

CITY OF WEST TORRENS



Notice of Council & Committee Meetings

NOTICE IS HEREBY GIVEN in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

COUNCIL

and

- **Urban Services Prescribed Standing Committee**
- **Governance Prescribed Standing Committee**
- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

of the

CITY OF WEST TORRENS

will be held in the Council Chambers, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 19 JANUARY 2016
at 7.00 PM**

**Terry Buss
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1. MEETING OPENED

1.1 Evacuation Procedure

2. PRESENT

3. APOLOGIES

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
------	----------------

5. CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of Council held on 8 December 2015 be confirmed as a true and correct record.

6. MAYOR'S REPORT

In the six weeks since the last Council Meeting of 8 December 2015, functions and meetings involving the Mayor have included:

Wednesday 9 December

9.30am	AdaptWest Adaptation Pathways workshop for Mayors and Elected Members from the Western Region councils, hosted by the City of West Torrens in the West Torrens Auditorium.
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Thursday 10 December

1.30pm	Richmond Primary School Graduation Ceremony.
6.00pm	Torrensville Primary Christmas Party in the Hamra Centre.
7.00pm	Greek Orthodox Community Christmas Dinner at Olympic Hall.

Friday 11 December

11.30am	Combined Probus Club of Lockleys Christmas lunch at Kooyonga Golf Club with Mrs Rosemary Trainer.
7.00pm	City of West Torrens Christmas function at the Entertainment Centre.

Sunday 13 December

12.00noon Rotary Club of West Torrens Christmas lunch with Mrs Rosemary Trainer.
2.30pm Bangladeshi Cultural Festival at Cowandilla Primary School.

Wednesday 16 December

12.00noon Italian Pensioners Christmas lunch at Thebarton Community Centre.
7.30pm Co-operating Churches of West Adelaide Mellor Park Christmas Carols.

Thursday 17 December

4.30pm Meeting with Jacqui Hordacre and Council staff regarding issues at the Richmond Lions Club.

Monday 21 December

11.30am CWT Community Christmas lunch at Plympton Community Centre.

Wednesday 23 December

12.30pm Office of the Mayor and CEO team Christmas lunch at Esca Restaurant, Glenelg.

Monday 28 December

9.00am City of Holdfast Bay Proclamation Day Commemoration ceremony at the Old Gum Tree Reserve with Mrs Rosemary Trainer.

Thursday 7 January

9.10am Regular Coast FM interview with Dave Hearn.

Friday 8 January

10.30am Delivered flowers to Mrs Viola West, resident at Aveo Fulham, on the occasion of her 100th birthday.

Sunday 10 January

12.15pm Greek Orthodox Archdiocese Blessing of the Waters Ceremony at Glenelg.
1.15pm Greek Orthodox Community Blessing of the Waters celebrations luncheon at Henley Beach.

Tuesday 12 January

2.30pm Channel 7 interview regarding ARTC's proposal to close the Mile End pedestrian rail crossing.

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, but before next Tuesday's Council meeting, I also expect to have attended or participated in the following:

Thursday 14 January

8.00pm Attended a memorial service along with Deputy Mayor Kym McKay, for the Datta family at their Urban India restaurant on Henley Beach Road. A floral arrangement and message of condolences was also sent on behalf of Council and staff.

Friday 15 January

10.30am Meeting with Mr Norman Prater of Mile End regarding his concerns about parking among other matters.

Saturday 16 January

12.00noon Official opening of the latest Barber Boys franchise at Kurralta Park Shopping Centre.

Tuesday 19 January

6.00pm Council dinner.

7.00pm First Council meeting for 2016.

RECOMMENDATION

That the Mayor's Report be noted.

7. ELECTED MEMBER REPORTS

8. PETITIONS

8.1 Lockleys Oval Redevelopment

Brief

A petition has been received from Mr Ross Catanzariti, Head Petitioner, on behalf of 30 residents of Lockleys requesting that the Netley Avenue entrance to the Lockleys Oval not be closed as part of the redevelopment of Lockleys Oval (**Attachment 1**).

RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be received.
2. A report be presented to the Urban Services Prescribed Standing Committee regarding the Lockleys Oval redevelopment in due course and the Head Petitioner be advised accordingly.

Introduction

A petition has been received from Mr Ross Catanzariti, Head Petitioner, on behalf of 30 residents of Lockleys requesting that the Netley Avenue entrance to the Lockleys Oval not be closed as part of the redevelopment of Lockleys Oval (**Attachment 1**).

Discussion

A report will be provided in due course regarding the Lockleys Oval redevelopment. The feedback regarding the closure of Netley Avenue will be incorporated into this report.

ATTACHMENT 1

PETITION

To the Mayor and Councillors of the City of West Torrens

Part 1.

Petition contact person: ROSS CATANZARITI

Telephone number: 8443 7238

Address: 24 RUTLAND AVE
LOCKLEYS

Part 2.

The petition of (identify the individuals or group, eg. Residents of the City of West Torrens)

RESIDENTS OF LOCKLEYS

Part 3.

Draws the attention of the Council to (identify the circumstances of the case)


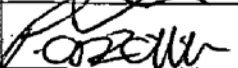
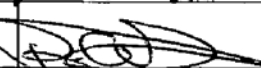
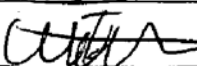
THE ISSUE OF THE PROPOSED REDEVELOPMENT
OF LOCKLEYS OVAL

Part 4.

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)

THE NETLEY AVENUE ENTRANCE TO THE
OVAL SHOULD NOT BE CLOSED.

Part 5.

Name (print)	Address	Signature
Marianne Catanzariti	24 Rutland Ave Lockleys	
Pat Catanzariti	24 Rutland Ave Lockleys	
Rina Catanzariti	24 Rutland Ave Lockleys	
Melissa Tiffoto	24 Rutland Ave Lockleys	

8.2 Apex Park Master Plan

Brief

Further to the petition presented to Council on 8 December 2015, a subsequent petition has been received from Mr Maurie Senior, Head Petitioner, on behalf of an additional 18 residents surrounding Fawnbrake Crescent West Beach requesting that Council not proceed with its proposed plans to redevelop Apex Park under the Apex Park Master Plan at Burbridge Road West Beach (**Attachment 1**).

RECOMMENDATION

It is recommended to Council that the Petition be received.

Introduction

Further to the petition presented to Council on 8 December 2015, a subsequent petition has been received from Mr Maurie Senior, Head Petitioner, on behalf of an additional 18 residents surrounding Fawnbrake Crescent West Beach requesting that Council not proceed with its proposed plans to redevelop Apex Park under the Apex Park Master Plan at Burbridge Road West Beach (**Attachment 1**).

Discussion

A petition was originally presented to Council on 8 December 2015 by Mr Maurie Senior, Head Petitioner, on behalf of 19 residents of Fawnbrake Crescent West Beach requesting that Council not proceed with its proposed plans to redevelop Apex Park under the Apex Park Master Plan. This subsequent petition includes an additional 18 signatures.

This petition does not meet the requirements of section 8(4) of Council's *Code of Practice - Procedures at Meetings* (the Code) in that the petition was not submitted to Council's Administration in its original form.

However, given the compliance of the petition to all other provisions of the Code, and the minor administrative nature of the non-compliance, the petition is presented to Council.

ATTACHMENT 1

We, the residents of Fawnbrake Crescent, West Beach South Australia, 5024 petition the City of West Torrens Council not to proceed with its proposed plans to redevelop Apex Park under its Apex Park Master Plan at Burbridge Road, West Beach.

Attached to this document are the reasons why we have lodged this petition with the Council and the names and contact details of the petitioners.

Name	Address	Phone	Signature
Ernest Mollay	52a Fawnbrake Cres		Ernest Mollay
Josephine Sanson	52 Fawnbrake Cres.		Josephine Sanson
Jojo Miltiga	49 Fawnbrake Cres		Jojo Miltiga
Joanna Miltiga	49 Fawnbrake Cres		Joanna Miltiga
Michelle + Lawrence De Pasquale	56 Fawnbrake Crescent		Michelle De Pasquale
Simon + Gayle Petherick	54 Fawnbrake Cres		Simon + Gayle Petherick
Sim & Chris Demetriou	49A Fawnbrake Cres.		Sim & Chris Demetriou
Brenton Williams	57 FAWNBRAKE CREC		Brenton Williams
SHIRLEY SHARD	55 FAWNBRAKE CREC		SHIRLEY SHARD
PETER WHITE	53A FAWNBRAKE CREC.		Peter White
CARMEL GILES	53A FAWNBRAKE CREC		Carmel Giles
DEAN WOOD	5 PENNINE ST		Dean Wood
DIANNE WOOD	5 PENNINE ST		Dianne Wood
DIANNE HAYNES	606 BURBRIDGE RD		Dianne Haynes
Jo Pung	2A Pennine St		Jo Pung
Mr Pung	4		Mr Pung
TIM GODDALE	46 Fawnbrake West Beach		Tim Goddale
DELMA GODDALE	46 Fawnbrake West Beach		Delma Goddale
SHIRLEY SHARD	55 FAWNBRAKE CR. WEST BEACH		Shirley Shard

8.3 St Georges Avenue Reserve

Brief

A petition has been received from Ms Chelsea Andrews, Head Petitioner, on behalf of 70 members of the Glandore Community Kindergarten community requesting that Council complete improvements to St Georges Avenue Reserve (**Attachment 1**).

RECOMMENDATION

It is recommended to Council that the Petition be received.

Introduction

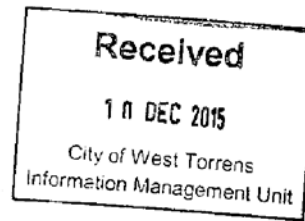
A petition has been received from Ms Chelsea Andrews, Head Petitioner, on behalf of 70 members of the Glandore Community Kindergarten community requesting that Council complete improvements to St Georges Avenue Reserve (**Attachment 1**).

Discussion

This petition does not meet the requirements of section 8(4) of Council's *Code of Practice - Procedures at Meetings* (the Code) in that the petition was not submitted to Council's Administration in its original form.

However, given the compliance of the petition to all other provisions of the Code, and the minor administrative nature of the non-compliance, the petition is presented to Council.

ATTACHMENT 1



8th December 2015

• • •

Chelsea Andrews
26 Albion Ave Glandore SA 5037

Mayor and Councillors of the City of West Torrens
City of West Torrens Civic Centre
165 Sir Donald Bradman Drive Hilton SA 5033

To the Mayor and Councillors of the City of West Torrens,

Please find enclosed a petition of members of the Glandore Community Kindergarten community, in which we request improvements to the St Georges Ave Reserve, adjacent to Glandore Community Kindergarten.

Kylie Cocks wrote to the Council in July 2015 on this matter and in response a Council staff member visited the Reserve to discuss Kylie's requests a few weeks ago.

We wish to submit this petition to reinforce to the Council the large amount of support that exists within the community for improvements to the Reserve to be undertaken.

Thank you for considering our request.

A handwritten signature in black ink, appearing to be "CA" followed by a stylized flourish.

Chelsea Andrews
26 Albion Ave Glandore SA 5037

To the Mayor and Councillors of the City of West Torrens,

Petition of members of the Glandore Community Kindergarten community - to request improvements to St Georges Ave Reserve (next to Glandore Community Kindergarten)

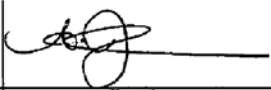

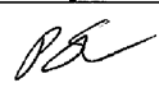
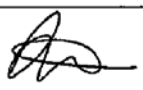
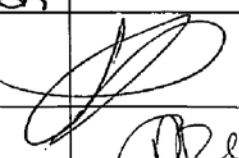

Petition Contact Person: Chelsea Andrews
Telephone Number: 0411124208
Address: 26 Albion Ave Glandore

The Reserve located next door to the Kindergarten on St Georges Ave, Glandore is highly utilised morning and afternoon by parents attending the Kindergarten and is used at other times by nearby residents.

We request that the City of West Torrens undertake improvements to St Georges Ave Reserve Glandore, as summarised below. These improvements will greatly enhance the useability of the Reserve.

Summary of requested improvements:

Issue: The pathways to access the park are either non-existent, do not connect or are small tracks.	Improvement: Addition of pavement when entering from St Georges and the access from Beckman Street to be continued through the park.
Issue: The park is not fully fenced and the park exits onto a busy street (Beckman St) at one end. Children can be unpredictable and can venture away from parents who are often supervising more than one child.	Improvement: Addition of gates/fences to increase the safety of the Reserve.
Issue: The playground equipment is not shaded for the majority of the day.	Improvement: Addition of a shade sail to ensure our children are protected from the sun.
Issue: The Reserve is a large space that has a lot of potential to be better utilised and enjoyed by the Kindergarten community and nearby residents.	Improvement: More seating and tables and a track to go around the park for practicing of bike riding.

Name (print)	Address	Signature
ANGELA JUANITA	36 WOOD STREET KURRALTA PARK	
RANDI JUANITA	36 WOOD STREET KURRALTA PARK 5037	
Paul Williams	Daly St South Plympton	
Rachel Dautovski	18 winifred Ave South plympton	
Stuart Peever	13 Kalyan Road Glandore SA	
Karen Peever	13 Kalyan Rd Glandore 5037	

8.4 Darebin Street Mile End

Brief

A petition has been received from Mr Nicholas Howard, Head Petitioner, on behalf of 16 residents of eastern Darebin Street Mile End requesting that Council invest in tangible traffic flow assets to reduce traffic entering far eastern Darebin Street Mile End (**Attachment 1**).

RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be received.
2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.

Introduction

A petition has been received from Mr Nicholas Howard, Head Petitioner, on behalf of 16 residents of eastern Darebin Street Mile End requesting that Council invest in tangible traffic flow assets to reduce traffic entering far eastern Darebin Street Mile End (**Attachment 1**).

Discussion

This petition does not meet the requirements of section 8(5) of Council's *Code of Practice - Procedures at Meetings* (the Code) in that each page of the petition presented to the Council must restate the whole of the request or submission of the petitioners.

However, given the compliance of the petition to all other provisions of the Code, and the minor administrative nature of the non-compliance, the petition is presented to Council.

ATTACHMENT 1

Received

- 4 JAN 2016

City of West Torrens
Information Management

PETITION

To the Mayor and Councillors of the City of West Torrens

Part 1.

Petition contact person: NICHOLAS HOWARD
Telephone number: 04353 29228
Address: 21 DAREBIN ST.
MILE END SA 5031

Part 2.

The petition of (identify the individuals or group, eg. Residents of the City of West Torrens)

NATIVITY OF RESIDENTS OF EASTERN DAREBIN ST. MILE END
EAST OF FALCON AVENUE TO SOUTH ROAD.

Part 3.

Draws the attention of the Council to (identify the circumstances of the case)

RANDOM VEHICLE TRAFFIC NOT ACKNOWLEDGING THE NO TURN ROAD TO
SOUTH ROAD, ATTEMPTING TO AVOID BUSY SO BROADMAN DRIVE & BEING FORCED
TO CONDUCT A "U-TURN" & THEN DRIVING RESIDENTS AT RISK WHEN
MANY CARS SPEED BACK DOWN DAREBIN ST (HEADING WEST).

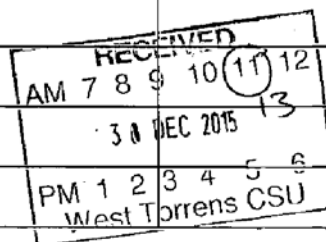
Part 4.: DANGEROUS
POTENTIAL FOR LITIGATION

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)

INVEST IN TANGIBLE TRAFFIC FLOW ASSETS TO REDUCE UNNECESSARY
TRAFFIC ENTERING EARL EASTERN DAREBIN ST. (Refer attached)

Part 5. Refer attached

Name (print)	Address	Signature



City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

~~26/08/2015~~ 31/12/15

RE; Traffic Trends, Potential Risks & Proposed Solutions- Darebin Street (East)

To whom it may concern,

As a collective group of residents in eastern Darebin Street we wish to direct attention towards inappropriate driving trends and our encouragement for Council to provide solutions to the dangers associated with local traffic. Whilst anecdotal, the following points deliver a notable risk to residents and others in the eastern end of Darebin Street;

Whilst the intersection of Darebin Street and Falcon Avenue is currently signed as a "No Through Road", this signage is often ignored or not acknowledged. A significant number of vehicles enter the eastern end of the street with anticipation they are able to enter South Road to continue their journey.

The distance from the intersection of Falcon Avenue and Darebin Street to the "dead end" short of South Road is approximately 250 metres and therefore a return distance to the intersection of Falcon Avenue and Darebin Street of approximately 500 metres.

It is evident that many drivers who have passed the "No Through Road" signage are not aware the street is a "dead end" until they have travelled the 250 metres at which time they are required to conduct a three point turn or "U-turn".

It is often observed that vehicles who make such a mistake will then speed down the street well beyond the 50km / hour speed limit in order to make up time and stay on schedule.

Whilst there is no law which forbids motorists entering Darebin Street, it is the final point above which concerns residents. The street is rapidly filling with more than a dozen young children, many of those who are now riding push bikes and scooters and generally walking the footpaths and exploring their surroundings.

Given there is no access to Darebin Street from South Road or to Roebuck Avenue it is clear Council has been deliberate in attempting to reduce the amount of traffic leaking from main arterials into the backstreets of Mile End.

To help council achieve these objectives we wish to provide ideas and solutions from our perspective which may be considered by council for consideration;

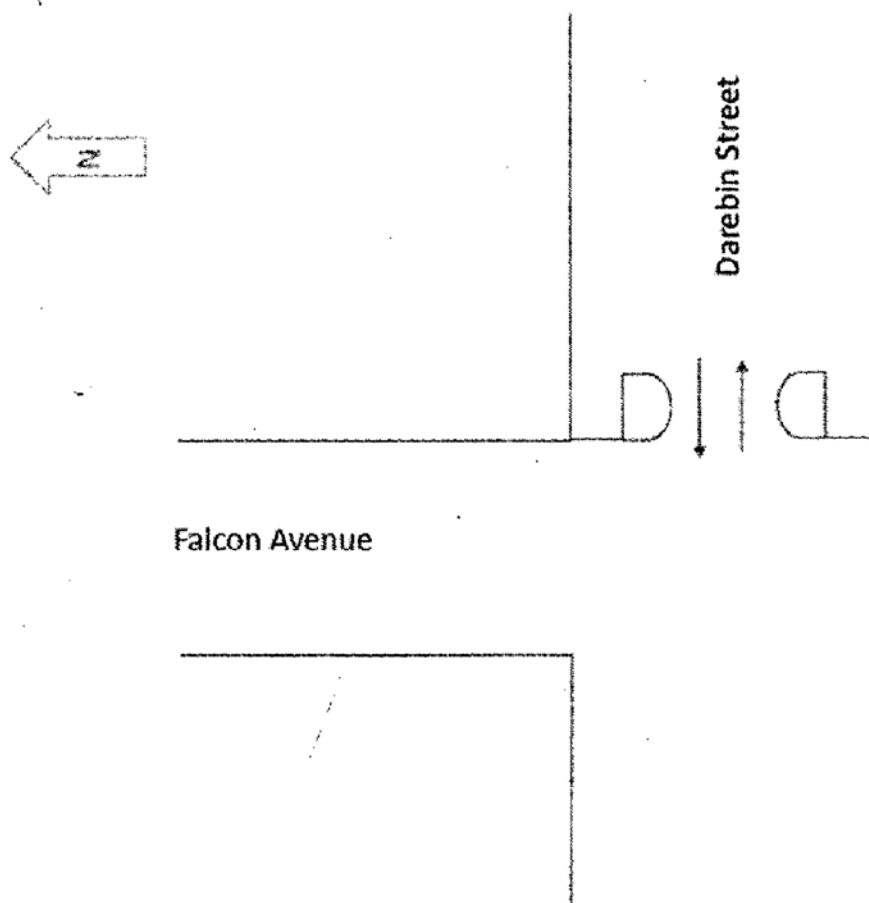
The signage on the intersection of Falcon Avenue and Darebin Street is less than effective and requires attention (refer photographs enclosed).

Permanent modification (as per what may be found in Gladstone Street, Mile End) of the intersection of Falcon Avenue and Darebin Street will physically slow vehicles and capture the

Inadequate Signage (Intersection of Falcon Avenue & Darebin Street)

Recommended Solution (Gladstone Street, Mile End)

Recommended Solution Draft Plan



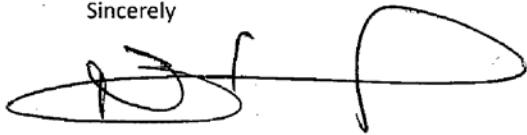
attention of the driver so they are made aware the street is a "No Through Road" (refer concept diagram enclosed).

Please find attached names and addresses of Darebin Street residents in favour of Council applying resources to a solution. I do trust Council will value our concerns and will communicate to all those registered on this petition (or self).

I am available for further discussion and invite a site visit if suitable.

I anticipate your immediate reply.

Sincerely



Nick Howard
21 Darebin Street
Mile End SA 5031
0433329228

Nick Howard 21 Darebin St, Mile End.

~~AND DENIS S DAREBIN ST MILE END~~

JAMES ROGER 11 DAREBIN ST MILE END

Heidi Angove 12 Darebin St Mile End

PRATEE WARMISLEY 10 DAREBIN ST MILE END

BEN WILLIAMS 18A DAREBIN ST 11

Christina Gollan 17 Darebin St " "

JARAO BALOCK 18 DAREBIN ST " "

Sandie Piltz 9 Darebin St " "

MATT REIMER 20 Darebin St Mile End SA 5031 & REC REIMER

NICK ROGERS 24 DAREBIN ST, MILE END

LINDA FOREST 19 DAREBIN ST Mile End 5031

Michael Papic 7 Darebin St Mile End 5031

Steve Hammond 28 Darebin St Mile End 5031

29 " ST Mile End 5031

ROBERT NAUD 27 DAREBIN ST MILE END 5001 < JEN

BILL JACKSON 29 DAREBIN ST MILE END 5031 < JEN

8.5 Watering of Land in McArthur Avenue Plympton

Brief

A petition has been received from Ms Wendy Lockhart, Head Petitioner, on behalf of 12 residents of McArthur Avenue Plympton requesting that Council keep the land bordering McArthur Avenue between Brownhill Creek and the dog park green during the summer months to prevent erosion and dust and maintain the ambience of the area (**Attachment 1**).

RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be received.
 2. The Head Petitioner be advised of Council's position on the matter.
-

Introduction

A petition has been received from Ms Wendy Lockhart, Head Petitioner, on behalf of 12 residents of McArthur Avenue Plympton requesting that Council keep the land bordering McArthur Avenue between Brownhill Creek and the dog park green during the summer months to prevent erosion and dust and maintain the ambience of the area (**Attachment 1**).

Discussion

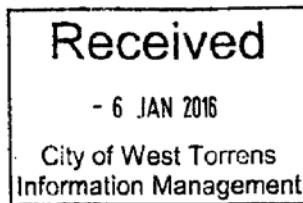
Council has budgeted funds within the 2015/2016 Capital Works Recreation Program to expand the current irrigation systems on the Westside Bikeway. This is a staged process and will continue to be included in Council's budgetary process (subject to annual approval of funds) until completion of the Westside Bikeway irrigation system.

This petition does not meet the requirements of section 8(4) of Council's *Code of Practice - Procedures at Meetings* (the Code) in that it does not clearly identify the name and contact details of the head petitioner. The petition also fails to meet the requirements of section 8(6) of the Code as the name and address of each person who signed or endorsed the petition are not clear and legible.

However, given the compliance of the petition to all other provisions of the Code, and the minor administrative nature of the non-compliance, the petition is presented to Council.

ATTACHMENT 1

27A McArthur Avenue
Plympton SA 5038
12th November 2015.



To:

The City of West Torrens Council

TO WHOM IT MAY CONCERN

The residents of Plympton in my area have expressed concern about the state of the land bordering McArthur Avenue between Brown Hill Creek and the new dog park. It has a bike and walking path in the middle, and the land each side is always green for 6 months of the year and kept mown, but the rest of the year it is dry and barren. Please could you foresee a method of keeping it green during the summer months to prevent erosion and dust and help the ambience of our area?

PETITION FROM RESIDENTS

Signature of Resident in McArthur Avenue:

House Number:

<i>Mockhart.</i>	27A
<i>Osae</i>	2A Taitbet
<i>Base</i>	1
	33
<i>D. Wain</i>	31
<i>Widowney.</i>	31
<i>Ms. C...</i>	27
<i>C. ...</i>	27
<i>J. Riches</i>	29
<i>...</i>	29
<i>L. ...</i>	26A
<i>Theresa Brock</i>	1/35.

9. DEPUTATIONS

9.1 Impact of Poker Machines - Uniting Communities

Mr Mark Henley, Manager for Advocacy and Communications in the Community Engagement Unit of Uniting Communities, wishes to address Council in relation to the impact of poker machines in our community.

9.2 Electronic Gaming Machines - Australian Hotels Association SA

Mr Ian Horne, General Manager/Chief Executive Officer of the Australian Hotels Association (SA), wishes to address Council on behalf of Hotels and Clubs who operate electronic gaming machines within the City of West Torrens.

9.3 Mile End Railway Station Pedestrian Crossing Closure

Mile End residents, Chris Yiallourous and Liz O'Shea wish to address Council in relation to the closure of the pedestrian crossing on the western side of Mile End Railway Station.

Further information regarding this matter can be found under correspondence at items 20.4 and 20.5 of this agenda on pages 31 and 33.

10. ADJOURN INTO STANDING COMMITTEES

RECOMMENDATION

That the meeting be adjourned and move into Committees and reconvene at the conclusion of the Strategy and Community Standing Committee.

11. ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS

11.1 URBAN SERVICES COMMITTEE

RECOMMENDATION

That the recommendations of the Urban Services Standing Committee held on 19 January 2016 be adopted.

11.2 GOVERNANCE COMMITTEE

RECOMMENDATION

That the recommendations of the Governance Standing Committee held on 19 January 2016 be adopted.

11.3 FINANCE AND REGULATORY COMMITTEE

RECOMMENDATION

That the recommendations of the Finance and Regulatory Standing Committee held on 19 January 2016 be adopted.

11.4 STRATEGY AND COMMUNITY COMMITTEE

RECOMMENDATION

That the recommendations of the Strategy and Community Standing Committee held on 19 January 2016 be adopted.

12. ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS

Nil

13. QUESTIONS WITH NOTICE

13.1 Bulk Mail Out Delivery Options

Cr Mangos has given notice of his intention to ask the following question:

What alternatives are available for mail out deliveries in the City of West Torrens?

Answer

Delivery of unaddressed items to properties across council suburbs is limited to a few companies that provide letterbox distribution services. Items are hand delivered to property letterboxes by 'walkers' based on specific street(s), suburb(s).

In the past Salmat have been used for letterbox distribution of council publications and the following issues identified;

- Items were not delivered to some letter boxes
- Salmat did not have walkers for all areas so some properties were missed
- Excess stock was dumped in resident's waste bins instead of being returned to the distribution company

PMP Limited also provide letterbox distribution services and will be trialled by the Media & Events team for the 2016 Summer Festival material distribution.

In addition, Australia Post recently promoted their Letterbox delivery services, however they are not competitive in cost or management of publications. Australia Post requires items to be bundled and labelled adding further time, effort and cost to the mailout.

Costs for unaddressed letterbox distribution vary:

- Salmat - \$41.50 per 1,000 items
- PMP Limited - \$45 per 1,000 items
- Australia Post - \$250 per 1,000 items

Media & Events will monitor the Summer Festival material distribution based on feedback received from residents.

14. QUESTIONS WITHOUT NOTICE

15. MOTIONS WITH NOTICE

15.1 Alliance for Gambling Reform

At the 17 November 2015 meeting of Council, Cr Woodward moved the following motion which Council resolved to defer to the 19 January 2016 meeting of Council.

That the City of West Torrens supports action with other local government and community organisations to minimise the impact of poker machines in our community, through membership of the Alliance for Gambling Reform.

15.2 Plympton Mixed Use Major Development

Cr Mangos has given notice of his intention to move the following motion:

That with regard to the Plympton Mixed Use Major Development at 292-304 Anzac Highway, Plympton, the Administration write to the relevant State Government department seeking answers to the following questions:

- Is there legislation that applies a time limit to their Development Plan Consent?
- Is the demolition of the existing buildings and the levelling of the site considered to be commencement of works?
- Is the Development Plan Consent still valid, or has it expired?
- Do the same laws apply to commencement of a Major development as to commencement of a Council assessed development?
- If the Plympton Mixed Use Major Development original consent has expired, and the developer is able to request an extension of time, have they applied for an extension of time?

15.3 Pedestrian Crossing - Mile End Railway Station

Cr Nitschke has given notice of his intention to move the following motion:

That Council write to the Australian Rail Track Corporation (ARTC) advising that it fully understands their need to take appropriate action to mitigate the current identified risk to pedestrians using the Mile End Railway Station crossing however, requests that ARTC consider alternatives to full closure of the crossing which is used regularly by the community, especially those with infirmities and disabilities. Alternative options could include, but not necessarily be limited to, electronic pedestrian boom gates similar to those installed at the Salisbury interchange or Warradale Station on the electrified Noarlunga line.

16. MOTIONS WITHOUT NOTICE

17. REPORTS OF THE CHIEF EXECUTIVE OFFICER

Nil

18. LOCAL GOVERNMENT BUSINESS

18.1 Local Government Circulars

Brief

This report provides a detailed listing of current items under review by the Local Government Association.

RECOMMENDATION

It is recommended to Council that the Local Government Circulars report be received.

Discussion

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 49, 50, 51 and 52.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

ATTACHMENT 1



**Local Government Association
of South Australia**

49.6 Annual Consultation Survey - LGA Education & Training service

As part of our continuous improvement processes, the LGA Education and Training (E&T) service is currently seeking feedback as to the on-going and emerging training needs of the sector. Further details can be found in this Circular.

49.5 Food Trucks in South Australia Discussion Paper

The South Australian Government has released a Discussion Paper regarding the regulations relating to food trucks in SA and proposing ideas for 'simplifying' regulation and other measures 'on ways we can best support these growing businesses'.

49.2 LGA Board Meeting 26 November 2015 - Draft Minutes Available

The draft minutes for the LGA Board meeting held on Thursday 26 November 2015 are available to download from the LGA website.

49.8 Metropolitan Local Government Group Cycling Strategy

The Metropolitan Local Government Group Cycling Strategy has now been finalised. A copy of the completed strategy is included in this Circular.

49.3 LG Professionals SA Leadership Excellence Awards 2016

Local Government Professionals Australia, SA is seeking nominations for their 15th Annual Leadership Excellence Awards. Applications can be submitted at any time between now and Thursday 28 January 2016.

49.4 LG Professionals SA Professional Leaders Program

Registrations open until 17 December for the LG Professionals SA Professional Leaders Program. Further details can be found in this Circular.

49.7 Libraries

The LGA Board has approved an action plan in response to the Tomorrow's Library Report which is contained in this circular. An update on School Community library issues, including child protection matters is also provided.

49.1 Rubble royalties - ten Councils excluded from new obligation to pay

Legislation now in place requires all SA Councils (except the ten smallest Councils) to pay State Government royalties of 55c per tonne on "extractive minerals" including roadside rubble.



Local Government Association of South Australia

50.2 Local Nuisance and Litter Control Bill 2015

The Local Nuisance and Litter Control Bill 2015 was introduced into Parliament on 2 December 2015. Based on feedback from councils, the Bill has undergone a number of amendments. A copy of the Bill is available in this circular.

50.3 LGA Secretariat Christmas closure details

The LGA Secretariat will close at midday on Wednesday 23 December and re-open on Monday 4 January 2016.

50.7 Training & Skills Commission Interim Report on Industry Priority Qualifications

The Training & Skills Commission is excited to present its Interim Report on South Australia's Industry Priority Qualifications. This unique report details the unprecedented industry collaboration and extensive Consultation process undertaken by the Commission over the last nine months. Further details can be found in this Circular.

50.4 Draft Exemption Details for all Drivers of Concrete Pumps and Agitator Trucks

Parking and stopping exemptions which apply to all drivers of concrete pumps and concrete agitator trucks operating in metropolitan Adelaide, has been published in the South Australian Government Gazette.

50.1 Pinery Bushfire

This circular provides information on the process for councils which are considering an offer of assistance to the councils impacted in the Pinery Fires

50.8 Feedback sought on collaborative options for managing waste and CWMS assets

The LGA's Asset Management Advisory Committee is seeking Council feedback on a range of options that might be pursued to assist Councils in managing assets for both waste services and wastewater services.

50.5 Spirit of Anzac Centenary Experience

The Spirit of Anzac Centenary Experience will be coming to Adelaide between 8 and 20 March 2016 at the Wayville Showgrounds – Ridley Centre. Further information about the tour is contained within this Circular.

50.6 Federal Parliamentary inquiry into broadcasting, online content and live production to regional Australia

The House of Representatives Standing Committee on Communications and the Arts has commenced an inquiry into broadcasting, online content and live production to rural and regional Australia.

50.9 2016 LG Professionals Australia: SA State Conference - 19 February 2016

The 2016 Local Government Professionals Australia: SA State Conference Mission Possible is scheduled for 19 February 2016 to be held at the National Wine Centre, Adelaide. Further details can be found in this circular.

50.10 Cycling Laws - Frequently Asked Questions

This Circular contains a Frequently Asked Questions information sheet in relation to the new cycling laws.



Local Government Association of South Australia

51.2 UPDATE: Draft Environment Protection (Air Quality) Policy released for public consultation

This circular provides an update on the public consultation for the EPA's draft Environment Protection (Air Quality) Policy.

51.3 Reminder - Annual Consultation Survey - LGA Education & Training service

As part of our continuous improvement processes, the LGA Education and Training (E&T) service is currently seeking feedback as to the on-going and emerging training needs of the sector. Further details can be found in this Circular.

51.4 2016 LG Professionals Australia: SA State Conference - 19 February 2016

The 2016 Local Government Professionals Australia: SA State Conference Mission Possible is scheduled for 19 February 2016 to be held at the National Wine Centre, Adelaide. Further details can be found in this circular.

51.5 LG Professionals SA Leadership Excellence Awards 2016

Local Government Professionals Australia, SA is seeking nominations for their 15th Annual Leadership Excellence Awards. Applications can be submitted at any time between now and Thursday 28 January 2016.

51.6 Regional Tourism Review - Draft Directions for Online Feedback

Consultation for the Review of South Australian Regional Tourism Structures and Working Relationships has resulted in a Draft Directions Paper, which is designed to gather further feedback and clear direction from regional tourism stakeholders.

51.1 National Innovation and Science Agenda Roadshow- Friday 18 December 2015

A road show will be travelling around Australia sharing information about the Australian Government's National Innovation and Science Agenda. Seats are strictly limited for the Adelaide event on 18 December, register your interest as soon as possible.



Local Government Association of South Australia

52.2 LGA Ordinary General Meeting - 15 April 2016 - Notices of Motion and Voting Delegates

This circular outlines important information regarding Notices of Motion and Voting Delegates for the LGA Ordinary General Meeting to be held in April 2016.

52.5 Taxation support to address disposal of dental amalgam (mercury waste)

The Australian Government is offering an immediate tax deduction for any individual asset (less than \$20,000) purchased to assist in the reduction of dental amalgam entering the environment. Details are provided in this LGA circular.

52.1 Nominations now open for the 2016 Public Service Medal

The Public Service Medal is part of the national system of Australian Honours and Awards, and is awarded twice-yearly by the Governor-General. Nomination of Council officers is invited.

52.4 Local Nuisance and Litter Control Bill 2015 - feedback sought

The LGA is seeking feedback from Councils on the revised Local Nuisance and Litter Control Bill 2015 and associated implementation package. Feedback is due to the LGA by 26 February 2016.

52.3 Regional Public Health Planning Resource Directory now available

A Regional Public Health Planning Directory of Resources has been compiled to support Councils with the implementation of their Regional Public Health Plans.

52.6 Safer Streets Programme Round Two

Funding applications under Round Two of the Safer Streets Programme are now being accepted. The Programme is an Australian Government initiative that will deliver local projects to prevent, deter and detect crime in areas identified as having a crime or anti-social behaviour problem.



Local Government Association of South Australia

No items available to list.

There are no Circulars for Week 1. The next LGA report will be issued on Friday 15 January (Week 2/2016).

19. MEMBERS' BOOKSHELF

- Local Government Association of South Australia 2014/15 Annual Report
- Adelaide and Mount Lofty Ranges Natural Resources Management Board Achievement Report 2014/15
- Unity Housing 2015 Annual Report
- Report of the Australian Business Registrar 2014/15
- City of Charles Sturt 2014/15 Annual Report
- LGA News Magazine - Issue 171 December 2015/January 2016

RECOMMENDATION

That the additions to Members' bookshelf be noted.

20. CORRESPONDENCE

20.1 Murray Darling Association - Resignation of Region 2 Chairman

Correspondence has been received from the Chief Executive Officer of the Murray Darling Association, Ms Emma Bradbury, regarding the resignation of Region 2 Chairman and former National President, Mr Greg Toll, from the Association (**Attachment 1**).

RECOMMENDATION

That the correspondence be received.

20.2 Democratic People's Republic of Korea Nuclear Testing

Correspondence has been received from the Mayor of Hiroshima and President of Mayors for Peace, Mr Matsui Kazumi, writing a letter of protest to the Supreme Leader of the Democratic People's Republic of Korea, Mr Kim Jong-Un, regarding the hydrogen bomb test which took place on 6 January 2016 (**Attachment 2**).

RECOMMENDATION

That the correspondence be received.

20.3 Industrial Relations Consultative Council

Correspondence has been received from the Chief Executive Officer of the Local Government Association of South Australia, Mr Matt Pinnegar, advising that Cr Graham Nitschke is one of four nominees to be submitted to the Minister for Industrial Relations, from which one Member will be appointed to the Industrial Relations Consultative Council (**Attachment 3**).

RECOMMENDATION

That the correspondence be received.

20.4 Notice of Mile End Pedestrian Crossing Closure

Correspondence has been received from the Australian Rail Track Corporation providing advance notice of the closure of the Mile End Station pedestrian crossing adjacent to James Congdon Drive, Mile End (**Attachment 4**).

RECOMMENDATION

That the correspondence be received.

20.5 Letter to Residents - Mile End Pedestrian Crossing Closure

Further correspondence has been received from the Australian Rail Track Corporation providing a copy of the most recent letter to residents concerning the closure of the Mile End Station pedestrian crossing, advising that it has been postponed to 15 February 2016, based on community feedback (**Attachment 5**).

RECOMMENDATION

That the correspondence be received.

20.6 Australia Day Council of South Australia 2016 Candidate Letter

Correspondence has been received from Dr Simon Behenna, introducing himself as a candidate for membership on the Board of the Australia Day Council of South Australia in 2016 (**Attachment 6**).

RECOMMENDATION

That the correspondence be received.

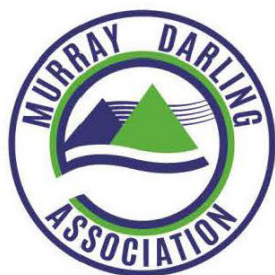
20.7 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board regarding the minutes of the board meeting held on Thursday 22 October 2015 (**Attachment 7**).

RECOMMENDATION

That the correspondence be received.

ATTACHMENT 1



admin@mda.asn.au
www.mda.asn.au
T (03) 5480 3805
ABN: 64 636 490 493

463 High Street
P.O. Box 1268
Echuca, Vic 3564

3rd Floor, 553 Kiewa Street
P.O. Box 359
Albury, NSW 2640

PRESS RELEASE

For Immediate Release

Contact:	Emma Bradbury Chief Executive Officer
Phone	03 5480 3805 0429 905 017
Email	e.bradbury@mda.asn.au
Date	17/12/2015

New Chairman for Region 2

The Murray Darling Association today announced that Mr Greg Toll, Chairman of Region 2 and former National President has resigned from the Association effective 16th December 2015.

Mr Toll has been a member of the MDA since 1995 and served as National President from 2012 to 2015. Having recently sold his farm in Gunbower, Mr Toll now lives in Bendigo.

Mr Des Bilske, General Manager of Deniliquin Council was last month elected to the position of Deputy Chair of Region 2 and will step into the vacancy, which extends to representing Region 2 on the national board of the MDA.

A/National President, Cr David Thurley expressed his appreciation for Mr Toll's work with the MDA over many years, noting that his time on the board could be categorised as reformative, setting the foundations for a new era of stability, growth and good governance that will benefit members and stakeholders across the basin well into the future.

"The board wish Greg all the best," Cr Thurley said "and we welcome the experience and skill Mr Bilske brings to the Board. We look forward to his contribution at this important stage in the implementation of the Basin Plan."

[End]

ATTACHMENT 2



Mayors for Peace

Secretariat

C/O Hiroshima Peace Culture Foundation, 1-5 Nakajima-cho Naka-ku Hiroshima 730-0811 Japan
Phone: +81-82-242-7821 Fax: +81-82-242-7452 E-mail: mayorcon@pcf.city.hiroshima.jp

January 6, 2016

His Excellency Mr. Kim Jong-Un
First Chairman of the National Defense Commission
Democratic People's Republic of Korea

Letter of Protest

With the goal of eradicating nuclear weapons by 2020, Mayors for Peace has exerted its utmost effort to urge world policymakers to solidify their political intent to pursue nuclear weapons abolition. This year, an open-ended working group for the realization of a world without nuclear weapons will be convened as a subsidiary body of the United Nations General Assembly. Despite such efforts, we have just learned that the Democratic People's Republic of Korea has conducted a hydrogen bomb test.

Your action is not only in direct opposition to the aim of the working group and other earnest efforts of the international community for nuclear disarmament and non-proliferation, but is callously trampling on our *hibakusha's* ardent wish for peace, which was born from their suffering and deep sorrow. I am outraged and cannot tolerate this deed of violence. On behalf of the A-bombed city of Hiroshima and over 6,900 Mayors for Peace member cities around the world, I vehemently protest.

I once again demand in the strongest possible terms for your country to immediately abandon nuclear weapons and all programs related to their development, and to engage in a diplomatic effort through dialogue and collaboration with global society.

MATSUI Kazumi
Mayor of Hiroshima
President of Mayors for Peace

ATTACHMENT 3



Local Government Association
of South Australia

The **Voice**
of Local
Government

Our Reference: 634086 / MP : DB

18 December 2015

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Terry

Industrial Relations Consultative Council

At its meeting on 17 December 2015 the LGA Executive Committee resolved to submit a panel of four nominees listed below (in alphabetical order) to the Minister for Industrial Relations, from which one Member will be appointed to the Industrial Relations Consultative Council.

- Mayor Kris Hanna (Marion);
- Mr Phil Harrison (Playford);
- Cr Graham Nitschke (West Torrens); and
- Cr Jill Whittaker (Campbelltown).

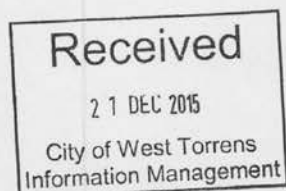
Thank you for your Council's nomination. Would you please formally notify Cr Nitschke of the outcome.

If you have any queries in relation to this matter please contact me on 8224 2022 or email matt.pinnegar@lga.sa.gov.au.

Yours sincerely

Matt Pinnegar
Chief Executive Officer

Telephone: 8224 2022
Email: matt.pinnegar@lga.sa.gov.au



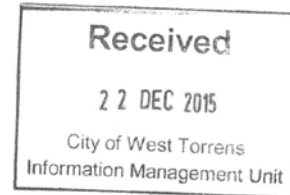
ATTACHMENT 4



11 Sir Donald Bradman Drive
Keswick Terminal, SA 5035
PO Box 10343 Gouger Street
Adelaide, SA 5000

P. 08 8217 4366
F. 08 8217 4578
E. info@artc.com.au
W. artc.com.au

Mr Joseph Ielasi
Manager, City Assets
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033



21 December 2015

Dear Mr Ielasi

Advance notice of Mile End pedestrian crossing closure

The Australian Rail Track Corporation (ARTC) and the Department of Planning Transport and Infrastructure (DPTI) would like to advise you that the Mile End pedestrian crossing adjacent to James Congdon Drive, Mile End, will be closed from 18 January, 2016.

We acknowledge this is a popular and well-used crossing and the closure will cause inconvenience to some areas of the community. However, we have become aware of members of the public climbing between train wagons in this vicinity, thus creating major safety hazards.

You will be familiar with the proposed Torrens Junction project. It will ultimately remove the requirement for freight trains to stop at this junction, hence eliminating the possibility of long trains blocking the crossing. At this point in time however, closure of the crossing is the best course of action to prevent an incident occurring.

There will be no impacts to passenger rail services as a result of the closure.

Members of the public will be able to access the Mile End Railway Station platforms via the Bakewell pedestrian underpass located along Glover Avenue and under James Congdon Drive. The alternate route will be clearly signposted, and ARTC and DPTI will also provide notification in the form of a letter box drop to residents prior to the closure.

We recognise you may receive feedback from your residents on this matter. If you have any queries regarding this, you are welcome to contact ARTC's Community Relations on 8217 4270. We would also be happy to meet with you if required.

Please see attached map outlining the alternate access route from James Congdon Drive. Thank you for your understanding in this matter. We encourage the sharing of this notice to ensure stakeholders are aware of the upcoming closure in advance of it taking place.

Yours sincerely,

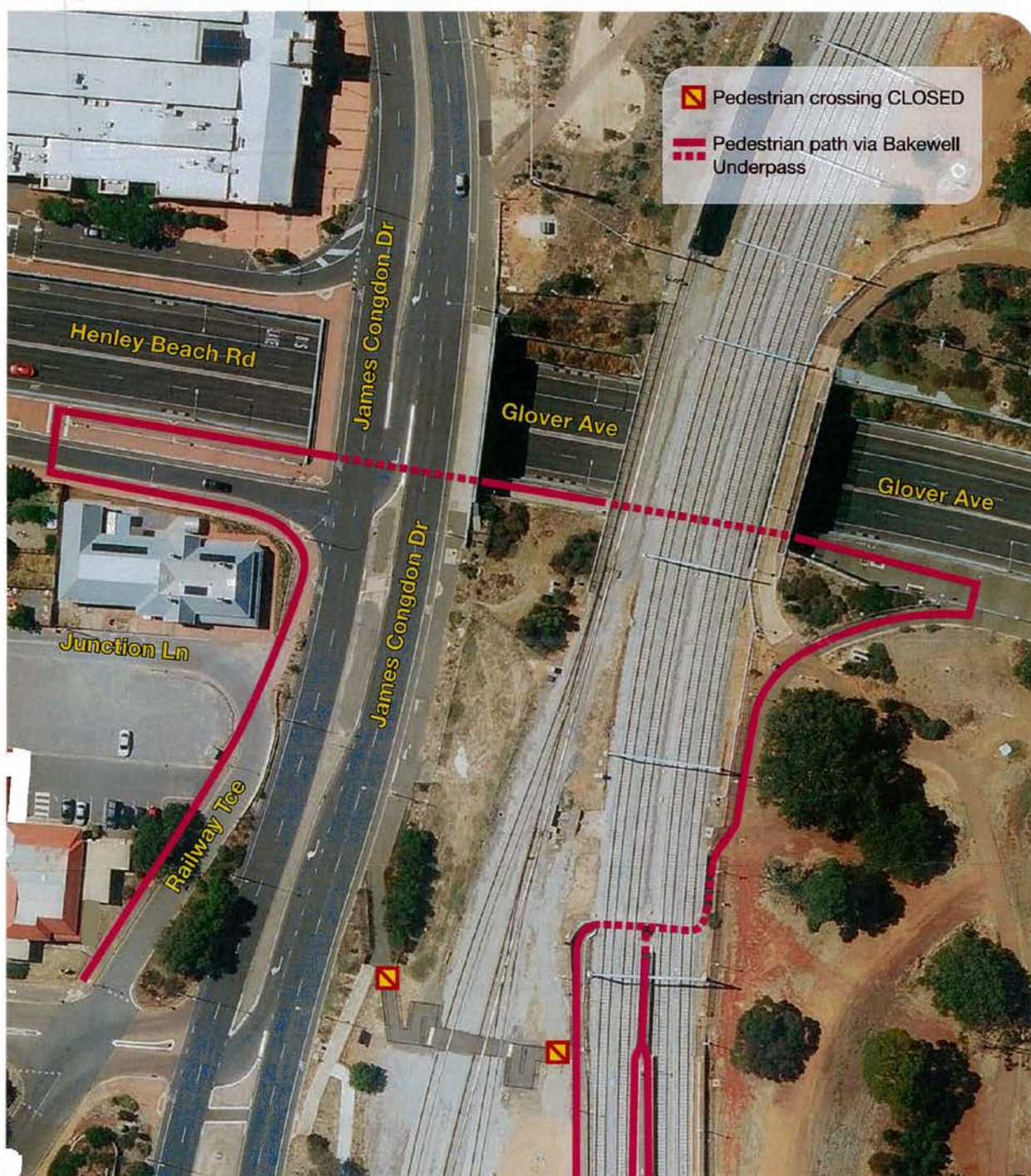
A handwritten signature in black ink, appearing to read 'Ben Leske'.

Ben Leske

ARTC Infrastructure Manager, East West

ARTC Reference # ____

Mile End Pedestrian Crossing Closure



ATTACHMENT 5



11 Sir Donald Bradman Drive
Keswick Terminal, SA 5035
PO Box 10343 Gouger Street
Adelaide, SA 5000

P. 08 8217 4366
F. 08 8217 4578
E. info@artc.com.au
W. artc.com.au

13 January 2016

Dear Resident / Business Owner

Temporary Closure of Mile End Pedestrian Crossing – 15 February 2016

As you may be aware, ARTC had planned to temporarily close the Mile End pedestrian crossing adjacent to James Congdon Drive, Mile End by 18 January due to safety concerns.

We have received a variety of feedback in the last few weeks and recognise that many in the community would like further detail around the closure and why it is taking place. On this basis we have postponed the closure until Monday 15 February in order to more fully canvas the community's feedback and concerns.

By way of background, the pedestrian crossing in this location is managed by the Australian Rail Track Corporation (ARTC) and our primary focus in this location is to manage the safety risk at the pedestrian crossing.

We are aware of a continued pattern of behaviour from a cross-section of the community at the Mile End crossing, who trespass onto the rail corridor while freight trains block the footpath.

While we recognise that the freight trains blocking the crossing is an inconvenience, walking around and behind, or in some instances, climbing through the gap between the wagons is illegal but more importantly highly unsafe - there is a serious threat to human injury or death.

As wagons on freight trains are prone to roll back at any time, and as the train drivers can be up to 1.5km away from the crossing itself, there's no way for pedestrians to know the train is departing or about to leave, and for drivers to be aware of any community member in an unsafe location.

Since October 2014 there have been 16 recorded reports/witnessed incidents of trespass where people are either walking behind a freight train or in between the carriages. This includes reports in writing or by phone from members of the public or to train controllers, as well as incidents captured on CCTV and photos.

We believe this number to be only an indication of the broader problem and believe it to be far more widespread.

Indeed since our initial advice that we intended to temporarily close the crossing, we have had various community members acknowledge that they had seen similar instances themselves.

This safety issue is current and remains a high concern and risk factor for us to carry. Additionally, future pending rail works in the area are going to compound the matter only further.

The planned Torrens Junction project, which doesn't currently have a formal start date but we believe will be advised of shortly, will increase the number and frequency of freight trains delayed and straddled across this pedestrian crossing. Our view is that this is only going to increase the frequency and amount of unsafe behaviour already being experienced.

On the positive note, this is a temporary closure proposed until the rail grade separation at Torrens Junction has been completed, as the project will reduce if not eliminate the risk of trains remaining stationary and blocking the crossing.

... Letter continued over page

ARTC Reference # _____

Page 1 of 2



In the immediate timeframe, we remain very concerned by the safety issues we see at this crossing and while the risk remains, we would like to proceed with its closure.

We have explored some alternatives such as the feasibility of a temporary underpass or overpass in the short term, however these are not feasible. Unfortunately given the nature of the track layout at Mile End it's also not operationally possible to change the stopping patterns of trains in this location or shift signals temporarily.

We recognise however the community will wish to provide feedback to us on this matter and we encourage you to read the FAQs up on our website at <https://www.artc.com.au/community/mile-end-closure/> and contact us if you have any further questions or comment.

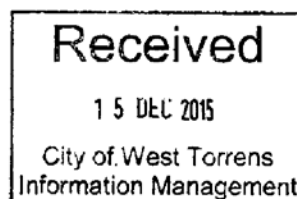
Yours sincerely

A handwritten signature in black ink, appearing to read 'Ben Leske', is written over the typed name.

Ben Leske
Infrastructure Manager East West
ARTC



ATTACHMENT 6



Mayor John Trainer
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor Trainer,

I am writing to introduce myself as a candidate for membership of the Board of the Australia Day Council of South Australia in 2016.

My professional career is characterised by a devotion to community development and social cohesion. My expertise in public relations and activities that engage our communities has been the catalyst for involvement in projects that shine a light on the needy, and have the capacity to create community and societal change, and to inspire others to recognise and respect our common humanity.

Currently I am the manager of the University of South Australia's International Centre for Muslim and non-Muslim Understanding. A key aim of this Centre is to establish a meaningful and ongoing dialogue between the University, all levels of government, and the wider community to encourage interculturality, foster community harmony and promote cross-cultural respect.

Previously I have also managed the David Unaipon College of Indigenous Education and Research; collaboratively developed a university orientation program for rural students; been a selection committee member for the City of Salisbury's Phoebe Wanganeen Indigenous Scholarship Program; project developed the More Aboriginal and Torres Strait Islander Teachers Initiative aimed at increasing the number of Indigenous teachers in our schools; and, as Consultant: Student Equity, was extensively involved in developing UniSA's participation strategy to expand the educational prospects for those from low socio-economic backgrounds. I am also a selection committee member for the annual Award for Muslim and non-Muslim Understanding, developed in conjunction with the ADCSA.

These experiences have highlighted the possibilities that can arise from recognition and the powerful ripple effects that one person's positive examples can have on others and our community: a community in which our members are regarded as leaders; whose youth are encouraged to reach a range of individual potentials; and whose elderly are respected for their contributions in the past and what they can offer the future.

I am committed to influencing positive change in our communities, and the importance of public acknowledgment as a means of inspiring others. My professional qualities and personal attributes can contribute to the positive advancement of the ADCSA Board and its activities, and my broad knowledge of organisational dynamics and distinctive projects can add alternative perspectives for rewarding excellence.

I hope that you will consider my candidacy for next year's Board member elections, and I wish you a happy festive season and best regards for 2016.

A handwritten signature in black ink, appearing to be 'S. Behenna', with a stylized, flowing script.

Dr Simon Behenna

ATTACHMENT 7

**ADELAIDE AND MOUNT LOFTY RANGES
NATURAL RESOURCES MANAGEMENT BOARD**



**Government
of South Australia**

Adelaide and
Mount Lofty Ranges
Natural Resources
Management Board

MINUTES OF MEETING NO 113

**held from 12.30pm to 3.00 pm
on Thursday 22 October 2015
at AMLR NRM Board Office,
205 Greenhill Road, Eastwood**

PRESENT:

Chair: Chris Daniels

Members: Alexandra Kentish
Joanna Andrew
Lynette Chamberlain
Mark Searle
Rachael Siddall
Rob Lewis
Russell Johnstone
Allison Bretones
Andrew Grear
James Crocker
Julia Grant

APOLOGIES:

Karl Telfer
Trevor Bennett
Peter Pfennig

IN ATTENDANCE:

Kym Good, Regional Manager
Mike Williams, Manager Public Lands & Sustainable Landscapes
Hannah Ellyard, A/Manager Planning & Evaluation
Lisien Loan, Manager Land Marine and Biodiversity Services
Steven Gatti, Manager Water Projects
Kim Krebs, Manager Community Engagement
Roisin McAlary, Manager Financial Services
Judy Borlase, Minute Secretary

221015-113-1.0 MEETING PROCEDURE

221015-113-1.1 Welcome

The Chair opened the meeting and acknowledged that it was taking place on Kauria land and the Aboriginal peoples' ongoing and deep connection with the land. He welcomed all attendees to the meeting.

221015-113-1.2 Apologies

Apologies have been received from Karl Telfer, Trevor Bennett, Peter Pfennig and Marguerite Swart.

221015-113-1.3 Declarations of Interest

There were no additional declarations of interest declared.

221015-113-1.4 Consent Schedule

The Board **confirmed** the items within the consent schedule be adopted.

CARRIED

221015-113-1.5 Minutes of Previous Meeting

The Board **confirmed** the minutes of meeting number 112 held on 25 September 2015 as a true and accurate record.

CARRIED

221015-113-1.6 Matters Arising from Previous Meetings

The following items were completed prior to the meeting:

- | | |
|----------------|---|
| 230715-110-3.2 | Breakout Creek – Downstream of Tapleys Hill Road, letters to key stakeholders have been sent. |
| 240915-112-3.1 | Revised business plan budget 2015-16, provision of project level detail. |

The Board **noted** the matters arising.

CARRIED

221015-113-1.7 Resolution Register

The Board **noted** the resolution register.

CARRIED

221015-113-2.0 PRESENTATION

221015-113-2.1 DEWNR Reconciliation Action Plan

Elijah Bravington, DEWNR Reconciliation Project Officer provided the board with an overview of the department's reconciliation action plan and Aboriginal engagement strategy, with comments being sought on the draft document.

The Board **notes** the draft Department of Environment Water and Natural Resources Reconciliation Action Plan 2015-2018.

CARRIED

221015-113-3.0 BOARD MATTERS

221015-113-3.1 Business and Operational Plan 2016-17 to 2018-19

Regional Manager provided an update, noting that the relevant financial authorisations and ministerial directive had not yet been received.

Discussion occurred on when to undertake community consultation. The Board requested written confirmation be sought for the ministerial direction and approval for the use of retained earnings. If written confirmation was not received prior to consultation, a clear disclosure statement was to be inserted into the foreword of the draft plan noting that the budgets and programs included in the draft plan were subject to and based on relevant authorisations being received. The Board endorsed community consultation to commence from Monday 16 November 2015.

The Board:

- 3.1.1 **endorses** the consultation plan for the draft Business and Operational Plan for 2016-17 to 2018-19 and agrees to implementing the recommended consultation option.
- 3.1.2 **endorses** release of the draft Business and Operational Plan 2016-17 to 2018-19 for statutory consultation from 16 November (with a disclosure statement if necessary).
- 3.1.3 **delegates** to the Presiding Member and the Regional Manager the authority to make any final amendments required pre-consultation.
- 3.1.4 **notes** that the consultation report and final draft Business and Operational Plan 2016-17 to 2018-19 will be presented to the board at the February 2016 meeting.
- 3.1.5 **requests** that the Presiding Member write urgently to the Minister to seek his support to expedite approvals for use of retained earnings and requests a Ministerial direction covering costs being passed to the Board.

CARRIED

221015-113-3.2 Community Connect Project

Manager Community Engagement informed the Board that since the receipt of the report on the community connect project from the facilitators, staff have reviewed the action plans and have provided a status update for the actions. Phase one of the community connect project has now concluded and phase two is the integration of the recommendations and actions plans into day to day business.

The Board agreed to reconvene the initial working group with the regional management team to undertake a debriefing of the project and to consider any lessons learnt from the project.

The Board:

- 3.2.1 **notes** the progress on implementation of community connect project recommendations, action plans and principles of engagement;
- 3.2.2 **requests** the working group reconvene to debrief on the project.

CARRIED

221015-113-3.3 Paddock Tree Replacement Project

Manager Land Marine and Biodiversity Services advised that this is a proposed grant to Trees for Life using funding from the Australian Government.

The Board reviewed the paper and requested that the grant and project brief be referred to the Board's Audit Finance and Risk Committee for consideration before returning to the Board.

The Board:

- 3.3.1 **requests** that this paper be reviewed by the Audit Finance and Risk Committee prior to submission to the November board meeting.

CARRIED

221015-113-3.4 NRM Act Delegations

The Board:

- 3.4.1 **approves** the 2015-16 Instrument of Delegation;
- 3.4.2 **authorises** use of the common seal and nominates board members, Alexi Kentish and Mark Searle, to sign the 2015-16 Instrument of Delegation.

CARRIED

221015-113-3.5 Amendment of Environment Flows in Response to Reservoir Inflows

The Board:

- 3.5.1 **notes** the briefing note.
- 3.5.2 **notes** the amendment of environmental flows in the South Para, Torrens and Onkaparinga Rivers to the end of 2015.
- 3.5.3 **notes** the potential for amendment of environmental flows in the South Para, Torrens and Onkaparinga Rivers in 2016.
- 3.5.4 **writes** to SA Water recognising the need to amend environmental flows to the end of 2015, and subject to inflow conditions amendment of environmental flows in 2016.
- 3.5.5 **notes** that future amendment of environmental flows will be negotiated between staff of NRAMLR and SA Water in accordance with governance protocols and in line with priorities and principles agreed to by both parties.

CARRIED

221015-113-3.6 AMLR Aboriginal Statement of Commitment

AMLR Aboriginal Engagement Officer provided to the Board an update on the AMLR Statement of Commitment paper. Discussion occurred on the commitment to working with the larger aboriginal community and not just the traditional owners.

It was noted that the AMLR Statement of Commitment is a living document and will be amended as and when the need requires. The statement will be reviewed on a yearly basis.

The Board:

3.6.1 **notes** the paper

3.6.2 **sets** the review date for the Aboriginal Statement of Commitment to 12 months from noting.

CARRIED

221015-113-3.7 Feral Pig Discussion Paper

The Board:

3.7.1 **notes** the feral pig discussion paper;

3.7.2 **endorses** providing the comments received to Biosecurity SA.

CARRIED

221015-113-3.8 Wild Dog Strategy

The Board:

3.8.1 **endorses** the State Wild Dog Strategic Plan 2015-2020.

CARRIED

221015-113-4.0 WATER PLANNING MATTERS

221015-113-4.1 Securing Low Flows

The Board:

4.1.1 **notes** the information paper.

CARRIED

221015-113-4.2 NRM Water Levy

Presiding Member provided an overview of recent meetings on the new WMLR water levy. The Regional Manager outlined the content of briefings provided to Hon Michelle Lensink and Vickie Chapman and questions taken on notice for Board consideration.

The Board:

- 4.2.1 **notes** the community feedback following the introduction of the NRM water levy in the Western Mount Lofty Ranges Prescribed Water Resources Area, and the interest in this issue from Opposition Members of Parliament.
- 4.2.2 **endorses** that the NRM water levy not be waived for licensees who do not use water in a given year.
- 4.2.3 **requests** the presiding member provide a response to the Hon Michelle Lensink MLC and Vickie Chapman MP to the questions raised on water planning and management, with copy to Minister for Sustainability Environment and Conservation.

CARRIED

221015-113-5.0 COMMITTEE MATTERS

221015-113-5.1 Audit Finance and Risk Committee

The Board:

- 5.1.1 **notes** the confirmed minutes from 9 June 2015 for the Audit Finance and Risk Committee.

CARRIED

221015-113-6.0 FINANCE REPORT

Manager Financial Services provided the Board with an update.

The Board **notes** the financial reports for the financial period ending 30 September 2015.

CARRIED

221015-113-7.0 REGION'S MONTHLY REPORT

The Board **notes** the region's monthly report.

CARRIED

221015-113-8.0 PAPERS TO NOTE

221015-113-8.1 Register of Interests

221015-113-8.2 Register of Common Seal Usage

221015-113-8.3 iTargets report

221015-113-8.4 Water Sensitive Urban Design Policy Support

221015-113-8.5 Planning, Development and Infrastructure Bill 2015

221015-113-8.6 High Impact Projects

The Board **notes** information papers 8.1, 8.2, 8.3, 8.4, 8.5, and 8.6.

CARRIED

221015-113-9.0 OTHER BUSINESS

There was no additional business noted.

221015-113-10.0 MEETING CLOSED

There being no further business, the Chair declared the meeting closed at 3.00 pm.

The next Board meeting will be held on Thursday 26 November 2015 at Serafino McLaren Vale, 39 Kangarilla Road, McLaren Vale.

Chris Daniels
Presiding Member

Chris Daniels Date: 26 / 11 / 2015

21. CONFIDENTIAL

Nil

22. MEETING CLOSE

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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
------	----------------

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Urban Services Standing Committee held on 8 December 2015 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. URBAN SERVICES DIVISION REPORTS

11.1 Aldi Supermarket Proposal

Brief

This report seeks Council's endorsement of the submission to Adelaide Airport Ltd in response to the proposed ALDI Supermarket in the Burbridge Business Park, Adelaide Airport. Council has been granted the opportunity to respond by 20 January 2016.

RECOMMENDATION

The Committee recommends that Council endorse the comments raised in this report to be included in a submission to Adelaide Airport Limited.

Introduction

This report advises Members of the proposal to construct a new shop and car park in the Burbridge Business Part at Adelaide Airport.

The information presented to Council includes planning advice, a traffic assessment, a 3D visual representation, and location and landscape plans.

Public notification of the proposal has been undertaken which closed on 23 December 2015. Council has been granted an extension of time to respond until 20 January 2016.

It is highlighted that Council is not the relevant assessing authority in this instance as the proposal will be located on Crown Land.

Discussion

The Administration has reviewed the proposed development and makes the following observations:

- The site is located at the entrance to the Burbridge Business Park, at the intersection of Vimy Avenue and Butler Boulevard.
- The site is approximately 6,500 square metres, and will contain an 'Aldi' supermarket (with a gross floor area of 1,558 square metres) and associated car parking area containing 110 spaces.
- Two pylon signs will be located in the north-west corner of the site and adjacent to Butler Boulevard, plus various signage on the building.
- No details concerning hours of operation have been provided.

Refer **Attachment 1** for a copy of all plans and information received by Council.

City of West Torrens Development Plan

The site is within the Airfield Zone in accordance with the City of West Torrens Development Plan. The Airfield Zone PDC 3 specifies that shops (other than within the terminal building) are generally inappropriate within the airport area.

Adelaide Airport Master Plan

The site is within the Terminals and Business Precinct, more specifically the Burbridge Business Park Policy Area in accordance with the Adelaide Airport Master Plan.

An Objective of the Terminals and Business Precinct is to provide:

Development of office, commercial, retail and industrial facilities that contribute to the viability of the airport as a major business enterprise, and provide a business core for the western suburbs of Adelaide

Further, the Burbridge Business Park Policy Area *is being developed as a 'business park' to cater for high technology office, commercial and warehouse developments of varying sizesDevelopment should have regard to, and capitalise on, the adjoining greenway area that fronts Sir Donald Bradman Drive in the form of a landscaped linear park incorporating a bicycle/pedestrian path.*

The Burbridge Business Park Policy Area describes the following as an envisaged use:

Shop (to serve the day-to-day needs of the workforce and visitors to the precinct)

Whilst clearly the proposed development is a shop, it is reasonable to conclude that the scale of the shop is larger than what the Master Plan envisages for this Policy Area.

Built Form Considerations

Council's City Assets department has reviewed the proposal and has provided advice and comments as follows:

1. Parking assessment

The proposal plans identify the gross leasable floor area of the supermarket as 1,558m² and 110 parking spaces would be provided for the development, ie equivalent to a parking rate of 7.1 spaces per 100m². A left in left out access is proposed at Vimy Avenue. Because this access point is adjacent to Sir Donald Bradman, this is likely to be the main entry into the development car park. An additional access point is proposed in Butler Boulevard at the eastern end of the site.

In the traffic report accompanying the development application, parking survey data was provided for a number of Aldi stores elsewhere, which showed an average peak parking demand on weekends of approximately 4.0 spaces per 100m². The proposed parking provision of 7.1 spaces per 100m² would well exceed the observed demand elsewhere.

A parking rate of approximately 5.5 spaces per 100m² is normally used to assess a supermarket development. The proposed parking provision of 7.1 spaces per 100m² would well exceed this requirement.

There would therefore be more than adequate parking provided for the development.

2. Access

The main access to the supermarket would be from Sir Donald Bradman Drive. Customers from the west would have some difficulty accessing the site. These customers would very likely attempt to make a U-turn at the junction of Rutland Avenue/Sir Donald Bradman Drive. These U-turns should not be permitted, given that right turns from Rutland Avenue (local collector road for the residential area) would be adversely affected. In addition, u-turners would impact on the eastbound through traffic lane due to the absence of a sheltered turning lane. For these reasons, allowing U-turns at this location is not supported.

Vimy Avenue is the main entrance road to the very large AAL Business Park. The proposed left turn entry to the supermarket car park should include a "slip taper lane" on Vimy Avenue to ensure that vehicles entering the supermarket car park do not delay through traffic on Vimy Avenue. In addition, the first 3 spaces on the left hand side on entry should be designated for staff parking only to minimise parking turnover at the entrance and blocking the main access to the supermarket.

The loading dock for the supermarket is proposed at the eastern end of the building. As shown in the traffic report from the Applicant, the semi-trailer would arrive from the east direction on Butler Boulevard and drive into the parking aisleway parallel to the building. The semi-trailer would then reverse into the loading dock from there.

The above semi-trailer manoeuvre would occur over the main car parking area of the supermarket adjacent to approximately 30 parking spaces, including disabled parking spaces. Critically, the semi-trailer would be required to reverse over a relatively long distance past adjacent to these spaces in order to reach the loading dock. Given the impact of the reversing manoeuvre over a large parking area, the concern about the reversing movement of such a large vehicle in an area where many pedestrians would be expected to cross between the parking area and the building, this proposed manner of servicing for the development is not supported.

An alternative arrangement would be for the two-way access to be shifted west (say minimum 30m from the roundabout). The semi-trailer could then turn right in from Butler Boulevard and then circulate in a clockwise direction (via re-designed aisleways) before turning right into the currently proposed eastern driveway. The eastern driveway should be designated for service access only. The semi-trailer could then stop in this area and then reverse straight into the loading dock. On completion of servicing, the semi-trailer could then drive directly forward out to Butler Boulevard via the new service vehicle exit-only driveway.

The above alternative would allow the semi-trailer to move in a continuous forward direction (instead of reversing manoeuvres) past the main car parking area. If the currently proposed eastern driveway were to be designated only for service vehicle usage and exit only to Butler Boulevard (and physically separated from car parking), the semi-trailer could then drive forward into this area clear of parked cars and then reverse without affecting other users. Signage and other physical controls could be used to restrict access to this new service driveway to service vehicles only. The alternative servicing arrangement would result in a loss of car parking. However, as indicated earlier, the development is proposing car parking provision that is well above established standards and therefore there would be an opportunity to enable a much better outcome to be achieved in terms of safety and service access with some loss of parking to the development.

To further reduce the impact on safety to other users, servicing of the supermarket should be restricted to off-peak periods only.

In summary, the following is recommended:

- a) Prevent U-turns (eastbound traffic) from occurring at the junction of Rutland Avenue/Sir Donald Bradman Drive - concerns about the safety and access impacts from the development on the adjacent road network.
- b) Provide a left turn entry taper on Vimy Avenue for the main access to the supermarket car park - minimise the impact on the main traffic flow on Vimy Avenue to the AAL Business Park.
- c) Designate the first 3 spaces on the left hand side of the entry to the car park from Vimy Avenue as STAFF Spaces only - minimise parking turnover at the main entrance to the supermarket car park so as not to affect the traffic flow on Vimy Avenue.
- d) Redesign the car park to remove the reversing manoeuvres of the semi-trailer within the main car parking area - concerns about safety and access to other users caused by the semi-trailer having to reverse within the main car parking area of the supermarket.
- e) Include a condition to restrict servicing access to the supermarket to off-peak periods only concerns about safety and access to other users.

3. Traffic impacts

The traffic impacts would affect roads that are controlled by DPTI and AAL. It is assumed that these roads would have sufficient capacity to accommodate the forecast increase in traffic movements generated, including the roundabout at Vimy Avenue/Butler Boulevard, noting that there is substantial vacant land within the Business Park currently that has not been developed to date.

4. General Finished Floor Level (FFL) Consideration

- 4.1. Council seeks to ensure that the FFL of all new development is protected from inundation when considering a 350mm stormwater flow depth in the adjacent street watertable.

This is typically achieved through establishing the FFL of new development a minimum of 350mm above the highest adjacent street water table.

In association with the above proposed development, no site or road verge level information has been provided and as such it is impossible to determine if the proposal will satisfy the above consideration.

Simply conditioning that a development satisfy this consideration can have its complications with regards to the ultimately required level of the development in relation to neighbouring properties and the related planning considerations this brings about. It may also bring about the necessity for alterations to the design of the development which are outside of the expectations of the applicant (for example; requiring step(s) up from existing buildings to additions).

It is recommended that appropriate site and adjacent road verge survey information be provided to correctly assess the required minimum FFL for this proposal.

5. Stormwater Considerations

- 5.1. Council typically requests that stormwater quality measures within carpark and manoeuvring area to address the collection of oils, grease and sediment from the stormwater flow. Given the scale of the proposal, Council would also request that the stormwater quality for roof runoff also be addressed.

Although these measures are often addressed through the installation of proprietary devices, Council encourages the use of better Water Sensitive Urban Design (WSUD) measures to improve the quality of site discharge flows. An example of which may be to drain the site to appropriately designed vegetated swales and bio-filtration trenches. It would appear that the proposed layout may lend itself to this style of treatment.

Given the scale of the development and the reasonable amount of green space being preserved, WSUD could certainly be accommodated.

An indication of how the water quality requirements are to be met should be provided on revised site plans prior to the finalisation of the planning assessment for this development.

It is considered within the stormwater industry that the following table outlines current best practice for the targeted improvement of stormwater quality from new developments of scale. The targets being:

Parameter	Target
Litter/Gross Pollutant	Retention of litter greater than 50mm for flows up to the 3 month ARI peak flow.
Oil and Grease	No visible oils for flows up to the 3 month ARI peak flow.
Reduction in Average Annual Total Suspended Solids (TSS)	80% *1
Reduction in Average Annual Total Phosphorous (TP)	60% *1
Reduction in Average Annual Total Nitrogen (TN)	45% *1

**1 Reduction as compared to an equivalent catchment with no water quality management controls.*

Industry standard computer modelling would be anticipated (as a minimum) to be utilised to demonstrate the suitability of the proposed measures to achieve the above nominated targets.

- 5.2. As the allotment(s) being affected by the proposed development total in excess of 4000 square metres, stormwater detention measures are normally required to be undertaken to restrict the total discharge from the total development site to a runoff coefficient of 0.25 for the site critical 20 year ARI storm event.

In calculating the stormwater detention requirements, runoff from any existing structures and buildings to be maintained must be taken into consideration.

An indication of how the storage is to be provided and calculations supporting the nominated volume are to be provided.

With the site being so close to the airport drain, it is understood that stormwater detention is usually foregone to balance the peak stormwater flows within the drain system. If this is the case, a higher standard of water quality measures should be pursued.

- 5.3. Stormwater should be discharged to the airport's internal drainage system.

If a direct connection to the open channel is being proposed, detailing of the direct connection should be provided for review. In addition to this, water quality (particularly water sensitive urban design) improvement measures would be required.

6. Additional Traffic Comments (Pedestrians)

- 6.1. A supermarket of this scale was not previously envisaged for the Business Park area. The new supermarket is likely to generate pedestrian movements from the existing and future businesses in the Business Park and also from the adjacent residential area.

At the bus stop location in Sir Donald Bradman Drive, there is a pedestrian bridge that connects to the shared use path on the Airport side. However, there is no pedestrian crossing facility or median cut-out provided in Sir Donald Bradman Drive between the bus stops and to the residential area. Because the proposed land use would now be likely to generate pedestrian movements across Sir Donald Bradman Drive, this pedestrian access issue should be addressed as part of the development.

There should be a suitable pedestrian path network provided that allows pedestrians to safely access the supermarket site from within the AAL Business Park. At present, there are limited footpaths provided within the AAL Business Park. This would be of concern when the supermarket becomes operational, when pedestrians from within the AAL area may be required to use the roadway in the absence of footpaths.

7. Landscaping & Vegetation

- 7.1. There is native vegetation adjacent to the shared path. The construction management plan should ensure the protection of this vegetation.

City Assets has recommended the following changes:

1. Prevent U-turns (eastbound traffic) from occurring at the junction of Rutland Avenue/Sir Donald Bradman Drive - concerns about the safety and access impacts from the development on the adjacent road network.
2. Provide a left turn entry taper on Vimy Avenue for the main access to the supermarket car park - minimise the impact on the main traffic flow on Vimy Avenue to the AAL Business Park.
3. Designate the first three (3) spaces on the left hand side of the entry to the car park from Vimy Avenue as STAFF Spaces only - minimise parking turnover at the main entrance to the supermarket car park so as not to affect the traffic flow on Vimy Avenue.
4. Redesign the car park to remove the reversing manoeuvres of the semi-trailer within the main car parking area - concerns about safety and access to other users caused by the semi-trailer having to reverse within the main car parking area of the supermarket.
5. Include a condition to restrict servicing access to the supermarket to off-peak periods only - concerns about safety and access to other users.

Public Feedback

There has been a number of concerns expressed by the community since the announcement of this development which was highlighted at a 'public meeting' arranged by local residents on 14 December 2015 and attended by Council's Chief Executive Officer and a number of West Torrens Councillors.

It was evident at this meeting that those present had real concerns with the proposal and this has been supported by the receipt of formal correspondence to both the City of West Torrens and Adelaide Airport Limited. These include:

A letter and petition from Drake Supermarkets and a petition from Southern Lockleys Residents (**Attachment 2**).

In summary the feedback received from the public draws particular attention to the land use and the fact that a supermarket type shop as proposed is not envisaged for this policy area.

Conclusion

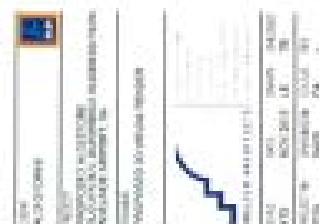
The Administration has noted that the proposal does not satisfy the intent of the Adelaide Airport Master Plan by providing an envisaged use within the Burbridge Business Park Policy Areas of the Terminals & Business Precinct.

The technical advice provided by Council's City Assets department recommends various changes be made to the car parking arrangements for reasons of safety and functionality of the built form.

ATTACHMENT 1



0: PROPOSED TO VISUAL







Adelaide Airport Planning Advice
Adelaide Airport Limited
01-Dec-2015

Planning Advice - ALDI Supermarket, Burbridge Business Park



AECOM

Adelaide Airport Planning Advice
Planning Advice - ALDI Supermarket, Burbridge Business Park

Planning Advice - ALDI Supermarket, Burbridge Business Park

Client: Adelaide Airport Limited
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01-Dec-2015

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01-Dec-2015
Prepared for - Adelaide Airport Limited - ABN: 78075176653

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Adelaide Airport Planning Advice
Planning Advice - ALDI Supermarket, Burbridge Business Park

Quality Information

Document Planning Advice - ALDI Supermarket, Burbridge Business Park
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2015\final planning advice - aldi 1-12-2015.docx

Date 01-Dec-2015

Prepared by Olivia Franco

Reviewed by Brenton Burman

Revision History

Revision	Revision Date	Details	Authorised	
			Name/Position	Signature
A	30-Nov-2015	Draft for Client Review	Brenton Burman Technical Director	
B	01-Dec-2015	Final	Brenton Burman Technical Director	

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Adelaide Airport Planning Advice
Planning Advice - ALDI Supermarket, Burbridge Business Park

1

1.0 Introduction

The following planning advice is provided in response to a proposal by ALDI to construct a supermarket within the Burbridge Business Park at the corner of Vimy Avenue and Butler Boulevard within the Adelaide Airport site.

This planning advice is based upon review of the following:

- Adelaide Airport Master Plan 2014
- Site and building plans by Nielsen Architects (Drawing No: DA01-DA08, Rev: 19.06.15)
- Draft Landscaping plans by Outer Space (Drawing No: OS514_CP01, Rev: 30.11.15).
- Transport Impact Assessment by GTA Consultants (Ref: 15A1290100, Issue A, 30.11.15).

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Adelaide Airport Planning Advice
Planning Advice – ALDI Supermarket, Burbridge Business Park

2

2.0 Subject Site

The subject site is located at the entrance to the Burbridge Business Park, at the intersection of Vimy Avenue and Butler Boulevard. It is generally a rectangular shaped site with a corner cut-off in the southwestern corner adjacent the intersection as shown in Figure 1.

The site is approx. 6500 square metres in area, with frontages to Vimy Avenue (approx. 54 metres excluding corner cut-off), Butler Boulevard (approx. 68 metres excluding corner cut-off) and the greenway along Sir Donald Bradman Drive (approx. 96 metres).



Figure 1 Subject Site – Burbridge Business Park (NearMap 2015)

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Adelaide Airport Planning Advice
Planning Advice - ALDI Supermarket, Burbridge Business Park

3

3.0 Proposed Development

The proposal is to establish a shop (ALDI supermarket) with associated car parking, loading area, landscaping and signage. The proposal has the following characteristics:

Floor Area

- Gross floor area of 1607 square metres comprising:
 - 1019 square metres of retail lettable area
 - 457 square metres of back of house area
 - 82 square metres of amenities.
- Site coverage: 24% (approx.).

Setbacks

- Front setback (south): approx. 38.0 metres from the site boundary and 40.0 metres from Butler Boulevard to main building line.
- Side setback (west): approx. 25.0 metres from the site boundary and approx. 26.0 metres from Vimy Avenue to main building line.
- Rear setback (north): approx. 3.0 metres from site boundary.
- Side setback (east): approx. 3.0 metres site boundary.

Height/Scale of Development

- Building height: generally 10.16 metres, with a higher 'tower' element (13.15 metres) located at the north-western corner to allow for an external plant area.
- Finished floor level: 4.36 metres AHD.
- Internal ceiling height: 7.66 at highest point.
- External awning: from 7.66 m to 8.46 m

Access and parking

- 7.0 metre wide access from/to Vimy Avenue (left-in ingress/left-out egress) for cars only.
- 9.5 metre wide access from/to Butler Boulevard (unrestricted turn movements) for cars and delivery trucks.
- 110 car parking spaces (2 disability accessible spaces) arranged to the west and south of the building in a landscaped setting with lighting (9 light towers).
- Bicycle rack for four (4) bicycles.

Signage

- Two 12.0 metre high pylon signs (10.8 square metre internally illuminated sign atop an 8.4 metre high pole), located in the north-western corner of the site and adjacent to Butler Boulevard.
- Three large gable internally illuminated signs (4.8 square metres) on the northern, western and eastern facades of the building.
- Two small gable internally illuminated signs (approx. 1.7 square metres) on the southern façade of the building.
- Approx. 2.0 metre high poster box adjacent the main entrance.

4.0 Adelaide Airport Master Plan

The subject site is located within the Burbridge Business Park Policy Area of Terminals and Business Precinct in the Airport (Adelaide) Zone of the Adelaide Airport Master Plan 2014.

Nature of development

The Zone encourages development which promotes Adelaide Airport's role as a major business enterprise providing a transport hub, export facilities, employment and commercial, retail and industrial development opportunities for the western suburbs, Metropolitan Adelaide and South Australia. The proposed development of a unique retail offering contributes to this objective. It is estimated that the proposed supermarket will result in an estimated 30 FTE employees during construction (12 months) and 25 FTE operational employees ongoing.

The proposed development is for a shop located within the Burbridge Business Park Policy Areas of the Terminals & Business Precinct. It is consistent with the objective for the precinct to provide development of office, commercial, retail and industrial facilities that contribute to the viability of the airport as a major business enterprise, and provide a business core for the western suburbs of Adelaide.

A 'shop' (to serve the day-to-day needs of the workforce and visitors to the precinct) is listed as 'Envisaged Development' within the Terminals & Business Precinct, Burbridge Business Park Policy Area. The proposal is considered to be a shop; however, the proposal by ALDI is intended to serve a wider purpose and a larger catchment than serving the 'day-to-day needs of the workforce and visitors to the precinct. Therefore, the proposal should be assessed as a merit use.

Building appearance

The proposed built form of the supermarket is of contemporary design with a consistent architectural theme, and presents an attractive façade to Vimy Avenue and Butler Boulevard. The tower element at the north-western corner of the building provides a focal point at the entrance to the Burbridge Business Park.

The overall building design has a horizontal emphasis and is designed to reduce its visual bulk through the use of windows and verandahs, and by providing trees and landscaping at ground level within the car park. Existing landscaping in the greenway to the north of the site helps to soften the building's appearance.

As shown on Drawing Nos DA 04 and D08, the external walls of the proposed building will be largely earthen colours.

Access and parking

The proposed ALDI supermarket is accessed from two separate access points off Vimy Avenue and Butler Boulevard. The access from Vimy Avenue provides access to the site from the west and is the first access point from the existing junction from Sir Donald Bradman Drive. It provides left-in ingress and left-out egress only.

The main access point to the site is from Butler Boulevard, which allows access for delivery trucks and for all cars to enter and exit the site from the south. Turn movements into and out of the site from this access point are proposed to be unrestricted. Delivery trucks will mix with patrons' cars, but this is not considered to be a conflict point.

GTA Consultants has concluded that the proposal provides for safe and convenient vehicular access and sufficient off-street parking for the future patrons and staff of the shop. Traffic movements by patrons and delivery vehicles will be provided in a safe manner and not cause adverse impact on the flow of traffic within the airport or on Sir Donald Bradman Drive.

Landscaping

Landscaping is identified in the drawings from Outer Space and has been assessed against the list of appropriate species for the airport.

AECOM

Adelaide Airport Planning Advice
Planning Advice - ALDI Supermarket, Burbridge Business Park

5

5.0 Agency and Public Notification

Agency and public notification referrals are about to commence for the ALDI proposal. The results of this process must be considered before a final decision on the application is made.

AECOM

Adelaide Airport Planning Advice
Planning Advice - ALDI Supermarket, Burbridge Business Park

6

6.0 Conclusion

Envisaged development within the Terminals & Business Precinct, Burbridge Business Park Policy Area includes a 'shop' (to serve the day-to-day needs of the workforce and visitors to the precinct). While the proposal is for a supermarket that serves a wider catchment than the precinct, it is still consistent with the objective of the Precinct to provide development of office, commercial, retail and industrial facilities that contribute to the viability of the airport as a major business enterprise, and provide a business core for the western suburbs of Adelaide.

The building's appearance is consistent with the policies of the Adelaide Airport Master Plan and car parking and access is considered appropriate for the use and the site. Traffic volumes are within the capacity of the surrounding road network.



Proposed ALDI Store Adelaide Airport Transport Impact Assessment

Client // ALDI Stores
Office // SA
Reference // 15A1290100
Date // 30.11.15

Proposed ALDI Store
Adelaide Airport
Transport Impact Assessment

Issue: A 30.11.15

Client: ALDI Stores
Reference: 15A1290100
GTA Consultants Office: SA

Quality Record

Issue	Date	Description	Prepared By	Checked By	Approved By	Signed
A	30.11.15	Final	Lydia Kairi	Paul Morris	Paul Morris	

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1. Introduction

1

1.1 Background

GTA Consultants (GTA) has been engaged to prepare a Transport Impact Assessment of a proposed ALDI supermarket development to be located at the corner of Butler Boulevard and Virny Avenue at Adelaide Airport.

1.2 Purpose of this Report

This report sets out an assessment of the anticipated transport implications of the proposed development, including consideration of the following:

- i existing traffic and parking conditions surrounding the site;
- ii parking demand likely to be generated by the proposed development;
- iii suitability of the proposed parking in terms of supply (quantum) and layout;
- iv traffic generation characteristics of the proposed development;
- v proposed access arrangements for the site;
- vi transport impact of the development proposal on the surrounding road network.

1.3 References

In preparing this report, reference has been made to the following:

- o Australian Standard/ New Zealand Standard, Parking Facilities, Part 1: Off-Street Car Parking AS/NZS 2890.1:2004
- o Australian Standard, Parking Facilities, Part 2: Off-Street Commercial Vehicle Facilities AS2890.2:2002
- o Australian Standard / New Zealand Standard, Parking Facilities, Part 6: Off-Street Parking for People with Disabilities AS/NZS2890.6:2009
- o plans for the proposed development prepared by Nielsen Architects
- o various technical data as referenced in this report
- o an inspection of the site and its surrounds
- o other documents as nominated.

2. Existing Conditions

2

2.1 Subject Site

The subject site is located on the corner of Vimy Avenue and Butler Boulevard at Adelaide Airport in the Burbridge Business Park. The Burbridge Business Park comprises warehousing, industrial and commercial business uses on six occupied sites. There are a number of vacant sites throughout the business park, and the road network to the west of the site has not been completed. The business park has a direct access connect to Sir Donald Bradman Drive with a left turn entry and exit at Vimy Avenue, whilst further access is available to the east via Fred Cunstance Street with traffic signals providing access for all turning movements.

The site area is approximately 6,500 sq.m and has frontages of approximately 70 metres to Vimy Avenue and 96 metres to Butler Boulevard.

The Adelaide Airport runways and associated infrastructure are located to the south of the business park.

The location of the subject site and the surrounding environs is shown in [Figure 2.1](#)

Figure 2.1: Subject Site and its Environs



[PhotoMap courtesy of NearMap Pty Ltd]

2.2 Road Network

2.2.1 Adjoining Roads

Sir Donald Bradman Drive

Sir Donald Bradman Drive is an arterial road under the care and control of the Department of Planning, Transport and Infrastructure. It is a two-way road aligned in an approximately east-west direction and configured with two vehicle lanes in each direction separated by a central median island. Sir Donald Bradman Drive is subject to a posted speed limit of 60km/h and carries approximately 28,300 vehicles per day¹

Vimy Avenue

Vimy Avenue is a two-way road aligned in an approximately north-south direction and is configured with one vehicle lane in each direction separated by a central median. Vimy Avenue is subject to the default urban speed limit of 50km/h.

Butler Boulevard

Butler Boulevard is a two-way road aligned in an approximately east-west direction past the subject site and is configured with one vehicle lane in each direction. The road forms a loop to the east of Vimy Avenue. To the west of the Vimy Avenue, Butler Boulevard currently terminates, though with future development the loop to this side of Vimy Avenue may be completed. Butler Boulevard is subject to the default urban speed limit of 50km/h.

2.2.2 Surrounding Intersections

The following intersections currently exist in the vicinity of the site:

- o Vimy Avenue / Sir Donald Bradman Drive (unsignalised, left in / left out)
- o Vimy Avenue / Butler Boulevard (unsignalised, roundabout)
- o Butler Boulevard / Fred Custance Street (unsignalised)
- o Sir Hubert Wilkins Road / Sir Donald Bradman Drive (signalised).

2.2.3 Existing Traffic Volumes

No existing traffic data was available for the Burbridge Business Park at the time of this report. As such, GTA has developed existing traffic volumes for the adjacent roads based on existing land uses and application of relevant traffic generation rates (sourced from RMS Guide to Traffic Generating Developments Updated Traffic Surveys, 2013) for a Business Park.

Based on this analysis, approximate traffic volumes for the relevant streets are assumed to be:

- o Vimy Avenue: 1,400 vehicles per day and 170 vehicles per hour in the peak hour
- o Butler Boulevard: 530 vehicles per day and 65 vehicles per hour in the peak hour
- o Fred Custance Street: 1,230 vehicles per day and 150 vehicles per hour in the peak hour

¹ Department of Planning, Transport and Infrastructure Average Annual Daily Traffic Estimates dated 14 September 2015

2.2.4 Crash History

Crash data for the adjacent roads for the past five years has been provided by the Department of Planning Transport and Infrastructure. Three crashes were recorded for the intersection of Vimy Avenue and Sir Donald Bradman Drive:

- o Rear end collision between a vehicle turning left onto Sir Donald Bradman Drive and a following vehicle from Vimy Avenue;
- o Side swipe collision between a vehicle turning left from Vimy Avenue colliding with a truck also turning left from Vimy Avenue;
- o Right angle collision between a truck turning left from Vimy Avenue which failed to give way to a cyclist travelling west on Sir Donald Bradman Drive.

The three crashes in five years indicates an existing low crash rate for the location.

2.2.5 Heavy Vehicle Routes

Figure 2.2 below shows that the roads adjacent the subject site are approved B-Double routes to carry heavy vehicles up to 26m B-Doubles, including Butler Boulevard and Vimy Avenue.

Figure 2.2: B-Double Routes



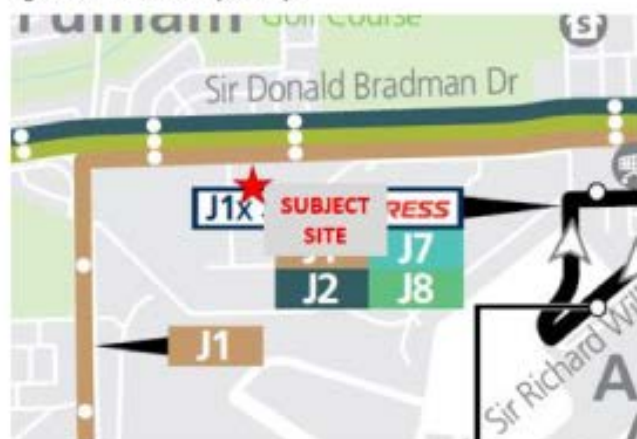
Source: DPTI's RAVnet

2.3 Sustainable Transport Infrastructure

2.3.1 Public Transport

Figure 2.3 shows the subject site in relation to existing public transport routes within its vicinity.

Figure 2.3: Public Transport Map



Three bus routes pass the subject site on Sir Donald Bradman Drive servicing the City, Adelaide Airport, Harbour Town, West Beach and Glenelg.

2.3.2 Pedestrian Infrastructure

Pedestrian paths are located on the eastern side of Vimy Avenue and the southern side of Butler Boulevard near the subject site.

2.3.3 Cycle Infrastructure

On street bike lanes are provided on the southern side of Sir Donald Bradman Drive near the subject site, as well as a shared-use path on the southern verge between Sir Donald Bradman Drive and the airport northern fence line.

3. Development Proposal

3

3.1 Land Uses

The proposed development includes:

- o ALDI Supermarket with 1,558sq.m gross leasable floor area (GLFA);
- o Car parking for 110 vehicles within a ground level car park;
- o Vehicle access points to Vimy Avenue and Butler Boulevard.

Figure 3.1 presents the proposed site layout.

Figure 3.1: Proposed Site Layout



4. Car Parking

4

4.1 Statutory Car Parking Requirements

The Adelaide Airport does not provide statutory car parking rates applicable to the development.

4.2 Empirical Assessment

Parking demand surveys were undertaken by GTA Consultants at stand-alone ALDI stores (similar to the proposed) including surveys at the same sites on more than one occasion. Table 4.1 presents the results of the parking demand surveys for the most recent dates for each site.

Table 4.1: Parking Demand Surveys (Weekends) – ALDI Stores

Location	Retail Floor Area (sq.m)	Date	Peak Parking Demand (spaces per 100sq.m)
Sunbury	1,274	17&18/02/2006	3.4
Hampton Park	1,291	17&18/02/2006	3.2
Carum Downs	1,284	24&25/02/2006	4.6
Rosebud	1,454	24&25/02/2006	3.7
Colito	1,445	18&19/04/2008	5.3
Kangaroo Flat	1,285	18&19/04/2008	5.5
Morwell	1,424	28&30/05/2008	2.7
Sebastopol	1,434	28&30/05/2008	2.7
Waragul	1,447	18&19/04/2008	3.7
Ferntree Gully	1,274	15&31/07/2010	6.1
Pakenham	1,382	15&31/07/2010	3.5
AVERAGE			4.0

The peak parking demand surveys indicate an average peak parking demand of 4.0 spaces per 100sq.m gross retail floor area. Based on the above, the proposed 1,558sq.m retail floor area development would generate a peak parking demand of 62 spaces.

4.3 Adequacy of Parking Supply

The proposed supply of 110 spaces equates to a parking provision of approximately 7.1 spaces per 100sq.m. This is significantly higher than the average peak parking demand recorded at similar ALDI stores around Australia. As such the provision of 110 on-site parking spaces is expected to be capable of accommodating the peak parking demands likely to be generated by the development.

5. Parking and Access

5

5.1 Vehicle Access

A vehicular access point is proposed to Vimy Avenue that will be located on the northern edge of the western site boundary. This access is proposed as an entry and exit for customer vehicles providing left in, left out access only due to the existing central median.

The access to Butler Boulevard is proposed as an entry and exit for customer vehicles and loading vehicles. The access will be two way (ingress and egress) and provide left and right entry and exit movements.

5.2 Car Park Layout

The car park will be a ground level car park. The parking layout has been designed in accordance with AS/NZS2890.1. The parking spaces are suitable for User Class 3A (short term, high turnover parking). As such, parking spaces will be a minimum 2.6m wide and 5.4m long and set within a minimum 6.6m wide aisle.

Parking spaces have typically been provided at a width of 2.6m and a length of 5.5m set within 7m wide aisles. Aisle widths of 7 metres will be generally be provided within the car park to accommodate loading vehicle movements, with the aisle adjacent the building to be 11m wide to accommodate truck turning movements.

Two disabled parking spaces will be located near the store entrance and will meet the dimensions of 'Australian / New Zealand Standards for Off-Street Parking Facilities for People with Disabilities' (2009, henceforth referred to as AS/NZS2890.6).

Further to the above, the grades within the parking area will conform to the following requirements (as per AS/NZS2890.6 and AS2890.2) and addressed in the detailed design:

- o Maximum grade of 1 in 20 (5%) across nature strip;
- o Maximum grade of 1 in 40 (2.5%) across any footpath;
- o Maximum grade of 1 in 20 (5%) for 15 metres into the site (where commercial vehicles use the driveway, i.e. northern driveway);
- o A maximum grade of 1 in 6.5 (15.4%) along commercial vehicles circulation roads, the maximum grade shall be 1 in 8 (12.5%) where reverse manoeuvres are required;
- o A maximum grade of 1 in 20 (5%) measured parallel to the angle of parking;
- o Maximum grade of 1 in 16 (6.25%) measured in any other direction to the angle of parking.

It is noted that ALDI store designs for car parking and loading docks generally exceed the requirements of the Australian Standard.

5.3 Access Point Sight Distance

In order to provide fundamental safety at the access points, adequate sight distances must be provided. Two categories of sight distances are:

- o Safe Intersection Sight Distance (SSD) – sight distance of vehicle on approach to the intersection to observe obstruction in the road (i.e. stalled car), decide on course of action and react.

- o Minimum Gap Sight Distance (MGSD) – sight distance of vehicles exiting the site to observe oncoming vehicles on the major road.

It should be noted that 'Guide to Road Design-Part 4A: Unsignalised and Signalised Intersections' (Austroads, 2009, henceforth referred to as Austroads Guide) indicates that MGSD is the minimum requirement for property access points. However, GTA has also assessed the available SLD.

The sight distances above are influenced by the speed of vehicles along Vimy Avenue and Butler Boulevard. Based on a 50km/h design speed Austroads suggests a SLD and MGSD of 97 and 69 metres respectively. This sight distance will be achieved in both directions at the Butler Boulevard access point and is considered appropriate. The sight distance at the Vimy Avenue access point is restricted due to the location of the Sir Donald Bradman Drive intersection to the north.

Approximately 69 metres (MGSD) is available to the north of the access while the SLD of 97 metres is available to the south. Given the lower speed of vehicles on these roads due to the proximity of the adjacent intersections, the available sight distance at each access point is considered acceptable to enable each access point to operate safely and efficiently.

GTA notes the sight distance requirements for commercial vehicles as per 'Australian Standards for Off-Street Commercial Vehicle Facilities' (2002, henceforth referred to as AS2890.2) is available.

6. Loading Facilities

6

6.1 Proposed Loading Arrangements

A loading area is proposed to be located adjacent the western site boundary of the site. The loading area will be accessed from Sir Donald Bradman Drive via Fred Custance Street and Butler Boulevard.

The loading dock will be provided in accordance with ALDI's standard detail. A bin store and compactor will also be located in the loading dock area. GTA understands ALDI deliveries will be with vehicles up to 19.0 metre semi-trailers and will typically occur with 2 deliveries per day from the ALDI distribution centre in Regency Park.

Swept path assessments are shown in Appendix A for a 19.0 metre semi-trailer entering the site in a forward direction, reversing into the loading bay and exiting the site in a forward direction.

The swept path confirm that the 19.0 metre semi-trailer can negotiate the proposed route. The width of driveway crossovers will be confirmed in detailed design based on required turn paths.

The proposed layout for loading could require heavy and light vehicles to mix at times. However, on the basis of the standard ALDI loading and delivery procedures there will only be a maximum of two deliveries per 24 hour period by large trucks and one daily delivery from a bakery supplier by a small rigid vehicle. GTA therefore considers the conflict between loading and passenger vehicles to be minimal.

GTA also notes the safe operation of other ALDI stores through Australia (over 300 stores) whereby similar layouts exist and operate with little impact on the adjacent car park area and customer vehicles. Deliveries to ALDI Stores are undertaken by ALDI drivers from the ALDI Distribution Centre. All drivers are trained in appropriate procedures and manoeuvres and are therefore familiar with the ALDI delivery access and loading dock arrangements to ensure safe operation of deliveries at each store.

As discussed earlier, the ALDI store will only receive up to two 19.0 metre semi-trailer deliveries per day from the ALDI Distribution Centre, which enables ALDI to control the number of vehicles attending the site (compared to other larger supermarket sites). Hence, the very low frequency of deliveries enables a low risk environment to be maintained in and around the site.

7. Sustainable Transport Infrastructure

7

7.1 Bicycle End of Trip Facilities

The Adelaide Airport has no statutory requirements for bicycle facilities applicable to the proposed site. Notwithstanding, 4 bicycle parking spaces will be provided near the main entrance to the building to accommodate the anticipated bicycle parking demand.

7.2 Walking and Cycling Network

A pedestrian link is provided in the carpark to assist pedestrians in the carpark. It would be expected very few pedestrians would access the site given its location in the airport precinct and distance from residential areas.

7.3 Public Transport

The site is accessible by public transport as discussed in Section [2.3.1](#)

8. Traffic Impact Assessment

8

8.1 Traffic Generation

8.1.1 Design Rates

Table 8.1 presents the results of traffic generation surveys undertaken by GTA at standalone ALDI stores.

Table 8.1: Traffic Generation Surveys – ALDI Stores

Location	Gross Leasable Floor Area (sq.m)	Date	Traffic Generation (trips per 100sq.m)	
			Daily	PM Peak Hour
Sunbury	1,274	17/02/2006	136.5	13.5
Hampton Park	1,291	17/02/2006	126.2	14.6
Canum Downs	1,284	24/02/2006	-	13.2
Rosebud	1,454	24/02/2006	-	10.7
Ferntree Gully	1,274	15&31/07/2010	-	27.5
Pakenham	1,382	15&31/07/2010	-	12.0
AVERAGE			131.0	15.3

Based on the traffic generation survey results the following traffic generation rates have been adopted:

Weekday (Daily): 131 trips per 100sq.m gross leasable floor area
Weekday (PM Peak Hour): 15.3 trips per 100sq.m gross leasable floor area

Given the above, the proposed ALDI store with 1,558sq.m gross leasable floor area would generate approximately 238 and 2,041 vehicle trips in the PM peak hour and daily periods respectively.

8.1.2 Link Trip Discount

GTA undertook 162 questionnaire surveys at six existing ALDI stores located in Victoria. The survey questions involved travel patterns including mode of travel, typical origin and destination and linking of trips. The results of the questionnaire survey with regards to passing trade from linked trips are presented in Table 8.2

Table 8.2: ALDI Travel Patterns Questionnaire Survey – Link Trips

Site	Customer Surveys		
	Passing Trade	Total	Percentage
Belmont	7	30	23%
Canum Downs	8	26	31%
Ferntree Gully	12	40	30%
Hampton Park	16	38	42%
Rosebud	2	5	40%
Sunbury	2	23	9%
AVERAGE	47	162	29%

The results of the table above indicate approximately 30% of all customers surveyed were identified as passing trade.

Given the location of the site adjacent to a commuter route to the Adelaide CBD (Sir Donald Bradman Drive) it could be reasonably expected that a significant percentage of trips past the site would already be on the road network and would not be new trips.

Based on the results of the questionnaire surveys a 30% discount factor for passing trade is considered reasonable for the development. Application of this discount factor results in 167 peak hour trips would be new trips to Sir Donald Bradman Drive with 71 peak hour trips being passing trade already on Sir Donald Bradman Drive.

The concept of linked trips is also supported by Austroads *Guide to Traffic Management Part 12* where it is recognised that traffic generated by (or attracted to) a development will be composed of the following:

- o New trips that will not be made on the network if the development does not proceed;
- o Existing trips between an origin and destination that divert a significant distance to visit the development;
- o Existing trips that use the roads immediately abutting the development and break the journey to use the development.

8.1.3 Distribution and Assignment

The directional distribution and assignment of traffic generated by the proposed development will be influenced by a number of factors, including the:

- i configuration of the road network in the immediate vicinity of the site;
- ii existing operation of intersections providing access between the local and arterial road network;
- iii distribution of households in the vicinity of the site;
- iv likely distribution of employee's residences in relation to the site;
- v configuration of access points to the site.

Having consideration to the above, for the purposes of estimating vehicle movements, the following directional distribution has been assumed:

- o 50% Sir Donald Bradman Drive east
- o 50% Sir Donald Bradman Drive west

In addition, the directional split of traffic (i.e. the ratio between the inbound and outbound traffic movements) has been assumed to be 50/50. Hence, there would be a maximum of 120 trips per hour on each of the road segments fronting the site given the assumed distribution.

Based on the above [Table 8.3](#) and Table 8.4 below show the estimated two way volumes on the roads adjacent the proposed development.

Table 8.3: Estimated Increase in Traffic Volumes (Two Way) PM Peak Hour

Road	Approximate Existing Volume	Estimated Additional Volume	Total Post Development Volume
Vimy Avenue	170	120	290
Butler Boulevard	65	120	185
Fred Custance Street	150	120	270
Sir Donald Bradman Drive (east)	2,790	85 ⁱ	2,875
Sir Donald Bradman Drive (west)	2,790	85 ⁱ	2,875

ⁱ Takes into account passing trade discount

Table 8.4: Estimated Increase in Traffic Volumes (Two Way) Daily

Road	Approximate Existing Volume	Estimated Additional Volume	Total Post Development Volume
Vimy Avenue	1,400	1,020	2,420
Butler Boulevard	530	1,020	1,550
Fred Custance Street	1,230	1,020	2,250
Sir Donald Bradman Drive (east)	28,800	715 ¹	29,515
Sir Donald Bradman Drive (west)	28,800	715 ¹	29,515

¹ Takes into account passing trade discount

8.2 Traffic Impact

The additional traffic volumes (some 120 vehicles in the peak hour and 1,020 vehicles across the entire day) are within the capacity of the adjacent roads within the business park given the existing low volumes.

As such the additional traffic generated by the proposed development could not be expected to compromise the safety or function of the surrounding road network.

The additional traffic on Sir Donald Bradman Drive of up to 85 vehicles in the peak hour and 715 throughout a day (given passing trade discount) is less than 5% of the current daily traffic flows, and would generally be unnoticeable within the typical daily variation (of up to 10%) on the metropolitan road network.

It is acknowledged that some vehicle trips could be linked to traffic already within the airport site that utilises the internal connections to the east, however the volume of such traffic is considered to be low (generally less than 20% of the total traffic generation) and be of minor impact on the relevant connecting streets within the airport.

The impact on the existing traffic signals at the Sir Hubert Wilkins Road and Sir Donald Bradman Drive intersection traffic signals will be minimal and there will be no noticeable impact the operation of the traffic signals. The existing traffic signals would have ample capacity to cater for the traffic volumes from the proposed development given the existing traffic volumes at this intersection.

9. Conclusion

9

Based on the analysis and discussions presented within this report, the following conclusions are made:

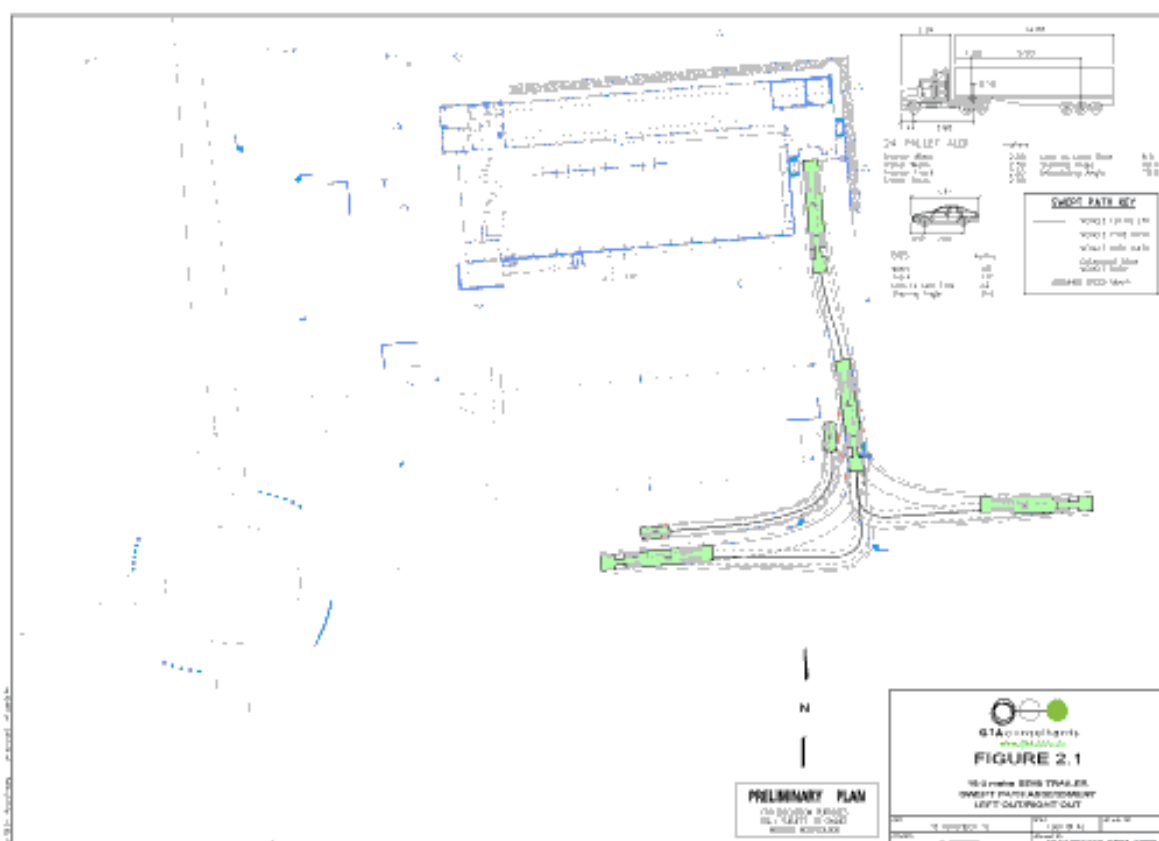
- i The proposed supply of 110 spaces meets the empirical requirement and is considered to be appropriate.
- ii The proposed parking layout is consistent with the dimensional requirements as set out in the Australian/New Zealand Standards for Off Street Car Parking (AS/NZS2890.1:2004 and AS/NZS2890.6:2009).
- iii Bicycle parking will be provided near the main entrance.
- iv Deliveries will be made by vehicles up to 19 metre Semi-Trailers with access available via Vimy Avenue and/o Butler Boulevard/ Fred Custance Street to and from Sir Donald Bradman Drive.
- v Swept path assessments demonstrate a 19.0 metre semi-trailer will be able to manoeuvre into the loading dock and enter and exit the site in a forward direction within the aisles for the car park.
- vi Sight distance from the Vimy Avenue and Butler Boulevard access meet the Austroads requirements for safe access.
- vii The site is expected to generate up to some 240 and 2,040 vehicle trips in any peak hour and daily respectively, which given the assumed 50:50 distribution east and west would be a maximum of 120 vehicle trips in the peak hour on any road segments fronting the site and 85 vehicle trips in the peak hour on any segment of Sir Donald Bradman Drive.
- viii There is adequate capacity in the surrounding road network to cater for the traffic generated by the proposed development.

Appendix A

Appendix A



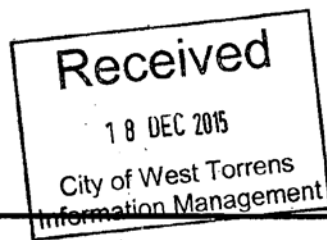
Swept Path Assessments



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ATTACHMENT 2

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17th December 2015

Mr John Trainer
Mayor of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Re Proposed Aldi Supermarket – Adelaide Airport (Burbridge Business Park) Site

Dear John

On Monday, 14th December, representatives from Drakes Supermarkets attended a meeting held by the residents in the Southern Lockleys Residential area concerning the Aldi application to establish a supermarket in the Burbridge Business Park, which is in the Terminals and Business Precinct in the Adelaide Airport Masterplan.

The majority of the residents are opposed to this Aldi proposal; and I can assure you we are gravely concerned that the application by Aldi is in an area within Adelaide Airport which was never zoned for retail shopping.

Although we are not afraid of competition; we do believe that the same site where Woolworths is currently located at Harbour Town is a more appropriate location, given this is already an approved site for retail shopping. Common sense planning always states you are better to have all retail within the one area; and if approval is given for retail shopping everywhere within the Adelaide Airport precinct, this is only going to cause chaos and become unmanageable from a traffic perspective. There is no reason whatsoever why this application should not go in the current Harbour Town zone.

I urge you to investigate this application further; and look forward to a favourable response.

Yours sincerely

A handwritten signature in black ink, appearing to read "Roger Drake".

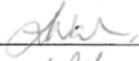
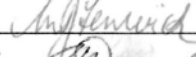
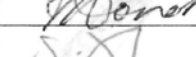

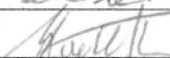
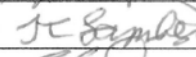
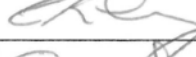
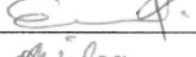
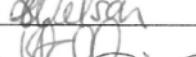


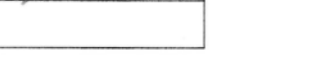

Roger Drake
Managing Director
Drakes Supermarkets

TO WHOM IT MAY CONCERN
ADELAIDE AIRPORT LIMITED
RE: MERIT USE ALDI SUPERMARKET APPLICATION

We are opposed to the ALDI proposal to establish a Supermarket in the Burbridge Business Park precinct (BBP) at the Adelaide Airport.

Our reasons are as follows:

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- 5) Noise from the air-conditioning plant, compactor equipment, loading docks and large commercial vehicles would impact on the Residential Area.
- 6) Residents are of the opinion that if ALDI was granted Merit approval for this development it would open the door for further shops to be established in this precinct, creating further issues with traffic and noise.
- 7) The ALDI proposal would have a detrimental effect on other local family owned businesses in our area.

Name	Address	Signature
H. Walter	West Beach	
In Yemurich	34 Davis St. West Beach	
F DONATI	2A COTTESLOE ST. WEST BEACH	
S SHEARING	Somes St Nth Brighton.	
I. Avoularis	Burbridge Rd west beach	
Y. Stiny	Kevin Avenue West Beach	
J. Samberg	UNIT 3 2 SEAVIEW ROAD WEST BEACH	
COLIN DAVEY	74 NORTHERN AVE	
Emmanuel	27 Southern Ave.	
SWilson	Brookly Park	
DAVID BELL	62 Military Road West Beach	
BEN PINK	2 DAVIS ST WEST BEACH	
Emma Bruce	3 St Josephs Place	

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Name	Address	Signature
James Crook	19 Winston Ave West Beach	[Signature]
Rino Saurat	13 Rouse Gas Camperdown	[Signature]
Jackson Nash	1C Madeline Crescent 5024	[Signature]
Orton John	12 Shirley Green, West Beach	[Signature]
J. Townsend	9A Monash St. Lockley	[Signature]
L. Kilpatrick	630 Burbridge Rd West Beach	[Signature]
K. W. Smith	574 Esplanade West Beach	[Signature]
Taylor	West Beach	[Signature]
Pat. H. Wilson	1A Reddie St Henley Beach	[Signature]
James George	2 McAlister G. West Beach	[Signature]
Anthony George	2 Martha Lane West Beach	[Signature]
Justine Hughes	18 Seaview Rd, West Beach	[Signature]
RAY SIDNE	6 DINEEN PL WEST BEACH	[Signature]
Hana Carmichael	1/178 Seaview Rd Henley Beach STL	[Signature]

TO WHOM IT MAY CONCERN

ADELAIDE AIRPORT LIMITED

RE: MERIT USE ALDI SUPERMARKET APPLICATION

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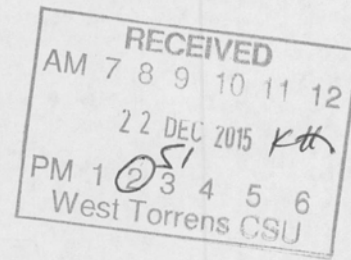
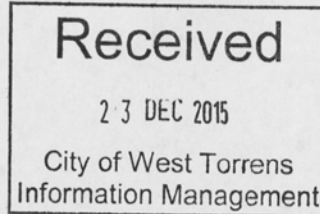
Name	Address	Signature
D. Holes	28 North Tor Hockley	DH
Daphne Hall	9 Charles Veale West Beach	D Hall
Pam Brown	2/23 Military Road W/Beach	P Brown
Carla Del Medico	82 Military Road, West Beach	CDM
A. Thorpe	37 Faunbrake Cres West Beach	A Thorpe
CHAIRES DUSLINS	18 NEWLANDS DR WEST BEACH	CD
C. WARMAN	48 DAVIS ST WEST BEACH	CW
C. WARMAN	48 DAVIS ST WEST BEACH	CW
A. Cook	30 Gimson ST	A Cook
Cassandra Colquhoun	62 Seaview Rd, West Beach	C Colquhoun
Glenn	412 ALFRED AVE SEAFORD	Glenn
W. J. J.	1-24 PERZANCE ST GLENELG	WJ
R. M. G. D. E.	26 Newlands Ave West Beach	RMGDE

We are opposed to the ALDI proposal to establish a Supermarket in the Burbridge Business Park precinct (BBP) at the Adelaide Airport.

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[illegible]

Mr. Noel Wellman
Property/Leasing Manager
Adelaide Airport Limited
1 James Schofield Drive
Adelaide Airport Limited S.A. 5950



20 Dec. 2015

YOUR LETTER
RE: MERIT USE ALDI DEVELOPMENT

Dear Noel,

Attached for your information is a copy of the petition which was presented to Residents who attended our Public meeting & those who we have been able to canvass individually concerning the proposed ALDI DEVELOPMENT.

Residents without exception were totally against the proposed ALDI Development being built in the Burbridge Business Park.

In the letter from AAL dated the 16th January 2015 from Mr. Cocks regarding the "BBP" our concerns were addressed that "BIG Box Retail" such as ALDI & COSTCO could not be attracted under the "Warehouse/Store" definition & therefore could not be established in the Burbridge Business Park without consultation as they were not an Envisaged Development.

In all our previous discussions with Adelaide Airport Limited regarding the types of envisaged developments permitted in the Burbridge Business Park since the inception of the Master Plans in 1999 & thereafter (i.e. the latest 2015) have been on the basis that any "Shop" development would only be for lunch type food etc. to service the day to day needs of the work force & visitors in the BBP Precinct. We always supported this arrangement as we did not want "Shops" to be built therein. This was our prime reason for requiring a separate Table in the Master Plan for the Terminals & Business Precinct as a "Shop" was an envisaged development & already established within the newly proposed Precinct (i.e. IKEA & MASTERS).

We also note that no details were provided in AAL's documents concerning the number of workers or visitors which occur only on a daily basis in the Burbridge Business Park. Our assessment of these numbers would currently not support a Lunch Type business let alone a major ALDI Supermarket which does not meet those needs.

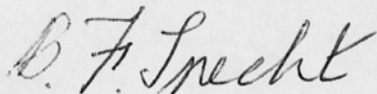
West Torrens Council received a Transport Impact Statement from AAL. I have read the Report & could not find any details about what vehicular traffic would have upon the Southern Lockleys Residential Area or particularly upon Strathmore & Rutland Avenues.

We feel AAL has let the Southern Lockleys Residents down by your latest proposal for the Burbridge Business Park & it does not reflect the type of developments for the Precinct which we have always supported.

The number of Residents contacted & who signed the Petition totals (130). Being in the Christmas Period we feel this is a significant number reflecting Southern Lockleys Residents rejection of the "ALDI" Merit Development being established within the Burbridge Business Park.

We trust our comments & the Residents Petition will be acted upon in a favourable manner based on our previous discussions & arrangements made late last year with the Draft Master Plan.

Yours Sincerely



B.F.SPECHT Local Coordinator for the Southern Lockleys Residents.

Copies To: Mr. Matt Williams
Mr. Tom Koutsantonis
Mr. Terry Buss

MHR HINDMARSH
M.P. WEST TORRENS
CEO WEST TORRENS COUNCIL

Mr Noel Wellman

Property / Leasing Manager

Adelaide Airport Limited

1 James Schofield Drive

ADELAIDE AIRPORT SA 5950

RE: MERIT USE ALDI SUPERMARKET APPLICATION

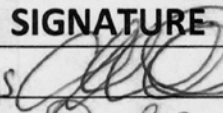
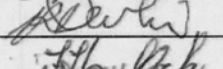
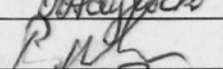
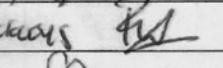
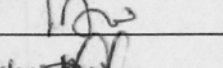

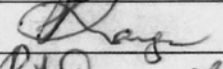
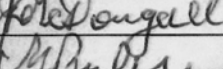
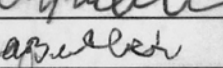
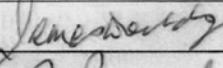
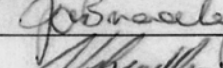
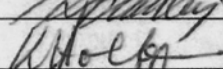
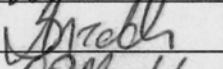
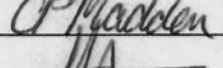
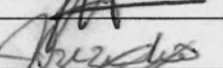
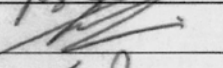
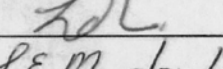
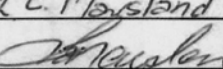
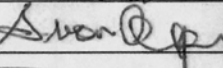

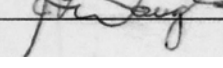



As many as possible Residents in the Southern Lockleys Residential area (that is the area bounded by Sir Donald Bradman Drive, River Torrens, Henley Beach Road and the Kooyonga Golf Club) have been canvassed with a public Meeting and a Petition concerning the ALDI application to establish a Supermarket in the Burbridge Business Park (BBP) which is in the Terminals and Business Precinct in the Adelaide Airport Masterplan. Residents are opposed to the ALDI proposal to establish a Supermarket in the Terminals and Business Precinct (ie BBP)

Our Reasons are as follows:

- a) ALDI Supermarkets are classified as major "shops" under the SA Planning and Development Act and a shop of this size is not a permitted development in this area, only a "store". We had an agreement with AAL late last year concerning the envisaged large shop development being deleted from this area (refer to approved new Masterplan from Adelaide Airport ie changed to "shop to service daily needs of the work force")
- b) The access to the proposed site is inappropriate as it only allows for a left hand in and left hand out access from Sir Donald Bradman Drive. To be successful, in our opinion, the access would require traffic signals to be installed at this location for a right hand entry and exit. AAL have previously, on two occasions, sought traffic signals at this location and the application was refused due to the impact on our Residential area. As a consequence an agreement was reached for the Traffic Signals to be installed halfway along Kooyonga Golf Club adjacent to the "fuel farm" (ie Fred Custance Street)
- c) Traffic on Sir Donald Bradman Drive is at capacity (or very near) and hence as a consequence residents of our area are having difficulty accessing Sir Donald Bradman Drive.
- d) Residents from other adjacent areas wanting to visit the proposed ALDI development will use Rutland and /or Strathmore Avenues. This will place greater traffic in our Residential area.
- e) ALDI customers coming from the Tapleys Hill Road into Sir Donald Bradman Drive will either have to go up to the existing traffic signals halfway along the Kooyonga Golf Club boundary, or alternatively will seek access via Morseby Street either along the Sir Donald Bradman Drive service road or continue to Rutland Avenue and then turn right onto Sir Donald Bradman Drive to do a left hand turn into the ALDI site. Cars could also undertake an illegal "u-turn" on Sir Donald Bradman Drive at the Rutland Ave intersection creating further issues.
- f) There is a much better location in the Tapleys Hill Precinct on the northern end of Harbour Town to establish this Aldi Supermarket which needs no approvals to be established (ie

Broad access already exists with traffic signals and this is an envisaged development in the Tapleys Hill Precinct.)

- g) Noise from the Air-conditioning plant, compactor equipment, Loading docks and large commercial vehicles would impact on our Residential Area.
- h) Residents are of the opinion that if ALDI was granted merit approval for this development it would open the door for further shops to be established in this precinct, creating further issues with traffic and noise.

NAME	ADDRESS	SIGNATURE
GAYNOR TREWARR	32A Kingswood Cr. Lockleys	
K Deakin	2/1 Moresby St Lockleys	
Fae Haylock	1/1 Moresby St Lockleys	
P. Moxon	596 BURBRIDGE Rd Lockleys	
RAY LOI	598A SIR DONALD BRADMAN DR Lockleys	
P. DAVIS	600 SIR DONALD BRADMAN DR	
B. STARRIDE	592 Sir Donald Bradman Dr Lockleys	
V. CHAVEN	586 S.D. BRADMAN DRIVE LOCKLEYS	
TREVOR M ^{rs} D. GUNN	576 Sir Donald Bradman Drive	
J. ICE	" " " "	
V. BUTLER	590 ✓ - -	
A. BUTLER	570 ✓ - -	
J. JODDS	68 Rutland Ave Lockleys	
J. Braesley	56 Rutland Avenue, Lockleys	
K. Bradley	✓ ✓ - -	
K. HOLTON	3 Darwin ST	
S. Madden	28 Kingswood Cres Lockleys	
C. Madden	" " " "	
L. STRECO	30A " " "	
J. SZCZURKO	3A DAVIS ST WEST BEACH.	
G. SZCZURKO	3A DAVIS ST WEST BEACH	
L. Dixon	2A Malvern Ave Lockleys	
L. Marsland	35 Kingswood Cres Lockleys	
E. Marsland	" " " "	
S. VON ALPEN	39 KINGSWOOD CRE, LOCKLEY	
TREVOR DOUGLAS	18 KINGSWOOD CRE, LOCKLEYS	
J. DOUGLAS	18 KINGSWOOD CRE LOCKLEYS	

NAME	ADDRESS	SIGNATURE
John McKinnie	16 Kingswood Cres Lockleys SA	John McKinnie
Sandy McKinnie	16 Kingswood Cres Lockleys 5032	Sandy McKinnie
Nick Barbo	12 Kingswood Cres Lockleys 5032	Nick Barbo
Jasmin Meyer	12 Kingswood Cres Lockleys 5032	Jasmin Meyer
TRUDI BIZILIS	12A KINGSWOOD CRES LOCK 5032	Trudi Bizilis
MARK PLYER	19 KINGSWOOD CRE LOCKEYS 5032	Mark Plyer
Rosa Prip	11 " " " 5032	Rosa Prip
JENNIFER LAINFOLL	17 CAIRNS AVE LOCKLEY 5032	Jennifer Laintoll
Tony Laintoll	" " " " "	Tony Laintoll
David Kuchel	4 Kingswood Cres Lockleys	David Kuchel
Amanda Biggs	" " " "	Amanda Biggs
Kerry Yacoumis	7 Kingswood Cres Lockley	Kerry Yacoumis
Carly Morris	11 Kingswood Cres Lockley	Carly Morris
Tony Pried	6 Kingswood Cres Lockley	Tony Pried
Sharen Stephens	27 Kingswood Cres Lockleys	Sharen Stephens
Mary Kalogerinis	26 Kingswood Cres Lockleys	Mary Kalogerinis
Con Kalogerinis	" " " "	Con Kalogerinis
Lia Kalogerinis	" " " "	Lia Kalogerinis
A. Henderson	3 Miranda Ave Lockleys	A. Henderson
N. Henderson	3 Miranda Ave Lockleys	N. Henderson
G. Toohy	2 Strathmore Av Lockleys	G. Toohy
S. Toohy	2 Strathmore Avenue Lockleys	S. Toohy
S. Toohy	" " " "	S. Toohy
B. Toohy	" " " "	B. Toohy
G. May	7 Strathmore Ave Lockleys	G. May
S. May	" " " "	S. May

[illegible]

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[illegible]

[illegible]

- [illegible]

11.2 Messinian Association of SA Inc (MA Hawks Football Club) - Request for Variation of Hours of Use of Kings Reserve

Brief

The MA Hawks Football Club has advised Council Administration that it wishes to increase its hours of use of Kings Reserve to allow pre-season and seasonal training use of the facility by other soccer clubs located, and operating, within the City of West Torrens.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The Messinian Association of SA Inc be advised that Council provides its consent for the hours of use of Kings Reserve (including the change rooms) to be varied to accommodate the additional use requested by the MA Hawks Football Club, being Friday evenings from 22 January 2016 until 31 March 2016 and Wednesday evenings from 27 January until 31 October between the hours of 6:00pm and 8:00pm
2. The Mayor and/or Chief Executive Officer be authorised to sign and/or seal any necessary documentation to give effect to the variation in the permitted hours of use of Kings Reserve.

Introduction

The Messinian Association of SA Inc currently holds a licence for a term of five (5) years for use of Kings Reserve by the MA Hawks Football Club (MA Hawks). The licence commenced on 1 January 2013 and expires on 31 December 2017. The licence agreement permits use of Kings Reserve by the MA Hawks from 1 January until 31 October in each year on Tuesday and Thursday evenings between 6:00pm and 9:30pm and on Saturdays between 9:30am and 6:00pm. In addition to this the licence also permits the Club to use the facility on Sundays should the Association schedule matches on that day.

The current licence fee paid by the Association is \$1,404.60pa plus GST. (NB: This rental will be escalated from 1 January 2016 following release of the Adelaide CPI figures on 27 January 2016.)

Discussion

The MA Hawks have advised that they are seeking increased hours of usage of Kings Reserve to accommodate pre-season and seasonal training use of the facility by junior grade players from other soccer clubs which are located and operating within the City of West Torrens

The days and hours sought are Friday evenings from 22 January 2016 until 31 March 2016 and Wednesday evenings from 27 January until 31 October between the hours of 6:00pm and 8:00pm.

As these hours are later in the day it is envisaged that there would be minimal (if any) impact on general public use of the Reserve.

Whilst there are a number of alternatives available to address the Club's request it is proposed that, as the variation in hours lies within the period of the Association's (Club's) licensed use of the facility, a Deed of Variation of the existing agreement or similar instrument be utilised to accommodate the request. Under this scenario the Club (as principal user of the facility) is able to manage the usage of it.

The MA Hawks have indicated that their principal concern in regard to additional longer term use of the soccer pitch relates to the possibility of significant deterioration of the playing surface (to the extent that is unable to be used for matches).

If the mechanism to achieve this outcome is the use of a Deed of Variation or similar instrument, the MA Hawks will be able to monitor and control the ongoing use of the pitch to ensure that it does not deteriorate to such an extent as to render it unsafe/unable to be used for their sanctioned matches. This should satisfactorily address any concerns that the MA Hawks have. Nevertheless, it is suggested that both proposed arrangements be reviewed at the end of the forthcoming season to determine the impact on the reserve that has been caused by the additional usage.

Conclusion

A request has been received from the MA Hawks (under the auspices of the Messinian Association of SA) for additional usage of Kings Reserve to allow preseason and seasonal training usage by other local soccer clubs.

11.3 Development Assessment Panel - Annual Report

Brief

To provide Council with information on the activities of, and feedback from, the Development Assessment Panel.

RECOMMENDATION

The Committee recommends to Council that the Development Assessment Panel Annual Report be received.

Introduction

Section 56A(2)(b) of the *Development Act 1993*, provides opportunity for the Development Assessment Panel (DAP) to report to Council regarding "... trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under this Act".

The City of West Torrens DAP Terms of Reference (9 December 2014) stipulate:

"The DAP shall report to Council at least once per year, detailing issues for consideration by the Council. The report shall include advice on trends, issues and other matters relating to planning or development that have become apparent or arisen through the DAP's assessment of applications under the Act."

The following report contains a summary of the activity of the DAP in 2015 as well as feedback from DAP members with regard to trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications.

Discussion

The 2015 calendar year was the first half of the Development Assessment Panel's two year term. The panel comprised:

- | | |
|--|-----------------|
| • Independent Presiding Member | Michael Doherty |
| • Independent Member (Deputy Presiding Member) | Colleen Dunn |
| • Independent Member | Wayne Stokes |
| • Independent Member | Jane Strange |
| • Elected Member | Kym McKay |
| • Elected Member | Graham Nitschke |
| • Elected Member | Tony Polito |

Statistical Data for 2015

Number of Panel meetings held - 12

Panel Members attendance record:

Member	Attended	Apologised
Michael Doherty	10	2
Colleen Dunn	12	-
Jane Strange	11	1
Wayne Stokes	11	1
Kym McKay	10	2
Graham Nitschke	11	1
Tony Polito	11	1

Number of development application reports received by the Panel:

- A total of 1,612 development applications were received by the Council in 2015, with 139 of those applications considered by the Panel.
- This equates to a total of 8.6% of the total applications lodged with the Council for 2015 (3.3% decrease over 2014).
- Break down of decisions:

Approved	110
Refused	29
- Compromise Plans associated with appeals were presented to the DAP on eight occasions.
- The DAP agreed with 92% of the Administration's recommendations.

Types of Development:

Land Divisions	67
Dwellings/additions	44
Signage	5
Commercial/Industrial	9
Outbuildings	8
Tree removals	6

Appeals to the Environment Resources & Development Court:

- Three appeals against Panel decisions were decided by ERD Court hearing in 2015, two upheld the DAP's decision, the other overturned the DAP's decision.
- Three appeals were lodged with the Court and subsequently withdrawn.
- Seven appeals were finalised through compromise plans being deemed acceptable by the DAP.
- Eight appeals remained outstanding as at 31 December 2015.

Feedback to the Council from individual DAP members regarding trends, issues and other matters.

- Land division applications, particularly one block into two, are consistently narrower than desired minimum. While the shortfall in width is commonly small, reconsideration of the minimum width is not necessarily desirable as the applicants would then further reduce the width.
- Applications adjacent to Adelaide Airport following revision of the Australian Noise Exposure Forecast (ANEF) now allow no opportunity for residential development. A number of land divisions and new dwellings were refused as there was no possibility of any proposed residential building achieving satisfactory compliance at a reasonable cost. In particular almost all of ANEF \geq 35 is within the Residential Zone yet residential development is deemed inappropriate.

- There is persistent overdevelopment of sites in many of the residential applications. Applications which do not quite meet quantitative requirements, but which might otherwise be acceptable, are commonly poorly designed with respect to qualitative objectives. The applications demonstrate consistent poor design with respect to daylight, cross ventilation, thermal efficiency, sun shading and simple aesthetics.
- Insufficient restriction on moving images and text on illuminated signs which are highly distracting to road users.
- Undervaluing of substantial trees in requests for removal. Applicants rarely offer any proposal for a replacement tree.
- Vast areas of impervious paving in developments, especially with battleaxe shaped allotments. The paving is required to provide access to dwellings, and visitor parking, but restricts area for landscaping. The developments frequently remove grassed areas in older houses thus increasing the radiant heat and draining rainwater to stormwater rather than to the aquifer.
- Insufficient storage requirements for new dwellings. Commonly a garage is provided, together with “visitor” parking. However, as there is very little storage space within the dwelling and very little external space, the garage is frequently used for storage and the owner’s vehicle occupies the visitor parking. This leads to subsequent applications for a carport forward of the dwelling to provide shelter for the owner’s vehicle, and loss of visitor parking.

Conclusion

The Development Assessment Panel (DAP) has endeavoured at all times to assist applicants, persons making representations, and the general public understand the decision making process and how the final outcomes were arrived at.

The DAP expresses its appreciation to Elected Members, the Chief Executive Officer and staff of the City of West Torrens for their support and assistance.

12. MEETING CLOSE

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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
------	----------------

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Governance Standing Committee held on 8 December 2015 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. GOVERNANCE REPORTS

11.1 LGA Ordinary General Meeting 2016 - Notices of Motions and Voting Delegates

Brief

This report provides notice of the 2016 Local Government Association Conference and Ordinary General Meeting to be held on 15 April 2016 at the Ridley Pavilion, Adelaide Showgrounds.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. The voting delegates to the LGA Ordinary General Meeting be Mayor Trainer and Cr Demetriou (proxy).
2. The recommended process for the lodgement of Notices of Motions for the LGA Ordinary General Meeting, contained within this report, be adopted.
3. Council delegates the authority to the Chief Executive Officer to finalise the wording of any Notices of Motions and submit them to the LGA.
4. Expenses be reimbursed in accordance with Council policy.
5. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.

Introduction

The Local Government Association (LGA) has advised of its upcoming 2016 Ordinary General Meeting (OGM) to be held at the Ridley Pavilion, Adelaide Showgrounds on 15 April 2016 and is calling for Notices of Motion (Motions) for the OGM (**Attachment 1**).

Discussion

The 2016 OGM Agenda will be available to download from the LGA website (www.lga.sa.gov.au) prior to the OGM.

Voting Delegates

The LGA have advised that the nominated Council voting delegates as notified for the 2015 Local Government Association Annual General Meeting held in October 2015 will remain the same unless Council advises otherwise. These were Mayor Trainer and Cr Demetriou (proxy) and it is proposed that they remain as the voting delegates for upcoming OGM.

Notices of Motion

The LGA is calling for Motions for the OGM which are to be received no later than 12 noon Friday 4 March 2016.

The LGA has slightly amended its process for the submission of Motions, i.e. it no longer withholds the Motion template until it has reviewed/approved draft Motions. This ensures the approval of a Council Motion to the LGA rests with Council rather than the LGA.

No other changes to the submission process are proposed so in line with previous practice it is suggested that the process outlined below be followed if Elected Members wish to lodge a Notice of Motion for the LGA OGM:

1. Draft Notices of Motions to be provided to the Chief Executive Officer (CEO) by **Friday 5 February 2016**.
2. Administration to discuss the draft Notices of Motion with the relevant LGA Policy Officer, ensuring that issues of concern are not being raised elsewhere, as required by the LGA.
3. Draft Notices of Motion to be presented to the **Tuesday 16 February 2016** Council Meeting for approval.
4. The CEO to subsequently finalise the wording of any Motions to facilitate changes of a practical nature without the need to refer back to a formal meeting of Council.
5. Administration to provide approved Motions to the LGA by 12 noon on **Friday 4 March 2016**.

Conclusion

The LGA has advised of its upcoming OGM on 15 April 2016 and is calling for Notices of Motions and voting delegates for the meeting.

ATTACHMENT 1



LGA Ordinary General Meeting - 15 April 2016 - Notices of Motion and Voting Delegates - Circular 52.2

To	Chief Executive Officer Corporate Services Staff Elected Members Governance Officers Librarian - Information Staff Policy and Strategic Planning Staff	Date	17 December 2015
Contact	Jacqui Kelleher Email: jacqui.kelleher@lga.sa.gov.au		
Response Required	No		
Summary	This circular outlines important information regarding Notices of Motion and Voting Delegates for the LGA Ordinary General Meeting to be held in April 2016.		

An Ordinary General Meeting of the LGA is scheduled to be held on Friday 15 April 2016 at the Ridley Pavilion, Adelaide Showgrounds. Registrations for the Showcase (14 April) and the OGM will open early February 2016.

Notices of Motion (due Friday 4 March 2016)

Pursuant to Clause 25 of the [LGA Constitution updated 6 December 2015](#) (444 kb) "any ordinary member may give the LGA notice of a motion it proposes to move at a General Meeting. Notices of Motion must be received by the LGA no later than 42 days prior to the meeting".

The template to submit a Notice of Motion is available here: [2016 OGM Notice of Motion template](#) (40 kb).

Notices of Motion must be received **by 12.00 noon Friday 4 March 2016** and Councils are reminded that Clause 25.5 provides for absolute discretion of the LGA President to determine that a late notice of motion may be dealt with at the next general meeting.

The LGA is happy to assist Councils in the development of proposed notices of motion. This can include advice on endorsed policy positions and any other relevant factors in support of a motion.

Voting Delegates (due Friday 1 April 2016)

Clauses 36 & 37 of the LGA Constitution outline the qualifications and appointment of voting delegates. Unless contrary advice is provided to the LGA, the nominated Council voting delegate as notified for the LGA Annual General Meeting held in October 2015, remains the same. Councils may appoint new voting delegates by completing and returning the form below by COB Friday 1 April 2016.

[2016 OGM Voting Delegate Form](#) (280 kb)

11.2 Legislative Progress Report - December 2015

Brief

This report provides an update on the status of proposed legislative changes affecting local government, dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

Discussion

Summary of Proposed Amendments to Legislation

Local Nuisance and Litter Control Bill 2015

The *Local Nuisance and Litter Control Bill 2015* (the Bill) was introduced to the Legislative Council on 2 December 2015. The Bill seeks to amend the *Local Government Act 1999*, the *Motor Vehicles Act 1959* and the *Summary Offences Act 1953*. A report was provided to Council and feedback sent to the LGA in August 2015. As a result the more onerous components of the previous version were removed or edited and that the Bill introduced to Parliament has reflected many of the amendments sought by the LGA and councils.

Proposed changes include:

- Litter regulation to include tiered penalties for various types of littering (including higher penalties for illegal dumping offences)
- Applying responsibility for littering from vehicles offences to the owner of the vehicle.
- More effective use of surveillance of illegal dumping hotspots and public litter reporting.

Council feedback is sought by the LGA on the Bill as it relates to the City of West Torrens as well as input into a transition/implementation package of codes, guidelines, standard operating procedures etc. and other supporting resources (including the potential for support staff based out of the LGA) to assist councils if/when the Bill passes Parliament.

Further information can be found in the LGA Circular 52.4 and 50.4.

Independent Commissioner Against Corruption (Misconduct and Maladministration) Amendment Bill 2015

The *Independent Commissioner Against Corruption (Misconduct and Maladministration) Amendment Bill 2015* (the Bill) was introduced to the House of Assembly on 19 November 2015 as a private members bill by Vickie Chapman. The Bill seeks to make amendments to the *Independent Commissioner Against Corruption (ICAC) Act 2012* (Act).

The key amendments proposed are:

- Amending the functions of the ICAC to be able to 'identify and deal with misconduct and maladministration in public administration' and removing ICAC's power to exercise the powers of an inquiry agency.

Currently the Act only provides that the ICAC can give directions and guidelines to those inquiry agencies to which complaints of maladministration and/or misconduct have been referred. This amendment seeks to allow the ICAC to independently investigate and deal with such complaints.
- Providing greater autonomy for the Commissioner to investigate matters assessed as raising potential issues of misconduct or maladministration by replacing the provision allowing him to determine whether to act as an enquiry agency with the requirement to investigate such matters rather than referring them to an enquiry agency.
- Providing the ICAC with the same powers as a commission as defined by the Royal Commissions Act 1917 when ICAC is required to investigate potential issues of misconduct or maladministration.

This amendment broadens the coercive power of the ICAC through the replacement of the section heading 'Exercise powers of inquiry agency' with 'Investigation by Commissioner' and detailing the actions to be taken by the ICAC and the powers provided to him in relation to investigations into maladministration and/or misconduct.
- Significantly broadening the content of reports prepared regarding matters that the Commissioner deems to be in the public interest to disclose. This report is also proposed to be provided to the public authority responsible of any public officer to whom the report relates.

The Bill was adjourned in the House of Assembly at its 2nd reading on 19 November 2015.

Government Gazette Notices

Liquor Licensing (Entertainment on Licensed Premises) Amendment Act 2015
[under the *Liquor Licensing Act 1997*]

The *Liquor Licensing (Entertainment on Licensed Premises) Amendment Act 2015* (Act) came into operation on 20 December 2015 as published in the Government Gazette (Number 67) on 10 December 2015.

The Act removes the requirements for a licensee to apply to obtain the consent of a licensing authority for entertainment provided between the hours of 11am and midnight. Consent will be required for entertainment provided outside those hours.

Local Government (Building Upgrade Agreements) Amendment Act 2015
[under the *Local Government Act 1999*]

The *Local Government (Building Upgrade Agreements) Amendment Act 2015* (Act) came into operation on a day fixed by proclamation as published in the Government Gazette (Number 68) on 17 December 2015.

The Act was introduced to the Legislative Council on 11 February 2015 and makes minor amendment to various provisions regarding Building Upgrade Agreements in the *Local Government Act 1999* (Act).

The Act:

- Makes minor amendments to the interpretation (s4) of the Act.
- Removes the ability of Council to delegate the power to enter into, vary or terminate a building upgrade agreement.
- Inserts an additional schedule of provisions regarding building upgrade agreements

Bills previously reported on where status remains unchanged

- *Dog and Cat Management (Miscellaneous) Amendment Bill 2015* (adjourned on 18 November 2015 in the Legislative Council by the Hon T J Stephens MLC)
- *Local Government (Stormwater Management Agreement) Amendment Bill 2015* (adjourned on 28 October 2015 in the Legislative Council by the Hon J S Dawkins MLC).
- *Planning, Development and Infrastructure Bill 2015* (In committee - 3 December 2015).
- *Local Government (Accountability and Governance) Amendment Act 2015* has received assent and is awaiting proclamation (expected March 2016).

Conclusion

This report on legislative amendments is current at 31 December 2015.

12. MEETING CLOSE

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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
------	----------------

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Finance and Regulatory Standing Committee held on 8 December 2015 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. FINANCE AND REGULATORY REPORTS

11.1 Creditor Payments

Brief

This report tables a schedule of creditor payments for December 2015.

RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for December 2015 be received.

Discussion

A schedule of creditor payments totalling \$5,344,233.93 (\$3,444,311.67 in November 2015) is attached for the information of Elected Members. Notable items include:

- A payment to SA Power Networks of \$643,964.65 for Phillip Street PLEC Project, street lighting and installation and disconnection of meters (refer ref. no. 393);
- A payment to Fulton Hogan Industries Pty Ltd of \$417,434.30 for various road treatments (refer ref. no 190);
- A payment to Solo Resource Recovery for both waste collection and disposal for November 2015 of \$390,265.47 (refer ref. no. 410);
- A payment to the Department of Environment and Natural Resources for the quarterly NRM levy of \$306,347.25 (refer ref. no. 152);
- A payment to M & B Civil Engineering Pty Ltd of \$291,488.13 for kerbing works in various locations (refer ref. no. 291);
- A payment to Beltrame Civil Pty Ltd of \$235,561.36 for Rutland Avenue drainage (refer ref. no. 78);
- A payment to Cooke Precast Concrete of \$228,173.67 for the supply of pipes and culverts (refer ref. no. 135);
- Payments to Camco SA Pty Ltd of \$114,978.77 and \$193,454.46 for stormwater drainage and Duncan Lane reconstruction (refer ref. nos. 98 and 99);
- A payment to Kent Civil Pty Ltd of \$172,696.66 for kerb replacements in various roads (refer ref. no. 260);
- A payment to Unique Urban Built Pty Ltd of \$160,179.93 for the upgrade of the fire system at Thebarton Theatre (refer ref. no. 479);

Conclusion

A schedule of creditor payments for December 2015 is provided for Elected Members' information and review.

ATTACHMENT 1

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JANUARY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	EFT37815	A & R Castell	Cummins Caretaker	1,508.93
2	EFT37650	A Mary Christmas	Christmas Decorations	2,342.50
3	EFT37860	A Noble & Son Ltd	Depot Supplies	792.15
4	EFT37899	AAPT Limited	Internet Connection	2,701.76
5	EFT37684	Academy IT Pty Ltd	Training	680.00
6	EFT37691	Academy Services Pty Ltd	Cleaning	2,346.63
7	058280	Ace Rent a Car	Vehicle Hire	1,650.00
8	EFT37910	Active Asphalt	Roadworks	8,038.80
9	EFT37683	Adami's Sand & Metal	Depot Supplies	320.99
10	EFT37904	Adams Cleaning & Maintenance Services	Cleaning	6,846.58
11	EFT37612	Adamscape Constructions Pty Ltd	Roadworks	12,254.00
12	EFT37689	Adamscape Constructions Pty Ltd	Roadworks	8,206.00
13	EFT37792	Adamscape Constructions Pty Ltd	Roadworks	11,154.00
14	EFT37898	Adamscape Constructions Pty Ltd	Roadworks	12,562.00
15	EFT37903	Adcorp Australia Ltd	Advertising	4,424.04
16	EFT37610	Adelaide Chainwire & Domestic Fencing Pty Ltd	Fencing	2,720.30
17	058223	Adelaide City Council	Rack Space Fee	7,500.00
18	EFT37681	Adelaide Entertainment Centre	Staff Christmas Function	9,035.00
19	EFT37901	Adelaide Entertainment Centre	Catering	2,247.00
20	EFT37799	Adelaide Isuzu	Vehicle Maintenance	1,354.53
21	EFT37895	Adelaide Merchandising	Depot Supplies	26.40
22	EFT37789	Adelaide Pest Control	Pest Control	3,410.00
23	058251	Adelaide PHN	Thebarton Community Centre Bond Return	120.00
24	EFT37800	Adelaide Signs Group Pty Ltd	Depot Supplies	2,933.15
25	EFT37797	Adelaide Tools	Tools	624.00
26	EFT37687	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	8,986.34
27	EFT37791	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	968.00
28	EFT37795	Adelaide Veterinary Behaviour Services	Staff Training	440.00
29	EFT37896	Adelaide Waste & Recycling Centre	Rubbish Disposal	13,801.90
30	EFT37906	Adelta Legal	Mendelson Allowance	1,306.25
31	EFT37798	Adtrade - Industrial Supplies	Depot Supplies	711.00
32	EFT37686	Advam Pty Ltd	Transaction Fees	285.45
33	EFT37694	Advanced Plastic Recycling	Depot Supplies	2,527.80
34	058255	Advertiser Newspapers Ltd	Advertising	1,666.16
35	058256	AGL South Australia Pty Ltd	Power	1,563.77
36	058248	Ahmed Panjvani	Thebarton Community Centre Bond Return	500.00
37	EFT37611	Aish Solutions Pty Ltd	Stationery	90.20
38	EFT37744	AJ & CA Mackintosh	Weed Spraying	7,330.95
39	EFT37855	AJ & CA Mackintosh	Weed Spraying	4,797.10
40	EFT37986	AL Nalty Memorials Pty Ltd	Plaque	350.00
41	EFT37801	Alchemy Technology	Software Maintenance	13,444.72
42	058234	Alexandra Mia Deluca	Junior Development Grant	500.00
43	EFT37616	Alinta Energy Retail Sales Pty Ltd	Street Lighting	24,124.81
44	EFT37909	Alinta Energy Retail Sales Pty Ltd	Street Lighting	21,233.34
45	EFT37787	All Laundry & Linen Pty Ltd	Contract Linen	378.68
46	EFT37788	Allen Press Pty Ltd	Business Cards	396.00
47	058224	Allforks Hire Pty Ltd	Plant Maintenance	255.40
48	EFT37688	Alsco Pty Ltd	Dry Cleaning	88.30

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JANUARY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
49	EFT37794	Amgrow Pty Ltd	Depot Supplies	665.50
50	EFT37900	Amgrow Pty Ltd	Depot Supplies	440.00
51	EFT37793	Animal Management Services Pty Ltd	Doggy Bags	2,871.00
52	EFT37682	Animal Welfare League SA Inc	Impound Dogs	1,619.95
53	EFT37690	Answering Adelaide Pty Ltd	After Hours Answering Service	955.19
54	EFT37615	Apple Pty Ltd	Computer Equipment	1,665.40
55	EFT37692	Apple Pty Ltd	Computer Equipment	269.01
56	EFT37907	Apple Pty Ltd	Computer Equipment	2,103.20
57	EFT37685	AquaPlan Irrigation	Irrigation	13,436.50
58	EFT37790	AquaPlan Irrigation	Irrigation	11,000.00
59	EFT37693	Arboregreen Landscape Products	Depot Supplies	2,403.88
60	EFT37908	Arboregreen Landscape Products	Depot Supplies	1,043.09
61	EFT37894	ARRB Group Ltd	Consultants	46,332.25
62	058233	Ashley Mae Horton	Junior Development Grant	500.00
63	EFT37905	Assa Abloy Entrance Systems Aust Pty Ltd	Building Maintenance	291.50
64	EFT37796	Asset Engineering Pty Ltd	Consultants	7,095.00
65	EFT37902	Attorney-General's Department	Expiation Lodgement Fees	2,612.80
66	EFT37697	Aussie Digging	Roadworks	2,563.00
67	058279	Australasian Performing Right Assoc Ltd	Licence Renewal	397.16
68	EFT37695	Australia Post	Postage	10,500.18
69	EFT37698	Australia Post	Agency Collection Fees	6,878.35
70	EFT37614	Australian Red Cross	Staff Training	60.00
71	058237	Australian Refugee Association	Staff Casual Day Donations	84.95
72	EFT37913	Barcode Direct	Library Supplies	1,457.50
73	058253	Bartercard Adelaide	Thebarton Community Centre Bond Return	1,000.00
74	EFT37810	Battery World Hilton	Batteries	112.80
75	EFT37914	BCE & CJ Electrical	Electrical	24,633.76
76	EFT37808	Belair Turf Management Pty Ltd	Reserve Maintenance	10,430.00
77	EFT37916	Belcar Pty Ltd	Purchase Vehicle	30,531.02
78	EFT37701	Beltrame Civil Pty Ltd	Drainage	235,561.36
79	EFT37912	BGC Industrial Cleaning	Cleaning Chemicals	529.87
80	EFT37619	Binforce	Cleaning	60.00
81	EFT37807	Blade Runner Distributors Pty Ltd	Depot Supplies	352.44
82	EFT37703	Bob Jane T Mart - Brooklyn Park	Tyres	3,920.00
83	EFT37856	Bob May Workplace Emergency Training	Staff Training	935.00
84	EFT37700	BOC Limited	Depot Supplies	407.07
85	EFT37805	Boral Construction Materials Group Ltd	Roadworks	46,471.67
86	058225	Bower Place	Consultants	208.00
87	058281	Bower Place	Consultants	200.00
88	EFT37702	Bradbrook Lawyers	Staff Training	2,500.00
89	058229	Brenton Gill	Reimburse Volunteer Expenses	22.48
90	EFT37915	BSS Light Audio Visual	Mellor Park Carols	2,416.99
91	EFT37980	Bucher Municipal Pty Ltd	Vehicle Maintenance	3,022.47
92	EFT37802	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	473.48
93	EFT37809	Butlers Irrigation	Irrigation	1,575.65
94	EFT37804	Butterfields Services (SA) Pty Ltd	Airconditioner Maintenance	192.02
95	EFT37814	Cabcharge Australia Pty Ltd	Cab Fares	414.04
96	EFT37625	Calypso Tree Co Pty Ltd	Tree Maintenance	4,015.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JANUARY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
97	EFT37821	Calypso Tree Co Pty Ltd	Tree Maintenance	4,864.75
98	EFT37706	Camco SA Pty Ltd	Roadworks	114,978.77
99	EFT37920	Camco SA Pty Ltd	Roadworks	193,454.46
100	EFT37932	Camden Athletic Club	Sponsorship	4,500.00
101	058235	Cancelled		
102	058236	Cancelled		
103	EFT37921	Canon Australia Pty Ltd	Copier Charges	37.81
104	EFT37624	Carvosso Constructions & Building Services	Building Maintenance	10,367.50
105	EFT37820	Carvosso Constructions & Building Services	Building Maintenance	6,145.70
106	EFT37930	Carvosso Constructions & Building Services	Building Maintenance	5,047.90
107	EFT37710	Cash Security Services Pty Ltd	Banking	605.00
108	058294	Catherine Cunningham	Cummins Bond Return	400.00
109	058227	Central Adelaide Local Health Network	Food and Enviro Testing	798.60
110	058239	Central Adelaide Local Health Network	Food and Enviro Testing	363.00
111	058283	Central Adelaide Local Health Network	Food and Enviro Testing	485.10
112	EFT37627	Charmans Spray & Powder Equipment	Plant Maintenance	305.90
113	058293	Chian Ng	Compost Bin Rebate	50.00
114	EFT37704	Chris Bengier	Reimburse Expenses	80.00
115	EFT37626	Chubb Fire & Security Ltd	Security	330.00
116	EFT37931	Chubb Fire & Security Ltd	Security	16,440.51
117	EFT37713	City Circle Newsagents	Library Magazines	44.40
118	EFT37929	City Circle Newsagents	Library Magazines	76.68
119	058258	City of Charles Sturt	Road Rehabilitation Contribution	30,404.00
120	058245	City of Unley	Brownhill Creek Stormwater Project Contribution	77,378.40
121	058226	City of West Torrens Petty Cash	Petty Cash	2,818.05
122	058257	City of West Torrens Petty Cash	Petty Cash	2,396.95
123	058282	City of West Torrens Petty Cash	Petty Cash	2,512.65
124	EFT37629	Civil Train SA	Staff Training	2,040.00
125	EFT37927	Clever Patch Pty Ltd	Library Supplies	2,616.12
126	EFT37935	Click Promos	Promotional Products	2,601.50
127	EFT37917	Clive Beere Agencies	Stationery	252.00
128	EFT37708	Colleagues	Printing	1,650.00
129	EFT37819	Combined Fire Systems Pty Ltd	Fire Safety	171.60
130	EFT37817	Combo Industries	Vehicle Maintenance	10,692.00
131	EFT37923	Combo Industries	Vehicle Maintenance	476.12
132	EFT37934	Computer Site Solutions	Repairs	207.90
133	EFT37623	ComWide Radio Services Pty Ltd	Vehicle Maintenance	330.00
134	EFT37707	Consolidated Bearing Co	Depot Supplies	728.90
135	EFT37925	Cooke Precast Concrete	Pipe Supply	228,173.67
136	EFT37712	Comes Toyota	Vehicle Maintenance	1,332.70
137	EFT37928	Comes Toyota	Purchase Vehicles	87,347.32
138	EFT37822	Corporate Platters	Catering	594.00
139	EFT37709	Cosset Industries Australia Pty Ltd	Depot Supplies	2,043.58
140	EFT37926	Cosset Industries Australia Pty Ltd	Depot Supplies	2,167.99
141	EFT37621	COTA SA	Staff Training	10.00
142	EFT37783	D Szewczyk & BM Rowinska	Refund Overpaid Rates	2,676.55
143	EFT37937	Daimler Trucks Adelaide	Vehicle Maintenance	1,266.06
144	EFT37631	Dallas Equipment	Clean Drains	3,784.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
145	EFT37717	Dallas Equipment	Clean Drains / Vehicle Modifications	12,281.50
146	EFT37826	Dallas Equipment	Clean Drains	3,564.00
147	EFT37940	Dallas Equipment	Clean Drains / Building Maintenance	11,728.00
148	EFT37938	Daly Pressure Cleaner Repairs	Depot Supplies	148.50
149	EFT37779	Danijela Menicanin	Thebarton Community Centre Bond Return	1,000.00
150	EFT37630	Data#3 Limited	Computer Software	1,317.62
151	EFT37936	Davalan Industries Pty Ltd	Roadworks	43,987.45
152	EFT37823	Department of Environment and Natural Resources	NRM Levy	306,347.25
153	058291	Department of Planning, Transport and Infrastructure	Street Lighting / Vehicle Searches	14,695.12
154	EFT37715	Design Flow Consulting Pty Ltd	Consultants	9,460.00
155	EFT37824	Design Flow Consulting Pty Ltd	Consultants	5,005.00
156	EFT37714	Diane Cannan	Reimburse Volunteer Expenses	32.12
157	058259	Dillions Norwood Bookshop	Library Books	778.00
158	EFT37716	Direct Comms Pty Limited	TXT2U Messages	287.50
159	EFT37939	Direct Mix Concrete Sales	Concrete	17,028.21
160	058254	Disability Rights Advocacy Service	Thebarton Community Centre Bond Return	120.00
161	EFT37825	Distro Print	Printing	240.00
162	EFT37678	Downer EDI Works Pty Ltd	Asphalt	276.10
163	EFT37774	Downer EDI Works Pty Ltd	Asphalt	266.20
164	EFT37879	DWS Advanced Business Solutions	DBA Support	1,856.25
165	EFT37613	E & S Athanasiadis	Depot Supplies	2,172.16
166	EFT37943	Ecotechsoft Pty Ltd	Building Maintenance	2,821.50
167	EFT37633	Edge Recruitment SA Pty Ltd	Temp Staff	2,798.80
168	EFT37829	Edge Recruitment SA Pty Ltd	Temp Staff	4,305.84
169	EFT38035	Elizabeth James	Thebarton Community Centre Bond Return	500.00
170	EFT37719	EMA Consulting	Consultants	110.55
171	EFT37828	Enviro-Tech Waste Management	Depot Supplies	1,650.00
172	EFT37718	Esar Home Care	Home Assist	607.18
173	EFT37827	Esar Home Care	Home Assist	481.57
174	EFT37632	Evelyn Pollard	Reimburse Expenses	497.78
175	EFT37942	Evelyn Pollard	Reimburse Expenses	360.00
176	EFT37720	Expressions SA Pty Ltd	Newspapers	104.00
177	EFT37723	Fabcot Pty Ltd	Brickworks Interface Works	110,000.00
178	058275	Faith Pickard	Junior Development Grant	200.00
179	EFT37832	Fasteners Australia	Depot Supplies	306.27
180	EFT37830	Fazz Plumbing	Plumbing	275.00
181	EFT37833	First Degree Commercial Refrigeration	Refrigeration Services	193.60
182	EFT37722	Flexible Drive Agencies Pty Ltd	Depot Supplies	756.80
183	EFT37831	Flightpath Architects Pty Ltd	Consultants	14,630.00
184	EFT37944	Flightpath Architects Pty Ltd	Consultants	3,047.00
185	EFT37721	Forpark Australia (SA)	Playground Equipment	2,310.00
186	EFT37946	Fortress Fencing	Fencing	2,326.06
187	058228	Foxtel Cable Television Pty Ltd	Library Connection	210.00
188	058260	Frank Siow Management Pty Ltd	Traffic Management Consultants	6,935.50
189	EFT37948	Frontier Software Pty Ltd	Software Maintenance	19,784.60
190	EFT37994	Fulton Hogan Industries Pty Ltd	Roadworks	417,434.30
191	058240	Games World Marion	Library Supplies	35.99
192	EFT37729	Garden Grove Supplies	Depot Supplies	1,282.14

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
193	EFT37958	Gecko Surfacing Solutions	Depot Supplies	58.30
194	EFT37955	Genpower Australia Pty Ltd	Generator Service	754.71
195	EFT37730	Geodril Pty Ltd	Depot Supplies	2,882.00
196	EFT37960	Gerard McMahon	Consultants	5,500.00
197	EFT37836	G-Force Building & Consulting	Building Maintenance	1,980.00
198	EFT37950	G-Force Building & Consulting	Building Maintenance	3,252.15
199	EFT37634	GGC Earthmovers Pty Ltd	Concrete Recycling	16,497.20
200	EFT37949	GGC Earthmovers Pty Ltd	Concrete Recycling	5,431.91
201	EFT37961	Gilbarco Australia Ltd	Plant Maintenance	550.91
202	EFT37727	Gleam Team Domestic Services	Home Assist	278.18
203	EFT37954	Gleam Team Domestic Services	Home Assist	291.01
204	EFT37635	GLG GreenLife Group Pty Ltd	Verge Mowing	948.20
205	EFT37956	Global Dance & Stage	Mellor Park Carols	1,694.00
206	EFT37837	Government Publishing SA	Act Amendments	58.50
207	EFT37731	Grace Records Management (Aust) Pty Ltd	Records Storage	2,852.22
208	EFT37959	Green Steel Supplies Pty Ltd	Depot Supplies	201.56
209	EFT37725	Green Team Paper	Paper Recycling	198.00
210	EFT37952	Green Team Paper	Paper Recycling	319.00
211	EFT37835	Greene Eden Watering Systems Pty Ltd	Irrigation	822.80
212	EFT37728	GRH Supplies	Depot Supplies	193.72
213	EFT37957	GRH Supplies	Depot Supplies	4,576.17
214	EFT37963	Hall & Baum Pty Ltd	Plumbing	1,929.95
215	EFT37734	Hamilton Holden	Vehicle Maintenance	245.00
216	EFT37736	Health & Immunisation Management Services	Temp Immunisation Staff	1,282.88
217	EFT37636	Hender Consulting	Temp Staff	2,145.00
218	EFT37838	Hender Consulting	Temp Staff	2,538.25
219	EFT37964	Hender Consulting	Temp Staff	5,308.88
220	EFT37841	Hennig & Co Pty Ltd	Professional Fees	1,734.25
221	EFT37965	Hennig & Co Pty Ltd	Professional Fees	632.50
222	EFT37732	Hi-Line Hardware Distributors Pty Ltd	Home Assist	1,539.00
223	EFT37962	Hi-Line Hardware Distributors Pty Ltd	Home Assist	662.20
224	EFT37638	Hilti (Aust) Pty Ltd	Depot Supplies	235.40
225	EFT37839	Hilton Hemz	Clothing Alterations	60.00
226	EFT37733	Hitachi Construction Machinery (Australia) Pty Ltd	Depot Supplies	526.24
227	EFT37639	Hoban Recruitment	Temp Staff	116.16
228	EFT37735	Hoban Recruitment	Temp Staff	116.16
229	EFT37842	Hoban Recruitment	Temp Staff	116.16
230	EFT37966	Hoban Recruitment	Temp Staff	116.16
231	EFT37933	Humes	Pipe Supply	24,928.99
232	058261	Husqvarna Australia Pty Ltd	Depot Supplies	102.43
233	EFT37640	Hypernet Computer Distribution	Computer Equipment	145.00
234	EFT37967	Hypernet Computer Distribution	Computer Equipment	540.00
235	EFT37641	Iceepak Pty Ltd	Immunisation	79.20
236	EFT38036	Imelda Harding	Thebarton Community Centre Bond Return	1,000.00
237	EFT37737	Independent Fuels Australia Pty Ltd	Fuel	13,363.56
238	EFT37844	Industrial First Aid Service	First Aid Supplies	1,991.74
239	EFT37834	Infor Global Solutions (ANZ) Pty Ltd	Consultants	4,400.00
240	EFT37642	Institute of Public Works Engineering Aust Ltd	Staff Training	715.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
241	058262	Internode Systems Pty Ltd	Internet Connection	933.90
242	EFT37843	Interpreting & Translating Centre	Translation Service	134.50
243	EFT37738	iSentia Pty Ltd	Media Monitoring	166.20
244	EFT37767	ISS Facility Services Aust Limited	Cleaning	3,513.04
245	EFT37806	J Blackwood & Son Ltd	Depot Supplies	124.67
246	EFT37840	James Hay	Reimburse Expenses	60.00
247	EFT38012	Jane Strange	DAP Member Allowance	950.00
248	EFT37845	Jasol Australia	Cleaning Chemicals	1,375.98
249	EFT37848	Jensen Planning & Design	Consultants	1,894.75
250	EFT37739	JF Mobile Catering	Catering	2,496.00
251	EFT37968	JF Mobile Catering	Catering	1,962.00
252	058238	John Beck	Reimburse Expenses	88.00
253	EFT37974	John Kruger	Photography	484.00
254	EFT37847	JPE Design Studio Pty Ltd	Consultants	1,474.00
255	EFT37919	Karen Nichol	Yoga Classes	160.00
256	EFT37972	Kelley Jones Lawyers	Legal Fees	14,753.45
257	EFT37647	Kellogg Brown & Root Pty Ltd	Professional Fees	6,102.25
258	EFT37852	Kellogg Brown & Root Pty Ltd	Professional Fees	23,827.03
259	EFT37973	Kellogg Brown & Root Pty Ltd	Professional Fees	15,895.84
260	EFT37644	Kent Civil Pty Ltd	Roadworks	172,696.66
261	EFT37851	Kent Civil Pty Ltd	Roadworks	15,018.10
262	EFT37970	Kent Civil Pty Ltd	Roadworks	69,917.91
263	EFT37971	Kerb Tec Pty Ltd	Footpath Works	4,273.50
264	EFT37850	KESAB Environmental Solutions	Education Resource	82.50
265	EFT37646	Koan Solutions Pty Ltd	Vehicle Maintenance	198.00
266	EFT37643	Kone Elevators	Lift Maintenance	2,234.10
267	EFT37969	Kone Elevators	Lift Maintenance	1,190.15
268	EFT37784	KS Tan	Refund Overpaid Rates	218.10
269	EFT37740	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	2,735.38
270	EFT37705	Kym Strelan	Home Assist	415.00
271	EFT37811	Kym Strelan	Home Assist	522.75
272	EFT37918	Kym Strelan	Home Assist	1,437.35
273	EFT37854	L&H Lawrence & Hanson	Electrical Supplies	345.71
274	EFT37979	Land Services Group	Searches	1,083.60
275	EFT37742	Lane Print & Post	Printing	995.50
276	EFT37975	Lane Print & Post	Printing	804.44
277	058232	Lara Pacillo	Junior Development Grant	500.00
278	EFT37648	Lion's Club of West Beach	Clean Butt Out Bins	660.00
279	058242	Living Colour Nursery Pty Ltd	Plants	990.00
280	EFT37741	Local Government Association of SA	Staff Training	2,970.00
281	EFT37976	Local Government Professionals Australia	LGMA Management Challenge Entry Fee	4,700.00
282	EFT37743	Local Government Professionals SA Inc	Staff Training	600.00
283	EFT37977	Local Government Professionals SA Inc	Staff Training	7,920.00
284	EFT37978	Lone Workers Australia Pty Ltd	Personal Safety Devices Monitoring	1,573.00
285	EFT37782	LR Burrow	Refund Overpaid Rates	2,574.00
286	058277	Luciana Ceroni	Rainwater Tank Rebate	150.00
287	EFT37649	Lucy Perpetua Consultancy Services	Consultants	4,950.00
288	EFT37853	Lucy Perpetua Consultancy Services	Consultants	9,240.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
289	EFT37674	Luke Thompson	Entertainment	1,000.00
290	EFT37726	Lyn Gregory	Reimburse Volunteer Expenses	66.80
291	EFT37984	M & B Civil Engineering Pty Ltd	Roadworks	291,488.13
292	EFT37749	Manheim Pty Ltd	Vehicle Disposal	55.00
293	EFT37748	Maps Consulting Services Pty Ltd	Consultants	4,273.50
294	058272	Maria Redden	Cummins Bond Return	400.00
295	058271	Marjorie Tuckfield	Reimburse Volunteer Expenses	171.40
296	EFT37750	Mark Bowman Consulting Pty Ltd	Consultants	7,920.00
297	EFT37947	Mark Fahy	Reimburse Expenses	150.00
298	058268	Mary Sherlock	Reimburse Expenses	221.40
299	EFT37651	Maxima Group Training	Temp Depot Staff	3,661.28
300	EFT37746	Maxima Group Training	Temp Depot Staff	1,880.25
301	EFT37669	Maxima Tempskill	Temp Depot Staff	25,785.27
302	EFT37766	Maxima Tempskill	Temp Depot Staff	25,026.66
303	EFT38017	Maxima Tempskill	Temp Depot Staff	26,225.17
304	EFT37652	Mayne Publications Pty Ltd	Subscription	77.00
305	EFT37885	Mayor John Trainer	Mayoral Allowance	6,390.00
306	EFT37653	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	3,269.16
307	EFT37747	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	4,283.92
308	EFT37858	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	7,257.19
309	058247	Medvet Science Pty Ltd	Thebarton Community Centre Bond Return	500.00
310	058276	Meleri Mullan	Junior Development Grant	200.00
311	EFT37680	Melissa Ellul	Cummins Bond Return	400.00
312	058278	Merle Holmes	Refund Dog Registration	21.00
313	EFT37628	Michael Craig Consulting	Consultants	165.00
314	058284	Michael Doherty	DAP Member Allowance	2,612.50
315	EFT37778	Michael Owens	Thebarton Community Centre Bond Return	1,000.00
316	EFT37982	Mighty Good Productions	Library Performance	702.00
317	EFT37745	Mile End Office Furniture	Furniture	670.00
318	EFT37985	MLCOA South Australia	Consultants	2,002.00
319	EFT37981	Modern Teaching Aids Pty Ltd	Library Supplies	598.43
320	EFT38034	Mohammad Belbisi	Thebarton Community Centre Bond Return	500.00
321	058274	Mohammad Sumaoro	Junior Development Grant	200.00
322	EFT37857	Momar Australia Pty Ltd	Depot Supplies	3,348.95
323	EFT37983	MoPo Co	Library Supplies	299.00
324	058267	Mr Wayne Stokes	DAP Member Allowance	1,425.00
325	EFT37780	Multiple Solutions	Thebarton Community Centre Bond Return	120.00
326	EFT37785	N Kourtidis	Refund Overpaid Rates	336.15
327	EFT37861	National Local Government Customer Service Network	Membership	418.00
328	EFT37863	Neat N Trim Uniforms Pty Ltd	Corporate Wardrobe	1,166.06
329	EFT37987	NEC Australia Pty Ltd	PABX Programming	396.00
330	EFT37859	Nelson Locksmiths Pty Ltd	Locks	155.00
331	EFT37990	Neverfail Springwater Ltd	Spring Water	97.25
332	EFT37751	New South Wales Public Libraries Association	Membership	220.00
333	EFT37864	Newstyle Printing	Printing	8,409.50
334	EFT37953	Nicholas Grgurinovich	Reimburse Volunteers Expenses	80.16
335	058266	Nick Roussianos	Reimburse Volunteer Expenses	145.80
336	EFT38033	NM Smith	Refund Overpaid Rates	392.92

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
337	EFT37656	NN Occupational Health Pty Ltd	Recruitment	121.00
338	EFT37752	NN Occupational Health Pty Ltd	Recruitment	242.00
339	EFT37989	Norman Waterhouse	Legal Fees	8,494.75
340	EFT37862	Northpoint Toyota	Vehicle Maintenance	757.52
341	EFT37655	Nova Group Services Pty Ltd	Footpath Works	25,927.68
342	EFT37988	Nova Group Services Pty Ltd	Footpath Works	25,232.57
343	EFT37991	Oaklands Road Mower Centre	Mower Repairs / Purchases	4,529.50
344	EFT37753	Oce Australia Ltd	Lease	302.36
345	058263	Optus Billing Services Pty Ltd	Telephone	34.15
346	EFT37754	Orana	Home Assist	1,334.50
347	058285	Origin Energy Electricity Limited	Power	32,035.66
348	EFT37992	Our Earth Pest Control	Pest Control	192.50
349	EFT37711	Outfront Concepts Pty Ltd	Install Playground	45,317.00
350	EFT38028	Owen Wheeler	Reimburse Volunteer Expenses	14.60
351	EFT37945	P & A Fragomeli Excavations	Footpath Works	20,644.80
352	EFT37995	P & R Electrical Wholesalers Pty Ltd	Electrical Supplies	1,913.74
353	EFT37865	Pacific Hydro Retail Pty Ltd	Green Power Sales	782.05
354	058264	Pedders Shock Absorber Service Pty Ltd	Vehicle Maintenance	996.00
355	EFT37772	Pegi Williams Book Shop	Library Books	100.72
356	EFT37659	Platters Plus Catering Pty Ltd	Catering	348.60
357	EFT37866	Platters Plus Catering Pty Ltd	Catering	398.70
358	EFT37998	Platters Plus Catering Pty Ltd	Catering	416.60
359	EFT37997	Plumbing & Pipeline Solutions SA Pty Ltd	Plumbing	1,562.00
360	EFT37999	PNR Project Management	Consultants	2,816.00
361	058265	Powerdirect Pty Ltd	Power	5,509.00
362	EFT37658	PPI Promotion & Apparel	Promotional Material	550.00
363	EFT37657	ProActiv People Solutions	Consultants	1,123.32
364	EFT37897	ProAV Solutions	Projector	1,584.00
365	EFT37755	Professional Linemarking Pty Ltd	Linemarking	822.80
366	EFT37993	Professional Linemarking Pty Ltd	Linemarking	440.00
367	EFT37756	Proludic Pty Ltd	Playground Equipment	21,043.00
368	EFT37660	Pump Technology Services (SA) Pty Ltd	Pump Repairs	374.00
369	EFT37867	Pump Technology Services (SA) Pty Ltd	Pump Repairs	467.50
370	EFT37888	R/T Towing	Vehicle Tow	120.00
371	EFT37759	Raeco International Pty Ltd	Library Supplies	597.58
372	EFT38001	Raeco International Pty Ltd	Library Supplies	2,640.78
373	EFT37618	Ralph Bock Electrical Pty Ltd	Electrical	4,086.50
374	EFT37699	Ralph Bock Electrical Pty Ltd	Electrical	9,768.00
375	EFT37803	Ralph Bock Electrical Pty Ltd	Electrical	6,644.00
376	EFT37869	Reece Pty Ltd	Irrigation	2,519.52
377	EFT37757	Rentokil Tropical Plants	Indoor Plant Hire	574.75
378	EFT37758	Resource Furniture	Office Furniture	6,829.27
379	EFT37870	Richmond Civil Works Pty Ltd	Asbestos Removal	2,545.40
380	EFT37871	Ricoh Australia Ltd	Copy Charges	5,599.21
381	EFT37872	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
382	EFT37760	Roadrunner Couriers	Couriers	406.02
383	EFT38003	Roadrunner Couriers	Couriers	734.82
384	058286	Roads Corporation	Vehicle Searches	145.60

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
385	EFT38002	Roadside Services & Solution	Depot Supplies	2,532.75
386	058246	Robbert Ernst	Refund Permit Fee	61.00
387	EFT37661	Rodney Robertson & Associates Marketing Services	Advertising	324.50
388	EFT38005	Rolls Filing Systems	Stationery	245.25
389	EFT37662	Roofing Constructions	Building Maintenance	946.00
390	EFT37761	Rundle Mall Plaza Newsagency	Library Magazines	552.28
391	EFT38004	Rundle Mall Plaza Newsagency	Library Magazines	813.14
392	058230	SA Power Networks	Power	38,489.15
393	058287	SA Power Networks	Power Installation/Disconnections	643,964.65
394	058231	SA Water	Water	6,854.00
395	EFT38016	SA Window Cleaning Pty Ltd	Window Cleaning	4,235.00
396	058252	Salma Bi Zaman	Thebarton Community Centre Bond Return	1,000.00
397	EFT37667	Salmat Mediaforce Pty Ltd	Distribution	1,982.34
398	EFT37654	Sandra McCue	Reimburse Volunteer Expenses	102.20
399	EFT37664	Saundersons Florist	Laurel Wreaths	124.00
400	058289	Savill Packaging	Cleaning Chemicals	229.35
401	058249	SAWA Australia (SA)	Thebarton Community Centre Bond Return	500.00
402	EFT37763	Securatrak Pty Ltd	Support	391.05
403	EFT38015	Seek Limited	Advertising	549.24
404	058288	Sensis Pty Ltd	Yellow Pages Listing	27.06
405	EFT37762	Shipp Bros Pty Ltd	Vehicle Tow	415.80
406	EFT37665	Simply Ice	Depot Supplies	44.00
407	EFT37877	Snap Hilton	Printing	935.00
408	EFT37875	Solar Clean Services	Clean Solar Panels	2,081.00
409	EFT38006	Solo Resource Recovery	Rubbish Removal	178.20
410	EFT38007	Solo Resource Recovery	Garbage Collection & Waste Disposal	390,265.47
411	EFT37622	Southern Cross Protection	Patrol Service	214.50
412	EFT37818	Southern Cross Protection	Patrol Service	3,861.26
413	EFT37924	Southern Cross Protection	Patrol Service	3,669.58
414	EFT37666	SPA Pty Ltd	Payroll Salary Sacrificing	27.62
415	EFT37874	SPA Pty Ltd	Payroll Salary Sacrificing	27.62
416	058250	Special Olympics South Australia	Thebarton Community Centre Bond Return	120.00
417	EFT38009	Splash Theatre Company	Library Performance	495.00
418	EFT37813	Staples Australia Pty Ltd	Stationery	854.90
419	EFT38010	Star Safety	Depot Supplies	2,877.66
420	EFT37873	Starkey Zone	Photography	880.00
421	EFT37637	Steffen Helgerod	Reimburse Expenses	120.00
422	EFT37663	Stormwater Industry Association	Membership	495.00
423	EFT37876	Studio Nine	Consultants	8,899.00
424	EFT37668	Stumpy Stumps	Grind Stumps	500.00
425	EFT37878	Stumpy Stumps	Grind Stumps	550.00
426	EFT38014	Stumpy Stumps	Grind Stumps	300.00
427	058269	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	636.71
428	EFT38011	Sunny Industrial Brushware	Sweeper Brooms	2,986.50
429	EFT38013	Super Hands Cleaning Solutions	Home Assist	2,270.00
430	EFT38008	Surf Life Saving SA	Staff Training	300.00
431	EFT37764	Suzy Stiles	Reimburse Expenses	500.00
432	EFT37765	Sync Cabling Solutions Pty Ltd	Depot Supplies	143.00

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Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
433	EFT37777	T2T Alliance	Thebarton Community Centre Bond Return	500.00
434	EFT37768	Taking Care of Trees	Tree Maintenance	792.00
435	EFT37883	Taking Care of Trees	Tree Maintenance	2,215.00
436	EFT37887	Taylor Cullity Lethlean	Consultants	3,300.00
437	EFT37675	Technology One Ltd	Support Maintenance	57,742.54
438	058244	Telstra	Telephone	46.93
439	EFT37882	Telstra	Repair to Damage Telstra Plant	1,107.20
440	058270	Telstra	Telephone	10,153.98
441	058290	Telstra	Telephone	143.75
442	EFT38022	Telstra Store	Prepaid Recharges	700.00
443	EFT37670	Terrain Group Pty Ltd	Irrigation	743.96
444	EFT37880	Terrain Group Pty Ltd	Irrigation	5,192.00
445	EFT37911	Terry Buss	Reimburse Expenses	149.70
446	058243	Terry Mahoney	Vehicle Maintenance	168.85
447	EFT37617	The Adelaide Tree Surgery	Tree Maintenance	1,969.00
448	EFT37696	The Adelaide Tree Surgery	Tree Maintenance	1,969.00
449	EFT37620	The Charlotte Trust	Contractor	1,325.50
450	EFT37816	The Charlotte Trust	Contractor	990.00
451	EFT37922	The Charlotte Trust	Contractor	792.00
452	EFT37941	The Educational Experience Pty Ltd	Library Supplies	626.45
453	EFT37724	The Frame Connection	Framing	694.00
454	058241	The Good Guys	Electrical Goods	1,530.00
455	EFT37645	The Kiln Advertising	Advertising	2,054.09
456	EFT37781	The Local Spiritual Assembly of Bahai	Thebarton Community Centre Bond Return	500.00
457	EFT38000	The Paper Bahn	Stationery	4,328.35
458	EFT37996	The Personnel Risk Management Group	Security Checks	319.00
459	EFT37868	The Phantom Scribbler	Library Workshop	550.00
460	058273	Tiana Paech	Cummins Bond Return	400.00
461	EFT37769	TNPK Staff Pty Ltd	Temp Compliance Staff	11,407.00
462	EFT37846	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	45.00
463	EFT37884	Tom's Car Wash	Vehicle Maintenance	2,142.00
464	EFT37671	Tonkin Consulting	Consultants	2,322.10
465	EFT37881	Tonkin Consulting	Consultants	10,902.57
466	EFT38019	Tonkin Consulting	Consultants	1,259.50
467	EFT37951	Tony Genovese	Library Performance	625.00
468	EFT38020	Torrens Safety	Depot Supplies	3,759.11
469	EFT38018	Total Construction Surveys Pty Ltd	Survey and Setout	605.00
470	EFT37771	Total Print & Sign	Signage	1,716.00
471	EFT37849	Tracey Beaumont	Catering	1,312.50
472	EFT37673	Tracking, Labels & Consulting Pty Ltd	Library Supplies	416.90
473	EFT37889	Transpacific Cleanaway Ltd	Rubbish Disposal	1,550.91
474	EFT37770	Transponder Technologies	Depot Supplies	990.00
475	EFT38023	Tree Care Machinery	Depot Supplies	92,000.00
476	EFT37672	Treenet Inc	Tree Maintenance	1,500.00
477	EFT37886	Triple Cherry Coffee	Coffee Supplies	125.00
478	EFT38021	Truck & Car Brake Service	Vehicle Maintenance	1,382.50
479	EFT38025	Unique Urban Built Pty Ltd	Building Maintenance	160,179.93
480	EFT37676	United Landscaping	Depot Supplies	5,880.60

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING
19 JANUARY 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
481	EFT38024	UrbanVirons Group Pty Ltd	Tree Maintenance	9,680.00
482	EFT38026	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
483	EFT38027	Vipa Library Supplies	Library Supplies	60.62
484	EFT37891	Wakefield Press Pty Ltd	Library Books	111.92
485	EFT37773	Wallbridge & Gilbert	Professional Fees	1,320.00
486	EFT37893	Warner & Webster Pty Ltd	Immunisation	687.50
487	EFT37890	WAX Design Pty Ltd	Consultants	3,190.00
488	EFT37679	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	6,398.41
489	EFT37775	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	7,245.41
490	EFT38031	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	1,593.46
491	EFT37892	Web Safety Pty Ltd	Clothing	940.92
492	EFT37786	West Adelaide Footballers Club	Christmas Functions Catering	16,121.10
493	EFT38029	Westside Services (SA) Pty Ltd	Airconditioner Maintenance	12,899.65
494	058292	Wholesale Plants and Products Pty Ltd	Plants	839.30
495	EFT37677	Worlds Best Specialised Cleaning	Graffiti Removal	5,093.00
496	EFT38030	Worlds Best Specialised Cleaning	Graffiti Removal	4,939.00
497	EFT37812	WP Crowhurst Pty Ltd	Paint Supplies	2,331.45
498	EFT37776	X-Treme Towing Service Pty Ltd	Vehicle Tow	110.00
499	EFT38032	X-Treme Towing Service Pty Ltd	Vehicle Tow	220.00
				\$ 5,344,233.93

11.2 Property Leases

Brief

This report provides information on overdue property lease payments that are greater than \$2,000.

RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

Introduction

This report provides information on the property lease payments that are overdue, pursuant to the requirements of a Council resolution of 17 September 2013.

Discussion

The following lease amounts have been invoiced and were overdue as at 31 December 2015. A comparison is provided with the situation reported to Council as at 30 June 2015 and 30 November 2015.

Debtor	As at 30 Jun 2015	As at 30 Nov 2015	As at 31 Dec 2015	Variance
Weslo Holdings	8,690.87	21,193.88	31,790.82	10,596.94
West Adelaide Football Club Inc.	33,576.82	0.00	0.00	0.00
Total	\$42,267.69	\$21,193.88	\$31,790.82	\$10,596.94

Weslo Holdings

The amount currently outstanding involves three overdue monthly lease payments for the premises at 164 -166 South Road, Torrensville.

The principals of Weslo agreed to a repayment plan that would bring their account up to date by 10 December 2015, however, they failed to make the final payment and have now fallen a further month in arrears.

West Adelaide Football Club Inc.

The indebtedness of the West Adelaide Football Club has been written down to \$5,000, based on the decision taken by Council on 17 November 2015. The lease variation prepared in support of this decision requires payment of this amount by 18 November 2015. It is not shown above as being overdue because the variation document has not been executed (as at month end) and the club has not therefore received the invoice.

Conclusion

The report provides information on the property lease payments that are overdue, in response to a Council resolution on 17 September 2013.

11.3 Mendelson Financial Report December 2015

Brief

This report provides information on the financial performance of the Mendelson Foundation as at 31st December 2015.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Discussion

The following financial reports as at 31st December 2015 are attached for Elected Member information:

- Balance Sheet (**Attachment 1**);
- FMD Financial Pty Ltd Investment Portfolio Report (**Attachment 2**);
- Cash Movement Report (**Attachment 3**).

For the six month period ended 31st December 2015, FMD Financial Pty Ltd is reporting a net return on investments of -0.8 per cent, as follows:

	Dec	Sept
	Actual Month YTD	Actual Month YTD
Market Movement on Equities	-\$ 41,989.84	-\$ 72,207.14
Add Dividends	\$ 36,335.84	\$ 26,866.86
Add Interest	\$ 1,504.18	\$ 261.61
	-\$ 4,149.82	-\$ 45,078.67
Less Trustee Charges	\$ 5,700.27	\$ 2,880.53
Net Return	-\$ 9,850.09	-\$ 47,959.20
Fund Balance @ 1 July 15	\$ 1,247,339.91	\$ 1,247,339.91
Net Return on Investments	-0.8%	-3.8%

Attachment 2 shows defensive (or income) assets and growth assets separately, to highlight the weighting between the two as a way of monitoring compliance with investment policy targets.

The weighting at 31st December 2015 is 30.1 per cent for income assets and 69.9 per cent for growth assets, which contrasts favourably with our policy targets as shown below:

	Target Weightings	Actual Weightings
Income Assets	No Less Than 25%	30.1%
Growth Assets	No Greater Than 75%	69.9%

Conclusion

Information is provided in this report on the financial performance of the Mendelson Foundation as at 31st December 2015.

ATTACHMENT 1

**CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
BALANCE SHEET AS AT 31ST DECEMBER 2015**

	\$ Final at 30/06/15	\$ Actual at 31/12/15	\$ Variance
CURRENT ASSETS			
Cash held at Council	27,247	(219)	(27,466)
Investments - FMD Financial Pty Ltd	1,231,574	1,223,551	(8,023)
GST Refunds/Imputation Credits Due	404	294	(110)
Dividend Income due not yet received	15,766	13,369	(2,397)
Total Current Assets	1,274,991	1,236,995	(37,996)
Non-Current Assets	0	0	0
TOTAL ASSETS	1,274,991	1,236,995	(37,996)
Less Liabilities	0	0	0
NET ASSETS	1,274,991	1,236,995	(37,996)
FOUNDATION WEALTH			
Accumulated Funds **	1,274,991	1,236,995	(37,996)
Reserves	0	0	0
TOTAL FOUNDATION WEALTH	1,274,991	1,236,995	(37,996)
 ** Accumulated Funds - Opening		1,274,991	
Plus Revenue		13,850	
Less YTD Expenditure		51,846	
 Accumulated Funds - Closing		1,236,995	

ATTACHMENT 2

CITY OF WEST TORRENS
MAX AND BETTE MENDELSON FOUNDATION
FMD FINANCIAL PTY LTD PORTFOLIO REPORT AS AT 31/12/2015

	Balance at 30/06/2015 \$	Weight at 30/06/2015 %	Balance at 31/12/2015 \$	Weight at 31/12/2015 %	Variance \$	Variance %
ANZ Convertible Pref Shares CPS2	29,748	2.4%	29,763	2.4%	15	0.0%
ANZ Convertible Pref Cap Note2	32,473	2.6%	31,484	2.5%	(989)	-3.0%
CBAPD PERSP VII	27,225	2.2%	26,694	2.2%	(531)	-2.0%
NAB Income Securities	35,822	2.9%	34,589	2.8%	(1,232)	-3.4%
Westpac Non-Cum Converting Perp Cap Note II	55,152	4.4%	52,452	4.2%	(2,700)	-4.9%
Westpac Trust Preferred Securities	40,543	3.3%	41,069	3.3%	526	1.3%
Term Deposit	80,000	6.4%	136,389	11.0%	56,389	70.5%
Cash	86,515	6.9%	6,879	0.6%	(79,636)	-92.0%
Dividends due not yet received	15,766	1.3%	13,369	1.1%	(2,397)	-15.2%
Total for Defensive Assets:	403,244	32.3%	372,688	30.1%	(30,556)	-7.6%
Adelaide Brighton	53,875	4.3%	48,631	3.9%	(5,244)	-9.7%
Ansell Limited	0	0.0%	30,623	2.5%	30,623	0.0%
Argo	27,736	2.2%	27,840	2.3%	104	0.4%
BHP Billiton	32,866	2.6%	21,700	1.8%	(11,166)	-34.0%
CSL	52,401	4.2%	63,818	5.2%	11,417	21.8%
CBA	39,841	3.2%	40,028	3.2%	187	0.5%
NAB	40,072	3.2%	36,331	2.9%	(3,741)	-9.3%
Origin Energy Limited	21,402	1.7%	8,404	0.7%	(12,999)	-60.7%
Ramsay Health Care	0	0.0%	39,949	3.2%	39,949	0.0%
ResMed Inc	0	0.0%	17,871	1.4%	17,871	0.0%
Rio Tinto	40,420	3.2%	29,464	2.4%	(10,956)	-27.1%
South32 Limited	2,175	0.2%	1,294	0.1%	(881)	-40.5%
Santos Limited	19,692	1.6%	9,255	0.7%	(10,437)	-53.0%
Sydney Airport	48,470	3.9%	56,045	4.5%	7,575	15.6%
Westpac Corporation Deferred Ex St George	41,699	3.3%	43,527	3.5%	1,829	4.4%
Woodside Petroleum Ltd Ord	32,999	2.6%	30,931	2.5%	(2,068)	-6.3%
Woolworths	36,866	3.0%	18,547	1.5%	(18,319)	-49.7%
MLC Platinum Global Fund	68,886	5.5%	67,563	5.5%	(1,323)	-1.9%
Magellan Global Fund	94,605	7.6%	88,067	7.1%	(6,538)	-6.9%
Walter Scott Global Equity Fund	78,627	6.3%	81,354	6.6%	2,726	3.5%
RARE Infrastructure Ltd	111,465	8.9%	102,992	8.3%	(8,473)	-7.6%
Total for Growth Assets:	844,096	67.7%	864,232	69.9%	20,136	2.4%
Total Investments	1,247,340	100.0%	1,236,920	100.0%	(10,420)	-0.8%

ATTACHMENT 3

**MENDELSON RECONCILIATION
CASH HELD BY FMD FINANCIAL PTY LTD
AS AT 31/12/2015**

	\$	\$
<u>Balance at 30/06/2015</u>		<u>86,515.15</u>
<u>Add</u> <u>Sales Equities</u>		
Adelaide Brighton (ABC)	9,972.94	
Rio Tinto Ltd (RIO)	4,922.89	
Sydney Airport (SYD)	4,942.86	
Woolworths Ltd (WOW)	12,950.43	
BOQ Term Deposit	80,000.00	
		<u>112,789.12</u>
<u>Less</u> <u>Equities - Purchases</u>		
Ansell Ltd (ANN)	36,059.90	
Ramsay Health Care (RHC)	35,900.32	
ResMed Inc (RMD)	18,042.50	
NAB Term Deposit	136,389.28	
		<u>226,392.00</u>
<u>Add</u> <u>Dividends/Interest/Income</u>		
Interest Received in July 2015	107.18	
Dividend Income Received in July 2015	19,323.05	
Interest Received in August 2015	76.68	
Dividend Income Received in August 2015	1,644.70	
Interest Received in September 2015	77.75	
Dividend Income Received in September 2015	7,257.45	
Interest Received in October 2015	1,203.29	
Dividend Income Received in October 2015	4,324.28	
Interest Received in December 2015	32.03	
Dividend Income Received in November 2015	2,035.78	
Dividend Income Due Received in December 2015	4,147.88	
Interest Received in December 2015	7.25	
		<u>40,237.32</u>
<u>Less</u> <u>Fees</u>		
FMD Financial Pty Ltd Administration Fee inc. GST (June)	1,026.65	
FMD Financial Pty Ltd Administration Fee inc. GST (July)	1,071.57	
FMD Financial Pty Ltd Administration Fee inc. GST (August)	1,070.37	
FMD Financial Pty Ltd Administration Fee inc. GST (September)	1,017.97	
FMD Financial Pty Ltd Administration Fee inc. GST (October)	987.58	
FMD Financial Pty Ltd Administration Fee inc. GST (November)	1,096.16	
		<u>6,270.30</u>
Term Deposit at 31/12/2015		<u>136,389.28</u>
Macquarie Cash Mgt Acct at 31/12/2015		<u>6,879.17</u>
Less Macquarie Cash Mgt Acct and Term Deposit		<u>143,268.45</u>
Imbalance		<u>0</u>

11.4 Council Budget Report - SIX months to 31 December 2015

Brief

This report provides information to Council on budget results for the six months ended 31 December 2015.

RECOMMENDATION

The Committee recommends to Council that the report be received.

Introduction

The report provides year to date (YTD) budget results for December 2015.

Discussion

Budget variances are summarised in the financial report which is included as **Attachment 1**, with key variances explained below in terms of:

- Operational Income
- Operational Expenditure
- Capital Expenditure
- Capital Income
- Capital Works Expenditure

Operational Income

Key variances include:

- Rates are above budget YTD by \$26,435 essentially due to rates income growth being higher than anticipated.
- Statutory charges are above budget YTD by \$99,357, with parking income (\$70,497), Development Act fees (\$18,730), and property search fees (\$9,033) higher than expected. This is offset by dog related income being less than anticipated (\$18,606).
- User charges are below budget YTD by \$18,069, predominantly due to sanitary and garbage income (\$15,081) and leased property income (\$6,174) being less than expected.
- Grants and subsidies income is below budget YTD by \$532,064, largely due to the timing of special road grants (\$50,000), the urban local road grant (\$154,000), and Grants Commission associated grants (\$310,564).
- Reimbursements and other income is \$130,838 under budget YTD, mostly because of lower than expected investment income for other reimbursements (\$39,261), insurance claim reimbursements (\$61,707) and legal fee reimbursement (\$25,329).

The end of year (EOY) forecast for operational income is expected to remain unchanged to the current budget.

Operational Expenditure

Key variances include:

- Staff and related costs are \$5,611 below budget YTD.
- Building, furniture, plant and equipment costs are \$67,826 below budget for timing reasons, largely related to software and hardware, and maintenance expenditure.
- General expenses are below YTD budgets by \$353,122, largely due to lower than expected expenditure for professional fees (\$369,448), general expenses (\$16,425), advertising, promotion and publications and printing (\$15,530). Minor capital expenditure has offset this with higher than expected expenditure (\$7,623).
- Council related expenditure is \$77,855 below budget YTD, predominantly due to the timing of expenditure for street lighting (\$49,450), and levies (\$31,239). Conversely, there has been higher than expected expenditure with grants / donations (\$2,516) and rate related costs (\$3,085).
- Contract and material expenditure is \$27,429 above budget YTD. This is largely a timing variance related to waste (\$57,596) and negated by property and depot operations (\$30,167).
- Occupancy and property costs are below budget YTD by \$128,261, with power costs lower than budget YTD by \$60,147 and emergency services levy by \$67,500, for timing reasons.

The end of year (EOY) forecast for operational expenditure is expected to remain unchanged to the current budget.

Capital Expenditure

Key variances include:

- Motor vehicle expenditure is below budget YTD by \$140,938, this is timing related.
- Computer equipment expenditure is below budget YTD by \$268,171, again timing related.
- Other plant and equipment expenditure is below YTD budget by \$188,987 for timing reasons. This is almost entirely depot related.
- Land and building costs are \$2,241,901 above budget YTD, of which is property related.

The EOY forecast for capital expenditure is expected to remain unchanged to the current budget. All variances are timing related.

Capital Income

Key variances include:

- An unfavourable capital income variance of \$17,055. Unexpected income has offset, budgeted income for the River Torrens Linear Park revegetation and environmental project, which is yet to be received, after being carried forward from 2014/15 (\$25,000).

The EOY capital income budget is expected to remain unchanged.

Capital Works Expenditure

Expenditure on capital works YTD is \$6,809,737.

A capital works expenditure summary for YTD December 2015 is attached with appropriate comments provided on the status of individual budget lines. 45.8 percent of the capital works budget has been spent or committed by way of purchase orders as at 31st December 2015.

It is estimated that 100 per cent of the forecast budget of \$27,117,947 is required to complete the program of works and that 100 per cent will be completed by 30 June 2016.

The EOY forecast for capital works expenditure is expected to remain unchanged from the current budget.

Conclusion

Information is provided in this report on budget results for the six months ended 31st December 2015.

ATTACHMENT 1

City of West Torrens Finance Budget Report for the 6 Months Ended 31 December 2015 Operational Income and Expenditure (\$'000's)									
Adopted Budget Original	Adopted Budget Revised	Income & Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast	
Income									
51,599	51,770	Rates	51,620	51,646	26	0%	124	51,770	
1,862	2,070	Statutory Charges	1,204	1,303	99	8%	767	2,070	
8,915	885	User Charges	473	455	(18)	(4%)	430	885	
2,966	3,196	Grants & Subsidies	1,067	535	(532)	(50%)	2,660	3,196	
1,323	1,137	Reimbursements & Other Income	822	691	(131)	(16%)	445	1,137	
66,666	59,058	Total Income	55,186	54,631	(555)	(1%)	4,427	59,058	
Expenditure									
21,908	15,957	Staff & Related Costs	7,580	7,586	(6)	(0%)	8,372	15,957	
4,833	4,379	Buildings, Furniture, Plant & Equipment	2,465	2,397	68	3%	1,982	4,379	
7,567	7,567	Community Asset Costs	3,784	3,784	0	0%	3,783	7,567	
3,945	3,514	General Expenses	2,332	1,979	353	15%	1,536	3,514	
731	625	Bank & Finance Charges	182	162	20	11%	463	625	
3,771	3,785	Council Related Expenditure	2,342	2,265	78	3%	1,521	3,785	
7,648	7,532	Contract & Material Expenditure	3,260	3,288	(27)	(1%)	4,244	7,532	
1,440	1,254	Occupancy & Property Costs	524	396	128	24%	858	1,254	
(85)	(85)	Expenditure Recovered	(42)	(48)	6	(14%)	(37)	(85)	
51,758	44,529	Total Expenditure	22,426	21,807	619	3%	22,723	44,529	
14,908	14,528	Operating Surplus/Deficit						14,528	

City of West Torrens								
Finance Budget Report for the 6 Months Ended 31 December 2015								
Capital Income and Expenditure (\$'000's)								
Adopted Budget Original	Adopted Budget Revised	Capital Expenditure and Sales	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast
145	237	Motor Vehicles	172	31	141	82%	206	237
350	350	Computer Equipment	350	82	268	77%	268	350
702	1,135,130	Other Plant & Equipment	832	643	189	23%	492	1,135
1,723	(8,668)	Land & Buildings	(11,017)	(13,259)	2,242	(20%)	4,591	(8,668)
0	0	Library Resources	0	0	0	0%	0	0
2,919	(6,946)	Total Expenditure	(9,663)	(12,503)	2,840	(29%)	5,557	(6,946)
Adopted Budget Original	Adopted Budget Revised	Capital Income	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	EOY Forecast
0	30	Grants & Subsidies - Capital Income	30	13	17	57%	17	30
0	30	Total Income	30	13	17	57%	17	30
								0
Adopted Budget Original	Adopted Budget Revised	Capital Works Expenditure	YTD Budgets	YTD Actuals	YTD Variance	YTD Variance %	Budget Remaining	Adopted Budget Revised
5,992	8,054	Environment Program	4,027	1,100	2,926	73%	6,953	8,054
2,720	3,959	Recreation Program	1,980	961	1,019	51%	2,998	3,959
11,664	15,105	Transport Program	7,552	4,748	2,804	37%	10,356	15,105
20,376	27,118	Total Expenditure	13,559	6,810	6,749	50%	20,308	27,118

CITY OF WEST TORRENS
BUDGET 2015/16 - AS AT 31 December 2015
CAPITAL WORKS EXPENDITURE

ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED TO COMPLETE	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
ENVIRONMENT PROGRAM									
<i>Stormwater & Drainage</i>									
0	0	Mile End Cowandilla Airport Drainage	0	0	0	0.0%	0	100%	
200,000	206,984	Minor Drainage Upgrades and Replacement Work	128,974	24,134	153,108	74.0%	206,984	100%	Works underway for 2015/16
100,000	157,532	Mile End Cowandilla Catchment	0	27,663	27,663	17.6%	157,532	100%	Currently awarding contract and works scheduled to commence during February 2016.
0	0	Marshall Terrace	0	0	0	0.0%	0	100%	
2,042,250	3,567,923	Lockleys Catchment	641,937	870,370	1,512,307	42.4%	3,567,923	80%	Rutland Avenue drainage installation is continuing. Tender for May Terrace drainage works to be called during February 2016. Advance investigation and service alteration works in progress. Information about the project was forwarded to residents of the area and Lockleys Oval lessees during the last week of August 2015.
0	289,699	Ashley St (West St to Hayward Ave)	251,464	50,584	302,048	100.8%	298,699	100%	Completed, awaiting final invoice.
250,000	250,000	Mania Street Drainage	2,684	14,564	17,248	6.9%	250,000	80%	A detailed survey of the locality has been undertaken and detail design of the necessary stormwater drainage upgrades is currently underway.
<i>Other Environment</i>									
3,100,000	3,231,723	Brown Hill and Keswick Creeks	70,344	0	70,344	2.2%	3,231,723	50%	Approval for 1st stage of Greater Management Plan has been confirmed by all necessary stake holders. Project for design concept upgrade of Brown Hill Creek through West Torrens area is nearing draft report stage.
0	40,000	Kings Reserve Water Supply	0	15,900	15,900	39.8%	40,000	100%	Investigation works are continuing
300,000	300,000	Glensiel Adelaide Pipeline (GAP)	5,093	161,478	166,571	55.5%	300,000	75%	Project in progress; refer Urban Services Report 8 December 2015
5,982,250	8,053,871	Program Total	1,100,496	1,164,692	2,265,188	28.1%	8,053,871	70%	
RECREATION PROGRAM									
<i>Parks & Gardens</i>									
710,000	963,503	Playground Upgrade	387,141	178,975	566,117	58.8%	963,503	100%	Project in progress; refer Urban Services Report 8 December 2015
385,000	746,288	Reserve Developments - Various	68,848	38,272	107,220	14.4%	746,288	100%	Project in progress; refer Urban Services Report 8 December 2015 SBR- Memorial Gardens playground upgrade
745,000	951,714	River Torrens Upgrade	89,831	706,392	796,223	83.7%	951,714	100%	Project in progress; refer Urban Services Report 8 December 2015
30,000	30,000	River Torrens Path Upgrades	0	29,300	29,300	97.7%	30,000	100%	Project in progress; refer Urban Services Report 8 December 2015
540,000	760,354	Reserve Irrigation Upgrades	271,957	112,043	384,000	50.5%	760,354	100%	Project in progress; refer Urban Services Report 8 December 2015

CITY OF WEST TORRENS BUDGET 2015/16 - AS AT 31 December 2015 CAPITAL WORKS EXPENDITURE									
ADOPTED BUDGET ORIGINAL	ADOPTED BUDGET REVISED	FUNCTION	YTD ACTUALS	COMMITTED OR CONTRACTED	ACTUALS AND COMMITTED	% SPENT OR COMMITTED	FORECAST EXPENDITURE TO COMPLETE	EOY FORECAST PERCENTAGE COMPLETE	COMMENT / EXPLANATION
175,000	186,253	Urban Forest James Congdon Drive		0	15,730	8.4%	186,253	100%	Detailed landscape design and tender documentation is underway.
60,000	60,000	Bikeway Path Upgrade and Reseal	34,925	0	34,925	58.2%	60,000	100%	Staged reseal works have commenced
		Sports Facilities							
75,000	168,697	Tennis Court Upgrades	8,039	52,500	60,539	35.9%	168,697	100%	Works scheduled SBR - 8862 Tennis Court Upgrades- Mellor Park Tennis Court Upgrades
0	92,480	Brickworks Interface Works	100,000	0	100,000	108.1%	92,480	100%	Completed
2,720,000	3,959,289	Program Total	960,842	1,133,213	2,094,055	52.9%	3,959,289	100%	
		TRANSPORT PROGRAM							
		Roads Sealed							
8,441,124	10,801,073	City Funds/ULRG Funds/Carryovers	3,894,833	2,908,657	6,801,491	63.0%	10,801,073	90%	Project in progress; refer Urban Services Report 8 December 2015. SBR - 8406 Holland Street & Thebarton (Winwood St to Anderson St) to recognise SLR grant received in 29,504
873,376	873,376	Roads to Recovery Grant Funds	0	0	0	0.0%	873,376	100%	Project in progress; refer Urban Services Report 8 December 2015
200,000	254,436	Other Transport	44,902	65,941	110,844	43.6%	254,436	100%	Various projects in progress
200,000	217,358	Roundabouts / Minor Road Rehabilitation	29,229	8,307	37,536	17.3%	217,358	100%	Project being scoped.
353,333	616,582	Bus Shelters	115,266	22,483	137,749	22.3%	616,582	100%	Minor Traffic Management & LATM related works ongoing. Preliminary design for for roundabout at Dew and George Street, Thebarton completed, currently negotiating acquisition of land. Vintage Road road closure completed. Interim line marking along West Beach Road completed.
		Traffic Management							
124,000	239,822	Bicycle Management Schemes	153,057	400	153,457	64.0%	239,822	100%	Hardys Road bike path is completed. Design has commenced for 2015/16 programmed works.
480,000	494,820	Public Lighting	9,350	59,805	68,155	13.8%	494,820	100%	Project in progress; refer Urban Services Report 8 December 2015
0	31,546	Corporate Branding - Signage	25,047	0	25,047	79.4%	31,546	100%	Project in progress
0	474,194	Bio-Science Precinct Works	51,920	2,090	54,010	11.4%	474,194	100%	Detailed design and documentation for the upgrade of Holland Street, Thebarton, between the William Goodman bridge and Anderson Street, are nearing completion. Consultation with main stakeholders underway.
		Bridges							
100,000	113,961	Bridge Ancillary Works (as per Bridge Audit)	3,300	0	3,300	2.9%	113,961	100%	Currently scoping 2015/16 program.
		Footways & Cycle Tracks							
311,489	357,219	Footpath Renewal Program	139,475	45,826	185,301	51.9%	357,219	100%	Project in progress; refer Urban Services Report 8 December 2015
280,363	280,363	Footpath Construction Program	25,928	190,783	216,711	77.3%	280,363	100%	Project in progress; refer Urban Services Report 8 December 2015
300,000	350,037	Footpath Remediation Program	256,092	9,633	265,724	75.9%	350,037	100%	Project in progress; refer Urban Services Report 8 December 2015
11,663,685	15,104,787	Program Total	4,748,399	3,310,926	8,059,325	53.4%	15,104,787	93%	
20,375,935	27,117,947	TOTAL - ALL CAPITAL WORKS	6,809,737	5,608,831	12,418,568	45.8%	27,117,947	87%	

11.5 Waste Vouchers

Brief

This report provides information on waste vouchers provided to residents before and after the implementation of the 'at call' hard waste collection service trial and the cost implications of the current level of demand.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. Current transfer station voucher arrangements be continued for the life of the at-call hard waste trial;
2. An appropriate adjustment to be made for increased voucher costs in the December budget review;
3. A review of transfer station voucher arrangements be undertaken and the outcome of the review be included in the at-call hard waste trial report which is due at the conclusion of that trial.

Introduction

Waste vouchers were first offered to residents from 25 May 2012 as part of Council's program against illegal dumping. A number of conditions were attached to their issue at the outset, including:

- A limit of one free waste voucher per residential property per financial year;
- A limit of a 6' x 4' trailer-load or equivalent of waste, with volumes in excess of this limit at a resident's expense;
- Tyres and hazardous waste are excluded;
- Proof of residency for the property address must be produced to Service Centre staff at the time of issue, and a driver's licence and proof of residency for the property address on the voucher must be presented at Adelaide Waste and Recycling Centre (AWRC);
- Vouchers are not for commercial or business use.

Vouchers were not made available for residential landlords to use, just residents under these conditions.

Vouchers have always had a 'use-by' date to assist in the management of the budget but this has varied over time. They are now valid for one month from the date of issue.

Vouchers entitle residents to dispose of a slightly broader range of materials than would be collected during a hard waste collection. Building materials and organics of any kind are not accepted in a hard waste collection.

Until the beginning of the 2014/15 financial year, the maximum value of a waste voucher on presentation at AWRC was \$65-00. This represented the fee charged at AWRC to dispose of the contents of a 6' x 4' high-sided trailer load or approximately two cubic metres of waste. In July 2015, AWRC increased the cost for this volume to \$70-00. Note that not all vouchers issued are presented at AWRC, and of those that are presented, the value of the voucher varies considerably as not all residents use the maximum value available.

The budget for the 2015/16 financial year is \$50,000, after commencing in 2012/13 at \$23,000.

Discussion

Resident take-up of the waste vouchers has steadily increased since 2012/13, as the table below shows.

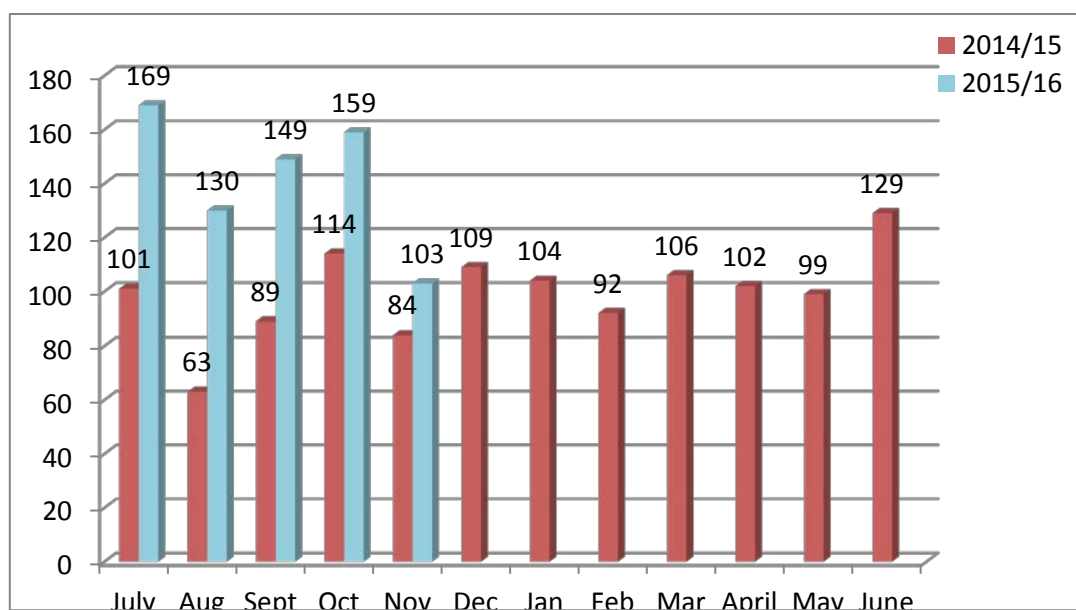
Financial Year	Number Issued	\$ Cost
2012/13	641	28,067
2013/14	833	38,088
2014/15	1,209	51,017
2015/16	710	34,324

5 months to 30 November 2015

If current demand levels continue, the current budget could be exhausted by February, 2016 and if we allow voucher availability to continue until 30 June 2015, the cost could exceed \$80,000. Demand in the first five months of 2015/16 has resulted in the following costs being incurred:

	\$
July	6,555
August	7,396
September	6,750
October	8,037
November	5,586
Total	34,324
Avg per month	6,865
Pro-rata Projection	82,377

Vouchers numbers are noticeably in excess of those in the first five months of 2014/15, as shown in the graph below:



Voucher demand may taper off in the second half of 2015/16, resulting in a final cost lower than \$80,000, but there is no doubt the \$50,000 will be exceeded by a fair margin if current arrangements continue until 30 June 2016. Introduction of the at-call hard waste trial, which was slightly later than the timing of normal annual collection arrangements, may have contributed to the greater demand.

Residents requesting vouchers are now being encouraged to consider use of the at-call service whenever this is possible and appropriate, in order to contain costs. Council is also no longer promoting the availability of transfer station vouchers.

What began with a modest budget as part of Council's program for dealing with illegal dumping has slowly developed into a resident benefit largely unrelated to the program it was initially established to support.

Direction is now being sought on the availability and form of the voucher benefit to residents. The Administration is of the view that:

1. Current arrangements should be continued for the life of the at-call hard waste trial, which concludes on 30 September 2016, with an appropriate adjustment to be made for increased costs in the December budget review;
2. The at-call trial report required by Council when the trial concludes should include an assessment of voucher arrangements.

There are councils in South Australia that have chosen to link voucher availability to their hard waste collection, reducing at-call availability from two services per annum to one if a free voucher is made available. It will obviously not be possible for Council to consider this option if a decision is taken not to continue at-call collection beyond the trial period.

Conclusion

Information is provided in this report on waste vouchers provided to residents before and after the implementation of the 'at call' hard waste collection service trial and the cost implications of the current level of demand.

11.6 Future of the Western Region Waste Management Authority

Brief

This report proposes a position on the future of the Western Region Waste Management Authority (WRWMA).

RECOMMENDATION(S)

It is recommended that the Board of the Western Region Waste Management Authority be advised that Council sees no value in the retention of the regional subsidiary and proposes the commencement of action for the authority to be wound up.

Introduction

A position on the future of the WRWMA is proposed in this report.

Discussion

The WRWMA is a regional subsidiary established under Section 43 of the Local Government Act 1999 to manage the rehabilitation of Garden Island which was once used by the four member councils as a landfill site.

The work of the authority has been completed and its manager is requesting constituent council advice on the future of the regional subsidiary (refer **attachment 1**). Both the chairman of the authority (Cr Demetriou) and the authority manager (Mr Adrian Sykes) are of the opinion that there is no advantage in the subsidiary being retained.

The legal charter of the authority would require re-negotiation and amendment for any new role to be established, not that this is being advocated.

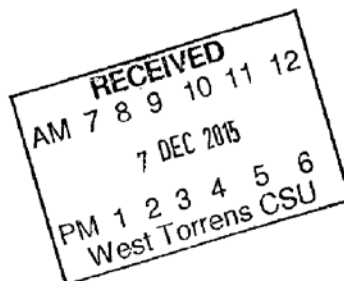
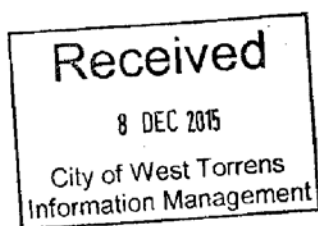
Conclusion

It is proposed that the Board of the WRWMA be advised that Council sees no value in the retention of the regional subsidiary and proposes the commencement of action for the authority to be wound up.

ATTACHMENT 1

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Member Councils • Charles Sturt • Holdfast Bay • Port Adelaide Enfield • West Torrens



PO Box 75
WOODVILLE SA 5011
Tel: 8408 1111
Fax: 8408 1122

Email: asykes@charlessturt.sa.gov.au

7 December 2015

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss

Future of Western Region Waste Management Authority

The Western Region Waste Management Authority (Western) is a regional subsidiary established under Section 43 of the Local Government Act 1999.

The Constituent Councils in Western are the City of Charles Sturt, the City of West Torrens, the City of Port Adelaide Enfield, and the City of Holdfast Bay and the equitable interests of the Constituent Councils in the Authority are as follows:

- City of Charles Sturt—56.39%
- City of West Torrens—23.93%
- City of Port Adelaide Enfield—13.77%
- City of Holdfast Bay—5.91%

Following the closure of Garden Island as a Landfill site Western's primary objective was the rehabilitation of the Garden Island Landfill site. By 1 September 2015, Western had successfully completed its works at the Garden Island landfill, and hence had fulfilled all of its rehabilitation responsibilities within the Environment Performance Agreement entered into with the EPA and Renewal SA (formerly Land Management Corporation) in 2005.

The Chair and Manager have met and discussed the issues related to whether the regional subsidiary should continue to exist, or whether there can be an ongoing role for the group as an advisory group to the constituent councils. The Chair and Manager were of the opinion that there appears no advantage in remaining as a regional subsidiary.

WRWMA

The attached report to the Western Board is due to be considered on the 10 December 2015, and provides more detail around the context. The Western Board report includes legal advice on the processes of 'winding up' a regional subsidiary which includes the following:

- "1. A detailed report and recommendation from the Board must be provided to each Member Council in support of winding up Western Region Waste Management Authority, including a template form of resolution.*
- 2. The CEO of each Member Council is responsible for preparing their own report and providing a copy of all the information provided by Western Region Waste Management Authority to their Council.*
- 3. Each Member Council must pass a resolution to wind up Western Region Waste Management Authority on the same or substantially the same terms and make an application to the Minister to have Western Region Waste Management Authority wound up."*

Based on that advice the Board report recommends that each Board member consults and gains direction from their respective Constituent Councils on the future of the Western Region Waste Management Authority, to then inform a final Board decision at the first quarter Board meeting in 2016.

The purpose of this letter (written to all the Constituent Council CEO's), is to also seek feedback from the individual Council CEO's; to gain their individual opinions on the appropriate future of the regional subsidiary. This feedback should then be made available to the Board when a final Board decision on the wrapping up of the regional subsidiary is considered at the first quarter Board meeting in 2016. The Board will consider for adoption the schedule of meetings for the 2016 calendar year at the 10 December 2015 meeting, and this currently shows the first quarter Board meeting is to be held on the 24 March 2016.

It should be noted that the timeline in winding up a regional subsidiary is significant with a period of 6-9 months anticipated to complete the legislative requirements, with a process which ultimately requires an application to the Minister for Local Government.

It would be appreciated if a letter providing your feedback on the appropriate future of the regional subsidiary could be received by 17 March 2016 to enable this feedback to be included in the Agenda of the Board decision on the wrapping up of the regional subsidiary at the first quarter Board meeting in 2016.

Yours faithfully



Mr Adrian Sykes
MANAGER
WESTERN REGION WASTE MANAGEMENT AUTHORITY

TO: Western Region Waste Management Authority

FROM: Manager – Adrian Sykes

DATE: 10 December 2015

**4.31 FUTURE OF THE WESTERN REGION WASTE MANAGEMENT
AUTHORITY REGIONAL SUBSIDIARY**

Brief

To present to the Board information regarding the future of the Western Region Waste Management Authority.

Recommendation

- 1. That the WRWMA Board review and note the report.**
- 2. That each Board Member consults and gains direction from their respective Constituent Councils about the future of the Western Region Waste Management Authority to inform a final Board decision at the first quarter Board meeting in 2016.**

Background

At its Board meeting on 25 June 2015, the following resolution was made:

**"4.16 LEGAL ADVICE REGARDING THE PROCESS FOR CESSATION OF THE
WESTERN REGION WASTE MANAGEMENT AUTHORITY**

Brief

- 1. That the WRWMA Board note the report and legal advice in Appendix A.**
- 2. That the Board provide delegated financial authority to the Manager, WRWMA to engage professional advice and any services as required in order to transfer where appropriate, documentation and other files to Renewal SA and to prepare the Motion report to the Board and Constituent Councils for the potential closure of the WRWMA Regional Subsidiary.**
- 3. That the Manager prepare within the Motion report advice on any remaining issues associated with winding up the Regional Subsidiary, including any ongoing liabilities and process for securing future cooperation of Constituent Councils post the dissolution of Western Region Waste Management Authority, prior to 30 June 2016.**

FUTURE OF WESTERN REGION WASTE MANAGEMENT AUTHORITY Item 4.31
Continued

4. *That the Manager write to the CEO's of the constituent councils seeking their input as to the future of WRWMA following the completion of obligations arising from the environment performance agreement.*

Moved Cr Peter Jamieson, Seconded Ms Robyn Butterfield **Carried**

Further, at its Board meeting on the 17 September 2015, the Board noted:

5. **ANY OTHER BUSINESS**

- 5.2 *Future of WRWMA – a report is to be included as an agenda item for the next meeting to assist the Board's decision making process. Consultation is to occur with each Constituent Council by Board Members.*

Report

Context

The Western Region Waste Management Authority (WRWMA) is a regional subsidiary established under Section 43 of the Local Government Act 1999. The subsidiary is bound by the Act (including relevant regulations such as the Local Government (Financial Management) Regulations 2011) and the WRWMA Charter 2012.

The Constituent Councils in WRWMA are the City of Charles Sturt, the City of West Torrens, the City of Port Adelaide Enfield, and the City of Holdfast Bay and the equitable interests of the Constituent Councils in the Authority are as follows:

- City of Charles Sturt—56.39%
- City of West Torrens—23.93%
- City of Port Adelaide Enfield—13.77%
- City of Holdfast Bay—5.91%

The Western Region Waste Management Authority (WRWMA) Charter states:

1.4 Objects and Purposes

The Authority is established:

- 1.4.1 To manage the joint interests of the Constituent Council in relation to the Garden Island landfill site.
- 1.4.2 To undertake all manner of things relating to an incidental to the management function of the Authority.
- 1.4.3 To provide a forum for the discussion and consideration of issues relating to the joint obligations and responsibilities of the Constituent Councils in respect of the Garden Island landfill site.

FUTURE OF WESTERN REGION WASTE MANAGEMENT AUTHORITY Item 4.31
Continued

The Western Region Waste Management Authority (WRWMA) signed an agreement in October 2005 with the Environment Protection Authority (EPA) as the licensing body, Renewal SA (formerly the Urban Renewal Authority and the Land Management Corporation), as the property owner to rehabilitate Garden Island over a maximum period of eight years.

As part of WRWMA's obligations under the Environment Performance Agreement, rehabilitation works (capping and revegetation) for Garden Island landfill were tendered and a contract for these works was awarded to Leed Engineering. Tonkin Consulting was appointed as the Superintendent for these works. Leed Engineering commenced its eight year contract to undertake the civil works, valued at \$12 million, and practical completion was awarded on the 26 October 2012. All defects were addressed by July 2013.

The 'Initial Post-closure Period' commenced on 1 September 2013, as defined in the Environment Performance Agreement (the Deed) and ceased on 31 August 2015. WRWMA successfully fulfilled the requirements of this period, and completed its obligations to enable the handover of the Garden Island site from WRWMA to Renewal SA (formally the Land Management Corporation), on 1 September 2015.

This achievement was made possible due to the good strong relationships between the constituent Councils that are part of the Regional Subsidiary, Western, and the excellent professional working relationships between staff in Western, the EPA and Renewal SA. Throughout the rehabilitation works WRWMA continued to work in partnership with Renewal SA and the EPA. The WRWMA Environment Performance Group has met regularly to monitor progress of the Landfill Gas Management works and all other obligations under the Environment Performance Agreement with Renewal SA and EPA. The meetings have been attended by representatives from WRWMA, Renewal SA, EPA, Tonkin Consulting and McMahon Services.

WRWMA originally provided a \$12 million financial guarantee through the Local Government Finance Authority (LGFA) to complete the rehabilitation works for Garden Island. In 2012/13 financial year, WRWMA was able to revise down the financial guarantee through LGFA to a value of \$2 million which better reflected that the capping works had been completed, and the anticipated value of costs associated with completing the outstanding rehabilitation works, in particular the installation of a Landfill Gas Management System.

By 1 September 2015, the WRWMA had completed its works at the Garden Island landfill, and hence had fulfilled all of its rehabilitation responsibilities within the Environment Performance Agreement entered into with the EPA and Renewal SA (formerly Land Management Corporation) in 2005.

Following WRWMA successfully fulfilling its obligations and the handover of the Garden Island site from WRWMA to Renewal SA on 1 September 2015, Western obtained confirmation from both the EPA and Renewal SA that the final \$2 million Bank Guarantee could be discharged, and this Bank Guarantee is therefore no longer held.

FUTURE OF WESTERN REGION WASTE MANAGEMENT AUTHORITY Item 4.31
Continued

In August 2015 Western, Tonkin Consulting, Leed Engineering and McMahon Services have been awarded a Civil Contractors Federation Earth Award for this rehabilitation works, which again highlights the quality outcomes achieved by this project.

Future following Garden Island handover

Reaching these significant milestones demonstrates that the Western has met the Objects and Purposes as set out in the Charter referred to earlier in this report. It should also be acknowledged that in the process of delivering these milestones the regional subsidiary members have forged a productive working relationship amongst the Constituent Councils.

The decision that therefore needs consideration is whether this group should continue and if so in what form; as an ongoing regional subsidiary or as a working group that can provide advice and facilitation on waste issues for its constituent councils.

The Chair and Manager has met and discussed the issues related to whether the regional subsidiary should continue, or whether there can be an ongoing role for the group as an advisory group to the constituent councils.

As the regional subsidiary has completed the charter objectives there are a series of cost drawbacks with continuing to exist as a subsidiary including:

- There are costs associated with running a regional subsidiary due to legislative requirements. Under legislation, and hence reflected in the Charter, there are requirements that the Board and Audit Committee must meet four times per year, that the Board and Audit Committee must review the annual budget and risk management four times per year, regional subsidiary auditing and internal controls audits must be completed, and the Annual Financial Statements and Annual Report must be completed, and an external auditing be conducted.
- The current Charter would need to be redrafted to reflect new objectives and purposes.
- The funding of the regional subsidiary is based on the original percentages of waste tonnages being delivered to the Garden Island Landfill site. As this Landfill is now a closed operation the percentages have no real relevance.
- Ongoing costs associated with the administration staff and incidental costs to undertake the management of the regional subsidiary and to have a separate identity including storage of records, and a separate post office box etc.

The future role of this group would now more likely be directed towards acting as an advisory or working group that can provide advice and facilitation on waste issues for its constituent councils. The Chair and Manager therefore were of the opinion that there appears no advantage in remaining as a regional subsidiary. There is an ongoing ability to meet without being a regional subsidiary to provide waste guidance to the constituent councils although Council Solutions is currently investigating procurement options for waste management with constituent Councils and others covering most waste services and may be the preferred forum for some Councils.

It is therefore recommended by the Chair and Manager that this regional subsidiary be wound up.

FUTURE OF WESTERN REGION WASTE MANAGEMENT AUTHORITY **Item 4.31**
Continued

Additional Details

In addition to the legal advice sought previously the Manager has sought further clarification from our legal advisors as to whether the Office of Local Government may vary its requirements based on changes in procedures or documentation processes required once the Local Government (Accountability and Governance) Amendment Act 2015 commences, which is anticipated at the end of March 2016. The letter attached in **Appendix A** confirms a checklist of processes (prepared in consultation with the Office for Local Government) as well as a **'Template Resolution for the Constituent Councils'** to use.

The recommendation of this report is that each Board Member consults and gains direction from their respective Constituent Councils about the future of the Western Region Waste Management Authority, to then inform a final Board decision at the first quarter Board meeting in 2016.

In addition the Manager has written to the Constituent Council CEO's to seek feedback from the individual Council CEO's; to gain their individual opinions on the appropriate future of the regional subsidiary. This feedback should be available to the Board when a final Board decision on the wrapping up of the regional subsidiary is considered at the first quarter Board meeting in 2016.

As part of the winding up of the regional subsidiary, the constituent councils will receive a return of surplus funds. Please refer to a separate report in the Board Agenda that considers the process and recommended apportionment of these surplus funds.

If there is a decision to create an advisory or working group that can provide advice and facilitation on waste issues for its constituent councils, then its function will need to be considered in relationship to the councils involved in the Council solutions process.

Conclusion

By 1 September 2015, the WRWMA had completed its works at the Garden Island landfill, and hence had fulfilled all of its rehabilitation responsibilities within the 2005 Environment Performance Agreement entered into with the EPA and Renewal SA.

The Chair and Manager has met and discussed the issues related to whether the regional subsidiary should continue, and recommends that this regional subsidiary be wound up.

A decision needs to be made by the Board, following consultation with the constituent councils and CEO's, as to whether this regional subsidiary should continue and if so in what form.

FUTURE OF WESTERN REGION WASTE MANAGEMENT AUTHORITY Item 4.31

APPENDIX A

[Appendix A consists of 3 pages]



2 December 2015

Mr Adrian Sykes
Western Region Waste Management Authority

Level 6 / 19 Gilles Street
Adelaide South Australia 5000
GPO Box 2024
Adelaide South Australia 5001
T. 8113 7100
F. 8113 7199
W. kelladyjones.com.au
ABN 66 159 460 723

VIA EMAIL: asykes@charlessturt.sa.gov.au

Dear Adrian

WINDING UP OF WESTERN REGION WASTE MANAGEMENT AUTHORITY

Further to our discussion this morning, I confirm my advice regarding the winding up Western Region Waste Management Authority and that the following 'checklist' (prepared in consultation with the Office for Local Government) is relevant:

1. A detailed report and recommendation from the Board must be provided to each Member Council in support of winding up Western Region Waste Management Authority, including a template form of resolution.
2. The CEO of each Member Council is responsible for preparing their own report and providing a copy of all the information provided by Western Region Waste Management Authority to their Council.
3. Each Member Council must pass a resolution to wind up Western Region Waste Management Authority on the same or substantially the same terms and make an application to the Minister to have Western Region Waste Management Authority wound up.
4. In making the application to the Minister, each Member Council must write to the Minister for Local Government and include the following information:
 - the name of the regional subsidiary;
 - the name of the Constituent Councils;
 - the date of the Council meeting and the resolution passed;
 - a copy of the resolution to be attached;
 - a brief description of the reason for winding-up the regional subsidiary;
 - a brief description of how the assets and liabilities (if any) will be returned and met by the Member Councils (i.e. confirmation that these issues will be dealt with appropriately in accordance with the Charter, in proportion of their final equity shares); and

Lead

Reason

Advise

2

- addressed to:

The Honourable Geoff Brock MP Minister for Local Government
GPO Box 2557
ADELAIDE SA 5001

5. If the Minister concurs, a letter will be sent to the Executive Director of the Board notifying of the decision and a notice will be published in the Government Gazette and Western Region Waste Management Authority is formally wound up on the date of the notice (unless otherwise stipulated).

Below is a template resolution for the Constituent Councils to use.

RECOMMENDATION

1. *That the report of the Chief Executive Officer titled "XXX" be received ("the report").*
2. *The Council resolves, pursuant to Schedule 2 Part 2 Clause 33(1)(a) of the Local Government Act 1999, for the reasons set out in the report, that Western Region Waste Management Authority, being a regional subsidiary under section 43 of the Local Government Act 1999, of which the Council is a Constituent Council, be wound up on the following terms:*
 - (a) *all necessary reports and information both recommending and supporting the recommendation to wind up Western Region Waste Management Authority, have been provided to and considered by the Council; and*
 - (b) *surplus assets of Western Region Waste Management Authority will be determined as XXX and (if relevant) will be distributed in accordance with the Charter clause 5.5.2, namely, in proportion to the equity shares of the Constituent Councils (as identified in the Charter) (if applicable); and*
 - (c) *all liabilities incurred or assumed by Western Region Waste Management Authority, as identified in the report have been met by [INSERT] in proportion to the equity shares of the Constituent Councils (if applicable); and*
 - (d) *the Chief Executive Officer is authorised to make written application on behalf of the Council, and in conjunction with the other Constituent Councils to the Minister for Local Government/Minister for Regional Development for the Minister's approval to wind up Western Region Waste Management Authority, which request of the Chief Executive Officer is to include:*
 - (i) *the reasons for the request;*
 - (ii) *confirmation that the assets and liabilities have been identified and addressed appropriately in accordance with the Western Region Waste Management Authority Charter; and*
 - (iii) *a copy of this resolution.*
3. *That the Council makes formal application to the Minister accordingly, for the purpose of achieving the winding up of Western Region Waste Management Authority.*

3

If I can assist further please do not hesitate to contact me.

Yours sincerely
KELLEDYJONES LAWYERS

MICHAEL KELLEDY
Direct Line: 08 8113 7103
Mobile: 0417 653 417
Email: mkelley@kellyjones.com.au

11.7 Return of Surplus Funds by the Western Region Waste Management Authority

Brief

This report proposes a position on the return of surplus Western Region Waste Management Authority (WRWMA) funds to constituent councils.

RECOMMENDATION

The Committee recommends to Council that the Board of the Western Region Waste Management Authority be advised that the City of West Torrens requires surplus funds to be returned to constituent councils in accordance with clause 5.5.2 of the charter established under provisions of the Local Government Act 1999..

Introduction

A position on the return of surplus WRWMA funds to constituent councils is proposed in this report.

Discussion

The WRWMA is a regional subsidiary established under Section 43 of the Local Government Act 1999 to manage the rehabilitation of Garden Island which was once used by the four member councils as a landfill site.

The work of the authority has been completed and its board is requesting constituent council direction on the return of surplus funds (refer **attachment 1**). The board resolved on 10 December 2015 as follows:

*"That the WRWMA Manager seek in writing the position of constituent councils.
Constituent councils are to make a formal resolution on their preferred surplus funds basis,
and to provide this formal resolution back to the WRWMA Board prior to its next meeting".*

The next board meeting is scheduled on 24 March 2016.

Legal advice states that the final surplus funds amount needs to be returned to constituent councils in accordance with the legal charter of the WRWMA, which states:

"On winding up of the authority, the surplus assets or liabilities of the authority, as the case may be, shall be distributed between or become the responsibility of the constituent councils in the proportions of their equitable interest in accordance with clause 5.1"

The equitable interest of the constituent councils under clause 5.1 is as follows:

	%
Charles Sturt	56.39
West Torrens	23.93
PAE	13.77
Holdfast Bay	5.91
Total	100.00

Based on these clauses, the current surplus of \$205,104 needs to be returned to constituent councils as follows:

	\$	%
Charles Sturt	115,658.15	56.39
West Torrens	49,081.39	23.93
PAE	28,242.82	13.77
Holdfast Bay	12,121.65	5.91
Total	205,104.00	100.00

A majority of WRWMA Board members do not favour the return of funds as above and propose a distribution as follows:

	\$	%
Charles Sturt	122,186.47	59.57
West Torrens	9,889.76	4.82
PAE	51,097.17	24.91
Holdfast Bay	21,930.59	10.69
Total	205,104.00	100.00

Legal advice has indicated clearly that the only way a distribution can be altered from that required by the charter is if all constituent councils agree.

The revised distribution reflects the fact that West Torrens and to a lesser extend Charles Sturt delayed the return of funds to the authority in 2010, after Holdfast Bay and Port Adelaide Enfield paid on invoice. The position of West Torrens was that the authority didn't then need the money, with a more than adequate cash at bank balance and, based on a Deed of Agreement signed in 2010, funds only needed to be returned when required to meet the financial commitments of the authority. That other councils returned money to the authority when this did not need to occur does not justify the reduction of the West Torrens' distribution.

Council was advised on this matter with the tabling of correspondence on 17 July 2012 (refer **attachment 2**).

Conclusion

A position on the return of surplus WRWMA funds to constituent councils is proposed in this report.

ATTACHMENT 1

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Member Councils • Charles Sturt • Holdfast Bay • Port Adelaide Enfield • West Torrens



PO Box 75
WOODVILLE SA 5011
Tel: 8408 1111
Fax: 8408 1122

Email: asykes@charlessturt.sa.gov.au

17 December 2015

CEO – City of West Torrens
CEO – City of Holdfast Bay
CEO – City of Port Adelaide Enfield
CEO – City of Charles Sturt

Dear

Return of Surplus Funds from Western Region Waste Management Authority

The purpose of this letter (written to all the Constituent Council CEO's) is to seek formal feedback from each Constituent Council in the Authority to gain their individual positions on the approach to returning any surplus funds, as requested by the Board.

At its meeting on 10 December 2015, the Western Region Waste Management Authority (WRWMA) Board resolved:

4.32 RETURN OF SURPLUS FUNDS TO CONSTITUENT COUNCILS

Brief

To present to the Board information on the issue of returning surplus funds to constituent councils of WRWMA.

Motion

That the WRWMA review and adopt the approach to returning surplus funds to constituent councils in accordance with the WRWMA Charter Clause 5.5.2 and Clause 5.1.

Moved Ms Robyn Butterfield, Seconded Cr Oanh Nguyen

Defeated

Motion

That the WRWMA Manager seeks in writing the position of Constituent Councils. Constituent Councils are to make a formal resolution on their preferred surplus funds distribution basis, and to provide this formal resolution back to the WRWMA Board prior to its next meeting.

Moved Ms Fiona Jenkins, Seconded Cr Oanh Nguyen

Carried

WRWMA

Enclosed is a copy of the WRWMA Board Agenda Report for your information, which presents two 'Options' for determining the distribution of the final surplus funds, as well as legal advice relating to this matter. The legal advice states that the final surplus funds are to be returned to the Constituent Councils strictly in accordance with the WRWMA Charter Clause 5.5.2 and Clause 5.1 (Option 1). The legal advice does however state that the only way the final surplus funds can be returned to the Constituent Councils in accordance with Option 2 (which is an option which takes into account the interest adjustment) is if *all* of the Constituent Councils agree to the Option 2 approach.

There was some discussion at the Board as to whether to vary the direction in the Charter for the return of surplus funds in order to take into account the loss of interest incurred due to both the City of Charles Sturt and the City of West Torrens delaying payments to Western, following WRWMA call on funds from the Constituent Councils. WRWMA's Charter (2012) states:

"5.5.2 On winding up of the Authority, the surplus assets or liabilities of the Authority, as the case may be, shall be distributed between or become the responsibility of the Constituent Councils in the proportions of their equitable interest"

The equitable interests of the Constituent Councils in the Authority are as follows:

- City of Charles Sturt—56.39%
- City of West Torrens—23.93%
- City of Port Adelaide Enfield—13.77%
- City of Holdfast Bay—5.91%

Given the works have been completed, and costs associated with a potential wind up of the regional subsidiary have been accounted for in the Budget estimate, it appears that there will be surplus funds to be returned to all Constituent Councils. As at the 10 December 2015 Board meeting, the Cash at Bank as at 30 June 2016 is currently projected to be approximately \$205,104.

The Board is keen to understand the position of each of the Constituent Councils prior to making their decision at the first quarter Board meeting in 2016 (24 March 2016).

It would be appreciated if a letter providing the direction of your Constituent Council could be received before the 17 March 2016. This timing will enable this feedback to be included in the Agenda of the Board to inform a decision on the approach to the return of surplus funds at the first quarter Board meeting in 2016.

Yours faithfully



Mr Adrian Sykes
MANAGER
WESTERN REGION WASTE MANAGEMENT AUTHORITY

ATTACHMENT 2

COUNCIL MEETING
17 July 2012

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ATTACHMENT 5

WESTERN REGION WASTE MANAGEMENT AUTHORITY

Member Councils •Charles Sturt •Holdfast Bay •Port Adelaide Enfield •West Torrens

6 July 2012



PO Box 75
WOODVILLE SA 5011
Tel: 8408 1111
Fax: 8408 1122

Email: asykes@charlessturt.sa.gov.au

Mr Terry Buss
Chief Executive Officer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mr Buss,

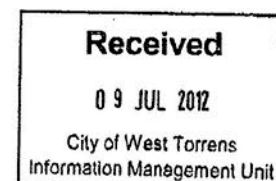
Western Region Waste Management Authority
Overdue Member Contributions from West Torrens Council

In accordance with a resolution of the Board of the Western Region Waste Management Authority (WRWMA), as per attachment - WRWMA Board Minutes 28 June 2012, Item 4.10, I am writing to you to request immediate payment of the City of West Torrens outstanding Member contributions to the sum of \$799,633 plus the sum of \$26,741.85 for loss of interest that would have been accrued if these monies had been paid when due.

The City of West Torrens member contributions have been outstanding since June 2010 when all Member Councils were invoiced for the reminder of the outstanding funds required to complete the rehabilitation works at Garden Island.

While we recognise that there were delays in the expected timeframes for completing rehabilitation works all other Council Member contributions have been made based on the best available advice at the time. Due to the slow down in restoration works at the 22 September 2011 Audit Committee meeting, of which MR Bill Ross is Chair, it was agreed that WRWMA would still seek the outstanding amounts owing from City of Charles Sturt (\$1,768,660) and West Torrens (\$799,633) and use these funds to attract the highest interest rate available (this was obtained through the ANZ bank) until called on for payments for completing rehabilitation works.

With the exception of the City of West Torrens all Member Councils have now paid their outstanding contributions in full, which have been used to attract a higher interest rate through the ANZ bank since October 2011. As a result of the City of West Torrens not paying their outstanding contribution the WRWMA has lost \$26,741.85 in interest payments.



COUNCIL MEETING
17 July 2012

Page 36

Under your obligations as a Member Council of the WRWMA Regional Subsidiary I again request you forward payment for the due amount of \$799,633 plus \$26,741.85 in lost interest immediately.

If appropriate, the WRWMA Chair and Manager would be prepared to meet with you to discuss this matter, as we are all signatories to the Environment Performance Agreement which puts obligations on the Member Councils. If you have any queries please contact the WRWMA Manager Adrian Sykes who can be contacted during business hours on Telephone 8408 1271.

Yours sincerely



Mikki Bouchee
ACTING BOARD CHAIR



Adrian Sykes
MANAGER

WESTERN REGION WASTE MANAGEMENT AUTHORITY
PO Box 75
WOODVILLE SA 5011

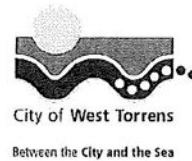
COUNCIL MEETING
17 July 2012

Page 37

12 July 2012

Mr Adrian Sykes
Manager
Western Region Waste Management Authority
PO Box 75
WOODVILLE SA 5011

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel 08 8416 6333
Fax 08 8443 5709
Email csu@wtcc.sa.gov.au
Website www.wtcc.sa.gov.au



Dear Mr Sykes

Re: Return of Member Contributions

I refer to your letter dated 6 July 2012 which deals with the return of member contributions to the Western Region Waste Management Authority.

It is disappointing that the Board resolved to pursue this matter without notice being provided in the agenda of 28 June 2012 and without either Board representative of the City of West Torrens being present at the meeting. I understand that it was clearly intended, when the Board discussed this matter on 12 April 2012, that the focus would be on returning funds to member councils, rather than pursuing payments.

I am further advised that claims in your letter about what occurred at the Audit Committee meeting on 22 September 2011 are not accurate and are not supported by the minutes of that meeting.

A clear undertaking was given by the City of West Torrens, along with other member councils, when authority funds totalling \$7.31 million were returned in July / September 2002 that these funds would be repaid, but only when required to meet the remediation costs of Garden Island. It is clear from the financial statements of the authority that full payment was not required when invoicing occurred in June 2010. Budget documents tabled at the Board meeting on 28 June 2012 indicate that full payment is still not required.

That some member councils opted to pay on invoice without questioning the need for payment to occur is no basis for demanding payment from West Torrens, or attempting to impose an interest penalty.

That the City of Charles Sturt opted to withhold full payment until October 2011 supports the position taken by the City of West Torrens.

That said, with the recent tabling of an authority budget for 2012/13, we are assessing whether a further part payment of funds is appropriate. My expectation is that this will occur in the not too distant future and we will advise you of the outcome in due course.

Should you wish to discuss the matter further, please contact me on 8416 6333.

Yours sincerely

Declan Moore
Chief Executive Officer (Acting)

11.8 New Immunisation Service Fee

Brief

This report proposes the introduction of an immunisation service fee.

RECOMMENDATION(S)

The Committee recommends to Council that:

1. A service fee of \$6-00 be introduced for catch up vaccine(s) administered to a child seven years of age and over who is overdue for a National Immunisation Program scheduled vaccination.
2. The fees and charges register for 2015/16 be amended accordingly.

Introduction

From 1 January 2016 the Federal Government is introducing "No Jab, No Pay" immunisation requirements that will deny parents family assistance payments if the immunisations of their children are not up to date. An incentive payment is being provided to those organisations like Council that vaccinate children overdue for their childhood vaccinations, but this payment does not extend to children over seven years of age.

Discussion

From 1 January 2016 the Federal Government is introducing a "No Jab, No Pay" immunisation incentive arrangement. Only parents of children (less than 20 years of age) who are fully immunised or are on a recognised catch up schedule can receive the Child Care Benefit, Child Care Rebate and Tax Benefit A. The relevant vaccinations are those under the National Immunisation Program, which covers the vaccines usually given before age five and at secondary school.

Parents who wish to immunise their children in order to continue to receive family assistance payments will have access to free catch up vaccines from 1 Jan 2016 to 31 December 2017.

It is expected that the introduction of this policy will have an impact on Council's immunisation resources due to parents requesting catch up vaccines to ensure their payments are not affected. The Federal Government has recognised the impacts on providers, particularly the time spent determining the vaccines required and updating the Australian Childhood Immunisation Register (ACIR) records.

In view of this the Federal Government have provided catch up incentives for vaccine providers. An additional \$6-00 incentive payment will be made to vaccination providers who vaccinate children who are more than two months overdue for their childhood vaccinations. The catch up payment incentive is limited to vaccines administered to children less than seven years of age.

There is an expectation that there will be an increase in attendances at Council's public clinics to access catch up vaccines. In many cases this will require that Council staff:

- Access and assess the available vaccine history,
- Administer the required vaccine(s), and
- Complete a vaccination history form and data entry of vaccination information into the IMPS data base, with this information being forwarded to the ACIR.

In circumstances where children are over seven years of age, Council will not be entitled to receive a catch up payment despite the child receiving the same service as a child under this age.

It is proposed that the City of West Torrens introduce a service fee of \$6-00 (equal to the ACIR catch up incentive payment) for vaccines administered to and records updated for a child 7 years of age and over for the duration of the catch up program.

Pursuant to Section 188 of the Local Government Act 1999, a Council may impose fees and charges for services supplied to a person at their request. These fees or charges must not exceed a reasonable estimate of the direct cost to Council in providing the service.

Conclusion

The introduction of the "No jab, No Pay" requirement is expected to have an increase on attendance at Council's public clinics. The proposed \$6-00 service fee will assist in some cost recovery for the catch up service offered for children over seven years of age.

11.9 Regulatory Services Department Activity Report

Brief

This report provides information on the activities of the Regulatory Services Department for the three months to 31 December 2015.

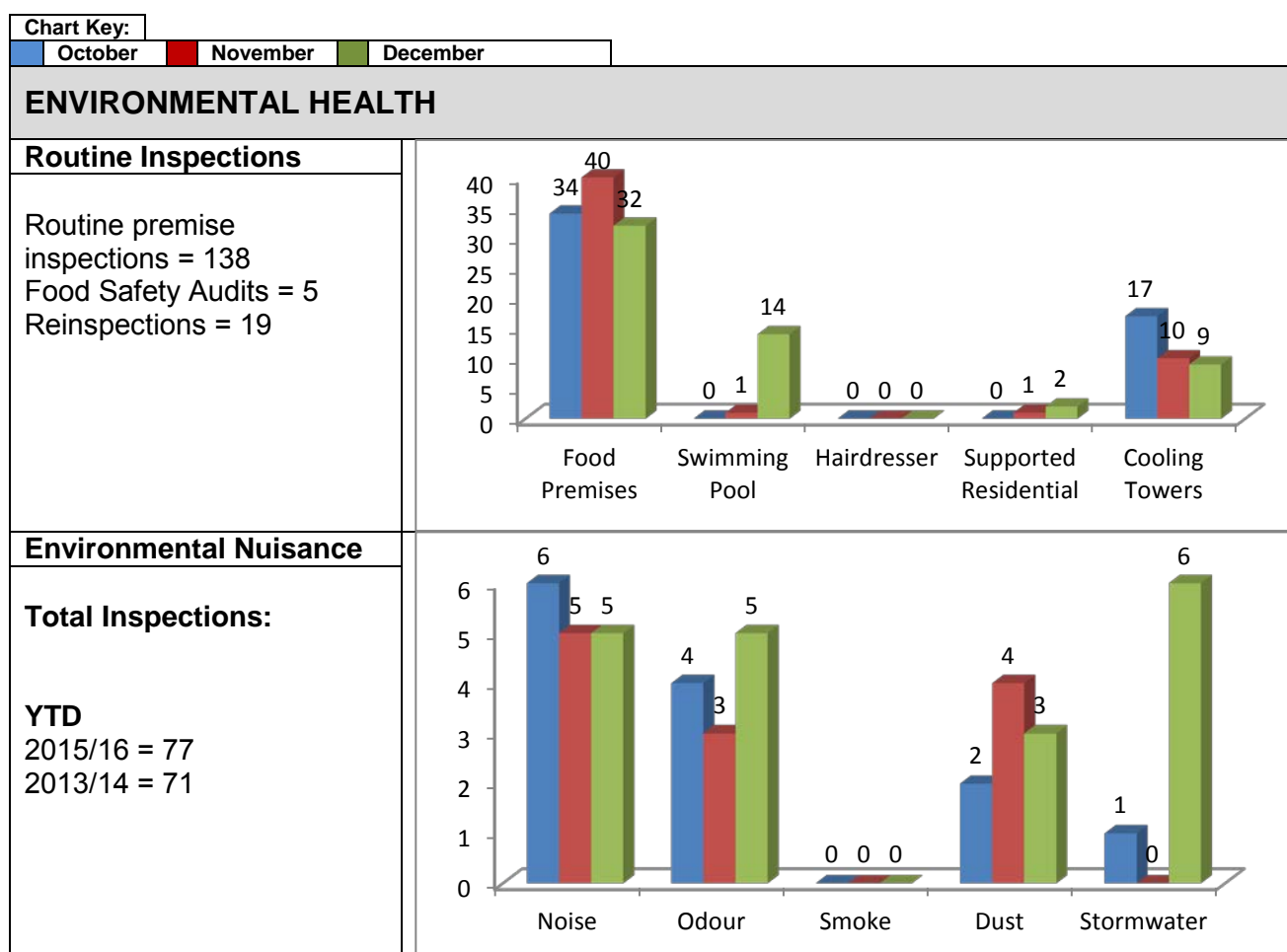
RECOMMENDATION

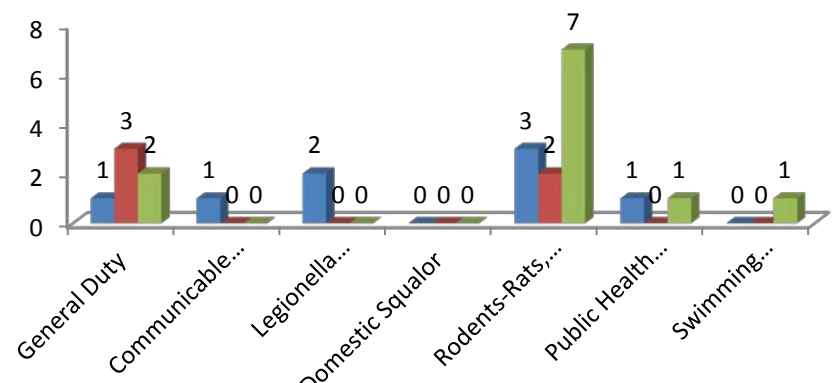
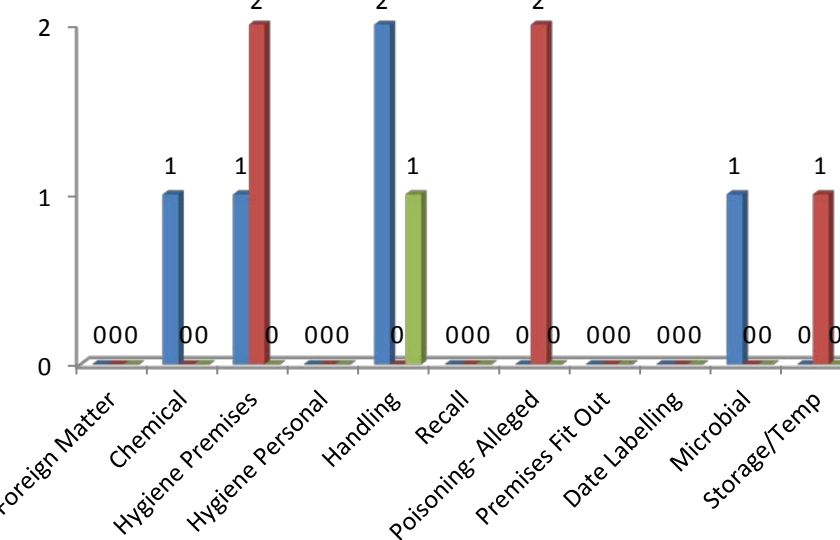
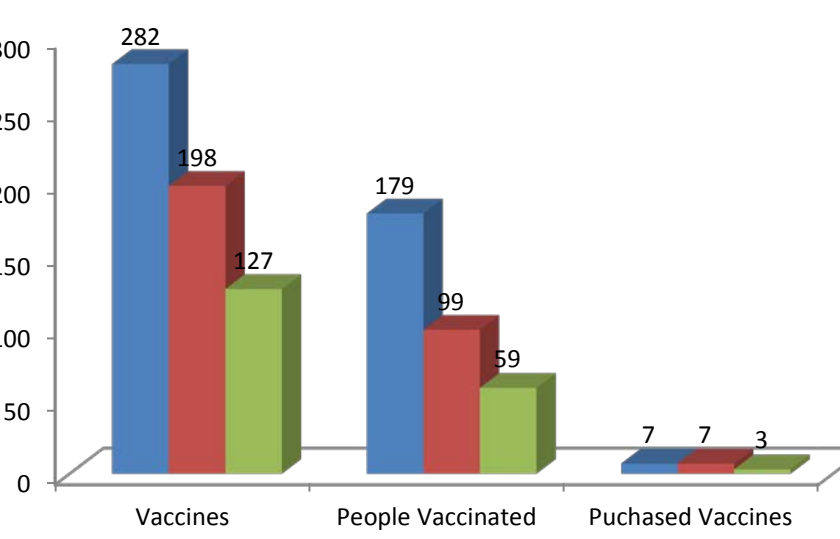
The Committee recommends to Council that the report be received

Introduction

Details are provided each quarter on the activities of Regulatory Services for the information of Council.

Discussion



Public Health																																																	
Total Inspections:																																																	
YTD 2015/16 = 49 2014/15 = 49	 <table><thead><tr><th>Category</th><th>Blue Bar</th><th>Red Bar</th><th>Green Bar</th></tr></thead><tbody><tr><td>General Duty</td><td>1</td><td>3</td><td>2</td></tr><tr><td>Communicable...</td><td>1</td><td>0</td><td>0</td></tr><tr><td>Legionella...</td><td>2</td><td>0</td><td>0</td></tr><tr><td>Domestic Squalor</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Rodents-Rats,...</td><td>3</td><td>2</td><td>7</td></tr><tr><td>Public Health...</td><td>1</td><td>0</td><td>1</td></tr><tr><td>Swimming...</td><td>0</td><td>0</td><td>1</td></tr></tbody></table>	Category	Blue Bar	Red Bar	Green Bar	General Duty	1	3	2	Communicable...	1	0	0	Legionella...	2	0	0	Domestic Squalor	0	0	0	Rodents-Rats,...	3	2	7	Public Health...	1	0	1	Swimming...	0	0	1																
Category	Blue Bar	Red Bar	Green Bar																																														
General Duty	1	3	2																																														
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Public Health...	1	0	1																																														
Swimming...	0	0	1																																														
Food																																																	
Total Inspections:																																																	
YTD 2015/16 = 16 2014/15 = 26	 <table><thead><tr><th>Category</th><th>Blue Bar</th><th>Red Bar</th><th>Green Bar</th></tr></thead><tbody><tr><td>Foreign Matter</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Chemical</td><td>1</td><td>0</td><td>0</td></tr><tr><td>Hygiene Premises</td><td>1</td><td>2</td><td>0</td></tr><tr><td>Hygiene Personal</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Handling</td><td>2</td><td>0</td><td>1</td></tr><tr><td>Recall</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Poisoning- Alleged</td><td>0</td><td>2</td><td>0</td></tr><tr><td>Premises Fit Out</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Date Labelling</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Microbial</td><td>1</td><td>0</td><td>0</td></tr><tr><td>Storage/Temp</td><td>0</td><td>1</td><td>0</td></tr></tbody></table>	Category	Blue Bar	Red Bar	Green Bar	Foreign Matter	0	0	0	Chemical	1	0	0	Hygiene Premises	1	2	0	Hygiene Personal	0	0	0	Handling	2	0	1	Recall	0	0	0	Poisoning- Alleged	0	2	0	Premises Fit Out	0	0	0	Date Labelling	0	0	0	Microbial	1	0	0	Storage/Temp	0	1	0
Category	Blue Bar	Red Bar	Green Bar																																														
Foreign Matter	0	0	0																																														
Chemical	1	0	0																																														
Hygiene Premises	1	2	0																																														
Hygiene Personal	0	0	0																																														
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Poisoning- Alleged	0	2	0																																														
Premises Fit Out	0	0	0																																														
Date Labelling	0	0	0																																														
Microbial	1	0	0																																														
Storage/Temp	0	1	0																																														
Immunisation																																																	
Total Vaccines Administered:																																																	
YTD 2015/16 = 1466 2014/15 = 2176	 <table><thead><tr><th>Category</th><th>Blue Bar</th><th>Red Bar</th><th>Green Bar</th></tr></thead><tbody><tr><td>Vaccines Administered</td><td>282</td><td>198</td><td>127</td></tr><tr><td>People Vaccinated</td><td>179</td><td>99</td><td>59</td></tr><tr><td>Puchased Vaccines Administered</td><td>7</td><td>7</td><td>3</td></tr></tbody></table>	Category	Blue Bar	Red Bar	Green Bar	Vaccines Administered	282	198	127	People Vaccinated	179	99	59	Puchased Vaccines Administered	7	7	3																																
Category	Blue Bar	Red Bar	Green Bar																																														
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People Vaccinated	179	99	59																																														
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WASTE MANAGEMENT

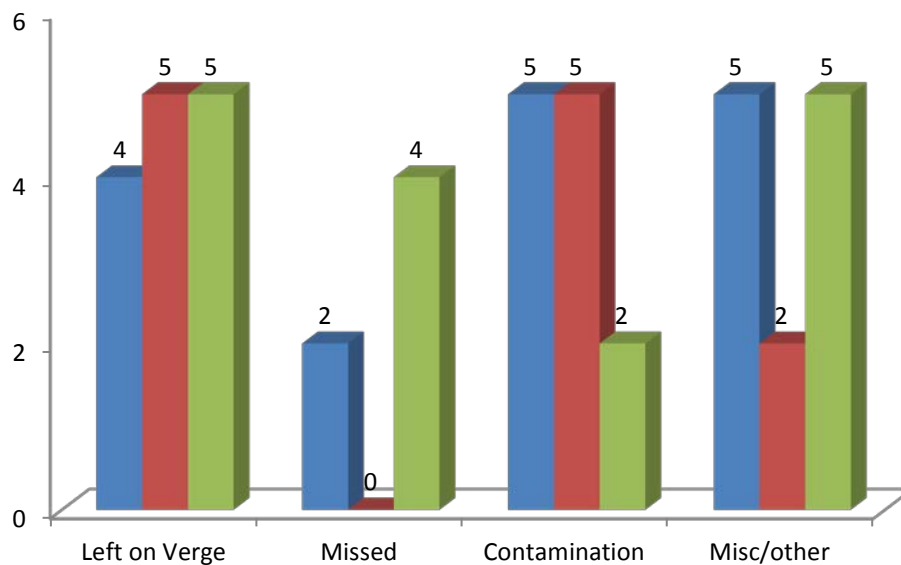
Waste Bins

Total Inspections:

YTD

2015/16 = 69

2013/14 = 58



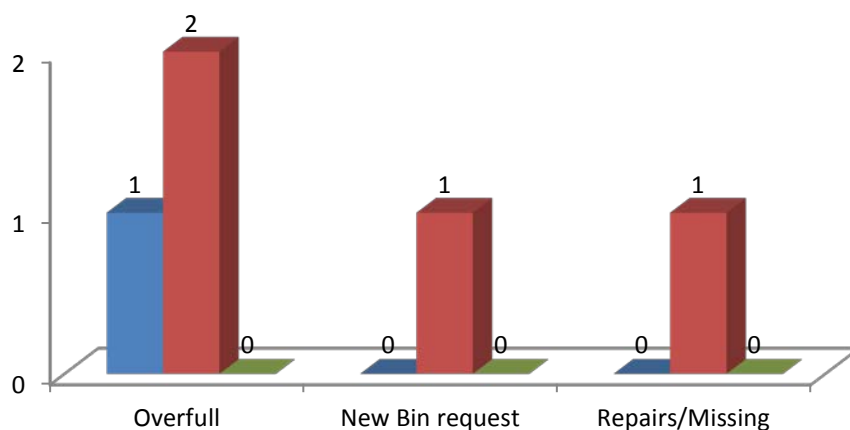
Reserve & Street Bins

Total Inspections:

YTD

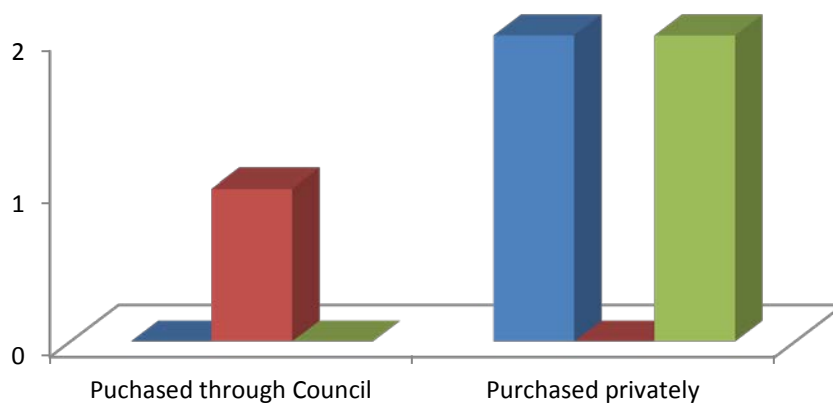
2015/16 = 8

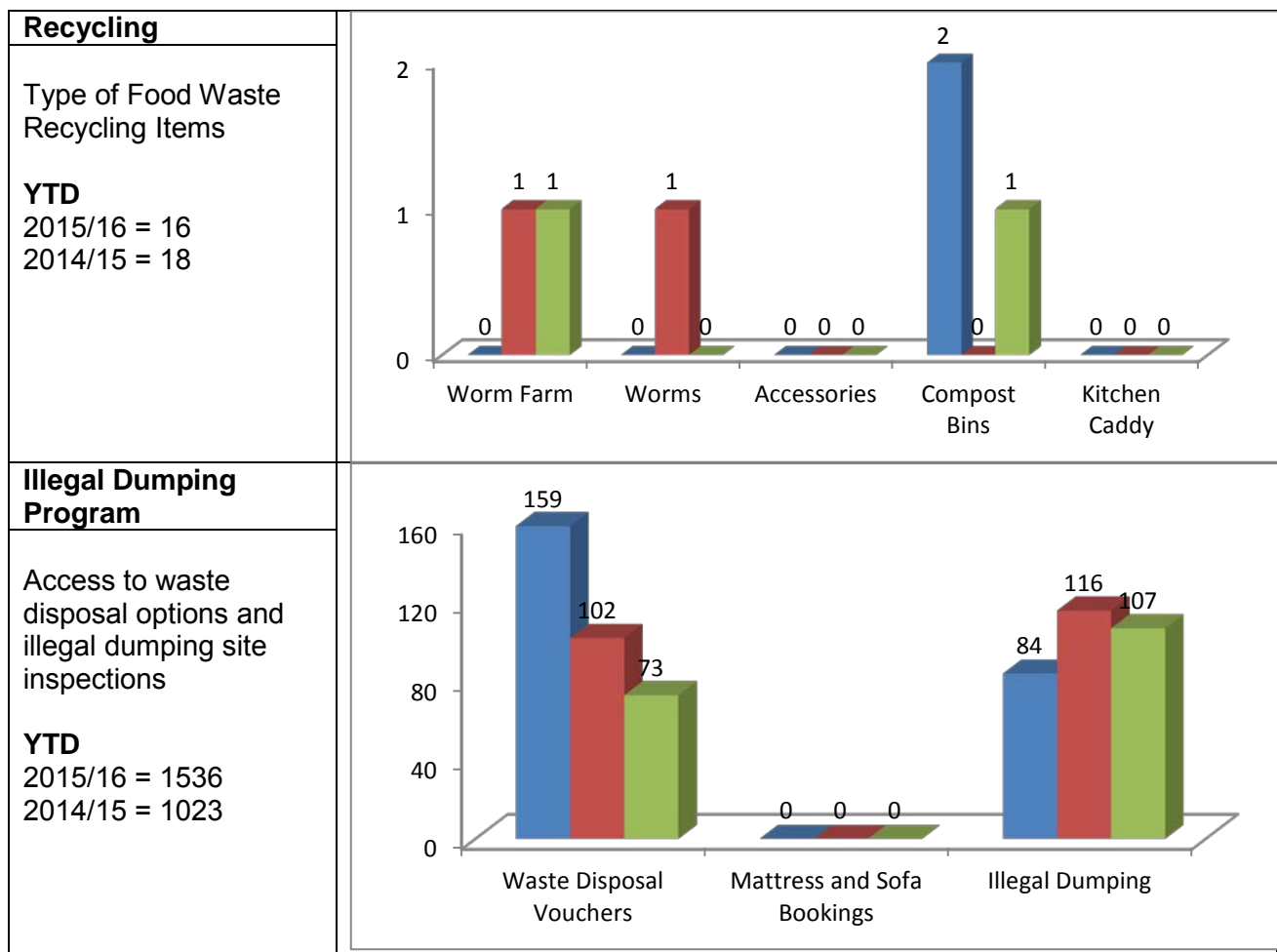
2014/15 = 14



Food Waste Program

Total rebate given
since 1 July 2015 =
\$412.34





COMPLIANCE

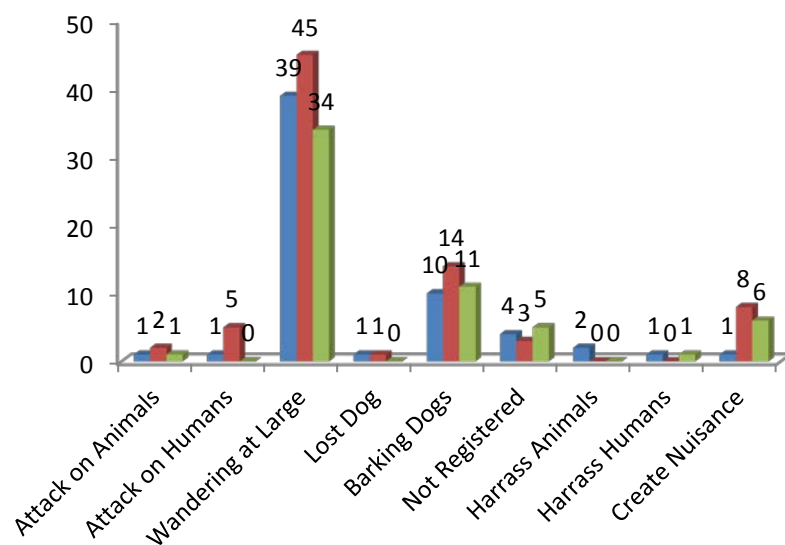
Dogs

Total Inspections:

YTD

2015/16 = 397

2014/15 = 366



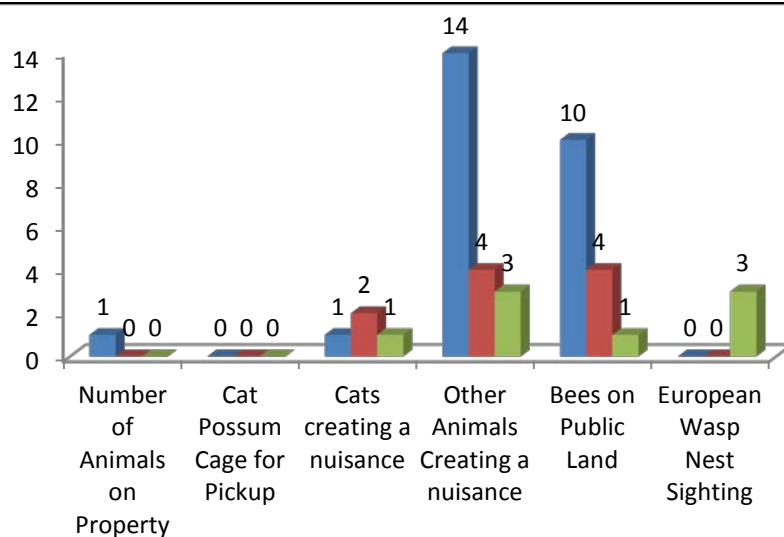
Other Animals

Total Inspections:

YTD

2014/15 = 70

2013/14 = 100



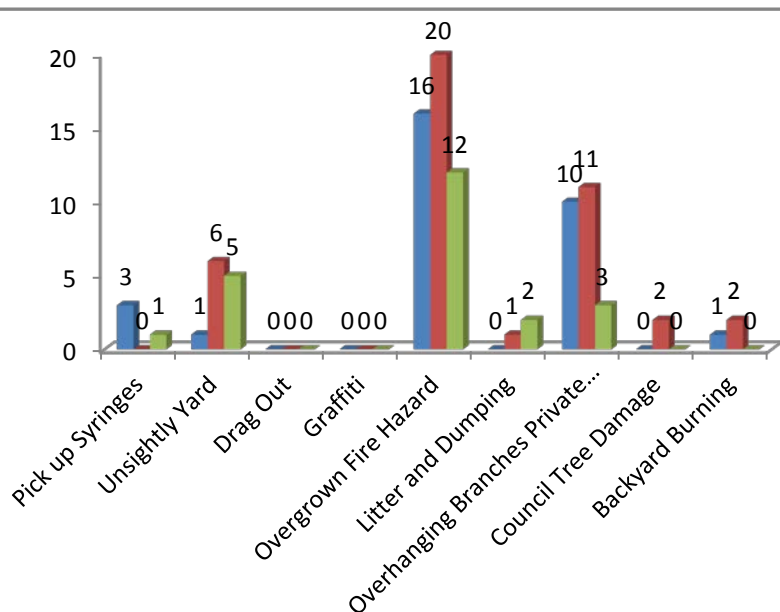
Environment

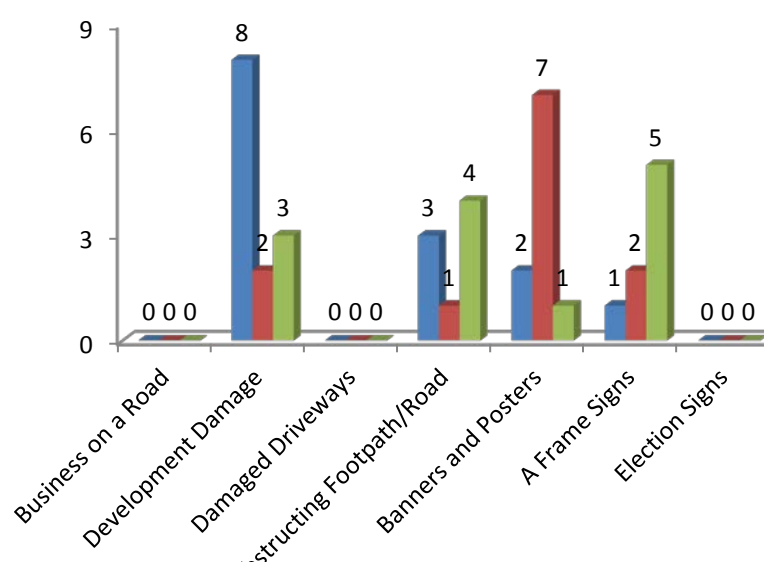
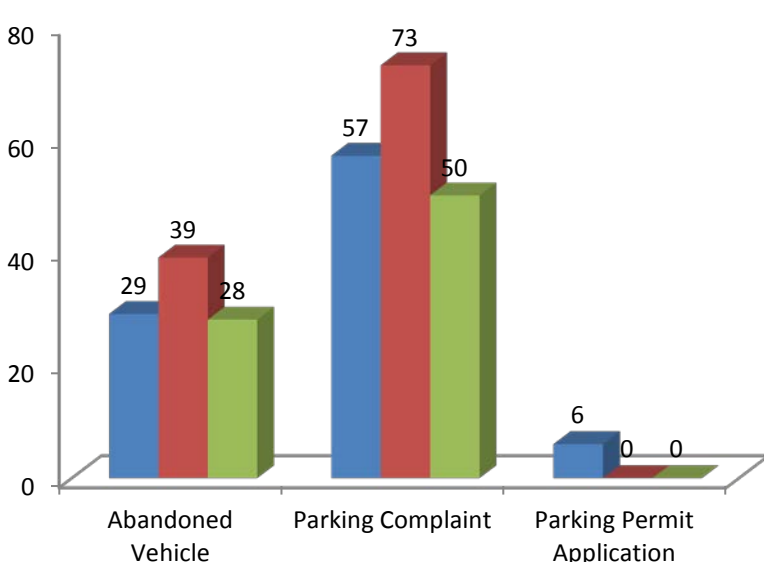
Total Inspections:

YTD

2015/16 = 152

2014/15 = 172



<div>Roads & Footpaths</div> <div>Total Inspections:</div> <div>YTD</div> <div>2015/16 = 69</div> <div>2014/15 = 81</div>	<div><table><thead><tr><th>Category</th><th>Blue Bar</th><th>Red Bar</th><th>Green Bar</th></tr></thead><tbody><tr><td>Business on a Road</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Development Damage</td><td>8</td><td>2</td><td>3</td></tr><tr><td>Damaged Driveways</td><td>0</td><td>0</td><td>0</td></tr><tr><td>Obstructing Footpath/Road</td><td>3</td><td>1</td><td>4</td></tr><tr><td>Banners and Posters</td><td>2</td><td>7</td><td>1</td></tr><tr><td>A Frame Signs</td><td>1</td><td>2</td><td>5</td></tr><tr><td>Election Signs</td><td>0</td><td>0</td><td>0</td></tr></tbody></table></div>	Category	Blue Bar	Red Bar	Green Bar	Business on a Road	0	0	0	Development Damage	8	2	3	Damaged Driveways	0	0	0	Obstructing Footpath/Road	3	1	4	Banners and Posters	2	7	1	A Frame Signs	1	2	5	Election Signs	0	0	0
Category	Blue Bar	Red Bar	Green Bar																														
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A Frame Signs	1	2	5																														
Election Signs	0	0	0																														
<div>Parking</div> <div>Total Inspections</div> <div>YTD</div> <div>2015/16 = 644</div> <div>2014/15 = 659</div>	<div><table><thead><tr><th>Category</th><th>Blue Bar</th><th>Red Bar</th><th>Green Bar</th></tr></thead><tbody><tr><td>Abandoned Vehicle</td><td>29</td><td>39</td><td>28</td></tr><tr><td>Parking Complaint</td><td>57</td><td>73</td><td>50</td></tr><tr><td>Parking Permit Application</td><td>6</td><td>0</td><td>0</td></tr></tbody></table></div>	Category	Blue Bar	Red Bar	Green Bar	Abandoned Vehicle	29	39	28	Parking Complaint	57	73	50	Parking Permit Application	6	0	0																
Category	Blue Bar	Red Bar	Green Bar																														
Abandoned Vehicle	29	39	28																														
Parking Complaint	57	73	50																														
Parking Permit Application	6	0	0																														

Conclusion

Details are provided quarterly on the activities of Regulatory Services for the information of Council.

11.10 Service Centre Activity Report Second Quarter 2015/2016

Brief

This report provides information on activities within the Service Centre for the second quarter of the 2015/2016 financial year.

RECOMMENDATION

The Committee recommends to Council that this report be received.

Introduction

The objective of the Council's Service Centre is to "provide quality and excellence in service to those contacting Council". To achieve this, key performance indicators (KPI's) have been established to measure call volumes, abandonment rates, service levels and cash transactions taken. In addition, any abnormal or major events / projects that impact on KPI's are reported.

Discussion

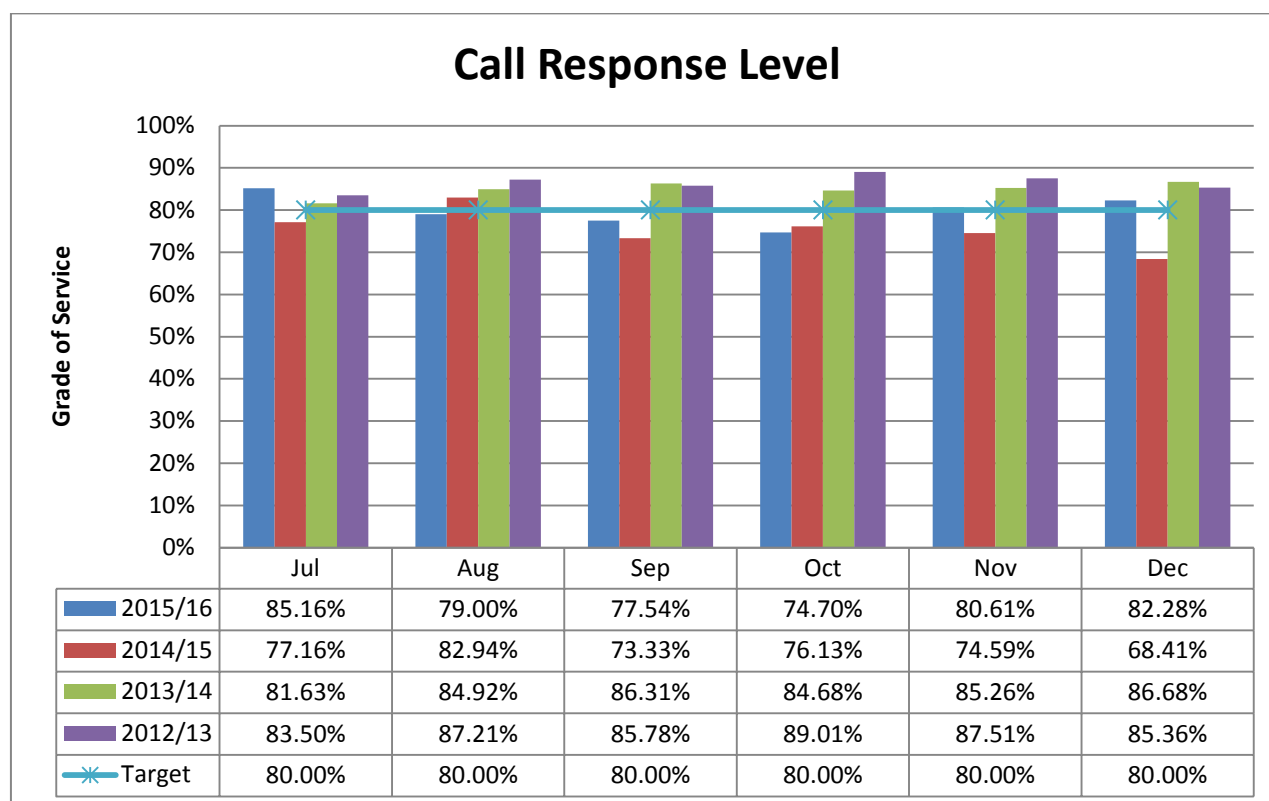
The chart below demonstrates the Service Centre's performance against the KPIs that have been established.

	Benchmark KPI	Oct 2015	Nov 2015	Dec 2015	Total/Avg Q2 2015/16	Total/Avg Q2 2014/15
Calls Received		6,719	6,271	5,601	18,591	17,704
Abandoned Call Rate	3%	2.72%	2.17%	1.9%	2.27%	4.97%
Average Queue Time (seconds)	30 seconds	89	34	33	52	55
Average Ring Time on Phone (seconds)		4	5	5	5	5
Call Response Level	>80%	75%	81%	82%	79%	73%
Average Talk Time (minutes)		2.34	2.30	2.37	2.33	2.08
Call Duration	< 5 minutes	2.43	2.39	2.46	2.43	2.28
Call Resolution Rate	> 80%				80%	80%
After Hours		323	303	294	920	855
City Watch Requests		35	36	31	102	

The main call drivers for the second quarter continued to be related to rates enquiries. The number of parking related enquiries has increased by 40% compared to the same period during 2014/2015 which again may be attributed to the additional parking officer commencing.

The table below provides a comparison of the key KPI's for the two previous financial years, against the year to date figures for this current financial year.

	Benchmark KPI	2015/16 - YTD	2014/15	2013/14
Total Enquiries		39,617	73,831	73,990
Average Queue (Call Waiting) Time	30 seconds	44 seconds	44 seconds	27 seconds
Abandoned Call %	3%	2.17%	3.85%	2.33%
Call Response Level	>80%	80%	78%	85%
Resolution Rate %	80%			



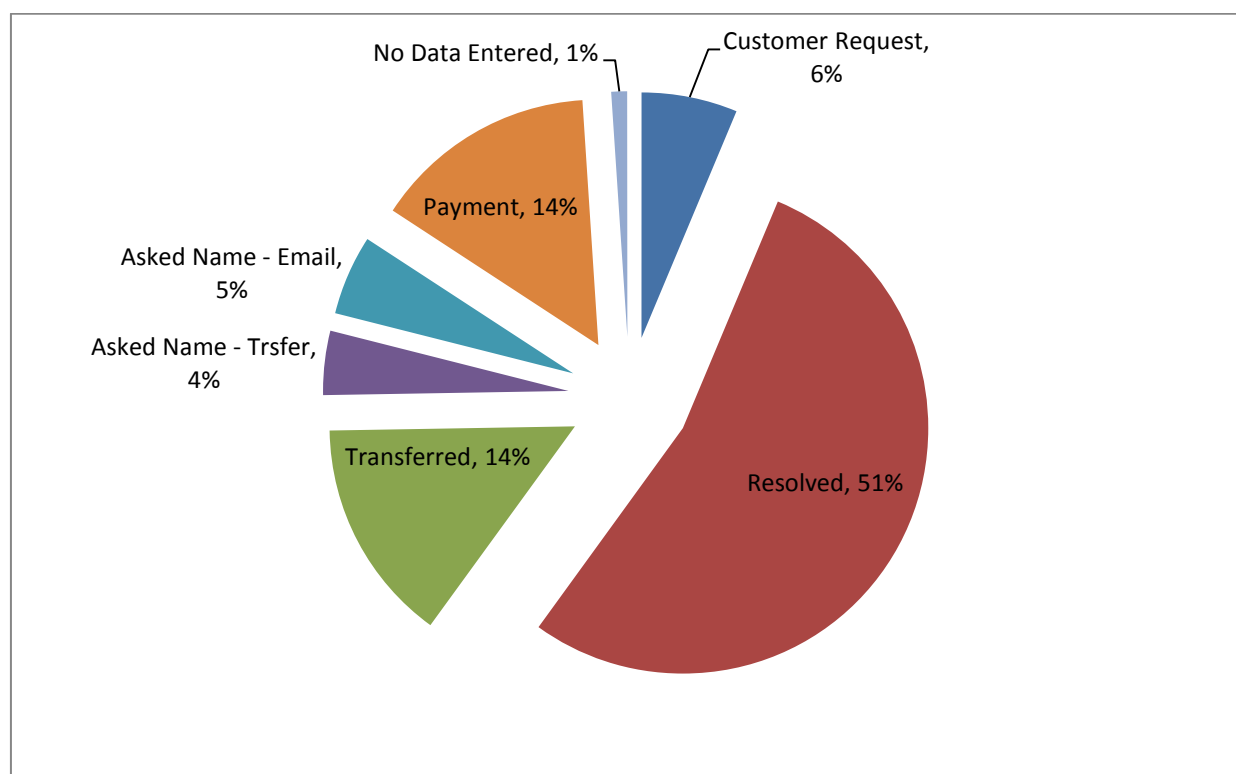
	Jan	Aug	Sept	Oct	Nov	Dec
2015/16	7008	6902	7116	6719	6271	5601
2014/15	6952	6617	7291	6091	5837	5776
2013/14	6971	6864	7080	5906	5798	5190
2012/13	5946	6384	6009	5379	5357	4726

2015/16	1.74%	2.20%	2.30%	2.72%	2.17%	1.91%
2014/15	3.47%	2.34%	4.47%	4.58%	4.45%	5.89%
2013/14	2.51%	2.35%	1.81%	2.37%	2.09%	1.95%
2012/13	1.95%	1.77%	1.63%	1.38%	1.81%	2.16%
Target	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%

Resolution Rate

The resolution rate is determined by the Customer Service Officer's ability to resolve the enquiry at the initial point of contact. The following are measured as a resolution;

- Customer Request
- Resolved
- Asked Name - Transfer
- Asked Name - Email
- Payment



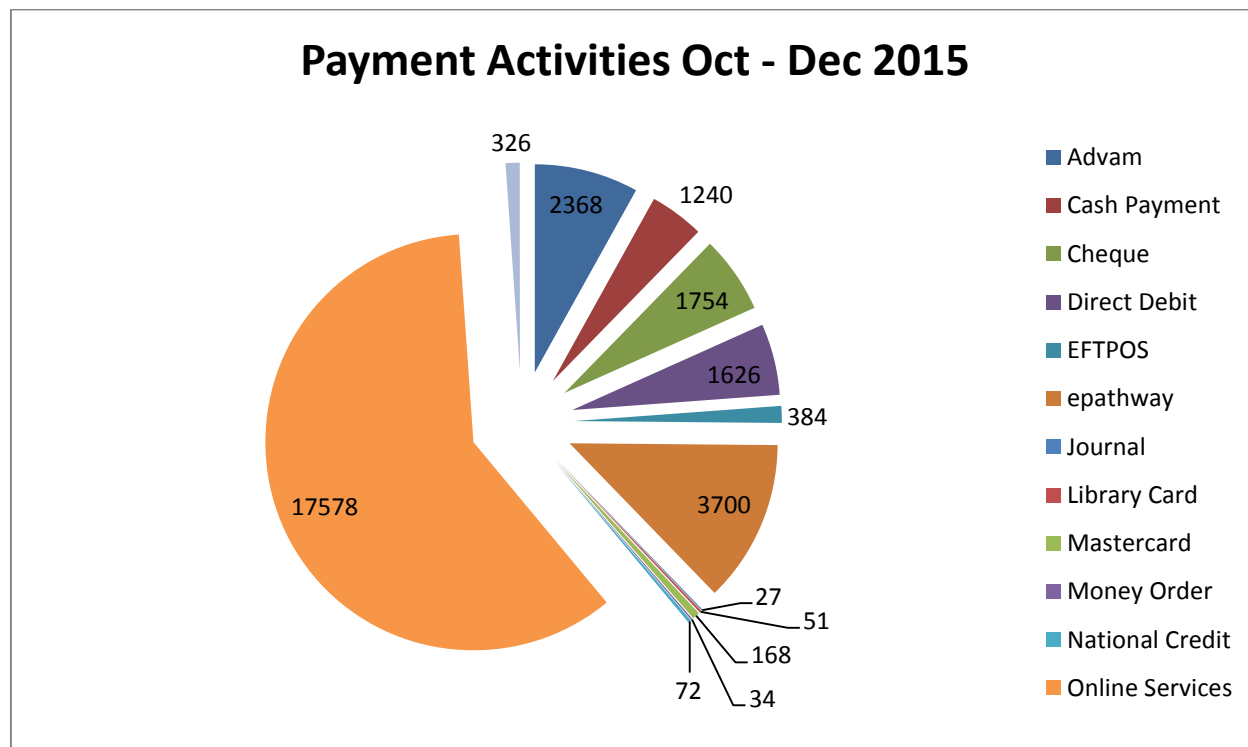
Call Summary by Department

A more detailed breakdown by department and wrap up code entered is below;

Department	Customer Request	Resolved	Transferred	Asked Name - Trsfe	Asked Name - Email	Email	Payment	No Data Entered	Total Calls
Bldng - DA Related	1	83	19	52	57	18			230
Bldng - General	2	57	32	7	17	13			128
CA - X/over S/Water		9	6	4	5	5	2		31
City Assets - Gen	7	195	52	72	64	64	2		456
City Mgmt	2	92	27	36	20	17	1		195
City Strategy	4	104	60	22	4	21			215
Com Dev - General	16	472	77	53	32	41	7		698
Com Dev - HACC	2	180	325	66	32	115	5		725
Com Dev - Theb CC	3	139	119	7	3	23	32		326
Comp - Dogs	87	437	20	30	32	29	39		674
Comp - General	120	229	21	32	47	45	13		507
Comp - Parking	167	1312	20	12	10	37	622		2180
Depot	650	400	61	54	75	104	1		1345
Finance - General	1	116	63	30	4	18	15		247
Finance - Rates	1	840	233	11	3	54	1012		2154
Health	27	114	65	22	5	28	5		266
Human Resources	1	19	6	16	2	8			52
Info Services	1	67	12	26	9	3			118
Library		193	84	7	3	2			289
No Data Entered								135	135
Org Support		9	5	6	3	4			27
Other		22	2	1		1	3		29
Planning - DA Rel	4	551	63	126	375	210	90		1419
Planning - Duty Ph	1	487	672	12	13	132	1		1318
Planning - General	3	501	84	48	67	45	4		752
Prop & Facility		13	6	9		3			31
Service Centre	3	1004	29	37	10	7	1		1091
Solo Waste	2	813	107	2	1		3		928
Waste Mgmt	94	526	42	21	6	15			704
WM - Hard Waste	32	838	11	2	1	8	3		895
Total Calls	1231	9822	2323	823	900	1070	1861	135	18165

Receipting of Payments

The Service Centre processed 22% of the overall financial transactions for this quarter.



Conclusion

The report provides an overview of the key activities of the Service Centre for the second quarter of the 2015/16 financial year

12. MEETING CLOSE

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1. MEETING OPENED

2. PRESENT

3. APOLOGIES

4. DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 of the *Local Government Act 1999*.

The following disclosures of interest have been made in relation to:

Item	Elected Member
------	----------------

5. CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Strategy and Community Standing Committee held on 8 December 2015 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. QUESTIONS WITH NOTICE

Nil

8. QUESTIONS WITHOUT NOTICE

9. MOTIONS WITH NOTICE

Nil

10. MOTIONS WITHOUT NOTICE

11. STRATEGY AND COMMUNITY REPORTS

11.1 Liquor Licensing Discussion Paper - Proposed Feedback

Brief

This report proposes Council's response to the Liquor Licensing Discussion Paper which was recently released by the Attorney-General's department.

RECOMMENDATION(S)

The Committee recommends to Council that the comments contained in Attachment 2 to this report be submitted to the Attorney General's Department as its response to the Liquor Licensing Discussion Paper.

Introduction

The CBS (Consumer and Business Services) Reforms unit within the Attorney-General's department is seeking feedback on the Attorney-General's 'Liquor Licensing Discussion Paper' (Paper) which outlines proposed liquor licensing reforms is attached (**Attachment 1**).

The Paper aims to facilitate broad consultation with the South Australian public and industry about the existing liquor licensing framework with a view to identifying improvements and efficiencies to the process.

T.R. Anderson Q.C. has been appointed by the Attorney-General's department to review all aspects of the current *Liquor Licensing Act 1997* (Act). If deemed necessary, a meeting may be arranged to discuss and elaborate on views represented in the submission.

Discussion

Context and Process

The Paper suggests that the enjoyment of licensed venues, events and take-away beverages are part of the Australian way of life with approximately 30% of alcohol consumed on licensed premises.

The last major changes to the State's liquor licensing system occurred in 1984 and 1996 respectively. The Act then remained largely unchanged with further minor changes relating to responsible service of alcohol not occurring until 2009 when a review was announced to address alcohol-related crime and anti-social behaviour.

Further minor changes followed in 2011, focussed on expiation and SAPOL powers to suspend or impose license conditions; and 2013 which focussed on clarifying definitions relating to liquor licensing matters and reforming licensing processes.

Under the current system there are 12 types of liquor licence:

1. Hotel licence
2. Residential licence
3. Restaurant licence
4. Entertainment venue licence
5. Club licence (including a limited club licence)
6. Retail liquor merchant licence
7. Wholesale liquor merchant licence
8. Producer's licence
9. Direct sales licence
10. Special circumstances licence
11. Small venue licence
12. Limited licence

Applications for a liquor licence must be lodged with the Consumer and Business Services unit of the Attorney-General's department. Applicants have responsibilities to advertise their proposed application as prescribed by the Act.

When an application is advertised, any person (including councils) can lodge an objection up until seven days before the hearing date. Objections must be in writing and lodged with Consumer and Business Services.

The Liquor and Gambling Commissioner (Commissioner) assesses the application against the following criteria:

- Whether the applicant is a fit and proper person to hold a liquor licence based on their reputation, honesty and integrity;
- Whether the premises is suitable;
- Whether the business is likely to disturb the surrounding community or prejudice the safety of children; and
- Whether all development approvals have been obtained through the local Council or the relevant development authority.

In South Australia, an application for a hotel licence or retail liquor merchant licence also requires the business owner to demonstrate 'necessity' or why other existing licensed venues do not adequately cater to the needs of the public in the area. This is an attempt to reduce harm related to alcohol consumption, while balancing competition in the market.

In the event an approval is granted, the business owner must fulfil a number of requirements to maintain their liquor licence, namely:

- Comply with the conditions of the liquor licence
- Display a copy of the licence near the front entrance of the premises
- Keep records of all transactions involving the sale or purchase of liquor
- Not sell liquor to intoxicated persons or minors
- Not employ minors to sell alcohol
- Comply with relevant codes of practice.

The Role of Councils in the Current System

All liquor licence applications need to demonstrate that development approval has been granted. In most cases, councils will approve the development application.

Once a liquor licence application proceeds to a hearing before the Commissioner, a council has the right to introduce evidence or make any representations on any question arising from the application.

This right is often used as a means of imposing a condition on a liquor licence. In most cases, disputes are resolved at a conciliation conference. Councils may also become involved where noise complaints are received.

Councils are advised by written notice at least 28 days before the date fixed for a hearing of a liquor licensing application and given an opportunity to lodge an objection. Council staff members check the details of the liquor licence application against the approved land use and make a written submission that identifies any inconsistencies.

In addition to the general submission process, the local council of the area in which the premises is based has the opportunity to intervene in any proceedings before the licensing authority for the purpose of introducing evidence or making representations on any question before the authority. This process is known as a 'liquor intervention'.

When a council lodges a liquor intervention with the Commissioner, council representatives are invited to attend a conciliation conference with the business or club owner lodging the liquor licence application.

It is the City of West Torrens' current standard practice to only pursue a liquor intervention if the details in the liquor licence application do not match the approved land use.

It has been the Administration's experience that written objections that have not been followed up with a formal liquor intervention have had little influence on the Commissioner's decision-making process.

Draft Council Response

The Paper seeks an updated liquor licensing framework that is consumer focused, with decisions concerning applications made in a timely manner. It supports the use of a holistic approach that incorporates relevant information from all agencies and members of the community for the overall benefit of the consumer.

The discussion paper focuses on three key themes;

1. red tape reduction;
2. a safer drinking culture; and
3. vibrancy.

As articulated in its Community Plan, Council aspires to support a healthy and safe community that embraces diversity, vibrancy and a thriving business environment. It also recognises that a well-designed urban area can assist us achieve our goal of active and healthy communities.

Support for economic development, local businesses and social amenity should be carefully balanced with an appropriate level of regulation to protect public health and safety in order to ensure the positive aspects of licenced venues and shops can be enjoyed while minimising undesirable impacts.

Consequently, the proposed response has been prepared taking into account this strategic context as follows:

1. **Measures that control the density of licenced premises should be adopted** to ensure the positive aspects of licenced venues and shops can be enjoyed without undue impact on residential amenity or public health and safety.
2. As a Public Health Authority for the area, **Council encourages greater collaboration between State and Federal Government to deliver health promotion measures** that assist to reduce harmful consumption of alcohol, and alcohol-related problems (such as drink driving and assaults) in targeted populations.
3. **Referrals and the ability for the community to provide input into the liquor licence approval process should be retained**, and should be given due regard at all stages of the application process.
4. **Opportunities to conduct concurrent or integrated planning land use approvals and liquor licensing approvals should be investigated** to reduce red tape, minimise duplication of processes, reduce compliance complexities, and improve efficiency.
5. **The number of available liquor licence categories should be reduced** in order to simplify the process for applicants, while retaining the ability for tailored licence conditions.

6. **In relation to the 'small venue licence' category, Council supports further discussion and consultation on the potential opportunity to extend this type of licence to suitable parts of the metropolitan area.** If the eligible area is extended, community input should be sought at the policy stage when determining suitable locations where small venue licences may be made available.

A proposed letter of response to the Paper has been prepared by the Administration with input from relevant departments and is attached (**Attachment 2**).

Conclusion

This report provides an overview of the 'Liquor Licensing Discussion Paper' and proposes a response for Council's consideration.

ATTACHMENT 1

Liquor licensing discussion paper



**Consumer and Business Services
Attorney-General's Department**



Government of South Australia
Attorney-General's Department



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Feedback on this discussion paper can be provided by email to CBSReforms@sa.gov.au or by post to Consumer and Business Services, GPO Box 1719, ADELAIDE SA 5001. For queries about this discussion paper call our Customer Service Centre on 131 882.

Submissions close 5pm, Friday, 29 January 2016.



Foreword

The liquor licensing framework has not been reviewed in its entirety for close to two decades. We must ensure it is still relevant and meeting the needs of today's community. It must be consumer focused with decisions concerning applications made in a timely manner using a holistic approach that incorporates relevant information from all agencies and members of the community for the overall benefit of the consumer.

This discussion paper focuses on three key themes; red tape reduction, a safer drinking culture and vibrancy. We need to reduce the red tape surrounding our liquor licensing framework with an overall goal of creating vibrancy and competition. The regulation of liquor should be modernised, promote greater flexibility and encourage entrepreneurs to emerge with new business models.

We need to consider opportunities to simplify the classification of licences while streamlining the development and liquor licensing application processes. Greater flexibility and simplicity will make it easier and more efficient for entrepreneurs to establish small licensed businesses such as small bars or food-focussed venues like tapas bars, strengthening the State's economy and enabling South Australia to nurture its diverse food and wine industry.

A number of measures such as the Liquor and Gambling Commissioner's Codes of Practice have already been implemented to minimise the harm and potential risks associated with the sale, supply and consumption of liquor. But we need to consider what other strategies may be introduced to create a safer drinking culture.

Adelaide is consistently rated as one of the world's most liveable cities. It is recognised internationally for its fine foods and wine. The South Australian food and wine industry is worth over \$17 billion and accounts for 40% of South Australia's total merchandise exports. South Australia must grow the recognition of our premium food and wine.

We must strike a reasonable balance between the regulation of the liquor industry and this Government's priority of creating a vibrant city. The introduction of the small venue licence saw the transformation of little-used laneways in Adelaide's Central Business District into vibrant spaces that attract people to the heart of our city.

The Government is inviting submissions to consider what other options may be available to encourage business activity and diversity in the liquor market, to promote the live music industry and provide for a safe, vibrant and enjoyable South Australia.

The release of this discussion paper will allow broad consultation with the South Australian public and industry about the existing liquor licensing framework with the view to identifying what improvements and efficiencies can be made.



The Hon John Rau MP
Deputy Premier
Attorney-General
Minister for Justice Reform

Our vision

Adelaide is consistently rated as one of the world's most liveable cities and was recently ranked the fifth most liveable city in the world. It is recognised internationally for its arts festivals, fine foods and wine.

Adelaide shares many qualities with the greatest cities in the world and is receiving recognition for the innovative ways, fresh energy and life that is being brought into the city.

Our vision is to create a simple and modern liquor licensing system that reflects community expectations and ensures that we continue to receive international recognition.

We need to consider how we can improve our present liquor licensing system to support innovation, create more South Australian jobs and provide consumers with choice. In order to do so, we need to identify where we can reduce red tape, encourage a safer drinking culture and contribute to vibrancy.

Where there is room for improvement, one of the symbols below will appear in the discussion paper:



Red tape reduction:

This symbol indicates where there is an opportunity to streamline our current processes.



A safer drinking culture:

This symbol indicates where there is an opportunity to consider implementing other strategies to reduce alcohol-related harm.



Vibrancy:

This symbol indicates where there is an opportunity to consider implementing other strategies to encourage vibrancy.

Submissions

The Government welcomes bold and brave ideas for proposed reform to ensure the best possible outcome for South Australia and invites all interested parties to make submissions on the discussion paper. For a summary of some of the key issues under consideration, see the section, 'Issues for consideration: tell us what you think', at the end of this paper.

Feedback on this discussion paper can be provided by email to CBSReforms@sa.gov.au or by post to Consumer and Business Services, GPO Box 1719, ADELAIDE SA 5001. For queries about this discussion paper call our Customer Service Centre on 131 882.

Submissions close 5pm, Friday, 29 January 2016.

Past changes

Major changes

1984

The Government of South Australia approves the conduct of a comprehensive review of the liquor licensing legislative framework. The review recommended major changes to the way in which the legislation was administered including the creation of a licensing court for substantial applications and less formal applications to be referred to the Liquor and Gambling Commissioner (the Commissioner).

1996

The then Attorney-General and Minister for Consumer Affairs asks Mr T. Anderson QC to undertake a review of the *Liquor Licensing Act 1985* and its operation. The review recommended relaxing the liquor laws to allow for outdoor eating and late night entertainment while increasing protections around the responsible service of alcohol. The *Liquor Licensing Act 1997* was introduced following this review.

Minor changes

2009

Parliament passes the *Liquor Licensing (Producers, Responsible Service and Other Matters) Amendment Act 2009* in November. The legislation provided clarification around intoxication, enabled certain liquor products to be prohibited, allowed for the removal of unfinished liquor from restaurants, introduced entertainment consent, allowed for multiple codes of practice and made certain offences expiable. In December, the Attorney-General and Minister for Consumer Affairs announce a review focused on measures to address alcohol-related crime and anti-social behaviour.

2010

The Government of South Australia releases 'A Safer Night Out' Discussion paper for public consultation. A total of 60 submissions were received and consideration was given to the submissions in drafting a revised General Code of Practice.

2011

Parliament passes the *Liquor Licensing (Miscellaneous) Amendment Act 2011*. This amendment introduced a new expiable offence for offensive or disorderly behaviour, an ability for the Commissioner to suspend or impose licence conditions, an ability to issue a short term public order and safety notice, increased powers for the Commissioner of Police and increased penalties.

2013

Parliament passes the *Liquor Licensing (Miscellaneous) Amendment Act 2013*. This amendment introduced the definition of 'intoxication' and 'public interest', redefined 'entertainment', broadened the scope of the codes of practice, created a new offence for behaving in an offensive or disorderly manner in the vicinity of a licensed venue, provided the Commissioner with the power to impose licence conditions on public interest grounds, enabled the Commissioner to vary trading hours, allowed for industry wide approvals and replaced the requirement for regulations to gazette dry area prohibition notices.

Where are we now?

South Australia's *Liquor Licensing Act 1997* (the Act) regulates the sale, supply and consumption of alcohol in the State.

The Act governs liquor licence applications, approvals and compliance, and the activities of a licensed business.

It operates in the context of legislation, policy and programs introduced by other Government bodies such as South Australia Police (SAPOL), SA Health, local government and the Environment Protection Authority.

All decisions made by the Commissioner and the Licensing Court of South Australia are guided by the objects of the Act which are to:

- encourage responsible attitudes towards alcohol;
- minimise the harm associated with alcohol and the risk of intoxication;
- further the interests of the liquor industry and closely associated industries such as live music, tourism and hospitality;
- ensure that the liquor industry develops together with the needs of the community;
- ensure that alcohol does not detract from the amenity of community life; and
- encourage a competitive market.

A business that intends to sell liquor or have a gaming machine must apply to the Commissioner for a liquor licence.





Applying for a liquor licence

Business owners

Business owners often apply for a liquor licence after they have selected their premises, been through a rigorous development approval process and obtained finance.

Business owners may apply for one of twelve classes of liquor licence in their own name or as a trust or as a corporate entity. The twelve types of liquor licence are:

1. hotel licence
2. residential licence
3. restaurant licence
4. entertainment venue licence
5. club licence (including a limited club licence)
6. retail liquor merchant licence
7. wholesale liquor merchant's licence
8. producer's licence
9. direct sales licence
10. special circumstances licence
11. small venue licence
12. limited licence

Each type of liquor licence allows a business to sell or supply liquor provided that certain requirements are met relevant to each licence class such as the sale of food or trading during specified hours.

Limited licences

In 2014-15, the Commissioner granted approximately 8,000 applications for limited licences. Limited licences are temporary liquor licences for one-off special events or a series of special occasions. These licences can range from major events like Schutzenfest and the Clipsal 500 to low risk events with BYO liquor such as art exhibitions or graduation nights.



Once a business owner has selected the type of liquor licence they want to apply for, they must lodge an application with the Commissioner that provides information as to whether:

- they are a fit and proper person to hold a liquor licence. This considers a person's reputation, honesty and integrity;
- the premises are suitable;
- the business is likely to disturb the surrounding community or prejudice the safety of children; and
- all development approvals have been obtained through the local council or the relevant development authority.

A business owner must also pay an annual fee to the Commissioner based on the liquor licence class, capacity and trading hours of the venue.

Annual fees

Licensed hotels, entertainment venues and special circumstances licences that have an authorised capacity of more than 400 people and trade past 4am pay the highest fee of \$11,337.

Hotels, sporting clubs and restaurants that have an authorised capacity of less than 200 people and close by 2am pay the base level fee of \$109.



In most cases, a business owner must also:

- provide written notice of the application to the local council and to their neighbours;
- advise that certain documents and material relevant to the application can be inspected;
- keep a notice of the application either on the premises or on the land where the premises will be constructed; and
- advertise the application in a newspaper circulating around the State and the local area.

Did you know?

Over 90% of licensed venues pay \$740 or less in annual fees. In fact, approximately 70% of all licensees are only required to pay an annual fee of \$109.

Advertising

In an online world, business owners who have to advertise their application for a liquor licence can pay up to \$600 for it to appear in the newspaper.

In most cases, business owners have already provided written notice of the proposed development to their neighbours or members of the public in order to obtain development approval.

Once an application is received, the Commissioner will then set a date and time to hear the liquor licence application.

All non-contested applications and limited licence applications are determined by the Commissioner. All other applications are determined by either the Commissioner or the Licensing Court of South Australia.

If a business owner provides all of the information on time, satisfies the conditions of the liquor licence class and there are no interventions or objections from SAPOL, the local council, landlords or members of the public, the Commissioner may grant the application.



If the Commissioner grants a liquor licence, the business owner must ensure that a number of requirements are met in order to retain the liquor licence. These requirements include:

- complying with the conditions of the liquor licence;
- displaying a copy of the licence near the front entrance of the premises;
- keeping records of all transactions involving the sale or purchase of liquor;
- not selling liquor to intoxicated persons or minors;
- not employing minors to sell alcohol; and
- complying with the relevant codes of practice.



The 'needs test'

An application for a hotel licence or retail liquor merchant's licence (i.e. a bottle shop) also requires the business owner to demonstrate why the licence is necessary or why other licensed venues in the area do not adequately cater to the needs of the public. This is commonly known as the 'needs test'. South Australia is the only State to have a needs test. Other States have implemented different measures to balance competition and reduce alcohol-related harm.

Interstate considerations

New South Wales, Queensland and Western Australia require liquor licence applicants to consult with the local community before deciding to make an application. The details of the consultation must be provided in either a Community Impact Statement (CIS) in NSW and QLD or a Public Interest Assessment (PIA) in WA. Both the CIS and PIA allow the relevant authority to consider how the proposed licensed venue will impact upon the local community.

Victoria requires responsible planning authorities and local councils to consider the cumulative impact of licensed venues as part of the planning application process for the proposed licensed venue. The Victorian Commission for Gambling and Liquor Regulation must also consider the impact that may result from a concentration of licensed venues within designated inner Melbourne areas.

Tasmania and the Northern Territory require liquor licence applicants to provide a submission which sets out why granting the liquor licence is in the public interest. The relevant authority must then make a decision as to whether the liquor licence is in the best interests of the community.

Competition review recommendations

In 2003, the National Competition Review found that the needs test is a serious restriction on competition and should be abolished.

In 2015, the Commonwealth Government released its Competition Policy Review ('the Harper Review'). The Harper Review stated that some restrictions on the sale of alcohol appear to favour certain classes of competitors to the detriment of consumers. It recommended that all regulations must be assessed to determine whether there are other ways to achieve the desired policy objective that do not restrict competition.



Other applications



Entertainment and trading hours

Business owners who wish to provide entertainment such as live music or extend their trading hours must make a separate application to the Commissioner.

An application for entertainment or an extension of trading hours may be lodged at the same time as an application for a liquor licence. However, two separate applications must still be lodged.

Entertainment

If a business owner wants entertainment, they must specify what days and times the entertainment will be provided and what types of entertainment will be provided.

The Government has introduced a Bill into Parliament which, if passed, will only require applicants to apply for consent for entertainment after midnight or for certain prescribed entertainment.



Responsible persons

Business owners who sell liquor are required to employ a responsible person to supervise and manage the sale of alcohol at the licensed venue.

A responsible person must be approved by the Commissioner. In order to be approved, the Commissioner must be satisfied that a responsible person is a fit and proper person and has the appropriate knowledge, skills and experience.

In 2014-15,
4,000 responsible
person applications
were granted



Applications

Previously, when a person was approved as a responsible person, the approval applied to a specific venue. If a person was working as a responsible person at more than one licensed venue, or changed employment to a new licensed venue, a new application and approval was required for each venue. The Act has recently been amended so that approval as a responsible person now applies industry-wide.



Crowd controllers

Business owners may also employ or engage crowd controllers. A crowd controller must be approved by the Commissioner under both the Act and the *Security and Investigation Industry Act 1995*. In order to be approved under the Act, a person must demonstrate that they have the appropriate knowledge, skills and experience to be a crowd controller. In order to be approved under the *Security and Investigation Industry Act 1995*, the Commissioner must be satisfied that the person is a fit and proper person.



Dry areas

Applications for a dry area are generally made at the request of a local council who have decided that they want a particular area to be alcohol free.

The Commissioner and the Minister have the power to prohibit the consumption or possession of liquor in public places. Dry area prohibitions can be made for a short term to cover one-off major events such as New Year's Eve celebrations or for an ongoing period.



Presently, an application for a short-term dry area is determined by the Commissioner and an application for a long-term dry area is determined by the Minister. The dry area is enforced by SAPOL.

Example:

Short-term dry area

Each year a metropolitan local council applies for a dry area to cover a Christmas Pageant for a period of three hours.

Long-term dry area

In 2014, the Adelaide City Council applied for a dry area in the South Park Lands. The State Government introduced a dry area across all of the Adelaide Park Lands each day from 8pm until 11am the following day until September 2015. The dry area in the Adelaide Park Lands was extended to September 2016.

Intervening and objecting to a liquor licence application



South Australia Police

In most cases, liquor licence applications are sent to SAPOL to assist the Commissioner in considering whether the business owner is a fit and proper person to hold a liquor licence. Information obtained from SAPOL helps the Commissioner to determine whether or not to grant a liquor licence.

Once the liquor licence application proceeds to a hearing before the Commissioner, SAPOL has the right to introduce evidence, make a submission or intervene in the liquor licence application.

Example:

An application was made to extend the outdoor area of a licensed venue to provide entertainment to patrons. A number of noise complaints in relation to the licensed venue had previously been received by SAPOL. Consequently, SAPOL intervened in the liquor licence application. The Commissioner heard submissions from both the business owner and SAPOL. The application was granted by the Commissioner with conditions that the venue would have limited trading hours and be subject to a 12-month trial.

Applications for a responsible person or crowd controller are also sent to SAPOL to assist the Commissioner in considering whether the person is a fit and proper person.



SAPOL may also become involved where a liquor licence has been granted to a business owner and noise complaints are received from members of the public or they are called to address a disturbance at a licensed venue.

SAPOL also enforces compliance with the Act through general patrols and the Licensing Enforcement Branch.



Local councils

All liquor licence applications need to demonstrate that development approval has been granted. In most cases, the local council will approve the development application.

Once a liquor licence application proceeds to a hearing before the Commissioner, the local council has the right to introduce evidence or make any representations on any question arising from the application.

This right is often used as a means of imposing a condition on a liquor licence. In most cases, disputes are resolved at a conciliation conference. Local councils may also become involved where noise complaints are received.

Example:

In May 2015, the Government invited licensees to apply for the removal of conditions on their liquor licences which required patrons to be seated while consuming liquor in licensed outdoor areas after a successful 9-month trial. At the time of publishing, interventions have been received for 11 of the 31 applications to remove this condition.



Landlords

Landlords can object to a liquor licence application. An objection may be made by the landlord as the lease agreement with the business owner requires the landlord's prior consent to apply for the liquor licence to sell or supply liquor at the premises.



Members of the public

Members of the public can object to a liquor licence application other than a small venue licence or limited licence. Objections can be made by a member of the public for the following reasons:

- it is not consistent with the objects of the Act;
- the business owner has a bad reputation or character;
- the premises are unsuitable;
- it would cause noise and disturbance;
- it would prejudice the safety or welfare of children in the area; or
- it would have an adverse effect upon the area.



Where an application is for a hotel licence or retail liquor merchant's licence (i.e. a bottle shop), a member of the public may object to the liquor licence due to the number of hotels or retail liquor merchants already in the area. Often objections are received from competitors.

Liquor and Gambling Commissioner

If a person wishes to intervene in or object to a liquor licence application, they must do so by informing the Commissioner in writing at least seven days before the hearing.

In some cases, late objections are accepted as the person objecting to the application may be unfamiliar with the process or may have received late notification of the liquor licence application.

Where an objection from a member of the public or an intervention from SAPOL or the local council is received, the person objecting or intervening and the business owner are called to a conciliation conference.

The aim of the conciliation conference is to provide the parties with an opportunity to discuss the liquor licence application and attempt to reach an agreement.

Conciliation conferences

In 2014-15, approximately 600 objections or interventions were received by the Commissioner in relation to liquor licence applications which resulted in 80 conciliation conferences.

Where parties are able to reach an agreement that is satisfactory to the Commissioner, an order will be made that reflects the outcome of the conciliation. In most cases, this will be done by placing conditions on the liquor licence.



Example:

Some conditions that have been imposed on a liquor licence by agreement between the person objecting or intervening and the business owner require a licensee to:

- remove glass, rubbish, vomit or urine from nearby residential streets, particularly on Sunday morning prior to Church service;
- provide their personal mobile telephone number to residents;
- refrain from exposing their genitals while selling, serving or supplying liquor;
- obtain advice from a landscaping architect to increase the density of existing planting and foliage;
- patrol the car park of a premises;
- refrain from placing carpet in the near vicinity of the licensed premises;
- sort bottles between the hours of 8am and 6pm; and
- ensure cleaners do not park on certain streets.

Where parties are unable to reach an agreement, the liquor licence application will be heard before the Commissioner or the Licensing Court of South Australia.

Licensing Court of South Australia

The Licensing Court is comprised of judicial members from the Industrial Relations Court who have the jurisdiction to deal with certain matters under the Act.

The Licensing Court may hear applications for disciplinary action, review the decisions of the Commissioner or hear applications referred by the Commissioner.

Matters referred to the Licensing Court are heard in public and the decision can be appealed with the permission of the Supreme Court of South Australia.





Managing a liquor licence

Codes of practice

The Commissioner has established a General Code of Practice (General Code), which applies to all licensed venues and a Late Night Trading Code of Practice (Late Night Code), which currently applies to venues that trade past 3am.

The Codes aim to encourage responsible attitudes towards the promotion, sale, supply and consumption of alcohol and to reduce alcohol-related harm and anti-social behaviour.

The General Code requires business owners to assess the risks associated with their business and, amongst other things, requires mandatory responsible service of alcohol training for all staff involved in the supply of alcohol.

The Late Night Code requires venues to implement a range of measures at various times of the evening including queue management, drink marshals (to monitor the behaviour and alcohol consumption of patrons), enhanced closed circuit television (CCTV) and metal detectors. It also restricts entry onto the licensed venue (excluding the Adelaide Casino) after 3am and places restrictions on the use of glassware and the supply of certain types of alcoholic beverages after 4am.

Review of codes of practice

The Government recently released its response to the Final Report on the Review of Codes under the Act. The Final Report made a total of 18 recommendations that all related to the Late Night Code. Most of the recommendations were accepted by the Government. It is proposed to bring forward a number of the measures contained in the Late Night Code to apply to venues earlier in the evening. A revised Late Night Code has been drafted based on the Government's response to the Final Report's recommendations. In August 2015, the Commissioner commenced consultation on the proposed changes. A revised Late Night Code will be introduced subject to that consultation process.



Inspections

The Commissioner has inspectors who visit licensed venues to ensure that a business is being conducted in accordance with the requirements of the liquor licence.

The frequency of inspections depends on the level of risk of the licensed venue. Factors that may influence the level of risk include a venue's trading hours and capacity. Approximately 2,000 routine inspections were conducted last year.



Noise complaints

Noise complaints can be lodged with the Commissioner by SAPOL, local councils or a person claiming to be adversely affected by the noise of a licensed venue. The Commissioner will seek to resolve the complaint through conciliation. If the Commissioner is unable to resolve the complaint, it may be referred to the Licensing Court of South Australia.

General noise complaints can also be made to SAPOL, local councils and the Environment Protection Authority.



Changing a liquor licence

Business owners who want to make any changes to their liquor licence need to apply to do so to the Commissioner. Changes may include altering or redefining the licensed venue, or extending the trading area of the licensed venue or varying the trading hours or other conditions imposed on the licence.

Surrendering or revoking a liquor licence

The Commissioner may determine whether a liquor licence needs to be surrendered or revoked. This may occur where a business owner has ceased to carry on a business or at the request of a business owner in certain circumstances such as the premises being renovated.

Adelaide: a vibrant city

In 2013, the South Australian Government introduced small venue licences as part of its overall strategy to increase vibrancy in the city and make Adelaide a better place to live, work and visit. Currently, small venue licences are limited to the Adelaide CBD.

The creation of the small venue licence has provided entrepreneurs with an opportunity to develop new business models with limited risk to offer consumers variety and choice. It has also created over 300 jobs for South Australians.

For an annual fee of \$109, a small venue licence allows a business to:

- sell liquor;
- have a maximum capacity of 120 persons;
- trade from 11am until midnight (and until 2am with an Extended Trading Authority); and
- provide entertainment during standard trading hours.

Applications

As at August 2015, 66 small venue licence applications had been received, and

- 51 licences granted;
- 2 licences approved subject to finalisation of building alterations;
- 8 were case managed by licensing and planning authorities; and
- 5 were withdrawn by the applicant.

To obtain a small venue licence, a business owner must be a fit and proper person.

Business owners who are eligible to apply for a small venue licence can be assigned a Case Manager. Case Managers work together with the business owner to navigate and simultaneously lodge development and liquor licensing applications.

Once the development application is lodged, the Adelaide City Council and Consumer and Business Services take approximately six weeks to assess the applications.

Unlike other licence classes, only SAPOL can intervene in a small venue liquor licence application. Members of the public can still raise concerns through submissions rather than the objection process. Those concerns are taken into consideration by the Commissioner in determining whether or not to grant the small venue licence or any conditions to be imposed. However, there is no requirement on the business owner to attend a conciliation conference which reduces delay and cost.

Once a decision is made, only the business owner and the Commissioner of Police have the ability to seek a review of the Commissioner's decision in the Licensing Court of South Australia.

The feedback in relation to small venues has been overwhelmingly positive and has allowed Adelaide to develop a distinct and unique small bar culture.

South Australia: premium food and wine

South Australia's food and wine industry is worth over \$17 billion and accounts for 40% of our total merchandise exports.

The growing world demand for high quality food and wine, combined with our strong reputation for food safety, biosecurity and product integrity, creates significant opportunities for South Australia.

Our challenge is to make sure that the world is aware of our premium food and wine, its high quality and the regions where it is produced.

We need to consider how we can simplify and modernise our liquor licensing system to support innovation and job creation in a retail space.

Did you know?

The South Australian Government aims to increase international exports of differentiated and processed food and wine from \$2.8 billion in 2013-14 to \$3.2 billion in 2016-17.

Issues for consideration: tell us what you think

The South Australian Government is committed to progressing reform to create a liquor licensing system that promotes a vibrant entertainment environment, and encourages a competitive market by removing barriers to entry and red tape while seeking to reduce alcohol related harm and anti-social behaviour.



Reducing red tape

We need to reduce the red tape surrounding our liquor licensing system and enable business owners to easily navigate the liquor licence application process.

Is there too much red tape when applying for a liquor licence?

Do we need twelve liquor licence categories?

Is there confusion as to the role of the liquor licensing framework and other legislative frameworks imposed by bodies such as planning, noise and health?

The linear liquor licence approval process duplicates steps already taken by a business owner in the separate council development approval process. This means that prior approvals granted and consultation already undertaken in the development process is subject to further scrutiny.

Should consultation on planning and liquor licence applications occur at the same time?

Should local councils have the right to intervene in a liquor licence application having already approved the development application?

An objection to a liquor licence from a member of the public can cause unnecessary delay for the business owner and can provide a second forum for an objector to be heard. Change is needed to improve the reliability and predictability of the planning and liquor licensing systems.

At what point in the process should a member of the public be able to voice their concerns? How?

Individual liquor licence conditions imposed as a result of conciliation can create inconsistency and are difficult to enforce. We need to consider whether the conditions being imposed as a result of conciliation are the right solution.

Should standard liquor licence conditions be developed and implemented where disagreements arise? If so, what should those conditions be based on? For example, should it be based on the licence class, zone or capacity of the venue?

Business owners who wish to appeal a liquor or planning decision may have more than one appeal process to navigate. We need to consider whether we can streamline the appeal processes for business owners to reduce the time taken and the costs incurred.

Should appeals against decisions where there are both elements of liquor and planning be heard together?

The approval of crowd controllers under two separate Acts creates an administrative burden for the applicant.

Should crowd controllers be approved under two Acts?

We need to consider whether we can make further improvements to ease the administrative burden in relation to responsible person approvals while ensuring ongoing compliance.

Would the removal of the requirement for the Commissioner to approve the responsible person reduce administrative burden?

Should other mechanisms be introduced to ensure appropriate responsible persons are in the industry?

Should responsible persons be tested for being under the influence of drugs and alcohol while on duty?

We also need to consider whether we can improve the application process for dry areas and allow another authority to become responsible for responding to the needs of members of the community. We also need to consider whether the enforcement powers in dry areas should be expanded to include other authorities.

Should local councils have the power to declare short-term dry areas?

Should other enforcement strategies in dry areas be considered?

A safer drinking culture

Our liquor licensing system must place a high value on health and safety for the community. We must consider whether the current measures in place to reduce alcohol-related harm are effective and what we can do to improve.

How can we improve the harm minimisation provisions in our legislation?

What role should SAPOL play in the application process?

Should the number and hours of trading of licensed venues in an area be a relevant consideration?

Should a retail liquor merchant's licence be limited or categorised by size?

Should closing times, lock-out times or last drinks be set for particular areas?

We need to consider whether the needs test is still the appropriate mechanism to use in order to balance competition and alcohol-related harm.

Is there a need to regulate competition? If so, what regulation is appropriate and in what circumstances?

Should alcohol be able to be sold in supermarkets?

Penalties should act as a deterrent and enable liquor inspectors or SAPOL to respond quickly and effectively to breaches of our liquor licensing laws. Change is needed to increase inspectors' compliance and enforcement powers to ensure that any breaches of liquor laws are dealt with swiftly and public safety remains a priority.

Should other mechanisms be introduced to detect breaches?

Should other penalties be introduced to assist with enforcement? (For example, expiation notices.)

The liquor licensing system regulates the sale of alcohol in public places. The consumption or possession of alcohol at private events including those attended by minors is presently unregulated.

To enhance community protection, we need to consider the relationship between minors and alcohol and the role that the South Australian Government should play in the future.

Should we regulate the consumption or possession of alcohol by minors at private parties? If so, how?

The South Australian Government does not have the power to regulate the price of alcohol. We need to consider how the price of alcohol impacts upon alcohol-related harm and whether the State and Commonwealth Governments can work closely together to address this issue.

Should the State Government be working together with the Commonwealth Government to reduce alcohol access and abuse?



Vibrancy

Our liquor licensing framework should be modernised to promote greater flexibility and encourage entrepreneurs to emerge with new business models.

Are the objects of the Act outdated?

Do annual liquor licence fees need to be reviewed?

Should small venue licences currently restricted to the CBD be available in other locations?

Is there a better way to regulate a producer's licence to meet the Government's strategic premium food and wine policy?

We need to assess whether statutory liquor licence conditions and mandatory trading hours still reflect community expectations. Consideration should be given to the risk of reducing the administrative burden of applying for and extending trading hours within each licence category.

Are the statutory liquor licence conditions outdated?

Is the requirement to apply separately for an extension of trading hours or entertainment consent unnecessary red tape that impacts vibrancy?

Should statutory liquor licensing conditions be captured within a code rather than legislated?

Next steps

We will work closely together with all those who are involved in the sale, supply and regulation of liquor.

The Government invites all interested parties to make submissions on the discussion paper which will be open until **5 pm, Friday, 29 January 2016**.

Feedback on this discussion paper can be provided by email to CBSReforms@sa.gov.au or by post to Consumer and Business Services, GPO Box 1719, ADELAIDE SA 5001. For queries about this discussion paper call our Customer Service Centre on 131 882.

Important information about your submission

If you don't want the public to read your answers, please write "confidential" on your submission.

Please be aware that unless you write "confidential" on your submission it will be made public.

If someone asks for your answer through the Freedom of Information Act process, and if you have told us your answers are confidential, we will contact you and explain what is happening.

However, we have to follow the law. Even if your answers are confidential, we will still have to let someone read your confidential answers, if they ask for them through the Freedom of Information Act process.

Consumer and Business Services
Attorney-General's Department
GPO Box 1719
ADELAIDE SA 5001



Government of South Australia
Attorney-General's Department

ATTACHMENT 2

12 January 2016

Mr T.R. Anderson Q.C.
CBS Reforms
GPO Box 1719
ADELAIDE SA 5001

Dear Mr T.R. Anderson Q.C.

Re: West Torrens Council Submission on Liquor Licensing Discussion Paper

Thank you for the opportunity to comment on the 'Liquor Licensing Discussion Paper' released for feedback by the Attorney-General's Department.

Council wishes to provide the following response as endorsed at its meeting on 19 January 2016.

The City of West Torrens aspires to support a healthy and safe community that embraces diversity, vibrancy and a thriving business environment. It acknowledges that the enjoyment of licensed venues, events and take away beverages is part of the Australian way of life, contributing social and economic value to our communities.

It is Council's view that support for local businesses and community amenity should be carefully balanced with an appropriate level of regulation in order to protect public health and safety, in order to ensure the positive aspects of licenced venues and shops can be enjoyed while minimising undesirable impacts.

Consequently Council wishes to submit the following recommendations in response to the 'Liquor Licensing Discussion Paper'.

Recommendation 1

Measures that control the density of licenced premises should be adopted to ensure the positive aspects of licenced venues and shops can be enjoyed without undue impact on residential amenity or public health and safety.

There is a body of research that identifies the links between (licenced) outlet density, alcohol consumption patterns and drink driving, traffic accidents, assault, homicide, violent crimes, child abuse and neglect, neighbourhood disturbances, property damage, vandalism and personal injury.

According to the Alcohol and Other Drugs Council of Australia, based on research studies:

“... the density of packaged liquor outlets i.e. bottle shops was positively associated with rates of assault, domestic violence, chronic disease and heavy episodic drinking, whereas the density of pubs and nightclubs (was) associated with assault rates.”

The ill-considered approval of licences which increases the density of licensed premises within the City could impact on the number of serious road injuries, fatalities, local crime rates, and the community's quality of life and personal safety.

Measures that control the density of licenced premises should be investigated and adopted to ensure the positive aspects of licenced venues and shops can be enjoyed without undue impact on public health and safety, residential amenity and venue patrons.

Consideration should also be given to developing any new licensed venues (as distinct from producer's or sales type licences) in locations that take advantage of public transport links to facilitate options that reduce incidences of drink-driving.

Recommendation 2

As a public health authority for the area, Council encourages greater collaboration between State and Federal Government to deliver health promotion measures that assist to reduce harmful consumption of alcohol, and alcohol-related problems (such as drink driving and assaults) in targeted populations.

The City of West Torrens *Towards 2025* Community Plan adopts strategies to foster health, wellbeing and safety within the community and to work in partnership with other councils, government departments and private organisations to deliver services and share resources.

Council's Public Health Plan also recognises the role of alcohol use and associated behaviours in public health and identifies community safety as a priority for the City and a significant issue for public health reform. A coordinated approach to health promotion will be essential to deliver improvements in this area.

Recommendation 3

Referrals and the ability for local councils and the community to provide input into the liquor licence approval process should be retained, and should be given due regard at all stages of the application process.

It is important that communities and local councils are able to contribute their local, detailed understanding of local conditions and issues throughout the licencing process in order that the best decision may be achieved.

The scope of activities permitted under a liquor licence can also change the nature of a land use approved by Council.

Council therefore seeks to retain referrals and input into the licence-approval process and supports the continued ability for concerned members of the public to do so.

Council also requests that due regard is given to objections when they are first submitted. It has been the experience of Council officers that objections submitted by Council or the public against applications where they have genuine concerns regarding noise and disturbance experienced in association with previous licences granted at a site are rarely effective until a formal intervention is lodged and a licence application proceeds to a hearing.

Recommendation 4

Opportunities to conduct concurrent or integrated planning land use approvals and liquor licensing approvals should be investigated to reduce red tape, minimise duplication of processes, reduce compliance complexities, and improve efficiency.

Council is committed to a well-designed built environment that promotes retail, commercial and industrial activity that is compatible with neighbouring land uses and also facilitates mixed use developments at key centres.

Council recognises that refinements to processes could facilitate more efficient processing of licence applications, with opportunities to conduct planning land use approvals and licensing approvals concurrently.

The scope of activities permitted under a liquor licence can change the nature of a land use approved by Council. Ideally, the two processes could be integrated to avoid contradictions that may otherwise result from conditions applied through the separate land use approval and liquor licence approval process.

In-principle, Council supports a review of these processes to reduce red tape and, where possible, to facilitate a more efficient integrated assessment process.

Recommendation 5

The number of available liquor licence categories should be reduced in order to simplify the process for applicants, while retaining the ability for tailored licence conditions.

It is considered there are too many different categories of licence and, as most licences are granted with tailored conditions, it would not be unreasonable to halve the number of licence categories.

The following refined list of licence options is offered for your consideration:

- Limited Licence
- Restaurant Licence
- Producer Licence

-
- Wholesaler/Retailer Licence
 - Venue Licence
 - Special Circumstances Licence

Recommendation 6

In relation to the 'small venue licence' category, Council supports further discussion and consultation on the potential opportunity to extend this type of licence to suitable parts of the metropolitan area. If the eligible area is extended, community input should be sought at the policy stage when determining suitable locations where small venue licences may be made available.

The City of West Torrens offers a highly desirable location for business and employment due to its proximity to the Adelaide CBD and high level of road, rail and air transport accessibility. There is a net inflow of people coming into the City each day to work which means there is great potential to capture the 'after-work drinks' market and encourage workers to enjoy recreation and leisure activities that may include attendance at licensed venues such as art galleries and bars.

Extending the potential for small venue licences to apply in other parts of the metropolitan area, including the City of West Torrens, could have benefits in terms of increased business investment due to local small bar start-ups, with flow on effects for new employment and economic vibrancy in the area.

The extension of the area eligible for small bar licenses into West Torrens could also contribute to other Council objectives such as 'increase the number and variety of community festivals, arts projects and other social activities'; and, (if undertaken in conjunction with iconic breweries in the local area) 'foster a sense of identity and pride within the West Torrens community'.

However, any benefits would need to be carefully balanced against the needs of residents in terms of preventing crime and anti-social behaviour as well as noise and amenity impacts on residents in the locality.

Over the last two decades West Torrens experienced increasing urban renewal and residential development including an increase in the number of townhouses and home unit dwellings. Urban infill has led to a range of interface issues where residential land abuts other land uses which can result in traffic, noise and odour issues.

It is envisaged that property in areas zoned for mixed use development (such as the Urban Corridor Zone) will face increasing demand for licenced uses particularly if the availability of the 'small venue licence' category (currently only available in Adelaide City Council) is extended to metropolitan areas.

While patrons may enjoy the vibrancy generated by licensed venues, noise associated with licensed venues can often have a detrimental impact on the amenity of residential areas. The current regulations do not place sufficient onus on the licensee to ensure this is not the outcome for local residents.

Council is committed to regularly consulting with its community and seeks to actively engage them and would therefore be reluctant to see the removal of community engagement processes that are undertaken during licensing assessment. The lack of opportunity for effective community input into the assessment of the small venue licence category (as applied in the CBD) is of concern.

In order to reduce red tape and costs for small venue licences, community engagement could be more effectively achieved by identifying locations where small venue (bar) licences may be suitable and engaging with the community at the policy stage to ensure community needs are considered early without creating undue delays at the liquor licence assessment stage.

Careful consideration of these and other issues should be undertaken before extending the small venue licence in the metropolitan area. Council would welcome the opportunity to participate in such a discussion in future.

If you wish to seek elaboration on any of the points in Council's submission please contact Rebecca Perkin, Team Leader Strategic Planning on 8416 6300.

Yours sincerely

Terry Buss
Chief Executive Officer
City of West Torrens

11.2 City Strategy Activity Report

Brief

This report provides information on recent activities undertaken by the City Strategy Department during the month of December 2015.

RECOMMENDATION

The Committee recommends to Council that the City Strategy activity report for the month of December 2015 be received.


Introduction

The City Strategy department provides a report to each Strategy and Community Prescribed Standing Committee detailing the status of key projects and activities.

Discussion

The key projects and activities being undertaken within the City Strategy department are as follows:

Key activities	Update
Community Planning	
<i>Camden Oval Precinct</i>	<p>During December, City Strategy staff have worked with City Assets to progress the elements approved for implementation by Council, namely the preparation of the site concept plan and delivery of the playground upgrade and multi-lined playing courts.</p> <p>Staff have also conducted on-site meetings with current tenants of the Camden Oval Precinct to determine what refurbishments priorities of each club.</p> <p>Additional meetings are currently being planned with all existing tenants to further scope the costs and appropriateness of works, and identify what can be done within the allocated budget.</p> <p>Detailed costs will be presented to the Community Facilities Committee in March.</p>
Environmental Planning	
<i>Adapt West (formerly the Western Adelaide Region Climate Change Adaptation Project)</i>	<p>The final AdaptWest community workshop was held at 9.30am to 2.30pm on Wednesday 9 December in the City of West Torrens Auditorium Gallery, and was well attended by approximately 50 residents, businesses, community groups, agencies, Elected Members and staff of the participating councils (the Cities of West Torrens, Charles Sturt and Port Adelaide Enfield).</p> <p>Participants worked together to identify actions for the Regional Climate Change Adaptation Plan and refine 'adaptation pathways maps' for each of the key issues and decisions.</p> <p>The project team will now further develop and test the pathways maps in order to identify priorities for action into the future. This will form the basis of the draft Regional Adaptation Plan.</p>

<p><i>WaterSmart Suburbs Project</i></p>	<p>The Water Smart Suburbs project completed its community arts workshops phase by presenting a framed collage of a rain garden made by the junior school students at William Light R-12 School to the Principal, Linda Richardson, at a school assembly.</p> <p>Art works created by all the students were also displayed, and sculptor Gerry McMahon showed the school the final design for the art piece he has designed from all their ideas.</p>  <p>The final artwork will be constructed and installed adjacent to the new Gardner Street raingarden over the next few months.</p>
<p><i>Responses to external policies/ plans</i></p>	<p>In collaboration with Regulatory Services, Sustainability Planning staff developed a draft response to the <i>Draft Environment Protection (Air Quality) Policy 2016</i> which was provided to Council's meeting of 8 December 2015. The final response has now been prepared incorporating further comments from Council, and has been submitted to the EPA.</p> <p>Following Council's consideration of draft feedback to the <i>Adelaide and Mount Lofty Ranges Natural Resources Management Board's Draft Amended Business Plan</i> at Council's 8 December meeting, a final response has been prepared and submitted.</p> <p>Council's submission presents its objections to the Draft Plan's proposed increase to the Regional NRM Levy in response to a reduced budget allocation from State Government, and asks that the Board present a reprioritised work program for consultation.</p>

Land Use Planning	
<i>Underdale and Torrensville DPA</i>	<p>The investigations required by the Minister in relation to the Underdale and Torrensville DPA have now been completed by consultants URPS. In addition to the investigations required by the Minister, Strategic Planning staff are currently undertaking further detailed research in order to better understand employment generation and possible suitable sites for housing in the south western part of the Industry Zone at Underdale Torrensville.</p> <p>Staff have also prepared an analysis of a number of potential changes to the Industry Zone in Underdale and Torrensville. The policy options for the Development Plan were analysed for effectiveness in addressing interface issues identified in the locality.</p> <p>The final URPS report and results of the more detailed investigation now being undertaken by staff along with options for progressing the DPA Statement of Intent will be presented to the Corporate Planning, Policy and Performance Committee in March 2016.</p>
<i>Local Heritage Places DPA</i>	<p>In December Strategic Planning staff met with DPTI staff to gain an understanding of DPTI's expectations for the proposed City of West Torrens Local Heritage Places DPA. DPTI informed Council staff that the local heritage criteria used to assess local heritage places are expected to be revised in future Planning Reforms.</p> <p>Strategic Planning staff have begun a desktop review of Heritage Places in the Development Plan Heritage Register and a review of previous development applications involving heritage places.</p> <p>The results of the Heritage Register review and a proposed approach to the Local Heritage Places DPA will be presented to the Corporate Planning, Policy and Performance Committee in March 2016.</p>
<i>Responses to external policies/ plans</i>	<p>The State Government released the South Australian Multiple Land Use Framework for comment as part of its stakeholder engagement. The Framework is designed to recognise that all interested people, organisations and communities should have the opportunity to comment on how land is used.</p> <p>Owing to timeframes for consultation a report could not be made to Council, however Strategic Planning staff have reviewed the document with input from other key departments, and provided an administrative response to meet the 18 December deadline.</p> <p>Key issues raised in the response were:</p> <ul style="list-style-type: none"> • "Airspace" should be included in definitions so that the interests of the Airport and airfields can be considered, including aircraft safety areas, and protecting runway approach and air traffic control site lines; • The framework should not compromise existing access rights to underground aquifer water and should protect the future of the natural asset;

	<ul style="list-style-type: none"> • The State Government could partner with local government bodies that are signatories to the Kurna Indigenous Land Use Agreement to fast track facilitation of investigations relative to indigenous heritage; • Case studies showing how the framework applies in an urban context should be included; and • Clarification of how the Framework relates to the development assessment process needs to be provided.
Liquor Licencing Act	<p>In consultation with City Development and other relevant departments, City Strategy staff have coordinated a response to the Liquor Licensing Discussion Paper released for comment by the Attorney-General's Department.</p> <p>The discussion paper is being used as a mechanism to invite feedback on all aspects of the current <i>Liquor Licensing Act 1997</i>. A report, including a proposed response, has been submitted to Council for consideration in this agenda.</p>
Economic Development	
<i>Western Adelaide Economic Development Alliance</i>	<p>City Strategy staff contributed to the preparation of the draft Memorandum of Understanding (MOU) between the Cities of West Torrens, Charles Sturt, Port Adelaide Enfield and Holdfast Bay participating in the Western Adelaide Economic Development Alliance.</p> <p>The MOU was signed by the respective council CEOs in December 2015. Work is also underway on developing a proposal for a Western Innovation and Export Network, one of the 15 projects outlined in the <i>Building Western Adelaide</i> document.</p>
<i>Responses to external policies/ plans</i>	<p>City Strategy staff coordinated an administration response to the <i>Food Trucks in SA Discussion Paper</i> released by the State Government. Feedback on the discussion paper was due by 15 January 2015, therefore timeframes did not allow for a report to Council. The Administration response was however developed in the context of existing Council policy positions.</p> <p>Council's engagement with food trucks is largely through permits and inspections which are coordinated by the Regulatory Services team, and in some cases food truck operations may also require Development approval, or licences to operate on Council land.</p> <p>The discussion paper argues that food trucks are a significant tool for economic development by fostering entrepreneurs to inject vibrancy in key areas. The response prepared by Administration suggests a balanced approach to ensuring public health and safety and support for food trucks in suitable areas that do not disadvantage existing businesses.</p> <p>Key points raised in the Administration response are that:</p> <ul style="list-style-type: none"> • The financial burden associated with the State Government's proposal to establish a separate authority to manage the permits and inspections of food trucks was unjustified. • A mechanism or standard process to facilitate the sharing of permit and inspection information across Council boundaries was potentially more cost effective.

Corporate Planning	
<i>Service Planning 2016/17</i>	<p>During November and December 2015, City Strategy staff provided support to other departments to develop their draft 2016-17 service plans, including facilitating workshops with a number of departments.</p> <p>In line with the new Integrated Planning Cycle which has recently been developed, first drafts of service plans are now being prepared by the end of December, three months earlier than has been the former practice.</p> <p>This ensures that draft service plans are available prior to the preparation of department budgets (instead of after) which enables annual budgets to reflect and be driven by a department's planned activities for the year.</p> <p>The process also provides greater opportunity for collaboration across departments, and to ensure that there is greater awareness of and consistency between plans.</p>

Conclusion

This report details recent activities of the City Strategy department for the month of December 2015.

11.3 Community Services Monthly Activities Report

Brief

This report provides information on activities within the Community Services Department for the month of December 2015.

RECOMMENDATION

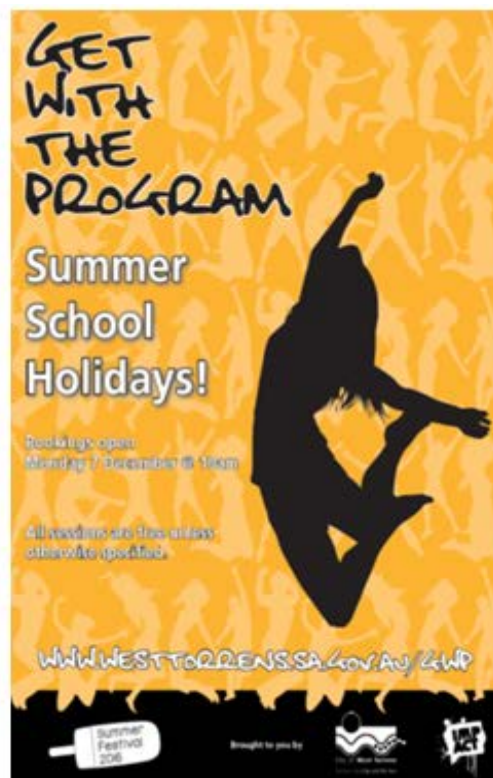
The Committee recommends to Council that the Community Services Activities Report for the month of December 2015 be noted.

Introduction

This report provides an update on the activities within the Community Services department for the month of December 2015.

Discussion

Get With the Program: Summer Holiday Events



The Get with the Program summer holiday program (GWP) "kicked off" on 7 December. A key feature of the pre-Christmas activities was the staging of a 2 day Street Soccer championship across two age groups. Street Soccer is becoming an international phenomenon, (together with other "street games") where a traditional game is played in a 'cut down' version. Teams were organised into 3 versus 3 players. Each game was 10 minutes long and all teams played multiple games. Day 1 was for participants aged 6-12 and attracted 24 players (8 teams). Day 2 was for participants aged 13-17 and attracted 30 players (10 teams). The event was held in collaboration between the City of West Torrens, local resident Emanuel Pais from FFSA (Football Federation South Australia) and volunteer referees from the Croydon Kings Soccer Club. Medals were presented to the players of the winning team on each day, and a soccer ball signed by players from Adelaide United was presented to the Player of the Day (determined by the referees and based on skills and sportspersonship) on both days.

Other activities in the GWP got off to a good start too with all programs booked out on the first day. These activities included cooking programs, festive creative crafts, a performance at Star Theatre - "Hip Hop Harry", a "Little Day In" in the Hamra Library with games, crafts & badge making.

A further activity, "On the Same Wave", was a joint metropolitan council program aimed at beach safety for new arrivals, refugees and international students. Approximately 26 out of the 100 young people who attended were from the West Torrens area.

A specifically targeted end of year party was held in the Hamra Centre for 18 Aboriginal families and their children. These families have students at Torrensville Primary School and staff have been forging effective links with the Aboriginal Community Support Worker from that school as a means of reaching out to these children and families with the aim of making the library and community services more accessible to them. Thirty people attended the party which also included a tour of the library and a treasure hunt in the Hamra Centre as a fun way of introducing the library and associated services to the families. Unsurprisingly, many of the children were very interested in the Xbox games and other activities whereas most parents were interested in the homework assistance programs on offer. As a result of the night, the library gained 23 new members.

Summer Festival



Planning for the Summer Festival has been finalised with four regular movie and music events commencing on 9 January and held every Saturday throughout January at the Memorial Gardens. There are also two February events (6th and 13th February) to be held at the Kings Reserve and Thebarton Community Centre thus expanding the program into additional locations with new and exciting food and amusement options, as well as music, classic cars, rock & roll dancing demonstration and more.

This is also the first year in which third party partners are participating by attaching either their art or live music events to the Summer Festival program thus creating additional opportunities for cross promotion and adding to the sense of vibrancy in the City.

Promotion has commenced with the distribution of the finalised program to every household in West Torrens. There is also a greater emphasis on e-media promotion. In addition to Council's own platforms at the time of writing, up to 14 other social media platforms are promoting the Summer Festival.

Volunteers

A volunteer Christmas luncheon was held for Council's volunteers and their partners at the West Adelaide Football Club. 86 people attended and enjoyed the chance to socialise and get to know other volunteers. Six major service awards were presented 2 x ten years 3 x fifteen years and a twenty year award was given to a library shelve for his efforts after originally applying to help following a major flood caused by a burst pipe.

Numbers of volunteers have been maintained around the 150, as of end of 2015, after several new volunteers have been recruited to assist with Cultural expansion programs.

Cultural Events

As part of the Domestic Violence Awareness Week, CWT held a Clothes Line Project, in collaboration with other western suburbs councils, to raise awareness of the significant impact violence has in Australia where at least 1 woman dies each week from domestic violence.

Planning is progressing for music themed Harmony Day events in March. These include two communal singing workshops and two auditory workshops using world music instruments in a tranquil space. Additional sessions are planned for Thursday evening 17 March 2016 at the Hamra Centre Auditorium and two at the Thebarton Community Centre on the following evening - Friday 18 March.

Tentative arrangements have been made for a bus trip for community members to the Migration Museum and Art Gallery in June 2016, during Refugee Week and initial planning has been undertaken in relation to additional cultural evenings to be held in 2016 - one possibly being Indian themed and one possibly Celtic themed.

A document is being drafted to inform discussions and decisions about additional cultural activities to be offered this year. This will include those key stakeholder groups to be targeted; intended outcomes; possible ways of commencing or further developing collaborative approaches; and/or exploring sponsorship opportunities.

Community Gardens

One new gardener has joined the Plympton Community Garden and planted up a raised bed while a new family (of three generations) was allocated a raised bed at the Clifford Street Community Garden at Torrensville.

Arrangements were made to relocate all nine raised beds from the Fulham Community Garden to other sites. Three have been delivered to the Combined Churches Group at Underdale and the remaining six have been temporarily placed at the CWT Transfer Station at North Plympton for repairs. In the lead-up to autumn, suitable locations for these raised beds will be identified.

The need to relocate this community garden was due to the gradual loss of gardeners for a variety of reasons (including ageing of gardeners, continued vandalism of plots and theft of produce). The state of the beds was also of concern to other local residents who requested that Council remove them.

The Community Development Officer is currently investigating possibilities for re-locating one keen gardener who wishes to continue gardening at a different site, either at the Combined Churches Group, Reedbeds Community Centre, or an alternative site.

Community Transport

Passenger numbers were slightly down on usual figures (826 for December) due to extreme weather conditions (heat).

While it was initially thought that Council may need to provide additional transport options prior to Christmas, due to the days the Public holidays fell, it wasn't necessary. No Services were offered between Christmas and New Year and normal shopping services recommenced on Thursday January 7th. Transport for the Community Meals Program at Plympton Community Centre will recommence on Monday the 18th January 2016.

Auditorium Gallery

The year concluded with the annual Outsiders Exhibition in the Auditorium Gallery. This was a group of local and internationally based artists who deliberately avoided formal training in order to maintain their own style and take a less structured approach to the development of their skills.

Preparations are now underway for the first exhibition in 2016 which sees the return of Mile End based artist Eliza Piro.



Eliza's four-month stay in India in 2003 changed her life forever. Previously a 'sometime' painter who also dabbled in photography, it was during this inspirational experience on the Indian subcontinent that Eliza decided to devote herself entirely to painting full time. Arriving home full of new ideas and motivation, Eliza hasn't put the brush down since and her unique style continues to develop to this day.

Influenced by the rich and colourful tapestries and textiles of India, Eliza's paintings are bold, lively and beautiful. Predominantly about nature, Eliza's paintings feature elephants, birds, fish, flowers and trees comprising a vast array of vibrant colours and patterns. Her favourite subjects convey messages of hope and happiness. Trees symbolise life while the animals, particularly birds, signify freedom and peace. When these elements are combined together, Eliza's paintings evoke feelings of optimism and joy.

Eliza's profile has grown considerably since 2007 when she began to be showcased regularly in galleries across Australia. Her appeal can be attributed to the fact that her artwork suits both contemporary and traditional homes as well as offices and that her magical paintings resonate with a wide audience. The exhibition runs from 4 January to 29 January 2016 as part of the Summer Festival program.

Mobile Library Changes 2016

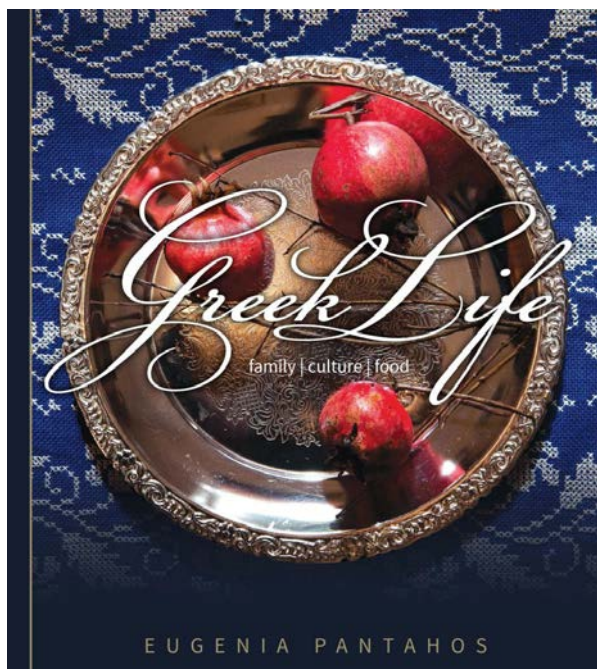
The new mobile library truck (truck) is undergoing a refit and it is anticipated that it will be on the road by the end of January 2016.

The truck operates differently from the old truck in a number of ways i.e. the generator allows it to be self-sufficient and it is no longer reliant on proximity to a power outlet. As a result, the truck will be a regular visitor to the Brickworks on alternate Thursday mornings.

The new truck also has an expandable 'pod' and is taller than its predecessor which has resulted in some changes needing to be made to some stops in order to accommodate this i.e. some street trees needing to be trimmed in order to allow the new truck to park, plug in and use the pod successfully. While the number of scheduled stops remains at a total of 36, there are a number of changes within the schedule - 3 non performing stops have been cancelled and replaced with 3 new ones. The performance of these new stops will be monitored

The new stops are The Brickworks (route 2 - Thursday) Mooringe World of Learning Childcare (route 2 - Thursday) and Foodland Fulham (Route 2 - Thursday). The 3 that have been cancelled are Lockleys Kindy (now closed), Gladstone Ave Mile End and Lydia Street Plympton. There have also been a few slight changes to the times of some existing stops to enable the new schedule to operate smoothly.

Meet the Author: Eugenia Pantahos



Wednesday 2 December at 7pm, local author Eugenia Pantahos, spoke about her book 'Greek life - family, culture, food' and the Greek tradition and family recipes that represent the food and lifestyle choice known as the Mediterranean diet.

The evening was a great success with many questions from the audience and a great atmosphere

Hamra Movie Nights 2016

The Hamra Centre Library screens a quality movie on the last Thursday night of every second month. This is a free program with refreshments provided. The selection of movies is always changing and suggestions of future movie titles by the customers are welcomed. The movies to be screened in the first half of 2016 are:

- Thursday 25 February, 7pm - Woman in Gold (M)
- Thursday 28 April, 7pm - The Theory of Everything (PG)
- Thursday 30 June, 7pm - Gone Girl (MA15+)

It is anticipated that with the redevelopment of 175 Sir Donald Bradman Drive there is the possibility of extending Movie Nights later in 2016. For example this may include showing more foreign language films.

Tech Savvy

West Torrens Library Service offers free one-to-one IT help for computer and mobile technology users. Participants can book a half hour appointment with one of Council's volunteers or staff members and receive assistance on most IT related topics. These sessions will be available Monday afternoons, between 2.00pm and 4.00pm and on Thursday mornings between 10.00am and 12.00pm. Normal classes will resume in February 2016.

RFID Assessment

The preferred supplier for the installation of radio frequency identification (RFID) technology in the Library has been selected. Discussions are currently underway in relation to the installation schedule.

Chinese Outreach Project

As reported in the December 2015 Monthly Activities Report a lunch for the local Chinese speaking community was held which also provided an opportunity to continue the consultation process seeking to identify programs and services that this part of the community may wish to participate in. One hundred and twenty people attended this event which was held in conjunction with the Chinese Welfare services of SA Inc...

Popular suggestions included; Tai Chi, table tennis, expanded Chinese language collection in the library, and square dancing. A consistent request was for the opportunity to practice English language skills in an informal setting. As a result of this the Department has initiated a trial Chinese/English language conversation skills group supported by our Chinese speaking volunteers. This is being held weekly from 9 December (Wednesdays at 10am-12:30). Planning is also underway by the Chinese volunteer team for an event to be held in conjunction with Chinese New Year.

William Light School

William Light School has been participating in the Beacon Program for the last three years. This program develops community connections between employers and the school with a view to developing "job-ready" skills as well as offering work experience to students from year 10. West Torrens Council is represented on the recently established Reference Group, by the Manager Community Services together with several elected members.

William Light School is also seeking to become South Australia's first formal bilingual school. This is a jointly funded initiative by the State Government and the Government of the Province of Shandong, China. The school is to make an application in early 2016 and it is expected that they will request a letter of support from Council as part of the application.

Home Support

A mail out was undertaken in December 2015 to approximately 350 clients containing information on staying safe and cool during the summer heat. This included attachments from SA Health with specific advice for older people and people with ongoing physical or mental health conditions.

New brochures and banners have been delivered promoting Council's Home Support Services. Brochures are being translated into Greek and Italian as these two groups make up almost half of our client base. Other groups will be progressively translated as required.

In the last month the service received approximately 40 referrals from My Aged Care covering the full range of the services provided.

The final Community Meal for the year was held on 21 December. Monday and Tuesday groups joined together and enjoyed a Christmas lunch with raffles and sing a long entertainment. Seventy-nine people filled the hall at Plympton Community Centre.

The hard waste kerbside assist program is going well and is booked out for January already. Orana are providing these services and feedback regarding their service has been excellent.

Henley and Grange Concert Band

At its meeting of 8 December Council agreed to offer support to the Henley and Grange Concert Band by means of a Partnership Agreement up to the value of \$6,000 annually. Discussions commenced immediately between representatives of the band and the General Manager Business and Community Services and the Manager Community Services. The Partnership Agreement will be finalised early in 2016. Prior to that however the Band has agreed to play during the forthcoming West Torrens Australia Day ceremony to be held at Thebarton Community Centre on 26 January.

12. MEETING CLOSE

CITY OF WEST TORRENS



Late Agenda Item

Council

19 January 2016

Item 8.6 - Request for Feasibility Study for a New Walking and Bike Path on
Shannon Avenue, Glenelg North

8.6 Request for Feasibility Study for a New Walking and Bike Path on Shannon Avenue Glenelg North

Brief

A petition has been received from Mr Michael Pagsanjan, supported by 9 other residents of Shannon Avenue Glenelg North, requesting that Council undertakes a feasibility study for a new walking and bike path on Shannon Avenue Glenelg North.

RECOMMENDATION(S)

It is recommended to Council that:

1. That the petition be received.
2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.

Introduction

A petition has been received from Mr Michael Pagsanjan supported by 9 other residents of Shannon Avenue Glenelg North requesting that Council undertakes a feasibility study for a new walking and bike path on Shannon Avenue, Glenelg North (**Attachment 1**).

Discussion

This petition does not meet the requirements of s 8(1) and s8(4) of Council's *Code of Practice - Procedures at Meetings* (the Code) in that it does not:

- clearly state that it is a petition;
- supporting residents have signed separate similar letters rather than all signing the same document;
- these letters were sent individually to Council and therefore not presented by the head petitioner.

However, in terms of procedural fairness, given the compliance of the petition to all other provisions of the Code and the minor administrative nature of the non-compliances, the petition is presented to Council in accordance with legislative requirements.

ATTACHMENT 1

Michael Pagsanjan
56 Shannon Avenue
Glenelg North SA 5045

13 January 2016

Planning Officer
City of Holdfast Bay
PO Box 19
BRIGHTON SA 5048
mail@holdfast.sa.gov.au

Planning Officer
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033
csu@wtcc.sa.gov.au

By email and post

Dear Sir/Madam

Request for feasibility study for a new walking and bike path on Shannon Avenue

I write to respectfully request that the Councils complete a feasibility study for a new 1.25km walking and bike path on Shannon Avenue, from Warren Avenue to Burrupa Avenue, in Glenelg North. Shannon Avenue is within both the City of Holdfast Bay and the City of West Torrens.

I, along with my neighbours, want to:

- Promote a more active lifestyle for residents and link existing paths nearby;
- Provide a safer walking and riding path for children who attend the local schools and childcare centres, including Immanuel College, Glenelg Community Childcare Centre, Baden Pattinson Kindergarten and St Leonards Primary School;
- Reduce the need for ongoing maintenance of shrubs and trees;
- Reduce the likelihood of rubbish being dumped; and,
- Otherwise improve the streetscape for residents on Shannon Avenue.

I think that a new walking and bike path would achieve these outcomes for our neighbourhood and I want our Councils to support a feasibility study for such a project.

Please find enclosed:

1. Maps showing the route of a possible walking and bike path; and,
2. Letters of support from other residents of Shannon Avenue.

I understand that, in addition to the letters of support enclosed to this letter, the residents at 58 (Jacquie Marin), 52 (Shaun and Sally Caire) and 20 Shannon Avenue (Danni Post) have also separately provided additional letters of support for the project.

If the feasibility study finds that such a project is viable, I would like our Councils to fund the project.

Regards



Michael Pagsanjan

Map of idea for new walking and bike path on Shannon Avenue



CITY OF WEST TORRENS



Late Correspondence Item

Council

19 January 2016

Item 20.8 - Salvation Army Red Shield Appeal

20.8 Salvation Army Red Shield Appeal

Correspondence has been received from the Community Fundraising Coordinator of the Salvation Army South Australia Division, Duan Kereru, thanking Council for its support of the 2014/15 Red Shield Appeal and advising that this year's appeal will be conducted during the month of May (**Attachment 8**).

RECOMMENDATION

That the correspondence be received.

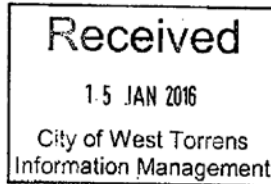
SOUTH AUSTRALIA DIVISION
Australia Southern Territory



**RED SHIELD
APPEAL**

THANK GOD FOR THE SALVOS

DK:jm



13 January 2016

The Mayor
John Trainer
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

Dear Mayor,

The Salvation Army has been busier than ever over the last 12 months helping people in need. Without the support of the Councils in our state this would not be possible and we want to say *"Thank You!"*

In 2014/15 we raised \$675,877.55 through our Red Shield Neighbourhood Appeal (Doorknock) in South Australia for which we are very thankful to all South Australians.

As a courtesy The Salvation Army would like to advise Council that we will again be conducting this Appeal over the month of May, with the main Doorknock being the weekend of the 28th and 29th May 2016

This Appeal will benefit many in your local community through various programs conducted by local Salvation Army initiatives.

Again, we thank you for your generous support of The Salvation Army's Neighbourhood Appeal.

Yours sincerely,

Duan Kereru
COMMUNITY FUNDRAISING COORDINATOR

Divisional Public Relations Office/South Australia Division
39 Florence Street, Fullarton, SA, 5063
P O Box 12, Fullarton, SA, 5063
Telephone 08 8408 6900
Facsimile 08 8338 3362

William Booth Founder
André Cox General
Floyd J Tidd Territorial Commander

Transforming Lives
Caring for People
Making Disciples
Reforming Society

salvationarmy.org.au

CITY OF WEST TORRENS



Late Agenda Attachment

Urban Services Prescribed Standing Committee

19 January 2016

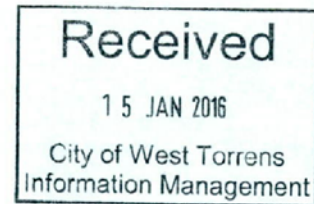
Item 11.1 - Aldi Supermarket Proposal

A representation submission has also been received from Lou Fantasia Planning on behalf of the Romeo Group in relation to the Aldi Supermarket Proposal.

Lou Fantasia PLANNING

22 December 2015

Mr John Trainer
Mayor of West Torrens
City of West Torrens
165 Sir Donald Bradman
Drive HILTON SA 5033



Dear Mr Trainer

**Proposed Aldi Supermarket at the corner of Vimy Avenue and Butler Boulevard
Adelaide Airport**

Please find attached a copy of the representation submission made on behalf of The Romeo Group opposing the application to establish an Aldi Supermarket at the corner of Vimy Avenue and Butler Boulevard at the Adelaide Airport.

The Romeo's urge you to investigate this application further as it is clearly evident that the site of the proposed location is at odds with the Adelaide Airport Master Plan 2014 and there is adequate capacity within the appropriate location on Tapleys Hill Road to accommodate an Aldi Supermarket.

We look forward to your assistance in the matter to ensure that development proceeds in accordance with the widely consulted and approved Adelaide Airport Master Plan 2014.

Please do not hesitate to contact us should you have any questions or require any further information in this matter.

Yours faithfully

A stylized, handwritten signature in black ink that reads "Lou Fantasia". The signature is written in a cursive, flowing style.

Lou Fantasia MPIA KCHS
Certified Practising Planner

Lou Fantasia PLANNING

22 December 2015

Noel Wellman
Adelaide Airport Limited:
Management Centre
1 James Schofield Drive
ADELAIDE AIRPORT SA 5950
Email: airport@aal.com.au

Dear Mr Wellman

Proposed Aldi Supermarket at the corner of Vimy Avenue and Butler Boulevard
Adelaide Airport

I have been engaged by The Romeo Group to review the application to establish an Aldi Supermarket at the corner of Vimy Avenue and Butler Boulevard at the Adelaide Airport and provide written comment about the Merit Use proposal.

In preparing this submission, I have:

- inspected the subject site and locality; and
- reviewed the Adelaide Airport Master Plan specifically Chapter 7 Land Use Planning

The Adelaide Airport Master Plan 2014 was approved by the Commonwealth Minister for Infrastructure and Regional Development on 9 January 2015. The following is quote from Executive Summary of the Airport Master Plan:

"The Airport Master Plan is designed to provide all stakeholders – including airport users, government, the local community and aviation interests – the confidence to plan for the future development of the airport and its surrounds.

It seeks to provide a view of the ultimate development potential of the airport site. The airport's forward planning is based on several detailed studies undertaken in recent years including assessment of the airport's socio-economic drivers, aviation traffic forecasts, runway capacity and road traffic access. (my underlining)

The site of the proposed Aldi Supermarket is identified as the Terminals and Business Precinct more specifically the Burbridge Business Park Policy Area of the Adelaide Airport Master Plan.



Figure 1 Location of Proposed Aldi Supermarket

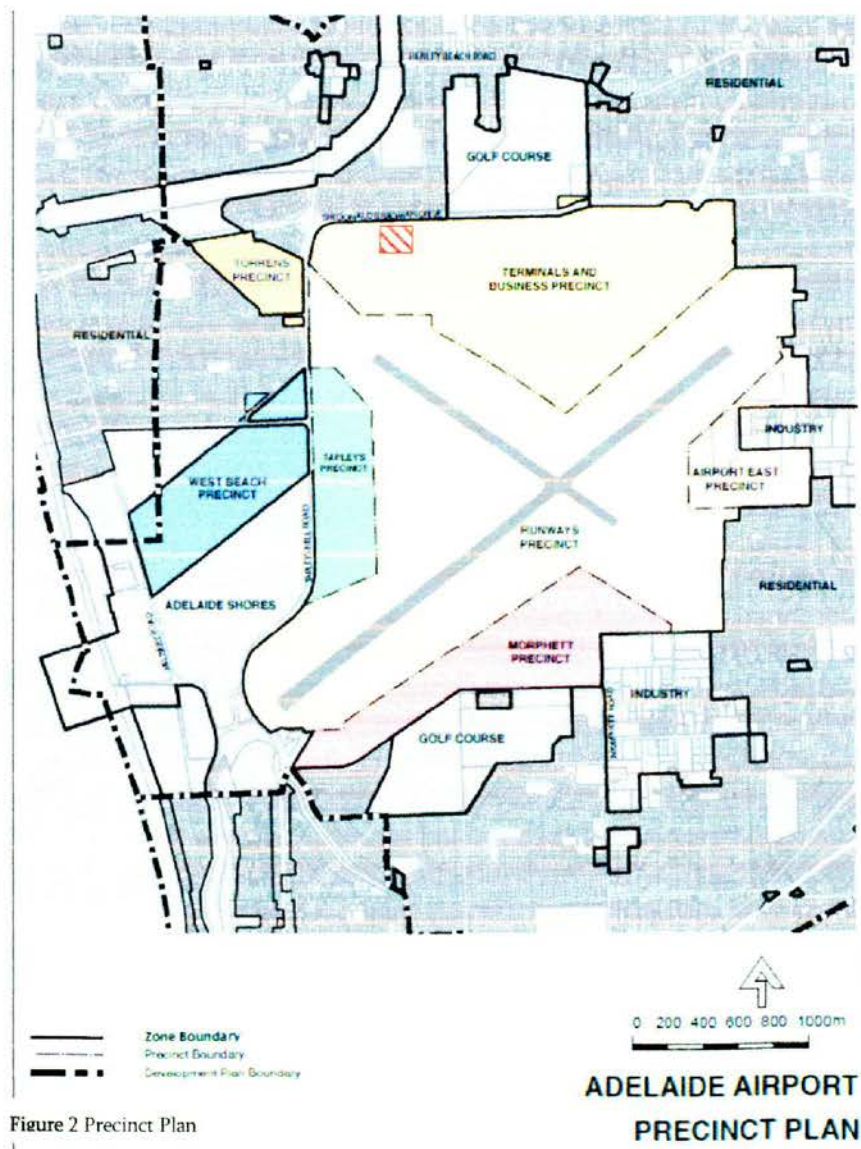
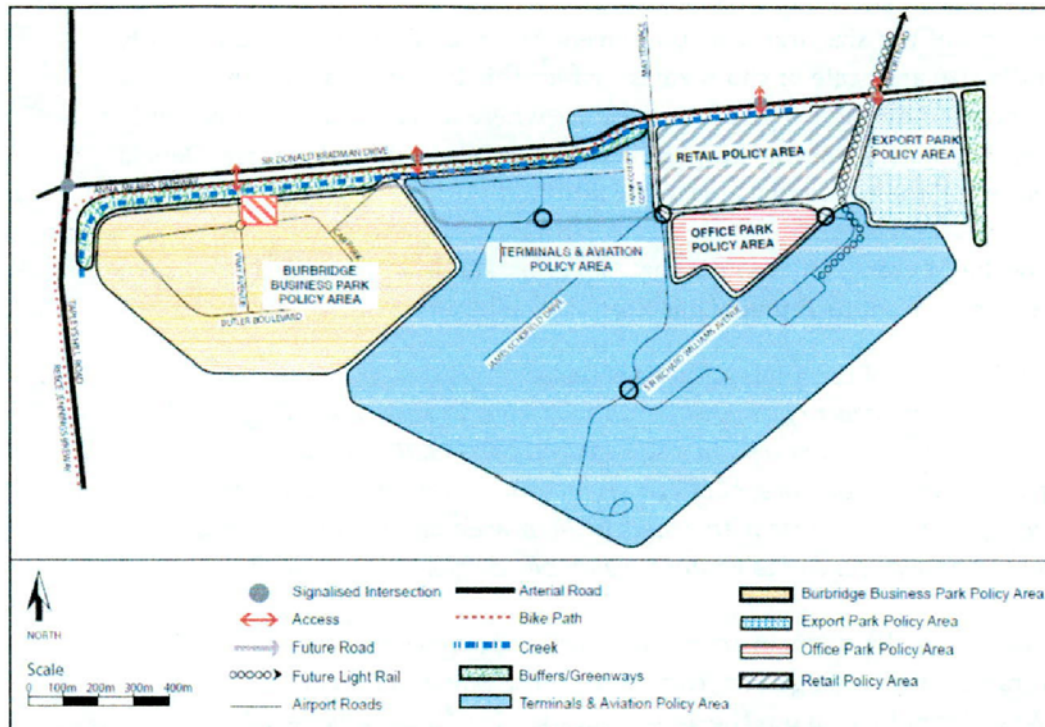


Figure 2 Precinct Plan

Figures 2 and 3 show the site of the proposed supermarket in the context of the Precinct Plan and Policy Areas



The Objectives of the Terminals & Business Precinct seek to provide:

- *an area primarily accommodating facilities for the safe, efficient and economic handling of aircraft, passengers and freight, and related services and support activities such as car parking and storage, hotel, retailing and offices;*
- *development of office, commercial, retail and industrial facilities that contribute to the viability of the airport as a major business enterprise, and provide a business core for the western suburbs of Adelaide; and*
- *an area accommodating business, education, technology and research facilities in an office park-like setting, allowing suitable mixes with warehouse and storage activities and aviation-related support industry.*

These objectives are reinforced in the Desired Character statement which states in part:

Future development will be located, designed and operated to enhance this environment, whilst also allowing areas for research, innovation and business development in science, technology and education incorporating complementary freight and distribution services within the precinct.

The Burbridge Business Park Policy Area is intended to be developed as a 'business park' catering for high technology offices, commercial and warehouses with ancillary activities such as car parking.

Retailing activities should occur in the Retail Policy Area of the Precinct further to the east which is clearly identified to such purposes.

Shops are only envisaged within the Burbridge Business Park Policy Area at a scale and size “to serve the day to day needs of the workforce and visitors to the precinct”.

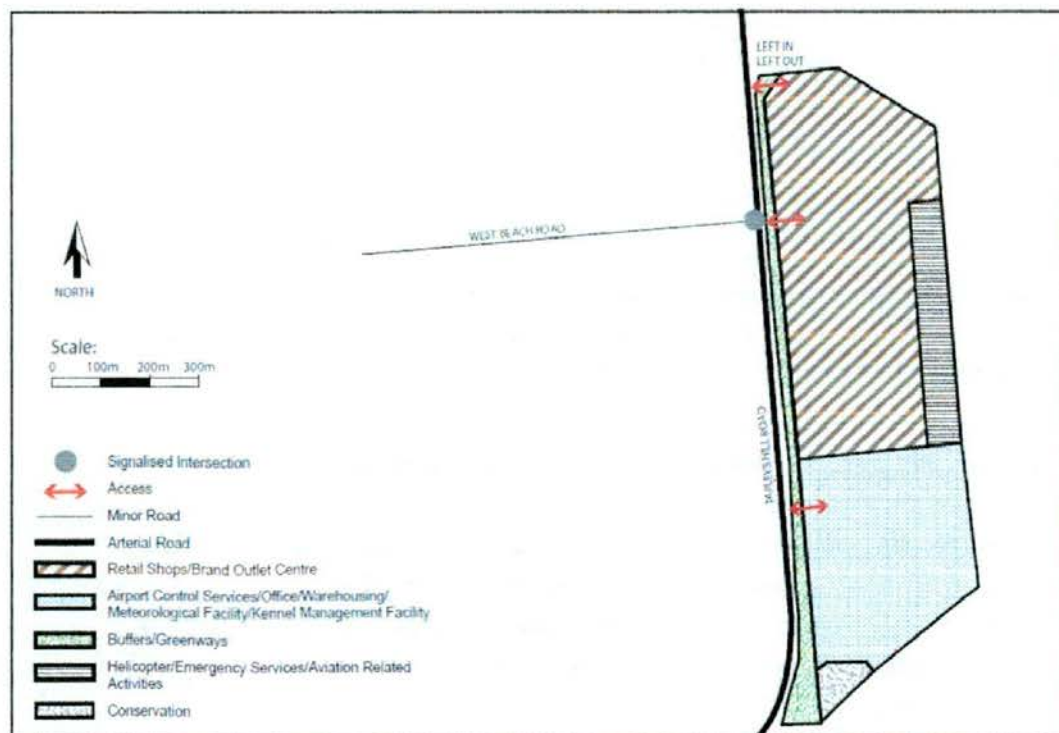
The supermarket of the size and scale that meets Aldi’s requirements is significantly larger than the size and scale of shops envisaged for this Policy Area and further it is proposed to be sited on the fringe of the precinct where it can attract a significantly wider catchment outside of the airport and impact on traffic along Sir Donald Bradman Drive and the residential area to the north..

In reviewing the Master Plan we note that ‘*supermarket*’ is an envisaged use in the Tapleys Precinct adjacent to Tapleys Hills Road.

The primary Objective of the Tapleys Precinct seeks:

- *a highway activity centre primarily accommodating large scale retailing facilities such as a Brand Outlet Centre and associated support retail activities, supermarket and liquor store, bulky goods retailing, retail showrooms and other shops and particularly those with a metropolitan wide catchment, and those which provide services to the western region of Adelaide; (my underlining).*

The Tapleys Precinct abuts a main arterial road which provides exposure to significant volumes of traffic with access gained from the signalised intersection of Tapleys Hill Road and West Beach Road and is the desired location for “*large-scale retailing facilities of a regional or metropolitan-wide catchment...*” such as supermarket.



Supermarket is specifically identified as an envisaged development in the Tapleys Precinct Uses Table for the Tapleys Precinct under Section 7.10.4 Procedural Matters.

Tapleys Precinct Uses	
Envisaged Development	Non-Complying Development
Advertisement	Dwelling
Area approach control centre	Motel
Aviation-related support industry	Industry
Brand outlet centre and associated support retailing	
Bulky goods retailing	
Car parking and storage	
Conservation activities	
Emergency Services	
Fire-fighting and rescue facilities	
Hotel	
Kennel management facility	
Meteorological services	
Office	
Office/Warehouse	
Petrol filling station and convenience store	
Retail showroom	
Runway-related activities	
Service trade premises	
Shop	
Supermarket and Liquor Store	
Telecommunications facility	
Weather and atmosphere testing facility	

We have reviewed the existing development and built form within this Precinct and have identified that the northern unbuilt portion of the land with the Precinct would be an adequate size to accommodate the proposed Aldi Supermarket.

Therefore we find no justification or support in the Masterplan which is the guiding land use document for the future and ongoing development of the Airport and its environs to allow the development of the Aldi Supermarket in the Burbridge Business Park Policy Area.

We submit that this application should be rejected, and if Aldi wishes to proceed with a supermarket development on the Airport land it must be located within the Tapleys Precinct which is clearly the 'Desired' and 'envisaged' location for such a retail development being adjacent to a major arterial road with exposure to significant traffic volumes and which gains access through a signalised intersection.

Please do not hesitate to contact us should you have any questions or require any further information in this matter.

Yours faithfully



Lou Fantasia MPLA KCHS

Certified Practising Planner