

CITY OF WEST TORRENS



Notice of Committee Meeting

NOTICE IS HEREBY GIVEN in accordance with Sections 87 and 88 of the Local Government Act 1999, that a meeting of the

CIVIC NON-PRESCRIBED GENERAL COMMITTEE

Members: Councillor S Rypp (Presiding Member), Mayor Trainer,
Councillors: G Vlahos, K McKay, G Demetriou, S Tsiaparis, G Nitschke, T Polito.

of the

CITY OF WEST TORRENS

will be held in the Mayor's Reception Room, Civic Centre
165 Sir Donald Bradman Drive, Hilton

on

**TUESDAY, 28 JUNE 2016
at 6.00 PM**

**Terry Buss
Chief Executive Officer**

City of West Torrens Disclaimer

Please note that the contents of this Committee Agenda have yet to be considered by Council and Committee recommendations may be altered or changed by the Council in the process of making the formal Council decision.

I N D E X

1.	MEETING OPENED.....	1
1.1	Evacuation Procedure	1
2.	PRESENT	1
3.	APOLOGIES.....	1
4.	DISCLOSURE STATEMENTS.....	1
5.	CONFIRMATION OF MINUTES	1
6.	COMMUNICATIONS BY THE CHAIRPERSON.....	1
7.	REPORTS OF THE CHIEF EXECUTIVE OFFICER.....	2
7.1	Donations to Charitable Organisations	2
7.2	Kids and Youth Disability Expo Sponsorship Application.....	3
7.3	Community Grants Round Three 2015-16	9
7.4	Drug ARM Australia's Movie Day - Request for Donation.....	14
8.	OUTSTANDING REPORTS/ACTIONS.....	16
9.	OTHER BUSINESS	16
10.	NEXT MEETING	16
11.	MEETING CLOSE	16

1. MEETING OPENED

1.1 Evacuation Procedure

2. PRESENT

3. APOLOGIES

Leave of Absence:

Cr Rypp

4. DISCLOSURE STATEMENTS

Committee Members are required to:

1. Consider Section 73 and 75 of the *Local Government Act 1999* and determine whether they have a conflict of interest in any matter to be considered in this Agenda; and
2. Disclose these interests in accordance with the requirements of Sections 74 and 75A of the *Local Government Act 1999*.

5. CONFIRMATION OF MINUTES

RECOMMENDATION

That the Minutes of the meeting of the Civic Committee held on 26 April 2016 be confirmed as a true and correct record.

6. COMMUNICATIONS BY THE CHAIRPERSON

7. REPORTS OF THE CHIEF EXECUTIVE OFFICER

7.1 Donations to Charitable Organisations

Brief

This report seeks endorsement for the distribution of donation funds for charitable works.

RECOMMENDATION(S)

The Committee recommends to Council that unspent donation funds and a portion of the unspent ex-gratia funds be allocated to the following charitable organisations for the purpose of benefitting and improving the welfare of the people of West Torrens:

1. St Vincent De Paul
2. Salvation Army
3. Uniting Care
4. Anglicare
5. Hungry Hare Café (Uniting Church)
6. Holdfast Baptist Church
7. CareWorks (Churches of Christ)

Introduction

This report seeks endorsement of the distribution of the unspent donation funds and ex-gratia payment funds in the 2015/2016 budget to seven charitable organisations in line with the Committee's previous practice.

Discussion

In previous years, and on the recommendation of the Committee, Council has approved the donation of any funds remaining in the donations and ex-gratia payments budget lines to charitable organisations on the proviso the funds be spent to the benefit of residents in West Torrens.

Charities in receipt of these donations last year were:

1. St Vincent De Paul
2. Salvation Army
3. Uniting Care
4. Anglicare
5. Hungry Hare Café (Uniting Church)
6. Camden Baptist Church
7. CareWorks (Churches of Christ)

Currently, there is \$5,000 remaining in the donations budget for the 2015-16 financial year and \$3,900 in the ex-gratia payments budget, a total of \$8,900. Therefore, it is proposed that \$1,000 be provided to each of these charities, a total of \$7,000. A proposed use of the remaining \$1,900 is detailed in Item 7.3 - Community Grants Round Three 2015-16.

Conclusion

This report seeks recommendation from the Committee to donate \$7,000 of the \$8,900 of the unspent donations and ex-gratia payments budgets to seven charitable organisations on the proviso that the donations be used to the benefit of residents in West Torrens in line with previous practice.

7.2 Kids and Youth Disability Expo Sponsorship Application

Brief

This report presents a sponsorship application from KYD-X for the Kids and Youth Disability Expo.

RECOMMENDATION(S)

The Committee recommends to Council that the \$3,000 sponsorship request from KYD-X to host the KYD-X Kids and Youth Disability Expo not be approved.

Introduction

Council has received a sponsorship application from KYD-X for the sum of \$3,000 to hold an Expo specifically for under 25s at Priceline Stadium on 15 October 2016 (**Attachment 1**).

KYD-X Kids and Youth Disability Expo (Expo) is being organised by Mr Ben Waechter, an individual whose child has a disability, in response to his frustration at the lack of easily accessible critical information to assist parents of children and young people with a disability.

Discussion

The Expo is an opportunity for parents and carers to access service providers, and vice versa, and become more informed about the choices available to maximise value for money and funding opportunities.

The expo will be open to both registered NDIS (National Disability Insurance Scheme) providers and non-registered service providers. More information on KYD- X and the event is included as (**Attachment 2**).

A City of West Torrens Disability Action and Inclusion Plan (Plan) is currently being developed and is geared towards enhancing the lives and well-being of people with a disability, and their parents/carers, within West Torrens. Consultation on the plan is critical to its success and, as such, the expo will provide the opportunity for the CWT to consult with participants and promote its own services and programs to this section of the community. Sponsorship of the event provides Council with the following benefits:

- 3m x 3m booth exhibit space
- Logo to be on the KYD-X website sponsor page with link to sponsors website
- Welcome message as sponsor on the news section of the website
- Welcome message as sponsor on the social media site with link to sponsor social media site
- Article (A4 size) in the KYD-X service provider handbook (first print 1000 copies)
- Part of 'The Road Less Travelled' increasing foot traffic to exhibit space
- Recognition of sponsorship displayed on booth name board
- Use of the KYD-X logo in all marketing & promotional material showing your support

While the organiser's initiative in 'stepping up to the plate' and addressing a gap he has identified is to be commended, the Sponsorship Guidelines (**Attachment 3**), approved by Council at its 5 June 2012 meeting following recommendation of the Committee, state that individuals are ineligible for sponsorship, meaning that the Administration can only recommend that the request be denied. However, if the Committee considers that the Expo has merit, it is at liberty to recommend that the sponsorship request be approved regardless of whether the request meets the guidelines or not, although this may give rise to inconsistencies in the application of approved criteria to any future requests.

Conclusion

This report presents a request for sponsorship to host a KYD-X Kids and Youth Disability Expo.

ATTACHMENT 1

**Sponsorship program
application form**

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel (08) 8416 6333
Fax (08) 8443 5709
Email csu@wtcc.sa.gov.au
Website westtorrens.sa.gov.au



Note:

1. Read the Sponsorship guidelines before completing this application.
2. Please attach any additional information and supporting statements.
3. Please type or print legibly.
4. **Applications must be completed in full or they will not be accepted.**

1. Event and organisation details

Event name: KYD-X the Kids & Youth Disability Expo	
Event description: An expo specifically for the under 25's with a disability, featuring exhibits from service providers	
Date(s) of event: Saturday, October 15 2016 at Priceline Stadium 155 Railway Terrace, Mile End South	
Organisation / Group: KYD-X	
ABN number:	7 5 7 3 2 2 5 2 2 1 5
Date submitted: 20th May 2016	

2. Organiser's contact details

Name: Ben Waechter		
Position: Organiser		
Organisation: KYD-X		
Address:		
		P/Code:
Telephone:	Facsimile:	Email: kyd-x@outlook.com

3. Event details

Type of event (you may select more than 1)

<input type="checkbox"/> Education	<input checked="" type="checkbox"/> Community	<input type="checkbox"/> Environment
<input type="checkbox"/> Entertainment	<input type="checkbox"/> Sports	<input type="checkbox"/> Business
<input type="checkbox"/> Arts / Culture	<input type="checkbox"/> Charity	<input type="checkbox"/>

Event attendees (indicate the expected characteristics of your event attendees)

Age range

<input checked="" type="checkbox"/> Under 20	<input type="checkbox"/> 31 to 40	<input type="checkbox"/> 51 to 60
<input type="checkbox"/> 20 to 30	<input type="checkbox"/> 41 to 50	<input type="checkbox"/> 60 plus

Where will the attendees be travelling from?

<input type="checkbox"/> City of West Torrens	<input type="checkbox"/> Adelaide metropolitan area
<input type="checkbox"/> Western suburbs	<input checked="" type="checkbox"/> SA generally

Estimated total attendance? 1,500-2,000

4. Level of sponsorship requested (tick)

Type:

Naming rights

Joint sponsor

Minor support

Cash: \$3,000

In kind support (specify): Sponsorship

What will the funds be used for? Event Costs

How many other sponsors are involved? Currently 4

Who are they? nannySA, Future Footprints, Enhanced Lifestyles and Therapeutics

What is their level of support? \$3,000 each

5. Promotional / media benefits

Provide details of the media types to be used:

Advertorials

Television

Public speaking

Advertising - newspaper

Signage

Other

Radio

Web site

Provide details of the level of coverage anticipated:

6. Research and evaluation of your event

Will you undertake research prior to or after the event?

Yes

No

If yes, how?

We will be having feedback survey after the event for both the exhibitors and the attendees.

If not, why not?

How do you evaluate the effectiveness of your event?

The amount of people attending the event, the amount of leads generated for the exhibitors, and sponsors.

7. Declaration

I _____ hereby certify that I have been authorised to prepare and submit this application on behalf of the above-mentioned group or organisation, and that the information contained in the application is true and correct to the best of my knowledge.

Signature

Date: / /

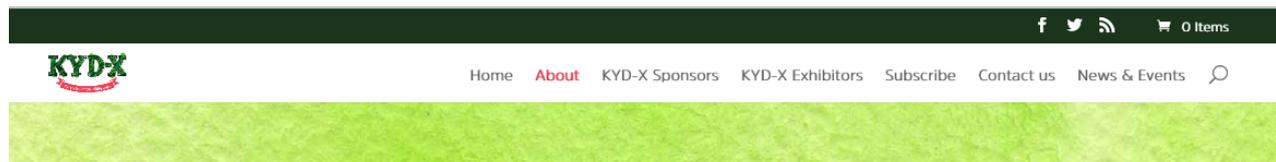
8. Where to send your completed application

Return this application together with any attachments to:

Administration Officer Community Services
City of West Torrens
165 Sir Donald Bradman Drive
Hilton SA 5033

Or email to csu@wtcc.sa.gov.au.

ATTACHMENT 2



K

As a father of a child with a disability I found that the system that is supposed to help our child more efficiently and effectively was not doing that. For two years as a family we have been researching therapies and treatments for our son with most of our information coming from other parents, neighbours and friends. The information from the official channels on what therapies would be beneficial for our child was seemingly kept secret, based on the guise of being fair to all therapists registered and non-registered.

Y

After talking to a lot of service providers it seemed the frustrations that I was feeling as a father, the therapists were also feeling as service providers, the information was not getting out there to the general public.

This information needs to be freely available to everyone, to make informed choices and to maximise their value for money or funding.

D

It's time to spread the word and we are doing so with KYD-X 2016 a one day event being held in Adelaide at Priceline Stadium (Netball SA Stadium) on October 15, 2016.

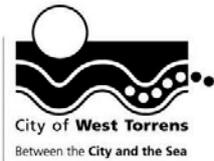
X

Featuring a wide range of service providers both registered under the NDIS (National Disability Insurance Scheme) and non-registered providers the expo will offer the chance for exhibitors to chat face to face with parents about the services they can provide, allowing individuals and families to become more informed on the choices available to them and their funding.

ATTACHMENT 3

Sponsorship Program Guidelines

Civic Centre
165 Sir Donald Bradman Drive
Hilton, SA 5033
Tel (08) 8416 6333
Fax (08) 8443 5709
Email csu@wtcc.sa.gov.au
Website westtorrens.sa.gov.au



The City of West Torrens provides a range of 'in kind' services to community groups and businesses and is always available to assist with guidance and advice.

Council has several community funding programs, details of which may be found on Council's website www.wtcc.sa.gov.au, and operates a Donation Program and a Sponsorship Program.

As is the case with all commercial sponsorship arrangements, Council expects that defined and measurable outcomes be obtained in exchange for its investment. Requests for sponsorship, up to a maximum of \$3,000, should be submitted using the Sponsorship Application form.

Objectives

Sponsorship requests must align with Council's overall Vision and Mission:

Vision Committed to being the best place to live, work and enjoy life.

Mission To strive for excellence in serving our diverse community.

Key Considerations

Prior to submitting a sponsorship proposal, you should consider the following:

- How will your event and/or relationship with Council, provide benefits to the broad community or to specific individuals?
- What is the demographic (age range, cultural diversity etc) targeted by the event/relationship?
- Is the planned event/relationship of a local or state nature?
- How many other sponsors are involved? Who are they and what is their level of sponsorship?
- Has any other organisation, group, agency, business been approached for sponsorship for this event and what was the outcome?
- How would West Torrens benefit from the association and how would your event/organisation benefit by Council's involvement?
- How would Council's support be promoted i.e. media, signage, direct mail to a customer group etc?
- How would the sponsorship be measured and evaluated for effectiveness?
- What level of sponsorship is Council being asked to provide (e.g. naming rights, joint sponsor, minor level) up to maximum \$3,000?

Please note that:

- Council will require up to 12 weeks to process a sponsorship request, depending on the bi monthly meeting schedule for the Civic Committee which must consider the request and make recommendations to Council.
- Events or activities that may be detrimental to Council's public image or offend particular groups will not be considered.
- Sponsorship that supports a specific team or individual in the City will not be considered.

Sponsorship Application Form

If, after having read the above, you have a sponsorship opportunity that you would like to submit for Council's consideration, a Sponsorship Application form must be completed and returned to Council, addressed to the:

Administration Officer Community Services
City of West Torrens
165 Sir Donald Bradman Drive
HILTON SA 5033

7.3 Community Grants Round Three 2015-16

Brief

This report seeks endorsement for the distribution of the final round of the 2015-2016 Community Grants and Equipment Grants.

RECOMMENDATION(S)

The Committee recommends to Council that the distribution of the additional round of the 2015-2016 Community Grants and Equipment Grants, as detailed in the report and attachments, be endorsed.

Introduction

This report seeks endorsement for the distribution of the additional round of the 2015-2016 Community Grants and Equipment Grants.

Discussion

Following the disbursement of the second round of community grants, there was a total of \$25,975 remaining in the Community Grants budget. As a result, Council approved the conduct of an additional round of Community Grants and Equipment Grants prior to the end of June 2016.

Following notification of the additional round directly to community and sporting groups along with notices in the Messenger and on Social Media, nine (9) community grant applications were received.

Five (5) have been assessed as meeting the eligibility criteria and are recommended for full funding, a total of \$9,940 while four are not recommended. However, two (2) of these, each seeking \$1,000, better met the criteria for an equipment grant and, as such, are recommended for approval of an equipment grant.

Of the twenty two (22) equipment grant applications received, eighteen (18) have been assessed as meeting the eligibility criteria and are recommended for full funding, in addition to the two mentioned above. The allocation for the successful equipment grants is \$18,948, bringing the combined total of recommended grants to \$28,888.

This leaves a shortfall in the community grants and equipment grants budget of \$2,913. However, if the Committee does recommend to Council that the \$3,000 sponsorship request from KYD-X (refer item 7.2) be approved, albeit the application is ineligible, then \$1,675 will be left unallocated in the sponsorships budget line. In addition, if the Committee recommends to Council that \$7,000 from the donations and ex-gratia payments lines be distributed to charitable organisations (refer item 7.1) then \$1,900 will be unspent in those budget lines. Consequently, it is proposed that the unspent funds from both the sponsorship and donations/ex-gratia payments budget lines be allocated to the identified shortfall of \$2,913 which will result if the Committee recommends approval to Council of all the community grants and equipment grants applications recommended for approval by the Administration.

A summary of the community grants applications and recommendations is included in **Attachment 1** and the equipment grant applications and recommendations in **Attachment 2**.

Conclusion

This report presents an overview and the assessment of applications received as part of the additional round of community grants and equipment grants approved by Council at its first meeting in May following recommendation by the Committee.

ATTACHMENT 1

COMMUNITY GRANT APPLICATIONS AND RECOMMENDATIONS

NO.	ORGANISATION	PURPOSE	AMOUNT	RECOM	REASON
1	Novar Gardens Bowling Club	Paving for new petanque sub-club being developed. This club will be the only one in the Western suburbs. The paving will meet WHS requirements and include wheelchair access	\$2,000	Yes	
2	Orange Tree Quilters	Quilting materials to produce quilts which are donates to disadvantaged children.	\$2,000	Yes	
3	Adelaide Omonia Soccer Club Inc	Come and try junior soccer clinics for girls	\$2,000	Yes	
4	Reedbeds Community Centre	Family Fun Day/information day	\$1,940	Yes	
5	Lockleys Primary School	Historical photographs for centenary with West Torrens Historical Society	\$2,000	Yes	
6	Torrensville Primary School	Mural project	\$1,800	No	Application does not demonstrate a partnership with a community organisation
7	Sparkling Diamonds	Uniforms, bibs, shoes and balls	\$2,000	No	Recommended for an equipment grant
8	Flinders University	Training workshops for high school students on the safe use of social networking	\$2,000	No	Application does not demonstrate a partnership with a community organisation
9	Adelaide Angels Baseball Club	Baseball equipment	\$2,000	No	Eligible for an equipment grant

ATTACHMENT 2

EQUIPMENT GRANT APPLICATIONS AND RECOMMENDATIONS

NO.	ORGANISATION	PURPOSE	AMOUNT	RECOM	REASON
1	Angels Winterball Club	Bats, balls, helmets, gloves and catchers gear	\$1,000	Yes	
2	Handspinners and Weavers Guild	Textile archive boxes	\$1,000	Yes	
3	Glenelg Contract Bridge Club	Replacement of boards for each hand of cards	\$511	Yes	
4	Thebarton Senior College Football Club	Balls, first aid kits, water bottles, flags	\$1,000	Yes	
5	The Hub Mens Shed	PPE	\$1,000	Yes	
6	ARPA Radio Players	iPad	\$1,000	Yes	
7	Italian Pensioners of Thebarton	Cordless blower vac	\$700	Yes	
8	Vergina Greek Womens Cultural Society of the Pan Macedonian Federation of SA	Catering equipment including saucepans, frying pans, cutting boards	\$1,000	Yes	
9	Adelaide Titans Football Club	Portable soccer goals	\$1,000	Yes	
10	Genesis Pregnancy Support	Racks and shelves for storage or prams, cots etc	\$1,000	Yes	
11	Greek Lyceum of South Australia	PA Speaker System	\$1,000	Yes	
12	Camden Community Centre	Fridge	\$1,000	Yes	
13	Fiji Seniors Club of South Australia	Catering equipment	\$1,000	Yes	
14	Messinian Association of SA Inc	Replacement of table legs	\$1,000	Yes	

NO.	ORGANISATION	PURPOSE	AMOUNT	RECOM	REASON
15	North West Junior Soccer Association	Portable soccer goals	\$1,000	Yes	
16	Adelaide Omonia Soccer Club	Bibs, portable goals, nets	\$1,000	Yes	
17	Reedbeds Community Centre	Aprons, tablecloths	\$737	Yes	
18	West Adelaide Womens Football Club	Boxing fitness equipment	\$1,000	Yes	
19	Adelaide Angels Baseball Club	Baseball equipment	\$1,000	Yes	Applied for a community grant and was unsuccessful but recommended for an equipment grant
20	Sparkling Diamonds	Uniforms, bibs, shoes and balls	\$1,000	Yes	Applied for a community grant and was unsuccessful but recommended for an equipment grant
21	Torrensville Primary School	Mural project	\$1,000	No	Application does not demonstrate a partnership with a community organisation Not equipment
22	St John the Baptist Catholic School	Drum kit	\$1,000	No	Not eligible due to criteria 4.5 " <i>...considered the primary responsibility of another level of government</i> ".

NO.	ORGANISATION	PURPOSE	AMOUNT	RECOM	REASON
23	Islamic Information Centre of SA	Laptop	\$1,000	No	Not eligible due to criteria 4.2 " <i>...have a political or religious purpose or objective</i> ". Laptops are available to borrow from the library if required.
24	Warriappendi School	Gardening tools and equipment	\$1,000	No	Not eligible due to criteria 4.5 " <i>...considered the primary responsibility of another level of government</i> ".

7.4 Drug ARM Australia's Movie Day - Request for Donation

Brief

This report seeks the Committee's consideration of a donation request to support a Family Movie Day aimed at the families and children of those addicted to drugs and/or alcohol.

RECOMMENDATION(S)

The Committee recommends to Council that it supports the Movie Day event being organised by Drug ARM Australasia by way of a \$300 donation.

Introduction

Drug ARM Australasia has requested a donation towards a Movie Day that will target at-risk children and young adults (**Attachment 1**).

Discussion

Drug ARM Australasia is a charitable organisation that is committed to reducing the harm caused by alcohol and other drugs in our society. Outreach and treatment services offer young people and their family's education, awareness, prevention and referral to other support programs to help them make a positive change in their lives. Support of the Movie Day Appeal will assist Drug ARM to reach out to almost 40,000 people each year.

The 2016 Family Movie Day is being held on Saturday 2 July at Greater Union Cinemas Arndale and will provide local families a fun-filled day out at the movies, including popcorn, drinks, face painting and balloon puppetry. Donations also support the ongoing work of Drug ARM Australasia.

Council has previously donated to this event. Taking into account the allocation of monies from the donations and sponsorship budget lines to the community grants and equipment grants budget lines (refer item 7.3) sufficient monies will be left to allocate to this request.

Conclusion

It is recommended that a donation of \$300 be made to the Movie Day with a request that wherever possible, this amount be used to support children from West Torrens attending the event.

ATTACHMENT 1



**Drug ARM
Australasia**

ABN: 64 102 943 304
Drug ARM Fund Raising Office
PO BOX 10140 Adelaide Street QLD 4001
PH 07 1300 329 602 FAX 1300 341 061

**2016 MOVIE DAY FOR SPECIAL NEEDS CHILDREN in
Adelaide**



Attn SUE CURRAN From MARK CARSBURG
KIND REGARDS

Supporting Drug ARM's Family Programs in Adelaide

Thank you for your kind consideration of support for the Underprivileged Children's Movie Day. The number one need for families of children with severe and often multiple disabilities is respite. The Children's Movie Day Appeal, to be held on Saturday 2nd July 2016, AT Greater Union Arndale Cinemas Adelaide aims to give local special needs children and their families a special gift - a fun-filled day out at the movies, including popcorn, drinks, face painting and balloon puppetry, and at the same time your support will also help fund the ongoing work of Drug ARM.

Drug ARM is a charitable organization that is committed to reducing the harm caused by alcohol and other drugs in our society. Outreach and treatment services offer young people and their family's education, awareness, prevention and referral to other support programs to help them make a positive change in their lives. Support of the Movie Day Appeal will assist Drug ARM to reach out to almost 40,000 people each year.

We ask that you consider sponsoring a group of children to attend the Underprivileged Children's Movie Day. Sponsorship is \$60 per child and We ask that you consider sponsoring a group of children and carers. You can help with any number of sponsorship levels at \$60 each.

~~5-\$300 7-\$420 10-\$600 12-\$720 18-\$1080 30-\$1800 50-\$3000~~

Your participation will make a difference.

Companies or individuals who sponsor \$300 or more will receive a special Certificate of Appreciation and major sponsors of \$1,000 or more are given the option of displaying a company banner on the day.

We also ask that you please send in a business card, so the children and their families know who sponsored their ticket.

Any support you are able to give will be gratefully received.

Kind regards

Dr Dennis Young
Executive Director

Credit Card Details

Visa Master AMEX

Amount \$ _____ .00

Card Number: _____

Exp Date: ____/____/____

Full Name on Card: _____

Signature _____

8. OUTSTANDING REPORTS/ACTIONS

9. OTHER BUSINESS

10. NEXT MEETING

23 August 2016, 6.00pm in the Mayor's Reception Room.

11. MEETING CLOSE