the above	New	New Fee structure from July 2016
Street Permit Transferable 1 year	No	Yes	No	N/A		N/A	50.00	New	New Fee structure from July 2016
Street Permit Transferable 2 year	No	Yes	No	N/A		N/A	90.00	New	New Fee structure from July 2016
Street Permit Transferable Pensioners	No	Yes	No	N/A		N/A	50% discount of the above	New	New Fee structure from July 2016
<b>Parking Permit, Exemptions &amp; Vouchers - Visitor Parking Permits</b>									
Visitor Parking Permits 12 per book	No	Yes	No	N/A		N/A	14.00	New	New Per book
Temporary Tradesperson Parking Permit	No	Yes	No	N/A		N/A	Free	New	New Fee structure from July 2016
Community Services Parking Permit	No	Yes	No	N/A		N/A	Free	New	New Fee structure from July 2016
Replacement Permit	No	Yes	No	N/A		N/A	9.00	New	New Fee structure from July 2016
<b>By-laws</b>									
By-law expiration fee	Yes	Yes	No	N/A	185.00	N/A	185.00	0.0%	Up to 25% of Maximum Penalty \$750 is fixed by Local Government Act s248(6)
By-law Continuous Offence expiration fee	Yes	Yes	No	N/A	12.50	N/A	12.50	0.0%	Up to 25% of Maximum Penalty \$50 is fixed by Local Government Act s246(5)
Sign display - Application & Authorisation By-Law 4	No	Yes	No	N/A	56.00	N/A	58.00	3.6%	
Release Impounded Banners/Signs	No	Yes	No	N/A	62.00	N/A	62.00	0.0%	To cover costs
By-Law 2 & 3 Activity Authorisation Permit	No	Yes	No	N/A	41.00	N/A	42.00	2.4%	
Kennel Licence - Keeping of dogs - Application Fee	No	Yes	No	N/A	66.00	N/A	67.00	1.5%	By-Law 5 - cost neutral
Kennel Licence - Keeping of dogs - Licence Fee	No	Yes	No	N/A	65.00	N/A	65.00	0.0%	By-Law 5 (fee is per annum) - to cover costs
Exemption to limit on no. of dogs - Application Fee	No	Yes	No	N/A	66.00	N/A	67.00	1.5%	By-Law 5 - cost neutral
Exemption to limit on no. of dogs - Permit Fee	No	Yes	No	N/A	16.00	N/A	17.00	6.3%	By-Law 5 - permit fee
<b>Alteration to Public Roads</b>									
Ship Bins - Application Fee	No	Yes	No	N/A	65.00	N/A	70.00	7.7%	Administration and initial assessment - cost neutral
Ship Bins - Permit Fee	No	Yes	No	N/A	6.50	N/A	7.00	7.7%	Per day
Ship Bins - Extension of permit duration (Admin Fee)	No	Yes	No	N/A	25.50	N/A	27.00	5.9%	Authorisation to extent permit plus permit fee per day of extension duration
Hoardings - Application Fee	No	Yes	No	N/A	65.00	N/A	70.00	7.7%	Duration of authorisation - cost neutral
Hoardings - Permit Fee	No	Yes	No	N/A	6.50	N/A	7.00	7.7%	Per day
Hoardings - Extension of permit duration	No	Yes	No	N/A	25.50	N/A	27.00	5.9%	Authorisation to extent permit plus permit fee per day of extension duration
<b>Outdoor Dining</b>									
Outdoor Dining Application Fee	No	Yes	No	N/A	86.00	N/A	95.00	10.5%	
Outdoor Dining Annual Permit Fee	No	Yes	No	N/A	77.00	N/A	80.00	3.9%	Per unit
Outdoor Dining Transfer Fee	No	Yes	No	N/A	56.00	N/A	59.00	5.4%	

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (Incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (Incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
<b>Other</b>									
Selling Goods from Vehicles Annual Permit	No	Yes	No	N/A	Minimum rate	N/A	Minimum rate	N/A	
Selling Goods from Vehicles Trif Fee	No	Yes	No	N/A	56.00	N/A	58.00	3.6%	
Temporary Trading Stands - Authorisation Fee	No	Yes	No	N/A	72.00	N/A	75.00	4.2%	Duration of authorisation
Mothers Day Flowers Size of Rd - Authorisation Fee	No	Yes	No	N/A	72.00	N/A	75.00	4.2%	Duration of authorisation
Real Estate Advertising Signs - Residential	No	Yes	No	N/A	255.00	N/A	280.00	2.0%	Duration of authorisation
Real Estate Advertising Signs - Authorisation - Commercial	No	Yes	No	N/A	610.00	N/A	670.00	1.6%	Duration of authorisation
Selling Goods on Footpath App'n Fee	No	Yes	No	N/A	85.00	N/A	70.00	7.7%	Cost neutral
Footpath - Up to 2.5 sq. mtrs	No	Yes	No	N/A	87.00	N/A	88.00	1.1%	
Footpath - 2.5 - 5.0 sq. mtrs	No	Yes	No	N/A	125.00	N/A	127.00	1.6%	
Footpath - 5.0 - 10.0 sq. mtrs	No	Yes	No	N/A	175.00	N/A	177.00	1.1%	
Footpath - 10.0 + sq. mtrs	No	Yes	No	N/A	285.00	N/A	290.00	1.8%	
Footpath - Transfer Fee	No	Yes	No	N/A	56.00	N/A	57.00	1.8%	
Unsignity Condition of Land Clearance	No	Yes	No	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery
Fire Prevention block clearance	No	Yes	No	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery
<b>Impounded Vehicles</b>									
Motor Vehicle Search Fee	Yes	No	No	N/A	Cost recovery	N/A	Cost recovery	N/A	N/A
Incumbrance Search Fee	No	Yes	No	N/A	Cost recovery	N/A	Cost recovery	N/A	Cost Recovery
Towing Fee (Business Hrs)	No	Yes	No	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery
Towing Fee (After Hrs)	No	Yes	No	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery
Advertising Fee (if applicable)	No	Yes	No	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery
Storage Fee (per day)	No	Yes	No	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery
<b>Unclaimed Goods</b>									
Storage Fee	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery for goods claimed after proceedings commenced
Maintaining goods	No	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	Cost Recovery for goods claimed after proceedings commenced
<b>Corporate Publicity &amp; Promotion</b>									
<b>Advertising Rates</b>									
Inside pages (colour)	No	Yes	Yes	460.00	418.18	460.00	418.18	0.0%	
Inside pages (colour)	No	Yes	Yes	230.00	209.09	230.00	209.09	0.0%	
Inside pages (colour)	No	Yes	Yes	77.00	70.00	77.00	70.00	0.0%	
<b>Council Documents</b>									
<b>Copies of Council Documents</b>									
A4 Black and White Copies	No	Yes	No	N/A	0.20	N/A	0.20	0.0%	Per page (in line with Library charges as the public machine can't deal with 5 cent increments)
A4 Colour Copies	No	Yes	No	N/A	2.00	N/A	2.00	0.0%	Per page
A3 Black and White Copies	No	Yes	No	N/A	0.40	N/A	0.40	0.0%	Per page (in line with Library charges as the public machine can't deal with 5 cent increments)
A3 Colour Copies	No	Yes	No	N/A	4.00	N/A	4.00	0.0%	Per page
A2 Black and White Copies	No	Yes	No	N/A	6.60	N/A	6.60	0.0%	Per page
A2 Colour Copies	No	Yes	No	N/A	19.25	N/A	19.25	0.0%	Per page
A1 Black and White Copies	No	Yes	No	N/A	7.15	N/A	7.15	0.0%	Per page
A1 Colour Copies	No	Yes	No	N/A	30.25	N/A	30.25	0.0%	Per page
A0 Black and White Copies	No	Yes	No	N/A	9.90	N/A	9.90	0.0%	Per page
A0 Colour Copies	No	Yes	No	N/A	53.35	N/A	53.35	0.0%	Per page
Individual extract from register	No	Yes	No	N/A	6.00	N/A	6.00	0.0%	per individual extract
<b>Copies of Non-Council Documents</b>									
A4 Black and White Copies	No	Yes	Yes	0.20	0.16	0.20	0.16	0.0%	Per page (in line with Library charges as the public machine can't deal with 5 cent increments)
A4 Colour Copies	No	Yes	Yes	2.00	1.82	2.00	1.82	0.0%	Per page
A3 Black and White Copies	No	Yes	Yes	0.40	0.36	0.40	0.36	0.0%	Per page (in line with Library charges as the public machine can't deal with 5 cent increments)
A3 Colour Copies	No	Yes	Yes	4.00	3.64	4.00	3.64	0.0%	Per page
A2 Black and White Copies	No	Yes	Yes	6.60	6.00	6.60	6.00	0.0%	Per page
A2 Colour Copies	No	Yes	Yes	19.25	17.50	19.25	17.50	0.0%	Per page
A1 Black and White Copies	No	Yes	Yes	7.15	6.50	7.15	6.50	0.0%	Per page
A1 Colour Copies	No	Yes	Yes	30.25	27.50	30.25	27.50	0.0%	Per page
A0 Black and White Copies	No	Yes	Yes	9.90	9.00	9.90	9.00	0.0%	Per page
A0 Colour Copies	No	Yes	Yes	53.35	48.50	53.35	48.50	0.0%	Per page



2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (incl. GST)	2016/16 (excl. GST)	2016/17 New Fee (incl. GST)	2016/17 New fee (excl. GST)	% change in base price	Comments
<b>Cummings House Hire</b>									
<i>Cancellation or non-attendance</i>									
Administration fee			Yes	50.00	45.45	50.00	45.45	0.0%	Charges will apply for any cancelled bookings / non-attendance
<b>Refundable Bond</b>									
Refundable Bond - Weddings	No	Yes	No	N/A	400.00	N/A	400.00	0.0%	
Refundable Bond - Functions other than Weddings	No	Yes	No	N/A	400.00	N/A	400.00	0.0%	
<b>Garden Wedding &amp; Courtyard Reception</b>									
Wedding & Reception - Full Package	No	Yes	Yes	1,800.00	1,636.36	1,800.00	1,636.36	0.0%	No increase proposed - some enquirers have commented negatively re increase in charges, large year
Extra time (per hour)	No	Yes	Yes	105.00	95.45	105.00	95.45	0.0%	Extra time - per hour
<b>Garden Wedding</b>									
Wedding	No	Yes	Yes	950.00	863.64	950.00	863.64	0.0%	No increase proposed - significant increase in FY15/16
Extra time (per hour)	No	Yes	Yes	105.00	95.45	105.00	95.45	0.0%	Extra time - per hour. No increase proposed in FY16/17.
<b>Drawing Room Wedding</b>									
Wedding	No	Yes	Yes	950.00	863.64	950.00	863.64	0.0%	No increase proposed - significant increase in FY15/16
Extra time (per hour)	No	Yes	Yes	105.00	95.45	105.00	95.45	0.0%	Extra time - per hour
<b>Courtyard Wedding Reception</b>									
Reception	No	Yes	Yes	900.00	818.18	900.00	818.18	0.0%	No increase proposed - significant increase in FY15/16 PLUS "active" hire hrs reduced - now includes set up/ take down time
Extra time (per hour)	No	Yes	Yes	105.00	95.45	105.00	95.45	0.0%	Extra time - per hour
<b>Pop Up Wedding (Winter Months / Weekday)</b>									
Wedding	No	Yes	Yes			400.00	363.64	New	New New Charge/function type - NB: Venue Hire Component Only (Bond \$200)
Refundable Bond - Pop Up Weddings	No	Yes	No			N/A	200.00	New	
<b>Wedding Incidentals</b>									
Additional rehearsal time	No	Yes	Yes	85.00	77.27	85.00	77.27	0.0%	Per: hour
<b>Wedding Photography</b>									
Per hour (For weddings not held at Cummings House)	No	Yes	Yes	105.00	95.45	105.00	95.45	0.0%	No increase proposed - significant increase in FY15/16
<b>Courtyard function</b>									
Seminar, per day	No	Yes	Yes	470.00	427.27	470.00	427.27	0.0%	No increase proposed
Seminar, per 4 hours	No	Yes	Yes	370.00	336.36	370.00	336.36	0.0%	No increase proposed
Extra time Seminar, per hour	No	Yes	Yes	100.00	90.91	100.00	90.91	0.0%	Extra time - per hour No increase proposed
Party/Dinner etc.	No	Yes	Yes	310.00	281.82	310.00	281.82	0.0%	No increase proposed
Extra time (per hour)	No	Yes	Yes	105.00	95.45	105.00	95.45	0.0%	No increase proposed
Funeral/Memorial Service	No	Yes	Yes	280.00	254.55	280.00	254.55	0.0%	No increase proposed
Extra time (per hour)	No	Yes	Yes	85.00	77.27	85.00	77.27	0.0%	Extra time - per hour No increase proposed
<b>Dining Room Dinner</b>									
Room Hire	No	Yes	Yes	475.00	431.82	475.00	431.82	0.0%	No increase proposed
<b>Garden Function</b>									
Garden Party or Function (per hour)	No	Yes	Yes	105.00	95.45	105.00	95.45	0.0%	No increase proposed
Meetings	No	Yes	Yes	100.00	90.91	100.00	90.91	0.0%	Per: hour (up to 2 hours) - new in 2015 No increase proposed
<b>Environmental Health Services</b>									
<i>Immunisations - for supply to individuals at public clinics. All charges under this heading are based on cost recovery only plus a \$7.00 fee to administer the vaccine, excl GST.</i>									
<i>Immunisations are GST free when supplied and administered to individuals at public clinics.</i>									
Child Immunisation	No	Yes	No	N/A	Free	N/A	Free	N/A	Vaccines included on the National Immunisation Program
Diphtheria/Tetanus & Pertussis	No	Yes	No	N/A	39.00	N/A	39.00	0.0%	Per: dose
Diphtheria/Tetanus & Pertussis + IPV	No	Yes	No	N/A	70.00	N/A	61.00	-12.9%	Per: dose
Hepatitis B (Adult)	No	Yes	No	N/A	54.00	N/A	54.00	5.9%	\$18.00 per dose - Course of 3 injections
Hepatitis B (Paediatric)	No	Yes	No	N/A	69.00	N/A	60.00	-13.0%	\$20.00 per dose - Course of 3 injections
Hepatitis A/B (Twinrix) (Adult)	No	Yes	No	N/A	219.00	N/A	204.00	-6.8%	\$68.00 per dose - Course of 3 injections
Hepatitis A/B (Twinrix) (Junior 1-15 yrs)	No	Yes	No	N/A	237.00	N/A	177.00	-25.3%	\$59.00 per dose - Course of 3 injections
Hepatitis A (Adult)	No	Yes	No	N/A	120.00	N/A	108.00	-10.0%	\$54.00 per dose - Course of 2 injections
Hepatitis A (Paediatric)	No	Yes	No	N/A	128.00	N/A	88.00	-31.3%	\$44.00 per dose - Course of 2 injections
Influenza - Adult (Trivalent)	No	Yes	No	N/A	14.00	N/A	13.00	-7.1%	Trivalent
Influenza - Paediatric (Trivalent)	No	Yes	No	N/A	14.00	N/A	13.00	-7.1%	Trivalent
Influenza - Adult (Quadrivalent)	No	Yes	No	N/A	20.50	N/A	20.50		New Quadrivalent
Influenza - Paediatric (Quadrivalent)	No	Yes	No	N/A	24.00	N/A	24.00		New Quadrivalent
IPOL	No	Yes	No	N/A	42.00	N/A	42.00	0.0%	
Vaccinia Vaccine (Chicken Pox)	No	Yes	No	N/A	132.00	N/A	80.00	-39.4%	\$40.00 per dose - Course of 2 injections > 14 years old

2016/17 Fees & Charges Increase Analysis

Department	Statutory Charge?	Discretionary?	GST?	2015/16 (Incl. GST)	2015/16 (excl. GST)	2016/17 New Fee (Incl. GST)	2016/17 New Fee (excl. GST)	% change in base price	Comments
Neisvac (Meningococcal)	No	Yes	No	N/A	56.00	N/A	95.00	66.6%	Per dose, with new supplier
Prevenar (Child Pneumococcal)	No	Yes	No	N/A	165.00	N/A	155.00	0.0%	Per dose
Gardasil	No	Yes	No	N/A	435.00	N/A	441.00	1.4%	\$147 per dose - Course of 3 injections
Measles / Mumps & Rubella	No	Yes	No			N/A	35.00	New	
Zostervax	No	Yes	No			N/A	205.00	New	
<b>Immunisations - for supply to workplaces or private vaccination services. All charges under this heading are based on cost recovery only plus a \$7.00 fee to administer the vaccine, excl GST.</b>									
<i>Immunisations are subject to GST when supplied and administered as per an arrangement with a third party.</i>									
Child Immunisation	No	Yes	No	N/A	Free	N/A	Free	N/A	
Diphtheria/Tetanus & Pertussis	No	Yes	Yes	42.90	39.00	42.90	39.00	0.0%	Per dose
Diphtheria/Tetanus & Pertussis + IPV	No	Yes	Yes	77.00	70.00	67.10	61.00	-12.9%	Per dose
Hepatitis B (Adult)	No	Yes	Yes	56.10	51.00	59.40	54.00	5.9%	\$19.80 per dose - Course of 3 injections
Hepatitis B (Paediatric)	No	Yes	Yes	75.90	69.00	66.00	60.00	-13.0%	\$22.00 per dose - Course of 3 injections
Hepatitis A/B (Twinnix) (Adult)	No	Yes	Yes	240.90	219.00	224.00	204.00	-6.8%	\$74.80 per dose - Course of 3 injections
Hepatitis A/B (Twinnix) (Junior 1-15 y/ys)	No	Yes	Yes	260.70	237.00	194.70	177.00	-25.3%	\$64.90 per dose - Course of 3 injections
Hepatitis A (Adult)	No	Yes	Yes	132.00	120.00	118.80	108.00	-10.0%	\$59.40 per dose - Course of 2 injections
Hepatitis A (Paediatric)	No	Yes	Yes	140.80	126.00	96.80	88.00	-31.3%	\$48.40 per dose - Course of 2 injections
Influenza - Adult (Trivalent)	No	Yes	Yes	15.40	14.00	14.30	13.00	-7.1%	Trivalent
Influenza - Paediatric (Trivalent)	No	Yes	Yes	15.40	14.00	14.30	13.00	-7.1%	Trivalent
Influenza - Adult (Quadrivalent)	No	Yes	Yes			22.95	20.50	New	Quadrivalent
Influenza - Paediatric (Quadrivalent)	No	Yes	Yes			26.40	24.00	New	Quadrivalent
IPOL	No	Yes	Yes	46.20	42.00	46.20	42.00	0.0%	
Vaccella Vaccine (Chicken Pox)	No	Yes	Yes	145.20	132.00	88.00	60.00	-38.4%	\$44.00 per dose - Course of 2 injections > 14 years old
Meningate (Meningococcal)	No	Yes	Yes	61.60	95.00	104.90	95.00	66.6%	Per dose
Prevenar (Child Pneumococcal)	No	Yes	Yes	170.50	155.00	170.50	155.00	0.0%	Per dose
Gardasil	No	Yes	Yes	478.50	435.00	485.10	441.00	1.4%	\$161.70 per dose - Course of 3 injections
Measles / Mumps & Rubella	No	Yes	Yes			38.50	35.00	New	
Zostervax	No	Yes	Yes			225.50	205.00	New	
Workplace or Private Vaccination Services	No	Yes	Yes	100.00	90.91	100.00	90.91	0.0%	For the first hour or part thereof. (Minimum 1 hour fee applies for all visits)
Workplace or Private Vaccination Services	No	Yes	Yes	75.00	68.18	75.00	68.18	0.0%	For each subsequent hour or part thereof
<b>Sharps Containers</b>									
1.4 litre	No	Yes	Yes	4.70	4.27	5.25	4.77	11.7%	Based on cost recovery only.
3.1 litre	No	Yes	Yes	7.00	6.36	7.50	6.82	7.1%	Based on cost recovery only.
7.8 litre	No	Yes	Yes	11.80	10.73	11.80	10.73	0.0%	Based on cost recovery only.
<b>Pest Control</b>									
Rat Bait (6 x 25g packets)	No	Yes	Yes	6.00	5.45	6.50	5.91	6.3%	Based on cost recovery only.
<b>Food Act</b>									
Inspection of small businesses	Yes	Yes	No	N/A	82.00	N/A	84.00	2.4%	Maximum Inspection Fees set in Food Regulations 2002. New AT0 ruling that inspections are GST exempt
Inspection of large businesses	Yes	Yes	No	N/A	205.00	N/A	210.00	2.4%	Maximum Inspection Fees set in Food Regulations 2002
<b>Food Safety Audits</b>									
<i>Community and charitable organisations</i>									
On-site audit	No	Yes	No	N/A	77.00	N/A	78.00	1.3%	per hour - based on 15 minute increments rounded down to nearest quarter hour. New AT0 ruling that audits are GST exempt
Desk-top audit	No	Yes	No	N/A	38.50	N/A	39.00	1.3%	per hour - based on 15 minute increments rounded down to nearest quarter hour
Follow up audit	No	Yes	No	N/A	77.00	N/A	78.00	1.3%	per hour - based on 15 minute increments rounded down to nearest quarter hour
<i>For all other organisations</i>									
On-site audit	No	Yes	No	N/A	154.00	N/A	156.00	1.3%	per hour - based on 15 minute increments rounded down to nearest quarter hour
Desk-top audit	No	Yes	No	N/A	77.00	N/A	78.00	1.3%	per hour - based on 15 minute increments rounded down to nearest quarter hour
Follow up audit	No	Yes	No	N/A	154.00	N/A	156.00	1.3%	per hour - based on 15 minute increments rounded down to nearest quarter hour
<b>Legionella Legislative Requirements</b>									
High Risk Manufactured Water System	Yes	Yes	Yes	Cost recovery	N/A	Cost recovery	N/A	N/A	Microbiological sampling of water sample collected from HRMWS

## 17.2 Mendelson Investment Performance Benchmarking

### Brief

This report provides benchmarking information on the investment performance of the Mendelson Foundation.

### RECOMMENDATION

It is recommended to Council that this report be received.

### Introduction

Benchmarking information on the investment performance of the Mendelson Foundation is provided in this report.

### Discussion

Questions were raised by Cr Woodward at the last Council meeting about benchmarking the investment performance of the Mendelson Foundation.

Council has appointed an investment advisor (FMD Financial) to support investment decisions that are taken. FMD was approached for advice and responded with the following information:

*Chris Guille has asked me to respond to your query below regarding the performance of the Mendelson investment portfolio.*

*Firstly, I should point out that there are many benchmarks by which we can measure the performance of the investment portfolio. Typically we try to compare “apples with apples” by measuring an investment portfolio against a benchmark comprising a similar mix of investments, and there are official benchmarks and indices in place that we can use for this. Although the Mendelson portfolio was previously heavily exposed to Australian shares only, it currently comprises around 36% in “defensive” assets (ie, cash and fixed interest) and around 64% in “growth” assets (ie, Australian shares, international shares, property and infrastructure). As a result, it is a little more aggressive than a “Moderate” benchmark, but a little more conservative than a “Balanced” benchmark and should therefore generally outperform the “Moderate” benchmark, but underperform the “Balanced” benchmark over the long term. Because of this, I have provided the returns for both the Moderate and Balanced benchmarks below.*

*Also, when many people refer to the “market” returns they often think about the returns from the Australian share market. In the case of the Mendelson portfolio this is probably a bit of an unfair comparison, as less than half of the portfolio is now invested in Australian shares. Because of this, there will be many times when the Mendelson portfolio will underperform the Australian share market, and vice versa. Notwithstanding this, I have provided the performance of the Australian share market below as well (as measured by the S&P/ASX 200 Total Return Index), for interest’s sake:*

	1yr return to 30 June 2015	5yr return to 30 June 2015
Mendelson Investment Portfolio	7.03%	13.43% pa
Retail Unit Trust Diversified - Moderate Index	4.12%	5.21% pa
Retail Unit Trust Diversified - Balanced Index	7.20%	7.63% pa
S&P/ASX 200 Total Return Index	5.68%	9.69% pa

*Attached are the individual performance reports for the investment portfolio for each time period, should you wish to view more detail on the performance of each underlying investment.*

*You will note from the table above that the Mendelson portfolio has generally outperformed most benchmarks, which is pleasing. I note that the portfolio has done particularly well over the 5 year time period; this is largely because the portfolio was previously concentrated in Australian equities prior to FMD's involvement and thus even the more aggressive Balanced benchmark is probably not a "fair" comparison over the 5-year time period. Moving forward, there will be times when the portfolio may under-perform its benchmarks over the short term, however over the long term we expect it to perform somewhere between the Moderate and Balanced indices.*

This information was circulated to Elected Members in November 2015 and has already been presented to the Mendelson Committee for review.

An assessment along similar lines is intended in future at the end of each financial year.

Performance reports for the foundation are included with this agenda as **attachments 1 and 2**.

### **Conclusion**

Benchmarking information on the investment performance of the Mendelson Foundation is provided in this report.

ATTACHMENT 1

## Performance Report



Prepared for:

**M & B Mendelson Foundation**

For the Period:

**1 July 2014 - 30 June 2015**

Prepared by

**David Batchelor**

Authorised Representative No 350675

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Of

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## Portfolio Performance

The following table provides a breakdown of the underlying investment performance within your portfolio.

The net return of \$68,382.79<sup>1</sup> represents a net return of 7.03% based on the valuation of your portfolio of \$1,214,647.97 as at 30 June 2015.

Position	Market Value At Start	Net Movement	Growth	Market Value At End	Total Income	Percent Return pa
<b>M &amp; B MENDELSON FOUNDATION</b>						
Adelaide Brighton - Ordinary Fully Paid (ABC)	\$0.00	\$40,044.00	\$13,831.00	\$53,875.00	\$1,187.50	39.42%
ANZ Banking Grp Ltd - Cap Note (ANZPE)	\$35,394.00	\$0.00	\$(2,920.60)	\$32,473.40	\$1,398.89	-2.69%
ANZ Cash Management Account	\$606.08	\$(375.36)	\$0.00	\$230.72	\$1.40	0.16%
ANZ Convertible Preference Shares - CPS2 (ANZPA)	\$30,467.28	\$0.00	\$(719.28)	\$29,748.00	\$1,177.85	3.25%
Argo Investments Limited (ARG)	\$26,552.40	\$0.00	\$1,183.20	\$27,735.60	\$991.80	10.13%
Arrium Ltd - Ordinary Fully Paid (ARI)	\$2,051.10	\$(875.50)	\$(1,175.60)	\$0.00	\$77.40	-54.30%
Arrium Ltd - Rights (ARIR)	\$0.00	\$(5.16)	\$5.16	\$0.00	\$0.00	N/A
BHP Billiton Limited - Ordinary Fully Paid (BHP)	\$70,543.50	\$(24,955.25)	\$(12,722.50)	\$32,865.75	\$2,282.83	-18.94%
Commonwealth Bank of Australia - PERLS V (CBAPA)	\$30,660.00	\$(30,120.00)	\$(540.00)	\$0.00	\$537.64	0.94%
Commonwealth Bank - Cap Note (CBAPD)	\$0.00	\$30,000.00	\$(2,775.00)	\$27,225.00	\$795.63	-5.55%
Commonwealth Bank - Ordinary Fully Paid (CBA)	\$112,018.80	\$(69,909.67)	\$(2,268.29)	\$39,840.84	\$3,945.94	5.84%
CSL Limited - Ordinary Fully Paid (CSL)	\$113,001.90	\$(79,950.04)	\$19,348.96	\$52,400.82	\$1,551.89	36.82%
Goodman Group - Stapled Securities Fully Paid (GMG)	\$30,951.45	\$(33,519.36)	\$2,567.91	\$0.00	\$0.00	8.30%
GPT Group - Stapled Securities Fully Paid (GPT)	\$23,105.28	\$(23,468.89)	\$363.61	\$0.00	\$0.00	1.57%
National Aust. Bank - Ordinary Fully Paid (NAB)	\$49,497.80	\$(9,965.43)	\$539.56	\$40,071.93	\$2,381.94	9.59%
National Aust. Bank - Rights (NABR)	\$0.00	\$231.83	\$(231.83)	\$0.00	\$0.00	-43.53%
National Australia Bank Income Securities (NABHA)	\$0.00	\$39,998.70	\$(4,177.20)	\$35,821.50	\$1,436.21	-7.00%
Origin Energy - Ordinary Fully Paid (ORG)	\$26,140.56	\$0.00	\$(4,738.20)	\$21,402.36	\$894.00	-15.02%
QBE Insurance Group - Ordinary Fully Paid (QBE)	\$24,783.60	\$(26,122.83)	\$1,339.23	\$0.00	\$342.00	7.44%
Rio Tinto Limited - Ordinary Fully Paid (RIO)	\$69,629.94	\$(25,033.86)	\$(4,176.08)	\$40,420.00	\$9,334.52	17.83%
Santos Ltd - Ordinary Fully Paid (STO)	\$46,772.80	\$(9,971.38)	\$(17,108.97)	\$19,692.45	\$1,033.25	-41.12%
South32 Limited - Ordinary Fully Paid (S32)	\$0.00	\$2,818.80	\$(643.95)	\$2,174.85	\$0.00	-22.84%
Stockland - Units/Ordinary Fully Paid Stapled Securities (SGP)	\$36,937.60	\$(38,275.85)	\$1,338.25	\$0.00	\$0.00	3.62%
Sydney Airport - Units Fully Paid Stapled Securities Us Prohibited (SYD)	\$0.00	\$39,949.20	\$8,521.14	\$48,470.34	\$2,384.59	27.87%
Westpac Banking Corp - Cap Note (WBCPE)	\$59,460.17	\$0.00	\$(4,308.37)	\$55,151.80	\$2,307.60	-1.74%

<sup>1</sup> This amount is inclusive of both income and growth for the selected period.

Position	Market Value At Start	Net Movement	Growth	Market Value At End	Total Income	Percent Return pa
Westpac Banking Corp - Ordinary Fully Paid (WBC)	\$43,942.36	\$0.00	\$(2,243.81)	\$41,698.55	\$2,399.45	2.78%
Westpac Trust Preferred Securities (WCTPA)	\$0.00	\$40,040.54	\$502.48	\$40,543.02	\$768.58	4.05%
Woodside Petroleum - Ordinary Fully Paid (WPL)	\$54,540.96	\$(9,784.09)	\$(7,891.16)	\$36,865.71	\$3,561.90	-6.27%
Woolworths Limited - Ordinary Fully Paid (WOW)	\$58,711.74	\$(14,985.77)	\$(10,726.93)	\$32,999.04	\$2,020.32	-17.03%
MLC MasterKey Unit Trust - Platinum Global Fund	\$65,643.48	\$0.00	\$3,242.51	\$68,885.99	\$10,023.54	20.45%
Macquarie CMA (MBLCCMH)	\$197,760.77	\$(111,476.34)	\$0.00	\$86,284.43	\$4,535.13	2.42%
Magellan Global Fund	\$0.00	\$75,000.00	\$8,727.72	\$83,727.72	\$10,876.96	26.16%
Bank of QLD TD 2015/10/07 3.00%	\$0.00	\$80,000.00	\$0.00	\$80,000.00	\$0.00	0.00%
RARE Infrastructure Value Fund - Unhedged	\$0.00	\$100,000.00	\$5,759.57	\$105,759.57	\$8,604.12	14.59%
Waiter Scott Global Equity Fund	\$0.00	\$75,000.00	\$3,283.58	\$78,283.58	\$343.80	4.84%
<b>Total for M &amp; B MENDELSON FOUNDATION:</b>	<b>\$1,209,173.57</b>	<b>\$14,288.29</b>	<b>\$(6,813.89)</b>	<b>\$1,214,647.97</b>	<b>\$77,196.68</b>	<b>7.03%</b>
				<b>\$14,490.77</b>		
				<b>\$0.00</b>		
				<b>\$1,229,138.74</b>		

**Note:**

- Internal Rate of Return calculations include Imputation Credits.
- Cash Accounts are displayed exclusive of tax and fees all other rows are shown inclusive of tax and fees.
- Non-Cash totals include the taxes and fees attributed to cash accounts and so the totals will not necessarily add up.
- Investment performance can vary and past performance is not necessarily indicative of future performance.

ATTACHMENT 2

## Performance Report



Prepared for:

**M & B Mendelson Foundation**

For the Period:

**1 July 2010 - 30 June 2015**

Prepared by

**David Batchelor**

Authorised Representative No 350675

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Of

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## Portfolio Performance

The following table provides a breakdown of the underlying investment performance within your portfolio.

The net return of \$609,370.35<sup>1</sup> represents a net return of 13.43% based on the valuation of your portfolio of \$1,214,647.97 as at 30 June 2015.

Position	Market Value At Start	Net Movement	Growth	Market Value At End	Total Income	Percent Return pa
<b>M &amp; B MENDELSON FOUNDATION</b>						
BGP Holdings (BGP)	\$3.01	\$(1.00)	\$(2.01)	\$0.00	\$0.00	-66.78%
Commonwealth Bank of Australia - PERLS IV (CBAPB)	\$59,706.00	\$(62,000.00)	\$2,294.00	\$0.00	\$12,227.33	14.98%
ConnectEast Group - Units Fully Paid Stapled (CEU)	\$6,297.74	\$(9,115.15)	\$2,817.41	\$0.00	\$662.92	41.11%
Geodynamics Limited - Ordinary Fully Paid (GDY)	\$1,023.00	\$(852.50)	\$(170.50)	\$0.00	\$0.00	-16.67%
Insurance Australia - 5.63% Reset Convertible Preference (IAGPA)	\$0.00	\$1,194.87	\$(1,194.87)	\$0.00	\$7,423.23	16.54%
Insurance Australia - Cnv Pref (IAGPC)	\$0.00	\$(134.56)	\$134.56	\$0.00	\$0.00	0.35%
Perpetual Industrial Share Fund	\$19,491.28	\$(19,913.47)	\$422.19	\$0.00	\$0.00	2.17%
Shopping Centres Australasia Property Group (SCP)	\$0.00	\$(79.92)	\$79.92	\$0.00	\$0.00	17.14%
Suncorp Non-Cumulative Convertible Preference Shares (SBKPB)	\$0.00	\$2,286.66	\$(2,286.66)	\$0.00	\$7,765.48	14.14%
Toll Holdings Ltd - Ordinary Fully Paid (TOL)	\$11,645.00	\$(12,021.29)	\$376.29	\$0.00	\$1,062.49	17.14%
Westpac Trust Preferred Securities (WCPTA)	\$75,210.00	\$(81,063.69)	\$5,853.69	\$0.00	\$16,291.86	17.64%
Adelaide Brighton - Ordinary Fully Paid (ABC)	\$0.00	\$40,044.00	\$13,831.00	\$53,875.00	\$1,187.50	39.42%
Amp Group Finance - Unsecured Subordinated FRN (AQNHA)	\$0.00	\$2,169.56	\$(2,169.56)	\$0.00	\$7,556.37	7.12%
ANZ Banking Grp Ltd - Cap Note (ANZPE)	\$0.00	\$0.00	\$32,473.40	\$32,473.40	\$1,398.89	N/A
ANZ Cash Management Account	\$0.00	\$230.72	\$0.00	\$230.72	\$3.45	0.31%
ANZ Convertible Preference Shares - CPS1 (ANZPB)	\$34,255.00	\$(34,102.00)	\$(153.00)	\$0.00	\$10,755.15	13.15%
ANZ Convertible Preference Shares - CPS2 (ANZPA)	\$0.00	\$30,119.96	\$(371.96)	\$29,748.00	\$3,649.90	6.61%
Argo Investments Limited (ARG)	\$20,358.00	\$0.00	\$7,377.60	\$27,735.60	\$7,360.20	17.15%
Arrium Ltd - Ordinary Fully Paid (ARI)	\$7,688.40	\$(875.50)	\$(6,812.90)	\$0.00	\$1,548.00	-31.55%
Arrium Ltd - Rights (ARIR)	\$0.00	\$(5.16)	\$5.16	\$0.00	\$0.00	N/A
BHP Billiton Limited - Ordinary Fully Paid (BHP)	\$60,428.25	\$10,947.00	\$(38,509.50)	\$32,865.75	\$41,823.24	8.41%
Commonwealth Bank of Australia - PERLS V (CBAPA)	\$0.00	\$195.83	\$(195.83)	\$0.00	\$2,469.08	7.42%
Commonwealth Bank - Cap Note (CBAPD)	\$0.00	\$30,000.00	\$(2,775.00)	\$27,225.00	\$795.63	-5.55%
Commonwealth Bank - Ordinary Fully Paid (CBA)	\$67,366.40	\$(69,909.67)	\$42,384.11	\$39,840.84	\$36,618.09	29.18%
CSL Limited - Ordinary Fully Paid (CSL)	\$55,320.84	\$(79,950.04)	\$77,030.02	\$52,400.82	\$12,235.34	25.32%
Goodman Group - Stapled Securities Fully Paid (GMG)	\$9,744.71	\$(20,519.36)	\$10,774.65	\$0.00	\$5,826.07	23.18%

<sup>1</sup> This amount is inclusive of both income and growth for the selected period.

Position	Market Value At Start	Net Movement	Growth	Market Value At End	Total Income	Percent Return pa
GPT Group - Stapled Securities Fully Paid (GPT)	\$16,907.77	\$(23,468.89)	\$6,561.12	\$0.00	\$8,171.05	19.41%
National Aust. Bank - Ordinary Fully Paid (NAB)	\$35,152.80	\$(9,965.43)	\$14,884.56	\$40,071.93	\$21,136.14	25.70%
National Aust. Bank - Rights (NABR)	\$0.00	\$231.83	\$(231.83)	\$0.00	\$0.00	-43.53%
National Australia Bank Income Securities (NABHA)	\$0.00	\$39,998.70	\$(4,177.20)	\$35,821.50	\$1,436.21	-7.00%
Origin Energy - Ordinary Fully Paid (ORG)	\$22,260.60	\$3,874.00	\$(4,732.24)	\$21,402.36	\$6,854.00	3.95%
QBE Insurance Group - Ordinary Fully Paid (QBE)	\$20,657.00	\$(5,922.80)	\$(14,734.20)	\$0.00	\$11,735.80	-1.34%
Rio Tinto Limited - Ordinary Fully Paid (RIO)	\$44,528.88	\$(38,222.39)	\$34,113.51	\$40,420.00	\$18,944.14	19.06%
Santos Ltd - Ordinary Fully Paid (STO)	\$21,294.00	\$12,482.02	\$(14,083.57)	\$19,692.45	\$6,959.35	-2.72%
South32 Limited - Ordinary Fully Paid (S32)	\$0.00	\$2,818.80	\$(643.95)	\$2,174.85	\$0.00	-22.84%
Stockland (SGP)	\$35,414.40	\$(38,275.85)	\$2,861.45	\$0.00	\$15,936.48	12.84%
Sydney Airport (SYD)	\$0.00	\$39,949.20	\$8,521.14	\$48,470.34	\$2,384.59	27.87%
Westpac Banking Corp - Cap Note (WBCPE)	\$0.00	\$58,300.00	\$(3,148.20)	\$55,151.80	\$2,307.60	0.26%
Westpac Banking Corp - Ordinary Fully Paid (WBC)	\$27,535.31	\$0.00	\$14,163.24	\$41,698.55	\$17,600.29	27.16%
Westpac Stapled Preferred Securities II (WBSPB)	\$0.00	\$1,211.48	\$(1,211.48)	\$0.00	\$6,069.07	9.61%
Westpac Trust Preferred Securities (WCTPA)	\$0.00	\$40,040.54	\$502.48	\$40,543.02	\$768.58	4.05%
Woodside Petroleum - Ordinary Fully Paid (WPL)	\$55,563.52	\$(9,784.09)	\$(8,913.72)	\$36,865.71	\$16,999.90	6.30%
Woolworths Limited - Ordinary Fully Paid (WOW)	\$56,742.00	\$(17,631.15)	\$(6,111.81)	\$32,999.04	\$28,320.30	18.05%
MLC MasterKey Unit Trust - Platinum Global Fund	\$44,941.72	\$0.00	\$23,944.27	\$68,885.99	\$10,023.54	11.95%
Macquarie CMA (MBLCCMH)	\$201,650.07	\$(115,365.64)	\$0.00	\$86,284.43	\$28,269.37	3.58%
Magellan Global Fund	\$0.00	\$75,000.00	\$8,727.72	\$83,727.72	\$10,876.96	26.16%
Bank of QLD TD 2015/10/07 3.00%	\$0.00	\$80,000.00	\$0.00	\$80,000.00	\$0.00	0.00%
Perpetual Industrial Share Fund	\$19,491.28	\$(19,913.47)	\$422.19	\$0.00	\$0.00	2.17%
RARE Infrastructure Value Fund - Unhedged	\$0.00	\$100,000.00	\$5,759.57	\$105,759.57	\$8,604.12	14.59%
Walter Scott Global Equity Fund	\$0.00	\$75,000.00	\$3,283.58	\$78,283.58	\$343.80	4.84%
<b>Total for M &amp; B MENDELSON FOUNDATION:</b>	<b>\$1,030,676.98</b>	<b>\$(22,997.85)</b>	<b>\$206,968.84</b>	<b>\$1,214,647.97</b>	<b>\$402,401.51</b>	<b>13.43%</b>
		<b>Unsettled Income:</b>		<b>\$14,490.77</b>		
		<b>Unsettled Capital Transactions:</b>		<b>\$0.00</b>		
		<b>Adjusted Grand Total:</b>		<b>\$1,229,138.74</b>		

**Note:**

- Internal Rate of Return calculations include Imputation Credits.
- Cash Accounts are displayed exclusive of tax and fees all other rows are shown inclusive of tax and fees.
- Non-Cash totals include the taxes and fees attributed to cash accounts and so the totals will not necessarily add up.
- Investment performance can vary and past performance is not necessarily indicative of future performance.

### 17.3 Mainstreet SA 2016 State Conference - Fleurieu Peninsula

#### Brief

The Mainstreet SA Committee, in collaboration with Adelaide City Council, is holding its Annual State Conference in Victor Harbor, as well as workshops in the District Council of Yankalilla and Alexandrina Council on Thursday 7 and Friday 8 April 2016.

#### RECOMMENDATION(S)

It is recommended to Council that:

1. Subject to their confirmation, Council approves the attendance of .....at the Mainstreet SA 2016 Annual State Conference to be held on Thursday 7 and Friday 8 April 2016.
2. Expenses be reimbursed in accordance with Council policy; and
3. Subject to their confirmation, Council approves the attendance of the spouses/partners of Elected Members and further, consistent with Council policy, that costs be met by Council.

or

This report be received.

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#### Introduction

The Mainstreet SA 2016 State Conference (the Conference) will be presented by the Fleurieu Peninsula Councils on Thursday 7 and Friday 8 April 2016.

#### Discussion

Mainstreet SA and the Fleurieu Peninsula Councils seek to focus on our traditional mainstreets and how they need to adapt and change to meet the challenges of the future. The Conference will be held at various locations along the Victor Harbor mainstreet and will comprise of a comprehensive program focusing on three streams; Retail & Business Development, Managing & Promoting and Placemaking & Design.

International and local expert keynote speakers include:

- David Downey, International Downtown Association - USA
- Gordon Reid, Carlogie Ltd - UK
- Peter Kenyon, Bank of I.D.E.A.S - Western Australia

The Conference program is attached for Members' information (**Attachment 1**).

As Council is a non-member, the cost of the conference is \$395 per person (Early Bird Registration) which includes lunch, morning and afternoon teas and the Conference Networking Cocktail Party on Thursday 7 April 2016.

#### Conclusion

The conference offers a networking opportunity for local authorities and other industry stakeholders to meet with local and international experts and discuss the needs of the South Australian mainstreet industry.

ATTACHMENT 1

**2016 Mainstreet SA Conference**  
**Mainstreets into the Future proudly presented by**  
**the Fleurieu Peninsula Councils**



**Conference Program**

Thursday 7 <sup>th</sup> April 2016			
0800 – 0830	Registration – Grosvenor Hotel, Victor Harbor		
0830 – 0845	Welcome – David Cooke, Chairman, Mainstreet SA – Victa Cinema, Room 2		
0845 – 0945	Keynote – David Downey, International Downtown Association – USA		
	<b>Retail &amp; Business Development</b> Victa Cinema Room 2	<b>Placemaking &amp; Design</b> Victa Cinema Room 1	<b>Managing &amp; Promoting</b> Grosvenor Hotel
0945 – 1030	tba tba	<b>The Role of Mainstreets in Climate Change</b> David Cooke, Mainstreet SA	<b>Building a Brilliant Brand for your Mainstreet</b> Julie Wrobel, Algo Mas
1030 – 1100	Morning Tea		
1100 – 1145	<b>World's best funding models for mainstreets</b> David West, Premier Retail Marketing	<b>Mainstreet<sup>2050</sup>: Ideas and opportunities to stay ahead of the game</b> Stephen Yarwood, City 2050	<b>Winter Wonderland</b> Linda Johnson, City of Holdfast Bay
1145 – 1230	<b>Selling you way to Innovation</b> Rick Carter, Innovation in the City	<b>The Lost Art of Street Design</b> Steven Burgess, MR Cagney	<b>Creative Culture Important for Mainstreets</b> David Grice, Musitec Ltd
1230 – 1330	Lunch		
1330 – 1430	Keynote – Gordon Reid, Carlogie Ltd - UK		
1430 – 1515	<b>Our Market District conversations to inform its future</b> David Bailey, Adelaide City Council	<b>Road to Revitalisation</b> Phillip Tanner, City of Onkaparinga	<b>Bricks vs Clicks – Case studies from a regional mainstreet</b> Panel discussion, City of Victor Harbor
1515 - 1545	Afternoon Tea		
1545 - 1630	<b>Delivering a new mainstreet, library and town square</b> Brian Fitzpatrick, City of Onkaparinga.	<b>No Park-ing</b> Peter Jensen, Jensen Planning + Design	tba tba
1630 – 1730	Keynote – Peter Kenyon, Bank of I.D.E.A.S.		
1830 – 2230	Networking Cocktail Party – Grosvenor Hotel Beer Garden		
Friday 8 <sup>th</sup> April 2016			
0900 – 1400	Workshop 1 – Alexandrina Council		
0900 – 1400	Workshop 2 – District Council of Yankalilla		



TO BOOK TICKETS VISIT  
[MAINSTREETSA.COM.AU](http://MAINSTREETSA.COM.AU)

Registration Type	Early Bird Price (until 26/2/2016)	Standard Price
Mainstreet SA Member*	\$355	\$405
Non Member	\$395	\$475
Student**	\$220	\$255
Group Booking (5 for the price of 4)***	\$1620	\$1900
Extra Networking Cocktail Party Tickets	-	\$110
Workshop 1 – Alexandrina Council	\$125	\$150
Workshop 2 – District Council of Yankalilla	\$125	\$150

all fees are shown per person in Australian Dollars and include GST

**Inclusions**

Registration as a Mainstreet SA Member\*, Non Member, Student and Group Booking includes the following  
 - Access to all Conference sessions (Thursday 7 April 2016) ; Conference Satchel, Conference Program and materials, Catering - Morning Tea, Lunch, Afternoon tea, Conference Networking Cocktail Party (Thursday 7 April 2016)

Registration for either Workshop 1 or 2 includes the following:

- Access to either Workshop 1 or 2 (Friday 8th April), Catering - Morning Tea and Lunch

\*Mainstreet SA Membership for Individuals/Businesses, Trader Associations/Business Chambers and Not for Profits have **one** member per membership. Corporate/Government have **two** members per membership. Any registrations over and above your membership level will incur the Non Member fee per registration. To qualify for the members rate, delegates must be current members of Mainstreet SA, or join and pay in full within seven days of registering for the conference.

\*\*Students must produce a valid Tertiary Student Card

\*\*\*No member discount applies to group bookings

Please note this program may be subject to change but we will endeavour to keep the final schedule as close as possible to what appears here

Proudly Presented by the Fleurieu Peninsula Councils



## 17.4 Dog and Cat Management Board Nominations

### Brief

This report seeks the nomination of local government members to the Dog and Cat Management Board.

### RECOMMENDATION(S)

It is recommended to Council that Cr/s..... be nominated as the local government member to the Dog and Cat Management Board.

Or

This report be received.

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### Introduction

The Minister for Sustainability, Environment and Conservation, the Hon Ian Hunter MLC, has written to the Local Government Association (LGA) requesting that it presents a panel of four nominations for one (1) member position on the Dog and Cat Management Board (DCMB) (**Attachment 1**).

### Discussion

The DCMB is a statutory authority which is governed by the *Dog and Cat Management Act 1995*.

Cr Janet Loveday (Adelaide Hills Council) currently holds a local government member position on the DCMB which is due to expire on 30 June 2016. Cr Loveday is eligible for re-appointment.

The appointment of a local government member to the DCMB is for a three year term commencing July 2016 and attracts a sitting fee of \$177 per 4 hour session attended.

The DCMB generally meets on the last Wednesday of each month between 1.30pm and 5.30pm. The meeting dates for 2016 are detailed in **Attachment 1**.

The nominees do not require any formal qualifications, but must have the following attributes:

- Practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government;
- Experience in the administration of legislation;
- Experience in financial management; and
- Experience in education and training.

Nominations addressing the selection criteria (**Attachment 2**) must be forwarded to the LGA by COB Friday 4 March 2016.

The LGA Board will consider nominations at its meeting on Thursday 17 March 2016.

ATTACHMENT 1



## Nominations on Outside Bodies - Nominations sought for the Dog and Cat Management Board - Circular 2.2

To	<b>Chief Executive Officer Elected Members Policy and Strategic Planning Staff</b>	Date	<b>11 January 2016</b>
Contact	<b>Natasha Black</b> Email: <a href="mailto:natasha.black@lga.sa.gov.au">natasha.black@lga.sa.gov.au</a>		
Response Required	Yes	Respond By	<b>4 March 2016</b>
Summary	<b>The Minister for Sustainability, Environment and Conservation, Hon Ian Hunter MLC, has written to the LGA requesting local government nominations for one member position on the Dog and Cat Management Board for a term of up to 3 years, commencing in July 2016. Nominations must be forwarded to the LGA by COB 4 March 2016.</b>		

The Dog and Cat Management Board is established pursuant to the *Dog and Cat Management Act 1995* - [click here](#) to view a copy of the Act.

The expiration of Cr Janet Loveday's (Adelaide Hills Council) membership of the Dog and Cat Management Board, is effective from 30 June 2016. The Minister has asked the LGA to forward a panel of four nominations (two male and two female) for consideration to fill the vacancy. Cr Loveday is also eligible for re-appointment. Appointments to the Dog and Cat Management Board are for a period of up to three years commencing on 1 July 2016.

### Selection Criteria

Applicants must address their applications directly to the legislative criteria set out below, in order to be considered for nomination. Please use the form provided to outline how you meet these criteria:

- practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government;
- experience in the administration of legislation;
- experience in financial management; and
- experience in education and training.

**The priority attribute for this LGA nominee is experience in education and training.**

### Board meetings

The Board generally meets on the last Wednesday of each month between 1.30pm and 5.30pm, regularly holding their meetings at metropolitan and regional councils. The meeting dates for 2016 from the commencement of this appointment are below:

27 July 2016  
31 August 2014  
28 September 2016  
26 October 2016  
30 November 2016  
December – date to be confirmed

The sitting fee for Board Members is currently \$177 per 4 hour session attended.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving council members or council staff. No more than two (2) nominees should be provided from each council.

Nominations addressing the selection criteria provided in [Part A](#) for the Dog and Cat Management Board must be forwarded to [natasha.black@lga.sa.gov.au](mailto:natasha.black@lga.sa.gov.au) by a Council using the attached [Part B](#) by COB 4 March 2016.

The LGA Board will consider nominations received at its meeting on Thursday 17 March 2016.

Established in 1995 under [The Dog and Cat Management Act](#), the Dog and Cat Management Board (the Board) is the only statutory board of its kind in Australia and offers a unique perspective in reporting on the status of dog and cat management in South Australia.

The Board works closely with key partner organisations and state government to improve dog and cat management in South Australia. Using its research and expertise the Board has ensured that South Australia's regulatory and legislative framework has been reviewed and amended to improve the management of dogs and cats in South Australia.

### **Strategic Objectives**

The Board's 2013-16 Strategic objectives are to:

- Establish a population of both sociable and safe dogs in our community.
- Improve the management and care of owned and unowned cats.
- Maximise the benefits from new and existing partnerships that foster and facilitate leadership and initiative in dog and cat management.
- Audit the administration of the *Dog and Cat Management Act, 1995* to ensure compliance.



ATTACHMENT 2

**Nominations to Outside Bodies**



PART A

<b>Name of Body</b>	Dog and Cat Management Board
<b>Legal Status of Body</b>	<b>Statutory Authority</b>
<b>Summary Statement</b>	The Dog and Cat Management Board operates under the <i>Dog and Cat Management Act 1995</i> and its functions include monitoring the administration and enforcement of this Act by Councils.
<b><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></b>	
The following selection criteria must be addressed when completing Part B	
<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	No formal qualifications required.
<b>Industry Experience</b>	Relevant knowledge of dog and cat management issues as they impact local government.
<b>Board / Committee Experience</b>	Relevant experience serving on high level intergovernmental boards, committees or funding allocation bodies is highly desirable.
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Section 12(2) of the <i>Dog and Cat Management Act 1995</i> requires nominees, together, to have the following attributes: (a) practical knowledge of and experience in local government, including local government processes, community consultation and the law as it applies to local government; (b) experience in the administration of legislation; (c) experience in financial management; (d) experience in education and training.  The priority attribute for people nominating for this position is experience in education and training.
<b><u>LIABILITY AND INDEMNITY COVER</u></b>	
The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	<b>Yes</b>
<b>Insurance Policies are Valid &amp; Current</b>	<b>Yes</b>

## **18. LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION**

It is recommended to Council that the Local Government Circulars report be received.

---

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 2 and 3.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.



## Local Government Association of South Australia

### **2.9 2016 Council Best Practice Showcase - Calls for EOI to participate and Service Nominations**

The LGA is asking for expressions of interest from councils to participate in the 2016 Council Best Practice Showcase to be submitted online by Friday 29 January. Councils are also asked to submit their nominations for Certificates of Service for council members by Friday 18 March 2016.

### **2.2 Nominations on Outside Bodies - Nominations sought for the Dog and Cat Management Board**

The Minister for Sustainability, Environment and Conservation, Hon Ian Hunter MLC, has written to the LGA requesting local government nominations for one member position on the Dog and Cat Management Board for a term of up to 3 years, commencing in July 2016. Nominations must be forwarded to the LGA by COB 4 March 2016.

### **2.1 Premier's State/Local Government Forum meeting - Communique**

The Premier's State/Local Government Forum met in Adelaide on 16 December 2015 and the outcomes are summarised in the Communique attached to this Circular.

### **2.3 Reminder - Council officer nominations for Public Service Medal 2016**

A reminder is provided inviting nomination of Council officers for the public service medal 2016. Details are provided and linked in this circular.

### **2.4 Reminder - Annual Consultation Survey - LGA Education & Training service**

As part of our continuous improvement processes, the LGA Education and Training (E&T) service is currently seeking feedback as to the on-going and emerging training needs of the sector. Further details can be found in this Circular.

### **2.5 LG Professionals SA Leadership Excellence Awards 2016**

Only 2 weeks left to nominate! Local Government Professionals Australia, SA is seeking nominations for their 15th Annual Leadership Excellence Awards. Applications can be submitted at any time between now and Thursday 28 January 2016.

### **2.7 Collaboration on managing Local Government assets - survey extended**

The LGA has extended until 27 January the opportunity to provide comment on collaborative options for managing waste and CWMS assets.

### **2.6 2016 LG Professionals Australia: SA State Conference - 19 February 2016**

The 2016 Local Government Professionals Australia, SA State Conference Mission Possible. Early Bird ending soon! Further details can be found in this circular.

### **2.11 Management of Council Land and Buildings: Governance Masterclass - 12 February 2016**

The LGA Education & Training service has scheduled a Management of Council Land and Buildings: Governance Masterclass for Friday 12 February 2016 to be held at Local Government House, Adelaide. Further information can be found in this Circular.

### **2.10 National Stronger Regions Fund and PIRSA Grants Workshop - 9 February 2016**

If you are really serious about being competitive in applying for Round three of the National Stronger Regions Fund, PIRSA or for other grants, you need to understand the context of the grant programs, including the four parts of the funding system. Further details can be found in the Circular.

## **2.8 National Stronger Regions Fund opens on 15 January 2016**

The Department of Infrastructure and Regional Development will be running Information Sessions to provide potential applicants with an understanding of the changes to the guidelines for Round Three and learnings from Round Two.



## **Local Government Association of South Australia**

### **3.1 New Training Session - Get with the Flow! Enforcement under the Water Industry Act 2012 - 22 February 2016**

The LGA Education and Training Service has developed a new training session "Get with the Flow! Enforcement under the Water Industry Act 2012" scheduled for 22 February 2016. This session has been designed for all council officers with authorisations (Water Industry Officers) and/or delegated authority under the Water Industry Act 2012. Further details can be found in this Circular.

### **4.1 LGA Board Meeting - 28 January 2016 - Agenda Available**

The LGA Board will meet on Thursday 28 January in the Boardrooms, Local Government House, 148 Frome Street, Adelaide. This Circular provides a list of reports that will be considered at that meeting.

### **3.3 Vegetation Management Around SA Power Networks Powerlines - Forum**

Councils are invited to attend the Vegetation Management Around Powerlines Forum on either 1 March in Glenunga or 3 March in Clare. Registrations close on 25 February 2016.

### **3.2 Food Act MOU Working Group Nominations**

Nominations are now being sought for membership on the Food Act MOU Working Group. Nominations close COB 5 February 2016.

### **3.4 LG Professionals SA 2016 Emerging Leaders Program - Registrations Open**

The LG Professionals SA 2016 Emerging Leaders Program is now open for registrations. Further details can be found in this Circular.

### **3.5 Model Outdoor Dining Guidelines**

Many councils have embraced the increasing interest in outdoor dining and are developing policies and guidelines to assist businesses to establish appropriate areas as an extension of their trading. The Local Government Association of South Australia (the LGA) has recognised this growing demand and is supporting councils in the identification and management of legislative, planning and administrative requirements to establish safe, attractive and accessible outdoor dining areas.

### **3.6 Regional Governance Framework consultation -**

The LGA is developing options to facilitate the creation of more flexible structures for regional collaboration and partnerships between councils, including legislative options. Feedback is being sought on a draft 'Regional Governance Framework', attached to this Circular, by Friday 4 March 2016.

## **18.2 LGA Metropolitan Local Government Group Meeting - Key Outcomes Summary**

### **Brief**

This report presents the Key Outcome Summary from the 20 January 2016 meeting of the LGA Metropolitan Local Government Group.

### **RECOMMENDATION(S)**

It is recommended to Council that the report be received.

---

### **Introduction**

Attached for Members' information is a copy of the Key Outcome Summary from the Local Government Association Metropolitan Local Government Group meeting held on Wednesday 20 January 2016 (**Attachment 1**).

**ATTACHMENT 1**



**LGA Metropolitan Local Government Group Meeting 20 January 2016**

**Key Outcomes Summary**

**2016 Annual Priorities**

The Metropolitan Local Government Group endorsed the MLGG 2016 Annual Priority Action Plans for Economic Development, Planning and Improving Efficiency and also endorsed Precinct Planning, Cycling and Environment (Carbon Neutral Cities) as further activities to be undertaken by the MLGG in 2016.

**Planning, Development and Infrastructure Bill 2015**

The MLGG received a report and an update on progress of the Bill.

**Economic Development Activities**

Members noted the report and received an overview of the 9 December Economic Development Think Tank meeting as well as an update on the activities of the Shandong Local Government Working Group.

**MLGG Items Noted**

The Metropolitan Local Government Group noted reports on:

1. Regional Governance Framework Consultation; and
2. MLGG Funding - Regional Capacity Building Funds.

**Federal Election Strategy**

The MLGG received a verbal update and noted progress to date on the LGA Federal Election Strategy. Metropolitan councils were invited to provide feedback on the draft ALGA federal election document to feed into the strategy and upcoming meetings. The group also agreed to invite the Minister and Shadow Minister for Cities and Environment to address the MLGG outlining their visions for cities and the role they see local government playing in fulfilling that vision.

**Clean Energy Finance Corporation**

The Metropolitan Local Government Group recommended to the LGA Board that opportunities be investigated for interested local government bodies to collectively take advantage of tailored finance programs made available through the Commonwealth's Clean Energy Finance Corporation for Councils to adopt clean technologies to reduce energy bills and lower emissions.

Minutes and Agendas can be downloaded from [www.lga.sa.gov.au/goto/mlgg](http://www.lga.sa.gov.au/goto/mlgg)

## **19. MEMBERS' BOOKSHELF**

Uniting Care Wesley Bowden Annual Report 2014-2015

### **RECOMMENDATION**

That the additions to Members' bookshelf be noted.

## **20. CORRESPONDENCE**

### **20.1 Toward a Nuclear-Weapon-Free World: One Billion Citizens' Appeal**

Correspondence has been received from the President of Mayors for Peace and the Mayor of Hiroshima, Mr Kazumi Matsui, regarding the '*One Billion Citizens' Appeal*' toward a nuclear-weapon-free world (**Attachment 1**).

### **RECOMMENDATION**

That the correspondence be received.

ATTACHMENT 1

**An Open Letter from Mayors for Peace**  
***Toward a Nuclear-Weapon-Free World: One Billion Citizens' Appeal***

In August 1945, the cities of Hiroshima and Nagasaki were reduced to ruins, each by a single atomic bomb, and more than 210,000 people from the two cities lost their precious lives. Those who barely managed to survive had their lives totally changed and their endless suffering has continued to this day, 70 years later. Having lived through an experience too cruel to be put into words, the *hibakusha*—atomic bomb survivors—have continued to appeal for nuclear abolition and to convey their desire for peace to the people of the world. Their dedication stems from their deep humanitarian conviction that “no one else should ever again suffer as we have.”

We, Mayors for Peace, are an international nonpartisan, non-governmental organization with members who profoundly empathize with the spirit of Hiroshima and Nagasaki and strive to establish a world free of nuclear weapons, as well as to realize peace and sustainable development. These aims are based on the mayoral responsibility to protect the safety and welfare of our people. We are writing today on behalf of all members of our organization, which is currently composed of over 6,900 member cities from 161 countries and regions, representing over a billion citizens from around the world. Our members keep growing.

We are deeply concerned that, even a quarter of a century since the Cold War's end, nearly 16,000 nuclear warheads still exist in today's world, which is filled with violence and countless seeds of conflict. Declassified documents have revealed that the risks of inadvertent nuclear weapons use due to accident or miscalculation are quite high. We also cannot ignore the danger posed by nuclear terrorism. Given the catastrophic consequences of the use of nuclear weapons, every State and every citizen has a stake in the total elimination of these repugnant weapons. This is why we must insist that this issue be addressed immediately. We do commend the limited but welcome progress that has been made, such as a reduction in deployments of some strategic nuclear weapons and the continuation of moratoriums on nuclear testing. These are important efforts, but unfortunately, inadequate.

With about 2,000 nuclear weapons on high alert, the threatened use of nuclear weapons that is euphemistically called “deterrence,” and the unspeakable horror it implies, is still the mainstay of the international security regime. This stance itself holds elements of danger, potentially inducing nuclear proliferation, such as problems similar to North Korea's nuclear development. There may be a need to question if nuclear deterrence can offer any effective solutions to the global security challenges we face today. In this context, we believe that the international community needs to join forces and discuss how we can address real issues. It is urgent for nuclear-weapon states and those under the nuclear ‘umbrella’ to conduct earnest dialogues to plan for their security without reliance on the concept of nuclear deterrence. In pursuit of such efforts, we must not forget the important role civil society can perform to overcome mutual distrust and nurture a shared sense of awareness that we belong to the same human family.

On one hand, we understand that many differences exist in the world community over the timing, scope, and modalities for achieving nuclear disarmament. Yet it is clear that we cannot ignore the existing threat of nuclear weapons. That is why we are calling on the world leaders to advance such policy discussions at once. In this regard, we believe that every leader would benefit from visiting Hiroshima and Nagasaki, and listening intently to *hibakusha*.



As a concrete step to spur such discussion, we strongly urge all States—especially those possessing nuclear weapons and their umbrella states—to participate actively in the Open-Ended Working Group on nuclear disarmament that the UN General Assembly established last year, and to start engaging in constructive deliberations regardless of their political sensibilities. We do not believe it is necessary to have a global consensus on all matters prior to commencing the activities of this Working Group. In fact, prospects for future progress will only diminish by failing to engage in constructive deliberations on ways to build common ground and overcome differences.

Global nuclear disarmament can only be achieved if it is universal in scope; this will require the participation of all States in the process of achieving that goal. Non-nuclear-weapon states have a stake in nuclear disarmament in the sense that they could be the victims, themselves, of a nuclear weapon attack, even if they are committed to non-proliferation. This Working Group will provide a good opportunity for the nuclear-weapon states and their umbrella states to listen to a wide range of voices from civil society and non-nuclear-weapon states seeking nuclear disarmament

Furthermore, the Working Group will also provide a superb opportunity for the world community to address practical concerns during the disarmament process, including such issues as verification, transparency, and irreversibility. It will also be an appropriate forum to commence a serious discussion of the risks and benefits of realizing a world free of nuclear weapons and the legal framework needed to achieve it. We should take this valuable opportunity to deepen the world's understanding of the challenges ahead in realizing this great and historic goal.

Mayors for Peace appreciates the opportunity to participate in the discussions of this Working Group as a member of civil society seeking a nuclear-weapon-free world. We assert that a legal prohibition of nuclear weapons will mark a significant turning point toward a world without nuclear weapons. At the same time, we are keenly aware of the role and responsibilities of civil society in creating a foundation for sustainable peace. If we can cultivate a sense of global community as one human family and transcend our differences, it will lead to a society where diversity is treasured and disputes are resolved through peaceful means. We will work together with civil society partners around the world to cultivate mutual understanding in the pursuit of this sustainable peace.

In closing, once again we strongly urge all countries to participate actively in this Working Group and start constructive deliberations. We ask the policymakers of the world to work with sincerity and in good faith. As an important part of civil society, we shall spare no effort in working cooperatively with you. Instead of another year of setbacks, deepened rivalries, diminished expectations, and lost opportunities, let us make 2016 a year of significant progress in global nuclear disarmament.

Consolidated efforts by state and city governments, together with diverse civil society partners, such as women, youth, lawyers, religious leaders, medical workers, entrepreneurs, scholars, educators, artists, and athletes, can change the world. It is time for us to transcend our various positions and work together for the common good of international society. Let us work together to finish this important job.

January 22, 2016

Mayors for Peace

President	Mayor of Hiroshima, Japan
Vice president	Mayor of Nagasaki, Japan
Vice president	Lord Mayor of Hannover, Germany
Vice president	Mayor of Volgograd, Russia
Vice president	Mayor of Malakoff, France
Vice president	Mayor of Muntinlupa, Philippines
Vice president	Lord Mayor of Manchester, U.K.
Vice president	Mayor of Akron, U.S.
Vice president	Mayor of Ypres, Belgium
Vice president	Mayor of Biograd na Moru, Croatia
Vice president	Mayor of Granollers, Spain
Vice president	Mayor of Halabja, Iraq
Vice president	Mayor of Brussels, Belgium
Vice president	Mayor of Fongo-Tongo, Cameroon
Vice president	Mayor of Mexico City, Mexico
Vice president	Mayor of Frogn, Norway
Executive	Governor of Bangkok, Thailand
Executive	Mayor of Fremantle, Australia
Executive	Mayor of Semey, Kazakhstan
Executive	Mayor of Sarajevo, Bosnia and Herzegovina
Executive	Mayor of Cochin, India
Executive	Mayor of Montreal, Canada
Executive	Mayor of Wellington, New Zealand
Executive	Mayor of Santos, Brazil
Executive	Mayor of Cartago, Costa Rica
Executive	Mayor of Bogota, Colombia

**21. CONFIDENTIAL**

Nil

**22. MEETING CLOSE**

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**1. MEETING OPENED**

**2. PRESENT**

**3. APOLOGIES**

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
------	----------------

**5. CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of the Urban Services Prescribed Standing Committee held on 19 January 2016 be confirmed as a true and correct record.

**6. COMMUNICATIONS BY THE CHAIRPERSON**

**7. QUESTIONS WITH NOTICE**

Nil

**8. QUESTIONS WITHOUT NOTICE**

**9. MOTIONS WITH NOTICE**

Nil

**10. MOTIONS WITHOUT NOTICE**

## 11. URBAN SERVICES DIVISION REPORTS

### 11.1 Star Theatre Maintenance Plan

#### Brief

This report provides Members with a detailed assessment and priority list for a forward work plan and program to upgrade and maintain the Star Theatre Complex for the next ten (10) years.

#### RECOMMENDATION(S)

The Committee recommends to Council that:

1. That the Report be received.
2. Funding required to complete the identified items in the (10) year forward program of works and maintenance is referred to future budgetary deliberations.

---

#### Introduction

At the meeting of 7 July 2015, Council adopted the following Motion With Notice (MWN):

*Draft Council and Standing Committee Agenda 2 February 2016*

*MOVED Cr Woodward SECONDED Cr Dua that before any maintenance work is undertaken on the Star Theatre as part of Council's commitment to a new 5 + 5 year lease, the Administration report to Council on the proposed maintenance, with details of the full scope, justification and associated cost, once these factors have been confirmed via Council's normal procurement practices.*

The following report summarises the Administration's investigations.

#### Background

The Star Theatre complex includes a former church building, constructed in 1872 and the former Hilton Soldier's Memorial Institute, constructed between the wars, which is linked by a more recently constructed central entrance foyer.

The Star Theatre Complex is listed as a Local Heritage Place in the City of West Torrens Development Plan as follows:

- 143-145 Sir Donald Bradman Drive HILTON
- Theatre 62 (former Baptist Church & Hilton Soldier's Memorial Hall); Former 1872 Baptist Church with alterations and adjacent memorial hall (former Soldier's Memorial Institute).

The Development Plan designated the complex as a Local Heritage Place following the 1998 heritage survey as the complex was considered to satisfy Section 23(4) criteria under the Development Act:

- (a) it displays historical, economic or social themes that are of importance to the local area;
- (b) it has played an important part in the lives of local residents.

Council's Development Plan encourages owners of Local Heritage Places to conserve them (Objective 1). It also seeks the continued use or adaptive reuse (Objective 2) of Local Heritage Places and the retention of their most important elements (Principle of Development Control 2).

Located on the south side of Sir Donald Bradman Drive, the two original buildings have additions to the south and a connecting common foyer.

Council owns the complex which is leased to a theatre company. Both the theatre and hall are now used and fitted out as separate theatres with stages, seating, change areas, lighting and control rooms.

This report provides an anticipated prioritised forward works plan for the next decade.

### Discussion

Following the call for quotations, Flightpath Architects were engaged to prepare a report and incorporate specialist advice from services, structural and civil engineers and a building certifier. Estimates of the anticipated works were prepared by an experienced cost consultant.

The following tasks were undertaken:

- Review of the history and development of the buildings, including the development sequence of the structures to better understand each portion of the complex;
- Preparation of measured drawings for the buildings and site;
- Completion of a physical survey of the buildings to determine the condition and associated estimated costs for rectification;
- Assessment against the Building Code of Australia;
- Assessment of Fire Safety;
- Assessment of Disability Access; and
- Assessment of Condition of Building Services and Structure.

The report was based on a visual inspections/assessment only, with no physical intervention or testing undertaken. Various proposals to address the identified issues and the associated estimated costs have also been prepared and are included with the report.

The report categorises the level of importance or urgency of the works as follows:

- High / Essential Works;
- Medium Works; and
- Low / Future Works.

The Forward Works plan was developed to identify works, categorise their importance, estimate costs and recommend approximate and staged timing of implementation over the next decade.

A summary of the value of each of these works is provided below:

<b>Category</b>	<b>\$ Value (in 2015 dollars)</b>
High / Essential Works	\$357,000
Medium Works	\$191,500
Low / Future Works	\$736,500
<b>Total</b>	<b>\$1,285,000</b>

The following summarises the main elements of the required works:

<b>Building Element</b>	<b>High/Essential</b>	<b>Medium</b>	<b>Low</b>
<b>Architectural / Heritage</b>	<ul style="list-style-type: none"> <li>• Fire Exits from the theatres</li> <li>• Ceiling access</li> <li>• Seating in the theatres - access lighting</li> <li>• Access to bathrooms and Chapel Theatre</li> </ul>	<ul style="list-style-type: none"> <li>• Roofing and external facades, including stormwater connections</li> <li>• Access to Audio Visual enclosures</li> <li>• Seating compliance / spacing</li> <li>• Cladding/lining of walls</li> </ul>	<ul style="list-style-type: none"> <li>• Bathroom fittings</li> <li>• Building finishes - walls, ceilings and floor</li> <li>• Facades</li> <li>• External pavements / car park</li> </ul>
<b>Services</b>	<ul style="list-style-type: none"> <li>• Electrical Switchboards</li> <li>• Lighting</li> <li>• Safe Roof access systems</li> <li>• Fire systems</li> </ul>	<ul style="list-style-type: none"> <li>• Electrical Wiring</li> <li>• Heating &amp; Cooling systems</li> </ul>	<ul style="list-style-type: none"> <li>• Further Electrical wiring lighting &amp; fittings</li> <li>• Sanitary fixtures &amp; fittings</li> </ul>
<b>Structural</b>	<ul style="list-style-type: none"> <li>• Roof structure</li> <li>• Stage structure</li> </ul>	<ul style="list-style-type: none"> <li>• Tiered theatre seating</li> <li>• Various Chapel works (cladding, floors &amp; walls)</li> </ul>	<ul style="list-style-type: none"> <li>• Aesthetic repairs to the building</li> </ul>
<b>Building Rules Compliance</b>	<ul style="list-style-type: none"> <li>• Structural assessment of roof supports</li> <li>• Fire compliance works</li> <li>• Building access &amp; egress</li> <li>• Ventilation</li> </ul>	<ul style="list-style-type: none"> <li>• Nil</li> </ul>	<ul style="list-style-type: none"> <li>• Amalgamation of the three titles</li> <li>• Review of access &amp; egress into the building</li> <li>• Seating</li> <li>• Stairways</li> </ul>

The Flightpath Report has categorised all works required on the building as High/Essential, Medium and Low. The majority of the High/Essential works have been staged over the first five (5) years of the program.

The Flightpath Architects' report does however identify and provide a detailed summary of the works required for each year based on a risk assessment of the compliance works required.

The table below summarises the proposed building works expenditure and the proposed budget (escalated by inflation 3.1% increasing by 0.1% annually) for the next ten (10) years.

Year	Estimated Expenditure	Proposed Budget
2016 / 2017	\$166,750	\$191,762
2017 / 2018	\$158,363	\$182,117
2018 / 2019	\$161,484	\$185,707
2019 / 2020	\$157,665	\$181,315
2020 / 2021	\$145,723	\$167,581
2021 / 2022	\$123,240	\$141,726
2022 / 2023	\$121,987	\$140,285
2023 / 2024	\$105,370	\$121,175
2024 / 2025	\$114,664	\$131,864
2025 / 2026	\$100,703	\$115,808
2026 / 2027	\$106,756	\$122,770
<b>Total</b>	<b>\$1,462,705</b>	<b>\$1,682,110</b>
Sum (without Escalation / Inflation)	\$1,285,000	-

The Proposed Budget amount has been calculated from the nominated Estimated Expenditure for the works as provided within the Flightpath Architects' report plus an additional percentage fee of 15% as an allowance for Design and Project Management of the works. (The additional percentage allowance has been added as the onsite inspections undertaken by the consultants, although detailed and thorough, were non-invasive inspections of the building. No further contingency allowance has been added to the Proposed Budget to cover any other potential issues that may be identified throughout the detailed design process.)

In accordance with the general terms and conditions of lease agreements and the applicable legislation, the current and proposed leasing arrangements do not generally require the lessee to undertake works of a structural nature, unless:

- the works that are required relate specifically to the lessee's (proposed) use of the premises; or
- the lessee has (for example) installed plant, equipment or other items that may give rise to the need for structural or other works or modifications.

Whilst these matters will require further investigation by the Administration it would appear that some works that have been undertaken by the lessee are likely to give rise to the need for additional works or modifications (which could potentially be recovered from the lessee).

### Conclusion

This report provides Members with a detailed assessment and priority list for a forward work plan and program to upgrade and maintain the Star Theatre Complex for the next ten (10) years. The report also considers the upgrade and adaptation that is possible and desirable, without the loss of Heritage Value or major building conservation works. While generally requiring work to satisfy current standards, the Star Theatre complex is considered to be in a reasonable condition for its age.



## 11.2 Request for Private Parking Area Agreement

### Brief

To approve an agreement for Council's Compliance Officers to police a private parking area at Keswick.

### RECOMMENDATION

The Committee recommends that Council enter into an agreement under the Private Parking Areas Act with Coffey International Limited to police the private parking area within their leased site at 33 Richmond Road Keswick.

---

### Introduction

Council has been requested to assist a local business by policing parking within their private car park.

Under the Private Parking Areas Act, 1986, Council may undertake policing of a private parking area by entering into a formal agreement with the property owner or lease-holder for that purpose.

### Discussion

Coffey International Limited, a company which provides geotechnical, environmental and testing services to the transport and property infrastructure sector in Adelaide, are the lessees of offices and car parking space at the Worldpark site at 33 Richmond Road Keswick. Separate car parking is available for visitors and staff of other businesses operating at the Worldpark site.

Policing of the Coffey International car park by Council has been requested to regulate unauthorized parking to ensure the on-site parking space is available for the allocated staff permit holders. The staff permit area comprises a total of 66 spaces shown as areas 1 and 2 (**Attachment 1**).

Council has had an agreement in place since 2000 for Compliance staff to police parking within the adjacent private parking area of the adjoining premises at 1–25 Richmond Road Keswick (**Attachment 2**).

The Team Leader Compliance has advised that, due to the limited size of the Coffey car parking area and the policing already undertaken on the adjoining site at 1–25 Richmond Road, policing of the additional private parking area can be accommodated by current staff within existing work schedules.

City Assets staff have met on-site with the Facilities Administrator of Coffey International to assess the site and to ensure signs installed are of the correct type and sited in accordance with the requirements of the Act.

As with existing Private Parking Area agreements, Compliance staff will undertake policing on an 'as and when available' basis as part of their routine patrols within the adjacent area under the proposed agreement.

Under the proposed agreement, waiving of expiation notices will be solely at Council's discretion in accordance with the Expiation of Offences Act. The Private Parking Areas Act specifies that all expiation fees or fines recovered in accordance with the agreement are retained by Council.

### Budget Impact

Current operational budget allocations will cover the resources required.

### **Conclusion**

It would be appropriate for Council to enter into an agreement with Coffey International Limited to assist with management of their off-street parking site to maintain parking for use by the allocated staff permit holders.

ATTACHMENT 1



ATTACHMENT 2



### 11.3 Urban Services Activities Report

#### Brief

To provide Elected Members with information on activities within the Urban Services Division.

#### RECOMMENDATION

The Committee recommends to Council that the Activities Report be received.

This report details the key activities of the City Assets, City Works and City Development Departments.

Special Project Work	
New Drainage System - Lockleys Catchment Rutland Ave Stage 1	As a result of variable and challenging ground conditions, these works have progressed in the non-conventional manner of upstream (Henley Beach Road) to downstream (Sir Donald Bradman Drive). Council Administration and project management have been working and negotiating with the Civil Contractor to manage the potential project add-costs associated with the challenging ground and groundwater conditions. Works to the intersection of Moresby Street are being progressed in 2016 and are due for completion around mid to late February 2016. Works from Moresby Street to the outlet channel along Sir Donald Bradman Drive are currently being negotiated with the Civil Contractor and, if included in the project, will see the works extend to early May 2016.
New Drainage System - Lockleys Catchment Rutland Ave Stage 2	Finalisation of the design of these works has been placed on hold whilst the issues associated with the Stage 1 works are resolved. The Administration is also awaiting some clarification in relation to traffic management issues which have been raised in association with Rutland Ave.
New Drainage System - Lockleys Catchment May Terrace Stage 3	The detailed design for the Stage 3 works along May Tce has been completed. Some additional ground condition investigations to support the construction methodology for the project has are also being undertaken during mid to late January 2016. Tender and Contract documentation is anticipated to be completed with tendering of the major Civil Works for this project scheduled for early February 2016. Advance service alteration works associated with this project are also in the process of being finalised and coordinated. Sourcing of quotes for the principle supply of the concrete pipework for the project is also being undertaken during early February 2016.
New Drainage System - Ashley St (West to Hayward), Torrensville	All works associated with this project are now completed.
Rankine Road, Mile End - Stormwater Drainage	The Civil Contractor has been engaged for these works with scheduling of the on ground works to be negotiated between Council and the Contractor during late January 2016.

<p>Maria Street, Thebarton - Stormwater Drainage</p>	<p>The civil design for these new stormwater works is approximately 50% complete. Consideration is also being given to the impact of other LATM works being considered in adjacent streets.</p>
<p>Recycled Water Pipeline Extension</p>	<p>The project has been awarded with initial site works expected to commence in February 2016, with a project completion scheduled for April 2016. The new pipeline will supply recycled water for irrigation to the Westside Bikeway (at the Dog Park) and Rex Jones Reserve from the Council connection meter located at Barwell Ave, Marlestone.</p>
<p>River Torrens Linear Park, (Pedestrian Light Project)</p>	<p>The River Torrens Linear Park Pedestrian Lighting Project for 2015/16 has been awarded for the Stage 5 works, from Frontage Rd to Henley Beach Rd.  The project is now expected to commence on site in February 2016 with an expected completion in early May 2016.</p>
<p>River Torrens Linear Park, (Henley Beach Rd, Fulham, Western Shared Pathway Underpass )</p>	<p>The project to upgrade the western shared pathway on the River Torrens Linear Park, under Henley Beach Rd Fulham has been awarded. This project also includes an upgrade to pedestrian lighting in the area. Works are expected to commence in early 2016.</p>
<p>Westside Bikeway, Moss Ave - Pedestrian Lighting</p>	<p>The Administration is developing a design to install new pedestrian LED lighting to replace the existing lights along the Westside Bikeway, (Moss Ave). New lighting will also be installed within the Dog Park.</p>
<p>Anna Meares Pedestrian Lighting (Stage 1)</p>	<p>The Administration is developing a design to install solar pedestrian lighting on the shared pathway along Sir Donald Bradman Drive, Adelaide Airport.</p>
<p>Update on Petition re Playground at Amy St Reserve, Novar Gardens</p>	<p>Following receipt of a petition requesting that the proposal to upgrade the play equipment at Amy St Reserve, a survey was distributed to residents in the streets surrounding the reserve seeking feedback from residents on the removal of the playground and the upgrade of the reserve as requested in the petition.  The survey closed on 21 December 2015 and it is anticipated that a report will be presented to Council in February 2016 with outcomes of the survey.</p>
<p>Clifford Street Reserve, Community Garden, (Stage 2) Works</p>	<p>A petition was received on behalf of 40 petitioners, opposing the proposed Stage 2 upgrade to Clifford Street Reserve, particularly opposing the extension to the off-leash dog area and the proposed establishment of additional garden beds..  The Administration has continued to receive further feedback from residents and report will be presented to Council in early 2016.</p>

<p>Oakmont Cres Reserve Upgrade</p>	<p>Feedback has been received from residents surrounding Oakmont Cres Reserve regarding the proposed upgrade of the reserve. The Administration is currently reviewing the feedback and will make additional modifications to the draft concept plan.</p> <p>A further update report will be provided to Council in early 2016.</p>
<p>Capital Works</p>	
<p>Road Reconstruction Works</p>	<p>The following is an update on roadworks occurring in our City:</p> <p><b>2014/15 Program</b></p> <ul style="list-style-type: none"> <li>- Construction Works have been completed for Duncan Laneway, Lockleys.</li> <li>- Detailed design and tender documentation for Holland Street (Winwood to Anderson Street) are almost complete.</li> </ul> <p><b>2015/16 Program</b></p> <ul style="list-style-type: none"> <li>- West Thebarton Road / Phillips Street - concept design is currently underway.</li> <li>- West Beach Road - detailed design is currently underway.</li> <li>- Norma Street, Military Road and Tennyson Street - Geotechnical Investigation and Pavement Design are complete. Detailed road design is underway.</li> <li>- Thelma Street, Fulham - works are completed.</li> </ul>
<p>West Thebarton Rd / Phillips St Thebarton</p>	<p>Civil works for underground power lines are underway by SA Power Networks</p>
<p>Kerb &amp; Watertable and Road Reseal Program - 2014/15</p>	<p>The works program for 2014/15 is substantially completed with only the road reseal component remaining on the following streets:</p> <ul style="list-style-type: none"> <li>- Hawson Ave, North Plympton</li> <li>- McArthur Ave, Plympton</li> <li>- Myer Ave, Plympton</li> <li>- Sanders Ln, Richmond</li> <li>- Holt St, Netley</li> <li>- John St, Marlestone</li> <li>- Kintore St, Thebarton</li> <li>- Randolph St, Thebarton</li> <li>- Walter St, Thebarton</li> <li>- Chester St, Lockleys</li> </ul> <p>These streets will be completed in early 2016.</p>

<p>Kerb &amp; Watertable and Road Reseal Program - 2015/16</p>	<p>The following is a list of the streets allocated for Kerb &amp; Watertable and Road Reseal works in 2015/16. The streets have been divided into six (6) stages of equal duration.</p> <p>Stage 1 - 100% of kerb and watertable / 100% reseal has been completed on all of the following streets:</p> <ul style="list-style-type: none"> <li>- Electra St (Streeters to Convair)</li> <li>- Convair St (Harvey to Sabre)</li> <li>- Convair St (Sabre to Hughes)</li> <li>- Comet Ave (Electra to Streeters)</li> <li>- Hughes St (Shelly to Comet)</li> <li>- Cudmore Tce (Galway to Lucknow)</li> <li>- Warwick Ave (Mortimer to Daphne)</li> <li>- Gordon St (Selby to End)</li> <li>- Hare St (Beauchamp to South)</li> <li>- Barwell Ave (Bice to South)</li> <li>- Bice St (Stirling to Barwell)</li> </ul>
<p>Kerb &amp; Watertable and Road Reseal Program - 2015/16 - contd/-</p>	<p>Stage 2 - approximately 75% of kerb and watertable works has been completed, with reseal to follow on the following streets:</p> <ul style="list-style-type: none"> <li>- Henry St (Glenburnie to Anzac HWY)</li> <li>- Brook Ave (Gray to James)</li> <li>- Bransby Ave (Gardener to Mooringe)</li> <li>- Myer Ave (End to Penong)</li> <li>- Myer Ave (No 4 Myer to Whelan)</li> <li>- Birdwood Tce (Laverack to End)</li> <li>- Raymond Ave (Padman to Spring)</li> <li>- Albion Ave (Burke to Barclay)</li> <li>- Albion Ave (Ruthven to Burke)</li> </ul> <p>Stage 3 - approximately 25% of the of kerb and watertable works has been completed, with reseal to follow on the following streets:</p> <ul style="list-style-type: none"> <li>- Penong Ave (Myer to Whelan)</li> <li>- Penong Ave (Whelan to Fitzroy)</li> <li>- Albert Ave (Clifton to Capper)</li> <li>- Curzon St (Albert to Victoria)</li> <li>- Carlton Rd (Morphett to No 20 Carlton)</li> <li>- Carlton Rd (No 20 Carlton to Curzon)</li> <li>- Cummins St (Willoughby to Pine)</li> <li>- Montana Dr (Sycamore to Pitcairn)</li> <li>- Oakmont Cres (St Andrews Crs to Jacklin)</li> <li>- Mclachlan Ave (Shannon to Mattner)</li> </ul> <p>Stage 4 - 100% of kerb and watertable has been completed on the following streets, with approximately 25% of the reseal completed on the following streets:</p> <ul style="list-style-type: none"> <li>- Rawlings Ave (Henley Beach Rd to Elizabeth)</li> <li>- Wainhouse St (Carlton to Henley Beach Rd)</li> <li>- Huntriss St (Henley Beach Rd to Carlton)</li> <li>- North Pde (Jervois to Clifford)</li> <li>- North Pde (No 54 North Pde to Jervois)</li> <li>- Stephens Ave (Carlton to North Pde)</li> <li>- Chapel St (Dew to Albert)</li> <li>- Devon St (Dew to Parker)</li> <li>- Junction St (Junction Ln to End)</li> </ul>



	<p>Stage 5 - 100% of kerb and watertable / 100% reseal has been completed on the following streets:</p> <ul style="list-style-type: none"> <li>- Myzantha St (Malurus to Lorraine)</li> <li>- Malurus Ave (Myzantha to Anthus)</li> <li>- Harold St (Rowells to Douglas)</li> <li>- Cross St (Main to Douglas)</li> <li>- Sherriff St (Wycombe to Chatswood)</li> <li>- Sherriff St (Ashley to No 39A)</li> </ul> <p>Stage 6 - 100% of kerb and watertable has been completed on the following streets, with approximately 25% of the reseal completed on the following streets:</p> <ul style="list-style-type: none"> <li>- Fawnbrake Cres (Burbridge to No 53A)</li> <li>- Fawnbrake Cres (Burbridge to No 15)</li> <li>- Burbridge Rd (Fawnbrake to Fawnbreak)</li> <li>- Cambridge Ave (Simcock to Poplar)</li> <li>- Broadmore Ave (No 11 to Crispian)</li> <li>- Broadmore Ave (Ayton to No 11)</li> <li>- Crispian St (East Parkway to No 9)</li> <li>- Crispian St (No 9 to Huntington)</li> <li>- Hughes Ave (East Parkway to Everest)</li> <li>- Newbury St (Henley Beach Rd to Ashburn)</li> <li>- Coral Sea Rd (Halsey to Tapleys Hill Rd)</li> </ul>
<p>Footpath Program 2014/15</p>	<p>Footpath works for the 2014/15 program are complete except for minor omissions such as stormwater outlets along Richmond Road, Keswick (South Rd to Railway Tce) - this will be completed by Bardavcol Constructions as part of the DPTI road works package.</p>
<p>Footpath Program 2015/16</p>	<p>The footpath renewal program for 2015/16 has commenced with the following streets currently underway and/or completed:</p> <ul style="list-style-type: none"> <li>- Surrey Rd, Keswick, (Property 419-433 to Richmond Rd) - completed</li> <li>- King St, Mile End, (Anzac Hwy to Mortimer St) - completed</li> <li>- Tapleys Hill Road, Fulham (over the River Torrens) - completed</li> <li>- Sir Donald Bradman Drive, Lockleys (Tapleys Hill Road to Moresby Street) - completed</li> <li>- Stonehouse Avenue, Plympton (Anzac Highway to Whelan Avenue) - completed</li> <li>- Selby Street, Kurralta Park (Anzac Highway to Mortimer Street) - completed</li> <li>- Richmond Road, Richmond (Marion Road to Sutton Terrace) - completed</li> <li>- George Street, Thebarton (Stage 1) - On hold pending decision on concept design</li> <li>- Kennedy Street, Brooklyn Park (Clifford Street to Airport Road) - completed</li> <li>- Sanders Street, Richmond (Bignell Street to Lucas Street) - completed</li> <li>- Indian Avenue, West Beach (Northern Avenue to Ingerson Street) - completed</li> <li>- Windsor Terrace, West Beach (Mount Batten Grove to Charles Veal Drive) - completed</li> <li>- Talbot Avenue, North Plympton (Park Terrace to Birdwood Terrace) - completed</li> <li>- Eton Road, Keswick (Richmond Road to Hampton Road) - completed</li> </ul>

<p>Footpath Program 2015/16 contd/-</p>	<p>The following streets are included in the footpath construction program for 2015/16 which is scheduled to commence in the coming months:</p> <ul style="list-style-type: none"> <li>- Chippendale Avenue, Fulham (Tapleys Hill Road to Kandy Street)</li> <li>- Tracey Crescent, Lockleys (White Avenue to Grant Avenue)</li> <li>- Penong Ave (Whelan Ave to Myer Ave)</li> <li>- St Anton St (Aldridge Tce to Cudmore Tce)</li> <li>- Simcock St (Cambridge Ave to City boundary)</li> <li>- Formosa Avenue (Northern Ave to Baltic Ave)</li> </ul> <p>Note that Harvey Terrace has been removed from the footpath program as approved by Council at the 3 November 2015 Council Meeting.</p>
<p>Playground Upgrade 2015/16</p>	<p>The following is an update of the program of works :</p> <ul style="list-style-type: none"> <li>- Halsey Road Reserve, Fulham - works completed</li> <li>- Graham Cres Reserve, Novar Gardens - works completed</li> <li>- Memorial Gardens, Hilton - concept plans are being developed as part of the Civic Development project as per the Council Report of 4 August 2015.</li> <li>- Kesmond Reserve, Surrey Rd, Keswick - playground project on hold, due to building review of the former child health building (re: former Jag Club). Investigation is continuing into building upgrade options, report to be presented to Council in the near future on building options. Playground footprint will vary depending on outcome of the building option.</li> <li>- Amy St Reserve, Novar Gardens, (<i>petition received to remove</i>)</li> <li>- St Andrews Cres Reserve, Novar Gardens - project awarded, works scheduled to commence in March 2016</li> <li>- Kevin Ave Reserve, West Beach - reviewing submission options for new playground</li> <li>- Mountbatten Ave Reserve, West Beach - reviewing submission options for new playground.</li> </ul>
<p>Reserve Irrigation Upgrades 2014/2015 &amp; 2015/2016</p>	<p>The following is an update on the remaining program of works for 2014/15:</p> <ul style="list-style-type: none"> <li>- River Torrens Linear Park, Sherriff Street, Underdale - works have been rescheduled / new design for additional area of reserve completed.</li> <li>- Coast Watchers Reserve (Ashburn Avenue/Coral Sea Road) Fulham (remaining sections) - completed</li> </ul> <p>The following is an update / status for the program of works scheduled for 2015/16:</p> <ul style="list-style-type: none"> <li>- Kings Reserve, Torrensville, (staged project) - in progress</li> <li>- Westside Bikeway, Marleston / Plympton, (staged project) - in progress</li> <li>- Cummins Reserve, Novar Gardens - completed</li> <li>- Carolyn Reserves, Fulham</li> <li>- Sir Donald Bradman Drive / Mulga St, Brooklyn Park - in progress</li> <li>- Myer Ave Reserve, Plympton - in progress</li> <li>- Neville Rd Reserve, Thebarton</li> <li>- River Torrens Linear Park, (Torrens Ave), Lockleys</li> <li>- Stirling St, (corner with Phillips St), Thebarton</li> <li>- Hoylake Ave Reserve, Novar Gardens - in progress</li> </ul>

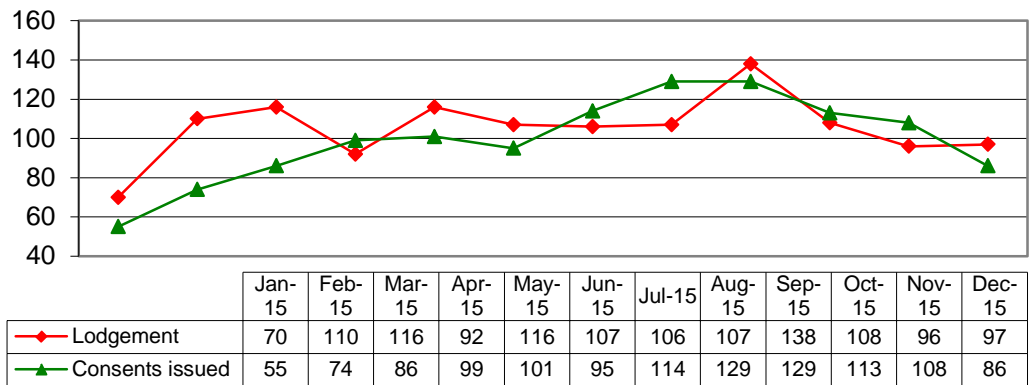
	<ul style="list-style-type: none"> <li>- Brecon Court Reserve, Lockleys - in progress</li> <li>- Camden Oval, Novar Gardens, (staged project)</li> </ul> <p>These sites are currently being scoped for irrigation design and upgrade of the power meter connections.</p>
<b>Parking and Traffic Management</b>	
Torrensville/Thebarton LATM	A Working party meeting was held and a community consultation day has been set for 27 February 2016 at which plans for solutions will be presented to local residents.
Bus Stop Disability Discrimination Act Program	The program has been formulated for the 2015/16 financial year with civil works to begin shortly. Council currently has 60% of its bus stops which are Disability Discrimination Act compliant.
Parking West Thebarton Road Thebarton	To maintain two-way traffic flow during works to underground power lines, all parking has been removed from the southern side of West Thebarton Road. Time limited areas nearby in Brown Street and Lowe Street have are now unrestricted to off-set lost parking for businesses in the area.
Parking Randolph Street Thebarton	Resident request - install time limit controls for resident, visitor and services parking due to regular high levels of commuter parking. Control (previous) - unrestricted Control (new) - 4 Hour Limit 8am - 5pm Mon - Fri (126m & 124m)
Parking Gladstone Road Mile End	Remove Mobile Library parking zone due to altered scheduling. Control (previous) - Permit Zone; 9am - 11am Thursday (21m) Control (new) - unrestricted
Parking Lydia Street Plympton	Remove Mobile Library parking zone due to altered scheduling. Control (previous) - No Stopping; 5pm - 6.30pm Thursday, Council Vehicles excepted. (19m) Control (new) - unrestricted
Parking Hughes Street Mile End	Resident request - install time limit controls for resident, visitor and services parking due to regular high levels of commuter parking. Control (previous) - unrestricted Control (new) - 4 Hour Limit 8am - 5pm Mon - Fri (396m & 398m)
<b>Asset Management</b>	
Road and Kerb & Gutter Condition Audit	The audit has been completed and the data is currently being analysed to provide the annual Roads and Kerb & Gutter Capital Works programs.
Masonry Wall Audit	A Request for Tender (RFT) has been forwarded to four selected Engineers via Tender panel to undertake a condition audit on Council owned masonry walls.
Bridge Ancillary Works	A scope of works is currently being developed from the Bridge Audit information.

Property and Facility Services	
Star Theatre Complex	The development of a detailed capital and maintenance works program to upgrade the building suitable for occupancy for the new lease period has been completed. The works program will include a detailed assessment and condition audit of the building. A report detailing these works will be presented to Council at this meeting.
South Australian Amateur Football League (SAAFL) - Thebarton Oval	A copy of the draft lease has been provided to SAAFL for comment. Following SAAFL's agreement with the terms and conditions within the draft document, the proposed grant of lease will be subject to public consultation.
Cowandilla Primary School	Documents have been executed by both parties. A meeting will occur shortly between Council Administration and School representatives to confirm user arrangements for the 2016 calendar year.
Road Closure (U-Store-It) - Everard Ave	All necessary documentation has been provided to the Surveyor-General. Confirmation of the road closure should be received shortly.
Thebarton Theatre Complex - Weslo Holdings	Preparation of the proposed Deed of Variation has been delayed due to the need to consider the inclusion of matters relating to the (operation and management of) the upgraded fire safety systems.
Thebarton Theatre Complex - Fire Safety	<p>Building and fire compliance works for Stage 1 &amp; 2 on the Thebarton Theatre has been completed onsite. Commissioning of the fire system (Stage 1 &amp; 2) is expected to be completed in mid to late February 2016.</p> <p>The Stage 3 design component of the fire upgrade project is nearing completion. The procurement process will commence shortly with works scheduled to be undertaken in 2016.</p>
West Adelaide Football Club (WAFC)	The Deed of Variation agreement has been provided to WAFC. The document has been referred to the Club's lawyers for review. The Club has paid the initial lighting instalment of \$5,000 as required by the Deed of Variation.
Lockleys Oval/Apex Park Masterplan & Multipurpose Community Facility	Public Consultation has been undertaken in regard to the draft masterplan agreements. It is envisaged that a consultation report will be provided to the Community Facilities Committee at its meeting of 22 March 2016.
Mellor Park Tennis Club	The terms for the new agreement (for the Club's use of courts at both Lockleys Oval and Mellor Park) have been provided to the Club. It is anticipated that a report in regard to the grant of a new lease will be considered by Council at either the second meeting of February or the first meeting in March. (The "trigger" for the new agreement is the finalisation of repair works to the Mellor Park courts - repair works to 2 of 4 courts have been completed to date.)
Torrensville Bowling Club	The Club has advised that the sale of the Underdale Airport Bowling Club land has been confirmed. It is anticipated that an update in regard to the upgrade of the South Road facility will be provided to Council at its meeting in March.

Adelaide Airport	Council is awaiting delivery of the Deed of Variation/new agreement to reflect the variations to the leased/licenced areas of the Beare Avenue, Lew Street and DCA reserves which have been agreed by the parties.
Acquisition of portion of property (67 Gray Street)	Council's surveyors have prepared the necessary plan of division and have lodged this with the Land Titles Office. Council's solicitors have been instructed to prepare the contract documentation and undertake the necessary property searches.
Camden Oval Concept Plan	A brief has been prepared (and is currently being reviewed) for the appointment of a consultant to assist with the preparation of a site concept plan.
Lockleys Oval WA Satterley Hall	The project has been awarded with building works to commence on site later in February 2016. The scope of works includes new Disability Discrimination Act compliant toilet facilities, upgrade to existing toilet facilities and fire compliance works. Works are expected to be completed in May / June 2016.
Reedbeds Community Centre	The minor building upgrade including an upgrade to the existing toilet facilities has been completed.
River Torrens Linear Park - Toilet Facilities, (Holbrooks Rd, Underdale)	The project has been awarded for the installation of a new toilet facility on the River Torrens Linear Park near Holbrooks Rd, Underdale. Works are scheduled to commence on site in May 2016.
Kesmond Reserve, Keswick - Former Jaguar Club Building	<p>In accordance with the Council resolution of 4 August 2015 not to demolish the building, the Administration is currently continuing with investigating options to upgrade the building, together with the minor upgrade of the reserve area and the replacement of the playground.</p> <p>A further report will be provided to Council in early 2016 in regard to funding for the project.</p>
Thebarton Oval - Ticket Box	The Thebarton Oval Ticket Box project has commenced on site with approximately 25% completed. The works include partial demolition and repairs to the existing structure and the installation of a new gate. Works are expected to be completed in March 2016.

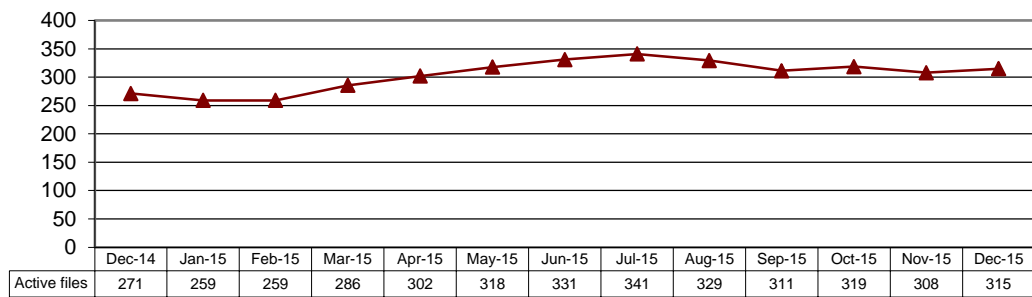
**Development Assessment**

Development Plan Consents



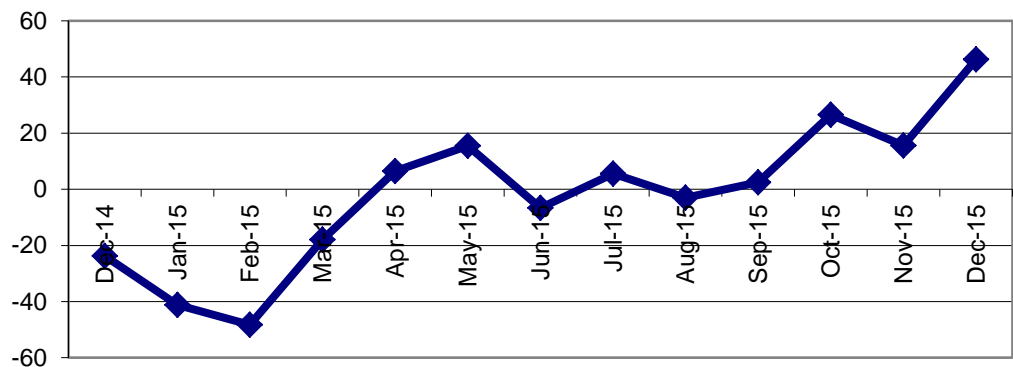
*Development Plan Consent, is the process where applications are assessed against Council's Development Plan or the Development Act's residential code requirements, not all applications are assessed against the Development Plan (e.g. most demolitions, small verandahs, small sheds).*

Active files - Development Approval

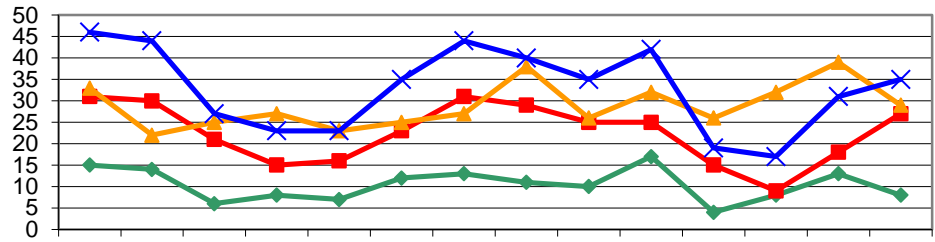


*Active files shows all development applications that have been lodged with Council but are yet to receive a decision, it includes applications for Development Plan Consent, Building Rules Consent and Land Division Consent.*

Difference in Active File Numbers Compared to 12 Months Earlier



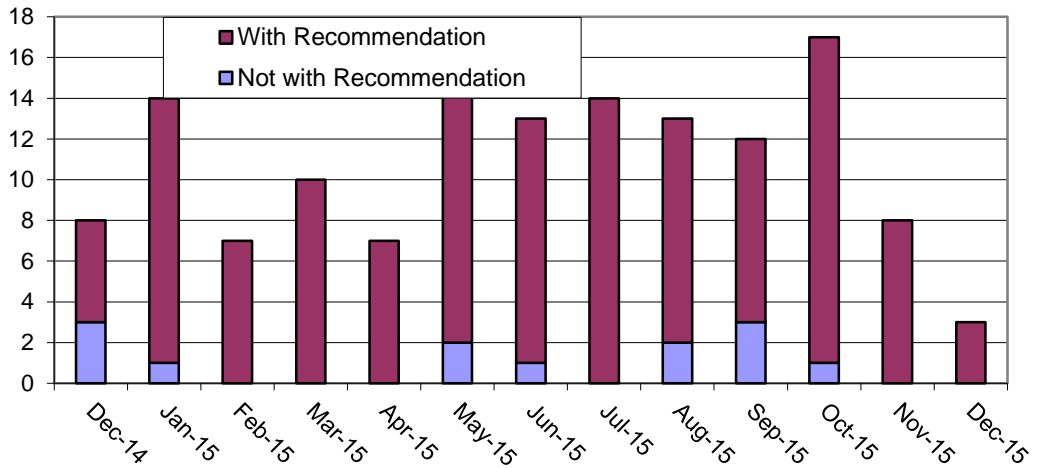
Active files -  
Building  
Rules  
Consent



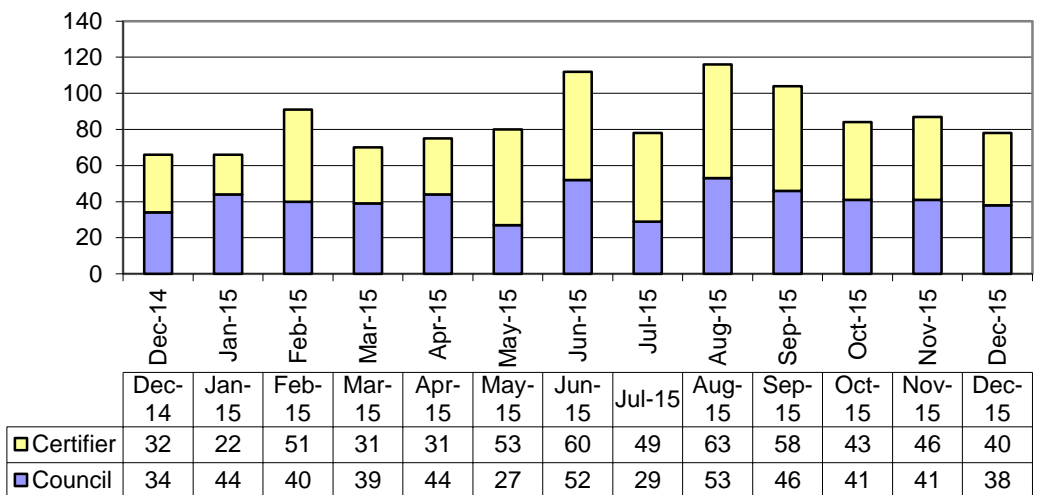
	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15
Active	15	14	6	8	7	12	13	11	10	17	4	8	13	8
On Hold	31	30	21	15	16	23	31	29	25	25	15	9	18	27
BRO	33	22	25	27	23	25	27	38	26	32	26	32	39	29
Total	46	44	27	23	23	35	44	40	35	42	19	17	31	35

*Building Rules Consent, is the process where applications are assessed against the Building Code of Australia (BCA), not all applications are assessed against the BCA (e.g. land divisions, tree removals) and some are only assessed against the BCA. The number of Building Rules Consent only application lodged for the month are shown on the BRO line.*

Development  
Assessment  
Panel Decision

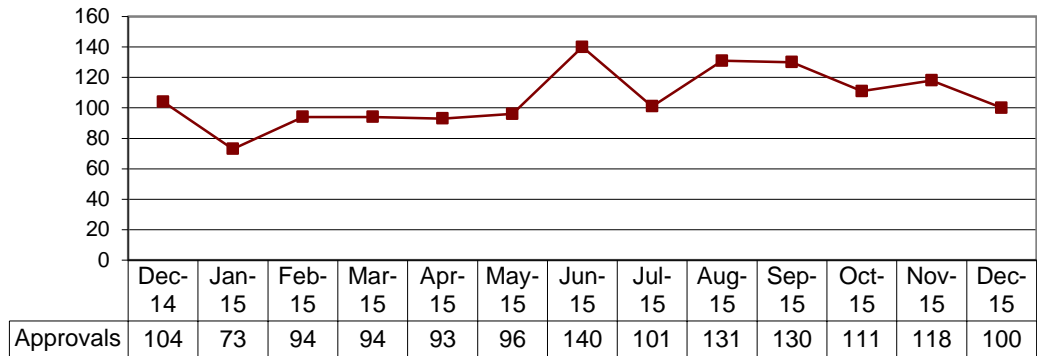


Building  
Rules  
Consent  
issued



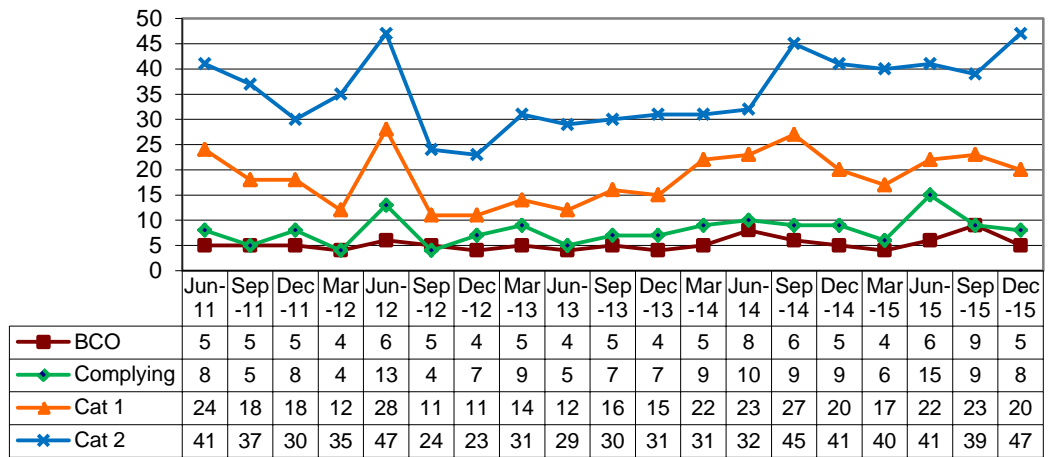
*Not all Building Rules Consents are assessed by Council, about half are assessed by private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.*

Full Development Approval issued



*Development Approval means that all required assessments have been undertaken and all required consents granted, the approvals number most accurately shows the proposals that will actually be undertaken.*

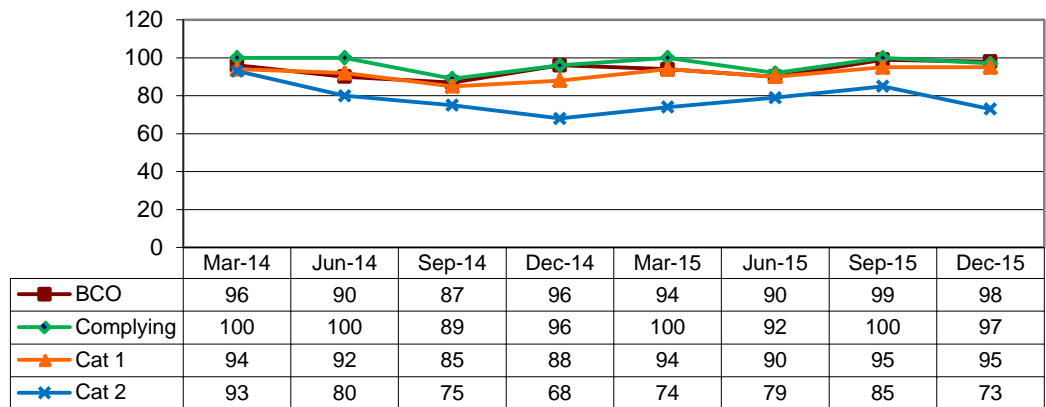
Median Assessment Timeframes



*Maximum Statutory Timeframes are as follows:  
Building Code Only (BCO) - 20 days  
Complying - 30 days  
Category 1 - 60 days  
Category 2 - 60 days*



Percentage of DAs that met Statutory Timeframes



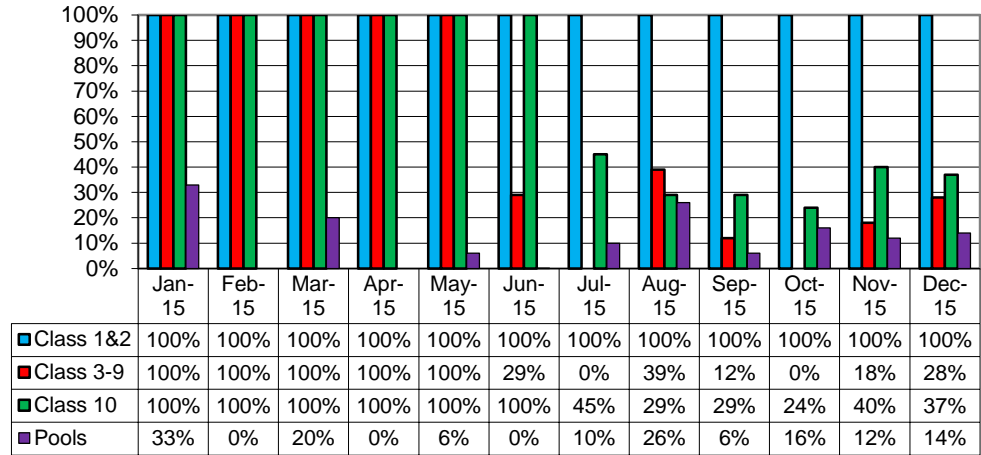
Maximum Statutory Timeframes are as follows:  
 Building Code Only (BCO) - 20 days  
 Complying - 30 days  
 Category 1 - 60 days  
 Category 2 - 60 days

Compliance

Month/Year	No of Actions Received	Actions Resolved within the month	Actions Resolved from previous months	Total Ongoing Actions	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court	Section 51 Clearances
Nov 14	11	10	27	142	3	-	-	3	4	14
Dec 14	12	2	1	133	3	1	-	-	4	12
Jan 15	14	4	19	142	1	1	-	1	3	17
Feb 15	13	4	6	139	1	-	-	1	2	8
Mar 15	17	4	7	133	-	-	-	-	2	12
Apr 15	14	10	0	129	1	-	1	1	2	9
May 15	18	6	0	117	2	-	-	-	2	3
Jun 15	17	5	11	118	1	-	-	-	2	8
Jul 15	23	12	12	117	2	1	-	1	1	9
Aug 15	18	11	7	117	1	-	-	1	-	13
Sep 15	9	1	12	113	1	-	-	-	-	9
Oct 15	20	7	9	117	3	1	-	-	-	15
Nov 15	15	8	5	119	4	-	-	-	-	8

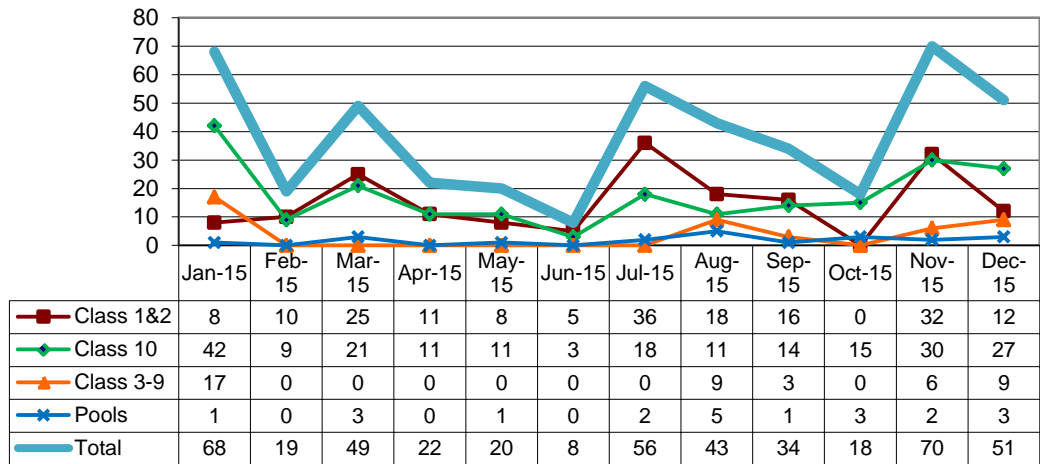
Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.  
 Sec 84 notices are the first stage of prosecution for unapproved development.  
 Sec 69 notices are the first stage of prosecution for unsafe buildings.  
 Sec 51 clearances, refers to the final check of properties with approval to subdivide, this is where we give the all clear for new Certificates of Title to be issued.

Building Inspections

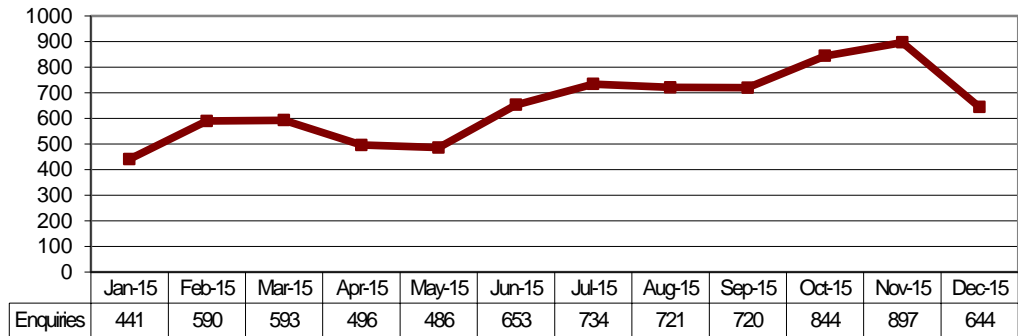


The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken. NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection

Actual Building Inspections Undertaken



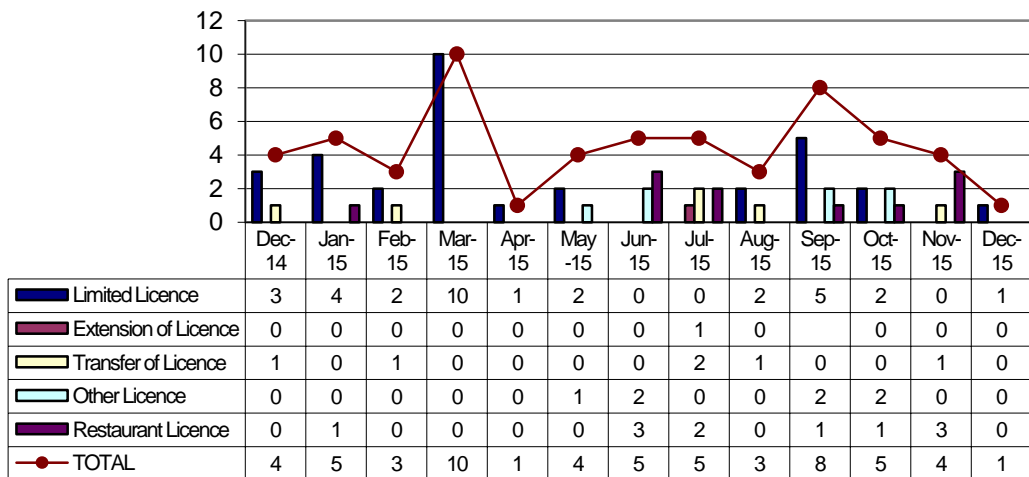
ePathway  
Development  
Application  
Enquiries



Since 2011, people have been able to check the progress of their own development applications or check the history of development applications on an allotment via the internet on Council's website.  
Since 2013, the department has been adding historic applications to this system with the aim of creating a database where all of the area's application history can be accessed electronically; we expect this project to be completed by mid-2016.

Liquor Licence

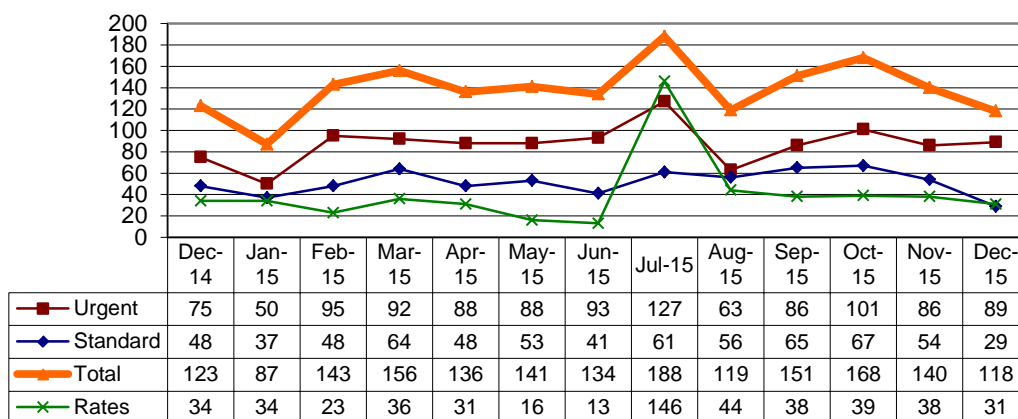
Licence  
Applications



When an application is lodged with the State Government's Office of Liquor & Gambling (OLG), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the OLG.

**Section 12 Searches**

Section 12 Searches



When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).

**Civil and General Maintenance**

Monthly Update	Concrete, Block Paver & Asphalt Footpath/Dr Crossover		1,450m <sup>2</sup>
	Road Repairs		167m <sup>2</sup>
	Line marking		4,480m
	Kerbing & Water table / Inverts		281m
	Graffiti Removal	Council property	22 locations (250m <sup>2</sup> )
		Private property	187 locations (518m <sup>2</sup> )
		Bus stops	17 locations (22m <sup>2</sup> )
	Signage	Regulatory	177
Street nameplates		12	

**Drainage and Cleansing Services**

Monthly Update	Pump Station inspections	Chippendale	Completed
		Shannon	Completed
		Riverway	Completed
		West Beach	Completed
	Illegal rubbish dumping	14.5t	
Road Sweepers	218t		

**Horticulture Services**

Monthly Update	Trees Pruned	735
	Removals	56
	Weed Control (Reserves, Verges, Traffic Islands)	6,185 litres

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- 4. DISCLOSURE STATEMENTS.....1
- 5. CONFIRMATION OF PREVIOUS MINUTES .....1
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- 8. QUESTIONS WITHOUT NOTICE .....1
- 9. MOTIONS WITH NOTICE.....1
- 10. MOTIONS WITHOUT NOTICE .....1
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  - 11.1 Legislative Progress Report - January 2016 .....2
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**1. MEETING OPENED**

**2. PRESENT**

**3. APOLOGIES**

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
------	----------------

**5. CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of the Governance Prescribed Standing Committee held on 19 January 2016 be confirmed as a true and correct record.

**6. COMMUNICATIONS BY THE CHAIRPERSON**

**7. QUESTIONS WITH NOTICE**

Nil

**8. QUESTIONS WITHOUT NOTICE**

**9. MOTIONS WITH NOTICE**

Nil

**10. MOTIONS WITHOUT NOTICE**

## 11. GOVERNANCE REPORTS

### 11.1 Legislative Progress Report - January 2016

#### Brief

This report provides an update on the status of proposed legislative changes affecting local government, dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

#### RECOMMENDATION

The Committee recommends to Council that the report be received.

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#### Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

#### Discussion

The last parliamentary sitting day for 2015 was 10 December. Parliament does not sit again until 9 February 2016. Consequently, there are no updates to any of those Bills currently before Parliament which were reported to the December 2015 meeting of the Committee and which are detailed below:

#### Bills previously reported on where status remains unchanged

- Dog and Cat Management (Miscellaneous) Amendment Bill 2015 (adjourned on 18 November 2015 in the Legislative Council by the Hon T J Stephens MLC)
- Local Government (Stormwater Management Agreement) Amendment Bill 2015 (adjourned on 28 October 2015 in the Legislative Council by the Hon J S Dawkins MLC).
- Planning, Development and Infrastructure Bill 2015 (In committee - 3 December 2015).
- Local Government (Accountability and Governance) Amendment Act 2015 has received assent and is awaiting proclamation (expected March 2016).
- Independent Commissioner Against Corruption (Misconduct and Maladministration) Amendment Bill 2015 (adjourned in the House of Assembly at its 2<sup>nd</sup> reading on 19 November 2015).
- Local Nuisance and Litter Control Bill 2015 (adjourned in the Legislative Council at its 2<sup>nd</sup> reading on 2 December 2015 by the Hon D W Ridgway).

#### Conclusion

This report on legislative amendments is current at 27 January 2016.

## 12. MEETING CLOSE

CITY OF WEST TORRENS



## **Attachment Under Separate Cover**

**Council**

**2 February 2016**

Item 17.1 - Fees and Charges 2016-17



CITY OF WEST TORRENS



# **FEES AND CHARGES**

**Pursuant to Section 188 of  
the Local Government Act 1999**

**EFFECTIVE 1 JULY 2016**

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# CITY OF WEST TORRENS



## **City Assets and City Works**

## **Roads and Related Construction Works**

Pursuant to Sections 212 and 213 of the Local Government Act 1999, the maximum charges are to be made for all roads and related construction works.

### **Private Works**

The cost of work carried out by Council for private residents is recoverable by Council under Sections 212, 213, 218, 221 and 254 of the Local Government Act 1999. It is Council policy that private works are the responsibility of the individual resident. Council will however, provide information as to contractor options for residents requesting assistance.

Where the distance across the footpath and crossing places exceeds 4 metres, Council will meet the cost of constructing the additional length, except in the case of crossings into industrial and commercial premises.

The full cost of reinforced concrete crossings into industrial or commercial properties is to be paid by owners.

Fees are calculated on the basis of contractor cost plus Council overheads. Refer to schedules later in this paper.

### **Road Reinstatement**

Council reinstates roads that have been opened or broken up by statutory authority. Costs are recoverable pursuant to Section 213 of the Local Government Act 1999.

Road reinstatement charges are made up of the recovery to Council of charges for labour, materials and overheads.

### **Application Forms**

Application fee to undertake private works on Council land.    ^    \$    28.00

E.g. for permission pursuant to Section 221 of the Local Government Act 1999 to install a vehicular crossing, to install a drain or drains in any street for the purpose of removing stormwater from the adjacent property or to lay underground cables in a road reserve.

### **Contract Concrete Works**

All contract work includes Council overheads and goods and services tax (GST). The following rates are inclusive of excavation and placement costs.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

The minimum charge rate for the following concrete kerbing works is two (2) linear metres (m).

	per metre (2m minimum charge)
Kerbing and Guttering	\$ 258.00
Vehicular Invert	\$ 258.00
Spoon Drain	\$ 258.00
Mountable Kerb	\$ 163.00

The minimum charge rate for concrete paving type works is five (5) square metres (m<sup>2</sup>).

	per square metre (5m <sup>2</sup> minimum charge)
Concrete 75mm depth	\$ 116.00
Concrete 100mm depth	\$ 132.00
Concrete 125mm depth	\$ 150.00
Placement F82 reinforcing steel mesh	\$ 35.00

### **Concrete Block Paving Works**

All contract work includes Council overheads and goods and services tax (GST). The following rates are inclusive of excavation and placement costs.

The minimum charge rate for block paving type work is five (5) square metres (m<sup>2</sup>).

	per square metre (5m <sup>2</sup> minimum charge)
Paving 60mm (no base)	\$ 116.00
Paving 60mm (100mm base)	\$ 132.00
Paving 80mm (150mm base)	\$ 155.00

### **Household Stormwater Connection Repairs**

Repair and replacement only of stub end of the household stormwater connection at the road kerb and gutter	\$ 145.00
Replacement of the household stormwater pipe from the property boundary to the road kerb and gutter, including replacement of footpath	\$ 610.00
Stormwater Adaptor - 90mm to 125x75mm	\$ 55.00

### **Road Pavement (Bitumen)**

All contract work includes Council overheads and goods and services tax (GST). The following rate is inclusive of excavation and placement costs.

The minimum charge rate for road pavement works is two (2) square metres (m<sup>2</sup>).

	per square metre (2m <sup>2</sup> minimum charge)
Road pavement repair per square metre	\$ 175.00

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

### **Verge Material**

Council may replace nature strips with a suitable quarry crushed rock material free of charge.

### **Road Verge Maintenance**

There is no charge for road verge maintenance.

### **Tree Removal for Driveway Construction**

The tree is dead, dying, diseased, disfigured or dangerous, reference to the Council Policy, Urban Tree Management, Section 5.0	No charge
Trees exceeding two (2) metres in height	\$ 218.00 per metre

At the discretion of the Council Officer, for trees less than or equal to two (2) metres in height, an inspection fee of \$86.00 may be charged.

### **Directional Signs**

#### ***Directional signs relating to community facilities***

Signs approved to Council standard are purchased by the individual organisation and are erected by Council at no cost to the applicant.

#### ***Directional signs relating to commercial facilities***

Location approvals and the processing of these types of installations are carried out by the City Assets department.

The applicant is charged a set fee for the purchase and erection by Council of each sign.

The cost of purchase and erection of each directional sign is determined by the Manager City Assets.

#### ***Replacement signs***

Deterioration due to natural causes	cost to applicant
Damage due to other causes	cost to Council

### **Road Sweeper**

Normal business hours	\$178.00 per hour
-----------------------	-------------------

A minimum charge out of three (3) hours applies for each site. Costs are charged from depot to depot. Staff penalty rates will apply for after hours work and call outs. Consumables and waste disposal costs are charged in addition to the hourly rate.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

### **Encroaching Vegetation from Private Property**

Where encroaching vegetation from private property is required to be removed by Council after due notice in accordance with Section 254 of the Local Government Act 1999, a charge of \$86.00 per person per hour shall apply, with a minimum charge of \$172.00.

### **Arboriculture Services**

Where vegetation from private property is required to be removed by Council after due notice in accordance with Section 254 of the Local Government Act 1999, and requires use of specialist arboricultural plant and equipment, a charge of \$133.00 per person per hour shall apply with a minimum charge of \$266.00.

### **General Gardening Services**

General gardening activities including mowing \$ 86.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

### **Irrigation Works**

Repair and installation \$ 86.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Components and consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

New and remarking \$ 86.00 per hour

The charge is per person per hour. A minimum charge of two (2) hours applies. Materials and consumables are charged in addition to the hourly rate. Penalty rates for after hours and call outs will apply.

### **Tender Documentation**

Sets of documentation for City of West Torrens projects are presently available free of charge or as determined by the Manager City Assets from time to time. A fee of up to ^ \$50.00 may be charged for voluminous sets of tender documentation.

### **Road Traffic Act - Ministers Notice**

#### ***Temporary Parking Controls***

Subject to temporary changes of parking needs within an area, Temporary Parking Control signs can be installed.

Application Fee ^ \$ 50.00 \*  
Authorisation Fee ^ \$ 51.00

^ Fee is GST free

All fees include GST unless otherwise indicated

### **Road Events - Temporary Road Closures**

For specific public events temporary road closures are permitted.

Application Fee	^ \$ 50.00 *
Authorisation Fee	^ \$ 148.00
Newspaper Advertising	price on application (POA)

### **Private Parking Areas Act 1986**

#### ***Agreements by owner of private parking area and Council for the area***

To draw up plans and an agreement between applicant and Council for the enforcement of the provisions of Part III of the Act and the provisions of Part IV of the Act extend to the enforcement of these Regulations.

Application Fee	^ \$ 50.00 *
Authorisation Fee	^ \$ 136.00

### **Refunds**

Application fees marked \* are not refundable when the application has been rejected or not authorised.

^ Fee is GST free

All fees include GST unless otherwise indicated



# CITY OF WEST TORRENS



## City Development

Note: The majority of City Development fees are set by legislation and are not included in this document.

### **Provisional Development Plan Consents**

The Development Act 1993 and Regulations 2008 prescribe the fees relating to application for Development Plan consent.

Pursuant to Regulation 95, fees are determined by Schedule 6.

Schedule 7 provides for the distribution of fees between authorities.

### **Public Notification Category 3 Advertisement in a Newspaper**

(Policy No. D.2/2, 11.1.94)

Development applications requiring Category 3 notification in a newspaper pursuant to Section 38 of the Development Act 1993 shall attract an advertising fee determined by Council.

Advertising fee	\$ 550.00
-----------------	-----------

### **Development Plan Amendments**

Copies of the City of West Torrens Development Plan amendments are available for sale.

The purchase price of these documents is fixed by Council resolution on the basis of cost recovery to Council.

A base fee of ^ \$ 21.00 will be charged, and a higher fee may apply depending on the number of pages involved. The rate above the base fee will be determined by the photocopy cost per page as resolved by Council in these Fees and Charges.

### **Development Application / File Recovery**

A \$ 30.00 fee will apply to any enquiry requiring Development Application (DA) file recovery from secure storage.

A \$ 50.00 fee will apply to any enquiry requiring urgent Development Application (DA) file recovery from secure storage.

### **Land Management Agreements**

A ^ \$ 13.40 fee will apply to provide a copy of a Land Management Agreement as per legislation.

### **Certificates of Title**

A \$ 35.00 fee will apply to obtain a copy of a Certificate of Title upon an applicant's request.

^ Fee is GST free

All fees include GST unless otherwise indicated

## Building Rules Consent

Building work must be approved by Council within the guidelines of the Building Code of Australia.

Under the Development Act 1993 and pursuant to Regulation 95 of the Development Regulations 2008, fees specified in Schedule 6 of the Development Regulations shall be paid.

## Development Approvals (Building) - Fees to Provide Information

Fees associated with supplying copies of plans and other documentation from building files are shown below. Copying of Council documents is GST free, however copying other documents is subject to GST.

A4 Black and white copies per page	\$ 0.20
A4 Colour copies for page	\$ 2.00
A3 Black and white copies per page	\$ 0.40
A3 Colour copies for page	\$ 4.00
A2 Black and white copies per page	\$ 6.60
A2 Colour copies for page	\$ 19.25
A1 Black and white copies per page	\$ 7.15
A1 Colour copies for page	\$ 30.25
A0 Black and white copies per page	\$ 9.90
A0 Colour copies for page	\$ 53.35

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated



# CITY OF WEST TORRENS



## Community Services

- **West Torrens Library Service**
- **Community Development**
- **Facility Hire**

## General

The following applies in relation to all Community Services' fees and charges:

- Fee rate changes (e.g.: resulting from external changes such as the review of Commonwealth policy) must be authorised by the Deputy Chief Executive Officer (CEO).
- Some fees may be reduced (or waived) if the Manager Community Services is satisfied that payment would result in financial hardship for the client.

## Services to the community provided free of charge

### *For community groups:*

- Photocopying
- Use of community resource collection
- Use of community volunteers office
- Use of IT training and meeting facilities in Hamra Centre Library

### *For all residents:*

- Annual "Summer Festival Entertainment"
- Community Garden Plots
- Loans from any public library in South Australia
- Library membership card
- Wireless access to the internet (within boundaries of the Hamra Centre)
- Loan of material from all library collections
- Reservations on items
- Notification when reserved items are available for collection
- Public access to computers in Hamra Centre Library
- Afterhours access to the Library catalogue and electronic databases via the City of West Torrens website
- Access to exhibitions in the West Torrens Auditorium Gallery
- Library programs and events

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

### **West Torrens Library Service**

Council administers a free lending library (Hamra Centre Library) as well as a mobile library service for the City of West Torrens.

Fees for services are determined in accordance with the guidelines set out by the Libraries Board and are charged pursuant to Section 188 of the Local Government Act 1999. Some fees may be reduced (or waived) if the Library Team Leader is satisfied that payment would result in financial hardship for the client.

#### ***Fees***

Range of IT training courses	\$ 0.00 - \$ 75.00
USB Memory stick	Cost Recovery
Faxing (local)	\$ 1.50 / page
Faxing (STD)	\$ 3.00 / 1 <sup>st</sup> page, \$ 1.50 add'l page
Faxing (ISDN)	\$ 6.00 / 1 <sup>st</sup> page, \$ 2.00 add'l page
Receiving faxes	\$ 1.00 / page
* Overdue items	^ \$ 0.20 - \$ 5.00
Printing/photocopies (b&w)	\$ 0.20 / A4 page
Printing/photocopies (b&w)	\$ 0.40 / A3 page
Printing/photocopies (colour)	\$ 1.00 / A4 page
Printing/photocopies (colour)	\$ 2.00 / A3 page
Replacement membership card	\$ 2.50
Headphones	Cost Recovery
Laminating:	
• A3 (297mm x 420mm)	\$ 5.50
• A4 (210mm x 297mm)	\$ 4.50
• Card (95mm x 65mm)	\$ 2.50

Library merchandise, including USBs and headphones - prices vary according to the costs incurred by the Library, and are authorised by the Manager Community Services. Note that USB capacity may vary according to available stock.

\* \$ 0.20 cents per day, per item, cumulative to maximum of \$ 5.00 per item

#### ***Inter Library Loans***

Inter library loans from outside the South Australia public library network are charged at the rate set by the Australian Library & Information Association plus any associated costs e.g.: postage.

#### ***Lost Items***

Items 28 days overdue are classified as lost items.

^ Fee is GST free

All fees include GST unless otherwise indicated

Replacement cost of the item is charged, based on the original purchase price or where unknown, on the average book price issued by the State Library - Public Library Services, plus a processing fee of ^\$ 5.00.

If the outstanding item/s are not returned, and the replacement amount due is not paid, the matter may be placed in the hands of Council's debt collectors.

### ***IT Training***

The Learning Centre offers training in various software packages and one-on-one assistance from the Learning Centre tutor. Cost of courses will vary according to resources involved in delivery.

Courses	Free to \$ 75.00
---------	------------------

### ***Book Sales***

Items no longer required by the library are offered for sale to the public at prices considered appropriate for the item.

Fees are determined and authorised by the Manager Community Services. Current sale prices are between \$ 0.10 and \$ 15.00, but on occasions items may be offered at more than \$ 15.00 if appropriate.

### ***Special Programs and Functions***

A fee is sometimes charged for special functions and programmes offered through the library.

## **Community Development**

### ***Community Activities***

Community classes / workshops / activities	Free to \$ 40.00 per person
Prices vary according to the nature of the activity	

### ***Community Bus Service***

Regular Routes, Recreational, Shopping, Meals Programs	\$ 4.00 per person return trip
Specialty Tours (Op Shops, Cemetery, History etc)	\$ 5.00 to \$ 10.00 per person/ trip
Children's, Youth & Disability Programs	Free

### ***Bus Hire (Limited Availability)***

Any applications for bookings seeking to travel outside a radius of 100km from the Civic Centre, should be made in writing to the Chief Executive Officer

^ Fee is GST free

All fees include GST unless otherwise indicated



### Bus Hire Rates

Non-profit groups and local service organisations operating from City of West Torrens (volunteer driver).

Kms	Sprinter / Toyota Bus (11 seater)	Coaster Bus (18 seater)
0 – 50	\$ 65	\$ 100
51 – 100	\$ 90	\$ 150
101 – 150	\$ 115	\$ 190
151 – 200	\$ 140	\$ 220

Plus return vehicle/s with full fuel tank

### Commonwealth Home Support Program (CHSP) - replacing Home and Community Care Services (HACC)

Clients are charged an hourly fee or part thereof after the first hour, with the minimum fee being the hourly rate.

There are three tiers to the funding structure which differentiate between those receiving a government pension (single), households with two /double pension and those who are self-funded retirees. Any external costs will be on-charged to the client e.g.: costs of materials, refuse disposal etc.

Service Type	Single Pensioner Fee (rate per hour for the 1 <sup>st</sup> hour / part thereof for additional hours)	Couple/ two per household Pensioner Fee (rate per hour for the 1 <sup>st</sup> hour / part thereof for additional hours)	Self-Funded Retiree Fee (rate per hour for the 1 <sup>st</sup> hour / part thereof for additional hours)
Domestic Assistance (Cleaning and laundry)	^ \$ 12.50	^ \$ 15.00	^ \$ 17.50
Domestic Assistance (Shopping by List)	^ \$ 5.00	^ \$ 5.00	^ \$ 5.00
Social Support- individual (Shopping, Outings, Medical Transport)	^ \$ 10.00	^ \$ 12.50	^ \$ 15.00
Social Support - group (Meal, activities and entertainment)	^ \$ 10.00 each event	^ \$ 10.00 each event	^ \$ 10.00 each event
Minor Maintenance Spring cleans	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00
Minor Maintenance Window cleaning	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00

^ Fee is GST free

All fees include GST unless otherwise indicated

Minor Maintenance Gutter cleans	^ \$ 20.00	^ \$ 25.00	^ \$ 30.00
Minor Maintenance Rubbish removal	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00
Minor Maintenance (tap washers , globe replacements, smoke alarm batteries etc.)	^ \$ 10.00	^ \$ 12.50	^ \$ 15.00
Minor Maintenance Essential gardening/yard tidy/tree trimming (impacting on safety or security of the home)	^ \$ 15.00	^ \$ 17.50	^ \$ 20.00
Modifications Electrical hard wired smoke alarms and installation*	50% subsidy (up to \$ 300 annually)	50% subsidy (up to \$ 300 annually)	50% subsidy (up to \$ 300 annually)
Modifications Ramps, steps and banister rails and installation*	20% subsidy (up to \$ 300 annually)	20% subsidy (up to \$ 300 annually)	20% subsidy (up to \$ 300 annually)
Modifications Grab rails, key safes, hand held showers, non-hard wired smoke alarms, and magnetic door catches etc.*	20% of material cost (up to \$ 300 annually)	20% of material cost (up to \$ 300 annually)	20% of material cost (up to \$ 300 annually)

\*Subsidised costs are limited to a total maximum subsidy per client per financial year.

### ***Special Programs and Functions***

A fee is sometimes charged for special functions and programs offered through the CHSP programs. Prices vary according to the costs incurred and are authorised by the Manager Community Services.

^ Fee is GST free

All fees include GST unless otherwise indicated

## Facility Hire

### **Thebarton Community Centre**

Room hire fee structure is based on category of user and their use as follows:

- A: Community based groups or provision of services for the community, with no fees or charges involved
- B: As above, but fees or charges for participants
- C: Corporate / Government / Private hire

**All weekend hire and bond rates are charged at Category C - Corporate Rates**

Room	Room Type / Suitability	User Category A	User Category B**	User Category C**
Room 2	Meetings / seminars	Free *	\$ 5.00	\$ 10.00
Room 3	Meetings / seminars	Free *		\$ 20.00
Room 4	General meetings	Free *	\$ 5.00	\$ 10.00
Tea Area	Light refreshment preparation	Free with room hire	Free with room hire	Free with room hire
Independent Kitchen Hire		\$ 15/hr	\$ 15/hr	\$ 15/hr
Hall A ° - (without kitchen)	Functions and recreational activities	Free *	\$ 30.00	\$ 60.00
Hall A ° - (with kitchen )	Functions and recreational activities	Free *	\$ 40.00	\$ 75.00
Hall B ° - (without kitchen )	Functions and recreational activities	Free *	\$ 20.00	\$ 40.00
Hall B ° - (with kitchen )	Functions and recreational activities	Free *	\$ 30.00	\$ 50.00
Bond Fees		^ \$ 120.00	^ \$ 120.00	^ \$ 500.00
High Risk Bond				^ \$ 1,000.00

Unless otherwise specified, hourly rates have been quoted above.

° Hall A and B: Weekend hire - minimum three (3) hours

\* Fee is not applicable unless extra costs are incurred by Council (e.g.: extra cleaning or call out costs).

\*\* Late Cancellation Fee applies if booking is cancelled within 10 working days of the event; \$ 50.00 will be deducted from the bond or the total hire amount if under \$ 50.00.

^ Fee is GST free

All fees include GST unless otherwise indicated

Services incurring additional fees:

- Additional cleaning - weekday \$ 80.00 per hour
- Additional cleaning - weekend \$ 132.00 per hour
- Additional cleaning - public holidays \$ 162.00 per hour
- Security call out (fault of hirer) \$ 85.00
- Security access - card replacement \$ 65.00
- Security presence by category C users/weekend users Cost recovery

Terms and conditions apply. For further information and application forms, please see [Council's website](#).

***Plympton Community Centre***

Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Main Hall	Events / gatherings / seminars	Free *	\$ 5.00	\$ 15.00
Kitchen	Meetings / seminars	Free *	Free *	\$ 10.00
Meeting Room	General meetings	Free *	\$ 5.00	\$ 10.00
Bond Weekend				

\* Fee is not applicable unless extra cleaning or calls out fee are incurred by Council.

# Plympton Community Centre - private hire & special use are as determined by Manager Community Services only, bond will apply.

^ Fee is GST free

All fees include GST unless otherwise indicated

**Community Room at 173 Sir Donald Bradman Drive (est. availability from 2017)**

Room	Room Type / Suitability	User Category A	User Category B #	User Category C #
Main Hall	Events / gatherings / seminars	Free*	\$ 5.00	\$ 15.00
Kitchen	Meetings / seminars	Free*	Free*	\$ 10.00
Bond Weekend				^ \$ 500.00

\* Fee is not applicable unless extra cleaning or calls out fee are incurred by Council.

# Community Room - private hire & special use are as determined by Manager Community Services only, bond will apply.

Services incurring additional fees:

- Security call out (fault of hirer) \$ 85.00
- Security access - card replacement \$ 65.00

**Library Meeting Room**

Refer Room 2 fees - Thebarton Community Centre room hire structure.

Services incurring additional fees as listed above

- Security access - card replacement Cost recovery

**Library Learning Centre**

Hourly rates:

Local community / not-for-profit group	Free
Other community / not-for-profit group	\$ 20.00
Business / commercial	\$ 40.00
Private	\$ 30.00
Partnership / special use	Free

Special use and variations to the above schedules of charges may be made by the Manager Community Services with the approval of the Deputy CEO.

**West Torrens Auditorium and Gallery**

Special use only - determined by the Manager Community Services.

^ Fee is GST free

All fees include GST unless otherwise indicated



# CITY OF WEST TORRENS



## Compliance

Within the Compliance area, Regulations and/ or Acts set the majority of the fees and charges; only the fees and charges set by Council are included in this document.

## Animal Control

Section 26 of the Dog and Cat Management Act 1995 assigns administrative responsibility for dog control to Council.

Fees and charges are prescribed in Schedule 2 of the Regulations under the Act. Fines and expiation fees for offences under the Act are prescribed in the Appendix to the Act.

## Dog Registrations

### Registration Category

- |     |   |                    |
|-----|---|--------------------|
| (a) | If the dog is a guide dog or hearing dog or a dog being trained as a guide dog or hearing dog accredited by the Dog and Cat Management Board;   | No fee             |
| (b) | If the dog is a disability dog ( <i>and subject to the owner producing two medical certificates, one of which is issued by a specialist, certifying that the dog is required to manage a disability</i> );                  | No fee             |
| (c) | If the dog is a racing greyhound that is registered with the Greyhound Racing Association of South Australia;<br>(75% rebate)<br>* No other registration category rebate can be applied in conjunction with this category   | 25% of maximum fee |
| (d) | If the dog is a working dog used principally for droving or tending of stock;<br>(75% rebate)<br>* No other registration category rebate can be applied in conjunction with this category                                   | 25% of maximum fee |
| (e) | Maximum registration fee for all other dogs;  | ^ \$ 70.00         |
| (f) | Transfer of registration fee if the dog has been registered in a different Council area, or in another State or Territory of the Commonwealth under a corresponding law, immediately prior to registration in the new area; | ^ \$ 7.50          |
| (g) | Replacement registration discs  | ^ \$ 7.00          |

### Rebate Category

- |     |   |                        |
|-----|---|------------------------|
| (i) | If the dog is micro-chipped (subject to the information contained in the microchip being up-to-date); | 10% of the maximum fee |
|-----|---|------------------------|

^ Fee is GST free

All fees include GST unless otherwise indicated



(j)	If the dog is trained to a standard which is determined by the Dog and Cat Management Board;	10% of the maximum fee
	or If the dog is trained and obtained a certificate to the obedience standard of Companion Dog, and/or Companion Dog Excellent and/or Utility Dog and is registered with the South Australian Canine Association	15% of the maximum fee
(k)	If the dog is owned by a person eligible for a pensioner rebate, subject to a limit of two dogs to which the rebate applies, and that the rebate shall be applied after the deduction of all other qualifying rebates;	50% of fee otherwise payable
(l)	Registration, or renewal of registration, of a business consisting of or involving a kennel at which dogs are bred or trained or the provision of security or other services involving the use of dogs shall be the maximum registration fee per dog multiplied by the maximum number of dogs that it is intended will be kept or used in connection with the business at any one time during the period of registration;	
	Application fee	^ \$ 55.00 *
	Annual fee	^ \$ 69.00

Pursuant to Section 26(6)(b)(i) of the Dog and Cat Management Act 1995, a differential fee for dog registration, being a pensioner rebate, shall apply to:-

- (i) a person who holds a current pensioner health benefits or concession card issued by the Commonwealth; or
- (ii) a person who holds a current State concession card issued by the Department for Communities and Social Inclusion; or
- (iii) a totally and permanently incapacitated disability pensioner; or
- (iv) a British Commonwealth Service Pensioner in receipt of a pension from, and assessed as eligible by, the Commonwealth Department of Veteran Affairs; or
- (v) a person who is in receipt of Commonwealth unemployment or sickness benefits or State financial assistance.

Pursuant to Section 26(6)(b)(ii) of the Dog and Cat Management Act 1995, a late payment fee will apply after the grace period has expired - 25% of the maximum fee, in addition to the fee that would otherwise be due for registration.

Pursuant to Section 26(6)(b)(iii) of the Dog and Cat Management Act 1995, the fee for the initial seizure and detention of a dog by Council, and the dog is returned to its owner, is ^\$65.00. If the seized and detained dog is taken to an approved impoundment facility the fee shall be cost recovery for the period which the dog is detained at a facility for the detention of dogs.

^ Fee is GST free

All fees include GST unless otherwise indicated

### Other Fees and Charges

Printed extract from Register (per A4 page, single sided)	^ \$ 6.00
Surrender of dogs	^ Cost recovery
Surrender of cats or kittens	^ Cost recovery

### Anti Barking Collars

Dog barking collars refundable deposit	^ \$ 60.00 #
Weekly hire fees	\$ 13.00 per week or part thereof
Citronella unit replacement	\$ 96.00
Citronella refills	\$ 14.50
Mini 6 volt battery	\$ 6.50
Collar replacement	\$ 15.00

### Possums/Cat Cages

Trap cages deposit	^ \$ 60.00 #
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# Deposit will be refunded if the collar / cage is returned by the hire return due date.

Fees for offences against the Australian Road Rules are prescribed in Schedule 9 of the Road Traffic (Miscellaneous) Regulations 1999.

Fees for offences against the Private Parking Areas Act 1986 are prescribed within the Act.

### Parking Permits, Exemptions and Vouchers

#### Residential Permits:

Transitional (1 year)	^ \$ 15.00
Transitional (2 year)	^ \$ 25.00
Zone Permit Vehicle Specific (1 year)	^ \$ 50.00
Zone Permit Vehicle Specific (2 year)	^ \$ 90.00
Zone Permit Vehicle Specific Pensioners	^ 50% discount
Street Permit Vehicle Specific (1 year)	^ \$ 35.00
Street Permit Vehicle Specific (2 year)	^ \$ 60.00
Street Permit Vehicle Specific Pensioners	^ 50% discount
Street Permit Transferrable (1 year)	^ \$ 50.00
Street Permit Transferrable (2 year)	^ \$ 90.00
Street Permit Transferrable Pensioners	^ 50% discount
Visitor Parking Permits (12 per book)	^ \$ 14.00 per book
Temporary Tradesperson Parking Permit	No charge
Community Services Parking Permit	No charge
Replacement Permit	^ \$ 9.00

^ Fee is GST free

All fees include GST unless otherwise indicated

### By-Laws

Pursuant to Section 794a(1) of the Local Government Act 1934 and Section 246(5) of the Local Government Act 1999, expiation fees may be fixed by regulation for offences against the regulations, and or offences against by-laws.

Council By-Law No. 1 Permits and Penalties stipulates that the maximum amount is to be paid, pursuant to Section 794a of the Local Government Act 1934 and may be set by Council resolution for by-law offences of a continuing nature.

Expiation fee	^ \$ 185.00
Continuous offence	^ \$ 12.50
Permit to display a banner/sign in accordance with By-Law No. 4 Moveable Signs	^ \$ 58.00
Release impounded banner/sign	^ \$ 62.00
Permit for any activity requiring permission under By-Law No. 2 Local Government Land and By-Law 3 Roads	^ \$ 42.00
Kennel licence for keeping dogs on a temporary or permanent basis in accordance with By-Law No. 5 Dogs	
- Application fee	^ \$ 67.00 *
- Licence fee (per annum)	^ \$ 65.00
Exemption to keep more than the limit on dog numbers in accordance with By-Law No. 5 Dogs	
- Application fee	^ \$ 67.00 *
- Permit fee	^ \$ 17.00

### Late Payment Fee

Regulation 5(a) of the Expiation of Offences Regulations 1993 prescribes a fee for the late payment of an expiation fee.

### Local Government Act - Section 221

Under Section 221 of the Local Government Act 1999, Council may authorise to make an alteration to a public road.

### Skip Bins

Application fee	^ \$ 70.00 *
Permit fee	^ \$ 7.00 per day
Extension of duration of permit	^ \$ 27.00 Administration fee plus Permit fee per day for extension duration

^ Fee is GST free

All fees include GST unless otherwise indicated

### ***Hoardings***

Application fee	^ \$ 70.00 *
Permit fee	^ \$ 7.00 per day
Extension of duration of permit	^ \$ 27.00 Administration fee plus Permit fee per day for extension duration

### **Local Government Act - Section 222**

Under Section 222 of the Local Government Act 1999, Council may authorise by a permit to conduct business on a public road.

Expiation fee for using the public road for business purposes without authorisation is prescribed in Section 222.

### ***Outdoor Dining***

Application fee	^ \$ 95.00 *
Annual permit fee (Setting 1 table and up to 4 chairs)	^ \$ 80.00 per unit
Transfer fee	^ \$ 59.00

### ***Selling Goods from Vehicles***

Annual fee charges	Lower minimum property rate
Transfer fee	^ \$ 58.00

Authorisation fee	^ \$ 75.00 duration of authorisation
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### ***Mothers Day Flower Sales from Side of Road***

Authorisation fee	^ \$ 75.00 duration of authorisation
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### ***Real Estate Advertising Signs***

Authorisation fee:	
- Residential properties	^ \$ 260.00 duration of authorisation
- Commercial properties	^ \$ 620.00 duration of authorisation

### ***Goods on the Footpath***

Application fee	^ \$ 70.00 *
Annual fees:	
- Up to 2.5 square metres	^ \$ 88.00
- 2.5 - 5.0 square metres	^ \$ 127.00
- 5.0 - 10.0 square metres	^ \$ 177.00
- 10.0 + square metres	^ \$ 290.00
Transfer fee	^ \$ 57.00

^ Fee is GST free

All fees include GST unless otherwise indicated

### **Environment Protection (Burning) Policy**

Pursuant to Schedule 1 of the Environment Protection (Burning) Policy 1994, burning on domestic premises is prohibited in the City of West Torrens.

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Clause 5 of the Environment Protection (Burning) Policy 1994 prohibits burning under specific circumstances.

### **Environment Protection (Water Quality) Policy**

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

### **Fire Prevention** (Fire and Emergency Services Act 2005)

Council requires owners or occupiers of property to destroy all inflammable undergrowth.

In the event of non-compliance with a Council order to destroy undergrowth, Council may carry out the requirements and recover costs from the owner or occupier.

To recover costs, each block will be individually assessed.

Expiation fees are prescribed in the Fire and Emergency Services Act 2005.

### **Local Government Act 1999 - Orders**

#### ***Unightly Condition of Land***

Pursuant to Sections 254-259 of the Local Government Act 1999 Council has the authority to order the clearance of any land if Council is of the opinion that it is unightly.

In the event of non-compliance with a Council order to clear such land of the unightly, Council may carry out the requirements and recover costs from the owner or occupier.

To recover costs, each block will be individually assessed.

Expiation fees are prescribed in the Local Government Act 1999.

### **Local Government Act 1999 - Anti Pollution Measures**

#### ***Deposit of Rubbish***

Pursuant to Section 235(1) of the Local Government Act 1999, any person who deposits litter or goods on a street, road or public place is guilty of an offence.

Expiation fees are prescribed in the Local Government Act 1999.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

### ***Abandonment of Vehicles***

Expiation fees for abandoning a vehicle are prescribed in Section 236(1) of the Local Government Act 1999.

### ***Removal of Vehicles***

Pursuant to Section 237 of the Local Government Act 1999 Council has the authority to remove a vehicle after 24 hours has expired since placement of a prescribed warning notice.

The fees to be charged for the release of an impounded vehicle will be the actual expenses incurred by Council in connection with the:

- Removal, custody and maintenance of vehicles;
- Serving, posting or publishing of notices required by the Local Government Act 1999;  
and
- Sale or attempted sale, or otherwise disposal, of vehicles.

### **Unclaimed Goods Act 1987 - Release of Goods Found in Vehicles**

Where Council has commenced proceedings for the sale or disposal of goods under the Act which were found in a vehicle removed under the authority of Section 237 of the Local Government Act 1999, the fees to be charged for the release of goods will be the actual expenses incurred by Council in connection with the storage and maintaining the goods.

### **Refunds**

Application fees marked ( \* ) are not refundable when the application has been rejected or not authorised.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

# CITY OF WEST TORRENS



## **Corporate Publicity and Promotion**

## **Commercial Advertising**

Council has the ability to receive income from local businesses advertising in its newsletter 'Talking Points'.

Talking Points is published quarterly in January/February, April/May, July/August, October/November and is circulated to households within the City of West Torrens.

Talking Points is A4, full colour, and predominantly features between 20 - 24 pages, however this can be decreased to 16 should the need arise.

Advertising is limited to the following sizes and costs:

### **Advertising rates**

- Full page - 264mm (height ) x 190mm (width)      \$ 460.00
- Half page - 132mm (height) x 190mm (width)      \$ 230.00
- Sixth of a page - 132mm (height) x 60mm (width)      \$ 77.00

All artwork must be provided as high resolution pdf or eps file.

Council does not allow advertorial to be published in Talking Points.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated



# CITY OF WEST TORRENS



## **Council Documents**

### Access to Council Documents under the Local Government Act 1999

Section 132 and Schedule 5 of the Local Government Act 1999, requires Council to allow public access to certain Council documents. These documents are available to the public for inspection free of charge or may be purchased at the charges shown below.

A4 Black and white copies per page	^ \$ 0.20
A4 Colour copies for page	^ \$ 2.00
A3 Black and white copies per page	^ \$ 0.40
A3 Colour copies for page	^ \$ 4.00
A2 Black and white copies per page	^ \$ 6.60
A2 Colour copies for page	^ \$ 19.25
A1 Black and white copies per page	^ \$ 7.15
A1 Colour copies for page	^ \$ 30.25
A0 Black and white copies per page	^ \$ 9.90
A0 Colour copies for page	^ \$ 53.35

A charge of ^ \$6 applies per individual extract / entry from the following records / registers:

- Assessment Record
- Register of Remuneration, Salaries and Benefits
- Elected Member Register of Returns
- Register of Community Land
- Public Roads Register
- Register of By-laws and Certified Copies
- Register of Delegations / Sub-delegations
- Campaigns Donation Register
- Register of Elected Member Allowances and Benefits
- Elected Members Gifts, Benefits and Hospitality Register
- Council Employees Gifts, Benefits and Hospitality Register

Documents to be made available:

#### Reviews of Council constitution, wards and boundaries

- Reports on reviews of Council composition or ward structure (Chapter 3 Part 1 Division 2)
- Reports to the Minister under Chapter 3 Part 2 Division 4 or 5 provided to the Council by the Boundary Adjustment Facilitation Panel
- Summary of issues surrounding a proposal to be submitted to a poll under Chapter 3 Part 2 Division 5

#### Registers and returns

- Registers required under this Act or the Local Government (Elections) Act 1999, other than the Register of Interests kept for the purposes of Chapter 7 Part 4 Division 2
- Campaign donation returns under the Local Government (Elections) Act 1999

#### Codes

- Code of Conduct for Development Assessment Panel
- Code of Conduct for Elected Members (Section 63)
- Code of Conduct for Employees (Section 110)

^ Fee is GST free

All fees include GST unless otherwise indicated

## Meeting papers

- Notice and agenda for meetings of the Council and Council Committees
- Minutes of meetings of the Council and Council Committees
- Documents and reports to the Council or a Council Committee that are able to be supplied to members of the public

## Policy and administrative documents

- Record of delegations under this Act (other than delegations made by the Minister)
- Procurement Council Policy (Section 49)
- Sale and Disposal of Assets Council Policy (section 49)
- Policy for reimbursement of members' expenses
- Strategic management plans
- Annual budget (after adoption by Council)
- Audited financial statements
- Annual report
- Extracts from the Council's assessment record
- Rating Policy (Section 171)
- List of fees and charges
- Public Consultation Policy (Section 50)
- Management plans for community land
- Order-making policy (Section 259)
- Procedure for Internal Review of Council Decisions (Section 270)
- Charter for subsidiaries established by the Council or for which Council is a constituent Council
- The most recent information statement of the Council under the Freedom of Information Act 1991
- Any policy document of the Council within the meaning of the Freedom of Information Act 1991 (if not already referred to above)

## By-laws

- By-laws made by the Council (Section 252)

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated



# CITY OF WEST TORRENS



## Cummins House

## Cummins House Hiring Charges

### **General**

A bond of ^ \$ 400 is required to be paid for all bookings made for the hire of Cummins House. The bond is in addition to the hire fee. The bond will be refunded in full within 15 business days after the hire providing that:

- the hire conditions have been complied with;
- no additional charges have been incurred; and
- no damage has occurred to the property during the hire period.

Additional fees and/or charges may be imposed where the hirer seeks facilities and/or services in excess of those included within the nominated package price.

Unless otherwise indicated all charges are for hire only of the house (or part thereof).

All hiring must cease by 11:00pm.

The property must be vacated by 11:30pm.

Any music associated with the hire must cease by 10:45pm.

### **Cancellation or non-attendance**

Where an event is cancelled by the hirer or there is no show, the hire fee will not be refunded unless another confirmed booking of the same type is received for the same date and time.

An administration fee of \$ 50 will be charged for any cancelled bookings or non-attendance.

The bond will still be refunded in full.

Fees are subject to review annually.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

## Weddings

Please note that a tentative booking will only be held for a period of 30 calendar days.

A booking is only confirmed once we have received the full hire fee, ^ \$ 400 bond and the signed copy of the booking form.

If the completed form and payment is not received within 30 days the tentative booking will be cancelled.

A wedding rehearsal of up to one hour duration is included within the hire fee for Garden and Drawing Room Weddings (additional rehearsal time will be charged at \$ 85/hour).

### **Garden Wedding and Courtyard Reception** \$ 1,800

Package includes red carpet, arch or pedestal with flowers, 50 chairs, signing table, umbrellas, aisle poles and use of the grounds for photographs.

Duration of hire – up to 7 hours, additional time charged at \$105 per hour or part thereof.

Hire duration includes one (1) hour set up time.

Note that all guests must vacate the property by 11.30pm.

### **Garden Wedding** \$ 950

Duration of hire – up to 2 hours, additional time charged at \$105 per hour or part thereof

### **Drawing Room Wedding** \$ 950

Package includes setting out of the room and use of the Drawing Room and grounds for photographs. Whilst the elegance of this room will only accommodate seating for 40 guests there is standing room for an additional 40 guests.

Duration of hire – up to 2 hours, additional time charged at \$105 per hour or part thereof.

Food or drink is not permitted in the heritage section of the house.

### **Courtyard Wedding Reception** \$ 900

Package includes use of the grounds for photographs.

Duration of hire (including set up and takedown time)– up to 5 hours, additional time charged \$105 per hour or part thereof.

### **Winter Months / Weekday Pop Up Wedding Ceremony & Reception** \$ 400

NB: This charge is for the **venue hire component only**. The Pop Up Wedding Package needs to be booked through Adelaide Pop Up Weddings. Further information can be found on the Adelaide Pop Up Weddings website - <http://www.adelaidepopupweddings.com/> (NB: A Bond of ^ \$200 applies to these bookings)

### **Wedding Photography** \$ 105 / hour (For Weddings not held at Cummins House)

^ Fee is GST free

All fees include GST unless otherwise indicated

### ***Other Events***

**Please note that, for other than Funeral/Memorial services, a tentative booking will only be held for a period of 14 calendar days.**

**A booking is only confirmed once we have received the full hire fee, ^ \$400 bond and the signed copy of the booking form.**

**If the completed form and payment is not received within 14 days the tentative booking will be cancelled.**

<b>Courtyard Seminar</b>	\$ 470 per day
	\$ 370 per four hours
Extra time	\$ 100 per hour

**Courtyard Party, Dinner etc. (3 hour function)** \$ 310

Duration of hire – up to 3 hours, additional time charged at \$105 per hour or part thereof.  
Hire duration includes setup time.

**Funeral / Memorial Services** \$ 280

Duration of hire – up to 2 hours, additional time charged at \$85 per hour or part thereof.

**Dining Room Dinner** \$ 475

Duration of hire – up to 5 hours for a maximum of 12 guests  
Catering arrangements can include pre-dinner drinks on the porch or in the hall.

**Garden Party or Other Garden Function** \$ 105 per hour

Duration of hire - up to 3 hours, including setup and takedown time

**Meetings** \$ 100 per hour

Duration of hire - up to 2 hours

**Commercial Photography/Filming** \$ TBD\*

\*To be determined following receipt of, and evaluation of, a written request

^ Fee is GST free

All fees include GST unless otherwise indicated



# CITY OF WEST TORRENS



## **Environmental Health Services**

### **Environment Protection (Burning) Policy**

Pursuant to Schedule 1 on the Environment Protection (Burning) Policy 1994, burning on domestic premises is prohibited in the City of West Torrens.

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

Clause 5 of the Environment Protection (Burning) Policy 1994 prohibits burning under specific circumstances.

### **Clean Air Fines for Prosecutions**

Fines pursuant to Section 34 of The Environment Protection Act 1993 plus any costs that may be awarded against offenders are paid into Court and remitted to Council. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

### **Environment Protection (Water Quality) Policy**

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

### **Environment Protection (Noise) Policy**

Fines and expiation fees are prescribed in Section 34 of the Environment Protection Act 1993. The divisional penalties and expiation fees are, as provided by Section 28A of the *Acts Interpretation Act 1915*.

### **Immunisation**

Council provides four general public immunisation clinics each month, comprehensive school based program and some fee for service sessions for community organisations and businesses.

Many of the vaccines on the schedule are free of charge and government funding provides a range of vaccines for specific age groups or risk categories. We also provide immunisation to persons outside the age and risk criteria on a user pays basis.

Immunisations provided to individuals at public clinics are GST free, while immunisations when provided via an arrangement with a third party (such as workplace / corporate clinics) are subject to GST.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

**Current GST free vaccine charges are:**

Diphtheria / Tetanus & Pertussis	^ \$	39.00
Diphtheria / Tetanus & Pertussis + IPV	^ \$	61.00
Hepatitis B (Adult)	^ \$	18 .00 per dose ^ \$ 54.00 course of 3 injections
Hepatitis B (Paediatric)	^ \$	20.00 per dose ^ \$ 60.00 course of 3 injections
Hepatitis A/B (Twinrix) (Adult)	^ \$	68.00 per dose ^ \$ 204.00 course of 3 injections
Hepatitis A/B (Twinrix) (Junior 1-15 years old)	^ \$	59.00 per dose ^ \$ 177.00 course of 3 injections
Hepatitis A (Adult)	^ \$	54.00 per dose ^ \$ 108.00 course of 2 injections
Hepatitis A (Paediatric)	^ \$	44.00 per dose ^ \$ 88.00 course of 2 injections
Influenza – Adult - (Trivalent)	^ \$	13.00
Influenza – Paediatric (Trivalent)	^ \$	13.00
Influenza – Adult (Quadrivalent)	^ \$	20.50
Influenza – Paediatric (Quadrivalent)	^ \$	24.00
IPOL	^ \$	42.00
Varicella Vaccine (Chicken Pox) (Over 14 years old)	^ \$	40.00 per dose ^ \$ 80.00 course of 2 injections
Neisvac (Meningococcal)	^ \$	95.00
Prevenar (Child Pneumococcal)	^ \$	155.00
Gardasil	^ \$	147.00 per dose ^ \$ 441.00 course of 3 injections
Measles/Mumps & Rubella	^ \$	35.00
Zostervax	^ \$	205.00

Vaccine prices vary between suppliers and may increase when new stock is released so the above prices may require amending to ensure costs are recovered.

Workplace or private vaccination services (Minimum 1 hour fee applies to all visits)	\$	100.00 for the first hour or part thereof \$ 75.00 for each subsequent hour or part thereof
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^ Fee is GST free

All fees include GST unless otherwise indicated

### Sharps Containers

Council is reimbursed by the recipients of this service

1.4 litre	\$	5.25 per container
3.1 litre	\$	7.50 per container
7.8 litre	\$	11.80 per container

### Pest Control

Rat bait (6 x 25g packets)	\$	6.50
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### Public Health

Council administers the provisions of various Acts in relation to public health:

- Food Act 2001
- South Australian Public Health Act 2011
- Environment Protection Act 1993

Fines and expiation fees for offences under these Acts are prescribed in the Acts. Fines plus any costs awarded against offenders are paid into Court and remitted to Council.

### Supported Residential Facilities

Under Section 9 of the Supported Residential Facilities Act 1992, Council is responsible for licensing Supported Residential Facilities within the Council area.

Fees are prescribed and set out in Schedule 1 of the Supported Residential Facilities Regulations 2009.

### Supported Residential Facilities Indemnity Fund

Pursuant to Section 56 of the Supported Residential Facilities Act 1992, 10% of licensing fees will be remitted by Council to the Supported Residential Facilities Indemnity Fund (Regulation 26).

### High Risk Manufactured Water System

Under Regulation 5 of the South Australian Public Health (Legionella) Regulations 2013, all high risk manufactured water systems situated within the City of West Torrens are required to be registered with Council.

Fees are prescribed by Regulation 21 of the South Australian Public Health (Legionella) Regulations 2013, and set out in Schedule 1 of the Regulations.

The owner of premises where a high risk manufactured water system is installed, is liable to pay Council a fee equal to any expenses incurred by Council in arranging for microbiological testing of water samples from the system.

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated

**Food Premises Inspections**

Inspection fees for small businesses	^ \$ 84.00
Inspection fees for large businesses	^ \$ 210.00

**Food Safety Audits**

Community and charitable organisations

On-site audit	^ \$ 78.00 per hour
Desk-top audit	^ \$ 39.00 per hour
Follow up audit	^ \$ 78.00 per hour

For all other organisations

On-site audit	^ \$ 156.00 per hour
Desk-top audit	^ \$ 78.00 per hour
Follow up audit	^ \$ 156.00 per hour

(Based on 15 minute increments rounded down to the nearest quarter hour)

Food Premises Inspections fees and Food Safety Audit fees are GST free.

^ Fee is GST free

All fees include GST unless otherwise indicated



# CITY OF WEST TORRENS



## **Sundry Fees and Charges**

### **Council Overheads**

An overheads allocation is included in the cost of works carried out by Council.

As the allocation of time becomes less specific, the overheads allocation percentage becomes greater due to the diversity of overhead charges which must be absorbed by users.

Where relevant the overheads rate includes a charge for:

- Employee on-costs (annual leave, sick leave, long service leave, public holidays, insurance premiums, workers compensation, superannuation)
- Engineering and infrastructure administration
- Depot infrastructure costs
- Other administration

### **Overhead Rates**

Council employees	80%
Contractors depot	45%
Contractors drainage	10%
Contractors capital works	10%
Contractors road reconstruction	10%
Materials ex store	25%
Direct materials – depot	25%
Fuel and oil	5%
Plant hire	Various

### **Rates Arrears and Interest**

#### ***Fine***

Pursuant to Section 181(8) of the Local Government Act 1999, if an instalment of rates is in arrears a fine may be made.

Fine	2% of the amount due
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#### ***Interest***

Following the expiration of one month from the date of arrears, interest on the amount of arrears including the amount of any previous unpaid fine and interest is payable.

Interest is calculated at the “prescribed percentage” - see Section 181(8)(c) and 181(17) of the Local Government Act 1999.

#### ***Interest on Postponement of Rates - Seniors***

Pursuant to Section 182A(5) of the Local Government Act 1999, interest will accrue on the amount affected by the postponement at the prescribed rate as calculated under Section 182A(12).

<sup>^</sup> Fee is GST free

All fees include GST unless otherwise indicated