

CITY OF WEST TORRENS



## **Notice of Council & Committee Meetings**

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

**COUNCIL**

**and**

- **Finance and Regulatory Prescribed Standing Committee**
- **Strategy and Community Prescribed Standing Committee**

**of the**

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 16 AUGUST 2016**  
**at 7.00 PM**

**Terry Buss**  
**Chief Executive Officer**

**City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

## INDEX

1.	MEETING OPENED.....	1
1.1	Evacuation Procedure .....	1
2.	PRESENT .....	1
3.	APOLOGIES.....	1
4.	DISCLOSURE STATEMENTS.....	1
5.	CONFIRMATION OF MINUTES .....	1
6.	MAYOR'S REPORT.....	1
7.	ELECTED MEMBER REPORTS .....	2
8.	PETITIONS.....	3
8.1	Verran Avenue, Bennett Street and Ruddock Avenue HILTON .....	3
8.2	Street Parking Access - Rose Street, MILE END.....	5
9.	DEPUTATIONS .....	8
10.	ADJOURN INTO STANDING COMMITTEES.....	8
11.	ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS.....	8
11.1	FINANCE AND REGULATORY COMMITTEE .....	8
11.2	STRATEGY AND COMMUNITY COMMITTEE.....	8
12.	ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS.....	8
13.	QUESTIONS WITH NOTICE .....	8
13.1	Building Rules Consent on Development .....	8
14.	QUESTIONS WITHOUT NOTICE .....	9
15.	MOTIONS WITH NOTICE.....	9
16.	MOTIONS WITHOUT NOTICE .....	9
17.	REPORTS OF THE CHIEF EXECUTIVE OFFICER.....	10
17.1	LGA Membership Value.....	10
17.2	South Australian Public Health Council Nominations.....	27
17.3	Confidential Order Review - Update - Thebarton Theatre - Fire Safety .....	30
17.4	Annual Report - Confidential Items 2015-2016.....	32
18.	LOCAL GOVERNMENT BUSINESS .....	36
18.1	Local Government Circulars .....	36
19.	MEMBERS' BOOKSHELF.....	40
20.	CORRESPONDENCE .....	40
20.1	Airport Over 50's Club - Letter of Appreciation Request.....	40
20.2	Airport Over 50's Club - Letter of Thanks.....	40
20.3	Local Government Association Board Meeting Draft Minutes.....	40
20.4	Appointment to Development Assessment Commission .....	40
20.5	Council Engagement for the Electrification of Public Transport in Adelaide - AdeLINK.....	40

20.6	Western Region Waste Management Authority .....	41
20.7	Queen Elizabeth Hospital Cardiac Unit .....	41
20.8	Motor Accident Commission Grant Offer - Drive Safe, Live Longer.....	41
20.9	DPTI - Draft South Australian Railway Crossing Safety Strategy .....	41
21.	CONFIDENTIAL .....	75
22.	MEETING CLOSE .....	75

**1. MEETING OPENED**

**1.1 Evacuation Procedure**

**2. PRESENT**

**3. APOLOGIES**

**Leave of Absence**

Mayor Trainer  
Cr Dua

**Apologies**

**Council Members:**  
Cr Hill

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5. CONFIRMATION OF MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of Council held on 2 August 2016 be confirmed as a true and correct record.

**6. MAYOR'S REPORT**

**(Preliminary report for the agenda to be distributed Friday 11 August 2016)**

In the two weeks since the last Council Meeting of 2 August 2016, functions and meetings involving Mayor Trainer have included:

**Thursday 4 August**

9.10am Regular Coast FM interview with Dave Hearn.  
1.00pm Attended the West Torrens Meals on Wheels Branch AGM.

**Sunday 7 August**

12.30pm Attended the pre-match lunch and match between West Adelaide Football Club and Norwood at City Mazda Stadium.

Functions and meetings involving Acting Mayor McKay have included:

**Friday 5 August**

2.30pm Officially opened the SALA Festival "Great Southern Land" exhibition at Adelaide Airport.

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, the Acting Mayor also expects to have attended or participated in the following:

**Tuesday 16 August**

6.00pm Council pre-brief and dinner  
7.00pm Council Meeting

**RECOMMENDATION**

That the Mayor's Report be noted.

**7. ELECTED MEMBER REPORTS**

## 8. PETITIONS

### 8.1 Verran Avenue, Bennett Street and Ruddock Avenue HILTON

#### Brief

A petition has been received from Chris Aslanidis, Head Petitioner, on behalf of 20 residents and ratepayers of Hilton concerned about problems caused to local residents due to the high traffic volumes, parking restrictions and poor lighting in Verran Avenue, Bennett Street and Ruddock Avenue Hilton.

#### RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be received.
2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.

---

#### Introduction

A petition has been received from Chris Aslanidis, Head Petitioner, on behalf of 20 residents and ratepayers of Hilton concerned about problems caused to local residents due to the high traffic volumes, parking restrictions and poor lighting in Verran Avenue, Bennett Street and Ruddock Avenue Hilton (**Attachment 1**).

The petitioners request that Council work with local residents to identify the issues and work to develop a plan which will ease the volume of traffic, improved parking and lighting within the area.

#### Discussion

The petition complies with the requirements of the *Local Government Act 1999* and the Council's Code of Practice - Procedures at Meetings. A report on this matter will be prepared for a future Urban Services Committee meeting.

ATTACHMENT 1

PETITION

To the Mayor and Councillors of the City of West Torrens

Petition contact person: Chris Aslanidis  
Telephone Number:  
Address: 8 Verran St HILTON

This petition of residents of the City of West Torrens and concerned individuals would like to draw the attention of the Council to the ongoing problems caused to local residents due to the high traffic volumes, parking restrictions and poor lighting in Verran St, Bennett St and Ruddock Ave HILTON

The petitioners therefore request that Council work with local residents to identify the issues and work to develop a plan which will ease the volume of traffic, improved parking and lighting within the area.

Name	Address	Signature
C. ASLANIDIS	8 VERRAN AVE, HILTON	
R. Strezovski	6 Verran Ave, Hilton	
R. Farrow	6 Verran Ave, Hilton	
B. Nunn	1 Verran Ave, Hilton	
D. Panayiotis	9 VERRAN AVE HILTON	
A. PANAGIOTIS	9 VERRAN AVE HILTON	
J. Scott	11 Verran Ave Hilton	
R. RAIDEL	16 VERRAN AVE-HILTON	
Y. ASLANIDIS	8 VERRAN AVE, HILTON	
Mario J. Jello	5 Verran Ave Hilton	
H. CAMERON	7 Verran Avenue, Hilton	
A. Saint-Richards	7 Verran Av Hilton	
Andy DeLoro	6 Verran Ave Hilton	
Stelios Hajos	12 Verran Ave Hilton	
Vivienne Harahan	3 Verran Ave Hilton	

## 8.2 Street Parking Access - Rose Street, MILE END

### Brief

A petition has been received from Raelene de Ross, Head Petitioner, on behalf of 7 residents of the western section of Rose Street, Mile End (directly opposite St George Primary School and St George Church) concerned about the significant impairment to access on street parking in front of their residences from Monday to Friday between the hours of 7am to 5pm from 55 Rose Street through to Taylors Lane/Rose Street intersection Mile End.

### RECOMMENDATION(S)

It is recommended to Council that:

1. The Petition be received.
2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.

---

### Introduction

A petition has been received from Raelene de Ross, Head Petitioner, on behalf of 7 residents of the western section of Rose Street, Mile End (directly opposite St George Primary School and St George Church) concerned about the significant impairment to access on street parking in front of their residences from Monday to Friday between the hours of 7am to 5pm from 55 Rose Street through to Taylors Lane/Rose Street intersection Mile End (**Attachment 1**).

### Discussion

The petitioners request that Council provide two hour parking restrictions and resident permit parking for the affected residents from Monday to Friday between the hours of 7am to 5pm.

The petition complies with the requirements of the *Local Government Act 1999* and the Council's Code of Practice - Procedures at Meetings.

Additional correspondence received with this petition has also been attached for further reference (**Attachment 2**).

ATTACHMENT 1



p 1 of 2

**PETITION**

To the Mayor and Councillors of the City of West Torrens

**Part 1.**

Petition contact person: Raelene de Ross

Telephone number: .....

Address: 55 Rose St  
Mile End 5031

**Part 2.**

The petition of (identify the individuals or group, eg. Residents of the City of West Torrens)  
Residents of Western Section of Rose St,  
Mile End opposite St George School and Church

**Part 3.**

Draws the attention of the Council to (identify the circumstances of the case)  
Residents significantly impaired to access on street  
parking in front of their residences  
0700 - 1700 weekdays 55 Rose St through  
to Taylors Lane Intersection with Rose St, Mile End

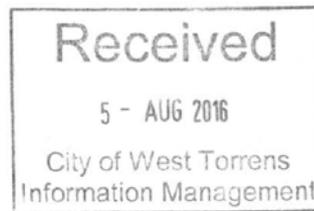
**Part 4.**

The petitioners therefore request that the Council (outline the action that the petitioners are requesting Council should or should not take)  
Residents request 2 hour parking restrictions and  
Resident permit parking during 0700 - 1700  
Monday to Friday

**Part 5.**

Name (print)	Address	Signature
Raelene de Ross	55 Rose St, Mile End 5031	
Darryl Field	55 Rose St, Mile End 5031	
Tara Sam	61 Rose St, Mile End 5031	
Alan Merritt	55 Rose St Mile End	

ATTACHMENT 2



31<sup>ST</sup> July 2016

Andy Gourlay  
Parking & Traffic Officer  
City of West Torrens  
165 Sir Donald Bradman Dve  
HILTON 5033

Dear Mr Gourlay,

**Re: Residents requesting 2 hour Parking Restrictions and Resident Permit Parking Mon-Fri 0700-1700.  
Western section of Rose Street/Dew St intersection from no.55 Rose Street through to Taylors Lane/Rose Street intersection, Mile End.  
Directly opposite St George Primary School and St George Church.**

Thank you for your email dated 11 May 2016 replying to previous e-correspondence and phone calls dating back to mid April to Council regarding the congested parking in the western section of Rose St, Mile End (see attached).

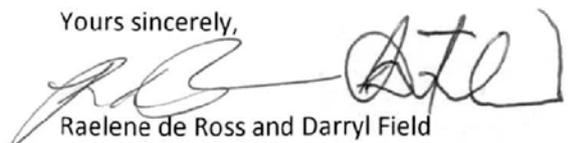
The greatest difficulty is for affected Residents being unable to park in front of our own residences. We request that a 2 hour, Monday to Friday 0700-1700 parking restriction be implemented for the above named section of Rose Street.

Respectfully, we request that Residents be provided permits for parking in this area during this time. The available on-street parking is so significantly impaired by non-residents using the street to park for work and commuting into the city. Since January we have been monitoring the parking and have observed regular parking by workers or commuters who park their car and walk, skateboard, or get picked up by another vehicle, to egress to other worksites from 0700 weekdays. By 0800 there are little or no available car parks on this western section of Rose Street and remains so until approximately 1700. We have available photograph evidence of those cars that are routinely parking in this section.

We do not wish to be restrictive to local needs of St George Church and St George School. I would imagine parents of school children find it equally frustrating not having free flowing access and egress in dropping off/picking up their children from school. Likewise, for the church attendees in attempting to find parking midweek for funerals or other significant gatherings.

In your email you recommended affected Residents organise a letter or petition. We hope this second written correspondence will suffice. If deemed necessary, perhaps petitioning the parents of St George School would be beneficial. You also stated the congested parking issue had been referred to the City Assets section for attention, however, it is now 2 and ½ months hence and we have yet to receive any feedback on this assessment. Could you please provide affected Residents an update of this assessment.

Yours sincerely,

  
Raelene de Ross and Darryl Field  
Owners/Residents 55 Rose St, MILE END 5031

## **9. DEPUTATIONS**

Nil

## **10. ADJOURN INTO STANDING COMMITTEES**

### **RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Strategy and Community Prescribed Standing Committee.

## **11. ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**

### **11.1 FINANCE AND REGULATORY COMMITTEE**

#### **RECOMMENDATION**

That the recommendations of the Finance and Regulatory Prescribed Standing Committee held on 16 August 2016 be adopted.

### **11.2 STRATEGY AND COMMUNITY COMMITTEE**

#### **RECOMMENDATION**

That the recommendations of the Strategy and Community Prescribed Standing Committee held on 16 August 2016 be adopted.

## **12. ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

Nil

## **13. QUESTIONS WITH NOTICE**

### **13.1 Building Rules Consent on Development**

Cr Mangos has given notice of his intention to ask the following question:

Has the Palmer development behind the Highway received Building approval?

#### **Answer**

Building Rules Consent (BRC) has not been finalised for the development and we expect that the developer will use Private Certification to obtain BRC although they can get BRC through Council.

They are required to lodge a copy of the BRC with us when it's done, but they have a myriad of Reserved Matters to sort out first and some of them will require consultation with our City Assets Department but at the moment, City Assets report that they have received no contact regarding these matters.

**14. QUESTIONS WITHOUT NOTICE**

**15. MOTIONS WITH NOTICE**

Nil

**16. MOTIONS WITHOUT NOTICE**

## 17. REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 LGA Membership Value

#### Brief

This report provides Council with relevant information relating to the value proposition of its membership of the Local Government Association of South Australia.

#### RECOMMENDATION(S)

It is recommended to Council that it receives and notes the value proposition report relating to its membership of the Local Government Association of South Australia.

---

#### Introduction

There has been recent discussion within Council and the local government sector generally about the value received from being a member of the Local Government Association of South Australia (LGA). This debate has generally come about from the decision by the City of Marion to withdraw its membership from the LGA and question what value it receives from continuing to be a member.

#### Discussion

With the assistance of LGAQ (LGA of Queensland), the LGA has recently validated the benefits members receive through LGA services as being worth around \$52 million annually across the sector (refer **Attachment 1**). The LGA point out that it was not established with the aim of delivering financial returns, but it now delivers millions of dollars in savings and bonuses to its member councils every year.

When including grants secured or maintained as a result of advocacy from the LGA and ALGA, this amounts to a further \$138 million in 2016/17. In total, the LGA will provide around \$190 million worth of value to councils this year, while receiving only \$2.1 million in subscription fees.

Based on the figures provided in the LGA report in Attachment 1, West Torrens receives a total nominal individual value of around \$6.33 million and a nominal individual value (excluding grants) of around \$1.83 million, all for a subscription fee of \$78,269.

On the information provided and going from our own understanding and experience, there is clear value in Council being a member of the LGA.

A recent press article has indicated that the City of Marion will continue its membership of the LGA.

#### Conclusion

Given the recent debate about the value of LGA membership, it is important Council Elected Members have an understanding of the value proposition of being a member of the LGA and of the extent of LGA services provided.

The 'Value Proposition from Membership' report prepared by the LGA with assistance from LGAQ demonstrates the value of membership received both sector wide and on an individual Council basis.

ATTACHMENT 1



The voice of local government.

**Price is what you pay.  
Value is what you get.**

*Warren Buffet*

**The value  
proposition from  
membership**  
of the  
Local Government Association  
of South Australia

July 2016



## Introduction

Of benefit in any business is an understanding of the value of services or products provided to customers. In this respect the LGA is no different.

LGA Queensland has undertaken significant work in this area. Mr Glen Beckett, General Manager Assist, has provided assistance in the valuation of LGA services based on his 15 years with LGAQ. Mr Beckett has an MBA and has worked in senior management roles in hospitality, corporate training and information technology industries. He has also lectured at Griffith University.

Mr Beckett has assisted the LGA to calculate the value of LGA services primarily by comparing the costs paid by Councils to comparable alternative costs. Where external comparisons are not available a realistic estimate of benefits is provided.

This report identifies nine key service areas rather than seeking to assess every service provided by the LGA. These include the schemes directly established by the LGA along with the Local Government Finance Authority (which resulted from a business case prepared by the LGA, a resolution of an LGA General Meeting and successful advocacy to the Government & Parliament), along with other services, advocacy and support.

Value is calculated for an "average" council and in aggregate for the sector. In addition, value is divided as a proportion of council population in a table attached (see appendices 1 & 2).

The LGA would like to acknowledge the assistance of the LGAQ and Mr Beckett in particular.



## Working Together

All councils benefit from working together.

When local governments in South Australia come together to solve problems, tackle challenges and collaborate, great things happen.

Communities benefit, issues get resolved and councils save money. It all starts by having a strong and united voice.

LGA SA exists so that all opportunities for advancement can be pursued.

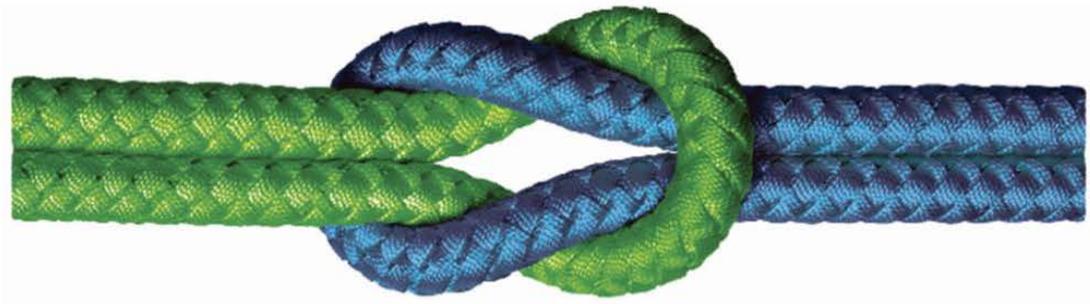
LGA SA does three important things for its members:

1. Advocacy: Influencing state and federal government policy, legislation and funding.
2. Aggregation: Bringing councils together to pursue worthwhile opportunities.
3. Advancement: Assisting with the business of council, its operations and efficiency.

Not all of these activities result in an identifiable saving or cost offset, but many do.

We have mapped these financial benefits across all of our activities, and the impact is significant.

However, just as important are the non-cash benefits. These also deserve full and fair consideration.

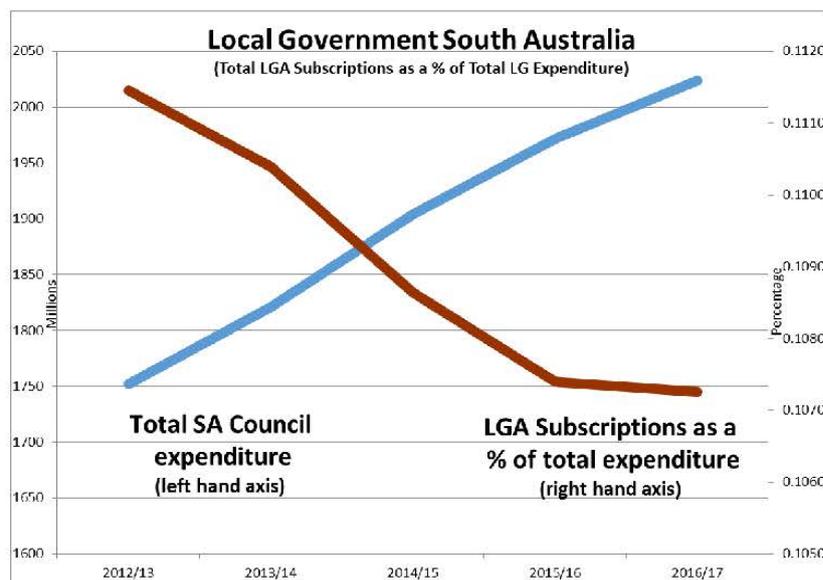




## Fast Facts

LGA subscriptions paid by Councils:

- total \$2.16 million for 2016/17, representing 0.1% of local government's \$2.1 billion aggregated annual budget
- account for only 32 % of LGA annual expenditure of around \$6.10 million; a 68 % discount
- over the past 5 years represent around half the amount of the special distributions to councils from the LGA schemes (\$20.9m)
- have continued to fall over time, relative to the size of local government



LGASA delivers over 50 services to councils along with strong daily representation. What value do they deliver?

We've looked at nine key service areas. We've calculated that each year those nine service areas deliver **\$52,360,000** in value to councils.

If we add grant programs secured or preserved by LGASA or ALGA advocacy or formal agreements, that adds a further **\$137,930,000** in value to councils.

So in total, LGASA delivers **\$190,300,000** in value to South Australian councils each year; that's on average \$2.8 million per council.

*(Our methodology is appended, together with a table dividing the total value by councils on a population basis)*



## There is value in Advocacy

Real outcomes require real effort. Every day we engage with government on behalf of members to pursue issues of concern.

We influence government policy, we help make good legislation better and we work hard to stop poor legislation from seeing the light of day.

Recent wins include:

- Retention of pensioner concessions worth \$28m per year for our seniors.
- Avoiding the introduction of rate capping which would play havoc with Council budgets and push infrastructure costs onto the next generation.
- Securing additional road funding providing access to \$93.8m this financial year.

## There is value in Aggregation

Together we do achieve more.

South Australian councils have profited through their willingness to work together. The Association has been the critically important pre-requisite necessary for the identification and delivery of state-wide cost-saving initiatives.

Material savings have been realised through:

- Group Insurance not only saving \$10m every year, but actively protecting our communities, our workers and our assets.
- Access to cheaper money via LGFA with \$9.2m saved this year alone.
- Access to bulk electricity contracts saving millions each year.

## There is value in Member Services

Every day elected members, chief executive officers and officers seek out our experts for information, advice, guidance and support.

We help all councils with matters of concern or difficulty.

Much of what we do, we do without specific charges. Yet, there is real value in what we do, for example:

- Governance resources, legal advice & insights saving every council \$100k per year.
- \$1.3m invested annually in targeted research and development.
- Access to unique training solutions & professional development unavailable elsewhere.





## Value to Communities

Efficient councils means reduced pressure on councils rates. Because we save the sector \$190m per year, that \$190m does not need to be paid by ratepayers.

Working together means better services for residents. Library services, digital services, funding for local roads, local services and local infrastructure.

Issues of collective concern can also be pursued with purpose and passion.

No council acting alone can replicate the benefits of working together.

## Value to Councils

Removing duplication means councils can get on with core business. It is inefficient for 68 councils to generate 68 solutions for the same problem. Doing it once for everyone, is clearly a smart alternative.

Identifying, promoting and supporting best practice encourages councils to improve.

Shared effort also means lower risk. Much of what we do is about ensuring councils interests are protected and exposure to future liabilities reduced.

Shared experience results in valuable learnings.

## Value to Councillors

From the candidates website to insuring councillors and their companions whilst travelling on council business, there is much that is gained through LGA Services.

Without access to these services councils would be required to meet higher costs, and councillors would be individually more exposed.

Personal support, advice, resources and protection adds up to smart outcomes.

## What if the LGA did not exist?

Without an LGA councils would need to find an extra \$190m per year.

They would need to go and duplicate a raft of documents, resources & tools.

They would need to employ more staff to manage insurance, governance, intergovernmental relations and procurement amongst many others.

They would need to spend more on electricity, telecommunications, training, insurance, finance costs, legal advice ... and more.

And, they would be less successful in securing critical government funding and effective legislation.





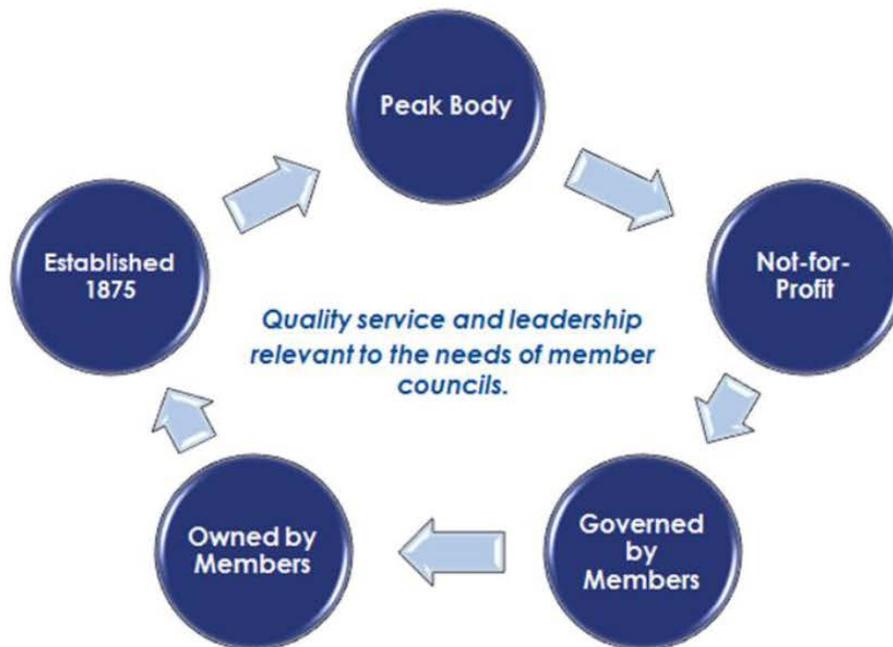
## In summary

**We are stronger together.**

There are compelling reasons to maintain membership.

Few suppliers could offer a 68% discount, then go and generate 95 times the value while helping you make a positive difference for you and your community.

*Price is what you pay. Value is what you get.*



Appendix 1 - Value of LGA to average council

Appendix 2 - Apportionment of value on a population basis



## Appendix 1 – Value of LGA to average council



## Value of LGA to Members

<b>Total (Average Council)</b>		<b>\$ 2,798,468</b>
<b>Service areas</b>		
* Changes in assumptions will change the calculation of value		
<b>Insurance</b>		<b>\$146,991</b>
Workers Compensation	Calculated average of per council annual premium savings - compared to RTWSA local government rate	\$133,820
Insurance: Mutual	Calculated average of annual premium savings - as measured against savings over time	\$6,294
Insurance: Assets	Calculated average of annual premium savings - as measured against savings over time	\$8,824
	Complemented by additional cover provided at no additional cost (eg Cyber protection)	\$1,200
<b>Non Cash Benefits:</b>		
	State government guarantee - insurer of last resort	
	Reduction in risk. Historical reduction in claims due to continuing improvements in risk management	
	Worker Claims have reduced from 1:3 to 1:18, while employee numbers have increased	
	Access to regional risk coordinators available to assist members better identify and manage risk	
	Protection of local governments' interests - fair but firm	
	Coordination in defence of claims with state government when required	
	Risk management, systems, tools & resources	
	Insurance support & rehabilitation expertise	
	Access to broad based insurance solutions - including community cover (casual hirers liability etc)	
	Award winning healthy lifestyle programs	
<b>LGFA</b>		<b>\$136,263</b>
Financing Access	Difference in LGFA rate to available commercial lending rate (annualised) averaged across all councils	\$68,263
	Fee-free access to banking services	\$68,000
<b>Non Cash Benefits:</b>		
	State Government Guarantee on deposits	
<b>Procurement</b>		<b>\$78,344</b>
Tendering costs	Avoidance of local tendering costs	\$53,598
Model Contracts	Use of model contracts and tendering documents	\$10,000
Group Purchasing	Nominal discount rounded across full purchase cost	\$11,363
Advertising	Access to discounted advertising rates	\$3,382
Online Advertising	Access to common online tender placement	
<b>Non Cash Benefits:</b>		
	Advertising on SA Tenders & Contracts portal provides tenderers a "1-stop shop" for State and Local tenders	
	Most LGAP contracts have a direct Council account manager/contact	



## Value of LGA to Members

<b>Governance</b>		<b>\$73,870</b>
Governance Resources	48 Model Policies, Guidelines, Standard Operating Procedures (excl. EM relevant guides)	\$14,400
Governance Helpdesk	On call governance support (telephone or email)	\$1,470
	Additional LG Acts legal spend per annum (yearly average)	\$42,000
Delegations Register	Independent establishment costs	\$2,000
	Maintenance costs	\$14,000
<b>Non Cash Benefits:</b>	Avoidance of risks, lower potential for legal or other claims to be made against council	
	Opportunity cost of assisting officers to proceed with confidence, minimising administrative delays	
	Assistance in relation to managing code-of-conduct issues	
<b>Workforce</b>		<b>\$26,087</b>
Industrial Relations	Availability of pre-qualified panel for IR & HR advice	\$-
Training	Provision of free or subsidised training	\$70
	50% of training offered is unique	\$2,625
	Accessibility to online training	\$500
Careers in LG	Employment promotional kits	\$100
	Promotion of local government as a career of choice (less R&D contribution)	\$2,205
	Traineeships - wage subsidy for regional trainees for 2 years (63 regionally based trainees)	\$16,176
Conferences & Events	Discounted conference attendance compared to full commercial rates	\$4,412
<b>Non Cash Benefits</b>	Networking opportunities and professional development	
<b>Online Services</b>		<b>\$100,000</b>
Website	Additional costs to use a commercially available service	\$50,000
Intranet	Additional costs to use a commercially available service	\$20,000
My Local Services App	Additional costs to use a commercially available service	\$20,000
Candidates' Website	Additional costs to use a commercially available service	\$10,000
<b>Non Cash Benefits</b>	Shared databases, templates and infrastructure	
	Avoidance of costs and risks through joint development & operations	



## Value of LGA to Members

<b>Research Scheme</b>		<b>\$19,970</b>
R&D Scheme	Equal annual share in distributions as averaged over 10 years/68 councils	\$19,970
<b>Non Cash Benefits:</b> Access to best practice and innovation		
<b>Advocacy</b>		<b>\$2,194,974</b>
<b>Cash / Cash Equivalents</b>		
<b>Community Level</b>		
Pensioner Concessions	Annual distribution to pensioners (successful lobbying effort)	\$410,723
CWMS	Community Wastewater Management Scheme (unavailable to councils unless pursued by LGA)	\$60,294
Public Health Plans	5 year service agreement	\$2,147
Road Funding (R2R)	Additional road funding secured	\$1,379,411
Public Library Grants	Public library materials and operating grants	\$175,808
<b>Operational Level</b>		
Public Lighting Charges	SAPN	\$32,353
Library Services	Library Central Services	\$88,235
One Card Network	\$1.75m in savings estimated	\$25,735
LG Networks	Facilitated access to professional peer networks	\$-
i-Responda	Access to externally funded system training (annual allocation)	\$1,911
Emergency Management	Federal support for implementation of emergency management	\$1,441
Climate Change	Climate change adaptation \$500,000 over 4 years	\$1,838
<b>Non Cash Benefits</b> Opportunity realisation, ability to seek out and pursue beneficial opportunities on behalf of members		
<b>Media</b>		
Print/Online	Equivalent 200 1/8th page articles for year, shared across 68 councils	\$1,840
Broadcast	Equivalent 300 120-second broadcast spots, shared across 68 councils	\$13,235
<b>Non Cash Benefits:</b> Positive promotion of local government 17 key amendments to the Planning Bill to benefit councils Election promotion and co-ordination with ECSA		



## Value of LGA to Members

<b>Councillor</b>		<b>\$21,967</b>
Model Policy:	Allowances & Benefits for Council Members	\$1,500
Model Policy:	Caretaker Policy	\$1,500
Guide:	Choosing a Chairperson, Deputy Mayor & Deputy Chair Person	\$1,500
Guide:	Conflicts of Interest Guidelines	\$1,500
Guide:	Council Committee Members	\$1,500
Advice:	Council Member Allowances - Taxation Implications	\$1,500
Guide:	Council Members Guide	\$1,500
Guide:	Meeting Procedures Handbook	\$1,500
Advice:	Primary & Ordinary Returns for Council Members (Part A)	\$1,500
Advice:	Primary & Ordinary Returns for Council Members (Part B)	\$1,500
Guide:	Training & Development Plan for Council Members	\$1,500
Insurance	Personal Accident Cover + personal property (whilst on council business)	\$5,060
Insurance	Accident cover for members and travelling companions (while on council business)	\$253
Insurance	Professional Indemnity (transfers back to council)	\$8,404
<b>Non Cash Benefits</b>	Online & face to face elected member training (council member essentials)	
<b>Ends.</b>		



## Value of LGA to Members

### Appendix 2 – Apportionment of value on a population basis



## Councils List

Members	Population	Relative Size	Total Nominal Individual Value \$	Nominal Individual Value Excluding Grants \$	LGA Subscriptions 2016/17 \$
Adelaide	23,169	1.37%	2,606,628	717,237	94,382
Adelaide Hills	40,031	2.37%	4,503,688	1,239,230	50,284
Alexandrina	25,449	1.50%	2,863,140	787,819	43,374
Barossa	23,104	1.37%	2,599,315	715,225	38,441
Barunga West	2,434	0.14%	273,837	75,349	7,129
Berri Barmera	10,419	0.62%	1,172,189	322,539	20,951
Burnside	45,034	2.66%	5,066,550	1,394,107	54,576
Campbelltown	51,889	3.07%	5,837,772	1,606,316	59,494
Ceduna	3,716	0.22%	418,068	115,035	10,738
Charles Sturt	114,209	6.75%	12,849,085	3,535,541	94,382
Clare & Gilbert Valleys	9,057	0.54%	1,018,957	280,375	16,995
Cleve	1,795	0.11%	201,946	55,567	6,697
Cooper Pedy	1,801	0.11%	202,621	55,753	12,437
Coorong	5,556	0.33%	625,077	171,996	13,682
Copper Coast	14,114	0.83%	1,587,895	436,924	27,264
Elliston	1,066	0.06%	119,930	33,000	5,975
Flinders Ranges	1,608	0.10%	180,908	49,778	6,342
Franklin Harbour	1,234	0.07%	138,831	38,201	5,413
Gawler	22,618	1.34%	2,544,638	700,180	32,075
Goyder	4,232	0.25%	476,121	131,009	11,272
Grant	8,235	0.49%	926,478	254,929	15,370
Holdfast Bay	37,263	2.20%	4,192,274	1,153,542	59,883
Kangaroo Island	4,611	0.27%	518,760	142,742	13,902
Karoonda East Murray	1,014	0.06%	114,080	31,390	5,746
Kimba	1,097	0.06%	123,418	33,960	5,739
Kingston	2,363	0.14%	265,849	73,151	7,468
Light	14,841	0.88%	1,669,686	459,429	24,334
Lower Eyre Peninsula	5,087	0.30%	572,313	157,477	11,759
Loxton Waikerie	11,462	0.68%	1,289,532	354,826	24,901
Mallala	8,750	0.52%	984,418	270,872	13,629
Marion	88,983	5.26%	10,011,033	2,754,626	94,382
Mid Murray	8,243	0.49%	927,378	255,177	19,635
Mitcham	66,347	3.92%	7,464,370	2,053,889	76,093
Mount Barker	32,558	1.92%	3,662,938	1,007,890	46,304
Mount Gambier	26,348	1.56%	2,964,282	815,649	35,040
Mount Remarkable	2,773	0.16%	311,976	85,843	8,477
Murray Bridge	20,971	1.24%	2,359,342	649,194	37,278
Naracoorte Lucindale	8,390	0.50%	943,917	259,727	18,681
Northern Areas	4,488	0.27%	504,922	138,934	11,395





The voice of local government.

148 Frome St  
Adelaide SA 5000  
GPO Box 2693  
Adelaide SA 5001  
T (08) 8224 2000  
F (08) 8232 6336  
E [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au)

## 17.2 South Australian Public Health Council Nominations

### Brief

The Local Government Association is seeking to appoint one local government member and one deputy member to the South Australian Public Health Council.

### RECOMMENDATION(S)

It is recommended to Council that:

1. Cr ..... be nominated as the local government member to the South Australian Public Health Council.

Or

The report be received.

---

### Introduction

The Local Government Association (LGA) has called for councils to nominate one local government member, who does not need to be an Elected Member, for appointment to the South Australian Public Health Council (SAPHC) (**Attachment 1**).

### Discussion

The SAPHC is established pursuant to the *South Australian Public Health Act 2011*. Further details of the role of the SAPHC are provided within **Attachment 1**.

Appointments to the SAPHC are for a three year period commencing 21 November 2016.

The current appointments of Cr Susan Whittington (City of Norwood, Payneham and St Peters) and Mr Stuart Boyd (Adelaide City Council) are due to expire on 20 November 2016 and both are eligible for re-appointment.

Meetings are held approximately four times per year and appointed members are entitled to fees, allowances and expenses as approved by the Governor.

Formal qualifications are not required for this appointment, but knowledge and experience in local government is required. Qualifications in public health and experience in the administration of public health at a local government level would also be desirable (**Attachment 2**).

Nominations addressing the selection criteria must be forwarded to the LGA by COB Friday 30 September 2016. Due to changes in state government requirements, nominees must also provide an up-to-date CV / resume.

The LGA Executive Committee will consider nominations received at its meeting on Wednesday 19 October 2016.

ATTACHMENT 1



## Nominations sought for the South Australian Public Health Council - Circular 31.4

To	Chief Executive Officer Elected Members Environmental Health Staff Policy and Strategic Planning Staff	Date	1 August 2016
Contact	Courtney Bartosak Email: <a href="mailto:courtney.bartosak@lga.sa.gov.au">courtney.bartosak@lga.sa.gov.au</a>		
Response Required	Yes	Respond By	30 September 2016
Summary	<b>Nominations are being sought for the South Australian Public Health Council. Nominations must be forwarded to the LGA by COB Friday 30 September 2016.</b>		

Professor Paddy Phillips, Presiding Member of the South Australian Public Health Council (SAPHC) has written to the Local Government Association (LGA) on behalf of the Hon Jack Snelling, Minister for Health, requesting nominations for a local government Member and Deputy Member for the Council.

The South Australian Public Health Council (SAPHC) is established pursuant to the [South Australian Public Health Act 2011](#). Its role is to:

- (a) assist and advise the Chief Public Health Officer in relation to:
  - i. the protection and promotion of public health;
  - ii. the development and maintenance of a system of strategic planning for public health at the local, regional and State-wide levels;
  - iii. the development of health plans under this Act;
  - iv. strategies to ensure that a sufficiently trained and skilled workforce is in place for the purposes of this Act;
  - v. programs to promote public health research in the State;
  - vi. the preparation of the biennial report under Division 2; and the setting of standards and qualifications for authorised officers; and
- (b) any other functions assigned to the South Australian Public Health Council (SAPHC) by this or any other Act or by the Minister or the Chief Public Health Officer.

The appointments are for a term not exceeding three years, commencing 21 November 2016. LGA is currently represented by Mr Gary Mavriniac of The Barossa Council and Ms Louise Miller Frost of City of Burnside, whose terms both expire in 2018, as well as Cr Susan Whittington of City of Norwood, Payneham & St Peters and Mr Stuart Boyd of Adelaide City Council. Cr Whittington and Mr Boyd's terms on the SAPHC expire on 20 November 2016 and both are eligible for re-appointment.

SAPHC meets approximately four times per annum. An appointed member is entitled to fees, allowances and expenses approved by the Governor. Further information on the SAPHC is available in the following document [SAPHC Terms of Reference](#).

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving council members or council staff. To view the LGA Nominations to Outside Bodies Policy [click here](#).

Nominations addressing the Selection Criteria provided in [Part A](#) for the SAPHC must be forwarded to [lqasa@lga.sa.gov.au](mailto:lqasa@lga.sa.gov.au) by a Council using the attached [Part B](#) by COB Friday 30 September 2016. Due to changes in State Government requirements nominees must also provide an up-to-date CV / resume.

The LGA Executive Committee will consider nominations received at its meeting on Wednesday 19 October 2016.

For more information please contact Courtney Bartosak on 8224 2067 or [courtney.bartosak@lga.sa.gov.au](mailto:courtney.bartosak@lga.sa.gov.au).

ATTACHMENT 2

**PARTA - Nominations to Outside Bodies**



<b>Name of Body</b>	South Australia Public Health Council
<b>Legal Status of Body</b>	Statutory Authority
<b>Summary Statement</b>	The South Australian Public Health Council (SAPHC) is pursuant to the <i>South Australian Public Health Act 2011</i> .
<b><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></b> The following selection criteria must be addressed when completing Part B	
<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	N/A
<b>Industry Experience</b>	Must have experience in Local Government
<b>Board / Committee Experience</b>	N/A
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Qualifications in public health and experience in the administration of public health at the Local Government level is desirable.
<b><u>LIABILITY AND INDEMNITY COVER</u></b> The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	Yes
<b>Insurance Policies are Valid &amp; Current</b>	Yes

### 17.3 Confidential Order Review - Update - Thebarton Theatre - Fire Safety

#### Brief

In accordance with the provisions of Section 91(9)(a) of the *Local Government Act 1999*, this report presents the annual review of the confidential order applied to item 21.1 *Update - Thebarton Theatre - Fire Safety* considered at the 3 September 2013 meeting of Council.

#### RECOMMENDATION(S)

It is recommended to Council that:

1. Pursuant to s91(9)(a) of the *Local Government Act 1999*, having reviewed the confidentiality order made on 3 September 2013 and reviewed at Council's 19 August 2014 and 4 August 2015 meetings, pursuant to s91(7), s91(7)(a) and s91(7)(b) of the *Local Government Act 1999*, in respect of confidential item 21.1 - Update - Thebarton Theatre - Fire Safety, Council orders the information contained in:
  - a. the confidential report item 21.1 - 'Update - Thebarton Theatre - Fire Safety' presented to Council at its 3 September 2013 meeting;
  - b. the confidential Minutes to item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 3 September 2013; and
  - c. all relevant documentation associated with and attached to the confidential agenda item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 2 September 2013;continues to be kept confidential in accordance with s91(7)(a) and s91(7)(b) of the *Local Government Act 1999* and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.
2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the *Local Government Act 1999*.

---

#### Introduction

Section 91(9)(a) of the *Local Government Act 1999* (the Act) requires that any confidential order made by Council under sections 91(7)(a) and 91(7)(b) of the Act must be reviewed at least once every twelve months. This order was last reviewed at the 4 August 2015 meeting of Council, at which it was resolved that the confidential order should remain in place.

#### Discussion

At its 3 September 2013 meeting, Council ordered that the agenda item, minutes and all relevant documentation relating to *Item 21.1 - 'Update - Thebarton Theatre - Fire Safety'*, be kept confidential until all identified works are completed. This order was made in accordance with sections 91(7)(a) and 91(7)(b) of the Act on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility.

While the works on the Thebarton Theatre Complex upgrade have commenced, the project is staged over a four or five year period which means the works won't be completed for some time. Therefore, it is recommended that the order applied by Council at its 3 September 2013 in relation to *Item 21.1 - 'Update - Thebarton Theatre - Fire Safety'* remains in place until all the identified works have been completed to ensure that Council does not breach a duty of confidence to the lessee of the facility.

### **Conclusion**

The confidential order applied by Council at its 3 September 2013 meeting in relation to *Item 21.1 'Update - Thebarton Theatre - Fire Safety'*, has been in place for over twelve months and is required to be reviewed annually to determine whether the order should be revoked or remain in place.

As the identified works associated with the Thebarton Theatre have not yet been completed, it is recommended that the order continues to remain in place until these works are completed.

## 17.4 Annual Report - Confidential Items 2015-2016

### Brief

This report presents the 'Confidential Items Annual Report' in accordance with the requirements of the *Local Government Act 1999*.

### RECOMMENDATION(S)

It is recommended to Council that this report be received.

---

### Introduction

Schedule 4 of the *Local Government Act 1999* (the Act) requires the inclusion of a summary of confidential items in Council's Annual Report. In addition, a report is required to be presented to Council on an annual basis on the use of s90 and s91 of the Act (confidentiality orders). This report, pursuant to Schedule 4 of the Act, details the use of these provisions during the 2015/16 financial year as well as the use of s56A(12) of the *Development Act 1993* by the Development Assessment Panel (DAP).

### Discussion

#### ***Council and Committee Meetings and Minutes***

#### Confidential Orders

Section 90(1) of the Act, specifies that Council and Committee meetings must be conducted in a public place but recognises that on occasions this principle is outweighed by the need to keep information or discussions confidential. Consequently, s90(2) provides Council or a Council Committee with the ability to order the exclusion of the public from the relevant section of a meeting to enable it to consider and discuss a matter in confidence. However, this order can only be invoked in relation to subject matter detailed in s90(3) of the Act, i.e. matters or information relating to actual litigation, tenders for the supply of goods, the provision of services or the carrying out of works etc. and, if required, the subject matter passing the public interest test.

#### Number of Confidential Orders Invoked During 2015/16

During the 2015/16 financial year, Council invoked s90(3) a total of seven (7) times in order to consider and discuss matters in confidence as detailed in the table below (**Attachment 1**). This equates to **1.30%** of all business items presented to Council during the 2015/16 financial year and is significantly lower than the arbitrary maximum of 3% proposed by the South Australian Ombudsman in 2012, in his report entitled "In the Public Eye".

#### Minutes

Section 91 of the Act subsequently provides that the Chief Executive Officer (CEO) must ensure that the minutes of Council or Council Committee meetings are kept. It should be noted that while Council may discuss a matter in confidence at a meeting, when possible it will release the minutes of the confidential items along with the remainder of the minutes of that meeting, usually on the Friday following the meeting. However, s91(7)(a) and (b) of the Act provides that the agenda, documents and minutes of a matter considered in confidence can be retained in confidence if Council so orders. This 'confidential order' must specify the duration of the confidential order and the reasons why the matter is being retained in confidence and, if required, how the confidential order passes the public interest test.

### Status of Confidential Orders

Of the seven (7) business items considered in confidence during the 2015/16 financial year:

- Documentation associated with two (2) of these business items was released within 6 months of the meeting or following the conclusion of the confidentiality order.
- Documentation associated with the remaining five (5) business items continues to be subject to confidentiality orders and retained in confidence as at 30 June 2016.

The table in **Attachment 1** details:

- The use of s90(3) by Council to enable it to discuss a matter in confidence;
- The use of s91(7) to retain the associated documents in confidence; and
- The status of the s91(7) order as at 30 June 2016.

### ***Development Assessment Panel Meetings and Minutes***

Section 56A(12) of the *Development Act 1993* provides the Development Assessment Panel (DAP) with the ability to consider and discuss a matter in confidence where the matter meets the criteria detailed in that section.

During the 2015/16 financial year, eighteen (18) items of DAP business were dealt with in confidence pursuant to s56A(12)(a)(vii) and s56A(12)(a)(viii) in that the disclosure of information within the business items could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence or the right to a fair trial and related to legal advice. This equates to **12.86%** of all business items presented to DAP during the 2015/16 financial year however, due to the judicial nature of the DAP, its business items are not subject to the arbitrary 3% maximum proposed by the Ombudsman in his 2012 report, 'In the Public Eye'.

All items dealt with and retained in confidence, in accordance with the provisions of section 56A(12)(a)(vi) and (viii) of the *Development Act 1993*, were unavailable for public viewing until resolved by the Environment, Resources and Development (ERD) Court. Of the eighteen (18) business items retained in confidence, sixteen (16) were released throughout the year and only two (2) continued to be subject to confidentiality orders and retained in confidence as at 30 June 2016.

The table in **Attachment 2** details the status of the eighteen (18) items considered and retained in confidence by the DAP.

### **Informal Gatherings**

Elected Members participated in twenty eight (28) informal gatherings, including eleven (11) training and development activities and seventeen (17) information sessions, which were not open to the public. The sole purpose of these informal gatherings was to provide education/training or information to Elected Members. No decisions were made, nor were they held in such a way as to effectively obtain a decision outside of a Council meeting, during these gatherings.

**ATTACHMENT 1**

**Use of Section 90(3) and 91(7) during the 2015/16 Finance Year**

Section	Number of Times Invoked	Subject	Date Invoked	S91(7) invoked in relation to the following documents	Status of Order at 30 June 2016
s90(3)(a)	1	Chief Executive Officer's Performance Review - 2015	7 July 2015 Duration: 12 months	The report, the minutes arising from the report, and any associated documentation.	Confidential
s90(3)(a) and 90(3)(i)	1	Sale of Property for the Non Payment of Rates	16 February 2016 Duration: 12 months	The report, the Minutes arising from the report, attachments and associated documentation relating to this matter.	Released 5 April 2016
s90(3)(b)(i) and (ii)	2	Divestment Proposal - Brickworks Riverfront Land	3 May 2016 Duration: 12 months or until Council formally executes contracts for the sale of land and settlement subsequently occurs, whichever is earlier.	The report, the Minutes arising from the report, attachments and associated documentation relating to this matter.	Confidential
		Divestment Proposal Update - Brickworks Riverfront Land	7 June 2016 Duration: 12 months or until Council formally executes contracts for the sale of land and settlement subsequently occurs, whichever is earlier.	The report relating the the Divestment Proposal Update - Brickworks Riverfront Land, attachments and associated documentation relating to this matter, but not the Minutes arising from the report.	Confidential
s90(3)(d)(i) and (ii)	1	Request for Oval Naming Rights - South Australian Amateur Football League (SAAFL)	1 March 2016 Duration: 90 days	The report, the Minutes arising from the report, attachments and associated documentation relating to this matter.	Released 31 May 2016
s90(3)(g)	1	Rates Agreement - Adelaide Airport	15 March 2016 Duration: 12 months	The report relating to the Adelaide Airport Rates Agreement and all relevant documentation including the Agreement, but not the Minutes arising from the report.	Confidential
s90(3)(k)	1	Brickworks Kiln Remediation	4 August 2015 Duration: 12 months	The report, the Minutes arising from the report, attachments and associated documentation relating to this matter.	Confidential

**ATTACHMENT 2**

**Use of Section 56A during the 2015/16 Finance Year**

Section	Number of Times Invoked	Subject	Date Invoked	Status of Order at 30 June 2016
56A(12)(a)(vii) and (viii)	18	41 Glengyle Terrace, Glandore	14/07/2015	Released 14 August 2015
		20 Fulham Park Drive, Lockleys	11/08/2015	Released 19 October 2015
		16 Press Road, Brooklyn Park	8/09/2015	Released 11 April 2016
		16 Press Road, Brooklyn Park	8/09/2015	Released 11 April 2016
		4 Arcoona Avenue, Lockleys	13/10/2015	Released 23 November 2015
		1 Hinton Street, Underdale	13/10/2015	Released 20 June 2016
		1A Strathmore Avenue, Lockleys	10/11/2015	Released 23 December 2015
		19 Huntriss Street, Torrensville	10/11/2015	Released 23 December 2015
		16 Press Road, Brooklyn Park	12/01/2016	Confidential
		16 Press Road, Brooklyn Park	9/02/2016	Released 11 April 2016
		115 and 115A George Street, Thebarton	9/02/2016	Released 11 April 2016
		38 Morley Street, West Richmond	8/03/2016	Released 11 April 2016
		9 Press Road, Brooklyn Park	12/04/2016	Released 19 May 2016
		22 Press Raod, Brooklyn Park (Land Division)	12/04/2016	Released 19 May 2016
		22 Press Raod, Brooklyn Park (Land Use)	12/04/2016	Released 19 May 2016
		23 Wood Street, Kurralta Park	10/05/2016	Released 20 June 2016
		8A Jervis Street, Torrensville	10/05/2016	Released 20 June 2016
		33 Brooker Terrace, Richmond	14/06/2016	Confidential

## **18. LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION(S)**

It is recommended to Council that the Local Government Circulars report be received.

---

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 30 and 31.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

ATTACHMENT 1



**Local Government Association  
of South Australia**

**30.7 Improving Efficiency: Removing State Government Regulations**

The LGA is seeking input from councils to identify state government regulations that are impacting on local government and business sectors. We have launched the Reducing State Government Red Tape – Submit Your Idea webpage as an easy way of sharing and discussing ideas. The LGA will develop an advocacy platform for the local government sector in 2016.

**30.4 Draft minutes of the LGA Board meeting held 21 July 2016 now available**

The draft minutes of the LGA Board meeting held on 21 July 2016 are now available to download.

**30.5 Nominations sought for the Coast Protection Board's Local Government Advisory Committee**

The Coast Protection Board is seeking three (3) nominations for a regional Local Government member to participate on its Local Government Advisory Committee for a term commencing in late 2016. Nominations must be forwarded to the LGA by COB Friday 2 September 2016.

**30.6 Encouraging participation for the upcoming 2016 Census**

Councils are being asked to encourage their local communities to participate in the 9 August 2016 Census by the Australian Bureau of Statistics.

**30.12 Nominations sought for the Local Government Finance Authority Board of Trustees**

The Local Government Finance Authority of South Australia is a body corporate, established in January 1984 under the Local Government Finance Authority Act, 1983 and is administered by a Board of Trustees. Two persons are appointed by an AGM of the Authority upon nomination of the LGA. Councils are invited to forward nominations of suitably qualified persons by COB Friday 9 September 2016 for the LGA Board to consider.

**30.11 Strategic opportunity to demonstrate efficiencies in service delivery**

In recent years, local government has become innovative in creating efficiencies by sharing resources and/or utilising private sector partners. However, few people are aware of these changes, and no data exists to quantify the overall value of these reforms to ratepayers. Accordingly, the LGA seeks your council's co-operation in completing an attached survey.

**30.8 2016 SA Local Government Directory – Price Reduced!**

The South Australian Local Government Directory, which continues to be a popular reference tool for Council Members, Council staff and suppliers alike, is now available at the newly discounted rate of \$25.00 + GST (Government or charitable Bodies) or \$35.00 + GST (All Other Bodies).

**30.13 Final Program now available - 2016 LGA Roads and Works Conference**

The final program for the 2016 LGA Roads and Works Conference is now available. Further information can be found in this Circular.

**30.9 2016 LGA Conference and AGM**

The 2016 LGA Conference and Annual General Meeting will be held on Thursday 20 and Friday 21 October at the Adelaide Entertainment Centre, Hindmarsh. Further information on this event can be found in this circular. The LGA is asking for nominations for Councillors recognition of service to be submitted by 30 September 2016.

**30.10 LGA extends partnership with China experts Australia China Business Council to advance local government China engagement**

An update of the LGA's current and upcoming China engagement activities, with details of the China Engagement Activities Council Report Card.

**31.3 Australian Packaging Covenant - Compulsory Recycling Reports Due to EPA Friday 9 September 2016**

The EPA has advised that the due date for recycling reports for the reporting period covering the 2015/16 financial year will be 9 September 2016. The provision of this information is compulsory for all councils that provide kerbside recycling facilities for community use. Councils are advised that data is to be submitted by fax or email, same as last year. This Circular attaches a letter from the EPA, and instructions on how to fill in the report.

**31.1 Environment Protection (Air Quality) Policy 2016 - commencement and delegation information**

The Environment Protection (Air Quality) Policy 2016 commenced on 23 July 2016. This circular provides further information on the application of the Policy, as well as delegation information for councils.

**31.2 Commencement dates for the Local Nuisance and Litter Control Act 2016**

The Local Nuisance and Litter Control Act 2016 was proclaimed on Thursday 21 July 2016 for staged commencement, 1 Feb 2017 for litter and 1 July 2017 for local nuisance.

**30.14 This Week in Economic Development**

And the winner is... jobs and growth!

**31.4 Nominations sought for the South Australian Public Health Council**

Nominations are being sought for the South Australian Public Health Council. Nominations must be forwarded to the LGA by COB Friday 30 September 2016.



## Local Government Association of South Australia

### **31.15 Registrations now open - LGA Governance Forum - 2 September 2016**

The annual LGA Governance Forum is scheduled for Friday 2 September 2016 to be held at Local Government House, 148 Frome Street, Adelaide. Further information can be found in this Circular.

### **31.5 Delegations Updates – 30 June 2016**

The delegations updates are available for the quarter ending 30 June 2016.

### **31.13 2016 Jim Crawford Award for Innovation in Libraries - Nominations Now Open**

Nominations for the 2016 Jim Crawford Award for Innovation in Libraries. Further information can be found in this Circular.

### **31.6 Addinsight traffic App**

Addinsight is a traffic app that helps Adelaide motorists navigate a faster route to their destination. This circular gives details.

### **31.7 2016 Parks and Leisure National Conference**

The 2016 Parks and Leisure National conference is being held at the Adelaide Oval in October. The conference will cover everything from planning spaces for communities, managing parks and assets, health and wellbeing, sustainable sport, funding, governance and the emergence of new technologies in the sector. This circular provides further details.

### **31.8 LG Professionals SA Rural Management Challenge**

Register Now for the 2016 LG Professionals SA Rural Management Challenge to be held at the Clare Country Club on Thursday 13 October 2016. Further details can be found in this circular.

### **31.10 Emergency Management Exercise: Communications**

Building on the success of last year's bushfire discussion exercise the LGA will be conducting an emergency management discussion exercise based on communications during an emergency event. The date for the exercise is Wednesday 9 November 2016. This circular is for the purpose of a place maker and gives a registration link.

### **31.11 Nominations now open for 2017 Public Service Medal until 16 August 2016**

All government employees are eligible for the Medal, which is designed to recognise 'outstanding public service' and will be presented on Australia Day 2017.

### **31.9 New live sector wide Local Government calendar**

New option to display your meetings and events in the sector wide Local Government calendar.

### **31.14 Inaugural Walking SA Awards for Local Government now open**

Walking SA is initiating annual awards to recognise sustained and outstanding contribution of walking at all levels throughout SA. There are two specific local government awards. Nominations close 26th August 2016

### **31.12 This Week in Economic Development**

It's awards season! – how good is your economic development?

### **32.1 Boundary Adjustment Reform Bill**

The Minister for Local Government has released a Bill to amend the provisions for boundary adjustments in the Local Government Act. A copy of the Bill and the Explanation Paper are available in this circular.

## **19. MEMBERS' BOOKSHELF**

Draft Railway Crossing Safety Strategy

### **RECOMMENDATION**

That the additions to Members' bookshelf be noted.

## **20. CORRESPONDENCE**

### **20.1 Airport Over 50's Club - Letter of Appreciation Request**

Correspondence has been received from the Airport Over 50's Club Inc. requesting a letter of appreciation be sent to Pam Forster acknowledging her 14 years of service to the residents of City of West Torrens. The request for a letter of appreciation for Pam Forster has been carried out (**Attachment 1**).

### **RECOMMENDATION**

That the correspondence be received.

### **20.2 Airport Over 50's Club - Letter of Thanks**

Correspondence has been received from the Airport Over 50's Club Inc. thanking Mayor Trainer for attending and chairing their recent Annual General Meeting held on Thursday 21 July 2016 (**Attachment 2**).

### **RECOMMENDATION**

That the correspondence be received.

### **20.3 Local Government Association Board Meeting Draft Minutes**

Correspondence has been received from the Local Government Association regarding the draft minutes of the board meeting held on Thursday 21 July 2016 (**Attachment 3**).

### **RECOMMENDATION**

That the correspondence be received.

### **20.4 Appointment to Development Assessment Commission**

Correspondence has been received from the Director of Policy of the Local Government Association of South Australia, Mr Stephen Smith, advising that Mayor David O'Loughlin has been appointed to the Development Assessment Commission (**Attachment 4**).

### **RECOMMENDATION**

That the correspondence be received.

### **20.5 Council Engagement for the Electrification of Public Transport in Adelaide - AdeLINK**

Correspondence has been received from the Chief Development Officer of the Department of Planning, Transport and Infrastructure, Mr Andrew McKeegan, regarding progressing Council engagement for the electrification of public transport in Adelaide - including AdeLINK (**Attachment 5**).

### **RECOMMENDATION**

That the correspondence be received.

## **20.6 Western Region Waste Management Authority**

Correspondence has been received from the Western Region Waste Management Authority providing a copy of the letter from the Minister for Local Government, Hon Geoff Brock MP, approving the formal winding up of the Western Region Waste Management Authority. The published decision in the South Australian Government Gazette is also attached for Members' information (**Attachment 6**).

### **RECOMMENDATION**

That the correspondence be received.

## **20.7 Queen Elizabeth Hospital Cardiac Unit**

Correspondence has been received from the Member for Ashford of the Electorate Office, Hon Stephanie Key MP, acknowledging Council's letter dated 26 July 2016 in relation to Queen Elizabeth Hospital Cardiac Unit (**Attachment 7**).

### **RECOMMENDATION**

That the correspondence be received.

## **20.8 Motor Accident Commission Grant Offer - Drive Safe, Live Longer**

Correspondence has been received from the Chief Executive Officer of the Motor Accident Commission, Mr Aaron Chia, regarding the grant offer to support the City of West Torrens to stage the 'Drive Safe Live Longer' road crash rescue demonstration event to be held at Thebarton Oval on Thursday 29 September 2016 (**Attachment 8**).

### **RECOMMENDATION**

That the correspondence be received.

## **20.9 DPTI - Draft South Australian Railway Crossing Safety Strategy**

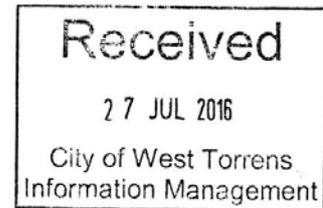
Correspondence has been received from the Acting Chief Executive of the Department of Planning, Transport and Infrastructure, Mr Paul Gelston, seeking Council feedback on the draft Railway Crossing Safety Strategy (**Attachment 9**). A copy of the draft Railway Crossing Safety Strategy is available for viewing on the Elected Member's bookshelf.

### **RECOMMENDATION**

That the correspondence be received.

ATTACHMENT 1

22/511 Henley Beach Road  
Fulham 5024.  
Phone 8356 6625  
25 July 2016



Hon. John Trainer OAM  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton 5033

Dear John,

RE AIRPORT OVER 50'S CLUB INC

Firstly congratulations on your running of a very difficult meeting at the club's AGM last week.

We are writing to ask whether it would be possible for a letter of appreciation for Pam Forster's commitment to the residents of West Torrens over the past 14 years to be forwarded to her by yourself or Council.

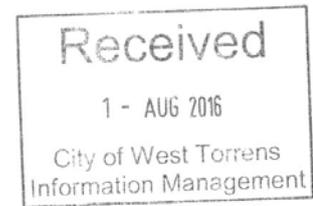
In view of the outstanding contribution which she has made it seems to us that it would be fitting for such an acknowledgement to be sent to Pam.

Yours sincerely,

A handwritten signature in black ink, appearing to read "B. McLeod J. McLeod".

Barry and Janice McLeod

ATTACHMENT 2



28/07/2016

The Honorable Mayor,  
Mr John Trainer,  
City of west Torrens,  
165 Sir Donald Bradman Drive,  
Hilton, SA. 5033

Re: A.G.M

Hi John,

I write on behalf of the committee to express thanks for your attendance at the A.G.M. It was appreciated that you so skilfully chaired the meeting. Thank you.

Yours faithfully

Hannah Baldwin (Acting Secretary)

A handwritten signature in cursive script, appearing to read "H Baldwin".

Airport Over 50's Club Inc.  
18 Coral Sea Rd,  
Fulham,  
S.A 5024

ATTACHMENT 3



The voice of local government.

## LGA Board Meeting Draft Minutes

Meeting held Thursday  
21 July 2016

9:15am

Boardrooms

Local Government House

148 Frome Street, Adelaide

# 1. WELCOME, PRESENT & APOLOGIES

The President opened the meeting at 9:15am and welcomed members.

## 1.1 Present

### Voting:

Mayor Dave Burgess	President
Mayor David O'Loughlin (from 9:20am)	Immediate Past President
Mayor Robert Bria (until 11:36pm)	Adelaide Metropolitan
Cr Sue Clearihan (until 1:15pm)	Adelaide Metropolitan
Mayor Angela Evans (until 12:22pm)	Adelaide Metropolitan
Mayor David Parkin	Adelaide Metropolitan
Mayor Lorraine Rosenberg (until 2:27pm)	Adelaide Metropolitan (Vice President)
Mayor Glenn Spear (until 2:16pm)	Adelaide Metropolitan
Mayor Ray Agnew OAM	Central Zone
Mayor Denis Clark	Central Zone
Mayor Ann Ferguson OAM	Southern & Hills Zone (Vice President)
Mayor Peter Hunt	River Murray Zone (Vice President)
Mayor Neville Jaensch	River Murray Zone
Mayor Richard Sage	South East Zone (Deputy Member for Mayor Vickery)
Mayor Sam Telfer (until 2:18pm)	Eyre Peninsula Zone (Deputy Member for Mayor Green)
Mayor Kevin Knight (from 9:32pm)	Adelaide Metropolitan (Deputy Member for Cr Whittaker)
Mayor Bill Spragg	Adelaide Metropolitan (Deputy Member Mayor Spear from 2:16pm until the close of the meeting)

### Non-Voting

Cr Peter Jamieson (from 9:40am until 11:35am)	Adelaide Metropolitan (Deputy Member)
Mayor Keith Parkes	Adelaide Metropolitan (Deputy Member)

### Observers

Ms Rosina Hislop (for item 13.1)  
Ms Yvonne Sneddon (for item 13.1)  
Mr Alan Tregilgas (for item 13.1)

Independent Chair, LGA Audit Committee  
Independent member, LGA Audit Committee  
Independent member, LGA Audit Committee

**LGA Secretariat (Observers):**

Matt Pinnegar  
Kathy Jarrett  
  
Lisa Teburea  
Andrea Malone  
David Hitchcock  
Robert Drusetta  
Andrew Haste  
Chris Russell  
Danielle Bailey

Chief Executive Officer  
Executive Director Corporate & Member Services  
Executive Director Public Affairs  
Director Legislation  
Director Infrastructure  
Director Corporate Services  
Director Member Services  
Strategic Adviser  
Administration Coordinator (minutes)

## 1.2 Apologies Received

Apologies and absences were noted:

Mayor Lachlan Clyne  
Cr Jill Whittaker  
Mayor Bruce Green  
Mayor Erika Vickery  
Mayor Gillian Aldridge  
Mayor Peter Matthey  
Mayor John Rohde  
Mayor Leon Stasinowsky  
Mayor Sam Johnson  
Matthew Pears  
  
Andrew Cameron

Adelaide Metropolitan  
Adelaide Metropolitan (Vice President)  
Eyre Peninsula Zone  
South East Zone  
Adelaide Metropolitan (Deputy Member)  
Central Zone (Deputy Member)  
Spencer Gulf Cities Zone (Deputy Member)  
River Murray Zone (Deputy Member)  
Spencer Gulf Cities Region Zone  
Convenor Metropolitan CEOs Committee of the Metropolitan Local Government Group  
President, Local Government Professionals Australia (SA Division)

### **1.3 Oath of Office for New Members**

Nil.

## **2. Minutes of Previous Meeting**

### **2.1(a) Minutes of the meeting held 19 May 2016**

Moved Mayor Ferguson Seconded Mayor Hunt that the LGA Board confirms the minutes of the meeting held on 19 May 2016 as a true and accurate record of the proceedings held.

**CARRIED**

### **2.2 Business Arising**

Nil.

### **2.3 Resolutions and Actions from the Meeting of 19 May 2016**

Moved Mayor Hunt Seconded Mayor Agnew that the LGA Board notes progress with resolutions resulting from the meeting of 19 May 2016 and outstanding resolutions from earlier meetings.

**CARRIED**

## **3. President's Report**

### **3.1 Report from the LGA President**

Moved Mayor Evans Seconded Mayor Jaensch that the LGA Board notes the report.

**CARRIED**

## **4. Reports from Bodies Established Pursuant to the LGA Constitution**

### **4.1 (a) Minutes of LGA Executive Committee meetings held on 16 June, 1 July and 5 July 2016**

Moved Mayor Ferguson Seconded Cr Clearihan that the LGA Board notes the draft minutes of the LGA Executive Committee meeting held on 16 June and the LGA Executive Committee special meetings held on 1 and 5 July 2016.

**CARRIED**

### **4.2 Metropolitan Local Government Group - Key Outcomes Summary**

9:20am Mayor O'Loughlin entered the meeting

The Key Outcomes Summary of the Metropolitan Local Government Group meeting held on 13 July 2016 was tabled and Mayor Rosenberg gave a verbal update.

Moved Mayor Rosenberg Seconded Mayor Clark that the LGA Board notes the outcomes of the Metropolitan Local Government Group meeting held on 13 July 2016.

**CARRIED**

#### **4.2.1 Election Posters**

Moved Mayor Rosenberg Seconded Mayor Parkin that the LGA Board requests the LGA Secretariat to organise an investigation into the controls of election posters in other states with the view of approaching the State Government to implement the same controls in SA.

**CARRIED**

### **4.3 South Australian Regional Organisation of Councils Meeting**

The Key Outcomes Summary of the SAROC meeting held on 20 July 2016 was tabled and Mayor Fergusson gave a verbal update.

Moved Mayor Ferguson Seconded Mayor Telfer that the LGA Board notes the outcomes of the SAROC Committee meeting held on 20 July 2016.

CARRIED

#### **4.3.1 Remembering Mayor Jim Pollock**

Moved Mayor Parkin Seconded Mayor O'Loughlin that the LGA Board requests that the LGA President writes to the late Mayor Pollock's family to convey the Board's sympathies following his passing.

CARRIED

## **5. Invited Guest Speakers**

Nil

## **6. Confidential Items**

### **2.1 (b) Confidential minutes of the Board meeting held 19 May 2016**

Moved Mayor Jaensch Seconded Mayor Hunt that the LGA Board moves into confidence to consider the confidential minutes of the LGA Board meeting held on 19 May 2016.

CARRIED

Moved Mayor Evans Seconded Mayor Rosenberg that the LGA Board moves out of confidence and having considered the confidential minutes of the LGA Board meeting held on 19 July 2016, resolves to keep them in confidence in accordance with the resolutions contained within.

CARRIED

### **4.1 (b) Draft Confidential minutes of LGA Executive Committee meetings held on 16 June, 1 July and 5 July 2016**

Moved Mayor Ferguson Seconded Mayor Clarke that the LGA Board moves into confidence to consider the confidential minutes of the LGA Executive Committee meetings held on 16 June, 1 July and 5 July 2016.

CARRIED

Moved Mayor Telfer Seconded Mayor Evans that the LGA Board moves out of confidence and having considered the confidential minutes of the LGA Executive Committee meetings held on 16 June, 1 July and 5 July 2016 in confidence resolves to keep them in confidence in accordance with the resolutions contained within.

CARRIED

Mayor Parkin raised a point of order regarding the placement of the confidential items on the agenda and suggested that confidential items be moved to the end of the agenda in future. The Chief Executive Officer responded highlighting the improvements achieved with the preparation of the Board's agenda, and that further improvements would be investigated.

## 6.1 Dogs and Cats Online - Project Business Case

Moved Mayor Spear Seconded Mayor Telfer that the LGA Board:

1. resolves to consider Agenda Item 6.1 - *Dogs and Cats Online – Project Business Case* in confidence being satisfied that the information received, discussed or considered in relation to Agenda Item 6.1 would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official and which would, on balance, be contrary to the public interest; and
2. orders all observers at the meeting, with the exception of staff on duty, and non-voting deputies be excluded from attendance at the meeting for Agenda Item 6.1 - *Dogs and Cats Online – Project Business Case*.

CARRIED

9:32am Mayor Knight entered the meeting.

9:40am Cr Jamieson entered the meeting.

*Resolution released at the meeting:*

Moved Mayor Clark Seconded Mayor O'Loughlin that the LGA Board agrees in principle to support consultation with councils on the business case proposal for a statewide database, subject to the following conditions:

- the Dog and Cat Management (DCM) board fully funds the build and development of the database, without reliance on LGA involvement, as per the proposal in the revised business case;
- that councils are encouraged to identify actual savings from a centralised system;

- that councils are consulted on the proposal to develop the database which will be paid for by increases to the dog registration levy; and
- the DCM board provides councils with information and a strategic management plan on how it will manage and pay for any cost over-runs.

**CARRIED**

Moved Mayor Evans Seconded Mayor Agnew that the LGA Board moves out of confidence and, having considered Agenda Item 6.1 - *Dogs and Cats Online – Project Business Case* in confidence, resolves to release the attachment *DACO Business Case Revision* and minutes and retain the report and attachment *Summary of Issues provided by the Dog and Cat Management Board (DCMB)* in confidence for 12 months in relation to this matter because the DCMB attachment is a confidential item from the DCM board and the report quotes from the attachment.

**CARRIED**

## 7. Motions on Notice

### 7.1 Disclosure of Political Party Membership

Moved Mayor Spear Seconded Mayor Rosenberg that the LGA Board resolves to:

1. reaffirm the local government sector's position regarding the requirement for all candidates in a local government election to make the same disclosures as required by elected members;
2. requests that the LGA President writes to the Minister to confirm the local government sector's position above; and
3. consult with the local government sector on the proposal to mandate the disclosure of campaign donations in real time prior to polling day for local government elections, with a supplementary return to be made post-election.

**LOST**

Mayor Spear called for a division

Votes FOR the motion	Votes AGAINST the motion
Mayor Agnew	Mayor Parkin
Mayor Spear	Mayor Sage
Mayor Clark	Mayor Evans
Cr Clearihan	Mayor Jaensch
Mayor Bria	Mayor Knight
Mayor Rosenberg	Mayor Telfer
	Mayor Hunt
	Mayor Ferguson

Mayor O'Loughlin
------------------

The motion was confirmed as LOST

## 7.2 Proposal for LGA Legal Advice Service

Moved Mayor Ferguson Seconded Mayor Clark that the LGA Board:

1. resolves to consider Agenda Item 7.2 - *Proposal for LGA Legal Advice Service* in confidence being satisfied that the information received, discussed or considered in relation to Agenda Item 7.2 is information that could reasonably be expected to confer a commercial advantage on a person with whom the LGA is conducting (or proposing to conduct) business, or to prejudice the position of the LGA (and would, on balance, be contrary to the public interest); and
2. orders all observers at the meeting, with the exception of staff on duty, and non-voting deputies be excluded from attendance at the meeting for Agenda Item 7.2 - *Proposal for LGA Legal Advice Service*.

CARRIED

*Refer to confidential agenda.*

Moved Mayor Clark Seconded Mayor Jaensch that the LGA Board moves out of confidence and having considered Agenda Item 7.2- *Proposal for LGA Legal Advice Service* in confidence resolves to retain the report and resolution in confidence until a decision has been made on the proposal because publication is likely to adversely affect the LGA's negotiating position.

CARRIED

## 8. Items for Discussion

### 8.1 Report from the LGA CEO

Moved Mayor Ferguson Seconded Mayor Hunt that the LGA Board notes the report.

CARRIED

## 8.2 LGA Annual Business Plan and Budget 2016-2017

Moved Mayor Parkin Seconded Mayor Rosenberg that the LGA Board:

1. notes the report;
2. notes the decision of the Board passed by circular resolution as follows:

*That the LGA Board:*

1. *notes and receives the report 'Draft LGA Annual Business Plan and Budget 2016/2017'; and*
2. *adopts:*
  - a. *the draft 2016/17 LGA Annual Business Plan; and*
  - b. *the draft 2016/17 LGA Budget incorporating an increase to members subscriptions of 2.5%.*

**CARRIED**

The Board commended the Secretariat staff on the work and level of detail that had been put into the Annual Business Plan and Budget documents.

## 8.3 LGA Procurement Update

Mayor O'Loughlin and Mr Haste gave a verbal update.

Moved Mayor Ferguson Seconded Mayor Clark that the LGA Board:

1. notes the report;
2. endorses continued support of LGA Procurement, to be reviewed at the September LGA Board meeting; and
3. requests the final LGAP recommendations report be submitted to the September LGA Board meeting for consideration.

**CARRIED**

## 8.4 LGA Board Election - Process and Timeline

10:33am Mayor O'Loughlin left the meeting.

10:34am Mayor O'Loughlin returned to the meeting.

Moved Cr Clearihan Seconded Mayor Agnew that the LGA Board notes the report and the upcoming LGA Board election process and timeline.

**CARRIED**

## 8.5 Special Local Road Program Funding

Mayor Agnew gave a verbal update.

Moved Mayor Agnew Seconded Mayor Telfer that the LGA Board:

1. notes the report; and
2. endorses the recommendations of the Local Government Transport Advisory Panel (LGTAP) for the 2016/2017 Special Local Roads Program (SLRP).

**CARRIED**

## 8.6 Role of the LGA in China Engagement

Moved Mayor O'Loughlin Seconded Mayor Ferguson that the LGA Board:

1. endorses the future role of the LGA in China engagement to encompass the following activities as detailed in the report:
  - a. coordinate collaboration with the State Government and industry bodies at a manageable level;
  - b. drive a media strategy that promotes and supports the important role of local government in economic development through China engagement, including promotion of SASD Connect;
  - c. coordinate and host the trade and investment platform SASD Connect; and
  - d. facilitate training and information exchange sessions for Elected Members and council staff so they can provide meaningful and informed support for business.
2. notes the Local Government China Engagement Strategy as attached to the agenda; and
3. endorses the LGA entering into an agreement with the Australia China Business Council (SA) for the delivery of services to councils, in particular metropolitan councils, outlined in the report, and the use of the RDA Adelaide Metropolitan grant funding of \$25,000 to support the delivery of those services.

**CARRIED**

## 8.7 LGA Mutual Liability Scheme Update

Moved Mayor Ferguson Seconded Mayor Clark that the LGA Board notes the LGAMLS June 2016 Board Meeting report.

**CARRIED**

## 8.8 LGA Workers Compensation Scheme Update

Moved Mayor Jaensch Seconded Mayor Sage that the LGA Board notes the LGA Workers Compensation Scheme June 2016 Board Meeting report.

CARRIED

## 8.9 LGA representation on ESCOSA Consumer Advisory Committee

Moved Mayor Rosenberg Seconded Mayor Hunt that the LGA Board:

1. notes the report; and
2. does not make an appointment of an LGA nominee to the Essential Services Commission of SA (ESCOSA) Consumer Advisory Committee.

CARRIED

## 9. Nominations to Outside Bodies

Nil.

## 10. Late Items

### 10.1 LGA Membership - City of Marion Resolution

Moved Mayor O'Loughlin Seconded Mayor Jaensch that the LGA Board:

1. resolves to consider Agenda Item 10.1 - *LGA Membership – City of Marion Resolution* in confidence being satisfied that the information received, discussed or considered in relation to Agenda Item 10.1 is information that, the release of which could prejudice the LGA's strategic or negotiation position; and
2. orders all observers at the meeting, with the exception of staff on duty, and non-voting deputies be excluded from attendance at the meeting for Agenda Item 10.1 - *LGA Membership – City of Marion Resolution*.

CARRIED

*Refer to confidential agenda.*

11:33am Mayor Parkin left the meeting during confidential discussion.

11:34am Mayor Evans left the meeting during confidential discussion.

11:35am Cr Jamieson left the meeting.

Moved Cr Clearihan Seconded Mayor Telfer that the LGA Board moves out of confidence and having considered Agenda Item 10.1 - *LGA Membership – City of Marion Resolution* in confidence resolves to retain the report and resolution in confidence until the outcomes of the Board's considerations of the City of Marion's membership to the LGA is released by the CEO.

**CARRIED**

## 10.2 Public Lighting

Moved Mayor Telfer Seconded Mayor Clark that the LGA Board:

1. resolves to consider Agenda Item 10.2 - *Public Lighting* in confidence being satisfied that the information received, discussed or considered in relation to Agenda Item 10.2 is information that is confidential commercial information which could reasonably be expected to prejudice the commercial position of the person who provided the information or confer a commercial advantage on a third party and which would, on balance, be contrary to the public interest; and
2. orders all observers at the meeting, with the exception of staff on duty, and non-voting deputies be excluded from attendance at the meeting for Agenda Item 10.2 - *Public Lighting*.

**CARRIED**

11:36am Mayor Parkin returned to the meeting and Mayors Bria and Ferguson left the meeting during confidential discussion

11:37am Mayor Evans returned to the meeting during confidential discussion.

11:38am Mayor Ferguson returned to the meeting during confidential discussion.

*Refer to Confidential Agenda*

Moved Mayor Spear Seconded Mayor Jaensch that the LGA Board moves out of confidence and having considered Agenda Item 10.2 - *Public Lighting* in confidence resolves to retain the report and resolution in confidence until the matter is settled or otherwise review in 12 months in relation to this matter because it is information that is confidential commercial information which could reasonably be expected to prejudice the commercial position of the person who provided the information or confer a commercial advantage on a third party and which would, on balance, be contrary to the public interest.

**CARRIED**

## 11. Questions With / Without Notice

Nil.

## 12. Any Other Business

Nil.

Moved Mayor Spear Seconded Mayor Jaensch that the meeting be adjourned at 11:45am.

Moved Mayor Hunt Seconded Mayor Parkin that the meeting be resumed at 12:06pm.

Ms Jarrett welcomed the independent members of the Audit Committee to the meeting.

The Independent Members of the Audit Committee introduced themselves to the Board.

12:10pm Mayor Agnew entered the meeting.

## 13. Workshop

### 13.1 Joint Workshop with the LGA Audit Committee

Moved Mayor Hunt Seconded Cr Clearihan that the LGA Board:

1. resolves to consider Agenda Item 6.3 - *Joint Workshop with the LGA Audit Committee* in confidence being satisfied that the information received, discussed or considered in relation to Agenda Item 6.3 is information that could reasonably be expected to confer a commercial advantage on a person with whom the LGA is conducting (or proposing to conduct) business, or to prejudice the position of the LGA (and would, on balance, be contrary to the public interest) and the release of which could prejudice the LGA's strategic or negotiation position; and
2. orders all observers at the meeting, with the exception of staff on duty, be excluded from attendance at the meeting for Agenda Item 6.3 - *Joint Workshop with the LGA Audit Committee*.

**CARRIED**

12:22pm Mayor Evans left the meeting during confidential discussion.

Refer to confidential agenda.

Moved Mayor Hunt seconded Mayor Ferguson that the meeting comes out of confidence and having considered the update on the Schemes Review in confidence, the Board resolves to keep the information confidential until the outcomes of the Board's considerations are released by the CEO as it is information that could reasonably be expected to confer a commercial advantage on a person with whom the LGA is conducting (or proposing to conduct) business, or to prejudice the position of the LGA (and would, on balance, be contrary to the public interest) and the release of which could prejudice the LGA's strategic or negotiation position.

**CARRIED**

The chairperson of the Audit Committee gave an update on the work of the Audit Committee.

1:10pm Mayor Sage left the meeting.

1:13pm Mayor O'Loughlin left the meeting.

1:14pm Mayor Sage returned to the meeting.

Moved Mayor Jaensch Seconded Mayor Spear that the LGA Board:

1. notes the minutes from the Audit Committee meeting held on 7 June 2016;
2. notes the confidential minutes from the Audit Committee meeting held on 7 June 2016; and
3. adopts the revised Terms of Reference for the LGA Audit Committee provided as appendix 3 to the report in the agenda;

**CARRIED**

1:16pm Mayor O'Loughlin returned to the meeting.

Moved Mayor Parkin Seconded Mayor Agnew that the meeting be adjourned for lunch at 1:15pm.

**CARRIED**

1:15pm Cr Clearihan left the meeting during the meeting adjournment.

Moved Mayor Ferguson Seconded Rosenberg that the meeting be resumed at 1:41pm.

**CARRIED**

Ms Jarrett provided background and context regarding the Governance Review.  
Members provided feedback to assist with the continuation of the Governance Review.

2:04pm Mayor Sage left the meeting.

2:09pm Mayor Sage returned to the meeting.

2:16pm Mayor Spear left the meeting.

2:18pm Mayor Telfer left the meeting.

2:27pm Mayor Rosenberg left the meeting.

Moved Mayor O'Loughlin Seconded Mayor Hunt that the LGA Board notes the feedback provided as input to the Governance Review.

**CARRIED**

## 14. Next Meeting

The next meeting of the LGA Board will be held on Thursday 29 September 2016 at 9.15am to be held in Local Government Association Boardrooms, 148 Frome Street, Adelaide.

## 15. Close

The meeting was declared closed at 2:36pm.

.....  
**CHAIRPERSON**

29/9/2016

ECM 640870

Local Government Association of South Australia



The voice of local government.

148 Frome St  
Adelaide SA 5000  
GPO Box 2693  
Adelaide SA 5001  
T (08) 8224 2000  
F (08) 8232 6336  
E [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au)

[www.lga.sa.gov.au](http://www.lga.sa.gov.au)

ATTACHMENT 4



**Local Government Association**  
of South Australia

The **Voice**  
of Local  
Government

Our Reference: 641661 / SPS: AC

29 July 2016



Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Terry

**Development Assessment Commission**

Further to my letter of 27 May 2016 I can now advise that Mayor David O'Loughlin has been appointed to the Development Assessment Commission for the period 9 July 2016 to 30 June 2018. His appointment was proclaimed by his Excellency, the Governor, in the SA Government Gazette on 7 July 2016.

Thank you once again for your Council's nomination. Would you please formally notify Cr Vlahos of the outcome.

If you have any queries in relation to this matter please do not hesitate to contact me.

Yours sincerely

Stephen Smith  
**Director Policy**

Telephone: 8224 2055  
Email: [stephen.smith@lga.sa.gov.au](mailto:stephen.smith@lga.sa.gov.au)



**ATTACHMENT 5**



**Government of South Australia**

Department of Planning,  
Transport and Infrastructure

*In reply please quote 2016/04602  
Enquiries to Phil Lawes  
Telephone 8343 2835*

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
WEST TORRENS SA 5031

**DEVELOPMENT DIVISION**

77 Grenfell Street  
Adelaide SA 5000

GPO Box 1533  
Adelaide SA 5001

Telephone: 08 8343 2222  
Facsimile: 08 8343 2768

ABN 92 366 288 135

Dear Mr Buss *TERRY*

**Progressing Council Engagement for the Electrification of Public Transport in Adelaide – Including AdeLINK**

Thank you for your attendance at the CEO Briefing on 21 June 2016. At this briefing the AdeLINK Project Team made a commitment to host monthly CEO meetings to ensure CEO's were kept informed about progress and as an opportunity for ongoing collaboration.

You will have received an invitation for our next Local Government Reference Group CEO Briefing scheduled for 3 August 2016. A schedule for the ongoing monthly briefings will be discussed and agreed upon at this meeting.

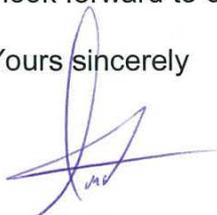
As discussed at our meeting on 21 June 2016, a Council Staff Workshop was held on 29 June 2016. While ITLUP identified proposed tram routes, it was recognised that other route options may need to be considered. Alternative routes were proposed at the workshop, with the Council attendees discussing the opportunities and constraints of the ITLUP and proposed alternative routes. The outcomes of the Council Staff workshop are currently being processed and will be discussed in more detail at the Local Government Reference Group CEO Briefing on 3 August 2016, as well as to reiterate the proposed two stage assessment process:

1. The 'Multi-Criteria Analysis' (MCA) process will be applied to shortlisted route options. The intention of this MCA is to determine the preferred route through an assessment of the land use and transport opportunities and constraints of the route options. The AdeLINK project team has incorporated Council input into the assessment criteria for the MCA, and assessment into the AdeLINK routes has begun. This process will conclude by mid-September.
2. A 'Design Lab' process for the preferred AdeLINK corridor will be undertaken with Councils as an interactive workshop to explore land use, urban design and transport opportunities. The Design Lab will shape the

implications of The 30 Year Plan for Greater Adelaide and inform tram patronage demands. The process will require Council involvement into design opportunities and constraints, as well as indicative tram stop locations. Design Labs with each of the relevant Councils will occur over the period September to November.

I look forward to continuing to work with you on this important project.

Yours sincerely



Andrew McKeegan  
**CHIEF DEVELOPMENT OFFICER**

29 July 2016

ATTACHMENT 6



Government  
of South Australia

eA178958

Mr Adrian Sykes  
Manager  
Western Region Waste Management Authority  
PO Box 75  
WOODVILLE SA 5011

Dear Mr Sykes *Adrian*

I write in relation to requests that you have provided to me from the four constituent councils that comprise the regional subsidiary, Western Region Waste Management Authority (WRWMA), for my approval to have the WRWMA wound up pursuant to Schedule 2, Part 2, Clause 33 of the *Local Government Act 1999*.

Having reviewed the relevant requests of the councils, namely the City of Charles Sturt, the City of Holdfast Bay, the City of Port Adelaide Enfield, and the City of West Torrens, I am satisfied that the appropriate consents were obtained.

I therefore approve the winding up of the WRWMA.

My office will arrange for the publication of the formal notice to this effect in the South Australian Government Gazette.

WRWMA will formally cease operation on the date that the Notice appears in the Gazette and, as prescribed in the subject legislation, any assets or liabilities at the time of the winding up will vest in the constituent councils in accordance with the WRWMA's charter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Geoff Brock'.

**Hon Geoff Brock MP**  
Minister for Regional Development  
Minister for Local Government

*ST*  
July 2016

Minister for Regional Development  
Minister for Local Government

Level 17, 25 Grenfell Street Adelaide SA 5000 | GPO Box 2557 Adelaide SA 5001 DX 667  
Tel 08 8226 1300 | Fax 08 8226 0316 | [prrsa.MinisterBrock@sa.gov.au](mailto:prrsa.MinisterBrock@sa.gov.au)



7 July 2016

THE SOUTH AUSTRALIAN GOVERNMENT GAZETTE

2847

**LOCAL GOVERNMENT ACT 1999**

**WESTERN REGION WASTE MANAGEMENT AUTHORITY**

*Notice of Winding-up of a Subsidiary*

WESTERN Region Waste Management Authority was established as a Regional Subsidiary pursuant to Schedule 2, Clause 17 of the Local Government Act 1999, with the constituent councils being the City of Charles Sturt, the City of Holdfast Bay, the City of Port Adelaide Enfield, and the City of West Torrens.

Pursuant to Schedule 2, Clause 33 of the Local Government Act 1999, at the request of the constituent councils, I, Geoffrey Graeme Brock MP, Minister for Local Government have determined to wind-up the Western Region Waste Management Authority as of the date of this notice.

Dated 29 June 2016.

**GEOFF BROCK, Minister for Local Government**

---

---

ATTACHMENT 7

*Hon. Stephanie Key MP  
Member for Ashford*

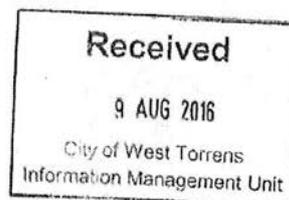


*Electorate Office  
407 Marion Road  
PLYMPTON SA 5038  
Telephone (08) 8371 5600  
Facsimile (08) 8371 5211  
Email [ashford@parliament.sa.gov.au](mailto:ashford@parliament.sa.gov.au)  
[www.facebook.com/StephKeyMP](http://www.facebook.com/StephKeyMP)*

*pg*

*4<sup>th</sup> August 2016*

*Mr Terry Buss  
165 Sir Donald Bradman Dr  
HILTON SA 5033*



*Dear Mr Buss,* Terry

*I acknowledge receipt of your correspondence dated 26<sup>th</sup> July 2016 regarding the Queen Elizabeth Hospital Cardiac Unit.*

*Thank you for taking the time to keep me informed and providing a copy of your letter to Minister Snelling.*

*Yours sincerely,*

*Steph Key*  
*Hon Steph Key MP  
Member for Ashford*

**ATTACHMENT 8**



**Motor Accident Commission**  
GPO Box 2438, Adelaide SA 5001  
T 08 8422 8100 F 08 8422 8101  
mac@sa.gov.au mac.sa.gov.au

File Ref: MAC05/0008  
Doc Ref: MAC16D0412

9 August 2016

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Mr Buss

**RE: GRANT OFFER – DRIVE SAFE, LIVE LONGER**

I refer to your request for a grant to support the City of West Torrens to stage the 'Drive Safe Live Long' road crash rescue demonstration event. I am pleased to offer you a one off grant of \$4,000 (plus GST) ('Grant') on behalf of the Motor Accident Commission (MAC).

The details of the Grant are set out in Attachment 1.

This offer is subject to your acceptance of the contents of this Letter of Offer, the Grant details set out in Attachment 1 and the Grant Terms and Conditions set out in Attachment 2.

To accept this offer, you must sign the Acknowledgement and Acceptance of Offer on the next page and return to:

Jacqui Cole  
Procurement Administration Officer  
GPO Box 2438  
ADELAIDE SA 5001

This offer will lapse if your acceptance is not received by Friday 26 August 2016.

If you accept this offer, the following documents will make up the Grant Agreement:

- your Grant Proposal
- this Letter of Offer
- your signed acceptance of this offer
- the Grant Details (Attachment 1)
- the Grant Terms and Conditions (Attachment 2), and
- the Grant Acquittal Report (Attachment 3).

If you have any queries regarding this offer, please do not hesitate to contact Matthew Hanton – Manager Partnerships and Community Engagement on 8422 8107.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Aaron Chia', written over a circular stamp or seal.

**AARON CHIA**  
Chief Executive Officer



**Government  
of South Australia**

ACKNOWLEDGEMENT & ACCEPTANCE OF OFFER OF GRANT

I TERRY BUSS, authorised officer, for and on behalf of the City of West Torrens (ABN 16 346 877 634) acknowledge and accept the terms and conditions specified in this Letter of Offer and in Attachments 1, 2 and 3.

Signature: 

Print Full Name: Terry Buss

Position/Office: Chief Executive Officer  
City of West Torrens

Date: 10 / 8 / 2016

Signed in the presence of:  
Witness: ANGIELO CATINARI 

Print Full Name: ANGIELO CATINARI

Date: 10 / 8 / 2016

## ATTACHMENT 1 – GRANT DETAILS

### 1.1 Department/Agency administering the Grant:

The Motor Accident Commission ('MAC')

### 1.2 Purpose of the Grant:

To support the City of West Torrens to deliver the biennial community road crash demonstration event - 'Drive Safe Live Long' (Event).

The event will be held on Thursday the 29<sup>th</sup> of September 2016 at the Thebarton Oval.

The event is a crash scene re-enactment, designed to educate the students in attendance on the wider impact and implications of serious motor vehicle crashes.

The primary objective of event are to:

- Educate young people/drivers on the impact of a serious motor vehicle crash, not only on vehicles, but also on the human body.
- Show how a person's life can be changed in a moment by a lapse of concentration or common sense.
- Impact on the way young drivers think and engage with the road, in relation to their driving or as passenger in a motor vehicle.

### 1.3 Amount of the Grant:

\$4,000 (plus GST)

### 1.4 Funding Period:

Begins: on execution

Ends: 31 October 2016

### 1.5 Payment details:

Subject to the provision of a valid Tax Invoice, MAC will pay a total of \$4,000 (plus GST) following acceptance of this Agreement.

Tax Invoice must be sent to:

- a) By post:  
MAC Finance Department  
Motor Accident Commission  
GPO Box 2438  
ADELAIDE SA 5001
- b) By Email:  
MAC.Finance@sa.gov.au

### 1.6 Reporting:

On 1 October 2016 the City of West Torrens is to provide MAC with a written report which evidences that all 'Special Conditions' identified in this attachment (Attachment 1) have been provided.

In addition the following information is to be provided:

A list of the schools attending

The number of students in attendance

A summary of any media exposure generated.

**1.7 Public Liability Insurance:**

Required \$20 million for any one claim

**1.8 Special Conditions:**

In support of MAC providing funding to support the Event, the City of West Torrens will provide:

- a. Acknowledgement of MAC as the Event sponsor in all promotional material produced and distributed.
- b. The opportunity to provide quotes for inclusion in any media releases produced relating to the Event.
- c. The opportunity for MAC to speak of its sponsorship and youth road safety issues to any media attending the Event.
- d. Acknowledgement of MAC as the Event sponsor in the Mayor's welcome address.
- e. The opportunity to provide merchandise for inclusion in the promotional bags to be given to Event attendees.

**1.9 Meeting attendance:**

If requested by MAC, you must ensure that City of West Torrens personnel involved in the event attend meetings as requested by MAC to discuss the Program.

**1.10 Use of MAC branding:**

You must obtain MAC's approval for all materials bearing the MAC name and/or logo prior to production and distribution.

Where MAC's approval is granted it will be subject to you complying with MAC's branding requirements.

**1.11 Provision of Value Add or Additional Benefits**

In the event that the City of West Torrens provides MAC (or any MAC employee, officer or agent) any value-add or additional benefit (Value-add), the Value-add must be consistent with and for the purpose of advancing MAC's function under section 14(1)(d) of the Motor Accident Commission Act 1992.

For the avoidance of doubt, it is the responsibility of MAC, and not the City of West Torrens to ensure that the Value-Add is consistent with and for the purpose of advancing MAC's function under section 14(1)(d) of the Motor Accident Commission Act 1992 and MAC (or any MAC employee, officer or agent) shall not accept a Value-Add unless it complies with this Clause.

## ATTACHMENT 2 - GRANT TERMS & CONDITIONS

### 2.1 Definition:

In this Grant Agreement:

- (i) **"MAC"** means the Motor Accident Commission, a body corporate pursuant to the *Motor Accident Commission Act 1992*;
- (ii) **"Plus GST"** means plus any GST to the extent that there is a Taxable Supply under this Grant Agreement
- (iii) **"City of West Torrens"** means the City of West Torrens (ABN 16 346 877 634), who are the recipient of the grant funding for the purposes of this Agreement.

### 2.2 Purpose of the Grant:

You must use the Grant only for the Purpose specified in Attachment 1.

### 2.3 Repayment of Grant:

If, at the end of the Funding Period, you have not expended the entire Grant, then you must notify MAC of the unexpended amount and must repay that amount to MAC within 14 days after the end of the Funding Period.

If you fail to comply with this Grant Agreement at any time, MAC may:

- require you to repay either the whole or a portion of the Grant (whether expended or not) within 14 days of a written demand from MAC;
- withhold funds not already paid;
- withhold future grants from you; and/or
- terminate this Grant Agreement.

### 2.4 Provision of Information:

MAC will need to be satisfied you are using the Grant for the Purpose and you are complying with this Grant Agreement, and will need to be able to make an informed assessment of your ongoing financial position and of the overall effectiveness of the Grant.

To enable this, you must provide any information requested by MAC or its auditors or financial advisers (including documents, records, management accounts, financial statements, annual reports, and the information and reports listed under the section entitled 'Reports and Information' in Attachment 1 ).

In addition, you must provide timely advice to MAC of:

- any significant changes to the nature and/or scope of the activities conducted by you; or
- any change to the authorised scope of the Purpose or the Outcomes.

At the end of the Funding period you must provide MAC with a written acquittal (as provided at Attachment 3) setting out the amount of the Grant received, the amount of the Grant expended and the amount of any unexpended portion of the Grant.

**2.5 Financial Statements and Auditing of Financial Accounts:**

Unless otherwise required by MAC, you must prepare financial statements at the end of each financial year during the Funding Period of the Grant, or if the Grant is for a period of less than one year, at the end of the Funding Period.

You must ensure the financial statements are prepared in accordance with Australian Accounting Standards, are signed by an appropriate authorised senior officer of your organisation and are submitted to MAC.

You agree MAC may direct that your financial accounts be audited at your cost, and MAC may specify the minimum qualifications which must be held by the person appointed to conduct the audit.

**2.6 Inspection:**

You must allow any officer or person authorised by MAC to enter your premises to inspect your operations (including equipment, premises, accounting records, documents and information) and interview your employees on matters pertaining to your operation and your reporting obligations under this Grant Agreement.

**2.7 Rules and Legislation:**

You must comply with all legislation applicable to the Grant and the Purpose and with any constitution or rules which govern your operations.

**2.8 Special Conditions:**

You must comply with the Special Conditions (if any) specified in Attachment 1.

**2.9 Insurance:**

Unless specified as "not required" in Attachment 1, you must take out and maintain for the Funding Period a policy of public liability insurance for not less than the amount specified in Attachment 1.

You must provide a copy of the certificate of insurance for the insurance policy if required by MAC.

**2.10 Acknowledgements:**

You acknowledge the Grant represents a one-off contribution by MAC towards the Purpose, and you agree any request for subsequent funding will require a new application to MAC. MAC is under no obligation to agree to pay any subsequent funding to you.

You acknowledge MAC will not be liable to reimburse you for any losses or cost over runs that may result from the operation of this Grant Agreement or the carrying out of the Purpose.

**2.11 Grant is personal to you:**

You agree the Grant is personal to you, and you must not assign, transfer or encumber any of your rights or obligations under this Grant Agreement.

**2.12 Intellectual Property:**

You grant MAC and the State of South Australia a non-exclusive, perpetual, royalty free licence to use any intellectual property created as part of the Purpose.

**ATTACHMENT 3 – GRANT ACQUITTAL REPORT**

*Recipient Body  
Address:*

*Contact person for enquiries:*

*Name:  
Office Held:  
Contact Phone:*

**FUNDING DETAILS**

Date of Grant Offer:	
Purpose of Grant:	
Nature of Grant:	

**INCOME AND EXPENDITURE STATEMENT**

Grant Amount (a)	\$
Grant Expenditure (b)	\$
Unused Grant Funds (a-b)	\$

In accordance with the Grant Offer, unused grant funds are to be repaid to MAC. A cheque for the unused Grant Funds is enclosed.

I/We certify that the funding was used for the purpose for which it was provided.

(Signature)  
Name:  
Date:

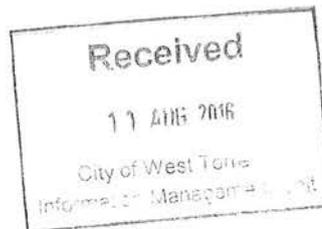
ATTACHMENT 9



Government of South Australia

Department of Planning,  
Transport and Infrastructure

Mayor John Trainer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033



OFFICE OF THE CHIEF  
EXECUTIVE

Roma Mitchell House  
136 North Terrace  
Adelaide SA 5000

GPO Box 1533  
Adelaide SA 5001

Telephone: 13 10 84  
Facsimile: 08 8343 2768

ABN 92 366 288 135

Dear Mayor Trainer

On 29 July 2016, the Hon Stephen Mullighan MP, Minister for Transport and Infrastructure released for public consultation the *Draft South Australian Railway Crossing Safety Strategy*.

The draft strategy aims to inform South Australians about important safety issues at railway crossings and details a number of ways to manage the safety risks at metropolitan and rural level and pedestrian railway crossings.

Between 2011 and 2015, four people were killed and six people were seriously injured at railway crossings in this State and 660 near-misses were reported by rail operators.

While they do not occur often, any incident at a railway crossing can cause service disruptions, motorist delays, property damage and, in the most serious cases, injury and death. The impacts on communities and the economy, as well as the loss of confidence in the rail transport system, can be significant and far-reaching.

Responsibility for managing railway crossing safety is shared by many organisations, including State and local governments and rail infrastructure owners. As a key road owner, local councils are an important stakeholder with 555 railway crossings out of the 710 railway crossings across South Australia located on council roads.

As a community we need to consider what more can be done to reduce the risk of any incident occurring. Engineering and infrastructure improvements, warning signals and automatic pedestrian gates, education and enforcement are some of the possible solutions. But, like many other States, we need to consider reducing the number of railway crossings and discouraging new crossings. Those that remain should be as safe as possible.

The fewer opportunities for people and vehicles to meet at an intersecting train or tram track, the safer and more reliable the transport network will be. Other benefits include improved traffic flow and reduced travel times, allowing us to more efficiently move people, goods and services on our roads and public transport networks.

I am inviting you, along with the community to provide feedback on the *Draft Railway Crossing Safety Strategy* by 5:00pm on Friday 9 September 2016. A copy is enclosed and details are also available on the website [www.yoursay.sa.gov.au](http://www.yoursay.sa.gov.au).

I look forward to hearing your thoughts.

Yours sincerely



Paul Gelston  
**ACTING CHIEF EXECUTIVE**

8 August 2016

Encl.

**21. CONFIDENTIAL**

Nil

**22. MEETING CLOSE**

## INDEX

1.	MEETING OPENED.....	1
2.	PRESENT .....	1
3.	APOLOGIES.....	1
4.	DISCLOSURE STATEMENTS.....	1
5.	CONFIRMATION OF PREVIOUS MINUTES .....	1
6.	COMMUNICATIONS BY THE CHAIRPERSON.....	1
7.	QUESTIONS WITH NOTICE .....	1
8.	QUESTIONS WITHOUT NOTICE .....	1
9.	MOTIONS WITH NOTICE.....	1
10.	MOTIONS WITHOUT NOTICE .....	1
11.	FINANCE AND REGULATORY REPORTS.....	2
	11.1 Creditor Payments .....	2
	11.2 Taxi Voucher Usage.....	12
	11.3 Elected Members' Telephones .....	15
	11.4 Register of Allowances and Benefits - 12 Months to 30 June 2016.....	17
	11.5 Local Government Finance Authority Board of Trustees Nominations .....	19
	11.6 Revision of the 2016/17 Budget .....	22
	11.7 Investments Review 2015/16 .....	25
	11.8 Mendelson Foundation - Investment Performance 30 June 2016.....	28
	11.9 Parking Permits.....	31
12.	MEETING CLOSE .....	33

**1. MEETING OPENED**

**2. PRESENT**

**3. APOLOGIES**

**Leave of Absence**

Mayor Trainer

Cr Dua

**Apologies**

**Council Members:**

Cr Hill

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

**5. CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of the Finance and Regulatory Prescribed Standing Committee held on 19 July 2016 be confirmed as a true and correct record.

**6. COMMUNICATIONS BY THE CHAIRPERSON**

**7. QUESTIONS WITH NOTICE**

Nil

**8. QUESTIONS WITHOUT NOTICE**

**9. MOTIONS WITH NOTICE**

Nil

**10. MOTIONS WITHOUT NOTICE**

## 11. FINANCE AND REGULATORY REPORTS

### 11.1 Creditor Payments

#### Brief

This report tables a schedule of creditor payments for July 2016.

#### RECOMMENDATION

The Committee recommends to Council that the schedule of creditor payments for July 2016 be received.

---

#### Discussion

A schedule of creditor payments totalling \$7,702,776.03 (\$3,708,838.30 in May 2016) is attached for the information of Elected Members. Notable items include:

- A payment to the Local Government Association Workers Compensation Scheme of \$936,262.80 to cover premium and membership requirements (refer ref. no. 281);
- A payment to Fulton Hogan Industries Pty Ltd of \$798,700.44 for various road treatments (refer ref. no 188);
- A contribution payment to the City of Unley for the Brown Hill Creek Stormwater Project of \$660,187.00 (refer ref. no. 115);
- A payment to SA Power Networks of \$604,000.00 for the Phillips Street PLEC Project (refer ref. no. 378);
- A payment to the LGA Asset Mutual Fund of \$400,239.40 for the renewal of property and motor vehicle insurances (refer ref. no. 270);
- A payment to Solo Resource Recovery for both waste collection and disposal for June 2016 of \$365,583.29 (refer ref. no. 393);
- A payment to the Local Government Association Mutual Liability Scheme of \$296,128.16 for civil and public liability insurance cover (refer ref. no. 274);
- A payment to Blubuilt Constructions Pty Ltd of \$206,145.62 for Holland Street Plaza Streetscape (refer ref. no. 81).

#### Conclusion

A schedule of creditor payments for July 2016 is provided for Elected Members' information and review.

ATTACHMENT 1

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
1	EFT40596	A & R Castell	Cummins Caretaker	1,594.70
2	EFT40754	A Noble & Son Ltd	Depot Supplies	780.29
3	058815	AA & S Bezzina	Refund Overpaid Rates	397.90
4	EFT40703	AAM Pty Ltd	Professional Fees	1,980.00
5	EFT40788	AAPT Limited	Internet Connection	1,640.93
6	EFT40588	Abbey Upholstery	Furniture Repairs	203.50
7	EFT40704	Academy Services Pty Ltd	Cleaning	2,346.63
8	EFT40574	Adami's Sand & Metal	Depot Supplies	2,932.04
9	EFT40701	Adams Cleaning & Maintenance Services	Cleaning	7,217.35
10	EFT40471	Adamscape Constructions Pty Ltd	Roadworks	13,596.00
11	EFT40577	Adamscape Constructions Pty Ltd	Roadworks	12,298.00
12	EFT40698	Adamscape Constructions Pty Ltd	Roadworks	15,955.50
13	EFT40787	Adamscape Constructions Pty Ltd	Roadworks	16,137.00
14	EFT40700	Adcorp Australia Ltd	Advertising	8,661.27
15	EFT40882	Adelaide & Metropolitan Malayalee Assoc	Thebarton Community Centre Bond Return	500.00
16	EFT40692	Adelaide Belt & Hose Dist Pty Ltd	Vehicle Maintenance	70.05
17	EFT40585	Adelaide Commercial Building & Property Services	Building Maintenance	7,432.29
18	058793	Adelaide Developments Pty Ltd	Refund Overpaid Rates	1,840.45
19	EFT40583	Adelaide Pipeline Maintenance Services	Drainage	8,906.15
20	EFT40789	Adelaide Pipeline Maintenance Services	Drainage	2,754.95
21	EFT40706	Adelaide Signs Group Pty Ltd	Depot Supplies	1,347.61
22	EFT40702	Adelaide Tools	Tools	1,909.00
23	EFT40469	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	5,448.74
24	EFT40697	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	6,630.25
25	EFT40786	Adelaide Unique Surrounds & Distinguished Gardens	Landscaping	4,356.00
26	EFT40696	Adelaide Waste & Recycling Centre	Rubbish Disposal	11,256.41
27	EFT40473	Adelta Legal	Mendelson Allowance	1,348.60
28	EFT40884	Adriana Vlachoulis	Thebarton Community Centre Bond Return	500.00
29	EFT40581	Adtrade - Industrial Supplies	Depot Supplies	5,405.92
30	EFT40576	Advam Pty Ltd	Transaction Fees	263.19
31	EFT40475	Advanced Plastic Recycling	Depot Supplies	10,440.67
32	058817	Advertiser Newspapers Ltd	Advertising	2,824.00
33	EFT40472	AECOM Australia Pty Ltd	Planning Services	8,624.00
34	058797	AGL South Australia Pty Ltd	Power	6,358.24
35	EFT40693	Air Filter Cleaners	Vehicle Maintenance	310.84
36	EFT40523	AJ & CA Mackintosh	Weed Spraying	9,237.58
37	EFT40644	AJ & CA Mackintosh	Weed Spraying	14,459.94
38	EFT40666	AJ Stock	Depot Supplies	121.00
39	EFT40784	All Laundry & Linen Pty Ltd	Contract Linen	147.81
40	EFT40694	Allen Press Pty Ltd	Business Cards	132.00
41	EFT40467	Allin Towbars Pty Ltd	Vehicle Maintenance	590.00
42	EFT40575	Allsurv Engineering Surveys Pty Ltd	Field Surveys	3,520.00
43	EFT40470	Alsco Pty Ltd	Dry Cleaning	28.24
44	EFT40586	Amgrow Australia Pty Ltd (as at 1 Jan16)	Depot Supplies	561.00
45	EFT40699	Animal Management Services Pty Ltd	Doggy Bags	1,914.00
46	EFT40783	Animal Welfare League SA	Impound Dogs	1,845.60
47	EFT40578	Answering Adelaide Pty Ltd	After Hours Answering Service	817.63
48	EFT40791	API Locksmiths	Keys	56.10
49	EFT40582	Apple Pty Ltd	Computer Equipment	871.20
50	EFT40476	Aquarium Aid	Library Aquarium Maintenance	286.00
51	EFT40474	Arboreen Landscape Products	Depot Supplies	1,297.49
52	EFT40790	Arboreen Landscape Products	Depot Supplies	278.74
53	EFT40580	Aroma Fresh SA Coffee	Tea & Coffee Supplies	156.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
54	EFT40468	Arthritis SA	Library Presentation	50.00
55	058818	Ashdown Ingram Thebarton	Depot Supplies	392.70
56	EFT40579	Attorney-General's Department	Expiation Lodgement Fees	625.60
57	EFT40707	Auscontact Association	Staff Training	165.00
58	EFT40478	Aussie Digging	Roadworks	7,568.00
59	EFT40589	Australia Post	Agency Collection Fees	2,626.62
60	EFT40584	Australia Post	Postage	5,368.48
61	EFT40782	Australia Post	Postage	9,546.52
62	EFT40466	Australian Airports Association	Membership	1,210.00
63	EFT40785	Australian Airports Association Ltd	National Conference Registration	7,720.00
64	EFT40705	Australian Cycling Conference Incorporated	Staff Training	250.00
65	EFT40501	Australian Gas Networks Limited	Gas Mains Alterations	8,167.50
66	058819	Australian Institute of Building Surveyors	Membership	559.00
67	EFT40591	B & H Australia Pty Ltd	Audio Visual Equipment	1,320.00
68	EFT40710	Badge A Minit	Name Badges	1,115.44
69	EFT40794	Badge A Minit	Name Badges	44.00
70	EFT40796	Battery World Hilton	Batteries	1,966.68
71	EFT40797	BCE & CJ Electrical	Electrical	20,211.07
72	058811	Beau Nunan	Junior Development Grant	200.00
73	EFT40479	Best Signs	Signage	506.00
74	EFT40770	Beth Strongman	Reimburse Expenses	155.30
75	EFT40712	BGC Industrial Cleaning	Cleaning Chemicals	375.54
76	EFT40709	Bianco Construction Supplies	Depot Supplies	1,731.48
77	EFT40715	Bianco Walling Pty Ltd	Depot Supplies	6,484.50
78	EFT40768	BL Shipway & Co Pty Ltd	Depot Supplies	262.13
79	EFT40795	Blade Assurance and Advisory	Audit Committee Allowance	825.00
80	EFT40711	Blade Runner Distributors Pty Ltd	Depot Supplies	1,170.07
81	058820	Blubuilt Constructions Pty Ltd	Holland Street Plaza Streetscape	206,145.62
82	EFT40714	Bob Jane T Mart - Brooklyn Park	Tyres	3,867.00
83	EFT40751	Bob May Workplace Emergency Training	Safety Inspection	275.00
84	EFT40590	BOC Limited	Depot Supplies	445.24
85	058830	Bower Place	Consultants	768.00
86	EFT40847	Branka Dzalto	Reimburse Expenses	150.00
87	EFT40737	Brian Hunter	Electrical	165.00
88	058807	Brian Petersson	Rainwater Tank Rebate	400.00
89	058809	Brianna Hegarty	Junior Development Grant	200.00
90	EFT40750	Bucher Municipal Pty Ltd	Vehicle Maintenance	1,069.87
91	EFT40480	Bundaleer Apiaries	Wasp Removal	165.00
92	EFT40792	Bunnings Building Supplies Pty Ltd	Maintenance Supplies	482.08
93	EFT40713	Butlers Irrigation	Irrigation	1,068.35
94	EFT40493	C&RVs	Vehicle Maintenance	630.00
95	EFT40602	C4 Commercial Carpet Cleaning	Carpet Cleaning	6,446.00
96	EFT40801	Cabcharge Australia Pty Ltd	Cab Fares	744.31
97	EFT40601	Calypso Tree Co Pty Ltd	Tree Maintenance/Advice	5,104.00
98	EFT40722	Calypso Tree Co Pty Ltd	Tree Maintenance/Advice	825.00
99	EFT40716	Camco SA Pty Ltd	Roadworks	76,309.87
100	EFT40802	Camco SA Pty Ltd	Roadworks	30,218.61
101	EFT40483	Camden Community Centre	Little Libraries	1,358.50
102	EFT40595	Camden Community Centre	Little Libraries	550.00
103	058803	Cancelled		
104	EFT40717	Canon Australia Pty Ltd	Copier Charges	29.63
105	EFT40598	Cash Security Services Pty Ltd	Banking	653.40
106	EFT40879	Cherie Toubia	Thebarton Community Centre Bond Return	500.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
107	058828	Chris Prosser	Refund Dog Registration	21.00
108	EFT40511	Christine Huggett	Reimburse Expenses	150.00
109	EFT40492	Chubb Fire & Security Ltd	Security	5,023.91
110	EFT40603	Chubb Fire & Security Ltd	Security	107.66
111	EFT40807	Chubb Fire & Security Ltd	Security	440.00
112	EFT40490	City Circle Newsagents	Library Magazines	73.82
113	EFT40720	City Circle Newsagents	Library Magazines	31.75
114	EFT40805	City Circle Newsagents	Library Magazines	44.46
115	058806	City of Unley	Brownhill Creek Stormwater Project Contribution	660,187.00
116	058783	City of West Torrens Petty Cash	Petty Cash	3,241.75
117	EFT40607	Cleanaway Pty Ltd	Rubbish Disposal	406.45
118	EFT40608	Cleanaway Pty Ltd	Rubbish Disposal	408.54
119	EFT40605	Cleanaway Pty Ltd	Rubbish Disposal	357.53
120	EFT40606	Cleanaway Pty Ltd	Rubbish Disposal	541.53
121	EFT40488	Clever Patch Pty Ltd	Library Supplies	2,663.22
122	EFT40604	Climbing Tree	Library Workshop	363.00
123	EFT40725	Colleen Dunn	DAP Member Allowance	1,441.00
124	EFT40719	Combined Fire Systems Pty Ltd	Fire Safety	171.60
125	EFT40486	Combo Industries	Vehicle Modifications	94,284.30
126	EFT40718	Combo Industries	Vehicle Modifications	15,455.00
127	EFT40594	Complete Building Services (SA) Pty Ltd	Building Maintenance	14,477.65
128	EFT40803	Complete Building Services (SA) Pty Ltd	Building Maintenance	583.80
129	EFT40808	Comware Pty Ltd	Computer Equipment	715.00
130	EFT40721	ComWide Radio Services Pty Ltd	Vehicle Maintenance	4,697.00
131	EFT40806	ComWide Radio Services Pty Ltd	Vehicle Maintenance	957.39
132	EFT40484	Consolidated Bearing Co	Depot Supplies	479.08
133	EFT40487	Coromandel Native Nursery	Plants	836.00
134	EFT40494	Corporate Platters	Catering	108.00
135	EFT40723	Corporate Platters	Catering	926.00
136	EFT40600	Correct Safety Pty Ltd	Recertification	5,247.00
137	EFT40485	COTA SA	Staff Training	68.75
138	EFT40599	Cronin Fabrications	Maintenance Supplies	82.50
139	EFT40724	Daimler Trucks Adelaide	Vehicle Maintenance	3,118.68
140	EFT40496	Dallas Equipment	Debris Removal	1,930.50
141	EFT40612	Dallas Equipment	Debris Removal / Vehicle Maintenance	4,235.00
142	EFT40727	Dallas Equipment	Clean Drains	2,695.00
143	EFT40811	Dallas Equipment	Repair Trailer / Clean Drains	3,718.00
144	EFT40670	Daniels Health Services Pty Ltd	Immunisation	108.54
145	EFT40686	Daryl K Warman	Reimburse Volunteer Expenses	87.60
146	EFT40726	Dash Architects	Professional Fees	5,934.50
147	EFT40809	Database Consultants Australia	Software Maintenance	9,005.70
148	EFT40609	Davalan Industries Pty Ltd	Roadworks	25,865.57
149	058785	David Giersch	Reimburse Volunteer Expenses	116.85
150	EFT40556	Department of Planning, Transport and Infrastructure	Vehicle Searches	2,492.00
151	058826	Department of Planning, Transport and Infrastructure	Schedule 7 Fees	6,546.79
152	EFT40871	Department of Planning, Transport and Infrastructure	Vehicle Searches	3,346.00
153	EFT40685	Diane Wolter	Reimburse Volunteer Expenses	73.73
154	EFT40495	Direct Comms Pty Limited	TXT2U Messages	322.15
155	EFT40810	Direct Mix Concrete Sales	Concrete	12,917.25
156	EFT40610	Dorma Automatics Pty Ltd	Building Maintenance	1,661.00
157	EFT40687	Downer EDI Works Pty Ltd	Asphalt	1,450.90
158	058833	Drug Arm Australasia	Donation	300.00
159	058832	Dymocks Adelaide	Library Books	76.87

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
160	EFT40614	EMA Consulting	Consultants	1,228.15
161	EFT40813	EMA Consulting	Consultants	12,438.25
162	EFT40613	EMA Legal	Legal Fees	1,139.82
163	EFT40659	Emma Pursche	Reimbursement	319.60
164	058821	Environmental Health Australia (NSW) Inc	Subscription	1,100.00
165	EFT40728	Environmental Health Australia (SA) Inc	Membership	1,460.00
166	EFT40497	Enzed Adelaide	Depot Supplies	600.69
167	EFT40513	Emie Icolaro	Reimburse Expenses	150.00
168	EFT40498	Esar Home Care	Home Support Services	618.41
169	EFT40812	Esar Home Care	Home Support Services	558.66
170	EFT40499	Evelyn Pollard	Reimburse Expenses	218.00
171	EFT40814	Eventive	Corporate Cup Entry	470.00
172	EFT40615	Express Signlab	Signage	9,955.00
173	EFT40729	Expressions SA Pty Ltd	Newspapers	142.50
174	EFT40731	Fasteners Australia	Depot Supplies	209.02
175	EFT40816	Fasteners Australia	Depot Supplies	96.16
176	EFT40502	Fazz Plumbing	Plumbing	110.00
177	EFT40617	Fazz Plumbing	Plumbing	275.00
178	EFT40621	FE Technologies Pty Ltd	Library Self Checking Station	29,859.50
179	058834	Ferivalla	Library Books	66.00
180	EFT40503	Fitch the Rubberman	Depot Supplies	275.22
181	EFT40619	Flightpath Architects Pty Ltd	Consultants	6,008.75
182	EFT40618	Forpark Australia (SA)	Playground Equipment	3,989.70
183	EFT40815	Forpark Australia (SA)	Playground Equipment	22,000.00
184	058784	Foxtel Cable Television Pty Ltd	Library Connection	210.00
185	EFT40616	Frank Siow Management Pty Ltd	Traffic Management Consultants	8,371.00
186	EFT40730	Fresh & Clean	Hygiene Service	1,915.82
187	EFT40622	Freshwater Systems Australia Pty Ltd	Depot Supplies	99.00
188	EFT40855	Fulton Hogan Industries Pty Ltd	Roadworks	798,700.44
189	EFT40507	Galpins	Auditors	23,155.00
190	EFT40825	Game Truck Australia	Library School Holiday Program	400.00
191	058812	Gemma MacFarlane	Junior Development Grant	200.00
192	EFT40509	Genpower Australia Pty Ltd	Generator Service	1,126.71
193	EFT40623	Gerard McMahan	Consultants	8,792.68
194	EFT40732	G-Force Building & Consulting	Building Maintenance	6,160.00
195	EFT40819	G-Force Building & Consulting	Building Maintenance	40,082.57
196	EFT40734	Gilbarco Australia Ltd	Plant Maintenance	1,176.45
197	EFT40508	Gleam Team Domestic Services	Home Support Services	270.79
198	EFT40627	Gleam Team Domestic Services	Home Support Services	249.75
199	EFT40510	GLG GreenLife Group Pty Ltd	Verge Mowing	13,418.68
200	EFT40775	Gordon J Tregoning Pty Ltd	Trailer	17,202.30
201	EFT40735	Grace Records Management (Aust) Pty Ltd	Records Storage	2,859.44
202	EFT40559	Graham Tapscott	Reimburse Volunteer Expenses	210.24
203	EFT40624	Graphic Print Group	Printing	6,711.10
204	EFT40820	Greek Lyceum of South Australia Inc	Community Grant	400.00
205	EFT40733	Green Steel Supplies Pty Ltd	Depot Supplies	208.26
206	EFT40823	Green Steel Supplies Pty Ltd	Depot Supplies	1,383.59
207	EFT40506	Green Team Paper	Paper Recycling	5,148.00
208	EFT40626	Greenaway Turf Solutions	Depot Supplies	2,178.00
209	EFT40505	Greene Eden Watering Systems Pty Ltd	Irrigation	12,171.50
210	EFT40818	Greenhill Engineers Pty Ltd	Consultants	148.50
211	EFT40822	GRH Supplies	Depot Supplies	6,929.53
212	EFT40881	Guide Dogs Assoc of SA & NT Inc	Thebarton Community Centre Bond Return	1,000.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
213	EFT40736	Hall & Baum Pty Ltd	Plumbing	19,898.95
214	EFT40829	Hello Friday Pty Ltd	Library Workshop	600.00
215	EFT40628	Hitachi Construction Machinery (Australia) Pty Ltd	Plant Maintenance	6,007.56
216	EFT40512	Hoban Recruitment	Temp Staff	232.32
217	EFT40631	Hoban Recruitment	Temp Staff	116.16
218	EFT40828	Hoban Recruitment	Temp Staff	123.75
219	EFT40738	Hood Sweeney Technology Pty Ltd	Computer Equipment	10.20
220	EFT40632	Independent Fuels Australia Pty Ltd	Fuel	15,568.77
221	EFT40856	Infor Public Sector User Forum	Subscription	1,430.00
222	EFT40514	Institute of Public Works Engineering Aust Ltd	Subscription	550.00
223	058798	Internode Systems Pty Ltd	Internet Connection	529.50
224	EFT40633	iSentia Pty Ltd	Media Monitoring	753.50
225	EFT40675	ISS Facility Services Aust Limited	Cleaning	3,588.92
226	EFT40793	J Blackwood & Son Ltd	Depot Supplies	217.07
227	058816	Jaison Midzi	Thebarton Community Centre Bond Return	200.00
228	EFT40630	James Hay	Reimburse Expenses	60.00
229	058795	Jana Bochenski	Thebarton Community Centre Bond Return	500.00
230	EFT40771	Jane Strange	DAP Member Allowance	1,471.00
231	EFT40740	Jasol Australia	Cleaning Chemicals	1,275.99
232	EFT40592	Jason Bury	Reimburse Expenses	300.00
233	EFT40739	Jeffries Garden Soils	Mulch	1,700.60
234	EFT40637	Jennifer Kuyper	Reimburse Volunteer Expenses	58.40
235	EFT40741	Jensen Planning & Design	Consultants	338.25
236	EFT40824	Jerry Dumin	Reimburse Volunteer Expenses	113.40
237	EFT40821	Jessica Grima	Reimburse Expenses	150.00
238	EFT40690	Jet Clohessy	Junior Development Grant	200.00
239	EFT40516	JF Mobile Catering	Catering	1,851.00
240	EFT40520	John Kruger	Photography	916.25
241	EFT40638	John Kruger	Photography	181.50
242	EFT40745	John Kruger	Photography	121.00
243	EFT40831	Jones Lang LaSalle (SA) Pty Ltd	Consultants	24,805.00
244	EFT40643	Jordan Leverington	Reimburse Expenses	150.00
245	EFT40515	JPE Design Studio Pty Ltd	Consultants	990.00
246	EFT40482	Karen Nichol	Yoga Classes	320.00
247	EFT40799	Karen Nichol	Yoga Classes	240.00
248	EFT40840	Kathryn Low	Reimburse Volunteer Expenses	37.00
249	EFT40518	Katnich Dodd	Consultants	517.15
250	058813	Keanu Rasmussen	Junior Development Grant	200.00
251	058796	Kebede Gebre Habtu	Thebarton Community Centre Bond Return	1,025.00
252	EFT40742	Kelley Jones Lawyers	Legal Fees	21,656.80
253	EFT40744	Kellogg Brown & Root Pty Ltd	Professional Fees	71,392.74
254	EFT40519	Kennards Hire Pty Ltd	Plant Hire	680.00
255	EFT40517	Kennards Hire Traffic	Plant Hire	430.00
256	EFT40636	Kent Civil Pty Ltd	Roadworks	2,415.05
257	EFT40635	Kerkes Equipment Services	Cleaning Equipment	577.76
258	EFT40873	Kerry Taylor	Reimburse Volunteer Expenses	48.18
259	058831	Kishor Chand	Reimburse Volunteer Expenses	32.40
260	EFT40743	Kubpower Earthmoving & Construction Equipment Co	Depot Supplies	3,074.78
261	EFT40481	Kym Strelan	Home Assist	459.00
262	EFT40593	Kym Strelan	Home Assist	367.50
263	EFT40798	Kym Strelan	Home Advantage Program	229.50
264	EFT40749	L&H Lawrence & Hanson	Electrical Supplies	2,582.16
265	EFT40841	Land Services Group	Searches	714.60

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
266	EFT40640	Lane Print & Post	Printing	10,550.71
267	058810	Lauren Hoffmann	Junior Development Grant	200.00
268	EFT40522	Leading Edge Town Planners Pty Ltd	Consultants	10,450.00
269	058839	Leonie Stamatelopoulos	Thebarton Community Centre Bond Return	500.00
270	EFT40839	LGA Asset Mutual Fund	Insurance Premium	400,239.40
271	EFT40521	Lion's Club of West Beach	Catering	91.00
272	EFT40691	Lisa Payne	Refund Dog Registration	35.00
273	EFT40748	Living Colour Nursery Pty Ltd	Plants	3,052.50
274	EFT40833	Local Government Association Mutual Liability Scheme	Insurance Premium	296,128.16
275	EFT40639	Local Government Association of SA	Advertising	357.50
276	EFT40834	Local Government Association of SA	Membership	86,491.90
277	EFT40842	Local Government Income Protection Fund	Insurance Premium	124,307.69
278	EFT40642	Local Government Information Technology SA Inc	Membership	385.00
279	EFT40641	Local Government Professionals SA Inc	Membership	3,876.40
280	EFT40837	Local Government Risk Services	Insurance Premium	16,919.47
281	EFT40835	Local Govt Assoc Workers Compensation Scheme	Renewal of Membership	936,262.80
282	EFT40746	LOTE Libraries Direct Pty Ltd	Library Books	1,129.70
283	EFT40838	LOTE Libraries Direct Pty Ltd	Library Books	2,964.50
284	EFT40781	LT Kevan	Refund Overpaid Rates	671.10
285	058804	Lynn Thompson	Reimburse Volunteer Expenses	58.40
286	EFT40650	M & B Civil Engineering Pty Ltd	Roadworks	81,175.17
287	EFT40836	Maggie Liu	Reimburse Expenses	716.00
288	EFT40525	Maloney Field Services	Professional Fees	71,695.20
289	EFT40527	MapData Services Pty Ltd	Subscription	4,488.00
290	EFT40648	Maps Consulting Services Pty Ltd	Transportation Consulting	5,901.50
291	058791	Marjorie Tuckfield	Reimburse Volunteer Expenses	142.20
292	EFT40651	Marshall & Brougham Constructions Pty Ltd	Hoffman Kiln Remedial Works	131,123.09
293	EFT40491	Mary Caputo	Reimburse Volunteer Expenses	23.36
294	058827	Matthew James Box	Refund Dog Registration	35.00
295	EFT40526	Maxima Group Training	Temp Depot Staff	3,969.41
296	EFT40647	Maxima Group Training	Temp Depot Staff	2,936.76
297	EFT40674	Maxima Tempskill	Temp Staff	25,950.05
298	EFT40870	Maxima Tempskill	Temp Depot Staff	25,600.17
299	EFT40678	Mayor John Trainer	Mayoral Allowance	6,278.95
300	EFT40753	Mechanical Vegetation Solutions Pty Ltd	Tree Maintenance	2,633.99
301	EFT40652	Mediation ERS Pty Ltd	Professional Fees	6,626.40
302	EFT40883	Meeiying Lee	Thebarton Community Centre Bond Return	500.00
303	EFT40695	Meredith Austin	Reimburse Expenses	50.00
304	EFT40645	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	149.99
305	EFT40844	Metropolitan Machinery Pty Ltd	Vehicle Maintenance	649.01
306	EFT40843	Microchips Australia Pty Ltd	Microchip Readers	1,677.95
307	EFT40646	Mile End Office Furniture	Furniture	589.00
308	EFT40845	Mobile Science Education	Library Performance	242.00
309	EFT40524	Modern Teaching Aids Pty Ltd	Library Supplies	4,500.48
310	EFT40752	Momar Australia Pty Ltd	Depot Supplies	2,497.28
311	EFT40649	Mt Compass Sand & Loam	Depot Supplies	897.34
312	EFT40528	Murray Cox	Cleaning	3,465.00
313	EFT40529	Musical Chairs	Library Workshop	1,900.00
314	EFT40656	National Credit Management Ltd	Debt Collection	192.00
315	EFT40848	National Library of Australia	Library Books	16.50
316	EFT40853	Neat N Trim Uniforms Pty Ltd	Corporate Wardrobe	1,930.64
317	EFT40846	Nelson Locksmiths Pty Ltd	Locks	877.00
318	EFT40534	Neverfail Springwater Ltd	Spring Water	97.25

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
319	EFT40533	NN Occupational Health Pty Ltd	Recruitment	121.00
320	EFT40852	NN Occupational Health Pty Ltd	Recruitment	324.50
321	EFT40655	Norman Waterhouse	Legal Fees	11,451.00
322	EFT40755	Norman Waterhouse	Legal Fees	23,244.98
323	EFT40849	North East Isuzu	Vehicle Maintenance	3,305.50
324	EFT40532	Northpoint Toyota	Purchase Vehicle	71,041.09
325	EFT40654	Northpoint Toyota	Vehicle Maintenance	996.00
326	EFT40531	Norwood Screen Printers Pty Ltd	Clothing	653.40
327	EFT40851	Norwood Screen Printers Pty Ltd	Clothing	200.20
328	EFT40530	Nova Group Services Pty Ltd	Roadworks	15,533.29
329	EFT40653	Nova Group Services Pty Ltd	Roadworks	10,231.99
330	EFT40850	Nova Group Services Pty Ltd	Roadworks	13,258.39
331	058823	NP Vietnamese Books	Library Magazines	595.00
332	EFT40535	Oaklands Road Mower Centre	Mower Repairs / Purchases	4,092.75
333	058794	OM Blackman	Refund Overpaid Rates	244.40
334	058800	Optus Billing Services Pty Ltd	Telephone	22.60
335	EFT40536	Orana	Home Assist	1,574.30
336	058801	Origin Energy Electricity Limited	Power	14,472.92
337	EFT40854	Origin Energy Electricity Limited	Power	18,975.90
338	058836	Origin Energy Services Ltd	Gas Supply	1,700.37
339	EFT40489	Outfront Concepts Pty Ltd	Water Fountain	3,638.25
340	EFT40876	Owen Wheeler	Reimburse Volunteer Expenses	21.90
341	EFT40504	P & A Fragomeli Excavations	Roadworks	28,436.32
342	EFT40620	P & A Fragomeli Excavations	Roadworks	1,848.00
343	EFT40817	P & A Fragomeli Excavations	Roadworks	8,536.00
344	EFT40658	P & R Electrical Wholesalers Pty Ltd	Electrical Supplies	2,237.78
345	EFT40538	Pacific Hydro Retail Pty Ltd	Green Power Sales	116.59
346	EFT40756	Packwise	Depot Supplies	481.50
347	EFT40662	Phonographic Performance Co of Aust Ltd	Licence Renewal	676.63
348	EFT40661	Planning Institute of Australia	Membership	1,198.00
349	EFT40762	Planning Institute of Australia	Membership	525.00
350	EFT40540	Platters Plus Catering Pty Ltd	Catering	873.05
351	EFT40760	Platters Plus Catering Pty Ltd	Catering	653.20
352	EFT40758	PPI Promotion & Apparel	Promotional Material	5,871.25
353	EFT40542	Pro Bitumen Pty Ltd	Roadworks	3,740.00
354	EFT40657	Professional Linemarking Pty Ltd	Linemarking	3,568.40
355	EFT40537	Programmed Facility Management Pty Ltd	Maintenance	1,995.50
356	EFT40759	Proludic Pty Ltd	Playground Equipment	93,482.40
357	058786	Provenance Indigenous Plants	Plants	280.50
358	EFT40541	Pump Technology Services (SA) Pty Ltd	Pump Repairs	420.75
359	EFT40660	Pump Technology Services (SA) Pty Ltd	Pump Repairs	1,309.88
360	EFT40761	Pump Technology Services (SA) Pty Ltd	Pump Repairs	233.75
361	EFT40561	R/T Towing	Vehicle Tow	150.00
362	EFT40546	Rain Bird Australia Pty Ltd	Irrigation	4,374.70
363	EFT40858	Reece Pty Ltd	Irrigation	320.89
364	EFT40859	Rentokil Initial Pty Ltd	Pest Control	355.93
365	EFT40543	Rentokil Tropical Plants	Indoor Plant Hire	574.75
366	EFT40766	Ricoh Australia Ltd	Copy Charges	5,395.87
367	EFT40860	Rio Coffee Pty Ltd	Tea & Coffee Supplies	152.50
368	EFT40544	RMB Service Group	Vehicle Maintenance	8,492.15
369	EFT40545	Roadrunner Couriers	Couriers	405.80
370	EFT40764	Roadrunner Couriers	Couriers	838.83
371	058824	Roads Corporation	Vehicle Searches	91.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
372	EFT40763	Roadside Services & Solution	Depot Supplies	1,406.52
373	EFT40539	Robert Price	Reimburse Volunteer Expenses	81.00
374	EFT40547	Rundle Mall Plaza Newsagency	Library Magazines	388.57
375	EFT40663	Rundle Mall Plaza Newsagency	Library Magazines	326.33
376	EFT40765	Rundle Mall Plaza Newsagency	Library Magazines	406.97
377	EFT40863	SA Local Govt Financial Management Group	Membership	74.00
378	058788	SA Power Networks	Phillip Street PLEC Project	604,000.00
379	058802	SA Power Networks	Power	15,206.05
380	058838	SA Water	Water	13,793.36
381	EFT40869	SA Water	Water	76,570.36
382	058789	SafeWork SA	Licence Renewal	182.00
383	058808	Samantha Sharpe	Insurance Settlement	500.00
384	EFT40864	Sassafras Agencies Pty Ltd	Depot Supplies	329.63
385	EFT40667	SeamlessCMS Pty Ltd	Software Licence Renewal	45,863.40
386	058837	Sensis Pty Ltd	Yellow Pages Listing	55.66
387	EFT40773	Shield Fire Systems	Fire Safety	1,155.00
388	EFT40861	Shipp Bros Pty Ltd	Vehicle Tow	475.20
389	058787	SIDS for Kids	Staff Casual Day Donations	110.65
390	EFT40549	Smart Systems SA Pty Ltd	Building Maintenance	104.50
391	EFT40550	Solar Clean Services	Clean Solar Panels	2,081.00
392	EFT40664	Solo Resource Recovery	Rubbish Removal	142.56
393	EFT40767	Solo Resource Recovery	Garbage Collection & Waste Disposal	365,583.29
394	EFT40668	Source Separation Systems Pty Ltd	Compostable Products	858.04
395	EFT40866	South Australian Community Transport Assoc	Membership	150.00
396	058840	Southern & Western Comm Broadcasters Inc	Thebarton Community Centre Bond Return	500.00
397	EFT40597	Southern Cross Protection	Patrol Service	5,169.67
398	EFT40772	Southland Supply Group	Depot Supplies	156.75
399	EFT40548	St John Ambulance Australia SA Inc	First Aid Training	5,300.00
400	EFT40862	St John Ambulance Australia SA Inc	First Aid Training	2,500.00
401	EFT40800	Staples Australia Pty Ltd	Stationery	3,167.36
402	EFT40865	Star Safety	Depot Supplies	7,725.55
403	EFT40665	Starkey Zone	Photography	880.00
404	EFT40867	State Security & Protective Services (Aust) Pty Ltd	Security Guard	279.71
405	EFT40552	State Supply Furniture	Furniture	810.00
406	058814	Stavroula Kolozsi	Refund Parking Expiation	74.00
407	EFT40629	Steffen Helgerod	Reimburse Expenses	40.00
408	EFT40827	Steffen Helgerod	Reimburse Expenses	40.00
409	058829	Stella Rolfe	Refund Dog Registrations	122.50
410	EFT40672	Streamline Plumbing SA Pty Ltd	Plumbing	1,648.35
411	EFT40669	Studio Nine	Consultants	3,762.00
412	EFT40553	Stumpy Stumps	Grind Stumps	800.00
413	EFT40673	Stumpy Stumps	Grind Stumps	750.00
414	EFT40774	Stumpy Stumps	Grind Stumps	550.00
415	EFT40671	Styleside Plumbing Services Pty Ltd	Plumbing	198.00
416	058825	Suez Environnement Recycling & Waste Recovery	Rubbish Removal	712.29
417	EFT40769	Sunny Industrial Brushware	Sweeper Brooms	3,729.00
418	EFT40551	Sure Search Locations	Service Location	858.00
419	EFT40868	Sync Cabling Solutions Pty Ltd	Linear Park Lighting	38,500.00
420	EFT40562	Taylor and Holmes Fine Food Catering	Catering	1,444.75
421	EFT40679	Taylor Cullity Lethlean	Consultants	1,100.00
422	058790	Telstra	Telephone	49.59
423	058805	Telstra	Telephone	9,560.22
424	EFT40680	Telstra Store	Prepaid Vouchers	700.00

ACCOUNTS DUE AND SUBMITTED TO THE CORPORATE STANDING COMMITTEE MEETING  
16 AUGUST 2016

Ref No.	Cheque/ EFT No.	Payee	Invoice Description	Cheque Total
425	EFT40554	Terrain Group Pty Ltd	Irrigation	35,084.00
426	EFT40776	Terrain Group Pty Ltd	Irrigation	14,536.50
427	EFT40747	Terri Lamoree	Reimburse Expenses	653.01
428	058799	Terry Mahoney	Vehicle Maintenance	51.15
429	058835	Terry Mahoney	Vehicle Maintenance	414.15
430	EFT40477	The Adelaide Tree Surgery	Tree Maintenance	17,270.00
431	EFT40587	The Adelaide Tree Surgery	Tree Maintenance	5,115.00
432	EFT40708	The Adelaide Tree Surgery	Tree Maintenance	18,766.00
433	EFT40804	The Charlotte Trust	Contractor	1,039.50
434	EFT40611	The Department for Correctional Services	Litter Collection	990.00
435	EFT40500	The Ergo Centre	Furniture	775.00
436	058822	The Fred Hollows Foundation	Staff Casual Day Donations	53.10
437	EFT40625	The Good Guys	Electrical Supplies	491.25
438	EFT40857	The Paper Bahn	Stationery	7,720.40
439	EFT40757	The Personnel Risk Management Group	Security Checks	147.40
440	EFT40874	Tie Networks Pty Ltd	Software Maintenance	6,710.00
441	EFT40677	TNPK Staff Pty Ltd	Temp Compliance Staff	49,605.05
442	EFT40830	Tomas Jelinek Jim's Mowing (Cowandilla)	Mowing	90.00
443	EFT40557	Tom's Car Wash	Vehicle Maintenance	1,001.00
444	EFT40555	Tonkin Consulting	Consultants	3,744.40
445	EFT40676	Tonkin Consulting	Consultants	3,900.05
446	EFT40779	Topline Paint Pty Ltd	Paint	2,379.89
447	EFT40872	Torrens Safety	Depot Supplies	3,328.28
448	EFT40777	Total Construction Surveys Pty Ltd	Survey and Setout	9,152.00
449	EFT40778	Total Tools Thebarton	Depot Supplies	1,538.30
450	EFT40634	Tracey Beaumont	Catering	768.00
451	EFT40832	Tracey Beaumont	Catering	768.00
452	EFT40560	Tracking, Labels & Consulting Pty Ltd	Library Supplies	712.25
453	EFT40681	Tree Care Machinery	Depot Supplies	442.70
454	EFT40880	Trees for Life Inc	Thebarton Community Centre Bond Return	120.00
455	EFT40558	Triple Cherry Coffee	Coffee Supplies	250.00
456	EFT40563	Turfwise Consulting	Consultants	1,320.00
457	EFT40564	UrbanVirons Group Pty Ltd	Tree Maintenance	3,162.50
458	EFT40682	UrbanVirons Group Pty Ltd	Tree Maintenance	1,210.00
459	EFT40565	Veolia Environmental Services	Rubbish Removal	336.15
460	EFT40683	Vili's	Catering	252.12
461	EFT40875	VIP Commercial Cleaning Melrose Park	Window Cleaning	100.00
462	EFT40566	Visualcom	Decals	1,441.00
463	EFT40684	Volunteering SA and NT Inc	Membership	210.00
464	EFT40569	Wallmans Lawyers	Legal Fees	10,560.00
465	EFT40567	Walter Brooke & Associates Pty Ltd	Professional Fees	1,650.00
466	EFT40780	Wastech Field Service Pty Ltd	Plant Maintenance	851.40
467	EFT40568	WAX Design Pty Ltd	Consultants	3,234.00
468	EFT40572	WC Convenience Management Pty Ltd	Exeloo Public Toilet	166,207.58
469	EFT40688	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	11,871.97
470	EFT40878	WC Convenience Management Pty Ltd	Public Toilet / BBQ Cleaning	3,557.40
471	EFT40877	Web Safety Pty Ltd	Clothing	2,788.18
472	058792	Wholesale Plants and Products Pty Ltd	Plants	2,244.55
473	EFT40571	Workzone Traffic Control Pty Ltd	Traffic Control	1,115.68
474	EFT40570	Worlds Best Specialised Cleaning	Graffiti Removal	9,361.00
475	EFT40826	WR Haslam	Audit Committee Allowance	777.00
476	EFT40689	Xylem Water Solutions Australia Ltd	Pump Management	4,356.00
477	EFT40573	YRD Event Management	Conference Registration	3,500.00
				<b>\$ 7,072,776.03</b>

## 11.2 Taxi Voucher Usage

### **Brief**

This report provides information on Elected Members' taxi voucher usage for the 3 month period to 30 June 2016.

### **RECOMMENDATION**

The Committee recommends to Council that the report be received.

---

### **Discussion**

As required by Council resolution, a report on taxi voucher usage is tabled as **Attachment 1** for Elected Member information and review.

### **Conclusion**

For information and review.

ATTACHMENT 1

ELECTED MEMBER TAXI VOUCHER USAGE  
3 Months to 30 June 2016

Elected Member	Journey Date	From	To	Cost	
Mayor	03.04.16	Goodwood	Adelaide Airport	22.80	
	11.04.16	Adelaide Airport	Goodwood	24.00	
	11.04.16	Goodwood	Hilton	18.50	
	21.04.16	Goodwood	Adelaide	10.60	
	21.04.16	Adelaide	Goodwood	10.80	
	04.05.16	City	Goodwood	14.00	
	04.05.16	City	Adelaide	14.30	
	04.05.16	Adelaide	Goodwood	15.60	
	05.05.16	Goodwood	Adelaide	16.30	
	05.05.16	City	Goodwood	19.00	
	05.05.16	Goodwood	Adelaide	13.70	
	05.05.16	Suburbs	Goodwood	13.30	
	06.05.16	Goodwood	Adelaide	13.80	
	06.05.16	Adelaide	Goodwood	14.60	
	23.05.16	Unley	Adelaide	15.50	
	23.05.16	City	Suburbs	12.50	
	27.05.16	Thebarton	Hilton	15.00	
	08.06.16	Goodwood	Adelaide	11.90	
	08.06.16	City	Goodwood	11.10	
	10.06.16	Unley	City	13.70	
	10.06.16	Adelaide	Goodwood	15.50	
	16.06.16	Unley	City	14.70	
	16.06.16	Adelaide	Goodwood	12.60	
	18.06.16	Goodwood	Adelaide Airport	28.30	
	18.06.16	Pialligo	Braddon	32.50	
	19.06.16	Reid	Campbell	13.80	
	19.06.16	Campbell	Braddon	14.30	
	19.06.16	Braddon	Reid	12.20	
	19.06.16	Reid	Braddon	12.10	
	20.06.16	Suburbs	Suburbs	12.50	
	20.06.16	Reid	Braddon	15.60	
	20.06.16	Braddon	Braddon	9.20	
	21.06.16	Capital Hill	Braddon	17.60	
	22.06.16	Braddon	Reid	10.30	
	22.06.16	Suburbs	Suburbs	15.00	
	22.06.16	Braddon	Pialligo	22.60	
	22.06.16	Airport	Hilton	18.20	
			<b>Sub Total</b>		<b>578.00</b>

<b>Elected Member</b>	<b>Journey Date</b>	<b>From</b>	<b>To</b>	<b>Cost</b>
Cr McKay	01.04.16	Torrensville	Glenelg	35.00
	01.04.16	Glenelg	Torrensville	37.00
<b>Sub Total</b>				<b>72.00</b>
Cr Demetriou	19.06.16	Novar Gardens	Airport	22.00
	22.06.16	Airport	Novar Gardens	22.70
<b>Sub Total</b>				<b>44.70</b>
Cr Rypp	19.06.16	Fulham	Airport	15.00
	22.06.16	Airport	Fulham	17.60
<b>Sub Total</b>				<b>32.60</b>
<b>Grand Total</b>				<b>\$727.30</b>

### 11.3 Elected Members' Telephones

#### Brief

This report provides information on Elected Members' telephone costs, reimbursements and returns for the period to 30 June 2016, pursuant to the requirements of the *Elected Members Allowances, Facilities, Support and Benefits Policy*.

#### RECOMMENDATION

The Committee recommends to Council that the report be received.

---

#### Discussion

Council policy requires in part that:

- Elected Members complete and sign a pro-forma to show the value of any personal telephone usage that occurred with the form to be returned to finance staff within 21 days; and
- A report on telephone usage be referred quarterly to the Finance and Regulatory Prescribed Standing Committee showing costs, reimbursements and returns completed for each Member.

The required report is included as **Attachment 1**.

#### Conclusion

Information on Elected Members' telephone costs, reimbursements and returns for the period to 30 June 2016 is presented for review pursuant to the requirements of *Elected Members Allowances, Facilities, Support and Benefits Policy*.

ATTACHMENT 1

City of West Torrens  
Report of Telephone/Fax Call Costs, Reimbursements and Returns

Elected Member	3 Months Period Ended 30 June, 2016			12 Months YTD to 30 June 2016				
	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Completed	Cost of Calls and Charges	Amount Reimbursed *	Number of Returns Required	Number of Returns Completed	Number of Returns Outstanding
Mayor	351.61	45.00	3	1,116.32	180.00	12	12	0
Cr Haese	77.67	50.00	3	704.62	240.00	12	12	0
Cr Palmer	16.50	0.46	3	43.98	1.06	12	12	0
Cr C O'Rielly	34.16	10.00	2	184.89	82.73	12	11	1
Cr G Vlahos	0.00	0.00	0	0.00	0.00	8	7	1
Cr Woodward	23.12	0.00	3	70.01	0.00	12	11	1
Cr Dua	8.01	0.00	2	78.55	0.00	12	9	3
Cr McKay	187.02	90.00	3	823.43	350.00	12	11	1
Cr Demetriou	1.98	0.00	2	18.80	0.00	11	11	0
Cr Tsiaparis	21.35	0.00	3	44.01	0.00	12	12	0
Cr Mangos	15.80	13.60	2	717.24	367.40	11	11	0
Cr Polito	0.28	0.00	1	4.44	0.00	10	9	1
Cr Rypp **	0.00	0.00	0	0.00	0.00	0	0	0
Cr Hill **	0.00	0.00	0	0.00	0.00	0	0	0
Cr Nitschke **	0.00	0.00	0	0.00	0.00	0	0	0

\* Amounts involve committed reimbursements for the July 15 to June 16 accounts

\*\* Crs Rypp, Hill and Nitschke do not have a Council supplied phone service

# Council policy from 15 March 2015 only requires a return to be lodged if costs have been incurred.

## 11.4 Register of Allowances and Benefits - 12 Months to 30 June 2016

### Brief

This report tables the register of allowances and benefits for Elected Members for the 12 months to 30 June 2016, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*.

### RECOMMENDATION

The Committee recommends to Council that the register of allowances and benefits for Elected Members for the 12 months to 30 June 2016, prepared pursuant to the requirements of Section 79 of the *Local Government Act 1999*, be received.

---

### Discussion

The register of allowances and benefits for Elected Members for the 12 month period to 30 June 2016 is included with this agenda for information (**Attachment 1**). All amounts are gross, with reimbursements shown in the second last column.

### Conclusion

The register of allowances and benefits for Elected Members for the 12 months to 30 June 2016 is tabled for information.

ATTACHMENT 1

Register of Allowances and Benefits for the period from 1 July 2015 to 30 June 2016

Elected Member	Allowance YTD	Phone/Fax & Internet	Vehicle Running Costs	Taxi Fares	Air Fares & Mileage	Training & Conferences	Accomm	Reimburse Expenses	Sundry	Meals & Functions	Reimburse to Council	Total
Mayor	70,266.00	2,458.97	3,331.34	896.80	4,853.91	7,160.56	2,454.40	1,546.74	0.00	270.00	-735.67	92,503.05
Cr Haese	23,941.50	2,322.82	0.00	43.00	0.00	0.00	0.00	0.00	0.00	0.00	-270.00	26,037.32
Cr Palmer	23,941.50	1,062.78	0.00	0.00	307.23	4,632.51	488.00	265.49	0.00	0.00	-1.06	30,706.45
Cr C O'Rielly	23,941.50	1,633.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-100.73	25,474.55
Cr Vlahos	23,941.50	898.80	0.00	204.80	2,120.01	1,694.00	738.00	0.00	0.00	0.00	0.00	29,597.11
Cr Woodward	23,941.50	845.03	0.00	0.00	0.00	1,176.00	0.00	0.00	0.00	0.00	0.00	25,962.53
Cr Dua	19,154.00	1,031.54	0.00	71.40	0.00	0.00	955.50	48.98	0.00	0.00	0.00	21,261.42
Cr McKay	24,899.00	2,704.79	0.00	95.00	0.00	0.00	0.00	0.00	0.00	88.00	-790.00	26,996.79
Cr Rypp	19,757.00	0.00	0.00	40.00	559.95	1,423.82	1,808.80	540.00	0.00	106.00	0.00	24,235.57
Cr Demetriou	23,941.50	438.20	0.00	32.00	865.95	3,037.12	1,816.30	0.00	0.00	54.00	0.00	30,185.07
Cr Hill	23,941.50	0.00	0.00	50.60	0.00	0.00	942.00	0.00	0.00	0.00	0.00	24,934.10
Cr Mangos	23,941.50	2,723.00	0.00	67.80	1,241.70	6,532.63	1,337.00	1,070.90	0.00	0.00	-982.15	35,932.38
Cr Tsiaparis	19,154.00	843.13	0.00	16.50	540.46	1,059.00	1,812.30	0.00	0.00	67.00	0.00	23,492.39
Cr Nitschke	24,899.00	0.00	0.00	72.80	0.00	0.00	1,026.00	118.48	0.00	0.00	0.00	26,116.28
Cr Polito	24,899.00	1,022.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25,921.54
Total	394,560.00	17,985.38	3,331.34	1,590.70	10,489.21	26,715.64	13,388.30	3,590.59	0.00	585.00	-2,879.61	469,356.55

Note: (1) Allowances to Crs. Haese and Hill include payments to each as members of the Mendelson Trust Management Committee. This payment is as a consequence of the Council's role as Trustee and not pursuant to any entitlement under the Local Government Act, 1999 or the Local Government (Members Allowances and Benefits) Regulations 2010.  
(2) Complimentary tickets to SANFL matches at Richmond Oval are made available to Elected Members upon request.

## 11.5 Local Government Finance Authority Board of Trustees Nominations

### Brief

This report advises members that nominations are being sought for two Local Government members on the Local Government Finance Authority Board of Trustees.

### RECOMMENDATION(S)

The Committee recommends to Council that:

Subject to their confirmation, Cr/s..... be nominated as the Local Government member to the Local Government Finance Authority Board of Trustees.

Or

This report be received.

---

### Introduction

The Local Government Association (LGA) is seeking nominations for two local government members to the Local Government Finance Authority Board of Trustees (LGFA Board) **(Attachment 1)**.

### Discussion

Appointments to the LGFA Board are for a two year term commencing on 1 January 2017.

The LGFA Board meets on the third Tuesday of every second month (February, April, June, August, October and December) during normal business hours (currently 11.30am). Sitting fees are payable, as approved by the Local Government Finance Authority at its annual general meeting. Currently these sitting fees at \$7,000 per annum but this may increase to \$7,400 per annum should the LGFA Board approve this at their 21 October 2016 annual general meeting.

The LGFA Board is currently represented by former Walkerville Councillor Mr Anthony Pederick (currently Chair of the LGFA Board) and former Whyalla Councillor Mr Raj Rajaman. The terms on the LGFA Board expires on 31 December 2016.

The general functions of the LGFA Board are pursuant to the *Local Government Finance Authority Act 1983*. Nominees do not require any formal qualifications, but experience and expertise is required in the following areas:

- management of investment and borrowing programs and of the financial sector in general;
- the borrowing and investment requirements of local government;
- sound financial and board governance practices;
- Relevant experience on high-level government and/or private sector boards is highly desirable; and
- Practical knowledge of state/local government relations and the administration of legislation would be an advantage.

Nomination addressing the Selection Criteria **(Attachment 2)** must be forwarded to the LGA by COB 9 September 2016.

Nominations received will be considered at the September meeting of the LGFA Board who will then advise the annual general meeting of the LGFA Board on 21 October 2016.

ATTACHMENT 1



## Nominations sought for the Local Government Finance Authority Board of Trustees - Circular 30.12

To	Chief Executive Officer Corporate Services Staff Elected Members Governance Officers Librarian - Information Staff	Date	28 July 2016
Contact	Jacqui Kelleher Email: <a href="mailto:jacqui.kelleher@lga.sa.gov.au">jacqui.kelleher@lga.sa.gov.au</a>		
Response Required	Yes	Respond By	9 September 2016
Summary	<b>The Local Government Finance Authority of South Australia is a body corporate, established in January 1984 under the Local Government Finance Authority Act, 1983 and is administered by a Board of Trustees. Two persons are appointed by an AGM of the Authority upon nomination of the LGA. Councils are invited to forward nominations of suitably qualified persons by COB Friday 9 September 2016 for the LGA Board to consider.</b>		

The Local Government Finance Authority is a statutory authority established for the benefit of Councils and other prescribed local government bodies within the State [www.lgfa.com.au](http://www.lgfa.com.au). It is not part of the Crown, nor is it an agency or instrumentality of the Crown. Pursuant to the [LGFA Act 1983](#), the Board is constituted of seven (7) members of whom:

- 2 are persons elected in accordance with the [rules](#) of the Authority;
- 2 are persons appointed by an AGM of the Authority upon nomination of the LGA;
- 1 is a person appointed by the Minister;
- 1 is a person appointed by the Treasurer;
- 1 is the person for the time being holding or acting in the office of Secretary of the LGA (ie the LGA CEO).

Representative members of the Board serve two year terms, commencing 1 January in the next year succeeding the year of appointment.

The LGA's current nominees are former Walkerville Councillor Mr Anthony Pederick (currently Chair of the LGFA Board) and former Whyalla Councillor Mr Raj Rajamani and their term of office expires on 31 December 2016.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving council Members or staff. To view the LGA policy on Nominations to Outside Bodies [click here](#). Current representative members of the Board are eligible for re-appointment. Sitting fees are payable, as approved at LGFA Annual General Meetings. The Board meets during normal business hours on the 3rd Tuesday of every second month (February, April, June, August, October, December).

Nominations addressing the Selection Criteria provided in [Part A](#) must be forwarded by Councils to [lgasa@lga.sa.gov.au](mailto:lgasa@lga.sa.gov.au) using the attached [Part B](#) by COB Friday 9 September 2016.

The LGA Board will consider nominations received at its meeting in September 2016 and will then advise the AGM of the LGFA of same on 21 October 2016.

ATTACHMENT 2

**PART A: Nominations to Outside Bodies**



<b>Name of Body</b>	Local Government Finance Authority Board of Trustees
<b>Legal Status of Body</b>	Statutory Authority
<b>Summary Statement</b>	The Board of the LGFA is responsible for the policy framework and conduct of the LGFA pursuant to the LGFA Act 1983. The Authority exists to provide borrowing and investment programs for Councils.
<b><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></b> The following selection criteria must be addressed when completing Part B	
<b>Qualifications Required</b> <i>(formal qualifications relevant to the appointment)</i>	No formal qualifications required however a degree or other qualification in business or financial management may be an advantage.
<b>Industry Experience</b>	Knowledge of the following is highly desirable: <ul style="list-style-type: none"> <li>• management of investment and borrowing programs and of the financial sector in general;</li> <li>• the borrowing and investment requirements of local government;</li> <li>• sound financial and board governance practices.</li> </ul>
<b>Board / Committee Experience</b>	Relevant experience on high-level government and/or private sector boards is highly desirable.
<b>Key Expertise</b> <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Practical knowledge of state/local government relations and the administration of legislation would be an advantage.
<b><u>LIABILITY AND INDEMNITY COVER</u></b> The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)	
<b>Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body</b>	Yes
<b>Insurance Policies are Valid &amp; Current</b>	Yes

## 11.6 Revision of the 2016/17 Budget

### Brief

This report proposes revision of the 2016/17 budget, and for this revision to be adopted by the Council.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. Unspent funds from the 2015/16 budget totalling \$19,955,036 be incorporated in the 2016/17 budget, along with unspent reserve funds totalling \$320,000; and
2. The revised budget for 2016/17 be adopted.

---

### Introduction

Changes are proposed to the budget for 2016/17, to incorporate both reserve and unspent carryover funds from 2015/16, following review of the 2015/16 budget and progress toward finalisation of financial statements for the year ended 30 June 2016.

### Discussion

Following review of the 2015/16 budget, it is proposed that unspent carryover funds from 2015/16 be incorporated into the budget for 2016/17. The amount totals \$19,955,036 (\$11,395,757 in 2015), as shown in attachment 1, and incorporates the following:

	\$	%
Capital works	8,915,573	44.7
Capital expenditure	10,472,800	52.5
Operational	566,663	2.8
	<hr/>	
	19,955,036	100.0
	<hr/>	

This amount is heavily committed, with community hubs funding accounting for \$6,735,370 or 33.8 per cent of the carryover amount. The amount excludes overheads.

Unspent reserve funds totalling \$320,000 are also proposed for inclusion in the 2016/17 budget, comprising:

- \$100,000 to upgrade of Thebarton Oval;
- \$100,000 in funds for the upgrade of Thebarton Theatre fire systems;
- \$70,000 in funds returned to Council for WHS purposes by Local Government Risk Services;
- \$50,000 in Lockleys Oval / Mellor Park funding.

### Conclusion

Changes are proposed to the budget for 2016/17, to incorporate both reserve and unspent carryover funds from 2015/16, following review of the 2015/16 budget and progress toward finalisation of financial statements for the year ended 30 June 2016.

ATTACHMENT 1

EXPENDITURE CARRYOVERS  
2015/16 to 2016/17

EXPENDITURE	TOTAL
<b>Capital Works</b>	
8168 Rankine Rd / Mile End Cowandilla Catchment	144,181
8174 Lockleys Catchment	1,640,755
8179 RWP - Stage 3(South) - Rex Jones Res & Westside B/Way	197,251
8180 Maria Street Drainage	239,660
8732 Playground Upgrade Program	306,992
8737 Reserve Developments-Variou	351,478
8738 River Torrens Upgrade	136,754
8775 River Torrens Path Upgrades	18,141
8863 RTLP: Understory Revegetation and WSUD Projects	77,591
8271 Reserve Irrigation Upgrade - Kings Reserve	118,000
8276 Reserve Irrigation Upgrade - Westside Bikeway (Section only)	6,706
8283 Reserve Irrigation Upgrade - Carolyn Ave Reserve	62,365
8291 Reserve Irrigation Upgrade - Camden Oval (Staged- Upgrade)	50,000
8770 Irrigation	8,216
8711 Urban Forest& James Congdon Drive	159,072
8862 Tennis Court Upgrades	145,478
9895 Mortimer St 6640 (Gray St to Grassmere St)	75,101
9943 Maria St 6315 (Albert St to Dew St)	20,737
9966 West Thebarton Road / Phillips Street& Thebarton	44,627
9969 Morphett Road (part)& North Plympton	104,417
8404 Tennyson Street& Kurralta Park (Clifford Avenue to South Roa	1,601,410
8405 Norma Street& Mile End (Ebor Avenue to Bagot Avenue)& Mile E	332,678
8406 Holland Street& Thebarton (Winwood Street to Anderson Street	1,193,958
8407 West Thebarton Road / Phillips Street& Stage 2& Thebarton;	61,314
8408 Military Road Pavement Rehabilitation& West Beach;	289,197
8409 West Beach Road& West Beach (detailed design)& West Beach;	33,909
8416 Meyer St - 6480 (West St to City Boundary)	11,762
8417 Devon St - 3280 (Dew St to Parker St)	176,944
8430 Newbury St - 6960 (Henley Beach Rd to Ashburn Av)	142,631
8431 Coral Sea Rd - 1880 (Halsey Rd to Tapleys Hill Rd)	51,317
8464 George St - (Stage 1)	519,091
8474 Mortimer St - (Gray St to Grassmere St)	39,827
8475 Mortimer St - (Grassmere St to Warwick Av)	41,858
9201 Bus Shelters	41,825
8204 Bio-Science Precinct Works	223,763
9228 Traffic Management Capital Works	129,605
9235 Roundabouts / Minor Road Rehabilitation	101,837
9239 Bicycle Management Schemes	86,765
9240 Public Lighting	414,438
9413 Bridge Ancillary Works (as per Bridge Audit)	108,145
9556 Commercial Street& Marleston (Grove Ave to Bruce Ave - north	21,822
Add grant income rec'd (not budgeted) 29.958 Mortimer Street 9895	13,500
Add grant income rec'd (not budgeted) 29.958 Holland St 8406	396,989
Less income not received: 29.503 Roads to Recovery State Black Spot Funding	(184,742)
Less income not received: 29.958 State Black Spot Funding	(15,000)
Less overhead estimate	(826,791)
<b>Sub Total</b>	<b>8,915,573</b>

**EXPENDITURE CARRYOVERS  
2015/16 to 2016/17**

<b>EXPENDITURE</b>	<b>TOTAL</b>
<b>Capital</b>	
Urban Services - Land Purchase of Gray St, Plympton	109,500
Urban Services - Fleet Drainage & Cleansing - Isuzu - Cab Chassis	74,000
Urban Services - Fleet Drainage & Cleansing - Mitsubishi Cab Chassis & Chipper Tipper Body	(41,957)
Urban Services - Fleet Drainage & Cleansing - Workshop facilities	65,200
Urban Services - Fleet Drainage & Cleansing - Isuzu 2T tipper truck	65,200
Urban Services - Brickworks Kiln Upgrade	1,347,813
Urban Services - Camden Oval Community Facility	5,743,658
Urban Services - Weigall Oval Stage 1	991,712
Urban Services - Property - Asbestos Removal Program, DDA Program, Electrical Compliance, Roof Access safety, Lockleys Oval Concept Design, Cottage at 185-187 Sir Donald Bradman Dr, Thebarton Theatre fire safety, Security key system, Civic Office- Upgrade of 176 Sir Donald Bradman Stage 1 & 2, Demo of Somerset Ave (house), Star Theatre, Lockleys Seniors Citizens- Mellor Park New A/C. RSL Hilton new A/C	1,890,174
Corporate & Regulatory -IT - Communications Implementation	220,000
Motor vehicle changeovers	7,500
<b>Sub Total</b>	<b>10,472,800</b>
<b>Operational</b>	
Business & Community - Community Development - community grants and services	108,856
Business & Community - City Strategy - Community Land Management Plans, Open Space Structure planning project, Regional Urban Heat Island, Heritage Grants, Building Western Adelaide projects	113,920
Business & Community - Business Services - Event Management Audit, Emergency Management plan	12,550
Business & Community - HACC - HACC unspent Transition grant	5,405
Corporate & Regulatory - Human Resources - Unspent LGAWCS Special Distribution Payment from reserves	30,000
Urban Services - US Management - Professional Fees	143,215
Urban Services - City Assets - Professional Fees	152,717
<b>Sub Total</b>	<b>566,663</b>
<b>Grand Total</b>	<b>19,955,036</b>

## 11.7 Investments Review 2015/16

### Brief

This report provides a review of Council investments for 2015/16, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

---

### Introduction

A review of Council investments for 2015/16 is provided in this report, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

### Discussion

#### Working Account

Balances in Council's working account with the Commonwealth Bank were kept to a minimum throughout the 2015/16 financial year, except for short peak rate receipting periods, with these ranging from \$36,403 to \$17.816 million.

Interest of \$14,930 was received during the year, with interest rates falling from 1.25 per cent in July 2015 to 1.00 per cent in May 2016 (for balances under \$1m).

#### Business Online Saver Account (BOS)

Council has operated a business on-line saver account with the Commonwealth Bank since December 2008, currently offering on-call rates at 20 basis points below the Reserve Bank cash rate. The interest rate on this account fell from 2.00 per cent in July 2015 to 1.55 per cent in May 2016. The account held deposits of \$0.926 million in July 2015, and fluctuated between \$11,250 and \$12.126 million before closing the year with a balance of \$2,632,153.

Interest of \$30,947 was received on this account during the year (\$116,064 in 2014/15).

#### Local Government Finance Authority

During 2015/16 the Local Government Finance Authority (LGFA) offered interest rates on 24 hour call deposits at the RBA official cash rates. The rate fell during the year from 2.00 per cent (July 2015) to 1.75 per cent in May 2016, in line with RBA movements.

\$16.0 million of Council funds were invested with the LGFA for six months following the sale of St Martins at an interest rate of 2.58 per cent.

Council's 24 hour call account balance with the LGFA was kept to a minimum throughout 2015/16, but moved from \$9,439,155 in July 2015 to \$3,590,874 in June 2015. Interest rates fell from 2.00 per cent to 1.75 per cent.

Council paid out all outstanding loans with the LGFA on 1 April 2016 totalling \$10,870,810.

Investment income generated from LGFA for the 2015/16 financial year totalled \$471,508 compared to a total of \$91,463(Council) and \$91,305 (St Martins' bonds) in 2014/15.

A bonus was paid in 2015/16 based on the quantum of funds invested with the LGFA equivalent to 0.36 per cent.

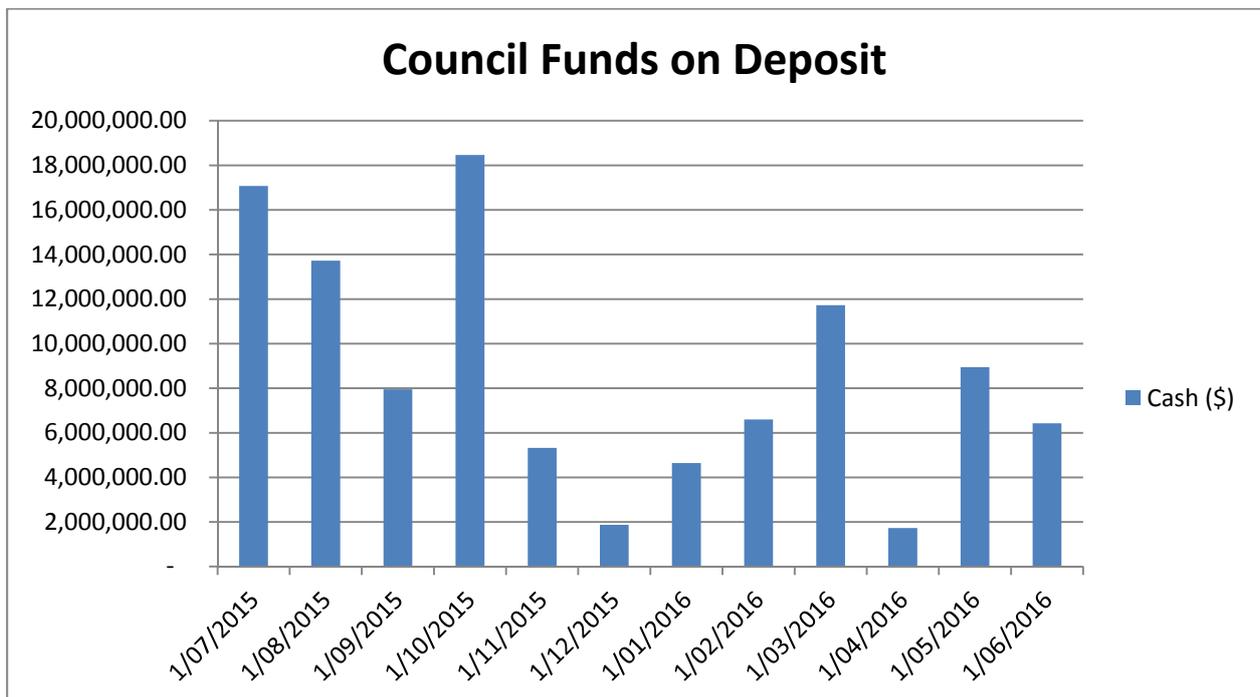
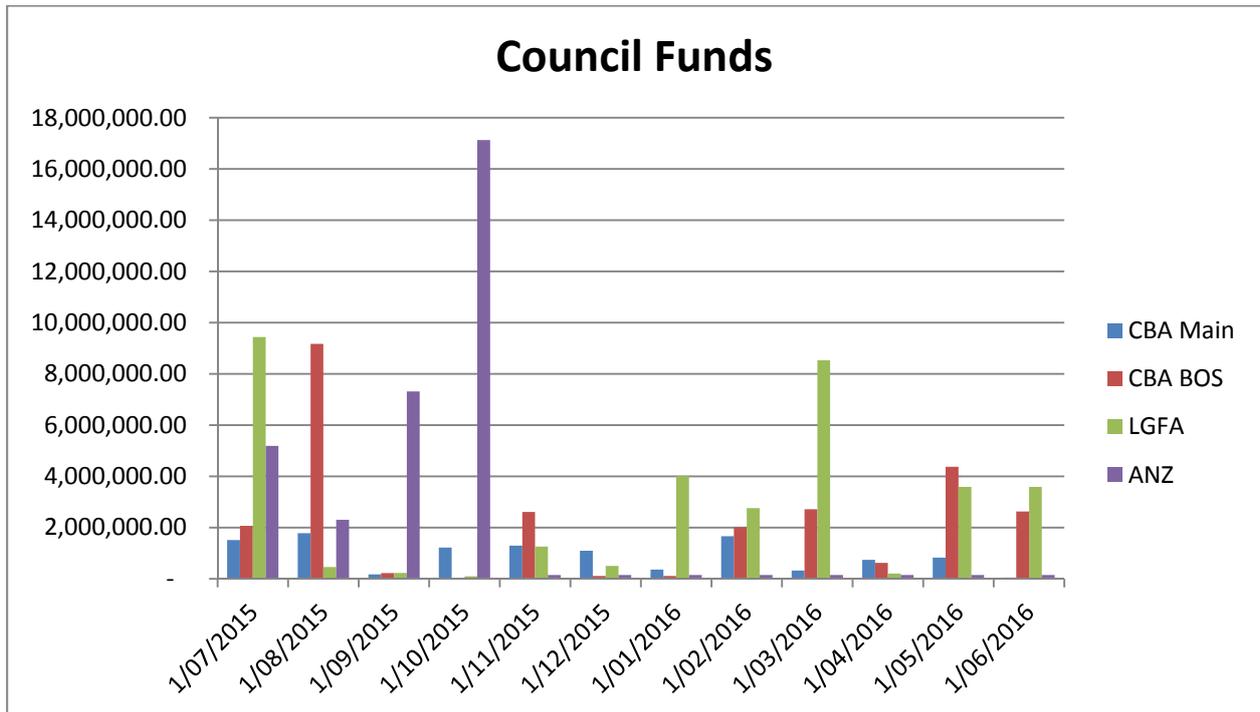
ANZ Bank

Funds were invested with ANZ Bank at call to take advantage of marginally higher interest rates than those on offer at LGFA and the Commonwealth Bank. This was the case up until 9/11/15 when all but \$130k was transferred to LGFA.

An amount of \$5.191 million of council funds was held in an ANZ call account at the start of the year and was decreased to \$151,673 by the end of the year. Interest rates moved from 2.50 per cent to 2.25 per cent at year end. Interest of \$61,088 was earned during 2015/16.

Term Deposits

No other term deposits were held during the year.



The following factors were taken into account in managing Council's investments:

- Council's current investment policy;
- The movements in official interest rates;
- Investments only being placed with institutions rated at least A-, except where funds are covered by a Commonwealth Government guarantee;
- Diversification of Council investments;
- The annual bonus received from the LGFA - the equivalent of 0.36 per cent of funds invested;
- Substantial support currently provided by the LGFA to the local government industry;  
and
- The LGFA being fully guaranteed by the South Australian Government.

### **Conclusion**

This report provides a review of Council investments for 2015/16, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

## 11.8 Mendelson Foundation - Investment Performance 30 June 2016

### Brief

This report provides information on the investment performance of the Mendelson Foundation for the 12 months ending 30 June 2016, pursuant to the requirements of Section 140 of the *Local Government Act 1999*.

### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

### Introduction

Section 140 of the *Local Government Act 1999* states that Council must, at least once in each year, review the performance of its investments. This report deals with the investments of the Mendelson Foundation.

### Discussion

Investments of the Mendelson Foundation are governed by the *Mendelson Foundation Investments Policy*, most recently updated on 4 November 2014. This policy covers areas such as legislative requirements and obligations, approved asset allocation, policy regarding exposure, and reporting obligations.

During 2015/16, FMD Financial / Paragem Pty Ltd (AFSL No. 297276) was the investment adviser to Council in relation to the Mendelson Foundation.

After allowing for the withdrawal of funds for scholarships, the assets of the Mendelson portfolio fell slightly by -1.8 per cent in 2015/16. This compares with increases of 5.7 per cent and 12.2 per cent respectively in 2014/15 and 2013/14, and a further increase of 15.7 per cent in 2012/13.

The flat performance in the most recent financial year was against the background of weaker prices in the materials and energy sectors offset by improved returns in infrastructure and pharmaceuticals sectors.

Over the longer term, the Mendelson portfolio continues to perform well and generate a real return ahead of inflation. FMD has provided the following benchmark information:

	1 year return to 30 June 2016	3 year return to 30 June 2016	5 year return to 30 June 2016
Retail Unit Trust Diversified - Moderate Index	4.15%	5.31%	4.88%
Retail Unit Trust Diversified - Balanced Index	2.34%	6.52%	6.61%
S&P/ASX 200 Total Return Index	0.56%	7.67%	7.40%

Because the Mendelson portfolio currently has around 30 per cent invested in “defensive” assets and 70 per cent in “growth” assets, the balanced index is the more appropriate “like-for-like” comparison above. The moderate index is a little more conservative than this benchmark.

Mendelson Fund performance in 2015/16 was below benchmark, but has otherwise performed well to benchmark over the last 3 years (at 6.1 per cent per annum) and over the last 5 years (at 6.9 per cent per annum).

In addition, and most noteworthy, the Mendelson portfolio has funded over \$183,000 in scholarships over the last 5 years while still continuing to increase in value over time.

As at 30 June 2016, the total value of the portfolio was \$1,190,039 (\$1,231,574 at 30 June 2015).

The following table shows the approved “asset allocation” for the Mendelson Foundation as per Council policy guidelines, compared with the actual allocation at 30 June 2016:

Sector	Approved Limit	Actual Weightings as at 30/6/16
<b>(a) Defensive/Income Investments</b>		
(Cash, fixed interest, property trusts)	<b>25% (min)</b>	<b>31.3%</b>
<b>(b) Growth Investments</b>		
(Australian and international shares )	<b>75% (max)</b>	<b>68.7%</b>

As shown by the table, the asset allocation for the Mendelson Foundation conforms with policy limits for defensive investments and particularly, growth investments.

In recent years, the investment strategy of the Mendelson Foundation has been generally cautious with the aim of keeping a reasonable buffer of cash and high grade fixed interest investments. However, when justified in terms of value and/or risk management, opportunities have been taken to add or top up quality share holdings and to fine tune weightings to particular asset classes and sectors.

In 2015/16, the Mendelson Foundation further reduced its exposure to raw materials and also trimmed exposure to retailing. However, partly in keeping with demographic trends, a strategic decision was taken to increase exposure to some quality investments in the healthcare and pharmaceutical sectors. In addition, an opportunity was taken to add some additional international shares via experienced fund managers.

In other respects, the Mendelson Foundation continues to conform with Council policy. For Australian shares, policy states that a reasonable range of industry sectors must be used in order to minimise the risks inherent in any given sector. Policy also states that property investments must be via listed property trusts / managed funds while investments in international shares must be via managed funds. The Mendelson Foundation continues to conform to these requirements.

The table below shows the spread of the investment portfolio over investment categories/sectors:

**Mendelson Foundation - Summary of Investment Categories (% of total) June 2016**

<b>Defensive / Income Investments</b>		
	Australian Fixed Interest	26.6%
	Cash	4.7%
		<b>31.3%</b>
<b>Growth Investments</b>		
Australian Shares:	Banks	8.7%
	Energy	4.3%
	Infrastructure	8.4%
	Materials	4.4%
	Other Diversified Financial Services	2.1%
	Pharmaceuticals & Biotechnology	5.7%
	Health Care Equipment & Services	7.4%
	Retail	1.3%
	Transportation	8.6%
International Shares:	International Share Funds	17.8%
		<b>68.7%</b>
	<b>Total</b>	<b>100.0%</b>

## **Conclusion**

The Mendelson Foundation portfolio fell slightly in 2015/16 against the background of weaker commodity and energy prices, the first dip in the portfolio in three years. Over the longer term, the portfolio continues to perform well with positive returns above inflation that are comparable with the three and five year benchmark returns for similar “balanced funds”.

In 2015/16, the Mendelson investments continued to be actively managed by the Committee to minimise risk and over exposure to sectors where returns are likely to remain low and to reinvest in areas where returns are likely to improve.

From a compliance perspective, the Mendelson Foundation remains in conformity with Council’s approved policy limits on asset allocation, policy on use of managed funds for property and international investments and policy relating to diversity of share investments.

## 11.9 Parking Permits

### Brief

This report provides information on parking permits issued following adoption of a revised *Parking Permits and Exemptions Policy* on 15 September 2015.

### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

---

### Introduction

Information is provided in this report on parking permits issued following adoption of a revised *Parking Permits and Exemptions Policy* on 15 September 2015.

### Discussion

Since the adoption of the revised policy, the Administration has implemented the following arrangements:

- A revised renewal notice system, with renewal notices now sent to permit holders approximately one month prior to an expiry date;
- A new payment option for renewals - with on-line payment now available;
- New decals for permits that are adhesive and able to be placed on windscreens, with static sheeting also available now for transferrable permits;
- A new permit application form which includes provision for all application types;
- Changes to the licensing system to accommodate the new permit types.

The revised system was fully implemented by 1 November 2015.

For the remainder of the financial year (i.e. to 30 June 2016), 173 applications for parking permits were received, which represents an increase of 82 per cent compared with the 95 applications received in same period of 2014/15.

Further statistics on parking permits issued in the 2014/15 and 2015/16 financial years are provided in attachment to this report.

Despite an increase in application numbers, the administrative time associated with dealing with applications has reduced, largely because of the move away from determining applications based on an assessment of off-street parking availability.

The Administration is not aware of any adverse impacts on parking availability in the area as a result of the revised arrangements being introduced.

### Conclusion

This report provides information on parking permits issued following adoption of a revised *Parking Permits and Exemptions Policy* on 15 September 2015.

ATTACHMENT 1

**All Permit Types**

**2014 - 2015**

Type	Jul-14	Aug-14	Sep-14	Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Total
Zone Permit - Vehicle Specific	3	7	4	7	7	11	6	3	7	4	7	7	73
Street Permit - Vehicle Specific	0	0	0	0	0	0	0	0	0	0	0	0	0
Street Permit - Transferable	0	0	0	0	0	0	0	0	0	0	0	0	0
Business	0	0	0	0	0	0	0	0	0	0	0	0	0
Temporary	2	1	1	1	1	3	0	1	1	5	1	3	20
Visitor Vouchers	2	0	0	1	0	1	1	0	0	0	0	2	7
Transitional Renewals	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>7</b>	<b>8</b>	<b>5</b>	<b>9</b>	<b>9</b>	<b>15</b>	<b>7</b>	<b>4</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>12</b>	<b>100</b>
Permits rejected *	0	1	2	4	2	0	0	7	0	2	0	1	19

\*Reasons for rejection: Room on property to park vehicle, did not reside in our Council area, relevant paperwork not supplied after letter requesting.

**2015 - 2016**

Type	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Total
Zone Permit - Vehicle Specific*	11	5	11	6	2	1	2	2	2	1	3	2	48
Street Permit - Vehicle Specific*					9	5	7	2	6	5	1	7	42
Street Permit - Transferable*					11	5	9	6	12	7	4	7	61
Business***					0	0	0	0	0	0	0	0	0
Temporary	0	0	2	3	4	5	0	4	4	0	3	5	30
Visitor Vouchers	0	0	4	1	5	5	1	1	6	0	3	1	27
Transitional Renewals**				9	11	13	6	2	8	5	7	9	70
<b>Total</b>	<b>11</b>	<b>5</b>	<b>17</b>	<b>19</b>	<b>41</b>	<b>45</b>	<b>25</b>	<b>17</b>	<b>37</b>	<b>21</b>	<b>21</b>	<b>31</b>	<b>278</b>
Permits rejected *	3	0	1	1	0	0	1	0	0	0	1	1	8

\* The new permits only started in November 2015

\*\* We only started sending out the renewal notices for permits that expired at the end of October 2015

\*\*\* We have not issued any Business permits.

\*Reason for rejections: room on property to park vehicle, vehicle not registered to property, already have one permit room to park second vehicle & already have 2 permits .

ATTACHMENT 2

**Residential Parking Permits per Suburbs**

**2014 - 2015**

Suburbs	Residential Parking Permits	Visitors Vouchers	Total
Ashford	0	1	<b>1</b>
Cowandilla	1	0	<b>1</b>
Hilton	4	0	<b>4</b>
Keswick	2	0	<b>2</b>
Lockleys	2	0	<b>2</b>
Marleston	1	0	<b>1</b>
Mile End	32	4	<b>36</b>
Thebarton	19	1	<b>24</b>
Torrensville	12	1	<b>13</b>
<b>Total</b>	<b>73</b>	<b>7</b>	<b>80</b>
Temporary Permits		20	<b>100</b>

\* Rejected Applications & Temporary Permits not included in the Suburb stats.

**2015 - 2016**

Suburbs	Zone - Vehicle Specific	Street - Vehicle Specific	Street - Transferable	Transitional	Visitors Vouchers	Total
Ashford	1	1	5	2	2	<b>11</b>
Cowandilla	0	0	0	1	0	<b>1</b>
Hilton	5	1	5	3	9	<b>23</b>
Keswick	1	0	4	2	1	<b>8</b>
Lockleys	1	1	4	3	0	<b>9</b>
Mile End	12	21	27	33	12	<b>105</b>
Richmond	2	0	2	2	0	<b>6</b>
Thebarton	20	10	10	16	2	<b>58</b>
Torrensville	6	8	4	8	1	<b>27</b>
<b>Total</b>	<b>48</b>	<b>42</b>	<b>61</b>	<b>70</b>	<b>27</b>	<b>248</b>
Temporary Permits				30		<b>278</b>

\* Rejected Applications and Temporary Permits not included in the Suburb stats.

**12. MEETING CLOSE**

## INDEX

1.	MEETING OPENED.....	1
2.	PRESENT .....	1
3.	APOLOGIES.....	1
4.	DISCLOSURE STATEMENTS.....	1
5.	CONFIRMATION OF PREVIOUS MINUTES .....	1
6.	COMMUNICATIONS BY THE CHAIRPERSON.....	1
7.	QUESTIONS WITH NOTICE .....	1
8.	QUESTIONS WITHOUT NOTICE .....	1
9.	MOTIONS WITH NOTICE.....	1
10.	MOTIONS WITHOUT NOTICE .....	1
11.	STRATEGY AND COMMUNITY REPORTS.....	2
	11.1 2016/17 Rainwater Rebate Report.....	2
	11.2 City Strategy Monthly Activity Report .....	7
	11.3 Community Services Monthly Report July 2016.....	11
12.	MEETING CLOSE .....	16

**1. MEETING OPENED**

**2. PRESENT**

**3. APOLOGIES**

**Leave of Absence**

Mayor Trainer

Cr Dua

**Apologies**

**Council Members:**

Cr Hill

**4. DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75 of the *Local Government Act 1999*.

**5. CONFIRMATION OF PREVIOUS MINUTES**

**RECOMMENDATION**

That the Minutes of the meeting of the Strategy and Community Prescribed Standing Committee held on 19 July 2016 be confirmed as a true and correct record.

**6. COMMUNICATIONS BY THE CHAIRPERSON**

**7. QUESTIONS WITH NOTICE**

Nil

**8. QUESTIONS WITHOUT NOTICE**

**9. MOTIONS WITH NOTICE**

Nil

**10. MOTIONS WITHOUT NOTICE**

## 11. STRATEGY AND COMMUNITY REPORTS

### 11.1 2016/17 Rainwater Rebate Report

#### Brief

This report advises of the uptake of the 2015/16 Rainwater Rebate Program.

#### RECOMMENDATION(S)

The Committee recommends to Council that the rebate criteria for the 2016/17 Rainwater Rebate Program be amended to increase take up as follows:

- a. Up to \$50 (maximum 10% of purchase price) be made available as a rebate for rainwater tanks with a storage capacity of less than 2,000 litres.
- b. The rebate value of all tank rebates be increased as follows:
  - 2,000 - 4999 litres from \$100 to \$200 (maximum 20% of purchase price);
  - 5,000 - 9,999 litres from \$150 to \$300 ((maximum 20% of purchase price);
  - 10,000+ litres from \$200 to \$400 (maximum 20% of purchase price).
- c. The rebate for planter box rainwater gardens be increased from \$400 to \$500 (up to 100% of purchase price for materials).
- d. One rebate only be available to each household for Rainwater Tanks and Planter Box Rain Gardens as a result of the increase in rebate value.
- e. Provide a \$200 New Home or Extension Rebate in addition to the applicable Rainwater Tank Rebates for tanks 2,000 litres and above.

---

#### Introduction

At its 20 May 2014 meeting, Council resolved:

*"That incoming revenue received by Council from the Natural Resource Management Board for collecting their levies be put aside to support ongoing rebates for rainwater tanks (plumbed or unplumbed), compost bins, worm farms and other new environmental innovations for home use, as approved by the Council."*

Subsequent to this, at its 23 September 2014 meeting, Council endorsed the use of revenue received from the Natural Resource Management Board to fund the 2014/15 Rainwater Tank Rebate Program (Rebate Program) to help residents in the purchase of rainwater tanks for use in gardens, or to be plumbed into their homes for domestic use.

While the total budget for 2014/15 Rebate Program was over \$8,500, only \$3,000 was applied for by residents.

At the conclusion of the 2014/15 Rebate Program, funds were carried over and the Rebate Program was broadened beyond rainwater tanks to include planter box raingardens as follows:

- **Rainwater Tank Rebate**

A rebate for the purchase of a rainwater tank 2,000 litres or larger, (this could be plumbed or unplumbed).

- **New Development or Extensions Rebate**

An increased rebate for plumbing rain water tanks over 2,000 litres, where:

- 75 per cent of roof catchment is directed to the rainwater tank; and
- The rainwater is plumbed into at least two inlets.

- **Planter Box Raingarden Rebate**

A rebate for materials and services required to construct a planter box raingarden.

The 2015/16 Rainwater Rebate provided between \$100 and \$400 per applicant over all three rebates, capped at \$400 per property.

This report provides a summary of the 2015/16 Rainwater Rebate and provides recommendations for the allocation of the revenue provided by the NRM to Council for environmental programs in the 2016/17 financial year.

### **Discussion**

20 applications were submitted for the 2015/16 Rebate Program which is three less than the previous year. This generated a combined tank volume of 88,960 litres, which has contributed to:

- Reduced dependency on mains potable water for household use;
- Reduced volume of water on Council streets during storm events; and
- Improved stormwater quality leaving West Torrens.

Of these 20 applications:

- 10 applicants (50%) applied for a rebate for tanks below 5,000 litres;
- 5 applicants (25%) applied for a rebate for tanks between 5,000 - 10,000 litres;
- 4 applicants (20%) applied for a rebate for tanks over 10,000 litres; and
- 1 applicant applied for a rebate for a planter box raingarden.

Planter box raingardens (raingardens) are a relatively new concept for domestic stormwater management with Council being the first council in South Australia to offer and provide a rebate for this purpose. This could be a contributing factor to the low uptake for this rebate.

The Rebate Program was promoted at twice during the year, at different times, via social media, Council's website, community events and The Messenger. Despite this publicity, the response from residents and subsequent expenditure of rebates was less than budgeted or expected. The 2015/16 Rebate Program provided total rebates to residents of just under \$3,400, some \$5,000 less than budgeted.

Council has approved expenditure of \$8,800 for a 2016/17 Rebate Program.

This is some \$5,000 p.a. more than was provided to applicants last financial year so there is a need to consider the options available to increase the number of rainwater rebate applications received. These options are detailed below:

### **Criteria**

Based on customer enquiries and a limited number of unsuccessful applications, it appears that the minimum tank size requirements could be:

- too expensive for residents to purchase;
- too large for the resident's needs; or
- too large for the available space within the resident's property.

Consequently, it is proposed that the criteria for rainwater tanks and raingardens be amended as a means to increase the take up of rainwater rebates.

Increased rebate value for rainwater tanks and planter box raingardens

It is proposed that rebates be increased to encourage households to purchase tanks with greater holding capacity and install planter box raingardens (raingardens) as follows:

Rebate	2015/16 Rebate	Proposed Rebate 2016/17	Tank Size Conditions
Rainwater Tank Rebate	\$100	Up to \$200 (Maximum 20%)	2,000 - 4,999 litres
Rainwater Tank Rebate	\$150	Up to \$300 (Maximum 20%)	5,000 - 9,999 litres
Rainwater Tank Rebate	\$200	Up to \$400 (Maximum 20%)	10,000 + litres
Planter Box Raingarden Rebate	\$400	Up to \$500	N/A

To manage any increased demand and to obtain the most equitable outcome for the community, it is proposed that any tank rebate increase is capped at 20 per cent of the purchase price instead of the current 10 per cent (approx) of the purchase price.

Given the proposal to increase the rebate value, it is also proposed that the eligibility be amended to allow for only one rainwater tank or raingarden rebate per household.

Raingardens provide an added benefit to the Rebate Program and to facilitate an increase in the use of raingardens for stormwater management, it is proposed that the rebate for raingardens be increased from \$400 to \$500 per household. Purchase and installation costs for a two square metre raingarden is estimated at around \$800.

Reduction in Minimum Tank Size

Given that the smallest of collection, storage and reuse of rainwater results a reduction in run off and new properties often have smaller gardens, it is proposed that an additional rebate be included in the Rebate Program for tanks that hold less than 2,000 litres.

A rebate value of roughly 10% of the purchase price could be applied for the 2016/17 Rebate Program to offer residents an incentive for purchasing a rainwater tank, without deterring a decision to purchase a larger tank if possible. The additional rebate would appear in the eligibility criteria as follows:

Rebate	2015/16 Rebate	Proposed Rebate	Tank Size Conditions
Rainwater Tank Rebate	N/A	Up to \$50	1,000 - 1,999 litres

New Home or Extension Rebate in addition to the Rainwater Tank Rebate

It is envisaged that infill development, i.e. subdivision of land to accommodate more than one home, will significantly contribute to increased urban runoff. The intent of this rebate is to encourage as many new or extended properties to mitigate the increased run off by promoting the greatest possible capture and regular reuse of rainwater for domestic purposes.

In the case of the New Homes or Extensions Rebate it is proposed to reduce the rebate to \$200 (previously \$300) to be used for the plumbing of a rainwater tank, in addition to Rainwater Tank Rebates for tanks 2,000 litres and above. For example:

A rebate of \$200 would be provided under the New Home or Extension Rebate for plumbing a rainwater tank into a second outlet. Then, dependent on the size of the tank the applicant purchased to plumb into the property, an additional tank rebate of between \$200 and \$400 would be applicable, with the maximum combined rebate available ranging from \$400 - \$600.

**Summary of Proposed 2016/17 Rainwater Rebate Program**

To facilitate a higher rate of applications for the Rainwater Rebate Program, it is proposed that the criteria be amended to:

- Include a rebate of up to \$50 for rainwater tanks between 1,000 and 1,999 litres in size;
- Increase the rebate value for each size of rainwater tank and raingarden rebate but make only one rainwater rebate available to each household;
- Reduce the New Home or Extension Rebate from \$300 to \$200, for connection into a second outlet, but make the applicable Rainwater Tank Rebates available for the plumbing in of a rainwater tank with a maximum rebate available of \$600

The proposed changes are shown in table form below for ease of read (changes shown in bold):

Rebate	2015/16 Rebate	Proposed 2016/17 Rebate	Tank Size Conditions
<b>Rainwater Tank Rebate</b>	N/A	<b>Up to \$50</b>	<b>1,000 - 1,999 litres</b>
Rainwater Tank Rebate	\$100	<b>Up to \$200 (Maximum 20% of cost price)</b>	2,000 - 4,999 litres
Rainwater Tank Rebate	\$150	<b>Up to \$300 (Maximum 20% of cost price)</b>	5,000 - 9,999 litres
Rainwater Tank Rebate	\$200	<b>Up to \$400 (Maximum 20% of cost price)</b>	10,000 + litres
New Home or Extension	\$300	<b>\$200 for plumbing into a second outlet, in addition to an applicable rainwater tank rebate</b>	2,000+ litres
Planter Box Raingarden Rebate	\$400	<b>Up to \$500</b>	N/A

### Monitoring and Review

It is proposed that a report on the progress of the 2016/17 Rebate Program be provided back to the Committee in 2017 to:

- Determine the effectiveness of the changes to the 2016/17 Rebate Program;
- Consider additional or alternative options for attracting applications for the Rainwater Rebate Program; or
- Propose alternative environmental initiatives that could be funded through revenue provided by the Natural Resource Management Board for the collection of the NRM levy.

### **Conclusion**

The 2015/16 Rainwater Tank Rebate Program assisted 20 residents install rainwater tanks with a total storage capacity of 89,000 litres which is a disappointing take up. The report proposes that Council continues a rebate program focussing on stormwater conservation, reuse and stormwater quality with amendments to the application criteria to increase the number of applications submitted for the 2016/17 Rebate Program.

## 11.2 City Strategy Monthly Activity Report

### Brief

This report presents the City Strategy Department Activity Report for July 2016.

### RECOMMENDATION

The Committee recommends to Council that the City Strategy Activity Report for July 2016 be received.

### Introduction

A report is presented to each Strategy and Community Prescribed Standing Committee detailing the status of key projects and activities within the City Strategy department.

### Discussion

Key activities	Update
<b>Community Planning</b>	
<i>Disability Access and Inclusion Plan</i>	<p>During July 2016, City Strategy and the Community Services departments worked together on drafting the new City of West Torrens Disability Access and Inclusion Plan.</p> <p>Discussions were undertaken with key departments responsible for the delivery of actions to improve disability access and inclusion across the organisation and within the community.</p> <p>A draft of the plan is expected to be presented to the CPPP Committee in September 2016.</p>
<i>Community Land Management Plans</i>	<p>During July, Urban and Regional Planning Solutions were engaged to undertake a review and update of the City of West Torrens Community Land Management Plans.</p> <p>A project initiation workshop was also held in July. Staff from City Assets, City Works and City Strategy discussed the current plans held by the City of West Torrens and set a direction for updating the plans.</p> <p>The workshop revisited the purpose and intent of Community Land Management Plans under the Local Government Act. It also looked at how other Councils have classified community land and structured the subsequent plans to satisfy the Act and the requirement of each Council.</p> <p>It is expected that a report will be presented to the November 2016 CPPP.</p>

<b>Environmental Planning</b>	
<i>AdaptWest</i>	<p>The <i>Western Adelaide Region Climate Change Adaptation Plan</i> (Plan) is being prepared in conjunction with the Cities of Charles Sturt and Port Adelaide Enfield to help ensure the community, environment, businesses and industries of the Western Adelaide Region remain productive, connected and strong so they can respond positively to the challenges and opportunities presented by a changing climate.</p> <p>The Administration is currently preparing feedback on the Plan. A draft plan will be presented to all Western Adelaide Region Councils for review.</p>
<i>Urban Heat Island Mapping</i>	<p>The City of West Torrens is leading the Western Adelaide Urban Heat Island Mapping Project (WAUHIM). The project is being undertaken in conjunction with the Cities of Charles Sturt and Port Adelaide Enfield.</p> <p>The Adelaide Mount Lofty Ranges Natural Resources Management Board has also committed resources to the project through in-kind support and funding through their Water Sensitive Urban Design program.</p> <p>All three councils have now signed the Partnership Agreement which outlines how the three councils will work together and key outcomes of the project.</p>
<i>Climate Change Action Plan</i>	<p>The Climate Change Action Plan was progressed during July and has now been drafted and is expected to be presented to the September 2016 CPPP.</p>
<b>Economic Development</b>	
<i>Economic Development and Building Western Adelaide</i>	<p>The Tourism Destination Action Plan project has been progressed by a Building Western Adelaide working group with representatives from each of the partner Councils (the Cities of Charles Sturt, Port Adelaide Enfield and Holdfast Bay).</p> <p>After a select tender process, the working group met with the successful consultant team to initiate the project which aims to create awareness of the Western Region as a tourism destination and improve dispersal and participation in experiences across the region. The project will also assist to identify linkages between the Council areas and opportunities to grow tourism visitation and expenditure.</p>
<i>Feedback and responses to external documents</i>	<p><b>Liquor Licensing Reform</b></p> <p>As part of his full report to the State Government, Former Supreme Court Judge Tim Anderson's 129 recommendations include extending the small bar licence category to North Adelaide. The recommendation stops short of supporting Council's suggestion (supported by the LGA) that the small bar licence category be extended to the broader metropolitan area to boost vibrancy and economic investment in suitable areas.</p> <p>Mr Anderson's recommendations suggest scrapping the process of objecting to liquor licences, in favour of a process of accepting "submissions" which may address one of Council's concerns with the current system which identifies the necessity to proceed to a formal intervention before the contents of objections are considered.</p>

	<p>It is understood that the Government is currently considering Mr Anderson's recommendations which include:</p> <ul style="list-style-type: none"> <li>• Giving local councils the ability to enforce short-term alcohol-free dry zones, for a maximum of 48 hours.</li> <li>• Allowing venues to sell or supply alcohol at a number of events per year, rather than applying for individual liquor licences for each event.</li> <li>• Simplifying licence applications to a single form.</li> <li>• Removing the need to place a notice in local and state-wide newspapers when a liquor licence application is lodged.</li> </ul> <p>Previously, on 19 January 2016 Council endorsed content for a submission on the State Government's Liquor Licensing Discussion Paper. A letter containing 6 key recommendations was forwarded to Mr Anderson Q.C. for consideration of the Liquor Licensing reform.</p>
<b>Land Use Planning</b>	
<p><i>Underdale and Torrensville Development Plan Amendment</i></p>	<p>A revised Statement of Intent for the Underdale and Torrensville Urban Employment Zone Development Plan Amendment and covering report was presented to the 12 July 2016 CPPP.</p> <p>Subsequent to the endorsement of Council, the revised Statement of Intent was submitted to the Minister for Planning.</p>
<p><i>Employment Development Plan Amendment</i></p>	<p>Work on the proposed Employment Development Plan Amendment has been put on hold pending further advice from the Department of Planning, Transport and Infrastructure regarding timing and implementation of the Planning and Design Code under the new Planning, Development and Infrastructure Act.</p>
<p><i>Local Heritage Review</i></p>	<p>A review of the heritage tables and maps in the Development Plan has been finalised. City Strategy staff members held discussions with DPTI staff regarding minor editorial corrections to the Development Plan heritage table and maps.</p> <p>A report is scheduled for the 27 September 2016 CPPP.</p>

<b>Corporate Planning</b>	
<i>2015/16 Departmental Service Plan Reporting</i>	Service Plan progress reporting for the fourth quarter of 2015/16 was undertaken and a report was presented to the 12 July 2016 CPPP.
<i>2016/17 Departmental Service Plans</i>	The 2016/17 Departmental Service Plans were finalised, with a number of minor changes, and presented to the 12 July 2016 CPPP.
<i>Community Plan Review</i>	<p>A brief was developed for the review of the Towards 2025 Community Plan. A comprehensive community engagement process was undertaken to inform the current plan just prior to the commencement of the new Council in 2015.</p> <p>This 'half way' review will:</p> <ul style="list-style-type: none"><li>• Look at how the strategies have been implemented through service planning;</li><li>• Review and update the context for the plan to take into account legislative and policy changes; and</li><li>• Identify gaps and opportunities in the long term and five year strategies.</li></ul> <p>A report will be presented to the CPPP outlining the process.</p>

### **Conclusion**

This report details recent activities of the City Strategy department for the month of July 2016.

### 11.3 Community Services Monthly Report July 2016

#### **Brief**

This report details the activities undertaken within the Community Services Department for July 2016.

#### **RECOMMENDATION(S)**

The Committee recommends to Council that the Community Services Activity Report July 2016 be received.

---

#### **Introduction**

The Community Services department provides a report to each Strategy and Community Prescribed Standing Committee detailing the status of key projects and activities.

#### **Discussion**

#### **Community Services**

##### **Disability Action and Inclusion Plan**

During July a final round of consultations was held with internal stakeholders for the Disability Access and Inclusion Plan. The plan is now being finalised for presentation to Council.

##### **Gallery**

The gallery hosted Philip Griffin as artist for the entire month. It also hosted a book launch for Wakefield Press and the Don Dunstan Foundation. Entitled 'One and All', the book is a history of the South Australian Labour Party radical tradition and was written by historian Philip Payton.

##### **Sewing Studio**

Day group sessions averaged attendances of 7 and evening groups 5. One new member joined the evening group. Donated fabrics are being used and many items given to the Australian Refugee Association and local craft groups. New resources replaced depleted stocks and one overlocker was serviced. One new Coordinator has commenced and been inducted. The Community Development Officer prepared and lodged two award submissions to nominate the Sewing Studio groups for a Council of The Ageing (COTA) Every Generation Festival award. Professional photographs were taken for this purpose and will be used in future promotional activities.

##### **Every Generation Festival (EGF)**

Information about the 2016 Every Generation Awards Festival was distributed to local clubs in the area, and the following projects and events are currently being developed:

- Centenarians Project - to recognise the achievements of City of West Torrens residents aged 100 or older (or close to age 100). Promotional materials have been developed and advertising has commenced. The Community Development Officer is making contact with stakeholder groups and developing a communication plan. Volunteers will assist by interviewing group participants and writing short stories about their lives.
- Walker Recognition Event - as a trackside "come and try walking" event on Monday 17 October at 8am (during the first week of the Every Generation Festival). Walkers and visitors will be invited to a healthy breakfast afterwards

### Community Gardens

An induction has been completed with one new gardener at Clifford Street Community Garden. New starter kits including seeds and documentation are being prepared by the Community Development Officer with volunteer assistance. Welcome documents have been updated and made more visually attractive and "corporatised". A copy of the front page is below. A morning tea meeting was organised for Clifford Street Gardens for Wednesday 31 August at Cibo Café, Brickworks.



## Welcome to our community garden

The City of West Torrens is pleased to provide spaces where people can share their gardening skills, have fun in a relaxed outdoor setting and meet like-minded people. Safety, mutual respect and group harmony are our main priorities so enjoy.

*Happy gardening!*



### Cultural Events

Effort is focussed on the organisation and promotion of events scheduled for the second half of 2016 and on strengthening relationships with local cultural groups. An Indian themed evening is being planned for Thursday 10 November at 7pm in the West Torrens Auditorium Gallery.

### Kurralta Park Walking Groups

Despite the cold, wet weather, the Almond Tree trekkers walked most Mondays and Thursdays, with average attendances of around nine. The Community Development Officer has organised a meeting with the two walk leaders and Team Leader, Community Services for August.

### **Additional and/or Strengthened Community Contacts**

The Community Development Officer prepared a brief presentation for Netley Lifestyle Village Program and with the Community Home Support Assessment Officer, co-presented a session about social, recreational, home support and community bus services to 26 residents. This was a generic presentation to be adaptable for future use. The group was very appreciative with one resident saying at the conclusion "that was the best presentation I have attended in this hall for ten years." Research was undertaken on behalf of local rehabilitation providers for specific clients in relation to dancing options and employment service provision in the west.

### **Publicity and Promotion of Events and Programs**

Durable display frames have been purchased and a request was lodged to enable installation in toilet cubicles in and around the Hamra Centre (including staff toilets) and other locations such as community gardens, to increase the awareness of coming Council programs, events and activities.

### **Community Transport**

Since the beginning of this financial year we have introduced some new services and expect to implement some others in the near future. A new branding has been developed - **"Be a Tourist in your own Backyard"**. This program consists of half day tours within the City of West Torrens. As well as promoting awareness of the City of West Torrens we are able to implement the Community Development Service Plan to provide the social, recreational, educational and cultural needs of our diverse community.

Our first series of tours were the Op Shop Tours. All of the tours were booked out well in advance. We visited three local Op Shops, Lions Club of Richmond, Pomegranate Place and Camden Community Centre Op Shop.



### **FEEDBACK**

**Catherine - "Thanks, I haven't been out of the house for 18 months"**

**Jill - "Fantastic, my boys loved the experience"**

**Simone - "Really appreciate what council does for me"**

**Bev - "Well done, I met some lovely people and made new friends"**

**Leanne - "Wow, I didn't know the CWT had these hidden treasures"**

**Catalina - "Great initiative"**

Upcoming tours include World Food Tour, shopping for specialty foods; gourmet and fine produce from around the world and Historical Tour, a tour of historical sites in the West Torrens area with narration by John Andrewartha from the West Torrens Historical Society. These tours are booking out fast with participation from a wide range of people within the City of West Torrens. A pleasing observation has been the number of first time participants to the program.

A new shopping run has also commenced, to The Brickworks and in only 2 weeks is running at approx. 70% capacity, showing a need for this service in the immediate area.



An upcoming service will be the Memorial Run. This service will transport people who live in the City of West Torrens to and from the Centennial Park Cemetery, to tend to the graves and remember relatives, compatriots and comrades.



In the 2015/16 financial year, the community bus transported 1080 passengers on 55 separate outings with 236 hours of volunteer input.

## RFID Update

Stage Three of the RFID implementation begins on Monday 8 August. The Library will be closed Monday 8 August to Wednesday 10 August while the automatic sorter equipment is installed. A photo of the sorter is below.



The Library has submitted an entry for the LGA 2016 Best Practice WHS & Return to Work Awards for the installation of an automated sorter to minimise and eliminate manual handling injuries to staff processing returned items.

### Mobile Library Truck

The new truck commenced operation on 13 July. The feedback from customers has been overwhelmingly positive. The Adelaide Hills Mobile Library organised a visit to view the interior layout as a guide for their own future make-over. Hamra Centre customers will have an opportunity to view the new truck on 9 August when it will be available as a pop up library in the car park while the main library service is closed.

### Planned Movie Nights August - December 2016

Movie nights will continue being held on Thursday evenings every second month. This is a free program with refreshments held at West Torrens Auditorium.

Movie Night "**Still Alice**" (M)

Date and time: 25 August 2016, 7pm

Movie Night "**The Intern**" (M)

Date and time: 27 October 2016, 7pm

Movie Night "**The Dressmaker**" (M)

Date and time: 8 December 2016, 7pm

### Author talk: Tom Mann "Body in the Freezer - the Case of David Szach" – Thursday, 14 July 2016

The event was very interesting with 45 participants attending. Tom Mann, the author of the book, presented the remarkable true story 'Body in the Freezer - the Case of David Szach'. He talked about his book as well as the story of David Szach. All participants were very interested and involved in the discussion about the case that happened in Adelaide in 1979. Everyone enjoyed refreshments.

### Collection Improvements

A new "Craft" collection will be added to our non-fiction collections. This collection will include equipment and kits such as: clay modelling tools, craft card making, jewellery making, easy mini knitter, paper craft pin wheel punch board, loom knit kit and many others (examples below).



These kits will be stored together with all craft books in the craft section (745, 746).

### Databases

The Library extended the subscription for the 3 databases that are available via [www.westtorrens.sa.gov.au/library](http://www.westtorrens.sa.gov.au/library): **Busything** and **10monkeys** for children and **Instantflix** (previously Indieflix) with over 7,000 high-quality shorts, features, documentaries, classic TV shows and web series available from 85 countries.

## 12. MEETING CLOSE