

CITY OF WEST TORRENS



## Notice of Council & Committee Meetings

**NOTICE IS HEREBY GIVEN** in accordance with Sections 83, 84, 87 and 88 of the Local Government Act 1999, that a meeting of the

### **COUNCIL**

and

**Urban Services Prescribed Standing Committee  
Governance Prescribed Standing Committee**

of the

**CITY OF WEST TORRENS**

will be held in the Council Chambers, Civic Centre  
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 1 NOVEMBER 2016  
at 7.00pm**

**Terry Buss  
Chief Executive Officer**

### **City of West Torrens Disclaimer**

Please note that the contents of these Council and Committee Agendas have yet to be considered by Council and officer recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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## 1 MEETING OPENED

### 1.1 Evacuation Procedure

## 2 PRESENT

## 3 APOLOGIES

## 4 DISCLOSURE STATEMENTS

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

## 5 CONFIRMATION OF MINUTES

### RECOMMENDATION

That the Minutes of the meeting of Council held on 18 October 2016 be confirmed as a true and correct record.

## 6 MAYOR'S REPORT

### (Preliminary report for the agenda to be distributed Friday 28 October 2016)

In the two weeks since the last Council Meeting of 18 October 2016, functions and meetings involving the Mayor have included:

#### Wednesday 19 October

- 10.30am Conducted a citizenship ceremony for a small number of applicants in the Council Chamber.
- 6.00pm Attended the Lord Mayor's Reception for Mayors and CEOs of Local Government of SA Member Councils at the Town Hall.

#### Thursday 20 October

- 9.00am Along with Cr/s Demetriou, Mangos and Palmer attended the 2016 LGA Conference. In the evening Cr Palmer received his 40 year service award, a remarkable achievement and Cr/s Demetriou and Mangos were presented with their 25 year service awards. The City of West Torrens also received two awards related to Work Health Safety. The Major Award for "WHS Initiative" was awarded for the City of West Torrens Library Upgrade for the installation of an automated sorter. The Merit Award -"Return to Work Initiative" was awarded to Council's Early Intervention Program which has been implemented at the Depot to facilitate preventative injury management and promotion of employee health and wellbeing.

#### Friday 21 October

- 9.00am Attended the LGA of SA Annual General Meeting and put 8 West Torrens resolutions before the meeting. This accounted for nearly a quarter of the total of 34 resolutions submitted from 68 councils.

#### Tuesday 25 October

- 6.00pm Attended a fundraising event for stillbirth research held at the Northgate House home of Vili Milisits.

**Wednesday 26 October**

10.30am Conducted a citizenship ceremony for a small number of applicants in the Council Chamber.

**Thursday 27 October**

9.45am Attended the 5<sup>th</sup> biennial City of West Torrens Mock Crash Demonstration at Aldi Arena (Thebarton Oval). Congratulations for their support to Angelo Catinari, Joe Ielasi and Eric Stopp and all the other involved Council staff. Congratulations also to chairperson Anne Pengelly and our community-based Road Safety Group, who have done so much wonderful work but who need some new members to replace those who have moved out of the area.

5.00pm Attended an Australia Day Council of SA Board Meeting.

In addition, after the compilation of this report on Thursday evening as part of the distributed Agenda on Friday, the Mayor expects to have attended or participated in the following:

**Friday 28 October**

12.30pm Attending an event to recognise our 'Centenarians' at the Plympton Community Centre. A research team headed up by Community Development Officer, Amanda Johnston, identified approximately 16 residents in the City of West Torrens aged between 97 and 104, with the majority of those residents being able to attend a lunch to celebrate their milestones.

**Saturday 29 October**

6.30pm Attending a Diwali (Festival of Lights) celebration being held at the Indian community hall at Broadview.

**Sunday 30 October**

9.30am Participating as the "Mayor of London" flagging off participating vehicles in the annual Down Under "London to Brighton" Run for Veteran Cars and Motor Cycles leaving from London Road, Mile End.

**Tuesday 1 November**

6.00pm Council pre-brief and dinner  
7.00pm Council Meeting

**RECOMMENDATION**

That the Mayor's Report be noted.

**7 ELECTED MEMBERS REPORTS****8 PETITIONS**

Nil

**9 DEPUTATIONS**

Nil

## **10 ADJOURN TO STANDING COMMITTEES**

### **RECOMMENDATION**

That the meeting be adjourned, move into Standing Committees and reconvene at the conclusion of the Governance Prescribed Standing Committee.

## **11 ADOPTION OF STANDING COMMITTEE RECOMMENDATIONS**

### **11.1 Urban Services Committee**

#### **RECOMMENDATION(S)**

That the recommendations of the Urban Services Committee held on 1 November 2016 be adopted.

### **11.2 Governance Committee**

#### **RECOMMENDATION(S)**

That the recommendations of the Governance Committee held on 1 November 2016 be adopted.

## **12 ADOPTION OF GENERAL COMMITTEE RECOMMENDATIONS**

### **12.1 Audit and Risk Committee**

#### **RECOMMENDATION(S)**

That the Minutes of the Audit and Risk Committee held on 17 October 2016 be noted and the recommendations adopted.

### **12.2 Civic Committee**

#### **RECOMMENDATION(S)**

That the Minutes of the Civic Committee held on 25 October 2016 be noted and the recommendations adopted.

## **13 QUESTIONS WITH NOTICE**

### **13.1 Land Division Approvals**

At the meeting of Council on 4 October 2016, Cr Woodward asked the following question which was taken on notice:

How many land division approvals have been granted since the new Development Plan commenced in June 2015, and how does this compare with the last 3 years of land division approvals?

The Administration provided the following information:

The number of land division approvals granted since the new Development Plan commenced in June 2015 is 173.

<b>Year</b>	<b>Number of Land Division Approvals</b>
2012-13	127
2013-14	158
2014-15	153
2015-16 (new Development Plan)	173

Cr Woodward indicated that he would like this information to be broken down by suburb and requested that this information be included in a future Council Agenda.

### **Answer**

The breakdown of land division approvals by suburb is as follows:

<b>Suburb</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>	<b>2015-16</b>	<b>Total</b>
Ashford	0	1	0	1	2
Brooklyn Park	12	15	14	16	57
Camden Park	6	9	7	16	38
Cowandilla	3	3	0	2	8
Fulham	5	4	10	20	39
Glandore	1	3	3	1	8
Glenelg North	3	4	0	1	8
Hilton	0	1	3	4	8
Keswick	2	5	0	0	7
Kurralta Park	11	9	11	15	46
Lockleys	9	13	15	16	53
Marleston	5	9	9	5	28
Mile End	8	12	12	6	38
Mile End South	0	0	0	0	0
Netley	6	3	4	7	20
North Plympton	11	19	16	14	60
Novar Gardens	2	1	1	3	7
Plympton	7	8	12	27	54
Richmond	15	9	12	8	44
Thebarton	3	3	0	4	10
Torrensville	7	15	9	1	32
Underdale	3	6	5	3	17
West Beach	0	2	3	3	8
West Richmond	8	4	7	0	19
<b>Total</b>	<b>127</b>	<b>158</b>	<b>153</b>	<b>173</b>	<b>611</b>

### **14 QUESTIONS WITHOUT NOTICE**

### **15 MOTIONS WITH NOTICE**

Nil

### **16 MOTIONS WITHOUT NOTICE**

## 17 REPORTS OF THE CHIEF EXECUTIVE OFFICER

### 17.1 Financial Statements - Year Ended 30 June 2016

#### Brief

This report presents the audited financial statements of the Council for the year ended 30 June 2016.

#### RECOMMENDATION(S)

It is recommended to Council that the Chief Executive Officer and Principal Member be authorised to certify the annual financial statements in their final form pursuant to the requirements of Regulation 14(g) of the *Local Government (Financial Management) Regulations 2011*.

#### Introduction

This report presents the audited financial statements of the Council for the year ended 30 June 2016 (**Attachment 1**). These statements have been prepared using model financial statements, as required by Regulation 13 of the *Local Government (Financial Management) Regulations 2011*.

The Audit and Risk Committee reviewed the fairness of the financial statements on 17 October 2016, and resolved that in accordance with Section 126(4)(a) of the Local Government Act 1999, that they consider the annual financial statements present fairly the state of affairs of the Council.

Audit independence statements accompany the financial statements, pursuant to the requirements of Regulation 22 of the *Local Government (Financial Management) Regulations 2011*.

#### Discussion

##### Operating Surplus

The year to 30 June 2016 ended with Council showing a favourable net operating surplus before capital and other items of \$26.361 million as shown below:

	<b>2016</b>	<b>2015</b>
	<b>\$'000</b>	<b>\$'000</b>
Income	58,551	65,782
Less Expenditure	55,056	58,931
	<hr/>	<hr/>
<b>Operating Result</b>	<b>3,495</b>	<b>6,831</b>
Add: Net Gain / (Loss) on Disposal	18,473	(201)
Amounts Received for New / Upgraded Assets	1,612	1,521
Physical Resources Donated	2,781	118
	<hr/>	<hr/>
<b>Net Surplus / (Deficit)</b>	<b>26,361</b>	<b>8,269</b>



Council's operating surplus ratio has decreased from 10 per cent to 6 per cent, ratios for the last five years being:

<b>Financial Year</b>	<b>Operating Surplus Ratio</b>
2011/12	9%
2012/13	9%
2013/14	9%
2014/15	10%
2015/16	6%

LGA Information Paper 9 *Financial Indicators* (May 2015) suggests an operating break even position, or better, over any five year period, and an operating surplus ratio of between zero and 10 per cent as a long term target range.

### Sustainability

The asset sustainability ratio shows the extent to which capital expenditure on the renewal and replacement of assets matches the level proposed in Council's Infrastructure and Asset Management Plan. Achieving a break even result of 100 per cent or better demonstrates that the cost of consumption of assets in any one year is being met by current rates and current ratepayers.

LGA Information Paper 9 suggests an asset sustainability ratio greater than 90 per cent but less than 110 per cent. This was achieved in the five financial years to 2015/16, as shown in note 15 of the accounts.

<b>Financial Year</b>	<b>Asset Sustainability Ratio</b>
2011/12	104%
2012/13	102%
2013/14	103%
2014/15	111%
2015/16	104%

### Liquidity

Council's balance sheet and cash flow statement indicate a strong end of year cash flow position, with cash up from \$17.680 m to \$19.022 m. Three factors have largely contributed to the strength of Council's cash flow position:

- Proceeds from the sale of St Martins' aged care facility;
- Asset sales yet to be utilised; and
- Slippage on the capital expenditure program.

Other Matters

Other items of note include:

- The sale of St Martins provided a \$14.21 million cash consideration (refer note 11).
- The most recently available full actuarial investigation conducted by the actuary for the Local Government Superannuation Scheme as at 30 June 2014, indicated that the defined benefit fund was in a satisfactory financial position, with advice provided that contribution levels at the time were adequate, but Council's contribution rates may need to change at a future point in time (refer note 18).
- Unspent funds carried forward have increased to \$20.215 million, with three projects (Lockleys drainage, Brickworks Kiln Upgrade and the community hubs project) accounting for \$8.376 million or 41.4 per cent of the carryover amount. Carried forward funds since the year ended 30 June 2007 have been as follows:

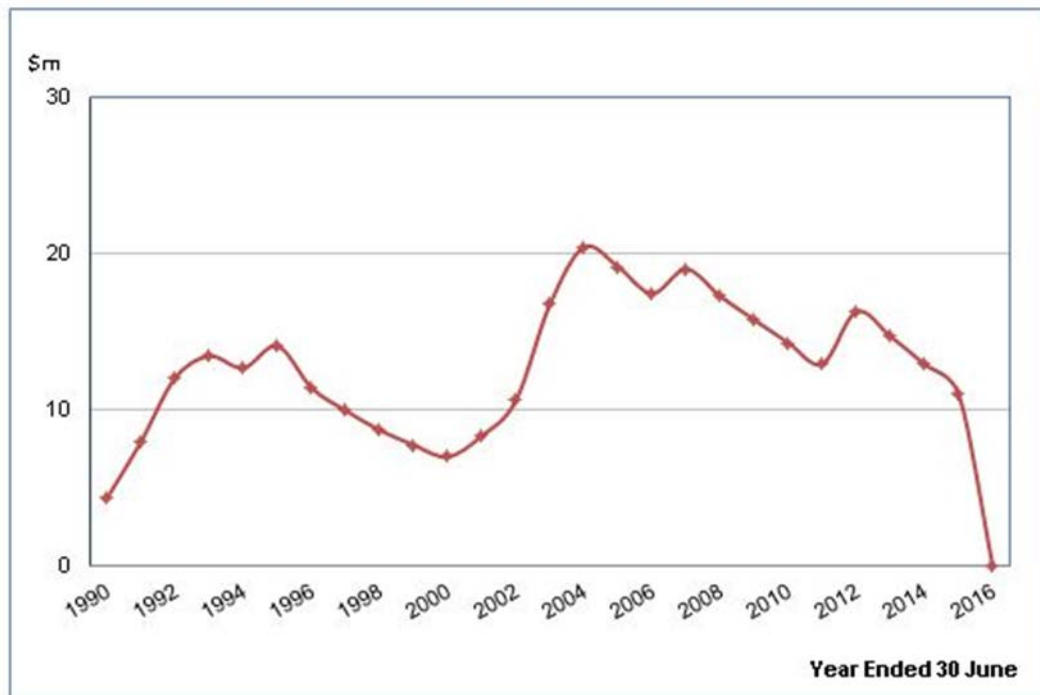
<b>Year Ended 30 June</b>	<b>Amount \$'000</b>
2007	7,201
2008	7,146
2009	9,992
2010	8,797
2011	10,930
2012	9,760
2013	8,754
2014	10,475
2015	11,396
2016	20,215

- Work in progress has increased from \$3.913 million to \$4.518 million, largely due to:

Lockleys Drainage Catchment	\$ 2,333,515
Brickworks Kiln Upgrade	\$ 303,369
Bio-Science Precinct Works	\$ 339,677

- The Western Region Waste Management Authority results are summarised at note 19, with more detailed information presented in a separate report in this agenda. Council's share of the reported equity of the authority is now in surplus by \$171 thousand (a surplus of \$138 thousand was reported in 2014/15).
- Depreciation expense increased by \$136 thousand or 1.3 per cent to \$10.987 million (refer note 3).
- Mendelson Foundation wealth decreased by \$62 thousand to \$1.213 million during the course of the year, a portfolio reduction of 4.9 per cent (an increase of 2.3 per cent in 2014/15).
- Notes comparing budget and actual expenditure and income for the year are excluded from the accounts, following changes to the *Local Government (Financial Management) Regulations 2011*, but these will be reported to Council in November 2016.

- With funds from the sale of St Martin's, the existing loan balance has been fully paid out (refer note 8), with the trend since 1987 as follows:



- Full cost attribution is reflected at note 12.

## Conclusion

This report presents the audited financial statements of the Council for the year ended 30 June 2016.

## Attachments

### 1. Audited Financial Statements for year ended 30 June 2016

# City of West Torrens

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2016

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## City of West Torrens

### General Purpose Financial Statements for the year ended 30 June 2016

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## City of West Torrens

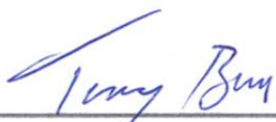
### General Purpose Financial Statements for the year ended 30 June 2016

### Certification of Financial Statements

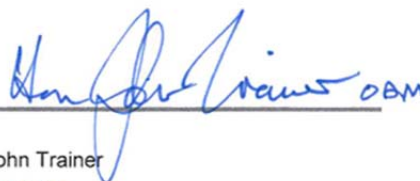
**We have been authorised by the Council to certify the financial statements in their final form.**

**In our opinion:**

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2016 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Terry Joseph Buss  
**CHIEF EXECUTIVE OFFICER**



John Trainer  
**MAYOR**

Date: 21/10/2016.

## City of West Torrens

### General Purpose Financial Statements

for the year ended 30 June 2016

### Understanding Council's Financial Statements

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#### Introduction

Each year, individual Local Governments across South Australia are required to present a set of audited Financial Statements to their Council and Community.

#### About the Certification of Financial Statements

The Financial Statements must be certified by the Chief Executive Officer and Mayor as "presenting a true & fair view" of the Council's financial results for the year, and ensuring both responsibility for and ownership of the Financial Statements across Council.

#### What you will find in the Statements

The Financial Statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2016.

The format of the Financial Statements is standard across all South Australian Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and the requirements as set down in the South Australia Model Financial Statements.

The Financial Statements incorporate 4 "primary" financial statements:

##### **1. A Statement of Comprehensive Income**

A summary of Council's financial performance for the year, listing all income & expenses.

##### **2. A Balance Sheet**

A 30 June snapshot of Council's financial position including its assets & liabilities.

##### **3. A Statement of Changes in Equity**

The overall change for the year (in dollars) of Council's "net wealth".

##### **4. A Statement of Cash Flows**

Indicates where Council's cash came from and where it was spent.

#### About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the 4 Primary Financial Statements.

#### About the Auditor's Reports

Council's Financial Statements are required to be audited by external accountants (that generally specialize in Local Government).

In South Australia, the Auditor provides an audit report, with an opinion on whether the Financial Statements present fairly the Council's financial performance and position.

#### About the Independence Certificates

Council's Financial Statements are also required to include signed Certificates by both the Council and the Auditors that the Council's Auditor has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*.

#### Who uses the Financial Statements?

The Financial Statements are publicly available documents and are used by (but not limited to) Councillors, Residents and Ratepayers, Employees, Suppliers, Contractors, Customers, the Local Government Association of South Australia, the SA Local Government Grants Commission, and Financiers including Banks and other Financial Institutions.

Under the *Local Government Act 1999* the Financial Statements must be made available at the principal office of the Council and on Council's website.

## City of West Torrens

### Statement of Comprehensive Income

for the year ended 30 June 2016

\$ '000	Notes	2016	2015
<b>Income</b>			
Rates Revenues	2a	51,254	49,069
Statutory Charges	2b	2,262	1,675
User Charges	2c	1,187	8,877
Grants, Subsidies and Contributions	2g	2,260	4,183
Investment Income	2d	598	618
Reimbursements	2e	303	302
Other Income	2f	679	738
Net Gain - Equity Accounted Council Businesses	19	8	300
<b>Total Income</b>		<b>58,551</b>	<b>65,762</b>
<b>Expenses</b>			
Employee Costs	3a	21,018	25,723
Materials, Contracts & Other Expenses	3b	21,440	21,528
Depreciation, Amortisation & Impairment	3c	10,987	10,851
Finance Costs	3d	1,611	829
<b>Total Expenses</b>		<b>55,056</b>	<b>58,931</b>
<b>Operating Surplus / (Deficit)</b>		<b>3,495</b>	<b>6,831</b>
Asset Disposal & Fair Value Adjustments	4	18,473	(201)
Amounts Received Specifically for New or Upgraded Assets	2g	1,612	1,521
Physical Resources Received Free of Charge	2i	2,781	118
<b>Net Surplus / (Deficit) <sup>1</sup></b>		<b>26,361</b>	<b>8,269</b>
<b>Other Comprehensive Income</b>			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	45,277	5,420
<i>Amounts which will be reclassified subsequently to operating result</i>			
Nil			
<b>Total Other Comprehensive Income</b>		<b>45,277</b>	<b>5,420</b>
<b>Total Comprehensive Income</b>		<b>71,638</b>	<b>13,689</b>

<sup>1</sup> Transferred to Equity Statement

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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## City of West Torrens

### Statement of Financial Position

as at 30 June 2016

\$ '000	Notes	2016	2015
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	5a	19,022	17,680
Trade & Other Receivables	5b	2,612	2,091
Other Financial Assets	5c	994	1,065
Inventories	5d	12	11
<b>Subtotal</b>		<b>22,640</b>	<b>20,847</b>
Non-Current Assets Held for Sale	20	-	13,259
<b>Total Current Assets</b>		<b>22,640</b>	<b>34,106</b>
<b>Non-Current Assets</b>			
Equity Accounted Investments in Council Businesses	6a	41	33
Infrastructure, Property, Plant & Equipment	7a	607,481	555,196
Other Non-Current Assets	6b	4,518	3,913
<b>Total Non-Current Assets</b>		<b>612,040</b>	<b>559,142</b>
<b>TOTAL ASSETS</b>		<b>634,680</b>	<b>593,248</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	8a	5,248	8,516
Borrowings	8b	-	2,075
Provisions	8c	3,815	2,335
<b>Subtotal</b>		<b>9,063</b>	<b>12,926</b>
Liabilities relating to Non-Current Assets Held for Sale	20	-	17,297
<b>Total Current Liabilities</b>		<b>9,063</b>	<b>30,223</b>
<b>Non-Current Liabilities</b>			
Borrowings	8b	-	8,928
Provisions	8c	300	418
<b>Total Non-Current Liabilities</b>		<b>300</b>	<b>9,346</b>
<b>TOTAL LIABILITIES</b>		<b>9,363</b>	<b>39,569</b>
<b>Net Assets</b>		<b>625,317</b>	<b>553,679</b>
<b>EQUITY</b>			
Accumulated Surplus		57,693	45,761
Asset Revaluation Reserves	9a	532,344	487,728
Other Reserves	9b	35,280	20,190
<b>Total Council Equity</b>		<b>625,317</b>	<b>553,679</b>

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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## City of West Torrens

Statement of Changes in Equity  
for the year ended 30 June 2016

\$ '000	Notes	Asset			Total Equity
		Accumulated Surplus	Revaluation Reserve	Other Reserves	
<b>2016</b>					
<b>Balance at the end of previous reporting period</b>		45,761	487,728	20,190	<b>553,679</b>
<b>a. Net Surplus / (Deficit) for Year</b>		26,361	-	-	<b>26,361</b>
<b>b. Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	45,277	-	<b>45,277</b>
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	661	(661)	-	-
<b>Other Comprehensive Income</b>		661	44,616	-	<b>45,277</b>
<b>Total Comprehensive Income</b>		<b>27,022</b>	<b>44,616</b>	-	<b>71,638</b>
<b>c. Transfers between Reserves</b>		(15,090)	-	15,090	-
<b>Balance at the end of period</b>		<b>57,693</b>	<b>532,344</b>	<b>35,280</b>	<b>625,317</b>
<b>2015</b>					
<b>Balance at the end of previous reporting period</b>		33,210	482,803	23,977	<b>539,990</b>
<b>a. Net Surplus / (Deficit) for Year</b>		8,269	-	-	<b>8,269</b>
<b>b. Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	5,420	-	<b>5,420</b>
- Share of OCI - Equity Accounted Council Businesses	19	495	(495)	-	-
<b>Other Comprehensive Income</b>		495	4,925	-	<b>5,420</b>
<b>Total Comprehensive Income</b>		<b>8,764</b>	<b>4,925</b>	-	<b>13,689</b>
<b>c. Transfers between Reserves</b>		3,787	-	(3,787)	-
<b>Balance at the end of period</b>		<b>45,761</b>	<b>487,728</b>	<b>20,190</b>	<b>553,679</b>

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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## City of West Torrens

### Statement of Cash Flows

for the year ended 30 June 2016

\$ '000	Notes	2016	2015
<b>Cash Flows from Operating Activities</b>			
<u>Receipts</u>			
Rates Receipts		51,049	48,960
Statutory Charges		2,488	1,808
User Charges		1,306	9,679
Grants, Subsidies and Contributions (operating purpose)		2,361	4,497
Investment Receipts		682	546
Reimbursements		333	332
Other Receipts		3,822	4,590
<u>Payments</u>			
Payments to Employees		(21,885)	(25,718)
Payments for Materials, Contracts & Other Expenses		(26,378)	(25,310)
Finance Payments		(1,611)	(853)
<b>Net Cash provided by (or used in) Operating Activities</b>	11b	<b>12,167</b>	<b>18,531</b>
<b>Cash Flows from Investing Activities</b>			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		1,612	1,521
Sale of Replaced Assets		634	616
Sale of Surplus Assets		45	8,576
Proceeds from Disposal of Business		14,210	-
Repayments of Loans by Community Groups		7	7
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(12,080)	(12,615)
Expenditure on New/Upgraded Assets		(4,198)	(8,996)
Capital Contributed to Equity Accounted Council Businesses		(8)	300
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>222</b>	<b>(10,591)</b>
<b>Cash Flows from Financing Activities</b>			
<u>Receipts</u>			
Proceeds from Aged Care Facility Deposits		-	5,700
<u>Payments</u>			
Repayments of Borrowings		(10,966)	(1,912)
Repayment of Finance Lease Liabilities		(37)	(61)
Repayment of Bonds & Deposits		(44)	-
Repayment of Aged Care Facility Deposits		-	(6,979)
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(11,047)</b>	<b>(3,252)</b>
<b>Net Increase (Decrease) in Cash Held</b>		<b>1,342</b>	<b>4,688</b>
plus: <b>Cash &amp; Cash Equivalents at beginning of period</b>	11	<b>17,680</b>	<b>12,992</b>
<b>Cash &amp; Cash Equivalents at end of period</b>	11	<b>19,022</b>	<b>17,680</b>
Additional Information:			
plus: <b>Investments on hand - end of year</b>	5c	<b>994</b>	<b>1,065</b>
<b>Total Cash, Cash Equivalents &amp; Investments</b>		<b>20,016</b>	<b>18,745</b>

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

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## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

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## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1 Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 1 November 2016.

##### 1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

##### 1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

#### 2 The Local Government Reporting Entity

City of West Torrens is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 165 Sir Donald Bradman Drive, Hilton. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Other entities in which Council has an interest but does not control are reported in Note 19.

#### 3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2013/14	\$000,000	\$1,853,592	\$1,853,592
2014/15	\$941,344	\$1,795,598	\$854,254
2015/16	\$000,000	\$1,882,688	\$1,882,688

## City of West Torrens

### Notes to and forming part of the Financial Statements

for the year ended 30 June 2016

#### Note 1. Summary of Significant Accounting Policies (continued)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

#### 4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

#### 5 Inventories

Inventories held in respect of stores have been valued at cost. Costs are assigned on a specific identification basis and include costs and appropriate overheads if any.

#### 6 Infrastructure, Property, Plant & Equipment

##### 6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

##### 6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$2,000
Other Plant & Equipment	\$2,000
Buildings - new construction/extensions	\$10,000
Infrastructure	\$10,000

##### 6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

## City of West Torrens

### Notes to and forming part of the Financial Statements

for the year ended 30 June 2016

#### Note 1. Summary of Significant Accounting Policies (continued)

##### 6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

##### *Plant, Furniture & Equipment*

Furniture, Equipment and Fittings	2 to 50 years
Plant and Equipment	2 to 30 years

##### *Building & Other Structures*

Buildings and Components	10 to 100 years
Other Structures	10 to 100 years

##### *Infrastructure*

Land Improvements including Park and Other Structures	10 to 80 years
Sealed Roads – Surface	15 to 50 years
Sealed Roads – Structure	55 to 80 years
Other Transport	10 to 70 years
Footpaths, Kerb, Gutter and Cycle Tracks	10 to 80 years
Stormwater	25 to 100 years
Glenelg to Adelaide Pipeline	50 years
Bridges	35 to 100 years

##### *Other Assets*

Library Resources	2 to 7 years
Artworks	80 to 100 years

In 2016 Council had an independent condition based audit completed on our road structure which has resulted in a reduction of our accumulated depreciation. Following on from this audit, Council is now reviewing our useful lives for roads, with the intention that new useful lives will be implemented in the 2016/17 financial year.

##### 6.5 Impairment

Assets that are subject to depreciation are reviewed for impairment whenever events or changes in

circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

##### 6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

## 7 Payables

### 7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

### 7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

## City of West Torrens

### Notes to and forming part of the Financial Statements

for the year ended 30 June 2016

#### Note 1. Summary of Significant Accounting Policies (continued)

##### 8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

##### 9 Employee Benefits

###### 9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate            0.2% (2014/15, 0.3%)

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

###### 9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy

have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

##### 10 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incidental to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incidental to ownership of the leased items, lease payments are charged to expense over the lease term.

##### 11 Equity Accounted Council Businesses

Council participates in cooperative arrangements with other Councils for the provision of services and facilities. Council's interests in cooperative arrangements, which are only recognised if material, are accounted for in accordance with AASB 128 and set out in detail in Note 19.

##### 12 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.



## City of West Torrens

### Notes to and forming part of the Financial Statements

for the year ended 30 June 2016

#### Note 1. Summary of Significant Accounting Policies (continued)

- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### 13 New accounting standards and UIG interpretations

As at the date of authorisation of the financial statements, the standards and interpretations listed below were in issue but not yet effective.

##### Effective for periods commencing 1 January 2016:

- AASB 14 *Regulatory Deferral Accounts*
- AASB 1057 *Application of Australian Accounting Standards*
- AASB 2014-3 *Amendments to Australian Accounting Standards-Accounting for Acquisitions of Interests in Joint Operations*
- AASB 2014-4 *Amendments to Australian Accounting Standards-Clarification of Acceptable Methods of Depreciation and Amortisation*
- AASB 2014-6 *Amendments to Australian Accounting Standards-Agriculture: Bearer Plants*
- AASB 2014-9 *Amendments to Australian Accounting Standards – Equity Method in Separate Financial Statements* [AASB 1, 127 & 128]
- AASB 2014-10 *Amendments to Australian Accounting Standards – Sale or Contribution of Assets between an Investor and its Associate or Joint Venture* [AASB 10 & AASB 128]
- AASB 2015-1 *Amendments to Australian Accounting Standards – Annual Improvements to Australian Accounting Standards 2012–2014 Cycle* [AASB 1, AASB 2, AASB 3, AASB 5, AASB 7, AASB 11, AASB 110, AASB 119, AASB 121, AASB 133, AASB 134, AASB 137 & AASB 140]

- AASB 2015-2 *Amendments to Australian Accounting Standards – Disclosure Initiative: Amendments to AASB 101* [AASB 7, AASB 101, AASB 134 & AASB 1049]

- AASB 2015-5 *Amendments to Australian Accounting Standards – Investment Entities: Applying the Consolidation Exception* [AASB 10, AASB 12 & AASB 128]

- AASB 2014-1 *Amendments to Australian Accounting Standards* (Part D)

##### Effective for periods commencing 1 July 2016:

- AASB 1056 *Superannuation Entities*
- AASB 2015-6 *Amendments to Australian Accounting Standards – Extending Related Party Disclosures to Not-for-Profit Public Sector Entities* [AASB 10, AASB 124 & AASB 1049]

##### Effective for periods commencing 1 January 2017:

- AASB 2014-5 *Amendments to Australian Accounting Standards arising from AASB 15*
- AASB 2015-8 *Amendments to Australian Accounting Standards – Effective Date of AASB 15*

##### Effective for periods commencing 1 January 2018:

- AASB *Financial Instruments (December 2009)*
- AASB 15 *Revenue from Contracts with Customers*
- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)*
- AASB 2014-1 *Amendments to Australian Accounting Standards* (Part E)
- AASB 2014-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)*

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 1. Summary of Significant Accounting Policies (continued)

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##### **Effective for periods commencing 1 January 2019:**

- AASB 16 *Leases*

#### **14 Comparative Figures**

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

#### **15 Disclaimer**

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 2. Income

\$ '000	Notes	2016	2015
<b>(a). Rates Revenues</b>			
<b>General Rates</b>			
General Rates		50,612	48,438
Less: Mandatory Rebates		(683)	(668)
Less: Discretionary Rebates, Remissions & Write Offs		(72)	(72)
<b>Total General Rates</b>		<b>49,857</b>	<b>47,698</b>
<b>Other Rates (Including Service Charges)</b>			
Natural Resource Management Levy		1,240	1,212
<b>Total Other Rates</b>		<b>1,240</b>	<b>1,212</b>
<b>Other Charges</b>			
Penalties for Late Payment		120	105
Legal & Other Costs Recovered		51	68
<b>Total Other Charges</b>		<b>171</b>	<b>173</b>
Less: Discretionary Rebates, Remissions & Write Offs		(14)	(14)
<b>Total Rates Revenues</b>		<b>51,254</b>	<b>49,069</b>
<b>(b). Statutory Charges</b>			
Development Act Fees		746	668
Animal Registration Fees & Fines		302	256
Parking Fines / Expiation Fees		1,123	675
Environmental Control Fines		5	5
Other Licences, Fees & Fines		39	30
Sundry		47	41
<b>Total Statutory Charges</b>		<b>2,262</b>	<b>1,675</b>
<b>(c). User Charges</b>			
Hall & Equipment Hire		108	96
Property Lease		473	424
Subsidies Received on Behalf of Users		47	71
Sundry		60	482
St Martins		-	7,636
Cummins House		30	34
Waste royalties		104	134
Employee Contributions		174	-
Road Permits		78	-
Other		113	-
<b>Total User Charges</b>		<b>1,187</b>	<b>8,877</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 2. Income (continued)

\$ '000	Notes	2016	2015
<b>(d). Investment Income</b>			
Interest on Investments			
- Local Government Finance Authority		503	135
- Banks & Other		109	407
Market movement on investments		(76)	10
Dividend income including franking credits		62	66
<b>Total Investment Income</b>		<b>598</b>	<b>618</b>
<b>(e). Reimbursements</b>			
Roadworks		11	7
Private Works		13	6
Joint Undertakings		20	-
Electricity & Gas		82	-
Insurance		24	-
Rates & Taxes		94	-
Employee Costs		32	-
Other		27	289
<b>Total Reimbursements</b>		<b>303</b>	<b>302</b>
<b>(f). Other Income</b>			
Insurance & Other Recoupments - Infrastructure, IPP&E		6	61
Rebates Received		428	424
Sundry		112	253
Donations		32	-
Fuel Tax Credits		33	-
Airport Stormwater Contribution		50	-
Mendelson Scholarships		18	-
<b>Total Other Income</b>		<b>679</b>	<b>738</b>
<b>(g). Grants, Subsidies, Contributions</b>			
Amounts Received Specifically for New or Upgraded Assets		1,612	1,521
Other Grants, Subsidies & Contributions		766	4,183
Untied - Financial Assistance Grant		597	-
Home and Community Care Grant		502	-
Library & Communications		395	-
<b>Total Grants, Subsidies, Contributions</b>		<b>3,872</b>	<b>5,704</b>

The functions to which these grants relate are shown in Note 12.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 2. Income (continued)

\$ '000	Notes	2016	2015
<b>(i) Sources of grants</b>			
Commonwealth Government		2,752	922
State Government		1,112	4,774
Other		8	8
<b>Total</b>		<b>3,872</b>	<b>5,704</b>
<b>(h). Conditions over Grants &amp; Contributions</b>			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
<b>Unexpended at the close of the previous reporting period</b>		<b>977</b>	<b>420</b>
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Immunisation & Preventive Health		(51)	(41)
Health Services		(60)	(47)
Bridges		-	(38)
Other Environment		(13)	(7)
Parks & Gardens		-	(275)
Roads Sealed		(836)	-
Other Community Support		(17)	(12)
<b>Subtotal</b>		<b>(977)</b>	<b>(420)</b>
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Roads Infrastructure		14	-
Health Services		-	60
Immunisation & Preventive Health		-	51
Parks & Gardens		146	-
Roads Sealed		128	836
Other Community Amenities		-	17
Other Environment		281	13
<b>Subtotal</b>		<b>569</b>	<b>977</b>
<b>Unexpended at the close of this reporting period</b>		<b>569</b>	<b>977</b>
<b>Net increase (decrease) in assets subject to conditions in the current reporting period</b>		<b>(408)</b>	<b>557</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 2. Income (continued)

\$ '000	Notes	2016	2015
<b>(i). Physical Resources Received Free of Charge</b>			
Roads, Bridges & Footpaths		2,275	-
Stormwater Drainage		132	-
Buildings & Structures		374	118
<b>Total Physical Resources Received Free of Charge</b>		<b>2,781</b>	<b>118</b>

#### Note 3. Expenses

##### (a). Employee Costs

Salaries & Wages		18,198	22,217
Employee Leave Expense		486	557
Superannuation	18	1,608	1,968
Workers' Compensation Insurance		841	1,017
Other		643	627
Less: Capitalised & Distributed Costs		(758)	(663)
<b>Total Operating Employee Costs</b>		<b>21,018</b>	<b>25,723</b>
 Total Number of Employees (full time equivalent at end of reporting period)		 214	 290

##### (b). Materials, Contracts and Other Expenses

###### (i) Prescribed Expenses

Auditor's Remuneration			
- Auditing the Financial Reports		25	23
Bad & Doubtful Debts		8	2
Elected Members' Expenses		437	445
Election Expenses		-	160
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		134	134
<b>Subtotal - Prescribed Expenses</b>		<b>604</b>	<b>764</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 3. Expenses

\$ '000	Notes	2016	2015
<b>(b). Materials, Contracts and Other Expenses</b>			
<b>(ii) Other Materials, Contracts and Expenses</b>			
Contractors		8,495	7,222
Energy		477	664
Maintenance		378	510
Legal Expenses		390	499
Levies Paid to Government - NRM levy		1,225	1,197
Levies - Other		179	119
Parts, Accessories & Consumables		523	525
Professional Services		1,189	1,195
Sundry		1,961	4,209
Materials		801	804
Insurance		931	828
Street lighting		857	886
Aged care facility - sundry		20	881
Brown Hill Keswick Creek Project		908	1,225
Advertising & Marketing		298	-
Memberships & Subscriptions		203	-
Printing, Postage & Stationery		425	-
Software, Licensing & Maintenance		835	-
Water Rates		741	-
<b>Subtotal - Other Material, Contracts &amp; Expenses</b>		<b>20,836</b>	<b>20,764</b>
<b>Total Materials, Contracts and Other Expenses</b>		<b>21,440</b>	<b>21,528</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 3. Expenses (continued)

\$ '000	Notes	2016	2015
<b>(c). Depreciation, Amortisation and Impairment</b>			
<b>Depreciation and Amortisation</b>			
Land Improvements		507	425
Buildings & Other Structures		1,616	1,841
Infrastructure			
- Sealed Roads		4,750	4,614
- Stormwater Drainage		1,370	1,177
- Other Transport		30	38
- Footways / cycle tracks		998	943
- Glenelg to Adelaide Pipeline		49	44
- Bridges		119	119
Plant & Equipment		836	803
Furniture & Fittings		374	327
Library Books		282	332
Leased Assets - IT		56	60
Aged care - plant, equipment, furniture and fittings		-	128
<b>Total Depreciation, Amortisation and Impairment</b>		<b>10,987</b>	<b>10,851</b>
<b>(d). Finance Costs</b>			
Interest on Loans		1,611	829
<b>Total Finance Costs</b>		<b>1,611</b>	<b>829</b>
<b>Note 4. Asset Disposal &amp; Fair Value Adjustments</b>			
<b>Infrastructure, Property, Plant &amp; Equipment</b>			
<b>(i) Assets Renewed or Directly Replaced</b>			
Proceeds from Disposal		634	616
Less: Carrying Amount of Assets Sold		(673)	(612)
<b>Gain (Loss) on Disposal</b>		<b>(39)</b>	<b>4</b>
<b>(ii) Assets Surplus to Requirements</b>			
Proceeds from Disposal		45	695
Less: Carrying Amount of Assets Sold		-	(900)
<b>Gain (Loss) on Disposal</b>		<b>45</b>	<b>(205)</b>
<b>Disposal of Business</b>			
Consideration received		31,354	-
Less: Carrying Amount of Assets Sold		(12,887)	-
<b>Gain (Loss) on Disposal</b>		<b>18,467</b>	<b>-</b>
<b>Net Gain (Loss) on Disposal or Revaluation of Assets</b>		<b>18,473</b>	<b>(201)</b>



## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 5. Current Assets

\$ '000	Notes	2016	2015
<b>(a). Cash &amp; Cash Equivalents</b>			
Cash on Hand at Bank		2,583	1,958
Deposits at Call		3,743	12,555
Short Term Deposits & Bills, etc.		12,500	3,000
Investment- Mendelson		196	167
<b>Total Cash &amp; Cash Equivalents</b>		<b>19,022</b>	<b>17,680</b>
<b>(b). Trade &amp; Other Receivables</b>			
Rates - General & Other		864	669
Council Rates Postponement Scheme		13	3
Accrued Revenues		103	68
Debtors - General		1,034	553
GST Recoupment		596	769
Prepayments		2	6
Loans to Community Organisations		-	7
Sundry		-	16
<b>Total Trade &amp; Other Receivables</b>		<b>2,612</b>	<b>2,091</b>
<b>(c). Other Financial Assets (Investments)</b>			
Shares in listed companies - Mendelson Foundation		781	844
Units in managed funds - Mendelson Foundation		213	221
<b>Total Other Financial Assets (Investments)</b>		<b>994</b>	<b>1,065</b>
Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13			
<b>(d). Inventories</b>			
Stores & Materials		12	11
<b>Total Inventories</b>		<b>12</b>	<b>11</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 6. Non-Current Assets

\$ '000	Notes	2016	2015
<b>(a). Equity Accounted Investments in Council Businesses</b>			
Western Region Waste Management Authority	19	41	33
<b>Total Equity Accounted Investments in Council Businesses</b>		<b>41</b>	<b>33</b>
<b>(b). Other Non-Current Assets</b>			
Capital Works-in-Progress		4,518	3,913
<b>Total Other Non-Current Assets</b>		<b>4,518</b>	<b>3,913</b>

City of West Torrens

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2016

Note 7a. Infrastructure, Property, Plant & Equipment

\$ '000	Fair Value Level	as at 30/6/2015										Asset Movements during the Reporting Period						as at 30/6/2016			
		At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value	Asset Additions		WDV of Asset Disposals	Depreciation Expense	WIP Transfers	Adjustments & Transfers	Revaluation Decrements to Net Property Assets (Note 9)	Revaluation Increments to Net Property Assets (Note 9)	At Fair Value	At Cost	Accumulated Dep'n	Impairment	Carrying Value		
							New / Upgrade	Renewals													
			3,913	-	-	3,913	4,314	-	-	-	(2,752)	(957)	-	-	-	4,518	-	-	4,518		
Capital Work in Progress	3	183,481	-	-	183,481	-	-	-	-	-	-	-	-	-	183,481	-	-	183,481			
Land - Community	2	35,775	-	-	35,775	-	-	-	-	-	-	-	-	35,775	-	-	-	35,775			
Land - Other	3	8,509	3,241	2,287	9,463	548	1,332	-	(507)	185	-	(40)	-	11,589	2,064	2,673	-	10,980			
Land Improvements	2	91,292	-	52,673	38,619	530	644	-	(1,321)	19	-	-	-	92,485	53,995	38,491	-	38,491			
Buildings & Other Structures	3	46,919	-	25,131	21,788	888	888	-	(285)	-	-	-	-	47,807	25,426	22,382	-	22,382			
Buildings & Other Structures																					
Infrastructure																					
- Sealed Roads	3	285,449	7,863	157,694	135,618	377	5,590	-	(4,750)	2,027	-	-	41,185	296,087	8,053	124,094	-	180,046			
- Stormwater Drainage	3	114,031	1,345	44,819	70,557	817	12	-	(1,370)	145	-	-	2,867	121,134	974	49,280	-	72,828			
- Other Transport	3	1,166	74	247	993	217	170	-	(30)	121	-	-	7	1,685	218	1,477	-	1,477			
- Footways / cycle tracks	3	68,401	1,448	28,933	40,916	283	1,287	-	(988)	159	-	-	1,422	72,691	1,729	31,351	-	43,069			
- Glenelg to Adelaide Pipeline	3	2,441	-	108	2,333	807	-	-	(49)	-	-	(16)	-	2,424	-	155	-	2,269			
- Bridges	3	10,637	-	2,972	7,665	807	-	-	(119)	-	-	-	53	10,712	807	3,113	-	8,406			
Plant & Equipment																					
Furniture & Fittings																					
Library Books																					
Leased Assets - IT	3	1,912	-	956	956	-	308	-	(44)	-	-	-	-	1,705	-	767	-	938			
			181	115	86	-	-	-	(56)	-	-	-	-	-	181	171	-	10			
<b>Total Infrastructure, Property, Plant &amp; Equipment</b>			<b>850,013</b>	<b>324,784</b>	<b>559,109</b>	<b>8,450</b>	<b>11,779</b>	<b>(673)</b>	<b>(10,987)</b>	<b>(0.0)</b>	<b>(957)</b>	<b>(56)</b>	<b>45,333</b>	<b>877,585</b>	<b>35,117</b>	<b>300,704</b>	<b>-</b>	<b>611,999</b>			
<b>Comparatives</b>			<b>845,468</b>	<b>324,030</b>	<b>554,370</b>	<b>10,220</b>	<b>9,726</b>	<b>(1,512)</b>	<b>(10,850)</b>	<b>-</b>	<b>(12,176)</b>	<b>-</b>	<b>5,420</b>	<b>850,013</b>	<b>33,880</b>	<b>324,784</b>	<b>-</b>	<b>559,109</b>			

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

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\$ '000

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##### Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

##### Information on Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

##### Valuation of Assets (continued)

##### Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.19 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

##### Highest and best use

All of Council's non financial assets are considered as being utilised for their highest and best use.

##### Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

##### Valuation Techniques used to derive Level 2 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 2, including a description of the significant inputs used.

Description	Valuation approach and inputs used
Land - Other	Direct comparison of the market evidence approach. This method seeks to determine the current value of an asset by reference to recent comparable transactions involving the sale of similar assets. The valuation is based on price per square metre.
Buildings & Other Structures - Market Approach	The valuation of each Buildings under this scenario has been undertaken utilising the Direct Comparison Method of valuation by reference to market data and the subsequent apportionment of the Land and Structural Components.
Buildings & Other Structures - Income Approach	The valuation of Buildings under this scenario have been undertaken by reference to actual or imputed income and capitalised at market rates
Buildings & Other Structures - Cost Approach	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2016. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure.

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## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

#### Valuation of Assets (continued)

#### Valuation Techniques used to derive Level 3 Fair Values recognised in the Financial Statements

The following table sets out the valuation techniques used to measure fair value within Level 3.

Description	Valuation approach
Land - Community	Market Approach The valuation of Community Land has been undertaken utilising the Market Approach, more specifically the Direct Comparison Method of Valuation by reference to comparable market data and subsequently adjusted to reflect the level of risk associated with alienating the Land to make it available for disposal.
Buildings & Other Structures	The calculated value is based on Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database and / or Rawlinsons Australia Construction Handbook 2016. Under this valuation scenario the all-inclusive rate per square metre has been provided to comply with the requirement for Disclosure. The unique nature of such Buildings and Structures and the lack of definitive valuation inputs requires that we inform users of this information that the valuation may vary from the generally acceptable range of +/- 10%.
Land Improvements	The valuation is Replacement Cost data sourced from the Maloney Field Services' Replacement Cost Database. Alternatively when Maloneys cannot provide a valuation an asset is valued at cost and indexed each year following for CPI increases.
Roads Sealed	Formulated using Rawlinsons Australia Construction Handbook 2016 data and recent schedule of rates as provided by tendered works. This is subject to an independent condition audit by an industry expert every 5 years. Annual CPI are applied each year thereafter.
Other Transport	Asset is valued at cost and indexed each year following for CPI increases.
Footways / Cycle Tracks	Formulated using Rawlinsons Australia Construction Handbook 2016 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases. This is subject to an independent condition audit by industry expert every 5 years.
Stormwater	Formulated using Rawlinsons Australia Construction Handbook 2016 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Glenelg to Adelaide Pipeline	Formulated using Rawlinsons Australia Construction Handbook 2016 data and recent schedule of rates as provided by tendered works. Alternatively where unit rate application is not applicable asset is valued at cost and indexed each year following for CPI increases.
Bridges	This is subject to an independent condition audit by industry expert every 5 years. This is subject to annual CPI increases for each year following.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

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\$ '000

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##### Valuation of Assets (continued)

###### Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Land is valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

###### Buildings & Other Structures

Buildings and other structures are initially recognised on the cost basis.

Independent valuations of buildings and other structures were determined on the 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services. Buildings and other structures are then valued at written down replacement costs.

###### Infrastructure

Infrastructure assets are measured based on periodic valuations by external independent valuers less, where applicable, any accumulated depreciation and impairment losses. Any additions made during the periods between revaluations are carried at cost.

Land improvements are valued at written down replacement cost. Independent valuations of land and land improvements were determined at 30 June 2014 by Peta Mantzarapis, B Bus Property (Valuation) AAPI, Certified Practising Valuer, of Maloney Field Services.

Valuations on roads sealed assets were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, in conjunction with Asset Engineering for the year ended 30 June 2016.

Valuations on footways and cycle tracks were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs, BEc, ASA, in conjunction with Asset Engineering for the year ended 30 June 2016.

Valuations on stormwater and Glenelg to Adelaide pipeline were determined by Mr Joseph Ielasi, Dip Civil Eng, in conjunction with Mr Norman Biggs BEc, ASA (both Council employees) in conjunction with Asset Engineering for the year ended 30 June 2016.

Independent valuations of bridges were determined on the 30 June 2015 by Paul Allen, B Eng, Certified Practising Engineer, of Kellogg Brown & Root. Bridges are then valued at written down replacement costs.

###### Plant & Equipment, Furniture & Fittings

Council has elected to recognise these assets on the cost basis.

###### Library Resources

Library resources are valued at written down current cost. Library resources are measured at valuation as at 30 June 2016 undertaken by library staff. Any accumulated depreciation at the date of revaluation is restated proportionately with the change in the gross carrying amount of the asset so that the carrying amount of the asset after revaluation equals its revalued amount.

###### All other Assets

Pursuant to Council's election, these assets are recognised on the cost basis.

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## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 8. Liabilities

\$ '000	Notes	2016 Current	2016 Non Current	2015 Current	2015 Non Current
<b>(a). Trade and Other Payables</b>					
Goods & Services		4,392	-	5,378	-
Payments Received in Advance		97	-	115	-
Accrued Expenses - Employee Entitlements		345	-	2,443	-
Accrued Expenses - Other		338	-	461	-
Deposits, Retentions & Bonds		75	-	119	-
Other		1	-	-	-
<b>Total Trade and Other Payables</b>		<b>5,248</b>	<b>-</b>	<b>8,516</b>	<b>-</b>
<b>(b). Borrowings</b>					
Loans		-	-	2,038	8,928
Finance Leases	14c	-	-	37	-
<b>Total Borrowings</b>		<b>-</b>	<b>-</b>	<b>2,075</b>	<b>8,928</b>
All interest bearing liabilities are secured over the future revenues of the Council					
<b>(c). Provisions</b>					
Employee Entitlements (including oncosts)		3,815	300	2,335	418
<b>Total Provisions</b>		<b>3,815</b>	<b>300</b>	<b>2,335</b>	<b>418</b>



## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 9. Reserves

\$ '000	1/7/2015	Increments (Decrements)	Transfers	Impairments	30/6/2016
<b>(a). Asset Revaluation Reserve</b>					
Land - Community	221,237	-	(2,469)	-	218,768
Land - Other	805	-	-	-	805
Land Improvements	2,050	(40)	-	-	2,010
Buildings & Other Structures Infrastructure	40,836	-	1,849	-	42,685
- Sealed Roads	114,500	41,185	-	-	155,685
- Stormwater Drainage	54,721	2,667	-	-	57,388
- Other Transport	36	7	-	-	43
- Footways / cycle tracks	46,624	1,422	-	-	48,046
- Glenelg to Adelaide Pipeline	488	(16)	-	-	472
- Bridges	5,976	53	-	-	6,029
Plant & Equipment	44	-	-	-	44
Library Books	411	-	(40)	-	370
<b>Total Asset Revaluation Reserve</b>	<b>487,728</b>	<b>45,277</b>	<b>(660)</b>	<b>-</b>	<b>532,344</b>
<b>Comparatives</b>	<b>482,803</b>	<b>5,420</b>	<b>-</b>	<b>(495)</b>	<b>487,728</b>

\$ '000	1/7/2015	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2016
<b>(b). Other Reserves</b>					
Development Reserve	6,090	4,577	-	-	10,667
Committed Expenditure Reserve	12,985	11,628	-	-	24,613
St Martins' Reserve	1,115	-	(1,115)	-	-
<b>Total Other Reserves</b>	<b>20,190</b>	<b>16,205</b>	<b>(1,115)</b>	<b>-</b>	<b>35,280</b>
<b>Comparatives</b>	<b>23,977</b>	<b>165</b>	<b>(3,952)</b>	<b>-</b>	<b>20,190</b>

#### PURPOSES OF RESERVES

##### Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

##### Development Reserve

The development reserve largely holds funds from the sale of assets and is used for developmental purposes.

##### Committed Expenditure Reserve

The committed expenditure reserve holds unspent funds being carried forward to 2016/17 for capital and operational purposes.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 10. Assets Subject to Restrictions

\$ '000	Notes	2016	2015
<p>The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.</p>			
<b>Cash &amp; Financial Assets</b>			
<b>Unexpended amounts received from Federal Government</b>			
Mendelson Foundation		1,213	1,275
St Martins' facility deposits		-	5,467
<b>Total Cash &amp; Financial Assets</b>		<b>1,213</b>	<b>6,742</b>
<b>Total Assets Subject to Externally Imposed Restrictions</b>		<b>1,213</b>	<b>6,742</b>

Mendelson Foundation funds are restricted to the Trust Deed (see Note 22).

#### Note 11. Reconciliation to Statement of Cash Flows

##### (a). Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	19,022	17,680
<b>Balances per Statement of Cash Flows</b>		<b>19,022</b>	<b>17,680</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	Notes	2016	2015
<b>(b). Reconciliation of Change in Net Assets to Cash from Operating Activities</b>			
<b>Net Surplus/(Deficit)</b>		<b>26,361</b>	<b>8,269</b>
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		10,987	10,851
Fair Value Adjustments		-	(54)
Equity Movements in Equity Accounted Investments (Increase)/Decrease		(8)	(300)
Non-Cash Asset Acquisitions		(2,781)	(118)
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(1,612)	(1,521)
Net (Gain) Loss on Disposals		(18,473)	201
Other		84	-
		<b>14,558</b>	<b>17,328</b>
<b>Add (Less): Changes in Net Current Assets</b>			
Net (Increase)/Decrease in Receivables		(528)	(5,333)
Net (Increase)/Decrease in Inventories		(1)	12
Net Increase/(Decrease) in Trade & Other Payables		(3,224)	6,795
Net Increase/(Decrease) in Unpaid Employee Benefits		1,362	(4)
Net Increase/(Decrease) in Other Liabilities		-	(267)
<b>Net Cash provided by (or used in) operations</b>		<b>12,167</b>	<b>18,531</b>
<b>(c). Non-Cash Financing and Investing Activities</b>			
<b>Acquisition of assets by means of:</b>			
- Physical Resources Received Free of Charge	2i	2,781	118
<b>Amounts recognised in Income Statement</b>		<b>2,781</b>	<b>118</b>
<b>Total Non-Cash Financing &amp; Investing Activities</b>		<b>2,781</b>	<b>118</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 11. Reconciliation to Statement of Cash Flows (continued)

\$ '000	Notes	2016	2015
<b>(d). Disposal of Business</b>			
During the year, St Martins was sold. Aggregate details of this transaction are:			
Disposal Price		14,100	
Price adjustment		769	
Interest on escrow accounts		52	
Transaction costs		(711)	
<b>Cash consideration</b>		<b>14,210</b>	
Assets and liabilities held at disposal date:			
Property, Plant & Equipment		12,176	
Employee entitlement		(641)	
Other payables		(15)	
Bond liabilities		(15,777)	
		<b>(4,257)</b>	
<b>Net (loss)/gain on disposal</b>		<b>18,467</b>	
<b>Net cash received</b>		<b>14,210</b>	

#### (e). Financing Arrangements

##### Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards	117	173
LGFA Cash Advance Debenture Facility	5,000	5,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

City of West Torrens

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2016

Note 12a. Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities.  
Details of these Functions/Activities are provided in Note 12(b).

Functions/Activities	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	Actual 2016	Actual 2015	Actual 2016	Actual 2015	Actual 2016	Actual 2015	Actual 2016	Actual 2015	Actual 2016	Actual 2015
	\$ '000									
<b>Business Undertakings</b>	82	-	-	-	82	-	-	-	-	-
<b>Community Services</b>										
- Public Order & Safety	26	3	233	154	(207)	(151)	-	-	299	292
- Health Services	104	7,839	357	8,847	(253)	(1,008)	11	23	92	13,262
- Community Support	808	795	2,585	2,277	(1,777)	(1,482)	502	531	29,054	29,106
- Community Amenities	0	-	136	111	(136)	(111)	-	-	231	-
<b>Culture</b>										
- Library services	432	450	3,311	3,111	(2,879)	(2,661)	395	406	4,024	4,859
- Cultural services	193	175	871	773	(678)	(598)	-	2	22,173	21,211
<b>Economic Development</b>										
- Environment	-	40	138	129	(138)	(89)	-	-	-	-
<b>Environment</b>										
- Waste Management	194	222	4,813	4,649	(4,619)	(4,427)	-	-	10,565	10,589
- Other Environment	1,261	1,251	9,573	9,897	(8,312)	(8,646)	159	9	87,465	83,844
<b>Recreation</b>										
- Recreation	226	300	5,531	5,095	(5,305)	(4,795)	300	674	193,179	193,194
<b>Regulatory Services</b>										
- Regulatory Services	2,269	1,681	4,798	4,134	(2,529)	(2,453)	-	-	124	1,363
<b>Transport &amp; Communication</b>										
- Transport & Communication	1,798	1,424	12,616	11,201	(10,818)	(9,777)	268	733	238,179	187,276
<b>Plant Hire &amp; Depot/Indirect</b>										
- Plant Hire & Depot/Indirect	40	89	-	5	40	84	-	-	3,913	3,864
<b>Unclassified Activities</b>										
- Unclassified Activities	3	12	-	-	3	12	-	-	2,667	2,667
<b>Council Administration</b>										
- Council Administration	51,115	51,181	10,094	8,548	41,021	42,633	625	1,805	42,715	41,721
<b>Total Functions/Activities</b>	<b>58,551</b>	<b>65,462</b>	<b>55,056</b>	<b>58,931</b>	<b>3,495</b>	<b>6,531</b>	<b>2,260</b>	<b>4,183</b>	<b>634,680</b>	<b>593,248</b>

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 12b. Components of Functions

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\$ '000

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**The activities relating to Council functions are as follows:**

##### **COMMUNITY SERVICES**

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

##### **CULTURE**

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

##### **ECONOMIC DEVELOPMENT**

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

##### **ENVIRONMENT**

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility, Other Waste Management, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

##### **RECREATION**

Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, and Other Recreation.

##### **REGULATORY SERVICES**

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

##### **TRANSPORT**

Bridges, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

##### **COUNCIL ADMINISTRATION**

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 13. Financial Instruments

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\$ '000

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##### Recognised Financial Instruments

##### Bank, Deposits at Call, Short Term Deposits

##### Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

##### Terms & Conditions:

Deposits are returning fixed interest rates between 2.37% and 2.66% (2015: 2.05% and 3.14%). Short term deposits have an average maturity of 132 days and an average interest rate of 2.55% (2015: 144 days and 3.2%).

##### Carrying Amount:

Approximates fair value due to the short term to maturity.

##### Receivables

##### Rates & Associated Charges

(including legals & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

##### Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

##### Terms & Conditions:

Secured over the subject land, arrears attract interest of 0.60% (2015: 0.65%). Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

##### Carrying Amount:

Approximates fair value (after deduction of any allowance).

##### Receivables

##### Fees & Other Charges

##### Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

##### Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

##### Carrying Amount:

Approximates fair value (after deduction of any allowance).

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 13. Financial Instruments (continued)

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\$ '000

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#### Recognised Financial Instruments

##### Receivables

##### Other Levels of Government

##### Accounting Policy:

Carried at nominal value.

##### Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

##### Carrying Amount:

Approximates fair value.

##### Liabilities

##### Creditors and Accruals

##### Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

##### Terms & Conditions:

Liabilities are normally settled on 30 day terms.

##### Carrying Amount:

Approximates fair value.

##### Liabilities

##### Interest Bearing Borrowings

##### Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

##### Terms & Conditions:

Secured over future revenues, borrowings are repayable by equal 6 monthly instalments of principle and interest; interest is charged at fixed rates between 5.30% and 7.31% (2015: 5.30% and 7.31%).

##### Carrying Amount:

Approximates fair value.

##### Liabilities

##### Finance Leases

##### Accounting Policy:

Accounted for in accordance with AASB 117.



## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>2016</b>					
<b><u>Financial Assets</u></b>					
Cash & Equivalents	19,021	-	-	19,021	19,022
Receivables	1,776	-	-	1,776	1,746
Other Financial Assets	994	-	-	994	1,035
<b>Total Financial Assets</b>	<b>21,791</b>	<b>-</b>	<b>-</b>	<b>21,791</b>	<b>21,803</b>
<b><u>Financial Liabilities</u></b>					
Payables	4,564	-	-	4,564	4,564
<b>Total Financial Liabilities</b>	<b>4,564</b>	<b>-</b>	<b>-</b>	<b>4,564</b>	<b>4,564</b>
<b>2015</b>					
<b><u>Financial Assets</u></b>					
Cash & Equivalents	17,682	-	-	17,682	17,680
Receivables	2,535	-	-	2,535	1,419
Other Financial Assets	1,065	-	-	1,065	1,098
<b>Total Financial Assets</b>	<b>21,282</b>	<b>-</b>	<b>-</b>	<b>21,282</b>	<b>20,197</b>
<b><u>Financial Liabilities</u></b>					
Payables	22,454	-	-	22,454	5,612
Current Borrowings	2,075	-	-	2,075	2,075
Non-Current Borrowings	-	4,774	6,192	10,966	8,928
<b>Total Financial Liabilities</b>	<b>24,529</b>	<b>4,774</b>	<b>6,192</b>	<b>35,495</b>	<b>16,615</b>

The following interest rates were applicable to Council's Borrowings at balance date:

	30 June 2016		30 June 2015	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	6.06%	-	6.14%	11,003
		-		<b>11,003</b>

#### **Net Fair Value**

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

#### **Risk Exposures**

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 13. Financial Instruments (continued)

\$ '000

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

**Liquidity Risk** is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

#### Note 14. Commitments for Expenditure

\$ '000

Notes

2016

2015

##### (a). Capital Commitments

###### Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Land	9,742	6,463
Buildings	10,083	4,298
Plant & Equipment	390	564
	<u>20,215</u>	<u>11,325</u>

###### These expenditures are payable:

Not later than one year	20,215	11,325
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	<u>20,215</u>	<u>11,325</u>

##### (b). Other Expenditure Commitments

###### Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:

Audit Services	43	62
Waste Management Services	10,440	11,555
Grants Funding (restricted)	369	1,057
Operational Expenditure	436	317
Information Technology Commitments	30	94
Other Contractual Agreements	18	36
	<u>11,336</u>	<u>13,121</u>

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## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 14. Commitments for Expenditure

\$ '000	Notes	2016	2015
<b>These expenditures are payable:</b>			
Not later than one year		4,552	5,180
Later than one year and not later than 5 years		6,783	7,941
Later than 5 years		-	-
		<u>11,336</u>	<u>13,121</u>
<b>(c). Finance Lease Commitments</b>			
Council has no Finance Leases.			
Commitments under finance leases at the reporting date are as follows:			
Not later than one year		-	37
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
<b>Minimum Lease Payments</b>		<u>-</u>	<u>37</u>
Less: Future Finance Charges		-	-
<b>Net Lease Liability</b>		<u>-</u>	<u>37</u>
<b>Representing lease liabilities:</b>			
Current	8	-	37
Non-Current	8	-	-
		<u>-</u>	<u>37</u>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2016	2016	2015	2014

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

#### 1. Operating Surplus Ratio

Operating Surplus	3,495			
Total Operating Revenue	58,551	6%	10%	9%

*This ratio expresses the operating surplus as a percentage of total operating revenue.*

#### 1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

	3,495			
	58,551	6%	9%	8%

#### 2. Net Financial Liabilities Ratio

Net Financial Liabilities	(13,265)			
Total Operating Revenue	58,551	-23%	28%	27%

*Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.*

#### 3. Asset Sustainability Ratio

Net Asset Renewals	11,446			
Infrastructure & Asset Management Plan required expenditure	10,987	104%	111%	103%

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

City of West Torrens

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2016

Note 15. Financial Indicators - Graphs (continued)

<p><b>1. Operating Surplus Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>9%</td> </tr> <tr> <td>2015</td> <td>10%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> </tbody> </table>	Year	Ratio %	2014	9%	2015	10%	2016	6%	<p><b>Purpose of Operating Surplus Ratio</b></p> <p>This indicator is to determine the percentage the operating revenue varies from operating expenditure</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio 6%</b></p> <p>The reduced surplus ratio in 2015/16 is reflective of one-off items such as two quarters of the 2015/16 Financial Assistance Grant being paid in advance in 2014/15 and the payout of all loans in 2015/16.</p>
Year	Ratio %									
2014	9%									
2015	10%									
2016	6%									
<p><b>1a. Adjusted Operating Surplus Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>8%</td> </tr> <tr> <td>2015</td> <td>9%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> </tbody> </table>	Year	Ratio %	2014	8%	2015	9%	2016	6%	<p><b>Purpose of Adjusted Operating Surplus Ratio</b></p> <p>This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio 6%</b></p> <p>As no financial Assistance Grants were paid in advance for 2016/17, no adjustment to the operating surplus ratio is evident in 2015/16.</p>
Year	Ratio %									
2014	8%									
2015	9%									
2016	6%									
<p><b>2. Net Financial Liabilities Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>27%</td> </tr> <tr> <td>2015</td> <td>28%</td> </tr> <tr> <td>2016</td> <td>-23%</td> </tr> </tbody> </table>	Year	Ratio %	2014	27%	2015	28%	2016	-23%	<p><b>Purpose of Net Financial Liabilities Ratio</b></p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio -23%</b></p> <p>The payout of all loans in 2015/16 has resulted in a strong financial position.</p>
Year	Ratio %									
2014	27%									
2015	28%									
2016	-23%									
<p><b>3. Asset Sustainability Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>103%</td> </tr> <tr> <td>2015</td> <td>111%</td> </tr> <tr> <td>2016</td> <td>104%</td> </tr> </tbody> </table>	Year	Ratio %	2014	103%	2015	111%	2016	104%	<p><b>Purpose of Asset Sustainability Ratio</b></p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio 104%</b></p> <p>Council continues to meet its annual obligations for the renewal of assets consistent with the Asset Management Plans.</p>
Year	Ratio %									
2014	103%									
2015	111%									
2016	104%									

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 16. Uniform Presentation of Finances

\$ '000	2016	2015
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	58,551	65,762
less Expenses	(55,056)	(58,931)
<b>Operating Surplus / (Deficit)</b>	<b>3,495</b>	<b>6,831</b>
<b>less Net Outlays on Existing Assets</b>		
Capital Expenditure on Renewal and Replacement of Existing Assets	12,080	12,615
less Depreciation, Amortisation and Impairment	(10,987)	(10,851)
less Proceeds from Sale of Business	(14,210)	-
less Proceeds from Sale of Replaced Assets	(634)	(616)
<b>Subtotal</b>	<b>(13,751)</b>	<b>1,148</b>
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	4,198	8,996
less Amounts Received Specifically for New and Upgraded Assets	(1,612)	(1,521)
less Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	(45)	(8,576)
<b>Subtotal</b>	<b>2,541</b>	<b>(1,101)</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>14,705</b>	<b>6,784</b>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 17. Operating Leases

\$ '000	2016	2015
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#### Leases Providing Revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

##### (i) Non-Investment Property

Rentals received, and outgoings reimbursed, in relation to Non-Investment Property are also disclosed in Note 2. These lease agreements, all of which are classified as operating leases, are made on a non-cancellable basis wherever practicable

#### Leases commitments under all non-cancellable lease agreements, including those relating to Non-Investment Property, are as follows:

Not later than one year	606	641
Later than one year and not later than 5 years	1,939	1,562
Later than 5 years	1,026	204
	<u>3,571</u>	<u>2,407</u>

##### (ii) Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for various items of computer and other plant and equipment.

No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased

No lease contains any escalation clause

#### Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	12	70
Later than one year and not later than 5 years	1	30
Later than 5 years	-	-
	<u>13</u>	<u>100</u>

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 18. Superannuation

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\$ '000

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The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

##### Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2015/16; 9.50% in 2014/15). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

##### Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2014/15) of "superannuation" salary.

In addition, Council makes a separate contribution of 3.2% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2014. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

##### Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Superannuation contributions paid by council for 12 months to 30 June 2016 totalled \$1,608,463 (\$1,968,214 in 2014/15).



## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 19. Interests in Other Entities

\$ '000

All joint ventures and associates are required to prepare Annual Financial Statements that comply with the SA Local Government Model Financial Statements.

	Council's Share of Net Income		Council's Share of Net Assets	
	2016	2015	2016	2015
Joint Ventures	8	300	41	33
<b>Total</b>	<b>8</b>	<b>300</b>	<b>41</b>	<b>33</b>

#### (i) JOINT VENTURES, ASSOCIATES AND JOINT OPERATIONS

##### (a) Carrying Amounts

Name of Entity	Principal Activity	2016	2015
Western Region Waste Management Authority	Remediation Site	41	33
<b>Total Carrying Amounts - Joint Ventures &amp; Associates</b>		<b>41</b>	<b>33</b>

##### Western Region Waste Management Authority

The Western Region Waste Management Authority (WRWMA) operated a waste landfill site on Garden Island on behalf of four councils, including the City of West Torrens, until February 2001. Remediation of the site was required of the authority, and this included the supply of clay and soil, revegetation, environmental monitoring and the installation of a gas extraction system.

A \$12 million contract was signed in October 2005 with Leed Engineering to undertake civil works, including the supply of clay and soil, and this contract provided the basis for provision estimates to 30 June 2007. An actuarial review of the provision was subsequently commissioned by member Councils, and it estimated a liability amount of \$14.3 million as at 30 June 2008.

The West Torrens Council share of WRWMA liabilities is 23.93% per cent of the surplus shown below as at 30 June 2016 or \$40,828.

The WRWMA has obligations under an EPA agreement for the rehabilitation of Garden Island to (1) rectify any ground water contamination and (2) rectify any air contamination should gas burners fail to control gas emissions. These risks were considered in the actuarial review, but no provision was considered necessary under AASB 137 Provisions, Contingent Liabilities and Contingent Assets requirements. The likelihood of either event is considered to be very low, and their consequences are either insignificant (air contamination) or not assessable (ground water contamination).

Completing installation of a gas extraction system is all that remains to be done by the Authority as at balance date

##### (b) Relevant Interests

Name of Entity	Interest in Operating Result		Ownership Share of Equity		Proportion of Voting Power	
	2016	2015	2016	2015	2016	2015
Western Region Waste Management Authority	24%	24%	24%	24%	29%	29%

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## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 19. Interests in Other Entities (continued)

\$ '000

##### (c) Movement in Investment in Joint Venture or Associate

	Western Region Waste Management Authority	
	2016	2015
Opening Balance	33	(267)
Share in Operating Result	8	300
<b>Council's Equity Share in the Joint Venture or Associate</b>	<b>41</b>	<b>33</b>

##### (d) Summarised Financial Information of the Equity Accounted Business

###### Statement of Financial Position

	Western Region Waste Management Authority	
	2016	2015
Cash and Cash Equivalents	307	1,394
<b>Total Assets</b>	<b>307</b>	<b>1,394</b>
Current Trade and Other Payables	136	1,256
<b>Total Liabilities</b>	<b>136</b>	<b>1,256</b>
<b>Net Assets</b>	<b>171</b>	<b>138</b>

###### Statement of Comprehensive Income

	2016	2015
Other Income	-	-
Interest Income	5	35
<b>Total Income</b>	<b>5</b>	<b>35</b>
Materials, Contracts & Other Expenses	(27)	(1,220)
<b>Total Expenses</b>	<b>(27)</b>	<b>(1,220)</b>
<b>Operating Result</b>	<b>32</b>	<b>1,255</b>

##### (ii) INDIVIDUALLY IMMATERIAL COUNCIL BUSINESSES

Council did not have any individually immaterial businesses

##### (iii) UNCONSOLIDATED STRUCTURED ENTITIES

Council has no Unconsolidated Structured Entities

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 20. Non-Current Assets Held for Sale & Discontinued Operations

\$ '000	2016	2015
<b>(i). Non Current Assets &amp; Disposal Group Assets</b>		
- Aged Care Operation - St Martins (Total Assets)	-	13,259
- Aged Care Operation - St Martins (Payables)	-	(17,297)
<b>Total Non Current Assets &amp; Disposal Group Assets</b>	<b>-</b>	<b>(4,038)</b>
<b>(ii). Financial Performance &amp; Cash Flow Information</b>		
Revenue	-	7,890
Expenses (excluding Depreciation)	-	(7,749)
Depreciation Expense	-	(348)
<b>Operating Result of Discontinued Operation</b>	<b>-</b>	<b>(207)</b>
Net Cash Inflow from Operating Activities	-	141
<b>Total</b>	<b>-</b>	<b>141</b>
<b>Carrying Amounts of Assets and Liabilities</b>		
Infrastructure, Property, Plant and Equipment	-	12,176
Receivables	-	1,083
<b>Total Assets</b>	<b>-</b>	<b>13,259</b>
Payables	-	(17,297)
<b>Total Liabilities</b>	<b>-</b>	<b>(17,297)</b>
<b>Net Assets</b>	<b>-</b>	<b>(4,038)</b>

This disposal group was previously classified as part of Community Services in Note 12.

As the consideration expected to be received exceeds the carrying amount, these assets have been recognised at the carrying amount.

#### Note 21. Events after the Balance Sheet Date

Events that occur after the reporting date of 30 June 2016, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Accordingly, the "authorised for issue" date is 24/10/16.

**Council is unaware of any material or significant "non adjusting events" that should be disclosed.**

## City of West Torrens

### Notes to and forming part of the Financial Statements for the year ended 30 June 2016

#### Note 22. Mendelson Foundation

\$ '000

This note has been made available for specific Council Notes.

The Max and Bette Mendelson Foundation is a charitable fund established in 1996 under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens under the terms of the Trust Deed.

#### Financial Performance & Cash Flow Information

##### Income Statement - Mendelson Foundation

	2016	2015
<b>REVENUE</b>		
Dividend Income including Franking Credits	61	66
Interest income	4	5
Fair Value Movement on Financial Assets	(76)	10
Council Contribution	18	15
	<u>7</u>	<u>96</u>
<b>EXPENDITURE</b>		
Scholarships	39	36
Fund Management	11	11
Member Emoluments	19	20
	<u>69</u>	<u>67</u>
<b>CHANGE IN FOUNDATION WEALTH</b>	<u>(62)</u>	<u>29</u>

##### Balance Sheet - Mendelson Foundation

	2016	2015
<b>CURRENT ASSETS</b>		
Cash & Cash Equivalents	213	194
Trade & Other Receivables	6	16
Units in Managed Funds	213	221
Shares in Listed Companies	781	844
<b>Non Current Assets</b>	-	-
<b>Total Assets</b>	<u>1,213</u>	<u>1,275</u>
<b>LIABILITIES</b>		
Current Liabilities	-	-
Non Current Liabilities	-	-
<b>Total Liabilities</b>	<u>-</u>	<u>-</u>
<b>Net Assets</b>	<u>1,213</u>	<u>1,275</u>
<b>FOUNDATION WEALTH</b>		
Accumulated Surplus	<u>1,213</u>	<u>1,275</u>



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AUSTRALIA

## **INDEPENDENT AUDITOR'S REPORT TO THE PRINCIPAL MEMBER OF THE CITY OF WEST TORRENS**

### **Report on the Financial Report**

We have audited the accompanying financial report of the City of West Torrens ("the Council"), which comprises the statement of financial position as at 30 June 2016, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification of the financial statements by the Chief Executive Officer and the Principal Member of the Council.

### **Council's Responsibility for the Financial Report**

The Council's officers are responsible for the preparation of the financial report in accordance with Australian Accounting Standards, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 and for such internal controls as the Council's officers determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the company's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council's officers, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



### Opinion

In our opinion the financial report of the City of West Torrens presents fairly, in all material respects, the Council's financial position as at 30 June 2016 and its financial performance for the year ended on that date in accordance with Australian Accounting Standards, the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

**BDO Audit (SA) Pty Ltd**

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

G K Edwards  
Director

Adelaide, 24 October 2016



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 AUSTRALIA

## INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE CITY OF WEST TORRENS

We have audited the compliance of City of West Torrens ("the Council") with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2015 to 30 June 2016 have been conducted properly and in accordance with law.

### The Council's Responsibility for the Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the *Local Government Act 1999* in relation to Internal Controls to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

### Our Responsibility

Our responsibility is to express a conclusion on the Council's compliance with Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law in all material respects,. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3100 Compliance Engagements, issued by the Australian Auditing and Assurance Standards Board, in order to provide reasonable assurance that, the Council has complied with Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls specified above for the period 1 July 2015 to 30 June 2016. ASAE 3100 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies. Our procedures included assessing the controls of the Council based on the criteria in the Better Practice Model—Internal Financial Controls, specifically:

1. Obtaining an understanding of controls in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities
2. Evaluating management's assessment of these controls
3. Assessing the risk that a material weakness exists
4. Testing and evaluating the design and implementation of controls on a sample basis based on the assessed risk

These procedures have been undertaken to form a conclusion as to whether the Council has complied in all material respects, with the Section 125 of the *Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law, for the period 1 July 2015 to 30 June 2016.

BDO Audit (SA) Pty Ltd ABN 33 161 379 086 is a member of a national association of independent entities which are all members of BDO (Australia) Ltd ABN 77 050 110 275, an Australian company limited by guarantee. BDO Audit (SA) Pty Ltd and BDO (Australia) Ltd are members of BDO International Ltd, a UK company limited by guarantee, and form part of the international BDO network of independent member firms. Liability limited by a scheme approved under Professional Standards Legislation (other than for the acts or omissions of financial services licensees).

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### **Inherent Limitations**

Because of the inherent limitations of any compliance procedure, it is possible that fraud, error or non-compliance may occur and not be detected. A reasonable assurance engagement is not designed to detect all instances of non-compliance with Section 125 of the *Local Government Act 1999* in relation to the Internal Controls specified above, as the engagement is not performed continuously throughout the period and the procedures performed in respect of compliance with Section 125 of the *Local Government Act 1999* in relation to the Internal Controls specified above are undertaken on a test basis.

The conclusion expressed in this report has been formed on the above basis.

### **Independence**

In conducting our engagement, we have complied with the independence requirements of the Australian professional accounting bodies.

### **Conclusion**

In our opinion, the Council has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law for the period 1 July 2015 to 30 June 2016.

A handwritten signature in blue ink that reads 'BDO'.

**BDO Audit (SA) Pty Ltd**

A handwritten signature in blue ink that reads 'G K Edwards'.

G K Edwards  
Director

Adelaide, 24 October 2016



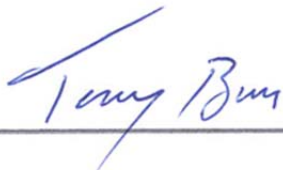
## City of West Torrens

### General Purpose Financial Statements for the year ended 30 June 2016

### Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of City of West Torrens for the year ended 30 June 2016, the Council's Auditor, BDO Audit Partnership has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Terry Joseph Buss  
**CHIEF EXECUTIVE OFFICER**



Arthur Mangos  
**PRESIDING MEMBER, AUDIT COMMITTEE**

Date: 21/10/2016



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## CERTIFICATION OF AUDITOR INDEPENDENCE

I confirm that, for the audit of the financial statements of the City of West Torrens for the year ended 30 June 2016, I have maintained my independence in accordance with the requirements of APES 110 - Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) Local Government (Financial Management) Regulations 2011.

A handwritten signature in blue ink, appearing to read 'G Edwards', is written over a faint, illegible printed name.

G K Edwards  
Director

**BDO Audit (SA) Pty Ltd**

Adelaide, 24 October 2016

## 17.2 Western Region Waste Management Authority - Financial Statements Year Ending 30 June 2016

### Brief

This report presents the audited financial statements of the Western Region Waste Management Authority for the year ended 30 June 2016.

### RECOMMENDATION(S)

It is recommended to Council that the report be received.

### Introduction

The financial statements of the Western Region Waste Management Authority (WRWMA) for the year ended 30 June 2016 are presented for Elected Member information.

### Discussion

Council's attention is drawn to the WRWMA balance sheet, summarised below, which shows an equity surplus of \$170,616. Council's equity interest in the authority is 23.93 per cent, representing an asset of \$40,828, which is not required by the authority and is expected to be refunded in the near future.

#### Summarised presentation of aggregate assets and liabilities of Western Region Waste Management Authority

	2016 \$'000	2015 \$'000
Current assets	307	1,394
Current liabilities	136	1,256
	<u>171</u>	<u>138</u>
Non-current assets	-	-
Non-current liabilities	-	-
Net non-current assets	<u>-</u>	<u>-</u>
Total (deficiency) / equity	<u>171</u>	<u>138</u>

The WRWMA operated a waste landfill site on Garden Island on behalf of four councils, including the City of West Torrens, until February 2001. Remediation of the site was required of the authority following closure of the site, and this included the supply of clay and soil, revegetation, environmental monitoring and the installation of a gas extraction system.

Completing installation of the gas extraction system was all that remained to be done as at balance date, and this has since been completed

### Conclusion

The financial statements of the Western Region Waste Management Authority for the year ended 30 June 2016 are presented for information.

### Attachments

#### 1. Western Region Waste Management Authority - Financial



**WESTERN REGION WASTE MANAGEMENT  
AUTHORITY**

**ANNUAL REPORT  
2015/2016**

## WESTERN REGION WASTE MANAGEMENT AUTHORITY

C/- PO Box 75, Woodville SA 5011  
Telephone 08 8408 1271 Facsimile 08 8408 1122 Email: [asykes@charlessturt.sa.gov.au](mailto:asykes@charlessturt.sa.gov.au)

### ANNUAL REPORT 2015/2016

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#### BOARD OF MANAGEMENT



**Cr George Demetriou**  
City of West Torrens  
Chair



**Ms Robyn Butterfield**  
City of West Torrens



**Cr Oanh Nguyen**  
City of Charles Sturt



**Cr Stuart Ghent**  
City of Charles Sturt



**Ms Fiona Jenkins**  
City of Charles Sturt



**Cr Mikki Boucheé**  
City of Holdfast Bay



**Cr Peter Jamieson**  
City of Port Adelaide Enfield

## CHAIR'S REPORT

As Chair of the Western Region Waste Management Authority (WRWMA), I am pleased to report that WRWMA's has finalised all its obligations for rehabilitating the Garden Island landfill site and that handover of the site to Renewal SA was finalised on 1 September 2015. The Minister has subsequently approved the winding up of the Authority on 1 July 2016.

By 1 September 2015, WRWMA had successfully completed its works at the Garden Island landfill site, and hence had fulfilled all of its rehabilitation responsibilities within the Environment Performance Agreement entered into with the EPA and Renewal SA (formerly Land Management Corporation) in 2005. There are no outstanding works associated with the closure of the landfill. As such, the forward projection for 2016/17 includes estimates for the continuation of records management, two independent audits, estimated legal costs, sundry items and administration costs associated with the winding up of the Authority.

The Western Region Waste Management Authority, Tonkin Consulting, Leed Engineering and McMahon Services were awarded the winner of the SA Civil Contractors Federation Earth Award (\$10-30 million Category) for the rehabilitation of Garden Island landfill. The awards recognise Civil Construction companies who have recently been involved in a project which has excelled in:

- Construction technique
- Environmental and social management
- Project management

On 1 July 2016 Minister Hunter formally approved the winding up of the WRWMA and on the 7 July 2016 formal notification of the winding up of the WRWMA was made in the Government Gazette.

The Audit Committee comprising of Mr Peter Brass (current Chair and Independent Member), Cr Mikki Boucheé, and Cr Peter Jamieson met on a quarterly basis. This Committee has continued to ensure that the WRWMA Risk Management Plan is up to date and has continued to monitor the financial position of the WRWMA.

The WRWMA Board met on the scheduled quarterly basis. I would like to thank my fellow Board Members for their good work during the year

A big thank you must also go to our Management, Finance and Administration team who are staff at the City of Charles Sturt, and the Manager for WRWMA, Mr Adrian Sykes. Their hard work and dedication continues to ensure that key milestones are achieved on time.

I commend the 2015/2016 Annual Report of the Western Region Waste Management Authority to you.



**Councillor George Demetriou**  
**CHAIR**

## BACKGROUND

The Western Region Waste Management Authority (WRWMA) is a regional subsidiary established under Section 43 of the Local Government Act 1999. The subsidiary is bound by the requirements of the Act (including relevant regulations such as the Local Government (Financial Management) Regulations 2011) and the WRWMA Charter. The regional subsidiary can be subjected to a joint direction of the member Councils as provided for at Clause 26 of Schedule 2 of the Local Government Act 1999.

The Authority is established for the following objects and purposes:

- to manage the Authority's interest and advise the Constituent Councils in relation to the remediation of the Garden Island landfill site;
- to undertake all manner of things relating to and incidental to the management function of the Authority;
- to provide a forum for the discussion and consideration of issues related to the joint obligations and responsibilities of the Constituent Councils in respect of the Garden Island landfill site.

The powers, functions and duties of the Authority as set out in the Charter include:

- accumulation of surplus funds for investment purposes;
- setting aside a reserve fund or funds clearly identified for meeting any liability of the Authority;
- entering into contracts, purchasing, selling, leasing, hiring, renting or otherwise acquiring or disposing of any personal property or interests therein;
- acquiring or disposing of any real property or interests therein, provided that it shall be a condition precedent, that the written approval of the Constituent Councils is first had and obtained;
- employing, engaging or dismissing the Manager of the Authority;
- employing, engaging or retaining professional advisers to the Authority;
- the power to return any or all surplus funds upon completion of the approved remediation plan of Garden Island;
- the power to invest any of the funds of the Authority in any investment authorised by the Trustee Act 1936, or with the Local Government Finance Authority provided that:
- in exercising this power of investment the Authority must exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and
- the Authority must avoid investments that are speculative or hazardous in nature;
- undertaking all manner of things relating and incidental to the Objects and Purposes of the Authority; and
- the power to do anything else necessary or convenient for or incidental to the exercise, performance or discharge of its powers, functions or duties.

The Constituent Councils in WRWMA are the City of Charles Sturt, the City of West Torrens, the City of Port Adelaide Enfield, and the City of Holdfast Bay.

The equitable interests of the Constituent Councils in the Authority are as follows:

- City of Charles Sturt—56.39%;
- City of West Torrens—23.93%;
- City of Port Adelaide Enfield—13.77%;
- City of Holdfast Bay—5.91%.

The Board of WRWMA consists of 7 members appointed by the Constituent Councils as follows:

- City of Charles Sturt—three persons; Cr Stuart Ghent, Cr Oanh Nguyen and Ms Fiona Jenkins
- City of West Torrens—two persons; Cr George Demetriou, and Ms Robyn Butterfield
- City of Port Adelaide Enfield—one person; Cr Peter Jamieson
- City of Holdfast Bay—one person; Cr Mikki Boucheé

A Board Member shall, subject to the Charter, be appointed for a term not exceeding four years, specified in the instrument of appointment and at the expiration of the term of office will be eligible for re-appointment. The term of office of a Board Member will terminate upon the Council providing written notice to the Board Member and the Board, or upon the Board Member resigning by notice in writing, or upon the happening of any other event through which the Board Member would be ineligible to remain as a member of the Board.

Pursuant to the Act and the Charter, the subsidiary must have an Annual Business Plan which is prepared and adopted in consultation with the member Councils. A Business Plan will remain in force for a period as specified in the plan but must be reviewed, in consultation with the member Councils, on an annual basis.

Further under the Charter, the subsidiary is required to adopt its Annual Budget after 31 May but before 30 June for the next financial year and then provide a copy of it to the CEO of each member Council within 5 business days of adoption.

The Authority must by 30 September in each year submit an Annual Report to the Constituent Councils, on the work and operations of the Authority for the previous operating year detailing achievement of the aims and objectives of its Business Plan and incorporating the audited financial statements of the Authority and any other relevant information. This report is prepared as the WRWMA Annual Report for 2015/16.



## **STRATEGIC CONTEXT**

### **ENVIRONMENTAL PERFORMANCE AGREEMENT – CLOSURE PLAN**

The Western Region Waste Management Authority (WRWMA) signed an agreement in October 2005 with the Environment Protection Authority (EPA) as the licensing body, and Renewal SA (formerly the Urban Renewal Authority and the Land Management Corporation) as the property owner to rehabilitate Garden Island over a maximum period of eight years.

As part of WRWMA's obligations under the Environment Performance Agreement, rehabilitation works (capping and revegetation) for Garden Island landfill were tendered and a contract for these works was awarded to Leed Engineering. Paul Lightbody of Tonkin Consulting was appointed as the Superintendent for these works. Leed Engineering commenced its eight year contract to undertake the civil works, valued at \$12 million, and practical completion was awarded on the 26 October 2012. All defects were addressed by July 2013.

In 2014/15, a contract was awarded to McMahon Services for the remainder of the rehabilitation works including the implementation of a landfill gas management system. The civil works related to the landfill gas management system have been finalised.

WRWMA originally provided a \$12 million financial guarantee through the Local Government Finance Authority (LGFA) to complete the rehabilitation works for Garden Island. In 2012/13 financial year, WRWMA was able to revise down the financial guarantee through LGFA to a value of \$2 million which better reflected that the capping works had been completed, and the anticipated value of costs associated with completing the outstanding rehabilitation works, in particular the installation of a Landfill Gas Management System.

WRWMA successfully completed its works at the Garden Island landfill site, and hence has fulfilled all of its rehabilitation responsibilities within the Environment Performance Agreement entered into with the EPA and Renewal SA (formerly Land Management Corporation) in 2005. There are no outstanding works associated with the closure of the landfill.

#### **State Award Winners and National Nomination**

The Western Region Waste Management Authority, Tonkin Consulting, Leed Engineering and McMahon Services were awarded the winner of the SA Civil Contractors Federation Earth Award (\$10-30 million Category) for the rehabilitation of Garden Island landfill. The awards recognise Civil Construction companies who have recently been involved in a project which has excelled in:

- Construction technique
- Environmental and social management
- Project management

As the winners of the State award, the project was nominated for the National Award.

### **Financial Considerations**

The Board commissioned KPMG to undertake an Actuarial Review assessment of all of the liabilities in relation to the rehabilitation of the former Garden Island landfill site. This report was presented to the Audit Committee and the Board in June 2008 and was adopted with a total estimated liability of \$14.3m. This liability has been factored into the audited financial statements as at 30 June 2008, and has been carried forward in to future years Financial Statements as a financial provision.

WRWMA originally provided a \$12 million financial guarantee through the Local Government Finance Authority (LGFA) to complete the works in rehabilitating Garden Island. In 2012/13 financial year, WRWMA was able to revise down the financial guarantee through LGFA to a value of \$2 million because the capping works had been completed. The revised guarantee better reflected the costs associated with completing the outstanding rehabilitation works, in particular the installation of a Landfill Gas Management System.

During the Initial Post Closure phase, a Landfill Gas Management Plan was prepared by Tonkin Consulting on behalf of WRWMA, and was approved by the EPA and Renewal SA in June 2013. This document proposed to design a cost-effective Landfill Gas Management System that would control the LFG emissions in line with EPA criteria. The form of management system proposed was a perimeter (targeted) system rather than a full grid system which was contemplated in the Actuarial Review. The anticipated cost of the perimeter system was in the order of around \$2m.

In September 2015 WRWMA handed over the Garden Island landfill to Renewal SA and ongoing operational management issues are the responsibility of Renewal SA. Upon completion of works and official handover of the site the remaining bank guarantee of \$2 million has been discharged.

The 2016/17 Budget for WRWMA reflects the best estimate of the cost associated with the winding up of the Authority, which are expected to include the following:

- continuation of the records management process
- two external audits
- sundry items
- administrative costs

The Financial Statements for WRWMA hence reflect these ongoing administration, records management, external auditing and legal obligations for the completion of the winding up of the Authority and there is an adjusted forecast return of surplus funds estimated in the 2016/17 budget which take into account the costs associated with the winding up of the Authority.

### **CURRENT STATUS OF REMEDIAL WORKS AT GARDEN ISLAND**

WRWMA successfully completed its works at the Garden Island landfill, and hence had fulfilled all of its rehabilitation responsibilities within the Environment Performance Agreement entered into with the EPA and Renewal SA (formerly Land Management Corporation) in 2005. There are no outstanding works or obligations associated with the closure of the landfill.

WRWMA officially handed over the Garden Island Landfill site to Renewal SA in September 2015.

#### **Hand over to Renewal SA**

By 1 September 2015, WRWMA had successfully completed its works at the Garden Island landfill, and hence had fulfilled all of its rehabilitation responsibilities within the Environment Performance Agreement entered into with the EPA and Renewal SA (formerly Land Management Corporation) in 2005.

The program of works completed by 31 August 2015 and hence were completed in time for the official handover to Renewal SA, with works that included:

- The permanent Lo-Cal flare arrived on schedule in mid-August 2015. McMahon Services managed this risk in order to meet this deadline, including negotiations with logistics companies and customs in order to avoid lengthy delays.
- The installation of the permanent Lo-Cal flare, including stack construction, bolting in place and grouting under flare skid as per engineering specifications. The flare manifold and connected to flare flange inlet were completed.
- A security fence around flare compound with tiger rings was installed.
- The temporary flares and associated generators and diesel fuel tanks were demobilised.
- Commissioning of the flare by the manufacturer (software update) occurred in late August and was completed before 1 September 2015 in accordance with contractual timeframes.
- The first stage of flare operation was started.
- The site was handed back to Renewal SA on 1 September, including access keys etc.

#### **Ministers Letter of approval to Wind up WRWMA**

At its meeting on 24 March 2016, the Board of WRWMA, having undertaken all necessary due diligence, resolved to take all required steps to facilitate WRWMA being wound up pursuant to the Act.

The CEOs from the constituent Councils, being the City of Charles Sturt, City of Port Adelaide Enfield and the City of Holdfast Bay formally wrote to the Minister seeking approval to wind up the Authority pursuant to clause 33(1)(b) of Schedule 2 of the Act.

On the 1 July 2016 the Minister wrote to the Authority approving the winding up of the Authority. On the 7 July 2016 notification was published in the South Australian Government Gazette that the Minister had approved the winding up of the Authority.

A copy of the Gazette notification is provided below along with a copy of the letter from Minister on the following page.

7 July 2016

THE SOUTH AUSTRALIAN

---

LOCAL GOVERNMENT ACT 1999

WESTERN REGION WASTE MANAGEMENT AUTHORITY

*Notice of Winding-up of a Subsidiary*

WESTERN Region Waste Management Authority was established as a Regional Subsidiary pursuant to Schedule 2, Clause 17 of the Local Government Act 1999, with the constituent councils being the City of Charles Sturt, the City of Holdfast Bay, the City of Port Adelaide Enfield, and the City of West Torrens.

Pursuant to Schedule 2, Clause 33 of the Local Government Act 1999, at the request of the constituent councils, I, Geoffrey Graeme Brock MP, Minister for Local Government have determined to wind-up the Western Region Waste Management Authority as of the date of this notice.

Dated 29 June 2016.

GEOFF BROCK, Minister for Local Government

---

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MINING ACT 1971



eA178958

Mr Adrian Sykes  
Manager  
Western Region Waste Management Authority  
PO Box 75  
WOODVILLE SA 5011

Dear Mr Sykes *Adrian*

I write in relation to requests that you have provided to me from the four constituent councils that comprise the regional subsidiary, Western Region Waste Management Authority (WRWMA), for my approval to have the WRWMA wound up pursuant to Schedule 2, Part 2, Clause 33 of the *Local Government Act 1999*.

Having reviewed the relevant requests of the councils, namely the City of Charles Sturt, the City of Holdfast Bay, the City of Port Adelaide Enfield, and the City of West Torrens, I am satisfied that the appropriate consents were obtained.

I therefore approve the winding up of the WRWMA.

My office will arrange for the publication of the formal notice to this effect in the South Australian Government Gazette.

WRWMA will formally cease operation on the date that the Notice appears in the Gazette and, as prescribed in the subject legislation, any assets or liabilities at the time of the winding up will vest in the constituent councils in accordance with the WRWMA's charter.

Yours sincerely

A handwritten signature in black ink that reads 'Brock'.

**Hon Geoff Brock MP**  
Minister for Regional Development  
Minister for Local Government

*JS*  
July 2016

Minister for Regional Development  
Minister for Local Government

Level 17, 25 Grenfell Street Adelaide SA 5000 | GPO Box 2557 Adelaide SA 5001 DX 662  
Tel 08 8226 1300 | Fax 08 8226 0316 | [grsa.MinisterBrock@sa.gov.au](mailto:grsa.MinisterBrock@sa.gov.au)



## **Governance**

The Board meets on a scheduled quarterly basis and is responsible for all aspects of WRWMA. The membership, roles and functions are set out in the Charter and briefly as above.

As required by the Local Government Act, WRWMA appointed an Audit Committee to oversee the financial governance of WRWMA. In the 2014/15 financial year, the Board reaffirmed the Board Chair as Cr George Demetriou and the appointment of Mr Peter Brass (Chair and Independent Member), Cr Mikki Boucheé, and Cr Peter Jamieson as the Audit Committee members. The Audit Committee continued to meet on the scheduled quarterly basis. The Council Representatives on the Board and Audit Committee do not receive remuneration.

The annual review of the financial results is overseen by the Audit Committee which reports its findings to the Board for adoption. Other items considered in 2015/16 by the Audit Committee for recommendation to the Board included reviewing and inputting into the risk management plan and risk profile for WRWMA, reviewing the external auditor's audit plan, and reviewing the Budget on a quarterly basis. In addition there was a focus by the Audit Committee and Board on ensuring appropriate internal control measures were in place.

WRWMA has appointed an Environmental Performance Group who meet regularly to consider issues and progress the day to day management and implementation of obligations within the Environment Performance Agreement, including the Landfill Capping Implementation Plan, monitoring requirements and issues related to the landfill gas management system. Progress is reported to the Board via Minutes of each meeting and has membership from the WRWMA Board, Renewal SA, the Environment Protection Authority, Leed Engineering (during the civil construction works), McMahon Services (during the landfill gas management works) and Tonkin Consulting. This group discussed and resolved issues and became an effective group that developed good relationships between WRWMA, EPA and Renewal SA.

## **Management**

WRWMA changed its management provider in January 2008 from TJH Management Services Pty Ltd to the City of Charles Sturt. Mr Adrian Sykes, an employee of the City of Charles Sturt was appointed to Manager, WRWMA.



Adrian Sykes  
Manager, WRWMA

## Garden Island Photographs

### Garden Island Handover September 2015



WRWMA Manager Mr Adrian Sykes speaking at the closing handover



WRWMA Chair Mr George Demetriou, SA EPA CEO Mr Tony Circelli and WRWMA Manager Mr Adrian Sykes at the closing handover



Photo of the rehabilitated Garden Island Landfill taken during the closing handover



**WESTERN REGION WASTE MANAGEMENT  
AUTHORITY**

**The General Purpose Financial Statement  
Reports for the year ended 30 June 2016**



**WESTERN REGION WASTE MANAGEMENT AUTHORITY**

**GENERAL PURPOSE FINANCIAL REPORTS**

**For the year ended 30 June 2016**

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## WESTERN REGION WASTE MANAGEMENT AUTHORITY

## STATEMENT OF COMPREHENSIVE INCOME

For the Year Ended 30 June 2016

	Note	<u>2016</u> \$	<u>2015</u> \$
<b>INCOME</b>			
Investment Income		4,711	34,840
Other Revenues		165	80
<b>Total Income</b>	<b>2</b>	<u><b>4,876</b></u>	<u><b>34,920</b></u>
<b>EXPENSES</b>			
Materials, contracts and other expenses	<b>3</b>	<u>(27,435)</u>	<u>(1,220,310)</u>
<b>Total Expenses</b>			
<b>OPERATING SURPLUS / (DEFICIT)</b>		<u><b>32,311</b></u>	<u><b>1,255,230</b></u>
<b>NET SURPLUS</b>			
Transferred to Equity Statement		<b>32,311</b>	<b>1,255,230</b>
<b>Other Comprehensive Income</b>			
Other Comprehensive Income		<u>0</u>	<u>0</u>
<b>Total Other Comprehensive Income</b>			
<b>TOTAL COMPREHENSIVE INCOME</b>		<u><u><b>32,311</b></u></u>	<u><u><b>1,255,230</b></u></u>

This Statement is to be read in conjunction with the attached Notes.

## WESTERN REGION WASTE MANAGEMENT AUTHORITY

## BALANCE SHEET

As At 30 June 2016

	Note	<u>2016</u> \$	<u>2015</u> \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents		306,558	1,394,102
<b>Total Current Assets</b>	<b>4</b>	<u><b>306,558</b></u>	<u><b>1,394,102</b></u>
<b>Non Current Assets</b>			
Infrastructure, Property, Plant and Equipment		0	0
<b>Total Non Current Assets</b>	<b>5</b>	<u><b>0</b></u>	<u><b>0</b></u>
<b>Total Assets</b>		<u><b>306,558</b></u>	<u><b>1,394,102</b></u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade and Other Payables		0	140,293
Provision	<b>7</b>	136,557	793,636
Accrued Expenses		2,828	337,428
GST		(3,443)	(15,560)
<b>Total Current Liabilities</b>	<b>6</b>	<u><b>135,942</b></u>	<u><b>1,255,797</b></u>
<b>Non Current Liabilities</b>			
Provision for Landfill Restoration		0	0
<b>Total Non Current Liabilities</b>		<u><b>0</b></u>	<u><b>0</b></u>
<b>Total Liabilities</b>		<u><b>135,942</b></u>	<u><b>1,255,797</b></u>
<b>NET ASSETS / (LIABILITIES)</b>		<u><b>170,616</b></u>	<u><b>138,305</b></u>
<b>EQUITY</b>			
Accumulated Surplus / (Deficit)		170,616	138,305
<b>TOTAL EQUITY</b>		<u><b>170,616</b></u>	<u><b>138,305</b></u>

This Statement is to be read in conjunction with the attached Notes.

**WESTERN REGION WASTE MANAGEMENT AUTHORITY****STATEMENT OF CHANGES IN EQUITY****For the Year Ended 30 June 2016**

	<b>Note</b>	<b><u>2016</u></b>	<b><u>2015</u></b>
		<b>\$</b>	<b>\$</b>
Balance at end of previous reporting period		138,305	(1,116,925)
<b>Net Surplus / (Deficit) for Year</b>		32,311	1,255,230
<b>Other Comprehensive Income</b>			
Other Comprehensive Income			
<b>Balance at end of period</b>		<b><u>170,616</u></b>	<b><u>138,305</u></b>

This Statement is to be read in conjunction with the attached Notes.

## WESTERN REGION WASTE MANAGEMENT AUTHORITY

## CASH FLOW STATEMENT

For the Year Ended 30 June 2016

	Note	<u>2016</u>	<u>2015</u>
		\$	\$
<b>Cash Flows From Operating Activities</b>			
<b>Receipts</b>			
Operating Receipts		215	80
Investment Receipts		4,661	34,840
<b>Payments</b>			
Travel & entertainment expenditure		(5,177)	(100)
<b>Net Cash used in Operating Activities</b>	<b>9</b>	<u><b>(301)</b></u>	<u><b>34,820</b></u>
<b>Cash Flows from Other Activities</b>			
<b>Payments</b>			
Payments for works – Garden Island		(1,195,261)	(800,984)
<b>Receipts</b>			
ATO GST Refund		108,018	72,406
<b>Net Cash used in Other Activities</b>		<u><b>(1,087,243)</b></u>	<u><b>(728,578)</b></u>
<b>Net increase/(decrease) in cash held</b>		(1,087,544)	(693,758)
Cash & cash equivalents at beginning of the period		1,394,102	2,087,860
<b>Cash &amp; cash equivalents at end of period</b>		<u><b>306,558</b></u>	<u><b>1,394,102</b></u>

This Statement is to be read in conjunction with the attached Notes.

**WESTERN REGION WASTE MANAGEMENT AUTHORITY****Notes to and forming part of the Financial Statements****For the Year Ended 30 June 2016****Note 1: Significant Accounting Policies**

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**Basis of preparation****Compliance with Australian Accounting Standards**

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under clause 11 of the Local Government (Financial Management) Regulations 1999 dated 30 June 2011.

**Income Tax**

The Western Region Waste Management Authority (the Authority) operated as a Regional Subsidiary of the Members Council pursuant to section 43 of the Local Government Act 1999. Accordingly, it is not liable to pay income tax.

**Plant and Equipment**

Plant and equipment is brought to account at cost, less, where applicable, accumulated depreciation. All assets are depreciated over their useful lives commencing from the time that the asset is held ready for use.

The depreciation rates used for items of plant & equipment are:

Furniture and fittings	20%
Computer equipment	33%
Other equipment and vehicles	20%

**Cash**

For the purposes of the statement of cash flows, cash includes cash on hand and on deposit with banks and the Local Government Financing Authority. The provision for landfill restoration where the time value of money is material shall be the present value of the expenditures expected to settle the obligation.

**WESTERN REGION WASTE MANAGEMENT AUTHORITY****Notes to the Financial Statements****For the Year Ended 30 June 2016****Note 1: Significant Accounting Policies (continued)****Going Concern**

The financial report has been prepared on a going concern basis as the Board has received a guarantee from Member Councils of continued financial support and the Board Members believe such financial support will continue to be made available.

As all requirements and obligations of the Regional Subsidiary have been met, a request to wind up the Authority from the four constituent councils has been sent to the Minister for Local Government. The subsequent approval from the Minister has been received on 1 July 2016, and formal notice to this effect will be placed in the South Australian Government Gazette. The Authority will during the 2016/17 financial year, complete the requirements to formally cease operations including providing appropriate documents to the State's Department of Premier's Cabinet, State Records of South Australia Agency and final audit and determination of the amount to return to the member councils.

## WESTERN REGION WASTE MANAGEMENT AUTHORITY

## Notes to the Financial Statements

For the Year Ended 30 June 2016

	<u>2016</u>	<u>2015</u>
<b>Note 2: Revenues</b>		
<b>Investment income</b>		
Local Government Finance Authority	135	318
Banks	4,576	34,522
	<u>4,711</u>	<u>34,840</u>
<b>Other Revenues</b>		
Asset Fund surplus distribution (LGFA)	165	80
	<u>165</u>	<u>80</u>
	<u>4,876</u>	<u>34,920</u>
<b>Note 3: Expenses</b>		
<b>Material, contracts and other expenses</b>		
Travel & entertainment expenditure	4,754	100
Writeback of Provision	7 (32,189)	(1,220,410)
	<u>(27,435)</u>	<u>(1,220,310)</u>



## WESTERN REGION WASTE MANAGEMENT AUTHORITY

## Notes to the Financial Statements

For the Year Ended 30 June 2016

	<u>2016</u>	<u>2015</u>
<b>Note 4: Current Assets</b>		
Cash & Cash Equivalents		
Cash at Bank – Cheque Account	67,383	128,265
Cash at Bank – Investment Account	239,175	1,254,763
Investments with LGFA	0	11,074
	<u>306,558</u>	<u>1,394,102</u>
<b>Note 5: Non Current Assets</b>		
Plant & Equipment at Cost	0	0
Less: Accumulated Depreciation	0	0
	<u>0</u>	<u>0</u>
<b>Note 6: Current Liabilities</b>		
Provision (refer to Note 7)	136,557	793,636
	<u>136,557</u>	<u>793,636</u>
Other Current Liabilities		
Goods and Services	0	140,293
Accrued Expenses	2,828	337,428
GST Payable	(3,443)	(15,560)
	<u>(615)</u>	<u>462,161</u>
	<u>135,942</u>	<u>1,255,797</u>

**WESTERN REGION WASTE MANAGEMENT AUTHORITY****Notes to the Financial Statements****For the Year Ended 30 June 2016****Note: 7 Current Liabilities**

Western Region Waste Management Authority (The Authority) operated a landfill on Garden Island up until February 2001 under a licence with Renewal SA (RSA), formerly the Urban Renewal Authority (URA), and the Land Management Corporation. An Environment Performance Agreement between Renewal SA, the Environment Protection Authority (EPA) and the Authority was signed in October 2005. The major obligations for the Authority in that agreement were to supply clay and soil to cap the site; to revegetate the site; to environmentally monitor the site and to install a landfill gas management system across the site. The rehabilitation civil works were accepted as completed by the EPA and RSA 31<sup>st</sup> August 2013, followed by a 2 year post-closure maintenance period.

A Contract was signed in September 2014 with McMahon Services Australia Pty Ltd to design, construct and operate a landfill gas management system at Garden Island landfill in accordance with the Environment Performance Agreement.

These works were completed and the landfill site was handed back to Renewal SA on 1 September 2015. There is to be no further liability to the Authority.

The contract sum of \$12 million was initially used as the basis for the total provision for the cost of WRWMA meeting their obligation to rehabilitate the landfill site.

The Board of the Authority appointed KPMG Actuaries Pty Ltd to review this provision and to provide an estimate as at June 2008, in accordance with Australian Accounting Standards AASB 137.

Using the assumptions adopted, and allowing for risk, an estimated provision of \$14.3 million was determined consistent with the requirements of AASB137. A risk discount rate of 7.25% had been used to discount the projected rehabilitation costs.

Following the formal handover to Renewal SA on 1 September 2015 estimated provision of \$14.3 million has now been consumed leaving the amount of \$136,557, based on the current assessment of the works to complete the Authority's obligations.

## WESTERN REGION WASTE MANAGEMENT AUTHORITY

## Notes to the Financial Statements

For the Year Ended 30 June 2016

## Note 7: Current Liabilities (continued)

## Summary of Provision for Landfill Restoration

<b>Movement</b>	<b>Note</b>	<b>2016</b>	<b>2015</b>
Opening Balance			
Current		793,636	2,979,652
Non Current		0	111,949
		<u>793,636</u>	<u>3,091,601</u>
<b>Writeback of provision</b>		<u>(32,189)</u>	<u>(1,220,410)</u>
		761,447	1,871,191
<b>Less expenditure</b>			
<b>Cash</b>			
LGFA Guarantee		(4,500)	(9,000)
Landfill Gas Installation		(408,866)	(855,890)
WRWMA Management		(63,000)	(63,000)
Consulting/Superintendent		(85,805)	(81,428)
Site Maintenance		(9,364)	(20,298)
Sundry		(6,206)	(4,486)
External Audit & Audit Committee Costs		(6,918)	(6,712)
Insurance		(14,509)	(15,873)
Legal Expenses		(270)	(20,868)
Records Sentencing		(25,452)	0
<b>Total Cash</b>		<u>(624,890)</u>	<u>(1,077,555)</u>
<b>Total Expended against provision</b>		<u>(657,079)</u>	<u>(2,297,965)</u>
<b>Closing Balance</b>		<u>136,557</u>	<u>793,636</u>
<b>Summarised as follows</b>			
Current liability		136,557	793,636
Non Current Liability		0	0
		<u>136,557</u>	<u>793,636</u>

**WESTERN REGION WASTE MANAGEMENT AUTHORITY**

**Notes to the Financial Statements**

**For the Year Ended 30 June 2016**

**Note 8: Contingencies, Assets & Liabilities not recognised in the Balance Sheet**

The Authority had a \$12 million bank guarantee pursuant to the Environment Performance Agreement arranged through the Local Government Finance Authority in favour of Renewal SA. This guarantee had been progressively reduced in line with the completion of works under the Civil Works Contract (Leed Engineering), to a \$2 million bank guarantee pursuant to the Environment Performance Agreement. Upon completion of works and official handover of the site the remaining bank guarantee of \$2 million has been discharged.

	<u>2016</u>	<u>2015</u>
	\$	\$
<b>Note 9 : Reconciliation of Cash Flows from Operating Activities to Net Surplus Resulting from Operations</b>		
Net Surplus	32,311	1,255,230
Non-cash Items in Income Statement:		
Depreciation, amortisation and impairment		0
Provision for landfill restoration	(32,189)	(1,220,410)
Add/(Less): Changes in Net Current Assets		
Net Decrease/(Increase) in Receivables		0
Net Decrease/(Increase) in Net GST Claimable	(423)	0
Net Increase/(Decrease) in Trade and Other Payables		0
Net Increase/(Decrease) in Other Provisions		0
<b>Net cash provided by (or used in) operations</b>	<b>(301)</b>	<b>34,820</b>

**WESTERN REGION WASTE MANAGEMENT AUTHORITY**

**Notes to the Financial Statements**

**For the Year Ended 30 June 2016**

**Note 10: Financial Instruments**

**(a) Interest Risk Rate**

The Authority’s exposure to interest rate risk, which is the risk that the value of a financial instrument will fluctuate as a result of changes in market interest rates, and the effective weighted average interest rates on those applicable financial assets and liabilities, is as follows:

	Weighted Average Interest Rate	Net Fair Value of variable interest rate instruments	Net Fair value of fixed interest rate instruments maturing within one year	Net Fair value of non-interest bearing instruments
<b>Financial Assets</b>				
Cash	0.10%	67,383	-	-
Receivables	0.00%	-	-	-
Investments	1.20%	239,175	-	-
<b>Total Financial Assets</b>	-	<b>306,558</b>	-	-
<b>Financial Liabilities</b>				
Creditors and Provisions	0.00%	-	-	-
<b>Total Financial Liabilities</b>	-	-	-	-

**(b) Credit Risk**

Credit Risk represents the loss that would be recognised if other entities failed to perform as contracted.

The Authority’s exposure to credit risk is summarised as follows:

- Trade and other debtors – the Authority’s maximum exposure is disclosed in the financial statements net of any provisions for doubtful debts.
- The LGFA investments included in Financial Assets above are capital guaranteed.

**(c) Net Fair Value**

The net fair value of a financial instrument is defined as its value net of all costs to settle the asset or liability.

The financial assets and liabilities as stated or referred to in notes (a) and (b) above, are stated at their face value (less provision for doubtful debts if applicable).

Due to the nature of the financial instruments held by the Authority, the costs associated with their settlement would not be material, and hence, have not been considered.

**WESTERN REGION WASTE MANAGEMENT AUTHORITY****Notes to the Financial Statements****For the Year Ended 30 June 2016****Note 11: Return of Funds to Member Councils**

In 2003 the Western Region Waste Management Authority received legal advice on its charter that it could return some of its cash holdings to Member Councils subject to each Council signing a Deed of Agreement to repay amounts as and when required to meet the costs of the Garden island site remediation.

The Board of Western Region Waste Management Authority adopted in their meeting dated 24 March 2016 to return any surplus funds to the constituent councils in accordance with the Authority's charter.

<b>Table of Member Council Ownership Interest</b>	<b>%</b>
Charles Sturt	56.39
West Torrens	23.93
Port Adelaide Enfield	13.77
Holdfast Bay	5.91

**Note 12: Contingent Liability**

There are no known contingent liabilities.

**WESTERN REGION WASTE MANAGEMENT AUTHORITY****STATEMENT BY MEMBERS OF THE BOARD****CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Board to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards.
- the financial statements present a true and fair view of the Board's financial position at 30 June 2015 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Board provide a reasonable assurance that the Board's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Board's accounting and other Records.

This statement is made in accordance with a resolution of the Board and is signed for and on behalf of the Members of the Board by:



George Demetriou  
CHAIR  
WESTERN REGION WASTE MANAGEMENT AUTHORITY

Date: 15/09/2016



Adrian Sykes  
MANAGER  
WESTERN REGION WASTE MANAGEMENT AUTHORITY

Date: 15/09/2016

**ADOPTION STATEMENT**

Laid before the Authority and adopted on the 15 day of September 2016.

**WESTERN REGION WASTE MANAGEMENT AUTHORITY**  
**ANNUAL FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 June 2016**  
**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Western Region Waste Management Authority for the year ended 30 June 2016, the Board's Auditor, HLB Mann Judd, has maintained its independence in accordance with the requirement of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

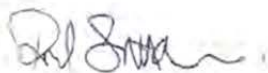
This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.



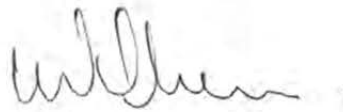
Peter Brass  
 CHAIR  
 WESTERN REGION WASTE MANAGEMENT  
 AUTHORITY AUDIT COMMITTEE  
 Date: 21/8/2016



Terry Buss  
 CHIEF EXECUTIVE OFFICER  
 CITY OF WEST TORRENS  
 Date: 24/8/2016



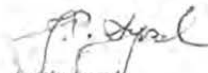
Paul Sutton  
 CHIEF EXECUTIVE OFFICER  
 CITY OF CHARLES STURT  
 Date: 23/8/2016



Mark Withers  
 CHIEF EXECUTIVE OFFICER  
 CITY OF PORT ADELAIDE ENFIELD  
 Date: 25/8/2016



George Demetriou  
 CHAIR  
 WESTERN REGION WASTE MANAGEMENT  
 AUTHORITY  
 Date: 24/8/2016



Justin Lynch  
 CHIEF EXECUTIVE OFFICER  
 CITY OF HOLDFAST BAY  
 Date: 29/8/2016





15 August 2016

The Board  
 Western Region Waste Management Authority  
 C/- Mr A Sykes  
 Manager  
 PO Box 75  
 WOODVILLE SA 5011

Dear Board Members

**STATEMENT OF AUDITORS INDEPENDENCE  
 ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDED 30 JUNE 2016**

I confirm that, for the audit of the financial statements of Western Region Waste Management Authority for the year ended 30 June 2016, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(5) *Local Government (Financial Management) Regulations 2011*.



**Corey McGowan**  
Partner

HLB Mann Judd Audit (SA) Pty Ltd ABN: 32 166 337 007  
 103 Pallantoni Road, Dulwich SA | Telephone: 461 018 81 21 5000 | Facsimile: 461 018 8431 (1100)  
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 (1994) 2 (1994) 10 & 20 New South Wales & 1994 10 (1994) 10 (1994) 10 (1994) 10



Chartered Accountants

**WESTERN REGION WASTE MANAGEMENT AUTHORITY**

ABN 81 252 155 769

**INDEPENDENT AUDITOR'S REPORT**

**To the members of Western Region Waste Management Authority:**

We have audited the accompanying financial report of Western Region Waste Management Authority, ("the Regional subsidiary"), which comprises the balance sheet as at 30 June 2016, the statement of comprehensive income, the statement of changes in equity and the cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory notes.

***Board's Responsibility for the Financial Report***

The Board of Western Region Waste Management Authority is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards and the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011. The Board's responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report so that is free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

***Auditor's Responsibility***

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Regional subsidiary's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Western Region Waste Management Authority, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Independence***

In conducting our audit, we have complied with the independence requirements of the Australian professional accounting bodies and the Local Government Act and Regulations.

**HLB Mann Judd Audit (SA) Pty Ltd ABN: 32 166 337 097**

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- 18 -

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Chartered Accountants

**WESTERN REGION WASTE MANAGEMENT AUTHORITY**

**ABN 81 252 155 769**

**INDEPENDENT AUDITOR'S REPORT**

**Opinion**

In our opinion:

- (a) the financial report presents fairly, in all material respects, the financial position of Western Region Waste Management Authority as at 30 June 2016 and its performance for the year then ended in accordance with Australian Accounting Standards; and
- (b) the financial report also complies with Australian Accounting Standards (Including the Australian Accounting Interpretations) and the Local Government Act 1999 and Regulations

*HLB Mann Judd*  
HLB Mann Judd  
Chartered Accountants

Adelaide, South Australia  
21 September 2016

*C.M. J*  
Corey McGowan  
Partner

HLB Mann Judd Audit (SA) Pty Ltd ABN: 32 166 337 097  
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Members are bound by a common agreement under Professional Standards Legislation.

### 17.3 Mendelson Foundation - Financial Statements Year Ended 30 June 2016

#### Brief

This report presents the audited financial statements of the Mendelson Foundation for the year ended 30 June 2016.

#### RECOMMENDATION(S)

It is recommended to Council that the audited financial statements of the Mendelson Foundation for the year ended 30 June 2016 be received.

#### Introduction

The audited financial statements of the Mendelson Foundation for the year ended 30 June 2016 are presented for information.

#### Discussion

The equity of the Mendelson Foundation has decreased for the year ended 30 June 2016 by \$62,342 or 4.9 per cent (increased by \$28,976 or 2.3 per cent in 2014/15) as follows:

<b>Income</b>	
Dividend Income including Franking Credits	\$61,602
Interest Income	3,652
Market Movement on Investments	(76,280)
Council Grant	18,000
<b>Total Income</b>	<b>\$6,974</b>
<b>Expenditure</b>	
Scholarships	\$39,000
Fund Management Fees	11,264
Member Emoluments	19,052
<b>Total Expenditure</b>	<b>\$69,316</b>
<b>Surplus / (Deficit)</b>	<b>(\$62,342)</b>

#### Conclusion

The audited financial statements of the Mendelson Foundation for the year ended 30 June 2016 are presented for information.

#### Attachments

1. Mendelson Foundation - Audited Financial Statements for year ended



---

**City of West Torrens Max &  
Bette Mendelson Foundation**

**Financial Statements 2015/2016  
12 Month to 30<sup>th</sup> June**

## FINANCIAL ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION  
FINANCIAL STATEMENTS FOR THE 12 MONTHS ENDED 30 JUNE 2016

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-	Statement of Financial Position	3
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The Max and Bette Mendelson Foundation is a charitable fund established under a Deed of Charitable Trust, and it is dedicated in perpetuity to the promotion and encouragement of education in conjunction with South Australian universities. Foundation funds were bequeathed to the City of West Torrens as the legal Trustee under the terms of the Trust Deed.

**City of West Torrens as Trustee for the Max and Bette Mendelson Foundation**

**ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2016**

**CERTIFICATION OF FINANCIAL STATEMENTS – MENDELSON FOUNDATION**

We have been authorised by the Council to certify the financial statements in their final form.  
In our opinion:

- The Foundation is not a reporting entity and this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements;
- The financial statements present fairly of the Foundation's financial position at 30 June 2016 and the results of its operations for the financial year;
- The financial statements accurately reflect the Foundation's accounting and other records.



.....  
Terry Joseph Buss  
CHIEF EXECUTIVE OFFICER



.....  
John Trainer  
MAYOR

Date: 21/10/2016,

**STATEMENT OF COMPREHENSIVE INCOME**  
 CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION  
 INCOME STATEMENT FOR THE YEAR 30 JUNE 2016

	Note	\$ 2016	\$ 2015
<b>REVENUE</b>			
Dividend Income including Franking Credits		61,602	66,333
Interest Income		3,652	4,537
Market Movements		(76,280)	10,178
Council Grants		18,000	15,000
		<hr/>	<hr/>
<b>Revenue</b>	2	6,974	96,048
<b>EXPENDITURE</b>			
Scholarships		39,000	36,000
Committee Allowances		19,052	19,681
Trustee Fees		11,264	11,391
		<hr/>	<hr/>
<b>Expenditure</b>	3	69,316	67,072
		<hr/>	<hr/>
<b>NET SURPLUS</b>		<b>(62,342)</b>	<b>28,976</b>
		<hr/> <hr/>	<hr/> <hr/>



**STATEMENT OF FINANCIAL POSITION**  
 CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION  
 AS AT 30 JUNE 2016

	Note	\$ 2016	\$ 2015
<b>CURRENT ASSETS</b>			
Cash		212,807	193,762
Receivables		5,872	16,170
Units in Managed Funds		212,851	220,963
Shares in Listed Companies		781,120	844,096
		<hr/>	<hr/>
<b>Total Current Assets</b>		1,212,650	1,274,991
Non-Current Assets		0	0
		<hr/>	<hr/>
<b>TOTAL ASSETS</b>		1,212,650	1,274,991
Less Liabilities		0	0
		<hr/>	<hr/>
<b>NET ASSETS</b>		<b>1,212,650</b>	<b>1,274,991</b>
		<hr/> <hr/>	<hr/> <hr/>
 <b>FOUNDATION WEALTH</b>			
Accumulated Surplus		1,212,650	1,274,991
Reserves		0	0
		<hr/>	<hr/>
<b>TOTAL FOUNDATION WEALTH</b>		<b>1,212,650</b>	<b>1,274,991</b>
		<hr/> <hr/>	<hr/> <hr/>

## NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION  
NOTES TO AND FORMING PART OF THE ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2016

### 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### (a) Basis of Accounting

Unless otherwise specified, these special purpose foundation accounts have been prepared on the basis of the historical cost convention, modified by the revaluation of financial assets for which the fair value basis of accounting has been applied.

Fair value means the amount for which an asset could be exchanged between a knowledgeable buyer or seller in arm's length transactions.

#### (b) Consolidated Accounts

Mendelson accounts are consolidated with those of the City of West Torrens and should be read in conjunction with those accounts.

#### (c) Current Assets and Liabilities

Current assets are cash and other forms of assets that are reasonably expected to be paid or satisfied within one year of balance date.

Current liabilities are Foundation obligations that are reasonably expected to be paid or satisfied within one year of balance date.

#### (d) Revenue Recognition

Equity investments are recognised on a fair value basis.

#### (e) Financial Instruments

Foundation includes in its Statement of Financial Position several financial assets. These assets are recognised at their fair value.

## NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION  
NOTES TO THE ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2016

### 2. REVENUE

Date	Payer	Description	Amount
31/07/2015	Council Grants FY 2015/16	Council Grant	18,000.00
31/07/2015	Dividend Income Received July 2015	Dividend Income	16,925.78
31/07/2015	Interest Income Received July 2015	Interest Income	107.18
31/07/2015	Market Movement July 2015	Market Movement	34,471.71
31/08/2015	Dividend Income Received August 2015	Dividend Income	1,644.70
31/08/2015	Interest Income Received August 2015	Interest Income	76.68
31/08/2015	Market Movement August 2015	Market Movement	(63,538.99)
31/08/2015	Dividend Income Announced August 2015	Dividend Income	5,114.02
30/09/2015	Dividend Income Received September 2015	Dividend Income	3,182.36
30/09/2015	Interest Income Received September 2015	Interest Income	77.75
30/09/2015	Market Movement September 2015	Market Movement	(43,139.85)
30/10/2015	Dividend Income Received October 2015	Dividend Income	3,285.32
30/10/2015	Interest Income Received October 2015	Interest Income	1,203.29
30/10/2015	Market Movement October 2015	Market Movement	47,362.96
30/11/2015	Dividend Income Received November 2015	Dividend Income	2,035.78
30/11/2015	Interest Income Received November 2015	Interest Income	32.03
30/11/2015	Market Movement November 2015	Market Movement	(10,712.73)
31/12/2015	Dividend Income Received December 2015	Dividend Income	4,147.88
31/12/2015	Interest Income Received December 2015	Interest Income	7.25
31/12/2015	Market Movement December 2015	Market Movement	(6,432.93)
31/01/2016	Dividend Income Received January 2016	Dividend Income	966.37
31/01/2016	Interest Income Received January 2016	Interest Income	11.21
31/01/2016	Market Movement January 2016	Market Movement	(39,323.83)
29/02/2016	Dividend Income Received February 2016	Dividend Income	1,585.56
29/02/2016	Interest Income Received February 2016	Interest Income	10.03
29/02/2016	Market Movement February 2016	Market Movement	(13,245.23)
31/03/2016	Dividend Income Received March 2016	Dividend Income	4,759.90
31/03/2016	Interest Income Received March 2016	Interest Income	51.20
31/03/2016	Market Movement March 2016	Market Movement	6,407.29
31/03/2016	FY14/15 - Franking Credits Adj as per ATO	Franking Credits	(62.55)
30/04/2016	Dividend Income Received April 2016	Dividend Income	3,781.51
30/04/2016	Interest Income Received April 2016	Interest Income	2,043.72
30/04/2016	Market Movement April 2016	Market Movement	40,000.35
31/05/2016	Dividend Income Received May 2016	Dividend Income	436.69
31/05/2016	Interest Income Received May 2016	Interest Income	18.76
31/05/2016	Market Movement May 2016	Market Movement	20,930.85
30/06/2016	Dividend Income Received June 2016	Dividend Income	8,219.96
30/06/2016	Interest Income Received June 2016	Interest Income	13.26
30/06/2016	Market Movement June 2016	Market Movement	(49,059.32)
30/06/2016	FY15/16 - Franking Credits receivable	Franking Credits	5,578.60
<b>GRAND TOTAL</b>			<b>6,974.51</b>

## NOTES TO THE ACCOUNTS

CITY OF WEST TORRENS MAX AND BETTE MENDELSON FOUNDATION  
NOTES TO THE ACCOUNTS FOR THE 12 MONTHS ENDED 30 JUNE 2016

### 3. EXPENDITURE

Date	Payee	Description	Amount
31/07/2015	Trustee Fee Jun 15 (exc GST)	Trustee Fee	933.32
31/07/2015	Scholarships FY2015/16	Scholarships	39,000.00
31/08/2015	Trustee Fee Jul 15 (exc GST)	Trustee Fee	974.15
31/08/2015	Committee Allowance CR Haese	Committee Allowance	1,187.50
31/08/2015	Committee Allowance CR Hill	Committee Allowance	1,187.50
30/09/2015	Trustee Fee Aug 15 (exc GST)	Trustee Fee	973.06
31/10/2015	Trustee Fee Sept 15 (exc GST)	Trustee Fee	925.43
30/11/2015	Trustee Fee Oct 15 (exc GST)	Trustee Fee	897.80
30/11/2015	Committee Allowance Adelta Legal	Committee Allowance	1,187.50
30/11/2015	Committee Allowance CR Haese	Committee Allowance	1,198.00
30/11/2015	Committee Allowance CR Hill	Committee Allowance	1,198.00
31/12/2015	Trustee Fee Nov 15 (exc GST)	Trustee Fee	996.51
31/12/2015	Committee Allowance Adelta Legal	Committee Allowance	1,187.50
31/01/2016	Trustee Fee Dec 15 (exc GST)	Trustee Fee	930.18
29/02/2016	Trustee Fee Jan 16 (exc GST)	Trustee Fee	925.98
29/02/2016	Committee Allowance CR Haese	Committee Allowance	1,201.00
29/02/2016	Committee Allowance CR Hill	Committee Allowance	1,201.00
31/03/2016	Trustee Fee Feb 16 (exc GST)	Trustee Fee	900.37
30/04/2016	Trustee Fee Mar 16 (exc GST)	Trustee Fee	885.30
30/04/2016	Committee Allowance Adelta Legal	Committee Allowance	1,187.50
31/05/2016	Trustee Fee Apr 16 (exc GST)	Trustee Fee	890.05
31/05/2016	Allowance - Dr RI Jennings	Committee Allowance	1,187.50
31/05/2016	Allowance - Dr RI Jennings	Committee Allowance	1,199.00
31/05/2016	Allowance - Dr RI Jennings	Committee Allowance	1,201.00
31/05/2016	Allowance - Dr RI Jennings	Committee Allowance	1,201.00
31/05/2016	Allowance - Cr R Haese	Committee Allowance	1,201.00
31/05/2016	Allowance - Cr M Hill	Committee Allowance	1,201.00
30/06/2016	Trustee Fee May 16 (exc GST)	Trustee Fee	1,031.97
30/06/2016	Committee Allowance Adelta Legal	Committee Allowance	1,126.00
<b>GRAND TOTAL</b>			<b>69,316.12</b>



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**INDEPENDENT AUDITOR'S REPORT  
TO THE TRUSTEE OF THE CITY OF WEST TORRENS MAX AND BETTE  
MENDELSON FOUNDATION**

**Report on the Financial Report**

We have audited the accompanying financial report, being a special purpose financial report of the City of West Torrens Max and Bette Mendelson Foundation, which comprises the balance sheet as at 30 June 2016, the income statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the certification of financial statements.

**Trustees' Responsibility for the Financial Report**

The City of West Torrens, as trustee of the City of West Torrens Max and Bette Mendelson Foundation, is responsible for the preparation and fair presentation of the financial report, and have determined that the basis of preparation described in Note 1 is appropriate to meet the requirements of the trust deed and is appropriate to meet the needs of the Council. The trustees' responsibility also includes such internal control as the trustee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the trustees, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



### Opinion

In our opinion the financial report presents fairly, in all material respects, the financial position of the City of West Torrens Max and Bette Mendelson Foundation as at 30 June 2016, and its financial performance for the year then ended in accordance with Australian Accounting Standards described in Note 1 and the financial reporting requirements of the trust deed.

### Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the trustees' financial reporting responsibilities under the trust deed. As a result, the financial report may not be suitable for another purpose.

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

BDO Audit (SA) Pty Ltd

A handwritten signature in blue ink, appearing to read 'G K Edwards'.

G K Edwards  
Director

Adelaide, 24 October 2016

## 17.4 Budget versus Actual - Year Ended 30 June 2016

### Brief

This report reviews the budget for the year ended 30 June 2016 pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

### RECOMMENDATION(S)

It is recommended to Council that the report on the budget for the year ended 30 June 2016, made pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*, be received.

### Introduction

Budget versus actual information for the year ended 30 June 2016 has been reviewed and is presented in this report.

### Discussion

The report in **attachment 1** shows the budget versus actual position for 2015/16, with variances comparing actual results to the revised budget (as per the March budget review). **Attachment 2** shows the same data presented in a manner consistent with the model financial statements, pursuant to the requirements of Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

Key variances include:

#### Operational Income

- Rates income was \$56,786 above budget (\$56,311 above budget in 2014/15).
- Statutory charges were \$32,296 or 1.4 per cent above budget
- User charges were below budget by \$32,563, which included lower than expected community centre and hall hire of \$30,101.
- Grants, subsidies and contributions were below budget by \$582,594 largely because advance payment of the financial assistance grant from the Federal Government of \$587,282, was budgeted but not received in June 2016.
- Reimbursements and other income was \$36,327 below budget, largely due to lower than expected insurance reimbursements (\$128,238), predominantly associated with ongoing investigations regarding the Riverside pump station. A gain on other income and donated assets being \$74,931 and \$31,248 above budget respectively, offers a partial offset.

#### Operational Expenditure

- Staff and related costs were \$465,839 below budget, having been impacted by an unbudgeted amount of capitalising employee costs of \$758,000. Costs were otherwise \$292,161 or 1.4 per cent above budget, which included \$68,525 in leave provisioning.
- Building, furniture, plant and equipment expenses were \$104,896 below budget, the most significant variances being depreciation of \$149,882 (below budget) and plant repairs and maintenance of \$46,275 (above budget)

- Community asset costs were above budget by \$219,707, all of which is infrastructure depreciation related.
- General expenses were below budget by \$657,610, which included under budget professional fees (\$603,721), subscriptions and associations (\$24,232) and publications, printing, advertising and publicity (\$32,158). Conversely, minor capital was \$24,983 over budget.
- Bank and finance charges were \$9,759 below budget, largely due to lower than anticipated bad debts.
- Council related expenditure was \$291,688 below budget, largely because of lower than expected street lighting (\$84,895) and donations and community contributions (\$135,099).
- Contract and material expenditure was \$3,221,540 above budget, largely due to over budget contractor associated payments (\$3,324,840), waste collection and disposal costs (\$96,463) and expenditure on materials (\$6,837). The most significant driver of this was fourth quarter recognition of Brownhill/Keswick Creek expenditure of \$907,791.
- Occupancy and property costs were \$100,383 above budget, due to higher than expected water charges (\$118,563), offset by below budget power, light, gas and fuel costs (\$17,042).
- Expenditure recoveries were \$428,966 below budget due to an end of year accounting adjustment involving overhead being included in capitalised works (refer staff and related costs).

#### Capital Income

- Capital income was \$405,489 above budget due to increased grant receipt activity in the last quarter, particularly relating to open space and milestone payments.

#### Capital Expenditure

- Computer expenditure was below budget by \$253,408 largely relating to the communication system implementation.
- Other plant and equipment expenditure was \$159,397 below budget, predominantly due to plant and equipment, specifically, below budget by \$184,951. This is inclusive of \$162,443 carried forward to 2016/17, largely for a cab chassis and a tipper truck for the depot.
- Land and building costs (excluding asset sales) were below budget by \$10,135,348, mostly property related expenditure that has been carried forward to 2016/17.
- An unbudgeted end-of-year profit on sale of assets of \$18,472,276 occurred, primarily due to the sale of St Martin's aged care facility.



## Capital Works Expenditure

Capital works variances were largely timing related and include \$1,640,755 for Lockleys catchment. An amount of \$8,915,573 net of overheads and income not received was carried forward to 2016/17.

## Conclusion

Budget information for the year ended 30 June 2016 has been presented and key variance highlight, pursuant to Regulation 10 of the *Local Government (Financial Management) Regulations 2011*.

## Attachments

1. **2015/16 Budget v's Actual**
2. **2015/16 Model Financial Statements**

<p align="center"><b>City of West Torrens</b>  <b>Summary of Budget Changes 2015/16</b>  <b>Operational Income and Expenditure (\$'000's)</b></p>							
Adopted Original Budget	Income & Expenditure	Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Original Budget
<b>Income</b>							
50,940	Rates Related	50,940	51,121	51,154	51,146	51,203	263
1,752	Statutory Charges	1,752	1,960	2,066	2,229	2,262	509
9,262	User Charges	9,262	1,245	1,232	1,225	1,193	(8,069)
2,103	Grants Subsidies & Contributions	2,103	2,273	2,291	2,310	1,727	(376)
1,332	Reimbursements & Other Income	1,332	1,177	1,259	1,640	1,604	272
<b>65,389</b>	<b>Total Income</b>	<b>65,389</b>	<b>57,778</b>	<b>58,001</b>	<b>58,551</b>	<b>57,989</b>	<b>(7,401)</b>
<b>Expenditure</b>							
27,071	Staff & Related Costs	27,085	21,445	21,531	21,488	21,022	(6,049)
5,246	Buildings, Furniture, Plant & Equipment	5,246	4,810	4,924	4,874	4,769	(476)
7,885	Community Asset Costs	7,885	7,885	7,885	7,885	8,104	220
5,046	General Expenses	5,623	4,723	4,822	4,750	4,092	(954)
847	Bank & Finance Charges	847	740	740	1,756	1,766	919
3,327	Council Related Expenditure	3,402	3,453	3,453	3,434	3,142	(185)
7,862	Contract & Material Expenditure	7,870	7,801	7,846	7,792	11,013	3,152
1,760	Occupancy & Property Costs	1,760	1,585	1,601	1,574	1,675	(85)
(85)	Expenditure Recovered	(85)	(85)	(87)	(87)	(516)	(431)
<b>58,958</b>	<b>Total Expenditure</b>	<b>59,631</b>	<b>52,356</b>	<b>52,714</b>	<b>53,466</b>	<b>55,068</b>	<b>(3,890)</b>
<b>6,431</b>	<b>Operating Surplus/Deficit</b>	<b>5,758</b>	<b>5,421</b>	<b>5,287</b>	<b>5,085</b>	<b>2,920</b>	<b>(3,511)</b>

<p align="center"><b>City of West Torrens</b>  <b>Summary of Budget Changes 2015/16</b>  <b>Capital Income and Expenditure (\$'000's)</b></p>											
Adopted Original Budget	Capital Expenditure & Sales			Carryover Budget Review	September Budget Review	December Budget Review	March Budget Review	Year End Result	Variance to Original Budget		
	Budget	Review	Budget								
175	Motor Vehicles	204	215	208	207	191	16				
461	Computer Equipment	461	461	499	499	246	(215)				
778	Other Plant & Equipment	1,313	1,384	1,373	1,377	1,218	440				
7,723	Land & Buildings	12,021	(2,088)	(2,132)	(1,997)	(12,132)	(19,854)				
313	Library Resources	313	313	313	313	308	(5)				
<b>9,450</b>	<b>Total Expenditure</b>	<b>14,312</b>	<b>285</b>	<b>262</b>	<b>400</b>	<b>(10,169)</b>	<b>(19,619)</b>				
<b>Adopted Original Budget</b>	<b>Capital Income</b>	<b>Carryover Budget Review</b>	<b>September Budget Review</b>	<b>December Budget Review</b>	<b>March Budget Review</b>	<b>Year End Result</b>	<b>Variance to Original Budget</b>				
0	Grants & Subsidies	30	30	58	165	570	570				
<b>0</b>	<b>Total Income</b>	<b>30</b>	<b>30</b>	<b>58</b>	<b>165</b>	<b>570</b>	<b>570</b>				
<b>Adopted Original Budget</b>	<b>Capital Works Expenditure</b>	<b>Carryover Budget Review</b>	<b>September Budget Review</b>	<b>December Budget Review</b>	<b>March Budget Review</b>	<b>Year End Result</b>	<b>Variance to Original Budget</b>				
5,992	Stormwater & Drainage	8,129	8,054	3,908	5,181	3,248	(2,744)				
2,720	Recreation & Culture	3,816	3,959	4,626	4,626	2,577	(143)				
11,664	Transport & Communication	14,970	15,105	15,888	15,918	9,243	(2,421)				
<b>20,376</b>	<b>Total Expenditure</b>	<b>26,914</b>	<b>27,118</b>	<b>24,421</b>	<b>25,725</b>	<b>15,068</b>	<b>(5,308)</b>				

## City of West Torrens

## Statement of Comprehensive Income

for the year ended 30 June 2016

\$ '000	Notes	2016	2015
<b>Income</b>			
Rates Revenues	2a	51,254	49,069
Statutory Charges	2b	2,262	1,675
User Charges	2c	1,187	8,877
Grants, Subsidies and Contributions	2g	2,260	4,183
Investment Income	2d	598	618
Reimbursements	2e	303	302
Other Income	2f	679	738
Net Gain - Equity Accounted Council Businesses	19	8	300
<b>Total Income</b>		<b>58,551</b>	<b>65,762</b>
<b>Expenses</b>			
Employee Costs	3a	21,018	25,723
Materials, Contracts & Other Expenses	3b	21,440	21,528
Depreciation, Amortisation & Impairment	3c	10,987	10,851
Finance Costs	3d	1,611	829
<b>Total Expenses</b>		<b>55,056</b>	<b>58,931</b>
<b>Operating Surplus / (Deficit)</b>		<b>3,495</b>	<b>6,831</b>
Asset Disposal & Fair Value Adjustments	4	18,473	(201)
Amounts Received Specifically for New or Upgraded Assets	2g	1,612	1,521
Physical Resources Received Free of Charge	2i	2,781	118
<b>Net Surplus / (Deficit) <sup>1</sup></b>		<b>26,361</b>	<b>8,269</b>
<b>Other Comprehensive Income</b>			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I,PP&E	9a	45,277	5,420
<i>Amounts which will be reclassified subsequently to operating result</i>			
Nil			
<b>Total Other Comprehensive Income</b>		<b>45,277</b>	<b>5,420</b>
<b>Total Comprehensive Income</b>		<b>71,638</b>	<b>13,689</b>

<sup>1</sup> Transferred to Equity Statement

## City of West Torrens

## Statement of Financial Position

as at 30 June 2016

\$ '000	Notes	2016	2015
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and Cash Equivalents	5a	19,022	17,680
Trade & Other Receivables	5b	2,612	2,091
Other Financial Assets	5c	994	1,065
Inventories	5d	12	11
<b>Subtotal</b>		<b>22,640</b>	<b>20,847</b>
Non-Current Assets Held for Sale	20	-	13,259
<b>Total Current Assets</b>		<b>22,640</b>	<b>34,106</b>
<b>Non-Current Assets</b>			
Equity Accounted Investments in Council Businesses	6a	41	33
Infrastructure, Property, Plant & Equipment	7a	607,481	555,196
Other Non-Current Assets	6b	4,518	3,913
<b>Total Non-Current Assets</b>		<b>612,040</b>	<b>559,142</b>
<b>TOTAL ASSETS</b>		<b>634,680</b>	<b>593,248</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	8a	5,248	8,516
Borrowings	8b	-	2,075
Provisions	8c	3,815	2,335
<b>Subtotal</b>		<b>9,063</b>	<b>12,926</b>
Liabilities relating to Non-Current Assets Held for Sale	20	-	17,297
<b>Total Current Liabilities</b>		<b>9,063</b>	<b>30,223</b>
<b>Non-Current Liabilities</b>			
Borrowings	8b	-	8,928
Provisions	8c	300	418
<b>Total Non-Current Liabilities</b>		<b>300</b>	<b>9,346</b>
<b>TOTAL LIABILITIES</b>		<b>9,363</b>	<b>39,569</b>
<b>Net Assets</b>		<b>625,317</b>	<b>553,679</b>
<b>EQUITY</b>			
Accumulated Surplus		57,693	45,761
Asset Revaluation Reserves	9a	532,344	487,728
Other Reserves	9b	35,280	20,190
<b>Total Council Equity</b>		<b>625,317</b>	<b>553,679</b>

## City of West Torrens

Statement of Changes in Equity  
for the year ended 30 June 2016

\$ '000	Notes	Asset			Total Equity
		Accumulated Surplus	Revaluation Reserve	Other Reserves	
<b>2016</b>					
<b>Balance at the end of previous reporting period</b>		45,761	487,728	20,190	<b>553,679</b>
<b>a. Net Surplus / (Deficit) for Year</b>		26,361	-	-	<b>26,361</b>
<b>b. Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	45,277	-	<b>45,277</b>
- Transfer to Accumulated Surplus on Sale of I,PP&E	9a	661	(661)	-	<b>-</b>
<b>Other Comprehensive Income</b>		661	44,616	-	<b>45,277</b>
<b>Total Comprehensive Income</b>		<b>27,022</b>	<b>44,616</b>	<b>-</b>	<b>71,638</b>
<b>c. Transfers between Reserves</b>		(15,090)	-	15,090	<b>-</b>
<b>Balance at the end of period</b>		<b>57,693</b>	<b>532,344</b>	<b>35,280</b>	<b>625,317</b>
<b>2015</b>					
<b>Balance at the end of previous reporting period</b>		33,210	482,803	23,977	<b>539,990</b>
<b>a. Net Surplus / (Deficit) for Year</b>		8,269	-	-	<b>8,269</b>
<b>b. Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	5,420	-	<b>5,420</b>
- Share of OCI - Equity Accounted Council Businesses	19	495	(495)	-	<b>-</b>
<b>Other Comprehensive Income</b>		495	4,925	-	<b>5,420</b>
<b>Total Comprehensive Income</b>		<b>8,764</b>	<b>4,925</b>	<b>-</b>	<b>13,689</b>
<b>c. Transfers between Reserves</b>		3,787	-	(3,787)	<b>-</b>
<b>Balance at the end of period</b>		<b>45,761</b>	<b>487,728</b>	<b>20,190</b>	<b>553,679</b>

## City of West Torrens

### Statement of Cash Flows

for the year ended 30 June 2016

\$ '000	Notes	2016	2015
<b>Cash Flows from Operating Activities</b>			
<u>Receipts</u>			
Rates Receipts		51,049	48,960
Statutory Charges		2,488	1,808
User Charges		1,306	9,679
Grants, Subsidies and Contributions (operating purpose)		2,361	4,497
Investment Receipts		682	546
Reimbursements		333	332
Other Receipts		3,822	4,590
<u>Payments</u>			
Payments to Employees		(21,885)	(25,718)
Payments for Materials, Contracts & Other Expenses		(26,378)	(25,310)
Finance Payments		(1,611)	(853)
<b>Net Cash provided by (or used in) Operating Activities</b>	11b	<b>12,167</b>	<b>18,531</b>
<b>Cash Flows from Investing Activities</b>			
<u>Receipts</u>			
Amounts Received Specifically for New/Upgraded Assets		1,612	1,521
Sale of Replaced Assets		634	616
Sale of Surplus Assets		45	8,576
Proceeds from Disposal of Business		14,210	-
Repayments of Loans by Community Groups		7	7
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(12,080)	(12,615)
Expenditure on New/Upgraded Assets		(4,198)	(8,996)
Capital Contributed to Equity Accounted Council Businesses		(8)	300
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>222</b>	<b>(10,591)</b>
<b>Cash Flows from Financing Activities</b>			
<u>Receipts</u>			
Proceeds from Aged Care Facility Deposits		-	5,700
<u>Payments</u>			
Repayments of Borrowings		(10,966)	(1,912)
Repayment of Finance Lease Liabilities		(37)	(61)
Repayment of Bonds & Deposits		(44)	-
Repayment of Aged Care Facility Deposits		-	(6,979)
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(11,047)</b>	<b>(3,252)</b>
<b>Net Increase (Decrease) in Cash Held</b>		<b>1,342</b>	<b>4,688</b>
plus: Cash & Cash Equivalents at beginning of period	11	17,680	12,992
<b>Cash &amp; Cash Equivalents at end of period</b>	11	<b>19,022</b>	<b>17,680</b>
Additional Information:			
plus: Investments on hand - end of year	5c	994	1,065
<b>Total Cash, Cash Equivalents &amp; Investments</b>		<b>20,016</b>	<b>18,745</b>

## City of West Torrens

for the year ended 30 June 2016

### Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2016		2016	2015

These Financial Indicators have been calculated in accordance with *Information paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

#### 1. Operating Surplus Ratio

Operating Surplus	3,495	6%	10%	9%
Total Operating Revenue	58,551			

*This ratio expresses the operating surplus as a percentage of total operating revenue.*

#### 1a. Adjusted Operating Surplus Ratio

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio adjusts for the resulting distortion in the disclosed operating result for each year.

3,495	6%	9%	8%
58,551			

#### 2. Net Financial Liabilities Ratio

Net Financial Liabilities	(13,265)	-23%	28%	27%
Total Operating Revenue	58,551			

*Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.*

#### 3. Asset Sustainability Ratio

Net Asset Renewals	11,446	104%	111%	103%
Infrastructure & Asset Management Plan required expenditure	10,987			

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*



## City of West Torrens

for the year ended 30 June 2016

### Financial Indicators - Graphs (continued)

<p><b>1. Operating Surplus Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>9%</td> </tr> <tr> <td>2015</td> <td>10%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> </tbody> </table>	Year	Ratio %	2014	9%	2015	10%	2016	6%	<p><b>Purpose of Operating Surplus Ratio</b></p> <p>This indicator is to determine the percentage the operating revenue varies from operating expenditure</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio 6%</b></p> <p>The reduced surplus ratio in 2015/16 is reflective of one-off items such as two quarters of the 2015/16 Financial Assistance Grant being paid in advance in 2014/15 and the payout of all loans in 2015/16.</p>
Year	Ratio %									
2014	9%									
2015	10%									
2016	6%									
<p><b>1a. Adjusted Operating Surplus Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>8%</td> </tr> <tr> <td>2015</td> <td>9%</td> </tr> <tr> <td>2016</td> <td>6%</td> </tr> </tbody> </table>	Year	Ratio %	2014	8%	2015	9%	2016	6%	<p><b>Purpose of Adjusted Operating Surplus Ratio</b></p> <p>This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio 6%</b></p> <p>As no financial Assistance Grants were paid in advance for 2016/17, no adjustment to the operating surplus ratio is evident in 2015/16.</p>
Year	Ratio %									
2014	8%									
2015	9%									
2016	6%									
<p><b>2. Net Financial Liabilities Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>27%</td> </tr> <tr> <td>2015</td> <td>28%</td> </tr> <tr> <td>2016</td> <td>-23%</td> </tr> </tbody> </table>	Year	Ratio %	2014	27%	2015	28%	2016	-23%	<p><b>Purpose of Net Financial Liabilities Ratio</b></p> <p>This indicator shows the significance of the net amount owed to others, compared to operating revenue</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio -23%</b></p> <p>The payout of all loans in 2015/16 has resulted in a strong financial position.</p>
Year	Ratio %									
2014	27%									
2015	28%									
2016	-23%									
<p><b>3. Asset Sustainability Ratio</b></p> <table border="1"> <thead> <tr> <th>Year</th> <th>Ratio %</th> </tr> </thead> <tbody> <tr> <td>2014</td> <td>103%</td> </tr> <tr> <td>2015</td> <td>111%</td> </tr> <tr> <td>2016</td> <td>104%</td> </tr> </tbody> </table>	Year	Ratio %	2014	103%	2015	111%	2016	104%	<p><b>Purpose of Asset Sustainability Ratio</b></p> <p>This indicator aims to determine if assets are being renewed and replaced in an optimal way</p>	<p><b>Commentary on 2015/16 Result</b></p> <p><b>2015/16 Ratio 104%</b></p> <p>Council continues to meet its annual obligations for the renewal of assets consistent with the Asset Management Plans.</p>
Year	Ratio %									
2014	103%									
2015	111%									
2016	104%									

## City of West Torrens

for the year ended 30 June 2016

### Uniform Presentation of Finances

\$ '000	2016	2015
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The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

Income	58,551	65,762
<i>less</i> Expenses	<u>(55,056)</u>	<u>(58,931)</u>
<b>Operating Surplus / (Deficit)</b>	<b>3,495</b>	<b>6,831</b>
<i>less</i> <b>Net Outlays on Existing Assets</b>		
Capital Expenditure on Renewal and Replacement of Existing Assets	12,080	12,615
<i>less</i> Depreciation, Amortisation and Impairment	(10,987)	(10,851)
<i>less</i> Proceeds from Sale of Business	(14,210)	-
<i>less</i> Proceeds from Sale of Replaced Assets	<u>(634)</u>	<u>(616)</u>
<b>Subtotal</b>	<b>(13,751)</b>	<b>1,148</b>
<i>less</i> <b>Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	4,198	8,996
<i>less</i> Amounts Received Specifically for New and Upgraded Assets	(1,612)	(1,521)
<i>less</i> Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	<u>(45)</u>	<u>(8,576)</u>
<b>Subtotal</b>	<b>2,541</b>	<b>(1,101)</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>14,705</b>	<b>6,784</b>

## 17.5 Development Assessment Panel - Independent Member Appointment 2017-18

### Brief

This Report seeks to constitute the City of West Torrens Development Assessment Panel (DAP) effective from 1<sup>st</sup> January 2017 for the period to 31<sup>st</sup> December 2018 (or earlier should the *Development Act 1993* be repealed prior to this date) in accordance with the provisions of Section 56A of the *Development Act 1993* (as amended) "the Act".

### RECOMMENDATION(S)

It is recommended to Council that:

1. .... be appointed as the Presiding Member of the Development Assessment Panel as detailed in the recommendation of the Confidential Interview Report, pursuant to Section 56A(3)(b) of the *Development Act 1993*, for a two (2) year period from 1st January 2017 to 31 December 2018 (subject to the requirement to implement any changes to Council's DAP should the *Development Act 1993* be repealed during the term of appointment).
2. ...., ..... and ..... be appointed as Independent Members of the Council's Development Assessment Panel, as detailed in the recommendations of the Confidential Interview Report, pursuant to Section 56A(3)(c)(ii) of the *Development Act 1993*, for a two (2) year period from 1st January 2017 to 31 December 2018 (subject to the requirement to implement any changes to Council's DAP should the *Development Act 1993* be repealed during the term of appointment).
3. The Chief Executive Officer be appointed as the Development Assessment Panel's Public Officer pursuant to Section 56A(22) of the *Development Act 1993*.
4. The ordinary meetings of the Development Assessment Panel be held monthly on the second Tuesday of each month commencing 1 January 2015 at 5.00pm in the George Robertson Room, 165 Sir Donald Bradman Drive, Hilton SA 5033.
5. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Development Assessment Panel in consultation with the Presiding Member.
6. The Development Assessment Panel Terms of Reference attached to this report be endorsed.

### FURTHER

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999*, the Council orders that the Confidential Interview Report of the Selection Panel relating to the appointment of independent members to Council's Development Assessment Panel, having been received and considered by the Council in confidence under Sections 90(3)(a) and 90(3)(g) of the *Local Government Act 1999*, be kept confidential and not available for public inspection for a period of ten (10) years from the date of this meeting (subject to an annual review) on the basis that the premature disclosure of this information would be unreasonable given it contains personal information relating to the applicants which could inadvertently prejudice their future career aspirations and breach any duty of confidentiality owed to them by Council.
2. Pursuant to s91(9)(c) of the *Local Government Act 1999*, Council delegates the power to the Chief Executive Officer to review the confidentiality order on a monthly basis and to revoke but not extend it.

## Introduction

Section 56A of the *Development Act 1993* (the Act) provides for Council to establish a Development Assessment Panel (DAP) for the purpose of acting as a 'relevant authority' in respect of all development control matters.

## Discussion

In accordance with the *Development Act 1993*, the term of office for members of the DAP is for a period not exceeding two (2) years, and members are eligible for re-appointment. It is noted that the composition of the DAP will change as a result of the *Planning, Development & Infrastructure Act 2016*, Section 83; at this time the Administration is waiting upon the drafting of the associated Regulations and the date that the Act will be enacted. It is quite likely that the new Act will end the term of the Development Assessment Panel prior to 31 December 2018 and necessitate Council appointing a new Assessment Panel in accordance with the *Planning, Development & Infrastructure Act 2016*.

The proposed Terms of Reference for the function, membership and operations of the DAP are attached (**Attachment 1**).

Under these Terms of Reference, the DAP membership, taking into account the requirements of the Act, comprises:

- One (1) independent presiding member;
- Three (3) independent members; and
- Three (3) members of the Council, Cr G Nitschke, Cr T Polito & Cr G Demetriou, appointed at the 18 October 2016 Council Meeting.

Further, the Act prescribes at least one (1) member of the DAP shall be a woman and at least one (1) member shall be a man and, as far as practicable, the DAP will consist of equal numbers of men and women.

The Act also provides for the Council to appoint the presiding member of the DAP, taking into account the requirements of the Act under Section 56A(3)(b).

### Independent Members:

Under the Act there are no restrictions as to how Council appoints the DAP independent members, provided it can be demonstrated to all applicants, and the community, that the 'specialist' members are truly independent and impartial. The relevant criteria, as per Council's advertisement calling for DAP members are:

- A keen interest in town planning;
- A reasonable knowledge of the Development Act; and
- Appropriate qualifications and experience relevant to the DAP (as a guide):
  - neighbourhoods/place making
  - built form
  - urban design
  - building
  - architecture
  - amenity
  - civil engineering
  - business
  - planning law
  - environmental planning
  - or similar.

**Selection Panel:**

Council appointed a Selection Panel (the Panel) to consider the Expressions of Interest received for appointment as an 'Independent' Member of the DAP for a period of two (2) years, commencing 1 January 2017. Panel members were:

- Cr G Palmer
- Cr K McKay
- Ms J Lennon (Manager City Development)
- Cr J Woodward (withdrew)
- Cr G Vlahos
- Mr A Catinari (General Manager Urban Services)

The Panel convened on three (3) occasions to shortlist and interview prospective appointees during August & September 2016.

A summary of the Panel assessment is provided in the Confidential Interview Report provided under separate cover (**Attachment 3**). As discussed in the Confidential Interview Report, the Panel members were unanimous in their recommendation of the nominees for appointment as independent members and in their recommendation for the presiding member.

**Other Matters:**

Other issues impacting upon the DAP include:

- Terms of Reference
- Code of Conduct
- Meeting Procedures
- Meeting Dates

Currently the DAP convenes on the second Tuesday of each month commencing at 5.00 pm. It can convene at other times should the business necessitate this. No variation to this schedule is considered necessary.

The Code of Conduct has been mandated by the Minister via Section 21A; a copy is enclosed (**Attachment 2**).

**Public Officer:**

Section 56A(22) of the Act requires that the Panel must have a Public Officer appointed by the Council. The functions of the Public Officer include ensuring the proper investigation of any complaints about the conduct of a member of the Panel if a complaint is received.

Council has previously resolved for the Public Officer to be the Chief Executive Officer, Mr Terry Buss. It is proposed that the Chief Executive Officer (Mr Terry Buss) be reappointed as the Public Officer.

**Conclusion**

This report seeks the establishment of Council's Development Assessment Panel, including the appointment of its members, from 1 January 2017 to 31 December 2017.

**Attachments**

1. **DAP Terms of Reference**
2. **DAP Code of Conduct**
3. **DAP Interview Report - Confidential (under separate cover)**

## CITY OF WEST TORRENS

**CITY OF WEST TORRENS****Terms of Reference****DEVELOPMENT ASSESSMENT PANEL****PREAMBLE**

The Development Assessment Panel (DAP) is required to be established for the purpose of assisting the Council in the performance of its functions, inquiring into and reporting to the Council on matters within the ambit of the Council's responsibilities, providing advice to the Council and to exercise, perform or discharge delegated powers, functions or duties of the Council.

**1. ESTABLISHMENT**

Pursuant to Section 56A of the *Development Act 1993* (the Act) the Council establishes the Development Assessment Panel to be known as the City of West Torrens Development Assessment Panel (referred to in these Terms of Reference as "the DAP") for the purpose of acting as the "*relevant authority*" (as that term is defined in the *Development Act 1993*) in respect of all development control matters.

The Terms of Reference have been reviewed and this document constitutes the Terms of Reference for the DAP from 1 January 2017.

**2. OBJECTIVES**

Section 56A(2) of the Act prescribes the functions of the DAP as follows:

- 2.1 to act as a delegate of the Council in accordance with the requirements of the Act; and
- 2.2 as it thinks fit, to provide advice and reports to the council on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under this Act; and
- 2.3 to perform other functions (other than functions involving the formulation of policy) assigned to the panel by the council.

- 2 -

### 3. MEMBERSHIP

- 3.1 Membership of the DAP will comprise the following seven (7) members, appointed by the Council at its 18 October 2016 meeting, taking into account the requirements of the Act, under Section 56A(3)(b) and 56A(3)(c), comprising:
- 3.1.1 three (3) Council Members comprising:
- Cr Polito
  - Cr Nitschke
  - Cr Demetriou
- 3.1.2 four (4) independent members including one (1) independent Presiding Member comprising:
- Ms C Dunn
  - Mr W Stokes
  - Ms J Strange
  - Vacant
- 3.2 At least one (1) member must be a woman and at least one (1) member must be a man and, as far as practical, the DAP will comprise equal numbers of men and women.
- 3.3 Council (at its meeting held 2 August 2016) appointed Ms Colleen Dunn as the Presiding Member taking into account the requirements of the Act under Section 56A(3)(b).
- 3.4 The DAP will appoint the Deputy Presiding Member at its first meeting.
- 3.5 Members will hold their positions for a maximum period of two (2) years, or until removed from membership of the DAP by resolution of the Council in accordance with Section 56A(3)(g), or until the office of the member becomes vacant in accordance with Section 56A(3)(h), whichever occurs first.
- 3.6 A member whose term of office expires may nevertheless continue to act as a member for a period of up to 6 months until he or she is reappointed or a successor is appointed (whichever the case may be).
- 3.7 A member may resign from the DAP by giving notice, in writing, to that effect to the Chief Executive Officer.
- 3.8 All members of the DAP are public officers for the purpose of the *Independent Commissioner Against Corruption Act 1999* and Division 4 (Offences relating to Public Officers) of the *Criminal Law Consolidation Act 1935* and subject to the provisions of those Acts, including reporting requirements.
- 3.9 Independent Members to the DAP are subject to DAP Code of Conduct.
- 3.10 Elected Members to the DAP are subject to both the DAP Code of Conduct and the Code of Conduct for Council Members.

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#### 4. EXECUTIVE OFFICER

The Manager City Development has been appointed as the Executive Officer by the Council to support the DAP.

#### 5. REMOVAL OF A MEMBER

5.1 Subject to giving a member an opportunity to be heard or to make a written submission, the Council may resolve to remove a member for:

5.1.1 breach of, or failure to comply with, the conditions of appointment; or

5.1.2 misconduct; or

5.1.3 neglect of duty; or

5.1.4 incapacity to carry out satisfactorily the duties of his or her office; or

5.1.5 failure to carry out satisfactorily the duties of his or her office; or

5.1.6 for members who are not Elected Members of the Council, failure to disclose his or her financial interests in accordance with the Schedule as required by Section 56A(3)(g)(vi) and 56A(6)

5.1.7 failure to comply with a requirement under Section 56A(7) of the Act or a breach of, or failure to comply with, a code of conduct under Section 21A of the Act.

5.2 Particulars of the grounds for removal will be communicated to the member at least one (1) calendar month before the meeting of the Council at which the matter will be determined.

5.3 The member will provide any written representation in response to the particulars at least fourteen (14) days before the meeting of the Council at which the matter will be determined.

5.4 The determination of the Council will be communicated to the member, and in the event of an adverse determination the member shall cease to be a member immediately when the Council has communicated its determination to him/her.

5.5 The determination must be communicated to the member:

(a) personally; or

(b) by delivering the notice (whether by post or otherwise) to the usual place of residence of the member or to another place authorised in writing by the member for the purpose of receiving notices of DAP or Council meetings, as the case may be; or

(c) by leaving it for the member at an appropriate place at the principal office of the Council, if authorised in writing by the member to do so for the purpose of receiving notices of DAP or Council meetings, as the case may be; or



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(d) by a means authorised in writing by the member as being an available means of giving notice (e.g. facsimile transmission or email) for the purpose of receiving notices of DAP or Council meetings, as the case may be.

5.6 Notice of the determination not given in accordance with Clause 4.5 is taken to have been validly given if the Chief Executive Officer considers it impracticable to give the notice in accordance with that Clause and takes action the Chief Executive Officer considers reasonably practicable in the circumstances to bring the notice to the attention of the member.

5.7 A member who has been removed from the DAP pursuant to Clause 4 of these Terms of Reference may apply to the Council for reappointment to the DAP. The decision whether to allow a person to rejoin the DAP is at the Council's absolute discretion.

## **6. VACANCY OF OFFICE**

6.1 The office of a member will become vacant if the member:

6.1.1 dies;

6.1.2 completes a term of office and is not reappointed;

6.1.3 resigns by written notice to the Council;

6.1.4 becomes bankrupt or applies to take the benefit of a law for the relief of insolvent debtors;

6.1.5 is convicted of an indictable offence punishable by imprisonment; or

6.1.6 is removed from office under Clause 4 of these Terms of Reference.

6.2 If a vacancy in membership occurs at any time then the Council will fill that vacancy at the earliest opportunity in accordance with Clause 3.1.

6.3 The vacancy of office of a single member will not invalidate the decision making of the remaining members.

## **7. COMMENCEMENT OF MEETING & QUORUMS**

7.1 The DAP will meet at 165 Sir Donald Bradman Drive, Hilton SA 5033 at 5pm on the second Tuesday of each month, commencing 1 January 2017. However, the CEO is delegated the authority to vary the meeting date and time in consultation with the Presiding Member.

7.2 A quorum for a meeting of the DAP is determined by dividing the total number of members of the DAP by two (2), ignoring any fraction, and adding one (1). With seven (7) members, quorum will be four (4).

7.3 If both the Presiding Member or Deputy Presiding member are absent from a meeting, a member will be chosen from those present to preside at the meeting.

7.4 A meeting will commence as soon after the time specified in the notice of meeting as a quorum is present.

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- 7.5 If the number of apologies received by the Executive Officer indicates that a quorum will not be present at a meeting, the Executive Officer may adjourn the meeting to a specified day and time.
- 7.6 If at the expiration of 30 minutes from the time specified in the notice of meeting as the time of commencement a quorum is not present, the Presiding Member or, in the absence of a Presiding Member, the Deputy Presiding Member, or in the absence of both members, the Executive Officer, will adjourn the meeting to a specified day and time.
- 7.7 If a meeting is adjourned for want of a quorum, the Chief Executive Officer will record in the minute book the reason for the adjournment, the names of any members present, and the date and time to which the meeting is adjourned.
- 7.8 If a meeting is adjourned to another day, the Chief Executive Officer of the Council must:
- 7.8.1 give notice of the adjourned meeting to each member setting out the date, time and place of the meeting; and
  - 7.8.2 give notice of the adjourned meeting to the public by causing a notice setting out the date, time and place of the meeting to be placed on display at the principal office of the Council and on Council's website.

## **8. FUNCTIONS AND RESPONSIBILITIES**

- 8.1 The functions and responsibilities for the DAP are as follows:
- 8.1.1 in accordance with the delegations conferred by the Council, the DAP is charged with responsibility for all matters arising under Part 4 of the Act and the Regulations;
  - 8.1.2 the DAP must act, at all times, in strict accordance with relevant legislation (being the Act and the Regulations) including any relevant code of conduct under Section 21A of the Act which are relevant to the DAP in the performance of its functions.

## **9. DISCLOSURE OF INTERESTS**

- 9.1 Members who are not members of the Council must disclose their financial interests in accordance with Section 56A(6) and Schedule 2 of the Act. Failure to do so may result in the removal of the member from office pursuant to Clause 4 of these Terms of Reference.
- 9.2 Members must disclose any direct or indirect personal or pecuniary interest in a matter before the DAP (other than an indirect interest that exists in common with a substantial class of persons) in accordance with Section 56A(7) of the Act. Failure to do so may result in removal of the member from office pursuant to Clause 4 of these Terms of Reference.

## **10. DECISIONS/VOTING**

- 10.1 All members must (subject to any provisions of the Act or Regulations to the contrary) vote on all matters presented for decision at a meeting of the DAP.
- 10.2 Decisions are generally made by consensus, but if not achieved, the Presiding Member will call for a vote and declare whether the proposition is carried or lost.

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- 10.3 Each member present at a meeting has a deliberative vote on any matter arising for decision and, if the votes are equal, the Presiding Member is entitled to a second or casting vote.

#### **11. PUBLIC OFFICER**

- 11.1 The Chief Executive Officer has been appointed the Public Officer for the DAP.
- 11.2 The functions of the public officer include ensuring the proper investigation of complaints about the conduct of a member of the DAP.

#### **12. REPORTS TO COUNCIL**

The DAP will report to Council at least once per year, detailing issues for consideration by the Council. The Annual Report should include advice on trends, issues and other matters relating to planning or development that have become apparent or arisen through the DAP's assessment of applications under the Act.

#### **13. LIABILITIES OF MEMBERS**

No civil liability attaches to a member of a committee for an honest act or omission in the exercise, performance or discharge, or purported exercise, performance or discharge, of the members' or committee's powers, functions or duties. Such a liability attaches instead to the Council.

**City of West Torrens  
Development Assessment Panel  
Code of Conduct  
Section 21a of the Development Act 1993**



This Code has been adopted pursuant to the provisions of the *Development Act 1993* as a Code of Conduct to be observed by Members of the Development Assessment Commission, Members of Regional Development Assessment Panels, Members of Council Development Assessment Panels and delegates.

In order to foster the respect of applicants, representors and the community, panel members and delegates must uphold the highest standards of behaviour and ensure that they act in accordance with the provisions of the Act at all times.

This Code is binding on all panel members and delegates exercising their powers and functions as members of a panel or as a delegate.

This Code must be read in conjunction with the Act.

## 1. Interpretation

**Act** means the *Development Act 1993*.

**Closed meeting** means a panel meeting, or a part of a panel meeting where the public is excluded in accordance with the Act:

**Code** means a code of conduct established under section 21A of the Act.

**Confidential information** includes but is not limited to:

- (a) information derived from a document marked by the presiding member to clearly show that the information in the document is confidential or not to be disclosed;
- (b) information you acquired in a closed meeting ; and
- (c) any other information which would be considered confidential and not generally available to members of the public

**Delegate** means a person who is authorised to act as a delegate under sections 20 or 34(23) of the Act but does not include a panel member.

**Disclosure of financial interest** means disclosing a pecuniary interest as set out in Schedule 2 of the Act.

**Interest** has the same meaning as in Section 56A (7) & (8) of the Act

**Minister** means the Minister responsible for the administration, from time to time, of the Act.

**Panel** means an assessment panel as defined in Schedule 2 of the Act.

**Panel information** means information that is disclosed at a panel meeting or in the course of a panel member's duties.

**Panel member** means a person who is a member of a panel under the Act.

**Presiding member** means a panel member appointed as presiding member under the Act.

**Public officer** means a person appointed as a public officer under the Act.

## 2. Panel Member Behaviour

### Panel information

- 2.1 As a panel member, you hold a position of trust and must not misuse or derive undue benefit from your position. As such, you must treat panel information appropriately by:
- (a) Not using information gained by virtue of your membership of the panel for any purpose than to exercise your role as a panel member;
  - (b) Respecting the panel's procedures in relation to public comments and communications with the media;
  - (c) Not releasing confidential information;
  - (d) Ensuring that you take care and maintain the integrity and security of confidential documents or information in your possession, or for which you are responsible; and
  - (e) Recognising that information may be subject to the requirements of the Privacy Act 2000 and abiding by the principles of that legislation.

*However*, nothing in this Code prevents you from disclosing information:

- 2.2 At a closed meeting;
- (a) To the extent specified by the panel and subject to such other conditions as the panel determines;
  - (b) That is already in the public domain; or
  - (c) If the disclosure is required by law.

### Conflict of Interest

- 2.3 You must make all decisions impartially and in accordance with the requirements of the Act. You must recognise the importance of fully observing the requirements of the Act in regard to disclosure of financial interests and disclosure of any other interest which may affect your ability to fulfil your duties on a panel.
- 2.4 If you consider that you have, or might reasonably be perceived to have an interest in the matter before the panel, you must clearly state the nature of that interest in writing to the presiding member before the matter is considered.

- 2.5 If you consider that you have a personal interest which may be in conflict with your public duty to act impartially and in accordance with the principles of the Act, you must declare a conflict of interest as above.
- 2.6 If you have an interest in a matter, you must not partake in any of the assessment processes involving the matter. You must leave the room at any time in which the matter is discussed by the panel including during the hearing of any representations or during any vote on the matter. You must not vote on the matter and you must not move or second any motion or participate in any discussion through the consensus process.
- 2.7 If an interest has been declared by any member of the panel, the presiding member must record the nature of the interest in the minutes of meeting.

#### **Relations with State/local government employees and applicants/representors**

- 2.8 In your role as panel member, you must not (other than in accordance with the provisions of the Act):
- (a) Direct a person who is a local government employee to do or not to do anything in the person's capacity as a local government employee;
  - (b) In the case of members of the Development Assessment Commission, direct a person who is a State government employee to do or not do anything in the person's capacity as a State government employee;
  - (c) Attempt to influence the conduct of a person who is a local government employee in the person's capacity as a local government employee;
  - (d) Approach or discuss with an applicant or representor any application which is either before the panel or will come before the panel at some future time, except during the course of a panel meeting where the application forms part of the agenda and the applicant or representor has a right to be heard by the panel; and
  - (e) Except where required as part of the assessment of a particular decision such as a formal panel viewing of a development site, you should not enter a development site, even if invited by the land owner or a neighbouring property owner or any other person.

#### **Development Assessment Conduct**

- 2.9 You acknowledge that the assessment of development by the panel requires that you act impartially and limit yourself to assessing an application strictly in accordance with the Act. Panel members must determine whether or not to grant development plan consent by assessing the development against the provisions of the appropriate Development Plan without reference to extraneous matters but with due regard to relevant matters such as representations made in accordance with the provisions of the Act.
- 2.10 You must not:
- (a) Engage in consultation outside of the panel process with any party on a proposed development application that is likely to be heard by the panel;

- (b) Give advice to an applicant or other third party on a development application after it has been lodged outside of a panel meeting;
- (c) Speak at a public meeting for or against a proposal where the purpose of the meeting is to discuss either a proposed development or a development application unless required by the Act;
- (d) Express an opinion on a development application or a proposed development outside of a panel meeting; and
- (e) Engage in any other act or omission which may give rise to a reasonable presumption that you have prejudged a development proposal or application.

2.11 In regard to attendance of a public meeting as set out in point 2.10 (c) above, you must inform the panel that you have attended such a meeting and confirmed that you have not made representations to the meeting, discussed the matters raised at the meeting with any person or given an indication as to the merits of a particular development application or proposed development application outside of a panel meeting.

*Note that nothing in this Code prevents you from properly seeking clarification or comment from staff members prior to or during the discussion of any matter in a panel meeting.*

#### **Public Comment**

2.12 Only the presiding member or another person determined by the panel is permitted to speak publicly to the media and address the public on behalf of the panel. No other panel member may make comment to the media or the public in relation to any matter before the panel or any decision of the panel.

### **3. Breaches of the Code, Complaints and Sanctions (Panel Members)**

3.1 You have an obligation to act honestly and diligently as a panel member. You should report any instances of suspected breach of the Act, this Code or any other misconduct by other panel members immediately to the public officer in writing and refrain from discussing those matters at future panel meetings.

3.2 Upon receipt of this information the public officer may:

- (a) Seek legal advice; and/or
- (b) Require an investigation into the allegations by an appropriate person;

and/or

- (c) Refer the matter to the police; and/or
- (d) Take any other action which the public officer deems appropriate and which accords with the Act.

*Note that nothing in this Code prevents you, or any other person from making a complaint under the Ombudsman Act 1972.*

- 3.3 Where an investigation is undertaken in accordance with this Code, the person to whom the allegation of misconduct relates must be given by the public officer:
- (a) Full particulars of the alleged misconduct in advance of the investigation (at least 7 days prior to the date of the meeting at which the complaint will be investigated);
  - (b) An opportunity to respond to the allegations; and
  - (c) The right to have a representative attend any hearing with them (including legal counsel).
- 3.4 Where an allegation of misconduct is made out, the Minister (in regard to the Development Assessment Commission), the relevant Councils (in regard to a Regional Development Assessment Panel) and the relevant Council (in regard to a Council Development Assessment Panel or a Regional Development Assessment Panel) may:
- (a) Remove the person from the panel;
  - (b) Suspend the person from the panel for a period of time; or
  - (c) Take any other reasonable action deemed appropriate.

#### 4. Delegate Behaviour

- 4.1 In order to foster the respect of applicants, representors and the community, delegates must uphold the highest standards of behaviour and ensure that they act in accordance with the provisions of the Act at all times.

##### **Development application information**

- 4.2 As a delegate, you hold a position of trust and must not misuse or derive undue benefit from your position. As such, you must treat development application information appropriately by:
- (a) Not using information gained by virtue of your role as delegate for any purpose than to exercise that role;
  - (b) Not releasing confidential information;
  - (c) Ensuring that you take care and maintain the integrity and security of confidential documents or information in your possession, or for which you are responsible; and
  - (d) Recognising that information may be subject to the requirements of the *Privacy Act 2000* and abiding by the principles of that legislation.

##### **Conflict of Interest**

- 4.3 You must make all decisions impartially and in accordance with the requirements of the Act. You must recognise the importance of fully observing the requirements of the



Act in regard to disclosure of any interest which may affect your ability to fulfil your duties as a delegate:

- (a) If you consider that you have, or might reasonably be perceived to have an interest in the matter before you as delegate, you must clearly state the nature of that interest in writing and must not proceed to exercise your delegation; and
- (b) If you consider that you have a personal interest which may be in conflict with your public duty to act impartially and in accordance with the principles of the Act, you must declare a conflict of interest as above and must not proceed to exercise your delegation.

#### **Development Assessment Conduct**

4.4 You acknowledge that the exercising of a delegation by you in relation to the assessment of development requires that you act impartially and limit yourself to assessing an application strictly in accordance with the Act. Delegates must determine whether or not to grant development plan consent by assessing the development against the provisions of the appropriate Development Plan without reference to extraneous matters but with due regard to relevant matters such as representations made in accordance with the provisions of the Act.

4.5 You must not:

- (a) Exercise a delegation to make a decision on an application for development plan consent, or issue an instruction in relation to the exercise of a delegation held by another person, where you have assisted the applicant in the preparation of the application, to the extent that it leads to an expectation that if the applicant followed this advice you would grant delegated consent to the application;
- (b) Speak at a public meeting for or against a proposal where the purpose of the meeting is to discuss either a proposed development or a development application where you hold a delegation other than to outline process and/or requirements of the Act or Regulations or, unless required by the Act; and
- (c) Engage in any other act or omission which may give rise to a reasonable presumption that you have prejudged a development proposal or application.

#### **5. Breaches of the Code (Delegates)**

5.1 Breaches of this code by a delegate are to be reported to either the chief executive of the relevant council or the chief executive of the relevant government department. The responsible chief executive will take the appropriate action as required.

**Hon. Paul Holloway M.L.C**  
**Minister for Urban Development and Planning**

### 17.6 Election of Board Members and Deputy Board Members Representing Metropolitan Local Government Group to the LGA Board

#### Brief

This report advises Council of the receipt of ballot papers and its entitlement to vote for the election of Metropolitan Local Government Representatives to the Local Government Association Board.

#### RECOMMENDATION(S)

It is recommended to Council that:

1. It determines its preferred voting order on the ballot of the twelve nominations for metropolitan representatives to the Local Government Association Board, the result of which is:
  1. Cr Arthur Mangos
  2. Mayor/Cr.....
  3. Mayor/Cr.....
  4. Mayor/Cr.....
  5. Mayor/Cr.....
  6. Mayor/Cr.....
  7. Mayor/Cr.....
  8. Mayor/Cr.....
  9. Mayor/Cr.....
  10. Mayor/Cr.....
  11. Mayor/Cr.....
  12. Mayor/Cr.....
2. The ballot paper be completed detailing Council's preferred voting order, signed by the Chief Executive Officer and returned to the Local Government Association by 5pm on Friday 9 December 2016.

#### Introduction

Correspondence has been received from Matt Pinnegar, Returning Officer, Local Government Association (LGA) informing Council of the twelve nominations received for the twelve LGA Board positions (**Attachment 1**).

#### Discussion

Twelve nominations were received for the twelve (12) following positions:

- Eight (8) Board Members
- Four (4) Deputy Board Members

In accordance with clause 59.5 of the LGA Constitution, an election is therefore required to determine which nominees are elected to the eight (8) Board Member positions. The remaining four (4) will be duly elected as Deputy Board Members.

Ballot papers have been received and Council is asked to consider and elect its order of preference of the twelve nominees.

The ballot paper must be marked with consecutive numbers from one to twelve and voting closes 5pm on Friday 9 December 2016. It is anticipated that the Returning Officer will be making a provisional declaration announcement on Monday 12 December 2016.

Candidate profiles are attached (**Attachment 2**).

The candidates are (in ballot paper order):

<b>No.</b>	<b>Candidate</b>	<b>Position</b>	<b>Council</b>
1	BRIA, Robert	Mayor	City of Norwood Payneham & St Peters
2	SPRAGG, Bill	Mayor	Adelaide Hills Council
3	REDMAN, Karen	Mayor	Town of Gawler
4	PARKIN, David	Mayor	City of Burnside
5	O'LOUGHLIN, David	Mayor	City of Prospect
6	ALDRIDGE, Gillian	Mayor	City of Salisbury
7	MANGOS, Arthur	Councillor	City of West Torrens
8	BOUCHEE, Rosalina (Mikki)	Councillor	City of Holdfast Bay
9	SPEAR, Glenn	Mayor	City of Mitcham
10	EVANS, Angela	Mayor	City of Charles Sturt
11	CLEARIHAN, Susan	Councillor	Adelaide City Council
12	KNIGHT, Kevin	Mayor	City of Tea Tree Gully

### **Conclusion**

The LGA has asked Council to determine and submit its order of preference of the nominees on the Metropolitan Local Government Group to the Local Government Association Board.

The ballot paper detailing Council's order of preference of candidates, accompanied by a certified copy of the minutes of the meeting, will be submitted to the Returning Officer before 5pm on Friday 9 December 2016, as required.

### **Attachments**

1. **LGA Correspondence**
2. **Candidate Profiles**



The voice of local government.

In reply please quote our reference: ECM 644038 KJ/DB

21 October 2016

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033



Ref No. 3317908

24 OCT 2016

SCANNED

Dear Terry

### Election of Metropolitan Representatives to the LGA Board

On 19 August 2016 I wrote to all metropolitan councils inviting nominations for metropolitan representatives to the LGA Board.

I received 12 nominations from councils for the following positions available:

- Eight (8) Board Members
- Four (4) Deputy Board Members

In accordance with clause 59.5 of the LGA Constitution, an election is therefore required to determine which nominees are elected to the eight (8) Board Member positions. The eight (8) nominees with the highest number of votes as counted using the proportional representation method will be elected as Board Members. The remaining four (4) nominees will be elected as Deputy Board Members.

Each metropolitan council is entitled to vote in this election by **5.00pm on Friday 9 December 2016**.

In order to comply with Part 9 of the LGA Constitution and to cast a valid vote, the council **must** give the LGA either:

- a. a copy of the minutes of the meeting held by the council in relation to the election, duly certified by the chief executive officer of the council or a person acting in the position of chief executive officer;
- or
- b. a certified copy of a decision of a delegate\*.

\* your council's delegate is the person appointed by your council to vote at LGA general meetings (or in his/her absence, a councillor authorised by the council).

To assist with the casting of your vote, the following documents are attached:

1. Notice of election and voting instructions.
2. Ballot paper including the Returning Officer's initials. This will assist you to clearly indicate the order of preference of the nominees for whom your council is voting. Note that nominees' names have been presented in the order in which they were drawn by the Returning Officer. You are requested to place the number 1 in the square opposite the name of the first nominee of the council's choice and continue (using consecutive numbers 2 through to 12) until a vote has been indicated for all 12 nominees in the order of the council's preference. Your council's ballot paper will be informal and not counted should a preference not be indicated for all nominees, or where there is a break in the sequence of the numbers, or where any number is repeated.

.../2



Local Government Association  
of South Australia

The voice of local government.

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3. Nominee forms and profiles, in the same order as the nominees' names appear on the ballot paper.
4. Certification forms for the respective use of councils, pending the voting option chosen as per the above.
5. Envelope marked 'BALLOT PAPER'.
6. Second (larger) envelope addressed to the 'Returning Officer'.

Please note that **all validly cast votes must be received by the Returning Officer by 5:00pm on Friday 9 December 2016.**

Following this, under clause 66 of the LGA Constitution, the counting of votes shall be as per the method set out in section 48 of the *Local Government (Elections) Act 1999* i.e. the same as for council elections being proportional representation. The counting of votes will take place at Local Government House, 148 Frome Street, Adelaide on Monday 12 December 2016, commencing at 9:00am. The Electoral Commission SA will be assisting me in the conduct of the count. Each nominee and another person acting as the nominees' scrutineer may be present during the counting of the votes.

The provisional declaration of the election result will be made as soon as practicable after completion of counting and will be confirmed by the making of the final declaration by me or the Deputy Returning Officer after 24 hours of the provisional declaration (subject to any recount of the votes cast).

If you have any queries please contact the Deputy Returning Officer, Kathy Jarrett on 8224 2010 or me on 8224 2022.

Yours sincerely

Matt Pinnegar  
Returning Officer  
Chief Executive Officer

Telephone: (08) 8224 2022  
Email: [matt.pinnegar@lga.sa.gov.au](mailto:matt.pinnegar@lga.sa.gov.au)

Attach: ECM 644112 – Voting Instructions  
ECM 644040 – Ballot Paper  
ECM 644119 – CEO Certification form  
ECM 644120 – Delegate Certification form  
Candidate Nomination Forms and Profiles (12)  
Ballot Paper Envelope  
Returning Officer Envelope



The voice of local government.

## 2016 Nomination Form

### Representative of Metropolitan Local Government Group

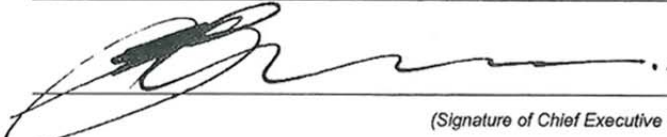
The City of Norwood Payneham & St Peters  
*(Name of council making the nomination)*

hereby nominates Mayor Robert Bria  
*(Full Name)*

of City of Norwood Payneham & St Peters  
*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member** representing the Metropolitan Local Government Group

Dated this 19<sup>th</sup> day of September 2016

  
*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a Board Member or Deputy Board Member if so elected

  
*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**



Local Government Association  
of South Australia

The voice of local government.

LGA Board Member

## Candidate Information

**Position Sought** (tick whichever position applicable):

- LGA President or  
 Board Member Representative of Metropolitan Local Government Group

**Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

**Name:** Robert Bria  
**Council:** City of Norwood Payneham & St Peters  
**Current council position(s):** Mayor

### Local Government Experience / Knowledge

I have 19 years experience as an Elected Member for the City of Norwood Payneham & St Peters, having been a Councillor representing Torrens Ward from 1997 – 2005, and serving as Mayor since 2005. During my time as Mayor, I have held a number of senior positions in Local Government, including:

- Chair of the Metropolitan Local Government Group (2008);
- Chair of the Eastern Region Alliance (ERA) of councils (2010); and
- Member of the Local Government Association of SA Board (2009-2010) and (2013-Present).

Current Committee membership includes:

- Business and Economic Development Committee (Chair) (2006 to present);
- St Peters Child Care Centre Committee (Chair) (2011 to present);
- Norwood Parade Precinct Committee (2012 to present); and
- Audit Committee (past Chair).

I also served as my Council's Board Member on the East Waste Management Authority (2006-2009).

### Local Government Policy Views & Interests

As Chair of the Norwood Payneham & St Peters Business & Economic Development Committee and Norwood Parade Precinct Committee, I have a very strong interest and understanding of the role that Local Government can play in economic development at a regional and state level. I have a particular passion for mainstreets and the working relationship between Council, traders and property owners to create new opportunities and attract investment.

My work in this area has been recognised at the national level by Economic Development Australia (EDA), where I was a finalist for the 2015 EDA Excellence in Economic Development Award (Elected Member category).

I have long supported regional collaboration amongst Councils and believe this is an area where more work can be done to encourage Councils to undertake projects, share resources, skills and develop other opportunities to support and service communities.

I am also committed to ensuring that children and young people are meaningfully engaged in consultation processes on issues that affect them (eg Council strategic plans, playground design, etc), to build their capacity as active young citizens in our communities and Local Government leaders of tomorrow.



The voice of local government.

More recently I have championed reforms to Council rates. In September 2015, I presented before State Parliament's Economic and Finance Committee to argue against rate capping. I have won the support of my Council to urge the LGA to introduce a formal benchmarking framework for Councils and a standardised methodology for reporting information about rates. I believe the LGA should pursue an agenda of systematic reform with regard to Council rates.

I believe that with nearly two decades of experience as an Elected Member, of which the last 11 years have been as Mayor, I have the credibility, skills and knowledge to add value, strength and guidance to the Board in its deliberations on behalf of the Local Government sector in South Australia.

### **Other Information**

- Graduate Certificate in Public Sector Management, Flinders University.
- Bachelor of Arts (Honours), Flinders University.
- Board Member - St Joseph's Memorial School, Norwood (2012 to present).
- Honorary Member of Norwood Rotary Club (since 2010).
- Number One Ticket Holder, Norwood Football Club (since 2012).
- Married to Pina with three children.

**This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016**





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# 2016 Nomination Form

## Representative of Metropolitan Local Government Group

The ADELAIDE HILLS COUNCIL  
*(Name of council making the nomination)*

hereby nominates MAYOR BILL SPRAGG  
*(Full Name)*

of ADELAIDE HILLS COUNCIL  
*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this 28 day of SEPTEMBER 2016

[Signature]  
*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a Board Member or Deputy Board Member if so elected

[Signature]  
*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**

## LGA Board Member

### Candidate Information

#### Position Sought

LGA President

Board Member Representation of Metropolitan Local Government Group

*Word limit 1,000 words (pursuant to clause 64.2 of the Constitution)*

**Name:** Bill Spragg

**Council:** Adelaide Hills Council

#### Current Council Positions:

- Mayor
- LGA Deputy Board member
- SHLGA Board member
- MLGG Executive

#### Local Government Experience/Knowledge

- Mayor, November 2010 to present
- Ward Councillor, March 2000 to November 2010
- Member of the Strategic Planning and Development Policy Committee, 2004 – (Presiding Member 2010 – 2014)
- Member Council's DAP, May 2000 – February 2007, February 2008 – 2010 (Presiding Member, July 2003 – December 2005)
- Member of Audit Committee, 2008 – 2010
- Member of CEO Performance Review Committee (Presiding member 2010 – 2014)
- Chair of the Townships committee, 2001 – 2002
- Member of Adelaide Watershed Water Quality Improvement Steering Committee
- Hills Face Zone review reference group, 2003 – 2005
- LGA Board member (2012 - ) as both a Deputy and Full member

After 16 years on council I have an excellent understanding of the *Local Government Act 1999 & Regulations*, the *Development Act 1993* and regulations and a number of other pieces of legislation impacting on the operations of council. I am actively involved in local government activities at local, state and national levels and frequently engage with Mayors of metropolitan and regional councils.

#### Local Government Policy Views and interests

I have a keen interest in ensuring the voice of local government is heard in the preparation of any legislation which impacts on local government operations. I believe State Government should ensure that Councils are adequately funded to deliver services that the State Government mandates as local government responsibility through legislation. I strongly support the continued presence of Councillors on development assessment panels. I believe the State Government should take responsibility for collecting the NRM levy and start spending the hard waste levy on initiatives to reduce waste landfill.

#### Other information

I am a life-long learner and am continually looking to challenge and improve myself. I have a number of tertiary qualifications: Bachelor of Science; a Graduate Diploma in Education; a Graduate Diploma in Computer and Information Science and a Graduate Certificate in Business Administration.



## 2016 Nomination Form

### Representative of Metropolitan Local Government Group

The Town of Gawler

*(Name of council making the nomination)*

hereby nominates Mayor Karen Redman

*(Full Name)*

of the Town of Gawler

*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this 5<sup>th</sup> day of October 2016

[Signature]  
*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a Board Member or Deputy Board Member if so elected

[Signature]  
*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**



Local Government Association  
of South Australia

LGA Board Member

## Candidate Information

Position Sought (tick whichever position applicable):

- LGA President or  
 Board Member Representative of Metropolitan Local Government Group

Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)

Name: **Mayor Karen Redman**  
 Council: **Town of Gawler**  
 Current council position(s) **Mayor of the Town of Gawler.**

### *Local Government Experience / Knowledge*

As an Elected Member for the Town of Gawler since 2010 and subsequently in 2014 elected as Mayor, I believe I have the experience and knowledge needed to be an effective Board Member of the Local Government Association. Despite the economic climate and slower than anticipated growth in South Australia, Gawler continues to be one of the fastest growing areas in the State with the town earmarked for growth in the State Government's 30 year plan. Significant work has occurred during my time on Council and as such I have contributed to the development of important strategic policy relating to growth and been involved in key Council decisions including:

- Development plan amendments as it relates to growth
- Town character DPA
- Urban design centre studies
- Community Plan reviews
- CEO selection and interview panel process- selection panel
- Membership of committees (past and present) including:
  - CDAP, Audit, Infrastructure and Environmental, Corporate and Community, Youth, External funds.
- Current Member of the MLGG executive committee- champion for efficiency and effectiveness annual priority

### *Local Government Policy Views & Interests*

It is most important to have a range of views on the Board and representation from different areas of Greater Adelaide as well as the regions. At present, there are no Board members representing Northern Adelaide Councils, and as Mayor of the most Northern Council in the metropolitan local government group I hope to address this imbalance.

My interests are broad although as the champion of the MLGG efficiency and effectiveness (an annual priority project) initiative I believe this represents a great opportunity for local government to demonstrate its commitment to excellence but also its willingness to improve and potentially make the big decisions when required.

Councils have a critical role in Economic development, with northern Adelaide under pressure in this regard. To this end I have advocated and led the discussion in my community, actively participated in the local government China strategy, with a key outcome being an exciting business relationship emerging with the city of Penglai. Local government has been a strong player in this space and demonstrated that an integrated, coordinated team approach delivers important outcomes to our respective communities. The LGA mission of providing leadership that benefits all of SA fits well with this program.

In closing, my strong communication skills and background in health have held me in good stead when working with Council Members, CEO and staff, different community groups and individuals and the wider community so I ask for your support in my nomination for the Board.

*Other Information*

This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016



## 2016 Nomination Form Representative of Metropolitan Local Government Group

The City of Burnside  
*(Name of council making the nomination)*

hereby nominates Mayor David Parkin

*(Full Name)*

of City of Burnside  
*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this 22<sup>nd</sup> day of September 2016

*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a **Board Member or Deputy Board Member** if so elected

*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**



## LGA Board Member

# Candidate Information

**Position Sought** (tick whichever position applicable):

- LGA President or  
 Board Member Representative of Metropolitan Local Government Group

**Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

**Name:** David Parkin  
**Council:** City of Burnside  
**Current council position(s)** Mayor

### Local Government Experience / Knowledge

Mayor 2010 to present

LGA Board 2013 to present

MLGG Executive 2013 to present

Eastern Regional Alliance 2010 to present

### Local Government Policy Views & Interests

A corporate background at a senior level has given me a depth of experience and interest in matters of procedure, governance, finance and organisational management. I approach Local Government issues from a perspective which I believe has made an effective contribution to the LGA Board. I initiated the current governance review of the LGA and I am the board representative on the inaugural LGA Audit Committee. I have an interest in encouraging volunteering throughout the community and promoting a healthy lifestyle through the provision of facilities that encourage active community participation.

### Other Information

My professional background includes Directorships of four public companies and Chairmanship of numerous private companies and community committees. I am honoured that the Elected Members of Burnside have again nominated me for the LGA Board. I offer Local Government in South Australia rigour, accountability and a valuable perspective on this important representative role.

**This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016**



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## 2016 Nomination Form

### Representative of Metropolitan Local Government Group

The CITY OF PROSPECT  
(Name of council making the nomination)

hereby nominates DAVID ANDREW O'LOUGHLIN  
(Full Name)

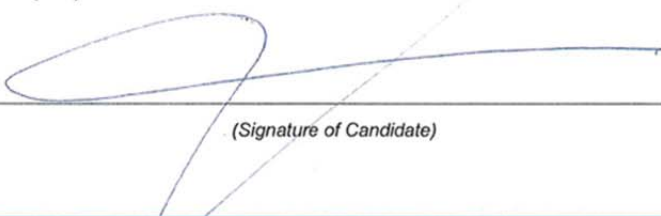
of CITY OF PROSPECT  
(Name of council of which the nominee is a member)

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this 4<sup>TH</sup> day of OCTOBER 2016

  
(Signature of Chief Executive Officer)

and I, the person nominated, hereby accept such nomination and consent to act as a Board Member or Deputy Board Member if so elected

  
(Signature of Candidate)

**Close of Nominations: 5:00pm 6 October 2016**





Local Government Association  
of South Australia

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## LGA Board Member

# Candidate Information

Position Sought (tick whichever position applicable):

- Board Member Representative of Metropolitan Local Government Group

Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)

**Name:** David O'Loughlin  
**Council:** City of Prospect  
**Current council position(s)** Mayor City of Prospect, 2006-current

City of Prospect CEO Performance Development Review Committee 2006-current  
 City of Prospect Audit Committee, 2007-current  
 City of Prospect Gallery Advisory Group, 2003-current

## Local Government Experience / Knowledge

Extensive experience across many roles from local ward councillor through to LGA Board representative and LGA President. I have been happy to assist in many areas of need ranging from local issues to statewide reforms such as developing a better boundary reform process and now actively involved in developing and lobbying for a better planning process and a heritage listing process that is more locally driven, less onerous to operate, more accessible and transparent for all involved.

Previous roles include:

LGA SA: Immediate Past President, 2015-current; President, 2013-2015; State Executive Committee, 2006-current  
 ALGA: Board Member, 2013-current  
 Metropolitan Local Government Group Executive Committee, 2007-2014  
 Chair LGA Development Plan Reform Committee, 2012-2014  
 Chair of Metropolitan Local Government Group 2009, 2010, 2011  
 Founding Member, Eastern Region Alliance  
 Member, Capital City Committee 2011-2012  
 Ward Councillor, 2003-2006, including membership of several Section 41 committees  
 Presiding Member Development Assessment Panel 2005-2006  
 Chair Local Government Procurement Board  
 Commissioner Development Assessment Commission

## Local Government Policy Views & Interests

Local communities are the very foundation of our nation and local government forms the heart of them. The LGA has a pivotal role in representing the concerns and aspirations of local government and advocating for improvements across the sector, state and nation.

By working collaboratively across council boundaries we present a stronger voice when negotiating with industry and other levels of Government. I am a strong advocate for us being the masters of our own destiny because we are the experts in our field - provided that we can see and grasp the opportunities in front of us.

I have always been motivated by the influential role Councils have in stimulating community growth, e.g. community arts and events, local economic development, changes in community behaviour such as waste recycling and energy sustainability measures. The LGA encourages Councils to look beyond their borders, share ideas and learn from each other for the benefit of our local communities - it is the primary reason I joined the Board and with to continue serving.

**Other Information**

30 years of community service in Adelaide and Whyalla including Kiwanis, Young Christian Workers movement (Branch President, Diocesan President, Youth Worker, Chaplain), Knights of the Southern Cross, Lions, parish council, Blackfriars Priory School Board Chair, university organisations Art Deco and Modernism Society (Convenor), Diocesan Finance Council, Reconciliation SA and the UniSA Architecture Museum.  
Executive roles in the private and public construction industry for over 30 years.

This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016



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## 2016 Nomination Form

### Representative of Metropolitan Local Government Group

The City of Salisbury

*(Name of council making the nomination)*

hereby nominates Gillian Aldridge

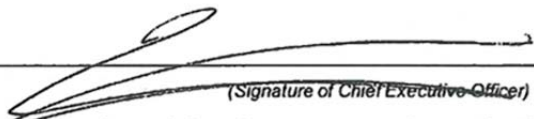
*(Full Name)*

of the City of Salisbury

*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member or Deputy Board Member**  
representing the Metropolitan Local Government Group

Dated this 4th day of October, 2016.

  
*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a  
Board Member or Deputy Board Member if so elected

  
*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**



**Local Government Association  
of South Australia**

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## LGA Board Member Candidate Information

**Position Sought** (tick whichever position applicable):

- LGA President or  
 **Board Member Representative of Metropolitan Local Government Group**

**Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

**Name:** Mayor Gillian Aldridge  
**Council:** City of Salisbury  
**Current council position(s)** Mayor  
**Local Government Experience / Knowledge**

**28 years at the City of Salisbury in the following roles:**

October 1988 - March 2008	Councillor
1997-2007	Deputy Mayor
March 2008 - Current	Mayor

### Local Government Policy Views & Interests

Local Government at its' best can make a real and positive difference to people's lives, and we have an obligation as a sphere of Government to develop a united and coherent approach in the interests of our communities.

South Australian and Northern Adelaide is positioned for change and together as Local Government we can influence and shape that change to ensure South Australia continues to prosper. To that end Councils of the north are committed to working together with other councils, governments, businesses and the entire community to make sure South Australia reaches its full potential.

First and foremost we must have a focus on jobs for all South Australians – jobs for people coming out of the automotive sector, jobs for school leavers, jobs for our unemployed and jobs for people seeking to re-enter the workforce.

We must invest and lobby for infrastructure. Infrastructure that links our businesses to interstate and global markets.

We must also support small business within our state, small business support our economy and we need to increase the range of programs to help them survive and grow.

We need to build a positive image for Local Government, one that gives our community confidence in the future and one that positions ourselves as an attractive industry for growth and opportunities.

At the last LGA Board elections there were no appointments to the Board from northern Adelaide metro councils. When voting I urge Councils to consider the impact not only for their council but the state as a whole ensuring that the north can be represented on the LGA.

The City of Salisbury and Northern Adelaide has long been a supporter of the LGA and we look forward to continuing to support and grow our State together

### Other Information

- Voting Representative, Local Government Association
- Local Government Association Metropolitan Mayors' Group
- Northern Economic Leaders Champions Group
- Mawson Lakes Community Trust Fund Committee



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# 2016 Nomination Form

## Representative of Metropolitan Local Government Group

The City of West Torrens  
(Name of council making the nomination)

hereby nominates Arthur Can Mangos  
(Full Name)

of City of West Torrens  
(Name of council of which the nominee is a member)

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this 26<sup>th</sup> day of September 2016

Terry Buss  
(Signature of Chief Executive Officer) **Terry Buss  
Chief Executive Officer  
City of West Torrens**

and I, the person nominated, hereby accept such nomination and consent to act as a Board Member or Deputy Board Member if so elected

Arthur Can Mangos  
(Signature of Candidate)

**Close of Nominations: 5:00pm 6 October 2016**



The voice of local government.

LGA Board Member

### Candidate Information

Position Sought (tick whichever position applicable):

- LGA President or
- Board Member Representative of Metropolitan Local Government Group

Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)

Name: Arthur Car Mangos  
 Council: City of West Torrens  
 Current council position(s) Councillor  
 Local Government Experience / Knowledge

As attached

Local Government Policy Views & Interests

As attached

Other Information

As attached

This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016

## Candidate Information

**Position Sought** Board Member Representative of Metropolitan Local Government Group

**Name:** Arthur Con Mangos  
**Council:** City of West Torrens  
**Current Council Position:** Councillor

### Local Government Experience / Knowledge

Board/Committee Experience:

- Chairperson of CWT Audit and Risk Committee (Current)
- St Martins Aged Care Facility Advisory Board Member and Chairperson (1997 - 2014) - Non Current
- Treasurer of Athletics SA board (2009 - 2013)
- Vice President of Region 7 Murray Darling Association (2000 - current)
- South Australian Australia Day Committee Member (2012 - 2016)
- Treasurer of South Australian Australia Day Committee - 2016
- Chairperson of Climate Change Adaptation Committee Western Region (3 councils)
- Technical Official Commonwealth Games (Melbourne) 2006
- Technical Official at National and Junior Athletics Meetings (Local and National) - Current (15 years' experience)
- Patrolling Member at West Beach Surf Lifesaving Club (Current)
- Honourary Life Member at Camden Athletics Club

Key Expertise:

- [Refer to linkedin](#)
- Strategic Planning
- Liaise with relevant Council Health Officers regarding local public health issues such as immunisation and food quality

### Local Government Policy View and Interests

As a Councillor for the City of West Torrens, Arthur has been a tireless worker for the Plympton Ward since his election in 1989. He has special interest in the infrastructure of our City particularly ensuring Adelaide Airport meets its safety obligations to the community and complies with Commonwealth Government regulations. He is also the vice president of the Murray Darling Association Region 7 Committee and takes a keen interest in ensuring this valuable waterway remains viable for the people of South Australia.

### Other Information

- Justice of the Peace for 25 years



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## 2016 Nomination Form

### Representative of Metropolitan Local Government Group

The City of Holdfast Bay

*(Name of council making the nomination)*

hereby nominates Cr Rosalina (Mikki) Bouchee

*(Full Name)*

of City of Holdfast Bay

*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this 16th day of September 2016

*(Signature of Chief Executive Officer) - Acting*

and I, the person nominated, hereby accept such nomination and consent to act as a Board Member or Deputy Board Member if so elected

*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**





Local Government Association  
of South Australia

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## LGA Board Member

# Candidate Information

Position Sought (tick whichever position applicable):

- LGA President or  
 Board Member Representative of Metropolitan Local Government Group

Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)

Name: Rosalina (Mikki) Bouchee  
 Council: City of Holdfast Bay  
 Current council position(s) Councillor and Deputy Mayor  
 Local Government Experience / Knowledge

Over 20 years experience as an Alderman and Councillor.  
 Various decision making roles re: policy and strategic planning in waste management/planning/community services/aged care/marketing/events/  
 environment and finance.

Board Member- Western Region Waste Management Authority (2001 - present)  
 Audit Committee - Western Region Waste Management Authority (2012 - present)  
 Board Member - Southern Region Waste Management Authority (2006 - 2010 )  
 Board Member - Meals on Wheels South Australia (2010 -2012)  
 Board Member - NRM (2008 -2010)  
 Member - DAP City of Holdfast Bay (2014 - 2015)  
 Member - Executive Committee City of Holdfast Bay (2015 - present )  
 Member - Mainstreet Committee (2015 - present)

## Local Government Policy Views & Interests

Lobby for more control/input on planning issues as this has major impact on amenities/infrastructure and financial viability of Councils  
 Continue to facilitate discussions with State Government in relation to the ever changing swathe of regulations which inundate Councils creating  
 staffing stressors and increased financial burdens.  
 Continue the pressure on Federal Government to formally recognise Local Government as the third tier of Government.  
 If State Government initiate more regulations.....eg... Dog/Cat Management /Hoarding.....more control and power must be delegated to  
 Local Government to manage compliance so as to ensure that it does not create an added impost financially.  
 I do not support Council collecting NRM Levy.  
 Totally support the LGA's position on the Waste Levy.....most monies collected (since the demise of Zero Waste) are not put into the EPA  
 but into general revenue.

## Other Information

I believe my broad experience within the ever changing environment of Local Government and other Board/Committee positions could be of great  
 value to the dynamic of the decision making process of this Board.

This information is to accompany a nomination form and must be received by the Returning Officer  
 of the Region by 5.00pm on 6 October 2016



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# 2016 Nomination Form

## Representative of Metropolitan Local Government Group

The City of Mitcham  
*(Name of council making the nomination)*

hereby nominates Mayor Glenn William Spear  
*(Full Name)*


of City of Mitcham  
*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member** representing the Metropolitan Local Government Group

Dated this 29<sup>th</sup> day of September 2016

  
*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a **Board Member** or **Deputy Board Member** if so elected

  
*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**



**Local Government Association  
of South Australia**

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LGA Board Member

## Candidate Information

**Position Sought** (tick whichever position applicable):

- LGA President or  
 Board Member Representative of Metropolitan Local Government Group

**Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

**Name:** Glenn William Spear  
**Council:** City of Mitcham  
**Current council position(s)** Mayor

### Local Government Experience / Knowledge

- Elected Mayor of the City of Mitcham in November 2014
- Deputy Board Member representing the Metropolitan Local Government Group from November 2014 to April 2015
- Currently a serving Local Government Association Board Member
- Have had a long term interest in local government issues and community affairs especially in regards to education, sporting facilities and active participation and communication with the community
- Strong business background and strong financial skills
- Centennial Park Cemetery Authority Board Member

### Local Government Policy Views & Interests

- Open lines of communication between all levels of government
- Effectiveness and efficiencies in local government
- Commercial common sense
- Effective, equitable and transparent planning system
- Economic and Environmental Sustainability

### Other Information

- I am a current Justice of the Peace
- I serve as Patron to a Hills Choral Society, Mitcham Hawks Football Club and Unley Jets Football Club
- Extensive experience in the chairing of committees of both professional and voluntary organisations
- Chairman of Central Audio Visual employing 40 people with an annual turnover of \$5million
- A commercial pilot and qualified to act as a chief pilot for over 20 years
- A company director for 32 years

**This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016**



## 2016 Nomination Form

### Representative of Metropolitan Local Government Group

The CITY OF CHARLES STURT  
(Name of council making the nomination)

hereby nominates MAYOR ANGELA EVANS  
(Full Name)

of THE CITY OF CHARLES STURT  
(Name of council of which the nominee is a member)

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this FOURTH day of OCTOBER 2016

(Signature of Chief Executive Officer) (Acting)

and I, the person nominated, hereby accept such nomination and consent to act as a Board Member or Deputy Board Member if so elected

(Signature of Candidate)

**Close of Nominations: 5:00pm 6 October 2016**

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**Local Government Association**  
of South Australia

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## LGA Board Member

# Candidate Information

**Position Sought** (tick whichever position applicable):

- LGA President or  
 **Board Member Representative of Metropolitan Local Government Group**

**Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

<b>Name:</b>	<u>Mayor Angela Evans</u>
<b>Council:</b>	<u>City of Charles Sturt</u>
<b>Current council position(s)</b>	<u>Mayor</u>

### Local Government Experience / Knowledge

Mayor of the City of Charles Sturt (from 2014 Elections)

Deputy Mayor of the City of Charles Sturt (2010/11, 2013/14)

8 years as Councillor for West Woodville Ward City of Charles Sturt (2006-2014)

Committees:

- City Services Committee (2006-2014) - Chair (2011-2013)
- Audit Committee
- Strategic Development Committee (2006-2014) - Deputy Chair (2010-2014)
- Policy & Delegation Committee - Deputy Chair (2010-2014)
- Gender Matters Panel/Committee (2010-2014) - Chair (2012- 2014)
- SALGWA (2006-2013)

### Local Government Policy Views & Interests

I believe the following represents my keys areas of interest and commitment to local Government. In my term as Mayor I plan to:

- Build strong relationships between Councillors
- Develop an effective Governance framework for Council
- Implement long term Financial sustainability for Council
- Facilitate Local Economic Development
- Focus Council more directly on Infrastructure Planning and Asset Management
- Contribute to Planning Reform so that Council still plays a primary role in developing planning policy and decision making.
- Give greater recognition to Community Engagement as an effective tool for assist good decision making
- Create partnerships with other levels of Government, the community and the private sector to better serve the local area.

In the current economic and political climate Councils need to work together and where possible hold a common voice on things that affect our sector. After 10 years on Council and LGA Board Member I believe I have the experience to contribute more broadly to advancing the Local Government agenda. The 'chance to again represent my peers on the Board of the LGA will allow me to provide new ideas, policy rigour and a collaborative approach all designed to ultimately improve the quality of life of communities we represent as Councillors.

**This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016**

**Other Information**

Apart from Local Government interests I have experience as a small business operator and have extensive experience working within the Community Service sector.

I am well connected within the community including patron of various sporting clubs and community organisations.



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# 2016 Nomination Form

## Representative of Metropolitan Local Government Group

The ADELAIDE CITY COUNCIL  
*(Name of council making the nomination)*

hereby nominates COUNCILLOR SUSAN MARGARET CLEARIHAN  
*(Full Name)*

Of ADELAIDE CITY COUNCIL  
*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this SIXTH day of OCTOBER 2016

*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a **Board Member or Deputy Board Member** if so elected

*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**



**Local Government Association**  
of South Australia

The voice of local government.

**LGA Board Member**

## Candidate Information

**Position Sought** (tick whichever position applicable):

- LGA President or  
 Board Member Representative of Metropolitan Local Government Group

**Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

**Name:** Councillor Susan Clearihan  
**Council:** Adelaide City Council  
**Current council position(s)** City Councillor – North Ward  
**Local Government Experience / Knowledge**

Susan has 19 years of Local Government experience and an extensive track record in community affairs. A former teacher and coordinator of the Local Crime Prevention and Community Safety Program, at the City of Charles Sturt (1995-2004) she was elected to Adelaide City Council in 2003.

Susan has served as the Deputy Lord Mayor (2007-2008) and the Presiding Member of various Council committees, including Council's Community Services, Events & Facilities Committee; the Finance and Business Services Committee; the Adelaide Park Lands Committee and the Main Street / Precinct Reference Group. She has been a member of Council's Development Assessment Committee, the Capital City Development Assessment Commission (CCDAC) and is a representative on Council's Community Emergency Risk Management Committee (CERM).

Susan also represents the Adelaide City Council on various external Boards and Committees, including the Adelaide Festival Centre Trust and Education / Study Adelaide. She is the Adelaide City Council's voting representative for both the LGA of SA's AGM and ALGA's National General Assembly in Canberra.

In 2015, Susan was elected to the Board of the LGA as a Representative of the Metropolitan Local Government Group. She is also the LGA's representative on the Adelaide Cemeteries Authority, which oversees the West Terrace, Cheltenham, Enfield and Smithfield Cemeteries and is the Chair of the Authority's Heritage and Monument Committee. Until last month, Susan was the LGA's representative on the State Mitigation Advisory Group in Emergency Management.



## Local Government Policy Views & Interests

As a new member of the LGA Board, Susan has been working with the LGA President, fellow Board Members, the new CEO, Matt Pinnegar and our LGA Officers to develop and implement a new Strategic Plan, establish an Audit Committee, undertake a Governance Review and importantly, an external and thorough review of our LGA Mutual Schemes.

Many matters raised by members of late will be picked up in this Governance Review. Other matters being addressed include: How do we bring everyone together to develop clear policy while also acknowledging and representing the different communities of interest? What structure will serve our Association best? Who should represent our Members? How will the LGA engage with and respond to the needs of our diverse membership?

This extensive planning, review and restructure exercise is being undertaken in conjunction with the busy day to day business of the LGA. This year, there have been many wins for Local Government including the defeat of the Rate Capping Bill and the extensive Local Government's participation in the China/Shandong business mission. We can now look forward to a refreshed and more effective organisation, better able to provide the leadership and advocacy our LGA members deserve and expect.

Many issues are still on the table for our local government family, at the Local, State and National levels, and these will require our ongoing attention and timely response.

Some of these issues include:

What will be the impacts of the reduced participation of Local Government and local communities in local planning matters?

What are the unspecified cost impacts for Local Government on the implementation of the new Planning, Development and Infrastructure Act?

How can we improve State Government relations to bring about improved and earlier engagement with Local Government on proposed legislative matters? eg The Heritage Review Paper, as well as address the issue of State Government using Councils to raise and collect revenue eg the NRM levy, the increased waste levies and rubble royalties? ?

How do we progress the ALGWA agenda and encourage more women to participate in Local Government elections and senior administration?

How can we address the financial relationship between different levels of Government and the Vertical Fiscal Imbalance resulting in Local Government expected to pick up more with less, eg Climate Change and Emergency management?

What are the continuing impacts for Local Government on the loss of indexation on Financial Assistance Grants from the Federal Government's three year freeze?

When can we push forward on the recognition of Local Government in the Australian Constitution?

If re-elected to the LGA Board, I will continue to work collaboratively with fellow Board members, the LGA Administration and our LGA Members to create a 21<sup>st</sup> Century Association we can all be proud of and ultimately ensure our communities continue to be prosperous and resilient.



## 2016 Nomination Form

### Representative of Metropolitan Local Government Group

The City of Tea Tree Gully

*(Name of council making the nomination)*

hereby nominates Mayor Kevin John Knight

*(Full Name)*

Of City of Tea Tree Gully

*(Name of council of which the nominee is a member)*

being a Member of such council to the position of **Board Member or Deputy Board Member** representing the Metropolitan Local Government Group

Dated this 6

day of October 2016

*(Signature of Chief Executive Officer)*

and I, the person nominated, hereby accept such nomination and consent to act as a **Board Member or Deputy Board Member** if so elected

*(Signature of Candidate)*

**Close of Nominations: 5:00pm 6 October 2016**



Local Government Association  
of South Australia

## LGA Board Member

# Candidate Information

**Position Sought** (tick whichever position applicable):

- LGA President or
- ✓ **Board Member Representative of Metropolitan Local Government Group**

**Word limit is strictly 1,000 words (pursuant to clause 64.2 of the Constitution)**

**Name:** Mayor Kevin Knight  
**Council:** City of Tea Tree Gully  
**Current council position(s)** Mayor  
**Local Government Experience / Knowledge**

Mayor Knight's service to local government in the City of Tea Tree Gully has spanned over 19 years. He was first elected to position of Councillor in 1993. Served on Council continuously until 2006.

Re-elected as a councillor in 2010 after 4 years off. Elected as Mayor in 2014, Mayor Knight is the current full-time Mayor at the City of Tea Tree Gully. Mayor Knight has been a member of numerous boards and committees both locally (including Audit Committee and Traffic Management subcommittee) and at a State level. Importantly, he has shown clear leadership, knowledge and expertise in his previous roles as Deputy Mayor and chairman of the City of Tea Tree Gully, Council Development Assessment Panel.

## Local Government Policy Views & Interests

Prudent financial management has been a priority, and planning has always been one of his major interests. Good governance policies have also been a strong interest as well as Traffic management and open space.

Mayor Knight has a strong vision to make local government more meaningful to the everyday person in the street. He is a keen supporter of reducing unnecessary red tape and making it simpler for businesses to engage in meaningful outcomes with local government. He is passionate about supporting appropriate development and local government's role in assisting development.

He is a strong believer in the word "Local", it is what separates us from the other tiers of government. If elected, Mayor Knight is committed to representing the interests of metropolitan and regional councils of South Australia in accordance with their needs and the LGA's vision and strategic directions. He came to his new role as Mayor with an enormous amount of energy and enthusiasm in representing his local community and the local government community more generally within this state.

## Other Information

Prior to retirement Mayor Knight held the position of State Manager for Simplex International in Adelaide and State manager for Micropay. He has an IT background along with Sales and management responsibility. He took a package at a reasonably young age and is now a self funded retiree.

**This information is to accompany a nomination form and must be received by the Returning Officer of the Region by 5.00pm on 6 October 2016**

## **18 LOCAL GOVERNMENT BUSINESS**

### **18.1 Local Government Circulars**

#### **Brief**

This report provides a detailed listing of current items under review by the Local Government Association.

#### **RECOMMENDATION(S)**

It is recommended to Council that the Local Government Circulars report be received.

#### **Discussion**

The Local Government Association (LGA) distributes a weekly briefing on a range of matters affecting the general functions, administration and operations of councils through a 'General Circular'.

The indices attached for Members' information in this report are numbers 41 and 42.

If Members require further information, they may contact the Chief Executive Officer's Secretariat. In some circumstances, it may then be appropriate for the Member to contact the relevant General Manager for more information.

#### **Attachments**

##### **1. Local Government Circulars Week 41 and 42**



## Local Government Association of South Australia

### **41.3 2016 LGA Annual General Meeting - Friday 21 October 2016 - Additional Papers**

This circular provides links to papers additional to the agenda for the 2016 LGA Annual General Meeting being held on Friday 21 October 2016 at 11:00am at the Adelaide Entertainment Centre.

### **41.2 Emergency Management Discussion Exercise - Communications Reminder**

The LGA will conduct an emergency management discussion exercise based on communications on 25 November 2016. The scenario will be a significant storm event.

### **41.4 2016 LGA Conference and AGM - Online Program now available**

The final program is now available online for the 2016 LGA Conference and Annual General Meeting.



## Local Government Association of South Australia

### **42.2 Review of the Australia and New Zealand Food Regulation Enforcement Guideline**

The Implementation Subcommittee for Food Regulation is now seeking input from councils on updating guidance on compliance and enforcement. Feedback is invited by 15 December 2016

### **42.3 Feedback Workshops - Draft Local Nuisance and Litter Control Regulations**

Two sets of draft Regulations to be made under the Local Nuisance and Litter Control Act were released for consultation last week. Workshops on these draft Regulations will be available at the times and locations contained in this circular.

### **43.1 A new State Local Government Infrastructure Partnership**

SA Treasurer the Hon Tom Koutsantonis today announced a \$125m State/Local Government Infrastructure Partnership with Local Government at the LGA's 2016 Conference & AGM. The Minister's joint release with Local Government Minister the Hon Geoff Brock, can be found linked to this circular.

**19 MEMBER'S BOOKSHELF**

The Australian Local Government Yearbook 2016 Edition 23

**20 CORRESPONDENCE****20.1 Open Space Contributions**

Correspondence has been received from the Executive Director Public Affairs of the Local Government Association of South Australia, Ms Lisa Teburea, regarding Council's request for support of the LGA to lobby the Minister for Planning for changes to the open space contributions model (**Attachment 1**).

**RECOMMENDATION**

That the correspondence be received.

**Attachments****1. Open Space Contribution**



The voice of local government.

In reply please quote our reference: ECM 636610 LT/DB

11 October 2016

Mr Terry Buss  
Chief Executive Officer  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033



Dear Terry

**Open Space Contributions**

Earlier in the year you wrote to LGA Chief Executive Officer, Matt Pinnegar advising that the City of West Torrens Council had resolved to seek the support of the LGA to lobby the Minister for Planning for changes to the open space contributions model. It is understood that the Council's objective is to ensure that the model is more equitable and appropriate for councils that are experiencing higher volumes of infill development, including multi-storey development.

You may be aware that the LGA has initiated or supported a number of studies on open space contribution schemes to ensure that the needs of current and future communities are met through the provision of quality open spaces. The outcomes of these studies, which are available at [www.lga.sa.gov.au/planning](http://www.lga.sa.gov.au/planning), have been circulated widely throughout local government and also provided to the state government. These studies also formed part of the evidence considered by the Expert Panel on Planning Reform.

While the state government has indicated its support for the model to be reviewed, consideration of open space was not included in the Planning, Development & Infrastructure Act, nor has it been included in the second 'transition' Bill which was introduced in the Parliament in September 2016.

There is reference to a review of the open space scheme in the draft 30-Year Plan Update that is current on public consultation. The LGA will continue to lobby the government to expedite this review and to consult thoroughly with councils prior to any legislative amendments.

Please contact me on the details listed below if you would like to discuss this matter further.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lisa Teburea'.

Lisa Teburea  
**Executive Director Public Affairs**

Telephone: (08) 8224 2068

Email: [lisa.teburea@lga.sa.gov.au](mailto:lisa.teburea@lga.sa.gov.au)

## **20.2 City of Holdfast Bay's Draft 30 Year Plan for Greater Adelaide**

Correspondence has been received from the City of Holdfast Bay providing a copy of their Draft 30 Year Plan for Great Adelaide 2016 Update submission to Department of Planning, Transport and Infrastructure (**Attachment 2**).

### **RECOMMENDATION**

That the correspondence be received.

### **Attachments**

- 1. City of Holdfast Bay Draft 30 Year Plan for Greater Adelaide 2016 Update**





11 October 2016

holdfast.sa.gov.au

Brighton Civic Centre 24 Jetty Road, Brighton SA 5048

PO Box 19 Brighton SA 5048

P 08 8229 9999 F 08 8298 4561

Glenelg Customer Service Centre and Library

2 Colley Terrace, Glenelg SA 5045

Ms Sally Smith  
General Manager Planning and Development Directorate  
Department of Planning, Transport and Infrastructure  
GPO Box 1533  
**ADELAIDE SA 5001**

Dear Ms Smith

#### **Draft 30-Year Plan for Greater Adelaide 2016 Update**

Thank you for providing Council with an opportunity to comment on the Draft 30-Year Plan for Greater Adelaide 2016 Update (30-Year Plan Update).

Council acknowledges that staff from the City of Holdfast Bay were engaged in early conversations with the Department regarding the revised Plan last year and commented on a preliminary pre-consultation draft Plan Update back in July 2016. Our comments therefore build on these previous comments in the context of the consultation draft Plan now released and the current review of our own Strategic Plan, which will set local directions for at least the next five years.

Broadly, Council supports the intent of a number of the broad policies in the Plan, including creating more walkable and active communities, better aligning land use to transport systems, strengthening Greater Adelaide's response to climate change and, importantly, a focus on good design for our places and buildings. We also appreciate the wider need to contain urban sprawl to protect our sensitive environmental and food production areas, which will pose challenges for established inner areas such as Holdfast Bay.

We also support proposals to review the administration of the State's Planning and Development Fund to better align with the new urban form envisaged by the Plan (ie. 85:15 split of infill vs broadacre fringe/township growth areas) and to finalise projects such as the Coast Park as a priority. Indeed, Council wrote to Minister Rau back in 2014 seeking reform of the Fund to provide a more equitable distribution of funds and better align with contemporary Government strategies for inner growth, and we would welcome an opportunity to further discuss this proposal.

While there has been some past debate regarding specific proposals in the current 30-Year Plan and its implementation, the Plan's directions, priorities and strategies for delivery have been relatively focused and clear, making it widely recognised as a significant improvement on past versions of the Planning Strategy.

Disappointingly, while the draft Plan is referred to as an 'Update', it is in fact a significant departure from the current Plan. Indeed, the Update can now be considered overly flexible and lacks

prioritisation of directions and clarity around how it will be delivered. This is a major concern at a time when the state planning system is undergoing significant reform and change and there is uncertainty around how the new planning tools under the new *Planning Development and Infrastructure Act* will be developed and ultimately perform, and the role local government will play in this process and planning for their local area.

Some of Council's more specific concerns are identified below:

- We note that the number of measurable targets have been significantly reduced in the Plan from 89 down to six. Consequently, unlike the current Plan, many of the Plan's policies do not directly align with these targets. This raises questions regarding the impetus to deliver on these policies where performance can no longer be directly measured. Further clarity is also needed in relation to the role of local government in both delivering on the Plan and measuring performance against these new targets.
- The current 30-Year Plan was supported by a number of technical background and research documents to justify the proposed directions. However, there appears to be little evidence of background research and data or tracking of progress against the current Plan to support the changed policy position and directions of this latest Update.
- Setting aside legislative timeframes and noting the important role the Planning Strategy and 30-Year Plan plays in the State's planning hierarchy, the urgency of the update is unclear. Specifically, in setting targets for growth, the Plan Update appears to rely on 2011 census data. However, given that 2016 census data will be available early next year, it would seem more beneficial to await the release of latest 2016 census data to provide current population and growth projections rather than setting new directions based on outdated data. This was an issue when the current 30-Year Plan was released in 2010 (being based on 2006 Census data) and likely contributed to over-estimated growth assumptions.
- While the Plan Update clarifies that population growth has been at a slower rate than projected by the current 30-Year Plan, we are concerned that the Update continues to rely on a high population growth scenario (albeit adjusted). While this may have advantages for the delivery of economic infrastructure (eg. increased justification for Federal funding for road and rail improvements), it may also be used to justify a premature push for extensive infill across established inner and middle metropolitan areas ahead of supportive infrastructure delivery, including much needed stormwater upgrades.
- It is disappointing that the regional targets and directions of the 30-Year Plan, which provided greater clarity around both regional and local directions, have been omitted from the Update. Indeed, it was understood from earlier engagement with local government on the Plan last year that regional components would be further refined with potential for greater clarity around local contributions to the Plan's targets, and that significant work undertaken through Structure Planning for areas such as the Southern Corridor (which included engagement with affected councils) would also inform the revised Plan. This has significantly impacted on the clarity of directions for regions and provides limited benefit for local area planning.
- While it is understood that implementation of the Plan will primarily occur through planning instruments and tools anticipated by the new Planning Development and Infrastructure Act, the governance arrangements underpinning its delivery are unclear. As highlighted above, we believe this is a significant departure from the current 30-Year Plan that proposed clear governance around its delivery, although we note that the execution of these arrangements did not fully align with the anticipated governance framework.

- Significantly, poor clarity around priorities and delivery of the Plan is of particular concern at a time when the current planning system is undergoing significant change as part of the Government's planning reforms agenda – especially while there is significant uncertainty around what the new planning instruments such as Regional Plans and the proposed Planning and Design Code (to replace Development Plans) will include, and how these and other instruments such as infrastructure delivery schemes will perform.
- While there is a strong focus in the Plan Update regarding the nexus between land use and transport infrastructure based on the *Integrated Transport and Land Use Plan* (ITLUP), there is limited guidance regarding the delivery of other critical hard infrastructure such as stormwater upgrades to support substantial infill, or important community and social infrastructure such as capacity of local schools (many of which are at or nearing capacity) to accommodate projected growth.
- Council is concerned about the intent of new policies and actions in the Update to review local heritage listing in the context of the Local Heritage Discussion Paper recently released by the Government. The Discussion Paper appears to be premised on local heritage listing being an impediment to development rather than an opportunity, with an implicit goal to reduce the number and extent of local heritage places across the State and Greater Adelaide. We have provided a separate submission to the Government in relation to this Discussion Paper.
- Finally, while a key component of the Government's planning reform agenda is to enhance early engagement in the system, the limited consultation timeframe for the Plan Update does not reflect this direction – despite the Plan being the pre-eminent and lead Government policy document for land use planning for the Greater Adelaide Region, which will guide future planning policy change across the region.

Our more detailed comments in relation to specific proposals in the 30-Year Plan Update are provided in the **Attachment** to this letter.

We would welcome the opportunity to have further conversations with the Department and State Government on the Draft Plan Update and intended process for its implementation in the context of the new Planning Development and Infrastructure Act.

Further, in light of the Government's progressive rollout of planning reforms and the likely diminished role of local government in setting local planning policies through the introduction of the new Planning and Design Code, Council would appreciate information from the Government on expectations for undertaking local Development Plan Reviews following finalisation of the Plan Update.

Yours sincerely



Trish Aukett  
Acting Chief Executive Officer



Stephen Patterson  
Mayor

Cc: Matt Pinnegar, Chief Executive Officer, Local Government Association of South Australia  
Inner and Middle Metropolitan Councils

City of Holdfast Bay

5421

Council Minutes 11/10/2016

**14.7 30-Year Plan for Greater Adelaide 2016 Update (Report No: 251/16)**

The State Government recently released its draft Update to the 30-Year Plan for Greater Adelaide for consultation. The Government is seeking feedback on the draft Plan Update by 21 October 2016.

The purpose of this Report is to seek Council's endorsement of a proposed response to the draft 30-Year Plan Update.

**Motion****C111016/538**

That Council endorses the draft response to the State Government on the draft 30-Year Plan for Greater Adelaide 2016 Update located at Attachment 1 to Report Number 251/16.

Councillor Donaldson left the chamber at 7.53pm.

Councillor Donaldson rejoined the chamber at 7.56pm.

Moved Councillor Lonie, Seconded Councillor Clancy

**Carried****15. RESOLUTIONS SUBJECT TO FORMAL MOTIONS****16. URGENT BUSINESS – SUBJECT TO THE LEAVE OF THE MEETING****16.1 Glenelg Cricket Club – Women's Team**

Councillor Snewin reported that the Glenelg Cricket Club will be fielding a Women's Team for the first time in the Club's history.

**16.2 Brighton Sporting Precinct**

Councillors Donaldson and Clancy asked questions regarding the Brighton Sporting Precinct project.

**17. ITEMS IN CONFIDENCE****17.1 Brighton Town Hall Progress Report (Report No: 255/16)****Motion****C111016/539**

1. That under provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at this meeting with the exception of the Chief Executive Officer, General Managers and administrative staff in attendance in order to consider in confidence this item.

## ATTACHMENT

### Draft 30-Year Plan for Greater Adelaide 2016 Update

#### City of Holdfast Bay Submission

## GENERAL COMMENTS

### Population targets

Council notes recognition in the draft Plan Update that population growth has been slower than anticipated in the 2010 Plan, yet the Plan continues to be developed around a high population growth scenario.

While this approach may be sound to drive early delivery of required infrastructure to support development growth (ie. recognising long lead times for the delivery of new infrastructure), there is a risk that new planning policies in Greater Adelaide developed to support the Plan may open up new growth or infill areas ahead of infrastructure provision simply to achieve these growth and population targets and proposals to increase new housing growth from 70% to 80% in established suburbs.

It will therefore be critical that the new policy framework developed for Greater Adelaide via the proposed Planning and Design Code identifies and recognises infrastructure upgrade requirements to support identified infill and growth areas rather than applying a 'carte blanche' approach to zoning and to ensure logical coordination of future development. The capacity of stormwater infrastructure in particular to support further infill in several established areas across the region is significantly constrained without major upgrade and investment.

With specific regard to the City of Holdfast Bay, analysis undertaken by DPTI to inform the Southern Adelaide Corridor Structure Plan (which was never finalised) identified that Holdfast Bay was well on track to meeting, and potentially exceeding, housing growth targets in the 2010 Plan. Recent policy amendments introduced by the State Government for significant residential uplift in Glenelg coupled with opportunities in the Brighton & Hove District Centre has also significantly increased the infill potential in the City. We also understand that the wider Inner and Middle Metropolitan Corridor Development Plan Amendment, which proposes further uplift along Anzac Highway at Glenelg, is also likely to be released for consultation in the coming months.

On this basis, and noting commentary in the Plan that the wider region currently has more than 20 years of zoned broadhectare land in the metropolitan fringe and township locations, there does not appear to be any urgency or justification for widespread re-zoning of established inner areas to accommodate infill. An opportunity therefore exists to apply a more targeted approach to infill, with a focus on delivering a more diverse range of housing while preserving and enhancing local character.

### Format and Structure

In addition to the comments identified in our covering letter, the following broad comments are made in relation to the general format and structure of the draft Plan Update:

- The Plan Update reinforces that Governance mechanisms under the new Planning Development and Infrastructure Act such as the Engagement Charter, State Planning Policies, Regional Plans and the Planning and Design Code will be critical to the Plan's successful implementation. However, there is no clear process or infographic in the Plan to clarify how these mechanisms and tools will link in the system and deliver the Plan. This issue was previously raised in our comments on the pre-consultation version of the Plan and should be addressed to provide clarity to all users of the Plan and the community regarding how the Plan's directions may be implemented
- The flowchart (page 153) showing links to other key Government documents refers to the Strategic Infrastructure Plan for South Australia, which we note has not been updated for over a decade. While we understand that the Plan was intended to be updated in 2010 to align with the release of the 30-Year Plan, no further direction has been provided by the Government regarding when this will be finalised. Given that infrastructure delivery will be critical to delivery of the 30-Year Plan and draft Update, the State Infrastructure Plan should be updated as a matter of priority with clear mechanisms around its implementation
- Given the removal of Regional Directions and mapping from the Plan, the scale of mapping contained in the Plan now provides little value to clarifying individual policies and directions in the Plan. While the draft Update notes that the regional section of the Plan will be revisited as the new planning system is implemented, it is unclear how this may unfold in the context of Regional Plans anticipated by the new legislation, and what the role of local government will be in this process. This requires clarification.

**SPECIFIC COMMENTS REGARDING POLICIES, ACTIONS AND TARGETS**

**Comments regarding proposed Policies and Actions in the draft 30-Year Plan for Greater Adelaide 2016 Update**

Policy Themes	Comments
<b>Policies</b>	<p data-bbox="518 224 550 1897"><i>Transit corridors, growth areas and activity centres</i></p> <ul style="list-style-type: none"> <li data-bbox="558 224 630 1897">• Map 2 is considered to provide little value in the context to Policy 1. This policy refers strategic locations where increased densities will be achieved, yet Map 2 only shows defined transit corridors and Activity Centres.</li> <li data-bbox="638 224 710 1897">• Policy 2 refers to transit corridor ‘catchments’, but does not clarify the extent of these catchments – it may therefore be appropriate to better align the policy with Target 2 (Smarter Travel) to confirm these catchments.</li> <li data-bbox="718 224 933 1897">• It is noted that Policy 4 refers to both ‘medium-rise’ and ‘high-rise’, which have been defined in the Glossary of the Plan Update. It is noted that the definitions for medium and high-rise developments has changed in the Update, which now defines ‘high-rise’ as being building of “more than seven storeys” and ‘medium-rise’ as building “between three to six storeys”. Consequently, buildings of 7 storeys remain undefined. While 7 storey buildings may not have been common in the past, there have been recent proposals for buildings of this scale in Holdfast Bay – and these should be included in the definition of ‘high-rise’ in the Adelaide context.</li> <li data-bbox="941 224 1045 1897">• While Policy 5 seeks to encourage medium-rise (up to 6 storeys) along key transport corridors, there will be significant character challenges in areas such as along the City to Glenelg tramline, particularly around Glenelg East. This policy should therefore be expanded to ensure that character and heritage will also be a key consideration to achieving this policy.</li> <li data-bbox="1053 224 1125 1897">• Broadly, the typology for Activity Centres is now less clear based on the Policies under this theme, and there appear to be tensions between the Plan’s policies.</li> <li data-bbox="1133 224 1297 1897">• While the principles supporting Policy 8 are generally supported, encouraging centre-type development outside of designated centres should not undermine the viability of existing Activity Centres across the region – and any future planning policy changes to encourage this would need to be strongly supported by detailed economic modelling. In particular, larger centres require periodic and ongoing re-investment to remain competitive, but this certainty to invest may be eroded where uses normally attracted to these centres are able to establish in other areas, potentially resulting in significant vacancy rates or an</li> </ul>

Policy Themes	Comments
	<p>inappropriate mix of uses within these centres. Indeed, it may be argued that this policy could be counter to achieving Policy 9, which seeks to further develop identified activity centres as vibrant places with a good mix of activities.</p> <ul style="list-style-type: none"> <li>• Similar to comments in relation to Policies 8 and 9 above, while the intent of Policy 10 is supported, the scale of shops, offices and restaurants that may be allowed in residential areas requires further clarification to ensure that these do not undermine established Activity Centres or policies to encourage further residential infill. Further, while it may be easier to 'design-out' interface issues between different forms of residential use, the interface issues between conflicting land uses requires a far less simplistic approach</li> <li>• Both Maps 2 &amp; 3 show Brighton Road as a 'High frequency bus' route, yet Brighton Road is not currently a 15-minute 'Go-Zone', which currently affects the level of public transport use in Holdfast Bay. Council would therefore appreciate confirmation on whether it is intended for Brighton Road to become a Go-Zone and what the likely timing may be for this service improvement.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• It is noted that Action 1 refers to the need to undertake 'local area planning' for strategic transport corridors. Significant previous work was undertaken by the State Government in consultation with councils in relation to Structure Planning for significant corridors, including the Southern Rail Corridor through Marion, Holdfast Bay and Onkaparinga. It is unclear whether this work will be reinvigorated to inform these local area plans, but previous Structure Plans would provide a sound starting point. While this action recognises the need to consider interface issues between land uses, it should also be expanded to include local heritage and character considerations.</li> </ul>
<b>Adelaide City Centre</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>• The proposed policies applying to the Adelaide City Centre are generally supported to maintain the CBD's primacy as the cultural, entertainment and economic focus of Greater Adelaide.</li> <li>• However, the target audience for inner city housing referred to in Policy 21 may be perceived as elitist and appears to exclude a range of other potentially less advantaged groups or individuals in the region who could significantly benefit from what the City Centre has to offer.</li> <li>• It is noted that the supporting Case Study (Bringing it all together – A Vibrant City) acknowledges the rejuvenation of a number of the City's laneways, which has been largely attributed to the emergence of new small bars supported by small venue liquor licences. There is significant opportunity to expand these vibrancy elements, including small venue liquor licences, into major suburban activity centres, including Glenelg – and this should be recognised by the Plan Update for future exploration. Indeed, Council is about to embark on a major Master Plan for Jetty Road Glenelg that will explore opportunities to better activate the precinct's side streets and laneways in addition to enhancing the mainstreet itself.</li> </ul>



Policy Themes	Comments
<b>Actions</b>	<ul style="list-style-type: none"> <li>While the actions proposed for the Adelaide City Centre are generally supported, it is noted that the number of actions for delivery have been significantly scaled back, which implies a limited future focus by the Government on the City Centre.</li> </ul>
<b>Design Quality</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>Overall, the proposed policies relating to design quality are generally supported.</li> <li>However, while the policies recognise the importance of recognising local and neighbourhood character, they make no reference to the importance of heritage and, importantly, how the design of new buildings and places should respect our heritage places and historic conservation areas.</li> <li>While Policy 26 seeks to develop and promote a range of building 'typologies', there is a danger that this could create more generic building forms that are transposed into areas of unique character without a more tailored design response.</li> <li>Further, while Policy 31 is supported, this may be at odds with other policies and actions in the Plan that seek more generic solutions and look for ways of removing barriers such as heritage listing and prevailing neighbourhood character (eg. scale and density of built form).</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>Council strongly supports the development of design guidelines to encourage quality design outcomes for both buildings and places/spaces. However, the nature and role of these guidelines in the planning system requires further clarification to ensure their effectiveness in influencing individual development proposals rather than simply being a 'guide' that may or may not be used by development proponents or carry little weight in the assessment process. Further, these guidelines should not be used to dilute the current practice of many councils to engage an independent heritage advisor to provide specific design advice on a site-by-site basis. Such guidelines should be 'location appropriate' rather than being an all-purpose reference to be transposed across all areas of built form character.</li> <li>While we also support the intent behind the Design Review process, the design outcomes of this process to date have been varied and in some cases disappointing. It is unclear, however, as to whether this has been the result of the Design Process itself or the weight given to the review process in the final assessment process. It may therefore be appropriate to expand Action 8 to also 'strengthen' the role of Design Review in the development assessment process.</li> <li>Action 10 refers to 'local area plans' but it is unclear how these plans will fit into proposed Regional Plans anticipated by the new PDI Act.</li> <li>Action 11 to identify and develop partnerships to boost involvement by all sectors in public realm improvements is strongly supported, particularly as we progress toward a greater population living within activity centres in Greater Adelaide and the need to ensure that these environments are of a high quality. However, based on past experience with engaging with the private sector on significant projects (which often results in public realm improvements being an 'after thought' or residual</li> </ul>

<b>Policy Themes</b>	<b>Comments</b>
<b>Heritage</b>	<p>component of a project subject to what private-sector finances remain), the success of this action will be reliant on clearly defined roles and responsibilities prescribed by Regulation if it is to succeed.</p>
<b>Policies</b>	<ul style="list-style-type: none"> <li>While the policies regarding heritage are strongly supported, Council remains cautious that these policies will actually be delivered in light of the Local Heritage Discussion Paper recently released by the Government. Significantly, the Discussion Paper appears to be counter to these policies and seems to be premised on local heritage listing being an impediment to development rather than an opportunity, with an implicit goal to reduce the number and extent of local heritage places across the State and Greater Adelaide. The integrity of important buildings and places should not be compromised to achieve short-term economic gains – and these building and places should remain a reference point for any new development.</li> <li>It is noted that the Policies appear to only focus of built heritage, with no recognition of cultural or Aboriginal heritage. It would therefore be appropriate to introduce additional policies that focus on cultural heritage, which plays a significant role in telling the story of local areas and informing the design of local places and spaces.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>Notwithstanding our support for the policies in the Plan regarding heritage, further clarification is required regarding the intent of Action 12 in the context of the Government’s Local Heritage Discussion Paper and intended review of local heritage listing processes and the status of Contributory Items in historic conservation areas.</li> <li>Building on comments regarding the Policies above, Action 13 refers to cultural heritage and therefore should be supported by preceding Policies to recognise this form of heritage and its importance in the landscape of Greater Adelaide.</li> </ul>
<b>Housing mix, affordability and competitiveness</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>The broad intent to increase the supply of housing in close proximity to employment, transport and services is supported – but this will present heritage and character challenges as new building forms emerge, which should be recognised.</li> <li>The need to facilitate a diverse range of housing as identified in Policy 36 is also supported. However, in the absence of modelling to suggest that specific types of housing are in short supply in the region, there is a need to proceed with caution with the assumption that there is (or likely to be) a demand for the type of accommodation that is being ‘facilitated’. For example, if the effect of an oversupply of apartments is a shortage in conventional or family dwellings, then this may potentially present a much larger issue for the region in the future, particularly in the context of limitations on available land through the imposition of the Environment and Food Production Areas Boundary. It is therefore considered that the focus should be on developing more universal and adaptable housing forms (as encouraged by Policy 38) rather than delivering specific housing types.</li> </ul>

Policy Themes	Comments
	<ul style="list-style-type: none"> <li>It is unclear why Policy 37 is specifically targeted towards heritage areas. It would seem more appropriate to explore more alternative housing forms generally within the region rather than targeting more sensitive locations that require a much more unique design response.</li> <li>While the notion to ensure at least a 15-year supply of employment and housing land in Policy 43 is supported, the background in the Plan Update suggests that we currently have in excess of 15 years zoned land supply for residential purposes - and there are clear risks associated with an oversupply of land, including market impacts, 'leap-frog' development and cost-recovery for infrastructure provision.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>While the intent of Action 14 is supported, the provision of incentives to developers to achieve development of larger sites or higher development yields must be carefully considered to ensure adequate returns to local communities and neighbourhoods. In addition to this, infrastructure delivery schemes anticipated by the new PDI Act need to be clearer in this regard to ensure such returns are realised.</li> <li>Use of the term 'world-class' in Action 15 does not have any significant meaning and should be replaced by a term such as 'high quality' or 'exemplary'.</li> <li>Action 17 directly repeats Policy 37 and may need to be clearer about what is specifically intended. As identified above, it is unclear why there is a focus on heritage areas.</li> <li>With regard to Action 18, it is unclear how the new 'policies' under the Planning &amp; Design Code themselves will "simplify the assessment pathways". It is more likely that the assessment pathways will be defined by the new PDI Act and its supporting Regulations.</li> </ul>
<b>Health, wellbeing and inclusion</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>Overall, the policies to encourage more walkable, connected and healthier neighbourhoods are supported and generally complement Council's Public Health Plan and investigations being undertaken to inform our Housing and Lifestyle Strategy.</li> <li>Specifically, we support the recognition (Policy 47) that the focus in higher density areas should be on creating quality spaces given the trade-off made in these areas for private open space.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>The Actions in this section are supported. In particular, Council supports the intent in Action 21 to prioritise grants from the Planning &amp; Development Fund into quality public realm projects such as the Coast Park, greenways and major play spaces.</li> <li>While we support the notion of a state-wide streetscape framework (as suggested in Action 22) to guide quality public realm upgrades, such a framework must be flexible to ensure that streetscapes are not homogenous and reflect an area's 'point of difference' in the context of Greater Adelaide.</li> </ul>

Policy Themes		Comments
<i>The economy and jobs</i>		
<b>Policies</b>	<ul style="list-style-type: none"> <li>It is noted that the overriding policy (Policy 51) seeks to provide certainty to developers while providing some scope for innovation. This appears to be a very reactionary response to the current economic climate and is likely to drive development and investment over other priorities such as the environment and maintaining the character of our suburbs and city – which sets Adelaide apart from other Australian and world cities and enhances our longer-term economic wellbeing. This unique character and the quality of our buildings should not be compromised to achieve short-term economic gains.</li> <li>Council supports the intent in Policy 59 to encourage sustainable tourism across the region. Indeed, this is a major focus of a Tourism Plan currently being developed by our City.</li> <li>Maps 4 &amp; 7 identify Brighton Road as a ‘Major Traffic and/or Freight Route’, with the Road previously being identified as a ‘strategic route’ in the current 30-Year Plan. Brighton Road is currently a significant barrier to east-west movement in the City – and Council would like the opportunity to discuss how this could be improved to create greater vibrancy, activation and higher quality streetscapes in areas such as the Brighton District Centre (similar to what has been achieved in areas such as Goodwood Road where speed limits have been reduced). We are concerned, however, that the designation afforded to Brighton Road in the Plan Update will further inhibit these opportunities.</li> </ul>	
<b>Actions</b>	<ul style="list-style-type: none"> <li>Council supports the need in Action 28 to clarify and benchmark retail and industrial employment land supply. Indeed, limited work has been carried out in the area since the initial development of the retail and industrial databases almost a decade ago. Given the focus in the Plan Update to encourage further residential infill development, it will be critical to better understand industrial and employment land supply needs in inner and middle metropolitan areas in particular to minimise further residential encroachment into existing areas and set aside further land for non-residential purposes to meet the wider objectives of the 30-Year Plan to bring living closer to employment.</li> <li>While we note the intent of Action 26 to implement the Multiple Land Use Framework recently developed for South Australia, this framework is considered to have limited application to metropolitan Adelaide and will not alter the reforms being rolled out to the SA planning system.</li> </ul>	
<b>Transport</b>		
<b>Policies</b>	<ul style="list-style-type: none"> <li>The policies relating to Transport are generally supported.</li> <li>However, building on comments relating to ‘The economy and jobs’ above, Map 7 now identifies Brighton Road as a ‘Major Traffic and/or Freight Route’. As a result of this designation and the intent of Policy 70 to protect the function of designated freight/major transport routes over all else, Council is concerned regarding our ability to address the barriers that Brighton Road currently provides to east-west movements or to better activate Centres fronting the Road.</li> </ul>	

Policy Themes	Comments
	<ul style="list-style-type: none"> <li>Further, while Policy 76 proposes to reduce car parking requirements in mixed use centres near high frequency public transit services, this must be carefully considered on a case by case basis, taking into account parking supply and opportunities to exploit shared parking arrangements in the wider area or neighbourhood – to ensure that this does not result in a wider undersupply of parking in Activity Centres in particular (ie. which could impact on viability of these Centres). In addition, poor north-south public transport movements in the inner west (in particular the coastal strip between Hove and Semaphore) must be addressed to reduce reliance on private cars for these trips.</li> <li>The details provided on Map 8 are considered to have limited benefit. In particular, it is unclear what defines an area of ‘significant pedestrian activity’ (ie. is there a threshold?) and what advantage these is in defining these areas. It is also noted that the Map also refers to public transport hubs with “future bike cages”. While it is assumed that these are secure ‘lock-ups’ for bicycles, it is unclear if any thought has been given to where these may be physically located in the designated precincts – including Brighton and Glenelg.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>As a broad observation, the actions proposed to implement the above transport policies and priorities are limited, suggesting that the Government is proposing to move away from its focus on much needed transport improvements (in particular public transport) in the shorter to medium term.</li> <li>Further, Action 31 is confusing and it is unclear what specific outcomes are envisaged. Notwithstanding this, there is a clear need to improve the quality of, and routes to, lower order suburban train stations in the region to enhance safety and improve patronage during early morning or evening hours – this is considered important to complement the major upgrade and investment that the Government has made in passenger rail improvements in the region.</li> </ul>
<b>Infrastructure</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>Policies 78 &amp; 79 refer to ‘strategic infrastructure’ and ‘strategic infrastructure sites’, but there is no clarity in the Plan around where these sites are located or what forms of infrastructure qualify as strategic infrastructure. Map 9 refers only to ‘major’ infrastructure.</li> <li>The intent of Policy 82 to ensure that new infill development is supported by appropriate community and green infrastructure is strongly supported, but does not reflect current practice. Further, this policy appears to confuse the distinction between soft (community) and hard (economic) infrastructure. Indeed, stormwater infrastructure is probably the most critical issue for accommodating further infill development in established inner areas – and funding of upgrades is a significant constraint, particularly given the significant infrastructure backlog in these areas and the limited availability of Government funding support.</li> </ul>

Policy Themes	Comments
	<ul style="list-style-type: none"> <li>There is also a significant need to improve infrastructure delivery mechanisms to support development of substantial or strategic sites to ensure the costs for its delivery are not simply transferred to the surrounding community. While the dot points relating to the commentary on the 'New infrastructure schemes' on page 91 of the Plan Update imply that the new infrastructure funding schemes under the PDI Act will create a "fairer process for funding infrastructure", this is yet to be tested and the proposed system still appears to be an 'opt-in, opt-out' arrangement that does not provide the necessary certainty that infrastructure will be fairly delivered.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>While proposals in Action 32 to develop thresholds for the delivery of community infrastructure in infill and growth areas is supported, a 'one size fits all' approach may not be appropriate for the delivery of infrastructure. Community and social infrastructure delivery should be guided evidence-based population analysis and projections to determine the local needs - and this should translate through to local area plans.</li> <li>Further to comments above regarding infrastructure schemes proposed under the new PDI Act, Council has reservation regarding achieving Action 33, particularly at a time when councils' role in the assessment of significant developments has diminished, which has reduced our ability to negotiate infrastructure provision to support private developments.</li> </ul>
<b>Biodiversity</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>The policies relating to protecting and enhancing biodiversity are generally supported.</li> <li>However, while Policy 87 seeks to protect sensitive coastal features of high amenity and ecological value, recent planning policy initiatives of the Government have not adequately considered these impacts. An example in point is the recent Minda Brighton Campus &amp; General Section Amendment Development Plan Amendment that failed to adequately consider the potential impacts on the remnant North Brighton Dunes. There is a need to better integrate environment impact assessments at the policy-setting stage and into significant developments beyond only those in the Major Projects pipeline.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>While the actions to support biodiversity are generally supported, an action should be included around the need to better integrate environmental impact assessment into the Planning and Design Code and for significant developments located in proximity to sensitive environmental areas.</li> </ul>
<b>Open space, sport and recreation</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>The intent of Policy 93 to develop a Greater Adelaide open space framework is supported to better link open space across the region and help redirect funding into 'missing links'.</li> <li>Council also supports the intent of Policy 94 to enhance walkability within our neighbourhoods, which is a key theme emanating from the Housing &amp; Lifestyle Strategy being developed for our City.</li> </ul>

Policy Themes	Comments
	<ul style="list-style-type: none"> <li>• While the intent behind Policy 97 to reduce the heat island effect is supported, an opportunity exists to better measure this element based on thematic mapping being developed as part of the Resilient South project – further commentary regarding this is identified in our comments on the proposed ‘Targets’ further below.</li> <li>• The map shown adjacent to the commentary on ‘Coast Park’ on page 106 refers to ‘Current Coast Park Applications’. However, funds have already been granted for these applications. It may therefore be more appropriate to refer to them as “Recent Coast Park Funding Allocations” or something similar.</li> <li>• Map 11 refers to ‘Major parks, sporting facilities and cultural facilities’. This includes identifying major indoor and outdoor sporting facilities and other venues hosting major sporting events. It is considered that Glenelg Oval should also be included on this map, particularly given interest from that South Australian Cricket Association (SACA) and that it has already been elevated to Sheffield Shield standard. Council is also in the process of undertaking a major Master Plan for the Glenelg Oval facility to accommodate this and other interests.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• The actions relating to open space, sport and recreation are generally supported.</li> <li>• Specifically, Council supports Action 40 to prioritise funding to complete the Coast Park and is in the process of completing sections of the shared pathway at Kingston Park and negotiating completion of the section through Minda.</li> <li>• Action 41 is also strongly supported and reflects our comments on the preliminary draft Plan Update in July 2016. Indeed, Council wrote to the Minister in 2014 seeking reform of the Fund to provide a more equitable distribution of funds and better align with contemporary Government strategies for inner growth. That is, while the Fund has contributed to significant metropolitan and regional-level open space improvements, administration of the Fund must be reconsidered to ensure that funds from incremental infill development and higher density inner area developments (which are often community or strata titled) can be redirected into those areas to create higher quality open spaces and places. Many inner areas already suffer from low provision of existing open space and higher demands on these spaces from a greater number of residents per hectare, and higher costs of land purchase coupled with fewer opportunities to secure open space in inner areas because of their built-up nature.</li> </ul>
<b>Climate change</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>• Broadly, the policies relating to Climate change are supported, comprehensive and generally align with directions in the Resilient South Plan for Southern Adelaide.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>• While the actions to address climate change are also generally supported, further discussion is required in relation to Action 47 to confirm how and who will be responsible for implementing and informing the proposed iCanopy software. As highlighted in our comments below regarding the Targets in the Plan Update, there is also an opportunity to develop and utilise heat</li> </ul>

<b>Policy Themes</b>	<b>Comments</b>
	mapping generated through the Resilient South Project to inform policies and actions regarding heat island effect and urban cooling in the Plan Update.
<b>Water</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>The policies relating to water conservation and stormwater management are generally supported.</li> </ul>
	<ul style="list-style-type: none"> <li>However, while the need to upgrade or increase the provision of stormwater infrastructure to address runoff from infill development is paramount (Policy 111), there are no corresponding actions to confirm how this will be delivered. At present, councils are responsible for upgrading stormwater infrastructure, but there is a multi-million dollar backlog of stormwater upgrades required across the Greater Adelaide Region and support funding for works is becoming more constrained. Therefore, funding mechanisms must be considered to ensure delivery of this Policy and the successful implementation of policies to encourage further infill development across inner areas in the region.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>As highlighted above, an action should be included to clarify how the upgrade and provision of stormwater infrastructure will be delivered to meet Policy 111. Part of the solution may also be enhancing infrastructure delivery mechanisms anticipated by the PDI Act to ensure that stormwater augmentation requirements directly related to major development sites should be supported by fairly apportioned development contributions.</li> </ul>
<b>Emergency management and hazards</b>	
<b>Policies</b>	<ul style="list-style-type: none"> <li>Policies relating to emergency management are generally supported. However, again, there is an opportunity to utilise heat mapping being developed through the Resilient South Project to measure Policy 116.</li> </ul>
<b>Actions</b>	<ul style="list-style-type: none"> <li>While Action 50 charges State Agencies the responsibility to map flood prone areas for integration into future mapping in the Planning and Design Code, a number of councils, including the Cities of Holdfast Bay and Marion, have developed flood mapping in the development of their Stormwater Management Plans.</li> <li>Action 52 is also supported as the Site Contamination Circular used to inform policy changes and development assessments is significantly outdated and the EPA has tended to take a more precautionary approach to dealing with site contamination that is detailed in the Circular.</li> </ul>



Comments regarding proposed Targets in the draft 30-Year Plan for Greater Adelaide 2016 Update

Proposed Target	Comments
<p>1. <b>Protecting our resources</b>                      – 85% of all new housing will be built in established urban areas by 2045</p>	<p>While this target is clearly focused on curtailing fringe growth and its impacts on environmental and food production areas adjacent the urban fringe, it does not provide any measure regarding the protection of such areas or resources located within the growth boundary – despite, for example, policies in the Plan to protect existing resources and mining operations (as identified on Map 6) or valuable water resources (as identified on Map 12).                      Additional targets should therefore be developed to measure the Plan’s performance in protecting these other resources.</p>
<p>2. <b>Smarter travel</b> – 60% of all new housing will be built within close proximity to quality public transport (rail, tram, O’Bahn and bus) by 2045</p>	<p>While this target is supported, further clarity is required as to whether the distances to be measured to train, tram and bus stops will be based on ‘as the crow flies’ or more accurately defined walking distances based on available pedestrian routes (ie. similar to intended criteria to measure Target 4 ‘walkable neighbourhoods’).                      Currently, and as depicted in accompanying Map 15, there is also a significant gap in north-south running high frequency transport routes within the western coastal strip of Greater Adelaide, particularly north of Hove and south of Semaphore. In order to achieve the desired target, further consideration should be given to improving these north-south connections rather than focusing on all transport leading directly to the Adelaide CBD. This could include greater use of shuttle and loop services to connect to CBD transit services. Indeed, it is understood that wider integration of buses into fixed line services was to be a key focus of the <i>AdeL/INK</i> project.</p>
<p>3. <b>Getting active</b> – Increase the share of work trips made by active transport modes by 25% by 2045</p>	<p>This Target is generally supported.                      However, achieving this target will require ongoing investment into existing and new pedestrian and cycling routes and enhancements to routes to public transport stops (and stops themselves) to improve public safety, particularly during early morning or evening periods. Suburban train stations in particular are in need of significant upgrades (ie. improved lighting, surveillance, etc) to attract users during these periods – particularly at a time when working hours have diversified.</p>
<p>4. <b>Walkable neighbourhoods</b> – Increase the percentage of residents living in walkable neighbourhoods by 25% by 2045</p>	<p>This Target is generally supported.                      However, while distance to local shops is an important measure, these should only be included where they comprise elements generally aligned to traditional ‘neighbourhood-level’ centres – ie. shopping facilities that provide mainly convenience goods that serve the day to day needs of the neighbourhood, and a limited range of more frequently required comparison goods. Proximity to a small local corner store turned café for example is not considered sufficient to meet this criterion.</p>

Proposed Target	Comments
<p>5. <b>A green liveable city –</b> Tree canopy cover is increased by 20% by 2045</p>	<p>Broadly, this target is relatively narrow and fails to measure wider environmental or sustainability performance, such as water and energy conservation, sustainability of new buildings, etc.</p> <p>While protecting and measuring tree canopy can have aesthetic and potential biodiversity benefits, and assist in reducing the heat island effect, there is likely to be some tension between achieving increased tree canopy and meeting infill development targets.</p> <p>Specifically, increasing infill development is likely to reduce the number of existing (or planted) backyard or deep-rooted trees, which is counter to this Target. This may therefore place reliance on increasing tree plantings in public areas such as streets and local reserves, but risks of tree failures in reserves and impact of certain tree species on infrastructure must be a key consideration – and often results in alternative approaches to providing required shade (eg. shade-sail structures in reserves).</p> <p>This Target could also be supplemented by measuring changes in the urban heat island effect. Indeed, heat mapping and base-line data is being developed through projects such as Resilient South that could be used to inform the Plan.</p> <p>With respect to Target 1 - achieving 85:15 split of infill vs broadacre fringe/township growth areas, increased residential infill in established areas is required to fulfil this target. This type of development does not generally result in any direct open space contributions to inner metropolitan councils under the current Open Space Contributions Scheme as funds received and held by councils under the Scheme only occur where more than 20 new residential allotments are proposed. While this form of residential land division may be more common in greenfield or broadacre areas, it is far less common in established areas such as Holdfast Bay and the inner metropolitan rim. This ultimately leaves local open space trust funds depleted within these established inner areas.</p> <p>Notwithstanding the above, it places pressure on existing public open space in these areas and greater expectations for higher quality spaces, particularly given smaller allotment sizes and rear yards and private open space areas associated with this type of infill development, further reducing urban greenery. This suggests there will be conflict in achieving the Target of increased tree canopy cover by 20%.</p> <p>It is therefore appropriate that the State Government gives further consideration the application of the Open Space Contributions Scheme relating to infill development to ensure that funds raised can contribute to local public open space improvements and creation of quality spaces. Further, while it is appreciated that the Planning and Development Fund has helped to fund some significant open space and public realm projects across the</p>

Proposed Target	Comments
	<p>metropolitan area such as the Coast Park and must continue to have a role in the system, Council believes there is also scope to review application and administration of the Fund to better achieve this outcome and align with the targets of the 30-Year Plan update for inner metropolitan growth.</p> <p>Finally, based on the wording used in corresponding Action 47, the Plan appears to suggest that responsibility for measuring this Target could be spread across councils. This is likely to result in reporting inconsistencies and would therefore be impractical.</p>
<p>6. <b>Greater housing choice</b> – Increase housing diversity by 25% to meet changing household needs by 2045</p>	<p>The notion of providing a more diverse range of housing across Greater Adelaide to cater for all life stages and lifestyles is supported. Indeed, this has been identified as an important need in developing our City's <i>Housing &amp; Lifestyle Strategy</i> to ensure that we continue to attract a diverse population, particularly given relatively high property purchase costs in Holdfast Bay compared to the Adelaide average, which is creating a market barrier for younger purchasers.</p> <p>The Target itself, however, is again relatively narrow and may not confirm whether housing products are attracting or meeting the needs of a diverse population. Consideration should be given to the Government undertaking post-occupancy surveys of new housing products (eg. higher density living) to clarify whether new housing is in fact attracting a diverse population or whether people are simply making trade-offs in response to what the market is delivering (eg. families choosing to live in smaller housing due to price points and proximity to schools and services).</p> <p>Further, the supporting information contained in the Target also highlights the importance of providing affordable housing as a key component of delivering housing diversity, yet there is no proposed measure of the delivery of affordable housing products.</p>

**20.3 Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes**

Correspondence has been received from the Adelaide and Mount Lofty Ranges Natural Resources Management Board regarding the minutes of the Board meeting held on Thursday 25 August 2016 (**Attachment 3**).

**RECOMMENDATION**

That the correspondence be received.

**Attachments**

1. **Adelaide and Mount Lofty Ranges Natural Resources Management Board Minutes**

**ADELAIDE AND MOUNT LOFTY RANGES  
NATURAL RESOURCES MANAGEMENT BOARD**



**Government  
of South Australia**

Adelaide and  
Mount Lofty Ranges  
Natural Resources  
Management Board

**MINUTES OF MEETING NO 122**

**held from 1.00pm to 3.18 pm  
on Thursday 25 August 2016  
at The Lakes Resort Hotel,  
141 Brebner Drive, West Lakes**

- PRESENT:**
- Chair: Chris Daniels
- Members: Alexandra Kentish  
Belinda Bramley  
Mark Searle  
Rachael Siddall  
Rob Lewis  
Russell Johnstone  
James Crocker  
Julia Grant  
Peter Pfennig  
Trevor Bennett
- APOLOGIES:**
- Karl Telfer  
Joanna Andrew  
Allison Bretones
- IN ATTENDANCE:** Brenton Grear, Regional Director  
Mary-Anne Healy, Manager Planning & Evaluation  
Steven Gatti, Manager Water Projects  
Lisien Loan, A/Manager Parks & Sustainable Landscapes  
Amanda Noto, A/Manager Business Support  
Hugh Kneebone, A/Manager Community Engagement  
Michaela Heinson, A/Manager Land Marine and Biodiversity Services  
Judy Borlase, Minute Secretary  
Observer: Nick Salagaras, student
- 250816-122-1.0 MEETING PROCEDURE**
- 250816-122-1.1 Welcome**
- The Chair opened the meeting and acknowledged that it was taking place on Kaurna land and the Aboriginal peoples' ongoing and deep connection with the land. He welcomed all attendees to the meeting.
- 250816-122-1.2 Apologies**
- Apologies have been received from Joanna Andrew, Karl Telfer, and Allison Bretones.
- 250816-122-1.3 Declarations of Interest**
- There were no additional declarations of interest declared.

- 250816-122-1.4 Consent Schedule**
- Agenda item 7.0 Monthly board report was removed from the consent schedule.
- The Board **confirmed** the items within the consent schedule be adopted.*
- CARRIED**
- 250816-122-1.5 Minutes of Previous Meeting**
- The Board **confirmed** the minutes of meeting number 121 held on 28 July 2016 as a true and accurate record.*
- CARRIED**
- 250816-122-1.6 Matters Arising from Previous Meetings**
- The Board **noted** the matters arising.*
- CARRIED**
- 250816-122-1.7 Resolution Register**
- The Board **noted** the resolution register.*
- CARRIED**
- 250816-122-2.0 PRESENTATION**
- 250816-122-2.1 Native Vegetation Regulations**
- The Board welcomed Russell Seaman and Fiona Callaghan from the DEWNR Native Vegetation Unit, and Hannah Ellyard to the meeting for the presentation on native vegetation regulations.
- Discussion occurred during the presentation on the online application process, significant environment benefits, monitoring and evaluation, offset policy, training within the new system for staff and community, and self and risk assessment.
- The Board **noted** the information provided.*
- CARRIED**
- 250816-122-3.0 BOARD MATTERS**
- 250816-122-3.1 Draft board submission on the draft Native Vegetation Regulations 2016**
- Discussion occurred on the submission to the draft native vegetation regulations from the board, with another draft to be provided for comment before the Presiding Member's endorsement.

The Board noted that the *Native Vegetation Act 1991* was not being amended, rather the draft regulations forming part of the 10 year review of the native vegetation regulations with the aim to simplifying and streamlining the administration associated with the current regulations.

*The Board:*

3.1.1 **notes** the briefing note; and

3.1.2 **endorses** the draft response to the Native Vegetation Council, subject to final approval by Board members.

**CARRIED**

### **250816-122-3.2 Climate Change Adaptation in the AMLR Region**

The Board welcomed the Manager Planning to the meeting to provide them with an update on climate change adaptation within the Adelaide and Mount Lofty Ranges Region.

An update was also provided on the recent National Climate Change Adaptation Research Facility Conference and the session sponsored by the Board and SARDI's Climate Applications Unit.

*The Board:*

3.2.1 **notes** the update on climate change adaptation projects within the Adelaide and Mount Lofty Ranges Region.

**CARRIED**

### **250816-122-3.3 Proposal to stock trout in the Warren Reservoir**

The Board noted the proposal to stock Warren Reservoir with trout, with comments to be provided to PIRSA. Whilst the Board has no major issue stocking the reservoir with regional exotic species, it does not support the introduction of international exotic species.

*The Board:*

3.3.1 **notes** the information provided in this briefing note; and

3.3.2 **endorses** the draft response upon final review for submission to PIRSA.

**CARRIED**

### **250816-122-3.4 Financial Management Compliance Program**

*The Board:*

3.4.1 **approves** the Financial Management Compliance Program (FMCP) for the year ending 30 June 2016.

**CARRIED**

### **250816-122-3.5 Appointment of Regional Authorised Officer**

*The Board:*

- 3.5.1 **approve** the appointment of Deborah Lee Furbank.
- 3.5.2 **authorise** the Presiding Member to sign the associated instrument of appointment.
- 3.5.3 **authorise** the use of the Board's common seal by the Presiding Member and Regional Director so that it may be affixed to the associated instrument of appointment.

**CARRIED**

**250816-122-3.6 Adelaide Seagrass Rehabilitation Project: 2014-2016**

The Board was pleased to note the progress of the project, its success in trialing an effective settlement substrate and the results to date with *Amphibolus* and *Posidonia*, as well as the key recommendations and conclusions.

The report was noted by the Board and it suggested the project consider how/if the proposed approach conforms to the longer term natural dynamics of the seagrass assemblages: namely the documented successional species colonisation of the substrate and the progressive "migration" of the seagrass units over time due to wave, erosion (front edge) and accretion (back edge) effects.

*The Board:*

- 3.6.1 **notes** the tabling of the report, subject to additional paragraph; and
- 3.6.2 **endorses** release of the report via the Board's website.

**CARRIED**

**250816-122-4.0 WATER PLANNING MATTERS**

**250816-122-4.1 Management of Greenock Creek catchment**

The Senior Policy Officer within the Water Planning Team for Natural Resources Adelaide and Mount Lofty Ranges Region was welcomed to the meeting to provide the Board with an update on the work undertaken since it was first brought to the Board in May 2016.

The Board noted that this was a complex issue. The Board, after much discussion, supported the preference of maintaining the prescription.

*The Board:*

- 4.1.1 **notes** the historical basis for the prescription of the surface water resources of the Greenock Creek Catchment;
- 4.1.2 **notes** the options for future management of the surface water resources of the Greenock Creek Catchment;
- 4.1.3 **advices** that maintaining the prescription of the Greenock Creek Catchment is the preferred option to recommend to the Minister;



4.1.4 **endorses** progressing with licencing and water allocation plan processes (given previous community decision, equity considerations, lack of science); and

4.1.5 **embarks** on a communication strategy to inform and engage the community regarding water allocation plan licencing.

**CARRIED**

**250816-122-4.2 Consultation on the making of a regulation to extend the timeframe to allow existing users of water on the Adelaide Plains to apply for a licence.**

*The Board:*

4.2.1 **notes** that the Department of Environment, Water and Natural Resources will be consulting with licence applicants and other key stakeholders on the proposal to make a Regulation; and

4.2.2 **endorses** the Department of Environment, Water and Natural Resources' proposal to seek Cabinet approval to make a Regulation under the NRM Act to allow eligible Central Adelaide groundwater users who failed to apply for a water licence, to have another opportunity to do so.

**CARRIED**

**250816-122-5.0 COMMITTEE MATTERS**

**250816-122-5.1 Barossa Water Allocation Planning Advisory Committee membership**

*The Board:*

5.1.1 **notes** that there have been three nominations, from Henry Mizow, Andrew Kassebaum and Nicki Robins, to fill two vacancies on the Barossa WAPAC;

5.1.2 **endorses** amending the Barossa WAPAC Terms of Reference to allow the Barossa WAPAC to consist of nine members; and

5.1.3 **endorses** Henry Mizow, Andrew Kassebaum and Nicki Robins as members of the Barossa WAPAC from 25 August 2016 until the adoption of the amended Barossa WAP.

**CARRIED**

**250816-122-5.2 Audit Finance and Risk Committee**

*The Board:*

5.2.1 **notes** the confirmed minutes of the Audit Finance and Risk Committee from 27 May 2016.

**CARRIED**

**250816-122-6.0 FINANCE REPORT**

The Acting Manager Business Support provided the Board with an update on its position as at 30 June 2016. The Board noted the position and expressed appreciation to the staff in ensuring expenditure commitments were met.

*The Board **notes** the financial reports for the financial period ending 30 June 2016.*

**CARRIED**

**250816-122-7.0 REGION'S MONTHLY REPORT**

The Board noted the report for the year of 2015-16 providing its achievements. SA Water's view was provided on a section within the Water Management Services report relating to the sourcing of water for River Torrens dilution flows.

*The Board **notes** the region's monthly report.*

**CARRIED**

**250816-122-8.0 PAPERS TO NOTE****250816-122-8.1 Register of Interests****250816-122-8.2 Usage of Common Seal****250816-122-8.3 Patawalonga Lake System****250816-122-8.4 St Peters Billabong****250816-122-8.5 Pollinator for Profit partnership**

*The Board **notes** information papers 8.1, 8.2, 8.3, 8.4, and 8.5.*

**CARRIED**

**250816-122-9.0 OTHER BUSINESS**

There was no additional business noted.

**250816-122-10.0 MEETING CLOSED**

There being no further business, the Chair declared the meeting closed at 3.18 pm.

The next Board meeting will be held on Thursday 22 September 2016 at Board Office, 205 Greenhill Road, Eastwood.

Chris Daniels  
Presiding Member



Date: 22 / 9 / 2016

## **20.4 Weed Control along the River Torrens**

Correspondence has been received from the Regional Director of the Adelaide and Mount Lofty Ranges Natural Resources Management Board, Mr Brenton Gear, acknowledging Council's letter dated 8 September 2016 in relation to the control and management of weeds along the River Torrens (**Attachment 4**). A copy of the letter sent to Mr Brenton Gear dated 8 September is also attached for Member's information.

### **RECOMMENDATION**

That the correspondence be received.

### **Attachments**

- 1. Adelaide and Mt Lofty NRM Board Correspondance and City of West Torrens letter on Weed Control along the River Torrens**



## Natural Resources Adelaide and Mt Lofty Ranges

### Natural Resources Centre

205 Greenhill Road  
Eastwood SA 5063

DX 174, Adelaide

Tel 08 8273 9100

Fax 08 8271 9585

dewnr.amlr@sa.gov.au

www.naturalresources.sa.gov.au/

adelaidemtloftyranges

Reference: F0000108274

Angelo Catinari  
General Manager Urban Services  
City of West Torrens  
165 Sir Donald Bradman Dve  
HILTON SA 5033



Dear Mr Catinari

Thank you for your letter dated 8 September regarding a "motion on notice" raised by council at its meeting on 2 August 2016 relating to the control and management of weeds along the River Torrens. Whilst principally interested in the reach of Breakout Creek, I understand that council is also concerned about weed management along the River Torrens upstream from Breakout Creek.

You'll be aware that completion of stages 1 and 2 of the Breakout Creek wetlands was completed in 1999 and 2010 (respectively) with a total investment of \$3.9mil by the Adelaide and Mount Lofty Ranges Natural Resources Management Board (the NRM Board) and its predecessor the Torrens Catchment Water Management Board. The works have proven so popular with the community, and effective in returning habitat and fish to this reach of the Breakout Creek that the NRM Board funded the development of a concept plan to install wetlands along the remaining reach to the sea. We appreciate the strong support and involvement received from the Cities of West Torrens and Charles Sturt, SA Water and the community during the design process.

Upon completion of stage 2 wetland construction works the care and control of the site returned to the City of West Torrens, in line with responsibilities for care and control of the River Torrens linear park within its city boundaries. These arrangements were recognised, and agreed to by the City of West Torrens in letters dated 2 and 20 September 2011, respectively. I've attached copies of these letters for your information. Included in responsibilities is the care and control of:

- Terrestrial and mulched garden beds and plantings;
- Aquatic plantings comprising emergent macrophytes, submerged macrophytes and riparian fringe plantings; and,
- Grassed areas.

The NRM Board continues to invest in Breakout Creek and regularly maintains the three fish ladders between Henley Beach Rd and the sea. During 2016/17, the NRM Board will invest with councils and SA Water in investigating the feasibility of extending the wetlands from Tapleys Hill Rd to the sea.



Government of  
South Australia

In addition to working directly in the Breakout Creek wetlands the NRM Board is matching the contributions by upstream councils in River Torrens recovery works from upstream of Breakout Creek to the Gorge Weir at Athelstone. The locations of those works are based on council's biodiversity priorities, and the benefits will transmit downstream of those immediate locations.

Protection of the Breakout Creek environment is not only achieved within the River Torrens linear park corridor, and to this end the NRM Board invests with local governments within the catchment to manage stormwater flowing off local streets into drains and urban creeks. The City of West Torrens is a high achiever on the water sensitive urban design front, and the NRM Board is currently supporting the acceleration of similar activities in other local government areas. This includes assistance with stormwater harvesting, Water Sensitive Urban Design master planning and on ground works, capacity building and nationally significant research.

Following on from the above, I am pleased to advise that the NRM Board is currently investing in works within the River Torrens corridor and contributing catchments that include practical weed control benefits. As you may expect, the need for works is greater than our budget can meet making it critical to coordinate our activities with those of other natural resource managers.

Should you require further information on this matter, please contact Steven Gatti, Manager Water Projects on 8273 9129.

Yours sincerely



**Brenton Grear**  
**REGIONAL DIRECTOR**

Date 16/1/2016

Attach.

**Government of South Australia**Adelaide and Mount Lofty Ranges  
Natural Resources Management BoardOur Ref: N11/6895  
R7.12.2.10**Eastwood Office**  
205 Greenhill Road  
Eastwood SA 5063  
Tel 08 8273 9100  
Fax 08 8271 9585  
ABN 91 779 541 621  
[www.amlnrm.sa.gov.au](http://www.amlnrm.sa.gov.au)

2 September 2011

Mr Dean Ottanelli  
Manager City Works  
City of West Torrens  
165 Sir Donald Bradman Drive  
Hilton SA 5033

Dear Dean

**RE: Breakout Creek Wetland Stage 2 – Hand-Over to City of West Torrens**

It is with great pleasure that I write to you to confirm the hand-over of most elements of the Breakout Creek Wetland Stage 2 works to the ownership, care and control of the City of West Torrens, effective Monday 5 September 2011 (the last day of the 104-week landscape maintenance period under the original construction contract being on or around Sunday 4 September 2011).

The elements of the works being handed over, and those elements of the works to be handed over to others, or to be handed over to the City of West Torrens at a later time, are outlined in the attachment.

The documentation associated with the design, construction and ongoing management of the elements being handed over will follow under separate cover over the following weeks, for your records and use.

We would appreciate your acknowledgement of receipt of this letter and acceptance of the handed-over elements. If you have any further queries, please do not hesitate to contact me, by mail, by telephone on 8273 9114, or by e-mail at [sam.phillips@adelaide.nrm.sa.gov.au](mailto:sam.phillips@adelaide.nrm.sa.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sam Phillips'.

**Sam Phillips**  
**Water Projects Engineer**

Att.: Elements of the works being handed over.

Cc: Copy by e-mail to the addressee, [dottanelli@wtcc.sa.gov.au](mailto:dottanelli@wtcc.sa.gov.au).  
Copy by e-mail to Mr Michael Hood, Superintendent's Representative, Aurecon, [hoodm@ap.aurecongroup.com](mailto:hoodm@ap.aurecongroup.com).  
Copy by e-mail for information to Mr Kevin Medlow, SA Water, [kevin.medlow@sawater.com.au](mailto:kevin.medlow@sawater.com.au).

---

Adelaide and Mount Lofty Ranges Natural Resources Management Board

---

### **Elements of the Breakout Creek Wetland Stage 2 works being handed over**

The extent of the works being handed over is from the rock weir upstream of the Henley Beach Road bridge (this weir is the downstream end of the Stage 1 or "Demonstration Project" wetland), downstream to the Tapleys Hill Road Bridge, to the tops of the embankments each side.

The elements of the works being handed over to the City of West Torrens effective 5 September 2011 are:

- Terrestrial mulched garden beds and plantings.
- Aquatic plantings comprising emergent macrophytes, submerged macrophytes, and riparian fringe plantings.
- Grassed areas.
- Individual River Red Gums planted outside terrestrial mulched garden beds.
- Constructed scour protection measures.
- Shared-use paths comprising asphaltic concrete surfaced paths, compacted cement-treated dolomite surfaced paths, and the reinforced concrete path under Henley Beach Road bridge, including associated signage and linemarking.
- Viewing areas comprising treated pine post, rail and wire fences, and asphaltic concrete or compacted rubble or clay brick unit paver surfacing.
- Interpretive signage comprising six signs at viewing areas in Stage 2 plus four signs in Stage 1 upstream of Henley Beach Road.
- Two reinforced concrete weirs and associated scour protection and signage.

The elements of the works which are intended to be handed over to Lockleys Riding Club are:

- Bridle path between Lockleys Oval car park and the area downstream of the Tapleys Hill Road bridge, including associated fences, gates and signage.
- Tapleys Hill Road bridge horse fence.

The elements of the works which are still under the original construction contract are:

- Footbridge and associated scour protection and signage. The defects liability period for the footbridge under the original construction contract will end in 2012, at which time it will be handed over to the City of West Torrens.
- Emergent macrophytes yet to be planted. A number of emergent macrophytes are due to be planted when the appropriate conditions occur, which is expected to be in spring/summer 2011. These plants will effectively be handed over to the City of West Torrens on planting although the Board will maintain its interest during their establishment.

22 SEP 2011

Civic Centre  
 165 Sir Donald Bradman Drive  
 Hilton, SA 5033  
 Tel 08 8416 6333  
 Fax 08 8443 5709  
 Email [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
 Website [www.wtcc.sa.gov.au](http://www.wtcc.sa.gov.au)



20 September 2011

Mr Sam Phillips  
 Adelaide & Mount Lofty Ranges  
 Natural Resources Management Board  
 205 Greenhill Road  
**EASTWOOD SA 5063**

Dear Mr Phillips

**Breakout Creek Wetland Stage 2 – Hand-Over to City of West Torrens**

Thankyou for your letter dated 2 September 2011 confirming the elements of the Breakout Creek Wetland Stage 2 Works that the City of West Torrens has taken ownership, care and control.

We wish to accept handover of the following elements.

- Terrestrial mulched garden beds and plantings.
- Aquatic plantings comprising emergent macrophytes, submerged macrophytes and riparian fringe plantings.
- Grassed areas.
- Individual River Red Gums planted outside terrestrial mulched garden beds.
- Constructed scour protection measures.
- Shared-use paths comprising asphaltic concrete surfaced paths, compacted cement treated dolomite surfaced paths, and the reinforced concrete path under Henley Beach Road bridge including associated signage and linemarking.
- Viewing areas comprising treated pine post, rail and wire fences, asphaltic concrete or compacted rubble or clay brick unit paver surfacing.
- Interpretive signage comprising six signs at viewing areas in Stage 2 plus four signs in Stage 1 upstream of Henley Beach Road.
- Two reinforced concrete weirs and associated scour protection and signage.

Should you have any further queries on this matter please do not hesitate to contact the undersigned on 8416 6333.

Yours sincerely

Dean Ottanelli  
**Manager City Works**



Civic Centre  
165 Sir Donald Bradman Drive  
Hilton, SA 5033  
Tel 08 8416 6333  
Fax 08 8443 5709  
Email: [csu@wtcc.sa.gov.au](mailto:csu@wtcc.sa.gov.au)  
Web: [westtorrens.sa.gov.au](http://westtorrens.sa.gov.au)



8 September 2016

Mr Brenton Grear  
Regional Director  
Adelaide and Mount Lofty Ranges Natural Resources Management Board  
205 Greenhill Road  
EASTWOOD SA 5063

Dear Kym,

**Re: Weed Control along the River Torrens**

At the August 2, 2016 Council meeting, a 'motion with notice' was raised in relation to the control and management of weeds along the River Torrens.

The original motion focused on weed management at Breakout Creek, including the undertaking of investigations and development of a management plan for the ongoing addressing of such. Financial and operational involvement in this by the NRM was to be requested. The catalyst for this request being feedback received from the community as part of the consultation undertaken on the 2016/17 Council budget.

Further discussion on this motion included the widening of the scope of consideration to include reaches of the River Torrens upstream of West Torrens Council, in acknowledgement that upstream management, and particularly weed migration, can have consequential impacts on the downstream River Torrens with our Council area.

The final version of the motion which was resolved was as follows:

*'that the issue of weed control be referred to the NRM with the insistence that they address it in a practical manner as a matter of priority'.*

Can I please request a response to this motion for provision back to a subsequent meeting of Council.

Thankyou in advance for your assistance on this matter.

Yours sincerely



Angelo Catinari  
General Manager Urban Services  
City of West Torrens

**20.5 Local Government Association Board - Request for Nomination Support**

Correspondence has been received from the Chief Executive Officer of the City of Salisbury, Mr John Harry, requesting Council support for the nomination of Mayor Gillian Aldridge to the Local Government Association Board (**Attachment 5**).

**RECOMMENDATION**

That the correspondence be received.

**Attachments**

- 1. City of Salisbury - Request for Nomination Support**



City of Salisbury  
ABN 82 615 416 895  
12 James Street  
PO Box 8  
Salisbury SA 5108  
Australia

Telephone 08 8406 8222  
Facsimile 08 8281 5466  
city@salisbury.sa.gov.au  
TTY 08 8406 8596  
(for hearing impaired)  
www.salisbury.sa.gov.au

12 October 2016

Mayor John Trainer JP  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033



Dear Mayor Trainer

**Re: Nomination of Mayor Gillian Aldridge to the Local Government Association Board**

At its meeting on Monday 26 September 2016, Council resolved to nominate Mayor Gillian Aldridge as a member of the Local Government Association Board representing the Metropolitan Local Government Group.

Mayor Aldridge has a wealth of Local Government experience having served as an Elected Member of the City of Salisbury since 1988, Mayor since 2008, Deputy Mayor from 1997 to 2007 and Councillor prior to that.

As past Member and currently Deputy Member of the LGA Board and current member of the Metropolitan Local Government Group, Mayor Aldridge has served the Association well and with dedication. She is a strong advocate of Local Government is passionate about furthering the relationship between Government of all levels and the residents within our communities.

Mayor Aldridge has extended her work in Local Government by being a past member of various associations within the community and as Council representative on the Mawson Lakes Community Trust Fund and Reconciliation Action Plan Working Group. She is also strongly involved in the development of the Northern Economic Plan, an initiative aimed at creating jobs and empowering local communities.

I commend Council's nomination of Mayor Aldridge as a MLGG representative on the LGA Board to you and seek your support in placing her at the highest order on your ballot, second only to any representative you may have nominated.

Yours sincerely

A handwritten signature in black ink, appearing to be "John Harry".

**John Harry**  
Chief Executive Officer  
Phone: 08 8406 8212  
Email: jharry@salisbury.sa.gov.au

## **21 CONFIDENTIAL**

### **21.1 Chief Executive Officer's Performance Review - 2016**

#### **Reason for Confidentiality**

The Council is satisfied that, pursuant to Section 90(3)(a) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is information, the disclosure of which may breach a duty of confidence owed to an employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.

#### **RECOMMENDATION(S)**

It is recommended to Council that:

1. Pursuant to Section 90(2) of the *Local Government Act 1999*, Council orders, that the public, with the exception of the Chief Executive Officer, General Manager Corporate and Regulatory, and meeting secretariat staff, be excluded from attendance at so much of the meeting as is necessary to receive, discuss and consider in confidence, information contained within the confidential report Item 21.1 Chief Executive Officer's Performance Review - 2016 attachments and any associated documentation submitted by the General Manager Corporate and Regulatory, specifically on the basis of the provisions of Section 90(3)(a) because the matter relates to the negotiations and details of the contractual employment arrangements of an employee and disclosure may breach a duty of confidence owed to the employee and result in the unreasonable disclosure of information concerning the personal affairs of the employee.
2. At the completion of the confidential session the meeting be re-opened to the public.

## **22 MEETING CLOSE**

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<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson</b> .....	<b>1</b>
<b>7</b>	<b>Questions with Notice</b> .....	<b>1</b>
	Nil	
<b>8</b>	<b>Questions without Notice</b> .....	<b>1</b>
<b>9</b>	<b>Motions with Notice</b> .....	<b>1</b>
	Nil	
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<b>12</b>	<b>Meeting Close</b> .....	<b>55</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Urban Services Prescribed Standing Committee held on 4 October 2016 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## 11 URBAN SERVICES DIVISION REPORTS

### 11.1 Special Local Roads Application 2016-17

#### Brief

To advise Council of notification received from the Local Government Transport Advisory Panel in response to Council's submissions under the Special Local Roads Program 2016-17 for West Beach Road, West Beach and West Thebarton Road, Thebarton.

#### RECOMMENDATION(S)

The Committee recommends to Council that:

1. The report be received.
2. The Administration continues to collaborate with the City of Charles Sturt to identify future funding opportunities for the West Beach Road upgrade project.
3. The grant funding allocation of \$1,250,000 received for West Thebarton Road reconstruction be recognised in the September Budget Review.

#### Background

Council may recall that a report on the West Beach Road Upgrade project was considered at its meeting held 1 July 2014 and that the following was resolved:

- "1. *The West Beach Road Streetscape Master Plan Stage 2 Summary Report be received and its contents noted.*
2. *Council continue to work with the relevant stakeholders (internal and external) including identifying potential future funding opportunities.*
3. *The residents be advised of the consultation outcomes accordingly.*
4. *A further report be presented to Council following consideration and further development by the respective project clients, ie the City of West Torrens, City of Charles Sturt, Adelaide Airport Limited and Adelaide Shores (West Beach Trust) and major stakeholders. "*

At the Council meeting of 7 April 2015, Council allocated \$50,000 toward detailed plans for West Beach Road. The intent of this was to prepare the design for an application for funding and, if successful, then to allocate a portion of Council's budget for construction of the road.

Subsequently the Administration continued to work with the City of Charles Sturt and relevant stakeholders and to date have developed detailed concept plans based on the preferred option for the road upgrade.

A joint application with the City of Charles Sturt was submitted under the Special Local Roads Program 2016-17 seeking grant funding for the West Beach Road Upgrade Project. Council also submitted an application under the Black Spot funding program 2016-17 seeking funding for the project.

Council would also be aware that West Thebarton Road, Thebarton, forms part of the 2016-17 Road Capital Works Program for reconstruction and the Administration also submitted an application under the Special Local Roads Program 2016-17 seeking grant funding for the upgrade of West Thebarton Road, Thebarton.

## Discussion

### West Beach Road

West Beach Road Streetscape Master Plan was a study jointly funded by the City of West Torrens, City of Charles Sturt, Adelaide Airport Limited and Adelaide Shores (West Beach Trust). After considerable consultation with stakeholders on various options the City of Charles Sturt and Council endorsed Option 4 (Median option) of this study to be developed as the Master Plan for the road and both Councils provided funds within their 2015/16 budget for detailed design to progress.

A summary of previous reports on West Beach Road is below:

- 5 March 2013 - receipt of petition and commissioning of masterplan
- 15 April 2014 - masterplan received and consultation to commence
- 1 July 2014 - consultation summary
- 7 April 2015 - approval to proceed to detailed design.

Detailed design has progressed between the Cities of West Torrens and Charles Sturt with input from Adelaide Airport Limited and Adelaide Shores that has eventuated in the current design seen in **Attachment 1**. The total cost for construction of this option is estimated at \$4.2-\$5.5 million.

Earlier advice from the City of Charles Sturt confirmed that the application for West Beach Road under the Special Local Roads Program 2016-17 was unsuccessful, with the feedback indicating it was a "low priority".

Council was also advised on 20 August 2016 that the submission under the Federal and State Black Spot funding program 2016-17 (with \$1.0 million maximum funding available) was unsuccessful.

Council's Administration will continue to collaborate with the City of Charles Sturt to identify further funding opportunities.

### West Thebarton Road

Council will also recall that at its meeting held 18 March 2014 it resolved to proceed with budget allocation of \$600,000 in 2014/15 and a further \$ 600,000 in 2015/16 for Council's one-third share of the funding for the undergrounding of power in West Thebarton Road and Phillips Street.

Council also allocated funds within its 2016/17 budget to commence Stage 1 of the reconstruction of West Thebarton Road and Phillips Street road upgrade project and the Administration submitted a submission under the Special Local Roads Program 2016-17.

The road upgrade project seeks to upgrade road pavement to a suitable standard for its current usage and also in anticipation of the increasing traffic that would result from a number of major changes to the area, including the State Government's 30-Year Plan for Adelaide with higher density living along arterial corridors and major State Government road initiatives such as the South Road upgrade (North-South Corridor Project) and the establishment of the Thebarton Technology Hub precinct. The project would look at providing improved facilities for pedestrians, upgrading the road pavement for freight access and providing improved facilities for cyclists and bus passengers.

Essentially, the upgrade of West Thebarton Road and Phillips Street would meet the objectives of the following strategic plans:

#### City of West Torrens Transport Strategy

- Urban Local Road Major Collector Road
- Social Access Route
- Primary Freight Route



## LGA Road Hierarchy 2009

- Social Access Route
- Freight Access Route

The funding application was submitted in accordance with the LGA Road Hierarchy classification (for Special Local Roads Program) and consistent with Council's Transport Strategy functional road classification. It is also consistent with the Strategic Infrastructure Plan for South Australia with respect to some of the transport objectives.

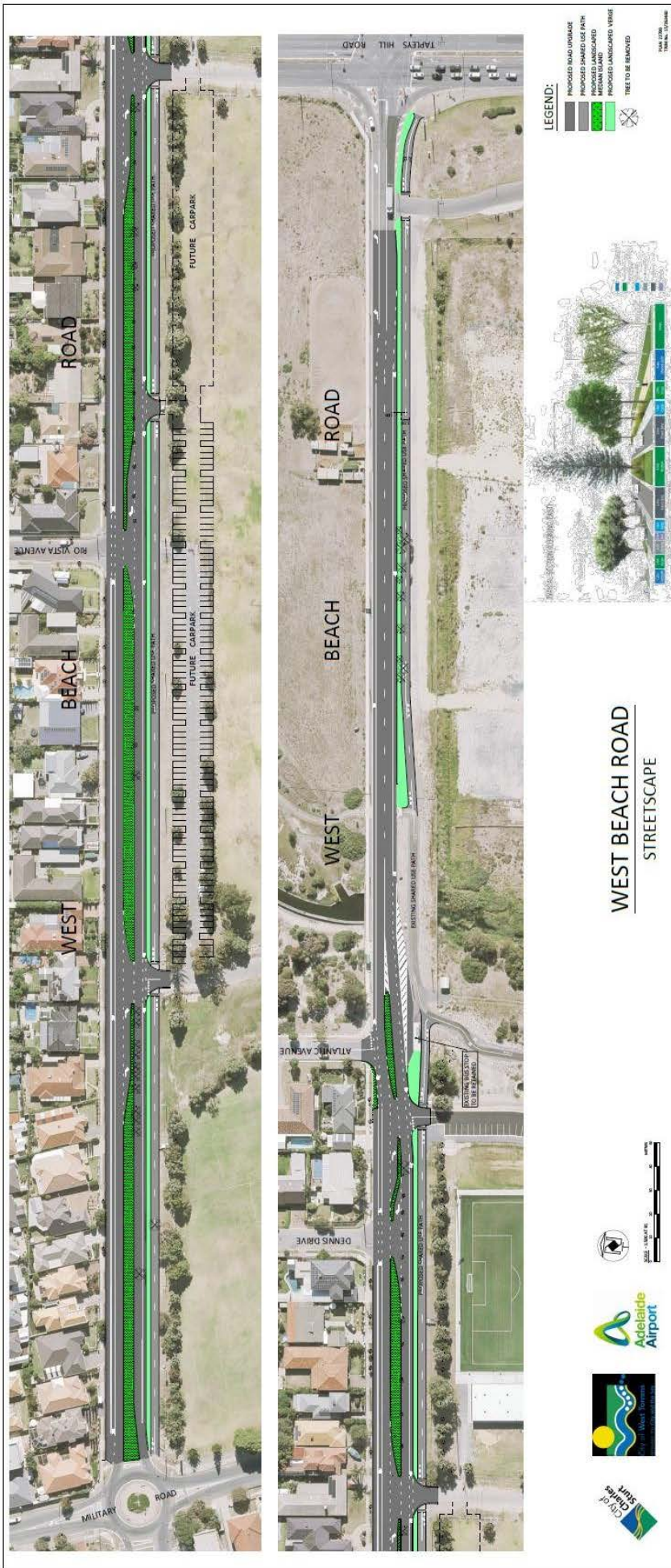
Council was advised on the 31 August 2016 that the Local Government Transport Advisory Panel had reviewed all project applications and that West Thebarton Road was successful in attaining a funding grant of \$1.250 million.

## Conclusion

A detailed concept design for the preferred option of the West Beach Road Streetscape Masterplan has been undertaken by the City of Charles Sturt, together with a submission for funding under the Special Local Roads Program 2016-17 and under the Federal and State Black Spot funding program 2016-17. Council was advised that both submissions were unsuccessful. Council's Administration will continue to collaborate with the City of Charles Sturt to identify further funding opportunities. On a positive note, Council was advised that the submission for West Thebarton Road for \$1.250 million under the Special Local Roads Program 2016-17 was successful.

## Attachments

### 1. West Beach Road Streetscape Plan



## 11.2 Operation Moving Traffic - Request for Council Participation

### Brief

To seek Council endorsement to participate in the Department of Planning, Transport and Infrastructure's Operation Moving Traffic program.

### RECOMMENDATION(S)

The Committee recommends to Council that:

1. The report be received.
2. Council accepts the invitation from the Department of Planning, Transport and Infrastructure to participate in the Operation Moving Traffic program for the City of West Torrens and authorises the Administration to participate and partner with the Department to develop appropriate solutions in transport management that would benefit the community.

### Introduction

Operation Moving Traffic is a South Australian Government initiative launched in 2015 to improve the efficiency, reliability and safety of the transport network, which includes both roads and public transport and extends across Greater Adelaide. It is managed by the Department of Planning, Transport and Infrastructure (DPTI). The Minister for Transport and Infrastructure released the Operation Moving Traffic report (**Attachment 1**) on Monday 18 April 2016.

Since the launch of the program, there have been a number of discussions between DPTI and the Administration about commencing the program in the City of West Torrens. DPTI has recently formally invited the City of West Torrens to participate and partner with DPTI as a pilot council in the program, which would be a city-wide program. DPTI has also recently provided a presentation of the program to Elected Members at its pre-brief session held 6 September 2016.

The following report discusses what Operation Moving Traffic is about (sourced from the DPTI website), its consistency with Council's Transport Strategy and the cost and resource implications to Council if Council were to participate in the program.

### Discussion

Operation Moving Traffic focuses on making the best use of existing road and public transport assets through a mix of short- to medium-term, low-cost actions. These actions will complement current major infrastructure improvements, such as the North-South Corridor, the O-Bahn busway extension and a longer-term, network-wide program of Moving Traffic Plans.

Moving Traffic Plans will provide a new mechanism for assessing competing road uses and balancing user priorities in order to improve travel times and safety for all users. They will do so through careful analysis of traffic patterns to better understand the movements of people, goods and services across Greater Adelaide, with particular attention to traffic congestion hotspots and development pressures.

The State Government cites the program as "*A fresh approach to keeping Adelaide Moving*". The text in the front cover of the report probably best encapsulates the desired outcomes of the program for the State Government, i.e.:

- Improved public transport
- Better managed road network
- Analysis of traffic patterns
- Safer, more efficient travel

- Reduced traffic congestion
- Balance of all travel modes
- Smarter transport choices
- Improved customer experience.

Moving Traffic Plans will establish priority in the road space of strategic corridors (arterial roads), along with significant local roads that cross local government jurisdictions and across boundaries. The development of these network-wide, multi-partner plans will involve a high level of consultation with local governments and affected communities.

Council's Transport Strategy recommends working collaboratively with DPTI and State Government in addressing current and long-term road issues, such as upgrades of key intersections, encouraging alternative modes of transport and enhancing freight access. With the significant changes to land use planning that have occurred in recent years (e.g. the establishment of Urban Corridor Zones, transit oriented developments, *etc.*) and which will continue into the future (encouraging infill development at higher densities as part of the revision of the 30-year plan), the current road network in the City would be expected to cater for greater volumes of traffic.

Moving Traffic Plans, once developed and agreed to by the participating stakeholders, are intended to allow quicker responses to occur to address road access issues compared to the processes in the past, which is one of the key principles of Operation Moving Traffic (short-term, low-cost actions).

The outcomes of Operation Moving Traffic are therefore consistent with the outcomes sought by Council's Transport Strategy. In this regard, the invitation from DPTI to undertake the program in the City of West Torrens would be of significant benefit not only in fostering a closer cooperation between Council and DPTI but also in allowing Council to provide direct input to changes to transport networks (including arterial roads) for the benefit of the community. This may assist in helping Council address many issues that occur on local roads.

Having regard to the above information, it can be concluded that Council participation and partnering with DPTI in the Operation Moving Traffic program aligns with Council's goals and it is recommended that Council accepts the invitation from DPTI to participate in the program.

There are a range of traffic concerns that are recognised across the road network within our City. Some of these are listed below and would be issues that Council's Administration works with DPTI to resolve:

- Geometric layout
- High crash rates
- Pedestrian crossings
- Traffic congestion
- Speed limits
- Bus routes and stops.

### **Financial cost and resourcing implications of the program**

Given Council's extensive database, including traffic counts and other information compiled during development of the Transport Strategy and the Local Area Traffic Management program, it is envisaged that much of this information could be provided to DPTI for analysis and would require minimal time spent by staff in the process.

In addition, Council's Transport Strategy has a detailed catalogue of road network and traffic issues on a precinct by precinct basis over the entire City. Many of these issues are still relevant today. Again, the collation of the information for DPTI would not involve significant staff resources or time.

It is anticipated that most of the analysis work would be undertaken by DPTI with feedback from Council and requests for additional data from the Administration from time to time. There would probably be regular meetings required with DPTI staff and this would be no different to the meetings about major road projects in the City that regularly occurs. It is unlikely that this would trigger significant staff resource or time implications.

The financial cost implication to Council is unknown at this stage and this is not possible to forecast given that the potential works are not known (DPTI or Council roads), the timing of the proposed actions is unclear and whether these works would be of a significant scale that would require future Council budget consideration. Where low-cost actions are identified and agreed to by Council, these could potentially be undertaken under current budget arrangements (maintenance or general traffic) if they only involve signage or line marking changes. Any high-cost actions on Council-owned roads can be prioritised and funds allocated accordingly in future budget considerations.

Finally, developing Moving Traffic Plans would strengthen Council's position when seeking grant funding for projects on either its own local road network or in conjunction with DPTI on arterial road network upgrades.

### **Conclusion**

It is recommended that Council endorses the implementation of the Operation Moving Traffic program in the City of West Torrens and authorises the Administration to participate and partner with DPTI to develop appropriate solutions in transport management that would benefit the community.

### **Attachments**

#### **1. DPTI - Operation Moving Traffic Report**



# Operation Moving Traffic Report

A fresh approach to keeping Adelaide Moving

- improved public transport 
- better managed road network 
- analysis of traffic patterns 
- safer, more efficient travel 
- reduced traffic congestion 
- balance of all travel modes 
- smarter transport choices 
- improved customer experience 



Government of South Australia  
 Department of Planning,  
 Transport and Infrastructure

## Foreword

South Australia depends on Greater Adelaide's road and public transport network to reliably and efficiently move people and goods where and when they're needed.

How well we manage that network affects many individuals, communities and businesses on a daily basis and has a significant impact on the State's economy and competitiveness.

Operation Moving Traffic was started in 2015 to improve the efficiency and reliability of the transport network in terms of travel times, safety and services. The improvements will benefit all network users, from freight operators to commuters, and also including those who travel around by bicycle or walking.

Operation Moving Traffic focuses on making the best use of existing road and public transport assets through a mix of short to medium term, low-cost actions. These actions will complement current major infrastructure improvements such as the North-South Corridor and the O-Bahn busway extension and a longer-term, network-wide program of Moving Traffic Plans.

Several initiatives have, or are in the process, of being implemented. The installation of electronic signs that give road users up-to-date information about travel times and help them make decisions about their journeys has been already undertaken across the city. Others such as a partnership with the Adelaide City Council to identify ways to improve transport movement within the CBD, which has led to a trial traffic signal co-ordination initiative on Hutt Street, with other streets to follow.

Operation Moving Traffic was preceded by early consultation with stakeholders in local government, industry and community interest groups over several months in 2015. We will continue to consult with stakeholders on other solutions and approaches throughout 2016. The actions we choose will align with the longer-term initiatives to promote both growth and liveability set out in the *Integrated Transport and Land Use Plan* and *The 30-Year Plan for Greater Adelaide*.

I look forward to continuing the conversation about the future of our transport network and how we can make it easier for everyone to move around the city and do what they need to do every day—whether that is business, work, study, volunteering, recreation or leisure activities.

Hon Stephen Mullighan MP

Minister for Transport and Infrastructure

*“Imagine a future where you can move around the city more easily with fewer delays all year round, similar to what you experience during the school holidays.*

*For this to happen, we must work together to deliver smarter ways to safely manage congestion—by improving our existing infrastructure, making better use of our road space and encouraging more informed and better travel choices.”*



## Operation Moving Traffic - Executive Summary

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## Delays and longer travel times

Longer travel times, particularly for freight and business travel, have a negative impact on South Australia's economic productivity and competitiveness. In 2011 the cost of road congestion across Greater Adelaide was about \$1 billion per year. Infrastructure Australia Audit estimated this to increase to \$4 billion by 2031 without any improvements.

The effects of congestion are reflected in the average travel speeds experienced by car and truck drivers and passengers, which have steadily declined over the past ten years.

### Benefits

Economic and environmental benefits will result from improved travel times and more consistent travel flows across the network.

Public transport efficiency will also be enhanced by freeing up lane space for improved connectivity and service reliability, especially during the busiest periods.

Reduced congestion is conducive to a road system with fewer crashes.

### Actions

Operation Moving Traffic contains both short term and longer term actions to address the issues affecting the network.

#### *Delivered*

- Installed travel time signs along key main roads to provide commuters with live traffic information and allow them to make better informed decisions on the road

#### *Underway*

- Working with the City of Adelaide to synchronise CBD traffic signals and reduce delays for city motorists
- Trial of new traffic signal coordination on Hutt Street improving travel time for commuters
- Trial of traffic signals on key heavy vehicle routes along Portrush Road and Hampstead Road to improve productivity for freight.

#### *Short term*

- Release an Australia-first smartphone app to give commuters real time alerts on traffic congestion and road works
- Install more travel time signs, especially around major construction, to give motorists live traffic information
- Extend trial of new systems of traffic signals to more key arterials such as South Road and Cross Road, saving further time for freight operators
- Review Adelaide road signage to improve traffic flow

- Introduce legislation to better manage roadworks, including penalties for incorrect use of speed restrictions, for unnecessary and unauthorised closure of roads and lanes, and delayed completion of works

### *Longer Term*

- Extend and improve the Traffic SA website for events and local roads
- Expand the Bluetooth network, providing improved traffic data for commuters
- Test extended operating hours on Greenhill Road and South Road clearways to remove obstructive parked vehicles
- Greater communication between tram crossings and nearby signals at Goodwood, Marion, Cross, and Morphett roads to reduce traffic delays
- Remove illegally parked vehicles from clearways, bike lanes, and bus lanes
- Improve timetables on up to 35 key routes to reduce the number of buses stopping and holding up traffic and allow bus priority at selected intersections
- Banning disruptive right hand turns on the Inner City Ring Route at ANZAC Highway, Greenhill Road, and Richmond Road
- Extended bus lanes on ANZAC Highway to give public transport commuters a quicker run into the CBD
- Continue successful education initiatives such as the Way2Go program to encourage cycling, and remove cars from the road during peak.
- Implement Moving Traffic Plans with local government to improve local traffic flow

## Operation Moving Traffic - Introduction

Operation Moving Traffic is a South Australian Government initiative launched in 2015 to improve the efficiency, reliability and safety of the transport network, which includes both roads and public transport and extends across Greater Adelaide. It is managed by the Department of Planning, Transport and Infrastructure (DPTI).

Congestion on our roads not only impacts how people move in cars; it also affects the reliability and experience of public transport services and the capacity of businesses to move goods and services in a way that affects our economic competitiveness.

Operation Moving Traffic highlights some of the challenges currently facing how we manage the operation of Adelaide's existing urban transport network and starts to identify some of the opportunities for its improvement now, and into the future.

This document consists of a number of proposed short to medium term actions in key areas that will begin the process of change needed to keep people and goods moving on the land transport network in Adelaide. These early actions are designed to deliver some immediate results at relatively low cost and to establish the foundation for network and business intelligence. It also proposes consultation on on-going strategies and initiatives expected to lead to the better multi-modal management of the road space for improved performance into the future.

### Strategic context and outcomes

South Australia will continue to build new roads in order to maintain network quality and increase capacity to meet the demands of further urban and economic growth. But we also recognise the growing need to be more efficient in the way we operate and manage our existing land transport network.

A sustainable and high performing multi-modal transport network must operate in a way that is efficient, reliable, co-ordinated, environmentally and socially responsible, and safe.

In this way, Operation Moving Traffic aligns with:

- the initiatives, solutions and actions set out in the *Integrated Transport and Land Use Plan* (ITLUP) and the vision underlying *The 30-Year Plan for Greater Adelaide*, which together integrate land-use and transport priorities in order to deliver a more compact and therefore more sustainable and liveable city
- the state government's high priority on road safety, as described *Towards Zero Together—South Australia's Road Safety Strategy 2020* and the companion *Road Safety Action Plan 2013-2016*
- DPTI's active travel policies and programs, which encourage less reliance on car use and promote a shift to alternatives such as walking, cycling and public transport, contributing to a significant increase in the capacity and efficiency of the transport network, and leading to better community health and reduced health care costs.

Within this context Operation Moving Traffic will seek to deliver the following benefits and outcomes for our community and road users:

**Safe and reliable journeys** – people and freight movement on roads that are more efficient and productive, through active and safe management

**Informed travel choices** – personalised travel information, reduced car dependency, higher vehicle occupancy and alternative travel modes and routes through more flexible, robust and varied options

**Sustainable access to our roads** – improved connectivity and co-operation among vehicles, roads and travellers, including pedestrians and bicycle riders, and local communities and businesses

**Improved customer experiences** – services and information that are customer-focused and positive to encourage new and repeat usage and alleviate safety concerns and improved stakeholder engagement.

## **Actions and action areas**

The proposed early actions are focused in the following areas to achieve the greatest benefits:

1. more certain and reliable movement of people and goods from A to B
2. improved flow of traffic across the transport network
3. improved response and management of unexpected congestion
4. changes in behaviours around how people travel on our roads
5. more collaborative partnerships and continued engagement.

## **Longer-term strategies and Moving Traffic Plans**

The proposed early actions will be delivered in the context of a smarter and multi-modal approach to managing the performance of the existing urban transport network. However, the key to delivering the outcomes and benefits of Operation Moving Traffic over the medium to long term will be the implementation of a network-wide program of Moving Traffic Plans. Moving Traffic Plans will establish a framework for assessing competing uses and revising user priorities within these corridors in order to improve travel times and safety for all users and will complement other transport and land-use strategic priorities.

## **Consultation process**

Operation Moving Traffic includes active consultation and engagement with a wide range of people and organisations with a stake in the transport network, including local governments, industry groups, and community and public interest groups.

Initial consultations were conducted in September and October 2015. The results of this engagement are described in the appendix on *Community and Stakeholder Feedback*.

Consultation on identified actions within Operation Moving Traffic will continue throughout 2016 and will be integral within the framework for developing Moving Traffic Plans.

## Increasing traffic congestion and travel times

### Competing and complex demands for priority, space and access

Urban growth and changes in land use, and changing population patterns and behaviours all affect the ability to effectively manage congestion within the urban transport network. Infill development along inner and middle corridors in Greater Adelaide, which aims to increase the attractiveness and vibrancy of these corridors, will also continue to increase tensions and pressures for access to roads from and for local communities.

Competition between different modes and types of road users is increasing across Greater Adelaide, particularly in inner areas. For example, the city-to-airport corridor has a mix of high-volume, airport-related car traffic, high-frequency public transport, and commuter and retail-related traffic, and is bisected by South Road with high-volume truck traffic.

This competition for access and road space priority reduces the reliability of the network and leads to tensions and conflict between road users (eg car commuters, truck drivers and buses). The increasing number of bicycle commuters often contributes to the tensions and conflict as they compete with other road users, including cars and pedestrians.



### Delays and longer travel times

Longer travel times, particularly for freight and business travel, have a negative impact on South Australia's economic productivity and competitiveness. The cost of road congestion across Greater Adelaide was about \$1 billion per year in 2011, and is estimated to increase to \$4 billion by 2031 without any improvements<sup>1</sup>.

The effects of congestion are reflected in the average travel speeds experienced by car and truck drivers and passengers, which have steadily declined over the past ten years.

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<sup>1</sup> Source: Infrastructure Australia Audit

Data gathered in May 2015 by DPTI's network of Bluetooth readers<sup>2</sup> indicates the following average speeds across the metropolitan area (including the arterial road network controlled principally by traffic signals and higher speed expressways and the South Eastern Freeway):

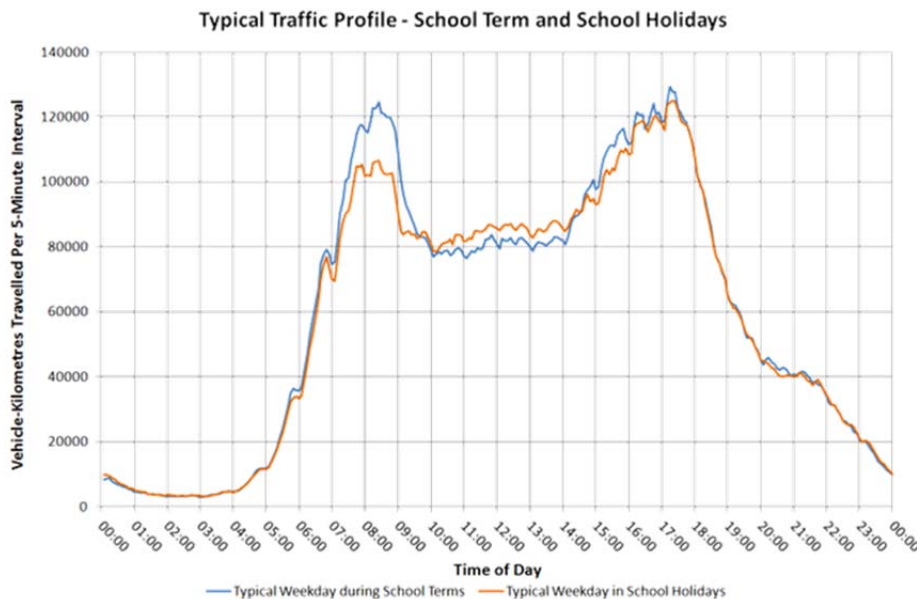
Morning peak period (7 - 9 am)	42.6 km/h
Afternoon peak period (4 - 6 pm)	42.8 km/h
Mid-day business period (12 - 2 pm)	45.7 km/h

### School term traffic

Higher peak period traffic volumes occur during the school term, particularly in the morning peak, which further increases travel times.

Increased congestion has coincided with a long-term decline in the number of school children walking and riding to school. Up to 90% of secondary school students travel by car to school, either as passengers or drivers. At many public primary schools, about 80% of students live within two kilometres of the school, yet 80% of them are driven. Congestion and safety around schools are often raised as concerns by local communities.

Peak period traffic generally eases noticeably during school holidays. The graph below shows a typical profile for the amount of travel on DPTI-managed roads in Greater Adelaide across the day during both school terms and school holidays.



An increase in travel kilometres and increase in hours of travel across the morning peak (6:00 to 9:00 am) during school terms compared to school holidays<sup>3</sup>, for instance, after 8:30 am during the school term, has meant that drivers on average experience 17% longer travel time compared to school holidays.

<sup>2</sup> DPTI has a network of over 400 Bluetooth readers across the metropolitan area that anonymously source travel times in real time for traffic management and planning and provision of real-time travel time and delay information. Since the Bluetooth network is relatively new, it provides only a baseline.

<sup>3</sup> Source: DPTI Bluetooth travel time data

## Road and traffic management

### Road transport corridors

Roads are not all the same, with differences primarily determined by the type and volume of users, adjacent land uses and location on the network. Transport corridors are defined by the variety of transport modes and users on these arterial roads.

Roads that are described as arterial roads typically cater for large traffic volumes over longer distances compared to local roads. Some arterial roads primarily provide for longer journey-based travel, while others provide access to local communities as well.

### Dispersed road and traffic management

Multiple authorities and stakeholders manage and operate within and on the arterial and local road network, making the situation somewhat complex. For example, DPTI manages arterial roads, while councils manage local roads and footpaths on all roads, and SA Police and councils are responsible for enforcement on all roads.

In the Adelaide city centre, this management situation has an impact on roads such as North Terrace, West Terrace, Melbourne Street and O'Connell Street. The Adelaide City Council (ACC) manages traffic operations within the council area, but DPTI is involved as the public transport agency and, through the Traffic Management Centre, has responsibility for the operation of the traffic signals (but not the design or maintenance of the signals, which is the responsibility of the ACC).

### Traffic management systems

DPTI's current traffic signal system coordinates signals at more than 860 sites, 24 hours a day, across Adelaide, including along most arterial roads in metropolitan Adelaide and roads in the Adelaide City area. This system is dynamic in that it continually measures traffic flows and adjusts the time available to move traffic through signalised intersections.

DPTI's Traffic Management Centre (TMC) uses an over-arching system to manage Adelaide's traffic signals and other intelligent transport systems on South Australia's expressways, motorways and freeways. Adelaide City Council's traffic signal system was incorporated into the DPTI system in 2005.

### How the system currently works

Traffic signalling is generally coordinated according to the direction of higher traffic flow to allow motorists to travel through a number of signalised sites without stopping. For example, the city-bound direction is usually favoured on weekday mornings, while the out-of-city direction is favoured on weekday evenings.

Priority is given to emergency service vehicles such as fire and some ambulance services to reduce response times for emergency callouts,





which sometimes can affect traffic co-ordination. Priority also is given to bus and tram movements at key locations on the network.

Adelaide's traffic management systems give TMC operators access to a variety of electronic signs in order to post messages to drivers, lower speed limits and close lanes.



## What is working?

**Roads during off peak periods** are generally not congested, and any delays are caused by unexpected and unplanned events and incidents.

**Public transport services** generally deliver an acceptable level of service reliability across the day (91% for buses, 93% for trains and 98% for trams), with the Metrocard system supporting improved operations.

**Park and Ride facilities** have proven very popular with passengers; demand for parking spaces continues to grow and at some facilities exceeds capacity.

**Traveller information** is working well across the network: AdelaideMetro provides passengers with real-time arrival times of buses, trams and trains; the Traffic.SA website notifies motorists of real-time traffic delays on arterial roads including real-time information on incidents, on-road events and roadworks; and real-time electronic signs along major routes inform motorists of journey times and options.

**The increase in cycling routes and participants** is reducing pressure on the most contested road and public transport links into Adelaide City during peak hours by 10,000 trips on an average day<sup>4</sup>.

**Bus lanes** on Anzac Highway and West Terrace have improved reliability of bus services and the overall corridor capacity, transporting more passengers per hour during the morning peak and during the evening peak to and from Adelaide’s CBD.

**Right turn lanes** are proving successful in protecting right-turning vehicles and bicycles while maintaining straight-through capacity for other vehicles, including buses.

**Travel behaviours** are starting to change: the TravelSMART Households program delivered to 65,000 households in Adelaide’s western suburbs achieved an 18% reduction in car travel (while non-participants, in contrast, increased car travel by 6%).



<sup>4</sup> Source: ACC/DPTI Cordon Count.

## What is not working?

### Congested traffic flow during peak periods

Congestion occurs at many locations on Greater Adelaide's extensive grid system of arterial and local roads, leading to delays in travel times during peak periods. However, morning congestion and resultant delays are generally concentrated in Inner Adelaide, particularly on roads into the city centre where they intersect with major routes such as South Road, Cross Road, Grand Junction Road and Portrush Road, and on the roads making up the Inner Ring Route (see map on page 21). Evening congestion is the reverse, affecting roads leading out of the city centre.

Some buses and car commuters face significant delays before crossing these intersecting routes. This has led to some anomalies, particularly where demands of multiple modes and users have not been adequately prioritised according to needs.



### Level crossing delays

Congestion often occurs at intersections that include or are near a level crossing. Traffic signals at level crossings just before intersections are triggered to go red as traffic queues back from the intersection to minimise the risk of vehicles stopping over the tracks.

Feedback from the community indicates frustrations with traffic queues and delays at a number of level crossings, particularly at Torrens Road, Diagonal Road and Cross Road.

### Freight delays

A study of high cost-of-time/high-value freight travel<sup>5</sup> to investigate the performance and reliability of traffic signals across the Adelaide Metropolitan area identified issues related to: traffic signal coordination settings; unrestricted access to much of the arterial road network;

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<sup>5</sup> Riddell Consulting 2015

the variable functionality of the Inner Ring Route<sup>6</sup> and associated methods of managing traffic. In one case study of 44 trips mainly across business hours between peaks, 61% of traffic signals were red on several routes between Gepps Cross and Marion (Westfield Centre).

## Roadworks and unexpected delays

Roadworks often cause significant traffic delays, even during off-peak periods. Incorrect use of speed restrictions at road works signs, including 25/40/60/80km/h signs, incorrect placement of road works signs too far and in advance and after work sites and unnecessary and unauthorised closure of roads and traffic lanes. This is often further complicated in situations where other authorities such as the Adelaide City Council permit a company to temporarily take over a portion of the road or footpath to enable construction activities.



Unexpected delays are also caused by short-term and small events which often lack effective forward notice procedures. Incidents are another form of unexpected delay that causes concerns, particularly if detours are necessary, and the risk of 'secondary' incidents occurring in congestion from the original incident needs to be minimised.

## Public transport complexity and variability

The public transport system operates in a competitive environment with private transport. Bus services have the highest variability in travel time due to having to mix with general traffic. The most patronised routes with the most frequent services cover a large part of Adelaide. The need for the network to cover the expansive metropolitan area with many areas of low population density has led to many bus routes, often with variations. This complexity has created confusion for passengers and a loss of confidence in the network.

<sup>6</sup> The freight travel study was completed prior to the recent widening of James Condon Drive, Park Terrace and Fitzroy Terrace.

In a 2015 Operation Moving Traffic survey, more than a third of respondents said they found public transport complex to use. In addition, the variability in travel times due to the mixing of public transport with general traffic has led to frustration for both passengers and motorists. The chief causes of unreliable public transport identified were: car traffic; traffic signals; and buses stopping to make up time (commonly over 2 to 4 minutes) while holding up car drivers and other buses, particularly near traffic signals.



## Parking policy

The Adelaide CBD has a high number of parking spaces relative to other capital cities in Australia. The overall parking capacity, distribution of spaces and parking charges clearly influence the amount of travel to and from the CBD by car and the time of day chosen for this travel. 'Early Bird' pricing is an attraction to drive to the CBD in the morning peak, rather than later.

## Clearways

Adelaide's network of clearways has remained largely unchanged for many years. Bicycle lanes adjacent to the kerb effectively act in the same way as clearways. Research shows that there is significantly less community understanding of parking laws related to bicycle lanes compared to clearways. Businesses and local communities raise significant concerns when any restriction to parking has a direct impact on the local environment.

The ability to restore and maintain the full operating capacity of lanes in the event of unexpected delays and incidents requires review. This review will include how parking laws in clearways, bicycle lanes and bus lanes are enforced. Currently the responsibility for towing violating vehicles from clearways and bicycle and bus lanes on state-controlled roads is with local councils and there is no consistency with enforcement. DPTI currently has no practical powers to tow away violating vehicles except on freeways and expressways.

### Cycling limitations

While bicycle lanes are common on arterial roads, with some being permanent and others operating by time of day, they often are discontinuous, particularly at signalised intersections with limited width where a separate right turn lane is provided. Research shows that for most of the community, riding a bicycle is countered by a fear for their safety, particularly their interaction with drivers, even if there is a painted bicycle lane or designated cycling route.

### Pedestrian access at activity centres

Many physical and perceived barriers, including fears for safety, lack of clear directions and heavy traffic flows, discourage people from walking and cycling as a mode of transport. Such barriers are extenuated for people with disabilities. For example, some stations and interchanges with high frequency public transport services in close proximity to high-density catchments do not provide easy access for people to walk or cycle to them. In other cases, pedestrians are left to wait for longer periods of time to access shopping centres and schools.



## Opportunities for improvements

### Travel information in real-time

The first action for Operation Moving Traffic was to implement the display of real-time travel information on pre-existing electronic variable message signs across Adelaide. The roll-out of further signs will continue at locations where major upgrades are occurring. This will ensure consistency in the delivery of real time information at key points along the travel journey across the network.

Lack of information regarding unexpected traffic delays is a known cause of road user frustration throughout Adelaide. New technologies offer the opportunity to convey real-time information simply and quickly. The next phase will therefore see real-time travel delay information made available safely via an app with enhanced functionalities on smartphones.

### Directional signage for road users

Many drivers continue to rely on physical signs to navigate, or at least confirm, the information provided by electronic navigation systems. A good sign showing clear directions is good customer service. To ensure this customer service is best in class, an audit of direction signs and underlying practices will be undertaken in the metropolitan area.

For example, the sign in the photo is located on the Inner (City) Ring Route. It is a good sized sign that clearly shows direction to the airport and city centre. But from a customer perspective, are Kent Town and Hindmarsh locations that are useful guides for most road users on the Inner (City) Ring Route?



### Priority by transport mode

The needs of each mode of transport can vary throughout the day, and also vary according to the day of week and year. Time-based management and co-ordination that cater for the differing mode priorities is one way to help resolve competing demands throughout the day.

### Freight efficiency



The results of the freight travel study make it clear that there is room to improve the movement of freight, particularly outside of peak periods. Work has commenced on changing traffic signal settings to improve the reliability of freight travel on Portrush Road and will continue on other strategic freight routes such as South Road.

## Public transport reliability

Increasing patronage and encouraging modal shift from private car travel requires a public transport network that focuses on the key principles of service reliability, frequency, convenience and travel time. Operation Moving Traffic will continue to improve the level of service and seek to deliver more positive customer experiences on the public transport network. The recent changes to bus schedules will improve travel times through additional (shortened) express services.

The next phase will roll out software to integrate public transport priority into the traffic signals system. This will allow bus and tram location information to enable requests for priority at traffic signals, particularly when running late. Policies will be developed to ensure the outcomes are beneficial for public transport and do not disadvantage other road users such as freight transporters, and trials will be conducted to determine the priority settings.

Operation Moving Traffic seeks to extend the bus priority through Bus Rapid Transit–Lite (BRT-Lite), an emerging form of improved bus operations that can be implemented without the expense of long, dedicated corridors like the existing O-Bahn busway.

## Pedestrian access at activity centres

Pedestrian delays when waiting to cross arterial roads, at locations with high pedestrian activity such as shopping centres and public transport interchanges can be further co-ordinated so that waiting times are improved, particularly during business hours.

## Co-ordination, access and movement at intersections

Traffic patterns change over time and need to be continually re-assessed. DPTI traffic management systems allow opportunities to better balance the co-ordination of green signals along a route against the need to minimise delays for drivers waiting to turn right or enter from side roads and the needs of pedestrians and cyclists to cross roads.

Where widening is too expensive or inappropriate to the surrounding urban environment, additional capacity at intersections can be gained by reviewing right-hand turns and making changes to the layout of the existing intersection. The ability to ban right turns means that traffic lanes currently used for right turns may be converted into one or more additional through lanes. Banning right turns also reduces the number of sequences in the traffic signals and hence the amount of time needed to wait at red lights for all vehicles.





### Incident management and roadworks

Although a basic process for pre-lodging roadworks and events by service authorities, utilities, construction companies and event organisers has been in place for several years Operation Moving Traffic will seek to further expand and strengthen the management and enforcement of roadworks across the road network.



### Better use of road space and more effective parking options

One way to maximise the performance of existing road infrastructure is to adapt parking restrictions on arterial roads to reflect changing peak periods. Traffic flow and transport efficiency will be enhanced by freeing up lane space for improved connectivity and service reliability, especially during the busiest periods. Traffic flow modelling has confirmed that restricted parking in clearways on arterial roads / strategic corridors can bring significant benefits when traffic volumes exceed 800 vehicles per hour in each traffic lane<sup>7</sup>.

A review of current parking policies in the City also offers opportunities to influence a reduction in peak period car travel by encouraging changes to the way the car parking spaces are allocated and charged (ie. incentives for earlier or later parking), as well as reviewing construction approval for new parking spaces or redeveloping existing lots. Innovative and informed choices about parking could contribute to improving the economic viability of the City.



<sup>7</sup> Zhang and Excell, Australian Transport Research Forum 2011.

## Opportunities and actions

### ACTION AREA 1:

#### More certain and reliable movement of people and goods from A to B

Opportunities for improvement	Actions
	1 – 3 months
Travel information	<b>Test and release</b> smartphone app for safe delivery of real travel time (congestion) information (AddInsight)
Travel information	<b>Implement</b> real-time travel time signs around the Darlington project and other key route decision points
Travel information	<b>Implement</b> a system that utilises real time travel sourced data for improved business intelligence and performance monitoring of the network.
Freight efficiency	<b>Trial</b> an operating traffic signal system to reduce the number of stops for trucks on Portrush and Hampstead Roads (commenced) and a section of South Road and Cross Road during peak and business hours
Public transport reliability	<b>Implement</b> more flexible bus operations on the city fringe to reduce the instances of buses stopping to make up time and holding up traffic. This will apply to 35 routes, from 26 January 2016
Pedestrian access at activity centres	<b>Trial</b> lower waiting times at pedestrian crossings on Magill Road Kensington Park and Port Road Hindmarsh during business hours
	3 – 6 months
Public transport reliability	<b>Pilot</b> bus priority integration into traffic signals system
Travel information	<b>Audit</b> directional signage and underlying practices for the Adelaide Metropolitan Area
	6 – 12 months
Travel information	<b>Implement</b> expanded coverage by the Bluetooth network and improved system functionality

### ACTION AREA 2:

#### Improved flow of traffic on the transport network

Opportunities for improvement	Actions
	1 – 3 months
Co-ordinated traffic movement	<b>Trial</b> changes to the co-ordination and predictability of traffic signals on

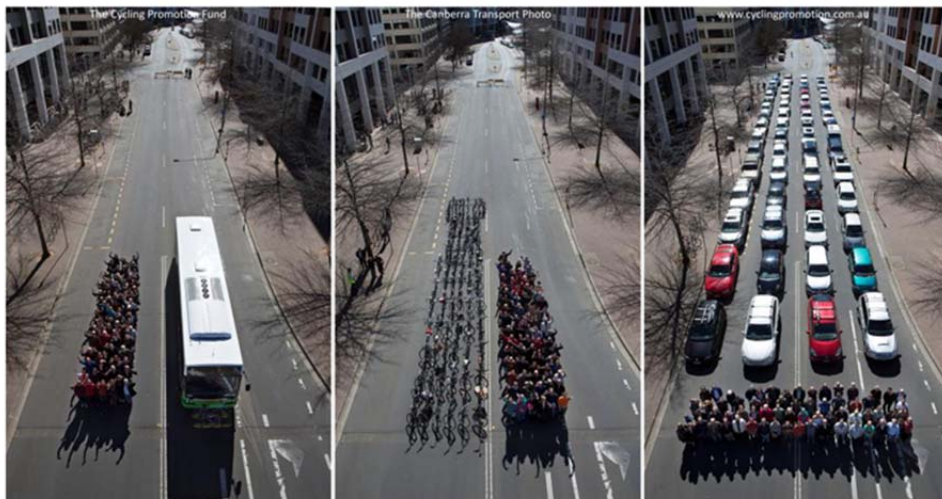
	Hutt Street
	<b>3 – 6 months</b>
Co-ordinated traffic movement	<b>Implement</b> enhanced system interfaces between tram level crossings and traffic signals at Goodwood, Marion, Cross and Morphett Roads
Better use of road space	<b>Pilot</b> extended operating times for clearway parking restrictions on: <ul style="list-style-type: none"> <li>Greenhill Road between Glynburn Road and Anzac Highway</li> <li>South Road between Anzac Highway and Ayliffes Road</li> </ul>
Better use of road space	<b>Undertake investigations</b> for management of illegally parked vehicles in clearways, bike and bus lanes
Priority and movement at Intersections	<b>Implement</b> right turn bans on the Inner Ring Route at Anzac Highway / Greenhill Road / Richmond Road; ban right turns from Richmond Road to Anzac Highway
Public transport reliability	<b>Pilot</b> an extended city-bound bus lane on Anzac Highway (South Road to Greenhill Road)

**ACTION AREA 3:****Improved response to and management of unexpected congestion**

<b>Opportunities for improvement</b>	<b>Action</b>
	<b>1 – 3 months</b>
Unexpected delays	<b>Implement</b> the Roadworks Response Initiative, including random audits of roadworks sites, penalties and fines, to address: <ul style="list-style-type: none"> <li>inappropriate use of 25km zones when no workers are on site or 40km zones will suffice</li> <li>no return-to-speed signage</li> <li>excessive work zone distances</li> <li>illegal works (without permits)</li> <li>creep of start and end times into peak periods</li> <li>lanes closed for no reason</li> <li>Delayed completion of works</li> </ul>
	<b>3 - 6 months</b>
Unexpected delays	<b>Implement</b> a Roadworks Portal for permit applications
	<b>6 – 12 months</b>
Unexpected delays	<b>Implement</b> extension of Traffic SA website for roadworks and events on local government roads

**ACTION AREA 4:  
Changes in behaviours around how people travel on our roads**

Opportunities for improvement	Actions
	6-12 months
Travel behaviour	<p><b>Continue</b> to deliver the Way2Go &amp; TravelSmart Programs that encourage different travel choices including cycling to school</p> <p><b>Continue</b> to deliver a whole school community model for reducing car use for school journeys</p>
Technology and innovation	<p><b>Implement</b> mechanisms that allow traffic data (including travel times) to be available as open data under licencing arrangements</p>
Travel behaviour	<p><b>Review</b> parking policies within the City Centre</p>



Source: Cycling Promotion Fund. One Canberra bus with an average capacity of 69 people; 60 cars, as this is the average number of cars used to move 69 people; and 69 bicycles

**ACTION AREA 5:  
More collaborative partnerships and continued engagement**

<p><b>Implement</b> the identified actions and seek feedback from stakeholders and the community</p>
<p><b>Start development</b> of the first Moving Traffic Plan with the City of West Torrens, and canvass other councils and stakeholders to ascertain priority corridors and areas for subsequent Plans</p>
<p><b>Engage</b> with key stakeholders on the proposed strategies through canvassing, investigation and consultation</p>
<p>Continue to seek feedback, including from the freight industry, cyclists and pedestrians on ways to improve efficiency and connectivity</p>

### Inner (City) Ring Route

While congestion occurs throughout Adelaide’s arterial network, improved performance on the Inner (City) Ring Route in the short term could have significant benefits and improved travel times.

The Inner Ring Route comprises Greenhill Road, Fullarton Road and other major roads around the Park Lands. It provides road users with an important alternative to travelling through the Adelaide CBD. An efficient Inner (City) Ring Route also supports businesses in the surrounding inner suburbs, such as the science, technology and innovation clusters in Thebarton, and the various industrial, commercial and bulky goods establishments located along the Route. This role supports further residential and business expansion in the inner metropolitan area.

Operation Moving Traffic will pilot an extension to times for restricted parking in clearways and bicycle lanes on Greenhill Road and a ban on right turns at the intersection of Greenhill Road with Richmond Road and Anzac Highway. Evaluation of the travel time benefits along with the local impacts will be completed after 12 months.



## Further opportunities and actions for investigation and consideration

Medium-term actions, strategies and initiatives also will be further investigated in specific consultation with councils, stakeholders and the community. These strategies and initiatives will play an important role in establishing an integrated and pro-active framework for managing the operational performance of our transport network into the future.

### Moving Traffic Plans

Moving Traffic Plans will provide a new mechanism for assessing competing road uses and balancing user priorities in order to improve travel times and safety for all users. They will do so through careful analysis of traffic patterns to better understand the movements of people, goods and services across Greater Adelaide, with particular attention to traffic congestion hotspots and development pressures.

Moving Traffic Plans will establish priority in the road space of strategic corridors (arterial roads) along with significant local roads that cross local government jurisdictions and across boundaries. The development of these network-wide, multi-partner Plans will involve a high level of consultation with local governments and affected communities.

### Public transport reliability

A potential remodelled future bus network will aim to deliver improved frequency, directness, connectivity and reliability of service to major activity centres, and provide simplified bus route numbering. Individual bus route design will be guided by alternating high and low frequency bus routes on parallel roads to simplify the hierarchy of priority corridors.

Selective rationalisation of bus stops could also improve reliability by reducing the number of times buses need to stop along a route and enabling more consistent passenger loading times where buses stop. However, this requires further investigation and consultation.

Indented bus bays, which move stopping buses outside the through lane, can significantly reduce congestion on heavy freight routes and commuter routes. While the desire for more indented bus bays emerged as a theme during community consultation, careful consideration will need to be given to the roads and locations chosen.

BRT-Lite initiatives such as mid-block bus lanes and improving bus priority through traffic signals will continue to be explored.



## Improved access for cycling and walking

Initiatives and design solutions that expand walking and cycling catchments around activity centres will continue to be encouraged where they help reduce traffic conflicts, enhance connections and promote healthy lifestyles. Moving more people by bicycle requires reducing the fear of traffic associated with cycling. Bicycle facilities can provide some comfort that cyclists are safe on the road through physical separation from motor vehicles or routes along low-traffic, low-volume streets that are optimized for cycling. The development of greenways such as the Mike Turtur Bikeway and the Outer Harbor Greenway are examples. The City of Adelaide is progressively developing a low-stress protected bicycle facility along Frome Road that will eventually connect Unley to Prospect. Recently developed bicycle boulevards along Rundle Road and Beulah Road through Kent Town and Norwood also provide a lower speed, lower stress environment. These types of facilities aim to broaden the appeal of cycling for those who are less confident on busy arterial roads, even with bicycle lanes.

Furthermore, many cities have implemented Bicycle Share Schemes whereby people access a bicycle from a secure rack for a small fee to travel to their destination, and leave the bicycle at a nearby rack. When coupled with public transport such schemes enhance the range of destinations available a single public transport trip from their home. Adelaide City Council has operated a free bike hire scheme in conjunction with Bike SA since 2005.

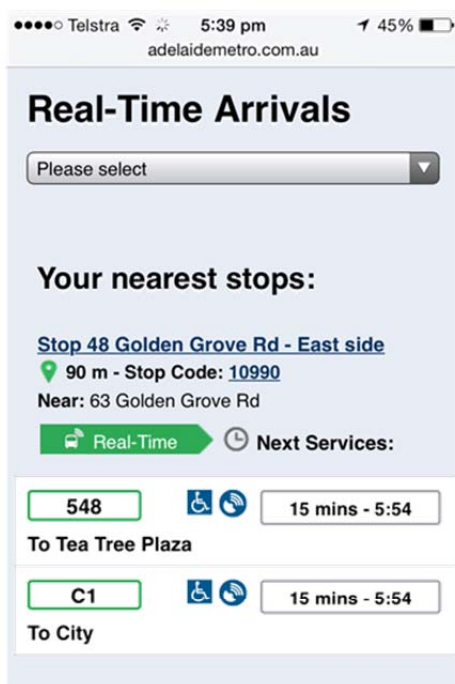


## Technology and innovation

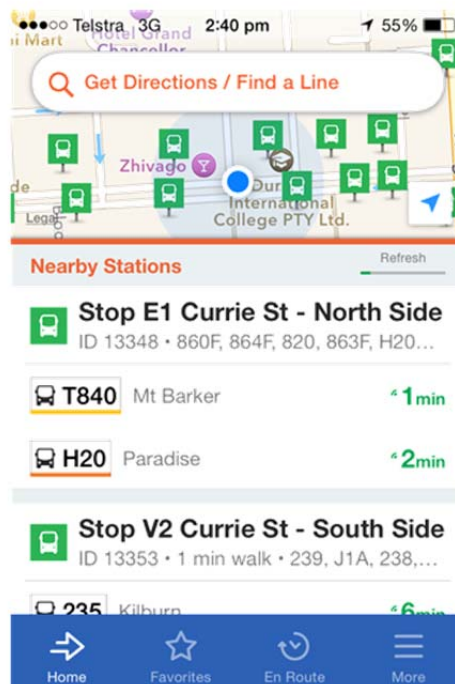
Further expanding the availability of real-time information to make transport data publicly accessible and freely available for re-use by other users such as app developers will continue to provide an opportunity to meet the demand for and rapid take-up of real-time information to support informed transport choices – on both roads and public transport.

Adelaide Metro currently provides access to its public transport data via an open data portal, enabling app developers to bring their own technological innovations to support travel decisions.

Travel time data published on traffic.sa also will be made open to allow innovations such as mashing of road and public transport data to help all road users make informed travel decisions.



*AdelaideMetro's real-time arrivals on a smartphone*



*AdelaideMetro real-time arrivals data presented on the Moovit app*

The leveraging of private technology and innovation will also continue to play a crucial role in the sustainable management of the transport network in the future, particularly as intelligent vehicles come on stream.

There has been a huge international effort to bring about a vision of significantly improvements to road safety, congestion and environmental impacts by enabling data to be shared in real-time between vehicles (vehicle-to-vehicle or V2V), and between vehicles and road infrastructure (vehicle-to-infrastructure or V2I). Traffic signals are envisaged to be a common infrastructure element linked using V2I.

There has been a recent emergence of autonomous cars (sometimes known as 'driverless cars'), most notably the Google Self Driving Car, Volvo, Audi and others at various stages of development. South Australia seeks to continue to lead Australia for driverless cars, with legislation being introduced to enable trials of autonomous vehicles under strict conditions.



**ACTION AREA 1:****More certain and reliable movement of people and goods from A to B****Freight efficiency**

- **Seek feedback** on intersection upgrades to assist freight movement, such as:
  - Grand Junction Road at Port Wakefield Road / Main North Road and with Hampstead Road to improve right turns for freight vehicles
  - Richmond Road / Railway Terrace / Croydon Road

**Public transport reliability**

- **Investigate** a frequent express bus service on a key, high patronage route, that does not need a timetable
- **Investigate** simplification of information about bus routes and destinations
- **Investigate** rationalisation of selected bus stops

**Pedestrian access**

- **Work with local councils** to address walking and cycling access to stations and precincts.
- **Investigate** an accelerated program to improve pedestrian access for people with disabilities, with a particular focus on access to rail stations and interchanges

**Technology and innovation**

- **Implement** mechanisms that allow traffic data (including travel times) to be available as open data under licencing arrangements
- **Work in partnership** over next 3 years with Australian Driverless Vehicle initiative to assist in identifying trial opportunities.

**ACTION AREA 2:****Improved flow of traffic across the transport network****Priority, access and movement at intersections**

- **Seek feedback on** right turn bans at:
  - Inner Ring Route - Greenhill Road / King William Road / Peacock Road – ban right turns from Peacock Road and King William Road
  - Glen Osmond Road/ Conyngnam Street / Bevington Road – ban right turn to Bevington Road
  - Portrush Road / The Parade – ban right turns from The Parade to Portrush Road
- **Undertake investigations** for upgrades to intersections on or near the Inner Ring Route at:
  - Fullarton Road/Greenhill Road
  - Robe Terrace / Northcote Terrace / Walkerville Terrace
  - Nottage Terrace with North East Road
  - Nottage Terrace with Main North Road
  - Fitzroy Terrace with both Prospect Road and Main North Road/Robe Terrace, including banning right turns into Prospect Road
- **Identify** further opportunities for enhanced system interfaces between rail and traffic signals systems at level crossings

**Public transport reliability**

- **Investigate** opportunities for bus indents on Glen Osmond Road (Fullarton Road to Greenhill Road) and other key bus routes
- **Seek feedback on** bus lanes / Bus Rapid Transit – Lite on
  - Anzac Highway (mid-block) - Kurralta Park to South Road
  - Henley Beach Road – Marion Road to South Road
  - Main North Road – Grand Junction Road to Nottage Terrace
  - O’Connell Street

**Better use of road space – restricted parking on roads**

- **Seek feedback on** extended Clearway and bicycle lane times on:
  - Payneham Road and North Tce (Kent Town)
  - Unley Road and Belair Road
  - Goodwood Road
  - Torrens Road
  - Portrush Road and Hampstead Road
  - Magill Road
  - Glen Osmond Road

**ACTION AREA 3:****Improved response to and management of unexpected congestion****Unexpected delays**

- **Review** legislation to strengthen enforcement and management of delays created within the roadscape (ie. enforcement of roadworks, restricted parking)

**ACTION AREA 4:****Changes in behaviours around how people travel on our roads****Access for cyclists**

- **Investigate** options for an expanded program of greenways, bicycle boulevards and separated bikeways
- **Investigate** options for a bicycle share scheme across Inner Adelaide to complement public transport within the CBD

## Measuring OMT Success

A wide range of indicators and feedback will be used to measure the success of OMT initiatives, including:

- reduced travel times, measured using the Bluetooth network
- more reliable, less variable travel times, measured using the Bluetooth network
- improved bus journey times, measured using the public transport ticketing system
- less variable bus journey times, measured using the public transport ticketing system
- indicators specific to a mode or road user type will be measured through studies and customer feedback
- changes in mode share will be measured by public transport passenger surveys, bicycle counts, and other data sources.

## Further information

For more information, news and updates, and to find out how you can provide your feedback about Operation Moving Traffic:

- visit <http://www.dpti.sa.gov.au/movingtraffic/>
- email [DPTI.OperationMovingTraffic@sa.gov.au](mailto:DPTI.OperationMovingTraffic@sa.gov.au).
- follow DPTI's Facebook and Twitter outlets.

## APPENDIX 1

# Community and stakeholder feedback (2015 consultation)

In 2015, Operation Moving Traffic engaged the community and stakeholders about their perceptions of the causes and implications of congestion and provided opportunities to identify possible solutions.

Letters were sent out to introduce the OMT and invite submissions. The stakeholders included councils, industry groups (RAA, SARTA, SA Freight Council, Adelaide Airport, Bus & Coach Association SA Inc) and interest groups (Bike SA, MTA, Heart Foundation).

Feedback was gathered via email, an on-line survey on the OMT website ([www.dpti.sa.gov.au/movingtraffic](http://www.dpti.sa.gov.au/movingtraffic)), a freecall number (1300 928 345) and social media.

A wide range of feedback was received. A number of respondents described issues at specific locations across the metropolitan area.

Survey respondents ranked the main causes of congestion from 1 (least) to 10 (most). The identified causes of congestion were spread over a range of issues. Highest ranked included traffic signals (average ranking 7 out of 10), roadworks (6.5), parked cars (6.5), and merging when the number of lanes reduce (6.5). Others causes included buses at stops (5.75), turning cars (5.75), slower vehicles (eg trucks) (5.75), level crossings (5.1) and crashes (3.5).

The survey also covered the causes of unreliable public transport. Public transport was rated as somewhat complex by 35.2% of respondents. The causes of unreliability included car traffic (60%), traffic signals (40%), stopping to make-up time (35%), passengers taking a long time to board or leave the bus (35%), too many stops (28%), and buses having difficulty leaving stops (26%).

The feedback from stakeholders was generally supportive of OMT:

- Inner councils tended to take a holistic view, looking at mode shift and active travel, and raised issues about traffic travelling through their areas on local streets due to issues on arterial roads, and the impacts on businesses, urban amenity, etc.
- Outer councils were more focussed on pressures from growth and development, and raised issues about development of road infrastructure to accommodate growth.
- Other submissions focussed on mode shift to public transport (particularly buses) and the benefits and promotion of active modes such as walking and cycling.

**City of Unley:** *“Council in-principle supports the vision and aspiration of the DPTI initiative...Council will be willing to work with DPTI on the matters of transport, safety and efficiency with a view to improve daily road experience of our local community. We will be keen to be involved in the workshops at time of formulating “moving traffic plans” especially within Unley road network.”*

**City of Mitcham:** *“Council supports the initiative of ‘Operation Moving Traffic’ which is targeting an improvement in travel times, reliability and safety through low cost innovative improvements in liaison with the community and stakeholder...We support forming a collaborative partnership with DPTI to work together with the community and stakeholder groups in creating a more efficient, safer and reliable form of transport options for the community.”*

**Bus and Coach Association SA Inc:** *“Bus SA is keen to help in any way we can, and look forward to discussing our ideas further...We are keen to discuss these ideas further, and can provide access, through the Bus Australia Network, to a number of experts who can provide expert advice and input.”*

**Heart Foundation of Australia (South Australian Division):** *“It is refreshing to see this project has moved on from only considering widening roads, building more roads and increasing speed limits as a solution to congestion. Thank you for this opportunity to contribute.”*

### 11.3 Urban Services Activities Report

#### Brief

To provide Elected Members with information on activities within the Urban Services Division.

#### RECOMMENDATION(S)

The Committee recommends to Council that the Activities Report be received.

This report details the key activities of the City Assets, City Development and City Works Departments.

Special Project Work	
New Drainage System - Lockleys Catchment Rutland Ave Stage 2	<p>These works include the improvement of localised street stormwater collection and revisiting of the traffic control devices within the street.</p> <p>Concept designs for consultation have been developed for these works and a consultation strategy is currently being developed.</p>
New Drainage System - Lockleys Catchment May Terrace Stage 3	<p>Works are progressing satisfactorily on the stormwater drainage installation associated with this project.</p> <p>Works associated with the crossing of Sir Donald Bradman Drive are programmed to commence during early November 2016, with some advance service alteration works already having been undertaken.</p> <p>The reconstruction of the existing road pavement along the full length of May Terrace has now been coordinated to be incorporated into this package of works. The inclusion of these works means it is now likely that project completion will be extended out into early 2017.</p>
Stormwater Management Plan	Investigations associated with this project have commenced and initial engagement with stakeholder Councils and State Government agencies has been coordinated.
Rankine Road, Mile End - Stormwater Drainage	Civil Works associated with this project were completed in late October 2016, with landscaping of the two new Raingardens anticipated to follow in early November 2016.
James Congdon Drive Feature Landscaping Project	<p>The majority of the civil works associated with this project have now been completed, with the remaining works anticipated to be undertaken during early November 2016.</p> <p>Installation of landscaping and irrigation has commenced and is due for completion by late November 2016.</p>
George Street Road Reconstruction, Thebarton	Investigation and design detailing works on this project continue.

River Torrens Linear Park (Pedestrian Light Project)	Design works for the River Torrens Linear Park Pedestrian Lighting Project are also underway on the next stage (6) and (7) of pedestrian lighting for the 2016/17 program of works, from Henley Beach Rd to Tapleys Hill Rd, Lockleys / Fulham.
Westside Bikeway, Moss Ave - Pedestrian Lighting	The project to install new pedestrian LED lighting to replace the existing lights along the Westside Bikeway (Moss Ave - between Barwell Ave and Tennyson Ave, including the dog park) commenced in October 2016. It is expected that the works will be completed in November 2016. Design works have also commenced for the 2016/17 stages for the bikeway from Barwell Ave to Richmond Rd, Marleston.
Anna Meares Pedestrian Lighting (Stage 1 & 2)	The project to install solar pedestrian lighting along the Anna Meares shared pathway on Sir Donald Bradman Drive, Adelaide Airport (Stage 1 & 2) commenced in October 2016. It is expected that the works will be completed in December 2016.
Coast Watchers Reserve - Pedestrian Lighting	Design works for the upgrade of the pedestrian lighting on Coast Watchers Reserve on the pathway from Henley Beach Road to Ashburn Avenue, Fulham, has commenced. Works are expected to be undertaken in early 2017.
<b>Capital Works</b>	
Road Reconstruction Works	<p>The following is an update on roadworks occurring in our City:</p> <p><b>2015/16 Program</b></p> <ul style="list-style-type: none"> <li>- West Beach Road - detailed concept design works are completed and continuing to work with the City of Charles Sturt to identify funding opportunities.</li> <li>- Norma Street, Mile End - Reconstruction works are completed. Minor ancillary works are currently being scoped.</li> <li>- Military Road, West Beach - Revised design to be considered to include bicycle lanes.</li> <li>- Tennyson Street, Kurralta Park - Construction works are ongoing.</li> <li>- Holland Street (Winwood Street to Anderson Street) - Construction works are ongoing.</li> </ul> <p><b>2016/17 Program</b></p> <p>Design and documentation are currently being undertaken for the following roads:</p> <ul style="list-style-type: none"> <li>- North Parade (Clifford St to Stephens Ave)</li> <li>- Aldridge Ter (Richmond Rd to St Anton St)</li> <li>- Mortimer St (Gray St to Grassmere St)</li> <li>- Beuchamp St (Barwell Ave to User Ch 130)</li> <li>- Birdwood Ter (Keith Ave to Murdoch Ave)</li> <li>- George St (South Rd to Dew Street)</li> </ul> <p>West Thebarton Road / Phillips Street - the development of the concept design is complete and currently developing consultation material for distribution during November 2016. May Terrace (Henley Beach Rd to Sir Donald Bradman Dr) pavement reconstruction is currently being tendered.</p>

Undergrounding of Power West Thebarton Rd / Phillips St, Thebarton	Power pole and cabling works are ongoing. SA Power Networks are currently finalising the replacement of Contractors to complete the civil works for undergrounding the power lines. Due to contractual issues with the original civil contractor SAPN have now advised that the completion date for the project would be March/April 2017.
Kerb & Watertable 2016/17	<p>The following is a list of the streets allocated for Kerb &amp; Watertable works in 2016/17. The streets have been divided into six (6) stages of equal duration.</p> <p>Stage 1:</p> <ul style="list-style-type: none"> <li>- Alexander Av - (Marleston Av to Day Av)</li> <li>- Clifton St - (Stonehouse Av to Carlton Rd)</li> <li>- Cromer St - (Bourlang Av to Patricia Av)</li> <li>- Patricia Av - (Clifton St to Cromer St)</li> <li>- Patricia Av - (Cromer St to Whelan Av)</li> <li>- Warwick Av - (Daphne St to Cross Ter)</li> <li>- Coulter St - (Allchurch Av to Galway Av)</li> <li>- Mackay Av - (Edward Davies St to Laverack Rd)</li> <li>- Mackay Av - (Mackay Av to Mackay Av)</li> <li>- Park Ter - (Allchurch Av to Talbot Av)</li> <li>- Talbot Av - (Marion Rd to Wyatt St)</li> <li>- Talbot Av - (Packard St to Park Ter)</li> <li>- Talbot Av - (Park Ter to Birdwood Ter)</li> <li>- Talbot Av - (Wyatt St to Packard St)</li> </ul> <p>Stage 1 program of works are underway.</p> <p>Stage 2:</p> <ul style="list-style-type: none"> <li>- Somerset Av - (Davenport Ter to Sir Donald Bradman Dr)</li> <li>- Verran Av - (Sir Donald Bradman Dr to Davenport Ter)</li> <li>- Albert St - (Milner Rd to Martin Av)</li> <li>- Arthur St - (Arthur Street to Shaw Av)</li> <li>- Arthur St - (Brooker Ter to Arthur Street)</li> <li>- Davenport Ter - (Martin Av to Milner Rd)</li> <li>- Davenport Ter - (South Rd to Martin Av)</li> <li>- Lucas St - (Bartholomew St to Chambers Av)</li> <li>- Lucas St - (Marion Rd to Sanders St)</li> <li>- Lucas St - (Sanders St to Bartholomew St)</li> </ul> <p>Stage 3:</p> <ul style="list-style-type: none"> <li>- Mallen St - (Sir Donald Bradman Dr to Burt Av)</li> <li>- Darebin St - (Ebor Av to Falcon Av)</li> <li>- Ebor Av - (Tarragon St to Cowra St)</li> <li>- Lurline St - (Bagot Av to Ebor Av)</li> <li>- Norma St - (South Rd to Falcon Av)</li> <li>- Victoria St - (Henley Beach Rd to Hughes St)</li> </ul> <p>Stage 4:</p> <ul style="list-style-type: none"> <li>- Dew St - (Kintore St to George St)</li> <li>- Dew St - (Rose St to Kintore St)</li> <li>- School L - (Taylors L to Rose St)</li> <li>- Cawthorne St - (End to Smith St)</li> <li>- James St - (Phillips St to Smith St)</li> </ul>



- Smith St - (Dew St to Holland St)
- Walsh St - (Anderson St to Phillips St)
- Clifford St - (North Pde to Carlton Pde)
- East St - (Carlton Pde to Henley Beach Rd)
- Hayward Av - (End to North Pde)
- Jervois St - (Carlton Pde to North Pde)
- Jervois St - (Henley Beach Rd to Carlton Pde)
- Northcote St - (Henley Beach Rd to Carlton Pde)
- Sherriff Ct - (Sherriff St to End)

Stage 4 program of works are underway.

Stage 5:

- Bedford St - (Pine St to Wakefield Pl)
- Bedford St - (Wakefield Pl to End)
- Frank St - (Property #1 to Airport Rd)
- James Av - (Western Pd to Press Rd)
- Pine St - (Allen Av to Bedford St)
- Rushworth Av - (Lipsett Ter to Sir Donald Bradman Dr)
- Stott Cr - (Marshall Ter to End)
- Western Pd - (Carnarvon Ave to Everett St)
- Acacia Av - (End to Willingale Av)
- Acacia Av - (Willingale Av to End)
- Franciscan Av - (Property #5 to Arcoona Av)
- Fulham Park Dr - (Arcoona Av to Corona Av)
- Noble Av - (Torrens Av to Kenton St)
- Rostrata St - (End to Willingale Av)
- Torrens Av - (End to Dartmoor St)
- Rankine Rd - (Property #22 to Hounslow Av)
- Oakington St - (Elizabeth St to Henley Beach Rd)
- Torrens St - (Wilton Ter to Ferris St)
- Wilton Ter - (Elizabeth St to Hopson St)

Stage 6:

- Fitch Rd - 3900 (Halsey Rd to Good St)
- Good St - 4330 (Good St to Good St)
- Hadley St - 4540 (Ashburn Av to Henley Beach Rd)
- Halsey Rd - 4560 (Halsey Rd to City Boundary)
- Halsey Rd - 4560 (Halsey Rd to End)
- Huntington Av - 4990 (Ayton Av to La Jolla Ave)
- Huntington Av - (Henley Beach Rd to Ayton Av)
- Huntington Av - (La Jolla Ave to Riverside Dr)
- Layton St - (Henley Beach Rd to Ashburn Av)
- Raikoff Ct - (Kandy St to End)
- Samuel St - (Mackirdy St to Weetunga St)
- Sherwin Ct - (Henley Beach Rd to Henley Beach Rd)
- Susan St - (Ayton Av to Henley Beach Rd)
- Warramunga St - (Halsey Rd to End)
- Burbridge Rd (Service Road) - (Davis St to City Boundary)
- Charles Veale Dr - (Mountbatten Gv to Tapleys Hill Rd)
- Charles Veale Dr - (Windsor Ter to Mountbatten Gv)
- Toledo Av - (Property #27 to Swan Av)
- Toledo Av - (Swan Av to Property #36)

Footpath Program 2016/17	<p>The following is a list of the streets allocated for Footpath works in 2016/17:</p> <p>Renewal Footpath Program:</p> <ul style="list-style-type: none"> <li>- Ballantyne Street (Lowe Street to South Road)</li> <li>- Henley Beach Road (Lisa Court to Tapleys Hill Road)</li> <li>- Tapleys Hill Road (Henley Beach Road to City Boundary)</li> <li>- Darebin Street (Falcon Avenue to South Road)</li> <li>- King Street (Claremont Street to South Road)</li> <li>- King Street (Victoria Street to Claremont Street)</li> </ul> <p>New Footpath Program:</p> <ul style="list-style-type: none"> <li>- Horsley Street (Frontage Road to Durham Avenue)</li> <li>- Reese Avenue (Deacon Avenue to Kingston Avenue)</li> <li>- Eringa Avenue (Fulham Park Drive to End)</li> <li>- Hayward Avenue Extension (End to Ashwin Parade)</li> <li>- Neptune Crescent (Ingerson Street to End)</li> <li>- Orana Avenue (Iluka Street to City Boundary)</li> <li>- Rostrata Street (End to Willingale Avenue)</li> <li>- Wakefield Place (Bedford Street to End)</li> <li>- Willingale Avenue (Henley Beach Road to Rostrata Street)</li> <li>- Willingale Avenue (Rostrata Street to Acacia Avenue)</li> <li>- Walter Street (Ralph Street to Trennery Street)</li> </ul> <p>Commencement of the program is currently being scheduled.</p>
Bicycle Management Schemes	<p>Construction is underway on the shared use path bridge over the Brownhill/Keswick creek as a continuation of the Watson Avenue and Airport Shared Use Path project.</p> <p>Frontage Road shared use path has been completed.</p> <p>Works are currently being scoped for the shared use path installation along Beare Avenue, north of Watson Avenue.</p>
Playground Upgrade 2016/2017	<p>The following is an update on the program of works:</p> <ul style="list-style-type: none"> <li>- Memorial Gardens, Hilton - draft concept plans have been finalised. Detailed design has commenced.</li> <li>- Kesmond Reserve, Surrey Rd, Keswick - works have commenced on-site, with completion scheduled for December 2016.</li> </ul> <p>Consultation signage has been installed for the playground replacement at the following sites nominated for the 2016/17 upgrade program:</p> <ul style="list-style-type: none"> <li>- Lyons Street Reserve, Brooklyn Park;</li> <li>- Joe Wells Reserve, Netley; and</li> <li>- Kings Reserve, Torrensville.</li> </ul>
Reserve Irrigation Upgrades 2016/17	<p>The following is a status update on the current program of works:</p> <ul style="list-style-type: none"> <li>- Carolyn Reserve, Fulham - in progress (expected completion in November)</li> <li>- Kings Reserve, Torrensville (staged project) - in progress</li> <li>- Richmond Oval, Richmond - works are continuing on-site.</li> </ul>

	<p>The following reserves are nominated for irrigation upgrades:</p> <ul style="list-style-type: none"> <li>- Frank Norton Reserve, Torrensville</li> <li>- East Parkway Reserve, Fulham</li> <li>- Golflands Reserve (western section), Glenelg North</li> <li>- Joe Wells Reserve, Netley</li> <li>- Tyson Avenue (wide verge area), Ashford</li> <li>- Camden Oval, Novar Gardens (staged projects); continued program from 2015/16; and</li> <li>- Westside Bikeway, Marleston / Plympton (staged project; selected areas within the Linear Park); continued program from 2015/16.</li> </ul> <p>Design works have commenced for these irrigation project upgrades.</p>
<b>Parking and Traffic Management</b>	
Torrensville/Thebarton LATM	<p>Detailed development of the projects is continuing. Projects anticipated this financial year are:</p> <ul style="list-style-type: none"> <li>• North Parade &amp; Wainhouse Street kerb extension</li> <li>• North Parade &amp; Shipster Street kerb extension</li> <li>• Ashwin Parade &amp; Hardys Road intersection realignment</li> <li>• Hardys Road and Ashley Street roundabout (Black Spot funding received - \$79,950)</li> <li>• Ashley Street bus closure relocation</li> <li>• Maria Street slowpoints</li> <li>• George Street and Albert Street intersection</li> <li>• Ashley Street (between Holbrooks Rd &amp; Hardys Road) scoping</li> </ul> <p>Consultation with those properties directly affected will commence shortly.</p>
Novar Gardens/Camden Park LATM	<p>A community issues paper is being prepared to begin development of this area. Turning movement counts will be conducted shortly. Working Party meeting soon to be convened.</p>
Richmond/Mile End LATM	<p>Baseline traffic data is currently being collected.</p>
Bus Stop DDA compliance program	<p>Civil works on the 2015/16 Bus Stop DDA program have been completed. Works on 2016/17 program will commence shortly.</p>
Cowandilla Primary School & Jenkins Street precinct	<p>Conceptual design of children crossing changes has been developed. Administration met with school governing council on 21 September 2016 to review the concept design. Consultation to begin with local area.</p>
Parking Pymbrah Road Birmingham Street Mile End South	<p>Civil work modifications. Control (previous): No Stopping (20m) - Birmingham Street Control (new) - No Stopping (39m) - Birmingham Street No Stopping (25m) - Pymbrah Road</p>

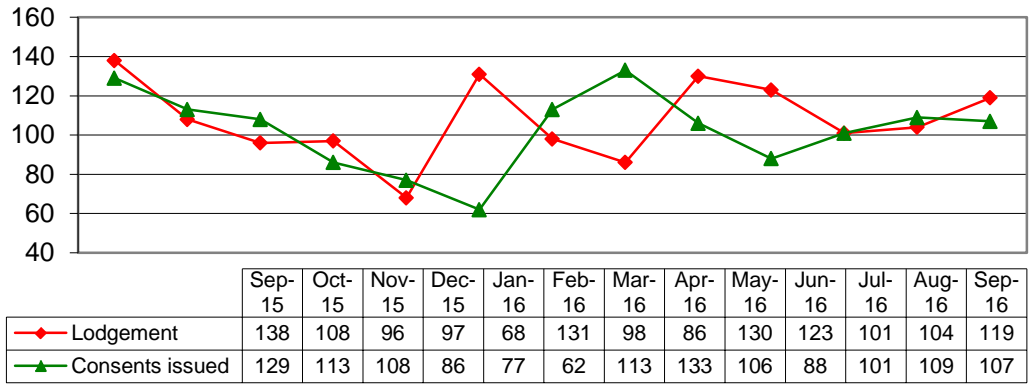
Parking Garfield Ave Warwick Ave Kurralta Park	Traffic control modifications. Control (previous): Unrestricted Control (new) - No Stopping (42.5m total)
Parking Edwin Street Brooklyn Park	Parking Control reassessment. Control (previous): No Stopping Mon-Fri (136.7m total) 2P Mon-Fri (86.4m) Control (new): No Stopping 7am-5pm Mon-Fri (46m total) 2P 7am-5pm Mon-Fri (88m)
Parking Richmond Road Marleston	Control reassessment following TAFE closure. Control (new): Unrestricted (outside of bicycle lane times) Control (previous): 1P All Other Times
<b>Property and Facility Services</b>	
Camden Oval Masterplan	Met with WT Birkalla Soccer Club representatives to further discuss landscape plan and manner in which works to upgrade pitch, etc. are to be coordinated.  Further meeting with consultant has occurred.
Apex Park Masterplan	Have met with proposed tenants of Apex Park (Scouts, Guides, Riding Club) to discuss current status of plans and seek written feedback from each of those groups.  Further meeting with consultant to occur following receipt of written feedback.
Cummins House	Preliminary discussions with State Government representatives regarding lease are continuing. The State Government has engaged consultants to undertake a building condition audit.
Torrensville Bowling Club	The Administration continues to meet with consultants/club representatives to progress detailed design.
Star Theatre Complex	The works program for Stage 1 is currently being finalised in consultation with the tenant. Detailed design has commenced. The program of works will be delivered to ensure minimal impact on the theatre's schedule of events into 2017.
Thebarton Theatre Complex - Fire Safety	The procurement process is being completed for the final two stages (Stage 3 & 4) of the fire building and compliance works.  The project is currently being scheduled to commence prior to Christmas. Works are not expected to be completed until June 2017.
Lockleys Oval WA Satterley Hall	The building works are continuing on-site. The scope of works includes new Disability Discrimination Act compliant toilet facilities, upgrade to existing toilet facilities and fire compliance works. Works are now expected to be completed in November 2016.

Camden Community Hall	The Administration is currently scheduling the works for the replacement of an existing roof-mounted air-conditioning system with a wall-mounted (evaporative) system, along with replacement of the existing roof sheeting on the hall.
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Civil and General Maintenance			
Monthly Update	Concrete, Block Paver & Asphalt Footpath/Dr Crossover		1,029m <sup>2</sup>
	Kerbing & water table / Invert		64m
	Road Repairs		105m <sup>2</sup>
	Line marking		765m
	Graffiti Removal	Council property	6 locations (58m <sup>2</sup> )
		Private property	78 locations (531m <sup>2</sup> )
		Bus stops	8 locations (13m <sup>2</sup> )
	Signage	Regulatory	98
Street nameplates		18	
Drainage and Cleansing Services			
Monthly Update	Pump Station inspections	Chippendale	Completed
		Shannon	Completed
		Riverway	Completed
		West Beach	Completed
		Duncan - Laneway (Lockleys)	Completed
	Illegal rubbish dumping		7.9t
	Road Sweepers		88t
Horticulture Services			
Monthly Update	Trees Pruned		698
	Removals		15
	Weed Control (Reserves, Verges, Traffic Islands)		45,953 litres

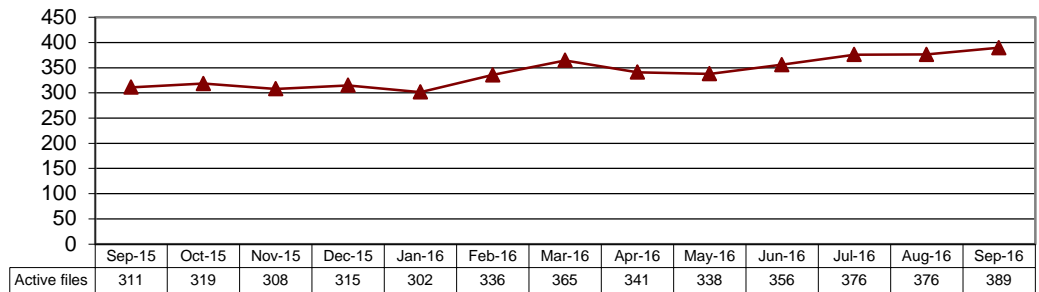
**Development Assessment**

Development Plan Consents



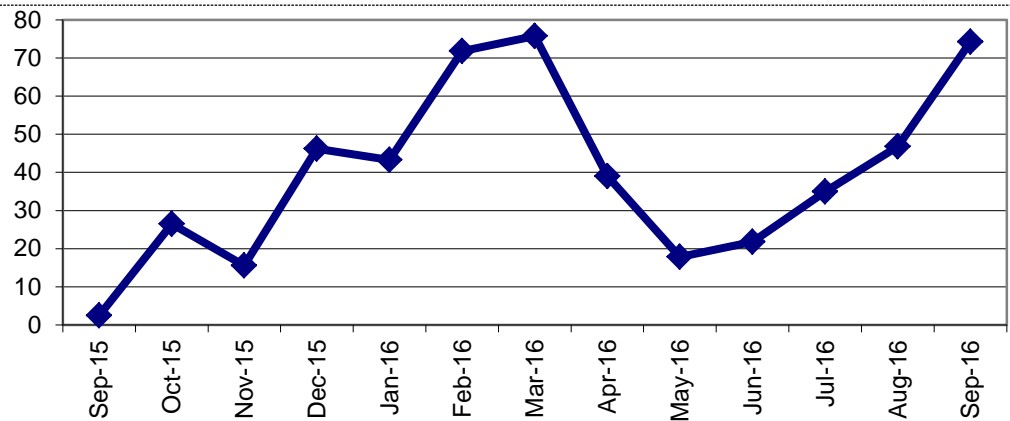
*Development Plan Consent, is the process where applications are assessed against Council's Development Plan or the Development Act's residential code requirements, not all applications are assessed against the Development Plan (e.g. most demolitions, small verandahs, small sheds).*

Active files - Development Approval

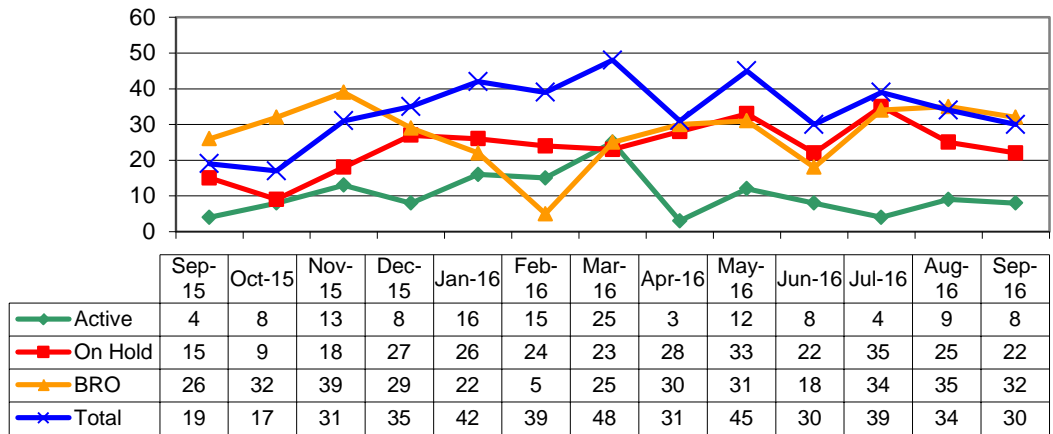


*Active files shows all development applications that have been lodged with Council but are yet to receive a decision, it includes applications for Development Plan Consent, Building Rules Consent and Land Division Consent.*

Difference in Active File Numbers Compared to 12 Months Earlier

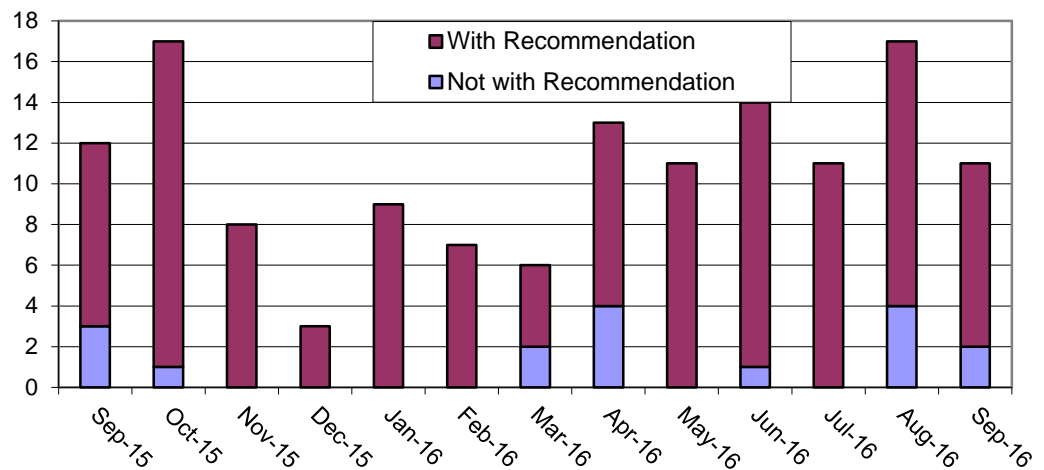


Active files - Building Rules Consent

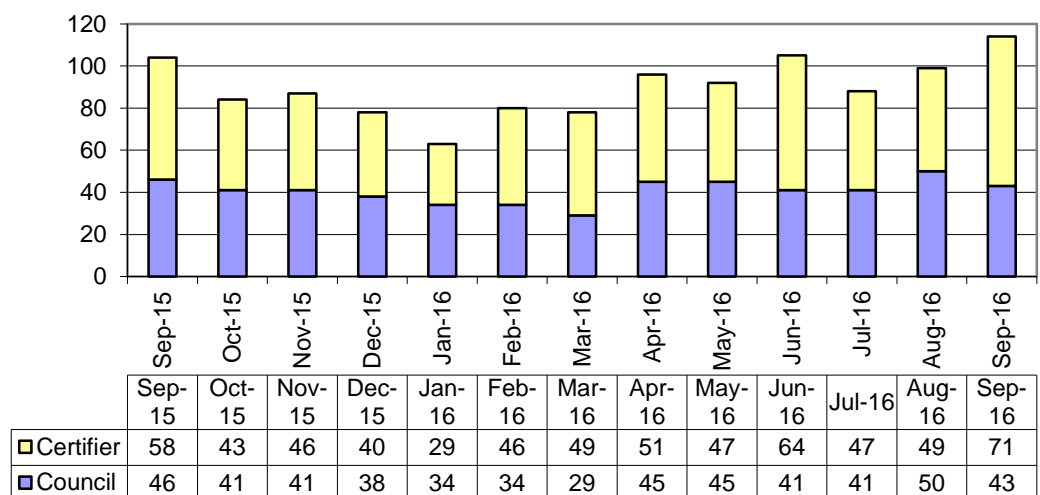


*Building Rules Consent, is the process where applications are assessed against the Building Code of Australia (BCA), not all applications are assessed against the BCA (e.g. land divisions, tree removals) and some are only assessed against the BCA. The number of Building Rules Consent only application lodged for the month are shown on the BRO line.*

Development Assessment Panel Decision

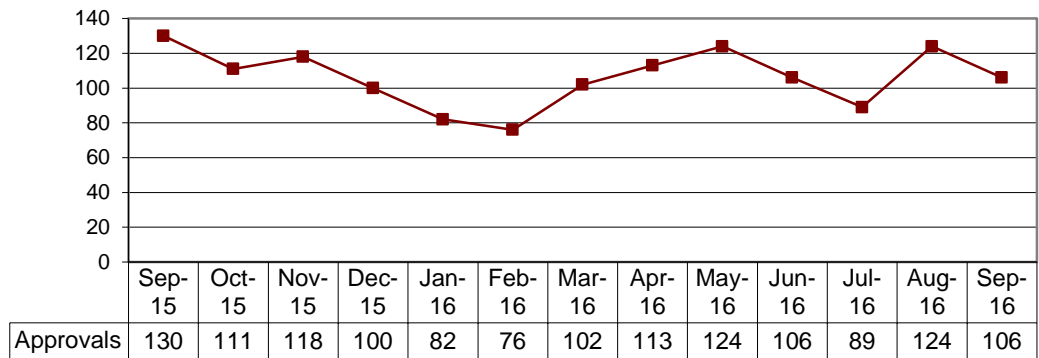


Building Rules Consent issued



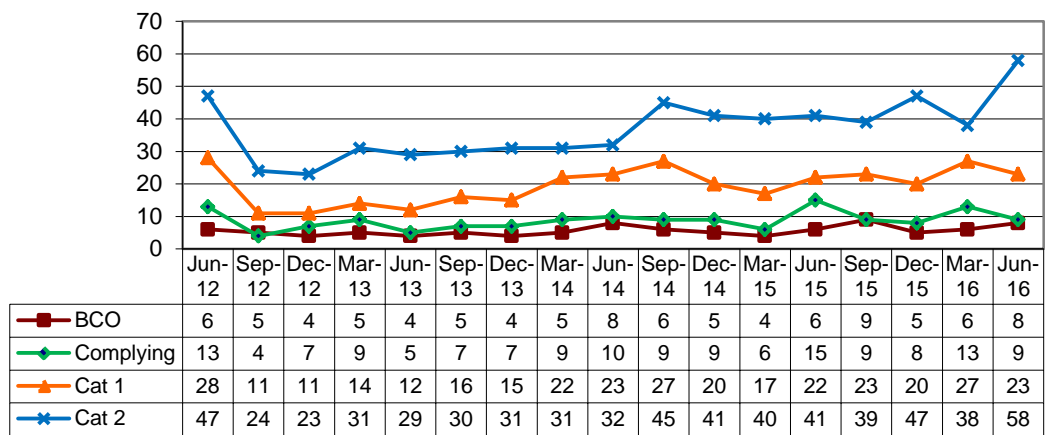
*Not all Building Rules Consents are assessed by Council, about half are assessed by private assessors known as Private Certifiers, these privately certified assessments still need to be registered and recorded with Council.*

Full Development Approval issued



*Development Approval means that all required assessments have been undertaken and all required consents granted, the approvals number most accurately shows the proposals that will actually be undertaken.*

Median Assessment Timeframes



*Maximum Statutory Timeframes are as follows:*

*Building Code Only (BCO) - 20 days*

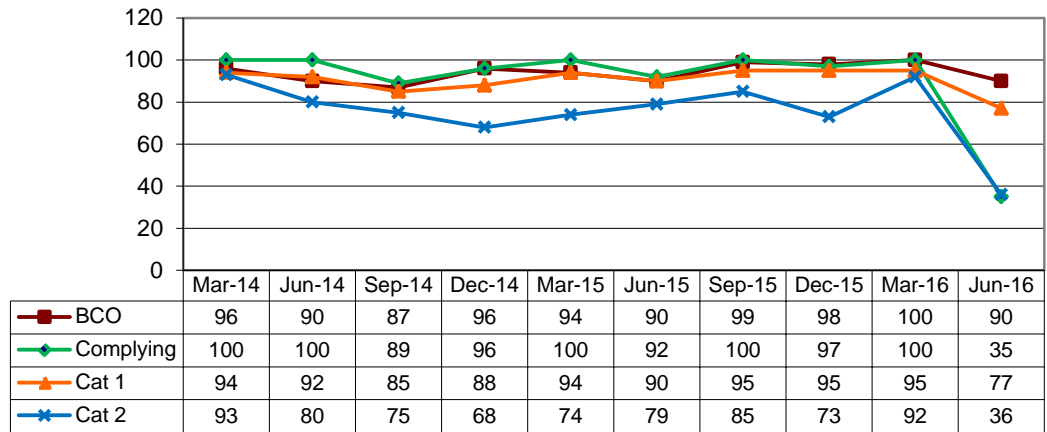
*Complying - 30 days*

*Category 1 - 60 days*

*Category 2 - 60 days*



Percentage of DAs that met Statutory Timeframes



Maximum Statutory Timeframes are as follows:

Building Code Only (BCO) - 20 days

Complying - 30 days

Category 1 - 60 days

Category 2 - 60 days

Compliance

Month/Year	No of Actions Received	Actions Resolved within the month	Actions Resolved from previous months	Total Ongoing Actions	Section 84 Issued	Section 69 Issued	New Actions with ERD Court	Resolved Actions with ERD Court	Total ongoing Actions with ERD Court	Section 51 Clearances
Sep 15	9	1	12	113	1	-	-	-	-	9
Oct 15	20	7	9	117	3	1	-	-	-	15
Nov 15	15	8	5	119	4	-	-	-	-	8
Dec 15	12	7	7	117	1	-	-	-	-	7
Jan 16	17	6	-	128	1	-	-	-	-	2
Feb 16	16	9	21	104	4	1	1	-	1	18
Mar 16	15	7	17	95	-	-	1	-	2	14
Apr 16	20	9	21	85	5	-	-	-	2	8
May 16	17	7	21	74	2	-	1	-	3	8
Jun 16	16	9	3	78	3	-	-	-	3	9
Jul 16	16	13	14	67	-	-	-	-	3	8
Aug 16	16	8	19	56	-	-	-	-	3	14
Sep 16	19	19	12	44	-	-	-	-	3	6

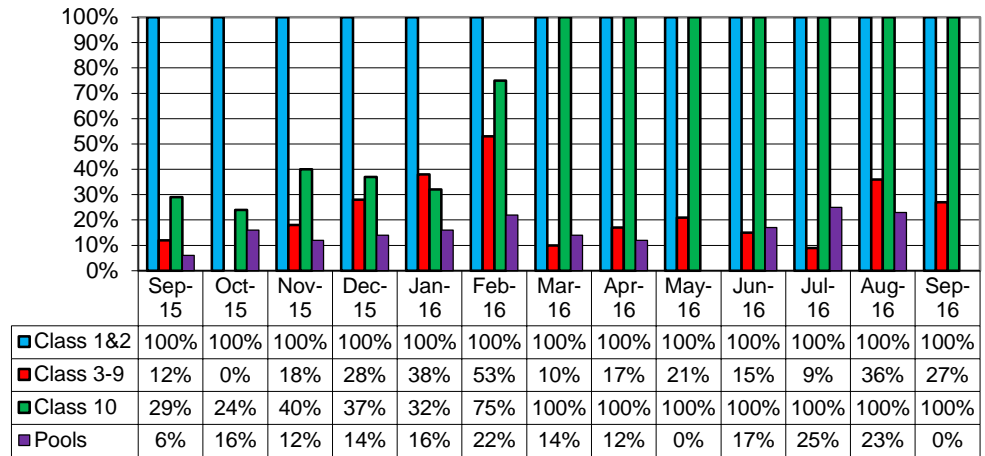
Compliance actions include investigating potential use of properties for activities that haven't been approved, buildings being constructed without the required approvals, checking of older buildings that may be becoming structurally unsound.

Sec 84 notices are the first stage of prosecution for unapproved development.

Sec 69 notices are the first stage of prosecution for unsafe buildings.

Sec 51 clearances, refers to the final check of properties with approval to subdivide, this is where we give the all clear for new Certificates of Title to be issued.

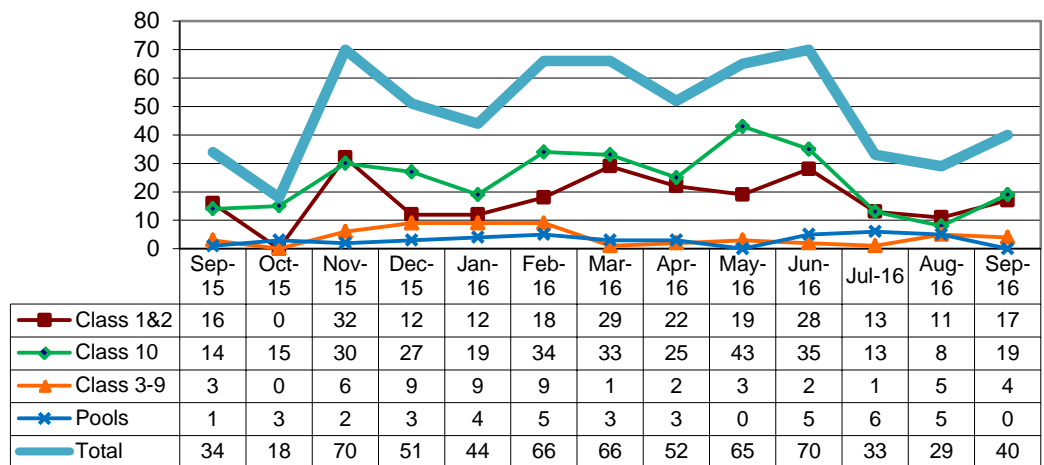
**Building Inspections**



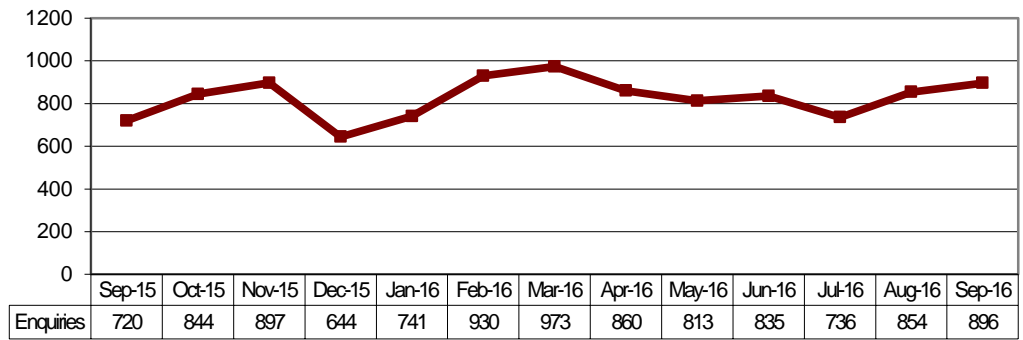
The Development Act and Council's Building Inspection Policy requires that a minimum number of approved buildings are inspected for compliance with their associated Development Approval documentation. In addition there is a requirement to undertake a pool safety inspection upon all swimming pools approved for construction. Class 1 & 2 refers to houses and units, Class 3-9 refers to commercial, industrial and community buildings, Class 10 refers to verandahs, sheds, fences etc. Where 100% of inspections have not been met in a month the requirement is rolled over to the next month until all required inspections have been undertaken.

NOTE: Only successful inspections are recorded, failed inspections are listed for re-inspection

**Actual Satisfactory Building Inspections Undertaken**



Pathway Development Application Enquiries

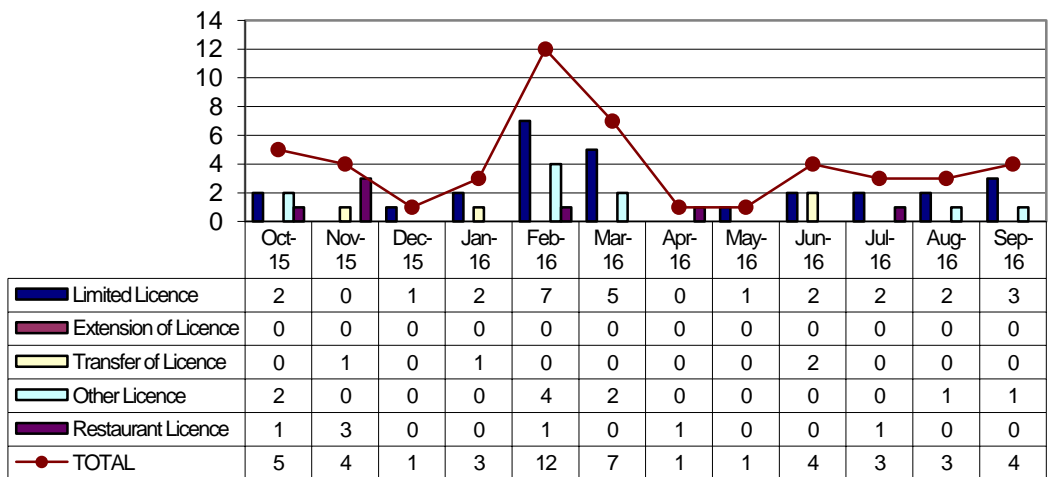


Since 2011, people have been able to check the progress of their own development applications or check the history of development applications on an allotment via the internet on Council's website.

Since 2013, the department has been adding historic applications to this system with the aim of creating a database where all of the area's application history can be accessed electronically; we expect this project to be completed by mid-2017.

Liquor Licence

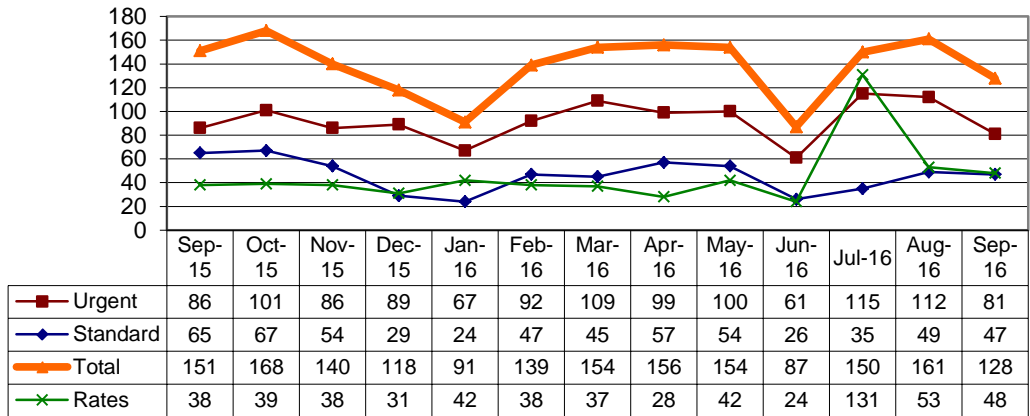
Licence Applications



When an application is lodged with the State Government's Office of Liquor & Gambling (OLG), it is also required to be referred to Council for our comment. The proposals are handled in accordance with our Liquor Licensing Policy, and Limited Licence applications are referred to the relevant Ward Councillors for their comment prior to feedback being sent to the OLG.

**Section 12 Searches**

Section 12 Searches



*When a property is purchased, the purchasers are provided with a Form 1 (commonly known as cooling off paperwork) Council contributes to this Form 1 with a Section 12 Certificate, the certificate provides the potential purchaser with all relevant known history for the property. Prior to settlement on the property the relevant Conveyancer will also request a Rates statement from Council to ensure the appropriate rates payments are made by the purchaser and the vendor (seller).*

**Attachments**

Nil

**12 MEETING CLOSE**

**INDEX**

<b>1</b>	<b>Meeting Opened</b> .....	<b>1</b>
<b>2</b>	<b>Present</b> .....	<b>1</b>
<b>3</b>	<b>Apologies</b> .....	<b>1</b>
<b>4</b>	<b>Disclosure Statements</b> .....	<b>1</b>
<b>5</b>	<b>Confirmation of Minutes</b> .....	<b>1</b>
<b>6</b>	<b>Communications by the Chairperson</b> .....	<b>1</b>
<b>7</b>	<b>Questions with Notice</b> .....	<b>1</b>
	Nil	
<b>8</b>	<b>Questions without Notice</b> .....	<b>1</b>
<b>9</b>	<b>Motions with Notice</b> .....	<b>1</b>
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<b>11</b>	<b>Governance Reports</b> .....	<b>2</b>
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<b>12</b>	<b>Meeting Close</b> .....	<b>12</b>

**1 MEETING OPENED****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Elected Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

**5 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the Minutes of the meeting of the Governance Prescribed Standing Committee held on 4 October 2016 be confirmed as a true and correct record.

**6 COMMUNICATIONS BY THE CHAIRPERSON****7 QUESTIONS WITH NOTICE**

Nil

**8 QUESTIONS WITHOUT NOTICE****9 MOTIONS WITH NOTICE**

Nil

**10 MOTIONS WITHOUT NOTICE**

## 11 GOVERNANCE REPORTS

### 11.1 Kurna Native Title Claim

#### Brief

This report presents an update on the Kurna Native Title Claim following the 21 September 2016 hearing in the Federal Court and the subsequent case management conference.

#### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

#### Introduction

In 2000, the Kurna people (Claimants) submitted a native title claim (Claim) with the Federal Court of Australia (Court), over land which includes the whole of the City of West Torrens.

The Claim has been subject to numerous hearings in the Court as well as case management conferences (CMC) since that time. CMCs allow for identified parties such as the representatives of the Kurna claimants, State Government, Federal Government and various interested industry and energy entities to work through issues associated with the Claim outside of the formal Court hearings. Updates following each hearing or case conference are presented to Council for information.

This report presents the latest update from Council's lawyers in this matter, Norman Waterhouse Lawyer resulting from the interlocutory hearing (Hearing) held on 21 September 2016 in the Court and the subsequent CMC held on 21 October 2016 (**Attachments 1 & 2**).

#### Discussion

##### *Hearing*

While the hearing was to deal with specific discrete procedural matters, the Court decided to conduct the entire hearing rather than relisting the matter for a callover hearing on 30 September 2016.

The hearing heard that the lack of funding by the Claimants, compounded by the Claimants' not applying the small amount of funding they have in a way that could result in the efficient resolution of the Claim, is the root cause of the current delay in undertaking their tenure analysis.

To advance this Claim, the Court has suggested that the proceedings progress to a 'two-stage' trial where all matters of extinguishment are dealt with in the first trial with tenure and extinguishment 'argued' at a second trial. This means that if the Claim fails the first trial there will be no requirement for the second trial as there will be no need to resolve tenure and extinguishment issues. This is a substantial change to the Court's approach to dealing with this Claim, the outcomes of which are summarised below:

Consequently, the Court ordered:

1. A case management conference be convened by no later than 28 October 2016 to explore the advancement of a two-stage trial with an appropriate timeframe with a first trial date in late 2017 or early 2018.
2. The Claimants file certain further information by 21 October 2016.

The Court subsequently adjourned the matter to 11 November 2016.

### *Case Management Conference*

The CMC was held on 21 October 2016 and explored the feasibility and possible timeframes for the first stage of the proposed trial. The CMC discussed proposed timetable working towards a first stage trial date in April 2018. However, the Claimants proposed that, for a broad range of reasons articulated in Attachment 2, that the trial commences in February 2019 rather than April 2018.

Of particular note to Council is that the Claimants have indicated they will seek extensive 'discovery' of documents from a range of agencies including local government. It is likely that the Claimants will seek documentation from sovereignty to the current day. If this is the case then it is likely to delay the commencement of the trial. In addition, it will require this Council to undertake searches through material archived in storage (for both the Town of Thebarton and the City of West Torrens) which is likely to take time and resources as well as additional costs in terms of legal representation in this matter, to what extent will depend on the nature and formulation of the request.

While Council won't be taking an active role in the trial, Council will still need to be served with all the material filed with the Court. Such material, if relevant, will be provided with Council along with periodic update reports.

The outcomes of the CMC will be presented to the hearing to be held on 11 November 2016, the outcomes of which will be provided to Council.

### **Conclusion**

This report presents an update following the recent interlocutory hearing in the Federal Court and the Case Management Conference in relation to the Kurna Native Title Claim.

### **Attachments**

- 1. Kurna Native Title Claim - Federal Court hearing 21 September 2016**
- 2. Kurna Native Title Claim - Federal Court case management conference 21 October 2016**





By Email: <pkoritsa@wtcc.sa.gov.au >  
Ref: CZAIM00274396F04423189.DOCX

23 September 2016

Ms P Koritsa  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Pauline

**Kaurna Native Title Claim – Federal Court hearing 21 September 2016**

We refer to previous correspondence in relation to these proceedings.

We confirm our attendance at the Federal Court of Australia on 21 September 2016 for an interlocutory hearing in the Kaurna Native Title Claim (**Kaurna Claim**).

The hearing was originally listed simply to deal with certain discrete procedural matters. However, Justice White of the Federal Court decided that he would conduct the entire hearing at that time, rather than relisting the matter for the callover again on 30 September 2016. Accordingly, this hearing ultimately dealt with all matters which would otherwise have been dealt with at the callover and the hearing (and this report back letter) substitutes what would have occurred at the callover.

Further, the Court ultimately made orders which mark a substantial change in the Court's approach to this matter.

We provide a summary of the hearing outcomes below.

**Proposed new approach – accelerating the matter to a “two-stage” trial**

The Court has, on numerous occasions, expressed its dissatisfaction with the slow progress being made in the Kaurna Claim. Those concerns were repeated at this hearing. Specifically, the Court expressed discontentment with the lack of clear direction or structure demonstrated by the Kaurna Claim group in the pursuit of these proceedings, which were commenced in 2000 (the Court was not critical of any other parties at this hearing, although the Court has previously been critical of the State's delay in tenure assessment).

Essentially, the ensuing discussion demonstrated that the Kaurna Claim group's lack of funding (compounded by the difficulty of obtaining further funding in light of the proceedings not being listed as 'priority' proceedings) is the root cause of the delay.

However, Justice White considered that, in short, the Kaurna Claim group has not been applying what small amount of funding it has in a way which benefits the efficient resolution of these proceedings. The Kaurna Claim group has largely been focusing on the analysis of tenure and extinguishment, as our more recent report back letters reflect. The Court considers that the demonstrably slow progress on those issues ought not to hold up the other aspects of the

proceedings, in particular whether the Kurna Claim group can demonstrate continued connection to the Kurna Claim area through traditional laws and customs.

The Court has now suggested that the proceedings advance to a "two-stage" trial where all matters except tenure and extinguishment are dealt with in a first trial, and then tenure and extinguishment are left to be argued at a second trial (or otherwise resolved subsequently in Court by consent). However, if the Kurna Claim fails at the first trial, then there will be no need to resolve tenure and extinguishment issues, and accordingly no second trial.

The Court has ordered that a case management conference be convened by the Registrar of the Federal Court for no later than **28 October 2016**. We have been advised today, that the case management conference will occur on either **18 October 2016** or **21 October 2016**. The purpose of the case management conference is for the parties to explore the possibility of advancing the proceedings to a two-stage trial. The Court expects the parties to attempt to identify and agree on what matters (if any) can be determined at a first trial, and what a feasible timetable for this would be. If agreement is reached in the case management conference, the matter will go back before His Honour to make formal orders setting the trial process in motion. If agreement is not reached, then the matter will nevertheless go back before His Honour, for further directions.

His Honour has ordered that the case management conference should be conducted with a view to meeting a first trial date in late 2017 or early 2018. Whether this is feasible for all parties is presently unclear, but will become clearer after the case management conference. The Kurna Claim group has already foreshadowed its view that having a first trial in late 2017 or early 2018 is unrealistic from their perspective (especially given that they will need to conduct extensive anthropological work, including retaining an expert to prepare a report, well in advance of that time).

#### **A trial – local government perspective**

Should the matter ultimately be listed for trial, then we can discuss the ramifications with Councils more generally. However, it should be noted that a trial (even one where the Kurna were unsuccessful) would not necessarily remove the Kurna's rights under the *State Aboriginal Heritage Act 1988* (SA). Recent native title matters suggest that even if groups fail in their native title claims, they may still maintain some heritage rights.

Given that the majority of the Kurna claim area is extinguished, this means that a native title trial may have limited benefit for Councils. However, any trial may increase tensions between Kurna and the State, which could have unintended consequences including creating difficulties "on the ground" for Councils also. Accordingly, we consider it appropriate to further discuss this matter with Councils. We will engage in these discussions if it becomes clear, after the case management conference, that a trial is likely.

#### **Discrete procedural matters**

As mentioned, the purpose of the hearing was originally to deal with certain discrete procedural matters (albeit these matters were largely surpassed by the broader discussion).

Firstly, the Kurna Claim group sought that the names of those Kurna applicant members who are now deceased be removed from the proceedings. The Court was not satisfied with the evidence filed in support of that application. The Court ordered that the Kurna Claim group file certain further information by 21 October 2016. We will presume that our instructions are not to oppose this; however, as with all aspects of this letter, please do not hesitate to contact us if you would like to discuss this matter or require further information.

Secondly, as discussed in our email dated 19 September 2016, the Kurna Claim group missed a deadline to provide detailed particulars regarding alleged inaccuracies in tenure records. The

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- 3 -

23 September 2016

Kaurna Claim group applied for an extension to that deadline. The matters contemplated by that application have now, in effect, been overtaken by the potential for a two-stage trial (which would effectively defer matters of tenure and extinguishment until later). It is unclear whether the Kaurna Claim group will continue to press this matter. We will advise the Council if there are any developments regarding this matter.

#### Next hearings

The Kaurna Claim has been removed from list for the 30 September 2016 callover. Accordingly, there is no hearing for us to attend on the Council's behalf on that date.

As mentioned, Justice White has ordered that a case management conference will be convened by the Registrar of the Federal Court by **no later than 28 October 2016**. We will attend this case management conference on the Council's behalf and report back to the Council.

His Honour also adjourned the matter to a further Court hearing at **9.00am on 11 November 2016**. Justice White intimated that he expects by that time he will have a report from the Registrar about any progress made in the case management conference. Accordingly, we expect that Justice White will also use this hearing to make orders or give directions about the progress of the matter more broadly.

If you have any queries in the meantime, please do not hesitate to contact us.

Yours faithfully  
Norman Waterhouse



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Partner  
Direct Line: (08) 8210 1269  
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By Email: pkoritsa@wtcc.sa.gov.au  
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24 October 2016

Ms P Koritsa  
City of West Torrens  
165 Sir Donald Bradman Drive  
HILTON SA 5033

Dear Pauline

**Kaurna Native Title Claim – Federal Court case management conference 21 October 2016**

1. We refer to previous correspondence in relation to these proceedings.
2. We confirm our attendance at the Federal Court of Australia on 21 October 2016 for a case management conference (**CMC**) in the Kaurna Native Title Claim (**Kaurna Claim**).
3. The CMC was convened by Registrars Colbran and Parkyn of the Federal Court, pursuant to the orders made by Justice White on 21 September 2016. As discussed in our previous report back letter, Justice White made orders on that date which markedly changed the direction of these proceedings. His Honour is pressing that the matter should proceed to a 'two-stage' trial. The purposes of the CMC was to explore the feasibility and possible timeframe for the first stage of the proposed trial – that is, the trial on all matters *other than* tenure and extinguishment.
4. The Council's primary interest in the Kaurna Claim remains matters of tenure and extinguishment, including the eventual provision of tenure records, and engagement with the State regarding compensation for extinguishment. Any first-stage trial will encompass other matters, concerning Kaurna laws and customs and connection of Kaurna people to the relevant land. While we do not expect that the Council will have any active involvement in seeking to test evidence and make arguments relating to these matters, it has now become clear that the Kaurna Claim group proposes to seek certain documentary material from the Council in respect of such matters.
5. Requests for documentary material will not be limited to councils, and would be made (perhaps using a different procedure) whether or not the Council was a party to the proceedings (applications to obtain documents will almost certainly also be made to non-parties, such as the liquidators of Australian Cultural Heritage Management, the University of Adelaide, etc.). In fact, for the reasons which will be discussed below, this reinforces the value of the Council being party to the core proceedings, as this will allow us to ensure that the Kaurna Claim group's application is not made too broadly (which could waste public resources).
6. We provide a summary of the CMC outcomes below.

**Trial and consent determination processes will proceed in parallel**

7. At the outset of the CMC, the Court expressed its expectation that the development of a timetable towards a trial should not prevent continued negotiations for a consent determination. This is significant, as it means that the matter could potentially still settle.
8. Both the Kurna Claim group and the State of South Australia indicated that a consent determination remained their preferred method of resolving the Kurna Claim. As set out in our previous letter, we consider that a consent determination would also be the best approach from the perspective of Local Government, as:
  - 8.1 The trial could make it difficult to negotiate in respect of Kurna matters under the *Aboriginal Heritage Act 1988* (SA), due to "relationship" issues that the trial would create. A consent determination would avoid impacts upon ongoing aboriginal heritage-related dealings and general community relations.
  - 8.2 Further, there is ultimately very little native title still in existence in the Kurna Claim area, as it has been mostly extinguished. This means that the main issue under the *Native Title Act 1993* (Cth) is really any potential compensation. In the course of a consent determination negotiation, it is often possible to negotiate a package including a "capped amount" for compensation. However, if the trial proceeds and the State loses, then both the State and the Council could be exposed to a future compensation claim.
9. However, it is also clear that the State is not presently satisfied that the Kurna Claim group can establish native title rights and interests at all. Critically, the Kurna Claim group must eventually prepare an anthropological report regarding laws and customs and connection to land. This will need to occur for both the consent determination pathway and the trial pathway to proceed.

**Funding issues, and trial timetable**

10. The CMC discussed a particular proposed timetable for the first-stage trial. We **enclose** with this letter the proposed timetable which was advanced by the State. That proposed timetable (involving the various procedural steps of pleadings, expert evidence, other evidence, and other matters) culminates in a first stage trial date of April 2018.
11. However, the Kurna Claim group indicated that the earliest time at which new funding for an anthropological report may become available would be next financial year – i.e. July 2017 – when the next round of Commonwealth funding for native title litigation becomes available.
12. Given the central importance of the anthropological report in formulating the issues for argument, this matter alone effectively requires all stages of the proposed trial timetable to be shifted later in time by eight to ten months (with a first stage trial in February 2019 rather than April 2018).
13. As a further complicating factor, the Kurna Claim group has indicated that they will seek extensive 'discovery' of documentary material from numerous parties (such as the State, the Commonwealth, and Local Government) and institutions (such as education organisations with their own standing, health organisations, nursing home facilities etc.), in order to formulate their case. This will involve a request to the Council for various material, a matter which is discussed in the next part of this letter. It is entirely appropriate and necessary that the Kurna Claim group should seek this material: there is no doubt that, as long as the request is correctly formulated, the material is "probative". However, depending on precisely how broad the extent of material sought may be, this discovery stage may delay the proposed trial timetable somewhat further.

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**'Discovery' of Council material to Kurna Claim group**

14. For the purpose of proving an ongoing customary connection to the relevant land, the solicitor for the Kurna Claim group has foreshadowed that a formal request for 'discovery' will be made for records of the Council regarding past events which potentially demonstrate aboriginal cultural activity in the Council's area. Records will be sought from the entire time period between sovereignty and the present day (as it is the task of the Kurna Claim group to prove *continued* connection to the land). The same request will be made of other councils, as well as the State and Commonwealth governments.
15. As indicated above, this process would have occurred irrespective of whether the Council was or was not a party to the proceedings. It is possible to seek documents from non-parties in Court proceedings, through third party discovery or summons processes. The benefit of Council being a party is that we are now aware of this, well in advance of the formal application being made.
16. The Kurna Claim group will likely provide a very broadly framed request. They are interested in matters such as records of breaches of by-laws and other laws by aboriginal persons (e.g. lighting fires, hunting or otherwise dealing with land contrary to the law), council investigations and reports demonstrating aboriginal cultural activity (e.g. gatherings or other presence on private or public land, modification of trees and stones etc), names of elderly people residing in nursing homes, and any direct or indirect dealings with aboriginal people regarding matters of cultural heritage.
17. This discovery process will likely be time consuming for the Council. We also expect that many records will be difficult to locate (many will now be in State Records archives, and many others will likely simply be missing). Further, the Council may need to examine the records of its predecessor councils and related councils, including Thebarton CT; West Torrens DC; and Glenelg CT, if those records are still considered to be in the "possession" of the Council. We will advise the Council on these matters, once we receive the formal application by Kurna.
18. Before the Kurna Claim group makes any formal request for discovery, we will discuss this matter with their solicitor. We will seek to clarify what material is being sought. Once we have a better appreciation of the scope of the exercise which will be demanded by the Kurna Claim group, we will consider how that exercise can best be undertaken by the Council.

**Council's role in any first-stage trial**

19. In our view, and unless you instruct us to the contrary, we do not consider that the Council needs to have any active role in argument concerning matters of Kurna laws and customs and connection to land. We view this as a matter to be argued between the State and the Kurna Claim group.
20. At the commencement of the CMC, the Court had originally contemplated that any parties not being actively involved in the first-stage trial would not be served with documents. However, all of the parties (various infrastructure companies etc.) who did not intend to be active indicated that they would still like documents. We also indicated that while the Council does not propose to take an active role (i.e. not filing pleadings or submissions, nor making oral arguments for or against the validity of the Kurna Claim), the Council will still need to be served with all material filed in Court. This is in order to follow the progress of arguments and ensure that the Council may intercede at any time, should it have any particular concern.

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21. The Court indicated that it will accommodate the respondent parties' (including Council's) position of not taking an active part in proceedings, but still requiring service of documents.

**Next hearing**

22. The next hearing in this matter is a directions hearing before Justice White at **9.00am** on **11 November 2016**. The outcomes of the CMC will be discussed at this hearing, and certain outstanding technical matters are also likely to be resolved. Further, the Kaurua Claim have foreshadowed that they will report on their funding circumstances at this hearing.
23. If you have any queries in the meantime, please do not hesitate to contact us.

Yours faithfully  
Norman Waterhouse



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Encl

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## 11.2 Legislative Progress Report - October 2016

### Brief

This report provides an update on the status of proposed legislative changes affecting local government, dealt with in Parliament, by the Local Government Association or contained in the Government Gazette during the preceding month.

### RECOMMENDATION(S)

The Committee recommends to Council that the report be received.

### Introduction

This report provides a monthly update on the progress of Bills through Parliament, using Parliament's defined stages, as well as items contained within the Government Gazette that relate to the City of West Torrens. It also contains information provided by the Local Government Association (LGA) relating to proposed amendments to legislation or other relevant matters.

### Discussion

#### Summary of Proposed Amendments to Legislation

##### Statutes Amendment (Planning, Development and Infrastructure) Bill 2016

The *Statutes Amendment (Planning, Development and Infrastructure) Bill 2016* (Bill) was introduced to the House of Assembly by the Minister for Planning by the Hon. John Rau MP on 21 September 2016.

The Bill seeks to introduce the transitional arrangements for the new *Planning, Development and Infrastructure Act 2016* (Act) to replace the existing planning system under the *Development Act 1993* in a phased approach over the next 3 - 5 years. The Bill also proposes a number of changes to the adopted Act which include making the Minister for Planning (instead of the State Planning Commission) responsible for approving State Planning Policies.

The Bill was received in the Legislative Council on 19 October 2016.

**Further information can be found on the South Australian Parliamentary Website.**

#### Bills previously reported on where status remains unchanged

- *Road Traffic (Bicycles on Footpaths) Amendment Bill 2016* (adjourned in the House of Assembly at its 2<sup>nd</sup> reading on 26 May 2016).
- *Independent Commissioner Against Corruption (Misconduct and Maladministration) Amendment Bill 2015* (adjourned in the House of Assembly at its 2<sup>nd</sup> reading on 19 November 2015).
- *Public Interest Disclosure Bill* (adjourned in the House of Assembly at its 2<sup>nd</sup> reading on 6 July 2016).
- *Liquor Licencing (Small Venue Licence) Amendment Bill 2016* (adjourned in the Legislative Council at its 2<sup>nd</sup> reading on 27 July 2016).
- *Local Government (Mobile Food Vendors) Amendment Bill 2016* (adjourned in the House of Assembly at its 2<sup>nd</sup> reading on 4 August 2016).



**Acts Assented to but Not Yet Commenced**

- *Planning, Development and Infrastructure Act 2016* - Received assent on 21 April 2016 - Staged commencement of the Act is expected in 2017.
- *Dog and Cat Management (Miscellaneous) Amendment Act 2016* - Received assent on 6 July 2016
- *Local Nuisance and Litter Control Act 2016* - Proclaimed on Thursday 21 July 2016 for staged commencement; 1 February 2017 for litter provisions and 1 July 2017 for local nuisance provisions

**Conclusion**

This report on legislative amendments is current as at 21 October 2016.

**Attachments**

Nil

**12 MEETING CLOSE**