

CITY OF WEST TORRENS



Notice of Committee Meeting

NOTICE IS HEREBY GIVEN in accordance with Sections 87 and 88 of the
Local Government Act 1999, that a meeting of the

CORPORATE PLANNING, POLICY AND PERFORMANCE PRESCRIBED COMMITTEE

Members: Councillor J Woodward (Presiding Member), Mayor Trainer,
Councillors: R Haese, C O'Rielly, K McKay, M Hill, A Mangos

of the

CITY OF WEST TORRENS

will be held in the Mayor's Reception Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

TUESDAY, 8 NOVEMBER 2016
at 6.30pm

Terry Buss
Chief Executive Officer

City of West Torrens Disclaimer

Please note that the contents of this Committee Agenda have yet to be considered by Council and recommendations may be altered or changed by the Council in the process of making the formal Council decision.

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1 MEETING OPENED**1.1 EVACUATION PROCEDURES****2 PRESENT****3 APOLOGIES****4 DISCLOSURE STATEMENTS**

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5 CONFIRMATION OF MINUTES**RECOMMENDATION**

That the Minutes of the meeting of the Corporate Planning, Policy and Performance Committee held on 13 September 2016 be confirmed as a true and correct record.

6 COMMUNICATION BY THE CHAIRPERSON**7 PRESENTATIONS**

Nil

8 REPORTS OF THE CHIEF EXECUTIVE OFFICER

8.1 Annual Service Plans 1st Quarter 2016/17 Progress Update

Brief

This report presents the 1st quarter review of the 2016/17 Annual Service Plans and progress in the delivery of Council's Community Plan.

RECOMMENDATION(S)

The Corporate Planning, Policy and Performance Committee recommends to Council that:

1. Annual Service Plans 1st Quarter Progress Report 2016/17 be received, and
2. The nominated action from the City Strategy Annual Service Plan to finalise investigations and preparation of a draft Statement of Intent for the Employment DPA be deleted.

Introduction

The *Annual Service Plans 1st Quarter Progress Report (Attachment 1)* outlines Council's progress in implementing its *Community Plan*.

This Progress Report provides updates on the delivery of Actions from the 2015/16 Annual Service Plans that implement the *Community Plan* Aspirations outlined in figure 1.

Figure 1 Community Plan Aspirations





Below is an explanation of the reporting format:

Pie Charts

The pie charts graphically illustrate how Council as a whole, and each individual department, is progressing with the delivery of Annual Service Plan Actions.

Action Status

The status of the Actions presented in the Quarterly Report may be Monitor or Off-track. On-track and Completed Actions are not presented in the Report.

Monitor means the Action has not progressed to where the relevant department manager was expecting, but it is within 70-90% of the quarterly target. When the status of an Action is Monitor, the attached quarterly report shows a yellow traffic light () in the right hand column. Off-track means the Action has not progressed to where the relevant department manager was expecting and is less than 70% of the quarterly target. When the status of an Action is Off-track, the attached quarterly report shows a red traffic light () in the right hand column. An explanation of why a particular Action has Off-track or Monitor status is contained within the *Annual Service Plans 1st Quarter Progress Report*.

Discussion

The performance of the organisation, as a whole, is as follows:

- 98.6% On-track/Completed,
- 0.5% Monitor; and
- 1.0% Off-track.

Note that figures may be greater or less than 100% due to rounding effects.

In the first quarter, two actions were completed. These relate to:

- Promoting and providing a microchipping day for dogs and cats, and
- Business Services' employee Performance Development Program.

Two actions have been reported as 'off track', which represents 1.0% of the total number of actions. These relate to:

- Financial Services' employee Performance Development Program, and
- Finalisation of investigations and preparation of a draft Statement of Intent for the Employment DPA.

It is anticipated that the Financial Services' employee *Performance Development Program* will be completed by the end of the second quarter.

Due to the Minister's position that he will not entertain new Development Plan Amendments unless they will directly result in job creation (as per recent correspondence), the Employment DPA will not be undertaken. It has therefore been requested that this action be deleted from the City Strategy 2016/17 Service Plan.

One action has been reported as needing to be 'monitored', which represents 0.5% per cent of the total number of actions. This relates to:

- Planning, promotion and implementation of key activities that recognise diversity within our Library and that bring people together to celebrate.

Although this action is slightly behind schedule for the first quarter, preparation is underway for activities to occur in the second quarter.

Conclusion

The Annual Service Plans 1st Quarter Progress Report outlines Council's progress in implementing its Community Plan.

Two actions have been reported as off track and one action has been reported as requiring monitoring, with a consequent request to delete one action from the City Strategy 2016/17 Service Plan.

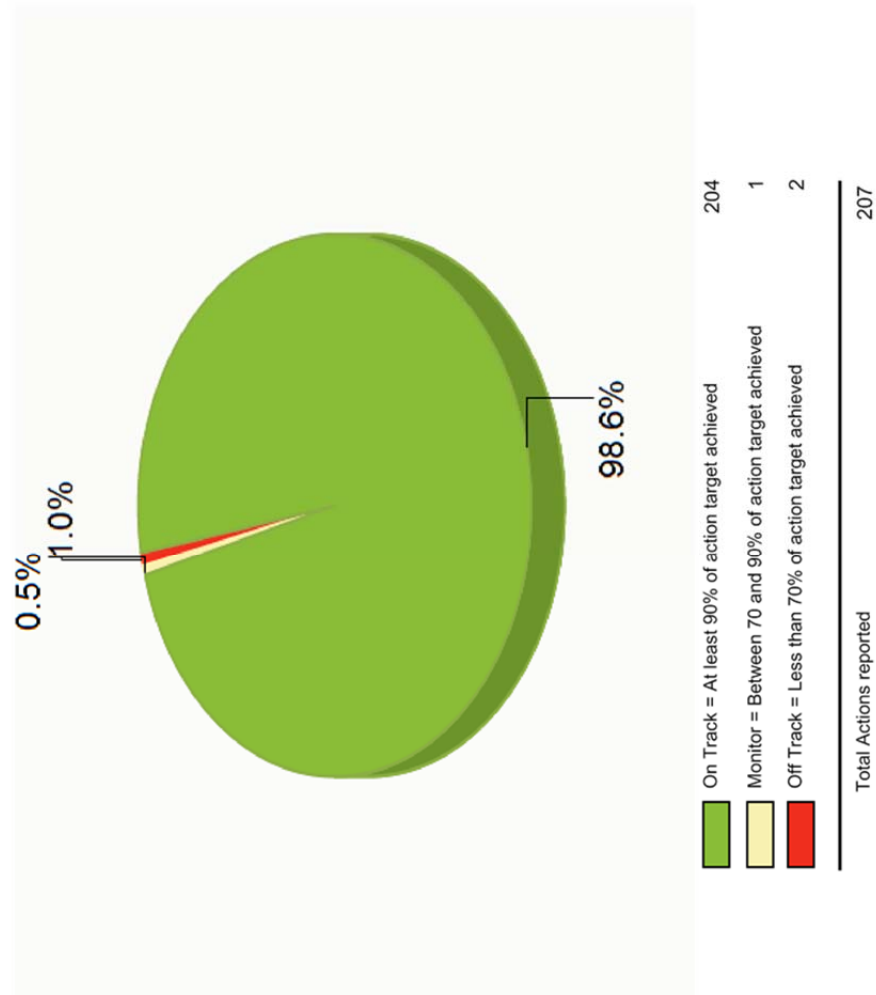
Attachments**1. Annual Service Plans First Quarter Progress Report 2016/17**



Annual Service Plans 1st Quarter Progress Report 2016/17

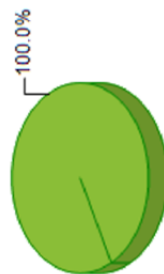
July - September 2016

City of West Torrens



Business and Community Services Division

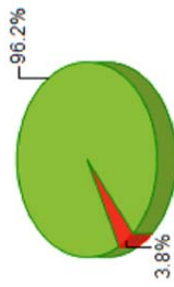
Business Services



Community Services

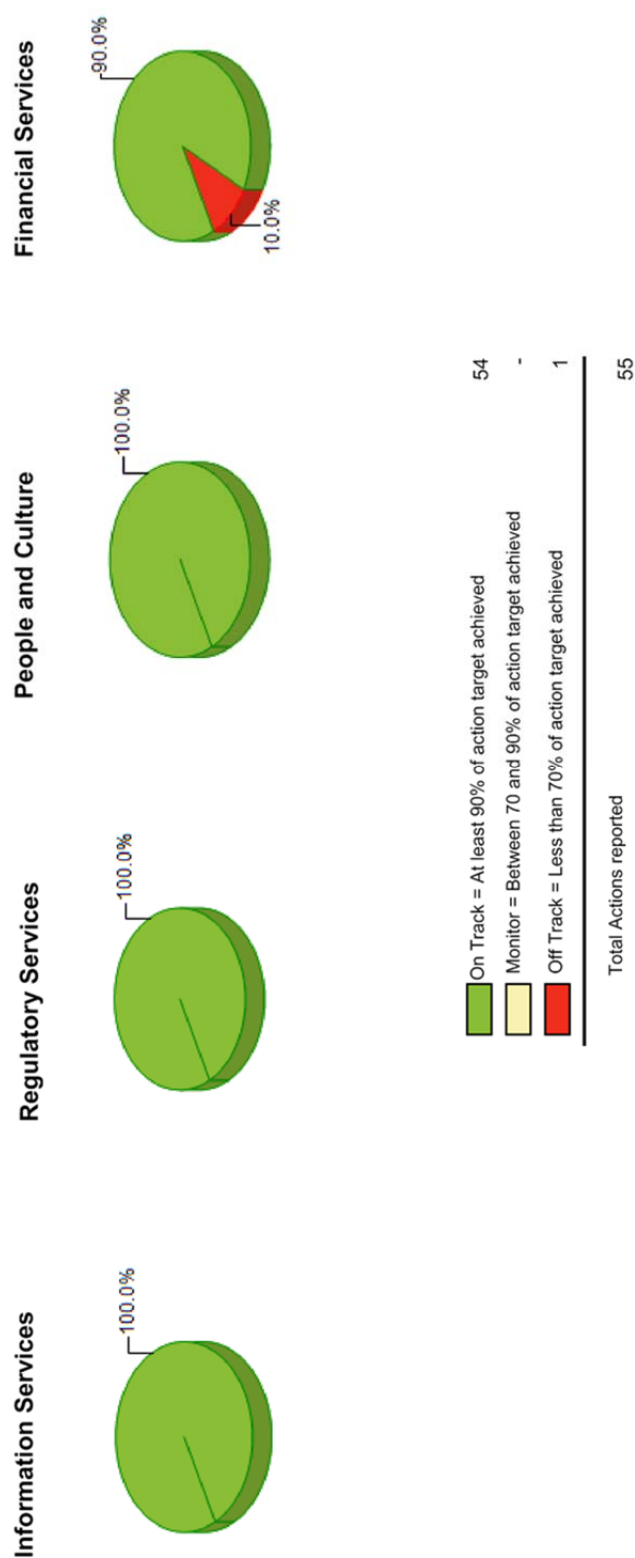


City Strategy



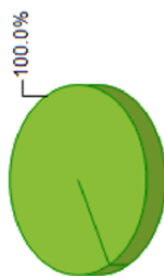
On Track = At least 90% of action target achieved	68
Monitor = Between 70 and 90% of action target achieved	1
Off Track = Less than 70% of action target achieved	1
Total Actions reported	70




Corporate and Regulatory Services Division



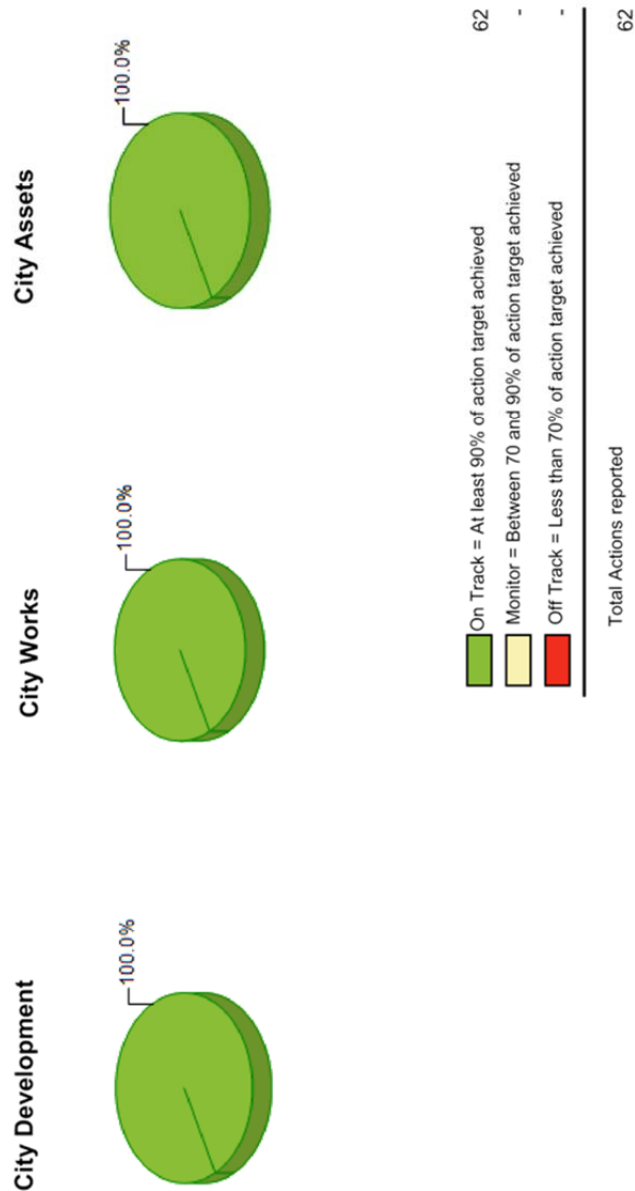
Office of the Mayor and CEO

Office of the Mayor and CEO



	On Track = At least 90% of action target achieved	20
	Monitor = Between 70 and 90% of action target achieved	-
	Off Track = Less than 70% of action target achieved	-
Total Actions reported		20

Urban Services Division




ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Business and Community Services Division

Aspiration: 1 A Community That Embraces Diversity

Long Term Strategy: 1.2 Facilitate opportunities for people from diverse social backgrounds to come together.

5 Year Strategy: 1.2.1 Encourage the community to connect through community based festivals, arts projects and other activities.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
1.2.1.7 Plan, promote and implement key activities that recognise diversity within our Library and that bring people together to celebrate. This may include Cultural Nights, Harmony Day, Every Generation and Refugee Week celebrations.	In Progress	20%	25%	30/06/2017	Movie night, Author talk, Book Week and School holiday program run, however no key activities scheduled in this quarter due to RFID implementation and staff absences/vacancies. Preparation under way for a Classical Indian Folk Dance and Songs Evening next quarter.	Acting Team Leader Library	 YELLOW

Aspiration: 11 A Thriving Business Environment

Long Term Strategy: 11.1 Support the development and growth of local business and jobs.

5 Year Strategy: 11.1.3 Review Council's Development Plan policies to optimise employment opportunities consistent with other land uses and community need

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
11.1.3.1 Finalise investigations and prepare a draft Statement of Intent for the Employment DPA.	Not Started	0%	20%	31/12/2016	Due to the Minister's position that he will not entertain new Development Plan Amendments unless they will directly result in job creation (as per letter addressed to Council CEOs) this action will not be delivered. It is therefore requested that this action be deleted from the City Strategy 2016/17 Service Plan.	Team Leader Strategic Planning	 RED

ACTIONS WITH OFF-TRACK OR MONITOR STATUS

Corporate and Regulatory Services Division

Aspiration: 17 Leading governance and administration practices

Long Term Strategy: 17.1 Regularly review, update and adopt leading governance and administrative practices
 5 Year Strategy: 17.1.9 Promote a culture where people are valued, respected and encouraged to reach their full potential.

ACTION	STATUS	% COMP.	TARGET	COMP. DATE	EXEC. COMMENTS	RESP. OFFICER	PROGRESS INDICATOR
17.1.9.14 Corporate - Performance Development Program: A performance development program or plan has been developed and actioned for all employees within the department/team.	In Progress	10%	50%	30/06/2017	Due to end of year commitments, this has not fully progressed, but should have 100% completed by end of next quarter.	Manager Financial Services	 RED

8.2 Children and Vulnerable Persons Safety Policy

Brief

The draft *Council Policy - Children and Vulnerable Persons Safety* has been developed to articulate Council's position in relation to the services it provides to children and vulnerable people.

RECOMMENDATION(S)

The Corporate Planning, Policy and Performance Committee recommends to Council that:

1. The draft *Council Policy - Children and Vulnerable Persons Safety* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the *Council Policy - Children and Vulnerable Persons Safety*.

Introduction

The draft *Council Policy- Children and Vulnerable Persons Safety* (draft Policy) has been developed to articulate Council's commitment to providing a safe environment for children and vulnerable people when using Council's services.

Discussion

The *Children's Protection Act 1993* (the Act) sets out the responsibilities and requirements of government organisations and non-government organisations that provide health, welfare, education, sporting or recreational, religious or spiritual, childcare, cultural, entertainment, party or residential services wholly or partly for children, particular in relation to minimising and dealing with issues of child abuse and neglect i.e. mandatory reporting, ensuring relevant policies are in place etc.

Accordingly, the draft Policy has been developed to meet the requirements of the Act and to articulate Council's commitment to ensuring a safe environment for children when using Council's services (**Attachment 1**). In addition, there is a plethora of legislation that provides for the protection of vulnerable persons, all which define vulnerable people differently dependent on the focus of the legislation or the demographic it is addressing i.e. the *Aged Care Act 1997*, *Disability Discrimination Act 1992*, *Sex Discrimination Act 1984*, *Criminal Law Consolidation Act 1935* and *Equal Opportunity Act 1984* etc. Consequently, this Policy also articulates Council's commitment to ensuring a safe environment for vulnerable people when using Council's services.

The draft Policy applies to all City of West Torrens' employees, volunteers, work experience students, students on placement, contractors and agency staff providing services wholly or partly to children and vulnerable persons. The draft Policy applies a definition of children as being persons under 18 years of age and a definition of vulnerable persons as those who may be at risk of abuse or exploitation due to their dependency on others or experiences of disadvantage and may include people with a physical, intellectual or psychological disability, the frail, aged, new arrivals, refugees, and those living in poverty.

Conclusion

The draft *Council Policy - Children and Vulnerable Persons Safety* is presented to the Corporate Planning, Policy and Performance Committee for its consideration and recommendation to Council.

Attachments

1. **Children and Vulnerable Persons Safety Policy**

**Council Policy:
Children and Vulnerable Persons' Safety**

Classification:	Council Policy		
First Issued:	TBA		
Date of Review:			
Next Review Date:	TBA		
Version Number:	1		
DW Doc set ID:	TBA		
Applicable Legislation:	<ul style="list-style-type: none"> • <i>Aged Care Act 1997 (Cth)</i> • <i>Disability Discrimination Act 1992 (Cth)</i> • <i>Sex Discrimination Act 1984 (Cth)</i> • <i>Criminal Law Consolidation Act 1935 (SA)</i> • <i>Children's Protection Act 1993 (SA)</i> • <i>Children's Protection Regulations 2010 (SA)</i> • <i>Equal Opportunity Act 1984 (SA)</i> 		
Related Policies, Guidelines or Corporate Documents:	<ul style="list-style-type: none"> • <u>Risk Management Framework Policy</u> • <u>Enterprise Risk Management Policy</u> • <u>Volunteers Policy</u> • <u>Code of Conduct for Council Employees</u> • <u>Recruitment and Selection Policy</u> • <u>Police Clearance Policy</u> • <u>Recruitment and Selection Policy</u> 		
Associated Forms:			
Note:			
Responsible Manager:	Manager Community Services		
Confirmed by General Manager:	General Manager Business and Community Services	Date	November 2016
Endorsed by Council:		Date	

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COUNCIL POLICY - Children and Vulnerable Persons' Safety

1. Preamble

- 1.1 The City of West Torrens (CWT) is committed to ensuring the safety and well-being of those children and vulnerable persons who access its services, facilities and programs.

2. Purpose

- 2.1 The purpose of the policy is to describe CWT's role in ensuring that safe environments will be created and that services and programs for children and vulnerable persons are provided in a safe environment minimising the potential for harm.

3. Scope

- 3.1 This policy applies to all CWT employees, volunteers, work experience students, students on placement, contractors and agency staff providing services wholly or partly to children and vulnerable persons.

4. Definitions

- 4.1 **Children** refers to persons under 18 years of age.
- 4.2 **Vulnerable Persons** refers to those who may be at risk of abuse or exploitation due to their dependency on others or experiences of disadvantage and may include people with a physical, intellectual or psychological disability, the frail, aged, new arrivals, refugees, and those living in poverty.

5. Policy Statement

- 5.1 CWT will meet its legislative obligations under the *Aged Care Act 1997* and the *Children's Protection Act 1993* and associated Regulations.
- 5.2 CWT will promote the involvement of children and vulnerable people in service development planning when relevant and inform them of their rights and how to access grievance procedures if relevant.
- 5.3 CWT will identify and assess potential sources of harm and take steps to decrease the likelihood that harm will occur to children and vulnerable people who use its services.
- 5.4 CWT will take all reasonable steps to ensure that it engages the most suitable and appropriate people to work with and provide services to children and vulnerable people by complying with the CWT [Recruitment and Selection Policy](#) and the CWT [Police Clearance Policy](#).
- 5.5 CWT will ensure that all employees and volunteers who work with children and vulnerable people or who have access to their personal records have ongoing support and training to develop, enhance and maintain a safe environment.

- 5.6 Employees of CWT who are Mandatory Reporters are required to, and will, report any actual or suspected abuse or neglect in accordance with the provisions of the *Children's Protection Act 1993*.
- 5.6 CWT will ensure that employees, volunteers, contractors and agency staff providing services to and/or working with children and vulnerable persons are aware of, trained, and appropriately supported to report any actual or suspected abuse or neglect on reasonable grounds.
- 5.7 CWT will support any employees, volunteers, contractors, agency staff, students on placement and work experience students who, though not a 'mandated notifier' as defined by the *Children's Protection Act 1993*, to report any suspicion they have of incidents of abuse or neglect of a child or vulnerable person.
- 5.8 CWT will collaborate and consult with other relevant agencies in any matter concerning the protection of children and vulnerable people from abuse.

8.3 Council Policy - Grants, Sponsorships and Donations Programs

Brief

The *Council Policy - Grants, Sponsorships and Donations Programs* has been subject to a minor review and is presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

RECOMMENDATION(S)

The Corporate Planning, Policy and Performance Committee recommends to Council that:

1. The draft *Council Policy - Grants, Sponsorships and Donations Programs* be approved.
2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the *Council Policy - Grants, Sponsorships and Donations Programs*.

Introduction

The *Council Policy - Grants, Sponsorships and Donations Programs* (Policy) is currently subject to a full review following changes to Council's grants, sponsorships and donations program resulting from the October 2016 Civic Committee meeting. It is anticipated the reviewed Policy will be presented to the February 2017 meeting of the Corporate Planning, Policy and Performance Committee (Committee).

However, in the interim, a minor change is necessary to the Policy to accommodate the provision of small donations, up to \$1,000, to community groups by the Chief Executive Officer or the General Manager Business and Community Services rather than via the Civic Committee and Council if they meet the criteria for donations. This is of particular urgency given the Christmas and New Year period and the reduction of Council or Committee meetings over that period.

Discussion

The following two clauses have been included in the Policy:

- 5.6.4 Applications that meet the criteria and are under \$1,000 will be awarded at the discretion of the Chief Executive Officer or the General Manager Business and Community Services.
- 5.6.5.a Any application that meets the criteria and is urgent will be presented directly to Council if a Civic Committee meeting is not imminent.

In addition, clause 5.6.5 (previously 5.6.4) has been amended to reflect the inclusion of clause 5.6.4 and now states that applications that meet the criteria and are over \$1,000 will be presented to Council's Civic Committee for consideration and recommendation to Council for approval or refusal.

The only other changes to the policy are on the front page and reflect the date of this review and the transfer of the responsibility for this Policy from the Deputy Chief Executive Officer to the General Manager Business and Community Services.

Conclusion

The *Council Policy - Grants, Sponsorships and Donations Programs* has been subject to a minor review and is presented to the Corporate Planning, Policy and Performance Prescribed General Committee for its consideration and recommendation to Council.

Attachments

1. **Council Policy - Grants, Sponsorships and Donations Programs**

CITY OF WEST TORRENS



Council Policy: Grants, Sponsorships and Donations Programs

Classification:	Council Policy
First Issued:	15 October 1991
Dates of Review:	20 July 2004 , 5 March 2013 , 2016
Version Number:	3
DW Doc set ID:	306066
Next Review Date:	5 March 2018
Applicable Legislation:	<i>Local Government Act 1999 (SA)</i>
Related Policies or Corporate Documents:	Donation Program Guidelines Community and Environment Grants Guidelines Junior Development Grant Guidelines Sponsorship Program Guidelines Annual Budget Policy
Associated Forms:	Application Form: Community and Environment Grants Program Donation Program Application Form Junior Development Grant Application Form Sponsorship Program Application Form
Note:	
Responsible Manager:	Manager Community Services
Confirmed by General Manager:	Deputy CEO General Manager Business and Community Services <div style="float: right;">Date 30 November 2012</div>
Approved by Executive:	<div style="float: right;">Date 11 December 2012</div>
Endorsed by Council:	<div style="float: right;">Date 5 March 2013</div>

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COUNCIL POLICY - Grants, Sponsorships and Donations Programs

1. Preamble

- 1.1 The City of West Torrens (CWT) is committed to being the best place to live, work and enjoy life.
- 1.2 Grants, Sponsorships and Donations Programs are established from funds which may be set aside in the Budget each financial year.

2. Purpose

- 2.1 This Policy provides a framework for the CWT to allocate its funds in an effective and equitable manner for the benefit of community organisations, groups and individuals.

3. Scope

- 3.1 The CWT Grants, Sponsorships and Donation Programs are available to individuals, organisations or groups who provide services, programs and facilities for the benefit of the community.
- 3.2 This Policy applies to all Grants, Sponsorships and Donations offered by the CWT for which an application is required.

4. Definitions

- 4.1 Grants are one-off financial allocations made to encourage the development of services, programs, facilities which meet demonstrated community needs and/or personal achievements and which otherwise could not be developed or recognised.
- 4.2 The Donation Program aims to provide financial assistance to community organisations and groups that provide services to people in immediate need.
- 4.3 The Sponsorship Program provides financial support to community organisations and groups for staging events and activities for the benefit of the local community.

5. Policy Statement

- 5.1 Grants will be administered in a transparent and equitable manner and they will be promoted across the CWT in a way that will allow maximum opportunity for organisations and individuals to apply.
- 5.2 Grants will be administered using the eligibility criteria and conditions in the Guidelines as approved by Council from time to time.
- 5.3 It is the expressed intention of Council that funds will be distributed equitably amongst eligible applicants so that no one deserving applicant is disadvantaged through the lack of available funds.
- 5.4 All grants, sponsorships and donations are approved on a discretionary basis.

5.5 Categories of Community Grants and Donations

The Community Grants, Sponsorships and Donations Programs are administered on an ongoing annual basis through the following categories:

- **Community Grants**

CWT provides through its Community Grants Program, the opportunity for community groups and organisations to contribute to improving the well-being of the citizens of West Torrens.

- **Environment Grants**

Environment Grants support initiatives that address conservation, biodiversity, recycling and waste reduction and pollution reduction.

- **Junior Individual Development Grants**

Through its Junior Individual Development Grants Program, the CWT aims to encourage and support young people aged 18 years and under in their personal development and growth.

Funds are available to assist local young people who have been chosen to represent their institution, club or organisation in a variety of areas including sport and recreation, science and technology and the arts.

- **Donations Fund**

Assistance may be available (depending on funds) when there is an urgent requirement or an emergency situation for which the organisation has no immediate specific budget provision and it is not eligible (under the relevant funding guidelines) for Council's Community Grants Program.

- **Sponsorships**

Financial assistance may be available for community organisations and groups in order to stage events and activities for the benefit of the local community.

The CWT expects defined and measureable outcomes to be obtained in exchange for any sponsorship.

5.6 Applications and Assessment

5.6.1 Applications should be completed and submitted in accordance with the prescribed grants, sponsorship or donation guidelines, eligibility criteria, and should meet the timelines as determined by Council from time to time.

5.6.2 All applications will be assessed against the Eligibility Criteria outlined in the appropriate guidelines.

5.6.3 Applications will be assessed by the Manager Community Services, Team Leader Community Development and the Environment Officer, in the case of an Environment Grant.

5.6.4 Applications that meet the criteria and are under \$1,000 will be awarded at the discretion of the Chief Executive Officer or the General Manager Business and Community Services.

5.6.45 Applications that meet the criteria ~~are and are over \$1,000 will be then~~ presented to Council's Civic Committee for consideration and recommendation to Council for approval or refusal. The funding decision made by Council is final.

5.6.5.a Any application that meets the criteria and is urgent will be presented directly to Council if a Civic Committee meeting is not imminent.

5.6.56 Successful applications may be subject to conditions.

5.7 Unexpended Funds

Any unspent part of the grant must be returned to the CWT by the end of the financial year in which the grant was given.

8.4 Progress on Implementing Council Decisions

Brief

This report provides an update on completed and outstanding Council and Committee resolution actions.

RECOMMENDATION(S)

The Corporate Planning, Policy and Performance Committee recommends to Council that the report be received.

Introduction

At the meeting of the former Policy, Planning and Performance Committee on 23 August 2011 a request was made for a report to be provided at each meeting of the Committee of outstanding actions relating to resolutions of Council and Committees.

However, at the 29 August 2016 meeting of the Committee, the Chief Executive Officer agreed to incorporate completed actions into the attached 'Progress on Implementing Council Decisions Report' (**Attachment 1**) since the commencement of the term of this Council, i.e. from 9 December 2014 to 18 October 2016.

In future, actions that have been completed since the preceding meeting of the Committee will continue to be included into the report.

Discussion

A copy of the completed and outstanding resolution actions from 9 December 2014 to 18 October 2016 is provided for Members' information. Updates/comments are to 3 November 2016.

Attachments

1. Meeting Actions Report

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
1	18/10/2016	Council	9.3 Item 17.1 Oakmont Crescent Reserve, Novar Gardens - Proposed Upgrade Brought Forward for Consideration at This Point in the Meeting	Hill / Demetriou that: 1. Local ward councillors and staff conduct a meeting with community representatives with varying views from around the Oakmont reserve to reach a negotiated compromise regarding the reserve's redevelopment and further, that the outcomes of the meeting be referred back to Council for a final decision on the reserves future development. 2. The one tree immediately adjacent 19 Miller Court, labelled as AP20 in the petitioners documents, be removed by Council at its earliest convenience and any trees overhanging powerlines also be pruned as soon as possible.	Angelo Catinari	27/10/16 - Council officers are currently making arrangements for the public consultation meeting which will be scheduled to take place before the end of the calendar year.	In progress
2	18/10/2016	Council	17.2 City of West Torrens Annual Report 2015-16	Demetriou / O'Rielly that: 1. It approves the 2015-16 City of West Torrens' Annual Report, excluding the 2015-16 Annual Financial Statements, pursuant to the requirements of s31(1) of the Local Government Act, 1999. 2. The Chief Executive Officer be delegated authority to, prior to the publication of the City of West Torrens' 2015-16 Annual Report: (a) make minor changes of a technical or editorial nature if required; and (b) include the City of West Torrens' 2015-16 Annual Financial Statements following their adoption by Council at a November 2016 meeting.	Pauline Koritsa	The 2014-15 Annual Report was presented to Council at its 20 October Meeting and was approved by the Council. Annual Reports are currently being printed and will be submitted to the State Government within the applicable legislative time period.	In progress
3	18/10/2016	Council	17.3 Road Closure - Holland Street, Thebarton	Nitschke / Polito that: 1. The resolution of the City of West Torrens made by its antecedent entity the Town of Thebarton on 19 March 1991, pursuant to section 359 of the Local Government Act 1934, to exclude all vehicles from Holland Street, between the southern bank of the River Torrens and 3 metres south of the southern bank is rescinded. 2. Pursuant to section 32 of the Road Traffic Act 1961, all vehicles except bicycles, emergency services vehicles, public utilities service vehicles and vehicles authorised by the City of West Torrens be excluded from Holland Street Thebarton between the northern kerb alignment of Winwood Street and the William Goodman Bridge. 3. The road closure shall commence on the day of publication of notice of the road closure in the Advertiser newspaper. 4. That the Manager City Assets be authorised to install barricades in accordance with the Road Traffic Act to exclude vehicles from Holland Street Thebarton between the northern kerb alignment of Winwood Street and the William Goodman Bridge.	Angelo Catinari	Public Notices were placed in both the Advertiser and Westside Messenger newspapers on Wednesday 2 November 2016.	In progress
4	18/10/2016	Council	17.4 Resignation - Councillor Rishi Dua	Haese / Woodward that: 1. Notes the resignation of Cr Rishi Dua, Councillor for Keswick Ward, as provided at Attachment 1 of the agenda report. 2. Extends a vote of thanks to Rishi Dua for his service as an Elected Member for the City of West Torrens' Keswick Ward. 3. Notes the actions of the Administration to commence arrangements with the Electoral Commission of SA to conduct a supplementary election to fill the casual vacancy of Councillor for Keswick Ward.	Terry Buss	Resignation of Cr Rishi Dua noted and a vote of thanks extended to Rishi Dua for his service as an Elected Member. Arrangements made with the Electoral Commission of SA to conduct a supplementary election to fill the casual vacancy of Councillor for Keswick Ward. Close of voting (Polling Day) is Monday 30 January 2017. Latest date for the completion of the election returns and latest date for public notice advising election results is 23 February 2017.	In progress
5	18/10/2016	Strategy and Community Prescribed Standing Committee	11.1 Aircraft Noise Management	Palmer / Mangos that: 1. Aircraft Noise Discussion Paper prepared by Aecom, attached to this report, be endorsed. 2. Minister for Planning be requested to consider amendments to the West Torrens (City) Development Plan and the Minister's Specification SA 78B (Construction requirements for the control of external sound) to improve the clarity of the information relating to aircraft noise management and advise Council on the most appropriate process. 3. Information on the management of aircraft noise, in relation to development, including the endorsed Aircraft Noise Discussion Paper, be made publicly available on Council's website, flyers, Talking Points etc. 4. The Chief Executive Officer forward the endorsed Aircraft Noise Discussion Paper to Adelaide Airport Limited for inclusion and noting on the agenda for the next Adelaide Airport Consultative Committee meeting scheduled for 18 November 2016.	Pauline Koritsa	Discussion Paper endorsed. Recommendation 2 has been noted in the letter sent to the Minister for Planning dated 19 October (Doc Set ID 3355721). CEO has provided document to Adelaide Airport Limited for inclusion in next Adelaide Airport Consultative Committee meeting on 18 Nov 2016.	In progress
6	04/10/2016	Urban Services Prescribed Standing Committee	11.3 Leased Kindergarten Properties Within the City of West Torrens	Mangos / O'Rielly that: 1. The report be noted. 2. Council endorse the proposed amendment to the previously agreed Property Review strategy for dealing with the three (3) remaining kindergarten properties at Glandore, Kurralta Park and Netley. 3. Ground leases for the three (3) remaining kindergarten properties be negotiated with the Department for Education and Child Development (excluding the requirement to divest the properties) and a further report be provided to Council following the completion of these negotiations. 4. That the Administration seek clarity on the letter received from Department for Education and Child Development specifically around the requirement for an early termination clause, clarity around the words "no imminent plans in the near future to relocate any of the kindergartens" and seek clarification on the Department's longer term plans for the kindergartens.	Angelo Catinari	In accordance with Council resolution 4/10/16, letter sent to Mr Adam Daly, Property Officer in the Department for Education and Child Development, dated 11 October 2016 - requested the information/clarification sought in resolution 4. Negotiations regarding the ground leases are contingent on the response received.	In progress
7	04/10/2016	Governance Prescribed Standing Committee	11.1 Naming of a Road - Main Street Lockleys	McKay / Nitschke that, pursuant to s219 of the Local Government Act 1999, the extension of Main Street, Lockleys arising from the land division at the end of Main Street, Lockleys be named Main Street.	Pauline Koritsa	Newspaper article and allocation of the road name for Main Street Lockleys have been done. Once the notice appears in the Gazette, emails will be sent to the Valuer General, Surveyor General and the Registrar General	In progress
8	04/10/2016	Governance Prescribed Standing Committee	11.2 Request To Fly The Eureka Flag	Nitschke / McKay that: 1. It flies the Eureka Stockade Flag from Tuesday 29 November to Monday 5 December 2016. 2. The offer of a loan of a Eureka Stockade Flag from the Spirit of Eureka Committee (South Australia) to be flown during the commemoration period be accepted.	Pauline Koritsa	Email sent to Peter from the Spirit of Eureka Committee providing approval to fly the flag for the above mentioned dates and requesting a loan flag be delivered to the Civic Centre.	In progress
9	04/10/2016	Council	17.2 Section 29 Development Plan Corrections	Demetriou / Palmer that the proposed corrections to the West Torrens Council Development Plan, pursuant to section 29 of the Development Act 1993, be deferred and subsequently considered along with any other feedback from Council on the Minister's Inner and Middle Metropolitan Corridor Infill Development Plan Amendment.	Pauline Koritsa	Staff from city strategy have met with DPTI to discuss the likely schedule of progressing the Inner and Middle Metro Corridor Infill Development DPA. no further detail is yet available to guide the timing for including relevant section 29 corrections in to the DPA process.	In progress
10	27/09/2016	Community Facilities Prescribed General Committee	7.1 Apex Park and Lockleys Oval Masterplan - Update Report	Haese / Rypp that: 1. The report be noted. 2. The amended plans be endorsed and that the Administration, via the Project Advisory Group, continue to work with the consultants to deliver detailed design plans, initially for Apex Park, and subsequently for Lockleys Oval.	Angelo Catinari	A meeting was held between Council staff and the consultants from Walter Brooke on 26 October - confirmed that consultants can proceed with developing the detailed design plans for Apex Park. Another meeting to be held around 10 November in relation to Lockleys Oval.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
11	27/09/2016	Community Facilities Prescribed General Committee	7.3 West Torrens Birkalla Soccer Club - Synthetic Pitch Upgrade	Mangos / Demetriou that: 1. The report be noted. 2. The additional funding requested by the West Torrens Birkalla Soccer Club of \$500,000, to enable the upgrade of the existing turf soccer pitch on the eastern side of the Camden Oval complex to a synthetic surface be provided and that the portion of the contribution be sourced from the savings identified by not proceeding with construction of an additional footbridge across Sturt Creek and the balance be recognised in a future budget variation.	Angelo Catinari	Letter has been sent to WT Birkalla Soccer Club in accordance with the Council resolution of 4/10/16 - advised that Council resolved to allocate \$500,000 for the synthetic pitch and that the project would be undertaken by Council, rather than the FFSA.	In progress
12	27/09/2016	Community Facilities Prescribed General Committee	7.4 Camden Oval Masterplan Update	Demetriou / Rypp that: 1. The report be noted. 2. The amended Masterplan developed by JPE Design Studio for the Camden Oval complex, and included as Attachment 1 to this report, be endorsed. 3. Given the extensive public consultation which has previously been undertaken in respect of the proposed Masterplan, and the similarity of the current plan to that on which the consultation occurred, no further wider public consultation occur. 4. Detailed design and associated plans for the balance of the site (i.e. west of the eastern side of the proposed new shared path) be undertaken by the existing successful tenderer for architectural works.	Angelo Catinari	A meeting between Council staff and the design consultant was held on 21/10/16 to progress the detailed brief to engage the design consultant.	In progress
13	27/09/2016	Community Facilities Prescribed General Committee	7.5 Torrensville Bowling Club - Update Report	Rypp / Demetriou that: 1. The report be noted 2. The proposed initiatives and the general direction of the Masterplan, as identified in Attachment 1 to this report, be endorsed. 3. Councils contribution of \$850,000 toward this project and the initiatives identified in the Masterplan which are associated with the Torrensville Bowling Club project, i.e. the realignment and partial reconstruction of the shared path (including removal of portion of the eastern mounds of Thebarton Oval), construction of the proposed water feature, remediation/fill of the existing drainage basin and levelling of the Torrensville Bowling Club site, be included for consideration as part of the 2017/18 Budget process.	Angelo Catinari	In accordance with Council resolution of 4/10/16, letter sent to Mr Peter Ward, President, Torrensville Bowling Club, signed by Mr Terry Buss and dated 24/10/16 - advised that Council's contribution of \$850,000 toward this project will be included for consideration as part of the 2017/18 budget process. In accordance with Council resolution of 4/10/16, letter sent to Mr Peter Ward, President, Torrensville Bowling Club, dated 24/10/16 - advised that Council's contribution of \$850,000 toward this project will be included for consideration as part of the 2017/18 budget process.	In progress
14	27/09/2016	Community Facilities Prescribed General Committee	7.6 Weigall Oval - Update Report	Demetriou / Rypp that: 1. The report be noted. 2. The plans and concepts provided within this report be endorsed and that the Administration continue to progress the detailed design documentation to deliver the Stage 1 Masterplan outcomes.	Angelo Catinari	A meeting between Council staff and the consultants to progress detailed design and documentation was held on 21/10/16.	In progress
15	20/09/2016	Finance and Regulatory Prescribed Standing Committee	11.6 Review of Hard Waste Collection Trial	Woodward / O'Rielly that the current at-call hard waste collection trial be extended until 30 September 2017 in its current form. At the conclusion of the extension the cost, service levels, and results of community survey be presented to Council for consideration.	Bill Ross	Variation to the Hard Waste At Call agreement has been undertaken to reflect Council's resolution in extending the program until 30 September 2017	In progress
16	20/09/2016	Strategy and Community Prescribed Standing Committee	11.2 Carparking Fund Legal Advice	Palmer / McKay that, as a result of the assenting of the Planning, Development and Infrastructure Act 2016, the establishment of a car parking fund and an associated Car Parking Contribution Fund policy be deferred until such time as the transitional legislation that will apply to an 'off-setting contribution scheme' is known.	Pauline Koritsa	3/11/2016 - Updated advice has been recieved from KelliedyJones on 4 October 2016 advising that the transitional legislation outlines that an existing car parking fund will automatically become an off-setting scheme under section 197 of the PDI Act on the date of its commencement. Investigations on location and nature of a car parking fund/off setting scheme will be commenced.	In progress
17	20/09/2016	Finance and Regulatory Prescribed Standing Committee	11.4 Hours of Operation 2016/17 - Christmas and New Year	Demetriou / Palmer that the hours of operation of the Civic Centre, Hamra Centre Library and Depot be noted.	Bill Ross	Notices will be placed in key areas closer to the dates.	In progress
18	20/09/2016	Council	16.1 Promote donating unwanted hard waste items	Haese / Rypp that Council promotes, via its website, social media and Talking Points, especially at key times such as spring and summer, a positive message about donating good quality items to charities and op shops for resale rather than being disposed of in bins or via the hard waste collection service.	Bill Ross	In progress - Item currently under review by Regulatory Services.	In progress
19	20/09/2016	Council	16.2 National Malaya and Borneo Veteran's Association SA Memorial	Demetriou / McKay that Council support the placement of a suitable monument in the Hilton Memorial Gardens to commemorate and honour personnel of the Australian Armed Forces that served in the Malaya and Borneo conflicts 1948 - 1960 and 1962 - 1966 and that the CEO be authorised to finalise arrangements including a suitable location for the monument. The Presiding Member ruled that the motion be deferred to the 4 October 2016 meeting of Council. 04/10/2016 Council Meeting - the motion MOVED Cr Demetriou SECONDED Cr McKay was adopted.	Angelo Catinari	Planning for the placement of a suitable monument has commenced.	In progress
20	20/09/2016	Council	20.2 Lockleys Oval - Coalition Governments Election Commitment	Mangos / Palmer that CEO write to Senator the Hon Fiona Nash and the Hon Simon Birmingham, seeking clarification of the funding commitment of \$3,250,000 to Lockleys Oval.	Terry Buss	CEO wrote to Senator the Hon Fiona Nash and the Hon Simon Birmingham, seeking clarification of the funding commitment.	In progress
21	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.9 Proposed Section 29 Review of Heritage Register and Heritage DPA	Mangos / McKay that: 1. The proposed amendments to the West Torrens Development Plan heritage listings (as identified in Attachment 1 to this report) be submitted to the Minister for Planning for amendment in accordance with the provisions of s29 of the Development Act 1993. 2. The Local Heritage Places Development Plan Amendment be suspended pending confirmation of the new heritage planning system, processes and relevant legislative instruments.	Pauline Koritsa	3/11/2016 - The submission for the Section 29 Request for corrections to the development plan has been drafted to be presented for signature by the Chief Executive Officer or relevant delegate.	In progress
22	06/09/2016	Urban Services Prescribed Standing Committee	11.4 Ruthven Avenue, Glandore - Petition for Removal of Japanese Pagoda Trees	Woodward / Tsiaparis that: 1.The report be received 2. A further report to be presented to Council following public consultation with all the residents in Ruthven Avenue, Glandore. 3.The head petitioner is advised accordingly.	Angelo Catinari	13 Sept 2016 - response sent 9/9/16 to head petitioner Mr P and Mrs A Meaney (Doc Set ID 3330042) and staff are arranging for public consultation with all residents in Ruthven Ave. Until the public consultation has been completed and further report presented to Council this item will remain 'in progress' 25 Oct 2016 - Survey forms to be sent out to residents, and responses received, prior to Christmas. A further report will be presented to Council in early 2017.	In progress
23	06/09/2016	Urban Services Prescribed Standing Committee	11.2 Conversion of Private Road and Land to Public Road	Demetriou / Nitschke that: action be undertaken to resume the parcels of private land laid out as Elm Avenue in Mile End to convert the whole of the road to public road.	Angelo Catinari	The road process order has commenced and a quote has been sought to undertake the investigative works.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
24	06/09/2016	Council	17.3 2016 National Local Roads and Transport Congress	Woodward / Mangos that: 1. Council approves the attendance of Cr/s McKay and Demetriou at the ALGA National Local Roads and Transport Congress 2016 to be held at Toowoomba, Queensland from 9 to 11 November 2016. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the costs other than air fares, be met by Council.	Terry Buss	Cr McKay informed the Administration that he is unable to attend. Conference registration, flights and accommodation booked for Cr Demetriou and General Manager Urban Services. Relevant conference documentation and travel and accommodation itineraries provided to Cr Demetriou and Angelo Catinari.	In progress
25	06/09/2016	Council	17.5 Study Tour - Waste Working Party	(1) Mangos / Rypp that: 1. Council approves the participation of Cr/s Woodward and McKay in a study tour of waste facilities in Mildura in 2016 on dates yet to be determined. 2. Elected Member expenses be reimbursed in accordance with Council policy. (2) Mangos / Nitschke that: 1. Council approves the participation of Cr/s Palmer and Demetriou in a study tour of waste facilities in Mildura in 2016 on dates yet to be determined. 2. Elected Member expenses be reimbursed in accordance with Council policy.	Bill Ross	Pending - Waste Working Party meeting being organised for early December. Study Tour dates yet to be determined.	In progress
26	02/08/2016	Urban Services Prescribed Standing Committee	11.1 George Street Upgrade Stage 2 - Street Consultation Summary	Nitschke / Vlahos that: 1. The report be received. 2. The Administration proceeds with the George Street - Stage 2 upgrade based on a revised version of the Option 3 road design (Attachment 1 of report). (This design variation will provide an additional two (2) on-street parking spaces and require the removal and replacement of a further two (2) existing street trees.)	Angelo Catinari	7/9/16 - The detailed design works have commenced.	In progress
27	26/07/2016	Community Facilities Prescribed General Committee	7.3 Camden Oval - Masterplan Update	Demetriou / Vlahos that: 1. The report be noted; 2. The draft landscape Masterplan developed by JPE Design Studio for the Camden Oval facility be endorsed for stakeholder consultation; 3. Following consultation, the Administration be authorised to appoint a consultant to proceed with the development of detailed design plans for the complex; 4. A working party comprising the relevant Ward Councillors, Administration officers and the Chair of this committee be established to oversee the detailed design process; and 5. A further report be provided to this Committee following the completion of detailed design plans. 6. That the previous proposal to construct a footbridge over the Sturt Creek linking Camden Oval with the existing community facilities on the western side of the Creek be deferred.	Angelo Catinari	The landscape master/concept plan has been provided to all lessee/licensee users at Camden Oval (namely PHOS and Camden Sports and Social Club, Camden Athletics, Glenelg District Cricket, WT Birkalla Soccer Club, PHOS Netball) requesting feedback from them on the master/concept plan. Individual meetings have also been held with: * PHOS & Camden S&SC (Paul Williams) * PHOS Netball (Bruce Turner) * Camden Athletics (Colin Rowston and Frank McHugh) and * Glenelg District Cricket Club (Allan Scholz) The Administration will also meet with WT Birkalla Soccer Club in regard to the synthetic pitch project. 7/9 - report will be going to Council on the design in due course. 2/11 - A meeting between Council staff and the design consultant was held on 21/10/16 to progress the detailed brief to engage the design consultant. The process to set up a working party is underway.	In progress
28	26/07/2016	Community Facilities Prescribed General Committee	7.4 Thebarton Oval Complex Update - Torrensville Bowling Club / South Australian Amateur Football League (SAAFL)	Rypp / Haese that: 1. The report be noted; 2. The options presented by the club's consultant (other than the area identified as "indicative carparking extension (by Council)" be approved in principle and that the Torrensville Bowling Club be advised of this. 3. The Administration be authorised to enter into negotiations with the SAAFL to vary (reduce) the land currently occupied by the SAAFL and that, subject to satisfactory negotiations, a Deed of Variation be prepared at the cost of the Torrensville Bowling Club, to give effect to the reduction in land to be occupied by the SAAFL for execution by the SAAFL and Council. Further, that the Mayor and Chief Executive Officer be authorised to sign and seal the Deed of Variation. 4. Providing the SAAFL agrees to relinquish the additional land sought by the Torrensville Bowling Club on terms satisfactory to Council, and executes a Deed of Variation giving effect to this, the Administration be authorised to enter into negotiations with the Torrensville Bowling Club for the grant of a new long term lease over the land proposed to be occupied by the Torrensville Bowling Club. 5. A further report be provided to Council on completion of satisfactory negotiations between the Administration and the Torrensville Bowling Club outlining the proposed terms and conditions of the new lease, prior to necessary public consultation of the proposed grant of lease, to the Torrensville Bowling Club.	Angelo Catinari	30/08/2016 - the Secretary of the Torrensville Bowling Club has been advised of Council's in principle approval for the options presented by the Club and a copy of the resolution of Council from its meeting on 26 July 2016 has also been provided to the Club. A further report will be presented to Council in relation to the terms and conditions of a new lease. 2/11/16 - Council staff are currently developing Deed of Variation with SAAFL and Torrensville Bowling Club.	In progress
29	19/07/2016	Council	9.2 Item 11.1 - Clifford Street Reserve, Torrensville Stage 2 Upgrade Brought Forward for Consideration at this Point in the Meeting	Nitschke / O'Rielly that: 1. The Report be received. 2. The proposed Stage 2 upgrade works consist of the following: a) A re-alignment of the internal fence Option 2 to increase the dog-run area; b) The installation of pedestrian lighting; and c) Improvements to the access areas (by the gates) to the reserve. 3. The remaining nominated budget funding to be used for other reserve upgrades as listed in the 2016 / 2017 Budget.	Angelo Catinari	No further report required for Council on this. City Works expect to have works completed by Christmas 2016.	In progress
30	05/07/2016	Council	16.3 NRM Levy	McKay / Rypp that the CEO write to the LGA and seek an update on the actions taken following the passing of a resolution at the April 2016 LGA Ordinary General Meeting requiring the LGA to lobby the State Government for a cessation of the current collection method of the NRM levy.	Terry Buss	Draft letter with CEO for review.	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
31	17/05/2016	Council	17.3 Building Western Adelaide Update	McKay / Palmer that: 1. The redesigned Building Western Adelaide strategy be endorsed, subject to any minor editorial changes. 2. The Administration works with partner councils towards development of a program of events through the Western Innovation Network and preparation of a combined Tourism Destination Action Plan; and 3. A contribution of \$5,000 be allocated towards the Western Innovation Network and an additional \$5,000 allocated towards development of the combined Tourism Destination Action Plan from the current Building Western Adelaide budget.	Pauline Koritsa	30/6/16: Staff of the partner councils have met to progress plans for delivery of the identified Building Western Adelaide projects in 2016/17. 6/9/2016: A regional tourism destination action plan has been commenced. A draft regional Tourism Destination Action Plan is proposed by the end of September and will be presented to Council for review and endorsement by November. 24/10/2016: The Regional Tourism Destination Action Plan has been drafted and will be presented to Council for consideration of local implementation opportunities.	In progress
32	03/05/2016	Urban Services Prescribed Standing Committee	9.1 Light Rail Expansion	Mayor Trainer / Cr McKay that: 1. Provide in principle support to the expansion of light rail; 2. Participate in the development of a comprehensive study into the State Government's AdelINK light rail network, provided that a comprehensive governance process is developed outlining local government's involvement and role in the scoping study; and 3. Participate in further discussions with the Federal Government, State Government and neighbouring Councils within the proposed AdelINK light rail network regarding funding and delivery options.	Terry Buss	Continuing. CEO and/GM Urban Services attending meetings as required.	In progress
33	19/04/2016	Council	15.1 Capital Budget for Community Facilities	Woodward / Dua that: 1. The \$6 million set aside in the 2015/16 capital budget for the Camden Oval precinct development pursuant to a resolution of the Community Facilities General Committee on 22 September 2015, and subsequently endorsed by Council on 6 October 2015, be reduced to \$5.5 million; 2. \$1 million be allocated to the redevelopment of Weigall Oval Stage 1 from the unspent 2015/16 capital budget for community facilities, currently \$6.568 million; and 3. \$500,000 be added to the budget for the Camden Oval precinct development from the proceeds of future asset sales when these sales occur.	Bill Ross	The changes in items 1 and 2 were picked up in the March budget review which was being presented to Council on 17 May 2016 - completed. Item 3 is on hold until an asset sale occurs - in progress.	In progress
34	15/03/2016	Council	16.1 Senior Citizens Services	Woodward / Rypp that: 1. Investment interest from the proceeds of the sale of St Martins for 2015/16 be allocated for services for senior citizens in the 2015/16 budget. 2. The Administration provide a recommendation on how the interest could best be used for senior citizen services in West Torrens.	Pauline Koritsa	GM Corporate and Regulatory has been assigned point 1 of this motion, please liaise with Bill to action point 2 accordingly. Initial ideas for the additional funds currently being reviewed by GM Business and Community Services. A workshop was held with Elected Members on 30 August to discuss options and a report is being prepared for the October Civic Committee. Civic Committee requested a further report on services which could be provided based on selection of option 1 - providing additional services to complement CHSP services.	In progress
35	01/03/2016	Council	15.2 Tidy Streets	Woodward / Mangos that the Administration provide a report to Council on the concept of reintroducing a Tidy Streets program for the City of West Torrens.	Pauline Koritsa	30/06/2016 Transferred to Community Services for investigation. Resource constraints delaying investigation.	In progress
36	01/03/2016	Council	17.3 Multicultural Festival Proposal	Demetriou / Hill that a multicultural event be integrated into Council's Summer Festival Program subject to budget approval.	Pauline Koritsa	Proposal to be considered in the Summer Festival planning subject to budget approval. Initial Summer Festival planning includes a multicultural festival.	In progress
37	01/03/2016	Council	17.5 Reforming Council's Community Grants Scheme	Demetriou / Palmer that: 1. The community grants program be amended in accordance with the information contained in this report. 2. A biannual community equipment grants program be established in accordance with the information contained in this report, to be run simultaneously with Council's community grants program. 3. The maximum community grant available be increased from \$2,000 to \$3,000 and the maximum community equipment grant available be set at \$1,000, effective from the first round of grants in the 2016/17 financial year.	Pauline Koritsa	Community grants, equipment grants, environmental grants and sponsorship to be reviewed prior to first round of 2016/17 funding. Elected Member workshop to be held on 30 August to determine use of additional community grant funding. Outcomes of the workshop will be incorporated into the review of grants. A report will be presented to the October Civic Committee meeting. Civic Committee endorsed the review recommendations for submission to Council.	In progress
38	08/12/2015	Council	15.3 Aircraft Noise Policy	Vlahos / Mangos that as a matter of urgency, the Administration develop an Aircraft Noise Policy for Council consideration that provides a framework and sets out principles that are to guide planning proposals, development assessment and provision of aircraft noise information for those properties within the City of West Torrens affected by aircraft noise. The policy framework shall be consistent with national standards and State planning policies yet also be responsive to local needs and expectations. As a minimum the policy should aim to: - Facilitate the provision of information to the public about aircraft noise that is accurate and meaningful, and that enables people to make appropriate decisions; - Adopt the Building Site Acceptability principles outlined in Australian Standard AS 2021—2015, Acoustics—Aircraft noise intrusion—Building siting and construction, or any successor Australian Standard, but provides more definitive guidance regarding discretionary matters under that Standard; - Take into consideration the National framework for Safeguarding Airports; - Allow a merit-based development assessment framework that is responsive to local expectations, weighs up potential costs and benefits to the community, and promotes approaches that are cost-effective, equitable and affordable; and - Promote a co-operative framework in which all interested stakeholders can contribute to the future planning of Adelaide Airport and its environs.	Terry Buss	This action is being progressed by the CEO and General Manager Urban Services. To date: - Council's intention to develop the policy has been advised to the Adelaide Airport Consultative Committee - Discussions around development of the policy have been held with AAL - A consultant has been engaged to assist Council with development of the policy	In progress

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
39	20/10/2015	Council	15.1 Household Waste Working Party	Demetriou / McKay that a working party be formed to investigate and report on the disposal of household waste etc. The working party will consist of Crs Demetriou, McKay and Woodward, and two staff appointed by the Chief Executive Officer. The working party will report its outcome back to Council in three months. Note: Motion carried at the 8/12/2015 meeting of Council recommending that the outcome of the Working Party's investigations be reported by 30 June 2016.	Bill Ross	GM Corporate and Regulatory and Manager Regulatory Services are the two staff representatives. The Working Party has met on a number of occasions, which includes visits to the Waste Transfer Station and Underdale/Wingfield. Meetings scheduled with Aspitech, Visy and SA Government representatives. A trip to Mildura is intended.	In progress
40	22/09/2015	Community Facilities Prescribed General Committee	9.1 Honour Boards	Noting that the matter was not urgent, Cr McKay asked if the number of honour boards under Council's care and control could be advised, together with their dimensions and total surface area? The Administration undertook to investigate and report back to a future meeting.	Pauline Koritsa	Consulted with Cr McKay to clarify focus is on War Memorial honour boards. Scoped out task with Dean Ottanelli. Workers being deployed to locate, identify, measure and photograph boards in preparation for report back	In progress
41	25/08/2015	Civic Committee	7.2 Thebarton Community Centre - Signage and Public Artworks	Demetriou / Trainer that the Administration undertake additional research into public art installations at Thebarton Community Centre and environs that reflect the history of the area including early migration, settlement and industry, and report back on possible options at a future meeting of this Committee.	Pauline Koritsa	Investigations underway concerning art installations of this nature undertaken by other councils and cultural agencies. Consultation with City Works concerning possible location options being developed. EOI and project description documents completed. This has now been incorporated in to wider design brief for the upgrade and refurbishment of Thebarton Community Centre proposals. Recommend deferral to 2016/17 financial year. Upgrades for TCC currently being considered with a view to developing a plan for 2016/17. This includes signage.	In progress
42	16/09/2014	Council	15.3 Restoration of the Brickworks Kiln and Chimney	Mangos/Sarris that the CEO be authorised to investigate and report back to Council regarding private sponsorship options for restoration works of the Brickworks Kiln and Chimney at the Brickworks Marketplace to assist Council remediate the State Heritage item.	Terry Buss	No further action taken at this point in time as negotiations to dispose of the Riverfront land are currently in progress.	In progress
43	18/10/2016	Strategy and Community Prescribed Standing Committee	11.2 Submission on the Draft 30 Year Plan for Greater Adelaide 2016	Polito / Palmer that the draft feedback contained in Attachment 1 of the Agenda report be submitted to the Minister for Planning as its response to the Draft 30-Year Plan for Greater Adelaide 2016 Update inclusive of comments about research by DPTI on the social and community impact of infill development in Greater Adelaide, subject to any changes made by Council and minor editorial or clarity changes made by the Chief Executive Officer.	Pauline Koritsa	Feedback on the Draft 30-Year Plan for Greater Adelaide submitted to Minister for Planning on 19 October 2016 (Doc Set ID 3355721)	Completed
44	18/10/2016	Council	17.5 Urban Services Prescribed Standing Committee Re-Establishment	Nitschke / Tsiaparis that: 1. The Urban Services Prescribed Standing Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Urban Services Prescribed Standing Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints all Elected Members to the Urban Services Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 4. It appoints Cr Woodward as the Presiding Member of the Urban Services Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 5. It appoints Cr Rypp as the Deputy Presiding Member of the Urban Services Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Urban Services Prescribed Standing Committee be held monthly on the first Tuesday of the month, with the exception of December each year when it will meet on the second Tuesday of the month and January each year when it will meet on the third Tuesday of the month, at 7.00pm following the adjournment of the Council Meeting in the Council Chamber at 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Urban Services Prescribed Standing Committee in consultation with the Presiding Member.	Pauline Koritsa	Terms of Reference updated and made available on intranet and Council's website	Completed
45	18/10/2016	Council	17.6 Governance Prescribed Standing Committee Re-Establishment	Mangos / Rypp that: 1. The Governance Prescribed Standing Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Governance Prescribed Standing Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints all Elected Members to the Governance Prescribed Standing Committee for the remainder of the term of Council commencing 1 December 2016. 4. It appoints Cr Palmer as the Presiding Member of the Governance Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 5. It appoints Cr Haese as the Deputy Presiding Member of the Governance Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Governance Prescribed Standing Committee be held monthly on the first Tuesday of the month, with the exception of December each year when it will be held on the second Tuesday of the month and in January each year when it will meet on the third Tuesday of the month, at 7.00pm following the adjournment of the Council Meeting in the Council Chamber at 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Governance Standing Committee in consultation with the Presiding Member.	Pauline Koritsa	Terms of reference updated and available on Council's website and CWT Intranet	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
46	18/10/2016	Council	17.7 Finance and Regulatory Prescribed Standing Committee Re-Establishment	Tsiaparis / Haese that: 1. The Finance and Regulatory Prescribed Standing Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Finance and Regulatory Prescribed Standing Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints all Elected Members to the Finance and Regulatory Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. Specifically. 4. It appoints Cr Vlahos as the Presiding Member of the Finance and Regulatory Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 5. It appoints Cr Woodward as the Deputy Presiding Member of the Finance and Regulatory Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Finance and Regulatory Prescribed Standing Committee be held monthly on the third Tuesday of the month, with the exception of December each year when it will meet on the second Tuesday of the month, at 7.00pm following the adjournment of the Council meeting in the Council Chamber at 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Finance and Regulatory Prescribed Standing Committee in consultation with the Presiding Member.	Pauline Koritsa	Terms of Reference updated and available on Intranet and Council's website	Completed
47	18/10/2016	Council	17.8 Strategy and Community Prescribed Standing Committee Re-Establishment	Tsiaparis / Palmer that: 1. The Strategy and Community Prescribed Standing Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Strategy and Community Prescribed Standing Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints all Elected Members to the Strategy and Community Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 4. It appoints Cr Mangos as the Presiding Member of the Strategy and Community Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 5. It appoints Cr McKay as the Deputy Presiding Member of the Strategy and Community Prescribed Standing Committee for the remainder of the term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Strategy and Community Prescribed Standing Committee be held monthly on the third Tuesday of the month, with the exception of December each year when it will meet on the second Tuesday of the month, at 7.00pm following the adjournment of the Council Meeting in the Council Chamber at 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Strategy and Community Prescribed Standing Committee in consultation with the Presiding Member.	Pauline Koritsa	Terms of Reference updated and made available on the intranet and Council's website	Completed
48	18/10/2016	Council	17.9 Audit and Risk Prescribed General Committee Re-Establishment	Woodward / Hill that: 1. The Audit and Risk Prescribed General Committee be re-established in accordance with Sections 41 and 126 of the Local Government Act 1999 for the remainder of the term of Council commencing 1 December 2016. 2. The Audit and Risk Prescribed General Committee Terms of Reference attached to this report be endorsed. 3. It appoints the following two (2) Elected Members to the Audit and Risk Prescribed General Committee for the remainder of the term of Council commencing 1 December 2016: · Cr Rypp · Cr Vlahos 4. It appoints Cr Rypp as the Presiding Member of the Audit and Risk Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016. 5. The Audit and Risk Prescribed General Committee recommends to Council, at its first meeting, the appointment of its Deputy Presiding Member for the remainder of the term of Council commencing 1 December 2016. 6. The ordinary meetings of the Audit and Risk Prescribed General Committee be held on the second Tuesday of alternate months, commencing February 2017, with the exception of January and December each year when no meetings will be held, at 6.00pm in the Mayoral Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Audit and Risk Prescribed General Committee in consultation with the Presiding Member. 8. In accordance with Section 72(1) of the Local Government Act 1999, Council resolves that the provisions of Division 2 (Register of Interests) apply to independent members of the Audit and Risk Prescribed General Committee.	Pauline Koritsa	Terms of Reference updated and available on the intranet and Council's website	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
49	18/10/2016	Council	17.10 Corporate Planning, Policy and Performance Prescribed General Committee Re-Establishment	<p>Hill / Rypp that:</p> <ol style="list-style-type: none"> 1. The Corporate Planning, Policy and Performance Prescribed General Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Corporate Planning, Policy and Performance Prescribed General Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints the Mayor and up to seven (7) Elected Members to the Corporate Planning, Policy and Performance Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016: <ul style="list-style-type: none"> (a) Mayor John Trainer (b) Cr O'Rielley (c) Cr Palmer (d) Cr Nitschke (e) Cr McKay (f) Cr Woodward (g) Cr Hill (h) Cr Mangos 4. It appoints Cr O'Rielley as the Presiding Member of the Corporate Planning, Policy and Performance Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016. 5. It appoints Cr Palmer as the Deputy Presiding Member of the Corporate Planning, Policy and Performance Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Corporate Planning, Policy and Performance Prescribed General Committee be held on the second Tuesday of alternate months commencing March 2017, with the exception of January and December each year when no meetings will be held, at 6.30pm in the Mayors Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Corporate Planning, Policy and Performance Prescribed General Committee in consultation with the Presiding Member. 	Pauline Koritsa	Terms of Reference updated and made available on the intranet and Council's website.	Completed
50	18/10/2016	Council	17.11 Community Facilities Prescribed General Committee Re-Establishment	<p>Haese / Mangos that:</p> <ol style="list-style-type: none"> 1. The Community Facilities Prescribed General Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Community Facilities Prescribed General Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints the Mayor and up to seven (7) Elected Members to the Community Facilities Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016 as follows: <ul style="list-style-type: none"> &middot; Mayor John Trainer; &middot; Cr McKay &middot; Cr Demetriou &middot; Cr Haese &middot; Cr Tsiaparis &middot; Cr Vlahos &middot; Cr Woodward &middot; Cr Nitschke 4. It appoints Cr McKay as the Presiding Member of the Community Facilities Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016. 5. It appoints Cr Demetriou as the Deputy Presiding Member of the Community Facilities Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Community Facilities Prescribed General Committee be held on the fourth Tuesday of alternate months commencing March 2017 with the exception of January and December of each year when no meetings will be held, at 6.00pm in the Mayoral Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Community Facilities Prescribed General Committee in consultation with the Presiding Member. 	Pauline Koritsa	Terms of Reference updated and available on the intranet and Council's website.	Completed
51	18/10/2016	Council	17.12 Chief Executive Officer's Review Prescribed General Committee Re-Establishment	<p>Hill / McKay that:</p> <ol style="list-style-type: none"> 1. The Chief Executive Officer's Review Prescribed General Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Chief Executive Officer's Review Prescribed General Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints the Mayor and up to seven (7) Elected Members to the Chief Executive Officer's Review Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016 as follows: <ul style="list-style-type: none"> &middot; Mayor John Trainer; &middot; Cr Demetriou &middot; Cr Palmer &middot; Cr Vlahos &middot; Cr Mangos &middot; Cr McKay &middot; Cr Rypp &middot; Cr Tsiaparis 4. It appoints Cr Demetriou as the Presiding Member of the Chief Executive Officer's Review Prescribed General Committee for the remainder of the current term of Council, commencing 1 December 2016. 5. It appoints Cr Palmer as the Deputy Presiding Member of the Chief Executive Officer's Review Prescribed General Committee for the remainder of the current term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Chief Executive Officer's Review Prescribed General Committee be held in the Mayoral Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033 in September of each year, commencing September 2017, with the date and time to be determined and notified according to the availability of Committee members. 	Pauline Koritsa	Terms of Reference updated and available on the intranet and Council's website.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
52	18/10/2016	Council	17.13 Civic Non-Prescribed General Committee Re-Establishment	Rypp / Demetriou that: 1. The Civic Non-Prescribed General Committee be re-established in accordance with Section 41 of the Local Government Act 1999 for the remainder of the term of Council, commencing 1 December 2016. 2. The Civic Non-Prescribed General Committee Terms of Reference attached to this report be endorsed to commence on 1 December 2016. 3. It appoints the Mayor and up to seven (7) Elected Members to the Civic Non-Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016 as follows: · Mayor John Trainer; · Cr Tsiaparis · Cr Nitschke · Cr Rypp · Cr Haese · Cr Polito · Cr McKay · Cr Woodward 4. It appoints Cr Tsiaparis as the Presiding Member of the Civic Non-Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016. 5. It appoints Cr Nitschke as the Deputy Presiding Member of the Civic Non-Prescribed General Committee for the remainder of the term of Council, commencing 1 December 2016. 6. The ordinary meetings of the Civic Non-Prescribed General Committee be held on the fourth Tuesday of alternate months commencing February 2017, with the exception of December and January each year when no meetings will be held, at 6pm in the Mayoral Reception Room, 165 Sir Donald Bradman Drive, Hilton SA 5033. 7. The Chief Executive Officer be delegated authority to vary the meeting date, time and place of the Civic Non-Prescribed General Committee in consultation with the Presiding Member.	Pauline Koritsa	Terms of Reference updated and made available on the intranet and Council's website.	Completed
53	18/10/2016	Council	17.14 Development Assessment Panel Re-Establishment	Haese / Palmer that: 1. It appoints the following Elected Members to the Development Assessment Panel pursuant to Section 56A (3)(c)(i) of the Development Act 1993, for a two (2) year period commencing 1 January 2017 to 31 December 2018: · Cr Polito · Cr Nitschke · Cr Demetriou 2. The Development Assessment Panel Terms of Reference attached to this report be endorsed to commence on 1 January 2017. 3. The Manager City Development be appointed as Executive Officer to the Development Assessment Panel. 4. The Chief Executive Officer be appointed as Public Officer of Development Assessment Panel pursuant to Section 56A(22) of the Development Act 1993. 5. Ordinary meetings of the Development Assessment Panel be held on the second Tuesday of each month commencing 1 January 2017 at 5pm in the George Robertson Room, 165 Sir Donald Bradman Drive, Hilton, SA 5033. 6. The Chief Executive Officer be delegated the authority to vary the Development Assessment Panel meeting date and time in consultation with the Presiding Member. 7. All allowances paid to members of the Development Assessment Panel be indexed annually at the same rate as Elected Member allowances, as defined in Regulation 4(2) of the Local Government (Members Allowances and Benefits) Regulations 2010. 8. Payment of allowances to independent members of the Development Assessment Panel be subject to the provision of a valid invoice containing an ABN.	Pauline Koritsa	Terms of Reference updated and made available on the intranet and Council's website.	Completed
54	18/10/2016	Council	17.15 Mendelson Committee - Elected Member Appointments	Rypp / Mangos that: 1. It appoints the following Elected Members to the Mendelson Committee for the remainder of the term of Council commencing 1 December 2016 as follows: · Cr Haese and · Cr Hill 2. The Elected Members appointed to the Mendelson Committee be paid an annual allowance of \$4,750, to be increased annually by the same percentage as Elected Member allowances, as defined in Regulation 4(2) of the Local Government (Members Allowances and Benefits) Regulations 2010 for the remainder of the term of Council commencing 1 December 2016. 3. The ordinary meetings of the Mendelson Committee continue to be held in the Mayor's Reception Room, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 5033 at 4.00pm on the fourth Friday of each month, commencing January 2017.	Pauline Koritsa	Members commence on 01 December 2015 and relevant documentation has been updated accordingly.	Completed
55	04/10/2016	Urban Services Prescribed Standing Committee	11.1 Request for a Koala Crossing Upgrade in Barwell Avenue for the Kurralta Park Kindergarten	Mangos / Demetriou that: 1. The report be received. 2. The CEO correspond with the Hon Peter Malinauskas MLC Minister for Road Safety, the Parliamentary Officer House of Parliament and Mr John Gardner MP Member for Morialta, advising of the resolution of Council and enclosing previous correspondence by Council detailing previous investigations and commentary on the issues raised by the kindergarten. 3. Should a Koala Crossing be approved and funded by the State Government then Council will provide the necessary assistance to facilitate the construction of such a crossing.	Angelo Catinari	Correspondence has been sent to Hon Peter Malinauskas (refer DW doc 4142556) and Mr John Gardner MP (refer DW doc 4142563), as per resolution 2.	Completed
56	04/10/2016	Urban Services Prescribed Standing Committee	11.2 Request to Install a Commemorative Plaque - Riverstone Estate, Lockleys	McKay / Haese that the consultant be advised that Council provides its consent (retrospectively) for the installation of a commemorative plaque near the entry point to the Riverstone Estate development at the northern end of Main Street, Lockleys.	Angelo Catinari	In accordance with Council resolution of 4/10/16, letter sent to Mr Phillip Brunning of Phillip Brunning and Associates, dated 11 October 2016 - advised Mr Brunning that consent was provided (retrospectively). Doc Set ID: 3350039.	Completed
57	04/10/2016	Council	17.1 City of Charles Sturt Draft Community Plan	Haese / Palmer that the feedback contained in this report and any further feedback or changes resolved by Council be submitted as its feedback to the City of Charles Sturt on its City of Charles Sturt Community Plan.	Pauline Koritsa	Feedback approved by Council as attached to the Council report 4 October was organised into a letter and submitted the following day 5 October via the Charles Sturt 'Your Say' website.	Completed
58	27/09/2016	Community Facilities Prescribed General Committee	7.2 Glenlea Tennis Club - Request For Assistance With Tennis Court Fencing	Demetriou / Rypp that: 1. In line with the quote(s) attached to this report it provides the funding of \$65,000 sought by the Glenlea Tennis Club to replace the perimeter tennis court fencing at Camden Oval with funding to be sourced from the savings identified in not proceeding with construction of an additional footbridge across Sturt Creek. 2. The Club be advised of Council's decision following Council's consideration of the matter at its meeting of 4 October 2016.	Angelo Catinari	In accordance with Council resolution 4/10/16, letter sent to Ms Kate Beard, Treasurer of the Glenlea Tennis Club, dated 11 October 2016 - advised that Council will provide its contribution of \$65,000 to the replacement fencing works upon completion of the project.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
59	20/09/2016	Strategy and Community Prescribed Standing Committee	11.1 Heritage Reform Discussion Paper Feedback	Palmer / Nitschke that the recommended feedback contained in this report and, in addition, any further feedback or changes recommended by Council be provided to the Department of Planning, Transport and Infrastructure's as its response to the Local Heritage Discussion Paper.	Pauline Koritsa	Feedback contained within the Council report was placed into a letter and submitted to the Minister for Planning through the local heritage reform consultation feedback email.	Completed
60	20/09/2016	Finance and Regulatory Prescribed Standing Committee	11.1 Early Rate Payment Incentives	Demetriou / Nitschke that the draws be undertaken and the winners declared; Number: 3001 Name: C P Gonis and A Gonis Suburb: TORRENSVILLE Number: 2082 Name: J Grant and G M Grant Suburb: FULHAM Number: 273 Name: D S Petruzzella and J A Corbally Suburb: LOCKLEYS	Bill Ross	Letters sent to winners 26/09/16 requesting them to contact us to organise collection of vouchers. Contact made with all 3 winners and vouchers purchased & received. Winners advised that vouchers available for collection 3/11/16	Completed
61	20/09/2016	Council	17.1 Order Making Policy Review	Woodward / Haese that the revised Council Policy - Order Making be approved.	Pauline Koritsa	Policy updated in DW and on website and policyhub	Completed
62	20/09/2016	Council	17.2 Development Assessment Panel Delegations Policy	Woodward / McKay that the Council Policy - Development Assessment Panel Delegations be approved.	Pauline Koritsa	Policy updated in DW and on website and policyhub	Completed
63	20/09/2016	Council	17.3 Delegations Process Policy Revocation	Woodward / Mangos that the Council Policy - Delegations Process be revoked subject to the approval of the Council Policy - Development Assessment Panel Delegations.	Pauline Koritsa	Policy revoked on website and policyhub.	Completed
64	20/09/2016	Council	17.4 Metropolitan Local Government Group Nominations for LGA President, Board Members and Deputy Board Members	Tsiaparis / Haese that Cr Mangos be nominated as Board Member or Deputy Board Member representing the Metropolitan Local Government Group.	Pauline Koritsa	Nomination for Cr Mangos sent to the LGA on 4 October 2016.	Completed
65	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.1 Order Making Policy Review	Mangos / McKay that the revised Council Policy - Order Making be approved.	Pauline Koritsa	Policy updated in DW and on website and policyhub	Completed
66	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.2 Investment Policy Review	O'Rielly / Hill that 1. The revised Council Policy - Investment be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Investment.	Pauline Koritsa	Policy updated in DW and on website and policyhub	Completed
67	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.3 Development Assessment Panel Delegations Policy	Hill / O'Rielly that: 1. The Council Policy - Development Assessment Panel Delegations be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Development Assessment Panel Delegations.	Pauline Koritsa	Policy updated in DW and on website and policyhub	Completed
68	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.4 Delegations Process Policy Revocation	O'Rielly / Hill that the Council Policy - Delegations Process be revoked subject to the approval of the Council Policy - Development Assessment Panel Delegations.	Pauline Koritsa	Policy removed from website and policyhub	Completed
69	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.5 Elected Member Records Management Policy Review	McKay / Mangos that: 1. The revised Council Policy - Elected Member Records Management be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Elected Member Records Management.	Pauline Koritsa	Policy updated in DW and on website and policyhub	Completed
70	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.6 Ombudsman Enquiries and Investigation Policy Review	McKay / Hill that: 1. The revised Council Policy - Ombudsman Enquiries and Investigations be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Ombudsman Enquiries and Investigations.	Pauline Koritsa	Policy updated in DW and on website and policyhub	Completed
71	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.7 Public Health Plan Progress Report	O'Rielly / Hill that the second biennial progress report be approved and submitted to the Chief Public Health Officer to satisfy its reporting requirements pursuant to the Public Health Act 2011 with the defunding of the OPAL program identified as an issue in Section 2 of the report found on Page 17 of Attachment 1; Emerging Public Health Issues and Opportunities, and the status of 'Acknowledge and celebrate the Kauria heritage in the landscape' on Page 16 of Attachment 1 shown as ongoing.	Pauline Koritsa	The City of West Torrens Public Health Plan Progress Report was submitted to the Chief Public Health Officer, incorporating the shcanges from CPPP, in accordance with the described process and as carried out for the first report. The submission was acknowledged by the Chief Public Health Officer.	Completed
72	13/09/2016	Corporate Planning Policy and Performance Prescribed Committee	7.8 Miscellaneous Section 29 Amendments Proposal	McKay / Hill that the report be received by the Committee and presented to Council at its 4 October 2016 meeting for consideration by full Council with greater explanatory information included in Attachment 1.	Pauline Koritsa	Following the meeting the Administration received further information from the Department of Planning Transport and Infrastructure (DPTI) indicating that the Minister's IMMCi DPA will now be progressed and subsequent consultation undertaken. As a large number of the proposed corrections presented to the 13 September meeting of the CPPP are associated with matters that will be part of the subject matter in the IMMCi DPA. It was approved by Council at the 4 October meeting that the proposed corrections be considered by Council along with any other feedback during the consultation process associated with the IMMC DPA and submitted to the Minister for Planning.	Completed
73	06/09/2016	Urban Services Prescribed Standing Committee	11.3 Federal Black Spot Funding - Hardys Road and Ashley Street, TORRENSVILLE	McKay / Woodward that: a funding arrangement for works at the intersection of Hardys Road and Ashley Street, Torrens ville be entered into and that the Mayor and the Chief Executive Office be authorised to sign and seal the funding deed to secure this funding, and that staff be commended for their efforts into securing this grant.	Angelo Catinari	Documents signed and sealed 19September 2016. Executed copy forwarded to DPTI on 21/9/16.	Completed
74	06/09/2016	Council	17.4 Murray Darling Association 72nd National Conference and AGM 2016	Hill / Palmer that: 1. Council approves the attendance of Cr Mangos at the Murray Darling Association 72nd National Conference and Annual General Meeting 2016 to be held at Dubbo, New South Wales from 26 - 27 October 2016. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.	Terry Buss	Conference registration, flights and accommodation booked for Cr Mangos. Relevant conference documentation and travel and accommodation itineraries provided to Cr Mangos.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
75	06/09/2016	Urban Services Prescribed Standing Committee	11.1 Road Closure - Main Street, LOCKLEYS	Rypp / McKay that: 1. Council, as the relevant authority, has regard to Roads (Opening and Closing) Act 1991 Section 16 matters in considering whether to make a road closure order; 2. Pursuant to Section 15(1)(a) of the Act, makes the road process order to close part of Main Street, Lockleys as delineated as A on the Hennig & Co Preliminary Plan No 15/0023 dated 02/05/2016 and; 3. The Mayor and Chief Executive Officer be authorised to sign and seal all documents associated with the road closure and transfer process under the Common Seal of Council.	Angelo Catinari	Documents signed and executed on 16 September 2016. Signed minutes from the 6/9/16 Council meeting forwarded to Hennig & Co on 21/9/16.	Completed
76	06/09/2016	Council	16.1 Conflict of Interest Provisions (MWN)	Haese / Mangos that Council obtains further opinions regarding the interpretation of Conflict of Interest requirements specifically related to attendance at conferences by Elected Members from the Crown Solicitor's Office and Norman Waterhouse Lawyers.	Pauline Koritsa	Request for advice sent to Norman Waterhouse 12 September 2016. Request for advice sent to the Crown Solicitors Office 14 September 2016.	Completed
77	06/09/2016	Council	16.2 Hi Vis Requirement for all cyclists and motorised mobility scooters (MWN)	Mangos / Haese that the following Notice of Motion be submitted to the Local Government Association for inclusion in its October 2016 Annual General Meeting: That the Local Government Association approach the State Government to amend Part 15 of the Australian Road Rules to introduce a requirement that all cyclists and motorised mobility scooters are to wear high visibility identification on helmets and their person at all times to improve safety.	Pauline Koritsa	Notice of motion inserted into relevant forms provided by the LGA and sent to LGA 9 September 2016	Completed
78	06/09/2016	Council	17.1 Business Parking Permit Fees	Woodward / Rypp that: 1. The fees for business parking permits be \$200 for a one year permit and \$380 for a two year permit. 2. The fees and charges register for 2016/17 be amended accordingly.	Bill Ross	Fees and Charges amended by Finance and document on Website has also been updated	Completed
79	06/09/2016	Council	17.2 2016 LGA Conference and AGM	(1) Hill / Tsiaparis that: 1. Council approves the attendance of Mayor Trainer, Cr/s Mangos, Rypp and Palmer at the 2016 Local Government Association Conference and Annual General Meeting being held at the Adelaide Entertainment Centre, Hindmarsh from 20-21 October 2016. 2. Expenses be reimbursed in accordance with Council policy. (2) Palmer / Tsiaparis that: 1. Council approves the attendance of Cr/s Demetriou and Woodward at the 2016 Local Government Association Conference and Annual General Meeting being held at the Adelaide Entertainment Centre, Hindmarsh from 20-21 October 2016. 2. Expenses be reimbursed in accordance with Council policy.	Terry Buss	Registration and Accommodation booked. Relevant conference documentation and travel and accommodation itineraries provided to Mayor Trainer, Cr/s Mangos, Rypp and Palmer.	Completed
80	06/09/2016	Governance Prescribed Standing Committee	11.1 Local Government Association Conference and Annual General Meeting Notices of Motion - October 2016	Woodward / Demetriou that: 1. The following notice of motions be approved and subsequently provided to the Local Government Association for inclusion in its 21 October 2016 Annual General Meeting agenda: a. That the Local Government Association approaches the South Australian Government to ensure that bicycle lanes on roadways have more effective signage stating that it is an offence to park a vehicle in a bike lane during particular time periods. b. That the Local Government Association actively pursues an increase in the allocation of stormwater funding in South Australia (excluding the Brownhill Keswick Creek). c. That the Local Government Association seeks the increase in funding for South Australian road maintenance on the basis that major roads have deteriorated and the current budget allocation of \$6 million is not sufficient. d. That the Local Government Association lobbies the South Australian Government to operate bus lanes in the City as clearway lanes, for buses and trucks, only in the morning and evenings peak periods and enabling any vehicle to use those bus lanes between 10am and 3pm. e. That the Local Government Association seeks an end to the tripartite agreement between SA Power Networks (formerly ETSA) and Department of Planning, Transport and Infrastructure (formerly the Department of Highways) which currently enables election signs to be placed on power poles, light poles and similar disallowed infrastructure. 2. Council delegates the authority to the Chief Executive Officer to finalise the wording of any notices of motions and submit them to the LGA by the due date.	Pauline Koritsa	Notices of motion inserted into relevant forms provided by the LGA and sent to LGA 9 September 2016	Completed
81	06/09/2016	Governance Prescribed Standing Committee	11.2 Boundary Adjustment Reform Bill	McKay / Demetriou that the feedback contained within this report be provided to the Local Government Association and the Office of the Local Government as Council's response to the Local Government (Boundary Adjustment) Amendment Bill 2016.	Pauline Koritsa	Feedback provided to the LGA (post and email) and the OLG on 14 September 2016	Completed
82	23/08/2016	Civic Committee	7.1 Bilingual Products Sponsorship Application	McKay / Nitschke that it declines a \$2,500 sponsorship request for the distribution of the "My First Words" bilingual DVD's.	Pauline Koritsa	Letter sent to unsuccessful applicant.	Completed
83	23/08/2016	Civic Committee	7.2 George Street Greek Festival Sponsorship Application	Demetriou / Nitschke that it provides a \$3,000 sponsorship for the 2016 George Street Greek Festival.	Pauline Koritsa	Letter sent to successful applicant.	Completed
84	23/08/2016	Civic Committee	7.3 Adelaide Bangladeshi Cultural Club Sponsorship Application	Nitschke / McKay that it provides a \$3,000 sponsorship for the Bangladeshi Food and Cultural Festival.	Pauline Koritsa	Letter sent to successful applicant.	Completed
85	23/08/2016	Civic Committee	7.4 City of West Torrens Art Prize	Nitschke / McKay that it approves the establishment of the City of West Torrens Art Prize, as detailed within this report with a \$500 prize to be awarded to School students 16 years and over and the People's choice award rather than Award Certificates.	Pauline Koritsa	Art prize established and information on City of West Torrens website. Timetable developed with appropriate marketing and promotion. The competition officially opens on 1 January 2016.	Completed
86	23/08/2016	Civic Committee	7.5 Review of the Australia Day Awards Process	Demetriou / Tsiaparis that it approves the amendments to the Australia Day Awards Nomination Information, as detailed within this report, subject to the following amendments: 1. No requirement for the nominee to agree to be nominated; 2. No requirement for a second referee to be detailed on the nomination form; 3. No conflict of interest declaration to be required on the nomination form; 4. Persons or groups are able to be nominated for more than one award in any year, the same award in more than one year or different awards for the same community service/activity. 5. The contribution for which the nominee is nominated is current or concluded the day after the previous year's nominations closed.	Pauline Koritsa	Application forms updated as per Council resolution and Australia Day nominations now open.	Completed
87	16/08/2016	Council	8.1 Verran Avenue, Bennett Street and Ruddock Avenue HILTON (Petition)	Vlahos / O'Rielly that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	Letter written to head petitioner Chris Aslanidis from CEO on 23 August 2016 in accordance with the resolution of Council.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
88	16/08/2016	Council	8.2 Street Parking Access - Rose Street, MILE END (Petition)	Nitschke / Mangos that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	Letter written to head petitioner Raelene de Ross from CEO on 23 August 2016 in accordance with the resolution of Council.	Completed
89	16/08/2016	Council	17.2 South Australian Public Health Council Nominations	Tsiaparis / Haese that Cr Mangos be nominated as the Local Government member to the South Australian Public Health Council.	Pauline Koritsa	Nomination forms sent to Cr Mangos 19 August 2016. Nomination forms sent to LGA 7 September 2016.	Completed
90	16/08/2016	Council	17.3 Confidential Order Review - Update - Thebarton Theatre - Fire Safety	Nitschke / Polito that: 1. Pursuant to s91(9)(a) of the Local Government Act 1999, having reviewed the confidentiality order made on 3 September 2013 and reviewed at Council's 19 August 2014 and 4 August 2015 meetings, pursuant to s91(7), s91(7)(a) and s91(7)(b) of the Local Government Act 1999, in respect of confidential item 21.1 - Update - Thebarton Theatre - Fire Safety, Council orders the information contained in: a. the confidential report item 21.1 - 'Update - Thebarton Theatre - Fire Safety' presented to Council at its 3 September 2013 meeting; b. the confidential Minutes to item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 3 September 2013; and c. all relevant documentation associated with and attached to the confidential agenda item 21.1 - 'Update - Thebarton Theatre - Fire Safety' of 2 September 2013; continues to be kept confidential in accordance with s91(7)(a) and s91(7)(b) of the Local Government Act 1999 and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility. 2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the Local Government Act 1999.	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality.	Completed
91	16/08/2016	Finance and Regulatory Prescribed Standing Committee	11.5 Local Government Finance Authority Board of Trustees Nominations	Palmer / Mangos that Cr Woodward be nominated as the Local Government member to the Local Government Finance Authority Board of Trustees.	Pauline Koritsa	Nomination form sent to Cr Woodward 19 August 2016. Nomination forms provided to LGA 30 August 2016.	Completed
92	16/08/2016	Finance and Regulatory Prescribed Standing Committee	11.6 Revision of the 2016/17 Budget	Demetriou / McKay that: 1. Unspent funds from the 2015/16 budget totalling \$19,955,036 be incorporated in the 2016/17 budget, along with unspent reserve funds totalling \$320,000; and 2. The revised budget for 2016/17 be adopted.	Bill Ross	17/8 Revised budget updated into Technology One financials & reserves records updated.	Completed
93	16/08/2016	Strategy and Community Prescribed Standing Committee	11.1 2016/17 Rainwater Rebate Report	McKay / Palmer that: a. Up to \$50 be made available as a rebate for rainwater tanks with a storage capacity of less than 2,000 litres. b. The rebate value of all tank rebates be set as follows: & middot; 2,000 - 4999 litres - \$300; & middot; 5,000 - 9,999 litres - \$400; & middot; 10,000+ litres - \$500 c. The rebate for planter box rainwater gardens be increased from \$400 to \$500. d. One rebate only be available to each household for Rainwater Tanks and Planter Box Rain Gardens as a result of the increase in rebate value. e. Provide a \$200 New Home or Extension Rebate in addition to the applicable Rainwater Tank Rebates for tanks 2,000 litres and above.	Pauline Koritsa	The guidelines and application forms for the 2016/17 Rainwater Rebate Program have been updated to reflect Council's resolution and are now available online.	Completed
94	16/08/2016	Strategy and Community Prescribed Standing Committee	11.3 Community Services Monthly Report July 2016	Tsiaparis / Palmer that the recommendation be adopted and that staff be formally thanked for their due diligent in getting the new RFID system installed.	Pauline Koritsa	Email; sent to library staff acknowledging their efforts.	Completed
95	02/08/2016	Urban Services Prescribed Standing Committee	11.2 Alteration of Parking Controls in Talbot Street, HILTON	Vlahos / McKay that: 1. The report be received. 2. The Administration proceed to install parking controls of 3hr parking Monday – Friday 9am – 5pm on the western side, and 1hr parking 10am – 10pm every day on the eastern side in Talbot Street Hilton as requested by the residents of the street.	Angelo Catinari	09/08/2016 - Letter sent to the head petitioner Nick Howie advising of the Council resolution. A traffic impact statement has also been completed. Parking controls will be installed following notification to residents.	Completed
96	02/08/2016	Urban Services Prescribed Standing Committee	11.3 Proposed Road Closure in Holland Street, THEBARTON	Nitschke / Palmer that the closure of the section of Holland Street Thebarton between Winwood Street and the William Goodman Bridge is proposed and that the Chief Executive be authorised to give the required advance public notifications in accordance with the Road Traffic Act.	Angelo Catinari	A Public notice was placed in both The Advertiser Public Notices and The Weekly Times Messenger Public Notices on 24 August 2016 in accordance with the resolution of Council.	Completed
97	02/08/2016	Urban Services Prescribed Standing Committee	11.4 Urban Services Activities Report	Mayor Trainer / Rypp that a reward of \$2000 be offered for information leading to the apprehension of the person responsible, rising to as much as \$5000 if the information also leads to the recovery of a significant proportion of the stolen plants from Falcon Reserve.	Angelo Catinari	Post placed on Social Media seeking information regarding the stolen plants from Falcon Reserve and Mayor Trainer also mentioned the reward on Radio SAA.	Completed
98	02/08/2016	Governance Prescribed Standing Committee	11.1 Local Government Association Annual General Meeting 2016 - Calls for Notice of Motion and Voting Delegates	Haese / Woodward that: 1. The voting delegates to the LGA Annual General Meeting be Mayor Trainer and Cr Demetriou (proxy). 2. The recommended process for the lodgement of Notices of Motions for the LGA Annual General Meeting, contained within this report, be adopted. 3. Council delegates to the Chief Executive Officer the authority to finalise the wording of any Notices of Motions and submit them to the LGA.	Pauline Koritsa	Report containing motions received scheduled for 6 September 2016 meeting of Council. Motions to be sent to LGA by 9 September 2016 cut off date. LGA contacted CEO's office on the 20 October 2016 as they have not received advice on who Councils voting delegates will be at the AGM. Information provided.	Completed
99	02/08/2016	Governance Prescribed Standing Committee	11.2 Section 270 Internal Review of Council Decisions Annual Report	Demetriou / Mangos that the Section 270 Internal Review of Council Decisions Annual Report, as required by Section 270(8) of the Local Government Act 1999, be received subject to the following amendment: The Council Policy: Expiation Notice Decision Review was adopted on 16 March 2016. A new process and form for the review of parking expiations commenced on 16 April 2016. The administration is currently implementing data capturing processes to accurately report the number and outcome of parking expiation review requests. From 16 April 2016 to 30 June 2016 there were 325 requests for parking expiation review received.	Pauline Koritsa	Amendment accepted and added to the Annual report which is currently being finalised.	Completed
100	02/08/2016	Council	15.1 Breakout Creek Weed Control and Management Plan (MWN)	Demetriou / McKay that the issue of weed control be referred to the NRM with the insistence that they address it in a practical manner as a matter of priority.	Angelo Catinari	6/09/16: Letter posted 8 September 2016	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
101	02/08/2016	Council	17.2 Development Assessment Panel - Vacancy	Vlahos / Palmer that: 1. Colleen Dunn be appointed as the Presiding Member of the DAP, pursuant to Section 56A (3)(c)(ii) of the Development Act 1993, for the period commencing 9 August 2016 until 31 December 2016. 2. That the position of independent member to the City of West Torrens Development Assessment Panel (DAP) made vacant by this appointment remain vacant for the current term and be filled through the expression of interest process for the 2017-18 term of the DAP.	Angelo Catinari	04/08/2016 - Letter sent to Colleen Dunn in accordance with the resolution of Council.	Completed
102	02/08/2016	Council	17.3 Celebrating Confucius: William Light School Sponsorship Application	Mangos / Hill that Council supports the William Light School for their 'Celebrating Confucius: the First South Australian Chinese Bilingual School Event' by way of a \$3,000 sponsorship towards the cost of staging the event.	Terry Buss	Cheque organised and provided to Adriana Christopoulos who has been working closely with the School providing assistance with organising their event which is taking place on Friday 9 September 2016.	Completed
103	26/07/2016	Community Facilities Prescribed General Committee	8.1 David Hookes Memorial	The Administration advised that the placement and prominence of the David Hookes Memorial will be reviewed as part of future works scheduled in the precinct.	Angelo Catinari	This matter has been added to the Outstanding Actions table for future Community Facilities Meetings.	Completed
104	26/07/2016	Community Facilities Prescribed General Committee	8.2 Thebarton Community Centre	The Administration advised that the signage illumination and placement of the Thebarton Community Centre sign will be reviewed.	Angelo Catinari	This matter has been added to the Outstanding Actions table for future Community Facilities Meetings.	Completed
105	20/07/2016	Audit and Risk Prescribed General Committee	9.3.3 Annual Internal Audit Program 2016 - 2017	Woodward / Moran that: 1. The Annual Internal Audit Program 2016-17 be deferred to the 11 October 2016 meeting of Committee. 2. In the interim those audits that are currently in progress and identified for commencement in quarter one be progressed.	Pauline Koritsa	1. The 2016/17 Internal Audit Program is currently being reviewed and will be presented to the 11 October 2016 meeting of the Committee. 2. Progress against quarter 1 audits will be reported to the 11 October meeting of the Committee.	Completed
106	19/07/2016	Council	8.1 17 & 19 Arthur Street, Richmond	O'Rielly / Vlahos that: 1. The Petition be noted. 2. The Head Petitioner be advised accordingly.	Angelo Catinari	28/07/2016 - Letter sent to Bev Matar in accordance with the resolution of Council and advising that receipt of the petition will be included in the body of a report that will be presented to DAP at a future date.	Completed
107	19/07/2016	Council	8.2 Japanese Pagoda Trees on Ruthven Avenue	Woodward / Mangos that: 1. The Petition be received. 2. The General Manager Urban Services further examine the claims made by the Petitioners including the long-term suitability of the tree for use in our urban streetscapes and report back to Council accordingly. 3. The Head Petitioner be advised accordingly.	Angelo Catinari	Letter sent to Mrs Meaney 19 August 2016. Report gong to Council 6 September 2016.	Completed
108	19/07/2016	Council	15.1 QUEEN Elizabeth Hospital Cardiac Unit (MWN)	Rypp / Mangos that the City of West Torrens write to the Minister for Health, Mr Jack Snelling, to oppose the closure of the Cardiac Unit at the Queen Elizabeth Hospital. This is due to putting at risk the health and wellbeing of our City of West Torrens residents that utilise services at the hospital and this letter is to be sent to local state MPs in the western suburbs as well.	Terry Buss	Letter sent to Hon Jack Snelling dated 26 July 2016. Letter also copied to western suburbs MPs as follows: Hon Paul Caica MP, Member for Colton Hon Tom Koutsantonis MP, Member for West Torrens Hon Steph Key MP, Member for Ashford Hon Dr Duncan McFetridge, Member for Morphett Hon Stephen Mullighan MP, Member for Lee Hon Jay Weatherill, Member for Cheltenham	Completed
109	19/07/2016	Council	15.2 Terms of Reference (MWN)	Demetriou / Woodward that during the current review of the Terms of Reference for all General Committees, Prescribed and Non-Prescribed, consideration be given to allowing for co-Ward Councillors to act as proxy Committee Member in the event that the appointed Committee Member is not able to attend the meeting for whatever reason.	Pauline Koritsa	Terms of reference for all committees are currently under review and will be presented to the 18 October 2016 meeting of Council	Completed
110	19/07/2016	Finance and Regulatory Prescribed Standing Committee	11.3 LGFA Annual General Meeting 2016	Nitschke / Demetriou that: 1. The Local Government Finance Authority be advised that Council has no motions for the upcoming Annual General Meeting. 2. Mr Bill Ross, General Manager, Corporate and Regulatory, be appointed as Council's representative to the Annual General Meeting. 3. Cr Woodward be nominated to the Board of the Local Government Finance Authority.	Bill Ross	Forms for Council Representative and Board Nomination have been forwarded to the LGFA SA 5/8/16 by Kathleen	Completed
111	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.1 Elected Member Records Management Policy Review	Mangos / McKay that: 1. Further define the difference between an official record and a record under 'definitions'; 2. Clarify whether notes taken by Elected Members at meetings i.e. Council Meetings, constitute an official record and so are required to be forwarded to the Information Management Unit (IMU). If not then this to be included in the list of exclusions to official records under 'definitions'; 3. Further define the terms ephemeral and transitional under 'definition'.	Pauline Koritsa	Further clarification sought. Policy scheduled to be re-presented to the 13 September 2016 CPPP	Completed
112	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.2 Elected Member - Recognition of Service Policy Review	McKay / Hill that: 1. The revised Council Policy - Elected Member - Recognition of Service be approved subject to the Policy clauses will now read: 5.1.1 On the completion of service by a Mayor, Council will show its appreciation by adding the Mayor's name to the relevant service board. 5.1.2 On the completion of service by an Elected Member, CWT will show its appreciation through a certificate of service presented at a Council meeting. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Elected Member - Recognition of Service.	Pauline Koritsa	Amendments made to policy. Policy updated on website and PolicyHUB.	Completed
113	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.3 Order Making Policy Review	O'Rielly / Mangos that the revised Council Policy - Order Making be approved for public consultation.	Pauline Koritsa	Public consultation concluded 22 August 2016. Policy scheduled to be presented to the 13 September 2016 CPPP	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
114	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.4 Graffiti Management Policy Review	O'Rielly / Hill that: 1. The revised Council Policy - Graffiti Management be approved subject to the following amendments: &middledot; Clause 5.8 to read: To involve the local community as partners in reducing graffiti by liaising with schools, other councils……… &middledot; Clause 1.2 to read: As a deterrent, the City of West Torrens seeks to minimise the incidence of graffiti on both public and private property by removing graffiti as quickly as possible including, when practical, via engagement with the local community as partners. &middledot; Clause 5.4 to read: The removal of graffiti by Council may be conducted by an employee of the Council, or another person duly authorised by the Council, using environmentally sustainable methods to minimise harm to the environment. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Graffiti Management.	Pauline Koritsa	Amendments to policy made. Policy updated on website and PolicyHUB.	Completed
115	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.5 Libraries Policy Review	McKay / Hill that: 1. The revised Council Policy - Libraries be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Libraries.	Pauline Koritsa	Policy updated on website and PolicyHUB	Completed
116	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.6 Council Suppers Policy Review	O'Rielly / McKay that the Committee recommends to Council that the Council Policy - Council Suppers be revoked.	Pauline Koritsa	Policy removed from website and PolicyHUB	Completed
117	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.7 Provision of Council Gifts Policy Review	O'Rielly / Mangos that: 1. The revised Council Policy - Provision of Council Gifts be approved subject to: &middledot; Adding the words ‘and subsequent’ between the words '100th' and 'birthday' to Clause 5.8.1 &middledot; Clause 5.7.4 to read: The Chief Executive Officer is authorised to purchase a Civic Gift… 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Provision of Council Gifts.	Pauline Koritsa	Amendments to policy made. Policy updated on website and PolicyHUB	Completed
118	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.8 Underdale and Torrensville Urban Employment Zone Development Plan Amendment Statement of Intent	McKay / Haese that the recommendation be adopted subject to the Statement of Intent being amended to identify the correct consultation process to be used, i.e. B1 or B2, prior to submission to the Minister for Planning.	Pauline Koritsa	The Underdale and Torrensville Urban Employment Zone Development Plan Amendment Statement of Intent was amended according to Council's resolution and formally lodged with the Department for Planning Transport and Infrastructure 12 August.	Completed
119	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.9 Annual Service Plans 4th Quarter 2015/16 Progress Update	McKay / Mangos that: 1. Annual Service Plans 4th Quarter Progress Report 2015/16 be received, and 2. Requests to defer incomplete actions from the 2015/16 service plans to the 2016/17 service plans are approved, as detailed within the report.	Pauline Koritsa	6/09/16 - Incomplete actions from the 2015/16 Service Plans have been deferred and included in the 2016/17 Service Plans 24/10/2016 - Incomplete actions included in the approved 2016/17 Service Plans	Completed
120	12/07/2016	Corporate Planning Policy and Performance Prescribed Committee	7.11 Progress on Implementing Council Decisions	McKay / Haese that the recommendation be adopted subject to the removal of the action related to the Proposed Light Rail Link from the Adelaide CBD to the Airport on the basis that this has been superseded by the announcement of the AdelINK (Light Rail) Scoping Study.	Terry Buss	Completed as per CPPP 12 July 2016 recommendation, adopted at Council meeting of 19 July 2016.	Completed
121	05/07/2016	Council	17.1 Adoption of the Budget and Annual Business Plan and Declaration of the Rates for 2016/17	See Minutes of this report in ECM under Council Meeting Minutes 05/07/2016	Bill Ross	Gazettal and Messenger advertisements arranged, and website updated. Billing run planned for 8 July 2016. Printing and distribution of rate notices to occur subsequently. Billing run completed, file sent to printer and rate notices sent out to ratepayers. Task completed	Completed
122	05/07/2016	Council	17.3 OPAL Network and Transition	Rypp / Demetriou that it [Council] joins the OPAL Network.	Pauline Koritsa	Letter sent to SA Health on 7 July 2016 advising of Council's resolution.	Completed
123	05/07/2016	Council	17.4 Norman Waterhouse Lawyers Local Government Conference 2016	McKay / Haese that: 1. Subject to their confirmation, Council approves the attendance of Cr/s Rypp and Mangos at the Norman Waterhouse Lawyers Local Government Conference to be held at Adelaide Oval on Friday 12 August 2016. 2. Expenses be reimbursed in accordance with Council policy.	Terry Buss	Conference booked for Cr Mangos and Cr Rypp. Confirmation emails sent to the attending elected members as well as an outlook calendar appointment for the event.	Completed
124	05/07/2016	Council	17.5 2016 LGA Roads and Works Conference	Palmer / Hill that: 1. Subject to confirmation, Council approves the attendance of Cr Demetriou at the Local Government Association Roads and Works Conference being held in Mount Gambier on 1 and 2 September 2016 at Sir Robert Helpmann Theatre. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council policy, that costs, other than air fares or other travel costs, be met by Council.	Terry Buss	Conference booked for Cr Demetriou to attend the LGA Roads and Works Conference. Accommodation booked at The Barn Accommodation. Outlook calendar appointment sent to the attending Elected Member for the event.	Completed
125	05/07/2016	Urban Services Prescribed Standing Committee	11.1 Proposed Road Closure - Road Reserve Land on the Corner of Allchurch Avenue and Packard Street	Tsiaparis / Mangos that: 1. It provide its consent for the road closure process for the identified portions of land in Attachments 1 and 2 to this report to commence; and 2. Further reports be provided to Council as necessary and/or when significant milestones are reached throughout the road closure process.	Angelo Catinari	12/07/2016 - Letters sent to owners of land adjoining the identified portions of land on Allchurch Avenue and Packard Street Plympton seeking expressions of interest in purchasing said portions of land and advising the process involved. Further reports will be presented to Council as per the resolution.	Completed
126	05/07/2016	Urban Services Prescribed Standing Committee	11.2 Request Approval for Closure of George Street Thebarton for Annual Street Party	Nitschke / Mangos that: 1. Approval be granted for the closure of the section of George Street, Thebarton between Dew Street and Albert Street from 8am on Saturday 10 December 2016 to 2am on Monday 12 December 2016 for the Church of St Nicholas "Street Party". 2. The Administration undertakes the temporary closure of George Street, Thebarton under delegated authority pursuant to Section 33 of the Road Traffic Act and advises the applicant of the requirements and conditions for compliance with the road closure order. 3. The Administration authorises the temporary placement of equipment in George Street for the event under delegated authority pursuant to Section 221 of the Local Government Act and advises the applicant of the requirements and conditions for compliance with the authorisation to make a (temporary) alteration to the road. 4. The costs associated with the event including any statutory charges for the event shall be borne by the applicant.	Angelo Catinari	12/07/2016 - Letter sent to Secretary of the Greek Orthodox Community of SA Inc to confirm the event has been officially approved and advise of timeframes for actions required.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
127	05/07/2016	Urban Services Prescribed Standing Committee	11.4 West Torrens Building Fire Safety Committee	Vlahos / Rypp that: 1. The West Torrens Building Fire Safety Committee be re-established as the appropriate authority in accordance with Section 71(18) and (19) of the Development Act 1993 with the following membership; &middledot; Janine Lennon – Council employee, Manager City Development &middledot; Andrew Romaniuk – Council employee with prescribed qualification in building surveying &middledot; Jonathon Pearce (and Rodney Bahr as a deputy) – persons nominated by the Chief Officer of the South Australian Metropolitan Fire Service &middledot; Richard Newton Read – consultant from Marion City Council who is a person with extensive knowledge and experience with fire safety matters. All members shall hold office until 30 August 2019, unless resolved otherwise by Council. 2. Janine Lennon be appointed as the Presiding Member of the Building Fire Safety Committee. 3. The Administration nominate an Executive Officer to provide support to the Committee. 4. The Terms of Reference for the West Torrens Building Fire Safety Committee as provided in Attachment 1 of this report be approved.	Angelo Catinari	12/07/2016 - Letters sent by Manager City Development to all members of the West Torrens Building Fire Safety Committee advising them of their appointment until 30 August 2019.	Completed
128	05/07/2016	Governance Prescribed Standing Committee	11.1 Boundary Adjustment Process Reform Feedback	Polito / Nitschke that the feedback contained within this report be provided as Council's response to the Boundary Adjustment Process Proposals to the Local Government Association and the Office for Local Government.	Pauline Koritsa	Responses sent to the OLG and LGA on 8 July 2016	Completed
129	05/07/2016	Council	16.2 Queen Elizabeth Hospital Cardiac Unit	Rypp that the City of West Torrens write to the Minister for Health, Mr Jack Snelling, to oppose the closure of the Cardiac Unit at the Queen Elizabeth Hospital. This is due to putting at risk the health and wellbeing of our City of West Torrens residents that utilise services at the hospital and this letter is to be sent to local state MPs in the western suburbs as well.	Terry Buss	Refer action taken from 19 July 2016 Council meeting in reference to this MWN.	Completed
130	28/06/2016	Civic Committee	7.1 Donations to Charitable Organisations	Demetriou / Vlahos that: 1. Unspent donation funds and a portion of the unspent ex-gratia funds be allocated to the following charitable organisations for the purpose of benefitting and improving the welfare of the people of West Torrens: 1. St Vincent De Paul 2. Salvation Army 3. Uniting Care 4. Anglicare 5. Hungry Hare Café (Uniting Church) 6. Holdfast Baptist Church 7. CareWorks (Churches of Christ) 2. The Administration to prepare a report for the next meeting of the Committee detailing how surplus funds could be dealt with in future funds.	Pauline Koritsa	Letters sent to organisations	Completed
131	28/06/2016	Civic Committee	7.2 Kids and Youth Disability Expo Sponsorship Application	Vlahos / Tsiaparis that the \$3,000 sponsorship request from KYD-X to host the KYD-X Kids and Youth Disability Expo not be approved.	Pauline Koritsa	Letter sent notifying applicant of Council decision	Completed
132	28/06/2016	Civic Committee	7.3 Community Grants Round Three 2015-16	Vlahos / Demetriou that the distribution of the additional round of the 2015-2016 Community Grants and Equipment Grants, as detailed in the Agenda report be endorsed with the addition of the following Community Grants and Equipment Grants: - Community Grant for Torrensville Primary School - \$1800 - Equipment Grant for St John the Baptist Catholic School - \$1000 - Equipment Grant for Warriappendi School - \$1000	Pauline Koritsa	Letters sent to successful applicants	Completed
133	28/06/2016	Civic Committee	7.4 Drug ARM Australia's Movie Day - Request for Donation	McKay / Nitschke that it [Council] supports the Movie Day event being organised by Drug ARM Australasia by way of a \$300 donation.	Pauline Koritsa	Letter sent to Drug ARM	Completed
134	21/06/2016	Council	17.1 South Australian Amateur Football League (SAAFL) Proposed Development	Cr Nitschke / Cr Woodward that: 1. Council provide its in principle consent, in its capacity as landlord, to the proposed construction of a new two storey building in the south-eastern corner of the Thebarton Oval (which lies within the leased area currently occupied by the SAAFL) and for associated carparking for the proposed facility (which currently lies outside of the leased area) as envisaged in the concept plan provided at Attachment 2 to this report. 2. The Administration be authorised to enter into negotiations/discussions with representatives of the SAAFL to further progress this matter; and 3. Further update report(s) be provided to the Council following further negotiations and/or when significant milestones have been reached.	Angelo Catinari	29/06/2016 - Letter sent to SAAFL as per the resolution of Council.	Completed
135	21/06/2016	Council	17.2 Brown Hill Keswick Creek Stormwater Management Project - Request for Payment for Ridge Park Works	Palmer / O'Rielly that: 1. In respect of the Brownhill Keswick Creek Stormwater Project, Council commits to its share towards the Ridge Park Detention Dam works subject to: a. The City of Unley, having ownership and maintenance responsibilities for the assets constructed and acquired, until such time as alternative responsibilities are agreed between the Project and the City of Unley; and b. The other three Project Councils, namely the Cities of Adelaide, Burnside and Mitcham providing similar commitment to pay their share of the contribution to the City of Unley. 2. Council authorises the CEO to negotiate, approve, pay or undertake any other necessary steps to give effect to this latest Council decision.	Angelo Catinari	Invoices have been processed for payment in accordance with the resolution of Council.	Completed
136	21/06/2016	Council	17.3 Request for an Internal Review of Council Decision re Native Plant Giveaway	Palmer / Nitschke that the requirement for tenants to receive written consent to obtain a pack on their behalf and permission to plant seedlings at the rental address be abolished for the 2016 and future Native Plant Giveaway events.	Pauline Koritsa	Letter sent to Mr Paris Dean advising of the outcome of his request for an internal review of Council decision. see doc set id 4022325. Manager of City Strategy has instructed staff that there is no longer a requirement for tenants to provide written evidence from property owner when picking up plants at the native plant giveaway	Completed
137	21/06/2016	Council	17.4 Informal Gatherings - Correspondence from Minister for Local Government	Palmer / Vlahos that: 1. This report be received. 2. A response be provided to the Minister, with a copy to the LGA, asserting that Council's Informal Gatherings and Discussions Policy complies with the current legislation and advising that the policy will be amended if and when the proposed regulations are prescribed to ensure it is compliant with those regulations.	Pauline Koritsa	letter sent to Minister Brock signed by CEO and Mayor	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
138	21/06/2016	Finance and Regulatory Prescribed Standing Committee	11.2 Property Leases	O'Rielly / Palmer that: 1. This report be received. 2. The practice of providing this report in a Council agenda be provided quarterly, if there is a matter to be reported.	Bill Ross	New requirements noted, with the next report to be produced for the July-Sept quarter.	Completed
139	21/06/2016	Finance and Regulatory Prescribed Standing Committee	11.5 Investment of St Martins' Sale Proceeds	Nitschke / Haese that proceeds from the sale of St Martins be invested on a fixed term investment basis with an appropriate financial institution at the best rate of return achievable within the constraints of Council's Investment Policy.	Bill Ross	Funds currently invested with LGFA on a fixed term investment that matures in July. When it matures, it will be reinvested for a further 12 months.	Completed
140	21/06/2016	Strategy and Community Prescribed Standing Committee	11.1 HACC Funding	Palmer / Vlahos that: 1. It rejects the additional 12 months HACC funding offer (2016-2017) for those clients under the age of 65 with a disability when it is formally received from DCSI. 2. It agrees to allocate up to \$10,000 p.a of the annual budget designated to Council's Home Advantage program to 'grandfather' current HACC clients as proposed in the report until such time as they transition to CHSP or the NDIS. 3. On 1 July 2016 the current HACC program be rebadged as the City of West Torrens Disability Support Program.	Pauline Koritsa	Letter sent to DCSI advising of Council's decision	Completed
141	21/06/2016	Strategy and Community Prescribed Standing Committee	11.2 Feedback to SAPOL Metropolitan Police Stations Review	Palmer / Hill that: 1. Endorses the response provided to the South Australian Police in relation to its Metropolitan Police Stations Review. 2. Provide any further feedback for the Administration to forward to the South Australian Police.	Pauline Koritsa	30/6/16: No further feedback was received and therefore none was provided to SAPOL.	Completed
142	21/06/2016	Strategy and Community Prescribed Standing Committee	11.3 Food Trucks in South Australia Position Paper Update	Nitschke / Vlahos that the attached draft comments be submitted to the Premier and the Local Government Association as its response to the Food Trucks in SA Position Paper.	Pauline Koritsa	30/6/16: The City of West Torrens' feedback on the Food Trucks in South Australia Position Paper was submitted to the Premier on 30 June 2016, and a copy of the comments was also provided to the LGA SA.	Completed
143	07/06/2016	Council	16.1 Election Posters	Woodward / McKay that the Administration investigate and report back to Council on how election posters could be banned from public land and infrastructure during local government elections for the City of West Torrens.	Bill Ross	Report completed for 5 July 2016 Council meeting.	Completed
144	07/06/2016	Council	18.4 AMAC - Legal Challenge Support	Demetriou / Woodward that: 1. That West Torrens is not able to provide in-principle support to financially support a legal challenge to events in Tasmania relating to the payment of rate equivalent payments to local government bodies for leased Commonwealth airports as set out in AMAC's letter dated 24 May 2016 because Council is of the view that: · The success of a legal challenge is considered minimal at best; · The likely cost of a legal challenge will be prohibitive; · Negotiation between the parties should be the preferred course of action rather than a combative legal challenge; · In-principle support to the legal challenge may put at risk the strong working relationship Council has developed over the years with Adelaide Airport Limited; and · The cost apportionment model is not considered fair and equitable as those Councils with the least to gain from a legal challenge will pay the lion's share of the cost whereas those with the most to gain will pay a minimal share. 2. That West Torrens is not unsympathetic to the issues being experienced by Clarence and Northern Midlands councils in Tasmania relating to rate equivalent payments from Hobart and Launceston Airports and accordingly, will further consider providing an ex-gratia payment to AMAC of up to 10% of reasonable legal costs incurred or \$15,000, whichever is the lesser, if negotiations fail and a legal challenge is instigated.	Terry Buss	Letter to AMAC dated 14 June 2016 sent in post 15 June 2016.	Completed
145	07/06/2016	Council	18.5 Underdale and Torrensview Industrial Zone Statement of Intent Update and Revised Approach	McKay / Nitschke that: 1. The Underdale and Torrensview Industry Zone Economic and Land Use Analysis Report by Jones Lang LaSalle be received; 2. A revised Underdale and Torrensview Residential/Industry Interface DPA Statement of Intent be prepared which considers rezoning the South West Precinct, defined in Figure 1, of the Underdale and Torrensview Industry Zone to Urban Employment Zone and removing the non-complying status for low density residential development in existing residential areas; 3. The findings of the research and consultation undertaken in the Underdale and Torrensview Industry Zone be considered in the Employment Development Plan Amendment, including considering 101 Hardys Road, Underdale to be rezoned to allow residential uses.	Pauline Koritsa	30/6/16: A revised Underdale and Torrensview DPA statement of Intent has been prepared and will be presented to the CPPP on 12 July 2016. 6/09/16: The Underdale and Torrensview Urban Employment Zone Statement of Intent was revised to include the requested rezoning of the South West Precinct, and removing the non-complying status for low density residential development in existing residential areas. The Minister through the Department for Planning Transport and Infrastructure has indicated no new Development Plan Amendments will be accepted. However the research will be used to inform and influence the new planning instruments developed under the Planning Development and Infrastructure Act.	Completed
146	07/06/2016	Council	18.6 Proposed Development of Morphettville Racecourse (and surrounds)	Demetriou / Hill that: 1. Council supports a Ministerial Development Plan Amendment funded by the developer as the preferred approach for facilitating the proposed development of land at the northern end of the Morphettville Racecourse site, on the proviso that the two Councils play an integral part in the DPA process to ensure the development is appropriately coordinated and that local issues and aspirations are appropriately considered in the master-planning and policy creation process. 2. The Chief Executive Officer writes to the City of Marion confirming support for the proposed approach. 3. The Chief Executive Officer writes to the Minister for Planning recommending that a Ministerial Development Plan Amendment is initiated to facilitate the proposed development of the SAJC owned land adjacent to the Morphettville Racecourse.	Pauline Koritsa	30/6/16: The Chief Executive Officer has written to the City of Marion confirming support for the proposed approach, and a letter to the Minister has been drafted. 06/09/16: Letters have been sent to Marion, the South Australian Jockey Club and the Minister for Planning supporting the proposal to progress and Ministerial DPA funded by the developer.	Completed
147	07/06/2016	Council	18.9 Max and Bette Mendelson Scholarship Awards - 2016	Hill / Haese that: 1. Approval be granted to the Mendelson Management Committee to award the 2016 Max and Bette Mendelson scholarships as outlined in the list provided separately; and 2. Approval be granted for the Mendelson Management Committee, in conjunction with the Chief Executive Officer, to arrange a suitable presentation ceremony to be held on Friday 1 July 2016 along the lines of previous years.	Terry Buss	1. Approval granted at the Mendelson Management Committee meeting on 24 June 2016 2. Mendelson Presentation Ceremony held on Friday 1 July 2016	Completed
148	07/06/2016	Council	18.10 Australian Airports Association National Conference 2016	Haese / Rypp that: 1. Subject to their confirmation, Council approves the attendance of Cr/s Palmer, Vlahos and Mangos at the Australian Airports Association (AAA) National Conference being held from Monday 21 to Friday 25 November 2016 at the National Convention Centre, Canberra; 2. Expenses be reimbursed in accordance with Council Policy; and 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council Policy, that costs other than airfares, be met by Council.	Terry Buss	EMs attending confirmed. Early bird registration ends 15 July 2016. Registrations done. Invoices paid. Travel arrangements yet to be made but will be done so in the next month.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
149	07/06/2016	Council	18.11 Climate Adaptation Conference 2016	Rypp / Haese that: 1. Subject to their confirmation, Council approves the attendance of Cr/s Mangos and Woodward at the Climate Adaptation Conference to be held at Adelaide Convention Centre 5 - 7 July 2016. 2. Expenses be reimbursed in accordance with Council policy.	Terry Buss	Cr Mangos and Woodward registered to attend Conference 16 June 2016. Invoice has been forwarded to Accounts	Completed
150	07/06/2016	Council	22.1 Divestment Proposal Update - Brickworks Riverfront Land	Woodward / Dua that Council does not proceed with the sale of the Brickworks Riverfront land and that the Chief Executive Officer be authorised to provide written confirmation to C Projects that the Council does not intend to proceed with the sale to C Projects at this time.	Terry Buss	Letter to C Projects dated 14 June 2016 sent via email to Stephen Connor and cc'd to Property & Advisory. Hard copy sent in post 15 June 2016.	Completed
151	07/06/2016	Urban Services Prescribed Standing Committee	11.1 Road Closure - Main Street Lockleys	McKay / Rypp that: 1. Council, as the relevant authority, has had regard to Roads (Opening and Closing) Act 1991 Section 16 matters in considering whether to make a road closure order; 2. Pursuant to Section 12 (1) and (2) of the Act, has made an agreement to transfer land contained in the closed part of Main Street, Lockleys to Main Street Holdings Pty Ltd as the owner of adjoining land; 3. Pursuant to Section 15(1)(a) of the Act, makes the road process order to close part of Main Street, Lockleys as delineated as B on the Hennig & Co Preliminary Plan No 15/0023 dated 02/05/2016; 4. Pursuant to Section 17(a) as part of the road process order, the land subject to closure shall be transferred to Main Street Holdings Pty Ltd in accordance with the agreement for exchange dated 02/05/2016 and added to other land in accordance with the agreement covered in 2 above; and 5. The Mayor and Chief Executive Officer be authorised to sign and seal all documents associated with the road closure and transfer process under the Common Seal of Council.	Angelo Catinari	Executed documentation returned to Hennig and Co. Tuesday 14 June 2016.	Completed
152	07/06/2016	Urban Services Prescribed Standing Committee	11.2 Peake Gardens Riverside Tennis Club - Request to Undertake Building Works	Woodward / Dua that: 1. It provide its consent, in its capacity as landlord, for the building works which the Peake Gardens Riverside Tennis Club wishes to undertake at Peake Gardens Reserve on the following conditions that: a) The Lessee undertakes the works in accordance with the development approval; b) The Lessee meets all costs associated with the building works; c) The Lessee remains responsibility for rectifying any defects or issues that arise as a result of the building works; d) At the reasonable request of Council, the Lessee is required to seek, obtain and supply engineering advice from a suitably qualified engineer indicating that the building works are structurally sound; and e) The Lessee acknowledges that funding has been sought to undertake a Master Plan for the reserve which may impact the building(s) currently being used by it. 2. Council provide approval as part of its building maintenance budget/program to allow asbestos removal works to occur in the vicinity of the project area.	Angelo Catinari	29/06/2016 - Letter sent to Jeff Ramm, Peak Gardens Tennis Club as per the resolution of Council.	Completed
153	07/06/2016	Urban Services Prescribed Standing Committee	11.3 Alteration of parking controls in Talbot Street Hilton	O'Rielly / Vlahos that the item be deferred to the 5 July 2016 meeting of Urban Services Prescribed Standing Committee.	Angelo Catinari	This report has subsequently been deferred to the Council Meeting of 02 August 2016	Completed
154	07/06/2016	Urban Services Prescribed Standing Committee	11.4 Request to Install Picket Fencing at Richmond Oval by West Adelaide Football Club	McKay / Haese that the West Adelaide Football Club be advised that Council supports its request to replace portion of the oval boundary fencing at Richmond Oval with steel picket fencing in accordance with the information provided to the Council by the Club on condition that: a) The Lessee meets all costs associated with the fencing works; b) The Lessee remains responsibility for rectifying any defects or issues that arise as a result of the fencing works; and c) The Lessee remains the party responsible for the maintenance of the picket fencing and any associated plaques, and or fixings.	Angelo Catinari	29/06/2016 - Letter sent to the West Adelaide Football Club as per the resolution of Council.	Completed
155	07/06/2016	Urban Services Prescribed Standing Committee	11.5 Mellor Park Tennis Club - Request to Erect/Retain "Wilson" Branded Shadecloth	Rypp / McKay that: 1. The Mellor Park Tennis Club be advised that Council does not provide its consent, in its capacity as landlord, to allow the club to reattach the "Wilson" branded shade cloth, which has been removed by Council, to the tennis court fencing at Mellor Park. 2. The Club be further advised that Council will provide its consent, in its capacity as landlord, for the club to attach non branded shade cloth to the tennis court fencing on the following conditions: · The club be required to seek and gain development approval; · As part of the development approval process, the club be required to provide independent engineering advice confirming that the fencing structure is adequate and/or sufficient to allow the attachment of the shade cloth and that this will not result in any structural deformity of the fencing; · The club be responsible to maintain the shade cloth and repair any defects that occur; · The club be responsible for, and to address and deal with, any and all defects, or any safety matters that arise, as a result of the attachment of the shade cloth to the fencing; and · The shade cloth not be erected/installed over the power box which is situated at the southern end of the courts.	Angelo Catinari	29/06/2016 - Letter sent to Andrew Fullgrabe, Mellor Park Tennis Club, as per the resolution of Council.	Completed
156	07/06/2016	Urban Services Prescribed Standing Committee	11.6 Renaming of Thebarton Neighbourhood House site	Nitschke / Woodward that: 1. Pursuant to s219 of the Local Government Act 1999, the name of 10 Falcon Avenue, Mile End be changed to "Falcon Reserve"; and 2. A commemorative plaque is installed explaining the significance of the name and its relevance to the location.	Angelo Catinari	The Official Opening of the Falcon Reserve will be held on Monday 11 July 2016 in conjunction with the Community Services Little Day Out event. A commemorative plaque is currently being sourced and will be installed at a later date. 14/07/2016 - CEO approved Gazettal Notice, website notice and Advertisement in the local newspaper. Govt Gazette notice has been sent by Governance. Once notice has been gazetted, notification will be sent to the Valuer General, Surveyor General and Registrar General in accordance with the Act.	Completed
157	07/06/2016	Governance Prescribed Standing Committee	11.2 Naming of a Private Road - BioSA Precinct Thebarton	Nitschke / Polito that pursuant to s219 of the Local Government Act 1999, the private road in the BioSA precinct be named Dennis Mutton Drive.	Pauline Koritsa	Notice placed in 16 June 2016 Government Gazette. Surveyor General, Registrar General and Valuer General notified on 17 June 2016. Newspaper notice prepared for next available print run. Internal departments notified.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
158	24/05/2016	Community Facilities Prescribed General Committee	7.1 Lockleys Oval and Apex Park Masterplans	Haese / Rypp that: 1. The report be noted. 2. An internal Reference Group be established comprising the Presiding Member of this Committee, the applicable Ward Councillors and relevant Administrative staff to oversee the progress of these projects.	Angelo Catinari	The first meeting of the Lockleys Oval & Apex Park Community Facilities Reference Group Meeting will be held on Tuesday 19 July 2016 prior to the Council Meeting. Membership of the Reference will comprise Cr McKay, Cr Rypp, Cr Haese, Cr Palmer, GM Urban Services, Manager City Assets and Senior Property Assets Advisor. Meeting deferred to 26 July 2016	Completed
159	17/05/2016	Council	17.4 Asset Naming Policy Review	Rypp / O'Rielly that the revised Council Policy - Asset Naming be approved.	Pauline Koritsa	Website and policyhub updated with reviewed policy	Completed
160	17/05/2016	Council	17.5 Impoundment of Vehicles Policy Review	Haese / Tsiaparis that: 1. The revised Council Policy - Impoundment of Vehicles be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Impoundment of Vehicles.	Pauline Koritsa	Website and policyhub updated with reviewed policy	Completed
161	17/05/2016	Council	17.6 Code of Practice - Access to Meetings and Documents Review	O'Rielly / McKay that having received no feedback from the required community consultation process, the revised Code of Practice - Access to Meetings and Documents be approved.	Pauline Koritsa	Website and policyhub updated with reviewed policy	Completed
162	17/05/2016	Council	17.7 Whistleblowers Policy Review	Vlahos / Woodward that: 1. The revised Council Policy - Whistleblowers be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Whistleblowers.	Pauline Koritsa	Website and policyhub updated with reviewed policy	Completed
163	17/05/2016	Council	17.8 Social Media Use and Management Policy Review	Rypp / Palmer that: 1. The revised Council Policy - Social Media Use and Management be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Social Media Use and Management.	Pauline Koritsa	Website and policyhub updated with reviewed policy	Completed
164	03/05/2016	Urban Services Prescribed Standing Committee	11.1 Adelaide Cobras - Forgiveness of Debt	Cr Mangos / Cr Palmer that the Committee recommends to Council that the final repayment to Council of \$5,000 by the Adelaide Cobras Soccer Club for the installation of lights at Weigall Oval be waived.	Angelo Catinari	27/05/2016 - A letter has been provided to the Adelaide Cobras Soccer Club in accordance with the resolution of Council.	Completed
165	03/05/2016	Urban Services Prescribed Standing Committee	11.2 Dedication of Land - River Torrens Linear Park	Cr McKay / Cr Rypp that: 1. The report be received. 2. The Mayor and the Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the dedication to Council of Allotment 12 Filed Plan 124506 and Allotment 16 Filed Plan 124510 under Crown Record Volume 5800 Folio 433 for the River Torrens Linear Park, Metropolitan Open Space System and Recreation purposes.	Angelo Catinari	11/05/2016 - Signed Instrument of Dedication - Allotment 12 FP 124506 and Allotment 16 FP 124510 finalised.	Completed
166	03/05/2016	Urban Services Prescribed Standing Committee	11.3 Requested Alteration of Parking Controls in Talbot Street Hilton	Cr McKay / Cr Rypp that: 1. The report be received. 2. The residents of Talbot Street be consulted on the preferred options of: a) retaining the current time limit (being one hour at all times) on the eastern side of the street and derestricting the time limited area on the western side of the street, or b) resident parking permit only on the eastern side of the street and 3 hour parking Mon-Fri 9am-5pm on the western side of the street (free parking permit not available). 3. Council review current policing controls to ensure measures are at their highest when events are held.	Angelo Catinari	A resident survey comprising questions as per the Council resolution was delivered to residents of Talbot Street on Friday 6 May 2016.	Completed
167	03/05/2016	Urban Services Prescribed Standing Committee	11.4 Membership to the Australian Coastal Councils Association	Cr Palmer / Cr Mangos that the Committee recommends to Council that the Chief Executive Officer be authorised to take out annual membership with the Australian Coastal Councils Association in some form following further discussion with other MSCC councils and in consultation with the City of West Torrens' MSCC delegates	Angelo Catinari	Membership to the ACCA is not required at this point in time. No further action required.	Completed
168	03/05/2016	Governance Prescribed Standing Committee	11.1 Request To Fly Rainbow Flag	Cr Haese / Cr Dua that the Committee recommends to Council that it flies the 'Rainbow Flag' from 21 October 2016 to 6 November 2016.	Pauline Koritsa	To be actioned by Office of the CEO and Mayor. Governance has diarised reminders.	Completed
169	03/05/2016	Council	16.1 Marion Road Resurfacing	Cr Mangos / Cr Dua that the Administration asks the Department of Planning, Transport and Infrastructure when the eastern side of Marion Road will be resurfaced, between Mooring Avenue and Sir Donald Bradman Drive.	Angelo Catinari	Letter sent to DPTI by Manager City Assets in accordance with the resolution of Council. Additional information: Letter from DPTI received 1/9/16 in response to Council's letter. This will be included in Correspondence for the 20/9/16 meeting.	Completed
170	26/04/2016	Civic Committee	7.4 Koori (Nunga) Kids Sponsorship Application	Mayor Trainer / Cr Vlahos that the Civic Committee recommends to Council that it supports the Koori (Nunga) Kids NAIDOC Week School Initiative by way of a \$450 sponsorship.	Pauline Koritsa	Letter sent to Koori (Nunga) Kids advising of their successful sponsorship application and requesting an invoice.	Completed
171	26/04/2016	Civic Committee	7.5 Peake Gardens Riverside Tennis Club Sponsorship Application	Cr Vlahos / Mayor Trainer that a \$2,000 community grant be provided to the Peake Gardens Riverside Tennis Club to host the Australian Money Tournament from 30 November to 3 December 2016, on the basis that it recognises the City of West Torrens in its promotional material.	Pauline Koritsa	Letter sent to Peake Gardens Tennis Club advising of their unsuccessful sponsorship application and Council's decision to give them a \$2,000 community grant.	Completed
172	26/04/2016	Civic Committee	7.6 Christmas Party for Special Children Sponsorship Application	Mayor Trainer / Cr Nitschke that the Committee recommends to Council that it declines the request for sponsorship, but approves an ex gratia payment of \$600 consistent with previous practice.	Pauline Koritsa	Letter sent to Christmas Party for Special Children advising of a \$600 ex gratia payment in lieu of their sponsorship request.	Completed
173	26/04/2016	Civic Committee	7.7 West Adelaide Women's Football Club Sponsorship Application	Cr McKay / Cr Nitschke that the Committee recommends to Council that it approves a \$3,000 sponsorship to the West Adelaide Women's Football Club.	Pauline Koritsa	Letter sent to West Adelaide Women's Football Club advising of their successful sponsorship application.	Completed
174	26/04/2016	Civic Committee	7.8 Athletics SA Sponsorship Application	Cr Vlahos / Cr McKay that a \$2,000 community grant be provided to Athletics SA (Running SA) to host the Right Royal Fun Run at the Athletics SA Stadium in 2016, on the basis that it recognises the City of West Torrens in its promotional material.	Pauline Koritsa	Letter sent to Athletics SA advising of Council's decision to decline their sponsorship application but offer a \$2,000 community grant in lieu.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
175	19/04/2016	Council	17.1 Proposed NRM Levies for 2016/17	Demetriou / Nitschke that the Chief Executive Officer advise the Adelaide and Mount Lofty Ranges Natural Resources Management (AMLR NRM) Board that: 1. Council opposes NRM levy increases of the magnitude proposed, being 6% for all constituent councils. 2. Council strongly recommends an increase in the overall dollar value of the Division 1 Regional NRM levy in the order of 3%, in line with the quantum increase proposed by the AMLR NRM Board in the 101st report of the Natural Resources Committee of the Parliament of South Australia tabled in the House of Assembly and ordered to be published 30 June 2015. 3. Council strongly opposes the concept that, under the proposed 6% NRM levy increase, ratepayers will be required to fund the shortfall of \$3.5M in the AMLR NRM Board budget due to State Government funding cut backs for the purpose of repairing the State Budget. 4. Council urges the AMLR NRM Board to consider reducing its planned initiatives for 2016/17 in line with a reasonable 3% increase to the NRM levy rather than increase the levy well above CPI to fund all its planned initiatives.	Terry Buss	Letter of feedback sent to the AMLR NRM Board Wednesday 27 April 2016 by email.	Completed
176	19/04/2016	Council	17.3 Request from Football Federation of South Australia for an Extension to Lighting Hours at Adelaide Shores Football Centre	Haese / Palmer that the Development Assessment Commission is advised that Council no longer objects to extending the operating times of the field lights being extended from 9pm to 10pm on Fridays on the understanding that the West Beach Trust and the Football Federation of South Australia continue to work with surrounding residents to ensure that their residential amenity is maintained.	Angelo Catinari	The Development Assessment Commission has been notified of Council's decision regarding the extension of lighting in accordance with the Council Resolution.	Completed
177	19/04/2016	Council	17.4 Appointment of the Development Assessment Panel for 2017-18	Palmer / Woodward that: 1. An expression of interest be issued calling for persons to nominate for the City of West Torrens Development Assessment Panel in accordance with the requirements of the Development Act 1993. 2. A Selection Panel be established to make a recommendation to Council for the appointment of independent members for Council's Development Assessment Panel (CDAP). 3. The Selection Panel to consist of six representatives (4 Elected Members and 2 staff) being: * Cr McKay * Cr Palmer * Cr Vlahos * Cr Woodward * Mr Angelo Catinari, GM Urban Services * Ms Janine Lennon, Manager City Development	Angelo Catinari	Expressions of Interest will be called for in July/August via an advertisement in The Advertiser and Messenger Newspapers.	Completed
178	19/04/2016	Council	17.5 Development Assessment Commission Nominations	Woodward / McKay that subject to his confirmation, Cr Vlahos be nominated as the local government member on the Development Assessment Commission.	Pauline Koritsa	Nomination forms sent to Cr Vlahos 22 April 2016. Nomination sent to LGA 13 May 2016.	Completed
179	19/04/2016	Council	17.6 National General Assembly 2016 - Australian Local Government Association	Mangos / Nitschke that: 1. Subject to their confirmation, Council approves the attendance of Mayor Trainer and Crs Demetriou, Rypp, Tsiaparis and Palmer at the ALGA National General Assembly being held at the National Convention Centre in Canberra from 19-22 June 2016; 2. Expenses be reimbursed in accordance with Council Policy; and 3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council Policy, that costs other than airfares be met by Council.	Terry Buss	Cr Palmer has chosen not to attend. Flights booked for Mayor Trainer, Rosemary Trainer, Cr Rypp, Cr Demetriou and Cr Tsiaparis through Corporate Traveller. Conference Registration (including accommodation) confirmed for all four Elected Members, plus GM Business and Community Services.	Completed
180	19/04/2016	Council	17.7 Call for Motions 2016 - National General Assembly of Local Government	Mangos / Palmer that the following notices of motion be approved and submitted to ALGA for inclusion in its 2016 National General Assembly Agenda: 1. That the Australian Local Government Association lobby the Federal Government to address the blue green algae problem of the Murray Darling River System, and in conjunction with the Murray Darling Association and/ or Murray Darling Basin Authority commit funding to research and investigation of this breakout. 2. That the Australian Local Government Association lobby the Federal Government to ban all forms of online gambling advertising at Sporting events.	Pauline Koritsa	Motions sent to ALGA via online electronic form on 22 April 2016 at 10.59am.	Completed
181	19/04/2016	Finance and Regulatory Prescribed Standing Committee	11.5 Application of By-Law 5 - Prohibit Dogs from Fenced Playgrounds	Nitschke / McKay that dogs be prohibited in the Dove Street, Thebarton fenced playground, pursuant to the requirements of Dogs By-law No. 5 of 2010.	Bill Ross	Request has been submitted to Works Depot to install signs Signs installed	Completed
182	05/04/2016	Council	17.2 National Airports Safeguarding Framework Draft 'Guideline G' Consultation	Palmer / Mangos that the response provided to the Australian Mayoral Aviation Council in reply to their request for feedback on National Airports Safeguarding Framework draft 'Guideline G' shown at Attachment 1, be endorsed, and if relevant, AMAC be advised of any changes required by Council.	Pauline Koritsa	Council's feedback has been provided to AMAC. No changes were required by Council.	Completed
183	05/04/2016	Council	17.3 Australian Mayoral Aviation Council Conference 2016 - Adelaide	Haese / Tsiaparis that: 1. Subject to their confirmation, Council approves the attendance of Mayor Trainer and Crs Palmer, Mangos and Vlahos at the Annual AMAC Conference at the Stamford Plaza, Adelaide from 4 to 6 May 2016. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.	Terry Buss	Registrations sent for Mayor Trainer, Cr Palmer, Cr Mangos and Cr Vlahos on Wednesday 13 April 2016.	Completed
184	05/04/2016	Council	17.4 South Australian Public Health Council Nominations	Dua / Palmer that Cr Woodward be nominated as the local government member to the South Australian Public Health Council.	Pauline Koritsa	Nomination (Part B) sent to LGA on 12 April 2016	Completed
185	05/04/2016	Council	17.5 Local Roads Advisory Committee Nominations	Hill / Mangos that subject to their confirmation, Cr Demetriou be nominated as the local government representative for the role as chairperson on the Local Roads Advisory Committee.	Pauline Koritsa	Nomination sent to the LGA 15 April 2016	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
186	05/04/2016	Urban Services Prescribed Standing Committee	11.1 National Servicemen's Association - New Licence	Rypp / Vlahos that: 1. The National Servicemen's Association of Australia (SA Branch) Inc. be granted a licence for use of the clubroom facilities and over the area occupied by the ferret car, memorial stone and proposed memorial paver pad at Kesmond Reserve for a term of five (5) years from 1 January 2016 and expiring at midnight on 31 December 2020 at a commencing licence fee of \$1,300pa plus GST. The licence fee is to escalate on each anniversary of the commencement date by Adelaide (All Groups) CPI or similar index. 2. The Mayor and the Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence. 3. The Chief Executive Officer be authorised to provide approval for any consents that may be required in accordance with the terms of the license.	Angelo Catinari	18/04/2016 - Letter sent to National Servicemen's Assoc in accordance with the resolution of Council.	Completed
187	05/04/2016	Council	11.2 Public Consultation - South Australian Amateur Football League (SAAFL) Lease	Nitschke / McKay that: 1. The SAAFL be granted a lease for use of portion of the Thebarton Oval complex for a term of 5 + 5 + 5 years from 1 March 2016 at a commencing rental of \$49,000pa plus GST and other outgoings on the following terms and conditions: (a) the SAAFL surrender its existing lease; (b) the SAAFL to assume responsibility for all maintenance of the oval (including watering); and (c) the rental to be escalated by Adelaide (All Group) CPI or similar on each anniversary of the lease commencement date during the lease term (and any renewal term(s)) and to market at the commencement of each renewal term (should such term(s) be sought and granted). 2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the resolution; and 3. The Chief Executive Officer be authorised to provide approval for any consents that may be required in accordance with the terms of the lease.	Angelo Catinari	18/04/2016 - Formal letter sent to SAAFL in accordance with the resolution of Council.	Completed
188	05/04/2016	Urban Services Prescribed Standing Committee	11.3 Request from Football Federation of South Australia for an Extension to Lighting hours at Adelaide Shores Football Centre	Haese / Palmer that the Development Assessment Commission is advised that Council will defer making a decision on whether to support, or not, an extension to operating times of the field lights on Fridays at the Adelaide Shores Football Centre until its meeting scheduled for 19 April, providing Council the opportunity to consider any feedback received from local residents following the temporary approval to use field lighting until 10pm Fridays for the three events held 18 March, 1 April, and 8 April 2016.	Angelo Catinari	06/04/2016 - Email sent to Adelaide Shores in accordance with the resolution of Council.	Completed
189	05/04/2016	Urban Services Prescribed Standing Committee	11.4 Variation and Grant of Easement - 123 Hayward Avenue, Torrensville	Rypp / Nitschke that: 1. It provide its consent to the request to amend (increase) the width of the existing easement (right of way) and that the existing easement be extinguished and a new easement be granted in favour of Luke Koumi and Documan Pty Ltd in accordance with the plans submitted; and 2. The Mayor and the Chief Executive Officer be granted authority to sign and/or seal any documentation to give effect to the request.	Angelo Catinari	21/04/2016 - Documents signed by CWT CEO for both properties at 82 and 85 George St Torrensville and provided to Mr K Jamal for execution to finalise the easement. 18/04/2016 - Executed document forwarded to the Conveyancer to finalise titling arrangements.	Completed
190	22/03/2016	Community Facilities Prescribed General Committee	7.4 Consultation Report - Lockleys Oval and Apex Park Masterplans	Haese / Vlahos that: 1. The comments and submissions received from the public in regard to the proposed Masterplans for the northern end of Lockleys Oval and Apex Park be noted. 2. The draft Masterplan for the northern end of Lockleys Oval be amended in accordance with the comments and/or suggestions of the Administration contained within the body of this report and further identified as follows: a) A new entrance way to the oval be located at the western end of Netley Avenue. The entrance way to initially be used solely for pedestrian access to the oval but have the ability and capacity to be also used as a shared path for both pedestrian and vehicular traffic e.g. in the event of emergencies, during periods of roadworks (which may prevent access to the complex from Rutland Avenue) or should further traffic counts in the vicinity of Lockleys Oval justify its use. b) Public consultation occur in relation to the terms and conditions, and prior to the grant of leases or licences to any sporting groups which are anticipated to be located at the northern end of Lockleys Oval as part of the proposed redevelopment of the oval. 3. In regard to the draft Masterplan for Apex Park it be amended to: a) Relocate the riding arena to the western side of Apex Park as identified in Option 2 of the plan prepared by Taylor, Cullity and Lethlean (TCL); b) Relocate ancillary/necessary infrastructure associated with the riding club's use of the park e.g. pens, clubroom facility to the western side of Apex Park proximate/adjacent to the riding arena; and c) The Administration proceed with developing Option 2 for Apex Park 4. A further report be provided to the Committee upon completion of detailed design works for these projects.	Angelo Catinari	12/04/2016 - Letter to Maurice Senior advising of Council Resolution re Apex Park 13/04/2016 - Meeting held with Gerard Ryan (Lockleys Riding Club) to discuss Council Resolution 18/04/2016 - Email sent to tenants advising of Council resolution and tender progress 18/04/2016 - Letter sent to Ross Catanzariti for the Netley Avenue residents group advising of Council Resolution re Lockleys Oval 18/04/2016 - Letter sent to Leanne Kenyon addressing the concerns raised in her submission to Council re Lockleys Oval. 02/05/2016 - Tenders for detailed design have closed and are currently being evaluated. A further report will be presented to the Community Facilities Meeting on the results of the tender evaluation.	Completed
191	22/03/2016	Community Facilities Prescribed General Committee	7.1 Update - Torrensville Bowling Club Proposed Redevelopment	Rypp/Vlahos that: 1. The report be noted; 2. Further discussions occur between the Administration and the Club's representatives in relation to the concept plan provided by the Torrensville Bowling Club; 3. The Administration continue to develop designs for the relocation of the stormwater drainage basin and a budget allocation for the undertaking of the works be referred to the budget review process. 4. A further report be provided to this Committee and/or Council following further discussions.	Angelo Catinari	The Club's consultants will further progress the preliminary design documentation. A further report will be presented to the Community Facilities Committee on 24 May 2016	Completed
192	15/03/2016	Council	17.2 Australia Day Council of South Australia Inc. Notice of Annual General Meeting	Demetriou / Polito that subject to his confirmation, Mayor Trainer be nominated to the Australia Day Council of SA Board of Management.	Terry Buss	Nomination form sent to ECSA.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
193	15/03/2016	Finance and Regulatory Prescribed Standing Committee	11.1 Use of St Martins' Sale Proceeds	Woodward / Mangos that: 1. Proceeds from the sale of St Martins be used to repay in full all loans with the Local Government Finance Authority that are outstanding on 31 March 2016. 2. All funds remaining from the sale of St Martins after loans are repaid be invested in a fund that best maximises returns and in turn provides Council with future expenditure options from the returns generated. 3. A further report be presented to Council on the structure of the investment fund proposed in recommendation 2.	Bill Ross	1 Loan settlements with LGFA negotiated with settlement date being 1st April 2016 - all LGFA loans paid out. 2 Surplus funds initially invested with LGFA, with longer term investment options still to be determined by GM.	Completed
194	15/03/2016	Strategy and Community Prescribed Standing Committee	11.1 Adelaide Park Lands Management Strategy Feedback	Nistchke / Polito that feedback be provided to the Adelaide Park Lands Management Authority on the draft Adelaide Park Lands Management Strategy, based on the matters discussed in this report and subject to any changes determined by Council.	Pauline Koritsa	Council's feedback provided to APLA on 18 March 2016.	Completed
195	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.2 Underdale and Torrensville Industrial and Residential Interface Policy Development	McKay / Haese that: 1. The Underdale and Torrensville Residential/Industrial Interface Development Plan Amendment Investigations Report prepared by Urban and Regional Planning Solutions and SGS Economics and Planning be received. 2. A report on investigations currently being undertaken in the south-west area of the Industry Zone in Torrensville and Underdale be brought to the next meeting of the Corporate Planning, Policy and Performance Committee.	Pauline Koritsa	28/4/16 A report on the investigations undertaken in the SW Precinct of the Industry Zone in Underdale and Torrensville is being prepared and will be presented to Council on 7 June 2016. 30/6/16: The report on the further investigations was prepared and presented to Council on 7 June 2016.	Completed
196	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.4 Street Numbering Policy Revocation	Haese / Hill that the Council Policy - Street Numbering be revoked.	Pauline Koritsa	PolicyHUB and website updated. Policy watermarked and moved to appropriate folder.	Completed
197	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.5 Informal Gatherings Policy	O'Rielly / Hill that: 1. The draft Council Policy - Informal Gatherings be approved to commence when the Local Government (Accountability and Governance) Amendment Act 2015 commences. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Informal Gatherings.	Pauline Koritsa	Amendment Act commenced to trigger commencement of the Informal Gatherings and Discussions Policy. Policy uploaded to PolicyHUB and public website	Completed
198	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.6 Asset Naming Policy Review	Trainer / McKay that: 1. The revised Council Policy - Asset Naming be approved for public consultation. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Asset Naming.	Pauline Koritsa	Policy on website 21 March 2016 and in 23 March 2016 Messenger/Guardian newspapers.	Completed
199	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.7 Social Media Policy Review	McKay / Hill that: 1. The revised Council Policy - Social Media Use and Management be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Social Media Use and Management. Note: The CEO agreed to review whether duplicate posts can be minimised from the City of West Torrens and Hamra Centre pages.	Pauline Koritsa	Policy updated on website and PolicyHUB	Completed
200	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.8 Council Reception Room - Richmond Oval Policy Review	McKay / Hill that: 1. The revised Council Reception Room - Richmond Oval Policy be approved subject to the following amendments: &middledot; Clause 1.2 to read: Council has the use of its function room… * Clause 5.3.1.4 to read: Room passes are not transferrable except at the discretion of the CEO. * Clause 5.3.6.1 to read: At WAFC home games, the Council of the visiting team will be offered up to six tickets with passes into the Room for use by their Elected Members for the day of their team's game. The Council of the visiting team or their Elected Members need to advise the Office of the CEO no later than 5pm, five days before the game to obtain tickets and passes. * Clause 5.4.2 to read: …limited to tea/coffee, soft drinks and alcohol. * Clause 5.4.7 to read: … or volunteers (including Elected Members)… * Clause 5.4.5.6 to read: …or volunteers (including Elected Members)… * Clause 5.4.2.1.b. to read: …will be served by Council staff or volunteers (Elected Members included)… * Clause 5.4.2.2 to read: … will not be served by Council staff or volunteers (Elected Members included)…	Pauline Koritsa	Policy HUB and website updated.	Completed
201	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.9 Elected member Allowances, Facilities, Support and Benefits Policy Review	O'Rielly / Haese that: 1. The revised Council Policy - Elected Members Allowances, Facilities, Support and Benefits be approved to commence on commencement of the Local Government (Accountability and Governance) Amendment Act 2015, subject to clause 5.4.3 being amended to state that Elected Members are all required to complete and sign the attached proforma only if costs have been incurred. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy- Elected Members Allowances, Facilities, Support and Benefits.	Pauline Koritsa	Policy amended to reflect change. Amendment Act commenced 31 March 2016 to trigger commencement of Policy. Policy updated in PolicyHUB and public website.	Completed
202	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.10 Provision of Council Gifts Policy Review	O'Rielly / Haese that this item be deferred to the next meeting of the Corporate Planning, Policy and Performance Committee on 10 May 2016.	Pauline Koritsa	Report created in 10 May 2016 CPPP folder.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
203	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.11 Code of Practice - Access to Meetings and Documents Review	McKay / Haese that: 1. The revised Code of Practice - Access to Meetings and Documents be approved for public consultation. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Code of Practice - Access to Meetings and Documents.	Pauline Koritsa	Code on website 21 March 2016 and in 23 March 2016 Messenger/Guardian newspapers.	Completed
204	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.12 Customer Complaints Policy Review	Hill / O'Rielly that: 1. The revised Council Policy - Customer Complaints be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Customer Complaints.	Pauline Koritsa	Policy updated in PolicyHUB and on website	Completed
205	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.13 Impoundment of Vehicles Policy Review	Haese / McKay that: 1. The revised Council Policy - Impoundment of Vehicles be approved to commence when the Local Government (Accountability and Governance) Amendment Act 2015 commences. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Impoundment of Vehicles.	Pauline Koritsa	Amendment Act commenced 31 March 2016 to trigger commencement of reviewed Policy. Policy updated in PolicyHUB and public website.	Completed
206	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.14 Expiation Notice Review Policy Review	Haese / McKay that: 1. The revised Council Policy - Expiation Notice Decision Review be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Expiation Notice Decision Review. Note: The CEO agreed to follow up on whether drivers licence details on the review of expiation request form is required to be mandatory and provide the Committee with the number of offences waived on trifling grounds.	Pauline Koritsa	Please note that a second action has been created for this item for GM Corporate and Regulatory / Manager Regulatory Services to follow up on details and request in the note below the Committee decision. Policy updated in PolicyHUB and on website.	Completed
207	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.14 Expiation Notice Review Policy Review	Haese / McKay that: 1. The revised Council Policy - Expiation Notice Decision Review be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy - Expiation Notice Decision Review. Note: The CEO agreed to follow up on whether drivers licence details on the review of expiation request form is required to be mandatory and provide the Committee with the number of offences waived on trifling grounds.	Bill Ross	Please action the note below the Committee decision only. A duplicate action has been created for Team Leader Governance to upload the new policy. Elected Members were notified on Wednesday, 9 March 2016 9:26 AM by Bill Ross re the drivers licence.	Completed
208	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	7.15 Policing of Parking Restrictions	McKay / O'Rielly that: 1. An additional \$200,000 be included in the 2015/16 budget in support of Council's community grants program. 2. One new administrative FTE be provided in support of Compliance operations. 3. An adjustment be made in the March budget review for the additional administrative support that is recommended.	Bill Ross	Recruitment for a Senior Administration Officer has been completed and an appointment has been made. Workshops being conducted with Elected Members re the allocation of dollars	Completed
209	08/03/2016	Corporate Planning Policy and Performance Prescribed Committee	9.1 Free Visitor Vouchers for Parking	Hill / Haese that the Administration be authorised to provide up to eight booklets of twelve free visitor vouchers per calendar year to residents of Burt Avenue and Mallen Street Hilton for visitors to be exempt from parking time restrictions in these streets, subject to the following conditions: 1. The entitlement of eight booklets will be limited to one resident per household; 2. New residents after 1 January 2016 will not have an entitlement; and 3. The entitlement to free visitor parking vouchers will conclude at the end of the 2017 calendar year and prior to this the Administration will review parking arrangements in Burt Avenue and Mallen Street, Hilton and report back to Council on the findings of the review.	Bill Ross	Processes has been put in place to apply the issuance of permit booklets as per the action above	Completed
210	01/03/2016	Council	17.7 Japan Australia Friendship Association Sponsorship Application	McKay / Mangos that Council supports the Japan Australia Friendship Association's 'Kodomo No Hi Japan Festival' by way of a \$3,000 sponsorship and the loan of equipment.	Pauline Koritsa	Sponsorship approved and letter sent 22 March 2016	Completed
211	01/03/2016	Urban Services Prescribed Standing Committee	11.1 George Street Stage 2 - Design Options	Nitschke / Haese that: 1. The report be received. 2. The Administration proceed to undertake consultation with George Street residents regarding the three options provided. 3. A further report be presented to Council following the Community Consultation period.	Angelo Catinari	Consultation/survey letter to be distributed to residents of George Street by week ending 11/03/2016 Community information session arranged for 22/03/2016 to provide detailed information on the options for the upgrade of George Street. Consultation period closes at 5.00pm 31 March 2016	Completed
212	01/03/2016	Urban Services Prescribed Standing Committee	11.2 Local Area Traffic Management (LATM) Priority Ranking Update	Vlahos / O'Rielly that: 1. The report be received. 2. The current LATM projects that have already commenced, ie Precincts 9/10 (Torrensville/Thebarton), Precincts 21/22/B/C (Novar Gardens/Camden Park) and Precincts 16/12 (Richmond/Hilton/Cowandilla/Mile End) be continued with. 3. Precinct 20 (Ashford and Keswick) shall be the next LATM precinct for commencement.	Angelo Catinari	Noted for inclusion when the Transport Strategy is next updated.	Completed
213	01/03/2016	Urban Services Prescribed Standing Committee	11.3 Mellor Park Tennis Club - New Licence	Rypp / McKay that: 1. The Mellor Park Tennis Club be granted a licence for use of the clubroom facilities and four (4) tennis courts at Mellor Park and two (2) tennis courts at Lockleys Oval for a term of five (5) years from 1 March 2016 (or until such time as the redevelopment of the courts at Lockleys Oval has been completed) at a commencing licence fee of \$1,200pa plus GST. The licence fee is to escalate on each anniversary of the commencement date by Adelaide (All Groups) CPI or similar index. 2. The Mayor and the Chief Executive Officer be authorised to sign and/or seal any documentation to give effect to the grant of licence. 3. The Chief Executive Officer be authorised to provide approval for any consents that may be required in accordance with the terms of the license.	Angelo Catinari	07/03/2016 - Letter sent to Mellor Park in accordance with the resolution of Council. Lease/licence documents to be drawn up for execution by CWT & Mellor Park Tennis Club. 30/03/2016 - sent licence and disclosure documents for execution by the Club.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
214	01/03/2016	Urban Services Prescribed Standing Committee	11.5 Darebin Street Mile End Petition	O'Rielly / Vlahos that: 1. The solution proposed in the petition and as detailed by the Administration in Attachment 1 be constructed along Darebin Street between Falcon Avenue and South Road in consultation with directly affected properties. 2. The head petitioner be advised accordingly.	Angelo Catinari	07/03/2016 - Letter sent to Head Petitioner outlining proposed actions by Council as per the resolution of Council.	Completed
215	01/03/2016	Urban Services Prescribed Standing Committee	11.6 Request for Feasibility Study for a New Walking and Bike Path on Shannon Avenue, Glenelg North	Demetriou / Hill that: 1. A letter of support is provided to the City of Holdfast Bay to support any future funding applications for completion of the Sturt River Linear Park shared use path. 2. The verge along the western side of Shannon Avenue continues to be maintained as it currently exists. 3. The Head Petitioner be advised accordingly.	Angelo Catinari	07/03/2016 - Letter sent to Head Petitioner advising that Council will provide a letter of support to the City of Holdfast Bay in accordance with the resolution of Council.	Completed
216	01/03/2016	Governance Prescribed Standing Committee	11.2 2016 Local Government Association Showcase and Ordinary General Meeting	Demetriou / McKay that: 1. It approves the attendance of Cr Woodward at the 2016 Local Government Association Showcase and Ordinary General Meeting to be held on 15 April 2016 at the Ridley Pavilion, Adelaide Showgrounds. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.	Terry Buss	Elected Members approved for attendance emailed Monday 7 March 2016 requesting details for their registration (Mayor Trainer, Crs Demetriou, Mangos, Rypp, Woodward, Palmer). Registrations for all six Elected Members have been submitted and confirmed by the LGA.	Completed
217	01/03/2016	Council	15.1 Natural Resource Management Levy Management Fee	McKay / Mangos that the 2015/16 NRM levy management fee received be expended on the activities of the waste review working party and any amounts leftover be diverted into the Rainwater Tank Rebate Scheme.	Bill Ross	Budget adjustments made. Completed.	Completed
218	01/03/2016	Council	15.3 Child Vaccinations Rates	Mangos / O'Rielly that the Administration provide a report on the low vaccination rates for children in Cowandilla, Hilton, Marlestone, Richmond and West Richmond that were reported in the Advertiser on 18 February 2016.	Bill Ross	A report was presented at 19 April 2016 meeting and was endorsed to be received	Completed
219	01/03/2016	Council	17.2 City of West Torrens Art Prize	Haese / Dua that Council approves the establishment of the City of West Torrens Art Prize and a further report be presented to Council on how the prize will be administered, subject to its approval in the final 2016/17 budget.	Pauline Koritsa	Further report to be presented to Council in July 2016. Report submitted to August Civic Committee and art prize to be established following Council approval on 6 September.	Completed
220	16/02/2016	Council	8.1 Altus Traffic Management Company	Polito / Dua that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	02/03/2016 - Letter sent to Head Petitioner, Anthony Colman, in accordance with the resolution of Council. Report to be presented to a future meeting of Council on completion of the Administration's investigations into the use of the property and assessment of the current parking restrictions in the area.	Completed
221	16/02/2016	Council	15.1 Vouchers for the Waste Transfer Station	Woodward / Tsiaparis that one free voucher for the waste transfer station at North Plympton be made available on request to an owner or occupier of a residential property in the City of West Torrens, subject to the following: 1. There being only one voucher entitlement per property per financial year; 2. Vouchers only being valid for one month from the date of issue; 3. Proof of residency or ownership being presented in support of a voucher request; 4. The entitlement being limited to a 6 x 4 trailer; 5. Government organisations, including the SA Housing Trust, and housing associations not being entitled to vouchers; 6. This will form part of the review of the entire hard waste collection in November 2016.	Bill Ross	Service Centre has been advised of Councils resolution and process that is required to be undertaken A review of the vouchers will be undertaken as part of the hard waste collection in September 16 Report will be presented to Council on 20 September 16 Vouchers will continue to at least 30 September 2017	Completed
222	16/02/2016	Council	15.2 Sale of Land at the Intersection of Allchurch Avenue and Packard Street, North Plympton	Mangos / Tsiaparis that Council resolve to proceed with the disposal of the parcels of land at the intersection of Allchurch Avenue and Packard Street, North Plympton and that the Administration use this opportunity to undertake an audit and identify other similar parcels of land within the City of West Torrens that may be considered for disposal, including, but not limited to, two properties in Craig Street, Richmond and verge land in Tyson Street, Ashford.	Angelo Catinari	04/02/2016 - Progress update: * An historic search of the four parcels of land on the corner of Allchurch Ave and Packard St North Plympton) is being undertaken; * A survey is being arranged to determine whether land can be sold as individual parcels or whether must be sold to adjoining owners; and * A valuation of the land parcels has been arranged. * Valuations for the land parcels have been received. * A further report will be presented to Council in June 2016.	Completed
223	16/02/2016	Council	17.1 2016 Shandong Outbound Mission	Demetriou / Polito that Council: 1. Notes and supports local businesses participating in the State Government outbound mission to Shandong in April 2016 as part of the South Australia - Shandong Sister State Relationship 30th Anniversary Commercial Program. 2. Endorses the participation of the Mayor, Chief Executive Officer and one member of the Administration as nominated by the Chief Executive Officer to participate in the State Government delegation to Shandong in April 2016 to promote economic development in West Torrens and support existing business interest in China. 3. Supports the concept of a Friendship Agreement opportunity being explored with an appropriate City in Shandong Province by the Mayor and Chief Executive Officer as part of their participation in the 2016 outbound mission to Shandong. 4. Supports an appropriate budget adjustment being made as part of the March 2016 budget review to cover any shortfall in costs from existing budget lines for Council's participation in the 2016 outbound mission to Shandong.	Terry Buss	CEO, Mayor and Executive Projects Officer have been registered to participate in the mission to Shandong along with 9-10 local businesses from the City of West Torrens. Options for a friendship agreement will be explored during the mission. A friendship agreement was not executed as part of the trip, however this proposal is still being explored. 3/05/2016 - Outcomes of China Outbound Mission presented to Elected Members at the Council Pre Brief and hard copy report distributed.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
224	16/02/2016	Council	17.2 Motions for the LGA Ordinary General Meeting 2016	Demetriou / Mangos that: 1. The following notice of motions be approved and subsequently submitted to the Local Government Association for inclusion in its 15 April 2016 Ordinary General Meeting agenda: a. That the Local Government Association lobbies the Australian Local Government Association to form a working party with the Commonwealth Government to undertake a full review of the Australian Constitution. b. That the Local Government Association approaches the State Government seeking the recognition of local government as a sphere of government that is independent of State Government in the South Australian Constitution. c. That the Local Government Association joins the Alliance for Gambling Reform and support reform to reduce the public health impacts caused by pokie machines in the South Australian community. d. That the Local Government Association lobbies the State Government to provide local government with greater authority to order the rectification and subsequent enforcement of unsightly and hazardous land orders. 2. Council delegates the authority to the Chief Executive Officer to finalise the wording of any notices of motions and submit them to the LGA by the due date. 3. The following two motions be deferred, subject to Council approval, for submission to the Local Government Association for inclusion in its 21 October 2016 Annual General Meeting agenda: a. That the Local Government Association actively seeks the repeal of sections 14 and 17 of the Local Government (Governance and Accountability) Amendment Act 2015 amending sections 73, 74, 75 and 90 the Local Government Act 1999, related to the new conflict of interest provisions and informal gatherings on the basis that they are impracticable and unworkable. b. That if sections 14 and 17 of the Local Government (Governance and Accountability) Amendment Act 2015 are not repealed then the Local Government Association seeks the application of the same provisions to parliamentarians.	Pauline Koritsa	4 motions sent to LGA 19 February 2016 Remaining motions included in 21 October 2016 meeting agenda.	Completed
225	16/02/2016	Council	15.4 Dogs at Weigall Oval	Mangos / McKay that Council undertake community consultation relating to the proposal to declare Weigall Oval a dog on-leash zone only and that a report be presented to Council on the outcomes of the consultation.	Bill Ross	Manager Regulatory Services is collaborating with Media and Events staff to undertake community consultation. Results of the survey Council Report on 21/6/16	Completed
226	02/02/2016	Council	17.1 Fees and Charges 2016-17	Demetriou / Hill that: 1. The fees and charges as detailed in attachment 1 be adopted pursuant to Section 188 of the Local Government Act 1999; and 2. The City Works hourly rate charge be re-examined for consideration in 2017.	Bill Ross	Records updated and request for upload onto Council's website completed.	Completed
227	02/02/2016	Urban Services Prescribed Standing Committee	11.1 Star Theatre Maintenance Plan	Mangos / Palmer that: 1. The Report be received. 2. Funding required to complete the identified items in the (10) year forward program of works and maintenance is referred to future budgetary deliberations. 3. The Administration set up a meeting with lessee Malcolm Harslett to discuss the required works and to identify any potential savings for necessary works only.	Angelo Catinari	Funds to be referred to the 2016/17 budget. Meeting scheduled with Malcolm Harslett on 16 February 2016. Discussion held re outcomes of the report. Funds for Stage 1 of the project will be referred to the 2016/17 budget for consideration by Council.	Completed
228	19/01/2016	Council	8.1 Lockleys Oval Redevelopment	Rypp / Haese that: 1. The Petition be received. 2. A report be presented to the Urban Services Prescribed Standing Committee regarding the Lockleys Oval redevelopment in due course and the Head Petitioner be advised accordingly.	Angelo Catinari	27/01/2016 - Letter sent to Head Petitioner. A report will be presented to the Community Facilities Meeting on 22 March 2016 and subsequently considered by Council at their meeting on 05 April 2016.	Completed
229	19/01/2016	Council	8.3 St Georges Avenue Reserve	Woodward / Dua that the Petition be received.	Angelo Catinari	Funds to be allocated in the 2016/17 budget. Design concepts for the reserve are currently being prepared by a landscape architect.	Completed
230	19/01/2016	Council	8.4 Darebin Street Mile End	Nitschke / Polito that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	28/01/2016 - Letter sent to Head Petitioner. A report will be presented to the Council Meeting on 01 March 2016.	Completed
231	19/01/2016	Council	8.5 Watering of Land in McArthur Avenue Plympton	Mangos / Woodward that: 1. The Petition be received. 2. The Head Petitioner be advised of Council's position on the matter.	Angelo Catinari	02/02/2016 - Letter sent to Head Petitioner outlining Council's plans for the Westside Bikeway including the area along McArthur Ave Plympton.	Completed
232	19/01/2016	Council	8.6 Request for Feasibility Study for a New Walking and Bike Path on Shannon Avenue Glenelg North	Hill / Mangos that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	29/01/2016 - Letter sent to Head Petitioner. A report will be presented to the Council Meeting on 01 March 2016.	Completed
233	19/01/2016	Council	15.3 Pedestrian Crossing - Mile End Railway Station	Nitschke / Polito that Council endorses the Mayor's letter to the Australian Rail Track Corporation (ARTC) Chief Executive Officer (06/01/16) and is strongly opposed to the closure of the Mile End Railway pedestrian crossing. Further, Council write to the Chairperson of the ARTC Board: * advising that Council is opposed to the Mile End Railway pedestrian crossing closure; and * requesting that the ARTC consults with local residents to eliminate any risks to pedestrians by implementing engineering controls (ie boom-gates), safety signage, ARTC website information and public education similar to those implemented at the Salisbury interchange or Warradale Station.	Terry Buss	Letter sent to ARTC CEO on Monday 25 January 2016.	Completed
234	19/01/2016	Council	15.2 Plympton Mixed Use Major Development	Mangos / Tsiaparis that with regard to the Plympton Mixed Use Major Development at 292-304 Anzac Highway, Plympton, the Administration write to the relevant State Government department seeking answers to the following questions: • Is there legislation that applies a time limit to their Development Plan Consent? • Is the demolition of the existing buildings and the levelling of the site considered to be commencement of works? • Is the Development Plan Consent still valid, or has it expired? • Do the same laws apply to commencement of a Major development as to commencement of a Council assessed development? • If the Plympton Mixed Use Major Development original consent has expired, and the developer is able to request an extension of time, have they applied for an extension of time?	Angelo Catinari	Response from JL was emailed to Elected Members by CEO on 04/02/2016. The response was included in Council Correspondence for the meeting on 16 February 2016.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
235	19/01/2016	Urban Services Prescribed Standing Committee	11.1 ALDI Supermarket Proposal	Haese / Palmer that Adelaide Airport Limited be advised that while Council is not opposed to the development of an ALDI supermarket on Airport land, it does not support the proposed location adjacent Sir Donald Bradman Drive at Adelaide Airport, primarily because the proposal does not satisfy the intent of the Adelaide Airport Master Plan as an envisaged use within the Burbridge Business Park Policy Area of the Terminals and Business Precinct and further, that the comments raised in the Administration's report be also included as part of Council's advice back to Adelaide Airport Limited.	Angelo Catinari	20/01/2016 - Letter containing comments from the Administration on the proposed ALDI store sent to AAL.	Completed
236	19/01/2016	Urban Services Prescribed Standing Committee	11.2 Messinian Association of SA Inc (MA Hawks Football Club) - Request for Variation of Hours of Use of Kings Reserve	Nitschke / Palmer that: 1. The Messinian Association of SA Inc be advised that Council provides its consent for the hours of use of Kings Reserve (including the change rooms) to be varied to accommodate the additional use requested by the MA Hawks Football Club, being Friday evenings from 22 January 2016 until 31 March 2016 and Wednesday evenings from 27 January until 31 October between the hours of 6:00pm and 8:00pm. 2. The Mayor and/or Chief Executive Officer be authorised to sign and/or seal any necessary documentation to give effect to the variation in the permitted hours of use of Kings Reserve.	Angelo Catinari	29/01/2016 - Deed of Variation sent to the Messinian Association of SA Inc for execution. 01/03/2016 - Awaiting return of executed Deed of Variation from the Association. 30/03/2016 - Final executed copies of the Deed of Variation received by Council.	Completed
237	19/01/2016	Governance Prescribed Standing Committee	11.1 LGA Ordinary General Meeting 2016 - Notices of Motions and Voting Delegates	Mangos / Tsiaparis that: 1. The voting delegates to the LGA Ordinary General Meeting be Mayor Trainer and Cr Demetriou (proxy). 2. Council approves the attendance of Mayor Trainer, Crs Demetriou, Palmer, Mangos and Rypp at the LGA Ordinary General Meeting and associated functions. 3. The recommended process for the lodgement of Notices of Motions for the LGA Ordinary General Meeting, contained within this report, be adopted. 4. Council delegates the authority to the Chief Executive Officer to finalise the wording of any Notices of Motions and submit them to the LGA. 5. Expenses be reimbursed in accordance with Council policy. 6. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.	Pauline Koritsa	8 motions presented to Council 16 February 2016. Motions to be sent to the LGA once minutes are finalised subject to minor amendments if required. Office of the CEO to arrange attendance at OGM.	Completed
238	19/01/2016	Finance and Regulatory Prescribed Standing Committee	11.6 Future of the Western Region Waste Management Authority	Mangos / Haese that the Board of the Western Region Waste Management Authority be advised that Council sees no value in the retention of the regional subsidiary and proposes the commencement of action for the authority to be wound up.	Bill Ross	Letter sent 22/01/2016	Completed
239	19/01/2016	Finance and Regulatory Prescribed Standing Committee	11.7 Return of Surplus Funds by the Western Region Waste Management Authority	McKay / Woodward that the Board of the Western Region Waste Management Authority be advised that the City of West Torrens requires surplus funds to be returned to constituent councils in accordance with clause 5.5.2 of the charter established under provisions of the Local Government Act 1999.	Bill Ross	Letter sent 22/06/2016	Completed
240	19/01/2016	Strategy and Community Prescribed Standing Committee	11.1 Liquor Licensing Discussion Paper - Proposed Feedback	Polito / Palmer that the comments contained in Attachment 2 to this report be submitted to the Attorney General's Department as its response to the Liquor Licensing Discussion Paper.	Pauline Koritsa	CWT feedback was submitted as per the report to Council on 19/1/2016. Correspondence has been received indicating that a report summarising the feedback received will be released in mid 2016.	Completed
241	08/12/2015	Urban Services Prescribed Standing Committee	11.1 Novar Gardens Traffic Management - Consultation Outcomes	Hill / Demetriou that: 1. The report be received and, following a detailed assessment of the comments raised through the consultation process, the suggestion for a trial partial road closure not proceed but that the issues raised are considered as part of a future Local Area Traffic Management (LATM) scheme for the area. 2. The head petitioner be advised of the Council decision and the wider community be notified via the Council's webpage.	Angelo Catinari	21/12/2015 - Letter sent to Head Petitioner, Trevor Thomas, as per the resolution of Council.	Completed
242	08/12/2015	Council	15.1 Dogs at Reedbeds Community Centre Park	Haese / Tsiaparis that the Reedbeds Community Centre Park be determined a dog on-leash zone only.	Bill Ross	Submitted sign design to Depot for purchasing and installing at the park Signs installed by Depot	Completed
243	08/12/2015	Council	15.2 Henley Beach Road Multicultural Festival	Demetriou / Hill that the Administration assess and report back to Council on the feasibility of a Multicultural Street Festival on Henley Beach Road, or some other suitable venue, to be held either annually or bi-annually.	Pauline Koritsa	Danny to work with Sue Curran (and her Media & Events team) on this. Discussions held with CR Demetriou, GM B&CS & Media & Events team to clarify concepts Report prepared for Civic Committee 23 February	Completed
244	08/12/2015	Council	17.2 Code of Practice - Procedures at Meetings Review	Demetriou / O'Rielly that: 1. The revised Code of Practice - Procedures at Meetings be endorsed. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Code of Practice - Procedures at Meetings. Uz - to finalise	Pauline Koritsa	Code of Practice updated on intranet and public website.	Completed
245	08/12/2015	Council	17.4 Henley and Grange Concert Band - Request for Support	Demetriou / Nitschke that Council: 1. Receives this report. 2. Authorise the Administration to enter discussions with the Band with a view to developing a partnership agreement in exchange for an agreed upon number of free performances at civic events and an eventual change of name that reflects an association with the City of West Torrens. 3. Provides appropriate funding to support this partnership through the December 2015 Budget Review process.	Pauline Koritsa	Office of the CEO have written to the Henley and Grange Concert Band informing them of the outcome of the Council decision. Meeting held between Band, GM B&CS & Manager CS to progress partnership Concert Band performed for CWT Australia Day Band has changed name to incorporate "West Torrens" in its title Documents prepared and discussions arranged to scope out program of events including possible participation including Australia Day ANZAC Day events, Summer Festival and other relevant Civic events. Agreement signed with Henley and Grange Concert Band.	Completed
246	08/12/2015	Council	17.5 Industrial Relations Consultative Council - Nominations	Tsiaparis / Demetriou that Cr Nitschke be nominated as the Local Government member to the Industrial Relations Consultative Council.	Pauline Koritsa	Nomination sent to Danielle Bailey at the LGA on 10 December 2015. Acknowledgement received on 14 December 2015 from Danielle Bailey.	Completed
247	08/12/2015	Council	20.6 Local Government Rate Capping	Demetriou / Rypp that the correspondence be received and that Mr Griffith be provided with a copy of Council's submission into rate capping.	Bill Ross	Letter of response sent to Steven Griffiths MP 10/12/2015.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
248	08/12/2015	Urban Services Prescribed Standing Committee	11.2 Bagot Avenue Traffic Management	Vlahos / Nitschke that, given stable traffic volumes and speeds along Bagot Avenue over the last 13 years, the issues raised by the petitioners will be considered as part of the future Local Area Traffic Management (LATM) study investigations for that area and that the Head Petitioner be advised accordingly.	Angelo Catinari	Noted as per the resolution of Council.	Completed
249	08/12/2015	Urban Services Prescribed Standing Committee	11.3 Variation of Existing Site Licence Agreement - Beare Ave, Watson Ave and Lew Street Reserves	Vlahos / Mangos that: 1. It provide its consent to a variation in the site licence areas for the Beare Avenue, Watson Avenue and Lew Street reserves in accordance with the plan attached (as Attachment 1) to this report; and 2. The Mayor and Chief Executive Officer be authorised to sign and seal any documentation to give effect to the above variation in licence area.	Angelo Catinari	16/12/2015 - Formal notification of Council resolution forwarded to Adelaide Airport Ltd. 01/02/2016 - Fully executed documents provided to AAL.	Completed
250	08/12/2015	Urban Services Prescribed Standing Committee	11.4 Temple Christian College - Permit for Carparking	Nitschke / Mangos that: 1. Temple Christian College Inc be granted a permit for five (5) years from 1 January 2016 until 31 December 2020 for car parking purposes for portion of the car park (accommodating 50 parking spaces) on the eastern side of James Congdon Drive at Mile End at a commencing permit fee of \$32,500pa plus GST; and 2. The Mayor and the Chief Executive Officer be authorised to sign and seal the permit agreement.	Angelo Catinari	16/12/2015 - Formal advice of Council Resolution sent to Temple Christian College. Documents executed by both parties 08/01/2016 - copy of executed copy forwarded to Temple College for their records	Completed
251	08/12/2015	Strategy and Community Prescribed Standing Committee	11.1 Australia Day Awards: Nominations and Recommendations 2016	Haese / Palmer that: 1. Council approves the recommendations, detailed in the attachment provided under separate cover. 2. Media, Elected Members and the Administration refrain from publicly discussing the names of nominees and/or recommended award recipients until all nominees have been advised of their nomination and the award outcomes. 3. The Administration contacts the nominees and nominators to advise them of Council's decision as soon as is practicable. 4. Council provide a certificate of commendation to the Young Citizen of the Year nominees that did not receive awards in 2016 as a once off. 5. The matter of commendation certificates for the various award categories be referred to the Corporate Planning, Policy and Performance Committee for review.	Pauline Koritsa	2015 award process Completed. One off certificates have been provided. Review will be referred to a future CPPP Committee meeting. Review of Australia Day Awards forms undertaken and presented to August Civic Committee. Recommendations from Council to be included in Australia Day 2017 process. 2017 Australia Day awards nominations currently open, closing in November. Feedback from Civic Committee included in the nomination forms.	Completed
252	08/12/2015	Strategy and Community Prescribed Standing Committee	11.2 Natural Resource Management Board Business and Operational Plan	Mangos / Palmer that the Administration provides feedback to the Adelaide and Mount Lofty Ranges Natural Resources Management Board on the draft amended Business and Operational Plan 2016 - 2019 based on the draft feedback provided in this report, subject to feedback or changes determined by Council.	Pauline Koritsa	Feedback was provided to the AMLR NRM board on 12/1/16.	Completed
253	08/12/2015	Strategy and Community Prescribed Standing Committee	11.2 Draft Environment Protection (Air Quality) Policy - Amendments	McKay / Rypp that the Administration prepares a formal response to the South Australian Environment Protection Authority on the draft Environment Protection (Air Quality) Policy 2016 based on the matters discussed in this report and any additional feedback or changes from Council.	Pauline Koritsa	A CWT response was been provided to the EPA on 8/1/2016 as per the Council report, incorporating further comments from Council.	Completed
254	08/12/2015	Strategy and Community Prescribed Standing Committee	11.4 Adelaide Bangladeshi Cultural Club Request for Sponsorship	Haese / Nitschke that Council approves sponsorship of \$3,000 to the Adelaide Bangladeshi Cultural Club.	Pauline Koritsa	Sponsorship approved applicant informed. Funds disbursed	Completed
255	08/12/2015	Strategy and Community Prescribed Standing Committee	11.6 Community Services Monthly Activity Report	Trainer / Palmer that a letter of congratulations be sent to the Richmond Lions Club congratulating them on their excellent fundraising efforts and that Council seeks to acknowledge these efforts in the next edition of Talking Points and Local Government Focus magazine.	Pauline Koritsa	Team Leader Media and Events liaising with Mayor Trainer to develop story for Talking Points and LG Focus. Story to be included in the Autumn edition of Talking Points. The story will focus on the little libraries and will include a photo shoot.	Completed
256	17/11/2015	Council	8.1 Clifford Street Reserve Upgrade (Petition)	Mangos / O'Rielly that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	08/12/2015 - Update in Urban Services Activities Report: The Administration is continuing to receive feedback from the Community. All feedback will be summarised in a report to be presented to Council early in the New Year.	Completed
257	17/11/2015	Council	15.2 Bikeway Solar Lighting	Mangos / Haese that on the bikeway around the airport boundary, Plympton and Morphett wards monies be referred to the 2016-17 budget for solar lights to be placed along the bikeway with Airport approval and that Council consult with the relevant Government department to install Solar Lights on the Westside Bikeway and bring back a report as to how Bike SA, the State Government and Council can achieve this goal with the assistance of funding from State Government and/or any other funding body.	Angelo Catinari	Item noted and referred to 16/17 budget submission for consideration. 08/12/2015 - Anna Meares Pedestrian Lighting (Stage 1) - The Administration is developing a design to install solar pedestrian lighting on the shared pathway along Sir Donald Bradman Drive Adelaide Airport.	Completed
258	17/11/2015	Council	15.4 Open Space Funding	Mangos / Tsiaparis that Council seek the support of the LGA to lobby the Planning Minister and relevant Members of the Legislative Council to advocate for provisions in the Planning, Development and Infrastructure Bill that require Open Space funding to be provided to the Council from which funds have been received, and ensure that any open space provision or cash in lieu contribution formulae makes suitable consideration for the increasing demands associated with multi-storey development.	Terry Buss	Letter sent to the LGA 1 March 2016.	Completed
259	17/11/2015	Council	16.1 Cyclists on Footpaths	Haese / Rypp that in light of new cycling laws recently introduced by the State Government and in particular, provisions that enable cyclists to ride on footpaths, Council take appropriate steps to: 1. Work with the State Government via the Local Government Association to address key policy and legal technical issues that are required to be resolved in order to adequately support the new arrangements and overcome any deficiencies in the practical application of the new laws; and 2. Review and where necessary revise road and footpath management plans to take into account the potential for increased bicycle traffic and implement future design, construction and management plans accordingly.	Angelo Catinari	Review to be included in next iteration/update of the Footpath Asset Management Plan due by December 2016. 08/12/2015 - Update included in Urban Services Activities Report: the Administration will continue to work with the LGA and other councils in addressing issues that may arise from the new cycling laws, particularly the management of footpaths, and will update plans accordingly.	Completed
260	17/11/2015	Council	17.1 Assessment into the Cost of and the Need to Line Mark all Junctions and Intersections within the City of West Torrens	McKay / Rypp that: 1. The revised approach, as detailed in Attachment 1, be adopted to guide line marking at junctions and intersections and to help manage the enforcement of Australian Road Rule 170 - stopping in or near an intersection. 2. Following a recent desktop review, the Administration implement, as soon as practical, junction and intersection line marking or signage in those streets within the Mile End, Torrensville, Thebarton and Underdale LATM areas, that have high non-compliance and parking offence rates.	Angelo Catinari	Criteria for line marking has been updated and Works Orders have been raised to line mark the intersections in Mile End, Torrensville, Thebarton & Underdale LATM areas.	Completed
261	17/11/2015	Council	17.2 Update - West Adelaide Football Club, Deed of Variation	Woodward / O'Rielly that: 1. The plan submitted by the West Adelaide Football Club for the increased community use of Richmond Oval be noted and approved. 2. The Mayor and the Chief Executive Officer be authorised to sign and seal a Deed of Variation to the lease held by the West Adelaide Football Club and/or any other necessary documentation to give effect to the matters raised in the Council resolution of 18 August 2015.	Angelo Catinari	24/11/15 - Email sent to Council's Solicitors requesting final/execution copies of the Deed of Variation agreement. A further email sent to John Kantilaftas WAFC advising him of the resolution of Council.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
262	17/11/2015	Finance and Regulatory Prescribed Standing Committee	11.8 Food Safety Rating Scheme - 'Scores on Doors'	McKay / Nitschke that SA Health be advised that the City of West Torrens will participate in the state wide food rating scheme to be implemented by SA Health in early 2016.	Bill Ross	Notification sent to SA Health to advise City of West Torrens will participate in the state wide food rating scheme	Completed
263	17/11/2015	Finance and Regulatory Prescribed Standing Committee	11.9 Application of By-Law 5 - Prohibit Dogs from Fenced Playgrounds	Nitschke / Haese that Council endorse a prohibition on dogs in the following fenced playgrounds and Clifford Street Reserve, Clifford Street, Torrensville, pursuant to the requirements of Dogs By-law No. 5 of 2010: - Apex Park - Burbridge Road, West Beach - Beare Avenue Reserve - Ramsey Street, Netley - Coast Watchers Reserve - Ashburn Avenue, Fulham - College Grove Reserve - Lipsett Terrace, Brooklyn Park - Cross Terrace Reserve - Cross Terrace, Kurralta Park - Kings Reserve - Thebarton Hub Playground - Ashley Street, Torrensville - Mellor Park - East - White Avenue / Myzanthia Street, Lockleys - Reedbeds Community Centre, Fitch Road, Fulham - Rex Jones Reserve - Allichurch Avenue, North Plympton - Sandringham Reserve - Kinkaid Avenue, North Plympton - Westside Bikeway Reserve - Creslin Terrace, Camden Park	Bill Ross	23/11/15 - Sign graphic no dogs allowed submitted to Depot - W/R 162841 12/2/16 - Notification all signs have been installed	Completed
264	17/11/2015	Finance and Regulatory Prescribed Standing Committee	11.11 Mendelson Foundation Scholarships	Hill / Haese that Council: 1. Increase funding of Max and Bette Mendelson Foundation scholarships by \$1,000 per scholarship, to bring the amount awarded in total to \$48,000; and 2. Increase the Council funding of scholarships by \$5,000 to \$20,000, with the balance to be met by Foundation funds.	Bill Ross	Finance and the Mendelson Committee advised of the decision.	Completed
265	10/11/2015	Corporate Planning Policy and Performance Prescribed Committee	7.2 Building Western Adelaide Economic Development Alliance	Mangos / McKay that: 1. The final draft of the Building Western Adelaide Strategy (Attachment 1) be endorsed. 2. The Chief Executive Officer be authorised to sign a Memorandum of Understanding (Attachment 2) to formalise the Western Alliance, subject to additional Committee or Council feedback and any minor editorial changes. 3. The draft Communications Strategy (Attachment 3) be endorsed to promote Building Western Adelaide, the Western Alliance, and economic development in the Western Adelaide Region. Suzy please finalise in accordance with the above resolution	Pauline Koritsa	The Building Western Adelaide document and the Communications Strategy have been endorsed, and the CEO has signed the MOU between the Western Region councils.	Completed
266	10/11/2015	Corporate Planning Policy and Performance Prescribed Committee	7.4 Entranceways and Footpaths Policy Revocation	Hill / O'Rielly that the Council Policy - Entranceways and Footpaths be revoked.	Pauline Koritsa	Policy removed from intranet and website.	Completed
267	10/11/2015	Corporate Planning Policy and Performance Prescribed Committee	7.5 Commercial Advertising and Talking Points Policy Review	Mangos / Hill that: 1. The Council Policy - Commercial Advertising be revoked. 2. The revised Council Policy - Talking Points be approved, with an amendment to clause 6.1 to limit advertising in each issue to the equivalent of one page, unless Council determines otherwise on the application of a prospective advertiser. 3. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy- Talking Points. Liz Johnson	Pauline Koritsa	Commercial Advertising Policy removed from intranet and website. Talking Points Policy amended as per recommendation and updated on intranet and website.	Completed
268	10/11/2015	Corporate Planning Policy and Performance Prescribed Committee	7.6 Elected Members Allowances, Facilities, Support and Benefits Policy Review	Hill / O'Rielly that: 1. The revised Council Policy - Elected Members Allowances, Facilities, Support and Benefits be approved. 2. The Chief Executive Officer be authorised to make amendments of a formatting and/or minor technical nature to ensure the currency of the Council Policy- Elected Members Allowances, Facilities, Support and Benefits.	Pauline Koritsa	Policy updated on intranet and website	Completed
269	10/11/2015	Corporate Planning Policy and Performance Prescribed Committee	7.7 Code of Practice - Procedures at Meetings Review	McKay / O'Rielly that: 1. The revised Code of Practice - Procedures at Meetings be approved, with minor typographical amendments as identified by the Committee. 2. The Chief Executive Officer be authorised to make additional amendments of a formatting and/or minor technical nature to ensure the currency of the Code of Practice - Procedures at Meetings.	Pauline Koritsa	Updated Code placed on intranet and website.	Completed
270	03/11/2015	Council	11.2 Proposed Footpath Construction - Harvey Terrace, Glenelg North	Demetriou / Hill that: 1. Council does not proceed with the scheduled footpath construction works on the western side of Harvey Terrace, Glenelg North as approved within the 2015/16 budget. 2. The Administration advises the residents of Harvey Terrace of Council's decision. 3. Council reallocate the funds to construct a footpath in the following streets: - Penong Avenue, Camden Park (Section Whelan Avenue to Myer Avenue) - St Anton, Marleston (Section Aldridge Terrace to Cudmore Terrace) - Formosa Avenue, West Beach (Section Northern Avenue to Baltic Avenue); and - Simcock Street, West Beach (Section Cambridge Avenue to City Boundary)	Angelo Catinari	19/11/2015 - Letter sent to residents advising of Council resolution.	Completed
271	03/11/2015	Council	17.9 Appointment of DAP Public Officer	Haese / Demetriou that: 1. The Chief Executive Officer be appointed the Public Officer for the City of West Torrens' Development Assessment Panel. 2. The terms of reference for the Development Assessment Panel be amended accordingly. 3. The appointment be advertised, as required, in the Government Gazette.	Pauline Koritsa	Gazette notice with CEO for approval - 10 November 2015 Notice placed in Gazette for 12 November 2015	Completed
272	03/11/2015	Council	17.2 CEDA Infrastructure Luncheon Event	O'Rielly / Palmer that: 1. Subject to their confirmation, Council approves the attendance of Cr Woodward and Cr Dua at the Committee for Economic Development of Australia luncheon event, SA Infrastructure Series: Intelligent Infrastructure, to be held at the InterContinental Adelaide on Tuesday 17 November 2015. 2. Expenses be reimbursed in accordance with Council policy.	Terry Buss	Wednesday 11 November - Cr Dua advised that he is unable to attend. Executive Assistant contacted Cr Woodward by phone to discuss his booking and he advised that he would register and pay for his attendance himself.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
273	03/11/2015	Council	17.1 Settlement Achieved for the Sale of St Martins	Mangos / Woodward that: 1. The report be received. 2. That the CEO arrange an Elected Member Workshop to discuss options for how best to recognise the source of the funds (aged care) when determining how to apply them including, but not limited to, investing some funds to develop an additional income stream for Council's own home help program.	Terry Buss	Elected member Worskhop held Saturday 13 February at which options for the funds were discussed. A report will be presented to Council at its 15 March 2016 meeting seeking a decision on what to do with the St Martins sale proceeds.	Completed
274	27/10/2015	Civic Committee	7.4 Community Grants Round One 2015-2016	Nitschke / Vlahos that: 1. The distribution of round one of the 2015 -2016 Community Grants, as detailed in the report and attachments, be endorsed. 2. The Administration develop reform proposals prior to the next Civic meeting, based on calling for submissions simultaneously for Community Equipment Grants set to a maximum of \$1,000 per organisation and up to \$3,000 for Community Grants. 3. A Community Equipment Round be conducted prior to Christmas 2015, and that the Administration be authorised to approve the expenditure, as previously. 4. The unsuccessful applications in this round be considered by the Administration for a Community Equipment Grant without a further application being required.	Pauline Koritsa	Completed. Report for reformed Community grants prepared for Civic Committee 23 February	Completed
275	27/10/2015	Civic Committee	7.5 Adelaide Sailing Club Sponsorship Request	Demetriou / Nitschke that the sponsorship request be declined.	Pauline Koritsa	sponsorship declined .applicant informed	Completed
276	27/10/2015	Civic Committee	7.6 Camden Classic Sponsorship Application	Trainer / Demetriou that a \$4,500 cash sponsorship and 'in kind' support be provided for the 2016 Camden Classic.	Pauline Koritsa	completed sponsorship funds and in kind support provided	Completed
277	27/10/2015	Civic Committee	7.8 Australian Scooter Association Qualifying Event, West Beach - Sponsorship Request	Vlahos / Nitschke that Council supports this sponsorship request.	Pauline Koritsa	Completed Applicant infirmed of successful sponsorship request. Funding provided	Completed
278	20/10/2015	Council	15.2 Domestic Violence Support Services	Woodward / Dua that Council consider as party of the Annual Budget and Business Plan for 2016/17 the provision of Council support, services, facilities or funding for organisation providing domestic violence support services within the City of West Torrens.	Pauline Koritsa	Meeting organised to discuss options for support 4 November 2015 Issue concluded reported back to Council 17 November 2015. Provided information re Council services and potential partnership. No specific requests made. No further action	Completed
279	20/10/2015	Council	17.1 Road Closure - 17 Hurtle Street, Underdale	Nitschke / Woodward that: 1. The objection received from APA, in relation to the proposed closure of portion of the road in front of 17 Hurtle Street, Underdale and the subsequent withdrawal of that objection be noted; 2. The objection received from residents at 1 Hurtle Court, Underdale in relation to the proposed closure of portion of the road in front of 17 Hurtle Street, Underdale, be noted but not upheld ; and 3. In accordance with the Roads (Opening and Closing) Act 1991 that, having regard to all submissions received during the public consultation period, Council resolves to proceed with the proposed closure of the verge land in front of 17 Hurtle Street, Underdale shown as "A" on Preliminary Plan No. 15/0018 and that the Chief Executive Officer and the Mayor be authorised to sign the Final Plan and Road Process Order and any other documentation which may need to be executed under the Common Seal of Council.	Angelo Catinari	Council's surveyors (who are managing road closure process) have been advised of Council resolution and requested to continue process. 30/10/2015 - Letter has been sent to the property owners advising Council Resolution. 30/10/2015 - Letter has also been sent to owners of 1 Hurtle Court regarding their objection to the sale of the portion of land. 05/11/2015 - Fully executed Deed of Transfer received by Council	Completed
280	20/10/2015	Council	17.2 City of West Torrens Annual Report 2014-15	Demetriou / Hill that: 1. Council approves the 2014-15 City of West Torrens' Annual Report, excluding the 2014-15 Annual Financial Statements, pursuant to the requirements of s31(1) of the Local Government Act, 1999. 2. The Chief Executive Officer be delegated authority to, prior to the publication of the City of West Torrens' 2014-15 Annual Report: a) make minor changes of a technical or editorial nature if required; and b) include the City of West Torrens' 2014-15 Annual Financial Statements following their adoption by Council at its 3 November 2015 meeting.	Pauline Koritsa	Financial Statements included - document finalised and submitted in accordance with legislative requirements on Friday 13 November 2015	Completed
281	20/10/2015	Strategy and Community Prescribed Standing Committee	11.4 Library Service - Annual Food for Fines Request	Dua / Nitschke that the Food for Fines program be implemented between Monday 16 November and Sunday 20 December 2015.	Declan Moore	Being implemented as proposed	Completed
282	20/10/2015	Council	15.3 Naming of Park opposite Richmond Oval	Demetriou / Haese that the recently completed park and playground fronting Richmond Oval (City Mazda Stadium) be named Premiership Park and a suitable indicative sign be erected, incorporating the logos of the City of West Torrens and the West Adelaide Football Club, and a simple list of the club's nine SANFL premierships.	Angelo Catinari	The official opening and naming of the park will be held on 28 February 2016. Arrangements for the Letters & Plagues have been made by City Works.	Completed
283	06/10/2015	Council	8.1 Amy Street Reserve Upgrade - Petition	Demetriou / Rypp that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	A survey of residents in the streets around the Reserve will be distributed in the coming weeks. A further report on the outcome of the public consultation will be presented to Council in early 2016.	Completed
284	06/10/2015	Council	15.1 West Adelaide Football Club SANFL Premiership	Demetriou / McKay that a suitable Civic Reception be organised along the following lines: Date Tuesday 20 October 2015 Time 5.30pm to 6.50 pm Venue George Robertson Room The reception be in lieu of the Council prebrief session, with a formal presentation to be held at the commencement of the scheduled Council meeting. Catering would be based on the annual Mendelson Foundation Award night receptions. The Club be permitted to invite 60 people (max), between players, officials, sponsors, board, partners etc.	Terry Buss	A Civic Reception was attended by WAFC CEO, Board Members, players, partners and support staff on Tuesday 20 October 2015. A presentation was made to the Club CEO and Team Captain prior to the Council meeting by Mayor Trainer.	Completed
285	06/10/2015	Council	16.1 Tenth Anniversary of the New Adelaide Airport Terminal	Demetriou / Palmer that Council acknowledges the tenth anniversary on 7 October 2015 of the Official Opening of the new Adelaide Airport Terminal.	Terry Buss	Email sent from Terry Buss to Mark Young and Brenton Cox at Adelaide Airport in recognition of the anniversary.	Completed
286	06/10/2015	Council	17.1 Ministerial Existing Activity Centres Policy Review DPA	McKay / Demetriou that the Administration prepares a formal response to the Minister based on the information in this report and any additional information that arises during Council's discussion of the report.	Declan Moore	A letter was sent on 20 October 2015 providing Council's feedback on the Existing Activity Centres Policy Review DPA as per the contents of the Council report.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
287	06/10/2015	Council	17.4 St Anton Street, Marleston - Revocation of Community Land Classification	Palmer / Nitschke that: 1. Having received approval on 28 September 2015 from the Minister for Planning and in accordance with Section 194(3)(b) of the Local Government Act 1999, Council revokes the Community Land Classification of the property formally described in Certificate of Title Register Book 5977 Folio 176 (A portion of allotment 70 in Deposited Plan 69083), formerly a portion of St Anton Street, Marleston. 2. Pursuant to Section 207 of the Local Government Act 1999, the Chief Executive Officer be authorised to ensure that Council's Community Land Register is amended by removing any reference to the land described in Recommendation 1 above. 3. The Mayor and Chief Executive Officer be authorised to proceed with the sale of the former St Martins land to Regis Aged Care.	Declan Moore	Settlement achieved 22/10/2015. Reported to Council 3/11/2015.	Completed
288	06/10/2015	Council	17.5 Waste Collection and Disposal Services Contract	Vlahos / Palmer that Council: 1. Endorse the involvement of West Torrens Council in a joint procurement initiative with Council Solutions for waste collection and disposal services, subject to the following being negotiated to the satisfaction of the Chief Executive Officer: • The terms and conditions of a formal agreement between the City of West Torrens and Council Solutions; and • The level of the annual contract administration charge proposed by Council Solutions. 2. Authorise the Mayor and the Chief Executive Officer to execute an agreement between Council Solutions and Council to give effect to the proposed arrangement. 3. Ensure the scope of the procurement initiative in relation to disposal services for the City of West Torrens requires approval of Council.	Bill Ross	Initial meetings attended and information provided. Council Solutions has yet to finalise the agreement and we are not expecting to see it until mid / late November. The Board of Council Solutions is meeting on 25 November 2015 to discuss the administration charge, but it may not be determined on that date. Decision taken not to participate in the initiative, given the administrative charges involved. Council Solutions advised. Completed.	Completed
289	06/10/2015	Urban Services Prescribed Standing Committee	11.1 Proposed Facility Upgrade Lockleys Bowling Club	Haese / Palmer that: 1. It provide in principle consent to the Lockleys Bowling Club proposal to increase its leased area in accordance with the plan at Attachment 2 of this report 2. The Administration be authorised to enter into negotiations with representatives of the Lockleys Bowling Club, Grange Bowling Club and Henley Bowling Club in regard to the proposed merger and collocation of the Grange and Henley Bowling Clubs to the premises currently occupied by the Lockleys Bowling Club and redevelopment plans associated with that collocation/merger; and 3. A further report be provided to Council following such further negotiations and/or when significant milestones have been reached.	Angelo Catinari	Copy of Council resolution provided to Lockleys Bowling Club rep (John Fitzgerald) at meeting of 15/10/2015 - two additional copies of letter handed to John at meeting for distribution to Henley Bowling Club and Grange Bowling Club should he choose to do so.	Completed
290	06/10/2015	Urban Services Prescribed Standing Committee	11.2 Update - Cowandilla Primary School Licence Agreement	Vlahos / Mangos that: 1. The Council enter into a new 5 year shared use agreement with the Department of Education and Child Development for use of the Cowandilla Primary School oval and surrounds (including the gazebo recreation area) commencing on 8 July 2015 and concluding on 7 July 2020 at a commencing fee of \$20,000 pa plus GST. 2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the shared use agreement. 3. An amount of \$20,000 (plus GST) be allocated within Council's September budget review to enable payment of this fee.	Angelo Catinari	DECD has provided copies of the lease for execution by Council. Documents have been signed and sealed and returned to DECD on 19/10/2015. Funds have been allocated in the September Budget Review.	Completed
291	06/10/2015	Urban Services Prescribed Standing Committee	11.3 Sale of Verge Land, Everard Avenue, Keswick - U-Store It (JE Pty Ltd)	Mangos / Demetriou that: 1. The objections received from both SA Power Networks and SA Water, in regard to the proposed closure of portion of the road in front of 62-70 Everard Avenue, Keswick and the subsequent withdrawal of those objections, conditional upon the grant of easements, be noted; and 2. In accordance with the Roads (Opening and Closing) Act 1991 that, having regard to all submissions received during the public consultation period, Council resolves to proceed with the proposed closure of the verge land in front of 62-70 Everard Avenue, Keswick shown as "A" on Preliminary Plan No. 15/0001 and that the Chief Executive Officer and the Mayor be authorised to sign the Final Plan and Road Process Order under the Common Seal of Council.	Angelo Catinari	Documents have been executed and hand delivered to Hennig & Co 20/10/15. Invoice (94176) has also been issued (16/10/15) to JE Pty Ltd for verge land and for reimbursement of costs associated with road closure process (total \$59,786.70).	Completed
292	06/10/2015	Urban Services Prescribed Standing Committee	11.4 James Melrose Road, Novar Gardens - B Double Access Request from Manuele Engineers	Demetriou / Mangos that: 1. The gazettal of Warren Avenue (between Tapleys Hill Road and James Melrose Road) and James Melrose Road, Novar Gardens, for B Double access is considered to be acceptable; subject to: a. The Applicant be requested to lodge the formal application for gazettal of the B Double route with the National Heavy Vehicle Regulator; b. A formal B Double Route Assessment report be provided by the Applicant, in accordance with the requirements of the Department of Planning, Transport and Infrastructure (DPTI), to the National Heavy Vehicle Regulator, DPTI and Council; and c. All costs and required upgrades/improvements to the affected road and intersections shall be borne and carried out by the Applicant to the satisfaction of DPTI (where it involves a DPTI road) and to the satisfaction of Council (where it involves a Council road).	Angelo Catinari	19/10/2015 - Letter sent to Maueul Engineers advising Council's Resolution. Further advice provided to Manuele Engineers that as the applicant they will need to contact the National Heavy Vehicle Regulator to begin the process for assessment and gazettal of this route. Information can be found at https://www.nhvr.gov.au/road-access/access-management/applications-and-forms/b-double-permit or by calling the Regulator on 1300 880 493.	Completed
293	06/10/2015	Governance Prescribed Standing Committee	9.2 Motions for the LGA Ordinary General Meeting 2016	Mayor Trainer / Woodward that the following motion be presented to the Local Government Association for inclusion in its next Ordinary General Meeting in the first half of 2016: a. That Elected Members receive accreditation from the Local Government Association for each completed module of the mandatory training requirements and that the Local Government Association develops a three hour refresher training module, to replace the four mandatory training modules, to be undertaken within twelve months of re-election by those Elected Members who have received such accreditation. Liz - please action	Pauline Koritsa	Motion emailed to Carina Boyce at the LGA on 11 November 2015 Sent to LGA in accordance with circular 19 February 2016	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
294	06/10/2015	Governance Prescribed Standing Committee	11.1 Local Government Elections Discussion Paper	Demetriou / Polito that the feedback contained within this report, associated with questions 1, 2, 5, 7, 8, 9, 10 and 11 and proposed amendments 1 to 11 be provided as Council's response to the Local Government Elections Discussion Paper to the Office of the Local Government and the Local Government Association and the following responses be provided for questions 3, 4, 6: 3. Do Councils support the introduction of electronic voting, despite the security risks and costs involved? Proposed feedback to the LGA and OLG Council supports the introduction of an electronic voting system administered by the ECSA only after it has been successfully implemented for use in state government elections. This support is conditional on all significant security risks, usability issues and costs of such systems being addressed prior to its introduction. 4. How could the Property Franchise entitlement be changed to best support and manage property franchisees? Proposed feedback to the LGA and OLG Council supports the reinstatement of property franchise and the removal of the requirement to purge the voters roll every four years. Further, consideration should be given to how those non-Australian citizens who are not ratepayers and business lessees can automatically be included on the voters roll. 6. How could concurrent Local and State Government elections be held in a way that would both improve voter turnout and not significantly add to the costs to councils? Proposed feedback to the LGA and OLG Council does not support simultaneous local and state government elections on the basis that this is likely to reduce local government election voter turnout.	Pauline Koritsa	Amendments to feedback incorporated. Feedback provided to the LGA and OLG on 15 October 2015	Completed
295	06/10/2015	Governance Prescribed Standing Committee	11.2 Request to Fly Eureka Stockade Flag	Woodward / Mangos that: 1. Council flies the Eureka Stockade Flag from Monday 30 November to Thursday 3 December 2015. 2. The offer of a loan of a Eureka Stockade Flag from the Spirit of Eureka Committee (South Australia), to be flown from 30 November to Thursday 3 December 2015, be accepted. Liz please advise the Eureka Committee that their request has been approved and to provide the loan flag by the due date	Pauline Koritsa	Eureka Committee advised that request has been approved. Dates confirmed with committee.	Completed
296	22/09/2015	Community Facilities Prescribed General Committee	7.4 Camden Oval Precinct Development Feedback Analysis	Demetriou / Vlahos that the: 1. \$6.0M redevelopment of the Camden Oval precinct proceed. 2. Proposed shared facility not proceed. 3. Multi lined playing courts, playground expansion and footbridge works, as described under Outdoor Facilities Option 1 in the report, proceed as soon as practicable. 4. Administration review the options, costs, and club preferences to redevelop/refurbish, the current football, athletics and soccer facilities, based on the costs recorded within Council's Assets Review Report (2015), and report back to the Committee. 5. Administration review the proposals, subject to the total redevelopment budget, for a small building associated with the playing courts, the development of a junior soccer pitch and associated car parking arrangements, as described under Outdoor Facilities Option 4 in the report, and report back to the Committee.	Angelo Catinari	The project manager for the Camden Oval Precinct Development has been re-engaged to carry out the actions identified in the Committee's resolution. Meetings have been scheduled with tenants to understand the current use of buildings on site, and how refurbishment might be undertaken to most effectively accommodate user needs. A report will be presented to the 24 November meeting of the Community Facilities Committee outlining progress, including updated budget estimates. 17/2/16: A brief has been developed for the landscape concept plan for the precinct which will support staging of the agreed works (the multi lined playing courts, playground expansion and footbridge works) by City Assets and City Works. Costs for the further works will be presented to the Community Facilities Committee in March. A Consultant has been engaged to develop the landscape plan. Further reports on the update of progress are provided to the Community Facilities Meeting.	Completed
297	22/09/2015	Community Facilities Prescribed General Committee	7.2 Offer to Purchase - 453 Anzac Highway, Novar Gardens	Dua / Demetriou that the Chief Executive Officer be authorised to enter into negotiations to purchase the property, subject to Council approval of the final offer and contract conditions.	Angelo Catinari	30/09/2015 - Meeting held between GM Urban Services and Leedwell Property (the Agent for the property). A further report will be presented to the Community Facilities Meeting on 24 November 2015 with an update on this matter. 24/11/2015 - Report presented to the Community Facilities Meeting advising the following: An offer to purchase the property at 453 Anzac Highway, Novar Gardens (consistent with the valuation for the property provided by Council's consultant) has been made with the vendor's agent. As at 24 November 2015 the Administration has received no advice as to whether the offer has been accepted or rejected.	Completed
298	15/09/2015	Council	8.1 Bagot Avenue, Mile End - Traffic Management	Polito / Vlahos that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	30/10/2015 - Letter sent to Head Petition advising Council Resolution.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
299	15/09/2015	Council	17.1 Brown Hill Keswick Creek Stormwater Project - Part B Solution	<p>Mangos / Rypp that:</p> <ol style="list-style-type: none"> Having regard to the Notice issued by the Stormwater Management Authority dated 19 May 2015 which requires the Cities of Adelaide, Burnside, Unley, Mitcham, and West Torrens to prepare a revised Stormwater Management Plan (SMP) in respect of the Brown Hill Keswick Creek Catchment by 30 September 2015; the Part B report; and community consultation and feedback, that Council hereby determines that Option D - Creek Capacity Upgrade is the recommended solution for Part B Works under the Stormwater Management Plan (SMP 2012) given: <ol style="list-style-type: none"> There is an 85% level of wider community support for Option D from respondents to the community consultation process undertaken on behalf of the Project during May and June 2015; Option D has the lowest capital cost, the lowest annual maintenance cost and the lowest present value whole of life cost when compared against the other available options; Option D provides the required level (100year ARI) of flood protection; For shorter duration storms, Option D provides a higher than 100 year ARI level of flood protection; Option D satisfies the project councils' endorsed position to give preference to a 'no dam' solution; Option D does not require bypass culverts in suburban streets; Option D preserves sites of cultural and heritage significance; and Option D is within the budgeted cost for Part B Works estimated in the 2012 SMP. The Chief Executive Officer is delegated authority to do all things necessary to prepare a revised Stormwater Management Plan in respect of the Brown Hill and Keswick Creek Catchment for submission to the Stormwater Management Authority for approval. In respect of funding for implementation of the finalised and gazetted Stormwater Management Plan, Council reaffirms the cost sharing proposal between the three spheres of government as described in the Stormwater Management Plan 2012. The project councils continue to investigate a Regional Subsidiary as the vehicle for project delivery and ongoing care and management of the Brown Hill Keswick Creek flood mitigation scheme. In the event that the cost sharing proposal involving the other levels of Government as referred to in (3) above is not materialised, the City of West Torrens reserves its right to review the scope of work, delivery timelines and funding model under the Stormwater Management Plan 2012 to enable some flood mitigation works to be undertaken which are affordable for Local Government and which mitigate and reduce impacts of flooding on properties within the Brown Hill Keswick Creek catchment. That in the event that all five (5) catchment Councils are not able to agree on Option D, the Chief Executive Officer is authorised to write to the Stormwater Management Authority and advise the Presiding Member that Council, as part of the Project, has done all it possibly can to find a 	Terry Buss	At its meeting on 15 September Council adopted Option D of the BHKC SMP. The CEO subsequently advised the SMA and the other 4 project Councils of this decision.	Completed
300	15/09/2015	Council	17.2 Local Government Association Conference and Annual General Meeting Notices of Motion - October 2015	<p>Mangos / Woodward that:</p> <ol style="list-style-type: none"> It is recommended to Council that the following notice of motions be approved and subsequently provided to the Local Government Association for inclusion in its 29-30 October 2015 Annual General Meeting agenda: <ol style="list-style-type: none"> That the Local Government Association lobby Members of Parliament to provide, in planning legislation, a greater opportunity for the public to participate in the development assessment process, particularly by reinstating and/or allowing for expected public notification to adjoining or adjacent properties of dwellings; dwelling additions; and mixed-use buildings; over one storey in height when proposed on land within or adjacent to any Residential Zone. Council delegates the authority to the Chief Executive Officer to finalise the wording of any notices of motions and submit them to the LGA by the due date. 	Pauline Koritsa	Motion sent to LGA 17 September 2015.	Completed
301	15/09/2015	Council	17.3 Code of Practice - Access to Meetings and Documents Review	Demetriou / Rypp that the revised Code of Practice - Access to Meetings and Documents be endorsed.	Pauline Koritsa	Reviewed Code planed on Council public website and internal intranet. Draft versions removed from website and intranet. Policy register updated. Changes to be communicated to all employees in due course.	Completed
302	15/09/2015	Council	15.1 Syrian Refugee Fundraising Event	Woodward / Mangos that the City of West Torrens contact South Australian based refugee organisations and other councils, to ascertain the best way to provide assistance for new Syrian refugees arriving in South Australia. The focus of the assistance may include fundraising event(s) using Council facilities, community engagement, education programs, and recruitment of specialist volunteers.	Declan Moore	Consultations have occurred with ARA who have indicated support for this initiative and willingness participate in fundraising event. Proposed to use the "Big Band" concert on 13 February at Thebarton Community Centre (sponsored by Council to form part of the expanded Summer Festival) as a fundraiser for ARA in support of Syrian refugees. The Mike Stewart Big Band is also very supportive of this. ARA has indicated that in discussions with the Dept of Immigration and Border Protection that up to 1,000 of the anticipated 12,000 Syrian refugees will be placed in SA starting from end of 2015. No further details available at this time but ARA are aware of Council's willingness to assist where possible.	Completed
303	15/09/2015	Council	16.1 PHOS Camden Football Club Premierships	Demetriou / Hill that the Council acknowledge the PHOS Camden Football Club on their success this season winning the South Australian Amateur Football League Premiership in Division 3 and being promoted to Division 2.	Terry Buss	Letter sent from Mayor Trainer on behalf of all elected members 21/09/2015.	Completed
304	08/09/2015	Corporate Planning Policy and Performance Prescribed Committee	7.2 Council Decision Making Framework Revocation	Dua / O'Rielly that the Council Policy - Council Decision Making Framework be revoked.	Pauline Koritsa	Framework removed from Council public website and internal intranet. Framework moved from Current Policies folder in Dataworks to Revoked Policies folder. Framework watermarked with 'Revoked'. Policy register updated. Revocation to be communicated to all employees in due course.	Completed
305	08/09/2015	Corporate Planning Policy and Performance Prescribed Committee	7.4 Elected Member Allowances, Facilities, Support and Benefits Policy Review	McKay / O'Rielly that the Council Policy - Elected Members Allowances, Facilities, Support and Benefits be approved, subject to clause 5.1.5 being amended to provide that the Mayoral allowance be paid monthly in advance. O'Rielly / McKay that Council confirms that Councillor allowances be paid, in arrears, on a quarterly basis. (This action has been duplicated and also assigned to Bill Ross)	Pauline Koritsa	Relevant provision in policy has been updated as per resolution. Form for expenditure claim drafted and provided to Financial Services for approval on 21 August 2015. Policy updated on public website and internal intranet. Changes to be communicated to all employees in due course. Policy register updated.	Completed
306	08/09/2015	Corporate Planning Policy and Performance Prescribed Committee	7.4 Elected Member Allowances, Facilities, Support and Benefits Policy Review	McKay / O'Rielly that the Council Policy - Elected Members Allowances, Facilities, Support and Benefits be approved, subject to clause 5.1.5 being amended to provide that the Mayoral allowance be paid monthly in advance. O'Rielly / McKay that Council confirms that Councillor allowances be paid, in arrears, on a quarterly basis. (This action has been duplicated and also assigned to Pauline Koritsa)	Bill Ross	AP advised of the new requirement to pay the Mayor monthly in advance. No changes required to existing process for Councillors	Completed

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307	08/09/2015	Corporate Planning Policy and Performance Prescribed Committee	7.6 Parking Permits Policy	Dua / McKay that the: 1. Revised Council Policy - Parking Permits be endorsed with the inclusion of the following at the end of clause 5.3: Eligibility for a Second Residential Parking Permit Notwithstanding the foregoing clauses in this section, a resident will be entitled to a second residential parking permit if the number of vehicles registered to the property address exceeds by at least two the number of off-street parking spaces available. In other words, a second permit will be available if a residence has: · Two registered vehicles and no off-street parking available; · Three registered vehicles and off-street parking for one vehicle; · Four registered vehicles and off-street parking for two vehicles; or · Five registered vehicles and off-street parking for three vehicles. The permit under such circumstances will be a vehicle specific precinct permit. 2. Schedule of revised fees and charges for parking permits, exemptions and vouchers included at Attachment 3 be endorsed. 3. Revised arrangements take effect from 1 October 2015.	Pauline Koritsa	Policy amended with additional clause regarding second residential parking permits. Reviewed policy updated on Council public website and internal intranet. Regulatory Services notified of the requirement to update relevant forms and factsheets. Policy register updated. Changes to be communicated to all employees in due course.	Completed
308	01/09/2015	Council	17.2 Revision of the 2015/16 Budget	Demetriou / Haese that: 1. Unspent funds from the 2014/15 budget totalling \$11,395,747 be incorporated in the 2015/16 budget, along with unspent WHS funds returned to Council by Local Government Risk Services totalling \$31,210; and 2. The revised budget for 2015/16 be adopted.	Bill Ross	Revised budget figures loaded into financial software 22/09/2015	Completed
309	01/09/2015	Council	17.4 LGA Mutual Liability Scheme Board - Nominations	Haese / Rypp that Cr McKay be nominated as a Local Government member to the Local Government Association Mutual Liability Scheme Board.	Pauline Koritsa	Emailed Cr McKay 8 September regarding requirements for nomination. Response received 16 September. Relevant form completed and sent to the LGA 16 September 2015.	Completed
310	01/09/2015	Council	17.5 Workers Compensation Scheme Board - Nominations	Haese / Woodward that Cr McKay be nominated as the Local Government member to the Local Government Association Workers Compensation Scheme Board.	Pauline Koritsa	Emailed Cr McKay regarding requirements for nomination (8 September 2015). Response received 16 September 2015. Part B completed and sent to the LGA 16 September 2015.	Completed
311	01/09/2015	Urban Services Prescribed Standing Committee	11.1 River Torrens Breakout Creek Concept Plan	Mangos / Nitschke that: 1. The River Torrens Breakout Creek Concept Plan be endorsed, subject to Council's concerns that there may not be sufficient space set aside for horse agistment; and 2. The Council Administration continue to work collaboratively with the Board, the City of Charles Sturt and SA Water to further the concept plan, which may also include seeking additional community feedback.	Angelo Catinari	30/8/2015 - Letter sent to NRM Board advising Council Resolution.	Completed
312	01/09/2015	Urban Services Prescribed Standing Committee	11.2 Weslo Holdings - Thebarton Theatre - Request to Vary Lease for Inclusion of Use of Carpark	Nitschke / O'Rielly that: 1. Approval be given for the permanent variation of the lease of the Thebarton Theatre to allow use of that portion of the car park area delineated by the red lined perimeter in Attachment 1 to this report (and forming portion of area 'C' in the lease) for events. 2. The Chief Executive Officer be authorised to vary the lease terms and fees and the Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the grant of the varied lease terms. 3. Weslo Holdings Pty Ltd amends their permanent liquor licence to accommodate requirements for these events. 4. Weslo Holdings Pty Ltd continues to implement the site setup in accordance with the South Australian Metropolitan Fire Services (SAMFS) requirements.	Angelo Catinari	10/09/2015 - Letter of response sent by Steve Watson as per the resolution of Council. 03/11/2015 - Draft Deed of Variation being prepared by Council's Solicitors. 14/12/2015 - Deed of Variation reviewed by the Administration. 01/03/2016 - Final Deed of Variation is currently being prepared. 30/03/2016 - Second Deed of Variation for 164-166 South Rd finalised. 01/04/2016 - Final Deed of Variation for Thebarton Theatre finalised and provided to Weslo for execution	Completed
313	01/09/2015	Urban Services Prescribed Standing Committee	11.3 West Beach Road, West Beach - Road Safety Report Prepared by the Royal Automobile Association	Palmer / Haese that the Administration be authorised to proceed with the minor works for West Beach Road, in conjunction with the City of Charles Sturt, as an interim measure, given the pending development of detailed design plans for the upgrade of West Beach Road by the Cities of West Torrens and Charles Sturt.	Angelo Catinari	A letter of notification was distributed to residents in WTCC area of West Beach Road on 18/09/2015. The City of Charles Sturt will arrange to notify residents in West Beach Road CCS Council area. Linemarking works were completed in October 2015.	Completed
314	01/09/2015	Urban Services Prescribed Standing Committee	11.4 Novar Gardens - Traffic Management	Demetriou / Hill that: 1. The issues raised by the petitioners be considered as part of the future Local Area Traffic Management (LATM) study investigations for the area; and 2. As an interim approach, the Council pursue the implementation of temporary access restrictions (shown in the plan in Attachment 1) along Saratoga Drive subject to favourable community consultation outcomes.	Angelo Catinari	10/11/2015 - Survey distributed to residents. A further report to be presented to Council following the close of public consultation.	Completed
315	25/08/2015	Civic Committee	7.3 Rainwater Tank Rebate	McKay / Demetriou that the 2015/16 Rainwater Tank Rebate Program be expanded to include: a. An increased rebate for plumbing rain water tanks over 2,000 litres into at least two internal uses in new homes; b. A rebate for planter box raingardens; and c. Applicants are eligible to apply for up to \$400 total rebates under the program.	Declan Moore	October update: The Rainwater Tank Rebate Program has been expanded to reflect Council's decision, and the rebate guidelines have been amended accordingly. An article outlining the new program will feature in the Summer edition of Talking Points.	Completed
316	25/08/2015	Civic Committee	7.4 Native Plant Giveaway Review	Vlahos / Demetriou that the 2016 Native Plant Giveaway program be implemented according to the terms and conditions of the 2014 Native Plant Giveaway, with a reduction of plants to 5,000.	Declan Moore	A tender has been awarded for nursery operations reflecting the revised number of plants (5,000) as per the resolution of Council. The same terms and conditions used in the Native Plant Giveaway will feature in the voucher printed in Talking Points prior to the event in June 2016.	Completed
317	25/08/2015	Civic Committee	7.6 Australian Track and Field Coaches Association - Sponsorship Request	Demetriou / Nitschke that the sponsorship request from the Australian Track and Field Coaches Association for its National Coaching Congress be declined.	Declan Moore	Sponsorship declined.	Completed
318	25/08/2015	Civic Committee	7.7 Back to Bethlehem - Sponsorship Request	Trainer / Demetriou that Council supports the Back to Bethlehem community event for 2015 with sponsorship of \$1,900.	Declan Moore	Sponsorship provided.	Completed
319	25/08/2015	Civic Committee	7.8 Badminton Veterans Association of SA - Sponsorship Request	Vlahos / Nitschke that the sponsorship request from the Badminton Veterans Association of SA be declined.	Declan Moore	Sponsorship declined.	Completed
320	25/08/2015	Civic Committee	7.9 Big Band Concert - Sponsorship Request	Vlahos / Trainer that the request for sponsorship for \$3,000 be approved.	Declan Moore	Sponsorship provided.	Completed
321	25/08/2015	Civic Committee	7.10 Christmas Carols Festival - Sponsorship Request	McKay / Demetriou that Council support the Cooperating Churches of West Adelaide Christmas Carols Festival 2015, by way of a \$3,000 formal cash sponsorship and the provision of electrical lighting set up costs of \$4,500, consistent with Council's 'in kind' support over many years.	Declan Moore	Sponsorship provided.	Completed

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322	25/08/2015	Civic Committee	7.11 George Street Greek Festival - Sponsorship Request	Nitschke / Vlahos that: 1. It provides \$3,000 cash sponsorship of the George Street Greek Festival. 2. The George Street Greek Festival Organisers be invited to "co-brand" their event with "Summer Festival West Torrens" by displaying logos in published materials and on the day and participating in cross promotion of Summer Festival events.	Declan Moore	Sponsorship provided.	Completed
323	25/08/2015	Civic Committee	7.12 South Australian International Open Judo Competition 2015 - Sponsorship Request	Vlahos / McKay that Council supports the South Australian International Open Judo Competition (SAIO) for 2015 by way of a \$1,500 sponsorship.	Declan Moore	Sponsorship provided.	Completed
324	25/08/2015	Civic Committee	7.13 West Beach Skate Park Concert - Sponsorship Request	Trainer / Vlahos that Council approves the application for \$1,600, on the condition that advice from CWT staff regarding event organisation continues to be received by Mr Wood and his associate.	Declan Moore	Sponsorship provided.	Completed
325	25/08/2015	Civic Committee	9.1 Memorial Gardens Upgrade Planning	McKay / Vlahos that the Administration investigates the placement of additional memorial installations, in keeping with the purposes and usage of the Memorial Gardens, as part of the current planning for the upgrade of the gardens and Civic precinct.	Angelo Catinari	11/05/2015 - Contact was made to ASMO@defence.com.au attaching a register of interest for surplus military equipment (via the CEO's office). We have been advised that they don't have any suitable items at this time.	Completed
326	18/08/2015	Council	17.1 Repayments by the West Adelaide Football Club for the Lights at City Mazda Stadium	Haese / Rypp that the Chief Executive Officer and Mayor be authorised to sign a variation of the West Adelaide Football Club lease of Richmond Oval (City Mazda Stadium) based on the following conditions: 1. 50% of the outstanding lights payment obligation plus outstanding arrears be waived. 2. An interest free repayment plan be established involving an annual repayment of \$5,000 with a corresponding balloon payment to apply at the end of the lessee's term (9 years and 6 months with option to extend exercised) if no further rights are extended to WAFC as a lessee of Richmond Oval (City Mazda Stadium). 3. Annual repayments in accordance with (2) above will otherwise continue until the debt is paid if a new lease or further extension of the existing lease is granted. 4. The WAFC collaborates with Council to develop a Plan for increased community and commercial use of Richmond Oval (City Mazda Stadium) during the remainder of the lessee's term. 5. Development of the plan referred to in (4) above shall include consultation with community groups, sporting organisations and schools within the City of West Torrens. 6. Repayments on the debt for oval lighting are paused and no further interest is accrued whilst the Plan is under development. 7. The outcomes of (4) and (5) above shall be the subject of a further report for the consideration of Council by no later than 30 November 2015.	Angelo Catinari	Solicitors have prepared a Draft Deed of Variation to encompass the conditions sought by Council. The Administration have also met with and discussed the Increased Use Plan with West Adelaide Football Club (John Kantilaftas). A report will be presented for consideration at a future meeting of Council.	Completed
327	18/08/2015	Council	16.2 Line Marking for Parking Exclusion Zones	Rypp / McKay that the Administration provides a report to Council of the costs to undertake a project to fully line mark all intersections and other parking exclusion zones with a yellow line, across the City of West Torrens.	Angelo Catinari	Report presented to the Council meeting on 03 November 2015.	Completed
328	18/08/2015	Council	17.3 Boundary Adjustment Reform Discussion Paper	Demetriou / Tsiaparis that the feedback contained within this report be provided as Council's response to the Boundary Adjustment Discussion Paper to the Local Government Association and the Office of the Local Government.	Pauline Koritsa	Letters compiled from feedback presented to Council. Sent to OLG and LGA 25 August 2015. Acknowledgement letter received 3 September 2015	Completed
329	18/08/2015	Council	17.4 Revocation of Community Land Classification St Anton Street Marleston	Tsiaparis / McKay that having complied with all requirements set out in the Local Government Act 1999 and with Council's Public Consultation Policy, Council resolves to seek approval from the Minister to revoke the Community Land Classification for that piece of land which abuts the northern boundary of St Anton Street and which has been consolidated into the Regis Marleston (formerly St Martins Nursing Home) site at 18-20 Cudmore Terrace, Marleston (formally described as portion of Certificate of Title Register Volume 5977 Folio 176).	Angelo Catinari	Letter and associated documents sent by Courier to Minister Rau 21/08/2015	Completed
330	18/08/2015	Council	17.5 LGA Conference and Annual General Meeting 2015 - Calls for Notice of Motions and Voting Delegates	Demetriou / McKay that: 1. The voting delegates to the LGA Annual General Meeting be Mayor Trainer and Cr Demetriou (proxy). 2. The recommended process for the lodgement of Notices of Motions for the LGA Annual General Meeting, contained within this report, be adopted. 3. Council delegates to the Chief Executive Officer the authority to finalise the wording of any Notices of Motions and submit them to the LGA. 4. Expenses be reimbursed in accordance with Council policy. 5. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.	Pauline Koritsa	Voting delegates form completed and forwarded to the LGA on 26 August 2015. Motions to be reworded to the LGA as received. Mayor Trainer and Cr Demetriou have been registered to attend the Conference and AGM by Megan on 28 August 2015. Partners are also registered to attend the dinner.	Completed
331	18/08/2015	Finance and Regulatory Prescribed Standing Committee	11.10 Local Nuisance and Litter Control Bill 2015	Demetriou / McKay that the feedback contained within this report be provided as Council's response to the Local Nuisance and Litter Control Bill 2015 to the Environment Protection Authority.	Bill Ross	Submission issued 26 August 2015	Completed
332	18/08/2015	Strategy and Community Prescribed Standing Committee	11.1 Rainwater Tank Rebate	Trainer / Demetriou that the item be deferred to provide clarification on the rebate options.	Declan Moore	New report written and included in the 25 August 2015 Civic Committee Agenda	Completed
333	18/08/2015	Audit and Risk Prescribed General Committee	9.5.1 Audit and Risk Prescribed General Committee Annual Report 2014-2015	Spadavecchia / Haslam that the Audit and Risk Prescribed General Committee 2014/15 Annual Report be approved for presentation to Council at its 1 September 2015 meeting.	Pauline Koritsa	2014/15 Audit and Risk Committee Annual Report was presented to Council at the 1 September 2015 and attended by all three independent members of the committee.	Completed
334	04/08/2015	Council	15.1 Queen Elizabeth Hospital Cardiac Unit (Emergency Unit)	Mangos / Rypp that Council advises the Minister for Health that the City of West Torrens Council opposes the closing of the Emergency Unit at the Queen Elizabeth Hospital.	Terry Buss	Letter sent to Hon Jack Snelling MP, Minister for Health on 25 August 2015	Completed
335	04/08/2015	Council	17.1 Kuarna ILUA Liaison Committee - Nomination	Nitschke / Palmer that Ms Pauline Koritsa, General Manager Organisational Support, be nominated as a member of the Kuarna ILUA Liaison Committee.	Pauline Koritsa	Nomination submitted to LGA via email following Council meeting on Tuesday 4 August	Completed
336	04/08/2015	Council	17.2 Tribute to the Late Mayor Joy Baluch AM	Palmer / Mangos that, in recognition of her significant contribution to local government, a donation of \$1,000 be made to the Port Augusta City Council towards the cost of the creation and erection of a bronzed sculptured memorial statue of the late Mayor Joy Baluch AM.	Terry Buss	Donation paid via Mastercard via Port Augusta City Council website by Kathleen on 20 August 2015. Receipt Doc Set Id: 3067211 / DW Doc No. 3727698 Letter sent on 20 August to Mayor Sam Johnson advising Council's resolution and attaching copy of receipt. Letter Doc Set Id: 3066577 / DW Doc No. 3727569	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
337	04/08/2015	Council	17.3 Murray Darling Association 71st Annual General Meeting and National Conference 2015	Mangos / McKay that: 1. Subject to his confirmation, Council approves the attendance of Cr Mangos (on the basis that he is the Vice President of the Murray Darling Association Region 7 and also to ensure that the Murray Darling Basin Plan is enforced) at the Murray Darling Association 71st Annual General Meeting and National Conference 2015 to be held at Tocumwal and Barrooga, New South Wales from 9-11 September 2015. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that costs be met by Council. 4. Council authorises the Chief Executive Officer to approve any motions with notice and submit them to the Murray Darling Association for inclusion in its Annual General Meeting agenda.	Terry Buss	Registration completed for Arthur and Cherrie Mangos to attend the Murray Darling Association AGM and National Conference, accommodation booked at the Cobram Barrooga Golf Resort. No transport required as Cr Mangos will be driving his own vehicle.	Completed
338	04/08/2015	Council	17.4 2015 National Local Roads and Transport Congress	Rypp / Mangos that: 1. Subject to their confirmation, Council approves the attendance of Cr McKay (on the basis that he has attended in previous years and found the conference to be beneficial to elected members and would like the opportunity to hear presentations from both the Hon Warren Truss MP and Anthony Albanese MP, given their relevance to the City of West Torrens) and Cr Demetriou (on the basis that he is a member of the Road Safety Committee) at the ALGA National Local Roads and Transport Congress 2015 at the Ballarat Lodge and Convention Centre from 17-19 November 2015. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the costs other than air fares, be met by Council.	Terry Buss	Cr McKay informed the Administration that he is unable to attend. Conference registration, flights and accommodation booked for Cr Demetriou and General Manager Urban Services. Relevant conference documentation and travel and accommodation itineraries provided to Cr Demetriou and Angelo Catinari.	Completed
339	04/08/2015	Council	17.5 Confidential Order Review - Update - Thebarton Theatre - Fire Safety	Nitschke / Woodward that: 1. Pursuant to s91(9)(a) of the Local Government Act 1999, having reviewed the confidentiality order made on 3 September 2013 and reviewed at Council's 19 August 2014 meeting, pursuant to s91(7), s91(7)(a) and s91(7)(b) of the Local Government Act 1999, in respect of confidential item 21.1 - Update - Thebarton Theatre - Fire Safety, Council orders the information contained in: a. the confidential report item 21.1 'Update - Thebarton Theatre - Fire Safety; b. the confidential Minutes to item 21.1 Update - Thebarton Theatre - Fire Safety; and c. all relevant documentation associated with and attached to the confidential agenda item 21.1 Update - Thebarton Theatre - Fire Safety; continues to be kept confidential in accordance with s91(7)(a) and s91(7)(b) of the Local Government Act 1999 and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility. 2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the Local Government Act 1999.	Terry Buss	Confidential spreadsheet updated noting the annual review and continuation of the confidentiality order.	Completed
340	04/08/2015	Urban Services Prescribed Standing Committee	11.1 Asset Review Council Owned Properties	Woodward / Dua that: 1. The Draft Asset Review Council Owned Properties Report, March 2015 be updated and endorsed in accordance with the comments and recommendations contained within Tables 1 to 5 of this report, with the exception of the following: a) That “Kesmond Reserve – Jaguar Drivers Club rooms Everard Avenue, Keswick’ be removed from Table 2 of the report; b) That the Administration inspect and update expected costs to repair the building; and c) That the Administration investigates opportunities for community or commercial use of the building. 2. Properties that are not specifically listed within Tables 1 to 5 of this report continue to be maintained in accordance with Council's Asset Management Plan. 3. Council recognise the necessary upgrade and compliance works, as identified within the endorsed Asset Review Council Owned Properties Report, March 2015, to occur, and ensure it is reflected accordingly in its Long Term Financial Plan. 4. That Council proceed, subject to funding, with the commissioning of a report to assess the effects that any projected changes to the demography of West Torrens may have on the provision of social and community services over the coming 20 years. 5. That Council ensures leases with commercial operators are based on market rents except where the level of community benefit provided by the facility justifies a concessional rate. 6. Should the Somerset Avenue residents have objection to the proposed demolition of 10 Somerset and resulting playground upgrade, that a further report be brought back to Council.	Angelo Catinari	The draft Asset Review Council Owned Properties Report is being updated as per the resolution of Council. 02/11/2015 - Final copy of the updated Report will be distributed to Management Team and Elected Members this week. Further details on Kesmond Reserve and the Civic Precinct (Somerset houses) will be the subject of a future report to Council.	Completed
341	04/08/2015	Urban Services Prescribed Standing Committee	11.2 Assignment of Licence - Hindmarsh Bowling Club Inc	Nitschke / McKay that: 1. It provide its consent for the assignment of the licence currently held by the Hindmarsh Bowling Club Inc to the Torrensville Bowling Club Inc on the same terms and conditions as the existing licence. 2. The Mayor and the Chief Executive Office be authorised to sign and seal any documentation to give effect to this recommendation.	Angelo Catinari	15/09/2015 - meeting held with Norman Waterhouse to discuss the Deed of Assignment template. Executed Deed of Assignment signed by all parties and forwarded to Torrensville Bowling Club on 24 November 2015.	Completed
342	04/08/2015	Urban Services Prescribed Standing Committee	11.3 Lower Sturt River Catchment Management Plan - Memorandum of Understanding	Palmer / Mangos that authority be granted to the Chief Executive Officer to execute as necessary any documentation associated with the development of a Stormwater Management Plan for the Lower Sturt River.	Angelo Catinari	Signed copy returned to City of Mitcham 11/8/2015.	Completed
343	04/08/2015	Urban Services Prescribed Standing Committee	11.5 Road Safety Group and Strategic Plan	Rypp / McKay that: 1. Council endorses the revised charter and strategic plan for 2015 onwards of the Road Safety Group. 2. Council appropriately recognise the members that have had 10 years of participation on the Road Safety Group by presenting a Certificate of Recognition. 3. An allocation of \$5,000 be considered at the next budget review process to continue placing Remember 50km/h stickers on waste bins across the Council area.	Angelo Catinari	Draft certificates in recognition of 10 years of participation on the Road Safety Group have been prepared. Funds have been allocated in the September Budget Review for the placement of 'Remember 50km/h stickers on waste bins across the Council area as per the resolution of Council.	Completed
344	04/08/2015	Urban Services Prescribed Standing Committee	11.6 Federal Black Spot Funding - Torrensville & Underdale	Woodward / Dua that a funding arrangement for works at the intersection of Wainhouse Street & North Parade, Torrensville and Sherriff Street & Norman Street, Underdale be entered into; and the Mayor and the Chief Executive Office be authorised to sign and seal the funding deed to secure this funding.	Angelo Catinari	Documents signed and sealed 11/08/2015.	Completed
345	04/08/2015	Governance Prescribed Standing Committee	11.3 Request to Fly the Rainbow Flag - Celebrating Diversity	Nitschke / Haese that Council fly the Rainbow Flag from 14 November to 29 November 2015.	Angelo Catinari	Kathleen has the Rainbow Flag. She will arrange to have it put up from 14-29 November 2015.	Completed
346	28/07/2015	Community Facilities Prescribed General Committee	9.2 Property Acquisition Opportunity	Demetriou / Vlahos that the Administration proceed to obtain an independent valuation of the property located at 453 ANZAC highway, Novar Gardens to assist Council to determine its position relating to acquisition of the property.	Angelo Catinari	Valuation of the property has been received. A further report on the matter will be presented at the next Community Facilities General Committee Meeting.	Completed

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347	28/07/2015	Community Facilities Prescribed General Committee	8.1 Thebarton Community Centre Sign	Demetriou / Vlahos that the Administration report back to the next Committee meeting on alternate locations for placement of the sign. Demetriou / Vlahos that the Administration take steps to externally brand the Thebarton Community Centre with appropriate signage that clearly identifies the building from all perspectives as a City of West Torrens facility.	Declan Moore	proposals provided to Civic Committee August and Community Facilities committee September. Approved as proposed. City works organising installation, Community Services organising public artwork	Completed
348	28/07/2015	Community Facilities Prescribed General Committee	7.2 Camden Oval Precinct Development Stakeholder Engagement	Demetriou / Rypp that: 1) It consider all feedback received through the period of stakeholder engagement; and 2) The project team reconvene and report back to the Committee with a preferred approach to progressing the Camden Oval precinct, considering in detail: i) The feedback provided by the current head and seasonal lease holders; and ii) All other feedback received through the period of stakeholder engagement.	Declan Moore	September update: Staff are currently considering the feedback received during the stakeholder consultation, and a report will be presented to the Community Facilities Committee on 22 September 2015, as per the resolution. October update: A report with recommended options to progress the Camden Oval Precinct was presented to the Community Facilities Committee on 22 September 2015, and a preferred approach was identified by the committee.	Completed
349	21/07/2015	Council	16.2 West Torrens Bus Tour for Elected Members	Haese / Palmer that the Chief Executive Officer arrange a bus tour of the city for Elected Members and senior staff on a suitable Saturday in the coming spring season.	Terry Buss	Bus tour of the City of West Torrens organised for Saturday 24 October 2015. Program to be determined by Executive closer to the date. The bus tour was confirmed for 24 October however due to low number of attendees was cancelled on Friday 23 October and will be rescheduled to early 2016.	Completed
350	21/07/2015	Council Meeting	12.2Corporate Planning, Policy and Performance Prescribed Committee Item 7.14 Elected Members Allowances, Facilities, Support and Benefits Policy Review	Cr Mangos/ Cr Demetriou that this item be referred back to the Corporate Planning, Policy and Performance Prescribed General Committee for further consideration.	Pauline Koritsa	Policy has been included in the 8 September 2015 CPPP agenda for consideration.	Completed
351	21/07/2015	Council Meeting	12.3Corporate Planning, Policy and Performance Prescribed Committee Item 7.17 Parking Permits Policy	Cr Vlahos / Cr McKay that this item be referred back to the Corporate Planning, Policy and Performance Prescribed General Committee for further consideration.	Bill Ross	Matter included in the CPPP agenda for 8 September 2015. Completed.	Completed
352	21/07/2015	Council Meeting	15.1Elected Members Reports (MWN)	Cr Demetriou sought leave to amend his motion. Cr Mangos / Cr Hill that that the option of Elected Members providing written reports to Council on their attendances and activities be considered as part of the upcoming review of Council's Code of Practice - Procedures at Meetings.	Pauline Koritsa	Review undertaken and revised Code of Practice is included in the November 2015 CPPP agenda and provides for the submission of written elected members reports prior to the Council meeting	Completed
353	21/07/2015	Council Meeting	15.2Aboriginal and Torres Strait Islander Recognition in the Australian Constitution	Cr Demetriou gave notice of the following motion: Cr Demetriou / Cr Haese that Council encourages its community to support the recognition of Aboriginal and Torres Strait Islanders in the Australian Constitution when this matter is presented to the Australian people via referendum.	Pauline Koritsa	No action required	Completed
354	21/07/2015	Council Meeting	17.2 Code of Practice - Access to Meetings and Documents Review	Cr Demetriou / Cr O'Rielly that: 1. The revised Code of Practice - Access to Meetings and Documents be released for public consultation pursuant to s92 of the Local Government Act 1999. 2. The Administration provides a report to the Corporate Planning, Policy and Performance Prescribed General Committee and subsequently to Council at the completion of the public consultation summarising all feedback received in relation to the Code of Practice - Access to Meetings and Documents for its consideration prior to final approval. Please process for public consultation to commence on 27 July	Pauline Koritsa	Code of Practice available for public consultation from 27 July to 21 August 2015 on public website, social media, local newspapers and at the Civic Centre/Hamra Centre. No responses received.	Completed
355	21/07/2015	Council Meeting	17.3Private Parking Area Agreement	Cr Demetriou / Cr Hill that 1. Council enter into an agreement with I.A. & D.M. Robson Pty Ltd to police the private parking area within their leased site at 476 Anzac Highway Camden Park; and 2. the common seal of Council be affixed to the agreement.	Angelo Catinari	Documents signed and sealed 11/08/2015. Signage installed 04/09/2015.	Completed
356	21/07/2015	Strategy and Community Prescribed Standing Committee	11.1Adelaide Park Lands Management Strategy Response	Cr Nitschke / Cr Mangos that the Administration prepare a response to the Adelaide Park Lands Authority based on the matters discussed in this report and to include the following: * Location of recreation facilities: Provision of a play space emulating that of Bonython Park in a more accessible location where: * Parking is available; and * Visibility/activity is higher. * Access More effective crossings required over Port Road at Thebarton, and the railway at Mile End. Overpass considered an option, but any overpass would need to be accessible by all including bicycles and wheel chair accessibility, and add value to the amenity of Port Road. * Improve the Cycle Network Improve overall access, particularly where major challenges to movement exist - ANZAC Highway, Richmond Road and Greenhill Road intersection.	Declan Moore	September update: A submission to the Adelaide Park Lands Strategy review consultation was prepared, including all the matters raised in Council's resolution on 21 July, and was provided to Adelaide City Council in August.	Completed
357	14/07/2015	Corporate, Planning, Policy and Performance Committee	7.2 2015/16 Departmental Annual Service Plans	Cr Haese / Cr McKay that it is recommended that the Policy, Planning and Performance Committee recommend to Council that, in line with Council's Corporate Planning Framework, the 2015/16 Service Plans be adopted.	Declan Moore	September update: The 2015/16 Service Plans were adopted by Council in July, and departments have begun delivery of their plans.	Completed
358	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.3 Western Adelaide Regional Sports Facility Strategic Framework	Cr McKay / Cr Dua that: 1. The report be received 2. The Administration review the recommendations; and any subsequent implementation proposal be presented to the Corporate Policy Planning and Performance Committee for consideration.	Declan Moore	The report has been reviewed and no implementation proposals have been developed at this stage for consideration by the CPPP Committee, as the facility improvement projects which are highlighted in the Framework are currently already underway as part of Council's Community Facility Development Program.	Completed
359	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.5 Code of Practice - Access to Meetings and Documents Review	As per previous Liz - please process for public consultation on 27th July Mayor Trainer / Cr Dua that: The Corporate Planning Policy and Performance Committee recommends to Council that the revised Code of Practice - Access to Meetings and Documents be released for public consultation pursuant to Section 92 of the Local Government Act 1999.	Pauline Koritsa	Code of Practice available for public consultation from 27 July to 21 August 2015 on public website, social media, local newspapers and at the Civic Centre/Hamra Centre. No responses received.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
360	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.6 Internal Review of Council Decisions Policy Review	Cr O'Rielly / Cr Dua that: The Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the reviewed Council Policy - Internal Review of Council Decisions be approved. Please finalise, place on web and advise staff please	Pauline Koritsa	Review complete and policy updated on intranet and website. Policy register updated.	Completed
361	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.7 Rate Rebates and Remissions Policy Review	Cr Haese / Cr O'Rielly that: The Corporate Policy, Planning and Performance Committee recommends to Council that the revised Council Policy - Rate Rebates, Remissions and Postponement be approved.	Bill Ross	Policy updated on website	Completed
362	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.8 Sale and Disposal of Assets Policy	Liz please finalise this policy with the amendments detailed below Council Policy - Sale and Disposal of Assets be approved, subject to: a) Clause 3.1 to read 'This policy applies to all assets with the exception of computers.' b) Clause 5.2.4 to include the following wording: 'With independent valuations being obtained to assist and inform Council to ensure the objectives of this policy are achieved.'	Pauline Koritsa	Review completed and policy updated on intranet and website. Amendments incorporated. Policy register updated.	Completed
363	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.9 Purchasing, Tendering and Sale and Disposal of Assets Policy (Procurement Policy) Review	Liz please finalise and process Cr O'Rielly / Cr Haese that the Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the: 1. Council Policy - Purchasing, Tendering and Sale and Disposal of Assets be revoked. 2. Council Policy - Procurement be approved.	Pauline Koritsa	Review completed and policy added to intranet and website. Policy removed from intranet and website. Policy register updated.	Completed
364	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.10 Memorials Policy Review	Liz please finalise and process Cr Dua / Cr McKay that: That the Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the revised Council Policy - Memorials be approved.	Pauline Koritsa	Review completed and policy updated on intranet and website. Policy register updated.	Completed
365	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.11 Council Gifts Policy (Provision of Council Gifts) Review	Liz please finalise and process Cr O'Rielly / Cr McKay that: The Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the: 1. Council Policy - Council Gifts be revoked 2. Council Policy - Provision of Council Gifts Policy be approved.	Pauline Koritsa	Review completed and policy updated on intranet and website. Policy register updated.	Completed
366	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.12 Elected Member Gifts, Benefits and Hospitality Policy Review	Liz please finalise and process Cr O'Rielly / Cr Haese that: The Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the Council Policy - Elected Member Gifts, Benefits and Hospitality be approved.	Pauline Koritsa	Review completed and policy updated on intranet and website. Policy register updated.	Completed
367	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.13 Elected Members' Attendance at Conferences Policy Review	Liz please finalise and process with the required changes as per resolution below Cr Dua / Cr Haese that the Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the reviewed Council Policy - Elected Members' Attendances at Conferences be approved, subject to the following amendments to clause 10 - Presentation of Conference Information. • Removal of requirement for Members to forward a written report to Council relating to the conference attended, and • Inclusion that a brief justification be provided by Members wishing to attend a conference which is to be included in the Council minutes.	Pauline Koritsa	Review completed and policy updated on intranet and website. Amendments to policy included. Policy register updated	Completed
368	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.15 Provision of Communications Equipment to Elected Members Policy Review	Liz please finalise and process Cr O'Rielly / Dua that: The Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the Council Policy - Provision of Communications Equipment to Elected Members be revoked.	Pauline Koritsa	Review completed and policy removed from the intranet and website. Policy register updated.	Completed
369	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.16 St Martins Bonds and Refundable Deposits Policy Review	Cr O'Rielly / McKay that: The Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the St Martins' Bonds and Refundable Deposits Council Policy be revoked.	Pauline Koritsa	GC - 24/7 - also distributed to Declan Moore for his information Review completed and policy removed from intranet and website. Policy register updated.	Completed
370	14/07/2015	Corporate, Planning, Policy and Performance Prescribed Committee	7.18 Policing of Parking Restrictions	MOVED Cr Dua SECONDED Cr McKay that the recommendation be adopted. 1. A new full time position be created in Compliance in support of parking enforcement; 2. An adjustment of \$115,000 be made in the September 2015 budget review. 3. A report be provided to Committee at the first meeting in 2016 on the impact of additional resources being provided. 4. Any unexpected increase in Compliance revenue, over and above operational costs, is made available to the community on an annual basis via an equivalent increase in Council's community grants program.	Bill Ross	Support for parking enforcement commenced 24/8/15, and is continuing. Adjustments to the budget are being proposed in the September budget review being presented to Council on 17 November 2015. Report on the agenda of CPPP 8/3/16	Completed
371	14/07/2015	Corporate Planning, Policy and Performance Prescribed General Committee	9.1 Parking Meters	McKay / O'Rielly that a report be brought back to the Committee on the feasibility of paid on-street parking in commercial areas of the city.	Angelo Catinari	A report is currently being prepared for presentation at the CPPP meeting on 8 September 2015	Completed
372	07/07/2015	Council	16.2 West Beach Road - Road Safety Audit Report	Haese / Palmer that the West Beach Road RAA Road Safety Audit Report be tabled for placement in the Members Bookshelf and that the Administration report back to Council on what recommended actions listed in the report may best be actioned in the short-term given the pending development of detailed design plans for the upgrade of West Beach Road by the Cities of West Torrens and Charles Sturt.	Angelo Catinari	A report on the RAA Road Safety Audit in relation to West Beach Road, will be presented to Council at its meeting on 01 September 2015.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
373	07/07/2015	Council	17.2 Park Lands Zone Development Plan Amendment by the Minister	Nitschke / O'Rielly that: 1. The report be noted. 2. The Administration prepare a response to the consultation based on the matters highlighted in this report, subject to any changes determined by Council. 3. In the consultation response, Council urges that Policy Area 16 and 24 be excluded from this DPA as there is insufficient justification for their inclusion and the implications for these sections of the Park Lands and surrounding localities have not been given due consideration.	Declan Moore	September update: Council's response to the Minister's proposed Park Lands Zone DPA was submitted on 7 July 2015, including the matters raised in the report and the additional matters raised in Council's resolution.	Completed
374	07/07/2015	Council	17.3 2015 LGA Roads and Works Conference	Demetriou / Palmer that: 1. Subject to their confirmation, Council approves the attendance of Cr McKay at the Local Government Association Roads and Works Conference being held in Murray Bridge on 27 and 28 August 2015 at Unity College. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council policy, that costs be met by Council.	Terry Buss	4 August 2015 - Cr McKay advised (verbally) that he no longer wishes to attend this conference as he will be going to the National Conference in Ballarat in November 2015 instead.	Completed
375	07/07/2015	Council	17.4 Norman Waterhouse Lawyers Local Government Conference 2015	Haese / Tsiaparis that: 1. Subject to their confirmation, Council approves the attendance of Cr Mangos and Cr Palmer at the Norman Waterhouse Lawyers Local Government Conference to be held at Adelaide Oval on Friday 14 August 2015. 2. Expenses be reimbursed in accordance with Council Policy.	Terry Buss	Conference booked for Cr Mangos and Cr Palmer. Confirmation emails sent to the attending elected members as well as an outlook calendar appointment for the event.	Completed
376	07/07/2015	Council	17.5 Revocation of Community Land - Portion of Former St Anton Street, Marlestone	Mangos / Palmer that approval be given to the Administration to commence the Revocation of Land Classification for that piece of land which abuts the northern boundary of St Anton Street and which has been consolidated into the Regis Marlestone (formerly St Martins Nursing Home) site at 18-20 Cudmore Terrace, Marlestone (formally described as portion of Certificate of Title Register Volume 5977 Folio 176). Further, that the draft document attached, which constitutes the information that is required to be made available to the public as part of the public consultation phase (in accordance with Section 194 (2) of the Local Government Act 1999), be endorsed.	Angelo Catinari	Consultation letter to residents delivered 14 July 2015 and notification was placed in the Messenger Press on 15 July 2015 and copies of the Revocation Report were available for viewing via Council's website and Customer Service Unit (Civic Centre). Two signs were also attached to the fencing at the southern end of the site (adjacent to the indented carparking). A report recommending seeking approval from the Minister to revoke the Community Land Classification will be presented to Council on 18/08/2015.	Completed
377	07/07/2015	Urban Services Prescribed Standing Committee	9.1 Star Theatre Maintenance	Woodward / Dua that before any maintenance work is undertaken on the Star Theatre as part of Council's commitment to a new 5 + 5 year lease, the Administration report to Council on the proposed maintenance, with details of the full scope, justification and associated cost, once these factors have been confirmed via Council's normal procurement practices.	Angelo Catinari	30/10/2015 - A draft lease has been provided by Council's solicitors. Scope of works is being prepared for inclusion as an attachment to the new lease agreement. 19/01/2016 - Report presented to Council with costs and program of works for next 10 years.	Completed
378	07/07/2015	Urban Services Prescribed Standing Committee	11.1 Mellor Park Tennis Club - Mellor Reserve Court Repairs	Rypp / McKay that: 1. The Mellor Park Tennis Club be advised that Council provides its consent, in its capacity as landlord, for the court repair works to occur at Mellor Park on the following basis: (a) The Lessee seeking and receiving appropriate development approval; (b) Prior to any works occurring, the Lessee providing plan(s) to Council indicating where any underground infrastructure is proposed to be located and, following the completion of any works, final plans indicating where any underground infrastructure has been laid, and copies of any Certificate(s) of Compliance; (c) The courts to be repaired be those as nominated in the aerial plan attached to this report; and (d) The Lessee being responsible for rectifying any defects or issues that arise as a result of the court repair works. 2. The Club be further advised that Council's contribution to the project will be limited to 33% of the estimated project cost to a maximum of \$23,697 plus GST. 3. A further report be provided to Council dealing with the lease or licence of the Mellor Park tennis courts and clubroom buildings to the Mellor Park Tennis Club.	Angelo Catinari	A Development Application has been lodged by Mellor Park Tennis Club re court repairs and is awaiting final assessment. Once the Club has determined its preferred process a new lease agreement may be developed for execution by the Club. A report will be presented to the Council Meeting on 01 March 2016 as the repairs to the tennis courts have now been completed.	Completed
379	07/07/2015	Urban Services Prescribed Standing Committee	11.3 Temporary Road Closure for Church of St Nicholas Street Party 2015	Demetriou / Nitschke that: 1. Approval be granted for the closure of the section of George Street, Thebarton between Dew Street and Albert Street from 8am on Saturday 5 December 2015 to 2am on Monday 7 December 2015 for the Church of St Nicholas 'Street Party'. 2. The Administration undertakes the temporary closure of George Street, Thebarton under delegated authority pursuant to Section 33 of the Road Traffic Act and advises the applicant of the requirements and conditions for compliance with the road closure order. 3. The Administration authorises the temporary placement of equipment in George Street for the event under delegated authority pursuant to Section 221 of the Local Government Act and advises the applicant of the requirements and conditions for compliance with the authorisation to make a (temporary) alteration to the road. 4. The costs associated with the event, including any statutory charges for the event, shall be borne by the applicant.	Angelo Catinari	Letter to advise approval of the event granted sent on 14/07/2015.	Completed
380	07/07/2015	Urban Services Prescribed Standing Committee	11.4 DPTI - Request to Vest Land in Council (Portion of South Road)	O'Rielly / Woodward that: 1. The Commissioner for Highways be advised that Council agrees that the land identified and highlighted in yellow in the attached plan (D110408) be vested in Council. 2. The Mayor and the Chief Executive Officer be authorised to sign and seal any documentation to give effect to this resolution.	Angelo Catinari	Documents signed and sealed 14/07/2015 and copy sent to Crown Solicitors office 04/08/2015	Completed
381	07/07/2015	Governance Prescribed Standing Committee	11.1 Local Government (Elections) (Disclosure of Political Affiliation) Amendment Bill 2015	Woodward / Mangos that the feedback contained within this report be provided as Council's response to the Local Government (Elections) (Disclosure of Political Affiliation) Amendment Bill 2015 to the Local Government Association and the Office of Local Government, with the additional request that a four year time limit be applied to the disclosure of past membership and/or affiliation with political parties. Liz Please provide response as above and also add that Council made a comment that the disclosure should not form part of their wording limit in a candidate profile please	Pauline Koritsa	Letters drafted with amendments as requested. Sent to OLG and LGA 15 July 2015	Completed
382	07/07/2015	Council	11.2 Weigall Oval Masterplan Update	Mangos / Tsiaparis that the Weigall Oval Masterplan be endorsed.	Angelo Catinari	Council resolution provided to Steve Watson/Joel Ielasi for information 14/07/2015.	Completed
383	07/07/2015	Council	16.3 Murray Darling Association Nomination	Mangos / Palmer that Council endorse Cr Mangos' nomination to the Executive of the Murray Darling Association Region 7 Board in order for him to re-nominate for the position of Vice President, which he currently holds, at the upcoming Annual General Meeting.	Pauline Koritsa	Email sent to Cr Mangos with re-nomination information as well as minutes of the 7 July 2015 meeting.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
384	23/06/2015	Council	17.1 Star Theatre - Proposed New Lease to Mighty Good Productions Pty Ltd	O'Rielly / Polito that: 1. Mighty Good Productions Pty Ltd (the lessee of the Star Theatre Complex) be advised that Council is prepared to grant a lease for a further period of 5 + 5 years, commencing on 1 January 2016, with a commencing rental of \$15,000 p.a. plus GST. Under the proposed lease, the lessee is to continue to be responsible for meeting outgoings associated with the property including (but not necessarily limited to) rates and taxes, utilities and reimbursement of building insurance premiums. 2. The Mayor and the Chief Executive Officer be authorised to sign and seal any necessary documentation in accordance with the grant of the further lease term.	Angelo Catinari	30/06/2015 - Letter sent to Mighty Good Productions Pty Ltd advising Council Resolution for grant of new lease for 5+5 years.	Completed
385	23/06/2015	Council	17.2 Christmas Party for Special Children - Sponsorship Application	Demetriou / Nitschke that Council declines sponsorship, but approves an ex gratia payment of \$600.	Declan Moore	Letter sent informing organisers of Council's decision	Completed
386	23/06/2015	Council	17.3 Adelaide ReLink - Sponsorship Application	Polito / Nitschke that the sponsorship request be declined.	Declan Moore	declined	Completed
387	23/06/2015	Council	17.4 St Francis School - Sponsorship Application	McKay / Rypp that Council approves the request for \$1,000 sponsorship on the proviso that funds are used for purposes related to the event and not to pay school staff.	Declan Moore	Sponsorship provided with provisos	Completed
388	23/06/2015	Council	17.5 Disbursement of Council Grants, Sponsorships and Donations 2014-2015	Palmer / Rypp that: 1. The report be received. 2. \$7,000 in unspent funds be allocated (\$1,000 each) to the following charities for the purpose of benefitting and improving the welfare of the people of West Torrens; · St Vincent De Paul · Salvation Army · Uniting Care · Anglicare · Hungry Hare Café (Uniting Church) · Camden Baptist Church · CareWorks (Churches of Christ) 3. The balance of funds be carried over to the 2015/16 Grants Program	Declan Moore	Grant funds provided	Completed
389	23/06/2015	Council	17.6 Thebarton Oval - Demolition of Canteen and Installation of Two New Transportable Buildings	Nitschke / Rypp that Council consent to the request received from the South Australian Amateur Football League (SAAFL) to demolish the existing timekeeper's building and canteen at the northern end of Thebarton Oval and erect/construct/place two new transportable buildings in this location, in accordance with the information and plans provided by the lessee, on the following conditions: a) The Lessee seeking and receiving appropriate development approval; b) The Lessee meeting all costs associated with the demolition of the existing canteen and timekeeper's box and supply and installation of the new transportable buildings; c) Prior to any works occurring, the Lessee providing plan(s) to Council indicating where any underground infrastructure is proposed to be located and, following the completion of any works, final plans indicating where any underground infrastructure has been laid, and copies of any Certificate(s) of Compliance; d) The Lessee being responsible for rectifying any defects or issues that arise as a result of the demolition of the existing structures and installation or existence of the new transportable buildings; e) The Lessee being responsible for meeting all operational and maintenance costs associated with the new transportable buildings; f) The Lessee being required to insure, or alternatively reimburse, the cost of any premium of insurance paid by Council in relation to the new transportable buildings; and g) Should the Council require, the Lessee being required to remove or relocate the new transportable buildings and reinstate the land to Council's satisfaction upon expiry or sooner determination of the lease agreement.	Angelo Catinari	26/06/2015 - Email advice provided to SAAFL re Council Resolution. 30/06/2015 - Formal letter sent to SAAFL re Council Resolution. All works and costs to be borne by SAAFL.	Completed
390	23/06/2015	Council	17.7 SAAFL Proposed Extended Lease Agreement	Rypp / McKay that Council: 1. Confirm its in principle endorsement of the granting of a long term lease to the SAAFL, on the following terms and conditions: (a) the SAAFL surrender its existing lease, conditional upon the grant of a new lease; (b) the new lease to commence on 1 March 2016 and be for a term of five (5) years, with two rights of renewal for a further five (5) years each (i.e. 5+5+5); (c) the commencing rental to be \$49,000 p.a. plus GST and other outgoings; (d) the SAAFL to assume responsibility for all maintenance of the oval (including watering); and (e) the rental to be escalated by Adelaide (All Group) CPI or similar on each anniversary of the lease commencement date. 2. Prior to the granting of such a lease a further report be provided to Council detailing any relevant comments or concerns received from the public following the necessary public consultation phase.	Angelo Catinari	26/06/2015 - Email sent to SAAFL with Council Minute attached 30/06/2015 - Formal letter sent to SAAFL of Council Resolution	Completed
391	23/06/2015	Council	17.8 Confidential Order Review - Thebarton Theatre Complex - Upgrade Report	Nitschke / Polito that: 1. Pursuant to Section 91(9)(a), having reviewed the confidentiality order made on 2 July 2013 and reviewed at Council's 5 August 2014 meeting, pursuant to 91(7), 91(7)(a) and 91(7)(b) of the Local Government Act 1999, in respect of confidential item 21.1 - 'Thebarton Theatre Complex- Upgrade Report', Council orders the information contained in: a. the confidential report item 21.1- 'Thebarton Theatre Complex- Upgrade Report' presented to Council at its 2 July 2013; b. the confidential Minutes to item 21.1- 'Thebarton Theatre Complex- Upgrade Report' of 2 July 2013; and c. all relevant documentation associated with and attached to the confidential agenda item 21.1 - 'Thebarton Theatre Complex Report' of 2 July 2013; continues to be kept confidential in accordance with sections 91(7)(a), 91(7)(b) of the Local Government Act 1999 and not be available for public inspection until all identified works are completed on the basis that the disclosure of the documents would reasonably be expected to breach a duty of confidence to the lessee of the facility. 2. Council delegates the power to revoke, but not extend, the confidentiality order to the Chief Executive Officer on a monthly basis pursuant to and in accordance with provisions of Section 91(9)(c) of the Local Government Act 1999.	Pauline Koritsa	Confidential items spread sheet has been updated upon completion of this review.	Completed
392	23/06/2015	Finance and Regulatory Prescribed Standing Committee	11.6 Infor Public Sector User Forum	Demetriou / Rypp that Council supports the attendance of two staff at the Infor Public Sector User Forum in Wellington, New Zealand from 8-10 September 2015.	Bill Ross	IT advised. Bookings to be made. Completed.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
393	23/06/2015	Finance and Regulatory Prescribed Standing Committee	11.7 Dog and Cat Management (Miscellaneous) Amendment Bill 2015	Haese / Palmer that the feedback contained within this report be provided as Council's response to the Dog and Cat Management (Miscellaneous) Amendment Bill 2015 to the Minister for Sustainability, Environment and Conservation.	Bill Ross	Feedback submitted by Manager, Regulatory Services. Completed.	Completed
394	23/06/2015	Strategy and Community Prescribed Standing Committee	11.1 Inner Western Business Enterprise Centre Funding Update	McKay / Rypp that: 1. The report be noted. 2. The Inner Western Business Enterprise Centre (IWBECC) be thanked for its efforts to support small business in the City of West Torrens over the past 16 years. 3. The Inner Western Business Enterprise Centre be advised that Council will no longer contribute funding to its continued operation. 4. The Administration meet with their equivalents from the City of Charles Sturt to discuss possible options for the way forward for economic development and support for small businesses in the western region.	Declan Moore	September update: A letter was sent to IWBECC from the CEO with thanks for its efforts to support small business over the past 16 years, and advising that Council will not contribute funding to its continued operation. Since then staff have met with their counterparts at the City of West Torrens, and with staff from the cities of Port Adelaide Enfield and Holdfast Bay, to discuss options for economic development and support for small businesses in the western region, including through progressing the draft Building Western Adelaide document.	Completed
395	09/06/2015	Audit and Risk Prescribed General Committee	10.1 Appointment of Council's External Auditor	Haslam / Moran that BDO be appointed as Council's auditor, pursuant to Section 128(2) of the Local Government Act 1999, for a further two years until the completion of the 2016/17 audit, subject to the Chief Executive Officer being satisfied with the contract price, conditions and composition of the audit team.	Bill Ross	BDO advised of Council's decision. Completed.	Completed
396	02/06/2015	Council	8.1 Novar Gardens Traffic Management	Demetriou / Hill that: 1. The Petition be received. 2. A report be presented to a future meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly. 3. That the Administration meets on site with the Head Petitioner, Mr Trevor Thomas and the two Morphett Ward Councillors to discuss some of the traffic problems affecting the local residents.	Angelo Catinari	Interim response advising of Council resolution sent to head petitioner. Onsite meeting held with residents on 23 June 2015. A report will be presented to a future meeting of the Urban Services Standing Committee.	Completed
397	02/06/2015	Council	13.2 Community Facilities Prescribed General Committee Item 7.3 - Camden Oval Community Facility	Hill / Haese that this matter be deferred to the 28 July 2015 meeting of the Community Facilities General Committee, following further consultation with all stakeholders.	Declan Moore	September update: Further consultation was undertaken with stakeholders during June - July 2015, and a report containing the feedback received was presented to the Community Facilities Committee on 28 July 2015.	Completed
398	02/06/2015	Council	16.1 Telecommunications Pits	Mangos / Tsiaparis that Council writes to the Telecommunications Ombudsman expressing its concern that a significant number of damaged Telstra pits across the City of West Torrens have awaited repair for up to four years.	Angelo Catinari	Information on current damaged / broken Telstra Pits provided by Depot Staff. 01/07/2015 - Draft letter to Telecommunications Ombudsman with CEO for review / signature. 02/07/2015 - Letter approved by CEO and sent to Telecommunications Ombudsman under Manager City Works' signature.	Completed
399	02/06/2015	Council	18.2 Amendment to Council's Miscellaneous Community Land Management Plan	Demetriou / Mangos that: 1. Council's Miscellaneous Community Land Management Plan be amended to include the section of St Anton Street that was amalgamated into the Certificate of Title for St Martins in 2006. 2. Council determines that public consultation is not required for this amendment because it has no impact upon the interests of the community. 3. Council agrees to grant a 5 year lease to Regis Aged Care Pty Ltd for the whole of the current allotment upon which St Martins stands, on terms and conditions as canvassed in the report, consistent with the Sales Agreement as amended, to the satisfaction of the Chief Executive Officer. 4. The Mayor and Chief Executive Officer be authorised to sign the necessary documentation to give effect to the lease.	Declan Moore	Completed June 2015	Completed
400	02/06/2015	Council	18.3 Max and Bette Mendelson Foundation Scholarship Awards	Hill / Haese that: 1. Approval be granted to the Mendelson Management Committee to award the 2015 Max and Bette Mendelson scholarships as outlined in the list provided separately, including granting an extra Award, and that the actions of the Committee be endorsed; and 2. Approval be granted for the Mendelson Management Committee, in conjunction with the Chief Executive Officer, to arrange a suitable presentation ceremony to be held on Friday 26 June 2015 along the lines of previous years.	Terry Buss	Successful recipients notified and presentation ceremony organised.	Completed
401	02/06/2015	Council	18.5 Australian Airports Association Conference	Demetriou / Mangos that: 1. Subject to their confirmation, Council approves the attendance of Mayor Trainer, Cr Vlahos, Cr Palmer and Cr Mangos at the Australian Airports Association (AAA) National Conference being held from Monday 12 to Friday 16 October 2015 at the Hotel Grand Chancellor, Hobart, Tasmania; 2. Expenses be reimbursed in accordance with Council Policy; and 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council Policy, that costs other than airfares, be met by Council.	Terry Buss	CEO's Office to make contact with Cr/s and make reservations accordingly. Mayor Trainer indicated he would not be attending this conference. Bookings made for Cr/s Vlahos, Palmer and Mangos and CEO Terry Buss to attend.	Completed
402	02/06/2015	Council	18.6 Statewide Superannuation Pty Ltd Board Nominations	Tsiaparis / Mangos that Cr Woodward be nominated as the Local Government Director on the Statewide Superannuation Pty Ltd Board. Liz please organise (Adriana has been doing these)	Pauline Koritsa	Email sent to Cr Woodward requesting further information required for nomination to be finalised. Email doc set id - 3016934. Email sent 9 June 2015. Nomination form received back 1 July 2015. Sent to LGA 2 July 2015.	Completed
403	02/06/2015	Council	18.7 Change of Date - 16 June Council Meeting	Rypp / Demetriou that: 1. Section 81(1) of the Local Government Act 1999 the Ordinary meeting of the Council scheduled for 16 June 2015 be held on Tuesday 23 June 2015 commencing at 7.00pm in the Council Chamber, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA. 2. Section 87(1) of the Local Government Act 1999 the Ordinary meetings of the Finance and Regulatory Prescribed Standing Committee and the Strategy and Community Prescribed Standing Committee scheduled for 16 June 2015 be held on Tuesday 23 June 2015 at 7.00pm following the adjournment of the Council meeting in the Council Chamber, Civic Centre, 165 Sir Donald Bradman Drive, Hilton SA 3. Section 87(1) of the Local Government Act 1999 the Ordinary meeting of the Civic Non- prescribed General Committee scheduled for Tuesday 23 June commencing at 6.00pm be cancelled and all agenda items from this Committee be referred direct to Council.	Pauline Koritsa	Elected Members Outlook calendar invites have been updated to reflect changes News item placed on Compass Intranet to inform staff of the changes Email sent to IMU advising changes to distribution dates Email sent to Danny Broderick regarding cancellation of Civic Committee Meeting and instructions for reports to go to Council 23 June Civic Committee Cancellation notice and Council rescheduling notice signed by CEO to be placed on display in the Civic Centre and Library Email sent to Media and Events staff to arrange a news item on the public website and social media posts to advise members of the public of the changes Meeting dates on public webpage and events calendar have been updated. Internal meeting dates spread sheet has been updated.	Completed
404	02/06/2015	Urban Services Prescribed Standing Committee	11.1 Weslo Holdings - Thebarton theatre - Request to Vary Lease for Concerts in June and July 2015	Nitschke / Mangos that: 1. It approve the variation of the lease of the Thebarton Theatre to allow use of that portion of the car park area delineated by the red lined perimeter in Attachment 2 to this report (and forming portion of area 'C' in the lease on a trial basis) during the period 8 June 2015 until 19 July 2015. 2. The particulars of events during this period must be advised to Council prior to those events occurring and be accompanied by copies of any necessary and/or relevant approvals; 3. The conditions contained within the existing lease agreements be applicable to Weslo's use of portion of the carpark area; and 4. A further report be provided to Council addressing any issues or concerns that may have arisen during the trial period prior to any consideration of a permanent variation of the lease.	Angelo Catinari	04/06/15 Email advice to Weslo re Council resolution 05/06/15 - formal advice of resolution provided to Weslo by letter	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
405	02/06/2015	Urban Services Prescribed Standing Committee	11.2 Novar Gardens Bowling Club - Request to Vary Licence Area	Demetriou / Hill that: 1. The Novar Gardens Bowling Club be advised that Council consents to the requested variation in the lease area by allowing the boundary on the western green to be shifted approximately 20 metres to the west (to bring this boundary into alignment with the western face of the Clubroom building); and 2. That the rental increase from \$2,600pa plus GST and other outgoings to \$3,100pa plus GST and other outgoings (the rental increase to be apportioned from the date that the fencing work is undertaken).	Angelo Catinari	05/06/2015 - Advice provided to club (via email) of Council resolution NB new rental to take effect from date of completion of fencing works	Completed
406	02/06/2015	Urban Services Prescribed Standing Committee	11.3 Proposal to Relocate the Current Road Closure in Vintage Road, Underdale	McKay / Nitschke that: - Pursuant to Section 32 of the Road Traffic Act 1961, the section of Vintage Road, Underdale adjacent to Holbrooks Road, as depicted in red within Plan Number 7695-15-2221 (Attachment 1) be opened to all vehicles; and - Pursuant to Section 32 of the Road Traffic Act 1961, the section of Vintage Road, Underdale adjacent to Holbrooks Road, as depicted in green with Plan Number 7695-15-2221 (Attachment 1) be closed to all vehicles.	Angelo Catinari	01/07/2015 - Final design completed and forwarded to DPTI for approval. Quotes are currently being sought for undertaking the works.	Completed
407	02/06/2015	Urban Services Prescribed Standing Committee	11.4 Request to Install a Plaque in the West Torrens Memorial Gardens	Rypp / Demetriou that: 1. Council approve the installation of the plaque, subject to all costs being borne by the NMBVAA. 2. The plaque must be installed in the approximate location described in Attachment 3 of this report and to the satisfaction of the Administration.	Angelo Catinari	11/06/15- Advice of Council resolution of 020615 provided to the Association.	Completed
408	02/06/2015	Urban Services Prescribed Standing Committee	11.5 SAAFL - Request to use Kings Reserve for SAAFL 2015 Finals Series	Nitschke / Rypp that Council provide its consent for the South Australian Amateur Football League (SAAFL) to use portion of Kings Reserve for carparking for the 2015 finals series on September 12, 13, 20 and 26 conditional on the relevant terms within its lease agreement for use of the Reserve.	Angelo Catinari	09/06/15 - verbal advice provided to SAAFL re Council resolution and subsequent confirmation via email	Completed
409	02/06/2015	Urban Services Prescribed Standing Committee	11.6 West Torres Birkalla Soccer Club - Request to Erect Storage Shed	Hill / Demetriou that Council consents to the request received from the West Torrens Birkalla Soccer Club to erect a new shed on the eastern side of Camden Oval, in accordance with the information and plans provided by the lessee, on the following conditions: a) The Lessee seeking and receiving appropriate development approval; b) The Lessee meeting all costs associated with the supply and installation of the shed; c) Prior to any works occurring, the Lessee providing plan(s) to Council indicating where any underground infrastructure is proposed to be located and, following the completion of any works, final plans indicating where any underground infrastructure has been laid, and copies of any Certificate(s) of Compliance; d) The Lessee being responsible for rectifying any defects or issues that arise as a result of the installation or existence of the shed; e) The Lessee being responsible for meeting all operational and maintenance costs associated with the shed; f) The Lessee being required to insure, or alternatively reimburse, the cost of any premium of insurance paid by Council in relation to the shed; g) Should the Council require, the Lessee being required to remove or relocate the shed and reinstate the land to Council's satisfaction upon expiry or sooner determination of the lease agreement.	Angelo Catinari	05/06/15 - Notification of Council resolution provided to Birkalla Soccer Club via email	Completed
410	26/05/2015	Community Facilities Prescribed General Committee	8.1 Hookes Sculpture	Demetriou / Vlahos that the Hookes sculpture be placed on the low brick wall as described by the Administration.	Pauline Koritsa	Report to the 22 September 2015 meeting of the Community Facilities Committee, that the installation will proceed as resolved. Dean this was transferred to me but think it should be you. The sculpture has been installed as per the resolution of Council.	Completed
411	26/05/2015	Community Facilities Prescribed General Committee	8.2 Thebarton Community Centre Sign	Mayor Trainer / Tsiaparis that the Administration report back to the next committee meeting on alternate locations for placement of the sign.	Pauline Koritsa	Manager City Works and Manager Community Services are assessing suitable location now that DPTI works have concluded. Reported to the September meeting of the Community Facilities Committee.	Completed
412	19/05/2015	Council	17.2 Delegations to the Development Assessment Panel 2015	McKay / Mangos that: 1. Revocations 1a. Having conducted a review of the delegations made to the City of West Torrens Development Assessment Panel in accordance with Section 20 and 34(23) of the Development Act 1993, Council hereby revokes its previous delegations to the City of West Torrens Development Assessment Panel of those powers and functions associated with the: &middledot; Development Act 1993 and Development Regulations 2008 2. Confirmations 2a. In exercise of the power contained in Section 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 are hereby delegated this 19th day of May 2015 to the City of West Torrens Development Assessment Panel as specified in the DAP Delegations Framework 2014 subject to the conditions and limitations in the DAP Delegations Framework 2015. 2b. The City of West Torrens Development Assessment Panel not be authorised to further delegate any of the powers outlined in the DAP Delegations Framework 2015.	Pauline Koritsa	DAP delegations formatted. Presented to DAP 9 June 2015. Placed on website and public terminal in SC.	Completed
413	19/05/2015	Council	17.3 Local Government (Accountability and Governance) Amendment Bill 2015	Mangos / Palmer that the feedback contained within this report be provided as Council's response to the Local Government (Accountability and Governance) Amendment Bill 2015 to the Local Government Association and the Office of Local Government, with the exception of the feedback relating to: - Item 6 - Inspection of the Register, Clause 13 Section 70 - Item 11 - Rebate of Rates - Community Services, Clause 25 Section 161. Mangos / Palmer that the following feedback be provided in relation to Item 6 - Inspection of the Register, Clause 13 Section 70: Council does not support the amendment to s70 until such time that every candidate in local government elections is required to make the same disclosure of their financial interests and their political affiliations. Polito / Mangos that the following feedback be provided in relation to Item 11 - Rebate of Rates - Community Services, Clause 25 Section 161: Council supports the proposed amendment to s161 of the Act on the basis that the impact of the amendment will be minimal.	Pauline Koritsa	Letters sent to LGA and Minister for Local Government on 22 May 2015. Amendments to recommendations in item 6 and item 11 have been incorporated.	Completed
414	19/05/2015	Council	17.4 Stormwater Management Authority - Nominations for a Presiding Member and Board Members	Haese / Palmer that Council nominates Mayor Trainer as a LGA member to the Stormwater Management Authority.	Pauline Koritsa	Mayor Trainer has since declined the nomination as he is a Mayor of one of the five Councils involved in the Brown Hill Keswick Creek Stormwater Project and has concluded that his fiduciary duties would totally inhibit his acting as an advocate for the City of West Torrens' interest.	Completed
415	19/05/2015	Finance and Regulatory Prescribed Standing Committee	11.9 Hard Waste Collection	Mangos / Woodward that: 1. An at-call hard waste collection service be introduced for trial across the whole Council area for 12 months commencing in October 2015, with two free collections per household; 2. A specification and tender be developed for a contracted out at-call waste collection service; 3. Trial arrangements be publicised widely within the community; 4. A review of the trial be undertaken and it be reported to Council at the conclusion of the trial.	Bill Ross	Brochures and other media promotions completed and notification sent to all households. 12 month trial awarded to Solo. At-Call collections commenced on 1st October 2015 Review Report will be presented at the Council meeting 20 September 2016 Endorse to extend until 30 September 2017	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
416	19/05/2015	Strategy and Community Prescribed Standing Committee	11.1 Development Application - On The Run Service Station - Glandore	Woodward / Dua that Council acknowledges that it is not the planning authority for this application but resolves to provide feedback as detailed within this report provided by the Administration, to the Coordinator General.	Declan Moore	Detail of Council Resolution sent to Daniel Pluck, DAC Officer on 21 May 2015	Completed
417	19/05/2015	Strategy and Community Prescribed Standing Committee	11.2 Woolshed Function Centre, Adelaide Shores - Development Application	Palmer / Haese that Council advise the Development Assessment Commission that it cannot support the development, as currently proposed, because of significant concerns about the intended uses of the land and the subsequent significant shortfall in the provision of adequate parking for those uses, as described in the Administration's report.	Declan Moore	Advice of Council Report and Resolution was provided to DAC Officer Nitsan Atkinson via email	Completed
418	19/05/2015	Strategy and Community Prescribed Standing Committee	11.3 Adelaide Airport Hotel Major Development Plan Update	Palmer / Haese that the Administration continue discussions with Adelaide Airport Limited, based on Council's original comments on the 'Hotel Plan' and the matters discussed in this report.	Declan Moore	September update: Discussions were undertaken by Administration with AAL staff about matters raised in Council's submission on the Adelaide Airport Hotel Master Plan.	Completed
419	19/05/2015	Strategy and Community Prescribed Standing Committee	11.4 Development Compliance Information Template	McKay / Rypp that the report be received and the template be made available to customers in hard copy and via the website to assist in reporting development compliance concerns.	Declan Moore		Completed
420	12/05/2015	Corporate Planning, Policy and Performance Prescribed Committee	8.1 Annual Service Plans 3rd Quarter 2014/2015 Progress Update	Cr O'Rielly/Cr Mangos that: 1. The Annual Service Plans 3rd Quarter Progress Report 2014/15 be received. 2. The Employment DPA and Stormwater Catchment Management Plan actions be deferred to 2015/16.	Declan Moore	The Employment DPA and Stormwater Catchment Management Plan actions have been deferred to the relevant 2015/16 Service Plans.	Completed
421	12/05/2015	Corporate Planning, Policy and Performance Prescribed Committee	8.4 Internal Audit Charter Review	Cr Mangos/Cr McKay that: The Corporate Planning, Policy and Performance Prescribed General Committee recommends to Council that the Internal Audit Charter be revoked.	Pauline Koritsa	Policy removed from the intranet and public website.	Completed
422	12/05/2015	Corporate Planning, Policy and Performance Prescribed Committee	8.3 Risk Management Policy Review	Hill / Dua that the reviewed Risk Management Council Policy be approved.	Pauline Koritsa	Policy checked for formatting errors. Policy uploaded to public website and intranet. Staff notified by news item regarding approved changes.	Completed
423	12/05/2015	Corporate Planning, Policy and Performance Prescribed Committee	8.6 Parking Permits Report	Dua / McKay that: 1. Option 2 be endorsed 2. Appropriate grandparenting provisions for current permit holders to transition to the new provisions, including those with more than one permit, be included in a revised Parking Permits Policy. 3. A revised Parking Permits Policy be presented to the next meeting of the Committee for consideration and appropriate recommendation to Council taking further account of: - Council's position if off-street parking capacity is reduced by development; and - A loading zone parking permit scheme, for businesses in commercial zones, where off-street parking is limited.	Bill Ross	Report prepared and presented to the CPPP Committee 14 July 2015.	Completed
424	12/05/2015	Corporate Planning, Policy and Performance Prescribed Committee	10.1 Policing of Parking Restrictions	O'Rielly / Mangos that a report be presented to the next meeting of the Committee regarding the policing of parking restrictions, including after hours, so that Council can make an informed decision on whether an additional parking inspector is required.	Bill Ross	Report prepared and presented to the CPPP Committee 14 July 2015.	Completed
425	05/05/2015	Urban Services Prescribed Standing Committee	9.1 Cowandilla Primary School - Request for New Agreement	Vlahos / O'Rielly that: 1. Council provide its consent for the Administration to enter into negotiations with representatives from Cowandilla Primary School and/or Department for Education and Child Development for the grant of a new 5 year joint use agreement for the community's use of the Cowandilla Primary School grounds from 1 July 2015. 2. The Administration provides a further report to Council following completion of negotiations for the grant of the new joint use licence agreement.	Angelo Catinari	15/05/2015 - Formal advice of Council resolution to school and DECD. Further meeting to be organised by the School.	Completed
426	05/05/2015	Council	16.1 National Servicemen's Association - Shelter, Monument and Commemorative Pavers	Rypp / Demetriou that the National Servicemen's Association be advised that Council provides its consent, subject to development approval, to the NSA to erect a carport structure, monument and lay commemorative pavers proximate to, and south of, the ferret vehicle which is located on Kesmond Reserve. The commemorative paver path/apron is not to exceed 20 square metres.	Angelo Catinari	15/05/2015 - Formal notification of Council resolution of 05/05/15 provided to NSA. NSA has lodged Development Application.	Completed
427	05/05/2015	Council	17.1 Underdale & Torrensville Development Plan Amendment Update	Nitschke / McKay that : 1. The Administration write to the Minister acknowledging his concerns and advising of Council's proposed approach to undertake the required investigations for the Underdale and Torrensville Residential/ Industry Interface DPA Statement of Intent. 2. The investigations required by the Minister be undertaken and reported to Council. 3. Council consider the results of the investigations, and at that time determine whether to pursue the Underdale Torrensville DPA separately, or as part of an integrated council-wide Employment DPA. 4. Council identify possible locations where the River Torrens Linear Park could be expanded in the Underdale and Torrensville area.	Pauline Koritsa	A letter was sent to the Minister acknowledging his concerns and advising of Council's proposed approach. A tender process has now been undertaken, and URPS Planning consultants have been engaged to undertake investigations required by the Minister to underpin the Underdale Torrensville DPA SOI, including a consultation survey sent to local businesses and residents in the area. An analysis of the consultant's report and recommendations will be presented to Council for decision by the end of the 2015 calendar year. 17/2/16: It was identified that further investigations were required in the South Western part of the Industry Zone at Underdale, and these are currently being conducted. A report will be put to the 8 March CPPP to provide an update on the investigations, and it is anticipated that the results will be reported to the CPPP in May, including options for progressing potential re-zoning in the area. 28/4/16: The further investigations have been conducted and a report will be presented to Council on 7 June 2016 which canvasses options for progressing the DPA. 30/6/16: On 7 June Council adopted an approach to preparing a revised SOI for the Underdale and Torrensville Urban Employment Zone DPA, a draft of which will be presented to the CPPP on 12 July 2016. 06/09/16: Council has decided to pursue the Underdale Torrensville Employment Zone DPA separately and the Statement of Intent has been formally lodged with the Minister including identifications of possible locations the River Torrens Linear Park could be expanded in the Underdale Torrensville area.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
428	05/05/2015	Urban Services Prescribed Standing Committee	11.2 Request to Acquire Verge Land - 17 Hurtle Street Underdale	Nitschke / McKay that: 1. The verge land be offered to Mr & Mrs Kostakis on the proviso that they meet all costs associated with necessary actions which are required to be undertaken under the Roads (Opening and Closing) Act, for the closure and sale of the identified road verge in front of their residential property at 17 Hurtle Street, Underdale, subject to all necessary approvals being sought and obtained from the relevant authorities; 2. The necessary processes to give effect to the eventual sale of the road verge, for a minimal consideration of \$10 plus any applicable GST, under the Roads (Opening and Closing) Act be commenced; and 3. The Mayor and Chief Executive Officer be authorised to sign and, where applicable, seal any documentation to give effect to this resolution.	Angelo Catinari	Advice of Council resolution provided to Mr & Mrs Kostakis by Dean Ottanelli. Subsequent to this a quote was obtained for the road closure process from Hennig & Co and forwarded to Mr & Mrs Kostakis. Mr & Mrs Kostakis have agreed to make payment for all costs associated with the land purchase. Hennig & Co have been engaged to undertake this process.	Completed
429	05/05/2015	Urban Services Prescribed Standing Committee	11.3 Request for Grant of Sub-Lease - SA Amateur Football League (SAAFL)	McKay / Hill that the South Australian Amateur Football League (SAAFL) be advised that Council provides its consent to the grant of sublease or licence by the SAAFL to Inclusive Sport SA with the term of the proposed sublease/licence expiring at midnight on 27 February 2018 and that a fully executed copy of the licence agreement, accompanied by an executed copy of the document (which waives the tenant's rights to the minimum 5 year lease term), be provided to Council for its records.	Angelo Catinari	Letter sent to SAAFL from Steve Watson advising Council's consent to the sub-lease in accordance with Council Resolution of 05 May 2015.	Completed
430	05/05/2015	Urban Services Prescribed Standing Committee	11.4 Petition Requesting Parking Controls in Stanley Street Plympton	Mangos / Tsiaparis that the Head Petitioner be advised that the levels of on-street parking in Stanley Street Plympton do not warrant the installation of parking restrictions and no further action will be taken by Council regarding the request.	Angelo Catinari	Letter of response sent to Mr Inverarity on 12/05/2015 in accordance with the resolution of Council.	Completed
431	05/05/2015	Urban Services Prescribed Standing Committee	11.5 Request for a Memorial Seat - Bette Ralston	McKay / Rypp that this item be deferred and that Ms Ralston be notified that the application does not meet Council's current policy, however, the Memorials Council Policy will be reviewed at a future meeting of the Corporate Planning, Policy and Performance Committee or Council.	Angelo Catinari	12/05/2015 - Letter advising of Council resolution hand delivered to Ms Ralston	Completed
432	28/04/2015	Civic Committee	7.5 Community Grants Round 2 2014-2015	Vlahos / Demetriou that: 1. The distribution of round two of the 2014-2015 Community Grants, as detailed in the report and attachments, be endorsed. 2. \$2,000 be allocated to the Richmond Primary School for the purchase of equipment towards the next stage of their community garden project. 3. A special equipment only grant round be conducted by the Administration, using funds to the value of \$30,000, with a maximum of \$1,000 per grants.	Declan Moore	Completed as per resolution	Completed
433	28/04/2015	Civic Committee	7.6 2015 Environment Grant Recommendation Report	McKay / Demetriou that the distribution of the 2015 Environment Grants, as detailed in the report, be endorsed.	Declan Moore	The distribution of the 2015 Environment grants was endorsed and subsequently undertaken by Administration.	Completed
434	28/04/2015	Civic Committee	9.1 Annual Art Show and Competition	Nitschke / McKay that the Administration present a report to the next meeting of the Civic Committee canvassing options and draft terms, conditions, judging approaches and prizes, for an annual art competition (for works in all forms) based on themes evident across the City of West Torrens.	Declan Moore	Report provided to Civic 25 August. Proceeding to develop proposal as part of normal budget bid process	Completed
435	21/04/2015	Council	9.2 Funding for the Inner West Business Enterprise Centre	Dua / Tsiaparis: That the Administration investigate any possibility in the 2015/16 budget or budget review process if an amount of \$75,000 can be provided to the Inner West Business Enterprise Centre to allow it to continue operating its services to the business community of West Torrens and Charles Sturt and that it is a clear understanding that this amount will only be contributed if it is matched with a contribution of \$75,000 from the City of Charles Sturt and on the proviso that a business plan and budget be provided to Council.	Bill Ross	Allowance made in the March 15 BR	Completed
436	21/04/2015	Council	12.2 Audit and Risk Committee Review of the Budget and Annual Business Plan	Vlahos / McKay: That the Council support the review by the Audit and Risk Committee of the Budget and Annual Business Plan sometime after it is adopted in June/July, with feedback to be provided for Council consideration in advance of decisions being taken on the form of the next Budget and Annual Business Plan which normally occurs in December of any given year.	Bill Ross	Matter referred to Audit and Risk Committee meeting on 11 August 2015. Completed.	Completed
437	21/04/2015	Strategy and Community Prescribed Standing Committee	11.1 Building Western Adelaide Economic Development	Demetriou / Palmer that the Administration: 1. Advise the City of Charles Sturt of Council's in principle support for the creation of a Western alliance between the Cities of West Torrens, Port Adelaide Enfield, Holdfast Bay and Charles Sturt for economic development matters. 2. Provide feedback to the City of Charles Sturt on the draft Building Western Adelaide economic development document based on the contents of this report, subject to any feedback and changes from Council.	Declan Moore	September update: A letter advising in principle support for the creation of the Western Alliance was sent by the CEO and feedback on the draft Building Western Adelaide economic development document was provided to the City of Charles Sturt in April 2015.	Completed
438	21/04/2015	Strategy and Community Prescribed Standing Committee	11.4 Community Services Activity Report	Woodward / Dua that the Community Services Activities Report be received and that a letter of thanks be sent to the Richmond Lions Club for their generosity and contribution to make funds available for the installation of defibrillators and 'little free libraries' throughout the West Torrens community.	Declan Moore		Completed
439	07/04/2015	Special Finance and Regulatory Prescribed Standing Committee	9.1 Budget and Annual Business Plan 2015/16	Haese / Dua that the budget allocation of \$60,000 for air conditioning and minor building works at Kandahar House, North Plympton, be removed. Dua / Haese that \$60,000 be added to the budget for the Home Advantage Program in Community Development. Demetriou / McKay that the proposed 2015/16 budget and annual business plan be released for public consultation.	Bill Ross	\$60,000 adjustment made. Release of documentation for public consultation scheduled for 1 May 2015	Completed
440	07/04/2015	Council	15.1 Traffic Management Issues Surrounding the Airport - Request to Meet with the Hon Warren Truss MP	Mangos / Tsiaparis that a deputation be organised through Matt Williams MP, for representatives from the Cities of West Torrens, Holdfast Bay and Charles Sturt (if attending the conference), to meet with the Hon Warren Truss to discuss traffic management issues on the airport and the surrounding state and local road network; and advancing the linkage of Morphett Road to Richmond Road as part of the solution.	Terry Buss	Email sent to Matt Williams MP 20 April 2015 requesting assistance with organising a meeting with Hon Warren Truss. Matt Williams' office has confirmed receipt of Council's request and will contact the CEO to discuss.	Completed
441	07/04/2015	Council	15.2 Brown Hill Keswick Creek Stormwater Management Plan Implementation - Request for Federal Government Funding	Mangos / McKay that a deputation be organised for representatives of the Cities of Adelaide, Unley, Mitcham, Burnside and West Torrens (if attending the conference), to meet with the Assistant Minister for Infrastructure and Regional Development to again put the case for Federal Government funding towards the costs of implementing the Brown Hill Keswick Creek Stormwater Management Plan.	Terry Buss	Email sent to Matt Williams MP 20 April 2015 requesting assistance with organising a meeting with the Assistant Minister for Infrastructure and Regional Development. Matt Williams' office has confirmed receipt of Council's request and will contact the CEO to discuss.	Completed
442	07/04/2015	Council	15.3 Historic Flooding Events for the City of West Torrens - Images and Videos	Mangos / Rypp that the Chief Executive Officer make available to the other partner Councils of the Brown Hill Keswick Creek Project, digital images and videos of past flooding events in West Torrens associated with the Brown Hill Creek and Keswick Creek catchment for their reference when considering a solution to the Part B Works of the Stormwater Management Plan.	Terry Buss	CEO advised BHKC member councils of CWTs resolution and advised images were available. Doc No. 316838 Doc Set ID. 2987027	Completed
443	07/04/2015	Council	16.2 Letter of Appreciation - Location of Missing Child	Polito / Rypp that the Administration sends a letter to the relevant Victorian authorities, e.g. SES and Victoria Police, expressing appreciation for their outstanding efforts in locating the missing child, Luke Shambrook.	Terry Buss	Letter sent to Victorian Police 9 April 2015. Doc No. 3617292 Doc Set ID. 2987372	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
444	07/04/2015	Council	16.3 Laying of Baits along the Linear Park	McKay / Rypp that the Administration directly communicate with Senior Local Area SAPOL personnel and obtain their actual response on whether the laying of baits along the Linear Park is or is not a police matter.	Bill Ross	The toxicology report on food samples collected along the River Torrens in March / April this year, amid concerns that baiting might have been taking place, was provided by Forensic Science SA in July 2015. All tests were negative. Further action is not considered necessary. Completed.	Completed
445	07/04/2015	Council	17.1 Community Consultation - Brown Hill Keswick Creek Project	Mangos / McKay that: 1. Council resolves to carry out community consultation on the 'Part B' report of the Brown Hill Keswick Creek Stormwater Project over a six week period, commencing in May 2015, subject to the other four (4) project Councils agreeing similarly to proceed to community consultation. 2. Council notes that community consultation, subject to its approval as above, would be carried out in terms of the strategy (Attachment 1 to this report - Community Engagement Strategy), appropriate feedback form (Attachment 2 to this report - Feedback Form BHKC), and brochure (Attachment 3 to this report - 'Part B' Brochure BHKC). 3. Council notes that the community consultation strategy requires open days to be held within the areas of Unley and Mitcham Councils at venues to be determined. 4. That the Administration writes to the Adelaide and Mount Lofty Ranges Natural Resource Management Board seeking formal confirmation on the reason existing property owners are not being asked to remediate the creeks in accordance with their legal obligations.	Terry Buss	Resolutions 1 to 3 being actioned through the Project. Resolution 4 actioned - letter sent to Kym Good, ALMNRRMB 9 April 2015. DW Doc No. 3617235 Doc Set Id. 2987327	Completed
446	07/04/2015	Council	17.4 LGMA National Congress and Business Expo	Rypp / Palmer that: 1. Council approves the attendance of Cr Haese at the Local Government Managers Association National Congress and Business Expo in Darwin, Northern Territory from 29 April to 1 May 2015. 2. Elected Member expenses be reimbursed in accordance with Council policy.	Terry Buss	Booking and registration confirmed for Cr Haese. No further action required - item closed.	Completed
447	07/04/2015	Urban Services Prescribed Standing Committee	11.1 West Beach Road Master Plan - Approval to Proceed to Detailed Design	Haese / Palmer that funding be allocated in the 2015/16 financial year to enable the detailed design of Option 4 of the West Beach Road Streetscape Master Plan to proceed.	Angelo Catinari	Funds have been allocated in the 2015/16 budget to progress the detailed design of Option 4 of the West Beach Road Streetscape Master Plan.	Completed
448	07/04/2015	Urban Services Prescribed Standing Committee	11.2 Proposed Footpath Construction - Michael Street, Lockleys and Miranda Avenue, Lockleys	Vlahos / McKay that: 1. The Administration proceeds with the scheduled footpath construction works on the southern and western side of Miranda Avenue, Lockleys (option 2) as approved within the 2014/15 budget. 2. The Administration not proceed with the scheduled footpath construction works on the west side of Michael Street, Lockleys as approved within the 2014/15 budget. 3. The Administration advises the residents of Michael Street and Miranda Avenue of Council's decision.	Angelo Catinari	Footpath construction in Michael Street Lockleys has been cancelled as per the resolution of Council 07/04/2015 and letters sent to residents on 16/04/2015. Letter sent to local residents in Miranda Ave on 16/04/2015 advising that a footpath will be constructed on both the southern and western sides of Miranda Ave as per the resolution of Council on 07/04/2015.	Completed
449	07/04/2015	Urban Services Prescribed Standing Committee	11.3 Request to Acquire Verge Land - Hurtle Street, Underdale	Mangos / Tsiaparis that this item be deferred.	Angelo Catinari	Item deferred - a further report will be presented to the Council meeting of 05/05/2015.	Completed
450	07/04/2015	Urban Services Prescribed Standing Committee	11.4 Declaration of Private Roads in Lockleys as Public Roads	Rypp / McKay that pursuant to section 210 of the Local Government Act 1999, Council declares the whole of the road known as Main Street and the portion of the road known as Cross Street in the area of Lockleys, Hundred of Adelaide as shown in Deposited Plan 1138, to be public roads.	Angelo Catinari	Publication in Government Gazette due Thursday 07 May 2015. Notification to be sent to Surveyor General following gazettal publication. Receipt of new CT in due course.	Completed
451	07/04/2015	Urban Services Prescribed Standing Committee	11.5 National Servicemen's Association - Request for Shelter and Memorial	Woodward / Vlahos that the NSA be advised that Council provides its consent to the NSA to erect a monument and lay commemorative pavers proximate to, and south of, the ferret vehicle which is located on Kesmond Reserve. The commemorative paver path/apron area is not to exceed 10m2.	Angelo Catinari	08/04/2015 - Preliminary advice of Council Resolution provided to NSA. In response a deputation will be made by the Nation Servicemen's Assoc to the Council meeting on 05/05/2015.	Completed
452	07/04/2015	Urban Services Prescribed Standing Committee	11.6 Commemorative Event - Weigall Oval	Demetriou / Tsiaparis that the Administration with the assistance of the Weigall Oval Trainer's Association organise a suitable event to celebrate the association's 95th Anniversary.	Angelo Catinari	14/04/15 - Verbal advice to George Smith of Council resolution 13/05/15 - Formal advice to George Smith (letter). Also spoke with Phil Richardson 18/05/15 - Advice provided to Nerissa and Gordon re Council resolution	Completed
453	24/03/2015	Community Facilities Prescribed General Committee	8.6 Proposed Merger - Underdale Airport Bowling Club and Hindmarsh Bowling Club	Vlahos / Rypp that: 1. The Administration be authorised to enter into negotiations with representatives of the Underdale Airport Bowling Club and Hindmarsh Bowling Club in regard to the proposed merger and collocation of the Underdale Airport Bowling Club to the premises currently occupied by the Hindmarsh Bowling Club; and 2. A further report be provided to the Committee following such further negotiations and/or when significant milestones have been reached.	Angelo Catinari	Negotiations continuing with representatives of Airport and Hindmarsh Bowling Clubs. Further meeting arranged for 15 May 2015. 5/05/15 - The Administration met with representatives from the Hindmarsh Bowling Club and Underdale Airport Bowling Club to progress the merger/collocation of these Clubs. The Clubs have been asked to develop concept plans and provide these to Council in due course for consideration. A site meeting has also occurred to consider alternatives for the wetland area. It is anticipated that a report will be provided to Council in due course for assignment of the lease to a new joint body.	Completed
454	24/03/2015	Community Facilities Prescribed General Committee	10.1 80th Anniversary of Trotting Trials at Weigall Oval	Demetriou / Rypp that a report be presented to the 7 April 2015 meeting of Council advising whether 20 April 2015 is the 80th anniversary of trotting at Weigall Oval and, if so, how might it be commemorated.	Angelo Catinari	Report presented to Council Meeting of 07/04/2015.	Completed
455	24/03/2015	Community Facilities Prescribed General Committee	8.3 Camden Community Facility Final Design Report	Vlahos / Haese that the matter be deferred until further information is provided to the Committee, including: a) A full prudential report pertaining to the proposal; b) Full cost implications and timings attached to the expenditure; c) The nomination of at least 5 building companies capable of constructing the facility; and d) Written confirmation that the PHOS Camden Social Club supports the implementation of the current facility design and head lessee arrangements, including administration of the community hire management model.	Declan Moore	September update: A full prudential report, cost implications and timings and the nomination of at least 5 building companies was provided to the Community Facilities Committee on 26 May 2015, however clear written confirmation of support from PHOS Camden Sporting and Social Club, including administration of the community hire management model, was not received.	Completed
456	24/03/2015	Community Facilities Prescribed General Committee	8.4 Proposed Lease for a Multi-Purpose Community Facility at Camden	Haese / Rypp that the Administration proceed with developing a formal lease agreement, based on the approach outlined in this report, and report back to the Community Facilities Committee with a draft agreement.	Declan Moore	September update: Development of a formal lease agreement is awaiting a formal commitment from the proposed head lease holder to undertaking the lease.	Completed
457	24/03/2015	Community Facilities Prescribed General Committee	8.5 Lockleys Oval Apex Park Masterplan	Haese/ Rypp that Council: 1. Endorses the preliminary plans for Lockleys Oval, Apex Park and Mellor Park; 2. Authorises the Administration to proceed with the development of detailed design plans and documentation for tender for Lockleys Oval, Apex Park and Mellor Park; 3. Further consultation with the clubs/users and impacted stakeholders occur in regard to the preliminary plans for Lockleys Oval, Apex Park and Mellor Park; and 4. Funds be allocated in the 2015/2016 budget to undertake Stage 1 work on Apex Park and Lockleys Oval.	Angelo Catinari	19/05/2015 - Formal advice of Facilities Committee resolution and Council resolution provided to Clubs Also advised Clubs that the Administration wish to set up one on one meetings on 04 June. Meetings held with Clubs with discussions on proposed concept plans. Funds have been allocated in the 2015/16 Budget.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
458	17/03/2015	Council	8.1 Parking Restrictions - Stanley Street, Plympton	Mangos / Tsiaparis that: 1. The Petition be received. 2. A report be presented to the 5 May 2015 meeting of the Urban Services Prescribed Standing Committee and the Head Petitioner be advised accordingly.	Angelo Catinari	Email notification sent to Head Petitioner Wed 15/04/2015. Report to be presented to Council Meeting on 05/05/2015 as per Council Resolution. Petition will also be made to Council at the same meeting.	Completed
459	17/03/2015	Council	17.5 2015 LGA Showcase and Ordinary General Meeting - Voting Delegates	McKay / Woodward that the voting delegates to the 2015 Local Government Association Showcase and Ordinary General Meeting be Cr Demetriou and Cr Palmer (proxy).	Pauline Koritsa	LGA advised via email of the amended voting delegates to the April 2014 LGA OGM	Completed
460	17/03/2015	Council	17.2 National General Assembly 2015 - Australian Local Government Association	Demetriou / Palmer that: 1. Subject to their confirmation, Council approves the attendance of Mayor Trainer, Cr Dua, Cr Rypp, Cr Tsiaparis, Cr Hill, Cr Nitschke and Cr Demetriou at the ALGA National General Assembly being held at the National Convention Centre in Canberra from 14-17 June 2015; 2. Expenses be reimbursed in accordance with Council Policy; 3. Subject to their confirmation, Council approves the attendance of the spouses/partners of attending Elected Members and further, consistent with Council Policy, that costs other than airfares be met by Council; and 4. That the Administration reviews the rescheduling of the Council meeting for 16 June 2015 and report back at the next Council meeting.	Terry Buss	Registrations made and travel and accommodation arrangements confirmed for all attendees. Mrs Rosemary Trainer and Cr Nitschke's partner also attending. No further action required.	Completed
461	17/03/2015	Council	17.1 Australian Mayoral Aviation Council AMAC Annual Conference 2015 Melbourne	Demetriou / Tsiaparis 1. Subject to their confirmation, Council approves the attendance of Mayor Trainer, Cr Vlahos, Cr Mangos and Cr Palmer at the Annual AMAC Conference at the Westin Hotel, Melbourne from 6 to 8 May 2015. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.	Terry Buss	Mayor Trainer indicated he would not be attending. Travel, accommodation bookings made and conference registrations confirmed for Cr/s Vlahos, Mangos and Palmer. No further action required. Item complete.	Completed
462	17/03/2015	Council	15.1 Increased Penalties for 'Failure to Stop at Red Traffic Lights' Near Schools	Woodward / Dua that the Council write to the Hon Tony Piccolo (Minister for Road Safety) seeking to double the penalty for 'fail to stop for red traffic light' where the traffic lights are used for pedestrian access to a school, during school hours.	Angelo Catinari	Letter from CEO to Hon Tony Piccolo MP sent 26/03/2015.	Completed
463	17/03/2015	Strategy and Community Prescribed Standing Committee	11.2 Ministerial Development Plan Amendment: Activity Centre and Shopping Review	Demetriou / McKay that: 1. Council notes the initial investigations commenced by the Minister for Planning into the drafting of Development Plan Amendments affecting retail development across Greater Adelaide. 2. The Administration provide feedback to the Department of Planning Transport and Infrastructure (DPTI) based on the matters discussed in this report. 3. The Administration renegotiate the commencement of the Council's Activity Centre DPA for West Torrens with DPTI, to ensure an integrated approach with the Minister's proposed DPAs.	Declan Moore	20 March 2015: A response to DPTI based on the matters discussed in the report is currently being prepared and will be submitted by the 30 March deadline. September update: Feedback was provided to DPTI as per the report. Meetings have also been held with DPTI staff and it was agreed that the CWT Activity Centres DPA should not be progressed until the Ministerial Activity Centres DPAs have been released.	Completed
464	17/03/2015	Council	17.4 Australia Day Council of South Australia Inc Notice of Annual General Meeting	Hill / McKay that subject to his confirmation, Cr Demetriou be nominated to the Australia Day Council of SA Board of Management.	Pauline Koritsa	Cr Demetriou's nomination was both emailed and couriered to the Electoral Commissioner on 23/3/15	Completed
465	17/03/2015	Council	14.1 Pensioner Concessions Flyer	Mangos / Rypp that the Administration use its best judgement as whether or not to go ahead with issuing a flyer in relation to pensioner concessions with the fourth quarter rates notices.	Bill Ross	Decision taken to go ahead with the flyer. All organised.	Completed
466	17/03/2015	Strategy and Community Prescribed Standing Committee	11.3 Adelaide Airport Hotel Major Development Plan Response	Palmer / Haese that the Administration finalise a response to Adelaide Airport Limited based on the matters discussed in this report and the attached table of issues.	Declan Moore	24 March 2015: A response to Adelaide Airport Limited based on the matters discussed in the report was prepared (letter signed by Declan Moore Acting CEO) and was submitted on 23 March to AAL.	Completed
467	17/03/2015	Council	16.1 Complaints relating to Planning Breaches	McKay / Rypp that the Administration brings back a report and a template for information gathering within three months, which outlines a process that ratepayers need to follow when documenting a serious complaint in regards to planning breaches, such as using a residential property for a business activity, or any other activity that is not compliant with the approved development policy in residential areas. This template prior to coming to Council be vetted by a planning expert lawyer to ensure that the nature of information gathered could be considered robust enough to be used as evidence by Council officers in a prosecution.	Declan Moore	Report to be presented to 19 May 2015 Council meeting	Completed
468	17/03/2015	Strategy and Community Prescribed Standing Committee	11.1 Housing Diversity DPA Progress Update March 2015	1. Development within the Aircraft Noise exposure Forecast 30 MOVED Cr Mangos SECONDED Cr Nitschke that: a. Council accepts the Minister's intention not to encourage medium density development within the area delineated by ANEF 30 at Richmond and West Richmond. b. Council proposes that the Administration meet with DPTI staff to discuss an appropriate policy response to achieve this. CARRIED 2. Urban Corridor Zone - Henley Beach Road 2.1 MOVED Cr Haese SECONDED Cr Dua as recommended in the report. CARRIED 2.2 MOVED Cr Vlahos SECONDED Cr Rypp that: a. Council notes the Minister's acknowledgement that Council responded suitably to residents' submissions in reducing the proposed building heights in the Urban Corridor Zone (along Henley Beach Road) at Brooklyn Park and Torrensview to a maximum height of three storeys. b. Council does not support the Minister's proposal to increase the maximum building heights to 4 storeys in both the High Street and Transit Living Policy Areas in the Urban Corridor Zone along Henley Beach Road west of South Road. The Council agrees to the Minister's proposed changes to building heights of minimum 3 to maximum 6 storeys for High Street Policy Area Henley Beach Road east of South Road, but on the north side of Henley Beach Road only. Council requests that building heights on the south side of Henley Beach Road in this area remain as 3 storeys maximum. CARRIED 3. Medium Density Policy Area 18 - Ashford	Declan Moore	Administration provided a response to the Minister based on these resolutions on 1 April 2015.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
469	17/03/2015	Council	17.3 Election of Board Members and Deputy Board Members Representing Metropolitan Local Government Group to the LGA Board	Mangos / Haese that Council: 1. Authorises the preferred voting order, as follows: 1. Mayor Lorraine Rosenberg, City of Onkaparinga 2. Mayor Lachlan Clyne, City of Unley 3. Mayor David Parkin, City of Burnside 4. Mayor Glen Spear, City of Mitcham 5. Mayor Robert Briar, City of Norwood, Payneham & St Peters 6. Cr Sue Clearihan, City of Adelaide 7. Cr Peter Jamieson, City of Port Adelaide Enfield 8. Cr Alison Bowman, City of Prospect 9. Mayor Angela Keneally, City of Charles Sturt 10. Cr David Shetliffe, Corporation of Town of Walkerville 11. Mayor Kevin Knight, City of Tea Tree Gully 12. Mayor Bill Spragg, Adelaide Hills Council 13. Cr Jillian Whittaker, City of Campbelltown 14. Mayor Gillian Aldridge, City of Salisbury 2. The ballot paper be completed, signed by the Chief Executive Officer and returned to the LGA in line with the recommendation above.	Pauline Koritsa	Outcome of vote emailed in secure envelope, as per the election requirements, to the LGA on 19 March 2015	Completed
470	10/03/2015	Corporate Planning, Policy and Performance Prescribed Committee	7.1 Parking Permits Report	McKay / Dua that the Administration prepares a report for the next meeting of the CPPP Committee that: 1. Outlines the hierarchy of parking controls available to manage on street parking throughout the city; 2. Canvasses options that could be incorporated into a parking permit system to address the range of issues discussed by the committee, including permit availability, types, users, numbers and costs. CARRIED	Bill Ross	Report presented to the 12 May 2015 Meeting of the CPPP Committee.	Completed
471	10/03/2015	Corporate Planning, Policy and Performance Prescribed Committee	7.2 Public Comment Council Policy Review	O'Rielly / Mangos that the Corporate Planning, Policy and Performance Committee recommends to Council that the draft Public Comment Council Policy be approved.,	Pauline Koritsa	Updated policy placed on intranet and public website	Completed
472	10/03/2015	Corporate Planning, Policy and Performance Prescribed Committee	7.3 Elected Members Training and Development Policy Review	McKay / Mangos that the Corporate Planning, Policy and Performance Prescribed Committee recommends to Council that the revised Council Policy Elected Members Training and Development be approved, with clause 5.4.11 amended to insert the words 'funded by Council' as follows: Following attendance at a conference (funded by Council), individual Elected Members are to prepare a report outlining the nature of the conference and the benefits to Council and the learnings gained by the individual member through such attendance. This report must be tabled at a meeting of full Council.	Pauline Koritsa	Policy updated as per resolution. Updated policy placed on intranet, website and extranet.	Completed
473	10/03/2015	Corporate Planning, Policy and Performance Prescribed Committee	7.4 Annual Service Plans 2nd Quarter Progress Report	O'Rielly / Hill that: 1. Proposed amendments to the departmental Service Plans actions be approved, and 2. Annual Service Plans 2nd Quarter Progress Report 2014/15 be received.	Declan Moore	Adopted by Council March 2015.	Completed
474	10/03/2015	Corporate Planning, Policy and Performance Prescribed Committee	7.7 Water Management Action Plan	Mangos / Hill that the Committee recommends to Council the adoption of the Plan, including two amendments proposed in this report, subject to changes that may be proposed by the Committee, and those of a minor editorial nature.	Declan Moore	The Water Management Action Plan 2014-19 was adopted by Council in March 2015.	Completed
475	03/03/2015	Urban Services Prescribed Standing Committee	11.1 Proposed Playground - College Grove Reserve	Palmer / Polito that: 1. Council builds an enclosed playground with security fencing as close as possible to Lipsett Terrace but sited a lengthy distance from adjacent residents and the underground drainage system. 2. The tree that causes significant risk be removed but all other trees be retained if possible. 3. Council undertakes the installation of a grid system to ensure the safety of the drainage system.	Angelo Catinari	05/05/2015 - Site works have commenced. 03/06/2015 - A letter has been distributed to local residents advising that the Playground installation will commence this week. Works on the installation of the grid system are also progressing.	Completed
476	03/03/2015	Council	17.3 LGMA National Congress and Business Expo	Demetriou / McKay 1. Subject to their confirmation, Council approves the attendance of Crs Rypp, Hill, McKay and Palmer at the LGMA National Congress and Business Expo in Darwin, Northern Territory from 29 April to 1 May 2015. 2. Elected Member expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that costs other than flights be met by Council.	Terry Buss	Cr/s Hill and Palmer indicated they no longer wish to attend. Cr Haese indicated that she would like to attend - further report going to 7 April meeting seeking approval of Council. Conference registration, travel and accommodation booked for Cr/s Rypp and McKay and CEO Terry Buss. Tentative booking made for Cr Haese. At its meeting on 3 March Council approved the attendance of Cr Haese at the LGMA National Congress and booking and registration subsequently confirmed. No further action required - item completed.	Completed
477	03/03/2015	Council	17.2 Dog and Cat Management Board Nominations	Rypp / Woodward that Cr Mangos be nominated as the Local Government Member to the Dog and Cat Management Board.	Pauline Koritsa	Cr Mangos' nomination was submitted to the LGA via email on 13/3/15.	Completed
478	03/03/2015	Urban Services Prescribed Standing Committee	11.3 Endorsement of the Local Area Traffic Management Schemes for the Torrensvile / Underdale and Thebarton / Mile End Precincts	McKay / Rupp that: 1. Council endorse the Local Area Traffic Management schemes for Precinct 9 (Torrensvile/Underdale) and Precinct 10 (Thebarton/Mile End) as the forward traffic management plans for the areas, as detailed in the report, "Local Area Traffic Management (LATM) Schemes; Torrensvile/Underdale LATM: Precinct 9; Thebarton/Mile End LATM: Precinct 10, dated February 2015. 2. Notification of the scheme endorsement by Council be provided to properties in the study areas with information on the report and the staging plan. 3. Consultation and further assessment to commence as per the Staging Plan in the report. 4. Funds to be allocated within the Council's 2015/2016 budget for the commencement of traffic control device installation as part of the LATM program.	Angelo Catinari	26/06/2015 - Staging plan placed on CWT website and at the front counter for viewing. Working Party meeting held 23/06/2015 with adoption of solution paper and priority staging plan. Currently developing consultation material for stage one together with a community information day. 01/01/2015 - notification letter sent to properties in the Torrensvile/Underdale and Thebarton/Mile End LATM study area. 07/07/2015 - report submitted to Council on time limit parking controls within the Thebarton & Mile End areas	Completed
479	03/03/2015	Urban Services Prescribed Standing Committee	11.6 SA Power Networks - Request for Grant of Easement - Phillips Street Reserve	Nitschke / Mangos that: 1. In accordance with Section 201 (2)(d) of the Local Government Act 1999, approval for two easements over Council land comprised in Certificate of Title Volume 5556 Folio 588, in line with the plans submitted, be granted to SA Power Networks. 2. The Mayor and/or Chief Executive Officer be authorised to sign and/or seal any documentation in regard to the grant of easement.	Angelo Catinari	Signed Letter of Agreement sent to SAPN on 9/04/15.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
480	03/03/2015	Urban Services Prescribed Standing Committee	11.4 McDonnell Avenue Pedestrian Bridge Over the River Torrens, Torrensville	C O'Rielly / Nitschke that Council: 1. Agree in-principle to accept ongoing shared ownership and maintenance responsibility with the adjoining council (City of Charles Sturt) for a new pedestrian and cycling bridge proposed by the Department of Planning, Transport and Infrastructure over the River Torrens near the Brickworks site and that the Administration be authorised to execute the necessary agreement, subject to all relevant issues being resolved, with other parties involved in the agreement. 2. Advise DPTI that Council supports the concrete bridge option, due to its much lower maintenance cost over the design life of the bridge.	Angelo Catinari	Letter from GM Urban Services sent to DPTI on 06/03/2015 in accordance with resolution of Council.	Completed
481	03/03/2015	Governance Prescribed Standing Committee	11.2 Notices of Motion Local Government Showcase and Ordinary General Meeting	Demetriou / Polito that: 1. That the Local Government Association advises the State Government that it does not support the closure of the public hospital casualty departments and other health faculties, including the Queen Elizabeth and the Repatriation Hospitals. 2. That the Local Government Association seeks urgent consideration by the State Government to increasing the funding allocation made to local government via the Stormwater Management Fund from the current indexed \$4 million per annum to a dollar amount commensurate with the significant number and dollar value of stormwater management projects urgently required on a catchment basis throughout South Australia. It is further recommended to the State Government that the NRM levy be partially allocated to fund stormwater projects as a matter of urgency. 3. That the Local Government Association initiates discussions with the State Government to facilitate a suitable mechanism to enable recovery of damages to Council infrastructure during development activities.	Pauline Koritsa	All three motions with notice submitted to the LGA via email on 4/3/15	Completed
482	03/03/2015	Governance Prescribed Standing Committee	11.1 Conflict of Interest Proposals Discussion Paper	Woodward / O'Rielly that Council approves the recommended feedback embedded in this report and that it be submitted to the Office of Local Government and the Local Government Association as Council's response to the Council Members' Personal Interests Discussion Paper - Proposals to Reform the 'Conflict of Interest' Provisions Local Government Act 1999.	Pauline Koritsa	Feedback contained in the report to Council and approved was emailed to the LGA on 4 March 2015 and hard copy sent to the OLG on 5 March 2015	Completed
483	03/03/2015	Council	16.1 Local Community Cabinet Meeting	Mangos / Palmer that the Mayor write to Premier Weatherill seeking the holding of a Community Cabinet meeting in the City of West Torrens to allow Ministers to work with the local communities and receive first hand feedback about issues, problems and challenges that affect them.	Terry Buss	Letter from Mayor Trainer sent to Premier dated 18 March 2015. DW Doc No. 3595346	Completed
484	24/02/2015	Civic Committee	7.4 Italian Pensioners of West Torrens and Suburbs - Sponsorship Application	Vlahos / Demetriou that the sponsorship request be declined.	Declan Moore	Sponsorship declined	Completed
485	24/02/2015	Civic Committee	7.5 Request for Sponsorship Welcome to Australia	Vlahos / Mayor Trainer that the Administration be authorised to provide ex gratia support up to the value of \$500 towards the event if it proceeds at Reedbeds Community Centre.	Declan Moore	Ex Gratia payment provided	Completed
486	24/02/2015	Civic Committee	7.6 Japan Australia Friendship Association - Request for Sponsorship	Vlahos / McKay that Council supports the Japan Australia Friendship Association's 'Kodomo No Hi Japan Festival' by way of a \$3,000 sponsorship and the loan of equipment.	Declan Moore	sponsorship funds provided	Completed
487	24/02/2015	Civic Committee	7.7 Letters of Thanks - Grant and Sponsorship Recipients	Tsiaparis / Demetriou that the report be received and the Administration seek the consent of the correspondents to publish their comments on the web, in social media and in council publications like Talking Points.	Declan Moore	completed As part of procedure for successful applicants being notified	Completed
488	24/02/2015	Civic Committee	8.1 Public Artwork	Tsiaparis / McKay that the Administration review the options and opportunities for commissioning and locating an artwork and provide a report to a subsequent meeting of the Committee.	Declan Moore	1st report /proposal to Civic 28 April 2nd report, further proposal to Civic 25 August. Tender documents in preparation Civic approved expression of interest document 27 October.	Completed
489	17/02/2015	Council	15.1 Funding for Pensioner Concessions on Rates	Mangos / Haese that the Chief Executive Officer write to the Local Government Association about whether it intends to launch a state-wide petition as a part of its campaign opposing the withdrawal of funding for pensioner concessions on rates. Further, if a petition is intended, could the LGA provide details on how and when the petition will be conducted.	Terry Buss	Letter sent to Wendy Campana, LGA on 18/02/2015.	Completed
490	17/02/2015	Council	17.1 2015 IFME World Congress and the IPWEA International Conference	McKay / Woodward that approval be granted to Council's General Manager Urban Services to attend and present at the joint International Federation of Municipal Engineering (IFME) World Congress and the Institute of Public Works Engineering Australasia (IPWEA) International Conference in Rotorua New Zealand in June 2015.	Angelo Catinari	Super Early Bird Registration completed on 02/03/2015 for Angelo Catinari's attendance at the Conference.	Completed
491	17/02/2015	Strategy and Community Prescribed Standing Committee	11.1 National Cool Cities Initiative	Mangos / Rypp that subject to the allocation of \$15,000 in the 2015/16 budget, the City of West Torrens participate in the National Cool Cities Initiative.	Pauline Koritsa	As per Council's resolution, \$15,000 has been included in the 2015-16 budget for participation in the National Cool Cities Initiative. The research partners (University of NSW) have proposed to undertake the aerial mapping of Western Adelaide at the end of 2015 or early in 2016. 17/2/16: Uni NSW were not successful in gaining funding to undertake aerial mapping in South Australia. A report will be put to Council requesting that the \$15,000 be carried over til 2016/17 and staff be directed to work with Western Region partner councils in a collaborative project to map the Western region during the 2016/17 summer instead. 28/4/16: A report was received by Council on 19 April 2016 which presented a proposal to progress the mapping as a regional partnership through the Western Adelaide Urban Heat Island Mapping project in 2016/17. 30/6/16: A draft partnership agreement has been prepared and circulated to the Cities of Charles Sturt and Port Adelaide Enfield, and budget contributions have been committed by the partner councils. 08/09/2016: The partnership agreement has been signed and funding has been received from the regional partners. The Adelaide and Mount Lofty Natural Resources Management Board are currently drawing up a grant agreement for their matched contribution to the project.	Completed
492	17/02/2015	Strategy and Community Prescribed Standing Committee	11.2 Sea Level Rise Issues Paper	Mangos / Haese that a submission based on the response to the eleven recommendations contained within this report, be provided to the Local Government Association of South Australia.	Declan Moore	24 March 2015 update: Submission prepared as per 11 recommendations in the report and sent to LGA 27 February 2015.	Completed
493	03/02/2015	Urban Services Prescribed Standing Committee	11.2 Lease Proposal for the James Congdon Drive Car Park from Aged Care Housing Group Incorporated (ACH)	Nitschke / Mangos that 1. The Chief Executive Officer be authorised to enter into negotiations with the Aged Care & Housing Group Incorporated for the commercial lease of twenty-four (24) spaces at the James Congdon Drive car park, shown as Zones B and H on Council Drawing No 7695-15-218 marked in Attachment 2, in the report to Council on this matter. 2. Subject to an appropriate lease term and lease rate for the twenty-four (24) car parking spaces being agreed consistent with the contents of the report to Council on this matter, the Chief Executive Officer be authorised to prepare and execute the lease with the Aged Care & Housing Group Incorporated.	Angelo Catinari	Draft permit document for the leasing of 24 carparks sent to ACH 15/04/2015 for comment. 14/05/2015 - Further email sent to ACH requesting feedback on the draft lease for the car parks. 26/06/2015 - Advised by ACH that they agree to the draft licence. 06/07/2015 - Further meeting to be held with ACH re operation of permits. 27/10/2015 - A signed copy of the agreement has been received from ACH and has been executed by Council.	Completed
494	03/02/2015	Council	17.1 Fees and Charges 2015-16	Mangos / Tsiaparis that: the fees and charges as detailed in Attachment 1 be adopted pursuant to Section 188 of the Local Government Act 1999.	Bill Ross	Records updated and request for upload onto Council's website completed.	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
495	03/02/2015	Governance Prescribed Standing Committee	11.1 On-Line Mandatory Training Program	Rypp / Haese that Council approves the purchase of a site licence fee which provides access to the Local Government Association's My Learning portal to enable Elected Members to undertake their mandatory training requirements on-line.	Pauline Koritsa	email sent to LGA - 5 February 2015 registering interest in purchasing a site licence and seeking a preview of the training modules prior to purchase site licence purchased and user details sent to LGA 24/03/15	Completed
496	03/02/2015	Urban Services Prescribed Standing Committee	11.3 Bus Access via Thebarton Oval to the Thebarton Aquatic Centre	Nitschke / Palmer that: 1. Council approves the permanent removal of the "no buses" signs which prevented buses accessing the eastern section of Meyer Street Torrensville, subsequent to a Memorandum of Understanding being developed between the Thebarton Aquatic Centre and the South Australian Amateur Football League. 2. In accordance with the powers pursuant to Section 17 of the Road Traffic Act and Clause A of the Minister's General Approval to use traffic control devices dated 22 August 2013, it is hereby determined to install or cause to be installed traffic controls to prohibit buses from traversing Hayward Avenue, Torrensville between Ashwin Parade and Ashley Street and from traversing Meyer Street between Hayward Avenue and Clifford Street, Torrensville.	Angelo Catinari	Preliminary advice given to DECS and SAAFL. Draft traffic impact statement prepared. 8x No Bus signs (R6-10-1A) were installed along Hayward Avenue and Meyer Street, Torrensville on 06/03/2015.	Completed
497	03/02/2015	Urban Services Prescribed Standing Committee	11.1 Results of Public Consultation - Weigall Oval Master Plan	Mangos / Woodward that the report be noted and the matter be deferred pending a further meeting between Plympton and Keswick Ward Councillors and Council's General Manager Urban Services to clarify certain issues detailed in the Draft Master Plan for Weigall Oval.	Angelo Catinari	Meeting held with Ward Councillors - Cr Woodward, Cr Tsiaparis & Cr Mangos (Cr Dua was an apology) at 17:00 on 17/02/2015 - staff in attendance were Angelo Catinari, Joe Ielasi & Steve Watson. A further report will be presented to Council addressing the concerns raised at the meeting ie contribution/rental to be paid by tenants if the facility is developed ("Commercial"), access to facilities/green space by the public, retention of "how many"; tennis courts, the need for a storage facility etc. A decision on submitting a budget bid to commence preliminary landscaping works on western and southern ends of complex yet to be made.	Completed
498	03/02/2015	Council	15.1 Hard Waste Collection	Woodward / McKay that the decision be deferred until the Administration can provide more information on matters including but not limited to, costs, take up rates and demand and feedback from other councils involved in providing at call hard waste collections in place of one annual hard rubbish collection and carry out appropriate consultation of the community.	Bill Ross	Report presented to the 12 May 2015 meeting of the CPPP Committee.	Completed
499	20/01/2015	Council	17.4 Development Assessment Commission Nominations	Tsiaparis / McKay that subject to his confirmation, Cr Mangos be nominated as the Local Government member to the Development Assessment Commission.	Terry Buss	Form completed, sent to LGA 27/1 by A Christopoulos. Receipt acknowledged by LGA.	Completed
500	20/01/2015	Council	17.1 10 Barrow Crescent - 50 Torrens Avenue, Lockleys - Land Use Complaint	Polito / Nitschke that: 1. Activities on the two properties continue to be monitored and resident submissions be recorded and reviewed for evidence of unauthorised land use, which could be used to substantiate legal proceedings. 2. The head petitioner be advised of Council's resolution accordingly.	Declan Moore	Head petitioned has been advised and the two properties continue to be monitored and resident submissions recorded and reviewed for evidence of unauthorised land use	Completed
501	20/01/2015	Council	17.9 2015 Australian Local Government Women's Association Biennial Conference	Palmer / Rypp that: 1. Subject to her confirmation, Council approves the attendance of Cr Haese at the Australian Local Government Women's Association Nation Conference to be held at the Novotel Barossa Valley from 25 to 28 March 2015. 2. Expenses be reimbursed in accordance with Council policy. 3. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected members and further, consistent with Council policy, that costs be met by Council.	Terry Buss	Registration completed for Cr Haese's attendance at the Conference. Accommodation booked at the Novotel Barossa Valley Resort.	Completed
502	20/01/2015	Council	17.8 John Legoe Award 2014/15 - Nominations	Vlahos / Polito that Cr Palmer be nominated for the John Legoe Award 2014/15.	Terry Buss	Nomination Form completed and sent to the LGA 20/02/2015.	Completed
503	20/01/2015	Council	17.7 2015 Inaugural Youth Development in Local Government Conference	Tsiaparis / Palmer that: 1. Subject to their confirmation, Council approves the attendance of Cr Rypp and Cr Tsiaparis at the Youth Development in Local Government Conference to be held at the Adelaide Pavilion on 12 February 2015. 2. Expenses be reimbursed in accordance with Council policy.	Terry Buss	Registration completed for Cr Rypp & Cr Tsiaparis attendance at the Conference 28/01/2015.	Completed
504	20/01/2015	Council	17.6 Mutual Liability Scheme Board - Nominations	Hill / Rypp that Cr Demetriou be nominated as a Local Government member to the Local Government Association Mutual Liability Scheme Board.	Terry Buss	Nomination completed and sent to the LGA 23/02/2015	Completed
505	20/01/2015	Urban Services Prescribed Standing Committee	11.7 Torrens to Torrens Project Community Liaison Group - Nominations	Demetriou / Rypp that: 1. Cr Vlahos be nominated as a member of the South Road Upgrade Community Liaison Group. and 2. Cr McKay be nominated as a proxy member of the South Road Upgrade Community Liaison Group.	Angelo Catinari	Advice of Council's representatives (Cr Vlahos & Cr McKay) provided to: Jeanette Koukourou A/Senior Advisor Community Engagement & Stakeholder Relations Torrens Road to River Torrens Project North-South Corridor Department of Planning, Transport and Infrastructure via email on 23/01/2015	Completed
506	20/01/2015	Urban Services Prescribed Standing Committee	11.6 Weslo Holdings - Thebarton Theatre - Request for Variation to Lease for Nas Concert	Nitschke / Trainer that Council approves the variation of the lease of the Thebarton Theatre to: 1. Allow use of that portion of the car park area delineated by the red lined perimeter in Attachment 2 to this report (and forming portion of area 'C' in the lease), for the Nas concert between the hours of 6.30pm and 11.30pm on 29 January 2015 on proviso that Weslo provides the following prior to the event occurring: - Written confirmation from the South Australian Metropolitan Fire Service that the fire protection provisions proposed are acceptable; and - A copy of the Liquor licence approval 2. The conditions contained within the existing lease agreements be applicable to Weslo's use of a portion of the carpark area.	Angelo Catinari	Advice of resolution provided to Weslo via email 22/1 (and 27/1 - formal letter attached to email). Onsite meeting with Weslo and SAMFS 270115 - letter provided from SAMFS 280115 indicating approval to proposed arrangements. Weslo provided copy of Liquor Licence via email 270115	Completed
507	20/01/2015	Urban Services Prescribed Standing Committee	11.5 Kooyonga Golf Club - Stormwater Agreement	Palmer / McKay that: 1. Council enter into an agreement, for a period of 10 years from 1 August 2013, with the Kooyonga Golf Club Inc at a fee of \$10pa plus GST (if demanded) to allow Council to continue to use the stormwater detention pond on the western side of the Kooyonga Golf Course in association with its stormwater mitigation scheme. 2. The Mayor and the Chief Executive Officer be authorised to sign and/or seal any documentation in relation to the grant of the further agreement.	Angelo Catinari	10/02/2015 - Email sent to the Golf Club (with a letter attached) advising of Council resolution. Agreement to be prepared and forwarded to the Club for execution. 24/02/2015 - Agreement posted to Club for execution by club officers. 29/04/2015 - Follow up email sent requesting return of the signed Agreement. 09/06/2015 - Further email sent requesting return of the signed Agreement. 11/08/2015 - Signed Agreement received from Kooyonga Golf Club	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
508	20/01/2015	Urban Services Prescribed Standing Committee	11.4 Request for a Memorial Seat	Rypp / Trainer that: 1. Council provide its consent to the placement of a memorial seat and plaque to commemorate the community service of the late Mr Sandy Benci on the eastern side of the Memorial Gardens site at the rear of Council's Civic Centre (adjacent the playground) at Brooker Terrace Hilton. 2. The applicant be advised that Council will provide the funding for the memorial seat and the plaque and will arrange for the installation to occur early in the new calendar year. 3. The applicant be further advised that in the longer term an alternative location may need to be determined for the memorial seat.	Angelo Catinari	29/01/15 -Letter (softcopy via email) to applicant advising of Council resolution of 20/01/15. 29/01/15 Email to Nalty Memorials seeking quote to enable generation of purchase order. Further email to Nalty's 02/02/15 advising of details of bench seat dimensions etc for plaque quote. Seat and plaque will be installed prior to Sandy Benci's anniversary in early March 2015.	Completed
509	20/01/2015	Urban Services Prescribed Standing Committee	11.3 Update Report - Former Lockleys Kindergarten	McKay / Demetriou that the Chief Executive Officer be delegated the authority to proceed with arrangements to dispose of the property by way of public auction following the receipt and consideration of additional market advice and further that the Mayor and Chief Executive officer be delegated authority to set a reserve price prior to auction and thereafter to sign all documentation relating to the disposal of the land.	Angelo Catinari	30/01/2015 - EOI sent to selected local agents - meetings have occurred with 3 agents to date - one further to occur later this afternoon. Agents are required to submit EOI by COB 06/02/15. U Hooker Mile End have been appointed to market the property. A meeting with their representative has been scheduled for Friday 06 March 2015. 16/04/2015 - Public auction held on site. Property sold for \$710,000 with settlement due on 16 June 2015.	Completed
510	20/01/2015	Governance Prescribed Standing Committee	11.1 2015 LGA Showcase and Ordinary General Meeting Notices of Motion and Approval of Voting Delegates	Demetriou / McKay that: 1. The voting delegates to the 2015 Local Government Association Showcase and Ordinary General Meeting be Mayor Trainer and Cr Demetriou (proxy). 2. The recommended process for the lodgement of Notices of Motions for the Local Government Association Ordinary General Meeting, contained within this report, be adopted. 3. Council delegates authority to the Chief Executive Officer to finalise the wording of any Notices of Motions and submit them to the Local Government Association. 4. Expenses will be reimbursed in accordance with Council policy. 5. Subject to their confirmation, Council approves the attendance of spouses/partners of attending Elected Members and further, consistent with Council policy, that the cost of any incidental meals be met by Council.	Pauline Koritsa		Completed
511	20/01/2015	Strategy and Community Prescribed Standing Committee	11.1 SA Expert Panel on Planning Reform Final Report	Dua/Polito that the Administration provide feedback to the SA Expert Panel on their final report 'The Planning System We Want' based on the matters discussed in this report and the attachments.	Declan Moore	March 2015 update: A letter from the CEO was prepared based on the report and submitted to the Minister for Planning on 13/2/2015.	Completed
512	20/01/2015	Council	21.1 Brickworks Riverfront Land - Expression of Interest	Polito/McKay that: 1. Council notes the work of the Brickworks Riverfront Land Panel in assisting the Chief Executive Officer forming his recommendation to Council. 2. Council having considered the offers from the various respondents to the Brickworks Riverfront Land Expression of Interest process has formed the view that no offers are immediately acceptable in their current form and nor does one stand out as being clearly superior to the other and despite the good intentions of the parties to settle on a proposal that would lead to the divestment of the Brickworks Riverfront Land, determines to discontinue negotiations with all respondents and not proceed to execute any contract with any party at this point in time in respect of the sale and purchase of the Brickworks Riverfront Land. 3. Council revisit divestment or other such suitable options for the Brickworks Riverfront Land at a future point in time following the opening of the adjacent Woolworths Brickworks Marketplace.	Terry Buss	No further action required on this item at this point in time. CEO will report to Council should any further interest be shown in the land.	Completed
513	20/01/2015	Finance and Regulatory Prescribed Standing Committee	11.5 Loss of Pensioner Concessions on Council Rates	Demetriou/Woodward that: 1. Not replace the loss of funds resulting from the withdrawal of Federal and State Government funding for pensioner concessions; 2. Agree to participate in a campaign supported by the Local Government Association which seeks reinstatement of the concessions for pensioners; 3. Agree to insert a flyer with the next quarterly rates notice, along with information in the Messenger column and Talking Points, alerting ratepayers to the "bill shock" that will result from the removal of pensioner concessions on rates.	Bill Ross	Flyer sent with rates notices late April/early May 2015. Petition was established and circulated, submitted to Dr Duncan McFetridge MP on 20 April 2015 with a further submission of petition signatures to be sent on 18 May 2015.	Completed
514	20/01/2015	Urban Services Prescribed Standing Committee	11.2 Novar Gardens Bowling Club - Request to Erect Shade Structure, for Grant Funding and for Grant of New Lease	Demetriou / Nitschke that: 1. A lease for a term of 5 years, commencing on 1 February 2015 be granted to the Novar Gardens Bowling Club Inc at a commencing rental of \$2,600pa plus GST. The rent is to escalate by Adelaide All Groups CPI (or similar) on each anniversary of the date of commencement of the lease. Further, in addition to meeting user costs such as power and water, the Club is also to reimburse Council's cost of insurance premiums related to improvements erected on the premises. 2. The Mayor and Chief Executive Officer be authorised to sign and/or seal any documentation in regard to the grant of lease. 3. That Council provides its consent in its capacity of landlord to the club's request to erect a shade structure over the green, subject to the following conditions being satisfied: a) The Club seeking and receiving appropriate development approval; b) The Club meeting all costs associated with the supply and installation of the shade structure and associated infrastructure (less any funds which may be provided by Council in accordance with Recommendation 4 of this report); c) Prior to any works occurring, the Club providing plan(s) to Council indicating where any underground infrastructure is proposed to be located and, following the completion of any works, final plans indicating where any underground infrastructure has been laid, and copies of any Certificate(s) of Compliance; d) The Club being responsible for rectifying any defects or issues that arise as a result of the installation or existence of the shade structure and associated infrastructure; e) The Club being responsible for meeting all operational and maintenance costs associated with the use of the shade structure and associated infrastructure; f) At Council's discretion, the Club being required to insure, or alternatively reimburse the cost of any premium of insurance paid by Council in relation to, the shade structure and associated infrastructure; g) At the reasonable request of Council, the Club being required to seek, obtain and supply engineering advice from a suitably qualified engineer indicating that the shade structure and associated infrastructure is structurally sound; and h) Should the Council require, the Club being required to remove the shade structure and associated infrastructure and reinstate the land to Council's satisfaction upon expiry or sooner determination of the lease agreement. 4. That the Council refers the Club's request for funding of \$130,000 for consideration in the 2015/16 budget to enable the Club to purchase/erect the shade structure, on the proviso that the criteria specified in Recommendation 3 above are satisfied.	Angelo Catinari	29/01/15 - advice to club (phone call and softcopy letter via email of Council resolution of 20/01/15. NB - may need to delay issue of execution copies of lease - new quote club has received from alternate supplier of over-green shades MAY require variation of lease area (by extending western boundary over former green land by approx. 2.5m) - may require further report to Council. Funds have been allocated via the March Budget Review. Further Report to Council on 02 June 2015	Completed

Item No	Date	Meeting	Action title	Resolution / Action required	GM	Actions taken	Action status
515	20/01/2015	Urban Services Prescribed Standing Committee	11.1 SAAFL - LED Scoreboard and Other Proposed Works	McKay / Rypp that: 1. Council provide its consent, in its capacity as landlord, to the South Australian Amateur Football League (SAAFL) to install a new LED scoreboard, new signage on the mounds on the eastern side of the oval and to renovate the function room at the southern end of the clubroom/grandstand building on the western side of the oval, subject to the following conditions being satisfied and/or agreed: a) The SAAFL seeking and receiving appropriate development approval in respect of each proposed initiative; b) The SAAFL meeting all costs associated with the supply and installation of the new LED Scoreboard structure and associated infrastructure, the mound signage and the renovations to the function room; c) Prior to any works occurring, the SAAFL providing plan(s) to Council indicating where any underground infrastructure is proposed to be located and, following the completion of any works, final plans indicating where any underground infrastructure has been laid, and copies of any Certificate(s) of Compliance; d) The SAAFL being responsible for rectifying any defects or issues that arise as a result of the renovations to the function room and the installation or existence of the proposed LED scoreboard and mound signage structures and any associated infrastructure; e) The SAAFL being responsible for meeting all operational and maintenance costs associated with the use of the LED scoreboard and mound signage structures and any associated infrastructure; f) At Council's discretion, the SAAFL being required to insure, or alternatively reimburse the cost of any premium of insurance paid by Council in relation to, the structures and any associated infrastructure; g) At the reasonable request of Council, the SAAFL being required to seek, obtain and supply engineering advice from a suitably qualified engineer indicating that the function room and the structures and any associated infrastructure is structurally sound; and Should the Council require, the SAAFL being required to remove the structures and any associated infrastructure and reinstate the land to Council's satisfaction upon expiry or sooner determination of the lease agreement.	Angelo Catinari	160115 - Email to SAAFL providing link to report in Council agenda for 200115 meeting. 210115 - email to SAAFL advising that Council resolved to accept recommendations in report at that meeting. 020215 - formal letter (via softcopy - email) to SAAFL confirming details of Council resolution	Completed
516	20/01/2015	Council	15.2 Parking Permits Policy Review	Woodward / McKay that a review be undertaken of the "Parking Permits Policy" and it be referred for endorsement to the Corporate Planning, Policy and Performance Committee meeting scheduled for 12 May 2015. In addition to addressing matters covered in a scheduled policy review, this review should include a focus on simplification, reducing administration and providing better access to residents.	Bill Ross	Report prepared and presented to the CPPP Committee 12 May 2015.	Completed
517	20/01/2015	Urban Services Prescribed Standing Committee	11.8 Breakout Creek Wetlands Project - Stage 3	Demetriou / Palmer that Council works with the NRM Board and the City of Charles Sturt to develop a concept plan for Stage 3 of the Breakout Creek Wetland Project, which should include provision for retention of the horses.	Angelo Catinari	Letter sent from CEO 29/01/2015 with Council Resolution to work with NRM and CCS to develop a concept for Stage 3 with the retention of the horses.	Completed
518	09/12/2014	Council	8.1 Work Yard/Depot at 50 Torrens Avenue and 10 Barrow Crescent, Lockleys (Petition)	Rypp/Vlahos that: 1. The Petition be received 2. A report be presented to the 20 January 2015 meeting of Council and the Head Petitioner be advised accordingly.	Declan Moore	Report presented to Council meeting of 20 January 2015.	Completed
519	09/12/2014	Council	15.29 Nominations - South Australian Local Government Grants Commission	Mangos/Rypp that Cr Demetriou be nominated as the local government member to the South Australian Local Government Grants Commission.	Pauline Koritsa	Nomination sent, Cr Demetriou was unsuccessful.	Completed
520	09/12/2014	Council	15.27 South Australian Public Health Council	Mangos/Demetriou that Mr Declan Moore be nominated as the local government member to the South Australian Public Health Council.	Declan Moore	Nomination posted the following day	Completed
521	09/12/2014	Council	8.2 Playground at College Grove Reserve (Petition)	Palmer/Haese that: 1. The Petition be received 2. A report be presented to a future meeting of the Urban Services Standing Committee following community consultation on the cancellation of the new playground at College Grove Reserve and the Head Petitioner be advised accordingly.	Angelo Catinari	Letter to Residents, concept plan, location map and Survey form distributed to residents 06/01/2015. Consultation period closed 30/01/2015. Report on results of the consultation to be presented to Council on 17/02/2015.	Completed
522	09/12/2014	Council	15.6 Hospital Research Foundation - Request for Sponsorship	Mangos/Hill that Council declines the request for sponsorship.	Declan Moore	Sponsorship declined organisation informed	Completed
523	09/12/2014	Council	15.4 Declaration of Private Roads in Lockleys as Public Roads	McKay/Rypp that Council commences the process and the required public notification under Section 210 of the Local Government Act 1999 to declare the whole of the road known as Main Street and the portion of the road known as Cross Street in the area of Lockleys, Hundred of Adelaide as shown in Deposited Plan 1138 to be public roads.	Angelo Catinari	Notice published in Government Gazette 18 December 2014 at page 6887.	Completed
524	09/12/2014	Council	15.5 Australia Day Awards 2015 - Nominations and Recommendations	Demetriou/Haese that: 1. Council approves the recommendations, as detailed in the attachment provided under separate cover. 2. The Media, Elected Members and the Administration refrain from publicly discussing the names of nominees and/or award recipients, until all nominees have been advised of their nomination and the award outcomes. 3. The Administration contacts the nominees and the nominators to advise them of the council decision as soon as is practicable.	Declan Moore	All completed and the presentations proceeded on 26 January 2015	Completed
525	09/12/2014	Council	15.7 Adelaide Bangladeshi Cultural Club - Request for Sponsorship	Vlahos/Dua that Council approves the sponsorship request.	Declan Moore	sponsorship approved and provided	Completed
526	09/12/2014	Council	15.27 South Australian Public Health Council Nominations	Mangos/Demetriou that Mr Declan Moore be nominated as the local government member to the South Australian Public Health Council.	Declan Moore	Nomination successful.	Completed
527	09/12/2014	Council	15.25 External Bodies Nominations	Palmer/Mangos that Cr Woodward, Cr Rypp and Cr Nitschke (Proxy) be nominated to the West Torrens Historical Society Committee. Rypp/Tsiaparis that Cr Hill and Cr Demetriou be nominated to the Camden Community Centre Board of Management. O'Rielly/Cr Dua that Mayor Trainer, Cr Palmer (Proxy) and the Chief Executive Officer or his delegate be nominated to the Adelaide Airport Consultative Committee. Tsiaparis/Polito that Mayor Trainer and the Chief Executive Officer or his delegate be nominated to the Australian Mayoral Aviation Council, with Cr Vlahos (1st year), Cr Palmer (2nd year), Cr Mangos (3rd year) and Cr Haese (4th year) rotating as Proxies. Mangos/Haese that Cr McKay and Cr Rypp (Proxy) be nominated to the Inner West Business Enterprise Centre Board. Tsiaparis/Dua that Cr Palmer, Cr Haese (Proxy) and the General Manager Urban Services or his delegate be nominated to the Metropolitan Seaside Councils Committee. McKay/Tsiaparis that Cr Mangos and Cr Palmer (Proxy) be nominated to the Murray Darling Association. Dua/Tsiaparis that Mayor Trainer and the Chief Executive Officer or his delegate be nominated to the Western Adelaide Consultative Committee with Cr Demetriou (1st year), Cr Haese (2nd year), Cr Palmer (3rd year) and Cr Vlahos (4th year) rotating as Proxies. Mangos/Palmer that Cr Demetriou, Cr Haese (Proxy) and the Manager Regulatory Services or her delegate be nominated to the Western Region Waste Management Authority. Tsiaparis/Vlahos that Cr Mangos be nominated to the Steering Group for the Western Adelaide Region Climate Change Adaptation Plan.	Pauline Koritsa	Automatic appointment	Completed

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528	09/12/2014	Council	15.9 Elected Members' Allowances, Facilities, Support and Benefits Council Policy	Mangos/Hill that: 1. The draft Elected Members' Allowances, Facilities, Support and Benefits Council Policy be approved; and 2. Pursuant to Section 78(2)(a) of the Local Government Act 1999, Council resolves that the provision of the facilities, support, services and benefits contained in the Elected Members Allowances, Facilities, Support and Benefits Policy are necessary and/or expedient to the performance or discharge of official functions or duties by Elected Members.	Pauline Koritsa	Policy finalised and posted onto extranet, internet and intranet	Completed
529	09/12/2014	Council	15.2 Form of the Council Budget and Annual Business Plan 2015/16	Mangos/Vlahos that: 1. The budget and annual business plan for 2015/16 be in a similar form to that presented in 2014/15, incorporating: * An summary to explain key aspects of the document; * Strategic fundamentals that underpin the budget; * Forward estimates and the 10 year financial plan; * Capital and operational budget information; * Information on rates and rate modelling; and * Summary financial statements. 2. A meeting of the Council be used rather than a special public meeting for interested persons to ask questions and make submissions on the draft budget and annual business plan of the Council. 3. A similar process be used by Council otherwise to deal with the review of budget and related documentation for 2015/16 as occurred in 2014/15, incorporating: * An Elected Member workshop; * Preparation of a summary of the budget and annual business plan for community consultation; and * Special meeting of the Finance and Regulatory Prescribed Standing Committee involving all Elected Members.	Bill Ross	Completed	Completed

9 OUTSTANDING REPORTS / ACTIONS

Nil

10 OTHER BUSINESS

Nil

11 CONFIDENTIAL

Nil

12 NEXT MEETING

14 March 2017, 6.30pm in the Mayor's Reception Room.

13 MEETING CLOSE